



DATE: 1/10/2023

TO: Williamson County Commissioner's Court

FROM: Joy Simonton, Purchasing Agent

RE: Sole Source Recommendation for Crash Data Group, Inc.

Dear County Judge and Commissioners,

Recently our Williamson County Sheriff's Office made a request for qualifying Crash Data Group, Inc. as a sole source supplier of the Bosch Crash Data Retrieval (CDR) units, accessories and software. The products are only available for purchase in the United States and Canada through Crash Data Group, Inc., Bosch's sole product distributor. The device is used to read the computers of vehicles involved in crashes by allowing the investigator to use vehicle data to determine the vehicle's speed, braking conditions, and much more. Data is then used to verify crash reconstruction reports.

After conducting our due diligence here and reviewing all documentation provided to me, **I recommend qualifying this request as a sole source purchase**, per Texas Local Government Code sections 262.003(a) and 262.024.(a)(7), for a period of three (3) years.

The process has included the following:

- Posting of intent to purchase on Bonfire website for a period of fourteen (14) days to invite potential competition. No responses were received from alternate vendors.
- A signed Sole Source Justification Request.
- A letter of justification from the supplier, establishing why their product/service is only available from their company.
- A notarized Sole Source Affidavit completed by the supplier.
- A signed letter of recommendation from the Williamson County Sheriff's Office.
- Review and analysis of potential suppliers of same/similar product by both Purchasing staff and Sheriff's Office staff.