

Grant Title/Project Name:	FY 24 Adult DWI/Drug Court Enhancement Grant
Department:	County Court at Law #2
Requestor:	Brenda Staples
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Contact Phone Number:	512-943-1568
Start Date:	10/1/2023
End Date:	9/30/2027
Please select request category:	Specialty Treatment Court Support
Describe the purpose of the grant in detail to include all requirements.	<p>The funds requested through this grant will provide major support for the CCL2 Misdemeanor DWI/Drug Court program for the next four years (FY 2024 through FY 2027). Specifically, it will provide 50% of the Program Case Managers salary, professional development training for staff and court team members, drug testing supplies, therapy supplies, office supplies, software, hardware and transportation to court for those court participants in financial need. Through this grant, CCL2 will be able to provide specialized treatment court services (to include individual treatment for mental health and substance abuse issues) to approximately 35 participants each year, for a total of approximately 135. By providing these types of in-depth services, CCL2 will continue its mission to enhance public safety by providing supervision and treatment to offenders through a judicially supervise, therapeutic Court that ensures accountability and recovery.</p> <p>According to the BJA, the enhancement grants are available to Counties with an operational adult treatment court. It requires a 25% match, adherence to evidence based substance use disorder treatment, mandatory drug testing and provisions of transitional services in a judicially supervised criminal court setting.</p> <p>As part of the grant proposal packet, Williamson County will be required to submit Federal Forms SF 424 (form standards) and SF LLL (lobbying disclosure) and have a current SAM registration.</p>
Select the type of grant your department is applying for:	Federal
What is the amount of the grant?	\$472,402.01
Please provide a breakdown of the total cost above.	<p>This is a four year request of approximately \$120,000 annually. All grant funds directly support the ongoing services of the CCL2 Misdemeanor DWI/Drug Court Program. Costs include:</p> <p><u>1. Personnel: \$203,207 (over 4 years)</u></p> <ul style="list-style-type: none"> • \$203,207 = Program Case Manager (50% salary). The PCM is responsible for all intake (orientation and assessments) for applicants to the program, provides casework/service plans, and provides written updates to Judge and Project Team. <p><u>2. Professional Services: \$198,370 (over 4 years)</u></p> <ul style="list-style-type: none"> • \$72,835 (approximately \$18,000/yr) will provide SCRAM • \$20,520 (approximately \$5,000/ yr) will provide drug testing supplies • \$105,015 (approximately \$26,000/yr) will provide interlock ignition services for participants <p><u>3. Travel/Training: \$34586.56 (over 4 years)</u></p>

This funds travel, registration, accommodations, per diem for three DDCP staff members to attend a national (National Association of Drug Court Professionals) conference each year.

4. Emergency Travel: \$\$2,150 (over 4 years)

This provides Uber rides to and from court for participants who are having transportation issues.

5. Supplies: \$5,751.45 (over 4 years)

This covers basic office supplies, toner ink, graduation certification paper, and brochure printing

6. Software: \$16,913.63(over 4 years)

- \$10,987.21 (approx. \$2,700/year) AIMS data base provides archiving of client records and demographic record keeping
- \$5,926.42 (approx. \$1,450/year)DUI RANT assessment software provides information on applicants and assists in determining if the program is appropriate for the individual.

7. Hardware : \$3,778.38

Hardware includes two dell laptop computers with monitors and docking stations for the Court Coordinator and Program Case Manager. With the current policy on hardware, the FY 24 laptops are budgeted to be replaced once the warranty is expired in FY 28.

8. Treatment/Mental Health: \$7,644.00 (over 4 years)

This includes facilitator training for the Program Case Manager as well as 2 courses of treatment workbooks for participants. Courses anticipated will focus on relapse prevention and improving mental health.

Is there a match requirement?	Yes
What is the source of the match?	Salaries from CSCD Counselor and Officer who support the DDCP program.
Does the grant cover the cost of the request 100%?	Yes
If not, how much is left unpaid?	
What is the plan to obtain grants/funds for the remaining amount?	
List other similar assets in the County and/or region and if they are available for use?	
How is this asset request different from any similar assets currently in the County and/or region?	
What types of events/purpose would this asset be used for that cannot be accomplished with a current County asset?	
How often do these events occur?	
Identify the number of personnel required to operate this asset and/or be available for the function where it is to be used? How much time is required of those personnel? What is the cost of the personnel?	
Where will the asset be stored?	
What is the useful life of the asset?	
Will a replacement be requested from general	

funds when useful life has been exhausted?	
Will other agencies be billed for the use of this asset (e.g. vendors paid, employee worked hours and paid, inventory costs etc.)?	
Does this asset require insurance coverage?	
If yes, what is the estimate of asset insurance coverage?	
Will this asset require on-going maintenance? Please describe the maintenance required along with an estimate for these costs.	
How will this asset be funded when the grant ends?	
What is the impact if the grant is not received?	
New Personnel position is:	
Where will this position office?	
Who will this position report to?	
What tasks will this position perform? Include the five primary functions and the percentage of time spent to be spent on each function.	
Will this position take over tasks from current County employee?	
If yes, please explain the impact to current employee.	
How will this position be funded when the grant ends?	
Does this position or a similar position currently exist within the department?	
If "yes" how many of these similar positions exist	
Describe any alternatives considered to achieve desired outcome in lieu of a position (i.e. equipment, software, technology or change in business practice).	
Describe how workload will be accomplished/re-allocated should grant not be approved.	
List other similar items in the County and/or region and if they available for use?	N/A
How is this item request different from any similar assets currently in the County and/or region?	N/A
What types of events/purpose would this item be used for that cannot be accomplished with a current County asset?	N/A
Identify the number of personnel required to operate this item and/or be available for the function where it is to be used?	N/A
Please explain how this item will create the need for more or less personnel (or mark n/a for no change)?	N/A
Where will the item be stored?	N/A
What is the useful life of the item?	

	N/A
Will other agencies be billed for the use of this item (e.g. vendors paid, employee worked hours and paid, inventory costs etc.)?	
Does this item require insurance coverage?	No
Will this item require any form of licensing?	No
Will this item require on-going maintenance? Please describe the maintenance required along with an estimate for these costs?	N/A
How will this item be funded when the grant ends?	This grant is specifically designed to support the enhancement of the specialty treatment courts. If grant funding is not awarded in the future, the DDCP may not be able to sustain itself without funding from the Commissioners Court.
What is the overall budgetary impact? (i.e. revenue generation, expense reduction, etc.)	none
Please identify any additional equipment needed/required (now or in the future) should the grant/asset be awarded.	none
What is the cost and frequency to maintain/update the additional equipment?	n/a
What is the impact of this grant application on other internal/county departments?	By granting the funding request it would allow for funds to assist in the reduction of recidivism and continue providing enhanced services to treatment courts.
If yes, what is the estimate of that license fee?	
If yes, what is the estimate of insurance coverage?	
Will a replacement be requested from general funds when useful life has been exhausted? (OR)	No
If yes, how much is the match amount?	25% or \$157,467.34 over four years. (\$39,366.83/year)
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