

2023 Employee of the Year Award Nominations

Do you know a Williamson County employee who:

- Exemplifies professionalism and commitment to Williamson County; or
- Provides exceptional customer service to internal/external customers; or
- Models the Wilco Way because they are respectful, innovative, caring and always ready to step up to help in a positive way (Manager/Non-Manager categories)

..... nominate them for a 2023 Employee of the Year Award!

- ✓ Visit the HR Sharepoint page (HR News Section) for information and forms
- ✓ On the form, use "[Click Here to Submit to HR](#)", and the completed nomination form will convert to a pdf attached to an Outlook email ready to send
- ✓ Submitted nominations must include a fully completed nomination form and be received by the deadline, **April 24th**
- ✓ Nominees must be in good standing with the County to be considered

Awards for each of the Employee of the Year categories will consist of:

- \$500 Cash*
- Engraved award
- Newspaper ad announcement of the winners
- Public recognition ceremony

Additional Rules:

- Employees cannot nominate family related by blood or marriage
- An employee may be nominated by more than one employee in more than one category, but can only win one category. Receiving multiple nominations does not increase chances of winning
- Nominees may be a County staff member in the nominating County employee's department/office, or in another County department/office
- Employees may not nominate themselves, an elected official or senior department head
- A department/office can have only one individual winner in an employee category. An employee can win as part of a project team, even if they have also won an employee category
- Employees cannot win the same category two years in a row
- To be eligible for the Wilco Way Management category, management is defined as having hiring/firing/evaluation responsibilities for at least one direct report employee

Award Categories

Professional Leadership Award

Highly professional and committed to Williamson County

Exceptional Customer Service Award

Provides exceptional customer service to internal/external customers

Wilco Way Award (Management and Non-Management)

Respectful, innovative, caring and always ready to step up to help in a positive way

Dates to Remember

April 24th

Nominations due

April - May

Review and selection process

Summer TBD

Notifications and Awards Ceremony

**IRS considers all cash awards to employees as taxable income. Cash awards will be reported on the employee's W2 and the employee will be responsible for paying taxes on the award amount.*