



LOCAL HAZARD MITIGATION PLANS PROGRAM

Texas General Land Office

Community Development & Revitalization

Instructions on completing the Environmental Exempt Form

As part of HUD's requirements for receiving grant funding, an environmental review, subject to 24 CFR Part 58, must be performed for all HUD-assisted projects. However, certain activities are by their nature highly unlikely to have any direct impact on the environment, and as such are deemed "exempt" and not subject to most of the procedural requirements of environmental review.

As a program solely focused on assisting eligible applicants with planning, the projects funded by the Local Hazard Mitigation Plans Program (LHMPP) are exempt from performing environmental reviews. Instead, jurisdictions must provide a description of the project and a written determination of exemption.

For more detailed guidance on these requirements, please consult [24 CFR Part 58](#) and the Chapter 11 of the [Basically CDBG Handbook](#).

The form (on the subsequent pages of this document) is a suggested format to document completion of an Exempt environmental review. Please read the following instructions for completing the form.

1. Fill out the form in its entirety, making sure to leave no blank spaces. Use "N/A" in spaces requiring information that does not apply to your jurisdiction. **Any text in red** serves as guidance when completing the form and **should be removed or replaced with jurisdiction information before submitting the form**.
 - * Note: The fields listed below have been prefilled and do not require additional edits/info
 - Level of Environmental Review (*exempt box checked*)
 - Grant Number
 - HUD Program
 - Compliance with 24 CFR §50.4 and §58.6 Laws and Authorities
2. In the header on pages 2 and 3, enter the Project Name Project Locality and State, and HEROS Number
3. If filling out the form in Microsoft Word (or other word processor), save the completed form in a PDF format.
4. On page 3, make sure to include name, title, organization, and signatures of both the Preparer and the Certifying Officer. Make sure to also include dates next to each signature.

Environmental Review
for Activity/Project that is Exempt or
Categorically Excluded Not Subject to Section 58.5
Pursuant to 24 CFR Part 58.34(a) and 58.35(b)

Project Information

Project Name: Williamson County Multi-Jurisdictional Hazard Mitigation Action Plan Update

Responsible Entity: Williamson County

Grant Recipient (if different than Responsible Entity): Williamson County

State/Local Identifier:

FIPS: 48491

UEI: C4BDCBLYNND6

Preparer: Cassandra Edwards – Emergency Management Specialist – 512-688-0526 –
cassandra.edwards@wilco.org

Certifying Officer Name and Title: Bill Gravell Jr. – County Judge – 512-943-1550 –
ctyjudge@wilco.org

Consultant (if applicable): H2O Partners Inc., Heather Ferrara, Mitigation Program Manager

Project Location: 911 Tracy Chambers Ln., Georgetown TX 78626

Description of the Proposed Project [24 CFR 58.32; 40 CFR 1508.25]:

The Plan Update will be developed and revised to in accordance with the provisions, goals, objectives, and requirements of the DMA of 2000, Interim Final Rules for the Hazard Mitigation Planning and Hazard Mitigation Grant Program (44 CFR, Part 201) and the most recent FEMA Plan Guidance. This Plan Update will improve the Williamson County planning areas's ability to leverage FEMA funding; analyze any changes in hazard vulnerability or risk; maintain important data regarding critical infrastructure; monitor mitigation, analyze recent mitigation projects and develop new mitigation actions; and identify new funding opportunities. As part of updating the Plan, we will review the current State Hazard Mitigation Plan to identify the range of hazards that can impact the planning area, review the existing hazard analysis, and analyze any new hazards, vulnerability, and risk as it currently exists. While previous information is reviewed, the team will prioritize the most current, best available data to develop the Plan Update. The Plan Update will also include a general description of land uses and future development trends within the community so that mitigation options can be considered in future land use decisions.

Williamson County is updating the Williamson County Multi-Jurisdictional Hazard Mitigation Plan. Williamson County will work with H2O Partners to organize a mitigation team, develop, and document the process, engage public and stakeholders, and assess capabilities, risk and vulnerabilities, resulting in the development of mitigation strategies. Finally, the team will submit HMAP for approval. This includes the following tasks:

Task 1: Develop Planning Process: Mitigation Team Organization, Develop and Document the Planning Process; Conduct Kick-Off Workshop and Outreach; Propose Format Development and Planning Process Documentation; Public Outreach Plan; Develop a Hazard Survey and Analyze Results; Conduct Capability Assessment

Task 2: Risk and Vulnerability Assessment: Background Research, Data Collection and Classification; Hazard Event Profile and Mapping; Conduct Risk Assessment Workshop and Outreach; Estimate Losses

Task 3: Mitigation Strategy Development: Review and Analyze Previous Actions; Conduct Mitigation Strategy Workshop and Outreach; Create New Mitigation Strategies; Plan Maintenance

Task 4: Finalize and Submit Mitigation Action Plan: Draft HMAP; HMAP Submittal; Incorporate Revisions from TDEM

Task 5: Final Presentation, FEMA Approval and Adoption of Plan: HMAP Submittal

Level of Environmental Review Determination:

☒ Activity/Project is Exempt per 24 CFR 58.34(a): Williamson County Multi-Jurisdictional Hazard Mitigation Plan

☐ Activity/Project is Categorically Excluded Not Subject To §58.5 per 24 CFR 58.35(b):

Funding Information

Grant Number	HUD Program	Funding Amount
B-18-DP-48-0002	CDBG-MIT	\$76,500

Estimated Total HUD Funded Amount: \$76,500

This project anticipates the use of funds or assistance from another Federal agency in addition to HUD in the form of (if applicable): No

Estimated Total Project Cost (HUD and non-HUD funds) [24 CFR 58.32(d)]: \$76,500

Compliance with 24 CFR §50.4 and §58.6 Laws and Authorities

Record below the compliance or conformance determinations for each statute, executive order, or regulation. Provide credible, traceable, and supportive source documentation for each authority. Where applicable, complete the necessary reviews or consultations and obtain or note applicable permits of

approvals. Clearly note citations, dates/names/titles of contacts, and page references. Attach additional documentation as appropriate.

Compliance Factors: Statutes, Executive Orders, and Regulations listed at 24 CFR 50.4 and 58.6	Are formal compliance steps or mitigation required?	Compliance determinations Not applicable for this project and its scope.
STATUTES, EXECUTIVE ORDERS, AND REGULATIONS LISTED AT 24 CFR §58.6		
Airport Runway Clear Zones and Accident Potential Zones 24 CFR Part 51 Subpart D	Yes No ☐ ☒	Not applicable for this project and its scope.
Coastal Barrier Resources Coastal Barrier Resources Act, as amended by the Coastal Barrier Improvement Act of 1990 [16 USC 3501]	Yes No ☐ ☒	Not applicable for this project and its scope.
Flood Insurance Flood Disaster Protection Act of 1973 and National Flood Insurance Reform Act of 1994 [42 USC 4001-4128 and 42 USC 5154a]	Yes No ☐ ☒	Not applicable for this project and its scope.

Mitigation Measures and Conditions [40 CFR 1505.2(c)]

Summarize below all mitigation measures adopted by the Responsible Entity to reduce, avoid, or eliminate adverse environmental impacts and to avoid non-compliance or non-conformance with the above-listed authorities and factors. These measures/conditions must be incorporated into project contracts, development agreements, and other relevant documents. The staff responsible for implementing and monitoring mitigation measures should be clearly identified in the mitigation plan.

Law, Authority, or Factor	Mitigation Measure
Not applicable for this project and its scope. However, in the mitigation section of the Plan Update the departments/staff responsible will be identified for each individual project.	

Project Name

Project Locality and State

HEROS Number

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Preparer Signature:

Cassandra Edwards

Date: 06/20/2023

Name/Title/Organization: Cassandra Edwards/Emergency Management Specialist/Williamson County

Responsible Entity Agency Official Signature:

Date: _____

Name/Title: Bill Gravell Jr., Williamson County Judge _____

This original, signed document and related supporting material must be retained on file by the Responsible Entity in an Environmental Review Record (ERR) for the activity/project (ref: 24 CFR Part 58.38) and in accordance with recordkeeping requirements for the HUD program(s).