

Grant Title/Project Name:	Edward Byrne Memorial Justice Assistance Grant (JAG) Program FY2023, Local Solicitation
Department:	Sheriff's Office
Requestor:	Dana Foster
Contact Email:	dfoster@wilco.org
Contact Phone Number:	512-943-1168
Start Date:	10/1/2023
End Date:	9/30/2024
Please select request category:	Community Affairs Unit
Describe the purpose of the grant in detail to include all requirements.	To provide equipment and supplies for the Community Affairs Unit's programs including Drug Abuse Resistance Education (DARE), Citizens Academy (CA), Public Safety Cadets (PSC), and Junior Deputy Academy (JDA).
Select the type of grant your department is applying for:	Federal
What is the amount of the grant?	\$14,058.00
Please provide a breakdown of the total cost above.	The amount requested will provide items for the Community Affairs Unit's programs, including Drug Abuse Resistance Education (DARE), Citizens Academy (CA), Public Safety Cadets (PSC), and Junior Deputy Academy (JDA). Items to be purchased include expendable items used annually in these programs, digital cameras, printers, and printer ink.
Is there a match requirement?	No
What is the source of the match?	
Does the grant cover the cost of the request 100%?	Yes
If not, how much is left unpaid?	
What is the plan to obtain grants/funds for the remaining amount?	
List other similar assets in the County and/or region and if they are available for use?	N/A
How is this asset request different from any similar assets currently in the County and/or region?	
What types of events/purpose would this asset be used for that cannot be accomplished with a current County asset?	
How often do these events occur?	
Identify the number of personnel required to operate this asset and/or be available for the function where it is to be used? How much time is required of those personnel? What is the cost of the personnel?	
Where will the asset be stored?	
What is the useful life of the asset?	

Will a replacement be requested from general funds when useful life has been exhausted?	
Will other agencies be billed for the use of this asset (e.g. vendors paid, employee worked hours and paid, inventory costs etc.)?	
Does this asset require insurance coverage?	
If yes, what is the estimate of asset insurance coverage?	
Will this asset require on-going maintenance? Please describe the maintenance required along with an estimate for these costs.	
How will this asset be funded when the grant ends?	
What is the impact if the grant is not received?	
New Personnel position is:	
Where will this position office?	
Who will this position report to?	
What tasks will this position perform? Include the five primary functions and the percentage of time spent to be spent on each function.	
Will this position take over tasks from current County employee?	
If yes, please explain the impact to current employee.	
How will this position be funded when the grant ends?	
Does this position or a similar position currently exist within the department?	
If "yes" how many of these similar positions exist	
Describe any alternatives considered to achieve desired outcome in lieu of a position (i.e. equipment, software, technology or change in business practice).	
Describe how workload will be accomplished/re-allocated should grant not be approved.	
List other similar items in the County and/or region and if they available for use?	N/A
How is this item request different from any similar assets currently in the County and/or region?	N/A
What types of events/purpose would this item be used for that cannot be accomplished with a current County asset?	Many of the items we are requesting are consumables that need to be replenished annually. Those that will be used multiple times are items the unit currently does not have or may need to be replaced.
Identify the number of personnel required to operate this item and/or be available for the function where it is to be used?	Approximately 3 staff members. Additional staff make short presentations for the JDA and Citizen's Academy.

Please explain how this item will create the need for more or less personnel (or mark n/a for no change)?	N/A
Where will the item be stored?	Community Affairs Unit's offices
What is the useful life of the item?	The consumable items will be expended during the grant period. The remaining equipment and supplies should last 4-5 years.
Will other agencies be billed for the use of this item (e.g. vendors paid, employee worked hours and paid, inventory costs etc.)?	
Does this item require insurance coverage?	No
Will this item require any form of licensing?	No
Will this item require on-going maintenance? Please describe the maintenance required along with an estimate for these costs?	No
How will this item be funded when the grant ends?	Additional grant funding will be pursued. If funding is not secured through grants, requests will be made through the normal budget process.
What is the overall budgetary impact? (i.e. revenue generation, expense reduction, etc.)	N/A
Please identify any additional equipment needed/required (now or in the future) should the grant/asset is awarded.	N/A
What is the cost and frequency to maintain/update the additional equipment?	N/A
What is the impact of this grant application on other internal/county departments?	Approximately 6 hours for Information Technology Services to obtain quotes and install all equipment. Required reporting and tracking of finances traditionally needed for grants.
If yes, what is the estimate of that license fee?	
If yes, what is the estimate of insurance coverage?	
Will a replacement be requested from general funds when useful life has been exhausted? (OR)	Yes
If yes, how much is the match amount?	
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