

**NOTICE OF MEETING
OF THE
WILLIAMSON COUNTY ELECTION COMMISSION**

Date: August 15, 2023

Time: 1:00 p.m.

**Location: Williamson County Commissioners Courtroom
710 S Main Street, 2nd Floor
Georgetown, Texas 78626**

Notice is hereby given that the Williamson County Election Commission will assemble at the above-referenced public meeting and, at such meeting, deliberate, discuss, consider, receive information, and take appropriate action regarding the matters referenced in this Notice of Meeting.

REGULAR AGENDA

1. Call to Order.
2. Review and approval of minutes.
3. Discuss, consider, and take appropriate action on adopting Rules of Procedure, Conduct and Decorum to replace the Rules of Procedure, Conduct and Decorum previously adopted.
4. Discuss, consider and take appropriate action regarding the appointment of an interim Elections Administrator.
5. Discuss, consider, and take appropriate action regarding the solicitation and selection process for the Elections Administrator.
6. Discuss, consider, and take appropriate action regarding scheduling of upcoming Election Commission meetings, if needed.
7. Public comment regarding agenda items.
8. Comments from Commission Members.
9. Adjourn.

EXECUTIVE SESSION

The Williamson County Election Commission will adjourn into executive session during the course of this meeting to discuss the matters listed above as authorized by the Texas Open Meetings Act, including Texas Government Code Section 551.071 (Consultations with Attorney) and Section 551.074 (Personnel Matters).

10. Discuss pending or contemplated litigation, settlement matters and other confidential attorney-client legal matters per Section 551.071, Texas Government Code ("Consultations with Attorney").

11. Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of a public officer or employee or hear a complaint or a charge against an officer or employee per Section 551.074, Texas Government Code ("Personnel Matters").

This meeting was called by Williamson County Judge Bill Gravell Jr., Chair of the Williamson County Election Commission, and this Notice of Meeting was posted at www.wilcotx.gov and in the locked box located on the south side of the Williamson County Courthouse, a place readily accessible to the general public at all times, on the 11th day of August, 2023 3:30 P.M. and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.

Bill Gravell, Jr.
Williamson County Judge
Chair, Williamson County Election Commission

Election Commission Meeting**4.****Meeting Date:** 08/15/2023

Appointment of Interim Elections Administrator

Submitted By: Becky Pruitt, County Judge**Department:** County Judge**Agenda Category:** Regular Agenda Items

Agenda Item

Discuss, consider and take appropriate action regarding the appointment of an interim Elections Administrator.

Background

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments*No file(s) attached.*

Form Review**Inbox**

County Judge Exec Asst. (Originator)

Form Started By: Becky Pruitt

Final Approval Date: 08/11/2023

Reviewed By

Becky Pruitt

Date

08/11/2023 02:49 PM

Started On: 08/11/2023 09:30 AM