



DATE: 9/25/23

TO: Williamson County Commissioner's Court

RE: Sole Source recommendation for Tyler Technologies
Tyler Technologies Defendant Access Products

Greetings County Judge and Commissioners,

Recently our Technology Services Department made a request for a contract with Tyler Technologies for the purchase of the Tyler Technologies Defendant Access Products that is designed to provide citizens with access to their case information. The request was made as a Sole Source request. The transaction fees to use the platform are paid by the consumer, not Williamson County. **These actions require qualification as a sole source purchase of the Tyler Technologies Defendant Access Products.** This product is supplied only by Tyler Technologies who is the owner, and the only distributor of these goods.

After reviewing all documentation submitted and running our announcement process on our solicitation portal I recommend qualifying this request as a sole source purchase and exempting these goods from competitive bidding requirements per Texas Local Government Code sections 262.003 (a) and 262.024 (a) (7).

The process has included the following:

- Public posting of Intent to Award Sole Source in Bonfire for 14 days, August 25th through September 8th, 2023;
 - 1,956 vendors were notified directly of the opportunity;
 - The posting received seven (7) document takers, and one (1) response from a competitor;
- Epps Enterprise Technologies, LLC submitted a response for consideration. Richard Semple, Information Systems Director, reviewed the response and has determined that the platform is not compatible with the current Tyler Odyssey product is use by the County;
- A signed Sole Source Justification Request and a Recommendation Letter from Richard Semple, Information Systems Director;
- A notarized Sole Source Affidavit completed by the supplier;

The term of this Sole Source exemption will be effective for 36 months from the date of approval.

If you have any questions or concerns, please contact me directly.

Sincerely,

A handwritten signature in black ink, appearing to be 'JS' or 'Joy Simonton'.

Joy Simonton

Purchasing Agent
Williamson County Purchasing Department