



Dear **Williamson County Regional Animal Shelter,**

Congratulations!

Orphan Kitten Club (hereafter referred to as "OKC") is thrilled to support your lifesaving efforts by investing **\$30,000** in your organization in response to your Mightycat Program application **ID-P177**.

Funds will be distributed via ACH transfer following the return of this agreement. A package will be mailed in the upcoming weeks containing OKC branding materials for use in the required photos and/or videos celebrating your grant.

REQUIREMENTS:

By accepting the grant funds you represent and warrant that your organization will:

1. Use the funds for **"Spay it Forward"** as outlined in your proposal.
2. **If you are unable to use the funds as originally indicated, you agree to let Orphan Kitten Club know** as soon as is reasonably possible and propose a new agreement on how the remaining funds could be used to impact the lives of kittens.
 - a. Note that a proposal for alternate use of funds may or may not be approved.
3. Complete the two follow-up grant reports in a timely manner. **This includes an update five months after this agreement is signed to check in on the progress of the grant as well as a ten-month final report.**
 - a. By that time, unless otherwise communicated, it is expected that:
 - i. Grant funding will have been used for the intended project; and
 - ii. You will share quantifiable data metrics on how the funded program impacted kittens in your community.
4. **Provide OKC with continued content** (photos, video, written stories) and updates for 2-3 of the kittens you have saved because of this funding.
5. **High-quality photos (5-6) of the items purchased being used with OKC branding** (stickers and signs) and action images that show the impact of the grant. We would like to see images that show kittens helped, the person in the funded position working with a kitten, the tech setup used, etc., this is where you get creative!
 - a. For example, if we funded a staff member, we would like to see images of that team member in action (sending kittens to foster, providing treatments, etc). These images will be uploaded to a Dropbox folder (Link emailed separately).
6. Announce and **celebrate the investment from Orphan Kitten Club** (minimum: 1-3 posts on social media) utilizing the OKC branded items sent in the grant packet.

7. **All photos and video clips** submitted to OKC to report on the progress of your grant become the property of Orphan Kitten Club. You agree to their use on our website, social media, newsletters, or any other way we would like to communicate this story to the public.

AWARD AMOUNT:

Funding decisions are made based on multiple factors, including our annual budget. The amount awarded may be greater or less than the amount requested. Funds are required to focus on the lifesaving objectives outlined in your request. Should funds be used for purposes that do not align with the Orphan Kitten Club Mission we reserve the right to request funding be returned. We trust that you will utilize these funds in the best manner possible to achieve the greatest return for your organization and community. If you are unable to complete the project outlined in your application, please contact us to discuss options on how the funding can be reallocated within your organization.

MUNICIPAL ORGANIZATIONS:

Municipalities are reminded that, per the certification, you agreed to during the application process, funds donated shall not supplant or replace existing government funding, may not be appropriated to the general funds of the municipality, but rather must be utilized and become an additional part of the funding of the animal control sheltering department.

NON-DISPARAGEMENT CLAUSE:

As a recipient of an Orphan Kitten Club Mightycat Grant, your organization shall not make any oral or written statement about OKC that is intended or reasonably likely to disparage the organization, or otherwise degrade OKC's reputation in the animal welfare community.

Thank you for all you do for kittens! We look forward to hearing about the amazing lifesaving work you are able to accomplish with this investment.

Sincerely,


Orphan Kitten Club, Managing Director

Signature

Date

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Name

Title