Grant Title/Project Name:	Williamson County Sheriff's Office Victim Assistance Unit
Department:	Williamson County Sheriff's Office
Requestor:	Judy Velazquez
Contact Email:	judy.velazquez@wilco.org
Contact Phone Number:	512-943-1375
Start Date:	10/1/2024
End Date:	9/30/2025
Please select request category:	Asset
Describe the purpose of the grant in detail to include all requirements.	The grant will support the cost of training, updating our family counseling room, providing direct finances to individuals for immediate crisis services, and printing costs.
Select the type of grant your department is applying for:	Federal
What is the amount of the grant?	$44,000.00
Please provide a breakdown of the total cost above.	This grant will provide the following for the Sheriff's Office Victim Assistance Unit with approximate pending final budget: registration and travel costs for the Victim Assistance Unit to attend conferences and trainings ($10,000); updating our family counseling room (2,000); direct financial crises resources such as providing emergency food ($10,000); and updating our office supplies such as one laptop and a desktop computer ($2,500), desk and chairs ($3,500) printing and translating ($6,200), and presentation materials for community awareness ($1,000).
Is there a match requirement?	Yes
What is the source of the match?	Per approval from the Auditor's Office, The match will be met through the existing Victim Assistance Coordinator salary. No additional match will be required.
Does the grant cover the cost of the request 100%?	Yes
If not, how much is left unpaid?	
What is the plan to obtain grants/funds for the remaining amount?	
List other similar assets in the County and/or region and if they are available for use?	N/A
How is this asset request different from any similar assets currently in the County and/or region?	N/A
What types of events/purpose would this asset be used for that cannot be accomplished with a current County asset?	These are items that the unit currently does not have or need to be replaced or updated.
How often do these events occur?	N/A
Identify the number of personnel required to operate this asset and/or be available for the function where it is to be used? How much time is	N/A

required of those personnel? What is the cost of the personnel?	
Where will the asset be stored?	All items will be stored in victim assistance office areas
What is the useful life of the asset?	The computer and laptop life span is estimated to be 5 years
Will a replacement be requested from general funds when useful life has been exhausted?	Yes
Will other agencies be billed for the use of this asset (e.g. vendors paid, employee worked hours and paid, inventory costs etc.)?	no
Does this asset require insurance coverage?	No
If yes, what is the estimate of asset insurance coverage?	
Will this asset require on-going maintenance? Please describe the maintenance required along with an estimate for these costs.	normal upkeep to the desktop and laptop computer
How will this asset be funded when the grant ends?	Additional grant funding will be pursued. If funding is not secured through grants, requests will be made through the normal budget process. This would only be for printing materials.
What is the impact if the grant is not received?	N/A
New Personnel position is:	
Where will this position office?	
Who will this position report to?	
What tasks will this position perform? Include the five primary functions and the percentage of time spent to be spent on each function.	
Will this position take over tasks from current County employee?	
If yes, please explain the impact to current employee.	
How will this position be funded when the grant ends?	
Does this position or a similar position currently exist within the department?	
If "yes" how many of these similar positions exist	
Describe any alternatives considered to achieve desired outcome in lieu of a position (i.e. equipment, software, technology or change in business practice).	
Describe how workload will be accomplished/re-allocated should grant not be approved.	
List other similar items in the County and/or region and if they are available for use?	

How is this item request different from any similar assets currently in the County and/or region?	
What types of events/purpose would this item be used for that cannot be accomplished with a current County asset?	
Identify the number of personnel required to operate this item and/or be available for the function where it is to be used?	
Please explain how this item will create the need for more or less personnel (or mark n/a for no change)?	
Where will the item be stored?	
What is the useful life of the item?	
Will other agencies be billed for the use of this item (e.g. vendors paid, employee worked hours and paid, inventory costs etc.)?	
Does this item require insurance coverage?	
Will this item require any form of licensing?	
Will this item require on-going maintenance? Please describe the maintenance required along with an estimate for these costs?	
How will this item be funded when the grant ends?	
What is the overall budgetary impact? (i.e. revenue generation, expense reduction, etc.)	N/A
Please identify any additional equipment needed/required (now or in the future) should the grant/asset is awarded.	N/A
What is the cost and frequency to maintain/update the additional equipment?	normal upkeep to the desktop and laptop computer
What is the impact of this grant application on other internal/county departments?	Approximately 4 hours for Information Technology Services to obtain quotes and install all equipment. Required reporting and tracking of finances traditionally needed for grants.
If yes, what is the estimate of that license fee?	
If yes, what is the estimate of insurance coverage?	
Will a replacement be requested from general funds when useful life has been exhausted? (OR)	
If yes, how much is the match amount?	8800.00
Please identify any known decrease in funding at this time.	n/a
Is this a new program to your department/office?	No
Please provide data points to be collected to show program success	
Please show historical data points or performance measures, statistics, services provided, etc. or any/all updates for re-application	

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