

**NOTICE TO THE PUBLIC**  
**WILLIAMSON COUNTY COMMISSIONERS COURT**  
**July 23, 2024**  
**9:30 A.M.**

The Commissioners Court of Williamson County, Texas will meet in regular session in the Commissioners Courtroom, 710 Main Street, in Georgetown, Texas to consider the following items:

1. Review and approval of minutes.
2. Hear County Auditor concerning invoices, bills, Quick Check Report, wire transfers and electronic payments submitted for payment and take appropriate action including, but not limited to approval for payment provided said items are found by the County Auditor to be legal obligations of the county.

**CONSENT AGENDA**

The Consent Agenda includes non-controversial and routine items that the Court may act on with one single vote. The Judge or a Commissioner may pull any item from the consent agenda in order that the court discuss and act upon it individually as part of the Regular Agenda.  
( Items 3 – 28 )

3. Discuss, consider, and take appropriate action on a line item transfer for the District Courts.

**Fiscal Impact**

From/To	Acct No.	Description	Amount
From	0100-0435-004121	Expert Witness	30,000
From	0100-0435-004131	Family Cases-Court Appt	2,000
From	0100-0435-004141	Interpreters	10,000
From	0100-0435-004163	Non-Custodial Mother-Court App	5,000
From	0100-0435-004165	Custodial Father-Crt Appt. Att	8,000
From	0100-0435-004168	Unlocated Father - Crt Appt At	10,000
To	0100-0435-004120	Competency	20,000
To	0100-0435-004133	Juvenile Cases-Court Appt Atty	25,000
To	0100-0435-004166	Non-Custodial Father -Crt Appt	12,000
To	0100-0435-004167	Unknown Father - Crt Appt Atty	3,000
To	0100-0435-004169	Alleged Fa-Crt. Appt. Atty.	5,000

4. Discuss, consider, and take appropriate action on a line item transfer for Pretrial Services.

### Fiscal Impact

From/To	Acct No.	Description	Amount
From	0100-0591-004100	Professional Services	\$5,000.00
To	0100-0591-004141	Interpreters	\$5,000.00

5. Discuss, consider, and take appropriate action on a line item transfer for Justice of the Peace, Precinct 3.

### Fiscal Impact

From/To	Acct No.	Description	Amount
From	0100.0453.004190	Autopsies, Med Inquests	20,100.00
To	0100.0453.004192	Transportation/Autopsies	20,100.00

6. Discuss, consider, and take appropriate action on a line item transfer for the EMS department.

### Fiscal Impact

From/To	Acct No.	Description	Amount
From	0100.0540.003010	Computer Equipment	\$35,000.00
From	0100.0540.005740	Computer Equipment >\$5,000	\$15,000.00
From	0100.0540.004210	Internet / Email Svs	\$5,000.00
From	0100.0540.005700	Vehicles > \$5,000	\$36,500.00
To	0100.0540.004541	Vehicle Repairs & Maint	\$91,500.00

7. Discuss, consider, and take appropriate action on a line item transfer for Regional Animal Shelter Fund.

### Fiscal Impact

From/To	Acct No.	Description	Amount
From	0546.0546.003670	Donations	\$5,000.00
To	0546.0546.004975	Animal Medical Care	\$5,000.00

8. Discuss, consider, and take appropriate action on a line item transfer for the Corrections Department.

### Fiscal Impact

From/To	Acct No.	Description	Amount
From	0100.0570.003008	LE Equipment < \$5k	\$2200.00
To	0100.0570.003006	Office Equipment < \$5,000	\$2200.00

9. Discuss, consider, and take appropriate action on a line item transfer for the Corrections Department.

**Fiscal Impact**

From/To	Acct No.	Description	Amount
From	0100.0570.003008	LE Equipment < \$5k	\$2400.00
To	0100.0570.004350	Printed Materials & Binding	\$2400.00

10. Discuss, consider, and take appropriate action on a line item transfer for the Corrections Department.

**Fiscal Impact**

From/To	Acct No.	Description	Amount
From	0100.0570.003311	Uniforms	\$1200.00
To	0100.0570.003101	Educational Aids/Material	\$1200.00

11. Discuss, consider and take appropriate action on a line-item transfer for Juvenile Services.

**Fiscal Impact**

From/To	Acct No.	Description	Amount
From	0100-0576-004102	Residential Services	65,000.00
To	0100-0576-003306	Food Service	65,000.00

12. Discuss, consider, and take appropriate action on a line item transfer for Facilities.

**Fiscal Impact**

From/To	Acct No.	Description	Amount
From	0100.0509.003010	Computer Equipment	\$8,895.16
To	0100.0509.003001	Tools & Equipment	\$8,895.16
From	0100.0509.003105	Paper Supplies	\$1,716.35
To	0100.0509.003110	Other Supplies	\$1,716.35

13. Discuss, consider, and take appropriate action on a line item transfer for Fleet Services.

**Fiscal Impact**

From/To	Acct No.	Description	Amount
From	0882.0882.003525	Tires,Tubes	\$15,000
From	0882.0882.003303	Oil,Grease	\$10,000

To	0882.0882.003523	Parts	\$25,000
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14. Discuss, consider and take appropriate action on a line item transfer for the Road and Bridge Division.

### Fiscal Impact

From/To	Acct No.	Description	Amount
To	0200-0210-004705	Pre-Employment Screening	\$650.00
From	0200-0210-005200	Right of Way	\$650.00

15. Discuss, consider and take appropriate action on approving compensation changes, position title changes, position grade changes, and any corresponding line item transfers.
16. Discuss, consider, and take appropriate action on approving property tax collections for the month of June 2024 for the Williamson County Tax Assessor/Collector.
17. Discuss, consider, and take appropriate action to approve Justice of the Precinct 2 April, May, and June Monthly Reports in compliance with Code of Criminal Procedure 103.005.
18. Discuss, consider and take appropriate action to approve Justice of the Peace, Pct. 3, June 2024 Monthly Report in compliance with the Code of Criminal Procedure § 103.005.
19. Discuss, consider and take appropriate action on changing the Christmas Holiday schedule from December 25, 2024 and December 26, 2024 to December 24, 2024 and December 25, 2024 for FY 2024/2025.
20. Discuss and take appropriate action regarding setting of Sheriffs' and Constables' Fees to be effective January 1, 2025, as authorized by Local Government Code Section 118.131, and subsequent reporting of such fees to the Comptroller's Office no later than October 15, 2024.
21. Discuss, consider and take appropriate action on an agreement with Best Friends Animal Society and the Williamson County Regional Animal Shelter.
22. Discuss, consider and take appropriate action approving the retirement of Sheriff's Office K-9 Ekter and an Agreement for the Transfer of Law Enforcement Animals in accordance with Chapter 614 of the Texas Government Code.
23. Discuss, consider, and take appropriate action on awarding RFSQ #24RFSQ49 Architect and Engineer Design Services for South San Gabriel River Trail Corridor to LandDesign, Inc., in the amount up to Eighty-Five Thousand Dollars (\$85,000.00) and authorizing execution of the agreement. The funding source is P653.

24. Discuss, consider, and take appropriate action on approving the services agreement between Williamson County and Links Communication, Inc. to provide and install cabling at the Juvenile Service Center, in the amount of \$7,175.00 and authorizing the execution of the services agreement.
25. Discuss, consider, and take appropriate action on approving the Services Contract, #2024237, with Cotton Commercial USA, Inc. DBA Target Solutions for the Round Rock Jester Annex roof walkway project for Facilities Management, in the amount of \$16,825.00 pursuant to Cooperative Purchasing – TIPS contract #210603, and authorize execution of the agreement.
26. Discuss, consider, and take appropriate action on authorizing the Purchasing Agent to advertise and receive sealed proposals for Lease of Commercial Property: 1500 CR 269, Leander, Texas, under RFP #24RFP66.
27. Discuss, consider and take appropriate action on approval of the replat of the Lot 1, Block I of the Northgate CR 214 ROW and Amenity Center subdivision – Precinct 2.
28. Discuss, consider and take appropriate action on approval of the final plat for the Santa Rita Ranch Phase 2B, Section 1 subdivision – Precinct 2.

## REGULAR AGENDA

29. Discuss, consider and take appropriate action recognizing the Public Affairs Office for awards received from the National Association of County Information Officers during the National Association of Counties annual conference.
30. Discuss, consider, and take appropriate action on recognizing Community Health Paramedic Don Thornton on his retirement from Williamson County EMS after 35 years of service.
31. Discuss, consider and take appropriate action on acknowledging Williamson County EMS as the recipient of the American Heart Association Mission Lifeline Gold recognition.
32. Discuss, consider and take appropriate action on compensation related items for Fiscal Year 2025.
33. Discuss, consider and take appropriate action on the Fiscal Year 2024/2025 Budget Order.
34. Discuss, consider, and take appropriate action on an order declaring an emergency and a grave necessity due to unforeseeable circumstances to approve a budget amendment to acknowledge additional revenue for the General Fund.

### Fiscal Impact

From/To	Acct No.	Description	Amount
	0100.0000.342235	Jury Service Reimbursement Fee	\$56,000.00

35. Discuss, consider and take appropriate action on an order declaring an emergency and a grave necessity due to unforeseeable circumstances to approve a budget amendment to acknowledge additional expenditure for the All County Courts, All District Courts and Justice of the Peace, Pct #2 for Juror and Grand Juror Payments.

### Fiscal Impact

From/To	Acct No.	Description	Amount
	0100.0425.004002	Jurors, Grand Jurors	\$30,000.00
	0100.0435.004002	Jurors, Grand Jurors	\$23,000.00
	0100.0452.004002	Jurors, Grand Jurors	\$3,000.00

36. Discuss, consider and take appropriate action on the engagement of the law firm of Germer PLLC to represent Williamson County in relation to the cases, including appeals, of Scott Phillip Lewis v. Williamson County, Texas; In the United States District Court for the Western District of Texas, Austin Division and Bernardo Acosta v. Williamson County, Texas, et al.; In the United States District Court for the Western District of Texas, Austin Division; and exemption of these services from the competitive bid/proposal requirements of the County Purchasing Act pursuant to the discretionary exemption for personal or professional services, as set forth under Texas Local Government Code § 262.024(a)(4).
37. Discuss, consider and take appropriate action on an Amendment to Standard Agreement with Local Governmental Entity Regarding Off-Duty Contracting of County Sheriff Deputies by and between Williamson County Municipal Utility District No. 12, Williamson County Sheriff's Office and Williamson County, Texas relating to an amendment to the vehicle reimbursement amount.
38. Discuss, consider and take appropriate action on awarding RFP #24RFP28 Financial Services Well Being and Support Services Education to THE LAMPO GROUP, LLC d/b/a SMARTDOLLAR® and authorizing the execution of the agreement.
39. Discuss, consider and take appropriate action on awarding RFP #24RFP32 Juvenile Services 2024 Food Services to the highest scoring proposer, Aramark, LLC and authorizing the execution of associated documents.
40. Discuss, consider, and take appropriate action on approving the Guaranteed Maximum Price Proposal (GMP) No. 2A with awarded 22RFP148 Construction Manager at Risk (CMAR) New Headquarters Building, Chasco Contractors, Ltd. L.L.P, in the amount of Two Hundred Forty-Five Thousand Seventy Dollars (\$245,070.00) and authorize the execution of the GMP between Chasco Constructors, Ltd. L.L.P, and Williamson County. The funding source is P577.
41. Discuss, consider and take appropriate action on Supplemental Work Authorization No 1 to Work Authorization No 1 under Williamson County Contract between Garver and Williamson County dated March 5, 2024 for Development Review Services. This supplemental is to increase the maximum amount payable to \$150,000.00. Funding source: 01.0200.0210.004100.
42. Discuss, consider and take appropriate action on Supplemental Work Authorization No 1 to Work Authorization No 1 under Williamson County Contract between K Friese and Associates, LLC and Williamson County dated March 5, 2024 for On Call Development Services Assistance. This supplemental is to increase the maximum amount payable to \$150,000.00. Funding source: 01.0200.0210.004100.

43. Discuss, consider and take appropriate action on a resolution determining the necessity and authorizing the use of eminent domain to condemn (0.063 acres) required for the construction of CR 313. (Raymond James Trust N.A. Corporate Trustee of the Alexander Warden Self-Settled Special Needs Trust/ Parcel 4) Funding Source: Road & Bridge P457
44. Conduct a public hearing regarding the creation of the Williamson County Reinvestment Zone #4 in an area described as WCAD parcel R584644.
45. Discuss, consider and take appropriate action authorizing the County Judge to execute the Order Creating the Williamson County Reinvestment Zone No. 4; Providing Eligibility of the Zone for Commercial-Industrial Tax Abatement.

#### EXECUTIVE SESSION

***"The Commissioners Court for Williamson County reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations regarding Real Property), 551.073 (Deliberations regarding Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices) and 551.087 (Deliberations regarding Economic Development Negotiations)."***

46. Discuss real estate matters (EXECUTIVE SESSION as per VTCA Govt. Code sec. 551.072 Deliberation Regarding Real Estate Property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with third person.)
- A. Real Estate Owned by Third Parties
- Preliminary discussions relating to the proposed or potential purchase or lease of property owned by third parties
- a) Discuss the acquisition of real property: CR 332
  - b) Discuss the acquisition of real property for CR 143
  - c) Discuss the acquisition of real property for County Facilities.
  - d) Discuss the acquisition of real property for CR 255.
  - e) Discuss the acquisition of real property for SH 195 @ Ronald Reagan.
  - f) Discuss the acquisition of real property for future SH 29 corridor.
  - g) Discuss the acquisition of right-of-way for Hero Way.
  - h) Discuss the acquisition of right-of-way for E. Wilco Highway.
  - i) Discuss the acquisition of right-of-way for Corridor A.
  - j) Discuss the acquisition of right-of-way for Corridor B
  - k) Discuss the acquisition of right-of-way for Corridor C.
  - l) Discuss the acquisition of right-of-way for Corridor D.
  - m) Discuss the acquisition of right-of-way for Corridor E.
  - n) Discuss the acquisition of right-of-way for Corridor F
  - o) Discuss the acquisition of right-of-way for Corridor H
  - p) Discuss the acquisition of right of way for Corridor J.
  - q) Discuss the acquisition of right of way for Corridor K.
  - r) Discuss the acquisition of right of way for Corridor I.
  - s) Discuss the acquisition of right-of-way for Ronald Reagan Widening.
  - t) Discuss the acquisition of right-of-way for CR 313.
  - u) Discuss the acquisition of right of way for Bagdad Road/CR 279.
  - v) Discuss the acquisition of right of way for CR 314.
  - w) Discuss the acquisition of real property for the Seward Junction Loop

- x) Discuss the acquisition of real property for CR 110N
- y) Discuss acquisition of real property located near 6531 RM 2243, Leander, Texas
- z) Discuss the acquisition of real property for the Long Range Transportation Plan.
- B. Property or Real Estate owned by Williamson County
  - Preliminary discussions relating to proposed or potential sale or lease of property owned by the County
  - a) Discuss County owned real estate containing underground water rights and interests.
  - b) Discuss possible uses of property owned by Williamson County on Main St. between 3rd and 4th Streets. (Formerly occupied by WCCHD)
  - c) Sale of property located 747 County Rd. 138 Hutto, Texas
  - d) Discuss Blue Springs Blvd. property

**47.** Discussion regarding economic development negotiations pursuant to Texas Government Code, Section 551.087:

Business prospect(s) that may locate or expand within Williamson County.

- a) Project Skyfall
- b) Project Soul Train
- c) Project School Bus
- d) Project Lunch Lady

**48.** Discuss pending or contemplated litigation, settlement matters and other confidential attorney-client legal matters (EXECUTIVE SESSION as per Section 551.071, Texas Government Code, "Consultation with Attorney"), including the following:

**a. General:**

- 1. Litigation or claims or potential litigation or claims against the County or by the County
- 2. Status Update-Pending Cases or Claims
- 3. Employee/personnel related matters
- 4. Other confidential attorney-client matters, including contracts and certain matters related to county defense issues in which the duty of the attorney to the governmental body within the attorney/client relationship clearly conflicts with Chapter 551 of the Texas Government Code.

**b. Litigation:**

- 1. Cause No. 19-0850-C368; County of Williamson vs. Purdue Pharma, LP et al., In the District Court of Williamson County, Texas/County of Williamson v. Purdue Pharma, L.P., et al., MDL PRETRIAL CAUSE NO. 2018-63587, in the 152d District Court of Harris County, Texas.
- 2. Civil Action No. 1:21-cv-00074-LY; Scott Phillip Lewis v. Williamson County, Texas; In the United States District Court for the Western District of Texas, Austin Division
- 3. Civil Action No. 1:21-cv-00374-RP; Gary Watsky v. Williamson County, Texas, and Robert Chody, Mark Luera, Steve Deaton, et al.; In the United States District Court for the Western District of Texas, Austin Division
- 4. Civil Action No. 1:21-cv-00615-LY; Bernardo Acosta v. Williamson County, Texas, et al.; In the United States District Court for the Western District of Texas, Austin Division
- 5. Cause No. 22-0159-C395; Gary Watsky v. Mike Gleason, et al.; In the 395th District Court of Williamson County, Texas
- 6. Civil Action No. 1:22-cv-00254-RP; Rodney A. Hurdsman, #0217082 v. Mike Gleason, et al.; In the United States District Court for the Western District of Texas, Austin Division
- 7. Cause No. 22-2067-C395; Chauncy Williams v. Williamson County Attorney's Office Victim Services Division, et al.; In the 395th Judicial District Court of Williamson County, Texas
- 8. Civil Action No. 4:22-cv-00576-P; Kyle Strongin, et al. v. Williamson County, et al.; In the United States District Court for the Northern District of Texas
- 9. Cause No. 22-1213-C425; Williamson County, Texas v. Ritter Botkin Prime Construction Company, Inc. and Argonaut Insurance Company; In the 425th Judicial District Court of Williamson County, Texas
- 10. Cause No. 22-1359-C368; Williamson County, Texas v. Ritter, Botkin Prime Construction Company, Inc. and Great American Insurance Company of New York; In the 368th Judicial

Court of Williamson County, Texas

11. Civil Action No. 1:23-cv-00019; Cindy McNatt, individually and as dependent administrator of Estate of Joshua Ray McNatt, et al. v. Williamson County, Texas, et al.; In the United States District Court for the Western District of Texas, Austin Division
12. Cause No. 23-0297-C368; Texas Fair Defense Project v. Williamson County Sheriff's Office; In the 368th Judicial District Court of Williamson County, Texas
13. Cause No. 23-0612-C395; Kirsten Davis v. Williamson County, Texas, et al.; In the 395th Judicial District Court of Williamson County, Texas
14. Cause No. 23-1061-C368; Heather Lorenzen v. Williamson County; In the 368th Judicial District Court of Williamson County, Texas
15. Civil Action No. 1:23-cv-01120; Jeremy Story v. Williamson County, Texas, et al.; In the United States District Court for the Western District of Texas, Austin Division
16. Civil Action No. 1:23-cv-01117-RP; Adam Mirelez #02413581 v. Llano County, Texas, et al.; In the United States District Court for the Western District of Texas, Austin Division
17. Civil Action No. 1:23-cv-01223-RP; Siddharth Kode v. Williamson County; In the United States District Court for the Western District of Texas, Austin Division
18. Civil Action No. 1:24-cv-00086; Kailey Padilla v. Daniel Osvaldo Perez and Williamson County; In the United States District Court for the Western District of Texas, Austin Division
19. Civil Action No. 1:24-cv-00318-DII; Laura Pressley et al. v. Jane Nelson et al.; In the United States District Court for the Western District of Texas, Austin Division
20. Civil Action No. 1:23-cv-00759-RP; Derrick Neal v. Williamson County and Cities Health District, et al.; In the United States District Court for the Western District of Texas, Austin Division
21. Cause No. 23-2583-C480; Chauncy Williams v. Adrienne Pernell, et al.; In the 480th Judicial District Court of Williamson County, Texas
22. Cause No. 3-2566-C480; Williamson County, Texas v. DM Medical Billings, LLC and Dina Mueller; In the 480<sup>th</sup> Judicial District Court; Williamson County, Texas
23. Cause No. 23-0195-C425; Maria Barroyeta Rojas v. Paul Schmidt, et al.; In the 425<sup>th</sup> Judicial District Court of Williamson County, Texas

**c. Administrative Complaints:**

1. EEOC Charge No. 451-2023-00766 - K.B

**d. Claims:**

1. Claim No. 07192023-560-109 - auto liability claim by Edge Electric, Inc. for incident occurring on or about 7/19/2023

**e. Other:**

1. Legal matters relating to U.S. Fish and Wildlife Service's Final Rule Designating Critical Habitat for the Georgetown and Salado Salamanders.
2. Legal matters pertaining to tax exemptions for private apartment developers under 303.042(f) of the Texas Local Government Code.
3. Legal matters, laws and proceedings pertaining to attorney client privileged communications relating to county business.

49. Discuss security assessments or deployments relating to information resources technology; network security information as described by Texas Gov't Code Section 2059.055(b); and/or (3) the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices. (Executive Session as per Texas Gov't. Code § 551.089).
50. Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of Williamson County officers, directors, employees and/or positions, including but not limited to conducting deliberation and discussion pertaining to annual reviews of department heads and appointed officials (Executive Session as per Tex. Gov. Code Section 551.074 – Personnel Matters).
51. Discuss the deployment or specific occasions for implementation of security personnel or devices; or security audits in relation to the Williamson County Justice Center/Williamson County Courthouse (Executive Session as per Texas Gov't. Code § 551.076).

REGULAR AGENDA (continued)

52. Discuss and take appropriate action concerning economic development.
53. Discuss and take appropriate action concerning real estate.
54. Discuss, consider and take appropriate action on pending or contemplated litigation, settlement matters and other legal matters, including the following:
  - a. **General:**
    1. Litigation or claims or potential litigation or claims against the County or by the County
    2. Status Update-Pending Cases or Claims
    3. Employee/personnel related matters
    4. Other confidential attorney-client matters, including contracts and certain matters related to county defense issues in which the duty of the attorney to the governmental body within the attorney/client relationship clearly conflicts with Chapter 551 of the Texas Government Code.
  - b. **Litigation:**
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19. Civil Action No. 1:24-cv-00318-DII; Laura Pressley et al. v. Jane Nelson et al.; In the United States District Court for the Western District of Texas, Austin Division

20. Civil Action No. 1:23-cv-00759-RP; Derrick Neal v. Williamson County and Cities Health District, et al.; In the United States District Court for the Western District of Texas, Austin Division

21. Cause No. 23-2583-C480; Chauncy Williams v. Adrienne Pernell, et al.; In the 480th Judicial District Court of Williamson County, Texas

22. Cause No. 3-2566-C480; Williamson County, Texas v. DM Medical Billings, LLC and Dina Mueller; In the 480<sup>th</sup> Judicial District Court; Williamson County, Texas

23. Cause No. 23-0195-C425; Maria Barroyeta Rojas v. Paul Schmidt, et al.; In the 425<sup>th</sup> Judicial District Court of Williamson County, Texas

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1. EEOC Charge No. 451-2023-00766 - K.B

**d. Claims:**

1. Claim No. 07192023-560-109 - auto liability claim by Edge Electric, Inc. for incident occurring on or about 7/19/2023

**e. Other:**

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2. Legal matters pertaining to tax exemptions for private apartment developers under 303.042(f) of the Texas Local Government Code.

3. Legal matters, laws and proceedings pertaining to attorney client privileged communications relating to county business.

**55.** Discuss, consider and take appropriate action regarding the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of Williamson County officers, directors or employees, including but not limited to any necessary action pertaining to conducting annual reviews of department heads and appointed officials.

**56.** Comments from Commissioners.

**57.** Public Comment Period. The Commissioners Court will conduct a Public Comment Period to allow members of the public to address the Court regarding matters pertaining to or affecting Williamson County but that do not appear as an Agenda Item on a meeting's Agenda. During such Public Comment Period, speakers shall be limited to a maximum of two (2) minutes to make his/her remarks and the maximum overall discussion time allowed for the Public Comment Period, regardless of the number of members of the public wishing to address the Court during such period, shall be limited to ten (10) minutes. Speaking time, to the extent possible, will be evenly allocated among speakers should more than five (5) speakers desire to speak during the Public Comment Period. Please note that the members of the Court may not comment at the meeting about matters that are not on the agenda.

This notice of meeting was posted in the locked box located on the south side of the Williamson County Courthouse, a place readily accessible to the general public at all times, on the 19th day of July 2024 at 3:00 P.M. and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.

**Commissioners Court - Regular Session****3.****Meeting Date:** 07/23/2024

LIT for Various DC Line Items

**Submitted By:** Ronald Morgan, All District Courts**Department:** All District Courts**Agenda Category:** Consent

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**Information****Agenda Item**

Discuss, consider, and take appropriate action on a line item transfer for the District Courts.

**Background**

The District Courts request the line item transfers outlined below. This will ensure availability of funding in several budget lines, including those related to representation for litigants in child welfare (CPS) and juvenile matters, and competency evaluations, which are occurring with more frequency due to the successful operation of the Jail Based Competency Restoration (JBCR) Program.

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**Fiscal Impact**

From/To	Acct No.	Description	Amount
From	0100-0435-004121	Expert Witness	30,000
From	0100-0435-004131	Family Cases-Court Appt	2,000
From	0100-0435-004141	Interpreters	10,000
From	0100-0435-004163	Non-Custodial Mother-Court App	5,000
From	0100-0435-004165	Custodial Father-Crt Appt. Att	8,000
From	0100-0435-004168	Unlocated Father - Crt Appt At	10,000
To	0100-0435-004120	Competency	20,000
To	0100-0435-004133	Juvenile Cases-Court Appt Atty	25,000
To	0100-0435-004166	Non-Custodial Father -Crt Appt	12,000
To	0100-0435-004167	Unknown Father - Crt Appt Atty	3,000
To	0100-0435-004169	Alleged Fa-Crt. Appt. Atty.	5,000

---

**Attachments**

*No file(s) attached.*

---

**Form Review****Inbox**

County Judge Exec Asst.

Budget Office

Form Started By: Ronald Morgan

Final Approval Date: 07/18/2024

**Reviewed By**

Becky Pruitt

Saira Hernandez

**Date**

07/17/2024 11:56 AM

07/18/2024 09:18 AM

Started On: 07/16/2024 06:44 PM

**Commissioners Court - Regular Session****4.****Meeting Date:** 07/23/2024

Line item transfer for Pretrial Services

**Submitted For:** Jaime Brew**Submitted By:** Jaime Brew, Wilco PreTrial Services**Department:** Wilco PreTrial Services**Agenda Category:** Consent

---

**Information****Agenda Item**

Discuss, consider, and take appropriate action on a line item transfer for Pretrial Services.

**Background**

The approval of the line item transfer will cover interpreter expenses for Pretrial Services.

---

**Fiscal Impact**

From/To	Acct No.	Description	Amount
From	0100-0591-004100	Professional Services	\$5,000.00
To	0100-0591-004141	Interpreters	\$5,000.00

---

**Attachments***No file(s) attached.*

---

**Form Review****Inbox**

County Judge Exec Asst.

Budget Office

Form Started By: Jaime Brew

Final Approval Date: 07/18/2024

**Reviewed By**

Becky Pruitt

Saira Hernandez

**Date**

07/17/2024 11:51 AM

07/18/2024 09:18 AM

Started On: 07/12/2024 11:11 AM

**Commissioners Court - Regular Session****5.****Meeting Date:** 07/23/2024

Line Item Transfer

**Submitted For:** Evelyn McLean**Submitted By:** Cherie Vasquez, J.P. Pct. #3**Department:** J.P. Pct. #3**Agenda Category:** Consent

---

**Information****Agenda Item**

Discuss, consider, and take appropriate action on a line item transfer for Justice of the Peace, Precinct 3.

**Background**

The office of JP3 is requesting a line item transfer from 0100.0453.004190 (Autopsies, Med Inquests) to 0100.0453.004192 (Transportation/Autopsies) in the amount of \$20,100.00 to fund death inquest transports for decedents.

---

**Fiscal Impact**

From/To	Acct No.	Description	Amount
From	0100.0453.004190	Autopsies, Med Inquests	20,100.00
To	0100.0453.004192	Transportation/Autopsies	20,100.00

---

**Attachments**

*No file(s) attached.*

---

**Form Review****Inbox**

County Judge Exec Asst.

J.P. Pct. 3 (Originator)

County Judge Exec Asst.

Budget Office

Form Started By: Cherie Vasquez

Final Approval Date: 07/18/2024

**Reviewed By**

Becky Pruitt

Cherie Vasquez

Becky Pruitt

Saira Hernandez

**Date**

07/12/2024 04:41 PM

07/12/2024 05:34 PM

07/17/2024 11:52 AM

07/18/2024 09:18 AM

Started On: 07/12/2024 11:18 AM

**Commissioners Court - Regular Session****6.****Meeting Date:** 07/23/2024

Vehicle Repairs LIT

**Submitted By:** Michael Knipstein, EMS**Department:** EMS**Agenda Category:** Consent

---

**Information****Agenda Item**

Discuss, consider, and take appropriate action on a line item transfer for the EMS department.

**Background**

Line item transfer to cover costs of vehicle repairs for the remainder of the fiscal year. Overage is due to an increased number of repairs needed on older vehicles that are being used due to delays in ambulance deliveries.

---

**Fiscal Impact**

From/To	Acct No.	Description	Amount
From	0100.0540.003010	Computer Equipment	\$35,000.00
From	0100.0540.005740	Computer Equipment >\$5,000	\$15,000.00
From	0100.0540.004210	Internet / Email Svs	\$5,000.00
From	0100.0540.005700	Vehicles > \$5,000	\$36,500.00
To	0100.0540.004541	Vehicle Repairs & Maint	\$91,500.00

---

**Attachments**

*No file(s) attached.*

---

**Form Review****Inbox**

County Judge Exec Asst.

Budget Office

Form Started By: Michael Knipstein

Final Approval Date: 07/09/2024

**Reviewed By**

Becky Pruitt

Saira Hernandez

**Date**

07/09/2024 11:02 AM

07/09/2024 12:52 PM

Started On: 07/09/2024 08:42 AM

**Commissioners Court - Regular Session****7.****Meeting Date:** 07/23/2024

LIT for Williamson County Regional Animal Shelter

**Submitted By:** Misty Valenta, Animal Services**Department:** Animal Services**Agenda Category:** Consent

---

**Information****Agenda Item**

Discuss, consider, and take appropriate action on a line item transfer for Regional Animal Shelter Fund.

**Background**

---

**Fiscal Impact**

From/To	Acct No.	Description	Amount
From	0546.0546.003670	Donations	\$5,000.00
To	0546.0546.004975	Animal Medical Care	\$5,000.00

---

**Attachments***No file(s) attached.*

---

**Form Review****Inbox**

County Judge Exec Asst.

Budget Office

Form Started By: Misty Valenta

Final Approval Date: 07/18/2024

**Reviewed By**

Becky Pruitt

Saira Hernandez

**Date**

07/12/2024 08:55 AM

07/18/2024 09:18 AM

Started On: 07/11/2024 10:50 PM

**Commissioners Court - Regular Session****8.****Meeting Date:** 07/23/2024

Line item transfer for the County Sheriff, Corrections Bureau

**Submitted For:** Mike Gleason**Submitted By:** ABIGAIL TAYLOR, Sheriff**Department:** Sheriff**Agenda Category:** Consent

---

**Information****Agenda Item**

Discuss, consider, and take appropriate action on a line item transfer for the Corrections Department.

**Background**

This transfer is being requested to cover the current shortfall in Office Equipment.

---

**Fiscal Impact**

From/To	Acct No.	Description	Amount
From	0100.0570.003008	LE Equipment < \$5k	\$2200.00
To	0100.0570.003006	Office Equipment < \$5,000	\$2200.00

---

**Attachments***No file(s) attached.*

---

**Form Review****Inbox**

County Judge Exec Asst.

Budget Office

Form Started By: ABIGAIL TAYLOR

Final Approval Date: 07/18/2024

**Reviewed By**

Becky Pruitt

Saira Hernandez

**Date**

07/17/2024 11:54 AM

07/18/2024 09:18 AM

Started On: 07/16/2024 02:57 PM

**Commissioners Court - Regular Session****9.****Meeting Date:** 07/23/2024

Line item transfer for the County Sheriff, Corrections Bureau

**Submitted For:** Mike Gleason**Submitted By:** ABIGAIL TAYLOR, Sheriff**Department:** Sheriff**Agenda Category:** Consent

---

**Information****Agenda Item**

Discuss, consider, and take appropriate action on a line item transfer for the Corrections Department.

**Background**

This transfer is being requested to cover the current shortfall in Printed Materials.

---

**Fiscal Impact**

From/To	Acct No.	Description	Amount
From	0100.0570.003008	LE Equipment < \$5k	\$2400.00
To	0100.0570.004350	Printed Materials & Binding	\$2400.00

---

**Attachments***No file(s) attached.*

---

**Form Review****Inbox**

County Judge Exec Asst.

Budget Office

Form Started By: ABIGAIL TAYLOR

Final Approval Date: 07/18/2024

**Reviewed By**

Becky Pruitt

Saira Hernandez

**Date**

07/17/2024 11:55 AM

07/18/2024 09:18 AM

Started On: 07/16/2024 03:10 PM

**Commissioners Court - Regular Session****10.****Meeting Date:** 07/23/2024

Line item transfer for the County Sheriff, Corrections Bureau

**Submitted For:** Mike Gleason**Submitted By:** ABIGAIL TAYLOR, Sheriff**Department:** Sheriff**Agenda Category:** Consent

---

**Information****Agenda Item**

Discuss, consider, and take appropriate action on a line item transfer for the Corrections Department.

**Background**

This transfer is being requested to cover the current shortfall in Educational Aids-Material

---

**Fiscal Impact**

From/To	Acct No.	Description	Amount
From	0100.0570.003311	Uniforms	\$1200.00
To	0100.0570.003101	Educational Aids/Material	\$1200.00

---

**Attachments***No file(s) attached.*

---

**Form Review****Inbox**

County Judge Exec Asst.

Budget Office

Form Started By: ABIGAIL TAYLOR

Final Approval Date: 07/18/2024

**Reviewed By**

Becky Pruitt

Saira Hernandez

**Date**

07/17/2024 11:55 AM

07/18/2024 09:18 AM

Started On: 07/16/2024 03:26 PM

**Commissioners Court - Regular Session****11.****Meeting Date:** 07/23/2024

Budget Line-Item Transfer for Juvenile Services

**Submitted By:** Denise Carlson, Juvenile Services**Department:** Juvenile Services**Agenda Category:** Consent

---

**Information****Agenda Item**

Discuss, consider and take appropriate action on a line-item transfer for Juvenile Services.

**Background**

Juvenile Services is requesting a line-item transfer of \$65,000.00 from Residential Services to Food Service to cover unanticipated increased costs for meals provided to youths we serve in our residential and detention programs.

---

**Fiscal Impact**

From/To	Acct No.	Description	Amount
From	0100-0576-004102	Residential Services	65,000.00
To	0100-0576-003306	Food Service	65,000.00

---

**Attachments***No file(s) attached.*

---

**Form Review****Inbox**

County Judge Exec Asst.

Budget Office

Form Started By: Denise Carlson

Final Approval Date: 07/18/2024

**Reviewed By**

Becky Pruitt

Saira Hernandez

**Date**

07/18/2024 10:37 AM

07/18/2024 11:47 AM

Started On: 07/18/2024 09:53 AM

**Commissioners Court - Regular Session****12.****Meeting Date:** 07/23/2024

Line Item Transfer

**Submitted For:** Dale Butler**Submitted By:** Gina Wrehsnig, Facilities Management**Department:** Facilities Management**Agenda Category:** Consent

---

**Information****Agenda Item**

Discuss, consider, and take appropriate action on a line item transfer for Facilities.

**Background**

Need additional funds for the remainder of the FY for Tools &amp; Equipment and Other Supplies.

---

**Fiscal Impact**

From/To	Acct No.	Description	Amount
From	0100.0509.003010	Computer Equipment	\$8,895.16
To	0100.0509.003001	Tools & Equipment	\$8,895.16
From	0100.0509.003105	Paper Supplies	\$1,716.35
To	0100.0509.003110	Other Supplies	\$1,716.35

---

**Attachments***No file(s) attached.*

---

**Form Review****Inbox**

County Judge Exec Asst.

Budget Office

Form Started By: Gina Wrehsnig

Final Approval Date: 07/18/2024

**Reviewed By**

Becky Pruitt

Saira Hernandez

**Date**

07/17/2024 11:58 AM

07/18/2024 09:18 AM

Started On: 07/17/2024 10:29 AM

**Commissioners Court - Regular Session****13.****Meeting Date:** 07/23/2024

07-23-2024 LIT

**Submitted For:** Kevin Teller**Submitted By:** Edward Pospisil, Infrastructure**Department:** Infrastructure**Division:** Fleet Services**Agenda Category:** Consent

---

**Information****Agenda Item**

Discuss, consider, and take appropriate action on a line item transfer for Fleet Services.

**Background**

Unforeseen major repairs have depleted our parts funds earlier than anticipated for the current fiscal year.

---

**Fiscal Impact**

From/To	Acct No.	Description	Amount
From	0882.0882.003525	Tires,Tubes	\$15,000
From	0882.0882.003303	Oil,Grease	\$10,000
To	0882.0882.003523	Parts	\$25,000

---

**Attachments**

*No file(s) attached.*

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**Form Review****Inbox**

County Judge Exec Asst.

Budget Office

Form Started By: Edward Pospisil

Final Approval Date: 07/18/2024

**Reviewed By**

Becky Pruitt

Saira Hernandez

**Date**

07/18/2024 09:19 AM

07/18/2024 11:47 AM

Started On: 07/18/2024 09:10 AM

**Commissioners Court - Regular Session****14.****Meeting Date:** 07/23/2024

Line item transfer for Road and Bridge Division

**Submitted For:** Terron Evertson**Submitted By:** Jenifer Favreau, Infrastructure**Department:** Infrastructure**Division:** Road & Bridge**Agenda Category:** Consent

---

**Information****Agenda Item**

Discuss, consider and take appropriate action on a line item transfer for the Road and Bridge Division.

**Background**

This transfer is necessary to provide for pre-employment screenings for open positions in the Road & Bridge Division. The shortfall in this line item is due to a larger than estimated number of position openings needing to be filled throughout this fiscal year.

---

**Fiscal Impact**

From/To	Acct No.	Description	Amount
To	0200-0210-004705	Pre-Employment Screening	\$650.00
From	0200-0210-005200	Right of Way	\$650.00

---

**Attachments**

*No file(s) attached.*

---

**Form Review****Inbox**

County Judge Exec Asst.

Budget Office

Form Started By: Jenifer Favreau

Final Approval Date: 07/18/2024

**Reviewed By**

Becky Pruitt

Saira Hernandez

**Date**

07/18/2024 09:18 AM

07/18/2024 10:02 AM

Started On: 07/18/2024 08:42 AM

**Commissioners Court - Regular Session****15.****Meeting Date:** 07/23/2024

Compensation Items

**Submitted By:** Kayla Marek, Human Resources**Department:** Human Resources**Agenda Category:** Consent

---

**Information****Agenda Item**

Discuss, consider and take appropriate action on approving compensation changes, position title changes, position grade changes, and any corresponding line item transfers.

**Background**

See attached documentation for details.

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**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

Merit Report

Merit LIT

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**Form Review****Inbox**

Human Resources (Originator)  
County Judge Exec Asst.  
Form Started By: Kayla Marek  
Final Approval Date: 07/17/2024

**Reviewed By**

Allen Frederick  
Becky Pruitt

**Date**

07/17/2024 11:39 AM  
07/17/2024 11:59 AM  
Started On: 07/17/2024 11:22 AM

Department	Position	Emp Num	Current Annual Salary	Merit Amt	Merit%	New Annual Salary	Lump-sum Merit	Pay Proposal Reason	Effective Date of Change
Animal Services Donation	Adoption Specialist.2095.001100.	16926	\$35,360.00	\$1,060.80	3.00	\$36,420.80	-	MERIT	19-Jul-24
Purchasing	Sr Purchasing Specialist.2142.001100.	16834	\$58,582.42	\$1,019.98	1.74	\$59,602.40	-	MERIT	2-Aug-24
Purchasing	Purchasing Specialist I.1216.001100.	16833	\$49,790.02	\$1,019.97	2.05	\$50,809.99	-	MERIT	2-Aug-24

				(TO)	(FROM)
entity	fund	dept	object	dr	cr
01	0100	0494	001100	2039.92	
01	0100	0494	001130		2039.92

\*transfer regarding PCN 2095 included on 7/16/24 item #17

**Commissioners Court - Regular Session****16.****Meeting Date:** 07/23/2024

Property Tax Collections – June 2024

**Submitted For:** Larry Gaddes**Submitted By:** Renee Clark, County Tax Assessor  
Collector**Department:** County Tax Assessor Collector**Agenda Category:** Consent

---

**Information****Agenda Item**

Discuss, consider, and take appropriate action on approving property tax collections for the month of June 2024 for the Williamson County Tax Assessor/Collector.

**Background**

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**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

060124-063024 GWI-RFM

060124-063024 GWI-RFM graph

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**Form Review****Inbox**

County Judge Exec Asst.

Form Started By: Renee Clark

Final Approval Date: 07/18/2024

**Reviewed By**

Becky Pruitt

**Date**

07/18/2024 10:35 AM

Started On: 07/12/2024 09:32 AM

**YEAR TO DATE - COLLECTION REPORT**  
**Williamson County - GWI/RFM Property Taxes**  
**June 30, 2024**

<b>Williamson County General Fund</b>	Tax Roll	Adjustments	Adjusted Tax Roll	Current Tax Collected	Penalty & Interest Collected	Variance	Uncollected Balance	YTD Collected	YTD Percent Collected	YTD Percent Collected w/P & I	YTD Percent Collected w/P & I & Prior Years
2023	\$403,525,495.47	(\$1,930,253.82)	\$401,595,241.65	\$633,668.28	\$101,316.10	\$3,491.81	\$4,301,651.85	\$397,293,589.80	98.93%	99.12%	99.16%
2022 & Prior	\$3,194,048.95	(\$1,803,774.99)	\$1,390,273.96	(\$89,784.51)	\$7,237.61	\$0.17	\$2,190,845.86	(\$800,571.90)	-57.58%	-42.23%	
Rollbacks	\$181,596.33	\$986,123.37	\$1,167,719.70	\$40,469.08	\$0.00	\$0.00	\$434,767.98	\$732,951.72	62.77%	63.30%	
Total All	\$406,901,140.75	(\$2,747,905.44)	\$404,153,235.31	\$584,352.85	\$108,553.71	\$3,491.98	\$6,927,265.69	\$397,225,969.62	98.29%	98.53%	

<b>Williamson County RFM</b>	Tax Roll	Adjustments	Adjusted Tax Roll	Current Tax Collected	Penalty & Interest Collected	Variance	Uncollected Balance	YTD Collected	YTD Percent Collected	YTD Percent Collected w/P & I	YTD Percent Collected w/P & I & Prior Years
2023	\$54,524,654.28	(\$195,345.49)	\$54,329,308.79	\$91,366.32	\$13,629.62	\$464.68	\$566,096.71	\$53,763,212.08	98.96%	99.15%	99.20%
2022 & Prior	\$323,679.16	(\$173,998.90)	\$149,680.26	(\$6,799.98)	\$795.95	\$0.01	\$216,777.40	(\$67,097.14)	-44.83%	-30.20%	
Rollbacks	\$18,172.81	\$99,389.24	\$117,562.05	\$4,181.13	\$0.00	\$0.00	\$44,315.92	\$73,246.13	62.30%	62.83%	
Total All	\$54,866,506.25	(\$269,955.15)	\$54,596,551.10	\$88,747.47	\$14,425.57	\$464.69	\$827,190.03	\$53,769,361.07	98.48%	98.72%	

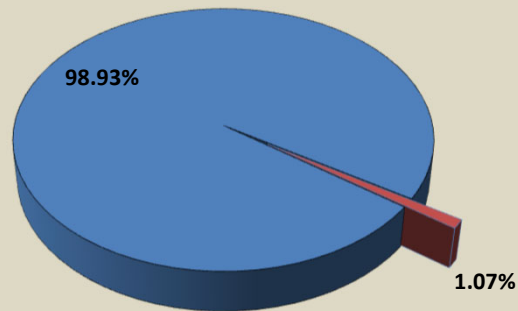
2023 COMBINED MONTHLY BREAKDOWN

Oct-23	\$461,767,647.00	\$241,640.03	\$462,009,287.03	\$6,172,280.07	\$62,789.21	\$870.55	\$455,836,136.41	\$6,173,150.62
Nov-23	\$462,009,287.03	(\$446,296.74)	\$461,562,990.29	\$19,998,907.39	\$29,954.25	\$3,454.10	\$435,387,478.18	\$26,175,512.11
Dec-23	\$461,562,990.29	(\$748,752.80)	\$460,814,237.49	\$237,059,106.00	\$31,084.46	\$230.69	\$197,579,388.69	\$263,234,848.80
Jan-24	\$460,814,237.49	(\$429,437.96)	\$460,384,799.53	\$173,462,601.19	\$25,578.31	\$2,223.81	\$23,685,125.73	\$436,699,673.80
Feb-24	\$460,384,799.53	(\$358,815.82)	\$460,025,983.71	\$8,303,827.40	\$363,668.65	(\$169,533.86)	\$15,192,016.37	\$444,833,967.34
Mar-24	\$460,025,983.71	(\$552,782.67)	\$459,473,201.04	\$2,994,744.09	\$214,641.45	\$60.69	\$11,644,428.92	\$447,828,772.12
Apr-24	\$459,473,201.04	(\$375,577.90)	\$459,097,623.14	\$1,004,585.18	\$155,474.02	\$2,713.02	\$10,261,552.82	\$448,836,070.32
May-24	\$459,097,623.14	\$14,242.16	\$459,111,865.30	\$1,478,292.83	\$113,189.82	\$3,918.55	\$8,793,583.60	\$450,318,281.70
Jun-24	\$459,111,865.30	(\$362,078.89)	\$458,749,786.41	\$673,092.32	\$122,979.28	\$3,956.67	\$7,754,455.72	\$450,995,330.69

### Year to Date Collection Report Thru June 2024

■ YTD Collected ■ YTD Uncollected

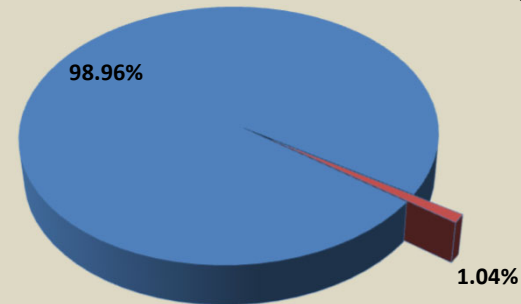
**GW**



### Year to Date Collection Report Thru June 2024

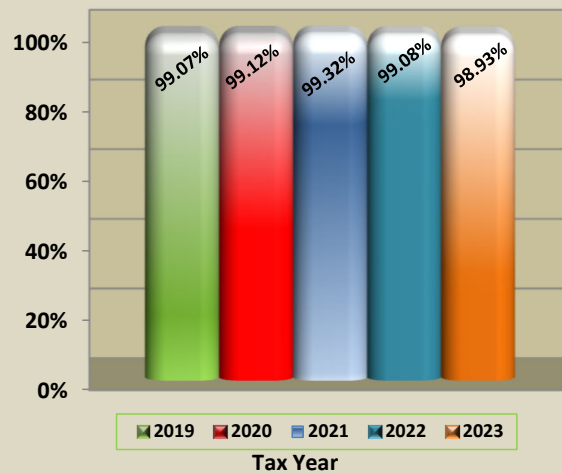
■ YTD Collected ■ YTD Uncollected

**RFM**



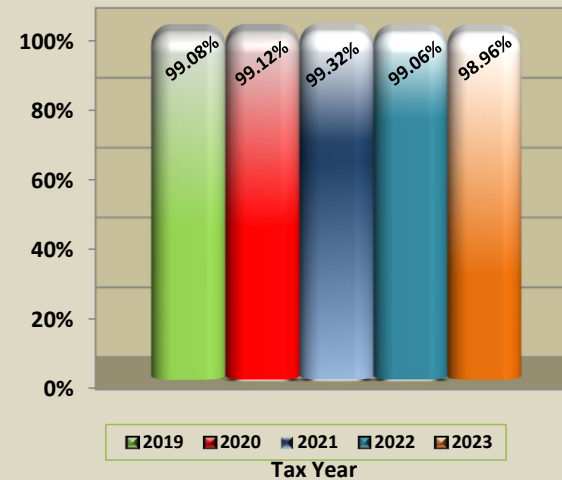
### Percent of Roll Collected Comparison 2019-2023

**GW**



### Percent of Roll Collected Comparison 2019-2023

**RFM**



**Commissioners Court - Regular Session****17.****Meeting Date:** 07/23/2024

April, May, and June Monthly Report

**Submitted For:** Angela Williams**Submitted By:** Melissa East, J.P. Pct. #2**Department:** J.P. Pct. #2**Agenda Category:** Consent

---

**Information****Agenda Item**

Discuss, consider, and take appropriate action to approve Justice of the Precinct 2 April, May, and June Monthly Reports in compliance with Code of Criminal Procedure 103.005.

**Background**

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**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

Affidavit

April 2024 Report

May 2024 Report

June 2024 Report

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**Form Review****Inbox**

County Judge Exec Asst.

Form Started By: Melissa East

Final Approval Date: 07/17/2024

**Reviewed By**

Becky Pruitt

**Date**

07/17/2024 11:54 AM

Started On: 07/16/2024 08:56 AM

Affidavit

IN COMPLIANCE WITH ARTICLE 103  
CODE OF CRIMINAL PROCEDURE

THE STATE OF TEXAS  
COUNTY OF WILLIAMSON

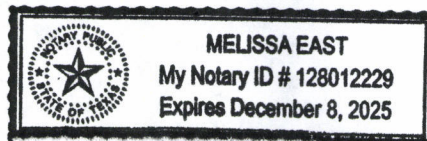
Before me, the undersigned authority, on this day personally appeared Angela Williams, Justice of the Peace, Precinct 2, Williamson County, who on her oath, stated that the attached report of monies collected is a true and correct report for the months of APRIL, MAY, and JUNE 2024.

Angela Williams  
ANGELA WILLIAMS  
JUSTICE OF THE PEACE  
WILLIAMSON COUNTY PRECINCT 2



On this 16<sup>th</sup> day of July 2024, to certify which witness my hand and seal of office.

Melissa East  
Notary Public  
in and for the State of Texas



# Payment Report - G/L and Fund Summary

TXWILLIAMSONPROD

Deposit Date: **04/01/2024 - 04/30/2024** Case Categories: **Criminal; Civil**  
Locations: **JP2**

G/L Account	G/L Account Number	Fee Totals
<b>0100 - General Fund</b>		
01-0100-0000-207017 - Collections Agency Fee	L-004-2-01-0100-0000-207017: 01-0100-0000-207017 - Collections Agency Fee	446.48
01-0100-0000-209700 - JP COURTS-REFUNDS	L-004-2-01-0100-0000-209700: 01-0100-0000-209700 - JP COURTS-REFUNDS	270.16
01-0100-0000-341802 - FEES OF OFFICE, JP PCT-2	L-004-2-01-0100-0000-341802: 01-0100-0000-341802 - FEES OF OFFICE, JP PCT #2	10,229.22
01-0100-0000-341902 - CIVIL FEES/OFFICE, CONST 2	L-004-2-01-0100-0000-341902: 01-0100-0000-341902 - Fees of Office, Const. PCT #2	11,440.00
01-0100-0000-341911 - CRIMINAL FEES/OFFICE, CONST 1	L-004-2-01-0100-0000-341911: 01-0100-0000-341911 - Fees of Office, Crim. Const PCT #1	20.00
01-0100-0000-341912 - CRIMINAL FEES/OFFICE, CONST 2	L-004-2-01-0100-0000-341912: 01-0100-0000-341912 - Fees of Office, Crim. Const PCT #2	10.00
01-0100-0000-341913 - CRIMINAL FEES/OFFICE, CONST 3	L-004-2-01-0100-0000-341913: 01-0100-0000-341913 - Fees of Office, Crim. Const PCT #3	15.00
01-0100-0000-341914 - CRIMINAL FEES/OFFICE, CONST 4	L-004-2-01-0100-0000-341914: 01-0100-0000-341914 - Fees of Office, Crim. Const PCT #4	65.00
01-0100-0000-342860 -Time Payment Fee County 2.50	L-004-2-01-0100-0000-342860: 01-0100-0000-342860 - Time Payment Fee County 2.50	376.42
01-0100-0000-351302 - FINES, JP PCT-2	L-004-2-01-0100-0000-351302: 01-0100-0000-351302 - FINES, JP PCT #2	15,007.00
01-0100-0000-365103 Language Access Fund	L-004-2-01-0100-0000-365103: Language Access Fund	945.00
99-9999-9999-000003 - LOCAL Consolidated CC-Misd C	L-004-2-99-9999-9999-000003: 99-9999-9999-000003 - LOCAL Consolidated CC - Misd C	2,249.96
<b>0100 - General Fund Total:</b>		<b>41,074.24</b>
<b>0361 - JP Security Fund</b>		
01-0361-0000-341152 - JP 2 SECURITY FEES	L-004-2-01-0361-0000-341152: 01-0361-0000-341152 - JP 2 SECURITY FEES	8.00
<b>0361 - JP Security Fund Total:</b>		<b>8.00</b>
<b>0368 - JP-2 Truancy Program Fund</b>		
01-0368-0000-370000 - JP-2 Truancy Program Fees	L-004-2-01-0368-0000-370000: 01-0368-0000-370000 - JP-2 Truancy Program Fee	10.00
<b>0368 - JP-2 Truancy Program Fund Total:</b>		<b>10.00</b>
<b>0370 - Alternate Dispute Resolution Fund</b>		
01-0370-0000-341170 - Alternate Dispute Resolution Fees	L-004-2-01-0370-0000-341170: 01-0370-0000-341170 - Alternate Dispute Resolution Fees	1,575.00
<b>0370 - Alternate Dispute Resolution Fund Total:</b>		<b>1,575.00</b>
<b>0372 - Justice Court Technology Fund</b>		
01-0372-0000-341142 - JP 2 TECHNOLOGY FEES	L-004-2-01-0372-0000-341142: 01-0372-0000-341142 - JP #2 TECHNOLOGY FEES	8.00
<b>0372 - Justice Court Technology Fund Total:</b>		<b>8.00</b>

# Payment Report - G/L and Fund Summary

TXWILLIAMSONPROD

Deposit Date: **04/01/2024 - 04/30/2024**      Case Categories: **Criminal; Civil**  
Locations: **JP2**

G/L Account	G/L Account Number	Fee Totals
<b>0399 - State Agency Fund</b>		
01-0399-0000-208032 - JP 2 Truancy Prev/Diversion - State	L-004-2-01-0399-0000-208032: 01-0399-0000-208032 - JP 2 Truancy Prev/Diversion - State	2.00
01-0399-0000-208160 - CCC FEES DUE TO STATE COMP	L-004-2-01-0399-0000-208160: 01-0399-0000-208160 - Consolidated Court Costs	80.00
01-0399-0000-208165 - CCC 01.2020 Fee's Due to State	L-004-2-01-0399-0000-208165: 01-0399-0000-208165 - State Con Court Cost LGC 133.102(a)(3)	9,530.12
01-0399-0000-208181 - State Consolidated Fee	L-004-0399-0000-208181: State Consolidated Fee	483.00
01-0399-0000-208235 - JURY SERVICE FEES DUE TO STATE	L-004-2-01-0399-0000-208235: 01-0399-0000-208235 - Jury Service Fee	8.00
01-0399-0000-208352 - CRIMINAL JUDICIAL SUPPORT DUE	L-004-2-01-0399-0000-208352: 01-0399-0000-208352 - Support of the Judiciary Fund	12.00
01-0399-0000-208400 - DPS ARREST FEES DUE TO STATE	L-004-2-01-0399-0000-208400: 01-0399-0000-208400 - Texas Highway Patrol Arrest Fees	343.56
01-0399-0000-208426 - State Traffic Fine Due to State 2020	L-004-2-01-0399-0000-208426: 01-0399-0000-208426 - State Traffic Fine Due To State	4,704.72
01-0399-0000-208703 - INDIGENT DEF FEES - DUE TO ST	L-004-2-01-0399-0000-208703: 01-0399-0000-208703 - Indigent Defense Fee	4.00
01-0399-0000-208720 - SEATBELT FINES	L-004-2-01-0399-0000-208720: 01-0399-0000-208720 - Seatbelt Fines	125.00
01-0399-0000-208850 - WEIGHT VIOLATION FINES DUE TO	L-004-2-01-0399-0000-208850: 01-0399-0000-208850 - Weight Violation Fines	500.00
<b>0399 - State Agency Fund Total:</b>		<b>15,792.40</b>
<b>JP BOND</b>		
01-0100-0000-207034 - JP2 Bond Liability Account	L-004-2-02-00002: JP2 Registry Bond Account Liability	641.00
<b>JP BOND Total:</b>		<b>641.00</b>
<b>Fee Totals for All Funds:</b>		<b>59,108.64</b>

# Payment Report - Fee Code Summary

TXWILLIAMSONPROD

Deposit Date: 04/01/2024 - 04/30/2024      Case Categories: Criminal; Civil  
Locations: JP2

Fee Code Summary									
Code Word	Description	Gross		Positive Adjustments		Negative Adjustments		Net	
		Amount	Number	Amount	Number	Amount	Number	Amount	Number
2020AFC1	Arrest Fee - Constable 1 CCP 102.011(a)(1), 102.011(e)	20.00	4	0.00	0	0.00	0	20.00	4
2020AFC2	Arrest Fee - Constable 2 CCP 102.011(a)(1), 102.011(e)	10.00	2	0.00	0	0.00	0	10.00	2
2020AFC3	Arrest Fee - Constable 3 CCP 102.011(a)(e), 102.011(e)	15.00	3	0.00	0	0.00	0	15.00	3
2020AFC4	Arrest Fee - Constable 4 CCP 102.011(a)(1), 102.011(e)	65.00	13	0.00	0	0.00	0	65.00	13
2020AFDPS	Arrest Fee - DPS CCP 102.011.(a)(1), 102.011(e)	343.56	70	0.00	0	0.00	0	343.56	70
2020AFSO	Arrest Fee - Sheriff's Office 102.011(a)(1), 102.011(e)	270.00	55	5.00	1	0.00	0	275.00	56
2020AHLHIS	Arrest Fee - Liberty Hill ISD CCP 102.011(a)(1), 102.011(e)	70.00	14	0.00	0	0.00	0	70.00	14
2020CCC	State Cons Court Cost LGC 133.102(a)(3)	9,468.12	155	62.00	1	0.00	0	9,530.12	156
2020CDF	Compliance Dismissal Fine	190.00	19	0.00	0	0.00	0	190.00	19
2020DSCM	Driving Safety Course Mandatory CCP 45. 0511(f)(1)	370.94	38	0.00	0	0.00	0	370.94	38
2020LCCC-C	LOCAL Consolidated Court Cost LGC 134.103(a)	2,235.96	162	14.00	1	0.00	0	2,249.96	163
2020LTF	Local Traffic Fine (TC 542.403)	282.28	95	0.00	0	0.00	0	282.28	95
2020STF	State Traffic Fine (TC 542.4031)	4,704.72	95	0.00	0	0.00	0	4,704.72	95
2020TPF	Time Payment Fee CCP 102.030	376.42	26	0.00	0	0.00	0	376.42	26
AB	Abstract	5.00	2	0.00	0	0.00	0	5.00	2
CB	Cash Bond	1,000.00	2	0.00	0	(359.00)	1	641.00	3
CCC	Consolidated Court Costs [Loc. Gov't Code, 133.102]	80.00	2	0.00	0	0.00	0	80.00	2
CCOP	Civil Copies	44.00	21	0.00	0	0.00	0	44.00	21
CERT	Certified Copy	2.00	1	0.00	0	0.00	0	2.00	1
CFINE	County Fine	14,429.00	113	278.00	1	0.00	0	14,707.00	114
CHS	Courthouse Security Fee (CCP 102.017)	6.00	2	0.00	0	0.00	0	6.00	2
CHSJC	JP Security Fee (CCP 102.017)	2.00	2	0.00	0	0.00	0	2.00	2
COLLFEE	Collection Agency Fee	446.48	8	0.00	0	0.00	0	446.48	8
CONT2	Constable Service Fee Pct #2	6,160.00	59	0.00	0	(320.00)	2	5,840.00	61
CRFEEOVER	Criminal Overpayment Fee	30.16	1	0.00	0	0.00	0	30.16	1
CSFF	Child Safety Fee (CCP 102.014(d))	20.00	1	0.00	0	0.00	0	20.00	1
CVFEEOVER	Civil Overpayment Fee	240.00	1	0.00	0	0.00	0	240.00	1

# Payment Report - Fee Code Summary

TXWILLIAMSONPROD

Deposit Date: 04/01/2024 - 04/30/2024      Case Categories: Criminal; Civil  
Locations: JP2

Fee Code Summary									
Code Word	Description	Gross		Positive Adjustments		Negative Adjustments		Net	
		Amount	Number	Amount	Number	Amount	Number	Amount	Number
DDF	Deferred Disposition Fee	918.00	12	0.00	0	0.00	0	918.00	12
FNTC1	Child Safety Seat Fine Trauma Center	125.00	3	0.00	0	0.00	0	125.00	3
IDF	Indigent Defense Fee (LGC 133.107)	4.00	2	0.00	0	0.00	0	4.00	2
JCTF	Justice Court Technology Fee (CCP 102.0173)	8.00	2	0.00	0	0.00	0	8.00	2
JFR	Jury Reimbursement Fee (CCP 102.0045)	8.00	2	0.00	0	0.00	0	8.00	2
JTP	Juvenile Truancy Program (CCP 102.0174)	10.00	2	0.00	0	0.00	0	10.00	2
JTPDC	Juvenile Truancy Prev/Diversion Due to County (CCP 102.015)	1.00	1	0.00	0	0.00	0	1.00	1
JTPDS	Juvenile Truancy Prev/Diversion Due to State (CCP 102.015)	1.00	1	0.00	0	0.00	0	1.00	1
JURY	Jury Fee	22.00	2	0.00	0	0.00	0	22.00	2
JUSFC	Judicial Support Fund - County (LGC 133.105)	1.20	2	0.00	0	0.00	0	1.20	2
JUSFS	Judicial Support Fund - State (LGC 133.105)	10.80	2	0.00	0	0.00	0	10.80	2
SB41CDRF	County Dispute Resolution fund - LGC 135.157	1,585.00	317	0.00	0	(10.00)	2	1,575.00	319
SB41JCSF	Justice Court Support Fund	7,925.00	317	0.00	0	(50.00)	2	7,875.00	319
SB41LAF	Language Access Fund - LGC 135.155	951.00	317	0.00	0	(6.00)	2	945.00	319
SB41SCF	State Consolidated Fee	483.00	23	0.00	0	0.00	0	483.00	23
SFMCWV	State Fine - Motor Carrier Weight Violation	500.00	1	0.00	0	0.00	0	500.00	1
TCCF	Truant Conduct Contempt Fine - Child	300.00	7	0.00	0	0.00	0	300.00	7
WEXEC	Writ of Execution	25.00	6	0.00	0	0.00	0	25.00	6
WGAR	Writ of Garnishment	5.00	1	0.00	0	0.00	0	5.00	1
WPOSS	Writ of Possession	120.00	25	0.00	0	0.00	0	120.00	25
WSEQ	Writ of Sequestration	5.00	1	0.00	0	0.00	0	5.00	1
WSF2	Constable #2 - Writ Service Fee	5,600.00	30	0.00	0	0.00	0	5,600.00	30
Fee Code Summary Totals		Gross		Positive Adjustments		Negative Adjustments		Net	
		Amount	Number	Amount	Number	Amount	Number	Amount	Number
		59,494.64	2,042	359.00	4	(745.00)	9	59,108.64	2,055

# Payment Report - Fee Code Summary

TXWILLIAMSONPROD

Deposit Date: **05/01/2024 - 05/31/2024** Case Categories: **Criminal; Civil**  
Locations: **JP2**

Fee Code Summary									
Code Word	Description	Gross		Positive Adjustments		Negative Adjustments		Net	
		Amount	Number	Amount	Number	Amount	Number	Amount	Number
2020AFC2	Arrest Fee - Constable 2 CCP 102.011(a)(1), 102.011(e)	5.00	1	0.00	0	0.00	0	5.00	1
2020AFC3	Arrest Fee - Constable 3 CCP 102.011(a)(e), 102.011(e)	5.00	1	0.00	0	0.00	0	5.00	1
2020AFC4	Arrest Fee - Constable 4 CCP 102.011(a)(1), 102.011(e)	85.00	17	0.00	0	0.00	0	85.00	17
2020AFDPS	Arrest Fee - DPS CCP 102.011.(a)(1), 102.011(e)	314.53	64	0.00	0	0.00	0	314.53	64
2020AFRRIS	Arrest Fee - Round Rock ISD PD	5.00	1	0.00	0	0.00	0	5.00	1
2020AFSO	Arrest Fee - Sheriff's Office 102.011(a)(1), 102.011(e)	310.00	65	0.00	0	0.00	0	310.00	65
2020AHLHIS	Arrest Fee - Liberty Hill ISD CCP 102.011(a)(1), 102.011(e)	75.00	16	0.00	0	0.00	0	75.00	16
2020CCC	State Cons Court Cost LGC 133.102(a)(3)	9,914.15	165	0.00	0	0.00	0	9,914.15	165
2020CDF	Compliance Dismissal Fine	180.00	18	0.00	0	0.00	0	180.00	18
2020DSCM	Driving Safety Course Mandatory CCP 45.0511(f)(1)	239.06	28	0.00	0	0.00	0	239.06	28
2020LCCC-C	LOCAL Consolidated Court Cost LGC 134.103(a)	2,252.68	166	0.00	0	0.00	0	2,252.68	166
2020LTF	Local Traffic Fine (TC 542.403)	242.72	86	0.00	0	0.00	0	242.72	86
2020SJF	Jury Summons Fee CCP 102.011(a)(7)	10.00	2	0.00	0	0.00	0	10.00	2
2020STF	State Traffic Fine (TC 542.4031)	4,045.28	86	0.00	0	0.00	0	4,045.28	86
2020TPF	Time Payment Fee CCP 102.030	193.58	16	0.00	0	0.00	0	193.58	16
AB	Abstract	10.00	2	0.00	0	0.00	0	10.00	2
CCC	Consolidated Court Costs [Loc. Gov't Code, 133.102]	40.00	1	0.00	0	0.00	0	40.00	1
CCOP	Civil Copies	5.25	5	0.00	0	0.00	0	5.25	5
CERT	Certified Copy	6.00	3	0.00	0	0.00	0	6.00	3
CFINE	County Fine	13,095.00	119	0.00	0	0.00	0	13,095.00	119
CHS	Courthouse Security Fee (CCP 102.017)	3.00	1	0.00	0	0.00	0	3.00	1
CHSJC	JP Security Fee (CCP 102.017)	1.00	1	0.00	0	0.00	0	1.00	1
COLLFEE	Collection Agency Fee	215.43	4	0.00	0	0.00	0	215.43	4
CONT2	Constable Service Fee Pct #2	6,320.00	63	0.00	0	0.00	0	6,320.00	63
CRFEEOVER	Criminal Overpayment Fee	15.00	1	0.00	0	0.00	0	15.00	1
CSFF	Child Safety Fee (CCP 102.014(d))	20.00	1	0.00	0	0.00	0	20.00	1
DDF	Deferred Disposition Fee	1,823.00	21	0.00	0	0.00	0	1,823.00	21
FNTC1	Child Safety Seat Fine Trauma Center	25.00	1	0.00	0	0.00	0	25.00	1

# Payment Report - Fee Code Summary

TXWILLIAMSONPROD

Deposit Date: **05/01/2024 - 05/31/2024**      Case Categories: **Criminal; Civil**  
Locations: **JP2**

Fee Code Summary									
Code Word	Description	Gross		Positive Adjustments		Negative Adjustments		Net	
		Amount	Number	Amount	Number	Amount	Number	Amount	Number
IDF	Indigent Defense Fee (LGC 133.107)	2.00	1	0.00	0	0.00	0	2.00	1
JCTF	Justice Court Technology Fee (CCP 102.0173)	4.00	1	0.00	0	0.00	0	4.00	1
JFR	Jury Reimbursement Fee (CCP 102.0045)	4.00	1	0.00	0	0.00	0	4.00	1
JTP	Juvenile Truancy Program (CCP 102.0174)	5.00	1	0.00	0	0.00	0	5.00	1
JURY	Jury Fee	22.00	1	0.00	0	0.00	0	22.00	1
JUSFC	Judicial Support Fund - County (LGC 133.105)	0.60	1	0.00	0	0.00	0	0.60	1
JUSFS	Judicial Support Fund - State (LGC 133.105)	5.40	1	0.00	0	0.00	0	5.40	1
LT10	Overpayments < \$10	1.00	1	0.00	0	0.00	0	1.00	1
SB41CDRF	County Dispute Resolution fund - LGC 135.157	1,230.00	246	0.00	0	0.00	0	1,230.00	246
SB41JCSF	Justice Court Support Fund	6,150.00	246	0.00	0	0.00	0	6,150.00	246
SB41LAF	Language Access Fund - LGC 135.155	738.00	246	0.00	0	0.00	0	738.00	246
SB41SCF	State Consolidated Fee	231.00	11	0.00	0	0.00	0	231.00	11
TCCF	Truant Conduct Contempt Fine - Child	75.00	2	0.00	0	0.00	0	75.00	2
WEEXEC	Writ of Execution	15.00	3	0.00	0	0.00	0	15.00	3
WPOSS	Writ of Possession	60.00	12	0.00	0	0.00	0	60.00	12
WSF2	Constable #2 - Writ Service Fee	2,800.00	14	0.00	0	0.00	0	2,800.00	14
Fee Code Summary Totals		Gross		Positive Adjustments		Negative Adjustments		Net	
		Amount	Number	Amount	Number	Amount	Number	Amount	Number
		50,798.68	1,743	0.00	0	0.00	0	50,798.68	1,743

# Payment Report - G/L and Fund Summary

TXWILLIAMSONPROD

Deposit Date: 05/01/2024 - 05/31/2024      Case Categories: Criminal; Civil  
Locations: JP2

G/L Account	G/L Account Number	Fee Totals
0100 - General Fund		
01-0100-0000-207017 - Collections Agency Fee	L-004-2-01-0100-0000-207017: 01-0100-0000-207017 - Collections Agency Fee	215.43
01-0100-0000-209700 - JP COURTS-REFUNDS	L-004-2-01-0100-0000-209700: 01-0100-0000-209700 - JP COURTS-REFUNDS	15.00
01-0100-0000-341802 - FEES OF OFFICE, JP PCT-2	L-004-2-01-0100-0000-341802: 01-0100-0000-341802 - FEES OF OFFICE, JP PCT #2	9,158.03
01-0100-0000-341902 - CIVIL FEES/OFFICE, CONST 2	L-004-2-01-0100-0000-341902: 01-0100-0000-341902 - Fees of Office, Const. PCT #2	9,120.00
01-0100-0000-341912 - CRIMINAL FEES/OFFICE, CONST 2	L-004-2-01-0100-0000-341912: 01-0100-0000-341912 - Fees of Office, Crim. Const PCT #2	15.00
01-0100-0000-341913 - CRIMINAL FEES/OFFICE, CONST 3	L-004-2-01-0100-0000-341913: 01-0100-0000-341913 - Fees of Office, Crim. Const PCT #3	5.00
01-0100-0000-341914 - CRIMINAL FEES/OFFICE, CONST 4	L-004-2-01-0100-0000-341914: 01-0100-0000-341914 - Fees of Office, Crim. Const PCT #4	85.00
01-0100-0000-342860 -Time Payment Fee County 2.50	L-004-2-01-0100-0000-342860: 01-0100-0000-342860 - Time Payment Fee County 2.50	193.58
01-0100-0000-351302 - FINES, JP PCT-2	L-004-2-01-0100-0000-351302: 01-0100-0000-351302 - FINES, JP PCT #2	13,170.00
01-0100-0000-365103 Language Access Fund	L-004-2-01-0100-0000-365103: Language Access Fund	738.00
01-0100-0000-370500 - Miscellaneous Revenue	L-004-2-01-0100-0000-370500: 01-0100-0000-370500 - Miscellaneous Revenue	1.00
99-9999-9999-000003 - LOCAL Consolidated CC-Misd C	L-004-2-99-9999-9999-000003: 99-9999-9999-000003 - LOCAL Consolidated CC - Misd C	2,252.68
0100 - General Fund Total:		34,968.72
0361 - JP Security Fund		
01-0361-0000-341152 - JP 2 SECURITY FEES	L-004-2-01-0361-0000-341152: 01-0361-0000-341152 - JP 2 SECURITY FEES	4.00
0361 - JP Security Fund Total:		4.00
0368 - JP-2 Truancy Program Fund		
01-0368-0000-370000 - JP-2 Truancy Program Fees	L-004-2-01-0368-0000-370000: 01-0368-0000-370000 - JP-2 Truancy Program Fee	5.00
0368 - JP-2 Truancy Program Fund Total:		5.00
0370 - Alternate Dispute Resolution Fund		
01-0370-0000-341170 - Alternate Dispute Resolution Fees	L-004-2-01-0370-0000-341170: 01-0370-0000-341170 - Alternate Dispute Resolution Fees	1,230.00
0370 - Alternate Dispute Resolution Fund Total:		1,230.00
0372 - Justice Court Technology Fund		
01-0372-0000-341142 - JP 2 TECHNOLOGY FEES	L-004-2-01-0372-0000-341142: 01-0372-0000-341142 - JP #2 TECHNOLOGY FEES	4.00
0372 - Justice Court Technology Fund Total:		4.00

# Payment Report - G/L and Fund Summary

TXWILLIAMSONPROD

Deposit Date: 05/01/2024 - 05/31/2024      Case Categories: Criminal; Civil  
Locations: JP2

G/L Account	G/L Account Number	Fee Totals
0399 - State Agency Fund		
01-0399-0000-208160 - CCC FEES DUE TO STATE COMP	L-004-2-01-0399-0000-208160: 01-0399-0000-208160 - Consolidated Court Costs	40.00
01-0399-0000-208165 - CCC 01.2020 Fee's Due to State	L-004-2-01-0399-0000-208165: 01-0399-0000-208165 - State Con Court Cost LGC 133.102(a)(3)	9,914.15
01-0399-0000-208181 - State Consolidated Fee	L-004-0399-0000-208181: State Consolidated Fee	231.00
01-0399-0000-208235 - JURY SERVICE FEES DUE TO STATE	L-004-2-01-0399-0000-208235: 01-0399-0000-208235 - Jury Service Fee	4.00
01-0399-0000-208352 - CRIMINAL JUDICIAL SUPPORT DUE	L-004-2-01-0399-0000-208352: 01-0399-0000-208352 - Support of the Judiciary Fund	6.00
01-0399-0000-208400 - DPS ARREST FEES DUE TO STATE	L-004-2-01-0399-0000-208400: 01-0399-0000-208400 - Texas Highway Patrol Arrest Fees	314.53
01-0399-0000-208426 - State Traffic Fine Due to State 2020	L-004-2-01-0399-0000-208426: 01-0399-0000-208426 - State Traffic Fine Due To State	4,045.28
01-0399-0000-208703 - INDIGENT DEF FEES - DUE TO ST	L-004-2-01-0399-0000-208703: 01-0399-0000-208703 - Indigent Defense Fee	2.00
01-0399-0000-208720 - SEATBELT FINES	L-004-2-01-0399-0000-208720: 01-0399-0000-208720 - Seatbelt Fines	25.00
0399 - State Agency Fund Total:		14,581.96
Fee Totals for All Funds:		50,793.68

# Payment Report - G/L and Fund Summary

TXWILLIAMSONPROD

Deposit Date: **06/01/2024 - 06/30/2024**      Case Categories: **Criminal; Civil**  
Locations: **JP2**

G/L Account	G/L Account Number	Fee Totals
<b>0100 - General Fund</b>		
01-0100-0000-207017 - Collections Agency Fee	L-004-2-01-0100-0000-207017: 01-0100-0000-207017 - Collections Agency Fee	844.46
01-0100-0000-209700 - JP COURTS-REFUNDS	L-004-2-01-0100-0000-209700: 01-0100-0000-209700 - JP COURTS-REFUNDS	169.00
01-0100-0000-341200 - Sheriff Fees (WILCO)	L-004-2-01-0100-0000-341200: 01-0100-0000-341200 - Sheriff Fees (WILCO)	75.00
01-0100-0000-341802 - FEES OF OFFICE, JP PCT-2	L-004-2-01-0100-0000-341802: 01-0100-0000-341802 - FEES OF OFFICE, JP PCT #2	12,263.91
01-0100-0000-341902 - CIVIL FEES/OFFICE, CONST 2	L-004-2-01-0100-0000-341902: 01-0100-0000-341902 - Fees of Office, Const. PCT #2	8,280.00
01-0100-0000-341912 - CRIMINAL FEES/OFFICE, CONST 2	L-004-2-01-0100-0000-341912: 01-0100-0000-341912 - Fees of Office, Crim. Const PCT #2	600.00
01-0100-0000-341913 - CRIMINAL FEES/OFFICE, CONST 3	L-004-2-01-0100-0000-341913: 01-0100-0000-341913 - Fees of Office, Crim. Const PCT #3	5.00
01-0100-0000-341914 - CRIMINAL FEES/OFFICE, CONST 4	L-004-2-01-0100-0000-341914: 01-0100-0000-341914 - Fees of Office, Crim. Const PCT #4	110.00
01-0100-0000-342860 -Time Payment Fee County 2.50	L-004-2-01-0100-0000-342860: 01-0100-0000-342860 - Time Payment Fee County 2.50	211.42
01-0100-0000-351302 - FINES, JP PCT-2	L-004-2-01-0100-0000-351302: 01-0100-0000-351302 - FINES, JP PCT #2	15,680.30
01-0100-0000-365103 Language Access Fund	L-004-2-01-0100-0000-365103: Language Access Fund	987.00
99-9999-9999-000003 - LOCAL Consolidated CC-Misd C	L-004-2-99-9999-9999-000003: 99-9999-9999-000003 - LOCAL Consolidated CC - Misd C	2,484.68
<b>0100 - General Fund Total:</b>		<b>41,710.77</b>
<b>0361 - JP Security Fund</b>		
01-0361-0000-341152 - JP 2 SECURITY FEES	L-004-2-01-0361-0000-341152: 01-0361-0000-341152 - JP 2 SECURITY FEES	24.00
<b>0361 - JP Security Fund Total:</b>		<b>24.00</b>
<b>0368 - JP-2 Truancy Program Fund</b>		
01-0368-0000-370000 - JP-2 Truancy Program Fees	L-004-2-01-0368-0000-370000: 01-0368-0000-370000 - JP-2 Truancy Program Fee	20.00
<b>0368 - JP-2 Truancy Program Fund Total:</b>		<b>20.00</b>
<b>0370 - Alternate Dispute Resolution Fund</b>		
01-0370-0000-341170 - Alternate Dispute Resolution Fees	L-004-2-01-0370-0000-341170: 01-0370-0000-341170 - Alternate Dispute Resolution Fees	1,645.00
<b>0370 - Alternate Dispute Resolution Fund Total:</b>		<b>1,645.00</b>
<b>0372 - Justice Court Technology Fund</b>		
01-0372-0000-341142 - JP 2 TECHNOLOGY FEES	L-004-2-01-0372-0000-341142: 01-0372-0000-341142 - JP #2 TECHNOLOGY FEES	24.00
<b>0372 - Justice Court Technology Fund Total:</b>		<b>24.00</b>

# Payment Report - G/L and Fund Summary

TXWILLIAMSONPROD

Deposit Date: **06/01/2024 - 06/30/2024**      Case Categories: **Criminal; Civil**  
Locations: **JP2**

G/L Account	G/L Account Number	Fee Totals
<b>0399 - State Agency Fund</b>		
01-0399-0000-208032 - JP 2 Truancy Prev/Diversion - State	L-004-2-01-0399-0000-208032: 01-0399-0000-208032 - JP 2 Truancy Prev/Diversion - State	8.00
01-0399-0000-208160 - CCC FEES DUE TO STATE COMP	L-004-2-01-0399-0000-208160: 01-0399-0000-208160 - Consolidated Court Costs	240.00
01-0399-0000-208165 - CCC 01.2020 Fee's Due to State	L-004-2-01-0399-0000-208165: 01-0399-0000-208165 - State Con Court Cost LGC 133.102(a)(3)	10,755.58
01-0399-0000-208181 - State Consolidated Fee	L-004-0399-0000-208181: State Consolidated Fee	378.00
01-0399-0000-208235 - JURY SERVICE FEES DUE TO STATE	L-004-2-01-0399-0000-208235: 01-0399-0000-208235 - Jury Service Fee	24.00
01-0399-0000-208352 - CRIMINAL JUDICIAL SUPPORT DUE	L-004-2-01-0399-0000-208352: 01-0399-0000-208352 - Support of the Judiciary Fund	34.00
01-0399-0000-208400 - DPS ARREST FEES DUE TO STATE	L-004-2-01-0399-0000-208400: 01-0399-0000-208400 - Texas Highway Patrol Arrest Fees	362.38
01-0399-0000-208415 - MOVING VIOLATION FEE DUE TO ST	L-004-2-01-0399-0000-208415: 01-0399-0000-208415 - Moving Violation Fee Due to State	0.20
01-0399-0000-208425 - ST TRAFFIC FEES DUE TO STATE	L-004-2-01-0399-0000-208425: 01-0399-0000-208425 - State Traffic Fee	60.00
01-0399-0000-208426 - State Traffic Fine Due to State 2020	L-004-2-01-0399-0000-208426: 01-0399-0000-208426 - State Traffic Fine Due To State	4,554.72
01-0399-0000-208703 - INDIGENT DEF FEES - DUE TO ST	L-004-2-01-0399-0000-208703: 01-0399-0000-208703 - Indigent Defense Fee	10.00
01-0399-0000-208720 - SEATBELT FINES	L-004-2-01-0399-0000-208720: 01-0399-0000-208720 - Seatbelt Fines	50.00
01-0399-0000-208750 - TLFTA FEES DUE TO STATE COMP	L-004-2-01-0399-0000-208750: 01-0399-0000-208750 - Traffic Law Failure To Appear	60.00
01-0399-0000-208860 - TIME PYMT FEES DUE TO STATE	L-004-2-01-0399-0000-208860: 01-0399-0000-208860 - Time Payment	75.00
<b>0399 - State Agency Fund Total:</b>		<b>16,611.88</b>
<b>Fee Totals for All Funds:</b>		<b>60,035.65</b>

# Payment Report - Fee Code Summary

TXWILLIAMSONPROD

Deposit Date: 06/01/2024 - 06/30/2024      Case Categories: Criminal; Civil  
Locations: JP2

Fee Code Summary									
Code Word	Description	Gross		Positive Adjustments		Negative Adjustments		Net	
		Amount	Number	Amount	Number	Amount	Number	Amount	Number
2020AFC3	Arrest Fee - Constable 3 CCP 102.011(a)(e), 102.011(e)	5.00	1	0.00	0	0.00	0	5.00	1
2020AFC4	Arrest Fee - Constable 4 CCP 102.011(a)(1), 102.011(e)	110.00	22	0.00	0	0.00	0	110.00	22
2020AFDPS	Arrest Fee - DPS CCP 102.011.(a)(1), 102.011(e)	362.38	75	0.00	0	0.00	0	362.38	75
2020AFSO	Arrest Fee - Sheriff's Office 102.011(a)(1), 102.011(e)	350.00	71	0.00	0	0.00	0	350.00	71
2020AHLHIS	Arrest Fee - Liberty Hill ISD CCP 102.011(a)(1), 102.011(e)	50.00	10	0.00	0	0.00	0	50.00	10
2020CCC	State Cons Court Cost LGC 133.102(a)(3)	10,755.58	177	0.00	0	0.00	0	10,755.58	177
2020CDF	Compliance Dismissal Fine	200.00	20	0.00	0	0.00	0	200.00	20
2020DSCM	Driving Safety Course Mandatory CCP 45.0511(f)(1)	270.94	29	0.00	0	0.00	0	270.94	29
2020LCCC-C	LOCAL Consolidated Court Cost LGC 134.103(a)	2,484.68	181	0.00	0	0.00	0	2,484.68	181
2020LTF	Local Traffic Fine (TC 542.403)	273.28	94	0.00	0	0.00	0	273.28	94
2020STF	State Traffic Fine (TC 542.4031)	4,554.72	94	0.00	0	0.00	0	4,554.72	94
2020TPF	Time Payment Fee CCP 102.030	211.42	15	0.00	0	0.00	0	211.42	15
2020WFC2	Warrant Fee - Const Pct 2 CCP 102.011(a)(2), 102.011(e)	350.00	7	0.00	0	0.00	0	350.00	7
AFCPD	Arrest Fee - Cedar Park Police Department	5.00	1	0.00	0	0.00	0	5.00	1
AFSO	Arrest Fee - Sheriff's Office (CCP 102.011)	25.00	5	0.00	0	0.00	0	25.00	5
CCC	Consolidated Court Costs [Loc. Gov't Code, 133.102]	240.00	6	0.00	0	0.00	0	240.00	6
CCOP	Civil Copies	9.75	8	0.00	0	0.00	0	9.75	8
CFINE	County Fine	15,442.80	129	0.00	0	0.00	0	15,442.80	129
CHS	Courthouse Security Fee (CCP 102.017)	18.00	6	0.00	0	0.00	0	18.00	6
CHSJC	JP Security Fee (CCP 102.017)	6.00	6	0.00	0	0.00	0	6.00	6
CJS	Criminal Judicial Support Fee (LGC 103.105)	10.00	2	0.00	0	0.00	0	10.00	2
CMAIL	Clerk Service Fee by Certified Mail or Posting	15.94	1	0.00	0	0.00	0	15.94	1
COLLFEE	Collection Agency Fee	844.46	11	0.00	0	0.00	0	844.46	11
CONT2	Constable Service Fee Pct #2	6,080.00	59	0.00	0	0.00	0	6,080.00	59
CRFEEOVER	Criminal Overpayment Fee	10.00	1	0.00	0	0.00	0	10.00	1
CSFF	Child Safety Fee (CCP 102.014(d))	20.00	1	0.00	0	0.00	0	20.00	1
DDF	Deferred Disposition Fee	2,756.00	26	0.00	0	0.00	0	2,756.00	26
FNTC1	Child Safety Seat Fine Trauma Center	50.00	1	0.00	0	0.00	0	50.00	1

# Payment Report - Fee Code Summary

TXWILLIAMSONPROD

Deposit Date: 06/01/2024 - 06/30/2024      Case Categories: Criminal; Civil  
Locations: JP2

Fee Code Summary									
Code Word	Description	Gross		Positive Adjustments		Negative Adjustments		Net	
		Amount	Number	Amount	Number	Amount	Number	Amount	Number
IDF	Indigent Defense Fee (LGC 133.107)	10.00	5	0.00	0	0.00	0	10.00	5
JCTF	Justice Court Technology Fee (CCP 102.0173)	24.00	6	0.00	0	0.00	0	24.00	6
JFR	Jury Reimbursement Fee (CCP 102.0045)	24.00	6	0.00	0	0.00	0	24.00	6
JTP	Juvenile Truancy Program (CCP 102.0174)	20.00	4	0.00	0	0.00	0	20.00	4
JTPDC	Juvenile Truancy Prev/Diversion Due to County (CCP 102.015)	4.00	4	0.00	0	0.00	0	4.00	4
JTPDS	Juvenile Truancy Prev/Diversion Due to State (CCP 102.015)	4.00	4	0.00	0	0.00	0	4.00	4
JURY	Jury Fee	22.00	1	0.00	0	0.00	0	22.00	1
JUSFC	Judicial Support Fund - County (LGC 133.105)	2.40	4	0.00	0	0.00	0	2.40	4
JUSFS	Judicial Support Fund - State (LGC 133.105)	21.60	4	0.00	0	0.00	0	21.60	4
MVF	Moving Violation Fee (CCP 102.022)	0.20	2	0.00	0	0.00	0	0.20	2
OPAY	Over Payments > \$10	54.00	1	0.00	0	0.00	0	54.00	1
SB41CDRF	County Dispute Resolution fund - LGC 135.157	1,645.00	329	0.00	0	0.00	0	1,645.00	329
SB41JCSF	Justice Court Support Fund	8,225.00	329	0.00	0	0.00	0	8,225.00	329
SB41LAF	Language Access Fund - LGC 135.155	987.00	329	0.00	0	0.00	0	987.00	329
SB41SCF	State Consolidated Fee	378.00	18	0.00	0	0.00	0	378.00	18
SCH	School District Fine	105.00	1	0.00	0	0.00	0	105.00	1
STF	State Traffic Fee (TC 542.4031)	60.00	2	0.00	0	0.00	0	60.00	2
TCCF	Truant Conduct Contempt Fine - Child	237.50	5	0.00	0	0.00	0	237.50	5
TLF	OMNI Fee - State	60.00	2	0.00	0	0.00	0	60.00	2
TP	Time Payment Fee	50.00	2	0.00	0	0.00	0	50.00	2
TPC	Time Payment Fee - County	12.50	1	0.00	0	0.00	0	12.50	1
TPS	Time Payment Fee - State	12.50	1	0.00	0	0.00	0	12.50	1
UFA	Uniform Traffic Act (TC 542.403)	6.00	2	0.00	0	0.00	0	6.00	2
WARC2	Warrant Fee - Constable Pct. 2	250.00	5	0.00	0	0.00	0	250.00	5
WCSO	Williamson County Sheriff	50.00	1	0.00	0	0.00	0	50.00	1
WEXEC	Writ of Execution	5.00	1	0.00	0	0.00	0	5.00	1
WPOSS	Writ of Possession	55.00	11	0.00	0	0.00	0	55.00	11
WSF2	Constable #2 - Writ Service Fee	2,200.00	11	0.00	0	0.00	0	2,200.00	11
Fee Code Summary Totals		Gross		Positive Adjustments		Negative Adjustments		Net	
		Amount	Number	Amount	Number	Amount	Number	Amount	Number
		60,035.65	2,150	0.00	0	0.00	0	60,035.65	2,150

**Commissioners Court - Regular Session****18.****Meeting Date:** 07/23/2024

Justice of the Peace 3 JUNE 2024 Monthly Report

**Submitted For:** Evelyn McLean**Submitted By:** Mary Alcala, J.P. Pct. #3**Department:** J.P. Pct. #3**Agenda Category:** Consent

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**Information****Agenda Item**

Discuss, consider and take appropriate action to approve Justice of the Peace, Pct. 3, June 2024 Monthly Report in compliance with the Code of Criminal Procedure § 103.005.

**Background**

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**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

June 2024 - CCP 103

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**Form Review****Inbox**

County Judge Exec Asst.

Form Started By: Mary Alcala

Final Approval Date: 07/12/2024

**Reviewed By**

Becky Pruitt

**Date**

07/12/2024 08:51 AM

Started On: 07/11/2024 03:47 PM

**IN COMPLIANCE WITH ARTICLE 103  
CODE OF CRIMINAL PROCEDURE**

**THE STATE OF TEXAS  
COUNTY OF WILLIAMSON**

Before me, the undersigned authority, on this day personally appeared Evelyn McLean, Justice of the Peace, Precinct 3, Williamson County, who, on her oath, stated that the attached report of money collected is a true and correct report for the month of June 2024.

*Evelyn McLean*

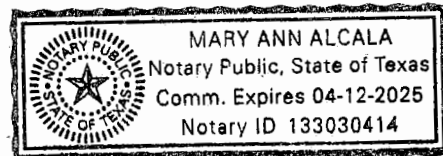
**EVELYN McLEAN  
JUSTICE OF THE PEACE  
PRECINCT THREE**



On this 3<sup>rd</sup> day of July 2024, to certify which witness my hand and seal of office.

*Mary Ann Alcala*

**NOTARY PUBLIC  
in and for the State of Texas**



# Payment Report - G/L and Fund Summary

TXWILLIAMSONPROD

Transaction Date: 06/01/2024 - 06/30/2024

Case Categories: Civil

Locations: JP3

Payment Type: Cash Bond Deposit; E-Filing Payment; ...

G/L Account	G/L Account Number	Fee Totals
<b>0100 - General Fund</b>		
01-0100-0000-341803 - FEES OF OFFICE, JP PCT-3	L-004-3-01-0100-0000-341803: 01-0100-0000-341803 - FEES OF OFFICE, JP PCT #3	160.75
01-0100-0000-341903 - CIVIL FEES/OFFICE, CONST 3	L-004-3-01-0100-0000-341903: 01-0100-0000-341903 - Fees of Office, Const. PCT #3	9,440.00
<b>0100 - General Fund Total:</b>		<b>9,600.75</b>
<b>Fee Totals for All Funds:</b>		<b>9,600.75</b>

# Payment Report - Fee Code Summary

TXWILLIAMSONPROD

Transaction Date: 06/01/2024 - 06/30/2024 Case Categories: Civil  
Locations: JP3

Payment Type: Cash Bond Deposit; E-Filing Payment; ...

Fee Code Summary									
Code Word	Description	Gross		Positive Adjustments		Negative Adjustments		Net	
		Amount	Number	Amount	Number	Amount	Number	Amount	Number
CCOP	Civil Copies	44.50	14	0.00	0	0.00	0	44.50	14
CERT	Certified Copy	41.25	4	0.00	0	0.00	0	41.25	4
CONT3	Constable Service Fee Pct #3	7,040.00	68	0.00	0	0.00	0	7,040.00	68
TRANS	Transcript	10.00	1	0.00	0	0.00	0	10.00	1
WEXEC	Writ of Execution	5.00	1	0.00	0	0.00	0	5.00	1
WPOSS	Writ of Possession	55.00	10	0.00	0	0.00	0	55.00	10
WRIT	Writ Fee	5.00	1	0.00	0	0.00	0	5.00	1
WSF3	Constable #3 - Writ Service Fee	2,400.00	12	0.00	0	0.00	0	2,400.00	12
Fee Code Summary Totals		Gross		Positive Adjustments		Negative Adjustments		Net	
		Amount	Number	Amount	Number	Amount	Number	Amount	Number
		9,600.75	111	0.00	0	0.00	0	9,600.75	111

# Payment Report - G/L and Fund Summary

TXWILLIAMSONPROD

Transaction Date: 06/01/2024 - 06/30/2024

Case Categories: Criminal

Locations: JP3

Payment Type: Cash Bond Deposit; E-Filing Payment; ...

G/L Account	G/L Account Number	Fee Totals
<b>0100 - General Fund</b>		
01-0100-0000-207017 - Collections Agency Fee	L-004-3-01-0100-0000-207017: 01-0100-0000-207017 - Collections Agency Fee	6,024.00
01-0100-0000-209600 - FINES DUE TO TX PARKS WILDLIFE	L-004-3-01-0100-0000-209600: 01-0100-0000-209600 - FINES DUE TO TX PARKS WILDLIFE	3,487.55
01-0100-0000-209700 - JP COURTS-REFUNDS	L-004-3-01-0100-0000-209700: 01-0100-0000-209700 - JP COURTS-REFUNDS	0.00
01-0100-0000-341200 - Sheriff Fees (WILCO)	L-004-3-01-0100-0000-341200: 01-0100-0000-341200 - Sheriff Fees (WILCO)	44.90
01-0100-0000-341803 - FEES OF OFFICE, JP PCT-3	L-004-3-01-0100-0000-341803: 01-0100-0000-341803 - FEES OF OFFICE, JP PCT #3	7,186.78
01-0100-0000-341913 - CRIMINAL FEES/OFFICE, CONST 3	L-004-3-01-0100-0000-341913: 01-0100-0000-341913 - Fees of Office, Crim. Const PCT #3	406.97
01-0100-0000-351303 - FINES, JP PCT-3	L-004-3-01-0100-0000-351303: 01-0100-0000-351303 - FINES, JP PCT #3	68,711.23
<b>0100 - General Fund Total:</b>		<b>85,861.43</b>
<b>0353 - Teen Court Program Fees</b>		
01-0353-0000-341916 - Teen Court Program Fees	L-004-3-01-0353-0000-341916: 01-0353-0000-341916 - Teen Court Program Fees	10.00
<b>0353 - Teen Court Program Fees Total:</b>		<b>10.00</b>
<b>0361 - JP Security Fund</b>		
01-0361-0000-341153 - JP 3 SECURITY FEES	L-004-3-01-0361-0000-341153: 01-0361-0000-341153 - JP 3 SECURITY FEES	84.34
<b>0361 - JP Security Fund Total:</b>		<b>84.34</b>
<b>0365 - Child Safety Fund</b>		
01-0365-0000-341161 - JP CHILD SAFETY FEE	L-004-3-01-0365-0000-341161: 01-0365-0000-341161 - JP CHILD SAFETY FEE	27.81
<b>0365 - Child Safety Fund Total:</b>		<b>27.81</b>
<b>0367 - JP-3 Truancy Program Fund</b>		
01-0367-0000-370000 - JP-3 Truancy Program Fees	L-004-3-01-0367-0000-370000: 01-0367-0000-370000 - JP-3 Truancy Program Fee	105.37
<b>0367 - JP-3 Truancy Program Fund Total:</b>		<b>105.37</b>
<b>0372 - Justice Court Technology Fund</b>		
01-0372-0000-341143 - JP 3 TECHNOLOGY FEES	L-004-3-01-0372-0000-341143: 01-0372-0000-341143 - JP #3 TECHNOLOGY FEES	84.32
<b>0372 - Justice Court Technology Fund Total:</b>		<b>84.32</b>

# Payment Report - G/L and Fund Summary

TXWILLIAMSONPROD

Transaction Date: 06/01/2024 - 06/30/2024 Case Categories: Criminal  
Locations: JP3

Payment Type: Cash Bond Deposit; E-Filing Payment; ...

G/L Account	G/L Account Number	Fee Totals
<b>0399 - State Agency Fund</b>		
01-0399-0000-208033 - JP 3 Truancy Prev/Diversion - State	L-004-3-01-0399-0000-208033: 01-0399-0000-208033 - JP 3 Truancy Prev/Diversion - State	40.18
01-0399-0000-208160 - CCC FEES DUE TO STATE COMP	L-004-3-01-0399-0000-208160: 01-0399-0000-208160 - Consolidated Court Costs	843.27
01-0399-0000-208235 - JURY SERVICE FEES DUE TO STATE	L-004-3-01-0399-0000-208235: 01-0399-0000-208235 - Jury Service Fee	84.31
01-0399-0000-208352 - CRIMINAL JUDICIAL SUPPORT DUE	L-004-3-01-0399-0000-208352: 01-0399-0000-208352 - Support of the Judiciary Fund	126.55
01-0399-0000-208400 - DPS ARREST FEES DUE TO STATE	L-004-3-01-0399-0000-208400: 01-0399-0000-208400 - Texas Highway Patrol Arrest Fees	60.46
01-0399-0000-208415 - MOVING VIOLATION FEE DUE TO ST	L-004-3-01-0399-0000-208415: 01-0399-0000-208415 - Moving Violation Fee Due to State	0.93
01-0399-0000-208425 - ST TRAFFIC FEES DUE TO STATE	L-004-3-01-0399-0000-208425: 01-0399-0000-208425 - State Traffic Fee	115.00
01-0399-0000-208703 - INDIGENT DEF FEES - DUE TO ST	L-004-3-01-0399-0000-208703: 01-0399-0000-208703 - Indigent Defense Fee	42.16
01-0399-0000-208720 - SEATBELT FINES	L-004-3-01-0399-0000-208720: 01-0399-0000-208720 - Seatbelt Fines	216.50
01-0399-0000-208750 - TLFTA FEES DUE TO STATE COMP	L-004-3-01-0399-0000-208750: 01-0399-0000-208750 - Traffic Law Failure To Appear	318.24
01-0399-0000-208850 - WEIGHT VIOLATION FINES DUE TO	L-004-3-01-0399-0000-208850: 01-0399-0000-208850 - Weight Violation Fines	1,860.50
01-0399-0000-208860 - TIME PYMT FEES DUE TO STATE	L-004-3-01-0399-0000-208860: 01-0399-0000-208860 - Time Payment	28.35
<b>0399 - State Agency Fund Total:</b>		<b>3,736.45</b>
<b>Fee Totals for All Funds:</b>		<b>89,909.72</b>

# Payment Report - Fee Code Summary

TXWILLIAMSONPROD

Transaction Date: 06/01/2024 - 06/30/2024 Case Categories: Criminal  
Locations: JP3

Payment Type: Cash Bond Deposit; E-Filing Payment; ...

Fee Code Summary									
Code Word	Description	Gross		Positive Adjustments		Negative Adjustments		Net	
		Amount	Number	Amount	Number	Amount	Number	Amount	Number
AFDPS	Arrest Fee - DPS (CCP 102.011)	60.46	19	0.00	0	0.00	0	60.46	19
AFSO	Arrest Fee - Sheriff's Office (CCP 102.011)	44.90	11	0.00	0	0.00	0	44.90	11
CCC	Consolidated Court Costs [Loc. Gov't Code, 133.102]	843.27	30	0.00	0	0.00	0	843.27	30
CFINE	County Fine	68,711.23	613	0.00	0	0.00	0	68,711.23	613
CHS	Courthouse Security Fee (CCP 102.017)	63.22	30	0.00	0	0.00	0	63.22	30
CHSJC	JP Security Fee (CCP 102.017)	21.12	30	0.00	0	0.00	0	21.12	30
COLLFEE	Collection Agency Fee	6,024.00	101	0.00	0	0.00	0	6,024.00	101
CRFEEOVER	Criminal Overpayment Fee	0.00	1	0.00	0	0.00	0	0.00	1
CSFF	Child Safety Fee (CCP 102.014(d))	20.00	1	0.00	0	0.00	0	20.00	1
CSSF	Child Safety School Fee (CCP 102.014(c))	27.81	2	0.00	0	0.00	0	27.81	2
DDF	Deferred Disposition Fee	7,141.00	48	0.00	0	0.00	0	7,141.00	48
FNTC1	Child Safety Seat Fine Trauma Center	216.50	4	0.00	0	0.00	0	216.50	4
IDF	Indigent Defense Fee (LGC 133.107)	42.16	30	0.00	0	0.00	0	42.16	30
JCTF	Justice Court Technology Fee (CCP 102.0173)	84.32	30	0.00	0	0.00	0	84.32	30
JFR	Jury Reimbursement Fee (CCP 102.0045)	84.31	30	0.00	0	0.00	0	84.31	30
JTP	Juvenile Truancy Program (CCP 102.0174)	105.37	30	0.00	0	0.00	0	105.37	30
JTPDC	Juvenile Truancy Prev/Diversion Due to County (CCP 102.015)	20.09	29	0.00	0	0.00	0	20.09	29
JTPDS	Juvenile Truancy Prev/Diversion Due to State (CCP 102.015)	20.09	29	0.00	0	0.00	0	20.09	29
JUSFC	Judicial Support Fund - County (LGC 133.105)	12.69	30	0.00	0	0.00	0	12.69	30
JUSFS	Judicial Support Fund - State (LGC 133.105)	113.86	30	0.00	0	0.00	0	113.86	30
MVF	Moving Violation Fee (CCP 102.022)	0.93	14	0.00	0	0.00	0	0.93	14
OMNI	OMNI Fee	63.69	15	0.00	0	0.00	0	63.69	15
OMNIC	OMNI Fee - County	42.41	15	0.00	0	0.00	0	42.41	15
OMNIS	OMNI Fee - State	212.14	15	0.00	0	0.00	0	212.14	15
SFC3	Service/Arrest Fee - Const. 3	22.76	7	0.00	0	0.00	0	22.76	7
SFMCWV	State Fine - Motor Carrier Weight Violation	1,860.50	11	0.00	0	0.00	0	1,860.50	11
SFOC	Service Fee - Out of County	10.00	1	0.00	0	0.00	0	10.00	1
STF	State Traffic Fee (TC 542.4031)	115.00	7	0.00	0	0.00	0	115.00	7
TCPF	Teen Court Program Fees - Juvenile (CCP 45.052(g))	10.00	1	0.00	0	0.00	0	10.00	1

# Payment Report - Fee Code Summary

TXWILLIAMSONPROD

Transaction Date: 06/01/2024 - 06/30/2024

Case Categories: Criminal

Locations: JP3

Payment Type: Cash Bond Deposit; E-Filing Payment; ...

Fee Code Summary									
Code Word	Description	Gross		Positive Adjustments		Negative Adjustments		Net	
		Amount	Number	Amount	Number	Amount	Number	Amount	Number
TPC	Time Payment Fee - County	14.18	2	0.00	0	0.00	0	14.18	2
TPS	Time Payment Fee - State	14.17	2	0.00	0	0.00	0	14.17	2
TPWF	Texas P&W Fine	3,487.55	38	0.00	0	0.00	0	3,487.55	38
UFA	Uniform Traffic Act (TC 542.403)	15.78	9	0.00	0	0.00	0	15.78	9
WARC3	Warrant Fee - Constable Pct. 3	384.21	9	0.00	0	0.00	0	384.21	9
Fee Code Summary Totals		Gross		Positive Adjustments		Negative Adjustments		Net	
		Amount	Number	Amount	Number	Amount	Number	Amount	Number
		89,909.72	1,274	0.00	0	0.00	0	89,909.72	1,274

**Commissioners Court - Regular Session****19.****Meeting Date:** 07/23/2024

Fiscal Year 2024/2025 Proposed Holiday Schedule Change

**Submitted For:** Bill Gravell**Submitted By:** Andrea Schiele, County Judge**Department:** County Judge**Agenda Category:** Consent

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**Information****Agenda Item**

Discuss, consider and take appropriate action on changing the Christmas Holiday schedule from December 25, 2024 and December 26, 2024 to December 24, 2024 and December 25, 2024 for FY 2024/2025.

**Background**

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**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

FY 2024/2025 Proposed Change to Holiday Schedule

If Approved - Established Holiday Schedule FY 2024/2025

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**Form Review****Inbox**

County Judge Exec Asst. (Originator)

Form Started By: Andrea Schiele

Final Approval Date: 07/17/2024

**Reviewed By**

Becky Pruitt

**Date**

07/17/2024 11:57 AM

Started On: 07/17/2024 08:37 AM

The proposed holiday schedule for paid holidays for the 2024/2025 budget year is as follows:

Veterans Day	Monday	November 11, 2024
Thanksgiving Holiday	Thursday Friday	November 28, 2024 November 29, 2024
Christmas Holiday	<del>Tuesday</del> Wednesday <del>Thursday</del>	<del>December 24, 2024</del> December 25, 2024 <del>December 26, 2024</del>
New Year's Holiday	Wednesday	January 1, 2025
Martin Luther King Day	Monday	January 20, 2025
President's Day	Monday	February 17, 2025
Good Friday	Friday	April 18, 2025
Memorial Day	Monday	May 26, 2025
Emancipation Day	Thursday	June 19, 2025
Independence Day	Friday	July 4, 2025
Labor Day	Monday	September 1, 2025

The established holiday schedule for paid holidays for the 2024/2025 budget year is as follows:

Veterans Day	Monday	November 11, 2024
Thanksgiving Holiday	Thursday Friday	November 28, 2024 November 29, 2024
Christmas Holiday	Tuesday Wednesday	December 24, 2024 December 25, 2024
New Year's Holiday	Wednesday	January 1, 2025
Martin Luther King Day	Monday	January 20, 2025
President's Day	Monday	February 17, 2025
Good Friday	Friday	April 18, 2025
Memorial Day	Monday	May 26, 2025
Emancipation Day	Thursday	June 19, 2025
Independence Day	Friday	July 4, 2025
Labor Day	Monday	September 1, 2025

**Commissioners Court - Regular Session**

**20.**

**Meeting Date:** 07/23/2024

2025 Constable & Sheriff's Fees

**Submitted By:** Patrick Youngren, Constable Pct. #1

**Department:** Constable Pct. #1

**Agenda Category:** Consent

**Information**

**Agenda Item**

Discuss and take appropriate action regarding setting of Sheriffs' and Constables' Fees to be effective January 1, 2025, as authorized by Local Government Code Section 118.131, and subsequent reporting of such fees to the Comptroller's Office no later than October 15, 2024.

**Background**

A review of the service fees charged by the Williamson County Constables and Sheriff has been conducted. All fees were found to be comparable to those of other Texas counties. As a result, we respectfully request the Commissioner's Court adopt the fee schedule, with no increase in fees charged for 2025. All four Constables have agreed to the proposed fee schedule. The Sheriff has not requested any changes to the fees assessed by his department.

The Auditor's office has conducted a review of the attached fee schedule and concluded the fees are reasonable to cover the cost of providing the services. Legal has also reviewed the proposal.

**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

Constable & Sheriff Fees 2025

**Form Review**

Inbox	Reviewed By	Date
County Judge Exec Asst.	Becky Pruitt	06/26/2024 09:34 AM
Form Started By: Patrick Youngren		Started On: 06/26/2024 09:12 AM
Final Approval Date: 06/26/2024		

# CONSTABLE & SHERIFF FEE SCHEDULE

Charged by the Constables and Sheriff of Williamson County

Effective January 1, 2025



Citation, Justice, County, District, Probate, Forcible Entry & Detainer (Including by publication and posting)	\$80.00
Subpoenas & Summons (Civil)	\$80.00
Writ of Possession ‡	\$200.00
Precept	\$150.00
Writ of Execution & Order of Sale **	\$200.00
Turn over order ‡	\$150.00
Posting Sale Notice	\$30.00
Notice	\$80.00
Protective Order (charged to the respondent)	\$150.00
Writ of Attachment ‡	\$200.00
Writ of Sequestration ‡	\$200.00
Writ of Re-entry ‡	\$200.00
Writ of Garnishment	\$150.00
Writ of Retrieval / Order of Retrieval ‡	\$200.00
Distress Warrant	\$200.00
Tax Warrant	\$150.00
Injunction & Temporary Restraining Order ‡	\$150.00
Interrogatories ‡	\$150.00
Civil Show Cause & Notice of Hearing	\$150.00
Executing Bill of Sale / Deed	\$30.00
All other writs ‡	\$200.00
Fingerprints	\$5.00
Accident Report	\$6.00
Character Letter	\$6.00
Alarms	\$25.00
Dangerous Dog Registration (annually)	\$150.00

\*\* County commission due based on percent of monies collected: 10 percent up to and including \$20,000 & 4 percent of amounts over \$20,000. Total commission per writ not to exceed \$10,000.

\*\* Cancellation Fee \$500.00 – Writ of Execution & Order of Sale (Excludes Tax Writs & Tax Foreclosure Order of Sale) with Judgment Creditors direction to withhold or release levy, withhold collection, cancel, or recall without collection of judgment and cost shall include all cost incurred and cancellation fee.

‡ For Writs and Orders served which exceed two hours, an additional fee of \$75/hour/Deputy is required to perform the service. If ordered by the court to transport to or from out of county Court of Jurisdiction, a fee per hour, per Deputy, plus mileage at IRS allowable rate, plus incurred lodging costs.

For court ordered assistance a fee of \$75/hour/Deputy is required to perform the service.

**Commissioners Court - Regular Session****21.****Meeting Date:** 07/23/2024

Best Friends Agreement with WCRAS

**Submitted By:** Misty Valenta, Animal Services**Department:** Animal Services**Agenda Category:** Consent

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**Information****Agenda Item**

Discuss, consider and take appropriate action on an agreement with Best Friends Animal Society and the Williamson County Regional Animal Shelter.

**Background**

Williamson County Regional Animal Shelter has been selected to participate in the exclusive Return to Home Challenge, with investment opportunities. The Return to Home Challenge is specifically focused on tracking lost/stray dogs in response to the new finding that, nationally, there has been a 26% regression in dog Return to Home since 2019.

The Williamson County Regional Animal Shelter is guaranteed a \$1,000 grant, if we complete the following:  
Beginning September 1, try two operational changes for 30-days  
Distribute pet tags provided by Best Friends in partnership with PetHub  
Share community education resources across our social media channels and website  
Report how it went and share our data, starting October 1

If we see an increase, even just one more dog reunited with their family for the month of September 2024 compared to September 2023, we will get \$1,000 and be in the running for one of five \$10,000 grants!

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**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

Return to Home Challenge

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**Form Review****Inbox**

County Judge Exec Asst.

Form Started By: Misty Valenta

Final Approval Date: 07/12/2024

**Reviewed By**

Becky Pruitt

**Date**

07/12/2024 08:54 AM

Started On: 07/11/2024 10:20 PM

# Williamson County Regional Animal Shelter

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## *2024 Return to Home Challenge*

### ***Williamson County Regional Animal Shelter***

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Ms Cheryl Schneider  
1855 SE Inner Loop  
Georgetown, TX 78626

wcras@wilco.org  
O: 512-943-3322  
M: 512-376-8236

### ***Misty Valenta***

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mvalenta@wilco.org

# Application Form

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## *Challenge Requirements + Agreement*

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### Reminder of Challenge requirements:

- Be a **Best Friends Network Partner**
- Have a **Shelter Pet Data Alliance** account with current data through 2023 and the last completed month of 2024
- Share community education resources in English and Spanish (other languages acceptable based on the shelter's community) on the topics of lost/found pets and microchipping a minimum of 4 times in September on all social media and website
- Distribute all provided PetHub tags
- Demonstrate a year over year increase in pets reclaims via return to home or return to home in field practices in September
- Pilot at least 2 new operational practices from September 1-September 30 (see options below)

Every organization that meets the requirements above will receive a \$1,000 grant! Five organizations will receive \$10,000.

- 2 for the organizations with the greatest year over year reclaim increase
- 1 for greatest number of reclaims for organizations who did not practice return to home operations in 2023
- 2 for the most creative solutions for Return to Home

Grant notifications will be sent in mid-October.

### **Which return to home practices will your organization pilot from September 1-September 30?\***

You must pilot at least TWO of these practices for the full month of September to be eligible for any grant. You must select practices your organization does not currently do.

We are available to help if you have any questions about these options. Please complete this support form and someone will be in touch.

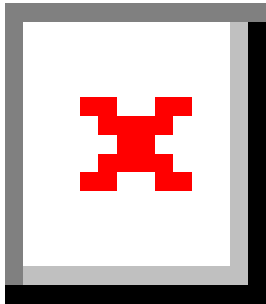
Host low-cost or free microchipping event or offer free microchipping for the duration of Sept. 2024  
Hang at least 2 flyers for each impounded animal at intersection nearest found location

### **Is your organization a municipal entity in South Carolina or Texas?\***

Private organizations with government contracts in South Carolina or Texas should select "No."

All organizations outside of Texas and South Carolina, including municipal entities in other states, should select "No."

Yes, a Texas municipal entity



Best Friends Animals Society ("BFAS") is a 501(c)(3) nonprofit corporation based in Kanab, Utah, whose mission is No More Homeless Pets®. BFAS feels privileged to help save lives by working with organizations and agencies by providing funding for specific projects and/or needs.

Recipient (defined below) is a 501(c)(3) nonprofit animal welfare charity or a municipal shelter which has submitted a grant request to BFAS requesting to be awarded a grant pursuant to the scope of the program below.

This grant agreement ("Agreement") will govern the terms of the grant (the "Grant"). The parties hereby agree to the following terms and conditions as of the date on which it is fully executed by both parties (the "Effective Date"). Each party shall be referred to herein individually as a "Party," and collectively as the "Parties."

## ***Project Description, Grant Amount and Term***

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### **Section 1. Project Description, Grant Amount and Term**

#### **Full Legal Name of Organization\***

Williamson County Regional Animal Shelter

#### **EIN\***

647000978

Grant Amount: \$1,000

The Term of this Agreement, unless terminated pursuant to the language below will be from October 12, 2024 to October 12, 2025. In the event that (a) Recipient fails to fulfill or report on the conditions set forth in Exhibit A, or (b) BFAS determines that Recipient has not met the conditions set forth in Exhibit A, *then* (y) no Grant will be provided and (z) upon either Party's written notification to the other (email is sufficient), this Agreement will immediately terminate.

The Grant will be provided in one-time payment by November 8, 2024 or if notification is provided to Recipient of a delay, within a commercially reasonable time after November 8, 2024 with BFAS' obligation to disburse funds *conditional upon* (a) Recipient's execution of this Agreement via electronic platform by July 31, 2024, (b) BFAS receipt of Recipient's IRS Form W-9 by July 31, 2024 (c) Recipient has fulfilled the conditions set forth in Exhibit A and has reported on its activities, and (d) BFAS good faith confirmation that Recipient fulfilled the conditions set forth in Exhibit A.

## ***Texas Municipal Contract***

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### **Section 2. Commitment from Recipient to BFAS**

Submit monthly data reporting through the Shelter Pet Data Alliance platform through the Term of this Agreement.

### **Section 3. Grant Branding Terms and Promotion**

Recipient shall coordinate with BFAS regarding the promotion of the Grant. The Recipient agrees that BFAS may issue reports or statements to its members, the media and the public about the Grant and identify Recipient by name. This includes, but is not limited to websites, newsletters, press releases, magazine articles, blogs, and podcasts. The Recipient shall reasonably cooperate with BFAS network staff, volunteer team leaders, and news or magazine writers in the production of such news content. Neither Party may use the other Party's logos, trademarks, or other intellectual property without express written permission of the other Party.

### **Section 4. Grant Recipient Representations and Warranties Recipient represents and warrants as follows:**

- A. Recipient is a qualified 501(c)(3) entity or government organization and is and will continue to be a BFAS Network Partner during the Term of this Agreement.
- B. Recipient represents that Recipient will have within the times set forth in Exhibit A (i) fulfilled each of the requirements for the Return to Home Challenge as set forth in Exhibit A attached hereto and (ii) will have accurately reported on activities pursuant to the reporting form referenced in Exhibit A to BFAS.
- C. Recipient acknowledges that its animal welfare activities may be governed by a variety of federal, state, and local laws. Recipient hereby warrants that it shall use its best efforts to comply with all applicable laws and shall not knowingly violate same.
- D. There are no claims, investigations, or proceedings in progress, pending or threatened against Recipient which, if determined adversely, would have a material effect on Recipient's ability to fulfill its obligations pursuant to this Agreement and there are no claims, investigations or proceedings in progress, pending or threatened against Recipient which involve animal neglect or abuse

E. The individual signing this Agreement on behalf of Recipient is legally competent to enter into this Agreement duly authorized to do so by the Recipient.

### **Section 5. Grant Restrictions**

Recipient specifically agrees that no portion of the Grant funds will be used for any of the following: (i) to lobby or otherwise attempt to influence legislation; (ii) to influence outcome of any specific public election or participate or intervene in any political campaign on behalf of any candidate for public office or conduct, directly or indirectly; (iii) to support or oppose any elected official or candidate for public office or on any particular issue.

### **Section 6. Termination**

Recipient may terminate this Agreement upon providing ten (10) business days written notice to BFAS in the event of the following events of default:

- (i) By its actions or statements, BFAS materially harms Recipient as determined by Recipient in its reasonable judgment;
- (ii) BFAS files for bankruptcy, sells, assigns, or transfers the majority of its assets to another entity, or ceases to operate as a nonprofit corporation.

BFAS may terminate this Agreement upon providing ten (10) business days written notice to the Recipient in the event of the following events of default:

- (i) By its actions or statements, Recipient materially harms BFAS as determined by BFAS in its reasonable judgment;
- (ii) Recipient files for bankruptcy, sells, assigns, or transfers the majority of its assets to another entity, or ceases to operate as a nonprofit corporation (if a nonprofit corporation); or
- (iii) Recipient fails to perform its commitments as set out in this Agreement.

### **Section 7. Non-Disparagement**

During the Term of this Agreement and for one year after this Agreement's termination, Recipient agrees to take reasonable commercial measures to ensure that its representatives and Recipient's official media outlets do not make statements, including but not limited to social media posts, regarding the activities covered by this Agreement that are intended to or likely to bring BFAS into disrepute.

### **Section 8. Release**

To the full extent permitted by applicable law, Recipient, its directors, officers, employees, representatives, agents, successors and assigns, agrees never to bring a claim or suit against BFAS relating to the Grant and its receipt of grant funds. Recipient agrees BFAS and its directors, officers, employees, representatives, agents, successors, and assigns (the "Releasees") are not responsible for any of the decisions, plans, guidelines, work, or activities related to or arising from Recipient's programs. To the full extent permitted by applicable law, Recipient releases the Releasees from all liability arising from any work or activities related to this Grant. Recipient understands this Agreement discharges the Releasees from any liability to Recipient with respect to bodily injury, personal injury, illness, death, property damage or other loss of any kind or nature whatsoever, direct or indirect, known or unknown, that may result as a result of Recipient's work, participation and activities related to this Grant.

**Section 9. Indemnity Agreement**

Except as prohibited by law, including Article XI, Section 7 of the Texas Constitution, the Recipient and its directors, officers, agents, employees, representatives, successors and assigns, agree to indemnify and hold Releasees harmless for all bodily injury, personal injury, illness, death, property damage or other losses of any kind or nature whatsoever, direct or indirect, known or unknown, including attorney's fees and costs of litigation that result to anyone else or any other entity because of Recipient's actions or omissions related to the Recipient's programs or any breach by Recipient of this Agreement. This includes lone acts or omissions by the Recipient as well as the combined acts of the Recipient with others. Notwithstanding the foregoing, nothing hereunder shall be construed as requiring the Recipient to incur debt, assess or collect funds, levy a tax or create a sinking fund to satisfy any obligations created by this section.

**Section 10. Survival of Terms**

The releases and indemnification obligations are perpetual. The Non-Disparagement clause survives for one year following this Agreement's termination.

**Section 11. No Third-Party Beneficiaries**

Nothing in this Agreement shall be construed to give any person or entity other than the Parties to this Agreement any legal or equitable claim, right or remedy; rather, this Agreement is intended to be for the sole and exclusive benefit of the Parties hereto.

**Section 12. Potential Additional Grant Funds and Publicity Materials**

Recipient understands that Recipient may be awarded an additional \$10,000 in funds in the event that it is chosen as a "10,000 grant recipient" as part of the Return to Home Challenge. Any such selection or disbursement of additional funds is at the sole discretion of BFAS. The Parties agree that all the terms of this Agreement apply to such disbursement of funds. In addition, if Recipient is selected as a \$10,000 grant recipient, Recipient agrees to provide to Best Friends, via email to the contact address provided by Best Friends, with a minimum of one (1) unique still photo and/or video clip of no less than 30 seconds in length, in a format suitable for posting on social media platforms or websites (with the specific digital format mutually agreed upon by the parties) relating to events or activities associated with the Program by October 31, 2024 (the "Publicity Materials"). Recipient grants Best Friends the nonexclusive, perpetual, royalty-free right, license and permission to use the Publicity Materials in any manner Best Friends deems appropriate and warrants to Best Friends that it has received any permissions needed to grant such right and will, to the full extent permitted by law, indemnify, defend and hold harmless Best Friends from any claim that Best Friends use of such Publicity Materials pursuant to this Agreement infringes any third-party rights.

**Section 13. Other Terms**

The provisions in this Agreement bind the successors and assigns of Recipient. Each term of this Agreement is material. Recipient agrees that in the event that any clause or provision of this agreement shall be held to be invalid by any court of competent jurisdiction, the invalidity of such clause or provision shall not otherwise affect the remaining provisions of this Agreement. This is the entire agreement between the Parties and supersedes any other verbal or written statements, representations, or promises.

This Agreement shall not be construed to constitute any form of partnership, agency, or joint venture between BFAS and Recipient. Neither Party is responsible in any way for the debts of the other or any other party, or any breach of any law, rule, regulation, complaint, grievance, custom, or guideline of the other. Neither Party has authority to bind the other to any contractual or other agreements and in no event shall either Party represent or hold itself out as acting on behalf of the other Party hereto.

By signing below, Recipient and BFAS acknowledge and agree to the terms of this Agreement. If signing electronically, the Parties acknowledge that they have read this Agreement and indicate their intent to electronically sign and be bound by the terms and conditions therein. They agree that their electronic signatures are intended to authenticate this writing and to have the same force and effect as a manual signature for purposes of validity, enforceability, and admissibility.

### Acceptance of Terms and Conditions\*

This

grant is conditional upon Recipient's acceptance of the terms and conditions set forth herein. By selecting the "I Accept Grant Terms and Conditions" below, Recipient agrees to accept and comply with the stated terms and conditions of this grant.

#### AUTHORIZED SIGNATURE

By typing in my Name, Title, and Date in the spaces below, and clicking submit, I confirm that I am an authorized representative of Network partner and intend to affix my electronic signature to FY 2024 Return to Home Challenge Grant Agreement, with the intent to be bound thereby.

The authorized representative agrees that the representative's electronic signature is intended to authenticate this writing and to have the same force and effect as a manual signature for the purposes of validity, enforceability, and admissibility.

**Full Name\***

*[Unanswered]*

**Title\***

**Date\***

**BFAS Name**

**BFAS Title**

**BFAS Date**

## *Appendix A: Return to Home Challenge Participation Requirements*

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1. Recipient completed and submitted to BFAS the required registration form by July 31, 2024 at 11:59pm MST.
  2. Recipient completed and submitted to BFAS the required challenge report form by October 12, 2024 at 11:59 pm MST.

3. Recipient has anShelter Pet Data Alliance account and is current on data submission and sharing for all of 2023 and through the month of September 2024.
4. Recipient shared community education resources provided or approved by BFAS in English and Spanish (or another language acceptable based on the shelter's community) on the topics of lost and found pets and microchipping a minimum of 4 times on all organizational social media channels and websites during September 2024.
5. Recipient distributed all provided PetHub tags during September 2024.
6. Recipient piloted two "Return to Home" practices, that Recipient was not already doing prior to September 1, 2024, for the duration of September 2024 (details and options below) as reported on the challenge report.
7. Recipient demonstrated a year-over-year increase in total animals reclaimed between September 1 and September 30 as reported on the challenge report.

"Return to Home" practices options:

- Add Petco Love Lost reclaim feature to Recipient's website
- Provide at least 50% of its animal control officers that engage with public microchip scanners
- Waive or reduce reclaim fees by at least 50%
- Rehoming: Allow the public to view and place an adoption hold on an animal before the animal's stray hold period expires
- Host low-cost or free microchipping event during September 2024 or offer free microchipping for the duration of September 2024
- Publish on Recipient's website a quality photo (as defined by provided materials) for all lost pets within 24 hours of intake
- Conduct in-field investigation for home: Require animal control officers to follow lost pets to see if they can identify their home and talk to at least one community member if unable to identify by following pet. Leave an informational flyer at the suspected home with reclaim instructions.
- Hang flyers for impounded animals: Require animal control officers to hang 2 provide flyers with the animal's information at the nearest intersection to where the pet was found.
- Utilize Nextdoor: Begin posting all stray/lost pets on Nextdoor with a photo and found location.

## File Attachment Summary

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### *Applicant File Uploads*

*No files were uploaded*

**Commissioners Court - Regular Session****22.****Meeting Date:** 07/23/2024

Retirement and Transfer of Sheriff's Office K-9 Ekter

**Submitted For:** Mike Gleason**Submitted By:** Virginia Johnson, Sheriff**Department:** Sheriff**Agenda Category:** Consent

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**Information****Agenda Item**

Discuss, consider and take appropriate action approving the retirement of Sheriff's Office K-9 Ekter and an Agreement for the Transfer of Law Enforcement Animals in accordance with Chapter 614 of the Texas Government Code.

**Background**

Dr. Shane Daigle, DVM, Mercy Veterinary Hospital, has confirmed that 6-year-old, K-9 Ekter's ongoing health issues have continued to progress with pain and lameness. Dr. Daigle has determined that he has IVDD (intervertebral disc disease) which is causing pain and lack of range of motion in the hips and back, as well as neurological deficits in his hind legs. Dr. Daigle recommends that retirement would be best for K-9 Ekter as his conditions will hinder his ability to perform his duty as a dual purpose K-9 and will only continue to progress. It is Dr. Daigle's professional opinion that K-9 Ekter is suitable to retire to a life as a personal pet.

Deputy Bell, K-9 Ekter's handler, will be responsible for Ekter's medical and food expenses. Deputy Bell will also assume personal ownership and liabilities. K-9 Ekter was an asset forfeiture fund purchase.

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**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

Transfer of a LE Animal

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**Form Review****Inbox**

County Judge Exec Asst.

Form Started By: Virginia Johnson

Final Approval Date: 07/18/2024

**Reviewed By**

Becky Pruitt

**Date**

07/18/2024 12:01 PM

Started On: 07/18/2024 11:23 AM

STATE OF TEXAS

COUNTY OF WILLIAMSON

**AGREEMENT FOR THE  
TRANSFER OF A  
LAW ENFORCEMENT ANIMAL  
(EKTER)**

THIS AGREEMENT FOR THE TRANSFER OF A LAW ENFORCEMENT ANIMAL (hereinafter "Agreement") is made and entered into by and between Williamson County, Texas ("County"), a political subdivision of the State of Texas, acting herein by and through its governing body, and Deputy Mark Bell for the purposes of transferring the possession, ownership, and care of law enforcement animal Ekter (Canine # 13934-K9 03).

**WHEREAS**, the County has determined that law enforcement animal Ekter has reached the end of his working law enforcement life; and

**WHEREAS**, the County desires to retire law enforcement animal Ekter to the care of his handler; and

**WHEREAS**, the County has verified with the animal's veterinarian, handler, and other caretakers that law enforcement animal Ekter is suitable for transfer; and

**WHEREAS**, the County has determined that law enforcement animal Ekter is surplus to the needs of the Williamson County Sheriff's Office and the County; and

**WHEREAS**, Subchapter L, Chapter 614 of the Texas Government Code provides that a governing body of a political subdivision may enter into a contract with a person for the transfer of a law enforcement animal.

**NOW, THEREFORE**, in consideration of the mutual covenants and agreements herein contained, the parties agree as follows:

1. Ekter (Canine # 13934-K9 03), a law enforcement animal, is retired from law enforcement services and transferred from the County's care to the care of Deputy Mark Bell ("Transferee").
2. Transferee hereby agrees to the following:
  - a. take sole responsibility to humanely care for the law enforcement animal, including providing food, shelter, regular and appropriate veterinary care, including medication, to properly provide for the animal's health;
  - b. accept the law enforcement animal in its present condition with or without knowledge of any potential medical concerns;
  - c. comply with state and local laws applicable to keeping animals; and

- d. notify County if Transferee is no longer able to humanely care of the law enforcement animal and return the animal to the County;
3. County shall take possession of the law enforcement animal on receipt of the notice under section 2.d. and/or a finding by County that Transferee is no longer able to humanely care for the law enforcement animal.
4. After the transfer, County shall not be liable for any veterinary expenses, nor shall County compensate or provide funds for the care of the law enforcement animal. Further, County assumes no liability for damages to the property, personal injuries, disabilities, or death of Transferee, or to any other person, arising from or incident to the transfer of the law enforcement animal.
5. IN CONSIDERATION OF THE RECEIPT OF A LAW ENFORCEMENT ANIMAL AT NO COST, RECEIPT OF WHICH IS ACKNOWLEDGED, TRANSFEEE RELEASES, ACQUITS, AND FOREVER DISCHARGES COUNTY AND ITS AGENTS, SERVANTS, SUBSIDIARIES, AFFILIATES, INSURERS, SUCCESSORS, LEGAL REPRESENTATIVES, ATTORNEY, EMPLOYEES, DIRECTORS, MEMBERS, OFFICERS, WILLIAMSON COUNTY JUDGE AND COMMISSIONERS, AND ANY PARENT, SUCCESSOR OR PREDECESSOR GOVERNMENTAL ENTITY OR ELECTED, APPOINTED PERSONS, FIRMS, ORGANIZATIONS OR GOVERNMENTAL ENTITIES IN PRIVITY WITH COUNTY, WHETHER OR NOT NAMED IN THIS AGREEMENT, FROM ANY AND ALL CLAIMS, DEMANDS, CONTROVERSIES, ACTIONS AND CAUSES OF ACTION (WHETHER ARISING IN TORT, NEGLIGENCE, GROSS NEGLIGENCE, CONTRACT, STRICT LIABILITY, BREACH OF WARRANTY OR ANY OTHER GROUND, WHETHER BASED UPON STATUTE OR THE COMMON LAW) OF WHATEVER NATURE, PRESENT AND FUTURE, KNOWN AND UNKNOWN, FOR ANY AND ALL DAMAGES, ACTUAL OR EXEMPLARY, OF ANY KIND OR CHARACTER, OR ANY OTHER EXPENSES, LOSSES OR DAMAGES, WHICH CLAIMS OR SUCH CAUSES OF ACTION MAY HAVE BEEN HELD OR MAY NOW OR IN THE FUTURE BE OWNED OR HELD BY OR ON BEHALF OF TRANSFEEE, HIS/HER/ITS SUCCESSORS, HEIRS, EXECUTORS, ADMINISTRATORS, OR ASSIGNS, WHICH IN ANY WAY ARISE FROM, RESULT FROM, OR IN ANY WAY RELATE TO THE TRANSFER OF THE LAW ENFORCEMENT ANIMAL TO TRANSFEEE, INCLUDING DAMAGES ARISING FROM THE LAW ENFORCEMENT ANIMAL'S TRAINING. TRANSFEEE FURTHER AGREES TO INDEMNIFY, DEFEND, AND HOLD HARMLESS COUNTY AND ANY OTHER GOVERNMENTAL ENTITY BOUND TO DEFEND OR PAY JUDGMENTS AGAINST IT, FROM AND AGAINST ANY AND ALL CLAIMS, DEMANDS OR CAUSES OF ACTION BROUGHT BY ANY PERSON OR ENTITY ARISING OUT OF OR RESULTING FROM TRANSFER OF THE LAW ENFORCEMENT ANIMAL TO TRANSFEEE, INCLUDING CLAIMS FOR CONTRIBUTION OR INDEMNITY, AND THE REASONABLE AND

NECESSARY COSTS, INCLUDING ATTORNEY'S FEES, INCURRED IN DEFENSE OF ANY SUCH CLAIM.

6. This Agreement does not waive sovereign or governmental immunity to suit and from liability of the County.
7. This Agreement shall take effect upon the date of the last signature and shall be in effect indefinitely subject to Transferee's ability and willingness to continue to care for the law enforcement animal.
8. This Agreement may not be amended except in a written instrument specifically referring to this Agreement and signed by the parties hereto.
9. **APPLICABLE LAW.** This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and venue of any legal action shall be in Williamson County, Texas.
10. **SEVERABILITY.** In the event that one or more of the provisions contained in the Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability of the Agreement shall be construed as if such invalid, illegal or unenforceable provision has never been contained herein, but shall not affect the remaining provisions of this Agreement, which shall remain in full force and effect.
11. **NOTIFICATION.** All notices which may be required under the terms of the Agreement shall be delivered by registered or certified United States mail or by a recognized commercial carrier or delivery to:
  - a. *If to Williamson County:*  
Name: Williamson County Judge  
Address: 710 Main  
Georgetown, TX 78626
  - b. *If to Transferee:*  
Name: Deputy Mark Bell  
Address: 429 Dubina Ave  
Georgetown, Texas 78626
12. This Agreement has been duly executed and delivered by all parties and constitutes a legal, valid, and binding obligation of the parties. Each person executing this Agreement represents and warrants that they have full right and authority to enter into this Agreement.

SIGNATURES TO FOLLOW

**AGREED AND APPROVED:**

**WILLIAMSON COUNTY**

By: \_\_\_\_\_  
County Judge/Presiding Officer

Date: \_\_\_\_\_

**TRANSFeree**

By: MB #113834  
Deputy/Individual

Date: 7-17-24

**RECOMMENDED AND APPROVED:**

By: Michael T. Mason  
County Sheriff

Date: 07/17/2024

**Commissioners Court - Regular Session****23.****Meeting Date:** 07/23/2024

Award of RFSQ #24RFSQ49 Architect and Engineer Design Services for South San Gabriel River Trail Corridor for Facilities Management

**Submitted For:** Joy Simonton**Submitted By:** Johnny Grimaldo, Purchasing**Department:** Purchasing**Agenda Category:** Consent

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**Information****Agenda Item**

Discuss, consider, and take appropriate action on awarding RFSQ #24RFSQ49 Architect and Engineer Design Services for South San Gabriel River Trail Corridor to LandDesign, Inc., in the amount up to Eighty-Five Thousand Dollars (\$85,000.00) and authorizing execution of the agreement. The funding source is P653.

**Background**

Williamson County sent out over nine thousand six hundred (9,600) notifications and received twelve (12) submissions. The evaluation committee is recommending that LandDesign, Inc. be awarded RFP #24RFSQ49 to plan, design and construct a shared use path connecting River Ranch County Park to Garey Park in the City of Georgetown. The project will include all utilities, drainage, roadways, parking, landscaping and walkways to structures, landscaping associated with structures. The funding source is P653 and the point of contact is Russell Fishbeck.

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**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

Signed PSA- LandDesign  
Recommendation Letter 24RFSQ49  
LandDesign Inc SOQ  
Scoring Summary  
Form 1295 LandDesign Inc

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**Form Review****Inbox**

Purchasing (Originator)  
County Judge Exec Asst.  
Form Started By: Johnny Grimaldo  
Final Approval Date: 07/18/2024

**Reviewed By**

Joy Simonton  
Becky Pruitt

**Date**

07/18/2024 04:08 AM  
07/18/2024 08:01 AM  
Started On: 06/18/2024 08:17 AM



## **AGREEMENT FOR PLANNING, DESIGN & ENGINEERING SERVICES**

**PROJECT:** **S San Gabriel River Trail Design** ("Project")

**PLANNER/ LANDSCAPE  
ARCHITECT/ ARCHITECT/  
ENGINEER:**

**LandDesign, Inc.** ("A/E")  
Leah Hales, PLA, Director  
5217 Alpha Road, Ste. 140  
Dallas, TX X75240

**COUNTY'S DESIGNATED  
REPRESENTATIVE:**

**Williamson County Parks Department**  
Director of Parks  
219 Perry Mayfield  
Leander, Texas 78641

**THIS AGREEMENT FOR PLANNING, DESIGN AND ENGINEERING SERVICES** ("Agreement") is made and entered into effective as of the latest date of the signatories indicated at the conclusion of this document (the "Effective Date"), by and between **Williamson County, Texas** a political subdivision of the State of Texas ("County") and A/E.

### **R E C I T A L S**

**WHEREAS, V.T.C.A., Government Code §2254.002(2)(A)(vii) under Subchapter A** entitled "Professional Services Procurement Act" provides for the procurement by counties of services of professional planners, landscape architects, architects and engineers; and

**WHEREAS,** County intends to **plan, design and construct a shared use path connecting River Ranch County Park to Garey Park in the City of Georgetown;** and

**WHEREAS,** County desires that A/E perform certain professional services in connection with the Project; and

**WHEREAS,** A/E represents that it is qualified and desires to perform such services;

**NOW, THEREFORE,** County and A/E, in consideration of the mutual covenants and agreements herein contained, do mutually agree as follows:

## **ARTICLE 1 SCOPE OF AGREEMENT**

A/E agrees to perform professional services in connection with the Project as stated herein, and for having rendered such services, County agrees to pay to A/E compensation as stated in the articles to follow.

## **ARTICLE 2 CONTRACT DOCUMENTS AND APPLICABLE PROJECT DOCUMENTS**

### **2.1 Contract Documents.**

Contract Documents consist of this Agreement, any exhibits attached hereto (which exhibits are hereby incorporated into and made a part of this Agreement), and all fully executed Supplemental Agreements which are subsequently issued. These form the entire Agreement, and all are as fully a part of this Agreement as if attached to this Agreement or repeated herein.

### **2.2 Existing Information.**

County shall provide A/E with all existing plans, maps, studies, reports, field notes, statistics, computations, and other data in its possession relative to existing facilities and to this particular Project at no cost to A/E; however, any and all such information shall remain the property of County and shall be returned, if County so instructs A/E.

### **2.3 Project Documents.**

In addition to any other pertinent and necessary Project documents, the following documents shall be used in the development of the Project:

#### **2.3.1**

2012 Edition of the Texas Accessibility Standards (TAS) regarding the Elimination of Architectural Barriers Program, including latest revisions (see 16 Tex. Admin. Code § 68.100; see *also* Tex. Gov't Code, Ch. 469).

#### **2.3.2**

Americans with Disabilities Act (ADA)

#### **2.3.3**

Williamson County Facilities Building Code Adoption List, 2020 edition as updated

#### **2.3.4**

Williamson County Consultant Design Submittal Guidelines, 2020 edition as updated

## **ARTICLE 3 NON-COLLUSION; DEBARMENT; AND FINANCIAL INTEREST PROHIBITED**

### **3.1 Non-collusion.**

A/E warrants that it has not employed or retained any company or persons, other than a bona fide employee working solely for A/E, to solicit or secure this Agreement, and that it has not paid or agreed to pay any company or subconsultant any fee, commission, percentage, brokerage fee, gifts, or any other consideration, contingent upon or resulting from the award or making of this

Agreement. For breach or violation of this warranty, County reserves and shall have the right to annul this Agreement without liability or, in its discretion and at its sole election, to deduct from the Agreement price or compensation, or to otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee.

### **3.2 Debarment Certification.**

A/E must sign the Debarment Certification enclosed herewith as **Exhibit E**.

### **3.3 Financial Interest Prohibited.**

A/E covenants and represents that A/E, its officers, employees, agents, consultants, and subcontractors will have no financial interest, direct or indirect, in the purchase or sale of any product, materials, or equipment that will be recommended or required for the construction of the Project.

## **ARTICLE 4 CHARACTER AND SCOPE OF SERVICES**

### **4.1**

In consideration of the compensation herein provided, A/E shall perform professional planning, design and engineering services for the Project, which are acceptable to County, based on standard planning, landscape architecture, architectural and engineering practices and the scope of work described on the Exhibits attached to this Agreement. A/E shall also serve as County's professional planner, landscape architect, architect and engineer in those phases of the Project to which this -Agreement applies and will consult with and give advice to County during the performance of A/E's services.

### **4.2**

A/E shall perform the following Basic Scope of Services (sometimes referred to herein as the "Basic Scope of Services", "Basic Services" or the "Scope of Services"):

#### **4.2.1**

The Basic Scope of Services shall generally consist of all elements of work, meetings, materials, and equipment required for the development of the Project in accordance with the requirements, policies, and general practices of Williamson County.

#### **4.2.2**

As part of the Basic Services, A/E shall submit its work products to County for review as requested by County.

#### **4.2.3**

The detailed Basic Services for the Project is set forth herein as **Exhibit A** to this Agreement, which is expressly incorporated and made a part hereof.

## ARTICLE 5 TIME FOR PERFORMANCE

### 5.1 Commencement.

A/E shall not commence work until A/E has been thoroughly briefed on the scope of the Project and has been notified in writing to proceed, as evidenced by a Notice to Proceed.

### 5.2 Duration.

A/E agrees to complete the Basic Services within the time period set forth in **Exhibit C**. The time limits set out therein may, for good cause, be extended, in writing, by County as the Project proceeds.

## ARTICLE 6 COMPENSATION AND EXPENSES

### 6.1 Basic Fee.

For and in consideration of the Basic Services rendered by A/E, County shall pay to A/E up to **Eighty-Five Thousand Dollars ( \$85,000 )** hereinafter called the "Basic Fee".

The Basic Fee is based upon all estimated labor costs required in the performance of all items and phases of the Basic Services set forth in **Exhibit A**. Compensation for Basic Services will be paid by County by monthly invoices of percentage completion of fees by phase of the Basic Fee as set forth in **Exhibit B**. County will only be obligated to pay A/E for the performance of items and phases of the Basic Services actually rendered and incurred, which may be less than the above stated Basic Fee.

### 6.2 Expenses.

A/E shall be reimbursed for actual non-labor and subcontract expenses incurred in the performance of the services under this Agreement in accordance with the Williamson County Vendor Reimbursement Policy set forth under **Exhibit D**. Invoices requesting reimbursement for costs and expenditures related to the Project (reimbursables) must be accompanied by copies of the provider's invoice and **must strictly comply with the Williamson County Vendor Reimbursement Policy**. The copies of the provider's invoice must evidence the actual costs billed to A/E without markup. Reimbursable Expenses are in addition to compensation for Basic and Additional Services and must not exceed **One Thousand Seven Hundred Dollars ( \$ 1700 )**.

## ARTICLE 7 ADDITIONAL SERVICES AND CHARGES

For the performance of services not specifically described as Basic Services under **Article 4** above (sometimes referred to herein as "Additional Services"), County shall pay and A/E shall receive, under a negotiated, written Supplemental Agreement, Additional Services compensation based upon invoices of percentage completion.

A/E shall not, however, be compensated for work made necessary by A/E's negligent errors or omissions. In the event of any dispute over the classification of A/E's services as Basic or Additional Services under this Agreement, the decision of County shall be final and binding on A/E.

It is expressly understood and agreed that A/E shall not furnish any Additional Services without the prior written authorization of County by a negotiated Supplemental Agreement. County shall have no obligation to pay for such Additional Services which have been rendered without prior written authorization of County as hereinabove required.

## **ARTICLE 8**

### **TIME OF PAYMENT; PAYMENT AND INTEREST; AND RIGHT TO AUDIT**

#### **8.1 Time of Payment.**

During the performance of the services provided for in this Agreement, monthly payments shall be made based upon that portion of the services which has been completed.

On or about the last day of each calendar month during the performance of the Basic Services to be provided under this Agreement, A/E shall submit to County working documents in any stage of completion to demonstrate incremental progress of Basic Services and the compensation which is due for percentage completion of Basic Services.

On or about the last day of each calendar month during the performance of the Additional Services to be provided under **Article 7**, A/E shall submit to County working documents in any stage of completion to demonstrate incremental progress of Additional Services under an applicable Supplemental Agreement related thereto, and the compensation which is due for percentage completion of particular Additional Services.

County shall review the documentation and shall pay each statement as set forth in this **Article 8**, however, the approval or payment of any statement shall not be considered evidence of performance by A/E to the point indicated by such statement or of receipt or acceptance by County of the services covered by such statement. Final payment does not relieve A/E of the responsibility of correcting any errors or omissions resulting from A/E's negligence.

Upon submittal of the initial invoice, A/E shall provide the County Auditor with an Internal Revenue Form W-9, Request for Taxpayer Identification Number and Certification that is complete in compliance with the Internal Revenue Code, its rules and regulations.

#### **8.2 Prompt Payment Policy.**

In accordance with **Chapter 2251, V.T.C.A., Texas Government Code**, payment to A/E will be made within **thirty (30) days** of the day on which the performance of services was complete, or within **thirty (30) days** of the day on which the County Auditor receives a correct invoice for services, whichever is later. A/E may charge a late fee (fee shall not be greater than that which is permitted by Texas law) for payments not made in accordance with this prompt payment policy; however, this policy does not apply in the event:

##### **8.2.1**

There is a bona fide dispute between County and A/E concerning the supplies, materials, or equipment delivered or the services performed that causes the payment to be late; or

##### **8.2.2**

There is a bona fide dispute between A/E and a subcontractor/ subconsultant or between a subcontractor/ subconsultant and its supplier concerning supplies, materials, or

equipment delivered or the Basic Services performed which causes the payment to be late; or

### 8.2.3

The invoice is not submitted to Williamson County in strict accordance with instructions, if any, on the purchase order, or this Agreement or other such contractual agreement.

The County Auditor shall document to A/E the issues related to disputed invoices within **ten (10) calendar days** of receipt of such invoice. Any non-disputed invoices shall be considered correct and payable per the terms of **Texas Government Code, Chapter 2251, V.T.C.A.**

## ARTICLE 9 PROJECT TEAM

County's Designated Representative for purposes of this Agreement is as follows:

**Williamson County Parks Department  
Attn: Director of Parks  
219 Perry Mayfield  
Leander, Texas 78641**

County shall have the right, from time to time, to change the County's Designated Representative by giving A/E written notice thereof. With respect to any action, decision, or determination which is to be taken or made by County under this Agreement, the County's Designated Representative may take such action or make such decision or determination or shall notify A/E in writing of an individual responsible for, and capable of, taking such action, decision, or determination, and shall forward any communications and documentation to such individual for response or action. Actions, decisions or determinations by County's Designated Representative on behalf of County shall be done in his or her reasonable business judgment unless express standards or parameters therefor are included in this Agreement, in which case, actions taken by County's Designated Representative shall be in accordance with such express standards or parameters. Any consent, approval, decision, or determination hereunder by County's Designated Representative shall be binding on County; *provided, however*, County's Designated Representative shall not have any right to modify, amend, or terminate this Agreement or executed Supplemental Agreement. County's Designated Representative shall not have any authority to execute a Supplemental Agreement unless otherwise granted such authority by the Williamson County Commissioners Court.

A/E's Designated Representative for purposes of this Agreement is as follows:

**LandDesign, Inc.  
Leah Hales, PLA  
5217 Alpha Road, Ste. 140  
Dallas, TX 75240**

A/E shall have the right, from time to time, to change A/E's Designated Representative by giving County written notice thereof. With respect to any action, decision, or determination which is to be taken or made by A/E under this Agreement, A/E's Designated Representative may take such action or make such decision or determination, or shall notify County in writing of an individual

responsible for and capable of taking such action, decision, or determination and shall forward any communications and documentation to such individual for response or action. Actions, decisions, or determinations by A/E's Designated Representative on behalf of A/E shall be done in his or her reasonable business judgment unless express standards or parameters therefor are included in this Agreement, in which case, actions taken by A/E's Designated Representative shall be in accordance with such express standards or parameters. Any consent, approval, decision, or determination hereunder by A/E's Designated Representative shall be binding on A/E. A/E's Designated Representative shall have the right to modify, amend, and execute Supplemental Agreements on behalf of A/E.

## **ARTICLE 10 NOTICE**

Any notice required to be given under the provisions of this Agreement shall be in writing and shall be duly served when it shall have been deposited, enclosed in a wrapper with the proper postage prepaid thereon, and duly registered or certified, return receipt requested, in a United States Post Office, addressed to County or A/E at the following addresses. If mailed, any notice or communication shall be deemed to be received **three (3) days** after the date of deposit in the United States Mail. Unless otherwise provided in this Agreement, all notices shall be delivered to the following addresses:

**County:** Williamson County Judge  
710 Main Street, Suite 101  
Georgetown, Texas 78626

With copy to: Williamson County Parks Department  
Attn: Director of Parks  
219 Perry Mayfield  
Leander, Texas 78641

and to: Office of General Counsel  
Williamson County Commissioners Court  
401 W. 6<sup>th</sup> Street  
Georgetown, Texas 78626

**A/E:** LandDesign, Inc.  
5217 Alpha Road, Ste. 140  
Dallas, TX 75240

Attention: Leah Hales, PLA  
Director

Either party may designate a different address by giving the other party ten (10) days written notice.

## **ARTICLE 11 PROGRESS EVALUATION**

A/E shall, from time to time during the progress of the Basic Services and, when applicable, progress of Additional Services, confer with County at County's election. A/E shall prepare and present such information as may be pertinent and necessary, or as may be reasonably requested by County, in order for County to evaluate features of the Basic Services and any applicable Additional Services. At the request of County or A/E, conferences shall be provided at A/E's office, the offices of County, or at other locations designated by County. When requested by County, such conferences shall also include evaluation of the Basic Services and any applicable Additional Services. County may, from time to time, require A/E to appear and provide information to the Williamson County Commissioners Court.

Should County determine that the progress in Basic Services or any applicable Additional Services does not satisfy the terms of this Agreement, then County shall review same with A/E to determine corrective action required.

A/E shall promptly advise County in writing of events which have or may have a significant impact upon the progress of the Basic Services and any applicable Additional Services, including but not limited to the following:

### **11.1**

Problems, delays, adverse conditions which may materially affect the ability to meet the objectives of this Agreement or preclude the attainment of Project Basic Services and any applicable Additional Services by established time periods; and such disclosure shall be accompanied by statement of actions taken or contemplated, and County assistance needed to resolve the situation, if any; and

### **11.2**

Favorable developments or events which enable meeting goals sooner than anticipated in relation to this Agreement or any applicable Supplemental Agreement.

## **ARTICLE 12 CHANGES IN COMPLETED BASIC SERVICES**

If County deems it necessary to request changes to previously satisfactorily completed Basic Services or parts thereof which involve changes to the original Basic Services or character of Basic Services under this Agreement, then A/E shall make such revisions as requested and as directed by County. Such revisions shall be considered as Additional Services and paid for as specified under **Article 7** and **Article 8**. A/E shall make revisions to Basic Services authorized hereunder as are necessary to correct errors appearing therein, when required to do so by County. No additional compensation shall be due for such Basic Services.

## **ARTICLE 13**

### **REVIEW PROCESS AND REVISIONS TO A/E WORK PRODUCT**

#### **13.1 Review Process.**

A/E's Work Product will be reviewed by County under its applicable technical requirements and procedures, as follows:

##### **13.1.1 Submittal.**

Reports, plans, surveys, field notes, original drawings, computer tapes, graphic files, tracings, calculations, analyses, reports, specifications, data, sketches and/or schematics prepared by A/E and supporting documents (collectively referred to hereinabove and hereinafter as the "A/E Work Product(s)"), shall be submitted by A/E on or before the dates specified for completion, as set out in the Production Schedule set forth in **Exhibit C**.

##### **13.1.2 Completion.**

Reports, plans, specifications, and supporting documents shall be submitted by A/E on or before the dates specified in **Exhibit C**. Upon receipt of same, the submission shall be checked for completion. "Completion" or "Complete" shall be defined as all of the required items, as set out in **Exhibit A**, have been included in compliance with the requirements of this Agreement. The completeness of any Basic Services submitted to County shall be determined by County within thirty (30) days of such submittal and County shall notify A/E in writing within such thirty (30) day period if such Basic Services have been found to be incomplete. If the submission is Complete, County will notify A/E and County's technical review process will begin.

If the submission is not Complete, County will notify A/E, who shall perform such professional services as are required to complete the Basic Services and resubmit it to County. This process shall be repeated until a submission is Complete.

##### **13.1.3 Acceptance.**

County will review the completed Basic Services in each design phase for compliance with this Agreement and general conformance with the Design Deliverable Guidelines. "Acceptance" or "Accepted" shall mean that in County's reasonable opinion, substantial compliance with the requirements of this Agreement has been achieved.

If a lack of coordination between subconsultant documents is discovered in the A/E work product, which is not specifically called-out by A/E as a pending coordination item, the work product will be returned to A/E along with written email notification which may describe preliminary deficiencies discovered and may reference the terms of **Paragraph 13.1.3** of this Agreement. A/E shall perform any required corrections to Basic Services and resubmit to County.

Should this process need to be repeated for the same or subsequent deficiencies related to the initial deficiencies, County will issue a marked-up work product to A/E indicating specific deficiencies for correction. County will also issue a notice for A/E to deduct **One Thousand Dollars (\$ 1,000 )** from the A/E 's Basic Fee on the next invoice for each occurrence until the Basic Services are Accepted.

#### **13.1.4 Final Approval.**

After Acceptance, A/E shall perform any required modifications, changes, alterations, corrections, redesigns, and additional work necessary to receive Final Approval by County. "Final Approval" in this sense shall mean formal recognition that the Basic Services have been fully carried out.

#### **13.2 Revision to A/E Work Product.**

A/E shall make, without expense to County, such revisions to A/E Work Product as may be required to correct negligent errors or omissions so A/E Work Product meets the needs of County, but after the approval of A/E Work Product any revisions, additions, or other modifications made at County's request which involve extra services and expenses to A/E shall entitle A/E to additional compensation for such extra services and expenses; provided, however, A/E hereby agrees to perform any necessary corrections to A/E Work Products which are found to be in negligent error or omission as a result of A/E's development of A/E Work Product, at any time, without additional compensation. If it is necessary, due to such error or omission by A/E, to revise any A/E Work Product in order to make the Project constructible, A/E shall do so without additional compensation. In the event of any dispute over the classification of A/E's Work Products as Complete, Accepted, or Approved under this Agreement, the decision of County shall be final and binding on A/E, subject to any civil remedy or determination otherwise available to the parties and deemed appropriate by the parties.

#### **13.3 Days.**

All references to a "day" in this Agreement shall mean a calendar day unless otherwise specified.

#### **13.4 County's Reliance on A/E.**

**A/E's duties as set forth herein shall at no time be in any way diminished by reason of any review, evaluation, or approval by County nor shall A/E be released from any liability by reason of such review, evaluation or approval by County, it being understood that County, at all times, is ultimately relying upon A/E's skill, ability, and knowledge in performing the Basic Services required hereunder.**

### **ARTICLE 14 SUSPENSION**

Should County desire to suspend the Basic Services, but not to terminate this Agreement, then such suspension may be effected by County giving A/E **thirty (30) calendar days'** verbal notification followed by written confirmation to that effect. Such **thirty (30)-day** notice may be waived in writing by agreement and signature of both parties. The Basic Services may be reinstated and resumed in full force and effect within **sixty (60) days** of receipt of written notice from County to resume the Basic Services. Such **sixty (60)-day** notice may be waived in writing by agreement and signature of both parties. If this Agreement is suspended for more than **thirty (30) days**, A/E shall have the option of terminating this Agreement and, in the event, A/E shall be compensated for all Basic Services performed and reimbursable expenses incurred, provided such Basic Services and reimbursable expenses have been previously authorized and approved by County, to the effective date of suspension.

County assumes no liability for Basic Services performed or costs incurred prior to the date authorized by County for A/E to begin Basic Services, and/or during periods when Basic Services are suspended, and/or subsequent to the completion date.

## **ARTICLE 15 VIOLATION OF CONTRACT TERMS/ BREACH OF CONTRACT**

Violation of contract terms or breach of contract by A/E shall be grounds for termination of this Agreement, and any increased costs arising from A/E's default, breach of contract, or violation of contract terms shall be paid by A/E.

## **ARTICLE 16 TERMINATION**

This Agreement may be terminated as set forth below.

### **16.1**

By mutual agreement and consent, in writing, of both parties.

### **16.2**

By County, by notice in writing to A/E, as a consequence of failure by A/E to perform the Basic Services set forth herein in a satisfactory manner.

### **16.3**

By either party, upon the failure of the other party to fulfill its obligations as set forth herein.

### **16.4**

By County, for reasons of its own and not subject to the mutual consent of A/E, upon not less than **thirty (30) days** written notice to A/E.

### **16.5**

By satisfactory completion of all Basic Services and obligations described herein.

Should County terminate this Agreement as herein provided, no fees other than fees due and payable at the time of termination plus reimbursable expenses incurred shall thereafter be paid to A/E. In determining the value of the Basic Services performed by A/E prior to termination, County shall be the sole judge. Compensation for Basic Services at termination will be based on a percentage of the Basic Services completed at that time. Should County terminate this Agreement under **Section 16.4** above, then the amount charged during the **thirty (30)-day** notice period shall not exceed the amount charged during the preceding **thirty (30) days**.

If A/E defaults in the performance of this Agreement or if County terminates this Agreement for fault on the part of A/E, then County shall give consideration to the actual costs incurred by A/E in performing the Basic Services to the date of default, the amount of Basic Services required which was satisfactorily completed to date of default, the value of the Basic Services which are usable to County, the cost to County of employing another firm to complete the Basic Services required and the time required to do so, and other factors which affect the value to County of the Basic Services performed at the time of default.

The termination of this Agreement and payment of an amount in settlement as prescribed above shall extinguish all rights, duties, and obligations of County under this Agreement. If the termination of this Agreement is due to the failure of A/E to fulfill its contractual obligations, then

County may take over the Project and prosecute the Basic Services to completion. In such case, A/E shall be liable to County for any additional and reasonable costs incurred by County.

A/E shall be responsible for the settlement of all contractual and administrative issues arising out of any procurements made by A/E in support of the Basic Services under this Agreement.

## **ARTICLE 17 USE OF DOCUMENTS**

All documents, including but not limited to drawings, specifications, and data or programs stored electronically, (hereinafter referred to as "A/E Work Products") prepared by A/E and its subcontractors/ subconsultants are related exclusively to the services described in this Agreement and are intended to be used with respect to this Project. However, it is expressly understood and agreed by and between the parties hereto that all of A/E's designs under this Agreement (including but not limited to tracings, drawings, estimates, specifications, investigations, studies and other documents, completed or partially completed), shall be the property of County to be thereafter used in any lawful manner as County elects. Any such subsequent use made of documents by County shall be at County's sole risk and without liability to A/E.

By execution of this Agreement and in confirmation of the fee for services to be paid under this Agreement, A/E hereby conveys, transfers, and assigns to County all rights under the Federal Copyright Act of 1976 (or any successor copyright statute), as amended, all common law copyrights and all other intellectual property rights acknowledged by law in the Project Designs and Work Product developed under this Agreement. Copies may be retained by A/E. A/E shall be liable to County for any loss or damage to any such documents while they are in the possession of or while being worked upon by A/E or anyone connected with A/E, including agents, employees, Engineers or subcontractors/ subconsultants. All documents so lost or damaged shall be replaced or restored by A/E without cost to County.

Upon execution of this Agreement, A/E grants to County permission to reproduce A/E's work and documents for purposes of constructing, using, and maintaining the Project, provided that County will comply with its obligations, including prompt payment of all sums when due, under this Agreement. A/E shall obtain similar permission from A/E's subcontractors/ subconsultants consistent with this Agreement. If and upon the date A/E is adjudged in default of this Agreement, County is permitted to authorize other similarly credentialed design professionals to reproduce and, where permitted by law, to make changes, corrections, or additions to the work and documents for the purposes of completing, using, and maintaining the Project.

County shall not assign, delegate, sublicense, pledge, or otherwise transfer any permission granted herein to another party without the prior written consent of A/E. However, County shall be permitted to authorize the contractor, subcontractors, and material or equipment suppliers to reproduce applicable portions of A/E Work Products appropriate to and for use in the execution of the Work. Submission or distribution of A/E Work Products to meet official regulatory requirements or for similar purposes in connection with the Project is permitted. Any unauthorized use of A/E Work Products shall be at County's sole risk and without liability to A/E and its subconsultants.

Prior to A/E providing to County any A/E Work Products in electronic form or County providing to A/E any electronic data for incorporation into A/E Work Products, County and A/E shall, by

separate written agreement, set forth the specific conditions governing the format of such A/E Work Products or electronic data, including any special limitations not otherwise provided in this Agreement. Any electronic files are provided by A/E for the convenience of County and use of them is at County's sole risk. In the case of any defects in electronic files or any discrepancies between them and any hardcopy of the same documents prepared by A/E, the hardcopy shall prevail. Only printed copies of documents conveyed by A/E shall be relied upon.

A/E shall have no liability for changes made to the drawings by other consultants subsequent to the completion of the Project. Any such change shall be sealed by A/E making that change and shall be appropriately marked to reflect what was changed or modified.

## **ARTICLE 18 PERSONNEL, EQUIPMENT, AND MATERIAL**

A/E shall furnish and maintain, at its own expense, quarters for the performance of all Basic Services, and adequate and sufficient personnel and equipment to perform the Basic Services as required. All employees of A/E shall have such knowledge and experience as will enable them to perform the duties assigned to them. Any employee of A/E who, in the reasonable opinion of County, is incompetent or whose conduct becomes detrimental to the Basic Services shall immediately be removed from association with the Project when so instructed by County. A/E certifies that it presently has adequate qualified personnel in its employment for performance of the Basic Services required under this Agreement, or will obtain such personnel from sources other than County. A/E may not change the Project Manager without prior written consent of County.

## **ARTICLE 19 SUBCONTRACTING**

A/E shall not assign, subcontract, or transfer any portion of the Basic Services under this Agreement without prior written approval from County. All subcontracts shall include the provisions required in this Agreement. No subcontract shall relieve A/E of any responsibilities under this Agreement.

## **ARTICLE 20 MODIFICATIONS**

This instrument contains the entire Agreement between the parties relating to the right herein granted and obligations herein assumed. Any oral or written representations or modifications concerning this instrument shall be of no force and effect excepting a subsequent written modification signed by both parties hereto.

## **ARTICLE 21 COMPLIANCE WITH LAWS**

### **21.1 Compliance.**

A/E shall render the services hereunder in accordance with generally accepted standards applicable thereto and shall use that degree of care and skill commensurate with the planning, landscape architecture, architecture and engineering professions, and in recognition of such standards, A/E shall comply with all applicable federal, state, and local laws, statutes, codes, ordinances, rules and regulations, and the orders and decrees of any court, or administrative bodies or tribunals in any manner affecting the performance of this Agreement, including, without limitation, minimum/ maximum salary and wage statutes and regulations, and licensing laws and regulations. A/E shall furnish County with satisfactory proof of its compliance.

A/E shall further obtain all permits and licenses required in the performance of the Basic Services contracted for herein.

### **21.2 Taxes.**

A/E shall pay all taxes, if any, required by law arising by virtue of the Basic Services performed hereunder. County is qualified for exemption pursuant to the provisions of **Section 151.309 of the Texas Limited Sales, Excise, and Use Tax Act**.

## **ARTICLE 22 INDEMNIFICATION**

A/E AGREES, TO THE FULLEST EXTENT PERMITTED BY LAW, TO INDEMNIFY AND HOLD COUNTY HARMLESS FROM AND AGAINST ANY AND ALL LIABILITIES, LOSSES, PENALTIES, JUDGMENTS, CLAIMS, LAWSUITS, DAMAGES, COSTS AND EXPENSES, INCLUDING, BUT NOT LIMITED TO, REASONABLE ATTORNEYS' FEES, ("LOSSES") TO THE EXTENT SUCH LOSSES ARE CAUSED BY OR RESULTS FROM A NEGLIGENT ACT OR OMISSION, NEGLIGENCE, OR INTENTIONAL TORT COMMITTED BY A/E, A/E'S EMPLOYEES, AGENTS, OR ANY OTHER PERSON OR ENTITY UNDER CONTRACT WITH A/E INCLUDING, WITHOUT LIMITATION, A/E'S SUBCONSULTANTS, OR ANY OTHER ENTITY OVER WHICH A/E EXERCISES CONTROL.

A/E FURTHER AGREES, TO THE FULLEST EXTENT PERMITTED BY LAW, TO INDEMNIFY AND HOLD COUNTY HARMLESS FROM ANY AND ALL LIABILITIES, LOSSES, PENALTIES, JUDGMENTS, CLAIMS, LAWSUITS, DAMAGES, COSTS AND EXPENSES, INCLUDING, BUT NOT LIMITED TO, REASONABLE ATTORNEYS' FEES, ("LOSSES") TO THE EXTENT SUCH LOSSES ARE CAUSED BY OR RESULTS FROM A/E'S FAILURE TO PAY A/E'S EMPLOYEES, SUBCONTRACTORS, SUBCONSULTANTS, OR SUPPLIERS, IN CONNECTION WITH ANY OF THE WORK PERFORMED OR TO BE PERFORMED UNDER THIS AGREEMENT BY A/E.

A/E FURTHER AGREES TO INDEMNIFY AND HOLD COUNTY HARMLESS FROM ANY AND ALL LIABILITIES, LOSSES, PENALTIES, CLAIMS, LAWSUITS, DAMAGES, COSTS AND EXPENSES, INCLUDING, BUT NOT LIMITED TO, REASONABLE ATTORNEYS' FEES, ("LOSSES") TO THE EXTENT SUCH LOSSES ARE CAUSED BY OR RESULTS FROM THE INFRINGEMENT OF ANY INTELLECTUAL PROPERTY ARISING OUT OF THE USE OF ANY PLANS, DESIGN, DRAWINGS, OR SPECIFICATIONS FURNISHED BY A/E IN THE PERFORMANCE OF THIS AGREEMENT.

THE LIMITS OF INSURANCE REQUIRED IN THIS AGREEMENT AND/OR THE CONTRACT DOCUMENTS SHALL NOT LIMIT A/E'S OBLIGATIONS UNDER THIS **ARTICLE 22**. THE TERMS AND CONDITIONS CONTAINED IN THIS **ARTICLE 22** SHALL SURVIVE THE TERMINATION OF THIS AGREEMENT AND/OR CONTRACT DOCUMENTS OR THE SUSPENSION OF THE WORK HEREUNDER. TO THE EXTENT THAT ANY LIABILITIES, PENALTIES, DEMANDS, CLAIMS, LAWSUITS, LOSSES, DAMAGES, COSTS AND EXPENSES

ARE CAUSED IN PART BY THE ACTS OF COUNTY OR THIRD PARTIES FOR WHOM A/E IS NOT LEGALLY LIABLE, A/E'S OBLIGATIONS SHALL BE IN PROPORTION TO A/E'S FAULT. THE OBLIGATIONS HEREIN SHALL ALSO EXTEND TO ANY ACTIONS BY COUNTY TO ENFORCE THIS INDEMNITY OBLIGATION.

IN THE EVENT THAT CONTRACTORS INITIATE LITIGATION AGAINST COUNTY IN WHICH CONTRACTOR ALLEGES DAMAGES AS A RESULT OF ANY ACTS, ERRORS OR OMISSIONS OF A/E OR ANY OF ITS EMPLOYEES OR ANY PERSON, FIRM OR CORPORATION DIRECTLY OR INDIRECTLY EMPLOYED BY A/E, INCLUDING, BUT NOT LIMITED TO, DEFECTS, ERRORS, OR OMISSIONS IN THE CONSTRUCTION DOCUMENTS OR IN THE ADMINISTRATION OF THIS AGREEMENT BY A/E OR ANY OF ITS EMPLOYEES OR ANY PERSON, FIRM OR CORPORATION DIRECTLY OR INDIRECTLY EMPLOYED BY A/E, AND/OR INADEQUATE SERVICES PURSUANT TO THE CONSTRUCTION PHASE-ADMINISTRATION OF THE CONSTRUCTION CONTRACT AS DEFINED AND REQUIRED BY THIS AGREEMENT, AGREEMENT EXHIBITS AND THE CONSTRUCTION CONTRACT DOCUMENTS, THEN COUNTY SHALL HAVE THE RIGHT TO JOIN A/E AT COUNTY'S COST. A/E SHALL ALSO HOLD COUNTY HARMLESS AND INDEMNIFY COUNTY TO THE EXTENT THAT A/E, ANY OF ITS EMPLOYEES, AGENTS, SUBCONTRACTORS, SUBCONSULTANTS, OR SUPPLIERS, OR OTHER ENTITIES OVER WHICH A/E EXERCISES CONTROL, CAUSED SUCH DAMAGES TO CONTRACTOR, INCLUDING ANY AND ALL COSTS AND ATTORNEYS' FEES INCURRED BY COUNTY IN CONNECTION WITH THE DEFENSE OF ANY CLAIMS WHERE A/E, ITS EMPLOYEES, AGENTS, SUBCONTRACTORS, SUBCONSULTANTS, OR SUPPLIERS, OR OTHER ENTITIES OVER WHICH A/E EXERCISES CONTROL, ARE ADJUDICATED AT FAULT.

## **ARTICLE 23 PROFESSIONAL'S RESPONSIBILITIES**

A/E shall be responsible for the accuracy of its Professional Services and shall promptly make necessary revisions or corrections to its Work Product resulting from errors, omissions, or negligent acts, and same shall be done without compensation. County shall determine A/E's responsibilities for all questions arising from design errors and/or omissions, subject to the dispute resolution provisions of **Article 31**. A/E shall not be relieved of responsibility for subsequent correction of any such errors or omissions in its work product, or for clarification of any ambiguities until after the construction phase of the Project has been completed.

## **ARTICLE 24 PROFESSIONAL'S SEAL**

The responsible planner, landscape architect, architect and engineer shall sign, seal, and date all appropriate submissions to County in accordance with Texas laws and the rules of the State Boards of Registration for Professionals.

## **ARTICLE 25 INSURANCE**

A/E shall comply with the following insurance requirements, at all times, during this Agreement:

### **25.1 Coverage Limits.**

A/E, at A/E's sole cost, shall purchase and maintain, during the entire term while this Agreement is in effect, the following insurance:

**25.1.1**

Worker's Compensation in accordance with statutory requirements.

**25.1.2**

Commercial General Liability Insurance with a combined minimum Bodily Injury and Property Damage limits of **\$1,000,000** per occurrence and **\$2,000,000** in the aggregate.

**25.1.3**

Automobile Liability Insurance for all owned, non-owned, and hired vehicles with combined minimum limits for Bodily Injury and Property Damage limits of **\$500,000** per occurrence and **\$1,000,000** in the aggregate.

**25.1.4**

Professional Liability Errors and Omissions Insurance in the amount of **\$1,000,000** per claim.

**25.2 Additional Insureds; Waiver of Subrogation.**

County, its directors, officers and employees shall be added as additional insureds under policies listed under (2) and (3) above, and on those policies where County, its directors, officers and employees are additional insureds, such insurance shall be primary; and, any insurance maintained by County shall be excess and not contribute with it. Such policies shall also include waivers of subrogation in favor of County.

**25.3 Premiums and Deductible.**

A/E shall be responsible for payment of premiums for all insurance coverages required under this **Article 25**. A/E further agrees that for each claim, suit, or action made against insurance provided hereunder, with respect to all matters for which A/E is responsible hereunder, A/E shall be solely responsible for all deductibles and self-insured retentions. Any deductibles or self-insured retentions over **\$50,000** in A/E's insurance must be declared and approved in writing by County in advance.

**25.4 Commencement of Work.**

A/E shall not commence any work under this Agreement until it has obtained all required insurance and such insurance has been approved by County. As further set out below, A/E shall not allow any subcontractor/ subconsultant(s) to commence work to be performed in connection with this Agreement until all required insurance has been obtained and approved; and, such approval shall not be unreasonably withheld. Approval of the insurance by County shall not relieve or decrease the liability of A/E hereunder.

**25.5 Insurance Company Rating.**

Required insurance must be written by a company approved to do business in the State or Texas with a financial standing of at least an A-rating, as reflected in Best's insurance ratings or by a similar rating system recognized within the insurance industry at the time the policy is issued.

**25.6 Certification of Coverage.**

A/E shall furnish County with a certification of coverage issued by the insurer. A/E shall not cause any insurance to be canceled nor permit any insurance to lapse. **In addition to any other notification requirements set forth hereunder, A/E shall also notify County, within twenty-**

**four (24) hours of receipt, of any notices of expiration, cancellation, non-renewal, or material change in coverage it receives from its insurer.**

#### **25.7 No Arbitration.**

It is the intention of County and agreed to and hereby acknowledged by A/E, that no provision of this Agreement shall be construed to require County to submit to mandatory arbitration in the settlement of any claim, cause of action or dispute, except as specifically required in direct connection with an insurance claim or threat of claim under an insurance policy required hereunder or as may be required by law or a court of law with jurisdiction over the provisions of this Agreement.

#### **25.8 Subcontractor/ Subconsultant's Insurance.**

Without limiting any of the other obligations or liabilities of A/E, A/E shall require each subcontractor/ subconsultant performing work under this Agreement (to the extent a subcontractor/ subconsultant is allowed by County) to maintain during the term of this Agreement, at the subcontractor/ subconsultant's own expense, the same stipulated minimum insurance required in this **Article 25** above, including the required provisions and additional policy conditions as shown below in this **Article 25**.

A/E shall obtain and monitor the certificates of insurance from each subcontractor/ subconsultant in order to assure compliance with the insurance requirements. A/E must retain the certificates of insurance for the duration of this Agreement and shall have the responsibility of enforcing these insurance requirements among its subcontractor/ subconsultants. County shall be entitled, upon request and without expense, to receive copies of these certificates of insurance.

#### **25.9 Insurance Policy Endorsements.**

Each insurance policy shall include the following conditions by endorsement to the policy:

##### **25.9.1**

County shall be notified **thirty (30) days** prior to the expiration, cancellation, nonrenewal or any material change in coverage, and such notice thereof shall be given to County by certified mail to:

**Williamson County Purchasing  
100 Wilco Way  
Suite P101  
Georgetown, Texas 78626**

##### **25.10.1**

The policy clause "Other Insurance" shall not apply to any insurance coverage currently held by County, to any such future coverage, or to County's Self-Insured Retentions of whatever nature.

#### **25.10 Cost of Insurance.**

The cost of all insurance required herein to be secured and maintained by A/E shall be borne solely by A/E, with certificates of insurance evidencing such minimum coverage in force to be filed with County. Such certificates of insurance are evidenced as **Exhibit F**.

## **ARTICLE 26 SUCCESSORS AND ASSIGNS**

This Agreement shall be binding upon and inure to the benefit of the parties hereto, their successors, lawful assigns, and legal representatives. A/E may not assign, sublet, or transfer any interest in this Agreement, in whole or in part, by operation of law or otherwise, without obtaining the prior written consent of County.

## **ARTICLE 27 SEVERABILITY**

In the event any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, then such invalidity, illegality or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

## **ARTICLE 28 PRIOR AGREEMENTS SUPERSEDED**

This Agreement constitutes the sole agreement of the parties hereto and supersedes any prior understandings or written or oral agreements between the parties respecting the subject matter defined herein. This Agreement may only be amended or supplemented by mutual agreement of the parties hereto in writing.

## **ARTICLE 29 A/E'S ACCOUNTING RECORDS**

A/E agrees to maintain, for a period of **three (3) years** after final payment under this Agreement, detailed records, books, documents, and papers which are directly pertinent to the services to be performed under this Agreement and records of reimbursable costs and expenses of other providers and provide such other details as may be requested by the County Auditor for the purposes of making audits, examinations, excerpts and transcriptions. A/E agrees that County or its duly authorized representatives shall, until the expiration of **three (3) years** after final payment under this Agreement, have access to and the right to examine and photocopy any and all detailed records, books, documents, and papers which are directly pertinent to the services to be performed under this Agreement and records of reimbursable costs and expenses of other providers for the purposes of making audits, examinations, excerpts, and transcriptions. A/E further agrees that County shall have access during normal working hours to all necessary A/E facilities and shall be provided adequate and appropriate workspace in order to conduct audits in compliance with the provisions of this **Article 29**. County shall give A/E reasonable advance notice of intended audits.

## **ARTICLE 30 GENERAL PROVISIONS**

### **30.1 Time is of the Essence.**

A/E understands and agrees that time is of the essence and that any failure of A/E to complete the Basic Services within the agreed Production Schedule set out in **Exhibit C** may constitute a material breach of this Agreement. A/E shall be fully responsible for its delays or for failures to use its reasonable efforts in accordance with the terms of this Agreement and A/E's standard of performance as defined herein. Where damage is caused to County due to A/E's negligent failure to perform, County may accordingly withhold, to the extent of such damage, A/E's payments hereunder without waiver of any of County's additional legal rights or remedies.

### **30.2 Force Majeure.**

Neither County nor A/E shall be deemed in violation of this Agreement if prevented from performing any of their obligations hereunder by reasons for which they are not responsible or circumstances beyond their control. However, notice of such impediment or delay in performance must be timely given, and all reasonable efforts undertaken to mitigate its effects.

### **30.3 Enforcement and Venue.**

This Agreement shall be enforceable in Georgetown, Williamson County, Texas, and if legal action is necessary by either party with respect to the enforcement of any or all of the terms or conditions herein, exclusive venue for same shall lie in Williamson County, Texas. This Agreement shall be governed by and construed in accordance with the laws and court decisions of the State of Texas excluding, however, its choice of law rules.

### **30.4 Standard of Performance.**

The standard of care for all professional planning, landscape architecture, architecture, engineering, consulting and related services performed or furnished by A/E and its employees under this Agreement will be the care and skill ordinarily used by members of A/E's profession, practicing under the same or similar circumstances at the same time and in the same locality.

### **30.5 Opinion of Probable Cost.**

Any opinions of probable Project cost or probable construction cost provided by A/E are made on the basis of information available to A/E and on the basis of A/E's experience and qualifications and represents its judgment as an experienced and qualified professional. However, since A/E has no control over the cost of labor, materials, equipment, or services furnished by others, or over the contractor(s') methods of determining prices, or over competitive bidding or market conditions, A/E does not guarantee that proposals, bids or actual Project or construction cost will not vary from opinions of probable cost A/E prepares.

### **30.6 Opinions and Determinations.**

Where the terms of this Agreement provide for action to be based upon opinion, judgment, approval, review, or determination of either party hereto, such terms are not intended to be and shall never be construed as permitting such opinion, judgment, approval, review, or determination to be arbitrary, capricious, or unreasonable.

### **30.7 Reports of Accidents.**

Within **twenty-four (24) hours** after A/E becomes aware of the occurrence of any accident or other event which results in, or might result in, injury to the person or property of any third person (other than an employee of A/E), whether or not it results from, or involves, any action or failure

to act by A/E or any employee or agent of A/E and which arises in any manner from the performance of this Agreement, A/E shall send a written report of such accident or other event to County, setting forth a full and concise statement of the facts pertaining thereto. A/E shall also immediately send to County a copy of any summons, subpoena, notice, or other documents served upon A/E, its agents, employees, or representatives, or received by it or them, in connection with any matter before any court arising in any manner from A/E's performance of work under this Agreement.

### **30.8 Gender, Number, and Headings.**

Words of any gender used in this Agreement shall be held and construed to include any other gender, and words in the singular number shall be held to include the plural, unless the context otherwise requires. The headings and section numbers are for convenience only and shall not be considered in interpreting or construing this Agreement.

### **30.9 Construction.**

Each party hereto acknowledges that it and its counsel have reviewed this Agreement and that the normal rules of construction are not applicable and there will be no presumption that any ambiguities will be resolved against the drafting party in the interpretation of this Agreement.

### **30.10 Independent Contractor Relationship.**

Both parties hereto, in the performance of this Agreement, shall act in an individual capacity and not as agents, employees, partners, joint ventures or associates of one another. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purposes whatsoever.

### **30.11 No Waiver of Immunities.**

Nothing in this Agreement shall be deemed to waive, modify, or amend any legal defense available at law or in equity to County, its past or present officers, employees, or agents, nor to create any legal rights or claim on behalf of any third party. County does not waive, modify, or alter, to any extent whatsoever, the availability of the defense of governmental immunity under the laws of the State of Texas and of the United States.

### **30.12 Texas Public Information Act.**

To the extent, if any, that any provision in this Agreement is in conflict with **Texas Government Code 552.001** et seq., as amended (the "Public Information Act"), the same shall be of no force or effect. Furthermore, it is expressly understood and agreed that County, its officers and employees may request advice, decisions and opinions of the Attorney General of the State of Texas in regard to the application of the Public Information Act to any items or data furnished to County as to whether or not the same are available to the public. It is further understood that County's officers and employees shall have the right to rely on the advice, decisions and opinions of the Attorney General, and that County, its officers and employees shall have no liability or obligation to any party hereto for the disclosure to the public, or to any person or persons, of any items or data furnished to County by a party hereto, in reliance of any advice, decision or opinion of the Attorney General of the State of Texas.

### **30.13 Governing Terms and Conditions.**

If there is an irreconcilable conflict between the terms and conditions set forth in this Agreement or any Supplemental Agreement and the terms and conditions set forth in any Exhibit, Appendix to this Agreement, the terms and conditions set forth in this Agreement or any Supplemental

Agreement shall control over the terms and conditions set forth in any Exhibit, Appendix to this Agreement.

### **30.14 Appropriation of Funds by County.**

County believes it has sufficient funds currently available and authorized for expenditure to finance the costs of this Agreement. A/E understands and agrees that County's payment of amounts under this Agreement is contingent on the County receiving appropriations or other expenditure authority sufficient to allow the County, in the exercise of reasonable administrative discretion, to continue to make payments under this Agreement. It is further understood and agreed by A/E that County shall have the right to terminate this Agreement at the end of any County fiscal year if the governing body of County does not appropriate sufficient funds as determined by County's budget for the fiscal year in question. County may affect such termination by giving written notice of termination to A/E.

## **ARTICLE 31 DISPUTE RESOLUTION**

Except as otherwise specifically set forth herein, County and A/E shall work together in good faith to resolve any controversy, dispute, or claim between them which arises out of or relates to this Agreement, whether stated in tort, contract, statute, claim for benefits, bad faith, professional liability or otherwise ("Claim"). If the parties are unable to resolve the Claim within **thirty (30) days** following the date in which one party sent written notice of the Claim to the other party, and if a party wishes to pursue the Claim, such Claim shall be addressed through non-binding mediation. A single mediator engaged in the practice of law, who is knowledgeable about subject matter of this Agreement, shall be selected by agreement of the parties and serve as the mediator. Any mediation under this Agreement shall be conducted in Williamson County, Texas. The mediator's fees shall be borne equally between the parties. Such non-binding mediation is a condition precedent to seeking redress in a court of competent jurisdiction, but this provision shall not preclude either party from filing a lawsuit in a court of competent jurisdiction prior to completing a mediation, if necessary to preserve the statute of limitations, in which case such lawsuit shall be stayed pending completion of the mediation process contemplated herein. This provision shall survive the termination of this Agreement.

## **ARTICLE 32 EQUAL OPPORTUNITY IN EMPLOYMENT**

The parties to this Agreement agree that during the performance of the services under this Agreement they will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The parties to this Agreement will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; termination; rates of pay or other forms of compensation, and selection for training, including apprenticeship.

### **ARTICLE 33 MERGER**

The Parties agree that this Agreement contains all of the terms and conditions of the understanding of the parties relating to the subject matter hereof. All prior negotiations, discussions, correspondence and preliminary understandings between the parties and others relating hereto are superseded by this Agreement.

### **ARTICLE 34 PUBLIC CONTACT**

Contact with the news media, citizens of Williamson County or governmental agencies shall be the responsibility of County. Under no circumstances shall A/E release any material or information developed in the performance of its services hereunder without the express written permission of County.

### **ARTICLE 35 A/E's REPRESENTATIONS**

A/E represents that it is financially solvent, able to pay its debts as they become due, and possesses sufficient working capital to complete the services and perform its obligation under this Agreement and under the Contract Documents. A/E further represents and acknowledges that: (a) it is a sophisticated business entity that possesses the required level of experience and expertise in business administration, construction, and contract administration of projects of similar or like size, complexity, and nature as the Project and (b) the fee stated in this Agreement is adequate compensation for the timely completion of the Basic Services.

### **ARTICLE 36 SIGNATORY WARRANTY**

The undersigned signatory for A/E hereby represents and warrants that the signatory is an officer of the organization for which he/she has executed this Agreement and that he/she has full and complete authority to enter into this Agreement on behalf of the firm. The above-stated representations and warranties are made for the purpose of inducing County to enter into this Agreement.

**IN WITNESS WHEREOF**, County has caused this Agreement to be signed in its name by its duly authorized County Judge, or presiding officer of the Williamson County Commissioners Court in the absence of the County Judge, thereby binding the parties hereto, their successors, assigns and representatives for the faithful and full performance of the terms and provisions hereof. NO OFFICIAL, EMPLOYEE, AGENT, OR REPRESENTATIVE OF THE COUNTY HAS ANY AUTHORITY, EITHER EXPRESS OR IMPLIED, TO AMEND, TERMINATE OR MODIFY THIS AGREEMENT, EXCEPT PURSUANT TO SUCH EXPRESS AUTHORITY AS MAY BE GRANTED BY THE WILLIAMSON COUNTY COMMISSIONERS COURT.

**A/E:**  
LandDesign, Inc.

By: Leah Hales  
Signature

Leah Hales  
Printed Name

DIRECTOR  
Title

Date Signed: 7.12.2024

**COUNTY:**  
Williamson County, Texas

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

Date Signed: \_\_\_\_\_

## **PARKS & TRAILS EXHIBIT A**

### **SCOPE OF BASIC SERVICES**

THE FOLLOWING SCOPE OF SERVICES IS INTENDED TO BE CONSISTENT WITH THE AGREEMENT. TO THE EXTENT THIS SCOPE OF SERVICES IS INCONSISTENT WITH THE AGREEMENT, THE AGREEMENT WILL SUPERSEDE THE SCOPE OF SERVICES AND WILL BE CONTROLLING.

In consideration of the Basic Fee provided in the Agreement, A/E shall perform the following Basic Services, based on standard planning, landscape architectural, architectural, and engineering practices:

These services may include, but are not limited to as-built drawings, programming, architectural, structural, civil, mechanical, plumbing, electrical, hazardous materials, IT and security, landscape and irrigation, cost estimates and construction administration, master planning, facility condition assessment, forensic investigations, real estate evaluations, and specialized studies and analyses as agreed to by County and A/E.

### **GENERAL REQUIREMENTS**

**Design Criteria.** A/E shall prepare all work in accordance with the latest version of applicable County's procedures, specifications, manuals, guidelines, standard drawings, and standard specifications. A/E shall prepare each Plans, Specifications, & Estimates (PS&E) package in a form suitable for letting through County's construction contract bidding and awarding process.

**Right-of-Entry and Coordination.** A/E shall notify County and secure permission to enter private property to perform any surveying, environmental, engineering or geotechnical activities needed off County property. In pursuance of County's policy with the general public, A/E shall not commit acts which would result in damages to private property, and A/E shall make every effort to comply with the wishes and address the concerns of affected private property owners. A/E shall contact each property owner prior to any entry onto the owner's property and shall request concurrence from County prior to each entry.

A/E shall notify County and coordinate with adjacent A/Es on all controls at project interfaces.

A/E shall prepare each exhibit necessary for approval by each utility, and other governmental or regulatory agency in compliance with the applicable format and guidelines required by each entity and as approved by County. A/E shall notify County in writing prior to beginning any services on any outside agency's exhibit.

**Progress Reporting.** A/E shall submit monthly (at a minimum) a progress status e-mail to County's Project Manager (PM) regardless of whether A/E is invoicing for that month.

A/E shall prepare and maintain a design and estimated construction schedule in a format reasonably acceptable to County during project phases prior to the Construction Administration Phase. A/E shall schedule milestone submittals per **Exhibit C – Production Schedule**.

Contractor shall prepare and maintain a construction schedule in Gantt chart format during the project Construction Administration Phase through the Close-out Phase.

Within **thirty (30) days** of completion of construction of the project, A/E shall deliver all electronic files in formats reasonably acceptable to County.

Final payment is contingent upon County's receipt and confirmation by County's PM that the electronic files function and are formatted in accordance with the Agreement and all review comments are addressed.

A/E shall prepare a letter of transmittal to accompany each document submittal to County. At a minimum, the letter of transmittal must include County's project name, Agreement and Work Authorization numbers, as well as facility name and address.

**Coordination.** A/E shall coordinate issues through County's PM. County will communicate, in writing, the resolution of issues and provide A/E direction through County's PM.

**Level of Effort.** A/E shall base the level of effort at each phase on the prior work developed in earlier phases without unnecessary repetition or re-study.

**Quality Assurance (QA) and Quality Control (QC).** A/E shall provide peer review at all levels. For each deliverable, A/E shall maintain evidence of A/E's internal review and mark-up of that deliverable as preparation for submittal. When internal mark-ups are requested by County in advance, County, at its sole discretion, may reject the deliverable should A/E fail to provide the evidence of internal mark-ups. A/E shall clearly label each document submitted for QA as an internal mark-up document.

A/E shall perform QA and QC on all consultant products (when applicable to the project) prior to delivery to County. If, during the course of reviewing a submittal, it becomes apparent to County that the submittal contains unreasonable errors, omissions, or inconsistencies, County may cease its review and immediately return the submittal for appropriate action by A/E.

A submittal returned to A/E for this reason is not a submittal for purposes of the submission schedule. Rejected submittals shall neither impact the overall deadline of the Project nor the review period allotted to County officials. A/E shall provide an updated schedule showing interim submission date changes to make-up for any lost time. A/E shall not submit an invoice until County accepts the submittal as reasonably complete.

**Organization of Plan Sheets.** The PS&E package shall be complete and organized in a manner that is suitable for the bidding and awarding of a construction contract.

**Naming of Electronic Project Files and Organization of Design Project Folders.** A/E shall use succinct and understandable file names including project name, document content, and date created (i.e. "*Project\_DOCUMENT\_yyyy.mm.dd*"). A/E shall maintain files in an organized folder structure that is readily understandable to outside users to facilitate communication and minimize complications in project close-out.

**Referenced Documents.** County standardized design and procedure documents are provided for public reference at the following web address:

<https://www.wilcotx.gov/376/Facilities-Management>

## **SCOPE OF WORK:**

S San Gabriel River Trail Report  
Georgetown, TX  
Parks Department  
P#653

County intends to plan, design, and construct a shared use path connecting River Ranch County Park to Garey Park in the City of Georgetown.

Design services shall be conducted in phases as outlined herein. Phases may be combined to expedite design process when defined in **Exhibit C – Production Schedule**. Individual phases or groups of phases shall be authorized herein or by fully executed Supplemental Agreement.

### **Phase I – DESKTOP ANALYSIS AND PROJECT INITIATION – 30% Scope**

Upon receipt of written Notice to Proceed, A/E shall accomplish the following services:

#### **A. Planning Initiatives, Data + Background Information Review**

A. The A/E will review and pull highlights out of previous planning efforts into a memo and map that highlights the key consideration for this planning effort. These planning documents primarily include but are not limited to the Williamson County Comprehensive Parks Master Plan and the CAMPO 2045 Regional Active Transportation Plan. Additionally, the A/E will review applicable codes and ordinances, and identify any potential stop gaps for alignment, e.g. Army Corp, Railroad, TXDOT, etc.

1) The A/E will begin a preliminary mapping and analysis utilizing and leveraging existing GIS data. Utilizing this data-rich information, we will ensure the alignment meets the needs of the land, the community, and stakeholder groups and provides a defensible understanding of the decision-making process. Woven throughout this analysis is the determination of which alignment best meets the project's social, economic, and feasibility goals. The following categories may be utilized to frame the mapping and analysis:

##### **a. Natural Environment:**

- Wetlands
- Floodplain
- Conserved lands
- Topography
- Scenic views

##### **b. Built Environment**

- Transportation
- Hazardous sites
- Key destinations

- Land use – Current, future, development
- Transportation data

c. Cultural + Historic Context

- Demographics – Identify user groups and access opportunities / barriers
- Historic and Cultural Assets

2) The 10-mile corridor will be divided into “segments” for ease of study, communication and potential prioritization of future design and construction. The corridor segments will be based land use character, transportation impacts and/or natural features for example.

**B. Project Goal Setting and Prioritization Criteria**

1) The A/E will prepare a preliminary draft of the goals for the Project that will lead the planning, assessment, prioritization and design. The draft goals will be vetted in a Project Kick Off Meeting with the Project Management Team. The goals will be integrated into an analysis tool that guides the alignment and decision-making for each segment.

2) A Project Kick-off Meeting the County Project Management Team and the A/E will review the initial mapping, draft goals and previous plan review summary to ensure the basis for analysis is aligned with the County’s vision. Meeting location and logistics will be the responsibility of the County. The A/E will provide the agenda, meeting materials and meeting minutes.

3) Following the Project Kick-off Meeting, the A/E will meet with key stakeholders, identified by the County, in a series of 50-minute sessions over the period of one day. Stakeholder sessions may be grouped or one-one sessions and may include:

Elected officials, key staff, TxDOT, major utility interests, land holding representatives, key community leaders, business and economic development leaders, trail advocacy representatives, etc. The A/E team may hold multiple interview sessions concurrently and require more than one meeting room. Meetings will be scheduled and organized by the County. The A/E will summarize the meetings highlighting key findings and provide meeting minutes.

4) Based on the above findings the A/E will develop and refine quantitative and qualitative measurable criteria that will be used to assess alignment opportunities and measure each alignment’s ability meet the project goals.

**Phase II - INITIAL ROUTES (ALIGNMENTS) / MOBILITY ANALYSIS – 25% Scope**

Upon County acceptance of previous phase, A/E shall proceed with the following services:

**A. Alignment Options and Segment Refinement** - Based on the desktop analysis, previous plan studies and interviews a summary map will be prepared that visually represents the Project initial alignments and segmentation of the corridor.

**B. Client Meeting** - Review the initial alignments and determine if any should be eliminated prior to a more detailed analysis. During this meeting the alignment analysis criteria will be reviewed to demonstrate its use as an assessment tool and refinements to the criteria/data can be made.

**C. Scoring the Alignments** - The initial alignments will consider all feasible alternatives. The A/E will begin to assess each alignment and begin to assess how they compare to each other in meeting the project goals. A score card will be developed that visually illustrates the findings

### **Phase III - FIELD ANALYSIS – 15% Scope**

Upon County acceptance of previous phase, A/E shall proceed with the following services:

**A. Groundtruthing** - We will use the maps above, most likely divide into groups, using both A/E and County staff and with a combination of “windshield” survey and walking where feasible to determine if there is any additional information that helps us better understand the opportunities or constraints, e.g. key overlooks, topography, comfort, intersections, bridge conditions, etc.

**B. Re-assessment – we will plug this information into our assessment and then finalize the “scoring of the Alignments”**

**C. Client Meeting** - Review the finalized alignments in a work session with the client. Make any adjustments based upon feedback from the County and key stakeholders.

### **Phase IV – FINALIZE ROUTES AND PREPARE FINAL STUDY REPORT – 30% Scope**

Upon County acceptance of previous phase, A/E shall proceed with the following services:

A. Establishment of Preferred Alignment – The A/E will coordinate with the County as needed to identify and establish a singular, preferred alignment for the Project. The A/E will complete a master plan level analysis of the preferred alignment including the identify location of trail, trail type and width, neighborhood access, and potential amenity areas.

B. Where needed, the A/E may summarize any known regulatory permits required for implementation of the Project.

C. Phase 2 Recommendations: The A/E will prepare a memo that summarizes recommendations for a future Phase 2 scope of work. It is anticipated the Phase 2 Scope of Work may include the following:

1. Recommendations for Phasing, if needed
2. Refinement of Alignment to 30% Design
3. Any Structural Analysis needed for bridges
4. Detailed corridor design guidelines
5. Draft governance, operations, and maintenance plan
6. Public engagement events
7. Social media and marketing outreach
8. Public website advancement

D. Final Master Plan Deliverable: The A/E will integrate the deliverables developed throughout the planning study into a Final Report the County. The Final will provide a complete summary of work completed within this scope. Anticipated components may include:

1. Project background summary

2. Graphical summary of all alignment alternatives studied
3. Scores for alignment alternatives
4. Justification for final preferred alignment decision
5. Exhibits and presentations prepared throughout the project
6. Photos, memos, meeting minutes, GIS shapefiles, and other data collected or produced throughout the project

## Parks & Trails EXHIBIT B

### FEE SCHEDULE

This schedule indicates fees by Phase of the Basic Fee:

**\$ 85,000** 100%

100%	<b>LandDesign</b>	<b>\$ 85,000</b>
0%		<b>\$ -</b>

**Phase I - ANALYSIS** **\$ 25,500** 30%

LandDesign	<b>\$ 25,500</b>
0	<b>\$ -</b>

**Phase II - INITIAL ALIGNMENT** **\$ 21,250** 25%

LandDesign	<b>\$ 21,250</b>
0	<b>\$ -</b>

**Phase III - FIELD ANALYSIS** **\$ 12,750** 15%

LandDesign	<b>\$ 12,750</b>
0	<b>\$ -</b>

**Phase IV - FINAL REPORT** **\$ 25,500** 30%

LandDesign	<b>\$ 25,500</b>
0	<b>\$ -</b>

~~**Phase V - DESIGN DEVELOPMENT (60%)**~~ ~~**\$ -** 0%~~

LandDesign	<del><b>\$ -</b></del>
0	<del><b>\$ -</b></del>

~~**Phase VI - REGULATORY REVIEW AND PERMITTING**~~ ~~**\$ -** 0%~~

LandDesign	<del><b>\$ -</b></del>
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	0	\$ -	
<b><del>Phase VII - CONSTRUCTION DOCUMENTS (100%)</del></b>		\$ -	0%
LandDesign		\$ -	
	0	\$ -	
<b><del>Phase VIII - BIDDING, AWARD, AND EXECUTION</del></b>		\$ -	0%
LandDesign		\$ -	
	0	\$ -	
<b><del>Phase IX - CONSTRUCTION ADMINISTRATION</del></b>		\$ -	0%
LandDesign		\$ -	
	0	\$ -	
<b><del>Phase X - PROJECT CLOSE-OUT</del></b>		\$ -	0%
LandDesign		\$ -	
	0	\$ -	

## Parks & Trails EXHIBIT C

### PRODUCTION SCHEDULE

A/E agrees to complete the professional design services called for in **Exhibit A** of this Agreement within **One Hundred Fifty Seven (157) calendar days** from the date of this Agreement.

The above time limits may, for good cause, be extended, in writing, by County as the Project proceeds.

The schedule below indicates various project milestones and target dates.  
Standard end-of-phase review periods for County shall be (21) calendar days.

Agreement Execution Date

**07/23/24**

#### Phase I - ANALYSIS

Notice to Proceed	07/25/24
Base Map, Inventory, and Analysis deliverables	08/23/24
County written authorization to proceed to next phase	09/06/24

#### Phase II - INITIAL ALIGNMENT

Alignment Plan with Public Comment deliverables	09/16/24
County written authorization to proceed to next phase	10/17/24

#### Phase III - FIELD ANALYSIS

Preliminary Design Report deliverables	10/27/24
County written authorization to proceed to next phase	11/17/24

#### Phase IV - FINAL REPORT

30% Plans, Specifications and Estimate deliverables	11/27/24
County written authorization to proceed to next phase	12/18/24

All services shall be complete on, or before:

**12/27/24**

WILLIAMSON COUNTY FACILITIES MINIMUM DESIGN SPECIFICATIONS

DIVISION	ITEM	DESCRIPTION
GENERAL		
	ADA	Meets all current ADA Standards.
	CODE COMPLIANCE	Meets Wilco Adoped Codes
	TRAINING	Provide training for specialty systems/items
STRUCTURAL		
	ROOF	Design roof structure with the capacity to support future solar panel installation.
	ENVELOPE	Building envelope should be water tight.
	STUDS	All stud walls should be a minimum 20 GA material unless AE suggests otherwise
	ROOF ACCESS	If equipment is installed on roof, access should include at a minimum, a roof hatch for access, preferably with a permanently installed access ladder
		Compressor crane at edge of building or unobstructed hatch with mechanical crane for future maintenance of HVAC equipment
	PLANS	Update Architectural Plan
MECHANICAL		
	FILTER	2" filter racks at any air handler filter location.
		Advanced photo-catalytic oxidation type filtration.
	MAINTENANCE ACCESS	Place all units to allow for ground level maintenance and filter changes. If above ceiling installation is necessary, then install access doors.
		Avoid the necessity of ceiling tile removal to do maintenance. Use items such as catwalks if necessary for ease of maintenance.
	DUCT	All duct should be hard metal duct with exterior insulation, except for register drops can be flex if necessary.
	LOW AMBIENT	Install low ambient kits on all DX, RTU's, etc. to allow for humidity control in cold weather conditions.
	CONTROLS	Controls should be compatible with Wilco's existing automated controls software/hardware.
		Update automated logic graphics and zones (including floor plan graphics)
		Exhaust fans need CT's and automated logic graphic
		Mini splits need bacnet capability or ZN card and automated logic graphic
		(see exterior lighting) No HVAC controls on lighting ZN cards
	C.O. DUCT DETECTOR	Should not be powered by RTU. This allows maintenance to shutdown HVAC without setting off fire alarm.
	SOUND ISSUES	All open-air (open-plenum) areas should be designed with effective sound deadening boots at all return air grills entering office or meeting type space
ELECTRICAL		
	WIRING	All electrical wire to be installed in hard pipe conduit, except for fixture whips, which should have a maximum length of 6'.
		All feeders and branch circuits shall be installed in EMT, IC, or Rigid conduit unless specifically noted in these specifications.
		No MC cable will be used unless specifically approved.
	FIXTURES	LED fixtures or equivalent energy use.
		all fixtures installed in acoustical ceilings shall have a minimum of two independent support hangers tied to structure.
	LIGHTING MOUNTS	No Tapcon masonry mounts since the fixtures are likely to pull-out of masonry walls
	LIGHTING CONTROLS	Acuity - Schedule lighting scene programming 30-days after Occupant move-in.
	EXTERIOR LIGHTING	No photocells - Lighting should be run off a separate ZN card and automated logic controlled with updated graphics
		Light poles anywhere near vehicle areas must be set on concrete base 36-in high to prevent vehicle damage.
	AS-BUILT PLANS	Must include conduit pathways and sizes, j-box locations and sizes, and circuitry
PLUMBING		
	LAYOUT	No pluming walls for restrooms on exterior envelope of buildings
	FIXTURES	Automatic (touch-less): toilets, lavatory fixtures.
	TRAP PRIMERS	Use threaded connection supply-off of inverted "Y" on lavatory tailpipe
	HOSE BIBS	Specify only freeze-proof hose bibs & inimize
		No exterior hosebibs built into building exterior. Use only in-ground quick-connect

WILLIAMSON COUNTY FACILITIES MINIMUM DESIGN SPECIFICATIONS

FIRE PROTECTION		
	FIRE ALARM	Existing Buildings with Simplex - use Simplex products
		New Buildings or Exist Buildings without Simplex - use Silent Night (non proprietary E.g. Farenhyt)
		CO detectors, if required, shall be located in the interior of the building, in the occupied space being monitored. No CO duct detectors allowed.
		Building that are being expanded (added onto), shall expand on the existing system using only system compatible equipment by manufacturer.
		Wireless dialer will be used for notification to monitoring company - No POTS lines and will be set up with JCI monitoring.
		Supply facilities fire systems specialist with fire panel program and all passcode levels.
		Fire Alarm panel/room must have internet connectivity
	PLANS	Update whole building plans (digital) and coordinate update of fire panel info and device labeling
ACCESS CONTROL		
	CARD READERS	Where card readers are installed, use multi-class card readers which are compatible with Wilco's software/hardware.
	DOOR HARDWARE	Locksets should be heavy duty cylindrical style with figure-8 style IC core and a 7 pin combination configuration.
		Lockset/Handle Finishes should be brushed stainless (brushed nickel)
		No Piano Hinges on Doors
		Key boxes & specefic key box for elevator(s)
IT		
	DHCP COMPLAINT	Dynamic Host Client Protocol compliant controllers for all devices connected to Wilco IT systems
INTERIORS		
	SOUND BATTS	Install sound batting at office and meeting room walls and ceilings regardless of the quantity or type of building envelope insulation or deck insulation.
	PAINT	Use only wilco standard colors and materials, DO NOT color-match
	CEILINGS	Sound deadening Accoustical Tile, not light weight foam type.
		Label ceiling grid for concealed equipment locations including all electrical disconnects, water valves, HVAC equipment etc.
	RESTROOM PARTITIONS	No laminate surfaces allowed
	RESTROOM MIRRORS	Frameless type. DO NOT butt to counter or backsplash below.
ROOFS		
	WALKWAY MATS	Fully-adhered walkway mats from roof access points to mechanical maintnenance access location for roof top units.
	EQUIPMENT LIFTS	Provide cranes in accessible locations to lift repair equipment where rooftop equipment is installed (meet OSHA & ANSI standards)
MAINTENANCE		
	FACILITIES CLOSET	All buildings should include a maintenance closet with storage space for such items as touch-up paint, spare lamps, spare ceiling tile,
		spare carpet tiles, ladders, etc.
	JANITORIAL CLOSET	All buildings should include a mop sink closet with storage space for cleaning supplies on shelving and space for rolling carts/mop buckets.
	RESTROOM ACCESSORIES	Automatic hand dryers at restrooms.
		Double roll S.S. toilet paper dispensers, multi-fold towel dispensers, hand dryers provided by Wilco contract provider
LANDSCAPING		
	PLANT SELECTION	Use only low water native and adaptive plants. Small turf areas. Overdesign for pedestrian traffic.
	IRRIGATION	Irrigated areas should be kept to a minimum and overall irrigation should be kept to a minimum.
	IRRIGATION CONTROLS	Irrigation that is installed should have controls that are compatible with Wilco's existing automated control and monitoring software/hardware
	DESIGN	Concrete walk around building perimeter. No grass at edge of building. No small turf islands, use mulching materials instead.
		No shade trees to interfere with signage, lighting or utilities.
WAREHOUSE / GARAGE / SHOPS		
	ORIENTATION	Building orientation should be such that the overhead doors face North and South to allow for prevailing wind ventilation and/or install large exhaust fans for mechanical ventilation.
	SAFETY/HEALTH	Hand wash sink, eyewash stations, water fountain, ice machine floor drain.

# **EXHIBIT D**

## **Williamson County**

### **Vendor Reimbursement Policy**

The purpose of this Williamson County Vendor Reimbursement Policy (“Policy”) is to provide clear guidelines to vendors on Williamson County’s expectations and requirements regarding allowable reimbursable expenditures and required backup. The Policy will also minimize conflicts related to invoice payments and define non-reimbursable items. This Policy is considered a guideline and is not a contract.

This Policy may be altered, deleted or amended, at any time and without prior notice to vendors, by action of the Williamson County Commissioners Court. Unenforceable provisions of this Policy, as imposed by applicable law, regulations, or judicial decisions, shall be deemed to be deleted. Any revisions to this Policy will be distributed to all current vendors doing business with the County.

#### **1. Invoices and Affidavits**

- 1.1 Invoices must adequately describe the goods or services provided to County and include all required backup (i.e. reimbursable expenses, mileage log, timesheets, receipts detailing expenses incurred etc.) that is in a form acceptable to the Williamson County Auditor. Invoices that do not adequately describe the goods or services provided to County or contain backup that is satisfactory to the Williamson County Auditor will be returned to vendor for revisions and the provision above relating to invoice errors resolved in favor of the County shall control as to the required actions of vendor and when such invoice must be paid by the County.
- 1.2 In the event an invoice includes charges based upon hourly billing rates for services or any other rates based upon the amount of time worked by an individual or individuals in performing services, whether the charges are being billed directly to the County or whether they are the basis of invoices from subcontractors for which the vendor seeks reimbursement from the County, the charges shall be accompanied by an affidavit signed by an officer or principal of the vendor certifying that the work was performed, it was authorized by the County and that all information contained in the invoice that is being submitted is true and correct.
- 1.3 Upon County’s request, vendor must submit all bills paid affidavits wherein vendor must swear and affirm that vendor has paid each of its subcontractors, laborers, suppliers and material in full for all labor and materials provided to vendor for or in connection with services and work performed for County and, further, vendor must swear and affirm that vendor is not aware of any unpaid bills, claims, demands, or causes of action by any of its subcontractors, laborers, suppliers, or material for or in connection with the furnishing of labor or materials, or both, for services and work performed for County.

#### **2. Travel Reimbursement**

- 2.1 The County will only cover costs associated with travel for vendors outside a 45-mile radius from the Williamson County Courthouse, 710 Main Street, Georgetown, Texas 78626.
- 2.2 The County will only cover costs associated with travel as documented work for County. If a vendor is also doing business for another client, the travel costs must be split in proportion to the amount of work actually performed for the County and the other client. The only allowable travel expense will be for the specific days worked for Williamson County.
- 2.3 No advance payments will be made to vendor for travel expenditures. The travel expenditure may only be reimbursed after the expenditure/trip has already occurred and vendor has provided the Williamson County Auditor with all necessary and required backup.

- 2.4 Vendors must submit all travel reimbursement requests on each employee in full. Specifically, a travel reimbursement request must include all related travel reimbursement expenses relating to a particular trip for which vendor seeks reimbursement. Partial travel reimbursement requests will not be accepted (i.e. vendor should not submit hotel and mileage one month then the next month submit rental car and airfare). If the travel reimbursement appears incomplete, the invoice will be sent back to the vendor to be submitted when all information is ready to submit in full.
- 2.5 Reimbursement for transportation costs will be at the most reasonable means of transportation (i.e.: airline costs will be reimbursed for coach rate, rental car costs will only be reimbursed if rental car travel was most reasonable means of travel as compared to travel by air).
- 2.6 The County will not be responsible for, nor will the County reimburse additional charges due to personal preference or personal convenience of individual traveling.
- 2.7 The County will not reimburse airfare costs if airfare costs were higher than costs of mileage reimbursement.
- 2.8 Additional expenses associated with travel that is extended to save costs (i.e. Saturday night stay) may be reimbursed if costs of airfare would be less than the cost of additional expenses (lodging, meals, car rental, mileage) if the trip had not been extended. Documentation satisfactory to the Williamson County Auditor will be required to justify expenditure.
- 2.9 County will only reimburse travel expense to necessary personnel of the vendor (i.e. no spouse, friends or family members).
- 2.10 Except as otherwise set forth herein, a vendor must provide a paid receipt for all expenses. If a receipt cannot be obtained, a written sworn statement of the expense from the vendor may be substituted for the receipt.
- 2.11 Sales tax for meals and hotel stays are the only sales taxes that will be reimbursed. Sales tax on goods purchased will not be reimbursed. A sales tax exemption form is available from the Williamson County Auditor's Office upon request.
- 2.12 The County will not pay for any late charges on reimbursable items. It is the responsibility of the vendor to pay the invoice first and seek reimbursement from the County.

### **3. Meals**

- 3.1 Meal reimbursements are limited to a maximum of \$59.00 per day on overnight travel. On day travel (travel that does not require an overnight stay), meal reimbursements are limited to a maximum of \$25.00 per day. The travel must be outside the Williamson County Courthouse, 710 Main Street, Georgetown, Texas 78626 by a 45-mile radius.
- 3.2 Receipts are required on meal reimbursement amounts up to the maximum per day amount stated for overnight or day travel. If receipts are not presented, the vendor can request per diem (per diem limits refer to 3.2). However, a vendor cannot combine per diem and meal receipts. Only one method shall be allowed.
- 3.3 Meals are reimbursable only to vendors who do not have necessary personnel located within a 45-mile radius of the Williamson County Courthouse, 710 Main Street, Georgetown, Texas 78626, who are capable of carrying the vendor's obligations to the County. Meals will not be reimbursed to vendors who are located within a 45-mile radius of the Williamson County Courthouse.
- 3.4 County will not reimburse for alcoholic beverages.
- 3.5 Tips are reimbursable but must be reasonable to limitation of meal allowance
- 3.6 No meals purchased for entertainment purposes will be allowed.
- 3.7 Meal reimbursement must be substantiated with a hotel receipt.

#### **4. Lodging**

- 4.1 Hotel accommodations require an itemized hotel folio as a receipt. The lodging receipt should include name of the motel/hotel, number of occupant(s), goods or services for each individual charge (room rental, food, tax, etc.) and the name of the occupant(s). Credit card receipts or any other form of receipt are not acceptable.
- 4.2 Vendors will be reimbursed for a single room rate charge plus any applicable tax. If a single room is not available, the vendor must provide documentation to prove that a single room was not available in order to justify the expense over and above the single room rate. A vendor may also be required to provide additional documentation if a particular room rate appears to be excessive.
- 4.3 Personal telephone charges, whether local or long distance, will not be reimbursed.

#### **5. Airfare**

- 5.1 The County will only reimburse up to a coach price fare for air travel.
- 5.2 The County will exclude any additional charges due to personal preference or personal convenience of the individual traveling (i.e. seat preference charges, airline upgrades, etc. will not be an allowable reimbursement)
- 5.3 Air travel expenses must be supported with receipt copy of an airline ticket or an itinerary with actual ticket price paid. If tickets are purchased through a website, vendor must submit a copy of the webpage showing the ticket price if no paper ticket was issued.
- 5.4 Cancellation and/or change flight fees may be reimbursed by the County but vendor must provide the Williamson County Auditor with documentation in writing from a County department head providing authorization for the change.
- 5.5 The County will not reimburse vendor for tickets purchased with frequent flyer miles.

#### **6. Car Rental**

- 6.1 Vendors that must travel may rent a car at their destination when it is less expensive than other transportation such as taxis, airport shuttles or public transportation such as buses or subways.
- 6.2 Cars rented must be economy or mid-size. Luxury vehicle rentals will not be reimbursed. Any rental costs over and above the cost of a mid-size rental will be adjusted.
- 6.3 Vendors will be reimbursed for rental cars if the rental car cost would have been less than the mileage reimbursement cost (based on the distance from vendor's point of origin to Williamson County, Texas) had the vendor driven vendor's car.
- 6.4 Vendors must return a car rental with appropriate fuel levels as required by rental agreement to avoid the car rental company from adding fuel charges.
- 6.5 Rental agreement and credit card receipt must be provided to County as back up for the request for reimbursement.
- 6.6 Insurance purchased when renting vehicle may also be reimbursed.
- 6.7 Car Rental optional extras such as GPS, roadside assistance, and administrative fees on Tolls will not be reimbursed.

#### **7. Personal Car Usage**

- 7.1 Personal vehicle usage will be reimbursed in an amount equal to the standard mileage rate allowed by the IRS.
- 7.2 Per code of Federal Regulations, Title 26, Subtitle A, Chapter 1, Subchapter B, Part IX, Section 274(d), all expense reimbursement requests must include the following:
  - 7.2.1.1 Date
  - 7.2.1.2 Destination
  - 7.2.1.3 Purpose

- 7.2.1.4 Name of traveler(s)
- 7.2.1.5 Correspondence that verifies business purpose of the expense
- 7.3 The mileage for a personal vehicle must document the date, location of travel to/from, number of miles traveled and purpose of trip.
- 7.4 Mileage will be reimbursed on the basis of the most commonly used route.
- 7.5 Reimbursement for mileage shall not exceed the cost of a round trip coach airfare.
- 7.6 Reimbursement for mileage shall be prohibited between place of residence and usual place of work.
- 7.7 Mileage should be calculated from employee's regular place of work or their residence, whichever is the shorter distance when traveling to a meeting or traveling to Williamson County, Texas for vendors who are located outside of the Williamson County Courthouse, 710 Main Street, Georgetown, Texas 78626 by at least a 45-mile radius.
- 7.8 When more than one person travels in same vehicle, only one person may claim mileage reimbursement.
- 7.9 Tolls, if reasonable, are reimbursable. Receipts are required for reimbursement. If a receipt is not obtainable, then written documentation of expense must be submitted for reimbursement (administrative fees on Tolls will not be reimbursed).
- 7.10 Parking fees, if reasonable are reimbursable for meetings and hotel stays. For vendors who contract with a third party for visitor parking at vendor's place of business, Williamson County will not reimburse a vendor based on a percentage of its contracted visitor parking fees. Rather, Williamson County will reimburse Vendor for visitor parking on an individual basis for each time a visitor uses Vendor's visitor parking. Receipts are required for reimbursement. If a receipt is not obtainable, then written documentation of expense must be submitted for reimbursement.
- 7.11 Operating and maintenance expenses as well as other personal expenses, such as parking tickets, traffic violations, and car repairs and collision damage are not reimbursable.

## **8. Other Expenses**

- 8.1 Taxi fare, bus tickets, conference registrations, parking, etc. must have a proper original receipt.

## **9. Repayment of Non-reimbursable Expense.**

Vendors must, upon demand, immediately repay County for all inappropriately reimbursed expenses whenever an audit or subsequent review of any expense reimbursement documentation finds that such expense was reimbursed contrary to these guidelines and this Policy. Williamson County reserves the right to retain any amounts that are due or that become due to a vendor in order to collect any inappropriately reimbursed expenses that a vendor was paid.

## **10. Non-Reimbursable Expenses**

In addition to the non-reimbursable items set forth above in this Policy, the following is a non-exhaustive list of expenses that will not be reimbursed by Williamson County:

- 10.1 Alcoholic beverages/tobacco products
- 10.2 Personal phone calls
- 10.3 Laundry service
- 10.4 Valet service (excludes hotel valet)
- 10.5 Movie rentals
- 10.6 Damage to personal items
- 10.7 Flowers/plants

- 10.8 Greeting cards
- 10.9 Fines and/or penalties
- 10.10 Entertainment, personal clothing, personal sundries and services
- 10.11 Transportation/mileage to places of entertainment or similar personal activities
- 10.12 Upgrades to airfare, hotel and/or car rental
- 10.13 Airport parking above the most affordable rate available
- 10.14 Excessive weight baggage fees or cost associated with more than two airline bags
- 10.15 Auto repairs
- 10.16 Babysitter fees, kennel costs, pet or house-sitting fees
- 10.17 Saunas, massages or exercise facilities
- 10.18 Credit card delinquency fees or service fees
- 10.19 Doctor bills, prescription and other medical services
- 10.20 Hand tools
- 10.21 Safety Equipment (hard hats, safety vests, etc.)
- 10.22 Office Supplies
- 10.23 Lifetime memberships to any association
- 10.24 Donations to other entities
- 10.25 Any items that could be construed as campaigning
- 10.26 Technology Fees
- 10.27 Sales tax on goods purchased
- 10.28 Any other expenses which Williamson County deems, in its sole discretion, to be inappropriate or unnecessary expenditures.

## EXHIBIT E

### DEBARMENT CERTIFICATION

STATE OF TEXAS

§

§

COUNTY OF WILLIAMSON

§

1. I, the undersigned, being duly sworn or under penalty of perjury under the laws of the United States and the State of Texas, certifies that A/E and its principals:
  - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any federal department or agency;
  - b. Have not, within a three-year period preceding this proposal, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public\* transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity\* with commission of any of the offenses enumerated in **Paragraph 1(b)** of this certification;
  - d. Have not, within a three-year period preceding this application/proposal, had one or more public transactions\* terminated for cause or default; and
  - e. Have not been disciplined or issued a formal reprimand by any State agency for professional accreditation within the past three years.

LandDesign, Inc.

[Signature]  
Signature of Certifying Official

Leah Hales  
Printed Name of Certifying Official

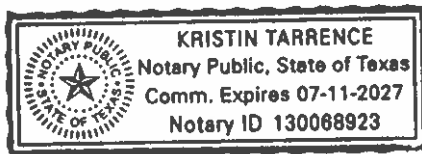
Director  
Title of Certifying Official

7-12-2024  
Date

2. Where the PROVIDER is unable to certify to any of the statements in this certification, such PROVIDER shall attach an explanation to this certification.

\* federal, state, or local

SUBSCRIBED and sworn to before me, the undersigned authority, by Leah Hales  
the Director of LandDesign, Inc., on behalf of said firm.  
Signatory Title Entity Name Signatory Name



[Signature]  
Notary Public in and for the  
State of Texas  
My commission expires: 7/11/2027

**EXHIBIT F**  
**CERTIFICATES OF INSURANCE**

A/E and Subconsultant Certificates of Insurance attached:



July 16, 2024

Joy Simonton, Purchasing Agent  
Wilco Purchasing Department  
301 Wilco Way  
Georgetown, TX 78626

Re: 24RFSQ49  
S San Gabriel River Trail  
Recommendation of Agreement Award

After independently and collectively reviewing qualification submissions and conducting interviews with the lead candidates, the evaluation committee found **LandDesign** to be the best-suited candidate to design and construct a shared use path connecting River Ranch County Park to Garey Park in the City of Georgetown. The evaluation committee recommends award of the **24RFSQ49 - SSGRT** project to **LandDesign**.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Trenton Jacobs', is written over a light blue horizontal line.

Trenton Jacobs  
County Architect, Facilities Management



LandDesign.  
CREATING PLACES  
THAT MATTER.

# CREATING PLACES THAT MATTER

ENDURE  
ADVANCE  
INSPIRE  
ENGAGE  
INNOVATE

**SOUTH SAN GABRIEL  
RIVER TRAIL CORRIDOR  
RESPONSE TO REQUEST  
FOR QUALIFICATIONS**

05.09.2024

WILLIAMSON COUNTY  
100 WILCO WAY, SUITE P101  
GEORGETOWN, TX 78626



## SECTION ONE



# Transmittal Letter



**LandDesign.**  
CREATING PLACES  
THAT MATTER.

May 9, 2024

Johnny Grimaldo  
Williamson County Purchasing Department  
Project: 24RFSQ49 Architect and Engineer Design Services for  
South San Gabriel River Trail Corridor  
100 Wilco Way, Suite P101  
Georgetown, TX 78626

**Company Name:**  
LandDesign

**Address:**  
5225 Alpha Road  
Dallas, TX 75240

**Representative:**  
Leah Hales, PLA  
lhales@landdesign.com  
214.785.6009

**Company Registration:**  
TX Board of Architectural  
Examiners: No. BR 1927  
  
TX Board of Professional  
Engineers: F-14754

Dear Mr. Grimaldo,

It is with great pleasure that we submit our response to Williamson County for the South San Gabriel Trail Corridor project. This project will create a visionary framework for a trail system that will advance multi-modal connectivity throughout Williamson County. We understand your commitment to creating a significant recreational and natural resource for the region. Our team is eager to be your partner in this exciting journey!

LandDesign is an award-winning planning, landscape architecture, and civil engineering firm with over four decades of experience providing world-class consulting services to clients spanning the globe. Our organization of over 290 professionals is located across the nation in our firm's offices in Dallas, TX; Charlotte, NC; Washington DC; Orlando, FL; and Boulder, CO. We believe that every project, site, and client presents a unique set of circumstances through which we have a responsibility to create value—there is no room for ego in this work. We work with our clients to honor their vision and the unique story that can be uncovered and experienced through every place.

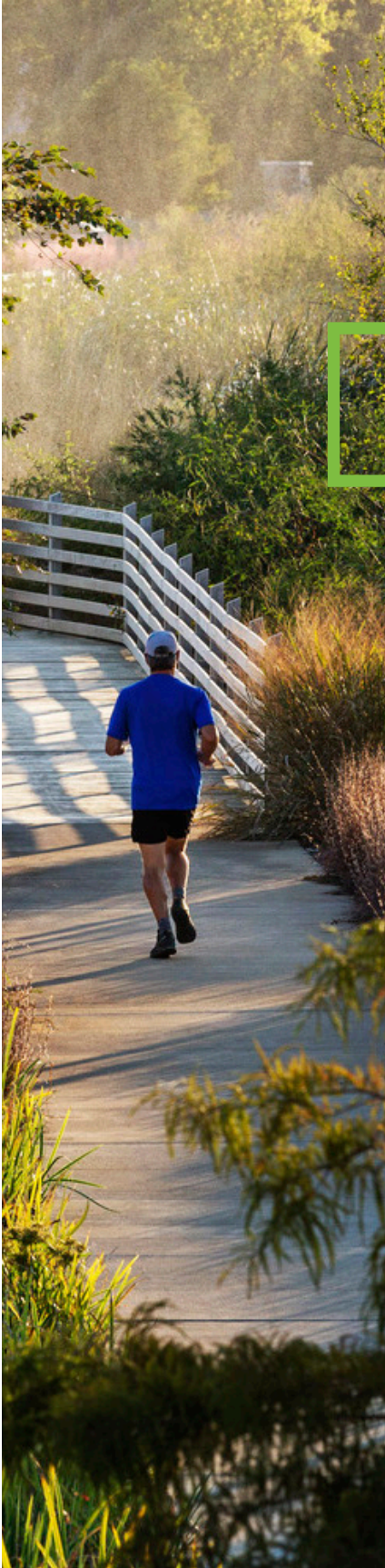
LandDesign has a long, successful history of working with municipalities across the country to support their vision for trail and recreation systems within their communities. To address the complexity and significance of this project, we propose a team that brings together the best in trail master planning, active transportation, placemaking, and community building. For 45 years, LandDesign has provided innovative, cost-effective, and implementable plans for multi-modal trail systems that not only consider access, acquisition, environmental impacts, and permitability, but also how they generate an authentic community experience through placemaking and economic development opportunities. We balance our creative visionary thinking with our pragmatic, technical precision to consider every challenge and opportunity to deliver a forward-thinking, well-engineered plan that can be implemented.

Our commitment to quality growth in our region has been a rewarding experience, to say the least, and we are thrilled at the opportunity to work with you to create meaningful open space experiences that enhances the quality of life in Williamson County. If you have any questions or would like more information, please feel free to contact me at 214.785.6009 or lhales@landdesign.com. We look forward to hearing from you and we greatly appreciate this opportunity.

Sincerely,



Leah Hales, PLA  
Director



## SECTION TWO

# Company Qualifications

## NORTH + SOUTH CAROLINA

## Carolina Thread Trail Vision Plan

LandDesign developed a vision plan for a region-wide trail system that spans 15 counties surrounding Charlotte, NC. LandDesign collected data from all counties and, based on criteria for appropriate greenway locations, used GIS modeling to determine the best alignment for various greenway corridors. The Carolina Thread Trail forms connections between smaller greenway networks, increasing accessibility between communities and recreational, civic, and commercial destinations.

To develop the implementation strategy, a variety of partnerships and funding sources were assessed. LandDesign has and is leading the following:

### County-Wide Plans

- Cleveland County Greenway
- The Seam Advancement Study

### Corridor Plans

- Shelby Corridor
- Mooresville Corridor
- Kings Mountain Corridor
- City of Lincolnnton Corridor
- South Fork Greenway Corridor

### Implementation/Design

- Little Sugar Creek Greenway Midtown
- Little Sugar Creek Greenway I-485 to Polk
- Long Creek Greenway
- Dye Creek Greenway
- Belmont Rail Trail
- Seven Oaks Greenway

### PROJECT GOALS

- Deliver a framework to guide multiple jurisdictions in implementing a phased trail network
- Leverage the trail network as a tool for regional economic development
- Identify corridor-level implementation goals, including on-time and on-budget designs that emphasize the community character
- Identify funding and phasing strategies

### STAKEHOLDERS

- Carolina Thread Trail
- Multiple Municipal Jurisdictions
- FHA, Rail, State + Local DOT's
- FEMA + local floodplain administrators

### MANAGEMENT TOOLS + PROCESS

- Develop a communications strategy to ensure seamless information flow
- Recurring PM, Client, and Steering Committee Meetings
- Structured reviews of progress, challenges, and opportunities to inform strategic decision-making

## WOODSTOCK, VA

## Woodstock Bicycle + Pedestrian Master Plan

LandDesign led a team of multi-disciplinary consultants to vision and master plan a Bicycle and Pedestrian Master Plan for the Town of Woodstock. With the goal to create a more connected and walkable community that is primed for future development and growth, LandDesign provided recommendations for a comprehensive bicycle and pedestrian trail network that improves mobility and provide direction, prioritization, and cost estimation for the construction of future improvements. The Master Plan has already begun to inform the Town of grant opportunities and help position it to be more competitive when seeking future funding.

LandDesign developed the proposed network to take advantage of the existing urban tree canopy as well as prioritize potential planting areas to increase the Town's urban tree canopy. In addition, the Master Plan includes recommendations on how to incorporate urban design elements including architectural and landscaping elements, public art, and other sustainable and best management practices.



### PROJECT GOALS

- Deliver an implementable vision that connects downtown to natural assets, schools, and neighborhoods
- Increase safety by introducing best practices in trail infrastructure design

### STAKEHOLDERS

- City Staff
- Elected Officials
- State DOT

### MANAGEMENT TOOLS + PROCESS

- Develop a communications strategy to ensure seamless information flow
- Recurring PM, Client, and Steering Committee Meetings
- Structured reviews of progress, challenges, and opportunities to inform strategic decision-making

**CHARLOTTE, NC****Cross Charlotte Trail Master Plan**

The City of Charlotte and Mecklenburg County are investing in the development of a 26-mile, city-wide trail and greenway system that unites residential neighborhoods, commercial destinations, parks, and civic centers. LandDesign led the master planning of the Cross Charlotte Trail (XCLT) and delivered a framework for design and phasing that will result in long-term economic, quality of life, and environmental improvements to the City and County. Once implemented, this state-of-the-art facility will set the benchmark for active transportation systems regionally and nationally.

The plan identifies the primary trail alignment and provides design guidelines that create a high-quality trail system that is safe, accessible, and inclusive, as well as identifies destinations along the trail poised for economic development. The XCLT will be used for walking, cycling, and running. Three distinct types of trail configurations are used, depending on space and other constraints—buffered separated-use paths, separated-use paths, or shared-use paths. A unifying brand and identity for the trail system will orient users as they traverse XCLT and establish a continuity of place along the corridor. The plan provides suggestions for signage, wayfinding, pavement marking, public art, and site furnishings that are aligned with the overall brand for XCLT.

**PROJECT GOALS**

- Generate community support for an upcoming bond referendum through the development of a city-wide trail plan
- Increase understanding of trail design best practices
- Identify opportunities for trail-driven economic development
- Increase trail access in under-served neighborhoods

**STAKEHOLDERS**

- City of Charlotte
- Mecklenburg County
- State and Local DOT
- Utility providers

**MANAGEMENT TOOLS + PROCESS**

- Develop a communications strategy to ensure seamless information flow
- Recurring PM, Client, and Steering Committee Meetings
- Structured reviews of progress, challenges, and opportunities to inform strategic decision-making

**BAY + WALTON COUNTY, FL****St. Joe Trails Master Plan**

The St. Joe Company, Florida's largest private landowner, acknowledged their responsibility in protecting local ecology as Bay and Walton Counties are developed. The company engaged LandDesign to create the St. Joe Trails Master Plan—a framework for future design and implementation of a trail system that leverages data to minimize impact on the environment. The Plan recommends alternatives to traditional methods for bike/ped infrastructure, achieving the same health, wellness, and recreation benefits while minimizing impact to the land, creating a model for trail networks that align human behavior with environmental sensitivity.

The Plan provides design guidelines and criteria for trail types, dimensions, and adjacent amenities based on the analysis. The guidelines consider the use of pedestrians, cyclists, e-scooters, golf carts, and autonomous vehicles to ensure accessibility, safety, and inclusion. Additionally, it proposes functional material and placemaking suggestions, such as shade structures and seating, that protect pedestrians from the Florida heat. Leveraging GIS and publicly accessible databases, LandDesign assessed commonly used routes from neighborhoods to nearby civic, education, park, and commercial destinations. This analysis gave insight into the most efficient routes and frequently visited destinations to anticipate future need and demand as new development occurs.

**PROJECT GOALS**

- Create a data-driven master plan based on understanding of origins and destinations
- Provide a decision-making tool for future trail master planning for the Client's communities

**STAKEHOLDERS**

- St. Joe Company

**MANAGEMENT TOOLS + PROCESS**

- Develop a communications strategy to ensure seamless information flow
- Recurring PM, Client, and Steering Committee Meetings
- Structured reviews of progress, challenges, and opportunities to inform strategic decision-making



## SECTION THREE

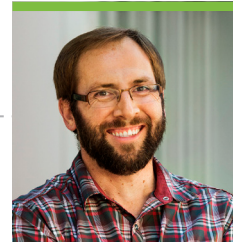
# Organizational Chart

## Team + Resources

The project team is comprised of professionals carefully assembled to provide exceptional services, advice, and expertise to Williamson County for the South San Gabriel River Trail Corridor Project. Below is an organizational chart listing key team members and their respective roles on this project.



**Leah Hales, PLA**  
Project Manager +  
Lead Designer



**Heth Kendrick, PLA**  
Partner-in-Charge



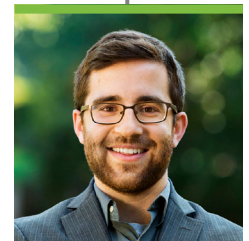
**Beth Poovey, PLA**  
Trail Planning + Design  
Specialist



**Emily Condon, PLA**  
Trail Planning + Design  
Specialist



**Brian Dench, PE**  
Lead Civil Engineer



**Matt Weschler, PE**  
Active Transportation  
Engineer + GIS Expert



## SECTION FOUR



# Resumes





## LEAH HALES, PLA, LEED AP

PROJECT MANAGER + LEAD DESIGNER  
LANDDESIGN | DALLAS TX

Leah is a Director in LandDesign's Dallas office with over 28 years of professional experience. As an award-winning landscape architect, Leah's passion for creating exceptional, memorable places fuels her dedication to her projects. Her design work is rooted in authentically responding to unique site conditions, and prioritizing human well-being. As a LEED Accredited Professional, Leah has completed projects that focus on drought-tolerant native plantings for water conservation, and she continually explores techniques to combine aesthetics, infrastructure, and functionality to achieve goals for landscape sustainability. Leah leverages her expertise in project management to play an integral role in consultant coordination, management of project schedules and project budgets, as well as construction documentation.

### EDUCATION

Bachelor of Landscape  
Architecture, University of Arkansas

### LICENSING/CERTIFICATIONS

Professional Landscape Architect  
- TX: 2069, AR: 9485, NY: 001845,  
UT: 5168329, WV: 295

LEED AP

### AFFILIATIONS

American Society of Landscape  
Architects (ASLA)

Urban Land Institute (ULI)

Greater Dallas Planning Council,  
Board Member

Dean's Circle - University of  
Arkansas, Fay Jones School of  
Architecture

### AWARDS (SELECTED)

2024 Texas ASLA Award of  
Excellence in Communications -  
MLK Square - Conway, Arkansas

2024 Texas ASLA Classic Award -  
Katy Trail, Dallas, TX

2024 Texas ASLA Honor Award -  
Southern Gateway Park, Dallas, TX

### Burleson Community Planning

Burleson, TX | Designer

### Fort Worth Parks Master Planning and Design

Fort Worth, TX | Design and Director in Charge

### Katy Trail\*

Dallas, TX | Project Manager

### "The Loop" Hi-Line Connector Trail\*

Dallas, TX | Principal

### Moji Mountain Park\*

Yichang, China | Project Manager

### Tunica Riverfront Park\*

Tunica, MS | Designer

### Hensley Field Master Planning\*

Dallas, TX | Principal

### MLK Square Water Quality Park\*

Conway, AR | Principal

### Southern Gateway Public Green CAP Park\*

Dallas, TX | Principal

*\*Experience Prior to Joining LandDesign*



## HETH KENDRICK, PLA

PARTNER-IN-CHARGE  
LANDDESIGN | DALLAS TX

Heth is the Managing Partner of LandDesign's Dallas office, comprised of 35 design and engineering professionals. He leads a studio of landscape architects specializing in urban open space planning and design, streetscape design, and mixed-use and transit-oriented development. Working in one of the most competitive and rapidly-growing markets, he helps clients think about the region's growth in a new way—elevating the DFW region for both current and future residents. Heth's passion for uncovering and celebrating the quirks and qualities of a place, regardless of scale and scope, ensures each project has a unique story to tell.

### EDUCATION

Master of Landscape Architecture,  
Auburn University

Bachelor of Science in  
Environmental Design,  
Auburn University

### LICENSING/CERTIFICATIONS

Professional Landscape Architect  
- TX: 2498, NC: 1676

### AFFILIATIONS

Urban Land Institute (ULI)

American Society of Landscape  
Architects (ASLA)

### River Birch Park and Live Oak Park at Bridgewater

Princeton, TX | Partner-in-Charge

### Downtown Aledo Public Realm + Mixed Use

Aledo, TX | Partner-in-Charge

### Burleson Community Planning

Burleson, TX | Partner-in-Charge

### City of Haslet Comprehensive Land Use Plan Update

Leander, TX | Director of Landscape Architecture

### City of Leander Comprehensive Land Use Plan Update

Leander, TX | Director of Landscape Architecture

### Little Sugar Creek Greenway

Charlotte, NC | Landscape Architect

### West 7th Streetscape

Fort Worth, TX | Landscape Architect

### Addison Cottonbelt Station

Addison, TX | Partner-in-Charge

### Asana Deep Ellum

Dallas, TX | Partner-in-Charge

### Bahia Urbana

San Juan, PR | Landscape Architect



## BETH POOVEY, PLA

TRAIL PLANNING + DESIGN SPECIALIST  
LANDDESIGN | CHARLOTTE NC

Beth is a Principal and the firm's Director of Greenways, Parks, and Open Space. She has over two decades of experience leading trail and greenway planning projects that have set the standard for multi-modal systems that integrate placemaking and community identity with functional trail design. Beth leads a multi-disciplinary studio specializing in public open space and recreation amenities. As an advocate for public and private investment in attainable green infrastructure, she believes the open space experience should begin the moment you step outside with a network of multi-modal streetscapes, neighborhood parks, and recreational amenities all within walking, biking, or scootering distance.

### EDUCATION

Dip LA, Ryerson Polytechnic  
University Toronto, Ontario

Bachelor of Sociology, Simon  
Fraser University Vancouver,  
British Columbia

### LICENSING

Professional Landscape Architect  
- NC: 1354, MS: 598, SC: 1251

### AFFILIATIONS

American Society of Landscape  
Architects (ASLA)

National Recreation and Park  
Association (NRPA)

Partners for Parks, President

### SPEAKING ENGAGEMENTS

Trails with Traction: Tips for  
Creating Trails as Regional  
Destinations, NRPA (2024)

The Evolution of Community  
Engagement Post-COVID, NRPA  
(2023)

Bicycle Facility Design and  
Integration, Texas ASLA (2017)

### Burleson Community Planning

Burleson, TX | Project Team

### Carolina Thread Trail Vision Plan + Corridor Studies

NC + SC | Project Director

### Woodstock Bicycle + Pedestrian Master Plan

Woodstock, VA | Project Director

### Cross Charlotte Trail Master Plan

Charlotte, NC | Project Director

### St. Joe Trails Master Plan

Bay and Walton County, FL | Project Director

### The Seam Trail Study

Various Counties | Project Director

### Little Sugar Creek Greenway Master Plan + Design

Charlotte, NC | Project Director

### DowntownDC BID Parks Master Plan

Washington DC | Project Director

### Parks, Public Space, and Recreation Master Plan

Hoover, AL | Project Director

### Greenwood Linear Park

Greenwood, MS | Project Director



## EMILY CONDON, PLA

TRAIL PLANNING + DESIGN SPECIALIST  
LANDDESIGN | CHARLOTTE NC

Emily is a landscape architect with a background in community planning and active transportation. She is an experienced Project Manager, having led notable multi-modal planning and design efforts, including the Silver Line Rail Trail Study and The Seam Advancement Study. Her work has largely focused on the creation of vibrant, activated, and versatile corridors in both urban and rural contexts across North Carolina, including streetscapes, greenways, and linear parks. These projects are executed through an extensive public outreach process, through which Emily leverages her graphic communications skills to refine ideas into captivating visualizations that generate excitement.

### EDUCATION

Bachelor of Landscape  
Architecture, University of Rhode  
Island

### LICENSING/CERTIFICATIONS

Professional Landscape Architect  
- NC: 2276

### AFFILIATIONS

Urban Land Institute (ULI)  
American Society of Landscape  
Architects (ASLA)

### Burleson Community Planning

Burleson, TX | Project Team

### The Seam Trail Study

Various Counties | Urban Designer

### Hoover Parks, Public Space and Recreation Master Plan

Hoover, AL | Urban Designer

### Cross Charlotte Trail - Hidden Valley\*

Charlotte, NC | Urban Designer

### Silver Line Rail Trail Master Plan (Phase 1 and 2)\*

Charlotte, NC | Urban Designer

### Red Rock Trail System\*

Birmingham, AL | Urban Designer

### River Region Trail System\*

Montgomery, AL | Urban Designer

### Singing River Trail Master Plan and Feasibility Study\*

North Alabama | Urban Designer

### Plantersville Scenic Byway and Choppee Black River Trail Feasibility Study and Conceptual Plan\*

Georgetown County, SC | Urban Designer

*\*Experience Prior to Joining LandDesign*



## BRIAN DENCH, PE

LEAD CIVIL ENGINEER  
LANDDESIGN | DALLAS TX

Brian is a Principal and civil engineer whose 30 years of experience working on land development projects in the Dallas-Fort Worth region affords him valuable knowledge of the local entitlement process and regulatory requirements. He leads the transformation of large tracts of land into successful master planned communities, identifying the upfront infrastructure needs to accommodate long-term growth. He takes a service-oriented approach to working with clients, proving to be a trusted resource who will anticipate needs throughout a project's life cycle, and keep them on schedule and within budget.

### EDUCATION

Bachelor of Science in Civil Engineering, Villanova University

### LICENSING

Registered Professional Engineer  
- TX: 88275

### AFFILIATIONS

Urban Land Institute (ULI)

Home Builders Association of Greater Dallas

The International Council of Shopping Centers (ICSC)

National Association of Industrial and Office Parks (NAIOP)

North Texas Commercial Association of Realtors and Real Estate Professionals (NTCAR)

### COMMUNITY INVOLVEMENT

Town of Flower Mound

SMART Growth Commission

- Development Community Representative

### Downtown Aledo Public Realm + Mixed Use

Aledo, TX | Project Engineer

### Asana Deep Ellum

Dallas, TX | Principal-in-Charge

### Burleson Community Planning

Burleson, TX | Project Engineer

### Castle Hills Master Plan

Lewisville, TX | Principal-in-Charge

### Craftmasters Campus

Burleson, TX | Principal-in-Charge

### Crown Centre Open Space

Lewisville, TX | Principal-in-Charge

### Denton County Fresh Water Supply District 1-A

Lewisville, TX | District Civil Engineer

### Discovery at the Realm — Open Space

Lewisville, TX | Principal-in-Charge

### The Realm at Castle Hills

Lewisville, TX | Principal-in-Charge



## MATT WESCHLER, PE

ACTIVE TRANSPORTATION ENGINEER + GIS EXPERT  
LANDDESIGN | CHARLOTTE NC

Matt is a Studio Leader focused on bicycle and pedestrian infrastructure projects. He collaborates with planners and landscape architects to address multi-modal needs in both urban and rural environments, providing guidance on best engineering practices in the field of active transportation. Matt has championed the development of internal tools and programs that enhance the firm's approach to bike/ped infrastructure. Of note is his exploration into GIS data and heat mapping technology in comparing existing conditions with human behavior to inform equitable design and planning decisions.

### EDUCATION

Bachelor of Science, Civil +  
Environmental Engineering,  
University of Pittsburgh

### LICENSING

Registered Professional Engineer  
- NC: 048124

### AFFILIATIONS

American Society of Civil  
Engineers (ASCE)

United States Green Building  
Council (USGBC)

Engineers for a Sustainable World  
(ESW)

City of Charlotte Bike Advisory  
Committee

Association of Pedestrian and  
Bicycle Professionals

Biddleville-Smallwood  
Neighborhood Association

### The Seam Trail Study

Various Counties | Project Engineer

### SouthPark Vision Plan Pedestrian Study

Charlotte, NC | Project Engineer

### Ballantyne Reimagined Roadway Improvements

Charlotte, NC | Project Engineer

### Ballantyne Reimagined Greenway Network

Charlotte, NC | Project Engineer

### Dye Creek Greenway

Mooresville, NC | Designer

### Little Sugar Creek Greenway I-485 to Polk

Charlotte, NC | Designer

### Ikea Boulevard Roadway Extension

Charlotte, NC | Civil Engineer

### Rivergate Parkway Extension

Charlotte, NC | Civil Engineer

### Walker Branch Drive Extension

Charlotte, NC | Civil Engineer



## 24RFSQ49 - 24RFSQ49 Architect and Engineer Design Services for South San Gabriel River Trail Corridor Scoring Summary

### Active Submissions

	Total	Is firm registered with the Texas Board of Architectural Examiners (TBAE) Texas Board of Professional Engineers (TBPE) as an engineering firm in the State of Texas?	Conflict of Interest Questionnaire	References Submitted	Company experience of similar type and size Projects	Company performance with Government Agencies	Process	Project Manager professional experience
Supplier	/ 100 pts	Pass/Fail	Pass/Fail	Pass/Fail	/ 30 pts	/ 20 pts	/ 30 pts	/ 20 pts
LandDesign	100	Pass	Pass	Pass	30	20	30	20
RVi Planning + Landscape Architecture	99	Pass	Pass	Pass	30	20	29	20
Covey Planning + Landscape Architecture	98	Pass	Pass	Pass	30	20	29	19
Halff Associates, Inc.	98	Pass	Pass	Pass	30	20	28	20
Parkhill Smith & Cooper	97	Pass	Pass	Pass	30	20	29	18
Westwood Professional Services, Inc.	96	Pass	Pass	Pass	29	20	27	20
Rialto Studio, Inc.	95	Pass	Pass	Pass	29	20	28	18
Matkin Hoover Engineering & Surveying	95	Pass	Pass	Pass	29	20	28	18
PEA Group	95	Pass	Pass	Pass	30	20	28	17
Studio16:19	95	Pass	Pass	Pass	30	20	28	17
Rogers Partners Architects	95	Pass	Pass	Pass	28	20	30	17
Bowman	94	Pass	Pass	Pass	29	19	29	17

## CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY**  
**CERTIFICATION OF FILING**

**1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**

LandDesign, Inc.  
Charlotte, NC United States

**Certificate Number:**  
2024-1186106

**Date Filed:**  
07/11/2024

**Date Acknowledged:**

**2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**

## Williamson County Parks Development

**3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.**

S San Gabriel River Trail Desi  
Planning, Design and Engineering Professional Services

[illegible]

**5 Check only if there is NO Interested Party.**

**X**

## 6 UNSWORN DECLARATION

My name is Dawn Stephenson, and my date of birth is                     

My address is [redacted] (street), [redacted] (city), [redacted] (state), [redacted] (zip code), USA (country).

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Mecklenburg County, State of NC, on the 11th day of July, 2024.  
(month) (year)

Dawn Stephenson

Signature of authorized agent of contracting business entity  
(Declarant)

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

## OFFICE USE ONLY CERTIFICATION OF FILING

**1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**

LandDesign, Inc.  
Charlotte, NC United States

**Certificate Number:**  
2024-1186106

**Date Filed:**  
07/11/2024

**Date Acknowledged:**  
07/16/2024

**2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**

Williamson County Parks Development

**3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.**

S San Gabriel River Trail Desi  
Planning, Design and Engineering Professional Services

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

**5 Check only if there is NO Interested Party.**



**6 UNSWORN DECLARATION**

My name is \_\_\_\_\_, and my date of birth is \_\_\_\_\_.

My address is \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.  
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in \_\_\_\_\_ County, State of \_\_\_\_\_, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
(month) (year)

\_\_\_\_\_  
Signature of authorized agent of contracting business entity  
(Declarant)

**Commissioners Court - Regular Session****24.****Meeting Date:** 07/23/2024

Approval of Agreement for WIFI Cable Installation with Links Communications, Inc. for Juvenile Services

**Submitted For:** Joy Simonton**Submitted By:** Koren Shannon, Purchasing**Department:** Purchasing**Agenda Category:** Consent

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**Information****Agenda Item**

Discuss, consider, and take appropriate action on approving the services agreement between Williamson County and Links Communication, Inc. to provide and install cabling at the Juvenile Service Center, in the amount of \$7,175.00 and authorizing the execution of the services agreement.

**Background**

This services agreement is to provide and install cabling per plans for 1 CAT6A cable, one (1) surface box at each location and labels and test cables at the Juvenile Justice Center for WIFI in the pods. Quote and services agreement are attached. Quotes were obtained for this purchase. Funding source is 01.0100.0576.004100 in the amount of \$7,175.00. The department point of Rory M. Tierney. The vendor is publicly traded, a 1295 form is not needed.

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**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

WILCO Service Agreement and Quote for Links Communications

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**Form Review****Inbox**

Purchasing (Originator)

County Judge Exec Asst.

Form Started By: Koren Shannon

Final Approval Date: 07/18/2024

**Reviewed By**

Joy Simonton

Becky Pruitt

**Date**

07/17/2024 04:47 PM

07/18/2024 08:02 AM

Started On: 07/12/2024 11:46 AM

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# WILLIAMSON COUNTY SERVICE CONTRACT

LINKS COMMUNICATIONS, INC.

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**Important Notice: County Purchase Orders and Contracts constitute expenditures of public funds, and all vendors are hereby placed on notice that any quotes, invoices or any other forms that seek to unilaterally impose contractual or quasicontractual terms are subject to the extent authorized by Texas law, including but not limited to the Texas Constitution, the Texas Government Code, the Texas Local Government Code, the Texas Transportation Code, the Texas Health & Safety Code, and Opinions of the Texas Attorney General relevant to local governmental entities.**

**THIS SERVICES CONTRACT** (hereinafter “Contract”) is made and entered into by and between **Williamson County, Texas** (“County”), a political subdivision of the State of Texas, acting herein by and through its governing body, and **Links Communications, Inc.** (hereinafter “Service Provider”), both of which are referred to herein as the parties. The County agrees to engage Service Provider as an independent contractor, to provide certain services described herein pursuant to the following terms, conditions, and restrictions:

## I.

**Services:** Service Provider shall provide services *as an independent contractor* pursuant to terms and policies of the Williamson County Commissioners Court. Service Provider expressly acknowledges that he, she, or it is not an employee of the County. The service includes the work described in the attached Proposal being marked as **Exhibit “A,”** which is incorporated herein.

Should the County choose to add services in addition to those described in **Exhibit “A,”** such additional services shall be described in a separate written amendment to this Contract wherein the additional services shall be described, and the parties shall set forth the amount of compensation to be paid by the County for the additional services. Service Provider shall not begin any additional services and the County shall not be obligated to pay for any additional services unless a written amendment to this Contract has been signed by both parties.

Service Provider represents that Service Provider (including Service Provider’s agents, employees, volunteers, and subcontractors, as applicable) possess all certifications, licenses, inspections, and permits required by law to carry out the services and work described in **Exhibit “A.”** The Service Provider shall, upon written (including electronic) request, provide proof of valid licensure.

## II.

**Effective Date and Term:** This Contract shall be in full force and effect as of the date of the last party’s execution below and shall continue until the Project Completion Date or when terminated pursuant to this Contract, whichever event occurs first. The Project Completion Date is

defined as the date by which all services and obligations outlined in Exhibit “A” shall be fully performed and delivered to the satisfaction of the County. The parties acknowledge and agree that the Project Completion Date is initially set to be on or before September 30, 2024, however this date may be amended at the sole discretion of the County. Upon successful completion of the services as described in Exhibit “A”, this contract shall automatically terminate without further obligation from either party, except as otherwise expressly provided herein.

### III.

**Consideration and Compensation:** Service Provider will be compensated based on a fixed sum as set out in **Exhibit “A”**. The not-to-exceed amount shall be Seven Thousand One Hundred Seventy-Five Dollars (\$7,175.00).

Payment for goods and services shall be governed by Chapter 2251 of the Texas Government Code. An invoice shall be deemed overdue the 31st day after the later of (1) the date the County receives the goods under the contract; (2) the date the performance of the service under the contract is completed; or (3) the date the Williamson County Auditor receives an invoice for the goods or services. Interest charges for any overdue payments shall be paid by the County in accordance with Texas Government Code Section 2251.025. More specifically, the rate of interest that shall accrue on a late payment is the rate in effect on September 1 of the County’s fiscal year in which the payment becomes due. The said rate in effect on September 1 shall be equal to the sum of one percent (1%); and (2) the prime rate published in the Wall Street Journal on the first day of July of the preceding fiscal year that does not fall on a Saturday or Sunday.

The County is a political subdivision under the laws of the State of Texas and claims exemption from sales and use taxes under Tex. Tax Code Ann. §151.309, as amended. The County agrees to provide exemption certificates to Service Provider upon request. Likewise, the County is neither liable for any taxes, charges, or fees assessed against Service Provider for the supplies or products provided or any Services rendered.

### IV.

**Insurance:** Service Provider shall provide and maintain, until the services covered in this Contract is completed and accepted by the County, the minimum insurance coverage in the minimum amounts as described below. Coverage shall be written on an occurrence basis by companies authorized and admitted to do business in the State of Texas and rated A- or better by A.M. Best Company or otherwise acceptable to the County and name the County as an additional insured.

Type of Coverage	Limits of Liability
a. Worker's Compensation	Statutory
b. Employer's Liability	
Bodily Injury by Accident	\$500,000 Ea. Accident
Bodily Injury by Disease	\$500,000 Ea. Employee

Bodily Injury by Disease

\$500,000 Policy Limit

- c. Comprehensive general liability including completed operations and contractual liability insurance for bodily injury, death, or property damages in the following amounts:

COVERAGE	PER PERSON	PER OCCURRENCE
Comprehensive General Liability (including premises, completed operations and contractual)	\$1,000,000	\$1,000,000
Aggregate policy limits:		\$2,000,000

- d. Comprehensive automobile and auto liability insurance (covering owned, hired, leased and non-owned vehicles):

COVERAGE	PER PERSON	PER OCCURRENCE
Bodily injury (including death)	\$1,000,000	\$1,000,000
Property damage	\$1,000,000	\$1,000,000
Aggregate policy limits		No aggregate limit

Service Provider, as an independent contractor, meets the qualifications of an “Independent Contractor” under Texas Worker’s Compensation Act, Texas Labor Code, Section 406.141, and must provide its employees, agents, and sub-subcontractors worker’s compensation coverage. Contactor shall not be entitled to worker’s compensation coverage or any other type of insurance coverage held by the County.

Upon execution of this Contract, Service Provider shall provide the County with insurance certificates evidencing compliance with the insurance requirements of this Contract.

## V.

**No Agency Relationship & Indemnification:** It is understood and agreed that Service Provider shall not in any sense be considered a partner or joint venturer with the County, nor shall Service Provider hold itself out as an agent or official representative of the County. Service Provider shall be considered an independent contractor for the purpose of this Contract and shall in no manner incur any expense or liability on behalf of the County other than what may be expressly allowed under this Contract. The County will not be liable for any loss, cost, expense, or damage, whether indirect, incidental, punitive, exemplary, consequential of any kind whatsoever for any acts by Service Provider or failure to act relating to the services being provided.

## VI.

**INDEMNIFICATION - EMPLOYEE PERSONAL INJURY CLAIMS:** TO THE FULLEST EXTENT PERMITTED BY LAW, THE SERVICE PROVIDER SHALL INDEMNIFY, DEFEND (WITH COUNSEL OF THE COUNTY'S CHOOSING), AND HOLD HARMLESS THE COUNTY, AND THE COUNTY'S EMPLOYEES, AGENTS, REPRESENTATIVES, PARTNERS, OFFICERS, AND DIRECTORS (COLLECTIVELY, THE "INDEMNITEES") AND SHALL ASSUME ENTIRE RESPONSIBILITY AND LIABILITY (OTHER THAN AS A RESULT OF INDEMNITEES' GROSS NEGLIGENCE) FOR ANY CLAIM OR ACTION BASED ON OR ARISING OUT OF THE PERSONAL INJURY, OR DEATH, OF ANY EMPLOYEE OF THE SERVICE PROVIDER, OR OF ANY SUBCONTRACTOR, OR OF ANY OTHER ENTITY FOR WHOSE ACTS THEY MAY BE LIABLE, WHICH OCCURRED OR WAS ALLEGED TO HAVE OCCURRED ON THE WORK SITE OR IN CONNECTION WITH THE PERFORMANCE OF THE WORK. SERVICE PROVIDER HEREBY INDEMNIFIES THE INDEMNITEES EVEN TO THE EXTENT THAT SUCH PERSONAL INJURY WAS CAUSED OR ALLEGED TO HAVE BEEN CAUSED BY THE SOLE, COMPARATIVE OR CONCURRENT NEGLIGENCE OF THE STRICT LIABILITY OF ANY INDEMNIFIED PARTY. THIS INDEMNIFICATION SHALL NOT BE LIMITED TO DAMAGES, COMPENSATION, OR BENEFITS PAYABLE UNDER INSURANCE POLICIES, WORKERS COMPENSATION ACTS, DISABILITY BENEFITS ACTS, OR OTHER EMPLOYEES BENEFIT ACTS.

**INDEMNIFICATION - OTHER THAN EMPLOYEE PERSONAL INJURY CLAIMS:** TO THE FULLEST EXTENT PERMITTED BY LAW, SERVICE PROVIDER SHALL INDEMNIFY, DEFEND (WITH COUNSEL OF THE COUNTY'S CHOOSING), AND HOLD HARMLESS THE COUNTY, AND THE COUNTY'S EMPLOYEES, AGENTS, REPRESENTATIVES, PARTNERS, OFFICERS, AND DIRECTORS (COLLECTIVELY, THE "INDEMNITEES") FROM AND AGAINST CLAIMS, DAMAGES, LOSSES AND EXPENSES, INCLUDING BUT NOT LIMITED TO ATTORNEYS' FEES, ARISING OUT OF OR ALLEGED TO BE RESULTING FROM THE PERFORMANCE OF THIS AGREEMENT OR THE WORK DESCRIBED HEREIN, TO THE EXTENT CAUSED BY THE NEGLIGENCE, ACTS, ERRORS, OR OMISSIONS OF SERVICE PROVIDER OR ITS SUBCONTRACTORS, ANYONE EMPLOYED BY THEM OR ANYONE FOR WHOSE ACTS THEY MAY BE LIABLE, REGARDLESS OF WHETHER OR NOT SUCH CLAIM, DAMAGE, LOSS OR EXPENSE IS CAUSED IN WHOLE OR IN PART BY A PARTY INDEMNIFIED HEREUNDER.

## VII.

**No Waiver of Sovereign Immunity or Powers:** Nothing in this Contract will be deemed to constitute a waiver of sovereign immunity or powers of the County, the Williamson County Commissioners Court, or the Williamson County Judge.

Additionally, the parties agree that under the Constitution and laws of the State of Texas, the County cannot enter into an agreement whereby the County agrees to indemnify or hold harmless another party; therefore, all references of any kind to County defending, indemnifying, holding, or saving harmless Service Provider for any reason are hereby deleted.

## VIII.

**Compliance With All Laws:** Service Provider agrees and will comply with all local, state, or federal requirements with respect to the services rendered. Any alterations, additions, or deletions to the terms of the Contract that are required by changes in federal, state, or local law or

regulations are automatically incorporated into the Contract without written amendment hereto and shall become effective on the date designed by such law or by regulation.

#### **IX.**

**Termination:** This Contract may be terminated at any time at the option of either party, without future or prospective liability for performance, upon giving thirty (30) days written notice thereof.

#### **X.**

**Venue and Applicable Law:** Venue of this Contract shall be Williamson County, Texas, and the laws of the State of Texas shall govern all terms and conditions.

#### **XI.**

**Severability:** In case any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision in this Contract and this Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

#### **XII.**

**Right to Audit:** Service Provider agrees that the County or its duly authorized representatives shall, until the expiration of three (3) years after final payment under this Contract, have access to and the right to examine and photocopy any and all books, documents, papers and records of Service Provider which are directly pertinent to the services to be performed under this Contract for the purposes of making audits, examinations, excerpts, and transcriptions. Service Provider agrees that the County shall have access during normal working hours to all necessary Service Provider facilities and shall be provided adequate and appropriate workspace in order to conduct audits in compliance with the provisions of this section. The County shall give Service Provider reasonable advance notice of intended audits.

#### **XIII.**

**Good Faith Clause:** Service Provider agrees to act in good faith in the performance of this Contract.

#### **XIV.**

**No Assignment:** Service Provider may not assign this Contract.

#### **XV.**

**Confidentiality:** Service Provider expressly agrees that he or she will not use any incidental confidential information that may be obtained while working in a governmental setting for his or her own benefit, and agrees that he or she will not enter any unauthorized areas or access

confidential information and he or she will not disclose any information to unauthorized third parties, and will take care to guard the security of the information at all times.

## XVI.

**Foreign Terrorist Organizations:** Service Provider represents and warrants that it is not engaged in business with Iran, Sudan, or a foreign terrorist organization, as prohibited by Section 2252.152 of the Texas Government Code.

## XVII.

**Public Information:** Service Provider understands that County will comply with the Texas Public Information Act as interpreted by judicial ruling and opinions of the Attorney General of the State of Texas. Information, documentation, and other material in connection with this Purchase Order or any resulting contract may be subject to public disclosure pursuant to the Texas Public Information Act.

## XVIII.

**Damage to County Property:** Service Provider shall be liable for all damage to county-owned, leased, or occupied property and equipment caused by Service Provider and its employees, agents, subcontractors, and suppliers, including any delivery, or transporting company, in connection with any performance pursuant to this Contract. Service Provider shall notify County in writing of any such damage within one (1) calendar day.

## XIX.

**Media Releases:** Service Provider shall not use County's name, logo, or other likeness in any press release, marketing materials, or other announcement without the County's prior written approval.

## XX.

**Authorized Expenses:** In the event County authorizes, in advance and in writing, reimbursement of non-labor expenses related to the services subject of this Contract, County will pay such actual non-labor expenses in strict accordance with the Williamson County Vendor Reimbursement Policy (as amended), which is incorporated into and made a part of this Contract by reference. The Williamson County Vendor Reimbursement Policy can be found at: [WilliamsonCountyVendorReimbursementPolicyMarch2023.pdf \(wilco.org\)](#). Invoices requesting reimbursement for authorized non-labor expenses must be accompanied by copies of the provider's invoice and clearly set forth the actual cost of the expenses, without markup.

## XXI.

**Entire Contract & Incorporated Documents; Conflicting Terms:** This Contract constitutes the entire Contract between the parties and may not be modified or amended other than by a written instrument executed by both parties. Documents expressly incorporated into this

Contract include the following:

- A. As described in the attached Proposal, and being marked **Exhibit “A”**; and
- B. Insurance certificates evidencing coverages required herein above.

The County reserves the right and sole discretion to determine the controlling provisions where there is any conflict between the terms of this Contract and the terms of any other purchase order(s), contract(s) or any document attached hereto as exhibits relating to the services and goods subject of this Contract.

**XXII.**

**County Judge or Presiding Officer Authorized to Sign Contract:** The presiding officer of the County’s governing body who is authorized to execute this instrument by order duly recorded may execute this Contract on behalf of the County.

WITNESS that this Contract shall be effective as of the date of the last party’s execution below.

**WILLIAMSON COUNTY:**

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
County Judge/Presiding Officer

Date: \_\_\_\_\_, 20\_\_\_\_

**SERVICE PROVIDER:**

\_\_\_\_\_  
Links Communications Inc.

\_\_\_\_\_  
Name of Service Provider

\_\_\_\_\_  
R Lomax

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Ronnie Lomax

\_\_\_\_\_  
Printed Name

Date: 7-12 \_\_\_\_\_, 2024

**Exhibit “A”  
Quote/Proposal**



PO BOX 1455  
**Georgetown, Texas 78627**

**Phone: 512-930-5580**  
**[rlomax@linkscommunications.com](mailto:rlomax@linkscommunications.com)**

6-25-2024

Williamson county ITS  
Inner loop  
Georgetown TX

Juvenile detention Center PODS Wi-Fi

Install 1 cat6A cable to 20 locations

Install surface box at each location

Install new patch panel in MDF

Install new patch panel in IDF

Terminate cables on patch panels

Label and test cables

Installed price \$7175.00

**Commissioners Court - Regular Session****25.****Meeting Date:** 07/23/2024

Approval of Services Contract with Cotton Commercial USA, Inc. DBA Target Solutions for the Round Rock Jester Annex roof walkway project for Facilities Management.

**Submitted For:** Joy Simonton**Submitted By:** Stacian Williams, Purchasing**Department:** Purchasing**Agenda Category:** Consent

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**Information****Agenda Item**

Discuss, consider, and take appropriate action on approving the Services Contract, #2024237, with Cotton Commercial USA, Inc. DBA Target Solutions for the Round Rock Jester Annex roof walkway project for Facilities Management, in the amount of \$16,825.00 pursuant to Cooperative Purchasing – TIPS contract #210603, and authorize execution of the agreement.

**Background**

Proposed Services Contract between Williamson County and Cotton Commercial USA, Inc. DBA Target Solutions is for labor and materials on the Round Rock Jester Annex roof walkway project located at Round Rock Jester Annex, 1801 E. Old Settlers Blvd., Round Rock, TX, 78664 with a substantial completion date of sixty (60) days. The Scope of Work includes furnishing and installing roughly 500lf of TPO walkpads connecting roof hatch, roof crane and surrounding three large HVAC units. Detailed Scope of Work is attached. Funding Source is 01.0100.0509.004509. The Department point of contact is Christy Matoska.

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**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

Services Contract

Form 1295 - Cotton Commercial USA, Inc. DBA Target Solutions

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**Form Review****Inbox**

Purchasing (Originator)

County Judge Exec Asst.

Form Started By: Stacian Williams

Final Approval Date: 07/18/2024

**Reviewed By**

Joy Simonton

Becky Pruitt

**Date**

07/17/2024 04:59 PM

07/18/2024 08:03 AM

Started On: 07/15/2024 10:48 AM

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**WILLIAMSON COUNTY  
SERVICES CONTRACT**  
(Cotton Commercial USA, Inc. DBA Target Solutions)

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**Important Notice: County Purchase Orders and Contracts constitute expenditures of public funds, and all vendors are hereby placed on notice that any quotes, invoices or any other forms that seek to unilaterally impose contractual or quasicontractual terms are subject to the extent authorized by Texas law, including but not limited to the Texas Constitution, the Texas Government Code, the Texas Local Government Code, the Texas Transportation Code, the Texas Health & Safety Code, and Opinions of the Texas Attorney General relevant to local governmental entities.**

**THIS SERVICES CONTRACT** (hereinafter “Contract”) is made and entered into by and between **Williamson County, Texas** (“County”), a political subdivision of the State of Texas, acting herein by and through its governing body, and **Cotton Commercial USA, Inc. DBA Target Solutions**, (hereinafter “Service Provider”), both of which are referred to herein as the parties. The County agrees to engage Service Provider as an independent contractor, to provide certain services pursuant to the following terms, conditions, and restrictions:

**I.**

**Services:** Service Provider shall provide services *as an independent contractor* pursuant to terms and policies of the Williamson County Commissioners Court. Service Provider expressly acknowledges that he, she or it is not an employee of the County. The services include, but are not limited to the services and work described in the attached **Exhibit “A,”** which is incorporated herein.

Should the County choose to add services in addition to those described in **Exhibit “A,”** such additional services shall be described in a separate written amendment to this Contract wherein the additional services shall be described and the parties shall set forth the amount of compensation to be paid by the County for the additional services. Service Provider shall not begin any additional services and the County shall not be obligated to pay for any additional services unless a written amendment to this Contract has been signed by both parties.

Service Provider represents that Service Provider (including Service Provider’s agents, employees, volunteers, and subcontractors, as applicable) possess all certifications, licenses, inspections, and permits required by law to carry out the services and work described in **Exhibit “A.”** The Service Provider shall, upon written (including electronic) request, provide proof of valid licensure.

**II.**

**Effective Date and Term:** This Contract shall be in full force and effect as of the date of the last party’s execution below and shall continue until the Project Completion Date set out on the signature page hereinbelow or when terminated pursuant to this Contract, whichever event

occurs first.

### III.

**Consideration and Compensation:** Service Provider will be compensated based on a fixed sum for the specific project herein. The amount of compensation paid to Service Provider for the services shall be capped and paid in the amount set out in **Exhibit "A"** upon final completion of the services as determined by County. Payment for goods and services shall be governed by Chapter 2251 of the Texas Government Code. An invoice shall be deemed overdue the 31st day after the later of (1) the date the County receives the goods under the contract; (2) the date the performance of the service under the contract is completed; or (3) the date the Williamson County Auditor receives an invoice for the goods or services. Interest charges for any overdue payments shall be paid by the County in accordance with Texas Government Code Section 2251.025. More specifically, the rate of interest that shall accrue on a late payment is the rate in effect on September 1 of the County's fiscal year in which the payment becomes due. The said rate in effect on September 1 shall be equal to the sum of one percent (1%); and (2) the prime rate published in the Wall Street Journal on the first day of July of the preceding fiscal year that does not fall on a Saturday or Sunday.

### IV.

**Insurance:** Service Provider shall provide and maintain, until the services covered in this Contract is completed and accepted by the County, the minimum insurance coverage in the minimum amounts as described below. Coverage shall be written on an occurrence basis by companies authorized and admitted to do business in the State of Texas and rated A- or better by A.M. Best Company or otherwise acceptable to the County and name the County as an additional insured.

Type of Coverage	Limits of Liability
a. Worker's Compensation	Statutory
b. Employer's Liability	
Bodily Injury by Accident	\$500,000 Ea. Accident
Bodily Injury by Disease	\$500,000 Ea. Employee
Bodily Injury by Disease	\$500,000 Policy Limit
c. Comprehensive general liability including completed operations and contractual liability insurance for bodily injury, death, or property damages in the following amounts:	

COVERAGE	PER PERSON	PER OCCURRENCE
Comprehensive General Liability (including premises, completed operations and contractual)	\$1,000,000	\$1,000,000
Aggregate policy limits:		\$2,000,000

- d. Comprehensive automobile and auto liability insurance (covering owned, hired, leased and non-owned vehicles):

COVERAGE	PER PERSON	PER OCCURRENCE
Bodily injury (including death)	\$1,000,000	\$1,000,000
Property damage	\$1,000,000	\$1,000,000
Aggregate policy limits	No aggregate limit	

Service Provider, as an independent contractor, meets the qualifications of an “Independent Contractor” under Texas Worker’s Compensation Act, Texas Labor Code, Section 406.141, and must provide its employees, agents and sub-subcontractors worker’s compensation coverage. Contactor shall not be entitled to worker’s compensation coverage or any other type of insurance coverage held by the County.

Upon execution of this Contract, Service Provider shall provide the County with insurance certificates evidencing compliance with the insurance requirements of this Contract.

## V.

**No Agency Relationship & Indemnification:** It is understood and agreed that Service Provider shall not in any sense be considered a partner or joint venturer with the County, nor shall Service Provider hold itself out as an agent or official representative of the County. Service Provider shall be considered an independent contractor for the purpose of this Contract and shall in no manner incur any expense or liability on behalf of the County other than what may be expressly allowed under this Contract. The County will not be liable for any loss, cost, expense or damage, whether indirect, incidental, punitive, exemplary, consequential of any kind whatsoever for any acts by Service Provider or failure to act relating to the services being provided.

## VI.

**INDEMNIFICATION - EMPLOYEE PERSONAL INJURY CLAIMS:** TO THE FULLEST EXTENT PERMITTED BY LAW, THE SERVICE PROVIDER SHALL INDEMNIFY, DEFEND (WITH COUNSEL OF THE COUNTY’S CHOOSING), AND HOLD HARMLESS THE COUNTY, AND THE COUNTY’S EMPLOYEES, AGENTS, REPRESENTATIVES, PARTNERS, OFFICERS, AND DIRECTORS (COLLECTIVELY, THE “INDEMNITEES”) AND SHALL ASSUME ENTIRE RESPONSIBILITY AND LIABILITY (OTHER THAN AS A RESULT OF INDEMNITEES’ GROSS NEGLIGENCE) FOR ANY CLAIM OR ACTION BASED ON OR ARISING OUT OF THE PERSONAL INJURY, OR DEATH, OF ANY EMPLOYEE OF THE SERVICE PROVIDER, OR OF ANY SUBCONTRACTOR, OR OF ANY OTHER ENTITY FOR WHOSE ACTS THEY MAY BE LIABLE, WHICH OCCURRED OR WAS ALLEGED TO HAVE OCCURRED ON THE WORK SITE OR IN CONNECTION WITH THE PERFORMANCE OF THE WORK. SERVICE PROVIDER HEREBY INDEMNIFIES THE INDEMNITEES EVEN TO THE EXTENT THAT SUCH PERSONAL INJURY WAS CAUSED OR ALLEGED TO HAVE BEEN CAUSED BY THE SOLE, COMPARATIVE OR CONCURRENT NEGLIGENCE OF THE STRICT LIABILITY OF ANY INDEMNIFIED PARTY. THIS INDEMNIFICATION SHALL NOT BE LIMITED TO DAMAGES, COMPENSATION, OR BENEFITS PAYABLE UNDER INSURANCE POLICIES, WORKERS COMPENSATION ACTS, DISABILITY BENEFITS ACTS, OR OTHER EMPLOYEES BENEFIT ACTS.

**INDEMNIFICATION - OTHER THAN EMPLOYEE PERSONAL INJURY CLAIMS:** TO THE FULLEST EXTENT PERMITTED BY LAW, SERVICE PROVIDER SHALL INDEMNIFY, DEFEND (WITH COUNSEL OF THE COUNTY'S CHOOSING), AND HOLD HARMLESS THE COUNTY, AND THE COUNTY'S EMPLOYEES, AGENTS, REPRESENTATIVES, PARTNERS, OFFICERS, AND DIRECTORS (COLLECTIVELY, THE "INDEMNITEES") FROM AND AGAINST CLAIMS, DAMAGES, LOSSES AND EXPENSES, INCLUDING BUT NOT LIMITED TO ATTORNEYS' FEES, ARISING OUT OF OR ALLEGED TO BE RESULTING FROM THE PERFORMANCE OF THIS AGREEMENT OR THE WORK DESCRIBED HEREIN, TO THE EXTENT CAUSED BY THE NEGLIGENCE, ACTS, ERRORS, OR OMISSIONS OF SERVICE PROVIDER OR ITS SUBCONTRACTORS, ANYONE EMPLOYED BY THEM OR ANYONE FOR WHOSE ACTS THEY MAY BE LIABLE, REGARDLESS OF WHETHER OR NOT SUCH CLAIM, DAMAGE, LOSS OR EXPENSE IS CAUSED IN WHOLE OR IN PART BY A PARTY INDEMNIFIED HEREUNDER.

## VII.

**No Waiver of Sovereign Immunity or Powers:** Nothing in this Contract will be deemed to constitute a waiver of sovereign immunity or powers of the County, the Williamson County Commissioners Court, or the Williamson County Judge.

## VIII.

**Compliance With All Laws:** Service Provider agrees and will comply with any and all local, state or federal requirements with respect to the services rendered. Any alterations, additions, or deletions to the terms of the Contract that are required by changes in federal, state or local law or regulations are automatically incorporated into the Contract without written amendment hereto, and shall become effective on the date designed by such law or by regulation.

## IX.

**Termination:** This Contract may be terminated at any time at the option of either party, without future or prospective liability for performance, upon giving thirty (30) days written notice thereof.

## X.

**Venue and Applicable Law:** Venue of this Contract shall be Williamson County, Texas, and the laws of the State of Texas shall govern all terms and conditions.

## XI.

**Severability:** In case any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision in this Contract and this Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

## XII.

**Right to Audit:** Service Provider agrees that the County or its duly authorized representatives shall, until the expiration of three (3) years after final payment under this Contract, have access to and the right to examine and photocopy any and all books, documents, papers and

records of Service Provider which are directly pertinent to the services to be performed under this Contract for the purposes of making audits, examinations, excerpts, and transcriptions. Service Provider agrees that the County shall have access during normal working hours to all necessary Service Provider facilities and shall be provided adequate and appropriate workspace in order to conduct audits in compliance with the provisions of this section. The County shall give Service Provider reasonable advance notice of intended audits.

### **XIII.**

**Good Faith Clause:** Service Provider agrees to act in good faith in the performance of this Contract.

### **XIV.**

**No Assignment:** Service Provider may not assign this Contract.

### **XV.**

**Confidentiality:** Service Provider expressly agrees that he or she will not use any incidental confidential information that may be obtained while working in a governmental setting for his or her own benefit, and agrees that he or she will not enter any unauthorized areas or access confidential information and he or she will not disclose any information to unauthorized third parties, and will take care to guard the security of the information at all times.

### **XVI.**

**Foreign Terrorist Organizations:** Service Provider represents and warrants that it is not engaged in business with Iran, Sudan, or a foreign terrorist organization, as prohibited by Section 2252.152 of the Texas Government Code.

### **XVII.**

**Public Information:** Service Provider understands that County will comply with the Texas Public information Act as interpreted by judicial ruling and opinions of the Attorney General of the State of Texas. Information, documentation, and other material in connection with this Purchase Order or any resulting contract may be subject to public disclosure pursuant to the Texas Public Information Act.

### **XVIII.**

**Damage to County Property:** Service Provider shall be liable for all damage to county-owned, leased, or occupied property and equipment caused by Service Provider and its employees, agents, subcontractors, and suppliers, including any delivery or transporting company, in connection with any performance pursuant to this Contract. Service Provider shall notify County in writing of any such damage within one (1) calendar day.

### **XIX.**

**Media Releases:** Service Provider shall not use County's name, logo, or other likeness in any press release, marketing materials, or other announcement without the County's prior written approval.

**XX.**

**Authorized Expenses:** In the event County authorizes, in advance and in writing, reimbursement of non-labor expenses related to the services subject of this Contract, County will pay such actual non-labor expenses in strict accordance with the Williamson County Vendor Reimbursement Policy (as amended), which is incorporated into and made a part of this Contract by reference. The Williamson County Vendor Reimbursement Policy can be found at: [WilliamsonCountyVendorReimbursementPolicyMarch2023.pdf \(wilco.org\)](#). Invoices requesting reimbursement for authorized non-labor expenses must be accompanied by copies of the provider's invoice and clearly set forth the actual cost of the expenses, without markup.

**XXI.**

**Entire Contract & Incorporated Documents; Conflicting Terms:** This Contract constitutes the entire Contract between the parties and may not be modified or amended other than by a written instrument executed by both parties. Documents expressly incorporated into this Contract include the following:

- A. As described in the attached **Exhibit "A,"**;
- B. The cooperative purchasing contract or agreement applicable to this Contract, if any, set out on the signature page hereinbelow; and
- C. Insurance certificates evidencing coverages required herein above.

The County reserves the right and sole discretion to determine the controlling provisions where there is any conflict between the terms of this Contract and the terms of any other purchase order(s), contract(s) or any document attached hereto as exhibits relating to the services and goods subject of this Contract.

**XXII.**

**County Judge or Presiding Officer Authorized to Sign Contract:** The presiding officer of the County's governing body who is authorized to execute this instrument by order duly recorded may execute this Contract on behalf of the County.

WITNESS that this Contract shall be effective as of the date of the last party's execution below.

**WILLIAMSON COUNTY:**

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Printed Name

Date: \_\_\_\_\_, 20\_\_\_\_

**SERVICE PROVIDER:**

Cotton Commercial USA, Inc. DBA Target  
Solutions  
Name of Service Provider

\_\_\_\_\_  
Authorized Signature

Justin Philpott  
Printed Name

Date: July 12 \_\_\_\_\_, 2024

**Project Completion Date:** The Services set out in **Exhibit "A"** shall be completed by Service Provider on or before sixty (60) calendar days following the Effective Date.

**Cooperative Purchasing Contract or Agreement (if applicable):** TIPS #210603

**EXHIBIT A**  
**DRAWINGS, PLANS AND SPECIFICATIONS**

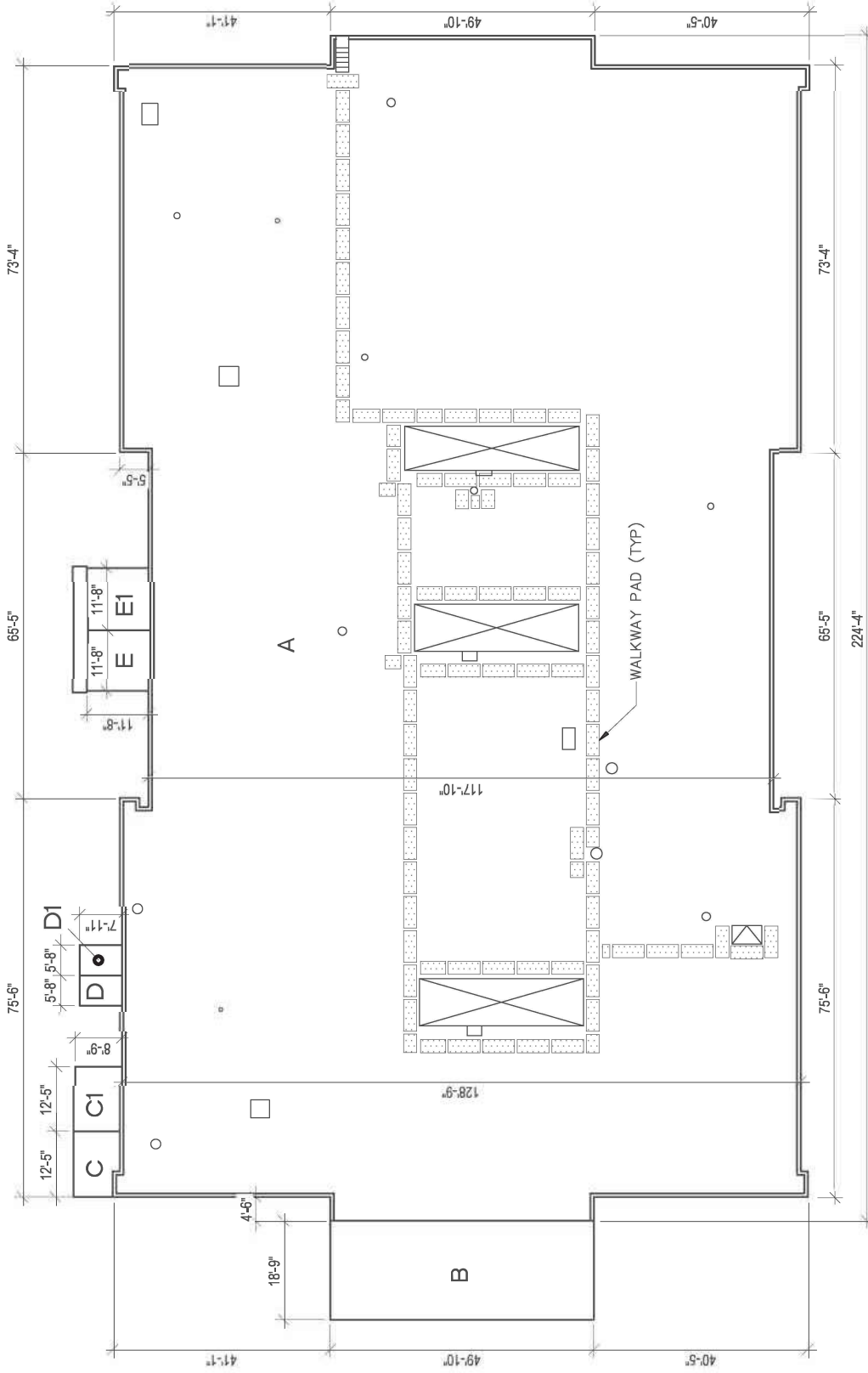
**Round Rock Jester Annex, 1801 E. Old Settlers Rd., Round Rock, TX**

**Attach documents below:**

**Scope of Work:**

1. Furnish and install roughly 500lf of TPO walkpads connecting roof hatch, roof crane, and surrounding 3 large HVAC units.
2. Remove all debris and dispose of in accordance with state and local requirements.
3. Includes 2-year workmanship warranty provided by Target Solutions.
4. Includes contractor's General Liability and Workers Compensation Insurance.

**Total Cost of Work: \$16,825.00**



# ROOF PLAN

SCALE 1" = 20'-0"



Roof Area	Square Footage
A	27,397
B	933
C	102
C1	109
D	45
D1	45
E	136
E1	136

Willamson County-Jester Annex  
 1801 E. Old Settlers Blvd.  
 Round Rock, TX 78664

DIMENSIONS TO BE FIELD VERIFIED BY CONTRACTOR

SHEET NAME

SHEET NO.

R1.0



**WILLIAMSON COUNTY FACILITIES MINIMUM DESIGN SPECIFICATIONS**

<b>DIVISION</b>	<b>ITEM</b>	<b>DESCRIPTION</b>
<b>ACCESS CONTROL</b>	CARD READERS	Where card readers are installed, use multi-class card readers which are compatible with Wilco's software/hardware.
	DOOR HARDWARE	Locksets should be heavy duty cylindrical style with figure-8 style IC core and a 7 pin combination configuration.
		Lockset/Handle Finishes should be brushed stainless (brushed nickel)
		No Piano Hinges on Doors
		Key boxes & specific key box for elevator(s)
<b>ELECTRICAL</b>		
	WIRING	All electrical wire to be installed in hard pipe conduit, except for fixture whips, which should have a maximum length of 6'.
		All feeders and branch circuits shall be installed in EMT, IC, or Rigid conduit unless specifically noted in these specifications.
		No MC cable will be used unless specifically approved.
	FIXTURES	LED fixtures or equivalent energy use.
		all fixtures installed in acoustical ceilings shall have a minimum of two independent support hangers tied to structure.
	LIGHTING MOUNTS	No Tapcon masonry mounts since the fixtures are likely to pull-out of masonry walls
	LIGHTING CONTROLS	Acuity - Schedule lighting scene programming 30-days after Occupant move-in.
	EXTERIOR LIGHTING	No photocells - Lighting should be run off a separate ZN card and automated logic controlled with updated graphics
		Light poles anywhere near vehicle areas must be set on concrete base 36-in high to prevent vehicle damage.
<b>FIRE PROTECTION</b>	AS-BUILT PLANS	Must include conduit pathways and sizes, J-box locations and sizes, and circuitry
		Label ceiling grid for concealed electrical disconnects
	FIRE ALARM	Existing Buildings with Simplex - use Simplex products
		New Buildings or Exist Buildings without Simplex - use Silent Night (non proprietary E.g. Farenhyt)
<b>GENERAL</b>		CO detectors, if required, shall be located in the interior of the building, in the occupied space being monitored. No CO duct detectors allowed.
		Building that are being expanded (added onto), shall expand on the existing system using only system compatible equipment by manufacturer.
		Wireless dialer will be used for notification to monitoring company - No POTS lines and will be set up with JCI monitoring.
		Supply facilities fire systems specialist with fire panel program and all passcode levels.
	PLANS	Fire Alarm panel/room must have internet connectivity
		Update whole building plans (digital) and coordinate update of fire panel info and device labeling
	SPRINKLER	All saddle tap connections require the removed tab to be hung beneath the tap created. Hanging with wire is acceptable.
	ADA	Meets all current ADA Standards.
	CODE COMPLIANCE	Meets Wilco Adopted Codes
<b>INTERIORS</b>	TRAINING	Provide training for specialty systems/items
	SOUND BATTIS	Install sound batting at office and meeting room walls and ceilings regardless of the quantity or type of building envelope insulation or deck insulation.
	CEILINGS	Sound deadening Acoustical Tile, not light weight foam type.
		Label ceiling grid for concealed equipment locations including all electrical disconnects, water valves, HVAC equipment etc.
<b>IT</b>	RESTROOM PARTITIONS	No laminate surfaces allowed
	RESTROOM MIRRORS	Frameless type. DO NOT butt to counter or backsplash below.
<b>LANDSCAPING</b>	DHCP COMPLAINT	Dynamic Host Client Protocol compliant controllers for all devices connected to Wilco IT systems
	PLANT SELECTION	Use only low water native and adaptive plants. Small turf areas. Overdesign for pedestrian traffic.
	IRRIGATION	Irrigated areas should be kept to a minimum and overall irrigation should be kept to a minimum.

# WILLIAMSON COUNTY FACILITIES MINIMUM DESIGN SPECIFICATIONS

	IRRIGATION CONTROLS	Irrigation that is installed should have controls that are compatible with Wilco's existing automated control and monitoring software/hardware
	DESIGN	Concrete walk around building perimeter. No grass at edge of building. No small turf islands, use mulching materials instead.
		No shade trees to interfere with signage, lighting or utilities.
MAINTENANCE		
	FACILITIES CLOSET	All buildings should include a maintenance closet with storage space for such items as touch-up paint, spare lamps, spare ceiling tile, spare carpet tiles, ladders, etc.
	JANITORIAL CLOSET	All buildings should include a mop sink closet with storage space for cleaning supplies on shelving and space for rolling carts/mop buckets.
	RESTROOM ACCESSORIES	Automatic hand dryers at restrooms.
		Double roll S.S. toilet paper dispensers, multi-fold towel dispensers, hand dryers provided by Wilco contract provider
MECHANICAL		
	FILTER	2" filter racks at any air handler filter location.
		Advanced photo-catalytic oxidation type filtration.
	MAINTENANCE ACCESS	Place all units to allow for ground level maintenance and filter changes. If above ceiling installation is necessary, then install access doors.
		Avoid the necessity of ceiling tile removal to do maintenance. Use items such as catwalks if necessary for ease of maintenance.
	DUCT	All duct should be hard metal duct with exterior insulation, except for register drops can be flex if necessary.
	LOW AMBIENT	Install low ambient kits on all DX, RTU's, etc. to allow for humidity control in cold weather conditions.
	CONTROLS	Controls should be compatible with Wilco's existing automated controls software/hardware.
		Update automated logic graphics and zones (including floor plan graphics)
		Exhaust fans need CT's and automated logic graphic
PAINTING		Mini splits need bacnet capability or ZN card and automated logic graphic (see exterior lighting) No HVAC controls on lighting ZN cards
	C.O. DUCT DETECTOR	Should not be powered by RTU. This allows maintenance to shutdown HVAC without setting off fire alarm.
	SOUND ISSUES	All open-air (open-plenum) areas should be designed with effective sound deadening boots at all return air grills entering office or meeting type space
	LABELING	Label ceiling grid for concealed HVAC equipment.
	PREP	
	PRIME	
	APPLICATION	
	INTERIOR WALLS	Use only wilco standard colors and materials, DO NOT color-match
PLUMBING	LAYOUT	No plumbing walls for restrooms on exterior envelope of buildings
	FIXTURES	Automatic (touch-less); toilets, lavatory fixtures.
		Provide plumbing for in-line filtration at all ice-maker locations
	TRAP PRIMERS	Use threaded connection supply-off of inverted "y" on lavatory tailpipe
	HOSE BIBS	Specify only freeze-proof hose bibs & minimize
		No exterior hosebibs built into building exterior. Use only in-ground quick-connect
	ICE MACHINES	Locate multi-stage/ multi -cartridge commercial filter for easy maintenance access at each ice machine
	LABELING	Label ceiling grid for concealed equipment locations of water valves
ROOFS		
	ACCESS	If equipment is installed on roof, access should include at a minimum, a roof hatch for access, preferably with a permanently installed access ladder
	EQUIPMENT LIFTS	Provide cranes in accessible locations to lift repair equipment where rooftop equipment is installed (meet OSHA & ANSI standards)
	WALKWAY MATS	Fully-adhered walkway mats from roof access points to mechanical maintenance access location for roof top units.
	SOLAR	Design roof structure with the capacity to support future solar panel installation.
STRUCTURAL		

WILLIAMSON COUNTY FACILITIES MINIMUM DESIGN SPECIFICATIONS

	ENVELOPE	Building envelope should be weather tight.
	STUDS	All stud walls should be a minimum 20 GA material unless AE suggests otherwise
WAREHOUSE / GARAGE / SHOPS		
	ORIENTATION	Building orientation should be such that the overhead doors face North and South to allow for prevailing wind ventilation and/or install large exhaust fans for mechanical ventilation.
	SAFETY/HEALTH	Hand wash sink, eyewash stations, water fountain, ice machine floor drain.

# Signature Certificate

Reference number: MKVLZ-V2FOX-RXGRF-WZYEY

## Signer

## Timestamp

## Signature

**Justin Philpott**

Email: justin.philpott@cottonteam.com

Sent:

12 Jul 2024 16:31:47 UTC

Viewed:

12 Jul 2024 16:37:48 UTC

Signed:

12 Jul 2024 16:38:02 UTC



## Recipient Verification:

✓ Email verified

12 Jul 2024 16:37:48 UTC

IP address: 71.78.146.10

Location: Woodway, United States

Document completed by all parties on:

12 Jul 2024 16:38:02 UTC

Page 1 of 1



**Signed with PandaDoc**

PandaDoc is a document workflow and certified eSignature solution trusted by 50,000+ companies worldwide.





# ROOFING PROPOSAL



\*Proposal is only valid for 30 days from submission date.

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

## OFFICE USE ONLY CERTIFICATION OF FILING

**1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**

Cotton Commercial USA Inc dba Target Solutions  
Katy, TX United States

**Certificate Number:**

2024-1183574

**Date Filed:**

07/02/2024

**Date Acknowledged:**

**2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**

Williamson County

**3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.**

TIPS Roofing #21060302  
Jester Annex - TPO Walkway

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

**5 Check only if there is NO Interested Party.**




**6 UNSWORN DECLARATION**

My name is Justin Philpott, and my date of birth is [REDACTED]

My address is [REDACTED], Waco, TX, 76712, USA  
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in McLennan County, State of Texas, on the 2 day of July, 2024  
(month) (year)

  
\_\_\_\_\_  
Signature of authorized agent of contracting business entity  
(Declarant)

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

## OFFICE USE ONLY CERTIFICATION OF FILING

**1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**

Cotton Commercial USA Inc dba Target Solutions  
Katy, TX United States

**Certificate Number:**  
2024-1183574

**Date Filed:**  
07/02/2024

**Date Acknowledged:**  
07/15/2024

**2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**

Williamson County

**3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.**

TIPS Roofing #21060302  
Jester Annex - TPO Walkway

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

**5 Check only if there is NO Interested Party.**



**6 UNSWORN DECLARATION**

My name is \_\_\_\_\_, and my date of birth is \_\_\_\_\_.

My address is \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.  
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in \_\_\_\_\_ County, State of \_\_\_\_\_, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
(month) (year)

\_\_\_\_\_  
Signature of authorized agent of contracting business entity  
(Declarant)

**Commissioners Court - Regular Session****26.****Meeting Date:** 07/23/2024

Authorize Issuing Advertisement for RFP #24RFP66 Lease of Commercial Property: 1500 CR 269, Leander, Texas for Facilities Management Department

**Submitted For:** Joy Simonton**Submitted By:** Joy Simonton, Purchasing**Department:** Purchasing**Agenda Category:** Consent

---

**Information****Agenda Item**

Discuss, consider, and take appropriate action on authorizing the Purchasing Agent to advertise and receive sealed proposals for Lease of Commercial Property: 1500 CR 269, Leander, Texas, under RFP #24RFP66.

**Background**

Williamson County is requesting proposals from qualified firms and individuals to lease the commercial property located at 1500 CR 269, Leander, Texas. Williamson County seeks to award to one respondent with this solicitation for a period of one (1) year, plus two (2), 1-year optional renewals. This is a revenue contract. The department point of contact is Dale Butler.

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**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

*No file(s) attached.*

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**Form Review****Inbox**

County Judge Exec Asst.

Form Started By: Joy Simonton

Final Approval Date: 07/18/2024

**Reviewed By**

Becky Pruitt

**Date**

07/18/2024 09:25 AM

Started On: 07/18/2024 04:49 AM

**Commissioners Court - Regular Session****27.****Meeting Date:** 07/23/2024

Replat of the Lot 1 Blk I of the Northgate CR 214 ROW and Amenity Center subdivision – Pct 2

**Submitted For:** Adam Boatright**Submitted By:** Adam Boatright, Infrastructure**Department:** Infrastructure**Agenda Category:** Consent

---

**Information****Agenda Item**

Discuss, consider and take appropriate action on approval of the replat of the Lot 1, Block I of the Northgate CR 214 ROW and Amenity Center subdivision – Precinct 2.

**Background**

This replat consists of 2 landscape lots and right-of-way dedication for the new CR 214. The purpose of this replat is to incorporate the additional acquired property from the Longhorn subdivision and revise the boundaries of the landscape lots.

**Timeline**

2024-05-07 – initial submittal of the replat

2024-06-06 – 1st review complete with comments

2024-06-19 – 2nd submittal of replat

2024-07-04 – 2nd review complete with comments clear

2024-07-12 – receipt of replat with signatures

2024-07-18 – replat placed on the July 23, 2024, Commissioners Court agenda for consideration

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**Fiscal Impact**

From/To	Acct No.	Description	Amount
---------	----------	-------------	--------

**Attachments**

replat - Northgate CR 214 ROW &amp; Amenity Center

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**Form Review****Inbox**

County Judge Exec Asst.

Form Started By: Adam Boatright

Final Approval Date: 07/18/2024

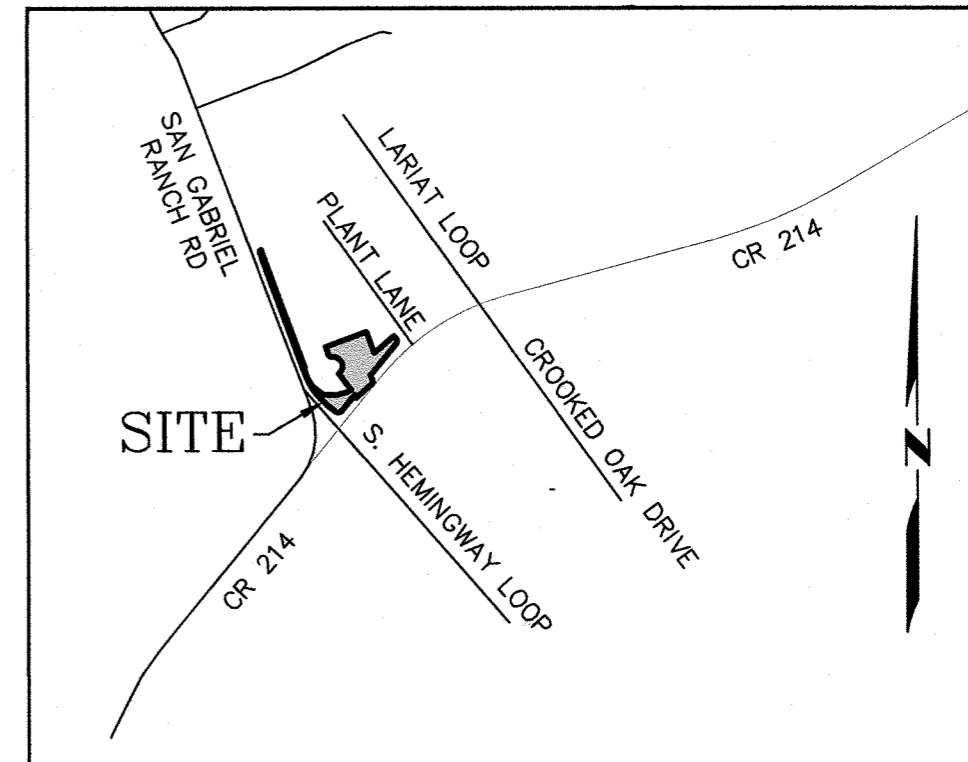
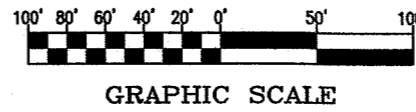
**Reviewed By**

Becky Pruitt

**Date**

07/18/2024 10:51 AM

Started On: 07/18/2024 10:33 AM



VICINITY MAP  
(NOT TO SCALE)

- ## LEGEND
- 
- |              |                                                                        |
|--------------|------------------------------------------------------------------------|
| ●            | 1/2" REBAR FOUND (OR AS NOTED)                                         |
| ◎            | 1/2" REBAR WITH CAP FOUND WITH CAP STAMPED "FOREST 1847" OR (AS NOTED) |
| ○            | 1/2-INCH REBAR WITH CAP SET STAMPED "LSI SURVEY"                       |
| ▲            | 60D NAIL FOUND (OR AS NOTED)                                           |
| △            | CALCULATED POINT NOT SET                                               |
| O.R.W.C.T.   | OFFICIAL RECORDS OF WILLIAMSON COUNTY, TEXAS                           |
| O.P.R.W.C.T. | OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS                    |
| D.R.W.C.T.   | DEED RECORDS OF WILLIAMSON COUNTY, TEXAS                               |
| P.R.W.C.T.   | PLAT RECORDS OF WILLIAMSON COUNTY, TEXAS                               |
| P.O.B.       | POINT OF BEGINNING                                                     |
| R.O.W.       | RIGHT OF WAY                                                           |
| B.L.         | BUILDING SETBACK LINE                                                  |

GENERAL NOTES:

THIS PROJECT IS REFERENCED FOR ALL BEARING AND COORDINATE BASIS TO THE TEXAS STATE PLANE COORDINATE SYSTEM, NORTH AMERICAN DATUM OF 1983 (NAD83 - 2011 ADJUSTMENT), CENTRAL ZONE (4203).

DISTANCES AND AREAS SHOWN HEREON ARE SURFACE VALUES REPRESENTED IN U.S. SURVEY FEET BASED ON SITE CALIBRATION, HOLDING THE FOLLOWING POINTS:

1. A 1/2-INCH REBAR FOR THE COMMON CORNER OF LOT 57, BLOCK A, THE HIDDEN CREEK ESTATES AND THE 846.46 ACRE TRACT.
2. A 1/2-INCH REBAR WITH CAPPED MARKED "FOREST 1847" ON THE NORTH LINE OF THE 846.46 ACRE TRACT AND THE SOUTH LINE OF A 232.61 ACRE TRACT DESCRIBED IN VOL. 845, PG. 441, D.R.W.C.T.
3. A 1/2-INCH REBAR WITH CAPPED MARKED "FOREST 1847" ON THE WEST LINE OF THE 846.46 ACRE TRACT AND THE INTERSECTION OF COUNTY ROAD NO. 214 WITH SAN GABRIEL RANCH ROAD.
4. A 1/2-INCH REBAR WITH CAPPED MARKED "CS LTD" FOR THE NORTHWEST CORNER OF LOT 2, BLOCK B, ESTATES OF NORTHGATE, PHASE 1, SECTION AND IN THE WEST ROW LINE OF COUNTY ROAD NO 214.
5. A NAIL FOUND IN A 30" LIVE OAK FOR THE SOUTHEAST CORNER OF THE 846.46 ACRE TRACT AND IN THE NORTH LINE OF A PART OF A CALLED 8.255 ACRE TRACT DESCRIBED IN DOC. NO. 9721391, O.P.R.W.C.T.
6. A 1/2-INCH REBAR ON THE EAST LINE OF THE 846.46 ACRE TRACT AND IN THE WEST LINE OF A CALLED 40.13 ACRE TRACT DESCRIBED IN VOL. 2541 PG. 236 OF THE D.R.W.C.T.

AS SHOWN ON ALTA/NSPS LAND TITLE SURVEY OF 846.46 ACRES PREPARED BY  
FOREST SURVEYING AND MAPPING COMPANY, DATED JULY 19, 2016.

NO LOTS IN THIS SUBDIVISION IS ENCREACHED BY ANY SPECIAL FLOOD HAZARD AREAS INUNDATED BY THE 100 YEAR FLOOD AS IDENTIFIED BY THE U.S. FEDERAL EMERGENCY MANAGEMENT AGENCY MAP, (FLOOD INSURANCE RATE MAP) COMMUNITY PANEL NO. 48491C0235F BOTH EFFECTIVE DECEMBER 20, 2019 FOR WILLIAMSON COUNTY TEXAS.

THIS FLOOD PLAIN NOTE DOES NOT IMPLY THAT THE PROPERTY AND/OR  
STRUCTURES THEREON WILL BE FREE FROM FLOODING OR FLOOD DAMAGE. THIS  
FLOOD STATEMENT SHALL NOT CREATE LIABILITY ON THE PART OF THE SURVEYOR

AREA: 2.727 ACRES

SURVEY: JAMES HACKETT SURVEY, ABSTRACT NO. 312

RESIDENTIAL LOTS: 0  
LANDSCAPE LOTS: 2 (2.727 ACRES)  
AMENITY LOTS: 0

BLOCKS: 1

SHEET INDEX:      SHEET 1            - SUBDIVISION  
                         SHEET 2            - CURVE/LINE TABLES  
                         SHEET 2            - METES AND BOUNDS  
                         SHEET 3            - NOTES/SIGNATURES

LARIAT SUBDIVISION  
SECTION 1  
DOC. NO. 2023081825  
O.P.B.W.C.T.

LARIAT SUBDIVISION  
SECTION 2  
DOC NO. 2023028573  
O.P.R.W.C.T.

PROJECT NAME: NORTHGATE RANCH		REVISONS	
DATE	DESCRIPTION		
JOB NUMBER: 18-032 DATE: 07/08/2024      SCALE: 1" = 100' DRAWING FILE PATH: K:\18032 - NORTHGATE RANCH\ADWDGSGS REPLAT LH.DWG			
FIELDNOTE FILE PATH:			
K:\18032 - NORTHGATE RANCH\ DESCRIPTIONS			
RPLS: FWF	TECH: LTI	PARTYCHIEF: CD	
DESIGNED BY: HAS	CHECKED BY: N/A		

DRAWING NAME:  
NG REPLAT LH

SHEET  
01 of 03

**ISI** LANDESIGN★  
SERVICES, INC.

10090 W HIGHWAY 29, LIBERTY HILL, TEXAS 78642  
TPELS FIRM NO. 10001800  
512-238-7901

REPLAT OF LOT 1, BLOCK 1  
NORTHGATE CR 214 ROW  
AND AMENITY CENTER

DATE: 7/8/2024 3:19 PM | AST SAVED: 7/8/2024 3:19 PM | PILOT DATE: 7/8/2024 3:19 PM

BEING 2.727 ACRES OF LAND, SURVEYED BY LANDESIGN SERVICES, INC., SITUATED IN THE JAMES HACKETT SURVEY, ABSTRACT NO. 312, IN WILLIAMSON COUNTY, TEXAS AND BEING ALL OF LOT 1, BLOCK I, NORTHGATE CR 214 ROW AND AMENITY CENTER, A SUBDIVISION OF RECORD IN DOCUMENT NO. 2023024428 OF THE OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS (O.P.R.W.C.T.) AND BEING ALL OF LOT 1, LONGHORN SUBDIVISION, A SUBDIVISION OF RECORD IN CABINET G, SLIDE 9 OF THE PLAT RECORDS OF WILLIAMSON COUNTY, TEXAS (P.R.W.C.T.) AND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS

BEGINNING AT A 1/2-INCH REBAR WITH CAP STAMPED 'LSI SURVEY' SET IN THE EXISTING SOUTH RIGHT-OF-WAY LINE OF LANGHORNE BEND (50' R.O.W.), FOR THE NORTHERLY COMMON CORNER OF SAID LOT 1, BLOCK I, NORTHGATE CR 214 ROW AND AMENITY CENTER AND LOT 2, BLOCK I, LARIAT SECTIONS 3 & 4, A SUBDIVISION OF RECORD IN DOCUMENT NO. 2023059296 OF SAID O.P.R.W.C.T.;

THENCE WITH THE COMMON LINE OF SAID LOT 1, BLOCK I, NORTHGATE CR 214 ROW AND AMENITY CENTER AND SAID BLOCK I, LARIAT SECTIONS 3 & 4, THE FOLLOWING NINE (9) COURSES AND DISTANCES:

- 1.SOUTH 20°23'42" EAST A DISTANCE OF 790.54 FEET TO A 1/2-INCH REBAR WITH CAP STAMPED 'LSI SURVEY' SET;
- 2.SOUTH 08°27'36" EAST A DISTANCE OF 45.99 FEET TO A 1/2-INCH REBAR WITH CAP STAMPED 'LSI SURVEY' SET;
- 3.SOUTH 22°32'11" EAST A DISTANCE OF 45.03 FEET TO A 1/2-INCH REBAR WITH CAP STAMPED 'LSI SURVEY' SET;
- 4.SOUTH 30°12'22" EAST A DISTANCE OF 49.29 FEET TO A 1/2-INCH REBAR WITH CAP STAMPED 'LSI SURVEY' SET;
- 5.SOUTH 51°53'05" EAST A DISTANCE OF 93.72 FEET TO A 1/2-INCH REBAR WITH CAP STAMPED 'LSI SURVEY' SET;
- 6.SOUTH 88°44'14" EAST A DISTANCE OF 81.90 FEET TO A 1/2-INCH REBAR WITH CAP STAMPED 'LSI SURVEY' SET;
- 7.NORTH 75°07'24" EAST A DISTANCE OF 64.47 FEET TO A 1/2-INCH REBAR WITH CAP STAMPED 'LSI SURVEY' SET;
- 8.NORTH 62°14'11" EAST A DISTANCE OF 35.21 FEET TO A 1/2-INCH REBAR WITH CAP STAMPED 'LSI SURVEY' SET; AND
- 9.NORTH 36°41'21" WEST A DISTANCE OF 128.82 FEET TO A 1/2-INCH REBAR WITH CAP STAMPED 'LSI SURVEY' SET IN THE EXISTING EASTERLY RIGHT-OF-WAY LINE OF BAUER LOOP (50' R.O.W.) FOR THE NORTHERLY COMMON CORNER OF SAID LOT 1, BLOCK I, NORTHGATE CR 214 ROW AND AMENITY CENTER AND LOT 24, BLOCK I, LARIAT SECTIONS 3 & 4;

THENCE WITH THE COMMON LINE OF SAID LOT 1, BLOCK I, NORTHGATE CR 214 ROW AND AMENITY CENTER AND THE EXISTING RIGHT-OF-WAY LINE OF SAID BAUER LOOP, THE FOLLOWING THREE (3) COURSES AND DISTANCES:

- 1.ALONG A CURVE TO THE LEFT HAVING A RADIUS OF 60.00 FEET, AN ARC LENGTH OF 158.22 FEET, A DELTA ANGLE OF 151°05'20", AND A CHORD WHICH BEARS NORTH 22°14'00" WEST A DISTANCE OF 116.20 FEET TO A 1/2-INCH REBAR WITH CAP STAMPED 'LSI SURVEY' SET;
- 2.ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 20.00 FEET, AN ARC LENGTH OF 28.07 FEET, A DELTA ANGLE OF 80°24'44", AND A CHORD WHICH BEARS NORTH 57°34'18" WEST A DISTANCE OF 25.82 FEET TO A 1/2-INCH REBAR WITH CAP STAMPED 'LSI SURVEY' SET; AND
- 3.NORTH 19°37'34" WEST A DISTANCE OF 54.68 FEET TO A 1/2-INCH REBAR WITH CAP STAMPED 'LSI SURVEY' SET FOR A NORTHWEST CORNER OF SAID LOT 1, BLOCK I, NORTHGATE CR 214 ROW AND AMENITY CENTER AND THE COMMON SOUTHWEST CORNER OF LOT 25, BLOCK I, SAID LARIAT SECTIONS 3 & 4;

THENCE WITH THE COMMON LINE OF SAID LOT 1, BLOCK I, NORTHGATE CR 214 ROW AND AMENITY CENTER AND SAID BLOCK I, LARIAT SECTIONS 3 & 4, THE FOLLOWING THREE (3) COURSES AND DISTANCES:

- 1.NORTH 69°54'11" EAST A DISTANCE OF 277.97 FEET TO A 1/2-INCH REBAR WITH CAP STAMPED 'LSI SURVEY' SET FOR A COMMON EAST CORNER OF SAID LOT 1, BLOCK I, NORTHGATE CR 214 ROW AND AMENITY CENTER AND OF LOT 30, BLOCK I, SAID LARIAT SECTIONS 3 & 4;
- 2.SOUTH 20°05'49" EAST A DISTANCE OF 143.66 FEET TO A 1/2-INCH REBAR WITH CAP STAMPED 'LSI SURVEY' SET FOR A COMMON CORNER OF SAID LOT 1, BLOCK I, NORTHGATE CR 214 ROW AND AMENITY CENTER AND OF LOT 35, BLOCK I, SAID LARIAT SECTIONS 3 & 4;
- 3.NORTH 49°33'14" EAST A DISTANCE OF 165.91 FEET TO A 1/2-INCH REBAR WITH CAP STAMPED 'LSI SURVEY' SET IN THE EXISTING WEST RIGHT-OF-WAY LINE OF PLANT LANE (60' R.O.W.) FOR THE EASTERLY COMMON CORNER OF SAID LOT 1, BLOCK I, NORTHGATE CR 214 ROW AND AMENITY CENTER AND OF SAID LOT 35, BLOCK I, SAID LARIAT SECTIONS 3 & 4;

THENCE SOUTH 40°26'52" EAST WITH THE EXISTING WESTERLY RIGHT-OF-WAY LINE OF SAID PLANT LANE AND THE COMMON EASTERLY LINE OF SAID LOT 1, BLOCK I, NORTHGATE CR 214 ROW AND AMENITY CENTER A DISTANCE OF 22.65 FEET TO A 1/2-INCH REBAR WITH CAP STAMPED 'LSI SURVEY' SET AT THE INTERSECTION OF THE EXISTING WESTERLY RIGHT-OF-WAY LINE OF SAID PLAT LANE AND THE EXISTING NORTHERLY RIGHT-OF-WAY LINE OF COUNTY ROAD NO. 214 (120' R.O.W.);

THENCE WITH THE EXISTING NORTHERLY RIGHT-OF-WAY LINE OF SAID COUNTRY ROAD NO. 214 AND PARTIALLY WITH THE COMMON SOUTH LINE OF SAID LOT 1, BLOCK I, NORTHGATE CR 214 ROW AND AMENITY CENTER AND PARTIALLY WITH THE COMMON LINE OF SAID LOT 1, LONGHORN SUBDIVISION, THE FOLLOWING EIGHT (8) COURSES AND DISTANCE:

- 1.ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 35.13 FEET, A DELTA ANGLE OF 80°30'53", AND A CHORD WHICH BEARS SOUTH 00°11'26" EAST A DISTANCE OF 32.31 FEET TO A 1/2 REBAR WITH CAP STAMPED 'LSI SURVEY' SET;
- 2.ALONG A CURVE TO THE LEFT HAVING A RADIUS OF 1260.00 FEET, AN ARC LENGTH OF 17.53 FEET, A DELTA ANGLE OF 00°47'49", AND A CHORD WHICH BEARS SOUTH 39°40'06" WEST A DISTANCE OF 17.53 FEET TO A 1/2-INCH REBAR WITH CAP STAMPED 'LSI SURVEY' SET;
- 3.SOUTH 39°16'11" WEST, A DISTANCE OF 243.34 FEET TO A 1/2-INCH REBAR WITH CAP STAMPED 'LSI SURVEY' SET;
- 4.SOUTH 19°55'54" EAST, A DISTANCE OF 50.16 FEET TO A 1/2-INCH REBAR FOUND WITH CAP STAMPED 'FOREST 1847' FOUND;

- 5.SOUTH 48°44'49" WEST, A DISTANCE OF 148.98 FEET TO A 1/2-INCH REBAR FOUND;
- 6.NORTH 20°03'19" WEST, A DISTANCE OF 21.58 FEET TO A 1/2-INCH REBAR WITH CAP STAMPED 'LSI SURVEY' SET; AND
- 7.SOUTH 39°16'11" WEST, A DISTANCE OF 135.72 FEET TO A 1/2-INCH REBAR WITH CAP STAMPED 'LSI SURVEY' SET;
- 8.ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 25.00 FEET, AN ARC LENGTH OF 39.27 FEET, A DELTA ANGLE OF 90°00'00", AND A CHORD WHICH BEARS SOUTH 84°16'11" WEST A DISTANCE OF 35.36 FEET TO A 1/2-INCH REBAR WITH CAP STAMPED 'LSI SURVEY' SET, AT THE INTERSECTION OF EXITING NORTHERLY RIGHT-OF-WAY LINE OF SAID COUNTY ROAD NO. 214 AND THE EXISTING EASTERLY RIGHT-OF-WAY LINE OF SAN GABRIEL RANCH ROAD (60' R.O.W.);

THENCE WITH THE WEST LINE OF SAID LOT 1, BLOCK I, NORTHGATE CR 214 ROW AND AMENITY CENTER AND THE EXISTING EASTERLY RIGHT-OF-WAY LINE OF SAN GABRIEL RANCH ROAD (R.O.W. VARIES), THE FOLLOWING FOUR (4) COURSES AND DISTANCES:

- 1.NORTH 50°43'49" WEST, A DISTANCE OF 75.12 FEET TO A 1/2-INCH REBAR WITH CAP STAMPED 'LSI SURVEY' SET;
- 2.ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 440.00 FEET, AN ARC LENGTH OF 231.08 FEET, A DELTA ANGLE OF 30°05'29", AND A CHORD WHICH BEARS NORTH 35°41'04" WEST A DISTANCE OF 228.44 FEET TO A 1/2-INCH REBAR WITH CAP STAMPED 'LSI SURVEY' SET;
- 3.NORTH 20°25'36" WEST A DISTANCE OF 838.39 FEET TO A 1/2-INCH REBAR WITH CAP STAMPED 'LSI SURVEY' SET; AND
- 4.ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 15.00 FEET, AN ARC LENGTH OF 23.56 FEET, A DELTA ANGLE OF 90°00'00", AND A CHORD WHICH BEARS NORTH 24°34'24" EAST A DISTANCE OF 21.21 FEET TO THE POINT OF BEGINNING AND CONTAINING 2.727 ACRE MORE OR LESS.

LINE TABLE		
LINE #	BEARING	DISTANCE
L1	N20°23'42"W	50.00'
L2	S08°27'36"E	45.99'
L3	S22°32'11"E	45.03'
L4	S30°12'22"E	49.29'
L5	S51°53'05"E	93.72'
L6	S88°44'14"E	81.90'
L7	N75°07'24"E	64.47'
L8	N62°14'11"E	35.21'
L9	N36°41'21"W	128.82'
L10	N19°37'34"W	54.68'
L11	S20°05'49"E	143.66'
L12	N13°32'44"W	61.37'
L13	N49°33'14"E	165.91'
L14	N61°03'48"E	61.43'
L15	S40°26'52"E	22.65'
L16	S50°43'47"E	120.00'
L17	S19°55'54"E	50.16'
L18	N39°16'11"E	161.62'
L19	S48°44'49"W	148.98'
L20	N20°03'19"W	21.58'
L21	S39°16'11"W	135.72'
L22	N52°42'32"W	120.09'
L23	S39°16'11"W	60.00'
L24	N50°43'49"W	75.12'

CURVE TABLE					
CURVE #	RADIUS	LENGTH	DELTA	CHORD BEARING	CHORD
C1	60.00'	158.22'	151°05'20"	N22°14'00"W	116.20'
C2	20.00'	28.07'	80°24'44"	N57°34'18"W	25.82'
C3	25.00'	35.13'	80°30'53"	S00°11'26"E	32.31'
C4	1260.00'	17.53'	0°47'49"	S39°40'06"W	17.53'
C5	25.00'	39.27'	90°00'00"	S84°16'11"W	35.36'
C6	440.00'	231.08'	30°05'29"	N35°41'04"W	228.44'
C7	15.00'	23.57'	90°01'48"	N24°35'18"E	21.22'

REPLAT OF LOT 1, BLOCK I

NORTHGATE CR 214 ROW

AND AMENITY CENTER

PROJECT NAME: NORTHGATE RANCH	REVISIONS	
	DATE	DESCRIPTION
JOB NUMBER: 18-032	DRAWING NAME:	
	NG REPLAT LH	
	SHEET	
	02 of 03	
DATE: 07/08/2024	SCALE: 1" = 100'	
	DRAWING FILE PATH: K:\18032 - NORTHGATE RANCH\ADDWGSING REPLAT LH.DWG	
	FIELDNOTE FILE PATH: K:\18032 - NORTHGATE RANCH\DESCRIPTIONS	
	RPLS: FWF TECH: LTI PARTYCHIEF: CD	
CHECKED BY: HAS	FIELDBOOK: N/A	



**Commissioners Court - Regular Session****28.****Meeting Date:** 07/23/2024

Final plat for the Santa Rita Ranch Ph 2B Sec 1 subdivision – Pct 2

**Submitted For:** Adam Boatright**Submitted By:** Adam Boatright, Infrastructure**Department:** Infrastructure**Agenda Category:** Consent

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**Information****Agenda Item**

Discuss, consider and take appropriate action on approval of the final plat for the Santa Rita Ranch Phase 2B, Section 1 subdivision – Precinct 2.

**Background**

This is the next section of the Santa Rita Ranch Phase 2B development. It consists of 83 single family lots, 1 open space/landscape/utility lot, 1 drainage/open space/landscape/utility lot, 1 water quality/drainage/open/landscape/utility lot and 4,609 linear feet of new public roads. Roadway and drainage construction are not yet complete but a financial security in the amount of \$7,555,840 has been posted with the County to cover the cost of the remaining construction.

**Timeline**

2024-05-07 – initial submittal of the final plat

2022-05-07 – receipt of financial security for the remaining construction

2024-06-06 – 1st review complete with comments

2024-06-20 – 2nd submittal of final plat

2024-07-05 – 2nd review complete with comments clear

2024-07-12 – receipt of final plat with signatures

2024-07-18 – final plat placed on the July 23, 2024, Commissioners Court agenda for consideration

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**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

final plat - SRR Ph 2B Sec 1

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**Form Review****Inbox**

County Judge Exec Asst.

Form Started By: Adam Boatright

Final Approval Date: 07/18/2024

**Reviewed By**

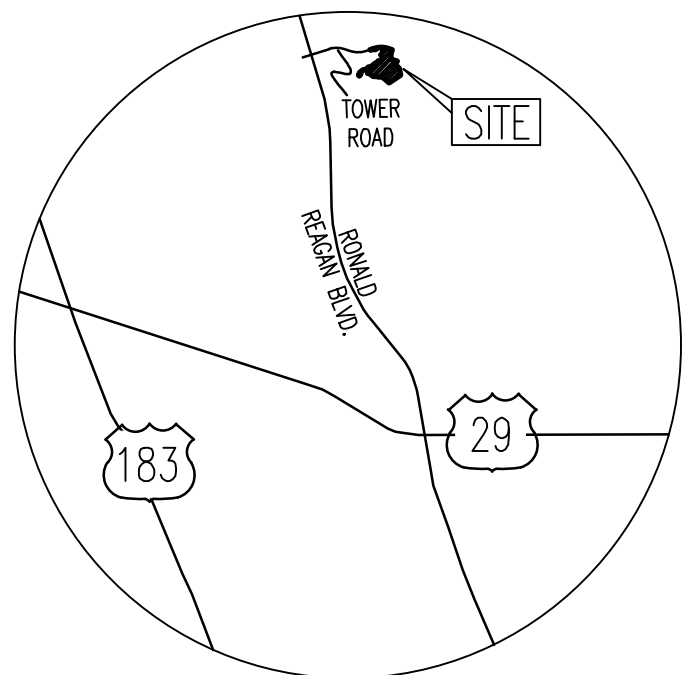
Becky Pruitt

**Date**

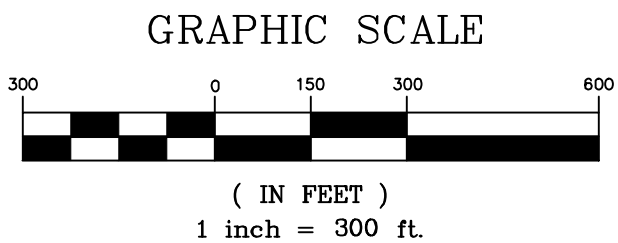
07/18/2024 10:51 AM

Started On: 07/18/2024 10:41 AM

SANTA RITA RANCH PHASE 2B, SECTION 1  
FINAL PLAT



LOCATION MAP



SHEET KEY MAP

LEGEND

- CAPPED 1/2" IRON ROD FOUND STAMPED "CBD SETSTONE"
- CAPPED 1/2" CAPPED IRON ROD SET STAMPED "CBD SETSTONE"
- DEVELOPED 100 YEAR FLOODPLAIN PER ATLAS-14
- B.L. BUILDING SETBACK LINE
- D.E. DRAINAGE EASEMENT
- L.S.E. LANDSCAPE EASEMENT
- P.U.E. PUBLIC UTILITY EASEMENT
- O.S. OPEN SPACE
- W.Q.E. WATER QUALITY EASEMENT
- W.S.E. WATER SURFACE ELEVATION
- D.R.W.C.TX. DEED RECORDS OF WILLIAMSON COUNTY, TEXAS
- O.P.R.W.C.TX. OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS

ORIGINAL SUBMITTAL DATE: MARCH 5, 2024

REVISED DATE: JUNE 20, 2024

OWNER:  
SRFV DEVELOPMENT, LLC.  
1700 CROSS CREEK DRIVE, STE. 100  
LIBERTY HILL, TX 78642

DEVELOPER:  
SRFV DEVELOPMENT, LLC.  
1700 CROSS CREEK LANE, STE. 100  
LIBERTY HILL, TX 78642

SURVEYOR:  
CARLSON, BRIGANCE & DOERING, INC.  
5501 WEST WILLIAM CANNON DRIVE  
AUSTIN, TEXAS 78749  
(512) 280-5160 phone

ENGINEER:  
CARLSON, BRIGANCE & DOERING, INC.  
5501 WEST WILLIAM CANNON DRIVE  
AUSTIN, TEXAS 78749  
(512) 280-5160 phone

TOTAL ACREAGE: 40.917 ACRES  
SURVEY: B. MANLOVE SURVEY, ABSTRACT NO. 417 AND  
WILLIAM W. SMITH SURVEY, ABSTRACT NO. 591

F.E.M.A. MAP NO. 48491C0275E  
WILLIAMSON COUNTY, TEXAS AND INCORPORATED AREAS.  
DATED: SEPTEMBER 26, 2008

TBM 1:  
CAPPED 1/2 INCH IRON ROD SET STAMPED "CONTROL"  
N = 10221342.40  
E = 3082144.18  
ELEVATION = 894.63' (NAVD '88)

TBM 2:  
CAPPED 1/2 INCH IRON ROD SET STAMPED "CONTROL"  
N = 10221815.61  
E = 3081978.68  
ELEVATION = 883.28' (NAVD '88)

BASIS OF BEARINGS – TEXAS COORDINATE SYSTEM OF 1983,  
CENTRAL ZONE (4203)

ELEVATION DATUM – NORTH AMERICAN VERTICAL DATUM OF 1988  
(NAVD '88)

TOTAL OF LOTS	86
SINGLE FAMILY LOTS:	83
O.S., L.S.E. & P.U.E. LOTS:	1
D.E., O.S., L.S.E. & P.U.E. LOTS:	1
W.Q.E., D.E., O.S., L.S.E. & P.U.E. LOTS:	1



Minimum Finished Floor Elevation (NAVD '88)		
Block	Lot	Min FFE
F	25	917.7'
F	26	917.7'
F	27	917.7'
F	29	917.7'
F	30	917.7'
F	31	917.7'
F	32	936.0'
F	33	939.0'
L	75	905.6'
L	76	905.6'
L	77	905.6'
L	78	905.6'
L	79	905.6'
L	80	905.6'
M	28	942.7'
M	29	943.0'
M	30	943.1'

SRFV DEVELOPMENT, LLC.  
(REMAINDER 507.772 AC)  
DOC. NO. 2020153944  
O.P.R.W.C.TX.

SRFV DEVELOPMENT, LLC.  
(REMAINDER 507.772 AC)  
DOC. NO. 2020153944  
O.P.R.W.C.TX.

SANTA RITA RANCH  
PHASE 1, SECTION 14  
DOC. NO. 2021193618  
O.P.R.W.C.TX.

SANTA RITA RANCH  
PHASE 2A, SECTION 2  
DOC. NO. 2021116530  
O.P.R.W.C.TX.

SANTA RITA RANCH  
PHASE 2A, SECTION 1  
DOC. NO. 2021114451  
O.P.R.W.C.TX.

SANTA RITA RANCH  
PHASE 2A, SECTION 4  
DOC. NO. 2022046570  
O.P.R.W.C.TX.

SANTA RITA RANCH  
PHASE 2A, SECTION 5  
DOC. NO. 2022058734  
O.P.R.W.C.TX.

ROAD TABLE

STREET NAMES	LINEAR FOOTAGE	R.O.W. WIDTH	PAVEMENT WIDTH	DESIGN SPEED	DESIGNATION	CLASSIFICATION
FLOWER VALLEY PARKWAY	40'	60' R.O.W.	40' FOC-FOC	35 M.P.H.	PUBLIC	COLLECTOR
COW CAMP LANE	2,397'	50' R.O.W.	33' FOC-FOC	25 M.P.H.	PUBLIC	LOCAL
ABETO COVE	40'	120' R.O.W.	103' FOC-FOC	25 M.P.H.	PUBLIC	LOCAL
WATERSOUND CIRCLE	39'	50' R.O.W.	33' FOC-FOC	25 M.P.H.	PUBLIC	LOCAL
BENT TWIG STREET	1,323'	50' R.O.W.	33' FOC-FOC	25 M.P.H.	PUBLIC	LOCAL
CASTILLO BEND	231'	50' R.O.W.	33' FOC-FOC	25 M.P.H.	PUBLIC	LOCAL
CEDRO BLANCO COVE	163'	50' R.O.W.	33' FOC-FOC	25 M.P.H.	PUBLIC	LOCAL
TROZA PASS	156'	50' R.O.W.	33' FOC-FOC	25 M.P.H.	PUBLIC	LOCAL
CATES COURT	118'	50' R.O.W.	33' FOC-FOC	25 M.P.H.	PUBLIC	LOCAL
MARANA COURT	102'	50' R.O.W.	33' FOC-FOC	25 M.P.H.	PUBLIC	LOCAL
TOTAL	4,609'					

SHEET NO. 1 OF 6

Carlson, Brigance & Doering, Inc.

FIRM ID #F3791 REG. # 10024900

Civil Engineering Surveying  
5501 West William Cannon Austin, Texas 78749  
Phone No. (512) 280-5160 Fax No. (512) 280-5165

GENERAL:

1. BEARINGS ARE BASED ON THE TEXAS COORDINATE SYSTEM, CENTRAL ZONE (4203), NAD83.
2. THIS SUBDIVISION LIES WITHIN THE CITY OF LIBERTY HILL EXTRA-TERRITORIAL JURISDICTION.
3. IT IS THE RESPONSIBILITY OF THE OWNER, NOT THE COUNTY, TO ASSURE COMPLIANCE WITH PROVISIONS OF ALL APPLICABLE STATE, FEDERAL AND LOCAL LAWS, AND REGULATIONS RELATING TO PLATTING AND DEVELOPMENT OF THIS PROPERTY. THE COUNTY ASSUMES NO RESPONSIBILITY FOR THE ACCURACY OF REPRESENTATIONS BY OTHER PARTIES IN THIS PLAT. FLOODPLAIN DATA, IN PARTICULAR, MAY CHANGE. IT IS FURTHER UNDERSTOOD THAT THE OWNERS OF THE TRACT OF LAND COVERED BY THIS PLAT MUST INSTALL AT THEIR OWN EXPENSE ALL TRAFFIC CONTROL DEVICES AND SIGNAGE THAT MAY BE REQUIRED BEFORE THE ROADS IN THE SUBDIVISION HAVE FINALLY BEEN ACCEPTED FOR MAINTENANCE BY THE COUNTY.
4. THIS PROPERTY IS SUBJECT TO A BLANKET-TYPE UTILITY EASEMENT GRANTED TO CHISHOLM TRAIL WATER SUPPLY CORPORATION IN VOLUME 939, PAGE 271, DEED RECORDS OF WILLIAMSON COUNTY, TEXAS.
5. ALL PUBLIC ROADWAYS AND EASEMENTS AS SHOWN ON THIS PLAT ARE FREE OF LIENS.

DRAINAGE AND FLOODPLAIN:

1. EXCEPT IN CERTAIN ISOLATED AREAS REQUIRED TO MEET ACCESSIBILITY REQUIREMENTS, THE MINIMUM LOWEST FINISHED FLOOR ELEVATION SHALL BE ONE FOOT HIGHER THAN THE HIGHEST SPOT ELEVATION THAT IS LOCATED WITHIN FIVE FEET OUTSIDE THE PERIMETER OF THE BUILDING, OR ONE FOOT ABOVE THE BFE, WHICHEVER IS HIGHER.
2. A DE FACTO CERTIFICATE OF COMPLIANCE IS HEREBY ISSUED FOR ALL LOTS WITHIN THIS SUBDIVISION EXCEPT LOTS 25-33, BLOCK F, LOTS 75-80, BLOCK L, AND LOTS 28-30, BLOCK M. THIS CERTIFICATE IS VALID UNTIL SUCH TIME AS FEMA REVISES OR NEWLY ADOPTS FLOODPLAIN BOUNDARIES IN THIS AREA.
3. THE PROPOSED 100-YR WATER SURFACE ELEVATION PER ATLAS 14 SHOWN ON THE PLAT WAS DETERMINED BY A STUDY PREPARED BY CALRSON, BRIGANCE & DOERING, INC., DATED DECEMBER 29, 2023. THE MINIMUM FINISHED FLOOR ELEVATIONS SHOWN ON THE PLAT WERE DETERMINED BY ADDING ONE (1) FOOT TO THE PROPOSED 100-YR WATER SURFACE ELEVATION PER ATLAS 14.
4. THIS SUBDIVISION IS SUBJECT TO STORM-WATER MANAGEMENT CONTROLS AS REQUIRED BY WILLIAMSON COUNTY SUBDIVISION REGULATIONS, SECTION B11.1, ON NEW DEVELOPMENT THAT WOULD EVOKE SUCH CONTROLS BEYOND EXISTING CONDITIONS.
5. MAINTENANCE RESPONSIBILITY FOR DRAINAGE WILL NOT BE ACCEPTED BY THE COUNTY OTHER THAN THAT ACCEPTED IN CONNECTION WITH DRAINING OR PROTECTING THE ROAD SYSTEM. MAINTENANCE RESPONSIBILITY FOR STORM WATER MANAGEMENT CONTROLS WILL REMAIN WITH THE OWNER.
6. ANY PROPOSED DEVELOPMENT THAT OBSTRUCTS OR DIVERTS FLOW WITHIN A DRAINAGE EASEMENT MAY NOT BE PERMITTED AND IS AT THE DISCRETION OF THE FLOODPLAIN ADMINISTRATOR.

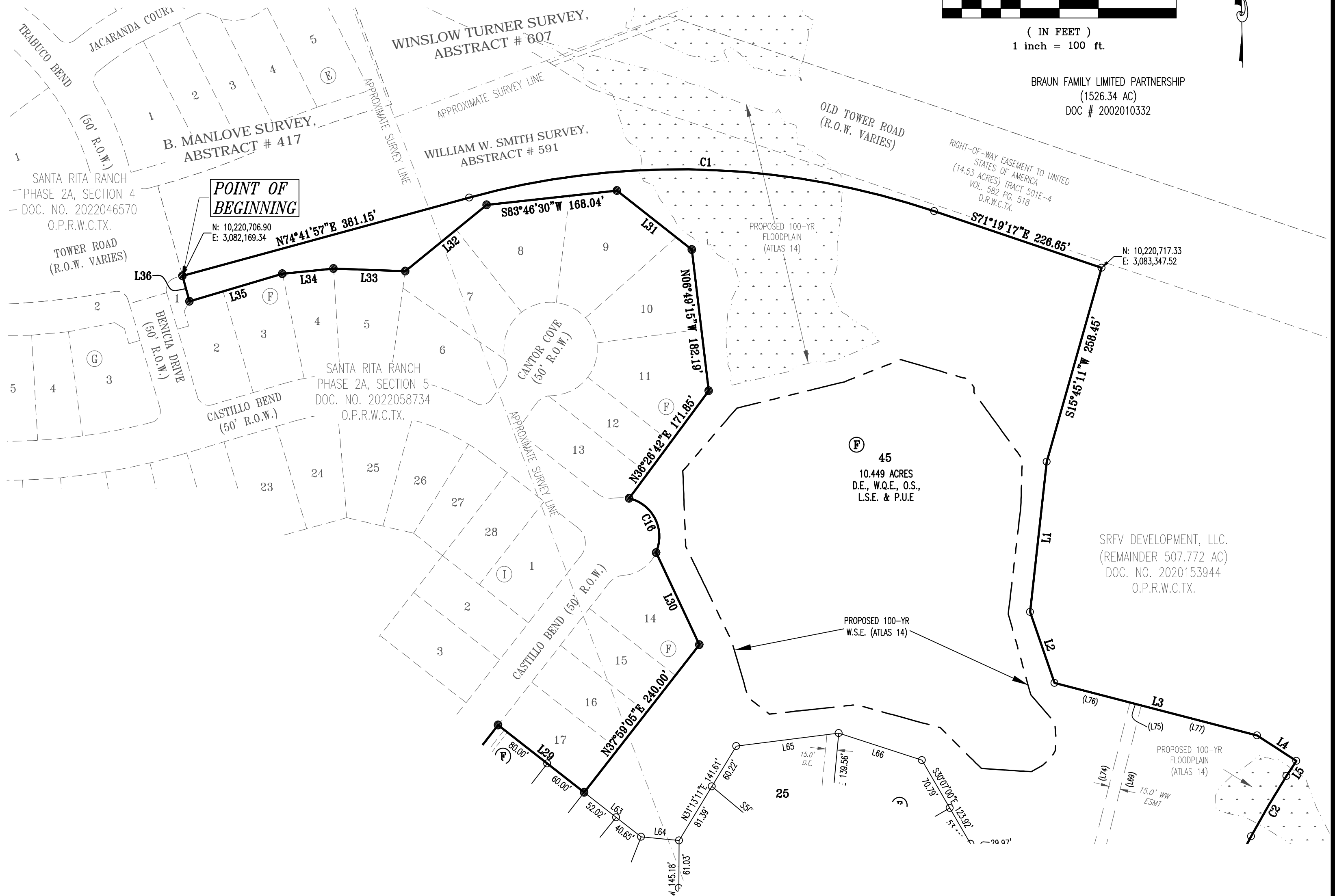
WATER AND WASTEWATER:

1. NO LOT IN THIS SUBDIVISION SHALL BE OCCUPIED UNTIL CONNECTION IS MADE TO AN APPROVED PUBLIC SEWER SYSTEM.
2. NO LOT IN THIS SUBDIVISION SHALL BE OCCUPIED UNTIL WATER SATISFACTORY FOR HUMAN CONSUMPTION IS AVAILABLE FROM A SOURCE IN ADEQUATE AND SUFFICIENT SUPPLY.
3. WATER SERVICE IS PROVIDED BY: WILLIAMSON COUNTY MUD 19C/ GEORGETOWN UTILITY SYSTEMS
4. WASTEWATER SERVICE IS PROVIDED BY: WILLIAMSON COUNTY MUD 19C/CITY OF LIBERTY HILL
5. ELECTRIC SERVICE IS PROVIDED BY: PEC

ROADWAY AND RIGHT-OF-WAY:

1. IN APPROVING THIS PLAT BY THE COMMISSIONERS COURT OF WILLIAMSON COUNTY, TEXAS, IT IS UNDERSTOOD THAT THE BUILDING OF ALL ROADS, AND OTHER PUBLIC THOROUGHFARES AND ANY BRIDGES OR CULVERTS NECESSARY TO BE CONSTRUCTED OR PLACED IS THE RESPONSIBILITY OF THE OWNER(S) OF THE TRACT OF LAND COVERED BY THIS PLAT IN ACCORDANCE WITH THE PLANS AND SPECIFICATIONS PRESCRIBED BY THE COMMISSIONERS COURT OF WILLIAMSON COUNTY, TEXAS. SAID COMMISSIONERS COURT ASSUMES NO OBLIGATION TO BUILD ANY OF THE ROADS, OR PUBLIC THOROUGHFARES SHOWN ON THIS PLAT, OR OF CONSTRUCTING ANY OF THE BRIDGES OR DRAINAGE IMPROVEMENTS IN CONNECTION THEREWITH. THE COUNTY WILL ASSUME NO RESPONSIBILITY FOR DRAINAGE WAYS OR EASEMENTS IN THE SUBDIVISION, OTHER THAN THOSE DRAINING OR PROTECTING THE ROAD SYSTEM.
2. SIDEWALKS SHALL BE MAINTAINED BY THE HOMEOWNERS' ASSOCIATION.
3. DRIVEWAY ACCESS TO LOTS WITHIN THIS SUBDIVISION FROM SIDE STREETS IS PROHIBITED.
4. IMPROVEMENTS WITHIN THE COUNTY ROAD RIGHT-OF-WAY INCLUDING, BUT NOT LIMITED TO LANDSCAPING, IRRIGATION, LIGHTING, CUSTOM SIGNS, ARE PROHIBITED WITHOUT FIRST OBTAINING AN EXECUTED LICENSE AGREEMENT WITH WILLIAMSON COUNTY.
5. NO CONSTRUCTION, PLANTING OR GRADING SHALL BE PERMITTED TO INTERFERE WITH SIGHT EASEMENTS BETWEEN THE HEIGHTS OF THREE AND EIGHT FEET AS MEASURED FROM THE CROWNS OF THE ADJACENT STREETS.
6. THE OWNER SHALL CREATE A MANDATORY HOMEOWNERS' ASSOCIATION THAT SHALL BE RESPONSIBLE FOR THE MAINTENANCE AND LIABILITY OF ANY LANDSCAPING, IRRIGATION, SIDEWALKS, ILLUMINATION, SUBDIVISION IDENTIFICATION SIGNS, WATER QUALITY FEATURES, ETC. PLACED WITHIN THE WILLIAMSON COUNTY RIGHT-OF-WAY. THIS ASSOCIATION SHALL HAVE ASSESSMENT AUTHORITY TO ENSURE THE PROPER FUNDING FOR MAINTENANCE.
7. A PUBLIC UTILITY EASEMENT 10 FEET WIDE IS HEREBY DEDICATED ADJACENT TO ALL STREET RIGHT-OF-WAY.

# SANTA RITA RANCH PHASE 2B, SECTION 1 FINAL PLAT



# SANTA RITA RANCH PHASE 2B, SECTION 1 FINAL PLAT

GRAPHIC SCALE

( IN FEET )  
1 inch = 100 ft.

SANTA RITA RANCH  
PHASE 2A, SECTION 5  
DOC. NO. 2022058734  
O.P.R.W.C.TX.

CASTILLO BEND  
(50' R.O.W.)

COW CAMP LANE  
(60' R.O.W.)

MARINA COURT  
(60' R.O.W.)

CEDEO BLANCO CT.  
(60' R.O.W.)

BENT TWIG STREET  
(60' R.O.W.)

FLOWER VALLEY PARKWAY  
(60' R.O.W.)

ROSETTA LOOP (50' R.O.W.)

PROPOSED 100-YR  
FLOODPLAIN  
(ATLAS 14)

1.192 AC. LIFT STATION ESMT.  
DOC NO. 2021164870  
O.P.R.W.C.TX.

SRFV DEVELOPMENT, LLC.  
(REMAINDER 507.772 AC)  
DOC. NO. 2020153944  
O.P.R.W.C.TX.

WATERSOUND  
CIRCLE  
(R.O.W. VARIES)

PUBLIC UTILITY EASEMENT  
(0.100 ACRE)  
DOC NO. 2024022338  
O.P.R.W.C.TX.

WILLIAM W. SMITH SURVEY,  
ABSTRACT # 591

B. MANLOVE SURVEY,  
ABSTRACT # 417

GEORGE W. GLASSCOCK  
SURVEY,  
ABSTRACT # 266

SANTA RITA RANCH  
PHASE 1, SECTION 14  
DOC. NO. 2021193618  
O.P.R.W.C.TX.

SANTA RITA RANCH  
PHASE 2A, SECTION 2  
DOC. NO. 2021116530  
O.P.R.W.C.TX.

PR  
W

SHEET NO. 3 OF 6

Carlson, Brigrance & Doering, Inc.

FIRM ID #F3791 REG. # 10024900

Civil Engineering Surveying  
5501 West William Cannon Austin, Texas 78749  
Phone No. (512) 280-5160 Fax No. (512) 280-5165

J: \AC3D\5557\Survey\PLAT - SRR 2B-1

# SANTA RITA RANCH PHASE 2B, SECTION 1 FINAL PLAT

GRAPHIC SCALE

( IN FEET )  
1 inch = 100 ft.

SHEET NO. 3 OF 6

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GRAPHIC SCALE

( IN FEET )  
1 inch = 100 ft.

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SANTA RITA RANCH PHASE 2B, SECTION 1  
FINAL PLAT

Curve Table						
Curve #	Length	Radius	Chord Direction	Chord Length	Tangent	DELTA
C1	604.92	1020.00	S88°18'40"E	596.09	311.65	33°58'46"
C2	89.55	1025.00	S30°22'59"W	89.53	44.81	5°00'21"
C3	429.72	445.00	S65°31'15"W	413.22	233.28	55°19'44"
C4	24.07	15.00	S08°06'30"E	21.57	15.51	91°55'46"
C5	23.56	15.00	S80°55'36"W	21.21	15.00	90°00'00"
C6	23.56	15.00	N09°04'24"W	21.21	15.00	90°00'00"
C7	23.56	15.00	N80°55'36"E	21.21	15.00	90°00'00"
C8	295.84	495.00	N53°02'55"E	291.46	152.49	34°14'36"
C9	22.44	15.00	N27°18'54"E	20.40	13.92	85°42'39"
C10	22.03	15.00	S57°37'21"E	20.11	13.55	84°09'51"
C11	107.39	495.00	N86°30'37"E	107.17	53.90	12°25'47"
C12	3.09	325.00	N06°59'41"W	3.09	1.54	0°32'38"
C13	105.79	325.00	N60°04'52"E	105.32	53.37	18°38'58"
C14	21.82	15.00	S87°34'03"E	19.95	13.35	83°21'10"
C15	21.99	15.00	N04°00'28"W	20.07	13.50	83°59'06"
C16	89.01	50.00	N26°28'46"W	77.71	61.74	101°59'39"
C17	222.37	275.00	S69°09'54"E	216.36	117.66	46°19'46"
C18	42.29	650.00	N89°32'03"E	42.28	21.15	3°43'40"
C19	22.66	15.00	N48°07'20"E	20.57	14.12	86°33'06"
C20	21.03	25.00	N19°14'54"W	20.41	11.18	48°11'23"
C21	241.19	50.00	S85°09'12"E	66.67	44.72	276°22'46"
C22	21.03	25.00	S28°56'29"W	20.41	11.18	48°11'23"
C23	22.66	15.00	S38°25'45"E	20.57	14.12	86°33'06"
C24	36.73	650.00	S80°05'10"E	36.73	18.37	3°14'16"
C25	88.38	275.00	S87°40'26"E	88.00	44.57	18°24'47"
C26	139.60	295.00	S83°19'26"E	138.30	71.13	27°06'46"
C27	21.56	15.00	N69°03'23"E	19.75	13.12	82°21'09"
C28	21.68	15.00	S13°31'48"E	19.84	13.23	82°49'12"
C29	198.56	295.00	S35°39'25"E	194.84	103.21	38°33'57"
C30	22.67	15.00	S59°40'32"E	20.58	14.14	86°36'10"
C31	20.38	660.00	N77°54'28"E	20.38	10.19	1°46'10"
C32	96.60	610.00	S74°15'21"W	96.50	48.40	9°04'24"
C33	440.51	870.00	S84°13'28"W	435.82	225.08	29°00'38"
C34	82.61	275.00	N89°52'33"W	82.30	41.62	17°12'39"
C35	48.65	51.00	S54°11'32"W	46.82	26.35	54°39'12"
C36	95.35	60.00	S72°23'33"W	85.63	61.11	91°03'12"
C37	39.94	51.00	N84°30'48"W	38.92	21.05	44°51'56"
C38	191.01	495.00	S84°06'30"W	189.82	96.71	22°06'32"
C39	22.62	15.00	S51°57'22"W	20.54	14.09	86°24'47"
C40	22.15	15.00	N33°32'41"W	20.19	13.65	84°35'20"
C41	194.18	495.00	N64°36'05"W	192.93	98.35	22°28'32"
C42	689.59	445.00	S82°15'01"W	622.63	435.69	88°47'17"
C43	216.96	495.00	N87°08'54"W	215.22	110.25	25°06'45"
C44	21.49	15.00	S64°21'42"W	19.70	13.06	82°05'31"
C45	144.17	275.00	S08°17'47"W	142.53	73.78	30°02'18"
C46	170.39	325.00	S08°17'47"W	168.44	87.20	30°02'18"
C47	23.27	15.00	S21°07'55"E	21.01	14.71	88°53'43"
C48	105.54	495.00	S59°28'18"E	105.34	52.97	12°12'57"
C49	166.71	445.00	S64°05'46"E	165.74	84.35	21°27'54"
C50	25.24	15.00	N56°57'38"E	22.37	16.78	96°25'18"

Curve Table						
Curve #	Length	Radius	Chord Direction	Chord Length	Tangent	DELTA
C51	241.19	50.00	S81°15'01"E	66.67	44.72	276°22'46"
C52	21.03	25.00	N15°20'43"W	20.41	11.18	48°11'23"
C53	21.03	25.00	S32°50'40"W	20.41	11.18	48°11'23"
C54	24.68	15.00	S38°22'41"E	21.99	16.16	94°15'19"
C55	151.11	445.00	N84°45'59"E	150.38	76.29	19°27'20"
C56	56.92	70.00	N51°44'34"E	55.37	30.14	46°35'31"
C57	92.25	60.00	N72°29'36"E	83.43	58.04	88°05'36"
C58	45.61	70.00	S82°07'36"E	44.81	23.65	37°19'59"
C59	110.74	325.00	N88°58'06"E	110.20	55.91	19°31'22"
C60	415.19	820.00	N84°13'28"E	410.77	212.15	29°00'38"
C61	22.67	15.00	N26°55'38"E	20.58	14.14	86°36'10"
C62	5.87	660.00	N69°58'26"E	5.87	2.93	0°30'34"
C63	344.25	245.00	N56°37'38"W	316.62	207.43	80°30'22"
C64	104.44	325.00	N87°40'26"W	104.00	52.68	18°24'47"
C65	145.17	600.00	N85°23'54"W	144.81	72.94	13°51'44"
C66	262.80	325.00	N69°09'54"W	255.69	139.06	46°19'46"
C67	46.99	495.00	N73°07'10"W	46.98	23.51	5°26'22"
C68	47.61	495.00	N67°38'39"W	47.60	23.83	5°30'41"
C69	57.15	495.00	N61°34'52"W	57.12	28.61	6°36'53"
C70	42.42	495.00	N55°49'07"W	42.41	21.22	4°54'36"
C71	46.72	445.00	N56°21'48"W	46.70	23.38	6°00'55"
C72	80.29	445.00	N64°32'23"W	80.18	40.25	10°20'15"
C73	66.88	445.00	N74°00'51"W	66.82	33.50	8°36'40"
C74	65.98	445.00	N82°34'02"W	65.92	33.05	8°29'42"
C75	40.70	495.00	S75°24'34"W	40.69	20.36	4°42'41"
C76	58.28	495.00	S81°08'18"W	58.25	29.17	6°44'46"
C77	48.48	495.00	S87°19'01"W	48.46	24.26	5°36'41"
C78	43.54	495.00	N87°21'27"W	43.53	21.79	5°02'25"
C79	67.14	610.00	S75°38'22"W	67.10	33.60	6°18'22"
C80	29.46	610.00	S71°06'10"W	29.46	14.73	2°46'02"
C81	49.93	870.00	S71°21'47"W	49.92	24.97	3°17'18"
C82	68.06	870.00	S75°14'55"W	68.04	34.05	4°28'57"
C83	48.61	870.00	S79°05'25"W	48.60	24.31	3°12'05"
C84	48.61	870.00	S82°17'30"W	48.60	24.31	3°12'05"
C85	58.34	870.00	S85°48'47"W	58.32	29.18	3°50'30"
C86	48.61	870.00	S89°20'05"W	48.60	24.31	3°12'05"
C87	48.61	870.00	N87°27'50"W	48.60	24.31	3°12'05"
C88	58.33	870.00	N83°56'33"W	58.32	29.18	3°50'30"
C89	11.41	870.00	N81°38'45"W	11.41	5.70	0°45'05"
C90	60.43	295.00	S49°04'16"E	60.33	30.32	1°14'41°5"
C91	47.29	295.00	S38°36'35"E	47.24	23.70	9°11'09"
C92	56.55	295.00	S28°31'31"E	56.46	28.36	10°58'58"
C93	34.29	295.00	S19°42'14"E	34.27	17.16	6°39'35"
C94	56.28	275.00	S84°19'51"E	56.19	28.24	11°43'37"
C95	32.09	275.00	N86°27'46"E	32.07	16.06	6°41'10"
C96	32.64	295.00	N86°17'22"E	32.62	16.34	6°20'23"
C97	66.71	295.00	S84°03'46"E	66.56	33.50	12°57'21"
C98	40.25	295.00	S73°40'34"E	40.22	20.16	7°49'02"
C99	15.01	50.00	N34°44'30"W	14.96	7.56	17°12'10"
C100	57.55	50.00	N06°50'05"E	54.43	32.44	65°57'00"

Curve Table						
Curve #	Length	Radius	Chord Direction	Chord Length	Tangent	DELTA
C101	48.52	50.00	N67°36'41"E	46.64	26.36	55°36'12"
C102	47.53	50.00	S57°21'07"E	45.76	25.74	54°28'14"
C103	57.55	50.00	S02°51'31"W	54.43	32.44	65°57'00"
C104	15.01	50.00	S44°26'06"W	14.96	7.56	17°12'10"
C105	24.30	275.00	S48°31'53"E	24.29	12.16	5°03'45"
C106	84.69	275.00	S59°53'06"E	84.36	42.68	17°38'42"
C107	101.85	275.00	S79°19'06"E	101.27	51.52	21°13'17"
C108	11.52	275.00	N88°52'15"E	11.52	5.76	2°24'02"
C109	48.31	275.00	N18°16'58"E	48.25	24.22	10°03'58"
C110	95.86	275.00	N03°15'48"E	95.38	48.42	19°58'20"
C111	56.71	325.00	S02°16'03"E	56.64	28.43	9°59'55"
C112	56.71	325.00	S07°43'52"W	56.64	28.43	9°59'55"
C113	46.43	325.00	S16°49'22"W	46.39	23.25	8°11'05"
C114	13.62	325.00	S22°06'55"W	13.62	6.81	2°24'03"
C115	42.36	50.00	N15°10'03"W	41.11	22.55	48°32'42"
C116	55.45	50.00	N40°52'35"E	52.65	30.97	63°32'34"
C117	48.29	50.00	S79°40'57"E	46.44	26.22	55°20'21"
C118	33.98	50.00	S32°32'30"E	33.33	17.68	38°56'33"
C119	61.10	50.00	S21°56'04"W	57.36	35.02	70°00'35"
C120	151.11	445.00	N84°45'59"E	150.38	76.29	19°27'20"
C121	16.85	325.00	N80°41'31"E	16.85	8.43	2°58'12"
C122	56.24	325.00	N87°08'05"E	56.17	28.19	9°54'56"
C123	37.65	325.00	S84°35'20"E	37.63	18.85	6°38'14"
C124	29.03	820.00	S82°17'04"E	29.03	14.51	2°01'41"
C125	79.98	820.00	S86°05'33"E	79.94	40.02	5°35'17"
C126	68.54	820.00	N88°43'07"E	68.52	34.29	4°47'22"
C127	57.11	820.00	N84°19'43"E	57.10	28.57	3°59'27"
C128	98.79	820.00	N78°52'55"E	98.73	49.45	6°54'09"
C129	81.74	820.00	N72°34'29"E	81.71	40.91	5°42'42"
C130	25.77	245.00	N19°23'14"W	25.76	12.90	6°01'33"
C131	108.65	245.00	N35°06'17"W	107.76	55.23	25°24'33"
C132	109.05	245.00	N60°33'39"W	108.15	55.44	25°30'11"
C133	100.78	245.00	N85°05'47"W	100.07	51.11	23°34'05"
C134	19.56	325.00	S84°50'37"W	19.55	9.78	3°26'51"
C135	55.78	325.00	N88°30'56"W	55.71	27.96	9°50'03"
C136	29.11	325.00	N81°01'59"W	29.10	14.56	5°07'52"
C137	49.33	600.00	N80°49'22"W	49.32	24.68	4°42'39"
C138	61.50	600.00	N86°06'53"W	61.48	30.78	5°52'23"
C139	34.33	600.00	S89°18'35"W	34.33	17.17	3°16'42"
C140	47.08	325.00	N88°10'47"W	47.04	23.58	8°17'59"
C141	46.47	325.00	N79°56'02"W	46.43	23.27	8°11'32"
C142	46.47	325.00	N71°44'31"W	46.43	23.27	8°11'32"
C143	66.18	325.00	N61°48'45"W	66.06	33.20	11°40'00"
C144	55.72	325.00	N51°04'03"W	55.65	27.93	9°49'23"
C145	0.88	325.00	N46°04'41"W	0.88	0.44	0°09'21"
C146	7.03	70.00	N72°09'49"E	7.02	3.52	5°45'01"
C147	49.90	70.00	N48°52'03"E	48.85	26.06	40°50'30"
C148	109.57	495.00	N80°56'01"W	109.35	55.01	12°40'58"

Line Table		
Line #	Length	Direction
L1	193.87	S06°20'25"W
L2	96.32	S18°57'02"E
L3	268.15	S75°26'37"E

# SANTA RITA RANCH PHASE 2B, SECTION 1

## FINAL PLAT

### FIELD NOTES

BEING ALL OF THAT CERTAIN 40.917 ACRE TRACT OF LAND OUT OF THE B. MANLOVE SURVEY, ABSTRACT NUMBER 417 AND THE WILLIAM W. SMITH SURVEY, ABSTRACT NUMBER 591, IN WILLIAMSON COUNTY, TEXAS, BEING A PORTION OF A CALLED 507.772 ACRE TRACT CONVEYED TO SRFV DEVELOPMENT, LLC. BY DEED RECORDED IN DOCUMENT NUMBER 2020153944, OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS, (O.P.R.W.C.TX.), SAID 40.917 ACRE TRACT OF LAND BEING MORE FULLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING, AT A CAPPED 1/2 INCH IRON ROD FOUND STAMPED "CBD SETSTONE", AT THE SOUTHEAST TERMINUS OF TOWER ROAD (R.O.W. VARIES), ACCORDING TO THE PLAT OF SANTA RITA RANCH PHASE 2A, SECTION 4, A SUBDIVISION RECORDED IN DOCUMENT NUMBER 2022046570, O.P.R.W.C.TX., SAME BEING THE NORTHEAST CORNER OF LOT 1, BLOCK F, SANTA RITA RANCH PHASE 2A, SECTION 5, A SUBDIVISION RECORDED IN DOCUMENT NUMBER 2022058734, O.P.R.W.C.TX., FOR THE NORTHWEST CORNER AND THE POINT OF BEGINNING OF THE HEREIN DESCRIBED TRACT;

THENCE, OVER AND ACROSS SAID 507.772 ACRE TRACT, THE FOLLOWING EIGHTEEN (18) COURSES AND DISTANCES, NUMBERED 1 THROUGH 18:

- 1) N74°41'57"E, A DISTANCE OF 381.15 FEET TO A CAPPED 1/2 INCH IRON ROD SET STAMPED "CBD SETSTONE" FOR CORNER, AT THE BEGINNING OF A CURVE TO THE RIGHT;
- 2) ALONG SAID CURVE TO THE RIGHT, HAVING A RADIUS OF 1020.00 FEET, AN ARC LENGTH OF 604.92 FEET, AND A CHORD THAT BEARS S88°18'40"E, A DISTANCE OF 596.09 FEET TO A CAPPED 1/2 INCH IRON ROD SET STAMPED "CBD SETSTONE" FOR CORNER;
- 3) S71°19'17"E, A DISTANCE OF 226.65 FEET TO A CAPPED 1/2 INCH IRON ROD SET STAMPED "CBD SETSTONE" FOR THE NORTHEAST CORNER OF THE HEREIN DESCRIBED TRACT;
- 4) S15°45'11"W, A DISTANCE OF 258.45 FEET TO A CAPPED 1/2 INCH IRON ROD SET STAMPED "CBD SETSTONE" FOR CORNER;
- 5) S06°20'25"W, A DISTANCE OF 193.87 FEET TO A CAPPED 1/2 INCH IRON ROD SET STAMPED "CBD SETSTONE" FOR CORNER;
- 6) S18°57'02"E, A DISTANCE OF 96.32 FEET TO A CAPPED 1/2 INCH IRON ROD SET STAMPED "CBD SETSTONE" FOR CORNER;
- 7) S75°26'37"E, A DISTANCE OF 268.15 FEET TO A CAPPED 1/2 INCH IRON ROD SET STAMPED "CBD SETSTONE" FOR CORNER;
- 8) S57°07'06"E, A DISTANCE OF 60.00 FEET TO A CAPPED 1/2 INCH IRON ROD SET STAMPED "CBD SETSTONE" FOR CORNER;
- 9) S32°53'10"W, A DISTANCE OF 23.14 FEET TO A CAPPED 1/2 INCH IRON ROD SET STAMPED "CBD SETSTONE" FOR CORNER, AT THE BEGINNING OF A CURVE TO THE LEFT;
- 10) ALONG SAID CURVE TO THE LEFT, HAVING A RADIUS OF 1025.00 FEET, AN ARC LENGTH OF 89.55, AND WHOSE CHORD BEARS S30°22'59"W A DISTANCE OF 89.53 FEET TO A CAPPED 1/2 INCH IRON ROD SET STAMPED "CBD SETSTONE" FOR CORNER;
- 11) S27°52'48"W, A DISTANCE OF 73.77 FEET TO A CAPPED 1/2 INCH IRON ROD SET STAMPED "CBD SETSTONE" FOR CORNER;
- 12) S62°07'12"E, A DISTANCE OF 50.00 FEET TO A CAPPED 1/2 INCH IRON ROD SET STAMPED "CBD SETSTONE" FOR CORNER;
- 13) S52°39'56"E, A DISTANCE OF 95.00 FEET TO A CAPPED 1/2 INCH IRON ROD SET STAMPED "CBD SETSTONE" FOR CORNER;
- 14) S40°57'56"E, A DISTANCE OF 142.95 FEET TO A CAPPED 1/2 INCH IRON ROD SET STAMPED "CBD SETSTONE" FOR CORNER;
- 15) S11°12'27"E, A DISTANCE OF 185.00 FEET TO A CAPPED 1/2 INCH IRON ROD SET STAMPED "CBD SETSTONE" FOR CORNER;
- 16) S78°47'33"W, A DISTANCE OF 13.51 FEET TO A CAPPED 1/2 INCH IRON ROD SET STAMPED "CBD SETSTONE" FOR CORNER;
- 17) S11°12'27"E, A DISTANCE OF 137.06 FEET TO A CAPPED 1/2 INCH IRON ROD SET STAMPED "CBD SETSTONE" FOR CORNER;
- 18) S14°59'50"E, A DISTANCE OF 63.85 FEET TO A CAPPED 1/2 INCH IRON ROD FOUND STAMPED "CBD SETSTONE", BEING AN ANGLE POINT ON THE NORTH LINE OF LOT 35, BLOCK A, SANTA RITA RANCH PHASE 1, SECTION 14, A SUBDIVISION RECORDED IN DOCUMENT NUMBER 2021193618, O.P.R.W.C.TX., FOR THE SOUTHEAST CORNER OF THE HEREIN DESCRIBED TRACT;

THENCE, S57°00'11"W, OVER AND ACROSS SAID 507.772 ACRE TRACT, WITH THE NORTH LINE OF SAID LOT 35, BLOCK A, A DISTANCE OF 750.00 FEET TO A CAPPED 1/2 INCH IRON ROD FOUND STAMPED "CBD SETSTONE", FOR THE NORTHWEST CORNER OF SAID LOT 35, BLOCK A;

THENCE, OVER AND ACROSS SAID 507.772 ACRE TRACT, THE FOLLOWING FOURTEEN (14) COURSES AND DISTANCES, NUMBERED 1 THROUGH 14:

- 1) N52°14'02"W, A DISTANCE OF 519.41 FEET TO A CAPPED 1/2 INCH IRON ROD SET STAMPED "CBD SETSTONE" FOR CORNER;
- 2) S80°38'29"W, A DISTANCE OF 127.10 FEET TO A CAPPED 1/2 INCH IRON ROD SET STAMPED "CBD SETSTONE" FOR CORNER;
- 3) N81°15'01"W, A DISTANCE OF 139.98 FEET TO A CAPPED 1/2 INCH IRON ROD SET STAMPED "CBD SETSTONE" FOR CORNER;
- 4) N78°11'00"W, A DISTANCE OF 152.24 FEET TO A CAPPED 1/2 INCH IRON ROD SET STAMPED "CBD SETSTONE" FOR CORNER;
- 5) N53°56'45"W, A DISTANCE OF 210.75 FEET TO A CAPPED 1/2 INCH IRON ROD SET STAMPED "CBD SETSTONE" FOR CORNER;
- 6) N73°03'59"W, A DISTANCE OF 143.48 FEET TO A CAPPED 1/2 INCH IRON ROD SET STAMPED "CBD SETSTONE" FOR CORNER;
- 7) N03°31'49"E, A DISTANCE OF 144.21 FEET TO A CAPPED 1/2 INCH IRON ROD SET STAMPED "CBD SETSTONE" FOR CORNER, AT THE BEGINNING OF A CURVE TO THE LEFT;
- 8) ALONG SAID CURVE TO THE LEFT, HAVING A RADIUS OF 445.00 FEET, AN ARC LENGTH OF 429.72 FEET, AND A CHORD THAT BEARS S65°31'15"W, A DISTANCE OF 413.22 FEET TO A CAPPED 1/2 INCH IRON ROD SET STAMPED "CBD SETSTONE" FOR CORNER, AT THE BEGINNING OF A CURVE TO THE LEFT;
- 9) ALONG SAID CURVE TO THE LEFT, HAVING A RADIUS OF 15.00 FEET, AN ARC LENGTH OF 24.07 FEET, AND A CHORD THAT BEARS S08°06'30"E, A DISTANCE OF 21.57 FEET TO A CAPPED 1/2 INCH IRON ROD SET STAMPED "CBD SETSTONE" FOR CORNER;
- 10) S36°02'36"W, A DISTANCE OF 120.00 FEET TO A CAPPED 1/2 INCH IRON ROD SET STAMPED "CBD SETSTONE", AT THE BEGINNING OF A CURVE TO THE LEFT, FOR CORNER;
- 11) ALONG SAID CURVE TO THE LEFT, HAVING A RADIUS OF 15.00 FEET, AN ARC LENGTH OF 23.56 FEET, AND A CHORD THAT BEARS S80°55'36"W A DISTANCE OF 21.21 FEET TO A CAPPED 1/2 INCH IRON ROD SET STAMPED "CBD SETSTONE", FOR THE SOUTHWEST CORNER OF THE HEREIN DESCRIBED TRACT;
- 12) N54°04'24"W, A DISTANCE OF 50.00 FEET TO A CAPPED 1/2 INCH IRON ROD SET STAMPED "CBD SETSTONE" FOR CORNER;
- 13) N35°55'36"E, A DISTANCE OF 30.00 FEET TO A CAPPED 1/2 INCH IRON ROD SET STAMPED "CBD SETSTONE", AT THE BEGINNING OF A CURVE TO THE LEFT, FOR CORNER;
- 14) ALONG SAID CURVE TO THE LEFT, HAVING A RADIUS OF 15.00 FEET, AN ARC LENGTH OF 23.56 FEET, AND A CHORD THAT BEARS N09°04'24"W A DISTANCE OF 21.21 FEET TO A CAPPED 1/2 INCH IRON ROD FOUND STAMPED "CBD SETSTONE", BEING AT THE SOUTHEAST TERMINUS OF FLOWER VALLEY PARKWAY (60' R.O.W.), SAME BEING THE NORTHEAST CORNER OF LOT 11, BLOCK L, SANTA RITA RANCH PHASE 2A, SECTION 2, A SUBDIVISION RECORDED IN DOCUMENT NUMBER 2021116530, O.P.R.W.C.TX., FOR CORNER;

THENCE, N35°55'36"E, WITH THE TERMINUS LINE OF SAID FLOWER VALLEY PARKWAY, SAME BEING THE EAST LINE OF SAID SANTA RITA RANCH PHASE 2A, SECTION 2, OVER AND ACROSS SAID 507.772 ACRE TRACT OF LAND, A DISTANCE OF 60.00 FEET TO A CAPPED 1/2 INCH IRON ROD FOUND STAMPED "CBD SETSTONE", BEING AT THE NORTHEAST TERMINUS OF SAID FLOWER VALLEY PARKWAY, AT THE BEGINNING OF A CURVE TO THE LEFT, FOR CORNER;

### FIELD NOTES (CONT'D)

THENCE, OVER AND ACROSS SAID 507.772 ACRE TRACT, THE FOLLOWING NINE (9) COURSES AND DISTANCES, NUMBERED 1 THROUGH 9:

- 1) ALONG SAID CURVE TO THE LEFT, HAVING A RADIUS OF 15.00 FEET, AN ARC LENGTH OF 23.56 FEET, AND A CHORD THAT BEARS N80°55'36"E, A DISTANCE OF 21.21 FEET TO A CAPPED 1/2 INCH IRON ROD SET STAMPED "CBD SETSTONE" FOR CORNER;
- 2) N35°55'36"E, A DISTANCE OF 15.52 FEET TO A CAPPED 1/2 INCH IRON ROD SET STAMPED "CBD SETSTONE", AT THE BEGINNING OF A CURVE TO THE RIGHT, FOR CORNER;
- 3) ALONG SAID CURVE TO THE RIGHT, HAVING A RADIUS OF 495.00 FEET, AN ARC LENGTH OF 295.84 FEET, AND A CHORD THAT BEARS N53°02'55"E, A DISTANCE OF 291.46 FEET TO A CAPPED 1/2 INCH IRON ROD SET STAMPED "CBD SETSTONE", AT THE BEGINNING OF A CURVE TO THE LEFT, FOR CORNER;
- 4) ALONG SAID CURVE TO THE LEFT, HAVING A RADIUS OF 15.00 FEET, AN ARC LENGTH OF 22.44 FEET, AND A CHORD THAT BEARS N27°18'54"E, A DISTANCE OF 20.40 FEET TO A CAPPED 1/2 INCH IRON ROD SET STAMPED "CBD SETSTONE", FOR CORNER;
- 5) N74°27'34"E, A DISTANCE OF 60.00 FEET TO A CAPPED 1/2 INCH IRON ROD SET STAMPED "CBD SETSTONE", FOR CORNER;
- 6) S15°32'26"E, A DISTANCE OF 1.21 FEET TO A CAPPED 1/2 INCH IRON ROD SET STAMPED "CBD SETSTONE", AT THE BEGINNING OF A CURVE TO THE LEFT, FOR CORNER;
- 7) ALONG SAID CURVE TO THE LEFT, HAVING A RADIUS OF 15.00 FEET, AN ARC LENGTH OF 22.03 FEET, AND A CHORD THAT BEARS S57°37'21"E, A DISTANCE OF 20.11 FEET TO A CAPPED 1/2 INCH IRON ROD SET STAMPED "CBD SETSTONE", AT THE BEGINNING OF A CURVE TO THE RIGHT, FOR CORNER;
- 8) ALONG SAID CURVE TO THE RIGHT, HAVING A RADIUS OF 495.00 FEET, AN ARC LENGTH OF 107.39 FEET, AND A CHORD THAT BEARS N86°30'37"E, A DISTANCE OF 107.17 FEET TO A CAPPED 1/2 INCH IRON ROD SET STAMPED "CBD SETSTONE", FOR CORNER;
- 9) N04°11'23"E, A DISTANCE OF 149.13 FEET TO A CAPPED 1/2 INCH IRON ROD FOUND STAMPED "CBD SETSTONE", BEING AT THE SOUTHWEST CORNER OF LOT 31, BLOCK G, SANTA RITA RANCH PHASE 2A, SECTION 5, A SUBDIVISION RECORDED IN DOCUMENT NUMBER 2022058734, O.P.R.W.C.TX., SAME BEING THE SOUTHWEST CORNER OF SAID SANTA RITA RANCH PHASE 2A, SECTION 5, FOR CORNER;

THENCE, OVER AND ACROSS SAID 507.772 ACRE TRACT, WITH THE SOUTH, EAST AND NORTH LINES OF SAID SANTA RITA RANCH PHASE 2A, SECTION 5, THE FOLLOWING TWENTY-TWO (22) COURSES AND DISTANCES, NUMBERED 1 THROUGH 22:

- 1) N83°16'38"E, A DISTANCE OF 201.15 FEET TO A CAPPED 1/2 INCH IRON ROD FOUND STAMPED "CBD SETSTONE", AT THE BEGINNING OF A CURVE TO THE LEFT, FOR CORNER;
- 2) ALONG SAID CURVE TO THE LEFT, HAVING A RADIUS OF 325.00 FEET, AN ARC LENGTH OF 3.09 FEET, AND A CHORD THAT BEARS N06°59'41"W, A DISTANCE OF 3.09 FEET TO A CAPPED 1/2 INCH IRON ROD FOUND STAMPED "CBD SETSTONE", FOR CORNER;
- 3) N82°44'00"E, A DISTANCE OF 147.87 FEET TO A CAPPED 1/2 INCH IRON ROD FOUND STAMPED "CBD SETSTONE", FOR CORNER;
- 4) N19°25'49"W, A DISTANCE OF 89.07 FEET TO A CAPPED 1/2 INCH IRON ROD FOUND STAMPED "CBD SETSTONE", AT THE BEGINNING OF A CURVE TO THE LEFT, FOR CORNER;
- 5) ALONG SAID CURVE TO THE LEFT, HAVING A RADIUS OF 325.00 FEET, AN ARC LENGTH OF 105.79 FEET, AND A CHORD THAT BEARS N60°04'52"E, A DISTANCE OF 105.32 FEET TO A CAPPED 1/2 INCH IRON ROD FOUND STAMPED "CBD SETSTONE", AT THE BEGINNING OF A CURVE TO THE RIGHT, FOR CORNER;
- 6) ALONG SAID CURVE TO THE RIGHT, HAVING A RADIUS OF 15.00 FEET, AN ARC LENGTH OF 21.82 FEET, AND A CHORD THAT BEARS S87°34'03"E, A DISTANCE OF 19.95 FEET TO A CAPPED 1/2 INCH IRON ROD FOUND STAMPED "CBD SETSTONE", FOR CORNER;
- 7) N43°59'59"E, A DISTANCE OF 50.00 FEET TO A CAPPED 1/2 INCH IRON ROD FOUND STAMPED "CBD SETSTONE", AT THE BEGINNING OF A CURVE TO THE RIGHT, FOR CORNER;
- 8) ALONG SAID CURVE TO THE RIGHT, HAVING A RADIUS OF 15.00 FEET, AN ARC LENGTH OF 21.99 FEET, AND A CHORD THAT BEARS N04°00'28"W, A DISTANCE OF 20.07 FEET TO A CAPPED 1/2 INCH IRON ROD FOUND STAMPED "CBD SETSTONE", FOR CORNER;
- 9) N37°59'05"E, A DISTANCE OF 114.12 FEET TO A CAPPED 1/2 INCH IRON ROD FOUND STAMPED "CBD SETSTONE", FOR CORNER;
- 10) S52°00'55"E, A DISTANCE OF 140.00 FEET TO A CAPPED 1/2 INCH IRON ROD FOUND STAMPED "CBD SETSTONE", FOR CORNER;
- 11) N37°59'05"E, A DISTANCE OF 240.00 FEET TO A CAPPED 1/2 INCH IRON ROD FOUND STAMPED "CBD SETSTONE", FOR CORNER;
- 12) N25°06'25"W, A DISTANCE OF 130.50 FEET TO A CAPPED 1/2 INCH IRON ROD FOUND STAMPED "CBD SETSTONE", AT THE BEGINNING OF A CURVE TO THE LEFT, FOR CORNER;
- 13) ALONG SAID CURVE TO THE LEFT, HAVING A RADIUS OF 50.00 FEET, AN ARC LENGTH OF 89.01 FEET, AND A CHORD THAT BEARS N26°28'46"W A DISTANCE OF 77.71 FEET TO A CAPPED 1/2 INCH IRON ROD FOUND STAMPED "CBD SETSTONE", FOR CORNER;
- 14) N36°26'42"E, A DISTANCE OF 171.85 FEET TO A CAPPED 1/2 INCH IRON ROD FOUND STAMPED "CBD SETSTONE", FOR CORNER;
- 15) N06°49'15"W, A DISTANCE OF 182.19 FEET TO A CAPPED 1/2 INCH IRON ROD FOUND STAMPED "CBD SETSTONE", FOR CORNER;
- 16) N51°49'15"W, A DISTANCE OF 122.31 FEET TO A CAPPED 1/2 INCH IRON ROD FOUND STAMPED "CBD SETSTONE", FOR CORNER;
- 17) S83°46'30"W, A DISTANCE OF 168.04 FEET TO A CAPPED 1/2 INCH IRON ROD FOUND STAMPED "CBD SETSTONE", FOR CORNER;
- 18) S50°46'00"W, A DISTANCE OF 134.66 FEET TO A CAPPED 1/2 INCH IRON ROD FOUND STAMPED "CBD SETSTONE", FOR CORNER;
- 19) N87°49'07"W, A DISTANCE OF 92.00 FEET TO A CAPPED 1/2 INCH IRON ROD FOUND STAMPED "CBD SETSTONE", FOR CORNER;
- 20) S84°09'47"W, A DISTANCE OF 65.90 FEET TO A CAPPED 1/2 INCH IRON ROD FOUND STAMPED "CBD SETSTONE", FOR CORNER;
- 21) S73°30'05"W, A DISTANCE OF 124.27 FEET TO A CAPPED 1/2 INCH IRON ROD FOUND STAMPED "CBD SETSTONE", FOR CORNER;
- 22) N15°18'03"W, A DISTANCE OF 33.69 FEET TO THE POINT OF BEGINNING AND CONTAINING 40.917 ACRES OF LAND.

BEARING BASIS: TEXAS COORDINATE SYSTEM OF 1983, CENTRAL ZONE (4203)

## SHEET NO. 5 OF 6



Carlson, Brigrance & Doering, Inc.

FIRM ID #F3791 ♦ REG. # 10024900

Civil Engineering  
5501 West William Cannon  
Phone No. (512) 280-5160

♦ ♦ ♦  
Surveying  
Austin, Texas 78749  
Fax No. (512) 280-5165

J: \AC3D\5557\Survey\PLAT – SRR 2B–1

# SANTA RITA RANCH PHASE 2B, SECTION 1 FINAL PLAT

STATE OF TEXAS §  
COUNTY OF WILLIAMSON §

I, JAMES EDWARD HORNE, VICE PRESIDENT, SRFV DEVELOPMENT, LLC, OWNER THAT CERTAIN CALLED 507.772 ACRE TRACT OF LAND CONVEYED IN DOCUMENT NUMBER 2020153944, OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS, SITUATED IN THE B. MANLOVE SURVEY, ABSTRACT NUMBER 417, AND ALSO IN THE WILLIAM W. SMITH SURVEY, ABSTRACT NUMBER 591, WILLIAMSON COUNTY, TEXAS, AND DO HEREBY SUBDIVIDE SAID TRACTS AS SHOWN HEREON, AND DO HEREBY CONSENT TO ALL PLAT NOTE REQUIREMENTS SHOWN HEREON, AND DO HEREBY FOREVER DEDICATE TO THE PUBLIC THE ROADS, ALLEYS, RIGHTS-OF-WAY, EASEMENTS AND PUBLIC PLACES SHOWN HEREON FOR SUCH PUBLIC PURPOSES AS WILLIAMSON COUNTY MAY DEEM APPROPRIATE. THIS SUBDIVISION IS TO BE KNOWN AS,

## "SANTA RITA RANCH PHASE 2B, SECTION 1 FINAL PLAT"

TO CERTIFY WHICH, WITNESS BY MY HAND THIS 3 DAY OF July, 2024

SRFV DEVELOPMENT, LLC.  
A TEXAS LIMITED LIABILITY COMPANY

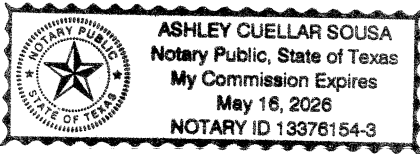
BY: [Signature]  
JAMES EDWARD HORNE, VICE PRESIDENT  
1700 CROSS CREEK LANE, STE. 100  
LIBERTY HILL, TX 78642

STATE OF TEXAS §  
COUNTY OF WILLIAMSON §

BEFORE ME THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED JAMES EDWARD HORNE, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT OF WRITING, AND HE ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATION THEREIN EXPRESSED AND IN THE CAPACITY THEREIN STATED.

WITNESS MY HAND AND SEAL OF OFFICE, THIS THE 3<sup>rd</sup> DAY OF July, 2024 A.D.

[Signature]  
NOTARY PUBLIC IN AND FOR WILLIAMSON COUNTY, TEXAS



CONSENT OF MORTGAGEE

THE UNDERSIGNED, BEING THE HOLDER OF TWO DEEDS OF TRUST LIENS SECURED BY THE PROPERTY, THE FIRST DATED OCTOBER 31, 2013 RECORDED AS DOCUMENT NO. 2013103003 IN THE OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS, SECURING A NOTE OF EVEN DATE THEREWITH, AND THE SECOND DATED JANUARY 31, 2018 RECORDED AS DOCUMENT NO. 2018009177, SECURING A NOTE OF EVEN DATE THEREWITH, EXECUTES THIS DECLARATION SOLELY FOR THE PURPOSES OF EVIDENCING ITS CONSENT TO THE TERMS AND PROVISIONS HEREOF.

INTERNATIONAL BANK OF COMMERCE,  
A TEXAS BANKING ASSOCIATION

BY: [Signature]  
PRINTED NAME: Nick Fuhrman  
TITLE: Executive Vice President

STATE OF TEXAS  
COUNTY OF Travis

BEFORE ME ON THIS DAY PERSONALLY APPEARED Nicholas Fuhrman, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATION THEREIN EXPRESSED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS THE 2 DAY OF July, 2024 A.D.

BY: [Signature]  
NOTARY PUBLIC, STATE OF TEXAS

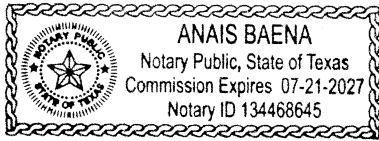
PRINTED NAME: Anais Baena

MY COMMISSION EXPIRES: 07-21-2027

CITY OF LIBERTY HILL APPROVAL

THE CITY OF LIBERTY HILL, TEXAS ACKNOWLEDGES RECEIPT OF THIS PLAT FOR REVIEW AND/OR APPROVAL IN CONJUNCTION WITH PLANNING PURPOSES AND PAYMENT OF APPLICABLE FEES FOR THE PROVISION OF WATER AND/OR WASTEWATER SERVICES.

[Signature] 7/10/2024  
PAUL BRANDENBURG, CITY MANAGER  
CITY OF LIBERTY HILL, TEXAS



ROAD NAME & 911 ADDRESSING APPROVAL

ROAD NAME AND ADDRESS ASSIGNMENTS VERIFIED THIS THE 8 DAY OF July, 2024 A.D.

[Signature]  
WILLIAMSON COUNTY ADDRESSING COORDINATOR  
WILLIAMSON COUNTY, TEXAS

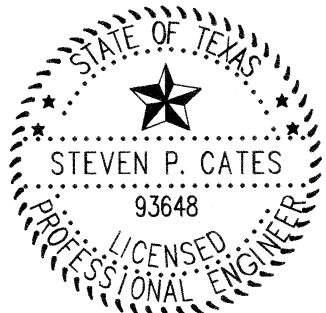
PRINTED NAME: Cindy Bridges

STATE OF TEXAS §  
COUNTY OF TRAVIS §

NO PORTION OF THIS TRACT IS WITHIN THE 100 YEAR FLOOD PLAIN AS SHOWN ON FLOOD INSURANCE RATE COMMUNITY PANEL #48491C0275E, EFFECTIVE SEPTEMBER 26, 2008 FOR WILLIAMSON COUNTY, TEXAS.

I, STEVEN P. CATES, P.E., AM AUTHORIZED UNDER THE LAWS OF THE STATE OF TEXAS, TO PRACTICE THE PROFESSION OF ENGINEERING, AND HEREBY CERTIFY THAT THIS SUBDIVISION PLAT COMPLIES WITH THE REQUIREMENTS OF WILLIAMSON COUNTY.

ENGINEERING BY: [Signature] 7/2/2024  
STEVEN P. CATES, P.E. NO. 93648  
CARLSON, BRIGANCE & DOERING, INC.  
5501 WEST WILLIAM CANNON DRIVE,  
AUSTIN, TEXAS 78749



CARLSON, BRIGANCE, & DOERING, INC.  
ID # F3791

THIS FLOOD STATEMENT, AS DETERMINED BY A H.U.D.-F.I.A. FLOOD INSURANCE RATE MAP, DOES NOT IMPLY THAT THE PROPERTY OR THE IMPROVEMENTS THEREON WILL BE FREE FROM FLOODING OR FLOOD DAMAGE. ON RARE OCCASIONS, GREATER FLOODS CAN AND WILL OCCUR, AND FLOOD HEIGHTS MAY INCREASE BY MAN-MADE OR NATURAL CAUSES.

THIS STATEMENT SHALL NOT CREATE LIABILITY ON THE PART OF ENGINEER OR SURVEYOR.

STATE OF TEXAS §  
COUNTY OF TRAVIS §

I, JOHN DAVID KIPP, R.P.L.S., AM AUTHORIZED UNDER THE LAWS OF THE STATE OF TEXAS, TO PRACTICE THE PROFESSION OF SURVEYING, AND HEREBY CERTIFY THAT THIS SUBDIVISION PLAT COMPLIES WITH THE WILLIAMSON COUNTY SUBDIVISION ORDINANCE. ALL EASEMENTS OF RECORD ARE SHOWN OR NOTED ON THE PLAT AS FOUND ON THE TITLE POLICY ISSUED BY TITLE RESOURCES GUARANTY COMPANY, GF NO. 2010289-COM, EFFECTIVE DATE JUNE 10, 2020, ISSUED DATE JUNE 19, 2020.

SURVEYED BY: [Signature] 07/02/2024  
JOHN DAVID KIPP, R.P.L.S. NO. 5844  
CARLSON, BRIGANCE & DOERING, INC.  
5501 WEST WILLIAM CANNON DRIVE,  
AUSTIN, TEXAS 78749  
jkipp@cbdeng.com



STATE OF TEXAS §  
COUNTY OF WILLIAMSON §

I, BILL GRAVELL JR., COUNTY JUDGE OF WILLIAMSON COUNTY, TEXAS, DO HEREBY CERTIFY THAT THIS MAP OR PLAT, WITH FIELD NOTES HEREON, FOR A SUBDIVISION HAVING BEEN FULLY PRESENTED TO THE COMMISSIONERS COURT OF WILLIAMSON COUNTY, TEXAS, AND BY THE SAID COURT DULY CONSIDERED, WERE ON THIS DAY APPROVED AND THAT THIS PLAT IS AUTHORIZED TO BE REGISTERED AND RECORDED IN THE PROPER RECORDS OF THE COUNTY CLERK OF WILLIAMSON COUNTY, TEXAS.

[Signature] DATE  
BILL GRAVELL JR., COUNTY JUDGE  
WILLIAMSON COUNTY, TEXAS

STATE OF TEXAS §  
COUNTY OF WILLIAMSON §

I, NANCY RISTER, CLERK OF THE COUNTY COURT OF SAID COUNTY, DO HEREBY CERTIFY THAT THE FOREGOING INSTRUMENT IN WRITING, WITH ITS CERTIFICATE OF AUTHENTICATION WAS FILED FOR RECORD IN MY OFFICE ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_ A.D., AT \_\_\_\_\_ O'CLOCK, \_\_\_\_\_M., AND DULY RECORDED THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_ A.D., AT \_\_\_\_\_ O'CLOCK, \_\_\_\_\_M. IN THE OFFICIAL PUBLIC RECORDS OF SAID COUNTY IN INSTRUMENT NO. \_\_\_\_\_.

TO CERTIFY WHICH, WITNESS MY HAND AND SEAL AT THE COUNTY COURT OF SAID COUNTY, AT MY OFFICE IN GEORGETOWN, TEXAS, THE DATE LAST SHOWN ABOVE WRITTEN.

NANCY RISTER, CLERK COUNTY COURT  
OF WILLIAMSON COUNTY, TEXAS

BY: \_\_\_\_\_, DEPUTY

PRINTED NAME: \_\_\_\_\_

### SHEET NO. 6 OF 6



**Carlson, Brigance & Doering, Inc.**  
FIRM ID #F3791 ♦ REG. # 10024900  
Civil Engineering ♦ Surveying  
5501 West William Cannon ♦ Austin, Texas 78749  
Phone No. (512) 280-5160 ♦ Fax No. (512) 280-5165

J: \AC3D\5557\Survey\PLAT - SRR 2B-1

**Commissioners Court - Regular Session****29.****Meeting Date:** 07/23/2024

NACIO Awards PIO Office

**Submitted By:** Becky Pruitt, County Judge**Department:** County Judge**Agenda Category:** Regular Agenda Items

---

**Information****Agenda Item**

Discuss, consider and take appropriate action recognizing the Public Affairs Office for awards received from the National Association of County Information Officers during the National Association of Counties annual conference.

**Background**

Williamson County Public Affairs was the recipient of two 2024 NACIO Awards of Excellence for superior performance in the categories of Best General Information Campaign for the Williamson County 2023 Bond Election and for Best Social Media Campaign for Williamson County Emergency Communications Hiring.

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**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

*No file(s) attached.*

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**Form Review****Inbox**

County Judge Exec Asst. (Originator)

Form Started By: Becky Pruitt

Final Approval Date: 07/18/2024

**Reviewed By**

Becky Pruitt

**Date**

07/18/2024 10:51 AM

Started On: 07/18/2024 10:41 AM

**Commissioners Court - Regular Session****30.****Meeting Date:** 07/23/2024

Don Thornton Retirement

**Submitted By:** Michael Knipstein, EMS**Department:** EMS**Agenda Category:** Regular Agenda Items

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**Information****Agenda Item**

Discuss, consider, and take appropriate action on recognizing Community Health Paramedic Don Thornton on his retirement from Williamson County EMS after 35 years of service.

**Background**

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**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

*No file(s) attached.*

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**Form Review****Inbox**

County Judge Exec Asst.

Form Started By: Michael Knipstein

Final Approval Date: 06/26/2024

**Reviewed By**

Becky Pruitt

**Date**

06/26/2024 09:32 AM

Started On: 06/26/2024 08:13 AM

**Commissioners Court - Regular Session****31.****Meeting Date:** 07/23/2024

Mission Lifeline

**Submitted By:** Michael Knipstein, EMS**Department:** EMS**Agenda Category:** Regular Agenda Items

---

**Information****Agenda Item**

Discuss, consider and take appropriate action on acknowledging Williamson County EMS as the recipient of the American Heart Association Mission Lifeline Gold recognition.

**Background**

Recognize Williamson County EMS for their continued work, training and commitment in improving the overall quality of care for heart attack and stroke patients in Williamson County. Williamson County EMS has received the award 10 years in a row.

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**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

Certificate

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**Form Review****Inbox**

County Judge Exec Asst.

Form Started By: Michael Knipstein

Final Approval Date: 07/09/2024

**Reviewed By**

Becky Pruitt

**Date**

07/09/2024 10:56 AM

Started On: 07/03/2024 08:55 AM



American Heart Association.  
Mission:Lifeline®  
EMS

## 2024 Mission: Lifeline® EMS Recognition

The American Heart Association proudly recognizes

### Williamson County EMS Georgetown, Texas

#### Mission: Lifeline®-EMS - GOLD with Target: Heart Attack Honor Roll Achievement Award

The American Heart Association/American Stroke Association recognizes this prehospital provider organization for demonstrating continued success in using the **Mission Lifeline®** program.

Thank you for applying the most up-to-date evidence-based treatment guidelines to improve patient care and outcomes in the community you serve.\*

Nancy Brown  
Chief Executive Officer  
American Heart Association

Joseph C. Wu, MD, PhD, FAHA  
President  
American Heart Association

\*For more information, please visit [Heart.org/MissionLifeline](https://heart.org/MissionLifeline)



**Commissioners Court - Regular Session****32.****Meeting Date:** 07/23/2024

comp item FY25

**Submitted For:** Rebecca Clemons**Submitted By:** Rebecca Clemons, Human Resources**Department:** Human Resources**Agenda Category:** Regular Agenda Items

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**Information****Agenda Item**

Discuss, consider and take appropriate action on compensation related items for Fiscal Year 2025.

**Background**

Presentation is attached.

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**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

Comp.FY25.HR

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**Form Review****Inbox**

County Judge Exec Asst.

Form Started By: Rebecca Clemons

Final Approval Date: 07/12/2024

**Reviewed By**

Becky Pruitt

**Date**

07/12/2024 08:53 AM

Started On: 07/11/2024 03:19 PM



# Compensation FY25

July 23, 2024



# Consumer Price Index (CPI)

- We utilize the Dallas and Houston area Consumer Price Index's (CPI)
  - May 2024 – 5% (Dallas)
  - June 2024 - 2.1% (Houston)



# Historical Summary

- Salary study process helps us to ensure our salary grade chart is staying competitive for new hires
- Tenure chart funded annually for law enforcement
- Cost of Living Adjustment (COLA)/Merit recommendations from HR
  - FY23 – COLA of 5% and merit of 3% was recommended by HR and approved by Commissioners Court
  - FY24 – recommended merit increase at 4%; Commissioners Court approved recommendation



# FY25 Recommendations

- Data collected and reviewed with peers from salary study market
  - FY25 COLA and merit recommendation\*
- Grant funded positions must have funding available within the grant for increases
  - L and C chart funding
  - New position funding over the minimum
  - Williamson County Elected Officials – COLA

\*Per policy small offices would be funded at 1% additional



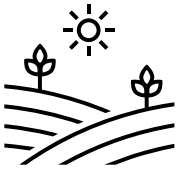
# Salary Study Results Round 2.1

- Reviewed 667 positions and 216 different classifications
- Positions with grade changes – 643
- Positions with title changes - 110
- Classifications after salary study - 234
- Total cost of changes - \$ 1,015,132.74\*

\*This includes already approved changes for Pre Trial and Technology Services, as well as the addition of Engineers from Road and Bridge and Infrastructure

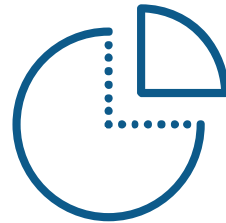
# Texas Counties and Districts Retirement System (TCDRS)

1,121 Benefit Payees



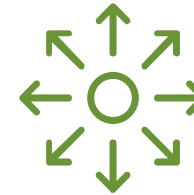
## Retiree COLA Recommendations

2024 was 1% increase  
2023 was 2% increase



## Historical Recommendations

2024 rate was 16.05%, which included the equivalent of a 700K lump sum  
2023 rate was 15.54%, & 700K lump sum



## FY25 Recommendations

Retiree COLA  
Elected Rate  
1 of 28 counties with a 250% match



**Commissioners Court - Regular Session****33.****Meeting Date:** 07/23/2024

FY 2024/2025 Proposed Budget Order

**Submitted For:** Bill Gravell**Submitted By:** Andrea Schiele, County Judge**Department:** County Judge**Agenda Category:** Regular Agenda Items

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**Information****Agenda Item**

Discuss, consider and take appropriate action on the Fiscal Year 2024/2025 Budget Order.

**Background**

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**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

FY 2024/2025 Budget Order - Tracked Changes

FY 2024/2025 Budget Order - No Mark Up

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**Form Review****Inbox**

County Judge Exec Asst. (Originator)

Form Started By: Andrea Schiele

Final Approval Date: 07/18/2024

**Reviewed By**

Becky Pruitt

**Date**

07/18/2024 12:01 PM

Started On: 07/17/2024 04:23 PM

**STATE OF TEXAS  
COUNTY OF WILLIAMSON  
AN ORDER ADOPTING THE 2024/2025 COUNTY BUDGET**

WHEREAS, the Williamson County Commissioners Court is authorized and required to adopt an annual budget for all Williamson County officials and their departments after due consideration;

WHEREAS, the Williamson County Commissioners Court did invite and encourage public participation from county officers, precinct officers, department heads, and the general public, as to the various needs of the citizens of Williamson County for the fiscal year 2024/2025;

WHEREAS, the Williamson County Commissioners Court, after a full discussion of the needs, did make changes in the proposed budget filed by the County Judge in accordance with law; NOW

THEREFORE, BE IT ORDERED BY THE WILLIAMSON COUNTY COMMISSIONERS COURT that the proposed budget filed by the County Budget Officer and amended by the Commissioners Court be adopted with the following provisions:

**POLICIES RELATED TO COMPENSATION AND BENEFITS**

**I. SALARIES**

1. Salaries for County and Precinct Officials are set as follows:

a)	Judge of the County Court	\$159,116.88
b)	Judge of the County Court at Law #1	\$170,999.96
c)	Judge of the County Court at Law #2	\$170,999.96
d)	Judge of the County Court at Law #3	\$193,399.96
e)	Judge of the County Court at Law #4	\$193,399.96
f)	Judge of the County Court at Law #5	\$156,999.96
g)	County Attorney	\$176,586.80
h)	County Sheriff	\$165,548.76
i)	County Clerk	\$141,076.78
j)	District Clerk	\$141,076.78
k)	County Tax Assessor/Collector	\$141,932.96
l)	County Treasurer	\$130,783.90
m)	Each County Commissioner	\$139,859.98
n)	Each Justice of the Peace	\$121,113.98
o)	Each Constable	\$116,287.86

2. The number of employee positions established and authorized for each official and/or department, the maximum allowable salary for each position, and the job titles are reflected in the annual approved county budget filed with the County Clerk.

## II. HOLIDAYS

The established holiday schedule for paid holidays for the 2024/2025 budget year is as follows:

Veterans Day	Monday	November 11, 2024
Thanksgiving Holiday	Thursday Friday	November 28, 2024 November 29, 2024
Christmas Holiday	Tuesday Wednesday	December 24, 2024 December 25, 2024
New Year's Holiday	Wednesday	January 1, 2025
Martin Luther King Day	Monday	January 20, 2025
President's Day	Monday	February 17, 2025
Good Friday	Friday	April 18, 2025
Memorial Day	Monday	May 26, 2025
Emancipation Day	Thursday	June 19, 2025
Independence Holiday	Friday	July 4, 2025
Labor Day	Monday	September 1, 2025

Note: The Williamson County Employee Policy Manual contains the policies for employee usage of paid holiday time as well as other policies affecting payroll related matters.

## III. SUPPLEMENTAL PAY

Williamson County recognizes the following supplemental pay additives. The departments/offices are responsible for ensuring that the employees selected meet all of the requirements established by their offices. In the event an employee separates from Williamson County's employment, any supplemental pay will be calculated through the last day worked. Please note that total amounts may not be exact due to the rounding within our systems.

1. Field Training Officer Pay (FTO) –Designated positions listed below will be paid per month:

**Sheriff's Office** – Maximum of 19 positions, including two CID, \$175  
**Corrections** – Maximum of 32 positions, \$175  
**Emergency Medical Services** – Maximum of 20 positions, \$175

**Emergency Communications** - Maximum of 16 positions, \$100 per pay period

2. Supplemental Pay - Designated positions will be paid amount listed per month.

**Sheriff's Office** – Maximum of 10 positions for CIT at \$250 per month  
- Maximum of 32 positions for Detectives at \$350 per month

**Corrections** – ~~Maximum of 24 positions for All~~ Bailiffs at \$250 per month  
Maximum of 2 positions for Detective at \$350 per month.  
Maximum of 4 positions for Lead Control Room Officer at \$250 per month  
Maximum of 2 position for Paramedic at \$1,100 per month  
Maximum of 5 positions for EMT-Advanced at \$700 per month  
Maximum of 22 positions for EMT-Basic at \$400 per month

**Commented [AS1]:** Per HR and Budget

**Emergency Medical Services** - Maximum of 11 positions for EMT- Advanced at \$300 per month

3. On-Call Pay – Specific positions listed below are classified as eligible for on-call pay due to the demand for after hour services.

**District Attorney's Office** – Maximum of 1 Asst. District Attorney, \$100 per week from the General Fund and \$500 from the District Attorney's Asset Forfeiture Funds.

**Facilities Maintenance** – Maximum of 2 non-exempt positions, \$100 per week

**Public Safety IT** – Maximum of 1 position, \$200 per week

**WC Radio Communication System** - Maximum of 1 position, \$100 per week

**Sheriff's Office** – Maximum of 2 Detectives, \$100 per week  
Maximum of 1 Sergeant, \$100 per week  
Maximum of 1 Crime Scene, \$100 per week  
Maximum of 1 Animal Control Officer, \$100 per week  
Maximum of 1 Livestock Deputy, \$100 per week  
Maximum of 1 Victims Assistance, \$100 per week

**Corrections** - Maximum of 4 Commissioned Corrections Officers, \$100 per week

4. Board Certification by the Texas Board of Legal Specialization Supplemental Pay - This supplement is paid by the office listed below to all attorneys who maintain certification by the Texas Board of Legal Specialization.

**District Attorney** – Maximum of 18 positions, \$5,000 per employee to be paid equally over 26 pay periods out of the District Attorney Asset Forfeiture Fund.

5. Board Supplements – Designated positions will be paid for serving on a specific board(s).

**Juvenile Board** – County Judge and District Judges (6), \$400 per month.

6. County Supplements – Williamson County portion of elected state positions.

**District Attorney** – 1 position, \$18,000, paid equally over 26 pay periods

**District Judges** – 6 positions, \$13,200 per year, paid equally over 26 pay periods.

7. Court Admin Supplement – Paid to the Court Admin of the presiding District Judge, for additional duties. 1 position, \$5,500 per year, paid equally over 26 pay periods.

Paid to the Court Admin of the presiding County Court at Law Judge, for additional duties. 1 position, \$5,500 per year, paid equally over 26 pay periods.

**Commented [AS2]:** Requested by HR

8. Bilingual Stipend – Paid to the approved employee with funding allocated during the annual budget process for additional duties. Number of positions approved will vary based on workplace needs.

**Basic** - \$50 per month for full time, annually \$600

\$25 per month for part time, annually \$300

**Commented [AS3]:** Requested by County Judge's Office/Recommended by HR

**Advanced** - \$100 per month for full time, annually \$1,200

\$50 per month for part time, annually \$600

9. Shift Differential Supplement – Paid to the approved employees who are required to work non-traditional hours due to County business needs. The following criteria guide the use of shift differential. (1) Is only paid for fulltime, non-exempt positions in the amount of \$150 per month (2) Is paid to employees whose regular work schedule (defined as at least 75% or more) has a daily start time between 3 p.m. and 3 a.m. and (3) They must be on the approved list below and departments must have sufficient funds within their budget to pay any shift differential requests.

Corrections – up to 100 positions

Sheriff's Office – up to 57 positions

Juvenile – up to 50 positions

Emergency Communications – up to 30 positions

**Commented [AS4]:** Requested by HR

#### **IV. CATASTROPHIC EVENT PAY**

##### **PURPOSE**

Establish a policy for Williamson County setting forth the compensation of exempt and non-exempt employees for an activation of the Williamson County Emergency Operation Plan during a declared disaster, catastrophic event, or qualifying event. Nothing in this policy shall

be construed as changing the "at will" status of any person employed by Williamson County.

## **BACKGROUND**

Williamson County will compensate those essential employees who are required to work outside of their normal work schedule when assisting in the management of a local qualifying event, or when necessary to assist other agencies in managing events outside of the local jurisdiction. Examples of qualifying events include, but are not limited to, the following:

- A. Certain catastrophic local events including, but not limited to: floods, hurricanes, tornados, and other Acts of God, nuclear, chemical, and biological emergencies, terrorist attack(s), or any other emergency declared by a federal, state or local authority.
- B. When assigned to support an event, internal or external, to the County's jurisdiction; For personnel assigned and deployed to select teams, including, but not limited to: Williamson County Emergency Operations Center and Local, Regional, State and Federal Deployments.

## **POLICY**

### **1. Non-exempt Compensation**

Any non-exempt employee who is recalled to duty during a catastrophic event, who works in excess of forty (40) hours in a work week, or 86-hours in the pay period for those on the law enforcement pay plan, will be paid overtime for additional hours worked. Note that the general rules of compensable time apply to work performed under the circumstances covered by this policy. Refer to the Williamson County Handbook or contact Human Resources if you have questions about what is considered compensable time.

### **2. Exempt Compensation**

At the Commissioners Court discretion, any salaried exempt employee who is required to work hours in excess of their normal work schedule (eighty hours in a pay period) during a declared disaster, Catastrophic Event, or qualifying event as outlined in this procedure may be compensated during the declaration period at a determined hourly rate. Only pay periods with hours worked that equal or exceed 88 hours and at least 8 hours for the event, should be submitted for possible compensation.

## **V. FINANCIAL POLICIES**

- 1. **Fund Balance Policy:** Williamson County recognizes the financial importance of maintaining an appropriate level of Unassigned Fund Balance. A formalized Fund Balance Policy demonstrates to the taxpayer fiscal prudence and the ability to meet its obligations in a timely manner. Independent financial analysts rate the county's financial stability. The county's

credit strength and strong management control reported by these analysts is, in part, a result of this Fund Balance Policy.

Williamson County will maintain reservations of Fund Balance, in accordance with Governmental Accounting and Financial Standards Board Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. This Policy shall only apply to the County's governmental funds. Fund Balance shall be composed of non-spendable, restricted, committed, assigned and unassigned amounts.

2. **General Fund:** Unassigned Fund Balance represents the difference between assets and liabilities that is available for appropriation.

Williamson County will maintain an appropriate level of Unassigned Fund Balance in the General Fund to protect against a reduction of services due to temporary revenue shortfalls or unexpected one-time expenditures. It also helps to ensure stable tax rates. The level of Unassigned Fund Balance for the General Fund shall not be less than 35% of total General Fund budgeted expenditures.

The goal of each year's budget process will be to adopt a budget that maintains compliance with the General Fund Unassigned Fund Balance Policy. If it is determined there is a surplus (an amount exceeding the target limit), the funds may be designated or appropriated for the following, including, but not limited to:

- Tax rate stabilization.
- Only one-time, non-recurring expenditures, such as capital improvement needs.
- Address any shortfall in related funds, i.e. Road and Bridge Fund.
- Reduction of debt; to include capital leases.

If it is determined there is a deficit (an amount below the lower limit), the County must develop a plan to rebuild the Unassigned Fund Balance to 35%.

3. **Tobacco Fund:** The initial distribution of Williamson County's share of the settlement established the fund in 1999. Revenues to the fund consist of interest income and the annual distribution by the state of the state trust earnings. To ensure continuation of the fund, the Williamson County Commissioners Court has designated the portion of fund balance representing the amount of the original settlement (\$2.5M). Designation means that this amount, or "principal" balance, cannot be expended. In addition to the original settlement amount, each year, 20% of the revenues from both interest income and the annual distribution from the state will be added to the designated fund balance in order to allow the fund to grow over time. Only 80% of revenues earned from interest and the earnings distributed annually by the state will be budgeted and expended. When determining the next year's budget, the amount available to expend will be calculated using actual revenue and interest revenue amounts from May 1<sup>st</sup> of the previous year to April 30<sup>th</sup> of the current year. Any unspent funds at the end of the fiscal year will be available to budget in the next year. If Tobacco Fund expenditures are budgeted to offset expenditures in other funds, the actual program cost to the other Funds will be determined prior to transferring in any dollars from the Tobacco Fund. This available balance will be tracked annually by the County Auditor's office.

4. **Self-Insured Health Plan Fund Policy:** Unassigned Fund Balance represents the difference between assets and liabilities that is available for appropriation. Williamson County will maintain an appropriate level of Unassigned Fund Balance in the Benefits Fund to protect against an inability to pay for claims and administration associated with the self-insured health plan due to temporary revenue shortfalls. It also helps to ensure stable employer and employee contribution rates.

The Self-Funded Health Plan Fund currently has a “goal of reaching and maintaining 35% of expected claims”. The goal of each year’s budget process will be to endeavor to adopt a budget that maintains compliance with the Benefits Fund Unassigned Fund Balance Policy.

If it is determined there is a surplus (an amount exceeding the target limit), the funds may be designated or appropriated for contribution rate stabilization.

If it is determined there is a deficit (an amount below the lower limit), the County may develop a plan to rebuild the Unassigned Fund Balance to 25% of expected claims.

5. **Radio Communication Systems (RCS) Fund Policy:** Unassigned Fund Balance represents the difference between assets and liabilities that is available for appropriation. Williamson County will maintain an appropriate level of Unassigned Fund Balance in the Radio Communications Systems Fund to protect against unforeseen operating issues. These unforeseen issues can result from environmental or project related items. It also helps to ensure stable radio user fees for the user community.

The Radio Communication Systems Fund has a “goal of reaching and maintaining 30% of total Radio Communication Systems expenditure budget.

If it is determined there is a surplus (an amount exceeding the target limit), the funds may be designated or appropriated for:

- Only one-time, non-recurring expenditures, such as tower improvements
- Fee stabilization

If it is determined there is a deficit, the Radio Communication Systems Board will develop and recommend a plan to the County to rebuild the Unassigned Fund Balance to 30%.

#### **Use and Distribution of Specific Special Revenue Funds and Accounts**

6. **Child Safety Fund:** – This fund is used to deposit a \$1.50 fee collected on each vehicle registration and court costs collected by justice, county, or district courts for violations that occur within a school-crossing zone of \$25 per violation. This fund is used to provide a school crossing guard program and/or programs designed to enhance child safety, health, or nutrition. The Commissioners Court, by an order adopted in October 2010, has directed these funds to be distributed in the following manner: 10% of Total Collections less an administrative fee shall be distributed to the Williamson County’s Children’s Advocacy Center. The remainder shall be distributed to the school districts on a pro rata basis based on attendance. These funds will be distributed annually after the close of the prior fiscal year.

7. **School Fund:** Williamson County maintains a working interest ownership in two natural gas producing properties located on what was formerly county-owned property. The mineral rights that have been retained are designated to be distributed to school districts within the county based on the number of students who reside in the county. This distribution will occur annually at the close of each fiscal year and will coincide with the distribution of the Child Safety Fund proceeds.

8. **Employee Fund:** The Employee fund is used to deposit proceeds collected from Williamson County's vending machine contract. Use of these funds must be **pre-approved** by the County Judge.

These funds may be used for the following purposes:

- a) To offset the cost of county employee events
- b) Flowers for the death of a county employee only
- c) An award or plaque upon retirement for employee recognition. All purchases must display (i.e. engraving) information regarding the purpose of the employee recognition. (Purchasing guidelines must be adhered to):
  - i. The employee must be vested (8 years of service)
  - ii. \$60.00 allowed for employees with up to 15 years of service
  - iii. \$120.00 allowed for employees with over 15 years of service
- d) Employee recognition events and programs
- e) Maximum of \$300.00 allowed towards a reception/light refreshments for the retirement or departure of an:
  - i. Elected Official serving in his/her capacity for at least 1 term
  - ii. Department Head who must be vested (8 years of service)
  - iii. Employee with 20 years of service or more

No reimbursement of sales tax will be allowed.

The amount allowed for use may never exceed the actual balance in the fund.

9. **WM-City of Hutto and Hutto ISD Fund:** The WM-City of Hutto and Hutto ISD Fund consists of proceeds paid by Waste Management annually. Per the agreement, these funds represent 2% of the Tip Fee and are to be expended for the benefit of the City of Hutto and Hutto ISD. The expenditures are at the County's sole option. The annual distribution will be allocated 50% to the City of Hutto and 50% to Hutto ISD. Each entity is required to request any disbursements from the fund.

10. **Williamson County Community Facility Fund:** This fund consists of fees collected through the Williamson County Landfill. Community organizations, groups, and individuals may submit a funding request to the Williamson County Commissioners Court for the construction, improvement, or remodel of community facilities located in Williamson County that serve a public purpose.

11. **Financial – General Procedures**

- a) Any mailings sent by a county department or official using county funds must be in furtherance of legitimate county business and must comply with all state ethics rules and other laws and regulations.
- b) All county meetings should be held in county facilities whenever feasible and such facilities are available. If the county meeting space is not available, other publicly owned facilities, such as those owned by cities, utility districts, or school districts, should be utilized as the rental of these facilities is often at little or no cost.
- c) All recruitment items purchased must comply with Article III, section 52 of the Texas Constitution. Thus, the predominant purpose of any expenditures on recruitment materials must be to accomplish a “direct” public purpose and be in compliance with the provisions of this policy in order to ensure that Williamson County receives a return of public benefit from said expenditures. Williamson County recognizes the need to identify, recruit and hire qualified employees.
  - i) Funds for recruitment items must be approved during the annual budget process.
  - ii) Items must not state the name of any individual, but instead the name of the county and/or department or office.
  - iii) “Give away” items such as pens, pencils, etc. should not exceed \$5.00 per item.

All purchases must follow procurement guidelines.

## **VI. PURCHASING – GENERAL PROCEDURES**

1. Williamson County adheres to Texas Local Government Code and Williamson County Purchasing Policy. Williamson County Purchasing and Procurement Card (P-Card) policies are intended to provide consistent procedures for the acquisition of materials, supplies, and services required by Williamson County. The responsibility to adhere to all Purchasing and P-Card policies rests with the employee, supervisor, department head, or elected officials who certifies conformance to them.
2. The Williamson County Purchasing Manual, P-Card Manual, as well as other more detailed information directing specific purchasing procedures and processes, can be located on the SharePoint Purchasing Portal at: <https://wilco365.sharepoint.com/purchasingportal>.

This site provides county departments access to:

- a. Policies, Procedures and Manuals
- b. Training Materials
- c. Forms
- d. Guides and other tools to assist in the purchasing process

3. The County Auditor's Office will audit P-Card Expense Reports monthly. Cardholder infractions will be addressed and may result in disciplinary action as recommended by the Purchasing Department and the County Auditor's Office. Actions may include:

- a. Retraining
- b. Reduction of credit limits
- c. Suspension of account

**Theft, fraud or intentional policy violations may result in permanent closure of account or termination of employment, based on severity of violation.**

4. Any questions related to compliance with intent of county Purchasing Policies should be directed to the Purchasing Department prior to making a purchase.

<http://www.wilco.org/CountyDepartments/Purchasing>

## **VII. COUNTY VEHICLES**

1. It is prohibited by law to utilize county owned vehicles for personal use. Any county employee that resides outside the county and utilizes a county owned vehicle during their workday, is required to return that vehicle to their primary work location following their assigned work shift. Elected Officials or Senior Directors may grant an employee the ability to take a County vehicle home for a specific occasion or an event, if it is in the business interest of the County to do so.

The following is an all-inclusive list of positions that may be required to respond to emergencies outside of their normal work assignments, and may, with the concurrence of their department head or elected official, take a county vehicle to their residence, within Williamson County, at the end of their shift to allow them to respond as required.

- a) The Sheriff and paid law enforcement as follows: Sheriff's Patrol Deputies, Sheriff's Detectives, on call Crime Scene Technician, on call Animal Control Officers, Sergeants, Lieutenants, Commander and Chiefs
- b) Each Constable and Deputy Constables
- c) Investigators in the District Attorney and County Attorneys offices
- d) Two on call maintenance employees designated by the Maintenance Division Director
- e) Division Commanders, and Operation Commander(s) approved by EMS Director
- f) The Fire Marshal Special Operations Chief, Asst. Fire Marshal, Special Operations Asst. Chief, and On Call Hazmat Special Operations Captain, when on call
- g) The Assistant County Engineer for Maintenance Operations, the Director of Field Operations, (9) Senior Foremen and Foreman
- h) The Director of Emergency Management and the Deputy Director of Emergency Management
- i) The Wireless Communications Tower Technician

The Senior Director of Emergency Services and the Sheriff have the discretion to assign a vehicle to an appropriate member of their department to facilitate a specific response to emergency scenes or events, on a case by case basis, where the resources are requested and needed. This shall only be done in times of high risk, high probability events, or during scheduled special “large scale” events where response is likely. This assignment shall be tracked and reported to the Commissioners Court.

*The following list has been grandfathered by the court, will not be expanded, unless approved by the Commissioners Court, and shall show significant decreases in each budget year until phased out.*

**Sheriff's Office**

S. Zion  
D. Garrett

**Constable Office Pet. 2**

~~S. Holt~~

**Commented [AS5]:** Deputy Holt is no longer employed in Const 2 office.

The following list has been exempted from the out of county policy for take home vehicles by the court.

**Sheriff's Office**

W. Steffen  
J. Sapien  
J. Helm  
J. Guinn  
J. Foster

*County vehicles assigned to departments or individuals that are not take-home vehicles, shall be returned and parked at the end of each workday at the facility where the primary office is located. It is expressly forbidden under this order for any county vehicle to be used for personal use at any time.*

2. ~~—A County Fleet Committee has been established to oversee fleet performance, assets and compliance to policies and procedures. Duties include but are not limited to the following:~~

**Commented [AS6]:** Approved in Court 4-30-24

- - Review of annual fleet solicitations
  - Updates to fleet policies and procedures
  - Review, reporting and recommendations regarding accidents
  - Right sizing county fleet with emphasis on efficiencies
  - Standardization of countywide Fleet

~~The Fleet committee is comprised of the following:~~

- - Budget Office
  - Constable representative
  - County Judge

- Emergency Services Department
- Fleet
- Juvenile Services
- Risk Management
- Infrastructure
- Purchasing
- Sheriff's Office
- Auditor's Office

- Each office will have one voting member with the exception of the Auditor's Office, who will be a non-voting member of the committee. This committee will be chaired by the County Judge.

- A County Fleet Committee will review fleet policies and purchase requests and make recommendations for budgeting purposes. This committee will be chaired by the County Judge and will consist of one representative from the Budget Office, Emergency Services, Fleet Department, Juvenile Services, Risk Management, Infrastructure, Purchasing, the Sheriff's Office, the Auditor's Office, the County Judge, and one delegate representing all Constable's offices. The Auditor's Office is a non-voting member. The Purchasing Department shall coordinate the annual vehicle solicitation each summer with the goal of issuing all vehicle purchase orders for the upcoming fiscal year in the first week of October to expedite delivery. Only those vehicles approved during the budget process shall be purchased.

- All accidents involving County vehicles and equipment must be reported to the Risk Manager in the Commissioners Court Department to ensure appropriate claims processing, including any corrective action taken. Vehicles removed from service are reported on the Court agenda and accident reports are sent to the court when applicable. Also, new vehicles, equipment, and buildings must be reported to the Risk Manager immediately in order to ensure that proper insurance coverage is in place.

~~A County Fleet Committee will review fleet policies and purchase requests and make recommendations for budgeting purposes. This committee will consist of one representative from each Constable's Office, the Budget Office, Emergency Services, Fleet Department, Risk Management, Infrastructure, Purchasing, and the Sheriff's Office. The Auditor's Office is a non-voting member. The Purchasing Department shall coordinate the annual vehicle solicitation each summer with the goal of issuing all vehicle purchase orders for the upcoming fiscal year in the first week of October to expedite delivery. Only those vehicles approved during the budget process shall be purchased.~~

~~All accidents involving County vehicles and equipment must be reported to the Risk Manager in the Commissioners Court Department to ensure appropriate claims processing, including any corrective action taken. Vehicles removed from service are reported on the Court agenda and accident reports are sent to the court when applicable. Also, new vehicles, equipment, and buildings must be reported to the Risk Manager immediately in order to ensure that proper insurance coverage is in place.~~

## **VIII. CELL PHONE POLICY**

Williamson County may purchase/lease cell phones for departments in the county that deal with sensitive data or for security reasons, example law enforcement, and provide cell phone service for individual use. The departments should have this money approved and budgeted in line item 004209. For the majority of County employees, a Stipend Policy has been implemented and is laid out below. These dollars are approved and budgeted in line item 001109.

### **Procedures for the Stipend Policy**

1. Each department head or elected official will identify who they require to maintain a cell phone account in order to conduct official county business. Only regular full-time employees and department heads will be allowed a stipend. The funds for cell phone stipends must be submitted and approved as part of each department's annual budget process.
2. Seven levels of cell phone stipends will be established:
  - \$10.00 Per Month – (\$5.00 per pmt)
  - \$15.00 Per Month - (\$7.50 per pmt)
  - \$20.00 Per Month – (\$10.00 per pmt)
  - \$25.00 Per Month – (\$12.50 per pmt)
  - \$30.00 Per Month – (\$15.00 per pmt)
  - \$35.00 Per Month – (\$17.50 per pmt)
  - \$40.00 Per Month – (\$20.00 per pmt)
3. Stipends will be paid semi-monthly for each approved employee or department head (will not be included on the third paycheck that is received twice each year). The cell phone stipend shall be removed by the department whenever an employee is on Administrative Leave with pay.
4. The cell phone stipend is considered supplemental income subject to IRS taxes and reporting requirements and will be processed through Payroll and will be included in the employee's gross income. Retirement contributions will also be deducted and matched in accordance with TCDRS.
5. Expenditures over the allowed stipend will not be reimbursed.
6. An approved cell phone stipend will not follow an employee if the employee changes positions.
7. Each department head or elected official is responsible for verifying and monitoring that their employees receiving a cell phone stipend have obtained the required service. Disciplinary action up to and including termination may result in an employee who receives a stipend and does not provide their department head or elected official with the proper documentation of cell phone service, if requested. Each department will maintain a list of cell phone numbers for those individuals with stipends for audit purposes.

8. To minimize the risk of incurring unpaid time worked, Offices and Departments should carefully monitor phone and e-mail access outside of scheduled time worked for non-exempt employees. Failure to comply with this policy may result in termination.

**IX. COMMISSIONERS COURT**

This order designates the Commissioners Court will meet on Tuesdays each month.

WHEREUPON MOTION MADE AND SECONDED, the ORDER ADOPTING THE AMENDED WILLIAMSON COUNTY BUDGET ORDER was passed on a vote of \_\_ for, and \_\_ against on the \_\_ of July 2024.

This ORDER being adopted, the County Judge is authorized to sign the ORDER and the County Clerk is instructed to record the ORDER and the Budget in the official minutes of the Commissioners Court.

Attest:

\_\_\_\_\_  
Bill Gravell, County Judge

\_\_\_\_\_  
Nancy E. Rister, County Clerk

**STATE OF TEXAS  
COUNTY OF WILLIAMSON  
AN ORDER ADOPTING THE 2024/2025 COUNTY BUDGET**

WHEREAS, the Williamson County Commissioners Court is authorized and required to adopt an annual budget for all Williamson County officials and their departments after due consideration;

WHEREAS, the Williamson County Commissioners Court did invite and encourage public participation from county officers, precinct officers, department heads, and the general public, as to the various needs of the citizens of Williamson County for the fiscal year 2024/2025;

WHEREAS, the Williamson County Commissioners Court, after a full discussion of the needs, did make changes in the proposed budget filed by the County Judge in accordance with law; NOW

THEREFORE, BE IT ORDERED BY THE WILLIAMSON COUNTY COMMISSIONERS COURT that the proposed budget filed by the County Budget Officer and amended by the Commissioners Court be adopted with the following provisions:

**POLICIES RELATED TO COMPENSATION AND BENEFITS**

**I. SALARIES**

1. Salaries for County and Precinct Officials are set as follows:

a)	Judge of the County Court	\$159,116.88
b)	Judge of the County Court at Law #1	\$170,999.96
c)	Judge of the County Court at Law #2	\$170,999.96
d)	Judge of the County Court at Law #3	\$193,399.96
e)	Judge of the County Court at Law #4	\$193,399.96
f)	Judge of the County Court at Law #5	\$156,999.96
g)	County Attorney	\$176,586.80
h)	County Sheriff	\$165,548.76
i)	County Clerk	\$141,076.78
j)	District Clerk	\$141,076.78
k)	County Tax Assessor/Collector	\$141,932.96
l)	County Treasurer	\$130,783.90
m)	Each County Commissioner	\$139,859.98
n)	Each Justice of the Peace	\$121,113.98
o)	Each Constable	\$116,287.86

2. The number of employee positions established and authorized for each official and/or department, the maximum allowable salary for each position, and the job titles are reflected in the annual approved county budget filed with the County Clerk.

## II. HOLIDAYS

The established holiday schedule for paid holidays for the 2024/2025 budget year is as follows:

Veterans Day	Monday	November 11, 2024
Thanksgiving Holiday	Thursday Friday	November 28, 2024 November 29, 2024
Christmas Holiday	Tuesday Wednesday	December 24, 2024 December 25, 2024
New Year's Holiday	Wednesday	January 1, 2025
Martin Luther King Day	Monday	January 20, 2025
President's Day	Monday	February 17, 2025
Good Friday	Friday	April 18, 2025
Memorial Day	Monday	May 26, 2025
Emancipation Day	Thursday	June 19, 2025
Independence Holiday	Friday	July 4, 2025
Labor Day	Monday	September 1, 2025

Note: The Williamson County Employee Policy Manual contains the policies for employee usage of paid holiday time as well as other policies affecting payroll related matters.

## III. SUPPLEMENTAL PAY

Williamson County recognizes the following supplemental pay additives. The departments/offices are responsible for ensuring that the employees selected meet all of the requirements established by their offices. In the event an employee separates from Williamson County's employment, any supplemental pay will be calculated through the last day worked. Please note that total amounts may not be exact due to the rounding within our systems.

1. Field Training Officer Pay (FTO) –Designated positions listed below will be paid per month:

**Sheriff's Office** – Maximum of 19 positions, including two CID, \$175

**Corrections** – Maximum of 32 positions, \$175

**Emergency Medical Services** – Maximum of 20 positions, \$175

**Emergency Communications** - Maximum of 16 positions, \$100 per pay period

2. Supplemental Pay - Designated positions will be paid amount listed per month.

**Sheriff's Office** – Maximum of 10 positions for CIT at \$250 per month  
- Maximum of 32 positions for Detectives at \$350 per month

**Corrections** – All Bailiffs at \$250 per month  
Maximum of 2 positions for Detective at \$350 per month.  
Maximum of 4 positions for Lead Control Room Officer at \$250 per month  
Maximum of 2 position for Paramedic at \$1,100 per month  
Maximum of 5 positions for EMT-Advanced at \$700 per month  
Maximum of 22 positions for EMT-Basic at \$400 per month

**Emergency Medical Services** - Maximum of 11 positions for EMT- Advanced at \$300 per month

3. On-Call Pay – Specific positions listed below are classified as eligible for on-call pay due to the demand for after hour services.

**District Attorney's Office** – Maximum of 1 Asst. District Attorney, \$100 per week from the General Fund and \$500 from the District Attorney's Asset Forfeiture Funds.

**Facilities Maintenance** – Maximum of 2 non-exempt positions, \$100 per week

**Public Safety IT** – Maximum of 1 position, \$200 per week

**WC Radio Communication System** - Maximum of 1 position, \$100 per week

**Sheriff's Office** – Maximum of 2 Detectives, \$100 per week  
Maximum of 1 Sergeant, \$100 per week  
Maximum of 1 Crime Scene, \$100 per week  
Maximum of 1 Animal Control Officer, \$100 per week  
Maximum of 1 Livestock Deputy, \$100 per week  
Maximum of 1 Victims Assistance, \$100 per week

**Corrections** - Maximum of 4 Commissioned Corrections Officers, \$100 per week

4. Board Certification by the Texas Board of Legal Specialization Supplemental Pay - This supplement is paid by the office listed below to all attorneys who maintain certification by the Texas Board of Legal Specialization.

**District Attorney** – Maximum of 18 positions, \$5,000 per employee to be paid equally over 26 pay periods out of the District Attorney Asset Forfeiture Fund.

5. Board Supplements – Designated positions will be paid for serving on a specific board(s).

**Juvenile Board** – County Judge and District Judges (6), \$400 per month.

6. County Supplements – Williamson County portion of elected state positions.

**District Attorney** – 1 position, \$18,000, paid equally over 26 pay periods

**District Judges** – 6 positions, \$13,200 per year, paid equally over 26 pay periods.

7. Court Admin Supplement – Paid to the Court Admin of the presiding District Judge, for additional duties. 1 position, \$5,500 per year, paid equally over 26 pay periods.

Paid to the Court Admin of the presiding County Court at Law Judge, for additional duties. 1 position, \$5,500 per year, paid equally over 26 pay periods.

8. Bilingual Stipend – Paid to the approved employee with funding allocated during the annual budget process for additional duties. Number of positions approved will vary based on workplace needs.

**Basic** - \$50 per month for full time, annually \$600

\$25 per month for part time, annually \$300

**Advanced** - \$100 per month for full time, annually \$1,200

\$50 per month for part time, annually \$600

9. Shift Differential Supplement – Paid to the approved employees who are required to work non-traditional hours due to County business needs. The following criteria guide the use of shift differential. (1) Is only paid for fulltime, non-exempt positions in the amount of \$150 per month (2) Is paid to employees whose regular work schedule (defined as at least 75% or more) has a daily start time between 3 p.m. and 3 a.m. and (3) They must be on the approved list below and departments must have sufficient funds within their budget to pay any shift differential requests.

Corrections – up to 100 positions

Sheriff's Office – up to 57 positions

Juvenile – up to 50 positions

Emergency Communications – up to 30 positions

#### **IV. CATASTROPHIC EVENT PAY**

##### **PURPOSE**

Establish a policy for Williamson County setting forth the compensation of exempt and non-exempt employees for an activation of the Williamson County Emergency Operation Plan during a declared disaster, catastrophic event, or qualifying event. Nothing in this policy shall

be construed as changing the "at will" status of any person employed by Williamson County.

## **BACKGROUND**

Williamson County will compensate those essential employees who are required to work outside of their normal work schedule when assisting in the management of a local qualifying event, or when necessary to assist other agencies in managing events outside of the local jurisdiction. Examples of qualifying events include, but are not limited to, the following:

- A. Certain catastrophic local events including, but not limited to: floods, hurricanes, tornados, and other Acts of God, nuclear, chemical, and biological emergencies, terrorist attack(s), or any other emergency declared by a federal, state or local authority.
- B. When assigned to support an event, internal or external, to the County's jurisdiction; For personnel assigned and deployed to select teams, including, but not limited to: Williamson County Emergency Operations Center and Local, Regional, State and Federal Deployments.

## **POLICY**

### **1. Non-exempt Compensation**

Any non-exempt employee who is recalled to duty during a catastrophic event, who works in- excess of forty (40) hours in a work week, or 86-hours in the pay period for those on the law enforcement pay plan, will be paid overtime for additional hours worked. Note that the general rules of compensable time apply to work performed under the circumstances covered by this policy. Refer to the Williamson County Handbook or contact Human Resources if you have questions about what is considered compensable time.

### **2. Exempt Compensation**

At the Commissioners Court discretion, any salaried exempt employee who is required to work hours in-excess of their normal work schedule (eighty hours in a pay period) during a declared disaster, Catastrophic Event, or qualifying event as outlined in this procedure may be compensated during the declaration period at a determined hourly rate. Only pay periods with hours worked that equal or exceed 88 hours and at least 8 hours for the event, should be submitted for possible compensation.

## **V. FINANCIAL POLICIES**

1. **Fund Balance Policy:** Williamson County recognizes the financial importance of maintaining an appropriate level of Unassigned Fund Balance. A formalized Fund Balance Policy demonstrates to the taxpayer fiscal prudence and the ability to meet its obligations in a timely manner. Independent financial analysts rate the county's financial stability. The county's credit strength and strong management control reported by these analysts is, in part, a result of this Fund Balance Policy.

Williamson County will maintain reservations of Fund Balance, in accordance with Governmental Accounting and Financial Standards Board Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. This Policy shall only apply to the County's governmental funds. Fund Balance shall be composed of non-spendable, restricted, committed, assigned and unassigned amounts.

2. **General Fund:** Unassigned Fund Balance represents the difference between assets and liabilities that is available for appropriation.

Williamson County will maintain an appropriate level of Unassigned Fund Balance in the General Fund to protect against a reduction of services due to temporary revenue shortfalls or unexpected one-time expenditures. It also helps to ensure stable tax rates. The level of Unassigned Fund Balance for the General Fund shall not be less than 35% of total General Fund budgeted expenditures.

The goal of each year's budget process will be to adopt a budget that maintains compliance with the General Fund Unassigned Fund Balance Policy. If it is determined there is a surplus (an amount exceeding the target limit), the funds may be designated or appropriated for the following, including, but not limited to:

- Tax rate stabilization.
- Only one-time, non-recurring expenditures, such as capital improvement needs.
- Address any shortfall in related funds, i.e. Road and Bridge Fund.
- Reduction of debt; to include capital leases.

If it is determined there is a deficit (an amount below the lower limit), the County must develop a plan to rebuild the Unassigned Fund Balance to 35%.

3. **Tobacco Fund:** The initial distribution of Williamson County's share of the settlement established the fund in 1999. Revenues to the fund consist of interest income and the annual distribution by the state of the state trust earnings. To ensure continuation of the fund, the Williamson County Commissioners Court has designated the portion of fund balance representing the amount of the original settlement (\$2.5M). Designation means that this amount, or "principal" balance, cannot be expended. In addition to the original settlement amount, each year, 20% of the revenues from both interest income and the annual distribution from the state will be added to the designated fund balance in order to allow the fund to grow over time. Only 80% of revenues earned from interest and the earnings distributed annually by the state will be budgeted and expended. When determining the next year's budget, the amount available to expend will be calculated using actual revenue and interest revenue amounts from May 1<sup>st</sup> of the previous year to April 30<sup>th</sup> of the current year. Any unspent funds at the end of the fiscal year will be available to budget in the next year. If Tobacco Fund expenditures are budgeted to offset expenditures in other funds, the actual program cost to the other Funds will be determined prior to transferring in any dollars from the Tobacco Fund. This available balance will be tracked annually by the County Auditor's office.

4. **Self-Insured Health Plan Fund Policy:** Unassigned Fund Balance represents the difference between assets and liabilities that is available for appropriation. Williamson County will maintain an appropriate level of Unassigned Fund Balance in the Benefits Fund to protect against an inability to pay for claims and administration associated with the self-insured health

plan due to temporary revenue shortfalls. It also helps to ensure stable employer and employee contribution rates.

The Self-Funded Health Plan Fund currently has a “goal of reaching and maintaining 35% of expected claims”. The goal of each year’s budget process will be to endeavor to adopt a budget that maintains compliance with the Benefits Fund Unassigned Fund Balance Policy.

If it is determined there is a surplus (an amount exceeding the target limit), the funds may be designated or appropriated for contribution rate stabilization.

If it is determined there is a deficit (an amount below the lower limit), the County may develop a plan to rebuild the Unassigned Fund Balance to 25% of expected claims.

5. **Radio Communication Systems (RCS) Fund Policy:** Unassigned Fund Balance represents the difference between assets and liabilities that is available for appropriation. Williamson County will maintain an appropriate level of Unassigned Fund Balance in the Radio Communications Systems Fund to protect against unforeseen operating issues. These unforeseen issues can result from environmental or project related items. It also helps to ensure stable radio user fees for the user community.

The Radio Communication Systems Fund has a “goal of reaching and maintaining 30% of total Radio Communication Systems expenditure budget.

If it is determined there is a surplus (an amount exceeding the target limit), the funds may be designated or appropriated for:

- Only one-time, non-recurring expenditures, such as tower improvements
- Fee stabilization

If it is determined there is a deficit, the Radio Communication Systems Board will develop and recommend a plan to the County to rebuild the Unassigned Fund Balance to 30%.

### **Use and Distribution of Specific Special Revenue Funds and Accounts**

6. **Child Safety Fund:** – This fund is used to deposit a \$1.50 fee collected on each vehicle registration and court costs collected by justice, county, or district courts for violations that occur within a school-crossing zone of \$25 per violation. This fund is used to provide a school crossing guard program and/or programs designed to enhance child safety, health, or nutrition. The Commissioners Court, by an order adopted in October 2010, has directed these funds to be distributed in the following manner: 10% of Total Collections less an administrative fee shall be distributed to the Williamson County’s Children’s Advocacy Center. The remainder shall be distributed to the school districts on a pro rata basis based on attendance. These funds will be distributed annually after the close of the prior fiscal year.

7. **School Fund:** Williamson County maintains a working interest ownership in two natural gas producing properties located on what was formerly county-owned property. The mineral rights that have been retained are designated to be distributed to school districts within the county

based on the number of students who reside in the county. This distribution will occur annually at the close of each fiscal year and will coincide with the distribution of the Child Safety Fund proceeds.

8. **Employee Fund:** The Employee fund is used to deposit proceeds collected from Williamson County's vending machine contract. Use of these funds must be **pre-approved** by the County Judge.

These funds may be used for the following purposes:

- a) To offset the cost of county employee events
- b) Flowers for the death of a county employee only
- c) An award or plaque upon retirement for employee recognition. All purchases must display (i.e. engraving) information regarding the purpose of the employee recognition. (Purchasing guidelines must be adhered to):
  - i. The employee must be vested (8 years of service)
  - ii. \$60.00 allowed for employees with up to 15 years of service
  - iii. \$120.00 allowed for employees with over 15 years of service
- d) Employee recognition events and programs
- e) Maximum of \$300.00 allowed towards a reception/light refreshments for the retirement or departure of an:
  - i. Elected Official serving in his/her capacity for at least 1 term
  - ii. Department Head who must be vested (8 years of service)
  - iii. Employee with 20 years of service or more

No reimbursement of sales tax will be allowed.

The amount allowed for use may never exceed the actual balance in the fund.

9. **WM-City of Hutto and Hutto ISD Fund:** The WM-City of Hutto and Hutto ISD Fund consists of proceeds paid by Waste Management annually. Per the agreement, these funds represent 2% of the Tip Fee and are to be expended for the benefit of the City of Hutto and Hutto ISD. The expenditures are at the County's sole option. The annual distribution will be allocated 50% to the City of Hutto and 50% to Hutto ISD. Each entity is required to request any disbursements from the fund.

10. **Williamson County Community Facility Fund:** This fund consists of fees collected through the Williamson County Landfill. Community organizations, groups, and individuals may submit a funding request to the Williamson County Commissioners Court for the construction, improvement, or remodel of community facilities located in Williamson County that serve a public purpose.

11. **Financial – General Procedures**

- a) Any mailings sent by a county department or official using county funds must be in furtherance of legitimate county business and must comply with all state ethics rules and other laws and regulations.

- b) All county meetings should be held in county facilities whenever feasible and such facilities are available. If the county meeting space is not available, other publicly owned facilities, such as those owned by cities, utility districts, or school districts, should be utilized as the rental of these facilities is often at little or no cost.
- c) All recruitment items purchased must comply with Article III, section 52 of the Texas Constitution. Thus, the predominant purpose of any expenditures on recruitment materials must be to accomplish a “direct” public purpose and be in compliance with the provisions of this policy in order to ensure that Williamson County receives a return of public benefit from said expenditures. Williamson County recognizes the need to identify, recruit and hire qualified employees.
  - i) Funds for recruitment items must be approved during the annual budget process.
  - ii) Items must not state the name of any individual, but instead the name of the county and/or department or office.
  - iii) “Give away” items such as pens, pencils, etc. should not exceed \$5.00 per item.

All purchases must follow procurement guidelines.

## **VI. PURCHASING – GENERAL PROCEDURES**

1. Williamson County adheres to Texas Local Government Code and Williamson County Purchasing Policy. Williamson County Purchasing and Procurement Card (P-Card) policies are intended to provide consistent procedures for the acquisition of materials, supplies, and services required by Williamson County. The responsibility to adhere to all Purchasing and P-Card policies rests with the employee, supervisor, department head, or elected officials who certifies conformance to them.

2. The Williamson County Purchasing Manual, P-Card Manual, as well as other more detailed information directing specific purchasing procedures and processes, can be located on the SharePoint Purchasing Portal at: <https://wilco365.sharepoint.com/purchasingportal>.

This site provides county departments access to:

- a. Policies, Procedures and Manuals
  - b. Training Materials
  - c. Forms
  - d. Guides and other tools to assist in the purchasing process
3. The County Auditor’s Office will audit P-Card Expense Reports monthly. Cardholder infractions will be addressed and may result in disciplinary action as recommended by the Purchasing Department and the County Auditor’s Office. Actions may include:
- a. Retraining
  - b. Reduction of credit limits
  - c. Suspension of account

**Theft, fraud or intentional policy violations may result in permanent closure of account or termination of employment, based on severity of violation.**

4. Any questions related to compliance with intent of county Purchasing Policies should be directed to the Purchasing Department prior to making a purchase.

<http://www.wilco.org/CountyDepartments/Purchasing>

## **VII. COUNTY VEHICLES**

1. It is prohibited by law to utilize county owned vehicles for personal use. Any county employee that resides outside the county and utilizes a county owned vehicle during their workday, is required to return that vehicle to their primary work location following their assigned work shift. Elected Officials or Senior Directors may grant an employee the ability to take a County vehicle home for a specific occasion or an event, if it is in the business interest of the County to do so.

The following is an all-inclusive list of positions that may be required to respond to emergencies outside of their normal work assignments, and may, with the concurrence of their department head or elected official, take a county vehicle to their residence, within Williamson County, at the end of their shift to allow them to respond as required.

- a) The Sheriff and paid law enforcement as follows: Sheriff's Patrol Deputies, Sheriff's Detectives, on call Crime Scene Technician, on call Animal Control Officers, Sergeants, Lieutenants, Commander and Chiefs
- b) Each Constable and Deputy Constables
- c) Investigators in the District Attorney and County Attorneys offices
- d) Two on call maintenance employees designated by the Maintenance Division Director
- e) Division Commanders, and Operation Commander(s) approved by EMS Director
- f) The Fire Marshal Special Operations Chief, Asst. Fire Marshal, Special Operations Asst. Chief, and On Call Hazmat Special Operations Captain, when on call
- g) The Assistant County Engineer for Maintenance Operations, the Director of Field Operations, (9) Senior Foremen and Foreman
- h) The Director of Emergency Management and the Deputy Director of Emergency Management
- i) The Wireless Communications Tower Technician

The Senior Director of Emergency Services and the Sheriff have the discretion to assign a vehicle to an appropriate member of their department to facilitate a specific response to emergency scenes or events, on a case by case basis, where the resources are requested and needed. This shall only be done in times of high risk, high probability events, or during scheduled special "large scale" events where response is likely. This assignment shall be tracked and reported to the Commissioners Court.

***The following list has been grandfathered by the court, will not be expanded, unless approved by the Commissioners Court, and shall show significant decreases in each budget year until phased out.***

**Sheriff's Office**

S. Zion  
D. Garrett

The following list has been exempted from the out of county policy for take home vehicles by the court.

**Sheriff's Office**

W. Steffen  
J. Sapien  
J. Helm  
J. Guinn  
J. Foster

***County vehicles assigned to departments or individuals that are not take-home vehicles, shall be returned and parked at the end of each workday at the facility where the primary office is located. It is expressly forbidden under this order for any county vehicle to be used for personal use at any time.***

2.A County Fleet Committee has been established to oversee fleet performance, assets and compliance to policies and procedures. Duties include but are not limited to the following:

- Review of annual fleet solicitations
- Updates to fleet policies and procedures
- Review, reporting and recommendations regarding accidents
- Right sizing county fleet with emphasis on efficiencies
- Standardization of countywide Fleet

The Fleet committee is comprised of the following:

- Budget Office
- Constable representative
- County Judge
- Emergency Services Department
- Fleet
- Juvenile Services
- Risk Management
- Infrastructure
- Purchasing
- Sheriff's Office
- Auditor's Office

Each office will have one voting member with the exception of the Auditor's Office, who will be a non-voting member of the committee. This committee will be chaired by the County Judge.

A County Fleet Committee will review fleet policies and purchase requests and make recommendations for budgeting purposes. This committee will be chaired by the County Judge and will consist of one representative from the Budget Office, Emergency Services, Fleet Department, Juvenile Services, Risk Management, Infrastructure, Purchasing, the Sheriff's Office, the Auditor's Office, the County Judge, and one delegate representing all Constable's offices. The Auditor's Office is a non-voting member. The Purchasing Department shall coordinate the annual vehicle solicitation each summer with the goal of issuing all vehicle purchase orders for the upcoming fiscal year in the first week of October to expedite delivery. Only those vehicles approved during the budget process shall be purchased.

All accidents involving County vehicles and equipment must be reported to the Risk Manager in the Commissioners Court Department to ensure appropriate claims processing, including any corrective action taken. Vehicles removed from service are reported on the Court agenda and accident reports are sent to the court when applicable. Also, new vehicles, equipment, and buildings must be reported to the Risk Manager immediately in order to ensure that proper insurance coverage is in place.

## **VIII. CELL PHONE POLICY**

Williamson County may purchase/lease cell phones for departments in the county that deal with sensitive data or for security reasons, example law enforcement, and provide cell phone service for individual use. The departments should have this money approved and budgeted in line item 004209. For the majority of County employees, a Stipend Policy has been implemented and is laid out below. These dollars are approved and budgeted in line item 001109.

### **Procedures for the Stipend Policy**

1. Each department head or elected official will identify who they require to maintain a cell phone account in order to conduct official county business. Only regular full-time employees and department heads will be allowed a stipend. The funds for cell phone stipends must be submitted and approved as part of each department's annual budget process.

2. Seven levels of cell phone stipends will be established:

\$10.00 Per Month – (\$5.00 per pmt)  
\$15.00 Per Month - (\$7.50 per pmt)  
\$20.00 Per Month – (\$10.00 per pmt)  
\$25.00 Per Month – (\$12.50 per pmt)  
\$30.00 Per Month – (\$15.00 per pmt)  
\$35.00 Per Month – (\$17.50 per pmt)  
\$40.00 Per Month – (\$20.00 per pmt)

3. Stipends will be paid semi-monthly for each approved employee or department head (will not be included on the third paycheck that is received twice each year). The cell phone stipend shall be removed by the department whenever an employee is on Administrative Leave with pay.
4. The cell phone stipend is considered supplemental income subject to IRS taxes and reporting requirements and will be processed through Payroll and will be included in the employee's gross income. Retirement contributions will also be deducted and matched in accordance with TCDRS.
5. Expenditures over the allowed stipend will not be reimbursed.
6. An approved cell phone stipend will not follow an employee if the employee changes positions.
7. Each department head or elected official is responsible for verifying and monitoring that their employees receiving a cell phone stipend have obtained the required service. Disciplinary action up to and including termination may result in an employee who receives a stipend and does not provide their department head or elected official with the proper documentation of cell phone service, if requested. Each department will maintain a list of cell phone numbers for those individuals with stipends for audit purposes.
8. To minimize the risk of incurring unpaid time worked, Offices and Departments should carefully monitor phone and e-mail access outside of scheduled time worked for non-exempt employees. Failure to comply with this policy may result in termination.

#### **IX. COMMISSIONERS COURT**

This order designates the Commissioners Court will meet on Tuesdays each month.

WHEREUPON MOTION MADE AND SECONDED, the ORDER ADOPTING THE AMENDED WILLIAMSON COUNTY BUDGET ORDER was passed on a vote of \_\_ for, and \_\_ against on the \_\_\_\_ of July 2024.

This ORDER being adopted, the County Judge is authorized to sign the ORDER and the County Clerk is instructed to record the ORDER and the Budget in the official minutes of the Commissioners Court.

Attest:

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Bill Gravell, County Judge

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Nancy E. Rister, County Clerk

**Commissioners Court - Regular Session****34.****Meeting Date:** 07/23/2024

Budget Amendment General Fund Revenue

**Submitted By:** Julie Kiley, County Auditor**Department:** County Auditor**Agenda Category:** Regular Agenda Items

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**Information****Agenda Item**

Discuss, consider, and take appropriate action on an order declaring an emergency and a grave necessity due to unforeseeable circumstances to approve a budget amendment to acknowledge additional revenue for the General Fund.

**Background**

This budget amendment allows for recognition of additional revenue received from the State for reimbursement of Juror Pay. We are amending to recognize this revenue to then amend the expenditure line items to provide the necessary Juror Funds to finish the fiscal year.

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**Fiscal Impact**

From/To	Acct No.	Description	Amount
	0100.0000.342235	Jury Service Reimbursement Fee	\$56,000.00

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**Attachments**

*No file(s) attached.*

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**Form Review****Inbox**

County Judge Exec Asst.

Form Started By: Julie Kiley

Final Approval Date: 07/18/2024

**Reviewed By**

Becky Pruitt

**Date**

07/18/2024 08:07 AM

Started On: 07/17/2024 03:50 PM

**Commissioners Court - Regular Session****35.****Meeting Date:** 07/23/2024

Budget Amendment for Juror Payment in All County Courts, All District Courts and JP #2

**Submitted By:** Julie Kiley, County Auditor**Department:** County Auditor**Agenda Category:** Regular Agenda Items

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**Information****Agenda Item**

Discuss, consider and take appropriate action on an order declaring an emergency and a grave necessity due to unforeseeable circumstances to approve a budget amendment to acknowledge additional expenditure for the All County Courts, All District Courts and Justice of the Peace, Pct #2 for Juror and Grand Juror Payments.

**Background**

This budget amendment allows for additional expenditures for Juror Payment. The state reimburses a portion of this and due to recognition of additional revenue received we are able to present a balanced budget amendment to finish out the Fiscal Year.

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**Fiscal Impact**

From/To	Acct No.	Description	Amount
	0100.0425.004002	Jurors, Grand Jurors	\$30,000.00
	0100.0435.004002	Jurors, Grand Jurors	\$23,000.00
	0100.0452.004002	Jurors, Grand Jurors	\$3,000.00

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**Attachments**

*No file(s) attached.*

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**Form Review****Inbox**

County Judge Exec Asst.

Form Started By: Julie Kiley

Final Approval Date: 07/18/2024

**Reviewed By**

Becky Pruitt

**Date**

07/18/2024 08:07 AM

Started On: 07/17/2024 04:00 PM

**Commissioners Court - Regular Session****36.****Meeting Date:** 07/23/2024

Germer engagement agreement

**Submitted By:** Shannon Francis, General Counsel**Department:** General Counsel**Agenda Category:** Regular Agenda Items

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**Information****Agenda Item**

Discuss, consider and take appropriate action on the engagement of the law firm of Germer PLLC to represent Williamson County in relation to the cases, including appeals, of Scott Phillip Lewis v. Williamson County, Texas; In the United States District Court for the Western District of Texas, Austin Division and Bernardo Acosta v. Williamson County, Texas, et al.; In the United States District Court for the Western District of Texas, Austin Division; and exemption of these services from the competitive bid/proposal requirements of the County Purchasing Act pursuant to the discretionary exemption for personal or professional services, as set forth under Texas Local Government Code § 262.024(a)(4).

**Background**

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**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

Germer engagement agreement

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**Form Review****Inbox**

County Judge Exec Asst.

Form Started By: Shannon Francis

Final Approval Date: 07/19/2024

**Reviewed By**

Becky Pruitt

**Date**

07/19/2024 08:19 AM

Started On: 07/18/2024 04:49 PM

July 10, 2024

Hal C. Hawes  
General Counsel  
Williamson County Commissioner's Court  
710 Main Street, Suite 200  
Georgetown, Texas 78626

*Via Email: [hhawes@wilco.org](mailto:hhawes@wilco.org)*

Shannon Francis  
Assistant General Counsel  
Williamson County Commissioner's Court  
710 Main Street, Suite 200  
Georgetown, Texas 78626

*Via Email: [sfrancis@wilco.org](mailto:sfrancis@wilco.org)*

RE: *Bernardo Acosta v. Williamson County, Texas and Alyssa Hoffman*; Civil Action No. 1:21-cv-00615-RP; In the United States District Court for the Western District of Texas, Austin Division AND *Acosta v. Williamson County*; No. 23-50777; in the United States Court of Appeals for the Fifth Circuit – Travelers Claim # FRW1257

*Scott Phillip Lewis v. Williamson County, Texas*; Civil Action No. 1:21-cv-00074-ADA-SH; In the United States District Court for the Western District of Texas, Austin Division AND *Scott Phillips Lewis v. Williamson County, Texas*; No. 24-50384; In the United States Court of Appeals for the Fifth Circuit – Travelers Claim # FQL3467

Dear Hal and Shannon:

As you are aware, the settlement of the McNatt v. Williamson County, Texas case (Travelers claim # FRW1194) has exhausted all funds for the applicable Travelers' insurance policy period, which affects the defense of the two cases referenced above.

This letter will confirm the terms of Williamson County's retention of Germer Beaman & Brown PLLC ("Germer") to continue to represent and defend Williamson County in these cases on the following terms:

1. Germer will bill in increments of tenths of an hour at the following rates, which are the same as other matters in which Williamson County is paying Germer directly:
  - a. Ben Zinnecker (Principal) \$295/hour;
  - b. Associates \$225/hour; and
  - c. Paralegal \$125/hour.
2. Germer will submit its bills monthly, and Williamson County agrees to pay Germer's bills within thirty (30) days of receipt.

If Williamson County agrees to the foregoing terms, please return a signed copy to my office at your earliest convenience.

We look forward to continuing to assist you with these matters. Please feel free to call with any questions.

Sincerely,

Ben Zinnecker

BZ/ckm

**AGREED TO BY:**

\_\_\_\_\_  
Williamson County, Texas

Date: \_\_\_\_\_

**Commissioners Court - Regular Session****37.****Meeting Date:** 07/23/2024

Rancho Sienna MUD Amendment for County Sheriff

**Submitted For:** Mike Gleason**Submitted By:** Starla Hall, Sheriff**Department:** Sheriff**Agenda Category:** Regular Agenda Items

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**Information****Agenda Item**

Discuss, consider and take appropriate action on an Amendment to Standard Agreement with Local Governmental Entity Regarding Off-Duty Contracting of County Sheriff Deputies by and between Williamson County Municipal Utility District No. 12, Williamson County Sheriff's Office and Williamson County, Texas relating to an amendment to the vehicle reimbursement amount.

**Background**

On August 15, 2023, the Standard Agreement with Williamson County Municipal Utility District #12 (Rancho Sienna) was approved in Commissioners Court for a three year period at a \$13.00/hour vehicle reimbursement rate effective October 1, 2023. Judge Gravell executed this Standard Agreement on August 17, 2023. On June 18, 2024, the Commissioners Court approved to increase the vehicle reimbursement rate to \$14.00 per hour effective October 1, 2024. Since the current Standard Agreement does not expire until September 30, 2026, the Sheriff's Office is presenting this amendment with Williamson County MUD #12 for the vehicle rate increase.

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Missing Custom Expenditures Program, please contact Destiny Software

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**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

Rancho Sienna  
Standard Agreement

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**Form Review****Inbox**

Hal Hawes

County Judge Exec Asst.

Form Started By: Starla Hall

Final Approval Date: 07/17/2024

**Reviewed By**

Hal Hawes

Becky Pruitt

**Date**

07/15/2024 08:13 AM

07/17/2024 11:53 AM

Started On: 07/12/2024 04:14 PM

**AMENDMENT TO  
STANDARD AGREEMENT WITH LOCAL GOVERNMENTAL  
ENTITY REGARDING OFF-DUTY CONTRACTING OF  
COUNTY SHERIFF DEPUTIES**

This Amendment to Standard Agreement with Local Governmental Entity Regarding Off-Duty Contracting of County Sheriff Deputies (hereinafter, "Amendment") is entered into by and between the local governmental entity set forth on the signature page below (hereinafter, "LGE") in the State of Texas; Williamson County, Texas (hereinafter, "COUNTY") a political subdivision of the State of Texas, and the Williamson County Sheriff's Office set forth on the signature page below (hereinafter, "SHERIFF'S OFFICE").

**RECITALS**

**WHEREAS**, the LGE, COUNTY, and SHERIFF'S OFFICE previously executed that certain Standard Agreement with Local Governmental Entity Regarding Off-Duty Contracting of County Sheriff Deputies (the "Agreement"), being dated effective as of the date of the Commissioners Court approval and execution on August 17, 2023, wherein COUNTY granted permission for the LGE to contract, in a private capacity, with Deputies of the SHERIFF'S OFFICE while such Deputies are not on duty for the COUNTY and for usage of the COUNTY's vehicle related thereto;

**WHEREAS**, the COUNTY increased the vehicle usage reimbursement rate set forth under Section 7 of the Agreement; and

**WHEREAS**, it has become necessary to supplement, modify and amend the Agreement in accordance with the provisions thereof.

**AGREEMENT**

**NOW, THEREFORE**, premises considered, the LGE, COUNTY, and SHERIFF'S OFFICE agree that the Agreement is supplemented, amended and modified as follows:

**I. Amendment to Section 7 of the Agreement:**

**Section 7 of the Agreement is amended and supplanted by the following:**

COUNTY agrees to invoice LGE for the reimbursement amounts for DEPUTIES' vehicle usage at the rate of **\$14.00 per hour per vehicle** (to cover LGE's fair share of costs for fuel, maintenance, and yearly premiums on automobile insurance). The LGE acknowledges that the above-described reimbursement rate will not totally cover the entire costs incurred by COUNTY for the fully equipped patrol vehicle that is being utilized by such DEPUTIES in the LGE's boundaries; provided, however, COUNTY deems such unrecovered costs for the fully equipped patrol vehicle to be of a public benefit to the citizens of Williamson County.

**II. Terms of Agreement Control and Extent of Amendment**

All other terms of the Agreement and any prior amendments thereto, if any, which have not been specifically amended herein shall remain the same and shall continue in full force and effect.

**IN WITNESS WHEREOF, the LGE, COUNTY, and SHERIFF'S OFFICE have executed this Amendment, in duplicate, to be effective as of October 1, 2024.**

**Local Governmental Entity (LGE):**

Name of LGE: Williamson County Municipal Utility District No. 12

Signature: 

Printed Name: Jon Bevenue

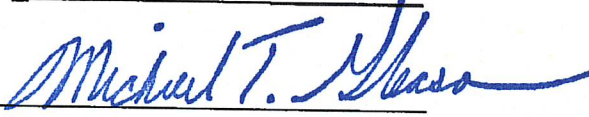
Title: Vice President

Date: 7/10, 2024

**WILLIAMSON COUNTY SHERIFF'S OFFICE:**

Williamson County Sheriff

Printed Name of Official: Michael T. Gleason

Signature of Official: 

Date: July 12, 2024

Address of Office: 508 S. Rock St.  
Georgetown, Texas 78626

**COUNTY:**

By: \_\_\_\_\_  
Williamson County Judge or  
Presiding Officer,  
Williamson County Commissioners Court  
710 Main Street, Suite 101  
Georgetown, Texas 78626

Date: \_\_\_\_\_, 20\_\_\_\_

STATE OF TEXAS                   §     STANDARD AGREEMENT WITH  
                                         §     LOCAL GOVERNMENTAL ENTITY  
                                         §     REGARDING OFF-DUTY  
                                         §     CONTRACTING OF COUNTY  
COUNTY OF WILLIAMSON       §     SHERIFF DEPUTIES

This interlocal agreement (hereinafter, the "AGREEMENT") is entered into by and between the local governmental entity set forth on the signature page below (hereinafter, "LGE") in the State of Texas, and Williamson County, Texas (hereinafter, "COUNTY") a political subdivision of the State of Texas, and the Williamson County Sheriff's Office set forth on the signature page below (hereinafter, "SHERIFF'S OFFICE").

For and in consideration of the permission given by COUNTY for the LGE to contract in a private capacity DEPUTIES of the SHERIFF'S OFFICE (hereinafter "DEPUTIES"), while DEPUTIES are not on duty with and for the COUNTY, it is hereby agreed as follows:

1. It is mutually agreed that while the DEPUTIES are working for the LGE, the DEPUTIES' primary responsibility is the enforcement of Federal and State laws and COUNTY Ordinances or Regulations to protect life and property and to keep the peace. The DEPUTIES cannot enforce policies or rules of the LGE. To the extent applicable, the DEPUTIES shall enforce District Rules and Regulations adopted pursuant to Section 54.205(4) of the Texas Water Code and published in accordance with Sections 54.206 through 54.208 of the Texas Water Code provided that a violation of such District Rules and Regulations also constitutes a crime under the Texas Penal Code. DEPUTIES are at all times subject to the rules and policies of the SHERIFF'S OFFICE. *LGE expressly acknowledges and agrees that such DEPUTIES are at all times independent contractors of LGE when contracted by the LGE.*
2. It is understood by the LGE that the COUNTY shall retain the right to withdraw at any time its permission for the DEPUTIES to work in a private capacity. If the permission of the COUNTY is withdrawn, the LGE agrees to terminate its contractual relationships with DEPUTIES. The LGE, as part of this AGREEMENT, binds itself to release and hold harmless the COUNTY from any liability or claim for damages in the event such permission is withdrawn by the COUNTY.
3. Prior to the beginning of DEPUTIES performing services for the LGE, the LGE shall obtain a comprehensive general liability insurance policy from a company authorized to do business in the State of Texas or equivalent coverage through the Texas Municipal League Intergovernmental Risk Pool with minimum amounts of Ten Thousand Dollars (\$10,000) per occurrence for property damage, One Hundred Thousand Dollars (\$100,000) per person, and Three Hundred Thousand Dollars (\$300,000) per occurrence for personal injury. COUNTY SHALL BE NAMED AS AN ADDITIONAL INSURED UNDER THIS COVERAGE.
4. The term of this AGREEMENT shall begin October 1, 2023 and shall terminate on September 30, 2024 and will have two (2) additional one (1) year automatic renewal terms. The AGREEMENT will automatically renew on October 1, 2024, and

October 1, 2025. The Agreement must be revisited with proper approvals from the applicable governing bodies and elected official(s) for FY2027. Either party may terminate this Agreement, for convenience and without cause, by providing thirty (30) days' advance written notice to the other party.

5. State law requires that law enforcement personnel conducting "off-duty" work must be both "full time" and "entitled" to fringe benefits. Tex. Occup. Code Sec. 1702.322(A) & (B)(i). Thus, part-time deputies and "reserve" officers may not conduct "off-duty" work.
6. The COUNTY agrees that each of the DEPUTIES will be properly insured with automobile liability insurance while operating the patrol vehicle in accordance with Section 612.005(b) of the Texas Government Code, and any other applicable laws.
7. COUNTY agrees to invoice LGE for the reimbursement amounts for DEPUTIES' vehicle usage at the rate of \$13.00 per hour per vehicle (to cover LGE's fair share of costs for fuel, maintenance, and yearly premiums on automobile insurance). The LGE acknowledges that the above-described reimbursement rate will not totally cover the entire costs incurred by COUNTY for the fully equipped patrol vehicle that is being utilized by such DEPUTIES in the LGE's boundaries; provided, however, COUNTY deems such unrecovered costs for the fully equipped patrol vehicle to be of a public benefit to the citizens of Williamson County.
8. On a monthly basis for each vehicle used by DEPUTIES, LGE agrees to cause DEPUTIES to maintain a written log of all times that vehicles are used for off-duty work, whether the vehicles is actually driven or parked. LGE shall provide such vehicle time records to COUNTY and SHERIFF'S OFFICE no later than the end of each quarter (end of month for each of the following: March, June, September, and December). COUNTY will invoice based on the total usage and rate, as set forth in Paragraph 7, and LGE will pay such invoice pursuant Chapter 2251 of the Texas Government Code ("Texas Prompt Payment Act"). Reporting must be submitted to:

SHERIFF'S OFFICE: At the address set forth on the signature page below.

COUNTY:

Williamson County Auditor's Office  
Attn: Finance Director  
710 Main Street, Suite 301  
Georgetown, Texas 78626

9. LGE agrees that it shall pay DEPUTIES directly and file all applicable reporting forms with the Internal Revenue Service, as determined by the LGE.
10. Each party to this AGREEMENT, in the performance of this AGREEMENT, shall act in an individual capacity and not as agents, employees, partners, joint ventures or associates of one another.
11. Nothing in this AGREEMENT shall be deemed to waive, modify or amend any legal defense available at law or in equity to COUNTY or LGE, or their past or present officers, employees, or agents, nor to create any legal rights or claim on behalf of any third party. COUNTY and LGE do not waive, modify, or alter to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas and of the United States.

**LGE:**

Name of LGE: Williamson County Municipal Utility District No. 12

Signature: 

Printed Name: Andrew Hunt

Title: President, Board of Directors

Date: August 3, 2023

**WILLIAMSON COUNTY SHERIFF'S OFFICE:**

Williamson County Sheriff

Printed Name of Official: Michael T. Gleason

Signature of Official: 

Date: August 9, 2023

Address of Office: 508 S. Rock St.  
Georgetown, TX 78626

COUNTERPART SIGNATURE PAGE  
TO STANDARD AGREEMENT WITH  
LOCAL GOVERNMENTAL ENTITY  
REGARDING OFF-DUTY  
CONTRACTING OF COUNTY  
SHERIFF DEPUTIES

TO BE EXECUTED BY COUNTY COMMISSIONERS COURT FOR  
CONFIRMATION OF BUDGETARY AUTHORIZATION  
RELATED TO USE OF  
VEHICLES FOR OFF-DUTY WORK<sup>1</sup>

**WILLIAMSON COUNTY COMMISSIONERS COURT:**

By: Bill Gravell Jr.  
Bill Gravell Jr. (Aug 17, 2023 15:09 CDT)  
Williamson County Judge or  
Presiding Officer, Williamson County Commissioners Court  
710 Main Street, Suite 105  
Georgetown, Texas 78626

Date: Aug 17, 2023, 20      

<sup>1</sup> Including, but not limited to fuel, insurance, and maintenance of county-owned assets.











# Rancho Sienna Standard Agreement

Final Audit Report

2023-08-17

Created:	2023-08-15
By:	Starla Hall (starlahall@wilco.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAQdbDQP_I4fhYNwpmLv7IDF7j6D3tH2uM

## "Rancho Sienna Standard Agreement" History

-  Document created by Starla Hall (starlahall@wilco.org)  
2023-08-15 - 4:09:14 PM GMT
-  Document emailed to Rebecca Pruitt (becky.pruitt@wilco.org) for signature  
2023-08-15 - 4:09:55 PM GMT
-  Email sent to amanda.brown@wilco.org bounced and could not be delivered  
2023-08-15 - 4:10:09 PM GMT
-  Email viewed by Rebecca Pruitt (becky.pruitt@wilco.org)  
2023-08-15 - 5:00:22 PM GMT
-  Document signing delegated to Bill Gravell (bgravell@wilco.org) by Rebecca Pruitt (becky.pruitt@wilco.org)  
2023-08-15 - 5:00:57 PM GMT
-  Document emailed to Bill Gravell (bgravell@wilco.org) for signature  
2023-08-15 - 5:00:57 PM GMT
-  Email viewed by Bill Gravell (bgravell@wilco.org)  
2023-08-17 - 8:09:13 PM GMT
-  Signer Bill Gravell (bgravell@wilco.org) entered name at signing as Bill Gravell Jr.  
2023-08-17 - 8:09:27 PM GMT
-  Document e-signed by Bill Gravell Jr. (bgravell@wilco.org)  
Signature Date: 2023-08-17 - 8:09:30 PM GMT - Time Source: server
-  Agreement completed.  
2023-08-17 - 8:09:30 PM GMT



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**Adobe**  
Acrobat Sign

**Commissioners Court - Regular Session****38.****Meeting Date:** 07/23/2024

Award of RFP #24RFP28 Financial Services Well Being and Support Services Education to THE LAMPO GROUP, LLC d/b/a SMARTDOLLAR® for the Human Resources Department

**Submitted For:** Joy Simonton**Submitted By:** Brenda Fuller, Purchasing**Department:** Purchasing**Agenda Category:** Regular Agenda Items

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**Information****Agenda Item**

Discuss, consider and take appropriate action on awarding RFP #24RFP28 Financial Services Well Being and Support Services Education to THE LAMPO GROUP, LLC d/b/a SMARTDOLLAR® and authorizing the execution of the agreement.

**Background**

Williamson County sent out seventeen-thousand five-hundred seventy-three (17,573) notifications with one-hundred and one (101) document takers and received ten (10) submissions to provide Financial Services Well Being and Support Services Education. The primary purpose of this contract is to benefit the Human Resources Department for Williamson County. After reviewing and scoring the ten proposals, the top four highest scoring firms were short-listed for presentations. Based on the presentations, THE LAMPO GROUP, LLC d/b/a SMARTDOLLAR® was recommenced for award of this contract. The initial term is three (3) years with two (2) one-year (1) automatic renewal options. Funding source is 01.0885.0885.004996 and budget amount is \$36,000.00 Department contact is Shelley Loughrey.

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**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

Agreement  
Scoring Summary  
Recommendation Letter  
Form 1295

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**Form Review****Inbox**

Purchasing (Originator)  
County Judge Exec Asst.  
Form Started By: Brenda Fuller  
Final Approval Date: 07/18/2024

**Reviewed By**

Joy Simonton  
Becky Pruitt

**Date**

07/18/2024 09:46 AM  
07/18/2024 10:34 AM  
Started On: 07/17/2024 03:22 PM

## **SMARTDOLLAR® MASTER SERVICES AGREEMENT**

This SmartDollar® Master Services Agreement (“Agreement”), effective on the date of County’s signature below (“Effective Date”) is between **WILLIAMSON COUNTY, TEXAS**, a political subdivision of the state of Texas (“County”), located at 405 Martin Luther King Street, Georgetown, Texas 78626-4901, and **THE LAMPO GROUP, LLC d/b/a SMARTDOLLAR®**, a Tennessee limited liability company (“SmartDollar”), located at 1011 Reams Fleming Boulevard, Franklin, Tennessee 37064.

WHEREAS the SmartDollar® online financial wellness program (“Program”) is a digital financial wellness solution that is proven to help employees learn how to budget, save for emergencies, pay off their debt, and save for their future; and

WHEREAS County wishes to purchase the right to use the Program and On-on-One Coaching feature to make it available to its employees pursuant to the terms and conditions of this Agreement,

NOW, THEREFORE, in consideration of the mutual promises contained herein, the parties agree as follows:

### **1. SmartDollar Program and One-On-One Coaching:**

**1.1 Provision of Program.** SmartDollar will provide access to its online financial wellness program (“SmartDollar® Program” or “Program”) to those of County’s employees who County has deemed eligible (“Eligible Employees”). Said access and use shall be subject to the terms outlined herein. The specific features of the Program are subject to change from time to time, in SmartDollar’s sole discretion.

**1.2 Use of Program.** County’s Eligible Employees shall have the right to access and use the Program beginning on the Contract Start Date and through midnight on the Contract End Date. However, if prior to the Contract Start Date, County is given access the Program or any additional paid feature of the Program, such as One-on-One Coaching, or if access is permitted or continues after the Contract End Date, the terms and conditions of this Agreement shall apply or continue to apply to County’s access and use.

**1.3** The parties agree that any delay on County’s part in launching the Program on the Contract Start Date shall not operate to extend the Contract End Date. County acknowledges and agrees that the SmartDollar Terms of Service (“TOS”) located at <https://policies.ramseysolutions.net/terms-of-service/smartdollar> apply to Eligible Employees’ use of the Program and any additional features County may purchase and that Eligible Employee consent thereto is required upon Program enrollment. Upon expiration or termination of this Agreement, whichever first occurs, County and its Eligible Employees’ right to access and use the Program are automatically revoked and terminated, including the right of Eligible Employees to complete any unfinished sessions.

**1.4 Provision of One-On-One Coaching:** SmartDollar shall provide County with the SmartDollar Program and the One-On-One Coaching feature for County’s Eligible Employees in accord with the provisions set forth below.

- 1.4.1** County’s payment of the fees for SmartDollar and One-on-One Coaching in accord with the terms herein entitles County’s Eligible Employees to engage in One-on-One Coaching Sessions (“Sessions”) with SmartDollar Coaches until the number of Sessions County has purchased has been exhausted or until the end of the Term or any renewal term, whichever occurs first. County may purchase additional Sessions at any time during the Term.
- 1.4.2** Eligible Employees schedule Sessions through the SmartDollar Coaching Session Portal (“Portal”). A single Session may have a duration of between fifteen (15) minutes up to a maximum of fifty (50) minutes. The Eligible Employee determines the duration of the Session.

- 1.4.3 Sessions are deemed used when the Eligible Employee schedules the Session through the Portal. If the Eligible Employee fails to attend the Session or cancels the Session with less than twenty-four (24) hours' notice, the Session is nonetheless deemed used and will be deducted from the number of Sessions purchased.
- 1.4.4 If County has a balance of unused Sessions at the end of County's Term, those unused Sessions will roll over into County's renewal term of the Agreement. County shall not receive a refund for any unused Sessions if County does not renew.
- 1.4.5 An Eligible Employees is paired with a SmartDollar Coach who is available during the time the Eligible Employee selects in the Portal. Eligible Employees are not entitled to have a Session with any specific SmartDollar Coach and are prohibited from contacting SmartDollar Coaches outside of the SmartDollar Program. Eligible Employees who engage in more than one Coaching Session, as a matter of convenience for the Eligible Employee, have the option of using the same SmartDollar Coach they used in a previous Session, but they shall have the option to use a different Coach in subsequent Sessions if they so choose.

## 2. **Fees and Payment:**

- 2.1 County shall pay SmartDollar the Annual Fee each year for the next three (3) years.
- 2.2 If during the second or third years of the Term, County's Eligible Employee Population increases to a population tier of 2,000 or more, County's Annual Fee will be adjusted for that tier.
- 2.3 For the first year of the Term of this Agreement, County shall pay the Annual Fee on or before the Annual Fee Due Date. Thereafter, County will be invoiced annually, with the Annual Fee for years two (2) and three (3) of the Term being due on the date stated on each respective invoice.

Contract Start Date	Contract End Date	\$5,000 Eligibility Fee	Eligible Employee Population	Free Coaching Sessions	Fee Per Additional Coaching Session	Annual Fee (Includes annual 10% discount)	Annual Fee Due Date
January 1, 2025	December 31, 2027	Waived	1,950	90	\$67.00	\$35,907.30	January 30, 2025

2.4 SmartDollar is not required to commence delivery of Program access until payment is received. Payment may be made by check, ACH, or Wire. Payment for goods and services shall be governed by Chapter 2251 of the Texas Government Code. For purposes of said Code, performance of the service is deemed complete upon granting access to the Program. An invoice shall be deemed overdue the 31st day after the later of (1) the date the County receives the goods under the contract; (2) the date the performance of the service under the contract is completed; or (3) the date the Williamson County Auditor receives an invoice for the goods or services. Interest charges for any overdue payments shall be paid by the County in accordance with Texas Government Code Section 2251.025. More specifically, the rate of interest that shall accrue on a late payment is the rate in effect on September 1 of the County's fiscal year in which the payment becomes due. The said rate in effect on September 1 shall be equal to the sum of one percent (1%); and (2) the prime rate published in the Wall Street Journal on the first day of July of the preceding fiscal year that does not fall on a Saturday or Sunday.

2.5 **Taxes:** SmartDollar's pricing does not include sales, use, value-added, withholding, or other taxes and duties. SmartDollar will invoice County for applicable taxes and duties unless County provides SmartDollar satisfactory evidence of an applicable tax exemption (including evidence of renewal, if applicable). County will promptly pay all properly invoiced taxes and duties (except for taxes on SmartDollar's net income).

2.6 **Speaking Engagements and Site Visits:** SmartDollar can produce, with no less than 100 days' notice, speaking engagements or events featuring nationally acclaimed Ramsey Personalities™ or members of the SmartDollar team for keynotes, other live events, or site visits. Such engagements and site visits are subject to speaker or team member availability and will be

for an additional fee pursuant to a separate contract between SmartDollar and County. SmartDollar shall commit to one (1) SmartDollar team member attending County's annual benefits fair at no additional cost.

### 3. **Term, Termination, and Suspension:**

3.1 The three (3) year Term of this Agreement shall begin on the Contract Start Date and shall continue until midnight on the Contract End Date (the "Term"). Term shall automatically renew for two (2) one (1) year renewals. Either party may terminate this Agreement for a material breach which is not cured within thirty (30) days of the non-breaching party's issuance of written notice of such breach.

3.2 **Non-Appropriation and Fiscal Funding.** The parties understand and agree that the County is a political subdivision of the State of Texas. All payments made by County under this Agreement shall be made from current revenues available to County at each fiscal year. It is expressly understood and agreed that the County shall have the right to terminate this Agreement at the end of the County's fiscal year if the governing body of the County does not appropriate sufficient funds as determined by the County's budget for the fiscal year in question. The County may affect such termination by giving SmartDollar written notice of termination at the end of its then-current fiscal year. Notwithstanding any other provision of this Agreement, such termination shall not constitute a default of this Agreement and shall be without penalty or further obligation to County.

3.3 **Suspension:** SmartDollar may suspend providing the Program or any related service or feature if (a) County fails to pay within ten (10) days after SmartDollar gives notice of any overdue amount that is more than thirty (30) days past due or (b) SmartDollar believes such suspension is necessary to comply with any applicable law or order of any governmental authority.

### 4. **Intellectual Property:**

4.1 This Agreement is in no way intended to transfer any ownership rights in or to any intellectual property, whether trademark, copyright, trade secret, or other proprietary information of SmartDollar. All rights not expressly granted are hereby reserved. County shall not and is not entitled to alter or modify the Program. Any use or license to any SmartDollar intellectual property or the Program is strictly for the fulfillment of the obligations of this Agreement and shall immediately terminate upon expiration or termination hereof. SmartDollar may, from time to time, seek the input of County or its employees, or both, when considering and testing improvements and enhancements to the Program (collectively, "Improvements"). County hereby authorizes SmartDollar to seek such input on Improvements from County and employees through any lawful means including through the administration of the Program, within the SmartDollar website, or within the EveryDollar® application. All feedback, statements, suggestions, or ideas given to SmartDollar by County and its employees may be used to develop new or enhance existing SmartDollar products or services (including the Program) and will be owned solely and exclusively by SmartDollar. Nothing herein shall require SmartDollar to implement any Improvement it may be testing with County and/or County's employees.

4.2 Notwithstanding anything to the contrary herein, during the Term, SmartDollar shall have the limited right to display County's name on its website and other marketing materials solely for the purpose of identifying County as a customer of SmartDollar. Accordingly, County grants SmartDollar a limited license in County's approved marks and logos for the foregoing limited purpose. All rights not expressly granted are reserved by County.

5. **Confidentiality and Security:** The parties acknowledge that to fulfill their respective performance obligations under this Agreement ("Purpose"), the parties may be required to disclose Confidential Information (as defined below). The parties agree to use commercially reasonable efforts to maintain the confidentiality and security of the other's Confidential Information and to use the same only for the Purpose, unless otherwise mutually agreed upon in writing.

5.1 "Confidential Information" (or "CI") means any information supplied by one party of this Agreement ("Discloser") to the other party ("Recipient"), whether orally or in tangible medium, that pertains to the following: (a) the Discloser's proprietary technology or computer software in all versions and forms of expression, regardless of whether such is under patent or registered copyright, or under a pending application therefor, or forms the basis for a patentable invention, or is held as a trade secret (collectively, the "Proprietary Technology"); (b) the Discloser's manuals, notebooks, documentation, recorded data, technical information, pictures, illustrations, codes, formulas, or know-how related to any of its Proprietary Technology; (c) the Discloser's

customers, Countys, or employees, and their personally identifiable information or personal financial information, and/or (d) other non-public information, including, without limitation, creative works in progress, information regarding proposed product developments, , financial data, marketing data, business methods, or business plans.

Confidential Information shall not include any information which (i) is publicly known through no action or inaction of the receiving party; (ii) was already in the possession of the receiving party at the time of disclosure without an obligation of confidentiality, direct or indirect, to the disclosing party; (iii) is obtained by the receiving party from an independent third party without a breach of such third party's obligations of confidentiality; or (iv) is independently developed by the receiving party without use of or reference to materials provided by the disclosing party.

5.2 Except as expressly permitted by this Agreement, the Recipient may not (a) disclose the Discloser's Confidential Information except (i) to the Recipient's employees or contractors who have a need to know and are bound by confidentiality terms at least as restrictive as those contained in this Agreement, or (ii) to the extent required by law, but only after giving prompt notice of the required disclosure to the Discloser; neither may the Recipient (b) use the Discloser's Confidential Information for any purpose other than (i) to perform its obligations or exercise its rights under this Agreement, or (ii) in the case of SmartDollar as the Recipient, develop new or improve existing products or services.

5.3 All right, title, and interest to Confidential Information remains with the Discloser. Except as is necessary to perform the services hereunder, no obligation to provide any Confidential Information is created.

5.4 This Agreement does not obligate or limit a Recipient with regard to any of the following types of Confidential Information: (a) CI that was in Recipient's possession before receipt from Discloser; (b) CI that is or becomes a matter of general public knowledge through no fault of Recipient; (c) CI that is rightfully received by Recipient from another source, so long as the source was not then subject to a prohibition against disclosing the CI to Recipient; (d) CI that is expressly disclosed by Discloser without an obligation of nondisclosure; or (e) CI that is independently developed by Recipient other than through the disclosure of the CI.

5.5 The parties acknowledge that SmartDollar may from time to time collect or compile statistical data derived from Eligible Employees' access and use of the Program for SmartDollar's own lawful purposes, for reporting purposes to County, and/or as provided for in the TOS. The parties agree that such data shall not be deemed Confidential Information if the same is in a de-identified or anonymized aggregated state when used in such fashion.

5.6 **Equitable Relief:** An actual or threatened disclosure of Confidential Information in violation of this Agreement may cause immediate irreparable harm without adequate remedy at law. If a party breaches or threatens to breach its obligations with regard to Confidential Information, then the other party may seek equitable relief to stop or prevent the breach. The party seeking relief is not required to post a bond or other security or prove the inadequacy of other available remedies. This "Equitable Relief" section does not limit any other remedy available to either party.

5.7 **Public Information:** Notwithstanding the foregoing, SmartDollar understands that County will comply with the Texas Public Information Act as interpreted by judicial ruling and opinions of the Attorney General of the State of Texas. Information, documentation, and other material in connection with this Agreement may be subject to public disclosure pursuant to the Texas Public Information Act.

6. **Relationship:** Nothing contained herein shall be construed as creating a partnership, joint venture, employment, or agency relationship between the parties other than that of independent contracting parties.

## 7. **Warranties:**

7.1 Each party hereto warrants as follows: (a) the party has full power and authority to execute and enter this Agreement; (b) the party will comply with applicable laws and regulations; and (c) entering this Agreement does not violate any agreement the party may have in place with any third-party.

7.2 County acknowledges the following: (a) SmartDollar is not a retirement plan fiduciary and offers no professional opinion or advice regarding legal, tax, investing, or other matters, including methods of payment for the Program; and (b) County should seek and rely upon its counsel for fiduciary decisions, including whether to utilize plan assets for the purchase of a SmartDollar subscription.

7.3 SmartDollar warrants that the Program will comply, in all material respects, with any specifications provided by SmartDollar to County or its Eligible Employees. SmartDollar further warrants that the Program has been tested using commercially reasonable and industry-appropriate means to ensure that the Program at the time of delivery is free from any viruses, worms, disabling programming codes, back-doors instructions or other such items that may threaten, infect, damage, disable, or otherwise interfere with or grant access to County's system or network ("System Damage").

7.4 COUNTY'S ONLY REMEDY FOR SMARTDOLLAR'S BREACH OF ANY WARRANTY (EXCLUDING THAT WARRANTY SET FORTH IN SECTION 7.3 REGARDING "SYSTEM DAMAGE") WILL BE THE REPAIR, REPLACEMENT, OR RE-PERFORMANCE BY SMARTDOLLAR OF THE NONCONFORMING PRODUCT OR SERVICE. IF SMARTDOLLAR FAILS TO DELIVER THIS REMEDY, THEN COUNTY MAY PURSUE ANY OTHER REMEDY PERMITTED UNDER THIS AGREEMENT.

7.5 EXCEPT FOR THE LIMITED WARRANTIES EXPRESSLY SET FORTH IN THIS AGREEMENT, SMARTDOLLAR MAKES NO PROMISES, REPRESENTATIONS, OR WARRANTIES CONCERNING THE PROGRAM. SMARTDOLLAR DISCLAIMS, FOR ITSELF, ITS AFFILIATES, ANY AND ALL OTHER EXPRESS OR IMPLIED REPRESENTATIONS AND WARRANTIES WITH RESPECT TO THE PROGRAM, INCLUDING ANY EXPRESS OR IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, WARRANTIES CONCERNING INFRINGEMENT, TITLE, CONDITION OR THE EXISTENCE OF ANY LATENT OR PATENT DEFECTS, WARRANTIES ARISING FROM COURSE OF DEALING, USAGE OR TRADE PRACTICE, OR WARRANTIES THAT THE PROGRAM WILL BE UNINTERRUPTED, ERROR-FREE, OR COMPLETELY SECURE. SMARTDOLLAR DOES NOT WARRANT THAT THE PROGRAM WILL YIELD ANY PARTICULAR BUSINESS OR FINANCIAL RESULT OR MEET COUNTY'S REQUIREMENTS. SMARTDOLLAR IS NOT RESPONSIBLE FOR INTERNET OUTAGES OR OTHER FAULTS IN INTERNET SERVICES.

7.6 Unless otherwise agreed to in writing by authorized personnel of the parties, County represents and warrants that it will do as follows: (a) offer the Program to Eligible Employees that are employed in the United States only; (b) with respect to the Program, neither engage in the transmission or processing of Eligible Employee information across national borders, nor provide SmartDollar any Protected Health Information (PHI) as is defined by the Health Insurance Portability and Accountability Act (HIPAA) and the Health Information Technology for Economic and Clinical Health Act (HITECH Act), nor provide SmartDollar any information that would require SmartDollar to be compliant with (i) the Payment Card Industry Data Security Standards (PCI DSS) or (ii) EU Directive 95/46/EC, as transposed into domestic legislation of each Member State and as amended, replaced, or superseded from time to time, including by the GDPR (i.e., EU General Data Protection Regulation 2016/679) and laws implementing or supplementing the GDPR.

8. **Limitation of Liability:** Neither party shall be liable to the other or any third-party for any special, consequential, incidental, punitive, or indirect damages, including but not limited to lost profits, lost royalties, goodwill, or cost of procurement of substitute goods or services, arising from or relating to any claim relating to this Agreement, whether such claim is based in contract, tort, or otherwise, even if the party has been advised of, or otherwise might have anticipated the possibility of, any such loss or damage. SmartDollar's liability to County for all claims arising out of the Agreement (except for breach of warranty claims regarding System Damage), whether in contract, tort, or otherwise, will not exceed the amount paid by County to SmartDollar during the twelve (12) month period immediately preceding the date of the claim. SmartDollar's liability to County for breach of warranty claims for System Damage shall be limited to actual damages.


9. **Force Majeure:** SmartDollar shall not be responsible for delays or failures in performance resulting from acts or events beyond its reasonable control, including but not limited to, acts of nature, governmental actions, fire, labor difficulties or shortages, civil disturbances, transportation problems, interruptions of power, supply or communications, pandemics, epidemics, or natural disasters, provided Ramsey takes reasonable efforts to minimize the effect of such acts or events.

10. **Governing Law:** This Agreement, including any incorporated attachments, as well as any amendments to the Agreement, shall be governed by the laws of the State of Texas. The exclusive venue for any dispute arising from this Agreement or the Program shall be in the state and federal courts having jurisdiction over Williamson County, Texas. Neither the Uniform Commercial Code, nor any version thereof adopted by any state, shall apply to this Agreement. The parties must commence any action relating to this Agreement, other than collection of outstanding payments, within one (1) year of the date upon which the cause of action accrued.

11. **Miscellaneous:** No right or obligation under this Agreement may be assigned or transferred without the prior written consent of the other party. This Agreement, and any incorporated attachments hereto, state the entire agreement between the parties regarding the subject matter hereof and supersedes any prior agreements or understandings pertaining thereto. Any modification to this Agreement must be made in writing and signed by authorized representatives of both parties. No delay or failure in exercising any right hereunder shall be deemed to constitute a waiver of any right granted hereunder or at law by either party. If any term or provision of this Agreement is determined to be legally invalid or unenforceable by a court with lawful jurisdiction, such term or provision shall not affect the validity or enforceability of any remaining terms or provisions of this Agreement.

12. **No Waiver of Sovereign Immunity or Powers:** Nothing in this Agreement shall be deemed to constitute a waiver of sovereign immunity or powers of the County, the Williamson County Commissioners Court, or the Williamson County Judge.

13. **Right to Audit:** SmartDollar agrees that the County or its duly authorized representatives shall, until the expiration of three (3) years after final payment under this Agreement, have access to and the right to examine and photocopy any and all books, documents, papers and records of SmartDollar which are directly pertinent to providing the Program to County under this Agreement for the purposes of making audits, examinations, excerpts, and transcriptions. SmartDollar agrees that the County shall have access during normal working hours to all necessary SmartDollar facilities and shall be provided adequate and appropriate workspace in order to conduct audits in compliance with the provisions of this section. The County shall give SmartDollar reasonable, but in no case less than ten (10) business days, advance written notice of intended audits.

THE LAMPO GROUP, LLC  
d/b/a SMARTDOLLAR®  
DocuSigned by:  
  
D8392DDC68C44BA...  
Cliff Neeley  
Senior Vice President  
SmartDollar®  
Date: 7/16/2024 | 2:13 PM PDT

SmartDollar Payment Instructions

Make checks payable to:  
  
SmartDollar  
1011 Reams Fleming Boulevard  
Franklin, Tennessee 37064  
615-614-4647

*Payment questions? Call your account executive, relationship manager, or the phone number above.*

Approved as to Legal Form  
JACQUELINE LENTZ  
General Counsel, Commissioners Court  
Date: Jul 17 2024 Time: 11:57 am

WILLIAMSON COUNTY, TEXAS  
  
Signature: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

County Accounts Payable Contact Information

Contact Name \_\_\_\_\_  
Phone \_\_\_\_\_  
Email \_\_\_\_\_

Reviewed by Contract Audit  
SARA GREER, CGAP  
Contract Auditor  
Williamson County Auditor's Office  
Date: Jul 17 2024 Time: 12:05 pm



## Scoring Summary

### Active Submissions

	Total	Experience	Approach and Technical Ability	References	Price
Supplier	/ 100 pts	/ 20 pts	/ 40 pts	/ 10 pts	/ 30 pts
11 Financial	71.14 pts	16.2 pts	32.6 pts	8 pts	14.34 pts
Mentoro Group	65.68 pts	15.2 pts	30.4 pts	9.6 pts	10.48 pts
The Lampo Group, LLC dba SmartDollar	65.18 pts	15.2 pts	30 pts	10 pts	9.98 pts
Table SALT Group LLC	65.16 pts	15.4 pts	30.2 pts	9.6 pts	9.96 pts
Virgin Pulse	64.6 pts	10 pts	16.6 pts	8 pts	30 pts
GuidedChoice	59.89 pts	16.8 pts	31.6 pts	0 pts	11.49 pts



	Total	Experience	Approach and Technical Ability	References	Price
Supplier	/ 100 pts	/ 20 pts	/ 40 pts	/ 10 pts	/ 30 pts
iGrad	59.3 pts	12 pts	17 pts	8 pts	22.3 pts
SML Advisory	45.96 pts	11.4 pts	21 pts	3.6 pts	9.96 pts
Your Money Line	43.49 pts	14 pts	15.6 pts	9.6 pts	4.29 pts
iMar Learning Solutions	27.15 pts	7.4 pts	9 pts	2 pts	8.75 pts



## **Williamson County Benefits Committee**

June 13, 2024

### **Evaluation Summary – 24RFP28 Financial Wellbeing Services**

After reviewing and evaluating the ten proposals that were submitted the review committee selected the top four for a short thirty-minute presentation to review the vendors system and each vendors approach if selected on implementation and how they would serve the County.

The final selection was The Lampo Group, dba Smart Dollar due to their knowledge and experience in the industry, the systems that they have developed as well as the results they have achieved with other organizations like our size of the County and much larger. They presented a well thought out implementation plan if they are selected as the top vendor. The proposal submitted fits within our budget.

We met with the Benefits Committee on June 4, 2024, and they have approved our recommendation to be submitted to the Commissioners Court for final approval.

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

## OFFICE USE ONLY CERTIFICATION OF FILING

Certificate Number:  
2024-1188901

Date Filed:  
07/17/2024

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

The Lampo Group, LLC  
Franklin, TN United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Williamson County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

RFP#24RFP28  
Financial Wellness

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.



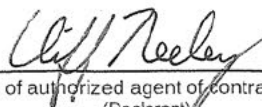
### 6 UNSWORN DECLARATION

My name is

My address is

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Williamson County, State of Tennessee, on the 17 day of 7th, 2024.  
(month) (year)

  
Signature of authorized agent of contracting business entity  
(Declarant)

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

## OFFICE USE ONLY CERTIFICATION OF FILING

**1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**

The Lampo Group, LLC  
Franklin, TN United States

**Certificate Number:**  
2024-1188901

**Date Filed:**  
07/17/2024

**2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**

Williamson County

**Date Acknowledged:**  
07/17/2024

**3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.**

RFP#24RFP28  
Financial Wellness

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

**5 Check only if there is NO Interested Party.**



**6 UNSWORN DECLARATION**

My name is \_\_\_\_\_, and my date of birth is \_\_\_\_\_.

My address is \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.  
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in \_\_\_\_\_ County, State of \_\_\_\_\_, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
(month) (year)

\_\_\_\_\_  
Signature of authorized agent of contracting business entity  
(Declarant)

**Commissioners Court - Regular Session****39.****Meeting Date:** 07/23/2024

Award of RFP #24RFP32 Juvenile Services 2024 Food Services to Aramark LLC for the Juvenile Services Department

**Submitted For:** Joy Simonton**Submitted By:** Brenda Fuller, Purchasing**Department:** Purchasing**Agenda Category:** Regular Agenda Items

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**Information****Agenda Item**

Discuss, consider and take appropriate action on awarding RFP #24RFP32 Juvenile Services 2024 Food Services to the highest scoring proposer, Aramark, LLC and authorizing the execution of associated documents.

**Background**

Williamson County sent out three hundred ninety-six (396) notifications with twenty-four (24) document takers and received one (1) submission to provide Juvenile Services for 2024 Food Services. The primary purpose of this contract is to benefit the Juvenile Services Department for Williamson County. The evaluation team's recommendation is Aramark LLC who is the highest scoring proposer. This contract is for initial term of one (1) year with an additional four (4) one-year (1) renewal options. Funding source is 01.0100.0576.003306 and the budget amount is \$313,000. Department contact is John Pelczar with Juvenile Services. The vendor is a publicly traded company and a 1295 form is not required.

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**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

Scoring Summary

Agreement

Recommendation Letter

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**Form Review****Inbox**

Purchasing (Originator)

County Judge Exec Asst.

Form Started By: Brenda Fuller

Final Approval Date: 07/18/2024

**Reviewed By**

Joy Simonton

Becky Pruitt

**Date**

07/18/2024 09:45 AM

07/18/2024 10:32 AM

Started On: 07/17/2024 02:17 PM



# Scoring Summary

## Active Submissions

	Total	References	Prior Experience Providing Food Service to Youthful Offenders in a Residential Setting	Compliance of Proposal Specifications	Price for Meals/Snacks
Supplier	/ 100 pts	/ 10 pts	/ 30 pts	/ 20 pts	/ 40 pts
Aramark Correctional Services, LLC	95 pts	9 pts	27.67 pts	18.33 pts	40 pts

**OPERATING AGREEMENT**  
**FOOD SERVICE FOR WILLIAMSON COUNTY JUVENILE SERVICES**

This **OPERATING AGREEMENT** (the "Agreement") is made as of July 1, 2024 (the "Effective Date") by and between the **County of Williamson**, Texas with offices at 710 S. Main Street, Suite 101, Georgetown, TX 78626 (the "County"), and **Aramark Correctional Services, LLC**, a Delaware limited liability company, having a place of business at 2400 Market Street, Philadelphia, Pennsylvania 19103 ("Aramark").

**WITNESSETH:**

1. **GRANT:** The County hereby grants to Aramark the exclusive right to provide food service (excluding vending machine operation) for the County's inmates, staff and visitors at the Williamson County Juvenile Justice Center located at 200 Wilco Way, Georgetown, TX 78626 (the "Facility"). Aramark hereby agrees to furnish nutritious, wholesome, and palatable food to such inmates, staff, and visitors in accordance with this Agreement. The food service shall meet all current standards as established by:

- A. The American Correctional Association.
- B. The Food and Nutritional Board of the National Academy of Sciences as prescribed for inmates.
- C. The State of Texas.

2. **OPERATIONAL RESPONSIBILITIES:**

A. **Facilities And Equipment:** The County shall, at its expense, provide Aramark with adequate preparation kitchen, office, and storage facilities at the Facility, completely equipped and ready to operate, together with such heat, refrigeration, and utilities services (including telephone and internet service) as may be reasonably required for the efficient performance of the Agreement.

The County shall furnish building maintenance services for the Facility and shall provide preventive maintenance and equipment repairs and replacements for the County-owned equipment. The County shall furnish and maintain an adequate inventory of serviceware, thermal tray and delivery equipment, pots, pans, beverage containers and utensils at the Facility.

Should the County fail to provide the equipment, repair, maintenance and replacement services or supplies described in this Section, after notice from Aramark to do so, Aramark may, in its discretion and at its option, choose to provide, and bill the County for, such equipment, repair, maintenance and replacement services or supplies. In that event, the County shall pay for such equipment, repair, maintenance, and replacement services or supplies at the

prices billed by Aramark, excluding any sales tax. Such prices shall be competitive with the cost of obtaining such products or services from an independent source in the open market.

**B. Emergency Plan:** Aramark shall submit a contingency emergency plan to provide for meal service in the event of a Force Majeure (hereinafter defined) within 60 days after the commencement of operations. In the event of a Force Majeure, the County shall assist Aramark by permitting reasonable variations in Aramark's menu cycle and service methods. However, Aramark shall not be relieved of its responsibility to provide meal service under the terms of this Agreement. Additional costs, if any, incurred in providing service in the event of a Force Majeure shall be borne by the County. The term "Force Majeure" means any war, riot or other disorder, strike or other work stoppage, act of terrorism, fire, flood, or any other act not within the control of the party whose performance is interfered with, and which, by reasonable diligence, such party is unable to prevent.

**C. Meal Delivery:** Facility personnel shall receive meals at the County kitchen, shall transport such meals to appropriate areas, and shall return all trays and delivery equipment to Aramark at the County kitchen, in a timely manner.

**D. Food Products And Cleaning Supplies:** Aramark shall purchase and pay for all food products and kitchen cleaning supplies. Products purchased for use in the food service operation shall be the property of Aramark. The County shall be responsible for providing maintenance supplies and for maintaining County-owned kitchen appliances and equipment at the County's expense.

Aramark shall purchase all food products from USDA inspected plants that are approved as strictly complying with food safety standards. All food products purchased have a manufacturer's and distributor's assurance of safe handling. Food products are reviewed and approved by Aramark's registered dietitians to ensure that the food products meet inmate acceptability and nutritional standards.

**E. Portion Size Requirements:** All entrée portions listed on the menu that are purchased fully cooked, within the manufacturer's tolerance specifications, are based on weight measurements prior to reheating. Casserole portions and entrée portions made from scratch are based upon weight measurements after the food has been cooked according to standardized recipes.

**F. Menu:** The menu served at the Facility may be modified in any way by mutual agreement of the parties.

**G. Sanitation:** Aramark shall be responsible for daily cleaning and housekeeping in the food preparation, service, receiving and storage areas, and shall, on a continuing basis, maintain high standards for sanitation. The County shall provide janitorial services outside the kitchen facilities provided to Aramark. The County shall clean the vents and ductwork leading to

the roof from food preparation areas. The County shall be responsible for extermination services and the removal of trash and garbage from the designated food service area.

**H. Personnel:** Aramark shall provide on-site management and supervisory personnel, and from its regional and headquarters locations, administrative, dietetic, purchasing, equipment consulting and personnel advice and supervision. The County shall provide inmate workers at the Facility kitchen. The number of inmates required shall be determined by the County liaison and Aramark's district manager prior to the commencement of operations. Such inmates shall be assigned duties in the food service operation that may include sanitation, food preparation and production, and storeroom functions.

The County acknowledges that Aramark has invested considerable amounts of time and money in training its management and supervisory employees in systems, procedures, methods, forms, reports, formulas, computer programs, recipes, menus, plans, techniques, and other valuable information which is proprietary and unique to Aramark's manner of conducting its business and that such information is available, on a confidential basis, to Aramark's management and supervisory employees. Therefore, the County agrees that management and supervisory employees of Aramark shall not be directly solicited for employment by the County for the term of this Agreement and twelve (12) months thereafter (unless such employees were formerly employees of the County). For the purpose of this prohibition, "management and supervisory employees" shall be defined as those persons who have directly or indirectly performed management or professional services on the County's premises at any time during the twelve (12) month period immediately preceding termination of this Agreement.

In addition, the County agrees that if it violates the conditions set forth in the immediately preceding paragraph, then the County shall pay to Aramark, and Aramark shall accept as liquidated damages and not as a penalty for such breach, an amount equal to two times the annual salary of each Aramark management or supervisory employee hired by direct solicitation by the County in violation of the terms of this Agreement.

The County retains the right to thoroughly investigate any current or prospective employees assigned to the Facility, subject to applicable Federal, state, and local laws and regulations, including but not limited to, the Federal Polygraph Protection Act, as amended.

**I. Equal Employment Opportunity:** Aramark and the County mutually agree that they shall not discriminate against any employee or applicant for employment or on any matter directly or indirectly related to employment, because of race, color, religion, sex, sexual preference, national origin, physical or mental handicap where not relevant to the job, height, weight, age, marital status, or other criteria made illegal by state or federal law or the County policy. In addition, Aramark agrees to take affirmative steps to ensure that applicants are employed, and that employees are treated, during employment, without regard to the criteria listed above.

**J. Insurance and Indemnification:** Aramark shall provide and maintain the following insurance coverage:

Worker's Compensation insurance as required by law.

Comprehensive General (Public) Liability to include (but not be limited to) the following: Premises/operation; independent contractors; bodily injury; products/completed operation; contractual liability with a combined single limit for bodily injury and property damage of \$1,000,000.00 per occurrence and \$2,000,000.00 in the aggregate. Aramark may satisfy these requirements through a combination of primary and excess coverage.

Automobile Liability Insurance for all owned, non-owned, and hired vehicles with combined minimum limits for Bodily Injury and Property Damage limits of \$500,000.00 per occurrence and \$1,000,000.00 in the aggregate.

Damages to Rented Premises coverage in the minimum amount of \$100,000.00.

Medical Expenses coverage in the minimum amount of \$5,000.00.

Aramark agrees to defend, indemnify, and hold harmless the County, its officers, employees, agents and servants for all third-party personal injuries caused by the negligence or a wrongful act of Aramark in its performance of the services defined in this Agreement (with counsel of the County's choosing), and to pay all claims, damages, judgments, legal costs, adjuster fees, and attorney fees related thereto. However, it is expressly understood that Aramark shall not be responsible for damages, injuries, losses, or claims caused by inmates or the County, its officers, employees, agents, servants, or other independent contractors. Neither any of the County's officers, employees, agents, servants, or contractors, nor any inmates, are or will be deemed to be agents or employees of Aramark and no liability is or will be incurred by Aramark to such persons, except for bodily injury to such persons caused by Aramark's negligence. To the extent permitted by law, the County agrees to defend, indemnify, and hold Aramark harmless from any liability claim by or through such persons against Aramark. Each party shall promptly notify the other of any claim for which indemnity is sought, and shall cooperate with the other party in the defense of such claim.

Any insurance coverage (additional insured or otherwise) that Aramark provides for the County, its officers, employees, agents, and servants shall only cover liability assumed by Aramark in this Agreement; such insurance coverage shall not cover liability in connection with or arising out of the wrongful or negligent acts or omissions of the County or its officers, employees, agents, and servants.

**K. Hazardous Substances; Pre-Existing Conditions.** Aramark has no duty to investigate, detect, prevent, handle, encapsulate, remove, or dispose of, and will have no responsibility to the County or others for any exposure of persons or property to, asbestos, lead,

fuel storage tanks or contents, indoor air pollutants or contaminants, poor air quality, or hazardous, toxic, or regulated waste substances, mold, fungi, mildew, pollutants, or contaminants (collectively, the “Hazardous Substances”) at the Facility or the surrounding premises. The County will comply with all applicable federal, state, and local laws and regulations, which have been or will be enacted during the term of this Agreement, regarding such Hazardous Substances on the County’s premises. The County will inform Aramark of the presence of such Hazardous Substances and acknowledges that Aramark employees will not be required to work in any location where they could be exposed to such Hazardous Substances. Aramark has advised the County that it does not provide or assume any responsibility to monitor or remediate mold, fungi, mildew, indoor air quality or any similar conditions, and that all determinations and corrective actions regarding mold, fungi, mildew, indoor air quality and any similar conditions shall be made by the County or a third party retained by the County. In no case will any Aramark employee act in the capacity of a “Designated Person” (within the meaning of the Asbestos Hazard Emergency Response Act, “AHERA”), which duties remain solely with the County.

Aramark will not be responsible for any conditions that existed in, on, or upon the Facility before the commencement date of this Agreement (“Pre-Existing Conditions”), including, without limitation, environmental impairments, and other conditions. The County shall indemnify and hold harmless Aramark, its subsidiaries and affiliated companies, and their respective directors, officers and employees, against any liability related to, or arising out of, any defective condition or the presence of Hazardous Substances or Pre-Existing Conditions on or at the Facility or the surrounding premises, or the claimed or actual release or threatened release or disposal of Hazardous Substances from or at the Facility, to the extent not caused by the willful misconduct or grossly negligent acts or omissions of Aramark, its employees or subcontractors, including, without limitation, fines, penalties, clean-up costs, or costs of other environmental remediation measures.

**L. Damages:** Aramark’s liability hereunder shall not under any circumstances exceed the actual proceeds of insurance (not to exceed the maximum limits of insurance required by Section 2.J.), less any applicable deductible. In no event will either party be liable to the other party for any loss of business, business interruption, consequential, special, indirect, or punitive damages.

**M. Compliance With Laws:** Each party hereto shall comply with all statutes, lawful ordinances, regulations and requirements, federal, state, and local applicable to their activities hereunder. The County shall provide reasonable and adequate physical security at all times for Aramark employees, suppliers, management and other authorized visitors.

**N. License, Fees, Permits, And Taxes:** Aramark shall secure and pay for all federal, state and local licenses, permits and fees required for the food service operation. The County represents and warrants that it is a tax-exempt entity and, further, agrees to provide evidence of its tax-exempt status to Aramark upon request. The County further agrees to notify Aramark promptly in the event of a change in its tax-exempt status. It is expressly understood

that the County is neither liable for any taxes, charges, or fees assessed against Aramark for the supplies or products provided or any services rendered.

### **3. FINANCIAL AND ACCOUNTING ARRANGEMENTS:**

**A. Meal Service and Prices:** Aramark shall provide meals to the County's inmates, staff, and visitors at the per meal prices set forth in Attachment A. Aramark will provide, at no additional cost, a lacto-ovo vegetarian and/or vegan diet for all religious requests from the administrative or religious authority. Other religious meals requested by the administration or religious authority, such as prepackaged meals, shall be provided at a price to be mutually agreed in advance. The County shall notify Aramark of the actual number of meals ordered each day at a mutually agreed upon time prior to meal service, and the County shall make additions or deletions to such order within a mutually agreed upon time prior to meal service. When the initial notice of meals ordered is not given timely, Aramark shall prepare and will be paid for the same number of meals as prepared for the previous day.

**B. Price Adjustments:** The per meal prices stated in this Agreement are firm for the period beginning on the Effective Date and ending on June 30, 2025. Per meal prices for each subsequent 12-month period shall be increased on each anniversary of the Effective Date by an amount to be mutually agreed upon and set forth in an amendment to this Agreement in the form attached hereto as Attachment B; provided, however, that in the event no agreement is reached with respect to such increase, per meal prices shall be increased as further set forth below by the greater of the (a) yearly percentage change in the Consumer Price Index, All Urban Consumers, U.S. City Average, Food Away From Home Index ("CPI-FAH"), published by the U.S. Department of Labor and (b) the yearly percentage change in the Market Basket of Products (as defined below) which approximate the products served at the facilities covered by this Agreement (the "Client Menu"). The period for determining CPI-FAH and Market Basket of Products increases shall be April of the immediately preceding year to April of the then-current year (the "Base Period").

As set forth on the sample client statement attached as Attachment C, a copy of which shall be provided prior to implementing any price adjustments pursuant to this section, the "Market Basket of Products" represents categories or types of products that are generally used in the Client Menu. Such products are classified into the following six categories of food items (each, a "Menu Category"): beverage (composed of juice and non-alcoholic drinks other than milk); baked goods; produce (composed of fruits and vegetables); dairy; meat; and grocery items (composed of the food items in the menu that are not otherwise included in one of the preceding categories). Each Menu Category will be ascribed a percentage (the "Category Weighting") representing the proportion of the Client Menu that such Menu Category approximately represents based on purchasing levels during the Base Period. Each Category Weighting will then be multiplied by the percentage change in the corresponding Bureau of Labor Statistics ("BLS") category compiled by the U.S. Department of Labor and published at [www.bls.gov](http://www.bls.gov) for the Base Period, and the results of each such calculation will be added together to arrive at the

overall percentage change which will represent the Market Basket of Products. For the avoidance of doubt, the BLS categories to be multiplied by the Category Weightings are (1) Beverage, All Urban Consumers, U.S. City Average; (2) Baked Goods, All Urban Consumers, U.S. City Average; (3) Produce, All Urban Consumers, U.S. City Average; (4) Dairy, All Urban Consumers, U.S. City Average; (5) Meat, All Urban Consumers, U.S. City Average; and (6) Food, All Urban Consumers, U.S. City Average. In the event that there are any changes in the method in which the BLS reports its annual statistics, including any changes or modifications to any of the applicable BLS categories, the parties agree to negotiate a mutually agreeable modification to the appropriate Market Basket of Products category or categories or the methodology described above. If the parties do not agree on such a modification, Aramark shall have the right to terminate the Agreement upon 90 days' prior written notice. The Market Basket of Products is designed to approximate price adjustments with product cost increases at the facility or facilities covered by this Agreement. The Market Basket of Products is an estimate of food costs only and actual costs may vary. While the Menu Categories attempt to approximate the products served at the facility or facilities covered by this Agreement, they may not precisely parallel actual usage or the BLS categories listed above.

Please refer to Attachment C for an example of the Market Basket of Products calculation.

**C. Financial Commitment:** Aramark shall make a financial commitment to County in an amount up to \$10,000 (Ten Thousand Dollars) (the "Financial Commitment). County agrees to invest the Financial Commitment in a steam table at the Facility. Any equipment purchased by Aramark on County's behalf shall be purchased as a "sale-for resale" to the County. County shall hold title to all such equipment (with the exception of those items which bear the name of Aramark, its logo, or any of its logo, service marks or trademarks or any logo, service marks or trademarks of a third party) upon such resale. County acknowledges that it is a tax-exempt entity and will provide Aramark with a copy of the appropriate tax-exempt certificate. The Financial Commitment shall be amortized on a straight-line basis over a period of five (5) years, commencing upon the effective date of this Agreement. Upon expiration or termination of this Agreement by either party for any reason whatsoever prior to the complete amortization of the Financial Commitment, County shall reimburse Aramark for the unamortized balance of the Financial Commitment as of the date of expiration or termination plus all accrued but unbilled interest as of the date of expiration or termination. Such interest shall accrue from the effective date of this Agreement at the Prime Rate plus two percentage points per annum, computed each accounting period on the declining balance. In the event such amounts owing to Aramark are not paid to Aramark within 31 days of expiration or termination, County agrees to pay interest in accordance with Chapter 2251 of the Texas Government Code. The right of Aramark to charge interest for late payment shall not be construed as a waiver of Aramark's right to receive payment of invoices within 31 days of the invoice date. Any portion of the Financial Commitment that is not expended prior to the expiration or earlier termination of the Agreement shall revert to Aramark.

**D. Additional Services:** Food, beverage and other services required or desired by the Facility outside the scope of this Agreement (including Fresh Favorites) shall be provided by Aramark upon written authorization by the County at mutually agreed upon prices for such services.

**E. Billing:** Aramark shall submit to the County on the first day of every week, for the preceding week an invoice for inmate/staff meals ordered or served, whichever is greater, and other goods or services provided by Aramark, if any. The invoice shall reflect the preceding week's food services detailing the greater of the number of meals served or ordered on a daily basis as follows:

1. Inmate meals
2. Staff/visitor meals
3. Any additional food, beverage or other services, as required

Aramark shall provide the County with a comprehensive monthly summary of meals, services, and credits. This summary shall be forwarded to the County Administrator or his designee each month.

**F. Manner Of Payment:** The County's payment for goods and services shall be governed by the Texas Government Code, Chapter 2251. Payment shall be made by check payable to Aramark Correctional Services, LLC. Such payment shall be sent to the address listed in the invoice. Payments only shall be sent to this address, all other correspondence shall be sent to the address set forth in Section 8 hereof. An invoice shall be deemed overdue the thirty-first (31st) day after the later of the following:

- A. The date the County receives the goods under the Contract;
- B. The date the performance of the service under the Contract is completed; or
- C. The date the Williamson County Auditor receives an invoice for the goods or services.

Interest charges for any overdue payments shall be paid by the County in accordance with Texas Government Code, Section 2251.025. More specifically, the rate of interest that shall accrue on a late payment is the rate in effect on September 1 of the County's fiscal year in which the payment becomes due. The said rate in effect on September 1 shall be equal to the sum of one (1) percent and the prime rate published in the Wall Street Journal on the first (1st) day of July of the preceding fiscal year that does not fall on a Saturday or Sunday.

In the event that an error appears in an invoice submitted by the Aramark, the County shall notify Aramark of the error not later than the twenty-first (21st) day after the date the County receives the invoice. If the error is resolved in favor of Aramark, Aramark shall be entitled to receive interest on the unpaid balance of the invoice submitted by Aramark beginning

on the date that the payment for the invoice became overdue. If the error is resolved in favor of the County, Aramark shall submit a corrected invoice that must be paid in accordance within the time set forth above. The unpaid balance accrues interest as provided by the Texas Government Code, Chapter 2251, if the corrected invoice is not paid by the appropriate date.

As a minimum, invoices shall include:

- A. Name, address, and telephone number of Aramark and similar information in the event the payment is to be made to a different address.
  - B. The County Contract, Purchase Order.
  - C. Identification of items or service as outlined in the Contract.
  - D. Quantity or quantities, applicable unit prices, total prices, and total amount.
  - E. Any additional payment information which may be called for by the Contract.
- Payment inquiries should be directed to the following address:

Williamson County Auditor's Office, Accounts Payable Department  
Email: [accountspayable@wilco.org](mailto:accountspayable@wilco.org)  
Phone: 512-943-1500

**4. MATERIAL ADVERSE CHANGE:** The financial arrangements in this Agreement are based on conditions existing as of the Effective Date including any representations regarding existing and future conditions made by County in connection with the negotiation and execution of this Agreement. If such conditions change due to causes beyond Aramark's control, including, but not limited to, a change in the scope of Aramark's services; menu changes; a decrease in the Facility's inmate population or the availability of inmate labor; efforts to organize labor; increases in food, fuel, equipment, utilities, supply, and labor costs; Federal, State and local sales, and other taxes and other operation costs; a change in Federal, State and local standards, requirements recommendations, and regulations including any applicable Child Nutrition Programs; or other unforeseen external market conditions outside Aramark's control, then Aramark shall give County written notice of such increase or change, and within thirty (30) calendar days after such notice, Aramark and County shall mutually agree upon modification(s) to offset the impact of the increase or change, which modifications may include any or a combination of the following: an adjustment to Aramark's price per meal, modifications to the menu, or modifications to Aramark's scope of services.

**5. RIGHT TO AUDIT:** Aramark agrees that the County or its duly authorized representatives shall, until the expiration of three (3) years after final payment under this Agreement, have access to and the right to examine and photocopy any and all books, documents, papers and records of Aramark which are directly pertinent to the services to be performed under this Agreement for the purposes of making audits, examinations, excerpts, and transcriptions. Aramark agrees that the County shall have access during normal working hours to all necessary Aramark facilities and shall be provided adequate and appropriate workspace in order to conduct audits in compliance with the provisions of this section. The County shall give Aramark reasonable advance notice of intended audits.

**6. TERM OF AGREEMENT:** The initial term of this Agreement shall commence on July 1, 2024, and shall continue through June 30, 2025. By mutual agreement, this Agreement may be renewed for four (4) additional one-year periods. Thereafter, the County and Aramark may extend this Agreement for additional periods of twelve (12) months each, provided that the services to be provided, and the prices thereof, for the extension period, have been mutually agreed upon by the County and Aramark.

**7. TERMINATION:**

**A. Termination For Convenience:** Either party may terminate this Agreement for convenience, at any time during the term or any renewal or extension, upon ninety (90) days' notice to the other party.

**B. Termination For Default:** Either party may terminate this Agreement upon a breach or default of this Agreement by the other party, which is not cured within thirty (30) days after receipt by the defaulting party of a notice from the non-defaulting party, specifying the nature of such breach or default.

**C. Consequences Of Termination:** If this Agreement is terminated under any circumstances, the County shall pay Aramark for all inmate and staff meals, and other services, provided by Aramark to and including the date of termination, at the prices and within the payment periods set forth in this Agreement. The County's obligation to pay for meals and services provided shall survive the termination or expiration of this Agreement.

Upon the expiration or any termination of this Agreement, the County agrees, if requested by Aramark, to purchase Aramark's usable inventory of food and supplies. The purchase price for such inventory shall be Aramark's invoice cost.

**8. NOTICE:** All notices or other communication hereunder shall be deemed to be duly given when made in writing and delivered in person or deposited in the United States mail, postage prepaid, certified mail, return receipt requested and addressed to the party at its respective address first set forth above, or such other address as it may designate, by notice given as aforesaid.

**9. CONFLICTS OF INTEREST:** Aramark covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with performance of this Agreement and no person having any such interest shall be employed. Aramark shall provide services as an independent contract. In addition, no officer, agent or employee of the County and no member of its governing body shall participate in any decision relating to this Agreement which affects his/her personal interest or any corporation, partnership, association which he/she is directly or indirectly interested or has any personal or pecuniary interest.

**10. CONFIDENTIAL INFORMATION:** All financial, statistical, operating and personnel materials and information, including, but not limited to, software, technical manuals, recipes, menus and meal plans, policy and procedure manuals and computer programs relative to or utilized in Aramark's business (collectively, the "Aramark Proprietary Information") are and shall remain confidential and the sole property of Aramark and constitute trade secrets of Aramark. All materials deemed confidential shall be clearly labeled "CONFIDENTIAL." The County shall keep all Aramark Proprietary Information confidential, unless required to disclose by law, and shall use the Aramark Proprietary Information only for the purpose of fulfilling the terms of this Agreement. The County shall not photocopy or otherwise duplicate any materials containing any Aramark Proprietary Information without the prior written consent of Aramark. Upon the expiration or any termination of this Agreement, all materials containing any Aramark Proprietary Information shall be returned to Aramark.

**11. ASSIGNMENT:** Aramark may not assign this Agreement without the County's prior written consent (not to be unreasonably withheld, conditioned or delayed), except that Aramark may assign this Agreement, in its sole discretion, to any of its affiliates without any consent being required. The term "affiliate" means any corporation, limited liability company or any other person controlling, controlled by or under common control with, Aramark.

**12. PRESS RELATIONS:** Aramark shall coordinate with the County Sheriff or Facility Administrator on any and all press or media releases.

**13. PUBLICITY RIGHTS:** Neither Aramark nor County shall disclose the terms of this Agreement to any other person or entity outside its organization other than as required by law. Neither County nor Aramark and its Affiliates shall, without the other Party's consent, use the other Party's name, logo, trademark or otherwise refer to or identify the other Party in any publicity matters relating to the Services. Notwithstanding the foregoing, both Parties and their respective Affiliates may, without prior consent of the other Party, use that Party's name or logo and the existence of this Agreement in connection with earnings calls or similar matters with their respective investors or analysts as well as communications to prospective clients (if applicable).

**14. ENTIRE AGREEMENT:** This Agreement constitutes the entire Agreement between the parties and may not be modified or amended other than by a written instrument executed by both parties. Documents expressly incorporated (as if copied in full) into this Agreement include the following: (a.) Williamson County RFP #24RFP32, which is incorporated herein as if copied in full; (b.) Aramark Response to RFP #24RFP32, which is incorporated herein as if copied in full; and (c.) Any required insurance certificates evidencing required coverages. In the event of a conflict between documents; the following is the order of control:

1. Agreement
2. Aramark's Response to RFP #24RFP32

3. Williamson County RFP #24RFP32

15. **SEVERABILITY:** If any provision hereof or the application thereof to any person or circumstance is held to any extent, to be void, invalid or unenforceable, the remainder of this Agreement, and the application of such provision to other persons or circumstances, shall not be affected thereby, and shall be valid and enforceable to the fullest extent permitted by law.

16. **WAIVER:** The failure of Aramark or the County to exercise any right or remedy available under this Agreement upon the other party's breach of the terms, covenants and conditions of this Agreement or the failure to demand the prompt performance of any obligation under this Agreement shall not be deemed a waiver of such right or remedy; or the requirement of punctual performance; or of any subsequent breach or default on the part of the other party.

17. **COUNTERPARTS; PDF AND FACSIMILE SIGNATURES.** This Agreement may be executed in counterparts, each of which shall be an original, but all of which shall constitute one, and the same, document. Signatures of the Parties may be exchanged by pdf or facsimile, and such pdf or facsimile signature pages shall be deemed originals in all respects. It shall not be necessary in making proof of this Agreement or any counterpart to produce or account for any of the other counterparts.

18. **LIABILITY:** The Parties expressly agree that nothing in this Agreement adds to or changes the liability limits and immunities for a governmental unit provided by the Texas Tort Claims Act, Civil Practice and Remedies Code, or other law. The Parties expressly agree that, in the execution of this Agreement, the County does not waive, nor shall be deemed hereby to waive, any immunity or defense that would otherwise be available to it against claims arising in the exercise of its powers or functions or pursuant to the Texas Tort Claims Act or other applicable statutes, laws, rules, or regulations.

19. **NON-APPROPRIATION AND FISCAL FUNDING:** The obligations of the County under this Agreement do not constitute a general obligation or indebtedness of the County for which the County is obligated to levy, pledge, or collect any form of taxation. It is understood and agreed that the County shall have the right to terminate this Agreement at the end of the County's fiscal year if the governing body of the County does not appropriate sufficient funds as determined by Party's budget for the fiscal year in question. The County may effect such termination by giving Aramark written notice of termination at the end of its then-current fiscal year.

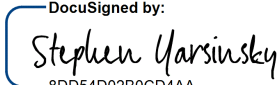
20. **PUBLIC INFORMATION ACT:** Aramark understands that the County will comply with the Texas Public Information Act as interpreted by judicial rulings and opinions of the Attorney General of the State of Texas. Information, documentation, and other material in connection with this Agreement may be subject to public disclosure pursuant to the Texas Public Information Act.

**21. GOVERNING LAW AND VENUE:** The Parties agree that this Agreement and all disputes arising thereunder shall be governed by the laws of the State of Texas, and that exclusive venue for any action arising under this Agreement shall be in Williamson County, Texas.

**IN WITNESS WHEREOF**, the parties hereto have caused this Agreement to be signed by their duly authorized representatives as of the day and year first above written.

**Aramark Correctional Services, LLC**

**County of Williamson  
State of Texas**

By:  8DD54D02B0CD4AA...  
Stephen Yarsinsky  
Vice President, Finance

By: \_\_\_\_\_  
**County Judge/Presiding Officer**

**Approved as to Legal Form**  
**JACQUELINE LENTZ**  
**General Counsel, Commissioners Court**  
Date: Jul 17 2024 Time: 11:09 am

**Reviewed by Contract Audit**  
**SARA GREER, CGAP**  
**Contract Auditor**  
**Williamson County Auditor's Office**  
Date: Jul 17 2024 Time: 10:59 am

**Attachment A**  
**Williamson County, Texas**  
**Effective July 1, 2024 through June 30, 2025**

**Price per Meal**

Breakfast	\$4.52
Lunch	\$4.52
Dinner	\$4.52
Snack	\$3.03
<b>Incentive Meals:</b>	
Double Angus w/ Tots	\$4.98
Buffalo Sandwich w/ Tots	\$3.79
Southwest Chicken Sandwich w/ Tots	\$3.84
Incentive Bags	\$6.01

**Attachment B*****FORM OF AMENDMENT FOR IMPLEMENTING MARKET BASKET INCREASES*****Amendment No. \_\_ to Operating Agreement**

**THIS AMENDMENT NO. \_\_** (the "Amendment"), is entered into this \_\_\_\_ day of \_\_\_\_\_, 20\_\_ by and between \_\_\_\_\_, with offices at \_\_\_\_\_ ("\_\_\_\_"), and **Aramark Correctional Services, LLC**, a Delaware limited liability company, having its principal place of business located at the ARAMARK Tower, 1101 Market Street, Philadelphia PA 19107 ("Aramark").

**WHEREAS**, \_\_\_\_\_ and ARAMARK entered into an \_\_\_\_\_ dated \_\_\_\_\_ for the management of the food service operation at \_\_\_\_\_ (as amended, the "Agreement");

**WHEREAS**, the parties acknowledge the need to address volatility in the cost of food commodities; and

**WHEREAS**, the parties desire to amend the provisions of the Agreement as follows, effective \_\_\_\_\_.

**NOW, THEREFORE**, in consideration of the foregoing and of the mutual promises in the Agreement and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as set forth below. Capitalized terms used but not defined in this Amendment have the meanings ascribed to such terms in the Agreement.

1. **Price Adjustment:** In accordance with [*Paragraph \_\_ of Amendment No. \_\_ to the Agreement*]/[*Paragraph \_\_ of the Agreement*], the parties agree that the price per meal charged to \_\_\_\_\_ by ARAMARK shall be changed as set forth on Attachment A as a result of [*changes in the Consumer Price Index*]/[*changes in the Market Basket of Products*]/[*mutual agreement of the parties*]. This price shall be effective from \_\_\_\_\_, 20\_\_ through \_\_\_\_\_, 20\_\_. , and shall supersede in all respects the price per meal set forth in Paragraph [\_\_] of the Agreement or in any other prior agreements between the parties.

2. **Release:** The methodology used to determine the price increase above, including the Category Weighting percentages ascribed to each Menu Category, has been reviewed and accepted by the parties. By their execution of this Amendment, each party hereby waives and releases any and all claims it may have based upon or arising out of any such methodology (including the elements thereof) used to calculate the price per meal as set forth in this Amendment, and further agrees not to bring any action, suit or proceeding challenging such methodology or calculation.

3. Except as specifically set forth herein, all other terms and provisions of the Agreement shall remain unaffected by this Amendment and continue in full force and effect

**IN WITNESS WHEREOF**, the parties hereto have caused this Amendment No. \_\_ to be signed by their duly authorized representatives the day and year first written above.

**Aramark Correctional Services, LLC**

[\_\_\_\_\_]

By: \_\_\_\_\_  
Stephen Yarsinsky  
Vice President Finance

By: \_\_\_\_\_

**Attachment C****Sample Client Statement - Market Basket of Products Calculation****[INSERT CLIENT NAME]** Exhibit**Sample Market Basket Price Redetermination Statement**

<b>(All)</b>			
<b>Market Basket Price Redetermination Statement</b>			
<b>CATEGORY</b>	<b>Market Basket Weighting</b>	<b>August BLS Market Basket CPI Index</b>	<b>Weighted CPI %</b>
Cereals and Bakery Products	10.48%	5.99%	0.63%
Meats, Poultry, Fish and Eggs	20.41%	0.02%	0.00%
Dairy and Related Products	10.40%	0.31%	0.03%
Fruits and Vegetables	13.23%	2.10%	0.28%
Non-Alcoholic Beverages and Beverage Materials	5.41%	5.80%	0.31%
Other Food at Home	40.07%	4.49%	1.80%
<b>TOTAL</b>	<b>100.00%</b>		<b>3.06%</b>
<b>August FY 2023 CPI Food Away from Home Index</b>			<b>6.54%</b>
<b>Greater of Market Basket to August CPI - Food Away from Home</b>			<b>6.54%</b>

**Notes**

- \* This category includes all menu items that are not otherwise included in another Menu Category. ARAMARK applies the BLS CPI Food index to the "Grocery" Menu Category for the calculation. The "Food" index encompasses the items in all Menu Categories in addition to food items not used at the facility or facilities covered by this Agreement.



# WILLIAMSON COUNTY JUVENILE SERVICES

*Making a difference in our community: creating opportunities  
for positive change through hope, empowerment, prevention and  
accountability.*

**DATE:** Wednesday, July 17, 2024  
**TO:** Brenda Fuller – Williamson County Purchasing Department  
**FROM:** John Pelczar – Williamson County Juvenile Services  
**SUBJECT:** Food Service Contract for Williamson County Juvenile Services 24RFP32  
**RE:** RFP Evaluation

In response to Request for Proposal #24RFP32 the Purchasing Department received one responsive proposal from a company desiring to provide food services to Williamson County Juvenile Services.

The Williamson County Juvenile Services staff, with Purchasing Department overview, reviewed the proposal submitted.

After reviewing the proposal and scoring it based on the evaluation criteria established, Aramark Correctional Services, LLC was selected to provide food service for Williamson County Juvenile Services.

Williamson County Juvenile Services recommends that Aramark Correctional Services be awarded the food services contract for the Williamson County Juvenile Services - 24RFP32.

Respectfully,

John J. Pelczar  
Director of Operations  
Williamson County Juvenile Services

<b>Administrative Office</b> 200 Wilco Way Suite # 1 Georgetown, TX 78626 OFC 512-943-3200 FAX 512-943-3209	<b>Juvenile Detention Center</b> 200 Wilco Way Suite # 4 Georgetown, TX 78626 OFC 512-943-3232 FAX 512-943-3253	<b>Williamson County Academy</b> 200 Wilco Way Suite # 3 Georgetown, TX 78626 OFC 512-943-3255 FAX 512-943-3290	<b>Cedar Park Satellite Office</b> 350 Discovery Blvd. Suite # 105 Cedar Park, TX OFC 512-260-4230 FAX 512-260-4235	<b>Round Rock Satellite Office</b> 211 Commerce Cove. Suite # 108 Round Rock, TX 78664 OFC 512-248-3230 FAX 512-248-3236	<b>Taylor Satellite Office</b> 412 Vance Taylor, TX 76574 OFC 512-238-2130 FAX 512-238-2131
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**Commissioners Court - Regular Session****40.****Meeting Date:** 07/23/2024

Approve the Guaranteed Maximum Price (GMP) No 2A with #22RFP148 Construction Manager at Risk (CMAR) for the New Headquarters Building for Facilities Management

**Submitted For:** Joy Simonton**Submitted By:** Johnny Grimaldo, Purchasing**Department:** Purchasing**Agenda Category:** Regular Agenda Items

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**Information****Agenda Item**

Discuss, consider, and take appropriate action on approving the Guaranteed Maximum Price Proposal (GMP) No. 2A with awarded 22RFP148 Construction Manager at Risk (CMAR) New Headquarters Building, Chasco Constructors, Ltd. L.L.P, in the amount of Two Hundred Forty-Five Thousand Seventy Dollars (\$245,070.00) and authorize the execution of the GMP between Chasco Constructors, Ltd. L.L.P, and Williamson County. The funding source is P577.

**Background**

The guaranteed maximum price (GMP) No 2A is for the New Headquarters Building RFP #22RFP148 awarded on 12.13.2022 with agenda item #35, to perform the work approved on the above-mentioned project. The funding source is P577 and the point(s) of contact are Dale Butler and Trenton Jacobs.

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**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

Wilco HQ - GMP Bid Package #2A 7.18.24 R2  
Form 1295 Chasco Constructors GMP2A

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**Form Review****Inbox**

Purchasing (Originator)

County Judge Exec Asst.

Form Started By: Johnny Grimaldo

Final Approval Date: 07/18/2024

**Reviewed By**

Joy Simonton

Becky Pruitt

**Date**

07/18/2024 02:42 PM

07/18/2024 03:02 PM

Started On: 07/18/2024 10:27 AM



## **Guaranteed Maximum Price Proposal**

For



- **Wilco Headquarters**
- **Bid Package #2A - Structural Steel Shop Drawings**
- **Project Number P577**
- **July 18th, 2024**



**Guaranteed Maximum Price Proposal  
Wilco HQ**

**Bid Package #2A -  
Structural Steel Shop Drawings  
For**



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<b>Tab 3:</b>	<b>Project Team</b>	<b>Pg.5-22</b>
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<b>Tab 6:</b>	<b>GMP Proposal Cost Breakdown</b>	<b>Pg.50-51</b>
<b>Tab 7:</b>	<b>Master Project Schedule (Summary Level)</b>	<b>Pg.52</b>

## **Exhibit A – GMP Proposal**

**GUARANTEED MAXIMUM PRICE PROPOSAL**  
**Williamson County Headquarters Project**  
**Bid Package 2A – Structural Steel Shop Drawings**

Chasco Constructors, Ltd. L.L.P. (“CMAR”) hereby submits to Williamson County, Texas (“County”) for the use and benefit County pursuant to the provisions of the Contract for Construction Manager-at-Risk Project Delivery dated 12/14/2022 (“Contract”), a Guaranteed Maximum Price (“GMP”) proposal for Bid Package 2A – Structural Steel Shop Drawings for the **Williamson County Headquarters Project** (“Project”), based on the Contract Documents (as defined by the Contract) developed for the Project, as follows:

**Cost of the Work.**

A not-to-exceed amount for the Cost of the Work for Bid Package 2A – Structural Steel Shop Drawings pursuant to the Contract:

**Two Hundred Twenty-Five Thousand Dollars** **(\$ 225,000.00)**

**CMAR’s Fee.**

A fixed sum fee for CMAR’s Fee for Bid Package 2A – Structural Steel Shop Drawings pursuant to the Contract:

**Twenty Thousand and Seventy Dollars** **(\$ 20,070.00)**

**Total GMP.**

The total sum of the above **Items 1 through 2**, as set forth below, is the GMP which the CMAR hereby guarantees to County for providing Bid Package 2A – Structural Steel Shop Drawings complete, and in accordance with the Contract Documents (All attached breakdowns shall total this GMP amount).

**Two Hundred Forty-Five Thousand and Seventy Dollars** **(\$ 245,070.00)**

CMAR hereby guarantees to County not to exceed the above referenced GMP amount, subject to additions or deductions as provided in the Contract Documents. Except for additions or deductions as provided in the Contract Documents, costs which would cause such GMP to be exceeded shall be paid by CMAR without reimbursement by County.

**Contract Time.**

The date for achieving Substantial Completion of Bid Package 2A – Structural Steel Shop Drawings shall be Not Applicable (Ongoing Activity) (N/A) calendar days from the Notice to Proceed with preparation of shop drawings for structural steel.

**Withdrawal of GMP Proposal.**

This GMP Proposal may not be withdrawn for a period of **ninety (90) calendar days** from the date of receipt by County.

**Liquidated Damages.**

CMAR further agrees to pay, as Liquidated Damages, to County the sum of **Seven Hundred Fifty (\$750.00) per calendar day** for failure to complete the work for the Bid Package 2A – Structural Steel Shop Drawings within the Contract Time in accordance with the Contract.

**Owner's Contingency.**

A not-to-exceed amount for the Owner's Contingency stated herein for reference:

**Twelve Thousand Two Hundred Fifty-Four (\$ 12,254.00)**

CMAR and County have agreed to separately phase out various scopes of the construction services of Project and execute this Guaranteed Maximum Price Proposal as to only the Bid Package 2A – Structural Steel Shop Drawings phase of construction services so that such phase of construction can be commenced and completed on or before the Substantial Completion date set out in this Guaranteed Maximum Price Proposal. CMAR and County hereby acknowledge they will negotiate additional Guaranteed Maximum Price Proposals in order to include the remainder scope of construction services for the entire Project following execution of this Guaranteed Maximum Price Proposal. CMAR acknowledges and agrees that the remainder scope of construction for the Project shall not constitute changes in the Work and there should be no adjustment under Sections 5.1.2 or 5.1.3 of the Contract to increase CMAR's Fee percentage that is set forth under Section 5.1.1 of the Contract. Furthermore, the preconstruction phase compensation set forth under Section 4.1.1 of the Contract shall not be changed or modified due to any phasing of the construction services.

All terms and conditions of the Contract are hereby adopted and incorporated into this GMP Proposal. Any exceptions to, or modifications of, the terms and conditions of the Contract shall not be effective unless they are expressly stated and conspicuously identified in this GMP Proposal and are specifically accepted and approved by County.

Otherwise, proposed revisions or modifications to the language, terms, or conditions of the Contract will not be accepted.

**BY SIGNING BELOW**, CMAR and County have executed and bound themselves to this Guaranteed Maximum Price (GMP) Proposal for Bid Package 2A – Structural Steel Shop Drawings.

**CMAR:**

Chasco Constructors, Ltd. L.L.P.

By: Charles J. Glace, Jr.  
Signature

Charles J. Glace, Jr.  
Printed Name

President  
Title

Date Signed: July 19, 2024

**COUNTY:**

Williamson County, Texas

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

Date Signed: \_\_\_\_\_, 20\_\_\_\_

## **Executive Project Summary**

## **TAB 2 - Executive Project Summary**

### **Project Summary**

The scope of working includes release for Structural Steel Shop Drawings only.

### **Schedule**

- Notice to Proceed is expected to be issued on or about July 23rd, 2024.



## **Project Team**

## TAB 3 – Project Team

Chasco's project team is as follows:

- Bill Bambrick – Vice President, Sr. Project Manager – Primary Management Contact  
Office: 512-244-0600 x 122  
Cell: 512-848-3327  
Email: [bill@chasco.com](mailto:bill@chasco.com)
- Bill Paetznick – Sr. Project Manager  
Office: 512-244-0600  
Cell: 512-948-1830  
Email: [bill.p@chasco.com](mailto:bill.p@chasco.com)
- Mark Lee – Project Superintendent  
Office: N/A  
Cell: 512-992-5863  
Email: [mark.lee@chasco.com](mailto:mark.lee@chasco.com)
- Scott Badgett – Vice President, Pre-Construction Manager/Estimating Support  
Office: 512-244-0600 x 111  
Cell: 512-844-6395  
Email: [scott@chasco.com](mailto:scott@chasco.com)
- Rick Risener – Chief Civil Estimator/Estimating Support  
Office: 512-244-0600 x 134  
Cell: 512-848-3342  
Email: [rick@chasco.com](mailto:rick@chasco.com)
- Jonathan Escalante – Safety Director  
Office: 512-244-0600 x 135  
Cell: 512-848-3636  
Email: [jonathan@chasco.com](mailto:jonathan@chasco.com)
- Chuck Glace – President/Executive Support  
Office: 512-244-0600 x 118  
Cell: 512-848-3315  
Email: [chuck@chasco.com](mailto:chuck@chasco.com)
- Charles King – Vice President/CFO/Executive Support  
Office: 512-244-0600 x 132  
Cell: 512-431-6343  
Email: [charlesk@chasco.com](mailto:charlesk@chasco.com)
- Craig Hunter, CPA – Controller/Accounting Support  
Office: 512-244-0600 x 114  
Cell: 512-964-8447  
Email: [craig.hunter@chasco.com](mailto:craig.hunter@chasco.com)

Resumes are attached



## Wilco Headquarters Project

**Project Design Team**  
GarzaEMC, LLC. – Engineer  
MarmonMok - Architect

**Construction Manager**  
Chasco Constructors  
Round Rock, TX

### Executive Support

Chuck Glace, President  
Charles King, Vice President & CFO  
Craig Hunter, CPA Controller

### Pre-Construction Team

**Manager of Pre-Construction Services**  
**Building Estimator**  
Scott Badgett  
**Civil Estimator**  
Rick Risener

- Estimates
- Budget
- Schedule
- Value Management
- Staging / Logistics
- Identify / Purchase Long-lead Items
- Pre-qualify Subcontractors
- Evaluate Constructability Issues

**Construction Team**  
**Project Manager**  
Bill Bambrick  
Bill Paetznick  
**Project Superintendent**  
Mark Lee  
**Safety Director**  
Jonathan Escalante

**Subcontractors /  
Suppliers**

- Site Management
- Schedule
- Cost Control
- Safety
- Punch List



## RESUMÉ



### **Bill Bambrick**

VP & Senior Project Manager

### **Education**

Drake University 1976

University of Houston 1977

Austin Community College 1987

### **Work History and Background**

Bill has over 45 years in the construction industry spending the last 34 years with Chasco Constructors. As Vice President and Senior Project Manager Bill has extensive experience in all areas of construction including commercial and industrial buildings, Class A office, site work, utilities, bridges, roads & heavy/highway and airport work. He is very experienced with alternative delivery methods including CMR and Design/Build.

### **Project Experience**

- The Wilco Annex is a two story 60,000 SF office building for Williamson County, TX. The building is situated on a sloping site of very fat clay, so the slab was constructed as a structural pan slab with drilled piers with a perimeter grade beam to provide a voided crawl space. The two-story building is structural steel, the second floor is concrete on metal decking. The exterior of the building is finished with several different types of materials. There are two machine room-less elevators. The JP courtroom includes the judge's bench, jury seating, court reporter and witness stand along with full gallery seating. Included in the building are many areas that required high security with a wide assortment of protection, identification, surveillance and detection devices to ensure the safety of County employees and visitors. Chasco self-performed all site work, utilities and concrete work and the project was completed on schedule and under budget.



- Celebration Church is a new 90,000 SF church recently constructed in Georgetown, TX. The facility has large childcare wing of 60,000 SF. The remaining 30,000 SF of the building includes the narthex (entry/ vestibule) and sanctuary. The narthex includes a bookstore and the "Blend", a "bistro style" coffee service area that also serves premade snack items. The sanctuary accommodates seating for over 2,600 guests and incorporates a state-of-the-art audio/visual system. The project had a 13-month schedule, but was completed early, in 12 months, despite having over 40 rain days.



- Lexus of Lakeway, Austin, TX - The Lexus of Lakeway project was an extremely high-end car dealership built in Lakeway, Texas. This is the first car dealership allowed to be built within the City of Lakeway. The \$21 million project consisted of a three-level main building of 86,000 SF, an 11,000 SF carwash/make ready building and all the associated site work.



## RESUMÉ (continued)

Bill Bambrick, VP & Senior Project Manager

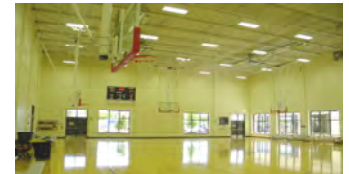
- Chasco Family YMCA, Round Rock: 18,160 sf masonry and structural steel facility including an eight-lane junior Olympic indoor pool, therapy pool, hot tub, lazy river, vortex pool, water slide, splash pad, sauna, locker rooms with showers, family changing rooms and a 2,800-sf operable skylight. The project included demolition of a portion of the existing building while the remaining facility was operational.



- Georgetown Recreation Center, Georgetown, TX: 67,952 SF of new construction and renovation to the exiting occupied and fully operational Rec. Center. Scope of work included a gymnasium, multi-purpose & meeting rooms, elevated track, indoor & outdoor pools with water features, restroom & shower facilities, site utilities, detention pond and concrete construction. CM-at-Risk delivery.



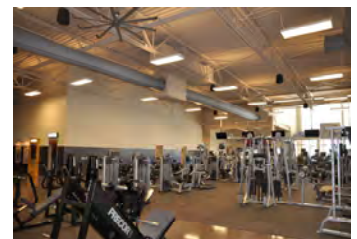
- Round Rock YMCA Gymnasium, Round Rock, TX: A 7,437 sf masonry and structural steel facility including full court and half court basketball goals, volleyball court and elevator. Total estimated project cost is \$1.2 Million. CM-at-Risk delivery.



- Twin Lakes YMCA, Cedar Park: A 36,400 sf tilt wall and structural steel facility including a gymnasium, work out facilities, locker rooms with showers, daycare, administrative offices and meeting rooms. The project also included an outdoor “fun pool” with many water features and a pool house. Parking facilities for the YMCA were simultaneously constructed under a separate contract with Williamson County. Combined project cost was \$5.3 Million. CM-at-Risk delivery.



- Hutto Family YMCA, Hutto, Texas: Chasco Constructors was the Construction Manager for the construction of the 30,000 sf Hutto Family YMCA facility in Hutto, Texas. The project consists of a natatorium, locker rooms, work out and aerobics areas as well as offices. Chasco provided a complete pre-construction program for this project to assist the YMCA and the City of Hutto with budgeting and constructability management in order to maximize the City's budget while allowing the project to achieve all of the original programming goals for both the City and the YMCA.



## References

Mr. Jeff Andresen, CEO  
YMCA of Greater Williamson County  
512-801-7736

Ms. Susan McFarland, AIA  
Susan McFarland, Architect  
512-288-3001

Ms. Barbara Garrett  
Garrett Consulting Services  
615-394-4977

Tony Prete, PE  
Waeltz & Prete, Inc.  
512-505-8953

## RESUMÉ



### **Bill Paetznick**

Senior Project Manager

### **Education**

BYU - Business

### **Work History and Background**

Bill has over 30 years in the construction industry and has served in multiple roles throughout his career including Sr. Vice President for a National General Contractor, President of a local Development and Contracting firm and multiple management positions within the construction industry. Bill has extensive experience in commercial construction in the Retail, Class A office, Specialty Restaurant, and Industrial Sectors. He spent 10 years with a National Shopping Mall developer managing large mall renovations and new construction projects across the US.

### **Highlight Project Experience**

- Wolf Crossing - Georgetown Texas - a 250,000sf retail center on Interstate 35 at University Avenue that includes restaurants, medical facilities, neighborhood services, a hotel, and a grocery store. This was a large multi building Tiltwall project spread across 31 acres anchored by several national tenants. This project was delivered on time in spite of an unseasonable amount of rain that caused multiple delays with the tiltwall erection. Utilities were complex due to the large overall site conditions, spacing of the buildings and location of existing utility tie ins. Extensive landscaping encompassed the entire site upon completion.



- Cubesmart Storage - Parmer Lane Austin Texas - the 110,505-square-foot building houses all climate-controlled units along with retail and office space for operations. The five-story property is outfitted with 1,152 storage units. Due to being 5 story, intumescent fireproofing was required on all vertical and horizontal structural steel. Project was delivered on time and within budget despite the City of Austin jurisdictional challenges and extremely challenging utility work performed in the right of way. Detention pond was built on site and required to be semi functional prior to the start of construction.



- Mission Viejo Mall – Mission Viejo California – Managed the 150 million dollar construction renovations of this super regional shopping mall which features over 1 million sf of retail space. Renovations included relocation and expansion of various major anchor tenants, a completely relocated food court anchored by The Cheesecake Factory and an extensive parking garage expansion. This project also featured major lighting and visual improvements to brighten up the interior of the mall. The renovation required additional chiller units as well as major mechanical and electrical system upgrades throughout the facility.



## RESUMÉ (continued)

Bill Paetznick, Senior Project Manager

- Cube Smart Sacsche, Texas – This 135,00 sf 3 story building was constructed on just 2 acres. This site was bounded by a wet weather pond that resulted in extremely high PVR soil conditions. The entire site including the building pad was lime stabilized to minimize the expansion of the soil. Despite the engineered design, the building still experienced substantial vertical movement in the building and parking area. Stormwater was sheet drained and diverted to a common area detention and filtration pond. Utility connection points were extremely long runs and ground water was encountered throughout the trenching for the utilities.



- Central Texas Harley Davidson I35 Round Rock Texas – This dealership relocated from a small facility in Austin and transitioned into this 6-acre site featuring a 45,000sf Tiltwall building that included a 15,000sf State of the Art Service Dept and 27,000sf of showroom and retail space. The building also featured 3,000sf of mezzanine offices. The site also featured large outside exterior entertainment spaces for hosting various activities. This project was designed by a Wisconsin based Architect which proved to be difficult in the understanding of the Texas climate.



- Truluck's – The Woodlands - This 25,000sf Tenant Improvement transformed a completely cold dark shell into a high-end fine dining restaurant with custom black walnut millwork and level 5 finishes throughout. Custom underlit Onyx bar tops and curved millwork were the first of its kind and we developed several construction methods for use in future locations. The site was incredibly challenging due to the limited space and close proximity of Lake Woodlands which required the use of helicopters to hoist the Mechanical systems on the roof.



- Hat Creek Burgers - Georgetown, Texas – This unique one off, non prototypical store was one of the first locations for this new chain that expanded rapidly in the Austin Area. Located right off the San Gabriel River Greenbelt, the 3,400sf building features a large outdoor space and a spacious play area. The historic site was unique due to being close to a former Indian site filled with arrow heads and historical items. Upon excavation, an abandoned swimming pool was discovered that was unreported on the surveys. Careful planning and construction of uniquely linked filtration ponds were built in the parking lot islands which treated the runoff prior to entry to the San Gabriel River.



## References

Ryan Hansanawat  
Mode Design & Architecture  
512-733-1150

Jayson Riche, PE  
GTX Engineering  
254-279-3423

Morgan McLaughlin  
Novak Commercial Construction  
512-864-4656

Philip Wanke, AIA  
Place Designers  
512-238-8912



*Mark Lee*

Superintendent

### Education

University of Oregon  
1981

### Work History and Background

Mark has a 37-year record of success overseeing all phases of commercial and residential construction projects. Projects have included churches, restaurants, office buildings and medical facilities. Mark works well with architects, subcontractors, suppliers and building officials to satisfy the expectations of the most discerning clients. He is dedicated to delivering the best in construction quality while adhering to all deadlines, specifications and budgets. Mark resides in Georgetown, Texas.

### Project Experience

- The Wilco Annex is a two story 64,000 SF office building for Williamson County, TX. The two-story building is structural steel, the second floor is concrete on metal decking. The exterior of the building is finished with several different types of materials. There are two machine room-less elevators. The JP courtroom includes the judge's bench, jury seating, court reporter and witness stand along with full gallery seating. Included in the building are many areas that required high security with a wide assortment of protection, identification, surveillance and detection devices to ensure the safety of County employees and visitors. Chasco self-performed all site work, utilities and concrete work and the project was completed on schedule and under budget.





- Celebration Church is a 90,000 SF Church recently constructed in Georgetown, TX. The facility has large childcare wing of 30,000 SF. The remaining 60,000 SF of the building includes the narthex (entry/ vestibule) and sanctuary. The narthex includes a bookstore and the "Blend", a "bistro style" coffee service area that also serves premade snack items. The sanctuary accommodates seating for over 2,900 guests and incorporates a state-of-the-art audio/visual system. The project had a 13-month schedule, but was completed early, in 12 months, in spite of having over 36 rain days. 2017 Outstanding Construction Award – Austin Chapter AGC.



## RESUMÉ (continued)

Mark Lee  
Superintendent

- Lexus of Lakeway, Austin, TX - The Lexus of Lakeway project was an extremely high-end car dealership built in Lakeway, Texas. This is the first car dealership allowed to be built within the City of Lakeway. The \$21 million project consisted of a three-level main building of 86,000 SF, including a showroom, offices, café, boutique, parts department, 52-bay service shop and a 72-space rooftop parking deck. An 11,000 SF carwash/make ready building and all the associated site work. 2015 Outstanding Construction Award – Austin Chapter AGC. 
- Bartholomew Municipal Pool, Austin, TX – This project consisted of 3 bathhouses, a separate mechanical building and pump house an “L” shaped lap pool with a diving well, a mid-depth recreation pool, a zero-entry activity pool, and two slides. The site itself was over excavated and filled with 7’ of engineered fill material. 2014 Outstanding Construction Award – Austin Chapter AGC. 
- Don Hewlett Chevrolet, Georgetown TX – Multiple projects including a 4,815 SF Service Building constructed as a PEMB with stucco and split face CMU exterior. Containing service writers and waiting areas and a museum containing some of the iconic first model year vehicles Chevrolet produced. A 9,964 SF Parts Warehouse expansion. Also, a PEMB with elevated foundation challenges, due to the sloping site. These projects were both completed ahead of schedule and under budget. The challenge was in completing the work amidst a thriving and busy business that was open 6 days a week.

## References

Jim Kuykendall, Executive Pastor  
Celebration Church  
(512) 763-3000 x 126

Mr. Steven Walker, Franchise Counselor  
True Car  
(512) 970-6760

Mr. Tom Stevens, Vice President  
Stevens-Hemingway-Stevens, Inc.  
(510) 787-1148

## RESUMÉ



### **Scott Badgett**

Vice President – Building Estimating / Pre-Construction Services

### **Education**

University of Texas  
BS, Civil Engineering

### **Work History and Background**

Scott has over 45 years of solid construction management experience in commercial, institutional and industrial projects. His diverse background includes construction of high security and high-tech facilities, renovation and construction of healthcare facilities, churches, schools, office buildings, manufacturing and retail facilities. Experience includes Design/Build and fast-track projects, cast-in-place frame structures, pre-cast structures and tilt wall buildings. Scott's key responsibility is the coordination and management of the entire process from pre-construction through close-out. Scott has been with Chasco for nineteen years.

### **Project Experience**

- Texas A&M Health Science Center – Phase I Texas A&M Health Science Center and Medical School Round Rock, TX – a \$42.3 million 164,000 SF 4-story building containing classrooms, lecture halls, administration areas, public clinics, laboratories, and a simulated hospital training floor. Chasco performed, all site work, utilities, and site/building concrete. CM-at-Risk delivery.
- The Wilco Georgetown Annex is a two story 60,000 SF office building for Williamson County, TX. The two-story building is structural steel, the second floor is concrete on metal decking. The exterior of the building is finished with several different types of materials. Chasco performed, all site work, utilities, and site/building concrete. CM-at-Risk delivery.
- Chasco Family YMCA, Round Rock: 18,160 sf masonry and structural steel facility including an eight-lane junior Olympic indoor pool, therapy pool, hot tub, lazy river, vortex pool, water slide, splash pad, sauna, locker rooms with showers, family changing rooms and a 2,800-sf operable skylight. The project included demolition of a portion of the existing building while the remaining facility was operational. Parking facilities for the YMCA were simultaneously constructed under the same contract. CM-at-Risk delivery.
- Williamson County Precinct 1 Annex and EMS Building – construction of 2 buildings with E.I.F.S. and stone veneer with complete interior finish out. Annex building was 27,660 SF and the EMS building was 6,470 SF. Project was completed early and under budget. (\$6.3 million CM-at-Risk delivery.



## **R E S U M É** (continued)

Scott Badgett

Vice President – Building Estimating / Pre-Construction Services

- City of Round Rock Sports Center – Round Rock, TX – 80,000 square foot sports center with 6 basketball/12 volleyball courts and 9 multi-purpose rooms with seating for up to 1,700 fans. Chasco self-performed all site work, utilities, site concrete, building concrete and tilt wall panels for this project.



- Georgetown Recreation Center – Georgetown, TX – 67,952 SF of new construction and renovation to the exiting occupied and fully operational Rec. Center. Scope of work included a gymnasium, multi-purpose & meeting rooms, elevated track, indoor & outdoor pools with water features, restroom & shower facilities, site utilities, detention pond and concrete construction. CM-at-Risk delivery.



- Great Oaks Elementary School, Round Rock, Texas – 6.0 million, 70,000 SF elementary school for RRISD. Project included all site development, utilities and detention pond.
- Westwood High School Science Wing Addition, Round Rock, Texas – 5.5 million two-story addition to existing high school. Included pre-cast wall panels to match existing facility. Project was constructed in the middle of the occupied campus with minimal impact to ongoing operations.
- Lampasas Middle School, Lampasas, TX – \$6.0 million two-story middle school. Full cafeteria, gymnasiums and all related site facilities.

## **References**

Mr. Bo Spencer, AIA  
Spencer-Pierce Architecture, Inc.  
512-388-0677

Mr. Dale Butler, Facilities Director  
Williamson County, TX  
512-943-1609

Mr. Jeff Andresen, President and CEO  
YMCA Greater Williamson County  
512-615-5530

## R É S U M É



### ***Rick Risener***

Chief Civil Estimator

### **Education**

Abilene Christian University

### **Work History and Background**

Rick has over 20 years of experience in residential, commercial, airport, heavy highway and civil construction. Rick has worked on projects that vary from pedestrian, vehicular, and railway bridges, public and private roadways, concrete and earthen dams, public parks and trail systems, subdivision infrastructure, site and pipeline utilities, site grading and site concrete work, single building and strip retail, multi-story office and medical buildings, pre-cast and cast-in-place concrete garages, and custom home building. Rick has been with Chasco for thirteen years.

### **Project Experience**

- Celebration Church is a new 90,000 SF church recently constructed in Georgetown, TX. The facility has large child care wing of 60,000 SF. The remaining 30,000 SF of the building includes the narthex (entry/ vestibule) and sanctuary. The narthex includes a book store and the "Blend", a "bistro style" coffee service area that also serves premade snack items. The sanctuary accommodates seating for over 2,600 guests and incorporates a state of the art audio/visual system.



- Lexus of Lakeway, Austin, TX - The Lexus of Lakeway project was an extremely high-end car dealership built in Lakeway, Texas. This is the first car dealership allowed to be built within the City of Lakeway. The \$21 million project consisted of a three-level main building of 86,000 SF, an 11,000 SF carwash/make ready building and all the associated site work.




- Twin Lakes YMCA Natatorium, Teen Center & Aerobics Room – Owner – The YMCA of Greater Williamson County – CM at Risk contract. This expansion is the second phase of a project initially built in 2004 and made possible by a partnership between Williamson County and the YMCA of Greater Williamson County. This phase added a natatorium, a teen center, an aerobics room and a Cardio Theater. The natatorium houses multiple indoor pools, including a main pool with lap lanes, a splash pad area for small children and a two-story waterslide for the larger kids. Additionally, a warm water therapy pool, a hot tub/spa and a dry sauna were installed for the adults to relax in.



## R É S U M É (continued)

Rick Risener  
Chief Civil Estimator

- Cedar Park Events Center, Cedar Park, TX – A 100,000 SF Multi-Function Sporting and Events Center. This project included the concrete foundation, upper level concrete slabs, equipment footings and foundations, and approximately 40 acres of site concrete with many areas that required special finishes. 
- Barton Creek Section 101 ACFT Treated Effluent Storage Pond, Austin, TX – This project included ten acres of construction within an environmentally sensitive area. A 2,350 LF all weather access road was built to the pond site. 35,000 CY of rock and over burden were excavated. Approximately 8,000 CY of the material was resized through a crushing operation and reused as select fill across the entire pond floor and behind the pond walls. The walls, ranging from 9' to 35' tall, surrounded the entire pond perimeter.
- Samsung T-Star Facility Operations Building, Austin, TX – This project consisted of constructing a new two-story concrete frame office and warehouse building with loading dock at the Samsung Semiconductor site in Austin, TX. Strict background checks and training are required for all Samsung projects.
- ABIA New Employee Parking Lot, Austin, TX – This \$7 million + project included construction of 703,800 SF of new parking lots at the existing Austin Bergstrom International Airport consisting of demolition of old Air Force structures, installation of 8" of lime treated subgrade, flex base and asphalt on the entire area, installation of 5 new Bus Shelters and 2 new Bench Canopy structures. Existing underground conditions created challenges on a daily basis.
- Kenney Fort Blvd., Round Rock, TX – In design for over 10 years, this project consisted of a 1.3-mile-long new section of roadway from Joe DiMaggio Blvd. to Forest Creek Blvd. in Round Rock. The project featured three bridges: an 800' long bridge over Brushy Creek, a shorter bridge over Chandler Creek, and a new railroad bridge for the Union Pacific Railroad. Some of the project challenges involved moving the Union Pacific mainline rail traffic to a shoofly detour. This allowed a new railroad bridge to be built on the mainline. Once the new railroad bridge was completed rail traffic was moved back onto the mainline and the shoofly detour was removed. Excavation then began under two existing bridges on Hwy 79. This was needed to extend the new Kenney Fort Blvd. under the highway and under the new rail bridge. The 24-month project was finished over two months ahead of schedule and was one of the largest road & bridge projects ever constructed by the City of Round Rock.

**City of Residence:** Austin, Texas

### References

Mr. Antonio Prete  
Waeltz & Prete, Inc.  
(512) 505-8953  
tony@w-pinc.com

Mr. Troy Jamail  
HWA Parking/Strickland-Jamail  
(512) 592-3277  
troy.jamil@hwaparking.com

Mr. James Heironimus  
NXP Semiconductors, Inc.  
(512) 933-2104  
james.heironimus@nxp.com

## RESUMÉ



**Jonathan Escalante, CSHO, CHST**  
*Director of Health and Safety*

### Education

Universidad Valle Del Bravo, Mexico 2005

### Work History and Background

Jonathan has over 10 years of Construction Safety Experience including road and building construction. As a Safety Specialist at Chasco, Jonathan has been responsible for updating, implementing and overseeing the company's safety and training program. Since beginning with Chasco, he has made revisions and updates to the Safety Manual, including: a new Accident Prevention Program, a new Substance Abuse Program & improved Accident Investigation procedures. He has also updated the SDS Manual, to merge the new GHS program and implemented a new Virtual Risk Manager Program that uses software for driver training & vehicle loss prevention. Employee training is a major concern at Chasco. Jonathan has created new training programs for new hire safety orientation, traffic control safety awareness, qualified signal & rigging training and general safety awareness for all of Chasco's employees. Due to all of these improvements, Chasco has seen lower Recordable Rates and an overall increase in safety awareness amongst its employees. Jonathan has been with Chasco for all ten years of his construction experience.

### Training

CSHO (Certified Safety and Health Official)  
500 OSHA Train the Trainers  
510 OSH Standards  
OSH311 Fall Protection  
OSH521 Industrial Hygiene  
PRT260 Cranes and Material Handling  
OSH301 Excavation, Trenching and Soil Mechanics  
CPR/FA Certified Trainer  
PRT123 Scaffold Training  
Flagger Training (Train the trainer)  
OSH755 Accident Investigation  
OSH301 Excavation, Trenching and Soil Mechanics

### Project Experience

**SH 130 - Lone Star Infrastructure. Hutto, Tx. (10/2005-8/2009)**

**Position: Safety Supervisor / HR Assistant** **Project Value: 1.6 Billion USD**

#### **Main activities:**

- Responsible for day to day environmental health and safety related activity with a specific focus on reducing incident rates and workers comp.
- Develop and implement required Safety Programs and progressive disciplinary actions.

## **RESUMÉ** (continued)

### **Jonathan Escalante**

*Safety Director*

- Develop Safety incentive program
- Implement accident prevention program
- Field Safety Inspections
- Provide monthly reports to the Fluor Corporate Office, including accident investigations, injury summary reports (man-hours included) and project close out-forms.
- Accident investigation / Case manager
- Conduct Mass meetings, Safety talks.
- New Hire Safety Orientation
- Training such as: Fall Protection, Confined Space, Haz-Mat, Traffic Awareness
- Responsible for OSHA compliance and record keeping, Worker's Comp Issues
- Random Drug testing coordinator (DOT and Non-DOT)
- HR New hire orientation
- Minor HR duties such as: Terminations, spreadsheet, employee benefits.
- Coordinate office management and special projects with a high degree of efficiency.
- Manage capital purchases, direct vendor relations, generate and maintain equipment tracking records.

### **Construcciones del Panuco. Mexico (06/2002-09/2005)**

**Position:** Safety Apprentice

#### **Main activities:**

- Protect Health and Safety of the employees as well as the company.
- Follow Safety Standards set by the Social Security Safety Regulation of the Mexican Institute.
- Safety inspections / investigations.
- Medical Case Management
- Safety Training to employees (adapted by OSHA 1926)
- Report all data of incidents / accidents to CEO monthly.

**City of Residence:** Leander, Texas

### **References**

Mr. Ignacio Guerra  
Fluor Daniel Ent.  
(210) 273-1774

Brayan Loya  
Fluor Daniel Ent.  
(512) 769-4339

Larry Connelly  
AGC of Austin  
(512) 748-1830

## RESUMÉ



*Charles J. (Chuck) Glace, Jr.*

President

### Education

Central Michigan University / U.T. Austin

### Work History and Background

Chuck has over 30 years of diversified construction experience. He has extensive background in concrete flatwork, structural concrete, tilt-wall, decorative concrete, excavation, and utility work. Chuck has complete responsibility for overall coordination of Chasco's operation. To him, the retention and advancement of individuals speaks directly to Chasco's success. Chuck is a driving force in the organization and training of Chasco's talent in both the office and the field. He provides ongoing leadership to the management team and to the self-perform operations, helping Chasco to provide better control and exceptional service to its customers. Chuck serves on the Board of the YMCA of Round Rock. He is also a board member of the American Concrete Institute, a member of the Construction Specifications Institute, the American Society of Concrete Construction, and the Associated General Contractors of America, and a Board member of The Round Rock Community Foundation.

### Project Experience

- Texas A&M Health Science Center – Phase I Texas A&M Health Science Center and Medical School Round Rock, TX – a \$42.3 million 164,000 SF 4-story building containing classrooms, lecture halls, administration areas, public clinics, laboratories, and a simulated hospital training floor.



- Kenney Fort Blvd.



Owner - City of Round Rock, TX – Stipulated Sum/Unit Price contract. This project consisted of a 1.3-mile-long new section of roadway from Joe DiMaggio Blvd. to Forest Creek Blvd. in Round Rock, TX. The project featured three bridges, an 800' long bridge over Brushy Creek, a shorter bridge over Chandler Creek and a new



railroad bridge for the Union Pacific Railroad. The 24-month project was finished over two months ahead of schedule and was one of the largest road & bridge projects ever constructed by the City of Round Rock.

## RESUMÉ (continued)

*Charles J. (Chuck) Glace*  
President

- AMP Packaging Office and Manufacturing Facility, Round Rock, TX – Design/Build Contract for 58,000 SF tiltwall computer manufacturing facility. 
- Emergency Vehicles Operations Course – Owner - Texas Department of Public Safety – CM-at-Risk contract. Over 1,000,000 SF of concrete skills pads and 6.2 mile asphalt/concrete road track for vehicle skills and training. During construction of the original \$23.8 million-dollar project a \$3.7 million dollar change order was issued to construct a vehicle maintenance building. The project won the Gold Award for Industrial and Special Paving from the American Concrete Paving Association for 2010. Total project cost was \$27.5 Million. 
- Tellabs Operations, Round Rock, TX – 48,000 SF tiltwall manufacturing addition to the existing facility.
- Classic Toyota, Round Rock, TX – Construction of a new car sales building, body shop, parking, drives, new car display, and detention / filtration structures.
- Austin VA Hospital / Clinic, Austin, TX – 45,000 SF slab on grade with related site work.
- St. Philips Family Life Center, Round Rock, TX – 11,000 SF church facility, including worship areas, classrooms, elevated altar / stage, commercial food preparation, and childcare.
- Shoal Creek Bridge, Austin, TX – New 2-span bridge over Shoal Creek including channel work and slope protection to flood prone creek.
- Expo Business Park, Austin, TX – Two 124,000 SF concrete tiltwall buildings, including all site development and utility construction.

## References

Mr. Mark Remmert  
Chief Building Inspector  
City of Round Rock  
512-218-6600

Mr. Brent Jones, P.E.  
Civil Engineer  
Randall Jones Engineering  
(512) 415-3012

Mr. Chad McDowell  
General Services Director  
City of Round Rock  
(512) 671-2890

## RESUMÉ



*Charles R. King*

CFO, Vice President, Secretary and Treasurer

### Education

BBA in Accounting – Lamar University

CPA Certification – Texas Society of CPA's

### Work History and Background

Charles has over 40 years experience as an entrepreneurial financial accountant. He began his career with a national accounting firm prior to joining a local CPA firm. As a partner in this firm, he was responsible for a wide array of tax and financial accounting engagements for small businesses and individuals. Subsequently, he spent 15 years as CFO of a multi-location, multi-franchise car dealership conglomerate. In this role he was responsible for the financial, treasury and IT functions.

At Chasco, Charles is responsible for the financial function, as well as strategic planning, tax issues and cash management.

### References

Mr. Troy Voelker  
McNery & Voelker  
512-255-6940

Mr. Jeff Anderson  
RSM Austin, CPA's  
512-476-0717

## RESUMÉ



### ***Craig Hunter, CPA***

Controller

#### **Education**

BA in Accounting, California State University, Stanislaus, 1985

#### **Work History and Background**

Craig has over 30 years of experience in various industries. He has been a Controller at a publishing company, a lodging company, a wholesale/retail company with over 800 locations, a national health food company, where he was a key member of starting the manufacturing subsidiary. He has over 20 years of experience in the construction industry as a Consultant and Controller. He has worked with companies ranging in size from \$12 million to well over \$100 million. Craig's duties at Chasco include overseeing the Accounting and Human Resources departments. He has been with Chasco for five years.

**City of Residence:** Austin, Texas

## List of Documents

Number	Title	May 24, 2024	Jun 27, 2024
		Addendum 3	Addendum 4
A001	SITE PLAN	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
A002	SITE DETAILS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
A003	SITE DETAILS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
A004	SITE DETAILS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
A005	UNDERFLOOR GRADING PLAN	<input checked="" type="checkbox"/>	
A006	UNDERFLOOR GRADING DETAILS	<input checked="" type="checkbox"/>	
A007	UNDERFLOOR GRADING DETAILS	<input checked="" type="checkbox"/>	
A008	UNDERFLOOR GRADING DETAILS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
A009	UNDERFLOOR GRADING DETAILS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
A010	MOCK UP ELEVATIONS	<input checked="" type="checkbox"/>	
A101	LEVEL 1 - OVERALL SLAB PLAN	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
A102	LEVEL 2 - OVERALL SLAB PLAN	<input checked="" type="checkbox"/>	
A103	LEVEL 3 - OVERALL SLAB PLAN	<input checked="" type="checkbox"/>	
A110	LEVEL 1 - OVERALL FLOOR PLAN	<input checked="" type="checkbox"/>	
A111	LEVEL 1 - ENLARGED AREA A FLOOR PLAN	<input checked="" type="checkbox"/>	
A112	LEVEL 1 - ENLARGED AREA B FLOOR PLAN	<input checked="" type="checkbox"/>	
A113	LEVEL 1 - ENLARGED AREA C FLOOR PLAN	<input checked="" type="checkbox"/>	
A114	LEVEL 1 - ENLARGED AREA D FLOOR PLAN	<input checked="" type="checkbox"/>	
A120	LEVEL 2 - OVERALL FLOOR PLAN	<input checked="" type="checkbox"/>	
A121	LEVEL 2 - ENLARGED AREA A FLOOR PLAN	<input checked="" type="checkbox"/>	
A122	LEVEL 2 - ENLARGED AREA B FLOOR PLAN	<input checked="" type="checkbox"/>	
A123	LEVEL 2 - ENLARGED AREA C FLOOR PLAN	<input checked="" type="checkbox"/>	
A124	LEVEL 2 - ENLARGED AREA D FLOOR PLAN	<input checked="" type="checkbox"/>	
A130	LEVEL 3 - OVERALL FLOOR PLAN	<input checked="" type="checkbox"/>	
A131	LEVEL 3 - ENLARGED AREA A FLOOR PLAN	<input checked="" type="checkbox"/>	
A132	LEVEL 3 - ENLARGED AREA B FLOOR PLAN	<input checked="" type="checkbox"/>	
A133	LEVEL 3 - ENLARGED AREA C FLOOR PLAN	<input checked="" type="checkbox"/>	

Number	Title	May 24, 2024	Jun 27, 2024
		Addendum 3	Addendum 4
A134	LEVEL 3 - ENLARGED AREA D FLOOR PLAN	<input checked="" type="checkbox"/>	
A140	OVERALL ROOF PLAN	<input checked="" type="checkbox"/>	
A141	ROOF PLAN AREA A	<input checked="" type="checkbox"/>	
A142	ROOF PLAN AREA B	<input checked="" type="checkbox"/>	
A143	ROOF PLAN AREA C	<input checked="" type="checkbox"/>	
A144	ROOF PLAN AREA D	<input checked="" type="checkbox"/>	
A146	ROOF DETAILS	<input checked="" type="checkbox"/>	
A150	BALCONY - ENLARGED PLANS	<input checked="" type="checkbox"/>	
A151	BALCONY RAILING - ELEVATIONS	<input checked="" type="checkbox"/>	
A152	BALCONY RAILING - ELEV. & DETAILS	<input checked="" type="checkbox"/>	
A201	DOOR SCHEDULES	<input checked="" type="checkbox"/>	
A202	DOOR SCHEDULES	<input checked="" type="checkbox"/>	
A203	WINDOW TYPES - EXTERIOR	<input checked="" type="checkbox"/>	
A204	WINDOW TYPES - EXTERIOR	<input checked="" type="checkbox"/>	
A205	WINDOW TYPES - EXTERIOR	<input checked="" type="checkbox"/>	
A206	STOREFRONT - INTERIOR	<input checked="" type="checkbox"/>	
A210	DOOR DETAILS	<input checked="" type="checkbox"/>	
A211	DOOR DETAILS	<input checked="" type="checkbox"/>	
A212	DOOR DETAILS	<input checked="" type="checkbox"/>	
A213	WINDOW & STOREFRONT DETAILS	<input checked="" type="checkbox"/>	
A214	WINDOW & STOREFRONT DETAILS	<input checked="" type="checkbox"/>	
A215	WINDOW & STOREFRONT DETAILS	<input checked="" type="checkbox"/>	
A301	OVERALL EXTERIOR ELEVATIONS	<input checked="" type="checkbox"/>	
A302	ENLARGED EXT. ELEVATIONS - NORTH WEST	<input checked="" type="checkbox"/>	
A303	ENLARGED EXT. ELEVATIONS - NORTH EAST	<input checked="" type="checkbox"/>	
A304	ENLARGED EXT. ELEVATIONS - SOUTH WEST	<input checked="" type="checkbox"/>	
A305	ENLARGED EXT. ELEVATIONS - SOUTH EAST	<input checked="" type="checkbox"/>	

Number	Title	May 24, 2024	Jun 27, 2024
		Addendum 3	Addendum 4
A306	ENLARGED EXT. ELEVATIONS - EAST	<input checked="" type="checkbox"/>	
A307	ENLARGED EXT. ELEVATIONS - WEST	<input checked="" type="checkbox"/>	
A310	BUILDING SECTIONS	<input checked="" type="checkbox"/>	
A311	BUILDING SECTIONS	<input checked="" type="checkbox"/>	
A312	BUILDING SECTIONS	<input checked="" type="checkbox"/>	
A313	BUILDING SECTIONS	<input checked="" type="checkbox"/>	
A314	BUILDING SECTIONS	<input checked="" type="checkbox"/>	
A315	BUILDING SECTIONS	<input checked="" type="checkbox"/>	
A316	BUILDING SECTIONS	<input checked="" type="checkbox"/>	
A401	ENLARGED PLANS - LEVEL 1	<input checked="" type="checkbox"/>	
A402	ENLARGED PLANS - LEVEL 1	<input checked="" type="checkbox"/>	
A403	ENLARGED PLANS - LEVEL 2	<input checked="" type="checkbox"/>	
A404	ENLARGED PLANS - LEVEL 2 & 3	<input checked="" type="checkbox"/>	
A405	INTERIOR ELEVATIONS	<input checked="" type="checkbox"/>	
A406	INTERIOR ELEVATIONS	<input checked="" type="checkbox"/>	
A407	INTERIOR ELEVATIONS	<input checked="" type="checkbox"/>	
A408	INTERIOR ELEVATIONS	<input checked="" type="checkbox"/>	
A409	INTERIOR ELEVATIONS	<input checked="" type="checkbox"/>	
A410	INTERIOR ELEVATIONS	<input checked="" type="checkbox"/>	
A411	INTERIOR ELEVATIONS	<input checked="" type="checkbox"/>	
A412	INTERIOR ELEVATIONS	<input checked="" type="checkbox"/>	
A413	INTERIOR ELEVATIONS	<input checked="" type="checkbox"/>	
A414	INTERIOR ELEVATIONS - LOGOS	<input checked="" type="checkbox"/>	
A415	DEMOUNTABLE WALL ELEVATIONS	<input checked="" type="checkbox"/>	
A416	DEMOUNTABLE WALL ELEVATIONS	<input checked="" type="checkbox"/>	
A417	DEMOUNTABLE WALL ELEVATIONS	<input checked="" type="checkbox"/>	
A418	DEMOUNTABLE WALL ELEVATIONS	<input checked="" type="checkbox"/>	

Number	Title	May 24, 2024	Jun 27, 2024
		Addendum 3	Addendum 4
A419	DEMOUNTABLE WALL ELEVATIONS	<input checked="" type="checkbox"/>	
A420	DEMOUNTABLE WALL ELEVATIONS	<input checked="" type="checkbox"/>	
A421	MILLWORK DETAILS	<input checked="" type="checkbox"/>	
A422	MILLWORK DETAILS	<input checked="" type="checkbox"/>	
A423	MILLWORK DETAILS	<input checked="" type="checkbox"/>	
A424	MILLWORK DETAILS	<input checked="" type="checkbox"/>	
A425	MILLWORK DETAILS	<input checked="" type="checkbox"/>	
A430	EQUIPMENT SCHEDULES	<input checked="" type="checkbox"/>	
A431	LEVEL 1 EQUIPMENT PLAN	<input checked="" type="checkbox"/>	
A432	LEVEL 2 EQUIPMENT PLAN	<input checked="" type="checkbox"/>	
A433	LEVEL 3 EQUIPMENT PLAN	<input checked="" type="checkbox"/>	
A510	LEVEL 1 - OVERALL RCP	<input checked="" type="checkbox"/>	
A511	LEVEL 1 - AREA A RCP	<input checked="" type="checkbox"/>	
A512	LEVEL 1 - AREA B RCP	<input checked="" type="checkbox"/>	
A513	LEVEL 1 - AREA C RCP	<input checked="" type="checkbox"/>	
A514	LEVEL 1 - AREA D RCP	<input checked="" type="checkbox"/>	
A520	LEVEL 2 - OVERALL RCP	<input checked="" type="checkbox"/>	
A521	LEVEL 2 - AREA A RCP	<input checked="" type="checkbox"/>	
A522	LEVEL 2 - AREA B RCP	<input checked="" type="checkbox"/>	
A523	LEVEL 2 - AREA C RCP	<input checked="" type="checkbox"/>	
A524	LEVEL 2 - AREA D RCP	<input checked="" type="checkbox"/>	
A530	LEVEL 3 - OVERALL RCP	<input checked="" type="checkbox"/>	
A531	LEVEL 3 - AREA A RCP	<input checked="" type="checkbox"/>	
A532	LEVEL 3 - AREA B RCP	<input checked="" type="checkbox"/>	
A533	LEVEL 3 - AREA C RCP	<input checked="" type="checkbox"/>	
A534	LEVEL 3 - AREA D RCP	<input checked="" type="checkbox"/>	
A540	ENLARGED RCP	<input checked="" type="checkbox"/>	

Number	Title	May 24, 2024	Jun 27, 2024
		Addendum 3	Addendum 4
A541	ENLARGED RCP	<input checked="" type="checkbox"/>	
A542	ENLARGED RCP	<input checked="" type="checkbox"/>	
A543	ENLARGED RCP	<input checked="" type="checkbox"/>	
A550	RCP DETAILS	<input checked="" type="checkbox"/>	
A551	RCP DETAILS	<input checked="" type="checkbox"/>	
A552	RCP DETAILS	<input checked="" type="checkbox"/>	
A553	RCP DETAILS	<input checked="" type="checkbox"/>	
A554	RCP DETAILS	<input checked="" type="checkbox"/>	
A601	ELEVATOR PLANS	<input checked="" type="checkbox"/>	
A602	STAIR PLANS	<input checked="" type="checkbox"/>	
A603	STAIR PLANS	<input checked="" type="checkbox"/>	
A604	ELEVATOR SECTIONS	<input checked="" type="checkbox"/>	
A605	STAIR SECTIONS	<input checked="" type="checkbox"/>	
A606	STAIR SECTIONS	<input checked="" type="checkbox"/>	
A607	STAIR SECTIONS	<input checked="" type="checkbox"/>	
A608	STAIR SECTIONS	<input checked="" type="checkbox"/>	
A609	STAIR SECTIONS	<input checked="" type="checkbox"/>	
A610	STAIR SECTIONS	<input checked="" type="checkbox"/>	
A611	STAIR + RAMP DAIS	<input checked="" type="checkbox"/>	
A615	ELEVATOR/STAIR DETAILS	<input checked="" type="checkbox"/>	
A616	ELEVATOR/STAIR DETAILS	<input checked="" type="checkbox"/>	
A617	ELEVATOR/STAIR DETAILS	<input checked="" type="checkbox"/>	
A618	MAIN LOBBY STAIR	<input checked="" type="checkbox"/>	
A619	MAIN LOBBY STAIR	<input checked="" type="checkbox"/>	
A620	MAIN LOBBY STAIR	<input checked="" type="checkbox"/>	
A621	MAIN LOBBY STAIR	<input checked="" type="checkbox"/>	
A622	MAIN LOBBY STAIR	<input checked="" type="checkbox"/>	

Number	Title	May 24, 2024	Jun 27, 2024
		Addendum 3	Addendum 4
A623	MAIN LOBBY STAIR	<input checked="" type="checkbox"/>	
A624	MAIN LOBBY WALL SECTIONS	<input checked="" type="checkbox"/>	
A625	MAIN LOBBY WALL DETAILS	<input checked="" type="checkbox"/>	
A701	WALL SECTIONS	<input checked="" type="checkbox"/>	
A702	WALL SECTIONS	<input checked="" type="checkbox"/>	
A703	WALL SECTIONS	<input checked="" type="checkbox"/>	
A704	WALL SECTIONS	<input checked="" type="checkbox"/>	
A705	WALL SECTIONS	<input checked="" type="checkbox"/>	
A706	WALL SECTIONS	<input checked="" type="checkbox"/>	
A707	WALL SECTIONS	<input checked="" type="checkbox"/>	
A708	WALL SECTIONS	<input checked="" type="checkbox"/>	
A710	WALL SECTIONS DETAILS	<input checked="" type="checkbox"/>	
A711	WALL SECTIONS DETAILS	<input checked="" type="checkbox"/>	
A712	WALL SECTIONS DETAILS	<input checked="" type="checkbox"/>	
A713	WALL SECTIONS DETAILS	<input checked="" type="checkbox"/>	
A714	WALL SECTIONS DETAILS	<input checked="" type="checkbox"/>	
A715	WALL SECTIONS DETAILS	<input checked="" type="checkbox"/>	
A716	V-COLUMN DETAILS	<input checked="" type="checkbox"/>	
A717	V-COLUMN DETAILS	<input checked="" type="checkbox"/>	
A718	FIRESTOPPING DETAILS	<input checked="" type="checkbox"/>	
A800	FIRE PROOFING	<input checked="" type="checkbox"/>	
A801	FIRE PROOFING	<input checked="" type="checkbox"/>	
A802	PLAN DETAILS	<input checked="" type="checkbox"/>	
A803	PLAN DETAILS	<input checked="" type="checkbox"/>	
A804	PLAN DETAILS	<input checked="" type="checkbox"/>	
A805	PLAN DETAILS	<input checked="" type="checkbox"/>	
A806	PLAN DETAILS	<input checked="" type="checkbox"/>	

Number	Title	May 24, 2024	Jun 27, 2024
		Addendum 3	Addendum 4
A807	PLAN DETAILS	<input checked="" type="checkbox"/>	
A808	PLAN DETAILS	<input checked="" type="checkbox"/>	
A900	FINISH LEGEND - FLOORS, WALLS & BASE	<input checked="" type="checkbox"/>	
A901	FINISH LEGEND - MILLWORK & CEILINGS	<input checked="" type="checkbox"/>	
A910	LEVEL 1 - OVERALL FINISH FLOOR PLAN	<input checked="" type="checkbox"/>	
A911	LEVEL 1 - ENLARGED AREA A - FINISH PLAN	<input checked="" type="checkbox"/>	
A912	LEVEL 1 - ENLARGED AREA B - FINISH PLAN	<input checked="" type="checkbox"/>	
A913	LEVEL 1 - ENLARGED AREA C - FINISH PLAN	<input checked="" type="checkbox"/>	
A914	LEVEL 1 - ENLARGED AREA D - FINISH PLAN	<input checked="" type="checkbox"/>	
A920	LEVEL 2 - OVERALL FINISH PLAN	<input checked="" type="checkbox"/>	
A921	LEVEL 2 - ENLARGED AREA A - FINISH PLAN	<input checked="" type="checkbox"/>	
A922	LEVEL 2 - ENLARGED AREA B - FINISH PLAN	<input checked="" type="checkbox"/>	
A923	LEVEL 2 - ENLARGED AREA C - FINISH PLAN	<input checked="" type="checkbox"/>	
A924	LEVEL 2 - ENLARGED AREA D - FINISH PLAN	<input checked="" type="checkbox"/>	
A930	LEVEL 3 - OVERALL FINISH PLAN	<input checked="" type="checkbox"/>	
A931	LEVEL 3 - ENLARGED AREA A - FINISH PLAN	<input checked="" type="checkbox"/>	
A932	LEVEL 3 - ENLARGED AREA B - FINISH PLAN	<input checked="" type="checkbox"/>	
A933	LEVEL 3 - ENLARGED AREA C - FINISH PLAN	<input checked="" type="checkbox"/>	
A934	LEVEL 3 - ENLARGED AREA D - FINISH PLAN	<input checked="" type="checkbox"/>	
A936	INTERIOR DETAILS	<input checked="" type="checkbox"/>	
A1100	SIGNAGE SCHEDULES & DETAILS	<input checked="" type="checkbox"/>	
A1110	LEVEL 1 - OVERALL SIGNAGE PLAN	<input checked="" type="checkbox"/>	
A1111	LEVEL 1 - AREA A - SIGNAGE PLAN	<input checked="" type="checkbox"/>	
A1112	LEVEL 1 - AREA B - SIGNAGE PLAN	<input checked="" type="checkbox"/>	
A1113	LEVEL 1 - AREA C - SIGNAGE PLAN	<input checked="" type="checkbox"/>	
A1114	LEVEL 1 - AREA D - SIGNAGE PLAN	<input checked="" type="checkbox"/>	
A1120	LEVEL 2 - OVERALL SIGNAGE PLAN	<input checked="" type="checkbox"/>	

Number	Title	May 24, 2024	Jun 27, 2024
		Addendum 3	Addendum 4
A1121	LEVEL 2 - AREA A - SIGNAGE PLAN	<input checked="" type="checkbox"/>	
A1122	LEVEL 2 - AREA B - SIGNAGE PLAN	<input checked="" type="checkbox"/>	
A1123	LEVEL 2 - AREA C - SIGNAGE PLAN	<input checked="" type="checkbox"/>	
A1124	LEVEL 2 - AREA D - SIGNAGE PLAN	<input checked="" type="checkbox"/>	
A1130	LEVEL 3 - OVERALL SIGNAGE PLAN	<input checked="" type="checkbox"/>	
A1131	LEVEL 3 - AREA A - SIGNAGE PLAN	<input checked="" type="checkbox"/>	
A1132	LEVEL 3 - AREA B - SIGNAGE PLAN	<input checked="" type="checkbox"/>	
A1133	LEVEL 3 - AREA C - SIGNAGE PLAN	<input checked="" type="checkbox"/>	
A1134	LEVEL 3 - AREA D - SIGNAGE PLAN	<input checked="" type="checkbox"/>	
A1136	SIGN TYPES	<input checked="" type="checkbox"/>	
A1137	SIGN TYPES	<input checked="" type="checkbox"/>	
A1138	SIGN TYPES	<input checked="" type="checkbox"/>	
A1140	EXTERIOR WALL SIGNAGE	<input checked="" type="checkbox"/>	
A1141	EXTERIOR WALL SIGNAGE	<input checked="" type="checkbox"/>	
A1142	EXTERIOR WALL SIGNAGE	<input checked="" type="checkbox"/>	
AD101	SITE DEMOLITION	<input checked="" type="checkbox"/>	
Cover Sheet	Cover Sheet	<input checked="" type="checkbox"/>	
Cover Sheet 2	KISTNER Cameron Rd, B-150 Tx. 78754		
E000	ELECTRICAL SYMBOLS & ABBREVIATIONS	<input checked="" type="checkbox"/>	
E001	ELECTRICAL SITE PLAN	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
E002	ELECTRICAL GROUNDING PLAN	<input checked="" type="checkbox"/>	
E003	ELECTRICAL PHOTOMETRIC PLAN	<input checked="" type="checkbox"/>	
E004	ENLARGED DRIVE THRU	<input checked="" type="checkbox"/>	
E005	ENLARGED SITE PLAN	<input checked="" type="checkbox"/>	
E101	UNDERFLOOR LIGHTING PLAN - AREA A	<input checked="" type="checkbox"/>	
E102	UNDERFLOOR LIGHTING PLAN - AREA B	<input checked="" type="checkbox"/>	
E103	UNDERFLOOR LIGHTING PLAN - AREA C	<input checked="" type="checkbox"/>	

Number	Title	May 24, 2024	Jun 27, 2024
		Addendum 3	Addendum 4
E104	UNDERFLOOR LIGHTING PLAN - AREA D	<input checked="" type="checkbox"/>	
E110	ELECTRICAL LIGHTING PLAN - LVL 1 - OVERALL	<input checked="" type="checkbox"/>	
E111	ELECTRICAL LIGHTING PLAN - LEVEL 1 - AREA A	<input checked="" type="checkbox"/>	
E112	ELECTRICAL LIGHTING PLAN - LEVEL 1 - AREA B	<input checked="" type="checkbox"/>	
E113	ELECTRICAL LIGHTING PLAN - LEVEL 1 - AREA C	<input checked="" type="checkbox"/>	
E114	ELECTRICAL LIGHTING PLAN - LEVEL 1 - AREA D	<input checked="" type="checkbox"/>	
E120	ELECTRICAL LIGHTING PLAN - LVL 2 - OVERALL	<input checked="" type="checkbox"/>	
E121	ELECTRICAL LIGHTING PLAN - LEVEL 2 AREA A	<input checked="" type="checkbox"/>	
E122	ELECTRICAL LIGHTING PLAN LEVEL 2- AREA B	<input checked="" type="checkbox"/>	
E122A	LIGHTING PLAN LEVEL 2- AREA B ALTERNATE	<input checked="" type="checkbox"/>	
E123	ELECTRICAL LIGHTING PLAN - LEVEL 2 AREA C	<input checked="" type="checkbox"/>	
E124	ELECTRICAL LIGHTING PLAN - LEVEL 2 AREA D	<input checked="" type="checkbox"/>	
E130	ELECTRICAL LIGHTING PLAN - LEVEL 3 - OVERALL	<input checked="" type="checkbox"/>	
E131	ELECTRICAL LIGHTING PLAN - LEVEL 3 - AREA A	<input checked="" type="checkbox"/>	
E132	ELECTRICAL LIGHTING PLAN - LEVEL 3 - AREA B	<input checked="" type="checkbox"/>	
E133	ELECTRICAL LIGHTING PLAN - LEVEL 3 - AREA C	<input checked="" type="checkbox"/>	
E134	ELECTRICAL LIGHTING PLAN - LEVEL 3 - AREA D	<input checked="" type="checkbox"/>	
E201	UNDERFLOOR POWER PLAN - AREA A	<input checked="" type="checkbox"/>	
E202	UNDERFLOOR POWER PLAN - AREA B	<input checked="" type="checkbox"/>	
E203	UNDERFLOOR POWER PLAN - AREA C	<input checked="" type="checkbox"/>	
E204	UNDERFLOOR POWER PLAN - AREA D	<input checked="" type="checkbox"/>	
E210	ELECTRICAL POWER PLAN - LVL 1 - OVERALL	<input checked="" type="checkbox"/>	
E211	ELECTRICAL POWER PLAN - LEVEL 1 - AREA A	<input checked="" type="checkbox"/>	
E211M	ELECTRICAL EQUIP PWR PLAN - LVL 1 - AREA A	<input checked="" type="checkbox"/>	
E212	ELECTRICAL POWER PLAN - LEVEL 1 - AREA B	<input checked="" type="checkbox"/>	
E212M	ELECTRICAL EQUIP PWR PLAN - LVL 1 - AREA B	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
E213	ELECTRICAL POWER PLAN - LEVEL 1 - AREA C	<input checked="" type="checkbox"/>	

Number	Title	May 24, 2024	Jun 27, 2024
		Addendum 3	Addendum 4
E213M	ELECTRICAL EQUIP PWR PLAN - LVL 1 - AREA C	<input checked="" type="checkbox"/>	
E214	ELECTRICAL POWER PLAN - LEVEL 1 - AREA D	<input checked="" type="checkbox"/>	
E214M	ELECTRICAL EQUIP PWR PLAN - LVL 1 - AREA D	<input checked="" type="checkbox"/>	
E220	ELECTRICAL POWER PLAN - LVL 2 - OVERALL	<input checked="" type="checkbox"/>	
E221	ELECTRICAL POWER PLAN - LEVEL 2 - AREA A	<input checked="" type="checkbox"/>	
E221M	ELECTRICAL EQUIP PWR PLAN - LVL 2 - AREA A	<input checked="" type="checkbox"/>	
E222	ELECTRICAL POWER PLAN - LEVEL 2 - AREA B	<input checked="" type="checkbox"/>	
E222A	POWER PLAN - LEVEL 2 - AREA B ALTERNATE	<input checked="" type="checkbox"/>	
E222M	ELECTRICAL EQUIP PWR PLAN - LVL 2 - AREA B	<input checked="" type="checkbox"/>	
E223	ELECTRICAL POWER PLAN - LEVEL 2 - AREA C	<input checked="" type="checkbox"/>	
E223M	ELECTRICAL EQUIP PWR PLAN - LVL 2 - AREA C	<input checked="" type="checkbox"/>	
E224	ELECTRICAL POWER PLAN - LEVEL 2 - AREA D	<input checked="" type="checkbox"/>	
E224M	ELECTRICAL EQUIP PWR PLAN - LVL 2 - AREA D	<input checked="" type="checkbox"/>	
E230	ELECTRICAL POWER PLAN - LVL 3 - OVERALL	<input checked="" type="checkbox"/>	
E231	ELECTRICAL POWER PLAN - LEVEL 3 - AREA A	<input checked="" type="checkbox"/>	
E231M	ELECTRICAL EQUIP PWR PLAN - LVL 3 - AREA A	<input checked="" type="checkbox"/>	
E232	ELECTRICAL POWER PLAN - LEVEL 3 - AREA B	<input checked="" type="checkbox"/>	
E232M	ELECTRICAL EQUIP PWR PLAN - LVL 3 - AREA B	<input checked="" type="checkbox"/>	
E233	ELECTRICAL POWER PLAN - LEVEL 3 - AREA C	<input checked="" type="checkbox"/>	
E233M	ELECTRICAL EQUIP PWR PLAN - LVL 3 - AREA C	<input checked="" type="checkbox"/>	
E234	ELECTRICAL POWER PLAN - LEVEL 3 - AREA D	<input checked="" type="checkbox"/>	
E234M	ELECTRICAL EQUIP PWR PLAN - LVL 3 - AREA D	<input checked="" type="checkbox"/>	
E240	ELECTRICAL POWER PLAN - ROOF - OVERALL	<input checked="" type="checkbox"/>	
E250	ELECTRICAL ENLARGED POWER PLANS	<input checked="" type="checkbox"/>	
E251	ELECTRICAL ENLARGED POWER PLANS	<input checked="" type="checkbox"/>	
E401	ELECTRICAL ONE LINE DIAGRAM	<input checked="" type="checkbox"/>	
E501	ELECTRICAL PANEL SCHEDULES	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

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E502	ELECTRICAL PANEL SCHEDULES	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
E503	ELECTRICAL PANEL SCHEDULES	<input checked="" type="checkbox"/>	
E504	ELECTRICAL PANEL SCHEDULES	<input checked="" type="checkbox"/>	
E505	ELECTRICAL PANEL SCHEDULES	<input checked="" type="checkbox"/>	
E506	ELECTRICAL PANEL SCHEDULES	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
E507	ELECTRICAL SCHEDULES	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
E508	ELECTRICAL SCHEDULES	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
E601	ELECTRICAL DETAILS	<input checked="" type="checkbox"/>	
E602	ELECTRICAL DETAILS	<input checked="" type="checkbox"/>	
E603	ELECTRICAL DETAILS	<input checked="" type="checkbox"/>	
ER100	ERCES NOTES AND DETAILS SHEET NO.	<input checked="" type="checkbox"/>	
ER101	LEVEL 1 ERCES PLAN SHEET NO.	<input checked="" type="checkbox"/>	
ER102	LEVEL 2 ERCES PLAN SHEET NO.	<input checked="" type="checkbox"/>	
ER103	LEVEL 3 ERCES PLAN SHEET NO.	<input checked="" type="checkbox"/>	
ER104	ROOF ERCES PLAN SHEET NO.	<input checked="" type="checkbox"/>	
ER200	ERCES RISER DETAILS SHEET NO.	<input checked="" type="checkbox"/>	
ES001	ELECTRICAL- EARLY SITE PACKAGE PLAN	<input checked="" type="checkbox"/>	
FA001	FIRE ALARM NOTES	<input checked="" type="checkbox"/>	
FA100.A	LEVEL 1 AREA A FIRE ALARM SYSTEM	<input checked="" type="checkbox"/>	
FA100.B	LEVEL 1 AREA B FIRE ALARM SYSTEM	<input checked="" type="checkbox"/>	
FA101.A	LEVEL 2 AREA A FIRE ALARM SYSTEM	<input checked="" type="checkbox"/>	
FA101.B	LEVEL 2 AREA B FIRE ALARM SYSTEM	<input checked="" type="checkbox"/>	
FA102.A	LEVEL 3 AREA A FIRE ALARM SYSTEM	<input checked="" type="checkbox"/>	
FA102.B	LEVEL 3 AREA B FIRE ALARM SYSTEM	<input checked="" type="checkbox"/>	
FA200	RISER & MATRIX	<input checked="" type="checkbox"/>	
FP001	FIRE SPRINKLER NOTES	<input checked="" type="checkbox"/>	
FP100	OCCUPANCY HAZARD CLASSIFICATION	<input checked="" type="checkbox"/>	

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FP101	OCCUPANCY HAZARD CLASSIFICATION	<input checked="" type="checkbox"/>	
FP102	OCCUPANCY HAZARD CLASSIFICATION	<input checked="" type="checkbox"/>	
FP200	FIRE PROT. LEVEL 1-AREA A	<input checked="" type="checkbox"/>	
FP201	FIRE PROT. LEVEL 1-AREA B	<input checked="" type="checkbox"/>	
FP202	FIRE PROT. LEVEL 2-AREA A	<input checked="" type="checkbox"/>	
FP203	FIRE PROT. LEVEL 2-AREA B	<input checked="" type="checkbox"/>	
FP204	FIRE PROT. LEVEL 3-AREA A	<input checked="" type="checkbox"/>	
FP205	FIRE PROT. LEVEL 3-AREA B	<input checked="" type="checkbox"/>	
FP300	FIRE PROT. SECTIONS	<input checked="" type="checkbox"/>	
FP301	FIRE PROTECTION DETAILS	<input checked="" type="checkbox"/>	
FP301.1	FIRE PROTECTION DETAILS	<input checked="" type="checkbox"/>	
I101	INFORMATION	<input checked="" type="checkbox"/>	
I102	TAS ACCESSIBILITY REQUIREMENTS	<input checked="" type="checkbox"/>	
I103	TAS ACCESSIBILITY REQUIREMENTS	<input checked="" type="checkbox"/>	
I104	PARTITION TYPES	<input checked="" type="checkbox"/>	
I105	PARTITION TYPES	<input checked="" type="checkbox"/>	
L0.01	VEGETATION PRESERVATION & CLEARING PLAN	<input checked="" type="checkbox"/>	
L0.02	IRRIGATION SLEEVING PLAN	<input checked="" type="checkbox"/>	
L0.03	IRRIGATION SLEEVING PLAN	<input checked="" type="checkbox"/>	
L1.00	REFERENCE PLAN & NOTES	<input checked="" type="checkbox"/>	
L1.01	HARDSCAPE PLAN	<input checked="" type="checkbox"/>	
L1.02	HARDSCAPE PLAN	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
L1.03	HARDSCAPE PLAN	<input checked="" type="checkbox"/>	
L1.04	HARDSCAPE PLAN	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
L1.05	HARDSCAPE PLAN	<input checked="" type="checkbox"/>	
L1.06	HARDSCAPE PLAN	<input checked="" type="checkbox"/>	
L1.06A	GRADING PLAN	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

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L1.07	HARDSCAPE PLAN	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
L1.08	HARDSCAPE PLAN	<input checked="" type="checkbox"/>	
L1.09	HARDSCAPE PLAN	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
L1.10	HARDSCAPE ENLARGEMENT	<input checked="" type="checkbox"/>	
L1.11	HARDSCAPE PLAN	<input checked="" type="checkbox"/>	
L1.12	HARDSCAPE PLAN	<input checked="" type="checkbox"/>	
L1.13	HARDSCAPE PLAN	<input checked="" type="checkbox"/>	
L1.14	HARDSCAPE PLAN	<input checked="" type="checkbox"/>	
L1.15	HARDSCAPE DETAILS	<input checked="" type="checkbox"/>	
L1.16	HARDSCAPE DETAILS	<input checked="" type="checkbox"/>	
L1.17	HARDSCAPE DETAILS	<input checked="" type="checkbox"/>	
L1.18	HARDSCAPE DETAILS	<input checked="" type="checkbox"/>	
L1.19	HARDSCAPE DETAILS	<input checked="" type="checkbox"/>	
L1.20	PAVER ENLARGEMENTS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
L1.21	PAVER ENLARGEMENTS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
L1.22	PAVER ENLARGEMENTS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
L1.23	PAVER ENLARGEMENTS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
L1.24	PAVER ENLARGEMENTS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
L1.25	PAVER ENLARGEMENTS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
L2.01	LIGHTING & SITE FURNISHING PLAN	<input checked="" type="checkbox"/>	
L2.02	LIGHTING & SITE FURNISHING PLAN	<input checked="" type="checkbox"/>	
L2.03	LIGHTING & SITE FURNISHING PLAN	<input checked="" type="checkbox"/>	
L2.04	LIGHTING & SITE FURNISHING PLAN	<input checked="" type="checkbox"/>	
L2.05	LANDSCAPE PLAN	<input checked="" type="checkbox"/>	
L2.06	LIGHTING & SITE FURNISHING PLAN	<input checked="" type="checkbox"/>	
L2.07	LIGHTING & SITE FURNISHING PLAN	<input checked="" type="checkbox"/>	
L2.08	LIGHTING & SITE FURNISHING PLAN	<input checked="" type="checkbox"/>	

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L2.09	LIGHTING & SITE FURNISHING PLAN	<input checked="" type="checkbox"/>	
L2.10	LIGHTING & SITE FURNISHING PLAN	<input checked="" type="checkbox"/>	
L2.11	LIGHTING & SITE FURNISHING PLAN	<input checked="" type="checkbox"/>	
L2.12	LIGHTING & SITE FURNISHING PLAN	<input checked="" type="checkbox"/>	
L2.13	LIGHTING & SITE FURNISHING PLAN	<input checked="" type="checkbox"/>	
L2.14	LIGHTING & SITE FURNISHING PLAN	<input checked="" type="checkbox"/>	
L2.15	LIGHTING & SITE FURNISHING DETAILS	<input checked="" type="checkbox"/>	
L2.16	LIGHTING & SITE FURNISHING DETAILS	<input checked="" type="checkbox"/>	
L2.17	LIGHTING & SITE FURNISHING DETAILS	<input checked="" type="checkbox"/>	
L2.18	LIGHTING & SITE FURNISHING DETAILS	<input checked="" type="checkbox"/>	
L3.01	LANDSCAPE PLAN	<input checked="" type="checkbox"/>	
L3.02	LANDSCAPE PLAN	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
L3.03	LANDSCAPE PLAN	<input checked="" type="checkbox"/>	
L3.04	LANDSCAPE PLAN	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
L3.05	LANDSCAPE PLAN	<input checked="" type="checkbox"/>	
L3.06	LANDSCAPE PLAN	<input checked="" type="checkbox"/>	
L3.07	LANDSCAPE PLAN	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
L3.08	LANDSCAPE PLAN	<input checked="" type="checkbox"/>	
L3.09	LANDSCAPE PLAN	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
L3.10	LANDSCAPE PLAN	<input checked="" type="checkbox"/>	
L3.11	LANDSCAPE PLAN	<input checked="" type="checkbox"/>	
L3.12	LANDSCAPE PLAN	<input checked="" type="checkbox"/>	
L3.13	LANDSCAPE PLAN	<input checked="" type="checkbox"/>	
L3.14	LANDSCAPE PLAN	<input checked="" type="checkbox"/>	
L3.15	LANDSCAPE SCHEDULE	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
L3.16	LANDSCAPE DETAILS	<input checked="" type="checkbox"/>	
L4.00	OVERALL IRRIGATION PLAN	<input checked="" type="checkbox"/>	

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L4.01	IRRIGATION PLAN	<input checked="" type="checkbox"/>	
L4.02	IRRIGATION PLAN	<input checked="" type="checkbox"/>	
L4.03	IRRIGATION PLAN	<input checked="" type="checkbox"/>	
L4.04	IRRIGATION PLAN	<input checked="" type="checkbox"/>	
L4.05	IRRIGATION PLAN	<input checked="" type="checkbox"/>	
L4.06	IRRIGATION PLAN	<input checked="" type="checkbox"/>	
L4.07	IRRIGATION PLAN	<input checked="" type="checkbox"/>	
L4.08	IRRIGATION PLAN	<input checked="" type="checkbox"/>	
L4.09	IRRIGATION PLAN	<input checked="" type="checkbox"/>	
L4.10	IRRIGATION PLAN	<input checked="" type="checkbox"/>	
L4.11	IRRIGATION PLAN	<input checked="" type="checkbox"/>	
L4.12	IRRIGATION NOTES	<input checked="" type="checkbox"/>	
L4.13	IRRIGATION DETAILS	<input checked="" type="checkbox"/>	
LS100	LIFE SAFETY NOTES	<input checked="" type="checkbox"/>	
LS101	LEVEL 1 LIFE SAFETY PLAN	<input checked="" type="checkbox"/>	
LS102	LEVEL 2 LIFE SAFETY PLAN	<input checked="" type="checkbox"/>	
LS103	LEVEL 3 LIFE SAFETY PLAN	<input checked="" type="checkbox"/>	
M000	MECHANICAL SYMBOLS & ABBREVIATIONS	<input checked="" type="checkbox"/>	
M100	CRAWLSPACE MECHANICAL PLAN - OVERALL	<input checked="" type="checkbox"/>	
M110	LEVEL 1 MECHANICAL PLAN - OVERALL	<input checked="" type="checkbox"/>	
M111	LEVEL 1 MECHANICAL PLAN - AREA A	<input checked="" type="checkbox"/>	
M112	LEVEL 1 MECHANICAL PLAN - AREA B	<input checked="" type="checkbox"/>	
M113	LEVEL 1 MECHANICAL PLAN - AREA C	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
M114	LEVEL 1 MECHANICAL PLAN - AREA D	<input checked="" type="checkbox"/>	
M120	LEVEL 2 MECHANICAL PLAN - OVERALL	<input checked="" type="checkbox"/>	
M121	LEVEL 2 MECHANICAL PLAN - AREA A	<input checked="" type="checkbox"/>	
M122	LEVEL 2 MECHANICAL PLAN - AREA B	<input checked="" type="checkbox"/>	

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M122A	LEVEL 2 MECH PLAN - AREA B ALTERNATE	<input checked="" type="checkbox"/>	
M123	LEVEL 2 MECHANICAL PLAN - AREA C	<input checked="" type="checkbox"/>	
M124	LEVEL 2 MECHANICAL PLAN - AREA D	<input checked="" type="checkbox"/>	
M130	LEVEL 3 MECHANICAL PLAN - OVERALL	<input checked="" type="checkbox"/>	
M131	LEVEL 3 MECHANICAL PLAN - AREA A	<input checked="" type="checkbox"/>	
M132	LEVEL 3 MECHANICAL PLAN - AREA B	<input checked="" type="checkbox"/>	
M133	LEVEL 3 MECHANICAL PLAN - AREA C	<input checked="" type="checkbox"/>	
M134	LEVEL 3 MECHANICAL PLAN - AREA D	<input checked="" type="checkbox"/>	
M140	ROOF MECHANICAL PLAN - OVERALL	<input checked="" type="checkbox"/>	
M201	ENLARGED MECHANICAL PLAN	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
M202	ENLARGED MECHANICAL PLAN	<input checked="" type="checkbox"/>	
M203	ENLARGED MECHANICAL PLAN	<input checked="" type="checkbox"/>	
M301	MECHANICAL SCHEDULES	<input checked="" type="checkbox"/>	
M302	MECHANICAL SCHEDULES	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
M303	MECHANICAL SCHEDULES	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
M304	MECHANICAL SCHEDULES	<input checked="" type="checkbox"/>	
M305	MECHANICAL SCHEDULES	<input checked="" type="checkbox"/>	
M306	MECHANICAL SCHEDULES	<input checked="" type="checkbox"/>	
M307	MECHANICAL SCHEDULES	<input checked="" type="checkbox"/>	
M401	MECHANICAL CONTROLS	<input checked="" type="checkbox"/>	
M402	MECHANICAL CONTROLS	<input checked="" type="checkbox"/>	
M403	MECHANICAL CONTROLS	<input checked="" type="checkbox"/>	
M404	MECHANICAL CONTROLS	<input checked="" type="checkbox"/>	
M405	MECHANICAL CONTROLS	<input checked="" type="checkbox"/>	
M406	MECHANICAL CONTROLS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
M501	MECHANICAL DETAILS	<input checked="" type="checkbox"/>	
M502	MECHANICAL DETAILS	<input checked="" type="checkbox"/>	

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M503	MECHANICAL DETAILS	<input checked="" type="checkbox"/>	
M504	MECHANICAL DETAILS	<input checked="" type="checkbox"/>	
M505	MECHANICAL DETAILS	<input checked="" type="checkbox"/>	
M506	MECHANICAL DETAILS	<input checked="" type="checkbox"/>	
M507	MECHANICAL DETAILS	<input checked="" type="checkbox"/>	
M508	MECHANICAL DETAILS	<input checked="" type="checkbox"/>	
MH110	LEVEL 1 HYDRONICS PLAN - OVERALL	<input checked="" type="checkbox"/>	
MH111	LEVEL 1 HYDRONICS PLAN - AREA A	<input checked="" type="checkbox"/>	
MH112	LEVEL 1 HYDRONICS PLAN - AREA B	<input checked="" type="checkbox"/>	
MH113	LEVEL 1 HYDRONICS PLAN - AREA C	<input checked="" type="checkbox"/>	
MH114	LEVEL 1 HYDRONICS PLAN - AREA D	<input checked="" type="checkbox"/>	
MH120	LEVEL 2 HYDRONICS PLAN - OVERALL	<input checked="" type="checkbox"/>	
MH121	LEVEL 2 HYDRONICS PLAN - AREA A	<input checked="" type="checkbox"/>	
MH122	LEVEL 2 HYDRONICS PLAN - AREA B	<input checked="" type="checkbox"/>	
MH123	LEVEL 2 HYDRONICS PLAN - AREA C	<input checked="" type="checkbox"/>	
MH124	LEVEL 2 HYDRONICS PLAN - AREA D	<input checked="" type="checkbox"/>	
MH130	LEVEL 3 HYDRONICS PLAN - OVERALL	<input checked="" type="checkbox"/>	
MH131	LEVEL 3 HYDRONICS PLAN - AREA A	<input checked="" type="checkbox"/>	
MH132	LEVEL 3 HYDRONICS PLAN - AREA B	<input checked="" type="checkbox"/>	
MH133	LEVEL 3 HYDRONICS PLAN - AREA C	<input checked="" type="checkbox"/>	
MH134	LEVEL 3 HYDRONICS PLAN - AREA D	<input checked="" type="checkbox"/>	
P000	PLUMBING SYMBOLS & ABBREVIATIONS	<input checked="" type="checkbox"/>	
P001	PLUMBING SITE PLAN	<input checked="" type="checkbox"/>	
P101	UNDERFLOOR PLUMBING PLAN - AREA A	<input checked="" type="checkbox"/>	
P101C	CRAWLSPACE PLUMBING PLAN - AREA A	<input checked="" type="checkbox"/>	
P102	UNDERFLOOR PLUMBING PLAN - AREA B	<input checked="" type="checkbox"/>	
P102C	CRAWLSPACE PLUMBING PLAN - AREA B	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

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P103	UNDERFLOOR PLUMBING PLAN - AREA C	<input checked="" type="checkbox"/>	
P103C	CRAWLSPACE PLUMBING PLAN - AREA C	<input checked="" type="checkbox"/>	
P104	UNDERFLOOR PLUMBING PLAN - AREA D	<input checked="" type="checkbox"/>	
P104C	CRAWLSPACE PLUMBING PLAN - AREA D	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
P111	LEVEL 1 PLUMBING PLAN - AREA A	<input checked="" type="checkbox"/>	
P112	LEVEL 1 PLUMBING PLAN - AREA B	<input checked="" type="checkbox"/>	
P113	LEVEL 1 PLUMBING PLAN - AREA C	<input checked="" type="checkbox"/>	
P114	LEVEL 1 PLUMBING PLAN - AREA D	<input checked="" type="checkbox"/>	
P121	LEVEL 2 PLUMBING PLAN - AREA A	<input checked="" type="checkbox"/>	
P122	LEVEL 2 PLUMBING PLAN - AREA B	<input checked="" type="checkbox"/>	
P123	LEVEL 2 PLUMBING PLAN - AREA C	<input checked="" type="checkbox"/>	
P124	LEVEL 2 PLUMBING PLAN - AREA D	<input checked="" type="checkbox"/>	
P131	LEVEL 3 PLUMBING PLAN - AREA A	<input checked="" type="checkbox"/>	
P132	LEVEL 3 PLUMBING PLAN - AREA B	<input checked="" type="checkbox"/>	
P133	LEVEL 3 PLUMBING PLAN - AREA C	<input checked="" type="checkbox"/>	
P134	LEVEL 3 PLUMBING PLAN - AREA D	<input checked="" type="checkbox"/>	
P140	ROOF PLUMBING PLAN - OVERALL	<input checked="" type="checkbox"/>	
P201	PLUMBING ENLARGED PLANS	<input checked="" type="checkbox"/>	
P202	PLUMBING ENLARGED PLANS	<input checked="" type="checkbox"/>	
P203	PLUMBING ENLARGED PLANS	<input checked="" type="checkbox"/>	
P204	PLUMBING ENLARGED PLANS	<input checked="" type="checkbox"/>	
P301	PLUMBING SCHEDULES	<input checked="" type="checkbox"/>	
P400	PLUMBING RISERS - DOMESTIC	<input checked="" type="checkbox"/>	
P401	PLUMBING RISERS - WASTE	<input checked="" type="checkbox"/>	
P402	PLUMBING RISERS - STORM	<input checked="" type="checkbox"/>	
P501	PLUMBING DETAILS	<input checked="" type="checkbox"/>	
P502	PLUMBING DETAILS	<input checked="" type="checkbox"/>	

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P503	PLUMBING DETAILS	<input checked="" type="checkbox"/>	
P504	PLUMBING DETAILS	<input checked="" type="checkbox"/>	
P505	PLUMBING DETAILS	<input checked="" type="checkbox"/>	
P506	PLUMBING DETAILS	<input checked="" type="checkbox"/>	
R101	LEVEL 1 - OVERALL FIREPROOFING PLAN	<input checked="" type="checkbox"/>	
R102	LEVEL 2 - OVERALL FIREPROOFING PLAN	<input checked="" type="checkbox"/>	
S010	ABBREVIATIONS, SYMBOLS AND GENERAL NOTES	<input checked="" type="checkbox"/>	
S011	GENERAL NOTES	<input checked="" type="checkbox"/>	
S012	GENERAL NOTES	<input checked="" type="checkbox"/>	
S013	GENERAL NOTES	<input checked="" type="checkbox"/>	
S101	LEVEL 1 - OVERALL LOAD MAP	<input checked="" type="checkbox"/>	
S102	LEVEL 2 - OVERALL LOAD MAP	<input checked="" type="checkbox"/>	
S103	LEVEL 3 - OVERALL LOAD MAP	<input checked="" type="checkbox"/>	
S104	ROOF - OVERALL LOAD MAP	<input checked="" type="checkbox"/>	
S110	FOUNDATION PLAN- OVERALL	<input checked="" type="checkbox"/>	
S111	FOUNDATION PLAN - AREA A	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
S112	FOUNDATION PLAN - AREA B	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
S113	FOUNDATION PLAN - AREA C	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
S114	FOUNDATION PLAN - AREA D	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
S115	CHILLER YARD FOUNDATION - PLAN & DETAILS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
S120	LEVEL 2 FRAMING PLAN - OVERALL	<input checked="" type="checkbox"/>	
S121	LEVEL 2 FRAMING PLAN - AREA A	<input checked="" type="checkbox"/>	
S122	LEVEL 2 FRAMING PLAN - AREA B	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
S123	LEVEL 2 FRAMING PLAN - AREA C	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
S124	LEVEL 2 FRAMING PLAN - AREA D	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
S130	LEVEL 3 FRAMING PLAN - OVERALL	<input checked="" type="checkbox"/>	
S131	LEVEL 3 FRAMING PLAN - AREA A	<input checked="" type="checkbox"/>	

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S132	LEVEL 3 FRAMING PLAN - AREA B	<input checked="" type="checkbox"/>	
S133	LEVEL 3 FRAMING PLAN - AREA C	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
S134	LEVEL 3 FRAMING PLAN - AREA D	<input checked="" type="checkbox"/>	
S140	ROOF FRAMING PLAN - OVERALL	<input checked="" type="checkbox"/>	
S141	ROOF FRAMING PLAN - AREA A	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
S142	ROOF FRAMING PLAN - AREA B	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
S143	ROOF FRAMING PLAN - AREA C	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
S144	ROOF FRAMING PLAN - AREA D	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
S150	DRIVE THRU FRAMING PLANS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
S151	TUNNEL DETAILS	<input checked="" type="checkbox"/>	
S301	DRILLED PIER SCHEDULE, NOTES& TYPICAL DETAIL	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
S302	DRILLED PIER TYPICAL DETAILS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
S303	EXPANSIVE CLAY SOIL DETAILS	<input checked="" type="checkbox"/>	
S304	TYPICAL FOUNDATION DETAILS	<input checked="" type="checkbox"/>	
S305	TYPICAL FOUNDATION DETAILS	<input checked="" type="checkbox"/>	
S306	TYPICAL FOUNDATION DETAILS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
S310	CONCRETE SECTIONS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
S401	STEEL COLUMN DETAILS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
S402			<input checked="" type="checkbox"/>
S403	TYPICAL STEEL BEAM CONNECTION DETAILS	<input checked="" type="checkbox"/>	
S404	TYPICAL STEEL BEAM CONNECTION DETAILS	<input checked="" type="checkbox"/>	
S405	TYPICAL COMPOSITE STEEL DETAILS	<input checked="" type="checkbox"/>	
S406	TYPICAL COMPOSITE STEEL DETAILS	<input checked="" type="checkbox"/>	
S407	TYPICAL STEEL CONNECTION DETAILS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
S408	TYPICAL STEEL DETAILS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
S409	STEEL DETAILS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
S410	STEEL DETAILS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Number	Title	May 24, 2024	Jun 27, 2024
		Addendum 3	Addendum 4
S411	STEEL DETAILS	<input checked="" type="checkbox"/>	
S501	TYPICAL STEEL ROOF DETAILS	<input checked="" type="checkbox"/>	
S502	TYPICAL STEEL ROOF DETAILS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
S503	TYPICAL STEEL ROOF DETAILS	<input checked="" type="checkbox"/>	
S504	STEEL ROOF DETAILS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
S505			<input checked="" type="checkbox"/>
S506	ENTRY CANOPY	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
S507	STEEL ROOF DETAILS	<input checked="" type="checkbox"/>	
S601	WIND BRACE ELEVATIONS	<input checked="" type="checkbox"/>	
S602	WIND BRACE TYPICAL DETAILS	<input checked="" type="checkbox"/>	
S603	FRAMING ELEVATIONS	<input checked="" type="checkbox"/>	
S701	LOBBY STAIR	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
S702	LOBBY STAIR	<input checked="" type="checkbox"/>	
T000	TECHNOLOGY SYMBOLS & LEGEND	<input checked="" type="checkbox"/>	
T100	TECHNOLOGY SITE PLAN	<input checked="" type="checkbox"/>	
T110	TECHNOLOGY LEVEL 1 - OVERALL FLOOR PLAN	<input checked="" type="checkbox"/>	
T111	TECHNOLOGY LEVEL 1 - FLOOR PLAN A	<input checked="" type="checkbox"/>	
T112	TECHNOLOGY LEVEL 1 - FLOOR PLAN B	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
T113	TECHNOLOGY LEVEL 1 - FLOOR PLAN C	<input checked="" type="checkbox"/>	
T114	TECHNOLOGY LEVEL 1 - FLOOR PLAN D	<input checked="" type="checkbox"/>	
T120	TECHNOLOGY LEVEL 2 - OVERALL FLOOR PLAN	<input checked="" type="checkbox"/>	
T121	TECHNOLOGY LEVEL 2 - FLOOR PLAN A	<input checked="" type="checkbox"/>	
T122	TECHNOLOGY LEVEL 2 - FLOOR PLAN B	<input checked="" type="checkbox"/>	
T123	TECHNOLOGY LEVEL 2 - FLOOR PLAN C & D	<input checked="" type="checkbox"/>	
T130	TECHNOLOGY LEVEL 3 - OVERALL FLOOR PLAN	<input checked="" type="checkbox"/>	
T131	TECHNOLOGY LEVEL 3 - FLOOR PLAN A	<input checked="" type="checkbox"/>	
T132	TECHNOLOGY LEVEL 3 - FLOOR PLAN B	<input checked="" type="checkbox"/>	

Number	Title	May 24, 2024	Jun 27, 2024
		Addendum 3	Addendum 4
T133	TECHNOLOGY LEVEL 3 - FLOOR PLAN C	<input checked="" type="checkbox"/>	
T134	TECHNOLOGY LEVEL 3 - FLOOR PLAN D	<input checked="" type="checkbox"/>	
T300	TECHNOLOGY ENLARGED VIEWS	<input checked="" type="checkbox"/>	
T301	TECHNOLOGY ENLARGED VIEWS	<input checked="" type="checkbox"/>	
T302	TECHNOLOGY ENLARGED VIEWS	<input checked="" type="checkbox"/>	
T400	TECHNOLOGY TYPICAL DETAILS	<input checked="" type="checkbox"/>	
T401	TECHNOLOGY TYPICAL DETAILS	<input checked="" type="checkbox"/>	
TA000	AUDIOVISUAL SYMBOLS & LEGEND	<input checked="" type="checkbox"/>	
TA110	AUDIOVISUAL LEVEL 1 - OVERALL FLOOR PLAN	<input checked="" type="checkbox"/>	
TA111	AUDIOVISUAL LEVEL 1 - FLOOR PLAN A	<input checked="" type="checkbox"/>	
TA112	AUDIOVISUAL LEVEL 1 - FLOOR PLAN B	<input checked="" type="checkbox"/>	
TA113	AUDIOVISUAL LEVEL 1 - FLOOR PLAN C	<input checked="" type="checkbox"/>	
TA114	AUDIOVISUAL LEVEL 1 - FLOOR PLAN D	<input checked="" type="checkbox"/>	
TA115	AUDIOVISUAL LEVEL 1 - CEILING PLAN A & B	<input checked="" type="checkbox"/>	
TA116	AUDIOVISUAL LEVEL 1 - CEILING PLAN C & D	<input checked="" type="checkbox"/>	
TA120	AUDIOVISUAL LEVEL 2 - OVERALL FLOOR PLAN	<input checked="" type="checkbox"/>	
TA121	AUDIOVISUAL LEVEL 2 - FLOOR PLAN A	<input checked="" type="checkbox"/>	
TA122	AUDIOVISUAL LEVEL 2 - FLOOR PLAN B	<input checked="" type="checkbox"/>	
TA123	AUDIOVISUAL LEVEL 2 - FLOOR PLAN C & D	<input checked="" type="checkbox"/>	
TA124	AUDIOVISUAL LEVEL 2 - CEILING PLAN A & B	<input checked="" type="checkbox"/>	
TA125	AUDIOVISUAL LEVEL 2 - CEILING PLAN C & D	<input checked="" type="checkbox"/>	
TA130	AUDIOVISUAL LEVEL 3 - OVERALL FLOOR PLAN	<input checked="" type="checkbox"/>	
TA131	AUDIOVISUAL LEVEL 3 - FLOOR PLAN A	<input checked="" type="checkbox"/>	
TA132	AUDIOVISUAL LEVEL 3 - FLOOR PLAN B	<input checked="" type="checkbox"/>	
TA133	AUDIOVISUAL LEVEL 3 - FLOOR PLAN C	<input checked="" type="checkbox"/>	
TA135	AUDIOVISUAL LEVEL 3 - CEILING FLOOR PLAN A & B	<input checked="" type="checkbox"/>	
TA136	AUDIOVISUAL LEVEL 3 - CEILING FLOOR PLAN C & D	<input checked="" type="checkbox"/>	

Number	Title	May 24, 2024	Jun 27, 2024
		Addendum 3	Addendum 4
TA300	ENLARGED ELEVATION	<input checked="" type="checkbox"/>	
TA301	ENLARGED ELEVATION	<input checked="" type="checkbox"/>	
TA302	ENLARGED ELEVATION	<input checked="" type="checkbox"/>	
TA303	ENLARGED ELEVATION	<input checked="" type="checkbox"/>	
TA400	AUDIOVISUAL TYPICAL DETAILS	<input checked="" type="checkbox"/>	
TS000	SECURITY SYMBOLS & LEGEND	<input checked="" type="checkbox"/>	
TS100	SECURITY SITE PLAN	<input checked="" type="checkbox"/>	
TS110	SECURITY LEVEL 1 - OVERALL FLOOR PLAN	<input checked="" type="checkbox"/>	
TS111	SECURITY LEVEL 1 - FLOOR PLAN A	<input checked="" type="checkbox"/>	
TS112	SECURITY LEVEL 1 - FLOOR PLAN B	<input checked="" type="checkbox"/>	
TS113	SECURITY LEVEL 1 - FLOOR PLAN C	<input checked="" type="checkbox"/>	
TS114	SECURITY LEVEL 1 - FLOOR PLAN D	<input checked="" type="checkbox"/>	
TS120	SECURITY LEVEL 2 - OVERALL FLOOR PLAN	<input checked="" type="checkbox"/>	
TS121	SECURITY LEVEL 2 - FLOOR PLAN A	<input checked="" type="checkbox"/>	
TS122	SECURITY LEVEL 2 - FLOOR PLAN B	<input checked="" type="checkbox"/>	
TS123	SECURITY LEVEL 2 - FLOOR PLAN C	<input checked="" type="checkbox"/>	
TS124	SECURITY LEVEL 2 - FLOOR PLAN D	<input checked="" type="checkbox"/>	
TS130	SECURITY LEVEL 3 - OVERALL FLOOR PLAN	<input checked="" type="checkbox"/>	
TS131	SECURITY LEVEL 3 - FLOOR PLAN A	<input checked="" type="checkbox"/>	
TS132	SECURITY LEVEL 3 - FLOOR PLAN B	<input checked="" type="checkbox"/>	
TS133	SECURITY LEVEL 3 - FLOOR PLAN C	<input checked="" type="checkbox"/>	
TS134	SECURITY LEVEL 3 - FLOOR PLAN D	<input checked="" type="checkbox"/>	
TS400	SECURITY TYPICAL DETAILS	<input checked="" type="checkbox"/>	
TS401	SECURITY TYPICAL DETAILS	<input checked="" type="checkbox"/>	
TS500	SECURITY SCHEDULES	<input checked="" type="checkbox"/>	
TS501	SECURITY SCHEDULES	<input checked="" type="checkbox"/>	
001	VOL1- DRAWING INDEX	<input checked="" type="checkbox"/>	

Number	Title	May 24, 2024	Jun 27, 2024
		Addendum 3	Addendum 4
01	Site Development Cover Sheet	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
001A	SITE PLAN	<input checked="" type="checkbox"/>	
001B	Cover Sheet	<input checked="" type="checkbox"/>	
002	VOL 2 - DRAWING INDEX	<input checked="" type="checkbox"/>	
02	GENERAL NOTES	<input checked="" type="checkbox"/>	
03	EXISTING CONDITIONS AND DEMOLITION PLAN	<input checked="" type="checkbox"/>	
04	EROSION & SEDIMENTATION PLAN	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
05	EROSION& SEDIMENTATION CONTROL PLAN DETAIL	<input checked="" type="checkbox"/>	
06	OVERALL SITE AND PAVING PLAN	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
07	SITE PLAN - A	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
08	SHEET TITLE SITE PLAN - B	<input checked="" type="checkbox"/>	
09	SITE PLAN - C	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
10	SITE PLAN - D	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
11	SITE PLAN DETAILS	<input checked="" type="checkbox"/>	
12	EXISTING DRAINAGE AREA MAP	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
13	EXISTING OFFSITE DRAINAGE AREA MAP	<input checked="" type="checkbox"/>	
14	PROPOSED DRAINAGE AREA MAP	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
15	MASTER GRADING PLAN	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
16	GRADING PLAN - A	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
17	GRADING PLAN - B	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
18	GRADING PLAN - C	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
19	GRADING PLAN - D	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
20	MASTER DRAINAGE PLAN	<input checked="" type="checkbox"/>	
21	DRAINAGE PLAN - A	<input checked="" type="checkbox"/>	
22	SHEET TITLE DRAINAGE PLAN - B	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
23	DRAINAGE PLAN - C	<input checked="" type="checkbox"/>	
24	DRAINAGE PLAN - D	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Number	Title	May 24, 2024	Jun 27, 2024
		Addendum 3	Addendum 4
25	GRADING AND DRAINAGE DETAILS 1	<input checked="" type="checkbox"/>	
26	GRADING AND DRAINAGE DETAILS 2	<input checked="" type="checkbox"/>	
27	GRADING AND DRAINAGE DETAILS 3	<input checked="" type="checkbox"/>	
28	WATER QUALITY DRAINAGE AREA MAP	<input checked="" type="checkbox"/>	
29	WATER QUALITY POND & VEGETATIVE FILTER STRIP	<input checked="" type="checkbox"/>	
30	POND DETAILS 1	<input checked="" type="checkbox"/>	
31	POND DETAILS 2	<input checked="" type="checkbox"/>	
32	WATER & WASTEWATER PLAN	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
33	FIRE PROTECTION PLAN	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
34	UTILITY DETAILS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
35	CRAWLSPACE DRAINAGE AND GRADING PLAN	<input checked="" type="checkbox"/>	
22020	COVER SHEET	<input checked="" type="checkbox"/>	

## **Qualifications & Clarifications**



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**General Project Description**

The scope of working includes release for Structural Steel Shop Drawings only

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**Clarifications, Assumptions and Qualifications**

- Design Services
- Architectural and Engineering design services are excluded
- Geotechnical Engineering and soils analysis reports are excluded

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**General Requirements**

- Not Applicable

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**Permits, Bonds and Insurance**

- The cost of all site and building permits are excluded
- Mechanical, Electrical & Plumbing trade permits are included
- Plan review Fees are excluded
- Price Excludes Utility Connection Fees, Recovery Fees, City Improvement & Aid Fees, Impact Fees and Assessment Fees
- General Liability, Auto, Worker Compensation, and Builders Risk Insurance are included
- The price includes the cost of performance and payment bonds

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**Project Schedule, Weather, and Work Hours**

- Not Applicable

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**Environmental**

- Not Applicable

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**Building Inspections**

- Not Applicable

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**Layout & Engineering**

- Not Applicable

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**Materials Testing**

- Materials Testing is by Owner

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**Structural Steel (Shop Drawings Only) - 05-0000**

- **Shop Drawings/Detailing Only** 1 LS
  - This would include the Structural Steel, Joist and Deck and Stair/Rails detailing. This will not secure a production slot or allow for the purchase of materials.

---

**Exclusions**

- The following items are not included in our Cost Estimate:
  - Any Addendums other than #1 #2 & #3 #4
  - Architectural or Engineering Fees
  - MEP Commissioning
  - Materials testing cost
  - Permit fees
  - Impact fees of any kind
  - Gas Line Demolition
  - Utility connection fees of any kind
  - Assessment Fees to be paid by Owner
  - Hazardous material assessment, removal, or abatement
  - Engineer stamped steel shop drawings
  - Landscape maintenance
- The following items are to be provided and installed by the Owner
  - Any Owner's Betterment Allowance
  - Any items noted in this scope narrative as "not included" or "not included in price"



**Remaining Work to be Procured**

The Bid Package #2A - includes Remaining Work to be Procured in the amount of \$0 for Scope of work items to be determined

**General Materials Pricing – Applies to all Above Scopes of Work**

Due to the extreme volatility and uncertainty of materials pricing in the current market, If the price of any material increases over the amounts included in this proposal, the price shall be equitably adjusted by an amount necessary to cover any such documented increase.

**General Material Availability and Supply Chain – Applies to all Above Scopes of Work**



Due to ongoing supply chain issues, Contractor will exercise all reasonable diligence to deliver the Project as per the mutually agreed upon schedule but shall not be responsible for any damages for delays or liquidated damages due to any cause beyond Contractor's reasonable control, including but not limited to, pandemics, labor shortages, material shortages, material delays, shipping delays, acts of God, civil unrest, or action by any official act of government.

**Cost Estimate**

<b>Lump Sum Cost for Building and Site Work</b>	<b>\$</b>	<b>245,070</b>
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A cost breakdown is attached

## **GMP Proposal Cost Breakdown**

 	Wilco Headquarters		
	Bid Package #2A		
	7/18/2024		
<b>Scope</b>	<b>Costs</b>		<b>Per SF</b>
Structural Steel (Shop Drawings Only)	\$	225,000	\$ 1.87
<b>Subtotal Cost</b>	<b>\$</b>	<b>225,000</b>	<b>\$ 1.87</b>
Fee 8.75%	\$	20,070	\$ 0.17
<b>Total</b>	<b>\$</b>	<b>245,070</b>	<b>\$ 2.04</b>

Alamo Steel

Project

**Williamson County Headquarters GMP - Bid Package #2A**

Estimator

Alex Paetznick

Bid Date

7/17/2024

DIV.	DESCRIPTION	QUANT.	UNIT	UNIT	LABOR	UNIT	MATERIAL	UNIT	SUB #	TOTALS
				LABOR		MATL.		SUB.		
05-0000	<b>Structural Steel (Shop Drawings Only)</b>									
	<b>Shop Drawings/Detailing Only</b>	1	LS	0.00	0	0.00	0	225,000.00	225,000	225,000
	This would include the Structural Steel, Joist and Deck and Stair/Rails detailing. This will not secure a production slot or allow for the purchase of materials.			0.00	0	0.00	0	0.00	0	0
	<b>TOTAL</b>				0		0		225,000	225,000

## **Master Project Schedule**

**Not Applicable (Ongoing Activity) (N/A) calendar days**

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

## OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Chasco Constructors  
ROUND ROCK, TX United States

Certificate Number:  
2024-1189301

Date Filed:  
07/18/2024

Date Acknowledged:

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Williamson County Texas

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

Project P577  
Wilco bid package #2A structural steel shop drawings

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Glance Jr., Charles	Round Rock, TX United States	X	
	King, Charles	Round Rock, TX United States	X	

5 Check only if there is NO Interested Party.

☐

### 6 UNSWORN DECLARATION

My name is Craig Hunter, and my date of birth is [REDACTED].

My address is [REDACTED]  
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Williamson County County, State of TX, on the 18 day of July, 20 24.  
(month) (year)



Signature of authorized agent of contracting business entity  
(Declarant)

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

## OFFICE USE ONLY CERTIFICATION OF FILING

**1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**

Chasco Constructors  
ROUND ROCK, TX United States

**Certificate Number:**  
2024-1189301

**Date Filed:**  
07/18/2024

**Date Acknowledged:**  
07/18/2024

**2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**

Williamson County Texas

**3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.**

Project P577  
Wilco bid package #2A structural steel shop drawings

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Glance Jr., Charles	Round Rock, TX United States	X	
	King, Charles	Round Rock, TX United States	X	

**5 Check only if there is NO Interested Party.**

☐

## 6 UNSWORN DECLARATION

My name is \_\_\_\_\_, and my date of birth is \_\_\_\_\_.

My address is \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.  
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in \_\_\_\_\_ County, State of \_\_\_\_\_, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
(month) (year)

\_\_\_\_\_  
Signature of authorized agent of contracting business entity  
(Declarant)

**Commissioners Court - Regular Session****41.****Meeting Date:** 07/23/2024

Garver 24RFSQ8 WA1 SA1 Development Review Svcs

**Submitted For:** Robert Daigh**Submitted By:** Vicky Edwards, Infrastructure**Department:** Infrastructure**Agenda Category:** Regular Agenda Items

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**Information****Agenda Item**

Discuss, consider and take appropriate action on Supplemental Work Authorization No 1 to Work Authorization No 1 under Williamson County Contract between Garver and Williamson County dated March 5, 2024 for Development Review Services. This supplemental is to increase the maximum amount payable to \$150,000.00. Funding source: 01.0200.0210.004100.

**Background**

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Missing Custom Expenditures Program, please contact Destiny Software

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**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**Garver 24RFSQ8 WA1 SA1 Development Review Svcs

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**Form Review****Inbox**

Hal Hawes

County Judge Exec Asst.

Form Started By: Vicky Edwards

Final Approval Date: 07/18/2024

**Reviewed By**

Hal Hawes

Becky Pruitt

**Date**

07/17/2024 11:34 AM

07/18/2024 08:04 AM

Started On: 07/17/2024 10:52 AM

**SUPPLEMENTAL WORK AUTHORIZATION NO. 1**  
**TO**  
**WORK AUTHORIZATION NO. 1**

**WILLIAMSON COUNTY ROAD AND BRIDGE PROJECT:**  
**Development Review Services**

This Supplemental Work Authorization No. 1 to Work Authorization No. 1 is made pursuant to the terms and conditions of the Williamson County Contract for Engineering Services, being dated **March 5, 2024** ("Contract") and entered into by and between Williamson County, Texas, a political subdivision of the State of Texas, (the "County") and **Garver** (the "Firm").

WHEREAS, the County and the Firm executed Work Authorization No. 1 dated effective March 19, 2024 (the "Work Authorization");

WHEREAS, pursuant to the Contract, amendments, changes and modifications to a fully executed Work Authorization shall be made in the form of a Supplemental Work Authorization; and

WHEREAS, it has become necessary to amend, change and modify the Work Authorization.

**AGREEMENT**

NOW, THEREFORE, premises considered, the County and the Firm agree that the Work Authorization shall be amended, changed and modified as follows:

- I. The maximum amount payable for services under the Work Authorization is hereby increased from **\$50,000.00** to **\$150,000.00**. The revised Work Schedule is attached hereto as Attachment "C" (must be attached).

County believes it has sufficient funds currently available and authorized for expenditure to finance the costs of this Supplemental Work Authorization. Firm understands and agrees that County's payment of amounts under this Supplemental Work Authorization is contingent on the County receiving appropriations or other expenditure authority sufficient to allow the County, in the exercise of reasonable administrative discretion, to continue to make payments under the Supplemental Work Authorization. It is further understood and agreed by Firm that County shall have the right to terminate this Supplemental Work Authorization at the end of any County fiscal year if the governing body of County does not appropriate sufficient funds as determined by County's budget for the fiscal year in question. County may effect such termination by giving written notice of termination to Firm.

Except as otherwise amended by prior or future Supplemental Work Authorizations, all other terms of the Work Authorization are unchanged and will remain in full force and effect.

This Supplemental Work Authorization does not waive the parties' responsibilities and obligations provided under the Contract.

**IN WITNESS WHEREOF**, the County and the Firm have executed this Supplemental Work Authorization, in duplicate, to be effective as of the date of the last party's execution below.

**FIRM:**

By: \_\_\_\_\_

Signature

Wendy Travis

Printed Name

Vice President

Title

7/16/2024

Date

**COUNTY:**

By: \_\_\_\_\_

Signature

Bill Gravell, Jr.

Printed Name

Williamson County Judge

Title

Date

## Attachment C - Work Schedule

Garver will provide a work schedule for the assigned tasks.

**Commissioners Court - Regular Session****42.****Meeting Date:** 07/23/2024

K Friese 24RFSQ8 WA1 SA1 Development Svcs Assist

**Submitted For:** Robert Daigh**Submitted By:** Vicky Edwards, Infrastructure**Department:** Infrastructure**Agenda Category:** Regular Agenda Items

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**Information****Agenda Item**

Discuss, consider and take appropriate action on Supplemental Work Authorization No 1 to Work Authorization No 1 under Williamson County Contract between K Friese and Associates, LLC and Williamson County dated March 5, 2024 for On Call Development Services Assistance. This supplemental is to increase the maximum amount payable to \$150,000.00. Funding source: 01.0200.0210.004100.

**Background**

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Missing Custom Expenditures Program, please contact Destiny Software

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**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**K Friese 24RFSQ8 WA1 SA1 Development Svcs Assist

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**Form Review****Inbox**

Hal Hawes

County Judge Exec Asst.

Form Started By: Vicky Edwards

Final Approval Date: 07/18/2024

**Reviewed By**

Hal Hawes

Becky Pruitt

**Date**

07/17/2024 03:15 PM

07/18/2024 08:05 AM

Started On: 07/17/2024 03:05 PM

**SUPPLEMENTAL WORK AUTHORIZATION NO.   1**  
**TO**  
**WORK AUTHORIZATION NO.   1**

**WILLIAMSON COUNTY ROAD AND BRIDGE PROJECT:**  
**On Call Development Services Assistance**

This Supplemental Work Authorization No.   1   to Work Authorization No.   1   is made pursuant to the terms and conditions of the Williamson County Contract for Engineering Services, being dated **March 5, 2024** (“Contract”) and entered into by and between Williamson County, Texas, a political subdivision of the State of Texas, (the "County") and **K Friese and Associates, LLC** (the "Firm").

WHEREAS, the County and the Firm executed Work Authorization No.   1   dated effective March 26, 2024 (the “Work Authorization”);

WHEREAS, pursuant to the Contract, amendments, changes and modifications to a fully executed Work Authorization shall be made in the form of a Supplemental Work Authorization; and

WHEREAS, it has become necessary to amend, change and modify the Work Authorization.

**AGREEMENT**

NOW, THEREFORE, premises considered, the County and the Firm agree that the Work Authorization shall be amended, changed and modified as follows:

- I. The maximum amount payable for services under the Work Authorization is hereby increased from **\$50,000.00** to **\$150,000.00**. The revised Work Schedule is attached hereto as Attachment “C” (must be attached).

County believes it has sufficient funds currently available and authorized for expenditure to finance the costs of this Supplemental Work Authorization. Firm understands and agrees that County’s payment of amounts under this Supplemental Work Authorization is contingent on the County receiving appropriations or other expenditure authority sufficient to allow the County, in the exercise of reasonable administrative discretion, to continue to make payments under the Supplemental Work Authorization. It is further understood and agreed by Firm that County shall have the right to terminate this Supplemental Work Authorization at the end of any County fiscal year if the governing body of County does not appropriate sufficient funds as determined by County’s budget for the fiscal year in question. County may effect such termination by giving written notice of termination to Firm.

Except as otherwise amended by prior or future Supplemental Work Authorizations, all other terms of the Work Authorization are unchanged and will remain in full force and effect.

This Supplemental Work Authorization does not waive the parties’ responsibilities and obligations provided under the Contract.

**IN WITNESS WHEREOF**, the County and the Firm have executed this Supplemental Work Authorization, in duplicate, to be effective as of the date of the last party’s execution below.

**FIRM:**

By:  \_\_\_\_\_  
Signature

Abe Salinas  
\_\_\_\_\_  
Printed Name

Drainage Business Practice Lead  
\_\_\_\_\_  
Title

7/17/2024  
\_\_\_\_\_  
Date

**COUNTY:**

By: \_\_\_\_\_  
Signature

Bill Gravell, Jr.  
\_\_\_\_\_  
Printed Name

Williamson County Judge  
\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

Attachment C - Work Schedule

K Friese will provide a work schedule for the assigned tasks

**Commissioners Court - Regular Session****43.****Meeting Date:** 07/23/2024

CR 313 Resolution for Condemnation

**Submitted By:** Charlie Crossfield, Road Bond**Department:** Road Bond**Agenda Category:** Regular Agenda Items

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**Information****Agenda Item**

Discuss, consider and take appropriate action on a resolution determining the necessity and authorizing the use of eminent domain to condemn (0.063 acres) required for the construction of CR 313. (Raymond James Trust N.A. Corporate Trustee of the Alexander Warden Self-Settled Special Needs Trust/ Parcel 4) Funding Source: Road & Bridge P457

**Background**

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**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

Resolution

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**Form Review****Inbox**

County Judge Exec Asst.

Form Started By: Charlie Crossfield

Final Approval Date: 07/18/2024

**Reviewed By**

Becky Pruitt

**Date**

07/18/2024 09:15 AM

Started On: 07/17/2024 04:42 PM

**IN THE COMMISSIONERS' COURT  
OF WILLIAMSON COUNTY, TEXAS**

**RESOLUTION**

WHEREAS, the Commissioners' Court of Williamson County, Texas, has found and determined that in order to promote the public safety, to facilitate the safety and movement of traffic, and to preserve the financial investment of the public in its roadways, public necessity requires acquisition of fee simple title to that certain tract of land being 0.063 acres (Parcel 4) legally described in Exhibit "A" and owned by **RAYMOND JAMES TRUST N.A. Corporate Trustee of The Alexander Warden Self-Settled Special Needs Trust**, for the purpose of constructing, reconstructing, maintaining, and operating the CR 313 roadway improvements ("Project"), excluding all the oil, gas, and sulphur which can be removed from beneath said real property, without any right whatever remaining to the owner of such oil, gas, and sulphur of ingress to or egress from the surface of said real property for the purpose of exploring, developing, or mining of the same, as a part of the improvements to the Project, at such locations as are necessary and that such constructing, reconstructing, maintaining, and operating shall extend across and upon, and will cross, run through, and be upon the hereinafter described real properties; and

WHEREAS, the Commissioners' Court of Williamson County, Texas, has, through agents employed by the said office, entered into bona fide good faith negotiations with the owners of the hereinafter described properties and has failed to agree with the owners on the compensation and damages, if any, due to said owners. Now, therefore, the Commissioners' Court of Williamson County, Texas is authorizing the use of its power of eminent domain to condemn property.

BE IT RESOLVED BY THE COMMISSIONERS' COURT OF THE COUNTY OF WILLIAMSON, that the County Attorney or his designated agent be and he is hereby authorized and directed to file or cause to be filed against the owners of any interest in, and the holders of any lien secured by, the following described tracts of land, described in Exhibit "A" attached hereto, a suit in eminent domain to acquire the property interests for the aforesaid purposes; and

It is the intent of the Commissioners' Court that this resolution authorizes the condemnation of all property interests required to complete the construction and maintenance of the Project and associated public purposes. If it is later determined that there are any errors in the descriptions contained herein or if later surveys contain more accurate revised descriptions, the County Attorney is authorized to have such errors corrected or revisions made without the necessity of obtaining a new resolution of the Commissioners' Court authorizing the condemnation of the corrected or revised Property.

BE IT FURTHER RESOLVED that the County Attorney or his designated agent be and he is hereby authorized and directed to incur such expenses and to employ such experts as he shall deem necessary to assist in the prosecution of such suit in eminent domain, including, but not limited to, appraisers, engineers, and land use planners or other required expert consultants.

Adopted this \_\_\_\_\_.

---

Bill Gravel, Jr.  
Williamson County Judge

Exhibit "A"

County: Williamson  
Parcel No.: 4  
Tax ID: R395143  
County Road: 313 East of County Road 332 Jarrell

METES AND BOUNDS DESCRIPTION

FOR A 0.063 ACRE (2,741 SQ. FT.) TRACT OF LAND SITUATED IN THE G. SCHNEIDER SURVEY, ABSTRACT NO. 579 AND THE G. SCHNEIDER SURVEY, ABSTRACT NO. 580, WILLIAMSON COUNTY, TEXAS AND BEING A PORTION OF THE CALLED 6.31 ACRE TRACT OF LAND CONVEYED TO RAYMOND JAMES TRUST, N.A., CORPORATE TRUSTEE OF THE ALEXANDER WARDEN SELF-SETTLED SPECIAL NEEDS TRUST, RECORDED IN DOCUMENT NO. 2018023919 OF THE OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS. SAID 0.063 ACRE TRACT OF LAND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING at a 1/2" iron rod found (Grid Coordinates: N=10268800.04, E=3160412.04) monumenting the most southerly southwest corner of said 6.31 acre Raymond James Trust, N.A., Corporate Trustee of the Alexander Warden Self-Settled Special Needs Trust tract and the southeast corner of the called 5.28 acre tract of land conveyed to Brandi Ritchie and John Fredrick Schimanski Jr, wife and husband, recorded in Document No. 2020121288 of the Official Public Records of Williamson County, Texas, same being on the north right-of-way line of County Road 313 (variable width right-of-way), for the southwest corner and **POINT OF BEGINNING** hereof;

THENCE, **N 21°23'13" W** with the lower west boundary line of said 6.31 acre Raymond James Trust, N.A., Corporate Trustee of the Alexander Warden Self-Settled Special Needs Trust tract and the east boundary line of said 5.28 acre Ritchie and Schimanski tract, for a distance of **49.89 feet** to a 5/8" iron rod set with aluminum cap marked "WILLIAMSON COUNTY" for the northwest corner hereof, from which a 1/2" iron rod found monumenting the northeast corner of said 5.28 acre Ritchie and Schimanski tract and an interior ell corner of said 6.31 acre Raymond James Trust, N.A., Corporate Trustee of the Alexander Warden Self-Settled Special Needs Trust tract, bears **N 21°23'13" W** for a distance of 385.94 feet;

THENCE, **N 67°45'23" E** through the interior of said 6.31 acre Raymond James Trust, N.A., Corporate Trustee of the Alexander Warden Self-Settled Special Needs Trust tract, for a distance of **54.91 feet** to a 5/8" iron rod set with aluminum cap marked "WILLIAMSON COUNTY" on the east boundary line of said 6.31 acre Raymond James Trust, N.A., Corporate Trustee of the Alexander Warden Self-Settled Special Needs Trust tract and the lower west boundary line of the called 12.99 acre tract of land conveyed to Saul Marentes, Maria Del Refugio Marentes and Javier Marentes Rocha, recorded in Document No. 2021183362 of the Official Public Records of Williamson County, Texas, for the northeast corner hereof, from which a 1/2" iron rod found monumenting the northeast corner of said 6.31 acre Raymond James Trust, N.A., Corporate Trustee of the

County: Williamson  
Parcel No.: 4  
Tax ID: R395143  
County Road: 313 East of County Road 332 Jarrell

Alexander Warden Self-Settled Special Needs Trust tract and an interior ell corner of said 12.99 acre Marentes tract, bears N 21°23'32" W for a distance of 878.70 feet;

THENCE, **S 21°23'32" E** with said east boundary line of the 6.31 acre Raymond James Trust, N.A., Corporate Trustee of the Alexander Warden Self-Settled Special Needs Trust tract and said lower west boundary line of the 12.99 acre Marentes tract, for a distance of **49.96 feet** to a 1/2" iron rod found monumenting the southeast corner of said 6.31 acre Raymond James Trust, N.A., Corporate Trustee of the Alexander Warden Self-Settled Special Needs Trust tract, and the most southerly southwest corner of said 12.99 acre Marentes tract, same being on said north right-of-way line of County Road 313, for the southeast corner hereof, from which a 1/2" iron rod found monumenting the southeast corner of said 12.99 acre Marentes tract and the southwest corner of Tract A C.R. 313 ROW as shown on the Final Plat of Schwertner Ranch Phase I, a subdivision recorded in Document No. 2020086940 of the Official Public Records of Williamson County, Texas, same being on an angle point in said north right-of-way line of County Road 313, bears N 67°43'28" E for a distance of 54.94 feet;

THENCE, **S 67°49'34" W** with the south boundary line of said 6.31 acre Raymond James Trust, N.A., Corporate Trustee of the Alexander Warden Self-Settled Special Needs Trust tract and said north right-of-way line of County Road 313, for a distance of **54.91 feet** to the **POINT OF BEGINNING** hereof and containing 0.063 acre of land more or less.

Bearing Basis: NAD-83, Texas Central Zone (4203) State Plane System. Distances shown hereon are surface based on a combined surface adjustment factor of 1.00015. Coordinates shown hereon are grid.

A drawing has been prepared to accompany this metes and bounds description.



**DIAMOND SURVEYING, INC.**

116 SKYLINE ROAD, GEORGETOWN, TX 78628

(512) 931-3100

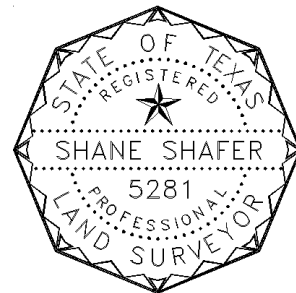
T.B.P.E.L.S. FIRM NUMBER 10006900

A blue ink signature of Shane Shafer.

February 7, 2024

SHANE SHAFER, R.P.L.S. NO. 5281

DATE



Z:\WCRB\2020 WA-7 CR 313 EAST OF CR 332 2023-42\FINAL ROW SURVEYS LTS\PARCEL 4 CR 313 - JAMES FINAL M&B 20240207.doc

DRAWING TO ACCOMPANY A METES AND BOUNDS DESCRIPTION FOR A 0.063 ACRES (2,741 SQ. FT.) TRACT OF LAND SITUATED IN THE G. SCHNEIDER SURVEY, ABSTRACT NO. 579 AND THE G. SCHNEIDER SURVEY, ABSTRACT NO. 580, WILLIAMSON COUNTY, TEXAS AND BEING A PORTION OF THE CALLED 6.31 ACRE TRACT OF LAND CONVEYED TO RAYMOND JAMES TRUST, N.A., CORPORATE TRUSTEE OF THE ALEXANDER WARDEN SELF-SETTLED SPECIAL NEEDS TRUST, RECORDED IN DOCUMENT NO. 2018023919 OF THE OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS  
PROPERTY ADDRESS: 2177 CR 313, JARRELL, TX 76537

CRESCENCIANO ALVARADO  
AND MARIA A. CASTILLO  
CALLED 5.95 AC.  
DOC. NO. 2017071910

SAUL MARENTES,  
MARIA DEL REFUGIO MARENTES  
AND JAVIER MARENTES ROCHA  
CALLED 12.99 AC.  
DOC. NO. 2021183362

RAYMOND JAMES TRUST, N.A.,  
CORPORATE TRUSTEE OF THE  
ALEXANDER WARDEN SELF-SETTLED  
SPECIAL NEEDS TRUST  
CALLED 6.31 AC.  
DOC. NO. 2018023919

A.K.A. TRACT 12  
GREEN PASTURES

WILLIAMSON CENTRAL  
APPRAISAL DISTRICT (WCAD)  
PROPERTY ID: R395143

BRANDI RITCHIE AND  
JOHN FREDRICK SCHIMANSKI JR,  
WIFE AND HUSBAND  
CALLED 5.28 AC.  
DOC. NO. 2020121288

G. SCHNEIDER SURVEY  
ABSTRACT NO. 579

GRID COORDINATES:  
N=10268800.04  
E=3160412.04  
P.O.B.

COUNTY ROAD 313

G. SCHNEIDER SURVEY  
ABSTRACT NO. 580

1.001 AC.  
R.O.W. DEDICATION  
DOC. NO. 2021142268

FINAL PLAT  
RIO LOBO PHASE 2  
DOC. NO. 2021142268

BLOCK 1  
4  
TRACT A  
12.38 AC.

FINAL PLAT  
SCHWERTNER RANCH PHASE III  
DOC. NO. 2023009438

FINAL PLAT  
SCHWERTNER RANCH  
PHASE I  
DOC. NO. 2020086940

BLOCK 1  
1

TRACT A C.R. 313 ROW  
DOC. NO. 2020086940

CR 313 PARCEL 4 SHEET 1 OF 4

<> DIAMOND SURVEYING, INC.  
116 SKYLINE ROAD, GEORGETOWN, TEXAS 78628  
(512) 931-3100  
T.B.P.E.L.S. FIRM NO. 10006900

DRAWING TO ACCOMPANY A METES AND BOUNDS DESCRIPTION FOR A 0.063 ACRES (2,741 SQ. FT.) TRACT OF LAND SITUATED IN THE G. SCHNEIDER SURVEY, ABSTRACT NO. 579 AND THE G. SCHNEIDER SURVEY, ABSTRACT NO. 580, WILLIAMSON COUNTY, TEXAS AND BEING A PORTION OF THE CALLED 6.31 ACRE TRACT OF LAND CONVEYED TO RAYMOND JAMES TRUST, N.A., CORPORATE TRUSTEE OF THE ALEXANDER WARDEN SELF-SETTLED SPECIAL NEEDS TRUST, RECORDED IN DOCUMENT NO. 2018023919 OF THE OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS  
PROPERTY ADDRESS: 2177 CR 313, JARRELL, TX 76537

## LEGEND

●	IRON ROD FOUND
● LA	IRON ROD FOUND WITH CAP MARKED "LENZ & ASSOCIATES AUSTIN, TEXAS"
● YALGO	IRON ROD FOUND WITH CAP MARKED "YALGO RPLS 6200"
⊙	5/8" IRON ROD SET WITH ALUMINUM CAP MARKED "WILLIAMSON COUNTY"
● PP	POWER POLE
—	DOWN GUY
■ EM	ELECTRIC METER
■ GMT	ELECTRIC GATE MOTOR
● BB	BROADBAND BOX
● TPED	TELEPHONE PEDESTAL
● WV	WATER VALVE
■ WM	WATER METER
● ICV	IRRIGATION CONTROL VALVE
● WMET	WATER METER LARGE METAL RIM
● UMH	UNKNOWN MANHOLE
● 2VP	2" VENT PIPE
● 2PVC	2" PVC RISER
■ MB	MAIL BOX
■ SMB	STONE MAIL BOX
— S1	SIGN
— X — X —	WIRE FENCE (WF)
— — — — —	PRECAST CONCRETE FENCE (PCF)
— — — — —	EDGE OF PAVEMENT
— OU — OU —	OVERHEAD UTILITY LINE
— — — — —	RIGHT-OF-WAY DEDICATION LINE
— — — — —	EXISTING RIGHT-OF-WAY LINE
— — — — —	EASEMENT LINE
— — — — —	ADJOINING BOUNDARY LINES
— — — — —	SUBDIVISION LOT LINES
— — — — —	SUBJECT TRACT BOUNDARY
— — — — —	METAL FENCE (MF)
— " — " — " —	WOOD FENCE (WDF)
MG	METAL GATE
SC	STONE COLUMN
CONC	CONCRETE
FE	FENCE EASEMENT
UE	UTILITY EASEMENT
B.L.	BUILDING SETBACK LINE
P.U.E.	PUBLIC UTILITY EASEMENT
R.O.W.	RIGHT-OF-WAY
P.O.B.	POINT OF BEGINNING

## EASEMENT INFORMATION

- (E1) JARRELL SCHWERTNER WSC  
APPARENT LOCATION OF  
10' WIDE RIGHT OF WAY EASEMENT  
VOL. 586, PG. 288
- (E2) JARRELL SCHWERTNER WSC  
APPARENT LOCATION OF  
15' WIDE RIGHT OF WAY EASEMENT  
VOL. 601, PG. 272
- (E3) LONE STAR REGIONAL WATER  
AUTHORITY AND SONTERRA  
MUNICIPAL UTILITY DISTRICT  
WATER LINE EASEMENT  
CALLED 1.925 AC.  
DOC. NO. 2020089500
- (E4) 15' UTILITY EASEMENT  
DOC. NO. 2003113438
- (E5) 10' UTILITY EASEMENT  
DOC. NO. 2003113438

## SETBACK INFORMATION

- (SB1) 150' COUNTY ROAD  
BUILDING SETBACK  
DOC. NO. 2003113438

## SIGN LEGEND

S1 = STOP  
S4 = CALL MUNICIPAL UTILITY

## LINE TABLE

LINE	BEARING	DISTANCE
L1	N21°23'13"W	49.89'
L2	N67°45'23"E	54.91'
L3	S21°23'32"E	49.96'
L4	S67°49'34"W	54.91'
L5	N67°43'28"E	54.94'

CR 313 PARCEL 4 SHEET 2 OF 4



DIAMOND SURVEYING, INC.

116 SKYLINE ROAD, GEORGETOWN, TEXAS 78628  
(512) 931-3100

T.B.P.E.L.S. FIRM NO. 10006900

DRAWING TO ACCOMPANY A METES AND BOUNDS DESCRIPTION FOR A 0.063 ACRES (2,741 SQ. FT.) TRACT OF LAND SITUATED IN THE G. SCHNEIDER SURVEY, ABSTRACT NO. 579 AND THE G. SCHNEIDER SURVEY, ABSTRACT NO. 580, WILLIAMSON COUNTY, TEXAS AND BEING A PORTION OF THE CALLED 6.31 ACRE TRACT OF LAND CONVEYED TO RAYMOND JAMES TRUST, N.A., CORPORATE TRUSTEE OF THE ALEXANDER WARDEN SELF-SETTLED SPECIAL NEEDS TRUST, RECORDED IN DOCUMENT NO. 2018023919 OF THE OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS  
PROPERTY ADDRESS: 2177 CR 313, JARRELL, TX 76537

**TITLE COMMITMENT NOTES:**

Only those easements and restrictions listed in Schedule B of Texan Title Insurance Company, Commitment for Title Insurance (T-7) GF No. GT2402427, which bears an Effective Date January 8, 2024 and an Issued Date of January 19, 2024 were reviewed by the Surveyor. No other easement record research was performed by Diamond Surveying, Inc.

The following restrictive covenants of record: Document No. 2003113438, Official Public Records, Williamson County, Texas and Document No. 2005084004, Official Public Records, Williamson County, Texas. The Subject Tract is a.k.a Tract 12 Green Pastures described in Document No. 199958972, Official Public Records of Williamson County, Texas, referenced in said Document Nos. 2003113438 and 2005084004. The setbacks and easements affecting the Subject Tract are shown hereon.

10a. Oil, Gas and Mineral Lease dated April 4, 1980 between B. F. Goode and Claudia E. Good, as Lessor and M. L. McGinnis, as Lessee, recorded in Volume 811, page 638, Deed Records of Williamson County, Texas. Not a survey matter

10b. Mineral reservation as shown in deed from Claudia Evelyn Goode, Byron F. Goode and Susan E. Kautzer to Roger L. Vogt and Dona A. Vogt, dated December 11, 1992 and recorded in Volume 2230, page 724, Official Records of Williamson County, Texas. Not a survey matter.

10c. Electric Utility Easement and Covenant of Access dated February 8, 1993, executed by Roger Vogt to Bartlett Electric Cooperative, Inc., recorded in Volume 2309, Page 180, Official Records, Williamson County, Texas. The subject tract is a part of the 100 acre tract of land described in said instrument. Unable to determine the exact location of said easement, due to a vague description. Said document states: "The width of the easement shall be twenty (20) feet, one-half (1/2) of such distance to either side of the Cooperative's lines, as they are or will be constructed on Grantor's hereinbefore described property. In instances where the Cooperative's poles, guy wires, anchor structures or other facilities (other than lines) are not located in the mid-point of the easement, then in such instances the easement width shall include a distance of ten (10) feet from and around any such pole, guy wire, anchor structure or other facility."

10d. Electric Utility Easement to Bartlett Electric Cooperative, Inc., recorded under Document No. 2006016042, Official Public Records, Williamson County, Texas. The Subject Tract is a part of the 6.31 acre tract of land described in said instrument. Unable to determine the exact location of said easement due to a vague description. Said instrument states: "The width of the easement shall be twenty (20) feet, one-half (1/2) of such distance on either side of the Cooperative's lines, as they are or will be constructed on the Property. In instances where the Cooperative's poles, guy wires, anchor structures or other facilities (other than lines) are not located in the mid-point of the easement, then in such instances the easement width shall include a distance of ten (10) feet from and around any such pole, guy wire, anchor structure or other facility." No electric utilities were observed on the Subject Tract.

CR 313 PARCEL 4 SHEET 3 OF 4



**DIAMOND SURVEYING, INC.**

116 SKYLINE ROAD, GEORGETOWN, TEXAS 78628  
(512) 931-3100

T.B.P.E.L.S. FIRM NO. 10006900

DRAWING TO ACCOMPANY A METES AND BOUNDS DESCRIPTION FOR A 0.063 ACRES (2,741 SQ. FT.) TRACT OF LAND SITUATED IN THE G. SCHNEIDER SURVEY, ABSTRACT NO. 579 AND THE G. SCHNEIDER SURVEY, ABSTRACT NO. 580, WILLIAMSON COUNTY, TEXAS AND BEING A PORTION OF THE CALLED 6.31 ACRE TRACT OF LAND CONVEYED TO RAYMOND JAMES TRUST, N.A., CORPORATE TRUSTEE OF THE ALEXANDER WARDEN SELF-SETTLED SPECIAL NEEDS TRUST, RECORDED IN DOCUMENT NO. 2018023919 OF THE OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS  
PROPERTY ADDRESS: 2177 CR 313, JARRELL, TX 76537

NOTES:

1) BEARING BASIS: NAD-83, TEXAS CENTRAL ZONE (4203) STATE PLANE SYSTEM. DISTANCES SHOWN HEREON ARE SURFACE DISTANCES BASED ON A COMBINED SURFACE ADJUSTMENT FACTOR OF 1.00015. COORDINATES SHOWN HEREON ARE GRID.

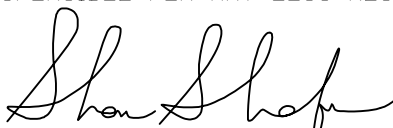
2) ALL DOCUMENTS LISTED HEREON ARE RECORDED IN THE OFFICE OF THE COUNTY CLERK OF WILLIAMSON COUNTY, TEXAS.

3) THE TRACT SHOWN HEREON LIES WITH IN ZONE 'X' (NO SCREEN) AREAS OF MINIMAL FLOOD HAZARD, ACCORDING TO THE FLOOD INSURANCE RATE MAP NO. 48491C0150F, FOR WILLIAMSON COUNTY, TEXAS, WITH AN EFFECTIVE DATE OF DECEMBER 20, 2019.

To: Williamson County, Texas, Texan Title Insurance Company, and Longhorn Title Company, LLC, exclusively.

I, Shane Shafer, Registered Professional Land Surveyor in the State of Texas, hereby certify that this drawing represents a survey made on the ground under my direct supervision completed on February 6, 2024. At the time of this survey there were no encroachments, conflicts or protrusions apparent on the ground, EXCEPT AS SHOWN. This survey substantially complies with the standards for a CATEGORY 1A, CONDITION III LAND TITLE SURVEY per the current Manual of Practice for Land Surveying in the State of Texas, issued by the Texas Society of Professional Surveyors. USE OF THIS SURVEY BY OTHER PARTIES SHALL BE AT THEIR OWN RISK AND UNDERSIGNED SURVEYOR IS NOT RESPONSIBLE FOR ANY LOSS RESULTING THEREFROM.



  
SHANE SHAFER, R.P.L.S. NO. 5281  
FEBRUARY 7, 2024  
DATE

CR 313 PARCEL 4 SHEET 4 OF 4  
<> DIAMOND SURVEYING, INC.  
116 SKYLINE ROAD, GEORGETOWN, TEXAS 78628  
(512) 931-3100  
T.B.P.E.L.S. FIRM NO. 10006900

**Commissioners Court - Regular Session****44.****Meeting Date:** 07/23/2024

Conduct a Public Hearing for Reinvestment Zone #4

**Submitted For:** Charlie Crossfield**Submitted By:** Charlie Crossfield, Road Bond**Department:** Road Bond**Agenda Category:** Regular Agenda Items

---

**Information****Agenda Item**

Conduct a public hearing regarding the creation of the Williamson County Reinvestment Zone #4 in an area described as WCAD parcel R584644.

**Background**

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**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

*No file(s) attached.*

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**Form Review****Inbox**

County Judge Exec Asst.

Form Started By: Charlie Crossfield

Final Approval Date: 07/18/2024

**Reviewed By**

Becky Pruitt

**Date**

07/18/2024 04:33 PM

Started On: 07/18/2024 04:25 PM

**Commissioners Court - Regular Session**

**45.**

**Meeting Date:** 07/23/2024

Order Creating the Williamson County Reinvestment Zone No. 4

**Submitted For:** Charlie Crossfield

**Submitted By:** Charlie Crossfield, Road Bond

**Department:** Road Bond

**Agenda Category:** Regular Agenda Items

**Information**

**Agenda Item**

Discuss, consider and take appropriate action authorizing the County Judge to execute the Order Creating the Williamson County Reinvestment Zone No. 4; Providing Eligibility of the Zone for Commercial-Industrial Tax Abatement.

**Background**

**Fiscal Impact**

From/To	Acct No.	Description	Amount
---------	----------	-------------	--------

**Attachments**

Order

**Form Review**

**Inbox**

County Judge Exec Asst.

Form Started By: Charlie Crossfield

Final Approval Date: 07/18/2024

**Reviewed By**

Becky Pruitt

**Date**

07/18/2024 09:16 AM

Started On: 07/17/2024 04:46 PM

## **ORDER**

**AN ORDER OF THE COMMISSIONERS COURT OF WILLIAMSON COUNTY, TEXAS, CREATING THE WILLIAMSON COUNTY REINVESTMENT ZONE NO. 4; PROVIDING ELIGIBILITY OF THE ZONE FOR COMMERCIAL-INDUSTRIAL TAX ABATEMENT; CONTAINING FINDINGS THAT THE AREA QUALIFIES TO BE DESIGNATED AS A REINVESTMENT ZONE AND THE IMPROVEMENTS SOUGHT ARE FEASIBLE AND PRACTICABLE AND OF BENEFIT TO THE LAND AND THE COUNTY; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR A REPEALING CLAUSE; AND PROVIDING FOR THE EFFECTIVE DATE OF SAID ORDER.**

**WHEREAS**, the Commissioners Court of Williamson County, Texas, has caused notice to be published in a newspaper having general circulation in the County and has delivered such notice to the presiding officer of the governing body of each taxing unit that includes in its boundaries real property that is to be included in the proposed reinvestment zone described herein; and

**WHEREAS**, the Commissioners Court has conducted a public hearing on the designation of the area described herein as a Reinvestment Zone on July 23, 2024 at 10:00 a.m. in the County Commissioners Courtroom at which interested parties were allowed to speak and present evidence for or against the designation.

**NOW, THEREFORE, BE IT ORDERED BY THE COMMISSIONERS COURT OF WILLIAMSON COUNTY, TEXAS:**

**SECTION 1.** That the Commissioners Court finds that the area described herein will, if designated as a reinvestment zone, be reasonably likely to contribute to the retention or expansion of primary employment, or to attract major investment in the zone that will be of benefit to the property and contribute to the economic development of the County. The Court further finds that the improvements sought are feasible and practicable and would be of benefit to the land to be included in the zone and to the County after the expiration of a tax abatement agreement.

**SECTION 2.** That pursuant to the provisions of Section 312.401 of the Texas Tax Code, the real property described in Exhibit “A” and made a part hereof for all purposes, is hereby designated as a reinvestment zone and for identification is assigned the name of “Williamson County Reinvestment Zone No. 4”. Map is available at County Judge’s office at 710 E. Main St., Georgetown, Texas.

**SECTION 3.** That the property within Williamson County Reinvestment Zone No. 4 is eligible for commercial-industrial tax abatement effective July 23, 2024.

**SECTION 4.** That should any word, sentence, paragraph, subdivision, clause, phrase, or section of this Order be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said Order or as amended hereby, which shall remain in full force and effect.

**SECTION 5.** That all orders of Williamson County in conflict with the provisions of this Order shall be, and the same are hereby, repealed; provided, however, that all other provisions of said orders not in conflict herewith shall remain in full force and effect.

**SECTION 6.** That this Order shall take effect immediately from and after its passage and the publication as the law and charter in such cases provide.

**DULY PASSED AND APPROVED BY THE COMMISSIONERS COURT OF WILLIAMSON COUNTY, TEXAS, ON THIS THE 23<sup>rd</sup> DAY OF JULY, 2024.**

WILLIAMSON COUNTY, TEXAS

---

Bill Gravell, Jr. County Judge

ATTEST:

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Nancy Rister, County Clerk

**EXHIBIT "A"**  
**DESCRIPTION OF LAND**

BEING 48.00 acres of the Antonio Manchaca Survey, Abstract No. 421, in Williamson County, Texas. This tract is a part of Tract 1 called 17.49 ac. and part of Tract 2 called 91.76 ac. that are described in the deed from Virginia R. Yearwood to Carrie Beulah Irvine as filed in Vol. 1789, Pg. 960, of the Deed Records of Williamson County, Texas (DRWCT). This tract was surveyed on the ground in March and August of 2019, under the supervision of William F. Forest, Jr., Registered Professional Land Surveyor No. 1847. Survey note: The bearing basis for this survey is the State Plane Coordinate System, Texas Central Zone, NAD83 (4203). Line codes herein are in agreement with the survey plat which was prepared this date.

BEGINNING at an iron pin (steel pin) which was found in the South line of Ronald Reagan Blvd., in the East line of the said tract called 91.76 acres and at the common corner of two right of way parcels described in right of way deeds (Doc. 2010071049, and Doc. 2010084682). This corner exists in the West line of the property of Theon Properties, Ltd. (called 168.54 ac. Doc. 9823961).

THENCE along or near the general line of an existing fence with the common boundary of Yearwood/Irvine and Theon Properties Ltd., S 21°40'41" E 2193.12 feet to a capped 1/2 inch iron pin that was set for the Southeast corner of this property and the upper Northeast corner of Tract 2 of 67.91 ac.

THENCE with the upper North line of the said 67.91 acre Tract 2, S 68°19'19" W 641.28 feet to a capped 1/2 inch iron pin that was set in a fence for the lower Southwest corner of this parcel.

THENCE with the East boundary of a property conveyed to John Yearwood Custodian for John Edward Boyce Yearwood (Called 110.43 ac. Doc. 2001054944), (L13) N 17°14'23" W 524.08 feet to a capped iron pin set in place of nail that was found 0.15' East of a fence corner post at the most Easterly Northeast corner of the said 110.43 ac.

THENCE with the boundary of the said 110.43 acre parcel; (L9) S 73°33'38" W 273.41 feet to a capped 1/2 inch iron pin that was set; and with a line that departs the fence; (L5) S 73°33'38" W 166.73 feet to an iron pin found; continuing along or near an existing fence with the common boundary of the 110.43 ac. conveyed to John Yearwood and the 91.76 acres of Yearwood/Irvine; N 18°20'57" W 870.57 feet to an iron pin that was found at the lower Southwest corner of the said 17.49 ac.

THENCE N 20°00'19" W 672.13 feet to an iron pin found, and continuing with the common boundary of John Yearwood and Yearwood/Irvine; S 68°37'50" W 987.38 feet to an iron pin that was found in the East boundary of a property that is described in a Correction Deed to Yvonne Denise Newman (Doc. 2011033290, corrects deed to Irvine Family Trust for property called 165 ac. Tract 8 as set out in Doc. 1999509995).

THENCE with the East boundary of the said tract called 165 ac., (L10) N 21°37'02" W 107.12 feet to an iron pin that was found in the South line of Ronald Reagan Blvd. (7.71 ac. Doc. 2010071049).

THENCE with the South line of Ronald Reagan Blvd., N 68°59'24" E 1399.62 feet to an iron pin that was found (Southwest corner of 3.14 ac. R.O.W. parcel Doc. 2010071049); and (L8) N 69°00'23" E 556.63 feet to the POINT OF BEGINNING.

## Commissioners Court - Regular Session

46.

**Meeting Date:** 07/23/2024

Executive Session

**Submitted For:** Charlie Crossfield

**Submitted By:** Charlie Crossfield, Road Bond

**Department:** Road Bond

**Agenda Category:** Executive Session

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### Information

#### Agenda Item

Discuss real estate matters (EXECUTIVE SESSION as per VTCA Govt. Code sec. 551.072 Deliberation Regarding Real Estate Property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with third person.)

##### A. Real Estate Owned by Third Parties

Preliminary discussions relating to the proposed or potential purchase or lease of property owned by third parties

- a) Discuss the acquisition of real property: CR 332
- b) Discuss the acquisition of real property for CR 143
- c) Discuss the acquisition of real property for County Facilities.
- d) Discuss the acquisition of real property for CR 255.
- e) Discuss the acquisition of real property for SH 195 @ Ronald Reagan.
- f) Discuss the acquisition of real property for future SH 29 corridor.
- g) Discuss the acquisition of right-of-way for Hero Way.
- h) Discuss the acquisition of right-of-way for E. Wilco Highway.
- i) Discuss the acquisition of right-of-way for Corridor A.
- j) Discuss the acquisition of right-of-way for Corridor B
- k) Discuss the acquisition of right-of-way for Corridor C.
- l) Discuss the acquisition of right-of-way for Corridor D.
- m) Discuss the acquisition of right-of-way for Corridor E.
- n) Discuss the acquisition of right-of-way for Corridor F
- o) Discuss the acquisition of right-of-way for Corridor H
- p) Discuss the acquisition of right of way for Corridor J.
- q) Discuss the acquisition of right of way for Corridor K.
- r) Discuss the acquisition of right of way for Corridor I.
- s) Discuss the acquisition of right-of-way for Ronald Reagan Widening.
- t) Discuss the acquisition of right-of-way for CR 313.
- u) Discuss the acquisition of right of way for Bagdad Road/CR 279.
- v) Discuss the acquisition of right of way for CR 314.
- w) Discuss the acquisition of real property for the Seward Junction Loop
- x) Discuss the acquisition of real property for CR 110N
- y) Discuss acquisition of real property located near 6531 RM 2243, Leander, Texas
- z) Discuss the acquisition of real property for the Long Range Transportation Plan.

##### B. Property or Real Estate owned by Williamson County

Preliminary discussions relating to proposed or potential sale or lease of property owned by the County

- a) Discuss County owned real estate containing underground water rights and interests.
- b) Discuss possible uses of property owned by Williamson County on Main St. between 3rd and 4th Streets. (Formerly occupied by WCCHD)
- c) Sale of property located 747 County Rd. 138 Hutto, Texas
- d) Discuss Blue Springs Blvd. property

#### Background

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### Fiscal Impact

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From/To	Acct No.	Description	Amount
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**Attachments**

*No file(s) attached.*

**Form Review**

**Inbox**

County Judge Exec Asst.

Form Started By: Charlie Crossfield

Final Approval Date: 07/18/2024

**Reviewed By**

Becky Pruitt

**Date**

07/18/2024 09:17 AM

Started On: 07/17/2024 04:50 PM

**Commissioners Court - Regular Session****47.****Meeting Date:** 07/23/2024

Economic Development

**Submitted For:** Charlie Crossfield**Submitted By:** Charlie Crossfield, Road Bond**Department:** Road Bond**Agenda Category:** Executive Session

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**Information****Agenda Item**

Discussion regarding economic development negotiations pursuant to Texas Government Code, Section 551.087:  
Business prospect(s) that may locate or expand within Williamson County.

- a) Project Skyfall
- b) Project Soul Train
- c) Project School Bus
- d) Project Lunch Lady

**Background**

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**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

*No file(s) attached.*

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**Form Review****Inbox**

County Judge Exec Asst.

Form Started By: Charlie Crossfield

Final Approval Date: 07/18/2024

**Reviewed By**

Becky Pruitt

**Date**

07/18/2024 09:18 AM

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