

Williamson County Human Resources
FY2025 Policy Manual Review
Overview of Proposed Updates Effective 10/01/2024

Page	Description of Updates
2	Notation excluding Civil Service from At Will Employment.
2	Expanded definition of temporary and seasonal employee status classification.
9	Bereavement: Addition of verbiage for clarification that accruals are available to full-time employees only.
9	Civil Leave: Direction to expanded Military Leave policy.
12	Addition of expanded Military Leave policy .
22-26	Removal of Expenditure Guidelines from EPM, to be replaced by stand-alone Expenditure Policy document.
30	Compensation: Clarification of timeline for underpayment corrections.
32	Position Salary Surplus: Update of budget cycle parameter dates.
33	Career Ladder Advancement: Update of budget cycle parameter dates.
34	Reclassification: Update of budget cycle parameter dates.
34	Footer: Nominal variance in salary changes may occur due to rounding in the HRIS system.
39	Non-discrimination/USERRA: Direction to newly-expanded Military Leave policy (page 12).
43	Attendance requirements: addition of reference to departmental policy, shift assignments and office hours.
48	Grievances: addition of Civil Service reference to Commission for procedure.
50-55	Removal of DOT policy from EPM, to be replaced by stand-alone DOT Drug & Alcohol Policy document.