



Summary Agreement for Renewal of Williamson County Contract

Contract Number:	T4960	Department:	Human Resources
Vendor Name:	Holmes Murphy & Associates, LLC		
Purpose/Intended Use of Product or Service (summary):			
Renewal #1 Benefits Broker Consultant			
Type of Contract:	RFP	Start Date:	01 Jan 2025
Purchasing Contact:	Cheryl Johnson	End Date:	31 Dec 2025
Department Contact:	Shelley Loughrey		
Williamson County wishes to extend this bid/proposal for the same terms, and conditions as the existing contract but with a price increase (see attached documentation) • PLEASE INCLUDE THE FOLLOWING: ○ COMPLETED 1295 FORM; ○ RENEWED INSURANCE CERTIFICATE IF IT WAS REQUIRED IN BID/PROPOSAL. ○ DOCUMENTATION SUBSTANTIATING THE INCREASE. • EXTEND CONTRACT FOR THE 1ST OF THE TWO (2) RENEWAL OPTION PERIODS Renewal Option Period 1---- 01 Jan 2025- 31 Dec 2025 Initial Contract Period -----07 Dec 2021- 31 Dec 2024			
BY SIGNING BELOW, THE PARTIES AGREE TO THE TERMS OF EXTENSION SET FORTH AS STATED ABOVE			
Vendor	<u>Holmes Murphy</u>	Williamson County, 710 Main St., Georgetown, TX 78626	
Name	<u>David Gibson</u>	Bill Gravell, Jr	
Title	<u>Vice President</u>	Williamson County Judge	
Signature	<u>David Gibson</u>	Signature _____	
Date	<u>8/1/24</u>	Date _____	

Contract #T4960 Benefits Broker and Consultant	
Description	Annual Consultant Fee
FY22 - FY24	\$85,000.00
FY25	\$89,250.00



DGibson@holmesmurphy.com
www.holmesmurphy.com

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Please be advised: Coverage cannot be bound without the acknowledgment of a licensed staff member.
Corporate Address: 2727 Grand Prairie Parkway, Waukegan, IL 60087

From: Cheryl Johnson <cheryl.johnson@wilco.org>

Sent: Thursday, August 01, 2024 2:26 PM

To: David Gibson <DGibson@holmesmurphy.com>

Cc: Shelley Loughrey <sloughrey@wilco.org>; Purchasing Contracts
<purchasing.contracts@wilco.org>

Subject: FW: Benefits Broker and Consultant-Holmes Murphy & Associates, LLC-T4960

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Good morning, Mr. Gibson

After reviewing the contract for Benefits Broker and Consultant-Holmes Murphy & Associates, LLC-T4960, I have found that it is due for renewal. The current expiration date for this contract is 31 Dec 2024. Shelley has informed us that there has been an approved increase in the annual contract amount to \$89,250.00. Please confirm via this message if you would like to renew this contract with the County by completing the attached Renewal Form, Form 1295 (see attached), and providing an updated Certificate of Insurance (if applicable), and documentation substantiating the increase.

Please do so at your earliest convenience.



Warmest regards,

Cheryl Johnson

Contract Specialist

office: 512.943.1478

cheryl.johnson@wilco.org

100 Wilco Way, Georgetown, TX 78626

www.wilcotx.gov



From: Cheryl Johnson <cheryl.johnson@wilco.org>

Sent: Thursday, July 25, 2024 12:07 PM

To: Shelley Loughrey <sloughrey@wilco.org>

Cc: Purchasing Contracts <purchasing.contracts@wilco.org>

Subject: Benefits Broker and Consultant-Holmes Murphy & Associates, LLC-T4960

Good morning,

After reviewing the contract Benefits Broker and Consultant-Holmes Murphy & Associates, LLC-T4960. I have found that it is due for renewal. The current expiration date for this contract is 31 Dec 2024. Do you intend to renew it? I will contact the vendor if so.

Please let me know if you have further questions.



Warmest regards,

Cheryl Johnson

Contract Specialist

office: 512.943.1478

cheryl.johnson@wilco.org

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