

DRAFT
MEETING MINUTES

**NOTICE OF POSSIBLE QUORUM / MEETING
OF THE
WILLIAMSON COUNTY COMMISSIONERS COURT**

Notice is hereby given that members of the Commissioners Court of Williamson County, Texas, may assemble in numbers that constitute a quorum at a public meeting to be conducted / hosted by a quorum of the Williamson County Benefits Committee at the following location, date and time:

Date & Time: November 15, 2024, 9:00 a.m.
Williamson County Georgetown Annex
Human Resources
100 Wilco Way, Suite 101
Georgetown, Texas 78626

**NOTICE OF POSSIBLE QUORUM
OF
WILLIAMSON COUNTY COMMISSIONERS COURT**

Although the Williamson County Commissioners Court will take no action at the meeting, notice is hereby given, in accordance with the Texas Open Meetings Act, that a quorum of such members of the Williamson County Commissioners Court may be present at the meeting and such members may receive information from, give information to, ask questions of, or receive questions from any member of the Williamson County Benefits Committee or any third person, including an employee of Williamson County, about the public business or public policy over which the Williamson County Commissioners Court has supervision or control.

Agenda Items:

1. Roll Call.

Present: Bill Gravell, Jr., County Judge
Matt Williamson, Committee Member
John Pelczar, Committee Member
Cathy Mendoza, Committee Member
Mike Knipstein, Committee Member
James Carmona, Committee Member

Absent: Cynthia Long, Committee Member

Others Present: Julie Kiley, County Auditor
Rebecca Clemons, County Manager
Shannon Francis, Asst to General Counsel
Jalyn Morris, First Assistant Auditor
Allen Frederick, Chief People Officer
Shelley Loughrey, Director of Benefits Administration
Angela Collins, Wellness Coordinator
Jazzmin Myers, Benefits Analyst

Mercades Duhon, Sr. Benefits Specialist
Matt Nolte, United Health Care Consultant
Laurie Macina, United Health Care Consultant
Nikki Morgan, Holmes Murphy, Benefit Broker Consultant
David Gibson, Holmes Murphy, Benefit Broker Consultant
Ashley Oltman, Holmes Murphy, Benefit Broker Consultant

2. Review and approval of minutes from the June 4, 2024, 9:00 a.m. Benefits Committee Meeting.

Motion by: Committee Member Mike Knipstein

Second: Committee Member James Carmona

Aye: County Judge Bill Gravell, Jr.

Committee Member Matt Williamson

Committee Member John Pelczar

Committee Member Cathy Mendoza

3. Discuss, consider and take appropriate action regarding Holmes Murphy & United Health Care Strategy:

- Medical/RX trend review
- Large Claim review
- Top conditions overview
- 2025 UHC Insurance Company Stop Loss Contract Amendment
- 2025 United Behavioral Health "Optum" EAP Amendment
- 2025 UHC Financial Renewal and Terms Amendment No. 8

4. Discuss, consider and take appropriate action regarding the Amendment No. 6 to the United Health Insurance Company Stop Loss Coverage for Specific Excess Loss Insurance and Aggregate Loss Insurance for covered expenses effective, January 1, 2025.

Motion by: Committee Member Mike Knipstein

Second: Committee Member James Carmona

Aye: County Judge Bill Gravell, Jr.

Committee Member Matt Williamson

Committee Member John Pelczar

Committee Member Cathy Mendoza

5. Discuss, consider and take appropriate action regarding the Amendment to the United Behavioral Health "Optum" Administrative Services Agreement for the Employee Assistance Program (EAP) effective January 1, 2025.

Motion by: County Judge Bill Gravell, Jr.

Second: Committee Member Mike Knipstein

Aye: Committee Member Matt Williamson

Committee Member John Pelczar

Committee Member Cathy Mendoza

Committee Member James Carmona

6. Discuss, consider and take appropriate action regarding the Financial Renewal and Terms Amendment No. 8 to the United HealthCare Services, Inc. Administrative Services Agreement effective January 1, 2025.

Motion by: Committee Member James Carmona

Second: Committee Member Matt Williamson

Aye: County Judge Bill Gravel, Jr.

Committee Member John Pelczar

Committee Member Cathy Mendoza

Committee Member Mike Knipstein

7. Discuss, consider and take appropriate action regarding the Benefit Committees attendance to the 34th Annual Health Benefits Conference and Expo (HBCE) January 27th - 29th in St. Pete Beach, Florida.

The Benefits Committee will attend the 34th Annual Health Benefits Conference and Expo.

8. Discuss, consider and take appropriate action on a new initiative to increase employee attendance for the September 24th, 2025 Annual Benefit Fair.

No action taken.

9. Discuss, consider, and take appropriate action on key leadership benefit communications.

No action taken.

10. Review the Human Resources Department Reports.

- Financial Reports
- 2024 Wellness Review

Next Meeting: January 2025 meeting date will be confirmed by December 2024.

EXECUTIVE SESSION: "The Williamson County Employee Benefits Committee reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultations with Attorney), 551.073 (Deliberations regarding Gifts and Donations), 551.074 (Personnel matters) and Section 551.0785 (Deliberations Involving Medical or Psychiatric Records of Individuals for a benefit from the plan; or a matter that includes a consideration of information in the medical or psychiatric records of any individual applicant for a benefit from the plan)."

Adjourn.

Minutes recorded _____
by: _____

Suzanne Diaz

Date

Minutes reviewed
by:

Shelley Loughrey

Date