

DRAFT
MEETING MINUTES

**NOTICE OF POSSIBLE QUORUM / MEETING
OF THE
WILLIAMSON COUNTY COMMISSIONERS COURT**

Notice is hereby given that members of the Commissioners Court of Williamson County, Texas, may assemble in numbers that constitute a quorum at a public meeting to be conducted / hosted by a quorum of the Williamson County Benefits Committee at the following location, date and time:

Date & Time: January 16, 2025, 9:00 a.m.
Williamson County Georgetown Annex
Human Resources
100 Wilco Way, Suite 101
Georgetown, Texas 78626

**NOTICE OF POSSIBLE QUORUM
OF
WILLIAMSON COUNTY COMMISSIONERS COURT**

Although the Williamson County Commissioners Court will take no action at the meeting, notice is hereby given, in accordance with the Texas Open Meetings Act, that a quorum of such members of the Williamson County Commissioners Court may be present at the meeting and such members may receive information from, give information to, ask questions of, or receive questions from any member of the Williamson County Benefits Committee or any third person, including an employee of Williamson County, about the public business or public policy over which the Williamson County Commissioners Court has supervision or control.

Agenda Items:

1. Roll Call.

Present: Bill Gravell, Jr., County Judge
Cynthia Long, Committee Member
Matt Williamson, Committee Member
John Pelczar, Committee Member
Cathy Mendoza, Committee Member
Mike Knipstein, Committee Member
James Carmona, Committee Member

Others Present: Rebecca Clemons, County Manager
Shannon Francis, Asst to General Counsel
Allen Frederick, Chief People Officer
Julie Kiley, County Auditor
Shelley Loughrey, Director of Benefits Administration
Angela Collins, Wellness Coordinator
Jazzmin Myers, Benefits Analyst
Tori Killingsworth, Sr. Benefits Specialist

Charles Carter, United Health Care Consultant
Ronny Porter, United Health Care Consultant
Matt Nolte, United Health Care Consultant
Laurie Macina, United Health Care Consultant
Nikki Morgan, Holmes Murphy, Benefit Broker Consultant
David Gibson, Holmes Murphy, Benefit Broker Consultant

2. Review and approval of minutes from the November 15, 2024, 9:00 a.m. Benefits Committee Meeting.

Motion by: Committee Member Cynthia Long

Second: Committee Member Mike Knipstein

Aye: County Judge Bill Gravell, Jr.

Committee Member Matt Williamson

Committee Member John Pelczar

Committee Member Cathy Mendoza

Committee Member James Carmona

3. Discuss, consider and take appropriate action regarding Holmes Murphy & United Health Care Strategy:

- Financials - Medical/Pharmacy Trend Review
- Large Claims Review
- January 2026 Plan Design Discussion
- Compliance Discussion
- Retiree Coverage Discussion
- Review Committee for Benefit RFPs

4. Discuss, consider and take appropriate action regarding appointing the review committee to prepare the Request for Proposal for the Williamson County Employee Group Life Benefits, Employee Voluntary Life Benefits, Employee Voluntary Short Term Disability and Employee Long Term Disability Benefits.

The Benefits Committee appoints John Pelczar and James Carmona to serve on the review committee for the upcoming Life and Disability RFP.

Motion by: Committee Member Cynthia Long

Second: Committee Member Mike Knipstein

Aye: County Judge Bill Gravell, Jr.

Committee Member Matt Williamson

Committee Member John Pelczar

Committee Member Cathy Mendoza

Committee Member James Carmona

5. Discuss, consider and take appropriate action regarding the United Health Care Mental Health claims processing issue.
6. Discuss, consider and take appropriate action regarding the Retiree Eligibility Rules for continuance of coverage pre-65 for Williamson County Medical, Dental, Vision, Benefits and Group Life Benefits.

7. Discuss, consider and take appropriate action regarding consideration of recommending to the Commissioners Court the adding of a retiree and the County Manager to serve as a voting benefit committee member and/or as an advisory role.

The Benefits Committee appoints the County Manager, Rebecca Clemons, to serve as a voting Benefits Committee Member.

Motion by: County Judge Bill Gravell, Jr.

Second: Committee Member Mike Knipstein

Aye: Committee Member Cynthia Long

Committee Member Matt Williamson

Committee Member John Pelczar

Committee Member Cathy Mendoza

Committee Member James Carmona

8. Review the Human Resources Department Reports.

- Financial Reports
- 2025 Benefit Committee Meeting Calendar Year
- 2025 Benefit Event Planner - Wellness Week

Next Meeting: May 15, 2025, 9:00 a.m.

EXECUTIVE SESSION: "The Williamson County Employee Benefits Committee reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultations with Attorney), 551.073 (Deliberations regarding Gifts and Donations), 551.074 (Personnel matters) and Section 551.0785 (Deliberations Involving Medical or Psychiatric Records of Individuals for a benefit from the plan; or a matter that includes a consideration of information in the medical or psychiatric records of any individual applicant for a benefit from the plan)."

Adjourn.