

**D R A F T**  
**MEETING MINUTES**

**NOTICE OF POSSIBLE QUORUM / MEETING  
OF THE  
WILLIAMSON COUNTY COMMISSIONERS COURT**

Notice is hereby given that members of the Commissioners Court of Williamson County, Texas, may assemble in numbers that constitute a quorum at a public meeting to be conducted / hosted by a quorum of the Williamson County Benefits Committee at the following location, date and time:

Date & Time: September 10, 2025, 9:00 a.m.  
Williamson County Georgetown Annex  
Human Resources  
100 Wilco Way, Suite 101  
Georgetown, Texas 78626

**NOTICE OF POSSIBLE QUORUM  
OF  
WILLIAMSON COUNTY COMMISSIONERS COURT**

Although the Williamson County Commissioners Court will take no action at the meeting, notice is hereby given, in accordance with the Texas Open Meetings Act, that a quorum of such members of the Williamson County Commissioners Court may be present at the meeting and such members may receive information from, give information to, ask questions of, or receive questions from any member of the Williamson County Benefits Committee or any third person, including an employee of Williamson County, about the public business or public policy over which the Williamson County Commissioners Court has supervision or control.

**Agenda Items:**

## 1. Roll Call.

Present: Steven Snell, Committee Member  
Cynthia Long, Committee Member  
John Pelczar, Committee Member  
Cathy Mendoza, Committee Member  
Matt Williamson, Committee Member  
James Carmona, Committee Member  
Rebecca Clemons, Committee Member

Absent: John Gonzales, Committee Member

Others Present: Shelley Loughrey, Director of Benefits Administration  
Julie Kiley, County Auditor  
Allen Frederick, Chief People Officer  
Shannon Francis, Asst General Counsel  
Angela Collins, Wellness Coordinator  
Jazzmin Myers, Benefits Analyst  
Mercades Duhon, Sr. Benefits Specialist  
Tori Killingsworth, Sr. Benefits Specialist  
Laurie Macina, United Health Care Consultant  
Jack Drakeford, Optum RX Consultant  
Nikki Morgan, Holmes Murphy, Benefit Broker Consultant

## 2. Review and approval of minutes from the June 24, 2025, 8:30 a.m. Benefits Committee Meeting.

Motion by: Committee Member Cynthia Long

Second: Committee Member Matt Williamson

Aye: Committee Member John Pelczar  
Committee Member Cathy Mendoza  
Committee Member James Carmona  
Committee Member Rebecca Clemons

## 3. Discuss, consider and take appropriate action regarding United Healthcare Pharmacy updates/changes to the formulary.

John Gonzales, John Pelczar and Shelley Loughrey will review the PDL Updates provided by United Healthcare and determine the decision to agree or disagree with the updates and remit the decision to the Benefits Committee.

Motion by: Committee Member Rebecca Clemons

Second: Committee Member Cathy Mendoza

Aye: Committee Member Steven Snell  
Committee Member Cynthia Long  
Committee Member John Pelczar  
Committee Member Matt Williamson  
Committee Member James Carmona

Recommendation to add the Price Edge tool administered by United Healthcare effective 1/1/2026.

Motion by: Committee Member Cynthia Long

Second: Committee Member Rebecca Clemons

Aye: Committee Member Steven Snell

Committee Member John Pelczar

Committee Member Cathy Mendoza

Committee Member Matt Williamson

Committee Member James Carmona

4. Discuss, consider and take appropriate action regarding Texas House Bill 4144 and House Bill 198.

No action taken.

5. Review the Human Resources Department Reports.

- Financial Reports

Next Meeting: November 14, 2025, 9:00 a.m.

**EXECUTIVE SESSION: "The Williamson County Employee Benefits Committee reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultations with Attorney), 551.073 (Deliberations regarding Gifts and Donations), 551.074 (Personnel matters) and Section 551.0785 (Deliberations Involving Medical or Psychiatric Records of Individuals for a benefit from the plan; or a matter that includes a consideration of information in the medical or psychiatric records of any individual applicant for a benefit from the plan)."**

Adjourn.