

**Williamson County & Cities Health District**  
**Memorandum of Agreement**

This Memorandum of Agreement (“MOA”) is made and entered into by and between the Williamson County & Cities Health District (the “District”) and Williamson County, Texas (the “County”).

**Recitals**

The District has agreed to pay for the testing associated with blood borne pathogen exposure in the event that an employee of Williamson County Emergency Medical Services (“EMS”) or other first responder has a blood-exposure in the community and the patient is NOT transferred to the emergency department of a hospital. This MOA provides for WCCHD to utilize pre-existing contracts and pricing with a laboratory such that “source blood” testing for HIV, Hepatitis B, and Hepatitis C (blood borne pathogens) can be obtained and paid for by WCCHD in an effort to cooperate in protecting the health of first responders who may have been exposed to a blood borne pathogen.

**Agreement**

In consideration of the mutual promises and benefits of the parties as set forth herein, the District and the County agree to the following:

**I.**

**EMS Sample Handling Procedures, District Payment, and Results**

EMS Sample Handling Procedures:

- Allow blood to clot in collection tube for 30 minutes prior to spinning in centrifuge
- Blood must be spun in centrifuge within 2 hours of being drawn
- Use the Centrifuge in the Controlled Substance room at EMS Headquarters.
- Ensure the EMS Infection Control officer is aware the blood is in the refrigerator if blood is needed to be kept cold prior to pick up/drop off.
- All samples should be properly labelled and include the proper requisition request
- Sample can be brought to the District at 355 Texas Ave, Round Rock, Tx 78664 during regular business hours, can be scheduled for pick-up via laboratory courier, or dropped off at the nearest associated laboratory’s physical location.
- Currently the District contracts with Clinical Pathology Laboratories (CPL) with a location at 3201 S Austin Ave, Georgetown Tx, 78626

**Payment:** The District will pay for costs of the tests listed above in the Recitals (HIV, Hep B and Hep C). Additional or repeat testing shall be paid for by the requesting agency.

**Results:** Results will be provided to the designated persons as authorized by the applicable provisions of the Texas Health and Safety Code.

## II.

### Term

This MOA will remain in effect until either the District or the County terminates this MOA. Termination of this MOA will be provided in a written notice. Termination will be effective thirty (30) days from the date of receipt of said notice.

## III.

### Miscellaneous

During the term of the Agreement, if certain areas need further clarification, the County and the District, with the approval of the Executive Director, will mutually agree to same by a memorandum of understanding signed and dated by both parties.

This MOA constitutes the entire agreement between the District and the County in relation to its subject matter, and all negotiations and all understandings between the parties are merged herein. This MOA supersedes and replaces the Memorandum of Agreement for Post-Exposure Testing in effect prior to the effective date hereof.


This MOA shall bind, and the benefits thereof shall inure to, the respective parties hereto, their legal representatives, successors, and assigns.

IN WITNESS WHEREOF, the Williamson County and Cities Health District and Williamson County, Texas execute this MOA to be effective as of latest date of signing shown below.

### WILLIAMSON COUNTY AND CITIES HEALTH DISTRICT

By:   
\_\_\_\_\_  
Caroline Hilbert, MD, MPH  
Executive Director

1/10/2025  
\_\_\_\_\_  
Date

By:  , DO  
\_\_\_\_\_  
Amanda Norwood, DO, MPH  
Local Health Authority/Medical Director

1/15/2025  
\_\_\_\_\_  
Date

### WILLIAMSON COUNTY, TEXAS

By: \_\_\_\_\_  
Bill Gravell, Jr., County Judge

\_\_\_\_\_  
Date