



March 14, 2025

Joy Simonton, Purchasing Agent  
Wilco Purchasing Department  
100 Wilco Way  
Georgetown, TX 78626

Re: 25RFSQ12  
Southwest Regional Park – Field & Track Upgrades  
Recommendation of Agreement Award

After independently and collectively reviewing qualification submissions, the evaluation committee found **Halff Associates, Inc.** to be the best-suited candidate to provide design services for Southwest Regional Park, Field & Track Upgrades.

Based on the Committee's evaluation, the Wilco Facilities Department recommends that the Williamson County Commissioners Court award the Professional Services Agreement to **Halff Associates, Inc.**

Sincerely,

A handwritten signature in black ink, appearing to read 'Dale Butler', written in a cursive style.

Dale Butler  
Senior Director, Facilities Management