

## Work Authorization No. 2

This Work Authorization ("WA") is made pursuant to the terms and conditions of the Public Involvement Services Agreement executed by and between Williamson County, Texas ("County") and, Rifeline, LLC ("Firm") on July 29, 2025 (the "Agreement") and describes the particular Services that shall be provided to County by Firm hereunder.

### 1. Primary Services to Be Provided by Firm to County:

Firm shall provide the following Services to County:

The Firm will provide the service outlined in the Master Contract Exhibit A – Scope of Services on an as needed basis by request of the County and GEC team for Projects identified under the LTP Corridor Program.

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### 2. County's Responsibilities (if applicable):

County shall provide the following:

The County will provide direction to the public involvement team, availability for meetings  
As necessary, review and approval of strategy and materials.

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### 3. Compensation Specific to this WA:

The maximum amount of compensation payable for Services under this WA without modification is \$ 150,000.00.

### 4. Expenses Specific to this WA (if applicable):

The County will pay the Firm up to a maximum amount of \$ 10,000.00 for expenses actually incurred during the performance of the Services to be performed under this WA.

### 5. Payment Terms:

All invoices are due and payable in accordance with the terms of the Agreement.

### 6. Time for Performance Specific to this WA:

The Services to be performed under this WA shall be completed on or before July 31, 2026

### 7. Incorporation by Reference; Conflicting Terms and Conditions:

All terms and conditions of the Agreement are hereby incorporated herein by reference as though they were fully set forth herein. To the extent that any of the terms and conditions of the Agreement conflict with the terms and conditions of this WA, the terms and conditions of the Agreement shall control unless this WA specifically states that the parties intend to modify a specific terms or condition of the Agreement.

**WITNESS WHEREOF** each County and Firm has caused its authorized representatives to execute and deliver this WA effective as of the date which this WA is last signed below.

**FIRM:**

**Rifeline, LLC**

By: Sydney Moore

Printed Name: Sydney Moore

Title: President

Date: July 22, 2025

**COUNTY:**

**Williamson County, Texas**

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: As Presiding Officer of the Williamson  
County Commissioners Court

Date: \_\_\_\_\_, 20\_\_\_\_

**APPROVED**  
*By Christen Eschberger at 10:15 am, Jul 23, 2025*

**EXHIBIT "A"**  
**SCOPE OF SERVICES**

The following describes the Services that shall be provided and accomplished by Firm pursuant to the terms and conditions of the Agreement:

- \* Maintain project-specific stakeholder contact database, including but not limited to:
  - Businesses
  - Chambers of Commerce and economic development groups
  - Residents and/or neighborhood associations
  - MUD's
  - Schools Hospitals
  - City or other governmental entity Staff
  - Others as determined appropriate
  
- \* Coordinate with the project team regarding project development and construction management, and stakeholder notification needs.
  
- \* Prepare and distribute regular project updates to stakeholder contact databases.
  
- \* Prepare and distribute project-specific stakeholder information packets in-person, electronically and/or by the U.S. Postal Service mail. Information packets would include but not limited to:
  - Fact sheets
  - FAQ's
  - Mapping exhibits (aerial, where available)
  - Project Typical Sections
  
- \* Provide project update and stakeholder information packet information for inclusion into existing organization newsletters and member communications.
  
- \* Develop, in cooperation with County's Public Affairs Department, project specific website pages to be posted to the County's website, road bond website or specific project site.
  
- \* Provide project photos, videos and drone photography for presentations.
  
- \* Develop and monitor telephone hotline and email-based project information systems or respond to questions or requests from these sources.
  
- \* Develop and make presentations to various organizations (e.g., HOA's, PTA's, etc.) as directed by project team.
  
- \* Prepare and conduct public meetings, open houses, and property owners.
  
- \* Prepare and conduct public hearings including legal notices for public hearings