

# TROILO LAW FIRM P.C.

# INVOICE

3303 Northland Drive, Suite 310  
Austin, TX 78731

Invoice # 913  
Date: 09/23/2024

Williamson County Justice of the Peace Pct. 1  
1801 E. Old Settlers Blvd. Suite 100  
Round Rock, TX 78664

**8007-0001**

**Ad Litem Matter: No. 1JC-23-3460; Continental 515 Fund LLC dba  
Springs at Round Rock v. Samuel Phillips and Domonique Phillips**

## Services

Type	Date	Notes	Attorney	Quantity	Rate	Discount	Total
Service	01/30/2024	Set up new litigation computer file. Also set up new billing entry. Save copies of the email from Wilco JP1 clerk and the case documents in the litigation file.	HRS	0.20	\$200.00	100.0%	\$0.00
Service	01/30/2024	Receipt and review of email from S.Ruble, CA WilCo JP1, with documents attached, including: pl's original pet; NTV; non-mil affids for Domonique & Samuel Phillips; citations; Lease; Immediate Poss.Bond; constables return; Order of Abatement and clerk notes, for determination of next steps and drafting D.Phillips' answer for filing with with court.	AT3	0.20	\$250.00	100.0%	\$0.00
Service	02/02/2024	Review and save additional court documents, including Plaintiff's Petition, Lease, NTV letter, DoD Reports, eviction citations, and returns. Research the case online and download and save a copy of the Register of Actions showing an appointment of counsel on 01/30/24.	HRS	0.20	\$200.00	-	\$40.00
Service	02/02/2024	Prepare initial draft of Defendant, D. Phillips, Original	HRS	0.50	\$200.00	-	\$100.00

		Answer. Research as to same, including the SCRA. Notes to AT3 for discussion.					
Service	02/02/2024	Log onto Filetime to e-file Answer of D. Phillips. Upload and submit document for filing. Save proof of submission for the file.	HRS	0.20	\$200.00	100.0%	\$0.00
Service	02/02/2024	Print one copy of Answer, prepare envelope, secure postage, and mail same via regular mail to Agent for Plaintiff. Also draft email to Agent for Plaintiff, attach copy of Answer and send.	HRS	0.10	\$200.00	-	\$20.00
Service	02/02/2024	Receipt and review of email from Filetime confirming acceptance of e-filed Answer. Download and save file stamped copy for the litigation file.	HRS	0.10	\$200.00	100.0%	\$0.00
Service	02/02/2024	Review and revision of defendant D.Phillips' original answer; research same.	AT3	0.30	\$250.00	-	\$75.00
Service	02/02/2024	Review of file-stamped defendant's answer from WilCo JP1. (NC)	AT3	0.10	\$250.00	100.0%	\$0.00
Service	02/29/2024	Conduct online search for information on whereabouts of D. Phillips. Little information located. Also search online criminal court records for Williamson County - no information found concerning D. Phillips.	HRS	0.30	\$200.00	-	\$60.00
Service	03/11/2024	Research Dept. of Defense database for current status of D. Phillips. Search based on Phillips' name and the date of birth listed on the eviction petition. Per the report, Phillips left active duty status on 12/20/23. Save report to the file.	HRS	0.20	\$200.00	-	\$40.00
Service	03/11/2024	Draft letter to D. Phillips informing the Defendant that AT3 has been appointed as attorney ad litem and requesting that Phillips contact the firm ASAP.	HRS	0.20	\$200.00	-	\$40.00

Service	03/11/2024	Work on letter to client and review of new documents and information from DOD Data Center regarding service dates for D.Phillips - no longer on active duty as of 12/2023.	AT3	0.10	\$250.00	-	\$25.00
Service	03/11/2024	Print two copies of letter to D. Phillips for mailing via regular mail and CM,RRR. Also prepare two envelopes for mailing the letter. Travel to PAK Mail to mail letters, pay for postage, and mail same.	HRS	0.20	\$200.00	-	\$40.00
Service	03/12/2024	Research contact information as to D.Phillips; dial phone numbers, including number listed on plaintiff's petition - not a working number.	AT3	0.20	\$250.00	-	\$50.00
Service	03/28/2024	Research status of CM,RRR letter mailed to D. Phillips. Per the USPS tracking, the letter was delivered on 03/14/2024. Save to file and memo to AT3.	HRS	0.10	\$200.00	100.0%	\$0.00
Service	05/21/2024	Follow-up research of the Dept. of Defense database for current status of D. Phillips. Search based on Phillips' name and the date of birth listed on the eviction petition. Per the report, Phillips left active duty status on 12/20/23 and is still not on active duty. Save report to the file. Conduct additional research online for D. Phillips. No new information located.	HRS	0.20	\$200.00	-	\$40.00
Service	08/08/2024	Receipt and review of hearing notice, 9:30 am, 8/15/2024; calendar for preparation and followup.	AT3	0.10	\$250.00	-	\$25.00
Service	08/13/2024	Conduct additional online search for information on D. Phillips. Little information located; but one report shows Phillips may have a new address. Also search online criminal court records for Travis and Williamson County - no information found concerning D. Phillips. Notes to AT3 regarding same. Also conduct a follow-up search on the Dept. of Defense	HRS	0.50	\$200.00	-	\$100.00

database. The report still shows Phillips service ended in 12/2023 and Phillips is not currently on active duty. Review and determine possible defenses to the eviction, especially concerning the service of the NTV letter. Notes and discussion with AT3 regarding same.

Service	08/14/2024	Review notes from HRS; conduct legal research as to the Service Members Relief Act and as to documents filed in the pending eviction case, especially as to D.Phillips, including register of actions, pleadings and notice to vacate.	AT3	0.80	\$250.00	-	\$200.00
Service	08/14/2024	Conference with HRS about requirements of SMCRA and defects with the NTV letter served by plaintiff.	AT3	0.10	\$250.00	-	\$25.00
Service	08/15/2024	Travel to WilCo JP1 court for hearing on the merits; arrive and sign in and wait for judge to call docket of cases set; announce and present reasons for dismissal of pending eviction case against client, D.Phillips. Confirm that no other parties appeared and obtain copy of Order of Dismissal signed by Judge Musselman; return travel to law office.	AT3	2.10	\$250.00	-	\$525.00

Line Item Discount Subtotal **-\$195.00**

Services Subtotal **\$1,405.00**

### Expenses

Type	Date	Notes	Attorney	Quantity	Rate	Total
Expense	02/02/2024	Filetime filing fees - Answer	HRS	1.00	\$4.24	\$4.24
Expense	02/02/2024	Postage and mailing supplies.	HRS	1.00	\$1.00	\$1.00
Expense	03/11/2024	CM,RRR Postage - PAK Mail Receipt No. 66793	HRS	1.00	\$15.55	\$15.55
Expense	08/15/2024	Mileage: Round trip to WilCo JP1	AT3	50.00	\$0.66	\$33.00
Expense	08/15/2024	Tolls: Tolls Expense	AT3	1.00	\$6.00	\$6.00

<b>Expenses Subtotal</b>	<b>\$59.79</b>
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<b>Subtotal</b>	<b>\$1,464.79</b>
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<b>Total</b>	<b>\$1,464.79</b>
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Please make all amounts payable to: TROILO LAW FIRM P.C.

Our law firm has a new address: Troilo Law Firm, PC, 3303 Northland Drive, Suite 310, Austin, TX 78731. Please update your contacts. Thank you!