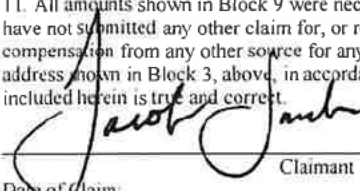
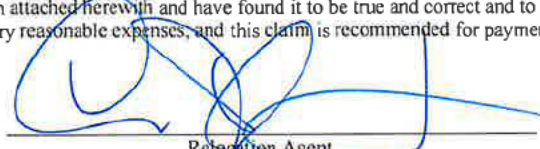





## CLAIM FOR ACTUAL MOVING EXPENSES

Print or Type All Information				
1. Name of Claimant(s) J&M, LLC dba Action Roofing			Parcel No: 207 County: Williamson	
<input type="checkbox"/> Residence <input checked="" type="checkbox"/> Business <input type="checkbox"/> Farm <input type="checkbox"/> Nonprofit <input type="checkbox"/> Sign <input type="checkbox"/> Other			Project: RM 2243/Hero Way	
2. Address of Property Acquired by Williamson County: 7200 Ranch Road 2243 Georgetown, Texas 78628			3. Address Moved To: [REDACTED]	
Claimant's Telephone No.: [REDACTED]				
4. Occupancy of Property Acquired by Williamson County: From (Date): 2004    To (Date of Move): 03/28/2025			5. Distance Moved: 16 Miles	
<input checked="" type="checkbox"/> Owner/Occupant <input type="checkbox"/> Tenant			7. Mover's Name and Address: Negotiated Self Move	
6. Controlling Dates				
	Mo.	Day	Yr.	
a. First Offer in Negotiation	04	20	2023	
b. Date Property Acquired	04	16	2024	
c. Date Required to Move	07	12	2024	
8. Property Storage (attach explanation) From (Date):    To (Date of Move): N/A			9. Amount of Claim:	
Place Stored (Name and Address): N/A			a. Moving Expenses    \$107,417.24	
10. Temporary Lodging (attach explanation) From (Date):    To (Date of Move): N/A			b. Reestablishment Expenses    \$	
			c. Searching Expenses    \$	
			d. Tangible Property Loss    \$	
			e. Storage    \$	
			f. Temporary Lodging    \$	
			g. Total Amount    \$107,417.24	
11. All amounts shown in Block 9 were necessary and reasonable and are supported by attached receipts. Payment of this claim is requested. I certify that I have not submitted any other claim for, or received reimbursement for, an item of expense in this claim, and that I will not accept reimbursement or compensation from any other source for any item of expense paid pursuant to this claim. I further certify that all property was moved and installed at the address shown in Block 3, above, in accordance with the invoices submitted and agreed terms of the move and that all information submitted herewith or included herein is true and correct.				
<div style="display: flex; justify-content: space-between;"> <div style="width: 40%;">             Claimant            Date of Claim: 07/01/2025            Claimant         </div> <div style="width: 50%;"></div> </div>				
Spaces Below to be Completed by Williamson County				
I certify that I have examined this claim and substantiating documentation attached herewith and have found it to be true and correct and to conform with the applicable provisions of State law. All items are considered to be necessary reasonable expenses, and this claim is recommended for payment as follows:				
Amount of \$ 107,417.24 <div style="display: flex; justify-content: space-between;"> <div style="width: 40%;">             7-28-2025              Date           </div> <div style="width: 50%;">               Reclamation Agent           </div> </div>				
<div style="display: flex; justify-content: space-between;"> <div style="width: 40%;">             Date           </div> <div style="width: 50%;">             Williamson County Judge           </div> </div>				

## NEGOTIATED SELF-MOVE REQUEST

Print or Type All Information - Read Rules on Reverse Side																								
1. Property Owner's Name: <b>J&amp;M, LLC</b>		Parcel No.: 207	County: Williamson Highway No.: RM 2243/Iero Way																					
2. Name and Address of Applicant: <b>7200 Ranch Road 2243 Georgetown, TX 78628</b>		3. Place of Relocation (Address): <div style="background-color: black; width: 150px; height: 40px; margin: 5px 0;"></div>																						
Telephone No.: _____		5. Type Activity/Property to be Moved: all inventory in photos excluding electronics (TVs _6, Computers - 5, <u>Security Camera System</u> )																						
4. Occupancy of Property Acquired by County: From (Date) <u>2004</u> To (Date of Move) <u>03/28/2025</u>		6. Value of Property to be Moved: \$ _____																						
<input checked="" type="checkbox"/> Owner <input type="checkbox"/> Tenant <input checked="" type="checkbox"/> Business <input type="checkbox"/> Advertising Sign <input type="checkbox"/> Farm <input type="checkbox"/> Other <input type="checkbox"/> Nonprofit Organization		7. Distance of Move: Yards: _____ Miles <b>16</b>																						
8. Time Required to Move: Hours: _____ Day(s) <b>5</b>		9. Amount Requested for Self-Move: \$ <b>\$115,000.00</b>																						
10. Notification has been received to move from Williamson County acquired property and authorization is requested for a self-move of all personal property from the parcel at a cost not to exceed the amount shown in Block 9. Enclosed with this request is a list of all property to be relocated together with a tabulation of items requiring special handling, disconnection and reinstallation, plus special equipment and packing materials essential for the completion of this move. I certify that all information attached hereto or included hereon is true and correct. I further certify that all property shown on the attached listing will be moved to, and installed at, the address shown in Block 3 above in accordance with the terms under which the self-move payment is authorized.																								
Date: <u>03/06/2025</u>		 Applicant's Signature <b>Owner</b> Title or Position (Owner, Manager, etc.)																						
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">11. Controlling Dates</th> <th style="width: 10%;">Mo.</th> <th style="width: 10%;">Day</th> <th style="width: 10%;">Yr.</th> <th style="width: 40%;">12. Cost estimates (copies attached)</th> </tr> </thead> <tbody> <tr> <td>a. First Offer in Negotiations</td> <td><u>04</u></td> <td><u>20</u></td> <td><u>2023</u></td> <td>a. High Commercial Estimate \$ <u>132,993.00</u> *</td> </tr> <tr> <td>b. Property Acquired by State</td> <td><u>04</u></td> <td><u>16</u></td> <td><u>2024</u></td> <td>b. Low Estimate or Dept. Cost Finding \$ <u>107,417.24</u> *</td> </tr> <tr> <td>c. Required to Move</td> <td><u>07</u></td> <td><u>12</u></td> <td><u>2024</u></td> <td></td> </tr> </tbody> </table>					11. Controlling Dates	Mo.	Day	Yr.	12. Cost estimates (copies attached)	a. First Offer in Negotiations	<u>04</u>	<u>20</u>	<u>2023</u>	a. High Commercial Estimate \$ <u>132,993.00</u> *	b. Property Acquired by State	<u>04</u>	<u>16</u>	<u>2024</u>	b. Low Estimate or Dept. Cost Finding \$ <u>107,417.24</u> *	c. Required to Move	<u>07</u>	<u>12</u>	<u>2024</u>	
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c. Required to Move	<u>07</u>	<u>12</u>	<u>2024</u>																					
I have prepared and examined this request and all supporting documentation and recommend <input checked="" type="checkbox"/> approval <input type="checkbox"/> denial.																								
<u>3-11-2025</u> Date		 Preparing Right of Way Agent																						
I have examined this request and supporting documentation and:																								
<input checked="" type="checkbox"/> Recommend a payment of \$ <u>107,417.24</u> <input type="checkbox"/> Find that payment cannot be authorized because _____ (List reasons payment cannot be authorized. Use extra page if necessary)																								
<u>3-12-25</u> Date		 Right of Way Agent																						
Payment is approved in the amount of \$ <u>107,417.24</u>																								
Date: _____		By: _____ Williamson County																						

\* Please Note, there are two separate estimates from each mover. These have been combined for this negotiated self-move estimate. One is for the office personal property and the personal property located on the parcel, the second is to move the personal property truck with sign.

# RIGHT OF WAY OF TEXAS, LLC

3411 SAM BASS ROAD, ROUND ROCK, TEXAS 78681  
(O) (512) 372.6220

July 29, 2025

TO: Lisa Dworaczyk, Sheets and Crossfield

FROM: Danny Jackson, Right of Way of Texas

SUBJECT: Negotiated Self Move Claim

Williamson County:  
Hero Way  
Parcel 207

**Forms included with this submission include:**

Claim Form for Actual Moving Expenses  
W-9 for J & M, LLC  
Approved Negotiated Move  
Two Move Estimates from A-Line Relocation and Expert Relocation  
Displacee Move Plan and Scope of Work

Displacement Pictures  
Vacancy Pictures  
Replacement Pictures  
Certification of Eligibility  
Relocation Advisor Assistance Parcel Record  
30 day notice to Vacate  
90 day relocation letter

**REMARKS**

Attached is the claim for the negotiated self-move for J & M, LLC dba Action Roofing.

We have verified that the items that were contracted to be moved have been moved and verified by this office. We recommend payment of the invoice as submitted.

Please have the County sign the claim for actual moving expenses and the Negotiated Self Move Request form, both highlighted for your reference.

If you have any questions or need any additional information, please do not hesitate to call me at 512-922-5930.

## **Danny Jackson**

---

**From:** Richelle Brown <richelle@actionroofingaustin.com>  
**Sent:** Friday, April 4, 2025 2:59 PM  
**To:** Danny Jackson  
**Subject:** Re: Hero Way Parcel 207 Negotiated Self Move

Accepted. We plan to be moved by 4/18.

Thank you,  
Richelle Brown  
Operations Manager  
Action Roofing & Construction

On Apr 2, 2025, at 10:17 AM, Danny Jackson <danny.jackson@rowtx.com> wrote:

Richelle, hi

Your request for a Negotiated Self Move is approved in the amount of the low commercial bid, in the amount of \$107,417.24.

In order to be reimbursed all items will need to be relocated and reinstalled at the replacement location. A representative of this office will need to inspect and verify that the move has been completed, once this is done we will be able to request payment for this move.

Please note if any items are not moved and reinstalled at the replacement site the amount of the Negotiated Self Move may be reduced.

Please respond back to the email stating acceptance and when you expect to have the move completed.

If you have any questions , please do not hesitate to call me.

Thanks,  
Danny

**As of February 3, 2025, Right of Way of Texas has relocated, our new address is shown below.**

**Danny Jackson SR/WA, R/W-RAC, R/W-NAC, R/W-URAC  
Project Manager  
Right of Way of Texas, LLC.  
Cell 512-922-5930  
[danny.jackson@rowtx.com](mailto:danny.jackson@rowtx.com)  
3411 Sam Bass Road  
Round Rock, Texas 78681**

rowtx.com

<image001.png>

**A-Line Relocation**

429 Doe Run

Georgetown, TX 78628

+15129688883

Travis@ALineRelocation.com

www.ALineRelocation.com



## Estimate

**ADDRESS**

Action Roofing

7200 Ranch Rd 2243

Georgetown, TX 78628

**SHIP TO**

Action Roofing

1301 CR 258

Liberty Hill, TX 78642

**ESTIMATE # 1863****DATE 02/14/2025**

TXDMV 00664581C

US DOT 2284558

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
MISC	Disassemble/brace/remove/move/reassemble roof structure	1	12,000.00	12,000.00
TOTAL				<b>\$12,000.00</b>

Accepted By

Accepted Date

A-Line Relocation  
429 Doe Run  
Georgetown, TX 78628  
+15129688883  
Travis@ALineRelocation.com  
www.ALineRelocation.com



## Estimate

**ADDRESS**  
Action Roofing  
7200 Ranch Rd 2243  
Georgetown, TX 78628

**SHIP TO**  
Action Roofing  
1301 CR 258  
Liberty Hill, TX 78642

**ESTIMATE #** 1862  
**DATE** 01/31/2025

**SHIP DATE**  
02/11/2025

**TXDMV** 00664581C

**US DOT** 2284558

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
Packing		21	800.00	16,800.00
Packing Materials		1	6,623.00	6,623.00
Moving	Moving Office Contents (Excluding Electronics)	20	800.00	16,000.00
Unpacking		15	800.00	12,000.00
MISC	Trailers	1	4,600.00	4,600.00
Travel Fee		22	760.00	16,720.00
Moving	Moving Roofing Materials and shop contents	17	800.00	13,600.00
MISC	Disposal of Packing Supplies	1	1,500.00	1,500.00
MISC	Palletize band and move slate roofing tiles	1	10,500.00	10,500.00
MISC	Track loader for pallets and materials	1	4,500.00	4,500.00
MISC	Move Gates and misc outdoor items	1	7,200.00	7,200.00
MISC	Disassemble cubicles (No reassembly)	10	300.00	3,000.00
Packing Materials	Uni Pak	15	350.00	5,250.00
Moving	Flat Bed Truck	1	2,700.00	2,700.00

VETERAN OWNED AND OPERATED

TOTAL

**\$120,993.00**

Accepted By

Accepted Date



## Expert Relo Deliverables



The cost to relocate the office, office warehouse, storage shed, outdoor vehicles, and outdoor implements is \$93,742.24. These totals include the pack, relocation, delivery and unpack of the office contents, pack, relocation, and delivery of the shed contents, and the relocation of the outdoor vehicles excluding the old model truck. The scope is based on the inventory gathered via walkthrough in Sept of 2023 and the adjusted scope/pictures provided in Feb 2025. The project includes the below deliverables:

- Provide necessary manpower, equipment, materials and expertise to relocate the referenced items.
- Full packing and unpacking services (maid-service not included).
- Provide necessary prep of contents/equipment.
- Load and deliver to a standard-access destination within 50 miles of origin address.
- Aid with creation of a labeling system for proper item delivery.
- Provide appropriate protection for all buildings both internal and external.
- Full value liability at \$500,000 valuation with \$0 deductible.
- Remove equipment, materials and mover-generated debris.
- Vehicle relocation is limited to: 1 2-wheel farm implement, 1 half flatbed half shed trailer, 1 white cargo trailer, 1 gooseneck bin trailer, 1 boat on trailer, 1 empty white boat trailer, 1 wood deck semi-flat bed trailer.
- This proposal is based on the information gathered at the walkthrough of the origin address or on provided inventories and other data as defined in this proposal. Additional services, locations or access problems not defined in this scope can result in additional charges.
- This proposal excludes the following: any fixed items, dismantling of any wall-hung fixtures or furnishings, any permitting needed to relocate items, any special materials, facility upgrades or construction needed to support fixtures at destination, any permitting or special consideration needed to move fluids, paints or other environmentally concerning materials, relocation of any item sunk into concrete, deconstruction of building/door frames/windows to allow for exits (should these activities be needed they will need to be considered under a separate budget and COI).
- Dismount, prep, packaging, relocation and reinstall of 6 TVs is not considered in the scope.
- Reinstallation of cubicle walls in not considered in the scope.

Please contact Kaleb Smith with additional questions or concerns.



---

A relocation proposal prepared expressly for:

**Action Roofing**

C/O Right of Way Texas, LLC – Danny Jackson  
7200 Ranch Road 2243  
Georgetown, Texas 78628

**Office and Storage Shed Pack, Relocation, Delivery**

Prepared By:

Kaleb Smith  
Expert Relocation Systems, LLC  
6001 Techni Center Dr. Ste C;  
Austin TX 78721  
(512) 431-3875  
Kaleb.Smith@ExpertRelo.com  
TXDMV # **009818347C**



## Expert Relo Deliverables

---

The cost to move the old model truck and dis/reassemble the roofing structure currently located in the bed of the truck is \$13,675. The scope is based on the inventory gathered via walkthrough in Sept of 2023 and the adjusted scope/pictures provided in Feb 2025. The project includes the below deliverables:

- Provide necessary manpower, equipment, materials and expertise to relocate the referenced items.
- Full packing and unpacking services as necessary (maid-service not included).
- Provide necessary prep of contents/equipment.
- Load and deliver to a standard-access destination within 50 miles of origin address.
- Aid with creation of a labeling system for proper item delivery.
- Provide appropriate protection for all buildings both internal and external.
- Full value liability at \$50,000 valuation with \$0 deductible.
- Remove equipment, materials and mover-generated debris.
- Vehicle relocation is limited to: 1 x old model truck.
- This proposal is based on the information gathered at the walkthrough of the origin address or on provided inventories and other data as defined in this proposal. Additional services, locations or access problems not defined in this scope can result in additional charges.
- This proposal excludes the following: any fixed items, dismounting of any wall-hung fixtures or furnishings, any permitting needed to relocate items, any special materials, facility upgrades or construction needed to support fixtures at destination, any permitting or special consideration needed to move fluids, paints or other environmentally concerning materials, relocation of any item sunk into concrete, deconstruction of building/door frames/windows to allow for exits (should these activities be needed they will need to be considered under a separate budget and COI).

Please contact Kaleb Smith with additional questions or concerns.

## Displacee Move Plan

Form MP

Page 1 of 1

Displacee's Name: J&M, LLC	Project: Highway RM 2243 / Hero Way	Parcel No: 207
Displacement Address: 7200 Ranch Road 2243 Georgetown, TX 78628	<div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Own  <input type="checkbox"/> Rent         </div> <div>           Square Footage:            Lease Amount: \$         </div> </div>	
Replacement Address: <div style="background-color: black; width: 100px; height: 30px; margin-top: 5px;"></div>	Special moving equipment needed: <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Pallet Jack  <input type="checkbox"/> Forklift  <input checked="" type="checkbox"/> Flatbed         </div> <div> <input type="checkbox"/> Crane  <input checked="" type="checkbox"/> Other         </div> </div>	
Distance of move: 16 miles	Date move to begin: 03/24/2025	
Time needed for move: 5 days	Storage required: None	
Special utility requirements for replacement site: N/A	Hazardous or Regulated materials to be moved: N/A	
Zoning considerations: N/A	Regulatory issues: N/A	
Permits needed: N/A	Contractors needed: <input type="checkbox"/> Electrician <input type="checkbox"/> Plumber <input type="checkbox"/> Equipment Technician <input checked="" type="checkbox"/> Security System Technician <input checked="" type="checkbox"/> Other	
Date of personal property inventory (attached): See photo inventory	Date of merchandise for resale inventory (attached):	
Other special requirements (attach additional sheets if necessary): * see below for items that are not included as part of the negotiated self move and will be paid as actual cost move.		
<div style="display: flex; justify-content: space-between;"> <div style="width: 60%;">           Displacee's Signature:             Displacee's Name (printed): Jacob Smola            Displacee's Title/Position: Owner            Relocation Agent's Signature:  </div> <div style="width: 35%; border-left: 1px solid black; padding-left: 10px;"></div> </div>		

\*Items excluded from this negotiated self move and to be moved by others as a actual cost move include  
 6 TV monitors to be moved and reinstalled  
 5 computers to be moved and reinstalled  
 security system to be moved and reinstalled  
 Business card and envelopes and any business advertising items that are specific to the displacement location

Hero Way  
Parcel 207  
Action Roofing  
Inventory 3-11-2025

O ice Building

10 Desks, 9 Chairs, 3 file cabinets, various o ice supplies, 4 cubicles, deer mounts  
bookcases/shelves, refrigerator

Garage

Shelves and tables, storage cabinets, all supplies, building materials

Storage building

2 Metal shelving units, wood shelves, wood tables, all wood, metal, shingles, building  
material and supplies

Yard

Bench, birdbath, statue, various ladders, building material, metal sheathing, wood,  
shingles, slate shingles, 5 trailers, boat, metal gates  
Truck with Wooden Sign

Additional items are shown on the photo inventory dated 3-11-2025

  
\_\_\_\_\_  
Signature  
Date: 03/12/2025

Hero Way

Parcel207

Negotiated Self Move Bid and Scope of Work to be completed by J&M LLC Action Roofing

What is included in our Negotiated Self Move are the personal property items shown in the attached inventory list along with the photo inventory of 3-11-2025.

The replacement location is 100 Sunset Ridge, Liberty Hill, Texas 78642, which is approximately 16 miles from our present location. The approximate time needed for this move is 5 days with an anticipated move completion date 3-31-2025.

This negotiated self-move will include disconnecting and dismantling all of the equipment in the office building, garage, storage building and yard, disassembling all cubicles, packing, and loading and moving of all personal property items on the displacement location and shown on the attached inventory and photo inventory. Included will be all moving equipment necessary to disconnect, package, lift, move, load and unload all personal property.

Also included are any modifications to the building at the replacement site necessary for the reinstallation of the personal property to function properly and according to code. This will include all manpower, lifts, jacks, supervision, etc., necessary to perform the modifications in compliance with plans, city codes, county codes, ordinances, engineer's requirements, etc., in addition to including all plumbing, electrical, drainage, etc., necessary to allow all the personal property to function properly. We will provide all labor, material, equipment, and construction management to complete the construction. All phases of any modifications will be managed and supervised throughout the project.

All personal property will be moved to its proper location, reassembled, reinstalled and connected to its proper utility. When complete the move will comply to all city codes, county requirements, ordinances, engineer's requirements, etc., along with a certificate of occupancy from the city or county, if necessary. All phases of this move will be managed and supervised.

Our bid to complete this move is \$115,000.00

Additional items to be paid separately as part of an actual cost move and not part of this Negotiated Self Move are as follows:

- 6 TV Monitors that will be removed and reinstalled at the replacement location.
- 5 Computers that will be moved and set up at the replacement location.
- Security system will be moved and reinstalled at the replacement location.
- Business cards, and envelopes that are currently on hand that are specific to the displacement location to be replaced with replacement location.

  
\_\_\_\_\_  
Signature

Date: 03/12/2025



## CERTIFICATION OF ELIGIBILITY

Project: RM 2243/ Hero way

Parcel: 207

Displacee: Action Roofing

### Individuals, Families and Unincorporated Businesses or Farming Operations

I certify that myself and any other party(ies) with a financial interest in this relocation assistance claim are either:

☒ Citizens or Nationals of the United States

or

☐ Aliens lawfully present in the United States

\* If an Alien lawfully present in the United States, supporting documentation will be required.

N/A

\_\_\_\_\_  
Claimant

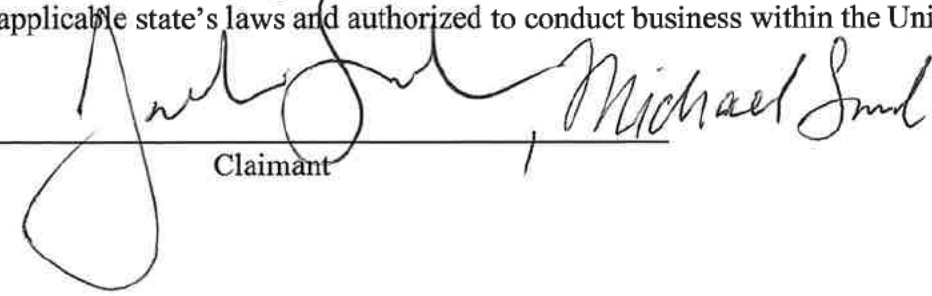
Date:

\_\_\_\_\_  
Claimant

Date:

### Incorporated Business, Farm or Nonprofit Organizations

I certify that I have signature authority for this entity and such entity is lawfully incorporated under the applicable state's laws and authorized to conduct business within the United States.

  
\_\_\_\_\_  
Claimant

Date:

5/3/23

# RELOCATION ADVISORY ASSISTANCE - PARCEL RECORD

Use Separate Form for Each Displaced Family Unit or Business/Farm/Non-Profit (Print or Type All Information)				
Displacee's Name (Include Spouse's Name): <b>Action Roofing &amp; Construction</b>		ROW EST: Parcel No.: <b>207</b>	County: <b>Williamson</b> Project No.: <b>Rm2243/ Hero way</b>	
Original Address (Place of Displacement): <b>7200 R.R. 2243 Georgetown, TX 78623</b>		New Address: <b>[REDACTED]</b>		
Phone No.: <b>512-844-1802</b>		Phone No.: _____ Site or Apt. No.: _____		
Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	ADA Considerations / Special Needs: <b>None</b>	Ethnic Code: <input checked="" type="checkbox"/> White <input type="checkbox"/> Black <input type="checkbox"/> Hispanic <input type="checkbox"/> Asian or Pacific Islander <input type="checkbox"/> American Indian/Alaskan Native <input type="checkbox"/> Other		
Fee Interest Before Displacement: <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Tenant		Fee Interest After Relocation: <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Tenant		
<b>Existing Lease</b>		<b>Replacement Lease</b>		
Date signed: _____		Date signed: _____		
Duration: <b>N/A</b>		Duration: <b>N/A</b>		
Lease amount: \$ _____		Lease amount: \$ _____		
Utilities included? <input type="checkbox"/> yes <input type="checkbox"/> no		Utilities included? <input type="checkbox"/> yes <input type="checkbox"/> no		
<b>Business, Farm or Nonprofit Organization</b>				
Type of Activity: <b>Roofing Contractor</b>			<input checked="" type="checkbox"/> Continued <input type="checkbox"/> Terminated	
Last two years income: Year 1: \$ _____		Year 2: \$ _____		
<b>Residential Displacements</b>				
Type of Property (Single Detached, Multi-Family, etc.): _____		Number of Persons Actually Living in Dwelling: _____		
Age/Sex/Relationship of Other Household Occupants: <b>N/A</b>				
Total Number of Rooms in Subject: _____	Number of Bedrooms: _____	Number of Bathrooms: _____	Number of Rooms Occupied: _____	Living Space (Sq. ft.): _____
Displacee Income: 1. Occupation (Where & What): _____ 2. Gross Last 12 Months \$ _____				
3. Other sources of eligible income: _____ 4. Welfare (Source & Amounts): _____				
The information contained within this form is being collected to allow the Agency to provide the best possible advisory services and to help identify all possible relocation benefits the displacee(s) is/are eligible for. By signing below I certify, to the best of my knowledge, that all the foregoing information is current and accurate and that no information has been withheld or omitted.				
Displacee Signature: <b>Jacob Smela</b>		Date: <b>03/12/2025</b>		
Displacee Name (printed): <b>Jacob Smela</b>		Title: <b>Owner</b>		
<b>Relocation Agent Use Only</b>				
Reason displacee verification not included: _____			Date move plan received/approved: _____	
Relocation Agent's Signature: <b>[Signature]</b>			Date: _____	
Relocation Agents' Name (printed): <b>Danny Jackson</b>				
The Texas Department of Transportation maintains the information collected through this form. With few exceptions, you are entitled on request to be informed about the information that we collect about you. Under Sections 552.021 and 552.023 of the Government Code, you also are entitled to receive and review this information. Under Section 559.004 of the Government Code, you are also entitled to have us correct information about you that is incorrect.				

## Relocation Agent Use Only (continued)

Date of Occupancy: <i>20+ years</i>	Date Required to Move: <i>7-12-2024</i>	Actual Date of Move:	Distance of Move: <i>16</i>
Date Notified of Availability of Relocation Payments and Assistance (Services): <i>5-3-2023</i>			
Date Displacee Offered Assistance in Locating Replacement Housing or Operating Facility: <i>5-9-2023</i>			
Name of Other Agencies Assisting in Relocation: <i>Williamson County</i>			
Date of 90 day notice: <i>5-9-23</i>		Method used to verify certificate of eligibility: <i>self</i>	
Date of 30 day notice: <i>6-12-24</i>		Date of initiation of negotiations: <i>4-20-2023</i>	
Method used to verify income: <i>NA</i>		Translator needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No: Language of displacee:	

Date and Substance of Follow-up Contacts (Use extra pages if necessary):


*See attached contact notes*

## Contact Notes

Project Hero Way

Parcel 207

Name Action Roofing

Date	Comments
07-29-23	Met with appraiser on site for perappraisal inspection. Met with property owner to explain project, appraisal process and relocation. I told Richelle Brown that I would be back in contact when the approved appraisal is completed, and an offer is made and if she had any questions to call me.
	Contact is 
04-21-23	IOL sent
04-28-23	Called to set up meeting to go over relocation left message
05-03-23	Met with Richelle Brown, Action Roofing to discuss their relocation entitlements, Because Action Roofing is a tenant they are eligible for Searching, Moving Costs and Reestablishment. I explained the available types of moves and I also explained the 90 day letter and the 30 day letter.
05-09-23	Sent 90 day letter.
05-15-23	Called Richelle to see if they had any questions regarding the relocation letters sent to them, she did not at that time.
09-13-23	Met with Richelle Brown to discuss their move options. I also had Kaleb Smith with Expert Relocation come by to look at the personal property to be moved and to give an estimate of the move. Richelle said that they were planning on having a mover move their personal property instead of them doing a negotiated self-move. She also said that they would like to move in their slow season, which is wintertime, the spring and summer were their busy times, and they did not want to move during that time. I told them we would work with them on scheduling a move time for them.
10-07-23	Received estimate from Expert Relocation.
12-19-23	Sent Richelle Brown, Jacob Smola and Michael Smola copy of move estimate from Expert Relocation.
01-05-24	Call with Jacob Smola to discuss estimate he said that we would discuss further once the County has possession of the parcel.

04-16-24	Deposit in Court, possession of parcel.
06-12-24	30 day letter sent
06-25-24	Call to Richelle Brown to see if she had any questions regarding the 30 day letter that was sent, she said that she did not have any at this time. I asked if they had found a replacement location, she said that they were looking, she also stated again that they wanted to see about moving in their slow season, I told her it should not be an issues, but I would find out for her and let her know.
07-15-24	Called Richelle Brown to check and see if they had found a replacement location, she said that they had a couple of locations they were looking at. She said that they should be able to move around the end of the year. They are planning on doing a actual cost move, I told her that when we get close to the time for them to move that I would come back out and go over there relocation benefits again , she said that would be great, I asked her not to contract with any movers until she spoke with me, she said she would.
11-26-24	Sent email to Rechell brown to see if they had found a new location to move and to see if I can set a time to come by and discuss their relocation benefits and to update my inventory of items to be moved. No reply to email
12-06-24	Laura Nelson Called Richell Brown, and she told her they had not found a place and did not want to meet at this time.
12-20-24	I called Richell Brown and left message. Richelle called me back and she said that they may have found a place they made a offer and were waiting for a response. She said she would keep me updated and that they did want to meet before they started their move. I also let her know that the County wants to start clearing improvements around February 1, 2025, she said they would keep that in mind. She said that they may have a place and will let me know by 12-27-24.
01-16-25	Met with Richelle Brown to go over with her their relocation benefits. I again explained their move options, searching, commercial or negotiated self-move, reestablishment expenses. She asked if I could have a couple of mover give move bids and I said that I would set that up.
01-31-25	Met with Travis Kieke, A-Line Relocation for him to inspect the parcel and property to be moved and to prepare his estimate. I also did a photo inventory of the personal property to be moved.
02-04-25	Called Kaleb Smith, Expert Relocation and ask him if he could update his move estimate from the previous one he did a couple of years ago, I sent him updated pictures and he said that he would send the estimate to me.



02-13-25	Received move estimates from Expert Relocation and from A-Line Relocation and are in the process of reviewing.
02-17-25	Sent Estimates to Sheets and Crossfield for review and approval of amounts.
02-19-25	Lisa approved the estimates
03-04-25	Richelle Brown with Action Roofing has been on vacation. I called her today and she said that they are considering doing a negotiated self-move, and they are waiting on estimates to move the computer and the security system.
03-05-24	Met with Richelle Brown and provided her move plan and NgSM form for them to complete and send back.
03-10-25	Received back NgSM forms will work on preparing package for County approval.
03-12-25	NgSM approved by Williamson County.
05-06-25	Inspected replacement location and verified move a displacement location.
05-12-25	Sent NgSM claim documents to Richelle Brown, Action Roofing for signature.
07-21-25	Received back signed NgSM claim form.
07-29-25	Sent NgSM claim package to Sheets and Crossfield for review and payment.