

THE STATE OF TEXAS §

COUNTY OF WILLIAMSON §

**COUNTY ADDENDUM #1 TO
CARAHSOFT TECHNOLOGY CORPORATION'S
STATEMENT OF WORK #SN090424
(Change Order Quote # [REDACTED])**

Important Notice: County Purchase Orders and Contracts constitute expenditures of public funds, and all vendors are hereby placed on notice that any quotes, invoices or any other forms that seek to unilaterally impose contractual or quasicontractual terms are subject to the extent authorized by Texas law, including but not limited to the Texas Constitution, the Texas Government Code, the Texas Local Government Code, the Texas Transportation Code, the Texas Health & Safety Code, and Opinions of the Texas Attorney General relevant to local governmental entities.

THIS ADDENDUM TO THE SERVICES CONTRACT ("Amendment") is entered into as of the last party's execution hereof, by and between Williamson County, Texas ("County"), a political subdivision of the State of Texas, acting herein by and through its governing body, and Carahsoft Technology Corporation ("Service Provider"), both of which are referred to herein as the parties.

WHEREAS, the County and Service Provider entered into a Service Contract, dated effective October 17, 2025 (the "Contract"), setting forth the terms and conditions pursuant to which Service Provider agreed to provide certain services;

WHEREAS, the Parties desire to amend the Contract to extend the completion date to add twenty-two (22) more hours to complete key projects before the end of the fiscal year. The Parties also desire to amend the not-to-exceed amount. Hours will be used before the end of the fiscal year 2025 or rolled over into fiscal year 2026.

NOW THEREFORE, the Parties agree that the Contract is amended as follows:

- I. Section III. **Consideration and Compensation** of the Contract shall be amended as follows:

Consideration and Compensation: This Amendment will revise the not-to-exceed amount to the original Contract to add \$4,376.24, as set out in the Change Order Quote # [REDACTED], attached as Exhibit "A-1" hereto and in

accordance with the Cooperative Purchasing Contract DIR-TSO-4288. The new not-to-exceed amount for this Contract shall be **Twenty-Two Thousand Eight Hundred Seventy-Six Dollars and Twenty-Four (\$22,876.24)**.

Payment for goods and services shall be governed by Chapter 2251 of the Texas Government Code. An invoice shall be deemed overdue the 31st day after the later of (1) the date the County receives the goods under the Contract; (2) the date the performance of the service under the Contract is completed; or (3) the date the Williamson County Auditor receives an invoice for the goods or services. Interest charges for any overdue payments shall be paid by the County in accordance with Texas Government Code Section 2251.025. More specifically, the rate of interest that shall accrue on a late payment is the rate in effect on September 1 of the County's fiscal year in which the payment becomes due. The said rate in effect on September 1 shall be equal to the sum of one percent (1%); and (2) the prime rate published in the Wall Street Journal on the first day of July of the preceding fiscal year that does not fall on a Saturday or Sunday.

The County is a political subdivision under the laws of the State of Texas and claims exemption from sales and use taxes under Tex. Tax Code Ann. §151.309, as amended. The County agrees to provide exemption certificates to Service Provider upon request. Likewise, the County is neither liable for any taxes, charges, or fees assessed against Service Provider for the supplies or products provided or any Services rendered.

II. Section XXI. **Entire Contract & Incorporated Documents: Conflicting Terms:** of the Contract shall be amended as follows:

Entire Agreement & Incorporated Documents: This Agreement constitutes the entire Agreement between the parties and may not be modified or amended other than by a written instrument executed by both parties. Documents expressly incorporated into this Agreement include the following:

- A. The Original Carahsoft SOW SN090424, and its Exhibits approved October 17, 2025, incorporated by reference;
- B. The cooperative purchasing contract DIR-CPO-4777, incorporated by reference;
- C. Insurance certificates evidencing coverages required herein above, incorporated by reference and;
- D. Change Order Quote # [REDACTED], attached as Exhibit "A-1".

III. Each party represents and warrants that it has due power and lawful authority to execute and deliver this Amendment and to fulfil its obligations under the Contract; and, furthermore, the Contract and this Amendment are the valid, binding, and enforceable obligations of such party.

IV. All other terms of the Contract which have not been specifically amended herein shall remain the same and shall continue in full force and effect.

IN WITNESS WHEREOF, the Parties have caused this Amendment to be signed by their duly authorized representatives on behalf of such party, to be effective as of the date of the last party's execution hereof.

In all other respects, the Service Contract is reaffirmed.

The undersigned parties bind themselves to the faithful performance of this Service Contract. It is mutually understood that this Addendum #1 shall not become effective until signed by both parties below.

WILLIAMSON COUNTY:

Authorized Signature

Printed Name

Date: _____, 20__

CARASOFT TECHNOLOGY CORP.:



Authorized Signature

Elaine Shadid

Printed Name

Date: August 26, 2025

Exhibit “A-1”
Change Order Quote # [REDACTED]

Project Change Order

Contract Information

Customer: Williamson County
Project Name: Support Servies Block of Hours
PO Number: 187730
Contract Date: 10/22/2024
ServiceNow SOW: (SN SOW # referenced in the SOW CO they provide)
Carahsoft Ref: 24160854

Change Order Information

EU Contact Name: Michelle Kleen
Change Order #: 1
Change Order Name: Williamson County Support Services
Carahsoft Quote #: ██████████

This Change Order ("Change Order"), effective as of the last signature date noted below ("Effective Date"), is made by Carahsoft Technology ("Carahsoft") and the customer entity set forth herein ("Customer") pursuant to the referenced project ("Contract"). In the event of any inconsistency or conflict between the project and this Task Order, the terms of this Task Order shall control with respect to the services set forth herein ("Services" or "Contract"). Capitalized terms are defined in the SOW if they are not defined herein. The terms of the SOW control this Change Order.

FOR VALUABLE CONSIDERATION, THE RECEIPT AND SUFFICIENCY OF WHICH ARE HEREBY ACKNOWLEDGED, THE PARTIES, EACH ACTING UNDER DUE AND PROPER AUTHORITY, EXECUTE THIS Task Order AS OF THE EFFECTIVE DATE.

CUSTOMER NAME	Carahsoft Technology
Signature:	Signature: 
Name: (print name)	Name: Elaine Shadid
Title:	Title: Service Contract Specialist -Team lead
Date:	Date: 08/26/2025

This Change Order is made pursuant to the SOW issued by Carahsoft to provide ServiceNow Services to Customer. The following item(s) are hereby modified as follows:

Change Order			
Title	Williamson County Support Services CO	CO Number	CO0011190
Project Name	Williamson County SS Change Order	Project Number	PRJ0130631
Requestor	Michelle Kleen	Date of Request	8/18/2025
Description	Williamson County needs 22 more hours to complete a couple key projects before the end of their fiscal year. These hours will be used by the end of September or rolled over into their Support Services Renewal for FY26.		
Business Justification	The county needs 22 more hours for key projects to be done in the next month.		
Impact of Change	Change will add 22 hours to their support services contract.		
CO Hours	22 *22 hours will be billed in a one-time payment upon the date of signature.	CO Estimated Cost	\$4,376.24
Communicated Change to Client	22 hours added to Support Services contract.		
Estimated Schedule of Change:	No change to contract end date or renewal.		
Change Order Assessment (InSource)			
Technical	Carl Kran	Assessment Date	8/18/2025
Practice Director	Carl Kran	Assessment Date	8/18/2025
Assessment Notes	Simple support hours increase		

Client Acceptance Form

I, the undersigned representative of Williamson County accept this Change Order for work to be performed by InSource. I have read this Change Order thoroughly and any questions regarding it have been explained to my satisfaction. All terms and conditions are inherited from the Statement of Work covering this project.

Project Change Request Submitted on: 8/18/2025

Project Name: Williamson County SS Change Order

Project Change Request Name: Support Services Hours increase

Change Order Hours: 22

Estimated Fees: \$4,376.24

Key Contact: Hallie Hardesty