NOTICE TO THE PUBLIC
WILLIAMSON COUNTY COMMISSIONERS COURT
Commissioners Courtroom
710 S. Main Street, Georgetown
September 30, 2025
9:30 A.M.

The Commissioners Court of Williamson County, Texas will meet in Regular Session at the above location, date, and time to consider the items set forth below. It is the intent of the Commissioners Court to have a quorum physically present at the meeting. Up to two (2) Commissioners Court members may participate by videoconference call in accordance with the Texas Open Meetings Act.

1. Review and approval of minutes.

2. Hear County Auditor concerning invoices, bills, Quick Check Report, wire transfers and electronic payments submitted for payment and take appropriate action including, but not limited to approval for payment provided said items are found by the County Auditor to be legal obligations of the county.

3. **Public Comment Period for Agenda Items.** The Commissioners Court will conduct a Public Comment Period to allow members of the public, who have properly submitted a Public Participation Form, to address the Commissioners Court regarding specific Agenda Items that are on the Commissioners Court's Agenda. During such Public Comment Period, speakers shall be limited to a maximum of three (3) minutes to make his or her remarks regarding an Agenda Item. Each member of the public who appears before the Commissioners Court to address the Commissioners Court regarding more than one (1) Agenda Item on the Commissioners Court's Agenda shall be limited to a cumulative maximum of five (5) minutes to make his or her remarks for all such Agenda Items. The maximum overall discussion time allowed for an Agenda Item, regardless of the number of members of the public wishing to address the Court on such Agenda Item, shall be limited to thirty (30) minutes. Speaking time, to the extent possible, will be evenly allocated among speakers should more than ten (10) speakers desire to speak on the same Agenda Item. In matters of exceptional interest, the Commissioners Court may, by majority vote, lengthen the maximum overall public discussion time allowed on a particular Agenda Item. The Presiding Officer of the Commissioners Court reserves the right to conduct public comment regarding an Agenda Item at the time in which the item is called for the Commissioners Court's consideration as opposed to including such public comments during this Public Comment Period.

CONSENT AGENDA

The Consent Agenda includes non-controversial and routine items that the Court may act on with one single vote. The Judge or a Commissioner may pull any item from the consent agenda in order that the court discuss and act upon it individually as part of the Regular Agenda.
(Items 4 –44)

4. Discuss, consider, and take appropriate action on a line item transfer for the District Clerk.

Fiscal Impact

From/To	Acct No.	Description	Amount
From	0387.0387.001101	P/T Salaries	$8,142.13
To	0387.0387.004550	Imaging & Microfilming	$8,142.13

5. Discuss, consider, and take appropriate action on a line item transfer for the All District Courts budget.

Fiscal Impact

From/To	Acct No.	Description	Amount
From	0100.0435.004132	CRIMINAL CASES - CRT APPT ATTY	41,000.00
To	0100.0435.004133	JUVENILE CASES - CRT APPT ATTY	36,000.00
To	0100.0435.004121	EXPERT WITNESS	5,000.00
From	0100.0435.004161	CHILD-CRT APPT ATTY	12,000.00
To	0100.0435.004163	NON-CUSTODIAL MOTHER-CRT APPT	7,000.00
To	0100.0435.004165	CUSTODIAL FATHER-CRT APPT ATTY	5,000.00

6. Discuss, consider and take appropriate action on a line-item transfer for the District Attorney's Office.

Fiscal Impact

From/To	Acct No.	Description	Amount
From	0100-0440-003005	Office Furniture	29,857.99
TO	0100-0440-004100	Professional Service	29,857.99
From	0100-0440-004932	Trial Expenses	30,000.00
TO	0100-0440-004100	Professional Services	30,000.00

7. Discuss, consider, and take appropriate action on a line item transfer for the Regional Animal Shelter Fund.

Fiscal Impact

From/To	Acct No.	Description	Amount
From	0545.0545.004100	Professional Services	$10,262.95

To	0545.0545.004430	Utilities	$10,262.95

8. Discuss, consider, and take appropriate action to acknowledge line item transfers of $1,000 or less completed by the County Auditor during July 2025 to September 2025 (FY25 4th Quarter).

9. Discuss, consider and take appropriate action to approve the Tax Collection Agreement between Williamson County ESD No.12 and the County of Williamson, Texas.

10. Discuss, consider and take appropriate action authorizing the County Auditor to make any line item transfers necessary to complete the 2024-2025 budget within individual funds.

11. Discuss, consider and take appropriate action authorizing the County Auditor to transfer sufficient monies from the cash-ending balance of the fiscal year 2024-2025 to balance the county budget for 2025-2026.

12. Discuss, consider and take appropriate action on an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment to acknowledge additional revenues to the General Fund for Park Donations.

Fiscal Impact

From/To	Acct No.	Description	Amount
	0100.0000.367403	Park Donations	$104.20

13. Discuss, consider and take appropriate action on an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment to acknowledge additional expenditures for Park Donations.

Fiscal Impact

From/To	Acct No.	Description	Amount
	0100.0510.003670	Use of Donations	$104.20

14. Discuss, consider and take appropriate action on an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment acknowledging additional expenditures for the Williamson County Regional Animal Shelter Donation Fund.

Fiscal Impact

From/To	Acct No.	Description	Amount
	0546.0546.003510	Purchases for Resale	$1,564.51
	0546.0546.003670	Use of Donations	$361,800.34
	0546.0546.004100	Professional Services	$5,645.30

	0546.0546.004105	Foster Home Care	$1,909.23
	0546.0546.004231	Travel	$2,431.22
	0546.0546.004232	Training	$241.21
	0546.0546.004509	Facility Enhancements	$559.40
	0546.0546.004975	Animal Medical Care	$359.25

15. Discuss, consider and take appropriate action on an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment acknowledging additional revenues for the Williamson County Regional Animal Shelter Donation Fund.

Fiscal Impact

From/To	Acct No.	Description	Amount
	0546.0000.361300	Interest, Investments	$9,639.54
	0546.0000.367404	Animal Shelter Donations	$352,487.95
	0546.0000.367440	Jane's Fund Donations	$5,500.00
	0546.0000.367442	Play Yard Donations	$545.00
	0546.0000.367443	Heart Worm Trmt Donations	$350.00
	0546.0000.367445	SIT Team Donations	$235.00
	0546.0000.367447	Animal Transport Donations	$2,368.64
	0546.0000.367448	Kitten Care Donations	$1,860.09
	0546.0000.370150	Sales of Pet Care Products	$1,524.24

16. Discuss, consider and take appropriate action on the appointment of Andre Woods as Deputy Constable for Constable Precinct 1 pursuant to Texas Local Government Code 86.011.

17. Discuss, consider, and take any appropriate action designating Tuesdays of each month during FY 2026 as the Regular Term or Regular Session day of the week of the Williamson County Commissioners Court and all other sessions of Commissioners Court being Special Terms or Special Sessions; with such sessions being held in the Williamson County Commissioners Courtroom on the second floor of Williamson County Courthouse, 710 Main Street, Georgetown, Texas (unless otherwise amended or provided by the Williamson County Commissioners Court) [Tex. Loc. Gov't Code § 81.005].

18. Discuss, consider and take appropriate action on a 1st Amendment to the Standard Agreement with Local Governmental Entity regarding Off-Duty contracting of County Sheriff's Deputies by and between the City of Coupland, Williamson County Sheriff's Office and Williamson County, Texas relating to an amendment to the vehicle reimbursement amount.

19. Discuss, consider and take appropriate action on a 1st Amendment to Standard Agreement with Local Governmental Entity regarding Off-Duty contracting of County Sheriff Deputies by and between Rancho Del Cielo Municipal Utility District, Williamson County Sheriff's Office and Williamson County, Texas relating to an amendment to the vehicle reimbursement amount.

20. Discuss, consider and take appropriate action on a 2nd Amendment to the Standard Agreement with the Local Governmental Entity regarding off-duty contracting of County Sheriff's Deputies by and between Highlands at Mayfield Ranch Municipal Utility District, Williamson County Sheriff's Office and Williamson County, Texas relating to a 2nd Amendment to the vehicle reimbursement amount.

21. Discuss, consider and take appropriate action on a 2nd Amendment to the Standard Agreement with the Local Governmental Entity regarding off-duty contracting of County Sheriff's Deputies by and between the Ranch at Cypress Creek Municipal Utility District #1, Williamson County Sheriff's Office and Williamson County, Texas relating to a 2nd Amendment to the vehicle reimbursement amount.

22. Discuss, consider and take appropriate action on a 2nd Amendment to the Standard Agreement with the Local Governmental Entity regarding off-duty contracting of County Sheriff's Deputies by and between Vista Oaks Municipal Utility District, Williamson County Sheriff's Office and Williamson County, Texas relating to a 2nd Amendment to the vehicle reimbursement amount.

23. Discuss, consider and take appropriate action on a 2nd Amendment to the Standard Agreement with the Local Governmental Entity regarding off-duty contracting of County Sheriff's Deputies by and between Williamson County Municipal Utility District No. 12, Williamson County Sheriff's Office and Williamson County, Texas relating to a 2nd amendment to the vehicle reimbursement amount.

24. Discuss, consider and take appropriate action on a 2nd Amendment to the Standard Agreement with the Local Governmental Entity regarding off-duty contracting of County Sheriff's Deputies by and between Williamson County Municipal Utility District #11, Williamson County Sheriff's Office and Williamson County, Texas relating to a 2nd Amendment to the vehicle reimbursement amount.

25. Discuss, consider and take appropriate action regarding approval and receipt of the Vehicle Reimbursement Agreement with City National Bank for off-duty contracting of County Sheriff's Deputies to be effective October 1, 2025 (Security for ATM refills in Williamson County).

26. Discuss, consider and take appropriate action regarding approval and receipt of the Vehicle Reimbursement Agreement with SBR Fun Events for off-duty contracting of County Sheriff's Deputies to be effective October 1, 2025.

27. Discuss, consider and take appropriate action regarding approval and receipt of the Vehicle Reimbursement Agreement with The Fellowship Church for off-duty contracting of County Sheriff's Deputies to be effective October 1, 2025 (Traffic control & security during various church services in Round Rock).

28. Discuss, consider and take appropriate action regarding approval and receipt of the Vehicle Reimbursement Agreement with Q2 Software, Inc. for off-duty contracting of County Sheriff's Deputies to be effective October 1, 2025.

29. Discuss, consider, and take appropriate action regarding approval of the Texas Workforce Commission (TWC) Data Exchange Request and Safeguard Plan, Contract #2025364 for the Sheriff's Office for a 5-year contract at a cost of $1,500.00 per year, and authorize the execution of the agreement.

30. Discuss, consider, and take appropriate action on formally closing and rejecting responses submitted for IFB #25IFB54 for Emergency Medical Services and allow continuation of the initial term of the existing contract through September 30, 2026.

31. Discuss, consider, and take appropriate action on authorizing the Purchasing Agent to advertise and receive sealed responses for HQ Furniture under RFP #25RFP86; the funding source is P577.

32. Discuss, consider and take appropriate action on Work Authorization No 3 in the amount of $100,000.00 to expire on September 30, 2026, under Williamson County Contract for Engineering Services between Cobb, Fendley & Associates, Inc. and Williamson County dated July 22, 2025. Funding source: P499.

33. Discuss, consider and take appropriate action on Work Authorization No 4 in the amount of $76,000.00 to expire on September 30, 2026, under Williamson County Contract for Engineering Services between Cobb, Fendley & Associates, Inc. and Williamson County dated July 22, 2025. Funding source: P546.

34. Discuss, consider, and take appropriate action on approval of the Amending Plat for the Fritz North Phase 1 subdivision – Precinct 4.

35. Discuss, consider, and take appropriate action on Supplemental No. 1 to Work Authorization No. 1 to the CR 175 contract executed on January 14, 2020, between Williamson County and Aguirre & Fields, LP relating to the 2023 Road Bond Program.

36. Discuss, consider, and take appropriate action on Work Authorization No. 1 to the On-Call Public Involvement Services (CR 255) contract executed on July 29, 2025, between Williamson County and Rifeline, LLC. relating to the Road and Bridge Program.

37. Discuss, consider, and take appropriate action on Supplemental No. 2 to Work Authorization No. 1 to the On-Call Geotochnical Services (Red Bud Lane) contract executed on March 19, 2024, between Williamson County and Raba Kistner, Inc. relating to the 2023 Road and Bridge Program.

38. Discuss, consider, and take appropriate action on Supplemental No. 2 to Work Authorization No. 1 to the Ronald Reagan Boulevard, Segment C2 contract executed on March 19, 2024, between Williamson County and Volkert, Inc. relating to the 2023 Road Bond Program.

39. Discuss, consider, and take appropriate action on Supplemental No. 2 to Work Authorization No. 14 to the Utility Coordination Services (2019 Road Bond Program) contract executed July 16, 2019, between Williamson County and Cobb, Fendley & Associates, Inc. relating to the 2019 Road Bond Program.

40. Discuss, consider, and take appropriate action on Supplemental No. 2 to Work Authorization No. 16 to the Liberty Hill Bypass Fire Line contract executed July 16, 2019, between Williamson County and Cobb, Fendley & Associates, Inc. relating to the 2023 Road Bond Program.

41. Discuss, consider, and take appropriate action on Work Authorization No. 3 to the RM 2243 from 183A to Garey Park contract executed on January 14, 2020, between Williamson County and BGE, Inc. relating to the 2019 Road Bond Program.

42. Discuss, consider, and take appropriate action on Work Authorization No. 3 to the On-Call Geotechnical Services (Schultz Lane) contract executed September 11, 2024, between Williamson County and Raba Kistner, Inc. relating to the 2023 Road Bond Program.

43. Discuss, consider, and take appropriate action on Supplemental No. 3 to Work Authorization No. 13 to the Utility Coordination Services (Corridor Program) contract executed July 16, 2019, between Williamson County and Cobb, Fendley & Associates, Inc. relating to the LTP/Corridor Program.

44. Discuss, consider, and take appropriate action on Supplemental No. 3 to Work Authorization No. 15 to the Utility Coordination Services (2023 Road Bond Program) contract executed July 16, 2019, between Williamson County and Cobb, Fendley & Associates, Inc. relating to the Road Bond Program.

REGULAR AGENDA

45. Consider and take action approving a resolution to honor Cathy Atkinson's retirement after 27 years of service to the citizens of Williamson County.

46. Discuss, consider, and take appropriate action on a proclamation designating October 2025 as Manufacturing Month and October 3, 2025 as Manufacturing Day in Williamson County.

47. Discuss, consider and take appropriate action on a proclamation recognizing the month of October to be National Domestic Violence Awareness Month.

48. Discuss, consider and take appropriate action on nominating Lisa Birkman and Jon Lux for the 2025 WCAD Board of Directors election according to Section 6.03(e) of the Texas Property Tax Code.

49. Discuss, consider and take appropriate action on the Fiscal Year 2025/2026 Budget Order.

50. Discuss, consider, and take appropriate action regarding acceptance of an Agreement and Release of a claim by Williamson County against United Healthcare Services, Inc., the third-party administrator for the County's self-insured health benefits program, to reimburse the County for a flexible spending account overpayment in the amount of $2,508.59.

51. Discuss, consider, and take appropriate action on authorizing renewal #1 for two additional terms of Contract #T4166 between Wells Fargo and Williamson County for Bank Depository Services for the same terms and conditions as the existing contract, for the renewal term of September 30, 2025 – September 29, 2027.

52. Discuss, consider and take appropriate action on approving a Resolution Authorizing a County Grant in relation to the Texas Department of Agriculture Texans Feeding Texans: Home Delivered Meal Grant Program.

53. Discuss, consider, and take appropriate action to approve the assigned project numbers for the new projects, additional funding for existing projects, and to de-obligate funds for P578 JJC Additional Detention (JJC Expansion Phase II).

54. Discuss, consider, and take appropriate action on approving a 2019 road bond transfer to move $50,000 from P399 (2019 Road Bond Non-Departmental) to P296 (CR 366 Widening).

55. Discuss, consider and take appropriate action on Interlocal Agreements (ILAs) allowing Coupland, Granger, Taylor, and Thrall ISDs to use the Williamson County EXPO Center for family reunification or as a Family Assistance Center in the event of a major public safety incident.

56. Discuss, consider, and take appropriate action on approving the amendment to revise the contract rates for Contract #23RFP80 – Property and Casualty Workers' Compensation Third Party Administrator with Gallagher Bassett Services, Inc., previously approved by the Commissioners Court on September 12, 2023, Item #34, and authorizing the execution of the rate change document.

57. Discuss, consider, and take appropriate action by approving Addendum # 2026-016 for the annual Support and Maintenance for Astro/NICE for Dispatch and the Training Lab/Back Up Center with Motorola Solutions, Inc. totaling $540,497.22 pursuant to DIR Contract #DIR-CPO-5433, and authorizing the purchase.

58. Discuss, consider, and take appropriate action on approving the addendum to the original contract (2024256) between Williamson County and ConvergeOne, originally approved by Commissioners Court on 08/06/2024, Agenda Item #22, for a 60-month term, at $36,338.40 per year, with a True Forward adjustment of $8,666.16, resulting in the new annual amount of $45,004.56.

59. Discuss, consider, and take appropriate action on approving the Guaranteed Maximum Price Proposal (GMP) Bid Package #3 - Master Plan - Phases 3, 4 and 5 with awarded RFP #22RFP135 Construction Manager at Risk (CMAR) for the Williamson County Juvenile Justice Center Addition to SpawGlass Contractors, Inc., in the amount of Seventeen Million, Three Hundred Thirty-Two Thousand, Six Hundred Twenty-One Dollars ($17,332,621.00) and authorize the execution of the GMP between SpawGlass Contractors, Inc., and Williamson County, the funding source is P578.

60. Discuss, consider, and take appropriate action on approving the Master Service Agreement #2026-011, between Williamson County and Central Texas Elevator, LLC in the not-to-exceed amount of Five-Hundred Thousand Dollars ($500,000.00) pursuant to TIPS Cooperative Contract #24010401 and authorize execution of the agreement.

61. Discuss, consider, and take appropriate action on awarding RFP # 25RFP66 Plumbing Services, as needed, to 5-F Mechanical Group Inc., in the amount of One Million Dollars ($1,000,000.00) per fiscal year, and authorize execution of the agreement.

62. Receive and acknowledge approval of Change Order No.1 from Chasco Constructors, Ltd., LLP, for the Central Maintenance Fleet Shop Addition in the amount of $365,892.03 and to extend time for completion of the additional requested services, which was approved by Williamson County Project Manager, Daryl Mutz, pursuant to the Commissioners Court's prior delegation of change order approval authority pursuant to Loc. Gov't Code Sec. 262.031.

63. Discuss, consider, and take appropriate action on Amendment No. 1 to the Supplemental Agreement No. 2 for Geotechnical engineering Services between Williamson County and ECS Southwest, LLP dated February 28th, 2023, relating to the Juvenile Justice Center Addition.

64. Discuss, consider, and take appropriate action on Amendment No. 1 to the Agreement for Design and Engineering Services between Williamson County and BLGY, Inc. being dated effective April 5, 2022, relating to the Juvenile Justice Center Addition.

65. Receive and acknowledge approval of GMP1, Change Order No.2 from J.T. Vaughn Construction, LLC. for the Justice Complex Improvements in the amount of $11,831.00 and extended time for additional requested services, which was approved by Williamson County Project Manager, Thomas Crockett, pursuant to the Commissioners Court's prior delegation of change order approval authority pursuant to Loc. Gov't Code Sec. 262.031.

66. Receive and acknowledge approval of GMP1, Change Order No.2 from J.T. Vaughn Construction, LLC. for the Justice Complex Improvements in the amount of $43,335.00 and to extend time for completion of additional requested services, which was approved by Williamson County Project Manager, Thomas Crockett, pursuant to the Commissioners Court's prior delegation of change order approval authority pursuant to Loc. Gov't Code Sec. 262.031.

67. Discuss, consider and take appropriate action on approving the ratification of the amendment to Emergency Agreement #2025358 for Remediation Services at the Williamson County Sheriff's office with Camelback & Co, LLC DBA Servpro, in the amount of $3,210.80 increasing the original agreement to $22,735.07 and exempting form competitive bidding requirements pursuant to the discretionary exemption as set forth under Texas Local Govenment Code $262.024 (a)(2)[an item necessary to preserve and protect the public health or safety of the residents of the county] and authorizing the execution of the agreement.

68. Discuss, consider, and take appropriate action on Amendment No. 1 to the Agreement for Geotechnical Engineering Services between Williamson County and ECS Southwest, LLP dated February 28th, 2023, relating to the Juvenile Justice Center Addition.

69. Discuss, consider, and take appropriate action regarding Change Order No. 6 in the amount of $12,886.00 for Project 24IFB57 Ronald Reagan Blvd. Widening (Chasco Constructors).

70. Discuss, consider, and take appropriate action regarding Change Order No. 10 in the amount of $58,450.80 for Project 23IFB8 Corridor H – Sam Bass Road (Cash Construction).

71. Discuss, consider, and take appropriate action regarding the Utility Agreement with AT&T for design of utility relocations on the Bagdad Road (Loop 332 to CR 281) Project, a Road Bond Project in Commissioner Precinct 2.

72. Discuss, consider, and take appropriate action regarding Change Order No. 1 in the amount of ($25,548.00) for Project 24IFB33 Bud Stockton at FM 487 Traffic Signal (Austin Traffic Signal).

73. Discuss, consider, and take appropriate action on Contract Amendment No. 1 to the On-Call Materials Testing and Geotechnical Engineering Services (Road Bond) contract executed September 11, 2024, between Williamson County and Rodriquez Engineering Laboratories, LLC relating to the 2023 Road Bond Program.

74. Discuss, consider, and take appropriate action regarding a TCEQ Agent Authorization Form for the Edwards Aquifer Protection Program associated with the Ronald Reagan Blvd Widening, Seg C2 Project, a 2023 Road Bond Project in Commissioner Pct. 3.

75. Discuss, consider, and take appropriate action regarding a TCEQ Agent Authorization Form for the Edwards Aquifer Protection Program associated with the Ronald Reagan Blvd Widening, Seg D1 Project, a 2023 Road Bond Project in Commissioner Pct. 3.

76. Discuss, consider, and take appropriate action on Contract Amendment No. 5 and Supplemental No. 1 to Work Authorization No. 3 to the Ronald Reagan Boulevard Widening contract executed August 13, 2019, between Williamson County and STV Incorporated as successor in interest to CP&Y, Inc. dba STV Infrastructure relating to the 2019 Road Bond Program.

77. Discuss, consider, and take appropriate action on Contract Amendment No. 1 and Supplemental No. 3 to Work Authorization No. 1 to the Ronald Reagan, Segment D1 contract executed March 19, 2024, between Williamson County and Rummel, Klepper & Kahl, LLP dba RK&K relating to the 2023 Road Bond Program.

78. Discuss, consider, and take appropriate action on Contract Amendment No. 2 and Supplemental No. 5 to Work Authorization No. 2 to the Pond Springs Road Drainage Project contract executed March 19, 2019, between Williamson County and STV Incorporated as successor in interest to CP&Y, Inc. dba STV Infrastructure relating to the 2019 Road Bond Program.

79. Discuss, consider, and take appropriate action on Contract Amendment No. 2 and Work Authorization #2 to the Chandler Corridor Segment 1 contract executed September 29, 2022, between Williamson County and Gannett Fleming, Inc. relating to the LTP/Corridor Program.

80. Discuss, consider and take appropriate action accepting a Donation Deed from Phau-Eldorado 333, LLC, a Texas limited liability company, for 0.2622 ac needed as right of way for the Seward Junction North Loop project (Parcel 9).

81. Discuss, consider and take appropriate action on a Real Estate Contract with Tait Sugimura a/k/a Tait Jay Sugimura Jr. and Ashley Sugimura a/k/a Ashley Louana Sugimura to acquire 1.455 ac needed as right of way on the Ronald Reagan Boulevard Segment C project (Parcel 23A).

82. Discuss, consider and take appropriate action regarding a partial termination of deed restrictions on property located at the intersection of SH 29 and US 183.

83. Discuss, consider, and take appropriate action on the issuance of a county-wide burn ban for a period not to exceed 90 days and to authorize the Commissioners Court, and/or the County Judge the authority to lift the order banning outdoor burning if conditions improve.

84. Discuss, consider, and take appropriate action on the engagement of the law firm of Bickerstaff Heath Delgado Acosta LLP to represent Williamson County in relation to the matter of Cause No. 25-2760-C368; Nayna Satterfield v. Aramark Services, Inc., et al.; In the 368th Judicial District Court of Williamson County, Texas; and exemption of these services from the competitive bid/proposal requirements of the County Purchasing Act pursuant to the discretionary exemption for personal or professional services, as set forth under Texas Local Government Code § 262.024(a)(4).

EXECUTIVE SESSION

"The Commissioners Court for Williamson County reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations regarding Real Property), 551.073 (Deliberations regarding Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices) and 551.087 (Deliberations regarding Economic Development Negotiations)."

85. Discuss the following pending or contemplated litigation, settlement matters and/or other confidential attorney-client legal matters pursuant to the Texas Government Code Section 551.071:

a. Discuss legal matters relating to an Amended & Restated Interlocal Lease Agreement between Williamson County and the City of Georgetown for the lease of the county's property located at 8th Street and MLK Boulevard, Georgetown, Texas.

b. Cause No. 22-1213-C425; Williamson County, Texas v. Ritter Botkin Prime Construction Company, Inc. and Argonaut Insurance Company; In the 425th Judicial District Court of Williamson County, Texas.

c. Cause No. 23-2566-C480; Williamson County, Texas v. DM Medical Billings, LLC and Dina Mueller; In the 480th Judicial District Court; Williamson County, Texas.

d. Legal matters relating to Job Order Contracting pursuant to Texas Government Code Chapter 2269.

e. Cause No. 25-2760-C368; Nayna Satterfield v. Aramark Services, Inc., et al.; In the 368th Judicial District Court of Williamson County, Texas.

86. Deliberate the appointment, evaluation and employment of the Senior Director of the Williamson County Parks & Recreation Department, to include possibly conducting interviews of candidates for such position pursuant to Texas Government Code Section 551.074 - Personnel Matters.

REGULAR AGENDA (continued)

87. Discuss, consider and take appropriate action regarding the tender of an offer of employment, hiring and appointment for the position of Senior Director of the Williamson County Parks & Recreation Department.

88. Discuss, consider, and take appropriate action on setting dates for holding Special Sessions of the Williamson County Commissioners Court.

89. Comments from Commissioners.

90. **Public Comment Period for County Matters that are not on the Agenda.** The Commissioners Court will conduct a Public Comment Period to allow members of the public, who have properly submitted a Public Participation Form, to address the Commissioners Court regarding matters pertaining to or affecting Williamson County, but that do not appear as an Agenda Item on the Commissioners Court's Agenda. During this Public Comment Period, speakers shall be limited to a maximum of two (2) minutes to make his or her remarks and the maximum overall discussion time allowed for this Public Comment Period, regardless of the number of members of the public wishing to address the Court during such period, shall be limited to ten (10) minutes. Speaking time, to the extent possible, will be evenly allocated among speakers should more than five (5) speakers desire to speak during this Public Comment Period. Please note that the members of the Court may not comment during the meeting about matters that are not on the Commissioners Court's Agenda.

_____

Steven Snell, County Judge

This notice of meeting was posted in the locked box located on the south side of the Williamson County Courthouse, a place readily accessible to the general public at all times, on the 24th day of September 2025 at 5:00 pm and remained posted for at least three business days before the scheduled date of the meeting.

Commissioners Court - Regular Session **4.**

Meeting Date: 09/30/2025

District Clerk Line Item Transfer

Submitted By: Jalyn Morris, County Auditor

Department: County Auditor

Agenda Category: Consent

Information

Agenda Item

Discuss, consider, and take appropriate action on a line item transfer for the District Clerk.

Background

Revenue projected was more than what was actually received. In order to pay this invoice, monies from a vacant part-time position will need to be transferred.

Fiscal Impact

From/To	Acct No.	Description	Amount
From	0387.0387.001101	P/T Salaries	$8,142.13
To	0387.0387.004550	Imaging & Microfilming	$8,142.13

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/23/2025 08:46 AM
Budget Office	Saira Hernandez	09/23/2025 05:03 PM
Form Started By: Jalyn Morris		Started On: 09/17/2025 11:29 AM
Final Approval Date: 09/23/2025		

Commissioners Court - Regular Session **5.**

Meeting Date: 09/30/2025

LIT

Submitted For: August Alvarado **Submitted By:** August Alvarado, All District Courts

Department: All District Courts

Agenda Category: Consent

Information

Agenda Item

Discuss, consider, and take appropriate action on a line item transfer for the All District Courts budget.

Background

These line item transfers are necessary to cover the remainder of the fiscal year.

Fiscal Impact

From/To	Acct No.	Description	Amount
From	0100.0435.004132	CRIMINAL CASES - CRT APPT ATTY	41,000.00
To	0100.0435.004133	JUVENILE CASES - CRT APPT ATTY	36,000.00
To	0100.0435.004121	EXPERT WITNESS	5,000.00
From	0100.0435.004161	CHILD-CRT APPT ATTY	12,000.00
To	0100.0435.004163	NON-CUSTODIAL MOTHER-CRT APPT	7,000.00
To	0100.0435.004165	CUSTODIAL FATHER-CRT APPT ATTY	5,000.00

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/17/2025 02:39 PM
Budget Office	Saira Hernandez	09/18/2025 07:49 AM
Form Started By: August Alvarado		Started On: 09/17/2025 11:22 AM
Final Approval Date: 09/18/2025		

Commissioners Court - Regular Session **6.**

Meeting Date: 09/30/2025

Line Item Transfer for District Attorney's Office

Submitted By: Grace Frias, District Attorney

Department: District Attorney

Agenda Category: Consent

Information

Agenda Item

Discuss, consider and take appropriate action on a line-item transfer for the District Attorney's Office.

Background

We are requesting a transfer from two separate line items for a total of $60,000 to line item 0100-0440-004100 (Professional Services). This budget line item will be depleted after paying an invoice. Therefore, we need additional funds to cover the rest of the expenses that will be incurred for this fiscal year.

Fiscal Impact

From/To	Acct No.	Description	Amount
From	0100-0440-003005	Office Furniture	29,857.99
TO	0100-0440-004100	Professional Service	29,857.99
From	0100-0440-004932	Trial Expenses	30,000.00
TO	0100-0440-004100	Professional Services	30,000.00

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/22/2025 11:20 AM
District Attorney (Originator)	Delia Colon	09/22/2025 11:21 AM
County Judge Exec Asst.	Delia Colon	09/22/2025 11:32 AM
Budget Office	Saira Hernandez	09/24/2025 07:09 AM
Form Started By: Grace Frias		Started On: 09/16/2025 01:18 PM
Final Approval Date: 09/24/2025		

Commissioners Court - Regular Session **7.**

Meeting Date: 09/30/2025

LIT for Regional Shelter

Submitted By: Misty Valenta, Animal Services

Department: Animal Services

Agenda Category: Consent

Information

Agenda Item

Discuss, consider, and take appropriate action on a line item transfer for the Regional Animal Shelter Fund.

Background

Animal Services needs to transfer funds to meet utilities needs. We recommend moving $10,262.95 from Professional Services 01.545.545.004100 to Utilities 01.545.545.004430. This would help us remain out of a deficit. We are requesting moving these funds in lieu of a budget amendment.

Fiscal Impact

From/To	Acct No.	Description	Amount
From	0545.0545.004100	Professional Services	$10,262.95
To	0545.0545.004430	Utilities	$10,262.95

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/18/2025 04:18 PM
Budget Office	Saira Hernandez	09/19/2025 07:46 AM
Form Started By: Misty Valenta		Started On: 09/18/2025 03:28 PM
Final Approval Date: 09/19/2025		

Commissioners Court - Regular Session **8.**

Meeting Date: 09/30/2025

Line Item Transfers of $1000 or Less July 2025 to September 2025 FY25

Submitted For: Ganae Hempe **Submitted By:** Kelli Seshiki, County Auditor

Department: County Auditor

Agenda Category: Consent

Information

Agenda Item

Discuss, consider, and take appropriate action to acknowledge line item transfers of $1,000 or less completed by the County Auditor during July 2025 to September 2025 (FY25 4th Quarter).

Background

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

LIT FY25 Q4

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/19/2025 03:54 PM
Form Started By: Kelli Seshiki		Started On: 09/19/2025 03:20 PM
Final Approval Date: 09/19/2025		

FY25 LIT's Equal to or Less Than $1,000 - FY 25 4th QTR						
Dept	***From/To***	***Line #***				***Amount***
CONSTABLE PCT 3	From	01	0100	0553	001105	$187.04
	To	01	0100	0553	001125	$151.20
	To	01	0100	0553	002010	$11.57
	To	01	0100	0553	002020	$24.27
JP 3	From	01	0100	0453	004410	$352.88
	To	01	0100	0453	004350	$352.88
EMS	From	01	0100	0540	003001	$765.60
	To	01	0100	0540	004850	$765.60
26th	From	01	0100	0436	003120	$88.02
	To	01	0100	0436	003900	$88.02
PC 2	From	01	0100	0452	004130	$500.00
	To	01	0100	0452	004002	$500.00
CC LAW 2	From	01	0382	0383	004999	$200.00
	To	01	0382	0383	004232	$200.00
26th	From	01	0408	0698	003010	$1,000.00
	To	01	0408	0698	004200	$1,000.00
ROAD & BRIDGE	From	01	0200	0210	003005	$1,000.00
	To	01	0200	0210	004350	$1,000.00
CONSTABLE PCT 2	From	01	0100	0551	003002	$200.00
	To	01	0100	0551	003004	$200.00
	From	01	0100	0551	005700	$550.00
	To	01	0100	0551	003005	$550.00
COUNTY ATTORNEY	From	01	0100	0475	003010	$215.22
	To	01	0100	0475	003006	$215.22
FACILITIES	From	01	0100	0509	005003	$102.00
	To	01	0100	0509	002080	$102.00
BUDGET	From	01	0100	0425	001100	$597.60
	To	01	0100	0425	001125	$597.60
DIST ATTY	From	01	0100	0440	003398	$300.00
	To	01	0100	0440	003901	$300.00

911 COMM	From	01	0100	0581	004541	$50.00
	To	01	0100	0581	003601	$50.00
FACILITIES	From	01	0100	0509	003100	$297.45
	To	01	0100	0509	003005	$297.45
RCS	From	01	0100	0507	003003	$500.00
	To	01	0100	0507	003001	$500.00
FACILITIES	From	01	0100	0509	004350	$250.00
	To	01	0100	0509	004212	$250.00
EMS	From	01	0100	0540	003307	$869.39
	To	01	0100	0540	003003	$869.39
FLEET	From	01	0882	0882	003318	$400.00
	To	01	0882	0882	003311	$400.00
JP 4	From	01	0100	0454	003100	$13.35
	To	01	0100	0454	004410	$13.35
CC LAW 5	From	01	0100	0430	004232	$70.00
	To	01	0100	0430	003900	$70.00
COMM PCT 4	From	01	0100	0214	003901	$27.00
	To	01	0100	0214	004621	$27.00
	From	01	0100	0214	004350	$130.00
	To	01	0100	0214	004621	$130.00
EXTENSION SERVICE	From	01	0100	0665	003900	$300.00
	To	01	0100	0665	004231	$300.00
JP 4	From	01	0100	0454	003100	$19.74
	To	01	0100	0454	004141	$19.74
425th	From	01	0100	0441	004350	$200.00
	To	01	0100	0441	003900	$200.00
	From	01	0100	0441	004999	$208.00
	To	01	0100	0441	003900	$208.00
FACILITIES	From	01	0100	0509	003105	$765.00
	To	01	0100	0509	003905	$765.00
SO JAIL	From	01	0100	0570	003002	$5.00
	To	01	0100	0570	003001	$5.00
CONSTABLE PCT 4	From	01	0100	0554	004999	$500.00

	From	01	0100	0554	004718	$42.48
	To	01	0100	0554	003004	$542.48
VETERANS SVC	From	01	0100	0405	003100	$0.02
	To	01	0100	0405	003006	$0.02
EMS	From	01	0100	0540	003005	$28.60
	To	01	0100	0540	005741	$28.60
JP 4	From	01	0100	0454	003100	$319.92
	To	01	0100	0454	004209	$319.92
FACILITIES	From	01	0100	0509	004209	$990.00
	To	01	0100	0509	004500	$990.00
CC LAW 1	From	01	0100	0426	003010	$900.00
	To	01	0100	0426	004232	$900.00
SO JAIL	From	01	0100	0570	003010	$295.00
	To	01	0100	0570	003006	$295.00
JP 3	From	01	0100	0453	003010	$500.00
	To	01	0100	0453	003900	$500.00
JP 4	From	01	0100	0454	003100	$47.30
	To	01	0100	0454	004141	$47.30
PUBLIC AFFAIRS	From	01	0100	0406	004350	$320.00
	To	01	0100	0406	004621	$320.00
DIST ATTY	From	01	0100	0440	003006	$1,000.00
	To	01	0100	0440	003030	$1,000.00
COUNTY ATTY	From	01	0100	0475	003010	$60.00
	To	01	0100	0475	003601	$60.00
ANIMAL SHELTER	From	01	0545	0545	004419	$73.00
	To	01	0545	0545	004212	$73.00
	From	01	0545	0545	004419	$23.75
	To	01	0545	0545	004231	$23.75
CC LAW 2	From	01	0100	0427	004999	$8.93
	To	01	0100	0427	004621	$8.93
480th	From	01	0100	0442	003120	$120.00
	To	01	0100	0442	003010	$120.00

911 COMM	From	01	0100	0581	004510	$250.00
	To	01	0100	0581	004999	$250.00
PURCHASING	From	01	0100	0494	003100	$41.00
	To	01	0100	0494	004621	$41.00
AUDITOR	From	01	0100	0495	003100	$88.46
	To	01	0100	0495	004212	$88.46
COUNTY ATTY	From	01	0100	0475	003010	$519.90
	To	01	0100	0475	003006	$519.90
ANIMAL SHELTER	From	01	0545	0545	003900	$403.75
	To	01	0545	0545	004541	$403.75
425th	From	01	0100	0441	003010	$500.00
	To	01	0100	0441	004232	$500.00
	From	01	0100	0441	003120	$500.00
	To	01	0100	0441	004232	$500.00
TAX ASSESSOR	From	01	0100	0499	004500	$900.00
	To	01	0100	0499	004505	$900.00
	From	01	0100	0499	004500	$81.00
	To	01	0100	0499	004505	$81.00
PARKS	From	01	0100	0510	004210	$430.00
	To	01	0100	0510	004209	$430.00
SO JAIL	From	01	0100	0570	003010	$200.00
	To	01	0100	0570	003006	$200.00
CONSTABLE PCT 2	From	01	0100	0552	004999	$15.00
	To	01	0100	0552	003901	$15.00
911 COMM	From	01	0100	0581	004541	$200.00
	To	01	0100	0581	003102	$200.00
SO JAIL	From	01	0100	0570	003311	$651.00
	To	01	0100	0570	003318	$651.00
	From	01	0100	0570	003311	$315.00
	To	01	0100	0570	003006	$315.00
COMM CT	From	01	0100	0401	003005	$550.00
	To	01	0100	0401	003120	$550.00
TREASURER	From	01	0100	0497	004219	$799.48
	To	01	0100	0497	004350	$799.48

FACILITIES	From	01	0100	0509	004350	$60.00
	To	01	0100	0509	004231	$60.00
480th	From	01	0100	0452	003005	$200.00
	To	01	0100	0452	004350	$200.00
CC LAW 3	From	01	0100	0428	003010	$900.00
	To	01	0100	0428	004212	$900.00
CC LAW 2	From	01	0100	0382	004100	$300.00
	To	01	0100	0382	003900	$300.00
480th	From	01	0100	0442	003100	$50.00
	To	01	0100	0442	003120	$50.00
EXT SVC	From	01	0100	0665	004999	$215.99
	To	01	0100	0665	003005	$215.99
SO	From	01	0100	0560	004216	$995.00
	To	01	0100	0560	004212	$995.00
VETERANS SVC	From	01	0100	0405	003001	$17.08
	To	01	0100	0405	003901	$17.08
JP 3	From	01	0100	0453	003901	$20.00
	To	01	0100	0453	004212	$20.00
368th	From	01	0100	0438	004232	$500.00
	To	01	0100	0438	003900	$500.00
SO	From	01	0100	0560	005003	$974.00
	To	01	0100	0560	004212	$974.00
CC LAW 2	From	01	0100	0427	003100	$110.91
	To	01	0100	0427	004350	$110.91
CONSTABLE PCT 1	From	01	0100	0551	005700	$500.00
	To	01	0100	0551	004212	$500.00
	From	01	0100	0551	005700	$500.00
	To	01	0100	0551	003003	$500.00
FLEET	From	01	0882	0882	004513	$900.00
	To	01	0882	0882	003522	$900.00
IT	From	01	0100	0503	003011	$6.80
	To	01	0100	0503	001110	$6.80

VETERAN SVC	From	01	0100	0405	004999	$216.70
	To	01	0100	0405	004541	$216.70
EMS	From	01	0100	0540	003001	$611.00
	To	01	0100	0540	003200	$611.00
FACILITIES	From	01	0100	0509	003319	$170.00
	To	01	0100	0509	003900	$170.00
	From	01	0100	0509	004620	$900.00
	To	01	0100	0509	004232	$900.00
SO JAIL	From	01	0100	0570	004212	$974.00
	To	01	0100	0570	004208	$974.00
SO JAIL	From	01	0100	0570	003200	$985.00
	To	01	0100	0570	003100	$985.00
EMS	From	01	0100	0540	003001	$275.00
	To	01	0100	0540	003900	$275.00
COMM CT	From	01	0100	0401	003005	$50.00
	To	01	0100	0401	004212	$50.00
FACILITIES	From	01	0100	0509	004509	$800.00
	To	01	0100	0509	004232	$800.00
JP 3	From	01	0100	0453	004410	$88.99
	To	01	0100	0453	004002	$88.99
JP 3	From	01	0100	0453	004410	$212.12
	To	01	0100	0453	004212	$212.12
EMS	From	01	0100	0540	003010	$200.00
	To	01	0100	0540	003005	$200.00
ANIMAL SHELTER	From	01	0545	0545	004543	$9.13
	To	01	0545	0545	004541	$9.13
26th	From	01	0100	0436	004010	$500.00
	To	01	0100	0436	004232	$500.00
CONSTABLE PCT 3	From	01	0100	0553	004999	$40.00
	To	01	0100	0553	004212	$40.00
SO JAIL	From	01	0100	0570	003200	$227.98
	To	01	0100	0570	003010	$227.98

DIST ATTY	From	01	0100	0440	003398	$700.00
	To	01	0100	0440	003030	$700.00
EMS	From	01	0100	0540	003001	$55.00
	To	01	0100	0540	003900	$55.00
277th	From	01	0100	0437	003005	$500.00
	To	01	0100	0437	003900	$500.00
JP 3	From	01	0100	0453	003010	$115.20
	To	01	0100	0453	003900	$115.20
CC LAW 5	From	01	0100	0430	003010	$25.53
	To	01	0100	0430	004999	$25.53
RCS	From	01	0100	0587	003003	$200.00
	To	01	0100	0587	003100	$200.00
480th	From	01	0100	0442	003006	$195.11
	To	01	0100	0442	003100	$195.11
	From	01	0100	0442	003900	$66.05
	To	01	0100	0442	003100	$66.05
	From	01	0100	0442	004350	$30.94
	To	01	0100	0442	003100	$30.94
HR	From	01	0100	0402	004999	$42.83
	To	01	0100	0402	004621	$42.83
COUNTY ATTY	From	01	0100	0475	004902	$88.04
	To	01	0100	0475	003005	$88.04
COUNTY CLERK JUDICIAL	From	01	0100	0404	004410	$60.00
	To	01	0100	0404	003601	$60.00
JP 2	From	01	0100	0452	003010	$15.99
	To	01	0100	0452	003100	$15.99
SO JAIL	From	01	0100	0570	003200	$500.00
	To	01	0100	0570	003006	$500.00
CONSTABLE PCT 2	From	01	0100	0552	004999	$75.00
	To	01	0100	0552	004216	$75.00
VETERANS SVC	From	01	0100	0405	003100	$220.89
	To	01	0100	0405	003001	$220.89
	From	01	0100	0405	003100	$248.53

	To	01	0100	0405	003010	$248.53
26th	From	01	0100	0436	003005	$164.85
	To	01	0100	0436	003900	$164.85
	From	01	0100	0436	003120	$243.98
	To	01	0100	0436	003900	$243.98
	From	01	0100	0436	003901	$48.00
	To	01	0100	0436	003900	$48.00
	From	01	0100	0436	004212	$35.00
	To	01	0100	0436	003900	$35.00
	From	01	0100	0436	003100	$150.00
	To	01	0100	0436	003900	$150.00
PARKS	From	01	0100	0510	003010	$600.00
	To	01	0100	0510	004705	$600.00
	From	01	0100	0510	003010	$755.00
	To	01	0100	0510	003553	$755.00
COUNTY ATTY	From	01	0100	0475	003010	$85.00
	To	01	0100	0475	004705	$85.00
HR	From	01	0100	0402	004999	$119.60
	To	01	0100	0402	004621	$119.60
COUNTY ATTY	From	01	0100	0475	004902	$120.00
	To	01	0100	0475	004544	$120.00
ELECTIONS	From	01	0376	0376	004100	$50.00
	To	01	0376	0376	003901	$50.00
JP 2	From	01	0100	0452	004212	$500.00
	To	01	0100	0452	003005	$500.00
BUDGET	From	01	0100	0491	004999	$145.24
	To	01	0100	0491	004310	$145.24
JP 3	From	01	0100	0453	004933	$700.00
	To	01	0100	0453	003100	$700.00
COMM #2	From	01	0100	0212	004999	$9.45
	To	01	0100	0212	004410	$9.45
ROAD & BRIDGE	From	01	0200	0210	005700	$1,000.00
	To	01	0200	0210	004705	$1,000.00
JP 4	From	01	0100	0454	003100	$30.96
	To	01	0100	0454	004141	$30.96

FACILITIES	From	01	0100	0509	004509	$424.86
	To	01	0100	0509	003006	$424.86
COMM CT	From	01	0100	0401	003005	$139.00
	To	01	0100	0401	003901	$139.00
JAIL	From	01	0100	0570	003002	$280.00
	To	01	0100	0570	003001	$280.00
	From	01	0100	0570	003003	$175.00
	To	01	0100	0570	003005	$175.00
SO	From	01	0100	0560	005740	$200.00
	To	01	0100	0560	003001	$200.00
	From	01	0100	0560	005740	$400.00
	To	01	0100	0560	003004	$400.00
PARKS	From	01	0100	0510	003010	$850.00
	To	01	0100	0510	003006	$850.00
	From	01	0100	0510	003010	$400.00
	To	01	0100	0510	003100	$400.00
ANIMAL SHELTER	From	01	0545	0545	003804	$820.04
	To	01	0545	0545	004430	$820.04

Commissioners Court - Regular Session **9.**

Meeting Date: 09/30/2025

Tax Collection Agreement Williamson County ESD #12

Submitted For: Larry Gaddes

Submitted By: Mary Greenway, County Tax Assessor Collector

Department: County Tax Assessor Collector

Agenda Category: Consent

Information

Agenda Item

Discuss, consider and take appropriate action to approve the Tax Collection Agreement between Williamson County ESD No.12 and the County of Williamson, Texas.

Background

Under the provisions of Texas Government Code Section 791.001 and Texas Property Tax Code Section 6.21, the County, through its Tax Assessor/Collector, shall serve as the Tax Collector for the Jurisdiction for ad valorem tax purposes for those properties stated in the Tax Collection Agreement. The original documents of the Tax Collection Agreement with the Williamson County Municipal Utility District No. 38 require the County Judge's signature as well as the County Tax Assessor/Collector. The original documents have been signed by the County Tax Assessor/Collector and are being sent via interdepartmental mail to the County Judge's office indicating the location of his signature. Please return all signed original documents to the Tax Assessor/Collector's office for further distribution.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Tax Collection Agreement

Form Review

Inbox	Reviewed By	Date
Hal Hawes	Hal Hawes	09/23/2025 02:38 PM
County Judge Exec Asst.	Andrea Schiele	09/24/2025 07:40 AM
Form Started By: Mary Greenway		Started On: 09/23/2025 12:20 PM
Final Approval Date: 09/24/2025		

THE STATE OF TEXAS §
§
COUNTY OF WILLIAMSON §

TAX COLLECTION AGREEMENT

WHEREAS, Williamson County ESD #12 and the County of Williamson, Texas, have the power and authority with reference to the terms of TEX. GOV'T. CODE ANN. §§ 791.001 et seq., and TEX. PROP. TAX CODE ANN. §§ 6.21 et seq., as amended, to authorize the County of Williamson, Texas, through its duly elected Tax Assessor-Collector to act as the Tax Collector for the above-named Jurisdiction for those properties within Williamson County.

NOW, THEREFORE, for the consideration hereinafter expressed and the mutual condition hereof, it is mutually agreed by and between Williamson County ESD #12, a political subdivision duly organized and existing under the laws of the State of Texas, hereinafter referred to as the Jurisdiction, and the County of Williamson, Texas, hereinafter referred to as the County, as follows:

1. A. Under the provisions of TEX. GOV'T. CODE ANN. §§ 791.001 et seq., and TEX. PROP. TAX CODE ANN. §§ 6.21 et seq., as amended, the County, through its Tax Assessor-Collector, shall serve as Tax Collector for the Jurisdiction for ad valorem tax purposes for those properties in Williamson County only in the year this document is executed and subsequent years pursuant to the terms herein provided. The County agrees to perform for the Jurisdiction all necessary duties authorized, and the Jurisdiction does hereby expressly authorize the County, through its Tax Assessor-Collector, to do and perform all acts necessary and proper to collect property taxes which are levied by the Jurisdiction.

B. The Jurisdiction shall designate an officer or employee of the Jurisdiction to make the calculations necessary for the Jurisdiction to comply with the statutory requirements for setting tax rates, to include publication of public notices and website postings, as specified in Chapter 26 of the Texas Property Tax Code, hereinafter referred to as truth-in-taxation. Jurisdiction further understands that Chapter 26 of the Texas Property Tax Code states that failure to comply with truth-in-taxation requirements entitles a property owner in the Jurisdiction to file an injunction on the adoption of a tax rate or the collection of taxes.

C. To enable the County to effectively serve all the taxing units which contract with the County for the collection of taxes, **the Jurisdiction must set its annual tax rates not later than the 15th day of September of each year**.

D. The Jurisdiction shall bear all expenses of the County and its agents of expenditures made by such for the purpose of sending the tax statements in a separate notice or billing. By executing this Agreement, the Jurisdiction does accept such provisions and expressly agrees to meet solely any and all expenses that might be incurred as a result of failure by the Jurisdiction to timely adopt a tax rate, adopting a tax rate that requires a tax rate election, to expressly fulfill the requirements of truth-in-taxation, or to cause an injunction on the adoption of a tax rate or collection of taxes.

2. A. The County agrees to prepare and mail all tax statements, provide monthly collection reports to the Jurisdiction, prepare tax certificates, develop and maintain both current and delinquent tax rolls

for the Jurisdiction, meet the requirements of the Property Tax Code, as amended, and to develop and maintain such other records and forms as are necessary or required by law or state rules and regulations. The County undertakes and agrees to make available to the Jurisdiction full information about the tax collection operation of the County and to promptly furnish written reports reasonably necessary to keep the Jurisdiction advised of all financial information affecting the Jurisdiction.

B. The Jurisdiction authorizes the County to approve on behalf of the Jurisdiction all refunds pursuant to TEX. PROP. TAX CODE ANN. § 31.11. Refunds may be made from tax collections otherwise due to the Jurisdiction, or, if there are not sufficient current collections to make the refund, the Jurisdiction shall, at the request of the Tax Assessor-Collector, promptly return to the County sufficient money to pay the refund. The County shall report to the Jurisdiction all refunds made on behalf of the Jurisdiction.

Likewise, in the event that a tax payment is made by check or other medium that is later dishonored, the County shall withhold the dishonored amount previously distributed to the Jurisdiction from tax collection otherwise due to be distributed to the Jurisdiction. If there is not sufficient current collection to amount to the revenue lost due to the dishonored instrument, the Jurisdiction shall promptly refund to the County sufficient sums upon request by the Tax Assessor-Collector.

3. The Jurisdiction hereby agrees and expressly authorizes the County to contract on the Jurisdiction's behalf with private legal counsel for the collection of delinquent property taxes. The Jurisdiction further agrees that such fee, as is allowed by law and provided in the contract with private legal counsel, will be paid from the delinquent taxes, penalty and interest collected for Jurisdiction by such private legal counsel.

4. For each tax year, the Jurisdiction shall pay to the County for collection services an amount or amounts per each parcel of taxable property or account, including accounts on personal property, taxable by the Jurisdiction. The number of accounts taxable by the Jurisdiction shall be determined as of the certification of the Jurisdiction's appraisal roll of the year for which payment is due. The amounts to be paid per account shall be as determined by the County's Tax Assessor-Collector annually. The Tax Assessor-Collector shall notify the Jurisdiction of the charge per parcel on or about May 1. If no notice of charges per parcel is given by the Tax Assessor-Collector, charges per parcel for the prior year shall remain effective. The fee shall be payable in a lump sum annually by December 31 and may be withheld by the Tax Assessor-Collector from the distribution otherwise due the Jurisdiction.

5. The County shall cooperate with and respond to the inquiries of any independent certified public accountants employed by the Jurisdiction to conduct an annual financial audit of the Jurisdiction as such inquiries are related to the collection of taxes as provided for by this contract.

6. The County agrees to obtain a surety bond for the County's Tax Assessor-Collector to assure proper performance of the tax collecting function provided in this contract. Such bond shall be payable to the County in the sum of $100,000.00 unless state statutes require a larger sum and shall be executed by a solvent surety company.

7. The County agrees to make payments of taxes collected into such depositories as are selected by the Jurisdiction. Such payments shall be made every day on which both the County's tax office and the Jurisdiction's depository are open for business.

8. This contract shall continue until terminated by the parties. Either party may terminate this contract by giving written notice of its intent to the other party on or before April 1, to be effective the following July 1 of the same calendar year. Upon such a termination, the Jurisdiction shall assume all its tax collection responsibilities for all tax years.

9. If this contract should terminate for any reason, including but not limited to termination because of agreement of both parties and termination by judicial decree, the tax records shall be returned to Jurisdiction.

10. This agreement supersedes any and all agreements and contracts by and between the Jurisdiction and Williamson County regarding the collection of taxes.

12. This contract is to be interpreted under the laws of the State of Texas. The Venue for any litigation arising regarding this contract shall lie in Williamson County, Texas.

IN WITNESS WHEREOF, these presents are executed by the authorities of the governing bodies of the respective parties hereto.

Executed on the 9th day of September, 2025.

COUNTY OF WILLIAMSON

Steve Snell, County Judge
Williamson County

Larry Gaddes, Tax Assessor-Collector,
Williamson County

JURISDICTION

Feliza Conway, President, Board of Directors
Williamson County ESD #12

AUTHORIZING AGREEMENT WITH THE COUNTY OF WILLIAMSON FOR THE COLLECTION OF TAXES

WHEREAS, Williamson County ESD #12 desires to levy an ad valorem tax in each fiscal year; and

WHEREAS, the County of Williamson, Texas, provides ad valorem tax collection services; and

WHEREAS the Board of Directors of Williamson County ESD #12 finds it to be in the public interest to authorize a contract with the County of Williamson, Texas, for the collection of ad valorem taxes.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF WILLIAMSON COUNTY ESD #12 THAT:

The President of the Board of Directors of Williamson County ESD #12 is hereby authorized and directed to enter into a contract on behalf of Williamson County ESD #12 with the County of Williamson, Texas, in the form and according to the terms in the attached Exhibit A.

The foregoing resolution was moved, seconded, and finally adopted by majority vote at a regular meeting of the Board of Directors of the Williamson County ESD #12 on the 9th day of September, 2025.

Feliza Conway, President, Board of Directors
Williamson County ESD #12

AUTHORIZING CONTRACT FOR COLLECTION OF AD VALOREM TAXES

WHEREAS, the County of Williamson performs tax collection for the several taxing entities of Williamson County; and

WHEREAS, the Commissioners Court of the County of Williamson finds it to be in the public interest to enter into a contract with Williamson County ESD #12 for the collection of ad valorem taxes;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS COURT OF THE COUNTY OF WILLIAMSON THAT:

The County Judge and Tax Assessor-Collector are hereby authorized and directed to enter into a contract for the collection of ad valorem taxes with the Williamson County ESD #12 in the form and according to the terms in the attached Exhibit A.

The foregoing resolution was moved, seconded, and finally adopted by majority vote at a regular meeting of the Commissioners Court of the County of Williamson on the _____ day of _____, 20_____.

_____

Steve Snell, County Judge
Williamson County

Commissioners Court - Regular Session **10.**

Meeting Date: 09/30/2025

Line Item Transfer Authorization for Balance of Fiscal Year 25

Submitted For: Ganae Hempe **Submitted By:** Ganae Hempe, County Auditor

Department: County Auditor

Agenda Category: Consent

Information

Agenda Item

Discuss, consider and take appropriate action authorizing the County Auditor to make any line item transfers necessary to complete the 2024-2025 budget within individual funds.

Background

This is an annual agenda item. Each year when the budget year ends, this authorization allows the County Auditor's Office to move monies around to cover any deficits within and between departmental lines.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/02/2025 04:21 PM
Form Started By: Ganae Hempe		Started On: 09/02/2025 01:53 PM
Final Approval Date: 09/02/2025		

Commissioners Court - Regular Session **11.**

Meeting Date: 09/30/2025

Balance Upcoming Fiscal Year Budget

Submitted For: Ganae Hempe **Submitted By:** Ganae Hempe, County Auditor

Department: County Auditor

Agenda Category: Consent

Information

Agenda Item

Discuss, consider and take appropriate action authorizing the County Auditor to transfer sufficient monies from the cash-ending balance of the fiscal year 2024-2025 to balance the county budget for 2025-2026.

Background

This action is necessary for the budgets to be legally balanced and adopted each fiscal year.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/02/2025 04:20 PM
Form Started By: Ganae Hempe		Started On: 09/02/2025 01:49 PM
Final Approval Date: 09/02/2025		

Commissioners Court - Regular Session **12.**

Meeting Date: 09/30/2025

Park Donations BA Rev 09-30-25

Submitted For: Ganae Hempe **Submitted By:** Ganae Hempe, County Auditor

Department: County Auditor

Agenda Category: Consent

Information

Agenda Item

Discuss, consider and take appropriate action on an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment to acknowledge additional revenues to the General Fund for Park Donations.

Background

This is for donation collections from July 01, 2025, through September 21, 2025, in the amount of $104.20. Fiscal Year 2025 fourth quarter donations include $104.20 in general donations.

Fiscal Impact

From/To	Acct No.	Description	Amount
	0100.0000.367403	Park Donations	$104.20

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/23/2025 02:50 PM
Form Started By: Ganae Hempe		Started On: 09/18/2025 10:24 PM
Final Approval Date: 09/23/2025		

Commissioners Court - Regular Session **13.**

Meeting Date: 09/30/2025

Park Donations BA Exp 09-30-25

Submitted For: Ganae Hempe **Submitted By:** Ganae Hempe, County Auditor

Department: County Auditor

Agenda Category: Consent

Information

Agenda Item

Discuss, consider and take appropriate action on an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment to acknowledge additional expenditures for Park Donations.

Background

This is for donation collections for July 01, 2025, through September 21, 2025. Fiscal year 2025 fourth quarter donations include $104.20 in general donations.

Fiscal Impact

From/To	Acct No.	Description	Amount
	0100.0510.003670	Use of Donations	$104.20

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/23/2025 02:51 PM
Form Started By: Ganae Hempe		Started On: 09/18/2025 10:28 PM
Final Approval Date: 09/23/2025		

Commissioners Court - Regular Session **14.**

Meeting Date: 09/30/2025

Animal Shelter Donations BA Exp 09-30-25

Submitted For: Ganae Hempe **Submitted By:** Ganae Hempe, County Auditor

Department: County Auditor

Agenda Category: Consent

Information

Agenda Item

Discuss, consider and take appropriate action on an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment acknowledging additional expenditures for the Williamson County Regional Animal Shelter Donation Fund.

Background

This is for donation collections from July 2025 through September 22, 2025.

Fiscal Impact

From/To	Acct No.	Description	Amount
	0546.0546.003510	Purchases for Resale	$1,564.51
	0546.0546.003670	Use of Donations	$361,800.34
	0546.0546.004100	Professional Services	$5,645.30
	0546.0546.004105	Foster Home Care	$1,909.23
	0546.0546.004231	Travel	$2,431.22
	0546.0546.004232	Training	$241.21
	0546.0546.004509	Facility Enhancements	$559.40
	0546.0546.004975	Animal Medical Care	$359.25

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/23/2025 02:49 PM
Form Started By: Ganae Hempe		Started On: 09/18/2025 10:18 PM
Final Approval Date: 09/23/2025		

Commissioners Court - Regular Session **15.**

Meeting Date: 09/30/2025

Animal Shelter Donations BA Rev 09-30-25

Submitted For: Ganae Hempe **Submitted By:** Ganae Hempe, County Auditor

Department: County Auditor

Agenda Category: Consent

Information

Agenda Item

Discuss, consider and take appropriate action on an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment acknowledging additional revenues for the Williamson County Regional Animal Shelter Donation Fund.

Background

This is for donation collections from July 2025 through September 22, 2025.

Fiscal Impact

From/To	Acct No.	Description	Amount
	0546.0000.361300	Interest, Investments	$9,639.54
	0546.0000.367404	Animal Shelter Donations	$352,487.95
	0546.0000.367440	Jane's Fund Donations	$5,500.00
	0546.0000.367442	Play Yard Donations	$545.00
	0546.0000.367443	Heart Worm Trmt Donations	$350.00
	0546.0000.367445	SIT Team Donations	$235.00
	0546.0000.367447	Animal Transport Donations	$2,368.64
	0546.0000.367448	Kitten Care Donations	$1,860.09
	0546.0000.370150	Sales of Pet Care Products	$1,524.24

Attachments

No file(s) attached.

Form Review

Inbox **Reviewed By** **Date**

County Judge Exec Asst.	Delia Colon	09/23/2025 02:47 PM
Form Started By: Ganae Hempe		Started On: 09/18/2025 10:12 PM
Final Approval Date: 09/23/2025		

Commissioners Court - Regular Session **16.**

Meeting Date: 09/30/2025

Deputy Appointment, Constable 1

Submitted By: Patrick Youngren, Constable Pct. #1

Department: Constable Pct. #1

Agenda Category: Consent

Information

Agenda Item

Discuss, consider and take appropriate action on the appointment of Andre Woods as Deputy Constable for Constable Precinct 1 pursuant to Texas Local Government Code 86.011.

Background

Andre Woods has been selected to fill the open Deputy position at Constable Precinct 1 after having passed an extensive background investigation. Prior to accepting the position at Pct. 1, Woods has been a Deputy with the Williamson County Sheriff's Office since 2020. Prior to working at the Sheriff's Office, he was Police Officer with the City of Hewitt. Woods is a US Army Veteran and resident of Georgetown.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/17/2025 02:21 PM
Form Started By: Patrick Youngren		Started On: 09/17/2025 09:43 AM
Final Approval Date: 09/17/2025		

Commissioners Court - Regular Session **17.**

Meeting Date: 09/30/2025

Set term of CC

Submitted By: Hal Hawes, General Counsel

Department: General Counsel

Agenda Category: Consent

Information

Agenda Item

Discuss, consider, and take any appropriate action designating Tuesdays of each month during FY 2026 as the Regular Term or Regular Session day of the week of the Williamson County Commissioners Court and all other sessions of Commissioners Court being Special Terms or Special Sessions; with such sessions being held in the Williamson County Commissioners Courtroom on the second floor of Williamson County Courthouse, 710 Main Street, Georgetown, Texas (unless otherwise amended or provided by the Williamson County Commissioners Court) [Tex. Loc. Gov't Code § 81.005].

Background

Tex. Loc. Gov't Code Sec. 81.005. TERMS OF COURT, MEETINGS. (a) At the last regular term of each fiscal year of the county, the commissioners court by order, shall designate a day of the week on which the court shall convene in a regular term each month during the next fiscal year. If the completion of the court's business does not require a monthly term, the court need not hold more than one term a quarter. A regular term may continue for one week but may be adjourned earlier if the court's business is completed.

(b) The county judge or three county commissioners may call a special term of the court. A special term may continue until the court's business is completed. A special term may be held at a meeting place located in the county and outside the county seat if:
(1) the commissioners' court agrees to meet in that location; and
(2) The meeting place is in a building providing public access that can accommodate the number of persons expected to attend the meeting.
(c) Except as provided by Subsections (b) and (f) of this section, the term shall be held at:
(1) the county seat at the courthouse;
(2) an auxiliary courthouse, courthouse annex, or another building in the county acquired by the county under Chapter 292, 293, or 305 or another law, that houses county administration offices or county or district courts, located inside the municipal limits of the county seat;
(3) the regular meeting place of another political subdivision if:
(A) the commissioners' court meets with the governing body of that political subdivision located wholly or partly within the county; and
(B) the regular meeting place of that political subdivision is in the county;
(4) a meeting place in the county in a building owned by another political subdivision located wholly or partly in the county if:
(A) the commissioners' court meets with the governing body of that political subdivision;
(B) the places where the commissioners' court and the governing body of the political subdivision regularly hold their meetings are not large enough to accommodate the number of persons expected to attend the meeting; and
(C) the meeting place in the building owned by the political subdivision is large enough to accommodate the expected number of persons; or
(5) a meeting place in the county in a building owned by the county if:
(A) the place where the commissioners' court regularly holds its meetings is not large enough to accommodate the number of persons expected to attend the meeting; and
(B) the meeting place in the building owned by the county is large enough to accommodate the expected number of persons.
(d) At the first regular term of each calendar year, the commissioners' court may select, on no less than seven days' notice, a new site at which terms are to be held during that year pursuant to Subsection (c)(2).
(e) On initial enactment of this legislation, the county commissioners' court may select a new site pursuant to

Subsection (c)(2) on seven days' notice and passage at a regular meeting of the commissioners' court.
(f) If the commissioners' court determines that, in the interest of public safety, the term should be held at a site other than the site selected under Subsection (d), the commissioners' court may, after notice, hold a term at a different site as determined by the commissioners' court.
(g) Any business of the commissioners' court that is required by law to be conducted at a regular term may also be conducted at any meeting of the court held on a day on which the court routinely and periodically meets, regardless of whether the periodic interval is weekly, monthly, quarterly, annually, or some other interval.
(h) The commissioners' court may designate a day of the week on which the court shall convene in a regular term each month other than the day of the week designated under Subsection (a).

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	08/27/2025 01:40 PM
Form Started By: Hal Hawes		Started On: 08/27/2025 11:38 AM
Final Approval Date: 08/27/2025		

Commissioners Court - Regular Session **18.**

Meeting Date: 09/30/2025

City of Coupland 1st Amendment for County Sheriff

Submitted For: Matthew Lindemann **Submitted By:** Starla Hall, Sheriff

Department: Sheriff

Agenda Category: Consent

Information

Agenda Item

Discuss, consider and take appropriate action on a 1st Amendment to the Standard Agreement with Local Governmental Entity regarding Off-Duty contracting of County Sheriff's Deputies by and between the City of Coupland, Williamson County Sheriff's Office and Williamson County, Texas relating to an amendment to the vehicle reimbursement amount.

Background

On May 20, 2025, the Standard Agreement with the City of Coupland was approved and executed on May 21, 2025, for a three-year period at a $14.00/hour vehicle reimbursement rate. On June 24, 2025, the Commissioners Court approved an increase effective October 1, 2025, to $15.00 per hour. Since the current Standard Agreement does not expire until September 30, 2027, the Sheriff's Office is presenting this 1st amendment to the City of Coupland for the vehicle rate increase.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

City of Coupland 1st Amendment

Standard Agreement

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/23/2025 02:58 PM
Form Started By: Starla Hall		Started On: 09/23/2025 01:31 PM
Final Approval Date: 09/23/2025		

AMENDMENT TO STANDARD AGREEMENT WITH LOCAL GOVERNMENTAL ENTITY REGARDING OFF-DUTY CONTRACTING OF COUNTY LAW ENFORCEMENT AGENCY DEPUTIES

This Amendment to Standard Agreement with Local Governmental Entity Regarding Off-Duty Contracting of County Law Enforcement Agency Deputies (hereinafter, "Amendment") is entered into by and between the local governmental entity set forth on the signature page below (hereinafter, "LGE") in the State of Texas; Williamson County, Texas (hereinafter, "COUNTY") a political subdivision of the State of Texas, and the Williamson County Law Enforcement Agency set forth on the signature page below (hereinafter, "LEA").

RECITALS

WHEREAS, the LGE, COUNTY, and LEA previously executed that certain Standard Agreement with Local Governmental Entity Regarding Off-Duty Contracting of County Law Enforcement Agency Deputies (the "Agreement"), being dated effective as of the date of the Commissioners Court approval and execution on May 21, 2025, wherein COUNTY granted permission for the LGE to contract, in a private capacity, with Deputies of the LEA while such Deputies are not on duty for the COUNTY and for usage of the COUNTY's vehicle related thereto;

WHEREAS, the COUNTY increased the vehicle usage reimbursement rate set forth under Section 7 of the Agreement; and

WHEREAS, it has become necessary to supplement, modify and amend the Agreement in accordance with the provisions thereof.

AGREEMENT

NOW, THEREFORE, premises considered, the LGE, COUNTY, and LEA agree that the Agreement is supplemented, amended and modified as follows:

I. Amendment to Section 7 of the Agreement:

Section 7 of the Agreement is amended and supplanted by the following:

COUNTY agrees to invoice LGE for the reimbursement amounts for DEPUTIES' vehicle usage at the rate of **$15.00 per hour per vehicle** (to cover LGE's fair share of costs for fuel, maintenance, and yearly premiums on automobile insurance). The LGE acknowledges that the above-described reimbursement rate will not totally cover the entire costs incurred by COUNTY for the fully equipped patrol vehicle that is being utilized by such DEPUTIES in the LGE's Area; provided, however, COUNTY deems such unrecovered costs for the fully equipped patrol vehicle to be of a public benefit to the citizens of Williamson County.

II. Terms of Agreement Control and Extent of Amendment

All other terms of the Agreement and any prior amendments thereto, if any, which have not been specifically amended herein shall remain the same and shall continue in full force and effect.

IN WITNESS WHEREOF, the LGE, COUNTY, and LEA have executed this Amendment, in duplicate, to be effective as October 1, 2025.

Local Governmental Entity (LGE):

Name of LGE: City of Coupland

Signature: _____

Printed Name: Russell Schmidt

Title: Mayor

Date: September 23, 2025

WILLIAMSON COUNTY LAW ENFORCEMENT AGENCY:

Name of LEA: Sheriff

Printed Name of Official: Matthew Lindemann

Signature of Official: _____

Date: September 23, 2025

Address of Office: 508 S. Rock St.
Georgetown, Texas 78626

COUNTY:

By: _____
Williamson County Judge or
Presiding Officer,
Williamson County Commissioners Court
710 Main Street, Suite 101
Georgetown, Texas 78626

Date: _____ _____, 20____

STATE OF TEXAS	§	**STANDARD AGREEMENT WITH**
	§	**LOCAL GOVERNMENTAL ENTITY**
	§	**REGARDING OFF-DUTY**
	§	**CONTRACTING OF COUNTY**
COUNTY OF WILLIAMSON	§	**LAW ENFORCEMENT AGENCY DEPUTIES**

This interlocal agreement (hereinafter, the "AGREEMENT") is entered into by and between the local governmental entity set forth on the signature page below (hereinafter, "LGE") in the State of Texas, and Williamson County, Texas (hereinafter, "COUNTY") a political subdivision of the State of Texas, and the Williamson County Law Enforcement Agency (hereinafter, "LEA").

For and in consideration of the permission given by COUNTY for the LGE to contract in a private capacity DEPUTIES of the LEA (hereinafter "DEPUTIES"), while DEPUTIES are not on duty with and for the COUNTY, it is hereby agreed as follows:

1. It is mutually agreed that while the DEPUTIES are working for the LGE, the DEPUTIES' primary responsibility is the enforcement of Federal and State laws and COUNTY Ordinances or Regulations to protect life and property and to keep the peace. The DEPUTIES cannot enforce policies or rules of the LGE. To the extent applicable, the DEPUTIES shall enforce District Rules and Regulations adopted pursuant to Section 54.205(4) of the Texas Water Code and published in accordance with Sections 54.206 through 54.208 of the Texas Water Code provided that a violation of such District Rules and Regulations also constitutes a crime under the Texas Penal Code. ***LGE expressly acknowledges and agrees that such DEPUTIES are at all times independent contractors of LGE when contracted by the LGE.***

2. It is understood by the LGE that the COUNTY shall retain the right to withdraw at any time its permission for the DEPUTIES to work in a private capacity. If the permission of the COUNTY is withdrawn, the LGE agrees to terminate its contractor relationships with DEPUTIES. The LGE, as part of this AGREEMENT, binds itself to release and hold harmless the COUNTY from any liability or claim for damages in the event such permission is withdrawn by the COUNTY.

3. Prior to the beginning of DEPUTIES performing services for the LGE, the LGE shall obtain a comprehensive general liability insurance policy from a company authorized to do business in the State of Texas, intergovernmental risk pool or equivalent coverage through the Texas Municipal League Intergovernmental Risk Pool with minimum amounts of Ten Thousand Dollars ($10,000) per occurrence for property damage, One Hundred Thousand Dollars ($100,000) per person, and Three Hundred Thousand Dollars ($300,000) per occurrence for personal injury. COUNTY SHALL BE NAMED AS AN ADDITIONAL INSURED UNDER THIS COVERAGE.

4. The term of this AGREEMENT shall begin on May 20, 2025 and shall terminate on September 30, 2025, and will have two (2) additional one (1) year automatic renewal terms. The AGREEMENT will automatically renew on October 1, 2025, and October 1, 2026. The Agreement must be revisited with proper approvals from the applicable

governing bodies and elected official(s) for FY2028. Either party may terminate this Agreement, for convenience and without cause, by providing thirty (30) days' advance written notice to the other party.

5. State law requires that law enforcement personnel conducting "off-duty" work must be both "full time" and "entitled" to fringe benefits. Tex. Occup. Code Sec. 1702.322(A) & (B)(i). Thus, part-time deputies and "reserve" officers may not conduct "off-duty" work.

6. The COUNTY agrees that each of the DEPUTIES will be properly insured with automobile liability insurance while operating the patrol vehicle in accordance with Section 612.005(b) of the Texas Government Code, and any other applicable laws.

7. COUNTY agrees to invoice LGE for the reimbursement amounts for DEPUTIES' vehicle usage at the rate of **$14.00 per hour per vehicle** (to cover LGE's fair share of costs for fuel, maintenance, and yearly premiums on automobile insurance). The LGE acknowledges that the above-described reimbursement rate will not totally cover the entire costs incurred by COUNTY for the fully equipped patrol vehicle that is being utilized by such DEPUTIES in the LGE's boundaries; provided, however, COUNTY deems such unrecovered costs for the fully equipped patrol vehicle to be of a public benefit to the citizens of Williamson County.

8. On a monthly basis for each vehicle used by DEPUTIES, LGE agrees to cause DEPUTIES to maintain a written log of all times that vehicles are used for off-duty work, whether the vehicle is actually driven or parked. LGE shall provide such vehicle time records to COUNTY and LEA no later than the end of each quarter (end of month for each of the following: March, June, September, and December). COUNTY will invoice based on the total usage and rate, as set forth in Paragraph 7, and LGE will pay such invoice pursuant Chapter 2251 of the Texas Government Code ("Texas Prompt Payment Act"). Reporting must be submitted to:

LEA: At the address set forth on the signature page below.

COUNTY: Williamson County Auditor's Office
Attn: Finance Director
710 Main Street, Suite 301
Georgetown, Texas 78626

9. LGE agrees that it shall pay DEPUTIES directly and file all applicable reporting forms with the Internal Revenue Service, as determined by the LGE.

10. Each party to this AGREEMENT, in the performance of this AGREEMENT, shall act in an individual capacity and not as agents, employees, partners, joint ventures or associates of one another.

11. Nothing in this AGREEMENT shall be deemed to waive, modify or amend any legal defense available at law or in equity to COUNTY or LGE, or their past or present officers, employees, or agents, nor to create any legal rights or claim on behalf of any third party. COUNTY and LGE do not waive, modify, or alter to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas and of the United States.

LGE:

Name of LGE: City of Coupland

Signature: [signature]

Printed Name: Russell Schmidt

Title: Mayor

Date: May 14, 2025

WILLIAMSON COUNTY LAW ENFORCEMENT AGENCY:

LEA: Williamson County Sheriff's Office

Printed Name of Official: Matthew Lindemann

Signature of Official: Matthew Lindemann

Date: May 14, 2025

Address of Office: 508 S. Rock St.
Georgetown TX 78626

COUNTERPART SIGNATURE PAGE
REGARDING COUNTY-VEHICLE USE
DURING OFF-DUTY SERVICES OF
COUNTY DEPTUIES

TO BE EXECUTED BY COUNTY COMMISSIONERS COURT FOR
CONFIRMATION OF BUDGETARY AUTHORIZATION
RELATED TO USE OF
VEHICLES FOR OFF-DUTY WORK[1]

WILLIAMSON COUNTY COMMISSIONERS COURT:

By: Steven Snell
Steven Snell (May 21, 2025 09:13 CDT)
Williamson County Judge or
Presiding Officer,
Williamson County Commissioners Court
710 Main Street, Suite 105
Georgetown, Texas 78626

Date: 05/21/2025 _____, 20____

[1] Including, but not limited to fuel, insurance, and maintenance of county-owned assets.

Item #40 City of Coupland vehicle agreement

Final Audit Report 2025-05-21

Created:	2025-05-20
By:	Starla Hall (starla.hall@wilcotx.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAADOeQ2xME8rKyuCqHh-cPoPT01tkRua7D

"Item #40 City of Coupland vehicle agreement" History

Document created by Starla Hall (starla.hall@wilcotx.gov)
2025-05-20 - 8:11:22 PM GMT- IP address: 66.76.4.65

Document emailed to Delia Colon (delia.colon@wilcotx.gov) for signature
2025-05-20 - 8:12:45 PM GMT

Email viewed by Delia Colon (delia.colon@wilcotx.gov)
2025-05-20 - 8:15:48 PM GMT- IP address: 66.76.4.65

Document signing delegated to steve.snell@wilco.org by Delia Colon (delia.colon@wilcotx.gov)
2025-05-20 - 8:17:21 PM GMT- IP address: 66.76.4.65

Document emailed to steve.snell@wilco.org for signature
2025-05-20 - 8:17:21 PM GMT

Email viewed by steve.snell@wilco.org
2025-05-21 - 2:12:17 PM GMT- IP address: 104.47.64.254

Signer steve.snell@wilco.org entered name at signing as Steven Snell
2025-05-21 - 2:13:46 PM GMT- IP address: 174.216.245.213

Document e-signed by Steven Snell (steve.snell@wilco.org)
Signature Date: 2025-05-21 - 2:13:49 PM GMT - Time Source: server- IP address: 174.216.245.213

Agreement completed.
2025-05-21 - 2:13:49 PM GMT

Powered by
Adobe
Acrobat Sign

Commissioners Court - Regular Session **19.**

Meeting Date: 09/30/2025

Rancho Del Cielo MUD 1st Amendment for County Sheriff

Submitted For: Matthew Lindemann **Submitted By:** Starla Hall, Sheriff

Department: Sheriff

Agenda Category: Consent

Information

Agenda Item

Discuss, consider and take appropriate action on a 1st Amendment to Standard Agreement with Local Governmental Entity regarding Off-Duty contracting of County Sheriff Deputies by and between Rancho Del Cielo Municipal Utility District, Williamson County Sheriff's Office and Williamson County, Texas relating to an amendment to the vehicle reimbursement amount.

Background

On March 25, 2025, the Standard Agreement with Rancho Del Cielo MUD was approved and executed on March 26, 2025, for a three-year period at a $14.00/hour vehicle reimbursement rate. On June 24, 2025, the Commissioners Court approved an increase effective October 1, 2025, to $15.00 per hour. Since the current Standard Agreement does not expire until September 30, 2027, the Sheriff's Office is presenting this 1st amendment with Rancho Del Cielo MUD for the vehicle rate increase.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Rancho Del Cielo MUD 1st Amendment

Standard Agreement

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/19/2025 10:31 AM
Form Started By: Starla Hall		Started On: 09/19/2025 08:48 AM
Final Approval Date: 09/19/2025		

Docusign Envelope ID: 8A72CF54-00A6-4793-8098-D52AD053A454

AMENDMENT TO STANDARD AGREEMENT WITH LOCAL GOVERNMENTAL ENTITY REGARDING OFF-DUTY CONTRACTING OF COUNTY LAW ENFORCEMENT AGENCY DEPUTIES

This Amendment to Standard Agreement with Local Governmental Entity Regarding Off-Duty Contracting of County Law Enforcement Agency Deputies (hereinafter, "Amendment") is entered into by and between the local governmental entity set forth on the signature page below (hereinafter, "LGE") in the State of Texas; Williamson County, Texas (hereinafter, "COUNTY") a political subdivision of the State of Texas, and the Williamson County Law Enforcement Agency set forth on the signature page below (hereinafter, "LEA").

RECITALS

WHEREAS, the LGE, COUNTY, and LEA previously executed that certain Standard Agreement with Local Governmental Entity Regarding Off-Duty Contracting of County Law Enforcement Agency Deputies (the "Agreement"), being dated effective as of the date of the Commissioners Court approval and execution on March 26, 2025, wherein COUNTY granted permission for the LGE to contract, in a private capacity, with Deputies of the LEA while such Deputies are not on duty for the COUNTY and for usage of the COUNTY's vehicle related thereto;

WHEREAS, the COUNTY increased the vehicle usage reimbursement rate set forth under Section 7 of the Agreement; and

WHEREAS, it has become necessary to supplement, modify and amend the Agreement in accordance with the provisions thereof.

AGREEMENT

NOW, THEREFORE, premises considered, the LGE, COUNTY, and LEA agree that the Agreement is supplemented, amended and modified as follows:

I. Amendment to Section 7 of the Agreement:

Section 7 of the Agreement is amended and supplanted by the following:

COUNTY agrees to invoice LGE for the reimbursement amounts for DEPUTIES' vehicle usage at the rate of **$15.00 per hour per vehicle** (to cover LGE's fair share of costs for fuel, maintenance, and yearly premiums on automobile insurance). The LGE acknowledges that the above-described reimbursement rate will not totally cover the entire costs incurred by COUNTY for the fully equipped patrol vehicle that is being utilized by such DEPUTIES in the LGE's Area; provided, however, COUNTY deems such unrecovered costs for the fully equipped patrol vehicle to be of a public benefit to the citizens of Williamson County.

Docusign Envelope ID: 8A72CF54-00A6-4793-8098-D52AD053A454

II. Terms of Agreement Control and Extent of Amendment

All other terms of the Agreement and any prior amendments thereto, if any, which have not been specifically amended herein shall remain the same and shall continue in full force and effect.

IN WITNESS WHEREOF, the LGE, COUNTY, and LEA have executed this Amendment, in duplicate, to be effective as October 1, 2025.

Local Governmental Entity (LGE):

Name of LGE: Rancho Del Cielo Municipal Utility District

Signature: Signed by: Meredith Kizewski 5B75457D6D014F3...

Printed Name: Meredith Kizewski

Title: Board of Directors

Date: September 18, 2025

WILLIAMSON COUNTY LAW ENFORCEMENT AGENCY:

Name of LEA: Sheriff

Printed Name of Official: Matthew Lindemann

Signature of Official: Matthew Lindemann

Date: September 19, 2025

Address of Office: 508 S. Rock St.
Georgetown, Texas 78626

Docusign Envelope ID: 8A72CF54-00A6-4793-8098-D52AD053A454

COUNTY:

By: _____
Williamson County Judge or
Presiding Officer,
Williamson County Commissioners Court
710 Main Street, Suite 101
Georgetown, Texas 78626

Date: _____ _____, 20____

STATE OF TEXAS	§	**STANDARD AGREEMENT WITH**
	§	**LOCAL GOVERNMENTAL ENTITY**
	§	**REGARDING OFF-DUTY**
	§	**CONTRACTING OF COUNTY**
COUNTY OF WILLIAMSON	§	**LAW ENFORCEMENT AGENCY DEPUTIES**

This interlocal agreement (hereinafter, the "AGREEMENT") is entered into by and between the local governmental entity set forth on the signature page below (hereinafter, "LGE") in the State of Texas, and Williamson County, Texas (hereinafter, "COUNTY") a political subdivision of the State of Texas, and the Williamson County Law Enforcement Agency (hereinafter, "LEA").

For and in consideration of the permission given by COUNTY for the LGE to contract in a private capacity DEPUTIES of the LEA (hereinafter "DEPUTIES"), while DEPUTIES are not on duty with and for the COUNTY, it is hereby agreed as follows:

1. It is mutually agreed that while the DEPUTIES are working for the LGE, the DEPUTIES' primary responsibility is the enforcement of Federal and State laws and COUNTY Ordinances or Regulations to protect life and property and to keep the peace. The DEPUTIES cannot enforce policies or rules of the LGE. To the extent applicable, the DEPUTIES shall enforce District Rules and Regulations adopted pursuant to Section 54.205(4) of the Texas Water Code and published in accordance with Sections 54.206 through 54.208 of the Texas Water Code provided that a violation of such District Rules and Regulations also constitutes a crime under the Texas Penal Code. ***LGE expressly acknowledges and agrees that such DEPUTIES are at all times independent contractors of LGE when contracted by the LGE.***

2. It is understood by the LGE that the COUNTY shall retain the right to withdraw at any time its permission for the DEPUTIES to work in a private capacity. If the permission of the COUNTY is withdrawn, the LGE agrees to terminate its contractor relationships with DEPUTIES. The LGE, as part of this AGREEMENT, binds itself to release and hold harmless the COUNTY from any liability or claim for damages in the event such permission is withdrawn by the COUNTY.

3. Prior to the beginning of DEPUTIES performing services for the LGE, the LGE shall obtain a comprehensive general liability insurance policy from a company authorized to do business in the State of Texas, intergovernmental risk pool or equivalent coverage through the Texas Municipal League Intergovernmental Risk Pool with minimum amounts of Ten Thousand Dollars ($10,000) per occurrence for property damage, One Hundred Thousand Dollars ($100,000) per person, and Three Hundred Thousand Dollars ($300,000) per occurrence for personal injury. COUNTY SHALL BE NAMED AS AN ADDITIONAL INSURED UNDER THIS COVERAGE.

4. The term of this AGREEMENT shall begin on March 25, 2025 and shall terminate on September 30, 2025, and will have two (2) additional one (1) year automatic renewal terms. The AGREEMENT will automatically renew on October 1, 2025, and October 1, 2026. The Agreement must be revisited with proper approvals from

governing bodies and elected official(s) for ~~FY2027~~ FY2028. Either party may terminate this Agreement, for convenience and without cause, by providing thirty (30) days' advance written notice to the other party.

5. State law requires that law enforcement personnel conducting "off-duty" work must be both "full time" and "entitled" to fringe benefits. Tex. Occup. Code Sec. 1702.322(A) & (B)(i). Thus, part-time deputies and "reserve" officers may not conduct "off-duty" work.

6. The COUNTY agrees that each of the DEPUTIES will be properly insured with automobile liability insurance while operating the patrol vehicle in accordance with Section 612.005(b) of the Texas Government Code, and any other applicable laws.

7. COUNTY agrees to invoice LGE for the reimbursement amounts for DEPUTIES' vehicle usage at the rate of **$14.00 per hour per vehicle** (to cover LGE's fair share of costs for fuel, maintenance, and yearly premiums on automobile insurance). The LGE acknowledges that the above-described reimbursement rate will not totally cover the entire costs incurred by COUNTY for the fully equipped patrol vehicle that is being utilized by such DEPUTIES in the LGE's boundaries; provided, however, COUNTY deems such unrecovered costs for the fully equipped patrol vehicle to be of a public benefit to the citizens of Williamson County.

8. On a monthly basis for each vehicle used by DEPUTIES, LGE agrees to cause DEPUTIES to maintain a written log of all times that vehicles are used for off-duty work, whether the vehicle is actually driven or parked. LGE shall provide such vehicle time records to COUNTY and LEA no later than the end of each quarter (end of month for each of the following: March, June, September, and December). COUNTY will invoice based on the total usage and rate, as set forth in Paragraph 7, and LGE will pay such invoice pursuant Chapter 2251 of the Texas Government Code ("Texas Prompt Payment Act"). Reporting must be submitted to:

LEA: At the address set forth on the signature page below.

COUNTY: Williamson County Auditor's Office
Attn: Finance Director
710 Main Street, Suite 301
Georgetown, Texas 78626

9. LGE agrees that it shall pay DEPUTIES directly and file all applicable reporting forms with the Internal Revenue Service, as determined by the LGE.

10. Each party to this AGREEMENT, in the performance of this AGREEMENT, shall act in an individual capacity and not as agents, employees, partners, joint ventures or associates of one another.

11. Nothing in this AGREEMENT shall be deemed to waive, modify or amend any legal defense available at law or in equity to COUNTY or LGE, or their past or present officers, employees, or agents, nor to create any legal rights or claim on behalf of any third party. COUNTY and LGE do not waive, modify, or alter to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas and of the United States.

LGE:

Name of LGE: **RANCHO DEL CIELO MUNICIPAL UTILITY DISTRICT**

Signature: _____

Printed Name: Meredith Kizewski

Title: President, Board of Directors

Date: March 10, 2025

WILLIAMSON COUNTY LAW ENFORCEMENT AGENCY:

LEA: Sheriff

Printed Name of Official: Matthew Lindemann

Signature of Official: Matthew Lindemann

Date: March 10, 2025

Address of Office: 508 S. Rock St.
Georgetown TX 78626

COUNTERPART SIGNATURE PAGE
REGARDING COUNTY-VEHICLE USE
DURING OFF-DUTY SERVICES OF
COUNTY DEPTUIES

TO BE EXECUTED BY COUNTY COMMISSIONERS COURT FOR
CONFIRMATION OF BUDGETARY AUTHORIZATION
RELATED TO USE OF
VEHICLES FOR OFF-DUTY WORK[1]

WILLIAMSON COUNTY COMMISSIONERS COURT:

By: Valerie Covey
Williamson County Judge or
Presiding Officer,
Williamson County Commissioners Court
710 Main Street, Suite 105
Georgetown, Texas 78626

Date: Mar 26, 2025 _____, 20____

[1] Including, but not limited to fuel, insurance, and maintenance of county-owned assets.

Item #64 Rancho Del Cielo MUD Standard Agreement

Final Audit Report 2025-03-26

Created:	2025-03-25
By:	Starla Hall (starlahall@wilco.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA9FJxmbJHLKZeduQEGzrai2XourqriFP2

"Item #64 Rancho Del Cielo MUD Standard Agreement" History

Document created by Starla Hall (starlahall@wilco.org)
2025-03-25 - 4:42:51 PM GMT- IP address: 66.76.4.65

Document emailed to Delia Colon (delia.colon@wilco.org) for signature
2025-03-25 - 4:43:56 PM GMT

Email viewed by Delia Colon (delia.colon@wilco.org)
2025-03-25 - 8:55:18 PM GMT- IP address: 66.76.4.65

Document signing delegated to Valerie Covey (vcovey@wilco.org) by Delia Colon (delia.colon@wilco.org)
2025-03-25 - 8:55:55 PM GMT- IP address: 66.76.4.65

Document emailed to Valerie Covey (vcovey@wilco.org) for signature
2025-03-25 - 8:55:55 PM GMT

Email viewed by Valerie Covey (vcovey@wilco.org)
2025-03-26 - 3:43:27 PM GMT- IP address: 104.47.64.254

Document e-signed by Valerie Covey (vcovey@wilco.org)
Signature Date: 2025-03-26 - 3:43:54 PM GMT - Time Source: server- IP address: 74.193.121.96

Agreement completed.
2025-03-26 - 3:43:54 PM GMT

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Adobe
Acrobat Sign

Commissioners Court - Regular Session **20.**

Meeting Date: 09/30/2025

Highlands at Mayfield Ranch MUD 2nd Amendment for County Sheriff

Submitted For: Matthew Lindemann **Submitted By:** Starla Hall, Sheriff

Department: Sheriff

Agenda Category: Consent

Information

Agenda Item

Discuss, consider and take appropriate action on a 2nd Amendment to the Standard Agreement with the Local Governmental Entity regarding off-duty contracting of County Sheriff's Deputies by and between Highlands at Mayfield Ranch Municipal Utility District, Williamson County Sheriff's Office and Williamson County, Texas relating to a 2nd Amendment to the vehicle reimbursement amount.

Background

On August 22, 2023, the Standard Agreement with Highlands at Mayfield Ranch MUD was approved in Commissioners Court for a three-year period at a $13.00/hour vehicle reimbursement rate effective October 1, 2023. On June 18, 2024, the Commissioners Court approved to increase the vehicle reimbursement rate to $14.00 per hour effective October 1, 2024, and on June 24, 2025, the Commissioners Court approved a 2nd increase effective October 1, 2025, to $15.00 per hour. Since the current Standard Agreement does not expire until September 30, 2026, the Sheriff's Office is presenting this 2nd amendment with Highlands at Mayfield Ranch MUD for the vehicle rate increase.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Highlands at Mayfield Ranch MUD 2nd amendment

Standard Agreement

1st Amendment

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/19/2025 10:15 AM
Form Started By: Starla Hall		Started On: 09/18/2025 07:44 PM
Final Approval Date: 09/19/2025		

SECOND AMENDMENT TO STANDARD AGREEMENT WITH LOCAL GOVERNMENTAL ENTITY REGARDING OFF-DUTY CONTRACTING OF COUNTY SHERIFF DEPUTIES

This Second Amendment to Standard Agreement with Local Governmental Entity Regarding Off-Duty Contracting of County Sheriff Deputies (hereinafter, "Second Amendment") is entered into by and between the local governmental entity set forth on the signature page below (hereinafter, "LGE") in the State of Texas; Williamson County, Texas (hereinafter, "COUNTY") a political subdivision of the State of Texas, and the Williamson County Sheriff's Office set forth on the signature page below (hereinafter, "SHERIFF'S OFFICE").

RECITALS

WHEREAS, the LGE, COUNTY, and SHERIFF'S OFFICE previously executed that certain Standard Agreement with Local Governmental Entity Regarding Off-Duty Contracting of County Sheriff Deputies (the "Agreement"), being dated effective as of the date of the Commissioners Court approval and execution on August 22, 2023, wherein COUNTY granted permission for the LGE to contract, in a private capacity, with Deputies of the SHERIFF'S OFFICE while such Deputies are not on duty for the COUNTY and for usage of the COUNTY's vehicle related thereto;

WHEREAS, the COUNTY increased the vehicle usage reimbursement rate set forth under Section 7 of the Agreement and the parties executed a previous amendment to the Agreement; and

WHEREAS, the COUNTY increased the vehicle usage reimbursement rate set forth under Section 7 of the Agreement for the upcoming term of the Agreement and the parties executed a previous amendment to the Agreement; and

WHEREAS, it has become necessary to supplement, modify and amend the Agreement in accordance with the provisions thereof.

AGREEMENT

NOW, THEREFORE, premises considered, the LGE, COUNTY, and SHERIFF'S OFFICE agree that the Agreement is supplemented, amended and modified as follows:

I. Amendment to Section 7 of the Agreement:

Section 7 of the Agreement is amended and supplanted by the following:

COUNTY agrees to invoice LGE for the reimbursement amounts for DEPUTIES' vehicle usage at the rate of **$15.00 per hour per vehicle** (to cover LGE's fair share of costs for fuel, maintenance, and yearly premiums on automobile insurance). The LGE acknowledges that the above-described reimbursement rate will not totally cover the entire

costs incurred by COUNTY for the fully equipped patrol vehicle that is being utilized by such DEPUTIES in the LGE's boundaries; provided, however, COUNTY deems such unrecovered costs for the fully equipped patrol vehicle to be of a public benefit to the citizens of Williamson County.

II. Terms of Agreement Control and Extent of Second Amendment

All other terms of the Agreement and any prior amendments thereto, if any, which have not been specifically amended herein shall remain the same and shall continue in full force and effect.

IN WITNESS WHEREOF, the LGE, COUNTY, and SHERIFF'S OFFICE have executed this Second Amendment, in duplicate, to be effective as of October 1, 2025.

Local Governmental Entity (LGE):

Name of LGE: Highlands at Mayfield Ranch Municipal Utility District

Signature: Carl M. Highsmith

Printed Name: Carl Highsmith

Title: President, Board of Directors

Date: September 11, 2025

WILLIAMSON COUNTY SHERIFF'S OFFICE:

Williamson County Sheriff

Printed Name of Official: Matthew Lindemann

Signature of Official: Matthew Lindemann

Date: September 18, 2025

Address of Office: 508 S. Rock St.
Georgetown, Texas 78626

COUNTY:

By: _____
Williamson County Judge or
Presiding Officer,
Williamson County Commissioners Court
710 Main Street, Suite 101
Georgetown, Texas 78626

Date: _____ ____, 20_____

STATE OF TEXAS	§	**STANDARD AGREEMENT WITH**
	§	**LOCAL GOVERNMENTAL ENTITY**
	§	**REGARDING OFF-DUTY**
	§	**CONTRACTING OF COUNTY**
COUNTY OF WILLIAMSON	§	**SHERIFF DEPUTIES**

This interlocal agreement (hereinafter, the "AGREEMENT") is entered into by and between the local governmental entity set forth on the signature page below (hereinafter, "LGE") in the State of Texas, and Williamson County, Texas (hereinafter, "COUNTY") a political subdivision of the State of Texas, and the Williamson County Sheriff's Office set forth on the signature page below (hereinafter, "SHERIFF'S OFFICE").

For and in consideration of the permission given by COUNTY for the LGE to contract in a private capacity DEPUTIES of the SHERIFF'S OFFICE (hereinafter "DEPUTIES"), while DEPUTIES are not on duty with and for the COUNTY, it is hereby agreed as follows:

1. It is mutually agreed that while the DEPUTIES are working for the LGE, the DEPUTIES' primary responsibility is the enforcement of Federal and State laws and COUNTY Ordinances or Regulations to protect life and property and to keep the peace. The DEPUTIES cannot enforce policies or rules of the LGE. To the extent applicable, the DEPUTIES shall enforce District Rules and Regulations adopted pursuant to Section 54.205(4) of the Texas Water Code and published in accordance with Sections 54.206 through 54.208 of the Texas Water Code provided that a violation of such District Rules and Regulations also constitutes a crime under the Texas Penal Code. DEPUTIES are at all times subject to the rules and policies of the SHERIFF'S OFFICE. ***LGE expressly acknowledges and agrees that such DEPUTIES are at all times independent contractors of LGE when contracted by the LGE.***

2. It is understood by the LGE that the COUNTY shall retain the right to withdraw at any time its permission for the DEPUTIES to work in a private capacity. If the permission of the COUNTY is withdrawn, the LGE agrees to terminate its contractual relationships with DEPUTIES. The LGE, as part of this AGREEMENT, binds itself to release and hold harmless the COUNTY from any liability or claim for damages in the event such permission is withdrawn by the COUNTY.

3. Prior to the beginning of DEPUTIES performing services for the LGE, the LGE shall obtain a comprehensive general liability insurance policy from a company authorized to do business in the State of Texas or equivalent coverage through the Texas Municipal League Intergovernmental Risk Pool with minimum amounts of Ten Thousand Dollars ($10,000) per occurrence for property damage, One Hundred Thousand Dollars ($100,000) per person, and Three Hundred Thousand Dollars ($300,000) per occurrence for personal injury. COUNTY SHALL BE NAMED AS AN ADDITIONAL INSURED UNDER THIS COVERAGE.

4. The term of this AGREEMENT shall begin October 1, 2023 and shall terminate on September 30, 2024 and will have two (2) additional one (1) year automatic renewal terms. The AGREEMENT will automatically renew on October 1, 2024, and

October 1, 2025. The Agreement must be revisited with proper approvals from the applicable governing bodies and elected official(s) for FY2027. Either party may terminate this Agreement, for convenience and without cause, by providing thirty (30) days' advance written notice to the other party.

5. State law requires that law enforcement personnel conducting "off-duty" work must be both "full time" and "entitled" to fringe benefits. Tex. Occup. Code Sec. 1702.322(A) & (B)(i). Thus, part-time deputies and "reserve" officers may not conduct "off-duty" work.

6. The COUNTY agrees that each of the DEPUTIES will be properly insured with automobile liability insurance while operating the patrol vehicle in accordance with Section 612.005(b) of the Texas Government Code, and any other applicable laws.

7. COUNTY agrees to invoice LGE for the reimbursement amounts for DEPUTIES' vehicle usage at the rate of $13.00 per hour per vehicle (to cover LGE's fair share of costs for fuel, maintenance, and yearly premiums on automobile insurance). The LGE acknowledges that the above-described reimbursement rate will not totally cover the entire costs incurred by COUNTY for the fully equipped patrol vehicle that is being utilized by such DEPUTIES in the LGE's boundaries; provided, however, COUNTY deems such unrecovered costs for the fully equipped patrol vehicle to be of a public benefit to the citizens of Williamson County.

8. On a monthly basis for each vehicle used by DEPUTIES, LGE agrees to cause DEPUTIES to maintain a written log of all times that vehicles are used for off-duty work, whether the vehicles is actually driven or parked. LGE shall provide such vehicle time records to COUNTY and SHERIFF'S OFFICE no later than the end of each quarter (end of month for each of the following: March, June, September, and December). COUNTY will invoice based on the total usage and rate, as set forth in Paragraph 7, and LGE will pay such invoice pursuant Chapter 2251 of the Texas Government Code ("Texas Prompt Payment Act"). Reporting must be submitted to:

SHERIFF'S OFFICE: At the address set forth on the signature page below.

COUNTY: Williamson County Auditor's Office
Attn: Finance Director
710 Main Street, Suite 301
Georgetown, Texas 78626

9. LGE agrees that it shall pay DEPUTIES directly and file all applicable reporting forms with the Internal Revenue Service, as determined by the LGE.

10. Each party to this AGREEMENT, in the performance of this AGREEMENT, shall act in an individual capacity and not as agents, employees, partners, joint ventures or associates of one another.

11. Nothing in this AGREEMENT shall be deemed to waive, modify or amend any legal defense available at law or in equity to COUNTY or LGE, or their past or present officers, employees, or agents, nor to create any legal rights or claim on behalf of any third party. COUNTY and LGE do not waive, modify, or alter to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas and of the United States.

LGE:

Name of LGE: Highlands at Mayfield Ranch Municipal Utility District

Signature: Carl M Highsmith

Printed Name: Carl Highsmith

Title: President

Date: August 10, 2023

WILLIAMSON COUNTY SHERIFF'S OFFICE:

Williamson County Sheriff

Printed Name of Official: Michael T. Gleason

Signature of Official: Michael T. Gleason

Date: August 11, 2023

Address of Office: 508 S. Rock St.
Georgetown, TX 78626

COUNTERPART SIGNATURE PAGE
TO STANDARD AGREEMENT WITH
LOCAL GOVERNMENTAL ENTITY
REGARDING OFF-DUTY
CONTRACTING OF COUNTY
SHERIFF DEPUTIES

TO BE EXECUTED BY COUNTY COMMISSIONERS COURT FOR
CONFIRMATION OF BUDGETARY AUTHORIZATION
RELATED TO USE OF
VEHICLES FOR OFF-DUTY WORK[1]

WILLIAMSON COUNTY COMMISSIONERS COURT:

By: Bill Gravell Jr.
Bill Gravell Jr. (Aug 22, 2023 16:12 CDT)

Williamson County Judge or
Presiding Officer, Williamson County Commissioners Court
710 Main Street, Suite 105
Georgetown, Texas 78626

Date: Aug 22, 2023, 2023

[1] Including, but not limited to fuel, insurance, and maintenance of county-owned assets.

Agenda Item #22

Final Audit Report 2023-08-22

Created:	2023-08-22
By:	Starla Hall (starlahall@wilco.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAGKomEkCjJnbLzPlvWboliCtRuaQteloh

"Agenda Item #22" History

Document created by Starla Hall (starlahall@wilco.org)
2023-08-22 - 4:27:05 PM GMT

Document emailed to Rebecca Pruitt (becky.pruitt@wilco.org) for signature
2023-08-22 - 4:28:04 PM GMT

Email sent to amanda.brown@wilco.org bounced and could not be delivered
2023-08-22 - 4:28:14 PM GMT

Email viewed by Rebecca Pruitt (becky.pruitt@wilco.org)
2023-08-22 - 5:23:41 PM GMT

Document signing delegated to Bill Gravell (bgravell@wilco.org) by Rebecca Pruitt (becky.pruitt@wilco.org)
2023-08-22 - 5:24:11 PM GMT

Document emailed to Bill Gravell (bgravell@wilco.org) for signature
2023-08-22 - 5:24:11 PM GMT

Email viewed by Bill Gravell (bgravell@wilco.org)
2023-08-22 - 9:12:12 PM GMT

Signer Bill Gravell (bgravell@wilco.org) entered name at signing as Bill Gravell Jr.
2023-08-22 - 9:12:26 PM GMT

Document e-signed by Bill Gravell Jr. (bgravell@wilco.org)
Signature Date: 2023-08-22 - 9:12:29 PM GMT - Time Source: server

Agreement completed.
2023-08-22 - 9:12:29 PM GMT

Powered by
Adobe
Acrobat Sign

AMENDMENT TO STANDARD AGREEMENT WITH LOCAL GOVERNMENTAL ENTITY REGARDING OFF-DUTY CONTRACTING OF COUNTY SHERIFF DEPUTIES

This Amendment to Standard Agreement with Local Governmental Entity Regarding Off-Duty Contracting of County Sheriff Deputies (hereinafter, "Amendment") is entered into by and between the local governmental entity set forth on the signature page below (hereinafter, "LGE") in the State of Texas; Williamson County, Texas (hereinafter, "COUNTY") a political subdivision of the State of Texas, and the Williamson County Sheriff's Office set forth on the signature page below (hereinafter, "SHERIFF'S OFFICE").

RECITALS

WHEREAS, the LGE, COUNTY, and SHERIFF'S OFFICE previously executed that certain Standard Agreement with Local Governmental Entity Regarding Off-Duty Contracting of County Sheriff Deputies (the "Agreement"), being dated effective as of the date of the Commissioners Court approval and execution on August 22, 2023, wherein COUNTY granted permission for the LGE to contract, in a private capacity, with Deputies of the SHERIFF'S OFFICE while such Deputies are not on duty for the COUNTY and for usage of the COUNTY's vehicle related thereto;

WHEREAS, the COUNTY increased the vehicle usage reimbursement rate set forth under Section 7 of the Agreement; and

WHEREAS, it has become necessary to supplement, modify and amend the Agreement in accordance with the provisions thereof.

AGREEMENT

NOW, THEREFORE, premises considered, the LGE, COUNTY, and SHERIFF'S OFFICE agree that the Agreement is supplemented, amended and modified as follows:

I. **Amendment to Section 7 of the Agreement:**

Section 7 of the Agreement is amended and supplanted by the following:

COUNTY agrees to invoice LGE for the reimbursement amounts for DEPUTIES' vehicle usage at the rate of **$14.00 per hour per vehicle** (to cover LGE's fair share of costs for fuel, maintenance, and yearly premiums on automobile insurance). The LGE acknowledges that the above-described reimbursement rate will not totally cover the entire costs incurred by COUNTY for the fully equipped patrol vehicle that is being utilized by such DEPUTIES in the LGE's boundaries; provided, however, COUNTY deems such unrecovered costs for the fully equipped patrol vehicle to be of a public benefit to the citizens of Williamson County.

II. **Terms of Agreement Control and Extent of Amendment**

All other terms of the Agreement and any prior amendments thereto, if any, which have not been specifically amended herein shall remain the same and shall continue in full force and effect.

IN WITNESS WHEREOF, the LGE, COUNTY, and SHERIFF'S OFFICE have executed this Amendment, in duplicate, to be effective as of October 1, 2024 .

Local Governmental Entity (LGE):

Name of LGE: Highlands at Mayfield Ranch Municipal Utility District

Signature: Carl M Highsmith

Printed Name: Carl Highsmith

Title: President, Highlands at Mayfield Ranch MUD

Date: August 8, 2024

WILLIAMSON COUNTY SHERIFF'S OFFICE:

Williamson County Sheriff

Printed Name of Official: Michael T. Gleason

Signature of Official: Michael T. Gleason

Date: September 5, 2024

Address of Office: 508 S. Rock St.
Georgetown, Texas 78626

COUNTY:

By: Bill Gravell Jr.
Bill Gravell (Sep 11, 2024 07:13 CDT)

Williamson County Judge or
Presiding Officer,
Williamson County Commissioners Court
710 Main Street, Suite 101
Georgetown, Texas 78626

Date: Sep 11, 2024, 20___

Item #47 Highlands at Mayfield Ranch MUD Amendment for County Sheriff

Final Audit Report 2024-09-11

Created:	2024-09-10
By:	Starla Hall (starlahall@wilco.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAakzHjxJRaAAay9dwjXc6mJL5xJd04V5q

"Item #47 Highlands at Mayfield Ranch MUD Amendment for County Sheriff" History

Document created by Starla Hall (starlahall@wilco.org)
2024-09-10 - 3:55:09 PM GMT- IP address: 66.76.4.65

Document emailed to Rebecca Pruitt (becky.pruitt@wilco.org) for signature
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Email viewed by Rebecca Pruitt (becky.pruitt@wilco.org)
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Document signing delegated to Bill Gravell (bgravell@wilco.org) by Rebecca Pruitt (becky.pruitt@wilco.org)
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2024-09-11 - 12:13:34 PM GMT- IP address: 74.192.154.197

Document e-signed by Bill Gravell (bgravell@wilco.org)
Signature Date: 2024-09-11 - 12:13:46 PM GMT - Time Source: server- IP address: 74.192.154.197

Agreement completed.
2024-09-11 - 12:13:46 PM GMT

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Commissioners Court - Regular Session **21.**

Meeting Date: 09/30/2025

Ranch at Cypress Creek MUD #1 2nd Amendment for County Sheriff

Submitted For: Matthew Lindemann **Submitted By:** Starla Hall, Sheriff

Department: Sheriff

Agenda Category: Consent

Information

Agenda Item

Discuss, consider and take appropriate action on a 2nd Amendment to the Standard Agreement with the Local Governmental Entity regarding off-duty contracting of County Sheriff's Deputies by and between the Ranch at Cypress Creek Municipal Utility District #1, Williamson County Sheriff's Office and Williamson County, Texas relating to a 2nd Amendment to the vehicle reimbursement amount.

Background

On September 26, 2023, the Standard Agreement with the Ranch at Cypress Creek MUD #1 was approved in Commissioners Court for a three-year period at a $13.00/hour vehicle reimbursement rate effective October 1, 2023. On June 18, 2024, the Commissioners Court approved to increase the vehicle reimbursement rate to $14.00 per hour effective October 1, 2024, and on June 24, 2025, the Commissioners Court approved a 2nd increase effective October 1, 2025, to $15.00 per hour. Since the current Standard Agreement does not expire until September 30, 2026, the Sheriff's Office is presenting this 2nd amendment with the Ranch at Cypress Creek MUD #1 for the vehicle rate increase.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Ranch at Cypress Creek 2nd Amendment

Standard Agreement

1st Amendment

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/18/2025 09:03 AM
Form Started By: Starla Hall		Started On: 09/17/2025 08:18 PM
Final Approval Date: 09/18/2025		

SECOND AMENDMENT TO STANDARD AGREEMENT WITH LOCAL GOVERNMENTAL ENTITY REGARDING OFF-DUTY CONTRACTING OF COUNTY SHERIFF DEPUTIES

This Second Amendment to Standard Agreement with Local Governmental Entity Regarding Off-Duty Contracting of County Sheriff Deputies (hereinafter, "Second Amendment") is entered into by and between the local governmental entity set forth on the signature page below (hereinafter, "LGE") in the State of Texas; Williamson County, Texas (hereinafter, "COUNTY") a political subdivision of the State of Texas, and the Williamson County Sheriff's Office set forth on the signature page below (hereinafter, "SHERIFF'S OFFICE").

RECITALS

WHEREAS, the LGE, COUNTY, and SHERIFF'S OFFICE previously executed that certain Standard Agreement with Local Governmental Entity Regarding Off-Duty Contracting of County Sheriff Deputies (the "Agreement"), being dated effective as of the date of the Commissioners Court approval and execution on September 26, 2023, wherein COUNTY granted permission for the LGE to contract, in a private capacity, with Deputies of the SHERIFF'S OFFICE while such Deputies are not on duty for the COUNTY and for usage of the COUNTY's vehicle related thereto;

WHEREAS, the COUNTY increased the vehicle usage reimbursement rate set forth under Section 7 of the Agreement and the parties executed a previous amendment to the Agreement; and

WHEREAS, the COUNTY increased the vehicle usage reimbursement rate set forth under Section 7 of the Agreement for the upcoming term of the Agreement and the parties executed a previous amendment to the Agreement; and

WHEREAS, it has become necessary to supplement, modify and amend the Agreement in accordance with the provisions thereof.

AGREEMENT

NOW, THEREFORE, premises considered, the LGE, COUNTY, and SHERIFF'S OFFICE agree that the Agreement is supplemented, amended and modified as follows:

I. Amendment to Section 7 of the Agreement:

Section 7 of the Agreement is amended and supplanted by the following:

COUNTY agrees to invoice LGE for the reimbursement amounts for DEPUTIES' vehicle usage at the rate of **$15.00 per hour per vehicle** (to cover LGE's fair share of costs for fuel, maintenance, and yearly premiums on automobile insurance). The LGE acknowledges that the above-described reimbursement rate will not totally cover the entire

costs incurred by COUNTY for the fully equipped patrol vehicle that is being utilized by such DEPUTIES in the LGE's boundaries; provided, however, COUNTY deems such unrecovered costs for the fully equipped patrol vehicle to be of a public benefit to the citizens of Williamson County.

II. Terms of Agreement Control and Extent of Second Amendment

All other terms of the Agreement and any prior amendments thereto, if any, which have not been specifically amended herein shall remain the same and shall continue in full force and effect.

IN WITNESS WHEREOF, the LGE, COUNTY, and SHERIFF'S OFFICE have executed this Second Amendment, in duplicate, to be effective as of October 1, 2025.

Local Governmental Entity (LGE):

Name of LGE: The Ranch at Cypress Creek MUD No. 1

Signature: Patrice M. Coles

Printed Name: PATRICE M. COLES

Title: PRESIDENT

Date: 7/17/2025, 2025

WILLIAMSON COUNTY SHERIFF'S OFFICE:

Williamson County Sheriff

Printed Name of Official: Matthew Lindemann

Signature of Official: Matthew Lindemann

Date: September 17, 2025

Address of Office: 508 S. Rock St.
Georgetown, Texas 78626

COUNTY:

By: _____
Williamson County Judge or
Presiding Officer,
Williamson County Commissioners Court
710 Main Street, Suite 101
Georgetown, Texas 78626

Date: _____ ____, 20_____

STATE OF TEXAS	§	**STANDARD AGREEMENT WITH**
	§	**LOCAL GOVERNMENTAL ENTITY**
	§	**REGARDING OFF-DUTY**
	§	**CONTRACTING OF COUNTY**
COUNTY OF WILLIAMSON	§	**SHERIFF DEPUTIES**

This interlocal agreement (hereinafter, the "AGREEMENT") is entered into by and between the local governmental entity set forth on the signature page below (hereinafter, "LGE") in the State of Texas, and Williamson County, Texas (hereinafter, "COUNTY") a political subdivision of the State of Texas, and the Williamson County Sheriff's Office set forth on the signature page below (hereinafter, "SHERIFF'S OFFICE").

For and in consideration of the permission given by COUNTY for the LGE to contract in a private capacity DEPUTIES of the SHERIFF'S OFFICE (hereinafter "DEPUTIES"), while DEPUTIES are not on duty with and for the COUNTY, it is hereby agreed as follows:

1. It is mutually agreed that while the DEPUTIES are working for the LGE, the DEPUTIES' primary responsibility is the enforcement of Federal and State laws and COUNTY Ordinances or Regulations to protect life and property and to keep the peace. The DEPUTIES cannot enforce policies or rules of the LGE. To the extent applicable, the DEPUTIES shall enforce District Rules and Regulations adopted pursuant to Section 54.205(4) of the Texas Water Code and published in accordance with Sections 54.206 through 54.208 of the Texas Water Code provided that a violation of such District Rules and Regulations also constitutes a crime under the Texas Penal Code. DEPUTIES are at all times subject to the rules and policies of the SHERIFF'S OFFICE.. ***LGE expressly acknowledges and agrees that such DEPUTIES are at all times independent contractors of LGE when contracted by the LGE.***

2. It is understood by the LGE that the COUNTY shall retain the right to withdraw at any time its permission for the DEPUTIES to work in a private capacity. If the permission of the COUNTY is withdrawn, the LGE agrees to terminate its contractual relationships with DEPUTIES. The LGE, as part of this AGREEMENT, binds itself to release and hold harmless the COUNTY from any liability or claim for damages in the event such permission is withdrawn by the COUNTY.

3. Prior to the beginning of DEPUTIES performing services for the LGE, the LGE shall obtain a comprehensive general liability insurance policy from a company authorized to do business in the State of Texas, intergovernmental risk pool or equivalent coverage through the Texas Municipal League Intergovernmental Risk Pool with minimum amounts of Ten Thousand Dollars ($10,000) per occurrence for property damage, One Hundred Thousand Dollars ($100,000) per person, and Three Hundred Thousand Dollars ($300,000) per occurrence for personal injury. COUNTY SHALL BE NAMED AS AN ADDITIONAL INSURED UNDER THIS COVERAGE.

4. The term of this AGREEMENT shall begin October 1, 2023 and shall terminate on September 30, 2024, and will have two (2) additional one (1) year automatic renewal terms. The AGREEMENT will automatically renew on October 1,

2024, and October 1, 2025. The Agreement must be revisited with proper approvals from the applicable governing bodies and elected official(s) for FY2027. Either party may terminate this Agreement, for convenience and without cause, by providing thirty (30) days' advance written notice to the other party.

5. State law requires that law enforcement personnel conducting "off-duty" work must be both "full time" and "entitled" to fringe benefits. Tex. Occup. Code Sec. 1702.322(A) & (B)(i). Thus, part-time deputies and "reserve" officers may not conduct "off-duty" work.

6. The COUNTY agrees that each of the DEPUTIES will be properly insured with automobile liability insurance while operating the patrol vehicle in accordance with Section 612.005(b) of the Texas Government Code, and any other applicable laws.

7. COUNTY agrees to invoice LGE for the reimbursement amounts for DEPUTIES' vehicle usage at the rate of $13.00 per hour per vehicle (to cover LGE's fair share of costs for fuel, maintenance, and yearly premiums on automobile insurance). The LGE acknowledges that the above-described reimbursement rate will not totally cover the entire costs incurred by COUNTY for the fully equipped patrol vehicle that is being utilized by such DEPUTIES in the LGE's boundaries; provided, however, COUNTY deems such unrecovered costs for the fully equipped patrol vehicle to be of a public benefit to the citizens of Williamson County.

8. On a monthly basis for each vehicle used by DEPUTIES, LGE agrees to cause DEPUTIES to maintain a written log of all times that vehicles are used for off-duty work, whether the vehicle is actually driven or parked. LGE shall provide such vehicle time records to COUNTY and SHERIFF'S OFFICE no later than the end of each quarter (end of month for each of the following: March, June, September, and December). COUNTY will invoice based on the total usage and rate, as set forth in Paragraph 7, and LGE will pay such invoice pursuant Chapter 2251 of the Texas Government Code ("Texas Prompt Payment Act"). Reporting must be submitted to:

SHERIFF'S OFFICE: At the address set forth on the signature page below.

COUNTY: Williamson County Auditor's Office
Attn: Finance Director
710 Main Street, Suite 301
Georgetown, Texas 78626

9. LGE agrees that it shall pay DEPUTIES directly and file all applicable reporting forms with the Internal Revenue Service, as determined by the LGE.

10. Each party to this AGREEMENT, in the performance of this AGREEMENT, shall act in an individual capacity and not as agents, employees, partners, joint ventures or associates of one another.

11. Nothing in this AGREEMENT shall be deemed to waive, modify or amend any legal defense available at law or in equity to COUNTY or LGE, or their past or present officers, employees, or agents, nor to create any legal rights or claim on behalf of any third party. COUNTY and LGE do not waive, modify, or alter to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas and of the United States.

LGE:

Name of LGE: The Ranch at Cypress Creek MUD No. 1

Signature: Patrice M. Coles

Printed Name: Patrice M. Coles

Title: President

Date: September 14, 2023

WILLIAMSON COUNTY SHERIFF'S OFFICE:

Williamson County Sheriff

Printed Name of Official: Michael T. Gleason

Signature of Official: Michael T. Gleason

Date: September 18, 2023

Address of Office: 508 S. Rock St.
Georgetown TX 78626

COUNTERPART SIGNATURE PAGE TO
STANDARD AGREEMENT WITH LOCAL
GOVERNMENT ENTITY REGARDING
OFF DUTY-DUTY CONTRACTING OF
COUNTY SHERIFF DEPUTIES

TO BE EXECUTED BY COUNTY COMMISSIONERS COURT FOR
CONFIRMATION OF BUDGETARY AUTHORIZATION
RELATED TO USE OF
VEHICLES FOR OFF-DUTY WORK[1]

WILLIAMSON COUNTY COMMISSIONERS COURT:

By: Bill Gravell Jr.
Bill Gravell (Sep 26, 2023 10:11 CDT)
Williamson County Judge or
Presiding Officer, Williamson County Commissioners Court
710 Main Street, Suite 105
Georgetown, Texas 78626

Date: Sep 26, 2023 _____, 20____

[1] Including, but not limited to fuel, insurance, and maintenance of county-owned assets.

Item #20 Ranch at Cypress Creek MUD #1

Final Audit Report 2023-09-26

Created:	2023-09-25
By:	Starla Hall (starlahall@wilco.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAI5P1VSOAj2UCaqATmFtRIDG6FazFBqvz

"Item #20 Ranch at Cypress Creek MUD #1" History

Document created by Starla Hall (starlahall@wilco.org)
2023-09-25 - 9:49:44 PM GMT

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2023-09-25 - 9:50:27 PM GMT

Email sent to amanda.brown@wilco.org bounced and could not be delivered
2023-09-25 - 9:50:34 PM GMT

Email viewed by Rebecca Pruitt (becky.pruitt@wilco.org)
2023-09-26 - 3:01:15 PM GMT

Document signing delegated to Bill Gravell (bgravell@wilco.org) by Rebecca Pruitt (becky.pruitt@wilco.org)
2023-09-26 - 3:01:34 PM GMT

Document emailed to Bill Gravell (bgravell@wilco.org) for signature
2023-09-26 - 3:01:34 PM GMT

Email viewed by Bill Gravell (bgravell@wilco.org)
2023-09-26 - 3:11:10 PM GMT

Document e-signed by Bill Gravell (bgravell@wilco.org)
Signature Date: 2023-09-26 - 3:11:22 PM GMT - Time Source: server

Agreement completed.
2023-09-26 - 3:11:22 PM GMT

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AMENDMENT TO STANDARD AGREEMENT WITH LOCAL GOVERNMENTAL ENTITY REGARDING OFF-DUTY CONTRACTING OF COUNTY SHERIFF DEPUTIES

This Amendment to Standard Agreement with Local Governmental Entity Regarding Off-Duty Contracting of County Sheriff Deputies (hereinafter, "Amendment") is entered into by and between the local governmental entity set forth on the signature page below (hereinafter, "LGE") in the State of Texas; Williamson County, Texas (hereinafter, "COUNTY") a political subdivision of the State of Texas, and the Williamson County Sheriff's Office set forth on the signature page below (hereinafter, "SHERIFF'S OFFICE").

RECITALS

WHEREAS, the LGE, COUNTY, and SHERIFF'S OFFICE previously executed that certain Standard Agreement with Local Governmental Entity Regarding Off-Duty Contracting of County Sheriff Deputies (the "Agreement"), being dated effective as of the date of the Commissioners Court approval and execution on September 26, 2023, wherein COUNTY granted permission for the LGE to contract, in a private capacity, with Deputies of the SHERIFF'S OFFICE while such Deputies are not on duty for the COUNTY and for usage of the COUNTY's vehicle related thereto;

WHEREAS, the COUNTY increased the vehicle usage reimbursement rate set forth under Section 7 of the Agreement; and

WHEREAS, it has become necessary to supplement, modify and amend the Agreement in accordance with the provisions thereof.

AGREEMENT

NOW, THEREFORE, premises considered, the LGE, COUNTY, and SHERIFF'S OFFICE agree that the Agreement is supplemented, amended and modified as follows:

I. Amendment to Section 7 of the Agreement:

Section 7 of the Agreement is amended and supplanted by the following:

COUNTY agrees to invoice LGE for the reimbursement amounts for DEPUTIES' vehicle usage at the rate of **$14.00 per hour per vehicle** (to cover LGE's fair share of costs for fuel, maintenance, and yearly premiums on automobile insurance). The LGE acknowledges that the above-described reimbursement rate will not totally cover the entire costs incurred by COUNTY for the fully equipped patrol vehicle that is being utilized by such DEPUTIES in the LGE's boundaries; provided, however, COUNTY deems such unrecovered costs for the fully equipped patrol vehicle to be of a public benefit to the citizens of Williamson County.

II. Terms of Agreement Control and Extent of Amendment

All other terms of the Agreement and any prior amendments thereto, if any, which have not been specifically amended herein shall remain the same and shall continue in full force and effect.

IN WITNESS WHEREOF, the LGE, COUNTY, and SHERIFF'S OFFICE have executed this Amendment, in duplicate, to be effective as of October 1, 2024 .

Local Governmental Entity (LGE):

Name of LGE: The Ranch at Cypress Creek MUD No. 1

Signature: Patrice Coles

Printed Name: Patrice Coles

Title: President

Date: August 15, 2024

WILLIAMSON COUNTY SHERIFF'S OFFICE:

Williamson County Sheriff

Printed Name of Official: Michael T. Gleason

Signature of Official: Michael T. Gleason

Date: August 26, 2024

Address of Office: 508 S. Rock St.
Georgetown, Texas 78626

COUNTY:

By: Bill Gravell Jr.
Bill Gravell (Sep 11, 2024 07:12 CDT)

Williamson County Judge or
Presiding Officer,
Williamson County Commissioners Court
710 Main Street, Suite 101
Georgetown, Texas 78626

Date: Sep 11, 2024, 20___

Item #42 The Ranch at Cypress Creek MUD #1 Amendment for County Sheriff

Final Audit Report 2024-09-11

Created:	2024-09-10
By:	Starla Hall (starlahall@wilco.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAmR3hc2s7wkY6pxjXB5qJnMgXNU-q9b80

"Item #42 The Ranch at Cypress Creek MUD #1 Amendment for County Sheriff" History

Document created by Starla Hall (starlahall@wilco.org)
2024-09-10 - 3:28:13 PM GMT- IP address: 66.76.4.65

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2024-09-10 - 3:29:22 PM GMT

Email viewed by Rebecca Pruitt (becky.pruitt@wilco.org)
2024-09-10 - 5:54:55 PM GMT- IP address: 66.76.4.65

Document signing delegated to Bill Gravell (bgravell@wilco.org) by Rebecca Pruitt (becky.pruitt@wilco.org)
2024-09-10 - 5:55:19 PM GMT- IP address: 66.76.4.65

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2024-09-10 - 5:55:19 PM GMT

Email viewed by Bill Gravell (bgravell@wilco.org)
2024-09-11 - 12:12:25 PM GMT- IP address: 74.192.154.197

Document e-signed by Bill Gravell (bgravell@wilco.org)
Signature Date: 2024-09-11 - 12:12:37 PM GMT - Time Source: server- IP address: 74.192.154.197

Agreement completed.
2024-09-11 - 12:12:37 PM GMT

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Commissioners Court - Regular Session **22.**

Meeting Date: 09/30/2025

Vista Oaks MUD 2nd Amendment for County Sheriff

Submitted For: Matthew Lindemann **Submitted By:** Starla Hall, Sheriff

Department: Sheriff

Agenda Category: Consent

Information

Agenda Item

Discuss, consider and take appropriate action on a 2nd Amendment to the Standard Agreement with the Local Governmental Entity regarding off-duty contracting of County Sheriff's Deputies by and between Vista Oaks Municipal Utility District, Williamson County Sheriff's Office and Williamson County, Texas relating to a 2nd Amendment to the vehicle reimbursement amount.

Background

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Vista Oaks MUD 2nd Amendment

Standard Agreement

1st Amendment

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/19/2025 02:37 PM
Form Started By: Starla Hall		Started On: 09/19/2025 11:13 AM
Final Approval Date: 09/19/2025		

SECOND AMENDMENT TO STANDARD AGREEMENT WITH LOCAL GOVERNMENTAL ENTITY REGARDING OFF-DUTY CONTRACTING OF COUNTY SHERIFF DEPUTIES

This Second Amendment to Standard Agreement with Local Governmental Entity Regarding Off-Duty Contracting of County Sheriff Deputies (hereinafter, "Second Amendment") is entered into by and between the local governmental entity set forth on the signature page below (hereinafter, "LGE") in the State of Texas; Williamson County, Texas (hereinafter, "COUNTY") a political subdivision of the State of Texas, and the Williamson County Sheriff's Office set forth on the signature page below (hereinafter, "SHERIFF'S OFFICE").

RECITALS

WHEREAS, the LGE, COUNTY, and SHERIFF'S OFFICE previously executed that certain Standard Agreement with Local Governmental Entity Regarding Off-Duty Contracting of County Sheriff Deputies (the "Agreement"), being dated effective as of the date of the Commissioners Court approval and execution on September 26, 2023, wherein COUNTY granted permission for the LGE to contract, in a private capacity, with Deputies of the SHERIFF'S OFFICE while such Deputies are not on duty for the COUNTY and for usage of the COUNTY's vehicle related thereto;

WHEREAS, the COUNTY increased the vehicle usage reimbursement rate set forth under Section 7 of the Agreement and the parties executed a previous amendment to the Agreement; and

WHEREAS, the COUNTY increased the vehicle usage reimbursement rate set forth under Section 7 of the Agreement for the upcoming term of the Agreement; and

WHEREAS, it has become necessary to supplement, modify and amend the Agreement in accordance with the provisions thereof.

AGREEMENT

NOW, THEREFORE, premises considered, the LGE, COUNTY, and SHERIFF'S OFFICE agree that the Agreement is supplemented, amended and modified as follows:

I. Amendment to Section 7 of the Agreement:

Section 7 of the Agreement is amended and supplanted by the following:

COUNTY agrees to invoice LGE for the reimbursement amounts for DEPUTIES' vehicle usage at the rate of **$15.00 per hour per vehicle** (to cover LGE's fair share of costs for fuel, maintenance, and yearly premiums on automobile insurance). The LGE acknowledges that the above-described reimbursement rate will not totally cover the entire costs incurred by COUNTY for the fully equipped patrol vehicle that is being utilized by

such DEPUTIES in the LGE's boundaries; provided, however, COUNTY deems such unrecovered costs for the fully equipped patrol vehicle to be of a public benefit to the citizens of Williamson County.

II. Terms of Agreement Control and Extent of Second Amendment

All other terms of the Agreement and any prior amendments thereto, if any, which have not been specifically amended herein shall remain the same and shall continue in full force and effect.

IN WITNESS WHEREOF, the LGE, COUNTY, and SHERIFF'S OFFICE have executed this Second Amendment, in duplicate, to be effective as of October 1, 2025.

LOCAL GOVERNMENTAL ENTITY (LGE):

Name of LGE: Vista Oaks Municipal Utility District

Signature: _____

Printed Name: Heath Reed-Green

Title: President

Date: September 8, 2025

WILLIAMSON COUNTY SHERIFF'S OFFICE:

Williamson County Sheriff

Printed Name of Official: Matthew Lindemann

Signature of Official: Matthew Lindemann

Date: September 19, 2025

Address of Office: 508 S. Rock St.
Georgetown, Texas 78626

COUNTY:

By: _____
Williamson County Judge or
Presiding Officer,
Williamson County Commissioners Court
710 Main Street, Suite 101
Georgetown, Texas 78626

Date: _____ ____, 20_____

STATE OF TEXAS	§	**STANDARD AGREEMENT WITH**
	§	**LOCAL GOVERNMENTAL ENTITY**
	§	**REGARDING OFF-DUTY**
	§	**CONTRACTING OF COUNTY**
COUNTY OF WILLIAMSON	§	**SHERIFF DEPUTIES**

This Interlocal Agreement (hereinafter, the "AGREEMENT") is entered into by and between the local governmental entity set forth on the signature page below (hereinafter, "LGE") in the State of Texas, and Williamson County, Texas (hereinafter, "COUNTY") a political subdivision of the State of Texas, and the Williamson County Sheriff's Office set forth on the signature page below (hereinafter, "SHERIFF'S OFFICE").

For and in consideration of the permission given by COUNTY for the LGE to contract in a private capacity DEPUTIES of the SHERIFF'S OFFICE (hereinafter "DEPUTIES"), while DEPUTIES are not on duty with and for the COUNTY, it is hereby agreed as follows:

1. It is mutually agreed that while the DEPUTIES are working for the LGE, the DEPUTIES' primary responsibility is the enforcement of Federal and State laws and COUNTY Ordinances or Regulations to protect life and property and to keep the peace. The DEPUTIES cannot enforce policies or rules of the LGE. To the extent applicable, the DEPUTIES shall enforce District Rules and Regulations adopted pursuant to Section 54.205(4) of the Texas Water Code and published in accordance with Sections 54.206 through 54.208 of the Texas Water Code provided that a violation of such District Rules and Regulations also constitutes a crime under the Texas Penal Code. DEPUTIES are at all times subject to the rules and policies of the SHERIFF'S OFFICE. ***LGE expressly acknowledges and agrees that such DEPUTIES are at all times independent contractors of LGE when contracted by the LGE.***

2. It is understood by the LGE that the COUNTY shall retain the right to withdraw at any time its permission for the DEPUTIES to work in a private capacity. If the permission of the COUNTY is withdrawn, the LGE agrees to terminate its contractual relationships with DEPUTIES. The LGE, as part of this AGREEMENT, binds itself to release and hold harmless the COUNTY from any liability or claim for damages in the event such permission is withdrawn by the COUNTY.

3. Prior to the beginning of DEPUTIES performing services for the LGE, the LGE shall obtain a comprehensive general liability insurance policy from a company authorized to do business in the State of Texas or equivalent coverage through the Texas Municipal League Intergovernmental Risk Pool with minimum amounts of Ten Thousand Dollars ($10,000) per occurrence for property damage, One Hundred Thousand Dollars ($100,000) per person, and Three Hundred Thousand Dollars ($300,000) per occurrence for personal injury. COUNTY SHALL BE NAMED AS AN ADDITIONAL INSURED UNDER THIS COVERAGE.

4. The term of this AGREEMENT shall begin October 1, 2023 and shall terminate on September 30, 2024 and will have two (2) additional one (1) year automatic renewal terms. The AGREEMENT will automatically renew on October 1, 2024, and October 1, 2025. The Agreement must be revisited with proper approvals from the applicable governing bodies and elected official(s) for FY2027. Either party may terminate this Agreement, for convenience and without cause, by providing thirty (30) days' advance written notice to the other party.

5. State law requires that law enforcement personnel conducting "off-duty" work must be both "full

time" and "entitled" to fringe benefits. Tex. Occup. Code Sec. 1702.322(A) & (B)(i). Thus, part-time deputies and "reserve" officers may not conduct "off-duty" work.

6. The COUNTY agrees that each of the DEPUTIES will be properly insured with automobile liability insurance while operating the patrol vehicle in accordance with Section 612.005(b) of the Texas Government Code, and any other applicable laws.

7. COUNTY agrees to invoice LGE for the reimbursement amounts for DEPUTIES' vehicle usage at the rate of $13.00 per hour per vehicle (to cover LGE's fair share of costs for fuel, maintenance, and yearly premiums on automobile insurance). The LGE acknowledges that the above-described reimbursement rate will not totally cover the entire costs incurred by COUNTY for the fully equipped patrol vehicle that is being utilized by such DEPUTIES in the LGE's boundaries; provided, however, COUNTY deems such unrecovered costs for the fully equipped patrol vehicle to be of a public benefit to the citizens of Williamson County.

8. On a monthly basis for each vehicle used by DEPUTIES, LGE agrees to cause DEPUTIES to maintain a written log of all times that vehicles are used for off-duty work, whether the vehicles are actually driven or parked. LGE shall provide such vehicle time records to COUNTY and SHERIFF'S OFFICE no later than the end of each quarter (end of month for each of the following: March, June, September, and December). COUNTY will invoice based on the total usage and rate, as set forth in Paragraph 7, and LGE will pay such invoice pursuant Chapter 2251 of the Texas Government Code ("Texas Prompt Payment Act"). Reporting must be submitted to:

SHERIFF'S OFFICE: At the address set forth on the signature page below.

COUNTY: Williamson County Auditor's Office
Attn: Finance Director
710 Main Street, Suite 301
Georgetown, Texas 78626

9. LGE agrees that it shall pay DEPUTIES directly and file all applicable reporting forms with the Internal Revenue Service, as determined by the LGE.

10. Each party to this AGREEMENT, in the performance of this AGREEMENT, shall act in an individual capacity and not as agents, employees, partners, joint ventures or associates of one another.

11. Nothing in this AGREEMENT shall be deemed to waive, modify or amend any legal defense available at law or in equity to COUNTY or LEG, or their past or present officers, employees, or agents, nor to create any legal rights or claim on behalf of any third party. COUNTY and LGE do not waive, modify, or alter to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas and of the United States.

* * * * *

COUNTERPART SIGNATURE PAGE TO
STANDARD AGREEMENT WITH LOCAL GOVERNMENT ENTITY REGARDING
OFF-DUTY CONTRACTING OF COUNTY SHERIFF DEPUTIES

LGE:

Name of LGE: Vista Oaks Municipal Utility District

Signature: Heath Reed-Green

Printed Name: Heath Reed-Green

Title: President

Date: July 14th, 2023

WILLIAMSON COUNTY SHERIFF'S OFFICE:

Williamson County Sheriff

Printed Name of Official: Michael I. Gleason

Signature of Official: Michael I. Gleason

Date: September 15, 2023

Address of Office: 508 S. Rock St.
Georgetown, TX 78626

COUNTERPART SIGNATURE PAGE TO
STANDARD AGREEMENT WITH LOCAL GOVERNMENT ENTITY REGARDING
OFF-DUTY CONTRACTING OF COUNTY SHERIFF DEPUTIES

TO BE EXECUTED BY COUNTY COMMISSIONERS COURT
FOR CONFIRMATION OF BUDGETARY AUTHORIZATION
RELATED TO USE OF VEHICLES FOR OFF-DUTY WORK[1]

WILLIAMSON COUNTY COMMISSIONERS COURT:

By: Bill Gravell Jr.
Bill Gravell (Sep 26, 2023 10:10 CDT)
Williamson County Judge or
Presiding Officer, Williamson County Commissioners Court
710 Main Street, Suite 105
Georgetown, Texas 78626

Date: Sep 26, 2023, 20____

[1] Including, but not limited to fuel, insurance, and maintenance of county-owned assets.

Item #22 Vista Oaks MUD Standard Agreement

Final Audit Report 2023-09-26

Created:	2023-09-25
By:	Starla Hall (starlahall@wilco.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA9g5On-nVFA2fxP5caewkkvAJHw6XokBA

"Item #22 Vista Oaks MUD Standard Agreement" History

Document created by Starla Hall (starlahall@wilco.org)
2023-09-25 - 9:54:36 PM GMT

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Email sent to amanda.brown@wilco.org bounced and could not be delivered
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2023-09-26 - 3:00:17 PM GMT

Document signing delegated to Bill Gravell (bgravell@wilco.org) by Rebecca Pruitt (becky.pruitt@wilco.org)
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2023-09-26 - 3:10:33 PM GMT

Document e-signed by Bill Gravell (bgravell@wilco.org)
Signature Date: 2023-09-26 - 3:10:46 PM GMT - Time Source: server

Agreement completed.
2023-09-26 - 3:10:46 PM GMT

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AMENDMENT TO STANDARD AGREEMENT WITH LOCAL GOVERNMENTAL ENTITY REGARDING OFF-DUTY CONTRACTING OF COUNTY SHERIFF DEPUTIES

This Amendment to Standard Agreement with Local Governmental Entity Regarding Off-Duty Contracting of County Sheriff Deputies (hereinafter, "Amendment") is entered into by and between the local governmental entity set forth on the signature page below (hereinafter, "LGE") in the State of Texas; Williamson County, Texas (hereinafter, "COUNTY") a political subdivision of the State of Texas, and the Williamson County Sheriff's Office set forth on the signature page below (hereinafter, "SHERIFF'S OFFICE").

RECITALS

WHEREAS, the LGE, COUNTY, and SHERIFF'S OFFICE previously executed that certain Standard Agreement with Local Governmental Entity Regarding Off-Duty Contracting of County Sheriff Deputies (the "Agreement"), being dated effective as of the date of the Commissioners Court approval and execution on September 26, 2023, wherein COUNTY granted permission for the LGE to contract, in a private capacity, with Deputies of the SHERIFF'S OFFICE while such Deputies are not on duty for the COUNTY and for usage of the COUNTY's vehicle related thereto;

WHEREAS, the COUNTY increased the vehicle usage reimbursement rate set forth under Section 7 of the Agreement; and

WHEREAS, it has become necessary to supplement, modify and amend the Agreement in accordance with the provisions thereof.

AGREEMENT

NOW, THEREFORE, premises considered, the LGE, COUNTY, and SHERIFF'S OFFICE agree that the Agreement is supplemented, amended and modified as follows:

I. Amendment to Section 7 of the Agreement:

Section 7 of the Agreement is amended and supplanted by the following:

COUNTY agrees to invoice LGE for the reimbursement amounts for DEPUTIES' vehicle usage at the rate of **$14.00 per hour per vehicle** (to cover LGE's fair share of costs for fuel, maintenance, and yearly premiums on automobile insurance). The LGE acknowledges that the above-described reimbursement rate will not totally cover the entire costs incurred by COUNTY for the fully equipped patrol vehicle that is being utilized by such DEPUTIES in the LGE's boundaries; provided, however, COUNTY deems such unrecovered costs for the fully equipped patrol vehicle to be of a public benefit to the citizens of Williamson County.

II. Terms of Agreement Control and Extent of Amendment

All other terms of the Agreement and any prior amendments thereto, if any, which have not been specifically amended herein shall remain the same and shall continue in full force and effect.

IN WITNESS WHEREOF, the LGE, COUNTY, and SHERIFF'S OFFICE have executed this Amendment, in duplicate, to be effective as October 1, 2024.

Local Governmental Entity (LGE):

Name of LGE: Vista Oaks Municipal Utility District

Signature: _____

Printed Name: Heath Reed-Green

Title: President, Board of Directors

Date: August 12, 2024

WILLIAMSON COUNTY SHERIFF'S OFFICE:

Williamson County Sheriff

Printed Name of Official: Michael T. Gleason

Signature of Official: _____

Date: September 3, 2024

Address of Office: 508 S. Rock St.
Georgetown, Texas 78626

COUNTY:

By: Bill Gravell Jr.
Bill Gravell (Sep 11, 2024 07:12 CDT)

Williamson County Judge or
Presiding Officer,
Williamson County Commissioners Court
710 Main Street, Suite 101
Georgetown, Texas 78626

Date: Sep 11, 2024 ____, 20____

Item #43 Vista Oaks MUD Amendment for County Sheriff

Final Audit Report 2024-09-11

Created:	2024-09-10
By:	Starla Hall (starlahall@wilco.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAedy0G10wvB0jnIxixRRAe52ISTev-cdG

"Item #43 Vista Oaks MUD Amendment for County Sheriff" History

Document created by Starla Hall (starlahall@wilco.org)
2024-09-10 - 3:31:21 PM GMT- IP address: 66.76.4.65

Document emailed to Rebecca Pruitt (becky.pruitt@wilco.org) for signature
2024-09-10 - 3:33:26 PM GMT

Email viewed by Rebecca Pruitt (becky.pruitt@wilco.org)
2024-09-10 - 5:54:33 PM GMT- IP address: 66.76.4.65

Document signing delegated to Bill Gravell (bgravell@wilco.org) by Rebecca Pruitt (becky.pruitt@wilco.org)
2024-09-10 - 5:54:51 PM GMT- IP address: 66.76.4.65

Document emailed to Bill Gravell (bgravell@wilco.org) for signature
2024-09-10 - 5:54:51 PM GMT

Email viewed by Bill Gravell (bgravell@wilco.org)
2024-09-11 - 12:12:10 PM GMT- IP address: 74.192.154.197

Document e-signed by Bill Gravell (bgravell@wilco.org)
Signature Date: 2024-09-11 - 12:12:23 PM GMT - Time Source: server- IP address: 74.192.154.197

Agreement completed.
2024-09-11 - 12:12:23 PM GMT

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Commissioners Court - Regular Session **23.**

Meeting Date: 09/30/2025

Rancho Sienna MUD 2nd Amendment for County Sheriff

Submitted For: Matthew Lindemann **Submitted By:** Starla Hall, Sheriff

Department: Sheriff

Agenda Category: Consent

Information

Agenda Item

Discuss, consider and take appropriate action on a 2nd Amendment to the Standard Agreement with the Local Governmental Entity regarding off-duty contracting of County Sheriff's Deputies by and between Williamson County Municipal Utility District No. 12, Williamson County Sheriff's Office and Williamson County, Texas relating to a 2nd amendment to the vehicle reimbursement amount.

Background

On August 15, 2023, the Standard Agreement with Williamson County MUD #12 (Rancho Sienna) was approved and executed on August 17, 2023, for a three-year period at a $13.00/hour vehicle reimbursement rate effective October 1, 2023. On June 18, 2024, the Commissioners Court approved to increase the vehicle reimbursement rate to $14.00 per hour effective October 1, 2024, and on June 24, 2025, the Commissioners Court approved a 2nd increase effective October 1, 2025, to $15.00 per hour. Since the current Standard Agreement does not expire until September 30, 2026, the Sheriff's Office is presenting this 2nd amendment with Williamson County MUD #12 for the vehicle rate increase.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Rancho Sienna 2nd amendment

Standard Agreement

1st Amendment

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/22/2025 03:17 PM
Form Started By: Starla Hall		Started On: 09/22/2025 02:16 PM
Final Approval Date: 09/22/2025		

SECOND AMENDMENT TO STANDARD AGREEMENT WITH LOCAL GOVERNMENTAL ENTITY REGARDING OFF-DUTY CONTRACTING OF COUNTY SHERIFF DEPUTIES

This Second Amendment to Standard Agreement with Local Governmental Entity Regarding Off-Duty Contracting of County Sheriff Deputies (hereinafter, "Second Amendment") is entered into by and between the local governmental entity set forth on the signature page below (hereinafter, "LGE") in the State of Texas; Williamson County, Texas (hereinafter, "COUNTY") a political subdivision of the State of Texas, and the Williamson County Sheriff's Office set forth on the signature page below (hereinafter, "SHERIFF'S OFFICE").

RECITALS

WHEREAS, the LGE, COUNTY, and SHERIFF'S OFFICE previously executed that certain Standard Agreement with Local Governmental Entity Regarding Off-Duty Contracting of County Sheriff Deputies dated effective as of the date of the Commissioners Court approval and execution on August 17, 2023, as amended by that certain Amendment to Standard Agreement with Local Governmental Entity Regarding Off-Duty Contracting of County Sheriff Deputies ("*First Amendment*") dated effective October 1, 2024 (as amended, the "Agreement"), wherein COUNTY granted permission for the LGE to contract, in a private capacity, with Deputies of the SHERIFF'S OFFICE while such Deputies are not on duty for the COUNTY and for usage of the COUNTY's vehicle related thereto;

WHEREAS, the COUNTY previously increased the vehicle usage reimbursement rate set forth under Section 7 of the Agreement and the parties executed the First Amendment evidencing such increase; and

WHEREAS, the COUNTY has further increased the vehicle usage reimbursement rate set forth under Section 7 of the Agreement; and

WHEREAS, it has become necessary to supplement, modify and amend the Agreement in accordance with the provisions thereof.

AGREEMENT

NOW, THEREFORE, premises considered, the LGE, COUNTY, and SHERIFF'S OFFICE agree that the Agreement is supplemented, amended and modified as follows:

I. **Amendment to Section 7 of the Agreement:**

Section 7 of the Agreement is amended and supplanted by the following:

COUNTY agrees to invoice LGE for the reimbursement amounts for DEPUTIES' vehicle

usage at the rate of **$15.00 per hour per vehicle** (to cover LGE's fair share of costs for fuel, maintenance, and yearly premiums on automobile insurance). The LGE acknowledges that the above-described reimbursement rate will not totally cover the entire costs incurred by COUNTY for the fully equipped patrol vehicle that is being utilized by such DEPUTIES in the LGE's boundaries; provided, however, COUNTY deems such unrecovered costs for the fully equipped patrol vehicle to be of a public benefit to the citizens of Williamson County.

II. Terms of Agreement Control and Extent of Second Amendment

All other terms of the Agreement and any prior amendments thereto, if any, which have not been specifically amended herein shall remain the same and shall continue in full force and effect.

IN WITNESS WHEREOF, the LGE, COUNTY, and SHERIFF'S OFFICE have executed this Second Amendment, in duplicate, to be effective as of October 1, 2025.

Local Governmental Entity (LGE):

Name of LGE: Williamson County Municipal Utility District No. 12

Signature: _____

Printed Name: Jon Peve House

Title: Vice President, MUD #12

Date: 9/19/2025 _____, 20__

WILLIAMSON COUNTY SHERIFF'S OFFICE:

Williamson County Sheriff

Printed Name of Official: Matthew Lindemann

Signature of Official: Matthew Lindemann

Date: September 22, 2025

Address of Office: 508 S. Rock St.
Georgetown, Texas 78626

COUNTY:

By: _____
Williamson County Judge or
Presiding Officer,
Williamson County Commissioners Court
710 Main Street, Suite 101
Georgetown, Texas 78626

Date: _____, 20_____

STATE OF TEXAS	§	**STANDARD AGREEMENT WITH**
	§	**LOCAL GOVERNMENTAL ENTITY**
	§	**REGARDING OFF-DUTY**
	§	**CONTRACTING OF COUNTY**
COUNTY OF WILLIAMSON	§	**SHERIFF DEPUTIES**

This interlocal agreement (hereinafter, the "AGREEMENT") is entered into by and between the local governmental entity set forth on the signature page below (hereinafter, "LGE") in the State of Texas, and Williamson County, Texas (hereinafter, "COUNTY") a political subdivision of the State of Texas, and the Williamson County Sheriff's Office set forth on the signature page below (hereinafter, "SHERIFF'S OFFICE").

For and in consideration of the permission given by COUNTY for the LGE to contract in a private capacity DEPUTIES of the SHERIFF'S OFFICE (hereinafter "DEPUTIES"), while DEPUTIES are not on duty with and for the COUNTY, it is hereby agreed as follows:

1. It is mutually agreed that while the DEPUTIES are working for the LGE, the DEPUTIES' primary responsibility is the enforcement of Federal and State laws and COUNTY Ordinances or Regulations to protect life and property and to keep the peace. The DEPUTIES cannot enforce policies or rules of the LGE. To the extent applicable, the DEPUTIES shall enforce District Rules and Regulations adopted pursuant to Section 54.205(4) of the Texas Water Code and published in accordance with Sections 54.206 through 54.208 of the Texas Water Code provided that a violation of such District Rules and Regulations also constitutes a crime under the Texas Penal Code. DEPUTIES are at all times subject to the rules and policies of the SHERIFF'S OFFICE. ***LGE expressly acknowledges and agrees that such DEPUTIES are at all times independent contractors of LGE when contracted by the LGE.***

2. It is understood by the LGE that the COUNTY shall retain the right to withdraw at any time its permission for the DEPUTIES to work in a private capacity. If the permission of the COUNTY is withdrawn, the LGE agrees to terminate its contractual relationships with DEPUTIES. The LGE, as part of this AGREEMENT, binds itself to release and hold harmless the COUNTY from any liability or claim for damages in the event such permission is withdrawn by the COUNTY.

3. Prior to the beginning of DEPUTIES performing services for the LGE, the LGE shall obtain a comprehensive general liability insurance policy from a company authorized to do business in the State of Texas or equivalent coverage through the Texas Municipal League Intergovernmental Risk Pool with minimum amounts of Ten Thousand Dollars ($10,000) per occurrence for property damage, One Hundred Thousand Dollars ($100,000) per person, and Three Hundred Thousand Dollars ($300,000) per occurrence for personal injury. COUNTY SHALL BE NAMED AS AN ADDITIONAL INSURED UNDER THIS COVERAGE.

4. The term of this AGREEMENT shall begin October 1, 2023 and shall terminate on September 30, 2024 and will have two (2) additional one (1) year automatic renewal terms. The AGREEMENT will automatically renew on October 1, 2024, and

October 1, 2025. The Agreement must be revisited with proper approvals from the applicable governing bodies and elected official(s) for FY2027. Either party may terminate this Agreement, for convenience and without cause, by providing thirty (30) days' advance written notice to the other party.

5. State law requires that law enforcement personnel conducting "off-duty" work must be both "full time" and "entitled" to fringe benefits. Tex. Occup. Code Sec. 1702.322(A) & (B)(i). Thus, part-time deputies and "reserve" officers may not conduct "off-duty" work.

6. The COUNTY agrees that each of the DEPUTIES will be properly insured with automobile liability insurance while operating the patrol vehicle in accordance with Section 612.005(b) of the Texas Government Code, and any other applicable laws.

7. COUNTY agrees to invoice LGE for the reimbursement amounts for DEPUTIES' vehicle usage at the rate of $13.00 per hour per vehicle (to cover LGE's fair share of costs for fuel, maintenance, and yearly premiums on automobile insurance). The LGE acknowledges that the above-described reimbursement rate will not totally cover the entire costs incurred by COUNTY for the fully equipped patrol vehicle that is being utilized by such DEPUTIES in the LGE's boundaries; provided, however, COUNTY deems such unrecovered costs for the fully equipped patrol vehicle to be of a public benefit to the citizens of Williamson County.

8. On a monthly basis for each vehicle used by DEPUTIES, LGE agrees to cause DEPUTIES to maintain a written log of all times that vehicles are used for off-duty work, whether the vehicles is actually driven or parked. LGE shall provide such vehicle time records to COUNTY and SHERIFF'S OFFICE no later than the end of each quarter (end of month for each of the following: March, June, September, and December). COUNTY will invoice based on the total usage and rate, as set forth in Paragraph 7, and LGE will pay such invoice pursuant Chapter 2251 of the Texas Government Code ("Texas Prompt Payment Act"). Reporting must be submitted to:

SHERIFF'S OFFICE: At the address set forth on the signature page below.

COUNTY: Williamson County Auditor's Office
Attn: Finance Director
710 Main Street, Suite 301
Georgetown, Texas 78626

9. LGE agrees that it shall pay DEPUTIES directly and file all applicable reporting forms with the Internal Revenue Service, as determined by the LGE.

10. Each party to this AGREEMENT, in the performance of this AGREEMENT, shall act in an individual capacity and not as agents, employees, partners, joint ventures or associates of one another.

11. Nothing in this AGREEMENT shall be deemed to waive, modify or amend any legal defense available at law or in equity to COUNTY or LGE, or their past or present officers, employees, or agents, nor to create any legal rights or claim on behalf of any third party. COUNTY and LGE do not waive, modify, or alter to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas and of the United States.

LGE:

Name of LGE: Williamson County Municipal Utility District No. 12

Signature: _____

Printed Name: Andrew Hunt

Title: President, Board of Directors

Date: August 3, 2023

WILLIAMSON COUNTY SHERIFF'S OFFICE:

Williamson County Sheriff

Printed Name of Official: Michael T. Gleason

Signature of Official: _____

Date: August 9, 2023

Address of Office: 508 S. Rock St.
Georgetown, TX 78626

COUNTERPART SIGNATURE PAGE
TO STANDARD AGREEMENT WITH
LOCAL GOVERNMENTAL ENTITY
REGARDING OFF-DUTY
CONTRACTING OF COUNTY
SHERIFF DEPUTIES

TO BE EXECUTED BY COUNTY COMMISSIONERS COURT FOR
CONFIRMATION OF BUDGETARY AUTHORIZATION
RELATED TO USE OF
VEHICLES FOR OFF-DUTY WORK[1]

WILLIAMSON COUNTY COMMISSIONERS COURT:

By: Bill Gravell Jr.
Bill Gravell Jr. (Aug 17, 2023 15:09 CDT)
Williamson County Judge or
Presiding Officer, Williamson County Commissioners Court
710 Main Street, Suite 105
Georgetown, Texas 78626

Date: Aug 17, 2023, 20____

[1] Including, but not limited to fuel, insurance, and maintenance of county-owned assets.

Rancho Sienna Standard Agreement

Final Audit Report 2023-08-17

Created:	2023-08-15
By:	Starla Hall (starlahall@wilco.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAQdbDQP_l4fhYNwpmlv7IDF7j6D3tH2uM

"Rancho Sienna Standard Agreement" History

Document created by Starla Hall (starlahall@wilco.org)
2023-08-15 - 4:09:14 PM GMT

Document emailed to Rebecca Pruitt (becky.pruitt@wilco.org) for signature
2023-08-15 - 4:09:55 PM GMT

Email sent to amanda.brown@wilco.org bounced and could not be delivered
2023-08-15 - 4:10:09 PM GMT

Email viewed by Rebecca Pruitt (becky.pruitt@wilco.org)
2023-08-15 - 5:00:22 PM GMT

Document signing delegated to Bill Gravell (bgravell@wilco.org) by Rebecca Pruitt (becky.pruitt@wilco.org)
2023-08-15 - 5:00:57 PM GMT

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Email viewed by Bill Gravell (bgravell@wilco.org)
2023-08-17 - 8:09:13 PM GMT

Signer Bill Gravell (bgravell@wilco.org) entered name at signing as Bill Gravell Jr.
2023-08-17 - 8:09:27 PM GMT

Document e-signed by Bill Gravell Jr. (bgravell@wilco.org)
Signature Date: 2023-08-17 - 8:09:30 PM GMT - Time Source: server

Agreement completed.
2023-08-17 - 8:09:30 PM GMT

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AMENDMENT TO STANDARD AGREEMENT WITH LOCAL GOVERNMENTAL ENTITY REGARDING OFF-DUTY CONTRACTING OF COUNTY SHERIFF DEPUTIES

This Amendment to Standard Agreement with Local Governmental Entity Regarding Off-Duty Contracting of County Sheriff Deputies (hereinafter, "Amendment") is entered into by and between the local governmental entity set forth on the signature page below (hereinafter, "LGE") in the State of Texas; Williamson County, Texas (hereinafter, "COUNTY") a political subdivision of the State of Texas, and the Williamson County Sheriff's Office set forth on the signature page below (hereinafter, "SHERIFF'S OFFICE").

RECITALS

WHEREAS, the LGE, COUNTY, and SHERIFF'S OFFICE previously executed that certain Standard Agreement with Local Governmental Entity Regarding Off-Duty Contracting of County Sheriff Deputies (the "Agreement"), being dated effective as of the date of the Commissioners Court approval and execution on August 17, 2023, wherein COUNTY granted permission for the LGE to contract, in a private capacity, with Deputies of the SHERIFF'S OFFICE while such Deputies are not on duty for the COUNTY and for usage of the COUNTY's vehicle related thereto;

WHEREAS, the COUNTY increased the vehicle usage reimbursement rate set forth under Section 7 of the Agreement; and

WHEREAS, it has become necessary to supplement, modify and amend the Agreement in accordance with the provisions thereof.

AGREEMENT

NOW, THEREFORE, premises considered, the LGE, COUNTY, and SHERIFF'S OFFICE agree that the Agreement is supplemented, amended and modified as follows:

I. **Amendment to Section 7 of the Agreement:**

Section 7 of the Agreement is amended and supplanted by the following:

COUNTY agrees to invoice LGE for the reimbursement amounts for DEPUTIES' vehicle usage at the rate of **$14.00 per hour per vehicle** (to cover LGE's fair share of costs for fuel, maintenance, and yearly premiums on automobile insurance). The LGE acknowledges that the above-described reimbursement rate will not totally cover the entire costs incurred by COUNTY for the fully equipped patrol vehicle that is being utilized by such DEPUTIES in the LGE's boundaries; provided, however, COUNTY deems such unrecovered costs for the fully equipped patrol vehicle to be of a public benefit to the citizens of Williamson County.

II. **Terms of Agreement Control and Extent of Amendment**

All other terms of the Agreement and any prior amendments thereto, if any, which have not been specifically amended herein shall remain the same and shall continue in full force and effect.

IN WITNESS WHEREOF, the LGE, COUNTY, and SHERIFF'S OFFICE have executed this Amendment, in duplicate, to be effective as of October 1, 2024.

Local Governmental Entity (LGE):

Name of LGE: Williamson County Municipal Utility District No. 12

Signature: _____

Printed Name: JON PEVEHOUSE

Title: VICE PRESIDENT

Date: 7/10, 2024

WILLIAMSON COUNTY SHERIFF'S OFFICE:

Williamson County Sheriff

Printed Name of Official: Michael T. Gleason

Signature of Official: Michael T. Gleason

Date: July 12, 2024

Address of Office: 508 S. Rock St.
Georgetown, Texas 78626

COUNTY:

By: Bill Gravell Jr.
Bill Gravell (Jul 24, 2024 13:27 CDT)

Williamson County Judge or
Presiding Officer,
Williamson County Commissioners Court
710 Main Street, Suite 101
Georgetown, Texas 78626

Date: Jul 24, 2024 _____, 20____

Item #37 Rancho Sienna MUD amendment

Final Audit Report 2024-07-24

Created:	2024-07-23
By:	Starla Hall (starlahall@wilco.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA04Xce67dih9xQQTIsF-Pv6eJplG-_jer

"Item #37 Rancho Sienna MUD amendment" History

Document created by Starla Hall (starlahall@wilco.org)
2024-07-23 - 3:17:39 PM GMT- IP address: 66.76.4.65

Document emailed to Andrea Schiele (aschiele@wilco.org) for signature
2024-07-23 - 3:23:24 PM GMT

Email viewed by Andrea Schiele (aschiele@wilco.org)
2024-07-23 - 3:30:49 PM GMT- IP address: 66.76.4.65

Document signing delegated to Bill Gravell (bgravell@wilco.org) by Andrea Schiele (aschiele@wilco.org)
2024-07-23 - 5:50:27 PM GMT- IP address: 66.76.4.65

Document emailed to Bill Gravell (bgravell@wilco.org) for signature
2024-07-23 - 5:50:27 PM GMT

Email viewed by Bill Gravell (bgravell@wilco.org)
2024-07-24 - 6:27:21 PM GMT- IP address: 66.76.4.65

Document e-signed by Bill Gravell (bgravell@wilco.org)
Signature Date: 2024-07-24 - 6:27:32 PM GMT - Time Source: server- IP address: 66.76.4.65

Agreement completed.
2024-07-24 - 6:27:32 PM GMT

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Commissioners Court - Regular Session **24.**

Meeting Date: 09/30/2025

Williamson County MUD #11 2nd Amendment for County Sheriff

Submitted For: Matthew Lindemann **Submitted By:** Starla Hall, Sheriff

Department: Sheriff

Agenda Category: Consent

Information

Agenda Item

Discuss, consider and take appropriate action on a 2nd Amendment to the Standard Agreement with the Local Governmental Entity regarding off-duty contracting of County Sheriff's Deputies by and between Williamson County Municipal Utility District #11, Williamson County Sheriff's Office and Williamson County, Texas relating to a 2nd Amendment to the vehicle reimbursement amount.

Background

On August 29, 2023, the Standard Agreement with Williamson County MUD #11 (Tera Vista) was approved in Commissioners Court for a three-year period at a $13.00/hour vehicle reimbursement rate effective September 1, 2023. On June 18, 2024, the Commissioners Court approved to increase the vehicle reimbursement rate to $14.00 per hour effective October 1, 2024, and on June 24, 2025, the Commissioners Court approved a 2nd increase effective October 1, 2025, to $15.00 per hour. Since the current Standard Agreement does not expire until September 30, 2026, the Sheriff's Office is presenting this 2nd amendment with Williamson County MUD #11 for the vehicle rate increase.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Williamson County MUD #11 2nd amendment

Standard Agreement

1st Amendment

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/23/2025 02:53 PM
Form Started By: Starla Hall		Started On: 09/23/2025 12:56 PM
Final Approval Date: 09/23/2025		

SECOND AMENDMENT TO STANDARD AGREEMENT WITH LOCAL GOVERNMENTAL ENTITY REGARDING OFF-DUTY CONTRACTING OF COUNTY SHERIFF DEPUTIES

This Second Amendment to Standard Agreement with Local Governmental Entity Regarding Off-Duty Contracting of County Sheriff Deputies (hereinafter, "Second Amendment") is entered into by and between the local governmental entity set forth on the signature page below (hereinafter, "LGE") in the State of Texas; Williamson County, Texas (hereinafter, "COUNTY") a political subdivision of the State of Texas, and the Williamson County Sheriff's Office set forth on the signature page below (hereinafter, "SHERIFF'S OFFICE").

RECITALS

WHEREAS, the LGE, COUNTY, and SHERIFF'S OFFICE previously executed that certain Standard Agreement with Local Governmental Entity Regarding Off-Duty Contracting of County Sheriff Deputies (the "Agreement"), being dated effective as of the date of the Commissioners Court approval and execution on August 29, 2023, wherein COUNTY granted permission for the LGE to contract, in a private capacity, with Deputies of the SHERIFF'S OFFICE while such Deputies are not on duty for the COUNTY and for usage of the COUNTY's vehicle related thereto;

WHEREAS, the COUNTY increased the vehicle usage reimbursement rate set forth under Section 7 of the Agreement and the parties executed a previous amendment to the Agreement; and

WHEREAS, the COUNTY increased the vehicle usage reimbursement rate set forth under Section 7 of the Agreement for the upcoming term of the Agreement and the parties executed a previous amendment to the Agreement; and

WHEREAS, it has become necessary to supplement, modify and amend the Agreement in accordance with the provisions thereof.

AGREEMENT

NOW, THEREFORE, premises considered, the LGE, COUNTY, and SHERIFF'S OFFICE agree that the Agreement is supplemented, amended and modified as follows:

I. Amendment to Section 7 of the Agreement:

Section 7 of the Agreement is amended and supplanted by the following:

COUNTY agrees to invoice LGE for the reimbursement amounts for DEPUTIES' vehicle usage at the rate of **$15.00 per hour per vehicle** (to cover LGE's fair share of costs for fuel, maintenance, and yearly premiums on automobile insurance). The LGE acknowledges that the above-described reimbursement rate will not totally cover the entire

costs incurred by COUNTY for the fully equipped patrol vehicle that is being utilized by such DEPUTIES in the LGE's boundaries; provided, however, COUNTY deems such unrecovered costs for the fully equipped patrol vehicle to be of a public benefit to the citizens of Williamson County.

II. Terms of Agreement Control and Extent of Second Amendment

All other terms of the Agreement and any prior amendments thereto, if any, which have not been specifically amended herein shall remain the same and shall continue in full force and effect.

IN WITNESS WHEREOF, the LGE, COUNTY, and SHERIFF'S OFFICE have executed this Second Amendment, in duplicate, to be effective as of October 1, 2025.

Local Governmental Entity (LGE):

Name of LGE: Williamson County MUD No. 11

Signature: Alan Tillman

Printed Name: Alan Tillman

Title: President

Date: September 9, 2025

WILLIAMSON COUNTY SHERIFF'S OFFICE:

Williamson County Sheriff

Printed Name of Official: Matthew Lindemann

Signature of Official: Matthew Lindemann

Date: September 23, 2025

Address of Office: 508 S. Rock St.
Georgetown, Texas 78626

COUNTY:

By: _____
Williamson County Judge or
Presiding Officer,
Williamson County Commissioners Court
710 Main Street, Suite 101
Georgetown, Texas 78626

Date: _____ ____, 20_____

STATE OF TEXAS	§	**STANDARD AGREEMENT WITH**
	§	**LOCAL GOVERNMENTAL ENTITY**
	§	**REGARDING OFF-DUTY**
	§	**CONTRACTING OF COUNTY**
COUNTY OF WILLIAMSON	§	**SHERIFF DEPUTIES**

This interlocal agreement (hereinafter, the "AGREEMENT") is entered into by and between the local governmental entity set forth on the signature page below (hereinafter, "LGE") in the State of Texas, and Williamson County, Texas (hereinafter, "COUNTY") a political subdivision of the State of Texas, and the Williamson County SHERIFF's Office set forth on the signature page below (hereinafter, "SHERIFF'S OFFICE").

For and in consideration of the permission given by COUNTY for the LGE to contract in a private capacity DEPUTIES of the SHERIFF'S OFFICE (hereinafter "DEPUTIES"), while DEPUTIES are not on duty with and for the COUNTY, it is hereby agreed as follows:

1. It is mutually agreed that while the DEPUTIES are working for the LGE, the DEPUTIES' primary responsibility is the enforcement of Federal and State laws and COUNTY Ordinances or Regulations to protect life and property and to keep the peace. The DEPUTIES cannot enforce policies or rules of the LGE. To the extent applicable, the DEPUTIES shall enforce District Rules and Regulations adopted pursuant to Section 54.205(4) of the Texas Water Code and published in accordance with Sections 54.206 through 54.208 of the Texas Water Code provided that a violation of such District Rules and Regulations also constitutes a crime under the Texas Penal Code. DEPUTIES are at all times subject to the rules and policies of the LEA. LGE expressly acknowledges and agrees that such DEPUTIES are at all times independent contractors of LGE when contracted by the LGE. ***LGE expressly acknowledges and agrees that such DEPUTIES are at all times independent contractors of LGE when contracted by the LGE.***

2. It is understood by the LGE that the COUNTY shall retain the right to withdraw at any time its permission for the DEPUTIES to work in a private capacity. If the permission of the COUNTY is withdrawn, the LGE agrees to terminate its contractor relationships with DEPUTIES. The LGE, as part of this AGREEMENT, binds itself to release and hold harmless the COUNTY from any liability or claim for damages in the event such permission is withdrawn by the COUNTY.

3. Prior to the beginning of DEPUTIES contracting with the LGE, the LGE shall obtain a comprehensive general liability insurance policy from a company authorized to do business in the State of Texas or intergovernmental risk pool with minimum amounts of Ten Thousand Dollars ($10,000) per occurrence for property damage, One Hundred Thousand D1 ollars ($100,000) per person, and Three Hundred Thousand Dollars ($300,000) per occurrence for personal injury. COUNTY SHALL BE NAMED AS AN ADDITIONAL INSURED UNDER THIS COVERAGE.

4. The term of this AGREEMENT shall begin September 1 ,20 23 and shall terminate on September 30, 2024 and will have two additional one (1) year automatic renewals. The AGREEMENT will automatically renew on October 1, 2024, and

October 1, 2025. The Agreement must be revisited with proper approvals from the applicable governing bodies and elected official(s) for FY2027. Either party may terminate this Agreement, for convenience and without cause, by providing thirty (30) days' notice to the other party.

5. State law requires that law enforcement personnel conducting "off-duty" work must be both "full time" and "entitled" to fringe benefits. Tex. Occup. Code Sec. 1702.322(A) & (B)(i). Thus, part-time deputies and "reserve" officers may not conduct "off-duty" work.

6. The COUNTY agrees that each of the DEPUTIES will be properly insured with automobile liability insurance while operating the patrol vehicle in accordance with Section 612.005(b) of the Texas Government Code, and any other applicable laws.

7. COUNTY agrees to invoice LGE for the reimbursement amounts for DEPUTIES' vehicle usage at the rate of $13.00 per hour per vehicle (to cover LGE's fair share of costs for fuel, maintenance, and yearly premiums on automobile insurance). The LGE acknowledges that the above-described reimbursement rate will not totally cover the entire costs incurred by COUNTY for the fully equipped patrol vehicle that is being utilized by such DEPUTIES in the LGE's Area; provided, however, COUNTY deems such unrecovered costs for the fully equipped patrol vehicle to be of a public benefit to the citizens of Williamson County.

8. LGE agrees to log and maintain all times that vehicles are allotted to off-duty work, whether actually used or parked, for each vehicle used by DEPUTIES on a monthly basis. LGE shall provide such vehicle time records to COUNTY and SHERIFF'S OFFICE no later than the end of each quarter (end of month for each of the following: March, June, September, and December). COUNTY will invoice based on the total usage and rate, as set forth in Paragraph 7, and LGE will pay such invoice pursuant Chapter 2251 of the Texas Government Code ("Texas Prompt Payment Act"). Reporting must be submitted to:

SHERIFF'S OFFICE: At the address set forth on the signature page below.

COUNTY: Williamson County Auditor's Office
Attn: Finance Director
710 Main Street, Suite 301
Georgetown, Texas 78626

9. LGE agrees that it shall pay deputies directly and file 1099 forms with the Internal Revenue Service.

10. Each party to this AGREEMENT, in the performance of this AGREEMENT, shall act in an individual capacity and not as agents, employees, partners, joint ventures or associates of one another.

11. Nothing in this AGREEMENT shall be deemed to waive, modify or amend any legal defense available at law or in equity to COUNTY, its past or present officers, employees, or agents, nor to create any legal rights or claim on behalf of any third party. COUNTY does not waive, modify, or alter to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas and of the United States.

LGE:

Name of LGE: Williamson County MUD No. 11

Signature: Allan R Tillman

Printed Name: ALAN R TILLMAN

Title: President

Date: August 8th, 2023

WILLIAMSON COUNTY SHERIFF'S OFFICE:

Williamson County Sheriff

Printed Name of Official: Michael T. Gleason

Signature of Official: Michael T. Gleason

Date: August 18, 2023

Address of Office: 508 S. Rock St.
Georgetown, TX 78626

COUNTERPART SIGNATURE PAGE
REGARDING COUNTY-VEHICLE USE
DURING OFF-DUTY SERVICES OF
COUNTY DEPTUIES

TO BE EXECUTED BY COUNTY COMMISSIONERS COURT FOR
CONFIRMATION OF BUDGETARY AUTHORIZATION
RELATED TO USE OF
VEHICLES FOR OFF-DUTY WORK[1]

WILLIAMSON COUNTY COMMISSIONERS COURT:

By: Bill Gravell Jr.
Bill Gravell (Aug 29, 2023 15:37 CDT)
Williamson County Judge or
Presiding Officer, Williamson County Commissioners Court
710 Main Street, Suite 105
Georgetown, Texas 78626

Date: Aug 29, 2023 _____, 20____

[1] Including, but not limited to fuel, insurance, and maintenance of county-owned assets.

Item #18 Tera Vista Standard Agreement

Final Audit Report 2023-08-29

Created:	2023-08-29
By:	Starla Hall (starlahall@wilco.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAALHXMRx4gs06t1f70PQNCCpQ84hvcoXHp

"Item #18 Tera Vista Standard Agreement" History

Document created by Starla Hall (starlahall@wilco.org)
2023-08-29 - 5:25:26 PM GMT

Document emailed to Rebecca Pruitt (becky.pruitt@wilco.org) for signature
2023-08-29 - 5:26:33 PM GMT

Email sent to amanda.brown@wilco.org bounced and could not be delivered
2023-08-29 - 5:26:35 PM GMT

Email viewed by Rebecca Pruitt (becky.pruitt@wilco.org)
2023-08-29 - 5:26:40 PM GMT

Document signing delegated to Bill Gravell (bgravell@wilco.org) by Rebecca Pruitt (becky.pruitt@wilco.org)
2023-08-29 - 5:26:59 PM GMT

Document emailed to Bill Gravell (bgravell@wilco.org) for signature
2023-08-29 - 5:27:00 PM GMT

Email viewed by Bill Gravell (bgravell@wilco.org)
2023-08-29 - 8:57:03 PM GMT

Document e-signed by Bill Gravell (bgravell@wilco.org)
Signature Date: 2023-08-29 - 8:57:12 PM GMT - Time Source: server

Agreement completed.
2023-08-29 - 8:57:12 PM GMT

Powered by
Adobe
Acrobat Sign

AMENDMENT TO STANDARD AGREEMENT WITH LOCAL GOVERNMENTAL ENTITY REGARDING OFF-DUTY CONTRACTING OF COUNTY SHERIFF DEPUTIES

This Amendment to Standard Agreement with Local Governmental Entity Regarding Off-Duty Contracting of County Sheriff Deputies (hereinafter, "Amendment") is entered into by and between the local governmental entity set forth on the signature page below (hereinafter, "LGE") in the State of Texas; Williamson County, Texas (hereinafter, "COUNTY") a political subdivision of the State of Texas, and the Williamson County Sheriff's Office set forth on the signature page below (hereinafter, "SHERIFF'S OFFICE").

RECITALS

WHEREAS, the LGE, COUNTY, and SHERIFF'S OFFICE previously executed that certain Standard Agreement with Local Governmental Entity Regarding Off-Duty Contracting of County Sheriff Deputies (the "Agreement"), being dated effective as of the date of the Commissioners Court approval and execution on September 1, 2023, wherein COUNTY granted permission for the LGE to contract, in a private capacity, with Deputies of the SHERIFF'S OFFICE while such Deputies are not on duty for the COUNTY and for usage of the COUNTY's vehicle related thereto;

WHEREAS, the COUNTY increased the vehicle usage reimbursement rate set forth under Section 7 of the Agreement; and

WHEREAS, it has become necessary to supplement, modify and amend the Agreement in accordance with the provisions thereof.

AGREEMENT

NOW, THEREFORE, premises considered, the LGE, COUNTY, and SHERIFF'S OFFICE agree that the Agreement is supplemented, amended and modified as follows:

I. **Amendment to Section 7 of the Agreement:**

Section 7 of the Agreement is amended and supplanted by the following:

COUNTY agrees to invoice LGE for the reimbursement amounts for DEPUTIES' vehicle usage at the rate of **$14.00 per hour per vehicle** (to cover LGE's fair share of costs for fuel, maintenance, and yearly premiums on automobile insurance). The LGE acknowledges that the above-described reimbursement rate will not totally cover the entire costs incurred by COUNTY for the fully equipped patrol vehicle that is being utilized by such DEPUTIES in the LGE's boundaries; provided, however, COUNTY deems such unrecovered costs for the fully equipped patrol vehicle to be of a public benefit to the citizens of Williamson County.

II. Terms of Agreement Control and Extent of Amendment

All other terms of the Agreement and any prior amendments thereto, if any, which have not been specifically amended herein shall remain the same and shall continue in full force and effect.

IN WITNESS WHEREOF, the LGE, COUNTY, and SHERIFF'S OFFICE have executed this Amendment, in duplicate, to be effective as of October 1, 2024 .

Local Governmental Entity (LGE):

Name of LGE: Williamson County MUD No. 11

Signature: Allan Tillman

Printed Name: ALAN TILLMAN

Title: PRESIDENT

Date: September 10, 2024

WILLIAMSON COUNTY SHERIFF'S OFFICE:

Williamson County Sheriff

Printed Name of Official: Michael T. Gleason

Signature of Official: Michael T. Gleason

Date: September 19, 2024

Address of Office: 508 S. Rock St.
Georgetown, Texas 78626

COUNTY:

By: Valerie Covey
Williamson County Judge or
Presiding Officer,
Williamson County Commissioners Court
710 Main Street, Suite 101
Georgetown, Texas 78626

Date: September 24, 20 24

Tera Vista amendment 10-1-24

Final Audit Report 2024-09-25

Created:	2024-09-24
By:	Starla Hall (starlahall@wilco.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA8O6moK8Q505MQYByGuIG7Z2RU5d-DtFA

"Tera Vista amendment 10-1-24" History

Document created by Starla Hall (starlahall@wilco.org)
2024-09-24 - 9:12:17 PM GMT- IP address: 66.76.4.65

Document emailed to Rebecca Pruitt (becky.pruitt@wilco.org) for signature
2024-09-24 - 9:13:20 PM GMT

Email viewed by Rebecca Pruitt (becky.pruitt@wilco.org)
2024-09-24 - 9:13:56 PM GMT- IP address: 66.76.4.65

Document signing delegated to Valerie Covey (vcovey@wilco.org) by Rebecca Pruitt (becky.pruitt@wilco.org)
2024-09-24 - 9:14:24 PM GMT- IP address: 66.76.4.65

Document emailed to Valerie Covey (vcovey@wilco.org) for signature
2024-09-24 - 9:14:25 PM GMT

Email viewed by Valerie Covey (vcovey@wilco.org)
2024-09-25 - 5:46:33 AM GMT- IP address: 74.193.121.96

Document e-signed by Valerie Covey (vcovey@wilco.org)
Signature Date: 2024-09-25 - 5:46:57 AM GMT - Time Source: server- IP address: 74.193.121.96

Agreement completed.
2024-09-25 - 5:46:57 AM GMT

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Adobe
Acrobat Sign

Commissioners Court - Regular Session **25.**

Meeting Date: 09/30/2025

City National Bank Vehicle Reimbursement Agreement for County Sheriff

Submitted For: Matthew Lindemann **Submitted By:** Starla Hall, Sheriff

Department: Sheriff

Agenda Category: Consent

Information

Agenda Item

Discuss, consider and take appropriate action regarding approval and receipt of the Vehicle Reimbursement Agreement with City National Bank for off-duty contracting of County Sheriff's Deputies to be effective October 1, 2025 (Security for ATM refills in Williamson County).

Background

This is the annual renewal agreement that will give permission for City National Bank to contract County Sheriff's deputies in a private capacity and the County to invoice them for deputies' vehicle usage. The agreement will begin on October 1, 2025, and will terminate on September 30, 2026.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

City National Bank

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/22/2025 08:36 AM
Form Started By: Starla Hall		Started On: 09/17/2025 04:59 AM
Final Approval Date: 09/22/2025		

STATE OF TEXAS	§	**VEHICLE REIMBURSEMENT**
	§	**AGREEMENT WITH**
	§	**NON-GOVERNMENTAL**
	§	**ORGANIZATION**
	§	**REGARDING OFF-DUTY**
COUNTY OF WILLIAMSON	§	**CONTRACTING OF COUNTY DEPUTIES**

This Vehicle Reimbursement Agreement with Non-Governmental Organization Regarding Off-Duty Contracting of County Deputies (hereinafter, the "AGREEMENT") is entered into by and between the company/organization set forth on the signature page below (hereinafter, "NON-GOVERNMENTAL ORGANIZATION") in the State of Texas, and Williamson County, Texas (hereinafter, "COUNTY") a political subdivision of the State of Texas, and the Williamson County Law Enforcement Agency set forth on the signature page below (hereinafter, "LEA").

For and in consideration of the permission given by COUNTY for the NON-GOVERNMENTAL ORGANIZATION to contract in a private capacity DEPUTIES of the LEA (hereinafter "DEPUTIES"), while DEPUTIES are not on duty with and for the COUNTY, it is hereby agreed as follows:

1. It is mutually agreed that while the DEPUTIES are working for the NON-GOVERNMENTAL ORGANIZATION, the DEPUTIES' primary responsibility is the enforcement of Federal and State laws and COUNTY Ordinances or Regulations to protect life and property and to keep the peace. The DEPUTIES are not allowed to enforce NON-GOVERNMENTAL ORGANIZATION policies or rules. DEPUTIES are at all times subject to the rules and policies of the LEA. ***NON-GOVERNMENTAL ORGANIZATION expressly acknowledges and agrees that such DEPUTIES are at all times independent contractors of the NON-GOVERNMENTAL ORGANIZATION when contracted by the NON- GOVERNMENTAL ORGANIZATION.***

2. **It is understood by the NON-GOVERNMENTAL ORGANIZATION that the COUNTY shall retain the right to withdraw at any time its permission for the DEPUTIES to work in a private capacity (including the right to terminate this agreement at any time).** If the permission of the COUNTY is withdrawn, the NON-GOVERNMENTAL ORGANIZATION agrees to terminate its contracting relationships with DEPUTIES. The NON-GOVERNMENTAL ORGANIZATION, as part of this AGREEMENT, binds itself to release and hold harmless the COUNTY from any liability or claim for damages in the event such permission is withdrawn by the COUNTY.

3. Prior to the beginning of DEPUTIES contracting with the NON- GOVERNMENTAL ORGANIZATION, the NON-GOVERNMENTAL ORGANIZATION shall obtain a comprehensive general liability insurance policy from a company authorized to do business in the State of Texas with minimum amounts of Ten Thousand Dollars ($10,000) per occurrence for property damage, One Hundred Thousand Dollars ($100,000) per person, and Three Hundred Thousand Dollars ($300,000) per occurrence for personal injury. COUNTY SHALL BE NAMED AS AN ADDITIONAL INSURED UNDER THIS COVERAGE.

4. The term of this AGREEMENT shall begin on October 1, 2025 and shall terminate on September 30, 2026. Any extension of this AGREEMENT must be set forth in writing and signed by both parties. Either party may terminate this Agreement, for convenience and without cause, by providing thirty (30) days' notice to the other party.

5. State law requires that law enforcement personnel conducting "off-duty" work must be both "full time" and "entitled" to fringe benefits. Tex. Occup. Code Sec. 1702.322(A) & (B)(i). Thus, part-time deputies and "reserve" officers may not conduct "off-duty" work.[1]

6. The COUNTY agrees that each of the DEPUTIES will be properly insured with automobile liability insurance while operating the patrol vehicle in accordance with Section 612.005(b) of the Texas Government Code, and any other applicable laws.

7. COUNTY agrees to invoice NON-GOVERNMENTAL ORGANIZATION for the reimbursement amounts for deputy vehicle usage at the rate of **$ 15.00 per hour per vehicle** (to cover NON-GOVERNMENTAL ORGANIZATION's fair share of costs for fuel, maintenance, and yearly premiums on automobile insurance).

8. NON-GOVERNMENTAL ORGANIZATION agrees to log and maintain all times that vehicles are allotted to off-duty work, whether actually used or parked, for each vehicle used by DEPUTIES on a monthly basis. NON-GOVERNMENTAL ORGANIZATION shall provide such vehicle time records to COUNTY and LEA no later than the last day of the end of each month in which vehicle usage occurs. COUNTY will invoice based on the total usage and rate, as set forth in Paragraph 7, and NON-GOVERNMENTAL ORGANIZATION will pay such invoice within ten days of the invoice date. Reporting must be submitted to:

LEA: At the address set forth on signature page below

COUNTY: Williamson County Auditor's Office
Attn: Finance Director
710 Main Street, Suite 301
Georgetown, Texas 78626

9. NON-GOVERNMENTAL ORGANIZATION agrees that it shall pay deputies directly and file 1099 forms with the Internal Revenue Service.

[1] It is the commissioners court that sets what compensation (and benefits) deputies are entitled to, which affects eligibility for off-duty work. Tex. Local Gov't Code § 152.011.

10. Each party to this AGREEMENT, in the performance of this AGREEMENT, shall act in an individual capacity and not as agents, employees, partners, joint ventures or associates of one another.

11. Nothing in this AGREEMENT shall be deemed to waive, modify or amend any legal defense available at law or in equity to COUNTY, its past or present officers, employees, or agents, nor to create any legal rights or claim on behalf of any third party. COUNTY does not waive, modify, or alter to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas and of the United States.

NON-GOVERNMENTAL ORGANIZATION:

Name of Organization: CITY NATIONAL BANK OF TAYLOR

Signature: Steve Kovar

Printed Name: STEVEN KOVAR

Title: VICE PRESIDENT

Date: SEPTEMBER 16, 2025

WILLIAMSON COUNTY LAW ENFORCEMENT AGENCY:

Name of Office: Williamson County Sheriff's Office

Printed Name of Official: Matthew Lindemann

Signature of Official: Matthew Lindemann

Date: September 19, 2025

Address of Office: 508 S. Rock St.
Georgetown, TX 78626

COUNTERPART SIGNATURE PAGE
REGARDING COUNTY-VEHICLE USE
DURING OFF-DUTY SERVICES OF
COUNTY DEPTUIES

TO BE EXECUTED BY COUNTY COMMISSIONERS COURT FOR
CONFIRMATION OF BUDGETARY AUTHORIZATION
RELATED TO USE OF
VEHICLES FOR OFF-DUTY WORK[2]

WILLIAMSON COUNTY COMMISSIONERS COURT:

By: _____
Williamson County Judge or
Presiding Officer, Williamson County Commissioners Court
710 Main Street, Suite 105
Georgetown, Texas 78626

Date: _____ _____, 20____

[2] Including, but not limited to fuel, insurance, and maintenance of county-owned assets.

Commissioners Court - Regular Session **26.**

Meeting Date: 09/30/2025

SBR Fun Events Vehicle Reimbursement Agreement for County Sheriff

Submitted For: Matthew Lindemann **Submitted By:** Starla Hall, Sheriff

Department: Sheriff

Agenda Category: Consent

Information

Agenda Item

Discuss, consider and take appropriate action regarding approval and receipt of the Vehicle Reimbursement Agreement with SBR Fun Events for off-duty contracting of County Sheriff's Deputies to be effective October 1, 2025.

Background

This is the annual renewal agreement that will give permission for SBR Fun Events to contract County Sheriff's deputies in a private capacity and the County to invoice them for deputies' vehicle usage. SBR Fun Events have bike rides and fun runs in the County. The First event is on October 5th for the Pink Strong Ride starting at 1500 Innovation Blvd in Hutto. The agreement will begin on October 1, 2025, and will terminate on September 30, 2026.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

SBR Fun Events

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/22/2025 08:49 AM
Form Started By: Starla Hall		Started On: 09/21/2025 04:39 PM
Final Approval Date: 09/22/2025		

STATE OF TEXAS	§	**VEHICLE REIMBURSEMENT**
	§	**AGREEMENT WITH**
	§	**NON-GOVERNMENTAL**
	§	**ORGANIZATION**
	§	**REGARDING OFF-DUTY**
COUNTY OF WILLIAMSON	§	**CONTRACTING OF COUNTY DEPUTIES**

This Vehicle Reimbursement Agreement with Non-Governmental Organization Regarding Off-Duty Contracting of County Deputies (hereinafter, the "AGREEMENT") is entered into by and between the company/organization set forth on the signature page below (hereinafter, "NON-GOVERNMENTAL ORGANIZATION") in the State of Texas, and Williamson County, Texas (hereinafter, "COUNTY") a political subdivision of the State of Texas, and the Williamson County Law Enforcement Agency set forth on the signature page below (hereinafter, "LEA").

For and in consideration of the permission given by COUNTY for the NON-GOVERNMENTAL ORGANIZATION to contract in a private capacity DEPUTIES of the LEA (hereinafter "DEPUTIES"), while DEPUTIES are not on duty with and for the COUNTY, it is hereby agreed as follows:

1. It is mutually agreed that while the DEPUTIES are working for the NON-GOVERNMENTAL ORGANIZATION, the DEPUTIES' primary responsibility is the enforcement of Federal and State laws and COUNTY Ordinances or Regulations to protect life and property and to keep the peace. The DEPUTIES are not allowed to enforce NON-GOVERNMENTAL ORGANIZATION policies or rules. DEPUTIES are at all times subject to the rules and policies of the LEA. ***NON-GOVERNMENTAL ORGANIZATION expressly acknowledges and agrees that such DEPUTIES are at all times independent contractors of the NON-GOVERNMENTAL ORGANIZATION when contracted by the NON- GOVERNMENTAL ORGANIZATION.***

2. **It is understood by the NON-GOVERNMENTAL ORGANIZATION that the COUNTY shall retain the right to withdraw at any time its permission for the DEPUTIES to work in a private capacity (including the right to terminate this agreement at any time).** If the permission of the COUNTY is withdrawn, the NON-GOVERNMENTAL ORGANIZATION agrees to terminate its contracting relationships with DEPUTIES. The NON-GOVERNMENTAL ORGANIZATION, as part of this AGREEMENT, binds itself to release and hold harmless the COUNTY from any liability or claim for damages in the event such permission is withdrawn by the COUNTY.

3. Prior to the beginning of DEPUTIES contracting with the NON- GOVERNMENTAL ORGANIZATION, the NON-GOVERNMENTAL ORGANIZATION shall obtain a comprehensive general liability insurance policy from a company authorized to do business in the State of Texas with minimum amounts of Ten Thousand Dollars ($10,000) per occurrence for property damage, One Hundred Thousand Dollars ($100,000) per person, and Three Hundred Thousand Dollars ($300,000) per occurrence for personal injury. COUNTY SHALL BE NAMED AS AN ADDITIONAL INSURED UNDER THIS COVERAGE.

4. The term of this AGREEMENT shall begin on October 1, 2025 and shall terminate on September 30, 2026. Any extension of this AGREEMENT must be set forth in writing and signed by both parties. Either party may terminate this Agreement, for convenience and without cause, by providing thirty (30) days' notice to the other party.

5. State law requires that law enforcement personnel conducting "off-duty" work must be both "full time" and "entitled" to fringe benefits. Tex. Occup. Code Sec. 1702.322(A) & (B)(i). Thus, part-time deputies and "reserve" officers may not conduct "off-duty" work.[1]

6. The COUNTY agrees that each of the DEPUTIES will be properly insured with automobile liability insurance while operating the patrol vehicle in accordance with Section 612.005(b) of the Texas Government Code, and any other applicable laws.

7. COUNTY agrees to invoice NON-GOVERNMENTAL ORGANIZATION for the reimbursement amounts for deputy vehicle usage at the rate of **$ 15.00 per hour per vehicle** (to cover NON-GOVERNMENTAL ORGANIZATION's fair share of costs for fuel, maintenance, and yearly premiums on automobile insurance).

8. NON-GOVERNMENTAL ORGANIZATION agrees to log and maintain all times that vehicles are allotted to off-duty work, whether actually used or parked, for each vehicle used by DEPUTIES on a monthly basis. NON-GOVERNMENTAL ORGANIZATION shall provide such vehicle time records to COUNTY and LEA no later than the last day of the end of each month in which vehicle usage occurs. COUNTY will invoice based on the total usage and rate, as set forth in Paragraph 7, and NON-GOVERNMENTAL ORGANIZATION will pay such invoice within ten days of the invoice date. Reporting must be submitted to:

LEA: At the address set forth on signature page below

COUNTY: Williamson County Auditor's Office
Attn: Finance Director
710 Main Street, Suite 301
Georgetown, Texas 78626

9. NON-GOVERNMENTAL ORGANIZATION agrees that it shall pay deputies directly and file 1099 forms with the Internal Revenue Service.

[1] It is the commissioners court that sets what compensation (and benefits) deputies are entitled to, which affects eligibility for off-duty work. Tex. Local Gov't Code § 152.011.

10. Each party to this AGREEMENT, in the performance of this AGREEMENT, shall act in an individual capacity and not as agents, employees, partners, joint ventures or associates of one another.

11. Nothing in this AGREEMENT shall be deemed to waive, modify or amend any legal defense available at law or in equity to COUNTY, its past or present officers, employees, or agents, nor to create any legal rights or claim on behalf of any third party. COUNTY does not waive, modify, or alter to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas and of the United States.

NON-GOVERNMENTAL ORGANIZATION:

Name of Organization: Swim Bike Run Fun Club & Events dba SBR Fun Events

Signature: Camille Baptiste | SBR Fun Events

Printed Name: Camille Baptiste

Title: Managing Director

Date: 9/19/2025

WILLIAMSON COUNTY LAW ENFORCEMENT AGENCY:

Name of Office: Williamson County Sheriff's Office

Printed Name of Official: Matthew Lindemann

Signature of Official: Matthew Lindemann

Date: September 19, 2025

Address of Office: 508 S. Rock St.
Georgetown, TX 78626

COUNTERPART SIGNATURE PAGE
REGARDING COUNTY-VEHICLE USE
DURING OFF-DUTY SERVICES OF
COUNTY DEPTUIES

TO BE EXECUTED BY COUNTY COMMISSIONERS COURT
FOR CONFIRMATION OF BUDGETARY AUTHORIZATION
RELATED TO USE OF
VEHICLES FOR OFF-DUTY WORK[2]

WILLIAMSON COUNTY COMMISSIONERS COURT:

By: _____
Williamson County Judge or
Presiding Officer, Williamson County Commissioners Court
710 Main Street, Suite 105
Georgetown, Texas 78626

Date: _____ _____, 20____

[2] Including, but not limited to fuel, insurance, and maintenance of county-owned assets.

Commissioners Court - Regular Session **27.**

Meeting Date: 09/30/2025

The Fellowship Church Vehicle Reimbursement Agreement for County Sheriff

Submitted For: Matthew Lindemann **Submitted By:** Starla Hall, Sheriff

Department: Sheriff

Agenda Category: Consent

Information

Agenda Item

Discuss, consider and take appropriate action regarding approval and receipt of the Vehicle Reimbursement Agreement with The Fellowship Church for off-duty contracting of County Sheriff's Deputies to be effective October 1, 2025 (Traffic control & security during various church services in Round Rock).

Background

This is the annual renewal agreement that will give permission for The Fellowship Church to contract County Sheriff's deputies in a private capacity and the County to invoice them for deputies' vehicle usage. The agreement will begin on October 1, 2025, and will terminate on September 30, 2026.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Fellowship Church

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/22/2025 04:16 PM
Form Started By: Starla Hall		Started On: 09/22/2025 03:34 PM
Final Approval Date: 09/22/2025		

STATE OF TEXAS	§	**VEHICLE REIMBURSEMENT**
	§	**AGREEMENT WITH**
	§	**NON-GOVERNMENTAL**
	§	**ORGANIZATION**
	§	**REGARDING OFF-DUTY**
COUNTY OF WILLIAMSON	§	**CONTRACTING OF COUNTY DEPUTIES**

This Vehicle Reimbursement Agreement with Non-Governmental Organization Regarding Off-Duty Contracting of County Deputies (hereinafter, the "AGREEMENT") is entered into by and between the company/organization set forth on the signature page below (hereinafter, "NON-GOVERNMENTAL ORGANIZATION") in the State of Texas, and Williamson County, Texas (hereinafter, "COUNTY") a political subdivision of the State of Texas, and the Williamson County Law Enforcement Agency set forth on the signature page below (hereinafter, "LEA").

For and in consideration of the permission given by COUNTY for the NON-GOVERNMENTAL ORGANIZATION to contract in a private capacity DEPUTIES of the LEA (hereinafter "DEPUTIES"), while DEPUTIES are not on duty with and for the COUNTY, it is hereby agreed as follows:

1. It is mutually agreed that while the DEPUTIES are working for the NON-GOVERNMENTAL ORGANIZATION, the DEPUTIES' primary responsibility is the enforcement of Federal and State laws and COUNTY Ordinances or Regulations to protect life and property and to keep the peace. The DEPUTIES are not allowed to enforce NON-GOVERNMENTAL ORGANIZATION policies or rules. DEPUTIES are at all times subject to the rules and policies of the LEA. ***NON-GOVERNMENTAL ORGANIZATION expressly acknowledges and agrees that such DEPUTIES are at all times independent contractors of the NON-GOVERNMENTAL ORGANIZATION when contracted by the NON- GOVERNMENTAL ORGANIZATION.***

2. **It is understood by the NON-GOVERNMENTAL ORGANIZATION that the COUNTY shall retain the right to withdraw at any time its permission for the DEPUTIES to work in a private capacity (including the right to terminate this agreement at any time).** If the permission of the COUNTY is withdrawn, the NON-GOVERNMENTAL ORGANIZATION agrees to terminate its contracting relationships with DEPUTIES. The NON-GOVERNMENTAL ORGANIZATION, as part of this AGREEMENT, binds itself to release and hold harmless the COUNTY from any liability or claim for damages in the event such permission is withdrawn by the COUNTY.

3. Prior to the beginning of DEPUTIES contracting with the NON- GOVERNMENTAL ORGANIZATION, the NON-GOVERNMENTAL ORGANIZATION shall obtain a comprehensive general liability insurance policy from a company authorized to do business in the State of Texas with minimum amounts of Ten Thousand Dollars ($10,000) per occurrence for property damage, One Hundred Thousand Dollars ($100,000) per person, and Three Hundred Thousand Dollars ($300,000) per occurrence for personal injury. COUNTY SHALL BE NAMED AS AN ADDITIONAL INSURED UNDER THIS COVERAGE.

4. The term of this AGREEMENT shall begin on October 1, 2025 and shall terminate on September 30, 2026. Any extension of this AGREEMENT must be set forth in writing and signed by both parties. Either party may terminate this Agreement, for convenience and without cause, by providing thirty (30) days' notice to the other party.

5. State law requires that law enforcement personnel conducting "off-duty" work must be both "full time" and "entitled" to fringe benefits. Tex. Occup. Code Sec. 1702.322(A) & (B)(i). Thus, part-time deputies and "reserve" officers may not conduct "off-duty" work.[1]

6. The COUNTY agrees that each of the DEPUTIES will be properly insured with automobile liability insurance while operating the patrol vehicle in accordance with Section 612.005(b) of the Texas Government Code, and any other applicable laws.

7. COUNTY agrees to invoice NON-GOVERNMENTAL ORGANIZATION for the reimbursement amounts for deputy vehicle usage at the rate of **$ 15.00 per hour per vehicle** (to cover NON-GOVERNMENTAL ORGANIZATION's fair share of costs for fuel, maintenance, and yearly premiums on automobile insurance).

8. NON-GOVERNMENTAL ORGANIZATION agrees to log and maintain all times that vehicles are allotted to off-duty work, whether actually used or parked, for each vehicle used by DEPUTIES on a monthly basis. NON-GOVERNMENTAL ORGANIZATION shall provide such vehicle time records to COUNTY and LEA no later than the last day of the end of each month in which vehicle usage occurs. COUNTY will invoice based on the total usage and rate, as set forth in Paragraph 7, and NON-GOVERNMENTAL ORGANIZATION will pay such invoice within ten days of the invoice date. Reporting must be submitted to:

LEA: At the address set forth on signature page below

COUNTY: Williamson County Auditor's Office
Attn: Finance Director
710 Main Street, Suite 301
Georgetown, Texas 78626

9. NON-GOVERNMENTAL ORGANIZATION agrees that it shall pay deputies directly and file 1099 forms with the Internal Revenue Service.

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[1] It is the commissioners court that sets what compensation (and benefits) deputies are entitled to, which affects eligibility for off-duty work. Tex. Local Gov't Code § 152.011.

10. Each party to this AGREEMENT, in the performance of this AGREEMENT, shall act in an individual capacity and not as agents, employees, partners, joint ventures or associates of one another.

11. Nothing in this AGREEMENT shall be deemed to waive, modify or amend any legal defense available at law or in equity to COUNTY, its past or present officers, employees, or agents, nor to create any legal rights or claim on behalf of any third party. COUNTY does not waive, modify, or alter to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas and of the United States.

NON-GOVERNMENTAL ORGANIZATION:

Name of Organization: The Fellowship Church

Signature: Omar J. Garcia

Printed Name: OMAR J. GARCIA

Title: Elder

Date: 9/22, 2025

WILLIAMSON COUNTY LAW ENFORCEMENT AGENCY:

Name of Office: Williamson County Sheriff's Office

Printed Name of Official: Matthew Lindemann

Signature of Official: Matthew Lindemann

Date: September 22, 2025

Address of Office: 508 S. Rock St.
Georgetown, TX 78626

COUNTERPART SIGNATURE PAGE
REGARDING COUNTY-VEHICLE USE
DURING OFF-DUTY SERVICES OF
COUNTY DEPTUIES

TO BE EXECUTED BY COUNTY COMMISSIONERS COURT FOR
CONFIRMATION OF BUDGETARY AUTHORIZATION
RELATED TO USE OF
VEHICLES FOR OFF-DUTY WORK[2]

WILLIAMSON COUNTY COMMISSIONERS COURT:

By: _____
Williamson County Judge or
Presiding Officer, Williamson County Commissioners Court
710 Main Street, Suite 105
Georgetown, Texas 78626

Date: _____ _____, 20____

[2] Including, but not limited to fuel, insurance, and maintenance of county-owned assets.

Commissioners Court - Regular Session **28.**

Meeting Date: 09/30/2025

Q2 Software Vehicle Reimbursement Agreement for County Sheriff

Submitted For: Matthew Lindemann **Submitted By:** Starla Hall, Sheriff

Department: Sheriff

Agenda Category: Consent

Information

Agenda Item

Discuss, consider and take appropriate action regarding approval and receipt of the Vehicle Reimbursement Agreement with Q2 Software, Inc. for off-duty contracting of County Sheriff's Deputies to be effective October 1, 2025.

Background

This is the annual renewal agreement that will give permission for Q2 Software to contract County Sheriff's deputies in a private capacity and the County to invoice them for deputies' vehicle usage. The agreement will begin on October 1, 2025, and will terminate on September 30, 2026.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Q2 Software

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/22/2025 08:37 AM
Form Started By: Starla Hall		Started On: 09/21/2025 04:10 PM
Final Approval Date: 09/22/2025		

STATE OF TEXAS	§	**VEHICLE REIMBURSEMENT**
	§	**AGREEMENT WITH**
	§	**NON-GOVERNMENTAL**
	§	**ORGANIZATION**
	§	**REGARDING OFF-DUTY**
COUNTY OF WILLIAMSON	§	**CONTRACTING OF COUNTY DEPUTIES**

This Vehicle Reimbursement Agreement with Non-Governmental Organization Regarding Off-Duty Contracting of County Deputies (hereinafter, the "AGREEMENT") is entered into by and between the company/organization set forth on the signature page below (hereinafter, "NON-GOVERNMENTAL ORGANIZATION") in the State of Texas, and Williamson County, Texas (hereinafter, "COUNTY") a political subdivision of the State of Texas, and the Williamson County Law Enforcement Agency set forth on the signature page below (hereinafter, "LEA").

For and in consideration of the permission given by COUNTY for the NON-GOVERNMENTAL ORGANIZATION to contract in a private capacity DEPUTIES of the LEA (hereinafter "DEPUTIES"), while DEPUTIES are not on duty with and for the COUNTY, it is hereby agreed as follows:

1. It is mutually agreed that while the DEPUTIES are working for the NON-GOVERNMENTAL ORGANIZATION, the DEPUTIES' primary responsibility is the enforcement of Federal and State laws and COUNTY Ordinances or Regulations to protect life and property and to keep the peace. The DEPUTIES are not allowed to enforce NON-GOVERNMENTAL ORGANIZATION policies or rules. DEPUTIES are at all times subject to the rules and policies of the LEA. ***NON-GOVERNMENTAL ORGANIZATION expressly acknowledges and agrees that such DEPUTIES are at all times independent contractors of the NON-GOVERNMENTAL ORGANIZATION when contracted by the NON- GOVERNMENTAL ORGANIZATION.***

2. **It is understood by the NON-GOVERNMENTAL ORGANIZATION that the COUNTY shall retain the right to withdraw at any time its permission for the DEPUTIES to work in a private capacity (including the right to terminate this agreement at any time).** If the permission of the COUNTY is withdrawn, the NON-GOVERNMENTAL ORGANIZATION agrees to terminate its contracting relationships with DEPUTIES. The NON-GOVERNMENTAL ORGANIZATION, as part of this AGREEMENT, binds itself to release and hold harmless the COUNTY from any liability or claim for damages in the event such permission is withdrawn by the COUNTY.

3. Prior to the beginning of DEPUTIES contracting with the NON- GOVERNMENTAL ORGANIZATION, the NON-GOVERNMENTAL ORGANIZATION shall obtain a comprehensive general liability insurance policy from a company authorized to do business in the State of Texas with minimum amounts of Ten Thousand Dollars ($10,000) per occurrence for property damage, One Hundred Thousand Dollars ($100,000) per person, and Three Hundred Thousand Dollars ($300,000) per occurrence for personal injury. COUNTY SHALL BE NAMED AS AN ADDITIONAL INSURED UNDER THIS COVERAGE.

4. The term of this AGREEMENT shall begin on October 1, 2025 and shall terminate on September 30, 2026. Any extension of this AGREEMENT must be set forth in writing and signed by both parties. Either party may terminate this Agreement, for convenience and without cause, by providing thirty (30) days' notice to the other party.

5. State law requires that law enforcement personnel conducting "off-duty" work must be both "full time" and "entitled" to fringe benefits. Tex. Occup. Code Sec. 1702.322(A) & (B)(i). Thus, part-time deputies and "reserve" officers may not conduct "off-duty" work.[1]

6. The COUNTY agrees that each of the DEPUTIES will be properly insured with automobile liability insurance while operating the patrol vehicle in accordance with Section 612.005(b) of the Texas Government Code, and any other applicable laws.

7. COUNTY agrees to invoice NON-GOVERNMENTAL ORGANIZATION for the reimbursement amounts for deputy vehicle usage at the rate of **$ 15.00 per hour per vehicle** (to cover NON-GOVERNMENTAL ORGANIZATION's fair share of costs for fuel, maintenance, and yearly premiums on automobile insurance).

8. NON-GOVERNMENTAL ORGANIZATION agrees to log and maintain all times that vehicles are allotted to off-duty work, whether actually used or parked, for each vehicle used by DEPUTIES on a monthly basis. NON-GOVERNMENTAL ORGANIZATION shall provide such vehicle time records to COUNTY and LEA no later than the last day of the end of each month in which vehicle usage occurs. COUNTY will invoice based on the total usage and rate, as set forth in Paragraph 7, and NON-GOVERNMENTAL ORGANIZATION will pay such invoice within ten days of the invoice date. Reporting must be submitted to:

LEA: At the address set forth on signature page below

COUNTY: Williamson County Auditor's Office
Attn: Finance Director
710 Main Street, Suite 301
Georgetown, Texas 78626

9. NON-GOVERNMENTAL ORGANIZATION agrees that it shall pay deputies directly and file 1099 forms with the Internal Revenue Service.

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[1] It is the commissioners court that sets what compensation (and benefits) deputies are entitled to, which affects eligibility for off-duty work. Tex. Local Gov't Code § 152.011.

10. Each party to this AGREEMENT, in the performance of this AGREEMENT, shall act in an individual capacity and not as agents, employees, partners, joint ventures or associates of one another.

11. Nothing in this AGREEMENT shall be deemed to waive, modify or amend any legal defense available at law or in equity to COUNTY, its past or present officers, employees, or agents, nor to create any legal rights or claim on behalf of any third party. COUNTY does not waive, modify, or alter to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas and of the United States.

NON-GOVERNMENTAL ORGANIZATION:

Name of Organization: Q2 Software, Inc.

Signature: [signature]

Printed Name: Andrew McDonald

Title: Director, Corporate Real Estate

Date: September 19, 2025

WILLIAMSON COUNTY LAW ENFORCEMENT AGENCY:

Name of Office: Williamson County Sheriff's Office

Printed Name of Official: Matthew Lindemann

Signature of Official: Matthew Lindemann

Date: September 19, 2025

Address of Office: 508 S. Rock St.
Georgetown, TX 78626

COUNTERPART SIGNATURE PAGE
REGARDING COUNTY-VEHICLE USE
DURING OFF-DUTY SERVICES OF
COUNTY DEPTUIES

TO BE EXECUTED BY COUNTY COMMISSIONERS COURT FOR
CONFIRMATION OF BUDGETARY AUTHORIZATION
RELATED TO USE OF
VEHICLES FOR OFF-DUTY WORK[2]

WILLIAMSON COUNTY COMMISSIONERS COURT:

By: _____
Williamson County Judge or
Presiding Officer, Williamson County Commissioners Court
710 Main Street, Suite 105
Georgetown, Texas 78626

Date: _____ _____, 20____

[2] Including, but not limited to fuel, insurance, and maintenance of county-owned assets.

Commissioners Court - Regular Session **29.**

Meeting Date: 09/30/2025

Approval of Data Exchange Request and Safeguard Plan from Texas Workforce Commission for the Sheriff's Office

Submitted For: Joy Simonton **Submitted By:** Sandra Malcolm, Purchasing

Department: Purchasing

Agenda Category: Consent

Information

Agenda Item

Discuss, consider, and take appropriate action regarding approval of the Texas Workforce Commission (TWC) Data Exchange Request and Safeguard Plan, Contract #2025364 for the Sheriff's Office for a 5-year contract at a cost of $1,500.00 per year, and authorize the execution of the agreement.

Background

This request form is the second step in a multi-layered process. The initial step was the presentation of Exhibit 1, which was approved in court on August 12, 2025. Once Exhibit 1 was approved and executed, a five-year contract was created and is being brought to the Commissioner's Court for consideration. The purpose of the contract will be to provide the Sheriff's Office with access to confidential TWC Agency data. This will allow the Sheriff's Office to use TWC information for the following purposes: to assist in criminal investigations; to assist in locating defendants, witnesses and fugitives in criminal cases; and to assist in locating persons with outstanding warrants.TWC kindly asks that our Commissioner's Court approve and execute this contract before they sign the contract. This contract will be a 5-year contract with a cost of $1,500.00 per year or a total cost of $7,500.00 over the lifetime of the contract. Funding will be 01.0100.0560.004210 for FY25. Origination #3575. Contract Audit and General Counsel have approved this agreement. The department's point of contact is Starla Hall. Form 1295 is not required due to TWC being a Government Agency.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

TWC Agreement Redacted

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/22/2025 04:30 PM
Form Started By: Sandra Malcolm		Started On: 09/09/2025 11:32 AM
Final Approval Date: 09/22/2025		

TEXAS WORKFORCE COMMISSION

TWC Contract Number	[redacted]

TITLE	INFORMATION RELEASE CONTRACT
Recipient	
Name	**Williamson County for the benefit Williamson County Sheriff's Office**
Street Address	[redacted]
City/State/Zip	[redacted]
Telephone Number	[redacted]

Contract Period

This Contract shall begin on 10/1/2025 ("Begin Date") and shall terminate on 9/30/2030 ("End Date"), unless all parties have not executed this Contract before 8/1/2025, in which case the Begin Date will be the date on which the last signature occurs. The entire term of this contract must not exceed five (5) years.

Funding Information

The total amount of this Contract will not exceed the sum of	**$7,500.00**

Remarks

This Contract is contingent on Recipient's acceptance of and compliance with the terms and conditions of this Contract and any referenced attachments.

Summary

Information to be provided by TWC will include:
- wage records (WR),
- unemployment compensation claims benefit data (UI),
- employer master file (ER) inquiry.

Type of Access:
Online access only

Number of online users and rate:
1-10 for $1,500/year

Prior contract reference: This contract replaces and supersedes all previous contracts, including [redacted]

Signature Authority

Each person signing this Contract hereby warrants that he or she has been fully authorized by the respective organization to:
- Execute this Contract on behalf of the organization, and
- Validly and legally bind the organization to all the terms, performances, and provisions of this Contract.

Agency Approval	Recipient Approval
Agency: **Texas Workforce Commission**	Recipient: **Williamson County for the benefit of Williamson County Sheriff's Office**
Tom McCarty Date Director, Business Operations	Steven Snell Date County Judge

TABLE OF CONTENTS

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Section 1	Purpose and Legal Authority
Section 2	Term, Termination, and Amendment
Section 3	Consideration
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Section 5	Records and Audit
Section 6	Breach of Agreement, Default, and Remedies
Section 7	Miscellaneous
Appendix 1	Prohibited Technology Letter
Appendix 2	Additional Terms and Conditions
Attachment A	Statement of Work – Project Obligations
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Attachment C	Texas Workforce Commission User Agreement
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Exhibit 1	TWC Data Exchange Request and Safeguard Plan

TEXAS WORKFORCE COMMISSION

INFORMATION RELEASE CONTRACT

GENERAL TERMS AND CONDITIONS

SECTION 1 – Purpose and Legal Authority

1.1 This Contract sets forth the obligations of the Texas Workforce Commission ("Agency") and the Recipient identified on the cover page (each a "Party" and together "the Parties") with respect to Agency's release of confidential data to Recipient. The obligations of the Parties are set forth in detail in **Attachment A.**

1.2 Subject to certain limitations, the Interlocal Cooperation Act, Texas Government Code, Chapter 791, authorizes Recipient to enter into contracts for services with governmental entities, including state agencies.

SECTION 2 – Term, Termination, and Amendment

2.1 This Contract is effective from the Begin Date to the End Date specified on the cover page.

2.2 Either Party may suspend or terminate this Contract at any time, on written notice to the other Party specifying a termination date at least thirty (30) calendar days after the date of the notice. Suspension or termination shall not relieve Recipient of the obligation to pay for all services provided before suspension or termination at the rates specified herein. Recipient shall not be entitled to any refund of the annual subscription fee if access to Agency records is online.

2.3 No modification will be valid unless in writing and signed by both Parties, except for rate revisions made under Section 3.2 of these General Terms and Conditions.

SECTION 3 – Consideration

3.1 Recipient shall pay Agency for the services described, and at the rates set forth, in the Funding Information and Summary sections on page 1 of this contract.

3.2 Notwithstanding Section 3.1 of these General Terms and Conditions, Agency may unilaterally revise rates upon written notice to Recipient of at least thirty (30) calendar days.

SECTION 4 – Protecting the Confidentiality of TWC Information

4.1 "TWC Information" means records maintained by Agency, and records obtained by Recipient from Agency under this Contract, including (1) records and data compilations provided electronically, on paper, or via online access or e-mail, (2) records and data compilations that Recipient has converted into

another format or medium (such as handwritten or electronic notes), and (3) records and data compilations incorporated in any manner into Recipient's records, files or data compilations.

4.2 Recipient shall protect the confidentiality of TWC Information and comply with all statutory, regulatory and contract requirements. Confidentiality is required by Texas Labor Code §§ 301.081 and 301.085, the Social Security Act of 1934, and 20 Code of Federal Regulations (C.F.R.) Part 603.

SECTION 5 – Records and Audit

Recipient shall keep and maintain complete and accurate records sufficient to allow Agency, the Texas State Auditor's Office, the United States government, and their authorized representatives to determine Recipient's compliance with this Contract.

SECTION 6 – Breach of Agreement, Default, and Remedies

6.1 If Recipient or any official, employee, or agent of Recipient fails to comply with any provision of this Contract, including timely payment of Agency's invoices, Agency may suspend services to Recipient (including any data requests being processed) until Agency is satisfied that corrective action has been taken to assure there will be no future breach.

6.2 In the absence of prompt and satisfactory corrective action to cure default and assure future compliance with Contract requirements, Agency shall terminate this Contract immediately and Recipient shall surrender to Agency all TWC Information that has not previously been returned to Agency, and any other records relevant to this Contract.

6.3 Termination of this Contract under Section 6.2 of these General Terms and Conditions will not limit Agency from pursuing penalties under state and federal law for the unauthorized disclosure of TWC Information.

6.4 Agency shall undertake any other action under this Contract or under any law of this State or of the United States, to enforce this Contract and to secure satisfactory corrective action and return of TWC Information.

6.5 Agency shall take other remedial actions permitted under state or federal law to enforce this Contract and 20 C.F.R. Part 603 including seeking damages, penalties, and restitution for all costs incurred by Agency in enforcing this Contract and responding to Recipient's breach.

SECTION 7 – Miscellaneous

7.1 Texas Labor Code § 301.085 provides that unemployment compensation records are not "public information" for purposes of the Public Information Act, Texas Government Code, Chapter 552. Recipient shall not release any TWC Information in response to a request made under the Public Information Act or any other law, regulation, or ordinance addressing public access to government records.

7.2 Recipient shall notify Agency within twenty-four (24) hours of the receipt of any subpoena, other judicial request, or request for appearance for testimony upon any matter concerning TWC Information. Federal regulations at 20 C.F.R. § 603.7 dictate the handling of subpoenas for TWC Information.

7.3 This Contract is made in and performed in the State of Texas, and shall be construed, interpreted, and applied in accordance with the laws of the State of Texas, excluding its choice of law rules. Venue of any court action brought directly or indirectly by reason of this Contract shall be in a court of competent jurisdiction in Travis County, Texas. **NOTHING IN THIS SECTION SHALL BE CONSTRUED AS A WAIVER OF SOVEREIGN IMMUNITY BY AGENCY.**

7.4 Agency's failure to enforce any provision of this Contract does not constitute a waiver of that provision or any other.

7.5 Recipients agrees to indemnify and hold harmless Agency, the State of Texas, and their employees and officials for any loss, damages, judgments, and costs arising or resulting from any acts or omissions or alleged acts or omissions of Recipient or its employees, agents, contractors, and subcontractors, including the inappropriate release or use of TWC Information.

7.6 Recipient shall be responsible and liable for any damages resulting from a breach by Recipient including damages and losses of third parties. Recipient shall reimburse Agency for any costs incurred by Agency in reimbursing third parties damaged by Recipient's breach and costs incurred in attempts by Agency to limit third party losses resulting from Recipient's breach.

7.7 Recipient agrees to accept liability for any damage to Agency's hardware, software, or TWC Information when such damage is caused by the actions of employees, contractors, subcontractors or agents of Recipient, whether or not the individual was an authorized User under this Contract.

7.8 If any provision of this Contract is held to be unenforceable by a court, this Contract will be construed as if such provision did not exist, and the unenforceability of such provision will not render any other provisions of this Contract unenforceable.

7.9 This Contract is the entire agreement between the Parties.

7.10 The subject headings used in this Contract are for convenience only and are not intended to expand or limit meanings.

7.11 Attachments listed in the Table of Contents are incorporated in their entirety as terms and conditions of this Contract.

7.12 The following provisions survive the expiration or earlier termination of this Contract: Sections 4.2, 5, 6.2, 6.3, 7.1, 7.2, 7.5, 7.6, and 7.7 of these General Terms and Conditions; Sections 3.3.3, 3.3.4, and 3.3.5 of Attachment A; and Attachment B.

Appendix 1

Notice of Term Inclusion to Comply with Law

Per the Terms and Conditions of your contract, changes in law are automatically incorporated into contracts. During the session, the legislature passed a bill to protect Texas' sensitive information and critical infrastructure from vulnerabilities presented by the use of TikTok and other prohibited technologies on devices used to conduct state business. This notice is provided to assist you in complying with this change in the law by providing the relevant provision to supplement the Terms and Conditions of your contract.

Prohibited Technologies: Vendor represents and warrants that neither Vendor, Vendor's employees, nor Vendor's contractors will use personal devices for conducting state business. Vendor represents and warrants that it will prohibit its employees or contract workers from using any device to conduct state business that contains, accesses, or consists of any prohibited technology. Vendor represents and warrants that no device that contains, accesses, or consists of any prohibited technology will be in the vicinity of a device conducting state business on behalf of the Vendor.

A. Vendor shall implement a written policy banning the prohibited technology as described in this section and present a copy of said policy to TWC within thirty (30) days after Contract execution and within ten (10) days after any amendment to the Vendor's prohibited technology policy.

B. For the purpose of this section, personal device means a device that is (1) not owned or controlled by the vendor or TWC; or (2)not used primarily for business purposes. State business means the same as in the TWC Prohibited Technologies Security Policy:https://twc.texas.gov/files/policy_letters/attachments/29-22-ch1-att2-twc.pdf. Prohibited Technology means the software and hardware products listed on the Department of Information Resources (DIR) webpage located at:https://dir.texas.gov/information-security/prohibited-technologies. Vendor is responsible for periodically checking this list and remaining in compliance with additions.

Appendix 2

**INFORMATION RELEASE CONTRACT BETWEEN
TEXAS WORKFORCE COMMISSION
AND
WILLIAMSON COUNTY FOR THE BENEFIT OF
WILLIAMSON COUNTY SHERIFF'S OFFICE**

ADDITIONAL TERMS REGARDING
NON-OWNERSHIP OF AND DESTRUCTION OF TWC DATA,
PROHIBITION AGAINST ARTIFICIAL INTELLIGENCE,
PROVIDING TWC A COPY OF RESEARCH RESULTS AND
RECIPIENT'S OBLIGATIONS SURVIVE THE CONTRACT

Section 1 – Definitions (names of documents are italicized)

1.1 "Additional Terms" refers to this document.

1.2 "TWC" refers to the Texas Workforce Commission.

1.3 "*RSP*" refers to the document titled "Exhibit 1, TWC Data Exchange Request and Safeguard Plan." The RSP is TWC's standard application form to obtain a contract accessing TWC Data. Recipient completed and signed the RSP, and it is attached to this agreement and is incorporated herein.

1.4 The "Limited Purpose" is defined by Recipient's response to Item 8 in the RSP.

1.5 "Original TWC Data" means the data set(s) Recipient obtain(s) from TWC. It is data in the form and format which TWC prepared to transmit the data to Recipient. It includes any duplicates or copies of the file(s) received from TWC. It includes all data captured or downloaded from the EAGLE system.

1.6 "Derivative TWC Data" means any file, data base or other data set which is not the "Original TWC Data" but which was created through making changes to the Original TWC Data or using the Original TWC Data. "Derivative TWC Data" includes but is not limited to every file which contains any excerpt (no matter how small) from the Original TWC Data, as well as any changes to the sequence or layout of the Original TWC Data. Examples of Derivative TWC Data include, but are not limited to: (a) any new document or other new file which has the name of an employer or which contains any other data value copied from a single cell in the Original TWC Data; (b) any re-sorting the Original TWC Data; (c) changing the labels of column headings or the order of columns in the Original TWC Data or inserting a new column into the Original TWC Data; (d) crossmatching the Original TWC Data against another data set; or (e) using TWC data as the basis for a dashboard, whether through Power BI or similar software. Note: dashboard software makes a copy of a portion of the underlying data, even though the copy is not displayed in the dashboard itself. Note: there is no *de minimus* standard, *i.e.*, the smallest amount of TWC data, even a single data point, makes the entire file TWC Derivative Data.

1.7 "TWC data" refers to any combination of "Original TWC Data" and/or "Derivative TWC Data."

1.8 "CII" means Confidential Identifiable Information. Per federal law, CII is any data "which reveals the name or any identifying particular about any individual or any past or present employer or employing unit, or which could foreseeably be combined with any other publicly available information to reveal any such particulars." 20 CFR 603.4(b). Note that confidentiality expressly extends to employers, not just individuals.

1.9 "Non-Attributable Data" means TWC data which has been scrubbed of all CII. Removing CII includes aggregating, deidentifying, masking or using other recognized methods which prevent third parties from deducing a person's identity, either directly from the data retained or through combining the retained data with publicly available data. For a file or data set to qualify as Non-Attributable Data, Recipient must document (and maintain the documentation of) all the methods and steps taken to scrub all CII from that file or data set. If all CII is correctly removed, then the resulting material (the "Non-Attributable Data") is not Derivative TWC Data. The relevant standards are found in NIST SP 800-188, *De-Identifying Government Datasets: Techniques and Governance*, published by The National Institute of Standards and Technology.

1.10 "Research Results" means each and every research finding, interactive dashboard, report, summary, study or other document of whatever type or name that comes, directly or indirectly, from using TWC Data. Research Results includes all items produced for academic and operational purposes, as well as all internal documents and all items intended for public release. If it contains any CII in any amount, then the entire Research Result is also Derivative TWC Data.

1.11 "Recipient's Confidential Information" means any data or information, any analysis or conclusions, or any other content which in Recipient's view should not be made public because a) the content is confidential by law, b) the content is otherwise exempt from the Texas Public Information Act, or c) some other well established legal basis for the content not to be released.

Section 2 – Recipient Temporarily Possesses TWC Data But Does Not Own It

2.1 Temporary Possession. Through this contract, TWC agrees to allow Recipient to temporarily possess a copy of TWC Data to be used exclusively for the Limited Purpose. Accessing, using or possessing TWC Data for any reason other than the Limited Purpose is a breach of this contract and a violation of federal law.

2.2 No Ownership. Recipient does not own any Original TWC Data, Derivative TWC Data, or other TWC Data. Recipient does not gain ownership of any TWC Data by using, extracting, formatting, combining, restructuring, processing or altering TWC Data in any way.

2.3 Permanent Separation of Original TWC Data. Recipient will store Original TWC Data separately from all other data which Recipient owns or possesses which does not contain TWC Data. The continuous separation of Original TWC Data is necessary to prevent comingling and to enable Recipient to effectively and thoroughly destroy all Original TWC Data when Recipient's right of possession expires.

2.4 Permanent Separation of Derivative TWC Data. Through making changes to or using Original TWC Data to create a file, data base or other data set, Recipient will create Derivative TWC Data. For all purposes, Derivative TWC Data will be subject to the same conditions and restrictions as Original TWC Data. In particular, Recipient will store Derivative TWC Data with its Original TWC Data (and separately from all other data which

Recipient owns or possesses which does not contain TWC Data). The continuous separation of Derivative TWC Data from all non-TWC Data is necessary to prevent comingling and to enable Recipient to effectively and thoroughly destroy all Derivative TWC Data when Recipient's right of possession expires.

2.5 Recipient Owns Its Research Results Which Use Non-Attributable Data. Recipient owns its Research Results from using TWC Data and any files, data sets, or other documents which are part of the Research Results so long as the Research Results or other items contain **only** Non-Attributable Data. See the provisions on *No Ownership* (2.2) and the definition of *Derivative TWC Data* (1.6). In the case of any ambiguity about ownership, the No Ownership provision in 2.2 will control.

Section 3 – Destroy TWC Data Within 30 Days; Maximum 3 Year Deadline; Extensions

3.1 Destroy TWC Data Within 30 Days. Recipient must destroy all TWC Data within 30 days of the end of the Limited Purpose.

3.2 Destroy TWC Data Within 3 Years. Even if the Limited Purpose is not complete, all TWC Data must be destroyed not later than the 3rd anniversary of the date on which Recipient took possession of the TWC Data.

3.3 Documenting Destruction of TWC Data and Notifying TWC Within 10 Days. When Recipient's right of possession ends, Recipient must destroy TWC Data and document the destruction using Attachment F, *Certificate of Destruction for Contractors and Vendors*, which is attached to this contract and incorporated for all purposes. Within 10 days of destroying the data, Recipient must provide the completed Attachment F to TWC as instructed on Attachment F.

3.4 Extensions Beyond 3 Years. To continue to possess any TWC data beyond the 3rd anniversary, Recipient must get a written extension from TWC. Recipient should request the extension in writing more than 90 days before the 3rd anniversary. An extension from TWC shall be in writing and shall expressly state the new deadline for destroying that file or other portion of TWC Data. It will be in TWC's sole discretion whether to grant an extension, to determine the length of the extension (if any), to grant subsequent extensions (if any), and to place (or not place) conditions on any extension. If TWC chooses to put any terms or conditions on an extension, those must be included in the written notice granting the extension.

3.5 Exceptions and Exclusions to the Deadline. Certain users and certain types of data are excepted or excluded from the 3-year default deadline to destroy all TWC data.

3.5.1 Law Enforcement Extension. For law enforcement activities only, if an excerpt of TWC Data is stored in a criminal investigation file, the TWC Data may (without the need for a written extension from TWC) remain with the investigation or prosecution materials until that matter is resolved and closed even if that process goes beyond 3 years.

3.5.2 Courts. If handled in compliance with part 11.2 of Attachment B, *Safeguards for TWC Information*, attached to this contract, TWC Data in the possession of a court may remain with the case file (without the need for a written extension from TWC) until that matter is resolved and closed even if that process goes beyond 3 years.

3.5.3 Non-Attributable Data. Non-Attributable Data as defined above is excluded from the requirement to be destroyed. It can be held indefinitely if it is held with the documentation showing when and how it was made Non-Attributable.

3.6 Replacing Other Terms. Paragraph 7 of Attachment B, *Safeguards for TWC Information*, attached to this contract, also addresses document destruction. Paragraph 7 is struck from the contract. Section 3 of this document, the *Additional Terms*, replaces and supersedes Paragraph 7.

Section 4 – Prohibition of Software and Processes That Retain TWC Data

4.1 Recipient must not use TWC Data and must prevent and protect against TWC Data being used, directly or indirectly, in any software or other technology of any kind which either a) retains any portion of TWC Data after using TWC Data, or b) which in using TWC Data the software or other technology is altered in any way. This obligation prohibits any use of TWC Data with artificial intelligence, machine learning, or similar software or other technology.

Section 5 – Recipient will Provide TWC a copy of Research Results

5.1 As part of the consideration for TWC to enter this contract, Recipient will provide TWC with every Research Result within 30 days of when the Research Result is provided to any other person or entity, internal or external to Recipient. If the document is posted publicly on the internet, Recipient may provide TWC a web link. If the document contains Recipient's Confidential Information, TWC will execute a reasonable non-disclosure agreement. It should be exceptionally rare that any such document would contain TWC Data (other than Non-Attributable Data), but if it does then Recipient will transfer the document to TWC in a secure manner and will get approval in advance from TWC for the method of transfer.

Section 6 – Recipient's Obligations Survive this Contract

6.1 Recipient's obligations for handling TWC data survive this contract. Even if this contract expires or is terminated, Recipient continues to owe all duties relating to confidentiality, limited use, data security, cooperation with monitoring by TWC, data destruction and other duties as provided in the contract and by federal regulation. If this contract expires or is terminated, federal regulations are an independent legal basis for Recipient's ongoing duties. Recipient's obligations are tied to its possession of the TWC data and not to the status of this contract. Recipient is presumed to continue to possess TWC data (and to continue to owe all legal duties) until Recipient provides proper documentation showing correct destruction or correct de-identification, as appropriate.

Attachment A

INFORMATION RELEASE CONTRACT BETWEEN TEXAS WORKFORCE COMMISSION AND WILLIAMSON COUNTY FOR THE BENEFIT OF WILLIAMSON COUNTY SHERIFF'S OFFICE

STATEMENT OF WORK – PROJECT OBLIGATIONS

SECTION 1 – Project Abstract

1.1 Contract Purpose. The purpose of this Contract is to provide Recipient with access to confidential Agency data, to ensure that Recipient will maintain the confidentiality of the data, and to require Recipient to reimburse Agency for costs of providing access at the rates set out in this Contract.

1.2 Authorized Use of TWC Information. Subject to the security and confidentiality provisions of this Contract, Recipient is authorized to use TWC Information, as defined in Attachment B, item 1, solely for the Limited Purpose(s) listed in the Request and Safeguard Plan and associated correspondence which is incorporated into this Contract and marked as Exhibit 1. Recipient warrants that all statements and information in Exhibit 1, Request and Safeguard Plan and associated correspondence true and correct to the best of my knowledge and understands that their organization is bound by the representations in Exhibit 1. Any other use of TWC Information by Recipient is a breach of this Contract.

1.3 References. Section references are to sections of this Attachment A unless otherwise specified.

SECTION 2 – Obligations of Agency

2.1 Description of TWC Information Disclosed and Method of Access. Agency agrees to provide access to the TWC information requested and via the method as described in Exhibit 1.

2.2 Availability. Online access will routinely be available Monday through Friday, 8:00 a.m. to 5:00 p.m. Central Time, excluding State holidays, although Agency does not guarantee access during these periods. Agency may terminate or limit access without notice based on business necessity or in the event of an emergency.

2.3 Method of transfer. Agency will transfer TWC Information to Recipient only as specified in the Request and Safeguard Plan or by other methods approved in writing in advance by Agency Chief Information Security Officer or his/her designee.

SECTION 3 – Obligations of Recipient

3.1 Online Access.

3.1.1 Direct Oversight of Users. Recipient shall ensure that all individuals with online access through user TWC system log-in accounts ("Users,") are direct Recipient employees.

3.1.2 Annual Fee and Payment. Recipient shall pay Agency the annual subscription fee applicable to the access identified in Exhibit 1, Request and Safeguard Plan. The annual subscription fee covers the twelve (12) month period that begins on the Begin Date. Payment of the annual subscription fee is due within thirty (30) calendar days of Recipient's execution of this Contract. The annual subscription fee is nonrefundable and will not be prorated in case of early termination of this Contract or suspension of services. If access identified in the Request and Safeguard Plan in Exhibit 1 is for multiple years, the Recipient shall pay Agency the annual subscription fee for each subsequent contract year within thirty (30) calendar days of the beginning of each contract year. If the contracting entity is a city or county, also known as a "local entity", Recipient shall send payment to Texas Workforce Commission, Revenue and Trust Management, P.O. Box 322, Austin, TX 78767-0322.

3.1.3 User Documents. All prospective online Users must execute a Texas Workforce Commission User Agreement ("User Agreement"), Attachment C, and complete online TWC Cybersecurity Awareness Training ("Security Training").

3.1.4 User Document Submission and Maintenance. Before Agency EAGLE Administration will invite a prospective User, Agency EAGLE Administration must receive from Recipient Contact Person (designated in Exhibit 1, Request and Safeguard Plan) a copy of the completed Texas Workforce Commission User Agreement ("User Agreement"), Attachment C and the Security Training certificate. Agency may deny access to any prospective User on security grounds. Recipient must maintain on file all original Training Certificates and User Agreements, which are subject to on-site and desk review audits**.**

3.1.5 Annual User Renewal. For multi-year, extended, and new contracts continuing, extending, or replacing a prior contract with online access, each year, on the first day of the month following the anniversary of the Begin Date the Recipient Contact Person shall provide new User Agreements and the Security Training certificate. The User Agreements and Security Training certificates shall be submitted no earlier than 30 days before the first day following the anniversary of the Begin Date. The User Agreements and Training Certificates shall be executed and dated no more than thirty (30) calendar days before submission. Failure by Recipient Contact Person to timely provide annual User Agreements, shall result in Agency terminating User access.

3.1.6 Notice of User Employment Change. Recipient Contact Person shall notify Agency EAGLE Administration within three (3) calendar days of a User's termination, resignation, or reassignment into a position not requiring access to TWC Information, so that the User's password can be immediately revoked. Failure to provide such notice is a breach of this Contract and may result in immediate suspension of all online access, termination of this Contract, and other penalties provided by law and this Contract.

3.1.7 Monthly Review. For contracts with over twenty-five (25 users), Recipient Contact Person shall review the list of current Users monthly to ensure that the Users have not left employment or changed job duties or otherwise no longer need access. Recipient shall document their process for comparing the current users list with the list of employees needing access. The

documentation of the review process should be maintained on file for review by Agency upon request.

3.1.8 Notice of Suspected Violations. Recipient shall notify Agency of any suspected or confirmed User violation of the confidentiality and security provisions within twenty-four (24) hours of discovery and shall take appropriate corrective action.

3.1.9 Changes to TWC Information Prohibited. Users shall not change or update any TWC Information contained in Agency's computer stored files. Users shall not use any automated system or software to make multiple queries of Agency's computer stored files.

3.1.10 Instructions. Recipient shall be solely responsible for disseminating to Users any instructions provided by Agency regarding navigation of online access to TWC Information.

3.2 Offline Access. If Offline access is selected in Exhibit 1, Request and Safeguard Plan, the provisions of this section apply.

3.2.1 Offline Request Submission. For matches of wage records to SSNs, unemployment compensation claim benefit data to SSNs, or employer tax records to EIDs or FEINs, to be performed by Agency staff, Recipient shall submit a completed *Request for Texas Workforce Commission Records*, Attachment E, with the file of SSNs, EIDs, or FEINs to be matched. Recipient shall submit the file electronically in compliance with the Information Technology Department contract listed on Exhibit 1, Request and Safeguard Plan. Agency shall not be responsible for the confidentiality of any information submitted by Recipient.

3.2.2 Offline Rates. Rates for Offline requests are calculated on a per-request basis as specified in Exhibit 1, Request and Safeguard Plan.

3.2.3 Payment. Recipient's payment is due within thirty (30) calendar days of receipt of invoice for information requested Offline.

3.2.4. Tracking of Offline Access. Each quarter, the Recipient shall submit to the Agency Point of Contact a list of the data requests made and data received during the prior quarter including information necessary for identifying each transfer of data, whether a match against Recipient data, a scheduled transfer, or a transfer upon request. The quarterly filing dates are January 15, April 15, July 15, and October 15.

3.3 Additional Requirements.

3.3.1 Security Safeguards. Recipient shall establish, maintain, and comply with security safeguards and procedures to protect the confidentiality of all TWC Information. Recipient shall comply with the requirements in *Safeguards for TWC Information*, Attachment B. Failure to comply with any requirement of Attachment B is a breach of this Contract.

3.3.2 Suspension. Agency may suspend all services without notice if Agency suspects a violation of the security safeguard provisions in Attachment B. Services will remain suspended until Agency has fully investigated any suspected security violations and is satisfied that resumption of services will not result in security breaches. In the event of an extended suspension of services, Agency will notify Recipient as soon as possible.

3.3.3 Enduring Obligation. Termination or expiration of this Contract will not end Recipient's responsibility to protect the confidentiality of TWC Information remaining in Recipient's possession, under Recipient's control, or held by a third party subject to contract or agreement with Recipient.

3.3.4 Audit. Recipient's security safeguards and procedures, as well as Recipient's access to and use of TWC Information, are subject to monitoring, evaluation, and audit by Agency.

3.3.5 Inspections. Recipient shall cooperate fully with any on-site inspections and monitoring activities of Agency. So that Agency may audit Recipient's compliance with the requirements of state and federal law and this Contract, Recipient shall permit Agency access to all sites containing TWC Information (including sites where data is maintained electronically), and to all workplaces used by personnel who have access to TWC Information.

3.3.6 Self-Assessment Report. Recipient shall submit to Agency a fully executed *Quarterly Self-Assessment Report*, Attachment G, on the next-occurring quarterly filing date after the Begin Date, and on each quarterly filing date for as long as this Contract is in effect. The quarterly filing dates are January 15, April 15, July 15, and October 15. Each report must be completed after the end of the prior calendar quarter and must have been signed within fifteen (15) days preceding submission. Failure by Recipient to submit to Agency a timely Quarterly Self-Assessment Report may result in the following consequences: the first instance of a late Quarterly Self-Assessment Report shall result in a late notice being issued by TWC. A failure by Recipient to timely respond to the first late notice by the time specified in the notice or Recipient receiving a second late notice, may result in TWC terminating the Contract for cause.

3.3.7 Identity Theft Protection. In case of unauthorized disclosure of TWC Information by Recipient, Recipient shall purchase identity theft protection service for all individuals whose information was disclosed without authorization. The protection service shall cover each individual for a two-year period and must include, at a minimum, automatic fraud alerts to the individual.

3.3.8 Significant Change. Recipient agrees to notify Agency in writing within ten (10) calendar days of any significant change affecting Recipient and Recipient's identity, including but not limited to changes in its ownership or control, name, governing board membership, authority of governing board, officeholders, or vendor identification number.

3.3.9 Computer Resources. Recipient shall provide and maintain its own computer hardware and software to accomplish the necessary computer communications linkages with Agency.

3.3.10 Data Source. Agency does not warrant or guarantee the accuracy of TWC Information. TWC Information includes data provided to Agency by third parties, including employers and employees.

SECTION 4 – Contact Persons

4.1 Designation. The Parties designate the primary liaisons as specified in Exhibit 1. Request and Safeguard Plan.

Agency Contact Person

Contract Management Team
External Data Exchange Contracts (EDE)
Procurement and Contract Services Department
Texas Workforce Commission
1117 Trinity Street, Room 342T
Austin, TX 78701

Phone: (737) 400-5482
Fax: (512) 936-0219
Email: DEContracts@twc.texas.gov

4.2 Notice. Any notice required under this Contract must be given to the Recipient's Contact Person specified in Exhibit 1. Request and Safeguard Plan or the Agency Contract Person.

4.3 Notice to Alternate. If Recipient designates an alternate Contact Person in Exhibit 1, Request and Safeguard Plan, written notification by Agency to one (1) of the Recipient Contact Persons will satisfy any notification requirement of this Contract.

4.4 Change. Recipient may request a change in Recipient Contact Person by submitting to Agency Contact Person a written request on organizational letterhead signed by the person who signed this Contract on behalf of Recipient, or by a successor with authority to bind Recipient contractually. The request must include the TWC Contract Number, the name of the person being replaced, and the name of the new Recipient Contact Person, with job title, work address, phone number, and email address. No change in Recipient Contact Person is effective until acknowledged in writing by Agency.

4.5 Communications. Recipient shall include the TWC Contract Number in all communications with Agency.

SECTION 5 – Parties Option for Extension and Effect on Other Contracts

The Parties agree that this Contract supersedes and replaces all prior contracts, if any, between them for information release or data sharing as specified in Exhibit 1. Request and Safeguard Plan.

In the event contract renewal negotiations are not completed prior to the contract expiration date, both parties agree that services shall be provided by the Agency and accepted by Recipient, subject to all original terms and conditions of the contract, for a period not to exceed ninety (90) days following the original contract expiration date. During the holdover extension period, costs shall remain at the rate in effect immediately prior to expiration of the original contract period and all other terms and conditions shall remain in effect.

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Attachment B

SAFEGUARDS FOR TWC INFORMATION

1. "Recipient" in this Contract shall maintain sufficient safeguards over all TWC Information to prevent unauthorized access to or disclosure of TWC Information:

   "TWC Information" means records maintained by Agency (TWC), and records obtained by Recipient from Agency under this Contract, including (1) records and data compilations provided electronically, on paper, or via online access or e-mail, (2) records and data compilations that Recipient has converted into another format or medium (such as handwritten or electronic notes), and (3) records and data compilations incorporated in any manner into Recipient's records, files, or data compilations.

2. Monitoring. Recipient shall monitor its Users' access to and use of TWC Information and shall ensure that TWC Information is used only for the following "Limited Purpose" as set forth in Exhibit 1, Request and Safeguard Plan. Recipient shall also ensure that TWC Information is used only for purposes authorized by law and in compliance with all other provisions of this Contract.

3. Storage. Recipient shall store TWC Information in a place physically secure from access by unauthorized persons.

4. Protection. Recipient shall store and process TWC Information, including that maintained in electronic format, such as magnetic tapes or discs, in such a way that unauthorized persons cannot obtain TWC Information by any means.

5. Access. Recipient shall undertake precautions to ensure that only authorized personnel are given access to TWC Information stored in computer systems.

6. Instruction. Recipient shall instruct all personnel having access to TWC Information about all confidentiality requirements including the requirements of 20 C.F.R. Part 603 as well as the sanctions specified in this Contract and under state and federal law for unauthorized disclosure of TWC Information. Recipient acknowledges that all personnel who will have access to TWC Information have been instructed as required.

7. Disposal. Please refer to Appendix 2, Section 3.

8. System. Recipient shall establish and maintain a system sufficient to allow an audit of compliance with the requirements of this Attachment B and the other provisions of this Contract.

9. No Disclosure or Release. Recipient shall not disclose or release any TWC Information other than as permitted in this Contract, without prior written consent of Agency.

10. Unauthorized Disclosure. It is a breach of this Contract to disclose TWC Information orally, electronically, in written or printed form, or in any other manner without the prior written consent of Agency:
    10.1 to any contract employee of Recipient or any individual not employed by Recipient;

    10.2 to another government entity, including a law enforcement entity;

    10.3 to Recipient employees who do not have a need to use TWC Information for the Limited Purpose.

11. Authorized Disclosure. TWC Information may only be disclosed:
    11.1 to employees under the direct hiring-and-firing control of Recipient who have a need to use the TWC Information for the Limited Purpose(s); and

    11.2 in a criminal judicial proceeding if the TWC Information is introduced in court as a sealed record with access limited to the prosecutor, defendant, judge, and jury.

12. Security Violation. Recipient shall monitor access of Users and shall notify Agency within twenty-four (24) hours if a security violation of this Contract is detected, or if Recipient suspects that the security or integrity of TWC Information has or may have been compromised in any way.

13. Format. TWC Information is subject to the requirements of this Contract even if the TWC Information is converted by Recipient into another format or medium, or incorporated in any manner into Recipient's records, files, or data compilations.

14. Access Limited. Recipient shall limit access to TWC Information to its employees who need access to achieve the Limited Purpose.

15. Mobile Device and Removal. Recipient shall not place TWC Information on mobile, remote, or portable storage devices, or remove storage media from Recipient's facility, without the prior written authorization of Agency.

16. Public Information Act. Under Texas Labor Code § 301.085, TWC Information is not "public information" for purposes of the Public Information Act, Texas Government Code, Chapter 552. Recipient shall not release any TWC Information in response to a request made under the Public Information Act or under any other law, regulation, or ordinance addressing public access to government records.

17. Subpoena. Recipient shall notify Agency within twenty-four (24) hours of the receipt of any subpoena, other judicial request, or request for appearance for testimony upon any matter concerning TWC Information. Federal regulations dictate the handling of subpoenas for TWC Information. Recipient shall comply with the requirements of 20 C.F.R. § 603.7 in responding to any subpoena, other judicial request, or request for appearance for testimony upon any matter concerning TWC Information.

18. Federal Regulation. Recipient shall comply with all requirements of *Safeguards for TWC Information* ***as required by 20 CFR Part 603 and*** this Contract relating to safeguarding TWC Information and ensuring its confidentiality.

19. Unauthorized Lookup. A User shall not access TWC Information listed under the User's SSN or the SSN of a co-worker, family member, or friend.

20. Screening – Online Users. Recipient shall screen potential Users and seek online access only for employees that Recipient has determined pose no threat to the security of TWC Information.

21. Screening – All Handlers. Recipient shall permit access to TWC Information only to employees that Recipient has determined pose no threat to the security of TWC Information.

22. Internet. Recipient shall not transmit any TWC Information over the Internet unless it is encrypted using at least 256-bit AES encryption and the current FIPS 140 series encryption standards.

23. Screen Dump. Recipient's security guidelines shall ensure that any screen dump or other extraction of TWC Information will be protected from unauthorized use or disclosure.

24. No Transfer. Recipient shall not transfer the authority or ability to access or maintain TWC Information under this Contract to any other person or entity.

Remainder of page intentionally left blank.

Attachment C

TEXAS WORKFORCE COMMISSION USER AGREEMENT

Please select one of the following. NEW USER ☐ USER RENEWAL ☐

I, _____
(User's Printed Name) (User Agency's Name)

_____
(User's work phone number) (Print User's work street address)

_____
(Print User's employer) (Print User's work email)

acknowledge that I will be assigned a personal User ID and password to gain access to the Texas Workforce Commission (TWC) computer system. Under no circumstances will I allow my User ID or password to be used by any other individual, nor will I use one belonging to anyone else. As an online User with access to confidential TWC data ("TWC Information"), I understand that I will be held personally accountable for my actions and for any activity performed under my User ID. I understand that the use of TWC Information is limited to the following "Limited Purpose(s)" only: to assist in criminal investigations; to assist in locating defendants, witnesses, and fugitives in criminal cases; and to assist in locating persons with outstanding warrants. I understand that TWC maintains a record of the individuals and employers whose TWC Information I gain access to, and that I am not allowed access to TWC Information about any individual or employer except as necessary for the Limited Purpose(s). I understand that I am not allowed access to TWC Information about myself.

I will not enter any unauthorized data or make any changes to data. I will not disclose any TWC Information orally, electronically, in written or printed form, or in any other manner without prior written authorization from TWC. I will not disclose any TWC Information to other governmental entities, including law enforcement entities.

I understand that under Texas Labor Code §301.085, all TWC Information I obtain under this User Agreement is confidential and that it is a criminal offense to solicit, disclose, receive or use, or to authorize, permit, participate in, or acquiesce in another person's use of TWC Information that reveals: (1) identifying information regarding any individual or past or present employer; or (2) information that foreseeably could be combined with other publicly available information to reveal identifying information regarding any individual or past or present employer. This offense is punishable by as much as a year in jail, a fine up to $4,000, or both.

I understand that under Texas Penal Code §33.02(a), it is a criminal offense to knowingly access a computer, computer network, or computer system without the effective consent of the owner. Depending on the circumstances, the offense is punishable by confinement in jail for up to 180 days or up to 99 years or life in prison, a fine of up to $2,000 or up to $10,000, or both.

I have read and had explained to me the confidentiality and security requirements of 20 C.F.R. § 603.9 and of my employer's contract with TWC. I understand and agree to abide by these requirements. I understand that if I violate any of these requirements or any provision of this User Agreement, I will jeopardize my employer's contract with TWC.

_____
Signature of User Date signed

Supervisor Approval: I have instructed the User listed above about all confidentiality requirements applicable to TWC Information obtained under the contract with TWC, including the requirements of 20 C.F.R. § 603.9 and the sanctions specified in the Contract and in state law for unauthorized disclosure of TWC Information.

_____
Signature of Supervisor Printed Name Date signed

_____
Signature of Point of Contact Printed Name Date signed

All fields on this User Agreement are required. Employer must retain signed original and give a copy to User. Employer must send copy of executed User Agreement to TWC EAGLE Administration at EAGLESUPPORT@TWC.TEXAS.GOV. An incomplete User Agreement will be rejected. All forms must be submitted by the designated "Point of Contact".

Texas Workforce Commission **Attachment F**

Certificate of Destruction for Contractors and Vendors

Hard copy and electronic media must be sanitized prior to disposal or release for reuse. The TWC tracks, documents, and verifies media sanitization and disposal actions. The media must be protected and controlled by authorized personnel during transport outside of controlled areas. Approved methods for media sanitization are listed in the NIST Special Publication 800-88, Guidelines for Media Sanitization.
http://csrc.nist.gov/publications/nistpubs/800-88/NISTSP800-88_with-errata.pdf

Contact Name	Title	Company Name and Address	Phone

You may attach an inventory of the media if needed for bulk media disposition or destruction.

Media Type				Media Title / Document Name
	HARD COPY		ELECTRONIC	
Media Description (Paper, Microfilm, Computer Media, Tapes, etc.)				
Dates of Records				

Document / Record Tracking Number	TWC Item Number	Make / Model	Serial Number

Item Sanitization		CLEAR	Who Completed?		Who Verified?	
		PURGE	Phone		Phone	
		DESTROY	DATE Completed			
Sanitization Method and/or Product Used →						
Final Disposition of Media		Reused Internally			Destruction / Disposal	
		Reused Externally			Returned to Manufacturer	
		Other:				

Comments:

If any TWC Data is **retained**, indicate the type of storage media, physical locations(s), and any planned destruction date.

Description of TWC Data Retained and Retention Requirements:

Proposed method of destruction for TWC approval:	Type of storage media?	
	Physical location?	
	Planned destruction date?	

Within five (5) days of destruction or purging, provide the TWC with a signed statement containing the date of clearing, purging or destruction, description of TWC data cleared, purged or destroyed and the method(s) used.

Authorized approval has been received for the destruction of media identified above and has met all TWC Records Retention Schedule requirements including state, federal and/or internal audit requirements and is not pending any open records requests.

Records Destroyed by:			Records Destruction Verified by:	
Signature	Date		Signature	Date

Be sure to enter name and contact info for who completed the data destruction and who verified data destruction in the fields above.

Send the signed Certificate of Destruction to:
TWC: Information Security Office, Rm. 0330A, 101 E. 15th Street, Austin, TX 78778-0001

GP Revised: 09-02-15

Texas Workforce Commission **Attachment F**

Certificate of Destruction for Contractors and Vendors

INSTRUCTIONS FOR CERTIFICATE OF DESTRUCTION

Hard copy and electronic media must be sanitized prior to disposal or release for reuse. The TWC tracks, documents, and verifies media sanitization and disposal actions. The media must be protected and controlled by authorized personnel during transport outside of controlled areas. Approved methods for media sanitization are listed in the NIST Special Publication 800-88, Guidelines for Media Sanitization.
http://csrc.nist.gov/publications/nistpubs/800-88/NISTSP800-88_with-errata.pdf

IRS Publication 1075 directs us to the FISMA requirements and NIST guidelines for sanitization and disposition of media used for federal tax information **(FTI).** These guidelines are also required for sensitive or confidential information that may include personally identifiable information **(PII)** or protected health information **(PHI).** NIST 800-88, Appendix A contains a matrix of media with minimum recommended sanitization techniques for clearing, purging, or destroying various media types. This appendix is to be used with the decision flow chart provided in NIST 800-88, Section 5.

There are two primary types of media in common use:

- **Hard Copy**. Hard copy media is physical representations of information. Paper printouts, printer and facsimile ribbons, drums, and platens are all examples of hard copy media.
- **Electronic (or soft copy).** Electronic media are the bits and bytes contained in hard drives, random access memory (RAM), read-only memory (ROM), disks, memory devices, phones, mobile computing devices, networking equipment, and many other types listed in NIST SP 800-88, Appendix A.

1. For media being reused within your organization, use the **CLEAR** procedure for the appropriate type of media. Then validate the media is cleared and document the media status and disposition.

2. For media to be reused outside your organization or if leaving your organization for any reason, use the PURGE procedure for the appropriate type of media. Then validate the media is purged and document the media status and disposition. Note that some **PURGE** techniques such as degaussing will typically render the media (such as a hard drive) permanently unusable.

3. For media that will not be reused, use the **DESTRUCTION** procedure for the appropriate type of media. Then validate the media is destroyed and document the media status and disposition.

4. For media that has been damaged (i.e., crashed drive) and cannot be reused, use the **DESTRUCTION** procedure for the appropriate type of media. Then validate the media is destroyed and document the media status and disposition.

5. If immediate purging of all data storage components is not possible, data remaining in any storage component will be protected to prevent unauthorized disclosures. Within twenty (20) business days of contract expiration or termination, provide TWC with a signed statement detailing the nature of TWC data retained type of storage media, physical location, planned destruction date, and the proposed methods of destruction for TWC approval.

6. Send the signed Certificate of Destruction to:

Texas Workforce Commission
Information Security Office
Room 0330A
101 E. 15th Street
Austin, TX 78778-0001

FAX to: 512-463-3062

or send as an email attachment to:

ciso@twc.texas.gov

Final Distribution of Certificate	Original to:	Chief Information Security Officer
	Copy to:	1. Your Company Records Management Liaison - or - Information Security Officer 2. TWC Contract Manager

GP Revised: 09-02-

Attachment G

QUARTERLY SELF-ASSESSMENT REPORT

Failure to submit this report by due date can result in termination of all access to TWC Information.

The period covered is -Year: _____ Quarter ☐ Q1, ☐ Q2, ☐ Q3, ☐ Q4

The entity receiving TWC Information under TWC Contract ("Recipient") confirms it is in compliance with the requirements of the Contract and the *Safeguards for TWC Information* (Attachment B of the Contract), during the previous period, to include the following:

1. Recipient used the disclosed TWC Information only for purposes authorized by law and consistent with the Limited Purpose set forth in Exhibit 1. Request and Safeguard Plan of the Contract.	Yes: __ No: __
2. Recipient stored the disclosed TWC Information in a place physically secure from access by unauthorized persons. This includes hard copies of the information.	Yes: __ No: __
3. Recipient stored and processed disclosed TWC Information maintained in electronic format outside of the recipient computer systems in such a way that unauthorized persons cannot obtain the TWC Information by any means.	Yes: __ No: __
4. Recipient took precautions to ensure that only authorized personnel were given access to disclosed TWC Information that is stored in recipient's computer systems.	Yes: __ No: __
5. Recipient has instructed all personnel having access to the disclosed TWC Information about confidentiality requirements, the requirements of 20 C.F.R. § 603.9 found in *Safeguards for TWC Information* (Attachment B), and the sanctions specified in State law for unauthorized disclosure. (Each violation is a Class A Misdemeanor, punishable by a fine of $4,000, a year in jail, or both).	Yes: __ No: __
6. Recipient adhered to confidentiality requirements and procedures that are consistent with and meet the requirements of the TWC Contract.	Yes: __ No: __
7. Recipient agreed to report any infraction(s) of these requirements and procedures to TWC fully and promptly.	Yes: __ No: __
8. Recipient disposed of disclosed TWC Information, and any copies thereof made by Recipient, after the purpose for which the TWC Information was disclosed, is served, or as required by court order. (Disposal means return of the TWC Information to TWC or destruction of the TWC Information, as directed by TWC. Disposal includes deletion of personal identifiers in lieu of destruction.)	Yes: __ No: __
9. Recipient ensured that the disclosed TWC Information is not retained with personal identifiers for longer than such period of time as TWC deems appropriate.	Yes: __ No: __
10. Recipient maintained a system sufficient to allow an audit of compliance with the requirements of 20 C.F.R. § 603.9 found in *Safeguards for TWC Information* (Attachment B) and the TWC Contract.	Yes: __ No: __

11. Attached is a description of the system referred to in Item 10. Recipient ensured that any copies of any logs sent to TWC do not contain Sensitive PII. Remember to secure originals containing PII.	Yes: __ No: __
12. Recipient maintained as a minimum, the encryption requirements of FIPS 140-2 and encrypt the data at the minimum of 256-bit AES encryption.	Yes: __ No: __
13. Annual Renewal of Contract User Agreement and training certifications per the Contract terms are on file and copies have been submitted to EAGLEsupport@twc.texas.gov.	Yes: __ No: __
14. All users have completed the training within the previous 12 months.	Yes: __ No: __
15. Is the data received re-disclosed to any other entity? If yes, Receiving Agency ensures that contract personnel are held to the same standard of processing, training, and protecting information as Recipient Agency employees who have a need to use the TWC information for the Limited Purpose. **Express written contract language authorizing data exchange with non-employees is required for redistribution of information accessed.**	Yes: __ No: __

By signature hereon, the Contract signatory or the entity's internal auditor certifies that:

All statements and information submitted in response to this Quarterly Self-Assessment Report are current, accurate, and complete.

_____ _____
Signature Date

_____
Printed Name and Title

Return this Report to:

External Data Sharing Contracts Manager | Procurement and Contract Services Department |
Texas Workforce Commission | 1117 Trinity Street, Room 342T | Austin, Texas 78701

Email: SelfAssessmentReports@twc.texas.gov

Fax: 512-936-021

Exhibit 1. TWC Data Exchange Request and Safeguard Plan

All statements and information on this form and associated correspondence relating to the Request and Security Plan (RSP) are incorporated by reference into the data exchange Contract with TWC as Exhibit 1.

Recipient agrees to provide written notice to TWC of any changes to the responses contained in this RSP during the Contract term immediately but no later than three (3) calendar days from the date of change. Email changes to DEcontracts@twc.texas.gov. After review and approval by TWC, the notice of changes shall be incorporated by reference into the Contract under Exhibit 1. **Any changes to the responses requested by Recipient and accepted by TWC in this Exhibit 1 shall amend the corresponding information in the GTC and A-H.**

This document is confidential under Texas Government Code regarding infrastructure security and shall be redacted from release in response to a request for information or documents. Contact TWC upon such a request.

	CONTRACTOR INFORMATION	Please answer each question. Do not leave any unanswered.
1.	Legal name of requesting governmental entity/Responsible Financial Party	Williamson County/Williamson County Sheriff's Office
2.	Entity Tax ID#	[redacted]
3.	Street Address – Line 1	[redacted]
4.	Street Address – Line 2	
5.	City, State, Zip	Georgetown, TX 78626
6.	New request or renewal of an existing contract?	☒ New request ☐ Extension of existing agreement Previous/Current Contract #: _____ ☐ There are other contracts between TWC, and the party not affected by this Contract, which are as follows:
7.	Type of entity and authority to contract	☒ Texas Local Government Code, Chapter 791, Interlocal Cooperation Act (e.g., cities, counties) ☐ Texas Government Code, Chapter 771, Interagency Cooperation Act (e.g., state agency) ☐ Federal Agency Authority ☐ If state agency, please specify authority
8.	Legal Purpose(s) for requesting information *(Check all that apply)*	☒ to assist in criminal investigations ☒ to assist in locating defendants, witnesses, and fugitives in criminal cases ☒ to assist in locating persons with outstanding warrants ☐ to assist in locating probation absconders ☐ to assist in determining eligibility for public assistance/services ☐ other: please specify: (language will be inserted into contract)
9	Requested length of contract term	☐ 1 year ☐ 2 years ☐ 3 years ☐ 4 years ☒ 5 years (Renewal Option up to a total of 5 years combined)
10.	Requested start date	☐ For federal entities only: to correspond with start of fiscal year starting:

	DATA REQUESTED	Please answer each question. Do not leave any unanswered.
11.	Information requested *(Check the data being requested)*	☒Wage Records (WR): Wage Detail Inquiry: View wage information for an individual. Coworker Search: View wages reported by an employer. ☒UI Benefits and Claimant Info (UI): Personal Information: View demographic information for an individual. Claims: View unemployment insurance claim information. Payments: View unemployment insurance payment info. Employer Search: Search employers by name or address. ☒ Employer Records (ER) Employer Master File: Search Employer Master File and view state unemployment tax information.
12.	Method of receiving data	☒ **Online access:** Contractor access for lookup by SSN through a password-protected log-in account. Number of individuals needing access accounts: ☒1-10 (The subscription rate is $1,500 per year.) ☐11-25 (The subscription rate is $2,000 per year.) ☐26-50 (The subscription rate is $3,500 per year.) * ☐Specify other quantity * Please confirm that the number of Users given access is and will be limited to the minimum number necessary to accomplish the Limited Purpose(s). ☐ Yes ☐ No **Online Access for Over 25 User Accounts:** *If the request is for more than 25 user accounts, please indicate the reason the volume of access accounts is necessary (check all that apply): There is/are: ☐ a high volume of daily/weekly inquiries require the requested volume of use accounts ☐ other reason(s) for the volume of access accounts: _____ _____ _____ ☐ **Offline access**: **Offline Method of Transfer and Frequency:** (Check applicable options) ☐ Ongoing: Scheduled computer matching against file of SSNs or tax account numbers submitted by Requestor periodically. Frequency of ongoing scheduled requests: ☐Nightly ☐Weekly ☐ Bi-Weekly ☐ Monthly ☐Quarterly ☐Annually ☐ Other – specify: ☐ Non-scheduled - Upon Request: Ad hoc request for non-scheduled matches or data files.

☐ One-time request for large quantity of records.

☐ One-time request for one or a few records (less than 100 matches of SSNS or <5 TWC Employer ID or FEIN).
Submit request to open.records@twc.texas.gov or fax request to 512-463-2990 or the open records portal at https://twc.govqa.us/WEBAPP/_rs/(S(rqjbfuq2yv4rbj2wrzluc3se))/supporthome.aspx.

Specify the particular data elements for the information requested in question 11. E.g., name, address, wage benefit amount, employer name, telephone number, etc.

1. If other specific data elements are requested, provide a data format.

Offline Data Elements Requested:
Data elements to be submitted to TWC for the resulting matched data:
☐ SSN – Social Security Number
Data available from TWC available for SSN matches from the UI Wage Records:
Name: last, first, middle initial
NAICS
Quarter Wages were earned
Quarterly Wages
Employer Name
Employer Address
Employer Zip
Employer contract
Employer Telephone
Employer Tax Account Number

Instructions for submitting SSN-UI Wage Record Match Requests:
Filename and format will be provided by and coordinated with the TWC developer upon receipt of Attachment E. REQUEST FOR TEXAS WORKFORCE COMMISSION RECORDS

File transmission shall be protected using TWC Secure FTP and encrypted using at least 256-bit encryption.

☐ TWC Employer ID Number (EIN)
Data available from TWC available for EIN matches from the Employer Tax Master File:
Name: last, first, middle initial

		Social Security Number Quarterly Wages Employer Name Employer Address Employer Zip Employer contact Employer Telephone Employer Tax Account Number Instructions for submitting Texas EIDs or FEINs: (follow the same pattern as for SSNs): Format sample: 123456789 Send seed file via secure file transfer to Agency's secure portal, currently GoAnywhere – https://mft.twc.state.tx.us/webclient/Login.xhtml (prior account establishment required) ☐ Federal Employer ID Number (FEIN) Same as Texas Employer ID information Volume/quantity of offline records requested per submission and associated rates: Estimated number of individuals in which sensitive personally identifiable information requested at any one time: ☐ 1-999: $250 ☐ 1,000 – 14,999: $300 ☐ 15,000 – 19,999: $375 ☐ 20,000 – 24,999: $500 ☐ 25,000 -Above: $1,000 Hourly rate for programming of a new request or modification of an existing job: $48.81. **De-identification:** If submitting SSNs to TWC, also include a unique identifier. For enhanced security, the return file will not include SSNs but instead will include only the unique identifier where feasible.
	SAFEGUARD REQUIREMENTS	**Please answer each question. Do not leave any unanswered.**
13.	How will data be viewed? Select one of the three options.	1) ☐ We will **ONLY** view screen information. (Respond to #14-19, check "N/A" to #20 and #21.) 2) ☐ We will use electronic copies of screen prints (PDF), or ☐ We will transfer data into an electronic record. (Respond to #14-20, check "N/A" to #21.) 3) ☐ We will use paper copies of screen prints, or ☒ We will transfer information into paper records format. (Respond to #14-19 and #21, check "N/A" to #20)

14.	Will non-employees be provided access to the data? Express written contract language authorizing data exchange with non-employees is required for re-distribution of information accessed.	☒ Only direct employees will be provided access. ☐ Persons who are not employees may/will be provided access. Please specify those that apply: ☐ Data Center Operators ☐ Other Governmental Contractors: Please specify:
15.	Will the data you are requesting be disclosed to any other entity? Express written contract language authorizing data exchange with non-employees is required for re-distribution of information accessed.	☐ Yes - Specify: ☒ No
16.	What access control methods will you use for access to the TWC information?	☐ Texas State Requirements under Title 1, Part 10, TAC Sec. 202, or comparable standards ☐ National Institute of Secure Technology (NIST) or comparable standards ☒ IRS Publication 1075 or comparable standards
17.	How does your organization assess your security posture? How frequently are these assessments conducted?	☒ Vulnerability testing Frequency: ☒ Penetration testing Frequency: ☒ Audits Frequency: ☐ Other – Please specify: Frequency:
18.0	Are background checks performed on employees who will access information?	☒ Yes, background checks are performed (go to 18.1). ☐ No, background checks are not performed **If No background checks are performed,** state what type of records checks are being performed:
18.1	When are background checks performed?	☒ Pre-employment ☐ Periodic checks during employment ☐ N/A
19.	How will you have an auditable trail?	☒ I will keep a worksheet that includes at a minimum, the person making the inquiry, the reason for the inquiry, identifying information regarding the case or claim for which the inquiry was made, and the date the inquiry was made. ☐ Other, If Other specify:
20.	How will you encrypt the data at rest? (Ex: Once transferred to a database or other electronic system)	☐ Please specify: ☒ N/A – We do not keep data at rest.
21.	When will data destruction occur?	☒ Consistent with Texas State Libraries and Archives Commission (state records retention laws) ☐ Consistent with other standards: Please specify: ☐ N/A - We do not retain data.
	CONTACTS	
22.	Compliance Liaison (the individual with the authority to correct any contract related issues raised by TWC)	[redacted]
23.	Compliance Liaison Title	Assistant Chief

24.	Compliance Liaison Phone	[redacted]
25.	Compliance Liaison Email	[redacted]
26.	Compliance Liaison Address	If different from Point of Contact
27.	Point of Contact Name (for daily matters)	[redacted]
28.	Point of Contact Title	Crime Analyst
29.	Point of Contact Phone	[redacted]
30.	Point of Contact E-mail	[redacted]
31.	Point of Contact Address	[redacted]
32.	Alternate Point of Contact Name and Title	[redacted]
33.	Alternate Point of Contact Phone	[redacted]5
34.	Alternate Point of Contact E-mail	[redacted]
35.	Alternate Point of Contact Address	If different from Point of Contact
36.	Signatory Name	[redacted]
37.	Signatory Title	[redacted]
38.	Signatory Phone Number	[redacted]
39.	Signatory E-mail	[redacted]
40.	Signatory Address	If different from Point of Contact [redacted] Georgetown, TX 78626
41.	Data Technology Contact Name	
42.	Data Technology Contact Phone	
43.	Data Technology Contact E-mail	
44.	Invoice Recipient Name	[redacted]
45.	Invoice Recipient Phone Number	[redacted]
46.	Invoice Recipient Title	Accounts Payable
47.	Invoice Recipient E-mail	[redacted]
48.	Invoice Recipient Address	If different from Point of Contact

All statements and information on this form and associated correspondence relating to the Request and Safeguard Plan are incorporated by reference into the data exchange Contract with TWC as Exhibit 1. The original Exhibit 1 and contract must be signed by the Contract Signatory.
The person signing is authorized by Recipient to bind their organization to the terms of the contract.

Designation For Subsequent Submissions:
☒ By checking here, the contract signatory approves the Recipient Point of Contact as their designee for submission of subsequent updates to the Request for Safeguard Plan and requests for renewals for purposes of extending the duration and associated amount.

Steven Snell — Aug 12, 2025

Contract Signatory or designee **Date**

Steven Snell/County Judge
Printed Name/Title

For questions on how to complete this request form, contact DEContracts@twc.texas.com

Commissioners Court - Regular Session **30.**

Meeting Date: 09/30/2025

Rejection of Responses Submitted for IFB #25IFB59 for EMS Medical Supplies for Emergency Medical Services

Submitted For: Joy Simonton **Submitted By:** Vickie Johnson, Purchasing

Department: Purchasing

Agenda Category: Consent

Information

Agenda Item

Discuss, consider, and take appropriate action on formally closing and rejecting responses submitted for IFB #25IFB54 for Emergency Medical Services and allow continuation of the initial term of the existing contract through September 30, 2026.

Background

Williamson County recommends rejection of responses received under IFB# 25IFB59 for EMS Medical Supplies for Emergency Medical Services to allow for the continuation of the initial contract term which expires on September 30, 2026. An exemption is requested pursuant to Government Code Sec. 552.104 EXCEPTION: INFORMATION RELATED TO COMPETITION OR BIDDING. (a) Information is exempted from the requirements of Section 552.021 if it is information that, if released, would give advantage to a competitor or bidder. The Estimated Budget is $790,644.00. The funding sources are 01.0100.0540.003307, 01.0100.0540.003200 and 01.0100.0540.003107. The Origination ID No. is 2739 and the point of contact is Kirk Becker.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/23/2025 02:31 PM
Form Started By: Vickie Johnson		Started On: 09/19/2025 03:57 PM
Final Approval Date: 09/23/2025		

Commissioners Court - Regular Session **31.**

Meeting Date: 09/30/2025

Authorize Issuing RFP #25RFP86 HQ Furniture for Facilities Management

Submitted For: Joy Simonton **Submitted By:** Michelle McKinney, Purchasing

Department: Purchasing

Agenda Category: Consent

Information

Agenda Item

Discuss, consider, and take appropriate action on authorizing the Purchasing Agent to advertise and receive sealed responses for HQ Furniture under RFP #25RFP86; the funding source is P577.

Background

Williamson County is seeking written responses from qualified vendors to provide HQ Workstations and office Furniture, Fixtures, and Equipment (FF&E) for the new Williamson County Headquarters. The funding source is P577, the Origination ID No. is 3590 and the point of contact is Gretchen Glenn.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/23/2025 04:44 PM
Form Started By: Michelle McKinney		Started On: 09/23/2025 04:12 PM
Final Approval Date: 09/23/2025		

Commissioners Court - Regular Session **32.**

Meeting Date: 09/30/2025

Cobb Fendley 25RFSQ35 WA3 CR 201

Submitted For: Robert Daigh **Submitted By:** Vicky Edwards, Infrastructure

Department: Infrastructure

Agenda Category: Consent

Information

Agenda Item

Discuss, consider and take appropriate action on Work Authorization No 3 in the amount of $100,000.00 to expire on September 30, 2026, under Williamson County Contract for Engineering Services between Cobb, Fendley & Associates, Inc. and Williamson County dated July 22, 2025. Funding source: P499.

Background

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Cobb Fendley 25RFSQ35 WA3 CR 201

Form Review

Inbox	Reviewed By	Date
Hal Hawes	Hal Hawes	09/22/2025 12:51 PM
County Judge Exec Asst.	Delia Colon	09/22/2025 03:14 PM
Form Started By: Vicky Edwards		Started On: 09/22/2025 12:32 PM
Final Approval Date: 09/22/2025		

WORK AUTHORIZATION NO. 3

Williamson County Road and Bridge Project:
CR 201 From Umbrella Sky to CR200

This Work Authorization is made pursuant to the terms and conditions of the Williamson County Contract for Engineering Services, being dated July 22, 2025 and entered into by and between Williamson County, Texas, a political subdivision of the State of Texas, (the "County") and Cobb, Fendley & Associates, Inc. (the "Engineer").

Part1. The Engineer will provide the following Engineering Services set forth in Attachment "B" of this Work Authorization.

Part 2. The maximum amount payable for services under this Work Authorization without modification is $100,000.00.

Part 3. Payment to the Engineer for the services established under this Work Authorization shall be made in accordance with the Contract.

Part 4. This Work Authorization shall become effective on October 1, 2025, upon final acceptance and full execution of the parties hereto and shall terminate on September 30, 2026. The Engineering Services set forth in Attachment "B" of this Work Authorization shall be fully completed on or before said date unless extended by a Supplemental Work Authorization.

Part 5. This Work Authorization does not waive the parties' responsibilities and obligations provided under the Contract.

Part 6. This Work Authorization is hereby accepted and acknowledged below.

EXECUTED this _____day of _____, 20___.

ENGINEER:	COUNTY:
Cobb, Fendley & Associates, Inc.	Williamson County, Texas
By: Sandra G Khoury	By: _____
	Signature
Sandra G. Khoury, P.E.	_____
Printed Name	Printed Name
Executive Vice President	_____
Title	Title
September 18, 2025	_____
Date	Date

LIST OF ATTACHMENTS

Attachment A - Services to be Provided by County

Attachment B - Services to be Provided by Engineer

Attachment C - Work Schedule

Attachment D - Fee Schedule

ATTACHMENT A

SERVICES TO BE PROVIDED BY COUNTY

Williamson County and/or its Designated Representative(s) will provide project direction, review and oversight of utility coordination and engineering services for all Road and Bridge Projects and will provide all project related design files, topographic survey and right-of-way data to assist with coordination efforts.

Williamson County and/or its Designated Representative(s) will negotiate and secure Interlocal Agreements (ILA), when applicable, and provide copies to Utility Coordinator upon execution.

ATTACHMENT B

SERVICES TO BE PROVIDED BY ENGINEER

Scope of Services provided by Cobb, Fendley & Associates, Inc. (the ***Utility Coordinator***), involves utility coordination and engineering services in Williamson County, Texas, (the County) for the Road and Bridge Program as described below:

This scope includes the following major tasks:

1. UTILITY PROGRAM MANAGEMENT
2. PROJECT MANAGEMENT AND COORDINATION
3. UTILITY ADJUSTMENT COORDINATION
4. SUBSURFACE UTILITY ENGINEERING (SUE)
5. UTILITY ENGINEERING

1. UTILITY PROGRAM MANAGEMENT.

1.1. The ***Utility Coordinator***, in association with the County and its Designated Representatives, will be responsible for the Utility Program Management for all assigned County Projects.

1.2. The ***Utility Coordinator*** will provide Utility Program Management services during any one, or combination, of the following phases of a project: Planning, Design, and/or Construction.

2. PROJECT MANAGEMENT AND COORDINATION.

2.1. The ***Utility Coordinator***, in association with the County and its Designated Representatives, will be responsible for managing, directing, and/or coordinating all activities associated with utility coordination for all assigned projects.

The ***Utility Coordinator's*** Project Principal is:
Ms. Sandra G. Khoury, P.E.
Cobb, Fendley & Associates, Inc.
9600 N Mopac Expy, Suite 800
Austin, Texas 78759
Telephone: 512-834-9798

The ***Utility Coordinator's*** Project Manager is:
Mr. Derrick Horvath, P.E.
Cobb, Fendley & Associates, Inc.
9600 N Mopac Expy, Suite 800
Austin, Texas 78759
Telephone: 512-834-9798

2.2. Project Quality Assurance / Quality Control (QA/QC). The ***Utility Coordinator*** will provide internal and comprehensive quality assurance/quality control reviews throughout the Project development to appraise design, technical and business performance and provide real-time direction and objective solutions. All reports, agreements, and supporting documents, ("utility coordination work products") submitted to the County shall undergo QC reviews prior to submittal. A project manager/engineer will perform the QA/QC function. All QA/QC support documents will be provided with each submittal and uploaded to design project folder in ProjectWise. A copy of the ***Utility Coordinator***'s QA/QC Manual will be provided to the County and its Designated Representative.

2.3. Utility Status Report. The ***Utility Coordinator*** will create and maintain a utility status report on all assigned projects and submit on a weekly basis. The status report will include, at a minimum:

2.3.1. Project with Limits
2.3.2. Roadway Design Engineer
2.3.3. Roadway Design Status
2.3.4. Roadway Construction Advertisement Date
2.3.5. Utility Owners within Project
2.3.6. Utility Design Status
2.3.7. Utility Agreement or Permit Status
2.3.8. Utility Relocation Status (color coded)
2.3.9 Parcel Status
2.3.10 Williamson County Utility Cost
2.3.11 Utility Billing Status

2.4. Project Documentation. The ***Utility Coordinator*** will document all attachments and files sent to utilities and will upload all project related documents including, but not limited to, utility as-builts, utility conflict tracker spreadsheets, 100% utility conflict strip, utility agreement packages, meeting minutes, phone call records, Utility Certifications, etc. in designated project folders in ProjectWise, or other approved County documentation system.

3. UTILITY ADJUSTMENT COORDINATION

Utility Adjustment Coordination activities include, but are not limited to, meeting and contact with utilities on the project, initial project notifications, providing progress reports, preparation of contact lists, preparation of master utility agreements, assistance with permits, reviewing conflicts between the utilities and the Project, resolutions of utility conflicts, creating a utility tracking report, review of the proposed utility adjustments, and recommending the proposed locations of the utility adjustments. The above list of services is general in nature and should not be considered inclusive to the ***Utility Coordinator's*** responsibilities, as listed in the following scope.

3.1. ***Utility Coordinator*** shall perform utility coordination and liaison activities with involved utility owners, their consultants, Designated Representative, and the County to achieve timely project notifications, formal coordination meetings, conflict analysis and resolution.

3.2. ***Utility Coordinator*** shall coordinate all activities with the County and/or Designated Representative to facilitate the orderly progress and timely completion of the utility coordination phase. The ***Utility Coordinator*** will be responsible for the following:

3.2.1. Initial Project Meeting Attend an initial meeting with county or designated representative, after on-site inspection (when appropriate), to ensure familiarity with existing conditions, governing utility criteria for the project, project requirements or concerns and/or critical deadlines. The ***Utility Coordinator*** will prepare a written report of the meeting.

3.2.2 Project Notifications: Prepare written notification letters of 100% design, with associated project information and files, and send to Utility Representatives.

3.2.3. External Communications: The ***Utility Coordinator*** will coordinate all activities with the County, Designated Representative, County contracted design firms, County utility providers, or other contractors or representatives, as authorized by the County or Designated Representative. The ***Utility Coordinator*** will also provide copies of reports, correspondence and other documentation of work-related communications between the ***Utility Coordinator***, utility owners and other outside entities when requested by the County.

3.3. The ***Utility Coordinator*** shall determine which utilities will conflict with proposed construction and make the utility company aware of these conflicts based on governing utility criteria established in Initial Project Meeting. The ***Utility Coordinator*** shall assist the utility companies in the preparation of required agreements associated with the funding of adjustments and the occupation of public right of way.

3.4. Utility Agreement Assemblies: A packaged agreement consisting of (if Applicable) a Standard Utility Adjustment Agreement along with the following attachments, Attachment "A" Plans, Specifications, and Estimated Cost, Attachment "B" Utility's Schedule of Work and Estimated Date of Completion, Attachment "C" Eligibility Ratio, Attachment "D" Betterment Calculation and Estimates, Attachment "E" Proof of Property Interest, Quitclaim, Joint-Use Agreement and/or Permit, and Field Notes for quitclaim portion of easement.

3.4.1. The ***Utility Coordinator,*** in coordination with the County and its Designated Representative, shall determine the appropriate forms to be used on each assigned project and which utilities will be installed by "Agreement", by "Permit", or by "ILA". The ***Utility Coordinator*** shall review and process all agreement and permit requests and forward to the County or its Designated Representative or TxDOT if the project is on-system project for final approval.

3.4.2. Utility Agreements: If a utility is located within an easement, the ***Utility Coordinator*** shall determine whether a compensable interest exists and the owner's degree of eligibility. The ***Utility Coordinator*** shall assist the utility company with adjustment plans and cost estimate for these adjustments. The ***Utility Coordinator*** shall review plans to ensure compliance with the County Utility Design Criteria Guidelines or governing agency utility criteria, if applicable, and to ensure that the proposed adjustments will not conflict with roadway construction. The ***Utility Coordinator*** will submit 4 original Standard Utility Agreement packages along with attachments to the County or its Designated Representative by letter recommending approval.

3.4.3. Non-Reimbursable Utility Adjustments. The ***Utility Coordinator*** will furnish the appropriate Utility Installation Permit form to the utility company and assist them

with adjustment plan preparation. The ***Utility Coordinator*** shall review plans to ensure compliance with the County Utility Design Criteria Guidelines or the governing agency utility criteria, if applicable, and to ensurethattheproposal will not conflict with roadway construction. The ***Utility Coordinator*** will submit the permit to the County or its Designated Representative by letter recommending approval.

3.4.4. Interlocal Agreements (ILA): If it is determined that the utility will be adjusted as part of the roadway contract, the County or its Designated Representativeshall be notified immediately. The ***Utility Coordinator*** shall determine what funding amount is required based upon the applicable betterment or eligibility ratio and provide that information to the County and its Designated Representative. The County or its designated representative will negotiate and secure the ILA with each respective Utility Owner. A copy of the final ILA will be provided to the ***Utility Coordinator*** upon execution.

3.5. Utility Tracking Reports. The ***Utility Coordinator*** will prepare and maintain a utility tracking report for each assigned project. The tracking report must be in an Excel spreadsheet format and will be updated monthly. The utility tracking report will include the following:

3.5.1. Utility Owner and Contact Information
3.5.2. Meetings and Written Notifications
3.5.3. Agreement Information
3.5.4. Utility Billings

3.6. Utility Billings. The ***Utility Coordinator*** will receive and review all invoices sent by reimbursable utilities for accuracy and compliance with the executed utility agreements and as per Williamson County Vendor Policy. If needed, the ***Utility Coordinator*** will request any missing documentation required to support the invoice from the Utility Owner. After five (5) business days, the ***Utility Coordinator*** will process the invoice with the documentation provided, even as a short pay, until all support documentation is secured. The invoice submittal will include all supporting documentation received to date, recommendation for payment, partial payment form and a payment summary and will be forwarded to the County or its Designated Representative for approval and payment.

3.7. Utility Certification/Special Provisions: The ***Utility Coordinator's*** Project Manager or P.E. shall submit upon request from the County, a Utility Clearance Certification. Utility Clearance Certification will certify that utilities are clear for roadway construction. However, if the utility adjustments are not complete prior to roadway project letting, a letter will be required outlining all outstanding utility conflicts and their effects on roadway construction.

4. SUBSURFACE UTILITY ENGINEERING.

Subsurface Utility Engineering services includes utility investigations subsurface and above ground prepared in accordance with AASHTO standards and Utility Quality Levels as defined in the Utilities Section of the Design Criteria Manual.

Based on the review of existing utilities and proposed roadway design, bridge design, drainage design, and other potential conflicts for utilities, the ***Utility Coordinator*** will

recommend required test holes after completion of 60% conflict assessment. The ***Utility Coordinator*** will coordinate with the appropriate Utility Owner to utilize internal work forces toperform required testholes for verification of its facilities.

If requested, the ***Utility Coordinator*** will coordinate with the County and/or its Designated Representative to provide the required test holes. A sketch of the area to be included for the proposed test hole locations "Level A" will be provided prior to the start of the work and must be approved by the County and/or its Designated Representative. The County or its Designated Representative will provide comments or approval of test hole plan within five (5) business days.

4.1. Subsurface Utility Designate Service (Quality Level B). Designate means to indicate the horizontal location of underground utilities by the application and interpretation of appropriate non-destructive surface geophysical techniques and reference to established survey control. Designate (Quality Level B) Services are inclusive of Quality Levels C and D. The ***Utility Coordinator*** shall:

4.1.1. As requested by the County, compile "As Built" information from plans, plats and other location data as provided by the utility owners.

4.1.2. Coordinate with utility owner when utility owner's policy is to designate their own facilities at no cost for preliminary survey purposes. The ***Utility Coordinator*** will examine utility owner's work to ensure accuracy and completeness.

4.1.3. Designate, record and mark the horizontal location of the existing utility facilities and their service laterals to existing buildings using non-destructive surface geophysical techniques. No storm sewer facilities are to be designated unless authorized by the County. Anon-water basepaint, utilizing the APWA color code scheme, must be used on all surface markings of underground utilities.

4.1.4. Correlate utility owner records with designating data and resolve discrepancies using professional judgment. A color-coded composite utility facility plan with utility owner names, quality levels, line sizes and subsurface utility locate(test hole) locations, if applicable will be prepared and delivered to the County or its Designated Representative. It is understood by both the ***Utility Coordinator*** and the County that the line sizes of designated utility facilities detailed on the deliverable are from the best available records and that an actual line size is normally determined from a test hole vacuum excavation. A note must be placed on the designate deliverable only that states "lines sizes are from best available records". All above ground appurtenance locations must be included in the deliverable to the County. This information will be provided in OpenRoads Designer or other applicable County/County's Design Consultant CADD system. The electronic file will be uploaded to Project Wise. A hard copy is required and must be sealed and dated by the ***Utility Coordinator***. When requested by the County or its Designated Representative, the designated utility information must be over laid on the County design plans.

4.1.5. Determine and inform the County of the approximate utility depths at critical locations as determined by the County or its Designated Representative. This depth indication is understood by both the ***Utility Coordinator*** and the County and its Designated Representative to be approximate only.

4.1.6. Clearly identify all utilities that were discovered from quality levels C and D investigation but cannot be depicted in quality level B standards. These utilities must have a unique line style and symbology in the designate (Quality Level B)

deliverable.

4.2. Subsurface Utility Locate (Test Hole) Service (Quality Level A). Locate means to obtain precise horizontal and vertical position, material type, condition, size and other data that may be obtainable about the utility facility and its surrounding environment through exposure by nondestructive excavation techniques that ensures the integrity of the utility facility. All test holes will be tied to project survey control provided by the County or its Designated Representative.

Subsurface Utility Locate (Test Hole) Services (Quality Level A) are inclusive of Quality Levels B, C, and D. The ***Utility Coordinator*** shall:

4.2.1. Review requested test hole locations and advise the County and/or its Designated Representative in the development of an appropriate locate (test hole) work plan relative to the existing utility infrastructure and proposed highway design elements.

4.2.2. Coordinate with utility owner inspectors as may be required by law or utility owner policy

4.2.3. Neatly cut and remove existing pavement material, such that the cut not exceed 1 square foot unless unusual circumstances exist.

4.2.4. Measure and record the following data, as required, on an appropriately formatted test hole data sheet and upload to design project folder in ProjectWise.

4.2.4.1. Elevation of top and/or bottom of utility tied to the datum of the furnished plan.

4.2.4.2 Identify a minimum of two benchmarks utilized. Elevations shall be within an accuracy of 0.05 feet of utilized benchmarks.

4.2.4.3. Elevation of existing grade over utility at test hole location.

4.2.4.4. Horizontal location referenced to project coordinate datum.

4.2.4.5. Outside diameter of pipe or width of duct banks and configuration of non-encased multi-conduit systems.

4.2.4.6. Utility facility material(s).

4.2.4.7. Utility facility condition.

4.2.4.8. Pavement thickness and type.

4.2.4.9. Coating/Wrapping information and condition.

4.2.4.10. Unusual circumstances or field conditions.

4.2.4.11. Excavate test holes in such a manner as to prevent any damage to wrappings, coatings, cathodic protection or other protective coverings and features.

4.2.5. Be responsible for any damage to the utility during the locating process. In the event of damage, the ***Utility Coordinator*** shall stop work, notify the appropriate utility facility owner, the County, Designated Representative and appropriate regulatory agencies. The regulatory agencies include but are not limited to the Texas Railroad Commission and the Texas Commission on Environmental Quality. The ***Utility Coordinator*** will not resume work until the utility facility owner has determined the corrective action to be taken. The ***Utility Coordinator*** shall be liable for all costs involved in the repair or replacement of the utility facility.

4.2.5.1. Backfill all excavations with appropriate material, compact backfill by mechanical means and restore pavement and surface material. The ***Utility Coordinator*** shall be responsible for the integrity of the backfill and

surface restoration for a period of three (3) years.

4.2.5.2 Provide complete restoration of work site and landscape to equal or better condition than before excavation. If a work site and landscape is not appropriately restored, the ***Utility Coordinator*** shall return to correct the condition at no extra charge to the County.

4.2.5.3. Plot utility location position information to scale and provide an updated Utility Layout. This information will be provided in PDF, OpenRoads Designer or other CADD System format used by the County.

5. UTILITY ENGINEERING.

Utility Engineering includes the identification of utility conflicts, coordination and resolution of utility conflicts, preparation of utility layouts and exhibits, review of utility relocation plans and estimates, and assisting in the utility adjustment coordination effort. The ***Utility Coordinator*** shall coordinate all activities with the County and/or Designated Representative to facilitate the orderly progress and timely completion of the utility coordination phase. Coordination of utility engineering activities includes:

5.1. Utility Layout: The ***Utility Coordinator*** shall maintain a utility layout in the latest version of Microstation V8 or AutoCAD. This layout shall include all existing utilities which are to remain in place, be relocated, or be abandoned. This layout will be utilized to confirm and evaluate alternatives. The ***Utility Coordinator's*** Project Manager or registered

Professional Engineer (P.E.) will utilize the layout of existing utilities and determine the following:

5.1.1. Facilities in conflict with the proposed project that are to be relocated.

5.1.2. Facilities to be abandoned in place.

5.1.3. Facilities to remain in service and in place.

5.1.4. As part of the QA/QC process, the ***Utility Coordinator's*** Project Manager or P.E. shall make reasonable effort, per industry standards, for identifying all utilities and conflicts within the project corridor. In the event there are any unidentified utilities discovered during the project which will require relocation, the ***Utility Coordinator*** shall notify the County and/or its Designated Representative immediately upon discovery.

5.2. Conflict Assessment. The ***Utility Coordinator*** will utilize the Utility Layout and prepare a Utility Conflict Matrix that summarizes the list of utility conflicts by owner, conflict type and station limits. This conflict assessment will be forwarded to the utility owners within the project limits, along with the Utility Layout, within a two (2) week turnaround from received design milestone submittal. The utility layout and conflict matrix will be sent with written notification to all utility owners and uploaded to ProjectWise.

5.2.1. The ***Utility Coordinator*** will secure the latest version of the Road and Bridge Program's electronic file release waiver from each utility requesting electronic design files. Upon approval of release form by the County or its Designated Representative, the ***Utility Coordinator*** will provide the requested files to the utility and upload a *.zip file of the submittal to ProjectWise.

5.3. Review of Utility's Proposed Adjustments

5.3.1. Evaluate Alternatives: The ***Utility Coordinator*** will evaluate relocation plans and consider alternatives in the adjustment of utilities that balances the needs of both the

Cobb, Fendley & Associates, Inc.
Utility Coordination & Engineering
Road & Bridge Program

Attachment C
Work Schedule

Work Authorization No. 3
CR201

ID	Task Name
1	Notice to Proceed
2	**PROGRAM MANAGEMENT AND COORDINATION**
3	PROJECT QA/QC
4	PROJECT STATUS MEETINGS & REPORTS
5	PROJECT DOCUMENTATION
6	**UTILITY ADJUSTMENT COORDINATION**
7	UTILITY COORDINATION ACTIVITIES & MEETINGS
8	UTILITY AGREEMENT ASSEMBLIES
9	UTILITY TRACKING
10	**UTILITY ENGINEERING**
11	UTILITY LAYOUT
12	CONFLICT ASSESSMENT
13	**RIGHT-OF-WAY COORDINATION**

Williamson County
Road and Bridge
Utility Coordination & Engineering

Task
Split
Milestone
Summary
Project Summary
Inactive Task
Inactive Milestone
Inactive Summary
Manual Task
Duration-only
Manual Summary Rollup
Manual Summary
Start-only
Finish-only
External Tasks
External Milestone
Deadline
Progress
Manual Progress

Cobb, Fendley Associates, Inc.
Utility Coordination Engineering

ATTACHMENT D
FEE SCHEDULE

Work Authorization No. 3
Williamson County Road Bridge
CR201

Utility Coordination & Engineering Services

Description of Work Task	Senior Project Manager	Project Manager I	Engineer II	Engineer I	Graduate Engineer II	Project Coordinator II	Utility Coordinator I	Senior Technician I	Technician III	Technician II	Technician I	Right-of-Way Project Manager II	Right-of-Way Agent I	Registered Professional Land Surveyor II	2-Person Field Services Crew	1-Person Field Services Crew	Two-Man Designating Crew (4 hr min)	One-Man Designating Crew (4 hr min)	Vacuum Ex Truck w/ 2 Techs (Vac 3000 & 4000) (4 hr min)	Ground Penetrating Radar Equip Only (Per Day)	Administrative	Clerical	Total Hours	Total Cost
	$260.00	$215.00	$195.00	$165.00	$152.00	$150.00	$125.00	$154.00	$136.00	$121.00	$91.00	$260.00	$140.00	$247.00	$190.00	$140.00	$262.00	$146.00	$370.00	$300.00	$135.00	$105.00		
PROJECT MANAGEMENT AND COORDINATION	16	42	40	16	8	17	16	8	24	0	0	0	0	0	0	0	0	0	0	0	0	4	**191**	$ 34,312.00
UTILITY ADJUSTMENT COORDINATION	16	40	40	16	8	17	16	8	24	0	0	0	0	0	0	0	0	0	0	0	0	6	**191**	$ 34,092.00
SUBSURFACE UTILITY ENGINEERING (SUE)	7	8	8	0	0	8	8	8	0	0	0	0	0	0	0			0	0	0	0	0	**47**	$ 8,532.00
UTILITY ENGINEERING	8	16	16	16	9	24	8	16	16	0	0	0	0	0	0	0	0	0	0	0	0	6	**135**	$ 22,518.00
Total Hours	**47**	**106**	**104**	**48**	**25**	**66**	**48**	**40**	**64**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**16**	**564**	
Cost	$12,220	$22,790	$20,280	$7,920	$3,800	$9,900	$6,000	$6,160	$8,704	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,680		**$ 99,454.00**

Other Direct Expenses

			CobbFendley	
Description	**Unit Cost**	**Units**	**Quantity**	**Total**
In-House Reproduction:				
Copies (up to 11"x17")	$ 0.15	each	0	$0.00
Color Prints (up to 11"x17")	$ 1.50	each	0	$0.00
Color Prints (Larger than 11"x17")	$ 3.00	sq. ft.	0	$0.00
Standard Postage	$ 0.50	each	0	$0.00
Express Mail (billed at cost - estimated cost shown)	$ 25.50	each	0	$0.00
Local Deliveries (billed at cost - estimated cost shown)	$ 25.00	each	0	$0.00
Mileage (billed at IRS approved rate - estimated cost shown)	$ 0.700	mile	780	$546.00
Designation & Traffic Control Vehicle	$ 6.50	mile	0	$0.00
Location Vehicle (Vac Truck)	$ 6.50	mile	0	$0.00
Traffic Control (Lane Closures, etc.) (billed at cost - estimated cost shown)	$ 1,500.00	each	0	$0.00
Permits (Local, State, etc.) (billed at cost - estimated cost shown)	$ 350.00	each	0	$0.00
				$546.00

Work Authorization Total **$ 100,000.00**

Commissioners Court - Regular Session **33.**

Meeting Date: 09/30/2025

Cobb Fendley 25RFSQ35 WA4 CR 255

Submitted For: Robert Daigh **Submitted By:** Vicky Edwards, Infrastructure

Department: Infrastructure

Agenda Category: Consent

Information

Agenda Item

Discuss, consider and take appropriate action on Work Authorization No 4 in the amount of $76,000.00 to expire on September 30, 2026, under Williamson County Contract for Engineering Services between Cobb, Fendley & Associates, Inc. and Williamson County dated July 22, 2025. Funding source: P546.

Background

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Cobb Fendley 25RFSQ35 WA4 CR 255

Form Review

Inbox	Reviewed By	Date
Hal Hawes	Hal Hawes	09/22/2025 12:51 PM
County Judge Exec Asst.	Delia Colon	09/22/2025 03:15 PM
Form Started By: Vicky Edwards		Started On: 09/22/2025 12:36 PM
Final Approval Date: 09/22/2025		

WORK AUTHORIZATION NO. 4

Williamson County Road and Bridge Project:
CR 255 - CR 254 to Ronald Reagan Boulevard

This Work Authorization is made pursuant to the terms and conditions of the Williamson County Contract for Engineering Services, being dated July 22, 2025 and entered into by and between Williamson County, Texas, a political subdivision of the State of Texas, (the "County") and Cobb, Fendley & Associates, Inc. (the "Engineer").

Part1. The Engineer will provide the following Engineering Services set forth in Attachment "B" of this Work Authorization.

Part 2. The maximum amount payable for services under this Work Authorization without modification is $76,000.00.

Part 3. Payment to the Engineer for the services established under this Work Authorization shall be made in accordance with the Contract.

Part 4. This Work Authorization shall become effective on October 1, 2025, upon final acceptance and full execution of the parties hereto and shall terminate on September 30, 2026. The Engineering Services set forth in Attachment "B" of this Work Authorization shall be fully completed on or before said date unless extended by a Supplemental Work Authorization.

Part 5. This Work Authorization does not waive the parties' responsibilities and obligations provided under the Contract.

Part 6. This Work Authorization is hereby accepted and acknowledged below.

EXECUTED this _____day of _____, 20___.

ENGINEER:	COUNTY:
Cobb, Fendley & Associates, Inc.	Williamson County, Texas
By: Sandra G Khoury	By: _____
	Signature
Sandra G. Khoury, P.E.	_____
Printed Name	Printed Name
Executive Vice President	_____
Title	Title
September 18, 2025	_____
Date	Date

LIST OF ATTACHMENTS

Attachment A - Services to be Provided by County

Attachment B - Services to be Provided by Engineer

Attachment C - Work Schedule

Attachment D - Fee Schedule

ATTACHMENT A

SERVICES TO BE PROVIDED BY COUNTY

Williamson County and/or its Designated Representative(s) will provide project direction, review and oversight of utility coordination and engineering services for all Road and Bridge Projects and will provide all project related design files, topographic survey and right-of-way data to assist with coordination efforts.

Williamson County and/or its Designated Representative(s) will negotiate and secure Interlocal Agreements (ILA), when applicable, and provide copies to Utility Coordinator upon execution.

ATTACHMENT B

SERVICES TO BE PROVIDED BY ENGINEER

Scope of Services provided by Cobb, Fendley & Associates, Inc. (the ***Utility Coordinator***), involves utility coordination and engineering services in Williamson County, Texas, (the County) for the Road and Bridge Program as described below:

This scope includes the following major tasks:

1. UTILITY PROGRAM MANAGEMENT
2. PROJECT MANAGEMENT AND COORDINATION
3. UTILITY ADJUSTMENT COORDINATION
4. SUBSURFACE UTILITY ENGINEERING (SUE)
5. UTILITY ENGINEERING

1. UTILITY PROGRAM MANAGEMENT.

1.1. The ***Utility Coordinator***, in association with the County and its Designated Representatives, will be responsible for the Utility Program Management for all assigned County Projects.

1.2. The ***Utility Coordinator*** will provide Utility Program Management services during any one, or combination, of the following phases of a project: Planning, Design, and/or Construction.

2. PROJECT MANAGEMENT AND COORDINATION.

2.1. The ***Utility Coordinator***, in association with the County and its Designated Representatives, will be responsible for managing, directing, and/or coordinating all activities associated with utility coordination for all assigned projects.

The ***Utility Coordinator's*** Project Principal is:
Ms. Sandra G. Khoury, P.E.
Cobb, Fendley & Associates, Inc.
9600 N Mopac Expy, Suite 800
Austin, Texas 78759
Telephone: 512-834-9798

The ***Utility Coordinator's*** Project Manager is:
Mr. Derrick Horvath, P.E.
Cobb, Fendley & Associates, Inc.
9600 N Mopac Expy, Suite 800
Austin, Texas 78759
Telephone: 512-834-9798

2.2. Project Quality Assurance / Quality Control (QA/QC). The ***Utility Coordinator*** will provide internal and comprehensive quality assurance/quality control reviews throughout the Project development to appraise design, technical and business performance and provide real-time direction and objective solutions. All reports, agreements, and supporting documents, ("utility coordination work products") submitted to the County shall undergo QC reviews prior to submittal. A project manager/engineer will perform the QA/QC function. All QA/QC support documents will be provided with each submittal and uploaded to design project folder in ProjectWise. A copy of the ***Utility Coordinator***'s QA/QC Manual will be provided to the County and its Designated Representative.

2.3. Utility Status Report. The ***Utility Coordinator*** will create and maintain a utility status report on all assigned projects and submit on a weekly basis. The status report will include, at a minimum:

2.3.1. Project with Limits
2.3.2. Roadway Design Engineer
2.3.3. Roadway Design Status
2.3.4. Roadway Construction Advertisement Date
2.3.5. Utility Owners within Project
2.3.6. Utility Design Status
2.3.7. Utility Agreement or Permit Status
2.3.8. Utility Relocation Status (color coded)
2.3.9 Parcel Status
2.3.10 Williamson County Utility Cost
2.3.11 Utility Billing Status

2.4. Project Documentation. The ***Utility Coordinator*** will document all attachments and files sent to utilities and will upload all project related documents including, but not limited to, utility as-builts, utility conflict tracker spreadsheets, 100% utility conflict strip, utility agreement packages, meeting minutes, phone call records, Utility Certifications, etc. in designated project folders in ProjectWise, or other approved County documentation system.

3. UTILITY ADJUSTMENT COORDINATION

Utility Adjustment Coordination activities include, but are not limited to, meeting and contact with utilities on the project, initial project notifications, providing progress reports, preparation of contact lists, preparation of master utility agreements, assistance with permits, reviewing conflicts between the utilities and the Project, resolutions of utility conflicts, creating a utility tracking report, review of the proposed utility adjustments, and recommending the proposed locations of the utility adjustments. The above list of services is general in nature and should not be considered inclusive to the ***Utility Coordinator's*** responsibilities, as listed in the following scope.

3.1. ***Utility Coordinator*** shall perform utility coordination and liaison activities with involved utility owners, their consultants, Designated Representative, and the County to achieve timely project notifications, formal coordination meetings, conflict analysis and resolution.

3.2. ***Utility Coordinator*** shall coordinate all activities with the County and/or Designated Representative to facilitate the orderly progress and timely completion of the utility coordination phase. The ***Utility Coordinator*** will be responsible for the following:

3.2.1. Initial Project Meeting Attend an initial meeting with county or designated representative, after on-site inspection (when appropriate), to ensure familiarity with existing conditions, governing utility criteria for the project, project requirements or concerns and/or critical deadlines. The ***Utility Coordinator*** will prepare a written report of the meeting.

3.2.2 Project Notifications: Prepare written notification letters of 100% design, with associated project information and files, and send to Utility Representatives.

3.2.3. External Communications: The ***Utility Coordinator*** will coordinate all activities with the County, Designated Representative, County contracted design firms, County utility providers, or other contractors or representatives, as authorized by the County or Designated Representative. The ***Utility Coordinator*** will also provide copies of reports, correspondence and other documentation of work-related communications between the ***Utility Coordinator***, utility owners and other outside entities when requested by the County.

3.3. The ***Utility Coordinator*** shall determine which utilities will conflict with proposed construction and make the utility company aware of these conflicts based on governing utility criteria established in Initial Project Meeting. The ***Utility Coordinator*** shall assist the utility companies in the preparation of required agreements associated with the funding of adjustments and the occupation of public right of way.

3.4. Utility Agreement Assemblies: A packaged agreement consisting of (if Applicable) a Standard Utility Adjustment Agreement along with the following attachments, Attachment "A" Plans, Specifications, and Estimated Cost, Attachment "B" Utility's Schedule of Work and Estimated Date of Completion, Attachment "C" Eligibility Ratio, Attachment "D" Betterment Calculation and Estimates, Attachment "E" Proof of Property Interest, Quitclaim, Joint-Use Agreement and/or Permit, and Field Notes for quitclaim portion of easement.

3.4.1. The ***Utility Coordinator,*** in coordination with the County and its Designated Representative, shall determine the appropriate forms to be used on each assigned project and which utilities will be installed by "Agreement", by "Permit", or by "ILA". The ***Utility Coordinator*** shall review and process all agreement and permit requests and forward to the County or its Designated Representative or TxDOT if the project is on-system project for final approval.

3.4.2. Utility Agreements: If a utility is located within an easement, the ***Utility Coordinator*** shall determine whether a compensable interest exists and the owner's degree of eligibility. The ***Utility Coordinator*** shall assist the utility company with adjustment plans and cost estimate for these adjustments. The ***Utility Coordinator*** shall review plans to ensure compliance with the County Utility Design Criteria Guidelines or governing agency utility criteria, if applicable, and to ensure that the proposed adjustments will not conflict with roadway construction. The ***Utility Coordinator*** will submit 4 original Standard Utility Agreement packages along with attachments to the County or its Designated Representative by letter recommending approval.

3.4.3. Non-Reimbursable Utility Adjustments. The ***Utility Coordinator*** will furnish the appropriate Utility Installation Permit form to the utility company and assist them

with adjustment plan preparation. The ***Utility Coordinator*** shall review plans to ensure compliance with the County Utility Design Criteria Guidelines or the governing agency utility criteria, if applicable, and to ensurethattheproposal will not conflict with roadway construction. The ***Utility Coordinator*** will submit the permit to the County or its Designated Representative by letter recommending approval.

3.4.4. Interlocal Agreements (ILA): If it is determined that the utility will be adjusted as part of the roadway contract, the County or its Designated Representativeshall be notified immediately. The ***Utility Coordinator*** shall determine what funding amount is required based upon the applicable betterment or eligibility ratio and provide that information to the County and its Designated Representative. The County or its designated representative will negotiate and secure the ILA with each respective Utility Owner. A copy of the final ILA will be provided to the ***Utility Coordinator*** upon execution.

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Based on the review of existing utilities and proposed roadway design, bridge design, drainage design, and other potential conflicts for utilities, the ***Utility Coordinator*** will

recommend required test holes after completion of 60% conflict assessment. The ***Utility Coordinator*** will coordinate with the appropriate Utility Owner to utilize internal work forces toperform required testholes for verification of its facilities.

If requested, the ***Utility Coordinator*** will coordinate with the County and/or its Designated Representative to provide the required test holes. A sketch of the area to be included for the proposed test hole locations "Level A" will be provided prior to the start of the work and must be approved by the County and/or its Designated Representative. The County or its Designated Representative will provide comments or approval of test hole plan within five (5) business days.

4.1. Subsurface Utility Designate Service (Quality Level B). Designate means to indicate the horizontal location of underground utilities by the application and interpretation of appropriate non-destructive surface geophysical techniques and reference to established survey control. Designate (Quality Level B) Services are inclusive of Quality Levels C and D. The ***Utility Coordinator*** shall:

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4.1.2. Coordinate with utility owner when utility owner's policy is to designate their own facilities at no cost for preliminary survey purposes. The ***Utility Coordinator*** will examine utility owner's work to ensure accuracy and completeness.

4.1.3. Designate, record and mark the horizontal location of the existing utility facilities and their service laterals to existing buildings using non-destructive surface geophysical techniques. No storm sewer facilities are to be designated unless authorized by the County. Anon-water basepaint, utilizing the APWA color code scheme, must be used on all surface markings of underground utilities.

4.1.4. Correlate utility owner records with designating data and resolve discrepancies using professional judgment. A color-coded composite utility facility plan with utility owner names, quality levels, line sizes and subsurface utility locate(test hole) locations, if applicable will be prepared and delivered to the County or its Designated Representative. It is understood by both the ***Utility Coordinator*** and the County that the line sizes of designated utility facilities detailed on the deliverable are from the best available records and that an actual line size is normally determined from a test hole vacuum excavation. A note must be placed on the designate deliverable only that states "lines sizes are from best available records". All above ground appurtenance locations must be included in the deliverable to the County. This information will be provided in OpenRoads Designer or other applicable County/County's Design Consultant CADD system. The electronic file will be uploaded to Project Wise. A hard copy is required and must be sealed and dated by the ***Utility Coordinator***. When requested by the County or its Designated Representative, the designated utility information must be over laid on the County design plans.

4.1.5. Determine and inform the County of the approximate utility depths at critical locations as determined by the County or its Designated Representative. This depth indication is understood by both the ***Utility Coordinator*** and the County and its Designated Representative to be approximate only.

4.1.6. Clearly identify all utilities that were discovered from quality levels C and D investigation but cannot be depicted in quality level B standards. These utilities must have a unique line style and symbology in the designate (Quality Level B)

deliverable.

4.2. Subsurface Utility Locate (Test Hole) Service (Quality Level A). Locate means to obtain precise horizontal and vertical position, material type, condition, size and other data that may be obtainable about the utility facility and its surrounding environment through exposure by nondestructive excavation techniques that ensures the integrity of the utility facility. All test holes will be tied to project survey control provided by the County or its Designated Representative.

Subsurface Utility Locate (Test Hole) Services (Quality Level A) are inclusive of Quality Levels B, C, and D. The ***Utility Coordinator*** shall:

4.2.1. Review requested test hole locations and advise the County and/or its Designated Representative in the development of an appropriate locate (test hole) work plan relative to the existing utility infrastructure and proposed highway design elements.

4.2.2. Coordinate with utility owner inspectors as may be required by law or utility owner policy

4.2.3. Neatly cut and remove existing pavement material, such that the cut not exceed 1 square foot unless unusual circumstances exist.

4.2.4. Measure and record the following data, as required, on an appropriately formatted test hole data sheet and upload to design project folder in ProjectWise.

4.2.4.1. Elevation of top and/or bottom of utility tied to the datum of the furnished plan.

4.2.4.2 Identify a minimum of two benchmarks utilized. Elevations shall be within an accuracy of 0.05 feet of utilized benchmarks.

4.2.4.3. Elevation of existing grade over utility at test hole location.

4.2.4.4. Horizontal location referenced to project coordinate datum.

4.2.4.5. Outside diameter of pipe or width of duct banks and configuration of non-encased multi-conduit systems.

4.2.4.6. Utility facility material(s).

4.2.4.7. Utility facility condition.

4.2.4.8. Pavement thickness and type.

4.2.4.9. Coating/Wrapping information and condition.

4.2.4.10. Unusual circumstances or field conditions.

4.2.4.11. Excavate test holes in such a manner as to prevent any damage to wrappings, coatings, cathodic protection or other protective coverings and features.

4.2.5. Be responsible for any damage to the utility during the locating process. In the event of damage, the ***Utility Coordinator*** shall stop work, notify the appropriate utility facility owner, the County, Designated Representative and appropriate regulatory agencies. The regulatory agencies include but are not limited to the Texas Railroad Commission and the Texas Commission on Environmental Quality. The ***Utility Coordinator*** will not resume work until the utility facility owner has determined the corrective action to be taken. The ***Utility Coordinator*** shall be liable for all costs involved in the repair or replacement of the utility facility.

4.2.5.1. Backfill all excavations with appropriate material, compact backfill by mechanical means and restore pavement and surface material. The ***Utility Coordinator*** shall be responsible for the integrity of the backfill and

surface restoration for a period of three (3) years.

4.2.5.2 Provide complete restoration of work site and landscape to equal or better condition than before excavation. If a work site and landscape is not appropriately restored, the ***Utility Coordinator*** shall return to correct the condition at no extra charge to the County.

4.2.5.3. Plot utility location position information to scale and provide an updated Utility Layout. This information will be provided in PDF, OpenRoads Designer or other CADD System format used by the County.

5. UTILITY ENGINEERING.

Utility Engineering includes the identification of utility conflicts, coordination and resolution of utility conflicts, preparation of utility layouts and exhibits, review of utility relocation plans and estimates, and assisting in the utility adjustment coordination effort. The ***Utility Coordinator*** shall coordinate all activities with the County and/or Designated Representative to facilitate the orderly progress and timely completion of the utility coordination phase. Coordination of utility engineering activities includes:

5.1. Utility Layout: The ***Utility Coordinator*** shall maintain a utility layout in the latest version of Microstation V8 or AutoCAD. This layout shall include all existing utilities which are to remain in place, be relocated, or be abandoned. This layout will be utilized to confirm and evaluate alternatives. The ***Utility Coordinator's*** Project Manager or registered

Professional Engineer (P.E.) will utilize the layout of existing utilities and determine the following:

5.1.1. Facilities in conflict with the proposed project that are to be relocated.

5.1.2. Facilities to be abandoned in place.

5.1.3. Facilities to remain in service and in place.

5.1.4. As part of the QA/QC process, the ***Utility Coordinator's*** Project Manager or P.E. shall make reasonable effort, per industry standards, for identifying all utilities and conflicts within the project corridor. In the event there are any unidentified utilities discovered during the project which will require relocation, the ***Utility Coordinator*** shall notify the County and/or its Designated Representative immediately upon discovery.

5.2. Conflict Assessment. The ***Utility Coordinator*** will utilize the Utility Layout and prepare a Utility Conflict Matrix that summarizes the list of utility conflicts by owner, conflict type and station limits. This conflict assessment will be forwarded to the utility owners within the project limits, along with the Utility Layout, within a two (2) week turnaround from received design milestone submittal. The utility layout and conflict matrix will be sent with written notification to all utility owners and uploaded to ProjectWise.

5.2.1. The ***Utility Coordinator*** will secure the latest version of the Road and Bridge Program's electronic file release waiver from each utility requesting electronic design files. Upon approval of release form by the County or its Designated Representative, the ***Utility Coordinator*** will provide the requested files to the utility and upload a *.zip file of the submittal to ProjectWise.

5.3. Review of Utility's Proposed Adjustments

5.3.1. Evaluate Alternatives: The ***Utility Coordinator*** will evaluate relocation plans and consider alternatives in the adjustment of utilities that balances the needs of both the

County and the Utility.

5.3.2. Review Estimates and Schedules: The ***Utility Coordinator*** will review the utility adjustment estimates for reasonableness of cost and the timely scheduling of the adjustment.

5.3.3. Review Plans to confirm all conflict locations have been addressed and relocations comply with County Utility Design Criteria Guidelines or governing agency utility criteria, if applicable. The responsibility for quality and accuracy of Utility adjustment plans will remain with the Utility Company.

5.3.4. Review Traffic Control Plans. The ***Utility Coordinator*** shall ensure traffic control plans meet with the regulations of the most recent edition of the "Texas Manual on Uniform Traffic Control Devices". The ***Utility Coordinator*** must coordinate approval from the County or its Designated Representative concerning the proposed method of handling traffic prior to allowing commencement of work.

Cobb, Fendley & Associates, Inc.
Utility Coordination & Engineering
Road & Bridge Program

Attachment C
Work Schedule

Work Authorization No. 4
CR255

ID	Task Name
1	Notice to Proceed
2	**PROGRAM MANAGEMENT AND COORDINATION**
3	PROJECT QA/QC
4	PROJECT STATUS MEETINGS & REPORTS
5	PROJECT DOCUMENTATION
6	**UTILITY ADJUSTMENT COORDINATION**
7	UTILITY COORDINATION ACTIVITIES & MEETINGS
8	UTILITY AGREEMENT ASSEMBLIES
9	UTILITY TRACKING
10	**UTILITY ENGINEERING**
11	UTILITY LAYOUT
12	CONFLICT ASSESSMENT
13	**RIGHT-OF-WAY COORDINATION**

Williamson County
Road and Bridge
Utility Coordination & Engineering

Task	Project Summary	Manual Task	Start-only	Deadline
Split	Inactive Task	Duration-only	Finish-only	Progress
Milestone	Inactive Milestone	Manual Summary Rollup	External Tasks	Manual Progress
Summary	Inactive Summary	Manual Summary	External Milestone

Cobb, Fendley Associates, Inc.
Utility Coordination Engineering

ATTACHMENT D
FEE SCHEDULE

Work Authorization No. 4
Williamson County Road Bridge
CR255

Utility Coordination & Engineering Services

Description of Work Task	Senior Project Manager	Project Manager I	Engineer II	Engineer I	Graduate Engineer II	Project Coordinator II	Utility Coordinator I	Senior Technician I	Technician III	Technician II	Technician I	Right-of-Way Project Manager II	Right-of-Way Agent I	Registered Professional Land Surveyor II	2-Person Field Services Crew	1-Person Field Services Crew	Two-Man Designating Crew (4 hr min)	One-Man Designating Crew (4 hr min)	Vacuum Ex Truck w/ 2 Techs (Vac 3000 & 4000) (4 hr min)	Ground Penetrating Radar Equip Only (Per Day)	Administrative	Clerical	Total Hours	Total Cost
	$260.00	$215.00	$195.00	$165.00	$152.00	$150.00	$125.00	$154.00	$136.00	$121.00	$91.00	$260.00	$140.00	$247.00	$190.00	$140.00	$262.00	$146.00	$370.00	$300.00	$135.00	$105.00		
PROJECT MANAGEMENT AND COORDINATION	8	32	32	12	4	8	16	8	12	0	0	0	0	0	0	0	0	0	0	0	0	4	**136**	$ 24,272.00
UTILITY ADJUSTMENT COORDINATION	8	32	32	12	8	8	16	8	12	0	0	0	0	0	0	0	0	0	0	0	0	6	**142**	$ 25,090.00
SUBSURFACE UTILITY ENGINEERING (SUE)	2	4	5	0	0	8	8	8	0	0	0	0	0	0	0	8	16	0	0	0	0	0	**59**	$ 11,099.00
UTILITY ENGINEERING	0	12	16	12	8	11	8	12	8	0	0	0	0	0	0	0	0	0	0	0	0	6	**93**	$ 15,112.00
Total Hours	**18**	**80**	**85**	**36**	**20**	**35**	**48**	**36**	**32**	**0**	**0**	**0**	**0**	**0**	**0**	**8**	**16**	**0**	**0**	**0**	**0**	**16**	**430**	
Cost	$4,680	$17,200	$16,575	$5,940	$3,040	$5,250	$6,000	$5,544	$4,352	$0	$0	$0	$0	$0	$0	$1,120	$4,192	$0	$0	$0	$0	$1,680		**$ 75,573.00**

Other Direct Expenses

			CobbFendley	
Description	**Unit Cost**	**Units**	**Quantity**	**Total**
In-House Reproduction:				
Copies (up to 11"x17")	$ 0.15	each	0	$0.00
Color Prints (up to 11"x17")	$ 1.50	each	0	$0.00
Color Prints (Larger than 11"x17")	$ 3.00	sq. ft.	0	$0.00
Standard Postage	$ 0.50	each	0	$0.00
Express Mail (billed at cost - estimated cost shown)	$ 25.50	each	0	$0.00
Local Deliveries (billed at cost - estimated cost shown)	$ 25.00	each	0	$0.00
Mileage (billed at IRS approved rate - estimated cost shown)	$ 0.700	mile	610	$427.00
Designation & Traffic Control Vehicle	$ 6.50	mile	0	$0.00
Location Vehicle (Vac Truck)	$ 6.50	mile	0	$0.00
Traffic Control (Lane Closures, etc.) (billed at cost - estimated cost shown)	$ 1,500.00	each	0	$0.00
Permits (Local, State, etc.) (billed at cost - estimated cost shown)	$ 350.00	each	0	$0.00
				$427.00

Work Authorization Total **$ 76,000.00**

Commissioners Court - Regular Session **34.**

Meeting Date: 09/30/2025

Amending Plat for the Fritz North Phase 1 subdivision – Pct 4

Submitted For: Adam Boatright **Submitted By:** Misti Schulz, Infrastructure

Department: Infrastructure

Agenda Category: Consent

Information

Agenda Item

Discuss, consider, and take appropriate action on approval of the Amending Plat for the Fritz North Phase 1 subdivision – Precinct 4.

Background

This subdivision consists of 191 residential lots, 1 amenity center lot, 1 open space/drainage lot, 4 open space lots, and 7,699 linear feet of new public roads. The purpose of this amending plat is to correct a plat note regarding sidewalk construction.

Timeline

2025-06-10 – initial submittal of the amending plat
2025-07-10 – 1st review complete with comments
2025-07-30 – 2nd submittal of the amending plat
2025-08-14 – 2nd review complete with comments
2025-09-17 – 3rd submittal of the amending plat
2025-09-19 – 3rd review complete with comments
2025-09-22 – receipt of the amending plat with signatures
2025-09-22 – 4th review complete with comments cleared
2025-09-23 – amending plat placed on the September 30th, 2025, Commissioners Court agenda for consideration

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Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Amended Plat Fritz Ph 1

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	09/24/2025 07:43 AM
Form Started By: Misti Schulz		Started On: 09/23/2025 08:22 AM
Final Approval Date: 09/24/2025		

GREINERT PHASE 1
DOC. NO. 2024085318
O.P.R.W.C.

CAROL MEADOWS SECTION 2
DOC. NO. 2018041702
O.P.R.W.C.

DODGER DRIVE
60' R.O.W.
(DOC. NO. 2024085318 O.P.R.W.C.)

1 O.S. 0.105 ACRE

N 82°33'37" W 1,090.14'

S 82°33'37" E 1,112.63'

"SAM CONTROL"

LOT 30 BLOCK B

1 O.S./D.E. 0.327 ACRE

DRAINAGE EASEMENT HEREBY DEDICATED

MARINER LANE 50' R.O.W.

16 AMENITY CENTER 2.591 ACRES

R.O.W. DEDICATION-0.422 ACRE

25' B.L. HEREBY DEDICATED

ASTRO AVENUE 50' R.O.W.

ATHLETICS AVENUE 50' R.O.W.

1 OPEN SPACE 0.101 ACRES

1 OPEN SPACE 0.155 ACRES

MILLROSE PROPERTIES TEXAS, LLC
CALLED 75.21 ACRES (TRACT 2)
DOC. NO. 2024102256 O.P.R.W.C.

DETAIL SCALE 1": 20'

DODGER DRIVE 60' R.O.W.

RANGERS ROAD 50' R.O.W.

MARLIN LANE 50' R.O.W.

TWINS TRAIL 50' R.O.W.

COUNTY ROAD 132 R.O.W. WIDTH VARIES
NO DEED OF RECORD FOUND

R.O.W. DEDICATION-0.851 ACRE

BRAVES BEND R.O.W. VARIES

1 OPEN SPACE 2.846 ACRES

50' PIPELINE ESMT.
DOC. NO. 2016104708 O.P.R.W.C.

100' ELEC. TRANSMISSION ESMT.
DOC. NO. 2010047888 O.P.R.W.C.

LIMMER LOOP/COUNTY ROAD 164
90' R.O.W.
DOC. NOS. 2003091326, 2003112454 & 2004013916 O.P.R.W.C.

R.O.W. DEDICATION-0.551 ACRE

HUTTO ECONOMIC DEVELOPMENT CORPORATION
CALLED 22.24 ACRES
(EXHIBIT B)
DOC. NO. 2023047850 O.P.R.W.C.

APPROXIMATE CITY OF HUTTO LIMITS

P.O.B.

"CAPITAL SURVEY"

JOSIAS B. BEALLE SURVEY, A-97

PATRICK O. DAUGHERTY SURVEY, A-184

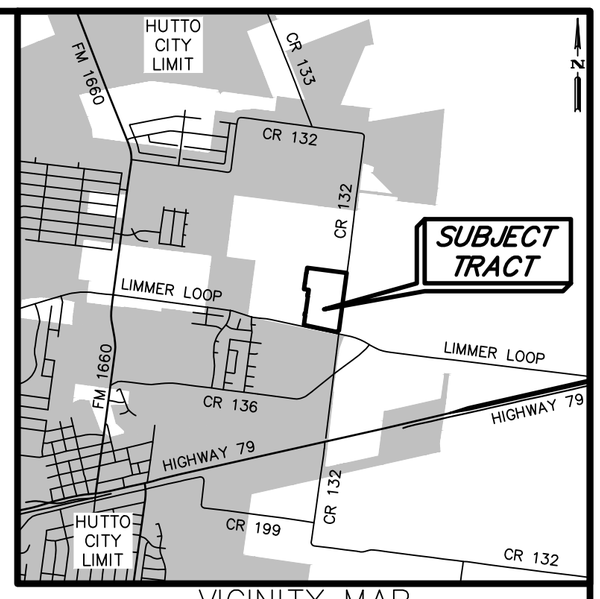
CLIFFORD W. ALBERT AND SHARON E. ALBERT, TRUSTEES, UNDER THE CLIFFORD W. AND SHARON E. ALBERT LIVING TRUST
REMAINDER OF A CALLED 88.5 ACRES
(FIRST TRACT)
DOC. NO. 2013029401 O.P.R.W.C.
(AS DESCRIBED IN VOL. 127, PG. 448 D.R.W.C.)

WILLIAM ERNEST ALBERT AND FRANCES BUTLER ALBERT, TRUSTEES OF THE WILLIAM E. & FRANCES ALBERT REVOCABLE TRUST
CALLED 2.00 ACRES
DOC. NO. 2023056780
O.P.R.W.C.

JOSIAS B. BEALLE SURVEY, A-97

PATRICK O. DAUGHERTY SURVEY, A-184

CLIFFORD W. ALBERT AND SHARON E. ALBERT, TRUSTEES, UNDER THE CLIFFORD W. AND SHARON E. ALBERT LIVING TRUST
REMAINDER OF A CALLED 88.5 ACRES
(FIRST TRACT)
DOC. NO. 2013029401 O.P.R.W.C.
(AS DESCRIBED IN VOL. 127, PG. 448 D.R.W.C.)



VICINITY MAP
NOT TO SCALE

PATRICK O. DAUGHERTY SURVEY, A-184

JOSIAS B. BEALLE SURVEY, A-97

0 100 200 300

BEARING BASIS NOTE:

BEARING ORIENTATION IS BASED ON THE TEXAS STATE PLANE COORDINATE SYSTEM, CENTRAL ZONE 4203, NAD83. DISTANCES SHOWN HEREON ARE IN SURFACE COMBINED SCALE FACTOR = 0.99988342

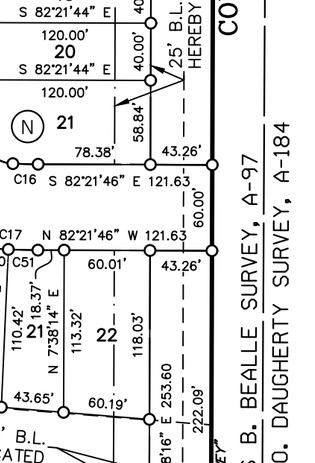
LINE DATA

NUMBER	BEARING	DISTANCE
L1	N77°52'23"W	6.53'
L2	N11°15'40"E	50.01'
L3	N7°26'37"E	50.02'
L4	S81°07'45"E	0.90'
L5	N7°57'26"E	95.23'
L6	N82°33'23"W	134.95'
L7	S82°33'23"E	2.60'
L8	S82°33'23"E	6.61'
L9	S54°26'50"W	67.66'
L10	N70°47'57"W	43.80'
L11	N74°24'08"W	10.87'
L12	S7°19'14"W	20.95'
L13	N82°38'59"W	37.70'
L14	S6°56'07"W	88.80'
L15	N82°33'23"W	5.66'
L16	S7°04'58"W	79.55'

LEGEND

B.L.	BUILDING LINE
DOC.	DOCUMENT
D.R.W.C.	DEED RECORDS OF WILLIAMSON COUNTY
ELEC.	ELECTRIC
ESMT.	EASEMENT
NO.	NUMBER
NOS.	NUMBERS
O.S.	OPEN SPACE
O.P.R.W.C.	OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY
O.R.W.C.	OFFICIAL RECORDS OF WILLIAMSON COUNTY
PG.	PAGE
P.O.B.	POINT OF BEGINNING
P.U.E.	PUBLIC UTILITY EASEMENT
R.O.W.	RIGHT-OF-WAY
VOL.	VOLUME
●	FOUND 1/2" IRON ROD
○	SET 1/2" IRON ROD W/CAP STAMPED "BGE INC"
△	CALCULATED POINT
▣	FOUND ALUMINUM MONUMENT
	SCALE BREAK SYMBOL
	CITY OF HUTTO LIMITS

DETAIL FOR TYPICAL* P.U.E.
N.T.S.



*UNLESS SHOWN OTHERWISE

AMENDED PLAT
FRITZ PHASE 1

A SUBDIVISION OF 38.906 ACRES OF LAND
LOCATED IN THE
JOSIAS B. BEALLE SURVEY, A-97
WILLIAMSON COUNTY, TEXAS

BGE, Inc.
7330 San Pedro Ave., Suite 202
San Antonio, TX 78216
Tel: 210-581-3600 • www.bgeinc.com
TBPELS Registration No. F-1046
TBPELS Licensed Surveying Firm No. 10194490

CURVE DATA

NUMBER	RADIUS	DELTA ANGLE	ARC DISTANCE	CHORD BEARING	CHORD DISTANCE
C1	25.00'	85°49'50"	37.45'	N 34°57'29" W	34.05'
C2	25.00'	94°10'11"	41.09'	N 55°02'31" E	36.62'
C3	25.00'	90°30'49"	39.49'	N 37°17'59" W	35.51'
C4	25.00'	89°29'11"	39.05'	N 52°42'01" E	35.20'
C5	25.00'	90°30'49"	39.49'	N 37°17'59" W	35.51'
C6	25.00'	89°29'11"	39.05'	N 52°42'01" E	35.20'
C7	25.00'	90°30'49"	39.49'	N 37°17'59" W	35.51'
C8	25.00'	89°29'11"	39.05'	N 52°42'01" E	35.20'
C9	25.00'	90°30'49"	39.49'	S 37°17'59" E	35.51'
C10	15.00'	39°42'54"	10.40'	N 77°35'09" E	10.19'
C11	50.00'	169°25'49"	147.86'	S 37°33'23" E	99.57'
C12	15.00'	39°42'54"	10.40'	S 27°18'04" W	10.19'
C13	25.00'	90°00'00"	39.27'	S 37°33'23" E	35.36'
C14	25.00'	89°48'20"	39.19'	S 52°32'26" W	35.30'
C15	25.00'	87°33'35"	38.21'	S 36°08'32" E	34.59'
C16	440.00'	2°18'13"	17.69'	S 81°12'40" E	17.69'
C17	500.00'	4°29'23"	39.18'	S 80°07'05" E	39.17'
C18	495.00'	4°13'01"	36.43'	N 73°55'07" W	36.42'
C19	445.00'	4°00'55"	31.19'	N 74°01'25" W	31.18'
C20	25.00'	94°10'11"	41.09'	S 55°02'31" W	36.62'
C21	25.00'	85°49'49"	37.45'	N 34°57'29" W	34.05'
C22	25.00'	89°29'11"	39.05'	N 52°42'01" E	35.20'
C23	25.00'	90°11'39"	39.35'	S 37°27'34" E	35.42'
C24	25.00'	94°29'21"	41.23'	S 54°52'56" W	36.71'
C25	25.00'	85°30'39"	37.31'	N 35°07'04" W	33.94'
C26	25.00'	89°48'21"	39.19'	N 52°32'26" E	35.30'
C27	25.00'	90°11'39"	39.35'	S 37°27'34" E	35.42'

CURVE DATA

NUMBER	RADIUS	DELTA ANGLE	ARC DISTANCE	CHORD BEARING	CHORD DISTANCE
C28	25.00'	97°57'36"	42.74'	N 56°37'04" E	37.72'
C29	495.00'	3°28'15"	29.99'	N 76°08'16" W	29.98'
C30	25.00'	85°30'39"	37.31'	N 35°07'04" W	33.94'
C31	25.00'	89°48'21"	39.19'	N 52°32'26" E	35.30'
C32	25.00'	90°11'39"	39.35'	S 37°27'34" E	35.42'
C33	25.00'	94°29'21"	41.23'	S 54°52'56" W	36.71'
C34	25.00'	90°30'49"	39.49'	N 37°17'59" W	35.51'
C35	25.00'	89°29'11"	39.05'	N 52°42'01" E	35.20'
C36	25.00'	90°11'39"	39.35'	S 37°27'34" E	35.42'
C37	25.00'	89°48'21"	39.19'	S 52°32'26" W	35.30'
C38	25.00'	90°30'49"	39.49'	N 37°17'59" W	35.51'
C39	25.00'	89°29'11"	39.05'	N 52°42'01" E	35.20'
C40	25.00'	90°00'00"	39.27'	S 37°33'23" E	35.36'
C41	25.00'	90°00'00"	39.27'	S 52°26'37" W	35.36'
C42	25.00'	18°36'38"	8.12'	S 68°34'04" E	8.08'
C43	25.00'	67°13'11"	29.33'	N 25°39'10" W	27.68'
C44	25.00'	60°06'35"	26.23'	N 38°00'43" E	25.04'
C45	25.00'	29°22'36"	12.82'	S 82°45'19" W	12.68'
C46	50.00'	11°42'34"	10.22'	S 63°34'59" W	10.20'
C47	50.00'	157°43'15"	137.64'	N 31°42'06" W	98.12'
C48	495.00'	0°16'55"	2.44'	S 71°57'04" E	2.44'
C49	495.00'	3°56'06"	34.00'	S 74°03'34" E	33.99'
C50	500.00'	2°07'44"	18.58'	S 78°56'15" E	18.58'
C51	500.00'	2°21'39"	20.60'	S 81°10'57" E	20.60'
C52	50.00'	33°58'34"	29.65'	N 30°10'14" E	29.22'

STREET NAMES

STREET	R.O.W. WIDTH	CENTERLINE LENGTH	OWNERSHIP	DESIGN SPEED	PAVEMENT WIDTH	CLASSIFICATION
MARINER LANE	50 FT.	1,067 FT.	PUBLIC	30	33'	LOCAL
DODGER DRIVE	60 FT.	1,597 FT.	PUBLIC	35	40', 42'	COLLECTOR
RANGERS ROAD	50 FT.	565 FT.	PUBLIC	30	33'	LOCAL
MARLIN LANE	50 FT.	594 FT.	PUBLIC	30	33'	LOCAL
ATHLETICS AVE	50 FT.	823 FT.	PUBLIC	30	33'	LOCAL
ASTRO AVENUE	50/60 FT.	1,121 FT.	PUBLIC	30	33', 40'	COLLECTOR/LOCAL
TWINS TRAIL	50 FT.	912 FT.	PUBLIC	30	33'	LOCAL
BRAVES BEND	50/60 FT.	1,020 FT.	PUBLIC	30	33', 40'	COLLECTOR/LOCAL
TOTAL LINEAR FEET		7,699 FT.				

LAND USE SCHEDULE

DESCRIPTION	NO.	ACREAGE
AMENITY CENTER	1	2.591 AC.
RESIDENTIAL	191	21.928 AC.
OPEN SPACE/DRAINAGE	1	0.327 AC.
OPEN SPACE	4	3.207 AC.
RIGHT-OF-WAY DEDICATION	3	1.824 AC.
RIGHT-OF-WAY	–	9.029 AC.
TOTAL	200	38.906 AC.

LEGAL DESCRIPTION

FIELD NOTES FOR FRITZ PHASE 1, A SUBDIVISION RECORDED IN DOCUMENT NUMBER 2024085317 OF THE OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS, AS CONVEYED IN DOCUMENT NUMBER 2024102256 OF THE OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS, OUT OF THE JOSIAS B. BEALLE SURVEY, ABSTRACT NO. 97, WILLIAMSON COUNTY, TEXAS; SAID FRITZ PHASE 1 BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING at a 1/2-inch iron rod with a cap stamped "CAPITAL SURVEY" found on the north right-of-way line of Limmer Loop (County Road 164) (R.O.W. ~ 90') as described in Document Numbers 2003091326, 2003112454, 2004013916 of the Official Public Records of Williamson County, Texas at the southwest end of the cutback line from the west right-of-way line County Road 132 (R.O.W. ~ varies) no deed reference found, at the southerly southeast corner of said 75.21 acre tract for the southerly southeast corner and POINT OF BEGINNING of the herein described tract,

THENCE, N 77°59'09" W, coincident with the common line of said Fritz Phase 1 and said right-of-way, a distance of 943.77 feet to a 1/2-inch iron rod with a cap stamped "BGE INC" set for the southwest corner of the herein described tract;

THENCE, departing said common line, with the west line of said Fritz Phase 1 the following seventeen (17) courses:

1) N 07°57'26" E, a distance of 249.72 feet to a 1/2-inch iron rod with a cap stamped "BGE INC" set for a point of curvature of the herein described tract;

2) Curving to the left, with a radius of 25.00 feet, an arc length of 37.45 feet, a central angle of 85°49'50", a chord bearing of N 34°57'29" W, and a chord distance of 34.05 feet to a 1/2-inch iron rod with a cap stamped "BGE INC" set for a point of tangency of the herein described tract;

3) N 77°52'23" W, a distance of 6.53 feet to a 1/2-inch iron rod with a cap stamped "BGE INC" set for a west corner of the herein described tract;

4) N 11°15'40" E, a distance of 50.01 feet to a 1/2-inch iron rod with a cap stamped "BGE INC" set for the beginning of a non-tangent curve and west corner of the herein described tract;

5) Curving to the left, with a radius of 25.00 feet, an arc length of 41.09 feet, a central angle of 94°10'11", a chord bearing of N 55°02'31" E, and a chord distance of 36.62 feet a 1/2-inch iron rod with a cap stamped "BGE INC" set for a point of tangency of the herein described tract;

6) N 07°57'26" E, a distance of 444.69 feet to a 1/2-inch iron rod with a cap stamped "BGE INC" set for a point of curvature of the herein described tract;

7) Curving to the left, with a radius of 25.00 feet, an arc length of 39.49 feet, a central angle of 90°30'49", a chord bearing of N 37°17'59" W, and a chord distance of 35.51 feet to a 1/2-inch iron rod with a cap stamped "BGE INC" set for a point of tangency of the herein described tract;

8) N 07°26'37" E, a distance of 50.02 feet to a 1/2-inch iron rod with a cap stamped "BGE INC" set for a west corner of the herein described tract;

9) S 81°07'45" E, a distance of 0.90 feet to a 1/2-inch iron rod with a cap stamped "BGE INC" set for a point of curvature of the herein described tract;

10) Curving to the left, with a radius of 25.00 feet, an arc length of 39.05 feet, a central angle of 89°29'11", a chord bearing of N 52°42'01" E, and a chord distance of 35.20 feet to a 1/2-inch iron rod with a cap stamped "BGE INC" set for a point of tangency of the herein described tract;

11) N 07°57'26" E, a distance of 95.23 feet to a 1/2-inch iron rod with a cap stamped "BGE INC" set for a re-entrant corner of the herein described tract;

12) N 82°33'23" W, a distance of 134.95 feet to a 1/2-inch iron rod with a cap stamped "BGE INC" set for a west corner of the herein described tract;

13) N 07°26'37" E, a distance of 170.00 feet to a 1/2-inch iron rod with a cap stamped "BGE INC" set for a west corner of the herein described tract;

14) S 82°33'23" E, a distance of 2.60 feet to a 1/2-inch iron rod with a cap stamped "BGE INC" set for a re-entrant corner of the herein described tract;

15) N 07°26'37" E, a distance of 290.00 feet to a 1/2-inch iron rod with a cap stamped "BGE INC" set for a corner of the herein described tract;

16) S 82°33'23" E, a distance of 6.61 feet to a 1/2-inch iron rod with a cap stamped "BGE INC" set for a re-entrant corner of the herein described tract;

17) N 07°26'37" E, a distance of 144.93 feet to a 1/2-inch iron rod with a cap stamped "BGE INC" set on the common line of said Fritz Phase 1 and Greinert Phase 1, a subdivision recorded in Document Number 2024085318 of the Official Public Records of Williamson County, Texas, for the northwest corner of the herein described tract, from which a 1/2-inch iron rod with a cap stamped "SAM CONTROL" found at the northeast corner of Lot 30, Block B of Carol Meadow Section 2, a subdivison recorded in Document Number 2018041702 of the Official Public Records of Williamson County, Texas, bears N 82°33'37" W, a distance of 1,090.14 feet;

THENCE, S 82°33'37" E, coincident with said common line, a distance of 1,112.63 feet to an aluminum monument with a cap stamped "SAM CONTROL" found on the aforementioned west right-of-way line of County Road 132 at the common corner of said Fritz Phase 1 and said Greinert Phase 1, for the northeast corner of the herein described tract;

THENCE, S 07°38'16" W, coincident with the common line of said Fritz Phase 1 and said right-of-way, a distance of 1,623.93 feet to a 1/2-inch iron rod with a cap stamped "CAPITAL SURVEY" found at the northeast end of the aforementioned cutback line from the north right-of-way line of Limmer Loop (County Road 164) for the northerly southeast corner of said Fritz Phase 1 and the herein described tract;

THENCE, S 54°26'50" W, coincident with the common line of said Fritz Phase 1 and said cutback, a distance of 67.66 feet to the POINT OF BEGINNING and containing 38.906 acres of land, more or less.

AMENDED PLAT
FRITZ PHASE 1

A SUBDIVISION OF 38.906 ACRES OF LAND
LOCATED IN THE
JOSIAS B. BEALLE SURVEY, A-97
WILLIAMSON COUNTY, TEXAS

R – RESIDENTIAL O.S. – OPEN SPACE D.E. – DRAINAGE EASEMENT AMENITY – AMENITY

LOT AREA TABLE

LOT	BLOCK	SQ. FT.	TYPE
1	A	4,576	O.S.
2	A	5,408	R
3	A	4,400	R
4	A	4,400	R

LOT AREA TABLE

LOT	BLOCK	SQ. FT.	TYPE
1	G	5,960	R
2	G	4,800	R
3	G	4,800	R
4	G	4,800	R
5	G	4,800	R
6	G	4,800	R
7	G	4,800	R
8	G	4,800	R
9	G	4,800	R
10	G	4,800	R
11	G	4,800	R
12	G	8,410	R
13	G	9,559	R
14	G	4,800	R
15	G	4,800	R
16	G	4,800	R
17	G	4,800	R
18	G	4,800	R
19	G	4,800	R
20	G	4,800	R
21	G	4,800	R
22	G	4,800	R
23	G	4,800	R
24	G	6,007	R

LOT AREA TABLE

LOT	BLOCK	SQ. FT.	TYPE
23	I	4,800	R
24	I	4,800	R
25	I	6,522	R

LOT AREA TABLE

LOT	BLOCK	SQ. FT.	TYPE
1	N	4,385	O.S.
2	N	4,800	R
3	N	4,800	R
4	N	4,800	R
5	N	4,800	R
6	N	4,800	R
7	N	4,800	R
8	N	4,800	R
9	N	4,800	R
10	N	4,800	R
11	N	4,800	R
12	N	4,800	R
13	N	4,800	R
14	N	4,800	R
15	N	4,800	R
16	N	4,800	R
17	N	4,800	R
18	N	4,800	R
19	N	4,800	R
20	N	4,800	R
21	N	6,917	R

LOT AREA TABLE

LOT	BLOCK	SQ. FT.	TYPE
1	H	6,078	R
2	H	4,800	R
3	H	4,800	R
4	H	4,800	R
5	H	4,800	R
6	H	4,800	R
7	H	4,800	R
8	H	4,800	R
9	H	4,800	R
10	H	4,800	R
11	H	4,800	R
12	H	4,800	R
13	H	6,342	R
14	H	6,316	R
15	H	4,800	R
16	H	4,800	R
17	H	4,800	R
18	H	4,800	R
19	H	4,800	R
20	H	4,800	R
21	H	4,800	R
22	H	4,800	R
23	H	4,800	R
24	H	4,800	R
25	H	4,800	R
26	H	7,232	R

LOT AREA TABLE

LOT	BLOCK	SQ. FT.	TYPE
1	F	6,766	O.S.
2	F	5,876	R
3	F	4,800	R
4	F	4,800	R
5	F	4,800	R
6	F	4,800	R
7	F	4,800	R
8	F	4,800	R
9	F	4,800	R
10	F	4,800	R
11	F	4,800	R
12	F	4,800	R
13	F	6,755	R

LOT AREA TABLE

LOT	BLOCK	SQ. FT.	TYPE
1	O	123,962	O.S.
2	O	4,800	R
3	O	4,800	R
4	O	4,800	R
5	O	4,800	R
6	O	4,800	R
7	O	4,800	R
8	O	4,800	R
9	O	4,800	R
10	O	4,759	R
11	O	4,588	R
12	O	4,432	R
13	O	4,400	R
14	O	4,400	R
15	O	4,400	R
16	O	4,400	R
17	O	4,400	R
18	O	4,400	R
19	O	4,400	R
20	O	4,525	R
21	O	4,611	R
22	O	6,942	R

LOT AREA TABLE

LOT	BLOCK	SQ. FT.	TYPE
1	J	5,933	R
2	J	4,800	R
3	J	4,800	R
4	J	4,800	R
5	J	4,800	R
6	J	4,800	R
7	J	4,800	R
8	J	4,800	R
9	J	4,800	R
10	J	4,800	R
11	J	4,800	R
12	J	4,800	R
13	J	4,800	R
14	J	4,800	R
15	J	4,800	R
16	J	4,800	R
17	J	7,150	R
18	J	7,103	R
19	J	4,800	R
20	J	4,800	R
21	J	4,800	R
22	J	4,800	R
23	J	4,800	R
24	J	4,800	R
25	J	4,800	R
26	J	4,800	R
27	J	4,800	R
28	J	4,800	R
29	J	4,800	R
30	J	4,800	R
31	J	4,800	R
32	J	4,800	R
33	J	4,800	R
34	J	6,057	R

LOT AREA TABLE

LOT	BLOCK	SQ. FT.	TYPE
23	K	4,800	R
24	K	4,800	R
25	K	6,522	R
26	K	6,398	R
27	K	4,800	R
28	K	4,800	R

LOT AREA TABLE

LOT	BLOCK	SQ. FT.	TYPE
1	L	5,933	R
2	L	4,800	R
3	L	4,800	R
4	L	4,800	R
5	L	4,800	R
6	L	4,800	R
7	L	4,800	R
8	L	4,800	R
9	L	4,800	R
10	L	4,800	R
11	L	4,800	R
12	L	4,800	R
13	L	4,800	R
14	L	5,866	R
15	L	5,866	R
16	L	4,800	R
17	L	4,800	R
18	L	4,800	R
19	L	4,800	R
20	L	4,800	R
21	L	4,800	R
22	L	4,800	R
23	L	4,800	R
24	L	4,800	R
25	L	4,800	R
26	L	4,800	R
27	L	4,800	R
28	L	6,057	R

LOT AREA TABLE

LOT	BLOCK	SQ. FT.	TYPE
1	M	14,224	O.S./D.E.
2	M	5,928	R
3	M	4,800	R
4	M	4,800	R
5	M	4,800	R
6	M	4,800	R
7	M	4,800	R
8	M	4,800	R
9	M	4,800	R
10	M	4,800	R
11	M	4,800	R
12	M	4,800	R
13	M	4,800	R
14	M	4,800	R
15	M	4,734	R
16	M	112,847	AMENITY

BGE, Inc.
7330 San Pedro Ave., Suite 202
San Antonio, TX 78216
Tel: 210-581-3600 • www.bgeinc.com
TBPELS Registration No. F-1046
TBPELS Licensed Surveying Firm No. 10194490

STATE OF TEXAS §
COUNTY OF WILLIAMSON §

KNOW ALL MEN BY THESE PRESENTS:

THAT MILLROSE PROPERTIES TEXAS, LLC, A TEXAS LIMITED LIABILITY COMPANY, BEING THE OWNER OF FRITZ PHASE 1, A SUBDIVISION RECORDED IN DOCUMENT NUMBER 2024085317 OF THE OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS, AS CONVEYED IN DOCUMENT NUMBER 2024102256 OF THE OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS, OUT OF THE JOSIAS B. BEALLE SURVEY, ABSTRACT NO. 97, WILLIAMSON COUNTY, TEXAS, DO HEREBY STATE THAT THERE ARE NO LIEN HOLDERS OF THE CERTAIN TRACT OF LAND, AND DO HEREBY AMEND SAID FRITZ PHASE 1 IN ACCORDANCE WITH THE PLAT SHOWN HEREON, FOR THE SOLE PURPOSE OF REMOVING A SIDEWALK NOTE (NOTE 7), AND DO HEREBY FOREVER DEDICATE TO THE PUBLIC THE ROADS, ALLEYS, RIGHTS-OF-WAY, EASEMENTS AND PUBLIC PLACES SHOWN HEREON FOR SUCH PUBLIC PURPOSES AS WILLIAMSON COUNTY MAY DEEM APPROPRIATE, AND DO HEREBY STATE THAT ALL PUBLIC ROADWAY EASEMENTS AS SHOWN ON THIS PLAT ARE FREE OF LIENS. THIS SUBDIVISION IS TO BE KNOWN AS:

AMENDED PLAT OF FRITZ PHASE 1

AND DOES HEREBY DEDICATE TO THE PUBLIC THE USE OF THE STREETS AND EASEMENTS SHOWN HEREON, SUBJECT TO ANY EASEMENTS AND/OR RESTRICTIONS HERETOFORE GRANTED AND NOT RELEASED.

WITNESS MY HAND, THIS THE 10th DAY OF September, 2025 A.D.

KENNETH BLAKER, AUTHORIZED SIGNATORY
MILLROSE PROPERTIES TEXAS, LLC,
A TEXAS LIMITED LIABILITY COMPANY
13620 N. FM 620, BUILDING B, SUITE 150
AUSTIN, TEXAS 78717

STATE OF TEXAS
COUNTY OF WILLIAMSON

ON THE 10th DAY OF September IN THE YEAR 2025 BEFORE ME, THE UNDERSIGNED, PERSONALLY APPEARED KENNETH BLAKER, AUTHORIZED SIGNATORY, PERSONALLY KNOWN TO ME OR PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE INDIVIDUAL(S) WHOSE NAME(S) [IS/ARE] SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT [HE/SHE/THEY] EXECUTED THE SAME IN [HIS/HER/THEIR] CAPACITY(IES), AND THAT BY [HIS/HER/THEIR] SIGNATURE(S) ON THE INSTRUMENT, THE INDIVIDUAL(S), OR THE PERSON UPON BEHALF OF WHICH THE INDIVIDUAL(S) ACTED, EXECUTED THE INSTRUMENT.

JESSICA SCHWEITZER
Notary Public, State of Texas
Comm. Expires 04-28-2027
Notary ID 134332505

NOTARY PUBLIC STATE OF TEXAS

MY COMMISSION EXPIRES: 4-28-2027

I, RICHARD PHAM, P.E., AM AUTHORIZED UNDER THE LAWS OF THE STATE OF TEXAS, TO PRACTICE THE PROFESSION OF ENGINEERING, AND DO HEREBY CERTIFY THAT THE INFORMATION CONTAINED ON THIS PLAT COMPLIES WITH THE SUBDIVISION REGULATIONS ADOPTED BY WILLIAMSON COUNTY, TEXAS..

8/20/2025
DATE

RICHARD PHAM, P.E.
LICENSED PROFESSIONAL ENGINEER NO. 142275
BGE, INC.
101 WEST LOUIS HENNA BLVD, SUITE 400
AUSTIN, TEXAS 78728

STATE OF TEXAS
RICHARD PHAM
142275
LICENSED
PROFESSIONAL ENGINEER

I, DION P. ALBERTSON, AM AUTHORIZED UNDER THE LAWS OF THE STATE OF TEXAS, TO PRACTICE THE PROFESSION OF LAND SURVEYING, AND DO HEREBY CERTIFY THAT THE INFORMATION CONTAINED ON THIS PLAT COMPLIES WITH THE SUBDIVISION REGULATIONS ADOPTED BY WILLIAMSON COUNTY, TEXAS..

7/30/2025
DATE

DION P. ALBERTSON, R.P.L.S.
REGISTERED PROFESSIONAL LAND SURVEYOR NO. 4963
BGE, INC.
7330 SAN PEDRO AVE, SUITE 202
SAN ANTONIO, TEXAS 78216

STATE OF TEXAS
REGISTERED
DION P. ALBERTSON
4963
PROFESSIONAL
LAND SURVEYOR

GENERAL NOTES:

1. BEARING ORIENTATION IS BASED ON THE TEXAS STATE PLANE COORDINATE SYSTEM, CENTRAL ZONE 4203, NAD83. COMBINED SCALE FACTOR = 0.99988342
2. NO BUILDING, FENCING, LANDSCAPING OR STRUCTURES ARE ALLOWED WITHIN ANY DRAINAGE OR WASTEWATER EASEMENT UNLESS EXPRESSLY PERMITTED BY THE CITY OF HUTTO.
3. RESIDENTIAL DRIVEWAYS ARE TO BE LOCATED NO CLOSER TO THE CORNER OF THE INTERSECTING RIGHTS OF WAY THAN 60 PERCENT OF THE PARCEL FRONTAGE OR 50 FEET, WHICHEVER IS LESS.
4. A FIFTEEN (15) FOOT PUBLIC UTILITY EASEMENT (PUE) IS HEREBY DEDICATED ALONG AND ADJACENT TO ALL STREET SIDE PROPERTY LINES.
5. IF PARKING IS DESIRED ON BOTH SIDES OF THE STREET THEN THE STREETS MUST BE A MINIMUM OF 33 FEET WIDE. IF THE STREETS ARE LESS THAN 33 FEET IN WIDTH FIRE LANE SIGNAGE IS REQUIRED. (2018 IFC APPENDIX D SEC. 103.6 – D103.6.2)
6. NO LOT IN THIS SUBDIVISION SHALL BE OCCUPIED UNTIL CONNECTION IS MADE TO PUBLIC WATER AND WASTEWATER UTILITIES.
7. NO PORTION OF THIS TRACT IS ENCROACHED BY ANY SPECIAL FLOOD HAZARD AREAS INUNDATED BY THE 100-YEAR (1% ANNUAL CHANCE) FLOODPLAIN AS IDENTIFIED BY THE U.S. FEDERAL EMERGENCY MANAGEMENT AGENCY BOUNDARY MAP (FLOOD INSURANCE RATE MAP) NUMBER 48491C0520F, REVISED ON DECEMBER 20, 2019, FOR WILLIAMSON COUNTY, TEXAS.
8. IN ORDER TO PROMOTE DRAINAGE AWAY FROM A STRUCTURE, THE SLAB ELEVATIONS SHALL BE BUILT AT LEAST ONE (1) FOOT ABOVE THE SURROUNDING GROUND AND SHOULD BE GRADED AWAY FROM THE STRUCTURE AT A SLOPE OF ½" PER FOOT FOR A DISTANCE OF AT LEAST TEN (10) FEET.
9. THE MINIMUM FFE SHALL BE AT LEAST ONE FOOT ABOVE THE ADJACENT FINISHED GRADE AND BFE. EXCEPTIONS CAN BE MADE AT ENTRANCE AND EGRESS POINTS, WHERE NECESSARY, TO MEET THE AMERICANS WITH DISABILITIES ACT (ADA). RECREATIONAL VEHICLE PARKING PADS MUST ALSO BE PLACED AT LEAST ONE FOOT ABOVE BFE.
10. ALL EASEMENTS ON PRIVATE PROPERTY SHALL BE MAINTAINED BY THE PROPERTY OWNER OR HIS OR HER ASSIGNS.
11. ALL DRAINAGE LOTS SHALL BE OWNED AND MAINTAINED BY THE HOMEOWNER'S ASSOCIATION.
12. MAINTENANCE RESPONSIBILITY FOR DRAINAGE WILL NOT BE ACCEPTED BY THE COUNTY OTHER THAN THAT ACCEPTED IN CONNECTION WITH DRAINING OR PROTECTING THE ROAD SYSTEM. MAINTENANCE RESPONSIBILITY FOR STORM WATER MANAGEMENT CONTROLS WILL REMAIN WITH THE OWNER.
13. WATER SERVICE IS PROVIDED BY: JONAH SPECIAL UTILITY DISTRICT
WASTEWATER SERVICE IS PROVIDED BY: CITY OF HUTTO
14. THE LANDOWNER ASSUMES ALL RISKS ASSOCIATED WITH IMPROVEMENTS LOCATED IN THE RIGHT-OF-WAY OR ROAD WIDENING EASEMENTS. BY PLACING ANYTHING IN THE RIGHT-OF-WAY OR ROAD WIDENING EASEMENTS, THE LANDOWNER INDEMNIFIES AND HOLDS THE COUNTY, IT'S OFFICERS AND EMPLOYEES HARMLESS FROM ANY LIABILITY OWING TO PROPERTY DEFECTS OR NEGLIGENCE NOT ATTRIBUTABLE TO THEM AND ACKNOWLEDGES THAT THE IMPROVEMENTS MAY BE REMOVED BY THE COUNTY AND THAT THE OWNER OF THE IMPROVEMENT SHALL BE RESPONSIBLE FOR THE RELOCATION AND/OR REPLACEMENT OF THE IMPROVEMENT.
15. THE OWNER SHALL CREATE A MANDATORY HOMEOWNERS ASSOCIATION THAT SHALL BE RESPONSIBLE FOR THE MAINTENANCE AND LIABILITY OF ANY LANDSCAPING, IRRIGATION, SIDEWALKS, ILLUMINATION, SUBDIVISION IDENTIFICATION SIGNS, WATER QUALITY FEATURES, ETC. PLACED WITHIN THE WILLIAMSON COUNTY RIGHT-OF-WAY. THIS HOMEOWNERS ASSOCIATION SHALL HAVE ASSESSMENT AUTHORITY TO INSURE THE PROPER FUNDING FOR MAINTENANCE.
16. A CERTIFICATE OF COMPLIANCE IS HEREBY ISSUED FOR ALL LOTS WITHIN THIS SUBDIVISION. THIS CERTIFICATE OF COMPLIANCE IS VALID UNTIL SUCH TIME AS FEMA OR THE COUNTY REVISES OR NEWLY ADOPTS FLOODPLAIN BOUNDARIES IN THIS VICINITY.
17. THIS SUBDIVISION IS SUBJECT TO STORM-WATER MANAGEMENT CONTROLS AS REQUIRED BY WILLIAMSON COUNTY SUBDIVISION REGULATIONS SECTION B11.1, ON NEW DEVELOPMENT THAT WOULD EVOKE SUCH CONTROLS BEYOND EXISTING CONDITIONS.
18. MAXIMUM OF 60% IMPERVIOUS COVER PER LOT, OTHERWISE STORMWATER MANAGEMENT CONTROLS SHALL BE DESIGNED, CONSTRUCTED AND MAINTAINED BY OWNER. IF IMPERVIOUS COVER IS PROPOSED TO EXCEED MAXIMUM PERCENTAGE ALLOWED, CONTACT WILLIAMSON COUNTY FLOODPLAIN ADMINISTRATION TO REVIEW THE STORMWATER MANAGEMENT CONTROLS PROPOSED ON LOT.
19. NO LOTS WITHIN THIS SUBDIVISION EXCEPT LOT 16, BLOCK M, LOT 1, BLOCK O AND LOT 1, BLOCK F MAY BE FURTHER SUBDIVIDED.
20. IMPROVEMENTS WITHIN THE COUNTY ROAD RIGHT-OF-WAY INCLUDING, BUT NOT LIMITED TO, LANDSCAPING, IRRIGATION, LIGHTING, CUSTOM SIGNS, IS PROHIBITED WITHOUT FIRST OBTAINING AN EXECUTED LICENSE AGREEMENT WITH WILLIAMSON COUNTY.
21. ALL PUBLIC ROADWAYS AND EASEMENTS AS SHOWN ON THIS PLAT ARE FREE OF LIENS.
22. DRIVEWAYS SHALL CONNECT ONLY TO AN INTERNAL PLATTED ROAD AND NOT TO C.R. 132 OR LIMMER LOOP, THE ADJACENT COUNTY ROADS.
23. DRIVEWAY ACCESS TO LOTS WITHIN THIS SUBDIVISION FROM SIDE STREETS IS PROHIBITED.
24. DRIVEWAY MAINTENANCE WILL BE THE RESPONSIBILITY OF THE PROPERTY OWNER. IF OBSTRUCTIONS OCCUR WITHIN THE DRIVEWAY CULVERT, THE COUNTY RESERVES THE RIGHT TO CLEAR OBSTRUCTIONS THAT ARE CAUSING ADVERSE IMPACTS TO THE ROADWAY.
25. THIS PLAT DOES NOT REQUIRE SIDEWALKS TO BE CONSTRUCTED, RATHER, IF THEY ARE CONSTRUCTED, ALL SIDEWALKS SHALL BE MAINTAINED BY EACH OF THE ADJACENT PROPERTY OWNERS.

ROAD NAME AND ADDRESS ASSIGNMENT VERIFIED THIS THE 17 DAY OF September, 2025 A.D.

WILLIAMSON COUNTY ADDRESS COORDINATOR
Cindy Bridges

IN APPROVING THIS PLAT BY THE COMMISSIONERS' COURT OF WILLIAMSON COUNTY, TEXAS, IT IS UNDERSTOOD THAT THE BUILDING OF ALL STREETS, ROADS, AND OTHER PUBLIC THOROUGHFARES AND ANY BRIDGES OR CULVERTS NECESSARY TO BE CONSTRUCTED OR PLACED IS THE RESPONSIBILITY OF THE OWNERS OF THE TRACT OF LAND COVERED BY THIS PLAT IN ACCORDANCE WITH THE PLANS AND SPECIFICATIONS PRESCRIBED BY THE COMMISSIONERS' COURT OF WILLIAMSON COUNTY, TEXAS. SAID COMMISSIONERS' COURT ASSUMES NO OBLIGATION TO BUILD ANY OF THE STREETS, ROADS, OR OTHER PUBLIC THOROUGHFARES SHOWN ON THIS PLAT OR OF CONSTRUCTING ANY OF THE BRIDGES OR DRAINAGE IMPROVEMENTS IN CONNECTION THEREWITH. THE COUNTY WILL ASSUME NO RESPONSIBILITY FOR DRAINAGE WAYS OR EASEMENTS IN THE SUBDIVISION, OTHER THAN THOSE DRAINING OR PROTECTING THE ROAD SYSTEM AND STREETS.

IT IS THE RESPONSIBILITY OF THE OWNER, NOT THE COUNTY, TO ASSURE COMPLIANCE WITH THE PROVISIONS OF ALL APPLICABLE STATE, FEDERAL AND LOCAL LAWS AND REGULATIONS RELATING TO THE PLATTING AND DEVELOPMENT OF THIS PROPERTY.

THE COUNTY ASSUMES NO RESPONSIBILITY FOR THE ACCURACY OF REPRESENTATIONS BY OTHER PARTIES IN THIS PLAT. FLOODPLAIN DATA, IN PARTICULAR, WILL CHANGE OVER TIME AND THE CURRENT EFFECTIVE FLOODPLAIN DATA TAKES PRECEDENCE OVER FLOODPLAIN DATA REPRESENTED ON THIS PLAT. IT IS FURTHER UNDERSTOOD THAT THE OWNERS OF THE TRACT OF LAND COVERED BY THIS PLAT MUST INSTALL AT THEIR OWN EXPENSE ALL TRAFFIC CONTROL DEVICES AND SIGNAGE THAT MAY BE REQUIRED BEFORE THE STREETS IN THE SUBDIVISION HAVE BEEN ACCEPTED FOR MAINTENANCE BY THE COUNTY.

STATE OF TEXAS §
§ KNOW ALL MEN BY THESE PRESENTS:
COUNTY OF WILLIAMSON §

I, STEVEN SNELL, COUNTY JUDGE OF WILLIAMSON COUNTY, TEXAS, DO HEREBY CERTIFY THAT THIS MAP OR PLAT, WITH FIELD NOTES HEREON, THAT A SUBDIVISION HAVING BEEN FULLY PRESENTED TO THE COMMISSIONERS' COURT OF WILLIAMSON COUNTY, TEXAS, AND BY THE SAID COURT DULY CONSIDERED, WERE ON THIS DAY APPROVED AND PLAT IS AUTHORIZED TO BE REGISTERED AND RECORDED IN THE PROPER RECORDS OF THE COUNTY CLERK OF WILLIAMSON COUNTY, TEXAS.

STEVEN SNELL, COUNTY JUDGE
WILLIAMSON COUNTY, TEXAS

DATE

STATE OF TEXAS §
§ KNOW ALL MEN BY THESE PRESENTS:
COUNTY OF WILLIAMSON §

THAT I, NANCY E. RISTER, CLERK OF THE COUNTY COURT OF SAID COUNTY, DO HEREBY CERTIFY THAT THE FOREGOING INSTRUMENT IN WRITING, WITH ITS CERTIFICATION OF AUTHENTICATION, WAS FILED FOR RECORD IN MY OFFICE ON THE ____DAY OF _____, 20___ A.D., AT _____ O'CLOCK ___M. AND DULY RECORDED ON THE ____DAY OF _____, 20___ A.D., AT _____ O'CLOCK ___M. IN THE PLAT RECORDS OF SAID COUNTY, IN DOCUMENT NO. _____.

WITNESS MY HAND AND SEAL OF THE COUNTY COURT OF SAID COUNTY, AT MY OFFICE IN GEORGETOWN, TEXAS, THE DATE LAST ABOVE WRITTEN.

NANCY E. RISTER, CLERK, COUNTY COURT
WILLIAMSON COUNTY, TEXAS

BY: _____
DEPUTY

AMENDED PLAT
FRITZ PHASE 1

A SUBDIVISION OF 38.906 ACRES OF LAND
LOCATED IN THE
JOSIAS B. BEALLE SURVEY, A-97
WILLIAMSON COUNTY, TEXAS

BGE, Inc.
7330 San Pedro Ave., Suite 202
San Antonio, TX 78216
Tel: 210-581-3600 • www.bgeinc.com
TBPELS Registration No. F-1046
TBPELS Licensed Surveying Firm No. 10194490

Commissioners Court - Regular Session **35.**

Meeting Date: 09/30/2025

CR 175 – Aguire & Fields – SWA#1 to WA#1

Submitted By: Ragan Riggs, Road Bond

Department: Road Bond

Agenda Category: Consent

Information

Agenda Item

Discuss, consider, and take appropriate action on Supplemental No. 1 to Work Authorization No. 1 to the CR 175 contract executed on January 14, 2020, between Williamson County and Aguirre & Fields, LP relating to the 2023 Road Bond Program.

Background

The Aguirre & Fields, LP Supplemental No. 1 to Work Authorization No. 1 is for additional design services in the amount of $346,984.00 from $1,318,588.42 to $1,665,572.42 and extends the termination date to April 12, 2027. Project: P363 Fund Source: Road Bond

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Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

CR 175 – Aguire & Fields – SWA#1 to WA#1

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/23/2025 04:40 PM
Form Started By: Ragan Riggs		Started On: 09/22/2025 04:44 PM
Final Approval Date: 09/23/2025		

SUPPLEMENTAL WORK AUTHORIZATION NO. _1_
TO
WORK AUTHORIZATION NO. _1_

WILLIAMSON COUNTY ROAD BOND PROJECT:
CR 175

This Supplemental Work Authorization No. _1_ to Work Authorization No. _1_ is made pursuant to the terms and conditions of the Williamson County Contract for Engineering Services, being dated March 19, 2024 ("Contract") and entered into by and between Williamson County, Texas, a political subdivision of the State of Texas, (the "County") and Aguirre & Fields, LP (the "Engineer").

WHEREAS, the County and the Engineer executed Work Authorization No. _1_ dated effective March 22, 2024 (the "Work Authorization");

WHEREAS, pursuant to Article 14 of the Contract, amendments, changes and modifications to a fully executed Work Authorization shall be made in the form of a Supplemental Work Authorization; and

WHEREAS, it has become necessary to amend, change and modify the Work Authorization.

AGREEMENT

NOW, THEREFORE, premises considered, the County and the Engineer agree that the Work Authorization shall be amended, changed and modified as follows:

I. The Services to be Provided by the Engineer that were set out in the original Attachment "B" of the Work Authorization are hereby amended, changed and modified as shown in the attached revised Attachment "B-1" (must be attached).

   a. Revised typical sections to change the North and South segments from a rural configuration (valley gutter with ditch drainage) to an urban configuration (curb & gutter with storm sewer drainage);

   b. Revised typical sections to change the limits of proposed sidewalk as requested by City of Leander.

II. The Work Authorization shall terminate on April 12, 2027. The Services to be Provided by the Engineer shall be fully completed on or before said date unless extended by an additional Supplemental Work Authorization. The revised Work Schedule is attached hereto as Attachment "C-1" (must be attached).

III. The maximum amount payable for services under the Work Authorization is hereby increased from $1,318,588.42 to $1,665,572.42. The revised Fee Schedule is attached hereto as Attachment "D-1" (must be attached).

Except as otherwise amended by prior or future Supplemental Work Authorizations, all other terms of the Work Authorization are unchanged and will remain in full force and effect.

This Supplemental Work Authorization does not waive the parties' responsibilities and obligations provided under the Contract.

IN WITNESS WHEREOF, the County and the Engineer have executed this Supplemental Work Authorization, to be effective as of the date of the last party's execution below.

ENGINEER:	**COUNTY:**
By: Oscar R. Aguirre	By: _____
Signature	Signature
Oscar R. Aguirre, P.E.	_____
Printed Name	Printed Name
President of Aguirre, LLC - General Partner	_____
Title	Title
September 19, 2025	_____
Date	Date

LIST OF ATTACHMENTS

Attachment B-1 - Services to be Provided by Engineer

Attachment C-1 - Work Schedule

Attachment D-1 - Fee Schedule

APPROVED
By Christen Eschberger at 3:17 pm, Sep 22, 2025

ATTACHMENT B-1
SUPPLEMENTAL SERVICES TO BE PROVIDED BY THE ENGINEER FOR CR 175

PROJECT DESCRIPTION

The supplemental work to be performed under this contract consists of:

- Revised typical sections to change the North and South segments from a rural configuration (valley gutter with ditch drainage) to an urban configuration (curb & gutter with storm sewer drainage);
- Revised typical sections to change the limits of proposed sidewalk as requested by City of Leander.

1. PROJECT MANAGEMENT

   a. COMMUNICATION (no change)

   b. MONTHLY PROGRESS REPORTS, INVOICES, AND BILLINGS (12 additional months assumed for revised configuration):

      - Submit additional monthly progress status reports to the GEC.
      - Prepare additional correspondence, invoices, and progress reports on a monthly basis in accordance with current County requirements.

   c. QUALITY ASSURANCE AND QUALITY CONTROL (QA/QC) PLAN (no change)

   d. PROJECT COORDINATION & ADMINISTRATION (no change)

   e. PROGRESS/COORDINATION MEETINGS (12 additional months):

      - Attend 30 additional coordination/progress meetings (regular bi-weekly meetings, and 6 additional meetings for supplemental coordination) with the County and its representatives and stakeholders, as necessary to communicate development of the project and design issues.
      - Conduct internal coordination meetings on a bi-weekly basis for 12 additional months to advance the development of the project.

f. PROJECT DESIGN SCHEDULE:

- Progress Schedule – Submit an updated Progress Schedule with each significant schedule change identified by the County, detailing actual work completion percentages and incorporating all approved supplements. If the schedule deviates from the baseline, a recovery schedule approved by the County is required.

g. PROJECT DOCUMENTS/FILES (no change)

h. DELIVERABLES (no change)

2. ROUTE AND DESIGN STUDIES (no change)

3. PUBLIC INVOLVEMENT

a. PUBLIC INVOLVEMENT SUPPORT (no change)

b. PROPERTY OWNER MEETING SUPPORT (no change)

c. STAKEHOLDER MEETINGS

- Coordinate with affected state and local agencies and County's consultants (up to 5 additional meetings assumed).

- Prepare agendas, sign-in sheets, meeting minutes, discussion topics, presentations, overall exhibits, and maps of the project limits for stakeholder coordination meetings (up to 5 additional meetings assumed).

4. UTILITY COORDINATION SUPPORT

a. INCORPORATE UTILITY INFORMATION INTO ENGINEERING DRAWINGS (no change)

b. UTILITY MEETINGS

- Meet with utility coordinator and review utility impacts and potential relocations to identify appropriate approach to reducing/mitigating impacts (up to 3 additional meetings assumed).

5. RIGHT OF WAY (ROW) AND MAPPING

On the ground surveying has indicated the potential for County Road ROW to exist in certain places away from the existing CR 175 alignment; identifying this ownership will require further historical research out of the norm of pulling current records, the research will go through the grantor grantee index of Williamson count, historical road and topographic maps and on the ground survey to support boundary line agreements or documentation to have further discussion on the resolution. This will also require additional boundary markers to be set in the field.

a. ROW MAP:

- Research and compile additional historical deed/plat records, including from the grantor grantee index of Williamson County, and historical road and topographic maps, and build a working map from recorded data.

- Calculate approximate search data to recover additional right of way monumentation.

- Update preliminary right of way map and list of impacted tracts.

b. PARCEL ACQUISITION DOCUMENTS:

- Update the right of way strip map. Include additional historical deed/ plat records for County Road ROW away from the existing CR 175 alignment.

c. MONUMENTATION AND ROW STAKING:

- Set additional monumentation in accordance with County requirements. Prepare signed and sealed documents for right of way parcel and easement acquisition. Include monuments for County Road ROW away from the existing CR 175 alignment.

- Stake additional proposed right of way with suitable markers as requested on a parcel by parcel basis for the purposes of fence construction, utility installation, or property owner requests.

6. CONDEMNATION SUPPORT (no change)

7. SURVEYING (no change)

8. SCHEMATIC DEVELOPMENT

a. SCHEMATIC:

- Prepare the final schematic and cost estimate submittal per Williamson County submittal requirements and revised design criteria for an urban configuration including proposed design summary form, revised roadway centerline and profile, cross sections (from Bentley OpenRoads Designer model), typical sections, sidewalks or shared-use paths, (at limited locations), proposed drainage structures, ROW and easement locations, and retaining wall (up to 2 walls, up to 1000' total overall length).

b. DELIVERABLES (no change)

9. DRAINAGE STUDY

a. HYDROLOGIC/HYDRAULIC MODELING:

- Revise hydrologic and hydraulic models to define the drainage infrastructure required for the revised urban configuration. The analysis will include: updating the preliminary design of the right of way drainage system, cross drainage structures, major channel crossings to reflect the existing and proposed conditions, recommended minimum pavement elevations based on cross drainage flood elevations, and right of way requirements.

- Update onsite parallel drainage for revised storm sewer drainage system to determine project ROW needs.

b. FEMA COORDINATION (no change)

c. IMPACT AND MITIGATION ANALYSIS:

- Revise the impact analysis for the revised urban configuration (including reduction in sidewalk locations).

d. WATER QUALITY ANALYSIS:

- Revise the schematic level water quality analysis for the revised urban configuration and design of water quality for enclosed storm system (StormCeptor) rather than open system (VFS) with storm sewer system.

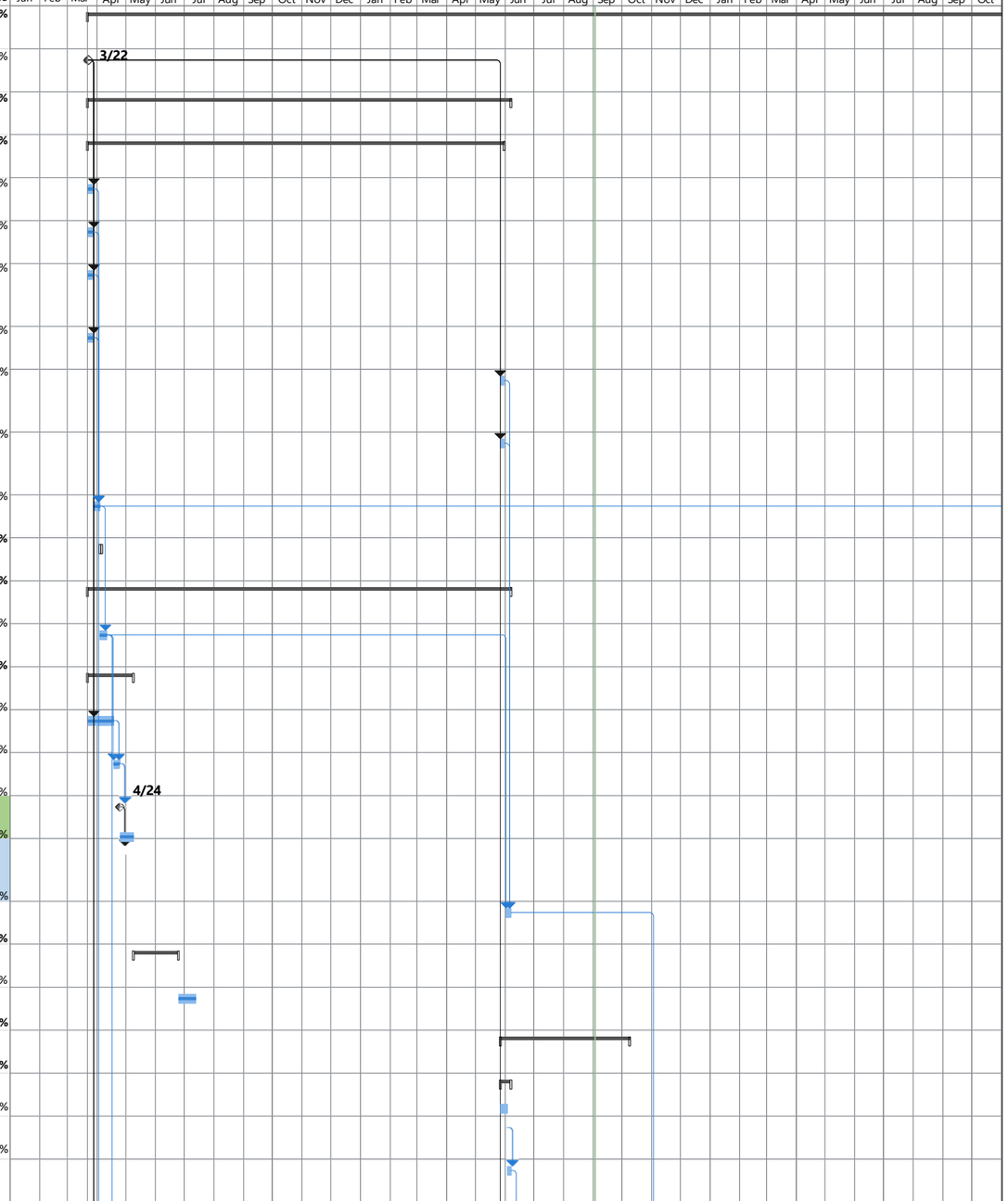
e. DELIVERABLES (no change)

10. ENVIRONMENTAL SERVICES (no change)

11. GEOTECHNICAL SERVICES (no change)

12. EXCLUSIONS (no change)

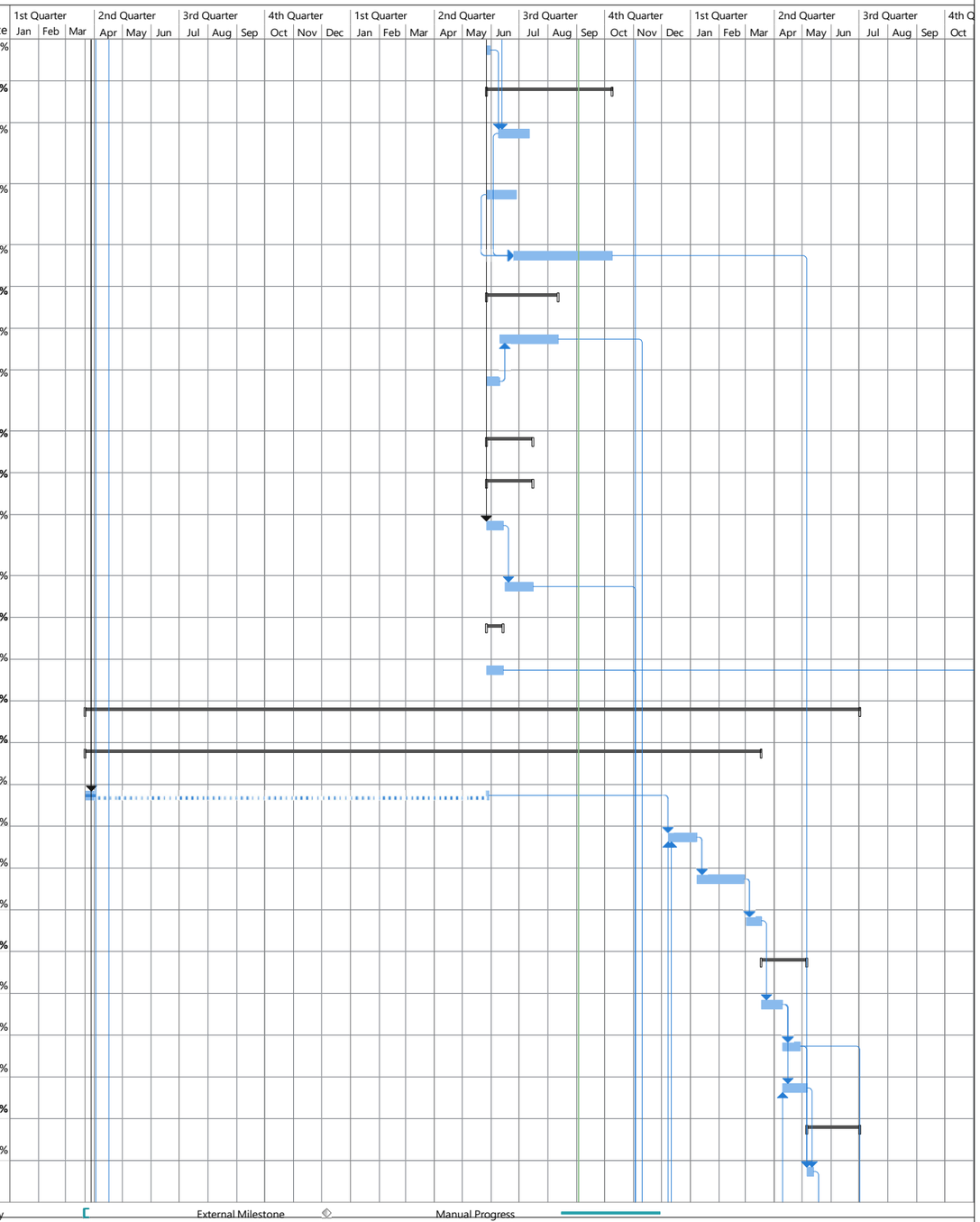
ID	Task Mode	Task Name	Duration	Calendar Days	Start	Finish	Predecessors	Successors	Actual Start	Actual Finish	% Complete
1		**2.4 - CR 175 Schematic**	**774 days**	**1117 days**	**Fri 3/22/24**	**Mon 4/12/27**			**Fri 3/22/24**	**NA**	**39%**
2		NTP	0 days	1 days	Fri 3/22/24	Fri 3/22/24		7FS-1 day,8FS-	Fri 3/22/24	Fri 3/22/24	100%
3		**Section 2 - Route and Design Studies**	**307 days**	**442 days**	**Fri 3/22/24**	**Fri 6/6/25**			**Fri 3/22/24**	**NA**	**89%**
4		**a. Data Collection**	**302 days**	**435 days**	**Fri 3/22/24**	**Fri 5/30/25**			**Fri 3/22/24**	**NA**	**72%**
5		Perform Record Research	4 days	6 days	Fri 3/22/24	Wed 3/27/24	2FS-1 day	11	Fri 3/22/24	Wed 3/27/24	100%
6		Conduct a Field Investigation	4 days	6 days	Fri 3/22/24	Wed 3/27/24	2FS-1 day	11	Fri 3/22/24	Wed 3/27/24	100%
7		Develop and Maintain Property Ownership Information	4 days	6 days	Fri 3/22/24	Wed 3/27/24	2FS-1 day	11	Fri 3/22/24	Wed 3/27/24	100%
8		Review Aerial Photography and Contours	4 days	6 days	Fri 3/22/24	Wed 3/27/24	2FS-1 day	11,111	Fri 3/22/24	Wed 3/27/24	100%
9		Obtain Existing Traffic Counts and Projections (County's Traffic Engineer)	4 days	4 days	Tue 5/27/25	Fri 5/30/25	2FS-1 day,102	21	NA	NA	0%
10		Obtain Crash Data from CRIS (County's Traffic Engineer)	4 days	4 days	Tue 5/27/25	Fri 5/30/25	2FS-1 day,102	21	NA	NA	0%
11		Review Data and Organize Information	5 days	7 days	Thu 3/28/24	Wed 4/3/24	5,6,7,8	242,13,15	Thu 3/28/24	Wed 4/3/24	100%
12		**b. Design Criteria**	**2 days**	**2 days**	**Thu 4/4/24**	**Fri 4/5/24**			**Thu 4/4/24**	**Fri 4/5/24**	**100%**
14		**c. Constraints Map**	**307 days**	**442 days**	**Fri 3/22/24**	**Fri 6/6/25**			**Fri 3/22/24**	**NA**	**94%**
15		Develop Alternative Evaluation Criteria	5 days	7 days	Thu 4/4/24	Wed 4/10/24	11	18,21,80	Thu 4/4/24	Wed 4/10/24	100%
16		**Develop Constraints Map and Technical Memorandum**	**34 days**	**48 days**	**Fri 3/22/24**	**Wed 5/8/24**			**Fri 3/22/24**	**Wed 5/8/24**	**100%**
17		Prepare Constraints Map and Technical Memo	19 days	27 days	Fri 3/22/24	Wed 4/17/24	2FS-1 day	18	Fri 3/22/24	Wed 4/17/24	100%
18		QC of Constraints Map and Technical Memo	5 days	7 days	Thu 4/18/24	Wed 4/24/24	15,17,13	19	Thu 4/18/24	Wed 4/24/24	100%
19		Submit Constraints Map and Technical Memo	0 days	1 days	Wed 4/24/24	Wed 4/24/24	18	20	Wed 4/24/24	Wed 4/24/24	100%
20		County Review of Constraints Map and Technical Memo	10 days	14 days	Thu 4/25/24	Wed 5/8/24	19	23	Thu 4/25/24	Wed 5/8/24	100%
21		Evaluate Traffic Patterns	5 days	5 days	Mon 6/2/25	Fri 6/6/25	15,13,9,10	106	NA	NA	0%
22		**Develop Preliminary Alignments and Preliminary Costs**	**32 days**	**47 days**	**Thu 5/9/24**	**Mon 6/24/24**			**Thu 5/9/24**	**Mon 6/24/24**	**100%**
27		Refine Preliminary Alignment	13 days	18 days	Tue 6/25/24	Fri 7/12/24	26	84,85	Tue 6/25/24	Fri 7/12/24	100%
28		**Section 3 - Public Involvement**	**95 days**	**135 days**	**Tue 5/27/25**	**Wed 10/8/25**			**NA**	**NA**	**0%**
29		**a. Public Involvement Support**	**9 days**	**11 days**	**Tue 5/27/25**	**Fri 6/6/25**			**NA**	**NA**	**0%**
30		Review PI Plan (prepared by others)	5 days	7 days	Tue 5/27/25	Mon 6/2/25	102	31	NA	NA	0%
31		Provide Info for Fact Sheets	4 days	4 days	Tue 6/3/25	Fri 6/6/25	30,102	34	NA	NA	0%



Project: CR 175
Date: Wed 9/3/25

Task
Split
Milestone
Summary
Project Summary
Inactive Task
Inactive Milestone
Inactive Summary
Manual Task
Duration-only
Manual Summary Rollup
Manual Summary
Start-only
Finish-only
External Tasks
External Milestone
Deadline
Progress
Manual Progress

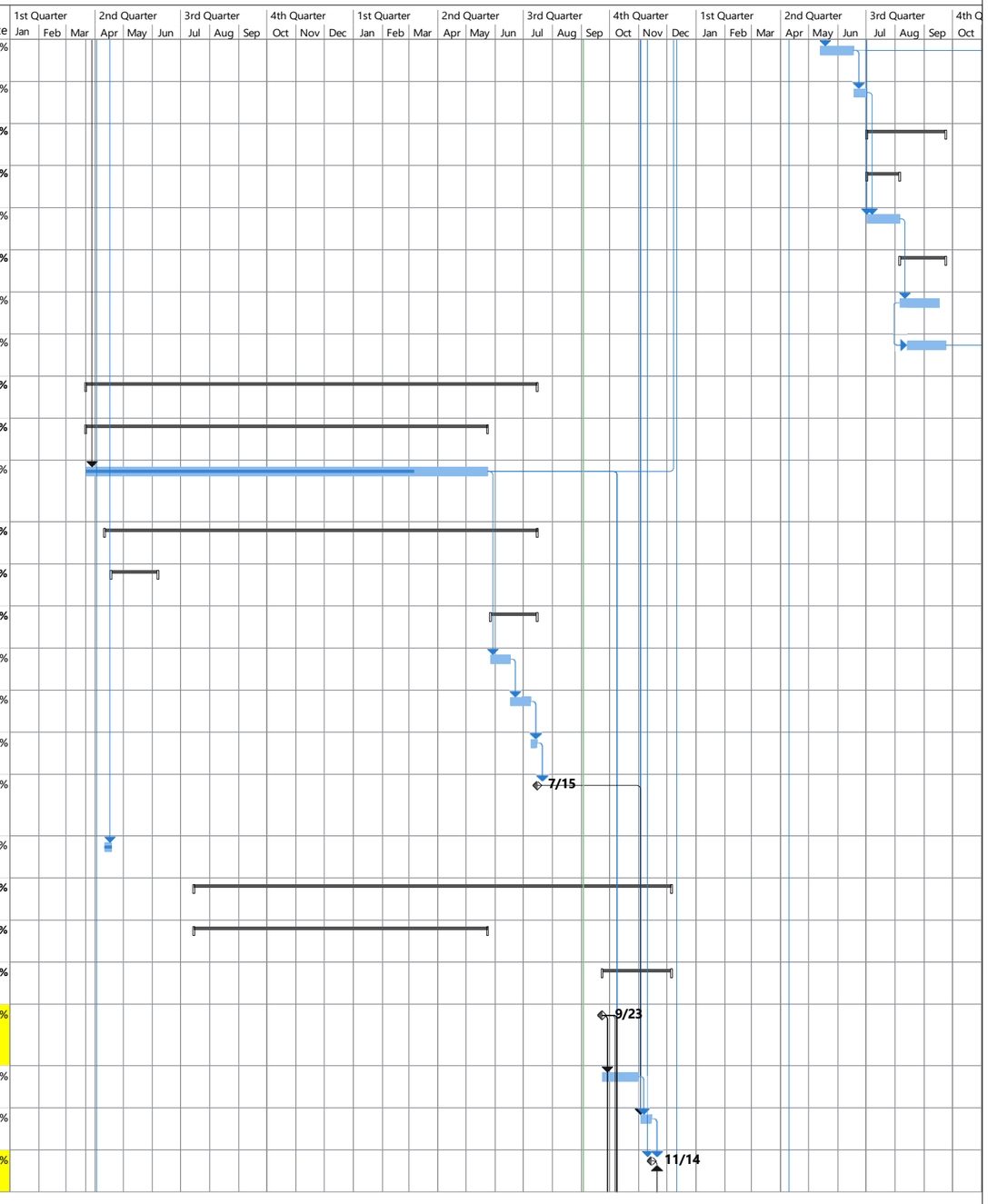
ID	Task Mode	Task Name	Duration	Calendar Days	Start	Finish	Predecessors	Successors	Actual Start	Actual Finish	% Complete
32		Provide Exhibits for Website (1 exhibit)	4 days	4 days	Tue 5/27/25	Fri 5/30/25	102	34	NA	NA	0%
33		**b. Property Owner Meeting Support**	**95 days**	**135 days**	**Tue 5/27/25**	**Wed 10/8/25**			**NA**	**NA**	**0%**
34		Prepare Materials for Meetings with Property Owners (21 meetings)	24 days	33 days	Mon 6/9/25	Fri 7/11/25	31,32,102	36SS+11 days	NA	NA	0%
35		Provide Property Owner Exhibits (21 meetings) (depicting proposed ROW and parcel remainders)	24 days	32 days	Tue 5/27/25	Fri 6/27/25	102	36SS+11 days	NA	NA	0%
36		Attend Property Owner Meetings (21 meetings)	75 days	107 days	Tue 6/24/25	Wed 10/8/25	34SS+11 days,357		NA	NA	0%
37		**c. Stakeholder Meetings**	**54 days**	**77 days**	**Tue 5/27/25**	**Mon 8/11/25**			**NA**	**NA**	**0%**
38		Coordinate with Agencies and Consultants	44 days	63 days	Tue 6/10/25	Mon 8/11/25	39	107	NA	NA	0%
39		Prepare Stakeholder Meeting Documents (3 meetings)	10 days	14 days	Tue 5/27/25	Mon 6/9/25	102	38	NA	NA	0%
40		**Section 4 - Utility Coordination Support**	**35 days**	**50 days**	**Tue 5/27/25**	**Tue 7/15/25**			**NA**	**NA**	**0%**
41		**a. Incorporate Utilities into Engineering Drawings**	**35 days**	**50 days**	**Tue 5/27/25**	**Tue 7/15/25**			**NA**	**NA**	**0%**
42		Incorporate Utility Information (County's Utility Coordinator)	14 days	18 days	Tue 5/27/25	Fri 6/13/25	2FS-1 day,102	43	NA	NA	0%
43		Add Utility Notes to the Plans	21 days	30 days	Mon 6/16/25	Tue 7/15/25	42	106	NA	NA	0%
44		**b. Utility Meetings**	**14 days**	**18 days**	**Tue 5/27/25**	**Fri 6/13/25**			**NA**	**NA**	**0%**
45		Meet with Utility Coordinator (1 meetings)	14 days	18 days	Tue 5/27/25	Fri 6/13/25	102	106,242	NA	NA	0%
46		**Section 5 - ROW and Mapping**	**577 days**	**832 days**	**Fri 3/22/24**	**Wed 7/1/26**			**Fri 3/22/24**	**NA**	**4%**
47		**a. ROW Map**	**502 days**	**726 days**	**Fri 3/22/24**	**Tue 3/17/26**			**Fri 3/22/24**	**NA**	**9%**
48		Research Deed Records and Build Working Map	9 days	434 days	Fri 3/22/24	Thu 5/29/25	2FS-1 day,102	49	Fri 3/22/24	NA	75%
49		ROW Monumentation	20 days	31 days	Mon 12/8/25	Wed 1/7/26	48,68,108	50	NA	NA	0%
50		Preliminary ROW Map	37 days	51 days	Thu 1/8/26	Fri 2/27/26	49	51	NA	NA	0%
51		Final ROW Map	12 days	16 days	Mon 3/2/26	Tue 3/17/26	50	53	NA	NA	0%
52		**b. Parcel Acquisition Documents**	**35 days**	**49 days**	**Wed 3/18/26**	**Tue 5/5/26**			**NA**	**NA**	**0%**
53		Prepare ROW Strip Map	17 days	23 days	Wed 3/18/26	Thu 4/9/26	51	54,55	NA	NA	0%
54		Prepare Parcel Sketches	13 days	19 days	Fri 4/10/26	Tue 4/28/26	53	57,62FS+30 da	NA	NA	0%
55		Provide Property Owner Exhibits	18 days	26 days	Fri 4/10/26	Tue 5/5/26	53,108	57	NA	NA	0%
56		**c. Monumentation and ROW Staking**	**40 days**	**57 days**	**Wed 5/6/26**	**Wed 7/1/26**			**NA**	**NA**	**0%**
57		Set Monumentation	5 days	7 days	Wed 5/6/26	Tue 5/12/26	36,54,55	58	NA	NA	0%



Project: CR 175
Date: Wed 9/3/25

Task
Split
Milestone
Summary
Project Summary
Inactive Task
Inactive Milestone
Inactive Summary
Manual Task
Duration-only
Manual Summary Rollup
Manual Summary
Start-only
Finish-only
External Tasks
External Milestone
Deadline
Progress
Manual Progress

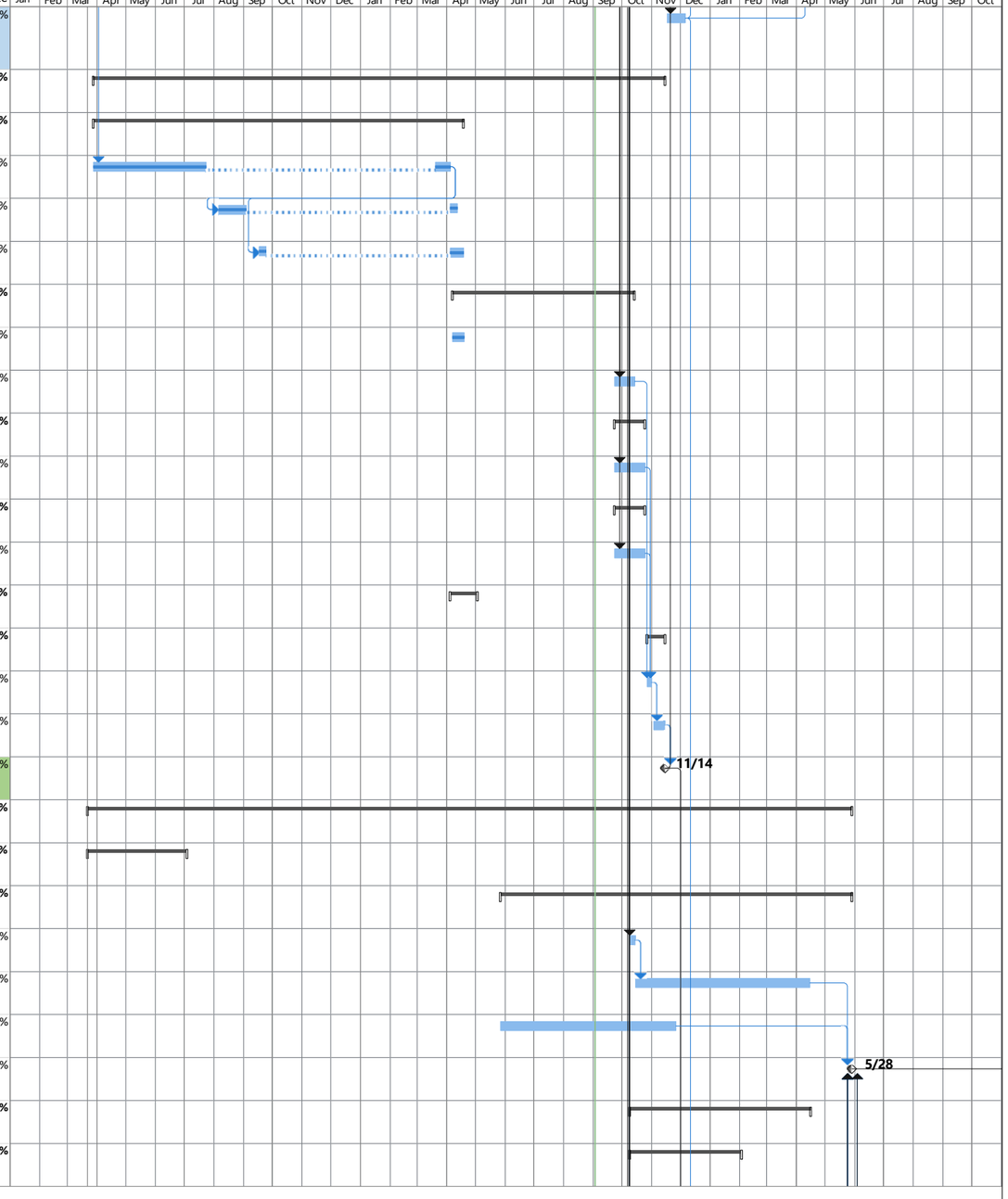
ID	Task Mode	Task Name	Duration	Calendar Days	Start	Finish	Predecessors	Successors	Actual Start	Actual Finish	% Complete
58		Stake Proposed ROW	25 days	36 days	Wed 5/13/26	Wed 6/17/26	57	242,59	NA	NA	0%
59		Provide Field Notes	10 days	14 days	Thu 6/18/26	Wed 7/1/26	58	62	NA	NA	0%
60		**Section 6 - Condemnation Support**	**59 days**	**84 days**	**Thu 7/2/26**	**Wed 9/23/26**			**NA**	**NA**	**0%**
61		**a. Condemnation Hearing Exhibits**	**25 days**	**35 days**	**Thu 7/2/26**	**Wed 8/5/26**			**NA**	**NA**	**0%**
62		Prepare Preliminary and Final Exhibits	25 days	35 days	Thu 7/2/26	Wed 8/5/26	54FS+30 days	564	NA	NA	0%
63		**b. Condemnation Hearings**	**34 days**	**49 days**	**Thu 8/6/26**	**Wed 9/23/26**			**NA**	**NA**	**0%**
64		Meet with Attorney	29 days	42 days	Thu 8/6/26	Wed 9/16/26	62	65SS+5 days	NA	NA	0%
65		Testify at Condemnation Hearings (up to 7)	29 days	42 days	Thu 8/13/26	Wed 9/23/26	64SS+5 days	242FS+138 day	NA	NA	0%
66		**Section 7 - Surveying**	**333 days**	**481 days**	**Fri 3/22/24**	**Tue 7/15/25**			**Fri 3/22/24**	**NA**	**75%**
67		**a. Right of Entry**	**298 days**	**428 days**	**Fri 3/22/24**	**Fri 5/23/25**			**Fri 3/22/24**	**NA**	**81%**
68		Prepare, Mail, and Receive Responses to Right of Entry Letters (County Commissioner's Office)	298 days	428 days	Fri 3/22/24	Fri 5/23/25	2FS-1 day	76,160,178,20 days	Fri 3/22/24	NA	81%
69		**b. Field Surveying**	**319 days**	**461 days**	**Thu 4/11/24**	**Tue 7/15/25**			**Thu 4/11/24**	**NA**	**53%**
70	✓	**Survey the Corridor (within ROW)**	**35 days**	**50 days**	**Thu 4/18/24**	**Thu 6/6/24**			**Thu 4/18/24**	**Thu 6/6/24**	**100%**
75		**Survey the Corridor (outside ROW)**	**35 days**	**50 days**	**Tue 5/27/25**	**Tue 7/15/25**			**NA**	**NA**	**0%**
76		Perform Field Survey	15 days	21 days	Tue 5/27/25	Mon 6/16/25	68	77	NA	NA	0%
77		Extract Data to CADD	15 days	22 days	Tue 6/17/25	Tue 7/8/25	76	78	NA	NA	0%
78		QC Survey CADD Deliverable	5 days	7 days	Wed 7/9/25	Tue 7/15/25	77	79	NA	NA	0%
79		Deliver Survey (2D and 3D ORD files; pdf of Surveyors Project Notebooks; DTM of corridor)	0 days	1 days	Tue 7/15/25	Tue 7/15/25	78	106	NA	NA	0%
80	✓	Establish Horizontal and Vertical Control	5 days	7 days	Thu 4/11/24	Wed 4/17/24	15	71	Thu 4/11/24	Wed 4/17/24	100%
81		**Section 8 - Schematic Development**	**354 days**	**509 days**	**Mon 7/15/24**	**Fri 12/5/25**			**Mon 7/15/24**	**NA**	**86%**
82		**Prepare Preliminary Schematic**	**219 days**	**313 days**	**Mon 7/15/24**	**Fri 5/23/25**			**Mon 7/15/24**	**NA**	**96%**
103		**Prepare Final Schematic**	**52 days**	**74 days**	**Tue 9/23/25**	**Fri 12/5/25**			**NA**	**NA**	**0%**
104		Revised Final Decision on Typical Section from WilCo and City of Leander and NTP on SWA 1	0 days	1 days	Tue 9/23/25	Tue 9/23/25	102FS+55 days	105,148FS+12 days,142FS+12 days,160FS+12 days,178FS+12	NA	NA	0%
105		Prepare Final Schematic	29 days	39 days	Tue 9/23/25	Fri 10/31/25	104	106	NA	NA	0%
106		QC of Final Schematic	10 days	12 days	Mon 11/3/25	Fri 11/14/25	105,45,21,43,7	107	NA	NA	0%
107		Deliver Final Schematic	0 days	1 days	Fri 11/14/25	Fri 11/14/25	106,128,38	108,244FS-40	NA	NA	0%



Project: CR 175
Date: Wed 9/3/25

Task | Summary | Inactive Milestone | Duration-only | Start-only | External Milestone | Manual Progress
Split | Project Summary | Inactive Summary | Manual Summary Rollup | Finish-only | Deadline
Milestone | Inactive Task | Manual Task | Manual Summary | External Tasks | Progress

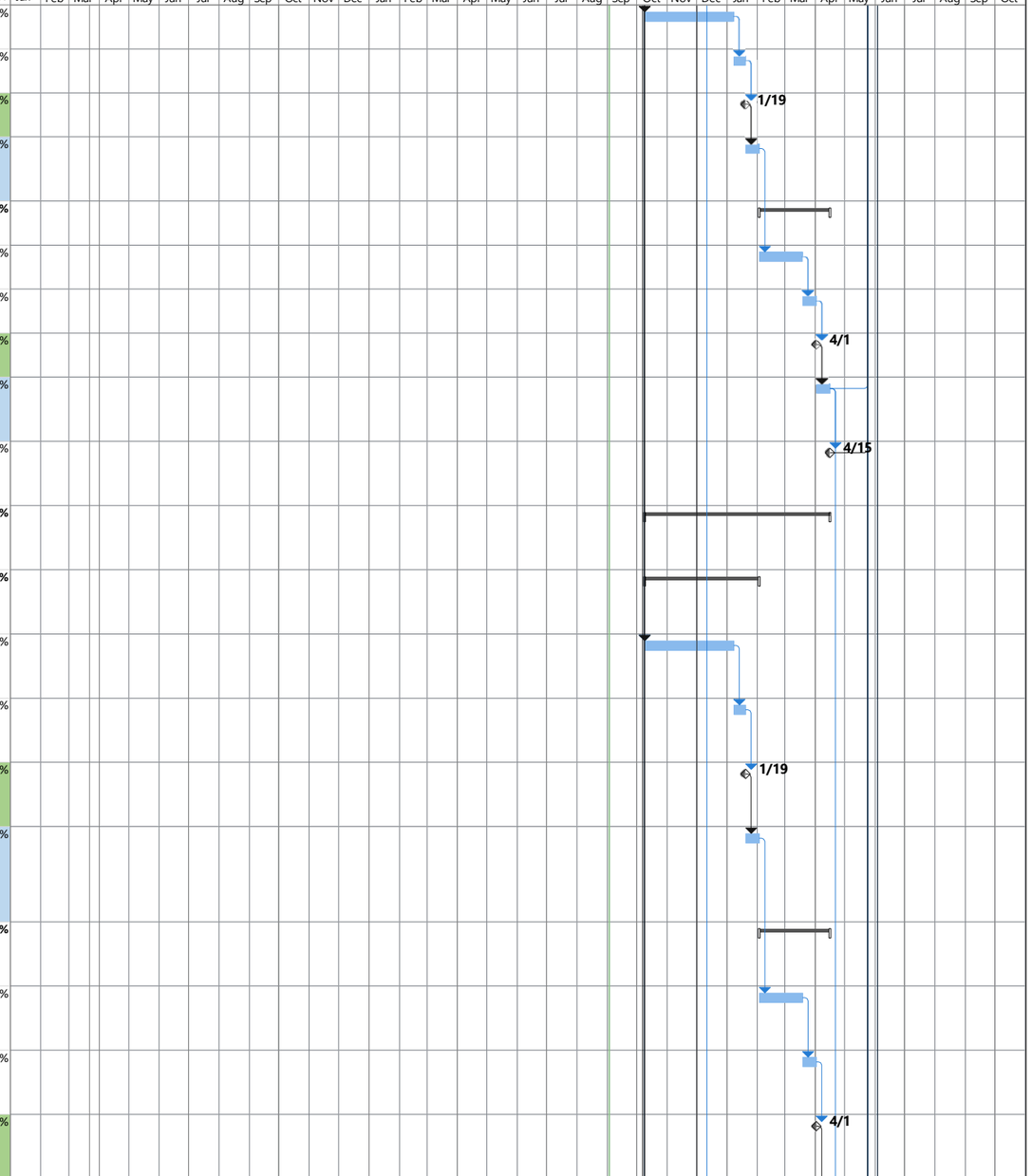
ID	Task Mode	Task Name	Duration	Calendar Days	Start	Finish	Predecessors	Successors	Actual Start	Actual Finish	% Complete
108		County and City of Leander Review of Final Schematic	13 days	19 days	Mon 11/17/25	Fri 12/5/25	107	241,55,49	NA	NA	0%
109		**Section 9 - Drainage Study**	**416 days**	**597 days**	**Thu 3/28/24**	**Fri 11/14/25**			**Thu 3/28/24**	**NA**	**68%**
110	✓	**a. Hydrologic/ Hydraulic Modeling**	**268.1 days**	**387 days**	**Thu 3/28/24**	**Fri 4/18/25**			**Thu 3/28/24**	**Fri 4/18/25**	**100%**
111	✓	Prepare H&H Models	93 days	373 days	Thu 3/28/24	Fri 4/4/25	8,87SS+5 days	112,113	Thu 3/28/24	Fri 4/4/25	100%
112	✓	Develop Existing Channel Cross Sections	26 days	250 days	Mon 8/5/24	Fri 4/11/25	74,111	100	Mon 8/5/24	Fri 4/11/25	100%
113	✓	Develop Parallel Drainage	15 days	214 days	Tue 9/17/24	Fri 4/18/25	111	122FF	Tue 9/17/24	Fri 4/18/25	100%
114		**c. Impact and Mitigation Analysis**	**133 days**	**190 days**	**Mon 4/7/25**	**Mon 10/13/25**			**Mon 4/7/25**	**NA**	**40%**
115	✓	Prepare Impact Analysis	10 days	12 days	Mon 4/7/25	Fri 4/18/25	87	123	Mon 4/7/25	Fri 4/18/25	100%
116		Update Impact Analysis	15 days	21 days	Tue 9/23/25	Mon 10/13/25	104	126	NA	NA	0%
117		**d. Water Quality Analysis**	**24 days**	**32 days**	**Tue 9/23/25**	**Fri 10/24/25**			**NA**	**NA**	**0%**
118		Prepare Water Quality Analysis	24 days	32 days	Tue 9/23/25	Fri 10/24/25	104	126	NA	NA	0%
119		**b. FEMA Coordination**	**24 days**	**32 days**	**Tue 9/23/25**	**Fri 10/24/25**			**NA**	**NA**	**0%**
120		Determine Need for C/LOMR	24 days	32 days	Tue 9/23/25	Fri 10/24/25	104	126	NA	NA	0%
121	✓	**Preliminary Drainage Report**	**20.9 days**	**29 days**	**Fri 4/4/25**	**Fri 5/2/25**			**Fri 4/4/25**	**Fri 5/2/25**	**100%**
125		**Final Drainage Report**	**15 days**	**19 days**	**Mon 10/27/25**	**Fri 11/14/25**			**NA**	**NA**	**0%**
126		Prepare Final Drainage Report	5 days	5 days	Mon 10/27/25	Fri 10/31/25	118,120,116	127	NA	NA	0%
127		QC of Final Drainage Report	10 days	12 days	Mon 11/3/25	Fri 11/14/25	126	128	NA	NA	0%
128		Deliver Final Drainage Report	0 days	1 days	Fri 11/14/25	Fri 11/14/25	127	107,241	NA	NA	0%
129		**10. Environmental Services**	**553 days**	**798 days**	**Fri 3/22/24**	**Thu 5/28/26**			**Fri 3/22/24**	**NA**	**17%**
130	✓	**a. County Due Diligence**	**73 days**	**104 days**	**Fri 3/22/24**	**Wed 7/3/24**			**Fri 3/22/24**	**Wed 7/3/24**	**100%**
141		**b. TxDOT Environmental Clearance**	**255 days**	**367 days**	**Tue 5/27/25**	**Thu 5/28/26**			**NA**	**NA**	**0%**
142		Update TxDOT ECOS	4 days	6 days	Thu 10/9/25	Tue 10/14/25	104FS+12 days	143	NA	NA	0%
143		Utilize Environmental Compliance Toolkits	125 days	182 days	Wed 10/15/25	Tue 4/14/26	142	145	NA	NA	0%
144		Draft and Final TxDOT Environmental Documents	129 days	183 days	Tue 5/27/25	Tue 11/25/25	102	145	NA	NA	0%
145		TxDOT Environmental Clearance	0 days	1 days	Thu 5/28/26	Thu 5/28/26	143,144,156,1	242	NA	NA	0%
146		**Hazardous Materials ISA Report**	**130 days**	**189 days**	**Thu 10/9/25**	**Wed 4/15/26**			**NA**	**NA**	**0%**
147		**Submit Draft Hazardous Materials ISA Report**	**78 days**	**117 days**	**Thu 10/9/25**	**Mon 2/2/26**			**NA**	**NA**	**0%**



Project: CR 175
Date: Wed 9/3/25

Task | Summary | Inactive Milestone | Duration-only | Start-only | External Milestone | Manual Progress
Split | Project Summary | Inactive Summary | Manual Summary Rollup | Finish-only | Deadline
Milestone | Inactive Task | Manual Task | Manual Summary | External Tasks | Progress

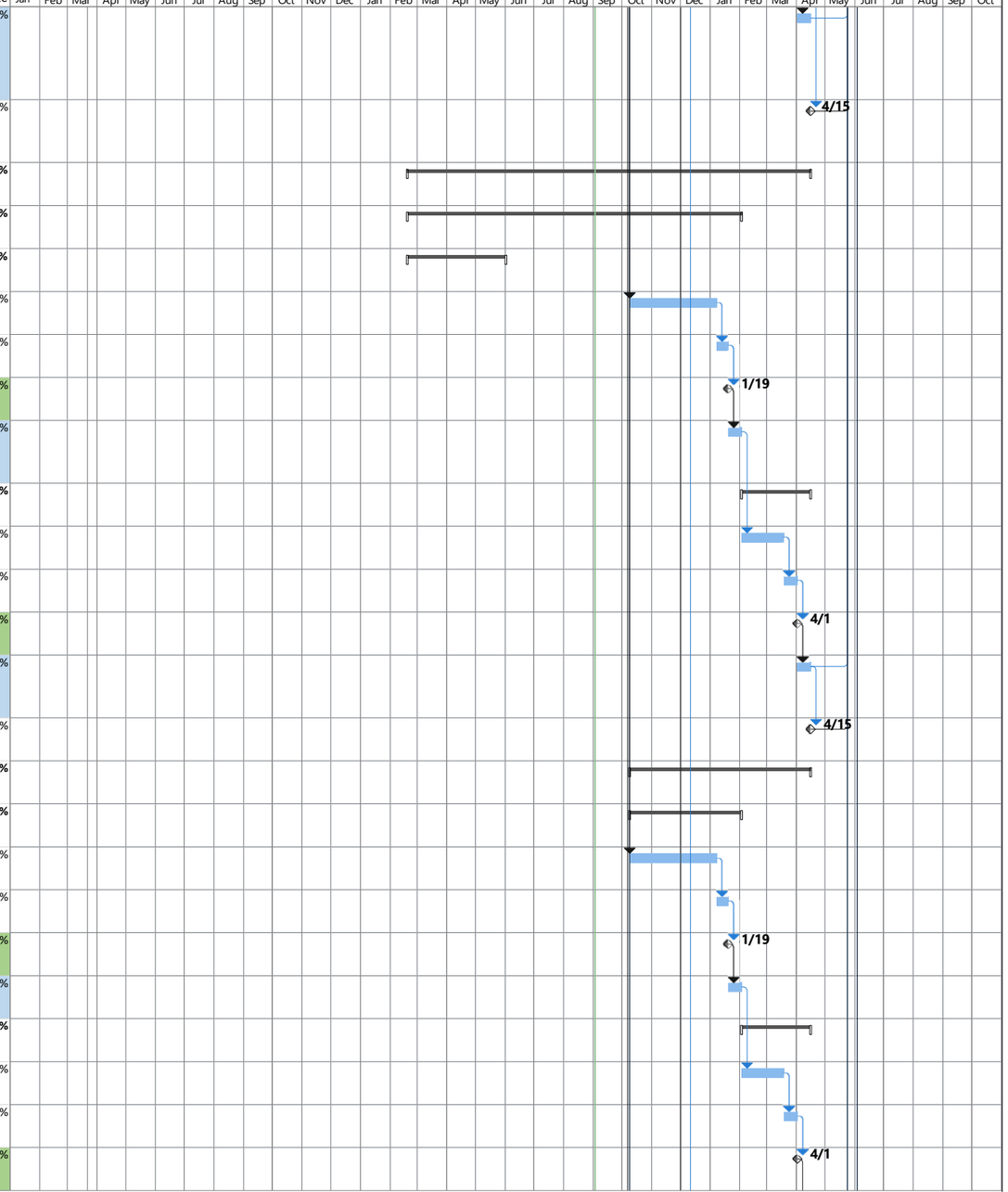
ID	Task Mode	Task Name	Duration	Calendar Days	Start	Finish	Predecessors	Successors	Actual Start	Actual Finish	% Complete
148		Prepare Draft Hazardous Materials ISA Report	60 days	91 days	Thu 10/9/25	Wed 1/7/26	104FS+12 days	149	NA	NA	0%
149		QC of Draft Hazardous Materials ISA Report	8 days	12 days	Thu 1/8/26	Mon 1/19/26	148	150	NA	NA	0%
150		Submit Draft Hazardous Materials ISA Report	0 days	1 days	Mon 1/19/26	Mon 1/19/26	149	151	NA	NA	0%
151		County Review of Draft Hazardous Materials ISA Report	10 days	14 days	Tue 1/20/26	Mon 2/2/26	150	153	NA	NA	0%
152		**Submit Final Hazardous Materials ISA Report**	**52 days**	**72 days**	**Tue 2/3/26**	**Wed 4/15/26**			**NA**	**NA**	**0%**
153		Prepare Final Hazardous Materials ISA Report	32 days	44 days	Tue 2/3/26	Wed 3/18/26	151	154	NA	NA	0%
154		QC of Final Hazardous Materials ISA Report	10 days	14 days	Thu 3/19/26	Wed 4/1/26	153	155	NA	NA	0%
155		Submit Final Hazardous Materials ISA Report	0 days	1 days	Wed 4/1/26	Wed 4/1/26	154	156	NA	NA	0%
156		County Review of Final Hazardous Materials ISA Report	10 days	14 days	Thu 4/2/26	Wed 4/15/26	155	145,157,169	NA	NA	0%
157		Final Acceptance of Hazardous Materials ISA Report	0 days	1 days	Wed 4/15/26	Wed 4/15/26	156	145	NA	NA	0%
158		**Wetlands Determination/ Jurisdictional Waters Determination**	**130 days**	**189 days**	**Thu 10/9/25**	**Wed 4/15/26**			**NA**	**NA**	**0%**
159		**Submit Draft Wetlands Determination/ Jurisdictional Waters Determination**	**78 days**	**117 days**	**Thu 10/9/25**	**Mon 2/2/26**			**NA**	**NA**	**0%**
160		Prepare Draft Wetlands Determination/ Jurisdictional Waters Determination	60 days	91 days	Thu 10/9/25	Wed 1/7/26	68,104FS+12 days	161	NA	NA	0%
161		QC of Draft Wetlands Determination/ Jurisdictional Waters Determination	8 days	12 days	Thu 1/8/26	Mon 1/19/26	160	162	NA	NA	0%
162		Submit Draft Wetlands Determination/ Jurisdictional Waters Determination	0 days	1 days	Mon 1/19/26	Mon 1/19/26	161	163	NA	NA	0%
163		County Review of Draft Wetlands Determination/ Jurisdictional Waters Determination	10 days	14 days	Tue 1/20/26	Mon 2/2/26	162	165	NA	NA	0%
164		**Submit Final Wetlands Determination/ Jurisdictional Waters Determination**	**52 days**	**72 days**	**Tue 2/3/26**	**Wed 4/15/26**			**NA**	**NA**	**0%**
165		Prepare Final Wetlands Determination/ Jurisdictional Waters Determination	32 days	44 days	Tue 2/3/26	Wed 3/18/26	163	166	NA	NA	0%
166		QC of Final Wetlands Determination/ Jurisdictional Waters Determination	10 days	14 days	Thu 3/19/26	Wed 4/1/26	165	167	NA	NA	0%
167		Submit Final Wetlands Determination/ Jurisdictional Waters Determination	0 days	1 days	Wed 4/1/26	Wed 4/1/26	166	168	NA	NA	0%



Project: CR 175
Date: Wed 9/3/25

Task
Split
Milestone
Summary
Project Summary
Inactive Task
Inactive Milestone
Inactive Summary
Manual Task
Duration-only
Manual Summary Rollup
Manual Summary
Start-only
Finish-only
External Tasks
External Milestone
Deadline
Progress
Manual Progress

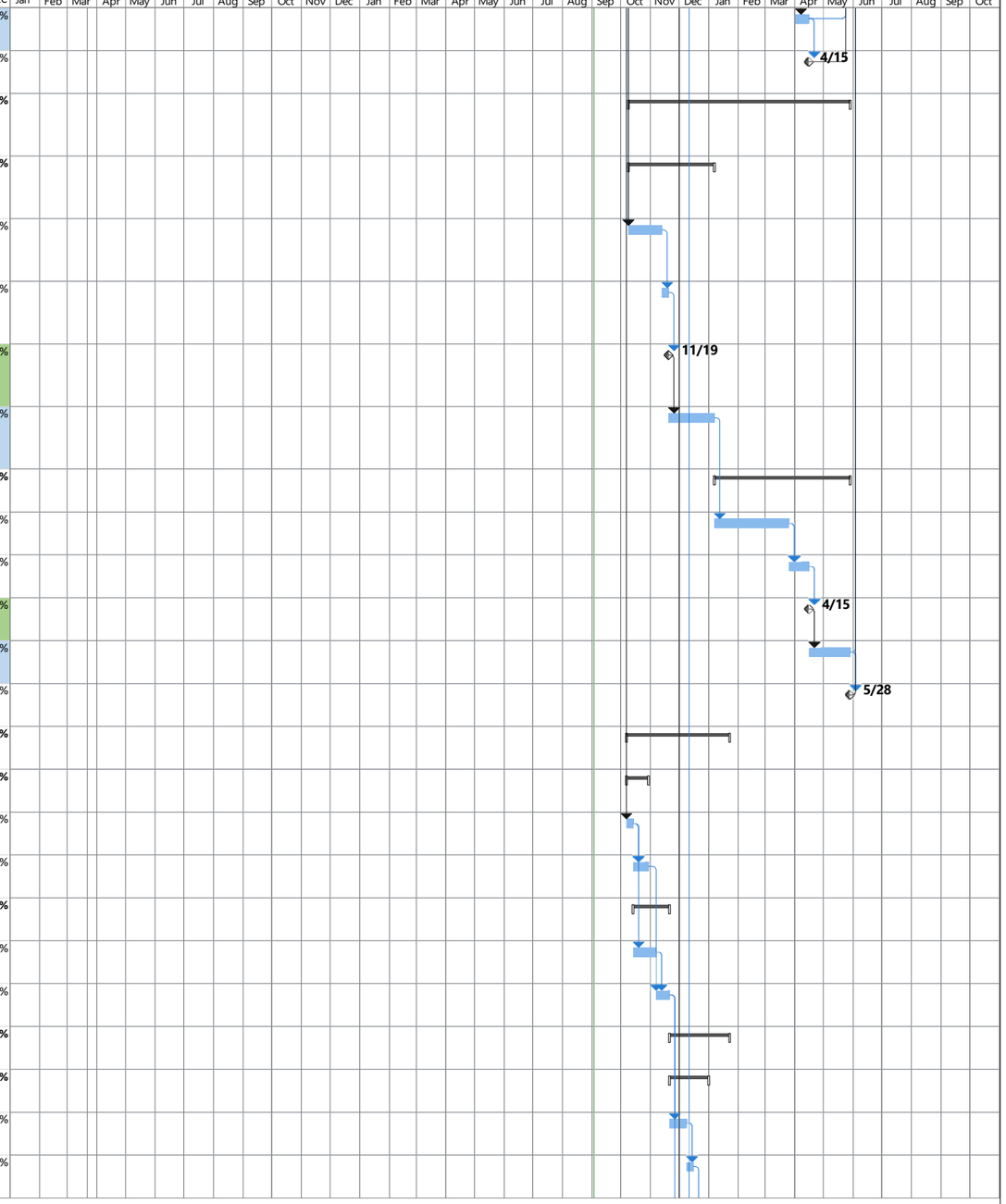
ID	Task Mode	Task Name	Duration	Calendar Days	Start	Finish	Predecessors	Successors	Actual Start	Actual Finish	% Complete
168		County Review of Final Wetlands Determination/ Jurisdictional Waters Determination	10 days	14 days	Thu 4/2/26	Wed 4/15/26	167	145	NA	NA	0%
169		Final Acceptance of Wetlands Determination/ Jurisdictional Waters Determination	0 days	1 days	Wed 4/15/26	Wed 4/15/26	156	145	NA	NA	0%
170		**Endangered Species Letter**	**293 days**	**421 days**	**Wed 2/19/25**	**Wed 4/15/26**			**Wed 2/19/25**	**NA**	**48%**
171		**Submit Draft Endangered Species Letter**	**241 days**	**349 days**	**Wed 2/19/25**	**Mon 2/2/26**			**Wed 2/19/25**	**NA**	**60%**
172	✓	**Golden Cheeked Warbler Survey**	**72 days**	**103 days**	**Wed 2/19/25**	**Sun 6/1/25**			**Wed 2/19/25**	**Sun 6/1/25**	**100%**
178		Prepare Draft Endangered Species Letter	60 days	91 days	Thu 10/9/25	Wed 1/7/26	68,104FS+12 d	179	NA	NA	0%
179		QC of Draft Endangered Species Letter	8 days	12 days	Thu 1/8/26	Mon 1/19/26	178	180	NA	NA	0%
180		Submit Draft Endangered Species Letter	0 days	1 days	Mon 1/19/26	Mon 1/19/26	179	181	NA	NA	0%
181		County Review of Draft Endangered Species Letter	10 days	14 days	Tue 1/20/26	Mon 2/2/26	180	183	NA	NA	0%
182		**Submit Final Endangered Species Letter**	**52 days**	**72 days**	**Tue 2/3/26**	**Wed 4/15/26**			**NA**	**NA**	**0%**
183		Prepare Final Endangered Species Letter	32 days	44 days	Tue 2/3/26	Wed 3/18/26	181	184	NA	NA	0%
184		QC of Final Endangered Species Letter	10 days	14 days	Thu 3/19/26	Wed 4/1/26	183	185	NA	NA	0%
185		Submit Final Endangered Species Letter	0 days	1 days	Wed 4/1/26	Wed 4/1/26	184	186	NA	NA	0%
186		County Review of Final Endangered Species Letter	10 days	14 days	Thu 4/2/26	Wed 4/15/26	185	145,187	NA	NA	0%
187		Final Acceptance of Endangered Species Letter	0 days	1 days	Wed 4/15/26	Wed 4/15/26	186	145	NA	NA	0%
188		**Historic Building Survey**	**130 days**	**189 days**	**Thu 10/9/25**	**Wed 4/15/26**			**NA**	**NA**	**0%**
189		**Submit Draft Historic Building Survey**	**78 days**	**117 days**	**Thu 10/9/25**	**Mon 2/2/26**			**NA**	**NA**	**0%**
190		Prepare Draft Historic Building Survey	60 days	91 days	Thu 10/9/25	Wed 1/7/26	104FS+12 days	191	NA	NA	0%
191		QC of Draft Historic Building Survey	8 days	12 days	Thu 1/8/26	Mon 1/19/26	190	192	NA	NA	0%
192		Submit Draft Historic Building Survey	0 days	1 days	Mon 1/19/26	Mon 1/19/26	191	193	NA	NA	0%
193		County Review of Draft Historic Building Survey	10 days	14 days	Tue 1/20/26	Mon 2/2/26	192	195	NA	NA	0%
194		**Submit Final Historic Building Survey**	**52 days**	**72 days**	**Tue 2/3/26**	**Wed 4/15/26**			**NA**	**NA**	**0%**
195		Prepare Final Historic Building Survey	32 days	44 days	Tue 2/3/26	Wed 3/18/26	193	196	NA	NA	0%
196		QC of Final Historic Building Survey	10 days	14 days	Thu 3/19/26	Wed 4/1/26	195	197	NA	NA	0%
197		Submit Final Historic Building Survey	0 days	1 days	Wed 4/1/26	Wed 4/1/26	196	198	NA	NA	0%



Project: CR 175
Date: Wed 9/3/25

Task | Summary | Inactive Milestone | Duration-only | Start-only | External Milestone | Manual Progress
Split | Project Summary | Inactive Summary | Manual Summary Rollup | Finish-only | Deadline
Milestone | Inactive Task | Manual Task | Manual Summary | External Tasks | Progress

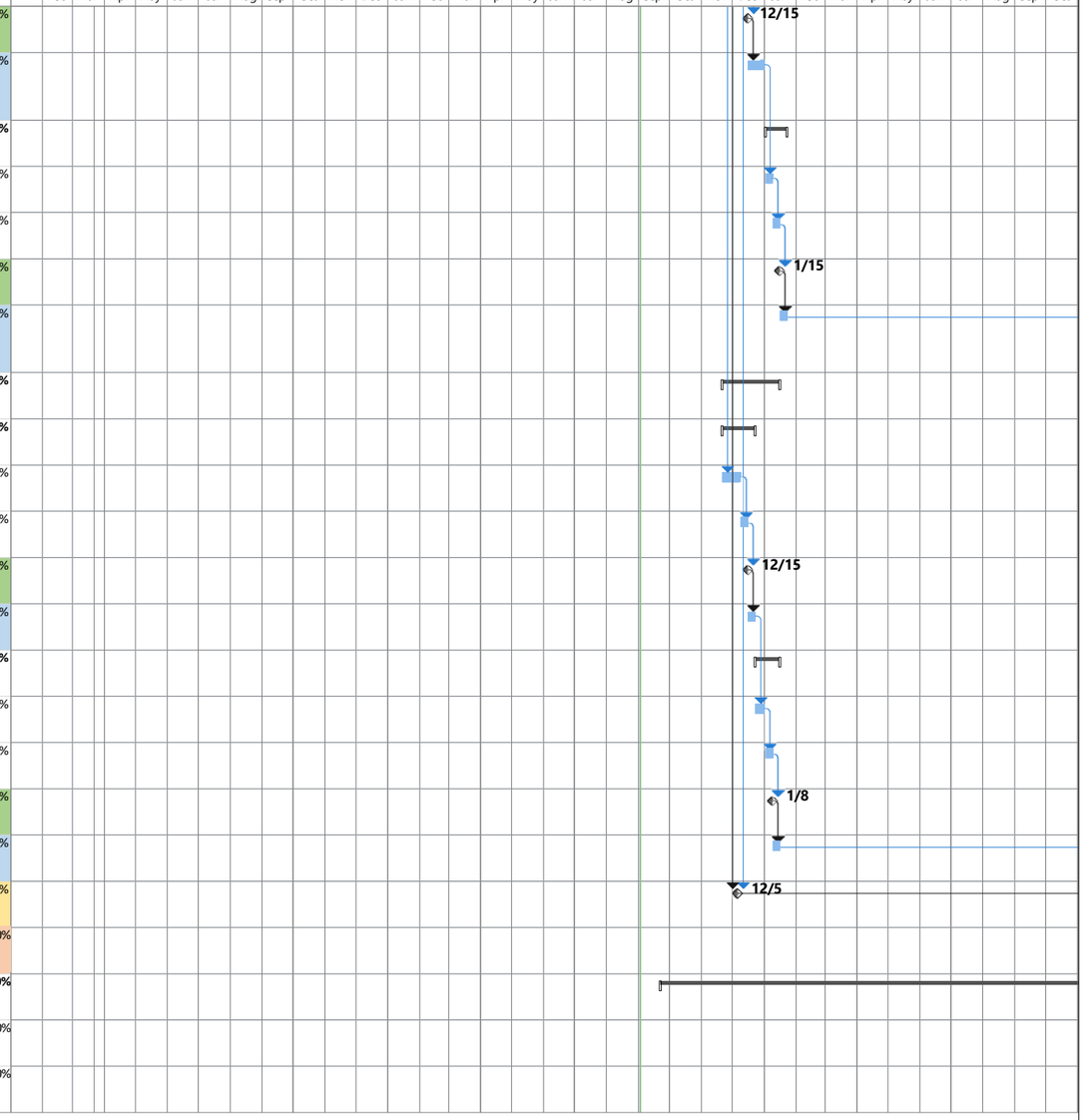
ID	Task Mode	Task Name	Duration	Calendar Days	Start	Finish	Predecessors	Successors	Actual Start	Actual Finish	% Complete
198		County Review of Final Historic Building Survey	10 days	14 days	Thu 4/2/26	Wed 4/15/26	197	145,199	NA	NA	0%
199		Final Acceptance of Historic Building Survey	0 days	1 days	Wed 4/15/26	Wed 4/15/26	198	145	NA	NA	0%
200		**Texas Antiquities Permit Application Associated Scope of Work and Report**	**160 days**	**232 days**	**Thu 10/9/25**	**Thu 5/28/26**			**NA**	**NA**	**0%**
201		**Submit Texas Antiquities Permit Application and Associated Scope of Work**	**59 days**	**90 days**	**Thu 10/9/25**	**Tue 1/6/26**			**NA**	**NA**	**0%**
202		Prepare Texas Antiquities Permit Application and Associated Scope of Work	25 days	35 days	Thu 10/9/25	Wed 11/12/25	68,104FS+12 days	203	NA	NA	0%
203		QC of Texas Antiquities Permit Application and Associated Scope of Work	5 days	7 days	Thu 11/13/25	Wed 11/19/25	202	204	NA	NA	0%
204		Submit Texas Antiquities Permit Application and Associated Scope of Work	0 days	1 days	Wed 11/19/25	Wed 11/19/25	203	205	NA	NA	0%
205		TCH Review of Texas Antiquities Permit Application and Associated Scope of Work	29 days	48 days	Thu 11/20/25	Tue 1/6/26	204	207	NA	NA	0%
206		**Submit Texas Antiquities Survey Report**	**101 days**	**142 days**	**Wed 1/7/26**	**Thu 5/28/26**			**NA**	**NA**	**0%**
207		Antiquities Field Work	56 days	78 days	Wed 1/7/26	Wed 3/25/26	205	208	NA	NA	0%
208		Antiquities Report	15 days	21 days	Thu 3/26/26	Wed 4/15/26	207	209	NA	NA	0%
209		Submit Texas Antiquities Report	0 days	1 days	Wed 4/15/26	Wed 4/15/26	208	210	NA	NA	0%
210		THC Review of Texas Antiquities Report	30 days	43 days	Thu 4/16/26	Thu 5/28/26	209	145,211	NA	NA	0%
211		Final Texas Antiquities Permit Issued	0 days	1 days	Thu 5/28/26	Thu 5/28/26	210	145	NA	NA	0%
212		**11. Geotechnical Services**	**73 days**	**108 days**	**Tue 10/7/25**	**Thu 1/22/26**			**NA**	**NA**	**0%**
213		**a. Borings**	**17 days**	**23 days**	**Tue 10/7/25**	**Wed 10/29/25**			**NA**	**NA**	**0%**
214		Soil Core Hole Drilling	5 days	7 days	Tue 10/7/25	Mon 10/13/25	104FS+10 days	215,217	NA	NA	0%
215		Backfill Borings and Perform Field Testing	12 days	16 days	Tue 10/14/25	Wed 10/29/25	214	218	NA	NA	0%
216		**b. Geotechnical Reports**	**28 days**	**38 days**	**Tue 10/14/25**	**Thu 11/20/25**			**NA**	**NA**	**0%**
217		Laboratory Testing	18 days	24 days	Tue 10/14/25	Thu 11/6/25	214	218	NA	NA	0%
218		Provide Geotechnical Analysis	10 days	14 days	Fri 11/7/25	Thu 11/20/25	217,215	221,232	NA	NA	0%
219		**Pavement Design Report**	**40 days**	**63 days**	**Fri 11/21/25**	**Thu 1/22/26**			**NA**	**NA**	**0%**
220		**Draft Pavement Design Report**	**25 days**	**41 days**	**Fri 11/21/25**	**Wed 12/31/25**			**NA**	**NA**	**0%**
221		Prepare Draft Pavement Design Report	10 days	18 days	Fri 11/21/25	Mon 12/8/25	218	222	NA	NA	0%
222		QC of Draft Pavement Design Report	5 days	7 days	Tue 12/9/25	Mon 12/15/25	221	223	NA	NA	0%



Project: CR 175
Date: Wed 9/3/25

Task | Summary | Inactive Milestone | Duration-only | Start-only | External Milestone | Manual Progress
Split | Project Summary | Inactive Summary | Manual Summary Rollup | Finish-only | Deadline
Milestone | Inactive Task | Manual Task | Manual Summary | External Tasks | Progress

ID	Task Mode	Task Name	Duration	Calendar Days	Start	Finish	Predecessors	Successors	Actual Start	Actual Finish	% Complete
223		Submit Draft Pavement Design Report	0 days	1 days	Mon 12/15/25	Mon 12/15/25	222	224	NA	NA	0%
224		County Review of Draft Pavement Design Report	10 days	16 days	Tue 12/16/25	Wed 12/31/25	223	226	NA	NA	0%
225		**Final Pavement Design Report**	**15 days**	**21 days**	**Fri 1/2/26**	**Thu 1/22/26**			**NA**	**NA**	**0%**
226		Prepare Final Pavement Design Report	5 days	7 days	Fri 1/2/26	Thu 1/8/26	224,102	227	NA	NA	0%
227		QC of Final Pavement Design Report	5 days	7 days	Fri 1/9/26	Thu 1/15/26	226	228	NA	NA	0%
228		Submit Final Pavement Design Report	0 days	1 days	Thu 1/15/26	Thu 1/15/26	227	229	NA	NA	0%
229		County Review of Final Pavement Design Report	5 days	7 days	Fri 1/16/26	Thu 1/22/26	228	242	NA	NA	0%
230		**Structural Report**	**35 days**	**56 days**	**Fri 11/21/25**	**Thu 1/15/26**			**NA**	**NA**	**0%**
231		**Draft Structural Report**	**20 days**	**32 days**	**Fri 11/21/25**	**Mon 12/22/25**			**NA**	**NA**	**0%**
232		Prepare Draft Structural Report	10 days	18 days	Fri 11/21/25	Mon 12/8/25	218,102	233	NA	NA	0%
233		QC of Draft Structural Report	5 days	7 days	Tue 12/9/25	Mon 12/15/25	232	234	NA	NA	0%
234		Submit Draft Structural Report	0 days	1 days	Mon 12/15/25	Mon 12/15/25	233	235	NA	NA	0%
235		County Review of Draft Structural Report	5 days	7 days	Tue 12/16/25	Mon 12/22/25	234	237	NA	NA	0%
236		**Final Structural Report**	**15 days**	**24 days**	**Tue 12/23/25**	**Thu 1/15/26**			**NA**	**NA**	**0%**
237		Prepare Final Structural Report	5 days	9 days	Tue 12/23/25	Wed 12/31/25	235	238	NA	NA	0%
238		QC of Final Structural Report	5 days	7 days	Fri 1/2/26	Thu 1/8/26	237	239	NA	NA	0%
239		Submit Final Structural Report	0 days	1 days	Thu 1/8/26	Thu 1/8/26	238	240	NA	NA	0%
240		County Review of Final Structural Report	5 days	7 days	Fri 1/9/26	Thu 1/15/26	239	242	NA	NA	0%
241		Schematic Approval	0 days	1 days	Fri 12/5/25	Fri 12/5/25	108,128	242,245	NA	NA	0%
242		WA Termination	0 days	1 days	Mon 4/12/27	Mon 4/12/27	241,11,58,65FS	256FF	NA	NA	0%
243		**2.4 - CR 175 PS&E**	**313 days**	**450 days**	**Mon 9/22/25**	**Tue 12/15/26**			**NA**	**NA**	**0%**
255		Project Bidding & Contracting	44 days	65 days	Wed 12/16/26	Thu 2/18/27	254	256	NA	NA	0%
256		Project Construction	380 days	543 days	Fri 2/19/27	Mon 8/14/28	255,242FF		NA	NA	0%



Project: CR 175
Date: Wed 9/3/25

Task
Split
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Summary
Project Summary
Inactive Task
Inactive Milestone
Inactive Summary
Manual Task
Duration-only
Manual Summary Rollup
Manual Summary
Start-only
Finish-only
External Tasks
External Milestone
Deadline
Progress
Manual Progress

PROJECT: CR 175
METHOD OF PAYMENT: Time & Materials
PRIME PROVIDER: AGUIRRE & FIELDS, LP

COMPANY	FEE	%
Aguirre & Fields	$148,727.00	43%
Halff	$180,540.00	52%
SurvWest	$17,717.00	5%
TOTAL	**$346,984.00**	**100.00%**

FUNCTION CODE	TASK NAME	AFLP	Halff	Garver	TOTAL
Section 1	Project Management	$44,190.00	$30,240.00	$0.00	$74,430.00
Section 2	Route and Design Studies	$0.00	$0.00	$0.00	$0.00
Section 3	Public Involvement	$5,040.00	$0.00	$0.00	$5,040.00
Section 4	Utility Coordination Support	$3,024.00	$0.00	$0.00	$3,024.00
Section 5	ROW and Mapping	$0.00	$0.00	$17,717.00	$17,717.00
Section 6	Condemnation Support	$0.00	$0.00	$0.00	$0.00
Section 7	Surveying	$0.00	$0.00	$0.00	$0.00
Section 8	Schematic Development	$75,767.00	$5,040.00	$0.00	$80,807.00
Section 9	Drainage Study	$20,706.00	$145,260.00	$0.00	$165,966.00
Section 10	Environmental Services	$0.00	$0.00	$0.00	$0.00
Section 11	Geotechnical Services	$0.00	$0.00	$0.00	$0.00
ODEs	OTHER DIRECT EXPENSES	$0.00	$0.00	$0.00	$0.00
	TOTAL	$148,727.00	$180,540.00	$17,717.00	**$346,984.00**

PRIME PROVIDER NAME: Aguirre & Fields , LP

TASK DESCRIPTION	Project Manager	Project Engineer	EIT	Senior Engineer Technician	CADD Operator	Admin/ Clerical	TOTAL LABOR HOURS & COSTS
1. Project Management							
b. Monthly Progress Reports, Invoices, and Billings (12 additional months)							
Submit Monthly Status Report	12						12
Prepare Invoices	6					24	30
e. Progress/ Coordination Meetings (12 additional months)							
Coordination Meetings (bi-weekly progress meetings for 12 additional months + 6 misc)	30	30					60
Meeting Agenda and Sign-In Sheets	3	3					6
Meeting Minutes	3	3					6
Conduct Internal Coordination Meetings (bi-weekly progress meetings for 12 additional months)	24	24	24				72
f. Project Schedule							
Maintain Project Schedule (submit to County with each schedule change)	8	4					12
HOURS SUB-TOTALS	86	64	24	0	0	24	198
CONTRACT RATE PER HOUR	$309.00	$195.00	$121.00	$186.00	$109.00	$93.00	
TOTAL LABOR COSTS	$26,574.00	$12,480.00	$2,904.00	$0.00	$0.00	$2,232.00	$44,190.00
% DISTRIBUTION OF STAFFING	43.4%	32.3%	12.1%	0.0%	0.0%	12.1%	
SUBTOTAL (Section 1)							**$44,190.00**

TASK DESCRIPTION	Project Manager	Project Engineer	EIT	Senior Engineer Technician	CADD Operator	Admin/ Clerical	TOTAL LABOR HOURS & COSTS
3. Public Involvement							
c. Stakeholder Meetings							
Prepare Stakeholder Meeting Documents (5 additional meetings)	10	10					20
HOURS SUB-TOTALS	10	10	0	0	0	0	20
CONTRACT RATE PER HOUR	$309.00	$195.00	$121.00	$186.00	$109.00	$93.00	
TOTAL LABOR COSTS	$3,090.00	$1,950.00	$0.00	$0.00	$0.00	$0.00	$5,040.00
% DISTRIBUTION OF STAFFING	50.0%	50.0%	0.0%	0.0%	0.0%	0.0%	
SUBTOTAL (Section 3)							**$5,040.00**

TASK DESCRIPTION	Project Manager	Project Engineer	EIT	Senior Engineer Technician	CADD Operator	Admin/ Clerical	TOTAL LABOR HOURS & COSTS
4. Utility Coordination Support							
b. Utility Meetings							
Meet with Utility Coordinator (3 additional meetings)	6	6					12
HOURS SUB-TOTALS	6	6	0	0	0	0	12
CONTRACT RATE PER HOUR	$309.00	$195.00	$121.00	$186.00	$109.00	$93.00	
TOTAL LABOR COSTS	$1,854.00	$1,170.00	$0.00	$0.00	$0.00	$0.00	$3,024.00
% DISTRIBUTION OF STAFFING	50.0%	50.0%	0.0%	0.0%	0.0%	0.0%	
SUBTOTAL (Section 4)							**$3,024.00**

PRIME PROVIDER NAME: Aguirre & Fields , LP

TASK DESCRIPTION	Project Manager	Project Engineer	EIT	Senior Engineer Technician	CADD Operator	Admin/ Clerical	TOTAL LABOR HOURS & COSTS
8. Schematic Development							
a. Schematic							
Prepare Final Schematic							
Construction Cost Estimate	2	4	8				14
Design Summary Form	1	1	2				4
Cross Sections (ORD model)	4	36	40	60	32		172
Typical Sections	4	8	20	6	28		66
Alignment/ Profile	8	20	40	20	32		120
Drainage Structures	1	2	4	2	4		13
Plan and Profile Labeling		2	16	4	12		34
ROW and Easements	4	12	16	4	8		44
Retaining Walls	2	4	8	2	8		24
HOURS SUB-TOTALS	26	89	154	98	124	0	491
CONTRACT RATE PER HOUR	$309.00	$195.00	$121.00	$186.00	$109.00	$93.00	
TOTAL LABOR COSTS	$8,034.00	$17,355.00	$18,634.00	$18,228.00	$13,516.00	$0.00	$75,767.00
% DISTRIBUTION OF STAFFING	5.3%	18.1%	31.4%	20.0%	25.3%	0.0%	
SUBTOTAL (Section 8)							**$75,767.00**

PRIME PROVIDER NAME: Aguirre & Fields , LP

TASK DESCRIPTION	Project Manager	Project Engineer	EIT	Senior Engineer Technician	CADD Operator	Admin/ Clerical	TOTAL LABOR HOURS & COSTS
9. Drainage Study							
a. Hydrologic/ Hydraulic Modeling							
Update Schematic Level Hydrologic and Hydraulic Models	2	8	8	2	8		28
Update Parallel Drainage	2	8	8	2	8		28
c. Impact and Mitigation Analysis							
Update Impact Analysis	2	8	8	2	8		28
d. Water Quality Analysis							
Update WQ BMP Evaluation	2	8	8	2	8		28
e. Schematic Drainage Report							
Prepare Final Drainage Report	2	8	8				18
HOURS SUB-TOTALS	10	40	40	8	32	0	130
CONTRACT RATE PER HOUR	$309.00	$195.00	$121.00	$186.00	$109.00	$93.00	
TOTAL LABOR COSTS	$3,090.00	$7,800.00	$4,840.00	$1,488.00	$3,488.00	$0.00	$20,706.00
% DISTRIBUTION OF STAFFING	7.7%	30.8%	30.8%	6.2%	24.6%	0.0%	
SUBTOTAL (Section 9)							**$20,706.00**

DESCRIPTION	**TOTAL MH BY FC**						**TOTAL COSTS BY FC**
1. Project Management	198						$44,190.00
2. Route and Design Studies	0						$0.00
3. Public Involvement	20						$5,040.00
4. Utility Coordination Support	12						$3,024.00
5. ROW and Mapping	0						$0.00
6. Condemnation Support	0						$0.00
7. Surveying	0						$0.00
8. Schematic Development	491						$75,767.00
9. Drainage Study	130						$20,706.00
10. Environmental Services	0						$0.00
11. Geotechnical Services	0						$0.00
SUBTOTAL LABOR EXPENSES	851						**$148,727.00**

SUMMARY	
TOTAL COSTS FOR PRIME ONLY	$148,727.00
NON-SALARY (OTHER DIRECT EXPENSES) FOR PRIME ONLY	$0.00
GRAND TOTAL	**$148,727.00**

SUB PROVIDER NAME: Halff & Associates, Inc

TASK DESCRIPTION	Project Manager	Senior QC Reviewer (Eng V)	Senior Project Engineer (Eng IV)	Project Engineer (Eng III)	Design Engineer (Eng II)	EIT (Eng I)	Admin/ Clerical	TOTAL LABOR HOURS & COSTS
1. Project Management								
b. Monthly Progress Reports, Invoices, and Billings (12 additional months)								
Submit Monthly Status Report	12							12
Prepare Invoices	12						12	24
e. Progress/ Coordination Meetings								
Conduct Internal Coordination Meetings (bi-weekly progress meetings for 12 additional months)	12		24	48				84
HOURS SUB-TOTALS	36	0	24	48	0	0	12	120
CONTRACT RATE PER HOUR	$340.00	$340.00	$265.00	$210.00	$160.00	$135.00	$130.00	
TOTAL LABOR COSTS	$12,240.00	$0.00	$6,360.00	$10,080.00	$0.00	$0.00	$1,560.00	$30,240.00
% DISTRIBUTION OF STAFFING	7.7%	76.9%	0.0%	0.0%	0.0%	0.0%	0.0%	
SUBTOTAL (FC110)								**$30,240.00**

TASK DESCRIPTION	Project Manager	Senior QC Reviewer (Eng V)	Senior Project Engineer (Eng IV)	Project Engineer (Eng III)	Design Engineer (Eng II)	EIT (Eng I)	Admin/ Clerical	TOTAL LABOR HOURS & COSTS
8. Schematic Development								
a. Schematic								
Prepare Final Schematic								
Drainage Structures				24				24
HOURS SUB-TOTALS	0	0	0	24	0	0	0	24
CONTRACT RATE PER HOUR	$340.00	$340.00	$265.00	$210.00	$160.00	$135.00	$130.00	
TOTAL LABOR COSTS	$0.00	$0.00	$0.00	$5,040.00	$0.00	$0.00	$0.00	$5,040.00
% DISTRIBUTION OF STAFFING	0.0%	0.0%	0.0%	100.0%	0.0%	0.0%	0.0%	
SUBTOTAL (FC 163)								**$5,040.00**

SUB PROVIDER NAME: Halff & Associates, Inc

TASK DESCRIPTION	Project Manager	Senior QC Reviewer (Eng V)	Senior Project Engineer (Eng IV)	Project Engineer (Eng III)	Design Engineer (Eng II)	EIT (Eng I)	Admin/ Clerical	TOTAL LABOR HOURS & COSTS
9. Drainage Study								
a. Hydrologic/ Hydraulic Modeling								
Update Schematic Level Hydrologic and Hydraulic Models		4	16	20	30	40		110
Update Parallel Drainage	8	12	16	48	150	200		434
c. Impact and Mitigation Analysis								
Update Impact Analysis		4	16	20		40		80
d. Water Quality Analysis								
Update WQ BMP Evaluation		4	16	20		40		80
e. Schematic Drainage Report								
Prepare Final Drainage Report	8	12	16	30		40		106
HOURS SUB-TOTALS	16	36	80	138	180	360	0	810
CONTRACT RATE PER HOUR	$340.00	$340.00	$265.00	$210.00	$160.00	$135.00	$130.00	
TOTAL LABOR COSTS	$5,440.00	$12,240.00	$21,200.00	$28,980.00	$28,800.00	$48,600.00	$0.00	$145,260.00
% DISTRIBUTION OF STAFFING	2.0%	4.4%	9.9%	17.0%	22.2%	44.4%	0.0%	
SUBTOTAL (FC164)								**$145,260.00**

DESCRIPTION	**TOTAL MH BY FC**							**TOTAL COSTS BY FC**
1. Project Management	120							$30,240.00
2. Route and Design Studies	0							$0.00
3. Public Involvement	0							$0.00
4. Utility Coordination Support	0							$0.00
5. ROW and Mapping	0							$0.00
6. Condemnation Support	0							$0.00
7. Surveying	0							$0.00
8. Schematic Development	24							$5,040.00
9. Drainage Study	810							$145,260.00
10. Environmental Services	0							$0.00
11. Geotechnical Services	0							$0.00
SUBTOTAL LABOR EXPENSES	954							**$180,540.00**

SUMMARY	
TOTAL COSTS FOR PRIME ONLY	$180,540.00
NON-SALARY (OTHER DIRECT EXPENSES) FOR PRIME ONLY	$0.00
GRAND TOTAL	**$180,540.00**

SUB PROVIDER NAME: Garver, LLC

TASK DESCRIPTION	Survey Project Manager	Project Surveyor	Senior Survey Technician	2-Person Survey Crew	TOTAL LABOR HOURS & COSTS
5. ROW and Mapping					
a. ROW Map					
Research Deed Records and Build Working Map	7	11	10	10	38
ROW Monumentation			1	10	11
Preliminary ROW Map			4	10	14
b. Parcel Acquisition Documents					
Prepare ROW Strip Map		5			5
c. Monumentation and ROW Staking					
Set Monumentation	1			8	9
Stake Proposed ROW				8	8
HOURS SUB-TOTALS	8	16	15	46	85
CONTRACT RATE PER HOUR	$236.00	$203.00	$161.00	$221.00	
TOTAL LABOR COSTS	$1,888.00	$3,248.00	$2,415.00	$10,166.00	$17,717.00
% DISTRIBUTION OF STAFFING	9.4%	18.8%	17.6%	54.1%	
SUBTOTAL (FC160)					**$17,717.00**

SUB PROVIDER NAME: Garver, LLC

DESCRIPTION	TOTAL MH BY FC				TOTAL COSTS BY FC
1. Project Management	0				$0.00
2. Route and Design Studies	0				$0.00
3. Public Involvement	0				$0.00
4. Utility Coordination Support	0				$0.00
5. ROW and Mapping	85				$17,717.00
6. Condemnation Support	0				$0.00
7. Surveying	0				$0.00
8. Schematic Development	0				$0.00
9. Drainage Study	0				$0.00
10. Environmental Services	0				$0.00
11. Geotechnical Services	0				$0.00
SUBTOTAL LABOR EXPENSES	85				**$17,717.00**

SUMMARY	
TOTAL COSTS FOR PRIME ONLY	$17,717.00
NON-SALARY (OTHER DIRECT EXPENSES) FOR PRIME ONLY	$0.00
GRAND TOTAL	**$17,717.00**

Commissioners Court - Regular Session **36.**

Meeting Date: 09/30/2025

On-Call PI Services (CR 255) – Rifeline – WA#1

Submitted By: Ragan Riggs, Road Bond

Department: Road Bond

Agenda Category: Consent

Information

Agenda Item

Discuss, consider, and take appropriate action on Work Authorization No. 1 to the On-Call Public Involvement Services (CR 255) contract executed on July 29, 2025, between Williamson County and Rifeline, LLC. relating to the Road and Bridge Program.

Background

This Work Authorization No. 1 is for public involvement services in the amount of $2,000.00 and the termination date is September 30, 2026. Project: P546 Fund Source: Road and Bridge

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Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

On-Call PI Services (CR 255) – Rifeline – WA#1

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/23/2025 04:23 PM
Form Started By: Ragan Riggs		Started On: 09/22/2025 02:11 PM
Final Approval Date: 09/23/2025		

Work Authorization No. 1

This Work Authorization ("WA") is made pursuant to the terms and conditions of the Public Involvement Services Agreement executed by and between Williamson County, Texas ("County") and, Rifeline, LLC ("Firm") on July 29, 2025 (the "Agreement") and describes the particular Services that shall be provided to County by Firm hereunder.

1. **Primary Services to Be Provided by Firm to County:**

   Firm shall provide the following Services to County:

   The Firm will provide the service outlined in the Master Contract Exhibit A – Scope of Services on an as needed basis by request of the County and GEC team for CR 255 / CR 289 from CR 254 to Ronald Reagan (P546)

2. **County's Responsibilities (if applicable):**

   County shall provide the following:

   The County will provide direction to the public involvement team, availability for meetings As necessary, review and approval of strategy and materials.

3. **Compensation Specific to this WA:**

   The maximum amount of compensation payable for Services under this WA without modification is $ 2,000.00 .

4. **Expenses Specific to this WA (if applicable):**

   The County will pay the Firm up to a maximum amount of $ 500.00 for expenses actually incurred during the performance of the Services to be performed under this WA.

5. **Payment Terms:**

   All invoices are due and payable in accordance with the terms of the Agreement.

6. **Time for Performance Specific to this WA:**

   The Services to be performed under this WA shall be completed on or before September 30, 2026

7. **Incorporation by Reference; Conflicting Terms and Conditions:**

   All terms and conditions of the Agreement are hereby incorporated herein by reference as

though they were fully set forth herein. To the extent that any of the terms and conditions of the Agreement conflict with the terms and conditions of this WA, the terms and conditions of the Agreement shall control unless this WA specifically states that the parties intend to modify a specific terms or condition of the Agreement.

WITNESS WHEREOF each County and Firm has caused its authorized representatives to execute and deliver this WA effective as of the date which this WA is last signed below.

FIRM:

Rifeline, LLC

By: Sydney Moore

Printed Name: Sydney Moore

Title: President

Date: September 12, 2025

COUNTY:

Williamson County, Texas

By: _____

Printed Name: _____

Title: As Presiding Officer of the Williamson County Commissioners Court

Date: _____ ____, 20___

APPROVED
By Christen Eschberger at 12:43 pm, Sep 19, 2025

EXHIBIT "A"
SCOPE OF SERVICES

The following describes the Services that shall be provided and accomplished by Firm pursuant to the terms and conditions of the Agreement:

* Maintain project-specific stakeholder contact database, including but not limited to:
    Businesses
    Chambers of Commerce and economic development groups
    Residents and/or neighborhood associations
    MUD's
    Schools Hospitals
    City or other governmental entity Staff
    Others as determined appropriate

* Coordinate with the project team regarding project development and construction management, and stakeholder notification needs.

* Prepare and distribute regular project updates to stakeholder contact databases.

* Prepare and distribute project-specific stakeholder information packets in-person, electronically and/or by the U.S. Postal Service mail. Information packets would include but not limited to:
    Fact sheets
    FAQ's
    Mapping exhibits (aerial, where available)
    Project Typical Sections

* Provide project update and stakeholder information packet information for inclusion into existing organization newsletters and member communications.

* Develop, in cooperation with County's Public Affairs Department, project specific website pages to be posted to the County's website, road bond website or specific project site.

* Provide project photos, videos and drone photography for presentations.

* Develop and monitor telephone hotline and email-based project information systems or respond to questions or requests from these sources.

* Develop and make presentations to various organizations (e.g., HOA's, PTA's, etc.) as directed by project team.

* Prepare and conduct public meetings, open houses, and property owners.

* Prepare and conduct public hearings including legal notices for public hearings

Commissioners Court - Regular Session **37.**

Meeting Date: 09/30/2025

Red Bud Lane – Raba Kistner – SWA#2 to WA#1

Submitted By: Ragan Riggs, Road Bond

Department: Road Bond

Agenda Category: Consent

Information

Agenda Item

Discuss, consider, and take appropriate action on Supplemental No. 2 to Work Authorization No. 1 to the On-Call Geotochnical Services (Red Bud Lane) contract executed on March 19, 2024, between Williamson County and Raba Kistner, Inc. relating to the 2023 Road and Bridge Program.

Background

The Raba Kistner, Inc. Supplemental No. 2 to Work Authorization No. 1 extends the termination date to October 31, 2025. Project: P657 Fund Source: Road Bond

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Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Red Bud Lane – Raba Kistner – SWA#2 to WA#1

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/23/2025 04:36 PM
Form Started By: Ragan Riggs		Started On: 09/22/2025 04:27 PM
Final Approval Date: 09/23/2025		

SUPPLEMENTAL WORK AUTHORIZATION NO. 2
TO
WORK AUTHORIZATION NO. 1

WILLIAMSON COUNTY ROAD BOND PROJECT:
RED BUD LANE

This Supplemental Work Authorization No. 2 to Work Authorization No. 1 is made pursuant to the terms and conditions of the Williamson County Contract for Engineering Services, being dated September 11, 2024 ("Contract") and entered into by and between Williamson County, Texas, a political subdivision of the State of Texas, (the "County") and Raba Kistner, Inc. (the "Engineer").

WHEREAS, the County and the Engineer executed Work Authorization No. 1 dated effective October 11, 2024 (the "Work Authorization");

WHEREAS, pursuant to Article 14 of the Contract, amendments, changes and modifications to a fully executed Work Authorization shall be made in the form of a Supplemental Work Authorization; and

WHEREAS, it has become necessary to amend, change and modify the Work Authorization.

AGREEMENT

NOW, THEREFORE, premises considered, the County and the Engineer agree that the Work Authorization shall be amended, changed and modified as follows:

I. The Work Authorization shall terminate on October 31, 2025. The Services to be Provided by the Engineer shall be fully completed on or before said date unless extended by an additional Supplemental Work Authorization. The revised Work Schedule is attached hereto as Attachment "C"

II. Except as otherwise amended by prior or future Supplemental Work Authorizations, all other terms of the Work Authorization are unchanged and will remain in full force and effect.

This Supplemental Work Authorization does not waive the parties' responsibilities and obligations provided under the Contract.

IN WITNESS WHEREOF, the County and the Engineer have executed this Supplemental Work Authorization, to be effective as of the date of the last party's execution below.

ENGINEER:	**COUNTY:**
By: Yvonne G. Thomas Signature	By: _____ Signature
Yvonne Garcia Thomas, P.E. Printed Name	_____ Printed Name
Vice President Title	_____ Title
9/17/2025 Date	_____ Date

LIST OF ATTACHMENTS

Attachment C - Work Schedule

APPROVED
By Christen Eschberger at 3:07 pm, Sep 22, 2025

ATTACHMENT C - WORK SCHEDULE

Raba Kistner, Inc. will provide on-call materials testing and geotechnical services for Williamson County (County). These services will be provided as requested by the County or County's representative on an as-needed basis for the County's Red Bud Lane Project through October 31, 2025.

Commissioners Court - Regular Session **38.**

Meeting Date: 09/30/2025

RR, Seg C2 – Volkert – SWA#2 to WA#1

Submitted By: Ragan Riggs, Road Bond

Department: Road Bond

Agenda Category: Consent

Information

Agenda Item

Discuss, consider, and take appropriate action on Supplemental No. 2 to Work Authorization No. 1 to the Ronald Reagan Boulevard, Segment C2 contract executed on March 19, 2024, between Williamson County and Volkert, Inc. relating to the 2023 Road Bond Program.

Background

The Volkert, Inc. Supplemental No. 2 to Work Authorization No. 1 is for additional design services and increases the contract amount by $158,480.00 from $2,140,990.40 to $2,299,470.40. Project: P672 Fund Source: Road Bond

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Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

RR, Seg C2 – Volkert – SWA#2 to WA#1

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/23/2025 04:41 PM
Form Started By: Ragan Riggs		Started On: 09/23/2025 11:59 AM
Final Approval Date: 09/23/2025		

Docusign Envelope ID: 56659E6A-E7B8-4418-9EC3-B4DFB8C4251A

SUPPLEMENTAL WORK AUTHORIZATION NO. _2_
TO
WORK AUTHORIZATION NO. _1_

WILLIAMSON COUNTY PROJECT:
RONALD REAGAN BLVD. (SEGMENT C2)

This Supplemental Work Authorization No. _2_ to Work Authorization No. _1_ is made pursuant to the terms and conditions of the Williamson County Contract for Engineering Services, being dated **March 19, 2024** ("Contract") and entered into by and between Williamson County, Texas, a political subdivision of the State of Texas, (the "County") and **Volkert, Inc.** (the "Engineer").

WHEREAS, the County and the Engineer executed Work Authorization No. _1_ dated effective **March 22, 2024** (the "Work Authorization");

WHEREAS, pursuant to Article 14 of the Contract, amendments, changes and modifications to a fully executed Work Authorization shall be made in the form of a Supplemental Work Authorization; and

WHEREAS, it has become necessary to amend, change and modify the Work Authorization.

AGREEMENT

NOW, THEREFORE, premises considered, the County and the Engineer agree that the Work Authorization shall be amended, changed and modified as follows:

I. The Services to be Provided by the Engineer that were set out in the original Attachment "B" of the Work Authorization are hereby amended, changed and modified as shown in the attached revised Attachment "B" (must be attached). – **See Attachment B**

II. The maximum amount payable for services under the Work Authorization is hereby increased by $158,480.00 from $**2,140,990.40** to $**2,299,470.40**. The revised Work Schedule is attached hereto as Attachment "D" (must be attached).

Except as otherwise amended by prior or future Supplemental Work Authorizations, all other terms of the Work Authorization are unchanged and will remain in full force and effect.

This Supplemental Work Authorization does not waive the parties' responsibilities and obligations provided under the Contract.

IN WITNESS WHEREOF, the County and the Engineer have executed this Supplemental Work Authorization, in duplicate, to be effective as of the date of the last party's execution below.

Docusign Envelope ID: 56659E6A-E7B8-4418-9EC3-B4DFB8C4251A

ENGINEER:

By: Signed by: Travis Falls _____
Signature

Travis Falls
Printed Name

Senior Vice President
Title

9/23/2025
Date

COUNTY:

By: _____
Signature

_____
Printed Name

_____
Title

_____
Date

LIST OF ATTACHMENTS

Attachment B - Services to be Provided by Engineer

Attachment D - Fee Schedule

APPROVED
By Christen Eschberger at 11:23 am, Sep 23, 2025

Docusign Envelope ID: 56659E6A-E7B8-4418-9EC3-B4DFB8C4251A

ATTACHMENT B
SERVICES TO BE PROVIDED BY THE ENGINEER FOR
RONALD REAGAN BLVD. (SEGMENT C2)

PROJECT DESCRIPTION

Project Limits

The project limits are from east of CR 289 to west of RM 2338, approximately from STA 2772+00 to STA 2864+00 a length of 1.74 miles.

Proposed Facility

The proposed facility is a new 2 lane road with 12' lanes, 4' shoulders, turn lanes and intersection improvements that will serve as the southbound lanes of Ronald Reagan Blvd. constructed adjacent to the existing roadway. On the southwest end of the project, the new roadway will match the proposed southbound Ronald Reagan Blvd. Segment C1 lanes being design by others at approximate Station 2772+00 east of CR 289. On the northeast end, the new roadway will match proposed southbound Ronald Reagan Segment D1 project at approximate Station 2864+00 west of the overpass at RM 2338. The existing Ronald Reagan Blvd roadway will be overlayed and restriped to serve as two northbound lanes with shoulders. The proposed ROW is generally 300 feet wide. This facility will include turn lanes at Benton Lane and three bridges.

Design Criteria

The proposed design criteria for the project will be developed from Williamson County design criteria and TxDOT design criteria. TxDOT criteria will only apply to portions of the project within TxDOT ROW (RM 2338).

1. PROJECT MANAGEMENT

    - NO CHANGE

2. PUBLIC INVOLVEMENT

    - NO CHANGE

3. UTILITY COORDINATION SUPPORT

    - NO CHANGE

4. CONDEMNATION SUPPORT

    - NO CHANGE

Docusign Envelope ID: 56659E6A-E7B8-4418-9EC3-B4DFB8C4251A

5. SURVEYING

    - NO CHANGE

6. DRAINAGE STUDY (SUB – EDGE)

    a. HYDROLOGIC/HYDRAULIC MODELING:

        - Additional effort has been required due to changing 2 of the crossings from bridges to culverts in an effort to reduce overall estimated construction costs.

    b. IMPACT AND MITIGATION ANALYSIS:

        - Additional effort has been required due to changing 2 of the crossings from bridges to culverts in an effort to reduce overall estimated construction costs.

    c. DELIVERABLES:

        - Revised Preliminary & Final Drainage Report

7. ENVIRONMENTAL SERVICES (SUB-SWCA)

    a. NO CHANGE

8. GEOTECHNICAL SERVICES (SUB-B2Z)

    - NO CHANGE

9. PLAN PREPARATION (VOLKERT & EDGE)

    a. Plans shall be prepared per Williamson County and TxDOT criteria including applicable submittal requirements per PS&E Development Plan Submittal Checklist including: cost estimate, checklists, hardcopies, CAD files, comment responses, design waivers/exceptions, general notes, quantities, updated design schedule, construction time determination.

    b. DESIGN CRITERIA & CONCEPTUAL LAYOUT (Pre-30% & 30% Submittals):

        - Development of Conversion Alternative Exhibit – value engineering evaluation substituting the current bridges for culvert extensions in order to reduce project construction costs (per County request)

Docusign Envelope ID: 56659E6A-E7B8-4418-9EC3-B4DFB8C4251A

- Alternative cost analysis – revised cost estimates reflecting the value engineering evaluation changes.

- Numerous iterations of the drainage and water quality layout were developed beyond what was originally scoped.

c. ROADWAY (Post 30% Design):

- Additional effort to refine horizontal and vertical alignment of the roadway and cross streets, existing and proposed typical sections, cross sections to include the Heirloom Development.

- Additional effort to evaluate impacts in relation to Ultimate Schematic, future ramp locations, mainlane profile, dedicated right -turn lane, and turnaround option.

- Revision to approved conceptual design to substitute the current bridge designs (4 locations) for culvert extensions in to reduce project construction costs.

- Revision to Retaining Wall Design & Layouts in accordance with the PS&E Submittal & Plan Submittal Checklists

d. DRAINAGE (Post 30% Design):

- Parallel Drainage – additional effort beyond what was originally scoped has been required to avoid significant utilities and accommodate VFS within the project ROW.

- Cross Drainage – two additional culverts were added beyond what was originally scoped.

e. SIGNING, MARKINGS, & SIGNALIZATION (Post 60% Design):

- Prepare new temporary flashing traffic signals at two locations (Benton Development & Heirloom Development intersections in accordance with TxDOT and City of Georgetown design criteria.

f. WATER QUALITY (Post 30% Design):

- Water Quality BMP design effort has been significantly more challenging and required more effort than what was originally scoped.

10. PERMITS

- NO CHANGE

Docusign Envelope ID: 56659E6A-E7B8-4418-9EC3-B4DFB8C4251A

11. BIDDING SERVICES

- NO CHANGE

12. EXCLUSIONS

- NO CHANGE

Docusign Envelope ID: 56659E6A-E7B8-4418-9EC3-B4DFB8C4251A

ATTACHMENT D - FEE SCHEDULE

SUMMARY OF FEES			
	LABOR	REIMB/ODE	TOTAL
VOLKERT (DESIGN)	$ 1,304,624.50	$ 5,045.50	$ 1,309,670.00
SWA 2	$10,300.00	$ -	$ 10,300.00
VOLKERT (SURVEY)	$ 146,395.00	$ 11,273.00	$ 157,668.00
EDGE (DRAINAGE)	$ 353,140.00	$ 6,620.60	$ 359,760.60
SWA 2	$ 148,180.00	$ -	$ 148,180.00
SWCA (ENVIRONMENTAL)	$ 91,528.00	$ 3,829.30	$ 95,357.30
SWA 1	$ 15,529.50	$ 515.00	$ 16,044.50
B2Z (GEOTECHNICAL)	$ 96,270.00	$ 106,220.00	$ 202,490.00
SWA#1 TOTAL	$ 15,529.50	$ 515.00	$ 16,044.50
SWA#2 TOTAL	$ 158,480.00	$ -	$ 158,480.00
	$ 2,165,967.00	**$ 133,503.40**	**$ 2,299,470.40**

Schedule: 15 months (est.)

Docusign Envelope ID: 56659E6A-E7B8-4418-9EC3-B4DFB8C4251A

VOLKERT

ATTACHMENT D: ESTIMATED FEE SUMMARY (ENGINEERING)

SWA#2

FIRM: VOLKERT, INC.
CLIENT: WILLIAMSON COUNTY
PROJECT NAME: RONALD REAGAN CORRIDOR-SEGMENT C2
WORK AUTHORIZATION: 01
COUNTY: WILLIAMSON

DATE: 09/20/25

TASK / CLASSIFICATION	Project Principal	Project Mgr	Quality Mgr	Senior Engineer	Project Engineer	Design Engineer	EIT	Sr. Struct. Engineer	Struct. Engineer	Sr. Eng Tech	Sr. CADD Operator	CADD Operator	Utility Eng	Sr. GIS Tech	GIS Operator	Admin Clerical			TOTAL	
SUMMARY OF HOURS / *BILLING RATES*	*$300.00*	*$265.00*	*$220.00*	*$235.00*	*$195.00*	*$160.00*	*$135.00*	*$245.00*	*$195.00*	*$145.00*	*$135.00*	*$100.00*	*$150.00*	*$110.00*	*$95.00*	*$85.00*				
1 Project Management																				
2 Public Involvement																				
3 Utility Coordination Support																				
4 Condemnation Support																				
5 Plan Preparation				20			20			20									**60**	
6 Permits																				
7 Bidding Phase Services																				
TOTAL HOURS				**20**			**20**			**20**									**60**	
Percentage of Total Labor				33%			33%			33%									100%	
SUMMARY OF COSTS																				
1 Project Management																				
2 Public Involvement																				
3 Utility Coordination Support																				
4 Condemnation Support																				
5 Plan Preparation				$4,700			$2,700			$2,900									**$10,300.00**	**100.00%**
6 Permits																				
7 Bidding Phase Services																				
TOTAL COSTS				**$4,700**			**$2,700**			**$2,900**									**$10,300.00**	**100.00%**
1 Project Management																				
1 Project Management																				
1.1 Project Coordination/Administration																				
1.2 Monthly Reports/Invoicing																				
1.3 QA/QC Plan																				
1.4 Progress/Coordination Meetings																				
1.5 Project Scheduling																				
1.6 Project Documents/Files																				
1.7 Deliverables																				
2 Public Involvement																				
2 Public Involvement																				
2.1 Public Involvement Support																				
2.2 Property Owner Meeting Support																				
2.3 Stakeholder Meetings																				
2.4 Deliverables																				
3 Utility Coordination Support																				
3 Utility Coordination Support																				
3.1 Incorporate Utility Information																				
3.2 Utility Meetings																				
3.3 Deliverables																				
4 Condemnation Support																				
4 Condemnation Support																				
4.1 Condemnation Hearing Exhibits																				
4.2 Condemnation Hearings																				
4.3 Deliverables																				
5 Plan Preparation				20			20			20									60	
5 Plan Preparation																				
5.1 Design Criteria & Conceptual Layout																				
5.2 Roadway Design																				
5.3 Bridge Design																				
5.4 Drainage Design																				
5.5 Signing, Markings, & Temp Signalization				20			20			20									60	Temporary Flashing Traffic Signals
5.6 Traffic Control																				
5.7 Water Quality Design																				
5.8 Deliverables (Pre-30%/30%/60%/90%/100%/Final 100%)																				
6 Permits																				
6 Permits																				
6.1 General Permit Coordination & Fees																				
6.2 TCEQ CZP Permit																				
7 Bidding Phase Services																				
7 Bidding Phase Services																				
7.1 Prepare Bidding Documents																				
7.2 Attend Pre-Bid Meeting																				
7.3 Bid Tabulation & Award Recommendation																				
7.4 Attend Pre-Construction Conference																				
7.5 Deliverables																				

Docusign Envelope ID: 56659E6A-E7B8-4418-9EC3-B4DFB8C4251A

Attachment D
SWA#2
Williamson County
RONALD REAGAN BLVD. (SEGMENT C2)
EDGE

	WORK TASK DESCRIPTION	ASSUMPTIONS/DELIVERABLES ANTICIPATED	Project Manager	Senior QC Reviewer	Senior Drainage Engineer	Senior Project Engineer	Project Engineer	Design Engineer	EIT	Senior GIS Technician	Senior Engineer Technician	CADD Operator	Admin	Sub Total Hours	Labor Cost	Total Sheets	Cost per Sheet
			$300.00	$290.00	$260.00	$260.00	$200.00	$165.00	$125.00	$180.00	$140.00	$125.00	$100.00				
			hr.	hr.	hr.	hr.	hr.	hr.	hr.	hr.	hr.	hr.	hr.				
6	**Drainage Study**																
	a.1 Hydrologic Modeling		2	2			16		32					52	$ 8,380.00		
	a.2 Hydraulic Modeling		2	2			24		40					68	$ 10,980.00		
	c. Impact and Mitigation Analysis		2	2	4		16		32					56	$ 9,420.00		
	Subtotal - Drainage Study		**6**	**6**	**4**	**0**	**56**	**0**	**104**	**0**	**0**	**0**	**0**	**176**	**$ 28,780.00**		
9	**Plan Preparation**																
	b. Design Criteria & Conceptual Layout		4	8			40		80					132	$ 21,520.00		
	d.3 Drainage - Parallel Drainage		4	8			48		80					140	$ 23,120.00	9	$ 2,568.89
	d.3 Drainage - Cross Drainage		2	4			16		24					46	$ 7,960.00	3	$ 2,653.33
	g.1 Water Quality - BMP Design and WPAP		24	12	12		140		200					388	$ 66,800.00		
	Subtotal - Drainage Study		**34**	**32**	**12**	**0**	**244**	**0**	**384**	**0**	**0**	**0**	**0**	**706**	**$ 119,400.00**		
	Hours %		**4.54%**	**4.31%**	**1.81%**	**0.00%**	**34.01%**	**0.00%**	**55.33%**	**0.00%**	**0.00%**	**0.00%**	**0.00%**				
	Hours		**40**	**38**	**16**	**0**	**300**	**0**	**488**	**0**	**0**	**0**	**0**				
	Salary Costs %		**8.10%**	**7.44%**	**2.81%**	**0.00%**	**40.49%**	**0.00%**	**41.17%**	**0.00%**	**0.00%**	**0.00%**	**0.00%**				
	Salary Costs		**$12,000**	**$11,020**	**$4,160**	**$0**	**$60,000**	**$0**	**$61,000**	**$0**	**$0**	**$0**	**$0**		**$148,180.00**		

UNIT COSTS EXPENSES		**Unit**	**Qty**	**Rate**	**Cost**

DIRECT NON-LABOR EXPENSES		**Unit**	**Qty**	**Rate**	**Cost**	
Mileage		Mile		$0.670	$0.00	Current State Rate
TCEQ WPAP Application Fee	Assuming project is between 10 to 40 acres	each		$6,500.000	$0.00	

SUBTOTAL - UNIT COST EXPENSES:	**$0.00**
SUBTOTAL - DIRECT NON-LABOR EXPENSES:	**$0.00**
SUBTOTAL LABOR:	**$148,180.00**
TOTAL	**$148,180.00**

Commissioners Court - Regular Session **39.**

Meeting Date: 09/30/2025

Utility Services – Cobb Fendley – SWA# 2 to WA#14

Submitted By: Ragan Riggs, Road Bond

Department: Road Bond

Agenda Category: Consent

Information

Agenda Item

Discuss, consider, and take appropriate action on Supplemental No. 2 to Work Authorization No. 14 to the Utility Coordination Services (2019 Road Bond Program) contract executed July 16, 2019, between Williamson County and Cobb, Fendley & Associates, Inc. relating to the 2019 Road Bond Program.

Background

This Supplemental No. 2 to Work Authorization No. 14 is for utility coordination services and reduces the amount by $16,628.34 from $1,694,967.60 to $1,678,339.26. Project: On-Call Fund Source: Road Bonds

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Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Utility Services – Cobb Fendley – SWA# 2 to WA#14

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/23/2025 04:26 PM
Form Started By: Ragan Riggs		Started On: 09/22/2025 02:16 PM
Final Approval Date: 09/23/2025		

SUPPLEMENTAL WORK AUTHORIZATION NO. 2
TO
WORK AUTHORIZATION NO. 14

WILLIAMSON COUNTY ROAD BOND PROJECT:
2019 Road Bond Program

This Supplemental Work Authorization No. 2 to Work Authorization No. 14 is made pursuant to the terms and conditions of the Williamson County Contract for Engineering Services, being dated July 16, 2019 ("Contract") and entered into by and between Williamson County, Texas, a political subdivision of the State of Texas, (the "County") and Cobb, Fendley & Associates, Inc. (the "Engineer").

WHEREAS, the County and the Engineer executed Work Authorization No. 14 dated effective October 1, 2024 (the "Work Authorization");

WHEREAS, pursuant to Article 14 of the Contract, amendments, changes and modifications to a fully executed Work Authorization shall be made in the form of a Supplemental Work Authorization; and

WHEREAS, it has become necessary to amend, change and modify the Work Authorization.

AGREEMENT

NOW, THEREFORE, premises considered, the County and the Engineer agree that the Work Authorization shall be amended, changed and modified as follows:

I. The maximum amount payable for services under the Work Authorization is hereby decreased by $16,628.34 from $1,694,967.60 to $1,678,339.26.

Except as otherwise amended by prior or future Supplemental Work Authorizations, all other terms of the Work Authorization are unchanged and will remain in full force and effect.

This Supplemental Work Authorization does not waive the parties' responsibilities and obligations provided under the Contract.

IN WITNESS WHEREOF, the County and the Engineer have executed this Supplemental Work Authorization, to be effective as of the date of the last party's execution below.

ENGINEER:	**COUNTY:**
By: Sandra G Khoury	By: _____
Sandra G. Khoury, P.E.	_____
Printed Name	Printed Name
Executive Vice President	_____
Title	Title
September 17, 2025	_____
Date	Date

APPROVED
By Christen Eschberger at 12:38 pm, Sep 19, 2025

Commissioners Court - Regular Session **40.**

Meeting Date: 09/30/2025

Utility Services – Cobb Fendley – SWA# 2 to WA#16

Submitted By: Ragan Riggs, Road Bond

Department: Road Bond

Agenda Category: Consent

Information

Agenda Item

Discuss, consider, and take appropriate action on Supplemental No. 2 to Work Authorization No. 16 to the Liberty Hill Bypass Fire Line contract executed July 16, 2019, between Williamson County and Cobb, Fendley & Associates, Inc. relating to the 2023 Road Bond Program.

Background

This Supplemental No. 2 to Work Authorization No. 16 is for utility coordination services in the amount of $16,628.34 from $9,000.00 to $25,628.34. Project: 501A/501P Fund Source: Road Bonds

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Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Utility Services – Cobb Fendley – SWA# 2 to WA#16

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/23/2025 04:31 PM
Form Started By: Ragan Riggs		Started On: 09/22/2025 02:19 PM
Final Approval Date: 09/23/2025		

SUPPLEMENTAL WORK AUTHORIZATION NO. 2
TO
WORK AUTHORIZATION NO. 16

WILLIAMSON COUNTY ROAD BOND PROJECT:
Liberty Hill Bypass Fire Line

This Supplemental Work Authorization No. 2 to Work Authorization No. 16 is made pursuant to the terms and conditions of the Williamson County Contract for Engineering Services, being dated July 16, 2019 ("Contract") and entered into by and between Williamson County, Texas, a political subdivision of the State of Texas, (the "County") and Cobb, Fendley & Associates, Inc. (the "Engineer").

WHEREAS, the County and the Engineer executed Work Authorization No. 16 dated effective October 1st, 2024 (the "Work Authorization");

WHEREAS, pursuant to Article 14 of the Contract, amendments, changes and modifications to a fully executed Work Authorization shall be made in the form of a Supplemental Work Authorization; and

WHEREAS, it has become necessary to amend, change and modify the Work Authorization.

AGREEMENT

NOW, THEREFORE, premises considered, the County and the Engineer agree that the Work Authorization shall be amended, changed and modified as follows:

I. The maximum amount payable for services under the Work Authorization is hereby increased by $16,628.34 from $9,000.00 to $25,628.34.

Except as otherwise amended by prior or future Supplemental Work Authorizations, all other terms of the Work Authorization are unchanged and will remain in full force and effect.

This Supplemental Work Authorization does not waive the parties' responsibilities and obligations provided under the Contract.

IN WITNESS WHEREOF, the County and the Engineer have executed this Supplemental Work Authorization, to be effective as of the date of the last party's execution below.

ENGINEER:	**COUNTY:**
By: Sandra G Khoury	By: _____
Sandra G. Khoury, P.E.	_____
Printed Name	Printed Name
Executive Vice President	_____
Title	Title
September 17, 2025	_____
Date	Date

APPROVED
By Christen Eschberger at 12:41 pm, Sep 19, 2025

Commissioners Court - Regular Session **41.**

Meeting Date: 09/30/2025

RM 2243 – BGE - WA#3

Submitted By: Ragan Riggs, Road Bond

Department: Road Bond

Agenda Category: Consent

Information

Agenda Item

Discuss, consider, and take appropriate action on Work Authorization No. 3 to the RM 2243 from 183A to Garey Park contract executed on January 14, 2020, between Williamson County and BGE, Inc. relating to the 2019 Road Bond Program.

Background

The BGE, Inc. Work Authorization No. 3 is for construction phase services in the amount of $176,853.86 and the termination date is September 30, 2028. Project: P326 Fund Source: Road Bond

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Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

RM 2243 – BGE - WA#3

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/23/2025 04:33 PM
Form Started By: Ragan Riggs		Started On: 09/22/2025 02:21 PM
Final Approval Date: 09/23/2025		

WORK AUTHORIZATION NO. _3_

WILLIAMSON COUNTY ROAD BOND PROJECT:
RM 2243 from 183A to Garey Park

This Work Authorization No. _3_ is made pursuant to the terms and conditions of the Williamson County Contract for Engineering Services, being dated January 14, 2020 ("Contract") and entered into by and between Williamson County, Texas, a political subdivision of the State of Texas, (the "County") and BGE, Inc. (the "Engineer").

AGREEMENT

NOW, THEREFORE, premises considered, the County and the Engineer agree that the Work Authorization include:

I. Construction Phase Services in support of construction on Phase 1A as further described in Attachments A and B.
II. The Work Authorization shall terminate on September 30, 2028. The Services to be Provided by the Engineer shall be fully completed on or before said date unless extended by an additional Supplemental Work Authorization. The Work Schedule is attached hereto as Attachment C.
III. The maximum amount payable for services under the Work Authorization is $176,853.86. The Fee Schedule is attached hereto as Attachment D.

IN WITNESS WHEREOF, the County and the Engineer have executed this Supplemental Work Authorization, in duplicate, to be effective as of the date of the last party's execution below.

ENGINEER:	**COUNTY:**
By: _____	By: _____
Signature	Signature
Eric Busker, PE	
Printed Name	Printed Name
Director	
Title	Title
9/18/2025	
Date	Date

LIST OF ATTACHMENTS

Attachment A – Services to be provided by the County

Attachment B – Services to be provided by the Engineer

Attachment C – Work Schedule

Attachment D – Fee Schedule

APPROVED

By Christen Eschberger at 12:49 pm, Sep 19, 2025

ATTACHMENT A
SERVICES TO BE PROVIDED BY THE COUNTY
CONSTRUCTION PHASE SERVICES FOR RM 2243 Phase 1A

In general, Williamson County and its representatives to their best efforts will render services as follows:

1. Name, business address and phone number of County's project manager.

2. Assistance to the Engineer, as necessary, with obtaining data and information from other local, regional, State and Federal agencies required for this project.

3. Obtain Rights of Entry from landowners that are unwilling to grant access to the Engineer.

4. Provide available appropriate County data on file, plans and specifications that are deemed pertinent to the completion of the work required by the scope of services (including previous hydraulic studies, models, previous reports and studies, available existing traffic counts, and design year traffic projections).

5. Provide available criteria and full information as to the client's requirements for the project. Provide examples of acceptable format for the required deliverables.

6. Provide timely reviews and decisions necessary for the Engineer to maintain the project work schedule. Review recommendations offered by the Engineer, progress of work, and final acceptance of all documents.

7. Submittal of documentation to regulatory agencies for review and comment, when specified.

8. Support project development efforts with stakeholders, coordinate meetings and interface with stakeholders, as needed.

9. Post and maintain project information for public consumption on the County website.

10. Assist with Coordination between the Engineer and the County's other subconsultants.

11. Negotiate with all utility companies for any agreements and/or relocations required.

12. Provide an agent as necessary to secure proposed ROW.

13. Review Engineer progress, submittals, and plan changes.

ATTACHMENT B
SERVICES TO BE PROVIDED BY THE ENGINEER
CONSTRUCTION PHASE SERVICES FOR RM 2243 Phase 1A

PROJECT DESCRIPTION

Existing Facility

The existing roadway facility is a two-lane configuration with 11' lanes and no shoulder from 183A to Ronald Reagan Blvd along existing Hero Way and 12' lanes with 2' shoulders from Ronald Regan Blvd to Garey Park along existing RM 2243.

Proposed Facility

This project begins at US 183A and ends at Garey Park Rd and is a three lane configuration consisting of two 12' lanes, a 14' two-way left turn lane, curb and gutter along the westbound side with and adjacent shared-use path, and a 4' shoulder along the eastbound side. The intersection of the proposed facility with Ronald Reagan Blvd is signalized.

1. PROJECT MANAGEMENT

   a. MONTHLY PROGRESS REPORTS, INVOICES, AND BILLINGS:

   - Submit monthly progress status reports to the GEC. Progress reports will include: tasks completed, tasks/objectives that are planned for the upcoming periods, lists or descriptions of items or decisions needed from the County and its representatives. Subconsultant progress will be incorporated into the monthly progress report. A copy of the monthly progress report will be uploaded to ProjectWise.

   - Prepare correspondence, invoices, and progress reports on a monthly basis in accordance with current County requirements.

2. CONSTRUCTION PHASE SERVICES

   a. REQUESTS FOR INFORMATION - RFIs (up to **78** assumed):

   - Attend site visits as needed and/or meetings to gather data and information for RFI responses.
   - Respond to Contractor RFIs and provide design clarifications, additional information, and additional data to the GEC as required within five (5) calendar days.
   - Up to 78 RFIs shall be responded to, or until allocated budget/hours has been exhausted based on degree of changes required for each RFI.

b. REVIEW CONTRACTOR SUBMITTALS & SHOP DRAWINGS (**28** assumed):

- Review Contractor submittals and shop drawings received from the GEC. Shop drawings will be reviewed for general conformance with the plans and specifications and will include providing stamped concurrence, exceptions or resubmittal notations to the Contractor within twelve (12) calendar days. The County will not be billed for plan revisions resulting from engineering errors or omissions.

c. PLAN REVISIONS FOR FIELD CHANGES (**83** sheets assumed):

- Engineer will provide minor revisions to plans in order to address differing site conditions, third party accommodation, or other owner directed changes. Revisions to plans will include revision clouds around any changes, will include descriptions and quantities of changes, CAD files, and will be sealed by a professional engineer. The County will not be billed for plan revisions resulting from engineering errors or omissions.

d. ATTEND MEETINGS:

- Engineer will attend two (2) meetings at the project site or Williamson County representative office, as requested. When in attendance, Engineer will provide meeting minutes and sign in sheet.

- Visit the project site on request (**3** hours per visit) during construction to address questions on interpretation of plans.

- Engineer shall not attend weekly contractor meetings (in person or virtual). Meeting participation will be limited to when required to resolve RFIs.

e. TRAFFIC SIGNAL TIMING:

- Engineer will visit the project site and assist the Contractor with Traffic Signal Timing.

f. SOLUTION FEATURE EVALUATION

SWCA will evaluate up to three solution features discovered during excavation activities within the Edwards Aquifer Recharge Zone portion of the project area. Feature evaluation will be conducted in general accordance with Texas Commission on

Environmental Quality (TCEQ) Edwards Aquifer rules (TAC §213). A letter report will be provided including the following:

- sketches of the feature;
- photographs; and
- descriptions of the feature and an evaluation of feature sensitivity, if applicable.
- Preparation of a Solution Feature Discovery Notification form incorporating a mitigation plan approved by BGE, Inc. SWCA will discuss findings with BGE, Inc. to assist in the development of treatment methods.

  If significant excavations are required, SWCA will coordinate with BGE, Inc. and the site contractor to remove material needed to evaluate the feature. SWCA staff can be available to meet once on-site with TCEQ staff if requested.

3. DELIVERABLES

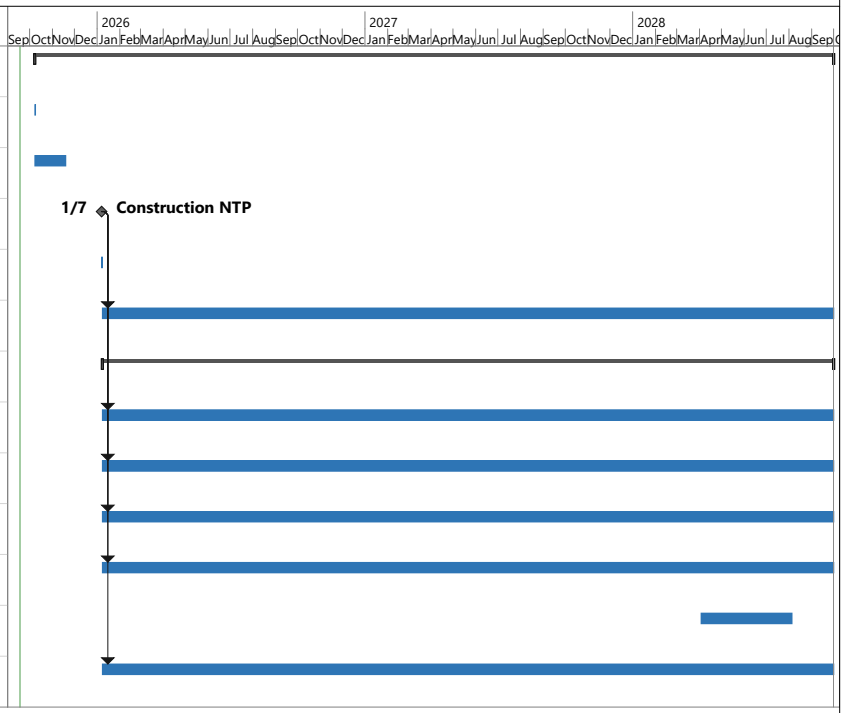
   a. All contract documents, including hard copies and electronic files, shall be turned over to the County at completion of the project. Documents shall be posted to the County's project management database as requested.
   b. RFIs
   c. Submittals
   d. Revised Plan Sheets

Exclusions:

- Updates to plans to incorporate ongoing or planned developments
- Updates to plans to incorporate new utilities
- Participation in weekly contractor meetings (virtual or in person)
- Updates to traffic control plans based on contractor convenience/ease of construction
- As-built drawings at the end of construction

Attachment C
Work Schedule - RM 2243 Phase 1A - Construction Phase Services

ID	Task Name	Duration	Start	Finish	Predecessors	Task Mode	Resource Names
1	**RM 2243 PS&E Phase 1A**	**780 days**	**Wed 10/8/25**	**Sat 9/30/28**			
2	Work Authorization NTP	1 day	Wed 10/8/25	Wed 10/8/25			
3	Bid Phase	31 days	Wed 10/8/25	Tue 11/18/25			
4	Construction NTP	0 days	Wed 1/7/26	Wed 1/7/26			
5	Pre Construction Meeting	1 day	Wed 1/7/26	Wed 1/7/26			
6	Task 1: Project Management	713 days	Thu 1/8/26	Sat 9/30/28	4		
7	**Task 2: Construction Phase Services**	**713 days**	**Thu 1/8/26**	**Sat 9/30/28**			
8	Requests for Information	713 days	Thu 1/8/26	Sat 9/30/28	4		
9	Review Contractor Submittals	713 days	Thu 1/8/26	Sat 9/30/28	4		
10	Plan Revisions	713 days	Thu 1/8/26	Sat 9/30/28	4		
11	Attend Meetings	713 days	Thu 1/8/26	Sat 9/30/28	4		
12	Traffic Signal Timing	90 days	Mon 4/3/28	Fri 8/4/28			
13	Solution Feature Evaluation	713 days	Thu 1/8/26	Sat 9/30/28	4		



ATTACHMENT D - FEE SCHEDULE

PRIME PROVIDER NAME: BGE, Inc
PROJECT NAME:RM 2243
Phase 1A - Construction Phase Services
9/18/2025

PROJECT SUMMARY		
Firm	Amount	Percent
BGE, Inc.	$163,419.66	92.4%
SWCA	$13,434.20	7.6%
Total	$176,853.86	100.0%

SUMMARY BY FIRM & FUNCTION CODE				
		Firm		
		BGE, Inc.	SWCA	Function Code Sub-Totals
Function Code				
(Lump Sum Payment Type Basis)				
FC 110	Total Labor Cost			
	Total Labor Cost (Unit Cost)			
FC 120	Total Labor Cost		$13,224.20	$13,224.20
	Other Direct Expenses		$210.00	$210.00
FC 130	Total Labor Cost			
	Other Direct Expenses			
FC 150	Total Labor Cost			
	Other Direct Expenses			
FC 160	Total Labor Cost			
	Other Direct Expenses			
FC 161	Total Labor Cost			
	Other Direct Expenses			
FC 162	Total Labor Cost			
	Other Direct Expenses			
FC 163	Total Labor Cost			
	Other Direct Expenses			
FC 164	Total Labor Cost	$32,966.96		$32,966.96
	Other Direct Expenses	$575.00		$575.00
FC 165	Total Labor Cost			
	Other Direct Expenses			
FC 170	Total Labor Cost			
	Other Direct Expenses			
FC 300 (351)	Total Labor Cost(Specified Rate)	$129,877.70		$129,877.70
	Other Direct Expenses			
TOTAL		**$163,419.66**	**$13,434.20**	**$176,853.86**

PRIME PROVIDER NAME: BGE, Inc
PROJECT NAME:RM 2243
Phase 1A - Construction Phase Services
9/18/2025

PRIME PROVIDER: BGE, Inc.

	TASK DESCRIPTION	PRINCIPAL/ DIRECTOR	SENIOR PROJECT MANAGER	QC MANAGER	SENIOR STRUCTURAL ENGINEER	SENIOR ENGINEER	PROJECT ENGINEER	DESIGN ENGINEER	GRADUATE ENGINEER	SENIOR TECHNICAL ADVISOR	SENIOR DESIGN TECHNICIAN	DESIGN TECH	ADMIN / CLERICAL	TOTAL HRS. & COSTS	COST PER TASK	NO OF DWGS	HRS PER SHEET
	CONTRACT RATE PER HOUR	**$ 350.40**	**$ 283.94**	**$ 326.23**	**$ 274.00**	**$ 265.82**	**$ 235.61**	**$ 195.00**	**$ 157.08**	**$ 190.00**	**$ 198.16**	**$ 144.99**	**$ 102.70**				
FUNCTION CODE 145 – MANAGING CONTRACTED/DONATED PE																	
PROJECT MANAGEMENT AND ADMINISTRATION																	
	PREPARE MONTHLY PROGRESS REPORTS					30								30	$ 7,974.60		
	PROJECT COORDINATION & ADMINISTRATION, INTERNAL PROGRESS MEETINGS, INCLUDING SUB-CONSULTANT COORDINATION (EST. 31 MONTHS)		8			32		32						72	$ 17,017.76		
	PREPARE AND DOCUMENT CORRESPONDENCE, INVOICES, & PROGESS REPORTS					30								30	$ 7,974.60		
	HOURS SUB-TOTALS	0	8	0	0	92	0	32	0	0	0	0	0	132		0	
	SUBTOTAL FC 145	$0.00	$2,271.52	$0.00	$0.00	$24,455.44	$0.00	$6,240.00	$0.00	$0.00	$0.00	$0.00	$0.00	$32,966.96	$32,966.96		
FUNCTION CODE 300 – DESIGN VERIFY/CHANGES/ALTER																	
CONSTRUCTION PHASE SERVICES														0			
	RESPOND TO RFIs (78 assumed)		24	20		20	40	60	80					244	$ 52,346.36		
	REVIEW AND APPROVAL OF SHOP DRAWINGS (28 assumed)					12	20	32	40					104	$ 20,425.24		
	PLAN REVISIONS FOR FIELD CHANGES (83 assumed)		24	20		8	32	60	60					204	$ 44,130.04		
	ATTEND MEETINGS (2 assumed)		18			6	6	6						36	$ 9,289.50		
	TRAFFIC SIGNAL TIMING					8		8						16	$ 3,686.56		
														0	$ -		
															$ -		
	HOURS SUB-TOTALS		66	40	0	54	98	166	180	0	0	0	0	604		0	
	SUBTOTAL FC 300		$18,740.04	$13,049.20	$0.00	$14,354.28	$23,089.78	$32,370.00	$28,274.40	$0.00	$0.00	$0.00	$0.00		$129,877.70		
	TOTAL HOURS	0	74	40	0	146	98	198	180	0	0	0	0	736			
	CONTRACT RATE PER HOUR	**$ 350.40**	**$ 283.94**	**$ 326.23**	**$ 274.00**	**$ 265.82**	**$ 235.61**	**$ 195.00**	**$ 157.08**	**$ 190.00**	**$ 198.16**	**$ 144.99**	**$ 102.70**				
	SUBTOTAL LABOR EXPENSES	$ -	$ 21,011.56	$ 13,049.20	$ -	$ 38,809.72	$ 23,089.78	$ 38,610.00	$ 28,274.40	$ -	$ -	$ -	$ -	**$162,844.66**			

DIRECT EXPENSES		**QUANTITY**	**COST/UNIT**	**UNIT**	TOTAL
	MILEAGE	250	0.7	mile	$ 175.00
	Lodging/Hotel - Taxes and Fees			day/person	$ -
	Photocopies B/W (11"x17")	2,000	0.10	each	$ 200.00
	Photocopies B/W (8 1/2"x11")			each	$ -
	Photocopies Color (11"x17")			each	$ -
	Photocopies Color (8 1/2" x 11")			each	$ -
	Plots (B/W on Bond)			per sq. ft.	$ -
	Plots (Color on Bond)			per sq. ft.	$ -
	Plots (Color on Photographic Paper)			per sq. ft.	$ -
	Report Binding and tabbing			each	$ -
	Certified Letter Return Receipt			each	$ -
	Overnight Mail - letter size			each	$ -
	Overnight Mail - oversized box			each	$ -
	Materials and Shipping			per package	$ -
	Courier Services	4	50	each	$ 200.00
	SUBTOTAL DIRECT EXPENSES				**$ 575.00**

	GRAND TOTAL	**$ 163,419.66**

PRIME PROVIDER NAME: BGE, Inc
PROJECT NAME: RM 2243
Phase 1A PS&E
3/31/2023

SUB PROVIDER: SWCA

	TASK DESCRIPTION	SUBJECT MATTER EXPERT	SPECIALIST XI	SPECIALIST X	SPECIALIST IX	SPECIALIST VIII	SPECIALIST VII	SPECIALIST VI	SPECIALIST V	SPECIALIST IV	SPECIALIST III	SPECIALIST II	SPECIALIST I	ADMINISTRATIVE V	TOTAL HRS. & COSTS	COST PER TASK	NO OF DWGS	HRS PER SHEET
	CONTRACT RATE PER HOUR	**$ 253.74**	**$ 225.95**	**$ 206.61**	**$ 184.87**	**$ 171.57**	**$ 158.28**	**$ 143.78**	**$ 131.70**	**$ 119.62**	**$ 107.54**	**$ 94.25**	**$ 80.95**	**$ 107.54**				
FUNCTION CODE 120 (120) – SOCIAL/ECON/ENVIRON STUDIES																		
SOCIAL, ECON AND ENVIRON STUDIES AND PUBLIC INVOLVEMENT																		
	Solution Feature Evaluation (cave exploration)			15		15	25	25							80	$ 13,224.20		
															0	$ -		
															0	$ -		
	HOURS SUB-TOTALS	0	0	15	0	15	25	25	0	0	0	0	0	0	80		0	
	SUBTOTAL FC 120 (120)	$0.00	$0.00	$3,099.15	$0.00	$2,573.55	$3,957.00	$3,594.50	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$13,224.20	$13,224.20		

	DIRECT EXPENSES	QUANTITY	COST/UNIT	UNIT	TOTAL
	MILEAGE	300	0.7	mile	$ 210.00
	Lodging/Hotel - Taxes and Fees			day/person	$ -
	Lodging/Hotel - Taxes and Fees not included			day/person	$ -
	Meals (Excluding alcohol & tips) (Overnight stay required)			day/person	$ -
	Rental Car (includes taxes and fees; insurance costs will not be reimbursed			day	$ -
	Rental Car Fuel			gallon	$ -
	Taxi/ Cab fare (Includes Rideshare)			each/person	$ -
	Bus Travel over 100 miles			Rd Trip/person	$ -
	Toll charges			day	$ -
	SUV or ATV Rental (includes taxes and fees; insurance costs will not be reimbursed)			day	$ -
	External Hard Drive			each	$ -
	Standard Postage			letter	$ -
	Cardstock Color (8 1/2" X 11")			each	$ -
	Photocopies B/W (11"x17")			each	$ -
	Photocopies B/W (8 1/2"x11")			each	$ -
	Photocopies Color (11"x17")			each	$ -
	Photocopies Color (8 1/2" x 11")			each	$ -
	Plots (B/W on Bond)			per sq. ft.	$ -
	Plots (Color on Bond)			per sq. ft.	$ -
	SUBTOTAL DIRECT EXPENSES				**$ 210.00**

	GRAND TOTAL	**$13,434.20**

Commissioners Court - Regular Session **42.**

Meeting Date: 09/30/2025

Schultz Ln – Raba Kistner – WA#3

Submitted By: Ragan Riggs, Road Bond

Department: Road Bond

Agenda Category: Consent

Information

Agenda Item

Discuss, consider, and take appropriate action on Work Authorization No. 3 to the On-Call Geotechnical Services (Schultz Lane) contract executed September 11, 2024, between Williamson County and Raba Kistner, Inc. relating to the 2023 Road Bond Program.

Background

The Raba Kistner, Inc. Work Authorization No. 3 is for geotechnical services in the amount of $28,616.55 and the termination date is December 31, 2026. Project: P656 Fund Source: Road Bond

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Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Schultz Ln – Raba Kistner – WA#3

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/23/2025 04:33 PM
Form Started By: Ragan Riggs		Started On: 09/22/2025 02:24 PM
Final Approval Date: 09/23/2025		

EXHIBIT C

WORK AUTHORIZATION

WORK AUTHORIZATION NO. 03
PROJECT: Schultz Lane

This Work Authorization is made pursuant to the terms and conditions of the Williamson County Contract for Engineering Services, being dated September 11, 2024 and entered into by and between Williamson County, Texas, a political subdivision of the State of Texas, (the "County") and Raba Kistner, Inc. (the "Engineer").

Part1. The Engineer will provide the following Engineering Services set forth in Attachment "B" of this Work Authorization.

Part 2. The maximum amount payable for services under this Work Authorization without modification is $28,616.55.

Part 3. Payment to the Engineer for the services established under this Work Authorization shall be made in accordance with the Contract.

Part 4. This Work Authorization shall become effective on the date of final acceptance and full execution of the parties hereto and shall terminate on December 31, 2026. The Engineering Services set forth in Attachment "B" of this Work Authorization shall be fully completed on or before said date unless extended by a Supplemental Work Authorization.

Part 5. This Work Authorization does not waive the parties' responsibilities and obligations provided under the Contract.

Part 6. County believes it has sufficient funds currently available and authorized for expenditure to finance the costs of this Work Authorization. Engineer understands and agrees that County's payment of amounts under this Work Authorization is contingent on the County receiving appropriations or other expenditure authority sufficient to allow the County, in the exercise of reasonable administrative discretion, to continue to make payments under this Contract. It is further understood and agreed by Engineer that County shall have the right to terminate this Contract at the end of any County fiscal year if the governing body of County does not appropriate sufficient funds as determined by County's budget for the fiscal year in question. County may effect such termination by giving written notice of termination to Engineer.

Part 7. This Work Authorization is hereby accepted and acknowledged below.

Continued next page

EXECUTED this _____.

ENGINEER:	COUNTY:
Raba Kistner, Inc.	Williamson County, Texas
By: Yvonne G. Thomas Signature	By: _____ Signature
Yvonne Garcia Thomas, P.E Printed Name	_____ Printed Name
Vice President Title	_____ Title

LIST OF ATTACHMENTS

Attachment A - Services to be Provided by County

Attachment B - Services to be Provided by Engineer

Attachment C - Work Schedule

Attachment D - Fee Schedule

APPROVED
By Christen Eschberger at 1:09 pm, Sep 19, 2025

ATTACHMENT A
SERVICES TO BE PROVIDED BY THE COUNTY
FOR SHULTZ LN

In general, Williamson County and its representatives to their best efforts will render services as follows:

1. Name, business address and phone number of County's project manager.

2. Assistance to the Engineer, as necessary, with obtaining data and information from other local, regional, State and Federal agencies required for this project.

3. Obtain Rights of Entry from landowners that are unwilling to grant access to the Engineer.

4. Provide available appropriate County data on file, plans and specifications that are deemed pertinent to the completion of the work required by the scope of services (including previous hydraulic studies, models, previous reports and studies, available existing traffic counts, and design year traffic projections).

5. Provide available criteria and full information as to the client's requirements for the project. Provide examples of acceptable format for the required deliverables.

6. Provide timely reviews and decisions necessary for the Engineer to maintain the project work schedule. Review recommendations offered by the Engineer, progress of work, and final acceptance of all documents.

7. Submittal of documentation to regulatory agencies for review and comment, when specified.

8. Support project development efforts with stakeholders, coordinate meetings and interface with stakeholders, as needed.

9. Post and maintain project information for public consumption on the County website.

10. Assist with Coordination between the Engineer and the County's other subconsultants.

11. Negotiate with all utility companies for any agreements and/or relocations required.

12. Provide an agent as necessary to secure proposed ROW.

13. Provide construction observation and review contractor pay applications and progress.

14. Provide Engineer with Contractor submittals, Requests for Information (RFI's), shop drawings, and correspondence.

15. Review Engineer progress, submittals, and plan changes.

ATTACHMENT B
SERVICES TO BE PROVIDED BY THE ENGINEER
FOR SCHULTZ LANE

PROJECT DESCRIPTION

Project Limits

The proposed project limits for the Schultz Ln portion are from County Line to SH 45, approximately 1,583 ft.

Existing Facility

The existing Schultz Lane is a 20' wide uncurbed 2 lane asphalt road with no shoulders. Drainage is conveyed through roadside ditches and culverts on both sides of the existing road. The existing ROW is generally 60' wide between Meister Lane and New Meister Lane and 70' wide between Louis Henna Blvd and Meister Lane.

Proposed Facility

The proposed project will widen Schultz Lane to a two lane road with a center turn lane between Meister and New Meister Lanes, add a right turn lane at the commercial driveways, and widen Schultz Lane at Louis Henna Blvd. to accommodate a wider turn radius. The engineer will evaluate the additional ROW needed to accommodate widening and drainage facilities.

Design Criteria

Geotechnical services for the proposed design criteria for the project will be developed from TxDOT and Williamson County design criteria. It is anticipated that in most cases the most stringent of the design criteria will be used.

1. PROJECT MANAGEMENT

   a. COMMUNICATION:

      - Engineer shall designate one Licensed Professional Engineer (Texas) to be responsible for the project management, and all communications with the County and its representatives.

   b. MONTHLY PROGRESS REPORTS, INVOICES, AND BILLINGS (3 months assumed):

      - Submit monthly progress status reports to the GEC. Progress reports will include: deliverable table, tasks completed, tasks/objectives that are planned for the upcoming periods, lists or descriptions of items or decisions needed from the County and its representatives. Subconsultant progress will be incorporated

into the monthly progress report. A copy of the monthly progress report will be uploaded to ProjectWise.

- Prepare correspondence, invoices, and progress reports on a monthly basis in accordance with current County requirements.

c. QUALITY ASSURANCE AND QUALITY CONTROL (QA/QC) PLAN:

- Prepare a project specific QA/QC plan and submit to the County within thirty (30) days of notice to proceed.

- For each deliverable submittal, provide evidence of their internal review and mark-up of that deliverable as preparation for submittal and in accordance with submitted project specific QA/QC plan.

- Provide continuous QA/QC throughout the duration of the scheduled services included herein to appraise both technical and business performance and provide direction for project activities.

d. PROJECT COORDINATION & ADMINISTRATION:

- Prepare and maintain routine project record keeping including records of meetings and minutes.
- Correspondence and coordination will be handled through & with the concurrence of the GEC.
- Manage Project activities (including documenting emails, phone and conference calls, maintain project files for the length of the project, meeting agendas, meeting minutes, and schedule meetings), direct Engineer's team/staff, coordinate and review sub-consultant work, correspond with the County and its representatives, and assist the County and its representatives in preparing responses to Project-related inquiries.

e. PROGRESS/COORDINATION MEETINGS (6 external meetings assumed):

- Attend coordination/progress meetings with the County and its representatives and stakeholders, as necessary to communicate development of the project and design issues.
- Prepare agenda and sign-in sheets for external coordination/progress meetings.

- Prepare meeting minutes for review via email within three (3) business days of the external coordination/progress meeting.
- Conduct internal coordination meetings as required to advance the development of the project.

f. PROJECT DESIGN SCHEDULE:

- Baseline Schedule - Submit a CPM Baseline Schedule in calendar day (CD) format to the County for approval, using P6 Primavera or Microsoft Project in both pdf and native formats within 14 calendar days of the Work Authorization execution. This schedule should detail all work activities, including those by the County affecting the critical path. It shall outline the execution strategy, critical path, milestones, deliverables, and for each activity, its predecessors, successors, start and end dates, and float. Changes to schedule activities, durations, and dates require County consent, except for adjustments due to approved supplements or County-sanctioned project duration changes.

- Progress Schedule – Submit an updated Progress Schedule with each significant milestone and/or deliverable identified by the County, detailing actual work completion percentages and incorporating all approved supplements. If the schedule deviates from the baseline, a recovery schedule approved by the County is required.

g. PROJECT DOCUMENTS/FILES:

- All contract documents, including native files, shall be turned over to the County at each milestone and at the completion of the project or as requested. Documents shall be posted to the County's project management database.

h. DELIVERABLES:

- Monthly Invoices and Progress Reports including Deliverable Table
- Project Specific QA/QC Plan
- Meeting Minutes, Sign-In Sheets, and Agendas
- Project Schedule and Updates
- Project Files

- QA/QC Documentation with Deliverable
- Project Baseline Schedule and Progress Schedule with Milestone Deliverables

2. GEOTECHNICAL SERVICES

a. BORINGS:

- The minimum spacing and depth of borings for retaining walls, bridges, slopes and embankments per the latest TxDOT Geotechnical Manual. Minimum depth for retaining wall borings shall be to a depth of at least where stress increase due to estimated foundation load is less than ten percent of the existing effective overburden stress at that depth and between one and two times the wall height as well as penetrate soft highly compressible soils. Borings are to be performed for each significant high-mast tower, overhead sign structure, or culvert to a depth of 10 feet below bottom of foundation. Groundwater elevations shall be taken 15 minutes after initial encounter with groundwater. Additional groundwater elevations shall be taken where clay soils are encountered to obtain a static water level. Field testing shall consist of either the Texas Cone Penetrometer (TCP) or the Standard Penetration Test (SPT) at a minimum of 5 foot intervals. In between the TCP/SPT interval obtain Shelby Tube samples and bag samples appropriate for laboratory testing. Pavement boring spacing shall be performed at intervals per the TxDOT Pavement Design Manual and should be to a depth of 15 feet.
- The Engineer shall be responsible for Soil Core Hole Drilling required for bridges, retaining walls, embankment, culvert, sign illumination, high-mast tower, and pavement borings. The Engineer shall follow the procedures in the TxDOT Geotechnical Manual and will contact the appropriate utility location services to have underground utilities located prior to drilling in an area.
- The soil borings will be properly backfilled with bentonite chips and a single lift of cold patch asphalt where applicable. The soil samples will be obtained using Shelby tubes and/or split-spoon samplers. Field-testing of soil samples will include pocket penetrometer in the cohesive soils and Standard Penetration Test (SPT) in the cohesionless soils. Texas Cone Penetrations will be performed in the culvert borings at five-foot intervals.
- The Geotechnical Engineer shall obtain a copy of the plans to be used in authoring the Geotechnical and Pavement Report. The purpose is to provide accurate plan information in these reports.

b. GEOTECHNICAL REPORTS:

- Perform appropriate laboratory tests on soil samples recovered from the borings. Laboratory testing will include but not limited to: moisture content, liquid limit, plastic limit, unconfined compression, Texas Triaxial, resilient modulus, and free swell, sulfate testing, and particle size analysis tests, visual classification, dry density, California Bearing Ratio (CBR) tests, sulfate content tests, lime series analyses.

- Provide a Geotechnical Investigation for the project evaluated by a professional geotechnical engineer Licensed in the State of Texas. The following items will be included in the geotechnical report: soil boring locations, boring logs (TxDOT Wincore output graphs/format), and plan of borings, subsurface exploration procedures, encountered subsurface conditions, field and laboratory test results, description of surface and subsurface conditions, groundwater conditions/readings, analysis and recommendations for settlement and slope stability of the earthen embankments; and culvert bedding, analysis and recommendations for wingwalls, headwalls, and retaining walls, general earthwork recommendations, wall backfill limits, Swell potential evaluations, Pavement thickness design alternatives with subgrade stabilization, PVR calculations.

c. Provide geotechnical analysis needed for pavement design. The pavement design will include consideration of traffic loads to be estimated by the Engineer. Pavement design shall follow the latest Williamson County Design Manual. TxDOT's Pavement Design. The traffic data required includes current and projected traffic counts and truck percentages. The Engineer will prepare four (4) flexible pavement design alternatives. Flexible pavement design alternatives shall include: subgrade stabilization utilizing lime and flexible base layer (if lime is not recommended, an explanation shall be provided for approval by the County Engineer); full depth asphalt section; driveway section; temporary full depth asphalt pavement section. Pavement thickness options are to use the latest version of TxDOT FPS-21. DELIVERABLES:

- Draft & Final Pavement Design Report

3. <u>EXCLUSIONS</u>

a. Construction Phase Services

b. Plan Preparation (PS&E) Services

c. Bidding Phase Services

d. Traffic Control/Construction Sequence

e. Bridge Layouts

f. Construction Time Determination

ATTACHMENT C FOR SCHULTZ LN

Geotechnical Schedule

Raba Kistner, Inc. (Raba)

Item Description	Duration	Start	Finish	Duration % Complete
FIELD EXPLORARION AND LABORATORY TESTING	31d	1-Oct-25	1-Nov-25	**0%**
Coordination and Permits	10d	1-Oct-25	11-Oct-25	**0%**
Utilities	7d	8-Oct-25	15-Oct-25	**0%**
Drilling	1d	16-Oct-25	16-Oct-25	**0%**
Laboratory Testing	15d	17-Oct-25	1-Nov-25	**0%**
GEOTECHNICAL REPORT	30d	16-Oct-25	15-Nov-25	**0%**
Assessment of field and laboratory data	5d	16-Oct-25	21-Oct-25	**0%**
Engineering Analyses and Reporting	25d	22-Oct-25	16-Nov-25	**0%**

ATTACHMENT D - FEE SCHEDULE FOR SCHULTZ LN
Summary of Manhours by Classification
Raba Kistner, Inc. (Raba)

Description of Work or Task	Project Manager $204.10/Hr	Principal $255.00/Hr	Senior Geo Engineer $233.58/Hr	Project Engineer $159.12/Hr	Design Engineer $182.03/Hr	EIT $146.07/Hr	Geotech Logger $119.02/Hr	Senior Geotech Technician $91.80/Hr	Geotechnical Eng Tech $77.22/Hr	Geotech Lab Tech $82.74/Hr	Geologist $154.02/Hr	GIS $110.16/Hr	CADD Technician $104.81/Hr	Staff-Hr. Totals	Staff Cost / Task Totals
Schultz Lane															
Task 1: Project Management															
a. Communication														0	$0.00
b. Monthly Progress Reports Invoices, and Billings			2	2										4	$785.40
c. QA/QC Plan														0	$0.00
d. Project Coordination & Administration			6											6	$1,401.48
e. Projgress / Coordination Meetings			8	6										14	$2,823.36
f. Project Design Schedule														0	$0.00
g. Project Documents / Files														0	$0.00
h. Deliverables														0	$0.00
Project Management Subtotal	**0**	**0**	**16**	**8**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**24**	**$5,010.24**
Task 2: Geotechnical Services															
a. Borings and Laboratory Assignment			1	2		5	17	14						39	$4,590.71
b. Geotechnical Reports		1	3	9		22							2	37	$5,810.98
c. Pavement Design			1	5		12								18	$2,782.02
d. Deliverables														0	$0.00
														0	$0.00
														0	$0.00
														0	$0.00
Geotechnical Services Subtotal	**0**	**1**	**5**	**16**	**0**	**39**	**17**	**14**	**0**	**0**	**0**	**0**	**2**	**94**	**$13,183.71**
TOTAL	**0**	**1**	**21**	**24**	**0**	**39**	**17**	**14**	**0**	**0**	**0**	**0**	**2**	**118**	**$18,193.95**

ATTACHMENT D - FEE SCHEDULE FOR SCHULTZ LN

Summary of Direct Expenses

Raba Kistner, Inc. (Raba)

Item Description	Unit	Quantity	Unit Cost	Total Cost
FIELD OPERATIONS				
Mobilization of Drill Rig	units	1	$600.00	**$600.00**
Logger truck	units	2	$68.01	**$136.02**
Auger Drilling	ft	6	$24.40	**$146.40**
NX Rock Coring (Limestone)	ft	39	$53.04	**$2,068.56**
Standard Penetration Test (SPT) - ASTM 1586	units	6	$29.92	**$179.52**
Bentonite Backfill	ft	45	$7.00	**$315.00**
Standard Pavement Coring	units	3	$93.05	**$279.15**
Concrete/AC Patch	units	3	$79.38	**$238.14**
Standby (setup time and cleanup)	hrs	3	$284.29	**$852.87**
LABORATORY TESTING				
Atterberg Limits	units	5	$125.84	**$629.20**
Moisture Content	units	9	$16.65	**$149.85**
Sieve Analysis (passing No. 4, 40, 200)	units	5	$120.04	**$600.20**
Sulfate Testing	units	3	$125.12	**$375.36**
Unconfined Compression (Soil)	units	0	$75.46	**$0.00**
Unconfined Compression (Rock)	units	0	$41.92	**$0.00**
Lime Series Curve (Tex-121-E Part III)	units	1	$452.33	**$452.33**
*Moisture/Density Test (TEX-114-E)	units	0	$350.45	**$0.00**
*Texas Triaxial Compression (TEX-117-E)	units	0	$2,200.00	**$0.00**
OTHER DIRECT EXPENSES				
Utility Locates	days	1	$1,000.00	**$1,000.00**
Traffic Control Services	days	1	$2,400.00	**$2,400.00**
			Raba Direct Expenses	**$10,422.60**

Commissioners Court - Regular Session **43.**

Meeting Date: 09/30/2025

Utility Services – Cobb Fendley – SWA# 3 to WA#13

Submitted By: Ragan Riggs, Road Bond

Department: Road Bond

Agenda Category: Consent

Information

Agenda Item

Discuss, consider, and take appropriate action on Supplemental No. 3 to Work Authorization No. 13 to the Utility Coordination Services (Corridor Program) contract executed July 16, 2019, between Williamson County and Cobb, Fendley & Associates, Inc. relating to the LTP/Corridor Program.

Background

This Supplemental No. 3 to Work Authorization No. 13 is for utility coordination services and reduces the amount by $11.629.00 from $102,306.24 to $90,677.24. Project: On-Call Fund Source: Road and Bridge

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Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Utility Services – Cobb Fendley – SWA# 3 to WA#13

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/23/2025 04:24 PM
Form Started By: Ragan Riggs		Started On: 09/22/2025 02:14 PM
Final Approval Date: 09/23/2025		

SUPPLEMENTAL WORK AUTHORIZATION NO. 3
TO
WORK AUTHORIZATION NO. 13

WILLIAMSON COUNTY ROAD BOND PROJECT:
Corridor Program

This Supplemental Work Authorization No. 2 to Work Authorization No. 13 is made pursuant to the terms and conditions of the Williamson County Contract for Engineering Services, being dated July 16, 2019 ("Contract") and entered into by and between Williamson County, Texas, a political subdivision of the State of Texas, (the "County") and Cobb, Fendley & Associates, Inc. (the "Engineer").

WHEREAS, the County and the Engineer executed Work Authorization No. 13 dated effective November 21, 2024 (the "Work Authorization");

WHEREAS, pursuant to Article 14 of the Contract, amendments, changes and modifications to a fully executed Work Authorization shall be made in the form of a Supplemental Work Authorization; and

WHEREAS, it has become necessary to amend, change and modify the Work Authorization.

AGREEMENT

NOW, THEREFORE, premises considered, the County and the Engineer agree that the Work Authorization shall be amended, changed and modified as follows:

I. The maximum amount payable for services under the Work Authorization is hereby decreased by $11,629.00 from $102,306.24 to $90,677.24.

Except as otherwise amended by prior or future Supplemental Work Authorizations, all other terms of the Work Authorization are unchanged and will remain in full force and effect.

This Supplemental Work Authorization does not waive the parties' responsibilities and obligations provided under the Contract.

IN WITNESS WHEREOF, the County and the Engineer have executed this Supplemental Work Authorization, to be effective as of the date of the last party's execution below.

ENGINEER:	**COUNTY:**
By: Sandra G Khoury	By: _____
Sandra G. Khoury, P.E.	_____
Printed Name	Printed Name
Executive Vice President	_____
Title	Title
September 17, 2025	_____
Date	Date

APPROVED
By Christen Eschberger at 12:38 pm, Sep 19, 2025

Commissioners Court - Regular Session **44.**

Meeting Date: 09/30/2025

Utility Services – Cobb Fendley – SWA# 3 to WA#15

Submitted By: Ragan Riggs, Road Bond

Department: Road Bond

Agenda Category: Consent

Information

Agenda Item

Discuss, consider, and take appropriate action on Supplemental No. 3 to Work Authorization No. 15 to the Utility Coordination Services (2023 Road Bond Program) contract executed July 16, 2019, between Williamson County and Cobb, Fendley & Associates, Inc. relating to the Road Bond Program.

Background

This Supplemental No. 3 to Work Authorization No. 15 is for utility coordination services is in the amount of $12,038.80 from $4,506,172.00 to $4,518,210.80. Project: On-Call Fund Source: Road Bonds

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Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Utility Services – Cobb Fendley – SWA# 3 to WA#15

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/23/2025 04:31 PM
Form Started By: Ragan Riggs		Started On: 09/22/2025 02:18 PM
Final Approval Date: 09/23/2025		

SUPPLEMENTAL WORK AUTHORIZATION NO. 3
TO
WORK AUTHORIZATION NO. 15

WILLIAMSON COUNTY ROAD BOND PROJECT:
Utility Coordination for 2023 Road Bond Program

This Supplemental Work Authorization No. 3 to Work Authorization No. 15 is made pursuant to the terms and conditions of the Williamson County Contract for Engineering Services, being dated July 16, 2019 ("Contract") and entered into by and between Williamson County, Texas, a political subdivision of the State of Texas, (the "County") and Cobb, Fendley & Associates, Inc. (the "Engineer").

WHEREAS, the County and the Engineer executed Work Authorization No. 15 dated effective November 21, 2024 (the "Work Authorization");

WHEREAS, pursuant to Article 14 of the Contract, amendments, changes and modifications to a fully executed Work Authorization shall be made in the form of a Supplemental Work Authorization; and

WHEREAS, it has become necessary to amend, change and modify the Work Authorization.

AGREEMENT

NOW, THEREFORE, premises considered, the County and the Engineer agree that the Work Authorization shall be amended, changed and modified as follows:

I. The maximum amount payable for services under the Work Authorization is hereby increased by $12,038.80 from $4,506,172.00 to $4,518,210.80.

Except as otherwise amended by prior or future Supplemental Work Authorizations, all other terms of the Work Authorization are unchanged and will remain in full force and effect.

This Supplemental Work Authorization does not waive the parties' responsibilities and obligations provided under the Contract.

IN WITNESS WHEREOF, the County and the Engineer have executed this Supplemental Work Authorization, to be effective as of the date of the last party's execution below.

ENGINEER:	**COUNTY:**
By: Sandra G Khoury	By: _____
Sandra G. Khoury, P.E.	_____
Printed Name	Printed Name
Executive Vice President	_____
Title	Title
September 17, 2025	_____
Date	Date

APPROVED
By Christen Eschberger at 12:40 pm, Sep 19, 2025

Commissioners Court - Regular Session **45.**

Meeting Date: 09/30/2025

Consider approving a resolution to honor Cathy Atkinson's retirement after 27 years of service to Williamson County.

Submitted For: Larry Gaddes

Submitted By: Maritza Aragon, County Tax Assessor Collector

Department: County Tax Assessor Collector

Agenda Category: Regular Agenda Items

Information

Agenda Item

Consider and take action approving a resolution to honor Cathy Atkinson's retirement after 27 years of service to the citizens of Williamson County.

Background

Cathy Atkinson has served the citizens of Williamson County for over 27 years as the leader of the Accounting Division of the Tax Assessor/Collector's office.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Resolution

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/23/2025 02:46 PM
Form Started By: Maritza Aragon		Started On: 09/23/2025 10:30 AM
Final Approval Date: 09/23/2025		

State of Texas
County of Williamson

Know All Men By These Presents:

That on this, the 30th day of September, 2025, the Commissioner's Court of Williamson County, Texas, met in a duly called session at the Courthouse in Georgetown, Texas, and at said meeting, among other business, the Court considered the following

RESOLUTION

Whereas, Cathy Atkinson has been employed by Williamson County since 1998; and

Whereas, During her tenure, Cathy Atkinson has provided leadership as the Accounting Manager of the Williamson County Tax Assessor-Collector; and

Whereas, Cathy Atkinson has established herself throughout the State of Texas as a subject matter expert in her field, as a leader of change and innovation, and as an authority among her peers for the stewardship of government funds; and

Whereas, Cathy Atkinson has served as a humble leader and mentor, has served with the highest ethical standards, and has served as a steward of one of the most respected offices in the State; and

Whereas, Cathy Atkinson has made immeasurable contributions to the Williamson County Tax Assessor/Collector's office and the State of Texas

Whereas, Cathy Atkinson officially retires from Williamson County on September 30, 2025

Now therefore, be it resolved on this the 30th day of September, 2025, that the Williamson County Commissioner's Court herein extends sincere appreciation to Cathy Atkinson for her twenty-seven years of dedicated service to the employees and citizens of Williamson County.

_____
Steve Snell, County Judge

_____
Terry Cook, Commissioner Pct. One

_____
Cynthia Long, Commissioner Pct. Two

_____
Valerie Covey, Commissioner Pct. Three

_____
Russ Boles, Commissioner Pct. Four

Commissioners Court - Regular Session **46.**

Meeting Date: 09/30/2025

Manufacturing Month and Manufacturing Day 2025

Submitted For: Terry Cook **Submitted By:** Garry Brown, Commissioner Pct. #1

Department: Commissioner Pct. #1

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider, and take appropriate action on a proclamation designating October 2025 as Manufacturing Month and October 3, 2025 as Manufacturing Day in Williamson County.

Background

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Manufacturing Month and Day 2025

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	09/24/2025 07:38 AM
Form Started By: Garry Brown		Started On: 09/23/2025 04:52 PM
Final Approval Date: 09/24/2025		

PROCLAMATION

WHEREAS, manufacturing is the backbone of American prosperity, by driving innovation, productivity, and global competitiveness while elevating the standard of living for all citizens; and

WHEREAS, manufacturers in Texas and here in Williamson County play a vital and growing role in our community's economic growth, and are anticipated in the coming years to generate billions of dollars annually in Gross Domestic Product and support tens of thousands of jobs that provide meaningful careers with pathways for advancement; and

WHEREAS, the growing manufacturing sector in Williamson County is going to make a significant contribution to the local economy and provide good-paying jobs for thousands of residents, while across Texas, manufacturing continues to generate hundreds of billions of dollars in economic impact and employs hundreds of thousands of workers statewide; and

WHEREAS, Workforce Solutions Rural Capital Area (WSRCA), as the certified workforce authority for Williamson County, leads efforts to ensure that our community has the skilled talent pipeline needed to support this critical industry, through aligning training, education, and employer partnerships to prepare for both today's and tomorrow's manufacturing workforce; and

WHEREAS, National Manufacturing Month, observed each October, and Manufacturing Day, celebrated on the first Friday of October, spotlight the resilience, ingenuity, and creativity of U.S. manufacturers and underscores the importance of connecting students, job seekers, and the community with opportunities in regular and advanced manufacturing; and

WHEREAS, it is fitting to recognize the essential contributions of the manufacturers who design, build, and innovate in Williamson County, strengthening our economy and ensuring our future prosperity.

NOW THEREFORE BE IT RESOLVED, that the Williamson County Commissioners Court hereby proclaims October 2025 as National Manufacturing Month and October 3, 2025, as Manufacturing Day in Williamson County, and call upon all citizens to celebrate and support the manufacturing workforce whose innovation, dedication, and productivity strengthen our community and drive our economic future.

Passed by Commissioners Court and Signed on this date: _____

_____

Steven Snell, County Judge

As Presiding Officer and on behalf of the Williamson County Commissioners Court

Commissioners Court - Regular Session **47.**

Meeting Date: 09/30/2025

Proclamation-National Domestic Violence Awareness Month for County Sheriff

Submitted For: Matthew Lindemann **Submitted By:** Starla Hall, Sheriff

Department: Sheriff

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider and take appropriate action on a proclamation recognizing the month of October to be National Domestic Violence Awareness Month.

Background

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

National Domestic Violence Awareness Proclamation

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/18/2025 04:13 PM
Form Started By: Starla Hall		Started On: 09/18/2025 01:59 PM
Final Approval Date: 09/18/2025		

PROCLAMATION

WHEREAS, the crime of domestic violence violates fundamental human rights and dignity due to the systematic use of physical, emotional, sexual, psychological, and economic control and;

WHEREAS, People affected by domestic violence suffer from a range of pains, without regard to their age, racial background, gender, religious beliefs, or economic status and;

WHEREAS, the impact of domestic violence is wide-ranging, directly affecting victims' children, families, and entire communities, throughout the United States and the world, and;

WHEREAS, our society has a moral obligation to take steps to prevent, address, and end domestic violence by protecting the vulnerable members of it and making the issue a national priority and;

WHEREAS, the Victim Service Units from the Williamson County Sheriff's Office, Williamson County District Attorney Office, Williamson County Attorney's Office, Round Rock PD, Taylor PD, Georgetown PD, Cedar Park PD, Leander PD, Hutto PD, and Hope Alliance have partnered together to promote Domestic Violence Awareness in our local communities, including conducting a third annual county-wide donation drive to collect items for The Hope Alliance shelter and;

WHEREAS, in 2024 Hope Alliance provided a total of 4,358 Hotline calls and Fielded 424 online Crisis Chat Requests; provided 8,212 Nights of Safety for 476 clients who spent time in the Shelter; provided 25,678 face-to-face Counseling and Advocacy sessions for clients, 2 Law Enforcement Accompaniments, 2 Court Accompaniments, and 182 S.A.N.E. Accompaniments, and;

NOW THEREFORE, BE IT PROCLAIMED, that the Commissioners Court of Williamson County, State of Texas, hereby proclaims the month of October 2025 as

National Domestic Violence Awareness Month

And call upon the people of Williamson County to recognize and support the important work accomplished by all area Law Enforcement agencies, County and District Attorney Offices, and Hope Alliance

Dated this 30th day of September 2025

_____

Williamson County Judge or Presiding Officer
On behalf of the Williamson County Commissioners Court Members

Commissioners Court - Regular Session **48.**

Meeting Date: 09/30/2025

WCAD Nominations

Submitted For: Cynthia Long **Submitted By:** Kathy Pierce, Commissioner Pct. #2

Department: Commissioner Pct. #2

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider and take appropriate action on nominating Lisa Birkman and Jon Lux for the 2025 WCAD Board of Directors election according to Section 6.03(e) of the Texas Property Tax Code.

Background

Lisa Birkman and Jon Lux are current members of the WCAD Board of Directors and are willing to continue service. A resolution is required to be sent to the WCAD before October 15, 2025.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Nomination Resolution 2025

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	09/24/2025 07:38 AM
Form Started By: Kathy Pierce		Started On: 09/23/2025 08:33 PM
Final Approval Date: 09/24/2025		

State of Texas
County of Williamson
Know all men by these presents:

That on the 30th day of September 2025, the Commissioners Court of Williamson County, Texas met in duly called session at the Williamson County Courthouse, 710 Main Street, Georgetown, Texas, with the following members present:

Steve Snell, County Judge
Terry Cook, Commissioner Precinct One
Cynthia P. Long, Commissioner Precinct Two
Valerie Covey, Commissioner Precinct Three
Russ Boles, Commissioner Precinct Four

And at said meeting, among other business, the Court considered the following:

RESOLUTION

WHEREAS, Section 6.03 (g) of the Property Tax Code provides for the governing body of taxing units to nominate individuals for each position to be filled (total of 5) on the Williamson Central Appraisal District Board of Directors, and

WHEREAS, the Williamson County Commissioners Court wishes to nominate the individual(s) below:

Lisa Birkman
Jon Lux

NOW THEREFORE BE RESOLVED BY The Williamson County Commissioners Court on behalf of Williamson County hereby nominates the individual(s) listed above for the Williamson Central Appraisal District Board of Directors.

RESOLVED this 30th day of September 2025.

Signed _____
Steve Snell, County Judge

Attest: _____

Commissioners Court - Regular Session **49.**

Meeting Date: 09/30/2025

FY 2025/2026 Proposed Budget Order

Submitted For: Steven Snell **Submitted By:** Andrea Schiele, County Judge

Department: County Judge

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider and take appropriate action on the Fiscal Year 2025/2026 Budget Order.

Background

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

FY 2025/2026 Proposed Budget Order - Track Changes

FY 2025/2026 Budget Order - No Mark Up

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst. (Originator)	Andrea Schiele	09/24/2025 07:50 AM
Form Started By: Andrea Schiele		Started On: 09/24/2025 07:49 AM
Final Approval Date: 09/24/2025		

STATE OF TEXAS
COUNTY OF WILLIAMSON
AN ORDER ADOPTING THE 2025/2026 COUNTY BUDGET

WHEREAS, the Williamson County Commissioners Court is authorized and required to adopt an annual budget for all Williamson County officials and their departments after due consideration;

WHEREAS, the Williamson County Commissioners Court did invite and encourage public participation from county officers, precinct officers, department heads, and the general public, as to the various needs of the citizens of Williamson County for the fiscal year 2025/2026;

WHEREAS, the Williamson County Commissioners Court, after a full discussion of the needs, did make changes in the proposed budget filed by the County Judge in accordance with law; NOW

THEREFORE, BE IT ORDERED BY THE WILLIAMSON COUNTY COMMISSIONERS COURT that the proposed budget filed by the County Budget Officer and amended by the Commissioners Court be adopted with the following provisions:

POLICIES RELATED TO COMPENSATION AND BENEFITS

I. SALARIES

1. Salaries for County and Precinct Officials are set as follows:

a)	Judge of the County Court	$163,890.48
b)	Judge of the County Court at Law #1	$216,500.00
c)	Judge of the County Court at Law #2	$234,000.00
d)	Judge of the County Court at Law #3	$244,500.00
e)	Judge of the County Court at Law #4	$244,500.00
f)	Judge of the County Court at Law #5	$199,000.00
g)	County Attorney	$185,521.96
h)	County Sheriff	$173,925.70
i)	County Clerk	$148,215.34
j)	District Clerk	$148,215.34
k)	County Tax Assessor/Collector	$149,114.68
l)	County Treasurer	$137,401.42
m)	Each County Commissioner	$146,936.92
n)	Each Justice of the Peace	$127,242.44
o)	Each Constable	$122,172.18

2. The number of employee positions established and authorized for each official and/or department, the maximum allowable salary for each position, and the job titles are reflected in the annual approved county budget filed with the County Clerk.

II. HOLIDAYS

The established holiday schedule for paid holidays for the 2025/2026 budget year is as follows:

Veterans Day	Tuesday	November 11, 2025
Thanksgiving Holiday	Thursday	November 27, 2025
	Friday	November 28, 2025
Christmas Holiday	Wednesday	December 24, 2025
	Thursday	December 25, 2025
	Friday	December 26, 2025
New Year's Holiday	Thursday	January 1, 2026
Martin Luther King Day	Monday	January 19, 2026
President's Day	Monday	February 16, 2026
Good Friday	Friday	April 3, 2026
Memorial Day	Monday	May 25, 2026
Emancipation Day	Friday	June 19, 2026
Independence Holiday	Friday	July 3, 2026
Labor Day	Monday	September 7, 2026

Note: The Williamson County Employee Policy Manual contains the policies for employee usage of paid holiday time as well as other policies affecting payroll related matters.

III. SUPPLEMENTAL PAY

Williamson County recognizes the following supplemental pay additives. The departments/offices are responsible for ensuring that the employees selected meet all of the requirements established by their offices. In the event an employee separates from Williamson County's employment, any supplemental pay will be calculated through the last day worked. Please note that total amounts may not be exact due to the rounding within our systems.

1. Field Training Officer Pay (FTO) –Designated positions listed below will be paid per month:

Sheriff's Office – Maximum of 19 positions, including two CID, $175
Corrections – Maximum of 32 positions, $175
Emergency Medical Services – Maximum of 20 positions, $175

Emergency Communications - Maximum of 16 positions, $100 per pay period

2. Supplemental Pay - Designated positions will be paid amount listed per month.

Sheriff's Office – Maximum of 10 positions for CIT at $250 per month
- ~~Maximum of 32 positions for~~All Detectives at $350 per month

Commented [AS1]: Requested by HR

Corrections – All Bailiffs at $250 per month
~~Maximum of 2 positions for~~ All Detectives at $350 per month.

Commented [AS2]: Requested by HR

Maximum of 4 positions for Lead Control Room ~~Officer~~ Operator at $250 per month

Commented [AS3]: Title correction only

Maximum of 2 position for Paramedic at $1,100 per month
Maximum of ~~5~~ 3 positions for EMT-Advanced at $700 per month

Commented [AS4]: Requested by HR

Maximum of ~~22~~ 24 positions for EMT-Basic at $400 per month

Commented [AS5]: Requested by HR

Emergency Medical Services - Maximum of 11 positions for EMT- Advanced at $300 per month

3. On-Call Pay – Specific positions listed below are classified as eligible for on-call pay due to the demand for after hour services.

District Attorney's Office – Maximum of 1 Asst. District Attorney, $100 per week from the General Fund and $500 from the District Attorney's Asset Forfeiture Funds.

Facilities Maintenance – Maximum of 2 non-exempt positions, $100 per week

Public Safety IT – Maximum of 1 position, $200 per week

WC Radio Communication System - Maximum of 1 position, $100 per week

Sheriff's Office – Maximum of 4 Detectives, $100 per week
Maximum of 2 Sergeants, $100 per week
Maximum of 1 Crime Scene, $100 per week
Maximum of 1 Animal Control Officer, $100 per week
Maximum of 1 Livestock Deputy, $100 per week
Maximum of 1 Victims Assistance, $100 per week
Maximum of 4 Accident Reconstruction, $100 per week

Corrections - Maximum of 4 ~~Commissioned Corrections~~Corrections Peace Officers, $100 per week

Commented [AS6]: Title correction only.

Maximum of 1 Warrants Supervisor, $100 per week

Commented [AS7]: Requested by HR

4. Board Certification by the Texas Board of Legal Specialization Supplemental Pay - This supplement is paid by the office listed below to all attorneys who maintain certification by the Texas Board of Legal Specialization.

District Attorney – Maximum of 18 positions, $5,000 per employee to be paid equally over 26 pay periods out of the District Attorney Asset Forfeiture Fund.

5. Board Supplements – Designated positions will be paid for serving on a specific board(s).

Juvenile Board – County Judge and District Judges (7), $400 per month.

6. County Supplements – Williamson County portion of elected state positions.

District Attorney – 1 position, $70,000, paid equally over 26 pay periods

District Judges – ~~6~~ 7 positions, $20,200 per year, paid equally over 26 pay periods.

7. Court Admin Supplement – Paid to the Court Admin of the presiding District Judge, for additional duties. 1 position, $5,500 per year, paid equally over 26 pay periods.

Paid to the Court Admin of the presiding County Court at Law Judge, for additional duties. 1 position, $5,500 per year, paid equally over 26 pay periods.

8. Lead Associate Judge Supplement – Paid to the approved Associate Judge for additional duties, 1 position, $10,000 per year, paid equally over 26 pay periods.

9. Bilingual Stipend – Paid to the approved employee with funding allocated during the annual budget process for additional duties. Number of positions approved will vary based on workplace needs.

Basic - $50 per month for full time, annually $600
$25 per month for part time, annually $300

Advanced - $100 per month for full time, annually $1,200
$50 per month for part time, annually $600

10. Shift Differential Supplement – Paid to the approved employees who are required to work non-traditional hours due to County business needs. The following criteria guide the use of shift differential. (1) Is only paid for fulltime, non-exempt positions in the amount of $150 per month (2) Is paid to employees whose regular work schedule (defined as at least 75% or more) has a daily start time between 3 p.m. and 3 a.m. and (3) They must be on the approved list below and departments must have sufficient funds within their budget to pay any shift differential requests.

Corrections – up to 100 positions
Sheriff's Office – up to 57 positions
Juvenile – up to 50 positions

Emergency Communications – up to 30 positions

IV. CATASTROPHIC EVENT PAY

PURPOSE

Establish a policy for Williamson County setting forth the compensation of exempt and non-exempt employees for an activation of the Williamson County Emergency Operation Plan during a declared disaster, catastrophic event, or qualifying event. Nothing in this policy shall be construed as changing the "at will" status of any person employed by Williamson County.

BACKGROUND

Williamson County will compensate those essential employees who are required to work outside of their normal work schedule when assisting in the management of a local qualifying event, or when necessary to assist other agencies in managing events outside of the local jurisdiction. Examples of qualifying events include, but are not limited to, the following:

A. Certain catastrophic local events including, but not limited to: floods, hurricanes, tornados, and other Acts of God, nuclear, chemical, and biological emergencies, terrorist attack(s), or any other emergency declared by a federal, state or local authority.

B. When assigned to support an event, internal or external, to the County's jurisdiction; For personnel assigned and deployed to select teams, including, but not limited to: Williamson County Emergency Operations Center and Local, Regional, State and Federal Deployments.

POLICY

1. **Non-exempt Compensation**

   Any non-exempt employee who is recalled to duty during a catastrophic event, who works in- excess of forty (40) hours in a work week, or 86-hours in the pay period for those on the law enforcement pay plan, will be paid overtime for additional hours worked. Note that the general rules of compensable time apply to work performed under the circumstances covered by this policy. Refer to the Williamson County Handbook or contact Human Resources if you have questions about what is considered compensable time.

2. **Exempt Compensation**

   At the Commissioners Court discretion, any salaried exempt employee who is required to work hours in-excess of their normal work schedule (eighty hours in a pay period) during a declared disaster, Catastrophic Event, or qualifying event as outlined in this procedure may be compensated during the declaration period at a determined hourly rate. Only pay periods with hours worked that equal or exceed 88 hours and at least 8 hours for the event, should be submitted for possible compensation.

V. FINANCIAL POLICIES

1. **Fund Balance Policy:** Williamson County recognizes the financial importance of maintaining an appropriate level of Unassigned Fund Balance. A formalized Fund Balance Policy demonstrates to the taxpayer fiscal prudence and the ability to meet its obligations in a timely manner. Independent financial analysts rate the county's financial stability. The county's credit strength and strong management control reported by these analysts is, in part, a result of this Fund Balance Policy.

> Williamson County will maintain reservations of Fund Balance, in accordance with Governmental Accounting and Financial Standards Board Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. This Policy shall only apply to the County's governmental funds. Fund Balance shall be composed of non-spendable, restricted, committed, assigned and unassigned amounts.

2. **General Fund:** Unassigned Fund Balance represents the difference between assets and liabilities that is available for appropriation.

Williamson County will maintain an appropriate level of Unassigned Fund Balance in the General Fund to protect against a reduction of services due to temporary revenue shortfalls or unexpected one-time expenditures. It also helps to ensure stable tax rates. The level of Unassigned Fund Balance for the General Fund shall not be less than 35% of total General Fund budgeted expenditures.

The goal of each year's budget process will be to adopt a budget that maintains compliance with the General Fund Unassigned Fund Balance Policy. If it is determined there is a surplus (an amount exceeding the target limit), the funds may be designated or appropriated for the following, including, but not limited to:

- Tax rate stabilization.
- Only one-time, non-recurring expenditures, such as capital improvement needs.
- Address any shortfall in related funds, i.e. Road and Bridge Fund.
- Reduction of debt; to include capital leases.

If it is determined there is a deficit (an amount below the lower limit), the County must develop a plan to rebuild the Unassigned Fund Balance to 35%.

A budget amendment appropriated from cash ending reserves that will result in ongoing operational expenses requires approval by a ~~super majority~~supermajority of the Commissioners Court (meaning four of the five members of the Commissioners Court voting in favor of the item).

Commented [AS8]: Requested by Commissioner Boles

Commented [AS9]: Approved 9/23/25 - Motion by Long; Second by Covey; approved 5/0

3. ~~3.~~ **Tobacco Fund:** The initial distribution of Williamson County's share of the settlement established the fund in 1999. Revenues to the fund consist of interest income and the

annual distribution by the state of the state trust earnings. To ensure continuation of the fund, the Williamson County Commissioners Court has designated the portion of fund balance representing the amount of the original settlement ($2.5M). Designation means that this amount, or "principal" balance, cannot be expended. In addition to the original settlement amount, each year, 20% of the revenues from both interest income and the annual distribution from the state will be added to the designated fund balance in order to allow the fund to grow over time. Only 80% of revenues earned from interest and the earnings distributed annually by the state will be budgeted and expended. When determining the next year's budget, the amount available to expend will be calculated using actual revenue and interest revenue amounts from May 1st of the previous year to April 30th of the current year. Any unspent funds at the end of the fiscal year will be available to budget in the next year. ~~If Tobacco Fund expenditures are budgeted to offset expenditures in other funds, the actual program cost to the other Funds will be determined prior to transferring in any dollars from the Tobacco Fund. This available balance will be tracked annually by the County Auditor's office.~~

Commented [AS10]: 9/23/25 Motion to Strike by Covey; Second by Long: approved 5/0

4. Uncompensated Care Fund (CHP): Revenues to the fund consist of interest income and the annual distribution from the Ambulance Services Supplemental Payment Program, which provides payments to ambulance services that are delivered to individuals not covered by Medicare, Medicaid, or Commercial Insurance. The Commissioners Court by policy has committed this funding toward the Community Health Paramedicine program. The Williamson County EMS Community Health Paramedics (CHP) are a group of specially trained providers who work with patients, families, and providers to assist in reducing reliance on emergency services for chronic physical and mental health conditions. Identified patients receive in home visits and navigation services that increase health literacy, reduce health disparities in vulnerable populations, and improve overall chronic disease management.

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5. Opioid Fund: Revenues to the fund consist of interest income and the distributions from the Opioid Abatement Trust Fund held at the Texas Treasury Safekeeping Trust Company, which come from settlement agreements with the opioid manufacturers, pharmacies, etc. The Commissioners Court has committed these funds to be used to address opioid-related harm in the community.

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Commented [AS11]: Requested by the Auditor's Office.

~~4~~6. **Self-Insured Health Plan Fund Policy**: Unassigned Fund Balance represents the difference between assets and liabilities that is available for appropriation. Williamson County will maintain an appropriate level of Unassigned Fund Balance in the Benefits Fund to protect against an inability to pay for claims and administration associated with the self- insured health plan due to temporary revenue shortfalls. It also helps to ensure stable employer and employee contribution rates.

The Self-Funded Health Plan Fund currently has a "goal of reaching and maintaining 35% of expected claims". The goal of each year's budget process will be to endeavor to adopt a budget that maintains compliance with the Benefits Fund Unassigned Fund Balance Policy.

If it is determined there is a surplus (an amount exceeding the target limit), the funds may be designated or appropriated for contribution rate stabilization.

If it is determined there is a deficit (an amount below the lower limit), the County may develop a plan to rebuild the Unassigned Fund Balance to 25% of expected claims.

~~5~~7. **Radio Communication Systems (RCS) Fund Policy:** Unassigned Fund Balance represents the difference between assets and liabilities that is available for appropriation. Williamson County will maintain an appropriate level of Unassigned Fund Balance in the Radio Communications Systems Fund to protect against unforeseen operating issues. These unforeseen issues can result from environmental or project related items. It also helps to ensure stable radio user fees for the user community.

The Radio Communication Systems Fund has a "goal of reaching and maintaining 30% of total Radio Communication Systems expenditure budget.

If it is determined there is a surplus (an amount exceeding the target limit), the funds may be designated or appropriated for:

- Only one-time, non-recurring expenditures, such as tower improvements
- Fee stabilization

If it is determined there is a deficit, the Radio Communication Systems Board will develop and recommend a plan to the County to rebuild the Unassigned Fund Balance to 30%.

Use and Distribution of Specific Special Revenue Funds and Accounts

~~6~~8. **Child Safety Fund:** – This fund is used to deposit a $1.50 fee collected on each vehicle registration and court costs collected by justice, county, or district courts for violations that occur within a school-crossing zone of $25 per violation. This fund is used to provide a school crossing guard program and/or programs designed to enhance child safety, health, or nutrition. The Commissioners Court, by an order adopted in October 2010, has directed these funds to be distributed in the following manner: 10% of Total Collections less an administrative fee shall be distributed to the Williamson County's Children's Advocacy Center. The remainder shall be distributed to the school districts on a pro rata basis based on attendance. These funds will be distributed annually after the close of the prior fiscal year.

~~7~~9. **School Fund:** Williamson County maintains a working interest ownership in two natural gas producing properties located on what was formerly county-owned property. The mineral rights that have been retained are designated to be distributed to school districts within the county based on the number of students who reside in the county. This distribution will occur annually at the close of each fiscal year and will coincide with the distribution of the Child Safety Fund proceeds.

~~8~~10. **Employee Fund**: The Employee fund is used to deposit proceeds collected from Williamson County's vending machine contract. Use of these funds must be **pre-approved** by the County Judge.

These funds may be used for the following purposes:

a) To offset the cost of county employee events
b) Flowers for the death of a county employee only
c) An award or plaque upon retirement for employee recognition. All purchases must display (i.e. engraving) information regarding the purpose of the employee recognition. (Purchasing guidelines must be adhered to):
    i. The employee must be vested (8 years of service)
    ii. $60.00 allowed for employees with up to 15 years of service
    iii. $120.00 allowed for employees with over 15 years of service
d) Employee recognition events and programs
e) Maximum of $300.00 allowed towards a reception/light refreshments for the retirement or departure of an:
    i. Elected Official serving in his/her capacity for at least 1 term
    ii. Department Head who must be vested (8 years of service)
    iii. Employee with 20 years of service or more

No reimbursement of sales tax will be allowed.
The amount allowed for use may never exceed the actual balance in the fund.

~~9~~11. **WM-City of Hutto and Hutto ISD Fund**: The WM-City of Hutto and Hutto ISD Fund consists of proceeds paid by Waste Management annually. Per the agreement, these funds represent 2% of the Tip Fee and are to be expended for the benefit of the City of Hutto and Hutto ISD. The expenditures are at the County's sole option. The annual distribution will be allocated 50% to the City of Hutto and 50% to Hutto ISD. Each entity is required to request any disbursements from the fund.

~~10~~12. **Williamson County Community Facility Fund:** This fund consists of fees collected through the Williamson County Landfill. Community organizations, groups, and individuals may submit a funding request to the Williamson County Commissioners Court for the construction, improvement, or remodel of community facilities located in Williamson County that serve a public purpose.

~~11~~13. **Financial – General Procedures**

a) Any mailings sent by a county department or official using county funds must be in furtherance of legitimate county business and must comply with all state ethics rules and other laws and regulations.

b) All county meetings should be held in county facilities whenever feasible and such facilities are available. If the county meeting space is not available, other publicly owned facilities, such as those owned by cities, utility districts, or school districts, should be utilized as the rental of these facilities is often at little or no cost.

c) All recruitment items purchased must comply with Article III, section 52 of the Texas Constitution. Thus, the predominant purpose of any expenditures on recruitment materials must be to accomplish a "direct" public purpose and be in compliance with the provisions of this policy in order to ensure that Williamson County receives a return of public benefit from said expenditures. Williamson County recognizes the need to identify, recruit and hire qualified employees.

i) Funds for recruitment items must be approved during the annual budget process.
ii) Items must not state the name of any individual, but instead the name of the county and/or department or office.
iii) "Give away" items such as pens, pencils, etc. should not exceed $5.00 per item.

All purchases must follow procurement guidelines.

d) Section 81.032 of the Local Government Code expressly authorizes the Commissioners Court to "accept a gift, grant, donation, bequest, or devise of money or other property on behalf of the county for the purpose of performing a function conferred by law on the county or a county officer." Absent a specific statute authorizing a county official or employee to accept donated property, the Commissioners Court shall be the only body to accept property donations on Williamson County's behalf. Tex. Att'y Gen. Op. No. GA-0229 (2004). Donations directly from a private entity to county officials and employees can, under certain circumstances, constitute an illegal gift. Donations of grants or gifts that are made to Williamson County must be presented to the Commissioners Court, in the form of an agenda item, for review and acceptance.

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VI. PURCHASING – GENERAL PROCEDURES

1. Williamson County adheres to Texas Local Government Code and Williamson County Purchasing Policy. Williamson County Purchasing and Procurement Card (P-Card) policies are intended to provide consistent procedures for the acquisition of materials, supplies, and services required by Williamson County. The responsibility to adhere to all Purchasing and P-Card policies rests with the employee, supervisor, department head, or elected officials who certifies conformance to them.

2. The Williamson County Purchasing Manual, P-Card Manual, as well as other more detailed information directing specific purchasing procedures and processes, can be located on the SharePoint Purchasing Portal at: *https://wilco365.sharepoint.com/purchasingportal*.

This site provides county departments access to:

a. Policies, Procedures and Manuals
b. Training Materials
c. Forms
d. Guides and other tools to assist in the purchasing process

3. The County Auditor's Office will audit P-Card Expense Reports monthly. Cardholder infractions will be addressed and may result in disciplinary action as recommended by the Purchasing Department and the County Auditor's Office. Actions may include:

a. Retraining
b. Reduction of credit limits
c. Suspension of account

Theft, fraud or intentional policy violations may result in permanent closure of account or termination of employment, based on severity of violation.

4. Any questions related to compliance with intent of county Purchasing Policies should be directed to the Purchasing Department prior to making a purchase.

~~http://www.wilco.org/CountyDepartments/Purchasing~~https://www.wilcotx.gov/700/Purchasing

Commented [AS13]: Due to website change.

VII. COUNTY VEHICLES

1. It is prohibited by law to utilize county owned vehicles for personal use. Any county employee that resides outside the county and utilizes a county owned vehicle during their workday, is required to return that vehicle to their primary work location following their assigned work shift, or to a secure location, preapproved by their department leadership. Elected Officials or Senior Directors may grant an employee the ability to take a County vehicle home for a specific occasion or an event, if it is in the business interest of the County to do so.

2. Approved positions for Take Home Vehicles

The following is an all-inclusive list of positions that may be required to respond to emergencies outside of their normal work assignments, and may, with the concurrence of their department head or elected official, take a county vehicle to their residence, within Williamson County, at the end of their shift to allow them to respond as required.

A. Public Safety Personnel (required to commute in the vehicle)

a) The Sheriff and paid law enforcement as follows: Sheriff's Patrol Deputies, Sheriff's Detectives, Sergeants, Lieutenants, Commanders, Assistant Chiefs and Chief
b) Each Constable and Deputy Constables
c) Investigators in the District Attorney and County Attorneys offices
d) EMS Division Commanders and Operation Commander, preapproval required by EMS Director
e) The Fire Marshal Special Operations Chief, Asst. Fire Marshal and Special Operations Asst. Chief,
f) Road and Bridge Director of Field Operations, (12) Senior Foremen and Foreman*

g) The Senior Director of Emergency Services, Director of Emergency Management and the Deputy Director of Emergency Management.

B. On Call Vehicle Rotation Only (note – out of County miles, if approved)

a) On call Crime Scene Employees
b) On call Animal Control Employees
c) Two Facilities Maintenance Employees*
d) One Hazmat Special Operations Captain
e) On Call Office of Emergency Management Duty Officer
f) Wireless Communications Tower Technician(s)
g) Death Inquest Investigators

Commented [AS14]: Request by County Manager

Commented [AS15R14]: Each week the rotation Death Inquest Investigator takes the vehilce home due to their 24/7-day week of being on call.

* Positions listed in Section A and B may be taxed on vehicle usage. Please reach out to the Auditor's Office for more information.

3. The Senior Director of Emergency Services, the Sheriff, and the Senior Director of Infrastructure, have the discretion to assign a vehicle to an appropriate member of their department to facilitate a specific response to emergency scenes or events, on a case by case basis, where the resources are requested and needed. This shall only be done in times of high risk, high probability events, or during scheduled special "large scale" events where response is likely. This assignment shall be tracked and reported to the Commissioners Court.

4. The following list of emergency response personnel has been exempted from the out of county policy for take home vehicles by the Commissioners Court. The list will not be expanded, and exemptions are not transferable due to a vacancy, unless approved by the Commissioners Court.

Sheriff's Office
S. Zion
D. Garrett
W. Steffen
J. Guinn
J. Foster

Constable Pct. 2
M. Villarreal

The individuals below are authorized use of a take home vehicle only when designated as "on call".

J. Sapien
J. Helm

2. A County Fleet Committee has been established to oversee fleet performance, assets and compliance to policies and procedures.

A. Duties include but are not limited to the following:

- Review of annual fleet solicitations
- Updates to fleet policies and procedures
- Review, reporting and recommendations regarding accidents
- Right sizing county fleet with emphasis on efficiencies
- Standardization of countywide Fleet

B. The Fleet committee is comprised of the following:

- Budget Office
- Constable representative (selected by Constables)
- County Judge (Chair)
- Emergency Services Department
- Fleet
- Juvenile Services
- Risk Management
- Infrastructure
- Purchasing
- Sheriff's Office
- Auditor's Office (non-voting member)

C. A County Fleet Committee will review fleet policies and purchase requests and make recommendations for budgeting purposes. The Purchasing Department shall coordinate the annual vehicle ~~solicitation~~ order each summer with the goal of issuing all vehicle purchase orders for the upcoming fiscal year in the first week of October to expedite delivery. Only those vehicles approved during the budget process shall be purchased.

Commented [AS16]: Request by Purchasing - change the word "solicitation" to "order" because they are using a co-op currently.

D. All accidents involving County vehicles and equipment must be reported to the Risk Manager in the Commissioners Court Department to ensure appropriate claims processing, including any corrective action taken. Vehicles removed from service are reported on the Court agenda and accident reports are sent to the court when applicable. Also, new vehicles, equipment, and buildings must be reported to the Risk Manager immediately in order to ensure that proper insurance coverage is in place.

VIII. CELL PHONE POLICY

Williamson County may purchase/lease cell phones for departments in the county that deal with sensitive data or for security reasons, example law enforcement, and provide cell phone service for individual use. The departments should have this money approved and budgeted in line item 004209. For the majority of County employees, a Stipend Policy has been implemented and is laid out below. These dollars are approved and budgeted in line item 001109.

Procedures for the Stipend Policy

1. Each department head or elected official will identify who they require to maintain a cell phone account in order to conduct official county business. Only regular full-time employees and department heads will be allowed a stipend. If the full-time employee or department head is provided a county issued cell phone they are not eligible for a stipend. The funds for cell phone stipends must be submitted and approved as part of each department's annual budget process.

Commented [AS17]: As discussed on 9/23/25 - wording provided by Auditor

2. Five levels of cell phone stipends will be established:

$10.00 Per Month – ($5.00 per pmt)
$15.00 Per Month - ($7.50 per pmt)
$20.00 Per Month – ($10.00 per pmt)
$25.00 Per Month – ($12.50 per pmt)
$30.00 Per Month – ($15.00 per pmt)

3. Stipends will be paid semi-monthly for each approved employee or department head (will not be included on the third paycheck that is received twice each year). The cell phone stipend shall be removed by the department whenever an employee is on Administrative Leave with pay.

4. The cell phone stipend is considered supplemental income subject to IRS taxes and reporting requirements and will be processed through Payroll and will be included in the employee's gross income. Retirement contributions will also be deducted and matched in accordance with TCDRS.

5. Expenditures over the allowed stipend will not be reimbursed.

6. An approved cell phone stipend will not follow an employee if the employee changes positions.

7. Each department head or elected official is responsible for verifying and monitoring that their employees receiving a cell phone stipend have obtained the required service. Disciplinary action up to and including termination may result in an employee who receives a stipend and does not provide their department head or elected official with the proper documentation of cell phone service, if requested. Each department will maintain a list of cell phone numbers for those individuals with stipends for audit purposes.

8. To minimize the risk of incurring unpaid time worked, Offices and Departments should carefully monitor phone and e-mail access outside of scheduled time worked for non-exempt employees. Failure to comply with this policy may result in termination.

IX. COMMISSIONERS COURT

This order designates the Commissioners Court will meet on Tuesdays each month.

WHEREUPON MOTION MADE AND SECONDED, the ORDER ADOPTING THE AMENDED WILLIAMSON COUNTY BUDGET ORDER was passed on a vote of __ for, and __ against on the ____ of September 2025.

This ORDER being adopted, the County Judge is authorized to sign the ORDER and the County Clerk is instructed to record the ORDER and the Budget in the official minutes of the Commissioners Court.

Attest:

_____	_____
Steve Snell, County Judge	Nancy E. Rister, County Clerk

STATE OF TEXAS
COUNTY OF WILLIAMSON
AN ORDER ADOPTING THE 2025/2026 COUNTY BUDGET

WHEREAS, the Williamson County Commissioners Court is authorized and required to adopt an annual budget for all Williamson County officials and their departments after due consideration;

WHEREAS, the Williamson County Commissioners Court did invite and encourage public participation from county officers, precinct officers, department heads, and the general public, as to the various needs of the citizens of Williamson County for the fiscal year 2025/2026;

WHEREAS, the Williamson County Commissioners Court, after a full discussion of the needs, did make changes in the proposed budget filed by the County Judge in accordance with law; NOW

THEREFORE, BE IT ORDERED BY THE WILLIAMSON COUNTY COMMISSIONERS COURT that the proposed budget filed by the County Budget Officer and amended by the Commissioners Court be adopted with the following provisions:

POLICIES RELATED TO COMPENSATION AND BENEFITS

I. SALARIES

1. Salaries for County and Precinct Officials are set as follows:

a)	Judge of the County Court	$163,890.48
b)	Judge of the County Court at Law #1	$216,500.00
c)	Judge of the County Court at Law #2	$234,000.00
d)	Judge of the County Court at Law #3	$244,500.00
e)	Judge of the County Court at Law #4	$244,500.00
f)	Judge of the County Court at Law #5	$199,000.00
g)	County Attorney	$185,521.96
h)	County Sheriff	$173,925.70
i)	County Clerk	$148,215.34
j)	District Clerk	$148,215.34
k)	County Tax Assessor/Collector	$149,114.68
l)	County Treasurer	$137,401.42
m)	Each County Commissioner	$146,936.92
n)	Each Justice of the Peace	$127,242.44
o)	Each Constable	$122,172.18

2. The number of employee positions established and authorized for each official and/or department, the maximum allowable salary for each position, and the job titles are reflected in the annual approved county budget filed with the County Clerk.

II. HOLIDAYS

The established holiday schedule for paid holidays for the 2025/2026 budget year is as follows:

Veterans Day	Tuesday	November 11, 2025
Thanksgiving Holiday	Thursday Friday	November 27, 2025 November 28, 2025
Christmas Holiday	Wednesday Thursday Friday	December 24, 2025 December 25, 2025 December 26, 2025
New Year's Holiday	Thursday	January 1, 2026
Martin Luther King Day	Monday	January 19, 2026
President's Day	Monday	February 16, 2026
Good Friday	Friday	April 3, 2026
Memorial Day	Monday	May 25, 2026
Emancipation Day	Friday	June 19, 2026
Independence Holiday	Friday	July 3, 2026
Labor Day	Monday	September 7, 2026

Note: The Williamson County Employee Policy Manual contains the policies for employee usage of paid holiday time as well as other policies affecting payroll related matters.

III. SUPPLEMENTAL PAY

Williamson County recognizes the following supplemental pay additives. The departments/offices are responsible for ensuring that the employees selected meet all of the requirements established by their offices. In the event an employee separates from Williamson County's employment, any supplemental pay will be calculated through the last day worked. Please note that total amounts may not be exact due to the rounding within our systems.

1. Field Training Officer Pay (FTO) –Designated positions listed below will be paid per month:

Sheriff's Office – Maximum of 19 positions, including two CID, $175
Corrections – Maximum of 32 positions, $175
Emergency Medical Services – Maximum of 20 positions, $175

Emergency Communications - Maximum of 16 positions, $100 per pay period

2. Supplemental Pay - Designated positions will be paid amount listed per month.

Sheriff's Office – Maximum of 10 positions for CIT at $250 per month
- All Detectives at $350 per month

Corrections – All Bailiffs at $250 per month
All Detectives at $350 per month.
Maximum of 4 positions for Lead Control Room Operator at $250 per month
Maximum of 2 position for Paramedic at $1,100 per month
Maximum of 3 positions for EMT-Advanced at $700 per month
Maximum of 24 positions for EMT-Basic at $400 per month

Emergency Medical Services - Maximum of 11 positions for EMT- Advanced at $300 per month

3. On-Call Pay – Specific positions listed below are classified as eligible for on-call pay due to the demand for after hour services.

District Attorney's Office – Maximum of 1 Asst. District Attorney, $100 per week from the General Fund and $500 from the District Attorney's Asset Forfeiture Funds.

Facilities Maintenance – Maximum of 2 non-exempt positions, $100 per week

Public Safety IT – Maximum of 1 position, $200 per week

WC Radio Communication System - Maximum of 1 position, $100 per week

Sheriff's Office – Maximum of 4 Detectives, $100 per week
Maximum of 2 Sergeants, $100 per week
Maximum of 1 Crime Scene, $100 per week
Maximum of 1 Animal Control Officer, $100 per week
Maximum of 1 Livestock Deputy, $100 per week
Maximum of 1 Victims Assistance, $100 per week
Maximum of 4 Accident Reconstruction, $100 per week

Corrections - Maximum of 4 Corrections Peace Officers, $100 per week
Maximum of 1 Warrants Supervisor, $100 per week

4. Board Certification by the Texas Board of Legal Specialization Supplemental Pay - This supplement is paid by the office listed below to all attorneys who maintain certification by the Texas Board of Legal Specialization.

District Attorney – Maximum of 18 positions, $5,000 per employee to be paid equally over 26 pay periods out of the District Attorney Asset Forfeiture Fund.

5. Board Supplements – Designated positions will be paid for serving on a specific board(s).

Juvenile Board – County Judge and District Judges (7), $400 per month.

6. County Supplements – Williamson County portion of elected state positions.

District Attorney – 1 position, $70,000, paid equally over 26 pay periods

District Judges – 7 positions, $20,200 per year, paid equally over 26 pay periods.

7. Court Admin Supplement – Paid to the Court Admin of the presiding District Judge, for additional duties. 1 position, $5,500 per year, paid equally over 26 pay periods.

Paid to the Court Admin of the presiding County Court at Law Judge, for additional duties. 1 position, $5,500 per year, paid equally over 26 pay periods.

8. Lead Associate Judge Supplement – Paid to the approved Associate Judge for additional duties, 1 position, $10,000 per year, paid equally over 26 pay periods.

9. Bilingual Stipend – Paid to the approved employee with funding allocated during the annual budget process for additional duties. Number of positions approved will vary based on workplace needs.

Basic - $50 per month for full time, annually $600
$25 per month for part time, annually $300

Advanced - $100 per month for full time, annually $1,200
$50 per month for part time, annually $600

10. Shift Differential Supplement – Paid to the approved employees who are required to work non-traditional hours due to County business needs. The following criteria guide the use of shift differential. (1) Is only paid for fulltime, non-exempt positions in the amount of $150 per month (2) Is paid to employees whose regular work schedule (defined as at least 75% or more) has a daily start time between 3 p.m. and 3 a.m. and (3) They must be on the approved list below and departments must have sufficient funds within their budget to pay any shift differential requests.

Corrections – up to 100 positions
Sheriff's Office – up to 57 positions
Juvenile – up to 50 positions
Emergency Communications – up to 30 positions

IV. CATASTROPHIC EVENT PAY

PURPOSE

Establish a policy for Williamson County setting forth the compensation of exempt and non-exempt employees for an activation of the Williamson County Emergency Operation Plan during a declared disaster, catastrophic event, or qualifying event. Nothing in this policy shall be construed as changing the "at will" status of any person employed by Williamson County.

BACKGROUND

Williamson County will compensate those essential employees who are required to work outside of their normal work schedule when assisting in the management of a local qualifying event, or when necessary to assist other agencies in managing events outside of the local jurisdiction. Examples of qualifying events include, but are not limited to, the following:

A. Certain catastrophic local events including, but not limited to: floods, hurricanes, tornados, and other Acts of God, nuclear, chemical, and biological emergencies, terrorist attack(s), or any other emergency declared by a federal, state or local authority.

B. When assigned to support an event, internal or external, to the County's jurisdiction; For personnel assigned and deployed to select teams, including, but not limited to: Williamson County Emergency Operations Center and Local, Regional, State and Federal Deployments.

POLICY

1. **Non-exempt Compensation**

   Any non-exempt employee who is recalled to duty during a catastrophic event, who works in- excess of forty (40) hours in a work week, or 86-hours in the pay period for those on the law enforcement pay plan, will be paid overtime for additional hours worked. Note that the general rules of compensable time apply to work performed under the circumstances covered by this policy. Refer to the Williamson County Handbook or contact Human Resources if you have questions about what is considered compensable time.

2. **Exempt Compensation**

   At the Commissioners Court discretion, any salaried exempt employee who is required to work hours in-excess of their normal work schedule (eighty hours in a pay period) during a declared disaster, Catastrophic Event, or qualifying event as outlined in this procedure may be compensated during the declaration period at a determined hourly rate. Only pay periods with hours worked that equal or exceed 88 hours and at least 8 hours for the event, should be submitted for possible compensation.

V. FINANCIAL POLICIES

1. **Fund Balance Policy:** Williamson County recognizes the financial importance of maintaining an appropriate level of Unassigned Fund Balance. A formalized Fund Balance Policy demonstrates to the taxpayer fiscal prudence and the ability to meet its obligations in a timely manner. Independent financial analysts rate the county's financial stability. The county's credit strength and strong management control reported by these analysts is, in part, a result of this Fund Balance Policy.

> Williamson County will maintain reservations of Fund Balance, in accordance with Governmental Accounting and Financial Standards Board Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. This Policy shall only apply to the County's governmental funds. Fund Balance shall be composed of non-spendable, restricted, committed, assigned and unassigned amounts.

2. **General Fund:** Unassigned Fund Balance represents the difference between assets and liabilities that is available for appropriation.

Williamson County will maintain an appropriate level of Unassigned Fund Balance in the General Fund to protect against a reduction of services due to temporary revenue shortfalls or unexpected one-time expenditures. It also helps to ensure stable tax rates. The level of Unassigned Fund Balance for the General Fund shall not be less than 35% of total General Fund budgeted expenditures.

The goal of each year's budget process will be to adopt a budget that maintains compliance with the General Fund Unassigned Fund Balance Policy. If it is determined there is a surplus (an amount exceeding the target limit), the funds may be designated or appropriated for the following, including, but not limited to:

- Tax rate stabilization.
- Only one-time, non-recurring expenditures, such as capital improvement needs.
- Address any shortfall in related funds, i.e. Road and Bridge Fund.
- Reduction of debt; to include capital leases.

If it is determined there is a deficit (an amount below the lower limit), the County must develop a plan to rebuild the Unassigned Fund Balance to 35%.

A budget amendment appropriated from cash ending reserves that will result in ongoing operational expenses requires approval by a supermajority of the Commissioners Court (meaning four of the five members of the Commissioners Court voting in favor of the item).

3. Tobacco Fund: The initial distribution of Williamson County's share of the settlement established the fund in 1999. Revenues to the fund consist of interest income and the annual distribution by the state of the state trust earnings. To ensure continuation of the fund, the Williamson County Commissioners Court has designated the portion of fund balance

representing the amount of the original settlement ($2.5M). Designation means that this amount, or "principal" balance, cannot be expended. In addition to the original settlement amount, each year, 20% of the revenues from both interest income and the annual distribution from the state will be added to the designated fund balance in order to allow the fund to grow over time. Only 80% of revenues earned from interest and the earnings distributed annually by the state will be budgeted and expended. When determining the next year's budget, the amount available to expend will be calculated using actual revenue and interest revenue amounts from May 1st of the previous year to April 30th of the current year. Any unspent funds at the end of the fiscal year will be available to budget in the next year.

4. Uncompensated Care Fund (CHP): Revenues to the fund consist of interest income and the annual distribution from the Ambulance Services Supplemental Payment Program, which provides payments to ambulance services that are delivered to individuals not covered by Medicare, Medicaid, or Commercial Insurance. The Commissioners Court by policy has committed this funding toward the Community Health Paramedicine program. The Williamson County EMS Community Health Paramedics (CHP) are a group of specially trained providers who work with patients, families, and providers to assist in reducing reliance on emergency services for chronic physical and mental health conditions. Identified patients receive in home visits and navigation services that increase health literacy, reduce health disparities in vulnerable populations, and improve overall chronic disease management.

5. Opioid Fund: Revenues to the fund consist of interest income and the distributions from the Opioid Abatement Trust Fund held at the Texas Treasury Safekeeping Trust Company, which come from settlement agreements with the opioid manufacturers, pharmacies, etc. The Commissioners Court has committed these funds to be used to address opioid-related harm in the community.6. **Self-Insured Health Plan Fund Policy**: Unassigned Fund Balance represents the difference between assets and liabilities that is available for appropriation. Williamson County will maintain an appropriate level of Unassigned Fund Balance in the Benefits Fund to protect against an inability to pay for claims and administration associated with the self- insured health plan due to temporary revenue shortfalls. It also helps to ensure stable employer and employee contribution rates.

The Self-Funded Health Plan Fund currently has a "goal of reaching and maintaining 35% of expected claims". The goal of each year's budget process will be to endeavor to adopt a budget that maintains compliance with the Benefits Fund Unassigned Fund Balance Policy.

If it is determined there is a surplus (an amount exceeding the target limit), the funds may be designated or appropriated for contribution rate stabilization.

If it is determined there is a deficit (an amount below the lower limit), the County may develop a plan to rebuild the Unassigned Fund Balance to 25% of expected claims.

7. **Radio Communication Systems (RCS) Fund Policy:** Unassigned Fund Balance represents the difference between assets and liabilities that is available for appropriation. Williamson County will maintain an appropriate level of Unassigned Fund Balance in the Radio Communications Systems Fund to protect against unforeseen operating issues. These

unforeseen issues can result from environmental or project related items. It also helps to ensure stable radio user fees for the user community.

The Radio Communication Systems Fund has a "goal of reaching and maintaining 30% of total Radio Communication Systems expenditure budget.

If it is determined there is a surplus (an amount exceeding the target limit), the funds may be designated or appropriated for:

- Only one-time, non-recurring expenditures, such as tower improvements
- Fee stabilization

If it is determined there is a deficit, the Radio Communication Systems Board will develop and recommend a plan to the County to rebuild the Unassigned Fund Balance to 30%.

Use and Distribution of Specific Special Revenue Funds and Accounts

8. **Child Safety Fund:** – This fund is used to deposit a $1.50 fee collected on each vehicle registration and court costs collected by justice, county, or district courts for violations that occur within a school-crossing zone of $25 per violation. This fund is used to provide a school crossing guard program and/or programs designed to enhance child safety, health, or nutrition. The Commissioners Court, by an order adopted in October 2010, has directed these funds to be distributed in the following manner: 10% of Total Collections less an administrative fee shall be distributed to the Williamson County's Children's Advocacy Center. The remainder shall be distributed to the school districts on a pro rata basis based on attendance. These funds will be distributed annually after the close of the prior fiscal year.

9. **School Fund:** Williamson County maintains a working interest ownership in two natural gas producing properties located on what was formerly county-owned property. The mineral rights that have been retained are designated to be distributed to school districts within the county based on the number of students who reside in the county. This distribution will occur annually at the close of each fiscal year and will coincide with the distribution of the Child Safety Fund proceeds.

10. **Employee Fund**: The Employee fund is used to deposit proceeds collected from Williamson County's vending machine contract. Use of these funds must be **pre-approved** by the County Judge.

These funds may be used for the following purposes:

a) To offset the cost of county employee events
b) Flowers for the death of a county employee only

c) An award or plaque upon retirement for employee recognition. All purchases must display (i.e. engraving) information regarding the purpose of the employee recognition. (Purchasing guidelines must be adhered to):
    i. The employee must be vested (8 years of service)
    ii. $60.00 allowed for employees with up to 15 years of service
    iii. $120.00 allowed for employees with over 15 years of service
d) Employee recognition events and programs
e) Maximum of $300.00 allowed towards a reception/light refreshments for the retirement or departure of an:
    i. Elected Official serving in his/her capacity for at least 1 term
    ii. Department Head who must be vested (8 years of service)
    iii. Employee with 20 years of service or more

No reimbursement of sales tax will be allowed.
The amount allowed for use may never exceed the actual balance in the fund.

11. **WM-City of Hutto and Hutto ISD Fund**: The WM-City of Hutto and Hutto ISD Fund consists of proceeds paid by Waste Management annually. Per the agreement, these funds represent 2% of the Tip Fee and are to be expended for the benefit of the City of Hutto and Hutto ISD. The expenditures are at the County's sole option. The annual distribution will be allocated 50% to the City of Hutto and 50% to Hutto ISD. Each entity is required to request any disbursements from the fund.

12. **Williamson County Community Facility Fund:** This fund consists of fees collected through the Williamson County Landfill. Community organizations, groups, and individuals may submit a funding request to the Williamson County Commissioners Court for the construction, improvement, or remodel of community facilities located in Williamson County that serve a public purpose.

13. **Financial – General Procedures**

a) Any mailings sent by a county department or official using county funds must be in furtherance of legitimate county business and must comply with all state ethics rules and other laws and regulations.

b) All county meetings should be held in county facilities whenever feasible and such facilities are available. If the county meeting space is not available, other publicly owned facilities, such as those owned by cities, utility districts, or school districts, should be utilized as the rental of these facilities is often at little or no cost.

c) All recruitment items purchased must comply with Article III, section 52 of the Texas Constitution. Thus, the predominant purpose of any expenditures on recruitment materials must be to accomplish a "direct" public purpose and be in compliance with the provisions of this policy in order to ensure that Williamson County receives a return of

public benefit from said expenditures. Williamson County recognizes the need to identify, recruit and hire qualified employees.

i) Funds for recruitment items must be approved during the annual budget process.
ii) Items must not state the name of any individual, but instead the name of the county and/or department or office.
iii) "Give away" items such as pens, pencils, etc. should not exceed $5.00 per item.

All purchases must follow procurement guidelines.

d) Section 81.032 of the Local Government Code expressly authorizes the Commissioners Court to "accept a gift, grant, donation, bequest, or devise of money or other property on behalf of the county for the purpose of performing a function conferred by law on the county or a county officer." Absent a specific statute authorizing a county official or employee to accept donated property, the Commissioners Court shall be the only body to accept property donations on Williamson County's behalf. Tex. Att'y Gen. Op. No. GA-0229 (2004). Donations directly from a private entity to county officials and employees can, under certain circumstances, constitute an illegal gift. Donations of grants or gifts that are made to Williamson County must be presented to the Commissioners Court, in the form of an agenda item, for review and acceptance.

VI. PURCHASING – GENERAL PROCEDURES

1. Williamson County adheres to Texas Local Government Code and Williamson County Purchasing Policy. Williamson County Purchasing and Procurement Card (P-Card) policies are intended to provide consistent procedures for the acquisition of materials, supplies, and services required by Williamson County. The responsibility to adhere to all Purchasing and P-Card policies rests with the employee, supervisor, department head, or elected officials who certifies conformance to them.

2. The Williamson County Purchasing Manual, P-Card Manual, as well as other more detailed information directing specific purchasing procedures and processes, can be located on the SharePoint Purchasing Portal at: *https://wilco365.sharepoint.com/purchasingportal*.

This site provides county departments access to:

a. Policies, Procedures and Manuals
b. Training Materials
c. Forms
d. Guides and other tools to assist in the purchasing process

3. The County Auditor's Office will audit P-Card Expense Reports monthly. Cardholder infractions will be addressed and may result in disciplinary action as recommended by the Purchasing Department and the County Auditor's Office. Actions may include:

a. Retraining

b. Reduction of credit limits
c. Suspension of account

Theft, fraud or intentional policy violations may result in permanent closure of account or termination of employment, based on severity of violation.

4. Any questions related to compliance with intent of county Purchasing Policies should be directed to the Purchasing Department prior to making a purchase.

https://www.wilcotx.gov/700/Purchasing

VII. COUNTY VEHICLES

1. It is prohibited by law to utilize county owned vehicles for personal use. Any county employee that resides outside the county and utilizes a county owned vehicle during their workday, is required to return that vehicle to their primary work location following their assigned work shift, or to a secure location, preapproved by their department leadership. Elected Officials or Senior Directors may grant an employee the ability to take a County vehicle home for a specific occasion or an event, if it is in the business interest of the County to do so.

2. Approved positions for Take Home Vehicles

The following is an all-inclusive list of positions that may be required to respond to emergencies outside of their normal work assignments, and may, with the concurrence of their department head or elected official, take a county vehicle to their residence, within Williamson County, at the end of their shift to allow them to respond as required.

A. Public Safety Personnel (required to commute in the vehicle)

a) The Sheriff and paid law enforcement as follows: Sheriff's Patrol Deputies, Sheriff's Detectives, Sergeants, Lieutenants, Commanders, Assistant Chiefs and Chief
b) Each Constable and Deputy Constables
c) Investigators in the District Attorney and County Attorneys offices
d) EMS Division Commanders and Operation Commander, preapproval required by EMS Director
e) The Fire Marshal Special Operations Chief, Asst. Fire Marshal and Special Operations Asst. Chief,
f) Road and Bridge Director of Field Operations, (12) Senior Foremen and Foreman*
g) The Senior Director of Emergency Services, Director of Emergency Management and the Deputy Director of Emergency Management.

B. On Call Vehicle Rotation Only (note – out of County miles, if approved)

a) On call Crime Scene Employees

b) On call Animal Control Employees
c) Two Facilities Maintenance Employees*
d) One Hazmat Special Operations Captain
e) On Call Office of Emergency Management Duty Officer
f) Wireless Communications Tower Technician(s)
g) Death Inquest Investigators

* Positions listed in Section A and B may be taxed on vehicle usage. Please reach out to the Auditor's Office for more information.

3. The Senior Director of Emergency Services, the Sheriff, and the Senior Director of Infrastructure, have the discretion to assign a vehicle to an appropriate member of their department to facilitate a specific response to emergency scenes or events, on a case by case basis, where the resources are requested and needed. This shall only be done in times of high risk, high probability events, or during scheduled special "large scale" events where response is likely. This assignment shall be tracked and reported to the Commissioners Court.

4. The following list of emergency response personnel has been exempted from the out of county policy for take home vehicles by the Commissioners Court. The list will not be expanded, and exemptions are not transferable due to a vacancy, unless approved by the Commissioners Court.

Sheriff's Office
S. Zion
D. Garrett
W. Steffen
J. Guinn
J. Foster

Constable Pct. 2
M. Villarreal

The individuals below are authorized use of a take home vehicle only when designated as "on call".

J. Sapien
J. Helm

2. A County Fleet Committee has been established to oversee fleet performance, assets and compliance to policies and procedures.

A. Duties include but are not limited to the following:

- Review of annual fleet solicitations
- Updates to fleet policies and procedures
- Review, reporting and recommendations regarding accidents

- Right sizing county fleet with emphasis on efficiencies
- Standardization of countywide Fleet

B. The Fleet committee is comprised of the following:

- Budget Office
- Constable representative (selected by Constables)
- County Judge (Chair)
- Emergency Services Department
- Fleet
- Juvenile Services
- Risk Management
- Infrastructure
- Purchasing
- Sheriff's Office
- Auditor's Office (non-voting member)

C. A County Fleet Committee will review fleet policies and purchase requests and make recommendations for budgeting purposes. The Purchasing Department shall coordinate the annual vehicle order each summer with the goal of issuing all vehicle purchase orders for the upcoming fiscal year in the first week of October to expedite delivery. Only those vehicles approved during the budget process shall be purchased.

D. All accidents involving County vehicles and equipment must be reported to the Risk Manager in the Commissioners Court Department to ensure appropriate claims processing, including any corrective action taken. Vehicles removed from service are reported on the Court agenda and accident reports are sent to the court when applicable. Also, new vehicles, equipment, and buildings must be reported to the Risk Manager immediately in order to ensure that proper insurance coverage is in place.

VIII. CELL PHONE POLICY

Williamson County may purchase/lease cell phones for departments in the county that deal with sensitive data or for security reasons, example law enforcement, and provide cell phone service for individual use. The departments should have this money approved and budgeted in line item 004209. For the majority of County employees, a Stipend Policy has been implemented and is laid out below. These dollars are approved and budgeted in line item 001109.

Procedures for the Stipend Policy

1. Each department head or elected official will identify who they require to maintain a cell phone account in order to conduct official county business. Only regular full-time employees and department heads will be allowed a stipend. If the full-time employee or department head is

provided a county issued cell phone they are not eligible for a stipend. The funds for cell phone stipends must be submitted and approved as part of each department's annual budget process.

2. Five levels of cell phone stipends will be established:

$10.00 Per Month – ($5.00 per pmt)
$15.00 Per Month - ($7.50 per pmt)
$20.00 Per Month – ($10.00 per pmt)
$25.00 Per Month – ($12.50 per pmt)
$30.00 Per Month – ($15.00 per pmt)

3. Stipends will be paid semi-monthly for each approved employee or department head (will not be included on the third paycheck that is received twice each year). The cell phone stipend shall be removed by the department whenever an employee is on Administrative Leave with pay.

4. The cell phone stipend is considered supplemental income subject to IRS taxes and reporting requirements and will be processed through Payroll and will be included in the employee's gross income. Retirement contributions will also be deducted and matched in accordance with TCDRS.

5. Expenditures over the allowed stipend will not be reimbursed.

6. An approved cell phone stipend will not follow an employee if the employee changes positions.

7. Each department head or elected official is responsible for verifying and monitoring that their employees receiving a cell phone stipend have obtained the required service. Disciplinary action up to and including termination may result in an employee who receives a stipend and does not provide their department head or elected official with the proper documentation of cell phone service, if requested. Each department will maintain a list of cell phone numbers for those individuals with stipends for audit purposes.

8. To minimize the risk of incurring unpaid time worked, Offices and Departments should carefully monitor phone and e-mail access outside of scheduled time worked for non-exempt employees. Failure to comply with this policy may result in termination.

IX. COMMISSIONERS COURT

This order designates the Commissioners Court will meet on Tuesdays each month.

WHEREUPON MOTION MADE AND SECONDED, the ORDER ADOPTING THE AMENDED WILLIAMSON COUNTY BUDGET ORDER was passed on a vote of __ for, and __ against on the ____ of September 2025.

This ORDER being adopted, the County Judge is authorized to sign the ORDER and the County Clerk is instructed to record the ORDER and the Budget in the official minutes of the Commissioners Court.

Attest:

Steve Snell, County Judge	Nancy E. Rister, County Clerk

Commissioners Court - Regular Session **50.**

Meeting Date: 09/30/2025

UHC settlement agreement and release

Submitted By: Shannon Francis, General Counsel

Department: General Counsel

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider, and take appropriate action regarding acceptance of an Agreement and Release of a claim by Williamson County against United Healthcare Services, Inc., the third-party administrator for the County's self-insured health benefits program, to reimburse the County for a flexible spending account overpayment in the amount of $2,508.59.

Background

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	09/24/2025 07:37 AM
Form Started By: Shannon Francis		Started On: 09/23/2025 09:10 PM
Final Approval Date: 09/24/2025		

Commissioners Court - Regular Session **51.**

Meeting Date: 09/30/2025

Approval of Renewal #1 for contract #T4166 between Wells Fargo and Williamson County for Bank Depository Services

Submitted For: Joy Simonton **Submitted By:** Cheryl Johnson, Purchasing

Department: Purchasing

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider, and take appropriate action on authorizing renewal #1 for two additional terms of Contract #T4166 between Wells Fargo and Williamson County for Bank Depository Services for the same terms and conditions as the existing contract, for the renewal term of September 30, 2025 – September 29, 2027.

Background

This is the first renewal of Contract #T4166, between Wells Fargo and Williamson County for Bank Depository Services. One additional two-year renewal term. This renewal is issued under the same terms and conditions as the original agreement, which was approved by the Commissioners Court on August 31, 2021, under Agenda Item #19. The Treasurer's Department has confirmed that the vendor has met all requirements to proceed with Renewal #1. The renewal will maintain the same terms, conditions, and pricing as the existing contract and will cover the period from September 30, 2025 – September 29, 2027. As Wells Fargo is a publicly traded company, a Form 1295 is not required. The funding source line item is 0100.0497.004219. The department point of contact is Scott Heselmeyer.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Renewal 1

Contract

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/22/2025 04:09 PM
Form Started By: Cheryl Johnson		Started On: 09/08/2025 10:33 AM
Final Approval Date: 09/22/2025		

WILCO PURCHASING

Summary Agreement for Renewal of Williamson County Contract

Contract Number:	T4166	**Department:**	Treasurer
Vendor Name:	Wells Fargo		
Purpose/Intended Use of Product or Service (summary):			
Bank Depository Services			
Type of Contract:	RFP	**Start Date:**	September 30, 2025
Purchasing Contact:	Cheryl Johnson	**End Date:**	September 29, 2027
Department Contact:	Scott Heselmeyer		

- **Williamson County wishes to extend this bid/proposal for the same pricing, terms, and conditions as the existing contract.**
- PLEASE INCLUDE THE FOLLOWING:
  - COMPLETED 1295 FORM; AND
  - RENEWED INSURANCE CERTIFICATE IF IT WAS REQUIRED IN BID/PROPOSAL.

Renewal Option Period 1 September 30, 2025 through September 29, 2027
Initial Contract Period September 30, 2021 through September 29, 2025

BY SIGNING BELOW, THE PARTIES AGREE TO THE TERMS OF EXTENSION SET FORTH AS STATED ABOVE

Vendor Wells Fargo Bank, N.A.

Name Brenda A. Pollard

Title Executive Director

Signature Brenda A Pollard

Date September 16, 2025

Williamson County, 710 Main St., Georgetown, TX 78626

Williamson County Authorized Signature

Signature _____

Date _____

Reviewed by Contract Audit
Joel Brophy
Internal Audit Director
Williamson County Auditor's Office
Date: Sep 16 2025 Time: 6:03 pm

THE STATE OF TEXAS §
COUNTY OF WILLIAMSON §

SERVICES CONTRACT
(BANK DEPOSITORY AND/OR BANK SUB-DEPOSITORY)
(RFP T4166)

THIS CONTRACT (sometimes referred to herein as the/this "contract" or the/this "agreement") is made and entered into by and between **Williamson County, Texas** (hereinafter "The County"), a political subdivision of the State of Texas, acting herein by and through its governing body, and **Wells Fargo Bank, National Association,** (hereinafter "Bank"). The County agrees to engage Bank as an independent contractor, to assist in providing certain depository and banking services pursuant to the following terms, conditions, and restrictions:

I.

No Agency Relationship: It is understood and agreed that Bank shall not in any sense be considered a partner or joint venture with The County, nor shall Bank hold himself out as an agent or official representative of The County unless expressly authorized to do so by a majority of the Williamson County Commissioners Court. Bank shall be considered an independent contractor for the purpose of this agreement and shall in no manner incur any expense or liability on behalf of The County other than what may be expressly allowed under this agreement.

II.

No Waiver of Sovereign Immunity or Powers & Indemnification: Except for the express contractual obligations of The County set forth herein, nothing in this agreement will be deemed to constitute a waiver of sovereign immunity or powers of The County, the Williamson County Commissioners Court, or the Williamson County Judge. During the term of the contract, Bank will indemnify, defend and hold harmless the County and its officers, directors, employees, agents and assigns (the "Indemnified Parties") from and against all claims, losses, demands, liability, judgments, awards, interest, attorney's fees and costs (collectively, "Losses") arising out of, resulting from or relating to the performance of the services provided hereunder which are, in each case, directly caused in whole or in part by the negligent or intentional acts or omissions of Bank or any of its officers, directors, employees, agents, subcontractors or assigns, except to the extent such Losses are caused by the negligence or intentional misconduct of any Indemnified Party. In no event will Bank be liable for any indirect, special, exemplary, consequential or punitive damages, whether or not the likelihood of such damages was known to Bank, and regardless of the form of the claim or action or the legal theory on which it is based.

III.

Assignment: Bank understands that assignment of this contract by Bank may result in termination by The County pursuant to paragraph X below.

IV.

Compliance With All Laws: Bank will comply in all material respects with any and all applicable local, state or federal requirements with respect to the services rendered.

V.

Consideration and Compensation: Bank will be compensated based on a fixed schedule of fees and costs as set forth in Bank's response and proposal to RFP T4166 issued July 12, 2021 ("RFP T4166"), which is incorporated herein as if copied in full. Pursuant to Texas law, payment for goods and services shall be governed by Chapter 2251 of the Texas Government Code. An invoice shall be deemed overdue the 31st day after the later of (1) the date The County receives the goods under the contract; (2) the date the performance of the service under the contract is completed; or (3) the date the Williamson County Auditor receives an invoice for the goods or services. Interest charges for any overdue payments shall be paid by the County in accordance with Texas Government Code Section 2251.025. More specifically, the rate of interest that shall accrue on a late payment is the rate in effect on September 1 of The County's fiscal year in which the payment becomes due. The said rate in effect on September I shall be equal to the sum of one percent (1%); and (2) the prime rate published in the Wall Street Journal on the first day of July of the preceding fiscal year that does not fall on a Saturday or Sunday.

VI.

Services: Bank shall provide services *as an independent contractor* pursuant to terms of this agreement. Bank expressly acknowledges that he or she is not an employee of The County. The services include, but are not limited to the following items in order to complete the project:

1. **As described in the attached RFP T4166, which is incorporated herein as if copied in full;**

2. **Bank's Response to RFP T4166, which is incorporated herein as if copied in full;**

3. **The Wells Fargo Commercial Account Agreement Effective August 3, 2021, which is incorporated herein as if copied in full;**

4. **The Wells Fargo Master Agreement for Treasury Management Services, which is incorporated herein as if copied in full; and**

5. **The Wells Fargo's Service Descriptions pertaining to specific treasury management services.**

VII.

Entire Contract & Incorporated Documents: This Contract constitutes the entire Contract between the parties and may not be modified or amended other than by a written instrument executed by both parties. Documents expressly incorporated (as if copied in full) into this Contract include the following:

1. **As described in the attached RFP T4166, which is incorporated herein as if copied in full;**

2. **Bank's Response to RFP T4166, which is incorporated herein as if copied in full;**

3. **The Wells Fargo Commercial Account Agreement Effective August 3, 2021, which is incorporated herein as if copied in full; and**

4. **The Wells Fargo Master Agreement for Treasury Management Services, which is incorporated herein as if copied in full.**

5. **The Wells Fargo's Service Descriptions pertaining to specific treasury management services.**

In the event there is any express conflict between this contract and any of the above-referenced contract documents/exhibits or incorporated documents, the terms of this contract shall take precedence and govern.

VIII.

Good Faith: Bank agrees to act in good faith in the performance of this agreement.

IX.

Confidentiality: Bank expressly agrees that he or she will not use any incidental confidential information of the County that may be obtained while working in a governmental setting for his or her own benefit except as necessary in connection with services provided hereunder, and agrees that he or she will not enter any unauthorized areas or access confidential information on any County technology system without authorization, and he or she will not disclose any confidential information of the County to unauthorized third parties, and will take care to guard the security of the information at all times. Notwithstanding the foregoing, Bank may disclose confidential information of the County: (i) to federal and state bank examiners, and other regulatory officials having jurisdiction over Bank; (ii) to Bank's representatives (including, without limitation, all other banks and companies affiliated with Wells Fargo & Company, and their legal counsel,

auditors, and other professional advisors retained by Bank or its affiliates who need to know the confidential information in connection with the services provided hereunder), (iii) a required by law or legal process; and (iv) as otherwise authorized in writing by the County. For purposes of this paragraph IX, confidential information of the County does not include information that: (a) is or becomes generally available to the public other than as a result of an unauthorized disclosure by Bank or its representatives; (b) is or becomes available to Bank from a source not known to Bank to be under an obligation of confidentiality to the County; or (c) is independently developed by Bank without the use of confidential information of the County.

X.

Termination: This agreement may be terminated at any time in whole or in part at the option of either party, without future or prospective liability for performance upon giving thirty (30) days written notice thereof.

XI.

Venue and Applicable Law: Venue of this contract shall be Williamson County, Texas, and applicable laws of the United States and the laws of the State of Texas shall govern all terms and conditions.

XII.

Effective Date and Term: This contract shall be in full force and effect when signed by all parties and shall terminate when terminated pursuant to paragraph X above and the parties will seek to continue reasonable mutually agreed fees and rates as contemplated by RFP T4166 and Bank's Response thereto.

XIII.

Severability: In case any one or more of the provisions contained in this agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision in this agreement and this agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

XIV.

Right to Audit: Bank agrees that The County or its duly authorized representatives shall, until the expiration of three (3) years after final payment under this Agreement and promptly upon request and in accordance with Bank's policies, be provided true and accurate copies of any and all books, documents, papers and records of Bank which are directly pertinent to the services to be performed under this Agreement for the purposes of verifying the accuracy of amounts charged or compliance with contractual financial or record-keeping requirements.

XV.

County Judge or Presiding Officer Authorized to Sign Contract: The presiding officer of The County's governing body who is authorized to execute this instrument by order duly recorded may execute this contract on behalf of The County.

WITNESS the signatures of all parties in duplicate originals this _____ day of August 2021.

WILLIAMSON COUNTY:

By: Bill Gravell (Sep 29, 2021 16:57 CDT)

Name: Bill Gravell

Title: County Judge

WELLS FARGO BANK, NATIONAL ASSOCIATION:

By: A B Deskins

Name: Andrew B. Deskins

Title: Senior Vice President

Commissioners Court - Regular Session **52.**

Meeting Date: 09/30/2025

Resolution of Texans Feeding Texans

Submitted For: Ashlie Holladay **Submitted By:** Saira Hernandez, Budget Office

Department: Budget Office

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider and take appropriate action on approving a Resolution Authorizing a County Grant in relation to the Texas Department of Agriculture Texans Feeding Texans: Home Delivered Meal Grant Program.

Background

The proposed resolution will certify that the county will make a grant of $55,000 to Williamson-Burnet County Opportunities to be used by such organization from October 1, 2025, to September 30, 2026, to provide meals to homebound elderly and/or disabled persons. The resolution also certifies that the county has approved the Williamson-Burnet County Opportunities accounting system in relation to the grant requirements. The county has participated in the same grant in prior years. The Williamson County Commissioners Court approved $55,000 funding for Williamson-Burnet County Opportunities' Senior Nutrition program within the FY '26 adopted budget. The Texans Feeding Texans Home-Delivered Meal Grant Program was established to help supplement and extend the applicants' current home-delivered meal program for seniors and/or disabled Texans.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Resolution

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/19/2025 10:22 AM
Form Started By: Saira Hernandez		Started On: 09/19/2025 07:47 AM
Final Approval Date: 09/19/2025		

TEXAS DEPARTMENT OF AGRICULTURE
TEXANS FEEDING TEXANS: HOME-DELIVERED MEAL GRANT PROGRAM

RESOLUTION AUTHORIZING COUNTY GRANT
PROGRAM YEAR 2026

A resolution of the County of Williamson (County) Texas certifying that the County has made a grant to Williamson-Burnet County Opportunities, dba Opportunities of Williamson & Burnet Counties (Organization), an organization that provides home-delivered meals to homebound persons in the County who are elderly and/or have a disability, and certifying that the County has approved the Organization's accounting system or fiscal agent.

WHEREAS, the Organization seeks to apply for grant funds from the Texas Department of Agriculture to supplement and extend existing services for homebound persons in the County who are elderly and/or have a disability pursuant to the Home-Delivered Meal Grant Program (Program);

WHEREAS, the Program rules require the County in which an Organization is providing home-delivered meal services to make a grant to the Organization in order for the Organization to be eligible to receive Program grant funds; and

WHEREAS, the Program rules further require the County approve the Organization's accounting system or fiscal agent in order for the Organization to be eligible to receive Program grant funds;

BE IT RESOLVED BY THE COUNTY:

SECTION 1: The County hereby certifies that it has made a grant to the Organization in the amount of $55,000 to be paid and used between the:

1 of October 2025 and the 30 of September 2026

SECTION 2: The County hereby certifies that the Organization provides home-delivered meals to homebound persons in the County who are elderly and/or have a disability.

SECTION 3: The County hereby certifies that it has approved the Organization's accounting system or fiscal agent which meets financial management system requirements as set forth in the Texas Grant Management Standards promulgated by the Texas Comptroller of Public Accounts.

Introduced, read, and passed by the affirmative vote of the County on this 30th day of September, 2025.

_____

Signature of Authorized Official of the County

Steven Snell, County Judge

Typed Name and Title

NOTE: All information shown in this resolution must be included in the resolution passed by the County.

Updated May 2025

Commissioners Court - Regular Session **53.**

Meeting Date: 09/30/2025

FY26 Capital Improvement Program Projects

Submitted By: Karen Knightstep, County Auditor

Department: County Auditor

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider, and take appropriate action to approve the assigned project numbers for the new projects, additional funding for existing projects, and to de-obligate funds for P578 JJC Additional Detention (JJC Expansion Phase II).

Background

On September 9, 2025, item #49 was approved. This item assigns project numbers to the new projects, adds funding to existing projects, and de-obligates funding for P578 Juvenile Justice Center Additional Detention (JJC Expansion Phase II) as funding is not needed in the FY26 Capital Improvement Program.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Assigned Project Numbers

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	09/24/2025 07:42 AM
Form Started By: Karen Knightstep		Started On: 09/23/2025 10:13 AM
Final Approval Date: 09/24/2025		

Approval Date	CIP Item	Project #	Project	Award #	Award Amt	Total amt
9/9/2025	5003	P724	600 Forest Street Gtwn (previously Lipstick Bail Bond property)	2025 CIP	1,000,000.00	1,000,000.00
9/9/2025	P710	P710	ERP Purchase/Upgrade	2026 CIP	5,000,000.00	5,000,000.00
9/9/2025	P604	P604	Public Safety Upgrade (Public Safetly Software Suite)	2026 CIP	2,600,000.00	2,600,000.00
9/9/2025	P632	P632	Lake Creek Campus Improvements	2026 CIP	5,550,000.00	5,550,000.00
9/9/2025	2000	P726	Enterprise Asset Mgmt Solution Software	2023 CIP	119,516.76	
				2025 CIP	2,335,694.60	
				2026 CIP	44,788.64	2,500,000.00
9/9/2025	5001	P643	Personnel Bldg Expansion (Personnel Muster Facility)	2026 CIP	750,000.00	750,000.00
9/9/2025	5004	P728	Justice Complex (Kitchell, HOK, Halff)	2015 CO	54,733.40	
				2026 CIP	3,904,477.60	3,959,211.00
9/9/2025	P718	P718	SOTC Additional Parking Lot	2022 CIP	69,868.65	
				2026 CIP	130,131.35	200,000.00
9/9/2025	4130	P727	Jail North Backup Power (Generator)	2026 CIP	2,400,000.00	2,400,000.00

To de-obligate the following approval:

9/9/2025	P578	P578	Juvenile Justice Center - (to de-obligate as funding was approved;however, it is not needed)			-1,500,000.00

Commissioners Court - Regular Session **54.**

Meeting Date: 09/30/2025

2019 Road Bond Transfer

Submitted By: Karen Knightstep, County Auditor

Department: County Auditor

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider, and take appropriate action on approving a 2019 road bond transfer to move $50,000 from P399 (2019 Road Bond Non-Departmental) to P296 (CR 366 Widening).

Background

This request is to cover additional expenses for P296 (CR 366 Widening). HNTB's budget adjustment memo is attached.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

2019 Road Bond Memo

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	09/24/2025 07:39 AM
Form Started By: Karen Knightstep		Started On: 09/23/2025 03:36 PM
Final Approval Date: 09/24/2025		

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Round Rock, TX 78664

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www.hntb.com

Ms. Karen Knightstep
Williamson County Auditor's Office
Historic County Courthouse
710 Main Street, Ste. 301
Georgetown, TX 78626

September 23, 2025

Re: FY 2025 2019 Road Bond Budget Adjustment

Dear Ms. Knightstep,

Please make the following budget adjustments for the 2019 Road Bond Program projects:

- Move $50,000.00 from P399 Non-Departmental to P296 CR 366 Widening

If you have any questions, please let me know.

Thank you.

Christen Eschberger

Christen Eschberger, P.E.

Cc: Pam Navarrette, Williamson County Auditor's Office
Julie Kiley, Williamson County Auditor's Office
Robert B. Daigh, P.E., Williamson County Senior Director of Infrastructure
Kate Wilder, P.E., HNTB
Marie Walters, HNTB
Tomika Lynce, HNTB

Commissioners Court - Regular Session **55.**

Meeting Date: 09/30/2025

Interlocal Agreements (ILAs) between local ISDs and the Williamson County Expo Center

Submitted For: Bruce Clements **Submitted By:** Bruce Clements, Emergency Services Dept.

Department: Emergency Services Dept.

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider and take appropriate action on Interlocal Agreements (ILAs) allowing Coupland, Granger, Taylor, and Thrall ISDs to use the Williamson County EXPO Center for family reunification or as a Family Assistance Center in the event of a major public safety incident.

Background

The proposed Interlocal Agreements (ILAs) authorize the Williamson County Expo Center in Taylor to be used, when available, as a Family Assistance Center (FAC) or family reunification site following a Public Safety Incident (PSI) at schools in Coupland, Granger, Taylor, or Thrall ISDs. Public Safety Incidents, such as a school evacuation, an active-shooter event, or bus accident, may require a secure, centrally located off-site facility where families can reunite and receive information and support services. The Expo Center's size and proximity to all four ISDs makes it an ideal option. Under the agreements, the school districts will supply the necessary resources to set up and operate the FAC, with coordination support provided by the Williamson County Office of Emergency Management. The ISDs will also reimburse the county for associated expenses.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Coupland and Wilco Expo Center ILA 2025

Granger and Wilco Expo Center ILA 2025

Thrall and Wilco Expo Center ILA 2025

Taylor and Wilco Expo Center ILA 2025

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/23/2025 04:47 PM
Form Started By: Bruce Clements		Started On: 09/23/2025 04:16 PM
Final Approval Date: 09/23/2025		

INTERLOCAL AGREEMENT TO ESTABLISH FAMILY ASSISTANCE CENTER LOCATION FOLLOWING PUBLIC SAFETY INCIDENT

THIS INTERLOCAL AGREEMENT TO ESTABLISH A FAMILY ASSISTANCE CENTER LOCATION FOLLOWING A PUBLIC SAFETY INCIDENT ("Agreement") is entered into between the Coupland Independent School District named herein-below (the "District"), and Williamson County, Texas, a political subdivision of the State of Texas ("County"). In this Agreement, the District and the County are sometimes individually referred to as a "Party" and collectively referred to as the "Parties."

WHEREAS, a Public Safety Incident (PSI) is defined as an incident, disaster, or public health emergency that poses a risk to student safety and/or where more human deaths have occurred than can be managed with local or regional resources;

WHEREAS, after a PSI, a Family Assistance Center (FAC) can be established as a means to provide a safe, secure, centrally located place for family members and students of the PSI to obtain information and a range of support services,

WHEREAS, the District desires to establish a FAC prior to a PSI affecting the District;

WHEREAS, both the County and the District have a mutual need to respond to relief efforts during PSIs affecting the public health and safety of local residents;

WHEREAS, such cooperation is considered to be in the public interest; and

WHEREAS, this Agreement sets forth the terms and conditions pursuant to which the County may assist the District and obtain reimbursement for such assistance; and

NOW, THEREFORE, in consideration of the foregoing premises and the mutual promises and agreements of the Parties contained in this Agreement, the Parties agree as follows:

I.
PURPOSE

The purpose of this Agreement is for the District to secure, if available, the Williamson County Exposition Center ("Expo Center") as a temporary FAC for purposes of providing

a safe, secure, centrally located place for family members of potential victims to search for their loved one or to seek information about their loved one's location and condition, as well as to obtain a range of support services in the immediate aftermath of a PSI affecting the District. The Parties acknowledge the intent of this Agreement is not to authorize the use of the Expo Center as a primary or secondary shelter in response to a PSI.

II
EFFECTIVE DATE, TERM AND TERMINATION

A. **Effective Date and Term**. The term of this Agreement shall commence upon the last Party's execution hereof and shall continue until September 30, 2025, and thereafter will automatically be renewed on an annual basis for subsequent fiscal year starting October 1, 2025 and each subsequent October 1st until terminated as set out herein-below.

B. **Termination.** Either Party may terminate this Agreement for convenience and without cause or further liability upon thirty (30) business day's written notice to the other Party.

III.
STATEMENT OF RESPONSIBILITIES

A. **General.**
The Parties mutually acknowledge and agree the District will generally manage operations and provide necessary staff to include but not be limited to operations staff, shelter management, law enforcement, and support staff as necessary to safely use the Expo Center for purposes of a FAC. As such, the District agrees that any advance payment for services detailed in this Agreement directly related to use of the Expo Center shall be made from the District's current revenues available, and the County may seek reimbursement of advanced costs pursuant to Paragraph B. below.

B. **Reimbursement of Costs.**
The County and the District agree to cooperate in seeking direct reimbursement from the Federal Emergency Management Agency ("FEMA") and the State of Texas ("State"), when such reimbursement is available. If the County provides services, personnel, security, supplies, or otherwise incurs costs to assist the District during its

use of the Expo Center, the District shall reimburse the County for all eligible costs that are not reimbursed directly by FEMA or the State.

If FEMA or the State denies reimbursement, or reimburses only a portion of the costs incurred, the District shall remain responsible for reimbursing the County for any balance of actual costs not covered. Both Parties shall maintain accurate records of time, services, and expenses incurred, and shall cooperate in good faith to provide documentation required by FEMA, the State, or the County to support reimbursement claims.

The County shall submit an itemized invoice, with supporting documentation, to the District within thirty (30) days following the conclusion of emergency operations. The District shall remit payment within thirty (30) days of receiving a complete and accurate invoice. Reimbursement shall be based on actual costs incurred, and payment shall be governed by Chapter 2251 of the Texas Government Code.

C. County's Responsibilities.

The County agrees to the following:

1. Expo Center Manager or his/her designee will serve as the primary point of contact between the District and County for FAC planning and operations;
2. Determine and designate appropriate facilities at the Expo Center for use by the District as a FAC in response to a PSI affecting the District to the extent such facilities are available and not in use by County or other authorized third parties;
3. Upon District's notification of a PSI or request to use facilities at the Expo Center and provided such facilities are available and not in use by County or other authorized third parties, make available facilities at the Expo Center designated for District's use as a FAC for a temporary and reasonable amount of time under the circumstances; and
4. Provide staff, when available, to support facility oversight, security, maintenance, and janitorial operations.

D. District's Responsibilities.

The District agrees to the following:

1. Designate a point of contact that shall serve as the District's primary point of contact for all FAC planning and operations;

2. Provide the County with advanced notice of potential FAC operation situations or impending requests to use Expo Center facilities as a FAC in response to a PSI affecting the District, along with detailed information of the potential PSI situation, the number of individuals that District would like to place at the Expo Center for the FAC operations, the length of time estimated for FAC operations, and any other details that would be needed by County in order to determine availability of facilities at the Expo Center;
3. Provide all necessary personnel, supplies, equipment, assets, or other items to support the District's use of facilities at the Expo Center as a FAC;
4. Manage and provide all FAC operations and provide staff to safely operate within facilities at the Expo Center to include but not be limited to operation staff, shelter management, law enforcement, and support staff as necessary; and
5. Act as lead in submitting request(s) for reimbursement to Federal and State government(s) in relation to any costs that may be reimbursed by FEMA or the State;
6. Cooperate with the Williamson County Auditor in relation to reimbursement of costs to the County by the District.

IV.

GENERAL PROVISIONS

A. No Waiver of Immunity.

To the extent authorized under Texas law, the Parties agree that each shall be responsible for its own actions and those of its members pursuant to and within the scope of this Agreement or amendment thereto. It is expressly understood and agreed by the Parties that neither shall be held liable for the actions of the other Party or any of the other Party's members while in any manner furnishing services hereunder, Each party to this Agreement expressly waives all claims against the other party for compensation for any loss, damage, personal injury, or death occurring as a consequence of the performance of this Agreement, not due to the negligence, fraud, or illegal conduct of the other party. It is expressly understood and agreed that under this Agreement neither party waives, nor shall be deemed to waive, any immunity or defense that would otherwise be available to it against claims arising in the exercise of governmental powers and functions.

B. **Authority**.
This Agreement is made under the authority conferred in Chapter 791, *Texas Government Code*.

C. **Severability**.
The provisions of this Agreement are severable and, if any provision of this Agreement is held to be invalid for any reason by a court or agency of competent jurisdiction, the remainder of this Agreement will not be affected, and this Agreement will be construed as if the invalid portion had never been contained herein.

D. **Assignment**.
Except as otherwise provided herein, the assignment of this Agreement by any Party is prohibited without the prior written consent of the other Party. All respective covenants, undertakings, and obligations of each of the Parties will bind that Party and will apply to and bind any successors or assigns of that Party.

E. **Cooperation**.
The Parties agree to cooperate at all times in good faith to effectuate the purposes and intent of this Agreement.

F. **Entire Agreement**.
This Agreement contains the entire agreement of the Parties regarding the subject matter hereof and supersedes all prior or contemporaneous understandings or representations, whether oral or written, regarding the subject matter.

G. **No Agency Relationship**.
No Agency Relationship: It is understood and agreed that Service Provider shall not in any sense be considered a partner or joint venturer with The County, nor shall Service Provider hold himself out as an agent or official representative of The County unless expressly authorized to do so by a majority of the Williamson County Commissioners Court. Service Provider shall be considered an independent contractor for the purpose of this Agreement and shall in no manner incur any expense or liability on behalf of The County other than what may be expressly allowed under this Agreement.

H. Amendments.

Any amendment of this Agreement must be in writing and will be effective if signed by the authorized representatives of the Parties.

I. Applicable Law and Venue; Mediation.

This Agreement will be construed in accordance with Texas law. Venue for any action arising hereunder will be in Williamson County, Texas. The parties expressly agree to work out any disputes informally and shall attempt mediation prior to pursuing any claim(s) in court.

J. Counterparts; Effect of Partial Execution.

This Agreement may be executed simultaneously in multiple counterparts, each of which will be deemed an original, but all of which will constitute the same instrument.

COUPLAND INDEPENDENT SCHOOL DISTRICT

By: Earl W Parcell

Printed Name: EARL W. PARCELL

Title: Superintendent

Date: 9-16-2025

WILLIAMSON COUNTY

By: _____

Printed Name: _____

Title: _____

Date: _____

INTERLOCAL AGREEMENT TO ESTABLISH FAMILY ASSISTANCE CENTER LOCATION FOLLOWING PUBLIC SAFETY INCIDENT

THIS INTERLOCAL AGREEMENT TO ESTABLISH A FAMILY ASSISTANCE CENTER LOCATION FOLLOWING A PUBLIC SAFETY INCIDENT ("Agreement") is entered into between the Granger Independent School District named herein-below (the "District"), and Williamson County, Texas, a political subdivision of the State of Texas ("County"). In this Agreement, the District and the County are sometimes individually referred to as a "Party" and collectively referred to as the "Parties."

WHEREAS, a Public Safety Incident (PSI) is defined as an incident, disaster, or public health emergency that poses a risk to student safety and/or where more human deaths have occurred than can be managed with local or regional resources;

WHEREAS, after a PSI, a Family Assistance Center (FAC) can be established as a means to provide a safe, secure, centrally located place for family members and students of the PSI to obtain information and a range of support services,

WHEREAS, the District desires to establish a FAC prior to a PSI affecting the District;

WHEREAS, both the County and the District have a mutual need to respond to relief efforts during PSIs affecting the public health and safety of local residents;

WHEREAS, such cooperation is considered to be in the public interest; and

WHEREAS, this Agreement sets forth the terms and conditions pursuant to which the County may assist the District and obtain reimbursement for such assistance; and

NOW, THEREFORE, in consideration of the foregoing premises and the mutual promises and agreements of the Parties contained in this Agreement, the Parties agree as follows:

I.
PURPOSE

The purpose of this Agreement is for the District to secure, if available, the Williamson County Exposition Center ("Expo Center") as a temporary FAC for purposes of providing

a safe, secure, centrally located place for family members of potential victims to search for their loved one or to seek information about their loved one's location and condition, as well as to obtain a range of support services in the immediate aftermath of a PSI affecting the District. The Parties acknowledge the intent of this Agreement is not to authorize the use of the Expo Center as a primary or secondary shelter in response to a PSI.

II
EFFECTIVE DATE, TERM AND TERMINATION

A. Effective Date and Term. The term of this Agreement shall commence upon the last Party's execution hereof and shall continue until September 30, 2025, and thereafter will automatically be renewed on an annual basis for subsequent fiscal year starting October 1, 2025 and each subsequent October 1st until terminated as set out herein-below.

B. Termination. Either Party may terminate this Agreement for convenience and without cause or further liability upon thirty (30) business day's written notice to the other Party.

III.
STATEMENT OF RESPONSIBILITIES

A. General.

The Parties mutually acknowledge and agree the District will generally manage operations and provide necessary staff to include but not be limited to operations staff, shelter management, law enforcement, and support staff as necessary to safely use the Expo Center for purposes of a FAC. As such, the District agrees that any advance payment for services detailed in this Agreement directly related to use of the Expo Center shall be made from the District's current revenues available, and the County may seek reimbursement of advanced costs pursuant to Paragraph B. below.

B. Reimbursement of Costs.

The County and the District agree to cooperate in seeking direct reimbursement from the Federal Emergency Management Agency (“FEMA”) and the State of Texas (“State”), when such reimbursement is available. If the County provides services, personnel, security, supplies, or otherwise incurs costs to assist the District during its

use of the Expo Center, the District shall reimburse the County for all eligible costs that are not reimbursed directly by FEMA or the State.

If FEMA or the State denies reimbursement, or reimburses only a portion of the costs incurred, the District shall remain responsible for reimbursing the County for any balance of actual costs not covered. Both Parties shall maintain accurate records of time, services, and expenses incurred, and shall cooperate in good faith to provide documentation required by FEMA, the State, or the County to support reimbursement claims.

The County shall submit an itemized invoice, with supporting documentation, to the District within thirty (30) days following the conclusion of emergency operations. The District shall remit payment within thirty (30) days of receiving a complete and accurate invoice. Reimbursement shall be based on actual costs incurred, and payment shall be governed by Chapter 2251 of the Texas Government Code.

C. County's Responsibilities.

The County agrees to the following:

1. Expo Center Manager or his/her designee will serve as the primary point of contact between the District and County for FAC planning and operations;
2. Determine and designate appropriate facilities at the Expo Center for use by the District as a FAC in response to a PSI affecting the District to the extent such facilities are available and not in use by County or other authorized third parties;
3. Upon District's notification of a PSI or request to use facilities at the Expo Center and provided such facilities are available and not in use by County or other authorized third parties, make available facilities at the Expo Center designated for District's use as a FAC for a temporary and reasonable amount of time under the circumstances; and
4. Provide staff, when available, to support facility oversight, security, maintenance, and janitorial operations.

D. District's Responsibilities.

The District agrees to the following:

1. Designate a point of contact that shall serve as the District's primary point of contact for all FAC planning and operations;

2. Provide the County with advanced notice of potential FAC operation situations or impending requests to use Expo Center facilities as a FAC in response to a PSI affecting the District, along with detailed information of the potential PSI situation, the number of individuals that District would like to place at the Expo Center for the FAC operations, the length of time estimated for FAC operations, and any other details that would be needed by County in order to determine availability of facilities at the Expo Center;
3. Provide all necessary personnel, supplies, equipment, assets, or other items to support the District's use of facilities at the Expo Center as a FAC;
4. Manage and provide all FAC operations and provide staff to safely operate within facilities at the Expo Center to include but not be limited to operation staff, shelter management, law enforcement, and support staff as necessary; and
5. Act as lead in submitting request(s) for reimbursement to Federal and State government(s) in relation to any costs that may be reimbursed by FEMA or the State;
6. Cooperate with the Williamson County Auditor in relation to reimbursement of costs to the County by the District.

IV.

GENERAL PROVISIONS

A. No Waiver of Immunity.

To the extent authorized under Texas law, the Parties agree that each shall be responsible for its own actions and those of its members pursuant to and within the scope of this Agreement or amendment thereto. It is expressly understood and agreed by the Parties that neither shall be held liable for the actions of the other Party or any of the other Party's members while in any manner furnishing services hereunder, Each party to this Agreement expressly waives all claims against the other party for compensation for any loss, damage, personal injury, or death occurring as a consequence of the performance of this Agreement, not due to the negligence, fraud, or illegal conduct of the other party. It is expressly understood and agreed that under this Agreement neither party waives, nor shall be deemed to waive, any immunity or defense that would otherwise be available to it against claims arising in the exercise of governmental powers and functions.

B. Authority.

This Agreement is made under the authority conferred in Chapter 791, *Texas Government Code*.

C. Severability.

The provisions of this Agreement are severable and, if any provision of this Agreement is held to be invalid for any reason by a court or agency of competent jurisdiction, the remainder of this Agreement will not be affected, and this Agreement will be construed as if the invalid portion had never been contained herein.

D. Assignment.

Except as otherwise provided herein, the assignment of this Agreement by any Party is prohibited without the prior written consent of the other Party. All respective covenants, undertakings, and obligations of each of the Parties will bind that Party and will apply to and bind any successors or assigns of that Party.

E. Cooperation.

The Parties agree to cooperate at all times in good faith to effectuate the purposes and intent of this Agreement.

F. Entire Agreement.

This Agreement contains the entire agreement of the Parties regarding the subject matter hereof and supersedes all prior or contemporaneous understandings or representations, whether oral or written, regarding the subject matter.

G. No Agency Relationship.

No Agency Relationship: It is understood and agreed that Service Provider shall not in any sense be considered a partner or joint venturer with The County, nor shall Service Provider hold himself out as an agent or official representative of The County unless expressly authorized to do so by a majority of the Williamson County Commissioners Court. Service Provider shall be considered an independent contractor for the purpose of this Agreement and shall in no manner incur any expense or liability on behalf of The County other than what may be expressly allowed under this Agreement.

H. Amendments.

Any amendment of this Agreement must be in writing and will be effective if signed by the authorized representatives of the Parties.

I. Applicable Law and Venue; Mediation.

This Agreement will be construed in accordance with Texas law. Venue for any action arising hereunder will be in Williamson County, Texas. The parties expressly agree to work out any disputes informally and shall attempt mediation prior to pursuing any claim(s) in court.

J. Counterparts; Effect of Partial Execution.

This Agreement may be executed simultaneously in multiple counterparts, each of which will be deemed an original, but all of which will constitute the same instrument.

GRANGER INDEPENDENT SCHOOL DISTRICT

By: Stephen Brosch

Printed Name: Stephen Brosch

Title: Superintendent of Schools

Date: 9-16-25

WILLIAMSON COUNTY

By: _____

Printed Name: _____

Title: _____

Date: _____

INTERLOCAL AGREEMENT TO ESTABLISH FAMILY ASSISTANCE CENTER LOCATION FOLLOWING PUBLIC SAFETY INCIDENT

THIS INTERLOCAL AGREEMENT TO ESTABLISH A FAMILY ASSISTANCE CENTER LOCATION FOLLOWING A PUBLIC SAFETY INCIDENT ("Agreement") is entered into between the Thrall Independent School District named herein-below (the "District"), and Williamson County, Texas, a political subdivision of the State of Texas ("County"). In this Agreement, the District and the County are sometimes individually referred to as a "Party" and collectively referred to as the "Parties."

WHEREAS, a Public Safety Incident (PSI) is defined as an incident, disaster, or public health emergency that poses a risk to student safety and/or where more human deaths have occurred than can be managed with local or regional resources;

WHEREAS, after a PSI, a Family Assistance Center (FAC) can be established as a means to provide a safe, secure, centrally located place for family members and students of the PSI to obtain information and a range of support services,

WHEREAS, the District desires to establish a FAC prior to a PSI affecting the District;

WHEREAS, both the County and the District have a mutual need to respond to relief efforts during PSIs affecting the public health and safety of local residents;

WHEREAS, such cooperation is considered to be in the public interest; and

WHEREAS, this Agreement sets forth the terms and conditions pursuant to which the County may assist the District and obtain reimbursement for such assistance; and

NOW, THEREFORE, in consideration of the foregoing premises and the mutual promises and agreements of the Parties contained in this Agreement, the Parties agree as follows:

I.
PURPOSE

The purpose of this Agreement is for the District to secure, if available, the Williamson County Exposition Center ("Expo Center") as a temporary FAC for purposes of providing

a safe, secure, centrally located place for family members of potential victims to search for their loved one or to seek information about their loved one's location and condition, as well as to obtain a range of support services in the immediate aftermath of a PSI affecting the District. The Parties acknowledge the intent of this Agreement is not to authorize the use of the Expo Center as a primary or secondary shelter in response to a PSI.

II
EFFECTIVE DATE, TERM AND TERMINATION

A. Effective Date and Term. The term of this Agreement shall commence upon the last Party's execution hereof and shall continue until September 30, 2025, and thereafter will automatically be renewed on an annual basis for subsequent fiscal year starting October 1, 2025 and each subsequent October 1st until terminated as set out herein-below.

B. Termination. Either Party may terminate this Agreement for convenience and without cause or further liability upon thirty (30) business day's written notice to the other Party.

III.
STATEMENT OF RESPONSIBILITIES

A. General.

The Parties mutually acknowledge and agree the District will generally manage operations and provide necessary staff to include but not be limited to operations staff, shelter management, law enforcement, and support staff as necessary to safely use the Expo Center for purposes of a FAC. As such, the District agrees that any advance payment for services detailed in this Agreement directly related to use of the Expo Center shall be made from the District's current revenues available, and the County may seek reimbursement of advanced costs pursuant to Paragraph B. below.

B. Reimbursement of Costs.

The County and the District agree to cooperate in seeking direct reimbursement from the Federal Emergency Management Agency ("FEMA") and the State of Texas ("State"), when such reimbursement is available. If the County provides services, personnel, security, supplies, or otherwise incurs costs to assist the District during its

use of the Expo Center, the District shall reimburse the County for all eligible costs that are not reimbursed directly by FEMA or the State.

If FEMA or the State denies reimbursement, or reimburses only a portion of the costs incurred, the District shall remain responsible for reimbursing the County for any balance of actual costs not covered. Both Parties shall maintain accurate records of time, services, and expenses incurred, and shall cooperate in good faith to provide documentation required by FEMA, the State, or the County to support reimbursement claims.

The County shall submit an itemized invoice, with supporting documentation, to the District within thirty (30) days following the conclusion of emergency operations. The District shall remit payment within thirty (30) days of receiving a complete and accurate invoice. Reimbursement shall be based on actual costs incurred, and payment shall be governed by Chapter 2251 of the Texas Government Code.

C. County's Responsibilities.

The County agrees to the following:

1. Expo Center Manager or his/her designee will serve as the primary point of contact between the District and County for FAC planning and operations;
2. Determine and designate appropriate facilities at the Expo Center for use by the District as a FAC in response to a PSI affecting the District to the extent such facilities are available and not in use by County or other authorized third parties;
3. Upon District's notification of a PSI or request to use facilities at the Expo Center and provided such facilities are available and not in use by County or other authorized third parties, make available facilities at the Expo Center designated for District's use as a FAC for a temporary and reasonable amount of time under the circumstances; and
4. Provide staff, when available, to support facility oversight, security, maintenance, and janitorial operations.

D. District's Responsibilities.

The District agrees to the following:

1. Designate a point of contact that shall serve as the District's primary point of contact for all FAC planning and operations;

2. Provide the County with advanced notice of potential FAC operation situations or impending requests to use Expo Center facilities as a FAC in response to a PSI affecting the District, along with detailed information of the potential PSI situation, the number of individuals that District would like to place at the Expo Center for the FAC operations, the length of time estimated for FAC operations, and any other details that would be needed by County in order to determine availability of facilities at the Expo Center;
3. Provide all necessary personnel, supplies, equipment, assets, or other items to support the District's use of facilities at the Expo Center as a FAC;
4. Manage and provide all FAC operations and provide staff to safely operate within facilities at the Expo Center to include but not be limited to operation staff, shelter management, law enforcement, and support staff as necessary; and
5. Act as lead in submitting request(s) for reimbursement to Federal and State government(s) in relation to any costs that may be reimbursed by FEMA or the State;
6. Cooperate with the Williamson County Auditor in relation to reimbursement of costs to the County by the District.

IV.

GENERAL PROVISIONS

A. No Waiver of Immunity.

To the extent authorized under Texas law, the Parties agree that each shall be responsible for its own actions and those of its members pursuant to and within the scope of this Agreement or amendment thereto. It is expressly understood and agreed by the Parties that neither shall be held liable for the actions of the other Party or any of the other Party's members while in any manner furnishing services hereunder, Each party to this Agreement expressly waives all claims against the other party for compensation for any loss, damage, personal injury, or death occurring as a consequence of the performance of this Agreement, not due to the negligence, fraud, or illegal conduct of the other party. It is expressly understood and agreed that under this Agreement neither party waives, nor shall be deemed to waive, any immunity or defense that would otherwise be available to it against claims arising in the exercise of governmental powers and functions.

B. Authority.

This Agreement is made under the authority conferred in Chapter 791, *Texas Government Code*.

C. Severability.

The provisions of this Agreement are severable and, if any provision of this Agreement is held to be invalid for any reason by a court or agency of competent jurisdiction, the remainder of this Agreement will not be affected, and this Agreement will be construed as if the invalid portion had never been contained herein.

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E. Cooperation.

The Parties agree to cooperate at all times in good faith to effectuate the purposes and intent of this Agreement.

F. Entire Agreement.

This Agreement contains the entire agreement of the Parties regarding the subject matter hereof and supersedes all prior or contemporaneous understandings or representations, whether oral or written, regarding the subject matter.

G. No Agency Relationship.

No Agency Relationship: It is understood and agreed that Service Provider shall not in any sense be considered a partner or joint venturer with The County, nor shall Service Provider hold himself out as an agent or official representative of The County unless expressly authorized to do so by a majority of the Williamson County Commissioners Court. Service Provider shall be considered an independent contractor for the purpose of this Agreement and shall in no manner incur any expense or liability on behalf of The County other than what may be expressly allowed under this Agreement.

H. Amendments.
Any amendment of this Agreement must be in writing and will be effective if signed by the authorized representatives of the Parties.

I. Applicable Law and Venue; Mediation.
This Agreement will be construed in accordance with Texas law. Venue for any action arising hereunder will be in Williamson County, Texas. The parties expressly agree to work out any disputes informally and shall attempt mediation prior to pursuing any claim(s) in court.

J. Counterparts; Effect of Partial Execution.
This Agreement may be executed simultaneously in multiple counterparts, each of which will be deemed an original, but all of which will constitute the same instrument.

THRALL INDEPENDENT SCHOOL DISTRICT

By: Tommy Hooker

Printed Name: Tommy Hooker

Title: Superintendent

Date: 9/15/25

WILLIAMSON COUNTY

By: _____

Printed Name: _____

Title: _____

Date: _____

INTERLOCAL AGREEMENT TO ESTABLISH FAMILY ASSISTANCE CENTER LOCATION FOLLOWING PUBLIC SAFETY INCIDENT

THIS INTERLOCAL AGREEMENT TO ESTABLISH A FAMILY ASSISTANCE CENTER LOCATION FOLLOWING A PUBLIC SAFETY INCIDENT ("Agreement") is entered into between the Taylor Independent School District named herein-below (the "District"), and Williamson County, Texas, a political subdivision of the State of Texas ("County"). In this Agreement, the District and the County are sometimes individually referred to as a "Party" and collectively referred to as the "Parties."

WHEREAS, a Public Safety Incident (PSI) is defined as an incident, disaster, or public health emergency that poses a risk to student safety and/or where more human deaths have occurred than can be managed with local or regional resources;

WHEREAS, after a PSI, a Family Assistance Center (FAC) can be established as a means to provide a safe, secure, centrally located place for family members and students of the PSI to obtain information and a range of support services,

WHEREAS, the District desires to establish a FAC prior to a PSI affecting the District;

WHEREAS, both the County and the District have a mutual need to respond to relief efforts during PSIs affecting the public health and safety of local residents;

WHEREAS, such cooperation is considered to be in the public interest; and

WHEREAS, this Agreement sets forth the terms and conditions pursuant to which the County may assist the District and obtain reimbursement for such assistance; and

NOW, THEREFORE, in consideration of the foregoing premises and the mutual promises and agreements of the Parties contained in this Agreement, the Parties agree as follows:

I.
PURPOSE

The purpose of this Agreement is for the District to secure, if available, the Williamson County Exposition Center ("Expo Center") as a temporary FAC for purposes of providing

a safe, secure, centrally located place for family members of potential victims to search for their loved one or to seek information about their loved one's location and condition, as well as to obtain a range of support services in the immediate aftermath of a PSI affecting the District. The Parties acknowledge the intent of this Agreement is not to authorize the use of the Expo Center as a primary or secondary shelter in response to a PSI.

II
EFFECTIVE DATE, TERM AND TERMINATION

A. Effective Date and Term. The term of this Agreement shall commence upon the last Party's execution hereof and shall continue until September 30, 2025, and thereafter will automatically be renewed on an annual basis for subsequent fiscal year starting October 1, 2025 and each subsequent October 1st until terminated as set out herein-below.

B. Termination. Either Party may terminate this Agreement for convenience and without cause or further liability upon thirty (30) business day's written notice to the other Party.

III.
STATEMENT OF RESPONSIBILITIES

A. General.

The Parties mutually acknowledge and agree the District will generally manage operations and provide necessary staff to include but not be limited to operations staff, shelter management, law enforcement, and support staff as necessary to safely use the Expo Center for purposes of a FAC. As such, the District agrees that any advance payment for services detailed in this Agreement directly related to use of the Expo Center shall be made from the District's current revenues available, and the County may seek reimbursement of advanced costs pursuant to Paragraph B. below.

B. Reimbursement of Costs.

The County and the District agree to cooperate in seeking direct reimbursement from the Federal Emergency Management Agency (“FEMA”) and the State of Texas (“State”), when such reimbursement is available. If the County provides services, personnel, security, supplies, or otherwise incurs costs to assist the District during its

use of the Expo Center, the District shall reimburse the County for all eligible costs that are not reimbursed directly by FEMA or the State.

If FEMA or the State denies reimbursement, or reimburses only a portion of the costs incurred, the District shall remain responsible for reimbursing the County for any balance of actual costs not covered. Both Parties shall maintain accurate records of time, services, and expenses incurred, and shall cooperate in good faith to provide documentation required by FEMA, the State, or the County to support reimbursement claims.

The County shall submit an itemized invoice, with supporting documentation, to the District within thirty (30) days following the conclusion of emergency operations. The District shall remit payment within thirty (30) days of receiving a complete and accurate invoice. Reimbursement shall be based on actual costs incurred, and payment shall be governed by Chapter 2251 of the Texas Government Code.

C. County's Responsibilities.

The County agrees to the following:

1. Expo Center Manager or his/her designee will serve as the primary point of contact between the District and County for FAC planning and operations;
2. Determine and designate appropriate facilities at the Expo Center for use by the District as a FAC in response to a PSI affecting the District to the extent such facilities are available and not in use by County or other authorized third parties;
3. Upon District's notification of a PSI or request to use facilities at the Expo Center and provided such facilities are available and not in use by County or other authorized third parties, make available facilities at the Expo Center designated for District's use as a FAC for a temporary and reasonable amount of time under the circumstances; and
4. Provide staff, when available, to support facility oversight, security, maintenance, and janitorial operations.

D. District's Responsibilities.

The District agrees to the following:

1. Designate a point of contact that shall serve as the District's primary point of contact for all FAC planning and operations;

2. Provide the County with advanced notice of potential FAC operation situations or impending requests to use Expo Center facilities as a FAC in response to a PSI affecting the District, along with detailed information of the potential PSI situation, the number of individuals that District would like to place at the Expo Center for the FAC operations, the length of time estimated for FAC operations, and any other details that would be needed by County in order to determine availability of facilities at the Expo Center;
3. Provide all necessary personnel, supplies, equipment, assets, or other items to support the District's use of facilities at the Expo Center as a FAC;
4. Manage and provide all FAC operations and provide staff to safely operate within facilities at the Expo Center to include but not be limited to operation staff, shelter management, law enforcement, and support staff as necessary; and
5. Act as lead in submitting request(s) for reimbursement to Federal and State government(s) in relation to any costs that may be reimbursed by FEMA or the State;
6. Cooperate with the Williamson County Auditor in relation to reimbursement of costs to the County by the District.

IV.

GENERAL PROVISIONS

A. No Waiver of Immunity.

To the extent authorized under Texas law, the Parties agree that each shall be responsible for its own actions and those of its members pursuant to and within the scope of this Agreement or amendment thereto. It is expressly understood and agreed by the Parties that neither shall be held liable for the actions of the other Party or any of the other Party's members while in any manner furnishing services hereunder, Each party to this Agreement expressly waives all claims against the other party for compensation for any loss, damage, personal injury, or death occurring as a consequence of the performance of this Agreement, not due to the negligence, fraud, or illegal conduct of the other party. It is expressly understood and agreed that under this Agreement neither party waives, nor shall be deemed to waive, any immunity or defense that would otherwise be available to it against claims arising in the exercise of governmental powers and functions.

B. Authority.

This Agreement is made under the authority conferred in Chapter 791, *Texas Government Code*.

C. Severability.

The provisions of this Agreement are severable and, if any provision of this Agreement is held to be invalid for any reason by a court or agency of competent jurisdiction, the remainder of this Agreement will not be affected, and this Agreement will be construed as if the invalid portion had never been contained herein.

D. Assignment.

Except as otherwise provided herein, the assignment of this Agreement by any Party is prohibited without the prior written consent of the other Party. All respective covenants, undertakings, and obligations of each of the Parties will bind that Party and will apply to and bind any successors or assigns of that Party.

E. Cooperation.

The Parties agree to cooperate at all times in good faith to effectuate the purposes and intent of this Agreement.

F. Entire Agreement.

This Agreement contains the entire agreement of the Parties regarding the subject matter hereof and supersedes all prior or contemporaneous understandings or representations, whether oral or written, regarding the subject matter.

G. No Agency Relationship.

No Agency Relationship: It is understood and agreed that Service Provider shall not in any sense be considered a partner or joint venturer with The County, nor shall Service Provider hold himself out as an agent or official representative of The County unless expressly authorized to do so by a majority of the Williamson County Commissioners Court. Service Provider shall be considered an independent contractor for the purpose of this Agreement and shall in no manner incur any expense or liability on behalf of The County other than what may be expressly allowed under this Agreement.

H. Amendments.
Any amendment of this Agreement must be in writing and will be effective if signed by the authorized representatives of the Parties.

I. Applicable Law and Venue; Mediation.
This Agreement will be construed in accordance with Texas law. Venue for any action arising hereunder will be in Williamson County, Texas. The parties expressly agree to work out any disputes informally and shall attempt mediation prior to pursuing any claim(s) in court.

J. Counterparts; Effect of Partial Execution.
This Agreement may be executed simultaneously in multiple counterparts, each of which will be deemed an original, but all of which will constitute the same instrument.

TAYLOR INDEPENDENT SCHOOL DISTRICT

By: Jennifer Garcia - Edwardsen

Printed Name: Jennifer Garcia Edwardsen

Title: Superintendent

Date: September 23, 2025

WILLIAMSON COUNTY

By: _____

Printed Name: _____

Title:

_____

Date: _____

Commissioners Court - Regular Session **56.**

Meeting Date: 09/30/2025

Approval of amendment to revise the approved rates for 23RFP80 Property and Casualty and Worker's Comp TPA with Gallagher Basset for Risk Management

Submitted For: Joy Simonton **Submitted By:** Cheryl Johnson, Purchasing

Department: Purchasing

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider, and take appropriate action on approving the amendment to revise the contract rates for Contract #23RFP80 – Property and Casualty Workers' Compensation Third Party Administrator with Gallagher Bassett Services, Inc., previously approved by the Commissioners Court on September 12, 2023, Item #34, and authorizing the execution of the rate change document.

Background

This item benefits the employees of Williamson County through the self-funded Property Casualty Workers' Compensation Program. This rate revision is issued during the initial contract term, which expires on September 30, 2026. Funding sources: various. The department's point of contact is Andy Hoffman. The company is publicly traded; therefore, no Form 1295 is required.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Amendment

Previous Year Approved rates

Contract

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/23/2025 03:00 PM
Form Started By: Cheryl Johnson		Started On: 09/18/2025 09:39 AM
Final Approval Date: 09/23/2025		

THE STATE OF TEXAS §

COUNTY OF WILLIAMSON §

AMENDMENT TO GALLAGHER BASSETT SERVICES INC.'S THIRD PARTY CLAIMS ADMINISTRATION AGREEMENT (County RFP# 23RFP80)

Important Notice: County Purchase Orders and Contracts constitute expenditures of public funds, and all vendors are hereby placed on notice that any quotes, invoices or any other forms that seek to unilaterally impose contractual or quasicontractual terms are subject to the extent authorized by Texas law, including but not limited to the Texas Constitution, the Texas Government Code, the Texas Local Government Code, the Texas Transportation Code, the Texas Health & Safety Code, and Opinions of the Texas Attorney General relevant to local governmental entities.

THIS AMENDMENT TO THE THIRD PARTY CLAIMS ADMINISTRATION AGREEMENT ("Amendment") is entered into as of the last party's execution hereof, by and between Williamson County, Texas ("Client or County"), a political subdivision of the State of Texas, acting herein by and through its governing body, and Gallagher Bassett Services, Inc. ("GB"), both of which are referred to herein as the parties.

WHEREAS, the County and GB entered into a Third Party Claims Administration Agreement, (Agreement) dated effective September 12, 2023 (the "Contract"), setting forth the terms and conditions pursuant to which GB agreed to provide certain services;

WHEREAS, the Parties desire to amend the Agreement to increase the per claim rates and associated fees by 3.5%.

NOW THEREFORE, the Parties agree that the Agreement is amended as follows:

AMENDMENT TO EXHIBIT A

I. **Exhibit A - COST & TERMS** of the Agreement shall be amended and supplanted by the attached Exhibit A, which is incorporated herein by reference.

II. Each party represents and warrants that it has due power and lawful authority to execute and deliver this Amendment and to fulfil its obligations under the

Agreement; and, furthermore, the Agreement and this Amendment are the valid, binding, and enforceable obligations of such party.

III. All other terms of the Agreement which have not been specifically amended herein shall remain the same and shall continue in full force and effect.

IN WITNESS WHEREOF, the Parties have caused this Amendment to be signed by their duly authorized representatives on behalf of such party, to be effective as of the date of the last patty's execution hereof.

In all other respects, the Agreement is reaffirmed.

The undersigned parties bind themselves to the faithful performance of this Amendment. It is mutually understood that this Amendment shall not become effective until signed by both parties below.

WILLIAMSON COUNTY:

_____
Authorized Signature

_____
Printed Name

Date: _____, 20___

GALLAGHER BASSETT SERVICES, INC.

_____
Authorized Signature

Liz Staruck
Printed Name

Date: September 22, 2025

Approved as to Legal Form
JACQUELINE LENTZ
General Counsel, Commissioners Court
Date: Sep 23 2025 Time: 9:15 am

Reviewed by Contract Audit
Joel Brophy
Internal Audit Director
Williamson County Auditor's Office
Date: Sep 23 2025 Time: 8:32 am

Exhibit "A"

COST & TERMS

GALLAGHER BASSETT

Williamson County
10/01/2025 - 10/01/2026

FEE PER CLAIM - HANDLE TO CONCLUSION	Est. Claim Frequency	Per Claim Fee	Projected Service Fee
Workers' Compensation			
WC Medical Only	109	$190	$20,710
WC Indemnity (TX)	74	$1,337	$98,938
Incidents - Workers' Compensation	112	$53	$5,936
Total Workers' Compensation Fee Per Claim	**295**		**$125,584**
Liability			
Auto Liability/Bodily Injury	6	$1,008	$6,048
Auto Liability/Property Damage	33	$451	$14,883
Auto/Physical Damage	9	$329	$2,961
General Liability/Bodily Injury	4	$1,008	$4,032
General Liability/Property Damage	7	$451	$3,157
Professional Liability	4	$844	$3,376
Incidents - Liability	7	$53	$371
Total Liability Fee Per Claim	**70**		**$34,828**

ADMINISTRATIVE SERVICES	Quantity	Rate	Fee
Administrative Services			
Administration / Data Management			$9,548
RMIS Standard License (2 RMIS Users)			Included
RMIS Additional Full-Access Users	1	$500	$500
RMIS Additional View-Only Users	4	$250	$1,000
$0 Settlement Authority Surcharge	1	$8,500	$8,500
Total Administrative Services			**$19,548**

TOTAL USD			**$179,960**

Gallagher Bassett is presenting a new three-year contract. Claim rates and admin fees increasing by 3.5% in year 2 (2027-2028) and increasing 3.5% in year 3 (2028-2029).

GBCARE MEDICAL MANAGEMENT SERVICES

SERVICES	CHARGES
Fee Schedule (Bill Review / UCR)	$8.50 Per Bill
All Other Savings • **System Savings** • **Clinical Validation/Nurse Review (CV)** • **Preferred Provider Networks (PPO)** • **Out Of Network (OON)** • **Specialty Networks/Physical Therapy (PT)**	 27 % of Savings 27 % of Savings 27 % of Savings 27 % of Savings 27 % of Savings
Electronic Receipt of Medical Bills	$2 additional Per Bill
Telephonic Case Management	$95 Medical Triage one time per file $340 per claim (each 30 days)
Utilization Review Program	$125 Outpatient Pre-Certification Letter Only Authorization Program - Included at no charge
UR Physician Review	$285 per Review
California UR IMR Processing	$140 per IMR Request
Medical Case Management and Vocational Rehabilitation - Hourly	$120 per hour plus expenses $140 per hour plus expenses - AK, CA, HI, NY $180 per hour plus expenses Complex or CAT cases $230 per hour plus expenses CAT - AK, CA, HI, NY
Priority Care 365	$95 per call - Language line charges apply where utilized
Other State Services: • **California MPN Service** • **Illinois PPP Service** • **New York PPO Service** • **Texas HCN Service** • **West Virginia MHCP Service**	For claims handled in the designated states (otherwise, Not Applicable) No additional fees beyond the normal Cost & Terms No additional fees beyond the normal Cost & Terms No additional fees beyond the normal Cost & Terms Percent of savings: 9.5% of total savings to include bill review, network access & Nurse triage. Available option if client enrolls in a West Virginia MHCP. If selected, fees include $45 per claim. Network Management and Administration of $45 per hour when required
Medical Cost Projection (MCP) and Clinical Recommendations	$160 per Hour
Pharmacy Benefit Management (PBM)	Cost of prescriptions – no charge for Bill Review or PPO reductions for PBM transactions

SERVICES	CHARGES
Durable Medical Equipment (DME) Program	Cost of medical equipment - no charge for Bill Review or PPO reductions for Prospective DME transactions
Dental Review Program	Charged on a per review basis

Client and GB agree as follows: If a vendor other than the GBCARE Medical Management Services preferred vendor is utilized, an administrative fee may apply in exchange for bona fide administrative services. The administrative services may include, but not be limited to overhead costs for the oversight and management of medical management vendors which includes the development and oversight of quality standards, development and maintenance of EDI interfaces and reports, and ensuring proper mandatory state compliance and reporting.

OTHER SERVICES

SERVICES	CHARGES
RMIS Additional Users (RMIS Standard License includes a set number of Full Access Users outlined under Administrative Services, and unlimited use of GB standard scheduled training classes)	RMIS View-only User, $250 annually per user
	RMIS Full Access User, $500 annually per user
Loss control	$150 per hour
OSHA Reporting	$6,000, OSHA platform to produce compliant OSHA 301 Report, 300 and 300a Logs. If electronic OSHA reporting is required, an additional fee will be charged. Oversight and accuracy of all OSHA data is the responsibility of the employer prior to posting or submitting to OSHA.
Subrogation and Recovery	20% of net recovery amount less legal and collections expense based on recovery date Recoveries include subrogation, credits, lien waivers, file transfer (based on lien to date at time of transfer), and contribution or coverage handled in a separate action. Applies to all coverage types
Gallagher Bassett Investigative Services (GBIS)	
Special Fraud Investigations - SIU, Outside Field Investigations, Surveillance Investigations, Targeted Field Investigations	Prevailing hourly rate plus expenses
Targeted Database Searches, Self Service Database Searches	Prevailing rate per report
Liability Nurse Review (LNR)	
Liability Nurse Review - Review of medical records with third party settlement demands to aid in evaluating exposure, potential defenses, and optimal negotiation. **Medical Bill Analysis** - Comparison of medical bills and medical specials against usual and customary reimbursement rates. **Clinical Review** - Comprehensive review of medical records to evaluate causation, appropriateness of medical care, impact of pre-existing conditions, and extent of disability.	Prevailing rate per each service
Gallagher Bassett Litigation Management Program (GBLMP)	
Invoice and Matter Management platform for adjusters/ counsel	If utilized, 2% of net legal invoice (invoice net of disbursements and invoice review savings). Charged as discount off total payment remitted to counsel and will be reflected as an allocated expense on the claim file.
5 client licenses for Legal Analytics platform	
Attorney-led legal bill review	

OTHER SERVICES

Gallagher Bassett Compliance Services (GBCS)	
Medicare Set-Aside Services: Allocation, CMS Submission, Medicare Eligibility Inquiry (MEI), SSDI Verification, Medical Cost Projection (MCP)	Prevailing rate per each service Rush fees apply for MSA completed within 5 business days MSA Revision fees apply
Medicare Secondary Payer Services: BCRC Notification, Conditional Payment Research (CPR), Conditional Payment Negotiations (CPN), Conditional Payment Notice Evaluation, Conditional Payment Dispute, Securing Final Demand for Settlement (SFD), Release / Settlement Agreement Review, Lien Research and Resolution (Advantage Plan, Medicaid, Part D)	Prevailing rate per each service
Taxes	
Taxes	All applicable taxes will be added to the service fees where required

PROGRAM SPECIFIC TERMS AND CONDITIONS

1. **Claim Count Reconciliation:**
   - Actual - Claims will be reconciled and billed monthly for the first 18 months and then at the 24th month and then every 12 months thereafter.
2. **Billing and Payment Terms:** Fees will be billed quarterly during the service period.
3. **Claim Pricing Terms:**

   Handle to Conclusion:
   Claims will be handled for the life of the file. There will be no additional per claim fees for existing claims except if it changes category.

   Additional Charges:
   There will be additional charges for ongoing Data Management (RISX-FACS®), RMIS users, Administration, Banking fees and monthly reports for as long as GB handles claims.
4. **Account Administration includes the following:**
   - Client Services
   - Client Accessible Dashboards & Reports via GB's RMIS & Analytics Platform
   - 4 Telephonic Claim Strategy Meeting(s)
   - Detailed Status Reports All Lines of Business @ $50,000
   - Settlement Consultation All Lines of Business @ $0
   - Loss Fund /Banking Services (SIMMS)
   - Claim Reporting
     - EDI
     - EDI Set Up
   - Data Transfer to Carrier(s)
   - Acknowledgement Letter to Injured Employee WC
   - Acknowledgement Letter to Claimant Liab
5. Claim Charges: Claim and incident fees will be assessed on a per occurrence, per claimant, per line of coverage basis.
6. This material is the proprietary, confidential property of Gallagher Bassett Services, Inc. It has been provided to you for the sole purpose of considering a quote for claims administration services. It is not to be duplicated or shared in any form with anyone other than the individuals of such prospective client that have a business need to know the information. It must be destroyed or returned to Gallagher Bassett Services, Inc. after its intended use.
7. Gallagher Bassett Services, Inc. will not pay a fee, commission, or rebate to any party for the privilege of presenting our proposal or in order to secure the awarding of any program to Gallagher Bassett Services, Inc.
8. Pricing is based on using GBCARE Medical Management Services preferred vendors for Bill Review, PPO, out-of-network, utilization review, telephonic case management, MSA and field case management.

GENERAL CONTRACT TERMS AND CONDITIONS

1. Independent Adjusters - If applicable, following any significant loss as a result of a single event (hurricane, tornado, flood, earthquake, etc.), GB reserves the right to retain outside resources (adjusters) when appropriate and those fees will be paid as an Allocated Expense off the file.

2. The pricing quoted in this Cost & Terms is based upon the data and information provided by Client, as well as existing legislative and regulatory requirements. Material inaccuracies or changes to the foregoing may require adjustments to the quoted pricing.

3. Taxes - All applicable taxes will be added to the service fees where required.

4. Allocated Expenses: Shall be your responsibility as applicable and shall include, but not be limited to:

   - Legal Fees
   - Legal Bill Review
   - Medical Examination
   - Professional Photographs
   - Travel made at client's request
   - Costs for witness statements
   - Court reporter service, translation, and interpretation
   - Record retrieval and copying services (Including medical and legal)
   - Accident reconstruction
   - Experts' rehabilitation costs
   - Chemist
   - Fees for service of process
   - Collection cost payable to third parties on subrogation
   - Architects, contractors
   - Engineer
   - Any other similar cost, fee or expense reasonably chargeable to the investigation, negotiation, settlement or defense of a claim or loss which must have the explicit prior approval of the client
   - Police, fire, coroner, weather, or other such reports
   - Property damage appraisals
   - Vehicle appraisals (vehicle damage assessment)
   - SIU, surveillance and sub rosa investigation
   - Official documents and transcripts
   - Pre- and post-judgment interest paid
   - Outside Field Investigations
   - Subrogation at 20% of net recovery
   - Index Bureau Reporting (All Coverages)
   - Second Injury Fund Recovery
   - Data Intelligence Self-Service Reports
   - Medical Management - Medical Management services may include, but are not limited to:
     - Preferred provider organization networks
     - Utilization review services
     - Automated state fee scheduling
     - Light duty/return-to-work programs
     - Medical case management and Vocational rehabilitation network
     - Prospective injury management services
     - Hospital bill audit services

DEFINITIONS

Incidents
An incident is a loss reported electronically through ClaimLine and/or the Web, or set up manually at the branch. GB will review the incident and make a courtesy call (if necessary) to determine if it is a claim or incident. GB will have full discretion in the determination and handling of these incidents and/or their conversion into claim status.

Workers' Compensation - Medical Only Claims
A work-related Claim that meets all of the following criteria:

- Payments for either indemnity or vocational rehabilitation were not required
- The Claim has not become contested or in suit
- No investigation required to determine compensability or subrogation requirements
- No loss notices, captioned reports, client meetings (other than routine meetings where the claim is listed and noted) or settlement consultation approvals were required
- Payments on the Claim do not exceed $5,000
- Days open do not exceed 180 days

Workers' Compensation - Indemnity Claims
A work-related claim that is not a Medical Only Claim.

Auto Physical Damage (APD)
Investigate, evaluate and adjudicate all first-party claims which you report involving damage or loss of real or personal property. First-party claims will be managed and administered in accordance with our product guidelines.

Liability Claims
Investigate, evaluate and adjudicate all third-party claims for which you may be legally obligated. Third-party claims will be managed and administered in accordance with our product guidelines.

Professional Liability Claims

All professional liability claims are stat entry only. Stat Entry claim handling will only include: claim set-up, setting of initial reserve and ongoing updates based upon guidance from client, issuing payments.

ACKNOWLEDGEMENT OF COST & TERMS

The undersigned parties acknowledge and agree that this Cost & Terms is effective for the service period stated above.

Notices to Gallagher Bassett Services, Inc. should be directed to:
Gallagher Bassett Services, Inc.
2850 Golf Road
Rolling Meadows, Illinois 60008-4050
Attn: Legal Department
Email: GB-Contracts@gbtpa.com

ACCEPTED AND AGREED TO BY:

GALLAGHER BASSETT SERVICES, INC.

By: _____

Print Name: Liz Staruck

Title: General Counsel

Date: September 22, 2025

ACCEPTED AND AGREED TO BY:

Williamson County

By: _____

Print Name: _____

Title: _____

Date: _____

GALLAGHER BASSETT

Williamson County, Texas
10/01/2024 - 10/01/2025

FEE PER CLAIM - HANDLE TO CONCLUSION	Est. Claim Frequency	Per Claim Fee	Projected Service Fee
Workers' Compensation			
WC Medical Only	106	$185	$19,610
WC Indemnity (TX)	71	$1,304	$92,584
Incidents - Workers' Compensation	148	$52	$7,696
Total Workers' Compensation Fee Per Claim	**325**		**$119,890**
Liability			
Auto Liability/Bodily Injury	12	$983	$11,796
Auto Liability/Property Damage	19	$440	$8,360
Auto/Physical Damage	11	$321	$3,531
General Liability/Bodily Injury	3	$983	$2,949
General Liability/Property Damage	11	$440	$4,840
Professional Liability	3	$823	$2,469
Incidents - Liability	0	$52	$0
Total Liability Fee Per Claim	**59**		**$33,945**

ADMINISTRATIVE SERVICES	Quantity	Rate	Fee
Administrative Services			
Administration / Data Management			$18,315
RMIS Standard License (2 RMIS Users)			Included
RMIS Additional Full-Access Users	2	$500	$1,000
RMIS Additional View-Only Users	1	$250	$250
$0 Settlement Authority Surcharge	1	$0	$0
Total Administrative Services			**$19,565**

TOTAL USD			**$173,400**

For the following two one-year optional renewal years, Gallagher Bassett proposes the per claim rates and associated fees increase 3.5% from year three to year four, and increase 3.5% from year four to year five.

We have included $0 Settlement Authority at no cost in year one and two. We look forward to earning the trust of the County during the upcoming year of our partnership and would look to raise Settlement Authority in year three. In the event the County mandates $0 Settlement Authority beyond year two, GB reserves the right to bill an annually adjusted fee.

Revision January 2025 to add a claim reporting feed.

GBCARE MEDICAL MANAGEMENT SERVICES

SERVICES	CHARGES
Fee Schedule (Bill Review / UCR)	$8.50 Per Bill
All Other Savings • **System Savings** • **Clinical Validation/Nurse Review (CV)** • **Preferred Provider Networks (PPO)** • **Out Of Network (OON)** • **Specialty Networks/Physical Therapy (PT)**	 27 % of Savings 27 % of Savings 27 % of Savings 27 % of Savings 27 % of Savings
Electronic Receipt of Medical Bills	$2 additional Per Bill
Telephonic Case Management	$90 Medical Triage one time per file $340 per claim (each 30 days)
Utilization Review Program	$115 Outpatient Pre-Certification Letter Only Authorization Program - Included at no charge
UR Physician Review	$270 per Review
California UR IMR Processing	$125 per IMR Request
Medical Case Management and Vocational Rehabilitation - Hourly	$115 per hour plus expenses $135 per hour plus expenses - AK, CA, HI, NY $175 per hour plus expenses Complex or CAT cases $225 per hour plus expenses CAT - AK, CA, HI, NY
Priority Care 365	$95 per call - Language line charges apply where utilized
Other State Services: • **California MPN Service** • **Illinois PPP Service** • **New York PPO Service** • **Texas HCN Service** • **West Virginia MHCP Service**	For claims handled in the designated states (otherwise, Not Applicable) No additional fees beyond the normal Cost & Terms No additional fees beyond the normal Cost & Terms No additional fees beyond the normal Cost & Terms Percent of savings: 9.5% of total savings to include bill review, network access & Nurse triage. Available option if client enrolls in a West Virginia MHCP. If selected, fees include $45 per claim. Network Management and Administration of $45 per hour when required
Medical Cost Projection (MCP) and Clinical Recommendations	$150 per Hour
Pharmacy Benefit Management (PBM)	Cost of prescriptions -- no charge for Bill Review or PPO reductions for PBM transactions

SERVICES	CHARGES
Durable Medical Equipment (DME) Program	Cost of medical equipment - no charge for Bill Review or PPO reductions for Prospective DME transactions
Dental Review Program	Charged on a per review basis

Client and GB agree as follows: If a vendor other than the GBCARE Medical Management Services preferred vendor is utilized, an administrative fee may apply in exchange for bona fide administrative services. The administrative services may include, but not be limited to overhead costs for the oversight and management of medical management vendors which includes the development and oversight of quality standards, development and maintenance of EDI interfaces and reports, and ensuring proper mandatory state compliance and reporting.

OTHER SERVICES

SERVICES	CHARGES
RMIS Additional Users (RMIS Standard License includes a set number of Full Access Users outlined under Administrative Services, and unlimited use of GB standard scheduled training classes)	RMIS View-only User, $250 annually per user
	RMIS Full Access User, $500 annually per user
Loss control	$140 per hour
OSHA Reporting	$6,000, OSHA platform to produce compliant OSHA 301 Report, 300 and 300a Logs, and electronic data file. Oversight and accuracy of all OSHA data is responsibility of the employer prior to posting or submitting any OSHA log.
Subrogation and Recovery	20% of net recovery amount less legal and collections expense based on recovery date Recoveries include subrogation, credits, lien waivers, file transfer (based on lien to date at time of transfer), and contribution or coverage handled in a separate action. Applies to all coverage types
Gallagher Bassett Investigative Services (GBIS)	
Special Fraud Investigations - SIU, Outside Field Investigations, Surveillance Investigations, Targeted Field Investigations	Prevailing hourly rate plus expenses
Targeted Database Searches, Self Service Database Searches	Prevailing rate per report
Gallagher Bassett Litigation Management Program (GBLMP)	
Invoice and Matter Management platform for adjusters/ counsel	If utilized, 2% of net legal invoice (invoice net of disbursements and invoice review savings). Charged as discount off total payment remitted to counsel and will be reflected as an allocated expense on the claim file.
5 client licenses for Legal Analytics platform	
Attorney-led legal bill review	
Gallagher Bassett Compliance Services (GBCS)	
Medicare Set-Aside Services: Allocation, CMS Submission, Medicare Eligibility Inquiry (MEI), SSDI Verification, Medical Cost Projection (MCP)	Prevailing rate per each service Rush fees apply for MSA completed within 5 business days MSA Revision fees apply
Medicare Secondary Payer Services: BCRC Notification, Conditional Payment Research (CPR), Conditional Payment Negotiations (CPN), Conditional Payment Notice Evaluation, Conditional Payment Dispute, Securing Final Demand for Settlement (SFD), Release / Settlement Agreement Review, Lien Research and Resolution (Advantage Plan, Medicaid, Part D)	Prevailing rate per each service
Taxes	
Taxes	All applicable taxes will be added to the service fees where required

PROGRAM SPECIFIC TERMS AND CONDITIONS

1. **Claim Count Reconciliation:**
   - Actual - Claims will be reconciled and billed monthly for the first 18 months and then at the 24th month and then every 12 months thereafter.
2. **Billing and Payment Terms:** Fees will be billed quarterly during the service period.
3. **Claim Pricing Terms:**

   Handle to Conclusion:
   Claims will be handled for the life of the file. There will be no additional per claim fees for existing claims except if it changes category.

   Additional Charges:
   There will be additional charges for ongoing Data Management (RISX-FACS®), RMIS users, Administration, Banking fees and monthly reports for as long as GB handles claims.
4. **Account Administration includes the following:**
   - Client Services
   - Client Accessible Dashboards & Reports via GB's RMIS & Analytics Platform
   - 4 Telephonic Claim Strategy Meeting(s)
   - Detailed Status Reports All Lines of Business @ $50,000
   - Settlement Consultation All Lines of Business @ $0
   - Loss Fund /Banking Services (SIMMS)
   - Claim Reporting
     - EDI
     - EDI Set Up
   - Data Transfer to Carrier(s)
   - Acknowledgement Letter to Injured Employee WC
   - Acknowledgement Letter to Claimant Liab
5. Claim Charges: Claim and incident fees will be assessed on a per occurrence, per claimant, per line of coverage basis.
6. This material is the proprietary, confidential property of Gallagher Bassett Services, Inc. It has been provided to you for the sole purpose of considering a quote for claims administration services. It is not to be duplicated or shared in any form with anyone other than the individuals of such prospective client that have a business need to know the information. It must be destroyed or returned to Gallagher Bassett Services, Inc. after its intended use.
7. Gallagher Bassett Services, Inc. will not pay a fee, commission, or rebate to any party for the privilege of presenting our proposal or in order to secure the awarding of any program to Gallagher Bassett Services, Inc.
8. Pricing is based on using GBCARE Medical Management Services preferred vendors for Bill Review, PPO, out-of-network, utilization review, telephonic case management, MSA and field case management.

GENERAL CONTRACT TERMS AND CONDITIONS

1. Independent Adjusters - If applicable, following any significant loss as a result of a single event (hurricane, tornado, flood, earthquake, etc.), GB reserves the right to retain outside resources (adjusters) when appropriate and those fees will be paid as an Allocated Expense off the file.

2. The pricing quoted in this Cost & Terms is based upon the data and information provided by Client, as well as existing legislative and regulatory requirements. Material inaccuracies or changes to the foregoing may require adjustments to the quoted pricing.

3. Taxes - All applicable taxes will be added to the service fees where required.

4. Allocated Expenses: Shall be your responsibility as applicable and shall include, but not be limited to:

   - Legal Fees
   - Legal Bill Review
   - Medical Examination
   - Professional Photographs
   - Travel made at client's request
   - Costs for witness statements
   - Court reporter service, translation, and interpretation
   - Record retrieval and copying services (Including medical and legal)
   - Accident reconstruction
   - Experts' rehabilitation costs
   - Chemist
   - Fees for service of process
   - Collection cost payable to third parties on subrogation
   - Architects, contractors
   - Engineer
   - Any other similar cost, fee or expense reasonably chargeable to the investigation, negotiation, settlement or defense of a claim or loss which must have the explicit prior approval of the client
   - Police, fire, coroner, weather, or other such reports
   - Property damage appraisals
   - Vehicle appraisals (vehicle damage assessment)
   - SIU, surveillance and sub rosa investigation
   - Official documents and transcripts
   - Pre- and post-judgment interest paid
   - Outside Field Investigations
   - Subrogation at 20% of net recovery
   - Index Bureau Reporting (All Coverages)
   - Second Injury Fund Recovery
   - Data Intelligence Self-Service Reports
   - Medical Management - Medical Management services may include, but are not limited to:
     - Preferred provider organization networks
     - Utilization review services
     - Automated state fee scheduling
     - Light duty/return-to-work programs
     - Medical case management and Vocational rehabilitation network
     - Prospective injury management services
     - Hospital bill audit services

DEFINITIONS

Incidents
An incident is a loss reported electronically through ClaimLine and/or the Web, or set up manually at the branch. GB will review the incident and make a courtesy call (if necessary) to determine if it is a claim or incident. GB will have full discretion in the determination and handling of these incidents and/or their conversion into claim status.

Workers' Compensation - Medical Only Claims
A work-related Claim that meets all of the following criteria:

- Payments for either indemnity or vocational rehabilitation were not required
- The Claim has not become contested or in suit
- No investigation required to determine compensability or subrogation requirements
- No loss notices, captioned reports, client meetings (other than routine meetings where the claim is listed and noted) or settlement consultation approvals were required
- Payments on the Claim do not exceed $5,000
- Days open do not exceed 180 days

Workers' Compensation - Indemnity Claims
A work-related claim that is not a Medical Only Claim.

Auto Physical Damage (APD)
Investigate, evaluate and adjudicate all first-party claims which you report involving damage or loss of real or personal property. First-party claims will be managed and administered in accordance with our product guidelines.

Liability Claims
Investigate, evaluate and adjudicate all third-party claims for which you may be legally obligated. Third-party claims will be managed and administered in accordance with our product guidelines.

Professional Liability Claims

All professional liability claims are stat entry only. Stat Entry claim handling will only include: claim set-up, setting of initial reserve and ongoing updates based upon guidance from client, issuing payments.

ACKNOWLEDGEMENT OF COST & TERMS

The undersigned parties acknowledge and agree that this Cost & Terms is effective for the service period stated above.

Notices to Gallagher Bassett Services, Inc. should be directed to:
Gallagher Bassett Services, Inc.
2850 Golf Road
Rolling Meadows, Illinois 60008-4050
Attn: Legal Department
Email: GB-Contracts@gbtpa.com

ACCEPTED AND AGREED TO BY:

GALLAGHER BASSETT SERVICES, INC.

By: _____

Print Name: Liz Staruck

Title: General Counsel

Date: January 16, 2025

ACCEPTED AND AGREED TO BY:

Williamson County, Texas

By: Bill Gravell Jr.
Bill Gravell (Feb 12, 2025 08:54 CST)

Print Name: Bill Gravell

Title: County Judge

Date: Feb 12, 2025

Agenda Item #34, CC 2.11.2025 Gallagher Bassett Pricing Renewal 10.1.2024-10.1.2025(Theresa)

Final Audit Report 2025-02-12

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THIRD PARTY CLAIMS ADMINISTRATION AGREEMENT

This Third Party Claims Administration Agreement (this "**Agreement**") is made and entered into as of October 1, 2023 (the "**Effective Date**") between Gallagher Bassett Services, Inc., a Delaware corporation ("**GB**"), and Williamson County, Texas, a political subdivision of the State of Texas ("**Client**"). GB and Client shall hereinafter be referred to individually as a "**Party**" and collectively as the "**Parties**."

WHEREAS, GB is a third party claims administrator, and Client desires to retain GB to provide certain claims administration services (the "**Services**," as described below) on Client's behalf.

NOW, THEREFORE, in consideration of the mutual promises contained herein, GB and Client hereby agree as follows:

SECTION 1
SERVICES

1.1 **General**. GB, by and through one or more affiliates and vendors, shall provide Services for Client relating to the administration of Client's Claims in accordance with the terms and conditions set forth in this Agreement and in the service instructions (the "**Service Instructions**") as agreed upon by the Parties in writing from time to time, which Service Instructions shall be incorporated into and deemed to be a part of this Agreement. As used herein, "**Claim**" means any report of injury or accident alleging or resulting in injury, damage or loss that could give rise to a demand for the payment of money by Client, and which is timely reported to GB hereunder. GB shall provide such Services as further described in the Cost & Terms attached hereto as Exhibit A ("**C&T**") and incorporated by reference herein. Each C&T shall be applicable for the period referenced therein. GB's Services may include the following:

a. Upon guidance from Client and/or retained counsel, where applicable, review, investigate, adjust, settle and/or resist Claims (i) within the Settlement Authority, or (ii) if in excess of the Settlement Authority, upon the acknowledgment of Client. "**Settlement Authority**" is the amount set forth in the Service Instructions, up to which GB is authorized to settle individual Claims;

b. Establish and update Claim reserves;

c. Maintain Claim files and records; provided that Client shall be obligated to store and preserve any physical evidence relevant to any Claim or potential Claim;

d. Assist Client in establishing a Claim loss fund account as more specifically described in Section 3 below for the funding of losses (including indemnity payments) and Allocated Expenses associated with a Claim (collectively, "**Loss Payments**"). "**Allocated Expenses**" means all expenses incurred in connection with the investigation, negotiation, defense, settlement and disposition of a Claim, examples of which are set forth in the C&T;

e. Notify only Client's agents or insurers that are expressly listed in the Service Instructions of Claims that meet the specific parameters expressly set forth in the Service Instructions;

f. Coordinate investigations on litigated Claims with attorneys retained on the Claim and with representatives of Client's insurer, as required;

g. Investigate and pursue subrogation claims on behalf of Client, where permitted;

h. Provide a risk management information system and standard reports as described in the Service Instructions, as well as ad hoc information and reports, as requested by Client from time to time;

i. Provide risk control consulting and appraisals or other related Services, as set forth in the C&T or otherwise agreed to by the Parties;

j. Report fraudulent or suspected fraudulent Claims to state authorities, as required by applicable law, and as agreed upon by the Parties;

k. Perform Mandatory Insurer Reporting ("**MIR**") directly or in coordination with carrier's required third party reporting agent, pursuant to Section 111 of the Medicare, Medicaid, and State Children's Health Insurance Program Extension Act of 2007 (P.L. 110-173) ("**MMSEA**"); and

l. Provide medical management services as set forth in the C&T.

1.2 **Report of Claims**. Client shall report all Claims to GB with sufficient time to allow GB to submit first reports of injury to each applicable state, as required, and to comply with all applicable laws.

1.3 **Sole Claims Administrator**. During the term of this Agreement, (i) GB shall be Client's sole claims administrator with respect to Claims under the coverage types set forth in the C&T; (ii) all new Claims arising under such program shall be transmitted to GB and (iii) Client will not, directly or indirectly, self-administer any Claims that should be reported to GB pursuant to the terms of this Agreement.

1.4 **Escheat**. The Parties acknowledge that Client shall be responsible for any and all escheat and unclaimed property reporting obligations; *provided, however*, that, upon request and for a mutually agreed upon fee, GB shall provide Client with such information and reports as Client may reasonably request to perform escheat reporting with respect to Loss Payments made hereunder.

SECTION 2
PAYMENT AND COLLECTION MATTERS

2.1 **Payment of Service Fees**. Client shall pay, or cause its insurer to pay, any fees for Services and other sums payable to GB as described herein and in the C&T ("**Service Fees**") in accordance with the Texas Prompt Payment Act, Chapter 2251 of the Texas Government Code. An invoice shall be deemed overdue as set forth in the Texas Prompt Payment Act. Interest charges for any overdue payments shall be paid by Client in accordance with Texas Government Code Section 2251.025. More specifically, the rate of interest that shall accrue on a late payment is the rate in effect on September 1 of Client's fiscal year in which the payment becomes due. The said rate in effect on September 1 shall be equal to the sum of one percent (1%); and (2) the prime rate published in the Wall Street Journal on the first day of July of the preceding fiscal year that does not fall on a Saturday or Sunday.

2.2 **Expense Reimbursement**. All GB requests for expense reimbursements (i.e., travel and other business expenses) are subject to Williamson County's Vendor Reimbursement Policy, current version incorporated herein as Exhibit B with updated versions available at Vendor Reimbursement | Williamson County, TX (wilcotx.gov). The Williamson County's Vendor Reimbursement Policy shall not apply to Allocated Expenses paid from the loss fund account.

2.3 **Taxes**. Client is a political subdivision under the laws of the State of Texas and claims exemption for sale and use taxes under Tex. Tax Code Ann. § 151.309, as amended. The Client agrees to provide exemption certificates to GB upon request. Likewise, Client is not liable for any taxes assessed against GB for any Services rendered.

2.4 **Applicable Currency**. All payment obligations hereunder shall be charged and payable in U.S. Dollars, unless otherwise agreed in writing by the Parties.

2.5 **Catastrophe Charges**. GB will charge Client for any loss involving ten (10) or more Claims resulting from a single event (i.e., hurricane, tornado, flood, earthquake, etc.) on a time and expense

basis, which shall be paid as an Allocated Expense against the Claim file. GB, in its discretion, reserves the right to utilize outside resources to expedite Claim handling because of any such catastrophic event.

2.6 **Change in Circumstances**. Upon sixty (60) days' prior written notice to Client, GB may modify its Service Fees if GB reasonably determines that (i) historical claims data that Client provided to GB was erroneous, obsolete or insufficient; (ii) Client has a material change in the overall program managed by GB, including the lines of coverage handled by GB or instances where Client unbundles services provided by GB's vendors and subcontractors; (iii) Client has a material change in the nature and/or volume of its Claims compared to what was contemplated when GB initially quoted its Service Fees; or (iv) legislative and/or regulatory requirements impact or change the scope of GB's Services or responsibilities, including any expenses related thereto.

SECTION 3
LOSS FUND ACCOUNT – SELF-INSURED MONEY MANAGEMENT SYSTEM (SIMMS)

GB shall assist Client in establishing a loss fund account with Citibank (or other institution at GB's discretion), and Client shall fund, or cause its carrier to fund, such account. The initial imprest shall be an amount representing approximately two and one-half (2 ½) times Client's current average Loss Payment history based upon Client's (i) estimated Claim volume and (ii) funding frequency. GB reserves the right, in its sole discretion and upon prior notice to Client, to modify the imprest balance required under this Agreement. In the event that GB exercises its right to modify the imprest balance, Client shall fund such amount within five (5) business days of GB's request. GB reserves the right at any time to request Client to prefund any large Loss Payments, which Client shall fund within three (3) business days of GB's request. Client shall maintain the required imprest balance during the term of this Agreement.

SECTION 4
PAYMENT & FUNDING FAILURE; REMEDIES

Client is solely responsible for all payment obligations under this Agreement. GB is not obligated to advance funds to pay Loss Payments or any other obligation of Client.

4.1 If amounts owed for Service Fees are not paid in accordance with the timing specified in Texas Government Code Chapter 2251 ("**Grace Period**"), Client will pay GB interest on these amounts in accordance with Texas Government Code Chapter 2251.

4.2 If Client fails to timely and adequately fund and replenish its loss fund account within five (5) business days of receiving a delinquent payment demand by GB or Citibank, GB may, at its election, (i) suspend banking or shutdown the loss fund account and suspend the provision of Services suspend banking or shutdown the loss fund account and suspend the provision of Services; and (ii) report the delinquent account and claim handling status to: (a) Client's insurance carrier and/or broker, if any; (b) applicable government and regulatory agencies; (c) any affected claimant(s); and (d) any other relevant parties.

4.3 If Client fails to fund its loss fund account within five (5) business days following the notice described in Section 4.2 above, GB may (i) convert Client's program to daily issuance via Fed Wire upon forty-eight (48) hours' notice to Client; (ii) report the Claim handling status to appropriate government and regulatory agencies, as applicable; and/or, (iii) terminate this Agreement and cease providing Services without further liability to Client.

4.4 To the extent permitted by the law of the State of Texas, Client shall indemnify and hold GB harmless and be solely responsible for any and all damages, fines, penalties, bank charges, interest, fees and expenses resulting from Client's failure to timely meet its payment obligations and maintain the loss fund imprest balance, and Client shall pay, or cause its carrier to pay, such amounts promptly upon

demand by GB. Additionally, to the extent allowed by law, Client shall pay all fees, costs and expenses incurred by GB in enforcing the payment obligations hereunder, including reasonable attorneys' fees and court costs.

SECTION 5
COMPLIANCE WITH LAWS; MEDICARE REPORTING

5.1 **Compliance with Laws and Licensing**. GB and Client will comply with all applicable laws. GB will maintain all permits, licenses and regulatory approvals necessary to provide the Services described herein.

5.2 **Mandatory Insurer Reporting**. Client acknowledges and agrees that Client or its insurance carrier has an obligation to perform MIR. To the extent that GB provides MIR on Client's behalf, Client agrees to properly register (or, as appropriate, to cause its insurance carrier to properly register) with the Centers for Medicare and Medicaid Services as the Responsible Reporting Entity ("**RRE**") under MMSEA and to provide to GB all relevant information, including the RRE "Identification Number(s)" assigned to Client, and properly designate a MIR reporting agent acceptable to GB. GB shall not provide MIR in states where GB is only providing Claims oversight. Client agrees that for each and every Claim reported to GB, Client shall provide the following information as soon as possible, but in no event later than required to comply with applicable law to avoid fines and penalties: claimant's first and last name, social security number, date of birth and gender. Failure to timely provide such information shall absolve GB from any responsibility for performing MIR with respect to any such Claim until GB receives all required information. GB may disclose this and other information to its designated third parties for processing Client's MIR and performing other obligations hereunder.

5.3 **Medicare Secondary Payer Act Compliance**. In order to comply with Client's reporting obligations under Medicare, and avoid interest, fees, and penalties associated with failure to properly account for (i) conditional payments under the Medicare Secondary Payer Act ("**MSP**") or (ii) future medical expenses under the MSP (collectively, "**MSP Liabilities**"), Client must ensure that the following activities are timely performed: (i) reporting, (ii) investigation and payment of conditional payment obligations and (iii) provision of Medicare set-asides or other future medical allocations services, as appropriate. GB hereby disclaims any and all MSP Liabilities relating to Client's and/or its representatives' or agents' failure to comply with any MSP obligations, where (A) Client does not utilize GB or its vendors to administer Client's MSP compliance or (B) Client's or its representative's or agent's acts and/or omissions result in MSP Liabilities.

SECTION 6
CONFIDENTIALITY

6.1 **Defined**. As used herein, "**Confidential Information**" means information furnished by either Party or its agents and representatives ("**Discloser**") to the other Party or its agents and representatives ("**Recipient**"), whenever furnished and regardless of the manner or media in which such information is furnished, which Recipient knows or reasonably should know to be confidential or of a proprietary nature. Confidential Information shall include confidential and proprietary information relating to the business, claimants, customers, products and affairs of Discloser, including without limitation, any and all designs, processes, pricing, methods, technical data, marketing information, trade secrets and financial information, as well as the terms of this Agreement. Confidential Information shall not include information concerning Discloser that (a) is or becomes generally available to the public or within the industry to which such information relates other than as a result of a breach of this Agreement by Recipient, (b) at the time of disclosure to Recipient by Discloser was already known by Recipient as evidenced by its written records, (c) becomes available to Recipient on a non-confidential basis from a source that is entitled to disclose it on a non-confidential basis, (d) was or is independently developed by or for Recipient

without reference to the Confidential Information, or (e) is comprised of anonymized/de-identified information of Client that is utilized in connection with data analytics or other business purposes.

6.2 **Prohibition on Disclosure**. Recipient agrees that it will not disclose any Confidential Information disclosed by Discloser to any third party without Discloser's prior written consent. Notwithstanding the foregoing, Recipient shall be permitted to disclose Confidential Information to its or the Discloser's affiliates, agents or vendors that have a need to know the Confidential Information in connection with the Services to be provided under this Agreement.

6.3 **Other Disclosures**. Nothing in this Agreement shall be deemed to prevent Recipient from disclosing any Confidential Information of Discloser when requested or required to do so by a subpoena, civil investigative demand, other legal process or by the authority of any state or federal administrative agency or governmental body. Additionally, Recipient may disclose Confidential Information to the extent required by applicable law or regulation, including the Texas Public Information Act.

SECTION 7
RISK MANAGEMENT INFORMATION SYSTEM; RECORDS

7.1 **Risk Management Information System Access**. GB hereby grants to Client a non-exclusive, non-transferable, revocable license to access GB's risk management information system (Risx-Facs®, Luminos™, or any other system licensed by GB, to the extent specified in the C&T), solely for the purpose of evaluating and monitoring the status of Claims. Such access is limited to Client-approved representatives, and shall be contingent upon and subject to Client taking reasonable measures to ensure each such representative's compliance with Section 6 above. Unless otherwise agreed in writing, this license shall terminate automatically and without the need for notice upon the termination of this Agreement for any reason.

7.2 **Document Retention**. Claim files are the property of Client, or Client's insurer, as applicable. GB will retain (i) physical Claim files in storage or (ii) electronic files on GB's systems following closure of a particular Claim in accordance with GB's then-current document retention policy and in compliance with applicable law. Thereafter, unless Client or Client's insurer requests, in writing, a turnover of its Claim files, GB may, in its sole discretion and upon advance notice to Client for any paper files, destroy and purge any such Claim files in its possession; *provided, however*, GB may retain one copy for legal, regulatory and archival purposes. Client will be solely responsible for arranging for return or transfer of its files at Client's cost, and after payment of all outstanding amounts due to GB, no later than thirty (30) days after date of notice. The policies and procedures of the applicable financial institutions shall govern the storage of copies of checks. Except as required by applicable law, GB shall have no obligation to retain Claim files in the event that such Claim files or related Claim handling obligations are transferred to another administrator.

7.3 **Run-In Claims**. To the extent GB assumes a Claim incurred prior to the Effective Date or previously administered by another party, including Claims self-handled by Client (each, a "**Run-In Claim**"), Client must adhere to Run-In Claim processes reasonably acceptable to GB to ensure proper Claim transfer, including supplying certain required information in a format acceptable to GB in a reasonable amount of time as discussed and agreed to between the Parties prior to GB's assumption of such Run-In Claims. GB shall not be responsible for updating, maintaining or storing Run-In Claim file information (paper or electronic) that is more than ten (10) years old. All files for Run-In Claims assumed by GB will be kept "as is," without any obligation to reorganize such files. Client, where applicable, shall, or shall require its prior service provider to, place a claim file note in the Run-In Claim files or otherwise conspicuously mark such files in a manner to be agreed to by the Parties, with information necessary or convenient for GB to attend to time-sensitive events, such as upcoming court deadlines and benefit or settlement payment due dates. GB shall not be responsible for any acts, errors or omissions, including any compliance requirements or state, Federal or other reporting requirements, concerning the Run-In

Claims prior to its assumption of the same. To the extent permitted by the law of the State of Texas, Client shall indemnify and hold GB harmless from any damages arising (i) during any transition period; (ii) as a result of GB's reliance on faulty or incomplete Run-In Claim files or related information; and/or (iii) in whole or in part due to acts or omissions of any party that handled such Run-In Claims prior to GB.

SECTION 8
INDEMNIFICATION; LIMITATIONS OF LIABILITY

8.1 **Indemnification of Client**. GB agrees to defend, indemnify and hold Client and its affiliates and their respective directors, officers, employees, vendors, subcontractors, counsel, and agents harmless from any and all third party claims, demands, causes or threats of action, losses, liabilities, damages and all related costs and expenses, including reasonable legal fees (collectively, "**Indemnified Losses**") to the extent arising from (i) the breach of any representation, warranty or covenant made by GB hereunder, and (ii) GB's grossly negligent acts or omissions or intentional misconduct; *provided, however*, that GB's indemnification obligation shall be reduced to the extent that such Indemnified Losses arise from the acts or omissions of Client or any third-party retained by Client.

8.2 **Indemnification of GB**. To the extent permitted by the law of the State of Texas, Client agrees to defend, indemnify and hold GB and its affiliates and their respective directors, officers, employees, vendors, subcontractors, counsel, and agents harmless from any and all Indemnified Losses to the extent arising from (i) the breach of any representation, warranty or covenant made by Client hereunder; (ii) Client's grossly negligent acts or omissions or intentional misconduct; (iii) GB's acts or omissions that result from any act, omission, instruction or direction of Client or its attorneys, vendors (other than GB or GB vendors), agents, representatives or assignees; (iv) any employment decisions made by Client; and (v) any acts or omissions by Client's attorneys, vendors (other than GB or GB vendors), agents, representatives or assignees; *provided, however*, that Client's indemnification obligation shall be reduced to the extent that such Indemnified Losses arise from the acts or omissions of GB or GB vendors

8.3 **Liability Limitation**. Notwithstanding anything contained in this Agreement to the contrary, (i) neither Party will be liable for any indirect, special, incidental or consequential damages, whether based in contract, tort or any other legal theory, even if advised of the possibility of such loss or damage; and, (ii) the maximum liability of either Party with respect to any losses, claims, damages, liabilities, judgments, costs and expenses (whether in tort, contract, statute or otherwise, collectively, "**Damages**") relating to or arising out of this Agreement shall not exceed (a) $250,000 with respect to all Damages relating to a single Claim; or (b) $1,000,000 with respect to all Damages under this Agreement in the aggregate; *provided, however*, this section shall not be deemed to limit or impact Client's payment or funding obligations under this Agreement.

8.4 **Additional Limitations**. GB shall not be liable to Client as a result of (i) Damages that result from the absence of any consent or authority required to be obtained by or from any third party; (ii) failure to achieve a desired result, so long as GB has acted reasonably and in good faith based upon the information available at the time; (iii) acts, errors or omissions of any retained legal counsel; and (iv) any vendors or any third parties engaged, selected, chosen or recommended by Client.

8.5 **Contractual Limitations Period.** No claim or cause of action, regardless of form (tort, contract, statutory, or otherwise), arising out of, relating to or in any way connected with this Agreement or any services provided hereunder may be brought by either Party any later than the applicable limitations period for breach of contract under Texas law.

8.6 **Extension**. The limitations in this Section 8 shall apply to any claim or cause of action asserted by or on behalf of any person or entity claiming to be an assignee, beneficiary of or successor to such Party.

SECTION 9
TERM AND TERMINATION

9.1 **Term**. This Agreement will remain in effect until terminated by either Party in accordance with the terms of Section 9.2 below or elsewhere in this Agreement.

9.2 **Termination**.

a. **Termination for Convenience.** Either Party may terminate this Agreement for convenience, at any time and for any reason or no reason, upon not less than sixty (60) days' prior written notice to the other Party.

b. **Termination for Breach.** Other than termination for funding obligations set forth in Section 4, this Agreement may be terminated by the non-breaching Party if the other Party breaches any material representation, warranty or obligation contained in this Agreement, and such other Party fails to remedy such breach within thirty (30) days from the date it receives written notice of the breach from the non-breaching Party.

c. **Insolvency.** Either Party may terminate this Agreement effective immediately (1) if the other Party is adjudged insolvent or bankrupt; (2) upon the institution of any proceeding against the other Party seeking relief, reorganization or arrangement under any laws relating to insolvency; (3) for the making of any assignment for the benefit of creditors; upon the appointment of a receiver, liquidator or trustee of any substantial part of the other Party's property or assets; or (4) upon liquidation, dissolution or winding up of the other Party's business (collectively, "**Insolvency**"). In the event of Client's Insolvency, Client agrees that (i) immediately upon the filing of a bankruptcy petition, Client shall pay in advance any invoice for Service Fees and shall continue to fund any Loss Payments and meet any other payment obligations as required under this Agreement; (ii) no later than thirty (30) days after the filing of a bankruptcy petition, Client shall assume or reject this Agreement; and, (iii) immediately upon the filing of a bankruptcy petition, GB shall be entitled to relief from the automatic stay to exercise any right of set off or recoupment, and to enforce Client's payment of Service Fees and other funding obligations, including without limitation those obligations with respect to the imprest and Loss Payments.

9.3 **Actions following termination**.

a. With respect to "Life of Partnership" programs (as described in the C&T, where applicable), in the event of termination or nonrenewal of this Agreement, GB shall, upon mutual written agreement of the Parties, continue to manage all (i) Claims that have not been closed as of the effective date of termination and (ii) Claims incurred during the term but not reported prior to the termination date (collectively, "**Run-Off Claims**"), provided that Client pays GB a mutually agreeable Service Fee per Claim per year open to continue handling Run-Off Claims. Should no agreement be reached regarding Service Fees for open Run-Off Claims, they will be returned to Client or transferred to another vendor as designated by Client.

b. With respect to "Handle to Conclusion" programs (as described in the C&T, where applicable), in the event of termination or nonrenewal of this Agreement, GB will continue to manage all Run-Off Claims (subject to payment of an initial Service Fee for any Claims accepted by GB that were incurred during the term but not reported prior to the effective date of termination), except in the event of a termination of this Agreement resulting from Client's uncured breach (which shall relieve GB of any obligation to continue to administer Run-Off Claims) or the Parties' agreement to the contrary.

c. Client remains responsible for timely funding and payment of all payment obligations with respect to Run-Off Claims. Run-Off Claims Services, if any, will be provided at a servicing branch

selected by GB, and a reduced electronic reporting package will be provided to Client at Client's expense. Client will remain responsible for banking, risk management information system, and administration fees while GB handles all Run-Off Claims. Should Client renew only a portion of the existing program under this Agreement (fewer states, locations, coverages, etc.), all open Claims not part of the renewed portions of the program shall be considered Run-Off Claims and Client shall pay GB as described above.

d. Should Client elect to have Claim files returned and otherwise discontinue the Services, Client agrees to pay all outstanding Service Fees and continue to fund its payment obligations until all Claims are closed within the risk management information system and all Claim files have been returned to Client and Client has made alternate banking arrangements. GB will return all files to Client in an orderly manner, at Client's cost and after payment of all outstanding obligations due to GB. GB will provide an electronic, tape or paper copy of the Claim information in the risk management information system at GB's standard rate as of the date of termination. Upon delivery of this information to Client, Claim information may be deleted from GB's systems, subject to applicable law. In the event Client does not agree to assume control of such files, GB hereby disclaims liability for failure to retain such files.

SECTION 10
MISCELLANEOUS

10.1 **Notices**. All notices, requests and other communications concerning termination or indemnification ("**Formal Notice**") under this Agreement shall be in writing and delivered: (i) personally; (ii) by certified mail, return receipt requested; or (iii) by nationally recognized express courier service. Notices will be deemed given as of the earlier of (i) the date of actual receipt when notice is given by personal delivery, (ii) three (3) days after mailing in the case of certified U.S. mail or (iii) the next business day when notice is sent via express courier. Any Formal Notice shall be addressed as follows:

If to GB: Legal Department
[redacted]

If to Client:
Bill Gravell Jr. (or successor)
Williamson County Judge
710 Main Street
Georgetown, Texas 78626

10.2 **Successors & Assignment**. This Agreement shall apply to and bind the successors and assigns of the Parties hereto, including, in the event of an Insolvency, debtors-in-possession and any appointed trustee or administrator. This Agreement shall not be assignable by either Party, except with the prior written consent of the other Party; *provided, however*, that GB may assign the Agreement to an affiliate or in the event of a merger or sale of all or substantially all of its assets.

10.3 **Business Arrangements**. As part of our comprehensive and integrated claims administration services model, GB may partner with select vendors and service providers who GB believes are similarly best in class. Through our partners, GB provides a full range of medical management and ancillary claims management services, which may be procured on a wholesale or negotiated basis. GB may receive revenue from these arrangements corresponding to the services provided by GB for procurement of discounted rates, program integration and management, and technological and service enhancements.

10.4 **No Waiver of Sovereign Immunity**. Nothing in the Agreement will be deemed to constitute a waiver of sovereign immunity or powers of the Client.

10.5 **Right to Audit**. During the term of the Agreement, Client may audit the electronic Claim files at any time. GB agrees that the Client or its duly authorized representatives (subject to such third parties

executing confidentiality agreements) shall, until the expiration of three (3) years after termination of this Agreement, have the right to examine and photocopy any and all books and non-privileged documents, papers, and records of GB which are directly pertinent to the Services performed under this Agreement for the purpose of an audit. Such audits may be conducted no more than once annually. Client shall give GB reasonable advanced written notice of intended audits.

10.6 **Service Auditor Reports**. On or before November 1st of each year during the term of this Agreement and upon request from Client, GB will provide to Client its SOC-1, Type 2 report and necessary bridge letters ("**SOC-1 Report**") for Client to review. The SOC-1 Report will be issued under the guidance of Statement on Standards for Attestation Engagements #18 (SSAE18). Should new guidelines covering service auditor reports be issued, GB may make the equivalent of, or any successor to, the SSAE18 SOC-1 Report available to Client. The SOC-1 Report is GB's Confidential Information and shall not be shared with any third parties without GB's prior written approval, except that Client can share the SOC-1 Report with: (i) Client's independent public accounting firm; and/or (ii) Client's consultants in connection with an audit, on the condition that such consultants are not in any way a competitor of GB's and that Client informs its consultants that the SOC-1 Report was not prepared for their use. To the extent that Client does provide the SOC-1 Report to its independent public accounting firm or a consultant as permitted in this Section, Client shall require that they retain the SOC-1 Report as confidential and that they not disclose such SOC-1 Report to any other persons or entities.

10.7 **Solicitation of Employees**. To the extent permitted under applicable law, Client agrees that, during the term of this Agreement (and any renewals thereof) and for two (2) years after the later to occur of (i) the effective date of termination of this Agreement or (ii) GB ceasing to perform Services for Client, Client shall not, directly or indirectly, without the written consent of GB, solicit to hire on behalf of itself or others, any employee of GB who, during the term of this Agreement, performed or contributed to the performance of the Services. General solicitations of employment by means of recruiters, the internet, newspaper, periodical or trade publication advertisements not directed at employees of GB and its affiliates shall not be deemed to constitute "solicitation" for purposes of this provision. Further, nothing in this Agreement shall prohibit Client from hiring any person, including an employee of GB, who contacts Client on his or her own initiative without any direct or indirect solicitation by, or encouragement from, Client.

10.8 **Jury Trial Waiver**. The Parties hereby waive their respective rights to a trial by jury in any action or proceeding based upon, or related to, this Agreement and/or any Services provided hereunder. The Parties are making this waiver knowingly, intentionally and voluntarily.

10.9 **Independent Contractor**. GB is engaged to perform Services as an independent contractor of Client and not as an employee or agent of Client.

10.10 **Governing Law**. This Agreement and any disputes or litigation relating to or arising out of this Agreement shall be governed by the laws of the State of Texas without regard to its conflict of law rules. Client irrevocably agrees to exclusive venue and submits to jurisdiction in the United States District Court for the Western District of Texas, Austin Division, or the state courts in Williamson County, Texas, for any dispute arising out of this Agreement, and waives all objections to jurisdiction and venue of such courts.

10.11 **Force Majeure**. Neither Party shall be liable to the other for any delay or failure to perform any of its obligations under this Agreement as a result of flood, earthquake, storm, other act of God, fire, derailment, accident, labor dispute, explosion, war, act of terrorism, sabotage, insurrection, riot, embargo, court injunction or order, act of government or governmental agency or other similar cause beyond its reasonable control.

10.12 **Counterparts.** This Agreement may be executed in multiple counterparts (including by scanned image or electronic signature), each of which shall be considered one and the same agreement, and shall become effective when signed by each of the Parties hereto and delivered to the other Party.

10.13 **Warranties.** Except as expressly set forth in this Agreement, GB makes no other warranties of any kind with respect to the Services, including, without limitation, warranties that may be implied from a course of performance, dealing or trade usage.

10.14 **Severability**. If a court of competent jurisdiction determines that any provision of this Agreement is void or unenforceable, that provision will be severed from this Agreement, and the court will replace it with a valid and enforceable provision that most closely approximates the intent of the Parties, and the remainder of this Agreement will otherwise remain in full force and effect.

10.15 **Non-Waiver.** The Parties agree that any delay or forbearance by GB or Client in exercising any right or remedy under this Agreement or otherwise afforded by applicable law shall not be a waiver of or preclude the exercise of any such right or remedy. Only waivers expressly made in writing by an authorized GB or Client representative shall be effective against such Party.

10.16 **Survival**. Upon the expiration or termination of this Agreement, those provisions that expressly or would by their nature survive this Agreement will so survive, including but not limited to, Sections 6, 8 and 10.

10.17 **Applicable State Laws.** To the extent that GB administers any workers' compensation Claims on behalf of Client that is self-insured or a group fund in the State of Michigan, the terms set forth in **Schedule 1**, attached hereto and incorporated by reference herein, will apply. To the extent that GB administers any workers' compensation Claims on behalf of the Client in the State of Oregon, the terms set forth in **Schedule 2**, attached hereto and incorporated by reference herein, will apply.

10.18 **Entire Agreement.** This Agreement and the exhibits attached hereto constitute the entire agreement between the Parties with respect to the subject matter hereof, and supersede all prior negotiations, agreements and understandings. No change, waiver or discharge hereof shall be valid unless in writing and executed by the Party against whom such change, waiver or discharge is sought to be enforced. This Agreement may only be amended by a written agreement executed by both GB and Client. The Parties agree that, if there is any conflict between the terms of any applicable agreement between GB and Client's insurer relative to the underlying program and the terms of this Agreement, the terms of the insurer's contract with GB shall prevail.

[Signature Page to Follow]

The Parties hereto have caused this Agreement to be duly executed as of the Effective Date.

GALLAGHER BASSETT SERVICES, INC.

By:

Title: General Counsel

Name: Liz Staruck

Date: September 7, 2023

WILLIAMSON COUNTY, TEXAS, A POLITICAL SUBDIVISION OF THE STATE OF TEXAS

By: Valerie Covey

Title: Presiding Officer

Name: Valerie Covey

Date: Sep 12, 2023

EXHIBIT A

COST & TERMS

GALLAGHER BASSETT
GUIDE. GUARD. GO BEYOND.

Williamson County, Texas
10/01/2023 - 10/01/2024

FEE PER CLAIM - LIFE OF PARTNERSHIP	Est. Claim Frequency	Per Claim Fee	Projected Service Fee
Workers' Compensation			
WC Medical Only	111	$175	$19,425
WC Indemnity (TX)	51	$1,050	$53,550
Incidents - Workers' Compensation	203	$50	$10,150
Total Workers' Compensation Fee Per Claim	**365**		**$83,125**
Liability			
Auto Liability/Bodily Injury	20	$850	$17,000
Auto Liability/Property Damage	50	$350	$17,500
Auto/Physical Damage	0	$310	$0
General Liability/Bodily Injury	5	$850	$4,250
General Liability/Property Damage	0	$350	$0
Professional Liability	11	$695	$7,645
Incidents - Liability	0	$50	$0
Total Liability Fee Per Claim	**86**		**$46,395**

ADMINISTRATIVE SERVICES	Quantity	Rate	Fee
Administrative Services			
Administration / Data Management			$9,000
RMIS Standard License (2 RMIS Users)			Included
RMIS Additional Full-Access Users	0	$500	$0
RMIS Additional View-Only Users	8	$250	$2,000
Total Administrative Services			**$11,000**

TOTAL USD			**$140,520**

Gallagher Bassett is proposing a three year agreement in which the per claim rates and associated fees increase 3.5% from year one to year two, increase 3.5% from year two to year three.

For the following two one-year optional renewal years, Gallagher Bassett proposes the per claim rates and associated fees increase 3.5% from year three to year four, and increase 3.5% from year four to year five.

We have included $0 Settlement Authority at no cost in year one. We look forward to earning the trust of the County during the first year of our partnership and would look to raise Settlement Authority in year two. In the event the County mandates $0 Settlement Authority beyond year one, GB reserves the right to bill a fee $5,500 in year two, to be adjusted annually thereafter.

GBCARE MEDICAL MANAGEMENT SERVICES

SERVICES	CHARGES
Fee Schedule (Bill Review / UCR)	$8.50 Per Bill
All Other Savings • **System Savings** • **Clinical Validation/Nurse Review (CV)** • **Preferred Provider Networks (PPO)** • **Out Of Network (OON)** • **Specialty Networks/Physical Therapy (PT)**	 27 % of Savings 27 % of Savings 27 % of Savings 27 % of Savings 27 % of Savings
Electronic Receipt of Medical Bills	$2 additional Per Bill in all applicable states
Telephonic Case Management	$90 Medical Triage one time per file $340 per claim (each 30 days)
Utilization Review Program	$105 Outpatient Pre-Certification $29 Letter Only Authorization Program
UR Physician Review	$270 per Review
California UR IMR Processing	$125 per IMR Request
Medical Case Management and Vocational Rehabilitation - Hourly	$115 per hour plus expenses $135 per hour plus expenses - AK, CA, HI, NY $175 per hour plus expenses CAT $225 per hour plus expenses CAT - AK, CA, HI, NY
Priority Care 365	$95 per call - Language line charges apply where utilized
Other State Services: • **California MPN Service** • **Illinois PPP Service** • **New York PPO Service** • **Texas HCN Service** • **West Virginia MHCP Service**	For claims handled in the designated states (otherwise, Not Applicable) No additional fees beyond the normal Cost & Terms No additional fees beyond the normal Cost & Terms No additional fees beyond the normal Cost & Terms Percent of savings: 9.5% of total savings to include bill review, network access & Nurse triage. Available option if client enrolls in a West Virginia MHCP. If selected, fees include $45 per claim. Network Management and Administration of $45 per hour when required
Medical Cost Projection (MCP) and Clinical Recommendations	$150 per Hour
Pharmacy Benefit Management (PBM)	Cost of prescriptions -- no charge for Bill Review or PPO reductions for PBM transactions
Durable Medical Equipment (DME) Program	Cost of medical equipment - no charge for Bill Review or PPO reductions for Prospective DME transactions

SERVICES	CHARGES
Dental Review Program	Charged on a per review basis

Client and GB agree as follows: If a vendor other than the GBCARE Medical Management Services preferred vendor is utilized, an administrative fee may apply in exchange for bona fide administrative services. The administrative services may include, but not be limited to overhead costs for the oversight and management of medical management vendors which includes the development and oversight of quality standards, development and maintenance of EDI interfaces and reports, and ensuring proper mandatory state compliance and reporting.

OTHER SERVICES

SERVICES	CHARGES
RMIS Additional Users (RMIS Standard License includes a set number of Full Access Users outlined under Administrative Services, and unlimited use of GB standard scheduled training classes)	RMIS View-only User, $250 annually per user
	RMIS Full Access User, $500 annually per user
Loss control	$140 per hour
OSHA Reporting	$6,000, OSHA platform to produce compliant OSHA 301 Report, 300 and 300a Logs, and electronic data file. Oversight and accuracy of all OSHA data is responsibility of the employer prior to posting or submitting any OSHA log.
Subrogation and Recovery	20% of net recovery amount less legal and collections expense based on recovery date Recoveries include subrogation, credits, lien waivers, file transfer (based on lien to date at time of transfer), and contribution or coverage handled in a separate action. Applies to all coverage types
Gallagher Bassett Investigative Services (GBIS)	
Special Fraud Investigations - SIU, Outside Field Investigations, Surveillance Investigations, Targeted Field Investigations	Prevailing hourly rate plus expenses
Targeted Database Searches, Self Service Database Searches	Prevailing rate per report
Gallagher Bassett Litigation Management Program (GBLMP)	
Invoice and Matter Management platform for adjusters/ counsel	If utilized, 2% of net legal invoice (invoice net of disbursements and invoice review savings). Charged as discount off total payment remitted to counsel and will be reflected as an allocated expense on the claim file.
5 client licenses for Legal Analytics platform	
Attorney-led legal bill review	
Gallagher Bassett Compliance Services (GBCS)	
Medicare Set-Aside Services: Allocation, CMS Submission, Medicare Eligibility Inquiry (MEI), SSDI Verification, Medical Cost Projection (MCP)	Prevailing rate per each service Rush fees apply for MSA completed within 5 business days MSA Revision fees apply
Medicare Secondary Payer Services: BCRC Notification, Conditional Payment Research (CPR), Conditional Payment Negotiations (CPN), Conditional Payment Notice Evaluation, Conditional Payment Dispute, Securing Final Demand for Settlement (SFD), Release / Settlement Agreement Review, Lien Research and Resolution (Advantage Plan, Medicaid, Part D)	Prevailing rate per each service
Taxes	
Taxes	All applicable taxes will be added to the service fees where required

PROGRAM SPECIFIC TERMS AND CONDITIONS

1. **Claim Count Reconciliation:**

   - Estimate - Claims will be audited at the [18th and 24th month, and then every 12 month thereafter.]
   - Actual - Claims will be [billed monthly for the first 18 months and then at the 24th and then every 12 months thereafter.]

2. **Billing and Payment Terms:** Fees will be billed monthly during the service period.

3. **Claim Pricing Terms:**

   Life of Partnership:
   Claims will be handled for the life of the partnership with no additional per claim fees. If the client decides to non-renew all or a portion of the program, all open files will be handled in one of the following two ways:
   - GB will return the files to the client (contingent upon Carrier approval) at the client's expense.
   - GB will continue to handle the open files at our prevailing annual rate per year open.

   Additional Charges:
   There will be additional charges for ongoing Data Management (RISX-FACS®), RMIS users, Administration, Banking fees and monthly reports for as long as GB handles claims.

4. **Account Administration includes the following:**

   - Client Services
   - Client Accessible Dashboards & Reports via GB's RMIS & Analytics Platform
   - 4 Telephonic Claim Strategy Meeting(s)
   - Detailed Status Reports All Lines of Business @ $50,000
   - Settlement Consultation All Lines of Business @ $0
   - Loss Fund /Banking Services (SIMMS)
   - Claim Reporting
   - Data Transfer to Carrier(s)
   - Acknowledgement Letter to Injured Employee WC
   - Acknowledgement Letter to Client WC
   - Acknowledgement Letter to Reporting Unit WC
   - Acknowledgement Letter to Claimant Liab
   - Acknowledgement Letter to Client Liab

5. Claim Charges: Claim and incident fees will be assessed on a per occurrence, per claimant, per line of coverage basis.

6. This material is the proprietary, confidential property of Gallagher Bassett Services, Inc. It has been provided to you for the sole purpose of considering a quote for claims administration services. It is not to be duplicated or shared in any form with anyone other than the individuals of such prospective client that have a business need to know the information. It must be destroyed or returned to Gallagher Bassett Services, Inc. after its intended use.

7. Gallagher Bassett Services, Inc. will not pay a fee, commission, or rebate to any party for the privilege of presenting our proposal or in order to secure the awarding of any program to Gallagher Bassett Services, Inc.

8. Pricing is based on using GBCARE Medical Management Services preferred vendors for Bill Review, PPO, out-of-network, utilization review, telephonic case management, MSA and field case management.

GENERAL CONTRACT TERMS AND CONDITIONS

1. Independent Adjusters - If applicable, following any significant loss as a result of a single event (hurricane, tornado, flood, earthquake, etc.), GB reserves the right to retain outside resources (adjusters) when appropriate and those fees will be paid as an Allocated Expense off the file.

2. The pricing quoted in this Cost & Terms is based upon the data and information provided by Client, as well as existing legislative and regulatory requirements. Material inaccuracies or changes to the foregoing may require adjustments to the quoted pricing.

3. Taxes - All applicable taxes will be added to the service fees where required.

4. Allocated Expenses: Shall be your responsibility as applicable and shall include, but not be limited to:

   - Legal Fees
   - Legal Bill Review
   - Medical Examination
   - Professional Photographs
   - Travel made at client's request
   - Costs for witness statements
   - Court reporter service, translation, and interpretation
   - Record retrieval and copying services (Including medical and legal)
   - Accident reconstruction
   - Experts' rehabilitation costs
   - Chemist
   - Fees for service of process
   - Collection cost payable to third parties on subrogation
   - Architects, contractors
   - Engineer
   - Any other similar cost, fee or expense reasonably chargeable to the investigation, negotiation, settlement or defense of a claim or loss which must have the explicit prior approval of the client
   - Police, fire, coroner, weather, or other such reports
   - Property damage appraisals
   - Vehicle appraisals (vehicle damage assessment)
   - SIU, surveillance and sub rosa investigation
   - Official documents and transcripts
   - Pre- and post-judgment interest paid
   - Outside Field Investigations
   - Subrogation at 20% of net recovery
   - Index Bureau Reporting (All Coverages)
   - Second Injury Fund Recovery
   - Data Intelligence Self-Service Reports
   - Medical Management - Medical Management services may include, but are not limited to:
     - Preferred provider organization networks
     - Utilization review services
     - Automated state fee scheduling
     - Light duty/return-to-work programs
     - Medical case management and Vocational rehabilitation network
     - Prospective injury management services
     - Hospital bill audit services

DEFINITIONS

Incidents
An incident is a loss reported electronically through ClaimLine and/or the Web, or set up manually at the branch. GB will review the incident and make a courtesy call (if necessary) to determine if it is a claim or incident. GB will have full discretion in the determination and handling of these incidents and/or their conversion into claim status.

Workers' Compensation - Medical Only Claims
A work-related Claim that meets all of the following criteria:

- Payments for either indemnity or vocational rehabilitation were not required
- The Claim has not become contested or in suit
- No investigation required to determine compensability or subrogation requirements
- No loss notices, captioned reports, client meetings (other than routine meetings where the claim is listed and noted) or settlement consultation approvals were required
- Payments on the Claim do not exceed $5,000
- Days open do not exceed 180 days

Workers' Compensation - Indemnity Claims
A work-related claim that is not a Medical Only Claim.

Auto Physical Damage (APD)
Investigate, evaluate and adjudicate all first-party claims which you report involving damage or loss of real or personal property. First-party claims will be managed and administered in accordance with our product guidelines.

Liability Claims
Investigate, evaluate and adjudicate all third-party claims for which you may be legally obligated. Third-party claims will be managed and administered in accordance with our product guidelines.

Professional Liability Claims

All professional liability claims are stat entry only. Stat Entry claim handling will only include: claim set-up, setting of initial reserve and ongoing updates based upon guidance from client, issuing payments.

EXHIBIT B

WILLIAMSON COUNTY'S VENDOR REIMBURSEMENT POLICY

Williamson County
Vendor Reimbursement Policy

The purpose of this Williamson County Vendor Reimbursement Policy ("Policy") is to provide clear guidelines to vendors on Williamson County's expectations and requirements regarding allowable reimbursable expenditures and required backup. The Policy will also minimize conflicts related to invoice payments and define non-reimbursable items. This Policy is considered a guideline and is not a contract.

This Policy may be altered, deleted or amended, at any time and without prior notice to vendors, by action of the Williamson County Commissioners Court. Unenforceable provisions of this Policy, as imposed by applicable law, regulations, or judicial decisions, shall be deemed to be deleted. Any revisions to this Policy will be distributed to all current vendors doing business with the County.

1. Invoices and Affidavits

1.1 Invoices must adequately describe the goods or services provided to County and include all required backup (i.e. reimbursable expenses, mileage log, timesheets, receipts detailing expenses incurred etc.) that is in a form acceptable to the Williamson County Auditor. Invoices that do not adequately describe the goods or services provided to County or contain backup that is satisfactory to the Williamson County Auditor will be returned to vendor for revisions and the provision above relating to invoice errors resolved in favor of the County shall control as to the required actions of vendor and when such invoice must be paid by the County.

1.2 In the event an invoice includes charges based upon hourly billing rates for services or any other rates based upon the amount of time worked by an individual or individuals in performing services, whether the charges are being billed directly to the County or whether they are the basis of invoices from subcontractors for which the vendor seeks reimbursement from the County, the charges shall be accompanied by an affidavit signed by an officer or principal of the vendor certifying that the work was performed, it was authorized by the County and that all information contained in the invoice that is being submitted is true and correct.

1.3 Upon County's request, vendor must submit all bills paid affidavits wherein vendor must swear and affirm that vendor has paid each of its subcontractors, laborers, suppliers and material in full for all labor and materials provided to vendor for or in connection with services and work performed for County and, further, vendor must swear and affirm that vendor is not aware of any unpaid bills, claims, demands, or causes of action by any of its subcontractors, laborers, suppliers, or material for or in connection with the furnishing of labor or materials, or both, for services and work performed for County.

2. Travel Reimbursement

2.1 The County will only cover costs associated with travel for vendors outside a 45-mile radius from the Williamson County Courthouse, 710 Main Street, Georgetown, Texas 78626.

2.2 The County will only cover costs associated with travel as documented work for County. If a vendor is also doing business for another client, the travel costs must be split in proportion to the amount of work actually performed for the County and the other client. The only allowable travel expense will be for the specific days worked for Williamson County.

2.3 No advance payments will be made to vendor for travel expenditures. The travel expenditure may only be reimbursed after the expenditure/trip has already occurred and vendor has provided the Williamson County Auditor with all necessary and required backup.

2.4 Vendors must submit all travel reimbursement requests on each employee in full. Specifically, a travel reimbursement request must include all related travel reimbursement expenses relating to a particular trip for which vendor seeks reimbursement. Partial travel reimbursement requests will not be accepted (i.e. vendor should not submit hotel and mileage one month then the next month submit rental car and airfare). If the travel reimbursement appears incomplete, the invoice will be sent back to the vendor to be submitted when all information is ready to submit in full.

2.5 Reimbursement for transportation costs will be at the most reasonable means of transportation (i.e.: airline costs will be reimbursed for coach rate, rental car costs will only be reimbursed if rental car travel was most reasonable means of travel as compared to travel by air).

2.6 The County will not be responsible for, nor will the County reimburse additional charges due to personal preference or personal convenience of individual traveling.

2.7 The County will not reimburse airfare costs if airfare costs were higher than costs of mileage reimbursement.

2.8 Additional expenses associated with travel that is extended to save costs (i.e. Saturday night stay) may be reimbursed if costs of airfare would be less than the cost of additional expenses (lodging, meals, car rental, mileage) if the trip had not been extended. Documentation satisfactory to the Williamson County Auditor will be required to justify expenditure.

2.9 County will only reimburse travel expense to necessary personnel of the vendor (i.e. no spouse, friends or family members).

2.10 Except as otherwise set forth herein, a vendor must provide a paid receipt for all expenses. If a receipt cannot be obtained, a written sworn statement of the expense from the vendor may be substituted for the receipt.

2.11 Sales tax for meals and hotel stays are the only sales taxes that will be reimbursed. Sales tax on goods purchased will not be reimbursed. A sales tax exemption form is available from the Williamson County Auditor's Office upon request.

2.12 The County will not pay for any late charges on reimbursable items. It is the responsibility of the vendor to pay the invoice first and seek reimbursement from the County.

3. Meals

3.1 Meal reimbursements are limited to a maximum of $59.00 per day on overnight travel. On day travel (travel that does not require an overnight stay), meal reimbursements are limited to a maximum of $25.00 per day. The travel must be outside the Williamson County Courthouse, 710 Main Street, Georgetown, Texas 78626 by a 45-mile radius.

3.2 Receipts are required on meal reimbursement amounts up to the maximum per day amount stated for overnight or day travel. If receipts are not presented, the vendor can request per diem (per diem limits refer to 3.2). However, a vendor cannot combine per diem and meal receipts. Only one method shall be allowed.

3.3 Meals are reimbursable only to vendors who do not have necessary personnel located within a 45-mile radius of the Williamson County Courthouse, 710 Main Street, Georgetown, Texas 78626, who are capable of carrying the vendor's obligations to the County. Meals will not be reimbursed to vendors who are located within a 45-mile radius of the Williamson County Courthouse.

3.4 County will not reimburse for alcoholic beverages.

3.5 Tips are reimbursable but must be reasonable to limitation of meal allowance

3.6 No meals purchased for entertainment purposes will be allowed.

3.7 Meal reimbursement must be substantiated with a hotel receipt.

4. **Lodging**
   - 4.1 Hotel accommodations require an itemized hotel folio as a receipt. The lodging receipt should include name of the motel/hotel, number of occupant(s), goods or services for each individual charge (room rental, food, tax, etc.) and the name of the occupant(s). Credit card receipts or any other form of receipt are not acceptable.
   - 4.2 Vendors will be reimbursed for a single room rate charge plus any applicable tax. If a single room is not available, the vendor must provide documentation to prove that a single room was not available in order to justify the expense over and above the single room rate. A vendor may also be required to provide additional documentation if a particular room rate appears to be excessive.
   - 4.3 Personal telephone charges, whether local or long distance, will not be reimbursed.

5. **Airfare**
   - 5.1 The County will only reimburse up to a coach price fare for air travel.
   - 5.2 The County will exclude any additional charges due to personal preference or personal convenience of the individual traveling (i.e. seat preference charges, airline upgrades, etc. will not be an allowable reimbursement)
   - 5.3 Air travel expenses must be supported with receipt copy of an airline ticket or an itinerary with actual ticket price paid. If tickets are purchased through a website, vendor must submit a copy of the webpage showing the ticket price if no paper ticket was issued.
   - 5.4 Cancellation and/or change flight fees may be reimbursed by the County but vendor must provide the Williamson County Auditor with documentation in writing from a County department head providing authorization for the change.
   - 5.5 The County will not reimburse vendor for tickets purchased with frequent flyer miles.

6. **Car Rental**
   - 6.1 Vendors that must travel may rent a car at their destination when it is less expensive than other transportation such as taxis, airport shuttles or public transportation such as buses or subways.
   - 6.2 Cars rented must be economy or mid-size. Luxury vehicle rentals will not be reimbursed. Any rental costs over and above the cost of a mid-size rental will be adjusted.
   - 6.3 Vendors will be reimbursed for rental cars if the rental car cost would have been less than the mileage reimbursement cost (based on the distance from vendor's point of origin to Williamson County, Texas) had the vendor driven vendor's car.
   - 6.4 Vendors must return a car rental with appropriate fuel levels as required by rental agreement to avoid the car rental company from adding fuel charges.
   - 6.5 Rental agreement and credit card receipt must be provided to County as back up for the request for reimbursement.
   - 6.6 Insurance purchased when renting vehicle may also be reimbursed.
   - 6.7 Car Rental optional extras such as GPS, roadside assistance, and administrative fees on Tolls will not be reimbursed.

7. **Personal Car Usage**
   - 7.1 Personal vehicle usage will be reimbursed in an amount equal to the standard mileage rate allowed by the IRS.
   - 7.2 Per code of Federal Regulations, Title 26, Subtitle A, Chapter 1, Subchapter B, Part IX, Section 274(d), all expense reimbursement requests must include the following:
     - 7.2.1.1 Date
     - 7.2.1.2 Destination
     - 7.2.1.3 Purpose

7.2.1.4 Name of traveler(s)
7.2.1.5 Correspondence that verifies business purpose of the expense

7.3 The mileage for a personal vehicle must document the date, location of travel to/from, number of miles traveled and purpose of trip.

7.4 Mileage will be reimbursed on the basis of the most commonly used route.

7.5 Reimbursement for mileage shall not exceed the cost of a round trip coach airfare.

7.6 Reimbursement for mileage shall be prohibited between place of residence and usual place of work.

7.7 Mileage should be calculated from employee's regular place of work or their residence, whichever is the shorter distance when traveling to a meeting or traveling to Williamson County, Texas for vendors who are located outside of the Williamson County Courthouse, 710 Main Street, Georgetown, Texas 78626 by at least a 45-mile radius.

7.8 When more than one person travels in same vehicle, only one person may claim mileage reimbursement.

7.9 Tolls, if reasonable, are reimbursable. Receipts are required for reimbursement. If a receipt is not obtainable, then written documentation of expense must be submitted for reimbursement (administrative fees on Tolls will not be reimbursed).

7.10 Parking fees, if reasonable are reimbursable for meetings and hotel stays. For vendors who contract with a third party for visitor parking at vendor's place of business, Williamson County will not reimburse a vendor based on a percentage of its contracted visitor parking fees. Rather, Williamson County will reimburse Vendor for visitor parking on an individual basis for each time a visitor uses Vendor's visitor parking. Receipts are required for reimbursement. If a receipt is not obtainable, then written documentation of expense must be submitted for reimbursement.

7.11 Operating and maintenance expenses as well as other personal expenses, such as parking tickets, traffic violations, and car repairs and collision damage are not reimbursable.

8. Other Expenses

8.1 Taxi fare, bus tickets, conference registrations, parking, etc. must have a proper original receipt.

9. Repayment of Non-reimbursable Expense.

Vendors must, upon demand, immediately repay County for all inappropriately reimbursed expenses whenever an audit or subsequent review of any expense reimbursement documentation finds that such expense was reimbursed contrary to these guidelines and this Policy. Williamson County reserves the right to retain any amounts that are due or that become due to a vendor in order to collect any inappropriately reimbursed expenses that a vendor was paid.

10. Non-Reimbursable Expenses

In addition to the non-reimbursable items set forth above in this Policy, the following is a non-exhaustive list of expenses that will not be reimbursed by Williamson County:

10.1 Alcoholic beverages/tobacco products
10.2 Personal phone calls
10.3 Laundry service
10.4 Valet service (excludes hotel valet)
10.5 Movie rentals
10.6 Damage to personal items
10.7 Flowers/plants

10.8 Greeting cards
10.9 Fines and/or penalties
10.10 Entertainment, personal clothing, personal sundries and services
10.11 Transportation/mileage to places of entertainment or similar personal activities
10.12 Upgrades to airfare, hotel and/or car rental
10.13 Airport parking above the most affordable rate available
10.14 Excessive weight baggage fees or cost associated with more than two airline bags
10.15 Auto repairs
10.16 Babysitter fees, kennel costs, pet or house-sitting fees
10.17 Saunas, massages or exercise facilities
10.18 Credit card delinquency fees or service fees
10.19 Doctor bills, prescription and other medical services
10.20 Hand tools
10.21 Safety Equipment (hard hats, safety vests, etc.)
10.22 Office Supplies
10.23 Lifetime memberships to any association
10.24 Donations to other entities
10.25 Any items that could be construed as campaigning
10.26 Technology Fees
10.27 Sales tax on goods purchased
10.28 Any other expenses which Williamson County deems, in its sole discretion, to be inappropriate or unnecessary expenditures.

SCHEDULE 1

Michigan Self-Insured or Group Fund

To the extent that GB will administer any workers compensation Claims on behalf of a self-insured or group fund in the State of Michigan ("**Michigan Claims**"), the following terms will apply:

1. During the term of the Agreement and as contractually obligated thereafter, GB shall be required to report Michigan Claims to Client's excess carriers as agreed by the Parties.

2. In the event either Party elects to terminate this Agreement as provided in Section 9.2 of the Agreement, the Party providing notice of termination will provide a copy to The State of Michigan, Department of Labor, Bureau of Workers' Disability Compensation (the "**State**"). Regardless of any notice of termination, GB will continue to administer all Michigan Claims with dates of injury or disease occurring within the term of this Agreement until conclusion of the Michigan Claims, unless and until GB is relieved of responsibility of continued handling of the Michigan Claims by the State, in writing. Unless and until GB is relieved of responsibility for handling of Michigan Claims by the State, Client shall continue to pay GB the Service Fees owed for Services provided under this Agreement at the terms and rates in effect on the date notice of termination, and as further provided below with respect to any Michigan Claims that are Run-Off Claims.

3. In the event that Client's program is "Life of Partnership" pricing model and GB and Client cannot agree to ongoing per claim, per year open, Service Fees for Run-Off Claims, GB will notify the State, and will continue to administer the Michigan Claims until the State has provided notice to both Parties that a replacement third party administrator or service company has been approved to take over administration of the Michigan Claims.

SCHEDULE 2

Oregon Requirements

GB and Client hereby acknowledge and agree that with respect to workers' compensation Claims originating (benefit state) in the State of Oregon:

1. Pursuant to Oregon Revised Statute 731.475(3)(b), effective as of January 1, 2012 and ending upon the expiration of the Agreement, Client hereby grants GB a power of attorney and authority to act on behalf of Client as it relates to workers' compensation coverage and claims proceedings in the State of Oregon pursuant to Oregon Revised Statute chapter 656; and

2. GB shall not provide managed care services or any other claims handling services not permitted by the laws and regulations of the State of Oregon.

Agenda Item #34, CC 09.12.23 Approval of Award 23RFP80 Property Casualty Worker's Comp TPA

Final Audit Report 2023-09-12

Created:	2023-09-12
By:	Kim Chappius (kim.chappius@wilco.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA40h4tT5BOpFTLJwqzGo7PYU0tHXCq9wa

"Agenda Item #34, CC 09.12.23 Approval of Award 23RFP80 Property Casualty Worker's Comp TPA" History

Document created by Kim Chappius (kim.chappius@wilco.org)
2023-09-12 - 2:12:09 PM GMT- IP address: 173.219.39.210

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2023-09-12 - 5:15:27 PM GMT- IP address: 66.76.4.65

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Document e-signed by Valerie Covey (vcovey@wilco.org)
Signature Date: 2023-09-12 - 7:42:08 PM GMT - Time Source: server- IP address: 74.193.121.96

Agreement completed.
2023-09-12 - 7:42:08 PM GMT

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Adobe
Acrobat Sign

Commissioners Court - Regular Session **57.**

Meeting Date: 09/30/2025

Approval of County Addendum for Support and Maintenance from Motorola Solutions for Information Systems

Submitted For: Joy Simonton **Submitted By:** Barbi Hageman, Purchasing

Department: Purchasing

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider, and take appropriate action by approving Addendum # 2026-016 for the annual Support and Maintenance for Astro/NICE for Dispatch and the Training Lab/Back Up Center with Motorola Solutions, Inc. totaling $540,497.22 pursuant to DIR Contract #DIR-CPO-5433, and authorizing the purchase.

Background

This agreement provides the county's mission-critical radio communications systems with 24/7/365 support and maintenance from Motorola per the attached quotes. These contracts are renewed annually beginning 10/01/25 - 9/30/26. The funding source for FY26 is 01.0100.0523.004500. Motorola Solutions, Inc. is a publicly traded company. Therefore, no Form 1295 is required. Origination # 3544. Point of contact is Janessa Stephens.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Agreement Redacted

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/22/2025 04:11 PM
Form Started By: Barbi Hageman		Started On: 09/16/2025 09:39 AM
Final Approval Date: 09/22/2025		

Docusign Envelope ID: [redacted]

WILLIAMSON COUNTY ADDENDUM FOR MOTOROLA SOLUTIONS INC'S SERVICE TERMS AND CONDITIONS

Quote #: [redacted] Contract #: [redacted]

Important Notice: County Purchase Orders and Contracts constitute expenditures of public funds, and all vendors are hereby placed on notice that any quotes, invoices or any other forms that seek to unilaterally impose contractual or quasicontractual terms are subject to the extent authorized by Texas law, including but not limited to the Texas Constitution, the Texas Government Code, the Texas Local Government Code, the Texas Transportation Code, the Texas Health & Safety Code, and Opinions of the Texas Attorney General relevant to local governmental entities.

THIS ADDENDUM FOR MOTOROLA SOLUTIONS INC's SERVICE TERMS AND CONTISIONS is made and entered into by and between **Williamson County, Texas** ("County"), a political subdivision of the State of Texas, acting herein by and through its governing body, and **Motorola Solutions Inc.** (hereinafter "Motorola"), both of which are referred to herein as the parties. The County agrees to engage Motorola as an independent contractor, to provide certain services described herein pursuant to the following terms, conditions, and restrictions:

I.

No Waiver of Sovereign Immunity or Powers: Nothing in this Addendum will be deemed to constitute a waiver of sovereign immunity or powers of the County, the Williamson County Commissioners Court, or the Williamson County Judge.

II.

Texas Laws Applicable to Indemnification: Customer indemnifications or statues of limitations shall be to the extent authorized under Texas law and shall follow law without modifying the County's rights.

III.

Compliance With All Laws: Motorola agrees to and will comply with all local, state or federal requirements with respect to the services rendered.

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IV.

Good Faith Clause: Motorola agrees to act in good faith in the performance of this Addendum.

V.

Entire Contract & Incorporated Documents; Conflicting Terms: This Addendum constitutes the entire Contract between the parties and may not be modified or amended other than by a written instrument executed by both parties. Documents expressly incorporated into this Addendum include the following:

A. This Addendum
B. As described in the attached Quote, which is incorporated herein as if copied in full:
   a. Quote # [redacted] Contract #: [redacted]
C. Cooperative Agreement (Contract # DIR-CPO-5433)

Due to the expenditure of public funds and based on public policy, any conflicting terms will be resolved in favor of Williams County in the discretion of the Willaimson County Commissioners Court.

VI.

Payment: Payment for goods and services shall be governed by Chapter 2251 of the Texas Government Code. An invoice shall be deemed overdue the 31st day after the later of (1) the date the Customer receives the goods under the contract; (2) the date the performance of the service under the contract is completed; or (3) the date the Williamson County Auditor receives an invoice for the goods or services. Interest charges for any overdue payments shall be paid by the Customer in accordance with Texas Government Code Section 2251.025. More specifically, the rate of interest that shall accrue on a late payment is the rate in effect on September 1 of the Customer's fiscal year in which the payment becomes due. The said rate in effect on September 1 shall be equal to the sum of one percent (1%); and (2) the prime rate published in the Wall Street Journal on the first day of July of the preceding fiscal year that does not fall on a Saturday or Sunday.

VII.

Right to Audit: Motorola agrees that the Customer or its duly authorized representatives shall, until the expiration of three (3) years after final payment under this Contract, have access to and the right to examine and photocopy any and all books, documents, papers and records of Motorola which are directly pertinent to the services to be performed under this Contract for the purposes of making audits, examinations, excerpts, and transcriptions. Motorola agrees that the Customer shall have access during normal working hours to all necessary Motorola facilities and
shall be provided adequate and appropriate workspace in order to conduct audits in compliance

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with the provisions of this section. The Customer shall give Motorola reasonable advance notice of intended audits.

VII.

Mediation: The parties agree to use mediation for dispute resolution prior to a formal legal action being taken on this Contract.

IX.

County Judge or Presiding Officer Authorized to Sing Contract: The presiding officer of the Customer's governing body who is authorized to execute this instrument by order duly recorded may execute this Addendum on behalf of the Customer.

IN WITNESS WHEREOF, that this Contract shall be effective as of the date of the last party's execution below.

WILLIAMSON COUNTY:

_____
Authorized Signature

_____
County Judge/Presiding Officer

Dated: _____, 20____

MOTOROLA SOLUTIONS INC. :

Paul Newman
_____
Authorized Signature

Paul Newman
_____
Printed Name

Paul Newman
_____
Printed Name

Dated: September 8, 2025, 20 September 8, 2025

Approved as to Legal Form
JACQUELINE LENTZ
General Counsel, Commissioners Court
Date: Sep 15 2025 Time: 11:17 am

Reviewed by Contract Audit
Joel Brophy
Internal Audit Director
Williamson County Auditor's Office
Date: Sep 15 2025 Time: 9:46 am

Exhibit "A"
Quote-[redacted]

Docusign Envelope ID [redacted]

MOTOROLA SOLUTIONS

SERVICE AGREEMENT

500 W Monroe Street
Chicago, IL. 60661
(888) 325-9336

Quote Number [redacted]
Contract Numbe
Contract Modifier: R07-MAR-2025 19:20:12

Date:03/07/2025

Company Name: WILLIAMSON COUNTY

C [redacted]

Required P.O. :
PO # : [redacted]
Customer # : [redacted]
Bill to Tag # :
Contract Start Date :01-Oct-2025
Contract End Date :30-Sep-2026
Payment Cycle :MONTHLY

Qty	Service Name	Service Description	Extended Amt
	SVC02SVC0201A	ASTRO SUA II UO IMPLEMENTATION SERVICES	$0.00
	SVC02SVC0344A	RELEASE IMPLEMENTATION TRAINING	$0.00
	SVC02SVC0343A	RELEASE IMPACT TRAINING	$0.00
	SVC04SVC0169A	SYSTEM UPGRADE AGREEMENT II	$94,197.96
	SVC02SVC0433A	ASTRO SUA II FIELD IMPLEMENTATN SVC	$9,359.02
	LSV01S01109A	ASTRO SYSTEM ADVANCED PLUS PACKAGE	$176,448.24
	SVC02SVC0487A	NICE-SUA II	$126,855.00
	SVC02SVC0127A	NICE GOLD PACKAGE	$133,637.00

	Subtotal - Recurring Services	$45,041.44	$540,497.22
	Subtotal - One-Time Event Services	$0.00	$0.00
	Total		$540,497.22

THIS SERVICE AMOUNT IS SUBJECT TO STATE AND LOCAL TAXING JURISDICTIONS WHERE APPLICABLE, TO BE VERIFIED BY MOTOROLA

SPECIAL INSTRUCTIONS:

Contract as per DIR-CPO-5433

I have received Applicable Statements of Work which describe the Services and cybersecurity services provided on this Agreement. Motorola's Terms and Conditions, including the Cybersecurity Online Terms Acknowledgement, are attached hereto and incorporate the Cyber Addendum (available at https://www.motorolasolutions.com/en_us/managed-support-services/cybersecurity.html) by reference. By signing below Customer acknowledges these terms and conditions govern all Services under this Service Agreement.

AUTHORIZED CUSTOMER SIGNATURE TITLE DATE

Docusign Envelope ID: [redacted]

MOTOROLA SOLUTIONS

SERVICE AGREEMENT

500 W Monroe Street
Chicago, IL. 60661
(888) 325-9336

Quote Number : [redacted]
Contract Number:
Contract Modifier: R07-MAR-2025 19:20:12

CUSTOMER (PRINT NAME)		
Paul Newman	Regional Service Manager	September 15, 2025
MOTOROLA REPRESENTATIVE(SIGNATURE)	TITLE	DATE
Paul Newman	307.00	
MOTOROLA REPRESENTATIVE(PRINT NAME)	PHONE	

Company Name : WILLIAMSON COUNTY
Contract Number : [redacted]
Contract Modifier : R07-MAR-2025 19:20:12
Contract Start Date : 01-Oct-2025
Contract End Date : 30-Sep-2026

Docusign Envelope [redacted]

SERVICE AGREEMENT

500 W Monroe Street
Chicago, IL. 60661
(888) 325-9336

Quote Number : [redacted]
Contract Number:
Contract Modifier: R07-MAR-2025 19:20:12

Service Terms and Conditions

Motorola Solutions Inc. ("Motorola") and the customer named in this Agreement ("Customer") hereby agree as follows:

Section 1. APPLICABILITY
These Maintenance Service Terms and Conditions apply to service contracts whereby Motorola will provide to Customer either (1) maintenance, support, or other services under a Motorola Service Agreement, or (2) installation services under a Motorola Installation Agreement.

Section 2. DEFINITIONS AND INTERPRETATION
2.1 "Agreement" means these Maintenance Service Terms and Conditions; the cover page for the Service Agreement or the Installation Agreement, as applicable; and any other attachments, all of which are incorporated herein by this reference. In interpreting this Agreement and resolving any ambiguities, these Maintenance Service Terms and Conditions take precedence over any cover page, and the cover page takes precedence over any attachments, unless the cover page or attachment states otherwise.

2.2 "Equipment" means the equipment that is specified in the attachments or is subsequently added to this Agreement.

2.3 "Services" means those installation, maintenance, support, training, and other services described in this Agreement.

Section 3. ACCEPTANCE
Customer accepts these Maintenance Service Terms and Conditions and agrees to pay the prices set forth in the Agreement. This Agreement becomes binding only when accepted in writing by Motorola. The term of this Agreement begins on the "Start Date" indicated in this Agreement.

Section 4. SCOPE OF SERVICES
4.1 Motorola will provide the Services described in this Agreement or in a more detailed statement of work or other document attached to this Agreement. At Customer's request, Motorola may also provide additional services at Motorola's then-applicable rates for the services.

4.2 If Motorola is providing Services for Equipment, Motorola parts or parts of equal quality will be used; the Equipment will be serviced at levels set forth in the manufacturer's product manuals; and routine service procedures that are prescribed by Motorola will be followed

4.3 If Customer purchases from Motorola additional equipment that becomes part of the same system as the initial Equipment, the additional equipment may be added to this Agreement and will be billed at the applicable rates after the warranty for that additional equipment expires.

4.4 All Equipment must be in good working order on the Start Date or when additional equipment is added to the Agreement. Upon reasonable request by Motorola, Customer will provide a complete serial and model number list of the Equipment. Customer must promptly notify Motorola in writing when any Equipment is lost, damaged, stolen or taken out of service. Customer's obligation to pay Service fees for this Equipment will terminate at the end of the month in which Motorola receives the written notice.

4.5 Customer must specifically identify any Equipment that is labeled intrinsically safe for use in hazardous environments.

4.6 If Equipment cannot, in Motorola's reasonable opinion, be properly or economically serviced for any reason, Motorola may modify the scope of Services related to that Equipment; remove that Equipment from the Agreement; or increase the price to Service that Equipment.

4.7 Customer must promptly notify Motorola of any Equipment failure. Motorola will respond to Customer's notification in a manner consistent with the level of Service purchased as indicated in this.

Section 5. EXCLUDED SERVICES
5.1 Service excludes the repair or replacement of Equipment that has become defective or damaged from use in other than the normal, customary, intended, and authorized manner; use not in compliance with applicable industry standards; excessive wear and tear; or accident, liquids, power surges, neglect, acts of God or other force majeure events.

5.2 Unless specifically included in this Agreement, Service excludes items that are consumed in the normal operation of the Equipment, such as batteries or magnetic tapes.; upgrading or reprogramming Equipment; accessories, belt clips, battery chargers, custom or special products, modified units, or software; and repair or maintenance of any transmission line, antenna, microwave equipment, tower or tower lighting, duplexer, combiner, or multicoupler. Motorola has no obligations for any transmission medium, such as telephone lines, computer networks, the internet or the worldwide web, or for Equipment malfunction caused by the transmission medium.

MOTOROLA SOLUTIONS

SERVICE AGREEMENT

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Quote Number : [redacted]
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Contract Modifier: R07-MAR-2025 19:20:12

5.3 This Agreement pricing provided does not take into account prevailing wage requirement. Should prevailing wage regulations be applicable to this project, the pricing shall be subject to change to reflect compliance with those regulations.

Section 6. TIME AND PLACE OF SERVICE

Service will be provided at the location specified in this Agreement. When Motorola performs service at Customer's location, Customer will provide Motorola, at no charge, a non-hazardous work environment with adequate shelter, heat, light, and power and with full and free access to the Equipment. Waivers of liability from Motorola or its subcontractors will not be imposed as a site access requirement. Customer will provide all information pertaining to the hardware and software elements of any system with which the Equipment is interfacing so that Motorola may perform its Services. Unless otherwise stated in this Agreement, the hours of Service will be 8:30 a.m. to 4:30 p.m., local time, excluding weekends and holidays. Unless otherwise stated in this Agreement, the price for the Services exclude any charges or expenses associated with helicopter or other unusual access requirements; if these charges or expenses are reasonably incurred by Motorola in rendering the Services, Customer agrees to reimburse Motorola for those charges and expenses.

Section 7. CUSTOMER CONTACT

Customer will provide Motorola with designated points of contact (list of names and phone numbers) that will be available twenty-four (24) hours per day, seven (7) days per week, and an escalation procedure to enable Customer's personnel to maintain contact, as needed, with Motorola.

Section 8. INVOICING AND PAYMENT

8.1 Customer affirms that a purchase order or notice to proceed is not required for the duration of this service contract and will appropriate funds each year through the contract end date. Unless alternative payment terms are stated in this Agreement, Motorola will invoice Customer in advance for each payment period. All other charges will be billed monthly, and Customer must pay each invoice in U.S. dollars within twenty (20) days of the invoice date

8.2 Customer will reimburse Motorola for all property taxes, sales and use taxes, excise taxes, and other taxes or assessments that are levied as a result of Services rendered under this Agreement (except income, profit, and franchise taxes of Motorola) by any governmental entity. The Customer will pay all invoices as received from Motorola. At the time of execution of this Agreement, the Customer will provide all necessary reference information to include on invoices for payment in accordance with this Agreement.

8.3 For multi-year service agreements, at the end of the first year of the Agreement and each year thereafter, a CPI percentage change calculation shall be performed using the U.S.Department of Labor, Consumer Price Index, all Items, Unadjusted Urban Areas (CPI-U). Should the annual inflation rate increase greater than 3% during the previous year, Motorola shall have the right to increase all future maintenance prices by the CPI increase amount exceeding 3%. All items, not seasonally adjusted shall be used as the measure of CPI for this price adjustment. Measurement will take place once the annual average for the new year has been posted by the Bureau of Labor Statistics. For purposes of illustration, if in year 5 the CPI reported an increase of 8%, Motorola may increase the Year 6 price by 5% (8%-3% base).

Section 9. WARRANTY

Motorola warrants that its Services under this Agreement will be free of defects in materials and workmanship for a period of ninety (90) days from the date the performance of the Services are completed. In the event of a breach of this warranty, Customer's sole remedy is to require Motorola to re-perform the non-conforming Service or to refund, on a pro-rata basis, the fees paid for the non-conforming Service. MOTOROLA DISCLAIMS ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

Section 10. DEFAULT/TERMINATION

10.1 If either party defaults in the performance of this Agreement, the other party will give to the non-performing party a written and detailed notice of the default. The non-performing party will have thirty (30) days thereafter to provide a written plan to cure the default that is acceptable to the other party and begin implementing the cure plan immediately after plan approval. If the non-performing party fails to provide or implement the cure plan, then the injured party, in addition to any other rights available to it under law, may immediately terminate this Agreement effective upon giving a written notice of termination to the defaulting party.

10.2 Any termination of this Agreement will not relieve either party of obligations previously incurred pursuant to this Agreement, including payments which may be due and owing at the time of termination. All sums owed by Customer to Motorola will become due and payable immediately upon termination of this Agreement. Upon the effective date of termination, Motorola will have no further obligation to provide Services.

10.3 If the Customer terminates this Agreement before the end of the Term, for any reason other than Motorola default, then the Customer will pay to Motorola an early termination fee equal to the discount applied to the last three (3) years of Service payments for the original Term.

MOTOROLA SOLUTIONS

SERVICE AGREEMENT

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Quote Number : [redacted]
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Contract Modifier: R07-MAR-2025 19:20:12

Section 11. LIMITATION OF LIABILITY
Except for personal injury or death, Motorola's total liability, whether for breach of contract, warranty, negligence, strict liability in tort, or otherwise, will be limited to the direct damages recoverable under law, but not to exceed the price of twelve (12) months of Service provided under this Agreement. ALTHOUGH THE PARTIES ACKNOWLEDGE THE POSSIBILITY OF SUCH LOSSES OR DAMAGES, THEY AGREE THAT MOTOROLA WILL NOT BE LIABLE FOR ANY COMMERCIAL LOSS; INCONVENIENCE; LOSS OF USE, TIME, DATA, GOOD WILL, REVENUES, PROFITS OR SAVINGS; OR OTHER SPECIAL, INCIDENTAL, INDIRECT, OR CONSEQUENTIAL DAMAGES IN ANY WAY RELATED TO OR ARISING FROM THIS AGREEMENT OR THE PERFORMANCE OF SERVICES BY MOTOROLA PURSUANT TO THIS AGREEMENT. No action for contract breach or otherwise relating to the transactions contemplated by this Agreement may be brought more than one (1) year after the accrual of the cause of action, except for money due upon an open account. This limitation of liability will survive the expiration or termination of this Agreement and applies notwithstanding any contrary provision.

Section 12. EXCLUSIVE TERMS AND CONDITIONS
12.1 This Agreement supersedes all prior and concurrent agreements and understandings between the parties, whether written or oral, related to the Services, and there are no agreements or representations concerning the subject matter of this Agreement except for those expressed herein. The Agreement may not be amended or modified except by a written agreement signed by authorized representatives of both parties.

12.2 Customer agrees to reference this Agreement on any purchase order issued in furtherance of this Agreement, however, an omission of the reference to this Agreement will not affect its applicability. In no event will either party be bound by any terms contained in a Customer purchase order, acknowledgement, or other writings unless: the purchase order, acknowledgement, or other writing specifically refers to this Agreement; clearly indicate the intention of both parties to override and modify this Agreement; and the purchase order, acknowledgement, or other writing is signed by authorized representatives of both parties.

Section 13. PROPRIETARY INFORMATION; CONFIDENTIALITY; INTELLECTUAL PROPERTY RIGHTS
13.1 Any information or data in the form of specifications, drawings, reprints, technical information or otherwise furnished to Customer under this Agreement will remain Motorola's property, will be deemed proprietary, will be kept confidential, and will be promptly returned at Motorola's request. Customer may not disclose, without Motorola's written permission or as required by law, any confidential information or data to any person, or use confidential information or data for any purpose other than performing its obligations under this Agreement. The obligations set forth in this Section survive the expiration or termination of this Agreement.

13.2 Unless otherwise agreed in writing, no commercial or technical information disclosed in any manner or at any time by Customer to Motorola will be deemed secret or confidential. Motorola will have no obligation to provide Customer with access to its confidential and proprietary information, including cost and pricing data.

13.3 This Agreement does not grant directly or by implication, estoppel, or otherwise, any ownership right or license under any Motorola patent, copyright, trade secret, or other intellectual property, including any intellectual property created as a result of or related to the Equipment sold or Services performed under this Agreement.

Section 14. FCC LICENSES AND OTHER AUTHORIZATIONS
Customer is solely responsible for obtaining licenses or other authorizations required by the Federal Communications Commission or any other federal, state, or local government agency and for complying with all rules and regulations required by governmental agencies. Neither Motorola nor any of its employees is an agent or representative of Customer in any governmental matters.

Section 15. COVENANT NOT TO EMPLOY
During the term of this Agreement and continuing for a period of two (2) years thereafter, Customer will not hire, engage on contract, solicit the employment of, or recommend employment to any third party of any employee of Motorola or its subcontractors without the prior written authorization of Motorola. This provision applies only to those employees of Motorola or its subcontractors who are responsible for rendering services under this Agreement. If this provision is found to be overly broad under applicable law, it will be modified as necessary to conform to applicable law.

Section 16. MATERIALS, TOOLS AND EQUIPMENT
All tools, equipment, dies, gauges, models, drawings or other materials paid for or furnished by Motorola for the purpose of this Agreement will be and remain the sole property of Motorola. Customer will safeguard all such property while it is in Customer's custody or control, be liable for any loss or damage to this property, and return it to Motorola upon request. This property will be held by Customer for Motorola's use without charge and may be removed from Customer's premises by Motorola at any time without restriction.

Section 17. GENERAL TERMS
17.1 If any court renders any portion of this Agreement unenforceable, the remaining terms will continue in full force and effect.

MOTOROLA SOLUTIONS

SERVICE AGREEMENT

500 W Monroe Street
Chicago, IL. 60661
(888) 325-9336

Quote Number : [redacted]
Contract Number:
Contract Modifier: R07-MAR-2025 19:20:12

17.2 This Agreement and the rights and duties of the parties will be interpreted in accordance with the laws of the State in which the Services are performed.

17.3 Failure to exercise any right will not operate as a waiver of that right, power, or privilege.

17.4 Neither party is liable for delays or lack of performance resulting from any causes that are beyond that party's reasonable control, such as strikes, material shortages, or acts of God.

17.5 Motorola may subcontract any of the work, but subcontracting will not relieve Motorola of its duties under this Agreement.

17.6 Except as provided herein, neither Party may assign this Agreement or any of its rights or obligations hereunder without the prior written consent of the other Party, which consent will not be unreasonably withheld. Any attempted assignment, delegation, or transfer without the necessary consent will be void. Notwithstanding the foregoing, Motorola may assign this Agreement to any of its affiliates or its right to receive payment without the prior consent of Customer. In addition, in the event Motorola separates one or more of its businesses (each a "Separated Business"), whether by way of a sale, establishment of a joint venture, spin-off or otherwise (each a "Separation Event"), Motorola may, without the prior written consent of the other Party and at no additional cost to Motorola, assign this Agreement such that it will continue to benefit the Separated Business and its affiliates (and Motorola and its affiliates, to the extent applicable) following the Separation Event.

17.7 THIS AGREEMENT WILL RENEW, FOR AN ADDITIONAL ONE (1) YEAR TERM, ON EVERY ANNIVERSARY OF THE START DATE UNLESS EITHER THE COVER PAGE SPECIFICALLY STATES A TERMINATION DATE OR ONE PARTY NOTIFIES THE OTHER IN WRITING OF ITS INTENTION TO DISCONTINUE THE AGREEMENT NOT LESS THAN THIRTY (30) DAYS OF THAT ANNIVERSARY DATE. At the anniversary date, Motorola may adjust the price of the Services to reflect its current rates.

17.8 If Motorola provides Services after the termination or expiration of this Agreement, the terms and conditions in effect at the time of the termination or expiration will apply to those Services and Customer agrees to pay for those services on a time and materials basis at Motorola's then effective hourly rates.

17.9 This Agreement may be executed in one or more counterparts, all of which shall be considered part of the Agreement. The parties may execute this Agreement in writing, or by electronic signature, and any such electronic signature shall have the same legal effect as a handwritten signature for the purposes of validity, enforceability and admissibility. In addition, an electronic signature, a true and correct facsimile copy or computer image of this Agreement shall be treated as and shall have the same effect as an original signed copy of this document.

Docusign Envelope I [redacted]

SERVICE AGREEMENT

500 W Monroe Street
Chicago, IL. 60661
(888) 325-9336

Quote Number : [redacted]
Contract Number:
Contract Modifier: R07-MAR-2025 19:20:12

Cybersecurity Online Terms Acknowledgement

This Cybersecurity Online Terms Acknowledgement (this "Acknowledgement") is entered into between Motorola Solutions, Inc. ("Motorola") and the entity set forth in the signature block below ("Customer").

1. Applicability and Self Deletion. This Cybersecurity Online Terms Acknowledgement applies to the extent cybersecurity products and services, including Remote Security Update Service, Security Update Service, and Managed Detection & Response subscription services, are purchased by or otherwise provided to Customer, including through bundled or integrated offerings or otherwise.
NOTE: This Acknowledgement is self deleting if not applicable under this Section 1.

2. Online Terms Acknowledgement. The Parties acknowledge and agree that the terms of the *Cyber Subscription Renewals and Integrations Addendum* available at http://www.motorolasolutions.com/cyber-renewals-integrations are incorporated in and form part of the Parties' agreement as it relates to any cybersecurity products or services sold or provided to Customer. By signing the signature block below, Customer certifies that it has read and agrees to the provisions set forth and linked on-line in this Acknowledgement. To the extent Customer is unable to access the above referenced online terms for any reason, Customer may request a paper copy from Motorola. The signatory to this Acknowledgement represents and warrants that he or she has the requisite authority to bind Customer to this Acknowledgement and referenced online terms.

3. Entire Agreement. This Acknowledgement supplements any and all applicable and existing agreements and supersedes any contrary terms as it relates to Customer's purchase of cybersecurity products and services. This Acknowledgement and referenced terms constitute the entire agreement of the parties regarding the subject matter hereof and as set out in the referenced terms, and supersedes all previous agreements, proposals, and understandings, whether written or oral, relating to this subject matter.

4. Execution and Amendments. This Acknowledgement may be executed in multiple counterparts, and will have the same legal force and effect as if the Parties had executed it as a single document. The Parties may sign in writing or by electronic signature. An electronic signature, facsimile copy, or computer image of a signature, will be treated, and will have the same effect as an original signature, and will have the same effect, as an original signed copy of this document. This Acknowledgement may be amended or modified only by a written instrument signed by authorized representatives of both Parties.
The Parties hereby enter into this Acknowledgement as of the last signature date below.

Revised Sept 03, 2022

Commissioners Court - Regular Session **58.**

Meeting Date: 09/30/2025

Approval of the Addendum to the original contract (2024256) between Williamson County and ConvergeOne for Information Systems

Submitted For: Joy Simonton **Submitted By:** Cheryl Johnson, Purchasing

Department: Purchasing

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider, and take appropriate action on approving the addendum to the original contract (2024256) between Williamson County and ConvergeOne, originally approved by Commissioners Court on 08/06/2024, Agenda Item #22, for a 60-month term, at $36,338.40 per year, with a True Forward adjustment of $8,666.16, resulting in the new annual amount of $45,004.56.

Background

The addendum is to the original contract 2024256 between Williamson County and ConvergeOne, which was for a 60-month term at $36,338.40 per year. With a True Forward adjustment of $8,666.16, the new yearly amount is $45,004.56. The IT Department has confirmed that this vendor has met all requirements to approve the addendum. This increase remains below the 25% threshold. The funding source is 01.0100.0503.004500. As this vendor is publicly traded, a 1295 form is not required. The Point of Contact is Richard Semple. The original contract is on file.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Converge Addendum REDACTED

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/23/2025 03:46 PM
Form Started By: Cheryl Johnson		Started On: 09/16/2025 11:48 AM
Final Approval Date: 09/23/2025		

THE STATE OF TEXAS §

COUNTY OF WILLIAMSON §

COUNTY ADDENDUM TO THE TERMS AND CONDITIONS WITH COVERGEONE, INC. (Year 2 - FY25)

The underlying County Addendum (the "Addendum") to the Cisco EA Terms and Conditions ("Agreement"), between CoverageOne, Inc. ("Seller") and Williamson County, Texas ("Customer" or "The County") is amended as specifically set forth herein to incorporate the terms and conditions of this Addendum. As amended, this Addendum shall remain in full force and effect according to its terms and conditions. All terms used in this Addendum shall have the meanings attributed to them in the Agreement. This Addendum supersedes any and all prior understandings and agreements, oral or written, relating to the subject matter. In the event there is a conflict between the terms and conditions of the Agreement and the terms and conditions of this Addendum, the following terms and conditions of this Addendum shall control:

1. **Incorporated Documents:** This Addendum constitutes the entire Agreement between both parties and may not be modified or amended other than by a written instrument executed by both parties. Documents expressly incorporated (as if copied in full) into this Agreement include the following:

   - This Addendum;
   - Cisco EA Terms and Conditions;
   - Cooperative purchasing contract DIR-CPO-5347 and
   - Cisco Solution Summary Year 2 dated 8/21/2025.

2. **Termination for Convenience.** The County may terminate this Agreement for convenience and without cause or further liability upon thirty (30) days written notice to Seller. In the event of such termination, it is understood and agreed that only the amounts due to Seller for goods, commodities and/or services provided and expenses incurred to and including the date of termination, will be due and payable. No penalty will be assessed for The County's termination of this Agreement for convenience.

3. **No Indemnification by The County.** Seller acknowledges and agrees that under the Constitution and the laws of the State of Texas, The County cannot enter into an agreement whereby The County agrees to indemnify or hold harmless any other party, including but not limited to Seller; therefore, all references of any in this Agreement to The County

indemnifying, holding or saving harmless any other party, including but not limited to Seller, for any reason whatsoever are hereby deemed void and deleted.

4. **Venue and Governing Law.** Each party to this Agreement hereby agrees and acknowledges that venue and jurisdiction of any suit, right, or cause of action arising out of or in connection with this Agreement shall lie exclusively in either Williamson County, Texas, and the parties hereto expressly consent and submit to such jurisdiction. Furthermore, except to the extent that this Agreement is governed by the laws of the United States, this Agreement shall be governed by and construed in accordance with the laws of the State of Texas, excluding, however, its choice of law rules.

5. **No Waiver of Immunities.** Nothing in this Agreement shall be deemed to waive, modify or amend any legal defense available at law or in equity to The County, its past or present officers, employees, or agents, nor to create any legal rights or claim on behalf of any third party. The County does not waive, modify, or alter to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas and of the United States.

6. **The County's Right to Audit.** Seller agrees that The County or its duly authorized representatives shall, until the expiration of three (3) years after final payment under this Agreement, have access to and the right to examine and photocopy any and all books, documents, papers and records of Seller which are directly pertinent to the services to be performed under this Agreement for the purposes of making audits, examinations, excerpts, and transcriptions. Seller agrees that The County shall have access during normal working hours to all necessary Seller facilities and shall be provided adequate and appropriate workspace in order to conduct audits in compliance with the provisions of this section. The County shall give Seller reasonable advance notice of intended audits.

7. **Non-Appropriation and Fiscal Funding.** The obligations of The County under this Agreement do not constitute a general obligation or indebtedness of The County for which The County is obligated to levy, pledge, or collect any form of taxation. It is understood and agreed that The County shall have the right to terminate this Agreement at the end of any County's fiscal year if the governing body of The County does not appropriate sufficient funds as determined by The County's budget for the fiscal year in question. The County may effect such termination by giving written notice of termination to Seller at the end of its then-current fiscal year to be effective as of the last day of The County's fiscal year.

8. **Payment, Interest and Late Payments.** The County's payment for goods and services shall be governed by Chapter 2251 of the Texas Government Code. An invoice shall be deemed overdue the 31st day after the later of (1) the date The County receives the goods under the contract; (2) the date the performance of the service under the contract is completed; or (3) the date the Williamson County Auditor receives an invoice for the goods or services. Interest charges for any overdue payments shall be paid by The County in accordance with Texas Government Code Section 2251.025. More specifically, the rate of interest that shall accrue on a late payment is the rate in effect on September 1 of The County's fiscal year in which the payment becomes due. The said rate in effect on September 1 shall be equal to the sum of one

percent (1%); and (2) the prime rate published in the Wall Street Journal on the first day of July of the preceding fiscal year that does not fall on a Saturday or Sunday.

In the event that an error appears in an invoice submitted by Seller, The County shall notify Seller of the error not later than the twenty first (21st) day after the date The County receives the invoice. If the error is resolved in favor of Seller, Seller shall be entitled to receive interest on the unpaid balance of the invoice submitted by Seller beginning on the date that the payment for the invoice became overdue. If the error is resolved in favor of The County, Seller shall submit a corrected invoice that must be paid in accordance within the time set forth above. The unpaid balance accrues interest as provided by Chapter 2251 of the Texas Government Code if the corrected invoice is not paid by the appropriate date.

9. **General Insurance Requirements.** This provision shall apply in the event insurance is required under the Agreement. **"Williamson County, Texas" and its directors, officers and employees shall be added as additional insureds** under the general liability and auto liability coverages of required policies, and on those policies where The County, its directors, officers and employees are additional insureds, such insurance shall be primary, and any insurance maintained by The County shall be excess and not contribute with it. Such policies shall also include waivers of subrogation in favor of The County. The required insurance must be written by a company approved to do business in the State or Texas with a financial standing of at least an A- rating,as reflected in Best's insurance ratings or by a similar rating system recognized within the insurance industry at the time the policy is issued. Seller shall furnish The County with a certification of coverage issued by the insurer. Seller shall not cause any insurance to be canceled nor permit any insurance to lapse. **In addition to any other notification requirements set forth hereunder, Seller shall also notify The County, within twenty-four (24) hours of receipt of any notices of expiration, cancellation, non- renewal, or material change in coverage it receives from its insurer.**

10. **Relationships of the Parties.** Each party to this Agreement, in the performance of this Agreement, shall act in an individual capacity and not as agents, employees, partners, joint ventures or associates of one another. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purposes whatsoever.

11. **Sales and Use Tax Exemption.** The County is a body corporate and politic under the laws of the State of Texas and claims exemption from sales and use taxes under Texas Tax Code Ann. § 151.309, as amended, and the services and materials subject hereof are being secured for use by The County. Exemption certificates will be provided to contractors and suppliers upon request.

12. **Texas Public Information Act.** To the extent, if any, that any provision in this Agreement is in conflict with Tex. Gov't Code 552.001 et seq., as amended (the "Public Information Act"), the same shall be of no force or effect. Furthermore, it is expressly understood and agreed that The County, its officers and employees may request advice, decisions and opinions of the

Attorney General of the State of Texas in regard to the application of the Public Information Act to any items or data furnished to The County as to whether or not the same are available to the public. It is further understood that The County's officers and employees shall have the right to rely on the advice, decisions and opinions of the Attorney General, and that The County, its officers and employees shall have no liability or obligation to any party hereto for the disclosure to the public, or to any person or persons, of any items or data furnished to The County by a party hereto, in reliance of any advice, decision or opinion of the Attorney General of the State of Texas.

13. **Execution in Counterparts.** This Agreement may be executed in counterparts, each of which, when executed and delivered, shall be deemed to be an original and all of which together shall constitute one and the same document.

14. **Successors and Assigns.** This Agreement shall be binding upon and inure to the benefit of parties hereto and their respective successors and assigns.

COVERGEONE, INC.	**WILLIAMSON COUNTY, TEXAS**
By: _ M. Chad Brinkley _____	By: _____
Printed Name: _Chad Brinkley_____	Title: As Presiding Officer, Williamson Commissioners Court
Title: __Client Executive_____	Date: _____ ____, 20___
Date: __September 16, 2025___	

[redacted]

10900 Nesbitt Avenue South
Bloomington, MN 55437

Solution Name: **Estimated** Cisco Meraki EA True Forward SR107397 9/25
Customer: WILLIAMSON COUNTY

Solution Summary

Estimated Cisco Meraki EA True Forward SR107397 9/25

Customer: WILLIAMSON COUNTY
Ship To Address: 301 SE INNER LOOP
STE 105
GEORGETOWN, TX 78626-8207
Bill To Address: 701 Main Street
Georgetown, TX 78626
Customer ID: ASIWILCOU0001
Customer PO:

[redacted]
Account Executive: Chad Brinkley
Email: CBrinkley@onec1.com
Phone: +17639712447

Contract Dates 9/25/24 - 9/26/29

Solution Summary	Billing Frequency	Due	
True Forward	Annual	$8,666.16	
Original Contract	Annual	$36,338.40	
Project Subtotal	Due for 9/25/25 - 9/26/26	$45,004.56	
Estimated Tax			NOT INCLUDED
Estimated Freight			NOT INCLUDED
Purchasing Contract	DIR-CPO-5347		
Year 2 Total			**$45,004.56**

Year 3	$45,004.56
Year 4	$45,004.56
Year 5	$45,004.56

Products and/or Services not specifically itemized are not provided hereunder.

Due to rapidly changing prices in the market for third party Products and/or Services, this Order will be valid for a period of thirty (30) days following the date hereof; provided however, that Seller reserves the right to charge Customer for any additional costs incurred by Seller in connection with the Products identified in this Order due to the applicable manufacturer and/or other vendor passing along additional indirect costs associated with tariffs and/or similar tax-like charges. Thereafter, this Order will no longer be of any force and effect. After the expiration of the foregoing 30 day period, Seller reserves the right to adjust offerings and/or prices accordingly prior to issuing any new Order(s).

This Order is a configured order and/or contains software.

Special Comment to Solution Summary:

[redacted]

10900 Nesbitt Avenue South
Bloomington, MN 55437

Solution Name: **Estimated** Cisco Meraki EA True Forward SR107397 9/25
Customer: WILLIAMSON COUNTY

Cisco EA Terms: By signing this Order or issuing a PO against this Order, Customer acknowledges and expresses acceptance of the terms and conditions outlined in the Cisco EA program, as indicated in https://www.cisco.com/c/en/us/about/legal/cloud-and-software/software-terms.html#~supplemental-terms. Customer agrees that any excess usage or overage incurred throughout the term are payable by Customer in accordance with the terms of https://www.cisco.com/c/en/us/about/legal/cloud-and-software/software-terms.html#~supplemental-terms. Seller will invoice Customer separately for such excess usage or overage, in addition to the regular billing for the contracted services. Estimated credit(s) based upon start date listed. Estimated credits cannot be applied to prior invoices. Portfolio(s), Solution(s) and Suite(s):

Estimated True Forward Consumption.

Final TF quote will be based on Anniversary date of 9/27/25.

Term: 48.00 Months and from 27-Sep-2025 to 26-Sep-2029
Automatically Renews: No Auto Renewal

ACCEPTED BY:

BUYER: _____ DATE: _____ SELLER: _____ DATE: _____

TITLE: _____ TITLE: _____

Solution Quote

Item Number	Description	Term In Months	Qty	Unit Price	Extended Price
Added to SR107397					
E3N-Z3C-ENT	Meraki Z3C Enterprise Agreement	48	2	$5.84	$560.64
E3-N-MRCS	MERAKI - CAMERA SYSTEMS	48	1	$0.00	$0.00
E3N-MV	MERAKI MV ENTERPRISE AGREEMENT	48	60	$9.24	$26,611.20
E3N-Z1-ENT	MERAKI Z1 ENTERPRISE AGREEMENT	48	1	$1.30	$62.40
E3N-MR-ENT	MERAKI MR ENTERPRISE AGREEMENT	48	30	$5.30	$7,632.00
E3N-MX68W-SEC	Meraki MX68W SEC Enterprise Agreement - Prepayment	48	2	$23.33	$2,239.68
				Added to SR107397 Subtotal:	$37,105.92
Modified					
E3N-MX68-SEC	MERAKI MX68 SEC ENTERPRISE AGREEMENT	48	2	$19.42	$1,864.32
	Comment: Removed 1				
E3N-MS125-24	ENTERPRISE AGREEMENT	48	1	$4.22	$202.56
	Comment: Removed 1				
E3N-MX68CW-SEC	MERAKI MX68CW SEC ENTERPRISE AGREEMENT	48	21	$27.22	$27,437.76
	Comment: Removed 1				
				Modified Subtotal:	$29,504.64
Existing Subscription					
EA3-M	Cisco EA 3.0 BUNDLE	48	1	$0.00	$0.00
E3-N-MRNI	Legacy Meraki - Network Infrastructure	48	1	$0.00	$0.00
E3N-MT	Meraki MT Enterprise Agreement	48	41	$3.53	$6,947.04
E3N-MX65W-SEC	Meraki MX65W SEC Enterprise Agreement	48	1	$20.73	$995.04
E3N-MX85-SEC	Meraki MX85 SEC Enterprise Agreement	48	2	$64.77	$6,217.92
E3N-MG41-ENT	Meraki MG41 ENT Enterprise Agreement	48	5	$12.48	$2,995.20
E3N-MX64W-SEC	Meraki MX64W SEC Enterprise Agreement	48	4	$16.86	$3,237.12
E3N-MX105-SEC	Meraki MX105 SEC Enterprise Agreement	48	1	$194.34	$9,328.32

[redacted]

10900 Nesbitt Avenue South
Bloomington, MN 55437

Solution Name: **Estimated** Cisco Meraki EA True Forward SR107397 9/25

Customer: WILLIAMSON COUNTY

Solution Quote

Item Number	Description	Term In Months	Qty	Unit Price	Extended Price
E3N-MX67W-SEC	Meraki MX67W SEC Enterprise Agreement	48	1	$19.42	$932.16
E3N-MX84-SEC	Meraki MX84 SEC Enterprise Agreement	48	1	$51.84	$2,488.32
E3N-MX60W-SEC	Meraki MX60W SEC Enterprise Agreement	48	3	$15.24	$2,194.56
E3N-MS210-24P	Meraki MS210-24P Enterprise Agreement	48	1	$6.54	$313.92
E3N-Z3C-ENT	Meraki Z3C Enterprise Agreement	48	5	$5.83	$1,399.20
E3N-MX80-SEC	Meraki MX80 SEC Enterprise Agreement	48	1	$55.44	$2,661.12
E3N-MX67C-SEC	Meraki MX67C SEC Enterprise Agreement	48	1	$22.02	$1,056.96
E3N-MR-ENT	Meraki MR Enterprise Agreement	48	285	$5.31	$72,640.80
				Existing Subscription Subtotal:	$113,407.68
				Total:	**$180,018.24**

Commissioners Court - Regular Session **59.**

Meeting Date: 09/30/2025

Approval of the Guaranteed Maximum Price (GMP) Bid Package #3 (via awarded RFP #22RFP135) - Master Plan - Phases 3-5 with RFP #22RFP135 Construction Manager at Risk (CMAR), SpawGlass Contractors, Inc., for the Williamson County Juvenile Justice Center Addition for Facilities Management

Submitted For: Joy Simonton **Submitted By:** Michelle McKinney, Purchasing

Department: Purchasing

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider, and take appropriate action on approving the Guaranteed Maximum Price Proposal (GMP) Bid Package #3 - Master Plan - Phases 3, 4 and 5 with awarded RFP #22RFP135 Construction Manager at Risk (CMAR) for the Williamson County Juvenile Justice Center Addition to SpawGlass Contractors, Inc., in the amount of Seventeen Million, Three Hundred Thirty-Two Thousand, Six Hundred Twenty-One Dollars ($17,332,621.00) and authorize the execution of the GMP between SpawGlass Contractors, Inc., and Williamson County, the funding source is P578.

Background

The guaranteed maximum price (GMP) Bid Package #3 - Master Plan - Phases 3, 4 and 5 is for the Williamson County Juvenile Justice Center Addition RFP #22RFP135, awarded by the Commissioners Court on 10.02.2022 with agenda item #13 and Phases 1 & 2 were approved by the Commissioners Court on 09.17.2024 with agenda item #47 to perform the work approved on the above-mentioned project. CA and GC have reviewed this document. The funding source is P578, and the point(s) of contact is Dale Butler.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

GMP Phase 3 Spawglass

Form 1295

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/23/2025 04:21 PM
Form Started By: Michelle McKinney		Started On: 09/09/2025 03:59 PM
Final Approval Date: 09/23/2025		

SpawGlass

Providing the Absolute Best Construction Experience

Williamson County

Juvenile Justice Center Addition Bid Package 03

September 09, 2025

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TAB 1

GMP COST SUMMARY

SpawGlass

Providing the Absolute Best Construction Experience

Project Cost Summary

SpawGlass Contractors, Inc. hereby submits to Williamson County for the use and benefit of Juvenile Justice Center Addition – Bid Package 03 GMP price based on the Construction Documents developed for the Project, as follows:

1.	The proposed amount for Cost of Work:	$ 15,177,426
2.	The Proposed CMAR's Fee (14.2%): (CMAR Fee includes OH&P, General Conditions, Insurance, and Warranty)	$ 2,155,195
3.	**TOTAL: LINE ITEMS 1 THROUGH 2:**	**$ 17,332,621**

Blake Williamson
Project Manager

GUARANTEED MAXIMUM PRICE PROPOSAL
Juvenile Justice Addition Project
Bid Package 03 – Master Plan - Phases 3, 4 and 5

SpawGlass Contractors, Inc. ("CMAR") hereby submits to Williamson County, Texas ("County") for the use and benefit County pursuant to the provisions of the Contract for Construction Manager-at-Risk Project Delivery dated October 4th, 2022 ("Contract"), a Guaranteed Maximum Price ("GMP") Proposal for Bid Package 03 – Master Plan - Phases 3, 4 and 5 for the Juvenile Justice Project ("Project"), based on the Contract Documents (as defined by the Contract) developed for the Project, as follows:

1. Cost of the Work.
A not-to-exceed amount for the Cost of the Work for Bid Package 03 – Master Plan - Phases 3, 4 and 5 pursuant to the Contract:

Fifteen Million One Hundred Seventy-Seven Thousand Four Hundred Twenty-Six ($15,177,426.00)

2. CMAR's Fee.
A fixed sum fee for CMAR's Fee for Bid Package 03 – Master Plan - Phases 3, 4 and 5 pursuant to the Contract:

Two Million One Hundred Fifty-Five Thousand One Hundred Ninety-Five ($2,155,195.00)

Total GMP.
The total sum of the above **Items 1 through 2**, as set forth below, is the GMP which the CMAR hereby guarantees to County for constructing Bid Package 03 – Master Plan - Phases 3, 4 and 5 complete, in place, and operational in accordance with the Contract Documents (All attached breakdowns shall total this GMP amount).

Seventeen Million Three Hundred Thirty-Two Thousand Six Hundred Twenty-One ($17,332,621.00)

CMAR hereby guarantees to County not to exceed the above referenced GMP amount, subject to additions or deductions as provided in the Contract Documents. Except for additions or deductions as provided in the Contract Documents, costs which would cause such GMP to be exceeded shall be paid by CMAR without reimbursement by County.

Contract Time.
The date for achieving Substantial Completion of Bid Package 03 – Master Plan - Phases 3, 4 and 5 shall be **One Thousand Two Hundred Thirteen (1,213) calendar days** from the Notice to Proceed with such construction**.**

Withdrawal of GMP Proposal.
This GMP Proposal may not be withdrawn for a period of **ninety (90) calendar days** from the date of receipt by County.

Liquidated Damages.
CMAR further agrees to pay, as Liquidated Damages, to County the sum of **Five Hundred ($500.00) per calendar day** for failure to complete the work for the Bid Package 03 – Master Plan - Phases 3, 4 and 5 within the Contract Time in accordance with the Contract.

Phasing of Construction Services
CMAR and County have agreed to separately phase out various scopes of the construction services of Project and execute this GMP Proposal as to only the Bid Package 03 – Master Plan - Phases 3, 4 and 5 of construction services so that such phase of construction can be commenced and completed on or before the new Substantial Completion date set out in this GMP Proposal. CMAR acknowledges and agrees that the remainder scope of construction for the Project, if any, shall not constitute changes in the Work and there should be no adjustment under Sections 5.1.2 or 5.1.3 of the Contract to increase CMAR's Fee percentage that is set forth under Section 5.1.1 of the Contract. Furthermore, the preconstruction phase compensation set forth under Section 4.1.1 of the Contract shall not be changed or modified due to any phasing of the construction services.

All terms and conditions of the Contract are hereby adopted and incorporated into this GMP Proposal. Any exceptions to, or modifications of, the terms and conditions of the Contract shall not be effective unless they are expressly stated and conspicuously identified in this GMP Proposal and are specifically accepted and approved by County. Otherwise, proposed revisions or modifications to the language, terms, or conditions of the Contract will not be accepted.

BY SIGNING BELOW, CMAR and County have executed and bound themselves to this GMP Proposal for Bid Package 03 – Master Plan – Phases 3, 4 and 5.

CMAR:
SpawGlass Contractors, Inc.

By: Blake Green Digitally signed by Blake Green DN: C=US, E=blake.green@spawglass.com, O=SpawGlass Contractors, CN=Blake Green Date: 2025.09.22 14:51:52-05'00'
Signature

Blake Green
Printed Name

Project Executive
Title

Date Signed: September 22, 2025

COUNTY:
Williamson County, Texas

By: _____
Signature

_____
Printed Name

_____
Title

Date Signed: _____ _____, 20___

TAB 2

EXECUTIVE PROJECT SUMMARY

SpawGlass

Providing the Absolute Best Construction Experience

SpawGlass

Executive Summary

Williamson County
Juvenile Justice Center Addition – Bid Package 03 – GMP3 – Master Plan – Phases 3, 4, 5
200 Wilco Way
Georgetown, TX 78626

Bid Package 03 – GMP3 – Master Plan – Phases 3, 4, 5

The Juvenile Justice Center Addition Project will consist of the scopes of construction services, which were set forth and solicited in Williamson County Request for Proposals (RFP) **#22RFP135** Construction Manager at Risk (CMAR) for Juvenile Justice Center Addition Project.

Due to constant changing manufacturer lead times and supply chain issues, Bid Package 01 – Emergency Power System, Docking Station, and Automatic Transfer Switch was submitted as a separate GMP so that it could be released to meet total project timelines. CMAR and County executed a GMP proposal for Bid Package 01 dated effective January 31, 2024. This Bid Package was approved and released. Items in Bid Package 01 are slated for arrival on or before November 22, 2025.

Bid Package 02 included all scopes of work for PHASES 1 & 2 with the exceptions of items included in Bid Package 01 and items specifically excluded in the "Assumptions and Clarifications". CMAR and County executed a GMP Proposal for Bid Package 02 dated effective September 17, 2024. The included scope of work includes 2 separate phases of construction in order to keep the facility fully operational during construction. The 2 phases are as follows:

- Phase 1 – Includes New Construction of 3 new housing pods, outdoor rec yards, staff lounge, intake, sally port, admin offices, central control, courtroom, judge and staff offices, and lobby. Phase 1 also includes removal and replacement of existing roof, replacement of existing exhaust fans, storage shed restroom addition, and all site work.
- Phase 2 – Remodel of existing control, intake, medical, corridors, and lobby areas.

The current Bid Package 03 will include the remaining items for the total project completion.

Scope of Work:

Bid package 03 includes phases 3, 4 & 5. Additional scope includes interior demolition & replacement of existing mechanical, electrical, plumbing, walls, casework/cabinetry, lighting, plumbing fixtures (detention & non-detention), toilet accessories (detention & non-detention), doors, door frames & hardware (detention & non-detention), windows, detention furniture, residential appliances, ceilings, flooring, roof joists structural enhancements, hearing room remodel, concrete pour back for slab cutting, & AV/security/fire alarm/fire sprinkler.

Schedule:

The dates below set forth the anticipated completion date for the entire project. Any changes in scope can/will adjust the completion date per the contract terms. These dates are based on a Notice to Proceed of February 17th, 2025. The final schedule will be adjusted in the appropriate direction based on the actual Notice To Proceed for construction.

This schedule is based on completion of phases 3-5 simultaneously. This schedule and completion dates will need to be revised if phases are to be completed individually.

Anticipated Schedule for completion:

Executive Summary

Notice to Proceed:	October 01, 2025
Substantial Completion of Phases 3,4,5:	May 18, 2028
Final Completion of Phases 3,4,5:	June 16, 2028

TAB 3

PROJECT TEAM

SpawGlass

Providing the Absolute Best Construction Experience

ORGANIZATIONAL CHART

WILLIAMSON COUNTY
1848

DAVID PADEN
PRESIDENT, AUSTIN DIVISION

JOEY GEORGE
OPERATIONS MANAGER

JUAN MARQUEZ
SAFETY COORDINATOR

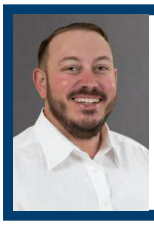
JEFF EUBANK
CHIEF ESTIMATOR

TYLER TUSCHER
ESTIMATOR

BLAKE GREEN
PROJECT EXECUTIVE

BLAKE WILLIAMSON
PROJECT MANAGER

TBD
ASSISTANT PROJECT MANAGER



JOEY CLEPPER
SUPERINTENDENT

CODY ELLIG
ASSISTANT SUPERINTENDENT

SpawGlass

BLAKE GREEN

PROJECT EXECUTIVE I EMPLOYEE OWNER

As project executive, Blake will provide leadership throughout the project including oversight of the budget, schedule, risk management measures and subcontractor relations. Blake will also serve as a resource to the project team and Tito's, ensuring satisfaction throughout the construction process.

CONFIDENTIAL BEVERAGE COMPANY PROJECT

Austin, TX I Confidential
New 40,000 SF Facility on a confidential beverage company campus

PALM PARK UTILITIES RELOCATION

Austin, TX I $1,692,748
Project consisted of constructing an Austin Energy ductbank and telecom ductbank to serve surrounding area, specifically allowing the existing aboveground utilities in Palm Park to be run underground, and will also serve the neighboring development

HEB AUSTIN 08 RENOVATION

Austin, TX I $Confidential
Renovation and expansion of a grocery store.

HEB AUSTIN 3 - HANCOCK EXPANSION

Austin, TX I $Confidential
Expansion of an existing grocery store

TEXAS STATE UNIVERSITY DHRL BLANCO HALL RENOVATIONS

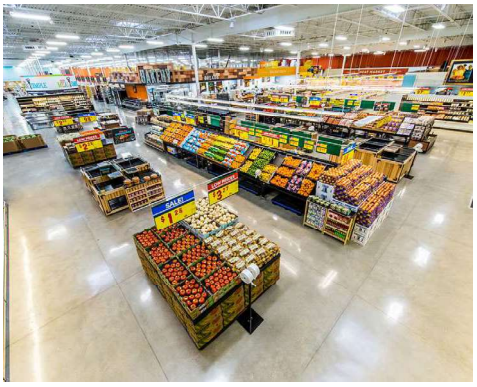
San Marcos, TX I $20,193,152
Renovations and improvements to five-level, 200,000 SF, 300-bed dormitory building, including extensive upgrades to MEP systems and living spaces

MILITARY AND GOLIAD H-E-B ADDITION AND RENOVATION

San Antonio, TX I $Confidential
SpawGlass provided a 13,940 SF addition to the left side of the 89,000 SF store, work also included construction of new towers at the front two entrances, the addition of a Texas Backyard area, and Curbside and parking lot improvements

FORT HOOD AT SCHLUETER LOOP H-E-B

Kileen, TX I $Confidential
The new 83,000 SF store featured fresh produce; meat market; fish market; gourmet cheese shop; sushi bar; bakery and tortilleria; healthy living department with bulk foods; wine and beer department; pharmacy; floral department; True Texas BBQ restaurant; fuel station; car wash; and Curbside pick-up



Fort Hood at Schlueter Loop H-E-B

Military and Goliad H-E-B Addition and Renovation

YEARS OF EXPERIENCE

14 in the Industry
14 with SpawGlass

EDUCATION

B.S. Civil Engineering,
Texas A&M University-Kingsville

TRAINING

OSHA 30-Hour
First Aid/CPR
ASHE Healthcare Construction Certificate (HCC)

SpawGlass

JOEY CLEPPER

SUPERINTENDENT I EMPLOYEE OWNER

As superintendent, Joey will be responsible for the day-to-day activities in the field. This includes the safety and organization of field operations, documentation of daily activities, inspection of work for quality conformance, and ensuring all activities align with the project schedule.

TEXAS STATE UNIVERSITY ANGELINA AND SAN GABRIEL RESIDENCE HALLS

San Marcos, TX | $48,609,667 | 187,492 SF | CMAR | Assistant Superintendent

New 187,492 SF complex, consisting of two buildings with staff apartments, 598 student beds, restrooms, study rooms, kitchenettes and lounge spaces; and a 20,000 SF community building with offices, study rooms, and large conference space.

TEXAS STATE UNIVERSITY BRUCE AND GLORIA INGRAM HALL

San Marcos, TX | $90,403,710 | 166,851 SF | CMAR | Assistant Superintendent

New six-level, 166,851 SF science and engineering building, including spaces for administrative office, research and teaching labs, maker space, classrooms and common areas; and an extension of the campus utilities to serve the new facility.

THE UNIVERSITY OF TEXAS AT AUSTIN EAST CAMPUS PARKING GARAGE

Austin, TX | $50,438,325 | 725,000 SF | Superintendent

Design-build of a cast-in-place parking garage with seven levels in the first phase and five in the second phase, accommodating a total of 2,000 vehicles and providing offices and retail shell space.

THE UNIVERSITY OF TEXAS AT AUSTIN SOUTH WING RENOVATION OF THE ANNA HISS GYMNASIUM

Austin, TX | $10,400,000 | 38,456 SF | Superintendent

Demolition and abatement of the interior walls, including existing shower pans on the first level. Renovations included a new elevator, topping slab, air handling unit (AHU), medium voltage switchgear and architectural finishes.

THE UNIVERSITY OF TEXAS AT AUSTIN NORTH WING RENOVATION OF THE ANNA HISS GYMNASIUM

Austin, TX | $10,058,177 | 33,993 SF | CMAR | Superintendent

Demolition, hazardous materials remediation, interior modifications, space repurposing and renovations to building envelope, minor exterior features and existing courtyard. Feature large open spaces, several conference rooms, laboratories and increased electrical capacity and air conditioning.

CHENIERE ENERGY ADMINISTRATION BUILDING - CORPUS CHRISTI LNG

Gregory, TX | $15,597,418 | 27,360 SF | Superintendent

New two-level, steel structure office building containing meeting, training, and presentation rooms; cafeteria; offices; and file/storage rooms.

EMPLOYEES RETIREMENT SYSTEM OF TEXAS RENOVATIONS

Austin, TX | $1,056,103 | 10,626 SF | CMAR | Superintendent

Renovation of the first and third floors in the existing Employees Retirement System office building.

YEARS OF EXPERIENCE

19 years in Industry
19 years with SpawGlass

TRAINING

Electrical Safety

Engineering Safety Consultants Aerial Lift

Engineering Safety Consultants Rough Terrain Fork Lift

Engineering Safety Consultants Scissor Lift

First Aid/CPR

OSHA 10-Hour

OSHA 30-Hour

Rigging/Flagging Training

SpawGlass

BLAKE WILLIAMSON

PROJECT MANAGER | EMPLOYEE OWNER

As project manager, Blake will be responsible for overall construction management of the project. His responsibilities will also include specialty contractor coordination, jobsite organization, contract administration and construction operations.

CITY OF AUSTIN EMERGENCY MEDICAL SERVICES FACILITY RENOVATIONS

Austin, TX | $30,518,411 | Various

Renovations, interior and exterior, and additions to five EMS stations, including site improvements, utility infrastructure, new MEP systems, new overhead doors and interior finishes, and exterior improvements including weather-resistive barrier and thermal insulation, masonry and new roofing

EXPERIENCE PRIOR TO SPAWGLASS

THE REPUBLIC

Austin, TX | $280,000,000

This project includes a 48-story high-rise, 816,560 SF mixed use building, level 1 retail, level 3-18.5 parking garage, level 19 amenities & terrace, level 20-48 office space

PARKSIDE AT MULLER CONDOMINIUMS

Austin, TX | $47,000,000

This project included a 200-unit podium wrap structure, half level below grade parking garage that was 4 levels above grade

DRIPPING SPRINGS ELEMENTARY SCHOOL #3 CYPRESS SPRINGS ELEMENTARY

Austin, TX | $34,000,000

This project included a three-story elementary school, tilt wall and steel structure on a 100+ acre site

ROUND ROCK ISD RENOVATIONS

Austin, TX | $30,518,411 | 0

This project consisted of (3) separate school locations in Round Rock, Texas. Berkman Elementary School, Hernandez Middle School & Anderson Mill Elementary School. Project scope included re-roofing, new RTUs and Mechanical systems (all locations) and replacement of the majority of acoustical ceiling tiles

YEARS OF EXPERIENCE

7 years in the Industry
1 years with SpawGlass

EDUCATION

B.S. Construction Science, Texas A&M College Station

TRAINING

OSHA 30-Hour

SpawGlass

CODY ELLIG

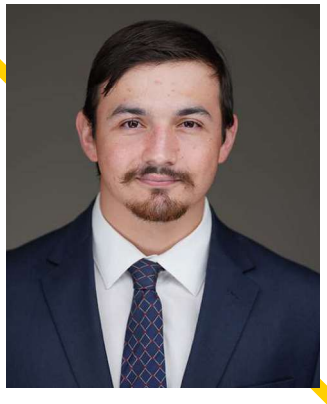
ASSISTANT SUPERINTENDENT I EMPLOYEE OWNER

As assistant superintendent, Cody will assist Joey in the day-to-day activities in the field. This includes the safety and organization of field operations, documentation of daily activities, inspection of work for quality conformance and assisting that all activities align with the project schedule.

H-E-B SOUTH CONGRESS

Austin, TX I Confidential I 146,151 SF I CMAR I Project Manager

Demolition of the existing facility, mass excavation, earth retention systems off-site wastewater retention and road work. The new 146,151 SF store will feature a cast-in-place parking garage and restaurant



YEARS OF EXPERIENCE

3 years in Industry
3 years with SpawGlasse

TRAINING

OSHA 30-Hour

SpawGlass

TAB 4

LIST OF DOCUMENTS

SpawGlass

Providing the Absolute Best Construction Experience

List of Documents

Williamson County JJC Addition
Georgetown, TX
September 18, 2025

Note:

Addendum 01 Dated 03/29/2024 Acknowledged.
Addendum 02 Dated 05/03/2024 Acknowledged.
Addendum 03 Dated 07/25/2024 Acknowledged.
Addendum 04 Dated 09/24/2024 Acknowledged.

SHEET	TITLE	ISSUE DATE
	CONTRACT DRAWINGS	
CS	COVER SHEET	7/26/2024
G-0.1	GENERAL INFORMATION	7/24/2024
G-0.2	ADA SHEET	7/26/2024
G-0.3	ADA SHEET	7/26/2024
G-0.4	ADA SHEET	7/26/2024
G-0.5	WALL TYPES	7/24/2024
G-1.0	CODE PLAN ANALYSIS & DIAGRAMS	7/24/2024
G-1.1	CODE PLAN	2/24/2025
G-2.0	SECURITY PLAN	9/4/2025
G-3.0	PHASING PLAN	5/03/2025
A-1.0	EXISTING SITE PLAN	7/26/2024
ASK-1	TEMPORARY FACILITIES SITE PLAN	11/26/2024
A-1.1	SITE PLAN	3/29/2024
A-1.2	SITE DETAILS	2/27/2025
A-1.3	SITE DETAILS	7/8/2025
A-1.4	GENERAL SITE DETAILS	7/26/2024
A-1.5	LUG PLAN	5/3/2025
A-1.6	STORAGE SHED	1/27/2025
A-1.7	SITE DETAILS	2/27/2025
A-2.0	EXISTING FLOOR PLAN	7/26/2024
A-2.1	PHASED DEMOLITION PLAN	5/3/2025
A-2.2	OVERALL FLOOR PLAN	8/13/2025
A-2.2A	FLOOR PLAN - AREA A	8/13/2025
A-2.2B	FLOOR PLAN - AREA B	6/19/2025
A-2.2C	FLOOR PLAN - AREA C	6/19/2025
A-2.2C1	FLOOR PLAN - AREA C1	8/13/2025
A-2.2D	FLOOR PLAN - AREA D	8/13/2025
A-2.2E	FLOOR PLAN - AREA E	8/13/2025
A-2.2F	FLOOR PLAN - AREA F	6/19/2025
A-2.2G	FLOOR PLAN - AREA G	6/19/2025
A-2.2H	FLOOR PLAN - AREA H	6/19/2025
A-2.2J	FLOOR PLAN - AREA J	6/19/2025
A-2.3	LOFT PLAN - DEMO	6/5/2025

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List of Documents

SHEET	TITLE	ISSUE DATE
A-2.3L	LOFT PLAN	6/5/2025
A-2.4	INTERIOR VIGNETTES	9/4/2025
A-2.10	ENLARGED PLANS	7/24/2024
A-2.11	ENLARGED PLANS	7/24/2024
A-2.12	ENLARGED PLAN - COURTROOM	7/21/2025
A-2.13	ENLARGED PLAN - HEARING ROOM	5/3/2025
A-2.14	ENLARGED PLAN - GYM	6/19/2025
A-2.20	EXISTING ROOF DEMOLITION PLAN	5/3/2025
A-2.21	EXISTING BUILDING REROOF PLAN	7/15/2025
A-2.22	LOWER OVERALL ROOF PLAN	8/4/2025
A-2.22A	LOWER ROOF PLAN - AREA A	8/4/2025
A-2.22B	LOWER ROOF PLAN - AREA B	8/4/2025
A-2.22C	LOWER ROOF PLAN - AREA C	8/4/2025
A-2.22C1	LOWER ROOF PLAN - AREA C1	8/4/2025
A-2.22D	LOWER ROOF PLAN - AREA D	8/4/2025
A-2.22E	LOWER ROOF PLAN - AREA E	7/15/2025
A-2.5	INTERIOR VIGNETTES	9/4/2025
A-2.23	UPPER OVERALL ROOF PLAN	8/4/2025
A-3.0	DEMOLITION REFLECTED CEILING PLAN	7/26/2024
A-3.1	OVERALL REFLECTED CEILING PLAN	11/26/2024
A-3.1A	REFLECTED CEILING PLAN AREA A	11/26/2024
A-3.1B	REFLECTED CEILING PLAN AREA B	11/26/2024
A-3.1C	REFLECTED CEILING PLAN AREA C	5/14/2025
A-3.1C1	REFLECTED CEILING PLAN AREA C1	5/14/2025
A-3.1D	REFLECTED CEILING PLAN AREA D	9/11/2025
A-3.1E	REFLECTED CEILING PLAN AREA E	9/11/2025
A-3.1F	REFLECTED CEILING PLAN AREA F	11/26/2024
A-3.1G	REFLECTED CEILING PLAN AREA G	11/26/2024
A-3.1H	REFLECTED CEILING PLAN AREA H	11/26/2024
A-3.1J	REFLECTED CEILING PLAN AREA J	11/26/2024
A-3.2	ENLARGED REFLECTED CEILING PLANS	9/4/2025
A-4.0.1	INTERIOR LEGEND	9/4/2025
A-4.1	MASONRY PLAN	5/3/2024
A-4.1A	FINISH PLAN - AREA A	9/4/2025
A-4.1B	FINISH PLAN - AREA B	9/4/2025
A-4.1C	FINISH PLAN - AREA C	9/4/2025
A-4.1C1	FINISH PLAN - AREA C.1	9/4/2025
A-4.1D	FINISH PLAN - AREA D	9/4/2025
A-4.1E	FINISH PLAN - AREA E	9/4/2025
A-4.1F	FINISH PLAN - AREA F	9/4/2025
A-4.1G	FINISH PLAN - AREA G	9/4/2025
A-4.1H	FINISH PLAN - AREA H	9/4/2025
A-4.1J	FINISH PLAN - AREA J	9/4/2025
A-4.4A	FURNITURE PLAN - AREA A	8/6/2025
A-4.4B	FURNITURE PLAN - AREA B	8/6/2025

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List of Documents

SHEET	TITLE	ISSUE DATE
A-4.4C	FURNITURE PLAN - AREA C	8/6/2025
A-4.4C1	FURNITURE PLAN - AREA C.1	9/4/2025
A-4.4D	FURNITURE PLAN - AREA D	8/6/2025
A-4.4E	FURNITURE PLAN - AREA E	8/6/2025
A-4.4F	FURNITURE PLAN - AREA F	8/6/2025
A-4.4G	FURNITURE PLAN - AREA G	8/6/2025
A-4.4H	FURNITURE PLAN - AREA H	8/6/2025
A-4.4J	FURNITURE PLAN - AREA J	8/6/2025
A-5.0	EXTERIOR ELEVATIONS - FULL	3/29/2024
A-5.1	EXTERIOR ELEVATIONS - ENLARGED PARTIAL	1/22/2025
A-5.2	EXTERIOR ELEVATIONS - ENLARGED PARTIAL	1/22/2025
A-5.3	EXTERIOR ELEVATIONS - ENLARGED PARTIAL	1/22/2025
A-5.4	EXTERIOR ELEVATIONS - ENLARGED PARTIAL	1/22/2025
A-5.5	EXTERIOR ELEVATIONS - ENLARGED PARTIAL	1/22/2025
A-5.6	EXTERIOR ELEVATIONS - ENLARGED PARTIAL	4/3/2025
A-5.7	EXTERIOR ELEVATIONS - ENLARGED PARTIAL	1/22/2025
A-5.8	EXTERIOR ELEVATIONS - ENLARGED PARTIAL	1/22/2025
A-5.9	EXTERIOR ELEVATIONS - ENLARGED PARTIAL	1/22/2025
A-5.10	EXTERIOR ELEVATIONS - ENLARGED PARTIAL	1/22/2025
A-5.11	EXTERIOR VIGNETTES	3/29/2024
A-5.12	EXTERIOR VIGNETTES	3/29/2024
A-5.13	EXTERIOR VIGNETTES	3/29/2024
A-5.14	EXTERIOR VIGNETTES	3/29/2024
A-5.15	EXTERIOR VIGNETTES	3/29/2024
A-5.20	BUILDING SECTIONS	7/24/2024
A-5.21	BUILDING SECTIONS	7/24/2024
A-5.22	BUILDING SECTIONS	7/24/2024
A-5.23	BUILDING SECTIONS	7/24/2024
A-5.24	BUILDING SECTIONS	7/24/2024
A-5.25	BUILDING SECTIONS	7/24/2024
A-6.0	WALL SECTIONS	7/25/2025
A-6.1	WALL SECTIONS	7/25/2025
A-6.2	WALL SECTIONS	7/25/2025
A-6.3	WALL SECTIONS	7/25/2025
A-6.4	WALL SECTIONS	7/25/2025
A-6.5	WALL SECTIONS	7/25/2025
A-6.6	WALL SECTIONS	7/25/2025
A-6.7	WALL SECTIONS	7/25/2025
A-6.8	WALL SECTIONS	7/25/2025
A-6.9	WALL SECTIONS	7/25/2025
A-6.10	WALL SECTIONS	12/17/2024
A-6.11	WALL SECTIONS	12/17/2024
A-6.12	WALL SECTIONS	7/25/2024
A-6.13	WALL SECTIONS	7/25/2024
A-6.14	WALL SECTIONS	7/25/2024

SHEET	TITLE	ISSUE DATE
A-6.15	WALL SECTIONS	7/25/2024
A-6.16	WALL SECTIONS	5/3/2024
A-6.17	WALL SECTIONS	7/25/2024
A-8.0	INTERIOR ELEVATIONS	7/21/2025
A-8.1	INTERIOR ELEVATIONS	7/21/2025
A-8.2	INTERIOR ELEVATIONS	9/4/2025
A-8.3	INTERIOR ELEVATIONS	7/21/2025
A-8.4	INTERIOR ELEVATIONS	9/4/2025
A-8.5	CASEWORK ELEVATIONS	9/4/2025
A-8.6	CASEWORK ELEVATIONS	9/4/2025
A-8.7	CASEWORK DETAILS	5/3/2024
A-8.8	COURT BENCH - PLAN AND ELEVS	7/21/2025
A-8.9	HEARING ROOM BENCH - PLAN AND ELEVS	7/21/2025
A-8.10	JURY BOX ENLARGED PLAN, ELEVS, & DETAILS	7/21/2025
A-8.11	BENCH AND COURT AXONS	7/21/2025
A-8.12	SECURITY / RECEPTION DESK DETAILS	7/25/2024
A-8.13	INTAKE, MEDICAL, & STAFF DESKS	5/3/2024
A-9.0	DOOR SCHEDULE	8/13/2025
A-9.1	DOOR SCHEDULE, TYPES, AND FRAMES	5/13/2025
A-9.2	STOREFRONT SYSTEMS	8/13/2025
A-9.3	WINDOW TYPES	9/4/2025
A-9.4	CLERESTORY WINDOWS	8/13/2025
A-9.5	JAMB DETAILS	7/25/2024
A-9.6	DOOR DETAILS	8/7/2025
A-10.0	EXTERIOR DETAILS	8/7/2025
A-10.1	EXTERIOR DETAILS	7/3/2025
A-10.2	EXTERIOR DETAILS	7/25/2024
A-10.3	EXTERIOR DETAILS	7/25/2024
A-10.4	ROOF DETAILS	7/25/2024
A-10.5	ROOF DETAILS	8/4/2025
A-10.6	EXTERIOR DETAILS	7/25/2024
A-10.7	EXTERIOR DETAILS	7/25/2024
A-10.8	PLAN DETAILS	5/14/2025
A-10.9	PLAN DETAILS	7/25/2024
A-10.10	PLAN DETAILS	8/7/2025
A-10.11	EXTERIOR DETAILS	7/25/2024
A-10.12	MOCK UP WALL	7/25/2024
A-10.13	EXTERIOR DETAILS	7/16/2025
A-10.14	EXTERIOR DETAILS	7/18/2025
A-10.15	EXTERIOR DETAILS	5/14/2025
A-10.16	EXTERIOR DETAILS	7/25/2024
A-10.17	MASONRY COURSING	11/26/2024
A-10.18	EXTERIOR DETAILS	7/25/2024
A-10.19	EXTERIOR DETAILS	7/25/2024
A-10.20	PLAN DETAILS	8/4/2025

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List of Documents

SHEET	TITLE	ISSUE DATE
A-10.21	EXTERIOR DETAILS – STAINLESS STEEL NETTING	7/16/2025
A-11.0	INTERIOR DETAILS	7/21/2025
A-11.1	INTERIOR DETAILS	7/21/2025
A-11.2	INTERIOR DETAILS - DAYROOM CASEWORK	7/21/2025
A-11.3	INTERIOR DETAILS - MAIN LOBBY	7/21/2025
A-11.4	INTERIOR DETAILS	7/21/2025
A-11.5	INTERIOR DETAILS - COURTROOM	7/21/2025
A-11.6	INTERIOR DETAILS - COURTROOM	7/21/2025
A-11.7	INTERIOR DETAILS - HEARING ROOM	7/21/2025
A-11.8	INTERIOR DETAILS	3/29/2024
CO01	COVER SHEET	4/7/2025
GN01	CIVIL GENERAL NOTES	5/4/2024
ECO1	CIVIL EXISTING CONDITIONS AND DEMOLITION PLAN	5/4/2024
ESC01	CIVIL EROSION & SEDIMENTATION CONTROL PLAN	5/4/2024
DA01	CIVIL EXISTING DRAINAGE AREA MAP	5/4/2024
DA02	CIVIL PROPOSED DRAINAGE AREA MAP	5/4/2024
SI01	CIVIL SITE PLAN	5/4/2024
GR01	CIVIL GRADING PLAN	5/4/2024
UT01	CIVIL UTILITY PLAN	5/4/2024
PP01	CIVIL PAVING PLAN	5/4/2024
TPP01	TREE PRESERVATION PLAN	5/4/2024
CD01	CIVIL CONSTRUCTION DETAILS	5/4/2024
CD02	CIVIL CONSTRUCTION DETAILS	5/4/2024
CD03	CIVIL CONSTRUCTION DETAILS	5/4/2024
CD04	CIVIL CONSTRUCTION DETAILS	5/4/2024
CD05	CIVIL CONSTRUCTION DETAILS	5/4/2024
S1.1	TYPICAL ABBREVIATIONS, SYMBOLS AND PLAN NOTES	8/8/2025
S1.2	GENERAL NOTES	8/8/2025
S1.3	DEVELOPMENT LENGTH SCHEDULE	5/10/2024
S2.1	FOUNDATION PLAN - OVERALL	5/10/2024
S2.1A	FOUNDATION PLAN - AREA A	5/14/2025
S2.1B	FOUNDATION PLAN - AREA B	5/14/2025
S2.1C	FOUNDATION PLAN - AREA C	5/14/2025
S2.1C1	FOUNDATION PLAN - AREA C1	5/14/2025
S2.1D	FOUNDATION PLAN - AREA D	5/14/2025
S2.1E	FOUNDATION PLAN - AREA E	8/8/2025
S2.1F	FOUNDATION PLAN - AREA F	5/10/2024
S2.1G	FOUNDATION PLAN - AREA G	5/10/2024
S2.1H	FOUNDATION PLAN - AREA H	5/10/2024
S2.1J	FOUNDATION PLAN - AREA J	5/10/2024
S2.2	ROOF FRAMING PLAN - OVERALL	5/10/2024
S2.2A	ROOF FRAMING PLAN - AREA A	8/8/2025
S2.2B	ROOF FRAMING PLAN - AREA B	8/8/2025
S2.2C	ROOF FRAMING PLAN - AREA C	8/8/2025
S2.2C1	ROOF FRAMING PLAN - AREA C1	8/8/2025

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SHEET	TITLE	ISSUE DATE
S2.2D	ROOF FRAMING PLAN - AREA D	8/8/2025
S2.2E	ROOF FRAMING PLAN - AREA E	8/8/2025
S2.2F	ROOF FRAMING PLAN - AREA F	8/8/2025
S2.2G	ROOF FRAMING PLAN - AREA G	5/10/2024
S2.2H	ROOF FRAMING PLAN - AREA H	8/8/2025
S2.3	HIGH ROOF FRAMING PLAN - OVERALL	5/10/2024
S2.3A	HIGH ROOF FRAMING PLAN - AREA A	2/20/2025
S2.3B	HIGH ROOF FRAMING PLAN - AREA B	2/20/2025
S2.3C	HIGH ROOF FRAMING PLAN - AREA C	2/20/2025
S2.3C1	HIGH ROOF FRAMING PLAN - AREA C1	5/14/2025
S2.3D	HIGH ROOF FRAMING PLAN - AREA D	8/8/2025
S2.3E	HIGH ROOF FRAMING PLAN - AREA E	5/14/2025
S2.4	OUTBUILDING ADDITION FOUNDATION AND ROOF FRAMING PLAN	1/27/2025
S3.1	EXPANSIVE CLAY SOIL DETAILS	5/10/2024
S3.2	DRILLED PIERS	8/8/2025
S3.3	TYPICAL SLAB-ON-GRADE DETAILS	5/10/2024
S3.4	TYPICAL FOUNDATION DETAILS	5/10/2024
S3.11	FOUNDATION SECTIONS AND DETAILS	5/14/2025
S3.12	FOUNDATION SECTIONS AND DETAILS	12/13/2024
S4.1	CMU REINFORCING AND LINTEL PLAN - AREA A	5/14/2025
S4.2	CMU REINFORCING AND LINTEL PLAN - AREA B	5/14/2025
S4.3	CMU REINFORCING AND LINTEL PLAN - AREA C	5/14/2025
S4.4	CMU REINFORCING AND LINTEL PLAN - AREA D	5/14/2025
S4.5	CMU REINFORCING AND LINTEL PLAN - AREA E	5/10/2024
S4.6	CMU REINFORCING AND LINTEL PLAN - AREA F	5/14/2025
S4.7	TYPICAL CMU WALL DETAILS	7/25/2024
S4.8	TYPICAL CMU WALL DETAILS	5/10/2024
S4.9	TYPICAL CMU WALL DETAILS	5/14/2025
S5.1	SIMPLE BEAM CONNECTION DETAILS	5/10/2024
S5.2	TYPICAL STEEL COLUMN DETAILS	1/29/2025
S5.3	TYPICAL STEEL CONNECTION DETAILS	7/25/2024
S5.4	TYPICAL STEEL ROOF FRAMING DETAILS	5/10/2024
S5.5	TYPICAL STEEL ROOF FRAMING DETAILS	5/14/2025
S5.6	TYPICAL STEEL ROOF FRAMING DETAILS	5/14/2025
S5.11	STEEL SECTIONS AND DETAILS	5/10/2024
S5.12	STEEL SECTIONS AND DETAILS	5/14/2025
S5.13	STEEL SECTIONS AND DETAILS	8/8/2025
S5.21	HIGH ROOF STEEL SECTIONS AND DETAILS	5/10/2024
S5.22	HIGH ROOF STEEL SECTIONS AND DETAILS	5/10/2024
S5.31	MISCELLANEOUS STEEL SECTIONS AND DETAILS	5/10/2024
S6.1	TYPICAL STEEL TRUSS DETAILS	1/29/2025
S6.2	TYPICAL STEEL TRUSS DETAILS	5/10/2024
S7.1	WIND BRAC ELEVATIONS AND DETAILS	1/29/2025
S7.2	STEEL FRAME ELEVATIONS	1/29/2025

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SHEET	TITLE	ISSUE DATE
S7.11	STEEL FRAME ELEVATIONS	1/29/2025
S7.12	WIND BRACE DETAILS	5/10/2024
S8.1	MISCELLANEOUS CONCRETE DETAILS	8/8/2025
M1.1	SCHEDULES, NOTES, AND LEGENDS - MECHANICAL	5/3/2024
M1.2	SCHEDULES - MECHANICAL	11/26/2024
M1.3	SCHEDULES - MECHANICAL	7/24/2024
M1.4	SCHEDULES - MECHANICAL	5/27/025
M1.5	SCHEDULES - MECHANICAL	11/26/2024
M1.6	SCHEDLUES - MECHANICAL	7/24/2024
M1.10	DETAILS - MECHANICAL	7/25/2024
M1.11	DETAILS - MECHANICAL	5/3/2024
M1.12	DETAILS - MECHANICAL	7/25/2024
M2.1A	FLOOR PLAN - AREA A - MECHANICAL	2/21/2025
M2.1B	FLOOR PLAN - AREA B - MECHANICAL	2/21/2025
M2.1C	FLOOR PLAN - AREA C - MECHANICAL	7/24/2024
M2.1D	FLOOR PLAN - AREA D - MECHANICAL	9/11/2025
M2.1E	FLOOR PLAN - AREA E - MECHANICAL	11/26/2024
M2.1F	FLOOR PLAN - AREA F - MECHANICAL	7/25/2024
M2.1G	FLOOR PLAN - AREA G & BARN RESTROOM- MECHANICAL	5/27/2025
M2.1H	FLOOR PLAN - AREA H - MECHANICAL	7/25/2024
M2.1J	FLOOR PLAN - AREA J - MECHANCIAL	5/3/2024
M3.1	SECTIONS MECHANICAL	7/25/2024
M4.1	ROOF PLAN - MECHANICAL	7/25/2024
M5.0	SMOKE ECAVUATION – NOTES & SCHEDULES	4/22/2025
M5.1	SMOKE ECAVUATION – NOTES & SCHEDULES	4/22/2025
M5.2	SMOKE ECAVUATION – NOTES & SCHEDULES	7/24/2024
M6.1	POD SMOKE EXHAUST SUPPLY SYST AREA A MECHANICAL	7/24/2024
M6.2	EXHAUST, HEATING, & COOLING SYSTEM A MECHANICAL	7/24/2024
M6.3	POD SMOKE EXHAUST SUPPLY SYST AREA B MECHANICAL	7/24/2024
M6.4	EXHAUST, HEATING, & COOLING SYSTEM B MECHANICAL	7/24/2024
M6.5	POD SMOKE EXHAUST SUPPLY SYST AREA C MECHANICAL	7/24/2024
M6.6	EXHAUST, HEATING, & COOLING SYSTEM C MECHANICAL	7/24/2024
M6.7	POD SMOKE EXHAUST SYST AREA G & H MECHANICAL	7/24/2024
M6.8	POD SMOKE SUPPLY SYST AREA G & H MECHANICAL	7/24/2024
M6.9	HEATING & COOLING SYSTEM AREA G & H MECHANICAL	7/24/2024
M6.10	EXHAUST SYSTEMS – AREA G & H - MECHANICAL	7/24/2024
M7.1	SECT ION 1 - AREA F - EXISTING MECH – FOR REFERENCE ONLY	3/29/2024
M7.2	ECT ION 2 - AREA E - EXISTING MECH – FOR REFERENCE ONLY	3/29/2024
M7.3	ECT ION 3 - AREA G - EXISTING MECH – FOR REFERENCE ONLY	3/29/2024
M7.4	SECT ION 4 - AREA H - EXISTING MECH – FOR REFERENCE ONLY	3/29/2024

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SHEET	TITLE	ISSUE DATE
M7.5	SECT ION 5 - AREA K - EXISTING MECH – FOR REFERENCE ONLY	3/29/2024
M7.6	SECT ION 6 - AREA J - EXISTING MECH – FOR REFERENCE ONLY	3/29/2024
M7.7	OVERALL - EXISTING FIRE SPRINKLER – FOR REFERENCE ONLY	3/29/2024
E1.0	SITE PLAN - ELECTRICAL	11/26/2024
E1.1	SCHEDULES, NOTES, AND LEGENDS - ELECTRICAL	5/3/2024
E1.2	SCHEDULES - ELECTRICAL	6/6/2025
E1.3	RISER DIAGRAM - ELECTRICAL	5/3/2024
E1.4	DETAILS - ELECTRICAL	2/21/2025
E1.5	DETAILS - ELECTRICAL	5/10/2024
E1.6	PANEL SCHEDULES - ELECTRICAL	6/6/2025
E1.7	PANEL SCHEDULES - ELECTRICAL	6/6/2025
E1.8	PANEL SCHEDULES - ELECTRICAL	6/9/2025
E1.9	PANEL SCHEDULES - ELECTRICAL	8/8/2025
E2.1A	FLOOR PLAN - AREA A - LIGHTING	9/11/2025
E2.1B	FLOOR PLAN - AREA B - LIGHTING	9/11/2025
E2.1C	FLOOR PLAN - AREA C - LIGHTING	9/11/2025
E2.1D	FLOOR PLAN - AREA D - LIGHTING	9/11/2025
E2.1E	FLOOR PLAN - AREA E - LIGHTING	9/11/2025
E2.1F	FLOOR PLAN - AREA F - LIGHTING	7/24/2024
E2.1G	FLOOR PLAN - AREA G - LIGHTING	9/11/2025
E2.1H	FLOOR PLAN - AREA H - LIGHTING	6/6/2025
E2.1J	FLOOR PLAN - AREA J - LIGHTING	5/3/2024
E3.1A	FLOOR PLAN - AREA A - POWER	6/9/2025
E3.1B	FLOOR PLAN - AREA B - POWER	6/9/2025
E3.1C	FLOOR PLAN - AREA C - POWER	5/3/2024
E3.1D	FLOOR PLAN - AREA D - POWER	11/26/2024
E3.1E	FLOOR PLAN - AREA E - POWER	11/26/2024
E3.1F	FLOOR PLAN - AREA F - POWER	3/29/2024
E3.1G	FLOOR PLAN - AREA G - POWER	8/8/2025
E3.1H	FLOOR PLAN - AREA H - POWER	5/3/2024
E3.1J	FLOOR PLAN - AREA J - POWER	5/3/2024
E4.1	ROOF PLAN - POWER	5/30/2025
F2.1	FLOOR PLAN OVERALL FIRE PROTECTION	7/25/2024
P1.1	SCHEDULES, NOTES, AND DETAILS - PLUMBING	5/3/2024
P1.2	DETAILS - PLUMBING	8/8/2025
P1.3	DETAILS - PLUMBING	5/10/2024
P1.4	DETAILS – PLUMBING	5/3/2024
P2.1A	FLOOR PLAN - AREA A - PLUMBING - WASTE	7/25/2024
P2.1B	FLOOR PLAN - AREA B - PLUMBING - WASTE	7/25/2024
P2.1C	FLOOR PLAN - AREA C - PLUMBING - WASTE	5/3/2024
P2.1D	FLOOR PLAN - AREA D - PLUMBING - WASTE	5/3/2024
P2.1E	FLOOR PLAN - AREA E - PLUMBING - WASTE	5/3/2024

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SHEET	TITLE	ISSUE DATE
P2.1F	FLOOR PLAN - AREA F - PLUMBING - WASTE	5/3/2024
P2.1G	FLOOR PLAN - AREA G - PLUMBING - WASTE	8/8/2025
P2.1H	FLOOR PLAN - AREA H - PLUMBING - WASTE	5/3/2024
P2.1J	FLOOR PLAN - AREA J - PLUMBING - WASTE	5/3/2024
P3.1A	FLOOR PLAN - AREA A - PLUMBING - SUPPLY	5/3/2024
P3.1B	FLOOR PLAN - AREA B - PLUMBING - SUPPLY	7/25/2024
P3.1C	FLOOR PLAN - AREA C - PLUMBING - SUPPLY	5/3/2024
P3.1D	FLOOR PLAN - AREA D - PLUMBING - SUPPLY	7/25/2024
P3.1E	FLOOR PLAN - AREA E - PLUMBING - SUPPLY	5/3/2024
P3.1F	FLOOR PLAN - AREA F - PLUMBING - SUPPLY	5/3/2024
P3.1G	FLOOR PLAN - AREA G - PLUMBING - SUPPLY	8/8/2025
P3.1H	FLOOR PLAN - AREA H - PLUMBING - SUPPLY	5/3/2024
P3.1J	FLOOR PLAN - AREA J - PLUMBING - SUPPLY	7/25/2024
P4.1	ROOF PLAN - PLUMBING	11/26/2024
P7.1	SECTION 1 - AREA F - EXISTING PLUMB – FOR REFERENCE ONLY	3/29/2024
P7.2	SECTION 2 - AREA E - EXISTING PLUMB – FOR REFERENCE ONLY	3/29/2024
P7.3	SECTION 3 - AREA G - EXISTING PLUMB – FOR REFERENCE ONLY	3/29/2024
P7.4	SECTION 4 - AREA H - EXISTING PLUMB – FOR REFERENCE ONLY	3/29/2024
P7.5	SECTION 5 - AREA K - EXISTING PLUMB – FOR REFERENCE ONLY	3/29/2024
P7.6	SECTION 6 - AREA J - EXISTING PLUMB – FOR REFERENCE ONLY	3/29/2024
P7.7	ENLARGED KITCHEN - EXISTING PLUMB – FOR REFERENCE ONLY	3/29/2024
ES-0.1	ELECTRONIC SECURITY SYMBOLS LEGEND	5/2/2024
ES-1.0	EXISTING SITE PLAN	7/18/2025
ES-1.1	NEW SITE PLAN	5/10/2024
ES-2.1	OVERALL DEMOLITION PLAN	5/2/2024
ES-2.1E	DEMOLITION PLAN	5/10/2024
ES-2.1F	DEMOLITION PLAN	5/10/2024
ES-2.1G	DEMOLITION PLAN	5/10/2024
ES-2.1H	DEMOLITION PLAN	5/10/2024
ES-2.1J	DEMOLITION PLAN	5/10/2024
ES-2.2	OVERALL FLOOR PLAN	5/10/2024
ES-2.2A	FLOOR PLAN - AREA A	9/11/2025
ES-2.2B	FLOOR PLAN - AREA B	9/11/2025
ES-2.2C	FLOOR PLAN - AREA C	9/11/2025
ES-2.2D	FLOOR PLAN - AREA D	9/11/2025
ES-2.2E	FLOOR PLAN - AREA E	9/11/2025
ES-2.2F	FLOOR PLAN - AREA F	7/18/2025
ES-2.2G	FLOOR PLAN - AREA G	7/18/2025

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SHEET	TITLE	ISSUE DATE
ES-2.2H	FLOOR PLAN - AREA H	7/18/2025
ES-2.2J	FLOOR PLAN - AREA J	8/18/2025
ES-2.2K	FLOOR PLAN - AREA K	7/18/2025
ES-3.1	ENLARGED PLANS	5/10/2024
ES-3.2	ENLARGED PLANS	5/10/2024
ES-3.3	ENLARGED PLANS	7/18/2025
ES-3.4	ENLARGED PLANS	5/2/2024
ES-3.5	ENLARGED PLANS	7/18/2025
ES-3.6	ENLARGED PLANS	5/2/2024
ES-4.1	DETAILS	5/2/2024
ES-4.2	DETAILS	5/2/2024
ES-4.3	DETAILS	5/2/2024
ES-4.4	DETAILS	5/2/2024
ES-5.1	SYSTEM NETWORK DIAGRAM	7/18/2025
ES-5.2	ACCESS CONTROL SYSTEM DIAGRAM	5/2/2024
ES-5.3	ECS/ICS DIAGRAM	7/18/2025
ES-5.4	VIDEO MANAGEMENT SYSTEM DIAGRAM	7/18/2025
ES-5.5	UPS DIAGRAM	7/18/2025
ES-5.6	CAMERA SCHEDULE	9/11/2025
T0.0	TECHNOLOGY - INDEX SHEET	8/11/2025
T1.0	TECHNOLOGY - NEW SITE PLAN	8/11/2025
T1.1	TECHNOLOGY - OVERALL FOUNDATION PLAN	8/11/2025
T1.1A	TECHNOLOGY - FOUNDATION PLAN - AREA A	8/11/2025
T1.1B	TECHNOLOGY - FOUNDATION PLAN - AREA B	8/11/2025
T1.1C	TECHNOLOGY - FOUNDATION PLAN - AREA C	7/25/2024
T1.1D	TECHNOLOGY - FOUNDATION PLAN - AREA D	7/25/2024
T1.1E	TECHNOLOGY - FOUNDATION PLAN - AREA E	7/25/2024
T1.1F	TECHNOLOGY - FOUNDATION PLAN - AREA F	7/25/2024
T1.1G	TECHNOLOGY - FOUNDATION PLAN - AREA G	7/25/2024
T1.1H	TECHNOLOGY - FOUNDATION PLAN - AREA H	7/25/2024
T4.0	TECHNOLOGY - ENLARGEMENTS	5/10/2024
T4.1	TECHNOLOGY - ENLARGEMENTS	5/10/2024
T5.0	TECHNOLOGY - DETAILS	7/25/2024
T5.1	TECHNOLOGY - DETAILS	5/10/2024
T5.2	TECHNOLOGY – DETAILS	7/25/2024
T7.0	TECHNOLOGY - AV DETAILS	5/10/2024
T7.1	TECHNOLOGY - AV DETAILS	5/10/2024
T7.2	TECHNOLOGY - AV DETAILS	5/10/2024
T7.3	TECHNOLOGY - AV DETAILS	5/10/2024
T7.4	TECHNOLOGY - AV DETAILS	7/25/2024
L001	SHEET INDEX & GENERAL NOTES	3/13/2025
L002	SITEWORK REFERENCE PLAN	5/10/2024
L003	PLANTING AND IRRIGATION REFERENCE PLAN	5/10/2024
L100	SITEWORK PLAN	7/25/2024
L200	LANDSCAPE SITEWORK DETAILS	3/13/2025

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L300	PLANTING PLAN	5/10/2024
L301	PLANTING PLAN	3/13/2025
L302	PLANTING PLAN	3/13/2025
L303	PLANTING PLAN	5/10/2024
L304	PLANTING PLAN	5/10/2024
L305	PLANTING PLAN	5/10/2024
L400	PLANTING SCHEDULE AND DETAILS	3/13/2025
L500	IRRIGATION PLAN	5/10/2024
L501	IRRIGATION PLAN	7/25/2024
L502	IRRIGATION PLAN	7/25/2024
L503	IRRIGATION PLAN	5/10/2024
L504	IRRIGATION PLAN	5/10/2024
L505	IRRIGATION PLAN	5/10/2024
L600	IRRIGATIONSCHEDULES & NOTES	7/25/2024
L601	IRRIGATION DETAILS	5/10/2024
SECTION C	FURNITURE PLAN	3/8/2024
SECTION D	FURNITURE PLAN	3/8/2024
SECTION E	FURNITURE PLAN	3/8/2024
SECTION F	FURNITURE PLAN	3/8/2024
	CONTRACT SPECIFICATIONS	
	90% PROJECT MANUAL	7/26/2024

TAB 5

ASSUMPTIONS AND CLARIFICATIONS

SpawGlass

Providing the Absolute Best Construction Experience

Assumptions and Clarifications

Williamson County
Juvenile Justice Center Addition – Bid Package 03
200 Wilco Way
Georgetown, TX 78626

GENERAL QUALIFICATIONS

1. This GMP is based off the Addendum 04 drawings by BLGY Incorporated dated September 24th, 2024.
2. Subcontractor pricing is guaranteed for 60 days which means this **Proposal Expires on 10/31/25**. After this date, subcontractor pricing will need to be rebid.
3. LEED Certifications or Green Building Programs are not incorporated into the project.
4. Performance & Payment Bonds are provided by SpawGlass and included in this proposal.
5. General Liability and Builders Risk is provided by SpawGlass and included in this proposal.
6. All permits/fees for city, county, AHJ, and/or utility providers to be paid for and coordinated by owner.
7. The phasing breakout of this GMP is for accounting purposes only. If some phases are elected to not proceed, we will need to revisit the GMP amount as some items are not able to be accepted on a per phase basis.
8. Email correspondence, owner design guidelines, or verbal correspondence not reflected on the drawings and specifications is not included in the GMP.
9. SpawGlass anticipates sufficient Field Office area and employee parking on-site.
10. SpawGlass anticipates material staging area on-site.
11. SpawGlass anticipates sufficient building access at all times during construction.
12. It is assumed that Construction Power and Water is provided and paid for by Owner through existing building infrastructure.
13. Any "ALLOWANCE" savings will go back to the owner once the cost amount has been determined. Any "ALLOWANCE" overages will be paid by the owner in the form of an Owner Change Order.
14. It's understood that there is existing movement in the building due to moisture/subgrade issues causing CMU/Concrete/Drywall cracking and/or movement. SpawGlass does not take responsibility for items caused by this movement, and no money has been added to this project other than allowances specifically called out.
15. At the request of Williamson County, SpawGlass is not carrying an "Owners Contingency" per 2.2.4 of the owner contract. Any changes in scope, systems, kinds and quality of materials, finishes or equipment shall be incorporated by Change Order per 2.2.2 of the owner contract.
16. Prevailing Wage Rates included per "General Decision Number: TX20240275 07/12/2024".

SPECIFIC QUALIFICATIONS

Division 00 & 01 – General Requirements and General Conditions

1. This GMP is based on a 5-day work week.
2. It is assumed that this project is tax exempt.
3. The testing Lab is assumed to be by the owner.
4. Security Personnel is excluded and assumed to be provided by owner.
5. This budget is based on Williamson County paying for electric, gas, sanitary, and water connection and usage fees.
6. No work has been included in areas outside of the defined phasing plan areas.

Division 02 – Existing Conditions

1. Abatement has not been included and we assume there will be no remediation or abatement required.
2. Shoring for the façade and column demolition is not included.
3. No concrete demolition or chipping has been included unless specifically shown in the drawings. Phase 3, 4 & 5 concrete removal has been included.

Division 03 – Concrete

1. Void forms have been included at stoops only.

Division 04 – Masonry

1. We have included the glass block system as specified.

Division 05 – Metals

1. Metal deck inclusions:
    - 1.5B, 20 Gauge, G60.
    - 3NL-32, 20 Gauge, G60.
    - Epic Deck.

Division 06 – Wood, Plastics, and Composites

1. At all locations where no millwork finish is noted, the laminate finish is prices as PL-1 Wilsonart "River Cherry" 7937-38 and the solid surface is priced as SS-1 Hanex "Oslo White" B-012 – ½".
2. All hardwood trim where noted is priced as Flat Cut American Walnut.
3. All solid surface is quoted in standard ½" thickness.
4. Standard wall panel core material is ¾" industrial grade fire rated MDF.
5. Wall panel edge banding material is veneer matching the panel face.

6. Wall panel reveal material is veneer matching the panel face.

Division 08 – Openings

1. Door mark W1201C – 48'x16' overhead door has been included as a coiling door with an R-Value of 8.0. 22-gauge power coated with 34 window/slate and 62 slat high center.

Division 09 – Finishes

1. ACT 1 has been included as Certainteed HHF-157 Fine Fissured 2x2 tile in 15/16" grid.
2. ACT 2 has been included as epoxy panel 2x2 Vinyl Rock Tile in 15/16" grid.
3. 4x4 Acoustical Ceiling has been included as Armstrong Optima #3256 tegular in 9/16" white grid.
4. 2" Tectum wall and ceiling panels are included as "Natural" in color, other colors could result in a price increase.
5. Murals printed by Koroseal have been included with the artwork to be provided by the BLGY.
6. Gyp board to receive a primer roll texture, painted with Promar 200 e/s paints by Sherwin Williams.
7. Minor floor prep to existing areas to get new flooring is included. Major floor prep is excluded and can be included at a cost of $65 per bag if required.
8. Attic stock of flooring materials is included.

Division 10 – Specialties

1. Vinyl lettering and stenciling is included as material only for each door as it was discussed this will be installed by owner.

Division 21 – Fire Suppression

1. FM Global design requirements and submittal are excluded.
2. No fire pump has been included.

Division 22 – Plumbing

1. Copper for domestic water piping is included.
2. PVC for buried DWV piping is included.
3. Cast iron for above ground DWV and storm drain piping is included.
4. Gas piping has been included as schedule 40 steel.

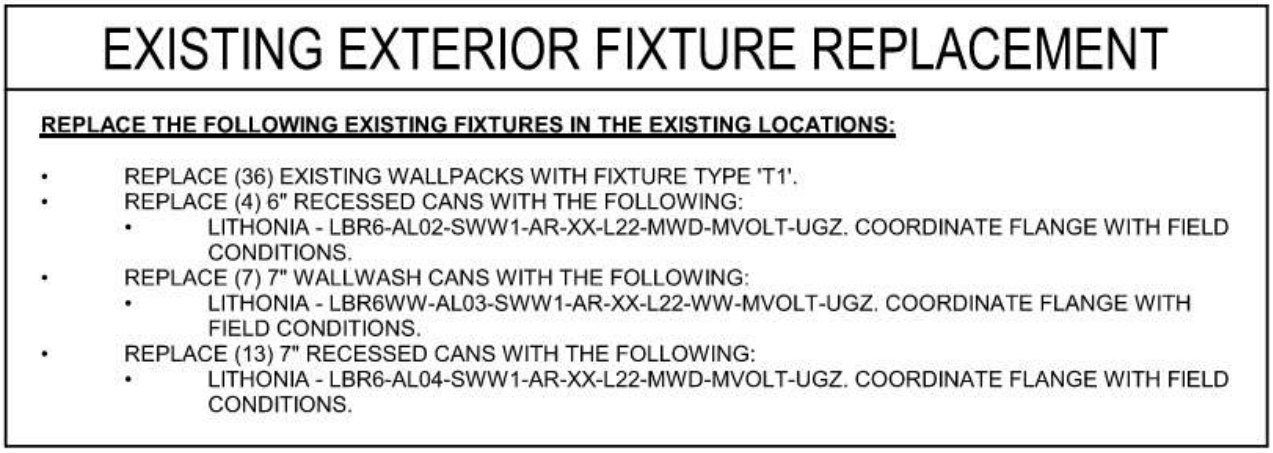
Division 23 – HVAC

1. Commissioning by owner. Commissioning assistance has been included.

2. Test and Balance has been included.
3. DDC controls have been included.

Division 26 – Electrical

1. Solar array has been included as a 45.43 kW-DC solar rooftop array.
2. Alternate #2 – Replace All Existing Wall Packs has been included in the base bid per E1.2. See existing exterior fixture replacement schedule below for inclusions.



EXISTING EXTERIOR FIXTURE REPLACEMENT

REPLACE THE FOLLOWING EXISTING FIXTURES IN THE EXISTING LOCATIONS:

- REPLACE (36) EXISTING WALLPACKS WITH FIXTURE TYPE 'T1'.
- REPLACE (4) 6" RECESSED CANS WITH THE FOLLOWING:
  - LITHONIA - LBR6-AL02-SWW1-AR-XX-L22-MWD-MVOLT-UGZ. COORDINATE FLANGE WITH FIELD CONDITIONS.
- REPLACE (7) 7" WALLWASH CANS WITH THE FOLLOWING:
  - LITHONIA - LBR6WW-AL03-SWW1-AR-XX-L22-WW-MVOLT-UGZ. COORDINATE FLANGE WITH FIELD CONDITIONS.
- REPLACE (13) 7" RECESSED CANS WITH THE FOLLOWING:
  - LITHONIA - LBR6-AL04-SWW1-AR-XX-L22-MWD-MVOLT-UGZ. COORDINATE FLANGE WITH FIELD CONDITIONS.

Division 27 – Communications

1. AV systems have been included.

Division 28 – Electronic Safety & Security

1. Fire watch during removal and installation of the fire alarm system in the existing building has not been included in this budget proposal.
2. Temporary Fire Alarm has not been included.
3. Offsite fire alarm monitoring has not been included.

Division 31 – Earthwork

1. N/A

Division 32 – Exterior Improvements

1. N/A

Division 33 – Utilities

1. N/A

EXCLUSIONS

1. Asbestos survey.
2. Asbestos and lead abatement of the remodel areas.
3. Certified payroll, documents, reporting, etc.
4. Permit and testing fees, assumed by Owner.

Potential Price Escalations

1. N/A

TAB 6

GMP SUMMARY & DETAIL

SpawGlass

Providing the Absolute Best Construction Experience

SpawGlass

Summary Report

Williamson County Juvenile Justice Center Expansion - BP03 Phases 3,4, and 5

BP03 Phases 3,4, and 5

Estimate Date:	**06/27/2025**	**Documents Date:**	**07/26/2024**
Project Size (SF):	**152,697**	**Project #:**	**3022121**
Project Location:	**Georgetown, TX**	**Lead Estimator:**	**Tyler Tuscher**

ITEM	COST	COST | SF	% OF TOTAL
Phase 3 - East Day Rooms Renovation (12,407 SF)	6,922,626	557.96	39.94 %
Phase 4 - West Day Rooms (14,645 SF)	4,032,285	275.34	23.26 %
Phase 5 - Hearing Room Renovation (3,626 SF)	1,248,381	344.29	7.20 %
CTR 001 (0 SF)	185,959		1.07 %
CTR 002 (0 SF)	13,875		0.08 %
CTR 003 (0 SF)	606,856		3.50 %
CTR 004 (0 SF)	15,894		0.09 %
CTR 005 (0 SF)	496,642		2.87 %
CTR 006 (0 SF)	275,142		1.59 %
Indirect Costs	3,534,961	23.15	20.39 %
Total Cost	***$ 17,332,621***	***$ 113.51***	***100.00 %***

SpawGlass

Recap Report

Williamson County Juvenile Justice Center Expansion - BP03 Phases 3,4, and 5

BP03 Phases 3,4, and 5

Estimate Date:	**06/27/2025**	**Documents Date:**	**07/26/2024**
Project Size (SF):	**152,697**	**Project #:**	**3022121**
Project Location:	**Georgetown, TX**	**Lead Estimator:**	**Tyler Tuscher**

ITEM	COST	COST | SF	% OF TOTAL
Phase 3 - East Day Rooms Renovation (12,407 SF)	***6,922,626***	***557.96***	***39.94 %***
Div. 01 - General Requirements	3,600	0.29	0.05 %
Div. 02 - Existing Conditions	325,755	26.26	4.71 %
Div. 03 - Concrete	251,385	20.26	3.63 %
Div. 04 - Masonry	1,109,716	89.44	16.03 %
Div. 05 - Metals	513,860	41.42	7.42 %
Div. 06 - Wood, Plastics & Composites	161,685	13.03	2.34 %
Div. 07 - Thermal & Moisture Protection	8,500	0.69	0.12 %
Div. 08 - Openings	104,102	8.39	1.50 %
Div. 09 - Finishes	543,287	43.79	7.85 %
Div. 10 - Specialties	6,692	0.54	0.10 %
Div. 11 - Equipment	1,227,385	98.93	17.73 %
Div. 21 - Fire Suppression	233,849	18.85	3.38 %
Div. 22 - Plumbing	495,310	39.92	7.15 %
Div. 23 - Heating, Ventilating & Air Conditioning	735,000	59.24	10.62 %
Div. 26 - Electrical	1,202,500	96.92	17.37 %
Phase 4 - West Day Rooms (14,645 SF)	***4,032,285***	***275.34***	***23.26 %***
Div. 01 - General Requirements	4,300	0.29	0.11 %
Div. 02 - Existing Conditions	155,427	10.61	3.85 %
Div. 03 - Concrete	23,042	1.57	0.57 %
Div. 04 - Masonry	245,500	16.76	6.09 %
Div. 05 - Metals	5,000	0.34	0.12 %
Div. 06 - Wood, Plastics & Composites	207,240	14.15	5.14 %
Div. 07 - Thermal & Moisture Protection	10,145	0.69	0.25 %
Div. 08 - Openings	27,890	1.90	0.69 %

ITEM	COST	COST | SF	% OF TOTAL
Div. 09 - Finishes	345,140	23.57	8.56 %
Div. 10 - Specialties	6,187	0.42	0.15 %
Div. 11 - Equipment	1,100,042	75.11	27.28 %
Div. 21 - Fire Suppression	90,168	6.16	2.24 %
Div. 22 - Plumbing	258,004	17.62	6.40 %
Div. 23 - Heating, Ventilating & Air Conditioning	735,000	50.19	18.23 %
Div. 26 - Electrical	819,200	55.94	20.32 %
Phase 5 - Hearing Room Renovation (3,626 SF)	***1,248,381***	***344.29***	***7.20 %***
Div. 01 - General Requirements	1,200	0.33	0.10 %
Div. 02 - Existing Conditions	87,754	24.20	7.03 %
Div. 03 - Concrete	26,440	7.29	2.12 %
Div. 04 - Masonry	87,500	24.13	7.01 %
Div. 05 - Metals	5,000	1.38	0.40 %
Div. 06 - Wood, Plastics & Composites	142,320	39.25	11.40 %
Div. 07 - Thermal & Moisture Protection	1,381	0.38	0.11 %
Div. 08 - Openings	28,311	7.81	2.27 %
Div. 09 - Finishes	187,758	51.78	15.04 %
Div. 10 - Specialties	21,042	5.80	1.69 %
Div. 11 - Equipment	156,151	43.06	12.51 %
Div. 12 - Furnishings	32,000	8.83	2.56 %
Div. 21 - Fire Suppression	51,938	14.32	4.16 %
Div. 22 - Plumbing	135,386	37.34	10.84 %
Div. 23 - Heating, Ventilating & Air Conditioning	43,000	11.86	3.44 %
Div. 26 - Electrical	241,200	66.52	19.32 %
CTR 001 (0 SF)	***185,959***		***1.07 %***
Div. 01 - General Requirements	185,959		100.00 %
CTR 002 (0 SF)	***13,875***		***0.08 %***
Div. 01 - General Requirements	13,875		100.00 %
CTR 003 (0 SF)	***606,856***		***3.50 %***
Div. 01 - General Requirements	606,856		100.00 %
CTR 004 (0 SF)	***15,894***		***0.09 %***
Div. 01 - General Requirements	15,894		100.00 %
CTR 005 (0 SF)	***496,642***		***2.87 %***
Div. 01 - General Requirements	496,642		100.00 %
CTR 006 (0 SF)	***275,142***		***1.59 %***

ITEM	COST	COST | SF	% OF TOTAL
Div. 01 - General Requirements	275,142		100.00 %
Indirect Costs	***3,534,961***	***23.15***	***20.39 %***
Work Remaining to Procure	1,379,766	9.04	7.96 %
General Conditions, Fee, Insurances at 14.2%	2,155,195	14.11	12.43 %
Total Cost	***$ 17,332,621***	***$ 113.51***	***100.00 %***

SpawGlass

Detail Report
(Direct Costs Only)

Williamson County Juvenile Justice Center Expansion - BP03 Phases 3,4, and 5

BP03 Phases 3,4, and 5

Estimate Date:	**06/27/2025**	**Documents Date:**	**07/26/2024**
Project Size (SF):	**152,697**	**Project #:**	**3022121**
Project Location:	**Georgetown, TX**	**Lead Estimator:**	**Tyler Tuscher**

ITEM	QUANTITY | UM	UNIT COST	TOTAL COST
Phase 3 - East Day Rooms Renovation			***6,922,626***
Div. 01 - General Requirements			***3,600***
General Requirements			***3,600***
Final Cleaning - Buildings	1.0 LS	3,600.00	3,600
Div. 02 - Existing Conditions			***325,755***
Demolition			***325,755***
Demolition	1.0 LS	325,755.00	325,755
Div. 03 - Concrete			***251,385***
Cast-In-Place Concrete (Building)			***251,385***
Cast - In - Place Concrete	1.0 LS	251,385.00	251,385
Div. 04 - Masonry			***1,109,716***
Masonry / Stone			***1,109,716***
Masonry	1.0 LS	1,109,716.00	1,109,716
Div. 05 - Metals			***513,860***
Structural/Miscellaneous Steel - Fabrication			***513,860***
Structural and Misc Steel	1.0 LS	513,860.00	513,860
Div. 06 - Wood, Plastics & Composites			***161,685***
Wood Blocking			***50,000***
Rough Carpentry	1.0 LS	50,000.00	50,000
Architectural Woodwork			***111,685***
Architectural Woodwork	1.0 LS	111,685.00	111,685
Div. 07 - Thermal & Moisture Protection			***8,500***
Waterproofing / Dampproofing / Joint Sealants			***8,500***

ITEM	QUANTITY | UM	UNIT COST	TOTAL COST
Waterproofing/Dampproofing/Joint Sealants	1.0 LS	8,500.00	8,500
Div. 08 - Openings			***104,102***
Doors / Frames / Hardware			***104,102***
Doors/Frames/Hardware	1.0 LS	104,102.00	104,102
Div. 09 - Finishes			***543,287***
Drywall / Acoustical			***309,766***
Drywall & Acoustical	1.0 LS	309,765.50	309,766
Carpet/Resilient Flooring			***103,427***
Carpet/Resilient/Athletic Flooring and Tile	1.0 LS	103,427.00	103,427
Resinous/Epoxy Flooring			***38,097***
Resinous/Epoxy Flooring	1.0 LS	38,097.15	38,097
Painting / Wall Coverings			***91,997***
Painting/Wall Coverings	1.0 LS	91,997.00	91,997
Div. 10 - Specialties			***6,692***
Toilet Compartments/Accessories			***6,692***
Non-Detention Toilet Compartments/Accessories/Misc. Specialties	1.0 LS	6,692.00	6,692
Div. 11 - Equipment			***1,227,385***
Detention Equipment			***1,227,385***
Detention Equipment and Detention Security	1.0 LS	1,227,385.33	1,227,385
Div. 21 - Fire Suppression			***233,849***
Fire Suppression			***233,849***
Fire Suppression	1.0 LS	233,849.00	233,849
Div. 22 - Plumbing			***495,310***
Plumbing			***495,310***
Plumbing	1.0 LS	495,309.63	495,310
Div. 23 - Heating, Ventilating & Air Conditioning			***735,000***
HVAC			***735,000***
HVAC	1.0 LS	735,000.00	735,000
Div. 26 - Electrical			***1,202,500***
Electrical			***1,202,500***
Electrical	1.0 LS	1,202,500.00	1,202,500
Phase 4 - West Day Rooms			***4,032,285***

ITEM	QUANTITY | UM	UNIT COST	TOTAL COST
Div. 01 - General Requirements			***4,300***
General Requirements			***4,300***
Final Cleaning - Buildings	1.0 LS	4,300.00	4,300
Div. 02 - Existing Conditions			***155,427***
Demolition			***155,427***
Demolition	1.0 LS	155,427.00	155,427
Div. 03 - Concrete			***23,042***
Cast-In-Place Concrete (Building)			***23,042***
Cast - In - Place Concrete	1.0 LS	23,042.00	23,042
Div. 04 - Masonry			***245,500***
Masonry / Stone			***245,500***
Masonry	1.0 LS	245,500.00	245,500
Div. 05 - Metals			***5,000***
Structural/Miscellaneous Steel - Fabrication			***5,000***
Structural and Misc Steel	1.0 LS	5,000.00	5,000
Div. 06 - Wood, Plastics & Composites			***207,240***
Wood Blocking			***15,000***
Rough Carpentry	1.0 LS	15,000.00	15,000
Architectural Woodwork			***192,240***
Architectural Woodwork	1.0 LS	192,240.00	192,240
Div. 07 - Thermal & Moisture Protection			***10,145***
Waterproofing / Dampproofing / Joint Sealants			***10,145***
Waterproofing/Dampproofing/Joint Sealants	1.0 LS	10,145.00	10,145
Div. 08 - Openings			***27,890***
Doors / Frames / Hardware			***27,890***
Doors/Frames/Hardware	1.0 LS	27,890.00	27,890
Div. 09 - Finishes			***345,140***
Drywall / Acoustical			***106,936***
Drywall & Acoustical	1.0 LS	106,936.50	106,936
Carpet/Resilient Flooring			***125,213***
Carpet/Resilient/Athletic Flooring and Tile	1.0 LS	125,213.00	125,213
Resinous/Epoxy Flooring			***32,852***
Resinous/Epoxy Flooring	1.0 LS	32,852.40	32,852

ITEM	QUANTITY | UM	UNIT COST	TOTAL COST
Painting / Wall Coverings			***80,138***
Painting/Wall Coverings	1.0 LS	80,138.00	80,138
Div. 10 - Specialties			***6,187***
Toilet Compartments/Accessories			***6,187***
Non-Detention Toilet Compartments/Accessories/Misc. Specialties	1.0 LS	6,187.00	6,187
Div. 11 - Equipment			***1,100,042***
Detention Equipment			***1,100,042***
Detention Equipment and Detention Security	1.0 LS	1,100,042.35	1,100,042
Div. 21 - Fire Suppression			***90,168***
Fire Suppression			***90,168***
Fire Suppression	1.0 LS	90,168.00	90,168
Div. 22 - Plumbing			***258,004***
Plumbing			***258,004***
Plumbing	1.0 LS	258,004.23	258,004
Div. 23 - Heating, Ventilating & Air Conditioning			***735,000***
HVAC			***735,000***
HVAC	1.0 LS	735,000.00	735,000
Div. 26 - Electrical			***819,200***
Electrical			***819,200***
Electrical	1.0 LS	819,200.00	819,200
Phase 5 - Hearing Room Renovation			***1,248,381***
Div. 01 - General Requirements			***1,200***
General Requirements			***1,200***
Final Cleaning - Buildings	1.0 LS	1,200.00	1,200
Div. 02 - Existing Conditions			***87,754***
Demolition			***87,754***
Demolition	1.0 LS	87,754.00	87,754
Div. 03 - Concrete			***26,440***
Cast-In-Place Concrete (Building)			***26,440***
Cast - In - Place Concrete	1.0 LS	26,440.00	26,440
Div. 04 - Masonry			***87,500***
Masonry / Stone			***87,500***

ITEM	QUANTITY | UM	UNIT COST	TOTAL COST
Masonry	1.0 LS	87,500.00	87,500
Div. 05 - Metals			***5,000***
Structural/Miscellaneous Steel - Fabrication			***5,000***
Structural and Misc Steel	1.0 LS	5,000.00	5,000
Div. 06 - Wood, Plastics & Composites			***142,320***
Wood Blocking			***15,000***
Rough Carpentry	1.0 LS	15,000.00	15,000
Architectural Woodwork			***127,320***
Architectural Woodwork	1.0 LS	127,320.00	127,320
Div. 07 - Thermal & Moisture Protection			***1,381***
Waterproofing / Dampproofing / Joint Sealants			***1,381***
Waterproofing/Dampproofing/Joint Sealants	1.0 LS	1,381.00	1,381
Div. 08 - Openings			***28,311***
Doors / Frames / Hardware			***28,311***
Doors/Frames/Hardware	1.0 LS	28,311.00	28,311
Div. 09 - Finishes			***187,758***
Drywall / Acoustical			***111,012***
Drywall & Acoustical	1.0 LS	111,012.00	111,012
Carpet/Resilient Flooring			***45,572***
Carpet/Resilient/Athletic Flooring and Tile	1.0 LS	45,572.00	45,572
Resinous/Epoxy Flooring			***1,211***
Resinous/Epoxy Flooring	1.0 LS	1,210.65	1,211
Painting / Wall Coverings			***29,963***
Painting/Wall Coverings	1.0 LS	29,963.00	29,963
Div. 10 - Specialties			***21,042***
Signage / Identification Devices			***20,000***
Signage/Identification Devices	1.0 LS	20,000.00	20,000
Toilet Compartments/Accessories			***1,042***
Non-Detention Toilet Compartments/Accessories/Misc. Specialties	1.0 LS	1,042.00	1,042
Div. 11 - Equipment			***156,151***
Detention Equipment			***156,151***
Detention Equipment and Detention Security	1.0 LS	156,151.32	156,151

ITEM	QUANTITY | UM	UNIT COST	TOTAL COST
Div. 12 - Furnishings			***32,000***
Furniture			***32,000***
Furniture	1.0 LS	32,000.00	32,000
Div. 21 - Fire Suppression			***51,938***
Fire Suppression			***51,938***
Fire Suppression	1.0 LS	51,938.00	51,938
Div. 22 - Plumbing			***135,386***
Plumbing			***135,386***
Plumbing	1.0 LS	135,386.13	135,386
Div. 23 - Heating, Ventilating & Air Conditioning			***43,000***
HVAC			***43,000***
HVAC	1.0 LS	43,000.00	43,000
Div. 26 - Electrical			***241,200***
Electrical			***241,200***
Electrical	1.0 LS	241,200.00	241,200
CTR 001			***185,959***
Div. 01 - General Requirements			***185,959***
Allowances			***185,959***
CTR 001 Cost	1.0 LS	185,958.89	185,959
CTR 002			***13,875***
Div. 01 - General Requirements			***13,875***
Allowances			***13,875***
CTR 002 Cost	1.0 LS	13,875.31	13,875
CTR 003			***606,856***
Div. 01 - General Requirements			***606,856***
Allowances			***606,856***
CTR 003 Cost	1.0 LS	606,855.81	606,856
CTR 004			***15,894***
Div. 01 - General Requirements			***15,894***
Allowances			***15,894***
CTR 004 Cost	1.0 LS	15,894.16	15,894
CTR 005			***496,642***

ITEM	QUANTITY | UM	UNIT COST	TOTAL COST
Div. 01 - General Requirements			***496,642***
Allowances			***496,642***
CTR 005 Cost	1.0 LS	496,642.08	496,642
CTR 006			***275,142***
Div. 01 - General Requirements			***275,142***
Allowances			***275,142***
CTR 006 Cost	1.0 LS	275,141.85	275,142
Total - Direct Costs			***$ 13,797,660***

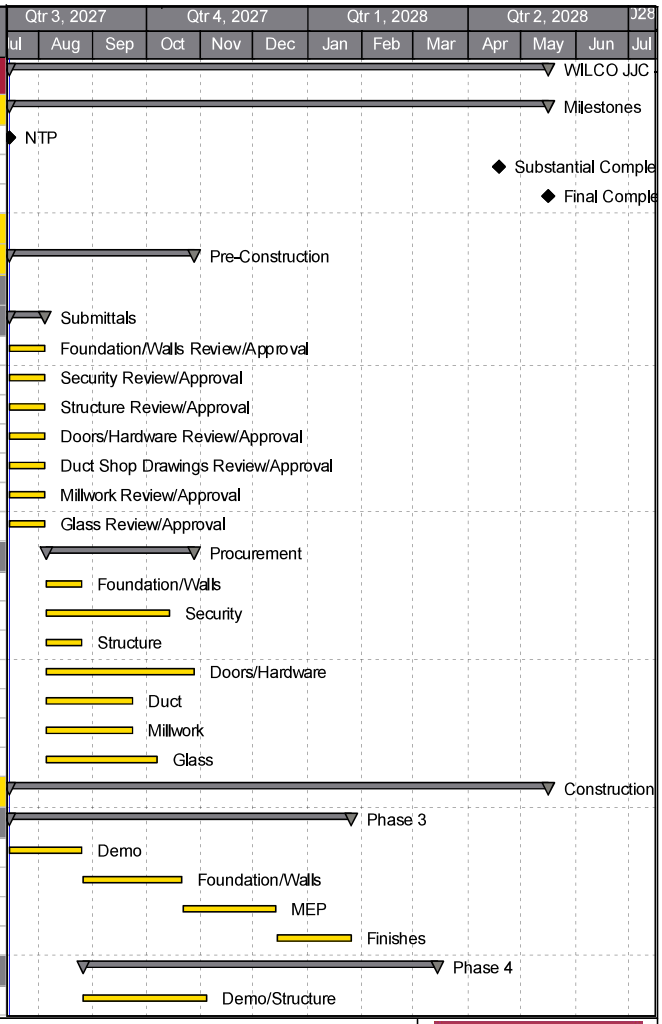
TAB 7

PROJECT SCHEDULE

SpawGlass

Providing the Absolute Best Construction Experience

Activity ID	Activity Name	Orig Dur	Rem Dur	Start	Late Finish
WILCO JJC - GMP 3		215	215	15-Jul-27	16-Jun-28
Milestones		215	215	15-Jul-27	16-Jun-28
A1230	NTP	0	0	15-Jul-27	
A1300	Substantial Completion	0	0		18-May-28
A1310	Final Completion	0	0		16-Jun-28
Issues		0	0		
Pre-Construction		75	75	15-Jul-27	04-May-28
Buy-Out		0	0		
Submittals		15	15	15-Jul-27	16-Mar-28
A1000	Foundation/Walls Review/Approval	15	15	15-Jul-27	30-Dec-27
A1010	Security Review/Approval	15	15	15-Jul-27	06-Jan-28
A1020	Structure Review/Approval	15	15	15-Jul-27	30-Dec-27
A1030	Doors/Hardware Review/Approval	15	15	15-Jul-27	10-Feb-28
A1320	Duct Shop Drawings Review/Approval	15	15	15-Jul-27	27-Jan-28
A1330	Millwork Review/Approval	15	15	15-Jul-27	16-Mar-28
A1400	Glass Review/Approval	15	15	15-Jul-27	02-Mar-28
Procurement		60	60	05-Aug-27	04-May-28
A1340	Foundation/Walls	15	15	05-Aug-27	20-Jan-28
A1350	Security	50	50	05-Aug-27	16-Mar-28
A1360	Structure	15	15	05-Aug-27	20-Jan-28
A1370	Doors/Hardware	60	60	05-Aug-27	04-May-28
A1380	Duct	35	35	05-Aug-27	16-Mar-28
A1390	Millwork	35	35	05-Aug-27	04-May-28
A1410	Glass	45	45	05-Aug-27	04-May-28
Construction		215	215	15-Jul-27	16-Jun-28
Phase 3		135	135	15-Jul-27	16-Jun-28
A1040	Demo	30	30	15-Jul-27	27-Sep-27
A1050	Foundation/Walls	40	40	26-Aug-27	16-Mar-28
A1060	MEP	35	35	22-Oct-27	04-May-28
A1070	Finishes	30	30	14-Dec-27	16-Jun-28
Phase 4		140	140	26-Aug-27	13-Apr-28
A1170	Demo/Structure	50	50	26-Aug-27	08-Dec-27



Start Date: 15-Jul-27
Finish Date: 16-May-28
Data Date: 15-Jul-27
Run Date: 18-Sep-25

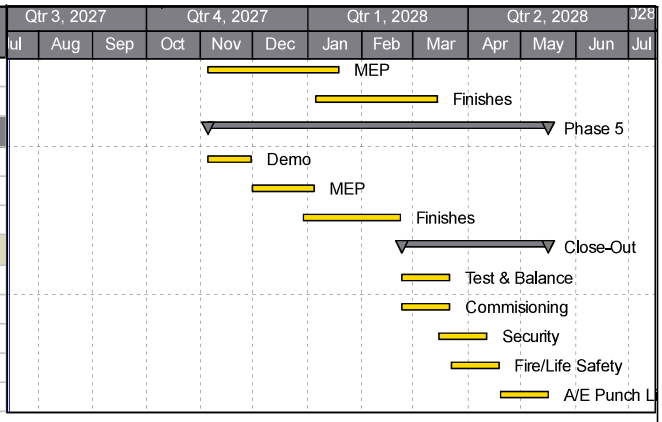
Actual Work
Remaining Work
Critical Remaining Work
Milestone
Summary
Level of Effort

WILCO JJC - GMP 3

WILCO JJC - GMP 3 Owner

SpawGlass

Activity ID	Activity Name	Orig Dur	Rem Dur	Start	Late Finish
A1180	MEP	50	50	05-Nov-27	17-Feb-28
A1190	Finishes	50	50	05-Jan-28	13-Apr-28
Phase 5		135	135	05-Nov-27	16-Jun-28
A1200	Demo	15	15	05-Nov-27	27-Jan-28
A1210	MEP	25	25	30-Nov-27	02-Mar-28
A1220	Finishes	40	40	29-Dec-27	20-Apr-28
Close-Out		60	60	23-Feb-28	16-Jun-28
A1140	Test & Balance	20	20	23-Feb-28	16-Jun-28
A1150	Commisioning	20	20	23-Feb-28	18-May-28
A1420	Security	20	20	15-Mar-28	11-May-28
A1430	Fire/Life Safety	20	20	22-Mar-28	18-May-28
A1160	A/E Punch List	20	20	19-Apr-28	16-Jun-28



Start Date: 15-Jul-27
Finish Date: 16-May-28
Data Date: 15-Jul-27
Run Date: 18-Sep-25

Actual Work
Remaining Work
Critical Remaining Work
Milestone
Summary
Level of Effort

WILCO JJC - GMP 3

WILCO JJC - GMP 3 Owner

SpawGlass

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2025-1364901

Date Filed:
09/17/2025

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

SpawGlass Contractors
Austin, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Williamson County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

P578
Juvenile Justice Center Addition - Bid Package 03 - GMP3 - Master Plan - Phases 3, 4, & 5

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party. [X]

6 UNSWORN DECLARATION

My name is [redacted], and my date of birth is [redacted]

My address is [redacted]
(city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____ County, State of _____, on the _____ day of _____, 20_____.
(month) (year)

Blake Green

Digitally signed by Blake Green
DN: C=US, E=blake.green@spawglass.com, O=SpawGlass Contractors, CN=Blake Green
Date: 2025.09.17 15:55:20-05'00'

Signature of authorized agent of contracting business entity
(Declarant)

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

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Certificate Number:
2025-1364901

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Date Acknowledged:
09/23/2025

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SpawGlass Contractors
Austin, TX United States

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Williamson County

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P578
Juvenile Justice Center Addition - Bid Package 03 - GMP3 - Master Plan - Phases 3, 4, & 5

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party. [X]

6 UNSWORN DECLARATION

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.
(city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____County, State of _____, on the _____day of _____, 20_____.
(month) (year)

_____
Signature of authorized agent of contracting business entity
(Declarant)

Commissioners Court - Regular Session **60.**

Meeting Date: 09/30/2025

Approval of Agreement No. 2026-011 with Central Texas Elevator, LLC for Elevator Maintenance Services for Facilities Management

Submitted For: Joy Simonton **Submitted By:** Michelle McKinney, Purchasing

Department: Purchasing

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider, and take appropriate action on approving the Master Service Agreement #2026-011, between Williamson County and Central Texas Elevator, LLC in the not-to-exceed amount of Five-Hundred Thousand Dollars ($500,000.00) pursuant to TIPS Cooperative Contract #24010401 and authorize execution of the agreement.

Background

This Master Service Agreement is for Elevator Maintenance Services as needed throughout Williamson County. The contract number with TIPS is #24010401. No pricing sheet for this MSA. Scope of Work (SOW) with the quoted amount is to be verified with the COOP vendor, which will be supplied with a PO request. This MSA will be valid as of the date of execution through September 30, 2027. The funding source is 01.0100.0509.004500, Origination #3580 and the point of contact is Christi Stromberg.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Master Service Agreement

Form 1295 Central Texas Elevator, LLC Complete

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/22/2025 04:13 PM
Form Started By: Michelle McKinney		Started On: 09/16/2025 10:36 AM
Final Approval Date: 09/22/2025		

THE STATE OF TEXAS §

COUNTY OF WILLIAMSON §

MASTER SERVICES AGREEMENT
WITH
CENTRAL TEXAS ELEVATOR, LLC
(TIPS 24010401)

Important Notice: County Purchase Orders and agreements constitute expenditures of public funds, and all vendors are hereby placed on notice that any quotes, invoices or any other forms that seek to unilaterally impose contractual or quasicontractual terms are subject to the extent authorized by Texas law, including but not limited to the Texas Constitution, the Texas Government Code, the Texas Local Government Code, the Texas Transportation Code, the Texas Health & Safety Code, and Opinions of the Texas Attorney General relevant to local governmental entities.

THIS MASTER SERVICES AGREEMENT ("Agreement") is made and entered into by and between **Williamson County, Texas** ("County"), a political subdivision of the State of Texas, acting herein by and through its governing body, and **Central Texas Elevator, LLC** (hereinafter "Service Provider") both of which are referred to herein as the parties. The County agrees to engage Service Provider as an independent contractor, to provide certain services and purchase goods described herein pursuant to the following terms, conditions, and restrictions:

I.

Services: The services to be provided include elevator maintenance services as needed throughout Williamson County. Related services will be outlined in a Statement of Work ("SOW") to be provided by Service Provided upon the direction of the County.

Service Provider represents that Service Provider (including Service Provider's agents, employees, volunteers, and subcontractors, as applicable) possess all certifications, licenses, inspections, and permits required by law to carry out the services and work described in each SOW provided. The Service Provider shall, upon written (including electronic) request, provide proof of valid licensure.

II.

Goods: The goods to be provided include moving supplies, as needed throughout Williamson County. Related services will be outlined in a Statement of Work ("SOW") to be provided by Service Provided upon the direction of the County.

Should the County choose to purchase goods in addition to those described in any SOW, such additional goods shall be described in a separate written amendment to the SOW wherein the additional goods shall be described, and the parties shall set forth the amount of compensation to be paid by the County for the additional goods. Service Provider shall not provide any additional goods and the County shall not be obligated to pay for any additional goods unless a written amendment to the SOW has been signed by both parties.

III.

Effective Date and Term: This Contract shall begin October 1, 2025 and shall continue through September 30, 2027 when signed by all parties, unless terminated sooner pursuant to paragraph XXII below.

IV.

On-Site Representative for Work Monitoring: The County may appoint an on-site project representative to observe the work being performed. The County may conduct inspections to determine the date or dates of substantial completion and the date of final completion. If the County so desires, it may seek written adequate assurance that the work is progressing on-time and pursuant to terms and conditions of this Agreement and all related contract documents.

V.

Labor, Materials, Tools & Misc. Items: Service Provider shall provide or cause to be provided and shall pay for labor, materials, equipment, tools, construction equipment and machinery, utilities, transportation and other facilities and services necessary for proper execution and completion of the work, whether temporary or permanent and whether or not incorporated or to be incorporated in the work. Service Provider shall enforce strict discipline and good order among their respective employees and other persons carrying out the Agreement. Service Provider shall not permit employees of unfit persons or persons not skilled in tasks assigned to them.

VI.

Compliance With All Laws: Service Provider agrees, in connection with the services or any related items to the subject matter of this Agreement, to comply with any and all local, state, or federal requirements, including but not limited to compliance with regulations of the Texas Commission of Environmental Quality and the Occupational Safety and Health Administration. Additionally, Service Provider shall obtain from the appropriate City, Williamson County, or State of Texas the necessary permit(s) required by the ordinances of the City of Georgetown, Williamson County, or State of Texas, for performance of the work.

VII.

Duty To Report Problems: Service Provider agrees to advise the County and its representative(s) within 24 hours of any errors, mistakes, potential problems or any other problematic issue(s) coming under observation during the progress of the work and will make good faith efforts to correct any errors that come to light in a timely and reasonable manner.

VIII.

Cleaning Up: Service Provider shall keep the premises and surrounding area free from accumulation of waste materials or rubbish caused by operations under this Agreement. At completion of the work, Service Provider shall remove from and about the project: waste materials, rubbish, tools, construction equipment, machinery and surplus materials. If Service Provider fails to clean up as provided, the cost thereof shall be charged to Service Provider by deducting from final fee or as necessary.

IX.

No Agency Relationship & Indemnification: It is understood and agreed that Service Provider shall not in any sense be considered a partner or joint venturer with the County, nor shall Service Provider in any manner hold itself out as an agent or official representative of the County. Service Provider shall be considered an independent contractor for the purpose of this Agreement and shall in no manner incur any expense or liability on behalf of the County other than what may be expressly allowed under this Agreement. The County will not be liable for any loss, cost, expense or damage, whether indirect, incidental, punitive, exemplary, consequential of any kind whatsoever for any acts by Service Provider or failure to act relating to the construction services being provided. Service Provider agrees to indemnify, hold harmless, and defend the County against any claim, demand, loss, injury, damages, actions, or liability of any kind against the County resulting from any services Service Provider performs on behalf of the County.

X.

Indemnification: TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, SERVICE PROVIDER AND ITS AGENTS, PARTNERS, EMPLOYEES, AND CONSULTANTS (COLLECTIVELY "INDEMNITORS") SHALL AND DO AGREE TO INDEMNIFY, PROTECT, DEFEND WITH COUNSEL APPROVED BY COUNTY, AND HOLD HARMLESS THE COUNTY, REPRESENTATIVES OF THE COUNTY AND THE COMMISSIONERS COURT OF WILLIAMSON COUNTY, ITS VARIOUS DEPARTMENTS, AND THEIR RESPECTIVE OFFICERS, DIRECTORS, EMPLOYEES AND AGENTS (COLLECTIVELY "INDEMNITEES") FROM AND AGAINST ALL CLAIMS IN RELATION TO SERVICE PROVIDER'S PERFORMANCE OF THE SERVICES DESCRIBED HEREIN. DAMAGES, LOSSES, LIENS, CAUSES OF ACTION, SUITS, JUDGEMENT, AND EXPENSES, INCLUDING ATTORNEY FEES, OF ANY NATURE, KIND OR DESCRIPTION (COLLECTIVELY "LIABILITIES") OF ANY PERSON OR ENTITY WHOMSOEVER, ARISING OUT OF, CAUSED BY, OR RESULTING FROM THE PERFORMANCE OF THE SERVICES OR ANY PART THEREOF WHICH ARE CAUSED IN WHOLE OR IN PART BY ANY NEGLIGENT ACT OR OMISSION OF SERVICE PROVIDER, ANYONE DIRECTLY EMPLOYED BY IT OR ANYONE WHOSE ACTS IT MAY BE LIABLE, EVEN IF IT IS CAUSE IN PART BY THE NEGLIGENCE OR OMISSION OF ANY INDEMNITEE, SO LONG AS IT IS NOT CAUSED BY THE SOLE NEGLIGENCE OR WILLFUL MISCONDUCT OF ANY INDEMNITEE. IN THE EVENT MORE THAN ONE OF THE INDEMNITORS ARE CONNECTED WITH AN ACCIDENT OR OCCURRENCE COVERED BY THIS INDEMNIFICATION, THEN EACH OF SUCH INDEMNITORS SHALL BE JOINTLY AND SEVERALLY RESPONSIBLE TO THE INDEMNITEES FOR INDEMNIFICATION AND THE ULTIMATE RESPONSIBILITY AMONG SUCH INDEMNITORS FOR THE LOSS AND EXPENSE OF ANY SUCH INDEMNIFICATION SHALL BE SETTLED BY SEPARATE PROCEEDINGS AND WITHOUT JEOPARDY TO ANY INDEMNITEE. THE PROVISIONS OF THIS ARTICLE SHALL NOT BE CONSTRUED TO ELIMINATE OR REDUCE ANY OTHER INDEMNIFICATIONS OR RIGHT WHICH COUNTY OR ANY OTHER INDEMNITEES HAS BY LAW. THE INDEMNITIES CONTAINED HEREIN SHALL SURVIVE THE TERMINATION OF THIS AGREEMENT FOR ANY

REASON WHATSOEVER.

XI.

Service Provider's Employees: Service Provider covenants and agrees that all personnel engaged shall be employees of Service Provider, and Service Provider shall pay all salaries, and all Social Security taxes, Federal and State Unemployment Insurance, Workers' Compensation Insurance and any similar taxes or expenses related to such employees, including but not limited to, license fees, insurance premiums and outfitting expenses. Service Provider shall be responsible for complying with all Federal, State and Local laws, ordinances and regulations regarding its employees, including all Occupational Safety and Health Administration regulations. Service Provider shall be responsible for the supervision, control and direction of the day-to-day activities of the personnel provided hereunder and shall provide close supervision on a continual basis.

XII.

Consideration and Compensation: Service Provider will be compensated based on a fixed sum for specific projects as defined in a SOW and in accordance with Coop Contract - TIPS 24010401. The not-to-exceed amount payable by County under this Agreement shall be **Five Hundred Thousand Dollars ($500,000.00)** per fiscal year. In no event may the aggregate amount of compensation authorized under any SOWs exceed the said not-to-exceed amount.

Pursuant to State Law ("Texas Prompt Payment Act") the payment terms are governed as follows:

County's payment for goods and services shall be governed by Chapter 2251 of the Texas Government Code. An invoice shall be deemed overdue the 31st day after the later of (1) the date County receives the goods under the Agreement; (2) the date the performance of the service under the Agreement is completed; or (3) the date the Williamson County Auditor receives an invoice for the goods or services. Interest charges for any overdue payments shall be paid by County in accordance with Texas Government Code Section 2251.025. More specifically, the rate of interest that shall accrue on a late payment is the rate in effect on September 1 of County's fiscal year in which the payment becomes due. The said rate in effect on September 1 shall be equal to the sum of (1) one percent (1%); and (2) the prime rate published in the Wall Street Journal on the first day of July of the preceding fiscal year that does not fall on a Saturday or Sunday.

In the event that an error appears on an invoice submitted by Service Provider, County shall notify Service Provider of the error not later than the twenty first (21st) day after the date County receives the invoice. If the error is resolved in favor of Service Provider, Service Provider shall be entitled to receive interest on the unpaid balance of the invoice submitted by Service Provider beginning on the date that the payment for the invoice became overdue. If the error is resolved in favor of the County, Service Provider shall submit a corrected invoice that must be paid in accordance within the time set forth above. The unpaid balance accrues interest as provided by Chapter 2251 of the Texas Government Code if the corrected invoice is not paid by the appropriate date.

As a minimum, invoices shall include:

a) Name, address, and telephone number of Service Provider and similar information in the event the payment is to be made to a different address
b) County Agreement, Purchase Order, and/or delivery order number
c) Identification of items or services as outlined in the Agreement
d) Quantity or quantities, applicable unit prices, total prices and total amounts
e) Any additional payment information which may be called for by the Agreement

Payment inquiries should be directed to the Williamson County Auditor's Office, Accounts Payable Department: accountspayable@wilcotx.gov 512-943-1500

XIII.

The County's Decision to Withhold Payment: The County may withhold a payment in whole or in part to the extent reasonably necessary to protect the County due to the County's determination that the work has not progressed to the point indicated in the Agreement documents or that the quality of work is not in accordance with the Agreement documents. The County may also withhold a payment or, because of subsequently discovered evidence, may nullify the whole or a part of any request for payment to such extent as may be necessary to protect the County from loss for which Service Provider is responsible, including loss resulting from acts and omissions, because of the following:

1. defective work not remedied;
2. reasonable evidence that the work cannot be completed for the unpaid balance of the Agreement sum;
3. damage to the County;
4. reasonable evidence that the work will not be completed within the Agreement time and that the unpaid balance would not be adequate to cover actual or liquidated damages for the anticipated delay; or
5. persistent failure to carry out the work in accordance with the Agreement documents.

XIV.

Insurance: Service Provider shall provide and maintain, until the services covered in this Agreement is completed and accepted by the County, the minimum insurance coverage in the minimum amounts as described below. Coverage shall be written on an occurrence basis by companies authorized and admitted to do business in the State of Texas and rated A- or better by A.M. Best Company or otherwise acceptable to the County.

Type of Coverage	**Limits of Liability**
a. Worker's Compensation	Statutory
b. Employer's Liability	
Bodily Injury by Accident	$500,000 Ea. Accident
Bodily Injury by Disease	$500,000 Ea. Employee
Bodily Injury by Disease	$500,000 Policy Limit

c. Comprehensive general liability including completed operations and contractual liability insurance for bodily injury, death, or property damages in the following amounts:

COVERAGE	PER PERSON	PER OCCURRENCE
Comprehensive General Liability (*including premises, completed operations and contractual*)	$1,000,000	$1,000,000
Aggregate policy limits:		$2,000,000

d. Comprehensive automobile and auto liability insurance (covering owned, hired, leased and non-owned vehicles):

COVERAGE	PER PERSON	PER OCCURRENCE
Bodily injury (including death)	$1,000,000	$1,000,000
Property damage	$1,000,000	$1,000,000
Aggregate policy limits	No aggregate limit	

"Williamson County, Texas, its directors, officers and employees" shall be added as additional insureds under the policies required above, and on those policies where "Williamson County, Texas, its directors, officers and employees" are additional insureds, such insurance shall be primary and any insurance maintained by County shall be excess and not contribute with it.

Service Provider, as an independent contractor, meets the qualifications of an "Independent Contractor" under Texas Worker's Compensation Act, Texas Labor Code, Section 406.141, and must provide its employees, agents, and sub-subcontractors worker's compensation coverage. Service Provider shall not be entitled to worker's compensation coverage, or any other type of insurance coverage held by the County.

The name of the Certificate Holder in the Certificate of Insurance issued by the insurer shall be as follows:

Williamson County, Texas
C/O: Williamson County Risk Management
301 SE Inner Loop
Georgetown, TX. 78626
Email: coi.submission@wilcotx.gov

Upon execution of this Agreement, Service Provider shall provide the County with insurance certificates evidencing compliance with the insurance requirements of this Agreement.

XV.

No Waiver of Immunities. Nothing in this Agreement shall be deemed to waive, modify or amend any legal defense available at law or in equity to the County, its past or present officers, employees, or agents, nor to create any legal rights or claim on behalf of any third party. The County does not waive, modify, or alter to any extent whatsoever the availability of the defense of governmental immunity or any other immunity under the laws of the State of Texas or of the United States.

XVI.

Warranty: Service Provider warrants to the County that materials, workmanship and equipment furnished under this Agreement will be of good quality and new unless otherwise required or permitted by the County, that the work will be free from defects not inherent in the quality required or permitted by law or otherwise, and that the work will conform to the requirements of the Agreement documents. Work not conforming to these requirements, including substitutions not properly approved and authorized, may be considered defective.

XVII.

Taxes: Service Provider shall pay all sales, consumer, use and similar taxes for the work provided by Service Provider which had been legally enacted on the date of the Agreement, whether or not yet effective or merely scheduled to go into effect.

XVIII.

Venue and Applicable Law: Venue of this Agreement shall be Williamson County, Texas, and the laws of the State of Texas shall govern all terms and conditions.

XIX.

No Assignment: Service Provider may not assign this Agreement.

XX.

Severability: In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity or unenforceability shall not affect any other provision in this Agreement and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained in it.

XXI.

Confidentiality: Service Provider expressly agrees that they will not use any incidental confidential information they may obtain while being on governmental property for their own benefit and agrees that is will not enter unauthorized areas or access confidential information and will not disclose any information to unauthorized third parties and will take care to guard the security of the information at all times.

XXII.

Termination: This Agreement may be terminated at any time at the option of the County, without further or prospective liability for performance upon giving upon thirty (30) calendar day's written notice to thereof. In the event Williamson County exercises its right to terminate without cause, it is understood and agreed that only amounts due to Service Provider for goods, commodities and/or services provided and expenses incurred to and including the date of termination, will be due and payable. No penalty will be assessed for Williamson County's termination for convenience.

XXIII.

Right of Funds: Despite the agreed upon method of payment set forth above, Service Provider agrees to return to Williamson County pro-rata portion of unearned funds distributed to Service Provider if (a) Service Provider's project progress is insufficient; (b) this Agreement is terminated for any reason; or (c) Service Provider fails in any other respect under this Agreement.

XXIV.

County's Right to Audit: Service Provider agrees that Williamson County or its duly authorized representatives shall, until the expiration of three (3) years after final payment under this Agreement, have access to and the right to examine and photocopy any and all books, documents, papers and records of Service Provider which are directly pertinent to the services to be performed under this Agreement for the purposes of making audits, examinations, excerpts, and transcriptions. Service Provider expressly agrees that the County shall have access during normal working hours to all necessary Service Provider facilities and shall be provided adequate and appropriate workspace in order to conduct audits in compliance with the provisions of this section. Williamson County shall give Service Provider reasonable advance notice of intended audits.

XXV.

Notice: Any notice required to be given under the terms of this AGREEMENT shall be effective if and when given in writing and mailed by certified mail to the addresses listed below or subsequently provided in writing:

WILLIAMSON COUNTY:
Williamson County Judge
710 Main Street, Suite 101
Georgetown, TX 78626

SERVICE PROVIDER
Central Texas Elevator, LLC
PO Box 2155
Bastrop, TX 78602

XXVI.

Mediation: The parties agree to use non-binding mediation for dispute resolution prior to and formal legal action being taken on this Agreement.

XXVII.

Non-Appropriation and Fiscal Funding: The obligations of the Parties under this Agreement do not constitute a general obligation or indebtedness of either Party for which such Party is obligated to levy, pledge, or collect any form of taxation. It is understood and agreed that County shall have the right to terminate this Agreement at the end of any County fiscal year if the governing body of County does not appropriate sufficient funds as determined by County's budget for the fiscal year in question. County may effect such termination by giving written notice of termination at the end of its then-current fiscal year.

XXVIII.

Authorized Expenses: In the event County authorizes, in advance and in writing, reimbursement of non-labor expenses related to the services subject of this Agreement, County will pay such actual non-labor expenses in strict accordance with the Williamson County Vendor Reimbursement Policy (as amended), which is incorporated into and made a part of this Agreement by reference. The Williamson County Vendor Reimbursement Policy can be found at: Williamson County Vendor Reimbursement Policy March 2023 (https://www.wilcotx.gov/351/Vendor-Reimbursement). Invoices requesting reimbursement for authorized non-labor expenses must be accompanied by copies of the provider's invoice and clearly set forth the actual cost of the expenses, without markup.

XXIX.

Entire Agreement & Incorporated Documents: This Agreement constitutes the entire Agreement between the parties and may not be modified or amended other than by a written instrument executed by both parties. Documents expressly incorporated into this Agreement include the following:

A. This Agreement, its Exhibits and any amend amendments agreed to by both parties (if any);
B. Coop Contract - TIPS 24010401, incorporated by reference
C. Statements of Work (SOWs) issued under the Agreement and
D. Insurance certificates evidencing coverages required herein above.

In the event a dispute arises between terms and conditions of this (1) Agreement, its exhibits and amendments (if any); (2) Coop Contract - TIPS 24010401 or (3) any SOW issued under the Agreement, applicable documents will be referred to for the purpose of clarification, conflict resolution or for additional detail in the following order of precedence: (1) terms and conditions of this Agreement, its exhibits and amendments (if any) then (2) Coop Contract - TIPS 24010401 then (3) the SOW issued under the Agreement.

XXX.

Signature for the County: The presiding officer of Williamson County's governing body who is authorized to execute this instrument by order duly recorded may execute this Agreement on behalf of the County.

IN WITNESS WHEREOF, that this Agreement shall be effective as of the date of the last party's execution below.

WILLIAMSON COUNTY:

_____
Authorized Signature

_____
County Judge/Presiding Officer

Dated: _____ _____, 20___

CENTRAL TEXAS ELEVATOR, LLC

Breann Leighton
Authorized Signature

Breann Leighton
Printed Name

Dated: September 12, 2025

Approved as to Legal Form
JACQUELINE LENTZ
General Counsel, Commissioners Court
Date: Sep 15 2025 Time: 11:14 am

Reviewed by Contract Audit
Joel Brophy
Internal Audit Director
Williamson County Auditor's Office
Date: Sep 15 2025 Time: 9:32 am

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
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OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2025-1362643

Date Filed:
09/12/2025

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Central Texas Elevator, LLC
Bastrop, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Williamson County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

2026-011
Elevator maintenance, repairs, inspections

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
Williamson County	Georgetown, TX United States	X	

5 Check only if there is NO Interested Party. ☐

6 UNSWORN DECLARATION

My name is Breann Leighton, and my date of birth is [redacted].

My address is [redacted], [redacted], TX, [redacted], US.
(city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____ County, State of _____, on the 12 day of September, 20 25.
(month) (year)

Breann Leighton
Signature of authorized agent of contracting business entity
(Declarant)

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

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Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

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Central Texas Elevator, LLC
Bastrop, TX United States

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Williamson County

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2026-011
Elevator maintenance, repairs, inspections

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
Williamson County	Georgetown, TX United States	X	

5 Check only if there is NO Interested Party. ☐

6 UNSWORN DECLARATION

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.
(city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____County, State of _____, on the _____day of _____, 20_____.
(month) (year)

_____
Signature of authorized agent of contracting business entity
(Declarant)

Commissioners Court - Regular Session **61.**

Meeting Date: 09/30/2025

Award of RFP #25RFP66 Plumbing Services for Facilities Management

Submitted For: Joy Simonton **Submitted By:** Michelle McKinney, Purchasing

Department: Purchasing

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider, and take appropriate action on awarding RFP # 25RFP66 Plumbing Services, as needed, to 5-F Mechanical Group Inc., in the amount of One Million Dollars ($1,000,000.00) per fiscal year, and authorize execution of the agreement.

Background

Williamson County sent out over seven hundred eighty (849) notifications and received five (5) submissions. The evaluation committee is recommending that 5-F Mechanical Group Inc. be awarded RFP # 25RFP66 Plumbing Services to provide plumbing services on an as-needed basis for Williamson County's owned premises. If the primary service provider is unable to provide services, then the end user has the option to cancel that order and place the order with the back-up service provider. This contract takes effect October 1, 2025, and continues until September 30, 2027, and may renew for up to four (4) additional one-year terms. The funding source is as needed, per department, per budget. Origination #2611 and the point of contact is Christi Stromberg with Facilities Management.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Master Service Agreement

Recommendation Letter

Eval score sheet redacted

Price scores

Form 1295 5-F Mechanical Group, Inc Complete

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/23/2025 02:30 PM
Form Started By: Michelle McKinney		Started On: 09/16/2025 03:57 PM
Final Approval Date: 09/23/2025		

WILLIAMSON COUNTY
MASTER SERVICES AGREEMENT
5-F MECHANICAL GROUP INC.
(25RFP66)

Important Notice: County Purchase Orders and Contracts constitute expenditures of public funds, and all vendors are hereby placed on notice that any quotes, invoices or any other forms that seek to unilaterally impose contractual or quasicontractual terms are subject to the extent authorized by Texas law, including but not limited to the Texas Constitution, the Texas Government Code, the Texas Local Government Code, the Texas Transportation Code, the Texas Health & Safety Code, and Opinions of the Texas Attorney General relevant to local governmental entities.

THIS MASTER SERVICES AGREEMENT (hereinafter "MSA") is made and entered into by and between **Williamson County, Texas** ("County"), a political subdivision of the State of Texas, acting herein by and through its governing body, and **5-F Mechanical Group Inc.** (hereinafter "Service Provider"), both of which are referred to herein as the parties. The County agrees to engage Service Provider as an independent contractor, to provide certain services described herein pursuant to the following terms, conditions, and restrictions:

I.

Services: Service Provider shall provide services *as an independent contractor* pursuant to terms and policies of the Williamson County Commissioners Court. Service Provider expressly acknowledges that he, she, or it is not an employee of the County. The service includes plumbing maintenance and repair services on various County buildings, as specified in County's solicitation documents (25RFP66). Related services will be outlined in a Statement of Work ("SOW") to be provided by Service Provider upon the direction and approval of the County.

Service Provider represents that Service Provider (including Service Provider's agents, employees, volunteers, and subcontractors, as applicable) possess all certifications, licenses, inspections, and permits required by law to carry out the services and work described in 25RFP66. The Service Provider shall, upon written request (including electronic) provide proof of valid licensure.

II.

Effective Date and Term: This MSA shall be in full force and effect as of October 1, 2025, and shall continue until September 30, 2027 ("Initial Term"), or when terminated pursuant to this MSA, whichever event occurs first. At the end of the Initial Term, the Parties upon mutual agreement shall have the option to renew this MSA, for up to four (4) additional one-year (1) terms, with the terms and conditions remaining the same.

III.

Consideration and Compensation: Service Provider will be compensated based on a fixed sum as set out in the Fee Schedule ("Exhibit A"). The not-to-exceed amount shall be One Million Dollars ($1,000,000.00) per fiscal year, unless amended and approved by Williamson County Commissioners Court.

Payment for goods and services shall be governed by Chapter 2251 of the Texas Government Code. An invoice shall be deemed overdue the 31st day after the later of (1) the date the County receives the goods under the MSA; (2) the date the performance of the service under the MSA is completed; or (3) the date the Williamson County Auditor receives an invoice for the goods or services. Interest charges for any overdue payments shall be paid by the County in accordance with Texas Government Code Section 2251.025. More specifically, the rate of interest that shall accrue on a late payment is the rate in effect on September 1 of the County's fiscal year in which the payment becomes due. The said rate in effect on September 1 shall be equal to the sum of one percent (1%); and (2) the prime rate published in the Wall Street Journal on the first day of July of the preceding fiscal year that does not fall on a Saturday or Sunday.

The County is a political subdivision under the laws of the State of Texas and claims exemption from sales and use taxes under Tex. Tax Code Ann. §151.309, as amended. The County agrees to provide exemption certificates to Service Provider upon request. Likewise, the County is neither liable for any taxes, charges, or fees assessed against Service Provider for the supplies or products provided or any Services rendered.

IV.

Insurance: Service Provider shall provide and maintain for the duration of the MSA the minimum insurance coverage in the minimum amounts as described below. Coverage shall be written on an occurrence basis by companies authorized and admitted to do business in the State of Texas and rated A- or better by A.M. Best Company or otherwise acceptable to the County and name the County as an additional insured.

	Type of Coverage	**Limits of Liability**
a.	Worker's Compensation	Statutory
b.	Employer's Liability	
	Bodily Injury by Accident	$500,000 Ea. Accident
	Bodily Injury by Disease	$500,000 Ea. Employee
	Bodily Injury by Disease	$500,000 Policy Limit

c. Comprehensive general liability including completed operations and contractual liability insurance for bodily injury, death, or property damages in the following amounts:

COVERAGE	PER PERSON	PER OCCURRENCE
Comprehensive General Liability (*including premises, completed operations and contractual*)	$1,000,000	$1,000,000
Aggregate policy limits:		$2,000,000

d. Comprehensive automobile and auto liability insurance (covering owned, hired, leased and non-owned vehicles):

COVERAGE	PER PERSON	PER OCCURRENCE
Bodily injury (including death)	$1,000,000	$1,000,000
Property damage	$1,000,000	$1,000,000
Aggregate policy limits		No aggregate limit

"Williamson County, Texas, its directors, officers and employees" shall be added as additional insureds under the policies required above, and on those policies where "Williamson County, Texas, its directors, officers and employees" are additional insureds, such insurance shall be primary, and any insurance maintained by the County shall be excess and not contribute with it.

Service Provider, as an independent contractor, meets the qualifications of an "Independent Contractor" under Texas Worker's Compensation Act, Texas Labor Code, Section 406.141, and must provide its employees, agents, and sub-subcontractors worker's compensation coverage. Service Provider shall not be entitled to worker's compensation coverage, or any other type of insurance coverage held by the County.

The name of the Certificate Holder in the Certificate of Insurance issued by the insurer shall be as follows:

Williamson County, Texas
C/O: Williamson County Risk Management
301 SE Inner Loop
Georgetown, TX. 78626
Email: coi.submission@wilcotx.gov

Upon execution of this Agreement, Service Provider shall provide the County with insurance certificates evidencing compliance with the insurance requirements of this Agreement.

V.

No Agency Relationship & Indemnification: It is understood and agreed that Service Provider shall not in any sense be considered a partner or joint venturer with the County, nor shall

Service Provider hold itself out as an agent or official representative of the County. Service Provider shall be considered an independent contractor for the purpose of this MSA and shall in no manner incur any expense or liability on behalf of the County other than what may be expressly allowed under this MSA. The County will not be liable for any loss, cost, expense, or damage, whether indirect, incidental, punitive, exemplary, consequential of any kind whatsoever for any acts by Service Provider or failure to act relating to the services being provided.

VI.

INDEMNIFICATION - EMPLOYEE PERSONAL INJURY CLAIMS: TO THE FULLEST EXTENT PERMITTED BY LAW, THE SERVICE PROVIDER SHALL INDEMNIFY, DEFEND (WITH COUNSEL OF THE COUNTY'S CHOOSING), AND HOLD HARMLESS THE COUNTY, AND THE COUNTY'S EMPLOYEES, AGENTS, REPRESENTATIVES, PARTNERS, OFFICERS, AND DIRECTORS (COLLECTIVELY, THE "INDEMNITEES") AND SHALL ASSUME ENTIRE RESPONSIBILITY AND LIABILITY (OTHER THAN AS A RESULT OF INDEMNITEES' GROSS NEGLIGENCE) FOR ANY CLAIM OR ACTION BASED ON OR ARISING OUT OF THE PERSONAL INJURY, OR DEATH, OF ANY EMPLOYEE OF THE SERVICE PROVIDER, OR OF ANY SUBCONTRACTOR, OR OF ANY OTHER ENTITY FOR WHOSE ACTS THEY MAY BE LIABLE, WHICH OCCURRED OR WAS ALLEGED TO HAVE OCCURRED ON THE WORK SITE OR IN CONNECTION WITH THE PERFORMANCE OF THE WORK. SERVICE PROVIDER HEREBY INDEMNIFIES THE INDEMNITEES EVEN TO THE EXTENT THAT SUCH PERSONAL INJURY WAS CAUSED OR ALLEGED TO HAVE BEEN CAUSED BY THE SOLE, COMPARATIVE OR CONCURRENT NEGLIGENCE OF THE STRICT LIABILITY OF ANY INDEMNIFIED PARTY. THIS INDEMNIFICATION SHALL NOT BE LIMITED TO DAMAGES, COMPENSATION, OR BENEFITS PAYABLE UNDER INSURANCE POLICIES, WORKERS COMPENSATION ACTS, DISABILITY BENEFITS ACTS, OR OTHER EMPLOYEES BENEFIT ACTS.

INDEMNIFICATION - OTHER THAN EMPLOYEE PERSONAL INJURY CLAIMS: TO THE FULLEST EXTENT PERMITTED BY LAW, SERVICE PROVIDER SHALL INDEMNIFY, DEFEND (WITH COUNSEL OF THE COUNTY'S CHOOSING), AND HOLD HARMLESS THE COUNTY, AND THE COUNTY'S EMPLOYEES, AGENTS, REPRESENTATIVES, PARTNERS, OFFICERS, AND DIRECTORS (COLLECTIVELY, THE "INDEMNITEES") FROM AND AGAINST CLAIMS, DAMAGES, LOSSES AND EXPENSES, INCLUDING BUT NOT LIMITED TO ATTORNEYS' FEES, ARISING OUT OF OR ALLEGED TO BE RESULTING FROM THE PERFORMANCE OF THIS AGREEMENT OR THE WORK DESCRIBED HEREIN, TO THE EXTENT CAUSED BY THE NEGLIGENCE, ACTS, ERRORS, OR OMISSIONS OF SERVICE PROVIDER OR ITS SUBCONTRACTORS, ANYONE EMPLOYED BY THEM OR ANYONE FOR WHOSE ACTS THEY MAY BE LIABLE, REGARDLESS OF WHETHER OR NOT SUCH CLAIM, DAMAGE, LOSS OR EXPENSE IS CAUSED IN WHOLE OR IN PART BY A PARTY INDEMNIFIED HEREUNDER.

VII.

No Waiver of Sovereign Immunity or Powers: Nothing in this MSA will be deemed to constitute a waiver of sovereign immunity or powers of the County, the Williamson County Commissioners Court, or the Williamson County Judge. Additionally, the parties agree that under the Constitution and laws of the State of Texas, the County cannot enter into an agreement whereby the County agrees to indemnify or hold harmless another party; therefore, all references of any kind to County defending, indemnifying, holding, or saving harmless Service Provider

for any reason are hereby deleted.

VIII.

Compliance With All Laws: Service Provider agrees and will comply with all local, state, or federal requirements with respect to the services rendered. Any alterations, additions, or deletions to the terms of the MSA that are required by changes in federal, state, or local law or regulations are automatically incorporated into the MSA without written amendment hereto and shall become effective on the date designed by such law or by regulation.

IX.

Termination: This MSA may be terminated at any time at the option of either party, without future or prospective liability for performance, upon giving thirty (30) days written notice thereof.

X.

Venue and Applicable Law: Venue of this MSA shall be Williamson County, Texas, and the laws of the State of Texas shall govern all terms and conditions.

XI.

Severability: In case any one or more of the provisions contained in this MSA shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision in this MSA and this MSA shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

XII.

Right to Audit: Service Provider agrees that the County or its duly authorized representatives shall, until the expiration of three (3) years after final payment under this MSA, have access to and the right to examine and photocopy any and all books, documents, papers and records of Service Provider which are directly pertinent to the services to be performed under this MSA for the purposes of making audits, examinations, excerpts, and transcriptions. Service Provider agrees that the County shall have access during normal working hours to all necessary Service Provider facilities and shall be provided with an adequate and appropriate workspace in order to conduct audits in compliance with the provisions of this section. The County shall give Service Provider reasonable advance notice of intended audits.

XIII.

Good Faith Clause: Service Provider agrees to act in good faith in the performance of this MSA.

XIV.

No Assignment: Service Provider may not assign this MSA, without written consent of the County.

XV.

Confidentiality: Service Provider expressly agrees that he or she will not use any incidental confidential information that may be obtained while working in a governmental setting for his or her own benefit, and agrees that he or she will not enter any unauthorized areas or access confidential information and he or she will not disclose any information to unauthorized third parties and will take care to guard the security of the information at all times.

XVI.

Foreign Terrorist Organizations: Service Provider represents and warrants that it is not engaged in business with Iran, Sudan, or a foreign terrorist organization, as prohibited by Section 2252.152 of the Texas Government Code.

XVII.

Public Information: Service Provider understands that County will comply with the Texas Public information Act as interpreted by judicial ruling and opinions of the Attorney General of the State of Texas. Information, documentation, and other material in connection with this Purchase Order or any resulting contract may be subject to public disclosure pursuant to the Texas Public Information Act.

XVIII.

Damage to County Property: Service Provider shall be liable for all damage to county-owned, leased, or occupied property and equipment caused by Service Provider and its employees, agents, subcontractors, and suppliers, including any delivery, or transporting company, in connection with any performance pursuant to this MSA. Service Provider shall notify County in writing of any such damage within one (1) calendar day.

XIX.

Media Releases: Service Provider shall not use County's name, logo, or other likeness in any press release, marketing materials, or other announcement without the County's prior written approval.

XX.

Authorized Expenses: In the event County authorizes, in advance and in writing, reimbursement of non-labor expenses related to the services subject of this MSA, County will pay such actual non-labor expenses in strict accordance with the Williamson County Vendor Reimbursement Policy (as amended), which is incorporated into and made a part of this MSA by reference. The Williamson County Vendor Reimbursement Policy can be found at:

WilliamsonCountyVendorReimbursementPolicyMarch2023.pdf (wilco.org). Invoices requesting reimbursement for authorized non-labor expenses must be accompanied by copies of the provider's invoice and clearly set forth the actual cost of the expenses, without markup.

XXI.

Entire Contract & Incorporated Documents; Conflicting Terms: This MSA constitutes the entire agreement between the parties and may not be modified or amended other than by a written instrument executed by both parties. Documents expressly incorporated into this MSA include the following:

A. Fee Schedule ("Exhibit A");
B. County's Solicitation Documents (25RFP66);
C. Service Provider's Responsive Documents; and
D. Insurance certificates evidencing coverages required herein above.

The County reserves the right and sole discretion to determine the controlling provisions where there is any conflict between the terms of this MSA and the terms of any other purchase order(s), contract(s) or any document attached hereto as exhibits relating to the services and goods subject of this MSA.

XXII.

County Judge or Presiding Officer Authorized to Sign Contract: The presiding officer of the County's governing body who is authorized to execute this instrument by order duly recorded may execute this MSA on behalf of the County.

SIGNATURES TO FOLLOW

WILLIAMSON COUNTY:

_____
Authorized Signature

_____
County Judge/Presiding Officer

Date: _____ ____, 20____

SERVICE PROVIDER:

SF Mechanical Group Inc.
Name of Service Provider

Authorized Signature

Steven L. Pack
Printed Name

Date: September 10th 2025

Approved as to Legal Form
JACQUELINE LENTZ
General Counsel, Commissioners Court
Date: Sep 11 2025 Time: 9:13 am

Reviewed by Contract Audit
SARA GREER, CGAP
Contract Auditor
Williamson County Auditor's Office
Date: Sep 11 2025 Time: 9:03 am

Exhibit A

WILCO FACILITIES MANAGEMENT

Respondent Legal Entity Name: 5F Mechanical Group Inc

This attachment shall be completed and returned with the applicant response. Failure to return this completed attachment will result in the disqualification of the response.

Respondent shall submit a Compensation and Fee Schedule with a full list of all personnel titles and the hourly billing rate for each discipline which shall be incorporated into its award contract. Rates shall remain firm throughout the term of this award contract purchase agreement. This compensation and fee scheduled shall be used to establish fixed prices for services by purchase order.

After award and as individual projects are identified, awarded Successful Respondent will be requested to submit a fee proposal detailing the total fee for providing the Services for the specific project expressed as a "not to exceed" amount, the number of hours (by specialty in accordance with the approved fee schedule), and the total anticipated amount for reimbursable expenses. Successful Respondent shall be responsible for all expenses associated with the work identified in the purchase order. (Labor, equipment, materials, travel, etc.). Final work order proposal, including all expenses for each individual work orders will be negotiated and approved at time of award of each work order and shall become a "fixed price" work order.

Section A: Compensation and Fee Schedule

	Labor Rates				
Personnel Level	**Regular Hours (6:00 am – 6:00 pm)**	**After Regular Hours (6:01 pm – 5:59 am)**	**Weekends or County approved Holidays**	**Emergency Response during Regular Hours**	**Emergency Response on After Regular Hours / Weekends or Approved Holidays**
Supervisor	$ 101.97	$ 152.96	$ 178.71	$ 101.97	$ 178.71
Master Plumber	$ 101.97	$ 152.96	$ 178.71	$ 101.97	$ 178.71
Journeyman Plumber	$ 101.97	$ 152.96	$ 178.71	$ 101.97	$ 178.71
Apprentice/Helper Plumber	$ 61.80	$ 92.70	$ 108.15	$ 61.80	$ 108.15
Subcontractors	$ Cost No MU	$ Cost No MU	$ Cost No MU		

Section B: Primary Contact Information

Emergency Contact Personnel:	Steve Pack 512-771-5482 / Tommy Schwartz 512-269-6043
Business Hours Phone Number:	512-251-6880
After Hours/Emergency Phone Number:	Steve Pack 512-771-5482 / Tommy Schwartz 512-269-6043
Email Address:	Plumbingservice@5FMech.com

Section C: Backflow Preventer Test

Flat fee for backflow preventer testing, travel, tools, labor, and third-party reporting, per unit $ 228.94

Section D: All materials and labor must be accounted for in the pricing table below.

Materials - Remedial Repairs Materials not covered under scheduled service:	
*	Contractor may invoice for parts and materials on a cost-plus basis. The contactor may invoice at 20 % markup.
**	Contractor may invoice for equipment rental on a cost-plus basis. The contactor may invoice at 20 % markup.
***	Invoice(s) for work performed shall require a copy of the parts and materials receipt to be included when the total, including mark-up, exceeds $500.00.
****	Williamson County reserves the right to request from Contractor any documentation that reflects price for verification purposes.
Cost is defined as sales receipt or invoiced amount from supplier or subcontractor. Williamson County reserves the right to require receipts, invoices or other backup documentation to verify pricing and Contractor invoice.	

REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK

Williamson County Facilities
3101 SE Inner Loop
Georgetown, Texas 78626
512-943-1599
facilities@wilcotx.gov

August 19, 2025

To: Williamson County Purchasing Department

Re: 25RFP66- Plumbing Maintenance & Repair Services
Recommendation of Agreement Award

The RFP Evaluation Committee recommends awarding the primary contract for plumbing services to 5-F Mechanical Group, Inc. and the back-up contract to Coppera, LLC. This evaluation is based on all criteria outlined in 25RFP66 – Plumbing Maintenance & Repair Services. Proposal pricing is within budget for these services.

5-F Mechanical Group, Inc., headquartered in Austin, Texas, has provided commercial mechanical and plumbing services since 1994. The company offers a full range of plumbing solutions, including emergency repairs and preventative maintenance, and is available 24 hours a day, 365 days a year. 5-F Mechanical Group, Inc. is licensed by the Texas State Board of Plumbing Examiners (TSBPE) and employs a team of OSHA-certified, licensed plumbers with extensive experience with over 50 years in the plumbing and mechanical trade. The company has successfully completed projects for various governmental entities and municipalities throughout Central Texas, including ongoing work for Williamson County, demonstrating reliability, technical expertise, and regulatory compliance.

Coppera, LLC, headquartered in Taylor, Texas, has over 14 years of experience in commercial plumbing, including repairs, retrofits, and maintenance for public-sector clients. The company is licensed by the TSBPE and employs a team of licensed, OSHA-certified plumbers, led by a TSBPE-certified Responsible Master Plumber. Coppera has a strong track record managing complex projects requiring coordination with public authorities, county inspectors, and permitting offices. They have successfully completed a wide range of plumbing projects for governmental entities across Central Texas.

The Facilities Management Department recommends that the Williamson County Commissioners Court award the contract based on the committee's evaluation.

Sincerely,

Dale Butler
Senior Director
Williamson County Facilities Management

Williamson County 25RFP66- Williamson County Plumbing Services for Williamson County, Texas Evaluation Date Monday August 11, 2025 @ 9:00 am Evaluation Criteria	Max Points	5F Mechanical Group, Inc	Coppera, LLC	DOHO Resources, LLC	Freddy's Make Ready & Home Remodeling, LLC	LPC Industries, LLC
Proposal Requirements and Completeness of Proposal •Attachment D-Table of Contents, •Attachment J- Form CIQ-Conflict of Interest Questionnaire, •Attachment K-Proposal Affidavit (Signature), •Attachment M-FEMA Addendum to mean FEMA Required Contract Provisions	P/F	Pass	Pass	Pass	Pass	Pass
Relevent Experience and Qualifications •Attachment C-Transmittal Letter, •Attachment E-Executive Summary, •Attachment H-Similar Contracts	35	35	30	10	5	12
Price •Attachment F-Pricing Sheet	30	20	7	16	27	11
Proposed Methodology •Attachment M-Proposed Methodology	20	20	17	10	15	15
References, Experiences, Reputation, and Compliance •Attachment G-Proposal References, •Attachment I-Cancelled or Terminated Contracts	15	6	6	0	3	0
Total	100	81	60	36	50	38

[redacted]

Labor Rates	5-F Mechanical Group	Coopera, LLC	Doho Resources, LLC	Freddy Make Ready	LPC Services
Regular Hourly					
Supervisor	$ 101.97	Not Available	Not Available	$ 35.00	$ 110.00
Master Plumber	$ 101.97	$ 250.00	Not Available	$ 55.00	$ 110.00
Journeyman Plumber	$ 101.97	$ 230.00	$ 200.00	$ 36.00	$ 110.00
Apprentice/Helper Plumber	$ 61.80	$ 95.00	Not Available	$ 18.50	$ 75.00
Subcontractors	$Cost + 20%	Not Available	Not Available	$ 45.00	Not Available
After Hrs.					
Supervisor	$ 152.96	Not Available	Not Available	$ 39.00	$ 165.00
Master Plumber	$ 152.96	$ 375.00	Not Available	$ 61.00	$ 165.00
Journeyman Plumber	$ 152.96	$ 345.00	$ 250.00	$ 40.00	$ 165.00
Apprentice/Helper Plumber	$ 92.70	$ 142.50	Not Available	$ 20.00	$ 112.50
Subcontractors	$Cost + 20%	Not Available	Not Available	$ 50.00	Not Available
Weekends					
Supervisor	$ 178.71	Not Available	Not Available	$ 52.50	$ 165.00
Master Plumber	$ 178.71	$ 425.00	Not Available	$ 82.50	$ 165.00
Journeyman Plumber	$ 178.71	$ 391.00	Not Available	$ 54.00	$ 165.00
Apprentice/Helper Plumber	$ 108.15	$ 161.50	Not Available	$ 27.75	$ 112.50
Subcontractors	$Cost + 20%	Not Available	Not Available	$ 67.50	Not Available
Emergency Regular					
Supervisor	$ 101.97	Not Available	Not Available	$ 70.00	$ 110.00
Master Plumber	$ 101.97	$ 300.00	Not Available	$ 110.00	$ 110.00
Journeyman Plumber	$ 101.97	$ 270.00	Not Available	$ 72.00	$ 110.00
Apprentice/Helper Plumber	$ 61.80	$ 145.00	Not Available	$ 37.00	$ 75.00
Emergency After Hrs. & Weekends					
Supervisor	$ 178.71	Not Available	Not Available	$ 90.00	$ 165.00
Master Plumber	$ 178.71	$ 425.00	Not Available	$ 135.00	$ 165.00
Journeyman Plumber	$ 178.71	$ 391.00	Not Available	$ 95.00	$ 165.00
Apprentice/Helper Plumber	$ 108.15	$ 161.50	Not Available	$ 46.00	$ 112.50
Backflow Test Fee	$ 228.94	$ 825.00	$ 250.00	$ 280.00	$ 600.00
Mark-up % Parts & Materials	20%	25%	Not Available	15%	30%
Mark-Up % Equipment Rental	20%	25%	Not Available	18%	30%
Regular Labor Hr. Rate Points	11	5	5	30	10
Backflow Rate Points	30	8	27	25	11
Price Points	**20**	**7**	**16**	**27**	**11**

Docusign Envelope ID: 9073CB03-7C33-4F72-A180-75F7604E80F0

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2025-1361356

Date Filed:
09/10/2025

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
5-F Mechanical Group Inc.
Elgin, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
Williamson County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
25RFP66
To provide plumbing maintenance and repair services to various county facilities

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
Schnautz, David	Elgin, TX United States	X	

5 Check only if there is NO Interested Party. ☐

6 UNSWORN DECLARATION

My name is David Schnautz, and my date of birth is [redacted].

My address is [redacted] (city) (state) (zip code), USA (country).

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Travis County, State of Texas, on the 10.00 day of September (month), 2,025.00 (year).

DocuSigned by:
FBCB2E8B8E52463...
Signature of authorized agent of contracting business entity
(Declarant)

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2025-1361356

Date Filed:
09/10/2025

Date Acknowledged:
09/12/2025

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

5-F Mechanical Group Inc.
Elgin, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Williamson County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

25RFP66
To provide plumbing maintenance and repair services to various county facilities

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
Schnautz, David	Elgin, TX United States	X	

5 Check only if there is NO Interested Party. ☐

6 UNSWORN DECLARATION

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.
(city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____ County, State of _____, on the _____ day of _____, 20_____.
(month) (year)

_____
Signature of authorized agent of contracting business entity
(Declarant)

Commissioners Court - Regular Session **62.**

Meeting Date: 09/30/2025

Central Maintenance Fleet Shop Addition_Chasco_CO1

Submitted For: Dale Butler **Submitted By:** Christy Matoska, Facilities Managemen

Department: Facilities Management

Agenda Category: Regular Agenda Items

Information

Agenda Item

Receive and acknowledge approval of Change Order No.1 from Chasco Constructors, Ltd., LLP, for the Central Maintenance Fleet Shop Addition in the amount of $365,892.03 and to extend time for completion of the additional requested services, which was approved by Williamson County Project Manager, Daryl Mutz, pursuant to the Commissioners Court's prior delegation of change order approval authority pursuant to Loc. Gov't Code Sec. 262.031.

Background

The Change Order No. 1 is made to compensate the contractor, Chasco Constructors, Ltd., LLP, for requested changes to the Fleet Shop Addition project for electrical, concrete, and steel, Terradyne testing lab, relocation of rooftop equipment, added conduit for MAU controls, reinstall existing canopy lighting, existing gas line conflict, existing 2 inch water service relocation and bypass/wastewater replacement, relocation of existing fiber conduit, wall panel repair at Old Canopy, AHU condensate drain location, 2 new WWMH & 6” SSDR-26 WWL, steel changes related to roof slope revision, revision to 2 hour fire rated wall, changes associated with moving the masonry wall and doors, and to clear conflict at columns. This Change Order results in a net increase of $365,892.03. The original Contract amount was $2,171,842.00 with no previous Change Orders. As a result of this Change Order, the net increase is 16.8% in the Contract cost with a new contract sum of $2,537,734.03. Williamson County Facilities Project Manager, Daryl Mutz was delegated change order approval authority for this project on January 23, 2024, by the Commissioners Court pursuant to Loc. Gov't Code Sec. 262.031. This item is to acknowledge such approval and record same into the minutes of the Commissioners Court.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

CMF-Fleet Addition_Chasco_CO1

Form Review

Inbox	Reviewed By	Date
Hal Hawes	Hal Hawes	09/17/2025 12:31 PM
County Judge Exec Asst.	Delia Colon	09/17/2025 03:53 PM
Form Started By: Christy Matoska		Started On: 09/17/2025 11:18 AM
Final Approval Date: 09/17/2025		

CHANGE ORDER
Fleet Addition

CHANGE ORDER NO: **#01** NTP Date: 8-4-2025

DATE OF ISSUANCE: 9-9-2025

Contractor: Chasco

Architect/ Engineer: MODE Design Company

EXPLANATION:

1. Please see attached documentation.

A.	Original Contract Amount	$2,171,842
B.	Adjusted Contract Sum by previous Change Orders	$N/A
C.	Contract Sum increased by this Change Order in the amount of	$ 365,892.03
D.	New Contract Sum including this Change Order will be	$2,537,734.03

Percentage Increase of Total Change Orders over Original Contract Amount $\left(\frac{D-A}{A} * 100\right)$

(Not to Exceed 25% per state law) 16.8%

The Contract Time will be changed by 30 days

The date of Substantial Completion as of the date of this Change Order 4-4-2026

RECOMMENDED BY:

Chasco Constructors	Beth Carpenter	Sep 9, 2025
Contractor	Signature	Date

REVIEWED BY:

Ryan Hansanuwat		Sep 9, 2025
Architect/ Engineer	Signature	Date

ACCEPTED BY:

Daryl Mutz	Daryl Mutz	9-9-2025
County's Representative	Signature	Date

Change Request Log

CHASCO CONSTRUCTORS Date: 9/10/2025

20-24123 WILCO FLEET SERVICES ADDITION

Number	Date	Description	Amount	Status	Change Order
1	5/2/25	Addendum 2 - Rev 1	37,436.24	Not issued	
2	7/8/25	Structural Design Fees - Mode Design		Voided	
3	7/8/25	Electrical Changes - RFI'S 3 AND 11	10,443.00	Approved	1
4	8/5/25	RFI-006 - Concrete Changes	84,967.64	Approved	1
5	7/11/25	RFI-006 - Steel Changes	3,330.42	Approved	1
6	8/5/25	Terradyne Testing Lab	11,145.00	Approved	1
7	8/5/25	RFI 019 - Relocation of rooftop equipment	34,728.75	Approved	1
8	8/5/25	RFI018 - Added Conduit for MAU Controls	882.00	Approved	1
9	8/6/25	RFI020 - Reinstall Existing Canopy Lighting	2,909.21	Approved	1
10	8/6/25	RFI022 - Existing Gas Line Conflict	32,183.18	Approved	1
11	8/8/25	Existing 2IN Water Service - Relocation & Bypass & WW replacement	80,198.30	Approved	1
12	8/8/25	Relocation of Existing Fiber Conduit found during Demolition	11,523.05	Approved	1
13	8/13/25	Wall Panel Repair at Old Canopy	1,075.00	Approved	1
14	8/13/25	CMF Oil Storage Room -		Voided	
15	8/13/25	AHU Condensate Drain Location	1,946.00	Approved	1
16OPT1	8/27/25	OPTION 1: Sump Pump at Existng WW line	73,742.83	Denied	
16OPT2	9/3/25	OPTION: 2 New WWMH & 6" SSDR-26 WWL	61,773.71	Approved	1
17	9/8/25	RFI 016 - Steel Changes related to Roof Sloperevision	2,915.00	Approved	1
18.1	9/8/25	ASI01 - Revision to 2HR Fire rated wall in Addendum NO 2	25,871.77	Approved	1
18.2	9/8/25	ASI01 - Changes associated with moving the masonry wall and doors to clear conflict at columns		Approved	1

Original Contract Amount:	2,171,842.00
Approved Contract Changes:	365,892.03
Revised Contract Amount:	2,537,734.03
Pending Contract Changes:	

Meeting Date: 09/30/2025

Juvenile Justice Center Addition- Amendment No. 1 To The Supplemental Agreement #2 To The Agreement For Geological Test Engineering Services

Submitted For: Dale Butler **Submitted By:** Christy Matoska, Facilities Managemen

Department: Facilities Management

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider, and take appropriate action on Amendment No. 1 to the Supplemental Agreement No. 2 for Geotechnical engineering Services between Williamson County and ECS Southwest, LLP dated February 28th, 2023, relating to the Juvenile Justice Center Addition.

Background

This Amendment No. 1 to Supplemental Agreement No. 2 is made to add additional time and compensation for the firm to perform inspections and testing services for the duration of the construction project for the Juvenile Justice Center Addition.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

JJC Addition_ECS_A1

Form Review

Inbox	Reviewed By	Date
Hal Hawes	Hal Hawes	09/17/2025 12:31 PM
County Judge Exec Asst.	Delia Colon	09/17/2025 03:55 PM
Facilities Management (Originator)	Christy Matoska	09/19/2025 02:13 PM
Form Started By: Christy Matoska		Started On: 09/17/2025 11:47 AM
Final Approval Date: 09/19/2025		

AMENDMENT NO. 1 TO SUPPLEMENTAL AGREEMENT NO. 2 TO THE AGREEMENT FOR GEOTECHNICAL TEST ENGINEERING SERVICES

PROJECT: Juvenile Justice Center Addition
Geologic Assessment & Geotechnical
Services (a/k/a Juvenile Justice Center Additions) ("Project")

GEOTECHNICAL TEST ENGINEER: ECS Southwest, LLP ("Test Engineer")
James Dedrick, P.E., Principal Engineer
14050 Summit Drive, Suite 101
Austin, TX 78728

COUNTY'S DESIGNATED REPRESENTATIVE: Williamson County Facilities Department
Director of Facilities
3101 SE Inner Loop
Georgetown, Texas 78626

THIS AMENDMENT NO. 1 TO SUPPLEMENTAL AGREEMENT NO. 2 TO THE AGREEMENT FOR GEOTECHNICAL TEST ENGINEERING SERVICES ("Amendment No. 1"), effective as of the latest date of the signatories indicated at the conclusion of this document (the "Effective Date"), is made pursuant to the terms and conditions of said Agreement by and between Williamson County, Texas, a body corporate and politic under the laws of the State of Texas ("County") and Test Engineer.

R E C I T A L S

WHEREAS, County and Test Engineer previously executed that certain Agreement for Geotechnical Test Engineering Services being dated effective February 28th, 2023 ("Agreement");

WHEREAS, County and Test Engineer thereafter executed a Supplemental Agreement No. 2 to the Agreement, being dated effective February 27th, 2025 ("Supplemental Agreement No. 2"), wherein Test Engineer agreed to provide to County Additional Services in relation to the Project;

WHEREAS, in accordance with Article 7 and Article 20 of the Agreement, County and Test Engineer now wish to amend the scope, compensation and time for performance of the Additional Services under Supplemental Agreement No. 2, as fully set forth herein;

WHEREAS, it has become necessary to supplement, modify and amend the Supplemental Agreement No. 2 in accordance with the provisions thereof.

AGREEMENT

NOW, THEREFORE, premises considered, County and Test Engineer agree as follows:

ARTICLE 1
SCOPE OF ADDITIONAL SERVICES

Article 1 of Supplemental Agreement No. 2 shall be supplanted and replaced in its entirety by the following:

Test Engineer hereby agrees to provide the following services for the duration of the construction project until its completion.

Special Inspection and Testing Services for the following major work elements:

- Foundation Excavations and Fill Operations
- Installation of Drilled Concrete Piers and Footings
- Installation of Concrete Footings
- Placement of Structural Concrete
- Placement of Concrete Reinforcement
- Placement of Anchor Bolts Placed in Concrete or Masonry
- Installation of Drilled-In Concrete or Masonry Anchors (Expansion, Friction, Cemented, or Grouted Anchors)
- Fabrication and Erection of Structural Steel
- Welding and Bolting of Steel Connections
- Spray-Applied Fireproofing
- Intumescent Paint
- Architectural, Mechanical, and Electrical Components Requiring Special Inspection per Section 1705 of the IBC

Earthwork/Soils – Chapter 17, Section 1705.6
Shallow Foundation/Grade Beams – Chapter 17, Section 1705.6
Deep Foundations – Chapter 17, Section 1705.8
Concrete – Chapter 17, Section 1705.3
Fire Resistant Penetration and Joints – Chapter 17, Section 1705.17
Sprayed Fire-Resistant Materials – Chapter 17, Section 1705.14
Mastic and Intumescent Coatings – Chapter 17, Section 1705.15
Structural Steel – Chapter 17, Section 1705.2
Pavements and Exterior Flatwork

ARTICLE 2
COMPENSATION FOR ADDITIONAL SERVICES

Article 2 of Supplemental Agreement No. 2 shall be supplanted and replaced in its entirety by the following:

In accordance with the terms and conditions of the Agreement, County hereby agrees to pay Test Engineer **Two Hundred Seventy-Four Thousand, Six Hundred Eighty Dollars and 25/100 ($274,680.25)**.

ARTICLE 3
TIME FOR PERFORMANCE OF ADDITIONAL SERVICES

Article 3 of Supplemental Agreement No. 2 shall be supplanted and replaced in its entirety by the following:

Test Engineer hereby agrees to provide the Additional Services by or before June 14th, 2027.

ARTICLE 4
TERMS OF AGREEMENT & EXTENT OF AMENDMENT NO. 1

All Additional Services described herein will be performed in accordance with the terms and conditions of the Agreement. All other terms of the Agreement and Supplemental Agreement No. 2, and any prior amendments thereto which have not been specifically amended herein shall remain the same and shall continue in full force and effect.

IN WITNESS WHEREOF, County has caused this Amendment No. 1 to be signed in its name by its duly authorized County Judge, or presiding officer of the Williamson County Commissioners Court in the absence of the County Judge, thereby binding the parties hereto, their successors, assigns and representatives for the faithful and full performance of the terms and provisions hereof. NO OFFICIAL, EMPLOYEE, AGENT, OR REPRESENTATIVE OF THE COUNTY HAS ANY AUTHORITY, EITHER EXPRESS OR IMPLIED, TO AMEND, TERMINATE OR MODIFY THIS AMENDMENT NO. 1, EXCEPT PURSUANT TO SUCH EXPRESS AUTHORITY AS MAY BE GRANTED BY THE WILLIAMSON COUNTY COMMISSIONERS COURT.

Test Engineer:
ECS Southwest, LLP.

By: Mike Sorgenfrei
Signature

Michael Sorgenfrei
Printed Name

Vice President
Title

Date Signed: Sept 12, 2025

COUNTY:
Williamson County, Texas

By: _____
Signature

_____
Printed Name

_____
Title

Date Signed: _____

Commissioners Court - Regular Session **64.**

Meeting Date: 09/30/2025

Juvenile Justice Center Addition - Amendment No. 1 To The Agreement for Design & Engineering Services

Submitted For: Dale Butler **Submitted By:** Christy Matoska, Facilities Managemen

Department: Facilities Management

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider, and take appropriate action on Amendment No. 1 to the Agreement for Design and Engineering Services between Williamson County and BLGY, Inc. being dated effective April 5, 2022, relating to the Juvenile Justice Center Addition.

Background

This Amendment No. 1 to the Agreement for Design & Engineering Services is made to compensate the firm for the additional services of providing specifications and modifications to revise finish schedule, details and samples, and revise drawings impacted by changes.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

JJC Addition_PSA_A1

Form Review

Inbox	Reviewed By	Date
Hal Hawes	Hal Hawes	09/17/2025 02:52 PM
County Judge Exec Asst.	Delia Colon	09/17/2025 03:57 PM
Facilities Management (Originator)	Christy Matoska	09/19/2025 02:13 PM
Form Started By: Christy Matoska		Started On: 09/17/2025 01:31 PM
Final Approval Date: 09/19/2025		

AMENDMENT NO. 1
TO
AGREEMENT FOR DESIGN & ENGINEERING SERVICES

PROJECT: Juvenile Justice Center Addition ("Project")

ARCHITECT / ENGINEER: BLGY, Inc. ("A/E")
Brody Harris, Senior Project Manager
1 Chisholm Trail Road, Suite 340
Round Rock, TX 78681

COUNTY'S DESIGNATED REPRESENTATIVE: Williamson County Facilities Department
Director of Facilities
3101 SE Inner Loop
Georgetown, Texas 78626

THIS AMENDMENT NO. 1 THE AGREEMENT FOR DESIGN & ENGINEERING SERVICES ("Amendment No. 1") is by and between Williamson County, Texas a body corporate and politic under the laws of the State of Texas ("County") and A/E.

R E C I T A L S

WHEREAS, County and A/E previously executed that certain Agreement for Design & Engineering Services being dated effective April 5th, 2022 ("Agreement");

WHEREAS, pursuant to Article 20 of Agreement, the terms of the Agreement may be modified by a written, fully executed Contract Amendment;

WHEREAS, the parties wish to amend the language relating to **Production Schedule** under **Exhibit C** of the Agreement**;** and,

WHEREAS, it has become necessary to modify and amend the Agreement in accordance with the provisions thereof.

NOW, THEREFORE, premises considered, A/E agree that the Agreement is modified and amended as follows:

I. <u>Amendment to Exhibit B – Fee Schedule</u>
The Fee Schedule for Phase I – Schematic Design shall be increased by $9,995.00 to compensate A/E for the Construction Administration, Phase I to provide revised specifications and modifications to revise change finish schedule, details, and

samples, revise drawings impacted by changes (changes impact 15 drawing sheets), review revised shop drawings and submittals and provide responses to County.

II. <u>Amendment to Exhibit C – Production Schedule</u>

The Agreement Termination date set forth in Exhibit C - Production Schedule of the Agreement shall be amended and changed from April 4, 2024, to the new Agreement Termination date of July 30, 2027.

III. Terms of Agreement Control and Extent of Amendment No. 1

All other terms of the Agreement and any prior amendments thereto which have not been specifically amended herein shall remain the same and shall continue in full force and effect.

IN WITNESS WHEREOF, County and A/E have executed this Amendment No. 1, in duplicate, to be effective as of the date of the last party's execution below.

A/E:
BLGY, Inc.

By: _____
Signature

Brody Harris
Printed Name

Senior Project Manager
Title

9/9/25
Date Signed: _____

COUNTY:
Williamson County, Texas

By: _____

Printed Name

Title

Date Signed: _____

Commissioners Court - Regular Session **65.**

Meeting Date: 09/30/2025

Justice Complex Improvements (P476) - Vaughn - GMP1, Change Order #2

Submitted For: Dale Butler **Submitted By:** Christy Matoska, Facilities Managemen

Department: Facilities Management

Agenda Category: Regular Agenda Items

Information

Agenda Item

Receive and acknowledge approval of GMP1, Change Order No.2 from J.T. Vaughn Construction, LLC. for the Justice Complex Improvements in the amount of $11,831.00 and extended time for additional requested services, which was approved by Williamson County Project Manager, Thomas Crockett, pursuant to the Commissioners Court's prior delegation of change order approval authority pursuant to Loc. Gov't Code Sec. 262.031.

Background

The Change Order No. 2 is made to the contractor, J.T. Vaughn Construction, LLC. to correct Change Order No. 1 amounts online items A, B & D, and to compensate the contractor for the fence additions, additional gate photo sensors, and addition of the Knox box and to add 26 days to the completion date. This Change Order results in a net increase of $11,831.00. The original Contract amount was $646,184.00, with one previous Change Order to increase time only. As a result of this Change Order, the net increase is 1.83% in the Contract cost with a new contract sum of $658,015.00. The new completion date will be September 30th, 2025. Williamson County Facilities Project Manager, Thomas Crockett was delegated change order approval authority for this project on January 23, 2024, by the Commissioners Court pursuant to Loc. Gov't Code Sec. 262.031. This item is to acknowledge such approval and record same into the minutes of the Commissioners Court.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Justice Complex Improvements-P476-J.T. Vaughn_CO2

Form Review

Inbox	Reviewed By	Date
Hal Hawes	Hal Hawes	09/17/2025 02:54 PM
County Judge Exec Asst.	Delia Colon	09/17/2025 04:00 PM
Form Started By: Christy Matoska		Started On: 09/17/2025 01:47 PM
Final Approval Date: 09/17/2025		

CHANGE ORDER
Justice Complex Improvements

CHANGE ORDER NO: **002 GMP1** NTP Date:09/18/2024
DATE OF ISSUANCE: **08/26/2025**
Contractor: Vaughn Construction
Architect/ Engineer: Johnston

EXPLANATION:

1. Correction to line item A on Change Order 001 from $3,330,832.00 to $646,184.00
2. Correction to line item B on Change Order 001 from $76,306.00 to $0.00.
3. Correction to line item D on Change Order 001 from $3,407,138.00 to $646,184.00
4. Change in Fence Manufacturer
5. Spiked Topper
6. Privacy Screen
7. North Gate Speed Bumps
8. Additional Gate Photo Sensors
9. Addition of Knox Box
10. Additional 26 Days

CONTRACT CHANGE:

1. Additional 26 days to GMP1

Original Contract Amount	$ 646,184.00
Net change by previously submitted Change Orders	$ 0.00
Contract sum prior to this Change Order was	$ 646,184.00
Contract Sum be increased ~~/ (decreased)~~ by this Change Order in the amount of	$ 11,831.00
The new Contract Sum including this Change Order will be	$ 658,015.00

Percentage Increase of Change Orders over Original Contract Amount
(Not to Exceed 25% per state law) 1.8309 %

The Contract Time will be changed by 26 days GMP 1 days
The date of Substantial Completion as of the date of this Change Order September 30th 2025

RECOMMENDED BY:

J.T.Vaughn Construction,LLC		9/2/25
Contractor	Signature	Date

REVIEWED BY:

Johnston LLC		Sep 3, 2025
Architect/ Engineer	Signature	Date

ACCEPTED BY:

Tommy Crockett	Thomas Crockett	Sep 4, 2025
County's Representative	Signature	Date

Commissioners Court - Regular Session **66.**

Meeting Date: 09/30/2025

Justice Complex Improvements (P476) - Vaughn - GMP2, Change Order #2

Submitted For: Dale Butler **Submitted By:** Christy Matoska, Facilities Managemen

Department: Facilities Management

Agenda Category: Regular Agenda Items

Information

Agenda Item

Receive and acknowledge approval of GMP1, Change Order No.2 from J.T. Vaughn Construction, LLC. for the Justice Complex Improvements in the amount of $43,335.00 and to extend time for completion of additional requested services, which was approved by Williamson County Project Manager, Thomas Crockett, pursuant to the Commissioners Court's prior delegation of change order approval authority pursuant to Loc. Gov't Code Sec. 262.031.

Background

The Change Order No. 2 is to compensate the contractor, J.T. Vaughn Construction, LLC. for additional panic buttons, sanitary pipe replacement, additional card readers for gym, hardware and electrical for card readers, drainpipe ramps, and dumpster approach expansion. This Change Order results in a net increase of $43,335.00. The original Contract amount was $3,330,832.00, with the previous Change Order amount totaling $76,306. As a result of this Change Order, the net increase is 3.6% in the Contract cost with a new contract sum of $3,450,473.00. Williamson County Facilities Project Manager, Thomas Crockett was delegated change order approval authority for this project on January 23, 2024, by the Commissioners Court pursuant to Loc. Gov't Code Sec. 262.031. This item is to acknowledge such approval and record same into the minutes of the Commissioners Court.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Justice Complex Improvements-P476-J.T. Vaughn_GMP2-CO2

Form Review

Inbox	Reviewed By	Date
Hal Hawes	Hal Hawes	09/17/2025 02:54 PM
County Judge Exec Asst.	Delia Colon	09/17/2025 04:01 PM
Form Started By: Christy Matoska		Started On: 09/17/2025 01:55 PM
Final Approval Date: 09/17/2025		

CHANGE ORDER
Justice Complex Improvements

CHANGE ORDER NO: **002 GMP2** NTP Date:10/22/2024
DATE OF ISSUANCE: **08/25/2025**
Contractor: Vaughn Construction
Architect/ Engineer: Johnston

EXPLANATION:

1. Removal of Water Softener Scope
2. Removal of Leak Detection Scope
3. Seven Additional Panic Buttons
4. Sanitary Pipe Replacement
5. Additional Card Readers for Gym
6. Drainpipe Ramps
7. Door Hardware for Card Readers
8. Electrical for Card Readers
9. Dumpster Approach Expansion
10. Locker Toppers
11. Additional Contract Days

CONTRACT CHANGE:

1. Additional 18 days to GMP2
2. Contract amount increases $43,335.00

Original Contract Amount	$ 3,330,832.00
Net change by previously submitted Change Orders	$ 76,306.00
Contract sum prior to this Change Order was	$ 3,407,138.00
Contract Sum be increased ~~/ (decreased)~~ by this Change Order in the amount of	$ 43,335.00
The new Contract Sum including this Change Order will be	$ 3,450,473.00

Percentage Increase of Change Orders over Original Contract Amount
(Not to Exceed 25% per state law) 3.6 %

The Contract Time will be changed by 18 days GMP 2 days
The date of Substantial Completion as of the date of this Change Order September 30th 2025

RECOMMENDED BY:

J.T.Vaughn Construction,LLC		9/2/25
Contractor	Signature	Date

REVIEWED BY:

Johnston LLC

Architect/ Engineer

Signature

Sep 8, 2025

Date

ACCEPTED BY:

Tommy Crockett

County's Representative

Thomas Crockett

Signature

Sep 9, 2025

Date

Justice Complex Improvements_Vaughn-GMP2_CO2_2025.09.03

Final Audit Report 2025-09-10

Created:	2025-09-03
By:	Christy Matoska (christy.matoska@wilco.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAtR4OmiuaGiVua6p0aiTmI1NCGJojyXYE

"Justice Complex Improvements_Vaughn-GMP2_CO2_2025.09.03" History

Document created by Christy Matoska (christy.matoska@wilco.org)
2025-09-03 - 12:39:00 PM GMT- IP address: 173.219.39.210

Document emailed to david.butler@johnstonllc.com for signature
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2025-09-04 - 3:33:24 PM GMT- IP address: 66.249.109.50

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2025-09-08 - 8:37:33 PM GMT- IP address: 66.249.109.50

Signer david.butler@johnstonllc.com entered name at signing as David Butler
2025-09-08 - 9:03:00 PM GMT- IP address: 66.249.109.50

Document e-signed by David Butler (david.butler@johnstonllc.com)
Signature Date: 2025-09-08 - 9:03:02 PM GMT - Time Source: server- IP address: 66.249.109.50

Document emailed to Thomas Crockett (thomas.crockett@wilco.org) for signature
2025-09-08 - 9:03:04 PM GMT

Email viewed by Thomas Crockett (thomas.crockett@wilco.org)
2025-09-10 - 1:39:34 AM GMT- IP address: 104.47.64.254

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Signature Date: 2025-09-10 - 1:40:04 AM GMT - Time Source: server- IP address: 66.76.4.65

Powered by Adobe Acrobat Sign

Commissioners Court - Regular Session **67.**

Meeting Date: 09/30/2025

Approval of Ratification of Amendment to Emergency Agreement #2025358 for Remediation Services with Camelback & Co, LLC DBA ServPro for Facilities Management

Submitted For: Joy Simonton **Submitted By:** Kerstin Hancock, Purchasing

Department: Purchasing

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider and take appropriate action on approving the ratification of the amendment to Emergency Agreement #2025358 for Remediation Services at the Williamson County Sheriff's office with Camelback & Co, LLC DBA Servpro, in the amount of $3,210.80 increasing the original agreement to $22,735.07 and exempting form competitive bidding requirements pursuant to the discretionary exemption as set forth under Texas Local Govenment Code $262.024 (a)(2)[an item necessary to preserve and protect the public health or safety of the residents of the county] and authorizing the execution of the agreement.

Background

This amendment will allow for additional remediation services to be provided, increasing the original agreement approved in Commissioners Court on 09.16.2025 under agenda item 28 to the total amount to $22,735.07. This service will be provided at the Williamson County Sheriff's Office located at 508 South Rock Street, Georgetown, TX 78626. Contract Audit and General Counsel have approved this amendment. Funding source is 01.0100.1008.004509. The Department Point of Contact is Christi Stromberg. Amendment is on file with the Purchasing Department.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Form 1295 ServPro Redacted

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/23/2025 02:32 PM
Form Started By: Kerstin Hancock		Started On: 09/22/2025 10:11 AM
Final Approval Date: 09/23/2025		

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2025-1365053

Date Filed:
09/18/2025

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Camelback& Co. LLC dba Servpro of Pflugerville, Round Rock, Georgetown, Downtown Austin, PFLUGERVILLE, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Williamson County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

2025358
Addendum to Remediation Services Agreement

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party. [X]

6 UNSWORN DECLARATION

[redacted]

(Declarant)

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2025-1365053

Date Filed:
09/18/2025

Date Acknowledged:
09/22/2025

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Camelback& Co. LLC dba Servpro of Pflugerville, Round Rock, Georgetown, Downtown Austin, PFLUGERVILLE, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Williamson County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

2025358
Addendum to Remediation Services Agreement

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party. [X]

6 UNSWORN DECLARATION

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.
(city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____County, State of _____, on the _____day of _____, 20_____.
(month) (year)

_____
Signature of authorized agent of contracting business entity
(Declarant)

Commissioners Court - Regular Session **68.**

Meeting Date: 09/30/2025

Juvenile Justice Center Addition - Amendment No. 1 To The Agreement for Geological Test Engineering Services

Submitted For: Dale Butler **Submitted By:** Christy Matoska, Facilities Managemen

Department: Facilities Management

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider, and take appropriate action on Amendment No. 1 to the Agreement for Geotechnical Engineering Services between Williamson County and ECS Southwest, LLP dated February 28th, 2023, relating to the Juvenile Justice Center Addition.

Background

This Amendment No. 1 to the Agreement for Geotechnical Engineering Services is made to add additional time and compensation for the firm to perform inspections and testing services for the duration of the construction project for the Juvenile Justice Center Addition.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

JJC Addition_ECS_PSA-A1

Form Review

Inbox	Reviewed By	Date
Hal Hawes	Hal Hawes	09/23/2025 11:17 AM
County Judge Exec Asst.	Andrea Schiele	09/24/2025 07:46 AM
Form Started By: Christy Matoska		Started On: 09/19/2025 01:39 PM
Final Approval Date: 09/24/2025		

AMENDMENT NO. 1
TO
AGREEMENT FOR GEOTECHNICAL ENGINEERING SERVICES

PROJECT: Juvenile Justice Center Addition
Geologic Assessment & Geotechnical
Services (a/k/a Juvenile Justice Center Additions) ("Project")

GEOTECHNICAL TEST ENGINEER: ECS Southwest, LLP ("Test Engineer")
James Dedrick, P.E., Principal Engineer
14050 Summit Drive, Suite 101
Austin, TX 78728

COUNTY'S DESIGNATED REPRESENTATIVE: Williamson County Facilities Department
Director of Facilities
3101 SE Inner Loop
Georgetown, Texas 78626

THIS AMENDMENT NO. 1 THE AGREEMENT FOR GEOTECHNICAL TEST ENGINEERING SERVICES ("Amendment No. 1") is by and between Williamson County, Texas a body corporate and politic under the laws of the State of Texas ("County") and Test Engineer.

R E C I T A L S

WHEREAS, County and Test Engineer previously executed that certain Agreement for Geotechnical Test Engineering Services being dated effective February 28th, 2023 ("Agreement");

WHEREAS, pursuant to Article 20 of Agreement, the terms of the Agreement may be modified by a written, fully executed Contract Amendment;

WHEREAS, the parties wish to amend the language relating to **Production Schedule** under **Exhibit C** of the Agreement**;** and,

WHEREAS, it has become necessary to modify and amend the Agreement in accordance with the provisions thereof.

NOW, THEREFORE, premises considered, County and Test Engineer agree that the Agreement is modified and amended as follows:

I. Amendment to Exhibit B – Fee Schedule

The Fee Schedule shall be amended and supplanted by the attached Exhibit B – Fee Schedule.

II. Amendment to Exhibit C – Production Schedule

The Agreement Termination date set forth in Exhibit C - Production Schedule of the Agreement shall be amended and changed from June 2, 2023, to the new Agreement Termination date of June 14, 2027.

III. Terms of Agreement Control and Extent of Amendment No. 1

All other terms of the Agreement and any prior amendments thereto which have not been specifically amended herein shall remain the same and shall continue in full force and effect.

IN WITNESS WHEREOF, County and Test Engineer have executed this Amendment No. 1, in duplicate, to be effective as of the date of the last party's execution below.

Test Engineer:
ECS Southwest, LLP.

By: Mike Sorgenfrei
Signature

Michael Sorgenfrei
Printed Name

Vice President
Title

Date Signed: 9/22/2025

COUNTY:
Williamson County, Texas

By: _____

_____
Printed Name

_____
Title

Date Signed: _____

EXHIBIT B

FEE SCHEDULE

This schedule indicates fees by Phase of the Basic Fee:		**$274,680.25**
40%	**ECS Southwest, LLP**	**$ 109,197.75**

MATERIAL TESTING - FIELD SERVICES		**$ 204,680.64**
ECS Southwest, LLP	$	204,680.25
Phase II Percentage of Project		39%

FINDINGS REPORT - FIELD INVESTIGATIONS & TESTING		**$ 45,000**
ECS Southwest, LLP	$	45,000
Phase III Percentage of Project		41%

LABORATORY TESTING		**$ 25,000**
ECS Southwest, LLP	$	25,000
Phase IV Percentage of Project		42%

Meeting Date: 09/30/2025

24IFB57 Ronald Reagan Blvd. Widening - Change Order #6 (Misc Items)

Submitted By: Julissa Romero, Road Bond

Department: Road Bond

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider, and take appropriate action regarding Change Order No. 6 in the amount of $12,886.00 for Project 24IFB57 Ronald Reagan Blvd. Widening (Chasco Constructors).

Background

This Change Order adds drainage items and adjusts quantities for the installation of a temporary culvert underneath the roadway just south of Kauffman Loop per RFI 42. This Change Order also compensates the Contractor for replacing an inlet with a safety end treatment and grading per RFI 74. This Change Order also adds items to the Contract for the installation of a concrete cap, and temporary construction crossing over the Enterprise gas lines per Enterprise requirements and stated in the Letter of No Objection (LONO). Lastly, this Change Order includes a monthly rate for an additional message board required at Kauffman Loop, which will also be available for additional use as needed. Multiple items will be added by this Change Order. Please see attached Change Order.

This Change Order results in a net increase of $12,886.00 to the Contract amount, for an adjusted Contract total of $52,482,748.50. The original Contract amount was $52,159,299.00. As a result of this and all Change Orders to-date, $323,449.50 has been added to the Contract, resulting in a 0.62% net increase in the Contract cost. No additional days will be added to or deducted from the Contract as a result of this Change Order.

Project: P336 Funding Source: 2019 Road Bond in Commissioners Precinct 2.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

24IFB57 RR Blvd Widening-CO#6

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	09/24/2025 07:46 AM
Form Started By: Julissa Romero		Started On: 09/21/2025 01:00 PM
Final Approval Date: 09/24/2025		

WILLIAMSON COUNTY, TEXAS

CHANGE ORDER NUMBER: 6

Contract Award Date:	7/16/2024
Project Number:	*24IFB57*
Funding Source:	*P336*
Roadway:	*Ronald Reagan Boulevard*
CSJ Number:	N/A

Contractor: **Chasco Constructors**

NTP Required: ☑ Yes ☐ No

Project Name: **Ronald Reagan Boulevard Widening**

Change Order Work Limits: Sta. **2405+37.55** to Sta. **2680+84.48**

Type of Change(on federal-aid non-exempt projects): **Minor** (Major/Minor)

Reasons: **1B, 2E** (3 Max. - In order of importance - Primary first)

Describe the work being revised:

1B. Design Error or Omission. Other. This Change Order addresses conflicts related to the temporary culvert as described in RFI #42, as well as elevation issues identified in RFI #74 that require correction. **2E. Miscellaneous difference in site conditions (unforeseeable) (Item 9).** This Change Order also adds items to the contract for additional work required by Enterprise across their gas lines. Lastly, a monthly rate for an additional message board is being added to the Contract on an as-needed basis.

Work to be performed in accordance with Items: **See attached.**

New or revised plan sheet(s) are attached and numbered: **2, 19, 21, 24, 29, 40, 44A, 108A, 108B, 163, 164, 303, 323, 351, x875, x876**

New Special Provisions/Specifications to the contract are attached: ☐ Yes ☑ No

New Special Provisions to Item N/A No. N/A. Special Specification Item N/A are attached.

Each signatory hereby warrants that each has the authority to execute this Change Order (CO).

The contractor must sign the Change Order and, by doing so, agrees to waive any and all claims for additional compensation due to any and all other expenses; additional changes for time, overhead and profit; or loss of compensation as a result of this change.

THE CONTRACTOR Date 9/17/2025

By _____

Typed/Printed Name Scott Ambrus

Typed/Printed Title Project Manager

The following information must be provided

Time Ext. #: **N/A** Days added on this CO: **0**

Amount added by this change order: **$12,886.00**

Original Contract Amount: **$52,159,299.00**

Total Change Orders To-Date: **$323,449.50**

Percent Change in Original Contract: **0.62%**

RECOMMENDED FOR EXECUTION:

_____ 9/17/2025
Senior Construction Engineer Date

_____ 9/19/2025
Program Manager Date

N/A
3rd Party Signature Date

RECOMMENDED FOR EXECUTION:

_____ 9/19/2025
Department of Infrastructure Date
Williamson County

APPROVED:

_____
Presiding Officer of the Date
Williamson County Commissioners Court

WILLIAMSON COUNTY, TEXAS

CHANGE ORDER NUMBER: 6 ***Project # 24IFB57***

TABLE A: Force Account Work and Materials Placed into Stock

	LABOR	HOURLY RATE			HOURLY RATE

TABLE B: Contract Items:

				ORIGINAL + PREVIOUSLY REVISED		ADD or (DEDUCT)	NEW		
ITEM	DESCRIPTION	UNIT	UNIT PRICE	QUANTITY	ITEM COST	QUANTITY	QUANTITY	ITEM COST	OVERRUN/ UNDERRUN
402-6001	TRENCH EXCAVATION PROTECTION	LF	$7.00	1801.00	$12,607.00	(114.00)	1,687.00	$11,809.00	($798.00)
432-6045	RIPRAP (MOWSTRIP)(4 IN)	CY	$740.00	403.00	$298,220.00	(17.00)	386.00	$285,640.00	($12,580.00)
462-6001	CONC BOX CULV (3 FT X 2 FT)	LF	$310.00	671.00	$208,010.00	(227.50)	443.50	$137,485.00	($70,525.00)
465-6162	INLET(COMPL)(PAZD)(FG)(5FTX5FT-4FTX4FT)	EA	$8,700.00	1.00	$8,700.00	(1.00)	0.00	$0.00	($8,700.00)
540-6001	MTL W- BEAM GD FEN (TIM POST)	LF	$34.00	4,902.00	$166,668.00	(300.00)	4,602.00	$156,468.00	($10,200.00)
540-6016	DOWNSTREAM ANCHOR TERMINAL SECTION	EA	$1,670.00	21.00	$35,070.00	(1.00)	20.00	$33,400.00	($1,670.00)
544-6001	GUARDRAIL END TREATMENT (INSTALL)	EA	$4,100.00	26.00	$106,600.00	(1.00)	25.00	$102,500.00	($4,100.00)
400-6008	CUT & RESTORE ASPH PAVING	SY	$250.00	0.00	$0.00	28.00	28.00	$7,000.00	$7,000.00
422-WC01	ENTERPRISE CROSSING LID (145' X 10') (CONCRETE CAP)	CY	$715.00	0.00	$0.00	65.00	65.00	$46,475.00	$46,475.00
460-6005	CMP (GAL STL 36 IN)	LF	$240.00	0.00	$0.00	68.00	68.00	$16,320.00	$16,320.00
467-6110	SET (TY 1)(S=3 FT)(HW=3 FT)(6:1)(P)	EA	$16,000.00	0.00	$0.00	1.00	1.00	$16,000.00	$16,000.00
467-6441	SET (TY II) (36 IN) (CMP) (4:1) (C)	EA	$7,200.00	0.00	$0.00	1.00	1.00	$7,200.00	$7,200.00
WC-001	PURCHASE, HAUL, PLACE, REMOVE CRANE MATS	EA	$1,683.00	0.00	$0.00	8.00	8.00	$13,464.00	$13,464.00
WC-002	PORTABLE CHANGEABLE MESSAGE SIGN	MO	$1,500.00	0.00	$0.00	10.00	10.00	$15,000.00	$15,000.00
	TOTALS				$835,875.00			$848,761.00	$12,886.00

CHANGE ORDER REASON(S) CODE CHART

1. Design Error or Omission	1A. Incorrect PS&E 1B. Other
2. Differing Site Conditions (unforeseeable)	2A. Dispute resolution (expense caused by conditions and/or resulting delay) 2B. Unavailable material 2C. New development (conditions changing after PS&E completed) 2D. Environmental remediation 2E. Miscellaneous difference in site conditions (unforeseeable)(Item 9) 2F. Site conditions altered by an act of nature 2G. Unadjusted utility (unforeseeable) 2H. Unacquired Right-of-Way (unforeseeable) 2I. Additional safety needs (unforeseeable) 2J. Other
3. County Convenience	3A. Dispute resolution (not resulting from error in plans or differing site conditions) 3B. Public relations improvement 3C. Implementation of a Value Engineering finding 3D. Achievement of an early project completion 3E. Reduction of future maintenance 3F. Additional work desired by the County 3G. Compliance requirements of new laws and/or policies 3H. Cost savings opportunity discovered during construction 3I. Implementation of improved technology or better process 3J. Price adjustment on finished work (price reduced in exchange for acceptance) 3K. Addition of stock account or material supplied by state provision 3L. Revising safety work/measures desired by the County 3M. Other
4. Third Party Accommodation	4A. Failure of a third party to meet commitment 4B. Third party requested work 4C. Compliance requirements of new laws and/or policies (impacting third party) 4D. Other
5. Contractor Convenience	5A. Contractor exercises option to change the traffic control plan 5B. Contractor requested change in the sequence and/or method of work 5C. Payment for Partnering workshop 5D. Additional safety work/measures desired by the contractor 5E. Other
6. Untimely ROW/Utilities	6A. Right-of-Way not clear (third party responsibility for ROW) 6B. Right-of-Way not clear (County responsibility for ROW) 6C. Utilities not clear 6D. Other

Williamson County Road Bond Program

Ronald Reagan Boulevard Widening
Williamson County Project No. 24IFB57

Change Order No. 6

Reason for Change

This Change Order adds drainage items and adjusts quantities for the installation of a temporary culvert underneath the roadway just south of Kauffman Loop per RFI 42. This Change Order also compensates the Contractor for replacing an inlet with a safety end treatment and grading per RFI 74. This Change Order also adds items to the Contract for the installation of a concrete cap, and temporary construction crossing over the Enterprise gas lines per Enterprise requirements and stated in the Letter of No Objection (LONO). Lastly, this Change Order adds an item for a monthly rate for an additional message board was needed for Kauffman Loop. This will also allow for use on an as needed basis in the future.

Following is a summary of new items required for this Change Order.

ITEM	DESCRIPTION	UNIT	QUANTITY
400-6008	CUT & RESTORE ASPH PAVING	SY	28.00
422-WC01	ENTERPRISE CROSSING LID (145' X 10')	CY	65.00
460-6005	CMP (GAL STL 36 IN)	LF	68.00
467-6110	SET (TY 1)(S=3 FT)(HW=3 FT)(6:1)(P)	EA	1.00
467-6441	SET (TY II) (36 IN) (CMP) (4:1) (C)	EA	1.00
WC-001	PURCHASE, HAUL, PLACE, REMOVE CRANE MATS	EA	8.00
WC-002	PORTABLE CHANGEABLE MESSAGE SIGN	MO	10.00

This Change Order results in a net increase of $12,886.00 to the Contract amount, for an adjusted Contract total of $52,482,748.50. The original Contract amount was $52,159,299.00. As a result of this and all Change Orders to-date, $323,449.50 has been added to the Contract, resulting in a 0.62% net increase in the Contract cost. No additional days will be added to or deducted from the Contract as a result of this Change Order.

HNTB Corporation

Oscar Salazar-Bueno, P.E.

Change Order Worksheet

Contract Name	Ronald Reagan Blvd. Widening	Solicitation #	24IFB57	
Date awarded	7/16/2024			
Awarded Contract Amount		$52,159,299.00		
			Percentage Change	
	Change Order #1	$145,428.00	0.28%	
	Change Order #2	$29,362.00	0.06%	
	Change Order #3	$28,962.50	0.06%	
	Change Order #4	$90,550.00	0.17%	
	Change Order #5	$16,261.00	0.03%	
	Change Order #6	$12,886.00	0.02%	
	Total changes to date	$323,449.50	0.62%	(Running totals here)
	Adjusted contract amount	$52,482,748.50		

Item: 467-6110

CHASCO CONSTRUCTORS

P.O. Box 1057
Round Rock, TX 78680
(512) 244-0600
Fax (512) 244-6085

24080 - Ronald Reagan Blvd.Widening
CP 016 - RFI 74 - Added SET

8/11/2025

BID ITEM	DESCRIPTION	QTY	UNIT	TOTAL
1	SET (TY I) (S=3 FT) (HW = 3 FT) (6:1) (P)	1	EA	$ 16,000.00

	TOTAL PROPOSAL	***$ 16,000.00***

This quotation is good for 30 days. If you have any question, please call our office at 512-244-0600.

Thank you for your business!

Items: 422-WC01 and WC-001

CHASCO CONSTRUCTORS

P.O. Box 1057
Round Rock, TX 78680
(512) 244-0600
Fax (512) 244-6085

24080 - Ronald Reagan Blvd. Widening
Change Proposal 015

8/11/2025

BID ITEM	DESCRIPTION	QTY	UNIT	UNIT COST	TOTAL
1	Purchase, Haul, Place and Remove Crane Mats for crossing -WC-001	8	EA	$1,683.00	$ 13,464.00
2	Enterprise Crossing Lid (145' x 10') - 422-WC01	65	CY	$715.00	$ 46,475.00

	TOTAL PROPOSAL	***$ 59,939.00***

This quotation is good for 30 days. If you have any question, please call our office at 512-244-0600.

Thank you for your business!

Item: WC-002

P.O. Box 1057
Round Rock, TX 78680
(512) 244-0600
Fax (512) 244-6085

24080 - Ronald Reagn Blvd.Widening
CP 14 - MONTHLY MESSAGE BOARD

7/17/2025

BID ITEM	DESCRIPTION	QTY	UNIT	UNIT COST	TOTAL
1	PORTABLE CHANGEABLE MESSAGE SIGN	10*	MO	$1,500.00	$ 15,000.00

	TOTAL PROPOSAL	***$ 15,000.00***

***The quantities are approximate and provided for reference only. Final quantities shall be determined based on the actual scope and execution of work performed.**

This quotation is good for 30 days. If you have any question, please call our office at 512-244-0600.

Thank you for your business!

Scott Ambrus, Project Manager

RONALD REAGAN BLVD WIDENING JOB #24080

CP RFI 42 4/18/2025

SOV

	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
400-6008	CUT & RESTORE ASPH PAVING	28	SY	$250.00	$7,000.00 ✓
460-6005	CMP (GAL STL 36 IN)	68	LF	$240.00	$16,320.00 ✓
467-6441	SET (TY II) (36 IN) (CMP) (4:1) ©	1 ~~2~~	EA	$7,200.00 ✓	$7,200.00 ~~$14,400.00~~
512-6001	PORT CTB (FUR & INST) (SGL SLOPE) (TY 1)	240	LF	$20.00	$4,800.00
512-6025	PORT CTB (MOVE) (SGL SLP) (TY 1)	240	LF	$19.00	$4,560.00
~~512-6043~~	~~PORT CTB (REMOVE) (SGL SLP) (TY 1)~~	~~240~~	~~LF~~	~~$19.00~~	~~$4,920.00~~
~~545-6003~~	~~CRASH CUSH ATTEN (MOVE & RESET)~~	~~1~~	~~EA~~	~~$2,500.00~~	~~$2,500.00~~
545-6005	CRASH CUSH ATTEN (REMOVE)	1	EA	$800.00	$800.00
545-6019	CRASH CUSH ATTEN (INSTL)(S)(N)(TL3)	1	EA	$12,000.00	$12,000.00
662-6004	WK ZN PAV MRK NON-REMOV (W)4"(SLD)	300	LF	$2.75	$825.00
662-6034	WK ZN PAV MRK NON-REMOV (Y)4"(SLD)	360	LF	$1.10	$396.00
					~~$67,921.00~~
					~~$60,721.00~~

Highlighted are existing bid prices.

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THE STANDARD SHEETS SPECIFICALLY IDENTIFIED ABOVE HAVE BEEN SELECTED BY ME OR UNDER MY RESPONSIBLE SUPERVISION AS BEING APPLICABLE TO THIS PROJECT.

Andrea Klocinski, P.E. 02/21/2025

Signature of Registrant & Date

NO.	REVISION	BY	DATE
4	RFI #42	ANK	2/20/25
3	RFI 44	ANK	1/31/25
2	RFI #3	CAS	10/24
1	RFI #2	CAS	10/24

WILCO TEXAS

CP&Y an STV Company
TEXAS REGISTERED ENGINEERING FIRM F-1741

RONALD REAGAN BLVD.

SUPPLEMENTAL INDEX

Designed:	ANK	FED. RD. DIV. NO.	STATE	PROJECT NO.				HIGHWAY NO.
Checked:	ANK	X	TEXAS					
Drawn:	ANK	DIST.	COUNTY	CONTROL NO.	SECTION NO.	JOB NO.		SHEET NO.
Checked:	ANK		WILLIAMSON					2

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SUMMARY OF WORKZONE TRAFFIC CONTROL ITEMS

SHT NO.	LOCATION	0400 6008 CUT & RESTORE ASPH PAVING	0460 6005 CMP (GAL STL 36 IN)	0467 6441 SET (TY II) (36 IN) (CMP) (4: 1) (C)	0512 6001 PORT CTB (FUR & INST)(SGL SLOPE)(TY 1)	0512 6025 PORT CTB (MOVE)(SGL SLP)(TY 1)	0512 6049 PORT CTB (REMOVE)(SGL SLP)(TY 1)	0545 6003 CRASH CUSH ATTEN (MOVE & RESET)	0545 6005 CRASH CUSH ATTEN (REMOVE)	0545 6019 CRASH CUSH ATTEN (INSTL)(S)(N) (TL3)	0662 6004 WK ZN PAV MRK NON-REMOV (W)4"(SLD)	0662 6016 WK ZN PAV MRK NON-REMOV (W)24"(SLD)	0662 6034 WK ZN PAV MRK NON-REMOV (Y)4"(SLD)	0677 6001 ELIM EXT PAV MRK & MRKS (4")	0677 6003 ELIM EXT PAV MRK & MRKS (8")	0677 6005 ELIM EXT PAV MRK & MRKS (12")	0677 6008 ELIM EXT PAV MRK & MRKS (ARROW)	0677 6012 ELIM EXT PAV MRK & MRKS (WORD)	6001 6002 PORTABLE CHANGEABLE MESSAGE SIGN	6185 6002 TMA (STATIONARY)	6185 6003 TMA (MOBILE OPERATION)
		SY	LF	EA	LF	LF	LF	EA	EA	EA	LF	LF	LF	LF	LF	LF	EA	EA	EA	DAY	HR
	RONALD REAGAN BLVD.																				
PHASE 0A	BEGIN PROJECT TO STA 2425+00	14	39	1	(240)[1]					(1)[1]			(360)[1]								
PHASE 0B	BEGIN PROJECT TO STA 2425+00	14	29	1		(240)[1]		(1)[1]			(300)[1]										
PHASE 1A (SHEET 1 OF 25)	BEGIN PROJECT TO STA 2425+00				(790)[1]	(240)															
PHASE 1A (SHEET 2 OF 25)	2425+00 TO STA 2445+00				660			(1)[1]		(1)[1]											
PHASE 1A (SHEET 3 OF 25)	2445+00 TO STA 2465+00																				
PHASE 1A (SHEET 4 OF 25)	2465+00 TO STA 2485+00				677					3											
PHASE 1A (SHEET 5 OF 25)	2485+00 TO STA 2505+00				103					1											
PHASE 1A (SHEET 6 OF 25)	2505+00 TO STA 2525+00				240					2											
PHASE 1A (SHEET 7 OF 25)	2525+00 TO STA 2545+00																				
PHASE 1A (SHEET 8 OF 25)	2545+00 TO STA 2565+00																				
PHASE 1A (SHEET 9 OF 25)	2565+00 TO STA 2585+00				300					2											
PHASE 1A (SHEET 10 OF 25)	2585+00 TO STA 2605+00				90					1											
PHASE 1A (SHEET 11 OF 25)	2605+00 TO STA 2625+00																				
PHASE 1A (SHEET 12 OF 25)	2625+00 TO STA 2645+00																				
PHASE 1A (SHEET 13 OF 25)	2645+00 TO STA 2665+00				910					1											
PHASE 1A (SHEET 14 OF 25)	2665+00 TO STA 2685+00				1,145					4											
PHASE 1A (SHEET 15 OF 25)	2685+00 TO END PROJECT																				
PHASE 1A (SHEET 16 OF 25)	FM 3405				175					1											
PHASE 1A (SHEET 17 OF 25)	KAUFFMAN LOOP											20	1,130								
PHASE 1A (SHEET 18 OF 25)	EAST SANTA RITA BLVD												1,090		140	12	2	1			
PHASE 1A (SHEET 19 OF 25)	TOWER RD											24	1,690								
PHASE 1A (SHEET 20 OF 25)	CR 258										790	12	1,030	300							
PHASE 1A (SHEET 21 OF 25)	SH 29				900		900		2	2											
PHASE 1B (SHEET 22 OF 25)	KAUFFMAN LOOP					60		1		1		20	1,130								
PHASE 1B (SHEET 23 OF 25)	EAST SANTA RITA BLVD					180		2				16	1,090								
PHASE 1B (SHEET 24 OF 25)	TOWER RD					60		1		1		24	1,690								
PHASE 1B (SHEET 25 OF 25)	CR 258					90		1			1,033	15	1,415								
PHASE 2A (SHEET 1 OF 16)	BEGIN PROJECT TO STA 2425+00					690	1,030	1	1												
PHASE 2A (SHEET 2 OF 16)	2425+00 TO STA 2445+00					570	660	1	2												
PHASE 2A (SHEET 3 OF 16)	2445+00 TO STA 2465+00																				
PHASE 2A (SHEET 4 OF 16)	2465+00 TO STA 2485+00								3												
PHASE 2A (SHEET 5 OF 16)	2485+00 TO STA 2505+00					720		1	1					800							
PHASE 2A (SHEET 6 OF 16)	2505+00 TO STA 2525+00						60							800							
PHASE 2A (SHEET 7 OF 16)	2525+00 TO STA 2545+00					420	420	1	1												
PHASE 2A (SHEET 8 OF 16)	2545+00 TO STA 2565+00							1	2												
PHASE 2A (SHEET 9 OF 16)	2565+00 TO STA 2585+00					870	870	1	1					270		30					
PHASE 2A (SHEET 10 OF 16)	2585+00 TO STA 2605+00					180	180	1						800		80					
PHASE 2A (SHEET 11 OF 16)	2605+00 TO STA 2625+00																				
PHASE 2A (SHEET 12 OF 16)	2625+00 TO STA 2645+00																				
PHASE 2A (SHEET 13 OF 16)	2645+00 TO STA 2665+00					262	302	1	1					840		90					
PHASE 2A (SHEET 14 OF 16)	2665+00 TO END PROJECT					280	850		4					376							
PHASE 2A (SHEET 15 OF 16)	FM 3405					238	238	1	1												
PHASE 2B (SHEET 16 OF 16)	2485+00 TO STA 2505+00					720	720	1	1												
	RONALD REAGAN SUBTOTAL	28	68	2[1]	6,230	5,820[1]	6,230	17[1]	20	20[1]	2,123[1]	131	10,625[1]	4,186	140	212	2	1	2	500	50

NO.	REVISION	BY	DATE
1	RFI #42	ATG	2/18/25

WILCO TEXAS

ATG ALLIANCE TRANSPORTATION GROUP
TBPE Firm Registration No. F-812
11701 Stonehollow Dr | Suite 100 | Austin, TX 78758
Phone: 512-821-2081 | Fax: 512-821-2085

RONALD REAGAN BLVD.

QUANTITY SUMMARY
TRAFFIC CONTROL

Designed:	ATG	FED. RD. DIV. NO.	STATE	FEDERAL AID PROJECT NO.			HIGHWAY NO.
Checked:	ATG	X	TEXAS	SEE TITLE SHEET			TITLE SHEET
Drawn:	ATG	DIST.	COUNTY	CONTROL NO.	SECTION NO.	JOB NO.	SHEET NO.
Checked:	ATG		WILLIAMSON				19

SHEET 1 OF 1

cpybw_ANSIB.tbl
cpydf_ANSIB.pltcfg
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LOC NO.	TCP PHASE	PLAN SHEET NUMBER	LOCATION	STA	TEST LEVEL	DIRECTION OF TRAFFIC (UNI/BI)	FOUNDATION PAD		BACKUP SUPPORT			AVAILABLE SITE LENGTH	CRASH CUSHION								
															MOVE / RESET		L	L	R	R	S	S
							PROPOSED MATERIAL	PROPOSED THICKNESS	DESCRIPTION	WIDTH	HEIGHT		INSTALL	REMOVE	MOVE/ RESET	FROM LOC. #	N	W	N	W	N	W
1	N/A	PP16	SB RONALD REAGAN BLVD	2553+90	TL-3	UNI	PER ATTENUATOR STD		T551 RAIL	12"	32"	62′	X								X	
2	0A	1 OF 1	SB RONALD REAGAN BLVD	2422+39	TL-3	UNI	N/A	N/A	PCTB (SSCB TY1)	24"	42"	50′	X								X	
3	0B	1 OF 1	SB RONALD REAGAN BLVD	2422+44	TL-3	UNI	N/A	N/A	PCTB (SSCB TY1)	24"	42"	50′			X	2					X	
4	1A	2 OF 25	SB RONALD REAGAN BLVD	2431+58	TL-3	UNI	N/A	N/A	PCTB (SSCB TY1)	24"	42"	50′			X	3					X	
5	1A	4 OF 25	NB RONALD REAGAN BLVD	2465+84	TL-3	UNI	N/A	N/A	PCTB (SSCB TY1)	24"	42"	50′	X			1					X	
6	1A	4 OF 25	SB RONALD REAGAN BLVD	2466+15	TL-3	UNI	N/A	N/A	PCTB (SSCB TY1)	24"	42"	50′	X								X	
7	1A	4 OF 25	SB RONALD REAGAN BLVD	2479+95	TL-3	UNI	N/A	N/A	PCTB (SSCB TY1)	24"	42"	50′	X	X							X	
8	1A	5 OF 25	SB RONALD REAGAN BLVD	2485+96	TL-3	UNI	N/A	N/A	PCTB (SSCB TY1)	24"	42"	50′	X								X	
9	1A	6 OF 25	SB RONALD REAGAN BLVD	2508+83	TL-3	UNI	N/A	N/A	PCTB (SSCB TY1)	24"	42"	50′	X	X							X	
10	1A	6 OF 25	SB RONALD REAGAN BLVD	2511+25	TL-3	UNI	N/A	N/A	PCTB (SSCB TY1)	24"	42"	50′	X								X	
11	1A	9 OF 25	SB RONALD REAGAN BLVD	2565+47	TL-3	UNI	N/A	N/A	PCTB (SSCB TY1)	24"	42"	50′	X	X							X	
12	1A	9 OF 25	SB RONALD REAGAN BLVD	2568+46	TL-3	UNI	N/A	N/A	PCTB (SSCB TY1)	24"	42"	50′	X								X	
13	1A	10 OF 25	SB RONALD REAGAN BLVD	2587+67	TL-3	UNI	N/A	N/A	PCTB (SSCB TY1)	24"	42"	50′	X								X	
14	1A	13 OF 25	SB RONALD REAGAN BLVD	2655+70	TL-3	UNI	N/A	N/A	PCTB (SSCB TY1)	24"	42"	50′	X								X	
15	1A	14 OF 25	SB RONALD REAGAN BLVD	2665+60	TL-3	UNI	N/A	N/A	PCTB (SSCB TY1)	24"	42"	50′	X	X							X	
16	1A	14 OF 25	WB FM 3405	2666+60	TL-3	UNI	N/A	N/A	PCTB (SSCB TY1)	24"	42"	50′	X	X							X	
17	1A	14 OF 25	SB RONALD REAGAN BLVD	2667+51	TL-3	UNI	N/A	N/A	PCTB (SSCB TY1)	24"	42"	50′	X	X							X	
18	1A	14 OF 25	SB RONALD REAGAN BLVD	2673+00	TL-3	UNI	N/A	N/A	PCTB (SSCB TY1)	24"	42"	50′	X	X							X	
19	1A	16 OF 25	EB FM 3405	64+39	TL-3	UNI	N/A	N/A	PCTB (SSCB TY1)	24"	42"	50′	X	X							X	
20	1A	21 OF 25	EB SH 29	17+53	TL-3	UNI	N/A	N/A	PCTB (SSCB TY1)	24"	42"	50′	X	X							X	
21	1A	21 OF 25	WB SH 29	30+47	TL-3	UNI	N/A	N/A	PCTB (SSCB TY1)	24"	42"	50′	X								X	
22	1B	22 OF 25	SB RONALD REAGAN BLVD	2431+06	TL-3	UNI	N/A	N/A	PCTB (SSCB TY1)	24"	42"	50′			X	4 1					X	
23	1B	22 OF 25	SB RONALD REAGAN BLVD	2432+70	TL-3	UNI	N/A	N/A	PCTB (SSCB TY1)	24"	42"	50′	X								X	
24	1B	23 OF 25	NB RONALD REAGAN BLVD	2464+37	TL-3	UNI	N/A	N/A	PCTB (SSCB TY1)	24"	42"	50′		X	X	5					X	
25	1B	23 OF 25	SB RONALD REAGAN BLVD	2464+70	TL-3	UNI	N/A	N/A	PCTB (SSCB TY1)	24"	42"	50′			X	6					X	
26	1B	24 OF 25	SB RONALD REAGAN BLVD	2567+87	TL-3	UNI	N/A	N/A	PCTB (SSCB TY1)	24"	42"	50′			X	12					X	
27	1B	24 OF 25	SB RONALD REAGAN BLVD	2569+58	TL-3	UNI	N/A	N/A	PCTB (SSCB TY1)	24"	42"	50′	X								X	
28	1B	25 OF 25	SB RONALD REAGAN BLVD	2589+21	TL-3	UNI	N/A	N/A	PCTB (SSCB TY1)	24"	42"	50′		X	X	13					X	
29	2A	1 OF 16	NB RONALD REAGAN BLVD	2418+11	TL-3	UNI	N/A	N/A	PCTB (SSCB TY1)	24"	42"	50′		X	X	22					X	
30	2A	2 OF 16	NB RONALD REAGAN BLVD	2427+40	TL-3	UNI	N/A	N/A	PCTB (SSCB TY1)	24"	42"	50′		X	X	23					X	
31	2A	5 OF 16	NB RONALD REAGAN BLVD	2487+91	TL-3	UNI	N/A	N/A	PCTB (SSCB TY1)	24"	42"	50′		X	X	8					X	
32	2A	7 OF 16	NB RONALD REAGAN BLVD	2531+58	TL-3	UNI	N/A	N/A	PCTB (SSCB TY1)	24"	42"	50′		X	X	10					X	
33	2A	9 OF 16	NB RONALD REAGAN BLVD	2565+05	TL-3	UNI	N/A	N/A	PCTB (SSCB TY1)	24"	42"	50′		X	X	26					X	
34	2A	9 OF 16	NB RONALD REAGAN BLVD	2572+79	TL-3	UNI	N/A	N/A	PCTB (SSCB TY1)	24"	42"	50′		X	X	27					X	
35	2A	10 OF 16	NB RONALD REAGAN BLVD	2586+60	TL-3	UNI	N/A	N/A	PCTB (SSCB TY1)	24"	42"	50′		X	X	28					X	
36	2A	13 OF 16	NB RONALD REAGAN BLVD	2662+30	TL-3	UNI	N/A	N/A	PCTB (SSCB TY1)	24"	42"	50′		X	X	14					X	
37	2A	15 OF 16	WB FM 3405	76+09	TL-3	UNI	N/A	N/A	PCTB (SSCB TY1)	24"	42"	50′			X	21					X	
38	2B	16 OF 16	NB RONALD REAGAN BLVD	2487+91	TL-3	UNI	N/A	N/A	PCTB (SSCB TY1)	24"	42"	50′		X	X	31					X	
												TOTALS	21	20	17 1							

LEGEND:

L=LOW MAINTENANCE
R=REUSABLE
S=SACRIFICIAL
N=NARROW
W=WIDE

FOR DEFINITIONS SEE THE "CRASH CUSHION CATEGORIZATION CHART.PDF" AT THE DESIGN DIVISION (ROADWAY STANDARDS) WEBSITE. USE QUICK LINKS TO ACCESS ATTENUATORS / CRASH CUSHIONS SECTION.
http://www.dot.state.tx.us/insdtdot/orgchart/cmd/cserve/standard/rdwylse.htm

CRASH CUSHION SUMMARY SHEET

NO.	REVISION	BY	DATE
1	RFI #42	ATG	2/20/25

FILE: ccss.dgn	DN: TxDOT	CK:	CK:
© TxDOT REVISIONS	CONT	SECT	JOB	HIGHWAY
	DIST	COUNTY	
	FEDERAL AID PROJECT		SHEET NO.
			29

DISCLAIMER:
The use of this standard is governed by the "Texas Engineering Practice Act". No warranty of any kind is made by TxDOT for any purpose whatsoever. TxDOT assumes no responsibility for the conversion of this standard to other formats or for incorrect results or damages resulting from its use.

GENERAL:

1) PRIOR TO COMMENCING CONSTRUCTION IN A PARTICULAR AREA, THE CONTRACTOR SHALL STRIP THE EXISTING TOPSOIL FROM THE AREA AND STOCKPILE IT IN A SAFE, OUT OF THE WAY LOCATION FOR LATER USE. SEDIMENT CONTROL FENCING SHALL BE PLACED AROUND ALL STOCKPILES OF TOPSOIL.

2) ACCESS TO ADJOINING PROPERTIES SHALL REMAIN OPEN AT ALL TIMES AND UNDER ALL WEATHER CONDITIONS. CONTRACTOR SHOULD WORK WITH PROPERTY OWNERS AS NEEDED.

3) THE PHASING DESCRIBED HEREIN IS HOW WORK COULD PROGRESS. IF A CONTRACTOR WISHES TO CHANGE THE ORDER OF THE PHASING AND/OR COMBINE PHASES, HE MAY BE ALLOWED TO DO SO. HOWEVER, ANY AND ALL CHANGES MUST BE SUBMITTED TO AND APPROVED BY THE ENGINEER.

4) THE CONTRACTOR SHALL MAINTAIN POSITIVE DRAINAGE AT ALL TIMES.

5) CONTRACTOR TO GIVE CITY OF GEORGETOWN A MINIMUM OF TWO WEEKS NOTICE FOR ALL WATERLINE SHUT DOWNS.

6) WATERLINE SHUT DOWNS SHALL ONLY BE PERFORMED DURING THE MONTHS OF DECEMBER, JANUARY, AND FEBRUARY. SHUT DOWNS NOT ALLOWED FROM MARCH THROUGH NOVEMBER.

PHASE 0:

THE INTENT OF THIS PHASE IS TO CONSTRUCT A TEMPORARY DRAINAGE PIPE IN TWO STEPS (AROUND STA 2420+00) UNDER EXISTING SOUTHBOUND CONNECTION.

1) PLACE SIGNING AND TRAFFIC CONTROL, INCLUDING PORTABLE CONCRETE TRAFFIC BARRIER (PCTB).

2) INSTALL EROSION CONTROL MEASURES.

3) CUT EXISTING PAVEMENT AND INSTALL PIPE IN TWO STEPS, BEGINNING DOWNSTREAM. RESTORE PAVEMENT. REFER TO TCP LAYOUT SHEET FOR DETAILS.

4) REGRADE DITCHES AS NEEDED TO DRAIN.

1

PHASE 1A:

THE INTENT OF THIS PHASE IS TO CONSTRUCT SOUTHBOUND RONALD REAGAN IN IT'S ENTIRETY, EXCEPT FOR THE FINAL DRIVING SURFACE AND THE RECONSTRUCTION OF PAVEMENT AT LOCATIONS WHERE ACCESS NEEDS TO BE MAINTAINED. REQUIRED WATER QUALITY PONDS SHALL BE CONSTRUCTED IN THIS PHASE. PERMANENT TRAFFIC SIGNALS SHALL BE CONSTRUCTED IN THIS PHASE. RIGHT TURN LANES ALONG SH 29 MAY ALSO BE CONSTRUCTED IN THIS PHASE. CONTRACTOR TO SATISFY ALL TEMPORARY TRAFFIC CONDITIONS AT SIGNALIZED INTERSECTIONS WITH PERMANENT TRAFFIC SIGNALS AND PEDESTRIAN ELEMENTS.

1) PLACE SIGNING AND TRAFFIC CONTROL, INCLUDING PORTABLE CONCRETE TRAFFIC BARRIER (PCTB).

2) INSTALL EROSION CONTROL MEASURES.

3) CONSTRUCT PROPOSED PAVEMENT, EXCLUDING THE FINAL DRIVING SURFACE. INCLUDE ALL SUBSURFACE WORK SUCH AS INSTALLATION OF TRAFFIC SIGNAL CONDUIT AND DRAINAGE STRUCTURES.

4) ADD LEVEL UP TO APPROX HALF (WEST SIDE) OF SB RONALD REAGAN, NEAR SH 29, FOR EXISTING PAVEMENT TIE IN (APPROX STA 2416+00 BL SBRR).

5) PLACE TOPSOIL AND SEEDING.

PHASE 1B:

THE INTENT OF THIS PHASE IS TO FINALIZE THE CONSTRUCTION OF SOUTHBOUND RONALD REAGAN AT LOCATIONS WHERE ACCESS NEEDED TO BE MAINTAINED IN THE PREVIOUS PHASE, COMPLETE PERMANENT TRAFFIC SIGNAL INSTALLATION, AND LAY THE FINAL ASPHALT DRIVING SURFACE.

1) ADJUST AND/OR ADD SIGNING AND TRAFFIC CONTROL, INCLUDING PCTB.

2) ADJUST AND/OR ADD EROSION CONTROL MEASURES.

3) CONSTRUCT REMAINING PORTION OF CROSS STREETS AND FIRE STATION DRIVEWAY.

4) COMPLETE PERMANENT TRAFFIC SIGNAL INSTALLATION.

5) PLACE ADDITIONAL TOPSOIL AND SEEDING AS NEEDED.

6) INSTALL PERMANENT SIGNING.

7) LAY FINAL ASPHALT DRIVING SURFACE. THIS STEP INCLUDES THE FINAL SURFACE FOR ALL PAVEMENT CONSTRUCTED IN PHASE 1A.

8) APPLY FINAL STRIPING TO SOUTHBOUND RONALD REAGAN.

9) OPEN NEWLY CONSTRUCTED SOUTHBOUND ROADWAY. TRAFFIC MAY BE REDUCED TO ONLY ONE LANE AT EXISTING PAVEMENT TIE IN. (APPROX STA 2416+00 BL SBRR).

10) COMPLETE LEVEL UP NEAR SH 29 (APPROX STA 2416+00 BL SBRR) FOR EXISTING PAVEMENT TIE IN AND ADD STRIPING AS NEEDED.

PHASE 2A:

THE INTENT OF THIS PHASE IS TO WIDEN EXISTING NORTHBOUND RONALD REAGAN PAVEMENT IN SEVERAL LOCATIONS, REMOVE UNUSED PAVEMENT, AND CONSTRUCT HALF OF CROSS DRAINAGE CULVERT #3. SOUTHBOUND TRAFFIC SHOULD NOW BE TRAVELING ON THE NEWLY CONSTRUCTED SOUTHBOUND ROADWAY AND THE PERMANENT TRAFFIC SIGNALS SHOULD BE IN OPERATION.

1) ADJUST AND/OR ADD SIGNING AND TRAFFIC CONTROL, INCLUDING PCTB.

2) REMOVE CENTERLINE STRIPING AS NEEDED, SEE PLANS.

3) ADJUST AND/OR ADD EROSION CONTROL MEASURES.

4) CONSTRUCT PROPOSED PAVEMENT.

5) OBLITERATE AND REMOVE UNUSED PAVEMENT (APPROX 2416+00 TO 2426+00 BL SBRR)

6) CONSTRUCT HALF OF THE CROSS DRAINAGE CULVERT #3. (APPROX 494+75 CL RREAGAN_EXIST).

7) REGRADE SIDE SLOPES AND DITCHES AS NEEDED.

8) PLACE TOPSOIL AND SEEDING AS NEEDED.

PHASE 2B:

THE INTENT OF THIS PHASE IS TO COMPLETE THE ADDITION OF CROSS DRAINAGE CULVERT #3.

1) ADJUST AND/OR ADD SIGNING AND TRAFFIC CONTROL, INCLUDING PCTB.

2) ADJUST AND/OR ADD EROSION CONTROL MEASURES.

3) CONSTRUCT REMAINING PORTION OF CROSS DRAINAGE CULVERT #3.

4) REGRADE SIDE SLOPES AND DITCHES AS NEEDED.

5) PLACE TOPSOIL AND SEEDING AS NEEDED.

PHASE 3:

THE INTENT OF THIS PHASE IS TO OVERLAY AND STRIPE NORTHBOUND RONALD REAGAN.

1) ADJUST AND/OR ADD SIGNING AND TRAFFIC CONTROL.

2) PERFORM ANY FINAL GRADING OF SIDE SLOPES AND DITCHES.

3) OVERLAY NORTHBOUND ROADWAY.

4) STRIPE NORTHBOUND ROADWAY.

PHASE 4:

THE INTENT OF THIS PHASE IS TO FINALIZE AND CLOSE OUT THE PROJECT.

1) CONTRACTOR TO ADDRESS ANY FINAL PUNCH LIST ITEMS.

2) PERFORM ANY FINAL CLEAN UP WHICH MAY STILL BE NEEDED.

3) ONCE VEGETATION HAS BEEN ESTABLISHED TO THE SATISFACTION OF THE ENGINEER, REMOVE ANY REMAINING TEMPORARY EROSION CONTROL DEVICES.

4) REMOVE ALL REMAINING SIGNS, TRAFFIC CONTROL AND BARRICADES, IF ANY.

STATE OF TEXAS
ENRIQUE ACEVEDO JR.
138429
LICENSED
PROFESSIONAL ENGINEER
2/20/2025

NO.	REVISION	BY	DATE
1	RFI #42	ATG	2/18/25

WILCO TEXAS

ATG ALLIANCE TRANSPORTATION GROUP
TBPE Firm Registration No. F-812
11701 Stonehollow Dr | Suite 100 | Austin, TX 78758
Phone: 512-821-2081 | Fax: 512-821-2085

RONALD REAGAN BLVD.

TRAFFIC CONTROL PLAN CONSTRUCTION PHASE NARRATIVE

Designed:	ATG	FED. RD. DIV. NO.	STATE	FEDERAL AID PROJECT NO.				HIGHWAY NO.
Checked:	ATG	X	TEXAS	SEE TITLE SHEET				TITLE SHEET
Drawn:	ATG	DIST.	COUNTY		CONTROL NO.	SECTION NO.	JOB NO.	SHEET NO.
Checked:	ATG		WILLIAMSON					40

cpybw_ANSIB.tbl
cpydf_ANSIB.pltcfg
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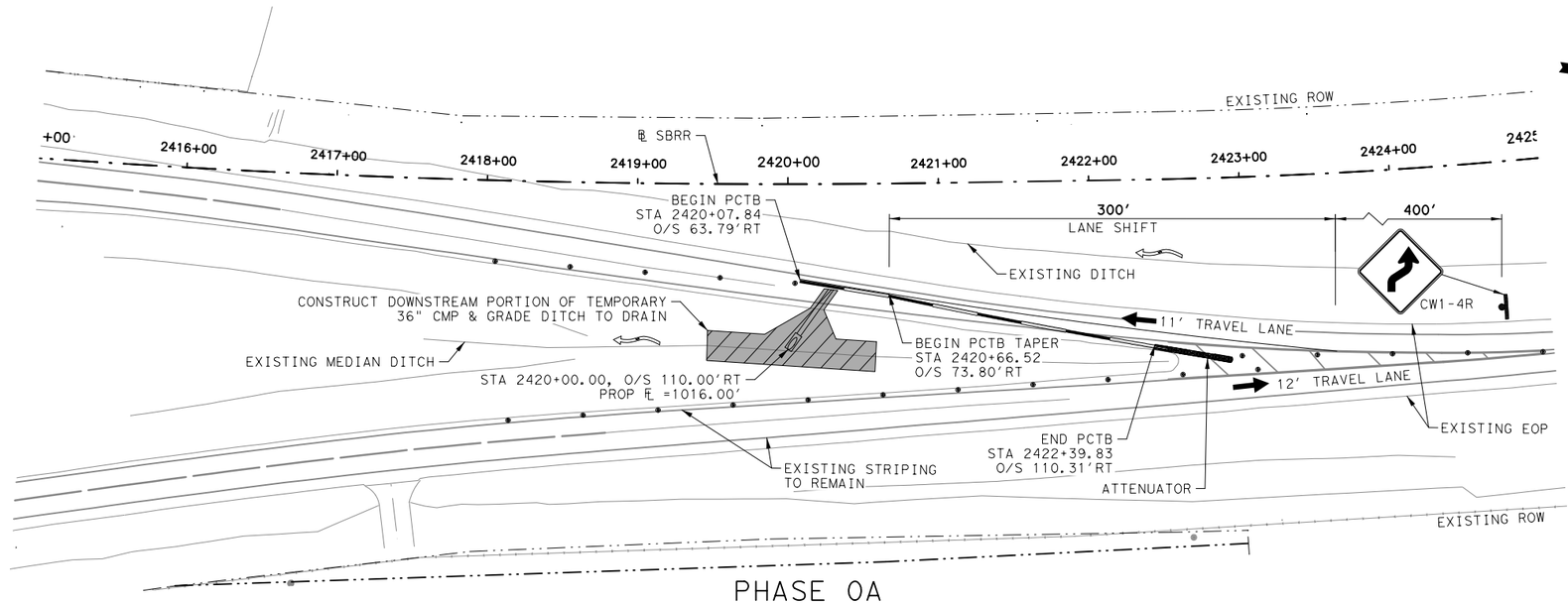
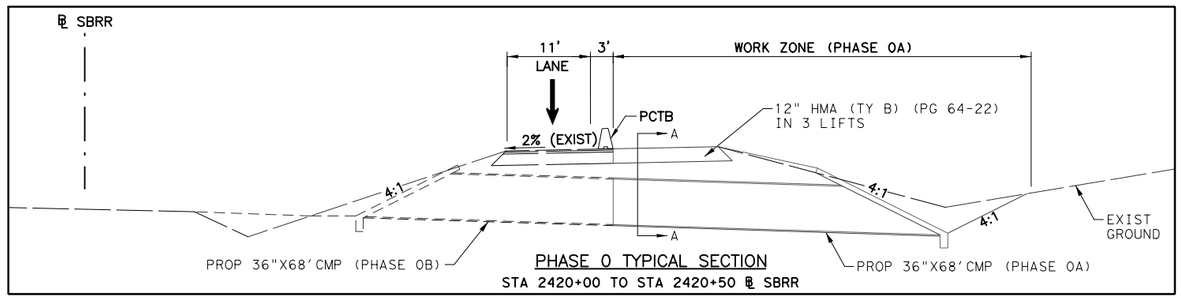
pw:/



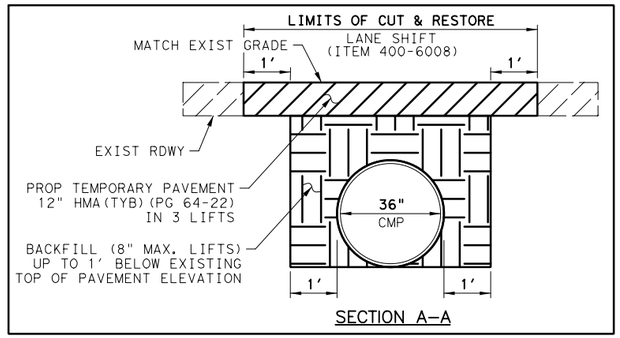
PHASE 0A

LEGEND

- (A) ELIM EXT PAVE MRK & MRKS 4"
- (B) ELIM EXT PAVE MRK & MRKS 12"
- TYPE III BARRICADE
- TRAFFIC DRUM
  50' C-C ON TAPER
  100' C-C ON TANGENT
- LEVEL UP
- ASPHALT PAVEMENT REMOVAL
- CONCRETE RIPRAP
- PREVIOUSLY CONSTRUCTED
- CONSTRUCTION THIS PHASE
- ATTENUATOR
- PORT CTB(SNGL SLOPE)(TY-1)
- TRAFFIC FLOW
- PROP EDGE OF ROADWAY
- EXISTING FEATURES
- PROP SIGN



PHASE 0 TYPICAL SECTION
STA 2420+00 TO STA 2420+50 ℄ SBRR

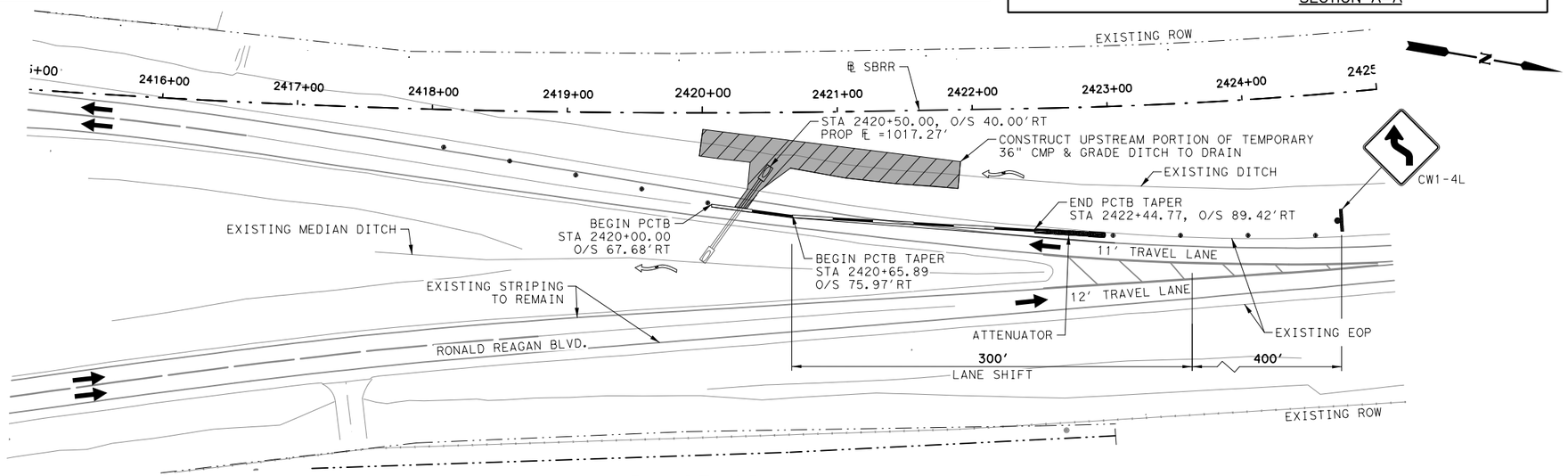


SECTION A–A

NOTE:

1. CONTRACTOR TO MAINTAIN EXISTING TRAFFIC CONTROL DEVICES DURING THIS PHASE TO SATISFY ALL TEMPORARY TRAFFIC CONTROL NEEDS. ANY EXISTING TRAFFIC CONTROL RELOCATION EFFORT TO BE SUBSIDIARY TO ITEM 502 6001.

50 25 0 50 100
SCALE FEET



PHASE 0B

NO.	REVISION	BY	DATE
1	RFI #42	ATG	2/18/25

ENRIQUE ACEVEDO JR.
138429
LICENSED PROFESSIONAL ENGINEER
STATE OF TEXAS
2/20/2025

WILCO TEXAS

ATG ALLIANCE TRANSPORTATION GROUP
TBPE Firm Registration No. F-812
11701 Stonehollow Dr | Suite 100 | Austin, TX 78758
Phone: 512-821-2081 | Fax: 512-821-2085

RONALD REAGAN BLVD.

TCP LAYOUT SHEET PHASE 0

Designed:	ATG	FED. RD. DIV. NO.	STATE	FEDERAL AID PROJECT NO.				HIGHWAY NO.
Checked:	ATG	X	TEXAS	SEE TITLE SHEET				TITLE SHEET
Drawn:	ATG	DIST.	COUNTY	CONTROL NO.	SECTION NO.	JOB NO.		SHEET NO.
Checked:	ATG		WILLIAMSON					44A

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2/20/2025 10:39:58 PM
pw:/

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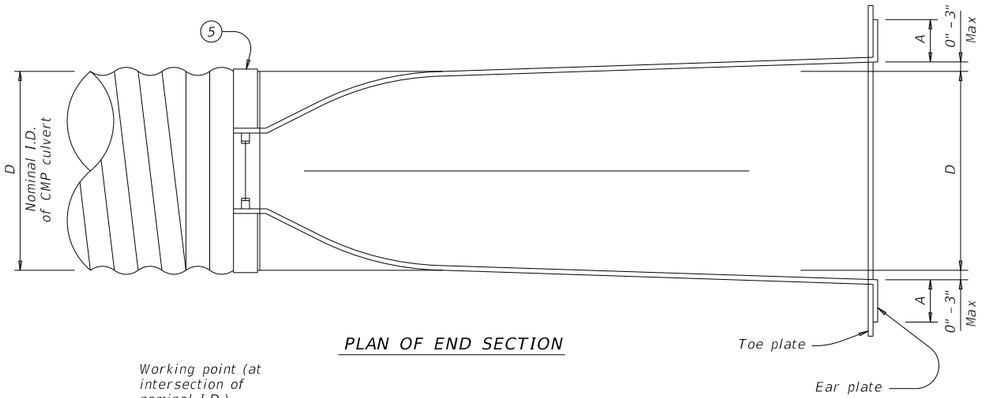
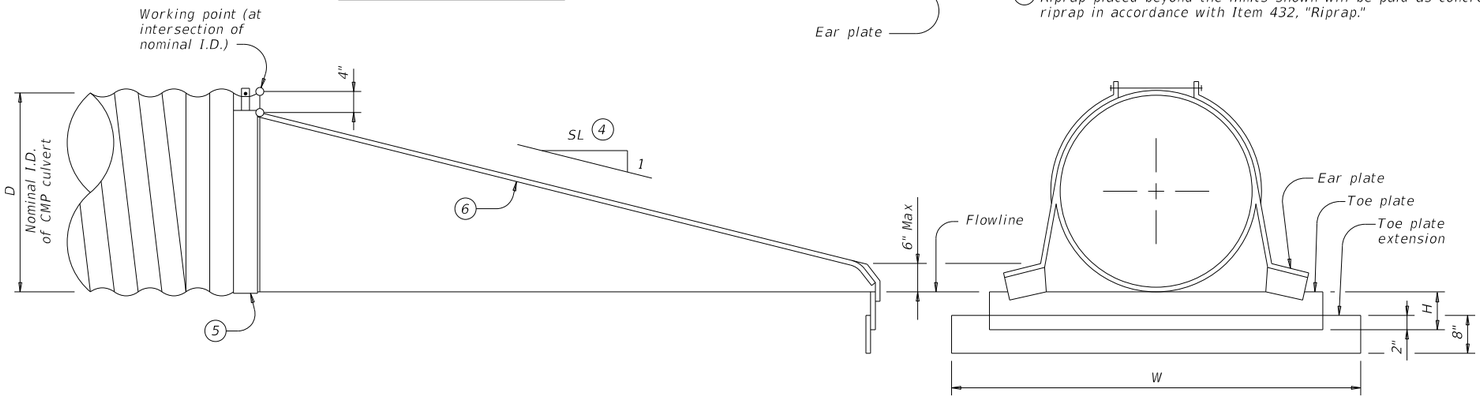
DATE:
FILE:



PLAN OF END SECTION



SIDE ELEVATION OF END SECTION

END ELEVATION OF END SECTION

1. Provide size of pipe runner as shown in the tables. Cross pipe is the same size as the pipe runner. Cross pipe stub out and bottom anchor pipe are the next smaller size pipe as shown in the Standard Pipe Sizes and Max Pipe Runner Length table.
2. Values shown are minimum requirements.
3. Provide all 3-piece apron sections with 12 gage sides and 10 gage center panels.
4. Recommended values of slope are 3:1, 4:1, and 6:1. All quantities, calculations, and dimensions shown herein are based on these recommended values. Slope of 3:1 or flatter is required for vehicle safety.
5. Connection between corrugated metal pipe (CMP) culvert and galvanized prefabricated end section may be with strap and bolt as shown or other combinations of threaded rods and/or coupling bands.
6. Reinforce upper edge of prefabricated end section with minimum $\frac{3}{8}$" dia smooth or deformed bar (pre-galvanized).
7. Riprap placed beyond the limits shown will be paid as concrete riprap in accordance with Item 432, "Riprap."

CROSS PIPE LENGTHS, PIPE RUNNER LENGTHS, AND REQUIRED PIPE SIZES (1)

D (Nominal) (Culvert I.D.)	Cross Pipe Length	3:1 Side Slope		4:1 Side Slope		6:1 Side Slope	
		Pipe Runner Length	Pipe Runner Size	Pipe Runner Length	Pipe Runner Size	Pipe Runner Length	Pipe Runner Size
≤ 24"	N/A	N/A	N/A	N/A	N/A	N/A	N/A
30"	3' – 11"	5' – 0"	3.500 x 0.216	7' – 1"	3.500 x 0.216	11' – 3"	4.500 x 0.237
36"	4' – 5"	6' – 7"	3.500 x 0.216	9' – 2"	3.500 x 0.216	14' – 4"	4.500 x 0.237
42"	4' – 11"	8' – 2"	3.500 x 0.216	11' – 2"	4.500 x 0.237	17' – 4"	4.500 x 0.237
48"	5' – 5"	9' – 9"	3.500 x 0.216	13' – 3"	4.500 x 0.237	20' – 4"	5.563 x 0.258
54"	5' – 11"	11' – 3"	4.500 x 0.237	15' – 4"	4.500 x 0.237	23' – 5"	5.563 x 0.258
60"	6' – 5"	12' – 10"	4.500 x 0.237	17' – 4"	4.500 x 0.237	26' – 5"	5.563 x 0.258

PREFABRICATED END SECTION INFORMATION

D (Nominal) (Culvert I.D.)	Pipe Runner Required	H (2)	A (2)	W (2)	Gage (2)
≤ 24"	No	6"	9"	D + 24"	16
30"	Skew > 15°	9"	12"	D + 32"	14
36"	All skews	9"	12"	D + 32"	14
≥ 42	All skews	12"	16"	D + 40"	12/10 (3)

STANDARD PIPE SIZES AND MAX PIPE RUNNER LENGTH (1)

HSS Size	STD Size	Max Pipe Runner Length
2.375 x 0.154	2"	N/A
3.500 x 0.216	3"	10' – 0"
4.500 x 0.237	4"	19' – 8"
5.563 x 0.258	5"	34' – 2"

MATERIAL NOTES:

Provide pipe runners, cross pipes, and anchor pipes conforming to ASTM A1085, A500 Gr B, A53 (Type E or S, Gr B), or API 5LX52.

Provide ASTM A307 bolts and nuts.

Galvanize all steel components, except reinforcement, after fabrication. Repair galvanizing damaged during transport or construction in accordance with the specification.

Toe plate extensions are required only when shown elsewhere in the plans.

Concrete riprap is required only when pipe runners are required, unless otherwise shown in the plans. Provide concrete riprap in accordance with Item 432, "Riprap." Use Bottom Anchor Toewall Option B1 when an alternate end section with pre-attached pipe runners is supplied.

Synthetic fibers listed on the "Fibers for Concrete" Material Producer List (MPL) may be used in lieu of reinforcing steel in concrete riprap unless noted otherwise.

GENERAL NOTES:

Safety end treatments (SET) shown herein are intended for use in those installations where out of control vehicles are likely to traverse the openings approximately perpendicular to the pipe runners.

Pipe runners are designed for a traversing load of 1,800 pounds at yield as recommended by Research Report 280-1, "Safety Treatment of Roadside Cross-Drainage Structures", Texas Transportation Institute, March 1981.

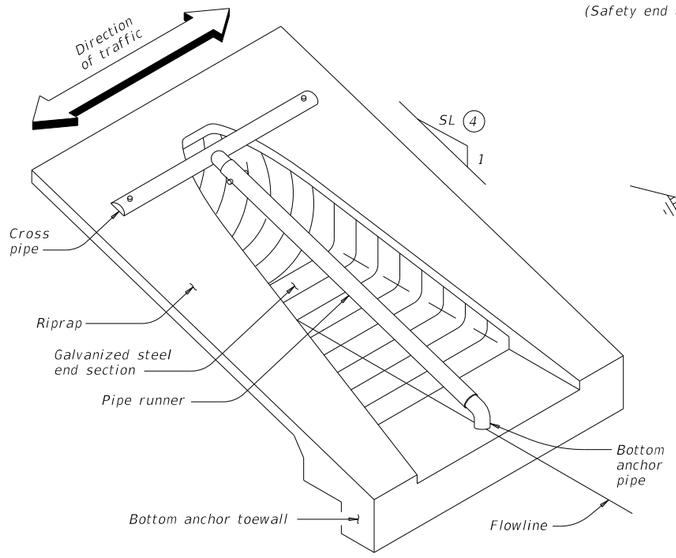
Alternate styles of end sections, including those with pre-attached pipe runners, may be supplied. Alternate styles must meet all of the following: design values shown in tables for pipe runner size; H, A, W, and gage for end section; and material requirements noted.

All pipe runners, calculations, and dimensions are based on the End Section shown on this standard. Alternate styles of end sections will require that appropriate adjustments be made to the values presented on this standard.

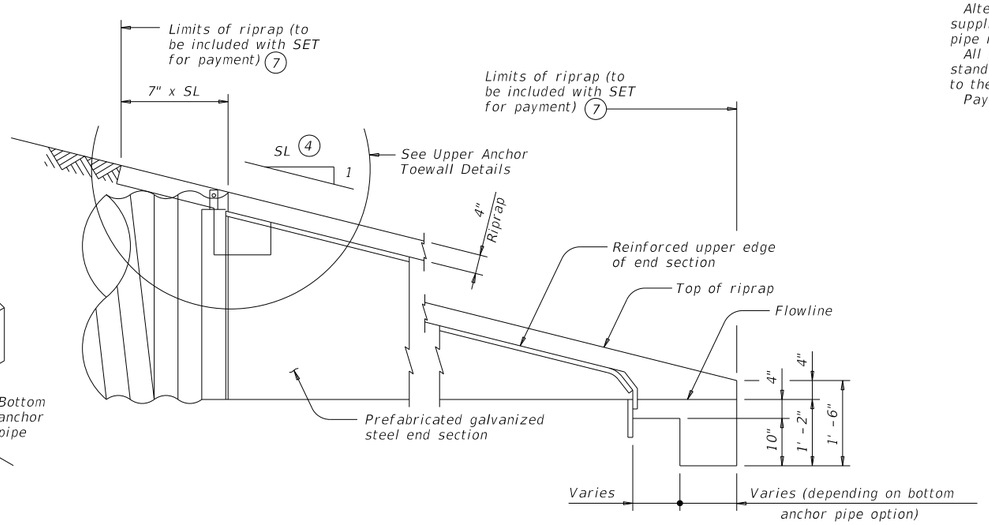
Payment for riprap and toewall is included in price bid for each safety end treatment.

PREFABRICATED GALVANIZED STEEL END SECTION DETAILS

(Safety end treatment and riprap not shown for clarity.)



ISOMETRIC VIEW OF TYPICAL INSTALLATION



SIDE ELEVATION OF CAST-IN-PLACE CONCRETE

(Pipe runners are not shown for clarity.)

NO.	REVISION	BY	DATE
1	RFI #42	ATG	2/20/25

SHEET 1 OF 2

Texas Department of Transportation

Bridge Division Standard

PREFABRICATED GALVANIZED STEEL END SECTION SAFETY END TREATMENT

FOR 12" TO 60" DIA CMP CULVERTS
TYPE II ~ CROSS DRAINAGE

GS-ES-CD

FILE:	DN: TxDOT	CK: TxDOT	DW: JRP	CK: GAF
©TxDOT February 2020	CONT	SECT	JOB	HIGHWAY
REVISIONS				
	DIST	COUNTY		SHEET NO.
				108A

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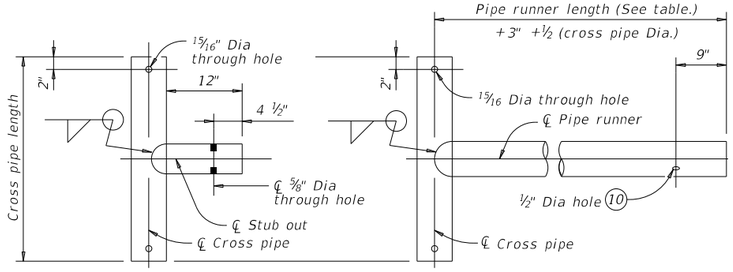
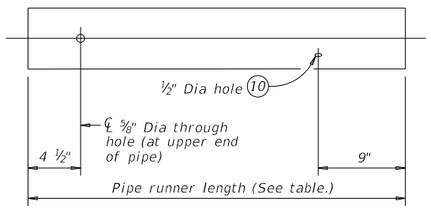
DATE:
FILE:

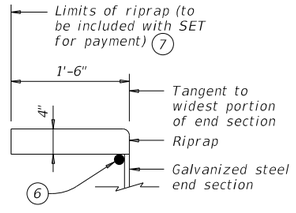


OPTION A1 OPTION A2

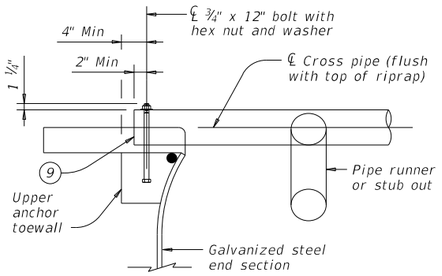
CROSS PIPE AND CONNECTIONS DETAILS



PIPE RUNNER DETAILS

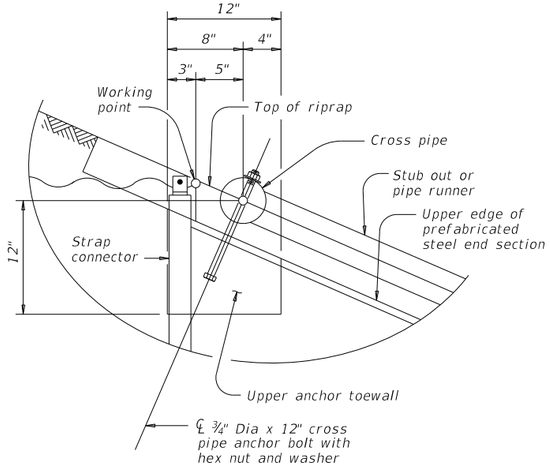


SHOWING TYPICAL RIPRAP

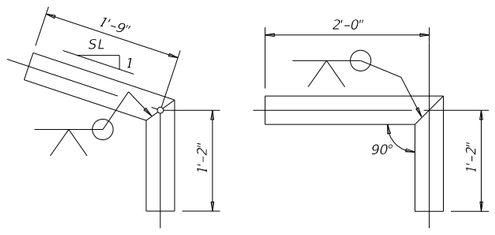


SHOWING CROSS PIPE AND UPPER ANCHOR TOEWALL

SECTION A-A

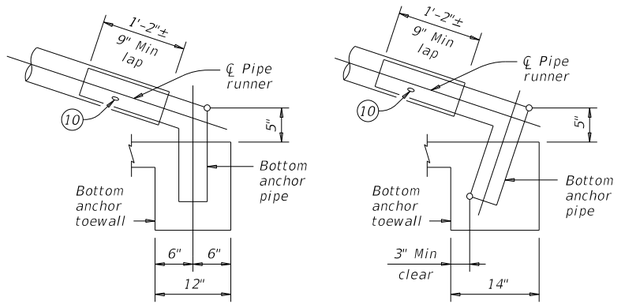


UPPER ANCHOR TOEWALL DETAILS



OPTION B1 OPTION B2

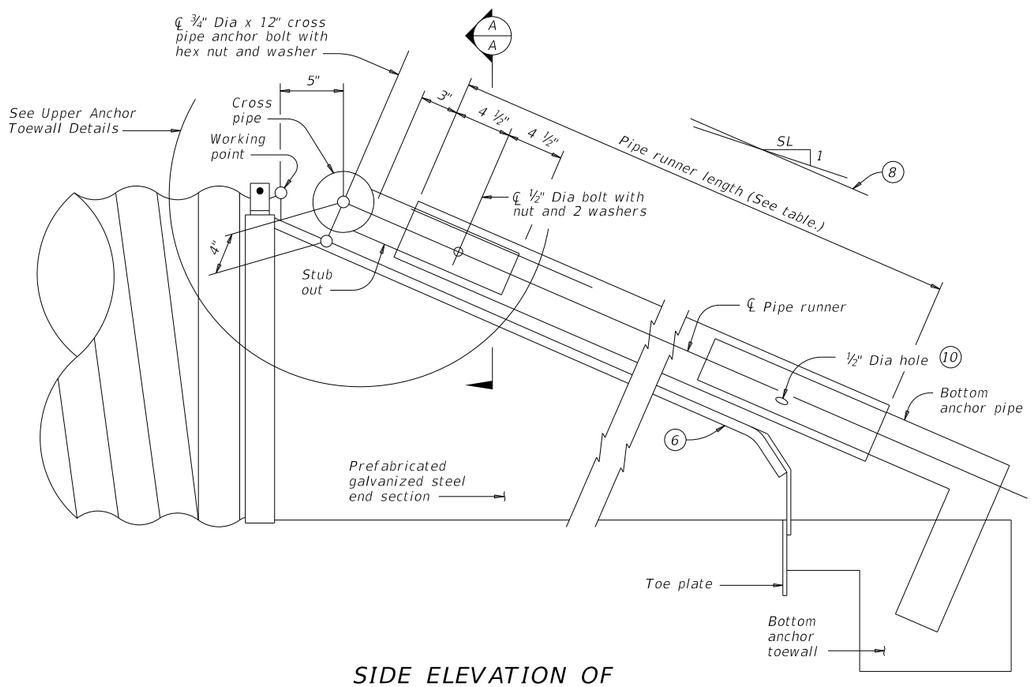
BOTTOM ANCHOR PIPE DETAILS (11)



OPTION B1 OPTION B2

BOTTOM ANCHOR TOEWALL DETAILS

(End section and riprap are not shown for clarity.)



SIDE ELEVATION OF PIPE RUNNER INSTALLATION

(Showing pipe runner with Cross Pipe Connection Option A1 and Bottom Anchor Pipe Option B2. Riprap not shown for clarity.)

ESTIMATED CONCRETE RIPRAP QUANTITIES (CY) (12)

Nominal Culvert I.D.	3:1 Side Slope	4:1 Side Slope	6:1 Side Slope
12"	0.5	0.6	0.9
15"	0.6	0.7	1.0
18"	0.6	0.8	1.1
21"	0.7	0.8	1.2
24"	0.7	0.9	1.3
27"	0.8	1.0	1.4
30"	0.9	1.1	1.5
33"	0.9	1.1	1.6
36"	1.0	1.2	1.7
42"	1.1	1.4	1.9
48"	1.2	1.5	2.1
54"	1.3	1.7	2.3
60"	1.5	1.8	2.6

(6) Reinforce upper edge of prefabricated end section with minimum ⅜" dia smooth or deformed bar (pre-galvanized).

(7) Riprap placed beyond the limits shown will be paid as concrete riprap in accordance with Item 432, "Riprap."

(8) Note that actual slope of pipe runner may vary slightly from side slope of riprap and upper edge of prefabricated end section.

(9) Take care of ensure that riprap concrete does not flow into the crosspipe so as to permit disassembly of the bolted connection to allow cleanout access.

(10) After installation, inspect the ⅜" hole to ensure that the lap of the pipe runner with the bottom anchor pipe is adequate.

(11) At fabricator's option, a heat bend to a smooth 5" radius or a manufactured elbow (of the same material as the runner) may be substituted for the mitered and welded joint in the bottom anchor pipe.

(12) Quantities shown are for one end of one corrugated metal pipe (CMP) culvert . For multiple pipe culverts quantities will need to be adjusted. Riprap quantities are for Contractor's information only.

NO.	REVISION	BY	DATE
1	RFI #42	ATG	2/20/25

SHEET 2 OF 2

Texas Department of Transportation

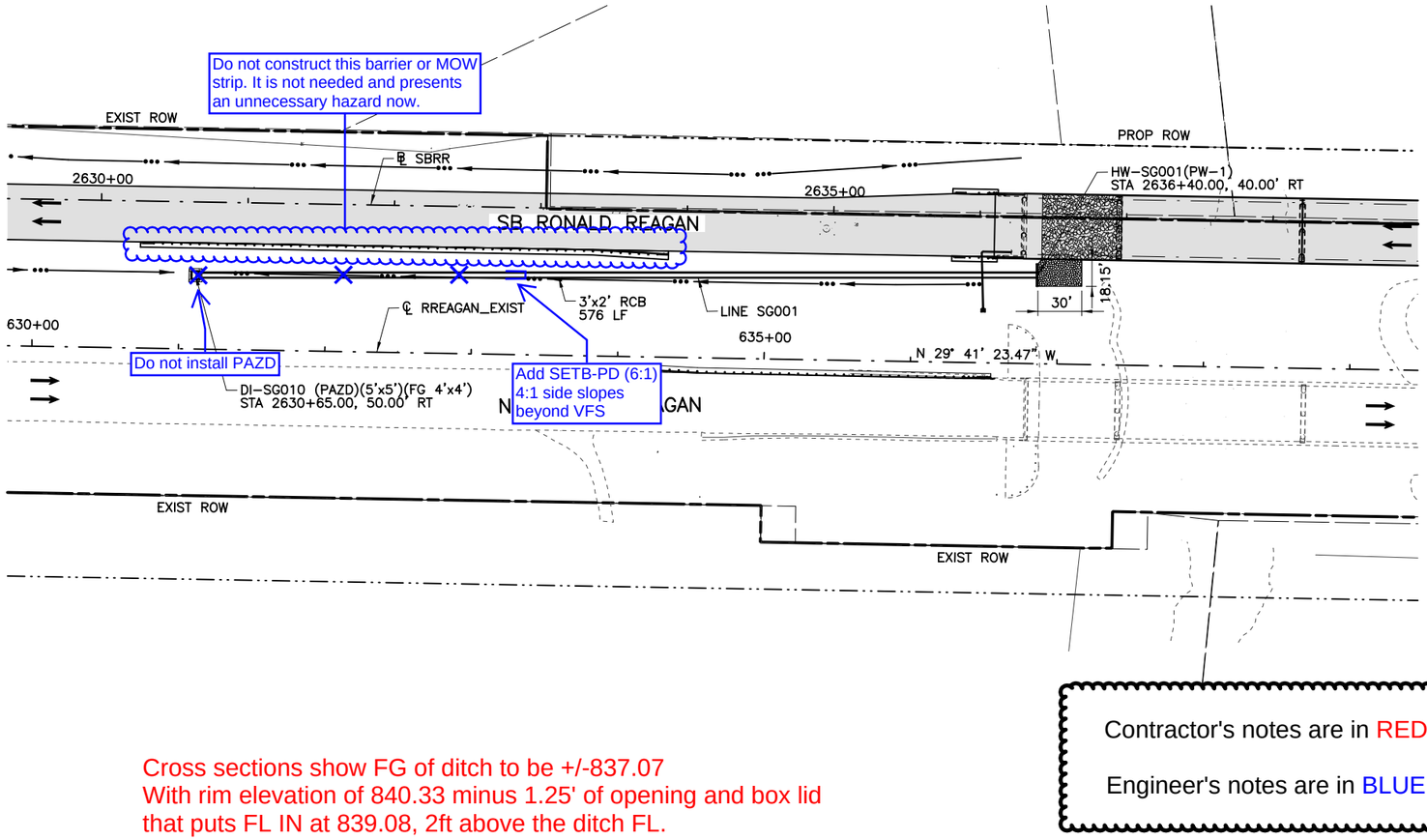
Bridge Division Standard

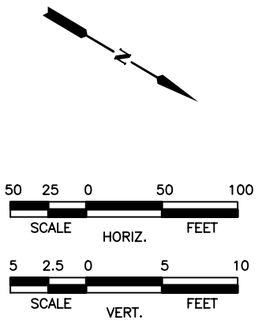
PREFABRICATED GALVANIZED STEEL END SECTION SAFETY END TREATMENT

FOR 12" TO 60" DIA CMP CULVERTS
TYPE II ~ CROSS DRAINAGE

GS-ES-CD

FILE:	DN: TxDOT	CK: TxDOT	DW: JRP	CK: GAF
©TxDOT February 2020	CONT	SECT	JOB	HIGHWAY
REVISIONS				
	DIST	COUNTY		SHEET NO.
				108B





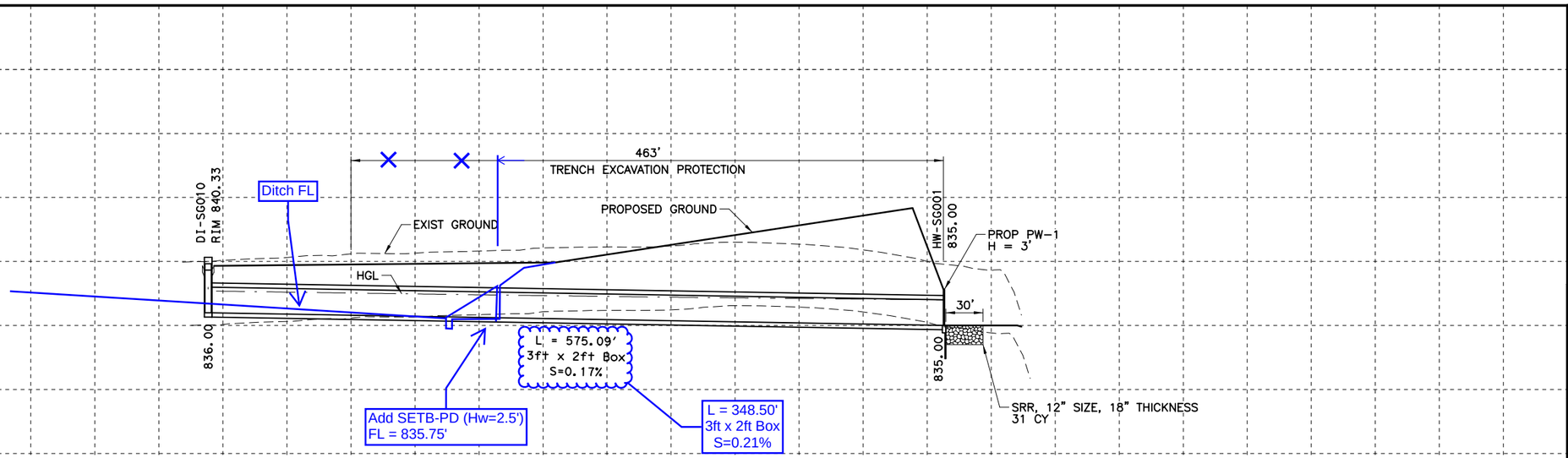
Contractor's notes are in RED.

Engineer's notes are in BLUE.

NOTES:

1. ALL STATIONS AND OFFSETS ARE BASED OFF OF ℄ SBRR UNLESS OTHERWISE NOTED.
2. SEE ROADWAY PLAN AND PROFILE SHEETS FOR DITCH LIMITS AND DETAILS.
3. ALL LOCATIONS FOR CURB INLETS ARE SHOWN AT THE FACE OF CURB
4. ALL LOCATIONS FOR DITCH INLETS AND MANHOLES ARE SHOWN TO THE CENTER POINT OF HTE INLET BOX OR MANHOLE STACK, UNLESS OTHERWISE NOTED.
5. ALL JUNCTIONS (WYES, TEES, BENDS) SHALL BE SUBSIDIARY TO PERTINENT ITEM UNLESS OTHERWISE NOTED.
6. GEOPAK DRAINAGE WAS USED FOR STORM SEWER COMPUTATIONS.
7. ALL PIPE SHALL BE CLASS III UNLESS NOTED OTHERWISE

Cross sections show FG of ditch to be +/-837.07
With rim elevation of 840.33 minus 1.25' of opening and box lid that puts FL IN at 839.08, 2ft above the ditch FL.



STATE OF TEXAS
BRADLEY MCCONNON
134741
PROFESSIONAL ENGINEER
03/29/2024

NO.	REVISION	BY	DATE

WILCO TEXAS

CP&Y an STV Company
TEXAS REGISTERED ENGINEERING FIRM F-1741

RONALD REAGAN BLVD.

STORM SEWER PLAN & PROFILE
NORTH FORK SAN GABRIEL RIVER MEDIAN

Designed:	FED. RD. DIV. NO.	STATE	PROJECT NO.	HIGHWAY NO.
Checked:	X	TEXAS		
Drawn:	DIST.	COUNTY	CONTROL NO. / SECTION NO. / JOB NO.	SHEET NO.
Checked:		WILLIAMSON		303

SHEET 3 OF 4

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STATE OF TEXAS
ANDREA KLOCINSKI
121625
LICENSED
PROFESSIONAL ENGINEER

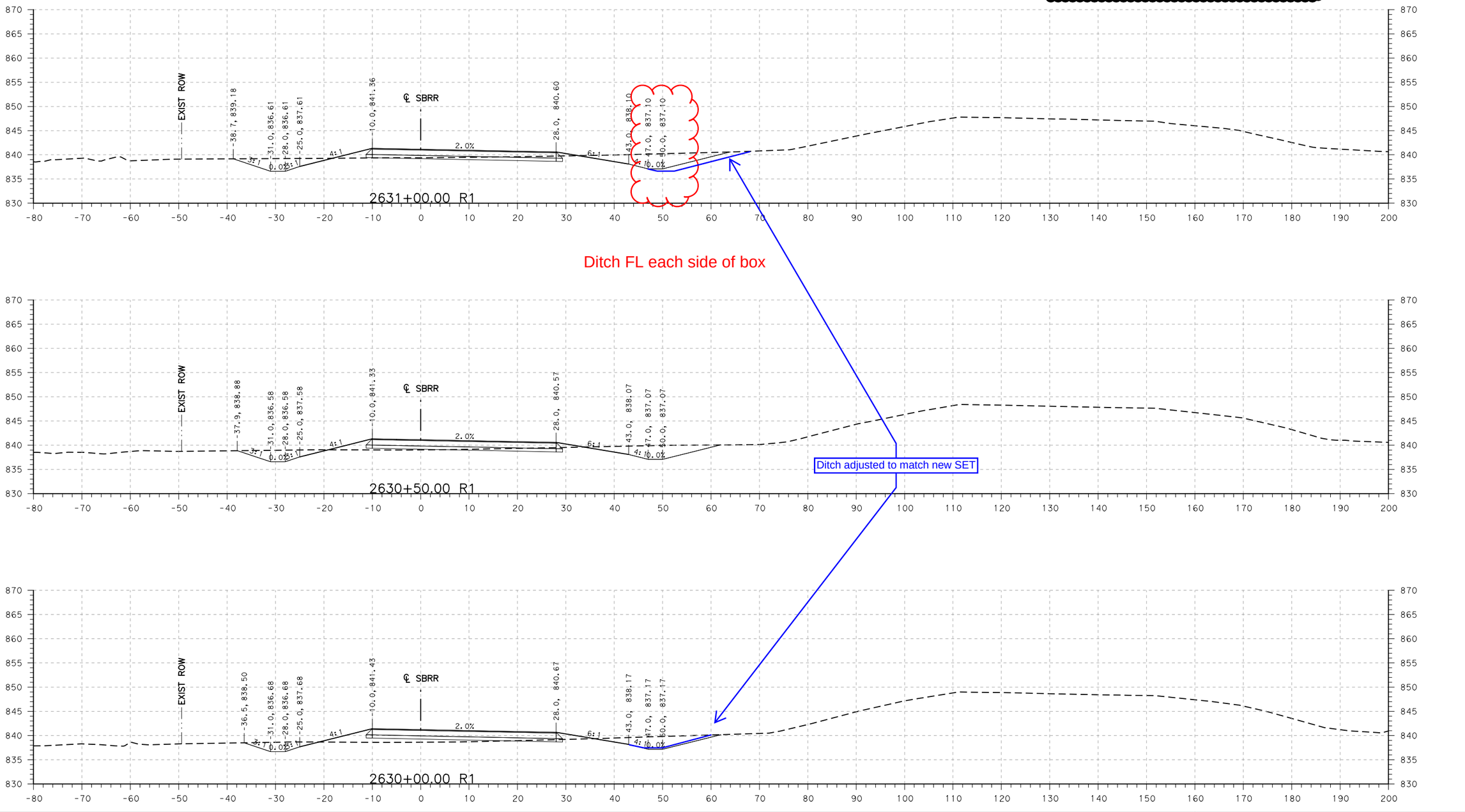
06/10/2024

STA. 2630+00.00 R1 TO STA. 2631+00.00 R1

10 5 0 10 20
SCALE HORIZ. & VERT. FEET

Contractor's notes are in RED.

Engineer's notes are in BLUE.



CP&Y
TEXAS REGISTERED ENGINEERING FIRM F-1741

Williamson County 1848

RONALD REAGAN BLVD

RONALD REAGAN CROSS SECTIONS

SHEET 194 OF 234

Designed:	–	FED. RD. DIV. NO.	STATE	FEDERAL AID PROJECT NO.				HIGHWAY NO.
Checked:	–	X	TEXAS					
Drawn:	–	DIST.	COUNTY	CONTROL NO.	SECTION NO.	JOB NO.		SHEET NO.
Checked:	–	AUS	WILLIAMSON					875

SUMMARY OF ROADWAY ITEMS																			
SHEET NO.	LOCATION	100 6002	110 6001	132 6003	132 6047	247 6044	260 6002	260 6017	310 6001	316 6005	316 6242	351 6002	354 6045	530 6004	530 6005	3076 6001	3076 6040	3076 6038	3076 6066
		PREPARING ROW	EXCAVATION (ROADWAY)	EMBANKMENT (FINAL)(ORD COMP)(TY B)	EMBANKMENT (FINAL)(ORD COMP)(TY C1)	FL BS (CMP IN PLC)(TY A GR 4)(FNAL POS)	LIME (HYDRATED LIME (SLURRY))	LIME TRT (MIX EXST MATL & NEW BASE) (8")	PRIME COAT (MULTI OPTION)	ASPH (TIER II)	AGGR(TY-PD GR-5 SAC-B)	FLEXIBLE PAVEMENT STRUCTURE REPAIR(6")	PLANE ASPH CONC PAV (2")	DRIVEWAYS (CONC)	DRIVEWAYS (ACP)	D-GR HMA TY-B PG64-22	D-GR HMA TY-D PG70-22	D-GR HMA TY-D PG64-22 (LEVEL-UP)	TACK COAT
		STA	CY	CY	CY	CY	TON	SY	GAL	GAL	CY	SY	SY	SY	SY	TON	TON	TON	GAL
	RONALD REAGAN BLVD.																		
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2 OF 28	STA 2413+00 TO STA 2423+00	10.00	4792	518	2821	1255			552	883	18					1315	9938	35	693
3 OF 28	STA 2423+00 TO STA 2433+00	10.00	6549	2824	7266	4490			826	1321	28		544		99	2810	1278	420	961
4 OF 28	STA 2433+00 TO STA 2443+00	10.00	3336	3832	5894	1844	22	1238	1084	1734	36				119	6256	1117		779
5 OF 28	STA 2443+00 TO STA 2453+00	10.00	6293	5886		1293	71	3970	757	1212	25					1819	932		674
6 OF 28	STA 2453+00 TO STA 2463+00	10.00	7519	99		1508	83	4631	883	1412	29				390	2119	1115		777
7 OF 28	STA 2463+00 TO STA 2473+00	10.00	3127	3389	1152	3104	105	5841	1129	1806	38				136	5187	1407		994
8 OF 28	STA 2473+00 TO STA 2483+00	10.00	10257	551	6191	1799	42	2326	881	1410	29					2461	1010		706
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14 OF 28	STA 2533+00 TO STA 2543+00	10.00	18671	4540		1846	58	3249	884	1414	29				255	2587	1016		709
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18 OF 28	STA 2573+00 TO STA 2583+00	10.00	3473	2756		1978	79	4368	836	1338	28				177	2774	1022		721
19 OF 28	STA 2583+00 TO STA 2593+00	10.00	6352	2763		2552	81	4527	877	1403	29		1378			3649	1183		764
20 OF 28	STA 2593+00 TO STA 2603+00	10.00	4774	3225		1556	85	4697	912	1459	30				1012	2189	1021		712
21 OF 28	STA 2603+00 TO STA 2613+00	10.00	9568	4955		1509	84	4648	883	1413	29				1031	2120	1003		699
22 OF 28	STA 2613+00 TO STA 2623+00	10.00	8383	11834		823	29	1593	483	773	16		439			1162	727		480
23 OF 28	STA 2623+00 TO STA 2633+00	10.00	1205	9283		1313	33	1809	770	1232	26		439			1860	877		584
24 OF 28	STA 2633+00 TO STA 2643+00	10.00	1532	4440		729			426	682	14		867			1082	519		308
25 OF 28	STA 2643+00 TO STA 2653+00	10.00	2780	8993		1697			996	1593	33					2534	1065		743
26 OF 28	STA 2653+00 TO STA 2663+00	10.00	7544	1713		1763	12	683	989	1583	33					2604	1074		749
27 OF 28	STA 2663+00 TO STA 2673+00	10.00	1786	2051		2026	95	5287	1014	1623	34				228	3162	1187		972
28 OF 28	STA 2673+00 TO END PROJECT	8.60	1873	1177		830	25	1367	263	420	9		249		346	1552	662		462
	*MISCELLANEOUS REPAIR											10000							
	RONALD REAGAN SUBTOTAL	273	144622	117919	45374	49230	1216	67547	22050	35280	735	10000	6989	299	4045	70645	36730	455	19414

* OBSERVER TO IDENTIFY PAVEMENT REPAIR LOCATIONS PRIOR TO FINAL OVERLAY ON EXISTING PAVEMENT

SUMMARY OF ROADWAY ITEMS																#	#	#	#	
SHEET NO.	LOCATION	432 6002	432 6022	432 6024	432 6031	432 6045	540 6001	540 6005	540 6006	540 6016	540 6018	540 6020	544 6001	545 6019	552 6003	552 6004	552 6005	552 6006	560 6007
		RIPRAP (CONC)(5 IN)	RIPRAP (STONE COMMON)(DR Y)(6 IN)	RIPRAP (STONE COMMON)(DR Y)(12 IN)	RIPRAP (STONE PROTECTION) (12 IN)	RIPRAP (MOW STRIP)(4 IN)	MTL W-BEAM GD FEN (TIM POST)	TERMINAL ANCHOR SECTION	MTL BEAM GD FEN TRANS (THRIE-BEAM)	DOWNSTREAM ANCHOR TERMINAL SECTION	MTL BM GD FEN TRANS (NON - SYM)	MTL W - BEAM GD FEN (LOW FILL CULVERT)	GUARDRAIL END TREATMENT (INSTALL)	CRASH CUSH ATTEN (INSTL)(S)(N)(TL3)	WIRE FENCE (TY C)	WIRE FENCE (TY D)	GATE (TY 1)	GATE (TY 2)	MAILBOX INSTALL-S (WC-POST) TY 3
		CY	CY	CY	CY	CY	LF	EA	EA	EA	EA	LF	EA	EA	LF	LF	EA	EA	EA
	RONALD REAGAN BLVD.																		
1 OF 28	BEGIN PROJECT TO STA 2413+00																		
2 OF 28	STA 2413+00 TO STA 2423+00																		
3 OF 28	STA 2423+00 TO STA 2433+00																		
4 OF 28	STA 2433+00 TO STA 2443+00					6	75						1						
5 OF 28	STA 2443+00 TO STA 2453+00	73	338			30	475		2	3	2		2						
6 OF 28	STA 2453+00 TO STA 2463+00																		
7 OF 28	STA 2463+00 TO STA 2473+00	46	50																
8 OF 28	STA 2473+00 TO STA 2483+00																		
9 OF 28	STA 2483+00 TO STA 2493+00					9	66						2						1
10 OF 28	STA 2493+00 TO STA 2503+00					37	159		2	4	2	100	2						
11 OF 28	STA 2503+00 TO STA 2513+00																		
12 OF 28	STA 2513+00 TO STA 2523+00					10	145			2	2		1						
13 OF 28	STA 2523+00 TO STA 2533+00					32	580		3	1			2						
14 OF 28	STA 2533+00 TO STA 2543+00	1	56			1													
15 OF 28	STA 2543+00 TO STA 2553+00																		
16 OF 28	STA 2553+00 TO STA 2563+00		18			13	200		1	2	2		1	1					
17 OF 28	STA 2563+00 TO STA 2573+00					17	238	2	2				1						
18 OF 28	STA 2573+00 TO STA 2583+00	34		130		18	323			2	2		1						
19 OF 28	STA 2583+00 TO STA 2593+00	86		206		20	240		3				2						
20 OF 28	STA 2593+00 TO STA 2603+00																		
21 OF 28	STA 2603+00 TO STA 2613+00																		
22 OF 28	STA 2613+00 TO STA 2623+00		101			18	300		1	2	2		1						
23 OF 28	STA 2623+00 TO STA 2633+00	10				17	225	5	2	5			2						
24 OF 28	STA 2633+00 TO STA 2643+00			90	99	25	361		3	2	2		2	5					
25 OF 28	STA 2643+00 TO STA 2653+00	27				23	365			1			2						
26 OF 28	STA 2653+00 TO STA 2663+00	151				33	687						1						
27 OF 28	STA 2663+00 TO STA 2673+00					7	113						1						
28 OF 28	STA 2673+00 TO END PROJECT																		
	*MISCELLANEOUS REPAIR														5000	5000	2	2	
	RONALD REAGAN SUBTOTAL	428	563	426	99	316	4552	5 2	19	19 5	14	100	24 5	1	5000	5000	2	2	1

\# PLACEMENT OF FENCE AND GATES TO BE DETERMINED IN THE FIELD BY OBSERVER

NO.	REVISION	BY	DATE
5	RFI 74 – MBGF REMOVAL	ANK	07/17/25
4	RFI 44 – MBGF TRANS	ANK	1/31/25
3	CULVERT ADJUSTED FOR GRADING	CAS	1/22/25
2	RFI 33 – RIPRAP UPDATES	ANK	12/20/24
1	RFI 22 – BRIDGE DRAIN RIPRAP	BAM	11/14/24

WILCO TEXAS

CP&Y an STV Company
TEXAS REGISTERED ENGINEERING FIRM F-1741

RONALD REAGAN BLVD.
SUMMARY OF ROADWAY ITEMS

Designed:	ANK	FED. RD. DIV. NO.	STATE	PROJECT NO.		HIGHWAY NO.
Checked:	ANK	X	TEXAS			
Drawn:	ANK	DIST.	COUNTY	CONTROL NO. / SECTION NO. / JOB NO.		SHEET NO.
Checked:	ANK		WILLIAMSON			21

SHEET 1 OF 2

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SUMMARY OF DRAINAGE ITEMS																					
LOCATION	401	402	432	462	462	464	464	464	464	464	465	465	465	465	465	465	508S	466	467	467	467	467
	6001	6001	6031	6001	6006	6003	6005	6007	6008	6011	6002	6003	6009	6558	6559	6162	I10S	6178	6110	6173	6359	6363
	FLOWABLE BACKFILL	TRENCH EXCAVATION PROTECTION	RIPRAP (STONE PROTECTION) (12 IN)	CONC BOX CULV (3 FT X 2 FT)	CONC BOX CULV (5 FT X 2 FT)	RC PIPE (CL III)(18 IN)	RC PIPE (CL III)(24 IN)	RC PIPE (CL III)(30 IN)	RC PIPE (CL III)(36 IN)	RC PIPE (CL III)(54 IN)	MANH (COMPL)(PRM)(48IN)	MANH (COMPL)(PRM)(60IN)	JCTBOX (COMPL)(PJB)(5FTX5FT)	INL(CMP)(PAZD-CZ)(FG)(3FTX3FT-3FTX3FT)	INL(CMP)(PAZD-CZ)(FG)(4FTX4FT-3FTX3FT)	INL(CMP)(PAZD-CZ)(FG)(4FTX4FT-3FTX3FT)	COA INLET, STANDARD 10 FT	WINGWALL (PW - 1)(HW=3 FT)	SET (TY I)(S=3 FT)(HW= 3 FT)(6:1)(P)	SET (TY I)(S= 5 FT)(HW= 3 FT)(6:1)	SET (TY II)(18 IN)(RCP)(4:1)(P)	SET (TY II)(18 IN)(RCP)(6:1)(P)
	CY	LF	CY	LF	LF	LF	LF	LF	LF	LF	EA	EA	EA	EA	EA	EA	EA	EA	EA	EA	EA	EA
KAUFFMAN LOOP WEST					120															2		
KAUFFMAN CROSSOVER							112															
SANTA RITA WEST																						
SANTA RITA CROSSOVER		172					172															
STA 2486+50 TURNAROUND		32						54														
FIRE STATION CROSSOVER		65					88															
TOWER ROAD WEST		145						145														
TOWER ROAD CROSSOVER							136															
CR258 WEST		90							248													
CR258 CROSSOVER								441				1										
STA 2674+66.10 CROSSING																						
DRIVEWAY CULVERTS					32	74	412		113											2		2
STORM SEWER SANTA RITA BLVD		376				51			96	236			1				2					
STORM SEWER TOWER ROAD		418				167		416					1				2					
STORM SEWER MEDIAN		5 349	31	348.5 5												5		1	1			
STORM SEWER FM 3405		185					164							1								
STORM SEWER WQ POND						117	306				1			1	1						1	
MISCELLANEOUS	100																					
DRAINAGE SUBTOTAL	100 5	1832	31	348.5 5	152	409	1390	1056	457	236	1	1	2	2	1	0 5	4	1	1 5	4	1	2

SUMMARY OF DRAINAGE ITEMS					
LOCATION	467	467	467	467	467
	6389	6395	6418	6423	6454
	SET (TY II)(24 IN)(RCP)(3:1)(P)	SET (TY II)(24 IN)(RCP)(6:1)(P)	SET (TY II)(30 IN)(RCP)(3:1)(P)	SET (TY II)(30 IN)(RCP)(6:1)(P)	SET (TY II)(36 IN)(RCP)(6:1)(P)
	EA	EA	EA	EA	EA
KAUFFMAN LOOP WEST					
KAUFFMAN CROSSOVER		2			
SANTA RITA WEST					
SANTA RITA CROSSOVER	2				
STA 2486+50 TURNAROUND				2	
FIRE STATION CROSSOVER		2			
TOWER ROAD WEST				2	
TOWER ROAD CROSSOVER		2			
CR258 WEST					4
CR258 CROSSOVER			1	1	
STA 2674+66.10 CROSSING					
DRIVEWAY CULVERTS		18			4
STORM SEWER SANTA RITA BLVD					1
STORM SEWER TOWER ROAD					
STORM SEWER MEDIAN					
STORM SEWER FM 3405		1			
STORM SEWER WQ POND					
DRAINAGE SUBTOTAL	2	25	1	5	9

SUMMARY OF WATER QUALITY ITEMS								
LOCATION	403	432	432	432	465	481	SP-1	SP-2
	6001	6003	6024	6026	6153	6013		
	TEMPORARY SPL SHORING	RIPRAP (CONC)(6 IN)	RIPRAP (STONE COMMON)(DRY)(12 IN)	RIPRAP (STONE COMMON)(DRY)(18 IN)	INLET (COMPL)(PAZD)(RC)(4FTX4FT)	PIPE (PVC) (SCH 40) (6 IN)	SS - WATER QUALITY POND	SS - RECONSTRUCT BATCH DET POND
	SF	CY	CY	CY	EA	LF	EA	EA
FIRE STATION POND								1
SAND FILTER NO. 1						138	1	
SAND FILTER NO. 2					1		1	
SAND FILTER NO. 3							1	
SAND FILTER NO. 4A	1211	12	160			90	1	
SAND FILTER NO. 4B						60	1	
SAND FILTER NO. 5				140			1	
SAND FILTER NO. 6			38				1	
WATER QUALITY SUBTOTAL	1211	12	198	140	1	288	7	1

SUMMARY OF DRAINAGE ITEMS								
LOCATION	110	420	432	432	462	462	466	466
	6002	6057	6002	6031	6001	6026	6165	6178
	EXCAVATION (CHANNEL)	CL C CONC (WINGWALLS)	RIPRAP (CONC)(5 IN)	RIPRAP (STONE PROTECTION) (12 IN)	CONC BOX CULV (3 FT X 2 FT)	CONC BOX CULV (9 FT X 7 FT)	WINGWALL (FW - S)(HW=4 FT)	WINGWALL (PW - 1)(HW=3 FT)
	CY	CY	CY	CY	LF	LF	EA	EA
CROSSING 2 CHANNEL	1780		295					
CULVERT AT SH 29		12.7						
CULVERT 3		13.4		128		102		
CULVERT STA 2647+00			6		95		1	1
DRAINAGE SUBTOTAL	1780	26.1	301	128	95	102	1	1

NO.	REVISION	BY	DATE
5	PAZD REPLACED	BAM	07/18/25
4	CULVERT ADJUSTED FOR GRADING	ANK	1/22/25
3	REVISE SBRR ROADWAY	ANK	12/30/24
2	QUANTITY REVISIONS PER RFI #27	ANK	11/14/24
1	QUANTITY REVISIONS PER RFI #5	ANK	8/21/24

WILCO TEXAS

CP&Y an STV Company
TEXAS REGISTERED ENGINEERING FIRM F-1741

RONALD REAGAN BLVD.

SUMMARY OF DRAINAGE AND WATER QUALITY ITEMS

Designed:	FED. RD. DIV. NO.	STATE	PROJECT NO.				HIGHWAY NO.
Checked:	X	TEXAS					
Drawn:	DIST.	COUNTY	CONTROL NO.	SECTION NO.	JOB NO.		SHEET NO.
Checked:		WILLIAMSON					24

SHEET 1 OF 1

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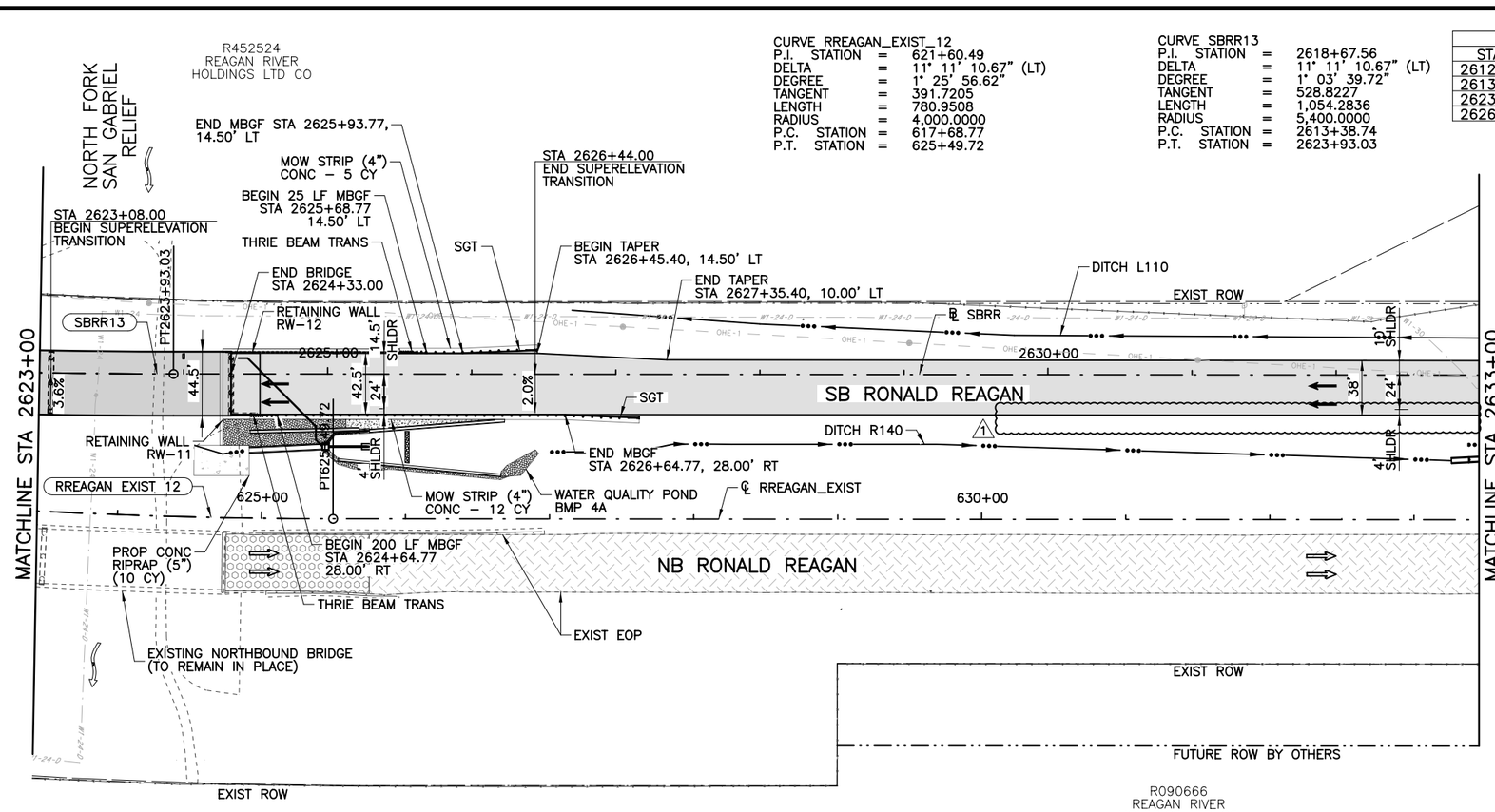


CURVE RREAGAN_EXIST_12
P.I. STATION = 621+60.49
DELTA = 11° 11' 10.67" (LT)
DEGREE = 1° 25' 56.62"
TANGENT = 391.7205
LENGTH = 780.9508
RADIUS = 4,000.0000
P.C. STATION = 617+68.77
P.T. STATION = 625+49.72

CURVE SBRR13
P.I. STATION = 2618+67.56
DELTA = 11° 11' 10.67" (LT)
DEGREE = 1° 03' 39.72"
TANGENT = 528.8227
LENGTH = 1,054.2836
RADIUS = 5,400.0000
P.C. STATION = 2613+38.74
P.T. STATION = 2623+93.03

SUPERELEVATION TABLE		
STATION	SLOPE	COMMENTS
2612+75.00	2	BEGIN TRANSITION
2613+71.00	3.6	BEGIN FULL SUPERELEVATION
2623+08.00	3.6	END FULL SUPERELEVATION
2626+44.00	–2	END TRANSITION

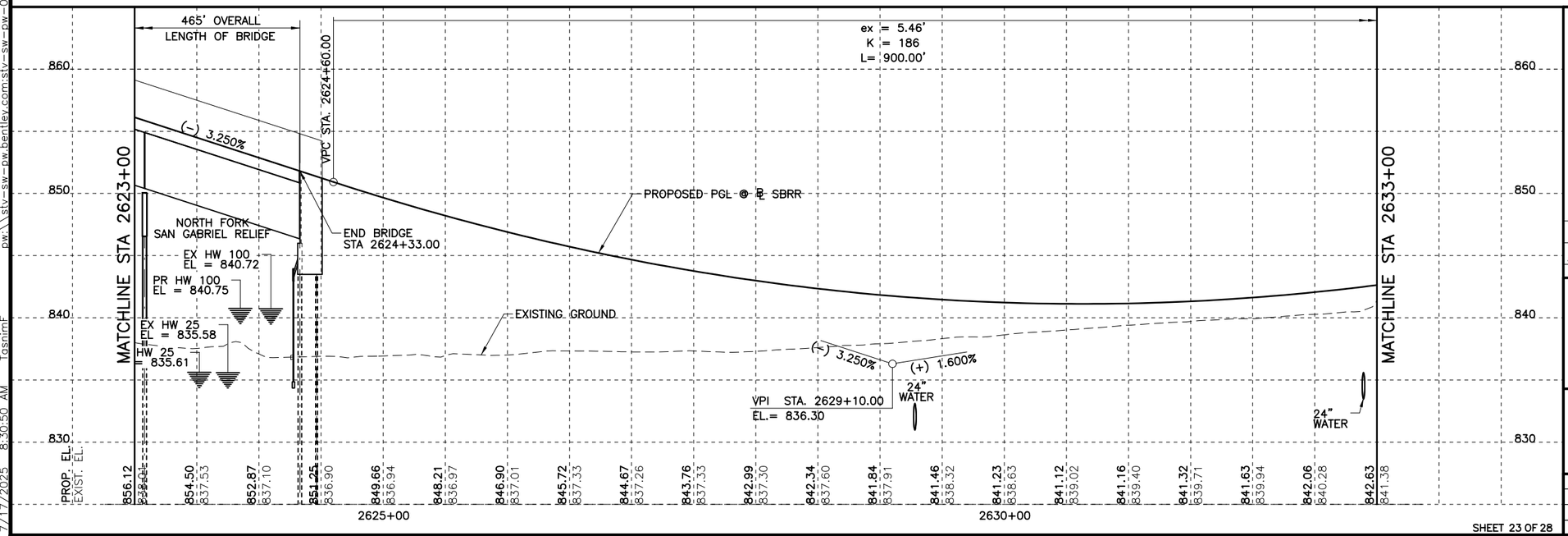
SCALE HORIZ. 50 25 0 50 100 FEET

SCALE VERT. 5 2.5 0 5 10 FEET

LEGEND
- PROPOSED PAVEMENT
- PROPOSED BRIDGE
- PROPOSED SIDEWALK
- PROPOSED SURFACE LIFT
- 2" OVERLAY & UNDERSEAL
- 0" – 2" MILLING TRANSITION W/2" OVERLAY
- 0" – 2" EDGE MILLING
- CONCRETE
- STONE RIPRAP
- PARCEL LINE
- FUTURE BY OTHERS

NOTES:

1. ALL DIMENSIONS ARE TO EDGE OF PAVEMENT WHERE APPLICABLE.
2. ALL STATIONING BASED ON ℄ SBRR UNLESS OTHERWISE NOTED.
3. EXISTING GROUND PROFILE IS AT ℄ SBRR.
4. DRIVEWAY LOCATIONS SHOWN ARE APPROXIMATE AND SHALL BE VERIFIED IN THE FIELD PRIOR TO CONSTRUCTION. SEE DRIVEWAY AND SIDEWALK DETAILS SHEET FOR FURTHER INFORMATION.
5. SEE INTERSECTION LAYOUTS FOR MORE INFORMATION.



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STATE OF TEXAS
ANDREA KLOCINSKI
121625
LICENSED
PROFESSIONAL ENGINEER
07/17/2025

NO.	REVISION	BY	DATE
1	RFI 74 MBGF REMOVED	ANK	7/17/25

WILCO TEXAS

CP&Y an STV Company
TEXAS REGISTERED ENGINEERING FIRM F-1741

RONALD REAGAN BLVD.

ROADWAY PLAN & PROFILE
SB RONALD REAGAN
STA 2623+00.00 TO STA 2633+00.00

Designed:	ANK	FED. RD. DIV. NO.	STATE	PROJECT NO.				HIGHWAY NO.
Checked:	ANK	X	TEXAS					
Drawn:	ANK	DIST.	COUNTY	CONTROL NO.	SECTION NO.	JOB NO.		SHEET NO.
Checked:	ANK		WILLIAMSON					163

SHEET 23 OF 28

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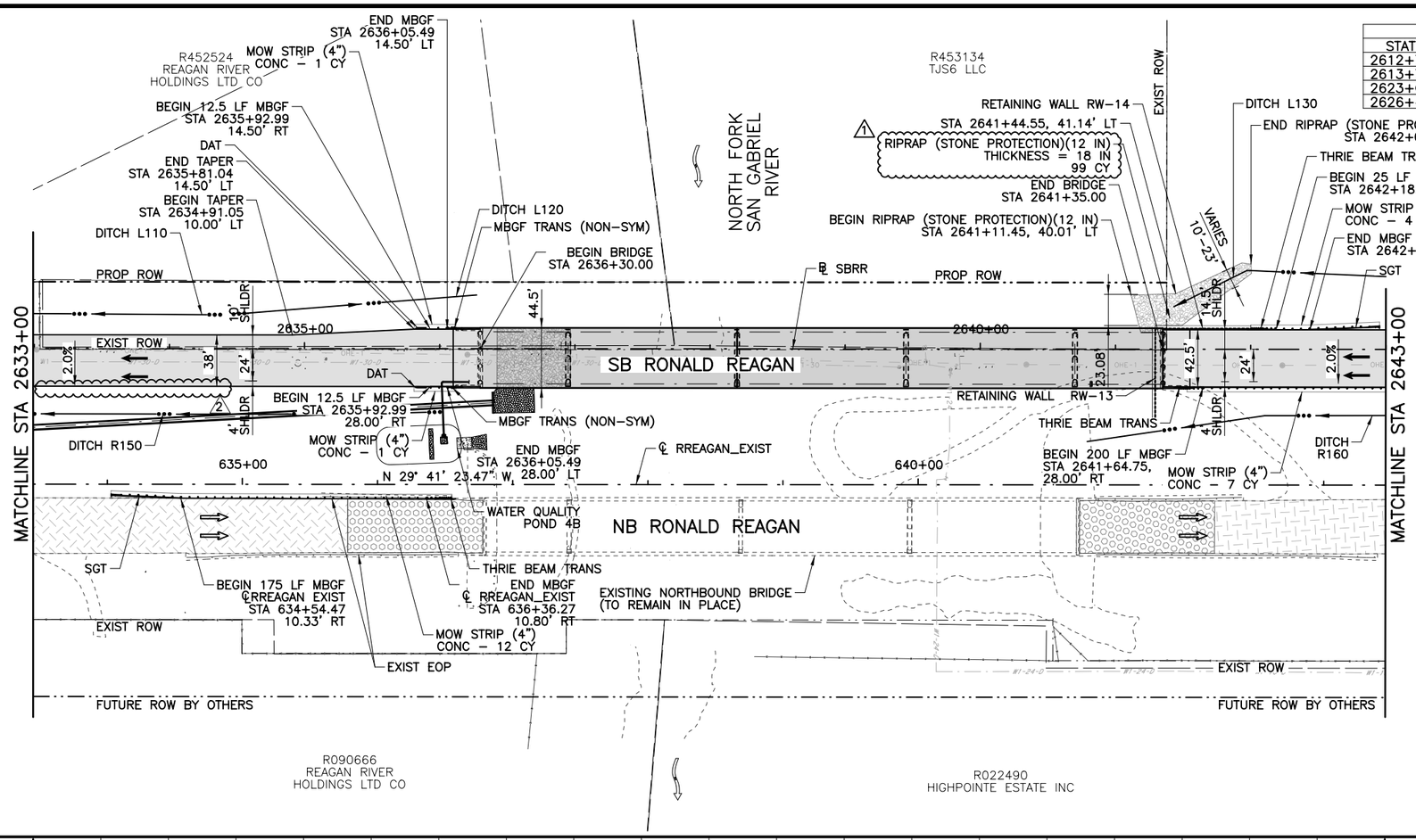


SUPERELEVATION TABLE		
STATION	SLOPE	COMMENTS
2612+75.00	2	BEGIN TRANSITION
2613+71.00	3.6	BEGIN FULL SUPERELEVATION
2623+08.00	3.6	END FULL SUPERELEVATION
2626+44.00	–2	END TRANSITION

SCALE HORIZ. 50 25 0 50 100 FEET

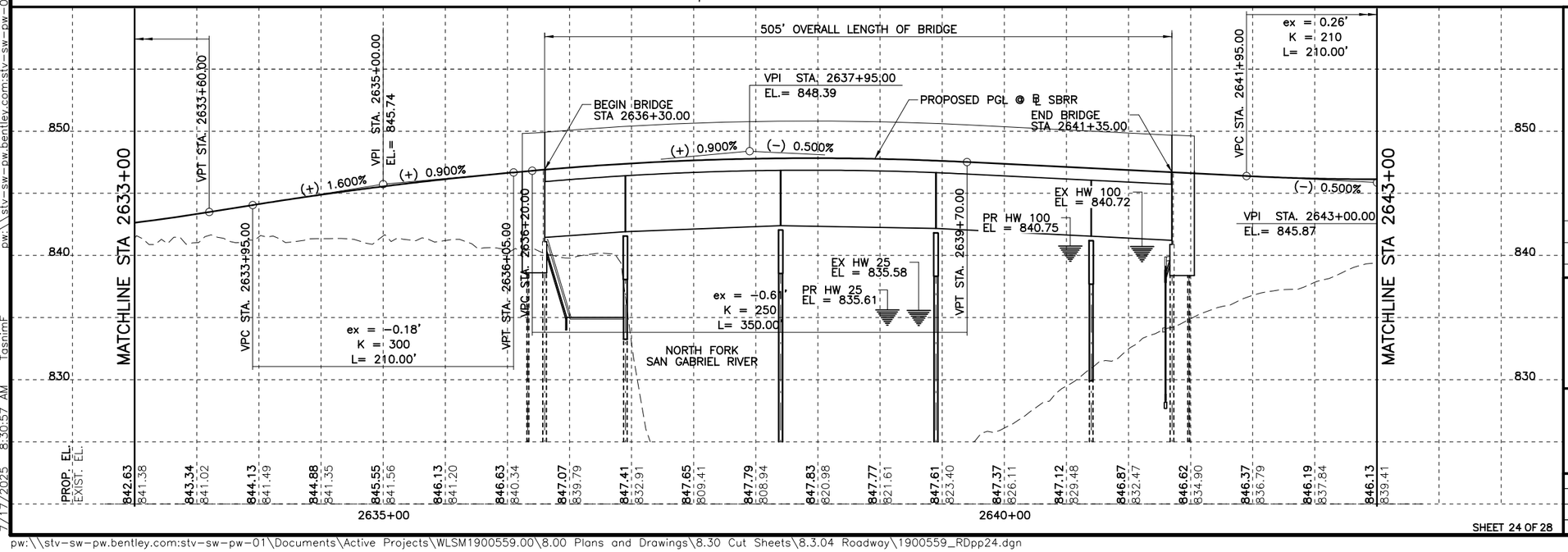
SCALE VERT. 5 2.5 0 5 10 FEET

LEGEND

- PROPOSED PAVEMENT
- PROPOSED BRIDGE
- PROPOSED SIDEWALK
- PROPOSED SURFACE LIFT
- 2" OVERLAY & UNDERSEAL
- 0" – 2" MILLING TRANSITION W/2" OVERLAY
- 0" – 2" EDGE MILLING
- CONCRETE
- STONE RIPRAP
- PARCEL LINE
- FUTURE BY OTHERS

NOTES:

1. ALL DIMENSIONS ARE TO EDGE OF PAVEMENT WHERE APPLICABLE.
2. ALL STATIONING BASED ON ℄ SBRR UNLESS OTHERWISE NOTED.
3. EXISTING GROUND PROFILE IS AT ℄ SBRR.
4. DRIVEWAY LOCATIONS SHOWN ARE APPROXIMATE AND SHALL BE VERIFIED IN THE FIELD PRIOR TO CONSTRUCTION. SEE DRIVEWAY AND SIDEWALK DETAILS SHEET FOR FURTHER INFORMATION.
5. SEE INTERSECTION LAYOUTS FOR MORE INFORMATION.



SHEET 24 OF 28

STATE OF TEXAS
ANDREA KLOCINSKI
121625
LICENSED
PROFESSIONAL ENGINEER

07/17/2025

NO.	REVISION	BY	DATE
1	RFI 33 – RIPRAP UPDATES	ANK	12/20/24
2	RFI 74 MBGF REMOVED	ANK	7/17/25

WILCO TEXAS

CP&Y an STV Company
TEXAS REGISTERED ENGINEERING FIRM F-1741

RONALD REAGAN BLVD.

ROADWAY PLAN & PROFILE

SB RONALD REAGAN
STA 2633+00.00 TO STA 2643+00.00

Designed:	ANK	FED. RD. DIV. NO.	STATE	PROJECT NO.				HIGHWAY NO.
Checked:	ANK	X	TEXAS					
Drawn:	ANK	DIST.	COUNTY	CONTROL NO.	SECTION NO.	JOB NO.		SHEET NO.
Checked:	ANK		WILLIAMSON					164

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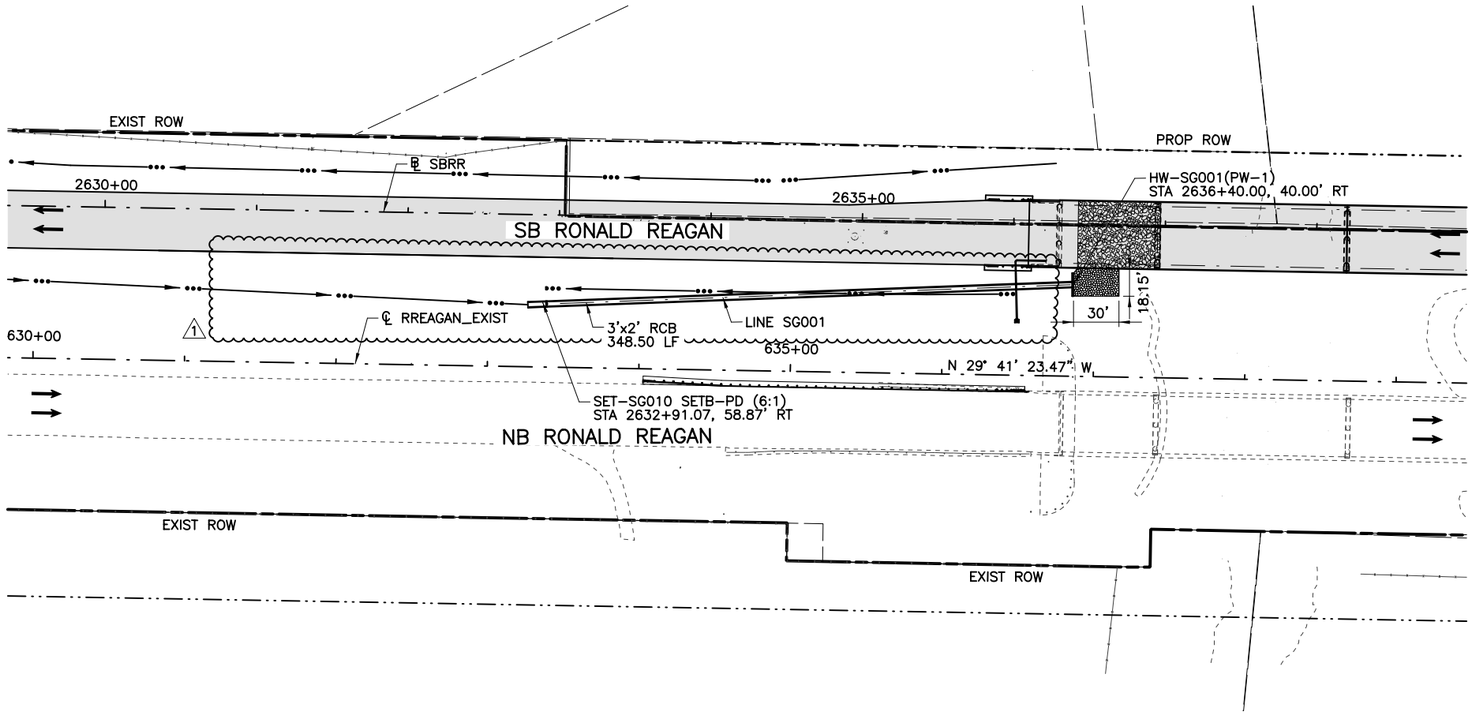
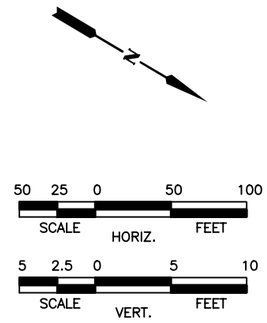
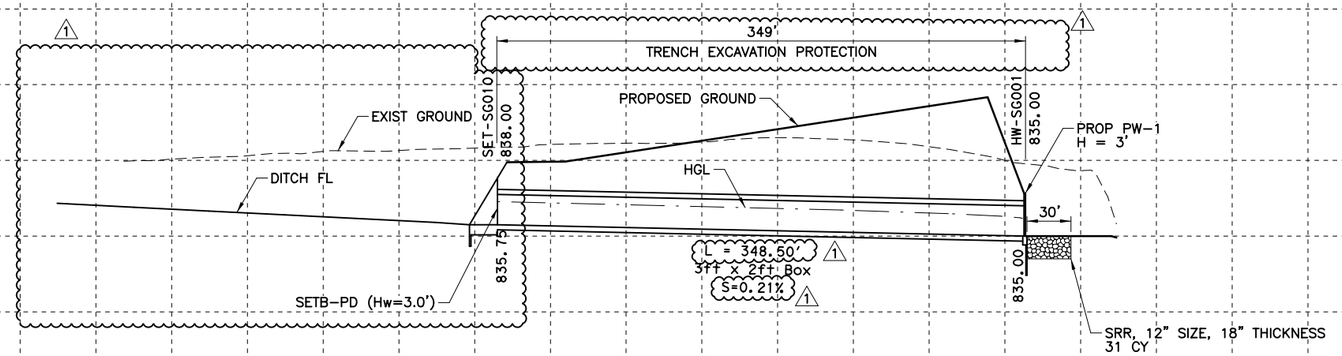




NOTES:

1. ALL STATIONS AND OFFSETS ARE BASED OFF OF ℄ SBRR UNLESS OTHERWISE NOTED.
2. SEE ROADWAY PLAN AND PROFILE SHEETS FOR DITCH LIMITS AND DETAILS.
3. ALL LOCATIONS FOR CURB INLETS ARE SHOWN AT THE FACE OF CURB
4. ALL LOCATIONS FOR DITCH INLETS AND MANHOLES ARE SHOWN TO THE CENTER POINT OF HTE INLET BOX OR MANHOLE STACK, UNLESS OTHERWISE NOTED.
5. ALL JUNCTIONS (WYES, TEES, BENDS) SHALL BE SUBSIDIARY TO PERTINENT ITEM UNLESS OTHERWISE NOTED.
6. GEOPAK DRAINAGE WAS USED FOR STORM SEWER COMPUTATIONS.
7. ALL PIPE SHALL BE CLASS III UNLESS NOTED OTHERWISE



BRADLEY MCCONNON
137471
LICENSED PROFESSIONAL ENGINEER
STATE OF TEXAS
07/18/2025

NO.	REVISION	BY	DATE
1	RFI 74 PAZD REMOVED	BM	7/17/25

WILCO TEXAS

CP&Y an STV Company
TEXAS REGISTERED ENGINEERING FIRM F-1741

RONALD REAGAN BLVD.

STORM SEWER PLAN & PROFILE
NORTH FORK SAN GABRIEL RIVER MEDIAN

Designed:	FED. RD. DIV. NO.	STATE	PROJECT NO.				HIGHWAY NO.
Checked:	X	TEXAS					
Drawn:	DIST.	COUNTY	CONTROL NO.	SECTION NO.	JOB NO.		SHEET NO.
Checked:		WILLIAMSON					303

SHEET 3 OF 4

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Culvert Station and/or Creek Name followed by applicable end (Lt, Rt or Both)	Description of Box Culvert No. Spans ~ Span X Height	Max Fill Height (Ft)	Applicable Box Culvert Standard (4)	Applicable Wingwall or End Treatment Standard	Skew Angle (0°,15°, 30° or 45°)	Side Slope or Channel Slope Ratio (SL:1)	T Culvert Top Slab Thickness (In)	U Culvert Wall Thickness (In)	C Estimated Curb Height (Ft)	Hw Height of Wingwall (1) (Ft)	A Curb to End of Wingwall (Ft)	B Offset of End of Wingwall (Ft)	Lw Length of Longest Wingwall (Ft)	Ltw Culvert Toewall Length (Ft)	Atw Anchor Toewall Length (Ft)	Riprap Apron (CY)	Class "C" Conc (Curb) (2) (CY)	Class "C" Conc (Wingwall) (3) (CY)	Total Wingwall Area (SF)
CULV. #3, STA 494+77.37 LT	1 ~ 9 x 7	3	SCC-9	FW-S*	30	3:1	8	7	0.5	7.917	N/A	22.75	32.173	N/A	N/A	6	0.2	7.8	133
CULV. #3, STA 494+77.37 RT	1 ~ 9 x 7	3	SCC-9	FW-S*	30	3:1	8	7	0.5	7.917	22.75	N/A	N/A	N/A	N/A	0	0.2	5.6	95
CULV. STA 2647+19.30, US LT	1 ~ 3 x 2	7	SCP-3	PW-1	30	6:1	4	4	0.625	2.958	N/A	N/A	20.496	4.234	N/A	0	0.1	9.4	121
CULV. STA 2647+19.30, DS RT	1 ~ 3 x 2	7	SCP-3	FW-S	30	3:1	4	4	1.479	3.542	9.625	9.625	13.612	N/A	N/A	1.2	0.2	3.3	46
HW-SG001 RT	1 ~ 3 x 2	7	SCP-3	PW-1	0	2:1	4	4	0.25	2.583	N/A	N/A	5.167	3.667	N/A	0	0	2.5	27
⚠1 SET-SG010 LT	1 ~ 3 x 2	7	SCP-3	SETB-PD	0	6:1	4"	4"	0.917	3	N/A	N/A	16.5	N/A	4.167	0	0.1	2.7	N/A

*SINGLE WING ONLY

NOTES:
Skew = 0° on SW-0, FW-0, SETB-CD, SETB-SW-0, and SETB-FW-0 standard sheets;
30° maximum for safety end treatment

SL:1 = Horizontal : 1 Vertical
- Side slope at culvert for flared or straight wingwalls.
- Channel slope for parallel wingwalls.
- Slope must be 3:1 or flatter for safety end treatments.

T = Box culvert top slab thickness. Dimension can be found on the applicable box culvert standard sheet.

U = Box culvert wall thickness. Dimension can be found on the applicable box culvert standard sheet.

C = Curb height

See applicable wing or end treatment standard sheets for calculations of Hw, A, B, Lw, Ltw, Atw, and Total Wingwall Area.

Hw = Height of wingwall

A = Distance from face of curb to end of wingwall (not applicable to parallel or straight wingwalls)

B = Offset of end of wingwall (not applicable to parallel or straight wingwalls)

Lw = Length of longest wingwall.

Ltw = Length of culvert toewall (not applicable when using riprap apron)

Atw = Length of anchor toewall (applicable to safety end treatment only)
Total Wingwall Area = Wingwall area in sq. ft. for two wingwalls (one structure end) if Lt or Rt.
Area for four wingwalls (two structure ends) if Both.

FOR REVISION #1

STATE OF TEXAS
BRADLEY MCCONNON
124741
LICENSED
PROFESSIONAL ENGINEER
07/18/2025

(1) Round the wall heights shown to the nearest foot for bidding purposes.

(2) Concrete volume shown is for box culvert curb only. For curbs using the Box Culvert Rail Mounting Details (RAC) standard sheet quantities shown must be increased by a factor of 2.25. If Class S concrete is required for the top slab of the culvert, also provide Class S concrete for the curb. Curb concrete is considered part of the Box Culvert for payment.

(3) Concrete volume shown is total of wings, footings, culvert toewall (if any), anchor toewalls (if any) and wingwall toewalls. Riprap aprons, culverts, and curb quantities are not included.

(4) Regardless of the type of culvert shown on this sheet, the Contractor has the option of furnishing cast-in-place or precast culverts unless otherwise shown elsewhere on the plans. If the Contractor elects to provide culverts of a different type than those shown on this sheet, it is the Contractor's responsibility to make the necessary adjustments to the dimensions and quantities shown.

SPECIAL NOTE:

This sheet is a supplement to the box culvert standards. It is to be filled out by the culvert specifier and provides dimensions for the construction of the box culvert wingwalls and safety end treatments.

An Excel 2010 spreadsheet to assist in completing this table can be downloaded from the Bridge Standards (English) web page on the TxDOT web site. The completed sheet must be signed, sealed, and dated by a licensed Professional Engineer.

STATE OF TEXAS
ANTHONY J. SERDA
106300
LICENSED
PROFESSIONAL ENGINEER
03/29/2024

NO.	REVISION	BY	DATE
1	SETB-PD ADDED	BAM	7/18/25

WILCO TEXAS

CP&Y an STV Company
TEXAS REGISTERED ENGINEERING FIRM F-1741

RONALD REAGAN BLVD.

BOX CULVERT SUPPLEMENT WINGS AND END TREATMENTS

BCS

Designed:	FED. RD. DIV. NO.	STATE	PROJECT NO.	HIGHWAY NO.
Checked:	X	TEXAS	FED	
Drawn:	DIST.	COUNTY	CONTROL NO. / SECTION NO. / JOB NO.	SHEET NO.
Checked:		WILLIAMSON		323

SHEET 1 OF 1

DISCLAIMER:
The use of this standard is governed by the "Texas Engineering Practice Act". No warranty of any kind is made by TxDOT for any purpose whatsoever. TxDOT assumes no responsibility for the conversion of this standard to other formats or for incorrect results from any use of this standard.

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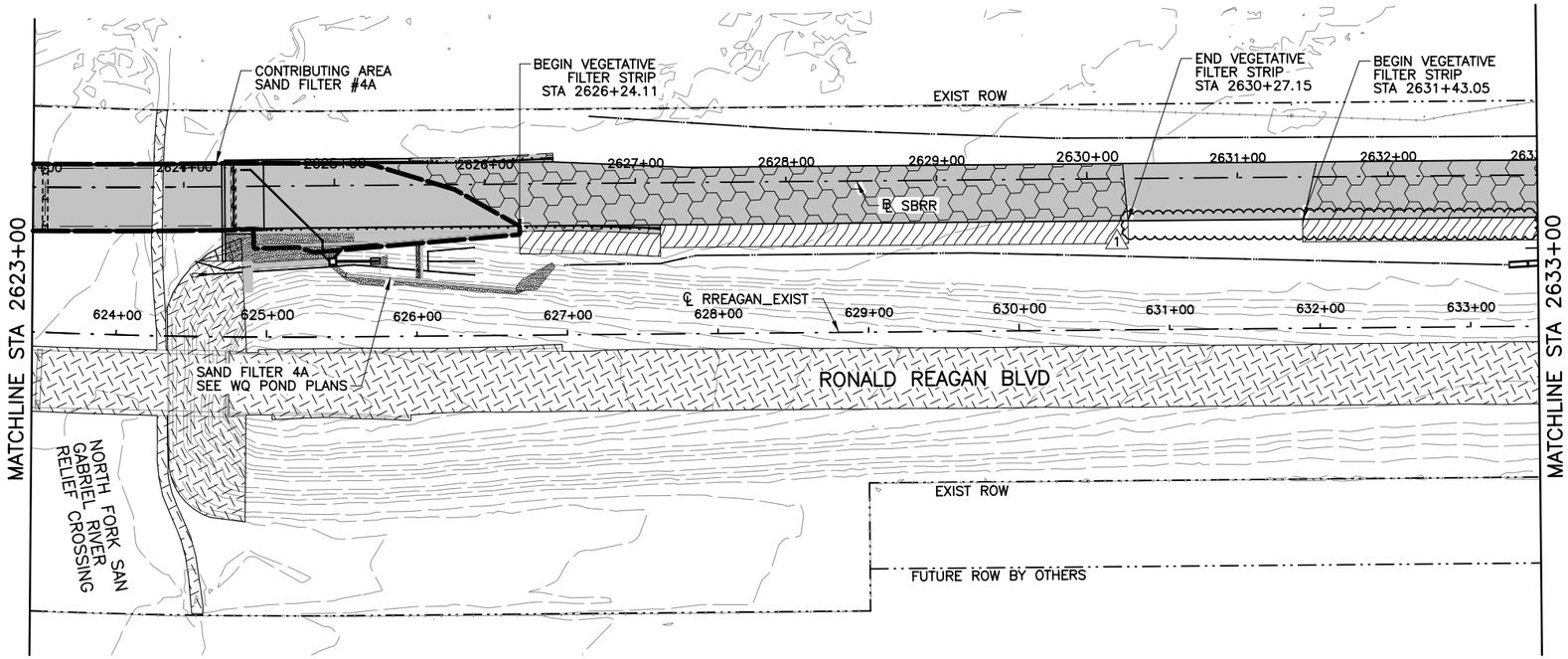

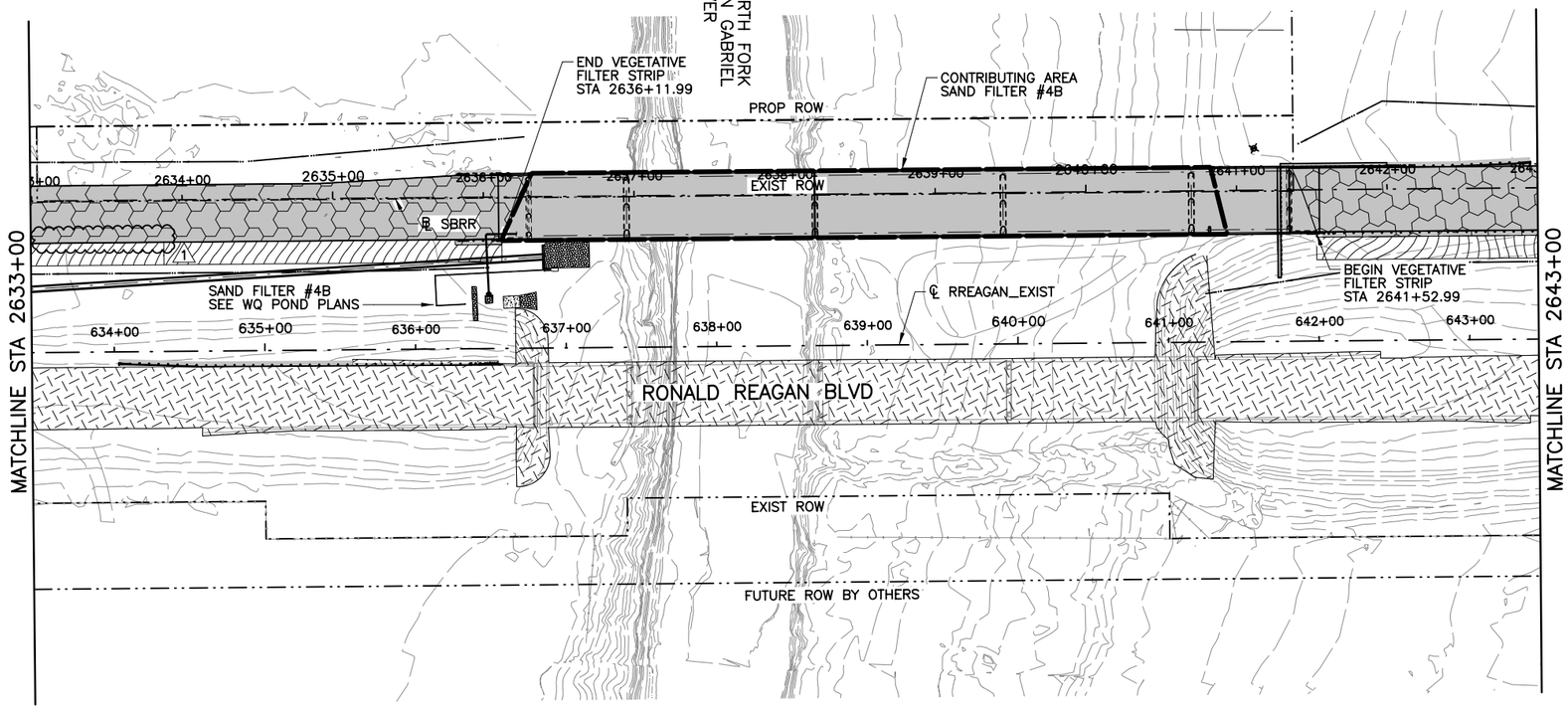

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SCALE FEET

LEGEND

- EXISTING IMPERVIOUS COVER
- EXISTING IMPERVIOUS COVER TO BE REMOVED
- PROPOSED IMPERVIOUS COVER
- PROPOSED BMP TREATED PAVEMENT
- PROPOSED VEGETATIVE FILTER STRIPS
- PROPOSED VEGETATIVE FILTER STRIPS REMOVE & REPLACE
- DETENTION POND
- DIRECTION OF DITCH FLOW
- DIRECTION OF FLOW
- ROCK RIPRAP/GABION WALL
- SPLASH PAD
- CLEANOUT
- UNDERDRAIN
- PROPOSED BALL VALVE

STATE OF TEXAS
BRADLEY MCCONNON
94741
LICENSED
PROFESSIONAL ENGINEER
07/17/2025

NO.	REVISION	BY	DATE
1	RFI 74 MBGF REMOVED	BM	7/17/25

WILCO TEXAS

CP&Y an STV Company
TEXAS REGISTERED ENGINEERING FIRM F-1741

RONALD REAGAN BLVD.

WATER QUALITY DRAINAGE PLANS

Designed:	FED. RD. DIV. NO.	STATE	PROJECT NO.				HIGHWAY NO.
Checked:	X	TEXAS					
Drawn:	DIST.	COUNTY	CONTROL NO.	SECTION NO.	JOB NO.		SHEET NO.
Checked:		WILLIAMSON					351

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NOTES:

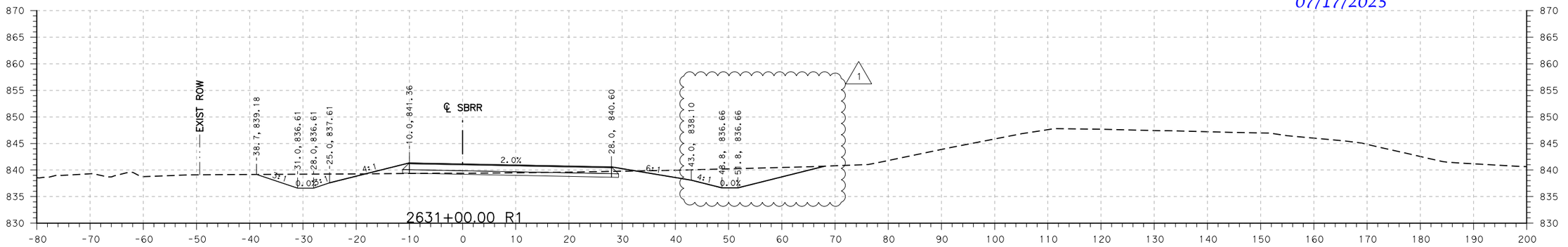
1. THE UTILITY INFORMATION SHOWN IS PROVIDED BY OTHERS AND IS REPRESENTATIVE. THIS INFORMATION WAS OBTAINED SOLELY FOR THE USE OF THE ENGINEERING DESIGN OF THE PROJECT. THE ACCURACY AND SUFFICIENCY OF THE INFORMATION SHOWN IS NOT GUARANTEED. THE CONTRACTOR SHALL FIELD VERIFY UTILITY LIMITS AND LOCATIONS PRIOR TO CONSTRUCTION.
2. VERTICAL LOCATION OF UTILITIES IS APPROXIMATE AND SHOULD BE FIELD VERIFIED PRIOR TO CONSTRUCTION.

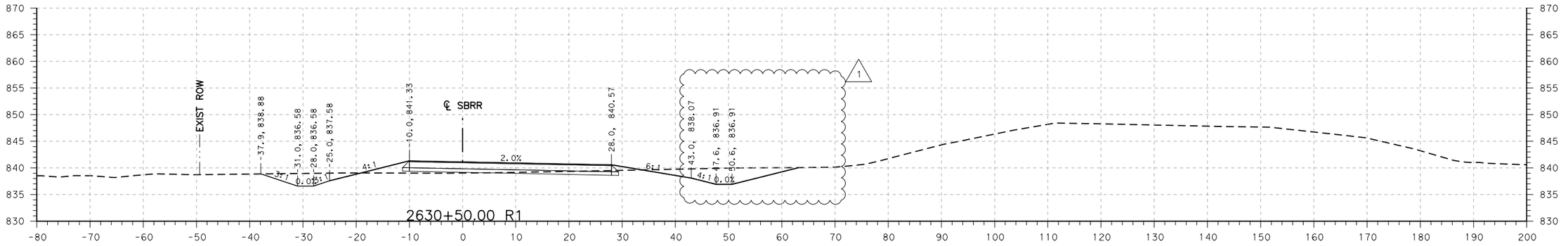
STA. 2630+00.00 R1 TO STA. 2631+00.00 R1

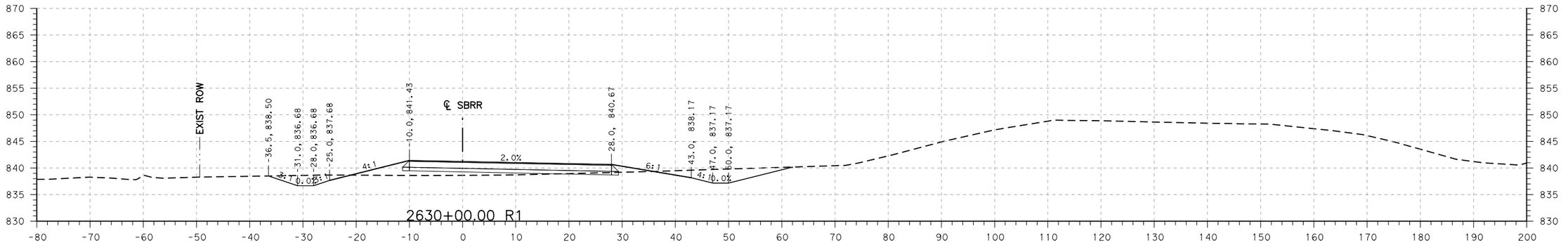
STATE OF TEXAS
ANDREA KLOCINSKI
121625
LICENSED
PROFESSIONAL ENGINEER

07/17/2025

SCALE HORIZ. & VERT. 10 5 0 10 20 FEET







CP&Y
TEXAS REGISTERED ENGINEERING FIRM F-1741

williamson COUNTY 1848

RONALD REAGAN BLVD

RONALD REAGAN CROSS SECTIONS

SHEET 194 OF 234

Designed: –	FED. RD. DIV. NO.	STATE	FEDERAL AID PROJECT NO.				HIGHWAY NO.
Checked: –	X	TEXAS					
Drawn: –	DIST.	COUNTY	CONTROL NO.	SECTION NO.	JOB NO.		SHEET NO.
Checked: –	AUS	WILLIAMSON					875

NOTES:

1. THE UTILITY INFORMATION SHOWN IS PROVIDED BY OTHERS AND IS REPRESENTATIVE. THIS INFORMATION WAS OBTAINED SOLELY FOR THE USE OF THE ENGINEERING DESIGN OF THE PROJECT. THE ACCURACY AND SUFFICIENCY OF THE INFORMATION SHOWN IS NOT GUARANTEED. THE CONTRACTOR SHALL FIELD VERIFY UTILITY LIMITS AND LOCATIONS PRIOR TO CONSTRUCTION.
2. VERTICAL LOCATION OF UTILITIES IS APPROXIMATE AND SHOULD BE FIELD VERIFIED PRIOR TO CONSTRUCTION.

STA. 2631+50.00 R1 TO STA. 2632+50.00 R1

STATE OF TEXAS
ANDREA KLOCINSKI
121625
LICENSED
PROFESSIONAL ENGINEER

07/17/2025

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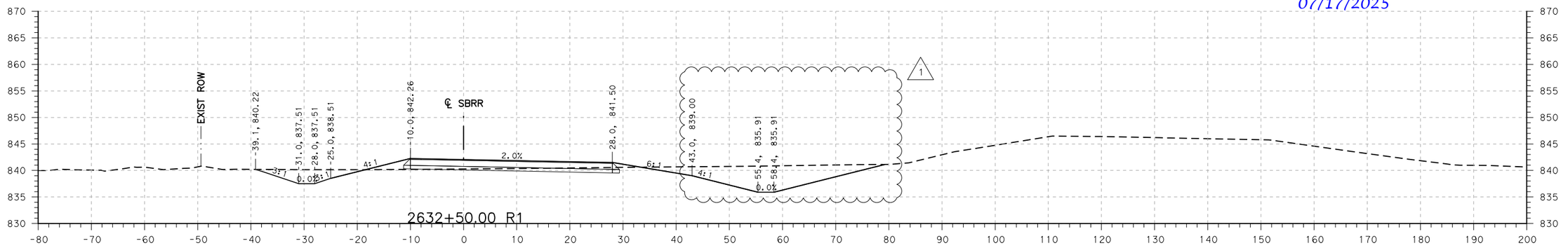

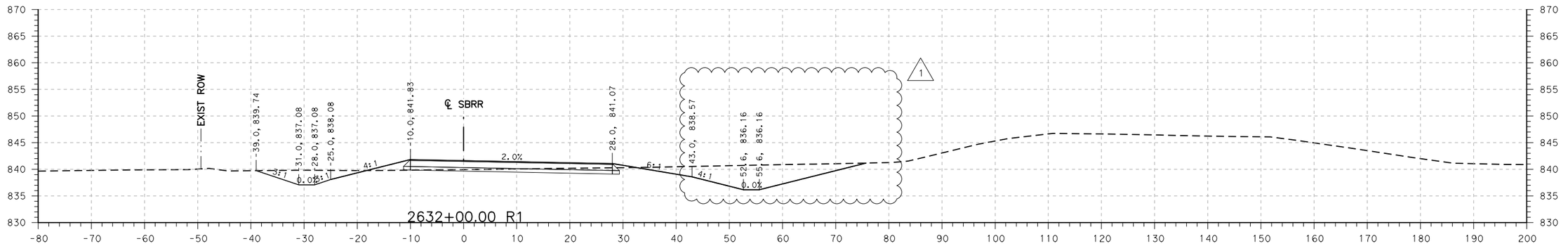

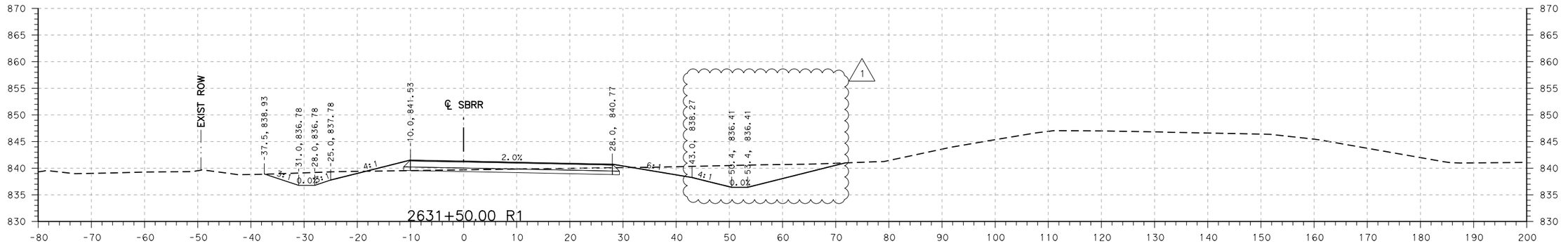

CP&Y
TEXAS REGISTERED ENGINEERING FIRM F-1741

Williamson County 1848

RONALD REAGAN BLVD

RONALD REAGAN CROSS SECTIONS

SHEET 195 OF 234

Designed:	—	FED. RD. DIV. NO.	STATE	FEDERAL AID PROJECT NO.				HIGHWAY NO.
Checked:	—	X	TEXAS					
Drawn:	—	DIST.	COUNTY	CONTROL NO.	SECTION NO.	JOB NO.		SHEET NO.
Checked:	—	AUS	WILLIAMSON					876

Commissioners Court - Regular Session **70.**

Meeting Date: 09/30/2025

23IFB8 Corridor H - Sam Bass Road Change Order #10 (Misc Items)

Submitted By: Julissa Romero, Road Bond

Department: Road Bond

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider, and take appropriate action regarding Change Order No. 10 in the amount of $58,450.80 for Project 23IFB8 Corridor H – Sam Bass Road (Cash Construction).

Background

This Change Order adds an item for additional excavation for concrete rip rap not shown in the plans. This Change Order adds an item for required tree trimming and tree removal not called for in the plans. This Change Order also adds an item to cap an existing fire hydrant rather than replacing the fire hydrant. Additional manhole rings were also added, by request from the City of Round Rock. In addition, this Change Order adds items for an additional fire hydrant and a water line bypass at the request of Aqua Texas. Lastly, this Change Order adds items to reimburse the Contractor for additional trench hammering at various locations and a remobilization of equipment due to utility conflicts. The City of Round Rock is responsible for $7,708.23 of this Change Order. Aqua Texas is responsible for $27,470.37 of this Change Order. Multiple items will be added by this Change Order. Please see attached Change Order.

This Change Order results in a net increase of $58,450.80 to the Contract amount, for an adjusted Contract total of $34,544,839.24. The original Contract amount was $36,145,959.00. As a result of this and all Change Orders to-date, $1,601,119.76 has been deducted from the Contract, resulting in a 4.43% net decrease in the Contract cost. Additional days will be considered when the full impact of these changes is recognized.

Project: P462 Funding Source: 2019 Road Bond in Commissioners Precinct 3.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

23IFB8 CorridorH/SamBassRd-CO#10

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	09/24/2025 07:45 AM
Form Started By: Julissa Romero		Started On: 09/21/2025 01:49 PM
Final Approval Date: 09/24/2025		

WILLIAMSON COUNTY, TEXAS

CHANGE ORDER NUMBER: 10

Contract Award Date:	1/10/2023
Project Number:	23IFB8
Funding Source:	P462
Roadway:	Sam Bass Road
CSJ Number:	N/A

Contractor: Cash Construction — NTP Required: ☑ Yes ☐ No

Project Name: Corridor H - Sam Bass Road

Change Order Work Limits: Sta. 255+21.02 to Sta. 391+30.84

Type of Change(on federal-aid non-exempt projects): Minor (Major/Minor)

Reasons: 1A, 4B, 6C (3 Max. - In order of importance - Primary first)

Describe the work being revised:

1A. Design Error or Omission. Incorrect PS&E. - This Change Order adds an item for additional excavation for concrete rip rap not shown in the plans. This Change Order adds an item for required tree trimming and tree removal not called for in the plans. **4B. Third Party Accommodation. Third party requested work.** This Change Order also adds an item to cap an existing fire hydrant rather than replacing the fire hydrant. Additional manhole rings were also added, by request from the City of Round Rock. In addition, this Change Order adds items for an additional fire hydrant and a water line bypass at the request of Aqua Texas. **6C. Untimely ROW/Utilities. Utilities not clear.** This Change Order adds items to reimburse the Contractor for additional trench hammering at various locations and a remobilization of equipment due to utility conflicts.

Work to be performed in accordance with Items: **See Attached.**

New or revised plan sheet(s) are attached and numbered: **N/A**

New Special Provisions/Specifications to the contract are attached: ☐ Yes ☑ No

New Special Provisions to Item N/A No. N/A. Special Specification Item N/A are attached.

Each signatory hereby warrants that each has the authority to execute this Change Order (CO).

The contractor must sign the Change Order and, by doing so, agrees to waive any and all claims for additional compensation due to any and all other expenses; additional changes for time, overhead and profit; or loss of compensation as a result of this change.

THE CONTRACTOR Date 9/8/2025

By

Typed/Printed Name Hunter Driskell

Typed/Printed Title Project Manager

The following information must be provided

Time Ext. #: N/A Days added on this CO: 0

Amount added by this change order: **$58,450.80**

Original Contract Amount:	**$36,145,959.00**
Total Change Orders To-Date:	**-$1,601,119.76**
Percent Change in Original Contract:	**-4.43%**

RECOMMENDED FOR EXECUTION:

9/8/2025
Senior Construction Engineer — Date

9/19/2025
Program Manager — Date

9/10/25
Aqua Texas — Date

9/16/25
City of Round Rock — Date

RECOMMENDED FOR EXECUTION:

9/19/2025
Department of Infrastructure, Williamson County — Date

APPROVED:

Presiding Officer of the Williamson County Commissioners Court — Date

WILLIAMSON COUNTY, TEXAS

CHANGE ORDER NUMBER: 10 ***Project # 23IFB8***

TABLE A: Force Account Work and Materials Placed into Stock

	LABOR	HOURLY RATE		HOURLY RATE

TABLE B: Contract Items:

				ORIGINAL + PREVIOUSLY REVISED		ADD or (DEDUCT)	NEW		
ITEM	DESCRIPTION	UNIT	UNIT PRICE	QUANTITY	ITEM COST	QUANTITY	QUANTITY	ITEM COST	OVERRUN/ UNDERRUN
BC-999-06	ADDED WORK AROUND PEC POLE - BCMUD WL	LS	$11,979.06	0.00	$0.00	1.00	1.00	$11,979.06	$11,979.06
RR-999-04	CORR TRECH HAMMERING DUE TO AT&T	LS	$8,224.68	0.00	$0.00	1.00	1.00	$8,224.68	$8,224.68
RR-999-05	CORR CAP FIRE HYDRANT AND ADDED MH RINGS	LS	$4,483.55	0.00	$0.00	1.00	1.00	$4,483.55	$4,483.55
511	REPLACE FIRE HYDRANT	EA	$5,000.00	1.00	$5,000.00	(1.00)	0.00	$0.00	($5,000.00)
AQ-999-01	AQUA LINE A - ADDED WORK & BYPASS	LS	$22,470.37	0.00	$0.00	1.00	1.00	$22,470.37	$22,470.37
AQ-999-02	AQUA LINE A - ADDED FIRE HYDRANT	LS	$5,000.00	0.00	$0.00	1.00	1.00	$5,000.00	$5,000.00
999-WC15	TREE TRIMMING AT WALCH RANCH	LS	$1,060.50	0.00	$0.00	1.00	1.00	$1,060.50	$1,060.50
999-WC16	ADDED EXCAV AT THOUSAND OAKS POND RIP RAP	LS	$1,270.75	0.00	$0.00	1.00	1.00	$1,270.75	$1,270.75
999-WC17	TREE & BEE REMOVAL AT WALSH POND	LS	$2,598.89	0.00	$0.00	1.00	1.00	$2,598.89	$2,598.89
999-WC18	ADDED TRENCH SUB MOBILIZATION DUE TO AT&T	LS	$6,363.00	0.00	$0.00	1.00	1.00	$6,363.00	$6,363.00
TOTALS					$5,000.00			$63,450.80	$58,450.80

CHANGE ORDER REASON(S) CODE CHART

1. Design Error or Omission	1A. Incorrect PS&E 1B. Other
2. Differing Site Conditions (unforeseeable)	2A. Dispute resolution (expense caused by conditions and/or resulting delay) 2B. Unavailable material 2C. New development (conditions changing after PS&E completed) 2D. Environmental remediation 2E. Miscellaneous difference in site conditions (unforeseeable)(Item 9) 2F. Site conditions altered by an act of nature 2G. Unadjusted utility (unforeseeable) 2H. Unacquired Right-of-Way (unforeseeable) 2I. Additional safety needs (unforeseeable) 2J. Other
3. County Convenience	3A. Dispute resolution (not resulting from error in plans or differing site conditions) 3B. Public relations improvement 3C. Implementation of a Value Engineering finding 3D. Achievement of an early project completion 3E. Reduction of future maintenance 3F. Additional work desired by the County 3G. Compliance requirements of new laws and/or policies 3H. Cost savings opportunity discovered during construction 3I. Implementation of improved technology or better process 3J. Price adjustment on finished work (price reduced in exchange for acceptance) 3K. Addition of stock account or material supplied by state provision 3L. Revising safety work/measures desired by the County 3M. Other
4. Third Party Accommodation	4A. Failure of a third party to meet commitment 4B. Third party requested work 4C. Compliance requirements of new laws and/or policies (impacting third party) 4D. Other
5. Contractor Convenience	5A. Contractor exercises option to change the traffic control plan 5B. Contractor requested change in the sequence and/or method of work 5C. Payment for Partnering workshop 5D. Additional safety work/measures desired by the contractor 5E. Other
6. Untimely ROW/Utilities	6A. Right-of-Way not clear (third party responsibility for ROW) 6B. Right-of-Way not clear (County responsibility for ROW) 6C. Utilities not clear 6D. Other

Williamson County Road Bond Program

Corridor H – Sam Bass Road
Williamson County Project No. 23IFB8

Change Order No. 10

Reason for Change

This Change Order adds an item for additional excavation for concrete rip rap not shown in the plans. This Change Order adds an item for required tree trimming and tree removal not called for in the plans. This Change Order also adds an item to cap an existing fire hydrant rather than replacing the fire hydrant. Additional manhole rings were also added, by request from the City of Round Rock. In addition, this Change Order adds items for an additional fire hydrant and a water line bypass at the request of Aqua Texas. Lastly, this Change Order adds items to reimburse the Contractor for additional trench hammering at various locations and a remobilization of equipment due to utility conflicts. The City of Round Rock is responsible for $7,708.23 of this Change Order. Aqua Texas is responsible for $27,470.37 of this Change Order.

Following is a summary of the new items required for this Change Order.

ITEM	DESCRIPTION	QTY	UNIT
BC-999-06	ADDED WORK AROUND PEC POLE-BCMUD WL	1	LS
RR-999-04	CORR TRENCH HAMMERING DUE TO AT&T	1	LS
AQ-999-01	AQUA LINE A – ADDED WORK & BYPASS	1	LS
AQ-999-02	AQUA LINE A – ADDED FIRE HYDRANT	1	LS
RR-999-05	CORR CAP FIRE HYDRANT AND ADDED MH RINGS	1	LS
999-WC15	TREE TRIMMING AT WALSH RANCH	1	LS
999-WC16	ADDED EXCAV AT THOUSAND OAKS POND RIP RAP	1	LS
999-WC17	TREE & BEE REMOVAL AT WALSH POND	1	LS
999-WC18	ADDED TRENCH SUB MOBILIZATION DUE TO AT&T	1	LS
511	REPLACE FIRE HYDRANT	1	EA

This Change Order results in a net increase of $58,450.80 to the Contract amount, for an adjusted Contract total of $34,544,839.24. The original Contract amount was $36,145,959.00. As a result of this and all Change Orders to-date, $1,601,119.76 has been deducted from the Contract, resulting in a 4.43% net decrease in the Contract cost. Additional days will be considered when the full impact of these changes is recognized.

HNTB Corporation

Oscar Salazar-Bueno, P.E.

Change Order Worksheet

Contract Name	Corridor H - Sam Bass Rd		Solicitation #:	23IFB8
Date awarded	1/13/2023			
Awarded Contract Amount		$36,145,959.00		
			Percentage Change	
	Change order #1	-$2,394,078.12	-6.62%	
	Change order #2	$5,250.00	0.01%	
	Change order #3	$56,523.26	0.16%	
	Change order #4	$70,739.02	0.20%	
	Change order #5	$68,580.18	0.19%	
	Change order #6	$182,734.17	0.51%	
	Change order #7	$288,195.31	0.80%	
	Change order #8	$35,881.14	0.10%	
	Change order #9	$26,604.48	0.07%	
	Change order #10	$58,450.80	0.16%	
	Total changes to date	($1,601,119.76)	-4.43%	(Running totals here)
	Adjusted contract amount	$34,544,839.24		

Commissioners Court - Regular Session **71.**

Meeting Date: 09/30/2025

Bagdad Road (Loop 332 to CR 281) – Utility Agreement with AT&T

Submitted By: Julissa Romero, Road Bond

Department: Road Bond

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider, and take appropriate action regarding the Utility Agreement with AT&T for design of utility relocations on the Bagdad Road (Loop 332 to CR 281) Project, a Road Bond Project in Commissioner Precinct 2.

Background

AT&T has existing facilities in conflict with the Bagdad Road Project. The Utility Agreement for the relocations is for a total amount of $47,000.00. AT&T is 100% eligible for reimbursement. The total anticipated reimbursement to AT&T by the County is $47,000.00 (100% of $47,000.00). Project: P343 Funding Source: 2019 Road Bond

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Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

20250917-BagdadNorth-SUA_ATT

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	09/24/2025 07:44 AM
Form Started By: Julissa Romero		Started On: 09/23/2025 07:40 AM
Final Approval Date: 09/24/2025		

Standard Utility Agreement

Project Name: Bagdad North
Project Letting Date: 05/01/2025
Utility ID (TxDOT LUP):

Roadway: CR 279/Bagdad Rd
From: South of CR 281
To: North of San Gabriel River

This Standard Utility Agreement ("Agreement") by and between Williamson County, Texas **(**"County"), and AT&T, ("Utility"), acting by and through its duly authorized representative, shall be effective on the date of approval and execution by and on behalf of the County.

WHEREAS, the County has deemed it necessary to make certain infrastructure improvements as designated by the County and, if applicable, approved by the Federal Roadway Administration and/or the State of Texas, within the limits of the project as indicated above;

WHEREAS, the proposed Project will necessitate the redesign of certain facilities of the Utility as indicated in the following statement of work: Redesign of the previous relocation plan due to a change in scope at the request of the County; and more specifically as shown in the Utility's plans, specifications and estimated costs, which are attached hereto as Attachment "A".

WHEREAS, the County will participate in the costs of the redesign of certain facilities to the extent as may be eligible for the County participation.

WHEREAS, the County**,** upon receipt of evidence it deems sufficient, acknowledges the Utility's interest in certain lands and facilities that entitle it to reimbursement for the redesign of certain of its facilities located upon the lands as indicated in the statement of work above.

NOW, THEREFORE, BE IT AGREED:

The County will pay to the Utility the costs incurred in the redesign of the Utility's facilities up to the amount said costs may be eligible for County participation.

All conduct under this Agreement, including but not limited to the adjustment, removal, and relocation of the facility, the development and reimbursement of costs, any environmental requirements, and retention of records will be in accordance with all applicable federal, state, and county laws, rules and regulations, including, without limitation, the Federal Uniform Relocation Assistance and Real Property Acquisition Policies Act, 42 U.S.C. §§ 4601, et seq., the National Environmental Policy Act, 42 U.S.C. §§ 4321, et seq., the Buy America provisions of 23 U.S.C. § 313 and 23 CFR 635.410, as amended, Texas Transportation Code § 223.045, the Utility Relocations, Adjustments, and Reimbursements provisions of 23 CFR 645, Subpart A, and the Utility Accommodation provisions of 23 CFR 645, Subpart B.

The Utility shall supply, upon request by the County, proof of compliance with the aforementioned laws, rules, regulations, and guidelines prior to the commencement of the adjustment, removal, and relocation of the facility.

The Utility shall not commence any physical work, including without limitation site preparation, on the County's right of way or future right of way, until the County provides the Utility with written authorization to proceed with the physical work upon the County's completion and clearance of its environmental review of the Project. Any such work by the Utility prior to the County's written authorization to proceed will not be eligible for reimbursement and the Utility is responsible for entering any property within the proposed limits of the Project that has not yet been acquired by the County. This written authorization to proceed with the physical work is in addition to the authorization to commence work outlined below. Notwithstanding the foregoing, the provisions of this paragraph are required only when the County has not obtained completion and clearance of its environmental review of the Project prior to the execution of this Agreement by the County and the Utility.

If State and/or Federal funding applies to the Project, the Utility shall comply with the Buy America provisions of 23 U.S.C. § 313, 23 CFR 635.410, as amended, and the Steel and Iron Preference provisions of Texas Transportation Code § 223.045 and, when products that are composed predominately of steel and/or iron are incorporated into the

permanent installation of the utility facility, use domestically manufactured products. If State and/or Federal funding applies to the Project, TxDOT Form 1818 (Material statement), along with all required attachments, must be submitted, prior to the commencement of the adjustment, removal, and relocation of the facility, as evidence of compliance with the aforementioned provisions. Failure to submit the required documentation or to comply with the Buy America, and Steel and Iron Preference requirements shall result in: (1) the Utility becoming ineligible to receive any contract or subcontract made with funds authorized under the Intermodal Surface Transportation Efficiency Act of 1991; (2) the County withholding reimbursement for the costs incurred by the Utility in the adjustment, removal, and relocation of the Utility's facilities; and (3) removal and replacement of the non-compliant products.

The Utility agrees to develop relocation or adjustment costs by accumulating actual direct and related indirect costs in accordance with a work order accounting procedure prescribed by the County, or may, with the County's approval, accumulate actual direct and related indirect costs in accordance with an established accounting procedure developed by the Utility. Bills for work hereunder are to be submitted to the County not later than six (6) months after completion of the field work. Failure to submit the request for final payment, in addition to all supporting documentation, within six (6) months after completion of the field work may result in forfeiture of payment for said work.

When requested, the County will make intermediate payments at not less than monthly intervals to the Utility when properly billed. Such payments will not exceed 90 percent (90%) of the eligible cost as shown in each such billing. Intermediate payments shall not be construed as final payment for any items included in the intermediate payment.

Alternatively, if the approved accounting method is a lump sum, the County agrees to pay the Utility an agreed lump sum of **N/A** as supported by the attached estimated costs. The County will, upon satisfactory completion of the adjustments, removals, and relocations and upon receipt of a final billing, make payment to the Utility in the agreed amount.

Upon execution of this Agreement by both parties hereto, the County will, by written notice, authorize the Utility to perform such work diligently and to conclude said adjustment, removal, and relocation by the stated completion date which is attached hereto in Attachment "C". The completion date shall be extended for delays caused by events outside the Utility's control, including an event of Force Majeure, which shall include a strike, war or act of war (whether an actual declaration of war is made or not), insurrection, riot, act of public enemy, accident, fire, flood or other act of God, sabotage, or other events, interference by the County or any other party with the Utility's ability to proceed with the work, or any other event in which the Utility has exercised all due care in the prevention thereof so that the causes of other events are beyond the control and without the fault or negligence of the Utility.

This Agreement in its entirety consists of the following elements:

Standard Utility Agreement – WILCO-U-SUA;
- Plans, Specifications, and Estimated Costs (Attachment "A");
- Accounting Method (Attachment "B");
- Schedule of Work (Attachment "C");
- Statement Covering Contract Work – WILCO-U-JB (Attachment "D");
- Utility Joint Use Agreement – WILCO-U-JUA (Attachment "E");
- Eligibility Ratio Calculation (Attachment "F");
- Comparative Betterment Calculation and Estimate (Attachment "G"); and
- Proof of Property Interest – WILCO-U-Affidavit (Attachment "H").

All attachments are included herein as if fully set forth. In the event it is determined that a substantial change from the statement of work contained in this Agreement is required, reimbursement therefore shall be limited to costs covered by a modification or amendment of this Agreement or a written change or extra work order approved by the County and the Utility.

This Agreement is subject to termination, without cause and for convenience, by the County at any time up to the date that work under this Agreement has been authorized, and such cancellation will not create any liability on the

part of the County**.** However, the County will review and reimburse the Utility for eligible costs incurred by the Utility in preparation of this Agreement.

The County Auditor may conduct an audit or investigation of any entity receiving funds from the County directly under this Agreement or indirectly through a subcontract under this Agreement. Acceptance of funds directly under this Agreement or indirectly through a subcontract under this Agreement acts as acceptance of the authority of the County Auditor, under the direction of the Legislative Audit Committee, to conduct an audit or investigation in connection with those funds. An entity that is the subject of an audit or investigation must provide the County Auditor with access to any information the County Auditor considers relevant to the investigation or audit.

The Utility by execution of this Agreement does not waive any of the rights that the Utility may have within the limits of the law.

It is expressly understood that the Utility conducts the adjustment, removal, and relocation at its own risk, and that the County makes no warranties or representations regarding the existence or location of utilities currently within its right of way.

The signatories to this Agreement warrant that each has the authority to enter into this Agreement on behalf of the party represented.

UTILITY

Utility: Southwestern Bell Telephone Co.
dba AT&T Texas

By: Dustin Pilat

Print Name: Dustin Pilat

Title: Sr. OSP Design Engineer

Date: 09/17/25

THE COUNTY OF WILLIAMSON

Executed and approved for the County of Williamson Texas for the purpose and effect of activating and/or carrying out the orders, established policies or work programs heretofore approved and authorized by Williamson County, Texas.

By: _____
County Judge

Date: _____

Bagdad Road (Loop 332 to CR 281)
P343

REVIEWED
By Harsha Shetty on 09/18/2025

REVIEWED
By Eddie Church, P.E. at 11:18 am, Sep 22, 2025

REVIEWED
By Robert Martinez at 11:39 am, Sep 22, 2025

APPROVED
By Christen Eschberger at 3:04 pm, Sep 22, 2025

		DP	09/17/25
Initial	Date	Initial	Date
County		Utility	

Attachment "A"
Plans, Specifications, and Estimated Costs

Funding Sources

Select all that apply

☐ City of _____

☒ Williamson County, Texas

☐ State of Texas *

☐ Federal *

*Buy America Compliance only applies when State or Federal funding is present.

All material items within the cost estimate that must meet Buy America or Steel and Iron Preference Provision requirements must be indicated with an asterisk (*) on the attached estimate.

☒ Currently, **this Project does not plan to use** iron and steel subject to Buy America requirements. In the event that Buy America regulated materials are used during the construction of this Project, compliance documentation will be provided.

☐ There are non-domestic iron and steel materials in this Project that fall under the De Minimis equation. Calculations showing the total cost does not exceed one-tenth of one percent (0.1%) of the individual utility agreement amount or $2,500.00, whichever is greater is required.

☐ We understand the Buy America Compliance Requirements for iron and steel and will supply the required documentation to the County indicating compliance with this provision. The following documents will be supplied prior to the installation of the materials:

1) Form 1818 - Material Statement
2) Material Test Reports or Certifications

PLANS

The scope of reimbursement is confined exclusively to redesign efforts and does not cover any additional services or expenditures.

SHEET INDEX:

01 - COVER SHEET & INDEX
02 - GENERAL NOTES
03 - LEGEND
04 - KEY MAP
05 - UG ALGN-01 STA. 0+00 TO STA. 5+50
06 - UG ALGN-01 STA. 5+50 TO STA. 11+00
07 - UG ALGN-01 STA. 11+00 TO END
08 - UG ALGN-02 STA. 0+00 TO END
09 - AERIAL ALGN-01 STA 0+00 TO END
10 - UG ALGN-03 STA. 0+00 TO STA. 5+50
11 - UG ALGN-03 STA. 5+50 TO STA. 11+00
12 - UG ALGN-03 STA. 11+00 TO END
13 - AERIAL ALGN-02 STA 0+00 TO END
14 - UG ALGN-04 STA. 0+00 TO STA. 5+50
15 - UG ALGN-04 STA. 5+50 TO STA. 11+00
16 - UG ALGN-04 STA. 11+00 TO STA. 16+50
17 - UG ALGN-04 STA. 16+50 TO STA. 22+00
18 - UG ALGN-04 STA. 22+00 TO STA. 27+50
19 - UG ALGN-04 STA. 27+50 TO STA. 33+00
20 - UG ALGN-04 STA. 33+00 TO STA. 38+50
21 - UG ALGN-04 STA. 38+50 TO STA. 44+00
22 - UG ALGN-04 STA. 44+00 TO STA. 49+50
23 - UG ALGN-04 STA. 49+50 TO STA. 56+00
24 - UG ALGN-04 STA. 56+00 TO END
25 - UG ALGN-05 STA 0+00 TO END
26 - UG ALGN-06 STA 0+00 TO END
27 - AERIAL ALGN-03 STA. 0+00 TO STA. 5+50
28 - AERIAL ALGN-03 STA. 5+00 TO END
29 - CONSTRUCTION DETAILS 1
30 - CONSTRUCTION DETAILS 2
31 - CONSTRUCTION DETAILS 3
32 - TCP DETAIL 1

2105-056-01
4106 N BAGDAD RD.
LEANDER, TX 78641

PROJECT INFORMATION:

STREET ADDRESS:
4106 N BAGDAD RD.
LEANDER, TX 78641

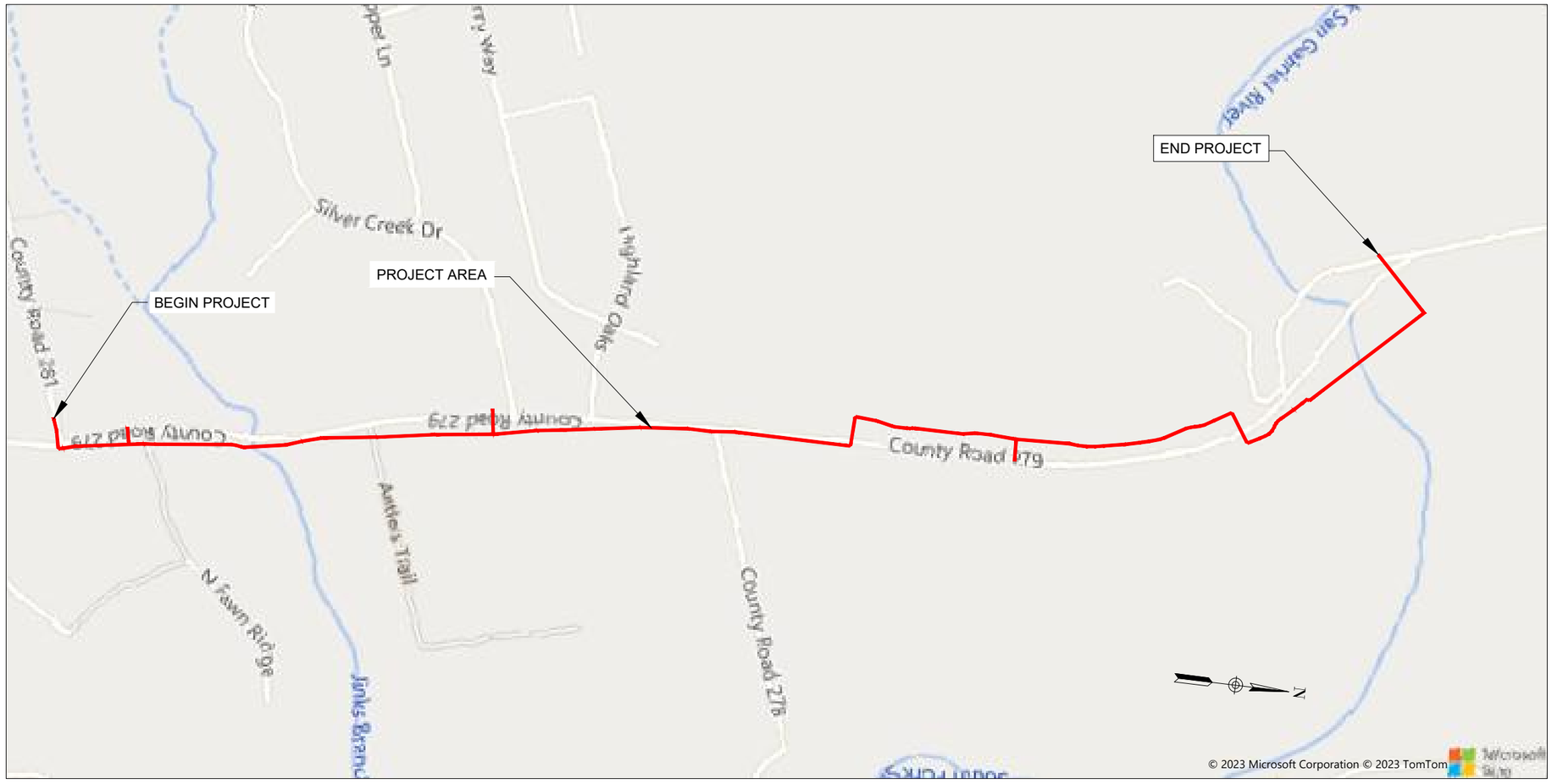
OWNER:
AT&T TEXAS
ATTN: DUSTIN PILAT
817 W. NORTH LOOP BLVD
AUSTIN, TX 78756
PHONE: 512-750-4809
DP099W@ATT.COM

SUBMITTAL PREPARED BY:

CONTACT:
COBB, FENDLEY & ASSOCIATES, INC.
ATTN: GRANT JONES
505 E HUNTLAND DR., STE. 100
AUSTIN, TEXAS 78752
PHONE: 512.834.9798
ATTAUSTIN@COBBFENDLEY.COM

CobbFendley
TBPELS ENGINEERING NO. F-274/
LAND SURVEYING NO. 10046700
505 EAST HUNTLAND DRIVE, SUITE 100
AUSTIN, TEXAS 78752
512.834.9798 | FAX 512.834.7727
WWW.COBBFENDLEY.COM

L O C A T I O N M A P



ATT PO 00893256 – ATT LIBERTY_HILL

Dwg Info: S:\Share\Users\VGarcia\LIBERTY-HILL-20250613-LATEST UPDATE\STANDARD SHEETS.dwg – Tab: 01 COVER SHEET & INDEX – Plotted: 6/13/2025 5:02 PM By: COLLIN ADAMS

Dwg Info: G:\Projects\2022\05071_AT&T_Austin\01_Liberty_Hill_Relo_Proj_00986316\400_CAD\403_UC\STANDARD SHEETS.dwg - Tab: 02 GENERAL NOTES - Plotted: 6/13/2025 1:26 PM By: VICTOR GARCIA

STANDARD SITE PLANS NOTES:

ORDINANCE REQUIREMENTS

1. ALL IMPROVEMENTS SHALL BE MADE IN ACCORDANCE WITH THE RELEASED SITE PLAN. ANY ADDITIONAL IMPROVEMENTS WILL REQUIRE A SITE PLAN AMENDMENT AND APPROVAL FROM THE WATERSHED PROTECTION AND DEVELOPMENT REVIEW DEPARTMENT.
2. ALL SIGNS MUST COMPLY WITH THE REQUIREMENTS OF THE LAND DEVELOPMENT CODE.
3. THE OWNER IS RESPONSIBLE FOR ALL COSTS OF RELOCATION OF, OR DAMAGE TO, UTILITIES.
4. RECLAIMED WATER SERVICE WILL BE PROVIDED BY THE CITY OF AUSTIN.
5. FOR CONSTRUCTION WITHIN THE RIGHT-OF-WAY, A ROW EXCAVATION PERMIT IS REQUIRED.

COMPATIBILITY

6. HIGHLY REFLECTIVE MATERIALS WILL NOT BE USED. MATERIALS MAY NOT EXCEED 20% REFLECTIVITY. THIS REQUIREMENT SHALL NOT APPLY TO SOLAR PANELS OR TO COPPER OR PAINTED METAL ROOFS.
7. THE NOISE LEVEL OF MECHANICAL EQUIPMENT WILL NOT EXCEED 70 D.B.A. AT THE PROPERTY LINE ADJACENT TO RESIDENTIAL USES.

FIRE DEPARTMENT

8. FOR PAVEMENT RESTORATION, THE AUSTIN FIRE DEPARTMENT REQUIRES ASPHALT OR CONCRETE PAVEMENT PRIOR TO CONSTRUCTION AS AN "ALL-WEATHER DRIVING SURFACE."
9. ALL PERVIOUS/DECORATIVE PAVING SHALL BE ENGINEERED AND INSTALLED FOR 80,000 LB. LIVE-VEHICLE LOADS. ANY PERVIOUS/DECORATIVE PAVING WITHIN 100 FEET OF ANY BUILDING MUST BE APPROVED BY THE FIRE DEPARTMENT.
10. VERTICAL CLEARANCE REQUIRED FOR FIRE APPARATUS IS 13 FEET, 6 INCHES FOR FULL WITH OF ACCESS DRIVE.

AMERICANS WITH DISABILITIES ACT

11. THE CITY OF AUSTIN HAS REVIEWED THIS PLAN FOR COMPLIANCE WITH CITY DEVELOPMENT REGULATIONS ONLY. THE APPLICANT, PROPERTY OWNER, AND OCCUPANT OF THE PREMISES ARE RESPONSIBLE FOR DETERMINING WHETHER THE PLAN COMPLIES WITH ALL OTHER LAWS, REGULATIONS, AND RESTRICTIONS WHICH MAY BE APPLICABLE TO THE PROPERTY AND ITS USE.

GENERAL CONSTRUCTION NOTES:

1. ALL RESPONSIBILITY FOR THE ADEQUACY OF THESE PLANS REMAINS WITH THE ENGINEER WHO PREPARED THEM. IN REVIEWING THESE PLANS, THE CITY OF AUSTIN MUST RELY ON THE ADEQUACY OF THE WORK OF THE DESIGN ENGINEER.
2. CONTRACTOR SHALL CALL THE ONE CALL CENTER (472-2822) FOR UTILITY LOCATIONS PRIOR TO ANY WORK IN CITY EASEMENTS OR STREET R.O.W.
3. CONTRACTOR SHALL NOTIFY THE DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION (DPWT) AT 974-7161 AT LEAST 24 HOURS PRIOR TO THE INSTALLATION OF ANY DRAINAGE FACILITY WITHIN A DRAINAGE EASEMENT OR STREET R.O.W. THE METHOD OF PLACEMENT AND COMPACTION OF BACKFILL IN THE CITY'S R.O.W. MUST BE APPROVED PRIOR TO THE START OF BACKFILL OPERATIONS.
4. FOR SLOPES OR TRENCHES GREATER THAN FIVE FEET IN DEPTH, A NOTE MUST BE ADDED STATING: "ALL CONSTRUCTION OPERATIONS SHALL BE ACCOMPLISHED IN ACCORDANCE WITH APPLICABLE REGULATIONS OF THE U.S. OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION." (OSHA STANDARDS MAY BE PURCHASED FROM THE GOVERNMENT PRINTING OFFICE; INFORMATION AND RELATED REFERENCE MATERIALS MAY BE PURCHASED FROM OSHA, 611 EAST 6TH STREET, AUSTIN TEXAS.)
5. ALL SITE WORK MUST ALSO COMPLY WITH ENVIRONMENTAL REQUIREMENTS.
6. CONTRACTOR MUST OBTAIN UTILITY EXCAVATION PERMITS, FOR EACH RIGHT-OF-WAY EXCAVATED, FROM THE CITY OF AUSTIN PUBLICS WORKS DEPARTMENT - CONSTRUCTION INSPECTION DIVISION (512-974-7265) PRIOR TO COMMENCEMENT OF WORK. CONTRACTOR SHALL PROVIDE A ONE CALL CENTER CONFIRMATION NUMBER.
7. PRIOR TO ANY DIRECTIONAL DRILLING OR BORING, CONTRACTOR MUST CONTACT THE CITY OF AUSTIN PUBLICS WORKS DEPARTMENT - CONSTRUCTION INSPECTION DIVISION (512-974-7161) TO SCHEDULE A MANDATORY PRE-BORE INSPECTION.
8. CITY OF AUSTIN UTILITIES REQUIRE A MINIMUM 2' (FOOT) VERTICAL AND 5' (FOOT) HORIZONTAL SEPARATION DISTANCE, MEASURED FROM OUTER DIAMETER TO OUTER DIAMETER. ANY VARIANCE FROM CITY UTILITIES MUST BE OBTAINED IN WRITING AND SUBMITTED TO THE CITY OF AUSTIN PUBLICS WORKS DEPARTMENT - CONSTRUCTION INSPECTION DIVISION (512-974-7265).
9. FOR EXCAVATION WITHIN 100 FEET OF A MOONLIGHT TOWER OR WITHIN 100 FEET OF A GUY WIRE SUPPORTING A MOONLIGHT TOWER, EXCAVATION OR CONSTRUCTION PLANS AND SEQUENCING INFORMATION THAT DEMONSTRATES THAT THE MOONLIGHT TOWER WILL BE ADEQUATELY PROTECTED FROM DAMAGE DURING EXCAVATION OR CONSTRUCTION MUST BE SUBMITTED TO CITY OF AUSTIN - PUBLIC WORKS DEPARTMENT - AUSTIN ENERGY (512-505-7611).
10. CONTRACTOR SHALL NOTIFY THE DEPARTMENT OF PUBLIC WORKS AT 974-7161 PRIOR TO THE INSTALLATION OF ANY FACILITY WITHIN A DRAINAGE EASEMENT OR STREET R.O.W. THE METHODS OF PLACEMENT AND COMPACTION OF BACKFILL IN THE CITY'S R.O.W. MUST BE APPROVED PRIOR TO START OF THE BACKFILL OPERATION.
11. FOR SLOPES OR TRENCHES MORE THAN FIVE (5) FEET IN DEPTH, A NOTE MUST BE ADDED TO THE GENERAL CONSTRUCTION NOTES STATING THAT: "ALL CONSTRUCTION OPERATIONS SHALL BE ACCOMPLISHED IN ACCORDANCE WITH THE CITY OF AUSTIN STANDARD SPECIFICATIONS ITEM NO. 509 AND APPLICATION REGULATIONS OF THE U.S. OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION (OSHA)". COPIES OF THE OSHA STANDARDS MAY BE PURCHASED FROM THE U.S. GOVERNMENT PRINTING OFFICE, INFORMATION AND RELATED REFERENCE MATERIALS MAY BE PURCHASED FROM OSHA, 611 E. 6TH STREET, AUSTIN, TEXAS.
12. CONTRACTOR MUST OBTAIN ALL LOCATES PRIOR TO CONSTRUCTION. VERIFY THE LOCATION OF UNDERGROUND UTILITIES AT LEAST 100FT IN ADVANCE OF ALL PROPOSED UTILITY CROSSINGS, AND ALSO AT LOCATIONS WHERE THE PROPOSED FACILITIES ARE DEPICTED TO RUN PARALLEL TO AND WITHIN 5FT OF EXISTING FACILITIES.
13. ALL LABOR TO BE PERFORMED IN ACCORDANCE WITH THE LATEST OSHA STANDARDS, INCLUDING BUT NOT LIMITED TO TRENCH SAFETY.
14. TRENCH BACKFILL TO BE ADEQUATELY COMPACTED. CONTRACTOR IS RESPONSIBLE FOR TRENCH BACKFILL STABILITY. ANY AND ALL SETTLEMENT OR EROSION SHALL BE REPAIRED BY THE CONTRACTOR AT HIS EXPENSE UNTIL FULL STABILITY IS ACHIEVED.
15. CONTRACTOR IS RESPONSIBLE FOR ANY AND ALL DAMAGE TO THE PUBLIC IMPROVEMENTS, INCLUDING BUT NOT LIMITED TO EXISTING UTILITIES, STREET, SIDEWALK, CURB AND GUTTER AND GRADE.
16. ANY DAMAGE TO PRIVATE UTILITIES, INCLUDING BUT NOT LIMITED TO IRRIGATION LINES SHALL BE REPAIRED IN A TIMELY MANNER AT CONTRACTOR'S EXPENSE.
17. CONTRACTOR MUST NOT CHANGE THE CONSTRUCTION METHOD WITHOUT OBTAINING PRIOR APPROVAL FROM DESIGN ENGINEER, AND COA ROW MANAGEMENT.
18. IN COA ROW: CONTRACTOR IS NOT ALLOWED TO MOVE THE PROPOSED ALIGNMENT BY A MEASUREMENT OF 2FT OR GREATER. ANY MOVEMENT OF PROPOSED ALIGNMENT BY A MEASUREMENT GREATER THAN 2FT MUST BE APPROVED THROUGH COA AULCC.
19. CONTRACTOR IS URGED TO CONTACT THE ENGINEER FOR ANY CLARIFICATION THAT MAY BE NECESSARY.
20. ALL CONSTRUCTION AND INSTALLATION TO BE IN ACCORDANCE WITH AT&T TEXAS STANDARDS.
21. EXISTING INFRASTRUCTURE LAYOUT WAS OBTAINED FROM RECORDS RESEARCH & GEOPHYSICAL FEATURES IN THE FIELD, & MAY OR MAY NOT BE ACCURATE NOR COMPLETE. CONTRACTOR IS RESPONSIBLE TO VERIFY & LOCATE ALL UTILITIES & OTHER OBSTRUCTIONS PRIOR TO COMMENCING WORK.
22. CONTRACTOR MUST CONTACT COA ROW MANAGEMENT (512) 974-7180 TO SCHEDULE A PRE-BORE INSPECTION PRIOR TO ANY BORING IN COA ROW. ADDITIONALLY, CONTRACTOR MUST CONTACT COA ROW MANAGEMENT FOR BACKFILL INSPECTION PRIOR TO ANY BORE PIT AND/OR TRENCH BACKFILL THAT COMES WITHIN PRIVATE PROPERTY, MUST BE PREAPPROVED BY ASSOCIATED PROPERTY OWNER AND DOCUMENTED IN WRITING.

DEVELOPER INFORMATION

OWNER: AT&T TEXAS
CONTACT: DUSTIN PILAT
ADDRESS: 817 W. NORTH LOOP BLVD
AUSTIN, TX 78756
PHONE: 512-750-4809
EMAIL: dp099w@att.com

NAME CF CONTACT PHONE CF CONTACT PHONE
OWNER'S REPRESENTATIVE RESPONSIBLE FOR PLAN ALTERATIONS

NAME _____ PHONE _____
PERSON OR FIRM RESPONSIBLE FOR
EROSION/SEDIMENTATION CONTROL MAINTENANCE.

NAME _____ PHONE _____
PERSON OR FIRM RESPONSIBLE FOR
TREE/NATURAL AREA PROTECTION MAINTENANCE.

PLAN & PROFILE SHEET GENERAL NOTES:

1. THE LOCATIONS OF EXISTING UNDERGROUND UTILITIES ARE SHOWN IN AN APPROXIMATE WAY ONLY. CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING CONSTRUCTION. THE CONTRACTOR AGREES TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES CAUSED BY ANY CONSTRUCTION RELATED ACTIVITIES, INCLUDING DAMAGES INCURRED DUE TO FAILURE TO ACCURATELY LOCATE AND PROPERLY PROTECT AND PRESERVE ALL PREVIOUSLY EXISTING UNDERGROUND UTILITIES AND STRUCTURES.
2. THE CONTRACTOR IS RESPONSIBLE FOR DETERMINING ALL BORE PIT AND RECEIVING PIT LOCATIONS, DEPTHS, AND DIMENSIONS. INFORMATION SHOWN ON THE PLANS IS FOR REFERENCE ONLY.
3. CONTRACTOR SHALL POTHOLE ALL EXISTING UTILITY CROSSINGS PRIOR TO COMMENCING CONSTRUCTION OF THE PROPOSED DESIGN.
4. ANY DISCREPANCIES BETWEEN WHAT IS SHOWN IN THE PLANS AND WHAT IS OBSERVED IN THE FIELD SHALL BE BROUGHT TO THE ATTENTION OF THE ENGINEER PRIOR TO MAKING ADJUSTMENTS AND/OR PROCEEDING WITH INSTALLATIONS.
5. IF THERE ARE TREES WITHIN THE PROJECT LIMITS, THE CONTRACTOR SHALL PROTECT THE TREES AND THEIR CRITICAL ROOT ZONES PER COA SPECIFICATIONS THROUGHOUT ALL CONSTRUCTION-RELATED ACTIVITIES.
6. CONTRACTOR SHALL MAINTAIN A MINIMUM 3 FT VERTICAL AND 5 FT HORIZONTAL CLEARANCE FROM ALL AUSTIN WATER INFRASTRUCTURE AND ALL OTHER PREVIOUSLY EXISTING UNDERGROUND UTILITIES AND STRUCTURES.
7. CONTRACTOR IS TO ENSURE CONSTRUCTION DOES NOT DAMAGE EXISTING CURB INLET STRUCTURE.
8. CONTRACTOR SHALL BRACE AND SUPPORT EXISTING UTILITY POLES AND LIGHT POLES WHEN CONDUCTING WORK IN THE VICINITY AT THEIR OWN EXPENSE.
9. CONTRACTOR IS RESPONSIBLE FOR ANY DAMAGE TO FENCES, LANDSCAPING, IRRIGATION SYSTEMS, AND ALL OTHER PRIVATE PROPERTY LOCATED ADJACENT TO THE RIGHT OF WAY, INCLUDING ITEMS LOCATED WITHIN THE LIMITS OF PUBLIC UTILITY EASEMENTS (PUE'S). CONTRACTOR SHALL REPAIR OR REPLACE ALL DAMAGED ITEMS TO EQUAL OR BETTER THAN THEIR ORIGINAL CONDITION AND FUNCTION AT THEIR OWN EXPENSE.
10. CONTRACTOR SHALL COMPLY WITH ALL CURRENT OSHA, STATE , MUNICIPAL, AND ALL OTHER APPLICABLE SAFETY CODES, ORDINANCES, AND REGULATIONS, AND OBSERVE ALL APPLICABLE SAFETY SPECIFICATIONS CONCERNING EXCAVATION, TRENCHING, SHORING, AND OTHER APPLICABLE CONSTRUCTION ACTIVITIES.
11. CONTRACTOR SHALL OBTAIN WRITTEN PERMISSION AND/OR TEMPORARY ACCESS EASEMENTS FROM ALL AFFECTED PROPERTY OWNERS PRIOR TO COMMENCING CONSTRUCTION RELATED ACTIVITIES THAT WILL ENCROACH ON PRIVATE PROPERTY ADJACENT TO THE RIGHT OF WAY.
12. CONTRACTOR SHALL PROVIDE A TRENCH SAFETY PLANS SEALED BY A PROFESSIONAL ENGINEER FOR APPROVAL PRIOR TO COMMENCING CONSTRUCTION RELATED ACTIVITIES. TRENCH SAFETY PLAN SHALL COMPLY WITH ALL APPLICABLE LOCAL, REGIONAL, STATE, AND FEDERAL SAFETY CODES AND REGULATIONS
13. THE EXISTING GROUND SURFACE IS BASED ON CITY OF AUSTIN GIS DATA PROVIDED PRIOR TO THIS PLAN'S DATE.
14. THERE IS NO STAGING AREA (LAY DOWN AREA) AVAILABLE AT THIS SITE FOR STORAGE OF EQUIPMENT AND MATERIALS. CONTRACTOR SHALL NOT STORE MATERIALS AND EQUIPMENT ON SITE OVERNIGHT, AND ALL TRASH AND SPOIL MATERIAL SHALL BE CLEANED UP DAILY.

!!! WARNING - UTILITIES CROSSINGS !!!
CONTRACTOR TO FIELD VERIFY ALL UTILITIES CROSSINGS TO AVOID CONFLICT (TYP.)

!!! WARNING !!!
OVERHEAD ELECTRIC LINES IN PROJECT AREA.

!!! WARNING !!!
GAS LINES IN PROJECT AREA.

!!! WARNING !!!
UNDERGROUND ELECTRIC LINES IN PROJECT AREA.

PLAN & PROFILE SCALE (IF APPLICABLE):	
HORIZONTAL:	N/A
VERTICAL:	N/A

AT&T

CobbFendley
TBPELS ENGINEERING NO. F-274/
LAND SURVEYING NO. 10046701
505 EAST HUNTLAND DRIVE, SUITE 100
AUSTIN, TEXAS 78752
512.834.9798 | FAX 512.834.7727
WWW.COBBFENDLEY.COM

6/13/2025

REVISIONS

REV. NO.	DESCRIPTION	APP'D BY:	DATE

THESE DESIGN DOCUMENTS ARE NOT TO BE USED FOR CONSTRUCTION PRIOR TO REGULATORY SIGNATURE AND PERMIT.

PROJ. NO.	2205-071-01
DESIGN:	AAL
DRAWN:	AAL
CHECK:	GRJ
APPR:	GRJ
DATE:	MARCH 2024

GENERAL NOTES

LIBERTY HILL RELOCATION
4106 N BAGDAD RD.
LEANDER, TX 78641

SHEET
02 OF 32

LEGEND

EXISTING

- WATER LINE
- WASTEWATER LINE
- STORM SEWER
- UNDERGROUND ELECTRIC
- OVERHEAD ELECTRIC
- UNDERGROUND TELECOM
- OVERHEAD TELECOM
- EX. EOP
- EX. ROW
- EX.ATT TO BE REMOVED

PROPOSED

- PROP AERIAL TELECOM
- PROP UG TELECOM - BY TRENCH
- PROP UG TELECOM - BY HDD BORE
- LIMITS OF CONSTRUCTION (LOC)
- TREE PROTECTION
- INLET PROTECTION
- PROP. EOP
- PROP. ROW
- PROP. DITCH
- PROP. BORE STAGING AREA
- PROP. BORE RECEIVING PIT
- PROP. POLE
- PROP. HANDHOLE
- PROP. ANCHOR AND GUY WIRE

BLOCKS

- BENCHMARK
- BOLLARD
- BORE HOLE
- CATV JUNCTION BOX
- CATV PEDESTAL
- CLEANOUT
- COMM MANHOLE
- CONC. HWY MONUMENT (TYPE II)
- CONC. HWY MONUMENT
- CONC. MONUMENT SET
- COTTON SPINDLE FOUND
- COTTON SPINDLE SET
- ELECTRIC JUNCTION BOX
- ELECTRIC MANHOLE
- ELECTRIC METER
- ELECTRIC PEDESTAL
- ELECTRIC TRANSFORMER PAD
- FIRE HYDRANT
- GAS MANHOLE
- GAS METER
- GAS TEST LEAD
- GAS VALVE
- GROUND LIGHT
- GUARD POST
- GUY WIRE
- IRON PIPE FOUND
- IRON ROD FOUND
- IRON ROD SET
- IRRIGATION CONTROL VALVE
- LIGHT
- MAILBOX
- MANHOLE
- MONITOR WELL
- NAIL FOUND
- NAIL SET
- VALVE - MISC.
- VENT
- WASTEWATER MANHOLE
- WATER METER
- WATER VALVE
- WELL
- POWER POLE
- POWER POLE W / LIGHT
- POWER POLE W / METER
- POWER POLE W / RISER
- POWER POLE W / RISER & METER
- POWER POLE W / TRANSFORMER
- PULL BOX
- RISER
- ROOF DRAIN
- SEPTIC LID
- SIGNAGE
- SPRINKLER HEAD
- STORM SEWER MANHOLE
- TELECOM JUNCTION BOX
- TELECOM MANHOLE
- TELECOM PEDESTAL
- TEST HOLE
- TEST HOLE REFERENCE POINT
- TRAFFIC SIGNAL BOX
- TRAFFIC SIGNAL POLE
- TREES & VEGETATION
- CATV MARKER - UNDERGROUND
- ELEC MARKER - UNDERGROUND
- FIBER OPTIC MARKER - UNDERGROUND
- GAS MARKER - UNDERGROUND
- PIPELINE MARKER - UNDERGROUND
- TELEPHONE MARKER - UNDERGROUND
- WATERLINE MARKER - UNDERGROUND
- WATER FAUCET
- WATER MANHOLE

PLAN & PROFILE SCALE (IF APPLICABLE):	
HORIZONTAL:	N/A
VERTICAL:	N/A

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REVISIONS

REV. NO.	DESCRIPTION	APP'D BY:	DATE

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PROJ. NO.	2205-071-01
DESIGN:	AAL
DRAWN:	AAL
CHECK:	GRJ
APPR:	GRJ
DATE:	MARCH 2024

LEGEND

LIBERTY HILL RELOCATION
4106 N BAGDAD RD.
LEANDER, TX 78641

SHEET
03 OF 32

Dwg Info: S:\Share\Users\VGarcia\LIBERTY-HILL-20250613-LATEST UPDATE\STANDARD SHEETS.dwg - Tab: 03 LEGEND - Plotted: 6/13/2025 5:07 PM By: COLLIN ADAMS

Dwg Info: G:\Projects\2022\05071_AT&T_Austin\01_Liberty_Hill_Relo_Proj_00986316\400_CAD\403_UC\KEY MAP.dwg — Tab: 04 KEY MAP — Plotted: 6/13/2025 1:29 PM By: VICTOR GARCIA

N

SCALE

200 0 100 200 400

(IN FEET)

1 inch = 400 ft.

PLAN & PROFILE SCALE (IF APPLICABLE):	
HORIZONTAL:	1"=400'
VERTICAL:	N/A

AT&T

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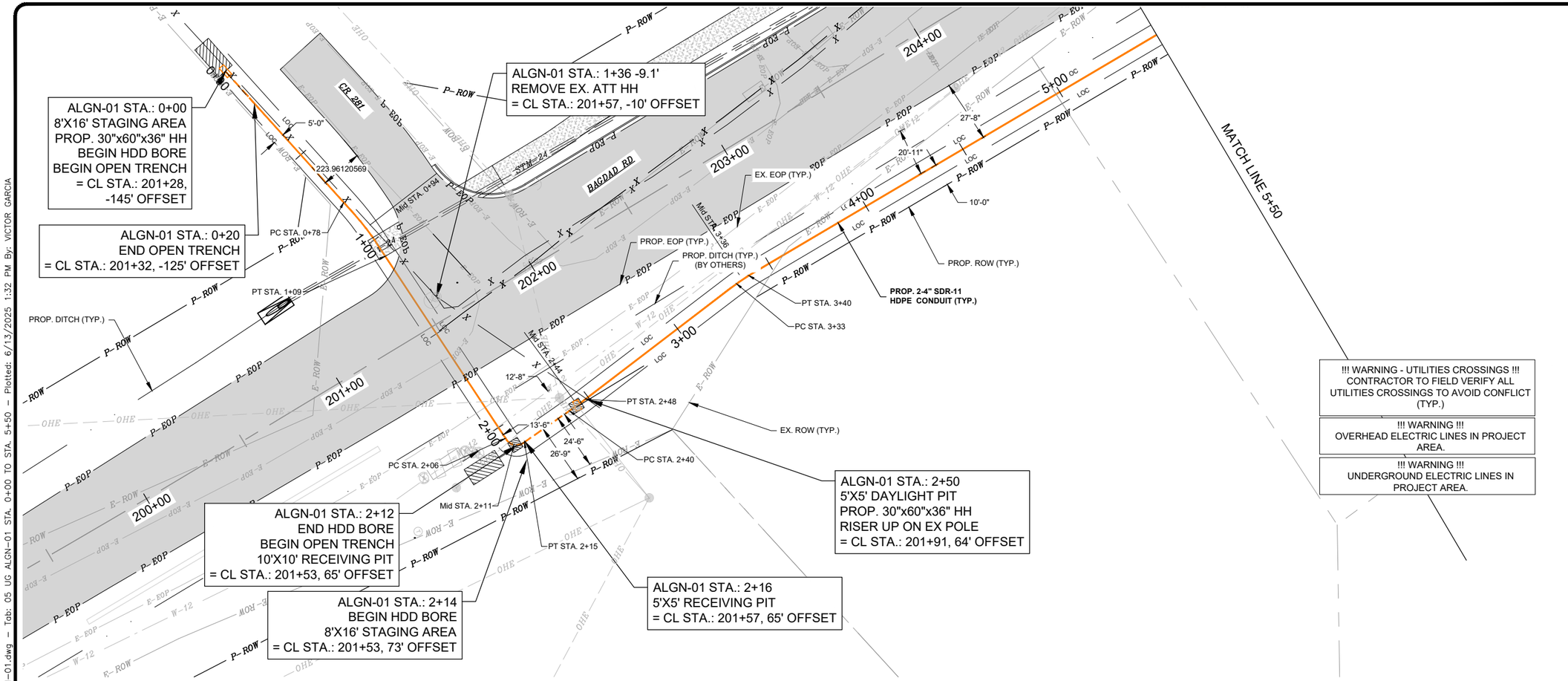
APPR:	GRJ
DATE:	MARCH 2024

KEY MAP

LIBERTY HILL RELOCATION
4106 N BAGDAD RD.
LEANDER, TX 78641

SHEET
04 OF 32



!!! WARNING - UTILITIES CROSSINGS !!!
CONTRACTOR TO FIELD VERIFY ALL UTILITIES CROSSINGS TO AVOID CONFLICT (TYP.)

!!! WARNING !!!
OVERHEAD ELECTRIC LINES IN PROJECT AREA.

!!! WARNING !!!
UNDERGROUND ELECTRIC LINES IN PROJECT AREA.

SCALE

25 0 25 25 50

(IN FEET)
1 inch = 50 ft.

PLAN & PROFILE SCALE (IF APPLICABLE):	
HORIZONTAL:	1"=50'
VERTICAL:	1"=10'

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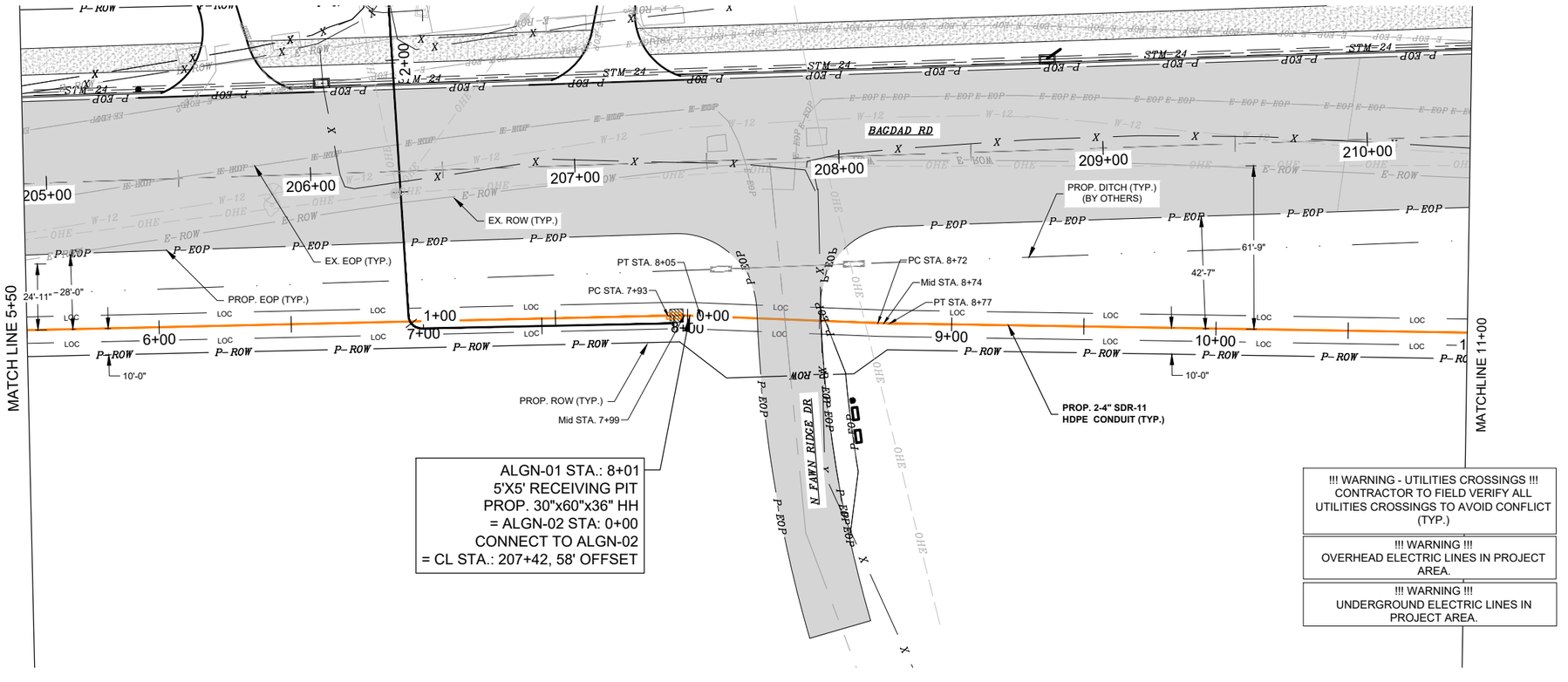
PROJ. NO.	2205-071-01
DESIGN:	AAL
DRAWN:	AAL
CHECK:	GRJ
APPR:	GRJ
DATE:	MARCH 2024

UG ALGN-01 STA. 0+00 TO STA. 5+50

LIBERTY HILL RELOCATION
4106 N BAGDAD RD.
LEANDER, TX 78641

SHEET
05 OF 32

Dwg Info: G:\Projects\2022\05071_AT&T_Austin\01_Liberty_Hill_Relo_Proj_00986316\400_CAD\403_UC\ALGN-01.dwg — Tab: 05 UG ALGN-01 STA. 0+00 TO STA. 5+50 — Plotted: 6/13/2025 1:32 PM By: VICTOR GARCIA



SCALE

25 0 25 25 50

(IN FEET)

1 inch = 50 ft.

PLAN & PROFILE SCALE (IF APPLICABLE):	
HORIZONTAL:	1"=50'
VERTICAL:	1"=10'

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CHECK:	GRJ
APPR:	GRJ
DATE:	MARCH 2024

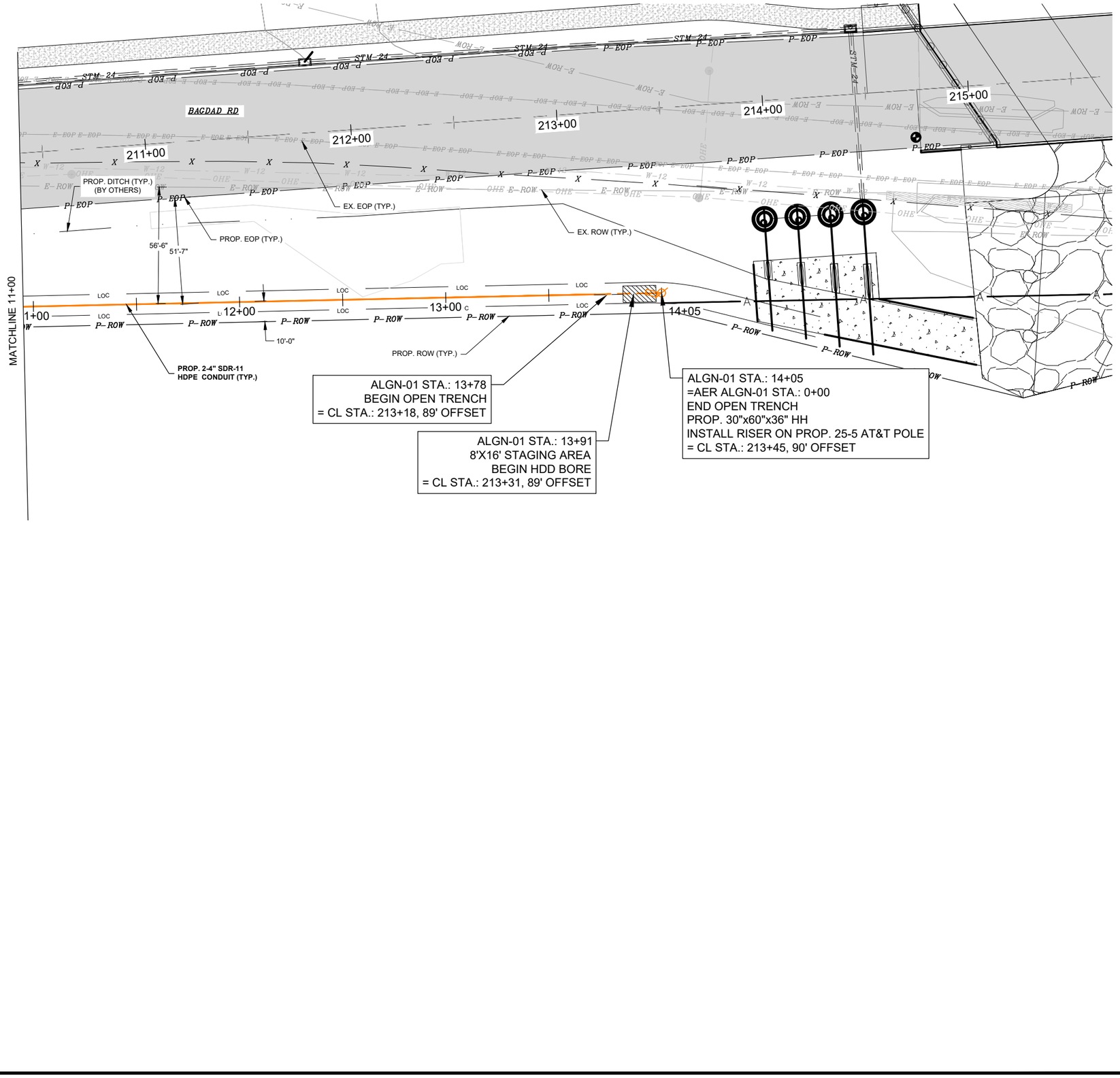
UG ALGN-01 STA. 5+50 TO STA. 11+00

LIBERTY HILL RELOCATION
4106 N BAGDAD RD.
LEANDER, TX 78641

SHEET

06 OF 32

Dwg Info: G:\Projects\2022\05071_AT&T_Austin\01_Liberty_Hill_Relo_Proj_00986316\400_CAD\403_UC\ALGN-01.dwg — Tab: 06 UG ALGN-01 STA. 5+50 TO STA. 11+00 — Plotted: 6/13/2025 1:32 PM By: VICTOR GARCIA



!!! WARNING - UTILITIES CROSSINGS !!!
CONTRACTOR TO FIELD VERIFY ALL UTILITIES CROSSINGS TO AVOID CONFLICT (TYP.)

!!! WARNING !!!
OVERHEAD ELECTRIC LINES IN PROJECT AREA.

!!! WARNING !!!
UNDERGROUND ELECTRIC LINES IN PROJECT AREA.

SCALE

25 0 25 25 50

(IN FEET)
1 inch = 50 ft.

PLAN & PROFILE SCALE (IF APPLICABLE):	
HORIZONTAL:	1"=50'
VERTICAL:	1"=10'

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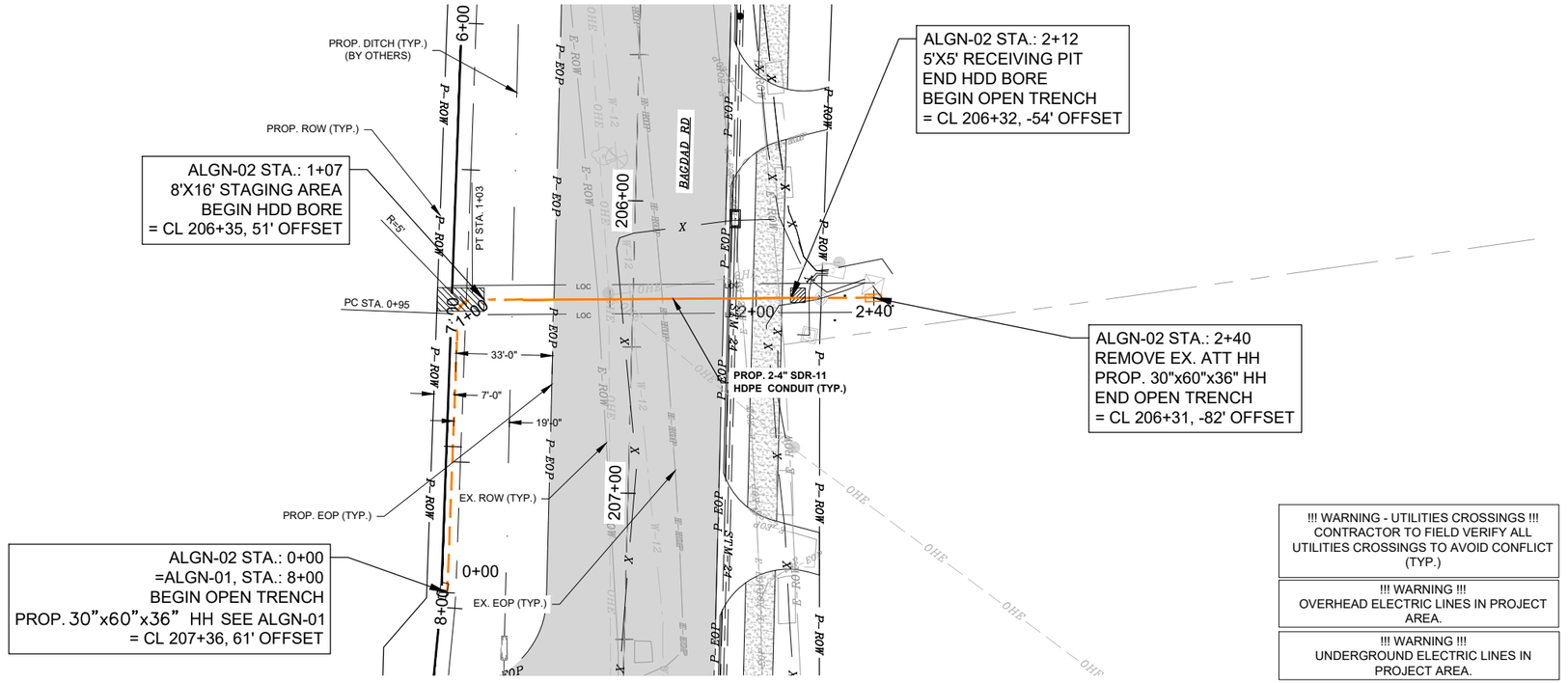
CHECK:	GRJ
APPR:	GRJ
DATE:	MARCH 2024

UG ALGN-01 STA. 11+00 TO END

LIBERTY HILL RELOCATION
4106 N BAGDAD RD.
LEANDER, TX 78641

SHEET
07 OF 32

Dwg Info: G:\Projects\2022\05071_AT&T_Austin\01_Liberty_Hill_Relo_Proj_00986316\400_CAD\403_UC\ALGN-01.dwg - Tab: 07 UG ALGN-01 STA. 11+00 TO END - Plotted: 6/13/2025 1:32 PM By: VICTOR GARCIA



!!! WARNING - UTILITIES CROSSINGS !!!
CONTRACTOR TO FIELD VERIFY ALL UTILITIES CROSSINGS TO AVOID CONFLICT (TYP.)

!!! WARNING !!!
OVERHEAD ELECTRIC LINES IN PROJECT AREA.

!!! WARNING !!!
UNDERGROUND ELECTRIC LINES IN PROJECT AREA.

N

SCALE

25 0 25 25 50

(IN FEET)
1 inch = 50 ft.

PLAN & PROFILE SCALE (IF APPLICABLE):	
HORIZONTAL:	1"=50'
VERTICAL:	1"=10'

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PROJ. NO.	2205-071-01
DESIGN:	AAL
DRAWN:	AAL
CHECK:	GRJ
APPR:	GRJ
DATE:	MARCH 2024

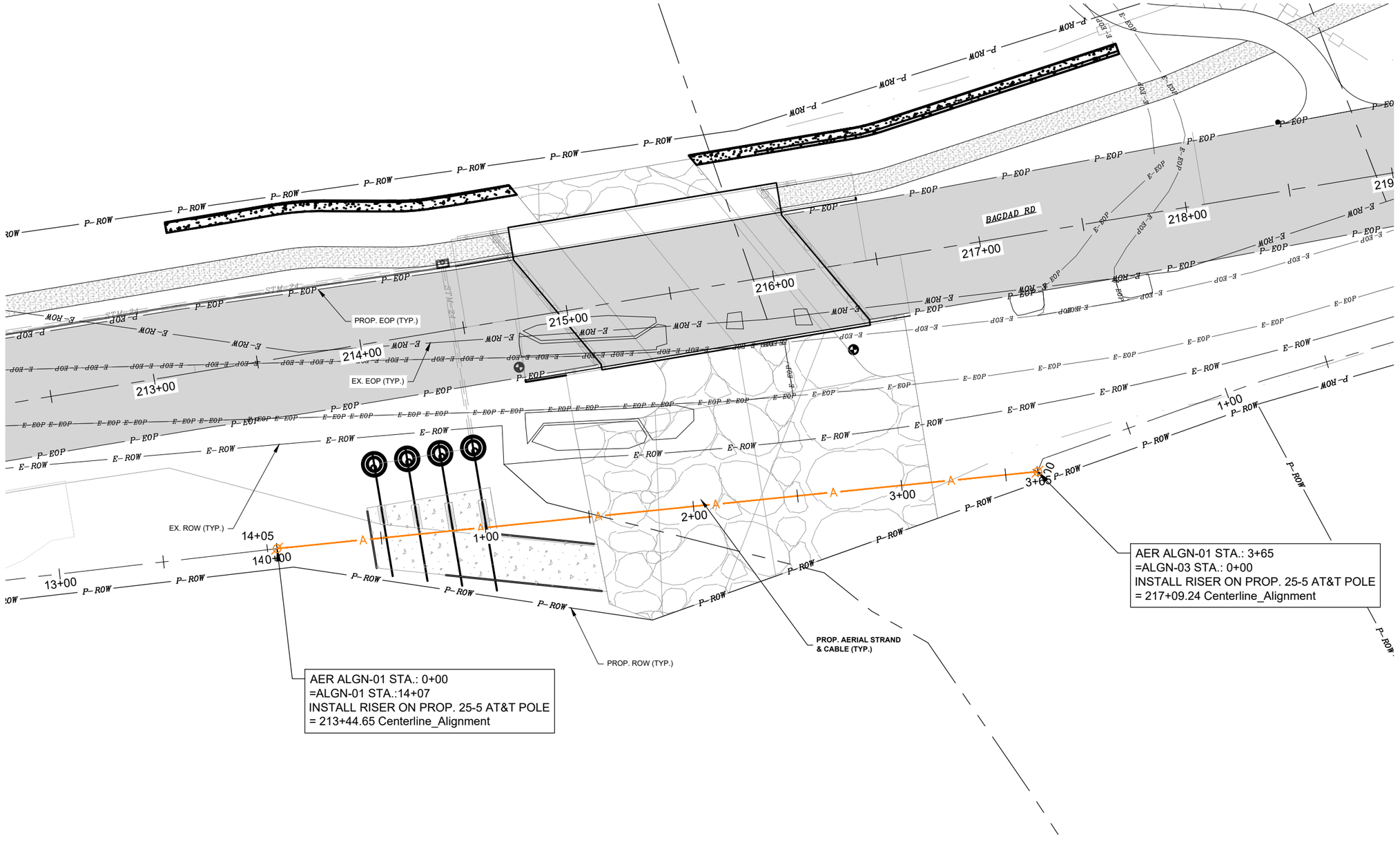
UG ALGN-02 STA. 0+00 TO END

LIBERTY HILL RELOCATION
4106 N BAGDAD RD.
LEANDER, TX 78641

SHEET

08 OF 32

Dwg Info: G:\Projects\2022\05071_AT&T_Austin\01_Liberty_Hill_Relo_Proj_00986316\400_CAD\403_UC\ALGN-02.dwg — Tab: 08 UG ALGN-02 STA. 0+00 TO END — Plotted: 6/13/2025 1:33 PM By: VICTOR GARCIA



SCALE

25 0 25 25 50

(IN FEET)
1 inch = 50 ft.

PLAN & PROFILE SCALE (IF APPLICABLE):	
HORIZONTAL:	1"=50'
VERTICAL:	N/A

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APPR:	GRJ
DATE:	MARCH 2024

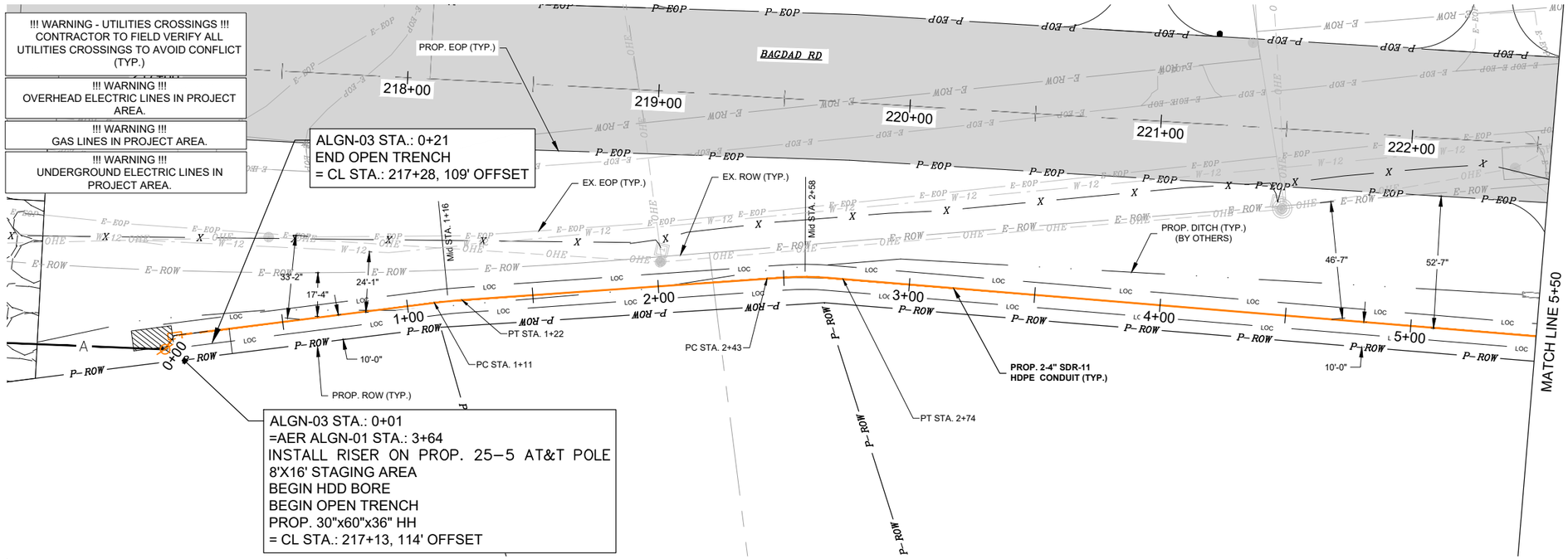
AERIAL ALGN-01 STA 0+00 TO END

LIBERTY HILL RELOCATION
4106 N BAGDAD RD.
LEANDER, TX 78641

SHEET

09 OF 32

Dwg Info: G:\Projects\2022\05071_AT&T_Austin\01_Liberty_Hill_Relo_Proj_00986316\400_CAD\403_UC\AER_ALGN-01.dwg – Tab: 09 AERIAL ALGN-01 STA 0+00 TO END – Plotted: 6/13/2025 1:34 PM By: VICTOR GARCIA



SCALE

25 0 25 25 50

(IN FEET)

1 inch = 50 ft.

PLAN & PROFILE SCALE (IF APPLICABLE):	
HORIZONTAL:	1"=50'
VERTICAL:	1"=10'

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PROJ. NO.	2205-071-01
DESIGN:	AAL
DRAWN:	AAL
CHECK:	GRJ
APPR:	GRJ
DATE:	MARCH 2024

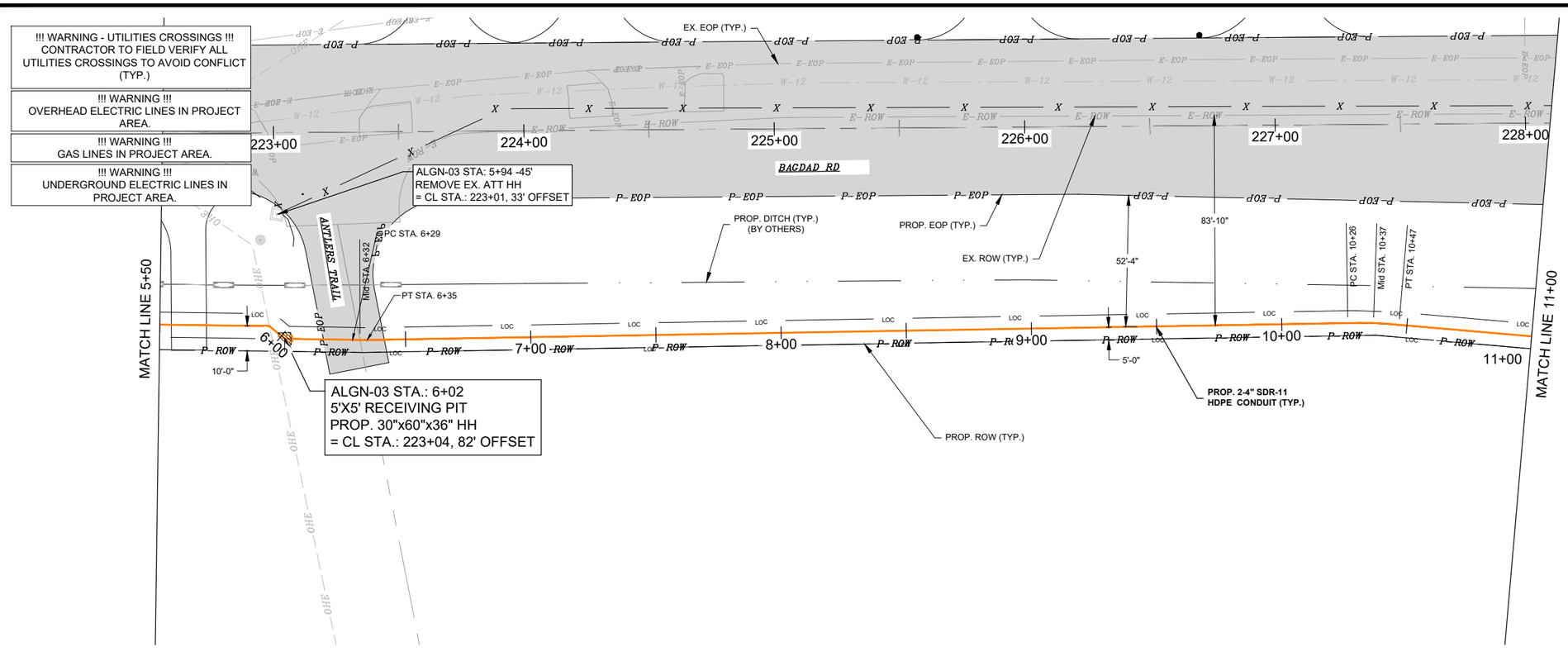
UG ALGN-03 STA. 0+00 TO STA. 5+50

LIBERTY HILL RELOCATION
4106 N BAGDAD RD.
LEANDER, TX 78641

SHEET

10 OF 32

Dwg Info: G:\Projects\2022\05071_AT&T_Austin\01_Liberty_Hill_Relo_Proj_00986316\400_CAD\403_UC\ALGN-03.dwg – Tab: 10 UG ALGN-03 STA. 0+00 TO STA. 5+50 – Plotted: 6/13/2025 1:35 PM By: VICTOR GARCIA



SCALE

25 0 25 25 50

(IN FEET)
1 inch = 50 ft.

PLAN & PROFILE SCALE (IF APPLICABLE):	
HORIZONTAL:	1"=50'
VERTICAL:	1"=10'

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APPR:	GRJ
DATE:	MARCH 2024

UG ALGN-03 STA. 5+50 TO STA. 11+00

LIBERTY HILL RELOCATION
4106 N BAGDAD RD.
LEANDER, TX 78641

SHEET
11 OF 32

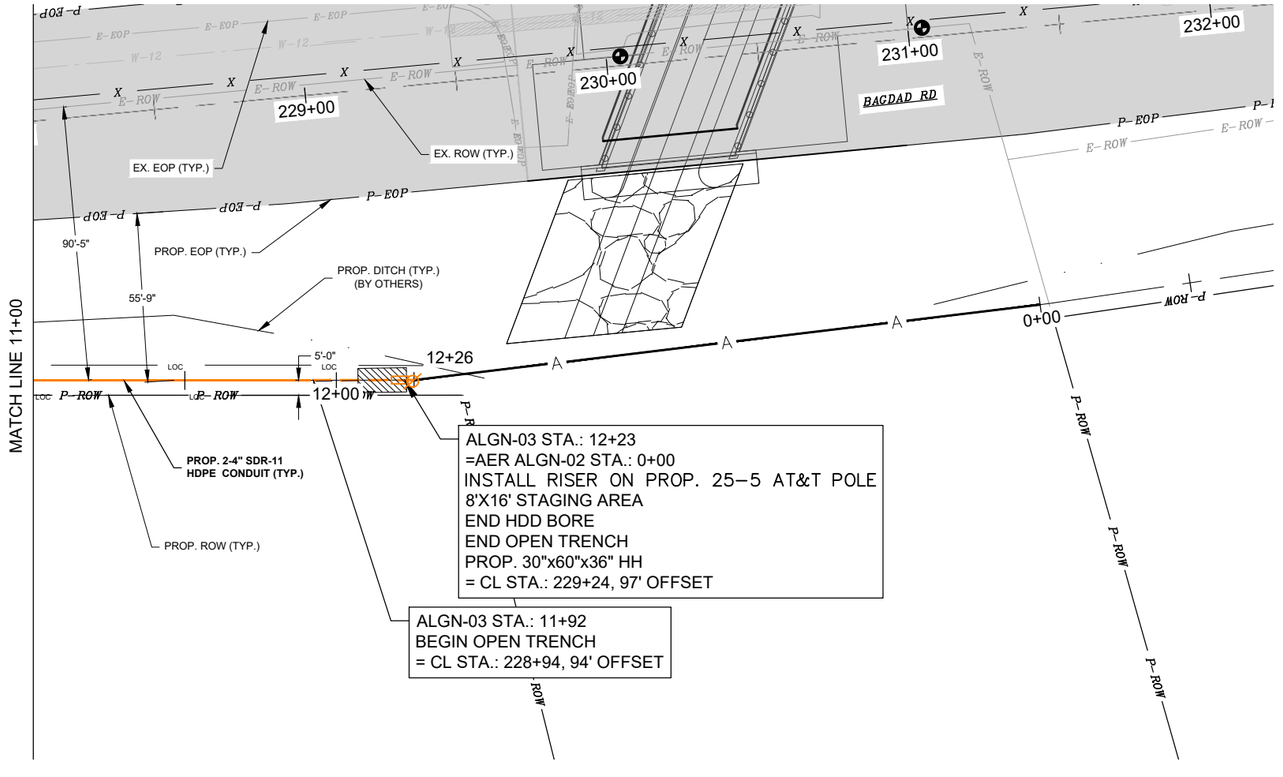
Dwg Info: G:\Projects\2022\05071_AT&T_Austin\01_Liberty_Hill_Relo_Proj_00986316\400_CAD\403_UC\ALGN-03.dwg — Tab: 11 UG ALGN-03 STA. 5+50 TO STA. 11+00 — Plotted: 6/13/2025 1:35 PM By: VICTOR GARCIA

!!! WARNING - UTILITIES CROSSINGS !!!
CONTRACTOR TO FIELD VERIFY ALL UTILITIES CROSSINGS TO AVOID CONFLICT (TYP.)

!!! WARNING !!!
OVERHEAD ELECTRIC LINES IN PROJECT AREA.

!!! WARNING !!!
GAS LINES IN PROJECT AREA.

!!! WARNING !!!
UNDERGROUND ELECTRIC LINES IN PROJECT AREA.



SCALE

25 0 25 25 50

(IN FEET)
1 inch = 50 ft.

PLAN & PROFILE SCALE (IF APPLICABLE):	
HORIZONTAL:	1"=50'
VERTICAL:	1"=10'

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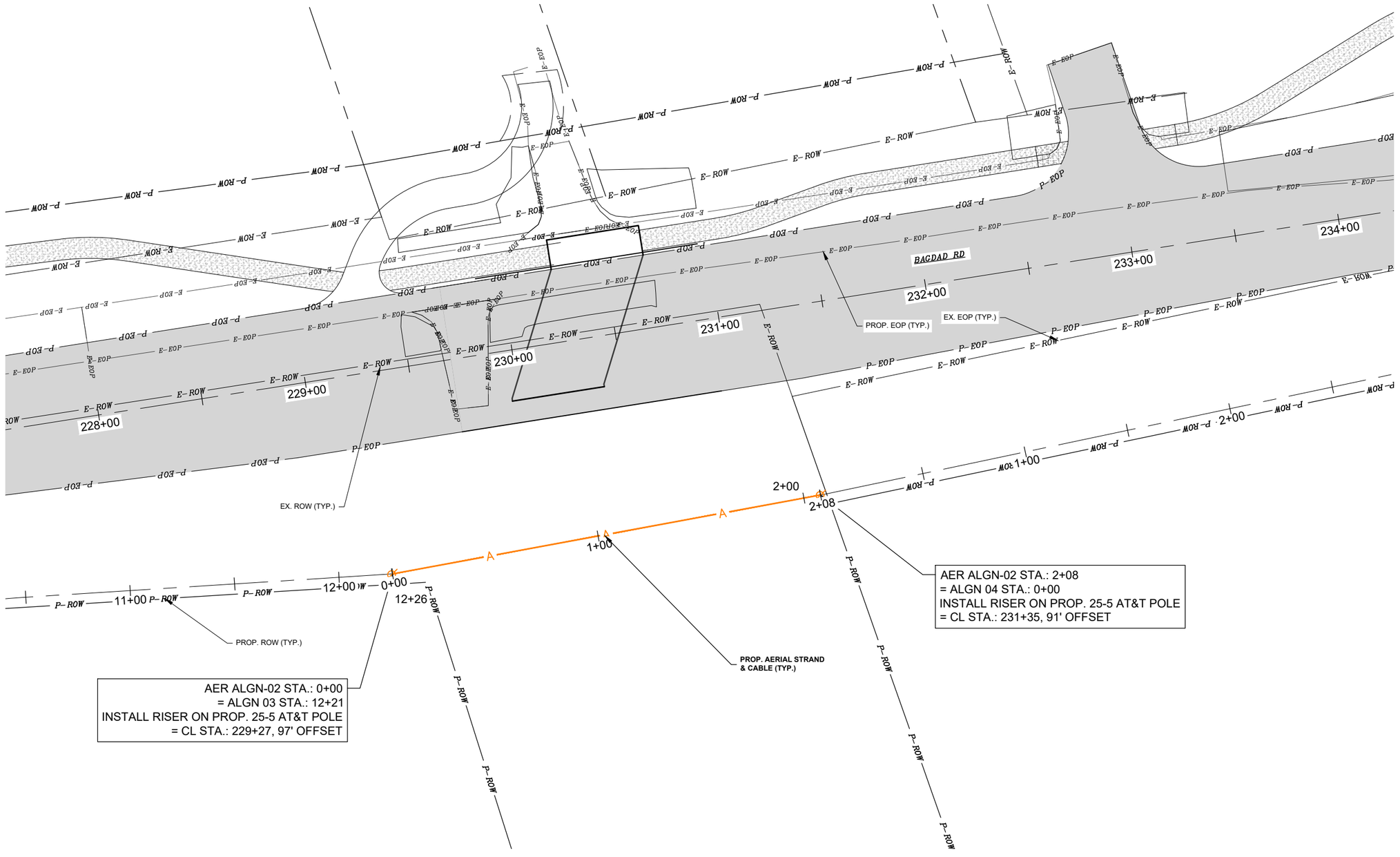
DATE:	MARCH 2024

UG ALGN-03 STA. 11+00 TO END

LIBERTY HILL RELOCATION
4106 N BAGDAD RD.
LEANDER, TX 78641

SHEET
12 OF 32

Dwg Info: G:\Projects\2022\05071_AT&T_Austin\01_Liberty_Hill_Relo_Proj_00986316\400_CAD\403_UC\ALGN-03.dwg – Tab: 12 UG ALGN-03 STA. 11+00 TO END – Plotted: 6/13/2025 1:35 PM By: VICTOR GARCIA



N

SCALE

25 0 25 25 50

(IN FEET)
1 inch = 50 ft.

PLAN & PROFILE SCALE (IF APPLICABLE):	
HORIZONTAL:	1"=50'
VERTICAL:	N/A

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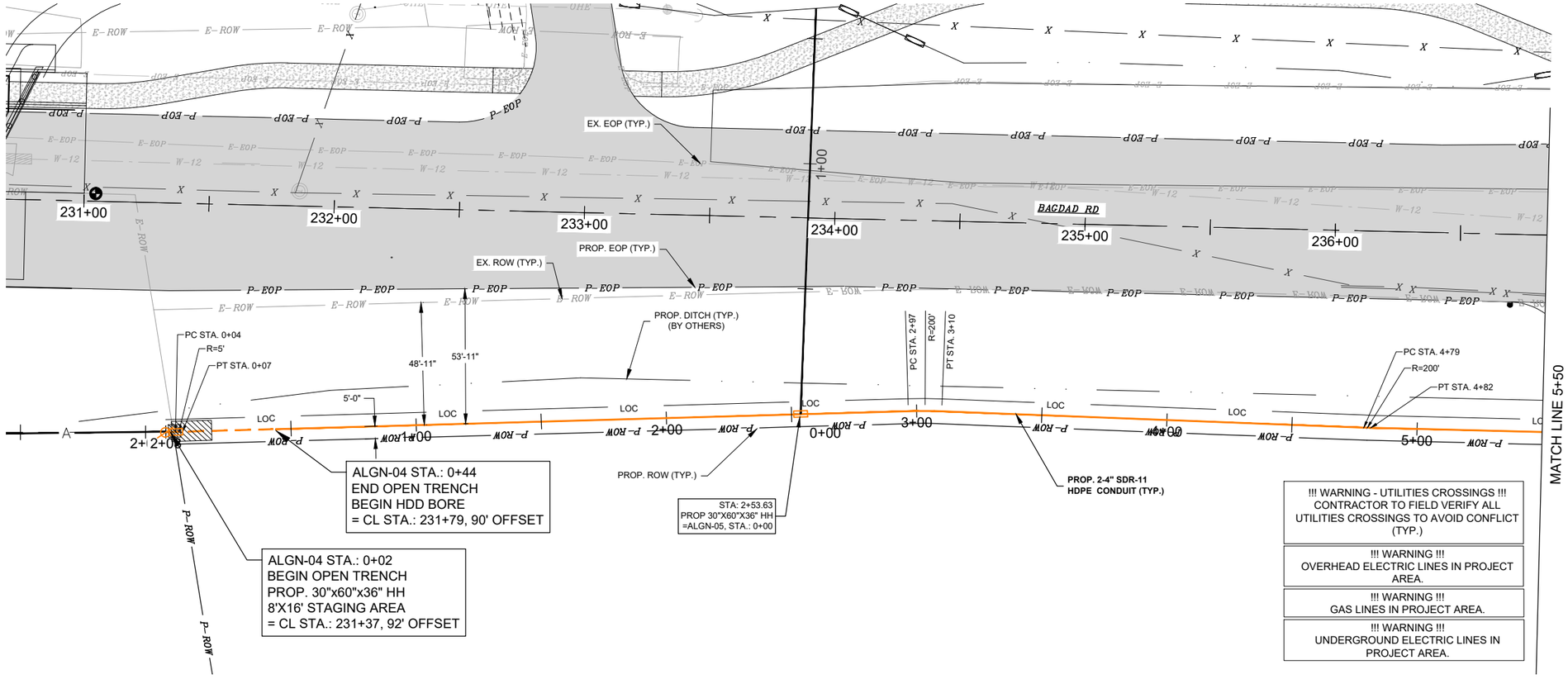
PROJ. NO.	2205-071-01
DESIGN:	AAL
DRAWN:	AAL
CHECK:	GRJ
APPR:	GRJ
DATE:	MARCH 2024

AERIAL ALGN-02 STA 0+00 TO END

LIBERTY HILL RELOCATION
4106 N BAGDAD RD.
LEANDER, TX 78641

SHEET
13 OF 32

Dwg Info: G:\Projects\2022\05071_AT&T_Austin\01_Liberty_Hill_Relo_Proj_009863316\400_CAD\403_UC\AER_ALGN-02.dwg -- Tab: 13 AERIAL ALGN-02 STA 0+00 TO END -- Plotted: 6/13/2025 1:36 PM By: VICTOR GARCIA



SCALE

25 0 25 25 50

(IN FEET)

1 inch = 50 ft.

PLAN & PROFILE SCALE (IF APPLICABLE):	
HORIZONTAL:	1"=50'
VERTICAL:	1"=10'

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CHECK:	GRJ
APPR:	GRJ
DATE:	MARCH 2024

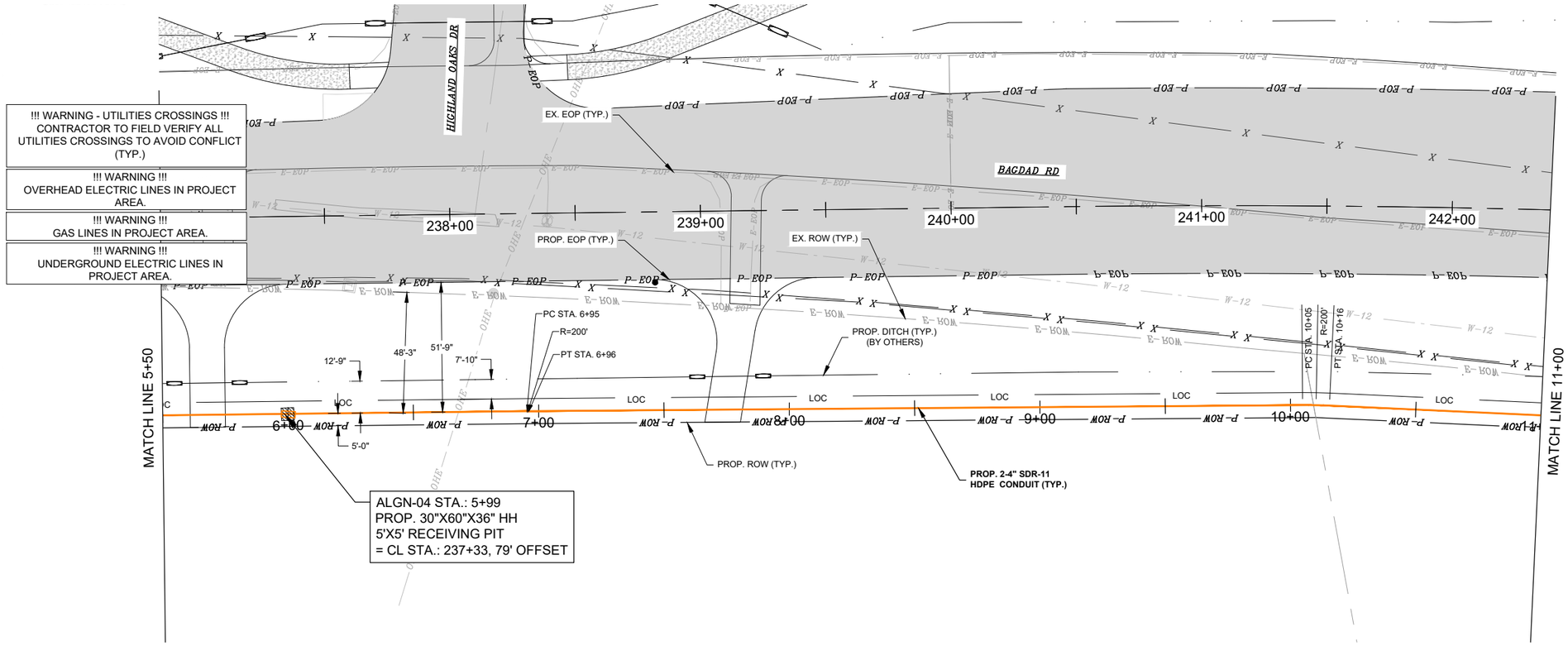
UG ALGN-04 STA. 0+00 TO STA. 5+50

LIBERTY HILL RELOCATION
4106 N BAGDAD RD.
LEANDER, TX 78641

SHEET

14 OF 32

Dwg Info: S:\Share\Users\VGarcia\LIBERTY-HILL-20250613-LATEST UPDATE\ALGN-04.dwg — Tab: 14 UG ALGN-04 STA. 0+00 TO STA. 5+50 — Plotted: 6/13/2025 5:06 PM By: COLLIN ADAMS



SCALE

25 0 25 25 50

(IN FEET)
1 inch = 50 ft.

PLAN & PROFILE SCALE (IF APPLICABLE):	
HORIZONTAL:	1"=50'
VERTICAL:	1"=10'

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APPR:	GRJ
DATE:	MARCH 2024

UG ALGN-04 STA. 5+50 TO STA. 11+00

LIBERTY HILL RELOCATION
4106 N BAGDAD RD.
LEANDER, TX 78641

SHEET
15 OF 32

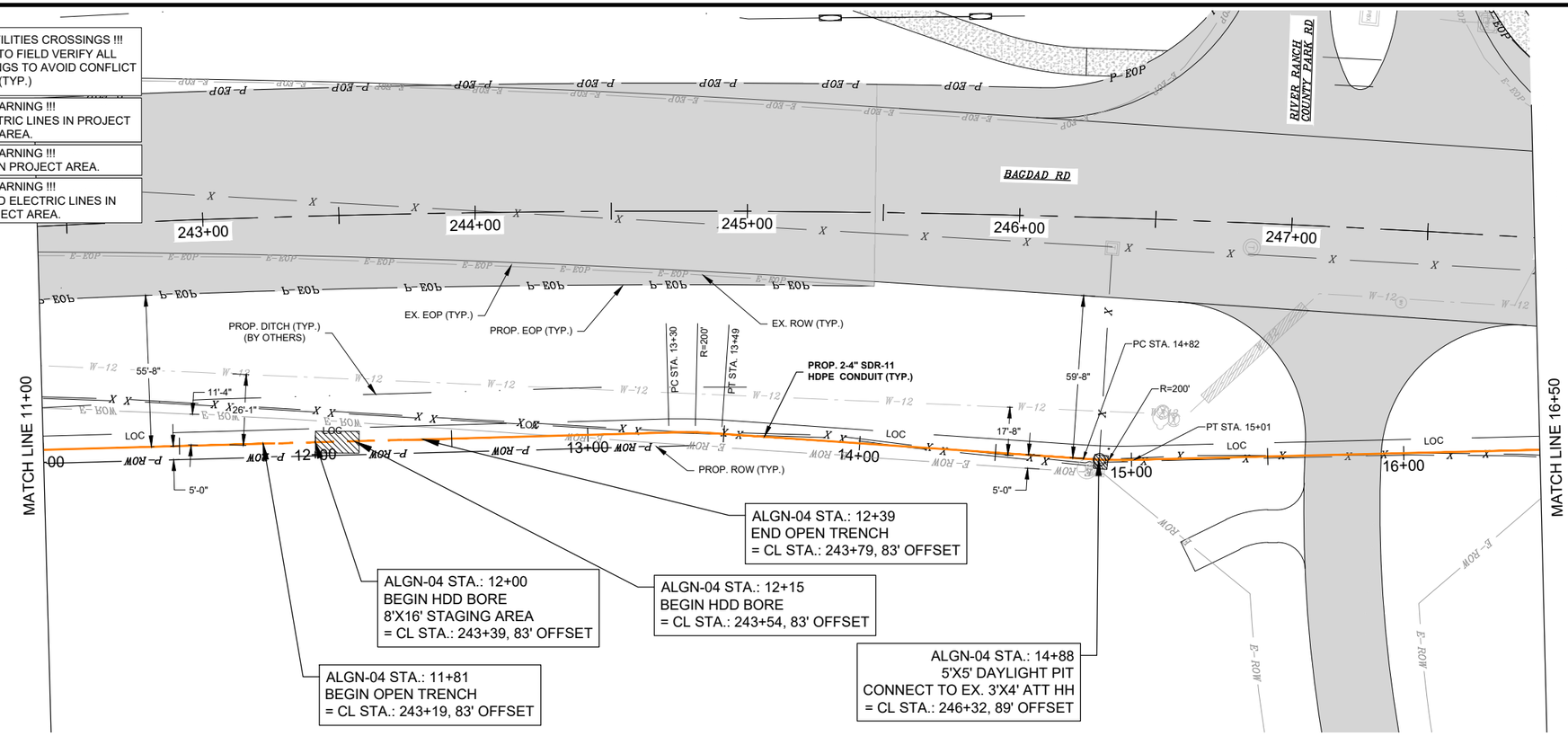
Dwg Info: G:\Projects\2022\05071_AT&T_Austin\01_Liberty_Hill_Relo_Proj_00986316\400_CAD\403_UC\ALGN-04.dwg — Tab: 15 UG ALGN-04 STA. 5+50 TO STA. 11+00 — Plotted: 6/13/2025 1:38 PM By: VICTOR GARCIA

!!! WARNING - UTILITIES CROSSINGS !!!
CONTRACTOR TO FIELD VERIFY ALL UTILITIES CROSSINGS TO AVOID CONFLICT (TYP.)

!!! WARNING !!!
OVERHEAD ELECTRIC LINES IN PROJECT AREA.

!!! WARNING !!!
GAS LINES IN PROJECT AREA.

!!! WARNING !!!
UNDERGROUND ELECTRIC LINES IN PROJECT AREA.



N

SCALE

25 0 25 25 50

(IN FEET)
1 inch = 50 ft.

PLAN & PROFILE SCALE (IF APPLICABLE):	
HORIZONTAL:	1"=50'
VERTICAL:	1"=10'

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REVISIONS

REV. NO.	DESCRIPTION	APP'D BY:	DATE

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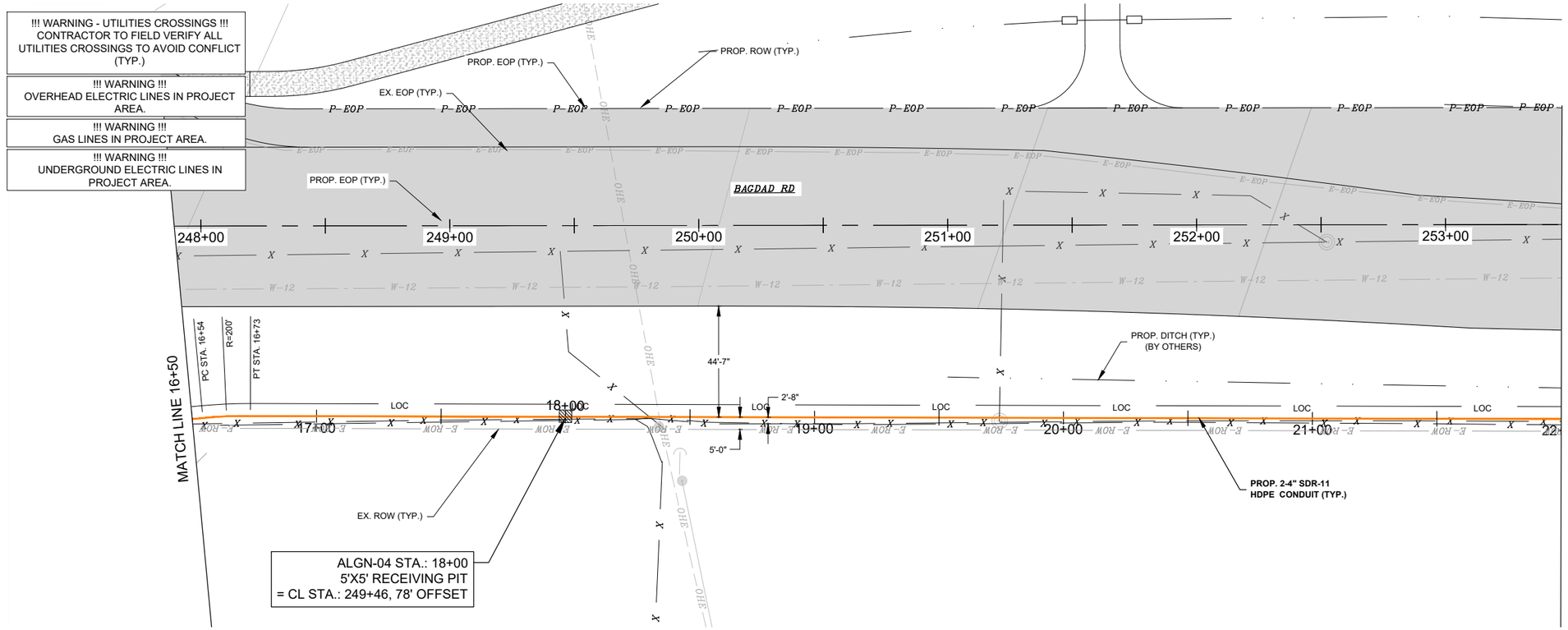
PROJ. NO.	2205-071-01
DESIGN:	AAL
DRAWN:	AAL
CHECK:	GRJ
APPR:	GRJ
DATE:	MARCH 2024

UG ALGN-04 STA. 11+00 TO STA. 16+50

LIBERTY HILL RELOCATION
4106 N BAGDAD RD.
LEANDER, TX 78641

SHEET
16 OF 32

Dwg Info: S:\Share\Users\VGarcia\LIBERTY-HILL-20250613-LATEST UPDATE\ALGN-04.dwg - Tab: 16 UG ALGN-04 STA. 11+00 TO STA. 16+50 - Plotted: 6/13/2025 5:09 PM By: COLLIN ADAMS



SCALE

25 0 25 25 50

(IN FEET)
1 inch = 50 ft.

PLAN & PROFILE SCALE (IF APPLICABLE):	
HORIZONTAL:	1"=50'
VERTICAL:	1"=10'

AT&T

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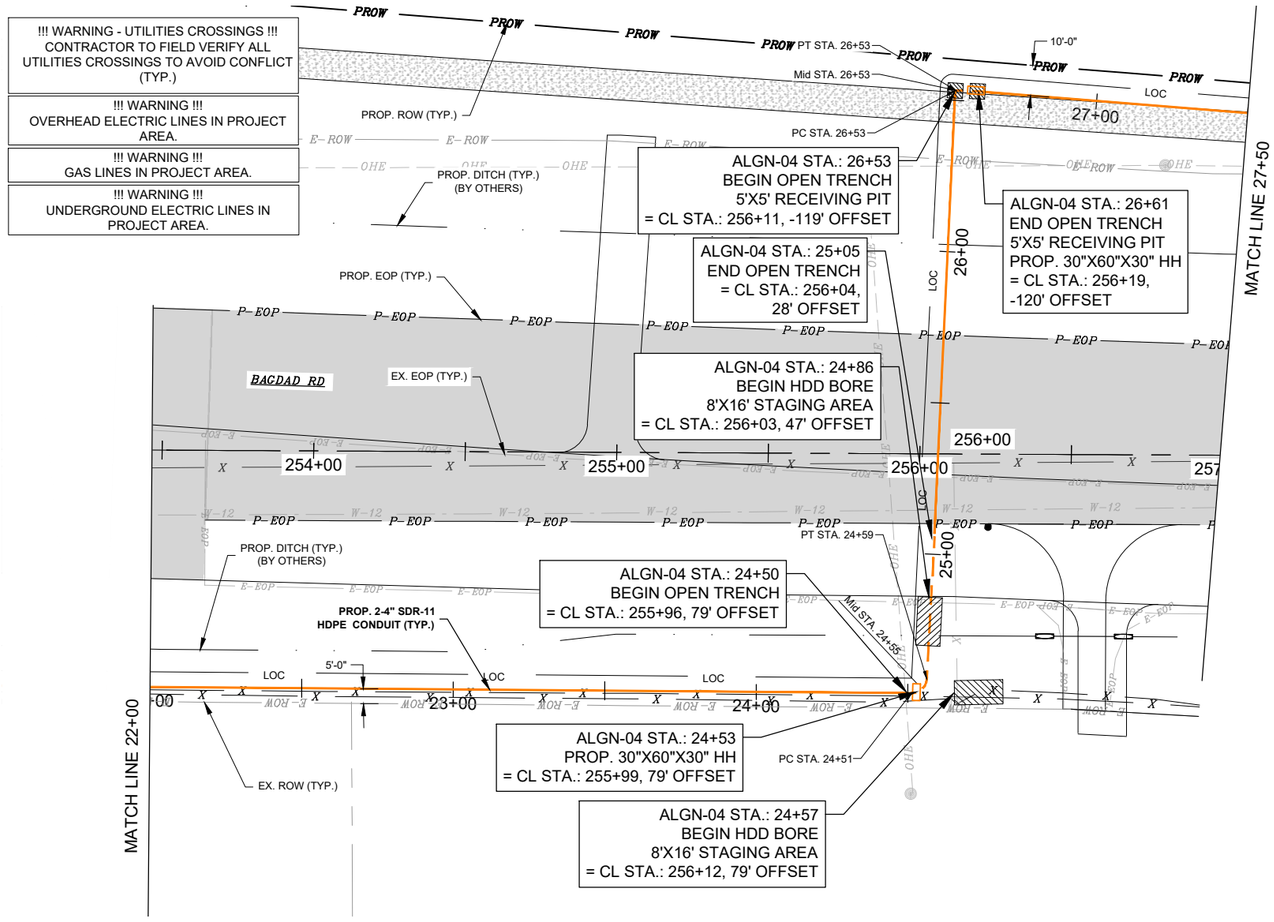
PROJ. NO.	2205-071-01
DESIGN:	AAL
DRAWN:	AAL
CHECK:	GRJ
APPR:	GRJ
DATE:	MARCH 2024

UG ALGN-04 STA. 16+50 TO STA. 22+00

LIBERTY HILL RELOCATION
4106 N BAGDAD RD.
LEANDER, TX 78641

SHEET
17 OF 32

Dwg Info: G:\Projects\2022\05071_AT&T_Austin\01_Liberty_Hill_Relo_Proj_00986316\400_CAD\403_UC\ALGN-04.dwg — Tab: 17 UG ALGN-04 STA. 16+50 TO STA. 22+00 — Plotted: 6/13/2025 1:38 PM By: VICTOR GARCIA



SCALE

25 0 25 25 50

(IN FEET)

1 inch = 50 ft.

PLAN & PROFILE SCALE (IF APPLICABLE):	
HORIZONTAL:	1"=50'
VERTICAL:	1"=10'

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PROJ. NO.	2205-071-01
DESIGN:	AAL
DRAWN:	AAL
CHECK:	GRJ
APPR:	GRJ
DATE:	MARCH 2024

UG ALGN-04 STA. 22+00 TO STA. 27+50

LIBERTY HILL RELOCATION
4106 N BAGDAD RD.
LEANDER, TX 78641

SHEET

18 OF 32

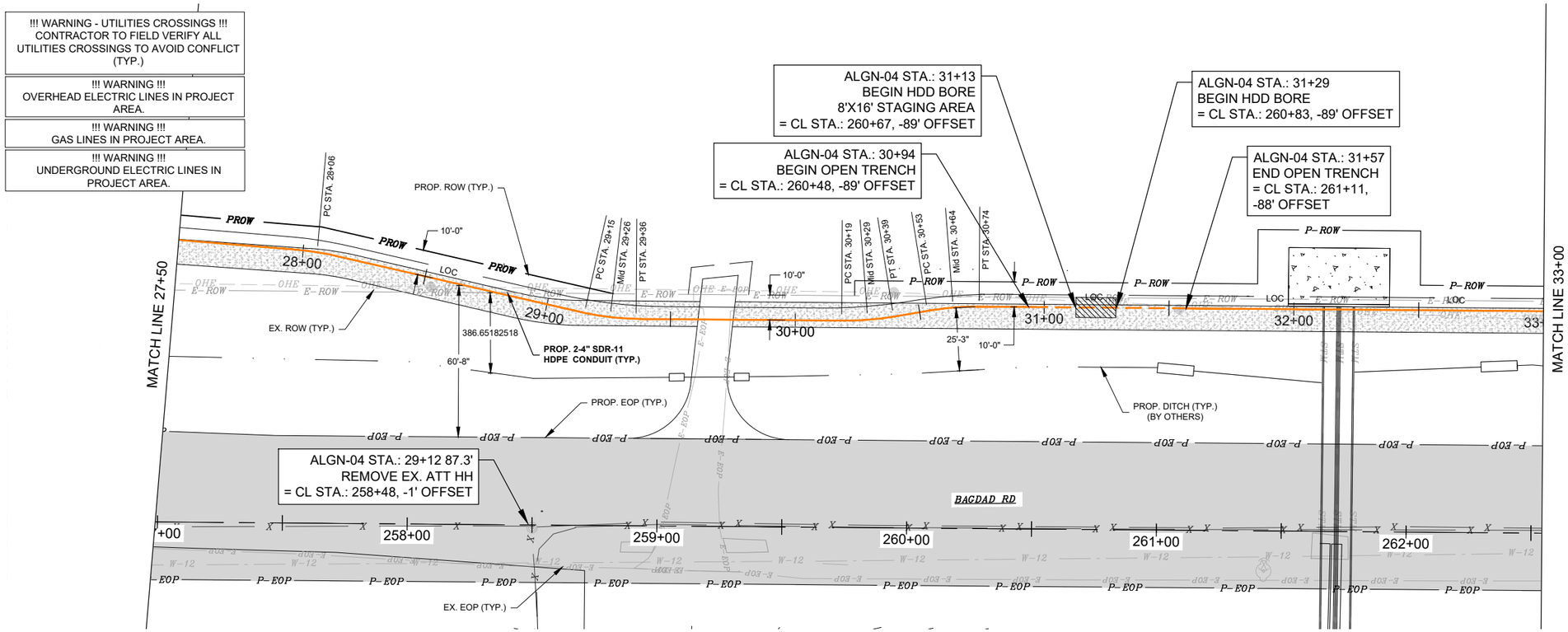
Dwg Info: S:\Share\Users\VGarcia\LIBERTY-HILL-20250613-LATEST UPDATE\ALGN-04.dwg - Tab: 18 UG ALGN-04 STA. 22+00 TO STA. 27+50 - Plotted: 6/13/2025 5:10 PM By: COLLIN ADAMS

!!! WARNING - UTILITIES CROSSINGS !!!
CONTRACTOR TO FIELD VERIFY ALL UTILITIES CROSSINGS TO AVOID CONFLICT (TYP.)

!!! WARNING !!!
OVERHEAD ELECTRIC LINES IN PROJECT AREA.

!!! WARNING !!!
GAS LINES IN PROJECT AREA.

!!! WARNING !!!
UNDERGROUND ELECTRIC LINES IN PROJECT AREA.



SCALE

25 0 25 25 50

(IN FEET)
1 inch = 50 ft.

PLAN & PROFILE SCALE (IF APPLICABLE):	
HORIZONTAL:	1"=50'
VERTICAL:	1"=10'

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PROJ. NO.	2205-071-01
DESIGN:	AAL
DRAWN:	AAL
CHECK:	GRJ
APPR:	GRJ
DATE:	MARCH 2024

UG ALGN-04 STA. 27+50 TO STA. 33+00

LIBERTY HILL RELOCATION
4106 N BAGDAD RD.
LEANDER, TX 78641

SHEET
19 OF 32

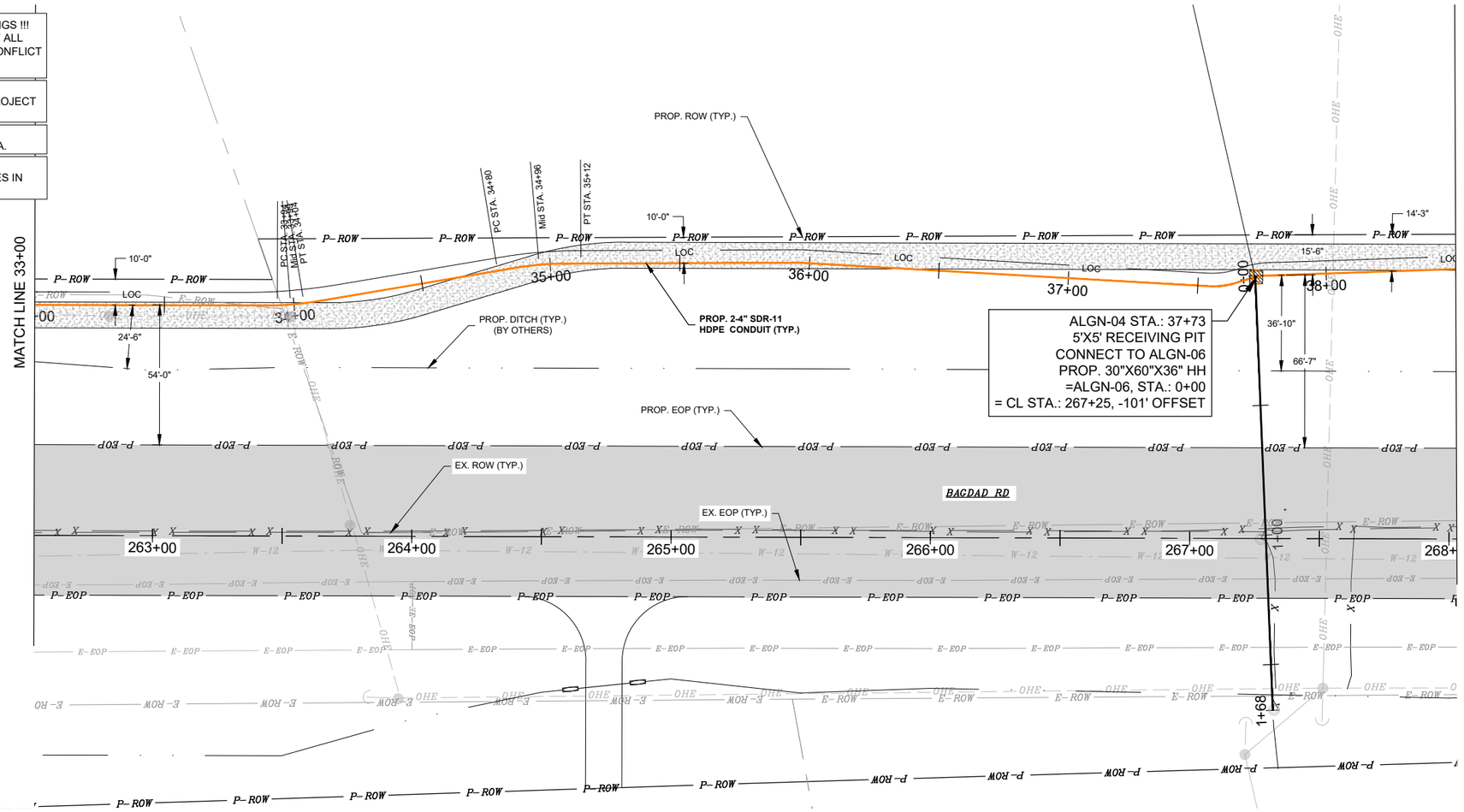
Dwg Info: G:\Projects\2022\05071_AT&T_Austin\01_Liberty_Hill_Relo_Proj_00986316\400_CAD\403_UC\ALGN-04.dwg — Tab: 19 UG ALGN-04 STA. 27+50 TO STA. 33+00 — Plotted: 6/13/2025 1:38 PM By: VICTOR GARCIA

!!! WARNING - UTILITIES CROSSINGS !!!
CONTRACTOR TO FIELD VERIFY ALL UTILITIES CROSSINGS TO AVOID CONFLICT (TYP.)

!!! WARNING !!!
OVERHEAD ELECTRIC LINES IN PROJECT AREA.

!!! WARNING !!!
GAS LINES IN PROJECT AREA.

!!! WARNING !!!
UNDERGROUND ELECTRIC LINES IN PROJECT AREA.



SCALE

25 0 25 25 50

(IN FEET)
1 inch = 50 ft.

PLAN & PROFILE SCALE (IF APPLICABLE):	
HORIZONTAL:	1"=50'
VERTICAL:	1"=10'

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PROJ. NO.	2205-071-01
DESIGN:	AAL
DRAWN:	AAL
CHECK:	GRJ
APPR:	GRJ
DATE:	MARCH 2024

UG ALGN-04 STA. 33+00 TO STA. 38+50

LIBERTY HILL RELOCATION
4106 N BAGDAD RD.
LEANDER, TX 78641

SHEET
20 OF 32

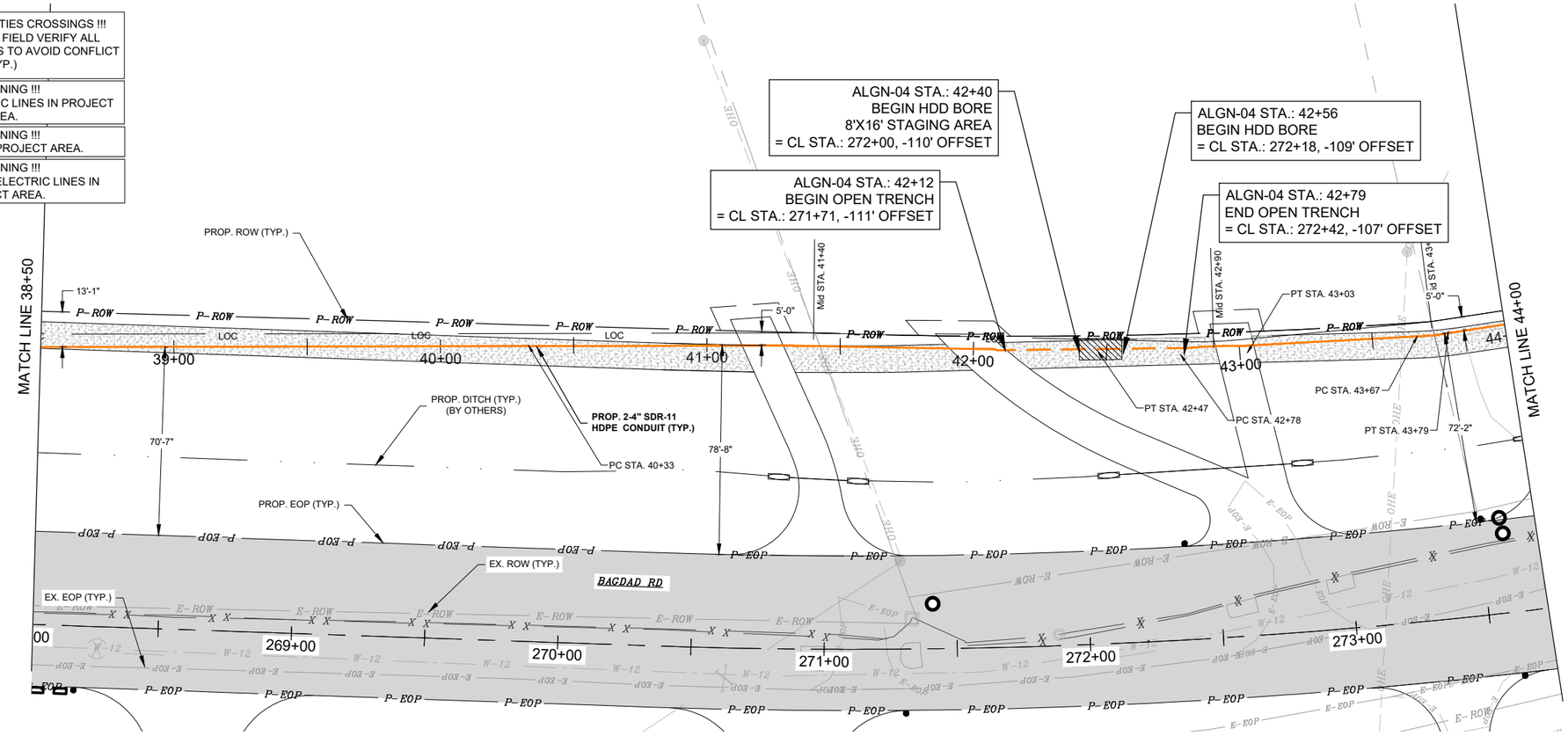
Dwg Info: G:\Projects\2022\05071_AT&T_Austin\01_Liberty_Hill_Relo_Proj_00986316\400_CAD\403_UC\ALGN-04.dwg — Tab: 20 UG ALGN-04 STA. 33+00 TO STA. 38+50 — Plotted: 6/13/2025 1:38 PM By: VICTOR GARCIA

!!! WARNING - UTILITIES CROSSINGS !!!
CONTRACTOR TO FIELD VERIFY ALL UTILITIES CROSSINGS TO AVOID CONFLICT (TYP.)

!!! WARNING !!!
OVERHEAD ELECTRIC LINES IN PROJECT AREA.

!!! WARNING !!!
GAS LINES IN PROJECT AREA.

!!! WARNING !!!
UNDERGROUND ELECTRIC LINES IN PROJECT AREA.



SCALE

25 0 25 25 50

(IN FEET)
1 inch = 50 ft.

PLAN & PROFILE SCALE (IF APPLICABLE):	
HORIZONTAL:	1"=50'
VERTICAL:	1"=10'

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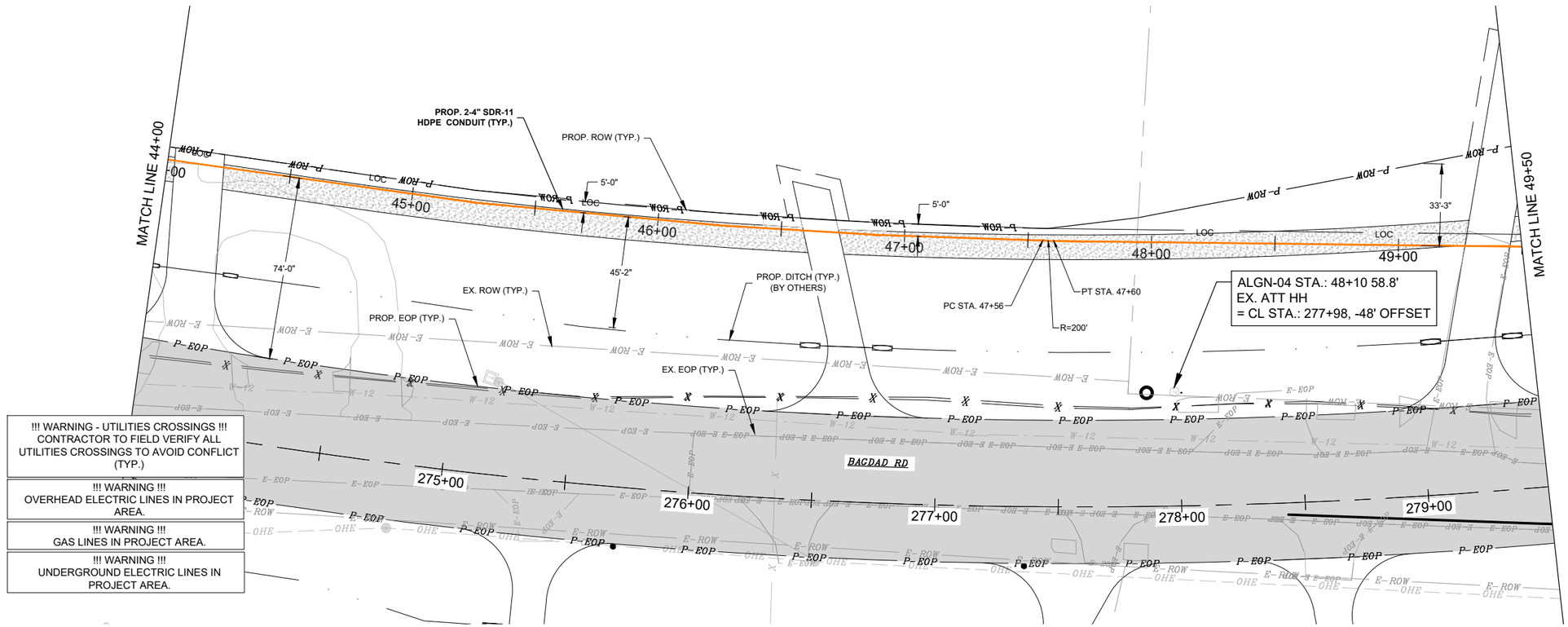
PROJ. NO.	2205-071-01
DESIGN:	AAL
DRAWN:	AAL
CHECK:	GRJ
APPR:	GRJ
DATE:	MARCH 2024

UG ALGN-04 STA. 38+50 TO STA. 44+00

LIBERTY HILL RELOCATION
4106 N BAGDAD RD.
LEANDER, TX 78641

SHEET
21 OF 32

Dwg Info: S:\Share\Users\VGarcia\LIBERTY-HILL-20250613-LATEST UPDATE\ALGN-04.dwg - Tab: 21 UG ALGN-04 STA. 38+50 TO STA. 44+00 - Plotted: 6/13/2025 5:23 PM By: COLLIN ADAMS



SCALE

25 0 25 25 50

(IN FEET)
1 inch = 50 ft.

PLAN & PROFILE SCALE (IF APPLICABLE):	
HORIZONTAL:	1"=50'
VERTICAL:	1"=10'

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PROJ. NO.	2205-071-01
DESIGN:	AAL
DRAWN:	AAL
CHECK:	GRJ
APPR:	GRJ
DATE:	MARCH 2024

UG ALGN-04 STA. 44+00 TO STA. 49+50

LIBERTY HILL RELOCATION
4106 N BAGDAD RD.
LEANDER, TX 78641

SHEET
22 OF 32

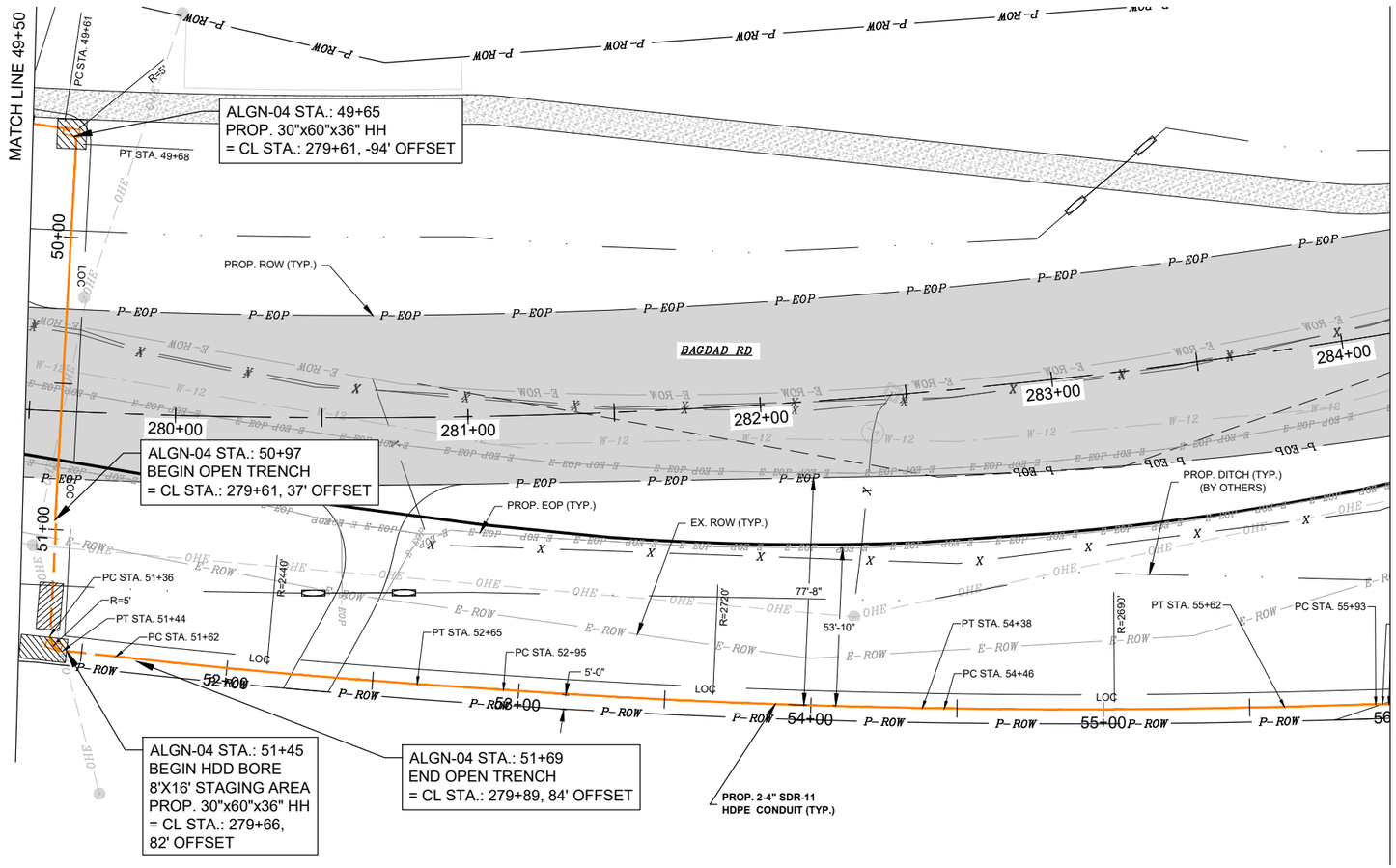
Dwg Info: S:\Share\Users\VGarcia\LIBERTY-HILL-20250613-LATEST UPDATE\ALGN-04.dwg - Tab: 22 UG ALGN-04 STA. 44+00 TO STA. 49+50 - Plotted: 6/13/2025 5:23 PM By: COLLIN ADAMS

!!! WARNING - UTILITIES CROSSINGS !!!
CONTRACTOR TO FIELD VERIFY ALL UTILITIES CROSSINGS TO AVOID CONFLICT (TYP.)

!!! WARNING !!!
OVERHEAD ELECTRIC LINES IN PROJECT AREA.

!!! WARNING !!!
GAS LINES IN PROJECT AREA.

!!! WARNING !!!
UNDERGROUND ELECTRIC LINES IN PROJECT AREA.



SCALE

25 0 25 25 50

(IN FEET)
1 inch = 50 ft.

PLAN & PROFILE SCALE (IF APPLICABLE):	
HORIZONTAL:	1"=50'
VERTICAL:	1"=10'

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REV. NO.	DESCRIPTION	APP'D BY:	DATE

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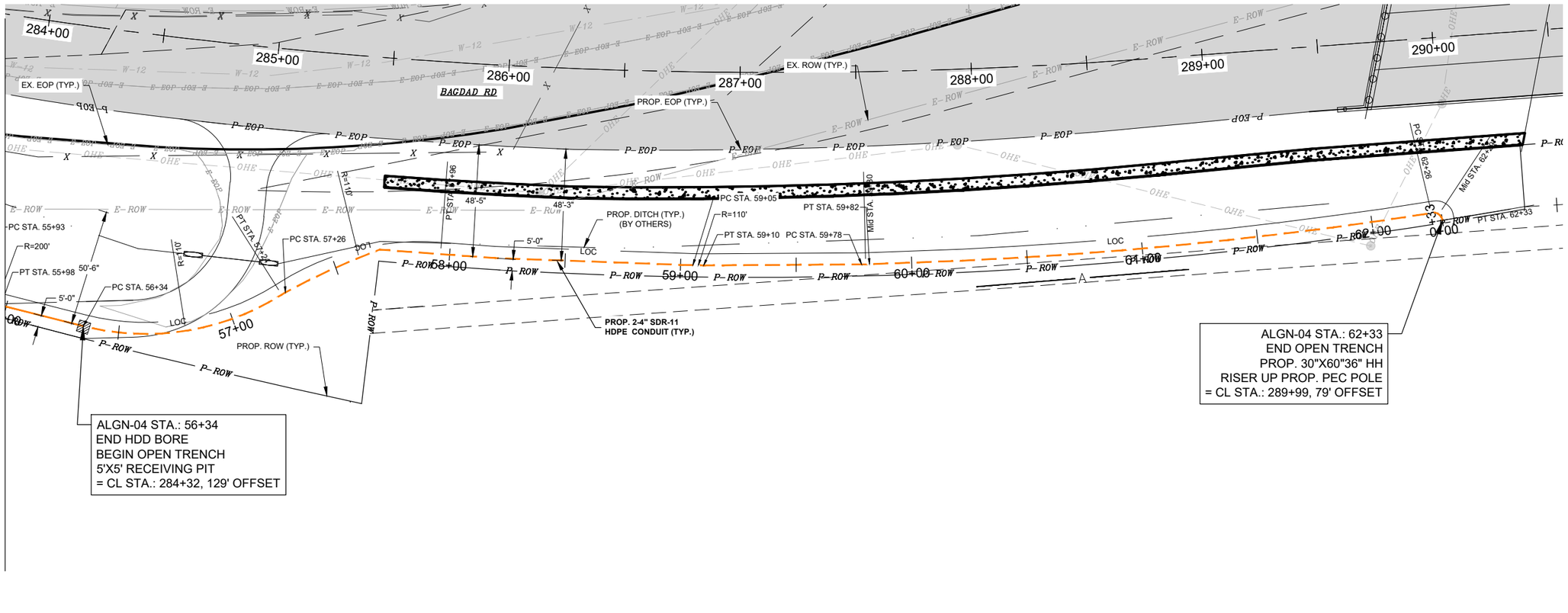
PROJ. NO.	2205-071-01
DESIGN:	AAL
DRAWN:	AAL
CHECK:	GRJ
APPR:	GRJ
DATE:	MARCH 2024

UG ALGN-04 STA. 49+50 TO STA. 56+00

LIBERTY HILL RELOCATION
4106 N BAGDAD RD.
LEANDER, TX 78641

SHEET
23 OF 32

Dwg Info: G:\Projects\2022\05071_AT&T_Austin\01_Liberty_Hill_Relo_Proj_00986316\400_CAD\403_UC\ALGN-04.dwg — Tab: 23 UG ALGN-04 STA. 49+50 TO STA. 56+00 — Plotted: 6/13/2025 1:39 PM By: VICTOR GARCIA



!!! WARNING - UTILITIES CROSSINGS !!!
CONTRACTOR TO FIELD VERIFY ALL UTILITIES CROSSINGS TO AVOID CONFLICT (TYP.)

!!! WARNING !!!
OVERHEAD ELECTRIC LINES IN PROJECT AREA.

!!! WARNING !!!
GAS LINES IN PROJECT AREA.

!!! WARNING !!!
UNDERGROUND ELECTRIC LINES IN PROJECT AREA.

SCALE

25 0 25 25 50

(IN FEET)
1 inch = 50 ft.

PLAN & PROFILE SCALE (IF APPLICABLE):	
HORIZONTAL:	1"=50'
VERTICAL:	1"=10'

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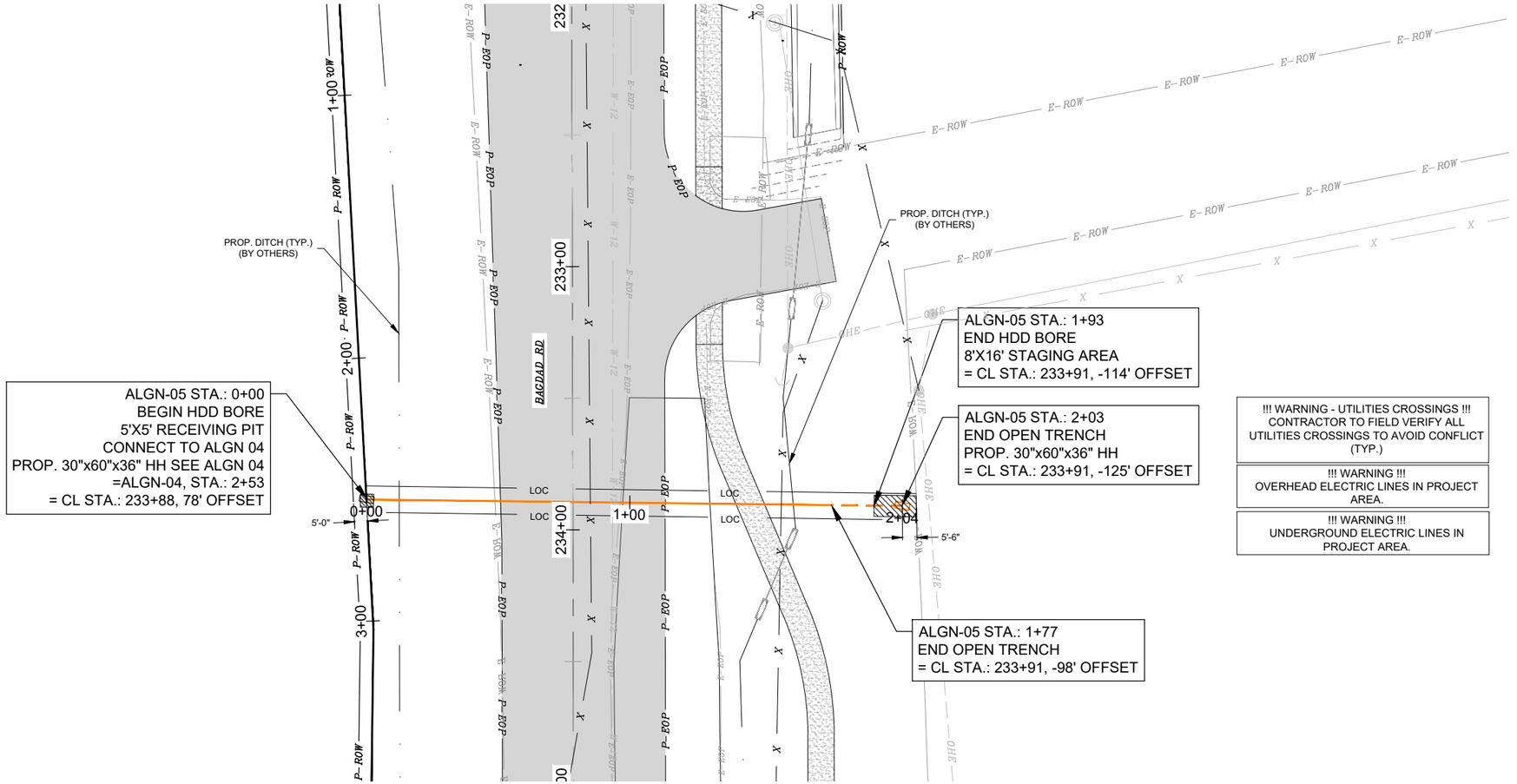
DESIGN:	AAL
DRAWN:	AAL
CHECK:	GRJ
APPR:	GRJ
DATE:	MARCH 2024

UG ALGN-04 STA. 56+00 TO END

LIBERTY HILL RELOCATION
4106 N BAGDAD RD.
LEANDER, TX 78641

SHEET
24 OF 32

Dwg Info: S:\Share\Users\VGarcia\LIBERTY-HILL-20250613-LATEST UPDATE\ALGN-04.dwg - Tab: 24 UG ALGN-04 STA. 56+00 TO END - Plotted: 6/13/2025 5:23 PM By: COLLIN ADAMS



N

SCALE

25 0 25 25 50

(IN FEET)
1 inch = 50 ft.

PLAN & PROFILE SCALE (IF APPLICABLE):	
HORIZONTAL:	1"=50'
VERTICAL:	1"=10'

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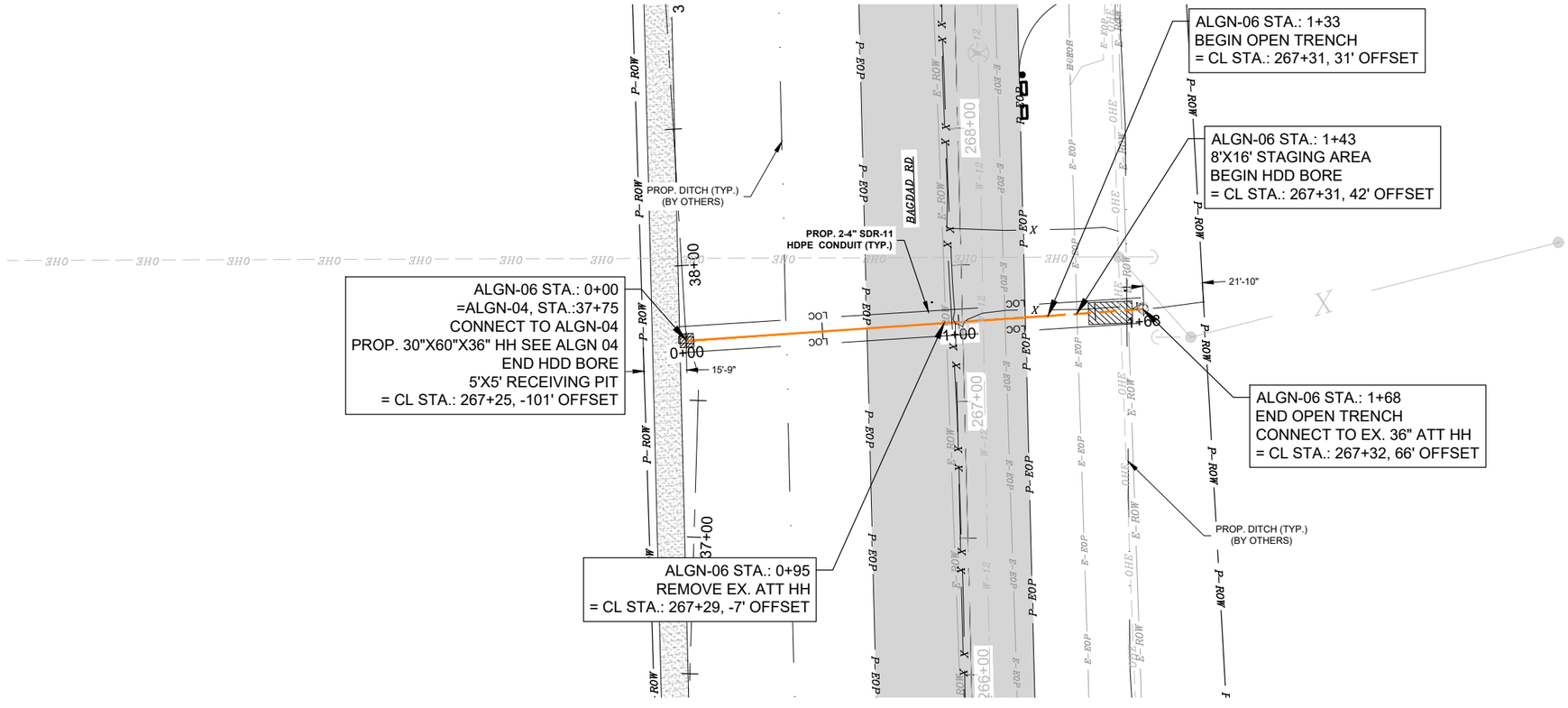
DESIGN:	AAL
DRAWN:	AAL
CHECK:	GRJ
APPR:	GRJ
DATE:	MARCH 2024

UG ALGN-05 STA 0+00 TO END

LIBERTY HILL RELOCATION
4106 N BAGDAD RD.
LEANDER, TX 78641

SHEET
25 OF 32

Dwg Info: G:\Projects\2022\05071_AT&T_Austin\01_Liberty_Hill_Relo_Proj_00986316\400_CAD\403_UC\ALGN-05.dwg – Tab: 25 UG ALGN-05 STA 0+00 TO END – Plotted: 6/13/2025 1:41 PM By: VICTOR GARCIA



!!! WARNING - UTILITIES CROSSINGS !!!
CONTRACTOR TO FIELD VERIFY ALL UTILITIES CROSSINGS TO AVOID CONFLICT (TYP.)

!!! WARNING !!!
OVERHEAD ELECTRIC LINES IN PROJECT AREA.

!!! WARNING !!!
UNDERGROUND ELECTRIC LINES IN PROJECT AREA.

N

SCALE

25 0 25 25 50

(IN FEET)
1 inch = 50 ft.

PLAN & PROFILE SCALE (IF APPLICABLE):	
HORIZONTAL:	1"=50'
VERTICAL:	1"=10'

AT&T

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DESIGN:	AAL
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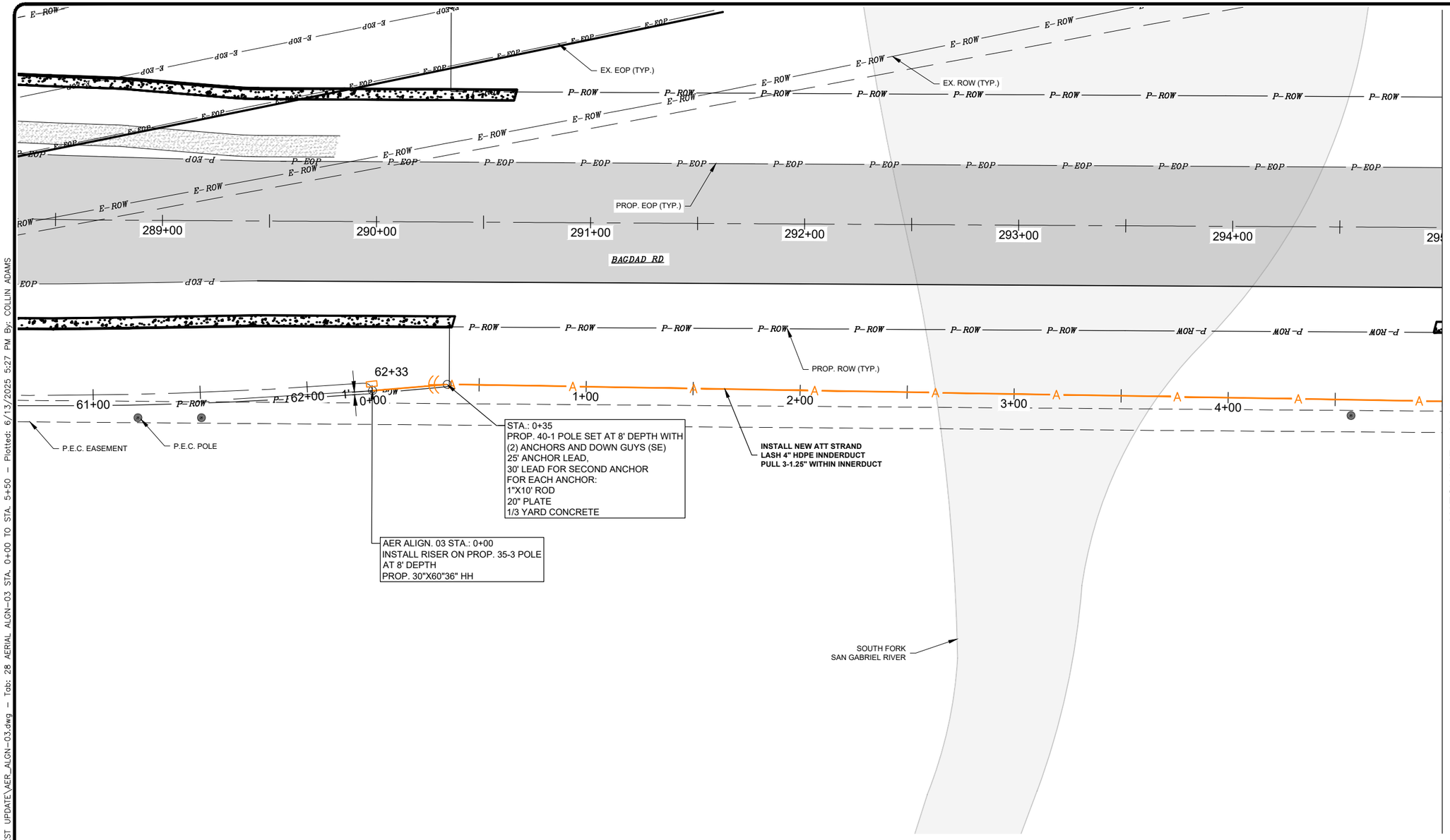
APPR:	GRJ
DATE:	MARCH 2024

UG ALGN-06 STA 0+00 TO END

LIBERTY HILL RELOCATION
4106 N BAGDAD RD.
LEANDER, TX 78641

SHEET
26 OF 32

Dwg Info: G:\Projects\2022\05071_AT&T_Austin\01_Liberty_Hill_Relo_Proj_00986316\400_CAD\403_UC\ALGN-06.dwg – Tab: 26 UG ALGN-06 STA 0+00 TO END – Plotted: 6/13/2025 1:42 PM By: VICTOR GARCIA



SCALE

25 0 25 25 50

(IN FEET)

1 inch = 50 ft.

PLAN & PROFILE SCALE (IF APPLICABLE):	
HORIZONTAL:	1"=50'
VERTICAL:	N/A

AT&T

CobbFendley

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LAND SURVEYING NO. 10046700
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PROJ. NO.	2205-071-01
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APPR:	GRJ
DATE:	MARCH 2024

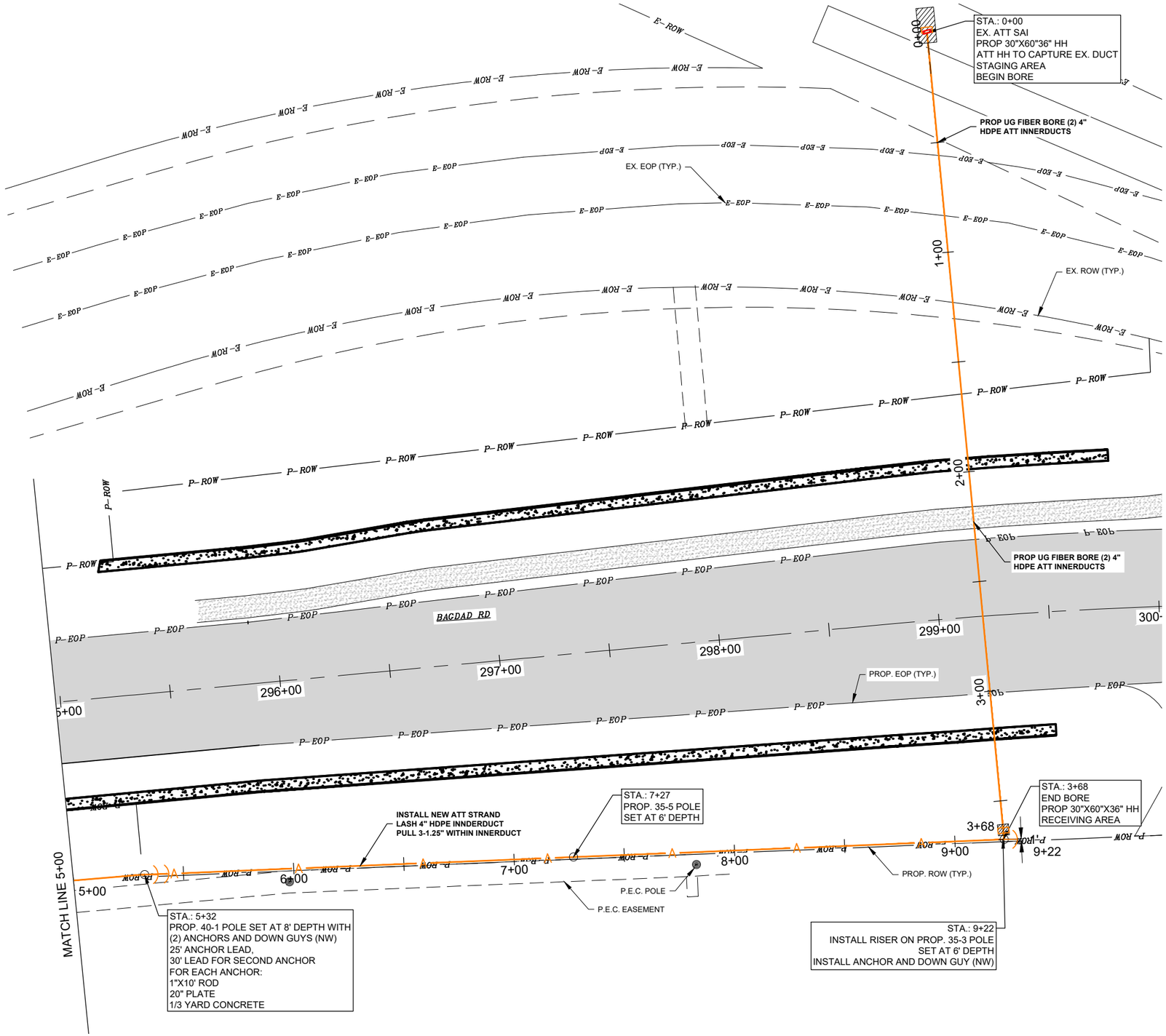
AERIAL ALGN-03 STA. 0+00 TO STA. 5+50

LIBERTY HILL RELOCATION
4106 N BAGDAD RD.
LEANDER, TX 78641

SHEET

27 OF 32

Dwg Info: S:\Share\Users\VGarcia\LIBERTY-HILL-20250613-LATEST UPDATE\AER_ALGN-03.dwg - Tab: 28 AERIAL ALGN-03 STA. 0+00 TO STA. 5+50 - Plotted: 6/13/2025 5:27 PM By: COLLIN ADAMS



SCALE

25 0 25 25 50

(IN FEET)

1 inch = 50 ft.

PLAN & PROFILE SCALE (IF APPLICABLE):	
HORIZONTAL:	1"=50'
VERTICAL:	N/A

AT&T

CobbFendley

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LAND SURVEYING NO. 10046700
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DATE:	MARCH 2024

AERIAL ALGN-03 STA. 5+00 TO END

LIBERTY HILL RELOCATION
4106 N BAGDAD RD.
LEANDER, TX 78641

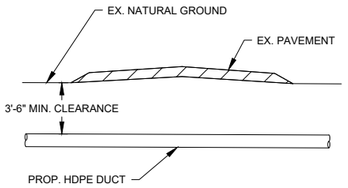
SHEET

28 OF 32

Dwg Info: S:\Share\Users\VGarcia\LIBERTY-HILL-20250613-LATEST UPDATE\AER_ALGN-03.dwg - Tab: 29 AERIAL ALGN-03 STA. 5+00 TO END - Plotted: 6/13/2025 5:54 PM By: COLLIN ADAMS

TYPICAL DETAILS
(N.T.S.)

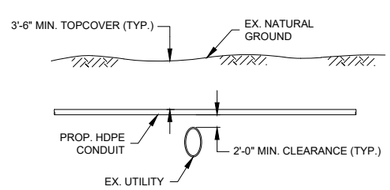
TYPICAL BORE AT DRIVEWAY (N.T.S.)



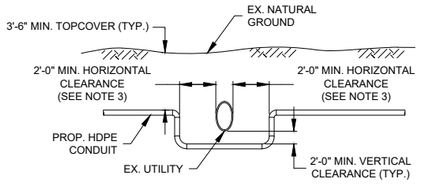
NOTES:

1. CONTRACTOR SHALL FIELD VERIFY THE DEPTH OF ALL UTILITIES ALONG THE PROPOSED ALIGNMENT PRIOR TO BEGINNING CONSTRUCTION.
2. ALL BORES SHALL BE DIRECTIONAL UNLESS SPECIFIED OTHERWISE IN THE PLANS.
3. CONTRACTOR SHALL PROVIDE AS-BUILTS FOR ALL BORES IN ACCORDANCE WITH AT&T REQUIREMENTS.
4.
5. ALL BORING EQUIPMENT SHALL BE BARRICADED IN ACCORDANCE WITH CURRENT MUTCD REQUIREMENTS.

STANDARD REQUIREMENTS FOR UTILITY CROSSINGS (N.T.S.)



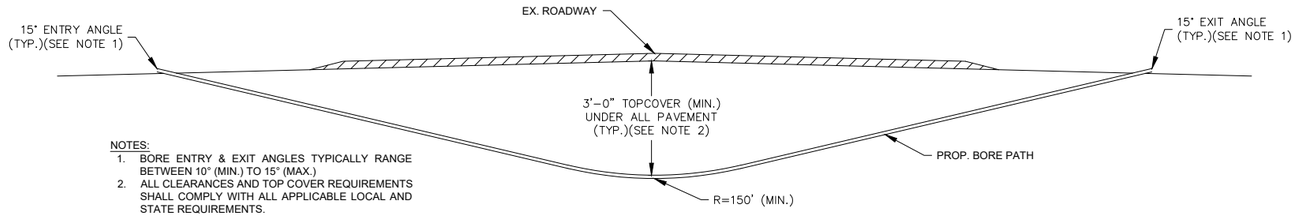
EXISTING UTILITY HAS MORE THAN 8' COVER



EXISTING UTILITY HAS LESS THAN 8' COVER

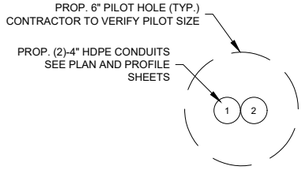
NOTES:

1. CONTRACTOR SHALL FIELD VERIFY THE LOCATION AND DEPTH OF ALL EX. UTILITIES AND STRUCTURES ALONG THE PROPOSED ALIGNMENT PRIOR TO BEGINNING CONSTRUCTION ACTIVITIES.
2. ALL CLEARANCES AND TOP COVER REQUIREMENTS SHALL COMPLY WITH ALL APPLICABLE LOCAL AND STATE REQUIREMENTS.
3. FOR ALL AUSTIN WATER FACILITIES, MAINTAIN 5'-0" MINIMUM HORIZONTAL CLEARANCE.



NOTES:
1. BORE ENTRY & EXIT ANGLES TYPICALLY RANGE BETWEEN 10° (MIN.) TO 15° (MAX.)
2. ALL CLEARANCES AND TOP COVER REQUIREMENTS SHALL COMPLY WITH ALL APPLICABLE LOCAL AND STATE REQUIREMENTS.

TYPICAL BORE DETAIL
N.T.S.



TYPICAL BORE ARRANGEMENT
N.T.S.

FCA306036-90000
OIN# 100071528
FIBERGLASS / PCX POLYMER CONCRETE ASSEMBLY

30" X 60" X 36"
(For actual dimensions see drawing)

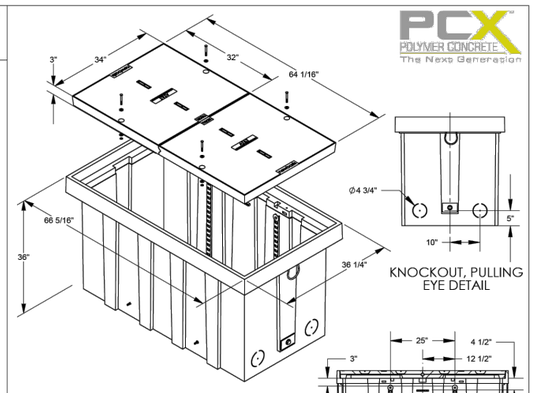
Fiberglass / Polymer Concrete Assembly, Straight Sides, No Floor, WUC 3.6, ANSI/SCTE 77-"T15/20K," 3/8" Captive Hex Bolts, Telephone EMS, (4) Racks Installed, (4) Knockouts, (2) Pulling Eyes, Groundbar, Custom Nameplate (AT&T USE 100006201 COVER HOOK ONLY) Cast-in

LOAD RATINGS
Incidental Traffic - Parking Lot, Sidewalk
Conforms to:
- WUC 3.6
- ASTM C 857
- ANSI/SCTE 77

FEATURES:
- USDA/RUS Approved
- Cast-in nameplate
- Shipped assembled
- Skid resistant cover
- Stainless steel bolts
- Cast-in floating nut box - Integral drain holes

Additional product information continued on the reverse

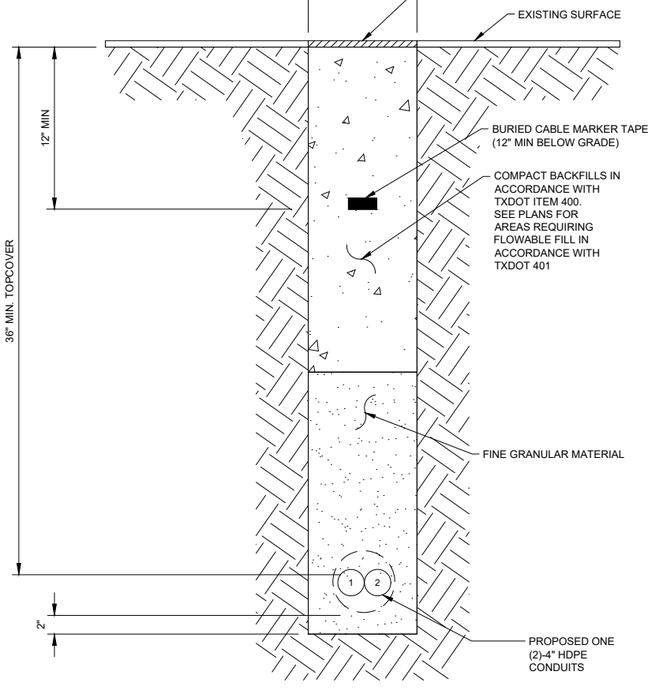
newbasis
Composites for Infrastructure
2626 Kansas Avenue
Riverside, California 92507
951.787.0600
951.787.0632 (fax)
info@newbasis.com
newbasis.com



Inside Dimensions		
Length	Width	Depth
59 7/8"	29 7/8"	33"
54 7/8"	24 7/8"	

Rev: A.7

TYPICAL HAND HOLE DETAIL (30"X60"X36")
N.T.S.



TYPICAL TRENCH DETAIL
N.T.S.

PLAN & PROFILE SCALE (IF APPLICABLE):	
HORIZONTAL:	N/A
VERTICAL:	N/A

AT&T

CobbFendley
TBPELS ENGINEERING NO. F-274/
LAND SURVEYING NO. 10046701
505 EAST HUNTLAND DRIVE, SUITE 100
AUSTIN, TEXAS 78752
512.834.9798 | FAX 512.834.7727
WWW.COBBFENDLEY.COM

6/13/2025

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PROJ. NO.	2205-071-01
DESIGN:	AAL
DRAWN:	AAL
CHECK:	GRJ
APPR:	GRJ
DATE:	MARCH 2024

CONSTRUCTION DETAILS 1

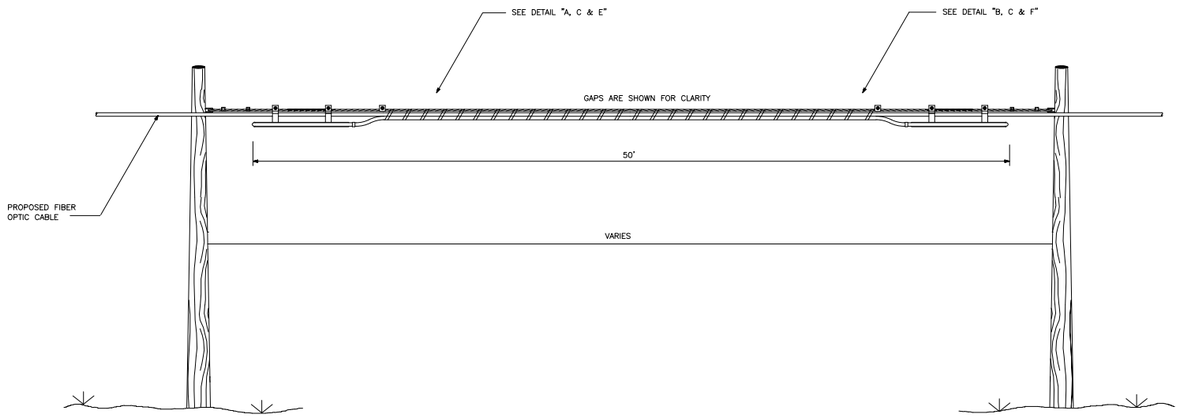
LIBERTY HILL RELOCATION
4106 N BAGDAD RD.
LEANDER, TX 78641

SHEET
29 OF 32

Dwg Info: G:\Projects\2022\05071_AT&T_Austin\01_Liberty_Hill_Relo_Proj_00986316\400_CAD\403_UC\STANDARD SHEETS.dwg - Tab: 30 CONSTRUCTION DETAILS 1 - Plotted: 6/13/2025 1:44 PM By: VICTOR GARCIA

TYPICAL DETAILS
(N.T.S.)

TYPICAL DETAIL FOR STORING CABLE SLACK

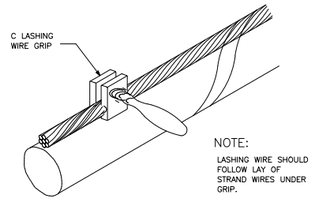


TYPICAL DETAIL – A

TYPICAL DETAIL – C

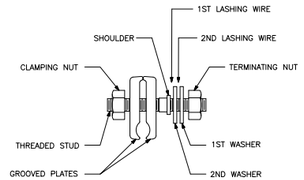
LASHING WIRE GRIP AND CLAMP

C LASHING WIRE GRIP INSTALLED ON STRAND

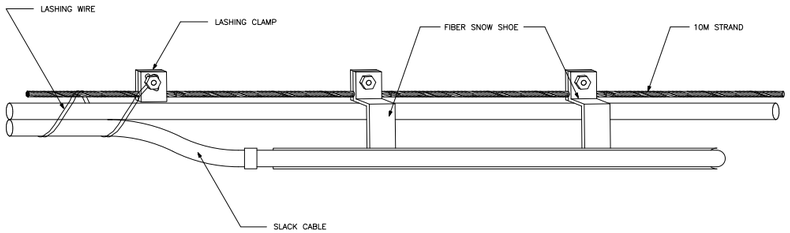


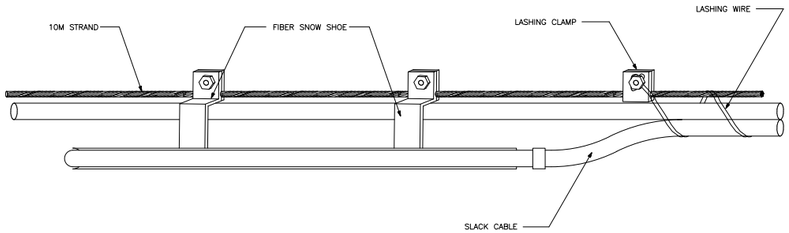
TYPICAL DETAIL – D

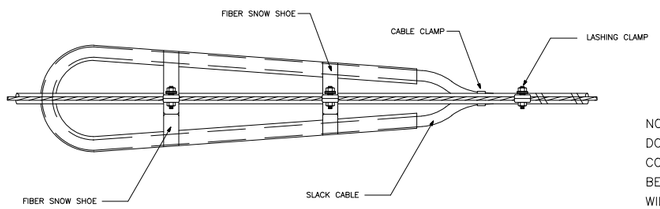
CABLE LASHING CLAMP



TYPICAL DETAIL – B

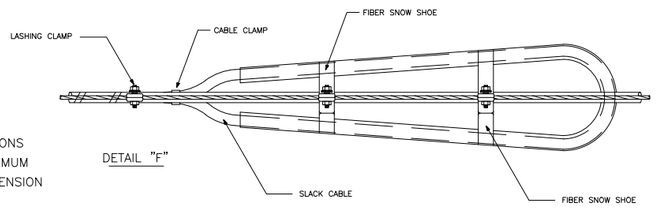






TYPICAL DETAIL – E

NOTE:
DO NOT EXCEED THE MANUFACTURERS SPECIFICATIONS CONCERNING MINIMUM BENDING RADIUS. THE MINIMUM BENDING RADIUS OF FIBER OPTIC CABLE UNDER TENSION WILL NOT EXCEED 20 TIMES THE CABLE DIAMETER.



TYPICAL DETAIL – F

PLAN & PROFILE SCALE (IF APPLICABLE):	
HORIZONTAL:	N/A
VERTICAL:	N/A

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CONSTRUCTION DETAILS 2

LIBERTY HILL RELOCATION
4106 N BAGDAD RD.
LEANDER, TX 78641

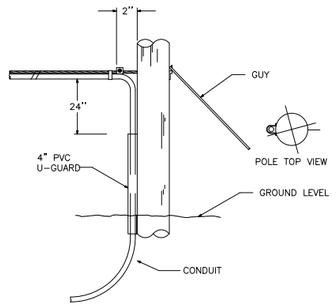
SHEET

30 OF 32

Dwg Info: G:\Projects\2022\05071_AT&T_Austin\01_Liberty_Hill_Relo_Proj_00986316\400_CAD\403_UC\STANDARD SHEETS.dwg – Tab: CONSTRUCTION DETAILS 2 – Plotted: 6/13/2025 1:44 PM By: VICTOR GARCIA

TYPICAL DETAILS
(N.T.S.)

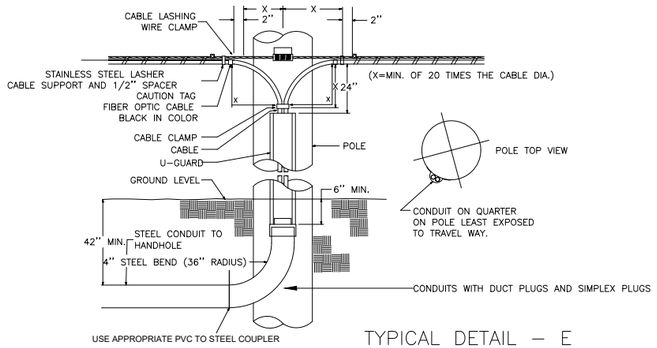
TYPICAL DETAIL – A
POLE ARRANGEMENT FOR AERIAL TO BURIED CABLE



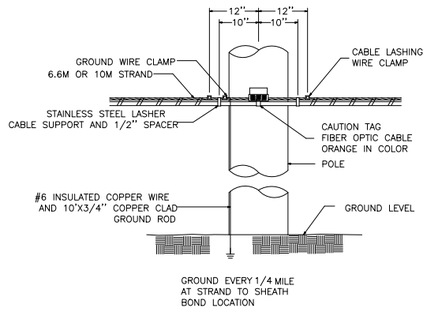
NOTES:

1. EXTEND U-GUARD MIN. 6" BELOW GROUND LEVEL
2. FOR CONDUIT PL. U-GUARD BELOW SURFACE TO CONDUIT ADAPTER.
3. USE STEEL CONDUIT OR U-GUARD FROM BOTTOM OF POLE UP 10'.

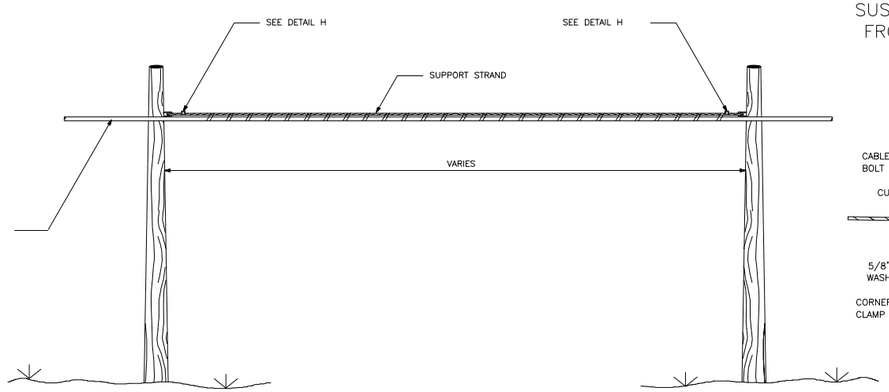
TYPICAL DETAIL – B
POLE ARRANGEMENT FOR REPEATER OR HANDHOLE LOCATION



TYPICAL DETAIL – C
TYPICAL CABLE & HARDWARE INSTALLATION (6.6M STRAND \ 10M STRAND)

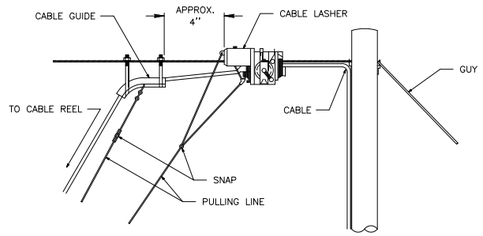


TYPICAL DETAIL – D

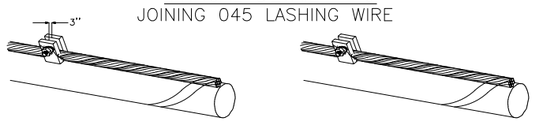


TYPICAL DETAIL – E
SUSPENSION STRAND – PULL AWAY FROM POLE – 5 FEET OR MORE

TYPICAL DETAIL – F
TYPICAL ARRANGEMENT OF CABLE LASHER AND CABLE GUIDE



TYPICAL DETAIL – G
JOINING 045 LASHING WIRE



REMOVE ANY SLACK IN THE LASHING WIRE BY MAINTAINING A PULL ON THE WIRE AND TAPPING THE STRAND SHARPLY. THEN FORM THE WIRE OVER THE STUD AND TIGHTEN THE NUT. CUT THE FREE END OF THE LASHING WIRE OFF 3/4" BEYOND THE END OF THE CLAMP.

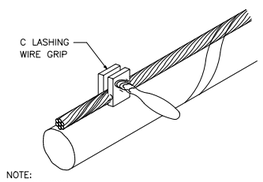
FORMING WIRE OVER STUD OF CLAMP

FORM THE LASHING WIRE AROUND THE STRAND AND PLACE IT BELOW THE STUD AND BETWEEN THE SECOND WASHER AND STUD SHOULDER.

FORMING LASHING WIRE AROUND STRAND

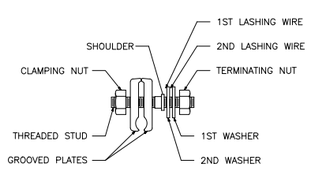
TYPICAL DETAIL – H
LASHING WIRE GRIP AND CLAMP

C LASHING WIRE GRIP INSTALLED ON STRAND

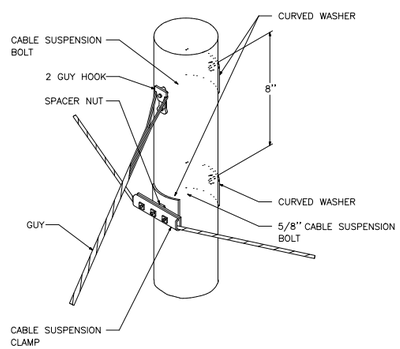


NOTE:
LASHING WIRE SHOULD FOLLOW LAY OF STRAND WIRES UNDER GRIP.

D CABLE LASHING CLAMP



TYPICAL DETAIL – I
SUSPENSION STRAND – PULL TOWARD POLE – LESS THAN 5 FEET



PLAN & PROFILE SCALE (IF APPLICABLE):

HORIZONTAL:	N/A
VERTICAL:	N/A

AT&T

CobbFendley
TBPELS ENGINEERING NO. F-274/
LAND SURVEYING NO. 10046701
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AUSTIN, TEXAS 78752
512.834.9798 | FAX 512.834.7727
WWW.COBBFENDLEY.COM

6/13/2025

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CONSTRUCTION DETAILS 3

LIBERTY HILL RELOCATION
4106 N BAGDAD RD.
LEANDER, TX 78641

SHEET
31 OF 32

Dwg Info: G:\Projects\2022\05071_AT&T_Austin\01_Liberty_Hill_Relo_Proj_00986316\400_CAD\403_UC\STANDARD SHEETS.dwg – Tab: CONSTRUCTION DETAILS 3 – Plotted: 6/13/2025 1:44 PM By: VICTOR GARCIA

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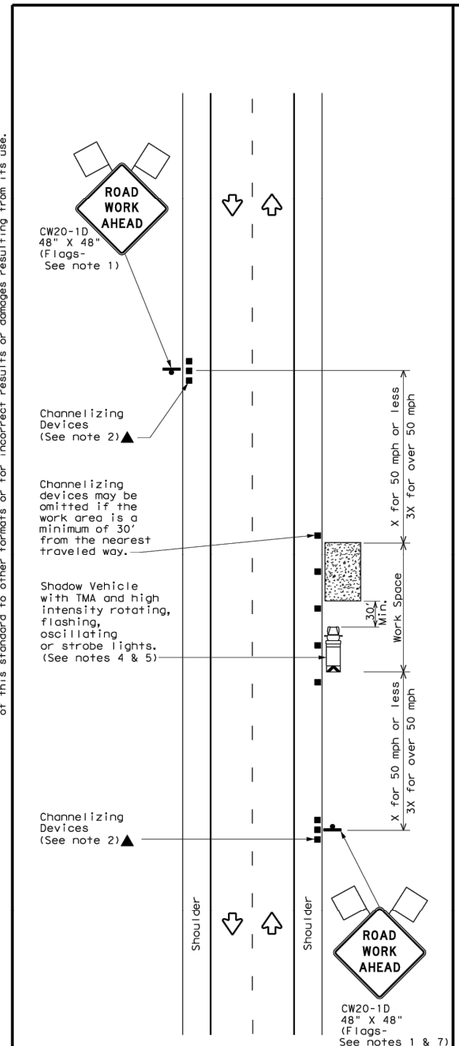
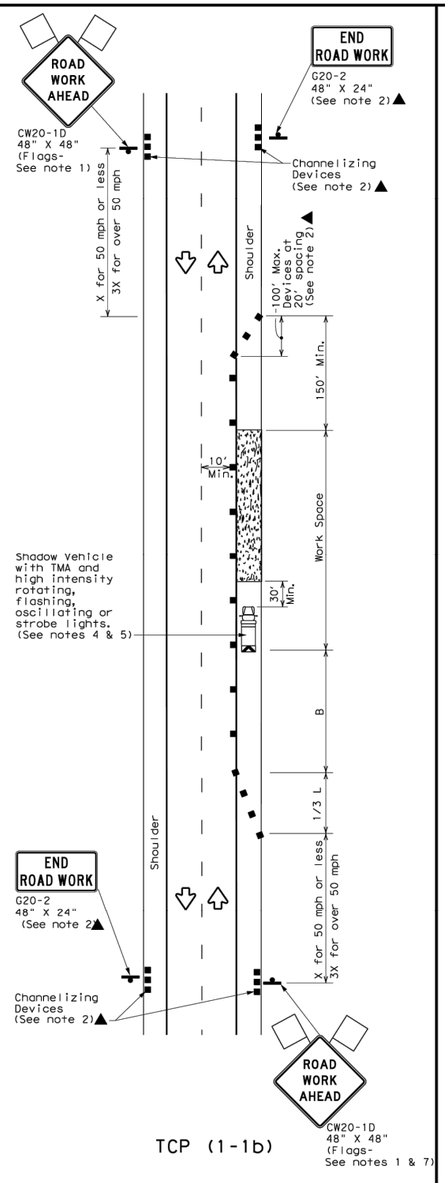
DATE:
FILE:



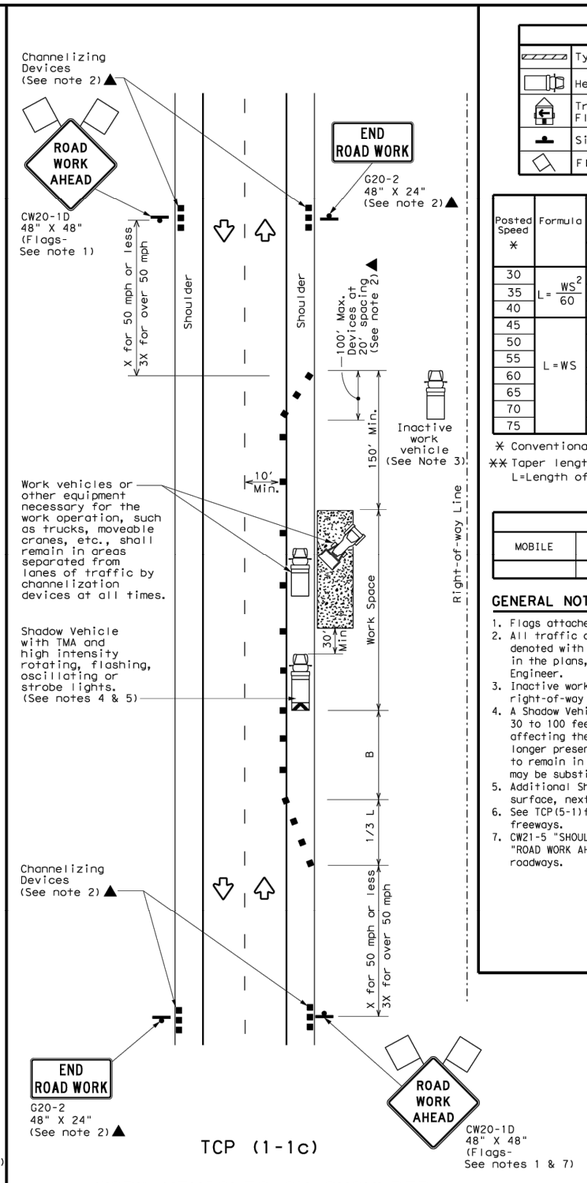
TCP (1-1a)

WORK SPACE NEAR SHOULDER
Conventional Roads



TCP (1-1b)

WORK SPACE ON SHOULDER
Conventional Roads



TCP (1-1c)

WORK VEHICLES ON SHOULDER
Conventional Roads

LEGEND

	Type 3 Barricade		Channelizing Devices
	Heavy Work Vehicle		Truck Mounted Attenuator (TMA)
	Trailer Mounted Flashing Arrow Board	M	Portable Changeable Message Sign (PCMS)
	Sign		Traffic Flow
	Flag		Flagger

Posted Speed *	Formula	Minimum Desirable Taper Lengths ** 10' Offset	11' Offset	12' Offset	Suggested Maximum Spacing of Channelizing Devices On a Taper	On a Tangent	Minimum Sign Spacing "X" Distance	Suggested Longitudinal Buffer Space "B"
30	$L=\frac{WS^2}{60}$	150'	165'	180'	30'	60'	120'	90'
35		205'	225'	245'	35'	70'	160'	120'
40		265'	295'	320'	40'	80'	240'	155'
45	L=WS	450'	495'	540'	45'	90'	320'	195'
50		500'	550'	600'	50'	100'	400'	240'
55		550'	605'	660'	55'	110'	500'	295'
60		600'	660'	720'	60'	120'	600'	350'
65		650'	715'	780'	65'	130'	700'	410'
70		700'	770'	840'	70'	140'	800'	475'
75		750'	825'	900'	75'	150'	900'	540'

* Conventional Roads Only
** Taper lengths have been rounded off.
L=Length of Taper(FT) W=Width of Offset(FT) S=Posted Speed(MPH)

TYPICAL USAGE

MOBILE	SHORT DURATION	SHORT TERM STATIONARY	INTERMEDIATE TERM STATIONARY	LONG TERM STATIONARY
	✓	✓		

GENERAL NOTES

1. Flags attached to signs where shown are REQUIRED.
2. All traffic control devices illustrated are REQUIRED, except those denoted with the triangle symbol may be omitted when stated elsewhere in the plans, or for routine maintenance work, when approved by the Engineer.
3. Inactive work vehicles or other equipment should be parked near the right-of-way line and not parked on the paved shoulder.
4. A Shadow Vehicle with a TMA should be used anytime it can be positioned 30 to 100 feet in advance of the area of crew exposure without adversely affecting the performance or quality of the work. If workers are no longer present but road or work conditions require the traffic control to remain in place, Type 3 Barricades or other channelizing devices may be substituted for the Shadow Vehicle and TMA.
5. Additional Shadow Vehicles with TMAs may be positioned off the paved surface, next to those shown in order to protect wider work spaces.
6. See TCP(5-1)for shoulder work on divided highways, expressways and freeways.
7. CW21-5 "SHOULDER WORK" signs may be used in place of CW20-1D "ROAD WORK AHEAD" signs for shoulder work on conventional roadways.

Texas Department of Transportation — Traffic Operations Division Standard

TRAFFIC CONTROL PLAN CONVENTIONAL ROAD SHOULDER WORK

TCP(1-1)-18

FILE: tcp1-1-18.dgn	DN:	CK:	DW:	CK:
©TxDOT December 1985	CONT	SECT	JOB	HIGHWAY
REVISIONS				
2-94 4-98	DIST	COUNTY		SHEET NO.
8-95 2-12				
1-97 2-18				

151

PLAN & PROFILE SCALE (IF APPLICABLE):

HORIZONTAL:	N/A
VERTICAL:	N/A

AT&T

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TCP DETAIL 1

LIBERTY HILL RELOCATION
4106 N BAGDAD RD.
LEANDER, TX 78641

SHEET
32 OF 32

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COST ESTIMATE

The scope of reimbursement is confined exclusively to redesign efforts and does not cover any additional services or expenditures.

Cost Estimate for Re-Design Only

AT&T Design Only Costs					
Line Item	Item	Quantity	Unit	Unit Cost	Total
1	Engineering - Design	1	LS	$ 47,000.00	$ 47,000.00
				Project Total	$ 47,000.00

**Exhibit C showing email confirming the County's approval to reimburse design expenses for revised plans is included with Attachment H as backup for explanation of 100% eligibility.*

Attachment "B"
Accounting Method

☒ Actual Cost Method of Accounting

The Utility accumulates cost under a work order accounting procedure prescribed by the Federal or State regulatory body and proposes to request reimbursement for actual direct and related indirect costs.

☐ Lump Sum Method of Accounting

Utility proposed to request reimbursement based on an agreed lump sum amount supported by a detailed cost analysis.

Attachment "C"
Schedule of Work

Estimated Start Date (mm/dd/yyyy): 11/18/2025, subject to physical work restrictions prior to the issuance of environmental clearance as required by the provisions of this Agreement. (If construction will be joint bid and included in the highway contract, enter the Project let date.)

Estimated Duration (number of days): 270

Estimated Completion Date (mm/dd/yyyy): 08/18/2026

☐ Joint Bid Construction – Actual construction dates may vary as determined by the Project contractor or the County.

Attachment "D"
Statement Covering Contract Work

Engineering Contract:

☐ Utility performing with their own forces. (Certified timesheets or ledgers are required at billing.)

☒ Utility will use consultant contract (Continuing contract rate sheets of fee schedule must be attached.)

☐ The County will procure a utility engineering consultant (Engineering rate sheet must be attached.)

Construction Contract:

The scope of reimbursement is confined exclusively to redesign efforts and does not cover any additional services or expenditures. - No construction documentation required. Boxes below checked for information only.

☐ Utility performing with their own forces. (Certified timesheets or ledgers are required at billing.)

☒ Utility will use outside forces to perform the accommodation. (Complete the Procedure to be used in Contracting Work below.)

☐ The County will complete the accommodation joint-bid as indicated below. (Option D) (WILCO-U-JB also required)

Statement Covering Utility Construction Contract Work

I, Dustin Pilat, a duly authorized and qualified representative of Southwestern Bell Telephone Co. dba AT&T Texas, hereinafter referred to as Utility, am fully cognizant of the facts and make the following statements in respect to the work which will or may be done on a contract basis as it appears in the estimate (Attachment A), to which this statement is attached.

It is more economical and/or expedient for Utility to contract this accommodation, or Utility is not adequately stated or equipped to perform the necessary work on this Project with its own forces to the extent as indicated on the estimate.

Procedure to be used in Contracting Work:

The scope of reimbursement is confined exclusively to redesign efforts and does not cover any additional services or expenditures. - No construction documentation required. Boxes below checked for information only.

☒ **<u>Option A:</u>**

Solicitation of bids is to be accomplished through open advertising and contract is to be awarded to the lowest qualified bidder who submits a proposal in conformity with the

requirements and specifications for the work to be performed. Associated bid tabulations must be provided to the County at billing.

☐ **Option B:**

Solicitation of bids is to be accomplished be circulating to a list of pre-qualified contractors or known qualified contractors who submits a proposal in conformity with the requirements and specifications for the work to be performed. Associated bid tabulations will be provided to the County. Such presently known contractors are listed below: (a list may be attached)

1. _____
2. _____
3. _____

☐ **Option C:**

The work is to be performed under an existing continuing contract under which certain work is regularly performed for Utility and under which the lowest available costs are developed. The existing continuing contract will be made available for the County for review at a location mutually acceptable to the Utility and the County. If only part of the work is to be done under an existing contract, a Continuing Contract Rate sheet must be attached.

☐ **Option D:**

The Utility plans and specifications, with the consent of County, will be included in the construction contract awarded by the County. In the best interest of both the County and Utility, the Utility request the County to include the plans and specifications for this work in the general contract for construction of the Project [Project Name], so that the work may be can be coordinated with the other construction operations; and the construction contract is to be awarded by the County to the lowest qualified bidder who submits a proposal in conformity with the requirements and specifications for the work to be performed. If this option is chosen, attach form WILCO-U-JB, the terms of which are incorporated herein by reference.

Dustin Pilat _____ 09/17/25

Signature Date

SR Specialist OSP Design Engineer

Title

_____ _____ DP 09/17/25

Initial Date Initial Date

County Utility

Attachment "E"
Utility Joint Use Agreement

☐ Utility Joint Use Agreement (WILCO–U–JUA)

☐ Plans with highlighted areas to be joint used are included.

☒ Utility Installation Review/Permit Number:
AT&T does not permit within County limits

☐ Utility Prior Rights Agreement

☐ Plans with prior rights area highlighted are included.

☐ Quit Claim will be submitted at the Final Billing
Area of existing easements to be quit claimed is noted in the plans.

Attachment "F"
Eligibility Ratio

Eligibility Ratio established: 100%*

☐ Interstate roadway

☒ Non-interstate roadway / project

*Exhibit C showing email confirming the County's approval to reimburse design expenses for revised plans is included with Attachment H as backup for explanation of 100% eligibility.

Attachment "G"
Betterment Calculation and Estimate

☒ No Betterment

☐ Elective Betterment Ratio established: %

- ☐ Betterment % Calculation is attached
- ☐ Comparative Estimate including betterment and in-kind is attached

☐ Forced Betterment

- ☐ To comply with regulated industry standards, laws, and regulations. (Supporting documentation is attached)
- ☐ To comply with published current design practice followed by the utility in its own work. (Supporting documentation is attached)
- ☐ Due to proposed project design. (Provide explanation below)

Description of Elective Betterment included in this accommodation:

Statement justifying Forced Betterment included in this accommodation:

_____	_____	DP	09/17/25
Initial	Date	Initial	Date
County		Utility	

Attachment "H"
Proof of Property Interest

N/A

☐ Supporting documentation of compensable property interest that establishes reimbursement eligibility.

☐ Property interest documented through the following applicable affidavits and required attachments are attached.

- ☐ WILCO-U-Affidavit
  - ☐ Utility Owner
    AND
  - ☐ Disinterested Party or Landowner
- ☐ Pole attachment with utility holding a compensable property interest.

*Exhibit C showing email confirming the County's approval to reimburse design expenses for revised plans is attached herewith as backup for explanation of 100% eligibility.

Exhibit “C”

Email confirming the County’s approval to reimburse design expenses for revised plans.

Williamson County Road Bond Program

Cell (512) 702-9517 **Email** romartinez@hntb.com

HNTB CORPORATION | **INFRASTRUCTURE SOLUTIONS**

From: Carlton Wolfe <CWolfe@Cobbfendley.com>
Sent: Thursday, March 27, 2025 3:44 PM
To: Robert Martinez <romartinez@HNTB.com>; Harsha Shetty <hshetty@cobbfendley.com>
Cc: 70391_BagdadRoad-CR279(Loop332toCR281) <BagdadRoad-Loop332toCR281_P343@hntb.mail.onmicrosoft.com>; Kate Wilder <kwilder@hntb.com>
Subject: Re: Bagdad Road North Incoming Supplement Work Authorization for Inland and AT&T Redesign

External Email: Use caution when clicking on links, replying, or opening attachments.

Thanks Robert, we will need S&C to draft a letter agreement to reimburse AT&T for these design costs.

We can begin our design efforts now without the agreement in place.

Carlton Wolfe
Utility Coordination Deputy Project Manager

Direct: 512.646.4318
Mobile: 603.459.3374

Cobb, Fendley & Associates, Inc.

From: Robert Martinez <romartinez@HNTB.com>
Sent: Thursday, March 27, 2025 3:37 PM
To: Carlton Wolfe <CWolfe@Cobbfendley.com>; Harsha Shetty <HShetty@cobbfendley.com>
Cc: 70391_BagdadRoad-CR279(Loop332toCR281) <BagdadRoad-Loop332toCR281_P343@hntb.mail.onmicrosoft.com>; Kate Wilder <kwilder@hntb.com>
Subject: FW: Bagdad Road North Incoming Supplement Work Authorization for Inland and AT&T Redesign

Carlton,

Please see below for confirmation from the Commissioner's office to start the AT&T redesign.

Thank you,

Robert Martinez, PE

Williamson County Road Bond Program

Cell (512) 702-9517 **Email** romartinez@hntb.com

HNTB CORPORATION | **INFRASTRUCTURE SOLUTIONS**

From: Kathy Pierce <kpierce@wilco.org>
Sent: Thursday, March 27, 2025 3:35 PM
To: Robert Martinez <romartinez@HNTB.com>
Cc: Kate Wilder <kwilder@hntb.com>; Nikki Fitzpatrick <nfitzpatrick@HNTB.com>; Beckye Estill <beckye.estill@wilco.org>; 70391_BagdadRoad-CR279(Loop332toCR281) <BagdadRoad-Loop332toCR281_P343@hntb.mail.onmicrosoft.com>
Subject: RE: Bagdad Road North Incoming Supplement Work Authorization for Inland and AT&T Redesign

External Email: Use caution when clicking on links, replying, or opening attachments.

Robert,

It sounds like these costs are unavoidable and will slow down progress in the project, if we do not approve the change order. I also believe when we spoke there were no other options and that the Road Bond Team is recommending the change order. If this is correct, then please proceed with the efforts to change the pole locations.

Thanks,

Kathy Pierce
Project Manager
Executive Assistant
to Commissioner Cynthia Long
office: 512-260-6514 | cell: 512-635-5273
kpierce@wilco.org
Williamson County is transitioning email from @wilco.org to wilcotx.gov. Please update your contract and direct all future emails to: Kathy.Pierce@wilcotx.gov
350 Discovery Blvd., Suite 201, Cedar Park, TX 78613
www.wilcotx.gov

From: Robert Martinez <romartinez@HNTB.com>
Sent: Thursday, March 27, 2025 10:46 AM
To: Kathy Pierce <kpierce@wilco.org>
Cc: Kate Wilder <kwilder@hntb.com>; Nikki Fitzpatrick <nfitzpatrick@HNTB.com>; 70391_BagdadRoad-CR279(Loop332toCR281) <BagdadRoad-Loop332toCR281_P343@hntb.mail.onmicrosoft.com>
Subject: RE: Bagdad Road North Incoming Supplement Work Authorization for Inland and AT&T Redesign

You don't often get email from romartinez@hntb.com. Learn why this is important

EXTERNAL email: Exercise caution when opening.

Kathy,

Following up on this request below for the AT&T redesign.

Thank you,

Robert Martinez, PE

Williamson County Road Bond Program

Cell (512) 702-9517 **Email** romartinez@hntb.com

HNTB CORPORATION | **INFRASTRUCTURE SOLUTIONS**

From: Robert Martinez <romartinez@HNTB.com>
Sent: Monday, March 24, 2025 2:18 PM
To: Cynthia Long <clong@wilco.org>; Kathy Pierce <kpierce@wilco.org>
Cc: Kate Wilder <kwilder@hntb.com>; Nikki Fitzpatrick <nfitzpatrick@HNTB.com>; 70391_BagdadRoad-CR279(Loop332toCR281) <BagdadRoad-Loop332toCR281_P343@hntb.mail.onmicrosoft.com>
Subject: Re: Bagdad Road North Incoming Supplement Work Authorization for Inland and AT&T Redesign

Kathy,

Thank you for taking my phone call. As discussed, we are seeking approval for the redesign of AT&T along Bagdad Road North. The redesign will cost $47k and we recommend proceeding.

Thank you,

Robert Martinez, PE

Williamson County Road Bond Program

Cell (512) 702-9517 **Email** romartinez@hntb.com

HNTB CORPORATION | **INFRASTRUCTURE SOLUTIONS**

From: Robert Martinez <romartinez@HNTB.com>
Sent: Thursday, March 13, 2025 8:49 AM
To: Cynthia Long <clong@wilco.org>
Cc: Kate Wilder <kwilder@hntb.com>; Nikki Fitzpatrick <nfitzpatrick@HNTB.com>; 70391_BagdadRoad-CR279(Loop332toCR281) <BagdadRoad-Loop332toCR281_P343@hntb.mail.onmicrosoft.com>
Subject: Bagdad Road North Incoming Supplement Work Authorization for Inland and AT&T Redesign

Good morning Commissioner Long,

We are expecting to submit for approval a supplemental work authorization on Inland's 2019 on-call work authorization #7 for Bagdad Road North. This supplemental will include 1 additional parcel acquisition document for the remainder of the Henry Boyd tract. There are still additional funds in their WA#7 for this task so there will be no cap increase needed. Please let me know if I can assist with any additional questions for clarity.

Additionally, AT&T is needing to re-design their facilities along Bagdad Road due to the change in pole locations from PEC going from replacement easements to being within the ROW or utilizing their existing blanket easements . This effort will cost $47k. Cobb Fendley is requesting confirmation to proceed with these efforts.

Please let me know if I can assist with any additional questions or concerns.

Thank you,

Robert Martinez, PE

Williamson County Road Bond Program

Cell (512) 702-9517 **Email** romartinez@hntb.com

HNTB CORPORATION | INFRASTRUCTURE SOLUTIONS

101 East Old Settlers Blvd, Suite 225 | Round Rock, TX 78664 | hntb.com

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Commissioners Court - Regular Session **72.**

Meeting Date: 09/30/2025

24IFB33 Bud Stockton at FM487 Traffic Signal - Change Order #01 (Balancing)

Submitted By: Julissa Romero, Road Bond

Department: Road Bond

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider, and take appropriate action regarding Change Order No. 1 in the amount of ($25,548.00) for Project 24IFB33 Bud Stockton at FM 487 Traffic Signal (Austin Traffic Signal).

Background

This Change Order provides the final balancing for the overruns/underruns of Contract quantities on the project that are a result of addressing field conditions not accounted for in the original plans.

This Change Order results in a net decrease of $25,548.00 to the Contract amount, for an adjusted Contract total of $528,435.00. The original Contract amount was $553,983.00. As a result of this and all Change Orders to-date, $25,548.00 has been deducted from the Contract, resulting in a 4.61% net decrease in the Contract cost. No additional days will be added to or deducted from the Contract as a result of this Change Order.

Project: P307 Funding Source: 2019 Road Bond in Commissioners Precinct 4.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

24IFB33 BudStockton TS-CO#1

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	09/24/2025 07:41 AM
Form Started By: Julissa Romero		Started On: 09/23/2025 10:40 AM
Final Approval Date: 09/24/2025		

2771

WILLIAMSON COUNTY, TEXAS

CHANGE ORDER NUMBER: 1

Contract Award Date:	4/25/2024
Project Number:	24IFB33
Funding Source:	P307
Roadway:	Bud Stockton
CSJ Number:	1201-02-027

Contractor: Austin Traffic Signal Construction Company — NTP Required: ☐ Yes ☑ No

Project Name: Bud Stockton at FM 487 TS

Change Order Work Limits: Sta. N/A to Sta. N/A

Type of Change(on federal-aid non-exempt projects): Minor (Major/Minor)

Reasons: 2E (3 Max. - In order of importance - Primary first)

Describe the work being revised:

2E. Miscellaneous difference in site conditions (unforeseeable)(Item 9). This Change Order provides the final balancing for the overruns/underruns of contract quantities on the project that are a result of addressing field conditions not accounted for in the original plans.

Work to be performed in accordance with Items: See attached.

New or revised plan sheet(s) are attached and numbered: N/A

New Special Provisions/Specifications to the contract are attached: ☐ Yes ☑ No

New Special Provisions to Item N/A No. N/A. Special Specification Item N/A are attached.

Each signatory hereby warrants that each has the authority to execute this Change Order (CO).

The contractor must sign the Change Order and, by doing so, agrees to waive any and all claims for additional compensation due to any and all other expenses; additional changes for time, overhead and profit; or loss of compensation as a result of this change.

THE CONTRACTOR Date 9-19-25

By

Typed/Printed Name Edward G Schroeder

Typed/Printed Title V.P.

The following information must be provided

Time Ext. #: N/A Days added on this CO: 0

Amount added by this change order: ($25,548.00)

Original Contract Amount:	$553,983.00
Total Change Orders To-Date:	-$25,548.00
Percent Change in Original Contract:	-4.61%

RECOMMENDED FOR EXECUTION:

Senior Construction Engineer — 9/19/2025 Date

RECOMMENDED FOR EXECUTION:

Department of Infrastructure, Williamson County — 9/23/2025 Date

Program Manager — 9/23/2025 Date

APPROVED:

N/A
3rd Party Signature — Date

Presiding Officer of the Williamson County Commissioners Court — Date

WILLIAMSON COUNTY, TEXAS

CHANGE ORDER NUMBER: *1* ***Project #*** *24IFB33*

TABLE A: Force Account Work and Materials Placed into Stock

	LABOR	HOURLY RATE			HOURLY RATE

TABLE B: Contract Items:

				ORIGINAL + PREVIOUSLY REVISED		ADD or (DEDUCT)	NEW		
ITEM	DESCRIPTION	UNIT	UNIT PRICE	QUANTITY	ITEM COST	QUANTITY	QUANTITY	ITEM COST	OVERRUN/ UNDERRUN
620-6010	ELEC CONDR (NO.6) INSULATED	LF	$2.00	190.00	$380.00	60.00	250.00	$500.00	$120.00
624-6010	GROUND BOX TY D (162922)W/APRON	EA	$2,300.00	7.00	$16,100.00	(1.00)	6.00	$13,800.00	($2,300.00)
666-6048	REFL PAV MRK TY I (W)24"(SLD)(100MIL)	LF	$15.00	486.00	$7,290.00	(10.00)	476.00	$7,140.00	($150.00)
666-6225	PAVEMENT SEALER 6"	LF	$2.00	32.00	$64.00	(32.00)	0.00	$0.00	($64.00)
666-6230	PAVEMENT SEALER 24"	LF	$4.00	486.00	$1,944.00	(10.00)	476.00	$1,904.00	($40.00)
666-6309	RE PM W/RET REQ TY I (W)6"(SLD)(100MIL)	LF	$1.00	32.00	$32.00	(32.00)	0.00	$0.00	($32.00)
677-6001	ELIM EXT PAV MRK & MRKS (4")	LF	$2.00	155.00	$310.00	12.00	167.00	$334.00	$24.00
677-6003	ELIM EXT PAV MRK & MRKS (8")	LF	$3.00	235.00	$705.00	(164.00)	71.00	$213.00	($492.00)
677-6007	ELIM EXT PAV MRK & MRKS (24")	LF	$8.00	111.00	$888.00	(3.00)	108.00	$864.00	($24.00)
677-6019	ELIM EXT PAV MRK & MRKS (36")(YLD TRI)	EA	$80.00	4.00	$320.00	(2.00)	2.00	$160.00	($160.00)
678-6002	PAV SURF PREP FOR MRK (6")	LF	$1.00	32.00	$32.00	(32.00)	0.00	$0.00	($32.00)
678-6008	PAV SURF PREP FOR MRK (24")	LF	$3.00	486.00	$1,458.00	(10.00)	476.00	$1,428.00	($30.00)
684-6007	TRF SIG CBL (TY A)(12 AWG)(2 CONDR)	LF	$2.00	1,370.00	$2,740.00	625.00	1,995.00	$3,990.00	$1,250.00
684-6031	TRF SIG CBL (TY A)(14 AWG)(5 CONDR)	LF	$3.00	2,990.00	$8,970.00	210.00	3,200.00	$9,600.00	$630.00
684-6033	TRF SIG CBL (TY A)(14 AWG)(7 CONDR)	LF	$4.00	870.00	$3,480.00	188.00	1,058.00	$4,232.00	$752.00
999-WC01	FORCE ACCOUNT	DOL	$1.00	25,000.00	$25,000.00	(25,000.00)	0.00	$0.00	($25,000.00)
	TOTALS				$69,713.00			$44,165.00	($25,548.00)

CHANGE ORDER REASON(S) CODE CHART

1. Design Error or Omission	1A. Incorrect PS&E 1B. Other
2. Differing Site Conditions (unforeseeable)	2A. Dispute resolution (expense caused by conditions and/or resulting delay) 2B. Unavailable material 2C. New development (conditions changing after PS&E completed) 2D. Environmental remediation 2E. Miscellaneous difference in site conditions (unforeseeable)(Item 9) 2F. Site conditions altered by an act of nature 2G. Unadjusted utility (unforeseeable) 2H. Unacquired Right-of-Way (unforeseeable) 2I. Additional safety needs (unforeseeable) 2J. Other
3. County Convenience	3A. Dispute resolution (not resulting from error in plans or differing site conditions) 3B. Public relations improvement 3C. Implementation of a Value Engineering finding 3D. Achievement of an early project completion 3E. Reduction of future maintenance 3F. Additional work desired by the County 3G. Compliance requirements of new laws and/or policies 3H. Cost savings opportunity discovered during construction 3I. Implementation of improved technology or better process 3J. Price adjustment on finished work (price reduced in exchange for acceptance) 3K. Addition of stock account or material supplied by state provision 3L. Revising safety work/measures desired by the County 3M. Other
4. Third Party Accommodation	4A. Failure of a third party to meet commitment 4B. Third party requested work 4C. Compliance requirements of new laws and/or policies (impacting third party) 4D. Other
5. Contractor Convenience	5A. Contractor exercises option to change the traffic control plan 5B. Contractor requested change in the sequence and/or method of work 5C. Payment for Partnering workshop 5D. Additional safety work/measures desired by the contractor 5E. Other
6. Untimely ROW/Utilities	6A. Right-of-Way not clear (third party responsibility for ROW) 6B. Right-of-Way not clear (County responsibility for ROW) 6C. Utilities not clear 6D. Other

Williamson County Road Bond Program

Bud Stockton at FM 487 TS
Williamson County Project No. 24IFB33

Change Order No. 1

Reason for Change

This Change Order provides the final balancing for the overruns/underruns of Contract quantities on the project that are a result of addressing field conditions not accounted for in the original plans.

This Change Order results in a net decrease of $25,548.00 to the Contract amount, for an adjusted Contract total of $528,435.00. The original Contract amount was $553,983.00. As a result of this and all Change Orders to-date, $25,548.00 has been deducted from the Contract, resulting in a 4.61% net decrease in the Contract cost. No additional days will be added to or deducted from the Contract as a result of this Change Order.

HNTB Corporation

Oscar Salazar-Bueno, P.E.

Change Order Worksheet

Contract Name	Bud Stockton at FM 487 Traffic Signal	Solicitation #	24IFB33	
Date awarded	4/25/2024			
Awarded Contract Amount		$553,983.00		
			Percentage Change	
	Change Order #1	($25,548.00)	-4.61%	
	Total changes to date	($25,548.00)	-4.61%	(Running totals here)
	Adjusted contract amount	$528,435.00		

Commissioners Court - Regular Session **73.**

Meeting Date: 09/30/2025

On-Call Materials Testing – REL – Contract Amendment #1

Submitted By: Ragan Riggs, Road Bond

Department: Road Bond

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider, and take appropriate action on Contract Amendment No. 1 to the On-Call Materials Testing and Geotechnical Engineering Services (Road Bond) contract executed September 11, 2024, between Williamson County and Rodriquez Engineering Laboratories, LLC relating to the 2023 Road Bond Program.

Background

This Contract Amendment No. 1 amends the Exhibit D - Rate Schedule in the Master Contract utilizing the CPI Adjustment Calculation. Project: On-Call Fund Source: Road Bond

---

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

On-Call Materials Testing – REL – Contract Amendment #1

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/23/2025 04:22 PM
Form Started By: Ragan Riggs		Started On: 09/22/2025 02:09 PM
Final Approval Date: 09/23/2025		

CONTRACT AMENDMENT NO. 1
TO
WILLIAMSON COUNTY CONTRACT FOR ENGINEERING SERVICES

This Contract Amendment No. 1 to Williamson County Contract for Engineering Services ("Amendment No. 1") is by and between Williamson County, Texas, a political subdivision of the State of Texas, (the "County") and **Rodriguez Engineering Laboratories LLC** (the "Engineer").

RECITALS

WHEREAS, the County and the Engineer previously executed that certain Contract for Engineering Services (the "Contract"), being dated effective **September 11, 2024**, wherein Engineer agreed to perform certain professional engineering services in connection with the **24RFSQ12 Materials Testing and Geotechnical Engineering Services Road Bond On-Call** ("Project");

WHEREAS, it has become necessary to supplement, modify and amend the Contract in accordance with the provisions thereof.

AGREEMENT

NOW, THEREFORE, premises considered, the County and the Engineer agree that the Contract is supplemented, amended and modified as follows:

I. Amendment to Exhibit D - Rate Schedule

County and Engineer hereby agree the Rate Schedule attached hereto as Attachment 1 shall supplant and replace the current Rate Schedule and become effective as of the last party's execution below.

II. Terms of Contract Control and Extent of Amendment No. 1

All other terms of the Contract and any prior amendments thereto which have not been specifically amended herein shall remain the same and shall continue in full force and effect.

III. IN WITNESS WHEREOF, the County and the Engineer have executed this Amendment No. 1, to be effective as of the date of the last party's execution below.

Engineer:	**COUNTY:**
Rodriguez Engineering Laboratories LLC	**Williamson County, Texas**
By: _____	By: _____
Printed Name: Jose Melendez, P.E.____	Printed Name: _____
Title: Senior Engineer / Laboratory Engineer	Title: _____
Date: _September____ _16_, 2025_	Date: _____ ____, 20____

APPROVED
By Christen Eschberger at 12:47 pm, Sep 19, 2025

Attachment 1

EXHIBIT D

CPI Adjustment - Rates &Expenses

RATE SCHEDULE

CONSTRUCTION MATERIALS TESTING SERVICES				
Consultant Name: RODRIGUEZ ENGINEERING LABORATORIES LLC			**UNIT**	**RATES**
1. Testing of Soils and Base Materials				
1.1	**Field Soil Density**			
	1.1.1	Trip Charge (round-trip from REL Austin) (Vehicle or Mileage is not Included)	Per hr	$74.58
	1.1.2	Field Tech Time (on-site only, 2-hour minimum)	Per hr	$74.58
	1.1.3	Field Nuclear Density Test	Per ea	$50.95
	1.1.4	Field Density by Sand Cone Method (ASTM D1556)	Per ea	$68.36
1.2	**Bulk Sample Pick-Up**			
	1.2.1	Trip Charge (round-trip from REL Austin) (Vehicle or Mileage is not Included)	Per hr	$74.58
1.3	**Laboratory Moisture Density Relationship**			
	1.3.1	Trip Charge (round-trip from REL Austin) (Vehicle or Mileage is not Included)	Per hr	$74.58
	1.3.2	Field Tech Time (on-site only, 2-hour minimum)	Per hr	$74.58
	1.3.3	Moisture Density Relationship of Soil-Cement (ASTM D 558)	Per ea	$341.77
	1.3.4	Moisture Density Relationship (ASTM D 698) Standard Proctor Compaction Test)	Per ea	$341.77
	1.3.5	Moisture Density Relationship (ASTM D 1557) (Modified Proctor Compaction Test)	Per ea	$341.77
	1.3.6	Moisture Density Relationship (TEX-113-E) Compaction Test	Per ea	$341.77
	1.3.7	Moisture Density Relationship (TEX-114-E, Part I) Compaction Test	Per ea	$341.77
	1.3.8	Moisture Density Relationship (TEX-114-E, Part II) Compaction Test	Per ea	$382.78
	1.3.9	Moisture Density Relationship of Soil-Cement (Tex-120-E Part I)	Per ea	$382.78
	1.3.10	Moisture Density Relationship of Soil-Lime (Tex-121-E Part I)	Per ea	$382.78
1.4	**Laboratory Testing of Soils**			
	1.4.1	Atterberg Limits (Liquid and Plastic Limits) (TEX-104-E, TEX-105-E, TEX-106-E)	Per ea	$96.94
	1.4.2	Bar Linear Shrinkage of Soils (TEX-107-E)	Per ea	$82.03
	1.4.3	CBR of Laboratory-Compacted Soils (ASTM D1883)	Per ea	$615.18
		1.4.3.1 Each Additional Point	Per ea	$205.06
	1.4.4	Depth Check (Tex-140-E)	Per ea	$24.86
	1.4.5	Dry Unit Weight Test of Soils	Per ea	$47.22
	1.4.6	Field Gradation of Lime Soil (1.75, 0.75, No 4 Sieve) (in addition to hourly charge)	Per point	$27.35
	1.4.7	Hydrometer Analysis (ASTM D422), (mechanical sieve analysis is not included)	Per ea	$144.16
	1.4.8	Lime Series Curve (ASTM D 4318)	Per point	$126.77
	1.4.9	Natural Moisture Content	Per ea	$27.97
	1.4.10	Organic Content of Soils (Tex-148-E)	Per ea	$229.92
	1.4.11	Percent Passing No. 200 Sieve (TEX-111-E)	Per ea	$63.38
	1.4.12	PVR (Tex-124-E), testing is not included	Per ea	$141.67
	1.4.13	Resistivity of Soils (TEX-129-E)	Per ea	$135.46
	1.4.14	Sample Preparation (TEX-101-E)	Per ea	$93.21
	1.4.15	Sample Remolding	Per hr	$74.58
	1.4.16	Sieve Analysis (TEX-110-E)	Per ea	$96.94
	1.4.17	Shrinkage (Volumetric) (ASTM D427, ASTM D4943)	Per ea	$100.67
	1.4.18	Soil Cement or Lime Compression Test (TEX-120-E Part II, TEX-121-E Part II), each mold/specimen	Per ea	$101.91
	1.4.19	Soil pH (Tex-128-E)	Per ea	$80.78
	1.4.20	Soil Specific Gravity (TEX-108-E)	Per ea	$91.96
	1.4.21	Stabilization Ability of Lime by Soil PH (TEX-121-E Part III) up to 6 points	Per ea	$345.51
	1.4.22	Sulfate Content (Tex-145-E)	Per ea	$130.50
	1.4.23	Texture Depth by Sand Patch (Tex-436-A)	Per ea	$80.78
	1.4.24	Unconfined Compression Test - Cohesive Soils (ASTM D2166)	Per ea	$72.09
	1.4.25	Unconfined Compression Test - Rock (ASTM D2938)	Per ea	$100.67
	1.4.26	Dynamic Cone Penetration in Shallow Pavement Applications (ASTM D6951)	Per ea	$276.59
1.5	**Texas Triaxial Compression Test on Base Material TEX-117E, Part II, including the following:**			
	1.5.1	Molding, Curing, and Testing 9 Specimens	Per ea	$1,733.69

EXHIBIT D

RATE SCHEDULE

CONSTRUCTION MATERIALS TESTING SERVICES				
Consultant Name: RODRIGUEZ ENGINEERING LABORATORIES LLC			**UNIT**	**RATES**
	1.5.2	Atterberg Limits (Liquid and Plastic Limits) (TEX-104-E, TEX-105-E, TEX-106-E)	Per ea	$96.94
	1.5.3	Bar Linear Shrinkage of Soils (TEX-107-E)	Per ea	$82.03
	1.5.4	Percent Passing No. 200 Sieve (TEX-111-E)	Per ea	$63.38
	1.5.5	Sample Preparation (TEX-101-E)	Per ea	$93.21
	1.5.6	Sieve Analysis (TEX-110-E)	Per ea	$96.94
	1.5.7	Wet Ball Mill (TEX-116-E)	Per ea	$300.75
1.6	Report of Soil Test Results (includes clerical, engineering review/seal, etc.)		Per ea	$103.16
2. Testing of Concrete and Aggregates				
2.1	**Concrete Cylinder**			
	2.1.1	Trip Charge (round-trip from REL Austin) (Vehicle or Mileage is not Included)	Per hr	$74.58
	2.1.2	Field Tech Time (on-site only, 2-hour minimum)	Per hr	$74.58
	2.1.3	Cylinder Charge (per each)	Per ea	$36.05
2.2	**Concrete Coring**			
	2.2.1	Trip Charge (round-trip from REL Austin) (Vehicle or Mileage is not Included)	Per hr	$74.58
	2.2.2	Field Tech Time (on-site only, 2-hour minimum)	Per hr	$74.58
	2.2.3	Concrete Coring Equipment Charge	Per hr	$52.19
	2.2.4	Core Bit Surcharge (in addition to base equipment and technician charges)		
		2.2.4.1 - 3-inch diameter core	Per inch	$6.22
		2.2.4.2 - 4-inch diameter core	Per inch	$8.08
		2.2.4.3 - 6-inch diameter core	Per inch	$10.62
	2.2.5	Concrete Core Strength Testing, Includes Core Curing and Preparation	Per ea	$89.48
2.3	**Laboratory Testing of Concrete and Aggregates**			
	2.3.1	Abrasion Test (TEX-410-A)	Per ea	$329.33
	2.3.2	Absorption of Aggregate	Per ea	$49.71
	2.3.3	Aggregate Gradation Analysis (TEX-200-F)	Per ea	$96.94
	2.3.4	Beam Flexural Strength (TEX 448-A)	Per ea	$53.44
	2.3.5	Coarse Aggregate Angularity	Per ea	$101.91
	2.3.6	Crushed Face Count (TEX-460-A)	Per ea	$103.16
	2.3.7	Decantation (Tex-406-E)	Per ea	$45.99
	2.3.8	Deleterious Materials (Clay Lumps/Friable Part I) Mineral Aggregate (Tex-413-A)	Per ea	$90.72
	2.3.9	Fine Aggregate Angularity	Per ea	$101.91
	2.3.10	Fineness Modulus of Fine Aggregate (Tex-402-A)	Per ea	$55.92
	2.3.11	Flat, Elongated Particles (ASTM D4791)	Per ea	$101.91
	2.3.12	Micro Deval Abrasion (TEX-461-A)	Per ea	$304.48
	2.3.13	Organic Impurities in Fine Aggregate (Tex-408-A)	Per ea	$69.60
	2.3.14	Pavement Thickness by Direct Measurement (Tex-423-A)	Per ea	$37.28
	2.3.15	Sand Equivalent (Clay Content) (Tex-203-F)	Per ea	$118.07
	2.3.16	Sieve Analysis of Fine and Coarse Aggregate (Tex-401-A)	Per ea	$96.94
	2.3.17	Soundness, Sodium, or Magnesium (ASTM C88, Tex-411-A)	Per ea	$484.69
	2.3.18	Specific Gravity of Aggregate	Per ea	$74.58
	2.3.19	Flakiness Index of Aggregate	Per ea	$125.64
	2.3.20	Splitting Tensile Strength of Cylindrical Concrete Specimen (ASTM C496)	Per ea	$53.44
	2.3.21	Thickness of Concrete Cylinders or CTB Cores (ASTM C174)	Per ea	$24.86
	2.3.22	Unit Weight of Aggregate	Per ea	$49.71
	2.3.23	Unit weight of Concrete Specimens by Measurements	Per ea	$18.63
2.4	Report of Concrete Test Results (includes clerical, engineering review/seal, etc.)		Per ea	$103.16
3. Testing of HMAC and Liquid Asphalt				

EXHIBIT D

RATE SCHEDULE

CONSTRUCTION MATERIALS TESTING SERVICES				
Consultant Name: RODRIGUEZ ENGINEERING LABORATORIES LLC			**UNIT**	**RATES**
3.1	**HMAC Field Testing and Sample Pick-up**			
	3.1.1	Trip Charge (round-trip from REL Austin) (Vehicle or Mileage is not Included)	Per hr	$74.58
	3.1.2	Field Tech Time (on-site only, 2-hour minimum)	Per hr	$74.58
	3.1.3	Longitudinal Joint Density with Density Gauge (Tex-207-F, VII) (Plus Tech time)	Per ea	$96.94
	3.1.4	Mat Segregation with Density Gauge (Tex-207-F, Part V) (Plus Tech time)	Per ea	$96.94
	3.1.5	Pavement Thickness Determination (Tex-140-E)(Plus Tech time)	Per ea	$24.86
	3.1.6	Thermal Profile (Tex-244-F)(Plus Tech time)	Per ea	$217.49
	3.1.7	Permeability or Water Flow of Hot Mix Asphalt	Per ea	$92.77
3.2	**Laboratory Testing of HMAC**			
	3.2.1	Asphalt Content by Extraction (TEX-210-F, T164)	Per ea	$208.79
	3.2.2	Asphalt Content by Ignition Method (Tex-236-F)	Per ea	$223.71
	3.2.3	Specimen Molding by SGC (TEX-241-F) (2 per set)	Per ea	$105.64
	3.2.4	Specimen Molding by TGC (TEX-206-F) (3 per set)	Per ea	$77.06
	3.2.5	Bulk Density of Compacted Specimens (TEX-207-F, Part I) (2 or 3 per set)	Per ea	$77.06
	3.2.6	Hveem Stability (TEX-208-F) (3 per set)	Per ea	$77.06
	3.2.7	Gradation of Aggregate from Extraction or Ignition (TEX-200-F)	Per ea	$96.94
	3.2.8	Hamburg Wheel Tracker (TEX-242-F) (Includes Molding)	Per ea	$703.42
	3.2.9	Indirect Tensile Strength (TEX-226-F) (Molding is not included)	Per ea	$90.72
	3.2.10	Bulk Specific Gravity of Core (Tex-207-F Part I)	Per ea	$33.56
	3.2.11	Bulk Specific Gravity of Core (Tex-207-F Part VI), in addition to Specific Gravity (3.2.14)	Per ea	$77.06
	3.2.12	Maximum Theoretical Specific Gravity, Rice Method (Tex 227-F)		
		3.2.12.1 - Bag Sample	Per ea	$69.60
		3.2.12.2 - Core Sample	Per ea	$82.03
	3.2.13	Cantabro Loss (TEX-245-F) (Molding is not included)	Per ea	$139.19
	3.2.14	Boiling Stripping Test (TEX-530-C)	Per ea	$136.71
	3.2.15	Draindown Characteristics of Bituminous Materials (Tex-235-F)	Per ea	$137.27
	3.2.16	Moisture Content of Bituminous Materials (Tex-212-F)	Per ea	$51.22
	3.2.17	Shear Bond Strength Test (Tex-249-F)	Per ea	$254.30
	3.2.18	Ideal Cracking Test (Tex-250-F)	Per ea	$370.85
	3.2.19	Thickness of HMAC cores by Direct Measurement	Per ea	$16.14
3.3	**HMAC Coring**			
	3.3.1	Trip Charge (round-trip from REL Austin) (Vehicle or Mileage is not Included)	Per hr	$74.58
	3.3.2	Field Tech time (on-site only, 2-hour minimum)	Per hr	$74.58
	3.3.3	Core, per inch thickness		
		3.3.3.1 - 0"–6" depth @ 6"Ø (includes patching and sample prep.)	Per ea	$121.80
		3.3.3.2 - > 6"–10" depth @ 6"Ø (includes patching and sample prep.)	Per ea	$134.84
		3.3.3.3 - > 10"–14" depth @ 6"Ø (includes patching and sample prep.)	Per ea	$173.99
		3.3.3.4 - >14" depth @ 6"Ø (includes patching and sample prep.)	Per ea	$173.99
		3.3.3.5 - Per inch beyond 14" depth @ 6"Ø (includes patching and sample prep.)	Per inch	$7.46
3.4	**Laboratory Testing of Liquid Asphalt and Emulsions**			
	3.4.1	Abson Recovery (Extraction using Solvent is not Included)	Per ea	$298.27
	3.4.2	Breaking Index (Asphalt Emulsions)	Per ea	$116.82
	3.4.3	Cement Mix	Per ea	$88.23
	3.4.4	Demulsibility (Anionic or Cationic Emulsions)	Per ea	$88.23
	3.4.5	Density of Emulsified Asphalt	Per ea	$88.23
	3.4.6	Ductility of Bituminous Materials	Per ea	$125.53
	3.4.7	Elastic Recovery Test	Per ea	$101.91
	3.4.8	Float Test For Bituminous Materials	Per ea	$101.91
	3.4.9	Kinematic Viscosity of Cut-Back Asphalt	Per ea	$125.53
	3.4.10	Penetration of Bituminous Materials	Per ea	$78.31

EXHIBIT D

RATE SCHEDULE

CONSTRUCTION MATERIALS TESTING SERVICES				
Consultant Name: RODRIGUEZ ENGINEERING LABORATORIES LLC			**UNIT**	**RATES**
	3.4.11	Residue by Distillation (Cutback or Emulsified Asphalts)	Per ea	$183.93
	3.4.12	Residue by Evaporation	Per ea	$183.93
	3.4.13	Saybolt Viscosity of Emulsified Asphalt at 25°C (77°F)	Per ea	$78.31
	3.4.14	Saybolt Viscosity of Emulsified Asphalt at 50°C (122°F)	Per ea	$78.31
	3.4.15	Sieve Test of Emulsified Asphalt	Per ea	$54.68
	3.4.16	Softening Point of Bitumen (Ring-and-Ball)	Per ea	$125.53
	3.4.17	Storage Stability (24 Hrs)	Per ea	$136.71
	3.4.18	Specific Gravity of Emulsified Asphalt	Per ea	$84.50
	3.4.19	Viscosity by Vacuum Capillary Viscometer	Per ea	$125.53
3.5	Report of Asphalt Test Results (includes clerical, engineering review/seal, etc.)		Per ea	$103.16
4. Field Testing Equipment				
4.1	**Vehicle**			
	4.1.1	Within City of Austin ETJ, within 50 miles (one-way) from REL	Per trip	$87.07
4.2	**Falling Heavy Weight Deflectometer (FWD) Testing**			
	4.2.1	FWD Field Data Collection (Equipment and Operator)(8 hr/day maximum)	Per day	$3,068.81
	4.2.2	FWD Equipment (Mobilization/Demobilization)	Per ea	$255.74
	4.2.3	FWD Operator (Mobilization/Demobilization)	Per hr	$106.89
4.3	**High Speed Inertial Profiler (IRI) Testing**			
	4.3.1	IRI Field Data Collection (Equipment Only)(8 hr/day maximum)	Per day	$454.64
	4.3.2	IRI Equipment (Mobilization/Demobilization) (within 50 miles from REL)	Per trip	$70.85
	4.3.3	IRI Operator (Portal-to-Portal from REL)(4 hr minimum)	Per hr	$93.21
5. Engineering Consultation				
5.1	Principal		Per hr	$287.08
5.2	Project Manager/Professional Engineer		Per hr	$183.93
5.3	Project Engineer		Per hr	$142.92
5.4	Graduate Engineer		Per hr	$106.89
5.5	Senior Engineering Technician		Per hr	$93.21
5.6	Engineering Technician (Asphalt, Concrete, Soils, etc.)		Per hr	$74.58
5.7	Clerical		Per hr	$59.65

NOTES:

1. Minimum call-out charge for technician and equipment is 2 hours. Charges are accrued portal to portal.
2. The density test unit rate is based on a minimum of 3 tests per trip.
3. Transportation charges are applicable for all field testing assignments including sample pick up. But, if the technician is already at the job site, there is no sample pick up charges.
4. Subconsultants' fees shall be approved previous to work beginning.
5. Trip charge refers to the labor for the Engineering Technician to drive to site. This is charged hourly. Vehicle charges refer to cost of vehicle associated with the trip.

No CPI Adjustments

Enrique Munoz
281-381-1314
munozsllc@outlook.com

2024 STANDARD RATES

LABOR RATES PER HOUR	REGULAR	OVERTIME	DOUBLE TIME
Level II – Inspector…….	82.00	123.00	164.00
Certified Welding Inspector……	125.00	187.50	250.00
Helper..……	65.00	97.50	130.00
Welder ……..……..	95.00	142.50	190.00
Hardness Testing…….	125.00	187.50	250.00
Equipment Charge per Job	100.00		
Mileage Per Job (portal to portal)	Current IRS Rate		

NOTE: Travel time same rates as above (Minimum Call-Out – 4 Hours, Portal to Portal)

DOMESTIC TRAVEL:

12 hour Minimum Charge for Domestic Travel & Work Day

Hotel ……..……	Cost
Air Travel……..	Cost
Car Rental……..	Cost
Consumables/Materials…….	Cost
Mileage……..	Current IRS Rate

WORK OUTSIDE THE UNITED STATES WILL BE NEGOTIATED

WORKING HOURS:

Regular Time	-	7:00am to 3:30pm, Monday – Friday
Overtime	-	All hours worked after 3:30pm, Monday – Friday and all day Saturday
Double Time	-	All hours worked on Sunday and Holidays*

***HOLIDAYS:** New Year's Day, Easter, Memorial Day, US Independence Day, Labor Day, Thanksgiving, and Christmas Day

Commissioners Court - Regular Session **74.**

Meeting Date: 09/30/2025

Ronald Reagan Blvd Widening, Seg C2 - TCEQ Agent Authorization Form

Submitted By: Ragan Riggs, Road Bond

Department: Road Bond

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider, and take appropriate action regarding a TCEQ Agent Authorization Form for the Edwards Aquifer Protection Program associated with the Ronald Reagan Blvd Widening, Seg C2 Project, a 2023 Road Bond Project in Commissioner Pct. 3.

Background

The Ronald Reagan Blvd Widening, Seg C2 Project requires Texas Commission on Environmental Quality (TCEQ) approval of a Water Pollution Abatement Plan (WPAP) prior to construction. The TCEQ Agent Authorization Form is required to authorize an employee of Garver, LLC to submit the necessary WPAP permit application on behalf of Williamson County to the TCEQ for review and approval. P672 Funding: Road Bonds

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Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Ronald Reagan Blvd Widening, Seg C2 - TCEQ Agent Authorization Form

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Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/23/2025 04:34 PM
Form Started By: Ragan Riggs		Started On: 09/22/2025 02:27 PM
Final Approval Date: 09/23/2025		

Agent Authorization Form
For Required Signature
Edwards Aquifer Protection Program
Relating to 30 TAC Chapter 213
Effective June 1, 1999

I Steven Snell,
Print Name

County Judge,
Title - Owner/President/Other

of Williamson County,
Corporation/Partnership/Entity Name

have authorized Brian Furr, P.E.
Print Name of Agent/Engineer

of EDGE Engineering, PLLC
Print Name of Firm

to represent and act on the behalf of the above named Corporation, Partnership, or Entity for the purpose of preparing and submitting this plan application to the Texas Commission on Environmental Quality (TCEQ) for the review and approval consideration of regulated activities.

I also understand that:

1. The applicant is responsible for compliance with 30 Texas Administrative Code Chapter 213 and any condition of the TCEQ's approval letter. The TCEQ is authorized to assess administrative penalties of up to $10,000 per day per violation.

2. For those submitting an application who are not the property owner, but who have the right to control and possess the property, additional authorization is required from the owner.

3. Application fees are due and payable at the time the application is submitted. The application fee must be sent to the TCEQ cashier or to the appropriate regional office. The application will not be considered until the correct fee is received by the commission.

4. A notarized copy of the Agent Authorization Form must be provided for the person preparing the application, and this form must accompany the completed application.

5. No person shall commence any regulated activity on the Edwards Aquifer Recharge Zone, Contributing Zone or Transition Zone until the appropriate application for the activity has been filed with and approved by the Executive Director.

SIGNATURE PAGE:

_____ _____
Applicant's Signature Date

THE STATE OF _____ §

County of _____ §

BEFORE ME, the undersigned authority, on this day personally appeared _____known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that (s)he executed same for the purpose and consideration therein expressed.

GIVEN under my hand and seal of office on this ____ day of _____,_____.

_____
NOTARY PUBLIC

_____
Typed or Printed Name of Notary

MY COMMISSION EXPIRES: _____

Commissioners Court - Regular Session **75.**

Meeting Date: 09/30/2025

Ronald Reagan Blvd Widening, Seg D1 - TCEQ Agent Authorization Form

Submitted By: Ragan Riggs, Road Bond

Department: Road Bond

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider, and take appropriate action regarding a TCEQ Agent Authorization Form for the Edwards Aquifer Protection Program associated with the Ronald Reagan Blvd Widening, Seg D1 Project, a 2023 Road Bond Project in Commissioner Pct. 3.

Background

The Ronald Reagan Blvd Widening, Seg D1 Project requires Texas Commission on Environmental Quality (TCEQ) approval of a Water Pollution Abatement Plan (WPAP) prior to construction. The TCEQ Agent Authorization Form is required to authorize an employee of Garver, LLC to submit the necessary WPAP permit application on behalf of Williamson County to the TCEQ for review and approval. P673 Funding: Road Bonds

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Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Ronald Reagan Blvd Widening, Seg D1 - TCEQ Agent Authorization Form

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Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/23/2025 04:35 PM
Form Started By: Ragan Riggs		Started On: 09/22/2025 02:28 PM
Final Approval Date: 09/23/2025		

Agent Authorization Form
For Required Signature
Edwards Aquifer Protection Program
Relating to 30 TAC Chapter 213
Effective June 1, 1999

I _____,
Print Name

_____,
Title - Owner/President/Other

of _____,
Corporation/Partnership/Entity Name

have authorized Heather Beatty, PG
Print Name of Agent/Engineer

of Cambrian Environmental
Print Name of Firm

to represent and act on the behalf of the above named Corporation, Partnership, or Entity for the purpose of preparing and submitting this plan application to the Texas Commission on Environmental Quality (TCEQ) for the review and approval consideration of regulated activities.

I also understand that:

1. The applicant is responsible for compliance with 30 Texas Administrative Code Chapter 213 and any condition of the TCEQ's approval letter. The TCEQ is authorized to assess administrative penalties of up to $10,000 per day per violation.

2. For those submitting an application who are not the property owner, but who have the right to control and possess the property, additional authorization is required from the owner.

3. Application fees are due and payable at the time the application is submitted. The application fee must be sent to the TCEQ cashier or to the appropriate regional office. The application will not be considered until the correct fee is received by the commission.

4. A notarized copy of the Agent Authorization Form must be provided for the person preparing the application, and this form must accompany the completed application.

5. No person shall commence any regulated activity on the Edwards Aquifer Recharge Zone, Contributing Zone or Transition Zone until the appropriate application for the activity has been filed with and approved by the Executive Director.

SIGNATURE PAGE:

Applicant's Signature _____ Date _____

THE STATE OF _____ §

County of _____ §

BEFORE ME, the undersigned authority, on this day personally appeared _____known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that (s)he executed same for the purpose and consideration therein expressed.

GIVEN under my hand and seal of office on this ____ day of _____,_____.

_____
NOTARY PUBLIC

_____
Typed or Printed Name of Notary

MY COMMISSION EXPIRES: _____

Commissioners Court - Regular Session **76.**

Meeting Date: 09/30/2025

Ronald Reagan Widening - STV – Contract Amendment #5 and SWA#1 to WA#3

Submitted By: Ragan Riggs, Road Bond

Department: Road Bond

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider, and take appropriate action on Contract Amendment No. 5 and Supplemental No. 1 to Work Authorization No. 3 to the Ronald Reagan Boulevard Widening contract executed August 13, 2019, between Williamson County and STV Incorporated as successor in interest to CP&Y, Inc. dba STV Infrastructure relating to the 2019 Road Bond Program.

Background

This STV Incorporated as successor in interest to CP&Y, Inc. dba STV Infrastructure Contract Amendment No. 5 increases the compensation cap by $200,000.00 from $4,220,000.00 to $4,420,000.00 to allow for the execution of Supplemental No. 1 to Work Authorization No. 3. The supplemental is for additional construction phase services in the amount of $223,636.78 from $212,785.64 to $436,422.42 and extends the termination date to August 31, 2028. Project: P336 Fund Source: Road Bond

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Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Ronald Reagan Widening - STV – Contract Amendment #5

Ronald Reagan Widening - STV – SWA#1 to WA#3

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/23/2025 04:37 PM
Form Started By: Ragan Riggs		Started On: 09/22/2025 04:34 PM
Final Approval Date: 09/23/2025		

CONTRACT AMENDMENT NO. 5
TO
WILLIAMSON COUNTY CONTRACT FOR ENGINEERING SERVICES

WILLIAMSON COUNTY ROAD BOND PROJECT:
Ronald Reagan Boulevard Widening ("Project")

THIS CONTRACT AMENDMENT NO. 5 to Williamson County Contract for Engineering Services is by and between Williamson County, Texas, a political subdivision of the State of Texas, (the "County") and STV Incorporated as successor in interest to CP&Y, Inc dba STV Infrastructure (the "Engineer") and becomes effective as of the date of the last party's execution below.

WHEREAS, the County and the Engineer executed the Williamson County Contract for Engineering Services dated effective August 13th, 2019 (the "Contract");

WHEREAS, pursuant to Article 14 of the Contract, the terms of the Contract may be modified by a written fully executed Contract Amendment;

WHEREAS, the "Compensation Cap" under Article 5 of the Contract limits the maximum amount payable under the Contract to $3,000,000.00; and,

WHEREAS, the overall scope of Engineering Services set forth in Exhibit B are limited to the services in said Exhibit B; and,

WHEREAS, the Rate Schedule in Exhibit D of the Contract are limited to the rates noted in said Exhibit D; and,

WHEREAS, it has become necessary to amend the Contract.

AGREEMENT

NOW, THEREFORE, premises considered, the County and the Engineer agree that the Contract is amended as follows:

I. The Compensation Cap under Article 5 of the Contract is hereby increased from $4,220,000.00 to $4,420,000.00.

All other terms of the Contract are unchanged and will remain in full force and effect.

IN WITNESS WHEREOF, the County and the Engineer have executed this Contract Amendment, in duplicate, to be effective as of the date of the last party's execution below.

ENGINEER:	**COUNTY:**
By: _____	By: _____
Signature	Signature
Anthony Serda	
Printed Name	Printed Name
Vice President	
Title	Title
09/19/2025	
Date	Date

APPROVED
By Christen Eschberger at 3:26 pm, Sep 22, 2025

SUPPLEMENTAL WORK AUTHORIZATION NO. 1
TO
WORK AUTHORIZATION NO. 3

WILLIAMSON COUNTY ROAD BOND PROJECT:
Ronald Reagan Boulevard Widening

This Supplemental Work Authorization No. 1 to Work Authorization No. 3 is made pursuant to the terms and conditions of the Williamson County Contract for Engineering Services, being dated August 13, 2019 ("Contract") and entered into by and between Williamson County, Texas, a political subdivision of the State of Texas, (the "County") and STV Incorporated as successor in interest to CP&Y, Inc dba STV Infrastructure (the "Engineer").

WHEREAS, the County and the Engineer executed Work Authorization No. 3 dated effective December 19, 2024 (the "Work Authorization");

WHEREAS, pursuant to Article 14 of the Contract, amendments, changes and modifications to a fully executed Work Authorization shall be made in the form of a Supplemental Work Authorization; and

WHEREAS, it has become necessary to amend, change and modify the Work Authorization.

AGREEMENT

NOW, THEREFORE, premises considered, the County and the Engineer agree that the Work Authorization shall be amended, changed and modified as follows:

I. The Services to be Provided by the County that were set out in the original Attachment "A" of the Work Authorization are hereby amended, changed and modified as shown in the attached revised Attachment "A" (must be attached).

II. The Services to be Provided by the Engineer that were set out in the original Attachment "B" of the Work Authorization are hereby amended, changed and modified as shown in the attached revised Attachment "B" (must be attached).

III. The Work Authorization shall terminate on August 31, 2028. The Services to be Provided by the Engineer shall be fully completed on or before said date unless extended by an additional Supplemental Work Authorization. The revised Work Schedule is attached hereto as Attachment "C" (must be attached).

IV. The maximum amount payable for services under the Work Authorization is hereby increased from $212,785.64 to $436,422.42. The revised Fee Schedule is attached hereto as Attachment "D" (must be attached).

Except as otherwise amended by prior or future Supplemental Work Authorizations, all other terms of the Work Authorization are unchanged and will remain in full force and effect.

This Supplemental Work Authorization does not waive the parties' responsibilities and obligations provided under the Contract.

IN WITNESS WHEREOF, the County and the Engineer have executed this Supplemental Work Authorization, to be effective as of the date of the last party's execution below.

ENGINEER:	**COUNTY:**
By: _____	By: _____
Signature	Signature
Anthony Serda	
Printed Name	Printed Name
Vice President	
Title	Title
09/22/2025	
Date	Date

LIST OF ATTACHMENTS

Attachment A - Services to be Provided by County

Attachment B - Services to be Provided by Engineer

Attachment C - Work Schedule

Attachment D - Fee Schedule

APPROVED
By Christen Eschberger at 3:36 pm, Sep 22, 2025

ATTACHMENT A
SERVICES TO BE PROVIDED BY THE COUNTY
CONSTRUCTION PHASE SERVICES FOR
RONALD REAGAN WIDENING

In general, Williamson County and its representatives to their best efforts will render services as follows:

1. Name, business address and phone number of County's project manager.

2. Provide available criteria and full information as to the client's requirements for the project. Provide examples of acceptable format for the required deliverables.

3. Provide timely reviews and decisions necessary for the Engineer to maintain the project work schedule. Review recommendations offered by the Engineer, progress of work, and final acceptance of all documents.

4. Submittal of documentation to regulatory agencies for review and comment, when specified.

5. Negotiate with all utility companies for any agreements and/or relocations required.

6. Provide construction observation and review contractor pay applications and progress.

7. Provide Engineer with Contractor submittals, Requests for Information (RFI's), shop drawings, and correspondence.

8. Review Engineer progress, submittals, and plan changes.

ATTACHMENT B
SERVICES TO BE PROVIDED BY THE ENGINEER
CONSTRUCTION PHASE SERVICES FOR
RONALD REAGAN WIDENING

PROJECT DESCRIPTION

The project limits include Ronald Reagan Blvd from SH 29 to FM 3405.

1. PROJECT MANAGEMENT

   a. Shall designate one Licensed Professional Engineer (Texas) to be responsible for the project management, and all communications with the County and its representatives.

   b. N/A

   c. PROJECT COORDINATION & ADMINISTRATION:

      - Prepare and maintain routine project record keeping.
      - Correspondence and coordination will be handled through & with the concurrence of the GEC.
      - Manage Project activities (including documenting emails, phone and conference calls, and maintain project files for the length of the project), direct Engineer's team/staff, correspond with the County and its representatives, and assist the County and its representatives in preparing responses to Project-related inquiries.

2. CONSTRUCTION PHASE SERVICES

   a. REQUESTS FOR INFORMATION - RFIs (30 additional assumed):

      - Attend site visits to gather data and information for RFI responses.
      - Respond to Contractor RFIs and provide design clarifications, additional information, and additional data to the GEC as required.

   b. REVIEW CONTRACTOR SUBMITTALS & SHOP DRAWINGS (10 additional assumed):

      - Review Contractor submittals and shop drawings received from the GEC. Shop drawings will be reviewed for general conformance with the plans and specifications and will include providing stamped concurrence, exceptions or resubmittal notations to the Contractor.

- NON-CONFORMANCE REVIEWS (4 assumed): Review and respond to Contractor non-conformance materials. Engineer to determine acceptability to be implemented on the project when not conforming to approved shop drawings and submittals.

c. PLAN REVISIONS FOR FIELD CHANGES (50 sheets assumed):

- Engineer will provide minor revisions to plans in order to address differing site conditions, third party accommodation, or other owner directed changes. Revisions to plans will include revision clouds around any changes, will include descriptions and quantities of changes, CAD files, and will be sealed by a professional engineer.

d. STRUCTURAL DETAILS

- Engineer will provide the structural details and confirm structural design for floating concrete cap design for the protection of the Enterprise gas line crossing near Elizabeth Park Boulevard.

- Structural details to be provided as an exhibit for construction information only.

e. STUB OUT DESIGN CHANGE ORDER (28 revised plan sheets)

- Revise proposed design at end of project to develop squared-off stub out for future Southbound Ronald Reagan connection. Revise transition/crossover design for stub out design control. Coordinate with adjacent segment designers to match design.

- Revise construction plans and summaries for stub out and transition/crossover design changes

f. TOWER ROAD DESIGN CHANGE ORDER (32 revised plan sheets)

- Revise proposed design at Tower Road and its intersection with Southbound Ronald Reagan.

- Revise construction plans and summaries for Tower Road and Southbound Ronald Reagan.

- Confirm Water Quality impacts are minimal to avoid additional WPAP re-submittal.

g. WATER QUALITY REVISIONS AND APPLICATION RESUBMITTAL

- Redevelop Water Pollution Abatement Plan (WPAP) calculations and application documents based on stub out design changes.
- Prepare and submit revised WPAP to TCEQ to comply with TCEQ regulations and pay application fee. Perform necessary coordination with TCEQ for approval.

3. EXCLUSIONS

a. CONSTRUCTION PHASE SERVICES:

- Review of Application for Payment and supporting documentation
- All inspection services, including but not limited to:
    1. Geotechnical investigations and analysis
    2. Materials testing
    3. Construction survey; verification of contractor's horizontal and vertical control
- All tasks related to delay and cost claims shall be considered supplemental services and subject to additional fee, specifically, but not limited to:
    1. Time Impact Analyses (TIA) for delay claims
    2. Claims defense, response and resolution
- Third-party utility design or coordination
- Attendance at regularly scheduled construction meetings

Ronald Reagan Widening
Supplemental Work Authorization No. 1 to Work Authorization No. 3
Attachment C – Work Schedule

Milestone	Task Description	Begin Date	End Date
NTP :		11/13/2024 (assumed)	
Task 1:	Project Management	08/09/2024	8/31/2028
Task 2:	Construction Phase Services	08/09/2024	8/31/2028

Attachment D - Fee Schedule

Ronald Reagan Widening
FM 3405 to SH 29
Williamson County

Task Description		Total Cost
TOTAL LABOR COSTS		
1. PROJECT MANAGEMENT		
Project Management	*STV*	$ 14,560.00
	1. PROJECT MANAGEMENT Subtotal	$ 14,560.00
2. CONSTRUCTION PHASE SERVICES		
Construction Phase	*STV*	$ 160,695.00
	ATG	$ 38,381.78
	2. CONSTRUCTION PHASE SERVICES Subtotal	$ 199,076.78
SUBTOTAL LABOR EXPENSES		$ 213,636.78
DIRECT EXPENSES		
EXPENSES - STV	*STV*	$ 10,000.00
SUBTOTAL DIRECT EXPENSES		$ 10,000.00
	TOTAL	**$ 223,636.78**
SUMMARY of Cost breakdown by Firm		
	STV	**$ 185,255.00**
	ATG	**$ 38,381.78**
	SAM	**$ -**
	SWCA	**$ -**
	Corsair	**$ -**

Attachment D - Fee Schedule

Ronald Reagan Widening
FM 3405 to SH 29
Williamson County

Fee Schedule/Budget for STV

	Task Description	Senior Project Manager	Senior Engineer	Design Engineer	Engineer-In-Training	Admin/Clerical	Environmental Manager	Total Labor Hours	Total Direct Labor Costs
		$265.00	$224.00	$158.00	$121.00	$121.00	$251.00		
	1. PROJECT MANAGEMENT								
1	**Project Management**								
	c **Project Coordination**								$ -
	1. Prepare and maintain project record keeping	5		5				10	$ 2,115.00
	2. Maintain continous coordination with the GEC	20		15				35	$ 7,670.00
	3. Manage project activities	5	10		10			25	$ 4,775.00
								70	**$ 14,560.00**
	1. PROJECT MANAGEMENT - SUBTOTAL								
	HOURS SUB-TOTALS	30	10	20	10	0	0	70	$ 14,560.00
	SUBTOTAL	$ 7,950.00	$ 2,240.00	$ 3,160.00	$ 1,210.00	$ -	$ -		**$ 14,560.00**

Attachment D - Fee Schedule

Ronald Reagan Widening
FM 3405 to SH 29
Williamson County

Fee Schedule/Budget for STV

Task Description	Senior Project Manager	Senior Engineer	Design Engineer	Engineer-In-Training	Senior Engineer Tech	Engineer Tech	Senior GIS Operator	Admin/Clerical	Total Labor Hours	Total Direct Labor Costs
	$265.00	$224.00	$158.00	$121.00	$154.00	$111.00	$111.00	$121.00		
2. CONSTRUCTION PHASE SERVICES										
2 Construction Phase										
a Respond to RFI's (27 original; assume 25 additional)	15	25	60						100	$ 19,055.00
b1 Provide shop drawing review (assume 10 additional)	3	18	18	10					49	$ 8,881.00
b2 Non-Conformance Reviews (assume 4)	2	8	24	12					46	$ 7,566.00
c Plan revisions (36 original; assume 42 additional)	16	24	72	140	72				324	$ 49,020.00
d Structural Details (Floating Concrete Cap for Enterprise Utility Protection)	1	12	40	20					73	$ 11,693.00
e Stub Out Design Change Order (28 revised plan sheets)	4	18	40	80	40				182	$ 27,252.00
f Tower Road Design Change Order (26 revised plan sheets)	4	12	36	72	36				160	$ 23,692.00
g Water Quality Revisions and Application Resubmittal	4	12	16	60					92	$ 13,536.00
									1,026	**$ 160,695.00**
2. CONSTRUCTION PHASE SERVICES- SUBTOTAL										
HOURS SUB-TOTALS	49	129	306	394	148	0		0	1,026	$ 160,695.00
SUBTOTAL	$ 12,985.00	$ 28,896.00	$ 48,348.00	$ 47,674.00	$ 22,792.00	$ -		$ -		**$ 160,695.00**

Attachment D - Fee Schedule

Ronald Reagan Widening
Ronald Reagan
Williamson County

Fee Schedule/Budget for ATG

	Task Description	Project Principal	Senior Project Engineer	Senior Engineer	Project Engineer	Engineer-in-Training (EIT)	Senior Engineering Technician	Engineering Technician	Project Administrator	Clerical	Total Labor Hours	Total Direct Labor Costs
		$263.74	$257.41	$203.61	$151.92	$106.55	$140.31	$94.95	$109.72	$68.57		
2	**Construction Phase Services**											
a	Respond to RFI's (3 original, 12 additional, 15 overall, 7 ready to be invoiced as of 9/16)		12	50							62	$ 13,269.45
b	Plan revisions (4 original sheets, 34 additional, 38 overall, 26 ready to be invoiced as of 9/16)		16		40	140					196	$ 25,112.80
	SUBTOTAL											**$ 38,381.78**
	HOURS SUB-TOTALS	0	28	50	40	140	0	0	0	0	**258**	
	SUBTOTAL											

Attachment D - Fee Schedule

Ronald Reagan Widening FM 3405 to SH 29 Williamson County				
Expense Item	**Unit**	**Unit Cost**	**Amount**	**Total Cost**
Photocopies B/W (8 1/2" X 11") / each	each	$ 0.10		$ -
Photocopies B/W (11" X 17") / each	each	$ 0.20		$ -
Photocopies Color (8 1/2" X 11") / each	each	$ 0.75		$ -
Photocopies Color (11" X 17") / each	each	$ 1.25		$ -
Digital Ortho Plotting / sheet	sheet	$ 2.50		$ -
Plots (B/W on Bond) / square foot	sf	$ 3.75		$ -
Plots (Color on Bond) / square foot	sf	$ 2.00		$ -
Plots (Color on Photographic Paper) / square foot	sf	$ 5.50		$ -
Color Graphics on Foam Board / square foot	sf	$ 5.50		$ -
Presentation Boards up to 48" X 60" Color Mounted / each	each	$ 75.00		$ -
Outside Printing - Reports (Includes labor and supplies) / each report	each	$ 50.00		$ -
Report Binding and Tabbing (Includes labor and supplies) / each	each	$ 10.00		$ -
Reproduction of CD/DVD / each	each	$ 30.00		$ -
CDs/DVDs / each	each	$ 2.00		$ -
Cardstock Color (8 1/2" x 11") / each	each	$ 2.00		$ -
4" X 6" Digital Color Print / picture	each	$ 0.50		$ -
Historical Aerial Images (Photographs, Negatives, Maps) / each	each	$ 100.00		$ -
Aerial Photographs (1" = 500' scale) / each	each	$ 50.00		$ -
Tx Parks & Wildlife Data Request Fees / each	each	$ 45.00		$ -
Maps and Map Records / each	each	$ 2.000		$ -
Environmental Database search / per project	per prj	$ 2,000.000		$ -
TARL Curation Fee / site	site	$ 64.000		$ -
Property Record Fees (Courthouse and Courthouse Direct Record Fees) / per parcel	parcel	$ 24.000		$ -
Noise Meter Rental / per day	day	$ 80.000		$ -
GPS Receiver (rates applied to actual time GPS units are in use) / hour	hr	$ 25.000		$ -
TCEQ WPAP Application Fee	each	$ 10,000.000	1	$ 10,000.00
SUBTOTAL DIRECT EXPENSES				**$ 10,000.00**

Commissioners Court - Regular Session **77.**

Meeting Date: 09/30/2025

Ronald Reagan, Seg D1 – RRK– Contract Amendment #1 and SWA#3 to WA#1

Submitted By: Ragan Riggs, Road Bond

Department: Road Bond

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider, and take appropriate action on Contract Amendment No. 1 and Supplemental No. 3 to Work Authorization No. 1 to the Ronald Reagan, Segment D1 contract executed March 19, 2024, between Williamson County and Rummel, Klepper & Kahl, LLP dba RK&K relating to the 2023 Road Bond Program.

Background

This Rummel, Klepper & Kahl, LLP dba RK&K Contract Amendment No. 1 increases the compensation cap by $350,000.00 from $2,900,000.00 to $3,250,000.00 to allow for the execution of Supplemental No. 3 to Work Authorization No. 1. The supplemental is for additional design services in the amount of $211,232.79 and extends the termination to April 30, 2026. Project: P673 Fund Source: Road Bond

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Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Ronald Reagan, Seg D1 – RRK– Contract Amendment #1

Ronald Reagan, Seg D1 – RRK– SWA#3 to WA#1

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/23/2025 04:38 PM
Form Started By: Ragan Riggs		Started On: 09/22/2025 04:37 PM
Final Approval Date: 09/23/2025		

CONTRACT AMENDMENT NO. 1
TO
WILLIAMSON COUNTY CONTRACT FOR ENGINEERING SERVICES

WILLIAMSON COUNTY PROJECT: RONALD REAGAN BLVD, SEGMENT D1 ("Project")

THIS CONTRACT AMENDMENT NO.1 to Williamson County Contract for Engineering Services is by and between Williamson County, Texas, a political subdivision of the State of Texas, (the "County") and Rummel, Klepper & Kahl, LLP dba RK&K (the "Engineer") and becomes effective as of the date of the last party's execution below.

WHEREAS, the County and the Engineer executed the Williamson County Contract for Engineering Services dated effective MARCH 19TH, 2024 (the "Contract").

WHEREAS, pursuant to Article 14 of the Contract, the terms of the Contract may be modified by a written fully executed Contract Amendment;

WHEREAS, the "Compensation Cap" under Article 5 of the Contract limits the maximum amount payable under the Contract to $ 2,900,000.00; and,

WHEREAS, it has become necessary to amend the Contract.

AGREEMENT

NOW, THEREFORE, premises considered, the County and the Engineer agree that the Contract is amended as follows:

I. The Compensation Cap under Article 5 of the Contract is hereby increased from $2,900,000.00 to $3,250,000.00, reflecting a total increase of $350,000.00.

All other terms of the Contract are unchanged and will remain in full force and effect.

IN WITNESS WHEREOF, the County and the Engineer have executed this Contract Amendment, to be effective as of the date of the last party's execution below.

ENGINEER:	**COUNTY:**
By: Melinda B Peters _____	By: _____
Signature	Signature
Melinda Peters	
Printed Name	Printed Name
Partner	
Title	Title
Sep 19, 2025	
Date	Date

APPROVED
By Christen Eschberger at 3:11 pm, Sep 22, 2025

SUPPLEMENTAL WORK AUTHORIZATION NO. 3
TO
WORK AUTHORIZATION NO. 1

WILLIAMSON COUNTY ROAD BOND
PROJECT: RONALD REAGAN BLVD, SEGMENT D1

This Supplemental Work Authorization No. 3 to Work Authorization No. 1 is made pursuant to the terms and conditions of the Williamson County Contract for Engineering Services, being dated March 19, 2024 ("Contract") and entered into by and between Williamson County, Texas, a political subdivision of the State of Texas, (the "County") and Rummel, Klepper & Kahl, LLP dba RK&K (the "Engineer").

WHEREAS, the County and the Engineer executed Work Authorization No. 1 dated effective March 22, 2024 (the "Work Authorization");

WHEREAS, pursuant to Article 14 of the Contract, amendments, changes and modifications to a fully executed Work Authorization shall be made in the form of a Supplemental Work Authorization; and

WHEREAS, it has become necessary to amend, change and modify the Work Authorization.

AGREEMENT

NOW, THEREFORE, premises considered, the County and the Engineer agree that the Work Authorization shall be amended, changed and modified as follows:

I. The Services to be Provided by the County that were set out in the original Attachment "A" of the Work Authorization are unchanged.

II. The Services to be Provided by the Engineer that were set out in the original Attachment "B" of the Work Authorization are hereby amended, changed and modified as shown in the attached revised Attachment "B".

III. The Work Authorization shall terminate on April 30, 2026. The Services to be Provided by the Engineer shall be fully completed on or before said date unless extended by an additional Supplemental Work Authorization. The revised Work Schedule is attached hereto as Attachment "C".

IV. The maximum amount payable for services under the Work Authorization is hereby increased from $2,868,075.22 to $ 3,079,308.01. The revised Fee Schedule is attached hereto as Attachment "D".

Except as otherwise amended by prior or future Supplemental Work Authorizations, all other terms of the Work Authorization are unchanged and will remain in full force and effect.

This Supplemental Work Authorization does not waive the parties' responsibilities and obligations provided under the Contract.

IN WITNESS WHEREOF, the County and the Engineer have executed this Supplemental Work Authorization, to be effective as of the date of the last party's execution below.

ENGINEER:	**COUNTY:**
By: _____	By: _____
Signature	Signature
Stacey Benningfield	
Printed Name	Printed Name
Director	
Title	Title
09/19/2025	
Date	Date

LIST OF ATTACHMENTS

Attachment B - Services to be Provided by Engineer

Attachment C - Work Schedule

Attachment D - Fee Schedule

APPROVED
By Christen Eschberger at 3:09 pm, Sep 22, 2025

ATTACHMENT B
SERVICES TO BE PROVIDED BY THE ENGINEER FOR
RONALD REAGAN BLVD. (SEGMENT D1)
RM 2338 TO CR245

Project Description

The Ronald Reagan Blvd corridor is experiencing rapid development. Development and land use changes occurring since concept development and initial design of the Ronald Reagan Blvd, Segment D-1 project necessitate changes to the Ronald Reagan D-1 project. These design changes include:

- Incorporation of the driveway to/from the new HEB (located at the intersection of Ronald Reagan Blvd and RM 2338);
- Incorporation of pedestrian accommodations at the intersection of Ronald Reagan Blvd and Parmer Ranch Road;
- Relocation of Pond #3 to accommodate a newly planned development and avoid utility impacts; and
- CR 245 intersection improvements and turn lanes for a planned convenience store adjacent to the intersection.

Additionally, a value engineering study (conducted post-concept development and post-60% design) recommended modification to the planned bridge over RM 2338. And, delays in executing the Advanced Funding Agreement resulted in the need for previously unanticipated (30, 60, 90 and 100%) design packages required for TxDOT review/coordination purposes.

This work authorization includes the additional effort required to accommodate recent land use changes/proposed development, address VE study recommendations at the RM 2338 bridge, and support required TxDOT reviews.

1. PROJECT MANAGEMENT

   d. PROJECT COORDINATION & ADMINISTRATION:

      - Increased correspondence and coordination with the GEC and TxDOT.

   e. PROGRESS/COORDINATION MEETINGS (6 external meetings assumed):

      - Prepare agenda and sign-in sheets for additional external coordination/progress meetings.

- Prepare meeting minutes for additional coordination/progress meetings.
- Conduct internal coordination meetings as required to address additional work items.

h. DELIVERABLES:

- Meeting Minutes and Agendas

8. PLAN PREPARATION

c. ROADWAY:

- Value Engineering Study Updates

1. Update plans to reduce bridge and roadway width, and modify retaining walls accordingly.

- Parmer Ranch pedestrian accommodations.

1. Incorporate sidewalks, curb ramps and pedestrian accommodations on the North and South side of Parmer Ranch at Ronald Reagan Blvd.

- CR 245 intersection improvements

1. Incorporate turn lanes at the intersection of Ronald Reagan Blvd at CR 245 .

2. Incorporate driveway and turn lane for development at NW corner of Ronald Reagan Blvd and CR 245.

- HEB driveways at Ronald Reagan Blvd and RM 2338

1. Modify plans to accommodate recently constructed HEB driveways.

- Non-standard TxDOT/WILCO bid item (B2Z) – special junction box design

1. Design 17' x 7' junction box.

d. DRAINAGE (KF/Lochner):

- Perform site visit to confirm construction for the HEB at the northeast corner of Ronald Reagan Blvd and RM 2338.

- Design and detail storm sewers, drainage outfalls, cross drainage structures, culverts, channels, roadside ditches, minimum side slopes, and erosion and sedimentation control for adjacent developments (Parmer Ranch, development east of CR 245) and utility locations. Prepare hydraulic calculations for the design of drainage structures (1crossings) and detention structures (1 ponds locations) on the project for inclusion in the plans.

- Design and detail on-site stormwater detention measures of detention structures (Saucer Pond) to accommodate the gas line location (QL-B) and the adjacent development driveway.

f. TRAFFIC CONTROL (RTG):

- Update traffic control plan sequence of construction narrative, phase layout sheets, and detour layout as needed to direct traffic around construction activities per Texas Manual of Uniform Traffic Control Devices (TMUTCD).

g. WATER QUALITY (KF/Lochner):

- Update water quality temporary and permanent Best Management Practices (BMPs) to comply with Texas Commission on Environmental Quality (TCEQ) regulations.
- Update Stormwater Pollution Prevention Plan (SWPPP) and EPIC Sheet.

h. DELIVERABLES:

- TxDOT (30, 60, 90 and 100%) submittals

1. Prepare and submit TxDOT (30, 60, 90 and 100%) submittals for RM 2338 at Ronald Reagan Blvd

Start Date: 22-Mar-24
Finish Date: 30-Apr-26
Data Date: 01-Jul-25

Attachement C-Work Schedule

Activity ID	Activity Name	Start	Finish	Original Duration	Total Float
C -RRD1 Design (DD: 7-1-25)		22-Mar-24 A	30-Apr-26	535	0
01	NTP		22-Mar-24	0	
Project Management		22-Mar-24 A	31-Mar-26	363	22
03	Kickoff Meeting	05-Apr-24 A		0	
04	QA/QC Plan to County		09-Apr-24	0	
05	Design Schedule		09-Apr-24	0	
02	Project Management	22-Mar-24 A	31-Mar-26	363	0
Public Involvement		05-Apr-24 A	31-Oct-25	320	0
06	Public Involvement	05-Apr-24 A	31-Oct-25	320	0
Utility Coordination Support		05-Apr-24 A	04-Nov-25	402	70
08	Project Control From County	03-Jun-24 A		0	
09	Utility Conflict Analysis	15-Nov-24 A	10-Jul-25	80	30
07	Utility Coordination Support	05-Apr-24 A	31-Oct-25	330	0
79	Coordinate with Cobb Fendley for joint bid utility plans	11-Jul-25	04-Nov-25	82	70
Surveying		19-Apr-24 A	14-Jun-24	40	
10	Gather and Process Data	19-Apr-24 A	14-Jun-24	40	
11	Design Survey Deliverables		14-Jun-24	0	
Drainage Study		10-Jun-24 A	24-Jul-25	285	0
14	Preliminary Drainage Report		03-Jul-24 A	0	
13	Interim Condition	10-Jun-24 A	15-Jul-24 A	25	
14.1	Review Preliminary Drainage Report	23-Jul-24 A	05-Aug-24	10	
15	Final Drainage Study	15-Nov-24 A	07-Jul-25	40	0
16	Final Drainage Report		10-Jul-25	0	0
16.1	Review Final Drainage Report	11-Jul-25	24-Jul-25	10	0
Environmental Services		16-Jul-24 A	05-Aug-25	268	144
23	Wetlands/ Jurisdictional Water Assessment	01-Apr-25 A	19-May-25	35	
24	Draft Wetlands/ Jurisdictional Water Assessment	20-May-25 A	27-May-25	5	
25	Review Draft Wetlands/ Jurisdictional Water Assessment	28-May-25 A	10-Jun-25	10	
22	Field Investigations	16-Jul-24 A	11-Jun-25	90	
34	Draft Archaeological Survey Report	23-Jun-25 A	25-Jun-25	1	
32	Prepare Final Historic Resources Survey Report	24-Jun-25 A	27-Jun-25	5	
36	Prepare Final Archaeological Survey Report	24-Jun-25 A	27-Jun-25	5	
35	Review Draft Archaeological Survey Report	25-Jun-25 A	27-Jun-25	5	
26	Prepare Final Wetlands/ Jurisdictional Water Assessment	11-Jun-25 A	01-Jul-25	10	148
18	Regulatory Records Review	03-Sep-24 A	03-Jul-25	30	144
27	Draft Endangered Species Letter	27-Jun-25 A	03-Jul-25	10	144
19	Draft Haz Mat ESA	23-Jun-25 A	03-Jul-25	5	144
20	Review Draft Haz Mat ESA	07-Jul-25	11-Jul-25	5	144
28	Review Endangered Species Letter	07-Jul-25	11-Jul-25	5	144
29	Draft Final Endangered Species Letter	09-Jul-25	15-Jul-25	5	144
36.1	Review Final Archaeological Survey Report	01-Jul-25	15-Jul-25	10	149
26.1	Review Final Wetlands/ Jurisdictional Water Assessment	02-Jul-25	16-Jul-25	10	148
21	Prepare and Submit Final Haz Mat ESA	14-Jul-25	18-Jul-25	5	144
37	THC Coordination Archaeological Survey Report	30-Jun-25 A	22-Jul-25	20	144

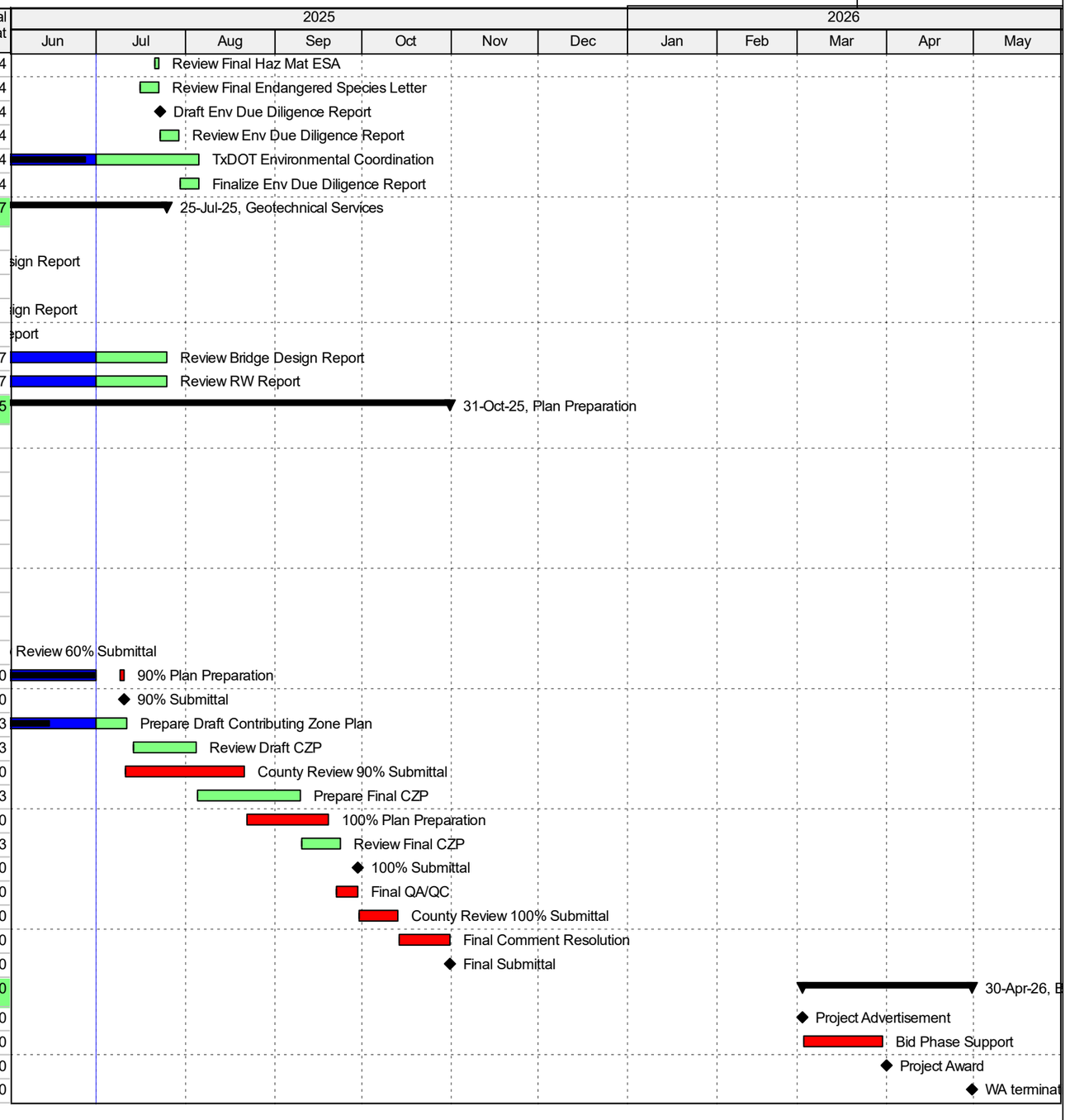
Actual Work | Critical Remaining Work | % Complete
Remaining Work | Milestone | Summary

All Activity Layout

Start Date: 22-Mar-24
Finish Date: 30-Apr-26
Data Date: 01-Jul-25

Attachement C-Work Schedule

Activity ID	Activity Name	Start	Finish	Original Duration	Total Float
21.1	Review Final Haz Mat ESA	21-Jul-25	22-Jul-25	2	144
29.1	Review Final Endangered Species Letter	16-Jul-25	22-Jul-25	5	144
38	Draft Env Due Diligence Report	23-Jul-25		0	144
39	Review Env Due Diligence Report	23-Jul-25	29-Jul-25	5	144
41	TxDOT Environmental Coordination	01-Mar-25 A	05-Aug-25	100	144
40	Finalize Env Due Diligence Report	30-Jul-25	05-Aug-25	5	144
Geotechnical Services		03-Jun-24 A	25-Jul-25	85	7
43	Collect and Process Data	03-Jun-24 A	26-Aug-24	60	
44	Prepare and Submit Pavement Design Report	27-Aug-24 A	13-Mar-25	15	
46	Prepare and Submit RW Report	27-Aug-24 A	13-Mar-25	15	
45	Prepare and Submit Bridge Design Report	27-Aug-24 A	20-Mar-25	15	
44.1	Review Pavement Design Report	18-Sep-24 A	26-Mar-25	10	
45.1	Review Bridge Design Report	18-Sep-24 A	25-Jul-25	10	7
46.1	Review RW Report	18-Sep-24 A	25-Jul-25	10	7
Plan Preparation		17-May-24 A	31-Oct-25	370	125
48	Prepare and Submit Criteria and Typicals	17-May-24 A	20-May-24	30	
49	Pre 30% Submittal		27-Jun-24	0	
48.1	Prepare and Submit Geometry and Layouts	17-May-24 A	28-Jun-24	30	
50	County Review Pre 30% Submittal	01-Jul-24 A	15-Jul-24 A	10	
52	30% Submittal		29-Oct-24,	0	
51	30% Plans	06-Aug-24 A	29-Oct-24,	54	
53	County Review 30% Submittal	01-Nov-24 A	14-Nov-24	10	
54	60% Plan Preparation	18-Nov-24 A	27-Feb-25	50	
55	60% Submittal		28-Feb-25	0	
56	County Review 60% Submittal	01-Mar-25 A	12-May-25	15	
57	90% Plan Preparation	01-Apr-25 A	10-Jul-25	20	0
58	90% Submittal		10-Jul-25	0	0
67	Prepare Draft Contributing Zone Plan	28-Feb-25 A	11-Jul-25	40	153
68	Review Draft CZP	14-Jul-25	04-Aug-25	16	153
59	County Review 90% Submittal	11-Jul-25	21-Aug-25	30	0
69	Prepare Final CZP	05-Aug-25	09-Sep-25	25	153
60	100% Plan Preparation	22-Aug-25	19-Sep-25	20	0
69.1	Review Final CZP	10-Sep-25	23-Sep-25	10	153
62	100% Submittal		29-Sep-25	0	0
61	Final QA/QC	22-Sep-25	29-Sep-25	6	0
63	County Review 100% Submittal	30-Sep-25	13-Oct-25	10	0
64	Final Comment Resolution	14-Oct-25	31-Oct-25	14	0
65	Final Submittal		31-Oct-25	0	0
Bid Phase Services		02-Mar-26	30-Apr-26	43	0
91	Project Advertisement		02-Mar-26	0	0
70	Bid Phase Support	03-Mar-26	30-Mar-26	20	0
71	Project Award		31-Mar-26	0	0
81	WA termination date		30-Apr-26	0	0



Actual Work
Remaining Work
Critical Remaining Work
Milestone
% Complete
Summary

All Activity Layout

ATTACHMENT D-FEE SCHEDULE
RONALD REAGAN BLVD SEGMENT D1
SUMMARY BY FIRM

Work Authorization No. 1
PRIME PROVIDER NAME: Rummel, Klepper & Khal, LLP
PROJECT NAME: Ronald Reagan Blvd. Segment D1
Limits: RM 2338 to CR 245

FIRM	RK&K	ACI	B2Z	CAMBRIAN	ERG	KFA	RTG	SW	TOTALS
1 - PROJECT MANAGEMENT AND ADMINISTRATION	$16,612.00	$0.00	$0.00	$0.00	$0.00	$8,800.00	$2,373.67	$0.00	$27,785.67
2 - PUBLIC INVOLVEMENT	$0.00								$0.00
3 - UTILITY COORDINATION SUPPORT	$0.00							$0.00	$0.00
4-SURVEYING	$0.00							$0.00	$0.00
5-DRAINAGE STUDY	$0.00					$7,520.00			$7,520.00
6-ENVIRONMENTAL SERVICES	$0.00	$0.00		$0.00	$0.00				$0.00
7-GEOTECHNICAL SERVICES	$0.00		$0.00						$0.00
8-PLAN PREPARATION	$61,815.00		$63,905.00	$0.00		$41,460.00	$8,747.12		$175,927.12
9-PERMITS	$0.00								$0.00
10-BIDDING PHASE SERVICES	$0.00								$0.00
SUB TOTAL LABOR	$78,427.00	$0.00	$63,905.00	$0.00	$0.00	$57,780.00	$11,120.79	$0.00	**$211,232.79**
ESTIMATED ODEs	$0.00	$0.00	$ -	$0.00	$0.00	$0.00	$0.00	$0.00	**$0.00**
FIRM TOTALS	$78,427.00	$0.00	$63,905.00	$0.00	$0.00	$57,780.00	$11,120.79	$0.00	
								Estimated Project Cost	**$211,232.79**

ATTACHMENT D-FEE SCHEDULE

Work Authorization No. 1
PRIME PROVIDER NAME: Rummel, Klepper & Khal, LLP
PROJECT NAME: Ronald Reagan Blvd. Segment D1
Limits: RM 2338 to CR 245
Subprovider:

TASK DESCRIPTION	Project Manager	Sr. QC Reviewer	Senior Engineer	Project Engineer	Design Engineer	EIT	Sr Engineer Technician	CADD Operator	Environmental Manager	Environmental Planner IV	Environmental Planner III	Environmental Planner I/II	Scientist IV	Scientist III	Scientist I/II	Environmental Specialist III	Environmental Specialist I/II	Clerical	TOTAL LABOR HRS & COSTS
1 - PROJECT MANAGEMENT AND ADMINISTRATION																			
b. Monthly Progress Reports, Invoices, and Billings																			0
c. Quality Assurance and Quality Control (QA/QC) Plan																			0
d. Project Coordination & Administration	20		6	6															32
e. Progress/Coordination Meetings	12		8	8														8	36
f. Project Schedule																			0
g. Project Documents/Files																			0
h. Deliverables	4			2															6
HOURS SUB-TOTALS	36	0	14	14	0	0	0	0	0	0	0	0	0	0	0	0	0	8	72
CONTRACT RATE PER HOUR	$270.00	$260.00	$240.00	$198.00	$165.00	$129.00	$120.00	$105.00	$270.00	$201.00	$165.00	$135.00	$174.00	$147.00	$126.00	$141.00	$120.00	$95.00	
TOTAL LABOR COSTS	$9,720.00	$0.00	$3,360.00	$2,772.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$760.00	$16,612.00
SUBTOTAL 1- PROJECT MANAGEMENT AND ADMINISTRATION																			**$16,612.00**

TASK DESCRIPTION	Project Manager	Sr. QC Reviewer	Senior Engineer	Project Engineer	Design Engineer	EIT	Sr Engineer Technician	CADD Operator	Environmental Manager	Environmental Planner IV	Environmental Planner III	Environmental Planner I/II	Scientist IV	Scientist III	Scientist I/II	Environmental Specialist III	Environmental Specialist I/II	Clerical	TOTAL LABOR HRS & COSTS
8-PLAN PREPARATION																			
a. Plan Preparation																			0
b. Design Criteria & Conceptual Layouts																			0
c. Roadway																			0
																			0
Parmer Ranch Pedestrian																			0
Evaluate Options			2		3		8												13
Design			4		6	16													26
Grading			2		6	12													20
Plan Sheet Updates			2			12	24												38
																			0
HEB																			0
Receive and Evaluate Site Plan						4	4												8
Field Visit			2		2														4
Update Design & Model			1		6	8	8												23
Update Plan Sheets			1			12	8												21
																			0
VE																			0
Update Design and Model			6	16			8												30
Update Finished Grade at Wall			4	6		4	4												18
Ramp Modifications			4	6		4	4												18
Update Sheets			4			8	24												36
																			0
CR 245																			0
Evaluate RTL from CR 245 to RR			4			16	2												22
Modifications to intersection for future CR 245 widening			2			8	2												12
Pedestrian Accomodations Evaluations			2			4	2												8
RTL at Gas Station with Curb Wall and MBGF			2		12	12	4												30
Update Sheets			2				12												14
																			0
Pond 3																			0
Coordination Meetings with Developer and Sub	2		2																4
Receive and Evaluate Site Plan			2			4	12												18
																			0
d. Drainage																			0
e. Signing, Markings, & Signalization																			0
f. Traffic Control																			0
g. Water Quality																			0
h. Delivrerables																			0
TXDOT 30%	2		2		2		4												10
TXDOT 60%	2		2		2		4												10
TXDOT 90%	2		2		2		4												10
TXDOT 100%	2		2		2		4												10
																			0
																			0
HOURS SUB-TOTALS	10	0	56	28	43	124	142	0	0	0	0	0	0	0	0	0	0	0	403
CONTRACT RATE PER HOUR	$270.00	$260.00	$240.00	$198.00	$165.00	$129.00	$120.00	$105.00	$270.00	$201.00	$165.00	$135.00	$174.00	$147.00	$126.00	$141.00	$120.00	$95.00	
TOTAL LABOR COSTS	$2,700.00	$0.00	$13,440.00	$5,544.00	$7,095.00	$15,996.00	$17,040.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$61,815.00
SUBTOTAL 8-PLAN PREPARATION																			**$61,815.00**

	Project Manager	Sr. QC Reviewer	Senior Engineer	Project Engineer	Design Engineer	EIT	Sr Engineer Technician	CADD Operator	Environmental Manager	Environmental Planner IV	Environmental Planner III	Environmental Planner I/II	Scientist IV	Scientist III	Scientist I/II	Environmental Specialist III	Environmental Specialist I/II	Clerical	TOTAL LABOR HRS & COSTS
1 - PROJECT MANAGEMENT AND ADMINISTRATION	36	0	14	14	0	0	0	0	0	0	0	0	0	0	0	0	0	8	72
2 - PUBLIC INVOLVEMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
3 - UTILITY COORDINATION SUPPORT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4-SURVEYING	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5-DRAINAGE STUDY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
6-ENVIRONMENTAL SERVICES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7-GEOTECHNICAL SERVICES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8-PLAN PREPARATION	10	0	56	28	43	124	142	0	0	0	0	0	0	0	0	0	0	0	403
9-PERMITS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10-BIDDING PHASE SERVICES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SUBTOTAL LABOR EXPENSES	46	0	70	42	43	124	142	0	0	0	0	0	0	0	0	0	0	8	475

ATTACHMENT D-FEE SCHEDULE

Work Authorization No. 1
PRIME PROVIDER NAME: Rummel, Klepper & Khal, LLP
PROJECT NAME: Ronald Reagan Blvd. Segment D1
Limits: RM 2338 to CR 245
Subprovider: B2Z

TASK DESCRIPTION	Project Manager	Quality Manager	Engineer (Senior)	Engineer (Geotechnical)	Engineer (Project)	Engineer-In-Training	Engineer Technician - Senior	CADD Operator	Administrative/Clerical	TOTAL LABOR HRS & COSTS
8-PLAN PREPARATION										
a. Plan Preparation										
b. Design Criteria & Conceptual Layouts										
c. Roadway										
c2 Junction Box (17' x 7')										
Prelim cost estimate					1	1				2
Typical plan & Sections	1		6		8	1	4			20
Junction box details	1		8		8	1	4			22
Bridge	15		35		76	44	36			206
Retaining Walls	7		3	13	25	18	14			80
Pavement Design & Report										
d. Drainage										
e. Signing, Markings, & Signalization										
f. Traffic Control										
g. Water Quality										
HOURS SUB-TOTALS	24	0	52	13	118	65	58	0	0	330
CONTRACT RATE PER HOUR	$275.00	$250.00	$240.00	$220.00	$210.00	$135.00	$145.00	$105.00	$95.00	
TOTAL LABOR COSTS	$6,600.00	$0.00	$12,480.00	$2,860.00	$24,780.00	$8,775.00	$8,410.00	$0.00	$0.00	$63,905.00
SUBTOTAL 8-PLAN PREPARATION										**$63,905.00**

ATTACHMENT D-FEE SCHEDULE

Work Authorization No. 1
PRIME PROVIDER NAME: Rummel, Klepper & Khal, LLP
PROJECT NAME: Ronald Reagan Blvd. Segment D1
Limits: RM 2338 to CR 245
Subprovider: K Friese

TASK DESCRIPTION	Principal I	Project Manager III	Professional Engineer II	Engineer in Training II	GIS Technician Senior	CAD Technician Senior	Administrative Specialist III	TOTAL LABOR HRS & COSTS
1 - PROJECT MANAGEMENT AND ADMINISTRATION								
b. Monthly Progress Reports, Invoices, and Billings								0
c. Quality Assurance and Quality Control (QA/QC) Plan								0
d. Project Coordination & Administration								0
e. Progress/Coordination Meetings		24	20				4	48
f. Project Schedule								0
g. Project Documents/Files								0
HOURS SUB-TOTALS	0	24	20	0	0	0	4	48
CONTRACT RATE PER HOUR	$320.00	$210.00	$170.00	$130.00	$160.00	$150.00	$90.00	
TOTAL LABOR COSTS	$0.00	$5,040.00	$3,400.00	$0.00	$0.00	$0.00	$360.00	$8,800.00
SUBTOTAL 1- PROJECT MANAGEMENT AND ADMINISTRATION								**$8,800.00**

TASK DESCRIPTION	Principal I	Project Manager III	Professional Engineer II	Engineer in Training II	GIS Technician Senior	CAD Technician Senior	Administrative Specialist III	TOTAL LABOR HRS & COSTS
5-DRAINAGE STUDY								
a. Preliminary Hydrologic/Hydraulic Modeling								0
b. Impact and Mitigation Analysis		8	16	24				48
1. Analysis of Parmer Ranch Inline detention pond				-				
c. Deliverables								0
HOURS SUB-TOTALS	0	8	16	24	0	0	0	48
CONTRACT RATE PER HOUR	$320.00	$210.00	$170.00	$130.00	$160.00	$150.00	$90.00	
TOTAL LABOR COSTS	$0.00	$1,680.00	$2,720.00	$3,120.00	$0.00	$0.00	$0.00	$7,520.00
SUBTOTAL 5-DRAINAGE STUDY								**$7,520.00**

TASK DESCRIPTION	Principal I	Project Manager III	Professional Engineer II	Engineer in Training II	GIS Technician Senior	CAD Technician Senior	Administrative Specialist III	TOTAL LABOR HRS & COSTS
8-PLAN PREPARATION								
a. Plan Preparation								0
b. Design Criteria & Conceptual Layouts								0
c. Roadway								0
d. Drainage								0
1. VE study modifications			2	2		2		6
2. Parmer Ranch pedestiran accomodations (1 DRAINAGE PLAN sheet)				2		2		4
3. CR 245 - turn lanes and development at NW corner of Ronald Reagan and CR 245 (4 DRAINAGE PLAN & PROFILE sheets)		2	4	8		8		22
4. HEB driveways (4 DRAINAGE PLAN & PROFILE sheets)		2	6	8		8		24
5. Saucer Pond Revision								0
a. Driveway (2 POND sheets)	2	12	8			6		28
a. Gas line (2 POND Sheets)	2	12	8			6		28
6. TxDOT (30, 90 and 100%) review packages (CRM (2), responses, minor revisions)		2	4	4		8		18
7. Utility adjustments (water, gas) (11 DRAINAGE PLAN & PROFILE sheets)		2	8	40		24		74
e. Signing, Markings, & Signalization								0
f. Traffic Control								0
g. Water Quality Plans								0
1. VE study modifications (included in 7)								
2. Parmer Ranch pedestiran accomodations (included in 7)								0
3. CR 245 - turn lanes and development at NW corner of Ronald Reagan and CR 245 (included in 7)	1							1
4. HEB driveways (2 SW3P sheets)			2	2				4
5. Saucer Pond Revision (2 SW3P sheets)			2	2				4
6. TxDOT (30, 90 and 100%) review packages (responses, minor revisions)			2					2
7. Utility adjustments (water, gas) (10 SW3P sheets; 4 POND sheets)		8	10	20		6		44
								0
h. WPAP Application								0
HOURS SUB-TOTALS	5	40	56	88	0	70	0	259
CONTRACT RATE PER HOUR	$320.00	$210.00	$170.00	$130.00	$160.00	$150.00	$90.00	
TOTAL LABOR COSTS	$1,600.00	$8,400.00	$9,520.00	$11,440.00	$0.00	$10,500.00	$0.00	$41,460.00
SUBTOTAL 8-PLAN PREPARATION								**$41,460.00**

ATTACHMENT D-FEE SCHEDULE

Work Authorization No. 1
PRIME PROVIDER NAME: Rummel, Klepper & Khal, LLP
PROJECT NAME: Ronald Reagan Blvd. Segment D1
Limits: RM 2338 to CR 245
Subprovider: RTG

TASK DESCRIPTION	Project Manager	Sr. QC Reviewer	Senior Engineer	Project Engineer	Design Engineer	EIT	Sr Env Specialist	Sr Engineer Technician	Engineer Technician	Jr Engineer Technician	Sr 3D Visualization Specialist	3D Visualization Specialist	Admin/Clerical	TOTAL LABOR HRS & COSTS
1 - PROJECT MANAGEMENT AND ADMINISTRATION														
b. Monthly Progress Reports, Invoices, and Billings														0
c. Quality Assurance and Quality Control (QA/QC) Plan														0
d. Project Coordination & Administration														0
e. Progress/Coordination Meetings			9										2	11
f. Project Schedule														0
g. Project Documents/Files														0
HOURS SUB-TOTALS	0	0	9	0	0	0	0	0	0	0	0	0	2	11
CONTRACT RATE PER HOUR	$277.36	$251.09	$242.33	$195.61	$160.58	$118.24	$175.18	$153.28	$108.03	$93.43	$183.94	$150.36	$96.35	
TOTAL LABOR COSTS	$0.00	$0.00	$2,180.97	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$192.70	$2,373.67
% DISTRIBUTION OF STAFFING	0.00%	0.00%	81.82%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	18.18%	
SUBTOTAL 1- PROJECT MANAGEMENT AND ADMINISTRATION														**$2,373.67**

TASK DESCRIPTION	Project Manager	Sr. QC Reviewer	Senior Engineer	Project Engineer	Design Engineer	EIT	Sr Env Specialist	Sr Engineer Technician	Engineer Technician	Jr Engineer Technician	Sr 3D Visualization Specialist	3D Visualization Specialist	Admin/Clerical	TOTAL LABOR HRS & COSTS
8-PLAN PREPARATION														
a. Plan Preparation														0
b. Design Criteria & Conceptual Layouts														0
c. Roadway														0
d. Drainage														0
e. Signing, Markings, & Signalization														0
f. Traffic Control			8	16				24						48
g. Water Quality														0
HOURS SUB-TOTALS	0	0	8	16	0	0	0	24	0	0	0	0	0	48
CONTRACT RATE PER HOUR	$277.36	$251.09	$242.33	$195.61	$160.58	$118.24	$175.18	$153.28	$108.03	$93.43	$183.94	$150.36	$96.35	
TOTAL LABOR COSTS	$0.00	$0.00	$1,938.64	$3,129.76	$0.00	$0.00	$0.00	$3,678.72	$0.00	$0.00	$0.00	$0.00	$0.00	$8,747.12
SUBTOTAL 8-PLAN PREPARATION														**$8,747.12**

Commissioners Court - Regular Session **78.**

Meeting Date: 09/30/2025

Pond Springs - STV – Contract Amendment #2 and SWA#5 to WA#2

Submitted By: Ragan Riggs, Road Bond

Department: Road Bond

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider, and take appropriate action on Contract Amendment No. 2 and Supplemental No. 5 to Work Authorization No. 2 to the Pond Springs Road Drainage Project contract executed March 19, 2019, between Williamson County and STV Incorporated as successor in interest to CP&Y, Inc. dba STV Infrastructure relating to the 2019 Road Bond Program.

Background

This STV Incorporated as successor in interest to CP&Y, Inc. dba STV Infrastructure Contract Amendment No. 2 increases the compensation cap by $420,000.00 from $450,000.00 to $870,000.00 to allow for the execution of Supplemental No. 5 to Work Authorization No. 2. The supplemental is for additional design services in the amount of $326,398.51 from $252,499.65 to $578,898.16 and extends the termination date to December 31, 2025. Project: P309 Fund Source: Road Bond

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Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Pond Springs - STV – Contract Amendment #2

Pond Springs - STV – SWA#5 to WA#2

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/23/2025 04:40 PM
Form Started By: Ragan Riggs		Started On: 09/22/2025 04:40 PM
Final Approval Date: 09/23/2025		

CONTRACT AMENDMENT NO. 2
TO
WILLIAMSON COUNTY CONTRACT FOR ENGINEERING SERVICES

WILLIAMSON COUNTY ROAD BOND PROJECT:
Pond Springs Road Drainage Improvements ("Project")

THIS CONTRACT AMENDMENT NO. 2 to Williamson County Contract for Engineering Services is by and between Williamson County, Texas, a political subdivision of the State of Texas, (the "County") and STV Incorporated as successor in interest to CP&Y, Inc dba STV Infrastructure (the "Engineer") and becomes effective as of the date of the last party's execution below.

WHEREAS, the County and the Engineer executed the Williamson County Contract for Engineering Services dated effective March 19th, 2019 (the "Contract");

WHEREAS, pursuant to Article 14 of the Contract, the terms of the Contract may be modified by a written fully executed Contract Amendment;

WHEREAS, the "Compensation Cap" under Article 5 of the Contract limits the maximum amount payable under the Contract to $450,000.00; and,

WHEREAS, the Rate Schedule in Exhibit D of the Contract are limited to the rates noted in said Exhibit D; and,

WHEREAS, it has become necessary to amend the Contract.

AGREEMENT

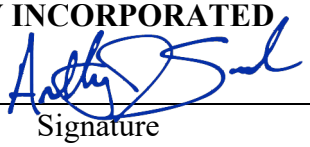
NOW, THEREFORE, premises considered, the County and the Engineer agree that the Contract is amended as follows:

I. The Compensation Cap under Article 5 of the Contract is hereby increased from $450,000.00 to $870,000.00, reflecting a total increase of $420,000.00.

All other terms of the Contract are unchanged and will remain in full force and effect.

IN WITNESS WHEREOF, the County and the Engineer have executed this Contract Amendment, in duplicate, to be effective as of the date of the last party's execution below.

ENGINEER:
STV INCORPORATED

By: 
Signature

Anthony Serda
Printed Name

Vice President
Title

09/22/2025
Date

COUNTY:
WILLIAMSON COUNTY, TEXAS

By: _____
Signature

_____
Printed Name

_____
Title

_____
Date

APPROVED
By Christen Eschberger at 3:48 pm, Sep 22, 2025

SUPPLEMENTAL WORK AUTHORIZATION NO. 5
TO
WORK AUTHORIZATION NO. 2

WILLIAMSON COUNTY ROAD BOND PROJECT:
Pond Springs Road Drainage Improvements

This Supplemental Work Authorization No. 5 to Work Authorization No. 2 is made pursuant to the terms and conditions of the Williamson County Contract for Engineering Services, being dated March 19, 2019 ("Contract") and entered into by and between Williamson County, Texas, a political subdivision of the State of Texas, (the "County") and STV Incorporated as successor in interest to CP&Y, Inc dba STV Infrastructure (the "Engineer").

WHEREAS, the County and the Engineer executed Work Authorization No. 2 dated effective September 1, 2021 (the "Work Authorization");

WHEREAS, pursuant to Article 14 of the Contract, amendments, changes and modifications to a fully executed Work Authorization shall be made in the form of a Supplemental Work Authorization; and

WHEREAS, it has become necessary to amend, change and modify the Work Authorization.

AGREEMENT

NOW, THEREFORE, premises considered, the County and the Engineer agree that the Work Authorization shall be amended, changed and modified as follows:

I. The Services to be Provided by the Engineer that were set out in the original Attachment "B" of the Work Authorization are hereby amended, changed and modified as shown in the attached revised Attachment "B" (must be attached).

II. The maximum amount payable for services under the Work Authorization is hereby increased by $ 326,398.51 from $ 252,499.65 to $ 578,898.16. The revised Fee Schedule is attached hereto as Attachment "D" (must be attached).

III. The Work Authorization shall terminate on December 31, 2025. The Services to be Provided by the Engineer shall be fully completed on or before said date unless extended by an additional Supplemental Work Authorization. The revised Work Schedule is attached hereto as Attachment "C" (must be attached).

Except as otherwise amended by prior or future Supplemental Work Authorizations, all other terms of the Work Authorization are unchanged and will remain in full force and effect.

This Supplemental Work Authorization does not waive the parties' responsibilities and obligations provided under the Contract.

IN WITNESS WHEREOF, the County and the Engineer have executed this Supplemental Work Authorization, to be effective as of the date of the last party's execution below.

ENGINEER:	**COUNTY:**
By: _____	By: _____
Signature	Signature
Anthony Serda	
Printed Name	Printed Name
Vice President	
Title	Title
09/22/2025	
Date	Date

LIST OF ATTACHMENTS

Attachment B – Services to be Provided by Engineer

Attachment C – Work Schedule

Attachment D – Fee Schedule

APPROVED
By Christen Eschberger at 3:41 pm, Sep 22, 2025

ATTACHMENT B
SERVICES TO BE PROVIDED BY THE ENGINEER
Pond Springs Area Drainage Improvements

I. PS&E Services - Tasks

1. Survey - Perform tree survey within the project area in accordance with City of Austin requirements.

2. File a Withdraw & Resubmit application for site permit.

    (i) Coordination with the city including holding up to eleven (11) coordination meetings with city reviewers to resolve comments.

    (ii) Perform comment resolution work for city comments for up to four (4) rounds of review.

    (iii) Complete an Erosion Hazard Zone Analysis – Phase 1 and Phase 2 for inclusion with the plans to address city comments.

3. Coordinate waterline relocation design with the county and their consultant, Cobb Fendley.

    (i) Modify traffic control plan to integrate waterline relocation. Perform TCP comment resolution work for city comments for up to three (3) rounds of review.

    (ii) Modify erosion and sedimentation control plan to integrate waterline relocation.

4. Update Permit Fees found in ODE to account for actual fees incurred and lower reserve pool for unexpected permit fees that may still arise.

II. BID PHASE SERVICES

a. SERVICES: The Engineer will coordinate with the County in all aspects of the Bid Package including but not limited to:

i. Prepare all applicable construction documents for bid including:

1. Final Plans (Signed and Sealed) with any joint bid utility plans incorporated.

2. Final General Notes

3. Specification List (including all Special Provisions and Special Specifications)

4. Project Construction Manual (Signed and Sealed Cover)

5. Final Construction Time determination (incorporating joint bid utilities schedule)

ii. During Bid Period, the Engineer will support the County via:

1. Attend the pre-bid meeting
2. Respond to bidder's questions
3. Prepare a project addendum, if necessary
4. Analyze contractor bids
5. Prepare bid tabulation
6. Make recommendation for award to the apparent low-bidder
7. Attend pre-construction conference

b. **DELIVERABLES**

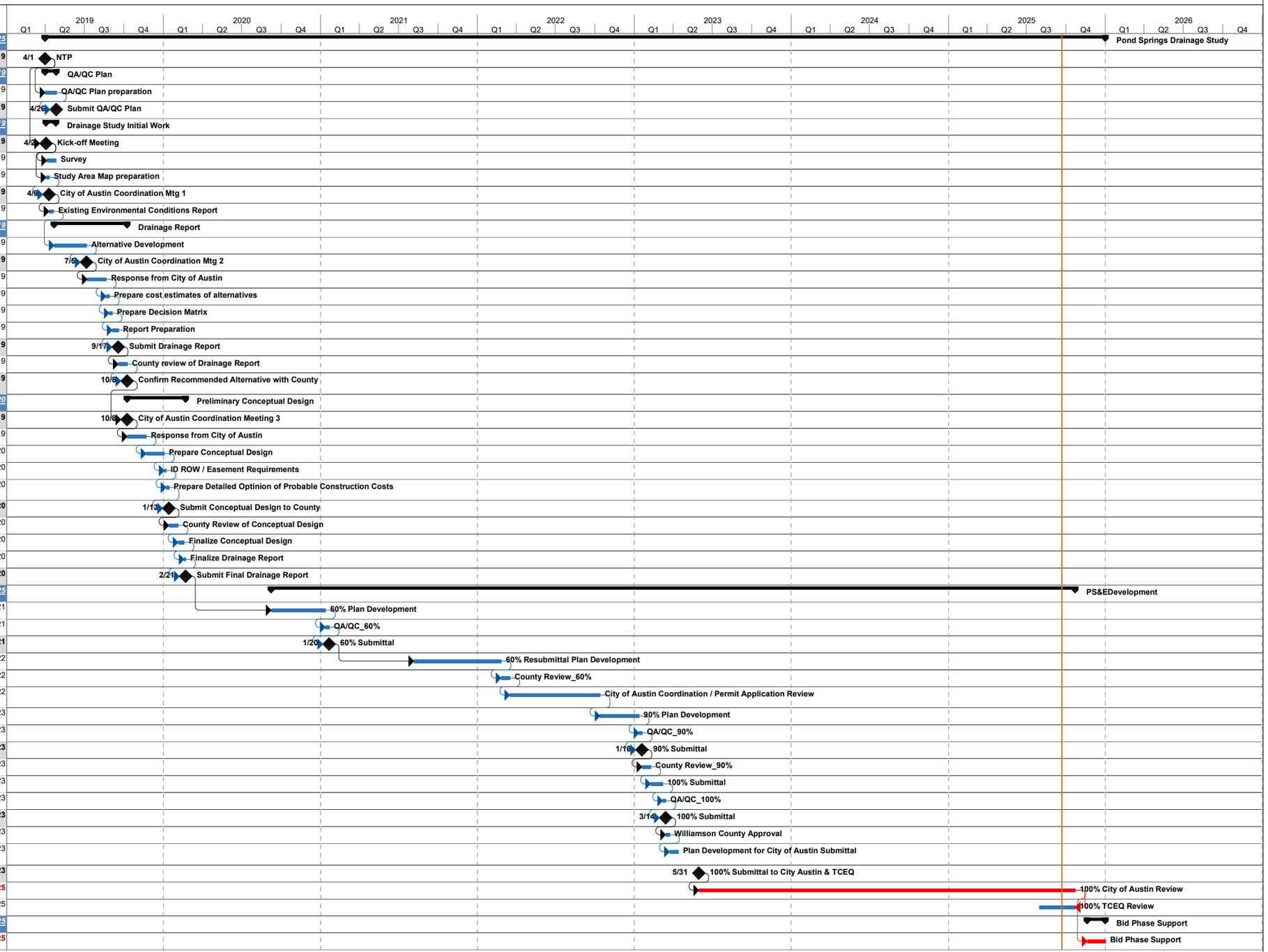
i. Signed and Sealed Final Bid Documents

ii. Addendum, if necessary

iii. Bid Analysis and recommendation for award

Pond Springs Drainage Study
Attachment C - Work Schedule

ID	Task Name	Duration	Start	Finish
1	*1 Pond Springs Drainage Study*	*1763 days*	*Mon 4/1/19*	*Wed 12/31/25*
2	**1.1 NTP**	**0 days**	**Mon 4/1/19**	**Mon 4/1/19**
3	*1.2 QA/QC Plan*	*20 days*	*Mon 4/1/19*	*Fri 4/26/19*
4	1.2.1 QA/QC Plan preparation	20 days	Mon 4/1/19	Fri 4/26/19
5	**1.2.2 Submit QA/QC Plan**	**0 days**	**Fri 4/26/19**	**Fri 4/26/19**
6	*1.3 Drainage Study Initial Work*	*17 days*	*Tue 4/2/19*	*Thu 4/25/19*
7	**1.3.1 Kick-off Meeting**	**0 days**	**Tue 4/2/19**	**Tue 4/2/19**
8	1.3.2 Survey	15 days	Fri 4/5/19	Thu 4/25/19
9	1.3.3 Study Area Map preparation	5 days	Wed 4/3/19	Tue 4/9/19
10	**1.3.4 City of Austin Coordination Mtg 1**	**0 days**	**Tue 4/9/19**	**Tue 4/9/19**
11	1.3.5 Existing Environmental Conditions Report	8 days	Wed 4/10/19	Fri 4/19/19
12	*1.4 Drainage Report*	*122 days*	*Mon 4/22/19*	*Tue 10/8/19*
13	1.4.1 Alternative Development	55 days	Mon 4/22/19	Fri 7/5/19
14	**1.4.2 City of Austin Coordination Mtg 2**	**0 days**	**Fri 7/5/19**	**Fri 7/5/19**
15	1.4.3 Response from City of Austin	32 days	Mon 7/8/19	Tue 8/20/19
16	1.4.4 Prepare cost estimates of alternatives	5 days	Wed 8/21/19	Tue 8/27/19
17	1.4.5 Prepare Decision Matrix	5 days	Wed 8/28/19	Tue 9/3/19
18	1.4.6 Report Preparation	10 days	Wed 9/4/19	Tue 9/17/19
19	**1.4.7 Submit Drainage Report**	**0 days**	**Tue 9/17/19**	**Tue 9/17/19**
20	1.4.8 County review of Drainage Report	15 days	Wed 9/18/19	Tue 10/8/19
21	**1.4.9 Confirm Recommended Alternative with County**	**0 days**	**Tue 10/8/19**	**Tue 10/8/19**
22	*1.5 Preliminary Conceptual Design*	*98 days*	*Tue 10/8/19*	*Fri 2/21/20*
23	**1.5.1 City of Austin Coordination Meeting 3**	**0 days**	**Tue 10/8/19**	**Tue 10/8/19**
24	1.5.2 Response from City of Austin	32 days	Wed 10/9/19	Thu 11/21/19
25	1.5.3 Prepare Conceptual Design	30 days	Fri 11/22/19	Thu 1/2/20
26	1.5.4 ID ROW / Easement Requirements	2 days	Fri 1/3/20	Mon 1/6/20
27	1.5.5 Prepare Detailed Optinion of Probable Construction Costs	5 days	Tue 1/7/20	Mon 1/13/20
28	**1.5.6 Submit Conceptual Design to County**	**0 days**	**Mon 1/13/20**	**Mon 1/13/20**
29	1.5.7 County Review of Conceptual Design	15 days	Tue 1/14/20	Mon 2/3/20
30	1.5.8 Finalize Conceptual Design	10 days	Tue 2/4/20	Mon 2/17/20
31	1.5.9 Finalize Drainage Report	4 days	Tue 2/18/20	Fri 2/21/20
32	**1.5.10 Submit Final Drainage Report**	**0 days**	**Fri 2/21/20**	**Fri 2/21/20**
33	*1.6 PS&EDevelopment*	*1337 days*	*Tue 9/8/20*	*Wed 10/22/25*
34	**1.6.1 60% Plan Development**	90 days	Tue 9/8/20	Mon 1/11/21
35	**1.6.2 QA/QC_60%**	7 days	Tue 1/12/21	Wed 1/20/21
36	**1.6.3 60% Submittal**	**0 days**	**Wed 1/20/21**	**Wed 1/20/21**
37	**1.6.4 60% Resubmittal Plan Development**	145 days	Fri 8/6/21	Thu 2/24/22
38	**1.6.5 County Review_60%**	14 days	Fri 2/25/22	Wed 3/16/22
39	1.6.6 City of Austin Coordination / Permit Application Review	150 days	Thu 3/17/22	Wed 10/12/22
40	**1.6.7 90% Plan Development**	65 days	Thu 10/13/22	Wed 1/11/23
41	**1.6.8 QA/QC_90%**	5 days	Thu 1/12/23	Wed 1/18/23
42	**1.6.9 90% Submittal**	**0 days**	**Wed 1/18/23**	**Wed 1/18/23**
43	**1.6.10 County Review_90%**	14 days	Thu 1/19/23	Tue 2/7/23
44	**1.6.11 100% Submittal**	20 days	Wed 2/8/23	Tue 3/7/23
45	**1.6.12 QA/QC_100%**	5 days	Wed 3/8/23	Tue 3/14/23
46	**1.6.13 100% Submittal**	**0 days**	**Tue 3/14/23**	**Tue 3/14/23**
47	**1.6.14 Williamson County Approval**	7 days	Wed 3/15/23	Thu 3/23/23
48	**1.6.15 Plan Development for City of Austin Submittal**	14 days	Fri 3/24/23	Wed 4/12/23
49	**1.6.16 100% Submittal to City Austin & TCEQ**	**0 days**	**Wed 5/31/23**	**Wed 5/31/23**
50	**1.6.17 100% City of Austin Review**	**626 days**	**Wed 5/31/23**	**Wed 10/22/25**
51	**1.6.18 100% TCEQ Review**	60 days	Thu 7/31/25	Wed 10/22/25
52	*1.7 Bid Phase Support*	*30 days*	*Thu 11/20/25*	*Wed 12/31/25*
53	**1.7.1 Bid Phase Support**	**30 days**	**Thu 11/20/25**	**Wed 12/31/25**



Project: Pond Springs Drainage Study
Date: Mon 9/22/25

Task | Critical Task | Milestone | Summary | Project Summary

ATTACHMENT D - SWA FEE SCHEDULE
Pond Springs Road Drainage Improvements

Summary

Highway: Pond Springs Road SWA 5 to WA 2
County: Williamson
PRIME: CP&Y, Inc.

Summary Table: Pond Springs Road Drainage Improvements

TASKS	Description	CP&Y, Inc.		TOTAL
1	Project Management	$ 23,607.90		$ 23,607.90
2	Survey	$ 1,982.62		$ 1,982.62
9	PS&E	$ 256,739.06		$ 256,739.06
11	Bid Phase Services	$ 13,939.90		$ 13,939.90
LABOR SUBTOTALS		$ 296,269.48	$ -	$ 296,269.48
	Other Direct Expenses	$ 30,129.03		$ 30,129.03
ODE SUBTOTALS		$ 30,129.03	$ -	$ 30,129.03
PROVIDER SUBTOTALS		$ 326,398.51	$ -	$ 326,398.51

ATTACHMENT D - FEE SCHEDULE

Pond Springs Road Drainage Improvements

Highway: Pond Springs Road
County: Williamson
PRIME: CP&Y, Inc.

		Project Manager	Quality Manager	Senior Engineer	Project Engineer	Design Engineer	EIT	Senior CADD	Engineer Tech	Sr GIS Oper	GIS Oper	GIS Tech	Admin	Subtotal Hours	Task Hours	Contract Cost
Task list -Williamson County - Pond Springs Road Drainage Improvement Study - Fee Estir		262.31	170.33	221.43	187.37	153.29	115.82	113.30	105.61	109.02	98.79	88.00	119.23			
		Project Manager	Quality Manager	Senior Engineer	Project Engineer	Design Engineer	EIT	Senior CADD	CADD Oper	Sr GIS Oper	GIS Oper	GIS Tech	Admin	Subtotal Hours	Task Hours	Contract Cost
PS&E		262.31	170.33	221.43	187.37	153.29	115.82	113.30	105.61	109.02	98.79	88.00	119.23			
1	Project Management	90												90		$ 23,607.90
2	Survey															
	Perform Tree Survey								4	1	4	12		21		$ 1,982.62
9	Plans Specifications & Engineering															
	File Withdraw & Resubmit Site Permit			4		20	60							84		$ 10,900.72
	Comment Resolution (up to 4 rounds)			40		200	1200							1440		$ 178,499.20
	Meetings/Coordination (up to 11 meetings)			6		11	20							37		$ 5,331.17
	Erosion Hazard Zone Analysis (Phase 1 & 2)			2		30	90							122		$ 15,465.36
	Waterline Relocation Coordination			2		8	32							42		$ 5,375.42
	Traffic Control Plan Modification			4		16	80							100		$ 12,603.96
	Comment Resolution (up to 3 rounds)			3		40	160							203		$ 25,327.09
	Erosion and Sedimentation Control Plan Modification					6	20							26		$ 3,236.14
11	Bidding Phase Services															
	Prepare Bid Documents	2	4		8		12							26		$ 4,094.74
	Attend Pre-Bid Meeting	4			4									8		$ 1,798.72
	Respond to Bidder's Questions	2	2		8		6							18		$ 3,059.16
	Attend Bid Opening and Make Award Recommendation	4			4		12							20		$ 3,188.56
	Attend Pre-Construction Conference	4			4									8		$ 1,798.72
Subtotal - Project Management		90	0	0	0	0	0	0	0	0	0	0	0	90		$ 23,607.90
Subtotal - Survey		0	0	0	0	0	0	0	4	1	4	12	0	21		$ 1,982.62
Subtotal - PS&E		0	0	61	0	331	1662	0	0	0	0	0	0	2054		$ 256,739.06
Subtotal - Bid Phase Support		16	6	0	28	0	30	0	0	0	0	0	0	80		$ 13,939.90
Total - CP&Y		106	0	61	0	331	1662	0	4	1	4	12	0	2181		$ 296,269.48

ATTACHMENT D - FEE SCHEDULE

Pond Springs Road Drainage Improvements

Highway: Pond Springs Road
County: Williamson
PRIME: CP&Y, Inc.

OTHER DIRECT EXPENSES	QTY	UNIT	FIXED COST	TOTAL
COA Additional Site Permit Fee's (Round 2)	***-1***	each	$6,820.32	***-$6,820.32***
COA Additional Site Permit Fee's (Additional Unknown)	***-1***	each	$15,000.00	***-$15,000.00***
COA WPD Site Plan Review (#7861079)	***1***	***each***	***$2,299.44***	***$2,299.44***
COA WPD Site Plan Review Online Service Fee (2.35%)	***1***	***each***	***$54.04***	***$54.04***
COA Env. Inspection Deposit (#7861078)	***1***	***each***	***$4,520.88***	***$4,520.88***
COA Env. Inspection Deposit Online Service Fee (2.35%)	***1***	***each***	***$106.24***	***$106.24***
COA AULCC Fee (#7867989)	***1***	***each***	***$2,158.00***	***$2,158.00***
COA TCP Review Fee (#7877899)	***1***	***each***	***$442.00***	***$442.00***
COA TCP Review Fee Online Service Fee (2.35%)	***1***	***each***	***$10.39***	***$10.39***
COA Site Plan W/R CC (#7917399)	***1***	***each***	***$415.38***	***$415.38***
COA Site Plan W/R CC Online Service Fee (2.35%)	***1***	***each***	***$9.76***	***$9.76***
COA Site Plan W/R Review (#7937050)	***1***	***each***	***$14,476.71***	***$14,476.71***
TCEQ Edwards Aquifer Fee (582EA000673101)	***1***	***each***	***$511.51***	***$511.51***
COA ESC Fiscal Estimate: Anticipated	***1***	***each***	***$19,945.00***	***$19,945.00***
COA Fee Pool: Unanticipated Fees	***1***	***each***	***$7,000.00***	***$7,000.00***

OTHER DIRECT EXPENSE TOTAL **$30,129.03**

Commissioners Court - Regular Session **79.**

Meeting Date: 09/30/2025

Chandler Corridor Seg 1 – Gannett – Contract Amendment #2 and WA#2

Submitted By: Ragan Riggs, Road Bond

Department: Road Bond

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider, and take appropriate action on Contract Amendment No. 2 and Work Authorization #2 to the Chandler Corridor Segment 1 contract executed September 29, 2022, between Williamson County and Gannett Fleming, Inc. relating to the LTP/Corridor Program.

Background

This Gannett Fleming, Inc. Contract Amendment No. 2 increases the compensation cap by $500,000.00 from $1,028,762.90 to $1,528,762.90 to allow for the execution of Work Authorization No. 2. The Work Authorization No. 2 is for additional design services in the amount of $436,237.00 and terminates on August 31, 2026. Project: P599 Fund Source: Road and Bridge

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Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Chandler Corridor Seg 1 – Gannett – Contract Amendment #2

Chandler Corridor Seg 1 – Gannett – WA#2

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/23/2025 04:42 PM
Form Started By: Ragan Riggs		Started On: 09/23/2025 02:42 PM
Final Approval Date: 09/23/2025		

CONTRACT AMENDMENT NO. 2
TO
WILLIAMSON COUNTY CONTRACT FOR ENGINEERING SERVICES

WILLIAMSON COUNTY ROAD & BRIDGE PROJECT:
22RFSQ134 Chandler Corridor Segment 1 (SH130 to CR101/Corridor E) ("Project")

THIS CONTRACT AMENDMENT NO. 1 to Williamson County Contract for Engineering Services is by and between Williamson County, Texas, a political subdivision of the State of Texas, (the "County") and Gannett Fleming, Inc., as successor in interest to DEC – Central Texas, LLC (the "Engineer") and becomes effective as of the date of the last party's execution below.

WHEREAS, the County and the Engineer executed the Williamson County Contract for Engineering Services dated effective September 29, 2022 (the "Contract");

WHEREAS, pursuant to Article 14 of the Contract, the terms of the Contract may be modified by a written fully executed Contract Amendment;

WHEREAS, the "Compensation Cap" under Article 5 of the Contract limits the maximum amount payable under the Contract to $ 1,000,000.00; and, as amended by Contract Amendment No. 1 dated effective July 16, 2024 to $ 1,028,762.90; and,

WHEREAS, it has become necessary to amend the Contract.

AGREEMENT

NOW, THEREFORE, premises considered, the County and the Engineer agree that the Contract is amended as follows:

I. The Compensation Cap under Article 5 of the Contract is hereby increased from $1,028,762.90 to $1,528,762.90, reflecting a total increase of $500,000.00.

All other terms of the Contract are unchanged and will remain in full force and effect.

IN WITNESS WHEREOF, the County and the Engineer have executed this Contract Amendment, to be effective as of the date of the last party's execution below.

ENGINEER:	**COUNTY:**
Gannett Fleming, Inc .	Williamson County, Texas
By: _____	By: _____
Signature	Signature
Nick Bokaie, P.E	
Printed Name	Printed Name
Vice President	
Title	Title
September 18, 2025	
Date	Date

APPROVED
By Christen Eschberger at 2:18 pm, Sep 23, 2025

WORK AUTHORIZATION NO. 2
PROJECT: 22RFSQ134 ENGINEERING SERVICES FOR CHANDLER CORRIDOR SEGMENT 1

This Work Authorization is made pursuant to the terms and conditions of the Williamson County Contract for Engineering Services, being dated September 29, 2022 and entered into by and between Williamson County, Texas, a political subdivision of the State of Texas, (the "County") and Gannett Fleming, Inc., as successor in interest to DEC – Central Texas, LLC (the "Engineer").

Part1. The Engineer will provide the following Engineering Services set forth in Attachment "B" of this Work Authorization.

Part 2. The maximum amount payable for services under this Work Authorization without modification is $436,237.00.

Part 3. Payment to the Engineer for the services established under this Work Authorization shall be made in accordance with the Contract.

Part 4. This Work Authorization shall become effective on the date of final acceptance and full execution of the parties hereto and shall terminate on August 31, 2026. The Engineering Services set forth in Attachment "B" of this Work Authorization shall be fully completed on or before said date unless extended by a Supplemental Work Authorization.

Part 5. This Work Authorization does not waive the parties' responsibilities and obligations provided under the Contract.

Part 6. County believes it has sufficient funds currently available and authorized for expenditure to finance the costs of this Work Authorization. Engineer understands and agrees that County's payment of amounts under this Work Authorization is contingent on the County receiving appropriations or other expenditure authority sufficient to allow the County, in the exercise of reasonable administrative discretion, to continue to make payments under this Contract. It is further understood and agreed by Engineer that County shall have the right to terminate this Contract at the end of any County fiscal year if the governing body of County does not appropriate sufficient funds as determined by County's budget for the fiscal year in question. County may affect such termination by giving written notice of termination to Engineer.

Part 7. This Work Authorization is hereby accepted and acknowledged below.

EXECUTED this _____.

ENGINEER:	COUNTY:
Gannett Fleming, Inc.	Williamson County, Texas
By:_____	By:_____
Signature	Signature
Nick Bokaie, P.E	_____
Printed Name	Printed Name
Vice President	_____
Title	Title

LIST OF ATTACHMENTS

Attachment A - Services to be Provided by County

Attachment B - Services to be Provided by Engineer

Attachment C - Work Schedule

Attachment D - Fee Schedule

APPROVED
By Christen Eschberger at 2:19 pm, Sep 23, 2025

ATTACHMENT A
SERVICES TO BE PROVIDED BY THE COUNTY
PRELIMINARY ENGINEERING FOR CHANDLER CORRIDOR SEGMENT 1

In general, Williamson County and its representatives to their best efforts will render services as follows:

1. Name, business address and phone number of County's project manager.

2. Assistance to the Engineer, as necessary, with obtaining data and information from other local, regional, State and Federal agencies required for this project.

3. Obtain Rights of Entry from landowners.

4. Provide available appropriate County data on file, plans and specifications that are deemed pertinent to the completion of the work required by the scope of services (including previous hydraulic studies, models, previous reports and studies, available existing traffic counts, and design year traffic projections).

5. Provide available criteria and full information as to the client's requirements for the project. Provide examples of acceptable format for the required deliverables.

6. Provide timely reviews and decisions necessary for the Engineer to maintain the project work schedule. Review recommendations offered by the Engineer, progress of work, and final acceptance of all documents.

7. Submittal of documentation to regulatory agencies for review and comment, when specified.

8. Support project development efforts with stakeholders, coordinate meetings and interface with stakeholders, as needed.

9. Post and maintain project information for public consumption on the County website.

10. Assist with Coordination between the Engineer and the County's other subconsultants.

11. Negotiate with all utility companies for any agreements and/or relocations required.

12. Provide an agent as necessary to secure proposed ROW.

13. Provide information on any meetings/discussions held with adjoining property owners that may impact the project.

14. Provide public involvement and stakeholder engagement team.

15. Provide preliminary alignments and analysis that have been developed.

ATTACHMENT B
SERVICES TO BE PROVIDED BY THE ENGINEER
PRELIMINARY ENGINEERING FOR CHANDLER CORRIDOR SEGMENT 1

DESCRIPTION

Gannett Fleming, Inc. requests execution of work authorization No. 2 pertaining to the Chandler Corridor Segment 1 project to include the following:

- Use proposed design criteria developed in Work Authorization No. 1.
- Provide management and coordination with GEC, Gannett Fleming, Inc. project team and stakeholders.
- Shift the alignment from SH 130 to the tie-in with Chandler Segment 2, aiming to avoid existing water lines where feasible, using the right-of-way (ROW) acquired by the County as much as possible, while maintaining a desirable ROW width of 400 feet and incorporating a dedicated utility corridor.
- Develop an exhibit of the revised alignment with new proposed ROW footprint.
- Revise Ultimate Schematic layouts, Open Roads 3D modeling, Drainage Study and Report once the County approves the revised alignment.

ENGINEERING SERVICES

1. PROJECT MANAGEMENT

   a. Communication:

      - Extend designation of one Licensed Professional Engineer (Texas) to be responsible for project management, and all communications with the County and its representatives.

   b. MONTHLY PROGRESS REPORTS, INVOICES, AND BILLINGS:

      - Submit monthly progress status reports to the GEC. Progress reports will include tasks completed, tasks/objectives that are planned for the upcoming periods, lists or descriptions of items or decisions needed from the County and its representatives. Subconsultant progress will be incorporated into the monthly progress report. A copy of the monthly progress report will be uploaded to ProjectWise.

- Prepare correspondence, invoices, and progress reports monthly in accordance with current County requirements.

c. QUALITY ASSURANCE AND QUALITY CONTROL (QA/QC) PLAN:

- For two deliverables (draft and final revised schematic), maintain evidence of their internal review and mark-up of that deliverable as preparation for submittal and in accordance with submitted project specific QA/QC plan.

- Provide continuous QA/QC throughout the duration of the scheduled services included herein to appraise both technical and business performance and provide direction for project activities.

d. PROJECT COORDINATION & ADMINISTRATION:

- Prepare and maintain routine project record keeping including records of meetings.
- Correspondence and coordination will be handled through & with the concurrence of the GEC.
- Manage project activities (including documenting emails, phone and conference calls, maintain project files for the length of the project, meeting agendas, meeting minutes, and schedule meetings), direct Engineer's team/staff, correspond with the County and its representatives, and assist the County and its representatives in preparing responses to Project-related inquiries.
- Coordinate with the ongoing Chandler Rd. (FM 1660 Overpass) project to minimize throwaway and retain the bridge location as shown in the current plans.

e. PROGRESS/COORDINATION MEETINGS:

- Prepare agenda for external coordination/progress meetings via video conference.
- Prepare meeting minutes for review via email within three (3) business days of the coordination/progress meeting.
- Conduct internal coordination meetings as required to advance the development of the project.

f. PROJECT SCHEDULE:

- Maintain a project schedule indicating tasks, subtasks, critical dates, milestones, and deliverables. Submit to County as requested.

g. DELIVERABLES:

- Monthly Invoices and Progress Reports
- Meeting Minutes and Agendas
- Project Schedule and Updates
- Project Files
- QA/QC Documentation with Deliverable when requested

2. EXHIBIT DEVELOPMENT

a. ALIGNMENT:

- Revise Chandler ML and frontage road horizontal alignments from SH 130 to the tie-in with Chandler Segment 2 to avoid water lines where possible, preserving the current tie-in at SH 130, matching the Chandler Rd. (FM 1660 Overpass) project and preserving the current tie-in with the Chandler Road Segment 2 project. Avoid impacting developments and existing homes that are not already affected by the current final schematic alignment.
- Revise the proposed ROW to align with the land purchased by the county, ensuring a desirable ROW width of 400 feet and incorporating a designated utility corridor within the proposed new ROW footprint.

b. EXHIBIT:

- Develop an exhibit (plan view only) with the revised alignments and ROW footprint for County review and approval.
- Display current final schematic alignment and ROW lines along with the revised alignments and ROW lines.
- Develop a typical section reflecting the new 400-ft minimum ROW.
- Develop KMZ file based on revised alignments and revised ROW.

c. DELIVERABLES:

- 1 Draft Exhibit with a typical section for review
- 1 KMZ file

3. SCHEMATIC DEVELOPMENT (After County's approval of revised alignment)

a. SCHEMATIC:

- Prepare preliminary and final ultimate schematic based on the approved revised alignment and ROW footprint per Williamson County submittal requirements and selected design criteria.
- Revise Open Roads 3D modeling and proposed cross sections (4:1 max for grass slopes).
- Revise typical sections to reflect revised ROW, stationing, bridge and retaining wall limits.
- Revise roadway centerlines and geometry of frontage roads, turnarounds, ramps, direct connectors, retaining walls, shared use paths, driveways and intersecting roadways.
- Revise horizontal alignment data, superelevation tables and profiles of mainlanes, frontage roads, ramps, direct connectors, intersecting roadways and turnarounds.
- Revise offsite drainage areas, proposed roadside channels, direction of flow and schematic level cross drainage structures, embankment slopes, wingwall layout, channel slopes and limits of grading based on the revised geometry. Remodel culvert flow lines and water surface elevations.
- Revise schematic level bridge structures for the schematic route adjusting location of Abutments and Bents, including straddle bents.
- Revise schematic roll plot layouts, plan and profile view annotation and labels, including guide sign locations, culvert flow lines and water surface elevations.
- Revise plan view phasing plan for construction of ultimate project to show how existing road can be used.

- Revise exhibits of Map of Affected Property Owners.

- Address two rounds of review comments, one for the draft revised schematic submittal package and one for the final revised schematic submittal package.

b. DELIVERABLES:

- Draft and Final Revised **Ultimate** Schematic Submittal.
- Revised Phasing Plan
- Revised Map of Affected Property Owners

4. DRAINAGE STUDY

a. REVISE HYDROLOGIC/HYDRAULIC MODELING:

- Revise hydrologic maps, calculations and hydraulic models for the corridor. The analysis will include identification of cross drainage structure locations and preliminary sizing of structures.

- Revise hydrologic and hydraulic models (County's best available data – Atlas 14 draft models, drainage districts, river authorities, cities, etc.) if available, to define the drainage infrastructure required for the ultimate schematic design. Detail the methodologies employed and recommendations. The analysis will include preparation/revision of a preliminary design of the right of way drainage system, cross drainage structures, major channel crossings to reflect the revised existing and proposed conditions, recommended minimum pavement elevations based on cross drainage flood elevations for culverts, right of way requirements, and identify potential needs for FEMA Coordination. HEC-RAS shall be utilized for modeling all river and major channel crossings and bridge-class structures. HY-8 shall be used for non-bridge class culverts. HY-8 may also be used during the preliminary alignment evaluation stage to size cross culverts. Atlas 14 impacts will be reviewed and incorporated.

- Revise roll plot of drainage areas, time of concentration showing County lidar and aerial background. Provide table with runoff calculations for 5-, 10- and 25-year storm events for parallel and non-bridge type culverts within the project limits.

- Revise peak discharges for validation purposes and to help evaluate alignments. Detailed hydrologic computations shall be provided based on methodologies

recommended by the controlling drainage criteria manual, including technical standards from the Atlas 14 guidelines.

- Revise existing channel cross sections based on data collection.

- Revise onsite parallel drainage for roadside ditches and/or storm sewer sizing will only be analyzed to determine project ROW needs.

b. REVISE IMPACT AND MITIGATION ANALYSIS:

- Revise drainage impact study for the revised alignment based on revised roadway and bridge horizontal alignment, vertical alignment, width, typical section and other geometric properties. If the proposed roadway width is revised, it will impact the land use calculations, flow calculations, routing, input parameters to the drainage models, impact and mitigation calculations, pond capacity/design, and will necessitate a revised drainage report with updated exhibits and appendices. The task includes the necessary updates due to the revised design alternative.

- The 100-year flood flow (outside of the ROW) is not to be impacted unless fully offsetting conveyance capacity is provided. Deviations from this criteria must be coordinated through the GEC prior to report submittals.

- Prepare an impact analysis to determine increases in peak flow rates for the 2, 10, 25, and 100-year storm events including: existing and proposed peak flow rates, mitigation analysis, conceptual detention basin layouts, design of control structures, routing of storm hydrographs through basins.

- Provide a comparison of existing versus proposed conditions at each outfall from the project area.

- Provide measures to mitigate adverse impacts to nearby buildings, property access points and runoff patterns.

- Calculate the volume of fill to be placed in the 100-year floodplain and recommend locations for compensatory storage. The fill volume will be calculated using the roadway 3-D model by the roadway team. The H&H team will coordinate regarding the floodplain boundary and base flood elevation to calculate the fill volume.

c. REVISE DRAINAGE REPORT

- Revise drainage report for the corridor.

d. DELIVERABLES:

- Schematic Revised Final Drainage Report.

5. CORRIDOR SUMMARY REPORT

a. DOCUMENTATION:

- The Engineer shall revise the Chandler 1 Corridor Summary Report documenting the revised alignment and ROW footprint.

b. REPORT:

- A revised report will be prepared for review.

c. DELIVEARABLES:

- Revised Report.

6. EXCLUSIONS

a. In addition to the items not included in parent work authorization, the following items are not included in this supplemental work authorization:

- REVISIONS TO PROJECT QUANTITY CALCULATIONS AND ENGINEERING COST ESTIMATES

- REVISIONS RELATED TO ENVIRONMENTAL SERVICES

WA NO. 2

PRELIMINARY ENGINEERING FOR
CHANDLER CORRIDOR SEGMENT 1
ATTACHMENT C
WORK SCHEDULE

September 22, 2025

ID	Task Name	Duration	Start	Finish
1	**Ultimate Schematic Revisions**	**215 days**	**Wed 10/1/25**	**Wed 7/29/26**
2	Notice to Proceed	0 edays	Wed 10/1/25	Wed 10/1/25
3	Kick-off meeting	6 edays	Wed 10/1/25	Tue 10/7/25
4	**Exhibit Development**	**43 days**	**Tue 10/7/25**	**Fri 12/5/25**
5	Analyze & Identify Alignment Constraints	3 edays	Tue 10/7/25	Fri 10/10/25
6	Revise Alignments	17 edays	Fri 10/10/25	Mon 10/27/25
7	Revise ROW	4 edays	Mon 10/27/25	Fri 10/31/25
8	Develop Exhibit	33 edays	Fri 10/31/25	Wed 12/3/25
9	Submit Exhibit	0 edays	Wed 12/3/25	Wed 12/3/25
10	Over the Shoulder Review	2 edays	Wed 12/3/25	Fri 12/5/25
11	**Development of Draft Revised Schematic**	**72 days**	**Fri 12/5/25**	**Tue 3/17/26**
12	Notice to Proceed	7 edays	Fri 12/5/25	Fri 12/12/25
13	Revise Alignments & Profiles	14 edays	Fri 12/12/25	Fri 12/26/25
14	Revise 3D Model & Geometry	21 edays	Fri 12/26/25	Fri 1/16/26
15	Revise Schematic Layouts	31 edays	Fri 1/16/26	Mon 2/16/26
16	QA/QC Draft Revised Schematic	10 edays	Mon 2/16/26	Thu 2/26/26
17	Submittal of Draft Revised Schematic	0 edays	Thu 2/26/26	Thu 2/26/26
18	GEC (HNTB) Review *	14 edays	Thu 2/26/26	Thu 3/12/26
19	Comment Responses & Resolutions	5 edays	Thu 3/12/26	Tue 3/17/26
20	**Development of Final Revised Schematic**	**44 days**	**Tue 3/17/26**	**Mon 5/18/26**
21	Finalize Revised Alignments & Profiles	7 edays	Tue 3/17/26	Tue 3/24/26
22	Finalize Revised 3D Model & Geometry	14 edays	Tue 3/24/26	Tue 4/7/26
23	Finalize Revised Schematic Layouts	21 edays	Tue 4/7/26	Tue 4/28/26
24	Finalize Revised MAPO Exhibits & Phasing Plan	10 edays	Tue 4/28/26	Fri 5/8/26
25	QA/QC Final Revised Schematic	10 edays	Fri 5/8/26	Mon 5/18/26
26	Submittal of Final Schematic Package & Proj Files	0 edays	Mon 5/18/26	Mon 5/18/26
27	**Final Review & Comments Close Out**	**35 days**	**Mon 5/18/26**	**Mon 7/6/26**
28	GEC (HNTB) Review *	14 edays	Mon 5/18/26	Mon 6/1/26
29	Comment Responses & Resolutions	7 edays	Mon 6/1/26	Mon 6/8/26
30	Address Review Comments	7 edays	Mon 6/8/26	Mon 6/15/26
31	Re-Submit Final Schematic Package & Proj Files	0 edays	Mon 6/15/26	Mon 6/15/26
32	Close Out Comments (HNTB, City of RR, Hutto & TxDO	21 edays	Mon 6/15/26	Mon 7/6/26
33	Re-submit Final Schematic Package & Proj Files	0 edays	Mon 7/6/26	Mon 7/6/26
34	**Revise Corridor Summary Report**	**17 days**	**Mon 7/6/26**	**Wed 7/29/26**
35	Revise Corridor Summary Report	4 edays	Mon 7/6/26	Fri 7/10/26
36	QA/QC Revised Corridor Summary Report	3 edays	Fri 7/10/26	Mon 7/13/26
37	Submit Revised Corridor Summary Report	0 edays	Mon 7/13/26	Mon 7/13/26
38	GEC (HNTB) Review *	14 edays	Mon 7/13/26	Mon 7/27/26
39	Address Review Comments & Revise Report	2 edays	Mon 7/27/26	Wed 7/29/26
40	Resubmit Revised Corridor Summary Report	0 edays	Wed 7/29/26	Wed 7/29/26
41	**Revised Drainage Study**	**111 days**	**Fri 12/12/25**	**Mon 5/18/26**
42	Revise H&H Study & Modeling	24 edays	Fri 12/12/25	Mon 1/5/26
43	Revise Final Drainage Report	38 edays	Mon 1/5/26	Thu 2/12/26
44	QA/QC Revised Final Drainage Report	14 edays	Thu 2/12/26	Thu 2/26/26
45	Submittal of Revised Final Drainage Report	0 edays	Thu 2/26/26	Thu 2/26/26
46	GEC (HNTB) Review *	14 edays	Thu 2/26/26	Thu 3/12/26
47	Respond to Review Comments	8 edays	Thu 3/12/26	Fri 3/20/26
48	Comment Resolutions	14 edays	Fri 3/20/26	Fri 4/3/26
49	Address Review Comments	45 edays	Fri 4/3/26	Mon 5/18/26
50	Resubmittal of Revised Final Drainage Report	0 edays	Mon 5/18/26	Mon 5/18/26

Assumptions:
No SUE, Endangered Species Act, TxDOT NEPA, NWP coordination

Notes: * Should review times exceed those shown in this exhibit, the schedule will be adjusted accordingly

WORK AUTHORIZATION NO. 2
ATTACHMENT D - FEE SCHEDULE
GANNETT FLEMING, INC.
PROJECT SCOPE: SCHEMATIC DEVELOPMENT

CHANDLER CORRIDOR SEGMENT 1 (SH 130 TO CR 101/CORRIDOR E)
WILLIAMSON COUNTY, TEXAS

DATE: 22-Sep-25

ATTACHMENT D - FEE SCHEDULE

DESCRIPTION OF WORK TASK	PRINCIPAL	QA/QC ENGINEER	LEAD STRUCTURAL ENGINEER	LEAD TRAFFIC ENGINEER	MANAGING ENGINEER V	MANAGING ENGINEER IV	PROF ENGINEER IV	PROF ENGINEER III	ENGR ASSOCIATE IV	ENGINEER IN TRAINING II	ENGR TECHNICIAN V	ADMIN SPECIALIST V	TOTAL HRS PER TASK	TOTAL COST PER TASK
	$338.00	$279.00	$271.00	$269.00	$271.00	$256.00	$217.00	$168.00	$134.00	$120.00	$144.00	$90.00		
1 PROJECT MANAGEMENT														
A COMMUNICATION														
1 COORDINATION WITH GEC					30								30	$8,130.00
2 COORDINATION WITH WILLIAMSON COUNTY					10								10	$2,710.00
B MONTHLY PROGRESS REPORT, INVOICES AND BILLINGS														
1 INVOICE PREPARATION (10)					20							30	50	$8,120.00
2 MONTHLY PROGRESS REPORTS (10)					20							20	40	$7,220.00
D PROJECT COORDINATION & ADMINISTRATION														
1 DOCUMENTATION - EMAILS, CALLS, MTG AGENDAS, MINUTES					40					20		20	80	$15,040.00
2 COORDINATING INTERNAL STAFF	4				50								54	$14,902.00
3 ASSIT COUNTY WITH PROEJCT-RELATED INQUIRIES			5		10								15	$4,065.00
E PROGRESS & COORDINATION MEETINGS														
1 INTERNAL KICKOFF MEETING	1				2		1		1	1	1	1	8	$1,585.00
2 MONTHLY PROGRESS COORDINATION MEEETINGS (8)					16					8			24	$5,296.00
3 INTERNAL COORDINATION MEEETINGS (16)			8		16		8		8	8	8		56	$11,424.00
F PREPARE & UPDATE PROJECT SCHEDULE					8		2						10	$2,602.00
SUBTOTAL PROJECT MANAGEMENT	**5**		**13**		**222**		**11**		**9**	**37**	**9**	**71**	**377**	**$81,094.00**
2 EXHIBIT DEVELOPMENT														
A ALIGNMENT														
1 REVIEW & ANALYZE REVISED ROUTE CONSTRAINTS						2	4		6		2		14	$2,472.00
2 REVISE HORIZONTAL ALIGNMENTS						4	20	10	16		2		52	$9,476.00
3 REVISE RIGHT-OF-WAY						1	4	4	12				21	$3,404.00
B EXHIBIT														
1 DEVELOP PLAN VIEW EXHIBIT						6	12	6	24				48	$8,364.00
2 DEVELOP TYPICAL SECTIONS						1	1		8				10	$1,545.00
3 ADDRESS REVIEW COMMENTS						4	10		12				26	$4,802.00
4 REVISE KMZ									3		2		5	$690.00
SUBTOTAL ROUTE AND DESIGN STUDIES						**18**	**51**	**20**	**81**		**6**		**176**	**$30,753.00**
3 SCHEMATIC DEVELOPMENT														
A REVISE TYPICAL SECTIONS						4	4		12		12		32	$5,228.00
B REVISE HORIZ ALIGNMENTS AND ROADWAY GEOMETRY						12	6		80		80		178	$26,614.00
C REVISE VERTICAL ALIGNMENTS						10	4		48		40		102	$15,620.00
D REVISE OPEN ROADS														
1 REVISE PROJECT TEMPLATES									24	42			66	$8,256.00
2 REVISE DRAFT 3D CORRIDOR MODEL									64	80			144	$18,176.00
3 REVISE SUPERELEVATION SHAPES									24	16			40	$5,136.00
4 FINALIZE REVISED 3D CORRIDOR MODEL									32	32			64	$8,128.00
5 CUT REVISED CROSS SECTIONS									12	32			44	$5,448.00
E REVISE LIMITS OF CONSTRUCTION						2			16	6			24	$3,376.00
F DRAFT REVISED SCHEMATIC DEVELOPMENT														
1 REVISE DESIGN SCHEMATIC LAYOUTS			4			48	80			80	60		272	$48,972.00
2 REVISE CONSTRUCTION PLAN VIEW PHASING EXHIBIT				2		6	6			8	16		38	$6,640.00
3 REVISE MAPO EXIHIBITS AND PARCEL AQUISITION LIST				2		10	18			12	16		58	$10,748.00
4 QA/QC DRAFT REVISED SCHEMATIC	4	24			18	32	12						90	$23,722.00
5 ADDRESS REVIEW COMMENTS						16	16			16	16		64	$11,792.00
G FINAL REVISED SCHEMATIC DEVELOPMENT														
1 FINALIZE REVISED DESIGN SCHEMATIC LAYOUT			4			8	24			30	32		98	$16,548.00
2 FINALIZE REVISED CONSTR PLAN VIEW PHASING EXHIBIT				2		4	4			4	4		18	$3,486.00
3 FINALIZE MAPO EXIHIBITS AND PARCEL AQUISITION LIST				2		2	10			8	16		38	$6,484.00
4 QA/QC FINAL REVISED SCHEMATIC	2	18			18	24	8						70	$18,456.00
5 ADDRESS FINAL REVIEW COMMENTS						8	12			12	16		48	$8,396.00
SUBTOTAL SCHEMATIC DEVELOPMENT	**6**	**42**	**8**	**8**	**36**	**186**	**204**		**312**	**378**	**308**		**1,488**	**$251,226.00**

WORK AUTHORIZATION NO. 2
ATTACHMENT D - FEE SCHEDULE
GANNETT FLEMING, INC.
PROJECT SCOPE: SCHEMATIC DEVELOPMENT

CHANDLER CORRIDOR SEGMENT 1 (SH 130 TO CR 101/CORRIDOR E)
WILLIAMSON COUNTY, TEXAS

DATE: 22-Sep-25

ATTACHMENT D - FEE SCHEDULE

DESCRIPTION OF WORK TASK	PRINCIPAL	QA/QC ENGINEER	LEAD STRUCTURAL ENGINEER	LEAD TRAFFIC ENGINEER	MANAGING ENGINEER V	MANAGING ENGINEER IV	PROF ENGINEER IV	PROF ENGINEER III	ENGR ASSOCIATE IV	ENGINEER IN TRAINING II	ENGR TECHNICIAN V	ADMIN SPECIALIST V	TOTAL HRS PER TASK	TOTAL COST PER TASK
	$338.00	$279.00	$271.00	$269.00	$271.00	$256.00	$217.00	$168.00	$134.00	$120.00	$144.00	$90.00		
4 DRAINAGE STUDY														
A REVISION OF HYDROLOGIC STUDY & MODELING														
1 PREPARE/MODIFY EXISTING HEC-HMS MODELS						2		8	8				18	$2,928.00
2 SITE VISIT														
3 PREPARE EXISTING & PROPOSED DRAINAGE AREA MAPS						2		4	8		4		18	$2,832.00
4 COMPARE EXISTING AND PROPOSED CONDITIONS						2		4	4				10	$1,720.00
5 IDENTIFY/COMPARE ATLAS 14 IMPACTS						2		4	4				10	$1,720.00
B REVISION OF HYDRAULIC STUDY & MODELING														
1 PREPARE EXISTING & PROPOSED HEC-RAS MODELS						1		4	8				13	$2,000.00
2 DOCUMENT EXISTING CONDITIONS						1		4	6				11	$1,732.00
3 PRELIM. DESIGN & LAYOUT OF STRUCTURES AND DITCHES						2		4	8		8		22	$3,408.00
4 COMPARE & DOCUMENT RESULTS						2		4	8				14	$2,256.00
5 MINIMUM PAVEMENT ELEVATION RECOMMENDATION						2		4	8				14	$2,256.00
6 DRAINAGE AREA, TIME OF CONC. AND OUTFALLS MAP						1		4	16		4		25	$3,648.00
D REVISION OF IMPACT AND MITIGATION ANALYSIS														
1 DOCUMENT ADVERSE IMPACTS						2		4	4				10	$1,720.00
2 COMPARE EXISTING VS PROPOSED CONDITIONS						1		8	16				25	$3,744.00
3 MITIGATION OF ADVERSE IMPACTS						4		8	16				28	$4,512.00
4 ROUTING ANALYSIS FOR DETENTION						4		16	16				36	$5,856.00
5 COORDINATE POND REQUIREMENTS WITH PM/GEC						2		2	4				8	$1,384.00
E REVISION OF ROADWAY DRAINAGE														
1 CONCEPT ROADWAY DRAINAGE, ULTIMATE ONLY						1		8	4				13	$2,136.00
2 DETERMINE REQUIRED ROADWAY DRAINAGE CAPACITY						1		8	8				17	$2,672.00
3 COORDINATE DRAINAGE WITH ROADWAY PROFILES						1		8	4				13	$2,136.00
4 COORDINATE DRAINAGE WITH ADJACENT PLATS						1		8	8				17	$2,672.00
5 ~~TABULATE QUANTITIES AND PREPARE PRELIMINARY OPCC~~														
F REVISION OF DRAINAGE REPORTS														
1 PRELIMINARY DRAINAGE REPORT														
a PREPARE PRELIMINARY DRAINAGE REPORT														
b QA/QC PRELIMINARY DRAINAGE REPORT														
c ADDRESS REVIEW COMMENTS														
2 FINAL DRAINAGE REPORT														
a PREPARE FINAL DRAINAGE REPORT					2	8		16	24		2		52	$8,782.00
b QA/QC FINAL DRAINAGE REPORT	1	8				8							17	$4,618.00
c ADDRESS REVIEW COMMENTS						8		8	8				24	$4,464.00
SUBTOTAL DRAINAGE STUDY	**1**	**8**			**2**	**58**		**138**	**190**		**18**		**415**	**$69,196.00**
5 CORRIDOR SUMMARY REPORT														
A INTRODUCTION														
1 BACKGROUND														
B PURPOSE AND NEED														
1 PURPOSE														
2 NEED														
C CORRIDOR CHARACTERISTICS														
1 EXISTING CONDITIONS						1							1	$256.00
2 CONSTRAINTS						2							2	$512.00
D CORRIDOR DEVELOLPMENT														
1 PROPOSED DESIGN CRITERIA														
2 CORRIDOR WIDTH AND TYPICAL SECTION						2							2	$512.00
3 EXPLORED CORRIDOR FOOTPRINTS						1							1	$256.00
4 CHANDLER ROAD						1							1	$256.00
5 FM 1660						1							1	$256.00
E AGENCY AND PUBLIC INVOLVEMENT														
1 AGENCY INVOLVEMENT														
2 MAJOR STAKEHOLDER COORDINATION														
3 INDIVIDUAL AND GROUP MEETINGS														
F CONCLUSION AND NEXT STEPS														
1 CONCLUSION														
2 RECOMMENDATION														
3 NEXT STEPS														
G REVISE REPORT														
1 PREPARE REVISED REPORT						2							2	$512.00
2 QA/QC PRELIMINARY REPORT	1	2											3	$896.00
3 ADDRESS REVIEW COMMENTS						2							2	$512.00
SUBTOTAL ROUTE STUDY REPORT	**1**	**2**				**12**							**15**	**$3,968.00**
TOTAL PROJECT HOURS	**13**	**52**	**21**	**8**	**260**	**274**	**266**	**158**	**592**	**415**	**341**	**71**	**2,471**	**$436,237.00**

WORK AUTHORIZATION NO. 2
ATTACHMENT D - FEE SCHEDULE
GANNETT FLEMING, INC.
PROJECT SCOPE: SCHEMATIC DEVELOPMENT

CHANDLER CORRIDOR SEGMENT 1 (SH 130 TO CR 101/CORRIDOR E)
WILLIAMSON COUNTY, TEXAS

DATE: 22-Sep-25

ATTACHMENT D - FEE SCHEDULE

TASK AND DESCRIPTION		PRINCIPAL	QA/QC ENGINEER	LEAD STRUCTURAL ENGINEER	LEAD TRAFFIC ENGINEER	MANAGING ENGINEER V	MANAGING ENGINEER IV	PROF ENGINEER VI	PROF ENGINEER IV	PROF ENGINEER III	PROF ENGINEER I	ENGR ASSOCIATE IV	ENGINEER IN TRAINING II	ENGR TECHNICIAN VI	ENGR TECHNICIAN V	CADD TECHNICIAN III	ADMIN SPECIALIST V	TOTALS
	HOURLY RATE	*$338.00*	*$279.00*	*$271.00*	*$269.00*	*$271.00*	*$256.00*	*$276.00*	*$217.00*	*$168.00*	*$138.00*	*$134.00*	*$120.00*	*$171.00*	*$144.00*	*$75.00*	*$90.00*	
1 PROJECT MANAGEMENT	TOTAL HOURS	5		13		222			11			9	37		9		71	377
	TOTAL COST	$ 1,690.00	$ -	$ 3,523.00	$ -	$ 60,162.00	$ -	$ -	$ 2,387.00	$ -	$ -	$ 1,206.00	$ 4,440.00	$ -	$ 1,296.00	$ -	$ 6,390.00	$ 81,094.00
2 EXHIBIT DEVELOPMENT	TOTAL HOURS						18		51	20		81			6			176
	TOTAL COST	$ -	$ -	$ -	$ -	$ -	$ 4,608.00	$ -	$ 11,067.00	$ 3,360.00	$ -	$ 10,854.00	$ -	$ -	$ 864.00	$ -	$ -	$ 30,753.00
3 SCHEMATIC DEVELOPMENT	TOTAL HOURS	6	42	8	8	36	186		204			312	378		308			1,488
	TOTAL COST	$ 2,028.00	$ 11,718.00	$ 2,168.00	$ 2,152.00	$ 9,756.00	$ 47,616.00	$ -	$ 44,268.00	$ -	$ -	$ 41,808.00	$ 45,360.00	$ -	$ 44,352.00	$ -	$ -	$ 251,226.00
4 DRAINAGE STUDY	TOTAL HOURS	1	8			2	58			138		190			18			415
	TOTAL COST	$ 338.00	$ 2,232.00	$ -	$ -	$ 542.00	$ 14,848.00	$ -	$ -	$ 23,184.00	$ -	$ 25,460.00	$ -	$ -	$ 2,592.00	$ -	$ -	$ 69,196.00
5 CORRIDOR SUMMARY REPORT	TOTAL HOURS	1	2				12											15
	TOTAL COST	$ 338.00	$ 558.00	$ -	$ -	$ -	$ 3,072.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,968.00
TOTALS	**TOTAL HOURS**	**13**	**52**	**21**	**8**	**260**	**274**		**266**	**158**		**592**	**415**		**341**		**71**	**2,471**
	TOTAL COST	**$ 4,394.00**	**$ 14,508.00**	**$ 5,691.00**	**$ 2,152.00**	**$ 70,460.00**	**$ 70,144.00**	**$ -**	**$ 57,722.00**	**$ 26,544.00**	**$ -**	**$ 79,328.00**	**$ 49,800.00**	**$ -**	**$ 49,104.00**	**$ -**	**$ 6,390.00**	**$ 436,237.00**

TOTAL COST **$436,237.00**

Commissioners Court - Regular Session **80.**

Meeting Date: 09/30/2025

Donation Deed for Seward Junction Loop North

Submitted For: Don Childs **Submitted By:** Don Childs, Road Bond

Department: Road Bond

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider and take appropriate action accepting a Donation Deed from Phau-Eldorado 333, LLC, a Texas limited liability company, for 0.2622 ac needed as right of way for the Seward Junction North Loop project (Parcel 9).

Background

Funding source: TANS P588

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Deed

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/23/2025 02:55 PM
Form Started By: Don Childs		Started On: 09/22/2025 04:15 PM
Final Approval Date: 09/23/2025		

Parcel 9

DONATION DEED

Seward Junction Loop North Right of Way

THE STATE OF TEXAS §
§
COUNTY OF WILLIAMSON §

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OF THE FOLLOWING INFORMATION FROM THIS INSTRUMENT BEFORE IT IS FILED IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

NOW, THEREFORE, KNOW ALL BY THESE PRESENTS:

That **PHAU-ELDORADO 333, LLC, a Texas limited liability company**, hereinafter referred to as Grantor, whether one or more, for and in consideration of the sum of Ten Dollars ($10.00) and other good and valuable consideration to Grantor in hand paid by Williamson County, Texas, the receipt and sufficiency of which is hereby acknowledged, and for which no lien is retained, either expressed or implied, has this day Sold and by these presents does Grant, Bargain, Donate, Sell and Convey unto **WILLIAMSON COUNTY, TEXAS**, all those certain tracts or parcels of land lying and being situated in the County of Williamson, State of Texas, along with any improvements thereon, being more particularly described as follows (the "Property"):

> All of that certain 0.2622 acre (11,422 square foot) parcel of land out of the B. Manlove Survey, Abstract No. 417, in Williamson County, Texas; said parcel of land being more particularly described by metes and bounds in Exhibit "A" attached hereto and made a part hereof. (**Parcel 9**).

SAVE AND EXCEPT, HOWEVER, it is expressly understood and agreed that Grantor is retaining title to the following improvements located on the Property, to wit: NONE

RESERVATIONS FROM AND EXCEPTIONS TO CONVEYANCE AND WARRANTY:

Visible and apparent easements not appearing of record;

Any discrepancies, conflicts, or shortages in area or boundary lines or any encroachments or any overlapping of improvements which a current survey would show;

Easements, restrictions, reservations, covenants, conditions, oil and gas leases, mineral severances, and encumbrances for taxes and assessments (other than liens and conveyances) presently of record in the Official Public Records of Williamson County, Texas, that affect the Property, but only to the extent that said items are still valid and in force and effect at this time.

Grantor reserves all of the oil, gas and other minerals in and under the land herein conveyed but waives all rights of ingress and egress to the surface thereof for the purpose of exploring, developing, mining or drilling or pumping the same; provided, however, that operations for exploration or recovery of any such minerals shall be permissible so long as all surface operations in connection therewith are located at a point outside the Property and upon the condition that none of such operations shall be conducted so near the surface of the Property as to interfere with the intended use thereof or in any way interfere with, jeopardize, or endanger the facilities of Williamson County, Texas or create a hazard to the public users thereof; it being intended, however, that nothing in this reservation shall affect the title and the rights of Grantee to take and use without additional compensation any, stone, earth, gravel, caliche, iron ore, gravel or any other road building material upon, in and under the Property for the construction and maintenance of public roadway facilities and related appurtenances.

TO HAVE AND TO HOLD the Property herein described and herein conveyed together with all and singular the rights and appurtenances thereto in any wise belonging unto Williamson County, Texas and its assigns forever; and Grantor does hereby bind itself, its heirs, executors, administrators, successors and assigns to Warrant and Forever Defend all and singular the said premises herein conveyed unto Williamson County, Texas and its assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof, by through or under Grantor but not otherwise.

This deed is being delivered in lieu of condemnation.

IN WITNESS WHEREOF, this instrument is executed on this the 17 day of SEPTEMBER, 2025.

[signature on following page]

GRANTOR:

PHAU-ELDORADO 333, LLC,
a Texas limited liability company

By: _____

Name: Nick McIntyre

Its: Senior VP Land

ACKNOWLEDGMENT

STATE OF TEXAS §
§
COUNTY OF Travis §

This instrument was acknowledged before me on this the 17th day of September 2025 by Nick McIntyre in the capacity and for the purposes and consideration recited therein.

NANCY MADDEX
Notary Public, State of Texas
Comm. Expires 04-18-2028
Notary ID 134859401

Nancy Maddex
Notary Public, State of Texas

ACCEPTED BY GRANTEE:

WILLIAMSON COUNTY, TEXAS

By:_____
Steven Snell, County Judge

ACKNOWLEDGMENT

STATE OF TEXAS §
§
COUNTY OF _____ §

This instrument was acknowledged before me on this the _____ day of _____, 2025 by Steven Snell in the capacity and for the purposes and consideration recited therein.

_____
Notary Public, State of Texas

PREPARED IN THE OFFICE OF:
Sheets & Crossfield, PLLC
309 East Main
Round Rock, Texas 78664

GRANTEE'S MAILING ADDRESS:
Williamson County, Texas
Attn: County Auditor
710 Main Street, Suite 101
Georgetown, Texas 78626

AFTER RECORDING RETURN TO:

EXHIBIT "A"

Parcel 09
0.2622 Acre Right-of-Way
B Manlove Survey, Abstract No. 417
Williamson County, Texas

DESCRIPTION OF PARCEL 09

BEING a 0.2622 of one acre (11,422 square foot) parcel of land out of the B Manlove Survey, Abstract No. 417, Williamson County, Texas, being a portion of that tract described 333.295 acres conveyed to PHAU-Eldorado 333, LLC by Special Warranty Deed dated November 10, 2021, as recorded in Document No. 2021174221, Official Public Records, Williamson County, Texas; said 0.2622 of one acre parcel of land being more particularly described by metes and bounds as follows:

BEGINNING at a 1/2-inch iron rod with "McGray McGray" cap set in the proposed east right-of-way line of County Road 260 (CR 260), being in a north line of said 333.295 acre PHAU-Eldorado 333 tract, and in the south line of that tract described as 85 acres conveyed to Clyde Krause by General Warranty Deed, as recorded in Volume 1672, Page 391, Official Records, Williamson County, Texas, said POINT OF BEGINNING, being 75.00 feet left of Engineer's Baseline Station 282+08.63, and having Surface Coordinates of N=10,211,700.93, E=3,074,430.53, from which a 1/2-inch iron rod found bears North 69°21'19" East 2,688.99 feet;

1) THENCE, along the proposed east right-of-way line of CR 260, crossing said 333.295 acre PHAU-Eldorado 333 tract, **South 21°47'11" East 99.78 feet** to a 1/2-inch iron rod with "McGray McGray" cap set in the south line of said 333.295 acre PHAU-Eldorado 333 tract, and the north line of the remainder of that tract described as 107-1/2 acres (First Tract) conveyed to Larry Everett Foust and Maydale Foust by Warranty Deed with Vendor's Lien, as recorded in Volume 764, Page 801, Deed Records, Williamson County, Texas, being 75.00 feet left of Engineer's Baseline Station 283+08.41;

2) THENCE, along the south line of said 333.295 acre PHAU-Eldorado 333 tract, and the north line of the remainder of said 107-1/2 acre Foust tract, **South 69°21'42" West 114.45 feet** to a calculated point at the southwest corner of said 333.295 acre PHAU-Eldorado 333 tract, being a corner in the north line of the remainder of said 107-1/2 acre Foust tract;

3) THENCE, along a west line of said 333.295 acre PHAU-Eldorado 333 tract, and the north line of the remainder of said 107-1/2 acre Foust tract, **North 21°51'05" West 99.77 feet** to a 1/2-inch iron rod found at a corner in a north line of said 333.295 acre PHAU-Eldorado 333 tract, being the southwest corner of said 85 acre Krause tract, and being in the existing east right-of-way line of CR 260 (varying width right-of-way), from which a mag nail with washer found at the northwest corner of the remainder of said 107-1/2 acre Foust tract, being the northeast corner of Lot 3, Block B (0.537 acre right-of-way reserve), CHV Liberty Hill 29 Addition, a subdivision of record in Document No. 2023059227, Official Public Records, Williamson County, Texas, bears South 66°32'08" West 26.32 feet, and from which a 1/2-iron rod found at the northwest corner of said Lot 3, being in the existing west right-of-way line of CR 260, bears South 66°26'25" West 30.06 feet;

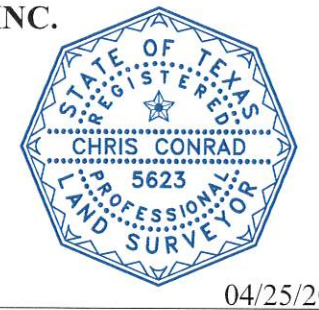
4) THENCE, along a north line of said 333.295 acre PHAU-Eldorado 333 tract, and the south line of said 85 acre Krause tract, **North 69°21'19" East 114.57 feet** to the POINT OF BEGINNING and containing 0.2622 of one acre (11,422 square feet) of land within these metes and bounds.

Bearing Basis Note

The bearings described herein are based on the Texas Coordinate System, South Central Zone (4204), NAD83 (2011) EPOCH 2010.00. The coordinates shown are surface coordinates.

SURVEYED BY:

McGRAY & McGRAY LAND SURVEYORS, INC.
3301 Hancock Dr., Ste. 6
Austin, TX 78731 (512) 451-8591
TBPELS Survey Firm# 10095500



04/25/2025

Chris Conrad, Reg. Professional Land Surveyor No. 5623 Date

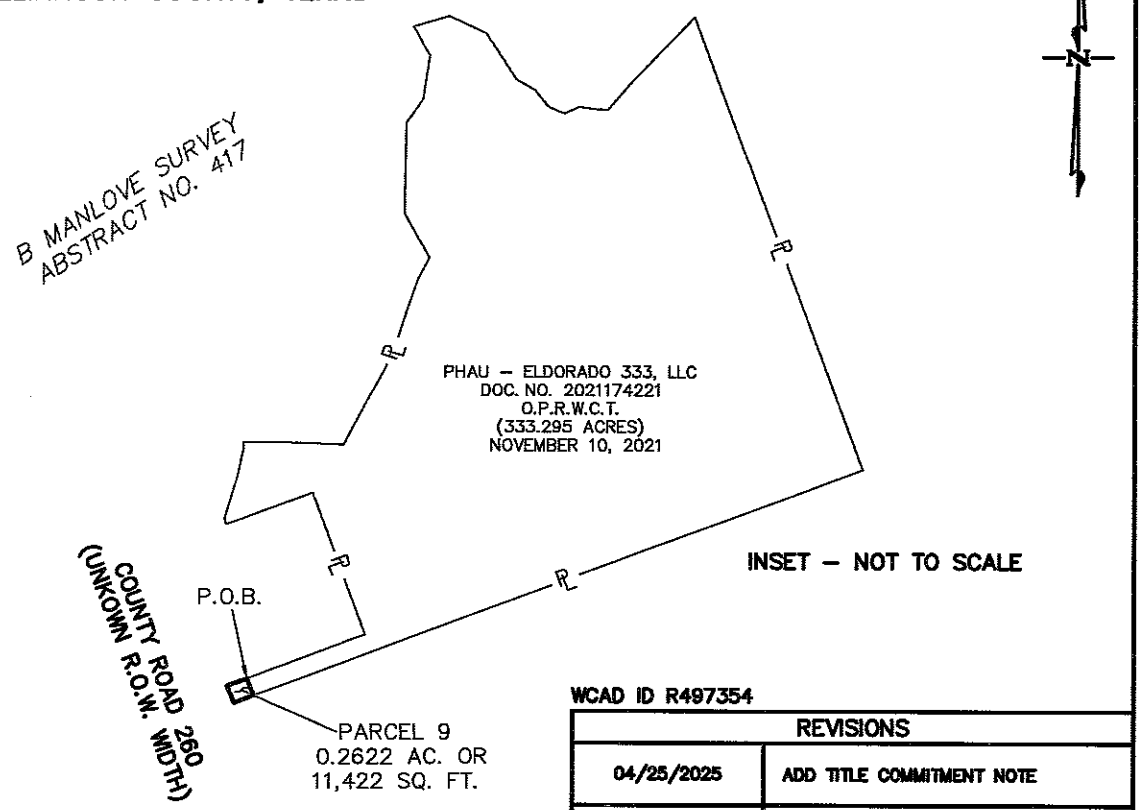
Note: There is a plat to accompany this description.
M:\LJA~23-086~Seward Junction Loop\Description\Parcel 09~0.2622 Ac
Issued 09/17/2024; Revised 04/11/2025

WCAD ID R497354

SKETCH TO ACCOMPANY DESCRIPTION OF 0.2622 AC. OR 11,422 SQ. FT. OF LAND OUT OF THE B MANLOVE SURVEY, ABSTRACT NO. 417 WILLIAMSON COUNTY, TEXAS

LEGEND

●	1/2" IRON ROD FOUND
▲	MAG NAIL W/ WASHER FOUND
◎	1/2" IRON ROD WITH CAP STAMPED "MCGRAY MCGRAY" SET
△	CALCULATED POINT
O.P.R.W.C.T.	OFFICIAL PUBLIC RECORDS WILLIAMSON COUNTY, TEXAS
O.R.W.C.T.	OFFICIAL RECORDS WILLIAMSON COUNTY, TEXAS
D.R.W.C.T.	DEED RECORDS WILLIAMSON COUNTY, TEXAS
P.O.B.	POINT OF BEGINNING
P.L.	PROPERTY LINE
R.O.W.	RIGHT OF WAY
P.U.E.	PUBLIC UTILITY EASEMENT
(.....)	RECORD INFORMATION
N.T.S.	NOT TO SCALE
—√—	DISTANCE NOT TO SCALE



INSET – NOT TO SCALE

WCAD ID R497354

REVISIONS	
04/25/2025	ADD TITLE COMMITMENT NOTE
04/11/2025	REVISE SURVEY NAMES

AREA TABLE – ACRES (SQUARE FEET)

RECORD AREA	ACQUISITION	REMAINDER
333.295 AC. (14,518,330 SF.)	0.2622 AC. (11,422 SF.)	333.033 AC. (14,506,908 SF.)

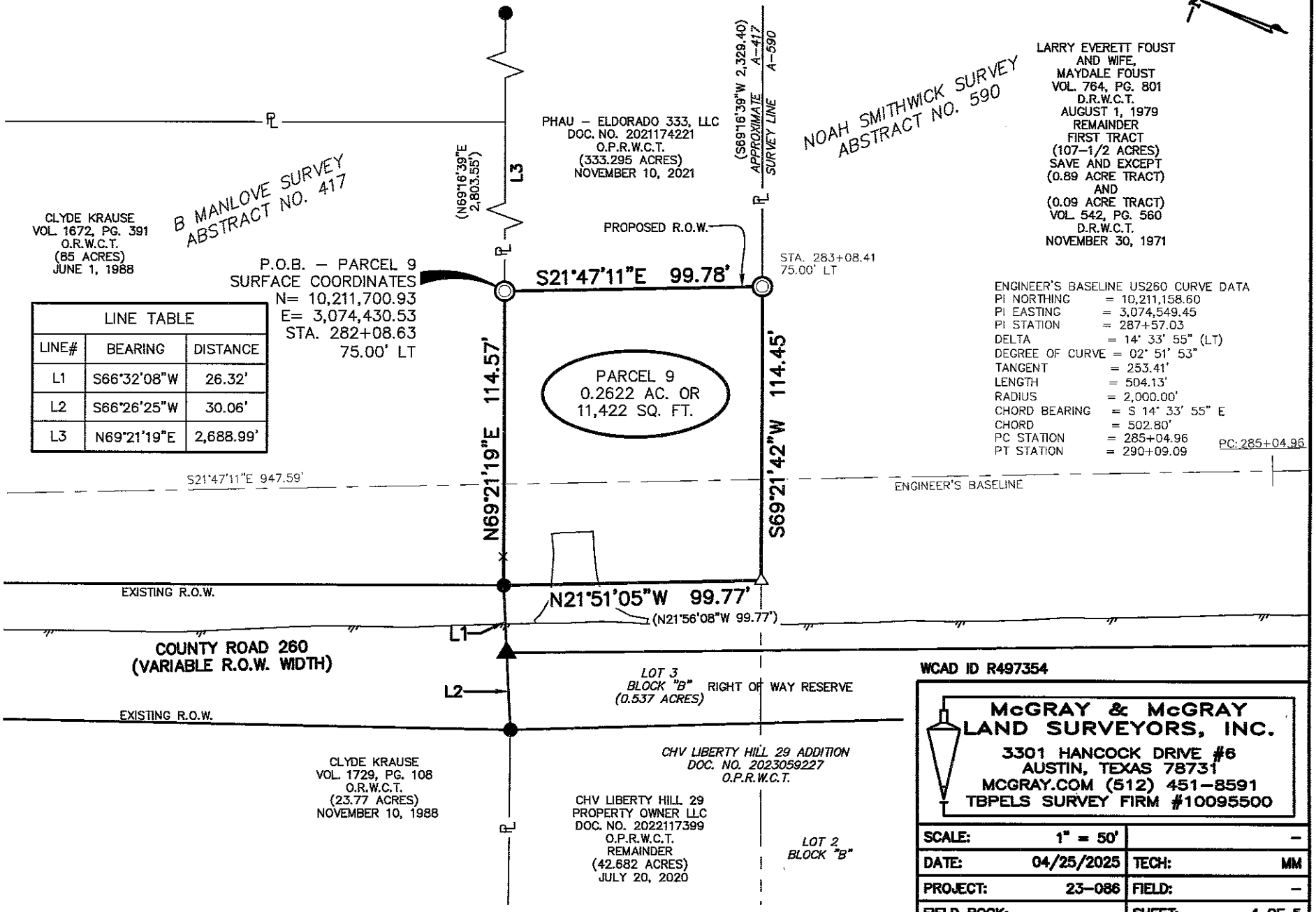
McGRAY & McGRAY LAND SURVEYORS, INC.
3301 HANCOCK DRIVE #6
AUSTIN, TEXAS 78731
MCGRAY.COM (512) 451-8591
TBPELS SURVEY FIRM #10095500

SCALE:	N.T.S.	–	–
DATE:	04/25/2025	TECH:	MM
PROJECT:	23-088	FIELD:	–
FIELD BOOK:	–	SHEET:	3 OF 5

M:\LIA~23-088~Seward Junction Loop\Dwg\Parcels\PROW 09~PHAU-Eldorado 333, LLC\PROW~PHAU-ELDORADO 333, LLC_R2.dwg

SKETCH TO ACCOMPANY DESCRIPTION OF 0.2622 AC. OR 11,422 SQ. FT. OF LAND OUT OF THE B MANLOVE SURVEY, ABSTRACT NO. 417 WILLIAMSON COUNTY, TEXAS

SCALE 1" = 50'



LINE TABLE		
LINE#	BEARING	DISTANCE
L1	S66°32'08"W	26.32'
L2	S66°26'25"W	30.06'
L3	N69°21'19"E	2,688.99'

ENGINEER'S BASELINE US260 CURVE DATA

PI NORTHING	= 10,211,158.60
PI EASTING	= 3,074,549.45
PI STATION	= 287+57.03
DELTA	= 14° 33' 55" (LT)
DEGREE OF CURVE	= 02° 51' 53"
TANGENT	= 253.41'
LENGTH	= 504.13'
RADIUS	= 2,000.00'
CHORD BEARING	= S 14° 33' 55" E
CHORD	= 502.80'
PC STATION	= 285+04.96
PT STATION	= 290+09.09

WCAD ID R497354

McGRAY & McGRAY
LAND SURVEYORS, INC.
3301 HANCOCK DRIVE #6
AUSTIN, TEXAS 78731
MCGRAY.COM (512) 451-8591
TBPELS SURVEY FIRM #10095500

SCALE:	1" = 50'		–
DATE:	04/25/2025	TECH:	MM
PROJECT:	23-086	FIELD:	–
FIELD BOOK:		SHEET:	4 OF 5

M:\LJA~23-086~Seward Junction Loop\Dwg\Parcels\PROW 09~PHAU-Eldorado 333, LLC\PROW~PHAU-ELDORADO 333, LLC_R2.dwg

SKETCH TO ACCOMPANY DESCRIPTION
OF 0.2622 AC. OR 11,422 SQ. FT. OF LAND OUT OF
THE B MANLOVE SURVEY, ABSTRACT NO. 417
WILLIAMSON COUNTY, TEXAS

TITLE COMMITMENT NOTE:

COMMITMENT FOR TITLE INSURANCE PREPARED BY:
TEXAN TITLE INSURANCE COMPANY
G.F. NO.: GT2403102
EFFECTIVE DATE: SEPTEMBER 4, 2024
ISSUED: SEPTEMBER 23, 2024

THE SURVEYOR HAS RELIED UPON THE REFERENCED COMMITMENT FOR TITLE REGARDING EASEMENTS, RESTRICTIONS, AND OTHER MATTERS AFFECTING THIS PROPERTY. NO ADDITIONAL RESEARCH WAS DONE FOR THE PURPOSE OF THIS SURVEY, ITEMS LISTED ARE WORDED ACCORDINGLY TO THE COMMITMENT, FOLLOWED BY SURVEYOR'S NOTES AND/OR OBSERVATIONS SHOWN IN BRACKETS.
[ ]

1.) (DELETED)
10.) THE FOLLOWING MATTERS AND ALL TERMS OF THE DOCUMENTS CREATING OR OFFERING EVIDENCE OF THE MATTERS:

b. ELECTRIC EASEMENT RECORDED IN VOLUME 519, PAGE 84, DEED RECORDS, WILLIAMSON COUNTY, TEXAS. **[DOES NOT AFFECT]**
c. GAS PIPELINE EASEMENT RECORDED IN VOLUME 832, PAGE 99, DEED RECORDS, WILLIAMSON COUNTY, TEXAS, AMENDED IN VOLUME 2177, PAGE 344, OFFICIAL RECORDS, WILLIAMSON COUNTY, TEXAS **[MAY AFFECT, LOCATION CANNOT BE DETERMINED FROM INFORMATION PROVIDED.]**
d. GAS PIPELINE EASEMENT RECORDED IN DOCUMENT NO. 2016010598, OFFICIAL RECORDS, WILLIAMSON COUNTY, TEXAS. **[DOES NOT AFFECT]**
e. GAS PIPELINE EASEMENT RECORDED IN DOCUMENT NO. 2016081147, OFFICIAL PUBLIC RECORDS, WILLIAMSON COUNTY, TEXAS. **[DOES NOT AFFECT]**
f. ROAD EASEMENTS RECORDED IN DOCUMENT NO. 2005089131, OFFICIAL PUBLIC RECORDS, WILLIAMSON COUNTY, TEXAS. **[DOES NOT AFFECT]**
g. ELECTRIC EASEMENT RECORDED IN VOLUME 516, PAGE 374, DEED RECORDS, WILLIAMSON COUNTY, TEXAS. **[DOES NOT AFFECT]**
h. WATER LINE EASEMENT RECORDED IN VOLUME 821, PAGE 687, DEED RECORDS, WILLIAMSON COUNTY, TEXAS, AND VOLUME 2168, PAGE 44, OFFICIAL RECORDS, WILLIAMSON COUNTY, TEXAS. **[MAY AFFECT, LOCATION CANNOT BE DETERMINED FROM INFORMATION PROVIDED.]**
i. WATER LINE EASEMENT RECORDED IN DOCUMENT NO. 9722324, OFFICIAL RECORDS, WILLIAMSON COUNTY, TEXAS. **[MAY AFFECT, LOCATION CANNOT BE DETERMINED FROM INFORMATION PROVIDED.]**

NOTES:
1. THIS PROJECT IS REFERENCED, FOR ALL BEARING AND COORDINATE BASIS, TO THE TEXAS COORDINATE SYSTEM, CENTRAL ZONE (4203), NORTH AMERICAN DATUM OF 1983 (2011) EPOCH 2010.00. COORDINATES SHOWN HEREON ARE GRID COORDINATES.
2. THIS SURVEY WAS PERFORMED WITH THE BENEFIT OF A TITLE COMMITMENT PREPARED BY TEXAN TITLE INSURANCE COMPANY G.F. NO. GT2403102, EFFECTIVE DATE SEPTEMBER 4, 2024.

I, HEREBY CERTIFY THAT THIS PLAT IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF AND THAT THE PROPERTY SHOWN HEREIN WAS DETERMINED BY A SURVEY MADE ON THE GROUND UNDER DIRECTION AND SUPERVISION.

04/25/2025
CHRIS CONRAD, REG. PROF. LAND SURVEYOR NO. 5623 DATE
Note: There is a description to accompany this plat.

REVISED: 04/25/2025
REVISED: 04/11/2025
WCAD ID R497354 ISSUED: 09/17/2024

McGRAY & McGRAY
LAND SURVEYORS, INC.
3301 HANCOCK DRIVE #6
AUSTIN, TEXAS 78731
MCGRAY.COM (512) 451-8591
TBPELS SURVEY FIRM #10095500

SCALE:	1" = 50'		–
DATE:	04/25/2025	TECH:	MM
PROJECT:	23-086	FIELD:	–
FIELD BOOK:		SHEET:	5 OF 5

M:\LJA~23-086~Seward Junction Loop\Dwg\Parcels\PROW 09~PHAU-Eldorado 333, LLC\PROW~PHAU-ELDORADO 333, LLC_R2.dwg

Commissioners Court - Regular Session **81.**

Meeting Date: 09/30/2025

Real Estate Contract for Ronald Reagan Boulevard Segment C

Submitted For: Don Childs **Submitted By:** Don Childs, Road Bond

Department: Road Bond

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider and take appropriate action on a Real Estate Contract with Tait Sugimura a/k/a Tait Jay Sugimura Jr. and Ashley Sugimura a/k/a Ashley Louana Sugimura to acquire 1.455 ac needed as right of way on the Ronald Reagan Boulevard Segment C project (Parcel 23A).

Background

Funding source: TANS P588

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

contract

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/23/2025 02:56 PM
Form Started By: Don Childs		Started On: 09/22/2025 04:22 PM
Final Approval Date: 09/23/2025		

REAL ESTATE CONTRACT
Ronald Reagan Boulevard – Segment C

THIS REAL ESTATE CONTRACT ("Contract") is made by and between **TAIT SUGIMURA A/K/A TAIT JAY SUGIMURA JR. AND ASHLEY SUGIMURA A/K/A ASHLEY LOUANNA SUGIMURA** (referred to in this Contract as "Seller", whether one or more) and **WILLIAMSON COUNTY, TEXAS** (referred to in this Contract as "Purchaser"), upon the terms and conditions set forth in this Contract.

ARTICLE I
PURCHASE AND SALE

By this Contract, Seller sells and agrees to convey, and Purchaser purchases and agrees to pay for, the tract(s) of land described as follows:

> Fee simple interest in and to all of that certain 1.455-acre (63,382 square foot) tract of land, out of and situated in the Burleson Warren Survey, Abstract No. 667, in Williamson County, Texas; being more fully described by metes and bounds in Exhibit "A" attached hereto and incorporated herein (**Parcel 23A**);

together with all and singular the rights and appurtenances pertaining to the property, including any right, title, and interest of Seller in and to adjacent streets, alleys, or rights-of-way (all of such real property, rights, and appurtenances being referred to in this Contract as the "Property"), and any improvements and fixtures situated on and attached to the Property described herein not otherwise retained by Seller, for the consideration and upon and subject to the terms, provisions, and conditions set forth below.

ARTICLE II
PURCHASE PRICE

Purchase Price

2.01. The Purchase Price for the Property described in Exhibit A shall be the sum of TWO HUNDRED FORTY THOUSAND and 00/100 Dollars ($240,000.00).

Payment of Purchase Price

2.02. The Purchase Price shall be payable in cash or other readily available funds at the Closing.

ARTICLE III
PURCHASER'S OBLIGATIONS

Conditions to Purchaser's Obligations

3.01. The obligations of Purchaser hereunder to consummate the transactions contemplated hereby are subject to the satisfaction of each of the following conditions (any of which may be waived in whole or in part by Purchaser at or prior to the Closing).

Miscellaneous Conditions

3.02. Seller shall have performed, observed, and complied with all of the covenants, agreements, and conditions required by this Contract to be performed, observed, and complied with by Seller prior to or as of the Closing.

ARTICLE IV
REPRESENTATIONS AND WARRANTIES OF SELLER

4.01. Seller hereby represents and warrants to Purchaser as follows, which representations and warranties shall be deemed made by Seller to Purchaser also as of the Closing Date, to the best of Seller's knowledge:

(a) There are no parties in possession of any portion of the Property as lessees, tenants at sufferance, or trespassers, other than previously disclosed to Purchaser.

(b) Seller has complied with all applicable laws, ordinances, regulations, statutes, rules and restrictions relating to the Property, or any part thereof.

4.02. The Property is being conveyed to Purchaser under threat of condemnation.

ARTICLE V
CLOSING

Closing Date

5.01. The Closing shall be held at the office of Texas National Title Company on or before October 15, 2025, or at such time, date, and place as Seller and Purchaser may agree upon, or within 10 days after the completion of any title curative matters if necessary for items as shown on the Title Commitment or in the Contract (which date is herein referred to as the "Closing Date").

Seller's Obligations at Closing

5.02. At the Closing Seller shall:

(1) Deliver to Purchaser a duly executed and acknowledged Deed conveying good and indefeasible title to Williamson County, Texas in fee simple to the portion of the Property described in Exhibit A, and, all free and clear of any and all monetary liens and restrictions, except for the following:

(a) General real estate taxes for the year of closing and subsequent years not yet due and payable.

(b) Any exceptions approved by Purchaser pursuant to Article III hereof; and

(c) Any exceptions approved by Purchaser in writing.

(2) The Deed shall be in the form as shown in Exhibit "B" attached hereto and incorporated herein.

(3) Provide reasonable assistance as requested, at no cost to Seller, to cause the Title Company to deliver to Purchaser a Texas Owner's Title Policy at Purchaser's sole expense, in Grantee's favor in the full amount of the Purchase Price, insuring Purchaser's contracted interests in and to the permanent interests being conveyed in the Property subject only to those title exceptions listed herein, such other exceptions as may be approved in writing by Purchaser, and the standard printed exceptions contained in the usual form of Texas Owner's Title Policy, provided, however:

(a) The boundary and survey exceptions shall be deleted.

(b) The exception as to restrictive covenants shall be endorsed "None of Record", if applicable.

(c) The exception as to the lien for taxes shall be limited to the year of closing and shall be endorsed "Not Yet Due and Payable"; and

(d) that such other documents required from Seller are prepared at no cost to Seller and do not require Seller to make any additional representations, indemnifications, or promises to Purchaser, the Title Company, or any other person except as otherwise specifically provided in this contract.

(4) Deliver to Purchaser possession of the Property if not previously done.

Purchaser's Obligations at Closing

5.03. At the Closing, Purchaser shall:

(a) Pay the cash portion of the Purchase Price and Additional Compensation, if any.

Prorations

5.04. General real estate taxes for the then-current year relating to the portion of the Property conveyed in fee shall be prorated as of the Closing Date and shall be adjusted in cash at the Closing but shall otherwise remain the obligation of Seller to satisfy. If the Closing shall occur before the tax rate is fixed for the then current year, the apportionment of taxes shall be upon the basis of the tax rate for the next preceding year applied to the latest assessed valuation. Agricultural roll-back taxes, if any, which directly result from this Contract and conveyance shall be paid by Purchaser.

Closing Costs

5.05. All costs and expenses of closing in consummating the sale and purchase of the Property shall be borne and paid as follows:

(1) Owner's Title Policy and survey to be paid by Purchaser.

(2) Special Warranty Deed, tax certificates, and title curative matters, if any, paid by Purchaser.

(3) All other closing costs shall be paid by Purchaser.

(4) Attorney's fees paid by each respectively as incurred.

ARTICLE VI
BREACH BY SELLER

In the event Seller shall fail to fully and timely perform any of its obligations hereunder or shall fail to consummate the sale of the Property for any reason, except Purchaser's default, Purchaser may: (1) enforce specific performance of this Contract; or (2) request that the Escrow Deposit, if any, shall be forthwith returned by the title company to Purchaser.

ARTICLE VII
BREACH BY PURCHASER

In the event Purchaser should fail to consummate the purchase of the Property, the conditions to Purchaser's obligations set forth in Article III having been satisfied and Purchaser being in default and Seller not being in default hereunder, Seller shall have the right to receive the Escrow Deposit, if any, from the title company, the sum being agreed on as liquidated damages for

the failure of Purchaser to perform the duties, liabilities, and obligations imposed upon it by the terms and provisions of this Contract, and Seller agrees to accept and take this cash payment as its total damages and relief and as Seller's sole remedy hereunder in such event. If no Escrow Deposit has been made, then Seller shall receive the amount of $500 as liquidated damages for any failure by Purchaser.

ARTICLE VIII
MISCELLANEOUS

Notice

8.01. Any notice required or permitted to be delivered hereunder shall be deemed received when sent by United States mail, postage prepaid, certified mail, return receipt requested, addressed to Seller or Purchaser, as the case may be, at the address set forth opposite the signature of the party.

Texas Law to Apply

8.02. This Contract shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Williamson County, Texas.

Parties Bound

8.03. This Contract shall be binding upon and inure to the benefit of the parties and their respective heirs, executors, administrators, legal representatives, successors and assigns where permitted by this Contract.

Legal Construction

8.04. In case any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, this invalidity, illegality, or unenforceability shall not affect any other provision hereof, and this Contract shall be construed as if the invalid, illegal, or unenforceable provision had never been contained herein.

Prior Agreements Superseded

8.05. This Contract constitutes the sole and only agreement of the parties and supersedes any prior understandings or written or oral agreements between the parties respecting the within subject matter.

Time of Essence

8.06. Time is of the essence in this Contract.

Gender

8.07. Words of any gender used in this Contract shall be held and construed to include any other gender, and words in the singular number shall be held to include the plural, and vice versa, unless the context requires otherwise.

Memorandum of Contract

8.08. Upon request of either party, the parties shall promptly execute a memorandum of this Contract suitable for filing of record.

Compliance

8.09. In accordance with the requirements of Section 20 of the Texas Real Estate License Act, Purchaser is hereby advised that it should be furnished with or obtain a policy of title insurance or Purchaser should have the abstract covering the Property examined by an attorney of Purchaser's own selection.

Effective Date

8.10. This Contract shall be effective as of the date it is approved by the Williamson County Commissioners' court, which date is indicated beneath the County Judge's signature below.

Counterparts

8.11. This Contract may be executed in any number of counterparts, which may together constitute the Contract. Signatures transmitted by facsimile or electronic mail may be considered effective as originals for purposes of this Contract.

Contingent Possession and Use Agreement

8.12. Upon completion of (1) the full execution of this Contract by all parties, and (2) acknowledgment by the Title Company of delivery by Purchaser of the full Purchase Price to the Title Company, Purchaser, its agents and contractors shall be permitted at any time before October 15, 2025 to enter and possess the Property prior to Closing for the purpose of completing any and all necessary testing, utility relocation and construction activities associated with the proposed roadway improvement construction project of Purchaser on the Property or other obligations of this Contract, and Seller agrees to make any gate access available to Purchaser, its contractors or utility facility owners as necessary to carry out the purposes of this paragraph. The parties further agree to continue to use diligence in assisting with any title curative measures or mortgage lien release required by the Contract to complete the Closing of the purchase transaction.

As-Is Sale

8.13. **AS-IS SALE. PURCHASER ACCEPTS THE PROPERTY "AS IS," "WHERE IS," AND "WITH ALL FAULTS," WITHOUT WARRANTY OR REPRESENTATION FROM SELLER. PURCHASER AGREES AND REPRESENTS:**

(a) PURCHASER IS NOT RELYING ON ANY WRITTEN, ORAL, OR IMPLIED STATEMENT OR REPRESENTATION BY SELLER OR ANY REPRESENTATIVE OF SELLER ABOUT OR RELATED TO THE PROPERTY, INCLUDING, BUT NOT LIMITED TO STATEMENTS OR REPRESENTATIONS ABOUT: (i) THE NATURE, USE, VALUE, DEVELOPMENTAL POTENTIAL, SUITABILITY OR FITNESS FOR ANY USE, COMPLIANCE WITH RESTRICTIONS OR ZONING ORDINANCES, COMPLIANCE WITH ANY REGULATIONS OR LAWS, HABITABILITY, MARKETABILITY, ACCESS TO, EGRESS FROM, QUALITY OF IMPROVEMENTS, CONDITION OF IMPROVEMENTS OR THE LAND, SIZE OF THE IMPROVEMENTS OR LAND, SOILS, OR DRAINAGE (ON OR FROM); OR (ii) THE PRESENCE OF ANY ENVIRONMENTAL CONDITIONS, ENVIRONMENTAL CONTAMINANTS, UTILITIES, FLOOD HAZARD AREAS, FLOOD PRONE AREAS, EASEMENTS, RIGHTS-OF-WAY, ROADS;

(b) PURCHASER HAS THE OPPORTUNITY TO INSPECT THE PROPERTY, IS FAMILIAR WITH THE PROPERTY, IS SATISFIED WITH THE CONDITION OF THE PROPERTY, AND IS RELYING ON PURCHASER'S OWN DETERMINATION AND INVESTIGATION OF THE PROPERTY.

(c) PURCHASER IS EXPERIENCED IN THE PURCHASE OF PROPERTIES SIMILAR TO THE PROPERTY; AND

(d) THE SALES PRICE HAS BEEN NEGOTIATED BETWEEN THE PARTIES AS A RESULT OF PURCHASER AGREEING TO TAKE THE PROPERTY IN AN AS-IS CONDITION.

[signature page follows]

SELLER:

TAIT SUGIMURA A/K/A TAIT JAY SUGIMURA JR.

By: Tait Jay Sugimura jr (Aug 28, 2025 14:32:50 CDT)

Address: 25550 Ronald W Reagan Blvd

Name: Tait Jay Sugimura jr

Georgetown Tx 78633

Date: Aug 28, 2025

SELLER:

ASHLEY SUGIMURA A/K/A ASHLEY LOUANNA SUGIMURA

By: Ashley Sugimura (Aug 28, 2025 16:01:52 CDT)

Address: 25550 Ronald W Reagan Blvd

Name: Ashley Sugimura

Georgetown, TX 78633

Date: Aug 28, 2025

PURCHASER:

WILLIAMSON COUNTY, TEXAS

By: _____
Steven Snell
County Judge

Address: 710 Main Street, Suite 101
Georgetown, Texas 78626

Date: _____

SUGIMURA(23A)--purchase contract for r.o.w. - Ronald Reagan (8.16.25)

Final Audit Report 2025-08-28

Created:	2025-08-28
By:	Barron, Adler, Clough & Oddo, LLP (schneider@barronadler.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAhEookFAPSzWvl2g0xWRKiTvJPxVfemOs

"SUGIMURA(23A)--purchase contract for r.o.w. - Ronald Reaga n (8.16.25)" History

Document created by Barron, Adler, Clough & Oddo, LLP (schneider@barronadler.com)
2025-08-28 - 6:36:28 PM GMT

Document emailed to taitsugimura@yahoo.com for signature
2025-08-28 - 6:36:32 PM GMT

Document emailed to ashley.sugimura@gmail.com for signature
2025-08-28 - 6:36:33 PM GMT

Email viewed by taitsugimura@yahoo.com
2025-08-28 - 7:30:19 PM GMT

Signer taitsugimura@yahoo.com entered name at signing as Tait Jay Sugimura jr
2025-08-28 - 7:32:48 PM GMT

Document e-signed by Tait Jay Sugimura jr (taitsugimura@yahoo.com)
Signature Date: 2025-08-28 - 7:32:50 PM GMT - Time Source: server

Email viewed by ashley.sugimura@gmail.com
2025-08-28 - 8:59:35 PM GMT

Signer ashley.sugimura@gmail.com entered name at signing as Ashley Sugimura
2025-08-28 - 9:01:50 PM GMT

Document e-signed by Ashley Sugimura (ashley.sugimura@gmail.com)
Signature Date: 2025-08-28 - 9:01:52 PM GMT - Time Source: server

Agreement completed.
2025-08-28 - 9:01:52 PM GMT

Adobe Acrobat Sign

Commissioners Court - Regular Session **82.**

Meeting Date: 09/30/2025

Termination of Deed Restrictions

Submitted For: Don Childs **Submitted By:** Don Childs, Road Bond

Department: Road Bond

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider and take appropriate action regarding a partial termination of deed restrictions on property located at the intersection of SH 29 and US 183.

Background

This relates to property that was acquired by Williamson County as part of LRTP. Per Road and Bridge, this termination of deed restrictions does not affect any future right of way, including the CVS property.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Termination of Deed Restrictions

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/23/2025 02:56 PM
Form Started By: Don Childs		Started On: 09/22/2025 04:27 PM
Final Approval Date: 09/23/2025		

After Recording, Return to:
White, Starling & Osterman, PLLC
Attn: Lauren Osterman
2003 N. Lamar Blvd., Suite 100
Austin, TX 78705

TERMINATION OF DEED RESTRICTION G

STATE OF TEXAS §
§
COUNTY OF WILLIAMSON §

THIS TERMINATION OF DEED RESTRICTION G (the "Instrument"), effective as of the recording date, is hereby executed by CVS PHARMACY, INC., a Rhode Island corporation ("CVS"), B BOYD REAL ESTATE, LLC, a Texas limited liability company ("B Boyd"), and WILLIAMSON COUNTY, TEXAS, (the "County"), as successors-in-interest of James A. Rehler and Charles O. Sims, III and Edith R. Sims.

RECITALS

WHEREAS, James A. Rehler and Charles O. Sims, III and Edith R. Sims were Sellers of certain real property in Williamson County, Texas (the "Property," more particularly described in Exhibit A hereto) under that certain Warranty Deed dated as of September 29, 1977, and recorded at Volume 686, Page 167 in the Real Property Records of Williamson County, Texas (the "1977 Deed");

WHEREAS, the 1977 Deed contained certain restrictions (the "1977 Restrictions"), including the following Restriction G ("Restriction G"):

> "G. BUYER agrees to deliver to SELLERS one (1) copy of the plans and specifications at least fifteen (15) days prior to the commencement of construction of any improvements upon said land and no such construction shall be commenced until SELLERS shall have approved the plans."

WHEREAS, B Boyd is a successor-in-interest to the Property; and

WHEREAS, CVS, B Boyd, and the County, as successors-in-interest of James A. Rehler and Charles O. Sims, III and Edith R. Sims, the Sellers under the 1977 Deed, wish to terminate Restriction G and release the Property from compliance with said Restriction G.

NOW, THEREFORE, in consideration of the foregoing, of the mutual promises contained herein, the sum of Ten and No/100 Dollars ($10.00) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged and confessed, the parties hereto agree as follows:

TERMINATION

1. Termination of Restriction G. With the recordation of this Instrument, Restriction G shall no longer apply to or otherwise encumber the Property and shall be deemed terminated; provided, however, nothing contained herein shall be deemed to terminate any of the other 1977 Restrictions contained in the 1977 Deed.

2. Other Documents. Subject to review and approval, each party agrees, upon the written request of the other party, to execute, acknowledge and deliver such documents that may be reasonably necessary or appropriate to carry into effect the intention of the parties as expressed in this Instrument.

3. Effect of Instrument. Except as modified by this Instrument, the terms and conditions contained in the 1977 Deed including the 1977 Restrictions shall remain in full force and effect.

(Signature Pages Follow)

IN WITNESS WHEREOF, each of the parties hereto have caused this Termination of Deed Restriction G to be executed effective as of the day first above written.

CVS PHARMACY, INC.,
a Rhode Island corporation

By: _____
Name: Cheryl A. Green
Title: Assistant Secretary

CVS legal approval: CAG/LC

STATE OF RHODE ISLAND §
§
COUNTY OF PROVIDENCE §

The foregoing instrument was acknowledged before me this 9th day of September, 2025, by Cheryl A. Green, the Assistant Secretary of CVS PHARMCY, INC., a Rhode Island corporation, on behalf of said corporation, for the purposes and consideration herein provided.

_____
Notary Public
My commission expires:

LYNN E. CHENEL NOTARY PUBLIC RHODE ISLAND

Lynn E. Chenel
Notary Public
State of Rhode Island
My Commission Expires: 10-5-2025

B BOYD REAL ESTATE, LLC,
a Texas limited liability company

By: _____
Benny M. Boyd, President

STATE OF TEXAS §
§
COUNTY OF Lamp ASAS §

The foregoing instrument was acknowledged before me this 17 day of Sep, 2025, by Benny M. Boyd, President of B Boyd Real Estate, LLC, a Texas limited liability company, on behalf of said limited liability company, for the purposes and consideration herein provided.

TINA M. KAETZEL
Notary Public ID#128416-7
STATE OF TEXAS
My Comm. Exp. Jan. 14, 2028

_____
Notary Public in and for the State of Texas

WILLIAMSON COUNTY, TEXAS

By: _____
Steven Snell, County Judge

STATE OF TEXAS §
§
COUNTY OF WILLIAMSON§

The foregoing instrument was acknowledged before me on _____, 2025, by Steven Snell, County Judge, for the purposes and consideration herein provided.

_____
Notary Public in and for the State of Texas

Exhibit A

Property Description

Part of the J, B, Robinson Survey A-521, Williamson County, Texas, and being part of a 6.42 acre tract of land described in a deed dated August 29, 1966, from Ulia L, hoes to James A, Rehler, recorded in Vol. 490, Page 253, Deed Records, Williamson County, Texas, and more particularly described as follows:

BEGINNING at the SW corner of said 6.42 acre tract in the East ROW line of U. S, Highway 183;

THENCE N 70° 15' E along the South line of said 6.42 acre tract a distance of 150 feet to a point;

THENCE N 19° 45 1 W 150 feet to a point;

THENCE S 70° 15 1 W 150 feet to a point in the E ROW line of U.S. Highway 183;

THENCE S 19°, 45' E along the East ROW line of U.S. Highway 183 a distance of 150 feet to the PLACE OF BEGINNING, and containing 0.51 acres of land, more or less.

Meeting Date: 09/30/2025

Williamson County Burn Ban

Submitted For: Mike Lugo **Submitted By:** Adrienne Damron, Fire Marshal Spec Ops-Hazmat

Department: Fire Marshal Spec Ops-Hazmat

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider, and take appropriate action on the issuance of a county-wide burn ban for a period not to exceed 90 days and to authorize the Commissioners Court, and/or the County Judge the authority to lift the order banning outdoor burning if conditions improve.

Background

Williamson County has been seeing increased drought conditions throughout the past few weeks. There is minimal rain in the forecast. I recommend that our county goes into a Burn Ban until our area receives an adequate amount of rain to add fuel moisture to the vegetation, and humidity levels increase. Our area fire departments have been doing an outstanding job controlling the wildfires that do start. Multiple fire departments in our county have also been contributing and responding as a Wildland Task Force when requested in our county. This consists of multiple wildland (brush) trucks, a water tender truck, a Type-1 Fire Engine (Fire Engine), and a command vehicle (Taskforce Leader).

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Burn Ban Background

Burn ban recommendation

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	09/24/2025 02:24 PM
Form Started By: Adrienne Damron		Started On: 09/23/2025 04:34 PM
Final Approval Date: 09/24/2025		

Williamson County Fire Marshal's Office

3189 SE Inner Loop, Georgetown, Texas 78626
Phone: (512) 943-3679
Chief/Fire Marshal Mike Lugo

AGENDA PLACEMENT MEMO

DATE: **September 30, 2025**

TO: **Commissioners Court**

FROM: **Chief Mike Lugo**

SUBJECT: **Burn Ban**

REQUESTED ACTION/RECOMMENDATION

Discuss, consider, and take appropriate action on the issuance of a county-wide burn ban for a period not to exceed 90 days and authorize the Commissioners Court, and/or the County Judge the authority to lift the order banning outdoor burning if conditions improve

BACKGROUND

Williamson County has been seeing increased drought conditions throughout the past few weeks. There is minimal rain in the forecast. I recommend that our county goes into a Burn Ban until our area receives an adequate amount of rain to add fuel moisture to the vegetation, and humidity levels increase. Our area fire departments have been doing an outstanding job controlling the wildfires that do start. Multiple fire departments in our county have also been contributing and responding as a Wildland Task Force when requested in our county. This consists of multiple wildland (brush) trucks, a water tender truck, a Type-1 Fire Engine (Fire Engine), and a command vehicle (Taskforce Leader).

OPERATIONS AND MAINTENANCE

Increased Level of readiness for Fire Marshal staff responses to potential violations and wildfires.

PROJECT SCHEDULE

This order shall remain in effect until the Burn Ban is requested to be terminated by Williamson County Fire Marshal or the County Judge and/or the Commissioners' Court determines that drought conditions have improved due to sufficient precipitation that will be sustained.

Williamson County Fire Marshal's Office

3189 SE Inner Loop, Georgetown, Texas 78626
Phone: (512) 943-3679
Chief/Fire Marshal Mike Lugo

Burn Ban Evaluation Matrix

DATE: **September 30, 2025**

TO: **Commissioners Court**

FROM: **Chief Mike Lugo**

SUBJECT: **Burn Ban**

Recommendation: BURN BAN

Evaluation Factor	***Source(s)***	***Comment***	***Supports Burn Ban***
Relative Humidity Values - NWS	Short Term Forecast	Midday values have been dropping into the 30%-40% Humidity with the possibility of Lower moisture with additional days of no rain	YES
KBDI Texas A&M	Current Condition	Williamson Counties' average KBDI value is 640 with portions of the county experiencing a higher value.	YES
KBDI (Change) Texas A&M	Current Condition	+5 daily changes observed for past 7 days	YES
Forecast 10 Hour Fuel Moisture (Percentile) Nelson Model	Current Condition	26-50 indicator of good overnight relative humidity recoveries for grass	NO
Average Temperature (Fahrenheit) NWS	Current Conditions	Average daytime temperatures in the Low 90's	NO
U.S. Drought Monitor	Drought.gov	Abnormally Dry	YES

Recommendation: BURN BAN

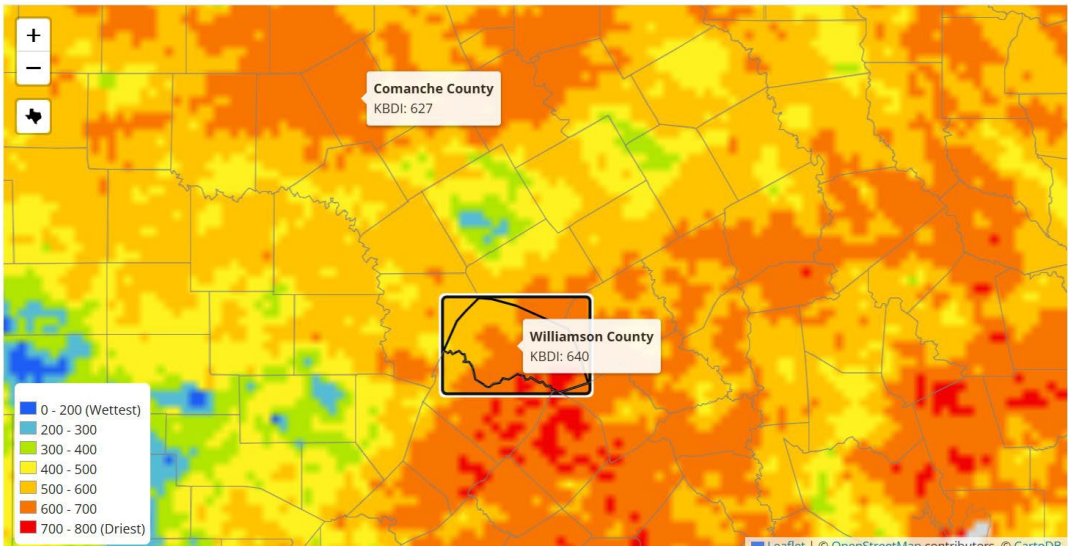
September 18, 2025, Texas A&M Forest Service Fire Weather Update

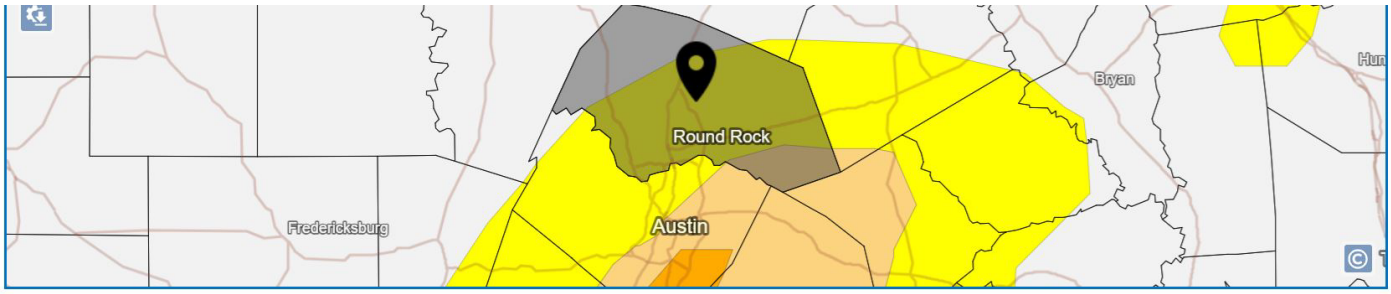
Local wildfire call volume has increased slightly and our area is at an increased readiness level 2. Calls remain isolated to roadside and controlled burns. Local FD's have been effective in suppression and require some assistance from mutual aid partners. KBDI Values are now in the 600-700 ranges for the majority of the districts this includes Williamson, Travis, Hays, Caldwell, Bastrop, Lee and Fayette counties with pockets in the 700-800 ranges in the Northern parts of Bastrop County. Drought monitor is now reflecting between D0 (Abnormally Dry) to D1 (Moderate Drought) and D2 (Severe). Low to moderate fire potential may be present in pine timber fuels of Lost Pines area near Bastrop and LaGrange. These areas have undergone two or more weeks without wetting rainfall and will be susceptible to wildfire activity this week. This week's lack of strong fire weather triggers should prevent any fires from becoming highly resistant to control. Additional details are posted in the Texas Fire Potential Update at: https://bit.ly/TexasFirePotentialUpdate. Despite recent precipitation in the region, The Lost Pines specifically Bastrop and Buescher State parks have not received any beneficial rainfall. The Lost Pines Fire Crew will continue to monitor the area.

Mostly rain free conditions and above average high temperatures will continue through the rest of the week and into the weekend. There may be a few spotty brief rain showers or a stray storm or two each afternoon into early evening through Sunday. Models suggest a possible cold front with a chance of more organized storms for Monday through Wednesday. Minimum relative humidity values generally in the 30 to 40 percent range can be expected each afternoon, although a few locations may be able to briefly dip below 30 percent. Winds will remain mostly from the southeast and could be occasionally gusty at times during the afternoon and evening hours. National Weather Service. (2025) Austin/San Antonio Routine Fire WX Fcast (With/Without 6-10 Outlook) https://forecast.weather.gov.

*Source Fire Coordinator, Smithville Fire District | Texas A&M Forest Service

Daily Keetch-Byram Drought Index (2025-09-22)





The U.S. Drought Monitor depicts the location and intensity of drought across the country using 5 classifications: Abnormally Dry (D0), showing areas that may be going into or are coming out of drought, and four levels of drought (D1–D4).

The U.S. Drought Monitor is a joint effort of the National Drought Mitigation Center, U.S. Department of Agriculture, and National Oceanic and Atmospheric Administration.

Source(s): NDMC, NOAA, USDA

Legend

Drought & Dryness Categories	% of Williamson County
D0 - Abnormally Dry	62.88%
D1 – Moderate Drought	9.89%
D2 – Severe Drought	0%
D3 – Extreme Drought	0%
D4 – Exceptional Drought	0%
Total Area in Drought (D1–D4)	9.89%

41,810
people in Williamson County are affected by drought

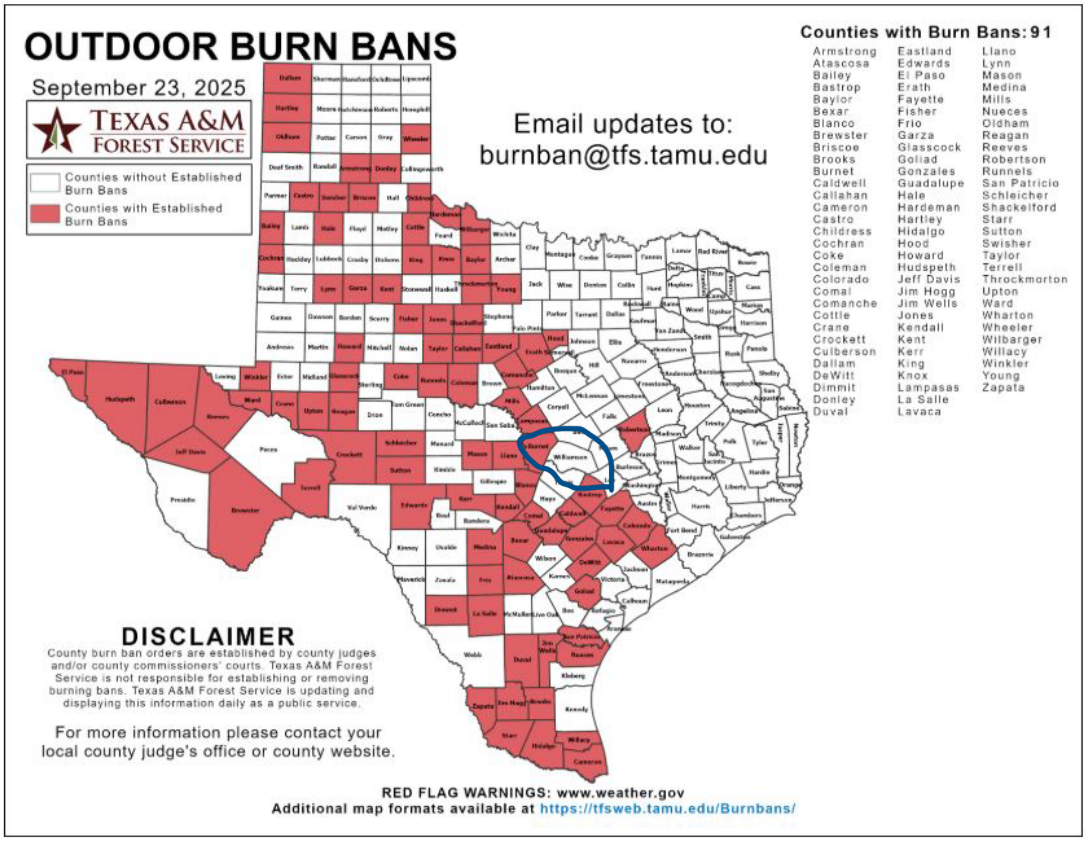
↑ 225.6% since last week
↑ 100% since last month

9.9%
of people in Williamson County are affected by drought

↑ 7% since last week
↑ 10% since last month

61st
driest August on record, over the past 131 years

↓ 0.53
inches from normal



Summary

The scope of emerging dryness with 30-day rainfall deficits continues to expand in the Rolling Plains, part of the Eastern/Western Hill Country, Central Texas, South Texas, Upper Gulf Coast, and Southeast Texas observing deficits less than 25% of normal. Persistent dryness is most prominent in Central Texas, the lower Rolling Plains, and into parts of the Western Hill Country where 60-day rainfall deficits of 25% or less than normal rainfall are present and have an underlying risk for wildfire activity. Moving into the weekend 27th and 28th of September, the fire environment is expected to become warmer and drier. Surface fuel will begin to dry; however no accelerated drying is expected. Fire potential should remain low across the state as no widespread fire weather trigger is anticipated. I recommend that our county approves a Burn Ban until our area receives an adequate amount of rain to add fuel moisture to the vegetation, and humidity levels increase. Our area fire departments have been doing an outstanding job controlling the wildfires that do start.

Recommendation: BURN BAN

Mike Lugo

Williamson County Fire Marshal

Commissioners Court - Regular Session **84.**

Meeting Date: 09/30/2025

bickerstaff engagement agreement (satterfield)

Submitted By: Shannon Francis, General Counsel

Department: General Counsel

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider, and take appropriate action on the engagement of the law firm of Bickerstaff Heath Delgado Acosta LLP to represent Williamson County in relation to the matter of Cause No. 25-2760-C368; Nayna Satterfield v. Aramark Services, Inc., et al.; In the 368th Judicial District Court of Williamson County, Texas; and exemption of these services from the competitive bid/proposal requirements of the County Purchasing Act pursuant to the discretionary exemption for personal or professional services, as set forth under Texas Local Government Code § 262.024(a)(4).

Background

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	09/24/2025 04:33 PM
Form Started By: Shannon Francis		Started On: 09/24/2025 04:10 PM
Final Approval Date: 09/24/2025		

Commissioners Court - Regular Session **86.**

Meeting Date: 09/30/2025

County Parks Director

Submitted For: Rebecca Clemons **Submitted By:** Becky Pruitt, Commissioners Court

Department: Commissioners Court

Agenda Category: Executive Session

Information

Agenda Item

Deliberate the appointment, evaluation and employment of the Senior Director of the Williamson County Parks & Recreation Department, to include possibly conducting interviews of candidates for such position pursuant to Texas Government Code Section 551.074 - Personnel Matters.

Background

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/17/2025 02:40 PM
Form Started By: Becky Pruitt		Started On: 09/17/2025 12:32 PM
Final Approval Date: 09/17/2025		

Commissioners Court - Regular Session **87.**

Meeting Date: 09/30/2025

County Parks Director

Submitted For: Rebecca Clemons **Submitted By:** Becky Pruitt, Commissioners Court

Department: Commissioners Court

Agenda Category: Executive Session

Information

Agenda Item

Discuss, consider and take appropriate action regarding the tender of an offer of employment, hiring and appointment for the position of Senior Director of the Williamson County Parks & Recreation Department.

Background

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Delia Colon	09/17/2025 02:52 PM
Form Started By: Becky Pruitt		Started On: 09/17/2025 12:34 PM
Final Approval Date: 09/17/2025		