NOTICE TO THE PUBLIC
WILLIAMSON COUNTY COMMISSIONERS COURT
Commissioners Courtroom
710 S. Main Street, Georgetown
October 14, 2025
9:30 A.M.

The Commissioners Court of Williamson County, Texas will meet in Regular Session at the above location, date, and time to consider the items set forth below. It is the intent of the Commissioners Court to have a quorum physically present at the meeting. Up to two (2) Commissioners Court members may participate by videoconference call in accordance with the Texas Open Meetings Act.

1. Review and approval of minutes.

2. Hear County Auditor concerning invoices, bills, Quick Check Report, wire transfers and electronic payments submitted for payment and take appropriate action including, but not limited to approval for payment provided said items are found by the County Auditor to be legal obligations of the county.

3. **Public Comment Period for Agenda Items.** The Commissioners Court will conduct a Public Comment Period to allow members of the public, who have properly submitted a Public Participation Form, to address the Commissioners Court regarding specific Agenda Items that are on the Commissioners Court's Agenda. During such Public Comment Period, speakers shall be limited to a maximum of three (3) minutes to make his or her remarks regarding an Agenda Item. Each member of the public who appears before the Commissioners Court to address the Commissioners Court regarding more than one (1) Agenda Item on the Commissioners Court's Agenda shall be limited to a cumulative maximum of five (5) minutes to make his or her remarks for all such Agenda Items. The maximum overall discussion time allowed for an Agenda Item, regardless of the number of members of the public wishing to address the Court on such Agenda Item, shall be limited to thirty (30) minutes. Speaking time, to the extent possible, will be evenly allocated among speakers should more than ten (10) speakers desire to speak on the same Agenda Item. In matters of exceptional interest, the Commissioners Court may, by majority vote, lengthen the maximum overall public discussion time allowed on a particular Agenda Item. The Presiding Officer of the Commissioners Court reserves the right to conduct public comment regarding an Agenda Item at the time in which the item is called for the Commissioners Court's consideration as opposed to including such public comments during this Public Comment Period.

CONSENT AGENDA

The Consent Agenda includes non-controversial and routine items that the Court may act on with one single vote. The Judge or a Commissioner may pull any item from the consent agenda in order that the court discuss and act upon it individually as part of the Regular Agenda.
(Items 4 – 27)

4. Discuss, consider, and take appropriate action on a line item transfer for Facilities.

Fiscal Impact

From/To	Acct No.	Description	Amount
From	0100.0509.004620	Equipment Rentals	$3,303.75
To	0100.0509.005700	Vehicles >$5000	$3,303.75

5. Discuss, consider and take appropriate action on a line item transfer for the County Courts at Law.

Fiscal Impact

From/To	Acct No.	Description	Amount
From	0100-0425-004134	MISDEMEANOR CASES - COURT APPT	5,000
To	0100-0425-004121	Expert Witness	5,000

6. Discuss, consider, and take appropriate action on a line item transfer for the All District Courts budget.

Fiscal Impact

From/To	Acct No.	Description	Amount
From	0100.0435.004132	CRIMINAL CASES - CRT APPT ATTY	1469.36
To	0100.0435.004931	3RD ADM JUD DIST ASSESSMENT	1469.36

7. Discuss, consider and take appropriate action on approving compensation changes, position title changes, position grade changes, and any corresponding line item transfers.

8. Discuss, consider and take appropriate action to approve Justice of the Peace, Pct. 1, September 2025 Monthly Report in compliance with Code of Crim. Proc. § 103.005.

9. Discuss, consider and take appropriate action to approve Justice of the Peace, Pct. 4, September 2025 Monthly Report in compliance with Code of Crim. Proc. § 103.005.

10. Discuss, consider, and take appropriate action authorizing Williamson County All District Courts to apply for funding through the Office of Juvenile Justice and Delinquency Prevention (OJJDP) Program FY2025 local solicitation.

11. Discuss, consider, and take appropriate action authorizing Williamson County All District Courts to apply for funding through the Office of Juvenile Justice and Delinquency Prevention (OJJDP) Program FY2025 local solicitation.

12. Discuss, consider, and take appropriate action on approving the FY2026 Indigent Defense Formula Grant Application Resolution.

13. Discuss, consider, and take appropriate action on Agreement #2025332, a Memorandum of Understanding (MOU) between Williamson County Sheriff's Office and Texas A&M Engineering Extension Service (TEEX) for use of the TEEX RELLIS campus facilities and training assets located at 200 Technology Way, College Station, Texas, 77845, and authorizing the execution of the agreement.

14. Discuss, consider and take appropriate action on approving a Service and Maintenance Agreement #2026-020 with Unified Power for Uninterruptible Power Supply devices (UPS) for a one-year term in the Williamson County Emergency Services Operations Center (ESOC), located at 911 Tracy Chambers Ln, Georgetown, Tx 78626, in the amount of $9,459.26, and authorizing the execution of the agreement.

15. Discuss, consider, and take appropriate action on approving the Service and Goods Contract #2026-003 between Williamson County and Carahsoft Technology Corp. for annual technical support and software upgrades for HipLink notification system for a term of one (1) year beginning 10/01/2025 through 09/30/2026 for a total amount of $50,948.35 pursuant to DIR-CPO-5683, and authorize the execution of the agreement.

16. Discuss, consider, and take appropriate action on approving the Master Service Agreement, No. 2026-034, between Williamson County and Barrier Fence, LLC for Fence Maintenance and Repair Services in the not-to-exceed amount of $ 19,500.00 and authorize execution of the agreement.

17. Discuss, consider, and take appropriate action on approving the Master Service Agreement No. 2026-027 with Trusco Inc. DBA Russell Glass Company and Williamson County for Glass Repair/Replacement in the not-to-exceed amount of $19,500.00 and authorize the execution of the agreement.

18. Discuss, consider, and take appropriate action on approving the Master Service Agreement, 2026-029, between Williamson County and Iris Group Holdings, LLC DBA Everon, LLC for Security Alarm Monitoring Maintenance and Repair Services, in the not-to-exceed amount of $100,000.00, pursuant to Sourcewell’s Cooperative Contract #121024 - EVER, and authorize execution of the agreement.

19. Discuss, consider, and take appropriate action on authorizing the Purchasing Agent to advertise and receive competitive sealed proposals for a contractor to upgrade audiovisual systems at the Williamson County Expo Center, under RFCSP #25RFCSP87. The Funding Sources are P648 and P635.

20. Discuss, consider, and take appropriate action on authorizing the Purchasing Agent to advertise and receive sealed responses for IFB Tree Limb Chipping Services, under IFB #25IFB91.

21. Discuss, consider, and take appropriate action on authorizing the Purchasing Agent to advertise and receive sealed responses for IFB CR 200 HMAC Widening from CR 203 to CR 236, under IFB #25IFB90. The funding source is P641.

22. Discuss, consider, and take appropriate action on awarding #25RFSQ81 Engineering Services for SH 95 Planning to American Structurepoint, Inc. in the maximum amount payable of Nine Hundred Thousand Dollars ($900,000.00) and authorize execution of this agreement, the funding source is Road Bonds P731.

23. Discuss, consider and take appropriate action on Supplemental Work Authorization No 1 to Work Authorization No 4 under Williamson County Contract between Lockwood, Andrews & Newnam (LAN) and Williamson County dated June 2, 2022 for Engineering Services for Roadway Widening on CR 267 from Equine Rd. to Larkspur Park Blvd. approximately 4,200'. Funding source: 01.0200.0210.004100.

24. Discuss, consider, and take appropriate action on Work Authorization No. 6 to the On-Call Surveying Services (North Barker Street) contract executed on May 9, 2024, between Williamson County and McGray & McGray Land Surveyors, Inc. relating to the 2023 Road and Bridge Program.

25. Discuss, consider, and take appropriate action on Supplemental No. 4 to Work Authorization No. 1 to the CR 458 contract executed on March 19, 2024, between Williamson County and Lockwood, Andrews & Newman, Inc. relating to the 2023 Road and Bridge Program.

26. Discuss, consider, and take appropriate action on Supplemental No. 11 to Work Authorization No. 1 to the RM 2243 contract executed on January 14, 2020, between Williamson County and BGE, Inc. relating to the 2019 Road Bond Program.

27. Discuss, consider, and take appropriate action on approving the submission of a formal protest/request for a contested case hearing and written comments, information and recommendations by legal counsel for Williamson County to the Texas Commission on Environmental Quality relating to a petition for the creation of Williamson County MUD No. 69.

REGULAR AGENDA

28. Receive an update on the Debris Management activities related to the July Floods being conducted by the Texas Division of Emergency Management within the County.

29. Discuss, consider, and take appropriate action for County Court at Law 4 to reclassify a position vacancy (PCN 0709).

30. Discuss, consider and take appropriate action regarding approval and receipt of the Standard Agreement with Santa Rita Ranch Municipal Utility District (#19) for off-duty contracting of County Sheriff Deputies to be effective January 1, 2026.

31. Discuss, consider and take appropriate action on an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment to acknowledge the additional revenues for the County Attorney's Office.

Fiscal Impact

From/To	Acct No.	Description	Amount
	0100.0000.335601	Co Atty Leg Supplement	$105,000.00

32. Discuss, consider and take appropriate action on an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment to acknowledge expenditures for the County Attorney's Office.

Fiscal Impact

From/To	Acct No.	Description	Amount
	0100.0475.001927	Co Atty Salary Supplement	$61,968.47
	0100.0475.002010	FICA	$4,740.59
	0100.0475.002020	Retirement	$9,451.43
	0100.0475.004902	Co Atty Leg Supplement	$28,839.51

33. Discuss, consider, and take appropriate action to approve a 2019 Park Bond transfer to move $168,245.11 from P552 (Champion Park Parking Lot) to P550 (2019 Park Non-Departmental).

34. Discuss, consider, and take appropriate action to approve a 2023 Park Bond transfer to move $14,758.80 from P653 (South San Gabriel River Trail) to P720 (2023 Park Bond Non-Dept).

35. Discuss, consider, and take appropriate action on approving a Long Range Transportation Plan (LTP) transfer to move $480,000 from P457 (LTP ROW) to P599 (Chandler Corridor Segment 1).

36. Discuss, consider, and take appropriate action on approving the amendment to contract #2024215 for Berry Dunn McNeil & Parker LLC and Williamson County for FY 2026, to extend the ERP solicitation project support deadline to October 31.

37. Discuss, consider and take appropriate action on approving an amendment to the Euna Contract (fka Bonfire) increasing the annual fee from $60,599.99 to 65,549.99, as per DIR contract #DIR-TSO-4363, and authorizing the execution of the agreement.

38. Discuss, consider, and take appropriate action on Consent to Contract Assignment from Bonfire Interactive, Ltd (the Assignor) requested from Williamson County, Texas (“County”) for the assignment and transfer of all its interests, rights, and obligations to Euna Solutions, Inc. (the Assignee) relating to Order #Q-03657, approved 9.24.2024, Agenda Item 35.

39. Discuss, consider and take appropriate action on Phase IV Countywide Lease Schedule of Managed Print Copier Services and Multifunction Devices (Copy/Print/Scan) through Sharp Electronics Corporation pursuant to contract RFP #22RFP85 for Managed Print and Copier Services previously awarded on 6/21/2022.

40. Discuss, consider, and take appropriate action on authorizing Renewal #3 to Contract #22IFB153 between Petroleum Traders Corp and Williamson County for the purchase of bulk fuel for the Fleet Department, under the same pricing, terms, and conditions as the existing contract, for the renewal term of November 15, 2025, through November 14, 2026.

41. Discuss, consider, and take appropriate action on approving IFB #25IFB76 for Via De Sienna and Ronald Reagan Intersection Improvements to Aaron Concrete Contractors, LP for the Road and Bridge Department, in the amount of $254,805.00, and authorize execution of this agreement.

42. Discuss, consider, and take appropriate action on awarding RFSQ #25RFSQ81 Engineering Services for SH 95 Planning to WSB LLC in the maximum amount payable of Nine Hundred Thousand Dollars ($900,000.00) and authorize execution of this agreement, the funding source is Road Bonds P723.

43. Discuss, consider, and take appropriate action on awarding RFSQ #25RFSQ81 Engineering Services for SH 95 Planning to BGE, Inc. in the maximum amount payable of Nine Hundred Thousand Dollars ($900,000.00) and authorize execution of this agreement. The funding source is Road Bonds P730.

44. Discuss, consider, and take appropriate action on Contract Amendment No. 10, Supplemental No. 4 to Work Authorization No. 6 and Supplemental No. 2 to Work Authorization No. 7 to the Corridor A-1 and A-2/SE Loop, Ph 2 contract executed March 13, 2017, between Williamson County and Johnson, Mirmiran & Thompson, Inc. relating to the 2019 Road Bond Program.

45. Discuss, consider, and take appropriate action on Work Authorization No. 1 to the SH 95, Segment 1 contract executed October 14, 2025, between Williamson County and WSB LLC relating to the LTP/Corridor Program.

46. Discuss, consider, and take appropriate action on Work Authorization No. 1 to the SH 95, Segment 3 contract executed October 14, 2025, between Williamson County and BGE, Inc. relating to the LTP/Corridor Program.

47. Discuss, consider, and take appropriate action on Work Authorization No. 1 to the SH 95, Segment 4 contract executed October 14, 2025, between Williamson County and American Structurepoint, Inc. relating to the LTP/Corridor Program.

48. Discuss, consider, and take appropriate action regarding a TCEQ Agent Authorization Form for the Edwards Aquifer Protection Program associated with the CR 258 Project, a 2023 Road Bond Project in Commissioner Pct. 2.

49. Discuss, consider and take appropriate action accepting a Special Warranty Deed from the City of Georgetown for 2.992 AC and 0.351 AC located on the SE Inner Loop.

50. Discuss, consider and take appropriate action on a letter agreement with Scott L. I. Helms and Laura Forbes Glass to acquire 0.2325 AC and 0.0329 AC needed as PEC utility easements on the Bagdad Rd. @ CR 279 project.

51. Discuss, consider and take appropriate action on a rental housing supplement relocation claim with Edward Ware relating to right of way acquired for the E. Wilco Highway Segment 6 (Parcel 102) project.

52. Discuss, consider and take appropriate action on a real estate contract with Judy Beth Ragsdale Cooksey to acquire 0.3913 AC needed as right of way on the Ronald Reagan Segment C project (Parcel 30).

53. Discuss, consider and take appropriate action on a real estate contract with Bernard Ray Walters and Land Jean Walters to acquire 5.2510 AC needed as right of way on the E. Wilco Highway Segment 6 project (Parcel 111).

54. Discuss, consider and take appropriate action on a right of entry and access agreement with Tommie Jane Fenstemaker for survey needed on the CR 201 project.

EXECUTIVE SESSION

"The Commissioners Court for Williamson County reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations regarding Real Property), 551.073 (Deliberations regarding Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices) and 551.087 (Deliberations regarding Economic Development Negotiations)."

55. Discuss the following pending or contemplated litigation, settlement matters, and/or other confidential attorney-client legal matters pursuant to Section 551.071, Texas Government Code:

a. Civil Action No. 1:24-cv-01183; Johnny Joe Tijerina v. Andrew Rodriguez, et al.; in the United States District Court for the Western District of Texas, Austin Division

b. Possible legal action pursuant to the Texas Public Information Act based on conflicting or unclear rulings regarding two requests for information.

REGULAR AGENDA (continued)

56. Discuss, consider, and take appropriate action regarding possible settlement of Civil Action No. 1:24-cv-01183; *Johnny Joe Tijerina v. Andrew Rodriguez, et al.*; In the United States District Court for the Western District of Texas, Austin Division.

57. Discuss, consider, and take appropriate action on directing the Williamson County Attorney's Office to file a legal action pursuant to the Texas Public Information Act based on conflicting or unclear rulings regarding two requests for information.

58. Discuss, consider, and take appropriate action on setting dates for holding Special Sessions of the Williamson County Commissioners Court.

59. Comments from Commissioners.

60. **Public Comment Period for County Matters that are <u>not</u> on the Agenda.** The Commissioners Court will conduct a Public Comment Period to allow members of the public, who have properly submitted a Public Participation Form, to address the Commissioners Court regarding matters pertaining to or affecting Williamson County, but that do not appear as an Agenda Item on the Commissioners Court's Agenda. During this Public Comment Period, speakers shall be limited to a maximum of two (2) minutes to make his or her remarks and the maximum overall discussion time allowed for this Public Comment Period, regardless of the number of members of the public wishing to address the Court during such period, shall be limited to ten (10) minutes. Speaking time, to the extent possible, will be evenly allocated among speakers should more than five (5) speakers desire to speak during this Public Comment Period. Please note that the members of the Court may not comment during the meeting about matters that are not on the Commissioners Court's Agenda.

_____
Steven Snell, County Judge

This notice of meeting was posted in the locked box located on the south side of the Williamson County Courthouse, a place readily accessible to the general public at all times, on the 8th day of October 2025 at 5:00 PM and remained posted for at least three business days before the scheduled date of the meeting.

Commissioners Court - Regular Session **4.**

Meeting Date: 10/14/2025

Line Item Transfer

Submitted For: Dale Butler **Submitted By:** Gina Wrehsnig, Facilities Management

Department: Facilities Management

Agenda Category: Consent

Information

Agenda Item

Discuss, consider, and take appropriate action on a line item transfer for Facilities.

Background

Need additional funds for vehicle for shared Facilities/WCRAS maintenance tech. The cost of the vehicle was higher than budgeted, this transfer covers the Facilities portion of the overage.

Fiscal Impact

From/To	Acct No.	Description	Amount
From	0100.0509.004620	Equipment Rentals	$3,303.75
To	0100.0509.005700	Vehicles >$5000	$3,303.75

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/07/2025 05:00 PM
Budget Office	Saira Hernandez	10/08/2025 08:02 AM
Form Started By: Gina Wrehsnig		Started On: 10/07/2025 09:44 AM
Final Approval Date: 10/08/2025		

Commissioners Court - Regular Session **5.**

Meeting Date: 10/14/2025

Line Item Transfer

Submitted By: Sharrion Threadgill, All County Courts

Department: All County Courts

Agenda Category: Consent

Information

Agenda Item

Discuss, consider and take appropriate action on a line item transfer for the County Courts at Law.

Background

The County Courts request a line be added to the 0425 budget for "expert witness" expenses related to the representation of indigent defendants. This is necessary to comply with reporting requirements. The transfer is necessary to fund the line.

Fiscal Impact

From/To	Acct No.	Description	Amount
From	0100-0425-004134	MISDEMEANOR CASES - COURT APPT	5,000
To	0100-0425-004121	Expert Witness	5,000

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/03/2025 01:40 PM
Budget Office	Saira Hernandez	10/06/2025 10:46 AM
Form Started By: Sharrion Threadgill		Started On: 10/03/2025 08:55 AM
Final Approval Date: 10/06/2025		

Commissioners Court - Regular Session **6.**

Meeting Date: 10/14/2025

LIT

Submitted For: August Alvarado **Submitted By:** August Alvarado, All District Courts

Department: All District Courts

Agenda Category: Consent

Information

Agenda Item

Discuss, consider, and take appropriate action on a line item transfer for the All District Courts budget.

Background

The amount of the 3rd Judicial Assessment is not always known prior to budget adoption. When the invoice arrived, we were short approximately $1470. This transfer will cover the shortfall and facilitate payment.

Fiscal Impact

From/To	Acct No.	Description	Amount
From	0100.0435.004132	CRIMINAL CASES - CRT APPT ATTY	1469.36
To	0100.0435.004931	3RD ADM JUD DIST ASSESSMENT	1469.36

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/06/2025 10:46 AM
Budget Office	Ashlie Holladay	10/06/2025 10:50 AM
Form Started By: August Alvarado		Started On: 10/03/2025 03:51 PM
Final Approval Date: 10/06/2025		

Commissioners Court - Regular Session **7.**

Meeting Date: 10/14/2025

Compensation Items

Submitted By: Kayla Marek, Human Resources

Department: Human Resources

Agenda Category: Consent

Information

Agenda Item

Discuss, consider and take appropriate action on approving compensation changes, position title changes, position grade changes, and any corresponding line item transfers.

Background

See attached documentation for details.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Merit Report

Merit LIT

Form Review

Inbox	Reviewed By	Date
Human Resources (Originator)	Allen Frederick	10/07/2025 01:06 PM
County Judge Exec Asst.	Andrea Schiele	10/07/2025 07:12 PM
Form Started By: Kayla Marek		Started On: 10/07/2025 10:46 AM
Final Approval Date: 10/07/2025		

Department	Position	EEID	Current Annual Salary	Merit %	Annual Merit Amount	Final Proposed Salary	Lump Sum Merit	Pay Proposal Reason	Effective Date of Change
26th District	Senior Court Administrator.0011.001100.N	12701	$94,769.22	1.00%	$966.65	$97,631.25	$ -	MERIT	10-Oct-25
277th District	Senior Court Administrator.0100.001100.N	706	$104,615.16	3.00%	$3,201.22	$109,908.69	$ -	MERIT	10-Oct-25
368th District	Senior Court Administrator.0103.001100.N	12953	$95,652.18	3.00%	$2,926.96	$100,492.18	$ -	MERIT	10-Oct-25
395th District	Senior Court Administrator.0106.001100.N	13016	$82,162.86	3.00%	$2,514.18	$86,320.30	$ -	MERIT	10-Oct-25
425th District	Senior Court Administrator.0109.001100.N	12743	$94,769.48	3.00%	$2,899.95	$99,564.82	$ -	MERIT	10-Oct-25
480th District	Senior Court Administrator.2025.001100.N	16279	$84,357.26	3.00%	$2,581.33	$88,625.74	$ -	MERIT	10-Oct-25
911 Communications	Scheduling & Payroll Spec.1897.001100.	15985	$53,681.72	2.00%	$1,095.11	$55,850.46	$ -	MERIT	10-Oct-25
911 Communications	Office Administrator.0164.001100.	12731	$60,486.96	2.00%	$1,233.93	$62,930.63	$ -	MERIT	10-Oct-25
911 Communications	Telecommunications Officer.0123.001100.	17134	$61,388.10	2.00%	$1,252.32	$63,868.18	$ -	MERIT	10-Oct-25
911 Communications	Telecommunications Officer.0136.001100.	17137	$60,941.13	2.00%	$1,243.20	$63,403.15	$ -	MERIT	10-Oct-25
911 Communications	Telecommunications Officer.0138.001100.	17027	$60,941.11	2.00%	$1,243.20	$63,403.13	$ -	MERIT	10-Oct-25
911 Communications	Telecommunications Officer.0140.001100.	17317	$61,074.21	1.50%	$934.44	$63,230.13	$ -	MERIT	10-Oct-25
911 Communications	Telecommunications Officer.0144.001100.	17313	$61,074.21	2.00%	$1,245.91	$63,541.61	$ -	MERIT	10-Oct-25
911 Communications	Telecommunications Officer.0146.001100.	16920	$60,485.59	2.00%	$1,233.91	$62,929.21	$ -	MERIT	10-Oct-25
911 Communications	Telecommunications Officer.0147.001100.	16918	$60,485.59	2.00%	$1,233.91	$62,929.21	$ -	MERIT	10-Oct-25
911 Communications	Telecommunications Officer.0152.001100.	17316	$61,074.21	1.50%	$934.44	$63,230.13	$ -	MERIT	10-Oct-25
911 Communications	Telecommunications Officer.1672.001100.	17028	$60,941.11	1.50%	$932.40	$63,092.33	$ -	MERIT	10-Oct-25
911 Communications	Telecommunications Officer.1676.001100.	17133	$60,941.13	2.00%	$1,243.20	$63,403.15	$ -	MERIT	10-Oct-25
911 Communications	Telecommunications Officer.1743.001100.	17135	$61,388.12	2.00%	$1,252.32	$63,868.20	$ -	MERIT	10-Oct-25
911 Communications	Telecommunications Officer.1744.001100.	16807	$60,941.13	1.50%	$932.40	$63,092.35	$ -	MERIT	10-Oct-25
911 Communications	Telecommunications Officer.1893.001100.	17132	$61,388.12	2.00%	$1,252.32	$63,868.20	$ -	MERIT	10-Oct-25
911 Communications	TCO Specialist.0122.001100.	15859	$64,457.49	2.00%	$1,314.93	$67,061.58	$ -	MERIT	10-Oct-25
911 Communications	TCO Specialist.0124.001100.	15863	$66,391.25	2.00%	$1,354.38	$69,073.46	$ -	MERIT	10-Oct-25
911 Communications	TCO Specialist.0125.001100.	15074	$67,719.08	2.00%	$1,381.47	$70,454.93	$ -	MERIT	10-Oct-25
911 Communications	TCO Specialist.0126.001100.	15691	$62,341.97	2.00%	$1,271.78	$64,860.58	$ -	MERIT	10-Oct-25
911 Communications	TCO Specialist.0129.001100.	13899	$67,719.08	2.00%	$1,381.47	$70,454.93	$ -	MERIT	10-Oct-25
911 Communications	TCO Specialist.0130.001100.	15508	$64,457.49	1.50%	$986.20	$66,732.84	$ -	MERIT	10-Oct-25
911 Communications	TCO Specialist.0131.001100.	13552	$66,896.44	1.50%	$1,023.52	$69,257.88	$ -	MERIT	10-Oct-25
911 Communications	TCO Specialist.0137.001100.	13492	$67,719.06	2.00%	$1,381.47	$70,454.91	$ -	MERIT	10-Oct-25
911 Communications	TCO Specialist.0139.001100.	16046	$64,457.47	2.00%	$1,314.93	$67,061.56	$ -	MERIT	10-Oct-25
911 Communications	TCO Specialist.0143.001100.	15783	$64,457.49	2.00%	$1,314.93	$67,061.58	$ -	MERIT	10-Oct-25
911 Communications	TCO Specialist.0151.001100.	15860	$64,457.49	2.00%	$1,314.93	$67,061.58	$ -	MERIT	10-Oct-25
911 Communications	TCO Specialist.0156.001100.	13702	$67,719.06	2.00%	$1,381.47	$70,454.91	$ -	MERIT	10-Oct-25

Department	Position	EEID	Current Annual Salary	Merit %	Annual Merit Amount	Final Proposed Salary	Lump Sum Merit	Pay Proposal Reason	Effective Date of Change
911 Communications	TCO Specialist.0169.001100.	5565	$73,561.22	2.00%	$1,500.65	$76,533.09	$ -	MERIT	10-Oct-25
911 Communications	TCO Specialist.0172.001100.	15075	$67,719.06	2.00%	$1,381.47	$70,454.91	$ -	MERIT	10-Oct-25
911 Communications	TCO Specialist.0173.001100.	14061	$75,001.41	2.00%	$1,530.03	$78,031.47	$ -	MERIT	10-Oct-25
911 Communications	TCO Specialist.0174.001100.	15014	$67,719.06	2.00%	$1,381.47	$70,454.91	$ -	MERIT	10-Oct-25
911 Communications	TCO Specialist.0175.001100.	14709	$67,225.95	1.50%	$1,028.56	$69,599.03	$ -	MERIT	10-Oct-25
911 Communications	TCO Specialist.0176.001100.	14377	$67,061.20	2.00%	$1,368.05	$69,770.47	$ -	MERIT	10-Oct-25
911 Communications	TCO Specialist.1746.001100.	13898	$67,719.06	2.00%	$1,381.47	$70,454.91	$ -	MERIT	10-Oct-25
911 Communications	Academy Instructor.1745.001100.	15976	$74,599.30	3.00%	$2,282.74	$78,374.03	$ -	MERIT	10-Oct-25
911 Communications	QAQI Evaluator.1896.001100.	15215	$67,674.19	2.00%	$1,380.55	$70,408.23	$ -	MERIT	10-Oct-25
911 Communications	QAQI Supervisor.0160.001100.	14597	$78,381.26	2.00%	$1,598.98	$81,547.87	$ -	MERIT	10-Oct-25
911 Communications	Telecom Supervisor.0120.001100.	13289	$75,779.20	2.00%	$1,545.90	$78,840.68	$ -	MERIT	10-Oct-25
911 Communications	Telecom Supervisor.0159.001100.	15584	$73,030.38	2.00%	$1,489.82	$75,980.81	$ -	MERIT	10-Oct-25
911 Communications	Telecom Supervisor.0161.001100.	14628	$75,050.56	2.00%	$1,531.03	$78,082.60	$ -	MERIT	10-Oct-25
911 Communications	Telecom Supervisor.0171.001100.	15268	$73,768.36	2.00%	$1,504.87	$76,748.61	$ -	MERIT	10-Oct-25
911 Communications	Telecom Supervisor.2089.001100.	14775	$70,700.01	2.00%	$1,442.28	$73,556.29	$ -	MERIT	10-Oct-25
911 Communications	Instructional Coordinator.0168.001100.	16609	$81,485.93	2.00%	$1,662.31	$84,777.97	$ -	MERIT	10-Oct-25
911 Communications	Operations Div Manager NEW.0116.001100.	15651	$85,190.06	2.00%	$1,737.88	$88,631.74	$ -	MERIT	10-Oct-25
911 Communications	Operations Div Manager NEW.0117.001100.	13968	$86,893.91	2.00%	$1,772.64	$90,404.43	$ -	MERIT	10-Oct-25
911 Communications	Compliance Division Manager.0165.001100.	13180	$100,999.86	2.00%	$2,060.40	$105,080.25	$ -	MERIT	10-Oct-25
911 Communications	Training Division Manager.1899.001100.	15693	$91,371.80	2.00%	$1,863.98	$95,063.22	$ -	MERIT	10-Oct-25
911 Communications	Emerg Comm Deputy Director.0115.001100.	15692	$93,709.20	2.00%	$1,911.67	$97,495.05	$ -	MERIT	10-Oct-25
911 Communications	Director of Emergency Comm.0119.001100.	14899	$133,004.04	3.00%	$4,069.92	$139,734.04	$ -	MERIT	10-Oct-25
All District Courts	Court Operations Admin NEW.1968.001100.	16441	$60,130.46	4.00%	$2,453.32	$63,786.39	$ -	MERIT	10-Oct-25
All District Courts	Court Operations Admin NEW.2148.001100.	16738	$58,725.19	1.00%	$599.00	$60,498.69	$ -	MERIT	10-Oct-25
All District Courts	Sr Court Operations Admin N.0177.001100.	11194	$71,454.24	4.00%	$2,915.33	$75,798.66	$ -	MERIT	10-Oct-25
All District Courts	Dir of District Court Admin.1905.001100.	17378	$133,377.92	3.00%	$4,081.36	$140,126.84	$ -	MERIT	10-Oct-25
COMM COURT - GRANTS	CCG Spec Court Prog Manager.2004.001100.	16144	$71,590.35	2.00%	$1,460.44	$74,482.60	$ -	MERIT	10-Oct-25
Animal Services	Director of Animal Services.0209.001100.	12679	$106,910.44	3.00%	$3,271.46	$112,320.11	$ -	MERIT	10-Oct-25
Animal Services	Animal Care Specialist.0203.001100.	16310	$38,748.92	2.00%	$790.48	$40,314.38	$ -	MERIT	10-Oct-25
Animal Services	Animal Care Specialist.0204.001100.	11163	$41,069.14	2.00%	$837.81	$42,728.34	$ -	MERIT	10-Oct-25
Animal Services	Animal Care Specialist.0206.001100.	11209	$41,896.60	2.00%	$854.69	$43,589.23	$ -	MERIT	10-Oct-25
Animal Services	Animal Care Specialist.0207.001100.	16114	$38,748.92	2.00%	$790.48	$40,314.38	$ -	MERIT	10-Oct-25
Animal Services	Animal Care Specialist.0208.001100.	16951	$38,748.92	2.00%	$790.48	$40,314.38	$ -	MERIT	10-Oct-25

Department	Position	EEID	Current Annual Salary	Merit %	Annual Merit Amount	Final Proposed Salary	Lump Sum Merit	Pay Proposal Reason	Effective Date of Change
Animal Services	Animal Care Specialist.1839.001100.	17398	$38,729.60	2.00%	$790.08	$40,294.28	$ -	MERIT	10-Oct-25
Animal Services	Animal Care Specialist.2067.001100.	17447	$38,729.60	2.00%	$790.08	$40,294.28	$ -	MERIT	10-Oct-25
Animal Services	Animal Care Specialist.2090.001100.	16879	$38,748.92	2.00%	$790.48	$40,314.38	$ -	MERIT	10-Oct-25
Animal Services	Animal Care Specialist.2091.001100.	17064	$38,372.72	2.00%	$782.80	$39,922.98	$ -	MERIT	10-Oct-25
Animal Services	Animal Care Specialist.2092.001100.	17384	$38,748.92	2.00%	$790.48	$40,314.38	$ -	MERIT	10-Oct-25
Animal Services	Administrative Specialist.0193.001100.	16832	$40,705.60	2.00%	$830.39	$42,350.11	$ -	MERIT	10-Oct-25
Animal Services	Sr Animal Care Specialist.1888.001100.	17157	$42,348.80	2.00%	$863.92	$44,059.69	$ -	MERIT	10-Oct-25
Animal Services	Sr Animal Care Specialist.2068.001100.	16624	$42,768.47	2.00%	$872.48	$44,496.32	$ -	MERIT	10-Oct-25
Animal Services	Animal Health Technician.0215.001100.	17118	$45,805.34	2.00%	$934.43	$47,655.88	$ -	MERIT	10-Oct-25
Animal Services	Animal Health Technician.1885.001100.	16442	$44,491.14	2.00%	$907.62	$46,288.58	$ -	MERIT	10-Oct-25
Animal Services	Animal Health Technician.2187.001100.	17475	$43,618.76	2.00%	$889.82	$45,380.96	$ -	MERIT	10-Oct-25
Animal Services	Sr Animal Health Tech.0217.001100.	15725	$49,617.46	2.00%	$1,012.20	$51,622.01	$ -	MERIT	10-Oct-25
Animal Services	Animal Care Supervisor.2094.001100.	14726	$52,111.80	2.00%	$1,063.08	$54,217.12	$ -	MERIT	10-Oct-25
Animal Services	Behavioral Coordinator.1827.001100.	17102	$52,617.76	2.00%	$1,073.40	$54,743.52	$ -	MERIT	10-Oct-25
Animal Services	Volunteer Coordinator.1884.001100.	16961	$53,044.94	2.00%	$1,082.12	$55,187.96	$ -	MERIT	10-Oct-25
Animal Services	Administrative Manager.0212.001100.	11176	$79,377.22	2.00%	$1,619.30	$82,584.06	$ -	MERIT	10-Oct-25
Animal Services	Operations Manager.0211.001100.	12232	$69,479.54	5.00%	$3,543.46	$74,412.59	$ -	MERIT	10-Oct-25
Animal Services	Veterinarian.1886.001100.	17002	$145,640.30	2.00%	$2,822.51	$143,947.96	$ -	MERIT	10-Oct-25
Animal Services Donation	Animal Health Specialist.2070.001100.	17472	$38,748.92	2.00%	$790.48	$40,314.38	$ -	MERIT	10-Oct-25
Animal Services Donation	Adoption Counselor.1758.001100.	16084	$41,516.80	1.00%	$423.47	$42,770.61	$ -	MERIT	10-Oct-25
Animal Services Donation	Adoption Counselor.1903.001100.D	16748	$42,353.25	1.00%	$432.00	$43,632.32	$ -	MERIT	10-Oct-25
Animal Services Donation	Animal Health Supervisor.2141.001100.D	16875	$56,758.26	2.00%	$1,157.87	$59,051.29	$ -	MERIT	10-Oct-25
Animal Services Donation	Animal Services Manager.2195.001100.	17291	$61,724.78	2.00%	$1,259.19	$64,218.46	$ -	MERIT	10-Oct-25
Benefits	Sr Benefits Specialist.0009.001100.	16027	$62,976.34	1.50%	$963.54	$65,199.41	$ -	MERIT	10-Oct-25
Benefits	Sr Benefits Specialist.2098.001100.	16739	$54,105.90	3.00%	$1,655.64	$56,843.66	$ -	MERIT	10-Oct-25
Benefits	Benefits Analyst II.1623.001100.	15754	$71,821.36	3.00%	$2,197.73	$75,455.52	$ -	MERIT	10-Oct-25
Benefits	Wellness Coordinator.1951.001100.	15575	$79,362.92	1.00%	$809.50	$81,759.68	$ -	MERIT	10-Oct-25
Benefits	Benefits Admin Director.0008.001100.	12932	$119,381.60	2.25%	$2,739.81	$124,509.04	$ -	MERIT	10-Oct-25
Budget Office	Senior Budget Analyst.0221.001100.	15394	$101,151.57	3.00%	$3,095.24	$106,269.84	$ -	MERIT	10-Oct-25
Budget Office	Assistant Budget Officer N.1803.001100.	14427	$135,647.61	3.00%	$4,150.82	$142,511.38	$ -	MERIT	10-Oct-25
Commissioners Court	PT Information Aide NEW.9998.001101.	15687	$38,378.89	3.00%	$851.44	$29,232.62	$ -	MERIT	10-Oct-25
Commissioners Court	PT Information Aide NEW.9999.001101.	16453	$37,591.11	3.00%	$833.96	$28,632.58	$ -	MERIT	10-Oct-25
Commissioners Court	Senior Paralegal NEW.2018.001100.	17209	$73,120.11	2.00%	$1,491.65	$76,074.16	$ -	MERIT	10-Oct-25

Department	Position	EEID	Current Annual Salary	Merit %	Annual Merit Amount	Final Proposed Salary	Lump Sum Merit	Pay Proposal Reason	Effective Date of Change
Commissioners Court	Asst General Counsel II.0719.001100.	16355	$125,070.04	2.00%	$2,551.43	$130,122.87	$ -	MERIT	10-Oct-25
Commissioners Court	First Asst General Counsel.0717.001100.	12203	$188,933.32	2.60%	$5,010.51	$197,722.50	$ -	MERIT	10-Oct-25
Commissioner Precinct 1	Senior Coordinator.0252.001100.	14065	$64,728.72	2.00%	$1,320.47	$67,343.76	$ -	MERIT	10-Oct-25
Commissioner Precinct 1	Executive Assistant.0251.001100.	14064	$92,587.04	2.00%	$1,888.78	$96,327.56	$ 1,888.72	MERIT	10-Oct-25
Commissioner Precinct 2	Senior Coordinator.1674.001100.	14939	$55,397.51	3.00%	$1,695.16	$58,200.63	$ -	MERIT	10-Oct-25
Commissioner Precinct 2	Project Manager II.0254.001100.	5354	$107,385.46	4.00%	$4,381.33	$113,914.50	$ 4,381.26	MERIT	10-Oct-25
Commissioner Precinct 3	Senior Coordinator.0258.001100.	10877	$60,324.22	6.00%	$3,691.84	$65,222.55	$ -	MERIT	10-Oct-25
Commissioner Precinct 3	Project Manager I.0257.001100.	11283	$101,989.42	1.00%	$1,040.29	$105,069.50	$ 788.35	MERIT	10-Oct-25
Commissioner Precinct 4	Senior Coordinator.0261.001100.	15275	$60,494.13	3.00%	$1,851.12	$63,555.13	$ -	MERIT	10-Oct-25
Commissioner Precinct 4	Executive Assistant.0260.001100.	15017	$73,294.00	3.00%	$2,242.80	$77,002.68	$ -	MERIT	10-Oct-25
Constables 1	Constable Clerk II.0263.001100.	17339	$53,204.28	3.00%	$1,628.05	$55,896.41	$ -	MERIT	10-Oct-25
Constables 1	Constable Clerk II.0273.001100.	15614	$53,204.28	3.00%	$1,628.05	$55,896.42	$ -	MERIT	10-Oct-25
Constables 1	Constable Clerk II.0274.001100.	4153	$53,204.28	3.00%	$1,628.05	$55,896.42	$ -	MERIT	10-Oct-25
Constables 2	Constable Clerk II.0275.001100.	16523	$46,790.02	3.00%	$1,431.77	$49,157.59	$ -	MERIT	10-Oct-25
Constables 2	Constable Clerk II.0286.001100.	11958	$59,303.40	3.00%	$1,814.68	$62,304.15	$ 1,814.67	MERIT	10-Oct-25
Constables 2	Constable Clerk II.0287.001100.	12830	$50,120.87	3.00%	$1,533.70	$52,656.98	$ -	MERIT	10-Oct-25
Constables 3	Constable Clerk II.0288.001100.	13591	$56,108.69	3.00%	$1,716.93	$58,947.79	$ -	MERIT	10-Oct-25
Constables 3	Constable Clerk II.0300.001100.	12424	$59,303.40	3.00%	$1,814.68	$62,304.15	$ 1,814.67	MERIT	10-Oct-25
Constables 3	Constable Clerk II.0301.001100.	13093	$59,303.40	3.00%	$1,814.68	$62,304.15	$ 1,814.67	MERIT	10-Oct-25
Constables 4	Constable Clerk II.0302.001100.	10871	$56,775.06	2.50%	$1,447.76	$59,358.32	$ -	MERIT	10-Oct-25
Constables 4	Constable Clerk II.0312.001100.	4440	$59,303.40	3.50%	$2,117.13	$62,606.60	$ 2,117.12	MERIT	10-Oct-25
Constables 4	Constable Clerk II.0313.001100.	17418	$45,465.95	2.98%	$1,381.98	$47,757.25	$ -	MERIT	10-Oct-25
Corrections	Administrative Specialist.0316.001100.	17121	$35,811.32	2.00%	$730.55	$37,258.10	$ -	MERIT	10-Oct-25
Corrections	Administrative Specialist.0318.001100.	16506	$38,361.06	2.00%	$782.57	$39,910.85	$ -	MERIT	10-Oct-25
Corrections	Administrative Specialist.0319.001100.	14150	$40,302.12	2.00%	$822.16	$41,930.33	$ -	MERIT	10-Oct-25
Corrections	Administrative Specialist.0320.001100.	17273	$35,811.30	2.00%	$730.55	$37,258.07	$ -	MERIT	10-Oct-25
Corrections	Administrative Specialist.0322.001100.	16588	$38,361.06	2.00%	$782.57	$39,910.85	$ -	MERIT	10-Oct-25
Corrections	Administrative Specialist.0325.001100.	10027	$35,811.30	2.00%	$730.55	$37,258.07	$ -	MERIT	10-Oct-25
Corrections	Administrative Specialist.0327.001100.	16490	$38,361.06	2.00%	$782.57	$39,910.85	$ -	MERIT	10-Oct-25
Corrections	Administrative Specialist.0328.001100.	15065	$40,302.12	2.00%	$822.16	$41,930.33	$ -	MERIT	10-Oct-25
Corrections	Administrative Specialist.0329.001100.	16529	$38,361.06	2.00%	$782.57	$39,910.85	$ -	MERIT	10-Oct-25
Corrections	Administrative Specialist.0333.001100.	15422	$40,302.12	2.00%	$822.16	$41,930.33	$ -	MERIT	10-Oct-25
Corrections	Administrative Specialist.0337.001100.	16421	$38,361.06	2.00%	$782.57	$39,910.85	$ -	MERIT	10-Oct-25

Department	Position	EEID	Current Annual Salary	Merit %	Annual Merit Amount	Final Proposed Salary	Lump Sum Merit	Pay Proposal Reason	Effective Date of Change
Corrections	Administrative Specialist.0589.001100.	17142	$35,811.30	2.00%	$730.55	$37,258.07	$ -	MERIT	10-Oct-25
Corrections	Sr Administrative Spec.0326.001100.	11772	$53,676.12	2.00%	$1,094.99	$55,844.64	$ -	MERIT	10-Oct-25
Corrections	Sr Administrative Spec.0588.001100.	14273	$49,124.34	2.00%	$1,002.14	$51,108.96	$ -	MERIT	10-Oct-25
Corrections	Financial Assistant I.0315.001100.	17020	$39,535.02	2.00%	$806.51	$41,132.23	$ -	MERIT	10-Oct-25
Corrections	Financial Assistant I.0330.001100.	5729	$53,741.74	2.00%	$1,096.33	$55,912.91	$ -	MERIT	10-Oct-25
Corrections	Financial Assistant II.0314.001100.	16039	$44,479.24	2.00%	$907.38	$46,276.21	$ -	MERIT	10-Oct-25
Corrections	Financial Assistant II.0590.001100.	16549	$44,479.22	2.00%	$907.38	$46,276.18	$ -	MERIT	10-Oct-25
Corrections	Pharmacy Technician.0334.001100.	17249	$41,522.81	2.00%	$847.07	$43,200.33	$ -	MERIT	10-Oct-25
Corrections	Coordinator.0317.001100.	11947	$50,198.51	2.00%	$1,024.05	$52,226.53	$ -	MERIT	10-Oct-25
Corrections	Control Room Operator.0356.001100.	5735	$68,223.57	2.00%	$1,391.76	$70,979.80	$ 869.88	MERIT	10-Oct-25
Corrections	Control Room Operator.0361.001100.	13682	$61,780.07	2.00%	$1,260.31	$64,275.98	$ -	MERIT	10-Oct-25
Corrections	Control Room Operator.0378.001100.	12824	$65,561.51	2.00%	$1,337.45	$68,210.20	$ -	MERIT	10-Oct-25
Corrections	Control Room Operator.0380.001100.	13799	$61,780.07	2.00%	$1,260.31	$64,275.98	$ -	MERIT	10-Oct-25
Corrections	Control Room Operator.0400.001100.	14431	$61,780.07	2.00%	$1,260.31	$64,275.98	$ -	MERIT	10-Oct-25
Corrections	Control Room Operator.0409.001100.	3659	$61,780.07	2.00%	$1,260.31	$64,275.98	$ -	MERIT	10-Oct-25
Corrections	Control Room Operator.0466.001100.	11725	$68,735.22	2.00%	$1,402.20	$71,512.13	$ 1,402.21	MERIT	10-Oct-25
Corrections	Control Room Operator.0507.001100.	14405	$61,780.07	2.00%	$1,260.31	$64,275.98	$ -	MERIT	10-Oct-25
Corrections	Control Room Operator.0585.001100.	12715	$68,223.57	2.00%	$1,391.76	$70,979.80	$ 869.88	MERIT	10-Oct-25
Corrections	Sr Financial Assistant.0586.001100.	16491	$58,168.04	2.00%	$1,186.63	$60,518.03	$ -	MERIT	10-Oct-25
Corrections	Training Coordinator.0332.001100.	15791	$57,402.24	2.00%	$1,171.01	$59,721.30	$ -	MERIT	10-Oct-25
Corrections	Office Administrator.0583.001100.	10230	$76,696.76	4.00%	$3,129.23	$81,359.92	$ 25.21	MERIT	10-Oct-25
Corrections	Mental Health Case Manager.0587.001100.	17274	$55,870.36	2.00%	$1,139.76	$58,127.52	$ -	MERIT	10-Oct-25
County Attorney	Legal Assistant I NEW.0014.001100.	16878	$46,829.93	2.00%	$955.33	$48,721.86	$ -	MERIT	10-Oct-25
County Attorney	Legal Assistant I NEW.0015.001100.	17450	$45,465.95	2.00%	$927.51	$47,302.77	$ -	MERIT	10-Oct-25
County Attorney	Legal Assistant I NEW.0016.001100.	17477	$45,465.95	2.00%	$927.51	$47,302.77	$ -	MERIT	10-Oct-25
County Attorney	Legal Assistant I NEW.0021.001100.	16107	$53,178.01	2.00%	$1,084.83	$55,326.40	$ -	MERIT	10-Oct-25
County Attorney	Legal Assistant I NEW.0030.001100.	16870	$46,829.93	2.00%	$955.33	$48,721.86	$ -	MERIT	10-Oct-25
County Attorney	Legal Assistant I NEW.2155.001100.	17525	$43,618.76	2.00%	$889.82	$45,380.96	$ -	MERIT	10-Oct-25
County Attorney	Sr Administrative Spec NEW.0961.001100.	14553	$48,688.72	3.00%	$1,489.87	$51,152.37	$ -	MERIT	10-Oct-25
County Attorney	Legal Assistant II NEW.0017.001100.	15037	$57,820.13	3.00%	$1,769.30	$60,745.83	$ -	MERIT	10-Oct-25
County Attorney	Legal Assistant II NEW.0019.001100.	12871	$64,513.18	2.00%	$1,316.07	$67,119.51	$ -	MERIT	10-Oct-25
County Attorney	Legal Assistant II NEW.0022.001100.	15061	$53,557.59	2.00%	$1,092.57	$55,721.31	$ -	MERIT	10-Oct-25
County Attorney	Legal Assistant II NEW.0031.001100.	17532	$50,161.68	2.00%	$1,023.30	$52,188.21	$ -	MERIT	10-Oct-25

Department	Position	EEID	Current Annual Salary	Merit %	Annual Merit Amount	Final Proposed Salary	Lump Sum Merit	Pay Proposal Reason	Effective Date of Change
County Attorney	Legal Assistant II NEW.0938.001100.	15445	$53,739.36	2.00%	$1,096.28	$55,910.43	$ -	MERIT	10-Oct-25
County Attorney	Legal Assistant II NEW.1718.001100.	10145	$55,793.00	2.00%	$1,138.18	$58,047.04	$ -	MERIT	10-Oct-25
County Attorney	Legal Assistant II NEW.1971.001100.	17262	$50,161.57	2.00%	$1,023.30	$52,188.10	$ -	MERIT	10-Oct-25
County Attorney	Legal Assistant II NEW.2154.001100.	17260	$48,172.29	2.00%	$982.71	$50,118.45	$ -	MERIT	10-Oct-25
County Attorney	Legal Assistant II NEW.2156.001100.	3640	$48,172.29	2.00%	$982.71	$50,118.45	$ -	MERIT	10-Oct-25
County Attorney	Legal Assistant II NEW.2211.001100.	17535	$48,172.29	2.00%	$982.71	$50,118.45	$ -	MERIT	10-Oct-25
County Attorney	Chief Legal Assistant NEW.1631.001100.	11237	$61,122.62	3.00%	$1,870.35	$64,215.42	$ -	MERIT	10-Oct-25
County Attorney	Digital Evidence Tech NEW.0023.001100.	13683	$62,242.27	3.00%	$1,904.61	$65,391.73	$ -	MERIT	10-Oct-25
County Attorney	Digital Evidence Tech NEW.0024.001100.	17327	$58,183.01	2.00%	$1,186.93	$60,533.60	$ -	MERIT	10-Oct-25
County Attorney	Victim Assistance Coord NEW.0013.001100.	17261	$55,870.37	2.00%	$1,139.76	$58,127.53	$ -	MERIT	10-Oct-25
County Attorney	Victim Assistance Coord NEW.0026.001100.	16787	$55,870.37	2.00%	$1,139.76	$58,127.53	$ -	MERIT	10-Oct-25
County Attorney	Sr Victim Assistance Coord.2105.001100.N	16356	$58,725.19	2.00%	$1,197.99	$61,097.69	$ -	MERIT	10-Oct-25
County Attorney	Sr Digital Evidence Tech N.0025.001100.	15616	$67,074.86	2.00%	$1,368.33	$69,784.68	$ -	MERIT	10-Oct-25
County Attorney	Chief Office Administrator.0028.001100.N	3381	$95,396.34	2.00%	$1,946.09	$99,250.35	$ -	MERIT	10-Oct-25
County Attorney	Executive Assistant NEW.0029.001100.	15749	$79,142.70	2.00%	$1,614.51	$82,340.07	$ -	MERIT	10-Oct-25
County Attorney	CA Evidence Director NEW.1720.001100.	12981	$86,186.10	2.00%	$1,758.20	$89,668.02	$ -	MERIT	10-Oct-25
County Attorney	Attorney I NEW.1632.001100.	14467	$88,210.46	2.00%	$1,799.49	$91,774.16	$ -	MERIT	10-Oct-25
County Attorney	Attorney II NEW.0034.001100.	17115	$90,889.76	2.00%	$1,854.15	$94,561.71	$ -	MERIT	10-Oct-25
County Attorney	Attorney II NEW.0037.001100.	17155	$90,889.76	2.00%	$1,854.15	$94,561.71	$ -	MERIT	10-Oct-25
County Attorney	Attorney II NEW.1191.001100.	17364	$90,889.76	2.00%	$1,854.15	$94,561.71	$ -	MERIT	10-Oct-25
County Attorney	Attorney II NEW.2106.001100.	16940	$90,889.76	2.00%	$1,854.15	$94,561.71	$ -	MERIT	10-Oct-25
County Attorney	Attorney II NEW.2107.001100.	17219	$93,616.64	2.00%	$1,909.78	$97,398.75	$ -	MERIT	10-Oct-25
County Attorney	Assistant Civil Attorney N.1908.001100.	16939	$98,367.88	2.00%	$2,006.70	$102,341.94	$ -	MERIT	10-Oct-25
County Attorney	Lead Attorney NEW.0035.001100.	14077	$109,617.30	2.00%	$2,236.19	$114,045.84	$ -	MERIT	10-Oct-25
County Attorney	Lead Attorney NEW.0038.001100.	17114	$105,394.64	2.00%	$2,150.05	$109,652.58	$ -	MERIT	10-Oct-25
County Attorney	Lead Attorney NEW.0040.001100.	16695	$105,394.64	2.00%	$2,150.05	$109,652.58	$ -	MERIT	10-Oct-25
County Attorney	Lead Attorney NEW.2214.001100.	16803	$101,151.57	2.00%	$2,063.49	$105,238.09	$ -	MERIT	10-Oct-25
County Attorney	Appellate Attorney NEW.2153.001100.	15951	$111,597.56	2.00%	$2,276.59	$116,106.10	$ -	MERIT	10-Oct-25
County Attorney	Chief Investigator NEW.0050.001100.	10432	$148,932.16	2.00%	$3,038.22	$154,949.02	$ -	MERIT	10-Oct-25
County Attorney	Civil Attorney NEW.0041.001100.	17166	$119,813.98	2.00%	$2,444.21	$124,654.46	$ -	MERIT	10-Oct-25
County Attorney	Civil Attorney NEW.0042.001100.	17523	$112,899.02	2.00%	$2,303.14	$117,460.14	$ -	MERIT	10-Oct-25
County Attorney	Civil Attorney NEW.0043.001100.	16618	$112,898.76	2.00%	$2,303.13	$117,459.87	$ -	MERIT	10-Oct-25
County Attorney	Civil Attorney NEW.1721.001100.	16888	$116,286.04	2.00%	$2,372.24	$120,984.00	$ -	MERIT	10-Oct-25

Department	Position	EEID	Current Annual Salary	Merit %	Annual Merit Amount	Final Proposed Salary	Lump Sum Merit	Pay Proposal Reason	Effective Date of Change
County Attorney	Civil Attorney NEW.2009.001100.	16788	$111,597.56	2.00%	$2,276.59	$116,106.10	$ -	MERIT	10-Oct-25
County Attorney	Appellate Division Director.1802.001100.N	13818	$125,380.06	2.00%	$2,557.75	$130,445.41	$ -	MERIT	10-Oct-25
County Attorney	Criminal Division Director.0032.001100.N	16047	$125,819.98	2.00%	$2,566.73	$130,903.11	$ -	MERIT	10-Oct-25
County Attorney	Criminal Division Director.0036.001100.N	15744	$130,692.90	2.00%	$2,666.14	$135,972.89	$ -	MERIT	10-Oct-25
County Attorney	Criminal Division Director.0039.001100.N	15225	$123,035.92	2.00%	$2,509.93	$128,006.57	$ -	MERIT	10-Oct-25
County Attorney	Family Division Director N.0045.001100.	17336	$124,606.56	2.00%	$2,541.97	$129,640.67	$ -	MERIT	10-Oct-25
County Attorney	Juvenile Division Director.0044.001100.N	4843	$139,576.84	2.00%	$2,847.37	$145,215.74	$ -	MERIT	10-Oct-25
County Attorney	Mental Health Division Dir.2029.001100.N	15745	$124,009.08	2.00%	$2,529.79	$129,019.05	$ -	MERIT	10-Oct-25
County Attorney	CA Civil Division Chief NEW.0046.001100.	15777	$147,182.36	2.00%	$3,002.52	$153,128.53	$ -	MERIT	10-Oct-25
County Attorney	Criminal Division Chief NEW.0067.001100.	15331	$151,428.68	2.00%	$3,089.15	$157,546.40	$ -	MERIT	10-Oct-25
County Attorney	CA First Assistant NEW.0066.001100.	15589	$181,325.30	2.00%	$3,699.04	$188,650.84	$ -	MERIT	10-Oct-25
County Auditor	Accounting Specialist.0627.001100.	17332	$50,593.92	3.00%	$1,548.17	$53,153.97	$ -	MERIT	10-Oct-25
County Auditor	Accounts Payable Auditor.0628.001100.	17333	$55,870.38	2.25%	$1,282.23	$58,270.01	$ -	MERIT	10-Oct-25
County Auditor	Accounts Payable Auditor.0629.001100.	15462	$55,870.38	2.25%	$1,282.23	$58,270.01	$ -	MERIT	10-Oct-25
County Auditor	Accounts Payable Auditor.0630.001100.	16044	$55,870.38	2.25%	$1,282.23	$58,270.01	$ -	MERIT	10-Oct-25
County Auditor	Accounts Payable Auditor.0647.001100.	13026	$55,870.38	2.25%	$1,282.23	$58,270.01	$ -	MERIT	10-Oct-25
County Auditor	Accounts Payable Auditor.2032.001100.	14527	$55,870.38	2.25%	$1,282.23	$58,270.01	$ -	MERIT	10-Oct-25
County Auditor	Accounts Payable Auditor.2096.001100.	15835	$55,870.38	2.25%	$1,282.23	$58,270.01	$ -	MERIT	10-Oct-25
County Auditor	Payroll Specialist.0649.001100.	13455	$67,912.25	3.00%	$2,078.11	$71,348.61	$ -	MERIT	10-Oct-25
County Auditor	Payroll/AP Auditor.1749.001100.	17259	$58,725.20	3.00%	$1,796.99	$61,696.70	$ -	MERIT	10-Oct-25
County Auditor	Accounts Payable Lead.1750.001100.	13318	$66,790.50	3.25%	$2,214.11	$70,340.41	$ -	MERIT	10-Oct-25
County Auditor	Internal Auditor I.0642.001100.	17503	$64,868.96	2.00%	$1,323.33	$67,489.67	$ -	MERIT	10-Oct-25
County Auditor	Internal Auditor I.0643.001100.	16893	$65,245.44	2.00%	$1,331.01	$67,881.36	$ -	MERIT	10-Oct-25
County Auditor	Payroll Lead.0648.001100.	12969	$81,803.41	3.00%	$2,503.18	$85,942.66	$ -	MERIT	10-Oct-25
County Auditor	Accountant II.0625.001100.	17526	$71,590.48	2.00%	$1,460.45	$74,482.74	$ -	MERIT	10-Oct-25
County Auditor	Accountant II.0626.001100.	15893	$75,000.90	3.00%	$2,295.03	$78,795.95	$ -	MERIT	10-Oct-25
County Auditor	Accountant II.0638.001100.	17541	$71,590.48	2.00%	$1,460.45	$74,482.74	$ -	MERIT	10-Oct-25
County Auditor	Accountant II.1761.001100.	11215	$77,736.36	3.00%	$2,378.73	$81,669.82	$ -	MERIT	10-Oct-25
County Auditor	Accounts Payable Manager.0633.001100.	17068	$96,273.32	2.25%	$2,209.47	$100,408.26	$ -	MERIT	10-Oct-25
County Auditor	Senior Accountant.2031.001100.	17383	$96,273.32	2.25%	$2,209.47	$100,408.26	$ -	MERIT	10-Oct-25
County Auditor	Senior Internal Auditor.2097.001100.	17177	$96,273.32	2.25%	$2,209.47	$100,408.26	$ -	MERIT	10-Oct-25
County Auditor	Asst Financial Director.0634.001100.	11152	$109,301.14	3.25%	$3,623.33	$115,110.50	$ -	MERIT	10-Oct-25
County Auditor	Payroll/Operations Manager.0632.001100.	12684	$107,418.48	3.25%	$3,560.92	$113,127.77	$ -	MERIT	10-Oct-25

Department	Position	EEID	Current Annual Salary	Merit %	Annual Merit Amount	Final Proposed Salary	Lump Sum Merit	Pay Proposal Reason	Effective Date of Change
County Auditor	Financial Director.0640.001100.	16425	$129,188.02	2.25%	$2,964.87	$134,736.65	$ -	MERIT	10-Oct-25
County Auditor	Internal Audit Director.0635.001100.	17462	$129,188.02	2.25%	$2,964.87	$134,736.65	$ -	MERIT	10-Oct-25
County Auditor	First Assistant Auditor.0641.001100.	10279	$157,029.08	2.25%	$3,603.82	$163,773.48	$ -	MERIT	10-Oct-25
County Clerk	Deputy County Clerk NEW.0650.001100.	16945	$45,898.09	2.00%	$936.32	$47,752.37	$ -	MERIT	10-Oct-25
County Clerk	Deputy County Clerk NEW.0651.001100.	17320	$44,993.89	2.00%	$917.88	$46,811.65	$ -	MERIT	10-Oct-25
County Clerk	Deputy County Clerk NEW.0655.001100.	16969	$46,343.69	3.50%	$1,654.47	$48,925.03	$ -	MERIT	10-Oct-25
County Clerk	Deputy County Clerk NEW.0656.001100.	17330	$43,263.65	2.00%	$882.58	$45,011.50	$ -	MERIT	10-Oct-25
County Clerk	Deputy County Clerk NEW.0657.001100.	17376	$44,128.61	1.00%	$450.11	$45,461.30	$ -	MERIT	10-Oct-25
County Clerk	Deputy County Clerk NEW.0658.001100.	16563	$43,539.52	2.00%	$888.21	$45,298.51	$ -	MERIT	10-Oct-25
County Clerk	Division Coordinator NEW.0659.001100.	13187	$67,304.93	2.00%	$1,373.02	$70,024.05	$ -	MERIT	10-Oct-25
County Clerk	Division Supervisor NEW.0652.001100.	14525	$72,698.34	2.00%	$1,483.05	$75,635.35	$ -	MERIT	10-Oct-25
County Clerk	Chief Deputy County Clerk N.0653.001100.	12941	$91,647.57	2.00%	$1,869.61	$95,350.13	$ -	MERIT	10-Oct-25
County Clerk Judicial	Deputy County Clerk NEW.0667.001100.	15523	$48,678.01	2.00%	$993.03	$50,644.60	$ -	MERIT	10-Oct-25
County Clerk Judicial	Deputy County Clerk NEW.0668.001100.	16965	$45,898.09	2.00%	$936.32	$47,752.37	$ -	MERIT	10-Oct-25
County Clerk Judicial	Deputy County Clerk NEW.0670.001100.	5822	$56,301.75	2.00%	$1,148.56	$58,576.34	$ -	MERIT	10-Oct-25
County Clerk Judicial	Deputy County Clerk NEW.0671.001100.	13175	$50,034.40	2.00%	$1,020.70	$52,055.79	$ -	MERIT	10-Oct-25
County Clerk Judicial	Deputy County Clerk NEW.0672.001100.	16408	$47,734.02	2.00%	$973.77	$49,662.48	$ -	MERIT	10-Oct-25
County Clerk Judicial	Deputy County Clerk NEW.0674.001100.	17277	$45,340.01	2.00%	$924.94	$47,171.74	$ -	MERIT	10-Oct-25
County Clerk Judicial	Deputy County Clerk NEW.0675.001100.	12075	$56,430.44	2.00%	$1,151.18	$58,710.23	$ -	MERIT	10-Oct-25
County Clerk Judicial	Deputy County Clerk NEW.0676.001100.	16470	$47,734.02	2.00%	$973.77	$49,662.48	$ -	MERIT	10-Oct-25
County Clerk Judicial	Deputy County Clerk NEW.0677.001100.	17497	$43,263.36	2.00%	$882.57	$45,011.19	$ -	MERIT	10-Oct-25
County Clerk Judicial	Deputy County Clerk NEW.0678.001100.	17183	$44,561.92	2.00%	$909.06	$46,362.22	$ -	MERIT	10-Oct-25
County Clerk Judicial	Deputy County Clerk NEW.0679.001100.	12983	$50,494.70	2.00%	$1,030.09	$52,534.69	$ -	MERIT	10-Oct-25
County Clerk Judicial	Deputy County Clerk NEW.0680.001100.	13692	$47,730.36	2.00%	$973.70	$49,658.67	$ -	MERIT	10-Oct-25
County Clerk Judicial	Deputy County Clerk NEW.0681.001100.	14782	$50,894.68	2.00%	$1,038.25	$52,950.83	$ -	MERIT	10-Oct-25
County Clerk Judicial	Sr Deputy County Clerk NEW.0683.001100.	16694	$47,645.44	2.00%	$971.97	$49,570.31	$ -	MERIT	10-Oct-25
County Clerk Judicial	Financial Specialist NEW.0682.001100.	14139	$53,159.94	2.00%	$1,084.46	$55,307.60	$ -	MERIT	10-Oct-25
County Clerk Judicial	Assistant Supervisor NEW.0673.001100.	10529	$72,330.96	2.00%	$1,475.55	$75,253.13	$ -	MERIT	10-Oct-25
County Clerk Judicial	Assistant Supervisor NEW.1904.001100.	14492	$59,826.41	2.00%	$1,220.46	$62,243.40	$ -	MERIT	10-Oct-25
County Clerk Judicial	Division Supervisor NEW.0665.001100.	16203	$71,646.64	1.00%	$730.80	$73,810.37	$ -	MERIT	10-Oct-25
County Clerk Judicial	Division Supervisor NEW.0666.001100.	15279	$67,533.96	2.00%	$1,377.69	$70,262.33	$ -	MERIT	10-Oct-25
County Clerk Judicial	Chief Deputy County Clerk N.2146.001100.	12201	$91,647.57	2.00%	$1,869.61	$95,350.13	$ -	MERIT	10-Oct-25
County Clerk Archives	Deputy County Clerk NEW.0660.001100.	16867	$45,371.38	3.00%	$1,388.36	$47,667.17	$ -	MERIT	10-Oct-25

Department	Position	EEID	Current Annual Salary	Merit %	Annual Merit Amount	Final Proposed Salary	Lump Sum Merit	Pay Proposal Reason	Effective Date of Change
County Clerk Archives	Deputy County Clerk NEW.0661.001100.	13417	$46,281.87	1.00%	$472.08	$47,679.58	$ -	MERIT	10-Oct-25
County Clerk Archives	Deputy County Clerk NEW.0662.001100.	13176	$47,775.52	3.00%	$1,461.93	$50,192.96	$ -	MERIT	10-Oct-25
County Clerk Archives	Deputy County Clerk NEW.0663.001100.	14486	$48,061.02	2.00%	$980.44	$50,002.68	$ -	MERIT	10-Oct-25
County Clerk Archives	Division Coordinator NEW.0664.001100.	16950	$53,159.94	3.00%	$1,626.69	$55,849.83	$ -	MERIT	10-Oct-25
County Clerk Records	Deputy County Clerk NEW.0684.001100.	17187	$43,116.84	1.50%	$659.69	$44,638.86	$ -	MERIT	10-Oct-25
County Clerk Records	Deputy County Clerk NEW.0686.001100.	17545	$42,321.43	2.00%	$863.36	$44,031.21	$ -	MERIT	10-Oct-25
County Clerk Records	Deputy County Clerk NEW.0690.001100.	11921	$51,276.09	2.00%	$1,046.03	$53,347.65	$ -	MERIT	10-Oct-25
County Clerk Records	Deputy County Clerk NEW.0692.001100.	15308	$43,676.70	2.00%	$891.00	$45,441.24	$ -	MERIT	10-Oct-25
County Clerk Records	Deputy County Clerk NEW.0694.001100.	14308	$48,254.62	2.00%	$984.39	$50,204.11	$ -	MERIT	10-Oct-25
County Clerk Records	Deputy County Clerk NEW.2072.001100.	16366	$43,522.79	2.00%	$887.86	$45,281.11	$ -	MERIT	10-Oct-25
County Clerk Records	Deputy County Clerk NEW.2073.001100.	16066	$43,522.79	2.00%	$887.86	$45,281.11	$ -	MERIT	10-Oct-25
County Clerk Records	Sr Deputy County Clerk NEW.2184.001100.	15911	$47,732.67	2.00%	$973.75	$49,661.07	$ -	MERIT	10-Oct-25
County Clerk Records	Sr Deputy County Clerk NEW.2185.001100.	15517	$48,185.30	2.00%	$982.98	$50,131.98	$ -	MERIT	10-Oct-25
County Clerk Records	Assistant Supervisor NEW.0689.001100.	11403	$59,826.37	2.00%	$1,220.46	$62,243.36	$ -	MERIT	10-Oct-25
County Clerk Records	Assistant Supervisor NEW.0695.001100.	11262	$65,819.99	2.00%	$1,342.73	$68,479.12	$ -	MERIT	10-Oct-25
County Court at Law 1	Assistant Court Admin NEW.0699.001100.	16533	$64,250.94	3.00%	$1,966.08	$67,502.04	$ -	MERIT	10-Oct-25
County Court at Law 1	Senior Court Administrator.0697.001100.N	13657	$82,542.20	5.00%	$4,209.65	$88,402.70	$ -	MERIT	10-Oct-25
County Court at Law 1	County Court Reporter.0698.001100.	15374	$142,605.55	4.50%	$6,545.59	$152,003.25	$ -	MERIT	10-Oct-25
County Court at Law 3	Assistant Court Admin NEW.0707.001100.	15115	$62,748.40	3.15%	$2,016.11	$66,019.47	$ -	MERIT	10-Oct-25
County Court at Law 3	Senior Court Administrator.0705.001100.N	13204	$87,713.86	2.99%	$2,675.10	$92,143.23	$ -	MERIT	10-Oct-25
County Court at Law 3	County Court Reporter.0706.001100.	16571	$139,055.15	2.94%	$4,169.99	$146,006.24	$ -	MERIT	10-Oct-25
County Court at Law 2	Assistant Court Admin NEW.0703.001100.	10387	$65,809.64	5.00%	$3,356.29	$70,482.12	$ -	MERIT	10-Oct-25
County Court at Law 2	Senior Court Administrator.0701.001100.N	13860	$89,605.10	6.00%	$5,483.83	$96,881.03	$ -	MERIT	10-Oct-25
County Court at Law 2	County Court Reporter.0702.001100.	17081	$132,375.60	6.00%	$8,101.39	$143,124.50	$ -	MERIT	10-Oct-25
Drug Court	Specialty Court Admin NEW.1902.001100.	15786	$71,590.35	4.00%	$1,080.73	$28,098.93	$ -	MERIT	10-Oct-25
Drug Court	Specialty Court Program Mgr.1958.001100.N	15542	$71,590.35	6.00%	$2,804.05	$49,538.23	$ -	MERIT	10-Oct-25
County Court at Law 4	Probate Auditor NEW.0711.001100.	4267	$92,587.04	6.00%	$5,666.33	$100,105.11	$ 855.58	MERIT	10-Oct-25
County Court at Law 4	County Court Reporter.0710.001100.	17196	$129,780.00	3.00%	$3,971.27	$136,346.87	$ -	MERIT	10-Oct-25
County Court at Law 5	Assistant Court Admin NEW.2021.001100.	12351	$65,085.01	1.83%	$1,216.87	$67,603.58	$ -	MERIT	10-Oct-25
County Court at Law 5	Senior Court Administrator.2023.001100.N	13524	$81,645.12	1.46%	$1,216.69	$84,494.71	$ -	MERIT	10-Oct-25
County Court at Law 5	County Court Reporter.2022.001100.	16255	$133,201.96	4.51%	$6,133.94	$141,999.94	$ -	MERIT	10-Oct-25
County Courts at Law	Dir of County Courts Admin.2109.001100.	10608	$120,525.34	6.92%	$8,507.16	$131,443.01	$ -	MERIT	10-Oct-25
County Judge	Chief of Staff.0714.001100.	11355	$94,384.16	4.95%	$4,765.46	$101,037.30	$ -	MERIT	10-Oct-25

Department	Position	EEID	Current Annual Salary	Merit %	Annual Merit Amount	Final Proposed Salary	Lump Sum Merit	Pay Proposal Reason	Effective Date of Change
Infrastructure Department	Sr Dir of Infrastructure.0969.001100.	11852	$288,007.72	2.00%	$5,875.36	$299,643.23	$ -	MERIT	10-Oct-25
Commissioners Court	General Counsel NEW.0047.001100.	10733	$230,000.00	2.00%	$4,692.00	$239,292.00	$ -	MERIT	10-Oct-25
Public Affairs	Dir Comm & Media Relations.0720.001100.	10138	$122,170.62	2.00%	$2,492.28	$127,106.31	$ -	MERIT	10-Oct-25
County Manager	County Manager NEW.2144.001100.	10959	$308,999.86	2.00%	$6,303.60	$321,483.45	$ -	MERIT	10-Oct-25
Budget Office	Budget Officer.0222.001100.	4765	$187,767.06	2.00%	$3,830.45	$195,352.85	$ -	MERIT	10-Oct-25
Elections	Elections Administrator.0770.001100.	16835	$143,793.78	2.00%	$2,933.39	$149,603.05	$ -	MERIT	10-Oct-25
Information Systems	Chief Information Officer.0959.001100.	10605	$215,596.16	2.00%	$4,398.16	$224,306.24	$ -	MERIT	10-Oct-25
Facilities Management	Sr Director of Facilities.0245.001100.	12279	$172,453.84	2.00%	$3,518.06	$179,420.98	$ -	MERIT	10-Oct-25
Emergency Services Dept.	Chief Emergency Services.0904.001100.	16868	$208,163.28	2.00%	$4,246.53	$216,573.08	$ -	MERIT	10-Oct-25
Georgetown	Administrative Specialist.0248.001100.	10221	$50,625.58	3.00%	$1,549.14	$53,187.23	$ -	MERIT	10-Oct-25
County Manager	Executive Assistant NEW.2145.001100.	14307	$80,299.96	3.00%	$2,457.18	$84,363.14	$ -	MERIT	10-Oct-25
HUD CDBG	CDBG Program Manager.0939.001100.	10291	$111,064.46	2.00%	$2,265.71	$115,551.46	$ 433.33	MERIT	10-Oct-25
Death Inquests	Senior Death Inquest Invest.2208.001100.	17323	$85,999.99	3.00%	$2,631.60	$90,351.59	$ -	MERIT	10-Oct-25
Human Resources	Chief People Officer.0942.001100.	17073	$163,549.88	2.00%	$3,336.42	$170,157.30	$ -	MERIT	10-Oct-25
Purchasing	Purchasing Agent.1215.001100.	15604	$137,805.20	2.00%	$2,811.23	$143,372.53	$ -	MERIT	10-Oct-25
Veteran Services	Veteran Services Officer.1615.001100.	16767	$78,280.28	2.00%	$1,596.92	$81,442.80	$ -	MERIT	10-Oct-25
County Treasurer	Treasurer Specialist.0721.001100.	16437	$51,622.88	3.00%	$1,579.66	$54,235.00	$ -	MERIT	10-Oct-25
County Treasurer	First Assistant Treasurer.0725.001100.	14591	$89,695.32	4.00%	$3,659.57	$95,148.80	$ -	MERIT	10-Oct-25
District Attorney	Legal Assistant III NEW.0080.001100.	11812	$62,514.13	4.00%	$2,550.58	$66,314.99	$ -	MERIT	10-Oct-25
District Attorney	Legal Assistant III NEW.0081.001100.	13689	$55,398.14	4.00%	$2,260.24	$58,766.34	$ -	MERIT	10-Oct-25
District Attorney	Digital Evidence Tech NEW.1634.001100.	16266	$57,503.16	2.90%	$1,700.94	$60,354.17	$ -	MERIT	10-Oct-25
District Attorney	Digital Evidence Tech NEW.1797.001100.	16540	$57,503.16	2.90%	$1,700.94	$60,354.17	$ -	MERIT	10-Oct-25
District Attorney	Victim Assistance Coord NEW.0073.001100.	13054	$60,299.99	2.00%	$1,230.12	$62,736.11	$ -	MERIT	10-Oct-25
District Attorney	Victim Assistance Coord NEW.0074.001100.	13241	$61,986.72	3.00%	$1,896.79	$65,123.25	$ -	MERIT	10-Oct-25
District Attorney	Victim Assistance Coord NEW.2110.001100.	16795	$58,105.67	2.00%	$1,185.36	$60,453.14	$ -	MERIT	10-Oct-25
District Attorney	Lead Victim Asst Coord NEW.1847.001100.	10868	$75,106.72	2.00%	$1,532.18	$78,141.03	$ -	MERIT	10-Oct-25
District Attorney	Legal Assistant IV NEW.0077.001100.	17360	$61,724.73	3.75%	$2,360.97	$65,320.20	$ -	MERIT	10-Oct-25
District Attorney	Legal Assistant IV NEW.0078.001100.	16269	$66,087.84	2.00%	$1,348.19	$68,757.79	$ -	MERIT	10-Oct-25
District Attorney	Legal Assistant IV NEW.0082.001100.	16071	$65,629.20	2.00%	$1,338.84	$68,280.62	$ -	MERIT	10-Oct-25
District Attorney	Legal Assistant IV NEW.0915.001100.	14384	$63,122.72	2.00%	$1,287.70	$65,672.87	$ -	MERIT	10-Oct-25
District Attorney	Legal Assistant IV NEW.1796.001100.	14183	$67,375.78	2.00%	$1,374.47	$70,097.76	$ -	MERIT	10-Oct-25
District Attorney	Chief Office Admin NEW.0053.001100.	14078	$78,748.28	2.50%	$2,008.08	$82,331.33	$ -	MERIT	10-Oct-25
District Attorney	DA Evidence Coordinator NEW.1850.001100.	14931	$86,682.48	2.50%	$2,210.40	$90,626.53	$ -	MERIT	10-Oct-25

Department	Position	EEID	Current Annual Salary	Merit %	Annual Merit Amount	Final Proposed Salary	Lump Sum Merit	Pay Proposal Reason	Effective Date of Change
District Attorney	Division Admin Manager NEW.2150.001100.	1221	$102,236.42	2.50%	$2,607.03	$106,888.18	$ -	MERIT	10-Oct-25
District Attorney	Felony Prosecutor I NEW.0060.001100.	15991	$110,714.24	2.00%	$2,258.57	$115,187.10	$ -	MERIT	10-Oct-25
District Attorney	Felony Prosecutor I NEW.0062.001100.	17476	$110,714.24	2.00%	$2,258.57	$115,187.10	$ -	MERIT	10-Oct-25
District Attorney	Felony Prosecutor I NEW.1791.001100.	17267	$106,765.62	3.00%	$3,267.03	$112,167.96	$ -	MERIT	10-Oct-25
District Attorney	Chief Investigator NEW.0055.001100.	4232	$136,964.10	4.00%	$5,588.14	$145,291.52	$ -	MERIT	10-Oct-25
District Attorney	DA Felony Prosecutor II NEW.1966.001100.	16492	$127,676.38	1.00%	$1,302.30	$131,532.21	$ -	MERIT	10-Oct-25
District Attorney	Felony Prosecutor II NEW.0086.001100.	16264	$130,591.24	2.50%	$3,330.08	$136,533.14	$ -	MERIT	10-Oct-25
District Attorney	Felony Prosecutor II NEW.1759.001100.	16489	$118,320.54	2.50%	$3,017.17	$123,704.12	$ -	MERIT	10-Oct-25
District Attorney	Felony Prosecutor II NEW.1969.001100.	16669	$117,177.26	2.50%	$2,988.02	$122,508.83	$ -	MERIT	10-Oct-25
District Attorney	Felony Prosecutor II.1964.001100.	17387	$122,226.26	4.30%	$5,360.84	$130,031.63	$ -	MERIT	10-Oct-25
District Attorney	Felony Prosecutor III NEW.0064.001100.	5158	$144,282.84	3.00%	$4,415.05	$151,583.55	$ -	MERIT	10-Oct-25
District Attorney	Felony Prosecutor III NEW.0069.001100.	14813	$138,150.22	3.00%	$4,227.40	$145,140.62	$ -	MERIT	10-Oct-25
District Attorney	Felony Prosecutor III NEW.0070.001100.	14338	$138,166.86	3.00%	$4,227.91	$145,158.10	$ -	MERIT	10-Oct-25
District Attorney	Felony Prosecutor III NEW.1848.001100.	15946	$138,484.06	3.00%	$4,237.61	$145,491.35	$ -	MERIT	10-Oct-25
District Attorney	Felony Prosecutor III NEW.1849.001100.	14829	$138,150.22	3.00%	$4,227.40	$145,140.62	$ -	MERIT	10-Oct-25
District Attorney	Felony Prosecutor III NEW.2149.001100.	15348	$135,647.61	3.00%	$4,150.82	$142,511.38	$ -	MERIT	10-Oct-25
District Attorney	DA Civil Division Chief NEW.0072.001100.	14075	$172,543.28	2.00%	$3,519.88	$179,514.03	$ -	MERIT	10-Oct-25
District Attorney	Intake Division Chief NEW.1789.001100.	14278	$166,088.78	2.00%	$3,388.21	$172,798.77	$ -	MERIT	10-Oct-25
District Attorney	Trial Division Chief NEW.0071.001100.	15389	$170,201.20	2.00%	$3,472.10	$177,077.33	$ -	MERIT	10-Oct-25
District Attorney	DA First Assistant NEW.0054.001100.	14076	$193,068.46	2.00%	$3,938.60	$200,868.43	$ -	MERIT	10-Oct-25
District Clerk	Deputy District Clerk NEW.0739.001100.	15642	$47,270.58	1.50%	$723.24	$48,939.23	$ -	MERIT	10-Oct-25
District Clerk	Deputy District Clerk NEW.0746.001100.	17103	$44,561.92	1.00%	$454.53	$45,907.69	$ -	MERIT	10-Oct-25
District Clerk	Deputy District Clerk NEW.0748.001100.	17294	$44,561.25	1.50%	$681.79	$46,134.27	$ -	MERIT	10-Oct-25
District Clerk	Deputy District Clerk NEW.0749.001100.	14895	$47,274.42	2.00%	$964.40	$49,184.31	$ -	MERIT	10-Oct-25
District Clerk	Deputy District Clerk NEW.0750.001100.	15645	$46,343.71	2.00%	$945.41	$48,216.00	$ -	MERIT	10-Oct-25
District Clerk	Deputy District Clerk NEW.0751.001100.	17101	$43,263.36	1.00%	$441.29	$44,569.91	$ -	MERIT	10-Oct-25
District Clerk	Deputy District Clerk NEW.0755.001100.	17448	$44,561.25	2.00%	$909.05	$46,361.53	$ -	MERIT	10-Oct-25
District Clerk	Deputy District Clerk NEW.0757.001100.	16434	$48,703.14	2.00%	$993.54	$50,670.74	$ -	MERIT	10-Oct-25
District Clerk	Deputy District Clerk NEW.0758.001100.	16773	$46,343.69	2.00%	$945.41	$48,215.97	$ -	MERIT	10-Oct-25
District Clerk	Deputy District Clerk NEW.1192.001100.	807	$46,343.69	2.00%	$945.41	$48,215.97	$ -	MERIT	10-Oct-25
District Clerk	Deputy District Clerk NEW.1798.001100.	11476	$51,300.56	1.50%	$784.90	$53,111.47	$ -	MERIT	10-Oct-25
District Clerk	Deputy District Clerk NEW.1851.001100.	16751	$45,443.81	1.00%	$463.53	$46,816.22	$ -	MERIT	10-Oct-25
District Clerk	Deputy District Clerk NEW.1852.001100.	16758	$47,270.56	2.00%	$964.32	$49,180.29	$ -	MERIT	10-Oct-25

Department	Position	EEID	Current Annual Salary	Merit %	Annual Merit Amount	Final Proposed Salary	Lump Sum Merit	Pay Proposal Reason	Effective Date of Change
District Clerk	Court Specialist NEW.0738.001100.	16597	$50,978.07	2.00%	$1,039.95	$53,037.58	$ -	MERIT	10-Oct-25
District Clerk	Court Specialist NEW.0742.001100.	13851	$52,829.80	2.00%	$1,077.73	$54,964.12	$ -	MERIT	10-Oct-25
District Clerk	Court Specialist NEW.0744.001100.	16967	$49,268.02	1.50%	$753.80	$51,007.19	$ -	MERIT	10-Oct-25
District Clerk	Court Specialist NEW.1799.001100.	12733	$48,234.83	1.00%	$492.00	$49,691.52	$ -	MERIT	10-Oct-25
District Clerk	Court Specialist NEW.2027.001100.	17095	$46,829.93	1.00%	$477.67	$48,244.19	$ -	MERIT	10-Oct-25
District Clerk	Court Specialist NEW.2028.001100.	10442	$46,829.93	1.00%	$477.67	$48,244.19	$ -	MERIT	10-Oct-25
District Clerk	Appeals Specialist NEW.0733.001100.	13274	$56,506.94	1.50%	$864.56	$58,501.64	$ -	MERIT	10-Oct-25
District Clerk	Court Specialist Lead NEW.0741.001100.	11460	$54,692.98	1.50%	$836.80	$56,623.64	$ -	MERIT	10-Oct-25
District Clerk	Court Specialist Lead NEW.0743.001100.	11474	$63,170.49	2.00%	$1,288.68	$65,722.57	$ -	MERIT	10-Oct-25
District Clerk	Court Specialist Lead NEW.0752.001100.	14723	$53,573.46	2.00%	$1,092.90	$55,737.83	$ -	MERIT	10-Oct-25
District Clerk	Court Specialist Lead NEW.0753.001100.	14493	$52,253.14	2.00%	$1,065.96	$54,364.16	$ -	MERIT	10-Oct-25
District Clerk	Lead Issuance Specialist N.1800.001100.	15923	$54,719.35	2.00%	$1,116.27	$56,930.01	$ -	MERIT	10-Oct-25
District Clerk	Financial Specialist NEW.0745.001100.	16966	$54,719.35	2.00%	$1,116.27	$56,930.01	$ -	MERIT	10-Oct-25
District Clerk	Assistant Chief Deputy NEW.0734.001100.	10751	$77,028.90	2.00%	$1,571.39	$80,140.87	$ -	MERIT	10-Oct-25
District Clerk	Assistant Chief Deputy NEW.0735.001100.	12100	$73,733.66	2.00%	$1,504.17	$76,712.50	$ -	MERIT	10-Oct-25
District Clerk	Chief Deputy Dist Clerk NEW.0736.001100.	3493	$105,690.78	2.00%	$2,156.09	$109,960.69	$ -	MERIT	10-Oct-25
Elections	Sr Administrative Spec.0772.001100.	17404	$43,263.36	1.00%	$441.29	$44,569.91	$ -	MERIT	10-Oct-25
Elections	Elections Specialist.2030.001100.	17039	$47,285.94	7.00%	$3,376.22	$51,607.88	$ -	MERIT	10-Oct-25
Elections	Data Coordinator.0765.001100.	16930	$50,475.40	1.50%	$772.27	$52,257.18	$ -	MERIT	10-Oct-25
Elections	Elections Coordinator.2158.001100.	17203	$43,618.76	1.00%	$444.91	$44,936.05	$ -	MERIT	10-Oct-25
Elections	PT Finance Assistant.9955.001101.	14530	$48,593.88	5.00%	$1,796.76	$37,731.94	$ -	MERIT	10-Oct-25
Elections	Training Specialist.0764.001100.	17220	$48,125.52	1.00%	$490.88	$49,578.91	$ -	MERIT	10-Oct-25
Elections	Voter Registration Super.0774.001100.	13587	$62,255.96	1.00%	$635.01	$64,136.09	$ -	MERIT	10-Oct-25
Elections	Voting System Supervisor.0767.001100.	17306	$68,157.70	7.00%	$4,866.46	$74,387.31	$ -	MERIT	10-Oct-25
Elections	Deputy Elections Admin.0766.001100.	16505	$90,487.02	7.00%	$6,460.77	$98,757.53	$ -	MERIT	10-Oct-25
Emergency Management	Emergency Mgmt Spec.0775.001100.	10358	$84,769.36	2.00%	$1,729.29	$88,194.04	$ -	MERIT	10-Oct-25
Emergency Management	Emergency Mgmt Spec.1793.001100.	17401	$78,381.16	2.00%	$1,598.98	$81,547.76	$ -	MERIT	10-Oct-25
Emergency Management	Emergency Mgmt Spec.2113.001100.	17035	$80,732.60	3.00%	$2,470.42	$84,817.67	$ -	MERIT	10-Oct-25
Emergency Management	Deputy Dir Emergency Mgmt.0776.001100.	17253	$90,900.16	1.00%	$927.18	$93,645.34	$ -	MERIT	10-Oct-25
Emergency Management	Director Emergency Mgmt.0777.001100.	17022	$152,326.46	3.00%	$4,661.19	$160,034.18	$ -	MERIT	10-Oct-25
Emergency Medical Services	Demand Paramedic.1617.001100.	13275	$74,389.47	2.00%	$1,517.55	$77,394.81	$ -	MERIT	10-Oct-25
Emergency Medical Services	Senior Paramedic.0864.001100.	14688	$54,754.75	1.71%	$955.03	$56,804.88	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Captain - Clinical.1654.001100.	10909	$115,219.78	2.00%	$2,350.48	$119,874.66	$ -	MERIT	10-Oct-25

Department	Position	EEID	Current Annual Salary	Merit %	Annual Merit Amount	Final Proposed Salary	Lump Sum Merit	Pay Proposal Reason	Effective Date of Change
Emergency Medical Services	Demand Paramedic.0900.001100.	15846	$69,472.00	1.83%	$1,296.76	$72,158.20	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Lieutenant.0808.001100.	12616	$63,714.02	2.00%	$1,299.77	$66,288.07	$ -	MERIT	10-Oct-25
Emergency Medical Services	Demand Paramedic.0800.001100.	15847	$72,009.60	2.00%	$1,469.00	$74,918.79	$ -	MERIT	10-Oct-25
Emergency Medical Services	Inventory Coordinator I.0901.001100.	16521	$49,065.80	4.00%	$2,001.88	$52,049.00	$ -	MERIT	10-Oct-25
Emergency Medical Services	Emergency Medical Tech.2116.001100.	16848	$40,721.70	2.00%	$830.72	$42,366.86	$ -	MERIT	10-Oct-25
Emergency Medical Services	Emergency Medical Tech.2045.001100.	17050	$39,535.62	2.00%	$806.53	$41,132.86	$ -	MERIT	10-Oct-25
Emergency Medical Services	Senior Paramedic.0819.001100.	15732	$54,754.75	2.00%	$1,117.00	$56,966.84	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.0871.001100.	13835	$53,629.56	2.00%	$1,094.04	$55,796.19	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.0815.001100.	4758	$65,246.21	2.00%	$1,331.02	$67,882.16	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.0833.001100.	12062	$57,479.63	1.33%	$779.77	$59,408.99	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Field Commander.0790.001100.	3579	$86,963.41	2.00%	$1,774.05	$90,476.73	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Lieutenant.0781.001100.	11489	$66,942.37	2.00%	$1,365.62	$69,646.84	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.0825.001100.	16381	$50,593.92	2.00%	$1,032.12	$52,637.91	$ -	MERIT	10-Oct-25
Emergency Medical Services	Senior Paramedic.1929.001100.	15166	$54,754.73	2.00%	$1,117.00	$56,966.82	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.1618.001100.	15842	$52,870.65	1.83%	$986.88	$54,914.94	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.0880.001100.	17047	$50,593.92	1.83%	$944.39	$52,550.18	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Field Commander.1640.001100.	10831	$83,702.38	3.00%	$2,561.29	$87,937.72	$ -	MERIT	10-Oct-25
Emergency Medical Services	Demand Paramedic.0884.001100.	12064	$77,277.05	2.00%	$1,576.45	$80,399.05	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.1983.001100.	16602	$50,593.92	2.00%	$1,032.12	$52,637.91	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Lieutenant.0801.001100.	13075	$58,998.24	2.00%	$1,203.56	$61,381.77	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.0867.001100.	15978	$52,870.65	2.00%	$1,078.56	$55,006.62	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Lieutenant.0804.001100.	4756	$74,027.38	1.71%	$1,291.19	$76,799.11	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Lieutenant.2121.001100.	15167	$60,486.96	2.00%	$1,233.93	$62,930.63	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Lieutenant - Clinical.0831.001100.	10232	$60,486.96	2.00%	$1,233.93	$62,930.63	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.0888.001100.	11906	$58,644.64	2.00%	$1,196.35	$61,013.89	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.1927.001100.	16273	$50,593.92	1.67%	$861.82	$52,467.62	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.0885.001100.	13826	$53,629.56	2.00%	$1,094.04	$55,796.19	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Lieutenant.0788.001100.	13834	$60,486.96	2.00%	$1,233.93	$62,930.63	$ -	MERIT	10-Oct-25
Emergency Medical Services	Senior Paramedic.1982.001100.	15965	$54,754.73	2.00%	$1,117.00	$56,966.82	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.1931.001100.	15982	$50,593.92	2.00%	$1,032.12	$52,637.91	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.1620.001100.	17049	$50,593.92	1.86%	$959.87	$52,565.67	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Field Commander.0794.001100.	4527	$82,835.79	3.00%	$2,534.78	$87,027.28	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Lieutenant.0805.001100.	12218	$73,840.11	2.00%	$1,506.34	$76,823.25	$ -	MERIT	10-Oct-25

Department	Position	EEID	Current Annual Salary	Merit %	Annual Merit Amount	Final Proposed Salary	Lump Sum Merit	Pay Proposal Reason	Effective Date of Change
Emergency Medical Services	Emergency Medical Tech.0860.001100.	16854	$39,535.62	1.83%	$737.97	$41,064.31	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Captain.1652.001100.	11659	$116,246.52	2.00%	$2,371.43	$120,942.88	$ -	MERIT	10-Oct-25
Emergency Medical Services	Emergency Medical Tech.0862.001100.	16855	$40,721.70	2.00%	$830.72	$42,366.86	$ -	MERIT	10-Oct-25
Emergency Medical Services	Emergency Medical Tech.0858.001100.	16604	$40,721.69	2.00%	$830.72	$42,366.85	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Lieutenant.0783.001100.	13827	$60,486.96	2.00%	$1,233.93	$62,930.63	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.1985.001100.	17060	$50,593.92	2.00%	$1,032.12	$52,637.91	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Field Commander.0792.001100.	2834	$89,132.69	2.00%	$1,818.31	$92,733.65	$ -	MERIT	10-Oct-25
Emergency Medical Services	Emergency Medical Tech.0886.001100.	16608	$40,524.01	2.00%	$826.69	$42,161.18	$ -	MERIT	10-Oct-25
Emergency Medical Services	Demand Paramedic.0881.001100.	14963	$71,224.70	2.00%	$1,452.98	$74,102.18	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Lieutenant.0806.001100.	3790	$72,424.09	2.00%	$1,477.45	$75,350.02	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.0840.001100.	16745	$50,593.92	2.00%	$1,032.12	$52,637.91	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.1981.001100.	15964	$52,870.65	2.00%	$1,078.56	$55,006.62	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Ops Division Commander.0785.001100.	3649	$148,742.10	3.00%	$4,551.51	$156,268.45	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Compliance Officer.0780.001100.	3677	$118,551.94	3.00%	$3,627.69	$124,550.67	$ 3,627.65	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.0891.001100.	14158	$53,629.56	2.00%	$1,094.04	$55,796.19	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.0879.001100.	16617	$50,593.92	2.00%	$1,032.12	$52,637.91	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.0865.001100.	16384	$52,111.74	2.00%	$1,063.08	$54,217.05	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.0811.001100.	11098	$60,352.22	2.00%	$1,231.19	$62,790.45	$ -	MERIT	10-Oct-25
Emergency Medical Services	Scheduling Specialist.0897.001100.	11432	$67,390.99	2.00%	$1,374.78	$70,113.59	$ -	MERIT	10-Oct-25
Emergency Medical Services	Emergency Medical Tech.0857.001100.	16849	$40,721.70	2.00%	$830.72	$42,366.86	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.1829.001100.	17053	$50,593.92	1.50%	$774.09	$52,379.89	$ -	MERIT	10-Oct-25
Emergency Medical Services	Demand Paramedic.0899.001100.	16605	$68,889.60	2.00%	$1,405.35	$71,672.74	$ -	MERIT	10-Oct-25
Emergency Medical Services	Senior Paramedic.0847.001100.	14350	$53,159.93	2.00%	$1,084.46	$55,307.59	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.0810.001100.	16754	$50,593.92	1.50%	$774.09	$52,379.89	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.0822.001100.	16134	$52,870.65	2.00%	$1,078.56	$55,006.62	$ -	MERIT	10-Oct-25
Emergency Medical Services	Senior Paramedic.0875.001100.	16387	$54,754.75	1.86%	$1,038.81	$56,888.65	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.0863.001100.	12917	$54,031.98	2.00%	$1,102.25	$56,214.87	$ -	MERIT	10-Oct-25
Emergency Medical Services	Emergency Medical Tech.0845.001100.	16606	$40,626.80	1.50%	$621.59	$42,060.93	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Lieutenant.0784.001100.	12620	$62,697.72	2.00%	$1,279.03	$65,230.71	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.0883.001100.	15609	$53,629.56	2.00%	$1,094.04	$55,796.19	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Logistics Commander.0789.001100.	14146	$116,500.54	3.00%	$3,564.92	$122,395.47	$ -	MERIT	10-Oct-25
Emergency Medical Services	Emergency Medical Tech.2117.001100.	16865	$40,721.70	2.00%	$830.72	$42,366.86	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.0813.001100.	11807	$50,593.92	1.50%	$774.09	$52,379.89	$ -	MERIT	10-Oct-25

Department	Position	EEID	Current Annual Salary	Merit %	Annual Merit Amount	Final Proposed Salary	Lump Sum Merit	Pay Proposal Reason	Effective Date of Change
Emergency Medical Services	EMS Paramedic.1831.001100.	15981	$52,870.65	2.00%	$1,078.56	$55,006.62	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.1984.001100.	15967	$52,870.65	2.00%	$1,078.56	$55,006.62	$ -	MERIT	10-Oct-25
Emergency Medical Services	Director of EMS.0779.001100.	10533	$142,967.24	3.00%	$4,374.80	$150,201.38	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Lieutenant.0798.001100.	12821	$60,789.00	1.86%	$1,153.29	$63,158.07	$ -	MERIT	10-Oct-25
Emergency Medical Services	Senior Paramedic.1928.001100.	15466	$54,621.83	2.00%	$1,114.29	$56,828.55	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.0843.001100.	13063	$54,629.12	2.00%	$1,114.43	$56,836.14	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.0873.001100.	11802	$59,151.66	2.00%	$1,206.69	$61,541.39	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Field Commander.0795.001100.	12915	$68,161.60	2.00%	$1,390.50	$70,915.33	$ -	MERIT	10-Oct-25
Emergency Medical Services	Asst Office Administrator.0903.001100.	13147	$65,334.33	2.00%	$1,332.82	$67,973.84	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.0893.001100.	14689	$53,376.59	1.67%	$909.22	$55,353.33	$ -	MERIT	10-Oct-25
Emergency Medical Services	Demand Paramedic.2175.001100.	16135	$72,009.60	2.00%	$1,469.00	$74,918.79	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Lieutenant - Clinical.0872.001100.	14542	$60,486.96	2.00%	$1,233.93	$62,930.63	$ -	MERIT	10-Oct-25
Emergency Medical Services	Demand Paramedic.0812.001100.	11805	$81,310.46	2.00%	$1,658.73	$84,595.41	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Field Commander.0791.001100.	2962	$88,358.36	2.00%	$1,802.51	$91,928.04	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.0832.001100.	15975	$52,870.65	2.00%	$1,078.56	$55,006.62	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Lieutenant.1986.001100.	12454	$63,216.35	2.00%	$1,289.61	$65,770.29	$ -	MERIT	10-Oct-25
Emergency Medical Services	Support Services Manager N.0778.001100.	13413	$92,587.04	4.00%	$3,777.55	$98,216.33	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Lieutenant.0807.001100.	12354	$65,291.40	2.00%	$1,331.94	$67,929.17	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.1828.001100.	10716	$64,584.58	2.00%	$1,317.53	$67,193.80	$ -	MERIT	10-Oct-25
Emergency Medical Services	PT Sr Administrative Spec.9949.001101.	17438	$43,680.00	2.00%	$646.03	$32,947.39	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.1625.001100.	15844	$52,870.65	1.67%	$900.60	$54,828.66	$ -	MERIT	10-Oct-25
Emergency Medical Services	Senior Paramedic.0814.001100.	14345	$54,754.75	2.00%	$1,117.00	$56,966.84	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Field Commander.1653.001100.	12358	$70,823.09	7.00%	$5,056.77	$77,296.33	$ -	MERIT	10-Oct-25
Emergency Medical Services	Senior Paramedic.0890.001100.	15161	$54,745.60	2.00%	$1,116.81	$56,957.32	$ -	MERIT	10-Oct-25
Emergency Medical Services	Emergency Medical Tech.0853.001100.	17046	$39,535.62	2.00%	$806.53	$41,132.86	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Lieutenant.0799.001100.	11487	$66,285.86	2.00%	$1,352.23	$68,963.80	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.1832.001100.	14543	$53,629.56	2.00%	$1,094.04	$55,796.19	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Captain - Education.2043.001100.	13067	$101,443.42	2.00%	$2,069.45	$105,541.73	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Clinical Div Commander.0797.001100.	12357	$129,970.10	3.00%	$3,977.09	$136,546.59	$ -	MERIT	10-Oct-25
Emergency Medical Services	Senior Paramedic.0850.001100.	16278	$54,754.75	1.86%	$1,038.81	$56,888.65	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Lieutenant - Clinical.0829.001100.	14549	$60,486.96	2.00%	$1,233.93	$62,930.63	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Lieutenant - Clinical.0841.001100.	15164	$60,486.96	2.00%	$1,233.93	$62,930.63	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.1980.001100.	15963	$52,870.65	2.00%	$1,078.56	$55,006.62	$ -	MERIT	10-Oct-25

Department	Position	EEID	Current Annual Salary	Merit %	Annual Merit Amount	Final Proposed Salary	Lump Sum Merit	Pay Proposal Reason	Effective Date of Change
Emergency Medical Services	Demand Paramedic.2174.001100.	16132	$72,009.60	2.00%	$1,469.00	$74,918.79	$ -	MERIT	10-Oct-25
Emergency Medical Services	Senior Paramedic.1926.001100.	15163	$54,754.75	2.00%	$1,117.00	$56,966.84	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.1626.001100.	16137	$52,870.65	2.00%	$1,078.56	$55,006.62	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Lieutenant.0786.001100.	12625	$62,507.35	2.00%	$1,275.15	$65,032.64	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.0787.001100.	16850	$50,593.92	1.67%	$861.82	$52,467.62	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.0869.001100.	16616	$50,593.92	2.00%	$1,032.12	$52,637.91	$ -	MERIT	10-Oct-25
Emergency Medical Services	Demand Paramedic.0889.001100.	14686	$71,224.70	2.00%	$1,452.98	$74,102.18	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.0851.001100.	16388	$50,593.92	2.00%	$1,032.12	$52,637.91	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.0892.001100.	17048	$50,593.92	2.00%	$1,032.12	$52,637.91	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.0821.001100.	15467	$53,629.56	2.00%	$1,094.04	$55,796.19	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.0827.001100.	16138	$52,683.45	1.67%	$897.41	$54,634.53	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.0820.001100.	16842	$50,593.92	2.00%	$1,032.12	$52,637.91	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.0816.001100.	12356	$59,722.91	2.00%	$1,218.35	$62,135.72	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Lieutenant - Clinical.0861.001100.	13646	$61,074.21	2.00%	$1,245.91	$63,541.61	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.1930.001100.	17051	$50,593.92	2.00%	$1,032.12	$52,637.91	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Outreach Coordinator.0809.001100.	14765	$67,533.96	2.00%	$1,377.69	$70,262.33	$ -	MERIT	10-Oct-25
Emergency Medical Services	Emergency Medical Tech.0877.001100.	16847	$40,721.70	2.00%	$830.72	$42,366.86	$ -	MERIT	10-Oct-25
Emergency Medical Services	Division Admin Manager.0902.001100.	5895	$114,688.60	2.00%	$2,339.65	$119,322.02	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Field Commander.1641.001100.	10086	$79,727.17	2.00%	$1,626.43	$82,948.14	$ -	MERIT	10-Oct-25
Emergency Medical Services	Demand Paramedic.0855.001100.	11900	$79,951.35	2.00%	$1,631.01	$83,181.39	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.0830.001100.	16746	$50,593.92	2.00%	$1,032.12	$52,637.91	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Lieutenant.0782.001100.	13650	$60,486.96	1.86%	$1,147.56	$62,844.26	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.0866.001100.	14687	$53,629.56	1.83%	$1,001.05	$55,703.20	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.0870.001100.	16272	$51,099.86	2.00%	$1,042.44	$53,164.29	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.1627.001100.	16843	$50,593.92	2.00%	$1,032.12	$52,637.91	$ -	MERIT	10-Oct-25
Emergency Medical Services	Emergency Medical Tech.2049.001100.	12813	$40,721.69	1.67%	$693.65	$42,229.78	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.0852.001100.	10085	$66,487.14	2.00%	$1,356.34	$69,173.22	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Lieutenant.0803.001100.	10315	$74,956.66	2.00%	$1,529.12	$77,984.91	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.0887.001100.	11491	$62,130.45	2.00%	$1,267.46	$64,640.52	$ -	MERIT	10-Oct-25
Emergency Medical Services	Senior Paramedic.0817.001100.	16613	$53,159.93	2.00%	$1,084.46	$55,307.59	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.0837.001100.	13647	$53,629.56	2.00%	$1,094.04	$55,796.19	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Field Commander.0793.001100.	10770	$95,111.38	2.00%	$1,940.27	$98,953.88	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.0868.001100.	16391	$50,593.92	2.00%	$1,032.12	$52,637.91	$ -	MERIT	10-Oct-25

Department	Position	EEID	Current Annual Salary	Merit %	Annual Merit Amount	Final Proposed Salary	Lump Sum Merit	Pay Proposal Reason	Effective Date of Change
Emergency Medical Services	Emergency Medical Tech.2115.001100.	16846	$40,223.54	0.50%	$205.14	$41,233.15	$ -	MERIT	10-Oct-25
Emergency Medical Services	EMS Paramedic.0854.001100.	16390	$52,121.85	1.83%	$972.91	$54,137.19	$ -	MERIT	10-Oct-25
Tobacco HUG Program	Community EMT.2183.001100.	17344	$63,075.73	3.00%	$1,930.12	$66,267.36	$ -	MERIT	10-Oct-25
Tobacco HUG Program	EMS Lieutenant - Community.1648.001100.	4588	$101,105.10	3.00%	$3,093.82	$106,221.02	$ -	MERIT	10-Oct-25
Tobacco HUG Program	EMS Community Commander.1948.001100.	5218	$116,392.46	3.00%	$3,561.61	$122,281.92	$ -	MERIT	10-Oct-25
Emergency Services Dept.	Coordinator.1766.001100.	13502	$52,036.96	2.00%	$1,061.55	$54,139.25	$ -	MERIT	10-Oct-25
Emergency Services Dept.	Logistics Manager NEW.0118.001100.	14973	$86,309.34	2.00%	$1,760.71	$89,796.24	$ -	MERIT	10-Oct-25
Emergency Services Dept.	Administrative Manager.1747.001100.	14981	$94,357.12	2.00%	$1,924.89	$98,169.15	$ -	MERIT	10-Oct-25
Emergency Services Dept.	Project Manager II.1941.001100.	11259	$87,998.30	2.00%	$1,795.17	$91,553.43	$ -	MERIT	10-Oct-25
Extension Service	Administrative Specialist.0908.001100.	16286	$39,310.56	3.00%	$1,202.90	$41,299.68	$ -	MERIT	10-Oct-25
Extension Service	Administrative Specialist.0909.001100.	15500	$41,201.53	3.00%	$1,260.77	$43,286.32	$ -	MERIT	10-Oct-25
Extension Service	Sr Administrative Spec.0910.001100.	14368	$49,508.35	3.00%	$1,514.96	$52,013.47	$ -	MERIT	10-Oct-25
Extension Service	Volunteer Coordinator.2058.001100.	16304	$50,947.58	3.00%	$1,559.00	$53,525.53	$ -	MERIT	10-Oct-25
Facilities Management	General Maintenance Tech I.1920.001100.	17298	$44,345.79	2.00%	$904.65	$46,137.36	$ -	MERIT	10-Oct-25
Facilities Management	General Maintenance Tech I.2170.001100.	16628	$41,522.81	2.00%	$847.07	$43,200.33	$ -	MERIT	10-Oct-25
Facilities Management	General Maintenance Tech II.0233.001100.	16899	$46,825.58	2.00%	$955.24	$48,717.33	$ -	MERIT	10-Oct-25
Facilities Management	General Maintenance Tech II.0234.001100.	13465	$52,392.13	2.00%	$1,068.80	$54,508.78	$ -	MERIT	10-Oct-25
Facilities Management	General Maintenance Tech II.0238.001100.	16727	$46,829.93	2.00%	$955.33	$48,721.86	$ -	MERIT	10-Oct-25
Facilities Management	General Maintenance Tech II.0241.001100.	16937	$46,825.58	2.00%	$955.24	$48,717.33	$ -	MERIT	10-Oct-25
Facilities Management	PT Gen Maintenance Tech II.9918.001101.	17530	$43,618.76	2.00%	$645.12	$32,901.20	$ -	MERIT	10-Oct-25
Facilities Management	Access Control Tech II.0232.001100.	16753	$56,720.40	2.00%	$1,157.10	$59,011.91	$ -	MERIT	10-Oct-25
Facilities Management	Electrical Tech II.0229.001100.	13018	$59,603.71	2.00%	$1,215.92	$62,011.70	$ -	MERIT	10-Oct-25
Facilities Management	Inventory Coordinator II.0231.001100.	16248	$57,818.14	2.00%	$1,179.49	$60,153.99	$ -	MERIT	10-Oct-25
Facilities Management	Sr General Maintenance Tech.0237.001100.	5630	$59,059.93	2.00%	$1,204.82	$61,445.95	$ -	MERIT	10-Oct-25
Facilities Management	Sr General Maintenance Tech.0240.001100.	13208	$56,448.10	2.00%	$1,151.54	$58,728.60	$ -	MERIT	10-Oct-25
Facilities Management	Sr General Maintenance Tech.1858.001100.	15812	$53,733.08	2.00%	$1,096.15	$55,903.89	$ -	MERIT	10-Oct-25
Facilities Management	HVAC Tech II.0226.001100.	16809	$52,111.74	2.00%	$1,063.08	$54,217.05	$ -	MERIT	10-Oct-25
Facilities Management	HVAC Tech II.0246.001100.	17349	$50,593.92	2.00%	$1,032.12	$52,637.91	$ -	MERIT	10-Oct-25
Facilities Management	HVAC Tech II.1857.001100.	14959	$52,617.68	2.00%	$1,073.40	$54,743.43	$ -	MERIT	10-Oct-25
Facilities Management	Senior Access Control Tech.0235.001100.	15915	$61,310.35	2.00%	$1,250.73	$63,787.29	$ -	MERIT	10-Oct-25
Facilities Management	Access Control Supervisor.0230.001100.	13369	$76,315.46	2.00%	$1,556.84	$79,398.60	$ -	MERIT	10-Oct-25
Facilities Management	Gen Maintenance Supervisor.0227.001100.	15638	$62,963.94	2.00%	$1,284.46	$65,507.68	$ -	MERIT	10-Oct-25
Facilities Management	Gen Maintenance Supervisor.0239.001100.	16639	$61,127.30	2.00%	$1,247.00	$63,596.84	$ -	MERIT	10-Oct-25

Department	Position	EEID	Current Annual Salary	Merit %	Annual Merit Amount	Final Proposed Salary	Lump Sum Merit	Pay Proposal Reason	Effective Date of Change
Facilities Management	Planner I.2039.001100.	16623	$69,539.86	2.00%	$1,418.61	$72,349.27	$ -	MERIT	10-Oct-25
Facilities Management	Senior HVAC Tech.0225.001100.	16924	$64,250.93	2.00%	$1,310.72	$66,846.67	$ -	MERIT	10-Oct-25
Facilities Management	Office Administrator.0242.001100.	16680	$60,487.18	2.00%	$1,233.94	$62,930.86	$ -	MERIT	10-Oct-25
Facilities Management	HVAC Supervisor.1630.001100.	13585	$71,357.26	2.00%	$1,455.69	$74,240.09	$ -	MERIT	10-Oct-25
Facilities Management	Electrician Supervisor.0244.001100.	13462	$79,789.58	2.00%	$1,627.71	$83,013.08	$ -	MERIT	10-Oct-25
Facilities Management	Senior Contract Coordinator.1921.001100.	16032	$76,837.54	2.00%	$1,567.49	$79,941.78	$ -	MERIT	10-Oct-25
Facilities Management	Senior Contract Coordinator.2038.001100.	16308	$78,066.04	2.00%	$1,592.55	$81,219.91	$ -	MERIT	10-Oct-25
Facilities Management	Senior Office Administrator.0247.001100.	13361	$74,979.32	2.00%	$1,529.58	$78,008.48	$ -	MERIT	10-Oct-25
Facilities Management	Contract Manager.0224.001100.	14581	$94,906.50	2.50%	$2,420.12	$99,224.75	$ -	MERIT	10-Oct-25
Facilities Management	Contract Manager.2171.001100.	17263	$72,306.26	2.00%	$1,475.05	$75,227.43	$ -	MERIT	10-Oct-25
Facilities Management	Fire Systems Engineer.2122.001100.	16760	$77,497.94	2.00%	$1,580.96	$80,628.86	$ -	MERIT	10-Oct-25
Facilities Management	Project Manager I.2172.001100.	17498	$75,240.62	2.00%	$1,534.91	$78,280.34	$ -	MERIT	10-Oct-25
Facilities Management	Building Systems Engineer.1724.001100.	13360	$99,288.28	2.00%	$2,025.48	$103,299.53	$ -	MERIT	10-Oct-25
Facilities Management	Project Manager II.1725.001100.	14599	$90,176.58	2.00%	$1,839.60	$93,819.71	$ -	MERIT	10-Oct-25
Facilities Management	Division Director.0223.001100.	16319	$102,809.46	2.00%	$2,097.31	$106,962.96	$ -	MERIT	10-Oct-25
Facilities Management	Division Director.0236.001100.	4507	$97,857.24	2.00%	$1,996.29	$101,810.67	$ -	MERIT	10-Oct-25
Facilities Management	Senior Project Manager.0243.001100.	15569	$110,691.88	2.00%	$2,258.11	$115,163.83	$ -	MERIT	10-Oct-25
Fire Marshal Spec Ops-Hazmat	Senior Office Admin.2050.001100.	16318	$72,021.82	3.00%	$2,203.87	$75,666.12	$ -	MERIT	10-Oct-25
Fire Marshal Spec Ops-Hazmat	Special Op Captain.1812.001100.	17021	$82,328.90	3.00%	$2,519.26	$86,494.74	$ -	MERIT	10-Oct-25
Fire Marshal Spec Ops-Hazmat	Assistant Fire Marshal.1811.001100.	17202	$95,000.10	3.00%	$2,907.00	$99,807.11	$ -	MERIT	10-Oct-25
Fire Marshal Spec Ops-Hazmat	Deputy Hazmat Chief.0934.001100.	17500	$94,000.14	3.00%	$2,876.40	$98,756.55	$ -	MERIT	10-Oct-25
Fire Marshal Spec Ops-Hazmat	Fire Marshal.0937.001100.	17335	$122,140.46	3.00%	$3,737.50	$128,320.77	$ -	MERIT	10-Oct-25
Fleet Services	Inventory Coordinator I.0917.001100.	12526	$48,649.39	2.00%	$992.45	$50,614.83	$ -	MERIT	10-Oct-25
Fleet Services	Inventory Coordinator I.0919.001100.	16552	$52,016.80	3.00%	$1,591.71	$54,648.85	$ -	MERIT	10-Oct-25
Fleet Services	Inventory Coordinator II.1188.001100.	13807	$59,363.91	3.00%	$1,816.54	$62,367.72	$ -	MERIT	10-Oct-25
Fleet Services	Mechanic I.0922.001100.	17292	$55,398.12	3.00%	$1,695.18	$58,201.26	$ -	MERIT	10-Oct-25
Fleet Services	Mechanic I.0925.001100.	17534	$55,398.14	3.00%	$1,695.18	$58,201.28	$ -	MERIT	10-Oct-25
Fleet Services	Mechanic I.0927.001100.	10424	$61,456.68	3.11%	$1,949.53	$64,635.34	$ -	MERIT	10-Oct-25
Fleet Services	Mechanic I.0929.001100.	15477	$56,642.75	3.11%	$1,796.82	$59,572.42	$ -	MERIT	10-Oct-25
Fleet Services	Mechanic I.0931.001100.	13718	$61,929.32	3.11%	$1,964.52	$65,132.43	$ -	MERIT	10-Oct-25
Fleet Services	Mechanic I.1945.001100.	17371	$54,310.61	3.00%	$1,661.90	$57,058.73	$ -	MERIT	10-Oct-25
Fleet Services	Mechanic II.0920.001100.	12391	$72,639.11	3.11%	$2,304.26	$76,396.15	$ -	MERIT	10-Oct-25
Fleet Services	Mechanic II.0924.001100.	13576	$68,652.53	3.11%	$2,177.80	$72,203.38	$ -	MERIT	10-Oct-25

Department	Position	EEID	Current Annual Salary	Merit %	Annual Merit Amount	Final Proposed Salary	Lump Sum Merit	Pay Proposal Reason	Effective Date of Change
Fleet Services	Senior Mechanic.0921.001100.	10168	$75,512.51	3.00%	$2,310.68	$79,333.45	$ -	MERIT	10-Oct-25
Fleet Services	Senior Mechanic.0926.001100.	3980	$78,931.01	3.11%	$2,503.85	$83,013.48	$ -	MERIT	10-Oct-25
Fleet Services	Office Administrator.0916.001100.	15895	$66,211.35	3.00%	$2,026.07	$69,561.64	$ -	MERIT	10-Oct-25
Fleet Services	Shop Supervisor.0930.001100.	16688	$80,236.52	3.12%	$2,553.45	$84,394.70	$ -	MERIT	10-Oct-25
Fleet Services	Fleet Division Director.0918.001100.	14044	$98,616.96	3.00%	$3,017.68	$103,606.98	$ -	MERIT	10-Oct-25
Human Resources	PT Sr HR Specialist.9922.001101.	17374	$50,252.80	2.50%	$929.05	$38,090.99	$ -	MERIT	10-Oct-25
Human Resources	HR Analyst I.0006.001100.	16028	$63,856.00	2.50%	$1,628.33	$66,761.45	$ -	MERIT	10-Oct-25
Human Resources	HR Generalist I.0001.001100.	17380	$61,685.00	2.50%	$1,572.97	$64,491.67	$ -	MERIT	10-Oct-25
Human Resources	HR Generalist I.0005.001100.	15855	$64,793.82	1.50%	$991.35	$67,081.04	$ -	MERIT	10-Oct-25
Human Resources	HR Generalist I.2000.001100.	13903	$64,793.30	1.00%	$660.89	$66,750.06	$ -	MERIT	10-Oct-25
Human Resources	HR Analyst II.0010.001100.	14406	$72,864.74	2.00%	$1,486.44	$75,808.48	$ -	MERIT	10-Oct-25
Human Resources	HR Generalist II.0002.001100.	14940	$70,983.38	2.00%	$1,448.06	$73,851.11	$ -	MERIT	10-Oct-25
Human Resources	HR Generalist II.0084.001100.	16136	$70,000.06	2.00%	$1,428.00	$72,828.06	$ -	MERIT	10-Oct-25
Human Resources	HR Generalist II.2001.001100.	15031	$70,392.92	2.50%	$1,795.02	$73,595.80	$ -	MERIT	10-Oct-25
Human Resources	Compensation Manager.1795.001100.	12844	$88,501.40	2.50%	$2,256.79	$92,528.21	$ -	MERIT	10-Oct-25
Human Resources	Workforce Services Manager.0003.001100.	12637	$91,449.02	2.25%	$2,098.76	$95,376.76	$ -	MERIT	10-Oct-25
Human Resources	Workforce Services Manager.0004.001100.	13000	$89,298.30	2.25%	$2,049.40	$93,133.66	$ -	MERIT	10-Oct-25
Human Resources	HR Admin Director.0007.001100.	12874	$116,540.58	2.25%	$2,674.61	$121,546.00	$ -	MERIT	10-Oct-25
Information Systems	Warehouse Specialist.0943.001100.	16898	$42,721.06	3.00%	$1,307.26	$44,882.75	$ -	MERIT	10-Oct-25
Information Systems	Warehouse Coordinator I.1912.001100.	16376	$44,656.70	4.25%	$1,935.87	$47,485.70	$ -	MERIT	10-Oct-25
Information Systems	Warehouse Coordinator I.2037.001100.	15317	$45,879.02	4.50%	$2,105.85	$48,902.45	$ -	MERIT	10-Oct-25
Information Systems	Warehouse Coordinator II.1755.001100.	13253	$54,186.77	5.25%	$2,901.70	$58,172.21	$ -	MERIT	10-Oct-25
Information Systems	Senior Coordinator.0958.001100.	16380	$59,331.11	1.25%	$756.47	$61,274.20	$ -	MERIT	10-Oct-25
Information Systems	IT Specialist I.1723.001100.	13878	$62,617.96	2.00%	$1,277.41	$65,147.73	$ -	MERIT	10-Oct-25
Information Systems	System Support Spec I.1913.001100.	17307	$55,870.38	2.50%	$1,424.69	$58,412.48	$ -	MERIT	10-Oct-25
Information Systems	System Support Spec I.1914.001100.	17007	$58,086.45	3.75%	$2,221.81	$61,469.99	$ -	MERIT	10-Oct-25
Information Systems	System Support Spec I.1915.001100.	14993	$62,466.77	1.75%	$1,115.03	$64,831.14	$ -	MERIT	10-Oct-25
Information Systems	System Support Spec I.1916.001100.	16723	$58,774.38	2.25%	$1,348.87	$61,298.74	$ -	MERIT	10-Oct-25
Information Systems	System Support Spec I.1917.001100.	17175	$55,870.38	2.00%	$1,139.76	$58,127.54	$ -	MERIT	10-Oct-25
Information Systems	System Support Spec I.1976.001100.	16595	$59,844.16	2.00%	$1,220.82	$62,261.87	$ -	MERIT	10-Oct-25
Information Systems	IT Specialist II.0113.001100.	11407	$84,174.90	1.75%	$1,502.52	$87,360.92	$ -	MERIT	10-Oct-25
Information Systems	IT Specialist II.0114.001100.	12546	$73,512.79	1.75%	$1,312.20	$76,295.25	$ -	MERIT	10-Oct-25
Information Systems	System Support Spec II.0964.001100.	4201	$81,850.19	2.50%	$2,087.18	$85,574.37	$ -	MERIT	10-Oct-25

Department	Position	EEID	Current Annual Salary	Merit %	Annual Merit Amount	Final Proposed Salary	Lump Sum Merit	Pay Proposal Reason	Effective Date of Change
Information Systems	System Support Spec II.1834.001100.	15684	$65,026.96	2.00%	$1,326.55	$67,654.05	$ -	MERIT	10-Oct-25
Information Systems	System Support Spec II.2168.001100.	16484	$58,725.20	2.25%	$1,347.74	$61,247.45	$ -	MERIT	10-Oct-25
Information Systems	System Support Spec III.0947.001100.	14337	$69,825.08	2.50%	$1,780.54	$73,002.12	$ -	MERIT	10-Oct-25
Information Systems	System Support Spec III.0963.001100.	11260	$91,980.20	2.50%	$2,345.50	$96,165.30	$ -	MERIT	10-Oct-25
Information Systems	Warehouse Manager.0726.001100.	11832	$68,162.38	1.75%	$1,216.70	$70,742.33	$ -	MERIT	10-Oct-25
Information Systems	System Administrator I.1628.001100.	14865	$73,738.08	2.00%	$1,504.26	$76,717.10	$ -	MERIT	10-Oct-25
Information Systems	System Administrator I.1682.001100.	11721	$73,559.20	1.75%	$1,313.03	$76,343.42	$ -	MERIT	10-Oct-25
Information Systems	Analyst I.1808.001100.	16828	$79,753.18	1.25%	$1,016.85	$82,365.10	$ -	MERIT	10-Oct-25
Information Systems	Analyst I.1835.001100.	14476	$81,884.40	2.00%	$1,670.44	$85,192.53	$ -	MERIT	10-Oct-25
Information Systems	Analyst I.1854.001100.	16140	$77,309.96	2.00%	$1,577.12	$80,433.28	$ -	MERIT	10-Oct-25
Information Systems	Analyst I.1979.001100.	15920	$77,309.96	1.75%	$1,379.98	$80,236.14	$ -	MERIT	10-Oct-25
Information Systems	Analyst I.2036.001100.	14572	$81,378.44	2.50%	$2,075.15	$85,081.16	$ -	MERIT	10-Oct-25
Information Systems	System Administrator II.1977.001100.	16185	$81,405.74	2.00%	$1,660.68	$84,694.53	$ -	MERIT	10-Oct-25
Information Systems	Analyst II.0946.001100.	17241	$83,046.60	2.25%	$1,905.92	$86,613.45	$ -	MERIT	10-Oct-25
Information Systems	Analyst II.0948.001100.	2752	$85,330.44	1.75%	$1,523.15	$88,560.20	$ -	MERIT	10-Oct-25
Information Systems	Analyst II.1708.001100.	14892	$85,745.66	2.25%	$1,967.86	$89,428.44	$ -	MERIT	10-Oct-25
Information Systems	Analyst II.2124.001100.	17410	$83,046.60	1.25%	$1,058.84	$85,766.38	$ -	MERIT	10-Oct-25
Information Systems	Analyst II.2167.001100.	15189	$93,963.48	2.00%	$1,916.85	$97,759.60	$ -	MERIT	10-Oct-25
Information Systems	Analyst II.2169.001100.	17242	$83,046.60	1.75%	$1,482.38	$86,189.91	$ -	MERIT	10-Oct-25
Information Systems	Financial Manager.0088.001100.	1358	$102,547.38	2.25%	$2,353.46	$106,951.79	$ -	MERIT	10-Oct-25
Information Systems	Project Manager II.2166.001100.	11959	$83,046.60	2.00%	$1,694.15	$86,401.68	$ -	MERIT	10-Oct-25
Information Systems	IT Engineer I.0955.001100.	16410	$97,362.98	2.25%	$2,234.48	$101,544.72	$ -	MERIT	10-Oct-25
Information Systems	System Administrator III.0956.001100.	11933	$90,379.38	1.75%	$1,613.27	$93,800.24	$ -	MERIT	10-Oct-25
Information Systems	System Administrator III.1918.001100.	10177	$90,292.28	2.50%	$2,302.45	$94,400.58	$ -	MERIT	10-Oct-25
Information Systems	Analyst III NEW.1975.001100.	13107	$91,969.80	5.50%	$5,159.51	$98,968.70	$ -	MERIT	10-Oct-25
Information Systems	Analyst III.0089.001100.	11560	$94,626.22	2.00%	$1,930.37	$98,449.12	$ -	MERIT	10-Oct-25
Information Systems	Analyst III.0944.001100.	5361	$111,850.18	2.00%	$2,281.74	$116,368.93	$ -	MERIT	10-Oct-25
Information Systems	Analyst III.0945.001100.	11552	$113,402.90	2.00%	$2,313.42	$117,984.38	$ -	MERIT	10-Oct-25
Information Systems	Analyst III.0949.001100.	16812	$92,700.14	2.50%	$2,363.85	$96,918.00	$ -	MERIT	10-Oct-25
Information Systems	Analyst III.0965.001100.	5075	$113,405.50	2.00%	$2,313.47	$117,987.08	$ -	MERIT	10-Oct-25
Information Systems	Analyst III.1722.001100.	13349	$100,724.78	2.25%	$2,311.63	$105,050.91	$ -	MERIT	10-Oct-25
Information Systems	Analyst III.2034.001100.	16932	$95,481.10	1.75%	$1,704.34	$99,095.06	$ -	MERIT	10-Oct-25
Information Systems	Analyst III.2035.001100.	16524	$97,938.10	2.00%	$1,997.94	$101,894.80	$ -	MERIT	10-Oct-25

Department	Position	EEID	Current Annual Salary	Merit %	Annual Merit Amount	Final Proposed Salary	Lump Sum Merit	Pay Proposal Reason	Effective Date of Change
Information Systems	IT Manager I.1757.001100.	12067	$110,829.16	2.00%	$2,260.91	$115,306.66	$ -	MERIT	10-Oct-25
Information Systems	IT Engineer III NEW.0966.001100.	12415	$106,286.63	1.00%	$1,084.12	$109,496.49	$ -	MERIT	10-Oct-25
Information Systems	IT Engineer III.0968.001100.	13592	$118,155.44	2.25%	$2,711.67	$123,230.22	$ -	MERIT	10-Oct-25
Information Systems	IT Engineer III.2125.001100.	15425	$110,003.40	2.25%	$2,524.58	$114,728.05	$ -	MERIT	10-Oct-25
Information Systems	IT Manager II.0960.001100.	10471	$122,497.96	2.00%	$2,498.96	$127,446.88	$ -	MERIT	10-Oct-25
Information Systems	IT Manager II.0967.001100.	10352	$120,692.78	2.00%	$2,462.13	$125,568.77	$ -	MERIT	10-Oct-25
Information Systems	IT Manager II.1978.001100.	11265	$120,985.80	2.00%	$2,468.11	$125,873.63	$ -	MERIT	10-Oct-25
Information Systems	Planning & Policy Director.0953.001100.	10531	$131,867.06	2.00%	$2,690.09	$137,194.49	$ -	MERIT	10-Oct-25
Information Systems	IT Director.0957.001100.	10409	$145,117.18	1.75%	$2,590.34	$150,609.87	$ -	MERIT	10-Oct-25
Information Systems	IT Director.1756.001100.	4524	$139,717.24	1.50%	$2,137.67	$144,649.26	$ -	MERIT	10-Oct-25
Information Systems	IT Director.1809.001100.	12835	$140,056.28	1.75%	$2,500.00	$145,357.41	$ -	MERIT	10-Oct-25
Information Systems	Deputy CIO.0954.001100.	4732	$170,644.50	1.75%	$3,046.00	$177,103.39	$ -	MERIT	10-Oct-25
Public Safety IT	System Administrator I.0962.001100.	14336	$72,843.42	1.50%	$1,114.50	$75,414.79	$ -	MERIT	10-Oct-25
Public Safety IT	Analyst I.0162.001100.	15753	$77,686.18	2.25%	$1,782.90	$81,022.80	$ -	MERIT	10-Oct-25
Public Safety IT	System Administrator II.1629.001100.	15066	$84,457.10	2.00%	$1,722.92	$87,869.17	$ -	MERIT	10-Oct-25
Public Safety IT	System Administrator II.1855.001100.	14144	$81,800.94	2.25%	$1,877.33	$85,314.29	$ -	MERIT	10-Oct-25
Public Safety IT	System Administrator III N.0166.001100.	13339	$92,240.20	3.75%	$3,528.19	$97,613.19	$ -	MERIT	10-Oct-25
Public Safety IT	IT Manager II.0951.001100.	14847	$120,692.78	2.00%	$2,462.13	$125,568.77	$ -	MERIT	10-Oct-25
Public Safety IT	IT Director.0167.001100.	12158	$139,717.24	1.50%	$2,137.67	$144,649.26	$ -	MERIT	10-Oct-25
Wireless Communication	System Support Spec II.1748.001100.	17240	$67,533.96	2.25%	$1,549.90	$70,434.54	$ -	MERIT	10-Oct-25
Wireless Communication	System Support Spec II.1877.001100.	16697	$69,972.30	1.75%	$1,249.01	$72,620.75	$ -	MERIT	10-Oct-25
Wireless Communication	System Support Spec III NEW.0905.001100.	12337	$88,087.79	4.50%	$4,043.23	$93,892.78	$ -	MERIT	10-Oct-25
Wireless Communication	System Support Spec III.0906.001100.	14946	$80,217.54	2.25%	$1,840.99	$83,662.88	$ -	MERIT	10-Oct-25
Wireless Communication	System Administrator II.0950.001100.	16761	$85,840.56	2.50%	$2,188.93	$89,746.31	$ -	MERIT	10-Oct-25
WC Radio Communication Sys	Office Administrator.1638.001100.	5097	$65,696.89	1.50%	$1,005.16	$68,015.99	$ -	MERIT	10-Oct-25
WC Radio Communication Sys	System Support Spec II.1946.001100.	15315	$75,526.25	2.25%	$1,733.33	$78,770.10	$ -	MERIT	10-Oct-25
WC Radio Communication Sys	IT Manager II.1221.001100.	13356	$121,513.08	3.00%	$3,718.30	$127,661.64	$ -	MERIT	10-Oct-25
Infrastructure Department	Supervising Engineer.1606.001100.	12593	$155,601.68	0.50%	$79.36	$15,950.73	$ -	MERIT	10-Oct-25
Justice of the Peace 1	Court Clerk I NEW.0974.001100.	17463	$41,522.80	2.00%	$847.07	$43,200.32	$ -	MERIT	10-Oct-25
Justice of the Peace 1	Court Clerk II NEW.2152.001100.	17352	$43,618.76	2.00%	$889.82	$45,380.96	$ -	MERIT	10-Oct-25
Justice of the Peace 1	Senior Court Clerk NEW.0977.001100.	16077	$49,931.65	2.00%	$1,018.61	$51,948.89	$ -	MERIT	10-Oct-25
Justice of the Peace 1	Court Administrator I NEW.0970.001100.	16183	$53,159.94	1.00%	$542.23	$54,765.37	$ -	MERIT	10-Oct-25
Justice of the Peace 1	Court Administrator II NEW.0971.001100.	5024	$58,725.19	1.00%	$599.00	$60,498.69	$ -	MERIT	10-Oct-25

Department	Position	EEID	Current Annual Salary	Merit %	Annual Merit Amount	Final Proposed Salary	Lump Sum Merit	Pay Proposal Reason	Effective Date of Change
Justice of the Peace 1	Chief Court Administrator N.0972.001100.	13913	$78,990.08	2.00%	$1,611.40	$82,181.28	$ -	MERIT	10-Oct-25
Justice of the Peace 2	Court Clerk II NEW.0986.001100.	14982	$45,465.95	2.00%	$927.51	$47,302.77	$ -	MERIT	10-Oct-25
Justice of the Peace 2	Court Clerk II NEW.0989.001100.	12843	$50,306.02	2.00%	$1,026.24	$52,338.38	$ -	MERIT	10-Oct-25
Justice of the Peace 2	Court Clerk II NEW.0990.001100.	11477	$46,829.93	2.00%	$955.33	$48,721.86	$ -	MERIT	10-Oct-25
Justice of the Peace 2	Court Clerk II NEW.0991.001100.	16596	$45,465.95	2.00%	$927.51	$47,302.77	$ -	MERIT	10-Oct-25
Justice of the Peace 2	Court Clerk II NEW.0992.001100.	16525	$47,488.48	2.00%	$968.76	$49,407.01	$ -	MERIT	10-Oct-25
Justice of the Peace 2	Court Clerk II NEW.0994.001100.	17288	$43,621.05	2.00%	$889.87	$45,383.34	$ -	MERIT	10-Oct-25
Justice of the Peace 2	Senior Court Clerk NEW.0984.001100.	14640	$50,763.70	2.00%	$1,035.58	$52,814.55	$ -	MERIT	10-Oct-25
Justice of the Peace 2	Senior Court Clerk NEW.0985.001100.	14746	$51,878.30	2.00%	$1,058.32	$53,974.19	$ -	MERIT	10-Oct-25
Justice of the Peace 2	Court Administrator I NEW.1907.001100.	12338	$70,731.70	2.00%	$1,442.93	$73,589.26	$ -	MERIT	10-Oct-25
Justice of the Peace 2	Court Administrator II NEW.1715.1100.	10466	$68,982.94	2.00%	$1,407.25	$71,769.85	$ -	MERIT	10-Oct-25
Justice of the Peace 2	Chief Court Administrator N.0987.001100.	10649	$92,053.26	2.00%	$1,877.89	$95,772.21	$ -	MERIT	10-Oct-25
Truancy Program JP2	PT Case Manager NEW.9957.001101.	17245	$39,527.28	2.00%	$584.61	$29,815.03	$ -	MERIT	10-Oct-25
Justice of the Peace 3	Court Clerk I NEW.0094.001100.	17459	$41,522.80	2.00%	$847.07	$43,200.32	$ -	MERIT	10-Oct-25
Justice of the Peace 3	Court Clerk I NEW.0999.001100.	17458	$41,522.80	2.00%	$847.07	$43,200.32	$ -	MERIT	10-Oct-25
Justice of the Peace 3	Court Clerk I NEW.1001.001100.	17125	$41,522.80	2.00%	$847.07	$43,200.32	$ -	MERIT	10-Oct-25
Justice of the Peace 3	Court Clerk I NEW.1956.001100.	17377	$41,522.80	3.50%	$1,482.36	$43,835.62	$ -	MERIT	10-Oct-25
Justice of the Peace 3	Court Clerk II NEW.0997.001100.	17109	$43,618.76	3.50%	$1,557.19	$46,048.32	$ -	MERIT	10-Oct-25
Justice of the Peace 3	Court Clerk II NEW.1000.001100.	16728	$44,577.99	2.00%	$909.39	$46,378.94	$ -	MERIT	10-Oct-25
Justice of the Peace 3	Court Clerk II NEW.1003.001100.	16934	$44,149.35	2.00%	$900.65	$45,932.99	$ -	MERIT	10-Oct-25
Justice of the Peace 3	Court Clerk II NEW.1716.1100.	12420	$47,942.53	2.00%	$978.03	$49,879.40	$ -	MERIT	10-Oct-25
Justice of the Peace 3	Court Clerk II NEW.1999.001100.	16438	$44,258.08	2.00%	$902.86	$46,046.11	$ -	MERIT	10-Oct-25
Justice of the Peace 3	Senior Court Clerk NEW.0096.001100.	11892	$60,851.96	2.00%	$1,241.38	$63,310.38	$ -	MERIT	10-Oct-25
Justice of the Peace 3	Senior Court Clerk NEW.0998.001100.	15714	$53,472.22	2.00%	$1,090.83	$55,632.50	$ -	MERIT	10-Oct-25
Justice of the Peace 3	Senior Court Clerk NEW.1002.001100.	13220	$55,701.11	2.00%	$1,136.30	$57,951.44	$ -	MERIT	10-Oct-25
Justice of the Peace 3	Senior Court Clerk NEW.1006.001100.	16448	$49,275.18	2.00%	$1,005.21	$51,265.90	$ -	MERIT	10-Oct-25
Justice of the Peace 3	Court Administrator II NEW.0092.001100.	12412	$62,386.74	2.00%	$1,272.69	$64,907.16	$ -	MERIT	10-Oct-25
Justice of the Peace 3	Court Administrator II NEW.0093.001100.	11714	$70,782.40	2.00%	$1,443.96	$73,642.01	$ -	MERIT	10-Oct-25
Justice of the Peace 3	Chief Court Administrator N.0095.001100.	14867	$83,074.16	2.00%	$1,694.71	$86,430.36	$ -	MERIT	10-Oct-25
Truancy Program JP3	Case Manager NEW.1949.001100.	16819	$46,340.11	2.00%	$945.34	$48,212.25	$ -	MERIT	10-Oct-25
Justice of the Peace 4	Court Clerk I NEW.1013.001100.	13002	$43,263.33	2.00%	$882.57	$45,011.17	$ -	MERIT	10-Oct-25
Justice of the Peace 4	Court Clerk I NEW.1015.001100.	16813	$44,552.71	2.00%	$908.88	$46,352.63	$ -	MERIT	10-Oct-25
Justice of the Peace 4	Court Clerk I NEW.1018.001100.	17283	$43,263.36	2.00%	$882.57	$45,011.19	$ -	MERIT	10-Oct-25

Department	Position	EEID	Current Annual Salary	Merit %	Annual Merit Amount	Final Proposed Salary	Lump Sum Merit	Pay Proposal Reason	Effective Date of Change
Justice of the Peace 4	Case Manager NEW.1016.001100.	14487	$49,171.42	2.00%	$1,003.10	$51,157.95	$ -	MERIT	10-Oct-25
Justice of the Peace 4	Court Clerk II NEW.1008.001100.	16935	$47,320.00	2.00%	$965.33	$49,231.73	$ -	MERIT	10-Oct-25
Justice of the Peace 4	Court Clerk II NEW.1009.001100.	16776	$47,282.77	2.00%	$964.57	$49,192.99	$ -	MERIT	10-Oct-25
Justice of the Peace 4	Court Clerk II NEW.1012.001100.	15078	$49,171.42	2.00%	$1,003.10	$51,157.95	$ -	MERIT	10-Oct-25
Justice of the Peace 4	Court Clerk II NEW.1717.001100.	16775	$47,686.18	2.00%	$972.80	$49,612.71	$ -	MERIT	10-Oct-25
Justice of the Peace 4	Senior Court Clerk NEW.1014.001100.	16078	$54,249.75	2.00%	$1,106.69	$56,441.44	$ -	MERIT	10-Oct-25
Justice of the Peace 4	Court Administrator I NEW.1017.001100.	5566	$54,703.48	3.30%	$1,841.32	$57,638.87	$ -	MERIT	10-Oct-25
Justice of the Peace 4	Court Administrator II NEW.1010.001100.	14386	$60,367.32	3.25%	$2,001.18	$63,575.84	$ -	MERIT	10-Oct-25
Justice of the Peace 4	Chief Court Administrator N.1011.001100.	12162	$92,587.04	2.00%	$1,888.78	$96,327.56	$ -	MERIT	10-Oct-25
Truancy Program JP 4	Court Clerk II NEW.2205.001100.	17210	$43,618.76	7.00%	$3,114.38	$47,605.51	$ -	MERIT	10-Oct-25
JJAEP - Tier II	PT Juv Super Offcr I.9935.001101.	5471	$47,197.07	2.00%	$698.04	$35,600.28	$ -	MERIT	10-Oct-25
JJAEP - Tier II	PT Juv Super Offcr I.9936.001101.	17085	$45,822.40	2.00%	$677.71	$34,563.38	$ -	MERIT	10-Oct-25
JJAEP - Tier II	PT Juv Super Offcr I.9937.001101.	16990	$45,822.40	2.00%	$677.71	$34,563.38	$ -	MERIT	10-Oct-25
Juvenile Services	Administrative Specialist.1050.001100.	4646	$55,328.47	2.00%	$1,128.70	$57,563.74	$ -	MERIT	10-Oct-25
Juvenile Services	Administrative Specialist.1053.001100.	14606	$45,437.63	2.00%	$926.93	$47,273.31	$ -	MERIT	10-Oct-25
Juvenile Services	Administrative Specialist.1054.001100.	12245	$52,752.64	2.00%	$1,076.15	$54,883.84	$ -	MERIT	10-Oct-25
Juvenile Services	Administrative Specialist.1056.001100.	17390	$44,184.00	2.00%	$901.35	$45,969.04	$ -	MERIT	10-Oct-25
Juvenile Services	Administrative Specialist.1057.001100.	17329	$42,418.48	2.00%	$865.34	$44,132.19	$ -	MERIT	10-Oct-25
Juvenile Services	PT Administrative Spec.9984.001101.	13249	$44,261.98	2.00%	$654.63	$33,386.37	$ -	MERIT	10-Oct-25
Juvenile Services	Sr Administrative Spec.1052.001100.	16911	$49,500.01	2.00%	$1,009.80	$51,499.81	$ -	MERIT	10-Oct-25
Juvenile Services	Sr Administrative Spec.1055.001100.	15559	$50,981.06	5.00%	$2,600.03	$54,600.72	$ -	MERIT	10-Oct-25
Juvenile Services	Sr Administrative Spec.1059.001100.	15722	$50,956.68	2.00%	$1,039.52	$53,015.33	$ -	MERIT	10-Oct-25
Juvenile Services	Sr Administrative Spec.1172.001100.	5323	$59,116.23	2.00%	$1,205.97	$61,504.53	$ -	MERIT	10-Oct-25
Juvenile Services	Sr Administrative Spec.1173.001100.	15403	$49,563.47	2.00%	$1,011.09	$51,565.83	$ -	MERIT	10-Oct-25
Juvenile Services	Coordinator.1174.001100.	15090	$59,240.72	2.00%	$1,208.51	$61,634.05	$ -	MERIT	10-Oct-25
Juvenile Services	Coordinator.1176.001100.	11218	$60,054.05	2.00%	$1,225.10	$62,480.23	$ -	MERIT	10-Oct-25
Juvenile Grant	Juv Super Offcr I Grant.1027.001100.	16992	$48,114.65	2.00%	$981.54	$50,058.48	$ -	MERIT	10-Oct-25
Juvenile Grant	Juv Super Offcr I Grant.1041.001100.	17311	$45,823.46	2.00%	$934.80	$47,674.73	$ -	MERIT	10-Oct-25
Juvenile Grant	Juv Super Offcr I Grant.1043.001100.	16031	$52,151.12	2.00%	$1,063.88	$54,258.02	$ -	MERIT	10-Oct-25
Juvenile Grant	Juv Super Offcr I Grant.1044.001100.	11459	$62,268.58	2.00%	$1,270.28	$64,784.23	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Supervision Offcr I.1068.001100.	16762	$48,698.81	2.00%	$993.46	$50,666.24	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Supervision Offcr I.1071.001100.	17314	$45,823.48	2.00%	$934.80	$47,674.75	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Supervision Offcr I.1072.001100.	17009	$48,113.52	2.00%	$981.52	$50,057.31	$ -	MERIT	10-Oct-25

Department	Position	EEID	Current Annual Salary	Merit %	Annual Merit Amount	Final Proposed Salary	Lump Sum Merit	Pay Proposal Reason	Effective Date of Change
Juvenile Services	Juv Supervision Offcr I.1073.001100.	15580	$53,217.07	2.00%	$1,085.63	$55,367.04	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Supervision Offcr I.1074.001100.	17162	$48,113.52	2.00%	$981.52	$50,057.31	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Supervision Offcr I.1077.001100.	17255	$45,823.48	2.00%	$934.80	$47,674.75	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Supervision Offcr I.1078.001100.	16876	$48,698.81	2.00%	$993.46	$50,666.24	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Supervision Offcr I.1079.001100.	16022	$52,672.62	2.00%	$1,074.52	$54,800.59	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Supervision Offcr I.1080.001100.	13723	$54,684.46	2.00%	$1,115.56	$56,893.71	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Supervision Offcr I.1086.001100.	17227	$45,823.48	2.00%	$934.80	$47,674.75	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Supervision Offcr I.1087.001100.	10899	$62,265.84	2.00%	$1,270.22	$64,781.38	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Supervision Offcr I.1108.001100.	15223	$52,672.62	2.00%	$1,074.52	$54,800.59	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Supervision Offcr I.1109.001100.	17008	$48,114.64	2.00%	$981.54	$50,058.47	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Supervision Offcr I.1111.001100.	17455	$45,823.48	2.00%	$934.80	$47,674.75	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Supervision Offcr I.1114.001100.	17432	$45,823.46	2.00%	$934.80	$47,674.73	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Supervision Offcr I.1115.001100.	17087	$48,113.52	2.00%	$981.52	$50,057.31	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Supervision Offcr I.1116.001100.	17367	$45,823.48	2.00%	$934.80	$47,674.75	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Supervision Offcr I.1117.001100.	16374	$48,694.03	2.00%	$993.36	$50,661.27	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Supervision Offcr I.1127.001100.	17366	$45,823.48	2.00%	$934.80	$47,674.75	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Supervision Offcr I.1128.001100.	13143	$49,667.74	2.00%	$1,013.22	$51,674.31	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Supervision Offcr I.1129.001100.	17430	$45,823.46	2.00%	$934.80	$47,674.73	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Supervision Offcr I.1130.001100.	14974	$49,175.96	2.00%	$1,003.19	$51,162.67	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Supervision Offcr I.1131.001100.	16648	$49,648.83	2.00%	$1,012.84	$51,654.64	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Supervision Offcr I.1134.001100.	17436	$45,823.48	2.00%	$934.80	$47,674.75	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Supervision Offcr I.1135.001100.	17158	$48,114.66	2.00%	$981.54	$50,058.50	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Supervision Offcr I.1147.001100.	13358	$57,439.20	2.00%	$1,171.76	$59,759.74	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Supervision Offcr I.1739.001100.	17160	$48,113.52	2.00%	$981.52	$50,057.31	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Supervision Offcr I.1742.001100.	17284	$45,823.46	2.00%	$934.80	$47,674.73	$ -	MERIT	10-Oct-25
Juvenile Services	Nurse.1169.001100.	15833	$61,124.40	2.00%	$1,246.94	$63,593.82	$ -	MERIT	10-Oct-25
Juvenile Services	Nurse.1700.001100.	15723	$61,123.84	2.00%	$1,246.93	$63,593.24	$ -	MERIT	10-Oct-25
Juvenile Services	PT Nurse.9915.001101.	16646	$52,000.00	2.00%	$1,060.80	$54,100.80	$ -	MERIT	10-Oct-25
Juvenile Services	Trans & Summons Officer I.1125.001100.	14127	$50,528.72	2.00%	$1,030.79	$52,570.08	$ -	MERIT	10-Oct-25
Juvenile Grant	Juv Prob Officer I Grant.1030.001100.	16020	$54,196.21	2.00%	$1,105.60	$56,385.74	$ -	MERIT	10-Oct-25
Juvenile Grant	Juv Prob Officer I Grant.1032.001100.	16371	$55,280.14	2.00%	$1,127.71	$57,513.46	$ -	MERIT	10-Oct-25
Juvenile Grant	Juv Prob Officer I Grant.1033.001100.	16645	$54,196.21	2.00%	$1,105.60	$56,385.74	$ -	MERIT	10-Oct-25
Juvenile Grant	Juv Prob Officer I Grant.1151.001100.	16099	$58,183.01	2.00%	$1,186.93	$60,533.60	$ -	MERIT	10-Oct-25

Department	Position	EEID	Current Annual Salary	Merit %	Annual Merit Amount	Final Proposed Salary	Lump Sum Merit	Pay Proposal Reason	Effective Date of Change
Juvenile Services	Juv Probation Officer I.1146.001100.	16657	$55,822.10	2.00%	$1,138.77	$58,077.31	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Probation Officer I.1152.001100.	15586	$55,278.18	2.00%	$1,127.67	$57,511.42	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Probation Officer I.1155.001100.	15551	$56,938.54	2.00%	$1,161.55	$59,238.86	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Probation Officer I.1156.001100.	15221	$58,133.34	2.00%	$1,185.92	$60,481.93	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Probation Officer I.1157.001100.	15770	$56,938.54	2.00%	$1,161.55	$59,238.86	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Probation Officer I.1163.001100.	15363	$55,822.10	2.00%	$1,138.77	$58,077.31	$ -	MERIT	10-Oct-25
Juvenile Grant	Juv Super Offcr II Grant.1042.001100.	16717	$53,123.61	2.00%	$1,083.72	$55,269.80	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Supervision Offcr II.1084.001100.	16852	$50,593.92	2.00%	$1,032.12	$52,637.91	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Supervision Offcr II.1090.001100.	16256	$53,192.41	2.00%	$1,085.13	$55,341.39	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Supervision Offcr II.1094.001100.	17312	$50,593.92	2.00%	$1,032.12	$52,637.91	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Supervision Offcr II.1095.001100.	17161	$50,593.92	2.00%	$1,032.12	$52,637.91	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Supervision Offcr II.1096.001100.	16820	$53,123.62	2.00%	$1,083.72	$55,269.81	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Supervision Offcr II.1097.001100.	16258	$53,192.41	2.00%	$1,085.13	$55,341.39	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Supervision Offcr II.1118.001100.	15362	$54,248.33	2.00%	$1,106.67	$56,439.97	$ -	MERIT	10-Oct-25
Juvenile Services	PT Juv Probation Officer I.9944.001101.	1577	$54,181.30	2.00%	$801.34	$40,868.41	$ -	MERIT	10-Oct-25
Juvenile Services	Trans & Summons Officer II.1063.001100.	5472	$67,390.99	2.00%	$1,374.78	$70,113.59	$ -	MERIT	10-Oct-25
Juvenile Grant	Juv Facility Super Grant.1049.001100.	15588	$58,183.00	2.00%	$1,186.93	$60,533.59	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Facility Supervisor.1098.001100.	16665	$58,182.99	2.00%	$1,186.93	$60,533.58	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Facility Supervisor.1100.001100.	17408	$58,182.99	2.00%	$1,186.93	$60,533.58	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Facility Supervisor.1101.001100.	11912	$71,163.12	2.00%	$1,451.73	$74,038.11	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Facility Supervisor.1137.001100.	16749	$58,182.99	2.00%	$1,186.93	$60,533.58	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Facility Supervisor.1138.001100.	14798	$65,502.02	2.00%	$1,336.24	$68,148.30	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Facility Supervisor.1139.001100.	15300	$63,334.53	2.00%	$1,292.02	$65,893.24	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Facility Supervisor.1140.001100.	15304	$63,271.80	2.00%	$1,290.74	$65,827.98	$ -	MERIT	10-Oct-25
Juvenile Grant	Juv Prob OffIcer II Grant.1024.001100.	15414	$59,393.92	2.00%	$1,211.64	$61,793.44	$ -	MERIT	10-Oct-25
Juvenile Grant	Juv Prob Officer II Grant.1031.001100.	15458	$61,277.78	2.00%	$1,250.07	$63,753.40	$ -	MERIT	10-Oct-25
Juvenile Grant	Juv Prob Officer II Grant.1034.001100.	13847	$61,054.07	2.00%	$1,245.50	$63,520.65	$ -	MERIT	10-Oct-25
Juvenile Grant	Juv Prob Officer II Grant.1035.001100.	16974	$60,908.74	2.00%	$1,242.54	$63,369.46	$ -	MERIT	10-Oct-25
Juvenile Grant	Juv Prob Officer II Grant.1036.001100.	15779	$67,459.27	2.00%	$1,376.17	$70,184.62	$ -	MERIT	10-Oct-25
Juvenile Grant	Juv Prob Officer II Grant.1161.001100.	15778	$59,492.96	2.00%	$1,213.66	$61,896.47	$ -	MERIT	10-Oct-25
Juvenile Grant	Juv Prob Officer II Grant.1162.001100.	16916	$61,277.78	2.00%	$1,250.07	$63,753.40	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Probation Officer II.1037.001100.	11067	$74,014.80	2.00%	$1,509.90	$77,005.00	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Probation Officer II.1150.001100.	15084	$59,492.97	2.00%	$1,213.66	$61,896.49	$ -	MERIT	10-Oct-25

Department	Position	EEID	Current Annual Salary	Merit %	Annual Merit Amount	Final Proposed Salary	Lump Sum Merit	Pay Proposal Reason	Effective Date of Change
Juvenile Services	Juv Probation Officer II.1153.001100.	15471	$61,642.31	2.00%	$1,257.50	$64,132.66	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Probation Officer II.1159.001100.	16631	$60,893.68	2.00%	$1,242.23	$63,353.79	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Probation Officer II.1160.001100.	15062	$61,677.53	2.00%	$1,258.22	$64,169.31	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Application Spec.1165.001100.	11400	$85,264.40	2.00%	$1,739.39	$88,709.08	$ -	MERIT	10-Oct-25
Juvenile Grant	Counselor I Grant.1064.001100.	17388	$61,724.78	2.00%	$1,259.19	$64,218.46	$ -	MERIT	10-Oct-25
Juvenile Services	Counselor I.1026.001100.	17224	$61,724.78	2.00%	$1,259.19	$64,218.46	$ -	MERIT	10-Oct-25
Juvenile Services	Data & Records Manager.1104.001100.	13293	$90,730.38	2.00%	$1,850.90	$94,395.89	$ -	MERIT	10-Oct-25
Juvenile Services	Sr Juv Facility Supervisor.1067.001100.	11469	$67,514.46	2.00%	$1,377.29	$70,242.04	$ -	MERIT	10-Oct-25
Juvenile Services	Compliance Officer.1103.001100.	15455	$74,266.14	2.00%	$1,515.03	$77,266.49	$ -	MERIT	10-Oct-25
Juvenile Grant	Counselor II Grant.1193.001100.	16841	$66,838.98	2.00%	$1,363.52	$69,539.27	$ -	MERIT	10-Oct-25
Juvenile Grant	Counselor II Grant.1664.001100.	17067	$66,838.98	2.00%	$1,363.52	$69,539.27	$ -	MERIT	10-Oct-25
Juvenile Grant	Counselor II Grant.1665.001100.	17389	$64,869.22	2.00%	$1,323.33	$67,489.94	$ -	MERIT	10-Oct-25
Juvenile Grant	Juv Prob Supervisor Grant.1038.001100.	13118	$79,856.66	5.00%	$4,072.69	$85,526.48	$ -	MERIT	10-Oct-25
Juvenile Grant	Juv Prob Supervisor Grant.1040.001100.	13885	$76,368.76	2.00%	$1,557.92	$79,454.06	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Probation Supervisor.1164.001100.	12280	$76,923.08	2.00%	$1,569.23	$80,030.77	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Probation Supervisor.1171.001100.	14296	$74,559.42	2.00%	$1,521.01	$77,571.62	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Probation Supervisor.1616.001100.	14490	$78,318.76	2.00%	$1,597.70	$81,482.84	$ -	MERIT	10-Oct-25
Juvenile Services	Nurse Supervisor.1170.001100.	15431	$80,132.81	2.00%	$1,634.71	$83,370.17	$ -	MERIT	10-Oct-25
Juvenile Services	Asst Facility Administrator.1081.001100.	17268	$74,599.46	2.00%	$1,521.83	$77,613.28	$ -	MERIT	10-Oct-25
Juvenile Services	Asst Facility Administrator.1154.001100.	13531	$74,599.98	2.00%	$1,521.84	$77,613.82	$ -	MERIT	10-Oct-25
Juvenile Services	Counselor Supervisor.1177.001100.	16677	$70,202.08	2.00%	$1,432.12	$73,038.24	$ -	MERIT	10-Oct-25
Juvenile Grant	Court & Prob Asst Dir Grant.1039.001100.	10660	$96,271.50	2.00%	$1,963.94	$100,160.87	$ -	MERIT	10-Oct-25
Juvenile Grant	Juv Facility Admin Grant.1021.001100.	14489	$86,614.84	2.00%	$1,766.94	$90,114.08	$ -	MERIT	10-Oct-25
Juvenile Services	Juv Facility Administrator.1062.001100.	11524	$90,805.00	2.00%	$1,852.42	$94,473.52	$ -	MERIT	10-Oct-25
Juvenile Grant	MH Svc Asst Director.1047.001100.	14417	$85,427.94	2.00%	$1,742.73	$88,879.23	$ -	MERIT	10-Oct-25
Juvenile Services	Mental Health Svc Director.1065.001100.	15950	$114,251.80	2.00%	$2,330.74	$118,867.57	$ -	MERIT	10-Oct-25
Juvenile Services	Court & Probation Dir.1144.001100.	10762	$127,730.72	2.00%	$2,605.71	$132,891.04	$ -	MERIT	10-Oct-25
Juvenile Services	Director of Operations.1143.001100.	13590	$117,597.74	5.00%	$5,997.48	$125,947.18	$ -	MERIT	10-Oct-25
Juvenile Services	Asst Director of Juv Svc.1060.001100.	4671	$151,218.34	5.00%	$7,712.14	$161,954.84	$ -	MERIT	10-Oct-25
On-Site Sewage Facilities	OSSF Coordinator.1820.001100.	17433	$50,161.57	2.00%	$1,023.30	$52,188.10	$ -	MERIT	10-Oct-25
On-Site Sewage Facilities	OSSF Coordinator.1821.001100.	17269	$51,666.41	3.00%	$1,580.99	$54,280.73	$ -	MERIT	10-Oct-25
On-Site Sewage Facilities	Sanitarian I.1878.001100.	14045	$57,321.66	2.00%	$1,169.36	$59,637.45	$ -	MERIT	10-Oct-25
On-Site Sewage Facilities	Inspector III.1823.001100.	5132	$77,229.93	2.63%	$2,071.77	$80,846.30	$ -	MERIT	10-Oct-25

Department	Position	EEID	Current Annual Salary	Merit %	Annual Merit Amount	Final Proposed Salary	Lump Sum Merit	Pay Proposal Reason	Effective Date of Change
On-Site Sewage Facilities	Sanitarian II.1822.001100.	14869	$66,401.39	3.00%	$2,031.88	$69,761.30	$ -	MERIT	10-Oct-25
On-Site Sewage Facilities	Sanitarian II.1824.001100.	14523	$67,565.16	2.00%	$1,378.33	$70,294.79	$ -	MERIT	10-Oct-25
On-Site Sewage Facilities	Senior Sanitarian.1825.001100.	4097	$89,002.79	1.50%	$1,361.74	$92,144.59	$ -	MERIT	10-Oct-25
On-Site Sewage Facilities	Senior Sanitarian.1826.001100.	13632	$82,882.26	3.50%	$2,958.90	$87,498.80	$ -	MERIT	10-Oct-25
On-Site Sewage Facilities	Senior Sanitarian.1993.001100.	13821	$72,307.31	3.00%	$2,212.60	$75,966.06	$ -	MERIT	10-Oct-25
On-Site Sewage Facilities	Environmental Div Dir.1819.001100.	14468	$173,124.64	2.00%	$3,531.74	$180,118.88	$ -	MERIT	10-Oct-25
WC Conservation Fund	Trail/Preserve Steward.1728.001100.	17062	$44,926.13	3.00%	$824.84	$28,319.63	$ -	MERIT	10-Oct-25
WC Conservation Fund	Trail/Preserve Steward.1925.001100.	16709	$44,926.13	1.00%	$229.12	$23,141.45	$ -	MERIT	10-Oct-25
WC Conservation Fund	Office Administrator.2102.001100.	16838	$60,487.18	2.50%	$1,542.42	$63,239.35	$ -	MERIT	10-Oct-25
WC Conservation Fund	Environmental Program Dir.0262.001100.	15702	$123,485.70	2.70%	$3,400.80	$129,356.21	$ 2,295.02	MERIT	10-Oct-25
Parks	Expo Maintenance Tech I.1692.001100.	17239	$38,748.90	2.00%	$790.48	$40,314.36	$ -	MERIT	10-Oct-25
Parks	Parks Maintenance Tech I.1786.001100.	15794	$39,513.07	2.00%	$806.07	$41,109.40	$ -	MERIT	10-Oct-25
Parks	Parks Maintenance Tech I.2127.001100.	17090	$38,748.92	2.00%	$790.48	$40,314.38	$ -	MERIT	10-Oct-25
Parks	Parks Maintenance Tech I.2128.001100.	17057	$38,748.92	2.00%	$790.48	$40,314.38	$ -	MERIT	10-Oct-25
Parks	Administrative Specialist.1859.001100.	5888	$40,721.69	2.00%	$830.72	$42,366.85	$ -	MERIT	10-Oct-25
Parks	Administrative Specialist.1923.001100.	16240	$40,721.67	2.00%	$830.72	$42,366.82	$ -	MERIT	10-Oct-25
Parks	Administrative Specialist.2173.001100.	17238	$40,721.68	1.00%	$415.36	$41,951.47	$ -	MERIT	10-Oct-25
Parks	Expo Maintenance Tech II.1205.001100.	14650	$44,081.68	2.00%	$899.27	$45,862.58	$ -	MERIT	10-Oct-25
Parks	Parks Maintenance Tech II.1694.001100.	17281	$40,727.02	2.00%	$830.83	$42,372.40	$ -	MERIT	10-Oct-25
Parks	Parks Maintenance Tech II.1788.001100.	16883	$40,721.68	2.00%	$830.72	$42,366.83	$ -	MERIT	10-Oct-25
Parks	PT Administrative Spec.9925.001101.	17464	$39,535.60	2.00%	$584.73	$29,821.31	$ -	MERIT	10-Oct-25
Parks	PT Administrative Spec.9926.001101.	17373	$40,721.68	2.00%	$602.27	$30,715.95	$ -	MERIT	10-Oct-25
Parks	Sr Administrative Spec.1202.001100.	16083	$44,927.31	2.00%	$916.52	$46,742.38	$ -	MERIT	10-Oct-25
Parks	Sr Parks Maintenance Tech.1204.001100.	14170	$44,840.10	2.00%	$914.74	$46,651.64	$ -	MERIT	10-Oct-25
Parks	Sr Parks Maintenance Tech.1924.001100.	15181	$44,927.31	2.00%	$916.52	$46,742.38	$ -	MERIT	10-Oct-25
Parks	Sr Parks Maintenance Tech.2042.001100.	15613	$44,927.33	2.00%	$916.52	$46,742.40	$ -	MERIT	10-Oct-25
Parks	Trail/Preserve Steward.1728.001100.	17062	$44,926.13	3.00%	$549.90	$18,879.76	$ -	MERIT	10-Oct-25
Parks	Trail/Preserve Steward.1925.001100.	16709	$44,926.13	1.00%	$229.12	$23,141.45	$ -	MERIT	10-Oct-25
Parks	Irrigation Tech.1201.001100.	11827	$52,185.69	2.00%	$1,064.59	$54,293.99	$ -	MERIT	10-Oct-25
Parks	Assistant Office Admin.1794.001100.	13353	$54,754.70	2.00%	$1,117.00	$56,966.79	$ -	MERIT	10-Oct-25
Parks	Shop Foreman & Safety Ofcr.1200.001100.	16477	$54,754.70	2.00%	$1,117.00	$56,966.79	$ -	MERIT	10-Oct-25
Parks	Park Supervisor.1198.001100.	11676	$60,633.82	2.00%	$1,236.93	$63,083.43	$ -	MERIT	10-Oct-25
Parks	Park Supervisor.1199.001100.	4673	$60,633.82	1.00%	$618.46	$62,464.96	$ -	MERIT	10-Oct-25

Department	Position	EEID	Current Annual Salary	Merit %	Annual Merit Amount	Final Proposed Salary	Lump Sum Merit	Pay Proposal Reason	Effective Date of Change
Parks	Park Supervisor.1727.001100.	15440	$60,633.82	2.00%	$1,236.93	$63,083.43	$ -	MERIT	10-Oct-25
Parks	Senior Office Administrator.1209.001100.	5563	$72,400.12	2.00%	$1,476.96	$75,325.08	$ -	MERIT	10-Oct-25
Parks	Assistant Expo Center GM.1691.001100.	16292	$70,202.34	2.00%	$1,432.13	$73,038.51	$ -	MERIT	10-Oct-25
Parks	Expo Center General Mgr.1726.001100.	14699	$101,838.62	2.00%	$2,077.51	$105,952.90	$ -	MERIT	10-Oct-25
Parks	Parks Operations Director.1208.001100.	17481	$90,000.04	2.00%	$1,836.00	$93,636.04	$ -	MERIT	10-Oct-25
Parks	Parks Assistant Director.1203.001100.	16030	$113,292.66	2.00%	$2,311.17	$117,869.68	$ -	MERIT	10-Oct-25
Public Affairs	Communications Specialist.1677.001100.	17230	$65,480.74	2.00%	$1,335.81	$68,126.16	$ -	MERIT	10-Oct-25
Public Affairs	Multi-Media Specialist.1947.001100.	16175	$71,273.28	2.00%	$1,453.97	$74,152.72	$ -	MERIT	10-Oct-25
Public Affairs	Web Content Specialist.2206.001100.	17072	$65,317.46	2.00%	$1,332.48	$67,956.29	$ -	MERIT	10-Oct-25
Public Affairs	Sr Communications Spec.2017.001100.	14140	$72,795.06	2.00%	$1,485.02	$75,735.98	$ -	MERIT	10-Oct-25
Purchasing	Purchasing Specialist II N.1216.001100.	16833	$53,904.32	2.00%	$1,099.65	$56,082.06	$ -	MERIT	10-Oct-25
Purchasing	Purchasing Specialist II.1213.001100.	16664	$58,529.68	2.00%	$1,194.01	$60,894.28	$ -	MERIT	10-Oct-25
Purchasing	Contracts Specialist.1972.001100.	17082	$61,494.25	2.00%	$1,254.48	$63,978.62	$ -	MERIT	10-Oct-25
Purchasing	Sr Purchasing Specialist.1217.001100.	16985	$66,121.12	2.00%	$1,348.87	$68,792.41	$ -	MERIT	10-Oct-25
Purchasing	Sr Purchasing Specialist.1805.001100.	16897	$63,144.90	2.00%	$1,288.16	$65,695.95	$ -	MERIT	10-Oct-25
Purchasing	Sr Purchasing Specialist.2142.001100.	17338	$63,232.52	2.00%	$1,289.94	$65,787.11	$ -	MERIT	10-Oct-25
Purchasing	Sr Contracts Specialist.1701.001100.	17184	$68,103.10	2.00%	$1,389.30	$70,854.47	$ -	MERIT	10-Oct-25
Purchasing	Purchasing Manager.1219.001100.	12079	$88,202.14	2.00%	$1,799.32	$91,765.51	$ -	MERIT	10-Oct-25
Purchasing	Purchasing Manager.1220.001100.	14461	$85,866.56	2.00%	$1,751.68	$89,335.57	$ -	MERIT	10-Oct-25
Purchasing	Deputy Purchasing Agent.1214.001100.	10956	$116,651.60	2.00%	$2,379.69	$121,364.32	$ -	MERIT	10-Oct-25
Risk Administration Fund	Risk Analyst.2099.001100.	17000	$64,691.64	3.00%	$1,979.56	$67,965.04	$ -	MERIT	10-Oct-25
Risk Administration Fund	Risk Claims Administrator.2100.001100.	16742	$84,872.06	3.00%	$2,597.09	$89,166.59	$ -	MERIT	10-Oct-25
Risk Administration	Risk Claims Admin NEW.2012.001100.	16436	$72,657.00	3.00%	$2,223.30	$76,333.44	$ -	MERIT	10-Oct-25
Risk Administration	Loss Control Admin NEW.2101.001100.	17001	$88,313.94	3.00%	$2,702.41	$92,782.63	$ -	MERIT	10-Oct-25
Risk Administration	Director of Risk Management.1760.001100.	17167	$130,269.00	3.00%	$3,986.23	$136,860.61	$ -	MERIT	10-Oct-25
Sheriff's Office	Administrative Specialist.1224.001100.	17038	$36,885.66	3.00%	$1,128.70	$38,752.07	$ -	MERIT	10-Oct-25
Sheriff's Office	Administrative Specialist.1230.001100.	16472	$38,361.07	3.00%	$1,173.85	$40,302.14	$ -	MERIT	10-Oct-25
Sheriff's Office	Administrative Specialist.1231.001100.	16553	$38,361.07	3.00%	$1,173.85	$40,302.14	$ -	MERIT	10-Oct-25
Sheriff's Office	Administrative Specialist.1232.001100.	5248	$52,883.44	3.00%	$1,618.23	$55,559.34	$ 768.04	MERIT	10-Oct-25
Sheriff's Office	Sr Administrative Spec.1225.001100.	16539	$40,279.12	2.00%	$821.69	$41,906.39	$ -	MERIT	10-Oct-25
Sheriff's Office	Sr Administrative Spec.1390.001100.	12602	$45,814.70	2.00%	$934.62	$47,665.62	$ -	MERIT	10-Oct-25
Sheriff's Office	Sr Administrative Spec.1391.001100.	16176	$43,264.00	2.00%	$882.59	$45,011.87	$ -	MERIT	10-Oct-25
Sheriff's Office	Sr Administrative Spec.1393.001100.	12849	$56,430.46	2.00%	$1,151.18	$58,710.25	$ 1,151.19	MERIT	10-Oct-25

Department	Position	EEID	Current Annual Salary	Merit %	Annual Merit Amount	Final Proposed Salary	Lump Sum Merit	Pay Proposal Reason	Effective Date of Change
Sheriff's Office	Sr Administrative Spec.1395.001100.	14473	$42,543.53	2.00%	$867.89	$44,262.29	$ -	MERIT	10-Oct-25
Sheriff's Office	Sr Administrative Spec.1989.001100.	14789	$41,718.06	2.00%	$851.05	$43,403.47	$ -	MERIT	10-Oct-25
Sheriff's Office	Animal Control Officer.1237.001100.	16019	$43,633.14	2.00%	$890.12	$45,395.92	$ -	MERIT	10-Oct-25
Sheriff's Office	Animal Control Officer.1238.001100.	15727	$44,493.51	2.00%	$907.67	$46,291.05	$ -	MERIT	10-Oct-25
Sheriff's Office	Animal Control Officer.1239.001100.	13709	$39,535.64	2.00%	$806.53	$41,132.88	$ -	MERIT	10-Oct-25
Sheriff's Office	Animal Control Officer.1241.001100.	15851	$42,350.55	2.00%	$863.95	$44,061.51	$ -	MERIT	10-Oct-25
Sheriff's Office	Animal Control Officer.1988.001100.	17124	$39,527.28	2.00%	$806.36	$41,124.18	$ -	MERIT	10-Oct-25
Sheriff's Office	Sex Offender Registrar.1417.001100.	14180	$59,303.40	2.00%	$1,209.79	$61,699.26	$ 1,209.78	MERIT	10-Oct-25
Sheriff's Office	Coordinator.1394.001100.	12422	$61,042.26	3.00%	$1,867.89	$64,131.00	$ -	MERIT	10-Oct-25
Sheriff's Office	Evidence Tech SO.2055.001100.	17182	$47,989.76	2.00%	$978.99	$49,928.55	$ -	MERIT	10-Oct-25
Sheriff's Office	Inventory Coordinator I.1235.001100.	10846	$55,999.84	3.00%	$1,713.60	$58,833.43	$ -	MERIT	10-Oct-25
Sheriff's Office	Warrants Specialist.0068.001100.	16211	$43,618.76	2.00%	$889.82	$45,380.96	$ -	MERIT	10-Oct-25
Sheriff's Office	Warrants Specialist.1226.001100.	14205	$43,618.76	2.00%	$889.82	$45,380.96	$ -	MERIT	10-Oct-25
Sheriff's Office	Warrants Specialist.1227.001100.	17444	$43,618.76	2.00%	$889.82	$45,380.96	$ -	MERIT	10-Oct-25
Sheriff's Office	Warrants Specialist.1229.001100.	4631	$52,883.44	2.00%	$1,078.82	$55,019.93	$ -	MERIT	10-Oct-25
Sheriff's Office	Warrants Specialist.1233.001100.	17440	$43,618.76	2.00%	$889.82	$45,380.96	$ -	MERIT	10-Oct-25
Sheriff's Office	Warrants Specialist.1234.001100.	13902	$43,618.76	2.00%	$889.82	$45,380.96	$ -	MERIT	10-Oct-25
Sheriff's Office	Warrants Specialist.1236.001100.	17511	$43,618.76	2.00%	$889.82	$45,380.96	$ -	MERIT	10-Oct-25
Sheriff's Office	Warrants Specialist.2052.001100.	16496	$43,618.76	2.00%	$889.82	$45,380.96	$ -	MERIT	10-Oct-25
Sheriff's Office	Impound Officer.1697.001100.	15899	$50,557.87	2.00%	$1,031.38	$52,600.41	$ -	MERIT	10-Oct-25
Sheriff's Office	CIT Coordinator.1422.001100.	14435	$51,602.16	2.00%	$1,052.68	$53,686.89	$ -	MERIT	10-Oct-25
Sheriff's Office	Financial Specialist.1420.001100.	15193	$55,398.14	2.00%	$1,130.12	$57,636.22	$ -	MERIT	10-Oct-25
Sheriff's Office	Senior Coordinator.1419.001100.	14354	$72,258.42	2.00%	$1,474.07	$75,177.66	$ 1,474.06	MERIT	10-Oct-25
Sheriff's Office	SO Supervisor.1388.001100.	10761	$72,258.43	3.00%	$2,211.11	$75,914.71	$ 2,211.11	MERIT	10-Oct-25
Sheriff's Office	Terminal Agency Coordinator.1637.001100.	4978	$72,258.43	3.00%	$2,211.11	$75,914.71	$ 2,211.11	MERIT	10-Oct-25
Sheriff's Office	Victim Assistance Coord.1424.001100.	12057	$56,433.96	2.00%	$1,151.25	$58,713.89	$ -	MERIT	10-Oct-25
Sheriff's Office	Crime Scene Specialist.1247.001100.	5401	$79,739.90	2.00%	$1,626.69	$82,961.39	$ 1,626.68	MERIT	10-Oct-25
Sheriff's Office	Crime Scene Specialist.1376.001100.	17152	$55,817.96	2.00%	$1,138.69	$58,073.01	$ -	MERIT	10-Oct-25
Sheriff's Office	Crime Scene Specialist.1377.001100.	10979	$77,476.78	2.00%	$1,580.53	$80,606.84	$ -	MERIT	10-Oct-25
Sheriff's Office	Crime Scene Specialist.2054.001100.	17123	$59,539.17	2.00%	$1,214.60	$61,944.55	$ -	MERIT	10-Oct-25
Sheriff's Office	Fleet Manager SO.1378.001100.	13593	$66,358.07	2.00%	$1,353.70	$69,038.94	$ -	MERIT	10-Oct-25
Sheriff's Office	Training Office Admin.1817.001100.	14107	$66,427.17	2.00%	$1,355.11	$69,110.83	$ -	MERIT	10-Oct-25
Sheriff's Office	Warrants Supervisor.1387.001100.	12010	$64,474.80	2.00%	$1,315.29	$67,079.58	$ -	MERIT	10-Oct-25

Department	Position	EEID	Current Annual Salary	Merit %	Annual Merit Amount	Final Proposed Salary	Lump Sum Merit	Pay Proposal Reason	Effective Date of Change
Sheriff's Office	Crime Analyst.1228.001100.	13428	$74,421.71	3.00%	$2,277.30	$78,187.45	$ -	MERIT	10-Oct-25
Sheriff's Office	Digital Evidence Coord.1731.001100.	17127	$59,779.20	2.00%	$1,219.50	$62,194.28	$ -	MERIT	10-Oct-25
Sheriff's Office	Executive Assistant.1389.001100.	13364	$70,060.90	5.00%	$3,573.11	$75,035.22	$ -	MERIT	10-Oct-25
Sheriff's Office	Lead Victim Asst Coord.1425.001100.	16162	$66,864.46	2.00%	$1,364.03	$69,565.78	$ -	MERIT	10-Oct-25
Sheriff's Office	Paralegal SO.1398.001100.	4583	$83,805.55	2.00%	$1,709.63	$87,191.29	$ 1,709.63	MERIT	10-Oct-25
Sheriff's Office	Crime Scene Supervisor.1248.001100.	15881	$74,520.10	2.00%	$1,520.21	$77,530.71	$ -	MERIT	10-Oct-25
Sheriff's Office	Financial Analyst.1423.001100.	4309	$72,295.08	3.00%	$2,212.23	$75,953.21	$ -	MERIT	10-Oct-25
Sheriff's Office	Senior Office Administrator.1392.001100.	12597	$66,876.16	5.00%	$3,410.68	$71,624.37	$ -	MERIT	10-Oct-25
Sheriff's Office	Financial Manager.1223.001100.	16190	$105,031.42	3.00%	$3,213.96	$110,346.01	$ -	MERIT	10-Oct-25
Sheriff's Office	Administrative Svc Director.1421.001100.	14251	$144,409.98	4.00%	$5,891.93	$153,190.11	$ 5,891.96	MERIT	10-Oct-25
Tax Assessor/Collector	Tax Clerk.1853.001100.	14819	$38,609.49	2.50%	$984.54	$40,366.22	$ -	MERIT	10-Oct-25
Tax Assessor/Collector	Tax Specialist I.1427.001100.	16755	$39,050.12	2.50%	$995.78	$40,826.91	$ -	MERIT	10-Oct-25
Tax Assessor/Collector	Tax Specialist I.1429.001100.	17487	$37,627.20	0.83%	$316.63	$38,696.38	$ -	MERIT	10-Oct-25
Tax Assessor/Collector	Tax Specialist I.1430.001100.	16342	$42,679.47	2.50%	$1,088.33	$44,621.39	$ -	MERIT	10-Oct-25
Tax Assessor/Collector	Tax Specialist I.1807.001100.	16611	$40,026.38	2.50%	$1,020.67	$41,847.58	$ -	MERIT	10-Oct-25
Tax Assessor/Collector	Tax Specialist I.1973.001100.	16801	$39,125.37	2.50%	$997.70	$40,905.57	$ -	MERIT	10-Oct-25
Tax Assessor/Collector	Tax Accounting Specialist.1428.001100.	16464	$42,063.93	2.50%	$1,072.63	$43,977.84	$ -	MERIT	10-Oct-25
Tax Assessor/Collector	Tax Accounting Specialist.1436.001100.	10410	$59,303.40	2.50%	$1,512.24	$62,001.70	$ 1,512.23	MERIT	10-Oct-25
Tax Assessor/Collector	Tax Accounting Specialist.1468.001100.	10784	$59,303.40	2.50%	$1,512.24	$62,001.70	$ 1,512.23	MERIT	10-Oct-25
Tax Assessor/Collector	Tax Accounting Specialist.2033.001100.	14621	$49,790.14	2.50%	$1,269.65	$52,055.59	$ -	MERIT	10-Oct-25
Tax Assessor/Collector	Tax Specialist II.1435.001100.	17040	$40,080.66	3.50%	$1,430.88	$42,313.15	$ -	MERIT	10-Oct-25
Tax Assessor/Collector	Tax Specialist II.1437.001100.	15936	$44,615.57	2.50%	$1,137.70	$46,645.58	$ -	MERIT	10-Oct-25
Tax Assessor/Collector	Tax Specialist II.1438.001100.	12856	$52,274.22	3.50%	$1,866.19	$55,185.90	$ -	MERIT	10-Oct-25
Tax Assessor/Collector	Tax Specialist II.1440.001100.	17126	$39,772.84	2.50%	$1,014.21	$41,582.51	$ -	MERIT	10-Oct-25
Tax Assessor/Collector	Tax Specialist II.1441.001100.	17100	$39,915.16	1.75%	$712.49	$41,425.95	$ -	MERIT	10-Oct-25
Tax Assessor/Collector	Tax Specialist II.1442.001100.	16984	$40,282.25	2.50%	$1,027.20	$42,115.09	$ -	MERIT	10-Oct-25
Tax Assessor/Collector	Tax Specialist II.1445.001100.	14923	$46,371.76	2.50%	$1,182.48	$48,481.68	$ -	MERIT	10-Oct-25
Tax Assessor/Collector	Tax Specialist II.1448.001100.	17023	$40,148.42	2.50%	$1,023.78	$41,975.18	$ -	MERIT	10-Oct-25
Tax Assessor/Collector	Tax Specialist II.1450.001100.	16785	$41,029.31	2.50%	$1,046.25	$42,896.14	$ -	MERIT	10-Oct-25
Tax Assessor/Collector	Tax Specialist II.1451.001100.	4284	$43,168.97	2.50%	$1,100.81	$45,133.16	$ -	MERIT	10-Oct-25
Tax Assessor/Collector	Tax Specialist II.1452.001100.	16141	$44,043.25	3.50%	$1,572.34	$46,496.46	$ -	MERIT	10-Oct-25
Tax Assessor/Collector	Tax Specialist II.1463.001100.	17181	$39,641.91	1.75%	$707.61	$41,142.36	$ -	MERIT	10-Oct-25
Tax Assessor/Collector	Tax Specialist II.1469.001100.	10122	$55,802.40	2.50%	$1,422.96	$58,341.41	$ -	MERIT	10-Oct-25

Department	Position	EEID	Current Annual Salary	Merit %	Annual Merit Amount	Final Proposed Salary	Lump Sum Merit	Pay Proposal Reason	Effective Date of Change
Tax Assessor/Collector	Tax Specialist II.1486.001100.	17516	$39,535.60	0.68%	$272.20	$40,598.51	$ -	MERIT	10-Oct-25
Tax Assessor/Collector	Tax Specialist II.1487.001100.	17442	$39,535.60	1.15%	$463.75	$40,790.06	$ -	MERIT	10-Oct-25
Tax Assessor/Collector	Tax Specialist II.1698.001100.	16089	$43,419.94	1.75%	$775.05	$45,063.39	$ -	MERIT	10-Oct-25
Tax Assessor/Collector	Tax Specialist II.1703.001100.	17172	$39,677.48	1.75%	$708.24	$41,179.27	$ -	MERIT	10-Oct-25
Tax Assessor/Collector	Tax Specialist II.1704.001100.	17514	$39,535.60	0.68%	$272.20	$40,598.51	$ -	MERIT	10-Oct-25
Tax Assessor/Collector	Tax Specialist II.1719.001100.	16455	$41,537.12	1.75%	$741.44	$43,109.30	$ -	MERIT	10-Oct-25
Tax Assessor/Collector	Tax Specialist II.1806.001100.	17013	$40,167.62	2.50%	$1,024.27	$41,995.25	$ -	MERIT	10-Oct-25
Tax Assessor/Collector	Tax Specialist II.1909.001100.	16793	$41,029.32	2.50%	$1,046.25	$42,896.15	$ -	MERIT	10-Oct-25
Tax Assessor/Collector	Tax Specialist II.2161.001100.	17411	$39,540.80	1.35%	$544.48	$40,876.09	$ -	MERIT	10-Oct-25
Tax Assessor/Collector	Quality Control Specialist.1461.001100.	11627	$58,936.52	2.50%	$1,502.88	$61,618.14	$ -	MERIT	10-Oct-25
Tax Assessor/Collector	Senior Tax Specialist.1439.001100.	16786	$45,005.44	2.50%	$1,147.64	$47,053.19	$ -	MERIT	10-Oct-25
Tax Assessor/Collector	Senior Tax Specialist.1446.001100.	15421	$48,367.89	2.50%	$1,233.38	$50,568.63	$ -	MERIT	10-Oct-25
Tax Assessor/Collector	Senior Tax Specialist.1462.001100.	15878	$48,038.20	2.50%	$1,224.97	$50,223.94	$ -	MERIT	10-Oct-25
Tax Assessor/Collector	Senior Tax Specialist.1466.001100.	10785	$59,071.33	2.50%	$1,506.32	$61,759.08	$ -	MERIT	10-Oct-25
Tax Assessor/Collector	Assistant Tax Manager.1443.001100.	13338	$53,484.17	2.50%	$1,363.85	$55,917.70	$ -	MERIT	10-Oct-25
Tax Assessor/Collector	Assistant Tax Manager.1444.001100.	14502	$50,824.99	2.50%	$1,296.04	$53,137.52	$ -	MERIT	10-Oct-25
Tax Assessor/Collector	Assistant Tax Manager.1454.001100.	15383	$51,903.76	2.50%	$1,323.55	$54,265.38	$ -	MERIT	10-Oct-25
Tax Assessor/Collector	Assistant Tax Manager.1456.001100.	3491	$66,694.39	2.50%	$1,700.71	$69,728.98	$ -	MERIT	10-Oct-25
Tax Assessor/Collector	Assistant Tax Manager.1467.001100.	11521	$66,968.80	2.50%	$1,707.70	$70,015.88	$ -	MERIT	10-Oct-25
Tax Assessor/Collector	Info Services Manager.1471.001100.	13870	$59,468.76	2.25%	$1,364.81	$62,022.94	$ -	MERIT	10-Oct-25
Tax Assessor/Collector	Sr Accounting Specialist.1447.001100.	12052	$65,464.73	7.00%	$4,674.18	$71,448.21	$ -	MERIT	10-Oct-25
Tax Assessor/Collector	Motor Vehicle Manager.1453.001100.	10242	$68,579.94	4.00%	$2,798.06	$72,749.60	$ -	MERIT	10-Oct-25
Tax Assessor/Collector	Motor Vehicle Manager.1455.001100.	5124	$70,919.16	3.00%	$2,170.13	$74,507.67	$ -	MERIT	10-Oct-25
Tax Assessor/Collector	Motor Vehicle Manager.1458.001100.	11208	$66,602.12	2.25%	$1,528.52	$69,462.68	$ -	MERIT	10-Oct-25
Tax Assessor/Collector	Motor Vehicle Manager.1459.001100.	4161	$70,876.00	2.25%	$1,626.60	$73,920.12	$ -	MERIT	10-Oct-25
Tax Assessor/Collector	Motor Vehicle Manager.1460.001100.	3374	$75,321.74	2.25%	$1,728.63	$78,556.81	$ 1,148.12	MERIT	10-Oct-25
Tax Assessor/Collector	Tax Apps Specialist.1434.001100.	4787	$75,890.86	2.50%	$1,935.22	$79,343.89	$ 1,935.20	MERIT	10-Oct-25
Tax Assessor/Collector	Office Administrator.1457.001100.	13930	$59,961.42	1.75%	$1,070.31	$62,230.96	$ -	MERIT	10-Oct-25
Tax Assessor/Collector	Property Tax Manager.1465.001100.	4548	$82,415.58	2.25%	$1,891.44	$85,955.33	$ -	MERIT	10-Oct-25
Tax Assessor/Collector	Motor Vehicle Director.1432.001100.	13504	$81,320.72	2.25%	$1,866.31	$84,813.44	$ -	MERIT	10-Oct-25
Tax Assessor/Collector	Chief Deputy Tax.1433.001100.	11319	$100,985.30	2.00%	$2,060.10	$105,065.11	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator I.1514.001100.	16225	$48,128.57	3.00%	$1,472.73	$50,563.87	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator I.1516.001100.	17428	$45,465.95	3.00%	$1,391.26	$47,766.53	$ -	MERIT	10-Oct-25

Department	Position	EEID	Current Annual Salary	Merit %	Annual Merit Amount	Final Proposed Salary	Lump Sum Merit	Pay Proposal Reason	Effective Date of Change
Unified Road Systems	Operator I.1529.001100.	3968	$47,134.34	3.00%	$1,442.31	$49,519.34	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator I.1530.001100.	16379	$47,132.82	3.00%	$1,442.26	$49,517.74	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator I.1532.001100.	16522	$46,679.61	3.00%	$1,428.40	$49,041.60	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator I.1535.001100.	16823	$46,061.60	1.00%	$469.83	$47,452.66	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator I.1539.001100.	17365	$45,465.95	3.67%	$1,701.97	$48,077.24	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator I.1557.001100.	16303	$46,340.11	3.00%	$1,418.01	$48,684.92	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator I.1561.001100.	13290	$47,132.82	4.00%	$1,923.02	$49,998.49	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator I.1563.001100.	17392	$45,465.95	3.00%	$1,391.26	$47,766.53	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator I.1564.001100.	17391	$45,465.95	3.00%	$1,391.26	$47,766.53	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator I.1570.001100.	4361	$48,075.30	3.47%	$1,701.58	$50,738.39	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator I.1602.001100.	17295	$45,465.95	4.00%	$1,855.01	$48,230.28	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator I.1610.001100.	16541	$43,260.01	3.00%	$1,323.76	$45,448.96	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator I.1881.001100.	17290	$45,465.95	3.00%	$1,391.26	$47,766.53	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator I.1882.001100.	16929	$46,061.60	3.00%	$1,409.49	$48,392.32	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator I.1995.001100.	16892	$46,061.60	3.00%	$1,409.49	$48,392.32	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator I.1996.001100.	17427	$45,465.95	3.00%	$1,391.26	$47,766.53	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator I.2140.001100.	16831	$46,061.60	3.00%	$1,409.49	$48,392.32	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator I.2179.001100.	17296	$45,465.95	3.00%	$1,391.26	$47,766.53	$ -	MERIT	10-Oct-25
Unified Road Systems	Administrative Spec III.1500.001100.	17299	$47,751.23	4.00%	$1,948.25	$50,654.50	$ -	MERIT	10-Oct-25
Unified Road Systems	Administrative Spec III.1586.001100.	16570	$50,654.07	2.00%	$1,033.34	$52,700.50	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator II.1522.001100.	14223	$53,205.50	2.50%	$1,356.74	$55,626.36	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator II.1523.001100.	14511	$54,507.57	2.50%	$1,389.94	$56,987.67	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator II.1528.001100.	14913	$50,480.26	2.50%	$1,287.25	$52,777.11	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator II.1533.001100.	14346	$54,624.64	2.50%	$1,392.93	$57,110.06	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator II.1537.001100.	12724	$54,084.82	2.50%	$1,379.16	$56,545.68	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator II.1538.001100.	12009	$54,456.38	2.50%	$1,388.64	$56,934.14	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator II.1542.001100.	10500	$56,649.40	2.50%	$1,444.56	$59,226.95	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator II.1544.001100.	17185	$50,012.56	2.50%	$1,275.32	$52,288.13	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator II.1547.001100.	15072	$51,500.01	2.50%	$1,313.25	$53,843.26	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator II.1548.001100.	16537	$52,168.03	2.50%	$1,330.28	$54,541.68	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator II.1550.001100.	14601	$53,885.27	2.50%	$1,374.07	$56,337.05	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator II.1554.001100.	11187	$54,691.75	2.50%	$1,394.64	$57,180.23	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator II.1559.001100.	16301	$52,168.02	2.50%	$1,330.28	$54,541.67	$ -	MERIT	10-Oct-25

Department	Position	EEID	Current Annual Salary	Merit %	Annual Merit Amount	Final Proposed Salary	Lump Sum Merit	Pay Proposal Reason	Effective Date of Change
Unified Road Systems	Operator II.1566.001100.	15173	$50,781.47	2.50%	$1,294.93	$53,092.03	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator II.1568.001100.	1291	$54,513.04	2.50%	$1,390.08	$56,993.38	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator II.1575.001100.	14324	$53,560.00	2.50%	$1,365.78	$55,996.98	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator II.1577.001100.	10998	$58,054.60	2.50%	$1,480.39	$60,696.08	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator II.1578.001100.	16752	$49,489.44	4.00%	$2,019.17	$52,498.40	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator II.1579.001100.	15483	$53,560.00	2.50%	$1,365.78	$55,996.98	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator II.1588.001100.	15637	$48,700.56	2.50%	$1,241.86	$50,916.43	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator II.1669.001100.	16300	$48,700.56	4.00%	$1,986.98	$51,661.55	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator II.1671.001100.	15904	$53,560.00	2.50%	$1,365.78	$55,996.98	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator II.1997.001100.	16592	$51,327.64	4.00%	$2,094.17	$54,448.36	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator II.2131.001100.	16349	$51,209.79	2.50%	$1,305.85	$53,539.83	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator II.2132.001100.	16327	$49,489.45	4.00%	$2,019.17	$52,498.41	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator III.1531.001100.	12754	$55,014.15	2.00%	$1,122.29	$57,236.72	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator III.1536.001100.	12809	$59,585.89	2.00%	$1,215.55	$61,993.16	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator III.1545.001100.	15776	$57,346.68	2.00%	$1,169.87	$59,663.49	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator III.1549.001100.	4031	$61,091.67	2.50%	$1,557.84	$63,871.34	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator III.1552.001100.	13329	$55,592.64	2.00%	$1,134.09	$57,838.58	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator III.1556.001100.	5065	$64,500.01	2.00%	$1,315.80	$67,105.81	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator III.1558.001100.	15246	$56,376.23	2.00%	$1,150.08	$58,653.83	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator III.1562.001100.	12529	$59,105.09	3.00%	$1,808.62	$62,095.81	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator III.1565.001100.	14938	$55,074.41	3.00%	$1,685.28	$57,861.17	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator III.1571.001100.	13568	$58,628.81	2.00%	$1,196.03	$60,997.42	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator III.1576.001100.	11458	$60,808.30	2.00%	$1,240.49	$63,264.95	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator III.1581.001100.	13802	$60,623.73	2.00%	$1,236.72	$63,072.93	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator III.1582.001100.	15306	$56,330.77	2.00%	$1,149.15	$58,606.53	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator III.1589.001100.	3227	$65,388.50	2.00%	$1,333.93	$68,030.20	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator III.1594.001100.	4253	$67,603.80	1.00%	$689.56	$69,645.43	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator III.1621.001100.	14426	$55,746.60	2.00%	$1,137.23	$57,998.76	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator III.2059.001100.	15528	$55,676.84	3.00%	$1,703.71	$58,494.08	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator III.2061.001100.	13911	$56,381.52	2.00%	$1,150.18	$58,659.33	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator III.2062.001100.	14925	$56,386.93	2.00%	$1,150.29	$58,664.96	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator III.2178.001100.	15230	$54,784.60	3.00%	$1,676.41	$57,556.70	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator III.2180.001100.	15206	$53,784.60	2.00%	$1,097.21	$55,957.50	$ -	MERIT	10-Oct-25

Department	Position	EEID	Current Annual Salary	Merit %	Annual Merit Amount	Final Proposed Salary	Lump Sum Merit	Pay Proposal Reason	Effective Date of Change
Unified Road Systems	Operator III.2182.001100.	16324	$53,784.60	3.00%	$1,645.81	$56,506.10	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator IV.1520.001100.	10123	$59,022.30	2.00%	$1,204.05	$61,406.80	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator IV.1551.001100.	14842	$62,641.78	2.00%	$1,277.89	$65,172.51	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator IV.1553.001100.	11475	$60,682.15	2.00%	$1,237.92	$63,133.71	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator IV.1583.001100.	13554	$64,593.36	2.00%	$1,317.70	$67,202.93	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator IV.1584.001100.	4024	$70,961.74	2.00%	$1,447.62	$73,828.60	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator IV.1587.001100.	3328	$69,771.54	2.00%	$1,423.34	$72,590.31	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator IV.1593.001100.	13337	$59,592.38	2.00%	$1,215.68	$61,999.91	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator IV.1595.001100.	11668	$60,765.79	2.00%	$1,239.62	$63,220.73	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator IV.1597.001100.	10491	$63,576.45	2.00%	$1,296.96	$66,144.94	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator IV.1601.001100.	12798	$60,975.22	2.00%	$1,243.89	$63,438.62	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator IV.1998.001100.	14912	$59,067.74	2.00%	$1,204.98	$61,454.07	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator IV.2060.001100.	11130	$57,147.88	2.00%	$1,165.82	$59,456.65	$ -	MERIT	10-Oct-25
Unified Road Systems	Operator IV.2066.001100.	10651	$62,523.03	2.00%	$1,275.47	$65,048.96	$ -	MERIT	10-Oct-25
Unified Road Systems	Inspector II.1511.001100.	11628	$64,251.20	2.00%	$1,310.72	$66,846.95	$ -	MERIT	10-Oct-25
Unified Road Systems	Inspector II.1513.001100.	14316	$78,465.80	2.00%	$1,600.70	$81,635.82	$ -	MERIT	10-Oct-25
Unified Road Systems	Inspector II.1622.001100.	16891	$66,750.28	3.00%	$2,042.56	$70,127.84	$ -	MERIT	10-Oct-25
Unified Road Systems	Planner I.2064.001100.	14885	$77,028.90	2.00%	$1,571.39	$80,140.87	$ -	MERIT	10-Oct-25
Unified Road Systems	Foreman.1496.001100.	11669	$78,952.38	2.00%	$1,610.63	$82,142.06	$ -	MERIT	10-Oct-25
Unified Road Systems	Foreman.1499.001100.	13461	$72,839.00	2.00%	$1,485.92	$75,781.70	$ -	MERIT	10-Oct-25
Unified Road Systems	Foreman.1504.001100.	4966	$72,247.24	2.00%	$1,473.84	$75,166.03	$ -	MERIT	10-Oct-25
Unified Road Systems	Foreman.1506.001100.	4802	$82,673.50	2.00%	$1,686.54	$86,013.51	$ -	MERIT	10-Oct-25
Unified Road Systems	Foreman.1507.001100.	3966	$76,294.14	2.00%	$1,556.40	$79,376.42	$ -	MERIT	10-Oct-25
Unified Road Systems	Foreman.1509.001100.	5839	$82,885.66	2.00%	$1,690.87	$86,234.24	$ -	MERIT	10-Oct-25
Unified Road Systems	Foreman.1527.001100.	11542	$72,398.30	2.00%	$1,476.93	$75,323.19	$ -	MERIT	10-Oct-25
Unified Road Systems	Foreman.1600.001100.	2725	$81,044.34	2.00%	$1,653.30	$84,318.53	$ -	MERIT	10-Oct-25
Unified Road Systems	Foreman.2063.001100.	3033	$72,141.42	2.00%	$1,471.68	$75,055.93	$ -	MERIT	10-Oct-25
Unified Road Systems	Sr Office Administrator.1512.001100.	13247	$85,298.98	4.00%	$3,480.20	$90,485.16	$ 635.61	MERIT	10-Oct-25
Unified Road Systems	Executive Assistant.2198.001100.	17515	$66,000.22	4.00%	$2,692.81	$70,013.03	$ -	MERIT	10-Oct-25
Unified Road Systems	Planner II.1524.001100.	11546	$89,701.56	3.00%	$2,744.87	$94,240.46	$ -	MERIT	10-Oct-25
Unified Road Systems	Senior Foreman.1503.001100.	11120	$83,795.66	3.00%	$2,564.15	$88,035.72	$ -	MERIT	10-Oct-25
Unified Road Systems	Senior Foreman.1607.001100.	12709	$84,775.60	3.00%	$2,594.13	$89,065.25	$ -	MERIT	10-Oct-25
Unified Road Systems	Planner III.1599.001100.	15233	$85,864.22	2.00%	$1,751.63	$89,333.13	$ -	MERIT	10-Oct-25

Department	Position	EEID	Current Annual Salary	Merit %	Annual Merit Amount	Final Proposed Salary	Lump Sum Merit	Pay Proposal Reason	Effective Date of Change
Unified Road Systems	Planner III.1751.001100.	13134	$84,738.42	2.00%	$1,728.66	$88,161.85	$ -	MERIT	10-Oct-25
Unified Road Systems	Planner III.1898.001100.	14376	$86,674.38	2.00%	$1,768.16	$90,176.02	$ -	MERIT	10-Oct-25
Unified Road Systems	Safety Training Coord II.1603.001100.	2877	$95,364.62	2.00%	$1,945.44	$99,217.35	$ -	MERIT	10-Oct-25
Unified Road Systems	Senior Planner.1879.001100.	15236	$87,256.26	2.00%	$1,780.03	$90,781.41	$ -	MERIT	10-Oct-25
Unified Road Systems	Senior Planner.1944.001100.	14841	$87,264.32	4.00%	$3,560.38	$92,569.99	$ -	MERIT	10-Oct-25
Unified Road Systems	Dir of Field Operations.1495.001100.	14653	$105,581.84	2.50%	$2,692.34	$110,385.81	$ -	MERIT	10-Oct-25
Unified Road Systems	Supervising Inspector.1611.001100.	13399	$124,569.64	2.00%	$2,541.22	$129,602.25	$ 2,541.07	MERIT	10-Oct-25
Unified Road Systems	Engineer Associate II.1608.001100.	17223	$105,394.64	2.00%	$2,150.05	$109,652.58	$ -	MERIT	10-Oct-25
Unified Road Systems	Engineer II.1967.001100.	17538	$128,337.30	2.00%	$2,618.08	$133,522.13	$ -	MERIT	10-Oct-25
Unified Road Systems	Engineer III.1502.001100.	17434	$151,395.92	2.00%	$3,088.48	$157,512.32	$ -	MERIT	10-Oct-25
Unified Road Systems	Engineer III.2065.001100.	17412	$151,395.92	2.00%	$3,088.48	$157,512.32	$ -	MERIT	10-Oct-25
Unified Road Systems	Senior Engineer.1501.001100.	14914	$135,647.72	2.00%	$2,767.21	$141,127.89	$ -	MERIT	10-Oct-25
Unified Road Systems	Senior Engineer.1609.001100.	14617	$136,651.58	3.00%	$4,181.54	$143,566.15	$ -	MERIT	10-Oct-25
Unified Road Systems	Senior Engineer.1658.001100.	13001	$147,887.74	2.00%	$3,016.91	$153,862.40	$ -	MERIT	10-Oct-25
Unified Road Systems	Senior Engineer.2133.001100.	17303	$166,914.54	2.00%	$3,405.06	$173,657.89	$ -	MERIT	10-Oct-25
Unified Road Systems	Sr Technical Engineer.1497.001100.	17496	$171,984.02	7.00%	$12,279.66	$187,703.36	$ -	MERIT	10-Oct-25
Unified Road Systems	Sr Technical Engineer.1498.001100.	14072	$149,551.22	2.00%	$3,050.84	$155,593.09	$ -	MERIT	10-Oct-25
Unified Road Systems	Supervising Engineer.1604.001100.	12382	$162,245.72	2.00%	$3,309.81	$168,800.45	$ -	MERIT	10-Oct-25
Unified Road Systems	Supervising Engineer.1606.001100.	12593	$155,601.68	0.50%	$714.21	$143,556.55	$ -	MERIT	10-Oct-25
Unified Road Systems	R&B Division Director.2200.001100.	14130	$173,124.64	4.00%	$7,063.49	$183,650.62	$ -	MERIT	10-Oct-25
Unified Road Systems	County Engineer.1943.001100.	13767	$195,990.34	3.00%	$5,997.30	$205,907.45	$ -	MERIT	10-Oct-25
Veteran Services	Veteran Services Specialist.2147.001100.	17233	$37,620.29	2.00%	$767.45	$39,140.15	$ -	MERIT	10-Oct-25
Veteran Services	Asst Veterans Officer.1613.001100.	16622	$54,947.78	2.00%	$1,120.93	$57,167.67	$ -	MERIT	10-Oct-25
Veteran Services	Asst Veterans Officer.1709.1100.	16121	$54,947.78	2.00%	$1,120.93	$57,167.67	$ -	MERIT	10-Oct-25
Veteran Services	Asst Veterans Officer.2019.001100.	17003	$53,560.00	2.00%	$1,092.62	$55,723.82	$ -	MERIT	10-Oct-25
Veteran Services	Office Administrator.1846.001100.	16678	$53,160.12	2.00%	$1,084.47	$55,307.79	$ -	MERIT	10-Oct-25
Veteran Services	Sr Asst Veterans Officer.1612.001100.	14710	$59,762.04	2.00%	$1,219.15	$62,176.43	$ -	MERIT	10-Oct-25
Wilco Pretrial Services	Court Services Specialist.0181.001100.	17483	$43,618.76	1.25%	$556.14	$45,047.28	$ -	MERIT	10-Oct-25
Wilco Pretrial Services	Court Services Specialist.1211.001100.	15666	$45,533.61	1.75%	$812.78	$47,257.06	$ -	MERIT	10-Oct-25
Wilco Pretrial Services	Court Services Specialist.2212.001100.	17266	$44,926.13	1.75%	$801.93	$46,626.58	$ -	MERIT	10-Oct-25
Wilco Pretrial Services	Pretrial Specialist.2057.001100.	17279	$45,618.71	1.75%	$814.29	$47,345.37	$ -	MERIT	10-Oct-25
Wilco Pretrial Services	PT Court Services Spec.9920.001101.	17420	$44,927.33	1.75%	$581.42	$33,805.18	$ -	MERIT	10-Oct-25
Wilco Pretrial Services	Senior Pretrial Specialist.0189.001100.	12757	$55,436.12	1.75%	$989.53	$57,534.38	$ -	MERIT	10-Oct-25

Department	Position	EEID	Current Annual Salary	Merit %	Annual Merit Amount	Final Proposed Salary	Lump Sum Merit	Pay Proposal Reason	Effective Date of Change
Wilco Pretrial Services	Sr Court Services Spec.2056.001100.	16660	$50,275.85	1.75%	$897.42	$52,178.79	$ -	MERIT	10-Oct-25
Wilco Pretrial Services	Pretrial Officer.0183.001100.	17169	$50,593.92	1.75%	$903.10	$52,508.90	$ -	MERIT	10-Oct-25
Wilco Pretrial Services	Pretrial Officer.1953.001100.	17297	$52,111.74	1.75%	$930.19	$54,084.17	$ -	MERIT	10-Oct-25
Wilco Pretrial Services	Pretrial Officer.1954.001100.	13006	$52,111.76	1.75%	$930.19	$54,084.19	$ -	MERIT	10-Oct-25
Wilco Pretrial Services	Pretrial Officer.1955.001100.	16396	$52,111.74	1.75%	$930.19	$54,084.17	$ -	MERIT	10-Oct-25
Wilco Pretrial Services	Pretrial Officer.1959.001100.	17399	$52,111.74	1.75%	$930.19	$54,084.17	$ -	MERIT	10-Oct-25
Wilco Pretrial Services	Pretrial Officer.1960.001100.	16766	$53,675.11	1.75%	$958.10	$55,706.71	$ -	MERIT	10-Oct-25
Wilco Pretrial Services	Pretrial Officer.1961.001100.	17108	$52,111.74	1.75%	$930.19	$54,084.17	$ -	MERIT	10-Oct-25
Wilco Pretrial Services	Pretrial Officer.2177.001100.	17099	$50,593.92	1.75%	$903.10	$52,508.90	$ -	MERIT	10-Oct-25
Wilco Pretrial Services	Senior Pretrial Officer.0182.001100.	17148	$57,491.20	2.00%	$1,172.82	$59,813.84	$ -	MERIT	10-Oct-25
Wilco Pretrial Services	Senior Pretrial Officer.1952.001100.	10094	$66,848.29	2.00%	$1,363.71	$69,548.96	$ -	MERIT	10-Oct-25
Wilco Pretrial Services	Magistrate Court Admin.1713.001100.	16050	$73,735.48	2.50%	$1,880.25	$77,090.44	$ -	MERIT	10-Oct-25
Wilco Pretrial Services	Pretrial Manager.1962.001100.	14478	$80,732.60	1.75%	$1,441.08	$83,788.33	$ -	MERIT	10-Oct-25
Wilco Pretrial Services	Pretrial Manager.2213.001100.	16636	$70,372.90	3.00%	$2,153.41	$73,933.77	$ -	MERIT	10-Oct-25
Wilco Pretrial Services	Pretrial Court Svc Director.1942.001100.	16955	$115,091.08	3.00%	$3,521.79	$120,914.69	$ -	MERIT	10-Oct-25

				(TO)	(FROM)
entity	fund	dept	object	dr	cr
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01	0100	0438	001130		2,926.96
01	0100	0439	001100	2,514.18	
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01	0100	0581	002020	10,700.71	
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01	0545	0545	001130		28,794.04
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01	0100	0591	001101	581.42	
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				2,031,880.05	2,031,880.05

Commissioners Court - Regular Session **8.**

Meeting Date: 10/14/2025

JP1 EOM SEPTEMBER 2025

Submitted For: KT Musselman **Submitted By:** Misty Parker, J.P. Pct. #1

Department: J.P. Pct. #1

Agenda Category: Consent

Information

Agenda Item

Discuss, consider and take appropriate action to approve Justice of the Peace, Pct. 1, September 2025 Monthly Report in compliance with Code of Crim. Proc. § 103.005.

Background

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

JP1 EOM SEPTEMBER 2025

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/07/2025 05:09 PM
Form Started By: Misty Parker		Started On: 10/07/2025 02:01 PM
Final Approval Date: 10/07/2025		

IN COMPLIANCE WITH ARTICLE 103

CODE OF CRIMINAL PROCEDURE

THE STATE OF TEXAS

COUNTY OF WILLIAMSON

Before me, the undersigned authority, on this day personally appeared KT Musselman, Justice of the Peace, Precinct 1, Williamson County, who, on his oath, stated that the attached report of money collected is true and correct report for the month of September 2025

DETAILED REPORT IS AVAILABLE THROUGH THE AUDITOR'S OFFICE.

KT MUSSELMAN
JUSTICE OF THE PEACE
PRECINCT ONE

On this 6th day of October 2025 to certify which witness my hand and seal of office.

NOTARY PUBLIC
In and for the State of Texas

MISTY LAMB
My Notary ID # 126210087
Expires May 5, 2026

Payment Report - G/L and Fund Summary

TXWILLIAMSONPROD

Transaction Date: **9/1/2025 - 9/30/2025** Case Categories: **Criminal; Civil**
Locations: **JP1**

Payment Type: **Cash Bond Deposit; Counter Payment; ...**

G/L Account	G/L Account Number	Fee Totals
0100 - General Fund		
01-0100-0000-341200 - Sheriff Fees (WILCO)	L-004-1-01-0100-0000-341200: 01-0100-0000-341200 - Sheriff Fees (WILCO)	12.01
01-0100-0000-341801 - FEES OF OFFICE, JP PCT-1	L-004-1-01-0100-0000-341801: 01-0100-0000-341801 - FEES OF OFFICE, JP PCT #1	15,135.55
01-0100-0000-341901 - CIVIL FEES/OFFICE, CONST 1	L-004-1-01-0100-0000-341901: 01-0100-0000-341901 - Fees of Office, Const. PCT #1	26,600.00
01-0100-0000-341911 - CRIMINAL FEES/OFFICE, CONST 1	L-004-1-01-0100-0000-341911: 01-0100-0000-341911 - Fees of Office, Crim. Const PCT #1	1,280.15
01-0100-0000-341914 - CRIMINAL FEES/OFFICE, CONST 4	L-004-1-01-0100-0000-341914: 01-0100-0000-341914 - Fees of Office, Crim. Const PCT #4	5.00
01-0100-0000-342860 -Time Payment Fee County 2.50	L-004-1-01-0100-0000-342860: 01-0100-0000-342860 - Time Payment Fee County 2.50	250.91
01-0100-0000-351301 - FINES, JP PCT-1	L-004-1-01-0100-0000-351301: 01-0100-0000-351301 - FINES, JP PCT #1	10,998.90
01-0100-0000-362021 - COURT TRANSACTION FEES	L-004-1-01-0100-0000-362021: 01-0100-0000-362021 - COURT TRANSACTION FEES	1.92
01-0100-0000-365103 Language Access Fund	L-004-1-01-0100-0000-365103: Language Access Fund	1,263.00
99-9999-9999-000003 - LOCAL Consolidated CC-Misd C	L-004-1-01-99-9999-9999-000003: 99-9999-9999-000003 - LOCAL Consolidated CC-MISD C	1,509.97
	0100 - General Fund Total:	**57,057.41**
0360 - Courthouse Security Fund		
01-0360-0000-341150 - COURTHOUSE SECURITY FEES	L-004-1-01-0360-0000-341150: 01-0360-0000-341150 - Courthouse Security Fees	7.20
	0360 - Courthouse Security Fund Total:	**7.20**
0361 - JP Security Fund		
01-0361-0000-341151 - JP 1 SECURITY FEES	L-004-1-01-0361-0000-341151: 01-0361-0000-341151 - JP 1 SECURITY FEES	2.40
	0361 - JP Security Fund Total:	**2.40**
0365 - Child Safety Fund		
01-0365-0000-341161 - JP CHILD SAFETY FEE	L-004-1-01-0365-0000-341161: 01-0365-0000-341161 - JP CHILD SAFETY FEE	50.00
	0365 - Child Safety Fund Total:	**50.00**
0370 - Alternate Dispute Resolution Fund		
01-0370-0000-341170 - Alternate Dispute Resolution Fees	L-004-1-01-0370-0000-341170: 01-0370-0000-341170 - Alternate Dispute Resolution Fees	2,105.00
	0370 - Alternate Dispute Resolution Fund Total:	**2,105.00**
0372 - Justice Court Technology Fund		
01-0372-0000-341141 - JP 1 TECHNOLOGY FEES	L-004-1-01-0372-0000-341141: 01-0372-0000-341141 - JP #1 TECHNOLOGY FEES	9.61
	0372 - Justice Court Technology Fund Total:	**9.61**

Payment Report - G/L and Fund Summary

Transaction Date: **9/1/2025 - 9/30/2025** Case Categories: **Criminal; Civil**
Locations: **JP1** Payment Type: **Cash Bond Deposit; Counter Payment; ...**

G/L Account	G/L Account Number	Fee Totals
0373 - JP-1 Truancy Program Fund		
01-0373-0000-341917 - JP1 Truant Conduct (HB 2398)	L-004-1-01-0373-0000-341917: 01-0373-0000-341917 - JP1 Truant Conduct (HB 2398)	50.00
01-0373-0000-370000 - JP-1 Truancy Program Fees	L-004-1-01-0373-0000-370000: 01-0373-0000-370000 - JP-1 Truancy Program	12.01
	0373 - JP-1 Truancy Program Fund Total:	**62.01**
0399 - State Agency Fund		
01-0399-0000-208031 - JP 1 Truancy Prev/Diversion - State	L-004-1-01-0399-0000-208031: 01-0399-0000-208031 - JP 1 Truancy Prev/Diversion - State	2.80
01-0399-0000-208160 - CCC FEES DUE TO STATE COMP	L-004-1-01-0399-0000-208160: 01-0399-0000-208160 - Consolidated Court Costs	56.08
01-0399-0000-208165 - CCC 01.2020 Fee's Due to State	L-004-1-01-0399-0000-208165: 01-0399-0000-208165 - State Con Court Cost LGC 133.102(a)(3)	6,563.12
01-0399-0000-208181 - State Consolidated Fee	L-004-0399-0000-208181: State Consolidated Fee	903.00
01-0399-0000-208235 - JURY SERVICE FEES DUE TO STATE	L-004-1-01-0399-0000-208235: 01-0399-0000-208235 - Jury Service Fee	5.61
01-0399-0000-208352 - CRIMINAL JUDICIAL SUPPORT DUE	L-004-1-01-0399-0000-208352: 01-0399-0000-208352 - Support of the Judiciary Fund	8.42
01-0399-0000-208400 - DPS ARREST FEES DUE TO STATE	L-004-1-01-0399-0000-208400: 01-0399-0000-208400 - Texas Highway Patrol Arrest Fees	66.67
01-0399-0000-208415 - MOVING VIOLATION FEE DUE TO ST	L-004-1-01-0399-0000-208415: 01-0399-0000-208415 - Moving Violation Fee Due to State	0.10
01-0399-0000-208425 - ST TRAFFIC FEES DUE TO STATE	L-004-1-01-0399-0000-208425: 01-0399-0000-208425 - State Traffic Fee	58.73
01-0399-0000-208426 - State Traffic Fine Due To State	L-004-1-01-0399-0000-208426: 01-0399-0000-208426 - State Traffic Fine Due To State	3,122.55
01-0399-0000-208703 - INDIGENT DEF FEES - DUE TO ST	L-004-1-01-0399-0000-208703: 01-0399-0000-208703 - Indigent Defense Fee	2.79
01-0399-0000-208720 - SEATBELT FINES	L-004-1-01-0399-0000-208720: 01-0399-0000-208720 - Seatbelt Fines	0.50
	0399 - State Agency Fund Total:	**10,790.37**
JP BOND		
01-0100-0000-207019 - JP1 Bond Liability Account	L-004-1-02-00002: JP1 Registry Bond Account Liability	(203.00)
	JP BOND Total:	**(203.00)**
	Fee Totals for All Funds:	**69,881.00**

Payment Report - Fee Code Summary

Transaction Date: **9/1/2025 - 9/30/2025** Case Categories: **Criminal; Civil**
Locations: **JP1**

Payment Type: **Cash Bond Deposit; Counter Payment; ...**

Fee Code Summary

Code Word	Description	Gross		Positive Adjustments		Negative Adjustments		Net	
		Amount	Number	Amount	Number	Amount	Number	Amount	Number
2020AFC4	Arrest Fee - Constable 4 CCP 102.011(a)(1), 102.011(e)	5.00	1	0.00	0	0.00	0	5.00	1
2020AFDPS	Arrest Fee - DPS CCP 102.011.(a)(1), 102.011(e)	66.67	17	0.00	0	0.00	0	66.67	17
2020AFSO	Arrest Fee - Sheriff's Office 102.011(a)(1), 102.011(e)	469.28	115	0.00	0	(10.00)	2	459.28	117
2020CCC	State Cons Court Cost LGC 133.102(a)(3)	6,687.12	134	0.00	0	(124.00)	2	6,563.12	136
2020CDF	Compliance Dismissal Fine	260.00	26	0.00	0	0.00	0	260.00	26
2020DSCM	Driving Safety Course Mandatory CCP 45. 0511(f)(1)	280.00	29	0.00	0	(10.00)	1	270.00	30
2020LCCC-C	LOCAL Consolidated Court Cost LGC 134.103(a)	1,537.97	136	0.00	0	(28.00)	2	1,509.97	138
2020LTF	Local Traffic Fine (TC 542.403)	193.35	73	0.00	0	(6.00)	2	187.35	75
2020STF	State Traffic Fine (TC 542.4031)	3,222.55	73	0.00	0	(100.00)	2	3,122.55	75
2020TPF	Time Payment Fee CCP 102.030	250.91	26	0.00	0	0.00	0	250.91	26
2020WFC1	Warrant Fee - Const Pct 1 CCP 102.011(a)(2), 102.011(e)	1,130.15	27	0.00	0	0.00	0	1,130.15	27
ADMIN	Administration Fee [CCP 102.072]	1.92	1	0.00	0	0.00	0	1.92	1
AFSO	Arrest Fee - Sheriff's Office (CCP 102.011)	7.01	2	5.00	1	0.00	0	12.01	3
CB	Cash Bond	0.00	0	443.00	3	(646.00)	4	(203.00)	7
CCC	Consolidated Court Costs [Loc. Gov't Code, 133.102]	56.08	2	0.00	0	0.00	0	56.08	2
CCOP	Civil Copies	8.00	8	0.00	0	0.00	0	8.00	8
CERT	Certified Copy	10.00	3	0.00	0	0.00	0	10.00	3
CFINE	County Fine	10,906.90	87	102.00	1	(10.00)	1	10,998.90	89
CHS	Courthouse Security Fee (CCP 102.017)	4.20	2	3.00	1	0.00	0	7.20	3
CHSJC	JP Security Fee (CCP 102.017)	1.40	2	1.00	1	0.00	0	2.40	3
CONT1	Constable Service Fee Pct #1	18,400.00	184	0.00	0	0.00	0	18,400.00	184
COPIES	Certified Copies	10.30	3	0.00	0	0.00	0	10.30	3
CSSF	Child Safety School Fee (CCP 102.014(c))	50.00	2	0.00	0	0.00	0	50.00	2
DDF	Deferred Disposition Fee	3,336.00	22	10.00	1	(200.00)	1	3,146.00	24
FNTC1	Child Safety Seat Fine Trauma Center	0.50	1	0.00	0	0.00	0	0.50	1
IDF	Indigent Defense Fee (LGC 133.107)	2.79	2	0.00	0	0.00	0	2.79	2
JCTF	Justice Court Technology Fee (CCP 102.0173)	5.61	2	4.00	1	0.00	0	9.61	3
JFR	Jury Reimbursement Fee (CCP 102.0045)	5.61	2	0.00	0	0.00	0	5.61	2
JTP	Juvenile Truancy Program (CCP 102.0174)	7.01	2	5.00	1	0.00	0	12.01	3

Payment Report - Fee Code Summary

Transaction Date: **9/1/2025 - 9/30/2025** Case Categories: **Criminal; Civil**
Locations: **JP1**

Payment Type: **Cash Bond Deposit; Counter Payment; ...**

Fee Code Summary

Code Word	Description	Gross		Positive Adjustments		Negative Adjustments		Net	
		Amount	Number	Amount	Number	Amount	Number	Amount	Number
JTPDC	Juvenile Truancy Prev/Diversion Due to County (CCP 102.015)	1.40	2	0.00	0	0.00	0	1.40	2
JTPDS	Juvenile Truancy Prev/Diversion Due to State (CCP 102.015)	1.40	2	0.00	0	0.00	0	1.40	2
JURY	Jury Fee	44.00	2	0.00	0	0.00	0	44.00	2
JUSFC	Judicial Support Fund - County (LGC 133.105)	0.84	2	0.00	0	0.00	0	0.84	2
JUSFS	Judicial Support Fund - State (LGC 133.105)	7.58	2	0.00	0	0.00	0	7.58	2
MISCOP	Miscellaneous Copy Fees	4.75	4	0.00	0	0.00	0	4.75	4
MVF	Moving Violation Fee (CCP 102.022)	0.10	1	0.00	0	0.00	0	0.10	1
SB41CDRF	County Dispute Resolution fund - LGC 135.157	2,105.00	421	0.00	0	0.00	0	2,105.00	421
SB41JCSF	Justice Court Support Fund	10,525.00	421	0.00	0	0.00	0	10,525.00	421
SB41LAF	Language Access Fund - LGC 135.155	1,263.00	421	0.00	0	0.00	0	1,263.00	421
SB41SCF	State Consolidated Fee	903.00	43	0.00	0	0.00	0	903.00	43
STF	State Traffic Fee (TC 542.4031)	28.73	1	30.00	1	0.00	0	58.73	2
TCC	Truancy Court Cost (HB2398)	50.00	1	0.00	0	0.00	0	50.00	1
TURN	Turnover	5.00	1	0.00	0	0.00	0	5.00	1
UFA	Uniform Traffic Act (TC 542.403)	2.87	1	3.00	1	0.00	0	5.87	2
WARC1	Warrant Fee - Constable Pct. 1	100.00	2	50.00	1	0.00	0	150.00	3
WPOSS	Writ of Possession	200.00	40	0.00	0	0.00	0	200.00	40
WSF1	Constable #1 - Writ Service Fee	8,200.00	41	0.00	0	0.00	0	8,200.00	41

Fee Code Summary Totals	Gross		Positive Adjustments		Negative Adjustments		Net	
	Amount	Number	Amount	Number	Amount	Number	Amount	Number
	70,359.00	2,392	656.00	13	(1,134.00)	17	69,881.00	2,422

Commissioners Court - Regular Session **9.**

Meeting Date: 10/14/2025

Justice of the Peace 4 September 2025 Monthly Report

Submitted By: Veronica Bolander, J.P. Pct. #4

Department: J.P. Pct. #4

Agenda Category: Consent

Information

Agenda Item

Discuss, consider and take appropriate action to approve Justice of the Peace, Pct. 4, September 2025 Monthly Report in compliance with Code of Crim. Proc. § 103.005.

Background

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

JP4 EOM SEP 2025

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/07/2025 05:10 PM
Form Started By: Veronica Bolander		Started On: 10/07/2025 04:55 PM
Final Approval Date: 10/07/2025		

IN COMPLIANCE WITH ARTICLE 103.005
CODE OF CRIMINAL PROCEDURE

THE STATE OF TEXAS
COUNTY OF WILLIAMSON

Before me, the undersigned authority, on this day personally appeared Rhonda Redden, Justice of the Peace, Precinct 4, Williamson County, who on her oath, stated that the attached report of money collected is a true and correct report for the month of September 2025.

RHONDA REDDEN
JUSTICE OF THE PEACE
PRECINCT FOUR

This 7th day of October 2025, to certify which witness my hand and seal of office.

NOTARY PUBLIC in and for the State of Texas

CARRIE BORDEN-JOHN
My Notary ID # 135522205
Expires July 1, 2029

Payment Report - Transaction/Adjustment Detail

Deposit Date: **9/1/2025 - 9/30/2025** Case Categories: **All**
Locations: **JP4**

Final Totals		Fee Totals	Transaction Totals
Total Payments		**124,220.21**	**124,220.21**
Total Adjustments Impacting Payments		**(80.00)**	**(80.00)**
Final Fee Code Totals		**124,140.21**	**124,140.21**
Tender Method Summary			
Tender Types	Cash	7,523.62	7,523.62
	Cashier's Check	144.00	144.00
	Certified Payments Credit Card	64,129.75	64,129.75
	Check	3,034.00	3,034.00
	Credit Card	26,290.49	26,290.49
	E-File Credit Card	22,243.75	22,243.75
	Money Order	854.60	854.60

Payment Report - G/L and Fund Summary

Deposit Date: **9/1/2025 - 9/30/2025** Case Categories: **All**
Locations: **JP4**

G/L Account	G/L Account Number	Fee Totals
0100 - General Fund		
01-0100-0000-207008 - JP 4-CASH BONDS	L-004-4-01-0100-0000-207008: 01-0100-0000-207008 - JP4 Cash Bonds	1,694.00
01-0100-0000-207017 - Collections Agency Fee	L-004-4-01-0100-0000-207017: 01-0100-0000-207017 - Collections Agency Fee	2,538.59
01-0100-0000-209600 - FINES DUE TO TX PARKS WILDLIFE	L-004-4-01-0100-0000-209600: 01-0100-0000-209600 - Fines Due to TX Parks Wildlife	1,638.53
01-0100-0000-209700 - JP COURTS-REFUNDS	L-004-4-01-0100-0000-209700: 01-0100-0000-209700 - JP Courts Refunds	0.00
01-0100-0000-341200 - Sheriff Fees (WILCO)	L-004-4-01-0100-0000-341200: 01-0100-0000-341200 - Sheriff Fees (WILCO)	9.05
01-0100-0000-341804 - FEES OF OFFICE, JP PCT-4	L-004-4-01-0100-0000-341804: 01-0100-0000-341804 - Fees of Office, JP Pct. #4	16,607.28
01-0100-0000-341902 - CIVIL FEES/OFFICE, CONST 2	L-004-4-01-0100-0000-341902: 01-0100-0000-341902 - Fees of Office, Const. PCT #2	80.00
01-0100-0000-341904 - CIVIL FEES/OFFICE, CONST 4	L-004-4-01-0100-0000-341904: 01-0100-0000-341904 - Fees of Office, Const. PCT #4	13,800.00
01-0100-0000-341914 - CRIMINAL FEES/OFFICE, CONST 4	L-004-4-01-0100-0000-341914: 01-0100-0000-341914 - Fees of Office, Crim. Const PCT #4	1,443.71
01-0100-0000-342860 -Time Payment Fee County 2.50	L-004-4-01-0100-0000-342860: 01-0100-0000-342860 - Time Payment Fee County 2.50	1,539.88
01-0100-0000-351304 - FINES, JP PCT-4	L-004-4-01-0100-0000-351304: 01-0100-0000-351304 - FINES, JP PCT #4	42,379.44
01-0100-0000-365103 Language Access Fund	L-004-4-01-0100-0000-365103: 01-0100-0000-365103 - Language Access Fund	1,239.00
99-9999-9999-000003 - LOCAL Consolidated CC-Misd C	L-004-4-99-9999-9999-000003: 99-9999-9999-000003 - LOCAL Consolidated CC-MISD C	5,471.88
	0100 - General Fund Total:	**88,441.36**
0361 - JP Security Fund		
01-0361-0000-341154 - JP 4 SECURITY FEES	L-004-4-01-0361-0000-341154: 01-0361-0000-341154 - JP 4 SECURITY FEES	0.09
	0361 - JP Security Fund Total:	**0.09**
0365 - Child Safety Fund		
01-0365-0000-341161 - JP CHILD SAFETY FEE	L-004-4-01-0365-0000-341161: 01-0365-0000-341161 - JP CHILD SAFETY FEE	25.00
	0365 - Child Safety Fund Total:	**25.00**
0369 - JP-4 Truancy Program Fund		
01-0369-0000-341917 - JP4 Truant Conduct (HB 2398)	L-004-4-01-0369-0000-341917: 01-0369-0000-341917 - JP4 Truant Conduct (HB 2398)	225.00
01-0369-0000-342190 - Youth Diversion Program (HB 3186)	L-004-4-01-0369-0000-342190: 01-0369-0000-342190 - Youth Diversion Program (HB 3186)	150.00
01-0369-0000-370000 - JP-4 Truancy Program Fees	L-004-4-01-0369-0000-370000: 01-0369-0000-370000 - JP-4 Truancy Program Fee	0.12
	0369 - JP-4 Truancy Program Fund Total:	**375.12**
0370 - Alternate Dispute Resolution Fund		
01-0370-0000-341170 - Alternate Dispute Resolution Fees	L-004-4-01-0370-0000-341170: 01-0370-0000-341170 - Alternate Dispute Resolution Fees	2,065.00
	0370 - Alternate Dispute Resolution Fund Total:	**2,065.00**

Payment Report - G/L and Fund Summary

Deposit Date: **9/1/2025 - 9/30/2025** Case Categories: **All**
Locations: **JP4**

G/L Account	G/L Account Number	Fee Totals
0372 - Justice Court Technology Fund		
01-0372-0000-341144 - JP 4 TECHNOLOGY FEES	L-004-4-01-0372-0000-341144: 01-0372-0000-341144 - JP #4 TECHNOLOGY FEES	0.10
	0372 - Justice Court Technology Fund Total:	**0.10**
0399 - State Agency Fund		
01-0399-0000-208034 - JP 4 Truancy Prev/Diversion - State	L-004-4-01-0399-0000-208034: 01-0399-0000-208034 - JP 4 Truancy Prev/Diversion - State	0.04
01-0399-0000-208160 - CCC FEES DUE TO STATE COMP	L-004-4-01-0399-0000-208160: 01-0399-0000-208160 - Consolidated Court Costs	0.97
01-0399-0000-208165 - CCC 01.2020 Fee's Due to State	L-004-4-01-0399-0000-208165: 01-0399-0000-208165 - State Con Court Cost LGC 133.102(a)(3	23,704.30
01-0399-0000-208181 - State Consolidated Fee	L-004-4-01-0399-0000-208181: 01-0399-0000-208181 - State Consolidated Fee	588.00
01-0399-0000-208235 - JURY SERVICE FEES DUE TO STATE	L-004-4-01-0399-0000-208235: 01-0399-0000-208235 - Jury Service Fee	0.10
01-0399-0000-208352 - CRIMINAL JUDICIAL SUPPORT DUE	L-004-4-01-0399-0000-208352: 01-0399-0000-208352 - Support of the Judiciary Fund	0.15
01-0399-0000-208400 - DPS ARREST FEES DUE TO STATE	L-004-4-01-0399-0000-208400: 01-0399-0000-208400 - Texas Highway Patrol Arrest Fees	639.88
01-0399-0000-208426 - State Traffic Fine Due To State	L-004-4-01-0399-0000-208426: 01-0399-0000-208426 - State Traffic Fine Due To State	6,907.24
01-0399-0000-208703 - INDIGENT DEF FEES - DUE TO ST	L-004-4-01-0399-0000-208703: 01-0399-0000-208703 - Indigent Defense Fee	0.05
01-0399-0000-208720 - SEATBELT FINES	L-004-4-01-0399-0000-208720: 01-0399-0000-208720 - Seatbelt Fines	146.50
01-0399-0000-208850 - WEIGHT VIOLATION FINES DUE TO	L-004-4-01-0399-0000-208850: 01-0399-0000-208850 - Weight Violation Fines	1,246.31
	0399 - State Agency Fund Total:	**33,233.54**
	Fee Totals for All Funds:	**124,140.21**

Payment Report - Fee Code Summary

Deposit Date: **9/1/2025 - 9/30/2025** Case Categories: **All**
Locations: **JP4**

Fee Code Summary

Code Word	Description	Gross		Positive Adjustments		Negative Adjustments		Net	
		Amount	Number	Amount	Number	Amount	Number	Amount	Number
2020AFC4	Arrest Fee - Constable 4 CCP 102.011(a)(1), 102.011(e)	23.76	6	0.00	0	0.00	0	23.76	6
2020AFDPS	Arrest Fee - DPS CCP 102.011.(a)(1), 102.011(e)	434.76	109	0.00	0	0.00	0	434.76	109
2020AFJISD	Arrest Fee - Jarrell ISD PD CCP 102.011(a)(1), 102.011(e)	7.56	3	0.00	0	0.00	0	7.56	3
2020AFPW	Arrest Fee - TX P&W CCP 102.011(a)(1), 102. 011(e)	205.00	42	0.00	0	0.00	0	205.00	42
2020AFSO	Arrest Fee - Sheriff's Office 102.011(a)(1), 102.011(e)	1,265.39	319	0.00	0	0.00	0	1,265.39	319
2020AFTPD	Arrest Fee - Thrall PD 102.011(a)(1), 102.011(e)	5.00	1	0.00	0	0.00	0	5.00	1
2020CCC	State Cons Court Cost LGC 133.102(a)(3)	23,704.30	474	0.00	0	0.00	0	23,704.30	474
2020CDF	Compliance Dismissal Fine	190.00	19	0.00	0	0.00	0	190.00	19
2020DSCM	Driving Safety Course Mandatory CCP 45. 0511(f)(1)	365.13	40	0.00	0	0.00	0	365.13	40
2020LCCC-C	LOCAL Consolidated Court Cost LGC 134.103(a)	5,471.88	483	0.00	0	0.00	0	5,471.88	483
2020LTF	Local Traffic Fine (TC 542.403)	414.47	173	0.00	0	0.00	0	414.47	173
2020STF	State Traffic Fine (TC 542.4031)	6,907.24	173	0.00	0	0.00	0	6,907.24	173
2020TCAF	Teen Court Admin Fee CCP45.052(e),FC 54. 032(g)	20.00	2	0.00	0	0.00	0	20.00	2
2020TPF	Time Payment Fee CCP 102.030	1,539.88	161	0.00	0	0.00	0	1,539.88	161
2020WFC4	Warrant Fee - Const Pct 4 CCP 102.011(a)(2), 102.011(e)	1,332.35	36	0.00	0	0.00	0	1,332.35	36
2020WFHPD	Warrant Fee - Hutto PD CCP 102.011(a)(2), 102.011(e)	100.00	2	0.00	0	0.00	0	100.00	2
2020WFWCSO	Warrant Fee Sheriff's Office CCP 102.011(a)(2). 102.011(e)	9.05	1	0.00	0	0.00	0	9.05	1
AFDPS	Arrest Fee - DPS (CCP 102.011)	0.12	1	0.00	0	0.00	0	0.12	1
CB	Cash Bond	1,694.00	5	0.00	0	0.00	0	1,694.00	5
CCC	Consolidated Court Costs [Loc. Gov't Code, 133.102]	0.97	1	0.00	0	0.00	0	0.97	1
CCOP	Civil Copies	29.75	21	0.00	0	0.00	0	29.75	21
CERT	Certified Copy	4.00	2	0.00	0	0.00	0	4.00	2
CFINE	County Fine	42,079.44	381	300.00	3	0.00	0	42,379.44	384
CHS	Courthouse Security Fee (CCP 102.017)	0.07	1	0.00	0	0.00	0	0.07	1
CHSJC	JP Security Fee (CCP 102.017)	0.02	1	0.00	0	0.00	0	0.02	1
COLLFEE	Collection Agency Fee	2,538.59	33	0.00	0	0.00	0	2,538.59	33

Payment Report - Fee Code Summary

Deposit Date: **9/1/2025 - 9/30/2025** Case Categories: **All**
Locations: **JP4**

Fee Code Summary

Code Word	Description	Gross		Positive Adjustments		Negative Adjustments		Net	
		Amount	Number	Amount	Number	Amount	Number	Amount	Number
CONT2	Constable Service Fee Pct #2	80.00	1	0.00	0	0.00	0	80.00	1
CONT4	Constable Service Fee Pct #4	8,911.09	89	0.00	0	(111.09)	2	8,800.00	91
CSFF	Child Safety Fee (CCP 102.014(d))	50.81	3	0.00	0	0.00	0	50.81	3
CSSF	Child Safety School Fee (CCP 102.014(c))	25.00	2	0.00	0	0.00	0	25.00	2
DDF	Deferred Disposition Fee	4,025.17	58	0.00	0	(300.00)	3	3,725.17	61
FNTC1	Child Safety Seat Fine Trauma Center	146.50	2	0.00	0	0.00	0	146.50	2
IDF	Indigent Defense Fee (LGC 133.107)	0.05	1	0.00	0	0.00	0	0.05	1
JCTF	Justice Court Technology Fee (CCP 102.0173)	0.10	1	0.00	0	0.00	0	0.10	1
JFR	Jury Reimbursement Fee (CCP 102.0045)	0.10	1	0.00	0	0.00	0	0.10	1
JTP	Juvenile Truancy Program (CCP 102.0174)	0.12	1	0.00	0	0.00	0	0.12	1
JTPDC	Juvenile Truancy Prev/Diversion Due to County (CCP 102.015)	0.02	1	0.00	0	0.00	0	0.02	1
JTPDS	Juvenile Truancy Prev/Diversion Due to State (CCP 102.015)	0.02	1	0.00	0	0.00	0	0.02	1
JUSFC	Judicial Support Fund - County (LGC 133.105)	0.02	1	0.00	0	0.00	0	0.02	1
JUSFS	Judicial Support Fund - State (LGC 133.105)	0.13	1	0.00	0	0.00	0	0.13	1
OPR	Overpayment - Refund	0.00	0	80.00	1	(80.00)	1	0.00	2
SB41CDRF	County Dispute Resolution fund - LGC 135.157	2,063.47	413	1.53	1	0.00	0	2,065.00	414
SB41JCSF	Justice Court Support Fund	10,317.36	413	7.64	1	0.00	0	10,325.00	414
SB41LAF	Language Access Fund - LGC 135.155	1,238.08	413	0.92	1	0.00	0	1,239.00	414
SB41SCF	State Consolidated Fee	567.00	27	21.00	1	0.00	0	588.00	28
SFC4	Service/Arrest Fee - Const. 4	37.60	7	0.00	0	0.00	0	37.60	7
SFMCWV	State Fine - Motor Carrier Weight Violation	1,246.31	11	0.00	0	0.00	0	1,246.31	11
TCC	Truancy Court Cost (HB2398)	225.00	5	0.00	0	0.00	0	225.00	5
TPWF	Texas P&W Fine	1,638.53	32	0.00	0	0.00	0	1,638.53	32
WARC4	Warrant Fee - Constable Pct. 4	50.00	1	0.00	0	0.00	0	50.00	1
WEXEC	Writ of Execution	5.00	1	0.00	0	0.00	0	5.00	1
WPOSS	Writ of Possession	100.00	20	0.00	0	0.00	0	100.00	20
WSF4	Constable #4 - Writ Service Fee	5,000.00	25	0.00	0	0.00	0	5,000.00	25
YDP	Youth Diversion Administrative Fee ($50)	150.00	3	0.00	0	0.00	0	150.00	3

Fee Code Summary Totals	Gross		Positive Adjustments		Negative Adjustments		Net	
	Amount	Number	Amount	Number	Amount	Number	Amount	Number
	124,220.21	4,024	411.09	8	(491.09)	6	124,140.21	4,038

Justice of the Peace 4
Consolidated Court Cost Calculation Sheet

Deposit Date: 09/01/2025-09/30/2025

	DR	CR	GL Code	GL Description	ALLOCATION %
Local CCC-Class C		$5,471.88	99-9999-9999-000003	Local CCC-Class C Due to County	
Court Security Fee	$1,915.16		01.0361.0000.341154	COURTHOUSE SECURITY FEES	35.000000%
Local Truancy Prevention & Diversion Fund Fee	$1,954.24		01.0369.0000.370000	Local Truancy Prevention & Diversion Fund Fee	35.714300%
Justice Court Technology Fund	$1,563.39		01.0372.0000.341144	Justice Court Technology Fund	28.571400%
County Jury Fund Fee	$39.09		01.0100.0000.342853	County Jury Fund Fee	0.714300%
Percentage Distribution Total:	$5,471.88	$5,471.88			100.000000%
Collected	$5,471.88				

Commissioners Court - Regular Session **10.**

Meeting Date: 10/14/2025

VEN_CON

Submitted For: August Alvarado **Submitted By:** August Alvarado, All District Courts

Department: All District Courts

Agenda Category: Consent

Information

Agenda Item

Discuss, consider, and take appropriate action authorizing Williamson County All District Courts to apply for funding through the Office of Juvenile Justice and Delinquency Prevention (OJJDP) Program FY2025 local solicitation.

Background

The All District Courts is seeking approval to apply for approximately $633,555.00 Office of Juvenile Justice and Delinquency Prevention (OJJDP) department. Funds awarded through this grant will be used to improve outcomes for justice-involved youth, and to reduce the rates at which at risk youth become involved in the justice system. This grant requires no match.

The required Application for Federal Assistance (SF-424) and Disclosure of Lobbying Form (SF-LLL) are completed online with no physical signatures needed. A copy of both documents are attached for the Courts review. Staff recommends approval to the All District Courts to apply for the Office of Juvenile Justice and Delinquency Prevention (OJJDP) Program, FY2025 local solicitation and authorize appropriate County department personnel to complete documentation relevant to the implementation of the grant.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Disclosure of Lobbying Form

Application for Federal Assistance SF-424

Grants Management Request

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/07/2025 04:56 PM
Form Started By: August Alvarado		Started On: 10/06/2025 03:38 PM
Final Approval Date: 10/07/2025		

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

OMB Number: 4040-0013
Expiration Date: 06/30/2028

1. * Type of Federal Action:
- [ ] a. contract
- [x] b. grant
- [ ] c. cooperative agreement
- [ ] d. loan
- [ ] e. loan guarantee
- [ ] f. loan insurance

2. * Status of Federal Action:
- [ ] a. bid/offer/application
- [x] b. initial award
- [ ] c. post-award

3. * Report Type:
- [x] a. initial filing
- [ ] b. material change

4. Name and Address of Reporting Entity:

[x] Prime [ ] SubAwardee

** Name:* Williamson County

** Street 1:* 710 S. Main St. *Street 2:* Suite #301

** City:* Georgetown *State:* Texas *Zip:* 78626

Congressional District, if known:

5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime:

Suite #301

6. * Federal Department/Agency:

DOJ

7. * Federal Program Name/Description:

Mentoring for Youth Affected by Opioid

Assistance Listing Number, *if applicable:*

8. Federal Action Number, *if known:*

9. Award Amount, *if known:*

$ 633,555

10. a. Name and Address of Lobbying Registrant:

Prefix: ** First Name:* N/A *Middle Name:*

** Last Name:* N/A *Suffix:*

** Street 1:* N/A *Street 2:*

** City:* N/A *State:* *Zip:*

b. Individual Performing Services (including address if different from No. 10a)

Prefix: ** First Name:* N/A *Middle Name:*

** Last Name:* N/A *Suffix:*

** Street 1:* N/A *Street 2:*

** City:* N/A *State:* *Zip:*

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

*** Signature:** Completed on submission to Grants.gov

***Name:** *Prefix:* ** First Name:* Steve *Middle Name:*

** Last Name:* Snell *Suffix:*

Title: County Judge **Telephone No.:** 512-943-1550 **Date:** Completed on submission to Grants.gov

Federal Use Only:

Authorized for Local Reproduction
Standard Form - LLL (Rev. 7-97)

WORKSPACE FORM

1-800-518-4726
SUPPORT@GRANTS.GOV

This Workspace form is one of the forms you need to complete prior to submitting your Application Package. This form can be completed in its entirety offline using Adobe Reader. You can save your form by clicking the "Save" button and see any errors by clicking the “Check For Errors” button. In-progress and completed forms can be uploaded at any time to Grants.gov using the Workspace feature.

When you open a form, required fields are highlighted in yellow with a red border. Optional fields and completed fields are displayed in white. If you enter invalid or incomplete information in a field, you will receive an error message. Additional instructions and FAQs about the Application Package can be found in the Grants.gov Applicants tab.

OPPORTUNITY & PACKAGE DETAILS:

Opportunity Number:	O-OJJDP-2025-172446
Opportunity Title:	OJJDP FY25 Mentoring for Youth Affected by Opioid and Other Substance Use
Opportunity Package ID:	PKG00291483
Assistance Listing Number:	16.726
Assistance Listing Title:	Juvenile Mentoring Program
Competition ID:	C-OJJDP-2025-00010-PROD
Competition Title:	Category 1: Local Project Sites
Opening Date:	09/15/2025
Closing Date:	10/23/2025
Agency:	Office of Juvenile Justice Delinquency Prevention
Contact Information:	OJP Response Center

APPLICANT & WORKSPACE DETAILS:

Workspace ID:	WS01579328
Application Filing Name:	TKTK (Mentoring)
DUNS:	C4BDCBLYNND6
Organization:	WILLIAMSON COUNTY
Form Name:	Application for Federal Assistance (SF-424)
Form Version:	4.0
Subform Name:	
Requirement:	Mandatory
Download Date/Time:	Sep 30, 2025 03:58:39 PM EDT
Form State:	

FORM ACTIONS:

OMB Number: 4040-0004
Expiration Date: 11/30/2025

Application for Federal Assistance SF-424

* 1. Type of Submission:
- [ ] Preapplication
- [x] Application
- [ ] Changed/Corrected Application

* 2. Type of Application:
- [x] New
- [ ] Continuation
- [ ] Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received: Completed by Grants.gov upon submission.

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name: Williamson County, Texas

* b. Employer/Taxpayer Identification Number (EIN/TIN): 17460009784000

* c. UEI: C4BDCBLYNND6

d. Address:

* Street1: 710 Main Street
Street2:
* City: Georgetown
County/Parish: Williamson
* State: TX: Texas
Province:
* Country: USA: UNITED STATES
* Zip / Postal Code: 78626-5292

e. Organizational Unit:

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:
* First Name: August
Middle Name:
* Last Name: Alvarado
Suffix:

Title: Director of District Court Administration

Organizational Affiliation: Williamson County

* Telephone Number: 512.943.3530
Fax Number:

* Email: august.alvarado@wilcotx.gov

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Office of Juvenile Justice Delinquency Prevention

11. Assistance Listing Number:

16.726

Assistance Listing Title:

Juvenile Mentoring Program

*** 12. Funding Opportunity Number:**

O-OJJDP-2025-172446

* Title:

OJJDP FY25 Mentoring for Youth Affected by Opioid and Other Substance Use

13. Competition Identification Number:

C-OJJDP-2025-00010-PROD

Title:

Category 1: Local Project Sites

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment | Delete Attachment | View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Mentoring Programs for Youth Impacted by Substance Abuse in Williamson County, Texas

Attach supporting documents as specified in agency instructions.

Add Attachments | Delete Attachments | View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant: TX-031 * b. Program/Project: TX-031

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment | Delete Attachment | View Attachment

17. Proposed Project:

* a. Start Date: 01/01/2026 * b. End Date: 12/31/2028

18. Estimated Funding ($):

* a. Federal	633,555.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	0.00
* g. TOTAL	633,555.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .

☒ b. Program is subject to E.O. 12372 but has not been selected by the State for review.

☐ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment | Delete Attachment | View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Hon. * First Name: Steve

Middle Name:

* Last Name: Snell

Suffix:

* Title: County Judge

* Telephone Number: 512.943.3530 Fax Number:

* Email: steve.snell@wilcotx.gov

* Signature of Authorized Representative: Completed by Grants.gov upon submission. * Date Signed: Completed by Grants.gov upon submission.

Grant Title/Project Name:	OJJDP FY25 Mentoring for Youth Affected by Opioid and Other Substance Use
Department:	All District Courts
Requestor:	August Alvarado
Contact Email:	august.alvarado@wilcotx.gov
Contact Phone Number:	512-943-3530
Start Date:	1/1/2026
End Date:	12/31/2028
Please select request category:	Service
Describe the purpose of the grant in detail to include all requirements.	The goal of the project is to improve outcomes for justice-involved youth, and to reduce the rates at which at risk youth become involved in the justice system. Objectives include: 1) increase the well-being of justice-involved and at-risk youth; 2) increase positive goal-setting practices and behaviors among justice-involved and at-risk youth; 3) increase the rates of enrolling in postsecondary education among justice-involved and at-risk youth; and 4) increase the rates of employment among justice-involved and at-risk youth.
Select the type of grant your department is applying for:	Federal
What is the amount of the grant?	$633,555.00
Please provide a breakdown of the total cost above.	YR 1 – $211,185 YR 2 - $211,185 YR 3 - $211,185
Is there a match requirement?	No
What is the source of the match?	
Does the grant cover the cost of the request 100%?	Yes
If not, how much is left unpaid?	
What is the plan to obtain grants/funds for the remaining amount?	
List other similar assets in the County and/or region and if they are available for use?	
How is this asset request different from any similar assets currently in the County and/or region?	
What types of events/purpose would this asset be used for that cannot be accomplished with a current County asset?	
How often do these events occur?	
Identify the number of personnel required to operate this asset and/or be available for the function where it is to be used? How much time is required of those personnel? What is the cost of the personnel?	
Where will the asset be stored?	

What is the useful life of the asset?	
Will a replacement be requested from general funds when useful life has been exhausted?	
Will other agencies be billed for the use of this asset (e.g. vendors paid, employee worked hours and paid, inventory costs etc.)?	
Does this asset require insurance coverage?	
If yes, what is the estimate of asset insurance coverage?	
Will this asset require on-going maintenance? Please describe the maintenance required along with an estimate for these costs.	
How will this asset be funded when the grant ends?	
What is the impact if the grant is not received?	
New Personnel position is:	
Where will this position office?	
Who will this position report to?	
What tasks will this position perform? Include the five primary functions and the percentage of time spent to be spent on each function.	
Will this position take over tasks from current County employee?	
If yes, please explain the impact to current employee.	
How will this position be funded when the grant ends?	
Does this position or a similar position currently exist within the department?	
If yes, how many of these similar positions exist?	
Describe any alternatives considered to achieve desired outcome in lieu of a position (i.e. equipment, software, technology or change in business practice).	
Describe how workload will be accomplished/re-allocated should grant not be approved.	
List other similar items in the County and/or region and if they are available for use?	
How is this item request different from any similar assets currently in the County and/or region?	
What types of events/purpose would this item be used for that cannot be accomplished with a current County asset?	
Identify the number of personnel required to operate this item and/or be available for the function where it is to be used?	

Please explain how this item will create the need for more or less personnel (or mark n/a for no change)?	
Where will the item be stored?	
What is the useful life of the item?	
Will other agencies be billed for the use of this item (e.g. vendors paid, employee worked hours and paid, inventory costs etc.)?	
Does this item require insurance coverage?	
Will this item require any form of licensing?	
Will this item require on-going maintenance? Please describe the maintenance required along with an estimate for these costs?	
How will this item be funded when the grant ends?	
What is the overall budgetary impact? (i.e. revenue generation, expense reduction, etc.)	
Please identify any additional equipment needed/required (now or in the future) should the grant/asset is awarded.	
What is the cost and frequency to maintain/update the additional equipment?	
What is the impact of this grant application on other internal/county departments?	
If yes, what is the estimate of that license fee?	
If yes, what is the estimate of insurance coverage?	
Will a replacement be requested from general funds when useful life has been exhausted? (OR)	
If yes, how much is the match amount?	
Please identify any known decrease in funding at this time.	
Is this a new program to your department/office?	Yes

Please provide data points to be collected to show program success	Outputs include: 130 justice-involved youth will gain high-quality mentorship; 130 justice-involved youth will gain high-quality case management; 130 justice-involved youth will gain high-quality tutoring and academic supports; and 130 justice-involved youth will gain high-quality mental and behavioral health supports. 350 at-risk youth will gain high-quality mentorship; 350 at-risk youth will gain high-quality case management; 350 at-risk youth will gain high-quality tutoring and academic supports; and 350 at-risk youth will gain high-quality mental and behavioral health supports. 200+ families of the justice-involved and at-risk youth will gain supportive, wraparound services that improve family relationships; and 200+ families of the justice-involved and at-risk youth will gain referrals and warm hand-offs to supportive, wraparound services that improve family well-being. Outcomes include: Justice-involved youth will demonstrate improved behavioral and mental health; Justice-involved youth will demonstrate increased awareness related to productive decision-making strategies; Justice-involved youth will improve their academic outlook; Justice-involved youth will demonstrate enhanced well-being. At-risk youth will demonstrate improved behavioral and mental health; At-risk youth will demonstrate increased awareness related to productive decision-making strategies; At-risk youth will improve their academic outlook; At-risk youth will demonstrate enhanced well-being. Families of justice-involved and at-risk youth will demonstrate improved family relationships, reduced stress, and improved well-being. As a result of the project, both justice-involved and at-risk youth will have enhanced well-being, with increased academic as well as employment/employability outcomes.
Please show historical data points or performance measures, statistics, services provided, etc. or any/all updates for re-application	
ID	7
Version	2.0
Attachments	False
Created	10/6/2025 2:39 PM
Created By	August Alvarado
Modified	10/6/2025 2:40 PM
Modified By	SharePoint App

Commissioners Court - Regular Session **11.**

Meeting Date: 10/14/2025

VEN_CON2

Submitted For: August Alvarado **Submitted By:** August Alvarado, All District Courts

Department: All District Courts

Agenda Category: Consent

Information

Agenda Item

Discuss, consider, and take appropriate action authorizing Williamson County All District Courts to apply for funding through the Office of Juvenile Justice and Delinquency Prevention (OJJDP) Program FY2025 local solicitation.

Background

The All District Courts is seeking approval to apply for approximately $815,804.00 Office of Juvenile Justice and Delinquency Prevention (OJJDP) department. Funds awarded through this grant will be used to increase accountability for juvenile offenders, respond to the victimization of children and youth, and build protective factors to prevent juvenile violence and delinquency. This grant requires no match.

The required Application for Federal Assistance (SF-424) and Disclosure of Lobbying Form (SF-LLL) are completed online with no physical signatures needed. A copy of both documents are attached for the Courts review. Staff recommends approval to the All District Courts to apply for the Office of Juvenile Justice and Delinquency Prevention (OJJDP) Program, FY2025 local solicitation and authorize appropriate County department personnel to complete documentation relevant to the implementation of the grant.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Disclosure of Lobbying Form

Application for Federal Assistance SF-424

Grants Management Request

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/07/2025 04:57 PM
Form Started By: August Alvarado		Started On: 10/06/2025 04:03 PM
Final Approval Date: 10/07/2025		

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

OMB Number: 4040-0013
Expiration Date: 06/30/2028

1. * Type of Federal Action:
- [ ] a. contract
- [x] b. grant
- [ ] c. cooperative agreement
- [ ] d. loan
- [ ] e. loan guarantee
- [ ] f. loan insurance

2. * Status of Federal Action:
- [ ] a. bid/offer/application
- [x] b. initial award
- [ ] c. post-award

3. * Report Type:
- [x] a. initial filing
- [ ] b. material change

4. Name and Address of Reporting Entity:

[x] Prime [ ] SubAwardee

** Name:* Williamson County

** Street 1:* 710 S. Main St. *Street 2:* Suite #301

** City:* Georgetown *State:* Texas *Zip:* 78626

Congressional District, if known:

5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime:

Suite #301

6. * Federal Department/Agency:

DOJ

7. * Federal Program Name/Description:

Strategies to Support Children Exposed to Violence

Assistance Listing Number, *if applicable:*

8. Federal Action Number, *if known:*

9. Award Amount, *if known:*

$ 815,804

10. a. Name and Address of Lobbying Registrant:

Prefix: ** First Name:* N/A *Middle Name:*

** Last Name:* N/A *Suffix:*

** Street 1:* N/A *Street 2:*

** City:* N/A *State:* *Zip:*

b. Individual Performing Services (including address if different from No. 10a)

Prefix: ** First Name:* N/A *Middle Name:*

** Last Name:* N/A *Suffix:*

** Street 1:* N/A *Street 2:*

** City:* N/A *State:* *Zip:*

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

*** Signature:** Completed on submission to Grants.gov

***Name:** *Prefix:* ** First Name:* Steve *Middle Name:*

** Last Name:* Snell *Suffix:*

Title: County Judge **Telephone No.:** 512-943-1550 **Date:** Completed on submission to Grants.gov

Federal Use Only:

WORKSPACE FORM

1-800-518-4726
SUPPORT@GRANTS.GOV

This Workspace form is one of the forms you need to complete prior to submitting your Application Package. This form can be completed in its entirety offline using Adobe Reader. You can save your form by clicking the "Save" button and see any errors by clicking the “Check For Errors” button. In-progress and completed forms can be uploaded at any time to Grants.gov using the Workspace feature.

When you open a form, required fields are highlighted in yellow with a red border. Optional fields and completed fields are displayed in white. If you enter invalid or incomplete information in a field, you will receive an error message. Additional instructions and FAQs about the Application Package can be found in the Grants.gov Applicants tab.

OPPORTUNITY & PACKAGE DETAILS:

Opportunity Number:	O-OJJDP-2025-172451
Opportunity Title:	OJJDP FY25 Strategies To Support Children Exposed to Violence
Opportunity Package ID:	PKG00291480
Assistance Listing Number:	16.818
Assistance Listing Title:	Children Exposed to Violence
Competition ID:	
Competition Title:	
Opening Date:	09/12/2025
Closing Date:	10/21/2025
Agency:	Office of Juvenile Justice Delinquency Prevention
Contact Information:	OJP Response Center

APPLICANT & WORKSPACE DETAILS:

Workspace ID:	WS01579333
Application Filing Name:	TKTK Strategies / Violence
DUNS:	C4BDCBLYNND6
Organization:	WILLIAMSON COUNTY
Form Name:	Application for Federal Assistance (SF-424)
Form Version:	4.0
Subform Name:	
Requirement:	Mandatory
Download Date/Time:	Sep 30, 2025 04:02:01 PM EDT
Form State:	

FORM ACTIONS:

OMB Number: 4040-0004
Expiration Date: 11/30/2025

Application for Federal Assistance SF-424

* 1. Type of Submission:
- [ ] Preapplication
- [x] Application
- [ ] Changed/Corrected Application

* 2. Type of Application:
- [x] New
- [ ] Continuation
- [ ] Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received: Completed by Grants.gov upon submission.

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name: Williamson County, Texas

* b. Employer/Taxpayer Identification Number (EIN/TIN): 17460009784000

* c. UEI: C4BDCBLYNND6

d. Address:

* Street1: 710 Main Street
Street2:
* City: Georgetown
County/Parish: Williamson
* State: TX: Texas
Province:
* Country: USA: UNITED STATES
* Zip / Postal Code: 78626-5292

e. Organizational Unit:

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:
* First Name: August
Middle Name:
* Last Name: Alvarado
Suffix:

Title: Director of District Court Administration

Organizational Affiliation: Williamson County

* Telephone Number: 512.943.3530
Fax Number:

* Email: august.alvarado@wilcotx.gov

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Office of Juvenile Justice Delinquency Prevention

11. Assistance Listing Number:

16.818

Assistance Listing Title:

Children Exposed to Violence

*** 12. Funding Opportunity Number:**

O-OJJDP-2025-172451

* Title:

OJJDP FY25 Strategies To Support Children Exposed to Violence

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment | Delete Attachment | View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Strategies and Intervention Programs for Youth Exposed to Violence in Williamson County, Texas

Attach supporting documents as specified in agency instructions.

Add Attachments | Delete Attachments | View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant: TX-031 * b. Program/Project: TX-031

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment | Delete Attachment | View Attachment

17. Proposed Project:

* a. Start Date: 01/01/2026 * b. End Date: 12/31/2028

18. Estimated Funding ($):

* a. Federal	815,804.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	0.00
* g. TOTAL	815,804.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .

☒ b. Program is subject to E.O. 12372 but has not been selected by the State for review.

☐ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment | Delete Attachment | View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Hon. * First Name: Steve

Middle Name:

* Last Name: Snell

Suffix:

* Title: County Judge

* Telephone Number: 512.943.3530 Fax Number:

* Email: steve.snell@wilcotx.gov

* Signature of Authorized Representative: Completed by Grants.gov upon submission. * Date Signed: Completed by Grants.gov upon submission.

Grant Title/Project Name:	OJJDP FY25 Strategies To Support Children Exposed to Violence
Department:	All District Courts
Requestor:	August Alvarado
Contact Email:	august.alvarado@wilcotx.gov
Contact Phone Number:	512-943-3530
Start Date:	1/1/2026
End Date:	12/31/2028
Please select request category:	Service
Describe the purpose of the grant in detail to include all requirements.	The goal of the project is to 1) increase accountability for juvenile offenders; 2) respond to the victimization of children and youth; and 3) build protective factors to prevent juvenile violence, delinquency and victimization. Objectives include: 1) create a plan for a systemic, comprehensive, community-driven approach for increasing accountability for juvenile offenders and building protective factors for children and youth; 2) pilot the program in two school districts; and 3) scale the program in additional school districts.
Select the type of grant your department is applying for:	Federal
What is the amount of the grant?	$815,804.00
Please provide a breakdown of the total cost above.	YR 1 - $271,935 YR 2 - $271,935 YR 3 - $271,935
Is there a match requirement?	No
What is the source of the match?	
Does the grant cover the cost of the request 100%?	Yes
If not, how much is left unpaid?	
What is the plan to obtain grants/funds for the remaining amount?	
List other similar assets in the County and/or region and if they are available for use?	
How is this asset request different from any similar assets currently in the County and/or region?	
What types of events/purpose would this asset be used for that cannot be accomplished with a current County asset?	
How often do these events occur?	
Identify the number of personnel required to operate this asset and/or be available for the function where it is to be used? How much time is required of those personnel? What is the cost of the personnel?	

Where will the asset be stored?	
What is the useful life of the asset?	
Will a replacement be requested from general funds when useful life has been exhausted?	
Will other agencies be billed for the use of this asset (e.g. vendors paid, employee worked hours and paid, inventory costs etc.)?	
Does this asset require insurance coverage?	
If yes, what is the estimate of asset insurance coverage?	
Will this asset require on-going maintenance? Please describe the maintenance required along with an estimate for these costs.	
How will this asset be funded when the grant ends?	
What is the impact if the grant is not received?	
New Personnel position is:	
Where will this position office?	
Who will this position report to?	
What tasks will this position perform? Include the five primary functions and the percentage of time spent to be spent on each function.	
Will this position take over tasks from current County employee?	
If yes, please explain the impact to current employee.	
How will this position be funded when the grant ends?	
Does this position or a similar position currently exist within the department?	
If yes, how many of these similar positions exist?	
Describe any alternatives considered to achieve desired outcome in lieu of a position (i.e. equipment, software, technology or change in business practice).	
Describe how workload will be accomplished/re-allocated should grant not be approved.	
List other similar items in the County and/or region and if they are available for use?	
How is this item request different from any similar assets currently in the County and/or region?	
What types of events/purpose would this item be used for that cannot be accomplished with a current County asset?	
Identify the number of personnel required to operate this item and/or be available for the function where it is to be used?	

Please explain how this item will create the need for more or less personnel (or mark n/a for no change)?	
Where will the item be stored?	
What is the useful life of the item?	
Will other agencies be billed for the use of this item (e.g. vendors paid, employee worked hours and paid, inventory costs etc.)?	
Does this item require insurance coverage?	
Will this item require any form of licensing?	
Will this item require on-going maintenance? Please describe the maintenance required along with an estimate for these costs?	
How will this item be funded when the grant ends?	
What is the overall budgetary impact? (i.e. revenue generation, expense reduction, etc.)	
Please identify any additional equipment needed/required (now or in the future) should the grant/asset is awarded.	
What is the cost and frequency to maintain/update the additional equipment?	
What is the impact of this grant application on other internal/county departments?	
If yes, what is the estimate of that license fee?	
If yes, what is the estimate of insurance coverage?	
Will a replacement be requested from general funds when useful life has been exhausted? (OR)	
If yes, how much is the match amount?	
Please identify any known decrease in funding at this time.	
Is this a new program to your department/office?	Yes

Please provide data points to be collected to show program success	Outputs include: A broad-based planning team will be established to develop the plan and implement the program; A systemic, comprehensive plan for increasing accountability for juvenile offenders and building protective factors for children and youth will be developed and implemented; and A coalition of community organizations (including schools and districts, law enforcement, and community-based organizations) and members will be prepared to sustain the program beyond the grant period. Children and youth in two school districts will be served with the pilot program; The pilot program will be refined, reflecting program evaluation of the pilot; Children and youth in four additional school districts will be served with the full program; and Children and youth will be able to participate in future years of the program given its sustainability. Community members will be engaged in developing the plan; Community members will be engaged in implementing the pilot; Community members will be engaged in scaling up the pilot. Outcomes include: Increase the number of community members trained in ACEs and trauma-informed practices. Reduction of ACEs among children and youth. Reduction in violence at schools. Increased protective factors at school. Reduction of cases at school. Reduction of cases reported to the County.
Please show historical data points or performance measures, statistics, services provided, etc. or any/all updates for re-application	
ID	6
Version	3.0
Attachments	False
Created	10/3/2025 3:37 PM
Created By	August Alvarado
Modified	10/6/2025 3:05 PM
Modified By	August Alvarado

Commissioners Court - Regular Session **12.**

Meeting Date: 10/14/2025

FY2026 Indigent Defense Formula Grant Resolution

Submitted For: Julie Kiley **Submitted By:** Pam Navarrette, County Auditor

Department: County Auditor

Agenda Category: Consent

Information

Agenda Item

Discuss, consider, and take appropriate action on approving the FY2026 Indigent Defense Formula Grant Application Resolution.

Background

Each year, Williamson County applies for grant funding from the Texas Indigent Defense Commission (TIDC) to defray the cost of providing indigent defense in criminal and juvenile cases, which funding is allocated based on a formula devised by TIDC. The resolution before the Court today must be approved for our application to be considered by TIDC.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

FY26 Indigent Defense Formula Grant

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/07/2025 07:05 PM
Form Started By: Pam Navarrette		Started On: 10/07/2025 09:19 AM
Final Approval Date: 10/07/2025		

TIDC
TEXAS INDIGENT DEFENSE COMMISSION

CHAIR:
Honorable Missy Medary
Corpus Christi, Presiding Judge,
5th Administrative
Judicial Region of Texas

EX OFFICIO MEMBERS:
Honorable Jimmy Blacklock
Honorable Brandon Creighton
Honorable Emily Miskel
Honorable Joseph "Joe" Moody
Honorable David J. Schenck
Honorable John Smithee

MEMBERS APPOINTED BY GOVERNOR:
Mr. James D. "Jim" Bethke
Mr. Alex Bunin
Mr. Jay Cohen
Honorable Valerie Covey
Honorable Richard Evans
Honorable Missy Medary
Honorable James R. "J.R." Woolley, Jr.

EXECUTIVE DIRECTOR:
Scott Ehlers

September 17, 2025

The Honorable Steven Snell
Williamson County Judge
710 So. Main
Ste 201
Georgetown, Texas 78626

Re: FY2026 Formula Grant Request for Applications

Dear Judge Snell:

TIDC announces the FY2026 Formula Grant Request for Applications (RFA). **Applications are due Friday, November 14, 2025**. The attached packet provides information on what is needed for counties to obtain Formula Grant funds. **There are two simple steps to apply for your formula grant:** Commissioners Court should adopt the attached FY2026 TIDC Formula Grant Resolution.

Upload the signed resolution on TIDC's grants and reporting website, https://tidc.tamu.edu, confirm contact information for county officials, and click the "submit" button.

Step by step instructions are included in the Request for Applications.

To be eligible, the local administrative judges and chairs of Juvenile Boards should submit their biennial indigent defense plans by November 1, 2025 through our on-line system. TIDC staff will continue to work with counties to ensure that all statutory and required elements are included in each plan if judges make amendments. Also, county financial officers must submit their Indigent Defense Expense Report by November 1, 2025. The reporting manual for county financial officers is available at http://www.tidc.texas.gov/oversight/submit-data-and-reports/. Both requirements are required by Texas Government Code §79.036. The Commission adopted Texas Administrative Code Chapter 173 in order to implement the grant authority established by the Texas Legislature. These administrative rules and the attached RFA are available at: www.tidc.texas.gov.

Please contact us at Grants@tidc.texas.gov or 512-936-6994 if you have any questions about the FY2026 Formula Grant or the application process.

Sincerely,

Missy Medary
Chair, Texas Indigent Defense Commission
Presiding Judge, 5th Administrative Judicial Region of Texas

Enclosed: FY2026 Formula Grant RFA

TEXAS INDIGENT DEFENSE COMMISSION

209 West 14th Street, Suite 202 Price Daniel, Sr. Building,
Austin, Texas 78701
512-936-6994
www.tidc.texas.gov

FY2026 Formula Grant Program Request for Applications (RFA)

Issued September 2025

Formula Grant Program Overview

The Texas Indigent Defense Commission (Commission) provides financial and technical support to counties to develop and maintain quality, cost-effective indigent defense systems that meet the needs of local communities and the requirements of the Constitution and state law. Formula Grants are awarded to eligible Texas counties to help counties meet constitutional and statutory requirements for indigent defense and to promote compliance with standards adopted by the Commission.

Application Due Date

Formula grant applications for Fiscal Year 2026 must be submitted on-line **by Friday, November 14, 2025.** The grant period is October 1, 2025 through September 30, 2026.

Total FY 2026 Formula Grant Amount Budgeted: $20 million

Eligibility for Formula Grants

Only Texas counties may apply. Counties must meet the following requirements:

1) **Indigent Defense Expenditure Report** — All counties are statutorily required (Texas Government Code Sec. 79.036 (e)) to submit an Indigent Defense Expenditure Report each year on November 1 in the form and manner prescribed by the Commission. Counties that do not complete the Indigent Defense Expense Report on or before November 1, 2025 may have payments temporarily suspended by Commission staff until the report is submitted and reconciled by staff.

2) **Indigent Defense Plan Requirements** — The Local Administrative District Judges, the Local Statutory County Court Judges (or County Judge as applicable) and the Chairman of the Juvenile Board for each county must submit a copy of all formal and informal rules and forms that describe the procedures used in the county to provide indigent defendants with counsel in accordance with the Code of Criminal Procedure (Countywide Plans) to the Commission as required in Government Code §79.036. The Countywide Plans submitted must be in compliance with applicable statutes and rules and must meet the minimum requirements for each plan section as outlined in the Biennial Indigent Defense Countywide Plan Instructions. Plans are due November 1, 2025. Formula grant payments during the year may be withheld until plans are submitted or meet the minimum requirements for each plan section set by Commission.

3) **Compliance with Monitoring Reports** — A county must respond within the required time, take corrective action for findings of non-compliance, and satisfactorily address all recommendations in a Commission fiscal or policy monitoring report. Failure to comply with any of these requirements could result in the Commission imposing a remedy under TAC 173.307 or Texas Government Code §79.037.

4) **Office of Court Administration Reporting Requirements** — The applicants' county and district clerks must be in compliance with monthly reporting requirements listed below.
   a) Texas Judicial Council Monthly Court Activity Reports required by Texas Administrative Code Chapter 171 and Texas Government Code §71.035; and
   b) Appointments and Fees Monthly Reports required under Chapter 36, Texas Government Code.

Reports for September 2024 through August 2025 are due not later than September 30, 2025 and must be submitted to OCA electronically unless OCA grants a temporary waiver for good cause.

How Formula Grants are Calculated

Every county is eligible to receive a grant of $15,000 plus its share of the remaining funds budgeted by the Commission for the Formula Grant Program calculated by:

- 50 percent on the County's percent of state population; and
- 50 percent on the County's percent of statewide direct indigent defense expenditures for the previous year (as defined in Title 1, Part 8, Texas Administrative Code Sec. 173.202(1)-(3)):
  - less discretionary funds provided by the Commission for expenditures defined in Title 1, Part 8, Texas Administrative Code Sec. 173.202(1)-(3)
  - less the reimbursed costs of operating a regional program
  - The baseline requirements below do not apply to counties with a 2000 Census population of less than 10,000.

The County shall not receive more in Formula Grant funds than what was actually spent by the county in the prior year.

Baseline — The baseline is the minimum amount counties must spend in indigent defense before they qualify for formula grants. To meet the requirements under Texas Government Code §79.037(d), the Commission has adopted as an expenditure baseline based on each county's FY01 indigent defense expenditures. Attorney fees, investigator expenses, expert witness expenses, and other litigation expenses paid by the county on behalf of indigent criminal defendants / juvenile respondents are allowable expenses. This information remains a static baseline. The baseline requirement does not apply to counties with a 2000 Census population of less than 10,000.

How to Apply for Formula Grant

Applications are submitted online at http://tidc.tamu.edu. All county judges have been assigned a unique username and password. The application requires a commissioner's court resolution to be scanned and e-mailed or uploaded on the application page of the website. The resolution is generated by the on-line system and must be printed from the on-line application page.

If a person other than the recipient of this letter needs to obtain a username and password for the online application system, contact the Public Policy Research Institute (PPRI) at Texas A&M University. PPRI manages the collection, storage and retrieval of data for the Commission. County officials may contact PPRI through e-mail, (indigentdefense@ppri.tamu.edu) or phone (979) 845-6754. PPRI will not provide usernames and passwords over the phone. Individuals using personal e-mail accounts may be asked to provide additional information.

Application Steps

a. Go to the TIDC Grants and Reporting website (hosted by PPRI) at https://tidc.tamu.edu.
b. Sign in and enter the User ID and Password or contact PPRI (Follow on-line page instructions).
c. Select "FY2026" and your county in the upper left part of the screen.
d. Select "Apply for Formula Grant" from the column on the left side of the screen.
e. Review the eligibility requirements. The screen will display the County's compliance status regarding indigent defense plans. Counties that have outstanding requirements will not be able to receive funds until they meet all grant program eligibility requirements. If indigent defense plans are not marked "Complete" counties should still submit the application and then contact the Commission for instructions to resolve plan compliance issues.
f. Identify the individuals in the following grant positions as required in Texas Administrative Code Rule 173.301.
  i. Authorized official - This person must be authorized to apply for, accept, decline, modify, or cancel the grant for the applicant county. A county judge or a designee authorized by the governing body in its resolution may serve as the authorized official
  ii. Fiscal Officer - This person must be the county auditor or county treasurer if the county does not have a county auditor.

  Use the "**Change**" button make changes as needed to officials or contact information.
g. Click the "**Submit**" button at the bottom of the screen. You should be taken to a confirmation page at that point.
h. Maintain confirmation – When the system provides a confirmation page to the grant officials confirming that the application has been completed and informing them that the resolution must be adopted by the commissioner's court and then faxed to the Commission. **PLEASE PRINT THE CONFIRMATION PAGE.**
i. Select the "Resolution" link in the confirmation page to create your county's resolution form.
j. Print or download resolution. The system will allow the user to download a resolution as a Microsoft Word document or provide an opportunity to print the document. Please use the resolution printed from the website. The resolution must be adopted by the commissioners court.
k. Please scan the resolution adopted by commissioners court and then upload it in the application page of the website **on or before Friday, November 14, 2025.** Alternatively, you may email the resolution to Grants@tidc.texas.gov.

Contact Doriana Torres, Grants Administrator, Grants@tidc.texas.gov or 512-936-6994 for questions.

Notice of Funding

- **Statement of Grant Award** — Statements of Grant Awards will be prepared as authorized by the Commission. These may include special conditions. The e-mail with the attached Statements of Grant Award will be directed to the official designated in the resolution adopted by the commissioners' court. The County will have thirty days to notify the grant administrator of errors or cancelation after receipt of the award.

- **Special Conditions** — The Commission may determine special conditions or authorize staff to apply the conditions on criteria set by the Commission (TAC 173.201). The Commission may develop special conditions that relate to expenditures, compliance with statutory requirements or standards adopted by the Commission.

- **Denial of Grant** — Counties not completing the grant application process or those not meeting minimum eligibility requirements will be notified by mail within 30 days following the Commission award meeting.

Use of Funds

Funds must be used to improve indigent defense systems. Attorney fees, investigator expenses, expert witness expenses, and other direct litigation costs that a county spends on behalf of a criminal defendant or juvenile respondent in a criminal matter that has been determined by a court of competent jurisdiction to be indigent are allowable expenses. All funds must be spent in compliance with the following: Texas Administrative Code, Title 1 Administration, Part 8 Texas Judicial Council, Chapter 173 Indigent Defense Grants; and Texas Uniform Grant Management Standards.

Payments

Formula Grant awards over $25,000 will generally be distributed in four (4) equal quarterly disbursements. Awards less than $25,000 will be disbursed in a single payment instead of quarterly payments. The award letter will notify the county of the number of payments.

Counties must have met all eligibility, spending, and grant condition requirements before receiving payments. Payments will be made quarterly for most counties. Some counties may have special conditions related to meeting minimum spending requirements. These counties will receive funds only after a supplemental expenditure report establishes that they have spent the predetermined minimum amount stated in the special condition.

No payment shall be made from grant funds to a county until all special conditions have been met unless the special condition adopted by the Commission provides an alternative payment schedule or instructions for payment. Commission staff shall maintain documentation through electronic/paper files or correspondence to the county stating how the special condition was met.

Maintain contact information

All counties must maintain the grant and plan officials contact information on counties' web page set up at http://tidc.tamu.edu. Counties must advise the Commission of changes in the authorized official, program director, financial officer, local administrative district judge, local administrative statutory county judge, chairman of the juvenile board and constitutional county judge by updating this website contact information. This information will be used to provide notices for grant or plan submission information. The Commission staff will use e-mail whenever possible to notify counties of required reports and funding opportunities.

Impact of Multi-year Improvement Regional or Sustainability Grants

Counties that receive Improvement Grants from the Commission are encouraged to continue to apply for the Formula Grant. Such counties may use their formula grant payments to maintain the Improvement Grant program.

Notification of Availability

This FY26 Formula Grant - Request for Applications (RFA) is sent to all 254 Texas Constitutional County Judges. A courtesy notice is sent to all local administrative district judges, local administrative statutory county judges, chairman of juvenile board and each county auditor (or treasurer).

Authorization to Fund, Applicable Authority and Rules

Texas Government Code Sec. 79.037. TECHNICAL SUPPORT; GRANTS.

(a) The commission shall:

(1) provide technical support to:

(A) assist counties in improving their indigent defense systems; and

(B) promote compliance by counties with the requirements of state law relating to indigent defense;

(2) to assist counties in providing indigent defense services in the county, distribute in the form of grants any funds appropriated for the purposes of this section; and

(3) monitor each county that receives a grant and enforce compliance by the county with the conditions of the grant, including enforcement by:

(A) withdrawing grant funds; or

(B) requiring reimbursement of grant funds by the county.

(b) The commission shall distribute funds as required by Subsection (a)(2) based on a county's compliance with standards adopted by the board and the county's demonstrated commitment to compliance with the requirements of state law relating to indigent defense.

(c) The board shall adopt policies to ensure that funds under Subsection (a)(2) are allocated and distributed to counties in a fair manner.

(d) A county may not reduce the amount of funds provided for indigent defense services in the county because of funds provided by the commission under this section.

Texas Administrative Code Chapter 173

Texas Grant Management Standards (TxGMS)

2026 _____ County Resolution
Indigent Defense Grant Program

WHEREAS, under the provisions of the Texas Government Code Section 79.037 and Texas Administrative Code Chapter 173, counties are eligible to receive grants from the Texas Indigent Defense Commission to provide improvements in indigent defense services in the county; and

WHEREAS, this grant program will assist the county in the implementation and the improvement of the indigent criminal defense services in this county; and

WHEREAS, _____County Commissioners Court has agreed that in the event of loss or misuse of the funds, _____ County Commissioners assures that the funds will be returned in full to the Texas Indigent Defense Commission.

NOW THEREFORE, BE IT RESOLVED and ordered that the County Judge of this county is designated as the Authorized Official to apply for, accept, decline, modify, or cancel the grant application for the Indigent Defense Formula Grant Program and all other necessary documents to accept said grant; and

BE IT FURTHER RESOLVED that the County Auditor is designated as the Financial Officer for this grant.

Adopted this _____day of _____, 2025.

_____
County Judge

Attest:

_____
County Clerk

Commissioners Court - Regular Session **13.**

Meeting Date: 10/14/2025

Approval of Memorandum of Understanding (MOU) #2025332 with Texas A&M Engineering Extension Service (TEEX) for the Williamson County Sheriff's Department

Submitted For: Joy Simonton **Submitted By:** Sandra Malcolm, Purchasing

Department: Purchasing

Agenda Category: Consent

Information

Agenda Item

Discuss, consider, and take appropriate action on Agreement #2025332, a Memorandum of Understanding (MOU) between Williamson County Sheriff's Office and Texas A&M Engineering Extension Service (TEEX) for use of the TEEX RELLIS campus facilities and training assets located at 200 Technology Way, College Station, Texas, 77845, and authorizing the execution of the agreement.

Background

This MOU establishes the terms under which the Williamson County Sheriff's Office will be granted access to the TEEX RELLIS Campus facilities located in College Station, Texas, for training purposes. The agreement with TEEX provides access to specialized training facilities and resources to support law enforcement operations and professional development. Currently, the Williamson County Sheriff's Office uses the drive track at TEEX for our Emergency Vehicle Operation Course (EVOC) Training. The MOU will remain in place for a one-year term starting on the day of execution. Even though no funds are being requested at this time, the funding for training will come from line 01.0100.0560.004232 for FY26. Origination #3139. Form 1295 is not required due to contracting with a governmental entity. The department's point of contact is Starla Hall.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

TEEX MOU redacted

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/07/2025 05:02 PM
Form Started By: Sandra Malcolm		Started On: 08/05/2025 08:36 AM
Final Approval Date: 10/07/2025		

THE STATE OF TEXAS §

COUNTY OF WILLIAMSON §

COUNTY ADDENDUM No. 1
WITH
TEXAS A&M ENGINEERING EXTENSION SERVICE
(TEEX Contract #[redacted]

The underlying Memorandum of Understanding and its Amendments (if any) (Collectively the "Agreement") regarding TEEX Contract #[redacted] between **Texas A&M Engineering Extension Service** ("TEEX") and **Williamson County, Texas** ("Customer") is amended as specifically set forth herein to incorporate the terms and conditions of this Addendum No. 1. As amended, the Agreement shall remain in full force and effect according to its terms and conditions. All terms used in this Addendum No. 1 shall have the meanings attributed to them in the Agreement. This Addendum No. 1 supersedes any and all prior understandings and agreements, oral or written, relating to the subject matter. In the event there is a conflict between the terms and conditions of the Agreement and the terms and conditions of this Addendum No. 1, the following terms and conditions of this Addendum No. 1 shall control:

1. **Incorporated Documents:** This Agreement constitutes the entire Agreement between both parties and may not be modified or amended other than by a written instrument executed by both parties. Documents expressly incorporated (as if copied in full) into this Agreement include the following:

    A. This Williamson County Addendum No. 1;
    B. TEEX's Memorandum of Understanding and
    C. TEEX's Facility Use Fees FY26;

2. **Termination for Convenience.** Customer may terminate this Agreement for convenience and without cause or further liability upon thirty (30) days written notice to TEEX. In the event of such termination, it is understood and agreed that only the amounts due to TEEX for goods, commodities and/or services provided and expenses incurred to and including the date of termination, will be due and payable. No penalty will be assessed for Customer's termination of this Agreement for convenience.

3. **Indemnification.** Each party acknowledges and agrees that under the Constitution and the laws of the State of Texas, neither party can enter into an agreement whereby either party agrees to indemnify or hold harmless any other party; therefore, all references of any in this

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Agreement to either party indemnifying, holding or saving harmless any other party, for any reason whatsoever are hereby deemed void and deleted.

4. **Venue and Governing Law.** Each party to this Agreement hereby agrees and acknowledges that venue and jurisdiction of any suit, right, or cause of action arising out of or in connection with this Agreement shall lie exclusively in the Texas County where the cause of action occurred, and the parties hereto expressly consent and submit to such jurisdiction. Furthermore, except to the extent that this Agreement is governed by the laws of the United States, this Agreement shall be governed by and construed in accordance with the laws of the State of Texas, excluding, however, its choice of law rules.

5. **No Waiver of Immunities.** Nothing in this Agreement shall be deemed to waive, modify or amend any legal defense available at law or in equity to either party, its past or present officers, employees, or agents, nor to create any legal rights or claim on behalf of any third party. Parties do not waive, modify, or alter to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas and of the United States.

6. **The County's Right to Audit.** TEEX agrees that Customer or its duly authorized representatives shall, until the expiration of three (3) years after final payment under this Agreement, have access to and the right to examine and photocopy any and all books, documents, papers and records of TEEX which are directly pertinent to the services to be performed under this Agreement for the purposes of making audits, examinations, excerpts, and transcriptions. TEEX agrees that Customer shall have access during normal working hours to all necessary TEEX facilities and shall be provided adequate and appropriate workspace in order to conduct audits in compliance with the provisions of this section. Customer shall give TEEX reasonable advance notice of intended audits.

7. **Non-Appropriation and Fiscal Funding.** The obligations of Customer under this Agreement do not constitute a general obligation or indebtedness of Customer for which Customer is obligated to levy, pledge, or collect any form of taxation. It is understood and agreed that The County shall have the right to terminate this Agreement at the end of any Customer's fiscal year if the governing body of Customer does not appropriate sufficient funds as determined by Customer's budget for the fiscal year in question. Customer may effect such termination by giving written notice of termination to TEEX at the end of its then-current fiscal year to be effective as of the last day of Customer's fiscal year. For purposes of this Agreement, the Customer 's fiscal year shall be October 1st to September 30th.

8. **Payment, Interest and Late Payments.** Customer's payment for goods and services shall be governed by Chapter 2251 of the Texas Government Code. An invoice shall be deemed overdue the 31st day after the later of (1) the date Customer receives the goods under the contract; (2) the date the performance of the service under the contract is completed; or (3) the date the Williamson County Auditor receives an invoice for the goods or services. Interest charges for any overdue payments shall be paid by Customer in accordance with Texas Government Code Section 2251.025. More specifically, the rate of interest that shall accrue on a late payment is the rate in effect on September 1 of Customer's fiscal year in which the payment becomes due. The said rate in effect on September 1 shall be equal to the sum of one

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percent (1%); and (2) the prime rate published in the Wall Street Journal on the first day of July of the preceding fiscal year that does not fall on a Saturday or Sunday.

In the event that an error appears in an invoice submitted by TEEX, Customer shall notify TEEX of the error not later than the twenty first (21st) day after the date Customer receives the invoice. If the error is resolved in favor of TEEX, TEEX shall be entitled to receive interest on the unpaid balance of the invoice submitted by TEEX beginning on the date that the payment for the invoice became overdue. If the error is resolved in favor of Customer, TEEX shall submit a corrected invoice that must be paid in accordance within the time set forth above. The unpaid balance accrues interest as provided by Chapter 2251 of the Texas Government Code if the corrected invoice is not paid by the appropriate date.

9. **General Insurance Requirements.** This provision shall apply in the event insurance is required under the Agreement. **"Williamson County, Texas" and its directors, officers and employees shall be added as additional insureds** under the general liability and auto liability coverages of required policies, and on those policies where Customer, its directors, officers and employees are additional insureds, such insurance shall be primary, and any insurance maintained by Customer shall be excess and not contribute with it. TEEX shall furnish Customer with a certification of coverage issued by the insurer. TEEX shall not cause any insurance to be canceled nor permit any insurance to lapse. **In addition to any other notification requirements set forth hereunder, TEEX shall also notify Customer, within twenty-four (24) hours of receipt of any notices of expiration, cancellation, non-renewal, or material change in coverage it receives from its insurer.**

10. **Relationships of the Parties.** Each party to this Agreement, in the performance of this Agreement, shall act in an individual capacity and not as agents, employees, partners, joint ventures or associates of one another. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purposes whatsoever.

11. **Sales and Use Tax Exemption.** Customer is a body corporate and politic under the laws of the State of Texas and claims exemption from sales and use taxes under Texas Tax Code Ann. § 151.309, as amended, and the services and materials subject hereof are being secured for use by Customer. Exemption certificates will be provided to contractors and suppliers upon request.

12. **Texas Public Information Act.** To the extent, if any, that any provision in this Agreement is in conflict with Tex. Gov't Code 552.001 et seq., as amended (the "Public Information Act"), the same shall be of no force or effect. Furthermore, it is expressly understood and agreed that Customer, its officers and employees may request advice, decisions and opinions of the Attorney General of the State of Texas in regard to the application of the Public Information Act to any items or data furnished to Customer as to whether or not the same are available to the public. It is further understood that Customer's officers and employees shall have the right to rely on the advice, decisions and opinions of the Attorney General, and that Customer, its officers and employees shall have no liability or obligation to any party hereto for the disclosure to the public, or to any person or persons, of any items or data furnished to Customer

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by a party hereto, in reliance of any advice, decision or opinion of the Attorney General of the State of Texas.

13. **Execution in Counterparts.** This Agreement may be executed in counterparts, each of which, when executed and delivered, shall be deemed to be an original and all of which together shall constitute one and the same document.

14. **Successors and Assigns.** This Agreement shall be binding upon and inure to the benefit of parties hereto and their respective successors and assigns.

Texas A&M Engineering Extension Service	**Williamson County, Texas**
RMK Brian Stipe By: Brian Stipe (Sep 29, 2025 15:36:20 CDT)	By: _____
Printed Name: Brian Stipe	Printed Name: _____
Title: Assistant CFO	Title: As Presiding Officer, Williamson Commissioners Court
Date: 09/29/2025 ____, 20____	Date: _____ ____, 20___

Approved as to Legal Form
JACQUELINE LENTZ
General Counsel, Commissioners Court
Date: Sep 30 2025 Time: 2:38 pm

Reviewed by Contract Audit
Joel Brophy
Internal Audit Director
Williamson County Auditor's Office
Date: Sep 30 2025 Time: 2:11 pm

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TEXAS A&M ENGINEERING TEEX EXTENSION SERVICE

TEEX Contract # [redacted]

MEMORANDUM OF UNDERSTANDING

This **Memorandum of Understanding ("MOU")** is entered into by and between Williamson County, on behalf of the Williamson County Sheriff's Office, ("Customer") whose address is [redacted] 78626, and the Texas A&M Engineering Extension Service ("TEEX"), a state agency and a member of The Texas A&M University System, whose address is [redacted] (each of the forgoing is individually referred to as "Party" or collectively as "Parties") for the following effort:

I. **STATEMENT OF WORK**: Both Parties agree to work cooperatively to establish a facility use agreement outlined in ATTACHMENT A.

II. **RESPONSIBILITIES:**

A. **TEXAS A&M ENGINEERING EXTENSION SERVICE will:**
1. SEE ATTACHMENT A

B. **Williamson County on behalf of the Williamson County Sheriff's Office will:**
1. SEE ATTACHMENT A

III. **TERMS OF AGREEMENT.** This MOU shall begin as of the date of the last signature and terminate one year as of the date of the last signature, unless terminated by either Party. No monetary payment is due under this MOU.

If this MOU is not signed by all Parties and returned to both Parties within sixty (60) days of the date of the first signature below, then this MOU will be null and void and of no further effect.

IV. **GOVERNING LAW.** This MOU is to be construed in accordance with, and governed by, the laws of the State of Texas.

V. **VENUE.** Pursuant to Section 85.18(b), Texas Education Code, mandatory venue for all legal proceedings against TEEX is to be in the county in which the principal office of TEEX's governing officer is located.

VI. **AUTHORITY TO CONTRACT.** Each Party represents and warrants that it has full right, power and authority to enter into and perform its obligations under this Agreement, and that the person signing this Agreement is duly authorized to enter into this Agreement on its behalf.

VII. **EXPORT CONTROLS.** TEEX is subject to United States laws and regulations controlling the export of technical data, computer software, and other commodities, and its obligations under this MOU are contingent on compliance with applicable laws and regulations. The transfer of certain technical data and commodities may require a license from the cognizant agency of the United States Government or written assurances by Customer that Customer will not export data or commodities to certain countries without advance approval of that agency. TEEX neither represents that a license will not be required nor that, if required, it will be issued. Customer shall comply with all applicable export laws and regulations and may not export or allow the export or re-export of commodities or technical data in violation of those laws or regulations. If Customer discloses to TEEX any subject technology that is subject to export control, Customer shall alert TEEX in writing before disclosure, at which time TEEX shall advise Customer if TEEX desires to take receipt of the export-controlled materials.

[redacted]

OGC APPROVED May 2024 CM

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VIII. **EXPORT COMPLIANCE.** Customer certifies that none of its Representatives participating in the facilities use is a "restricted party" as listed on the Denied Persons List, Entity List, and Unverified List (U.S. Department of Commerce), the Debarred Parties Lists (U.S. Department of State), the Specially Designated Nationals and Blocked Persons List (U.S. Department of Treasury), or any similar governmental lists. However, Customer shall provide TEEX with names and citizenship information for all of Customer's Representatives participating in the facilities use for purposes of additional due diligence.

IX. **NOTICES.** All notices required to be made pursuant to this MOU shall be made at the addresses set forth above.

X. **INDEPENDENT CONTRACTOR.** TEEX is an independent contractor and shall be free to exercise its discretion and independent judgment as to the method and means of performance of the Work provided to the Customer. TEEX employees are not employees of the Customer, and neither TEEX nor Customer's personnel will, by virtue of this MOU, be entitled or eligible to participate in any benefits or privileges given or extended by either Party to its employees.

XI. **PUBLICITY.** Neither Party to this MOU may use the name of the other in news releases, publicity, advertising, or product promotion without the prior written consent of the other; however, TEEX may include the Customer's name, project title, and total MOU value in internal and external reports of awards received. Additionally, Customer acknowledges that TEEX is obligated to strictly comply with the Public Information Act, Chapter 552, Texas Government Code, in responding to any request for public information pertaining to this MOU.

XII. **TERMINATION.** Both Parties reserve the right to terminate this MOU for reasonable cause or if it is determined the objectives of this MOU cannot be accomplished. A Party wishing to terminate this MOU must notify the other Party in writing thirty (30) days in advance. Termination of this MOU for any reason, does not relieve either Party of the obligations incurred prior to the termination.

XIII. **NON-ASSIGNMENT.** Customer shall neither assign its rights nor delegate its duties under this Agreement without the prior written consent of TEEX.

XIV. **SAVINGS CLAUSE.** In the event that any provision of this MOU is held unenforceable for any reason, the remaining provisions of this MOU shall remain in full force and effect.

XV. **ENTIRE AGREEMENT.** This Agreement constitutes the entire and only agreement between the Parties hereto and supersedes any prior understanding, written or oral agreements between the Parties, or "side deals" which are not described in this Agreement. This Agreement may be amended only by a subsequent written agreement signed by authorized representatives of both parties.

XVI. **FORCE MAJEURE.** Neither Party shall be held liable or responsible to the other Party nor be deemed to have defaulted under or breached this Agreement for failure or delay in fulfilling or performing any obligation under this Agreement if and to the extent such failure or delay is caused by or results from causes beyond the affected Party's reasonable control, including, but not limited to, acts of God, strikes, riots, flood, fire, epidemics, natural disaster, embargoes, war, insurrection, terrorist acts or any other circumstances of like character; provided, however, that the affected Party has not caused such force majeure event(s), shall use reasonable commercial efforts to avoid or remove such causes of nonperformance, and shall continue performance hereunder with reasonable dispatch whenever such causes are removed. Either Party shall provide the other Party with prompt written notice of any delay or failure to perform that occurs by reason of force majeure, including describing the force majeure event(s) and the actions taken to minimize the impact of such event(s).

[redacted]

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XVII. GENERAL PROVISIONS:

a. TEEX is an agency of the State of Texas and nothing in this MOU waives or relinquishes TEEX's right to claim any exemptions, privileges, or immunities as may be provided by law.

b. A Party's failure to enforce a provision of this MOU does not waive that that Party's ability to enforce such provision in any subsequent occurrence.

c. If Customer is a business entity, Customer warrants, represents, covenants, and agrees that it is duly organized, validly existing and in good standing under the laws of the state of its incorporation or organization and is duly authorized and in good standing to conduct business in the State of Texas, that it has all necessary power and has received all necessary approvals to execute and deliver this Agreement, and the individual executing this Agreement on behalf of Customer has been duly authorized to act for and bind Customer.

THE UNDERSIGNED PARTIES BIND THEMSELVES TO THE FAITHFUL PERFORMANCE OF THIS MOU.

Williamson County on behalf of the Williamson County Sheriff's Office:

By: _____

Name: Steven Snell

Title: County Judge

Date: _____

Texas A&M Engineering Extension Service:

By: _____

Name: Brian Stipe

Title: Assistant Chief Financial Officer

Date: 7/17/25

[redacted]

OGC APPROVED May 2024 CM

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ATTACHMENT A

I. **STATEMENT OF WORK**: Both Parties agree to work cooperatively to establish a facility use agreement that meets mandated Texas Commission on Law Enforcement (TCOLE) requirements for a training provider.

II. **RESPONSIBILITIES:**

A. **TEXAS A&M ENGINEERING EXTENSION SERVICE will:**

1. Provide Customer access to the TEEX RELLIS Campus facilities and training assets (including but not limited to emergency vehicle driving track, firearm ranges, shoot house, prop house, UXO grid, UXO demolition range, breaching range, gym, running track, classrooms, and squad vehicles).
2. Provide safety training to ensure the safe and efficient operation of TEEX training assets for Customer personnel assigned to facilitate training exercises. Detailed lead instructor training requirements are included here as ATTACHMENT C.
3. Ensure properly trained lead instructors sign a TEEX RELLIS Campus Facility Use Acknowledgement on an annual basis. Included here as ATTACHMENT B.
4. Provide TEEX training asset rules, policies, and procedures for review by the Customer.
5. Provide TEEX-RELLIS Campus Facility Use Instructor Requirements for review by the customer.

B. **Williamson County on behalf of the Williamson COSO will:**

1. Be responsible for all use fees associated with access to TEEX training assets (including but not limited to emergency vehicle driving track, firearms ranges, shoot house, prop house, UXO grid, UXO demolition range, breaching range, gym, running track, classrooms, and squad vehicles). Payment for such fees can be made in the form of a purchase order, fully executed TEEX agreement, or credit card payment. If paying via purchase order, please note that none of the terms and conditions printed or otherwise appearing on or relating to such form shall be applicable except to the extent that it specifies information required to be furnished by either Party hereunder. The terms proposed by any such form are specifically objected to and shall not be used as a basis for any contract.

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2. Provide properly trained lead instructors and/or staff to supervise all activities conducted during prearranged use of TEEX training assets. Detailed lead instructor training requirements are included as ATTACHMENT C.
3. Ensure properly trained lead instructors sign a TEEX – RELLIS Campus Acknowledgement of Facility Use Requirements on an annual basis. Included in ATTACHMENT B.
4. Ensure all departmental participants adhere to TEEX – RELLIS Campus Use Requirements. A copy of this document is available on request
5. Be responsible for any costs related to repair damage/cleanup costs caused during TEEX training asset usage.
6. Defend, protect, indemnify and hold TEEX, its officers, employees, and agents harmless from and against any liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of or in any way connected with User's use of the Facilities, including, without limitation, claims for loss or damage to any property, or for death or injury to any person or persons with the exception of those liabilities, losses, expenses, attorneys' fees or claims for injury and damages arising from the sole negligence of the TEEX, its officers, agents, or employees.

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ATTACHMENT B

TEEX – RELLIS Campus
Instructor's Acknowledgment of Facility Use Responsibilities

Consistent with, and in furtherance of, the Memorandum of Understanding between my agency and TEEX governing my agency's use of TEEX training sites, I, the undersigned instructor, acknowledge my responsibilities detailed in this document as they relate to my agency's employees', agents', and/or invitees' use of the following TEEX training sites located on the RELLIS Campus, in Bryan Texas:

- ☐ Simulation prop houses
- ☐ Firearms ranges
- ☐ Shoot house
- ☐ Vehicle driving track
- ☐ Squad cars
- ☐ Classrooms
- ☐ UXO search grid
- ☐ UXO demolition range
- ☐ Breaching range
- ☐ Wiatt gymnasium
- ☐ Running track

As my agency's representative, I am responsible for ensuring that I, and the participants for which I am responsible:

1. Are adequately trained, equipped, and physically fit to safely use the facility;
2. Have received a safety briefing relevant to the type of training being conducted prior to training;
3. Have read and agreed to comply with rules and safety protocols for the facility;
4. Do not use the facility until all questions concerning safe facility use are answered;
5. Do not damage, mar, or deface the facility or permit others to do so;
6. Do not place permanent or temporary paint, chalk, or marks of any kind on or around the driving track unless expressed approval has been granted by TEEX;
7. All drone usage for any reason is prohibited, without prior approval from RELLIS Operations and TEEX/LAW Staff.
8. Operate all equipment in a safe and professional manner, in accordance with the operating instructions and TEEX rules;
9. Ensure all equipment used was returned to original status.
10. Ensure all trash is picked up and disposed of properly.
11. Do not photograph or record research or testing activities on the RELLIS Campus; and
12. Obey all RELLIS Campus posted speed limits and other traffic control devices.

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Furthermore, I understand that my continued use of the facility after receiving the safety briefing and instruction demonstrates my understanding that engaging in training activities may result in exposure of myself and my training participants to hazards or risks, and that those hazards and risks cannot be eliminated without compromising the essential qualities of the training activities.

This acknowledgment expires at midnight on (ENTER CONTRACTS END DATE).

Instructor Name: _____ Agency: _____

Signature: _____ Cell Phone: _____

Title: _____ Date: _____

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ATTACHMENT C

TEEX – RELLIS Campus Facility Use Instructor Requirements

Each group must have at least one person in attendance during the technical assistance that holds the following certifications:

Drive Track
- Completed LET515 or LET516

Firing Range, Secondary Range
- Completed LET575 (Firearms Instructor course) OR present a firearms instructor certificate
- Completed LET577 (Firearms Rangemaster Training course)
- Letter from Agency stating that they are the Designated Firearms Proficiency Officer

Rifle Range
- Completed LET576 (Rifle Instructor course) OR present a rifle instructor certificate
- Completed LET577 (Firearms Rangemaster Training course)
- Letter from Agency stating that they are the Designated Rifle Proficiency Officer

Shoot House
- Completed LET575 (Firearms Instructor course) OR present a firearms instructor certificate
- Completed LET705 (Reality Based Training Instructor course) OR present a reality-based training instructor certificate
- Completed LET577 (Firearms Rangemaster Training course)

UXO Grid, UXO Demolition Range, Breaching Range
- Completed UXO202 (Demolition Range Supervisor course)

Wiatt Building (Gym)
- Completed LET652, 654, 658, 700, 648,671,673, or 705

Squad Vehicles
- Driver's License

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Facility Use Fees FY26

Effective September 1, 2025, the LAW Division Facility use fees for Fiscal Year 2026 are as follows:

Course Code	Facility	Price Per Day
DTF100	Driving Track*†	$550
DTF102	Squad Cars	$350
FRF100	Firing Range†	$200
RRF100	Rifle Range†	$200
FRF200	Secondary Range†	$200
SHF100	Shoot House†	$200
PHF100	Prop House - Newer Connex Containers	$200
DRF100	UXO Demo Range*† TEEX Range Master is REQUIRED	$250
UGF100	UXO Search Grid	$200
WBF100	Wiatt Bldg.	$200
ABF101	Classroom Space A, B, C, or D	$200
Pending Setup	Non-Classroom Space PAC, Breakout Rooms, Conference Room (East or West)	$200
ABF100	Reality Based Training Prop (Building 8236)* ‡	$200
	Pitts Road House	Coming Soon!

* Must be added to the cost sheet of any class that uses the facility.
† A TEEX Certified Range Master is required. TEEX Range Masters available at $600/day; must be requested in advance; subject to availability.
‡ Additional Certification Required for Reality Based Training.

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Commissioners Court - Regular Session **14.**

Meeting Date: 10/14/2025

Approval of Agreement #2026-020 with Unified Power for Annual Maintenance for the Uninterrupted Power Supply at ESOC for Wireless Communication Department

Submitted For: Joy Simonton **Submitted By:** Sandra Malcolm, Purchasing

Department: Purchasing

Agenda Category: Consent

Information

Agenda Item

Discuss, consider and take appropriate action on approving a Service and Maintenance Agreement #2026-020 with Unified Power for Uninterruptible Power Supply devices (UPS) for a one-year term in the Williamson County Emergency Services Operations Center (ESOC), located at 911 Tracy Chambers Ln, Georgetown, Tx 78626, in the amount of $9,459.26, and authorizing the execution of the agreement.

Background

The Emergency Services Operations Center (ESOC) at 911 Tracy Chambers Lane, Georgetown, Texas, 78626, relies on an Uninterrupted Power Supply (UPS) system to maintain continuous operations during power disruptions. To ensure reliability and minimize the risk of equipment failure, it is recommended that we enter into an annual preventative maintenance contract with Unified Power. Unified Power specializes in UPS service and support and this contract will provide regular inspection, testing, and maintenance services necessary to keep the system operating at optimal performance. Funding Source: 01.0100.0587.004500 for FY26. Origination #3595. The department's Point of Contact is Wendy Coco.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Service Agreement and Quote Redacted

Form 1295 Redacted

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/07/2025 05:03 PM
Form Started By: Sandra Malcolm		Started On: 09/17/2025 01:42 PM
Final Approval Date: 10/07/2025		

THE STATE OF TEXAS §

COUNTY OF WILLIAMSON §

COUNTY ADDENDUM TO THE TERMS AND CONDITIONS WITH ON COMPUTER SERVICES, LLC DBA UNIFIED POWER (Annual Maintenance for UPS at ESOC)

The underlying County Addendum (the "Addendum") to the Software as a Service Agreement ("Agreement"), between On Computer Services, LLC dba Unified Power ("Seller") and Williamson County, Texas ("Customer" or "The County") is amended as specifically set forth herein to incorporate the terms and conditions of this Addendum. As amended, this Addendum shall remain in full force and effect according to its terms and conditions. All terms used in this Addendum shall have the meanings attributed to them in the Agreement. This Addendum supersedes any and all prior understandings and agreements, oral or written, relating to the subject matter. In the event there is a conflict between the terms and conditions of the Agreement and the terms and conditions of this Addendum, the following terms and conditions of this Addendum shall control:

1. **Incorporated Documents:** This Addendum constitutes the entire Agreement between both parties and may not be modified or amended other than by a written instrument executed by both parties. Documents expressly incorporated (as if copied in full) into this Agreement include the following:

   - This Addendum;
   - Unified Power's Terms and Conditions and;
   - Unified Power's Proposal # 1[redacted]-Rev: 1 dated 4/01/2025

2. **Termination for Convenience.** The County may terminate this Agreement for convenience and without cause or further liability upon thirty (30) days written notice to Seller. In the event of such termination, it is understood and agreed that only the amounts due to Seller for goods, commodities and/or services provided and expenses incurred to and including the date of termination, will be due and payable. No penalty will be assessed for The County's termination of this Agreement for convenience.

3. **No Indemnification by The County.** Seller acknowledges and agrees that under the Constitution and the laws of the State of Texas, The County cannot enter into an agreement whereby The County agrees to indemnify or hold harmless any other party, including but not limited to Seller; therefore, all references of any in this Agreement to The County

indemnifying, holding or saving harmless any other party, including but not limited to Seller, for any reason whatsoever are hereby deemed void and deleted.

4. **Venue and Governing Law.** Each party to this Agreement hereby agrees and acknowledges that venue and jurisdiction of any suit, right, or cause of action arising out of or in connection with this Agreement shall lie exclusively in either Williamson County, Texas, and the parties hereto expressly consent and submit to such jurisdiction. Furthermore, except to the extent that this Agreement is governed by the laws of the United States, this Agreement shall be governed by and construed in accordance with the laws of the State of Texas, excluding, however, its choice of law rules.

5. **No Waiver of Immunities.** Nothing in this Agreement shall be deemed to waive, modify or amend any legal defense available at law or in equity to The County, its past or present officers, employees, or agents, nor to create any legal rights or claim on behalf of any third party. The County does not waive, modify, or alter to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas and of the United States.

6. **The County's Right to Audit.** Seller agrees that The County or its duly authorized representatives shall, until the expiration of three (3) years after final payment under this Agreement, have access to and the right to examine and photocopy any and all books, documents, papers and records of Seller which are directly pertinent to the services to be performed under this Agreement for the purposes of making audits, examinations, excerpts, and transcriptions. Seller agrees that The County shall have access during normal working hours to all necessary Seller facilities and shall be provided adequate and appropriate workspace in order to conduct audits in compliance with the provisions of this section. The County shall give Seller reasonable advance notice of intended audits.

7. **Non-Appropriation and Fiscal Funding.** The obligations of The County under this Agreement do not constitute a general obligation or indebtedness of The County for which The County is obligated to levy, pledge, or collect any form of taxation. It is understood and agreed that The County shall have the right to terminate this Agreement at the end of any County's fiscal year if the governing body of The County does not appropriate sufficient funds as determined by The County's budget for the fiscal year in question. The County may effect such termination by giving written notice of termination to Seller at the end of its then-current fiscal year to be effective as of the last day of The County's fiscal year.

8. **Payment, Interest and Late Payments.** The County's payment for goods and services shall be governed by Chapter 2251 of the Texas Government Code. An invoice shall be deemed overdue the 31st day after the later of (1) the date The County receives the goods under the contract; (2) the date the performance of the service under the contract is completed; or (3) the date the Williamson County Auditor receives an invoice for the goods or services. Interest charges for any overdue payments shall be paid by The County in accordance with Texas Government Code Section 2251.025. More specifically, the rate of interest that shall accrue on a late payment is the rate in effect on September 1 of The County's fiscal year in which the payment becomes due. The said rate in effect on September 1 shall be equal to the sum of one

percent (1%); and (2) the prime rate published in the Wall Street Journal on the first day of July of the preceding fiscal year that does not fall on a Saturday or Sunday.

In the event that an error appears in an invoice submitted by Seller, The County shall notify Seller of the error not later than the twenty first (21st) day after the date The County receives the invoice. If the error is resolved in favor of Seller, Seller shall be entitled to receive interest on the unpaid balance of the invoice submitted by Seller beginning on the date that the payment for the invoice became overdue. If the error is resolved in favor of The County, Seller shall submit a corrected invoice that must be paid in accordance within the time set forth above. The unpaid balance accrues interest as provided by Chapter 2251 of the Texas Government Code if the corrected invoice is not paid by the appropriate date.

9. **General Insurance Requirements.** This provision shall apply in the event insurance is required under the Agreement. **"Williamson County, Texas" and its directors, officers and employees shall be added as additional insureds** under the general liability and auto liability coverages of required policies, and on those policies where The County, its directors, officers and employees are additional insureds, such insurance shall be primary, and any insurance maintained by The County shall be excess and not contribute with it. Such policies shall also include waivers of subrogation in favor of The County. The required insurance must be written by a company approved to do business in the State or Texas with a financial standing of at least an A- rating,as reflected in Best's insurance ratings or by a similar rating system recognized within the insurance industry at the time the policy is issued. Seller shall furnish The County with a certification of coverage issued by the insurer. Seller shall not cause any insurance to be canceled nor permit any insurance to lapse. **In addition to any other notification requirements set forth hereunder, Seller shall also notify The County, within twenty-four (24) hours of receipt of any notices of expiration, cancellation, non- renewal, or material change in coverage it receives from its insurer.**

10. **Relationships of the Parties.** Each party to this Agreement, in the performance of this Agreement, shall act in an individual capacity and not as agents, employees, partners, joint ventures or associates of one another. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purposes whatsoever.

11. **Sales and Use Tax Exemption.** The County is a body corporate and politic under the laws of the State of Texas and claims exemption from sales and use taxes under Texas Tax Code Ann. § 151.309, as amended, and the services and materials subject hereof are being secured for use by The County. Exemption certificates will be provided to contractors and suppliers upon request.

12. **Texas Public Information Act.** To the extent, if any, that any provision in this Agreement is in conflict with Tex. Gov't Code 552.001 et seq., as amended (the "Public Information Act"), the same shall be of no force or effect. Furthermore, it is expressly understood and agreed that The County, its officers and employees may request advice, decisions and opinions of the

Attorney General of the State of Texas in regard to the application of the Public Information Act to any items or data furnished to The County as to whether or not the same are available to the public. It is further understood that The County's officers and employees shall have the right to rely on the advice, decisions and opinions of the Attorney General, and that The County, its officers and employees shall have no liability or obligation to any party hereto for the disclosure to the public, or to any person or persons, of any items or data furnished to The County by a party hereto, in reliance of any advice, decision or opinion of the Attorney General of the State of Texas.

13. **Execution in Counterparts.** This Agreement may be executed in counterparts, each of which, when executed and delivered, shall be deemed to be an original and all of which together shall constitute one and the same document.

14. **Successors and Assigns.** This Agreement shall be binding upon and inure to the benefit of parties hereto and their respective successors and assigns.

ON COMPUTER SERVICES, LLC DBA UNIFIED POWER

By: _____

Printed Name: Justin McClung

Title: Regional Vice President

Date: September 26, 2025

WILLIAMSON COUNTY, TEXAS

By: _____

Title: As Presiding Officer, Williamson Commissioners Court

Date: _____ ____, 20___

Approved as to Legal Form
JACQUELINE LENTZ
General Counsel, Commissioners Court
Date: Sep 29 2025 Time: 1:48 pm

Reviewed by Contract Audit
Joel Brophy
Internal Audit Director
Williamson County Auditor's Office
Date: Sep 29 2025 Time: 10:17 am

Unified Power

Tricia Massey
Phone: (469) 474-2490
tricia.massey@unifiedpowerusa.com
www.unifiedpowerusa.com

Keeping You in Power

Williamson County Emergency Communications

Proposal # [redacted] - Rev: 1
Date: 04/01/2025

Tricia Massey
(469) 474-2490
tricia.massey@unifiedpowerusa.com

Invoice To:	End User:
[redacted]	[redacted]

Emergency Services Operations Center, Williamson County Emergency Communications, 911 Tracy Chambers Ln, Georgetown, TX 78626, US

Manufacturer	Model	Serial #	Batt Qty	Coverage	PM Frequency	Price
Toshiba	1600XP/XPi Series	[redacted]	120	FS/P/4hr	1 Major 7x24	$9,459.26
CSB	HRL 1234W F2FR		10	PM/4hr	Annual VRLA 7x24	-
CSB	UPS 12460 F2 FR		24	PM/4hr	Semi Annual VRLA 7x24	-
CSB	UPS 12460 F2 FR		24	PM/4hr	Annual VRLA 7x24	-
CSB	UPS 12460 F2 FR		24	PM/4hr	Annual VRLA 7x24	-
CSB	UPS 12460 F2 FR		24	PM/4hr	Annual VRLA 7x24	-
Toshiba	G9000	[redacted]	80	FS/P/4hr	1 Major 7x24	-
CSB	HRL 12330WFR		40	PM/4hr	Annual VRLA 7x24	-
CSB	HRL 12330WFR		40	PM/4hr	Semi Annual VRLA 7x24	-
Toshiba	1600XP/XPi Series	[redacted]	120	FS/P/4hr	1 Major 7x24	-
CSB	UPS 12460 F2 FR		24	PM/4hr	Annual VRLA 7x24	-
CSB	UPS 12460 F2 FR		24	PM/4hr	Annual VRLA 7x24	-
CSB	UPS 12460 F2 FR		24	PM/4hr	Annual VRLA 7x24	-
CSB	UPS 12460 F2 FR		24	PM/4hr	Annual VRLA 7x24	-
CSB	UPS 12460 F2 FR		24	PM/4hr	Annual VRLA 7x24	-
Eaton Powerware	9170	[redacted]	180	FS/P/4hr	1 Major 7x24	-
Yuasa	NP7.5-12		10	PM/4hr	Annual VRLA 7x24	-
CSB	UPS 12460 F2 FR		10	PM/4hr	Annual VRLA 7x24	-
CSB	UPS 12460 F2 FR		10	PM/4hr	Annual VRLA 7x24	-
CSB	UPS 12460 F2 FR		10	PM/4hr	Annual VRLA 7x24	-
CSB	UPS 12460 F2 FR		10	PM/4hr	Annual VRLA 7x24	-

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Emergency Services Operations Center, Williamson County Emergency Communications, 911 Tracy Chambers Ln, Georgetown, TX 78626, US						
Manufacturer	**Model**	**Serial #**	**Batt Qty**	**Coverage**	**PM Frequency**	**Price**
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Yuasa	NP7.5-12		10	PM/4hr	Annual VRLA 7x24	-
CSB	UPS 12460 F2 FR		10	PM/4hr	Annual VRLA 7x24	-
Eaton Powerware	9170	[redacted]	180	FS/P/4hr	1 Major 7x24	-
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CSB	HRL 1234W F2FR		10	PM/4hr	Annual VRLA 7x24	-

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Emergency Services Operations Center, Williamson County Emergency Communications, 911 Tracy Chambers Ln, Georgetown, TX 78626, US						
Manufacturer	**Model**	**Serial #**	**Batt Qty**	**Coverage**	**PM Frequency**	**Price**
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CSB	HRL 1234W F2FR		10	PM/4hr	Annual VRLA 7x24	-
CSB	HRL 1234W F2FR		10	PM/4hr	Annual VRLA 7x24	-
CSB	HRL 1234W F2FR		10	PM/4hr	Annual VRLA 7x24	-
CSB	HRL 1234W F2FR		10	PM/4hr	Annual VRLA 7x24	-
CSB	UPS 12460 F2 FR		24	PM/4hr	Semi Annual VRLA 7x24	-
Site Total:						$9,459.26

Coverage Legend	
Coverage	**Description**
FS/P/4hr	Full Service, Parts & Labor for the UPS, 4hr Emergency Response Time 7x24
PM/4hr	Preventive Maintenance Only, 4hr Emergency Response Time 7x24, Repairs Billable

Summary	
[redacted]	$9,459.26
Tax	$0.00
Total	$9,459.26

Tricia Massey
(469) 474-2490
tricia.massey@unifiedpowerusa.com

Annual Agreement and Terms			
Contract Start	**Contract End**	**Payment Term**	**Billing Cycle**
10/01/2025	09/30/2026	Net 30 Days	
Proposal expires 30 days after the contract start date			

Multi-Year Service Contract Pricing Options

In order to save on an annual service contract that would typically include a 3-5% annual price escalation, and also to reduce the risk of parts price increases on full service contracts, a 3-year fixed price multi-year service contract option is available.

Pricing for each year would be as follows:

Year 1: $9,459.26
Year 2: $9,459.26
Year 3: $9,459.26

To lock in the fixed price for 3 years, one of the following is required:

1. Initial below to select this option and sign the proposal at the bottom
2. Initial below to select this option and provide a purchase order for the full 3 year term
3. Initial below to select this option and provide a Master Service Agreement addendum or schedule for the full 3 year term

Additional discounts are available if a multi-year contract is paid in full in advance. Please contact your Sales Rep for more information on this option.

(____) Initial here if you would like to purchase the Multi-Year option

Unified Power's Terms & Conditions will apply to orders based on this proposal.
https://unifiedpowerusa.com/terms-and-conditions

Unified Power's Standard Terms are part of this Agreement and constitutes the entire Agreement between the parties and shall exclusively control the relationship of the parties, with regard to this Agreement. Printed, preprinted or other terms on the face or reverse side of Buyer's Purchase Order shall not be binding. By signing below the Purchaser represents that it is the owner of the Covered Equipment or, if it is not the owner that it has the authority to enter into this agreement.

Unified Power		**Williamson County Emergency Communications**	
Signature:		Signature:	
Date:	9/26/2025	Date:	
Printed Name:	Justin McClung	Printed Name:	
Title:	Regional Vice President	Title:	

Tricia Massey
(469) 474-2490
tricia.massey@unifiedpowerusa.com

Service Agreement

Unified Power will provide Preventive (PM), Emergency, or Corrective services in accordance with the following coverage descriptions, as further defined in Unified Power's related proposal for services (Proposal) and the attached detailed Scopes of Work. Agreements which include equipment encompassing all described types of coverage are Full Service (FS) Agreements. Emergency and Corrective services are available under PM Agreements at Time and Material (T&M) rates attached. This Service Agreement is made and entered into by Unified Power and Customer expressly subject to Unified Power's General Terms and Conditions located at https://unifiedpowerusa.com/terms-and-conditions

A. **SCHEDULED MAINTENANCE:**

1. The Preventive Maintenance (PM) inspection requirements will be scheduled during the contracted period:
    a. Minor PM inspection(s) will be scheduled at the convenience of Unified Power.
    b. Major PM inspection will be scheduled at the convenience of the Customer.
2. Unified Power will make a maximum of (3) attempts to schedule the PM inspections. Failure by client to respond or allow access to client's facilities may result in cancellation of the PM inspections.
    a. Should the PM applicable to equipment under FS coverage not be scheduled within the Agreement term due to Customer delay, such PM will be forfeited, no prorated PM value will be refunded.
    b. Should the PM be cancelled or delayed by the customer less than 72 hours prior to the confirmed scheduled time, the customer may be charged four (4) hours minimum based on current Time and Material Rates or cancel the PM inspection.
    c. Unified Power reserves the right to schedule PM inspections with advanced notice of at least one hour, unless otherwise stipulated in the Agreement.
3. Unified Power may, at its discretion, provide necessary PM inspections during emergency service visits.

B. **EMERGENCY SERVICE** (Included under FS Agreements, available under PM Agreements on a T&M basis):

1. Emergency Service is defined as the service required to restore the covered equipment to an operational status following an unexpected interruption in service.
2. Response Time is defined, for purposes of this agreement, as the time from receipt of an emergency call by Unified Power to the arrival of a technician on site at the equipment location.
3. Unified Power will provide Emergency service according to the response time specified in the Proposal.

C. **UPS CORRECTIVE SERVICE** (Included in FS Agreements, available in PM Agreements on a (T&M) basis):

1. Corrective Service (If covered under FS Agreement):
    a. Equipment that has not been serviced by Unified Power within 90 days prior the start date of the Agreement is subject to evaluation and certification to decide if it is in acceptable working condition prior to acceptance of this agreement. Evaluation will be performed at the time of initial preventive maintenance visit.
    b. Non-mandatory field modifications and previously released field modifications are considered pre-existing conditions.
    c. Evaluation and certification must occur within 30 days of the Agreement start date. As determined by results, any remedial action needed to bring equipment into compliance with manufacturer's specifications will be at Customer's expense.
    d. Unit must be placed in bypass during completion of evaluation and certification for major PM service. Failure of customer to allow will result in the coverage downgraded to PM only. Corrective action will be billed per Time and Material Rates.
    e. Should Customer decline to approve such remedial action, the Agreement will be voided, and any payments already received by Unified Power will be refunded, less any charges for services performed.
    f. Unified Power will provide Corrective service for problems not immediately impacting system reliability on a 0700 to 1800 hours Monday through Friday basis.
2. Parts Usage (If covered under FS Agreement):
    a. Parts used in repair of equipment specified in the Agreement are included; replacement coverage is limited to the annual value of the Service Agreement. Parts used to total a value in excess of the annual agreement value will be supplied upon client approval and invoiced.

i. Exceptions: Power Modules, Batteries, major magnetics, external breakers, full AC or DC capacitor banks.
ii. All parts replaced under this Agreement will become property of Unified Power.

b. Customer parts used under this Agreement will be replaced.

i. Exceptions: Batteries, major magnetics, external breakers, full AC or DC capacitor banks.

D. **BATTERY, GENERATOR, & ELECTRICAL SERVICES:**

1. Should battery and or generator maintenance be provided by Unified Power within this Agreement, services will be performed in accordance with general manufacturer's recommendations and standard industry practice as outlined in the attached Scopes of Work as applicable
2. Scheduled Maintenance terms apply, See Section A.
3. Corrective, Installation & project services will be proposed separately and billed per project or T&M rates.

E. **LOCATION AND ACCESS:**

1. The maintenance of equipment is limited to the location specified in the Agreement.
2. The customer will provide adequate working space and facilities for use by Unified Power and proper storage of parts
3. Customer will allow Unified Power ready access to site and equipment, subject to Customer's reasonable internal security and safety rules
4. Delays & cancelations caused by Customer are billable.

F. **SAFETY REPRESENTATIVE:**

1. Customer agrees to provide a safety representative who will be available at the equipment location whenever Unified Power is performing services under this Agreement. Customer will further ensure that the safety representative understands where and how to disconnect power and has sufficient physical capabilities to accomplish same.

G. **CUSTOMER RESPONSIBILITIES** (applicable to equipment under FS coverage only):

1. Customer shall provide the following:

a. Inspection and replacement of air filters on a routine basis
b. All applicable equipment areas kept clean and free of loose debris
c. A temperature in all applicable equipment areas at or below 84 degrees Fahrenheit
d. Humidity control in all applicable equipment areas
e. Covered equipment areas maintained free of corrosive elements

H. **TERM and TERMINATION:**

1. Service under this Agreement will begin on the effective date of this Agreement and shall automatically be renewed for successive twelve (12) month periods at prices in effect at the time. Customer will be provided written notice of renewal approximately 60 days prior to its expiration stating the prices for the applicable renewal term. In the event the Customer elects not to renew this Agreement, Customer shall provide thirty (30) days written notice prior to expiration.
2. Notwithstanding the foregoing, Unified Power may terminate this Agreement at any time upon thirty (30) days written notice. In the event of early termination of FS coverage, the prorated portion will be returned.

I. **EXCEPTIONS & EXCLUSIONS:**

1. If covered equipment is no longer supported by the original equipment manufacturer, has reached end of life, or the model has been replaced, the repair labor and parts required to repair failed equipment will be provided on a “best-effort” basis. Should parts be unavailable for equipment under FS coverage, the Agreement will be reduced to PM Only and pro rata value for the balance of the contract term will be refunded.
2. In the event covered equipment fails and is deemed “beyond repair,” Unified Power will refund the unused portion of the corrective maintenance term associated with the failed unit.

3. Equipment modification or any additional services or testing beyond the scope described herein and attached and testing of equipment modifications made by the Customer are excluded.
4. Field modifications issued by a manufacturer during the term of the Agreement are not covered under Corrective Service unless they pose safety concerns and are subject to the availability of OEM services to Unified Power
5. Reset of alerts, timers or adjustments protected by proprietary software are excluded.
6. Labor will be charged to Customer at the current Time & Material rates for the repair or service of the equipment under FS coverage, in the event any of the following conditions occur during the term of the Agreement:

    a. Persons other than Unified Power attempt to repair or maintain the equipment covered by this Agreement.
    b. Damage to the equipment covered by this Agreement results from acts of God or all external causes including, but not limited to, all insurable risks.
    c. Damage to equipment covered by this Agreement results from failure to maintain a reasonable temperature or state of cleanliness.
    d. Unified Power is required by the Customer to use outside personnel to provide services under this Agreement. The cost of any such outside personnel shall be the Customer's sole responsibility.
    e. Failure of or damage to equipment covered by this Agreement resulting from failure of Customer to order quoted replacement of parts excluded from FS coverage.
    f. Repairs or adjustments requiring manufacturer's proprietary software not available to Unified Power. Unified Power will facilitate such services between Customer any applicable manufacturer as necessary.

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2025-1369116

Date Filed:
09/26/2025

Date Acknowledged:
09/29/2025

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

On Computer Services, LLC dba Unified Power
Terrell, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Williamson County Commissioners Court

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

2026-020
Unified Power - Annual Maintenance for UPS - Uninterrupted Power Supply

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party. [X]

6 UNSWORN DECLARATION

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.
(city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____ County, State of _____, on the _____ day of _____, 20_____.
(month) (year)

_____
Signature of authorized agent of contracting business entity
(Declarant)

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2025-1369116

Date Filed:
09/26/2025

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

On Computer Services, LLC dba Unified Power
Terrell, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Williamson County Commissioners Court

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

2026-020
Unified Power - Annual Maintenance for UPS - Uninterrupted Power Supply

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party. [X]

6 UNSWORN DECLARATION

My name is [redacted], and my date of birth is [redacted].

My address is [redacted]
(city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in [redacted] on the _____ day of _____, 20____.
(month) (year)

Signature of authorized agent of contracting business entity
(Declarant)

Commissioners Court - Regular Session **15.**

Meeting Date: 10/14/2025

Approval of Service and Goods Contract #2026-003 with Carahsoft Technology Corp. for Information Systems

Submitted For: Joy Simonton **Submitted By:** Barbi Hageman, Purchasing

Department: Purchasing

Agenda Category: Consent

Information

Agenda Item

Discuss, consider, and take appropriate action on approving the Service and Goods Contract #2026-003 between Williamson County and Carahsoft Technology Corp. for annual technical support and software upgrades for HipLink notification system for a term of one (1) year beginning 10/01/2025 through 09/30/2026 for a total amount of $50,948.35 pursuant to DIR-CPO-5683, and authorize the execution of the agreement.

Background

Approval of this item will support Williamson County operations through HipLink paging and notification system annual support and upgrades for FY26. The attached quote details the required services and products. Funding source is 01.0100.0523.004505 per FY26 budget. Origination #3397. Department Contact is Janessa Stephens.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Agreement Redacted

Form 1295

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/07/2025 06:39 PM
Form Started By: Barbi Hageman		Started On: 10/02/2025 08:21 AM
Final Approval Date: 10/07/2025		

WILLIAMSON COUNTY
SERVICES AND GOODS CONTRACT
CARAHSOFT TECHNOLOGY CORPORATION
(Quote No. [redacted])

Important Notice: County Purchase Orders and Contracts constitute expenditures of public funds, and all vendors are hereby placed on notice that any quotes, invoices or any other forms that seek to unilaterally impose contractual or quasicontractual terms are subject to the extent authorized by Texas law, including but not limited to the Texas Constitution, the Texas Government Code, the Texas Local Government Code, the Texas Transportation Code, the Texas Health & Safety Code, and Opinions of the Texas Attorney General relevant to local governmental entities.

THIS SERVICES AND GOODS CONTRACT (hereinafter "Contract") is made and entered into by and between **Williamson County, Texas** ("County" or "Customer"), a political subdivision of the State of Texas, acting herein by and through its governing body, and **Carahsoft Technology Corporation** (hereinafter "Service Provider"), both of which are referred to herein as the parties. The County agrees to engage Service Provider as an independent contractor, to provide certain services described herein pursuant to the following terms, conditions, and restrictions:

I.

Services: Service Provider shall provide services *as an independent contractor* pursuant to terms and policies of the Williamson County Commissioners Court. Service Provider expressly acknowledges that he, she, or it is not an employee of the County. The service includes the work described in the attached **Quote No. [redacted] marked as Exhibit "A,"** which is incorporated herein.

Should the County choose to add services in addition to those described in Exhibit "A," such additional services shall be described in a separate written amendment to this Contract wherein the additional services shall be described, and the parties shall set forth the amount of compensation to be paid by the County for the additional services. Service Provider shall not begin any additional services and the County shall not be obligated to pay for any additional services unless a written amendment to this Contract has been signed by both parties.

Service Provider represents that Service Provider (including Service Provider's agents, employees, volunteers, and subcontractors, as applicable) possess all certifications, licenses, inspections, and permits required by law to carry out the services and work described in Exhibit "A." The Service Provider shall, upon written (including electronic) request, provide proof of valid licensure.

II.

Goods: Service Provider shall supply the County the goods in the attached **Quote No.** [redacted] being marked as **Exhibit "A"** which is incorporated herein provided to the extent it meets or exceeds the County's solicitation, if applicable.

Should the County choose to purchase goods in addition to those described in Exhibit "A", such additional goods shall be described in a separate written amendment wherein the additional goods shall be described, and the parties shall set forth the amount of compensation to be paid by the County for the additional goods. Service Provider shall not provide any additional goods, and the County shall not be obligated to pay for any additional goods unless a written amendment has been signed by both parties.

III.

Effective Date and Term: This Contract shall be in full force and effect to begin October 01, 2025 and continue through September 30, 2026 when signed by all parties. Unless terminated sooner pursuant to paragraph X below, if applicable, at the end of the agreement term, Williamson County Commissioners Court reserves the right to renew the agreement for additional fiscal years, by mutual agreement of both parties, as it deems to be in the best interest of Williamson County.

IV.

Consideration and Compensation: Service Provider will be compensated based on a fixed sum as set out in **Exhibit "A"** and in accordance with COOP contract number DIR-CPO-5683. The not-to-exceed amount for the life of this contract shall be Fifty Thousand Nine Hundred Forty-Eight Dollars and Thirty-Five Cents ($50,948.35).

Payment for goods and services shall be governed by Chapter 2251 of the Texas Government Code. An invoice shall be deemed overdue the 31st day after the later of (1) the date the County receives the goods under the contract; (2) the date the performance of the service under the contract is completed; or (3) the date the Williamson County Auditor receives an invoice for the goods or services. Interest charges for any overdue payments shall be paid by the County in accordance with Texas Government Code Section 2251.025. More specifically, the rate of interest that shall accrue on a late payment is the rate in effect on September 1 of the County's fiscal year in which the payment becomes due. The said rate in effect on September 1 shall be equal to the sum of one percent (1%); and (2) the prime rate published in the Wall Street Journal on the first day of July of the preceding fiscal year that does not fall on a Saturday or Sunday.

The County is a political subdivision under the laws of the State of Texas and claims exemption from sales and use taxes under Tex. Tax Code Ann. §151.309, as amended. The County agrees to provide exemption certificates to Service Provider upon request. Likewise, the County is neither liable for any taxes, charges, or fees assessed against Service Provider for the supplies or products provided or any Services rendered.

V.

Insurance: Service Provider shall provide and maintain, until the services covered in this Contract is completed and accepted by the County, the minimum insurance coverage in the minimum amounts as described below. Coverage shall be written on an occurrence basis by companies authorized and admitted to do business in the State of Texas and rated A- or better by A.M. Best Company or otherwise acceptable to the County and name the County as an additional insured.

Type of Coverage	**Limits of Liability**
a. Worker's Compensation	Statutory
b. Employer's Liability	
Bodily Injury by Accident	$500,000 Ea. Accident
Bodily Injury by Disease	$500,000 Ea. Employee
Bodily Injury by Disease	$500,000 Policy Limit

c. Comprehensive general liability including completed operations and contractual liability insurance for bodily injury, death, or property damages in the following amounts:

COVERAGE	PER PERSON	PER OCCURRENCE
Comprehensive General Liability (*including premises, completed operations and contractual*)	$1,000,000	$1,000,000
Aggregate policy limits:		$2,000,000

d. Comprehensive automobile and auto liability insurance (covering owned, hired, leased and non-owned vehicles):

COVERAGE	PER PERSON	PER OCCURRENCE
Bodily injury (including death)	$1,000,000	$1,000,000
Property damage	$1,000,000	$1,000,000
Aggregate policy limits		No aggregate limit

Service Provider, as an independent contractor, meets the qualifications of an "Independent Contractor" under Texas Worker's Compensation Act, Texas Labor Code, Section 406.141, and must provide its employees, agents, and sub-subcontractors worker's compensation coverage. Contactor shall not be entitled to worker's compensation coverage or any other type of insurance coverage held by the County.

Upon execution of this Contract, Service Provider shall provide the County with insurance certificates evidencing compliance with the insurance requirements of this Contract.

VI.

No Agency Relationship & Indemnification: It is understood and agreed that Service Provider shall not in any sense be considered a partner or joint venturer with the County, nor shall Service Provider hold itself out as an agent or official representative of the County. Service Provider shall be considered an independent contractor for the purpose of this Contract and shall in no manner incur any expense or liability on behalf of the County other than what may be expressly allowed under this Contract. The County will not be liable for any loss, cost, expense, or damage, whether indirect, incidental, punitive, exemplary, consequential of any kind whatsoever for any acts by Service Provider or failure to act relating to the services being provided.

VII.

SOFTWARE INDEMNIFICATION: IF SERVICE PROVIDER WILL PROVIDE ANY SOFTWARE UNDER THE CONTRACT, SERVICE PROVIDER WARRANTS THAT IT HAS THE FULL RIGHT TO GRANT THIS ENTIRE LICENSE TO COUNTY. AT SERVICE PROVIDER'S EXPENSE, SERVICE PROVIDER SHALL HOLD HARMLESS, INDEMNIFY, AND DEFEND COUNTY AGAINST ANY CLAIM THAT ANY SOFTWARE OR PRODUCT PROVIDED TO COUNTY BY SERVICE PROVIDER INFRINGES A PATENT, COPYRIGHT, TRADE SECRET OR OTHER PROPRIETARY RIGHT OF A THIRD PARTY IN THE UNITED STATES AND SHALL PAY ALL COSTS, DAMAGES, AND ATTORNEY'S FEES THAT A COURT AWARDS AS A RESULT OF SUCH CLAIM OR THAT ARE PAID IN SETTLEMENT OF SUCH CLAIM. TO QUALIFY FOR SUCH DEFENSE AND PAYMENT, COUNTY WILL: (I) GIVE SERVICE PROVIDER PROMPT WRITTEN NOTICE OF SUCH CLAIM; AND (II) WILL FULLY COOPERATE WITH SERVICE PROVIDER IN THE DEFENSE AGAINST SUCH CLAIM AND ALL RELATED NEGOTIATIONS. IN THE EVENT SUCH CLAIMS ARE RAISED AGAINST BOTH COUNTY AND SERVICE PROVIDER, COUNTY MAY, AT ITS OPTION AND EXPENSE, RETAIN ITS OWN COUNSEL TO ACT AS CO-COUNSEL IN SUCH DEFENSE AND RELATED NEGOTIATIONS. IF THE OPERATION OF ANY SOFTWARE OR PRODUCT PROVIDED BY SERVICE PROVIDER BECOMES OR, IN SERVICE PROVIDER'S REASONABLE OPINION IS LIKELY TO BECOME, THE SUBJECT OF SUCH CLAIM, COUNTY SHALL PERMIT SERVICE PROVIDER, AT SERVICE PROVIDER'S OPTION AND EXPENSE, TO EITHER PROCURE THE RIGHT FOR COUNTY TO CONTINUE TO USE THE SOFTWARE OR REPLACE OR MODIFY THE SOFTWARE SO THAT IT BECOMES NON-INFRINGING AND SUCH REPLACEMENT SOFTWARE OR MODIFICATIONS MEET OR EXCEED THE FUNCTIONALITY OF THE ORIGINAL SOFTWARE. IN THE EVENT SERVICE PROVIDER IS UNWILLING OR UNABLE TO PROCURE THE RIGHT TO USE THE SOFTWARE OR REPLACE OR MODIFY IT AS DESCRIBED ABOVE, SERVICE PROVIDER SHALL REFUND TO COUNTY ANY LICENSE FEES AND, IF APPLICABLE, PROFESSIONAL SERVICES OR INSTALLATION FEES PAID TO SERVICE PROVIDER BY COUNTY RELATING TO SUCH SOFTWARE OR PRODUCT.

VIII.

No Waiver of Sovereign Immunity or Powers: Nothing in this Contract will be deemed to constitute a waiver of sovereign immunity or powers of the County, the Williamson County Commissioners Court, or the Williamson County Judge.

Additionally, the parties agree that under the Constitution and laws of the State of Texas, the County cannot enter into an agreement whereby the County agrees to indemnify or hold harmless another party; therefore, all references of any kind to County defending, indemnifying, holding, or saving harmless Service Provider for any reason are hereby deleted.

IX.

Compliance With All Laws: Service Provider agrees and will comply with all local, state, or federal requirements with respect to the services rendered. Any alterations, additions, or deletions to the terms of the Contract that are required by changes in federal, state, or local law or regulations are automatically incorporated into the Contract without written amendment hereto and shall become effective on the date designed by such law or by regulation.

X.

Termination: This Contract may be terminated at any time at the option of either party, without future or prospective liability for performance, upon giving thirty (30) days written notice thereof.

XI.

Venue and Applicable Law: Venue of this Contract shall be Williamson County, Texas, and the laws of the State of Texas shall govern all terms and conditions.

XII.

Severability: In case any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision in this Contract and this Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

XIII.

Right to Audit: Service Provider agrees that the County or its duly authorized representatives shall, until the expiration of three (3) years after final payment under this Contract, have access to and the right to examine and photocopy any and all books, documents, papers and records of Service Provider which are directly pertinent to the services to be performed under this Contract for the purposes of making audits, examinations, excerpts, and transcriptions. Service Provider agrees that the County shall have access during normal working hours to all necessary Service Provider facilities and shall be provided adequate and

appropriate workspace in order to conduct audits in compliance with the provisions of this section. The County shall give Service Provider reasonable advance notice of intended audits.

XIV.

Good Faith Clause: Service Provider agrees to act in good faith in the performance of this Contract.

XV.

No Assignment: Service Provider may not assign this Contract.

XVI.

Confidentiality: Service Provider expressly agrees that he or she will not use any incidental confidential information that may be obtained while working in a governmental setting for his or her own benefit, and agrees that he or she will not enter any unauthorized areas or access confidential information and he or she will not disclose any information to unauthorized third parties, and will take care to guard the security of the information at all times.

XVII.

Foreign Terrorist Organizations: Service Provider represents and warrants that it is not engaged in business with Iran, Sudan, or a foreign terrorist organization, as prohibited by Section 2252.152 of the Texas Government Code.

XVIII.

Public Information: Service Provider understands that County will comply with the Texas Public information Act as interpreted by judicial ruling and opinions of the Attorney General of the State of Texas. Information, documentation, and other material in connection with this Purchase Order or any resulting contract may be subject to public disclosure pursuant to the Texas Public Information Act.

XIX.

Damage to County Property: Service Provider shall be liable for all damage to county-owned, leased, or occupied property and equipment caused by Service Provider and its employees, agents, subcontractors, and suppliers, including any delivery, or transporting company, in connection with any performance pursuant to this Contract. Service Provider shall notify County in writing of any such damage within one (1) calendar day.

XX.

Media Releases: Service Provider shall not use County's name, logo, or other likeness in any press release, marketing materials, or other announcement without the County's prior written approval.

XXI.

Authorized Expenses: In the event County authorizes, in advance and in writing, reimbursement of non-labor expenses related to the services subject of this Contract, County will pay such actual non-labor expenses in strict accordance with the Williamson County Vendor Reimbursement Policy (as amended), which is incorporated into and made a part of this Contract by reference. The Williamson County Vendor Reimbursement Policy can be found at: WilliamsonCountyVendorReimbursementPolicyMarch2023.pdf (wilco.org). Invoices requesting reimbursement for authorized non-labor expenses must be accompanied by copies of the provider's invoice and clearly set forth the actual cost of the expenses, without markup.

XXII.

Entire Contract & Incorporated Documents; Conflicting Terms: This Contract constitutes the entire Contract between the parties and may not be modified or amended other than by a written instrument executed by both parties. Documents expressly incorporated into this Contract include the following:

A. As described in the attached Quote No [redacted] marked as **Exhibit "A"**;
B. The Cooperative Purchasing Contract No. DIR-CPO-5683, incorporated by reference;
C. Insurance certificates evidencing coverages required herein above and
D. Any Amendments agreed to by both parties.

The County reserves the right and sole discretion to determine the controlling provisions where there is any conflict between the terms of this Contract and the terms of any other purchase order(s), contract(s) or any document attached hereto as exhibits relating to the services and goods subject of this Contract.

XXIII.

County Judge or Presiding Officer Authorized to Sign Contract: The presiding officer of the County's governing body who is authorized to execute this instrument by order duly recorded may execute this Contract on behalf of the County.

WITNESS that this Contract shall be effective as of the date of the last party's execution below.

Williamson County:

_____
Authorized Signature

_____
County Judge/Presiding Officer

Date: _____, _____ 20___

Carahsoft Technology Corporation:

Natalie LeMay
Authorized Signature

Natalie LeMay
Printed Name

Date: September, 30 20 25

Approved as to Legal Form
JACQUELINE LENTZ
General Counsel, Commissioners Court
Date: Sep 30 2025 Time: 4:21 pm

Reviewed by Contract Audit
Joel Brophy
Internal Audit Director
Williamson County Auditor's Office
Date: Sep 30 2025 Time: 4:02 pm

Exhibit "A"
Quote No. [redacted]

PRICE QUOTATION

CARAHSOFT TECHNOLOGY CORP

11493 SUNSET HILLS ROAD | SUITE 100 | RESTON, VIRGINIA 20190
PHONE (703) 871-8585 | FAX (703) 871-8505
WWW.CARAHSOFT.COM | AWS@CARAHSOFT.COM

TO: [redacted]

EMAIL: [redacted]

PHONE: [redacted]

FROM: [redacted]

EMAIL: [redacted]

PHONE: [redacted]

TERMS:
DIR Contract No. DIR-CPO-5683
Expiration Date: 1/22/30
FTIN[redacted]
Shipping Point: FOB Destination
Credit Cards: VISA/MasterCard/AMEX
Remit To: Same as Above
Payment Terms: Net 30 (On Approved Credit)
Texas VID#: [redacted]
Sales Tax May Apply

QUOTE NO:	[redacted]
QUOTE DATE:	08/15/2025
QUOTE EXPIRES:	10/31/2025
RFQ NO:	
SHIPPING:	ESD
TOTAL PRICE:	$50,948.35
TOTAL QUOTE:	$50,948.35

LINE NO.	PART NO.	DESCRIPTION	LIST PRICE	QUOTE PRICE		QTY	EXTENDED PRICE
1	Hiplink	Annual Support Contract - After 1st Year, Perpetual License Based on system and modules licensed Includes technical support & software upgrades (Minimum $1410) Effective: 10/01/2025 Thru 09/30/2026 Semotus Inc dba Hiplink Software [redacted]	$100,000.00	$50,948.35	TX DIR	1	$50,948.35
		SUBTOTAL:					$50,948.35

TOTAL PRICE:	**$50,948.35**
TOTAL QUOTE:	**$50,948.35**

QUOTE DATE: 08/15/2025
QUOTE NO: [redacted]

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2025-1359429

Date Filed:
09/05/2025

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Carahsoft Technology Corp.
Reston, VA United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Williamson County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

FY26 Carahsoft Q-58170837
Hiplink maint renewal

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
Abod, Craig	Fairfax, VA United States	X	

5 Check only if there is NO Interested Party. ☐

6 UNSWORN DECLARATION

My name is [redacted], and my date of birth is [redacted].

My address is [redacted], [redacted] (city), [redacted] (state), [redacted] (zip code), USA (country).

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Fairfax County, State of Virginia, on the 5 day of Sept. (month), 20 25 (year).

Natalie LeMay
Signature of authorized agent of contracting business entity
(Declarant)

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2025-1359429

Date Filed:
09/05/2025

Date Acknowledged:
10/02/2025

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Carahsoft Technology Corp.
Reston, VA United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Williamson County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

FY26 Carahsoft Q-58170837
Hiplink maint renewal

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
Abod, Craig	Fairfax, VA United States	X	

5 Check only if there is NO Interested Party. ☐

6 UNSWORN DECLARATION

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.
(city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____County, State of _____, on the _____day of _____, 20_____.
(month) (year)

_____
Signature of authorized agent of contracting business entity
(Declarant)

Commissioners Court - Regular Session **16.**

Meeting Date: 10/14/2025

Approval of Master Service Agreement No. 2026-034 with Barrier Fence, LLC for Fence Maintenance and Repair Services at various Williamson County Facilities for Facilities Management

Submitted For: Joy Simonton **Submitted By:** Michelle McKinney, Purchasing

Department: Purchasing

Agenda Category: Consent

Information

Agenda Item

Discuss, consider, and take appropriate action on approving the Master Service Agreement, No. 2026-034, between Williamson County and Barrier Fence, LLC for Fence Maintenance and Repair Services in the not-to-exceed amount of $ 19,500.00 and authorize execution of the agreement.

Background

This Master Service Agreement with Barrier Fence, LLC for Fence Maintenance and Repair Services at various Williamson County Facilities is to be able to utilize the vendor for services as they arise. This MSA will be valid as of the date of execution through September 30, 2026. Each project will be initiated with a work order and purchase order. The funding source is 01.0100.0509.004510, Origination ID #3600, and the department contact is Christi Stromberg, Facilities Management.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Master Service Agreement

Form 1295 Barrier Fence LLC Complete

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/07/2025 05:08 PM
Form Started By: Michelle McKinney		Started On: 09/26/2025 08:08 AM
Final Approval Date: 10/07/2025		

THE STATE OF TEXAS §

COUNTY OF WILLIAMSON §

MASTER SERVICES AGREEMENT
WITH
BARRIER FENCE, LLC
(FY26)

Important Notice: County Purchase Orders and agreements constitute expenditures of public funds, and all vendors are hereby placed on notice that any quotes, invoices or any other forms that seek to unilaterally impose contractual or quasicontractual terms are subject to the extent authorized by Texas law, including but not limited to the Texas Constitution, the Texas Government Code, the Texas Local Government Code, the Texas Transportation Code, the Texas Health & Safety Code, and Opinions of the Texas Attorney General relevant to local governmental entities.

THIS MASTER SERVICES AGREEMENT ("Agreement") is made and entered into by and between **Williamson County, Texas** ("County"), a political subdivision of the State of Texas, acting herein by and through its governing body, and **Barrier Fence, LLC** (hereinafter "Service Provider") both of which are referred to herein as the parties. The County agrees to engage Service Provider as an independent contractor, to provide certain services and purchase goods described herein pursuant to the following terms, conditions, and restrictions:

I.

Services: The services to be provided include fence installation and repair services at various Williamson County facilities. The services include but are not limited to the services and work described in the attached **(Scope of work)** marked as **Exhibit "A,"** which is incorporated herein to the extent it meets or exceeds the requirements of County's solicitation, if applicable. Related services will be outlined in a Statement of Work ("SOW") to be provided by Service Provided upon the direction of the County.

Service Provider represents that Service Provider (including Service Provider's agents, employees, volunteers, and subcontractors, as applicable) possess all certifications, licenses, inspections, and permits required by law to carry out the services and work described in each SOW provided. The Service Provider shall, upon written (including electronic) request, provide proof of valid licensure.

II.

Goods: To the extent applicable, Service Provider shall supply the County the goods described in each SOW provided to the extent it meets or exceeds the County's solicitation, if applicable.

Should the County choose to purchase goods in addition to those described in any SOW, such additional goods shall be described in a separate written amendment to the SOW wherein the additional goods shall be described, and the parties shall set forth the amount of compensation to be paid by the County for the additional goods. Service Provider shall not provide any additional goods and the County shall not be obligated to pay for any additional goods unless a written amendment to the SOW has been signed by both parties.

III.

Effective Date and Term: This Agreement shall be in full force and effect from the date of the last party's execution below and shall continue through September 30, 2026. Unless terminated sooner pursuant to the terms set out herein, , the County reserves the right to renew the Agreement for additional fiscal years, by mutual agreement of both parties, as it deems to be in the best interest of the County.

IV.

On-Site Representative for Work Monitoring: The County may appoint an on-site project representative to observe the work being performed. The County may conduct inspections to determine the date or dates of substantial completion and the date of final completion. If the County so desires, it may seek written adequate assurance that the work is progressing on-time and pursuant to terms and conditions of this Agreement and all related contract documents.

V.

Labor, Materials, Tools & Misc. Items: Service Provider shall provide or cause to be provided and shall pay for labor, materials, equipment, tools, construction equipment and machinery, utilities, transportation and other facilities and services necessary for proper execution and completion of the work, whether temporary or permanent and whether or not incorporated or to be incorporated in the work. Service Provider shall enforce strict discipline and good order among their respective employees and other persons carrying out the Agreement. Service Provider shall not permit employees of unfit persons or persons not skilled in tasks assigned to them.

VI.

Compliance With All Laws: Service Provider agrees, in connection with the services or any related items to the subject matter of this Agreement, to comply with any and all local, state, or federal requirements, including but not limited to compliance with regulations of the Texas Commission of Environmental Quality and the Occupational Safety and Health Administration. Additionally, Service Provider shall obtain from the appropriate City, Williamson County, or State of Texas the necessary permit(s) required by the ordinances of the City of Georgetown, Williamson County, or State of Texas, for performance of the work.

VII.

Duty To Report Problems: Service Provider agrees to advise the County and its representative(s) within 24 hours of any errors, mistakes, potential problems or any other problematic issue(s) coming under observation during the progress of the work and will make good faith efforts to correct any errors that come to light in a timely and reasonable manner.

VIII.

Cleaning Up: Service Provider shall keep the premises and surrounding area free from accumulation of waste materials or rubbish caused by operations under this Agreement. At completion of the work, Service Provider shall remove from and about the project: waste materials, rubbish, tools, construction equipment, machinery and surplus materials. If Service Provider fails to clean up as provided, the cost thereof shall be charged to Service Provider by deducting from final fee or as necessary.

IX.

No Agency Relationship & Indemnification: It is understood and agreed that Service Provider shall not in any sense be considered a partner or joint venturer with the County, nor shall Service Provider in any manner hold itself out as an agent or official representative of the County. Service Provider shall be considered an independent contractor for the purpose of this Agreement and shall in no manner incur any expense or liability on behalf of the County other than what may be expressly allowed under this Agreement. The County will not be liable for any loss, cost, expense or damage, whether indirect, incidental, punitive, exemplary, consequential of any kind whatsoever for any acts by Service Provider or failure to act relating to the construction services being provided. Service Provider agrees to indemnify, hold harmless, and defend the County against any claim, demand, loss, injury, damages, actions, or liability of any kind against the County resulting from any services Service Provider performs on behalf of the County.

X.

Indemnification: TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, SERVICE PROVIDER AND ITS AGENTS, PARTNERS, EMPLOYEES, AND CONSULTANTS (COLLECTIVELY "INDEMNITORS") SHALL AND DO AGREE TO INDEMNIFY, PROTECT, DEFEND WITH COUNSEL APPROVED BY COUNTY, AND HOLD HARMLESS THE COUNTY, REPRESENTATIVES OF THE COUNTY AND THE COMMISSIONERS COURT OF WILLIAMSON COUNTY, ITS VARIOUS DEPARTMENTS, AND THEIR RESPECTIVE OFFICERS, DIRECTORS, EMPLOYEES AND AGENTS (COLLECTIVELY "INDEMNITEES") FROM AND AGAINST ALL CLAIMS IN RELATION TO SERVICE PROVIDER'S PERFORMANCE OF THE SERVICES DESCRIBED HEREIN. DAMAGES, LOSSES, LIENS, CAUSES OF ACTION, SUITS, JUDGEMENT, AND EXPENSES, INCLUDING ATTORNEY FEES, OF ANY NATURE, KIND OR DESCRIPTION (COLLECTIVELY "LIABILITIES") OF ANY PERSON OR ENTITY WHOMSOEVER, ARISING OUT OF, CAUSED BY, OR RESULTING FROM THE PERFORMANCE OF THE SERVICES OR ANY PART THEREOF WHICH ARE CAUSED IN WHOLE OR IN PART BY ANY NEGLIGENT ACT OR OMISSION OF SERVICE PROVIDER, ANYONE DIRECTLY EMPLOYED BY IT OR ANYONE WHOSE ACTS IT MAY BE LIABLE, EVEN IF IT IS CAUSE IN PART BY THE NEGLIGENCE OR OMISSION OF ANY INDEMNITEE, SO LONG AS IT IS NOT CAUSED BY THE SOLE NEGLIGENCE OR WILLFUL MISCONDUCT OF ANY INDEMNITEE. IN THE EVENT MORE THAN ONE OF THE INDEMNITORS ARE CONNECTED WITH AN ACCIDENT OR OCCURRENCE

COVERED BY THIS INDEMNIFICATION, THEN EACH OF SUCH INDEMNITORS SHALL BE JOINTLY AND SEVERALLY RESPONSIBLE TO THE INDEMNITEES FOR INDEMNIFICATION AND THE ULTIMATE RESPONSIBILITY AMONG SUCH INDEMNITORS FOR THE LOSS AND EXPENSE OF ANY SUCH INDEMNIFICATION SHALL BE SETTLED BY SEPARATE PROCEEDINGS AND WITHOUT JEOPARDY TO ANY INDEMNITEE. THE PROVISIONS OF THIS ARTICLE SHALL NOT BE CONSTRUED TO ELIMINATE OR REDUCE ANY OTHER INDEMNIFICATIONS OR RIGHT WHICH COUNTY OR ANY OTHER INDEMNITEES HAS BY LAW. THE INDEMNITIES CONTAINED HEREIN SHALL SURVIVE THE TERMINATION OF THIS AGREEMENT FOR ANY REASON WHATSOEVER.

XI.

Service Provider's Employees: Service Provider covenants and agrees that all personnel engaged shall be employees of Service Provider, and Service Provider shall pay all salaries, and all Social Security taxes, Federal and State Unemployment Insurance, Workers' Compensation Insurance and any similar taxes or expenses related to such employees, including but not limited to, license fees, insurance premiums and outfitting expenses. Service Provider shall be responsible for complying with all Federal, State and Local laws, ordinances and regulations regarding its employees, including all Occupational Safety and Health Administration regulations. Service Provider shall be responsible for the supervision, control and direction of the day-to-day activities of the personnel provided hereunder and shall provide close supervision on a continual basis.

XII.

Consideration and Compensation: Service Provider will be compensated based on a fixed sum for specific projects as defined in the attached **Service Provider's - Product Price Sheet** marked as **Exhibit "A,"** which is incorporated herein to the extent it meets or exceeds the requirements of County's solicitation, if applicable. The not-to-exceed amount payable by County under this Agreement shall be **Nineteen Thousand Five Hundred Dollars ($19,500.00)**. In no event may the aggregate amount of compensation authorized under any SOWs exceed the said not-to-exceed amount.

Pursuant to State Law ("Texas Prompt Payment Act") the payment terms are governed as follows:

County's payment for goods and services shall be governed by Chapter 2251 of the Texas Government Code. An invoice shall be deemed overdue the 31st day after the later of (1) the date County receives the goods under the Agreement; (2) the date the performance of the service under the Agreement is completed; or (3) the date the Williamson County Auditor receives an invoice for the goods or services. Interest charges for any overdue payments shall be paid by County in accordance with Texas Government Code Section 2251.025. More specifically, the rate of interest that shall accrue on a late payment is the rate in effect on September 1 of County's fiscal year in which the payment becomes due. The said rate in effect on September 1 shall be equal to the sum of (1) one percent (1%); and (2) the prime rate published in the Wall Street Journal on the first day of July of the preceding fiscal year that does not fall on a Saturday or Sunday.

In the event that an error appears on an invoice submitted by Service Provider, County shall notify Service Provider of the error not later than the twenty first (21st) day after the date County receives the invoice. If the error is resolved in favor of Service Provider, Service Provider shall be

entitled to receive interest on the unpaid balance of the invoice submitted by Service Provider beginning on the date that the payment for the invoice became overdue. If the error is resolved in favor of the County, Service Provider shall submit a corrected invoice that must be paid in accordance within the time set forth above. The unpaid balance accrues interest as provided by Chapter 2251 of the Texas Government Code if the corrected invoice is not paid by the appropriate date.

As a minimum, invoices shall include:

a) Name, address, and telephone number of Service Provider and similar information in the event the payment is to be made to a different address
b) County Agreement, Purchase Order, and/or delivery order number
c) Identification of items or services as outlined in the Agreement
d) Quantity or quantities, applicable unit prices, total prices and total amounts
e) Any additional payment information which may be called for by the Agreement

Payment inquiries should be directed to the Williamson County Auditor's Office, Accounts Payable Department: accountspayable@wilcotx.gov 512-943-1500

XIII.

The County's Decision to Withhold Payment: The County may withhold a payment in whole or in part to the extent reasonably necessary to protect the County due to the County's determination that the work has not progressed to the point indicated in the Agreement documents or that the quality of work is not in accordance with the Agreement documents. The County may also withhold a payment or, because of subsequently discovered evidence, may nullify the whole or a part of any request for payment to such extent as may be necessary to protect the County from loss for which Service Provider is responsible, including loss resulting from acts and omissions, because of the following:

1. defective work not remedied;
2. reasonable evidence that the work cannot be completed for the unpaid balance of the Agreement sum;
3. damage to the County;
4. reasonable evidence that the work will not be completed within the Agreement time and that the unpaid balance would not be adequate to cover actual or liquidated damages for the anticipated delay; or
5. persistent failure to carry out the work in accordance with the Agreement documents.

XIV.

Insurance: Service Provider shall provide and maintain, until the services covered in this Agreement is completed and accepted by the County, the minimum insurance coverage in the minimum amounts as described below. Coverage shall be written on an occurrence basis by companies authorized and admitted to do business in the State of Texas and rated A- or better by A.M. Best Company or otherwise acceptable to the County.

Type of Coverage	Limits of Liability
a. Worker's Compensation	Statutory
b. Employer's Liability	
Bodily Injury by Accident	$500,000 Ea. Accident
Bodily Injury by Disease	$500,000 Ea. Employee
Bodily Injury by Disease	$500,000 Policy Limit

c. Comprehensive general liability including completed operations and contractual liability insurance for bodily injury, death, or property damages in the following amounts:

COVERAGE	PER PERSON	PER OCCURRENCE
Comprehensive General Liability *(including premises, completed operations and contractual)*	$1,000,000	$1,000,000
Aggregate policy limits:		$2,000,000

d. Comprehensive automobile and auto liability insurance (covering owned, hired, leased and non-owned vehicles):

COVERAGE	PER PERSON	PER OCCURRENCE
Bodily injury (including death)	$1,000,000	$1,000,000
Property damage	$1,000,000	$1,000,000
Aggregate policy limits	No aggregate limit	

"Williamson County, Texas, its directors, officers and employees" shall be added as additional insureds under the policies required above, and on those policies where "Williamson County, Texas, its directors, officers and employees" are additional insureds, such insurance shall be primary and any insurance maintained by County shall be excess and not contribute with it.

Service Provider, as an independent contractor, meets the qualifications of an "Independent Contractor" under Texas Worker's Compensation Act, Texas Labor Code, Section 406.141, and must provide its employees, agents, and sub-subcontractors worker's compensation coverage. Service Provider shall not be entitled to worker's compensation coverage, or any other type of insurance coverage held by the County.

The name of the Certificate Holder in the Certificate of Insurance issued by the insurer shall be as follows:

Williamson County, Texas
C/O: Williamson County Risk Management
301 SE Inner Loop

Georgetown, TX. 78626
Email: coi.submission@wilcotx.gov

Upon execution of this Agreement, Service Provider shall provide the County with insurance certificates evidencing compliance with the insurance requirements of this Agreement.

XV.

No Waiver of Immunities. Nothing in this Agreement shall be deemed to waive, modify or amend any legal defense available at law or in equity to the County, its past or present officers, employees, or agents, nor to create any legal rights or claim on behalf of any third party. The County does not waive, modify, or alter to any extent whatsoever the availability of the defense of governmental immunity or any other immunity under the laws of the State of Texas or of the United States.

XVI.

Warranty: Service Provider warrants to the County that materials, workmanship and equipment furnished under this Agreement will be of good quality and new unless otherwise required or permitted by the County, that the work will be free from defects not inherent in the quality required or permitted by law or otherwise, and that the work will conform to the requirements of the Agreement documents. Work not conforming to these requirements, including substitutions not properly approved and authorized, may be considered defective.

XVII.

Taxes: Service Provider shall pay all sales, consumer, use and similar taxes for the work provided by Service Provider which had been legally enacted on the date of the Agreement, whether or not yet effective or merely scheduled to go into effect.

XVIII.

Venue and Applicable Law: Venue of this Agreement shall be Williamson County, Texas, and the laws of the State of Texas shall govern all terms and conditions.

XIX.

No Assignment: Service Provider may not assign this Agreement.

XX.

Severability: In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity or unenforceability shall not affect any other provision in this Agreement and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained in it.

XXI.

Confidentiality: Service Provider expressly agrees that they will not use any incidental confidential information they may obtain while being on governmental property for their own benefit and agrees that is will not enter unauthorized areas or access confidential information and will not disclose any information to unauthorized third parties and will take care to guard the security of the information at all times.

XXII.

Termination: This Agreement may be terminated at any time at the option of the County, without further or prospective liability for performance upon giving upon thirty (30) calendar day's written notice to thereof. In the event Williamson County exercises its right to terminate without cause, it is understood and agreed that only amounts due to Service Provider for goods, commodities and/or services provided and expenses incurred to and including the date of termination, will be due and payable. No penalty will be assessed for Williamson County's termination for convenience.

XXIII.

Right of Funds: Despite the agreed upon method of payment set forth above, Service Provider agrees to return to Williamson County pro-rata portion of unearned funds distributed to Service Provider if (a) Service Provider's project progress is insufficient; (b) this Agreement is terminated for any reason; or (c) Service Provider fails in any other respect under this Agreement.

XXIV.

County's Right to Audit: Service Provider agrees that Williamson County or its duly authorized representatives shall, until the expiration of three (3) years after final payment under this Agreement, have access to and the right to examine and photocopy any and all books, documents, papers and records of Service Provider which are directly pertinent to the services to be performed under this Agreement for the purposes of making audits, examinations, excerpts, and transcriptions. Service Provider expressly agrees that the County shall have access during normal working hours to all necessary Service Provider facilities and shall be provided adequate and appropriate workspace in order to conduct audits in compliance with the provisions of this section. Williamson County shall give Service Provider reasonable advance notice of intended audits.

XXV.

Notice: Any notice required to be given under the terms of this AGREEMENT shall be effective if and when given in writing and mailed by certified mail to the addresses listed below or subsequently provided in writing:

WILLIAMSON COUNTY:
Williamson County Judge
710 Main Street, Suite 101
Georgetown, TX 78626

SERVICE PROVIDER
Barrier Fence, LLC
402A W. Palm Valley Blvd., #181
Round Rock, TX 78664

XXVI.

Mediation: The parties agree to use non-binding mediation for dispute resolution prior to and formal legal action being taken on this Agreement.

XXVII.

Non-Appropriation and Fiscal Funding: The obligations of the Parties under this Agreement do not constitute a general obligation or indebtedness of either Party for which such Party is obligated to levy, pledge, or collect any form of taxation. It is understood and agreed that County shall have the right to terminate this Agreement at the end of any County fiscal year if the governing body of County does not appropriate sufficient funds as determined by County's budget for the fiscal year in question. County may effect such termination by giving written notice of termination at the end of its then-current fiscal year.

XXVIII.

Authorized Expenses: In the event County authorizes, in advance and in writing, reimbursement of non-labor expenses related to the services subject of this Agreement, County will pay such actual non-labor expenses in strict accordance with the Williamson County Vendor Reimbursement Policy (as amended), which is incorporated into and made a part of this Agreement by reference. The Williamson County Vendor Reimbursement Policy can be found at: Williamson County Vendor Reimbursement Policy March 2023 (https://www.wilcotx.gov/351/Vendor-Reimbursement). Invoices requesting reimbursement for authorized non-labor expenses must be accompanied by copies of the provider's invoice and clearly set forth the actual cost of the expenses, without markup.

XXIX.

Entire Agreement & Incorporated Documents: This Agreement constitutes the entire Agreement between the parties and may not be modified or amended other than by a written instrument executed by both parties. Documents expressly incorporated into this Agreement include the following:

A. This Agreement, its Exhibits and any amend amendments agreed to by both parties (if any);
B. Statements of Work (SOWs) issued under the Agreement and
C. Insurance certificates evidencing coverages required herein above.

In the event a dispute arises between terms and conditions of this (1) Agreement, its exhibits and amendments (if any) or (2) any SOW issued under the Agreement; applicable documents will be referred to for the purpose of clarification, conflict resolution or for additional detail in the following order of precedence: (1) terms and conditions of this Agreement, its exhibits and amendments (if any) and (2) the SOW issued under the Agreement.

XXX.

Signature for the County: The presiding officer of Williamson County's governing body who is authorized to execute this instrument by order duly recorded may execute this Agreement on behalf of the County.

IN WITNESS WHEREOF, that this Agreement shall be effective as of the date of the last party's execution below.

WILLIAMSON COUNTY:

_____
Authorized Signature

_____
County Judge/Presiding Officer

Dated: _____, 20__

BARRIER FENCE, LLC

Melinda Lichtenwalter
Authorized Signature

Melinda Lichtenwalter
Printed Name

Dated: 9/23, 2025

Approved as to Legal Form
JACQUELINE LENTZ
General Counsel, Commissioners Court
Date: Sep 25 2025 Time: 10:27 am

Reviewed by Contract Audit
Joel Brophy
Internal Audit Director
Williamson County Auditor's Office
Date: Sep 23 2025 Time: 5:56 pm

Exhibit "A"
Service and Product Price Sheet

Technician Service Rates

Service Provider shall submit a full list of all personnel titles and the hourly billing rate for each discipline which shall be incorporated into this service agreement.

Rates shall remain firm throughout the term of this Master Services Agreement. This technician service rate shall be used to establish fixed prices for services by purchase order.

Rates valid thru September 30, 2026, and with subsequent years' renewals.

- If rates change at renewal times, vendor is responsible for making Williamson County aware of the adjusted rates.

Personnel Level	FY 26 (10/1/2025 – 9/30/2026) Hourly Rate
1. Technician	
a. Regular Hours – 7:00 am – 5:00 pm	$86.25
b. After Regular Hours – 5:01 pm – 6:59 am	$172.50
c. Weekends or County approved Holidays	Weekends (Saturday) - $172.50
2. Service Vehicle Fee – per call	$287.50

Emergency Contact Personnel:	Mark Williams
Business Hours Phone Number:	1 (512) 709-8467
After Hours/Emergency Phone Number:	1 (512) 573-6438
Email Address:	Mark@BarrierFence.com

Materials - Remedial Repairs	
Materials not covered under scheduled service:	
*	Service Provider may invoice for parts and materials on a cost-plus basis. Service Provider may invoice at 35% markup.
**	Service Provider may invoice for equipment rental on a cost-plus basis. Service Provider may invoice at 35% markup.
***	Invoice(s) for work performed shall require a copy of the parts and materials receipt to be included when the total, including mark-up, exceeds $500.00.
****	Williamson County reserves the right to request from Service Provider any documentation that reflects price for verification purposes.

- 90-day labor warranty on service repairs performed, any MFG parts warranties will be extended.

Revised: 7/16/2025

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2025-1367115

Date Filed:
09/23/2025

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
BARRIER FENCE, LLC
Round Rock, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
Williamson County Commissioners Court

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
2026-34
Fence and Gate Installation

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party. [X]

6 UNSWORN DECLARATION

My name is Melinda Lichtenwalter, and my date of birth is [redacted].

My address is [redacted]
(city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Williamson County, State of TX, on the 23 day of Sept. 2025
(month) (year)

Melinda Lichtenwalter
Signature of authorized agent of contracting business entity
(Declarant)

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2025-1367115

Date Filed:
09/23/2025

Date Acknowledged:
09/26/2025

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

BARRIER FENCE, LLC
Round Rock, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Williamson County Commissioners Court

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

2026-34
Fence and Gate Installation

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party. [X]

6 UNSWORN DECLARATION

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.
(city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____County, State of _____, on the _____day of _____, 20_____.
(month) (year)

_____
Signature of authorized agent of contracting business entity
(Declarant)

Commissioners Court - Regular Session **17.**

Meeting Date: 10/14/2025

Approval of Master Service Agreement No. 2026-027 with Trusco Inc. DBA Russell Glass Company for Glass Repair/Replacement for Facilities Management

Submitted For: Joy Simonton **Submitted By:** Michelle McKinney, Purchasing

Department: Purchasing

Agenda Category: Consent

Information

Agenda Item

Discuss, consider, and take appropriate action on approving the Master Service Agreement No. 2026-027 with Trusco Inc. DBA Russell Glass Company and Williamson County for Glass Repair/Replacement in the not-to-exceed amount of $19,500.00 and authorize the execution of the agreement.

Background

This Master Service Agreement is for Glass Repair/Replacement Services on an as-needed/requested basis throughout Williamson County with Trusco Inc. DBA Russell Glass Company. This MSA will be valid as of the date of execution through September 30, 2026. Contract Audit and General Counsel reviewed. The funding source is 01.0100.0509.004510. Origination ID #3643, and the department contact is Christi Stromberg with Facilities Management.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Master Service Agreement

Form 1295 Russell Glass Company Complete

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/07/2025 06:19 PM
Form Started By: Michelle McKinney		Started On: 09/26/2025 04:03 PM
Final Approval Date: 10/07/2025		

THE STATE OF TEXAS §

COUNTY OF WILLIAMSON §

MASTER SERVICES AGREEMENT
WITH
TRUSCO INC. DBA RUSSELL GLASS COMPANY
FY26

Important Notice: County Purchase Orders and agreements constitute expenditures of public funds, and all vendors are hereby placed on notice that any quotes, invoices or any other forms that seek to unilaterally impose contractual or quasicontractual terms are subject to the extent authorized by Texas law, including but not limited to the Texas Constitution, the Texas Government Code, the Texas Local Government Code, the Texas Transportation Code, the Texas Health & Safety Code, and Opinions of the Texas Attorney General relevant to local governmental entities.

THIS MASTER SERVICES AGREEMENT ("Agreement") is made and entered into by and between **Williamson County, Texas** ("County"), a political subdivision of the State of Texas, acting herein by and through its governing body, and **Trusco Inc. DBA Russell Glass Company** (hereinafter "Service Provider") both of which are referred to herein as the parties. The County agrees to engage Service Provider as an independent contractor, to provide certain services and purchase goods described herein pursuant to the following terms, conditions, and restrictions:

I.

Services: The services to be provided include, but are not limited to, as needed glass repair/replacement throughout various Williamson County Facilities. Related services will be outlined in a Statement of Work ("SOW") to be provided by Service Provided upon the direction of the County.

Service Provider represents that Service Provider (including Service Provider's agents, employees, volunteers, and subcontractors, as applicable) possess all certifications, licenses, inspections, and permits required by law to carry out the services and work described in each SOW provided. The Service Provider shall, upon written (including electronic) request, provide proof of valid licensure.

II.

Goods: To the extent applicable, Service Provider shall supply the County the goods described in each SOW provided to the extent it meets or exceeds the County's solicitation, if applicable.

Should the County choose to purchase goods in addition to those described in any SOW, such additional goods shall be described in a separate written amendment to the SOW wherein the additional goods shall be described, and the parties shall set forth the amount of compensation to be paid by the County for the additional goods. Service Provider shall not provide any additional goods and the County shall not be obligated to pay for any additional goods unless a written amendment to the SOW has been signed by both parties.

III.

Effective Date and Term: This Agreement shall be in full force and effect from the date of the last party's execution below and shall continue through September 30, 2026. Unless terminated sooner pursuant to the terms set out herein, the County reserves the right to renew the Agreement for additional fiscal years, by mutual agreement of both parties, as it deems to be in the best interest of the County.

IV.

On-Site Representative for Work Monitoring: The County may appoint an on-site project representative to observe the work being performed. The County may conduct inspections to determine the date or dates of substantial completion and the date of final completion. If the County so desires, it may seek written adequate assurance that the work is progressing on-time and pursuant to terms and conditions of this Agreement and all related contract documents.

V.

Labor, Materials, Tools & Misc. Items: Service Provider shall provide or cause to be provided and shall pay for labor, materials, equipment, tools, construction equipment and machinery, utilities, transportation and other facilities and services necessary for proper execution and completion of the work, whether temporary or permanent and whether or not incorporated or to be incorporated in the work. Service Provider shall enforce strict discipline and good order among their respective employees and other persons carrying out the Agreement. Service Provider shall not permit employees of unfit persons or persons not skilled in tasks assigned to them.

VI.

Compliance With All Laws: Service Provider agrees, in connection with the services or any related items to the subject matter of this Agreement, to comply with any and all local, state, or federal requirements, including but not limited to compliance with regulations of the Texas Commission of Environmental Quality and the Occupational Safety and Health Administration. Additionally, Service Provider shall obtain from the appropriate City, Williamson County, or State of Texas the necessary permit(s) required by the ordinances of the City of Georgetown, Williamson County, or State of Texas, for performance of the work.

VII.

Duty To Report Problems: Service Provider agrees to advise the County and its representative(s) within 24 hours of any errors, mistakes, potential problems or any other problematic issue(s) coming under observation during the progress of the work and will make good faith efforts to correct any errors that come to light in a timely and reasonable manner.

VIII.

Cleaning Up: Service Provider shall keep the premises and surrounding area free from accumulation of waste materials or rubbish caused by operations under this Agreement. At completion of the work, Service Provider shall remove from and about the project: waste materials, rubbish, tools, construction equipment, machinery and surplus materials. If Service Provider fails to clean up as provided, the cost thereof shall be charged to Service Provider by deducting from final fee or as necessary.

IX.

No Agency Relationship & Indemnification: It is understood and agreed that Service Provider shall not in any sense be considered a partner or joint venturer with the County, nor shall Service Provider in any manner hold itself out as an agent or official representative of the County. Service Provider shall be considered an independent contractor for the purpose of this Agreement and shall in no manner incur any expense or liability on behalf of the County other than what may be expressly allowed under this Agreement. The County will not be liable for any loss, cost, expense or damage, whether indirect, incidental, punitive, exemplary, consequential of any kind whatsoever for any acts by Service Provider or failure to act relating to the construction services being provided. Service Provider agrees to indemnify, hold harmless, and defend the County against any claim, demand, loss, injury, damages, actions, or liability of any kind against the County resulting from any services Service Provider performs on behalf of the County.

X.

Indemnification: TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, SERVICE PROVIDER AND ITS AGENTS, PARTNERS, EMPLOYEES, AND CONSULTANTS (COLLECTIVELY "INDEMNITORS") SHALL AND DO AGREE TO INDEMNIFY, PROTECT, DEFEND WITH COUNSEL APPROVED BY COUNTY, AND HOLD HARMLESS THE COUNTY, REPRESENTATIVES OF THE COUNTY AND THE COMMISSIONERS COURT OF WILLIAMSON COUNTY, ITS VARIOUS DEPARTMENTS, AND THEIR RESPECTIVE OFFICERS, DIRECTORS, EMPLOYEES AND AGENTS (COLLECTIVELY "INDEMNITEES") FROM AND AGAINST ALL CLAIMS IN RELATION TO SERVICE PROVIDER'S PERFORMANCE OF THE SERVICES DESCRIBED HEREIN. DAMAGES, LOSSES, LIENS, CAUSES OF ACTION, SUITS, JUDGEMENT, AND EXPENSES, INCLUDING ATTORNEY FEES, OF ANY NATURE, KIND OR DESCRIPTION (COLLECTIVELY "LIABILITIES") OF ANY PERSON OR ENTITY WHOMSOEVER, ARISING OUT OF, CAUSED BY, OR RESULTING FROM THE PERFORMANCE OF THE SERVICES OR ANY PART THEREOF WHICH ARE CAUSED IN WHOLE OR IN PART BY ANY NEGLIGENT ACT OR OMISSION OF SERVICE PROVIDER, ANYONE DIRECTLY EMPLOYED BY IT OR ANYONE WHOSE ACTS IT MAY BE LIABLE, EVEN IF IT IS CAUSE IN PART BY THE NEGLIGENCE OR OMISSION OF ANY INDEMNITEE, SO LONG AS IT IS NOT CAUSED BY THE SOLE NEGLIGENCE OR WILLFUL MISCONDUCT OF ANY INDEMNITEE. IN THE EVENT MORE THAN ONE OF THE INDEMNITORS ARE CONNECTED WITH AN ACCIDENT OR OCCURRENCE

COVERED BY THIS INDEMNIFICATION, THEN EACH OF SUCH INDEMNITORS SHALL BE JOINTLY AND SEVERALLY RESPONSIBLE TO THE INDEMNITEES FOR INDEMNIFICATION AND THE ULTIMATE RESPONSIBILITY AMONG SUCH INDEMNITORS FOR THE LOSS AND EXPENSE OF ANY SUCH INDEMNIFICATION SHALL BE SETTLED BY SEPARATE PROCEEDINGS AND WITHOUT JEOPARDY TO ANY INDEMNITEE. THE PROVISIONS OF THIS ARTICLE SHALL NOT BE CONSTRUED TO ELIMINATE OR REDUCE ANY OTHER INDEMNIFICATIONS OR RIGHT WHICH COUNTY OR ANY OTHER INDEMNITEES HAS BY LAW. THE INDEMNITIES CONTAINED HEREIN SHALL SURVIVE THE TERMINATION OF THIS AGREEMENT FOR ANY REASON WHATSOEVER.

XI.

Service Provider's Employees: Service Provider covenants and agrees that all personnel engaged shall be employees of Service Provider, and Service Provider shall pay all salaries, and all Social Security taxes, Federal and State Unemployment Insurance, Workers' Compensation Insurance and any similar taxes or expenses related to such employees, including but not limited to, license fees, insurance premiums and outfitting expenses. Service Provider shall be responsible for complying with all Federal, State and Local laws, ordinances and regulations regarding its employees, including all Occupational Safety and Health Administration regulations. Service Provider shall be responsible for the supervision, control and direction of the day-to-day activities of the personnel provided hereunder and shall provide close supervision on a continual basis.

XII.

Consideration and Compensation: Service Provider will be compensated based on a fixed sum for specific projects as defined in the SOW's and in accordance with the prices listed in the **Price Sheet for FY26 marked as Exhibit "A,"** hereto. The not-to-exceed amount payable by County under this Agreement shall be **Nineteen Thousand, Five Hundred Dollars ($19,500.00)**. In no event may the aggregate amount of compensation authorized under any SOWs exceed the said not-to-exceed amount.

Pursuant to State Law ("Texas Prompt Payment Act") the payment terms are governed as follows:

County's payment for goods and services shall be governed by Chapter 2251 of the Texas Government Code. An invoice shall be deemed overdue the 31st day after the later of (1) the date County receives the goods under the Agreement; (2) the date the performance of the service under the Agreement is completed; or (3) the date the Williamson County Auditor receives an invoice for the goods or services. Interest charges for any overdue payments shall be paid by County in accordance with Texas Government Code Section 2251.025. More specifically, the rate of interest that shall accrue on a late payment is the rate in effect on September 1 of County's fiscal year in which the payment becomes due. The said rate in effect on September 1 shall be equal to the sum of (1) one percent (1%); and (2) the prime rate published in the Wall Street Journal on the first day of July of the preceding fiscal year that does not fall on a Saturday or Sunday.

In the event that an error appears on an invoice submitted by Service Provider, County shall notify Service Provider of the error not later than the twenty first (21st) day after the date County receives the invoice. If the error is resolved in favor of Service Provider, Service Provider shall be

entitled to receive interest on the unpaid balance of the invoice submitted by Service Provider beginning on the date that the payment for the invoice became overdue. If the error is resolved in favor of the County, Service Provider shall submit a corrected invoice that must be paid in accordance within the time set forth above. The unpaid balance accrues interest as provided by Chapter 2251 of the Texas Government Code if the corrected invoice is not paid by the appropriate date.
As a minimum, invoices shall include:

a) Name, address, and telephone number of Service Provider and similar information in the event the payment is to be made to a different address
b) County Agreement, Purchase Order, and/or delivery order number
c) Identification of items or services as outlined in the Agreement
d) Quantity or quantities, applicable unit prices, total prices and total amounts
e) Any additional payment information which may be called for by the Agreement

Payment inquiries should be directed to the Williamson County Auditor's Office, Accounts Payable Department: accountspayable@wilcotx.gov 512-943-1500

XIII.

The County's Decision to Withhold Payment: The County may withhold a payment in whole or in part to the extent reasonably necessary to protect the County due to the County's determination that the work has not progressed to the point indicated in the Agreement documents or that the quality of work is not in accordance with the Agreement documents. The County may also withhold a payment or, because of subsequently discovered evidence, may nullify the whole or a part of any request for payment to such extent as may be necessary to protect the County from loss for which Service Provider is responsible, including loss resulting from acts and omissions, because of the following:

1. defective work not remedied;
2. reasonable evidence that the work cannot be completed for the unpaid balance of the Agreement sum;
3. damage to the County;
4. reasonable evidence that the work will not be completed within the Agreement time and that the unpaid balance would not be adequate to cover actual or liquidated damages for the anticipated delay; or
5. persistent failure to carry out the work in accordance with the Agreement documents.

XIV.

Insurance: Service Provider shall provide and maintain, until the services covered in this Agreement is completed and accepted by the County, the minimum insurance coverage in the minimum amounts as described below. Coverage shall be written on an occurrence basis by companies authorized and admitted to do business in the State of Texas and rated A- or better by A.M. Best Company or otherwise acceptable to the County.

	Type of Coverage	Limits of Liability
a.	Worker's Compensation	Statutory
b.	Employer's Liability	
	Bodily Injury by Accident	$500,000 Ea. Accident
	Bodily Injury by Disease	$500,000 Ea. Employee
	Bodily Injury by Disease	$500,000 Policy Limit

c. Comprehensive general liability including completed operations and contractual liability insurance for bodily injury, death, or property damages in the following amounts:

COVERAGE	PER PERSON	PER OCCURRENCE
Comprehensive General Liability (*including premises, completed operations and contractual*)	$1,000,000	$1,000,000
Aggregate policy limits:		$2,000,000

d. Comprehensive automobile and auto liability insurance (covering owned, hired, leased and non-owned vehicles):

COVERAGE	PER PERSON	PER OCCURRENCE
Bodily injury (including death)	$1,000,000	$1,000,000
Property damage	$1,000,000	$1,000,000
Aggregate policy limits	No aggregate limit	

"Williamson County, Texas, its directors, officers and employees" shall be added as additional insureds under the policies required above, and on those policies where "Williamson County, Texas, its directors, officers and employees" are additional insureds, such insurance shall be primary and any insurance maintained by County shall be excess and not contribute with it.

Service Provider, as an independent contractor, meets the qualifications of an "Independent Contractor" under Texas Worker's Compensation Act, Texas Labor Code, Section 406.141, and must provide its employees, agents, and sub-subcontractors worker's compensation coverage. Service Provider shall not be entitled to worker's compensation coverage, or any other type of insurance coverage held by the County.

The name of the Certificate Holder in the Certificate of Insurance issued by the insurer shall be as follows:

Williamson County, Texas
C/O: Williamson County Risk Management
301 SE Inner Loop
Georgetown, TX. 78626
Email: coi.submission@wilcotx.gov

Upon execution of this Agreement, Service Provider shall provide the County with insurance certificates evidencing compliance with the insurance requirements of this Agreement.

XV.

No Waiver of Immunities. Nothing in this Agreement shall be deemed to waive, modify or amend any legal defense available at law or in equity to the County, its past or present officers, employees, or agents, nor to create any legal rights or claim on behalf of any third party. The County does not waive, modify, or alter to any extent whatsoever the availability of the defense of governmental immunity or any other immunity under the laws of Texas or of the United States.

XVI.

Warranty: Service Provider warrants to the County that materials, workmanship and equipment furnished under this Agreement will be of good quality and new unless otherwise required or permitted by the County, that the work will be free from defects not inherent in the quality required or permitted by law or otherwise, and that the work will conform to the requirements of the Agreement documents. Work not conforming to these requirements, including substitutions not properly approved and authorized, may be considered defective.

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XIX.

No Assignment: Service Provider may not assign this Agreement.

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XXI.

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XXIV.

County's Right to Audit: Service Provider agrees that Williamson County or its duly authorized representatives shall, until the expiration of three (3) years after final payment under this Agreement, have access to and the right to examine and photocopy any and all books, documents, papers and records of Service Provider which are directly pertinent to the services to be performed under this Agreement for the purposes of making audits, examinations, excerpts, and transcriptions. Service Provider expressly agrees that the County shall have access during normal working hours to all necessary Service Provider facilities and shall be provided adequate and appropriate workspace in order to conduct audits in compliance with the provisions of this section. Williamson County shall give Service Provider reasonable advance notice of intended audits.

XXV.

Notice: Any notice required to be given under the terms of this AGREEMENT shall be effective if and when given in writing and mailed by certified mail to the addresses listed below or subsequently provided in writing:

WILLIAMSON COUNTY:
Williamson County Judge
710 Main Street, Suite 101
Georgetown, TX 78626

SERVICE PROVIDER
Trusco Inc. DBA Russell Glass Company
2611 S. Austin Ave.
Georgetown, TX 78626

XXVI.

Mediation: The parties agree to use non-binding mediation for dispute resolution prior to and formal legal action being taken on this Agreement.

XXVII.

Non-Appropriation and Fiscal Funding: The obligations of the Parties under this Agreement do not constitute a general obligation or indebtedness of either Party for which such Party is obligated to levy, pledge, or collect any form of taxation. It is understood and agreed that County shall have the right to terminate this Agreement at the end of any County fiscal year if the governing body of County does not appropriate sufficient funds as determined by County's budget for the fiscal year in question. County may effect such termination by giving written notice of termination at the end of its then-current fiscal year.

XXVIII.

Authorized Expenses: In the event County authorizes, in advance and in writing, reimbursement of non-labor expenses related to the services subject of this Agreement, County will pay such actual non-labor expenses in strict accordance with the Williamson County Vendor Reimbursement Policy (as amended), which is incorporated into and made a part of this Agreement by reference. The Williamson County Vendor Reimbursement Policy can be found at: Williamson County Vendor Reimbursement Policy March 2023 (https://www.wilcotx.gov/351/Vendor-Reimbursement). Invoices requesting reimbursement for authorized non-labor expenses must be accompanied by copies of the provider's invoice and clearly set forth the actual cost of the expenses, without markup.

XXIX.

Entire Agreement & Incorporated Documents: This Agreement constitutes the entire Agreement between the parties and may not be modified or amended other than by a written instrument executed by both parties. Documents expressly incorporated into this Agreement include the following:

A. This Agreement, its Exhibits and any amendments agreed to by both parties (if any);
B. Statements of Work (SOWs) issued under the Agreement and
C. Insurance certificates evidencing coverages required herein above.

In the event a dispute arises between terms and conditions of this (1) Agreement, its exhibits and amendments (if any) and (2) a SOW issued under the Agreement; applicable documents will be referred to for the purpose of clarification, conflict resolution or for additional detail in the following order of precedence: (1) terms and conditions of this Agreement, its exhibits and amendments (if any), (2) the SOW issued under the Agreement.

XXX.

Signature for the County: The presiding officer of Williamson County's governing body who is authorized to execute this instrument by order duly recorded may execute this Agreement on behalf of the County.

IN WITNESS WHEREOF, that this Agreement shall be effective as of the date of the last party's execution below.

WILLIAMSON COUNTY:

_____
Authorized Signature

_____
County Judge/Presiding Officer

Dated: _____ _____, 20___

TRUSCO INC. DBA RUSSELL GLASS COMPANY

_____
Authorized Signature

Russ Rutledge
Printed Name

Dated: 9-24 _____, 2025

Approved as to Legal Form
JACQUELINE LENTZ
General Counsel, Commissioners Court
Date: Sep 26 2025 Time: 12:26 pm

Reviewed by Contract Audit
Joel Brophy
Internal Audit Director
Williamson County Auditor's Office
Date: Sep 25 2025 Time: 1:33 pm

Exhibit "A"

Price Sheet for FY26

Contract # 2026-027

Trusco Inc. DBA Russell Glass
Attachment – Price Sheet

This attachment shall be completed and returned with the Service Provider response / Service Agreement documents.

Service Provider shall submit a billing rate for each discipline which shall be incorporated into this service agreement.

Rates shall remain firm throughout the term of this contract purchase agreement. This price sheet shall be used to establish fixed prices for services by purchase order.

Rates valid thru September 30, 2026.
If rates change at renewal times, we will forward those adjusted rates to you.

• **Technician - Labors**	**Rate Price per Hour**
• Regular Hours – 7:00 am – 5:00 pm	$75.00 per technician, per hour
• After Regular Hours – 5:01 pm – 6:59 am	$112.50 per technician per hour
• Weekends or County approved Holidays	$ 225.00 per technician, per hour
• **Service Vehicle**	**Service Fee**
• Service Vehicle Fee – per site visit, per vehicle	$90.00

Emergency Contact Personnel:	Susan Cearley
Business Hours Phone Number:	512-863-4527
Email Address:	glass@russellglass.com

		Materials - Remedial Repairs	
		Materials not covered under scheduled service:	
*		Contractor may invoice for parts and materials (glass only) on a cost-plus basis. The contactor may invoice at 300 % markup.	
**		Contractor may invoice for parts and materials (hardware only) on a cost-plus basis. The contactor may invoice at 65 % markup.	
**		Contractor may invoice for equipment rental on a cost-plus basis. The contactor may invoice at 25 % markup.	
***		Invoice(s) for work performed shall require a copy of the parts and materials receipt to be included when the total, including mark-up, exceeds $500.00.	
****		Williamson County reserves the right to request from Contractor any documentation that reflects price for verification purposes.	

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CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2025-1368174

Date Filed:
09/24/2025

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Trusco Inc. dba Russell Glass Company
Georgetown, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Williamson County Commissioner

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

2026-027
Russell Glass Services, Replace Broken Window Glass

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
Trusco Inc. dba Russell Glass Company	Georgetown, TX United States	X	

5 Check only if there is NO Interested Party. ☐

6 UNSWORN DECLARATION

My name is Russ Rutledge [redacted]

My address is [redacted] (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Williamson County, State of Texas, on the 24 day of September (month), 2025 (year).

Signature of authorized agent of contracting business entity
(Declarant)

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2025-1368174

Date Filed:
09/24/2025

Date Acknowledged:
09/26/2025

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Trusco Inc. dba Russell Glass Company
Georgetown, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Williamson County Commissioner

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

2026-027
Russell Glass Services, Replace Broken Window Glass

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
Trusco Inc. dba Russell Glass Company	Georgetown, TX United States	X	

5 Check only if there is NO Interested Party. ☐

6 UNSWORN DECLARATION

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.
(city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____County, State of _____, on the _____day of _____, 20_____.
(month) (year)

_____
Signature of authorized agent of contracting business entity
(Declarant)

Commissioners Court - Regular Session **18.**

Meeting Date: 10/14/2025

Approval of Master Service Agreement #2026-029 with Iris Group Holdings, LLC DBA Everon, LLC for Security Alarm Monitoring Maintenance and Repair Services for Facilities Management

Submitted For: Joy Simonton **Submitted By:** Michelle McKinney, Purchasing

Department: Purchasing

Agenda Category: Consent

Information

Agenda Item

Discuss, consider, and take appropriate action on approving the Master Service Agreement, 2026-029, between Williamson County and Iris Group Holdings, LLC DBA Everon, LLC for Security Alarm Monitoring Maintenance and Repair Services, in the not-to-exceed amount of $100,000.00, pursuant to Sourcewell's Cooperative Contract #121024 - EVER, and authorize execution of the agreement.

Background

This Master Service Agreement for Security Alarm Monitoring Maintenance and Repair Services between Williamson County and Iris Group Holdings, LLC DBA Everon, LLC is to be able to utilize the vendor for services as they arise. This contract continues until February 18, 2029. Each project will be initiated with a work order and purchase order. The funding source is 01.0100.0509.004500, Origination #3588 and the point of contact is Christi Stromberg.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Master Service Agreement Redacted

Form 1295 Iris Group Holdings, LLC DBA Everon, LLC Complete

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/07/2025 06:31 PM
Form Started By: Michelle McKinney		Started On: 09/30/2025 03:24 PM
Final Approval Date: 10/07/2025		

THE STATE OF TEXAS §

COUNTY OF WILLIAMSON §

MASTER SERVICES AGREEMENT
WITH
IRIS GROUP HOLDINGS, LLC DBA EVERON, LLC
FY26

Important Notice: County Purchase Orders and agreements constitute expenditures of public funds, and all vendors are hereby placed on notice that any quotes, invoices or any other forms that seek to unilaterally impose contractual or quasicontractual terms are subject to the extent authorized by Texas law, including but not limited to the Texas Constitution, the Texas Government Code, the Texas Local Government Code, the Texas Transportation Code, the Texas Health & Safety Code, and Opinions of the Texas Attorney General relevant to local governmental entities.

THIS MASTER SERVICES AGREEMENT ("Agreement") is made and entered into by and between **Williamson County, Texas** ("County"), a political subdivision of the State of Texas, acting herein by and through its governing body, and **Iris Group Holdings, LLC DBA Everon, LLC** (hereinafter "Service Provider") both of which are referred to herein as the parties. The County agrees to engage Service Provider as an independent contractor, to provide certain services and purchase goods described herein pursuant to the following terms, conditions, and restrictions:

I.

Services: The services to be provided include security alarm monitoring, maintenance and repair throughout Williamson County as stated in the **Everon Scope of Work** attached hereto as **Exhibit A**. Related services will be outlined in a Statement of Work ("SOW") to be provided by Service Provided upon the direction of the County.

Service Provider represents that Service Provider (including Service Provider's agents, employees, volunteers, and subcontractors, as applicable) possess all certifications, licenses, inspections, and permits required by law to carry out the services and work described in each SOW provided. The Service Provider shall, upon written (including electronic) request, provide proof of valid licensure.

II.

Goods: The goods to be provided include moving supplies, as needed throughout Williamson County. Related services will be outlined in a Statement of Work ("SOW") to be provided by Service Provided upon the direction of the County.

Should the County choose to purchase goods in addition to those described in any SOW, such additional goods shall be described in a separate written amendment to the SOW wherein the additional goods shall be described, and the parties shall set forth the amount of compensation to be paid by the County for the additional goods. Service Provider shall not provide any additional goods and the County shall not be obligated to pay for any additional goods unless a written amendment to the SOW has been signed by both parties.

III.

Effective Date and Term: This Contract shall begin October 1, 2025 and shall continue through February 18, 2029 when signed by all parties. Unless terminated sooner pursuant to paragraph XXII below, if applicable, at the end of the agreement term, Williamson County Commissioners Court reserves the right to renew the agreement for up to four (4) additional one-year terms by mutual agreement of both parties, as it deems to be in the best interest of Williamson County.

IV.

On-Site Representative for Work Monitoring: The County may appoint an on-site project representative to observe the work being performed. The County may conduct inspections to determine the date or dates of substantial completion and the date of final completion. If the County so desires, it may seek written adequate assurance that the work is progressing on-time and pursuant to terms and conditions of this Agreement and all related contract documents.

V.

Labor, Materials, Tools & Misc. Items: Service Provider shall provide or cause to be provided and shall pay for labor, materials, equipment, tools, construction equipment and machinery, utilities, transportation and other facilities and services necessary for proper execution and completion of the work, whether temporary or permanent and whether or not incorporated or to be incorporated in the work. Service Provider shall enforce strict discipline and good order among their respective employees and other persons carrying out the Agreement. Service Provider shall not permit employees of unfit persons or persons not skilled in tasks assigned to them.

VI.

Compliance With All Laws: Service Provider agrees, in connection with the services or any related items to the subject matter of this Agreement, to comply with any and all local, state, or federal requirements, including but not limited to compliance with regulations of the Texas Commission of Environmental Quality and the Occupational Safety and Health Administration. Additionally, Service Provider shall obtain from the appropriate City, Williamson County, or State of Texas the necessary permit(s) required by the ordinances of the City of Georgetown, Williamson County, or State of Texas, for performance of the work.

VII.

Duty To Report Problems: Service Provider agrees to advise the County and its representative(s) within 24 hours of any errors, mistakes, potential problems or any other problematic

issue(s) coming under observation during the progress of the work and will make good faith efforts to correct any errors that come to light in a timely and reasonable manner.

VIII.

Cleaning Up: Service Provider shall keep the premises and surrounding area free from accumulation of waste materials or rubbish caused by operations under this Agreement. At completion of the work, Service Provider shall remove from and about the project: waste materials, rubbish, tools, construction equipment, machinery and surplus materials. If Service Provider fails to clean up as provided, the cost thereof shall be charged to Service Provider by deducting from final fee or as necessary.

IX.

No Agency Relationship & Indemnification: It is understood and agreed that Service Provider shall not in any sense be considered a partner or joint venturer with the County, nor shall Service Provider in any manner hold itself out as an agent or official representative of the County. Service Provider shall be considered an independent contractor for the purpose of this Agreement and shall in no manner incur any expense or liability on behalf of the County other than what may be expressly allowed under this Agreement. The County will not be liable for any loss, cost, expense or damage, whether indirect, incidental, punitive, exemplary, consequential of any kind whatsoever for any acts by Service Provider or failure to act relating to the construction services being provided. Service Provider agrees to indemnify, hold harmless, and defend the County against any claim, demand, loss, injury, damages, actions, or liability of any kind against the County resulting from any services Service Provider performs on behalf of the County.

X.

Indemnification: TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, SERVICE PROVIDER AND ITS AGENTS, PARTNERS, EMPLOYEES, AND CONSULTANTS (COLLECTIVELY "INDEMNITORS") SHALL AND DO AGREE TO INDEMNIFY, PROTECT, DEFEND WITH COUNSEL APPROVED BY COUNTY, AND HOLD HARMLESS THE COUNTY, REPRESENTATIVES OF THE COUNTY AND THE COMMISSIONERS COURT OF WILLIAMSON COUNTY, ITS VARIOUS DEPARTMENTS, AND THEIR RESPECTIVE OFFICERS, DIRECTORS, EMPLOYEES AND AGENTS (COLLECTIVELY "INDEMNITEES") FROM AND AGAINST ALL CLAIMS IN RELATION TO SERVICE PROVIDER'S PERFORMANCE OF THE SERVICES DESCRIBED HEREIN. DAMAGES, LOSSES, LIENS, CAUSES OF ACTION, SUITS, JUDGEMENT, AND EXPENSES, INCLUDING ATTORNEY FEES, OF ANY NATURE, KIND OR DESCRIPTION (COLLECTIVELY "LIABILITIES") OF ANY PERSON OR ENTITY WHOMSOEVER, ARISING OUT OF, CAUSED BY, OR RESULTING FROM THE PERFORMANCE OF THE SERVICES OR ANY PART THEREOF WHICH ARE CAUSED IN WHOLE OR IN PART BY ANY NEGLIGENT ACT OR OMISSION OF SERVICE PROVIDER, ANYONE DIRECTLY EMPLOYED BY IT OR ANYONE WHOSE ACTS IT MAY BE LIABLE, EVEN IF IT IS CAUSE IN PART BY THE NEGLIGENCE OR OMISSION OF ANY INDEMNITEE, SO LONG AS IT IS NOT CAUSED BY THE SOLE NEGLIGENCE OR WILLFUL MISCONDUCT OF ANY INDEMNITEE. IN THE EVENT MORE THAN ONE OF THE INDEMNITORS ARE CONNECTED WITH AN ACCIDENT OR OCCURRENCE COVERED BY THIS INDEMNIFICATION, THEN EACH OF SUCH INDEMNITORS SHALL BE JOINTLY AND SEVERALLY RESPONSIBLE TO THE INDEMNITEES FOR INDEMNIFICATION AND THE ULTIMATE RESPONSIBILITY AMONG SUCH INDEMNITORS FOR THE LOSS AND EXPENSE OF ANY SUCH INDEMNIFICATION SHALL BE SETTLED BY SEPARATE PROCEEDINGS AND WITHOUT JEOPARDY TO ANY

INDEMNITEE. THE PROVISIONS OF THIS ARTICLE SHALL NOT BE CONSTRUED TO ELIMINATE OR REDUCE ANY OTHER INDEMNIFICATIONS OR RIGHT WHICH COUNTY OR ANY OTHER INDEMNITEES HAS BY LAW. THE INDEMNITIES CONTAINED HEREIN SHALL SURVIVE THE TERMINATION OF THIS AGREEMENT FOR ANY REASON WHATSOEVER.

XI.

Service Provider's Employees: Service Provider covenants and agrees that all personnel engaged shall be employees of Service Provider, and Service Provider shall pay all salaries, and all Social Security taxes, Federal and State Unemployment Insurance, Workers' Compensation Insurance and any similar taxes or expenses related to such employees, including but not limited to, license fees, insurance premiums and outfitting expenses. Service Provider shall be responsible for complying with all Federal, State and Local laws, ordinances and regulations regarding its employees, including all Occupational Safety and Health Administration regulations. Service Provider shall be responsible for the supervision, control and direction of the day-to-day activities of the personnel provided hereunder and shall provide close supervision on a continual basis.

XII.

Consideration and Compensation: Service Provider will be compensated based on a fixed sum for specific projects as defined in a SOW, in accordance with the **Everon Scope of Work** attached as Exhibit A and in accordance with Coop Contract - Sourcewell #121024. The not-to-exceed amount payable by County under this Agreement shall be **One Hundred Thousand Dollars ($100,000.00)** per fiscal year. In no event may the aggregate amount of compensation authorized under any SOWs exceed the said not-to-exceed amount.

Pursuant to State Law ("Texas Prompt Payment Act") the payment terms are governed as follows:

County's payment for goods and services shall be governed by Chapter 2251 of the Texas Government Code. An invoice shall be deemed overdue the 31st day after the later of (1) the date County receives the goods under the Agreement; (2) the date the performance of the service under the Agreement is completed; or (3) the date the Williamson County Auditor receives an invoice for the goods or services. Interest charges for any overdue payments shall be paid by County in accordance with Texas Government Code Section 2251.025. More specifically, the rate of interest that shall accrue on a late payment is the rate in effect on September 1 of County's fiscal year in which the payment becomes due. The said rate in effect on September 1 shall be equal to the sum of (1) one percent (1%); and (2) the prime rate published in the Wall Street Journal on the first day of July of the preceding fiscal year that does not fall on a Saturday or Sunday.

In the event that an error appears on an invoice submitted by Service Provider, County shall notify Service Provider of the error not later than the twenty first (21st) day after the date County receives the invoice. If the error is resolved in favor of Service Provider, Service Provider shall be entitled to receive interest on the unpaid balance of the invoice submitted by Service Provider beginning on the date that the payment for the invoice became overdue. If the error is resolved in favor of the County, Service Provider shall submit a corrected invoice that must be paid in accordance within the time set forth above. The unpaid balance accrues interest as provided by Chapter 2251 of

the Texas Government Code if the corrected invoice is not paid by the appropriate date.
As a minimum, invoices shall include:

a) Name, address, and telephone number of Service Provider and similar information in the event the payment is to be made to a different address
b) County Agreement, Purchase Order, and/or delivery order number
c) Identification of items or services as outlined in the Agreement
d) Quantity or quantities, applicable unit prices, total prices and total amounts
e) Any additional payment information which may be called for by the Agreement

Payment inquiries should be directed to the Williamson County Auditor's Office, Accounts Payable Department: accountspayable@wilcotx.gov 512-943-1500

XIII.

The County's Decision to Withhold Payment: The County may withhold a payment in whole or in part to the extent reasonably necessary to protect the County due to the County's determination that the work has not progressed to the point indicated in the Agreement documents or that the quality of work is not in accordance with the Agreement documents. The County may also withhold a payment or, because of subsequently discovered evidence, may nullify the whole or a part of any request for payment to such extent as may be necessary to protect the County from loss for which Service Provider is responsible, including loss resulting from acts and omissions, because of the following:

1. defective work not remedied;
2. reasonable evidence that the work cannot be completed for the unpaid balance of the Agreement sum;
3. damage to the County;
4. reasonable evidence that the work will not be completed within the Agreement time and that the unpaid balance would not be adequate to cover actual or liquidated damages for the anticipated delay; or
5. persistent failure to carry out the work in accordance with the Agreement documents.

XIV.

Insurance: Service Provider shall provide and maintain, until the services covered in this Agreement is completed and accepted by the County, the minimum insurance coverage in the minimum amounts as described below. Coverage shall be written on an occurrence basis by companies authorized and admitted to do business in the State of Texas and rated A- or better by A.M. Best Company or otherwise acceptable to the County.

	Type of Coverage	**Limits of Liability**
a.	Worker's Compensation	Statutory
b.	Employer's Liability Bodily Injury by Accident	$500,000 Ea. Accident

Bodily Injury by Disease	$500,000 Ea. Employee
Bodily Injury by Disease	$500,000 Policy Limit

c. Comprehensive general liability including completed operations and contractual liability insurance for bodily injury, death, or property damages in the following amounts:

COVERAGE	PER PERSON	PER OCCURRENCE
Comprehensive General Liability (*including premises, completed operations and contractual*)	$1,000,000	$1,000,000
Aggregate policy limits:		$2,000,000

d. Comprehensive automobile and auto liability insurance (covering owned, hired, leased and non-owned vehicles):

COVERAGE	PER PERSON	PER OCCURRENCE
Bodily injury (including death)	$1,000,000	$1,000,000
Property damage	$1,000,000	$1,000,000
Aggregate policy limits	No aggregate limit	

"Williamson County, Texas, its directors, officers and employees" shall be added as additional insureds under the policies required above, and on those policies where "Williamson County, Texas, its directors, officers and employees" are additional insureds, such insurance shall be primary and any insurance maintained by County shall be excess and not contribute with it.

Service Provider, as an independent contractor, meets the qualifications of an "Independent Contractor" under Texas Worker's Compensation Act, Texas Labor Code, Section 406.141, and must provide its employees, agents, and sub-subcontractors worker's compensation coverage. Service Provider shall not be entitled to worker's compensation coverage, or any other type of insurance coverage held by the County.

The name of the Certificate Holder in the Certificate of Insurance issued by the insurer shall be as follows:

Williamson County, Texas
C/O: Williamson County Risk Management
301 SE Inner Loop
Georgetown, TX. 78626
Email: coi.submission@wilcotx.gov

Upon execution of this Agreement, Service Provider shall provide the County with insurance certificates evidencing compliance with the insurance requirements of this Agreement.

XV.

No Waiver of Immunities. Nothing in this Agreement shall be deemed to waive, modify or amend any legal defense available at law or in equity to the County, its past or present officers, employees, or agents, nor to create any legal rights or claim on behalf of any third party. The County does not waive, modify, or alter to any extent whatsoever the availability of the defense of governmental immunity or any other immunity under the laws of the State of Texas or of the United States.

XVI.

Warranty: Service Provider warrants to the County that materials, workmanship and equipment furnished under this Agreement will be of good quality and new unless otherwise required or permitted by the County, that the work will be free from defects not inherent in the quality required or permitted by law or otherwise, and that the work will conform to the requirements of the Agreement documents. Work not conforming to these requirements, including substitutions not properly approved and authorized, may be considered defective.

XVII.

Taxes: Service Provider shall pay all sales, consumer, use and similar taxes for the work provided by Service Provider which had been legally enacted on the date of the Agreement, whether or not yet effective or merely scheduled to go into effect.

XVIII.

Venue and Applicable Law: Venue of this Agreement shall be Williamson County, Texas, and the laws of the State of Texas shall govern all terms and conditions.

XIX.

No Assignment: Service Provider may not assign this Agreement.

XX.

Severability: In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity or unenforceability shall not affect any other provision in this Agreement and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained in it.

XXI.

Confidentiality: Service Provider expressly agrees that they will not use any incidental confidential information they may obtain while being on governmental property for their own benefit and agrees that is will not enter unauthorized areas or access confidential information and will not disclose any information to unauthorized third parties and will take care to guard the security of the information at all times.

XXII.

Termination: This Agreement may be terminated at any time at the option of the County, without further or prospective liability for performance upon giving upon thirty (30) calendar day's written notice to thereof. In the event Williamson County exercises its right to terminate without cause, it is understood and agreed that only amounts due to Service Provider for goods, commodities and/or services provided and expenses incurred to and including the date of termination, will be due and payable. No penalty will be assessed for Williamson County's termination for convenience.

XXIII.

Right of Funds: Despite the agreed upon method of payment set forth above, Service Provider agrees to return to Williamson County pro-rata portion of unearned funds distributed to Service Provider if (a) Service Provider's project progress is insufficient; (b) this Agreement is terminated for any reason; or (c) Service Provider fails in any other respect under this Agreement.

XXIV.

County's Right to Audit: Service Provider agrees that Williamson County or its duly authorized representatives shall, until the expiration of three (3) years after final payment under this Agreement, have access to and the right to examine and photocopy any and all books, documents, papers and records of Service Provider which are directly pertinent to the services to be performed under this Agreement for the purposes of making audits, examinations, excerpts, and transcriptions. Service Provider expressly agrees that the County shall have access during normal working hours to all necessary Service Provider facilities and shall be provided adequate and appropriate workspace in order to conduct audits in compliance with the provisions of this section. Williamson County shall give Service Provider reasonable advance notice of intended audits.

XXV.

Notice: Any notice required to be given under the terms of this AGREEMENT shall be effective if and when given in writing and mailed by certified mail to the addresses listed below or subsequently provided in writing:

WILLIAMSON COUNTY:
Williamson County Judge
710 Main Street, Suite 101
Georgetown, TX 78626

SERVICE PROVIDER
Iris Group Holdings, LLC DBA
Everon, LLC
P.O. Box 872987
Kansas City, MO 64187-2987

XXVI.

Mediation: The parties agree to use non-binding mediation for dispute resolution prior to and formal legal action being taken on this Agreement.

XXVII.

Non-Appropriation and Fiscal Funding: The obligations of the Parties under this Agreement do not constitute a general obligation or indebtedness of either Party for which such Party is obligated to levy, pledge, or collect any form of taxation. It is understood and agreed that County shall have the right to terminate this Agreement at the end of any County fiscal year if the governing body of County does not appropriate sufficient funds as determined by County's budget for the fiscal year in question. County may effect such termination by giving written notice of termination at the end of its then-current fiscal year.

XXVIII.

Authorized Expenses: In the event County authorizes, in advance and in writing, reimbursement of non-labor expenses related to the services subject of this Agreement, County will pay such actual non-labor expenses in strict accordance with the Williamson County Vendor Reimbursement Policy (as amended), which is incorporated into and made a part of this Agreement by reference. The Williamson County Vendor Reimbursement Policy can be found at: Williamson County Vendor Reimbursement Policy March 2023 (https://www.wilcotx.gov/351/Vendor-Reimbursement). Invoices requesting reimbursement for authorized non-labor expenses must be accompanied by copies of the provider's invoice and clearly set forth the actual cost of the expenses, without markup.

XXIX.

Entire Agreement & Incorporated Documents: This Agreement constitutes the entire Agreement between the parties and may not be modified or amended other than by a written instrument executed by both parties. Documents expressly incorporated into this Agreement include the following:

A. This Agreement, its Exhibits and any amend amendments agreed to by both parties (if any);
B. Coop Contract - Sourcewell #121024, incorporated by reference
C. Statements of Work (SOWs) issued under the Agreement and
D. Insurance certificates evidencing coverages required herein above.

In the event a dispute arises between terms and conditions of this (1) Agreement, its exhibits and amendments (if any) and (2) Statements of Work (SOWs) issued under the Agreement and (3) any SOW issued under the Agreement, applicable documents will be referred to for the purpose of clarification, conflict resolution or for additional detail in the following order of precedence: (1) terms and conditions of this Agreement, its exhibits and amendments (if any) and (2) Statements of Work (SOWs) issued under the Agreement then (3) the SOW issued under the Agreement.

XXX.

Signature for the County: The presiding officer of Williamson County's governing body who is authorized to execute this instrument by order duly recorded may execute this Agreement on behalf of the County.

IN WITNESS WHEREOF, that this Agreement shall be effective as of the date of the last party's execution below.

WILLIAMSON COUNTY:

_____
Authorized Signature

_____
County Judge/Presiding Officer

Dated: _____ _____, 20___

Iris Group Holdings, LLC DBA Everon, LLC

Mike Schobel
Authorized Signature

Mike Schobel
Printed Name

Dated: 9/25 _____, 2025

Approved as to Legal Form
JACQUELINE LENTZ
General Counsel, Commissioners Court
Date: Sep 26 2025 Time: 12:30 pm

Reviewed by Contract Audit
Joel Brophy
Internal Audit Director
Williamson County Auditor's Office
Date: Sep 25 2025 Time: 3:35 pm

Exhibit A
Everon Scope of Work

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2025-1368819

Date Filed:
09/25/2025

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
Everon,LLC
Austin, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
Williamson County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
2026-029
Security Alarm Monitoring, Maintenance Service and Repair

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
Everon,LLC	Austin, TX United States		X

5 Check only if there is NO Interested Party. ☐

6 UNSWORN DECLARATION

My name is Mike Schobel, and my date of birth is [redacted].

My address is [redacted]
(city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Bexar County, State of TX, on the 25th day of Sept. (month), 20 25 (year).

Mike Schobel

Signature of authorized agent of contracting business entity
(Declarant)

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2025-1368819

Date Filed:
09/25/2025

Date Acknowledged:
09/30/2025

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Everon,LLC
Austin, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Williamson County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

2026-029
Security Alarm Monitoring, Maintenance Service and Repair

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
Everon,LLC	Austin, TX United States		X

5 Check only if there is NO Interested Party. ☐

6 UNSWORN DECLARATION

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.
(city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____County, State of _____, on the _____day of _____, 20_____.
(month) (year)

_____
Signature of authorized agent of contracting business entity
(Declarant)

Commissioners Court - Regular Session **19.**

Meeting Date: 10/14/2025

Authorize Issuing RFCSP #25RFCSP87 Expo AV Upgrade for Facilities Management

Submitted For: Joy Simonton **Submitted By:** Michelle McKinney, Purchasing

Department: Purchasing

Agenda Category: Consent

Information

Agenda Item

Discuss, consider, and take appropriate action on authorizing the Purchasing Agent to advertise and receive competitive sealed proposals for a contractor to upgrade audiovisual systems at the Williamson County Expo Center, under RFCSP #25RFCSP87. The Funding Sources are P648 and P635.

Background

Pursuant to Chapter 2269 Subchapter D of the Texas Government Code, Williamson County (County) is seeking written proposals from qualified contractors to provide Competitive Sealed Proposals for the Williamson County Expo Events Center in Taylor, Tx located at 5350 Bill Pickett Trail Taylor, Tx 76574. The estimated budget for this is One Million Five Hundred Thousand Dollars ($1,500,000.00). The funding sources are P648 and P635, Origination ID #3587 and the point of contact is Gretchen Glenn.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/07/2025 07:09 PM
Form Started By: Michelle McKinney		Started On: 10/07/2025 10:06 AM
Final Approval Date: 10/07/2025		

Commissioners Court - Regular Session **20.**

Meeting Date: 10/14/2025

Authorize Issuing IFB #25IFB91 Tree Limb Chipping Services for Road and Bridge Department

Submitted For: Joy Simonton **Submitted By:** Fernando Ramirez, Purchasing

Department: Purchasing

Agenda Category: Consent

Information

Agenda Item

Discuss, consider, and take appropriate action on authorizing the Purchasing Agent to advertise and receive sealed responses for IFB Tree Limb Chipping Services, under IFB #25IFB91.

Background

Williamson County is seeking qualified companies to provide experienced tree limb chipping crews and equipment to chip tree limbs that have been cut by County crews in County right of way, and remove/dispose of the chips. The Estimated Budget is $230,000.00. The funding source is 01.0200.0210.003541 and the point of contact is Kelly Murphy.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/07/2025 06:20 PM
Form Started By: Fernando Ramirez		Started On: 09/29/2025 10:50 AM
Final Approval Date: 10/07/2025		

Commissioners Court - Regular Session **21.**

Meeting Date: 10/14/2025

Authorize Issuing IFB #25IFB90 CR 200 HMAC Widening from CR 203 to CR 236 for Road and Bridge Department

Submitted For: Joy Simonton **Submitted By:** Fernando Ramirez, Purchasing

Department: Purchasing

Agenda Category: Consent

Information

Agenda Item

Discuss, consider, and take appropriate action on authorizing the Purchasing Agent to advertise and receive sealed responses for IFB CR 200 HMAC Widening from CR 203 to CR 236, under IFB #25IFB90. The funding source is P641.

Background

Williamson County is seeking qualified Contractors to provide materials, experienced milling/excavating, HMAC widening, crew and equipment to widen CR 200. The Estimated Budget is $1,267,632.00. The funding source is P641 and the point of contact is Matt Williamson.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/07/2025 06:22 PM
Form Started By: Fernando Ramirez		Started On: 09/29/2025 12:48 PM
Final Approval Date: 10/07/2025		

Commissioners Court - Regular Session **22.**

Meeting Date: 10/14/2025

Award of RFSQ #25RFSQ81 for Engineering Services for SH 95 Planning to American Structurepoint, Inc. for Road and Bridge Department/HNTB

Submitted For: Joy Simonton **Submitted By:** Vickie Johnson, Purchasing

Department: Purchasing

Agenda Category: Consent

Information

Agenda Item

Discuss, consider, and take appropriate action on awarding #25RFSQ81 Engineering Services for SH 95 Planning to American Structurepoint, Inc. in the maximum amount payable of Nine Hundred Thousand Dollars ($900,000.00) and authorize execution of this agreement, the funding source is Road Bonds P731.

Background

Williamson County sent out Two Thousand Six Hundred (2,600) notifications with One Hundred Fifty-Nine (159) document takers and received Seventeen (17) submittals. Williamson County solicited qualifications from engineering firms interested in providing engineering services to assist Williamson County staff in the development of schematics and possible design of corridor improvements to SH 95 within Williamson County. The funding source is P731, and the point of contact is Bob Daigh, P.E.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

25RFSQ81 Engineering Services Contract American Structurepoint Inc.

25RFSQ81 SH 95 Planning Score Sheet

25RFSQ81 SH 95 Planning Award Letter

1295 Form American Structurepoint Inc. REDACTED

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/07/2025 06:36 PM
Form Started By: Vickie Johnson		Started On: 09/30/2025 03:57 PM
Final Approval Date: 10/07/2025		

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WILLIAMSON COUNTY
CONTRACT FOR ENGINEERING SERVICES

FIRM: **American Structurepoint, Inc. ("Engineer")**
ADDRESS: **9025 River Road, Suite 200**
Indianapolis, Indiana 46240
PROJECT: **25RFSQ81 SH 95, Segment 4 (CR 124 (Proposed SH 29) to FM 1331)**
("Project")

THE STATE OF TEXAS §
§
COUNTY OF WILLIAMSON §

THIS CONTRACT FOR ENGINEERING SERVICES ("Contract") is made and entered into, effective as the date of the last party's execution hereinbelow, by and between Williamson County, Texas, a political subdivision of the State of Texas, whose offices are located at 710 Main Street, Suite 101, Georgetown, Texas, 78626 (hereinafter referred to as "County"), and Engineer, and such Contract is for the purpose of contracting for professional engineering services.

RECITALS:

WHEREAS, V.T.C.A., Government Code §2254.002(2)(A)(vii) under Subchapter A entitled "Professional Services Procurement Act" provides for the procurement by counties of services of professional engineers; and

WHEREAS, County and Engineer desire to contract for such professional engineering services; and

WHEREAS, County and Engineer wish to document their agreement concerning the requirements and respective obligations of the parties;

NOW, THEREFORE, WITNESSETH:

That for and in consideration of the mutual promises contained herein and other good and valuable considerations, and the covenants and agreements hereinafter contained to be kept and performed by the respective parties hereto, it is agreed as follows:

ARTICLE 1
CONTRACT DOCUMENTS AND APPLICABLE PROJECT DOCUMENTS

A. Contract Documents. The Contract Documents consist of this Contract, any exhibits attached hereto (which exhibits are hereby incorporated into and made a part of this Contract), any fully executed Work Authorizations; any fully executed Supplemental Work Authorizations and all fully executed Contract Amendments (as defined herein in Article 14)

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which are subsequently issued. These form the entire contract, and all are as fully a part of this Contract as if attached to this Contract or repeated herein.

B. Project Documents. In addition to any other pertinent and necessary Project documents, the following documents shall be used in the development of the Project:

A. TxDOT 2011 Texas Manual of Uniform Traffic Control Devices for Streets and Highways, including latest revisions
B. Texas Department of Transportation's Standard Specifications for Construction of Highways, Streets, and Bridges, 2014 or 2024, as applicable and as amended
C. National Environmental Policy Act (NEPA)
D. 2012 Edition of the Texas Accessibility Standards (TAS) regarding the Elimination of Architectural Barriers Program, including latest revisions (see 16 Tex. Admin. Code § 68.100; see also Tex. Gov't Code, Ch. 469), including latest revisions
E. Americans with Disabilities Act (ADA) Regulations
F. U.S. Army Corps Regulations
G. International Building Code, current edition as updated
H. Williamson County Design Criteria & Project Development Manual, latest edition
I. Williamson County Multi-Corridor Transportation Plan Project Level Environmental Review and Compliance Protocol, latest edition
J. Williamson County Protocol for Sustainable Roadsides, latest edition

ARTICLE 2
NON-COLLUSION; DEBARMENT; AND FINANCIAL INTEREST PROHIBITED

A. Non-collusion. Engineer warrants that he/she/it has not employed or retained any company or persons, other than a bona fide employee working solely for Engineer, to solicit or secure this Contract, and that he/she/it has not paid or agreed to pay any company or engineer any fee, commission, percentage, brokerage fee, gifts, or any other consideration, contingent upon or resulting from the award or making of this Contract. For breach or violation of this warranty, County reserves and shall have the right to annul this Contract without liability or, in its discretion and at its sole election, to deduct from the contract price or compensation, or to otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee.

B. Debarment Certification. Engineer must sign the Debarment Certification enclosed herewith as **Exhibit A**.

C. Financial Interest Prohibited. Engineer covenants and represents that Engineer, his/her/its officers, employees, agents, consultants and subcontractors will have no financial interest, direct or indirect, in the purchase or sale of any product, materials or equipment that will be recommended or required for the construction of the Project.

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ARTICLE 3
ENGINEERING SERVICES

Engineer shall perform Engineering Services as identified in **Exhibit B** entitled "Engineering Services."

County will prepare and issue Work Authorizations, in substantially the same form identified and attached hereto as **Exhibit C** and entitled "Work Authorization No. ____", to authorize the Engineer to perform one or more tasks of the Engineering Services. Each Work Authorization will include a description of the work to be performed, a description of the tasks and milestones, a work schedule for the tasks, definite review times by County and Engineer of all Engineering Services and a fee amount agreed upon by the County and Engineer. The amount payable for a Work Authorization shall be supported by the estimated cost of each work task as described in the Work Authorization. The Work Authorization will not waive the Engineer's responsibilities and obligations established in this Contract. The executed Work Authorizations shall become part of this Contract.

All work must be completed on or before the date specified in the Work Authorization. The Engineer shall promptly notify the County of any event which will affect completion of the Work Authorization, although such notification shall not relieve the Engineer from costs or liabilities resulting from delays in completion of the Work Authorization. Should the review times or Engineering Services take longer than shown on the Work Authorization, through no fault of Engineer, Engineer may submit a timely written request for additional time, which shall be subject to the approval of the County. Request for additional time shall be submitted at least 15 business days before termination or expiration of the Work Authorization. Any changes in a Work Authorization shall be enacted by a written Supplemental Work Authorization before additional costs may be incurred. Any Supplemental Work Authorization must be executed by both parties within the period specified in the Work Authorization.

ARTICLE 4
CONTRACT TERM

A. Term. The Engineer is expected to complete the Engineering Services described herein in accordance with the above-described Work Authorizations or any Supplemental Work Authorization related thereto. If Engineer does not perform the Engineering Services in accordance with each applicable Work Authorization or any Supplemental Work Authorization related thereto, then County shall have the right to terminate this Contract as set forth below in Article 20. So long as the County elects not to terminate this Contract, it shall continue from day to day until such time as the Engineering Services are completed in accordance with each applicable Work Authorization or any Supplemental Work Authorization related thereto. Any Engineering Services performed or costs incurred after the date of termination shall not be eligible for reimbursement. Engineer shall notify County in writing as soon as possible if he/she/it determines, or reasonably anticipates, that the Engineering Services will not be completed on or before the date specified in the Work Authorization or any Supplemental Work Authorization and in full accordance with the terms of the applicable Work Authorization or any Supplemental Work Authorization .

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B. Work Authorizations. Engineer acknowledges that each Work Authorization is of critical importance and agrees to undertake all reasonably necessary efforts to expedite the performance of Engineering Services required herein so that construction of the Project will be commenced and completed as scheduled. In this regard, and subject to adjustments in a particular Work Authorization, as provided in Article 3 herein, Engineer shall proceed with sufficient qualified personnel and consultants necessary to fully and timely accomplish all Engineering Services required under this Contract in a professional manner.

C. Commencement of Engineering Services. After execution of this Contract, Engineer shall not proceed with Engineering Services until Engineer has been thoroughly briefed on the scope of the Project and has received an executed Work Authorization, which serves as the County's written notice to proceed, as provided in Article 8.

ARTICLE 5
COMPENSATION AND EXPENSES

County shall pay and Engineer agrees to accept up to the amount shown below as full compensation for the Engineering Services performed and to be performed under this Contract. The basis of compensation for the services of principals and employees engaged in the performance of the Engineering Services shall be based on the Rate Schedule set forth in the attached **Exhibit D**.

The maximum amount payable under this Contract, without modification, is **Nine hundred thousand Dollars ($900,000.00)** (the "Compensation Cap"), provided that any amounts paid or payable shall be solely pursuant to a validly issued Work Authorization or any Supplemental Work Authorization related thereto. In no event may the aggregate amount of compensation authorized under Work Authorizations and Supplemental Work Authorizations exceed the Compensation Cap. The Compensation Cap shall be revised equitably only by written Contract Amendments executed by both parties in the event of a change the overall scope of the Engineering Services set forth in **Exhibit B**, as authorized by County. CAE

The Compensation Cap is based upon all labor and non-labor costs estimated to be required in the performance of the Engineering Services provided for under this Contract. Should the actual costs of all labor and non-labor costs rendered under this Contract be less than the above stated Compensation Cap, then Engineer shall receive compensation for only actual fees and costs of the Engineering Services actually rendered and incurred, which may be less than the above stated Compensation Cap.

The Compensation Cap herein referenced may be adjusted for Additional Engineering Services requested and performed only if mutually approved by a written Contract Amendment signed by both parties.

Engineer shall prepare and submit to County monthly progress reports in sufficient detail to support the progress of the Engineering Services and to support invoices requesting monthly payment. The format for such monthly progress reports and invoices must be in a format acceptable

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to County. Satisfactory progress of Engineering Services shall be an absolute condition of payment.

Engineer shall be reimbursed for actual non-labor and subcontract expenses incurred in the performance of the services under this Contract in accordance with the Williamson County Vendor Reimbursement Policy set forth under **Exhibit E**. Invoices requesting reimbursement for costs and expenditures related to the Project (reimbursables) must be accompanied by copies of the provider's invoice and comply with the Williamson County Vendor Reimbursement Policy. The copies of the provider's invoice must evidence the actual costs billed to Engineer without mark-up.

ARTICLE 6
METHOD OF PAYMENT

Payments to Engineer shall be made while Engineering Services are in progress. Engineer shall prepare and submit to the County's Road Bond Program Manager, as identified herein-below, not more frequently than once per month, a progress report as referenced in Article 5 above. Such progress report shall state the percentage of completion of Engineering Services accomplished for an applicable Work Authorization or any Supplemental Work Authorization related thereto during that billing period and to date. This submittal shall also include a progress assessment report in a form acceptable to the County Auditor.

Simultaneous with submission of each progress report, Engineer shall provide the following documentation through the County's Road Bond Program Manager in a form acceptable to the County Auditor ("Invoice Package"):

(1) One (1) original certified invoice to the County ; and
(2) One (1) original complete packet of supporting documentation and time sheets detailing hours worked by staff persons with a description of the work performed by such persons, their work category, and approved billing rates as set forth in Exhibit D – Rate Schedule as part of this Contract

For Additional Engineering Services performed pursuant to this Contract, a separate Invoice Package of the Additional Engineering Services must be presented with the same aforementioned requirements.

Payments shall be made by County based upon Engineering Services actually provided and performed. **Upon timely receipt of a complete Invoice Package and approval thereof**, County shall make a good faith effort to pay the amount which is due and payable within thirty (30) days of the County Auditor's receipt. **Failure to submit a Complete Invoice Package may delay payments.** County reserves the right to reasonably withhold payment pending verification of satisfactory Engineering Services performed. Engineer has the responsibility to submit proof to County, adequate and sufficient in its determination, that tasks of an applicable Work Authorization or any Supplemental Work Authorization related thereto were completed.

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The certified invoices shall show the total amount earned to the date of submission and shall show the amount due and payable as of the date of the current invoice. Final payment does not relieve Engineer of the responsibility of correcting any errors and/or omissions resulting from his/her/its negligence.

Upon submittal of the initial invoice, Engineer shall provide the County Auditor with an Internal Revenue Form W-9, Request for Taxpayer Identification Number and Certification that is complete in compliance with the Internal Revenue Code, its rules and regulations.

ARTICLE 7
PROMPT PAYMENT POLICY

In accordance with Chapter 2251, V.T.C.A., Texas Government Code, payment to Engineer will be made within thirty (30) days of the day on which the performance of services was complete, or within thirty (30) days of the day on which the County Auditor receives a correct invoice for services, whichever is later.

Engineer may charge a late fee (fee shall not be greater than that which is permitted by Texas law) for payments not made in accordance with this prompt payment policy; however, the Engineer's ability to charge a late fee shall not apply in the event:

A. There is a bona fide dispute between County and Engineer concerning the supplies, materials, or equipment delivered or the services performed that causes the payment to be late; or

B. The terms of a federal contract, grant, regulation, or statute prevent County from making a timely payment with federal funds; or

C. There is a bona fide dispute between Engineer and a subcontractor/subconsultant or between a subcontractor/subconsultant and its supplier concerning supplies, materials, or equipment delivered or the Engineering Services performed which causes the payment to be late;

D. Engineer's failure to submit a Complete Invoice Package in accordance with the requirements of this Contract; or

E. The Complete Invoice Package is not submitted to the County's Road Bond Program Manager in strict accordance with any necessary instructions or requests provided by the Road Bond Program Manager.

The County Auditor shall document to Engineer the issues related to disputed invoices within ten (10) calendar days of receipt of such invoice. Any non-disputed invoices shall be considered correct and payable per the terms of Chapter 2251, V.T.C.A., Texas Government Code.

ARTICLE 8
COMMENCEMENT OF ENGINEERING SERVICES

The Engineer shall not proceed with any task of the Engineering Services until Engineer has been thoroughly briefed on the scope of the Project and received an executed Work Authorization, which serves as the County's written notice to, to proceed with the applicable

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Engineering Services. The County shall not be responsible for work performed or costs incurred by Engineer related to any task for which a Work Authorization or a Supplemental Work Authorization related thereto has not been issued and signed by both parties. Engineer shall not be required to perform any work for which a Work Authorization or a Supplemental Work Authorization related thereto has not been issued and signed by both parties.

ARTICLE 9
PROJECT TEAM

County's Designated Representative for purposes of this Contract is as follows:

County's Road Bond Program Manager
Attn: Christen Eschberger
HNTB Corporation
101 E. Old Settlers Blvd., Suite 225
Round Rock, Texas 78664_

County shall have the right, from time to time, to change the County's Designated Representative by giving Engineer written notice thereof. With respect to any action, decision or determination which is to be taken or made by County under this Contract, the County's Designated Representative may take such action or make such decision or determination or shall notify Engineer in writing of an individual responsible for and capable of taking such action, decision or determination and shall forward any communications and documentation to such individual for response or action. Actions, decisions or determinations by the County's Designated Representative on behalf of County shall be done in his or her reasonable business judgment unless express standards or parameters therefor are included in this Contract, in which case, actions taken by the County's Designated Representative shall be in accordance with such express standards or parameters. Any consent, approval, decision or determination hereunder by the County's Designated Representative shall be binding on County; *provided, however,* the County's Designated Representative shall not have any right to modify, amend or terminate this Contract, an Executed Work Authorization, an executed Supplemental Work Authorization or executed Contract Amendment. County's Designated Representative shall not have any authority to execute a Contract Amendment, Work Authorization or any Supplemental Work Authorization unless otherwise granted such authority by the Williamson County Commissioners Court.

Engineer's Designated Representative for purposes of this Contract is as follows:

Chase Myers
American Structurepoint, Inc.
2600 Via Fortuna, Bldg One, Ste. 300
Austin, Texas 78746_

Engineer shall have the right, from time to time, to change the Engineer's Designated Representative by giving County written notice thereof. With respect to any action, decision or determination which is to be taken or made by Engineer under this Contract, the Engineer's Designated Representative may take such action or make such decision or determination or shall

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notify County in writing of an individual responsible for and capable of taking such action, decision or determination and shall forward any communications and documentation to such individual for response or action. Actions, decisions or determinations by the Engineer's Designated Representative on behalf of Engineer shall be done in his or her reasonable business judgment unless express standards or parameters therefor are included in this Contract, in which case, actions taken by the Engineer's Designated Representative shall be in accordance with such express standards or parameters. Any consent, approval, decision or determination hereunder by the Engineer's Designated Representative shall be binding on Engineer. Engineer's Designated Representative shall have the right to modify, amend and execute Work Authorizations, Supplemental Work Authorizations and Contract Amendments on behalf of Engineer.

ARTICLE 10
PROGRESS EVALUATION

Engineer shall, from time to time during the progress of the Engineering Services, confer with County at County's election. Engineer shall prepare and present such information as may be pertinent and necessary, or as may be reasonably requested by County, in order for County to evaluate features of the Engineering Services. At the request of County or Engineer, conferences shall be provided at Engineer's office, the offices of County, or at other locations designated by County. When requested by County, such conferences shall also include evaluation of the Engineering Services. County may, from time to time, require Engineer to appear and provide information to the Williamson County Commissioners Court.

Should County determine that the progress in Engineering Services does not satisfy an applicable Work Authorization or any Supplemental Work Authorization related thereto, then County shall review same with Engineer to determine corrective action required.

Engineer shall promptly advise County in writing of events which have or may have a significant impact upon the progress of the Engineering Services, including but not limited to the following:

A. Problems, delays, adverse conditions which may materially affect the ability to meet the objectives of an applicable Work Authorization or any Supplemental Work Authorization related thereto, or preclude the attainment of Project Engineering Services units by established time periods; and such disclosure shall be accompanied by statement of actions taken or contemplated, and County assistance needed to resolve the situation, if any; and

B. Favorable developments or events which enable meeting goals sooner than anticipated in relation to an applicable Work Authorization's or any Supplemental Work Authorization related thereto.

ARTICLE 11
SUSPENSION

Should County desire to suspend the Engineering Services, but not to terminate this Contract, then such suspension may be effected by County giving Engineer thirty (30) calendar days' verbal notification followed by written confirmation to that effect. Such thirty-day notice

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may be waived in writing by agreement and signature of both parties. The Engineering Services may be reinstated and resumed in full force and effect within sixty (60) days of receipt of written notice from County to resume the Engineering Services. Such sixty-day (60) notice may be waived in writing by agreement and signature of both parties. If this Contract is suspended for more than thirty (30) days, Engineer shall have the option of terminating this Contract and, in the event, Engineer shall be compensated for all Engineering Services performed and reimbursable expenses incurred, provided such Engineering Services and reimbursable expenses have been previously authorized and approved by County, to the effective date of suspension.

If County suspends the Engineering Services, the contract period as determined in Article 4, and the Work Authorization or any Supplemental Work Authorization related thereto, shall be extended for a time period equal to the suspension period.

County assumes no liability for Engineering Services performed or costs incurred prior to the date authorized by County for Engineer to begin Engineering Services, and/or during periods when Engineering Services is suspended, and/or subsequent to the completion date.

ARTICLE 12
ADDITIONAL ENGINEERING SERVICES

If Engineer forms a reasonable opinion that any work he/she/it has been directed to perform is beyond the overall scope of this Contract, as set forth in **Exhibit B,** and as such constitutes extra work ("Additional Engineering Services"), he/she/it shall promptly notify County in writing through the County's Designated Representative. In the event County finds that such work does constitute Additional Engineering Services, County shall so advise Engineer and a written Contract Amendment will be executed between the parties as provided in Article 14. Any increase to the Compensation Cap due to Additional Engineering Services must be set forth in such Contract Amendment. Engineer shall not perform any proposed Additional Engineering Services nor incur any additional costs prior to the execution, by both parties, of a written Contract Amendment. Following the execution of a Contract Amendment that provides for Additional Engineering Services, a written Work Authorization, which sets forth the Additional Engineering Services to be performed, must be executed by the parties. County shall not be responsible for actions by Engineer nor for any costs incurred by Engineer relating to Additional Engineering Services not directly associated with the performance of the Engineering Services authorized in this Contract, by a fully executed Work Authorization or a fully executed Contract Amendment thereto.

ARTICLE 13
CHANGES IN COMPLETED ENGINEERING SERVICES

If County deems it necessary to request changes to previously satisfactorily completed Engineering Services or parts thereof which involve changes to the original Engineering Services or character of Engineering Services under this Contract, then Engineer shall make such revisions as requested and as directed by County. Such revisions shall be considered as Additional Engineering Services and paid for as specified under Article 12.

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Engineer shall make revisions to Engineering Services authorized hereunder as are necessary to correct errors appearing therein, when required to do so by County. No additional compensation shall be due for such Engineering Services.

ARTICLE 14
CONTRACT AMENDMENTS

The terms set out in this Contract may be modified by a written fully executed Contract Amendment. Changes and modifications to a fully executed Work Authorization shall be made in the form of a Supplemental Work Authorization. To the extent that such changes or modifications to a Work Authorization do not also require modifications to the terms of this Contract (i.e. changes to the overall scope of Engineering Services set forth in **Exhibit B**, modification of the Compensation Cap, etc.) a Contract Amendment will not be required.

ARTICLE 15
USE OF DOCUMENTS

All documents, including but not limited to drawings, specifications and data or programs stored electronically, (hereinafter referred to as "Engineering Work Products") prepared by Engineer and its subcontractors/subconsultants are related exclusively to the services described in this Contract and are intended to be used with respect to this Project. However, it is expressly understood and agreed by and between the parties hereto that all of Engineer's designs under this Contract (including but not limited to tracings, drawings, estimates, specifications, investigations, studies and other documents, completed or partially completed), shall be the property of County to be thereafter used in any lawful manner as County elects. Any such subsequent use made of documents by County, without written verification or adaptation by Engineer for the specific purpose intended, shall be at County's sole risk and without liability to Engineer.

By execution of this Contract and in confirmation of the fee for services to be paid under this Contract, Engineer hereby conveys, transfers and assigns to County all rights under the Federal Copyright Act of 1976 (or any successor copyright statute), as amended, all common law copyrights and all other intellectual property rights acknowledged by law in the Project Designs and work product developed under this Contract. Copies may be retained by Engineer. Engineer shall be liable to County for any loss or damage to any such documents while they are in the possession of or while being worked upon by Engineer or anyone connected with Engineer, including agents, employees, Engineers or subcontractors/subconsultants. All documents so lost or damaged shall be replaced or restored by Engineer without cost to County.

Upon execution of this Contract, Engineer grants to County permission to reproduce Engineer's work and documents for purposes of constructing, using and maintaining the Project, provided that County shall comply with its obligations, including prompt payment of all sums when due, under this Contract. Engineer shall obtain similar permission from Engineer's subcontractors/subconsultants consistent with this Contract. If and upon the date Engineer is adjudged in default of this Contract, County is permitted to authorize other similarly credentialed design professionals to reproduce and, where permitted by law, to make changes, corrections or additions to the work and documents for the purposes of completing, using and maintaining the

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Project.

County shall not assign, delegate, sublicense, pledge or otherwise transfer any permission granted herein to another party without the prior written consent of Engineer. However, County shall be permitted to authorize the contractor, subcontractors and material or equipment suppliers to reproduce applicable portions of the Engineering Work Products appropriate to and for use in the execution of the Work. Submission or distribution of Engineering Work Products to meet official regulatory requirements or for similar purposes in connection with the Project is permitted. Any unauthorized use of the Engineering Work Products shall be at County's sole risk and without liability to Engineer and its Engineers.

The parties shall mutually agree to an electronic format for Engineering Work Products or other data, including any special limitations not otherwise provided in this Contract, prior to any such Engineering Work Products or data being submitted electronically by either party to the other party. Upon such agreement between the parties, Engineering Work Products or other data provided in the agreed upon electronic format may be relied upon by the receiving party. In the event the parties cannot agree on an acceptable electronic format, only printed copies of documents conveyed by a party shall be relied upon by the receiving party.

Engineer shall have no liability for changes made to the drawings by other engineers subsequent to the completion of the Project. Any such change shall be sealed by the engineer making that change and shall be appropriately marked to reflect what was changed or modified.

ARTICLE 16
PERSONNEL, EQUIPMENT AND MATERIAL

Engineer shall furnish and maintain, at its own expense, quarters for the performance of all Engineering Services, and adequate and sufficient personnel and equipment to perform the Engineering Services as required. All employees of Engineer shall have such knowledge and experience as will enable them to perform the duties assigned to them. Any employee of Engineer who, in the reasonable opinion of County, is incompetent or whose conduct becomes detrimental to the Engineering Services shall immediately be removed from association with the Project when so instructed by County. Engineer certifies that it presently has adequate qualified personnel in its employment for performance of the Engineering Services required under this Contract, or will obtain such personnel from sources other than County. Engineer may not change the Project Manager without prior written consent of County.

ARTICLE 17
SUBCONTRACTING

Engineer shall not assign, subcontract or transfer any portion of the Engineering Services under this Contract without prior written approval from County. All subcontracts shall include the provisions required in this Contract. No subcontract shall relieve Engineer of any responsibilities under this Contract.

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ARTICLE 18
REVIEW OF ENGINEERING SERVICES

Engineer's Engineering Services will be reviewed by County under its applicable technical requirements and procedures.

A. Completion. Reports, plans, specifications, and supporting documents shall be submitted by Engineer on or before the dates specified in the applicable Work Authorization or Supplemental Work Authorization related thereto. Upon receipt of same, the submission shall be checked for completion. "Completion" or "Complete" shall be defined as all of the required items, as set out in the applicable Work Authorization, have been included in compliance with the requirements of this Contract. The completeness of any Engineering Services submitted to County shall be determined by County within thirty (30) days of such submittal and County shall notify Engineer in writing within such thirty (30) day period if such Engineering Services have been found to be incomplete. If the submission is Complete, County shall notify Engineer and County's technical review process will begin.

If the submission is not Complete, County shall notify Engineer, who shall perform such professional services as are required to complete the Engineering Services and resubmit it to County. This process shall be repeated until a submission is Complete.

B. Acceptance. County shall review the completed Engineering Services for compliance with this Contract. If necessary, the completed Engineering Services shall be returned to Engineer, who shall perform any required Engineering Services and resubmit it to County. This process shall be repeated until the Engineering Services are Accepted. "Acceptance" or "Accepted" shall mean that in the County's reasonable opinion, substantial compliance with the requirements of this Contract has been achieved.

C. Final Approval. After Acceptance, Engineer shall perform any required modifications, changes, alterations, corrections, redesigns, and additional work necessary to receive Final Approval by the County. "Final Approval" in this sense shall mean formal recognition that the Engineering Services have been fully carried out.

D. Errors and Omissions. After Final Approval, Engineer shall, without additional compensation, perform any work required as a result of Engineer's development of the work which is found to be in error or omission due to Engineer's negligence. However, any work required or occasioned for the convenience of County after Final Approval shall be paid for as Additional Engineering Services.

E. Disputes Over Classifications. In the event of any dispute over the classification of Engineer's Engineering Services as Complete, Accepted, or having attained Final Approved under this Contract, the decision of the County shall be final and binding on Engineer, subject to any civil remedy or determination otherwise available to the parties and deemed appropriate by the parties.

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F. County's Reliance on Engineer. **ENGINEER'S DUTIES AS SET FORTH HEREIN SHALL AT NO TIME BE IN ANY WAY DIMINISHED BY REASON OF ANY REVIEW, EVALUATION OR APPROVAL BY THE COUNTY OR ITS AUTHORIZED REPRESENTATIVE NOR SHALL THE ENGINEER BE RELEASED FROM ANY LIABILITY BY REASON OF SUCH REVIEW, EVALUATION OR APPROVAL BY THE COUNTY, IT BEING UNDERSTOOD THAT THE COUNTY AT ALL TIMES IS ULTIMATELY RELYING UPON THE ENGINEER'S SKILL, ABILITY AND KNOWLEDGE IN PERFORMING THE ENGINEERING SERVICES REQUIRED HEREUNDER.**

ARTICLE 19
VIOLATION OF CONTRACT TERMS/BREACH OF CONTRACT

Violation of contract terms or breach of contract by Engineer shall be grounds for termination of this Contract, and any increased costs arising from Engineer's default, breach of contract, or violation of contract terms shall be paid by Engineer.

ARTICLE 20
TERMINATION

This Contract may be terminated as set forth below.

A. By mutual agreement and consent, in writing, of both parties.

B. By County, by notice in writing to Engineer, as a consequence of failure by Engineer to perform the Engineering Services set forth herein in a satisfactory manner.

C. By either party, upon the failure of the other party to fulfill its obligations as set forth herein.

D. By County, for reasons of its own and not subject to the mutual consent of Engineer, upon not less than thirty (30) days' written notice to Engineer.

E. By satisfactory completion of all Engineering Services and obligations described herein.

Should County terminate this Contract as herein provided, no fees other than fees due and payable at the time of termination plus reimbursable expenses incurred shall thereafter be paid to Engineer. In determining the value of the Engineering Services performed by Engineer prior to termination, County shall be the sole judge. Compensation for Engineering Services at termination will be based on a percentage of the Engineering Services completed at that time. Should County terminate this Contract under Subsection (D) immediately above, then the amount charged during the thirty-day notice period shall not exceed the amount charged during the preceding thirty (30) days.

If Engineer defaults in the performance of this Contract or if County terminates this Contract for fault on the part of Engineer, then County shall give consideration to the actual costs incurred by Engineer in performing the Engineering Services to the date of default, the amount of Engineering Services required which was satisfactorily completed to date of default, the value of the Engineering Services which are usable to County, the cost to County of employing another firm to complete the Engineering Services required and the time required to do so, and other

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factors which affect the value to County of the Engineering Services performed at the time of default.

The termination of this Contract and payment of an amount in settlement as prescribed above shall extinguish all rights, duties, and obligations of County under this Contract. If the termination of this Contract is due to the failure of Engineer to fulfill his/her/its contractual obligations, then County may take over the Project and prosecute the Engineering Services to completion. In such case, Engineer shall be liable to County for any additional and reasonable costs incurred by County.

Engineer shall be responsible for the settlement of all contractual and administrative issues arising out of any procurements made by Engineer in support of the Engineering Services under this Contract.

ARTICLE 21
COMPLIANCE WITH LAWS

A. Compliance. Engineer shall comply with all applicable federal, state and local laws, statutes, codes, ordinances, rules and regulations, and the orders and decrees of any court, or administrative bodies or tribunals in any manner affecting the performance of this Contract, including without limitation, minimum/maximum salary and wage statutes and regulations, and licensing laws and regulations. Engineer shall furnish County with satisfactory proof of his/her/its compliance.

Engineer shall further obtain all permits and licenses required in the performance of the Engineering Services contracted for herein.

B. Taxes. Engineer will pay all taxes, if any, required by law arising by virtue of the Engineering Services performed hereunder. County is qualified for exemption pursuant to the provisions of Section 151.309 of the Texas Limited Sales, Excise, and Use Tax Act.

County agrees to pay the amount of any sales, value added, use, excise or similar taxes applicable to the performance of the Services, if any, or County shall provide Engineer with a certificate acceptable to the taxing authorities exempting County from payment of such taxes.

ARTICLE 22
INDEMNIFICATION

ENGINEER AGREES, TO THE FULLEST EXTENT PERMITTED BY LAW, TO INDEMNIFY AND HOLD THE COUNTY HARMLESS FROM AND AGAINST ANY AND ALL LIABILITIES, LOSSES, PENALTIES, JUDGMENTS, CLAIMS, LAWSUITS, DAMAGES, COSTS AND EXPENSES, INCLUDING, BUT NOT LIMITED TO, REASONABLE ATTORNEYS' FEES, ("LOSSES") TO THE EXTENT SUCH LOSSES ARE CAUSED BY OR RESULTS FROM A NEGLIGENT ACT, ERROR OR OMISSION, NEGLIGENCE, OR INTENTIONAL TORT COMMITTED BY ENGINEER, ENGINEER'S EMPLOYEES, AGENTS, OR ANY OTHER PERSON OR ENTITY UNDER CONTRACT WITH ENGINEER INCLUDING, WITHOUT LIMITATION, ENGINEER'S SUBCONSULTANTS, OR ANY OTHER ENTITY OVER WHICH ENGINEER EXERCISES CONTROL.

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ENGINEER FURTHER AGREES, TO THE FULLEST EXTENT PERMITTED BY LAW, TO INDEMNIFY AND HOLD THE COUNTY HARMLESS FROM ANY AND ALL LIABILITIES, LOSSES, PENALTIES, JUDGMENTS, CLAIMS, LAWSUITS, DAMAGES, COSTS AND EXPENSES, INCLUDING, BUT NOT LIMITED TO, ATTORNEYS' FEES, ("LOSSES") TO THE EXTENT SUCH LOSSES ARE CAUSED BY OR RESULTS FROM ENGINEER'S FAILURE TO PAY ENGINEER'S EMPLOYEES, SUBCONTRACTORS, SUBCONSULTANTS, OR SUPPLIERS, IN CONNECTION WITH ANY OF THE WORK PERFORMED OR TO BE PERFORMED UNDER THIS CONTRACT BY ENGINEER.

ENGINEER FURTHER AGREES TO INDEMNIFY AND HOLD THE COUNTY HARMLESS FROM ANY AND ALL LIABILITIES, LOSSES, PENALTIES, CLAIMS, LAWSUITS, DAMAGES, COSTS AND EXPENSES, INCLUDING, BUT NOT LIMITED TO, ATTORNEYS' FEES, ("LOSSES") TO THE EXTENT SUCH LOSSES ARE CAUSED BY OR RESULTS FROM THE INFRINGEMENT OF ANY INTELLECTUAL PROPERTY ARISING OUT OF THE USE OF ANY PLANS, DESIGN, DRAWINGS, OR SPECIFICATIONS FURNISHED BY ENGINEER IN THE PERFORMANCE OF THIS CONTRACT.

THE LIMITS OF INSURANCE REQUIRED IN THIS CONTRACT AND/OR THE CONTRACT DOCUMENTS SHALL NOT LIMIT ENGINEER'S OBLIGATIONS UNDER THIS SECTION. THE TERMS AND CONDITIONS CONTAINED IN THIS SECTION SHALL SURVIVE THE TERMINATION OF THE CONTRACT AND/OR CONTRACT DOCUMENTS OR THE SUSPENSION OF THE WORK HEREUNDER. TO THE EXTENT THAT ANY LIABILITIES, PENALTIES, DEMANDS, CLAIMS, LAWSUITS, LOSSES, DAMAGES, COSTS AND EXPENSES ARE CAUSED IN PART BY THE ACTS OF THE COUNTY OR THIRD PARTIES FOR WHOM ENGINEER IS NOT LEGALLY LIABLE, ENGINEER'S OBLIGATIONS SHALL BE IN PROPORTION TO ENGINEER'S FAULT. THE OBLIGATIONS HEREIN SHALL ALSO EXTEND TO ANY ACTIONS BY THE COUNTY TO ENFORCE THIS INDEMNITY OBLIGATION.

IN THE EVENT THAT CONTRACTORS INITIATE LITIGATION AGAINST THE COUNTY IN WHICH THE CONTRACTOR ALLEGES DAMAGES AS A RESULT OF ANY NEGLIGENT ACTS, ERRORS OR OMISSIONS OF ENGINEER, ITS EMPLOYEES, AGENTS, SUBCONTRACTORS, SUBCONSULTANTS, OR SUPPLIERS, OR OTHER ENTITIES OVER WHICH ENGINEER EXERCISES CONTROL, INCLUDING, BUT NOT LIMITED TO, DEFECTS, ERRORS, OR OMISSIONS, THEN THE COUNTY SHALL HAVE THE RIGHT TO JOIN ENGINEER IN ANY SUCH PROCEEDINGS AT THE COUNTY'S COST. ENGINEER SHALL ALSO HOLD THE COUNTY HARMLESS AND INDEMNIFY THE COUNTY TO THE EXTENT THAT ENGINEER, ANY OF ITS EMPLOYEES, AGENTS, SUBCONTRACTORS, SUBCONSULTANTS, OR SUPPLIERS, OR OTHER ENTITIES OVER WHICH ENGINEER EXERCISES CONTROL, CAUSED SUCH DAMAGES TO CONTRACTOR, INCLUDING ANY AND ALL COSTS AND REASONABLE ATTORNEYS' FEES INCURRED BY THE COUNTY IN CONNECTION WITH THE DEFENSE OF ANY CLAIMS WHERE ENGINEER, ITS EMPLOYEES, AGENTS, SUBCONTRACTORS, SUBCONSULTANTS, OR SUPPLIERS, OR OTHER ENTITIES OVER WHICH ENGINEER EXERCISES CONTROL, ARE ADJUDICATED AT FAULT.

TO THE FULLEST EXTENT PERMITTED BY LAW, NEITHER PARTY SHALL BE LIABLE TO THE OTHER PARTY FOR ANY SPECIAL, PUNITIVE, CONSEQUENTIAL OR INDIRECT DAMAGES RESULTING IN ANY WAY FROM THIS AGREEMENT.

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ARTICLE 23
ENGINEER'S RESPONSIBILITIES

Engineer shall be responsible for the accuracy of his/her/its Engineering Services and shall promptly make necessary revisions or corrections to its work product resulting from errors, omissions, or negligent acts, and same shall be done without compensation. County shall determine Engineer's responsibilities for all questions arising from design errors and/or omissions, subject to the dispute resolution provisions of Article 33. Engineer shall not be relieved of responsibility for subsequent correction of any such errors or omissions in its work product, or for clarification of any ambiguities until after the construction phase of the Project has been completed.

ARTICLE 24
ENGINEER'S SEAL

The responsible engineer shall sign, seal and date all appropriate engineering submissions to County in accordance with the Texas Engineering Practice Act and the rules of the State Board of Registration for Professional Engineers.

ARTICLE 25
INSURANCE

Engineer must comply with the following insurance requirements at all times during this Contract:

A. Coverage Limits. Engineer, at Engineer's sole cost, shall purchase and maintain during the entire term while this Contract is in effect the following insurance:

1. Worker's Compensation in accordance with statutory requirements.
2. Commercial General Liability Insurance with a combined minimum Bodily Injury and Property Damage limits of $1,000,000.00 per occurrence and $2,000,000.00 in the aggregate.
3. Business Automobile Liability Insurance for all owned, non-owned, and hired vehicles with combined minimum limits for Bodily Injury and Property Damage of $1,000,000.00 each accident.
4. Professional Liability Insurance in the amount of $2,000,000.00 per claim and annual aggregate.

B. Certification of Coverage. Prior to the performance of any Engineering Services, Engineer shall furnish County with a Certificate of Insurance issued by the insurer evidencing the required coverages and terms under this article. The initial Certificate of Insurance is evidenced as **Exhibit F** herein entitled "Certificates of Insurance." As further set out below, Engineer shall not allow any subcontractor/subconsultant(s) to commence work to be performed in connection with this Contract until all required insurance has been obtained and approved and such approval shall not be unreasonably withheld. Approval of the insurance by County shall not relieve or decrease the liability of Engineer hereunder.

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C. Additional Insureds; Waiver of Subrogation. "Williamson County, Texas, its directors, officers and employees" shall be added as additional insureds under policies listed under (2) and (3) above, and on those policies where "Williamson County, Texas, its directors, officers and employees" are additional insureds, such insurance shall be primary and any insurance maintained by County shall be excess and not contribute with it. Such policies shall also include waivers of subrogation in favor of County.

D. Certificate Holder. The name of the Certificate Holder in the Certificate of Insurance issued by the insurer shall be as follows:

Williamson County, Texas
C/O: Williamson County Risk Management
301 SE Inner Loop
Georgetown, TX. 78626
Email: coi.submission@wilco.org

E. Insurance Policy Endorsements. Each insurance policy shall include the following conditions by endorsement to the policy:

1. County shall be notified ten (10) days prior to the expiration, cancellation, non-renewal or any material change in coverage, and such notice thereof shall be given to County by certified mail, and by email to:

   Williamson County, Texas
   C/O: Williamson County Risk Management
   301 SE Inner Loop
   Georgetown, TX. 78626
   Email: coi.submission@wilco.org

2. The policy clause "Other Insurance" shall not apply to any insurance coverage currently held by County, to any such future coverage, or to County's Self-Insured Retentions of whatever nature.

F. Notices by Engineer. Engineer shall not cause any insurance to be canceled nor permit any insurance to lapse. **In addition to any other notification requirements set forth hereunder, Engineer shall also notify County, within twenty-four (24) hours of receipt of any notices of expiration, cancellation, non-renewal, or material change in coverage it receives from its insurer.**

G. Premiums and Deductible. Engineer shall be responsible for payment of premiums for all of the insurance coverages required under this section. Engineer further agrees that for each claim, suit or action made against insurance provided hereunder, with respect to all matters for which the Engineer is responsible hereunder, Engineer shall be solely responsible for all deductibles and self-insured retentions. Any deductibles or self-insured retentions over $200,000 in the Engineer's insurance must be declared and approved in writing by County in advance.

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H. Insurance Company Rating. The required insurance must be written by a company approved to do business in the State or Texas with a financial standing of at least an A- rating, as reflected in Best's insurance ratings or by a similar rating system recognized within the insurance industry at the time the policy is issued.

I. No Arbitration. It is the intention of the County and agreed to and hereby acknowledged by the Engineer, that no provision of this Contract shall be construed to require the County to submit to mandatory arbitration in the settlement of any claim, cause of action or dispute, except as specifically required in direct connection with an insurance claim or threat of claim under an insurance policy required hereunder or as may be required by law or a court of law with jurisdiction over the provisions of this Contract.

J. Subcontractor/Subconsultant's Insurance. Without limiting any of the other obligations or liabilities of Engineer, Engineer shall require each subcontractor/subconsultant performing work under this Contract (to the extent a subcontractor/subconsultant is allowed by County) to maintain during the term of this Contract, at the subcontractor/subconsultant's own expense, the same stipulated minimum insurance required in this Article, including the required provisions and additional policy conditions as shown below in this Article. Any requests for consent to reduce any insurance coverage limits requirements for Engineer's subcontractors/subconsultants must be provided to County in writing and must set forth reasoning and justifications for decreasing such coverage limits. County may, at its sole discretion, consent to a reduction in the insurance coverage limits requirements for Engineer's subcontractors/subconsultants; provided, however, consent by County must be in writing and such consent shall not relieve or decrease the liability of Engineer hereunder.

Engineer shall obtain and monitor the Certificates of Insurance from each subcontractor/subconsultant in order to assure compliance with the insurance requirements. Engineer must retain the Certificates of Insurance for the duration of this Contract, and shall have the responsibility of enforcing these insurance requirements among its subcontractor/subconsultants. County shall be entitled, upon request and without expense, to receive copies of these Certificates of Insurance.

K. Cost of Insurance. The cost of all insurance required herein to be secured and maintained by Engineer shall be borne solely by Engineer.

ARTICLE 26
COPYRIGHTS

County shall have the royalty-free, nonexclusive and irrevocable right to reproduce, publish or otherwise use, and to authorize others to use, any reports developed by Engineer for governmental purposes.

ARTICLE 27

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SUCCESSORS AND ASSIGNS

This Contract shall be binding upon and inure to the benefit of the parties hereto, their successors, lawful assigns, and legal representatives. Engineer may not assign, sublet or transfer any interest in this Contract, in whole or in part, by operation of law or otherwise, without obtaining the prior written consent of County.

ARTICLE 28
SEVERABILITY

In the event any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal or unenforceable in any respect, then such invalidity, illegality or unenforceability shall not affect any other provision thereof and this Contract shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

ARTICLE 29
PRIOR AGREEMENTS SUPERSEDED

This Contract constitutes the sole agreement of the parties hereto, and supersedes any prior understandings or written or oral contracts between the parties respecting the subject matter defined herein. This Contract may only be amended or supplemented by mutual agreement of the parties hereto in writing.

ARTICLE 30
ENGINEER'S ACCOUNTING RECORDS

Engineer agrees to maintain, for a period of three (3) years after final payment under this Contract, detailed records identifying each individual performing the Engineering Services, the date or dates the services were performed, the applicable hourly rates, the total amount billed for each individual and the total amount billed for all persons, records of reimbursable costs and expenses of other providers and provide such other details as may be requested by the County Auditor for verification purposes. Engineer agrees that County or its duly authorized representatives shall, until the expiration of three (3) years after final payment under this Contract, have access to and the right to examine and photocopy any and all books, documents, papers and records of Engineer which are directly pertinent to the services to be performed under this Contract for the purposes of making audits, examinations, excerpts, and transcriptions. Engineer further agrees that County shall have access during normal working hours to all necessary Engineer facilities and shall be provided adequate and appropriate work space in order to conduct audits in compliance with the provisions of this section. County shall give Engineer reasonable advance notice of intended audits.

ARTICLE 31

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NOTICES

All notices to either party by the other required under this Contract shall be personally delivered or mailed to such party at the following respective addresses:

County: Williamson County Judge
710 Main Street, Suite 101
Georgetown, Texas 78626

With copy to: Williamson County Road Bond Program Manager
Attn: Christen Eschberger
HNTB Corporation
101 E. Old Settlers Blvd., Suite 225
Round Rock, Texas 78664

and to:
Office of General Counsel
Williamson County Commissioners Court
401 W. 6th Street
Georgetown, Texas 78626

Engineer: Cash E. Canfield
American Structurepoint, Inc.
9025 River Road, Suite 200
Indianapolis, Indiana 46240

ARTICLE 32
GENERAL PROVISIONS

A. Time is of the Essence. Subject to Article 3 hereof, Engineer understands and agrees that time is of the essence and that any failure of Engineer to complete the Engineering Services for each phase of this Contract within the agreed work schedule set out in the applicable Work Authorization may constitute a material breach of this Contract. Engineer shall be fully responsible for his/her/its delays or for failures to use his/her/its reasonable efforts in accordance with the terms of this Contract and the Engineer's standard of performance as defined herein. Where damage is caused to County due to Engineer's negligent failure to perform County may accordingly withhold, to the extent of such damage, Engineer's payments hereunder without waiver of any of County's additional legal rights or remedies.

B. Force Majeure. Neither County nor Engineer shall be deemed in violation of this Contract if prevented from performing any of their obligations hereunder by reasons for which they are not responsible or circumstances beyond their control. However, notice of such impediment or delay in performance must be timely given, and all reasonable efforts undertaken to mitigate its effects.

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C. Enforcement and Venue. This Contract shall be enforceable in Georgetown, Williamson County, Texas, and if legal action is necessary by either party with respect to the enforcement of any or all of the terms or conditions herein, exclusive venue for same shall lie in Williamson County, Texas. This Contract shall be governed by and construed in accordance with the laws and court decisions of the State of Texas excluding, however, its choice of law rules.

D. Standard of Performance. The standard of care for all professional engineering, consulting and related services performed or furnished by Engineer and its employees under this Contract will be the care and skill ordinarily used by members of Engineer's profession practicing under the same or similar circumstances at the same time and in the same locality.

E. Opinion of Probable Cost. Any opinions of probable Project cost or probable construction cost provided by Engineer are made on the basis of information available to Engineer and on the basis of Engineer's experience and qualifications and represents its judgment as an experienced and qualified professional engineer. However, since Engineer has no control over the cost of labor, materials, equipment or services furnished by others, or over the contractor(s') methods of determining prices, or over competitive bidding or market conditions, Engineer does not guarantee that proposals, bids or actual Project or construction cost will not vary from opinions of probable cost Engineer prepares.

F. Opinions and Determinations. Where the terms of this Contract provide for action to be based upon opinion, judgment, approval, review, or determination of either party hereto, such terms are not intended to be and shall never be construed as permitting such opinion, judgment, approval, review, or determination to be arbitrary, capricious, or unreasonable.

G. Reports of Accidents. Within 24 hours after Engineer becomes aware of the occurrence of any accident or other event which results in, or might result in, injury to the person or property of any third person (other than an employee of the Engineer), whether or not it results from or involves any action or failure to act by the Engineer or any employee or agent of the Engineer and which arises in any manner from the performance of this Contract, the Engineer shall send a written report of such accident or other event to the County, setting forth a full and concise statement of the facts pertaining thereto. The Engineer shall also immediately send the County a copy of any summons, subpoena, notice, or other documents served upon the Engineer, its agents, employees, or representatives, or received by it or them, in connection with any matter before any court arising in any manner from the Engineer's performance of work under this Contract.

H. Gender, Number and Headings. Words of any gender used in this Contract shall be held and construed to include any other gender, and words in the singular number shall be held to include the plural, unless the context otherwise requires. The headings and section numbers are for convenience only and shall not be considered in interpreting or construing this Contract.

I. Construction. Each party hereto acknowledges that it and its counsel have reviewed this Contract and that the normal rules of construction are not applicable and there will be no presumption that any ambiguities will be resolved against the drafting party in the interpretation of this Contract.

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J. Independent Contractor Relationship. Both parties hereto, in the performance of this Contract, shall act in an individual capacity and not as agents, employees, partners, joint ventures or associates of one another. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purposes whatsoever.

K. No Waiver of Immunities. Nothing in this Contract shall be deemed to waive, modify or amend any legal defense available at law or in equity to County, its past or present officers, employees, or agents or employees, nor to create any legal rights or claim on behalf of any third party. County does not waive, modify, or alter to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas and of the United States.

L. Texas Public Information Act. To the extent, if any, that any provision in this Contract is in conflict with Tex. Gov't Code 552.001 et seq., as amended (the "Public Information Act"), the same shall be of no force or effect. Furthermore, it is expressly understood and agreed that County, its officers and employees may request advice, decisions and opinions of the Attorney General of the State of Texas in regard to the application of the Public Information Act to any items or data furnished to County as to whether or not the same are available to the public. It is further understood that County's officers and employees shall have the right to rely on the advice, decisions and opinions of the Attorney General, and that County, its officers and employees shall have no liability or obligation to any party hereto for the disclosure to the public, or to any person or persons, of any items or data furnished to County by a party hereto, in reliance of any advice, decision or opinion of the Attorney General of the State of Texas.

M. Governing Terms and Conditions. If there is an irreconcilable conflict between the terms and conditions set forth in this Contract or any Contract Amendment and the terms and conditions set forth in any Exhibit, Appendix, Work Authorization or Supplemental Work Authorization to this Contract, the terms and conditions set forth in this Contract or any Contract Amendment shall control over the terms and conditions set forth in any Exhibit, Appendix, Work Authorization or Supplemental Work Authorization to this Contract.

N. Meaning of Day. For purposes of this Contract, all references to a "day" or "days" shall mean a calendar day or calendar days.

O. Appropriation of Funds by County. County believes it has sufficient funds currently available and authorized for expenditure to finance the costs of this Contract. Engineer understands and agrees that County's payment of amounts under this Contract is contingent on the County receiving appropriations or other expenditure authority sufficient to allow the County, in the exercise of reasonable administrative discretion, to continue to make payments under this Contract. It is further understood and agreed by Engineer that County shall have the right to terminate this Contract at the end of any County fiscal year if the governing body of County does not appropriate sufficient funds as determined by County's budget for the fiscal year in question. County may effect such termination by giving written notice of termination to Engineer.

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ARTICLE 33
DISPUTE RESOLUTION

Except as otherwise specifically set forth herein, County and Engineer shall work together in good faith to resolve any controversy, dispute or claim between them which arises out of or relates to this Contract, whether stated in tort, contract, statute, claim for benefits, bad faith, professional liability or otherwise ("Claim"). If the parties are unable to resolve the Claim within thirty (30) days following the date in which one party sent written notice of the Claim to the other party, and if a party wishes to pursue the Claim, such Claim shall be addressed through non-binding mediation. A single mediator engaged in the practice of law, who is knowledgeable about subject matter of this Contract, shall be selected by agreement of the parties and serve as the mediator. Any mediation under this Contract shall be conducted in Williamson County, Texas. The mediator's fees shall be borne equally between the parties. Such non-binding mediation is a condition precedent to seeking redress in a court of competent jurisdiction, but this provision shall not preclude either party from filing a lawsuit in a court of competent jurisdiction prior to completing a mediation if necessary to preserve the statute of limitations, in which case such lawsuit shall be stayed pending completion of the mediation process contemplated herein. This provision shall survive the termination of the Contract.

ARTICLE 34
EQUAL OPPORTUNITY IN EMPLOYMENT

During the performance of this Contract and to the extent the Project is a federally funded project, Engineer, for itself, its assignees and successors in interest agrees as follows:

A. Compliance with Regulations. The Engineer shall comply with the Regulations relative to nondiscrimination in Federally assisted programs of the Department of Transportation (hereinafter, "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this Contract.

B. Nondiscrimination. The Engineer, with regard to the work performed by it during the Contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors/subconsultants, including procurements of materials and leases of equipment. The Engineer shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

C. Solicitations for Subcontracts, Including Procurements of Materials and Equipment. In all solicitations either by competitive bidding or negotiation made by the Engineer for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor/subconsultant or supplier shall be notified by the Engineer of the Engineer's obligations under this Contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.

D. Information and Reports. The Engineer shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its

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books, records, accounts, other sources of information, and its facilities as may be determined by the County (referred to in this Article as the "Recipient") or the Texas Department of Transportation to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information the Engineer shall so certify to the Recipient, or the Texas Department of Transportation as appropriate, and shall set forth what efforts it has made to obtain the information.

E. Sanctions for Noncompliance. In the event of the Engineer's noncompliance with the nondiscrimination provisions of this contract, the Recipient shall impose such contract sanctions as it or the Texas Department of Transportation may determine to be appropriate, including, but not limited to:

1. withholding of payments to the Engineer under the contract until the Engineer complies, and/or;
2. cancellation, termination or suspension of the Contract, in whole or in part.

F. Incorporation of Provisions. The Engineer shall include the provisions of Subsections (A) through (F) above in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The Engineer shall take such action with respect to any subcontract or procurement as the Recipient or the Texas Department of Transportation may direct as a means of enforcing such provisions including sanctions for non-compliance: Provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor/subconsultant or supplier as a result of such direction, the Engineer may request the Recipient to enter into such litigation to protect the interests of the Recipient, and, in addition, the Engineer may request the United States to enter into such litigation to protect the interests of the United States.

SIGNATORY WARRANTY

The undersigned signatory for Engineer hereby represents and warrants that the signatory is an officer of the organization for which he/she has executed this Contract and that he/she has full and complete authority to enter into this Contract on behalf of the firm. The above-stated representations and warranties are made for the purpose of inducing County to enter into this Contract.

IN WITNESS WHEREOF, County has caused this Contract to be signed in its name by its duly authorized County Judge, as has Engineer, signing by and through its duly authorized representative(s), thereby binding the parties hereto, their successors, assigns and representatives for the faithful and full performance of the terms and provisions hereof, to be effective as of the date of the last party's execution below. NO OFFICIAL, EMPLOYEE, AGENT, OR REPRESENTATIVE OF THE COUNTY HAS ANY AUTHORITY, EITHER EXPRESS OR IMPLIED, TO AMEND, TERMINATE OR MODIFY THIS CONTRACT, EXCEPT PURSUANT TO SUCH EXPRESS AUTHORITY AS MAY BE GRANTED BY THE WILLIAMSON COUNTY COMMISSIONERS COURT.

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COUNTY

WILLIAMSON COUNTY, TEXAS

By: _____

Printed Name: _____

Title: As Presiding Officer of the Williamson County Commissioners Court

Date: _____ ____, 20_____

ENGINEER

American Structurepoint, Inc.

By: Signed by: Benjamin W. Borcherding DEEB909A5C25424...

Printed Name: Benjamin W. Borcherding

Title: Chief Operating Officer

Date: September 26, 2025

APPROVED
By Christen Eschberger at 5:09 pm, Sep 26, 2025

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LIST OF EXHIBITS ATTACHED

(1) **Exhibit A** Debarment Certification

(2) **Exhibit B** Engineering Services

(3) **Exhibit C** Work Authorization

(4) **Exhibit D** Rate Schedule

(5) **Exhibit E** Williamson County Vendor Reimbursement Policy

(6) **Exhibit F** Certificates of Insurance

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EXHIBIT A
DEBARMENT CERTIFICATION

STATE OF ~~TEXAS~~ Indiana MM+ §
§
COUNTY OF ~~WILLIAMSON~~ Marion §

I, the undersigned, being duly sworn or under penalty of perjury under the laws of the United States and the State of Texas, certifies that Engineer and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any federal department or agency:

(b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public* transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity* with commission of any of the offenses enumerated in paragraph (1)(b) of this certification;

(d) Have not within a three-year period preceding this application/proposal had one or more public transactions* terminated for cause or default; and

(e) Have not been disciplined or issued a formal reprimand by any State agency for professional accreditation within the past three years.

American Structurepoint, Inc.
Name of Firm

Signature of Certifying Official

Benjamin W. Borcherding
Printed Name of Certifying Official

Chief Operating Officer
Title of Certifying Official

September 25 _____, 2025
Date

(2) Where the PROVIDER is unable to certify to any of the statements in this certification, such PROVIDER shall attach an explanation to this certification.

* federal, state, or local

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SUBSCRIBED and sworn to before me the undersigned authority by Benjamin W. Borcherding the Chief Operating Officer of American Structurepoint, INC on behalf of said firm.

Megan M. Adams
Notary Public in and for the
State of ~~Texas~~ Indiana

My commission expires: 3/7/2030

Megan M. Adams
Notary Public Seal State of Indiana
Hamilton County
Commission Number NP0739626
My Commission Expires 3/7/2030

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EXHIBIT B

ENGINEERING SERVICES

General Work Description: Provide engineering services and planning to develop SH 95, Segment 4 from CR 124 (Proposed SH 29) to FM 1331 Planning & Design.

The Engineer may perform any or all of the following tasks listed below, as described in detailin each Work Authorization:

TASK 1 – PROJECT MANAGEMENT

TASK 2 – ROUTE AND DESIGN STUDIES

TASK 3 – PUBLIC INVOLVEMENT

TASK 4 – TRAFFIC EVALUATION AND PROJECTIONS

TASK 5 – SURVEYING

TASK 6 – RIGHT-OF-WAY (ROW) MAPPING

TASK 7 – SCHEMATIC DEVELOPMENT

TASK 8 – DRAINAGE STUDY

TASK 9 – ENVIRONMENTAL STUDIES & DOCUMENTS

TASK 10 – GEOTECHNICAL SERVICES

TASK 11 – PLANS, SPECIFICATIONS AND ESTIMATE (PS&E)

TASK 12 – BIDDING PHASE SERVICES

TASK 13 – CONSTRUCTION PHASE SERVICES

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EXHIBIT C

WORK AUTHORIZATION

(To Be Completed and Executed After Contract Execution)

WORK AUTHORIZATION NO. _____
PROJECT: _____

This Work Authorization is made pursuant to the terms and conditions of the Williamson County Contract for Engineering Services, being dated _____ ____, 20____ and entered into by and between Williamson County, Texas, a political subdivision of the State of Texas, (the "County") and _____ (the "Engineer").

Part1. The Engineer will provide the following Engineering Services set forth in Attachment "B" of this Work Authorization.

Part 2. The maximum amount payable for services under this Work Authorization without modification is _____.

Part 3. Payment to the Engineer for the services established under this Work Authorization shall be made in accordance with the Contract.

Part 4. This Work Authorization shall become effective on the date of final acceptance and full execution of the parties hereto and shall terminate on _____ ____, 20_____. The Engineering Services set forth in Attachment "B" of this Work Authorization shall be fully completed on or before said date unless extended by a Supplemental Work Authorization.

Part 5. This Work Authorization does not waive the parties' responsibilities and obligations provided under the Contract.

Part 6. County believes it has sufficient funds currently available and authorized for expenditure to finance the costs of this Work Authorization. Engineer understands and agrees that County's payment of amounts under this Work Authorization is contingent on the County receiving appropriations or other expenditure authority sufficient to allow the County, in the exercise of reasonable administrative discretion, to continue to make payments under this Contract. It is further understood and agreed by Engineer that County shall have the right to terminate this Contract at the end of any County fiscal year if the governing body of County does not appropriate sufficient funds as determined by County's budget for the fiscal year in question. County may effect such termination by giving written notice of termination to Engineer.

Part 7. This Work Authorization is hereby accepted and acknowledged below.

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EXECUTED this ____ day of _____, 20___.

ENGINEER:	COUNTY:
_____	Williamson County, Texas
By:_____	By:_____
Signature	Signature
_____	_____
Printed Name	Printed Name
_____	_____
Title	Title

LIST OF ATTACHMENTS

Attachment A - Services to be Provided by County

Attachment B - Services to be Provided by Engineer

Attachment C - Work Schedule

Attachment D - Fee Schedule

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EXHIBIT D

RATE SCHEDULE

CPI Rate Adjustments: Rates shall remain firm for the initial first year of the Contract and such rates shall be deemed the "Initial Base Rates." Engineer may request rate adjustments, in writing, at least thirty (30) days prior to each annual anniversary date of the Contract. Upon County's receipt of a rate adjustment request, County will prepare a Contract Amendment setting forth the CPI rate adjustments and will provide such Contract Amendment to Engineer for its execution. Rate adjustments will take effect on the later of (1) one year after the Contract execution date or (2) the first (1st) day following the parties' complete execution of a Contract Amendment. Such rates shall remain in effect until the later of (1) the next annual anniversary date of the Contract; or (2) the date of the parties' complete execution of a new Contract Amendment that set forth adjustments to the prior rates. Any new rate adjustments will not become effective until a Contract Amendment is fully executed by the parties and no retroactive rate adjustments will be allowed.

Price adjustments will be made in accordance with changes in the U.S. Department of Labor Consumer Price Index (CPI-U) for All Urban Consumers, All Items, South Region (Base 1982-84 = 100).

The rate adjustment will be determined by multiplying the Initial Base Rates by a fraction, the numerator of which is the index number for most recently released index and the denominator of which is the index number for the first month of the Contract (the index number for the month in which the Contract was originally executed). If the products are greater than the Initial Base Rates, County will pay the greater amounts as the rates during the successive year until the next rate adjustment. Rates for each successive year will never be less than the Initial Base Rates.

American Structurepoint, Inc. SH 95 Planning - CR 124 to FM 1331	
	RATE SCHEDULE IN PSA EXHIBIT D (per hour)
Principal	$400.00
Senior Project Manager	$330.00
QAQC	$320.00
Project Manager	$320.00
Senior Project Engineer	$260.00
Project Engineer	$215.00
Design Engineer	$175.00
EIT	$140.00
Senior Technician	$200.00
Technician	$136.00
Sr. Drainage Engineer	$260.00
Drainage Engineer	$190.00
Sr. Traffic Engineer	$250.00
Traffic Engineer	$180.00
Admin / Clerical	$100.00
DIRECT EXPENSES	
Photocopies B/W (11"x17") each	$ 0.25
Photocopies B/W (8 1/2"x11") each	$ 0.15
Photocopies Color (11"x17") each	$ 1.25
Photocopies Color (8 1/2"x11") each	$ 1.00
Plots (B/W on Bond) per sq. ft.	$ 1.00
Plots (Color on Bond) per sq. ft.	$ 1.75
Plots (Color on Photographic Paper) per sq. ft.	$ 5.00

Halff Associates, Inc. SH 95 Planning - CR 124 to FM 1331	
	RATE SCHEDULE IN PSA EXHIBIT D (per hour)
Principal in Charge	$ 400.00
Project Manager	$ 350.00
Sr Technical Manager	$ 350.00
Sr. QC Reviewer	$ 350.00
Sr. Drainage Engineer	$ 325.00
Senior Project Engineer	$ 275.00
Project Engineer	$ 220.00
Design Engineer	$ 170.00
EIT	$ 144.00
Intern	$ 103.00
GIS Manager	$ 205.00
Senior GIS Technician	$ 148.00
GIS Technician	$ 110.00
Sr Engineer Technician	$ 164.00
Sr CADD Technician	$ 143.00
CADD Technician	$ 116.00
Admin/Clerical	$ 130.00

Hardesty & Hanover, LLC SH 95 Planning - CR 124 to FM 1331	
	RATE SCHEDULE IN PSA EXHIBIT D (per hour)
Project Principal	$335.00
Sr Technical Advisor	$300.00
Sr Project Manager	$270.00
Sr Structural QA/QC Manager	$255.00
Sr Structural Engineer	$250.00
Structural Engineer	$165.00
Sr Structural Designer (EIT)	$125.00
Structural Designer (EIT I)	$110.00
Sr Engineer Technician	$150.00
CAD Technician	$95.00
Admin/Clerical	$90.00
DIRECT EXPENSES	
Photocopies B/W (11"x17") each	$ 0.25
Photocopies B/W (8 1/2"x11") each	$ 0.15
Photocopies Color (11"x17") each	$ 1.25
Photocopies Color (8 1/2"x11") each	$ 1.00
Plots (B/W on Bond) per sq. ft.	$ 1.00
Plots (Color on Bond) per sq. ft.	$ 1.75
Plots (Color on Photographic Paper) per sq. ft.	$ 5.00

SWCA, Inc. SH 95 Planning - CR 124 to FM 1331	
	RATE SCHEDULE IN PSA EXHIBIT D (per hour)
Subject Matter Expert IV	$ 293.00
Subject Matter Expert III	$ 268.00
Subject Matter Expert II	$ 242.00
Subject Matter Expert I	$ 230.00
Specialist XII	$ 226.00
Specialist XI	$ 207.00
Specialist X	$ 189.00
Specialist IX	$ 169.00
Specialist VIII	$ 158.00
Specialist VII	$ 147.00
Specialist VI	$ 137.00
Specialist V	$ 123.00
Specialist IV	$ 114.00
Specialist III	$ 104.00
Specialist II	$ 91.00
Specialist I	$ 77.00
DIRECT EXPENSES	
Hazardous Materials Database Search	Actual Cost
SCUBA	Actual Cost
GPS Tablet + Geode (Day)	$ 40.00
Kayak (Day)	$ 40.00
SNUBA (Day)	$ 100.00
Motorboat (Day)	$ 400.00
Cardstock Color (8 1/2" x 11") each	$ 1.00
Photocopies B/W (11"x17") each	$ 0.25
Photocopies B/W (8 1/2"x11") each	$ 0.15
Photocopies Color (11"x17") each	$ 1.25
Photocopies Color (8 1/2"x11") each	$ 1.00
Plots (B/W on Bond) per sq. ft.	$ 1.00
Plots (Color on Bond) per sq. ft.	$ 1.75
Plots (Color on Photographic Paper) per sq. ft.	$ 5.00
THC Curation	Actual Cost
Archeological Site Recordation Form	Actual Cost
Backhoe Rental and Operator	Actual Cost

Surveying and Mapping, LLC SH 95 Planning - CR 124 to FM 1331	
	RATE SCHEDULE IN PSA EXHIBIT D (per hour)
Office/Department Manager	$ 300.00
Senior Project Manager - Survey	$ 280.00
Project Manager - Survey	$ 215.00
Phase Manager - Survey	$ 195.00
Project Coordinator - Survey	$ 153.00
Senior Office Technician - Survey	$ 152.00
Office Technician - Survey	$ 124.00
Project Specialist	$ 150.00
Admin/Clerical Support	$ 120.00
Field Coordinator	$ 150.00
2 - Person Survey Crew	$ 200.00
3 - Person Survey Crew	$ 280.00
Senior Project Manager - Aerial	$ 275.00
Acquisition Manager	$ 250.00
Project Manager - Aerial	$ 210.00
Aircraft Pilot	$ 250.00
UAS Pilot	$ 130.00
Project Lead / Sr. Office Technician / Sensor Op Lead (SR Tech 3)	$ 145.00
Two (2) Person UAS Geo Crew – Unmanned Pilot & Observer	$ 260.00
Three (3) Person UAS Crew – Unmanned Pilot & 2 Observers	$ 390.00
Photogrammetrist / Project Lead /sensor operator (Tech3)	$ 135.00
Acquisition / Calibration / Aerial Triangulation Technician (Tech2)	$ 120.00
LiDAR / Photogrammetry/GIS Technician (Tech1)	$ 105.00
DIRECT EXPENSES	
GPS Receiver	$104.00/day
Robotic Total Station	$160.00/day
SX-10/12	$55.00/hour
Digital Level	$30.00/hour
Riegl VQ 1560II	$1,300.00/hour
Riegl 480II or 780I	$1,000.00/hour
Fixed Wing Twin Engine (Piston)	$1,300.00/hour
Geospatial Work Station	$15.00/hour
Ground Target	$30.00/each
Primary Control Monument	$50.00/each
Third-Party Traffic Control	Actual Cost
Airborne GPS/IMU Data Collection/Processing	$2,500.00/project

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EXHIBIT E

Williamson County
Vendor Reimbursement Policy

The purpose of this Williamson County Vendor Reimbursement Policy ("Policy") is to provide clear guidelines to vendors on Williamson County's expectations and requirements regarding allowable reimbursable expenditures and required backup. The Policy will also minimize conflicts related to invoice payments and define non-reimbursable items. This Policy is considered a guideline and is not a contract.

This Policy may be altered, deleted or amended, at any time and without prior notice to vendors, by action of the Williamson County Commissioners Court. Unenforceable provisions of this Policy, as imposed by applicable law, regulations, or judicial decisions, shall be deemed to be deleted. Any revisions to this Policy will be distributed to all current vendors doing business with the County.

1. Invoices and Affidavits

1.1 Invoices must adequately describe the goods or services provided to County and include all required backup (i.e., reimbursable expenses, mileage log, timesheets, receipts detailing expenses incurred etc.) that is in a form acceptable to the Williamson County Auditor. Invoices that do not adequately describe the goods or services provided to County or contain backup that is satisfactory to the Williamson County Auditor will be returned to vendor for revisions and the provision above relating to invoice errors resolved in favor of the County shall control as to the required actions of vendor and when such invoice must be paid by the County.

1.2 In the event an invoice includes charges based upon hourly billing rates for services or any other rates based upon the amount of time worked by an individual or individuals in performing services, whether the charges are being billed directly to the County or whether they are the basis of invoices from subcontractors for which the vendor seeks reimbursement from the County, the charges shall be accompanied by an affidavit signed by an officer or principal of the vendor certifying that the work was performed, it was authorized by the County and that all information contained in the invoice that is being submitted is true and correct.

1.3 Upon County's request, vendor must submit all bills paid affidavits wherein vendor must swear and affirm that vendor has paid each of its subcontractors, laborers, suppliers and material in full for all labor and materials provided to vendor for or in connection with services and work performed for County and, further, vendor must swear and affirm that vendor is not aware of any unpaid bills, claims, demands, or causes of action by any of its subcontractors, laborers, suppliers, or material for or in connection with the furnishing of labor or materials, or both, for services and work performed for County.

2. Travel Reimbursement

2.1 The County will only cover costs associated with travel for vendors outside a 45-mile radius from the Williamson County Courthouse, 710 Main Street, Georgetown, Texas 78626.

2.2 The County will only cover costs associated with travel as documented work for County. If a vendor is also doing business for another client, the travel costs must be split in proportion to the amount of work actually performed for the County and the other client. The only

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allowable travel expense will be for the specific days worked for Williamson County.

2.3 No advance payments will be made to vendor for travel expenditures. The travel expenditure may only be reimbursed after the expenditure/trip has already occurred and vendor has provided the Williamson County Auditor with all necessary and required backup.

2.4 Vendors must submit all travel reimbursement requests on each employee in full. Specifically, a travel reimbursement request must include all related travel reimbursement expenses relating to a particular trip for which vendor seeks reimbursement. Partial travel reimbursement requests will not be accepted (i.e., vendor should not submit hotel and mileage one month then the next month submit rental car and airfare). If the travel reimbursement appears incomplete, the invoice will be sent back to the vendor to be submitted when all information is ready to submit in full.

2.5 Reimbursement for transportation costs will be at the most reasonable means of transportation (i.e.: airline costs will be reimbursed for coach rate, rental car costs will only be reimbursed if rental car travel was most reasonable means of travel as compared to travel by air).

2.6 The County will not be responsible for, nor will the County reimburse additional charges due to personal preference or personal convenience of individual traveling.

2.7 The County will not reimburse airfare costs if airfare costs were higher than costs of mileage reimbursement.

2.8 Additional expenses associated with travel that is extended to save costs (i.e., Saturday night stay) may be reimbursed if costs of airfare would be less than the cost of additional expenses (lodging, meals, car rental, mileage) if the trip had not been extended. Documentation satisfactory to the Williamson County Auditor will be required to justify expenditure.

2.9 County will only reimburse travel expense to necessary personnel of the vendor (i.e., no spouse, friends or family members).

2.10 Except as otherwise set forth herein, a vendor must provide a paid receipt for all expenses. If a receipt cannot be obtained, a written sworn statement of the expense from the vendor may be substituted for the receipt.

2.11 Sales tax for meals and hotel stays are the only sales taxes that will be reimbursed. Sales tax on goods purchased will not be reimbursed. A sales tax exemption form is available from the Williamson County Auditor's Office upon request.

2.12 The County will not pay for any late charges on reimbursable items. It is the responsibility of the vendor to pay the invoice first and seek reimbursement from the County.

3. Meals

3.1 Meal reimbursements are limited to a maximum of $59.00 per day on overnight travel. On day travel (travel that does not require an overnight stay), meal reimbursements are limited to a maximum of $25.00 per day. The travel must be outside the Williamson County Courthouse, 710 Main Street, Georgetown, Texas 78626 by a 45-mile radius.

3.2 Receipts are required on meal reimbursement amounts up to the maximum per day amount stated for overnight or day travel. If receipts are not presented, the vendor can request per diem (per diem limits refer to 3.2). However, a vendor cannot combine per diem and meal receipts. Only one method shall be allowed.

3.3 Meals are reimbursable only to vendors who do not have necessary personnel located within a 45-mile radius of the Williamson County Courthouse, 710 Main Street, Georgetown, Texas 78626, who are capable of carrying the vendor's obligations to the County. Meals will not be reimbursed to vendors who are located within a 45-mile radius of the Williamson County Courthouse.

3.4 County will not reimburse for alcoholic beverages.

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3.5 Tips are reimbursable but must be reasonable to limitation of meal allowance
3.6 No meals purchased for entertainment purposes will be allowed.
3.7 Meal reimbursement must be substantiated with a hotel receipt.

4. Lodging

4.1 Hotel accommodations require an itemized hotel folio as a receipt. The lodging receipt should include name of the motel/hotel, number of occupant(s), goods or services for each individual charge (room rental, food, tax, etc.) and the name of the occupant(s). Credit card receipts or any other form of receipt are not acceptable.
4.2 Vendors will be reimbursed for a single room rate charge plus any applicable tax. If a single room is not available, the vendor must provide documentation to prove that a single room was not available in order to justify the expense over and above the single room rate. A vendor may also be required to provide additional documentation if a particular room rate appears to be excessive.
4.3 Personal telephone charges, whether local or long distance, will not be reimbursed.

5. Airfare

5.1 The County will only reimburse up to a coach price fare for air travel.
5.2 The County will exclude any additional charges due to personal preference or personal convenience of the individual traveling (i.e., seat preference charges, airline upgrades, etc. will not be an allowable reimbursement)
5.3 Air travel expenses must be supported with receipt copy of an airline ticket or an itinerary with actual ticket price paid. If tickets are purchased through a website, vendor must submit a copy of the webpage showing the ticket price if no paper ticket was issued.
5.4 Cancellation and/or change flight fees may be reimbursed by the County but vendor must provide the Williamson County Auditor with documentation in writing from a County department head providing authorization for the change.
5.5 The County will not reimburse vendor for tickets purchased with frequent flyer miles.

6. Car Rental

6.1 Vendors that must travel may rent a car at their destination when it is less expensive than other transportation such as taxis, airport shuttles or public transportation such as buses or subways.
6.2 Cars rented must be economy or mid-size. Luxury vehicle rentals will not be reimbursed. Any rental costs over and above the cost of a mid-size rental will be adjusted.
6.3 Vendors will be reimbursed for rental cars if the rental car cost would have been less than the mileage reimbursement cost (based on the distance from vendor's point of origin to Williamson County, Texas) had the vendor driven vendor's car.
6.4 Vendors must return a car rental with appropriate fuel levels as required by rental agreement to avoid the car rental company from adding fuel charges.
6.5 Rental agreement and credit card receipt must be provided to County as back up for the request for reimbursement.
6.6 Insurance purchased when renting vehicle may also be reimbursed.
6.7 Car Rental optional extras such as GPS, roadside assistance, and administrative fees on Tolls will not be reimbursed.

7. Personal Car Usage

7.1 Personal vehicle usage will be reimbursed in an amount equal to the standard mileage rate allowed by the IRS.
7.2 Per code of Federal Regulations, Title 26, Subtitle A, Chapter 1, Subchapter B, Part

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IX, Section 274(d), all expense reimbursement requests must include the following:

7.2.1.1 Date
7.2.1.2 Destination
7.2.1.3 Purpose
7.2.1.4 Name of traveler(s)
7.2.1.5 Correspondence that verifies business purpose of the expense

7.3 The mileage for a personal vehicle must document the date, location of travel to/from, number of miles traveled and purpose of trip.

7.4 Mileage will be reimbursed on the basis of the most commonly used route.

7.5 Reimbursement for mileage shall not exceed the cost of a round trip coach airfare.

7.6 Reimbursement for mileage shall be prohibited between place of residence and usual place of work.

7.7 Mileage should be calculated from employee's regular place of work or their residence, whichever is the shorter distance when traveling to a meeting or traveling to Williamson County, Texas for vendors who are located outside of the Williamson County Courthouse, 710 Main Street, Georgetown, Texas 78626 by at least a 45-mile radius.

7.8 When more than one person travels in same vehicle, only one person may claim mileage reimbursement.

7.9 Tolls, if reasonable, are reimbursable. Receipts are required for reimbursement. If a receipt is not obtainable, then written documentation of expense must be submitted for reimbursement (administrative fees on Tolls will not be reimbursed).

7.10 Parking fees, if reasonable are reimbursable for meetings and hotel stays. For vendors who contract with a third party for visitor parking at vendor's place of business, Williamson County will not reimburse a vendor based on a percentage of its contracted visitor parking fees. Rather, Williamson County will reimburse Vendor for visitor parking on an individual basis for each time a visitor uses Vendor's visitor parking. Receipts are required for reimbursement. If a receipt is not obtainable, then written documentation of expense must be submitted for reimbursement.

7.11 Operating and maintenance expenses as well as other personal expenses, such as parking tickets, traffic violations, and car repairs and collision damage are not reimbursable.

8. Other Expenses

8.1 Taxi fare, bus tickets, conference registrations, parking, etc. must have a proper original receipt.

9. Repayment of Non-reimbursable Expense.

Vendors must, upon demand, immediately repay County for all inappropriately reimbursed expenses whenever an audit or subsequent review of any expense reimbursement documentation finds that such expense was reimbursed contrary to these guidelines and this Policy. Williamson County reserves the right to retain any amounts that are due or that become due to a vendor in order to collect any inappropriately reimbursed expenses that a vendor was paid.

10. Non-Reimbursable Expenses

In addition to the non-reimbursable items set forth above in this Policy, the following is a non-exhaustive list of expenses that will not be reimbursed by Williamson County:

10.1 Alcoholic beverages/tobacco products
10.2 Personal phone calls
10.3 Laundry service

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10.4 Valet service (excludes hotel valet)
10.5 Movie rentals
10.6 Damage to personal items
10.7 Flowers/plants
10.8 Greeting cards
10.9 Fines and/or penalties
10.10 Entertainment, personal clothing, personal sundries and services
10.11 Transportation/mileage to places of entertainment or similar personal activities
10.12 Upgrades to airfare, hotel and/or car rental
10.13 Airport parking above the most affordable rate available
10.14 Excessive weight baggage fees or cost associated with more than two airline bags
10.15 Auto repairs
10.16 Babysitter fees, kennel costs, pet or house-sitting fees
10.17 Saunas, massages or exercise facilities
10.18 Credit card delinquency fees or service fees
10.19 Doctor bills, prescription and other medical services
10.20 Hand tools
10.21 Safety Equipment (hard hats, safety vests, etc.)
10.22 Office Supplies
10.23 Lifetime memberships to any association
10.24 Donations to other entities
10.25 Any items that could be construed as campaigning
10.26 Technology Fees
10.27 Sales tax on goods purchased
10.28 Any other expenses which Williamson County deems, in its sole discretion, to be inappropriate or unnecessary expenditures.

Docusign Envelope ID: F244CB91-93DA-45CF-A885-0C0D8432899D

EXHIBIT F

CERTIFICATES OF INSURANCE

ATTACHED BEHIND THIS PAGE

Additional Insured Requirement: The following additional insured endorsement must appear in the "Description of Operations or Additional Remarks" section of the Certificate of Insurance issued by the insurer:

> **"Williamson County, Texas, its directors, officers and employees" shall be additional insureds under policies listed with respect to General Liability and Auto Policies (excluding Workers' Compensation and Professional Liability).**

Waiver of Subrogation Requirement: Insurance policies shall include blanket or scheduled waivers of subrogation in favor of County.

Certificate Holder: The name of the Certificate Holder in the Certificate of Insurance issued by the insurer shall be as follows:

> Williamson County, Texas
> C/O: Williamson County Risk Management
> 301 SE Inner Loop
> Georgetown, TX. 78626
> Email: coi.submission@wilco.org

Additional Insurance Policy Endorsements: Each insurance policy shall include the following conditions by endorsement to the policy:

1. County shall be notified ten (10) days prior to the expiration, cancellation, non-renewal or any material change in coverage, and such notice thereof shall be given to County by certified mail, and by email to:

   > Williamson County, Texas
   > C/O: Williamson County Risk Management Department
   > 301 SE Inner Loop
   > Georgetown, TX. 78626
   > Email: coi.submission@wilco.org

2. The policy clause "Other Insurance" shall not apply to any insurance coverage currently held by County, to any such future coverage, or to County's Self-Insured Retentions of whatever nature.

Docusign Envelope ID: F244CB91-93DA-45CF-A885-0C0D8432899D

WILLIAMSON COUNTY
1848

Joy Simonton, MPA, CPPB
PURCHASING AGENT / DIRECTOR

WILLIAMSON COUNTY PURCHASING DEPARTMENT
TGC CHAPTER 2270, SUBTITLE F, TITLE 10

The undersigned attests that the company named below, under the provisions of Subtitle F, Title 10, Texas Government Code Chapter 2270:

1. Does not boycott Israel currently; and
2. Will not boycott Israel during the term of the contract.

Pursuant to Section 2270.001, Texas Government Code:

1. "Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israel-controlled territory, but does not include an action made for ordinary business purposes; and
2. "Company" means a lot for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, or any limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of those entities or business associations that exist to make a profit.

American Structurepoint, Inc.

Company Name

25RFSQ81

IFB/RFP/RFQ or PO number

Cash E. Canfield, PE

Printed Name of Representative

Cash E. Canfield

Signature

September 16, 2025

DATE

EVALUATION - SH 95 Planning
25RFSQ81
September 15, 2025

17 Firms

Mandatory Criteria	Maximum Score Points	Alfred Benesch & CO	American Structurepoint	BEL Engineers	BGE, Inc.	Bridgefarmer & Assoc. Inc.	H.W. Lochner, Inc.	Halff Associates	Huitt-Zollars	JMT	Kimley-Horn	LJA Engineering	Rodriguez Transportation Group	Starhill Engineers	STV Inc.	Tetra Tech, Inc.	Westwood Professional Svcs	WSB
Is the firm registered with the Texas Board of Professional Engineers (TBPE) as an engineering firm in the State of Texas?	Pass/Fail	Pass	Pass	Pass	Pass	Pass	Pass	Pass	Pass	Pass	Pass	Pass	Pass	Pass	Pass	Pass	Pass	Pass
Project Manager's Experience/Qualifications with similar projects.	**50**	35	35	20	40	20	35	35	35	30	35	35	35	20	35	35	35	45
Individuals on Project Team's Experience/Qualifications providing roadway planning and/or design.	**50**	40	35	20	40	30	30	30	35	30	35	40	35	20	40	25	20	40
Individuals on Project Team's Experience/Qualifications providing roadway drainage planning and/or design.	**50**	35	35	20	35	35	35	30	35	35	30	35	35	20	35	35	35	35
Individuals on Project Team's Experience/Qualifications providing structures planning and/or design.	**50**	40	45	5	40	40	40	30	30	45	40	30	35	5	35	25	40	40
Individuals on Project Team's Experience/Qualifications providing environmental documentation and clearance for roadway projects in Central Texas.	**50**	40	40	15	35	35	40	35	40	35	40	40	35	10	35	35	40	40
Availability of Project Manager, task leads, and relevant staff and their pervious performance on Williamson County projects.	**50**	20	40	30	40	30	35	35	35	35	35	40	35	25	35	20	35	40
Understanding of the project.	**50**	25	45	10	45	20	35	35	35	35	35	45	20	10	20	20	20	45
TOTAL	**350**	**235**	**275**	**120**	**275**	**210**	**250**	**230**	**245**	**245**	**250**	**265**	**230**	**110**	**235**	**195**	**225**	**285**

[redacted]

September 15, 2025

Ms. Joy Simonton
Williamson County Purchasing Department
100 Wilco Way, Suite P101
Georgetown, TX 78626

Subject: Recommendation for 25RFSQ81 SH95 Planning

Dear Ms. Simonton:

Based on the attached supporting documentation, the SH95 Planning Selection Committee recommends the selection of American Structurepoint, Inc., BGE, Inc., LJA Engineering, Inc., and WSB which were the top ranked firms from the evaluation process.

Seventeen firms were evaluated on September 15, 2025 by the following Selection Committee:

Russ Boles, Commissioner Precinct 4
Robert B. Daigh, P.E., Senior Director of Infrastructure
Matt Williamson, P.E., Road and Bridge Division Director

Please feel free to contact me if you have any questions.

Sincerely,

Robert B. Daigh

Robert B. Daigh, P.E.
Senior Director of Infrastructure

Docusign Envelope ID: F244CB91-93DA-45CF-A885-0C0D8432899D

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2025-1363827

Date Filed:
09/16/2025

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
American Structurepoint, Inc.
Austin, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
Williamson County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
24RFSQ11
RFSQ Engineering Services for Williamson County 2023 Road Bond Project

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
Conner, Willis	Indianapolis, IN United States	X	
Henneke, Gregory	Indianapolis, IN United States	X	
Canfield, Cash	Indianapolis, IN United States	X	
Davidson, Steven	Indianapolis, IN United States	X	
Hoopingarner, Michael	Indianapolis, IN United States	X	
Bastian, William	Indianapolis, IN United States	X	
Shebeck, Michael	Indianapolis, IN United States	X	
Moore, Kenton	Indianapolis, IN United States	X	

5 Check only if there is NO Interested Party. ☐

6 UNSWORN DECLARATION

My name is Cash E. Canfield, and my date of birth is [redacted].

My address is [redacted] (city) [redacted] (state) [redacted] (zip code) [redacted] (country).

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Marion County, State of Indiana, on the 16th day of September (month), 25 (year).

Cash E. Canfield
Signature of authorized agent of contracting business entity
(Declarant)

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2025-1363827

Date Filed:
09/16/2025

Date Acknowledged:
09/30/2025

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

American Structurepoint, Inc.
Austin, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Williamson County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

24RFSQ11
RFSQ Engineering Services for Williamson County 2023 Road Bond Project

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
Conner, Willis	Indianapolis, IN United States	X	
Henneke, Gregory	Indianapolis, IN United States	X	
Canfield, Cash	Indianapolis, IN United States	X	
Davidson, Steven	Indianapolis, IN United States	X	
Hoopingarner, Michael	Indianapolis, IN United States	X	
Bastian, William	Indianapolis, IN United States	X	
Shebeck, Michael	Indianapolis, IN United States	X	
Moore, Kenton	Indianapolis, IN United States	X	

5 Check only if there is NO Interested Party. ☐

6 UNSWORN DECLARATION

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.
(city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____County, State of _____, on the _____day of _____, 20_____.
(month) (year)

_____
Signature of authorized agent of contracting business entity
(Declarant)

Commissioners Court - Regular Session **23.**

Meeting Date: 10/14/2025

LAN 21RFSQ14 WA4 SA1 CR 267

Submitted For: Robert Daigh **Submitted By:** Vicky Edwards, Infrastructure

Department: Infrastructure

Agenda Category: Consent

Information

Agenda Item

Discuss, consider and take appropriate action on Supplemental Work Authorization No 1 to Work Authorization No 4 under Williamson County Contract between Lockwood, Andrews & Newnam (LAN) and Williamson County dated June 2, 2022 for Engineering Services for Roadway Widening on CR 267 from Equine Rd. to Larkspur Park Blvd. approximately 4,200'. Funding source: 01.0200.0210.004100.

Background

This supplemental is to extend the expiration date to September 30, 2026 and increase the maximum amount payable to $110,190.00.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

LAN 21RFSQ14 WA4 SA1 CR 267

Form Review

Inbox	Reviewed By	Date
Hal Hawes	Hal Hawes	10/02/2025 12:07 PM
County Judge Exec Asst.	Andrea Schiele	10/03/2025 01:41 PM
Form Started By: Vicky Edwards		Started On: 09/30/2025 04:07 PM
Final Approval Date: 10/03/2025		

SUPPLEMENTAL WORK AUTHORIZATION NO. _1__
TO
WORK AUTHORIZATION NO. _4___

WILLIAMSON COUNTY ROAD AND BRIDGE PROJECT:
Engineering Services for Roadway Widening on CR 267 from Equine Rd. to Larkspur Park Blvd., approximately 4,200'

This Supplemental Work Authorization No. _1__ to Work Authorization No. __4__ is made pursuant to the terms and conditions of the Williamson County Contract for Engineering Services, being dated June 2, 2022 ("Contract") and entered into by and between Williamson County, Texas, a political subdivision of the State of Texas, (the "County") and **Lockwood, Andrews & Newnam (LAN)** (the "Firm").

WHEREAS, the County and the Firm executed Work Authorization No. __4__ dated effective August 9, 2024 (the "Work Authorization");

WHEREAS, pursuant to the Contract, amendments, changes and modifications to a fully executed Work Authorization shall be made in the form of a Supplemental Work Authorization; and

WHEREAS, it has become necessary to amend, change and modify the Work Authorization.

AGREEMENT

NOW, THEREFORE, premises considered, the County and the Firm agree that the Work Authorization shall be amended, changed and modified as follows:

I. The above referenced Work Authorization termination date shall be modified to **September 30, 2026**. The Services to be Provided by the Firm shall be fully completed on or before said date unless extended by an additional Supplemental Work Authorization. The revised Work Schedule is attached hereto as Attachment "C" (must be attached).

II. The maximum amount payable for services under the Work Authorization is hereby increased from **$102,580.00** to **$110,190.00**.

County believes it has sufficient funds currently available and authorized for expenditure to finance the costs of this Supplemental Work Authorization. Firm understands and agrees that County's payment of amounts under this Supplemental Work Authorization is contingent on the County receiving appropriations or other expenditure authority sufficient to allow the County, in the exercise of reasonable administrative discretion, to continue to make payments under the Supplemental Work Authorization. It is further understood and agreed by Firm that County shall have the right to terminate this Supplemental Work Authorization at the end of any County fiscal year if the governing body of County does not appropriate sufficient funds as determined by

County's budget for the fiscal year in question. County may effect such termination by giving written notice of termination to Firm.

Except as otherwise amended by prior or future Supplemental Work Authorizations, all other terms of the Work Authorization are unchanged and will remain in full force and effect.

This Supplemental Work Authorization does not waive the parties' responsibilities and obligations provided under the Contract.

IN WITNESS WHEREOF, the County and the Firm have executed this Supplemental Work Authorization, in duplicate, to be effective as of the date of the last party's execution below.

FIRM:	**COUNTY:**
By: Travis Michel	By:
Signature	Signature
Travis Michel	Steven Snell
Printed Name	Printed Name
Senior Associate	Williamson County Judge
Title	Title
9/30/2025	
Date	Date

Attachment C - Work Schedule

Please see next pages.

September 18, 2025
Revised September 24, 2025

Kon Kwan, PE
Project Manager
Williamson County
3151 SE Inner Loop
Georgetown, TX 78626
(512) 943-1940

Dear Mr. Kwan,

Lockwood, Andrews & Newnam, Inc. (LAN) is pleased to provide this letter and the attached proposal for additional professional engineering services associated with the Roadway Widening on CR 267 from Equine Rd. to Larkspur Park Blvd Project. This request for additional services includes efforts completed during the PS&E phase, associated with roadway improvements, a design speed change, and additional site visits to confirm existing conditions due to limited survey information.

The following document is included with this proposal:

- Attachment 1: Fee Schedule

We appreciate the opportunity to continue supporting this important project for Williamson County. If you have any questions or need further information, please call me at (512) 694-1888 or email at TMMichel@lan-inc.com . We look forward to successful completion of these additional tasks.

Sincerely,

Travis M. Michel, PE
Senior Associate, Team Leader

Attachment

ADDITIONAL SCOPE OF SERVICES

The following tasks are anticipated for the additional supplemental services:

1- **Addition of Ribbon Curb**

At the Williamson County's direction, ribbon curb was added in areas where roadway runoff was expected to overtop the pavement, a change from existing condition. Updates to the drawings, quantities and OPCC were completed.

2- **Change in design speed**

On March 5, Williamson County directed an increase in design speed from 30 mph to 40 mph. This change required modifications to horizontal curve geometry along the alignment and the introduction of superelevation near Sta. 30+00. These revisions necessitated rework of the design drawings, adjustments to multiple quantities, and corresponding updates to the cost estimate.

3- **Limited Survey**

Due to limitations in the available survey data, LAN performed supplemental site visits to document and measure trees and to locate additional features within the apparent ROW.

BUDGET

The additional services will be performed on a time and Material Basis with a total not to exceed **$7,610.00**, applying the LAN & Williamson County approved loaded hourly rates.

Work Authorization #5 - Additional Services Request #1 - Revised Sep. 24, 2025

Project: CR 267 from Equine Rd. to Larkspur Park Blvd., approx. 4,200’

Task Number	Project Name: CR 267 Roadway Widening Engineering Services	Total Task Hours	Total Task Cost	Project Principal	Project Manager	Project Engineer	Senior CAD Technician	Engineer in Training	Admin/ Clerical
				$260.00	$210.00	$165.00	$130.00	$130.00	$100.00
1	**Addition of Ribbon Curb**								
1.a	Update Drawings	17	$2,210.00	0.5	0	0	12	4	0
1.a	Update Quantities / OPCC	2	$260.00	0	0	0	0	2	0
	Subtotal	19	$2,470.00	0.5	0	0	12	6	0
2	**Change in Design Speed**								
2.a	Update OpenRoads Model	4	$520.00	0	0	0	4	0	0
2.b	Update Drawings	15	$2,020.00	0.5	0	2	8	4	0
2.c	Update Quantities / OPCC	4	$520.00	0	0	0	0	4	0
	Subtotal	23	$3,060.00	0.5	0	2	12	8	0
3	**Additional Site Visits - Limited Survey**	16	$2,080.00	0	0	0	8	8	0
	Total Fee/Hours	**57**	**$7,610.00**	**1**	**0**	**2**	**32**	**22**	**0**

Commissioners Court - Regular Session **24.**

Meeting Date: 10/14/2025

North Barker Street – McGray & McGray – WA#6

Submitted By: Ragan Riggs, Road Bond

Department: Road Bond

Agenda Category: Consent

Information

Agenda Item

Discuss, consider, and take appropriate action on Work Authorization No. 6 to the On-Call Surveying Services (North Barker Street) contract executed on May 9, 2024, between Williamson County and McGray & McGray Land Surveyors, Inc. relating to the 2023 Road and Bridge Program.

Background

McGray & McGray Land Surveyors, Inc. Work Authorization No. 6 is for surveying services in the amount of $13,075.50 and terminates on February 27, 2026. Project: P689 Fund Source: Road Bond

---

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

North Barker Street – McGray & McGray – WA#6

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/07/2025 06:49 PM
Form Started By: Ragan Riggs		Started On: 10/06/2025 01:53 PM
Final Approval Date: 10/07/2025		

WORK AUTHORIZATION

WORK AUTHORIZATION NO. 6

WILLIAMSON COUNTY ROAD BOND PROJECT:
NORTH BARKER STREET

This Work Authorization is made pursuant to the terms and conditions of the Williamson County Contract for Surveying Services, being dated May 9, 2024 and entered into by and between Williamson County, Texas, a political subdivision of the State of Texas, (the "County") and McGray & McGray Land Surveyors, Inc. (the "Surveyor").

Part1. The Surveyor will provide the following Surveying Services set forth in Attachment "B" of this Work Authorization.

Part 2. The maximum amount payable for services under this Work Authorization without modification is $13,075.50.

Part 3. Payment to the Surveyor for the services established under this Work Authorization shall be made in accordance with the Contract.

Part 4. This Work Authorization shall become effective on the date of final acceptance and full execution of the parties hereto and shall terminate on February 27, 2026. The Surveying Services set forth in Attachment "B" of this Work Authorization shall be fully completed on or before said date unless extended by a Supplemental Work Authorization.

Part 5. This Work Authorization does not waive the parties' responsibilities and obligations provided under the Contract.

Part 6. County believes it has sufficient funds currently available and authorized for expenditure to finance the costs of this Work Authorization. Surveyor understands and agrees that County's payment of amounts under this Work Authorization is contingent on the County receiving appropriations or other expenditure authority sufficient to allow the County, in the exercise of reasonable administrative discretion, to continue to make payments under this Contract. It is further understood and agreed by Surveyor that County shall have the right to terminate this Contract at the end of any County fiscal year if the governing body of County does not appropriate sufficient funds as determined by County's budget for the fiscal year in question. County may effect such termination by giving written notice of termination to Surveyor.

Part 7. This Work Authorization is hereby accepted and acknowledged below.

Continued next page

EXECUTED this _____.

SURVEYOR:

[McGray & McGray Land Surveyors, Inc.]

By:_____
Signature

Chris Conrad
Printed Name

Vice President
Title

COUNTY:

Williamson County, Texas

By:_____
Signature

_____
Printed Name

_____
Title

LIST OF ATTACHMENTS

Attachment A - Services to be Provided by County

Attachment B - Services to be Provided by Surveyor

Attachment C - Work Schedule

Attachment D - Fee Schedule

APPROVED
By Christen Eschberger at 3:39 pm, Oct 03, 2025

ATTACHMENT A
SERVICES TO BE PROVIDED BY THE COUNTY FOR NORTH BARKER STREET

In general, Williamson County and its representatives to their best efforts will render services as follows:

1. Name, business address, and phone number of County's project manager.

2. Assistance to the Surveyor, as necessary, with obtaining data and information from other local, regional, State and Federal agencies required for this project.

3. Provide available criteria and full information as to the client's requirements for the project. Provide examples of acceptable format for the required deliverables.

4. Provide timely reviews and decisions necessary for the Surveyor to maintain the project work schedule. Review recommendations offered by the Surveyor, progress of work, and final acceptance of all documents.

5. Submittal of documentation and permits to regulatory agencies for review and comment, when specified.

6. Assist with coordination between the Surveyor and the County's other consultants.

7. The horizontal datum for this project will be on the Texas Coordinate System, Central zone (4203), NAD83 (2011) EPOCH 2010.00, with a scale factor of 1.00012, unless otherwise provided by the County.

8. Facilitate resolution of any refusals to grant ROE and/or communication with landowners, who are hostile with respect to completion of the WA.

ATTACHMENT B
SERVICES TO BE PROVIDED BY THE SURVEYOR FOR NORTH BARKER STREET

PROJECT DESCRIPTION

PROJECT LIMITS

North Barker Street, South Barker Street and Alley way within the Black and Barker Addition, Cabinet A, Slide 101

EXISTING FACILITY

North Barker Street is an uncurbed asphalt road that is approximately 18' wide with no shoulders and no pavement markings. There is a large channel, Spring Branch, between North Barker Street and South Barker Street. The existing ROW along North Barker Street is approximately 25'. The existing easement along Spring Branch channel is 10' wide and 925' long.

PROPOSED FACILITY

The proposed improvements include resurfacing North Barker, channel improvements, between North and South Barker Streets, reestablish the channel on Stiles Foundation property, and the development of an emergency vehicle crossover.

1. PROJECT MANAGEMENT

   a. MONTHLY PROGRESS REPORTS, INVOICES, AND BILLINGS (**2** months assumed):

      - Submit monthly progress status reports to the GEC.

        1. Progress reports will include: deliverable table, tasks completed, tasks/objectives that are planned for the upcoming periods, lists or descriptions of items or decisions needed from the County and its representatives. Subconsultant progress will be incorporated into the monthly progress report. A copy of the monthly progress report will be uploaded to ProjectWise.

      - Prepare correspondence, invoices, and progress reports, on a monthly basis, in accordance with current County requirements.

2. SURVEYING

a. RIGHT OF ENTRY (ROE):

- Surveyor is to utilize the ROEs previously obtained. If additional ROEs are warranted for this scope, Surveyor is to notify the County and GEC for assistance.

b. FIELD SURVEYING:

- Surveyor will locate existing control and reconcile any discrepancies found.
- Surveyor will establish supplemental survey control as needed to be used during the course of the survey.
- Surveyor will locate boundary monuments sufficient to determine existing Alley between North Baker Street and South Baker Street.

c. SURVEY EXHIBT DOCUMENTS (up to **1** Survey Exhibit document assumed)

- Surveyor shall prepare a survey of the Alley between North Baker Street and South Baker Street. Surveyor will perform sufficient 2-dimensional location of substantial features found within 25 feet of the alley lines and note any improvements requiring removal/relocation.
- Stake the existing alley, with suitable markers as requested, for the purposes of fence reconstruction, utility installation, or property owner requests.

d. DELIVERABLES:

- Draft Survey Document (pdf)
- Survey CADD files
- ASCII point file of all points located/set during the course of the survey

ATTACHMENT C
WORK SCHEDULE
NORTH BARKER STREET

Work shall begin in 1 week after receiving written Notice-to-Proceed. McGray and McGray Land Surveyors, Inc. estimates project completion by November 28, 2025 with the following deliverable schedule:

- Draft Survey Document (pdf), by November 14, 2025
- Final Survey Document (pdf), by November 28, 2025
- Survey CADD files, by November 28, 2025
- ASCII point file of all points located/set during the course of the survey, by November 28, 2025
- This Work Authorization shall terminate on February 27, 2026

NOTE: Weather and access issues may affect timing for actual delivery of scoped items.

Prime Provider: McGray & McGray Land Surveyors, Inc.
North Barker Street, WA#6

Attachment D - Fee Schedule
Method of Payment: Specified Rate

TASK DESCRIPTION	Surveyor (RPLS) Senior	Survey Technician (Surveyor-In-Training) - SIT	Survey Technician	Abstractor	2 man survey crew, with vehicle and data collection	Survey Field Crew Coordinator	TOTAL LABOR HRS & COSTS
1. Surveyor shall perform a survey to define the plat location of the drainage easement/alleyway.	6		24	4	30		$ 9,461.36
2. The Surveyor will locate improvements that encroach into, and those that are within 10-feet of, the right-of-way lines of the drainage easement/alleyway.	1		16		10		$ 3,614.14
							$ -
HOURS SUB-TOTALS	7.00	0.00	40.00	4.00	40.00	0.00	91
CONTRACT RATE PER HOUR	$188.06	$115.53	$95.38	$85.97	$190.00	$91.35	
TOTAL LABOR COSTS	$1,316.42	$0.00	$3,815.20	$343.88	$7,600.00	$0.00	$13,075.50
% DISTRIBUTION OF STAFFING	7.69%	0.00%	43.96%	4.40%	43.96%	0.00%	56.04%
SUBTOTAL:							**$13,075.50**

OTHER DIRECT EXPENSES	UNIT	RATE	QUANTITY	TOTAL
Deed Copies	sheet	$1.00		$0.00
SUBTOTAL OTHER DIRECT EXPENSES				**$0.00**

SUMMARY	
TOTAL LABOR COSTS (DIRECT LABOR)	$13,075.50
(OTHER DIRECT EXPENSES)	$0.00
GRAND TOTAL	**$13,075.50**

Commissioners Court - Regular Session **25.**

Meeting Date: 10/14/2025

CR 458 – LAN – SWA#4 to WA#1

Submitted By: Ragan Riggs, Road Bond

Department: Road Bond

Agenda Category: Consent

Information

Agenda Item

Discuss, consider, and take appropriate action on Supplemental No. 4 to Work Authorization No. 1 to the CR 458 contract executed on March 19, 2024, between Williamson County and Lockwood, Andrews & Newman, Inc. relating to the 2023 Road and Bridge Program.

Background

Lockwood, Andrews & Newman, Inc. Supplemental No. 4 to Work Authorization No. 1 extends the termination date to March 31, 2026. Project: P678 Fund Source: Road Bond

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Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

CR 458 – LAN – SWA#4 to WA#1

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/07/2025 06:50 PM
Form Started By: Ragan Riggs		Started On: 10/06/2025 01:56 PM
Final Approval Date: 10/07/2025		

SUPPLEMENTAL WORK AUTHORIZATION NO. 4
TO
WORK AUTHORIZATION NO. 1

WILLIAMSON COUNTY ROAD BOND PROJECT:
PROJECT: CR 458

This Supplemental Work Authorization No. _4_ to Work Authorization No. 1 is made pursuant to the terms and conditions of the Williamson County Contract for Engineering Services, being dated March 19, 2024 ("Contract") and entered into by and between Williamson County, Texas, a political subdivision of the State of Texas, (the "County") and Lockwood, Andrews & Newnam, Inc. (the "Engineer").

WHEREAS, the County and the Engineer executed Work Authorization No. _1_ dated effective April 2, 2024 (the "Work Authorization");

WHEREAS, pursuant to Article 14 of the Contract, amendments, changes and modifications to a fully executed Work Authorization shall be made in the form of a Supplemental Work Authorization; and

WHEREAS, it has become necessary to amend, change and modify the Work Authorization.

AGREEMENT

NOW, THEREFORE, premises considered, the County and the Engineer agree that the Work Authorization shall be amended, changed and modified as follows:

I. The Work Authorization shall terminate on March 31st, 2026. The Services to be Provided by the Engineer shall be fully completed on or before said date unless extended by an additional Supplemental Work Authorization. The revised Work Schedule is attached hereto as Attachment "C" (must be attached).

Except as otherwise amended by prior or future Supplemental Work Authorizations, all other terms of the Work Authorization are unchanged and will remain in full force and effect.

This Supplemental Work Authorization does not waive the parties' responsibilities and obligations provided under the Contract.

IN WITNESS WHEREOF, the County and the Engineer have executed this Supplemental Work Authorization, to be effective as of the date of the last party's execution below.

ENGINEER:
Lockwood, Andrews & Newnam

By: Travis Michel
Signature

Travis Michel
Printed Name

Senior Associate
Title

10/3/2025
Date

COUNTY:
Williamson County, Texas

By: _____
Signature

_____
Printed Name

_____
Title

_____
Date

LIST OF ATTACHMENTS

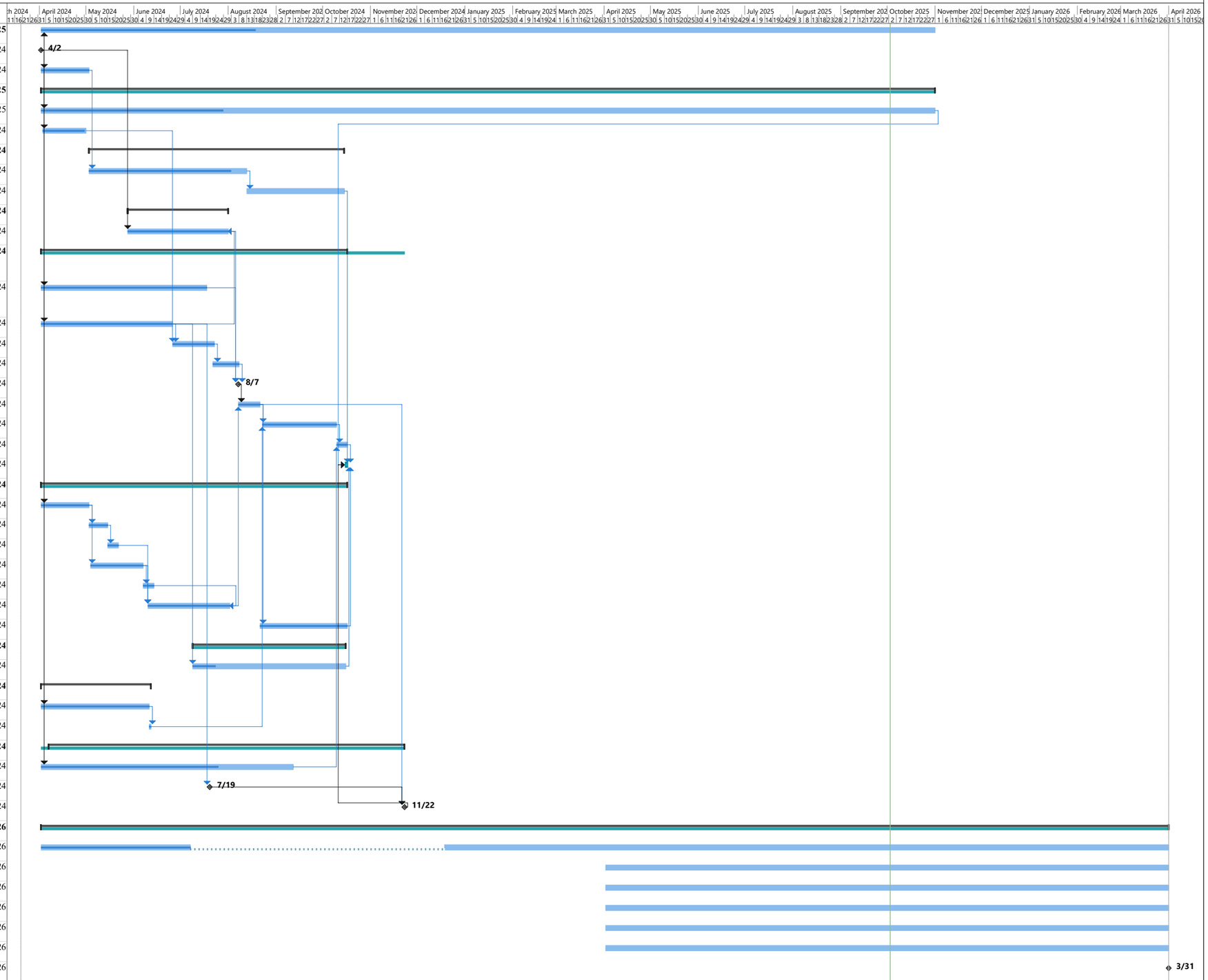
Attachment C - Work Schedule

APPROVED
By Christen Eschberger at 3:40 pm, Oct 03, 2025

WILLIAMSON COUNTY - CR 458
SCHEMATIC PHASE
ATTACHMENT C - WORK SCHEDULE

Lockwood, Andrews & Newnam, Inc.
A LEO A DALY COMPANY

ID	Task Mode	% Complete	Task Name	Duration	Start	Finish
1		**24%**	**2024 Williamson County CR 458**	**578 days**	**Tue 4/2/24**	**Fri 10/31/25**
2		100%	City NTP	0 days	Tue 4/2/24	Tue 4/2/24
3		100%	Provide Data (By County)	31 days	Tue 4/2/24	Thu 5/2/24
4		**24%**	**2024.01 PROJECT MANAGEMENT**	**578 days**	**Tue 4/2/24**	**Fri 10/31/25**
5		20%	Project Management	578 days	Tue 4/2/24	Fri 10/31/25
6		96%	QA/QC Plan	28 days	Wed 4/3/24	Tue 4/30/24
7		**56%**	**2024.02 ROUTE AND DESIGN STUDIES**	**165 days**	**Fri 5/3/24**	**Mon 10/14/24**
8		90%	Data Collection & Analysis	102 days	Fri 5/3/24	Mon 8/12/24
9		0%	Review Data & Develop Deliverables	63 days	Tue 8/13/24	Mon 10/14/24
10		**100%**	**2024.03 PUBLIC INVOLVEMENT**	**65 days**	**Tue 5/28/24**	**Wed 7/31/24**
11		100%	Public Involvement	65 days	Tue 5/28/24	Wed 7/31/24
12		**84%**	**2024.06 ROADWAY SCHEMATIC DEVELOPMENT**	**198 days**	**Tue 4/2/24**	**Wed 10/16/24**
13		100%	Develop and Submit Design Summary Form and Design Summary Report	107 days	Tue 4/2/24	Wed 7/17/24
14		100%	Develop Preliminary Schematic	85 days	Tue 4/2/24	Tue 6/25/24
15		100%	Refine Preliminary Schematic	27 days	Wed 6/26/24	Mon 7/22/24
16		100%	QC Preliminary Schematic submittal	17 days	Mon 7/22/24	Wed 8/7/24
17		100%	Preliminary Submittal	0 days	Wed 8/7/24	Wed 8/7/24
18		100%	GEC/County Review	14 days	Wed 8/7/24	Wed 8/21/24
19		100%	Develop Final Submittal and Address Comments	48 days	Fri 8/23/24	Wed 10/9/24
20		100%	QC Final Schematic submittal	7 days	Thu 10/10/24	Wed 10/16/24
21		100%	Final Submittal	1 day	Wed 10/16/24	Wed 10/16/24
22		**100%**	**2024.07 HYDROLOGIC & HYDRAULIC**	**198 days**	**Tue 4/2/24**	**Wed 10/16/24**
23		100%	Data Collection	31 days	Tue 4/2/24	Thu 5/2/24
24		100%	Hydrologic Analysis	12 days	Fri 5/3/24	Tue 5/14/24
25		100%	QC Hydrology	7 days	Wed 5/15/24	Tue 5/21/24
26		100%	Hydraulic Analysis	34 days	Sat 5/4/24	Thu 6/6/24
27		100%	QC Hydraulic	7 days	Fri 6/7/24	Thu 6/13/24
28		100%	Preliminary Drainage Report	53 days	Mon 6/10/24	Thu 8/1/24
29		100%	Develop Final Drainage Report and Address	56.5 days	Wed 8/21/24	Wed 10/16/24
30		**15%**	**2024.08 UTILITY COORDINATION SUP**	**99 days**	**Tue 7/9/24**	**Tue 10/15/24**
31		15%	Utility Meeting & Incorporate Utility Information	99 days	Tue 7/9/24	Tue 10/15/24
32		**100%**	**2024.09 SURVEY**	**71 days**	**Tue 4/2/24**	**Tue 6/11/24**
33		100%	Supplemental Topo/Control Sheets	70 days	Tue 4/2/24	Mon 6/10/24
34		100%	Full Topo Survey	1 day	Tue 6/11/24	Tue 6/11/24
35		**70%**	**2024.10 GEOTECH ENG. & PAVEMENT**	**230 days**	**Sun 4/7/24**	**Fri 11/22/24**
36		70%	Geotech Engineering & Pavement Design	163 days	Tue 4/2/24	Wed 9/11/24
37		100%	Draft pavement Report	0 days	Fri 7/19/24	Fri 7/19/24
38		0%	Final Pavement Report	0 days	Fri 11/22/24	Fri 11/22/24
39		**4%**	**2024.11 ENVIRONMENTAL SERVICE**	**729 days**	**Tue 4/2/24**	**Tue 3/31/26**
40		17%	Environmental Service	564.5 days	Tue 4/2/24	Tue 3/31/26
41		0%	Hazardous Materials ESA Report	364 days	Wed 4/2/25	Tue 3/31/26
42		0%	Section 404 Clean Water Compliance Letter	364 days	Wed 4/2/25	Tue 3/31/26
43		0%	Endangered Species Letter	364 days	Wed 4/2/25	Tue 3/31/26
44		0%	Historical Site Compliance Letter	364 days	Wed 4/2/25	Tue 3/31/26
45		0%	Texas Antiquities Code Compliance Letter	364 days	Wed 4/2/25	Tue 3/31/26
46		0%	Submit Final Environmental Deliverables	0 days	Tue 3/31/26	Tue 3/31/26



Commissioners Court - Regular Session **26.**

Meeting Date: 10/14/2025

RM 2243 – BGE – SWA#11 to WA#1

Submitted By: Ragan Riggs, Road Bond

Department: Road Bond

Agenda Category: Consent

Information

Agenda Item

Discuss, consider, and take appropriate action on Supplemental No. 11 to Work Authorization No. 1 to the RM 2243 contract executed on January 14, 2020, between Williamson County and BGE, Inc. relating to the 2019 Road Bond Program.

Background

BGE, Inc. Supplemental No. 11 to Work Authorization No. 1 is for additional design and environmental services in the amount of $51,680.78 and extends the termination date to February 27, 2026. Project: P326 Fund Source: Road Bond

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Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

RM 2243 – BGE – SWA#11 to WA#1

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/07/2025 07:06 PM
Form Started By: Ragan Riggs		Started On: 10/07/2025 02:02 PM
Final Approval Date: 10/07/2025		

SUPPLEMENTAL WORK AUTHORIZATION NO. _11_
TO
WORK AUTHORIZATION NO. _1_

WILLIAMSON COUNTY ROAD BOND PROJECT:
RM 2243

This Supplemental Work Authorization No. _11_ to Work Authorization No. _1_ is made pursuant to the terms and conditions of the Williamson County Contract for Engineering Services, being dated January 14, 2020 ("Contract") and entered into by and between Williamson County, Texas, a political subdivision of the State of Texas, (the "County") and BGE, Inc. (the "Engineer").

WHEREAS, the County and the Engineer executed Work Authorization No. _1_ dated effective January 14, 2020 (the "Work Authorization");

WHEREAS, pursuant to Article 14 of the Contract, amendments, changes and modifications to a fully executed Work Authorization shall be made in the form of a Supplemental Work Authorization; and

WHEREAS, it has become necessary to amend, change and modify the Work Authorization.

AGREEMENT

NOW, THEREFORE, premises considered, the County and the Engineer agree that the Work Authorization shall be amended, changed and modified as follows:

I. The Services to be Provided by the Engineer that were set out in the original Attachment "B" of the Work Authorization are hereby amended, changed and modified as shown in the attached revised Attachment "B-11".
II. The Work Authorization shall terminate on February 27, 2026. The Services to be Provided by the Engineer shall be fully completed on or before said date unless extended by an additional Supplemental Work Authorization. The revised Work Schedule is attached hereto as Attachment "C-11".
III. The maximum amount payable for services under the Work Authorization is hereby increased by $51,680.78 from $4,752,714.12 to $4,804,394.90. The revised Fee Schedule is attached hereto as Attachment "D-11".

Except as otherwise amended by prior or future Supplemental Work Authorizations, all other terms of the Work Authorization are unchanged and will remain in full force and effect.

This Supplemental Work Authorization does not waive the parties' responsibilities and obligations provided under the Contract.

IN WITNESS WHEREOF, the County and the Engineer have executed this Supplemental Work Authorization, to be effective as of the date of the last party's execution below.

ENGINEER:	**COUNTY:**
BGE, Inc.	Williamson County, Texas
By: _____	By: _____
Signature	Signature
Eric Busker, PE	_____
Printed Name	Printed Name
Director	_____
Title	Title
10/07/2025	_____
Date	Date

LIST OF ATTACHMENTS

Attachment B-11 – Services to be Provided by Engineer

Attachment C-11 – Work Schedule

Attachment D-11 – Fee Schedule

APPROVED

By Christen Eschberger at 2:26 pm, Oct 07, 2025

ATTACHMENT B-11 – WA#1
SERVICES TO BE PROVIDED BY THE ENGINEER
PRELIMINARY ENGINEERING FOR RM 2243

PROJECT DESCRIPTION

Existing Facility
RM 2243 is currently a 2-lane, east-west rural roadway.

Proposed Facility
A full access-controlled freeway with 4 to 6 main lanes and 4 to 6 frontage road lanes, with approximately 350 feet of right of way (ROW). This includes ultimate interchanges at 183A, Southwest Bypass and consideration for an interchange at Ronald Reagan.

FUNCTION CODE 102 – ROUTE AND DESIGN STUDIES

A. DEPOSITION – ROW ACQUISITION (UP TO TWO)

- Prepare for Deposition hearing, gather all relevant correspondence and exhibits related to subject property.
- Participate in Deposition

B. WPAP

- **TCEQ Coordination**: Pre-submittal meeting with TCEQ to review watershed boundaries and treatment plans, ensuring alignment before formal WPAP submission.
- **Address comments**: Revisions and updates including sensitive feature mapping, spill measures, and site access for cave assessments.

FUNCTION CODE 120 – SOCIAL/ECON/ENVIRON STUDIES

C. ARCHEOLOGICAL SURVEY

Complete an Archeological Survey for Phase 1A right-of-way (ROW) on parcels that were previously denied entry. During the development of the TxDOT Environmental Assessment, an archaeological survey was conducted for 306.2 acres of the APE, for which right-of-entry (ROE) was granted. The report was finalized on April 25, 2022.

Under this scope of work, provide archeological-related research design and coordination, field survey, and reporting necessary for compliance with

Section 106 and the ACT of the approximately remaining 50 acres of the APE for Phase 1A. The preparation of a revised Texas Antiquities Permit Application is excluded from this scope of services. The following tasks are related to TxDOT requirements for the preparation and approval of the additional Archeological Survey for Phase 1A.

- **Research Design**: An existing Archaeological Background Study for this project was completed by BGE on April 13, 2021. BGE will review the previous background study, as well as the 2022 archaeological survey report, before commencing fieldwork. They will also conduct desktop research to review prior work, make any necessary updates, and incorporate the recently identified proposed easement areas into the background research. These efforts will evaluate the project's potential to impact significant cultural resources—resources listed or eligible for listing in the National Register of Historic Places (NRHP) and/or designated as State Antiquities Landmarks (SALs). The research will include, as needed, reviewing the NRHP database, historical maps and aerial photographs, soils, geology, and records in the Texas Archeological Sites Atlas. BGE will compile its findings and interpretations of potential resource impacts into a background study report that meets TxDOT's *Review Standards for Archaeological Background Studies* and will incorporate it into the final Archeological Survey Report.

    - **Deliverables**: Research Design for TxDOT Coordination (draft/final)

- **Archeological Fieldwork:** Conduct an intensive archaeological survey of the project area. This survey will include a pedestrian survey supplemented with subsurface shovel tests at a rate of one test per 100 meters of linear project (approximately 379 subsurface tests could be excavated, inclusive of additional subsurface tests at archaeological site locations). Based upon the proposed impacts within the landform's prevailing soils and geology. Shovel testing should be sufficient for this survey effort. Observations will be recorded through notes, photographs, field forms, and with a hand-held GPS. Any archeological sites observed within the project area will be documented in accordance with THC standards, and any artifacts identified will be fully documented and returned to their find locations.

- **Archeological Survey Report:** Prepare TexSite form(s) for any archeological site(s) recorded and a comprehensive report using TxDOT's *Template for Archeological Background Studies* that details project components, field methods and observations, recorded sites (if any), and regulatory recommendations for the proposed construction to comply with the ACT and Section 106. A draft will be electronically submitted to the County for review and comment, then (upon revision/approval) a revised version will be submitted for submission to TxDOT review and submission to the THC/SHPO under the ACT and Section 106. Upon THC/SHPO approval (typically 30 days after receipt), prepare final reports (as needed) for delivery to BGE and to the THC and provide the Client with copies of all regulatory correspondence. Prepare all field documentation and photographs for curation with other project-related documents.

    - **Deliverable:** Archeological Survey Report (draft/final)

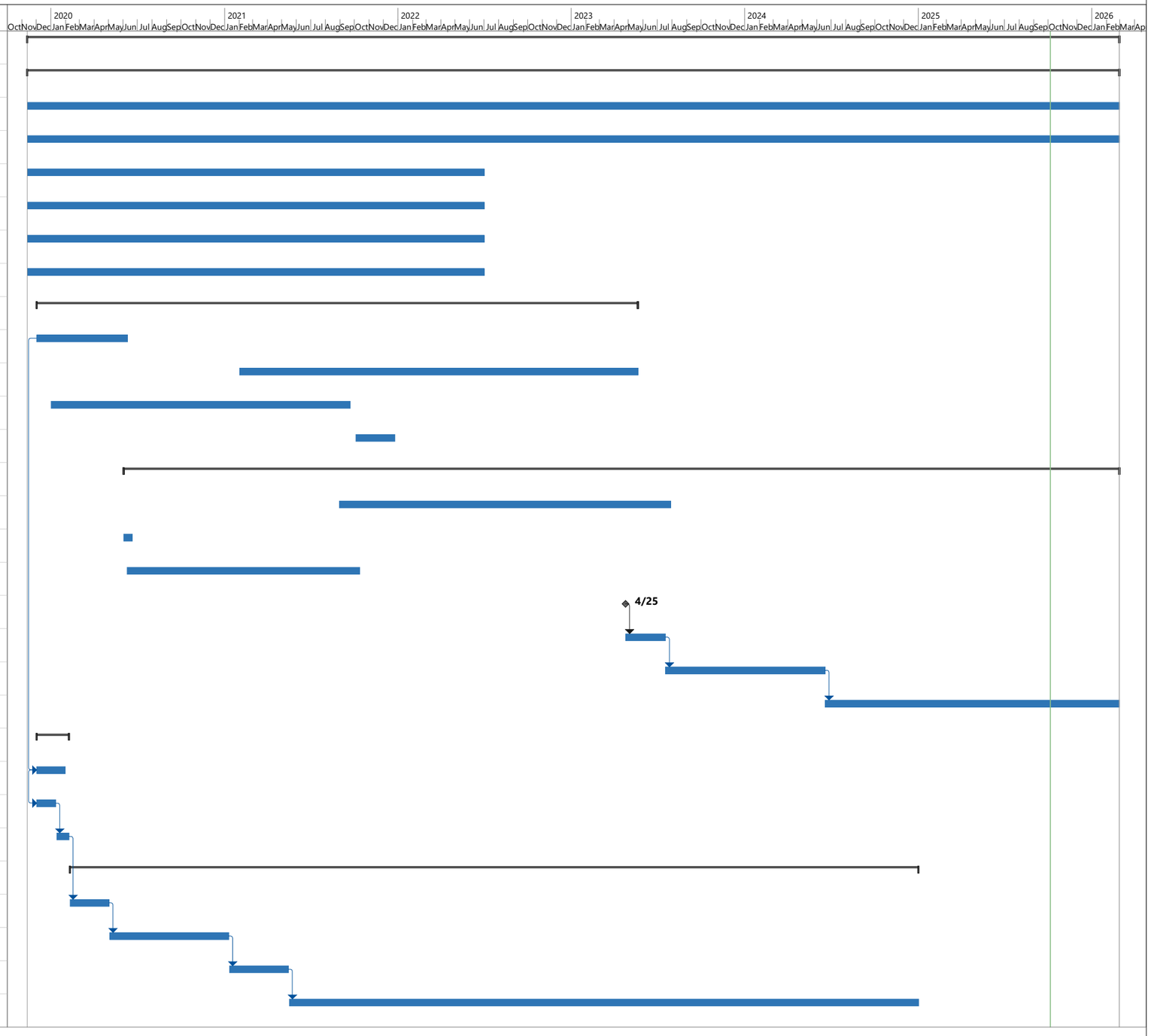
FUNCTION CODE 130 – RIGHT OF WAY (ROW) MAPPING

A. ADDITIONAL PARCEL DOCUMENTS

- Perform one (1) boundary survey and prepare field notes for parcel #207 Remainder

Attachment C-11
RM 2243 WA#1 Work Schedule

ID	Task Name	Start	Finish	Duration	Predecessors	Task Mode
1	**RM 2243**	**Tue 11/12/19**	**Fri 2/27/26**	**1644 days**		
2	**Project Management**	**Tue 11/12/19**	**Fri 2/27/26**	**1644 days**		
3	Communication	Tue 11/12/19	Fri 2/27/26	1644 days		
4	Monthly Invoices	Tue 11/12/19	Fri 2/27/26	1644 days		
5	Quality Assurance/Quality Control Plan	Tue 11/12/19	Thu 6/30/22	688 days		
6	Project Coordination and Administration	Tue 11/12/19	Thu 6/30/22	688 days		
7	Progress/Coordination Meetings	Tue 11/12/19	Thu 6/30/22	688 days		
8	Project Schedule	Tue 11/12/19	Thu 6/30/22	688 days		
9	**Route Location Studies**	**Mon 12/2/19**	**Sat 5/20/23**	**905 days**		
10	ROW Delineation	Mon 12/2/19	Tue 6/9/20	137 days		
11	Schematic (Interim & Final)	Mon 2/1/21	Sat 5/20/23	600 days		
12	Drainage Study	Wed 1/1/20	Tue 9/21/21	450 days		
13	Geotechnical	Mon 10/4/21	Fri 12/24/21	60 days		
14	**Public Involvement & Environmental Services**	**Tue 6/2/20**	**Fri 2/27/26**	**1499 days**		
15	Stakeholder Coordination	Mon 8/30/21	Fri 7/28/23	500 days		
16	Public Meeting #1	Tue 6/2/20	Fri 6/19/20	14 days		
17	Technical Reports	Tue 6/9/20	Mon 10/11/21	350 days		
18	Public Hearing	Tue 4/25/23	Tue 4/25/23	0 days		
19	Public Hearing Summary Report	Tue 4/25/23	Mon 7/17/23	60 days	18	
20	EA Document	Tue 7/18/23	Mon 6/17/24	240 days	19	
21	FONSI Issuance	Tue 6/18/24	Fri 2/27/26	444 days	20	
22	**Surveying**	**Mon 12/2/19**	**Fri 2/7/20**	**50 days**		
23	Right of Entry	Mon 12/2/19	Thu 1/30/20	44 days	10SS	
24	Flight	Mon 12/2/19	Fri 1/10/20	30 days	23SS	
25	Supplemental Survey	Mon 1/13/20	Fri 2/7/20	20 days	24	
26	**ROW Mapping**	**Mon 2/10/20**	**Tue 12/31/24**	**1277 days**		
27	Research	Mon 2/10/20	Fri 5/1/20	60 days	25	
28	Initial Boundary Fieldwork	Mon 5/4/20	Fri 1/8/21	180 days	27	
29	Analyze Existing ROW	Mon 1/11/21	Fri 5/14/21	90 days	28	
30	Prepare Parcel Maps & Descriptions	Mon 5/17/21	Tue 12/31/24	947 days	29	



FEE SCHEDULE

PROJECT SUMMARY		
Firm	**Amount**	**Percent**
BGE	$51,681	100.0%
Total	**$51,681**	100.0%

SUMMARY BY FIRM & TASK DESCRIPTION

	Firm				
Function	**BGE**	**SWCA**	**Amaterra**	**Corsair**	**Function Totals**
ROUTE AND DESIGN STUDIES	$12,287.96		-	$0	$12,287.96
SOCIAL, ECONOMIC AND ENV. STUDIES AND PUBLIC INVOLV.	$23,367.56	$0	$0	$0	$23,367.56
UTILITY INVESTIGATION	-	-	-	-	$0.00
RIGHT OF WAY MAPPING	$5,800.00	-	-	$0	$5,800.00
OTHER DIRECT EXPENSES	$10,225.26	-		$0	$10,225.26
UNIT COST	-	-	$ -	$0	$0.00
TOTAL	**$51,680.78**	**$0**	**$0**	**$0**	**$51,680.78**

PROJECT NAME: RM 2243
TYPE OF WORK:
COUNTY: WILLIAMSON
PRIME PROVIDER: BGE

TASK DESCRIPTION	PRINCIPAL/ DIRECTOR	SENIOR PROJECT MANAGER	QC MANAGER	SENIOR ENGINEER	PROJECT ENGINEER	GRADUATE ENGINEER	ENVIRONMENTAL QA/QC MANAGER	ENVIRONMENTAL TASK LEADER	GIS TECHNICIAN	ENVIRONMENTAL SCIENTIST	CLERICAL	ROW DOCUMENTS (PER PARCEL)	TOTAL LABOR HRS. & COSTS
ROUTE AND DESIGN STUDIES													
DEPOSITION - ROW ACQUISITION (UP TO 2)		30			16								46
													0
													0
HOURS SUB-TOTALS	0	30	0	0	16	0	0	0	0	0	0	0	46
HOURLY CONTRACT RATE	$350.40	$283.94	$326.23	$265.82	$235.61	$157.08	$283.94	$229.57	$132.91	$151.03	$102.70	$5,800.00	
TOTAL LABOR COSTS	$0.00	$8,518.20	$0.00	$0.00	$3,769.76	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	**$12,287.96**
% DISTRIBUTION OF STAFFING	0.00%	69.32%	0.00%	0.00%	30.68%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%

SUBTOTAL	**$12,287.96**

TASK DESCRIPTION	PRINCIPAL/ DIRECTOR	SENIOR PROJECT MANAGER	QC MANAGER	SENIOR ENGINEER	PROJECT ENGINEER	GRADUATE ENGINEER	ENVIRONMENTAL QA/QC MANAGER	ENVIRONMENTAL TASK LEADER	GIS TECHNICIAN	ENVIRONMENTAL SCIENTIST	CLERICAL	ROW DOCUMENTS (PER PARCEL)	TOTAL LABOR HRS. & COSTS
SOCIAL, ECONOMIC AND ENV. STUDIES AND PUBLIC INVOLV.													
Texas Antiquities Permit Application (NOT INCLUDED)													0
Research Design		2	2					16	8				28
Archeology Fieldwork										32			32
Archeology Report		4	4						8	44			60
Coordination and Revisions per THC and TxDOT Comments		2	2							8			12
													0
													0
HOURS SUB-TOTALS	0	8	8	0	0	0	0	16	16	84	0	0	132
CONTRACT RATE PER HOUR (INCLUDE AVG HOURLY RATE TIME	$350.40	$283.94	$326.23	$265.82	$235.61	$157.08	$283.94	$229.57	$132.91	$151.03	$102.70	$5,800.00	
TOTAL LABOR COSTS	$0.00	$2,271.52	$2,609.84	$0.00	$0.00	$0.00	$0.00	$3,673.12	$2,126.56	$12,686.52	$0.00	$0.00	**$23,367.56**
% DISTRIBUTION OF STAFFING	0.00%	9.72%	11.17%	0.00%	0.00%	0.00%	0.00%	15.72%	9.10%	54.29%	0.00%	0.00%	100.00%

SUBTOTAL	**$23,367.56**

TASK DESCRIPTION	PRINCIPAL/ DIRECTOR	SENIOR PROJECT MANAGER	QC MANAGER	SENIOR ENGINEER	PROJECT ENGINEER	GRADUATE ENGINEER	ENVIRONMENTAL QA/QC MANAGER	ENVIRONMENTAL TASK LEADER	GIS TECHNICIAN	ENVIRONMENTAL SCIENTIST	CLERICAL	ROW DOCUMENTS (PER PARCEL)	TOTAL LABOR HRS. & COSTS
RIGHT OF WAY MAPPING													
PARCEL DOCUMENT (1)												1	1
													0
													0
													0
HOURS SUB-TOTALS	0	0	0	0	0	0	0	0	0	0	0	1	1
CONTRACT RATE PER HOUR (INCLUDE AVG HOURLY RATE TIME	$350.40	$283.94	$326.23	$265.82	$235.61	$157.08	$283.94	$229.57	$132.91	$151.03	$102.70	$5,800.00	
TOTAL LABOR COSTS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$5,800.00	**$5,800.00**
% DISTRIBUTION OF STAFFING	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	47.20%	0.00%

SUBTOTAL	**$5,800.00**

OTHER DIRECT EXPENSES	QTY	RATE	COST
TCEQ WPAP Submission E-Payment	1	$10,225.26	$10,225.26
		$0.00	$0.00
SUBTOTAL DIRECT EXPENSES			**$10,225.26**

SUBTOTAL	**$10,225.26**

TOTAL	**$51,680.78**

Commissioners Court - Regular Session **27.**

Meeting Date: 10/14/2025

Williamson County MUD No 69

Submitted For: Adam Boatright **Submitted By:** Misti Schulz, Infrastructure

Department: Infrastructure

Agenda Category: Consent

Information

Agenda Item

Discuss, consider, and take appropriate action on approving the submission of a formal protest/request for a contested case hearing and written comments, information and recommendations by legal counsel for Williamson County to the Texas Commission on Environmental Quality relating to a petition for the creation of Williamson County MUD No. 69.

Background

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

TCEQ Comment Letter - WC MUD 69

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/08/2025 08:09 AM
Form Started By: Misti Schulz		Started On: 10/07/2025 01:04 PM
Final Approval Date: 10/08/2025		

Williamson County Courthouse
710 Main Street, Georgetown, TX 78626
512.943.1100
wilcotx.gov

OCTOBER 14, 2025

OFFICE OF THE CHIEF CLERK
TEXAS COMMISSION ON ENVIRONMENTAL QUALITY
MC-105, TCEQ
P.O. BOX 13087
AUSTIN, TX 78711-3087

RE: WILLIAMSON COUNTY MUD NO. 69
TCEQ INTERNAL CONTROL NO. D08082025010
CN: 606416501 RN: 112264122

To Whom It May Concern:

Williamson County writes in response to your notice dated September 4, 2025, copy attached, regarding the submission of a petition for the creation of the above-referenced Williamson County MUD No. 69 of Williamson County ("District"). The County opposes the creation of the proposed District unless certain conditions are met.

The County is requesting a contested case hearing.

The County understands that this is a formal protest proceeding and tenders its opinion, findings, conclusions, and any other information that would assist the TCEQ.

The County has authority over various functions – including but not limited to transportation, emergency services, and health and safety – that may be affected by the creation of the District and that the petition fails to take into account. See, e.g., Tex. Local Gov't Code §§ 232.001-.011 (county authority for road construction in subdivisions as well as other subdivision regulations); Tex. Local Gov't Code § 251.003 (county order and rulemaking authority for roads); Tex. Local Gov't Code, Chapter 233, Subchapter C (fire code in unincorporated areas); Tex. Local Gov't Code, Chapter 232, Subchapter E (infrastructure planning provisions in certain urban counties); Texas Local Gov't Code, Chapter 233, Subchapter B (building and set back lines); Tex. Local Gov't Code, Chapter 233, Subchapter E (fire code in unincorporated area); Tex. Local Gov't Code, Chapter 418 (emergency management); Tex. Transp. Code § 251.016 (general control over roads, highways and bridges); Tex. Transp. Code, Chapter 254 (drainage on public roads). Thus, the County has statutory authority under state law over numerous issues contemplated by this petition and is, therefore, an affected person. 30 Tex. Admin. Code § 55.256(b).

Williamson County Courthouse
710 Main Street, Georgetown, TX 78626
512.943.1100
wilcotx.gov

For example, the County notes that, in your notice item (5), the District seeks traditional road powers including:

> "(5) convey roads and improvements in aid of roads; and (6) maintain, operate, and convey such other additional facilities, systems, plants, and enterprises as shall be consistent with all of the purposes for which the proposed District is created."

However, the District does not state that it will not convey the road, particularly the maintenance, to the County without limitation. Considering the recent legislative changes outlined below, the County no longer accepts roads from newly created MUDs into the County's maintenance system without a corresponding obligation of the MUD to maintain the road after a specified time period.

Since the 2017 and 2019 legislative sessions effectively ended unilateral annexations by cities, the fiscal burden of developmental control has fallen on counties in general. Historically in Williamson County, MUD creation included agreements between the County and the neighboring municipality that would lead to annexation of that MUD by the municipality after a stated time period, thus limiting the financial exposure of the County in relation to the MUDs. Now however, despite this legislatively created increase in financial exposure to the County by limiting the ability of cities to annex MUDs, the current tax laws cap county tax rates to such a degree that the ability to address growth by counties is severely hampered. Because of these fiscal constraints, new residents of the County, such as those residing in this proposed District, should not shift the cost of development onto the current residents and the County's position and recommendation is that the proposed District help bear the continued cost of its development. This is consistent with recent efforts by the County to share costs between the County and legislatively created MUDs through the enacting legislation and/or Consent and Development Agreements.

For legislatively created MUDs, Williamson County, with the help of Senator Schwertner, has addressed this increased fiscal burden on the County by successfully negotiating Consent and Development Agreements that provide cost sharing between the County, the property developer/owner, and the MUD. The following paragraph from such agreements include standard terms relating to roads and the County argues should also apply to the TCEQ created MUDs for equity and public health and safety:

> ROADS
>
> The County has adopted a Long-Range Transportation Plan ("LRTP") which provides for the planning and future construction of certain road corridors within the County ("Corridor Project"). The County request that the Owner will convey, or cause to be conveyed, by special warranty deed, in fee simple and free and clear of all liens and encumbrances, to County, at no cost to the County, 100% of the right-of-way required for any roads which are shown within the boundaries of the Land as Corridor Projects in the LRTP within either 30 days after the final alignment for any Corridor Project is set; or, in the case that a final alignment for any Corridor Project has not been set, prior to the approval of any preliminary plat containing any Corridor Project within or directly adjacent to the Land.
>
> Furthermore, the Owner will dedicate to the County, in fee simple and free and clear of all liens and encumbrances, at no cost to the County, through plat or otherwise, as determined by the County, 100% of the right-of-way required for any roads which are shown within the boundaries of the Land as arterial roadways ("Arterial(s)") in the LRTP. The County agrees that it or another

Williamson County Courthouse
710 Main Street, Georgetown, TX 78626
512.943.1100
wilcotx.gov

governmental entity will be responsible for the design and construction of any Corridor Project and paying the cost for same. The District shall be solely responsible for any maintenance, repair or reconstruction or both of any Subdivision Road, including paying the cost for same, and, except for traffic operations, the County shall not be responsible those items.

Additionally, MUDs will place an even greater burden on law enforcement, emergency medical, fire and animal control services that are already very strained in the county and that, not only will the health and safety of the residents of the developer's MUD be affected, all other residents for which the county provides such services will also be affected. The first MUD in Williamson County came in 1974 and in the last 10 years the number of MUDs has almost doubled versus the previous 38 years, growing from 41 MUDs to 80 and acreage has increased by 15,620 acres (72% increase) in the last 10 years. In the last 20 years the numbers of MUDs have grown by 627% (from 11 to 80 MUDs) and acreage has grown by 319% (8,926 to 37,373 acres). The burden is too great on the County without the long- term commitment of the MUDS to also bear the burden of growth on the services normally provided by cities and now attempting to be shifted to the County.

In conclusion, the County believes that all MUDs created within the County should have the same or similar provisions that are set out in the County's Consent and Development Agreements regardless of whether they are created by the Legislature or created by the TCEQ. Therefore, the provisions required in either the legislation or Consent and Development Agreements should also be included in a TCEQ created MUD, thus allowing all County residents, especially those living in MUDs, to be treated fairly and equally.

As referenced above, the County opposes the creation of this MUD and requests a contested case hearing.

Sincerely,

Steven Snell
Williamson County Judge

Enc.

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

NOTICE OF DISTRICT PETITION
TCEQ INTERNAL CONTROL NO. D-08082025-010

PETITION. George Michael Reagor, Laura M. Reagor, as Trustee of the Charles Alan Reagor Family Trust, and Piedmont Investment Ventures, LP, a Texas limited partnership (Petitioners), filed a petition for creation of Williamson County Municipal Utility District No. 69 (District) with the Texas Commission on Environmental Quality (TCEQ). The petition was filed pursuant to Article XVI, §59 of the Constitution of the State of Texas; Chapters 49 and 54 of the Texas Water Code; 30 Texas Administrative Code Chapter 293; and the procedural rules of the TCEQ.

The petition states that: (1) the Petitioners hold title to a majority in value of the land to be included in the proposed District; (2) there are no lienholders on the property to be included in the proposed District; (3) the proposed District will contain approximately 169.89 acres located within Williamson County, Texas; and (4) none of the land within the proposed District is within the corporate limits or extraterritorial jurisdiction of any city.

The territory to be included in the proposed District is depicted in the vicinity map designated as Exhibit "A", which is attached to this document.

The petition further states that the proposed District will design, construct, acquire, improve, extend, finance, and issue bonds to: (1) maintain, operate, and convey an adequate and efficient water works and wastewater system for domestic purposes; (2) maintain, operate, and convey works, improvements, facilities, plants, equipment, and appliances helpful or necessary to provide more adequate drainage for the proposed District; (3) control, abate, and amend local storm waters or other harmful excesses of waters; (4) maintain, operate, and convey park and recreational facilities; (5) convey roads and improvements in aid of roads; and (6) maintain, operate, and convey such other additional facilities, systems, plants, and enterprises as shall be consistent with all of the purposes for which the proposed District is created. Additionally, the Petitioners requests that the proposed District be granted the power, under the authority of Article III, Section 52 of the Texas Constitution, as amended, to design, acquire, construct, finance, issue bonds for, and convey to the State, a county, or a municipality for operation and maintenance one or more roads, or any improvement in aid of such roads, pursuant to Section 54.234 of the Texas Water Code, as amended.

According to the petition, a preliminary investigation has been made to determine the cost of the project, and it is estimated by the Petitioners that the cost of said project will be approximately $42,350,000 ($36,150,000 for water, wastewater, and drainage, $4,800,000 for roads, and $1,400,000 for recreational).

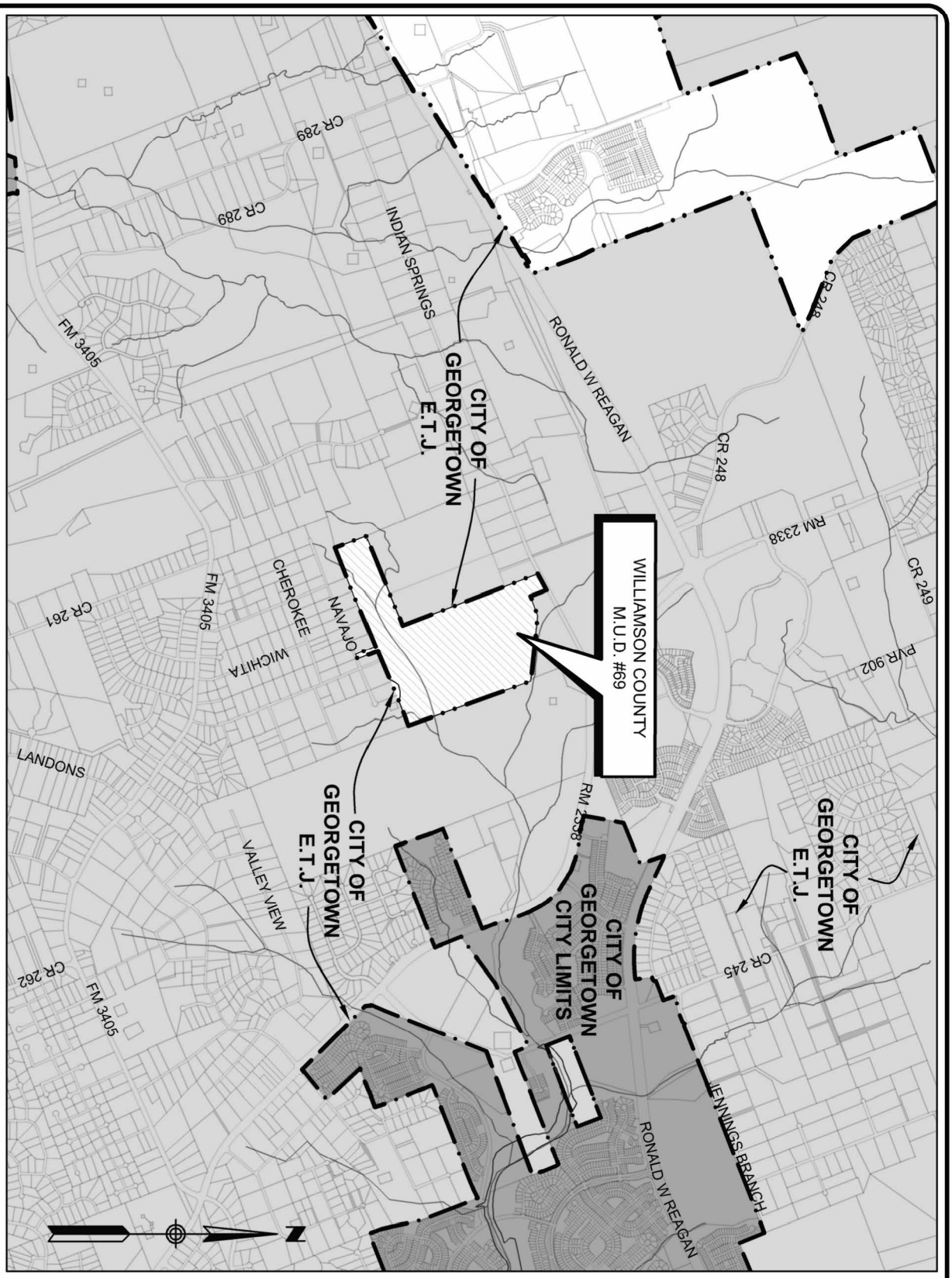
CONTESTED CASE HEARING. The TCEQ may grant a contested case hearing on this petition if a written hearing request is filed within 30 days after the newspaper publication of this notice.

To request a contested case hearing, you must submit the following: (1) your name (or for a group or association, an official representative), mailing address, daytime phone number, and fax number, if any; (2) the name of the Petitioners and the TCEQ Internal Control Number; (3) the statement "I/we request a contested case hearing"; (4) a brief description of how you would be affected by the petition in a way not common to the general public; and (5) the location of your property relative to the proposed District's boundaries. You may also submit your proposed adjustments to the petition which would satisfy your concerns. Requests for a contested case hearing must be submitted in writing to the Office of the Chief Clerk at the address provided in the information section below.

The Executive Director may approve the petition unless a written request for a contested case hearing is filed within 30 days after the newspaper publication of this notice. If a hearing request is filed, the Executive Director will not approve the petition and will forward the petition and hearing request to the TCEQ Commissioners for their consideration at a scheduled Commission meeting. If a contested case hearing is held, it will be a legal proceeding similar to a civil trial in state district court.

INFORMATION. Written hearing requests should be submitted to the Office of the Chief Clerk, MC-105, TCEQ, P.O. Box 13087, Austin, TX 78711-3087. For information concerning the hearing process, please contact the Public Interest Counsel, MC-103, at the same address. General information regarding TCEQ can be found at our web site http://www.tceq.texas.gov/.

Issued: September 4, 2025



LJA Engineering, Inc.
7500 Rialto Boulevard, Building II
Suite 100
Austin, Texas 78735
Phone 512.439.4700
Fax 512.439.4716
FRN - F-1386

WILLIAMSON COUNTY M.U.D. #69

WILLIAMSON COUNTY, TX.

LOCATION MAP Exhibit "A"

road map - c

1 OF 1

I:\a444 Hanover\MUD CREATION\exhibits\a444-road.dwg

Commissioners Court - Regular Session **28.**

Meeting Date: 10/14/2025

July Flood Debris Managment Update

Submitted For: Bruce Clements **Submitted By:** Candi Semple, Emergency Services Dept.

Department: Emergency Services Dept.

Agenda Category: Regular Agenda Items

Information

Agenda Item

Receive an update on the Debris Management activities related to the July Floods being conducted by the Texas Division of Emergency Management within the County.

Background

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/07/2025 06:57 PM
Form Started By: Candi Semple		Started On: 10/07/2025 04:14 PM
Final Approval Date: 10/07/2025		

Commissioners Court - Regular Session **29.**

Meeting Date: 10/14/2025

Position Reclassification-County Court at Law 4

Submitted By: Kayla Marek, Human Resources

Department: Human Resources

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider, and take appropriate action for County Court at Law 4 to reclassify a position vacancy (PCN 0709).

Background

Requesting reclassification of PCN 0709 from a Senior Court Administrator (pay grade B.33) to a Court Administrator (pay grade B.31). This action will result in a salary savings for the County; no fiscal impact associated with this change. Both the department and Human Resources are supportive of this change.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Position Reclass

Form Review

Inbox	Reviewed By	Date
Human Resources (Originator)	Allen Frederick	10/07/2025 05:29 PM
County Judge Exec Asst.	Andrea Schiele	10/07/2025 07:14 PM
Form Started By: Kayla Marek		Started On: 10/07/2025 10:59 AM
Final Approval Date: 10/07/2025		

Department Number and Name	PCN	EE ID	Current Annual Salary	New Annual Salary	Current Position Budget Amount	New Position Budget Amount	Reduction to Position Budget	Increase to Position Budget	Change Notes	Earliest Oracle Effective Date
County Court at Law 4- 0429	0709	VACANT	N/A	N/A	$107,783.26	N/A	N/A	N/A	Reclassification from Senior Court Administrator (B.33) to Court Administrator (B.31). No fiscal impact.	10/24/2025

Commissioners Court - Regular Session **30.**

Meeting Date: 10/14/2025

New Standard Agreement with Santa Rita Ranch MUD for County Sheriff

Submitted For: Matthew Lindemann **Submitted By:** Starla Hall, Sheriff

Department: Sheriff

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider and take appropriate action regarding approval and receipt of the Standard Agreement with Santa Rita Ranch Municipal Utility District (#19) for off-duty contracting of County Sheriff Deputies to be effective January 1, 2026.

Background

This is a new agreement for Santa Rita Ranch MUD. This new agreement will give permission for Santa Rita Ranch MUD to contract County Sheriff Deputies in a private capacity and the County to invoice that MUD for deputies' vehicle usage. The term of this agreement shall begin on January 1, 2026 and will have two additional one year automatic renewals on October 1, 2026 and October 1, 2027. The agreement will be revisited with proper approval from the Commissioners Court for October 1, 2028 (FY'29).

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Santa Rita Ranch MUD

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/03/2025 01:51 PM
Form Started By: Starla Hall		Started On: 10/02/2025 03:34 PM
Final Approval Date: 10/03/2025		

STATE OF TEXAS	§	**STANDARD AGREEMENT WITH**
	§	**LOCAL GOVERNMENTAL ENTITY**
	§	**REGARDING OFF-DUTY**
	§	**CONTRACTING OF COUNTY**
COUNTY OF WILLIAMSON	§	**LAW ENFORCEMENT AGENCY DEPUTIES**

This interlocal agreement (hereinafter, the "AGREEMENT") is entered into by and between the local governmental entity set forth on the signature page below (hereinafter, "LGE") in the State of Texas, and Williamson County, Texas (hereinafter, "COUNTY") a political subdivision of the State of Texas, and the Williamson County Law Enforcement Agency (hereinafter, "LEA").

For and in consideration of the permission given by COUNTY for the LGE to contract in a private capacity DEPUTIES of the LEA (hereinafter "DEPUTIES"), while DEPUTIES are not on duty with and for the COUNTY, it is hereby agreed as follows:

1. It is mutually agreed that while the DEPUTIES are working for the LGE, the DEPUTIES' primary responsibility is the enforcement of Federal and State laws and COUNTY Ordinances or Regulations to protect life and property and to keep the peace. The DEPUTIES cannot enforce policies or rules of the LGE. To the extent applicable, the DEPUTIES shall enforce District Rules and Regulations adopted pursuant to Section 54.205(4) of the Texas Water Code and published in accordance with Sections 54.206 through 54.208 of the Texas Water Code provided that a violation of such District Rules and Regulations also constitutes a crime under the Texas Penal Code. ***LGE expressly acknowledges and agrees that such DEPUTIES are at all times independent contractors of LGE when contracted by the LGE.***

2. It is understood by the LGE that the COUNTY shall retain the right to withdraw at any time its permission for the DEPUTIES to work in a private capacity. If the permission of the COUNTY is withdrawn, the LGE agrees to terminate its contractor relationships with DEPUTIES. The LGE, as part of this AGREEMENT, binds itself to release and hold harmless the COUNTY from any liability or claim for damages in the event such permission is withdrawn by the COUNTY.

3. Prior to the beginning of DEPUTIES performing services for the LGE, the LGE shall obtain a comprehensive general liability insurance policy from a company authorized to do business in the State of Texas, intergovernmental risk pool or equivalent coverage through the Texas Municipal League Intergovernmental Risk Pool with minimum amounts of Ten Thousand Dollars ($10,000) per occurrence for property damage, One Hundred Thousand Dollars ($100,000) per person, and Three Hundred Thousand Dollars ($300,000) per occurrence for personal injury. COUNTY SHALL BE NAMED AS AN ADDITIONAL INSURED UNDER THIS COVERAGE.

4. The term of this AGREEMENT shall begin on January, 1 2026 and shall terminate on September 30, 2026, and will have two (2) additional one (1) year automatic renewal terms. The AGREEMENT will automatically renew on October 1, 2026, and October 1, 2027. The Agreement must be revisited with proper approvals from the

applicable governing bodies and elected official(s) for FY2029. Either party may terminate this Agreement, for convenience and without cause, by providing thirty (30) days' advance written notice to the other party.

5. State law requires that law enforcement personnel conducting "off-duty" work must be both "full time" and "entitled" to fringe benefits. Tex. Occup. Code Sec. 1702.322(A) & (B)(i). Thus, part-time deputies and "reserve" officers may not conduct "off-duty" work.

6. The COUNTY agrees that each of the DEPUTIES will be properly insured with automobile liability insurance while operating the patrol vehicle in accordance with Section 612.005(b) of the Texas Government Code, and any other applicable laws.

7. COUNTY agrees to invoice LGE for the reimbursement amounts for DEPUTIES' vehicle usage at the rate of **$ 15.00 per hour per vehicle** (to cover LGE's fair share of costs for fuel, maintenance, and yearly premiums on automobile insurance). The LGE acknowledges that the above-described reimbursement rate will not totally cover the entire costs incurred by COUNTY for the fully equipped patrol vehicle that is being utilized by such DEPUTIES in the LGE's boundaries; provided, however, COUNTY deems such unrecovered costs for the fully equipped patrol vehicle to be of a public benefit to the citizens of Williamson County.

8. On a monthly basis for each vehicle used by DEPUTIES, LGE agrees to cause DEPUTIES to maintain a written log of all times that vehicles are used for off-duty work, whether the vehicle is actually driven or parked. LGE shall provide such vehicle time records to COUNTY and LEA no later than the end of each quarter (end of month for each of the following: March, June, September, and December). COUNTY will invoice based on the total usage and rate, as set forth in Paragraph 7, and LGE will pay such invoice pursuant Chapter 2251 of the Texas Government Code ("Texas Prompt Payment Act"). Reporting must be submitted to:

LEA: At the address set forth on the signature page below.

COUNTY: Williamson County Auditor's Office
Attn: Finance Director
710 Main Street, Suite 301
Georgetown, Texas 78626

9. LGE agrees that it shall pay DEPUTIES directly and file all applicable reporting forms with the Internal Revenue Service, as determined by the LGE.

10. Each party to this AGREEMENT, in the performance of this AGREEMENT, shall act in an individual capacity and not as agents, employees, partners, joint ventures or associates of one another.

11. Nothing in this AGREEMENT shall be deemed to waive, modify or amend any legal defense available at law or in equity to COUNTY or LGE, or their past or present officers, employees, or agents, nor to create any legal rights or claim on behalf of any third party. COUNTY and LGE do not waive, modify, or alter to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas and of the United States.

LGE:

Name of LGE: Santa Rita Ranch

Signature: Amanda Escobar

Printed Name: Amanda Escobar

Title: Executive Director

Date: September 30, 2025

WILLIAMSON COUNTY LAW ENFORCEMENT AGENCY:

LEA: Williamson County Sheriff's Office

Printed Name of Official: Matthew Lindemann

Signature of Official: Matthew Lindemann

Date: October 1, 2025

Address of Office: 508 S. Rock St.
Georgetown, TX 78626

COUNTERPART SIGNATURE PAGE
REGARDING COUNTY-VEHICLE USE
DURING OFF-DUTY SERVICES OF
COUNTY DEPTUIES

TO BE EXECUTED BY COUNTY COMMISSIONERS COURT FOR
CONFIRMATION OF BUDGETARY AUTHORIZATION
RELATED TO USE OF
VEHICLES FOR OFF-DUTY WORK[1]

WILLIAMSON COUNTY COMMISSIONERS COURT:

By: _____
Williamson County Judge or
Presiding Officer,
Williamson County Commissioners Court
710 Main Street, Suite 105
Georgetown, Texas 78626

Date: _____ _____, 20____

[1] Including, but not limited to fuel, insurance, and maintenance of county-owned assets.

Commissioners Court - Regular Session **31.**

Meeting Date: 10/14/2025

County Attorney Legislative Supplement Budget Amendment

Submitted By: Pam Navarrette, County Auditor

Department: County Auditor

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider and take appropriate action on an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment to acknowledge the additional revenues for the County Attorney's Office.

Background

County Attorney supplement received from the state to be paid throughout Fiscal Year 2026.

Fiscal Impact

From/To	Acct No.	Description	Amount
	0100.0000.335601	Co Atty Leg Supplement	$105,000.00

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/07/2025 07:08 PM
Form Started By: Pam Navarrette		Started On: 10/07/2025 09:39 AM
Final Approval Date: 10/07/2025		

Commissioners Court - Regular Session **32.**

Meeting Date: 10/14/2025

County Attorney Legislative Supplement Budget Amendment

Submitted By: Pam Navarrette, County Auditor

Department: County Auditor

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider and take appropriate action on an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment to acknowledge expenditures for the County Attorney's Office.

Background

County Attorney supplement received from the state to be paid throughout Fiscal Year 2026.

Fiscal Impact

From/To	Acct No.	Description	Amount
	0100.0475.001927	Co Atty Salary Supplement	$61,968.47
	0100.0475.002010	FICA	$4,740.59
	0100.0475.002020	Retirement	$9,451.43
	0100.0475.004902	Co Atty Leg Supplement	$28,839.51

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/07/2025 07:07 PM
Form Started By: Pam Navarrette		Started On: 10/07/2025 11:06 AM
Final Approval Date: 10/07/2025		

Commissioners Court - Regular Session **33.**

Meeting Date: 10/14/2025

2019 Park Bond Transfer

Submitted By: Karen Knightstep, County Auditor

Department: County Auditor

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider, and take appropriate action to approve a 2019 Park Bond transfer to move $168,245.11 from P552 (Champion Park Parking Lot) to P550 (2019 Park Non-Departmental).

Background

This transfer is necessary to close P552 (Champion Park Parking Lot).

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/07/2025 06:41 PM
Form Started By: Karen Knightstep		Started On: 10/03/2025 03:47 PM
Final Approval Date: 10/07/2025		

Commissioners Court - Regular Session **34.**

Meeting Date: 10/14/2025

2023 Park Bond Transfer

Submitted By: Karen Knightstep, County Auditor

Department: County Auditor

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider, and take appropriate action to approve a 2023 Park Bond transfer to move $14,758.80 from P653 (South San Gabriel River Trail) to P720 (2023 Park Bond Non-Dept).

Background

This transfer is necessary to close P653 (South San Gabriel River Trail).

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/07/2025 06:41 PM
Form Started By: Karen Knightstep		Started On: 10/03/2025 03:57 PM
Final Approval Date: 10/07/2025		

Commissioners Court - Regular Session **35.**

Meeting Date: 10/14/2025

LTP Transfer

Submitted By: Karen Knightstep, County Auditor

Department: County Auditor

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider, and take appropriate action on approving a Long Range Transportation Plan (LTP) transfer to move $480,000 from P457 (LTP ROW) to P599 (Chandler Corridor Segment 1).

Background

The transfer is needed to cover additional expenses to P599 (Chandler Corridor Segment 1). HNTB's budget adjustment memo is attached.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

LTP Memo

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/07/2025 07:13 PM
Form Started By: Karen Knightstep		Started On: 10/07/2025 10:57 AM
Final Approval Date: 10/07/2025		

HNTB Corporation
Engineers Architects Planners

101 E Old Settlers Blvd
Suite 225
Round Rock, TX 78664

Telephone (512) 744-9082
www.hntb.com

Ms. Karen Knightstep
Williamson County Auditor's Office
Historic County Courthouse
710 Main Street, Ste. 301
Georgetown, TX 78626

October 7, 2025

Re: FY 2026 Transportation Corridor Budget Adjustment

Dear Ms. Knightstep,

Please make the following budget adjustments for the Long-Range Transportation Plan (LRTP) Corridor Program projects:

- Move $480,000.00 from P457 LTP ROW to P599 (Chandler Corridor Segment 1)

If you have any questions, please let me know.

Thank you.

Christen Eschberger

Christen Eschberger, P.E.

Cc: Pam Navarrette, Williamson County Auditor's Office
Julie Kiley, Williamson County Auditor's Office
Robert B. Daigh, P.E., Williamson County Senior Director of Infrastructure
Kate Wilder, P.E., HNTB
Marie Walters, HNTB
Tomika Lynce, HNTB

Commissioners Court - Regular Session **36.**

Meeting Date: 10/14/2025

Approval of amendment to contract #2024215 between BERRY DUNN MCNEIL & PARKER LLC and Williamson County for County Auditor

Submitted For: Joy Simonton **Submitted By:** Cheryl Johnson, Purchasing

Department: Purchasing

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider, and take appropriate action on approving the amendment to contract #2024215 for Berry Dunn McNeil & Parker LLC and Williamson County for FY 2026, to extend the ERP solicitation project support deadline to October 31.

Background

Approval to extend the contract term between Berry Dunn McNeil & Parker LLC and Williamson County to October 31, 2025, for project completion under contract #2024215. This scope of work provides for the ERP solicitation project management, discovery phase, RFP development and system selection support. The original contract was approved by the Commissioners Court on July 2, 2024, agenda item #26. The funding source is 01.0100.0503.004100. The points of contact are Jalyn Morris and Minnie Beteille.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Amendment

Original Agreement

Form 1295 Berry Dunn

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/07/2025 07:04 PM
Form Started By: Cheryl Johnson		Started On: 10/07/2025 09:16 AM
Final Approval Date: 10/07/2025		

THE STATE OF TEXAS §

COUNTY OF WILLIAMSON §

AMENDMENT TO PROFESSIONAL CONSULTING SERVICES AGREEMENT

Important Notice: County Purchase Orders and Contracts constitute expenditures of public funds, and all vendors are hereby placed on notice that any quotes, invoices or any other forms that seek to unilaterally impose contractual or quasicontractual terms are subject to the extent authorized by Texas law, including but not limited to the Texas Constitution, the Texas Government Code, the Texas Local Government Code, the Texas Transportation Code, the Texas Health & Safety Code, and Opinions of the Texas Attorney General relevant to local governmental entities.

THIS AMENDMENT TO PROFESSIONAL CONSULTING SERVICES AGREEMENT ("Amendment") is entered into as of the last party's execution hereof, by and between Williamson County, Texas ("County"), a political subdivision of the State of Texas, acting herein by and through its governing body, and Berry, Dunn, McNeil & Parker, LLC ("Consultant"), both of which are referred to herein as the parties.

WHEREAS, the County and Consultant entered into a Professional Consulting Services Agreement ("Agreement") dated effective July 2, 2024, setting forth the terms and conditions pursuant to which Consultant agreed to provide certain services;

WHEREAS, the Parties desire to amend the Project Completion Date;

NOW THEREFORE, the Parties agree that the Agreement is amended as follows:

AMENDMENT

I. **SECTION II (A) – TERM AND TERMINATION** of the Agreement shall be amended as follows:

"This Agreement shall be in full force and effect as of the date of the last party's execution below ("Effective Date") and shall continue until the Project Completion Date or when terminated pursuant to this Agreement, whichever event occurs first. The Project Completion Date is defined as the date by which all services and obligations outlined in the SOW shall be fully performed and

delivered to the satisfaction of the County. The Parties acknowledge that the Project Completion Date is set to be **October 31, 2025**, however this date may be amended at the sole discretion of the County. Consultant shall notify County in writing as soon as possible if he/she/it determines, or reasonably anticipates, that the Services will not be completed on or before the Project Completion Date and in full accordance with the terms of the SOW. Upon successful completion of the services as described in the SOW, this Agreement shall automatically terminate without further obligation from either party, except as otherwise expressly provided herein."

II. Each party represents and warrants that it has due power and lawful authority to execute and deliver this Amendment and to fulfil its obligations under the Agreement; and, furthermore, the Agreement and this Amendment are the valid, binding, and enforceable obligations of such party.

III. All other terms of the Agreement which have not been specifically amended herein shall remain the same and shall continue in full force and effect.

IN WITNESS WHEREOF, the Parties have caused this Amendment to be signed by their duly authorized representatives on behalf of such party, to be effective as of the date of the last patty's execution hereof.

In all other respects, the Agreement is reaffirmed.

The undersigned parties bind themselves to the faithful performance of this Amendment. It is mutually understood that this Amendment shall not become effective until signed by both parties below.

WILLIAMSON COUNTY:	**BERRY, DUNN, MCNEIL & PARKER, LLC.**
_____	_____
Authorized Signature	Authorized Signature
_____	Seth Hedstrom
Printed Name	Printed Name
Date: _____, 20___	Date: September 24, 20 25

PROFESSIONAL CONSULTING SERVICES AGREEMENT

THIS PROFESSIONAL CONSULTING SERVICES AGREEMENT ("Agreement") between Berry, Dunn, McNeil & Parker, LLC, (hereinafter "Consultant"), and Williamson County, Texas, a political subdivision of the State of Texas (hereinafter "County"), having an address of 710 Main Street, Suite 101, Georgetown, Texas 78626, sets forth the terms and conditions pursuant to which Consultant will provide certain services. Consultant and County shall collectively be referred to as the "Parties."

I.
PROFESSIONAL CONSULTING SERVICES

A Statement of Work ("SOW") is attached hereto as Exhibit "A" and the terms therein are incorporated in this Agreement. Consultant agrees to perform the Professional Consulting Services ("Services") as set forth in the attached SOW, and in any subsequently approved SOW referencing this Agreement, in a professional manner. Consultant may provide the services described in the SOW by using Consultant personnel or selected independent contractors. Consultant agrees to provide the items described in the SOW ("Deliverables").

II.
TERM AND TERMINATION

A. This Agreement shall be in full force and effect as of the date of the last party's execution below ("Effective Date") and shall continue until the Project Completion Date or when terminated pursuant to this Agreement, whichever event occurs first. The Project Completion Date is defined as the date by which all services and obligations outlined in the SOW shall be fully performed and delivered to the satisfaction of the County. The Parties acknowledge that the Project Completion Date is initially set to be Twelve (12) months from the Effective Date, however this date may be amended at the sole discretion of the County. Consultant shall notify County in writing as soon as possible if he/she/it determines, or reasonably anticipates, that the Services will not be completed on or before the Project Completion Date and in full accordance with the terms of the SOW. Upon successful completion of the services as described in the SOW, this Agreement shall automatically terminate without further obligation from either party, except as otherwise expressly provided herein.

B. Either party may terminate this Agreement, with or without cause, upon not less than thirty (30) calendar day's written notice to the opposite party. County shall pay Consultant for all Services performed prior to termination.

C. If either party commits an Event of Breach (a breach of any of the covenants, terms and/or conditions of this Agreement), the non-breaching party shall deliver written notice of such Event of Breach to the breaching party. Such notice must specify the nature of the Event of Breach and inform the breaching party that unless the Event of Breach is cured within ten (10) days of receipt of the notice, additional steps may be taken to terminate this Agreement.

If the breaching party begins a good faith attempt to cure the Event of Breach within said ten (10) days, then and in that instance, the said ten (10) day period may be extended by the non-breaching party, so long as the breaching party continues to prosecute a cure diligently to completion and continues to make a good faith attempt to cure the Event of Breach. If, in the opinion of the non-breaching party, the breaching party does not cure the Event of Breach within the above referenced ten (10) day period or otherwise fails to make any diligent attempt to correct the Event of Breach, the breaching party shall be deemed to be in breach and the non-breaching party may, in addition to seeking the remedies mentioned hereinafter and/or remedies available under the law, terminate this Agreement.

III.
PAYMENT, TAXES & EXPENSES

A. Payment Terms. County will pay Consultant a flat fixed fee for the Services, as set forth in the attached SOW. The not-to-exceed amount shall be One Hundred Forty-Six Thousand Nine Hundred Dollars ($146,900.00).

Unless specified otherwise in the SOW, Consultant will invoice County semi-monthly for Services. County's payment of the Services and Deliverables shall be governed by Chapter 2251 of the Texas Government Code. Invoices shall be paid by County within thirty (30) days from the date of the Williamson County Auditor's receipt of an invoice. Interest charges for any late payments shall be paid by County in accordance with Texas Government Code Section 2251.025. More specifically, the rate of interest that shall accrue on a late payment is the rate in effect on September 1 of County's fiscal year in which the payment becomes due. The said rate in effect on September 1 shall be equal to the sum of one percent (1%); and (2) the prime rate published in the Wall Street Journal on the first day of July of the preceding fiscal year that does not fall on a Saturday or Sunday. In the event that a discrepancy arises in relation to an invoice, such as an incorrect amount on an invoice or a lack of documentation that is required to be attached to an invoice to evidence the amount claimed to be due, County shall notify Consultant of the discrepancy. Following County's notification of any discrepancy as to an invoice, Consultant must resolve the discrepancy and resubmit a corrected or revised invoice, which includes all required support documentation, to the Williamson County Auditor. County shall pay the invoice within thirty (30) days from the date of the Williamson County Auditor's receipt of the corrected or revised invoice. County's payment of an invoice that contains a discrepancy shall not be considered late, nor shall any interest begin to accrue until the thirty-first (31st) day following the Williamson County Auditor's receipt of the corrected or revised invoice.

B. Taxes. County agrees to pay the amount of any sales, value added, use, excise, or similar taxes applicable to the performance of the SOW, if any, or County shall provide Consultant with a certificate acceptable to the taxing authorities exempting County from payment of such taxes.

C. Expenses. In the event County authorizes, in advance and in writing, reimbursement of non-labor expenses related to the Services subject of this Agreement, County will pay such actual non-labor expenses in strict accordance with the Williamson County Vendor Reimbursement Policy (as amended), which is incorporated into and made a part of this Contract by

reference. The Williamson County Vendor Reimbursement Policy can be found at: WilliamsonCountyVendorReimbursementPolicyMarch2023.pdf (wilco.org). Invoices requesting reimbursement for authorized non-labor expenses must be accompanied by copies of the provider's invoice and clearly set forth the actual cost of the expenses, without markup.

IV.
OWNERSHIP AND LICENSE

Consultant retains all ownership and intellectual property rights in techniques, methodology, and products (collectively "IP") provided or used by Consultant in the performance of services, and any extensions to Consultant IP developed in conjunction with the SOW, including but not limited to software code, operating instructions, unique design concepts, software development tools, and training materials. Consultant grants to County, a perpetual, nonexclusive, nontransferable, worldwide, fully paid-up license to use, solely for its own internal business purposes, elements of the Deliverables, which contain Consultant IP.

V.
CONFIDENTIAL INFORMATION

A. To the extent authorized by law, any business, operational, commercial, financial, or technical information furnished by Consultant to County under this Agreement will remain Consultant's property, will be deemed proprietary, will be kept confidential to the extent allowed by law, and will be promptly returned at Consultant's request. Except as otherwise required by law, County may not disclose, without Consultant's written permission, any such information or data to any third party, or use such information or data itself for any purpose other than performing its obligations under this Agreement. The obligations set forth in this section will survive the cancellation, termination, or completion of this Agreement.

B. To the extent authorized by law, any business, operational, commercial, financial, or technical information provided by County to Consultant will remain County's property, will be deemed proprietary, will be kept confidential, and will be promptly returned at County's request. Consultant may not disclose, without County's written permission or as required by law, any such information or data to any third party, or use such information or data itself for any purpose other than performing its obligations under this Agreement. The obligations set forth in this Section will survive the cancellation, termination, or completion of this Agreement.

C. To the extent, if any, that any provision in this Agreement conflicts with Tex. Gov't Code 552.001 *et seq.*, as amended (the "Public Information Act"), the same shall be of no force or effect. Furthermore, it is expressly understood and agreed that County, its officers, and employees may request advice, decisions and opinions of the Attorney General of the State of Texas in regard to the application of the Public Information Act to any items or information furnished to County as to whether or not the same must be made available to the public. It is further understood that County, its officers and employees shall have the right to

rely on the advice, decisions and opinions of the Attorney General, and that County, its officers and employees shall have no liability or obligation to Consultant for the disclosure to the public, or to any person or persons, of any items or information furnished to County by Consultant in reliance of any advice, decision or opinion of the Attorney General of the State of Texas.

VI.
RELATIONSHIP BETWEEN THE PARTIES

Each party to this Agreement, in the performance of this Agreement, shall act in an individual capacity and not as agents, employees, partners, joint ventures or associates of one another. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purposes whatsoever.

VII.
WARRANTY

Consultant warrants that the Services provided pursuant to this Agreement will be performed consistent with generally accepted industry standards and as provided in Article 1. Consultant shall be responsible for the accuracy of his/her/its Services and shall promptly make necessary revisions or corrections to its work product resulting from errors, omissions, or negligent acts, and same shall be done without compensation. County shall determine Consultant's responsibilities for all questions arising from errors and/or omissions, subject to the dispute resolution provisions set out herein.

VIII.
INDEMNIFICATION

CONSULTANT AGREES, TO THE FULLEST EXTENT PERMITTED BY LAW, TO INDEMNIFY AND HOLD THE COUNTY HARMLESS FROM AND AGAINST ANY AND ALL LIABILITIES, LOSSES, PENALTIES, JUDGMENTS, CLAIMS, LAWSUITS, DAMAGES, COSTS AND EXPENSES, INCLUDING, BUT NOT LIMITED TO, REASONABLE ATTORNEYS' FEES, ("LOSSES") TO THE EXTENT SUCH LOSSES ARE CAUSED BY OR RESULTS FROM A NEGLIGENT ACT, ERROR OR OMISSION, NEGLIGENCE, OR INTENTIONAL TORT COMMITTED BY CONSULTANT, CONSULTANT'S EMPLOYEES, AGENTS, OR ANY OTHER PERSON OR ENTITY UNDER AGREEMENT WITH CONSULTANT INCLUDING, WITHOUT LIMITATION, CONSULTANT'S SUBCONSULTANTS, OR ANY OTHER ENTITY OVER WHICH CONSULTANT EXERCISES CONTROL.

CONSULTANT FURTHER AGREES, TO THE FULLEST EXTENT PERMITTED BY LAW, TO INDEMNIFY AND HOLD THE COUNTY HARMLESS FROM ANY AND ALL LIABILITIES, LOSSES, PENALTIES, JUDGMENTS, CLAIMS, LAWSUITS, DAMAGES, COSTS AND EXPENSES, INCLUDING, BUT NOT LIMITED TO, ATTORNEYS' FEES, ("LOSSES") TO THE EXTENT SUCH LOSSES ARE CAUSED BY OR RESULTS FROM CONSULTANT'S FAILURE TO PAY CONSULTANT'S EMPLOYEES, SUBCONTRACTORS, SUBCONSULTANTS, OR SUPPLIERS, IN CONNECTION WITH ANY OF THE WORK PERFORMED OR TO BE PERFORMED UNDER THIS AGREEMENT BY CONSULTANT.

CONSULTANT FURTHER AGREES TO INDEMNIFY AND HOLD THE COUNTY HARMLESS FROM ANY AND ALL LIABILITIES, LOSSES, PENALTIES, CLAIMS, LAWSUITS, DAMAGES, COSTS AND EXPENSES, INCLUDING, BUT NOT LIMITED TO, ATTORNEYS' FEES, ("LOSSES") TO THE EXTENT SUCH LOSSES ARE CAUSED BY OR RESULTS FROM THE INFRINGEMENT OF ANY INTELLECTUAL PROPERTY ARISING OUT OF THE USE OF ANY PLANS, DESIGN, DRAWINGS, OR SPECIFICATIONS FURNISHED BY CONSULTANT IN THE PERFORMANCE OF THIS AGREEMENT.

THE LIMITS OF INSURANCE REQUIRED IN THIS AGREEMENT AND/OR THE AGREEMENT DOCUMENTS SHALL NOT LIMIT CONSULTANT'S OBLIGATIONS UNDER THIS SECTION. THE TERMS AND CONDITIONS CONTAINED IN THIS SECTION SHALL SURVIVE THE TERMINATION OF THE AGREEMENT OR THE SUSPENSION OF THE WORK HEREUNDER. TO THE EXTENT THAT ANY LIABILITIES, PENALTIES, DEMANDS, CLAIMS, LAWSUITS, LOSSES, DAMAGES, COSTS AND EXPENSES ARE CAUSED IN PART BY THE ACTS OF THE COUNTY OR THIRD PARTIES FOR WHOM CONSULTANT IS NOT LEGALLY LIABLE, CONSULTANT'S OBLIGATIONS SHALL BE IN PROPORTION TO CONSULTANT'S FAULT. THE OBLIGATIONS HEREIN SHALL ALSO EXTEND TO ANY ACTIONS BY THE COUNTY TO ENFORCE THIS INDEMNITY OBLIGATION.

IN THE EVENT THAT CONTRACTORS INITIATE LITIGATION AGAINST THE COUNTY IN WHICH THE CONTRACTOR ALLEGES DAMAGES AS A RESULT OF ANY NEGLIGENT ACTS, ERRORS OR OMISSIONS OF CONSULTANT, ITS EMPLOYEES, AGENTS, SUBCONTRACTORS, SUBCONSULTANTS, OR SUPPLIERS, OR OTHER ENTITIES OVER WHICH CONSULTANT EXERCISES CONTROL, INCLUDING, BUT NOT LIMITED TO, DEFECTS, ERRORS, OR OMISSIONS, THEN THE COUNTY SHALL HAVE THE RIGHT TO JOIN CONSULTANT IN ANY SUCH PROCEEDINGS AT THE COUNTY'S COST. CONSULTANT SHALL ALSO HOLD THE COUNTY HARMLESS AND INDEMNIFY THE COUNTY TO THE EXTENT THAT CONSULTANT, ANY OF ITS EMPLOYEES, AGENTS, SUBCONTRACTORS, SUBCONSULTANTS, OR SUPPLIERS, OR OTHER ENTITIES OVER WHICH CONSULTANT EXERCISES CONTROL, CAUSED SUCH DAMAGES TO CONTRACTOR, INCLUDING ANY AND ALL COSTS AND REASONABLE ATTORNEYS' FEES INCURRED BY THE COUNTY IN CONNECTION WITH THE DEFENSE OF ANY CLAIMS WHERE CONSULTANT, ITS EMPLOYEES, AGENTS, SUBCONTRACTORS, SUBCONSULTANTS, OR SUPPLIERS, OR OTHER ENTITIES OVER WHICH CONSULTANT EXERCISES CONTROL, ARE ADJUDICATED AT FAULT.

TO THE FULLEST EXTENT PERMITTED BY LAW, NEITHER PARTY SHALL BE LIABLE TO THE OTHER PARTY FOR ANY SPECIAL, PUNITIVE, CONSEQUENTIAL, OR INDIRECT DAMAGES RESULTING IN ANY WAY FROM THIS AGREEMENT.

IX.
INSURANCE

Consultant must comply with the following insurance requirements at all times during this Agreement:

A. Coverage Limits. Consultant, at Consultant's sole cost, shall purchase and maintain during the entire term while this Agreement is in effect the following insurance:

1. Worker's Compensation in accordance with statutory requirements.
2. Commercial General Liability Insurance with a combined minimum Bodily Injury and Property Damage limits of $1,000,000.00 per occurrence and $2,000,000.00 in the aggregate.
3. Business Automobile Liability Insurance for all owned, non-owned, and hired vehicles with combined minimum limits for Bodily Injury and Property Damage of $1,000,000.00 each accident.
4. Professional Liability Insurance in the amount of $2,000,000.00 per claim and annual aggregate.

B. Certification of Coverage. Prior to the performance of any Services, Consultant shall furnish County with a Certificate of Insurance issued by the insurer evidencing the required coverages and terms under this article. As further set out below, Consultant shall not allow any subcontractor/subconsultant(s) to commence work to be performed in connection with this Agreement until all required insurance has been obtained and approved and such approval shall not be unreasonably withheld. Approval of the insurance by County shall not relieve or decrease the liability of Consultant hereunder.

C. Additional Insureds; Waiver of Subrogation. "Williamson County, Texas, its directors, officers and employees" shall be added as additional insureds under policies listed under (2) and (3) above, and on those policies where "Williamson County, Texas, its directors, officers and employees" are additional insureds, such insurance shall be primary and any insurance maintained by County shall be excess and not contribute with it. Such policies shall also include waivers of subrogation in favor of County.

D. Certificate Holder. The name of the Certificate Holder in the Certificate of Insurance issued by the insurer shall be as follows:

Williamson County, Texas
C/O: Williamson County Purchasing Department
100 Wilco Way
Suite P101
Georgetown, TX. 78626
Email: purchase@wilco.org

E. Insurance Policy Endorsements. Each insurance policy shall include the following conditions by endorsement to the policy:

1. County shall be notified ten (10) days prior to the expiration, cancellation, non-renewal or any material change in coverage, and such notice thereof shall be given to County by certified mail, and by email to:

   Williamson County, Texas
   C/O: Williamson County Purchasing Department
   100 Wilco Way
   Suite P101
   Georgetown, TX. 78626
   Email: purchase@wilco.org

   With copy to:
   Williamson County Auditor's Office
   Attn: Agreements Auditor
   901 South Austin Avenue
   Georgetown, Texas 78626
   Email: contractaudit@wilco.org

2. The policy clause "Other Insurance" shall not apply to any insurance coverage currently held by County, to any such future coverage, or to County's Self-Insured Retentions of whatever nature.

F. Notices by Consultant. Consultant shall not cause any insurance to be canceled nor permit any insurance to lapse. **In addition to any other notification requirements set forth hereunder, Consultant shall also notify County, within twenty-four (24) hours of**

receipt of any notices of expiration, cancellation, non-renewal, or material change in coverage it receives from its insurer.

G. **Premiums and Deductible.** Consultant shall be responsible for payment of premiums for all of the insurance coverages required under this section. Consultant further agrees that for each claim, suit or action made against insurance provided hereunder, with respect to all matters for which the Consultant is responsible hereunder, Consultant shall be solely responsible for all deductibles and self-insured retentions. Any deductibles or self-insured retentions over $100,000 in the Consultant's insurance must be declared and approved in writing by County in advance.

H. **Insurance Company Rating.** The required insurance must be written by a company approved to do business in the State or Texas with a financial standing of at least an A- rating, as reflected in Best's insurance ratings or by a similar rating system recognized within the insurance industry at the time the policy is issued.

I. **No Arbitration.** It is the intention of the County and agreed to and hereby acknowledged by the Consultant, that no provision of this Agreement shall be construed to require the County to submit to mandatory arbitration in the settlement of any claim, cause of action or dispute, except as specifically required in direct connection with an insurance claim or threat of claim under an insurance policy required hereunder or as may be required by law or a court of law with jurisdiction over the provisions of this Agreement.

J. **Subcontractor/Subconsultant's Insurance.** Without limiting any of the other obligations or liabilities of Consultant, Consultant shall require each subcontractor/subconsultant performing work under this Agreement (to the extent a subcontractor/subconsultant is allowed by County) to maintain during the term of this Agreement, at the subcontractor/subconsultant's own expense, the same stipulated minimum insurance required in this Article, including the required provisions and additional policy conditions as shown below in this Article. Any requests for consent to reduce any insurance coverage limits requirements for Consultant's subcontractors/subconsultants must be provided to County in writing and must set forth reasoning and justifications for decreasing such coverage limits. County may, at its sole discretion, consent to a reduction in the insurance coverage limits requirements for Consultant's subcontractors/subconsultants; provided, however, consent by County must be in writing and such consent shall not relieve or decrease the liability of Consultant hereunder.

Consultant shall obtain and monitor the Certificates of Insurance from each subcontractor/subconsultant in order to assure compliance with the insurance requirements. Consultant must retain the Certificates of Insurance for the duration of this Agreement and shall have the responsibility of enforcing these insurance requirements among its subcontractor/subconsultants. County shall be entitled, upon request and without expense, to receive copies of these Certificates of Insurance.

K. **Cost of Insurance.** The cost of all insurance required herein to be secured and maintained by Consultant shall be borne solely by Consultant.

X.
CHANGE REQUESTS

County or Consultant may request changes to the Services to be performed under the applicable SOW by written notice ("Change Requests"). The nature of these changes includes, but are not limited to, additions to or deletions from any services, changes to the schedule, prevention or loss of work due to inadequate facilities or technical infrastructure, or changes to key final decisions, or, any extra work by Consultant necessitated by County not meeting its obligations or preventing Consultant from meeting its obligations.

All Change Requests shall be subject to the following terms:

i. Disputes regarding Change Requests shall be handled pursuant to applicable dispute resolution section contained herein below;
ii. Any changes to the terms of this Agreement shall be reduced to a written amendment and executed by both parties prior to such changes becoming effective; and
iii. In the event of a conflict between the terms and conditions of this Agreement and the terms and conditions of any amendment relating to a Change Request, the terms and conditions of this Agreement shall control.

XI.
DISPUTE RESOLUTION; MEDIATION

The parties to this Agreement will work together in good faith to resolve any controversy, dispute or claim between them which arises out of or relates to this Agreement, whether stated in tort, Agreement, statute, bad faith, professional liability or otherwise ("Claim"). If the parties are unable to resolve the Claim within thirty (30) days following the date in which one party sent written notice of the Claim to the other party, and if a party wishes to pursue the Claim, such Claim shall be addressed through non-binding mediation under the Commercial Mediation Rules of the American Arbitration Association ("AAA"). A single mediator engaged in the practice of law, who is knowledgeable about subject matter of this Agreement, will conduct the mediation under the then current rules of the AAA. Any mediation under this Agreement shall be conducted in Williamson County, Texas. All costs involved in the mediation shall be borne equally between the parties, except that each party shall bear its own attorneys fees. Nothing herein is intended to prevent either party from seeking any other remedy available hereunder or at law, including seeking redress in a court of competent jurisdiction. This provision shall survive the termination of this Agreement.

The parties hereby expressly agree that no claims or disputes between the parties arising out of or relating to this Agreement or a breach thereof shall be decided by any arbitration proceeding, including without limitation, any proceeding under the Federal Arbitration Act (9 USC Section 1-14) or any applicable state arbitration statute.

XII.
GENERAL

A. Venue and Governing Law. Each party to this Agreement hereby agrees and acknowledges that venue and jurisdiction of any suit, right, or cause of action arising out of or in connection with this Agreement shall lie exclusively in Williamson County, Texas, and the parties hereto expressly consent and submit to such jurisdiction. Furthermore, except to the extent that this Agreement is governed by the laws of the United States, this Agreement shall be governed by and construed in accordance with the laws of the State of Texas, excluding, however, its choice of law rules.

B. Force Majeure. If the party obligated to perform is prevented from performance by an act of war, order of legal authority, act of God, or other unavoidable cause not attributable to the fault or negligence of said party, the other party shall grant such party relief from the performance of this Agreement. The burden of proof for the need of such relief shall rest upon the party obligated to perform. To obtain release based on force majeure, the party obligated to perform shall file a written request with the other party.

C. Severability. If any provision of this Agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof, but rather this entire Agreement will be construed as if not containing the particular invalid or unenforceable provision or provisions, and the rights and obligation of the parties shall be construed and enforced in accordance therewith. The parties acknowledge that if any provision of this Agreement is determined to be invalid or unenforceable, it is the desire and intention of each that such provision be reformed and construed in such a manner that it will, to the maximum extent practicable, give effect to the intent of this Agreement and be deemed to be validated and enforceable.

D. Successors and Assigns; Assignment. This Agreement shall be binding upon and inure to the benefit of parties hereto and their respective successors and assigns. No party to this Agreement may assign or transfer its interest in or obligations under this Agreement without the prior written consent of all parties to this Agreement.

E. No Third-Party Beneficiaries. This Agreement is for the sole and exclusive benefit of the parties hereto and nothing in this Agreement, express or implied, is intended to confer or shall be construed as conferring upon any other person any rights, remedies or any other type or types of benefits.

F. No Waiver of Immunities. Nothing in this Agreement shall be deemed to waive, modify, or amend any legal defense available at law or in equity to County, its past or present officers, employees, or agents, nor to create any legal rights or claim on behalf of any third party. County does not waive, modify, or alter to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas and of the United States.

G. County's Right to Audit. Consultant agrees that County or its duly authorized representatives shall, until the expiration of three (3) years after final payment under this Agreement, have access to and the right to examine and photocopy any and all books, documents, papers and records of Consultant which are directly pertinent to the services to be performed under this Agreement for the purposes of making audits, examinations, excerpts, and transcriptions. Consultant agrees that County shall have access during normal working hours to all necessary Consultant facilities and shall be provided adequate and appropriate workspace in order to conduct audits in compliance with the provisions of this section. County shall give Consultant reasonable advance notice of intended audits.

H. Appropriation of Funds by County. County believes it has sufficient funds currently available and authorized for expenditure to finance the costs of this Agreement. Consultant understands and agrees that the County's payment of amounts under this Agreement is contingent on the County receiving appropriations or other expenditure authority sufficient to allow the County, in the exercise of reasonable administrative discretion, to continue to make payments under this Agreement.

I. Conflicting Terms. In the event of a conflict between the terms and conditions of this Agreement and the terms and conditions of the SOW, as amended, the terms and conditions of this Agreement shall control.

J. Execution in Counterparts. This Agreement may be executed in counterparts, each of which, when executed and delivered, shall be deemed to be an original and all of which together shall constitute one and the same document.

K. Entire Agreement. This Agreement (including any SOW attached hereto or subsequently approved by the parties) represents the entire agreement between the parties and supersedes any and all prior or contemporaneous agreements or representations. This Agreement may not be modified or amended except in a writing signed by an authorized representative of each party. NO OFFICIAL, EMPLOYEE, AGENT, OR REPRESENTATIVE OF THE COUNTY HAS ANY AUTHORITY, EITHER EXPRESS OR IMPLIED, TO AMEND THIS AGREEMENT, EXCEPT PURSUANT TO SUCH EXPRESS AUTHORITY AS MAY BE GRANTED BY THE WILLIAMSON COUNTY COMMISSIONERS COURT. It is agreed that the terms of this Agreement shall supersede the preprinted terms in any County purchase order or other ordering document.

WITNESS WHEREOF each County and Consultant has caused its authorized representatives to execute and deliver this Agreement effective as of the date which this agreement is last signed below.

BERRY, DUNN, MCNEIL & PARKER, LLC (Consultant)

By: 

Name: Seth Hedstrom

Title: Principal

Date: June 24, 2024

WILLIAMSON COUNTY, TEXAS (County)

By: _____

Printed Name: _____

Capacity: As Presiding Officer of the
Williamson County Commissioners Court

Date: _____ ____, 20____

EXHIBIT “A”

BerryDunn

June 6, 2024

Williamson County
Attention: Minnie Beteille
301 SE Inner Loop, Suite 105
Georgetown, TX 78626

Dear Minnie Beteille:

On behalf of Berry, Dunn, McNeil & Parker, LLC (BerryDunn), we are pleased to submit this letter to Williamson County (the County) as it plans for its upcoming enterprise resource planning (ERP) replacement project. We appreciate the opportunity to be considered for this complex and detailed undertaking, and we are pleased to share the information that follows—including firm, representative team members, experience, approach, work plan, and cost details.

Key Qualifications

As evident in the key points that flow, we have a strong desire to partner with the County; a clear understanding of the work effort required and the County's needs, and extensive experience conducting similar projects in the State and nationally; and several notable attributes that differentiate us from other proposers.



Our commitment to serving public-sector clients in the State. Our project team is very familiar with the State's public-sector landscape, including through work with Denton County Transit Authority, Ellis County, Galveston County, and Travis Count. We have extensive experience successfully completing projects of similar scope and size to the initiative proposed. Below, we list our public-sector clients in the State. This experience supports our ability to respond to the unique elements associated with the County.

- City of Allen
- City of Amarillo
- City of Arlington
- City of Austin
- City of Benbrook
- City of Burleson
- City of Carrollton
- City of Cedar Hill
- City of Cedar Park
- City of College Station
- City of Dallas
- City of Denton
- City of DeSoto
- City of Duncanville
- City of Ennis
- City of Farmers Branch
- City of Fate
- City of Fort Worth
- City of Frisco
- City of Galveston
- City of Garland
- City of Georgetown
- City of Grand Prairie
- City of Irving
- City of Katy
- City of Leander
- City of Mansfield
- City of McKinney
- City of Mesquite
- City of Midland
- City of New Braunfels
- City of Pearland
- City of Pflugerville
- City of Plano
- City of Richardson
- City of Rowlett
- City of Sugar Land
- City of University Park
- City of Weatherford
- City of West University Place
- City of Wichita Falls
- CommUnity Care
- Denton County Transit Authority
- Ellis County
- Galveston County
- North Texas Emergency Communications Center
- Round Rock Independent School District
- Texas A&M University
- Travis County
- University of North Texas Health Science Center at Fort Worth



Our full life cycle experience from assessment through implementation and notable background with Oracle EBS replacement projects. With BerryDunn, the County will be served by a firm with extensive experience assisting clients in every stage of the enterprise system planning, selection, and implementation life cycle. In fact, we have conducted more than 200 comparable engagements for a variety of public-sector clients, and most were ERP-specific. As a result of this and our independence from the vendor marketplace, we have become familiar with all major ERP vendors and the

functionalities their systems provide. This includes familiarity with the County's current on-premise ERP system, Oracle EBS. The County will benefit from our background with ERP replacement projects and familiarity with all ERP systems the County may consider in this process, as well as all functional areas in scope including human capital management (HCM) and finance.



Our proven project management approach embeds change management methodologies. Our work for the County will be guided by established project management methodologies and best practices as defined by the Project Management Institute® (PMI®) as well as inputs from Agile and Lean principles. Additionally, we know the important role organizational change management (OCM) plays in implementation processes; therefore, we integrate a disciplined change management approach to our work—from system selection through implementation—using Prosci® and other leading change management methodologies and best practices as a foundation. This integration will help ensure the County's stakeholders have opportunities to provide input, support, and buy-in for all decisions from to help increase the likelihood of project success.



Our independent and objective advisory services. Central to our identity is the preservation of our independence and objectivity. Our team has many years of large-scale enterprise business process, system advisory, and implementation experience, but our firm does not sell, develop, or provide staff augmentation services for software, hardware, or implementation vendors. Further, we do not have any preferred vendors and the County will not find our name listed as partners, affiliates, or sponsors of any vendor, nor does BerryDunn sell hardware or software products. This—along with our BerryDunn Bridge vendor outreach program—allows us to provide unbiased system consulting services and only work in the County's best interests at all times. BerryDunn is not affiliated with any specific vendor, allowing us to provide truly independent advisory services to our clients. In that respect, we recognize the importance of networking and continuous market research to help ensure we are apprised of industry best practices, emerging trends, and updates in the software vendor community.

BerryDunn Overview

BerryDunn is a nationally recognized independent management and IT consulting firm focused on inspiring organizations to transform and innovate. As a Limited Liability Company formed in 1974 with 65 principals, 34 owners, and eight office locations, ***we have experienced sustained growth throughout our 50-year history.***

We employ more than 875 staff members—including more than 335 in our Consulting Services Team. From extensive ***project experience for more than 650 state, local, and quasi-governmental agencies,*** our team brings valuable perspectives to every engagement. Additionally, our team has prior experience serving state and local government agencies, providing them with an in-depth understanding of government operations, staffing needs, budgetary constraints, and the business processes required to provide necessary services to the internal divisions and the constituents the County serves.

Our firm provides a full range of professional services including:

- **Software Assessment, Planning, and Procurement**
- **Software Implementation Project Management and Oversight**
- **OCM**
- Organizational and Operational Analyses
- Business Process Reviews and Redesign
- Project Assessments and Remediation
- IT Assessments
- IT Strategic Planning
- Leadership and Organization Development
- Enterprise and Departmental Strategic Planning
- Master Planning

- Cost of Service and Fee Studies

Figure 1 illustrates BerryDunn's local government consulting specialization areas. We provide unparalleled expertise and unique insights across these areas, supporting our clients in solving some of their biggest challenges and addressing opportunities to improve and plan.

Figure 1: Local Government Practice Group Areas of Specialization



Of note to the County, we have a dedicated **EDT Practice** that focuses on providing advisory services that address clients' technological and business process modernization needs. The EDT Practice offers more than 30 years of relevant consulting experience, as well as firsthand insights gained from team members' prior experience serving within local government organizations. Having conducted more than 200 projects that span the system replacement life cycle or include business process improvement as a core focal point or part of a larger initiative, we bring unique insights and industry best practices to every engagement. We understand the functionality of local government organizations, and we understand the processes, policies, people, and technology that support it. It is through this and our independence and objectivity that we serve as trusted advisors to our clients and strong proponents to the projects they conduct.

BerryDunn Bridge and Our Independence

BerryDunn Bridge is a program facilitated by our Local Government Practice Group. This program was developed to promote information sharing between public-sector software providers and our consultants and helps continually expand our own—and our clients'—understanding of the public-sector software landscape. BerryDunn Bridge provides opportunities to share our clients' needs with the software vendor community and gain knowledge of upcoming technological trends, recent product developments, and find target markets for software providers.

Public-sector software providers opt into this program to establish a cadence of meetings between their team members and our own to keep up-to-date on industry and client trends. This includes knowledge-sharing opportunities ranging from focused discussions between management teams to software demonstrations with a broader audience of consulting staff. As a result of this program, we are able to best serve our clients and

pass on our knowledge gained—including modern software system capabilities not currently being utilized or perhaps even previously contemplated by our clients.

BerryDunn is not affiliated with any specific vendor, allowing us to provide truly independent advisory services to our clients. In that respect, we recognize the importance of networking and continuous market research to help ensure we are apprised of industry best practices, emerging trends, and updates in the software vendor community.

Relevant Experience

Systems Consulting

BerryDunn has extensive experience in providing a variety of system consulting services to clients similar in size and complexity to the County. In Table 1, we have included a summary of public-sector system consulting projects with which our firm has recently assisted. We have also provided population data.

Table 1: Systems Consulting Experience

	BerryDunn's Involvement						
	Needs Assessment	*Requirements Definition*	*RFI/RFP Development*	*Evaluation Criteria Development*	*Vendor Selection*	*Contract Negotiations and Approval*	*Implementation Assistance*
Counties and Regional Governments							
Adams County, Colorado (519,570)	•	•	•	•	•	•	•
Berks County, Pennsylvania (415,000)	•	•	•	•	•	•	
Calumet County, Wisconsin (53,000)	•	•	•				
Carver County, Minnesota (102,100)						•	•
Chesterfield County, Virginia (353,000)	•	•	•	•	•	•	
Clark County, Washington (488,000)	•	•	•	•	•	•	•
Coconino County, Arizona (140,000)						•	•
Doña Ana County, New Mexico (218,000)	•	•	•	•	•	•	
Ellis County, Texas (185,000)	•	•	•	•	•	•	•
Goochland County, Virginia (23,000)	•	•	•	•	•	•	•
Hamilton County, Indiana (338,000)	•	•	•	•	•	•	•
Henrico County, Virginia (325,000)	•	•	•	•	•		
Kaua'i County, Hawai'i (72,000)	•	•	•	•	•		
Maui County, Hawai'i (167,000)	•	•	•	•	•	•	

	BerryDunn's Involvement						
	Needs Assessment	*Requirements Definition*	*RFI/RFP Development*	*Evaluation Criteria Development*	*Vendor Selection*	*Contract Negotiations and Approval*	*Implementation Assistance*
Lafayette Consolidated Government, Louisiana (242,000)	•	•	•	•	•	•	•
Louisville/Jefferson County Metro, Kentucky (740,000)	•	•	•	•	•	•	•
Minnehaha County, South Dakota (183,000)	•	•	•	•	•	•	•
Mobile County Health Dept, Alabama (415,000)	•	•	•	•	•	•	•
Monroe County, Florida (74,000)	•	•	•	•	•	•	•
Montgomery County, Pennsylvania (831,000)	•	•	•	•	•	•	•
Outagamie County, Wisconsin (184,000)	•	•	•	•	•	•	•
Peoria County, Illinois (179,000)	•	•	•	•	•	•	•
Person County, North Carolina (39,000)							•
Saginaw County, Michigan (191,000)	•	•	•	•	•	•	•
Scott County, Iowa (166,000)	•	•	•	•	•	•	•
Sussex County, Delaware (200,000)	•	•	•	•	•	•	•
Washington County, Minnesota (252,000)	•	•	•	•	•	•	•
Waukesha County, Wisconsin (407,000)	•	•	•	•	•	•	
Yamhill County, Oregon (107,000)	•	•	•	•	•	•	•
Municipalities							
City of Alameda, California (79,000)							•
City of Amarillo, Texas (199,000)	•	•	•	•	•	•	•
City of Aurora, Colorado (369,000)	•	•	•	•	•	•	•
City of Avondale, Arizona (85,000)	•	•	•	•	•	•	•
City of Beaverton, Oregon (97,000)	•	•	•	•	•	•	•
City of Boca Raton, Florida (91,000)	•	•	•	•	•	•	•
City of Boulder, Colorado (105,000)							•

	BerryDunn's Involvement						
	Needs Assessment	*Requirements Definition*	*RFI/RFP Development*	*Evaluation Criteria Development*	*Vendor Selection*	*Contract Negotiations and Approval*	*Implementation Assistance*
City of Brighton, Colorado (40,000)	•						
City of Broken Arrow, Oklahoma (112,000)	•	•	•	•	•	•	•
City of Burlington, Vermont (43,000)							•
City of Cedar Falls, Iowa (41,000)	•	•	•	•	•	•	
City of Coral Springs, Florida (128,000)	•	•	•	•	•	•	•
City of Danville, Virginia (41,000)	•	•	•	•	•	•	
City of DeSoto, Texas (53,000)	•	•	•	•	•	•	
City of Detroit, Michigan (675,000)	•	•	•	•	•	•	•
City of Dover, Delaware (37,453)	•	•	•	•	•	•	•
City of Duncanville, Texas (40,000)							•
City of Edina, Minnesota (52,000)	•	•	•	•	•	•	•
City of Fargo, North Dakota (122,000)	•	•	•	•	•	•	
City of Farmers Branch, Texas (35,000)	•	•	•	•	•	•	•
City of Fort Collins, Colorado (165,000)	•	•					
City of Fountain Valley, California (56,000)	•	•	•	•	•	•	•
City of Frisco, Texas (177,000)	•	•	•	•	•	•	•
City of Gahanna, Ohio (35,000)	•	•	•	•	•	•	•
City of Gaithersburg, Maryland (68,000)	•						
City of Garland, Texas (238,000)	•						
City of Glendale, Arizona (237,000)	•	•	•	•	•	•	•
City of Grand Prairie, Texas (193,837)							•
City of Helena, Montana (32,000)	•	•	•	•	•	•	•
City of Independence, Missouri (117,000)	•	•	•	•	•	•	•
City of Irvine, California (273,000)	•	•	•	•	•	•	•
City of Irving, Texas (230,000)	•	•	•	•	•	•	•

	BerryDunn's Involvement						
	Needs Assessment	*Requirements Definition*	*RFI/RFP Development*	*Evaluation Criteria Development*	*Vendor Selection*	*Contract Negotiations and Approval*	*Implementation Assistance*
City of La Mesa, California (60,000)	•						
City of Lakeville, Minnesota (64,000)	•	•	•	•	•	•	•
City of Lawrence, Kansas (96,000)	•	•	•	•	•	•	•
City of Livermore, California (90,000)	•	•	•	•	•	•	
City of Long Beach, California (470,000)							•
City of Mansfield, Texas (70,000)	•	•	•	•	•	•	
City of McKinney, Texas (181,000)	•	•	•	•	•	•	•
City of Midland, Texas (119,000)	•	•	•	•	•	•	•
City of Minot, North Dakota (48,000)						•	•
City of Ormond Beach, Florida (42,000)							•
City of Philadelphia, Pennsylvania (1,581,000)	•	•					
City of Plano, Texas (287,000)	•	•	•	•	•	•	
City of Puyallup, Washington (41,000)						•	•
City of Redding, California (92,000)	•	•	•	•	•	•	•
City of Richland, Washington (53,000)	•	•	•	•	•	•	•
City of San Leandro, California (90,000)	•	•	•	•	•	•	
City of Santa Fe, New Mexico (70,000)	•	•	•	•	•	•	•
City of Simi Valley, California (126,000)							•
City Spokane Valley, Washington (98,000)	•	•	•	•	•	•	•
City of St. Charles, Missouri (70,000)	•	•	•	•	•	•	
City of Sugar Land, Texas (89,000)			•	•	•	•	•
City of Surprise, Arizona (121,000)	•	•	•	•	•	•	•
City of Tampa, Florida (388,000)	•	•	•	•	•	•	•
City of Tucson, Arizona (525,000)	•	•	•	•	•	•	•
City of Weatherford, Texas (31,000)	•	•	•	•	•	•	•

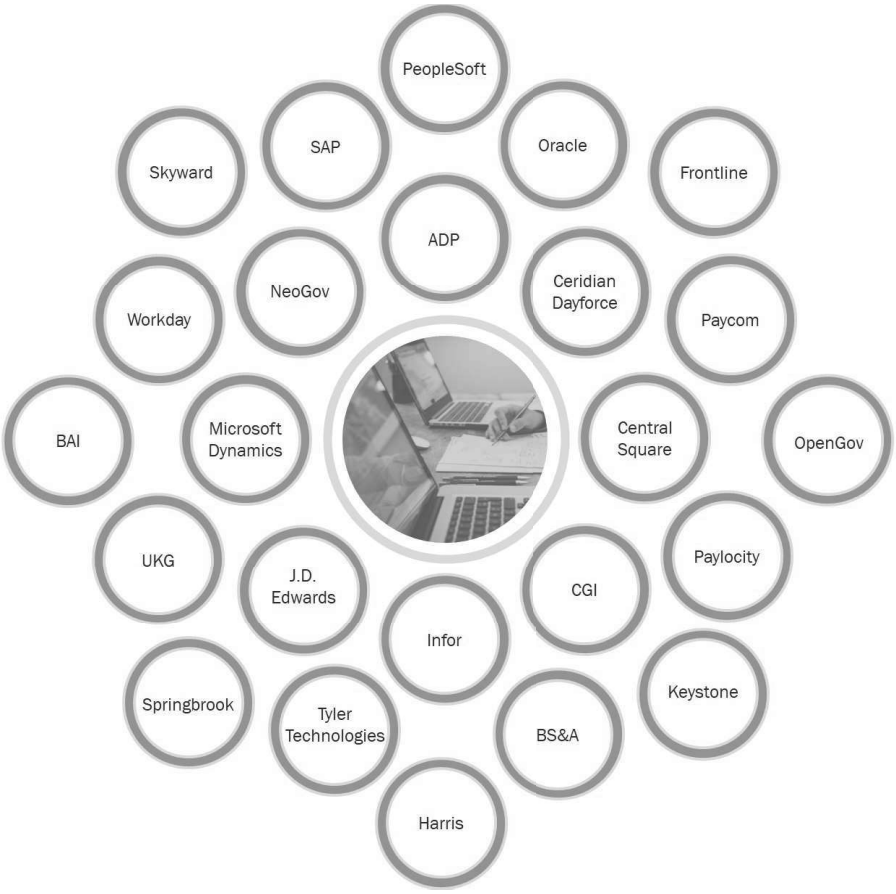
	BerryDunn's Involvement						
	Needs Assessment	*Requirements Definition*	*RFI/RFP Development*	*Evaluation Criteria Development*	*Vendor Selection*	*Contract Negotiations and Approval*	*Implementation Assistance*
City of Wheat Ridge, Colorado (31,000)	•	•	•	•	•	•	
City of Wilmington, North Carolina (117,000)	•	•	•	•	•	•	•
Village of Oak Park, Illinois (52,000)	•	•	•	•	•	•	•
Regional and Special Purpose							
Coachella Valley Association of Governments, California (represents 10 cities, one county, and four Native American tribes)	•	•	•	•	•	•	•
Chicago Metropolitan Agency for Planning, Illinois (CMAP) (2,710,000)	•	•	•	•	•	•	•
City-Council Information Technology Commission (CCITC), Wisconsin (serves Marathon County, the City of Wausau, three counties' healthcare, four police departments, and Marathon public library system)	•	•	•	•	•	•	
Lafayette Consolidated Government, Louisiana (242,000)	•	•	•	•	•	•	
Metropolitan Government of Nashville and Davidson County, Tennessee (684,000)	•	•	•				
Omaha-Council Bluffs Metropolitan Area Planning Agency, Nebraska (968,000)	•	•	•	•	•	•	
Tri-County Health Department, Colorado (1,400,000)	•	•	•	•	•	•	•
Waste Commission of Scott County, Iowa (175,000)	•	•	•	•	•	•	
K-12 Public Education							
Laramie County School District One, Wyoming (14,000 students)	•	•	•	•	•	•	
Jefferson County School District, Colorado (77,092 students)	•	•	•				

	BerryDunn's Involvement						
	Needs Assessment	*Requirements Definition*	*RFI/RFP Development*	*Evaluation Criteria Development*	*Vendor Selection*	*Contract Negotiations and Approval*	*Implementation Assistance*
Newport School District, New Hampshire (1,000 students)	•						
Syracuse City School District, New York (20,000 students)				•	•	•	•

ERP Systems Familiarity

Figure 2, on the following page, describes our experience with ERP software vendors, including those that we have reviewed as part of systems planning engagements and those that clients selected for implementation. Our experience assessing a wide variety of vendors means that we understand the capabilities and limitations of today's systems.

Figure 2: ERP System Vendor and Functional Area Experience



Representative Project Team Members

At BerryDunn, we believe in the synergy that accompanies a team approach. To that end, we will assemble a highly qualified project team to meet the County's ERP needs. The following team members are representative of the qualifications and experience the County can expect of a project team assigned to this project.



Seth Hedstrom, PMP®, LSSGB

Seth is a principal and the leader of our Local Government Practice Group. He leads business process analysis, system selection and implementation, and project management initiatives. He has managed more than 75 enterprise process and technology planning projects over the course of 15 years.. Seth has led our clients through many of the complex decision points and issue-resolution processes typical of business process analysis, system selection, and implementation projects, and facilitated focused reviews of business processes needing change. Through this, Seth has provided business process improvement services for many clients, either as a stand-alone engagement or as part of an enterprise system selection. His experience includes documenting as-is business processes, benchmarking processes with similar organizations, introducing industry best practices, and developing to-be business process recommendations.



Tammie Warren, LSS

Tammie is a senior consultant in BerryDunn's Local Government Practice Group. She is a results-driven business leader with experience in project management and management of large-scale, multi-state enterprise systems and over 12 years focused on finance and HR related business operations. She is highly skilled in interpreting and analyzing business processes, with a passion for problem solving and delivering solutions and experience with working with cross-functional teams and facilitating the successful execution of project objectives and milestones.



Austin Nichols, MPA

Austin is a senior consultant in or Local Government Practice Group and specializes in leading software system replacement projects, both as a consultant and former local government leader. Having led multiple software system replacement projects, Austin excels by developing action plans through understanding stakeholder requirements, setting goals with measurable outcomes, managing project risks and issues, and providing transparent communication throughout the life cycle of the effort. He has successfully managed the implementation of large-scale projects, including ERP and computer-aided dispatch (CAD)/record management systems (RMS), developed a mobile app to connect citizens to city services, and led a Work Smarter initiative to reduce cost and increase the efficiency of utility and public works departments.



Michelle Graham, MS, MBTI, CPM, LSSGB

Michelle is a senior consultant in our Local Government Practice Group with experience executing various types of projects while maintaining a constant focus on change management, organizational development, leadership development, and HCM. She has six years of experience as director of HR and over 15 years of parks and recreation experience in various roles, including director. She has a proven track record in employee retention and has earned multiple departmental and individual awards for her initiatives.



Jen Ferguson, MPA

Jen Ferguson is a senior consultant in our Local Government Practice Group. She has over 25 years of public-sector experience and significant expertise in strategic and financial planning. Jen has led, planned, and coordinated fiscal affairs for cities across Washington and Minnesota, holding influential leadership positions such as city administrator and director of finance. Supplementing her

background in public-sector administration, Jen is well-versed in operations and process improvement, organizational development, performance management, and systems implementations.



Kate Offerdahl-Joyce, NIGP-CPP

Kate is a senior consultant in our Local Government Practice Group who focuses on procurement and contract analysis—having led more than 30 municipal clients through comparable ERP system selection projects. They bring more than 11 years of procurement, process improvement, and recommendation implementation experience. With a strong background in project management, Kate has hands-on experience working with a wide array of teams and organizations to improve business processes to be more efficient, user-friendly, and time and cost-effective. Kate is also a National Institute of Governmental Purchasing Certified Procurement Professional.



Erin Provazek, MBA, CGCIO, ITIL, Prosci® CCP, PMP®, COBIT 2019

Erin is a senior manager in BerryDunn's Local Government Practice Group. She is an experienced information systems (IS) executive with extensive public-sector experience. Most recently, she served as the Assistant IT Director for the City of College Station, Texas. With over 22 years of firsthand experience working with local government agencies and extensive experience assisting public-sector entities in planning, problem solving, and improved IT service delivery, Erin has demonstrated skills in enhancing operational efficiency and maximizing use of limited resources.



Shannon Schulman, MA

Shannon is a consultant with our Local Government Practice Group and is experienced with stakeholder engagement, project coordination, and project documentation. She is also well-versed in business process improvement activities, including current environment assessments and existing data and documentation analysis. Prior to joining BerryDunn, she worked as an implementation consultant specializing in utility billing applications for Tyler Technologies where she served a wide range of clients during her three-year stretch with the firm, including assisting in map building for clients across the nation and implementing utility billing software for local governments.

Approach and Work Plan

Guiding Methodologies

Project Management

To help ensure that project objectives are met, and initiation and completion of project work are conducted in a timely manner, each BerryDunn project is led by an experienced project manager who understands and utilizes project management best practices. Our Consulting Services Team employs project management best practices from PMI®'s Guide to the Project Management Body of Knowledge® (PMBOK® Guide).

Change Management

Stakeholders' willingness to adopt new processes and tools plays a significant role in the success—or failure—of the new systems. BerryDunn has observed resistance to change in virtually all our systems-based engagements, and we will work with the County to proactively address resistance by:

- Engaging stakeholders at the right level throughout the project—from initial planning through go-live—to build understanding for the need for change and gain support from the people who will be using a potential future solution, and who are most familiar with current processes
- Developing and executing a communications plan that considers the information needs of each stakeholder group

- Documenting business processes, and working with stakeholders to understand how their work will be performed in the future environment

We have adopted the Prosci® change management methodology and trained **over 100 consultants to become Prosci® Certified Change Practitioners (CCPs).** A central focus of the Prosci change management approach is the belief that, for change to work in an organization, individuals must be willing to change and understand change. Consistent with the Prosci® methodology, the County can expect our change management approach to involve three stages, as described below and on the following page.

1: Preparing for Change	2: Managing Change	3: Reinforcing Change
Developing change management strategies, based on input from the County's stakeholders on the existing environment.	Overseeing assigned roles and tasks, providing training and coaching, using tools effectively, and executing a clear communication plan.	Evaluating action plans, reviewing the sustainability of change management activities, and promoting individual and team successes.

Work Plan

BerryDunn strives to be flexible when it comes to development and execution of an effective work plan. We understand that no two projects are exactly alike and believe that ***one of the primary reasons we have been successful with similar projects is our willingness to be flexible in adapting to our clients' unique needs.***

This work plan accounts for the RFP process that relates to the replacement of the modules that exist in the current ERP Financials: accounts payable, accounts receivable, purchasing, grants and projects, fixed assets, general ledger, cash management, cost accounting ,HRMS, and payroll.

The overarching benefits the County can expect of our approach include:

- A methodology based on our extensive experience conducting similar projects
- Quality assurance processes that incorporate the County's review and approval of all deliverables and key milestones
- Built-in project management and change management best practices—focused on keeping the project on time, on budget, and progressing at a healthy pace—for the County's stakeholders to understand why and how findings and recommendations will improve the current environment
- A needs assessment that will include all functional areas within scope, and focus on how those areas interact with each other and integrate with existing systems
- Thorough business process improvement activities, helping the County identify root causes of process and/or system deficiencies
- A focus on taking full advantage of the newest technology and harnessing efficiencies by reviewing business practices or implementing technology to enhance existing business processes performed by individual departments and those performed across the County
- An ability to successfully deliver all elements of the County's requested work effort

Below and on the following pages, we provide details of our work plan to conduct the County's project effectively and efficiently.

Phase 0: *Project Initiation and Ongoing Project Management*
0.1 Conduct initial project planning. We will conduct an initial project planning meeting with the County's project team. In this meeting, we will introduce key team members, clarify project goals and objectives, identify known project constraints, and refine dates and/or tasks, as appropriate. We will discuss our approach for managing communications between BerryDunn and the County, as well as our approach to scope, risk, and resource management. As part of this session, we will identify internal and external stakeholder individuals and groups to include in the current state review and analysis and action planning phases.
0.2 Develop the Project Work Plan and Project Schedule. Based on the information gathered from our initial project planning meeting, as well as from those details enclosed in this proposal, we will develop the Project Work Plan and Schedule, which will outline the tasks and timelines for the needs assessment process. The Project Work Plan and Schedule will address which stakeholders to include and agreed-upon procedures between BerryDunn and the County related to project control, including quality management and deliverable submission/acceptance management. After providing draft versions of these materials in advance, we will review them with the County's project team and solicit feedback. This will introduce the County's project team to our document review process and provide an opportunity for the County's project team to share input on a critical step in the process. We will incorporate feedback and finalize the documentation before distributing it to the County's project team in final form.
◢ *D1. Project Work Plan and Project Schedule*
0.3 Develop Biweekly Status Updates. On an ongoing basis, we will develop and provide the County Biweekly Status Updates and facilitate biweekly status calls throughout the course of the engagement. The purpose of these Biweekly Status Updates is to provide the County with clarity and awareness as to the activities and accomplishments for the reporting period, plans for the upcoming month, risks or issues encountered during the reporting period, and anticipated problems that might impact any project deliverable.
◢ *D2. Biweekly Status Updates*

Phase 1: *Current State Discovery*
1.1 Develop and administer a survey. We will develop and administer a survey to County staff and stakeholders to learn about the current systems and processes environment. The information gathered from this activity will serve as the basis for our analysis and will be complemented by later current state review sessions held with these stakeholders.
1.2 Develop and administer an information request and review the results. We will provide the County's project team with an information request sheet for available documentation that will be helpful to us during the project. (e.g., organizational charts, documentation on existing systems, and policy documentation). We will respectfully request that the County's project team provide the documentation prior to the project kickoff presentation current state review sessions, as reviewing this information in advance of our work will enable us to be more efficient, become more knowledgeable of the current environment, and make best use of County personnel's time. These documents should not be created to fulfill this request; only existing documents would be needed.
1.3 Review provided survey results and documents and data received. We will review, analyze, and synthesize information gathered to date. Outcomes and key themes from this activity will be used to inform our initial understanding of the current state and guide further assessment and action planning activities.

Phase 1: Current State Discovery
1.4 Facilitate a kickoff presentation. We will conduct a kickoff presentation with County leadership and all project stakeholders. This will serve as an opportunity to introduce our project team members, discuss goals, present our project approach and methodology, review the schedule of key project dates, and answer questions. As part of this presentation, the County's project sponsor is expected to participate and speak to the goals and objectives of the initiative.
1.3 Facilitate fact-finding meetings. Following the project kickoff presentation, we will conduct fact-finding meetings with County staff identified as current and future users of the ERP solution, including Finance, HR, and Purchasing. We will also meet with IT staff, representative stakeholders from each department by functional area, and procurement staff. We will explore their experiences in daily interaction with the system, along with any additional areas we identify prior to or during the kickoff meeting. The purpose of these meetings is to review, evaluate, and document the County's existing system functionality and understand processes that are critical or unique to the County. Where appropriate, our team will observe staff conducting business process routines. We will also meet with representatives from the County's IT staff who support the existing applications to review available system documentation, existing data elements, and data reporting needs. When necessary, the BerryDunn team will accommodate unanticipated scheduling challenges of County personnel to make the best use of time. Our approach is to do what we can to accommodate such needs, providing the opportunity for all stakeholders to contribute their thoughts and ideas. We will schedule meetings to address all functional areas in the County's requested scope that may be part of a future ERP environment.
1.4 Develop a Current State Analysis Memo. Drawing on the information gathered through our review of documentation, web survey results, and fact-finding sessions, we will prepare a draft Current State Analysis Memo. This memo will include but not be limited to: • A high-level summary of findings • Gaps/deficiencies in current systems functionality or integrations • Best practice functions, processes, and requirements • Data migration strategy analysis • Opportunities for improved system design and efficiency • Resource considerations related to the implementation as well as the future-system operations phase • Potential change management resistance areas and potential mitigation strategies • Other preliminary considerations We will provide a draft of the Current State Analysis Memo to the County for review and facilitate a work session via teleconference to explain our findings, gain feedback, and build consensus related to the presented decision points. We believe it is important to obtain the County's validation and approval of these findings, as this information will serve as the basis for future requirements. We will then revise the report and update to final.
◢ *D3. Current State Analysis Memo*

Phase 2: Request for Proposal (RFP) Development
OPTIONAL 2.1 Facilitate vendor outreach information sessions. An optional activity—facilitating vendor outreach information sessions—will provide an opportunity for up to eight vendors to provide information on the capabilities of the systems on the marketplace for up to four hours each. We will provide these vendors with a format to follow

Phase 2: Request for Proposal (RFP) Development
for ease of comparison. Holding these sessions will generate interest from the vendor community and increase the likelihood of a strong response rate, as well as better inform the County when it finalizes requirements for the future ERP solution. At the conclusion of these sessions, we will conduct a debrief survey to solicit feedback from participants of desired functionality to be included in the RFP for a future system.
2.2 Develop Preliminary Functional and Technical Requirements. BerryDunn has developed a database of specific technical and functional requirements based on our experience with other governmental agencies, as well as our knowledge of software system functionality and best practices. Drawing from this database, we will make refinements based on those processes that are critical or unique to the County. These requirements will support supplemental functionality requirements with key reporting, interface, and conversion enhancements, and promote inter-departmental collaboration and efficient information exchange. In our recent experience, those areas have significantly differentiated vendors' solutions and require a specific focus in the selection activities. Our analysis typically results in about 75% of the requirements being defined upfront for most of our clients.
◢ *D4. Preliminary Functional and Technical Requirements*
2.4 Facilitate joint requirements planning (JRP) work sessions to review and update the requirements. We will facilitate a series of JRP work sessions with County stakeholders and our project team members to review the preliminary requirements. We will reconvene many of the same stakeholders, organized by functional area, which met during fact-finding activities to discuss the future system capabilities. Using the preliminary list, we will review and confirm each item as well as assign a relative criticality to communicate to vendors responding to the list as part of their RFP responses. We will also facilitate similar meetings to review potential interfaces and data conversion objects. Once these have been reviewed, we will update the list to final. Our role in facilitating the JRP work sessions involves contributing our focused knowledge of the vendor marketplace to align the items requested in the list with the goals and objectives of the project. For example, we might comment on where functionality being requested is beyond the core capabilities of vendors and might represent a cost increase. Conversely, we can advise on requirements to include that might be commonplace today, but beyond the familiarity of County stakeholders.
◢ *D5. Final Functional and Technical Requirements*
2.5 Develop an RFP Package. We will develop an RFP Package using a proven format that will include necessary elements for an effective evaluation including but not limited to the following: • information pertaining to the history of the project, • a high-level description of the County's current environment, • change management expectations, • the County's Final Functional and Technical Requirements, • detailed data migration and integration requirements, • detailed key performance indicators used by implementers, and • and a structured list of points for vendors to address in their responses. Our project team will also work with the County to develop objective evaluation criteria to include in the RFP. We will then prepare a scoring matrix to track significant strengths and limitations of each proposal reviewed, based upon established evaluation criteria. Once complete, we will meet with the County's procurement team and project team to review the draft RFP Package, collecting any feedback or additional terms for inclusion, before updating the RFP to final and providing it to the County's project team for distribution through its standard channels. In addition, we can provide a distribution list that includes most of the major time and attendance solution vendors in the market.

Phase 2: Request for Proposal (RFP) Development
◢ *D6. RFP Package*

Phase 3: System Selection
3.1 Assist with responding to vendor questions and developing addenda. Our project team will coordinate, plan, and lead a pre-proposal conference by phone for interested vendors, facilitating the question-and-answer portion of the meeting. We will then compile a list of questions raised and will prepare suggested responses on the County's behalf. These will be provided in a format that the project team can review, revise, and ultimately publish as an addendum to the RFP, as determined by procurement staff.
3.2 Assist with facilitating a vendor pre-proposal conference. Our project team will coordinate, plan, and lead a pre-proposal virtual meeting for interested vendors, facilitating the question-and-answer portion of the meeting. We will then compile a list of questions raised and will prepare suggested responses on the County's behalf. These will be provided in a format that the County can review, revise, and ultimately publish as an addendum to the RFP, as determined by County's procurement team.
3.4 Perform an initial completion review of vendor proposals received, identify initial items for clarification, and develop a Proposal Executive Summary Memo. We will facilitate the proposal review process by analyzing vendor proposals compiling them in a single, executive-level Proposal Executive Summary Memo. The memo will identify key areas for consideration by the evaluation team related to each vendor's alignment with the established evaluation criteria within the RFP. This memo will also include a comparison of vendor responses to the Final Functional and Technical Requirements.
3.5 Facilitate round one scoring meetings to identify short-listed vendors and items needing clarification. We will participate in a meeting with the evaluation team to review the proposal summaries, discuss each proposal received, assist in the scoring process, and collect scores to identify the top preferred vendors to invite for demonstrations. We will clarify any open items with these short-list vendors before issuing invitations for demonstrations.
◢ *D7. Proposal Executive Summary Memo/Vendor Short-List Identification*
3.6 Facilitate demonstration planning work sessions and help develop demonstration scripts. We will meet with the County's project team to develop demonstration scenarios and scripts. We will hold pre-demonstration conference calls with short-list vendors, giving each vendor one hour to ask questions about the demonstration scenarios and approaches.
3.7 Facilitate vendor demonstrations. We will facilitate conference calls with vendors and assist the County's project team for a period of up to five days. Our project team's extensive background in the demonstration process will provide the County's project team with a unique perspective on how to score, prepare, evaluate, and participate in vendor demonstrations.
3.8 Assist in planning for reference checks and site visits. We will assist the County's project team with identifying tasks that should be accomplished prior to meeting at each site. We will coordinate with the County's project team to discuss the suggested approach for these reference checks.

Phase 3: System Selection
3.9 Facilitate a final selection meeting. We will participate in the final selection meeting via teleconference following the completion of reference checks and site visits. The objective will be to identify a preferred vendor and a second-choice vendor should contract negotiations with the first be unsuccessful.
◢ *D8. Preferred Vendor Identification*
3.10 Support the County in the contract negotiations process with its preferred vendor. At the conclusion of final scoring activities, we anticipate supporting the County with the contract negotiations process when and where it will benefit the County most. We have been involved in this process from the client, vendor, and independent consultant perspectives and understand how the associated support needs vary and how the contract impacts the eventual implementation process. In conducting contract approval and negotiations activities, we will draw on these experiences to help ensure the County's best interests are met and project goals and objectives are achieved. Working collaboratively with the County's project team, legal counsel, and preferred vendor, among other stakeholders, we will take part in various activities, including, but not limited to: • Developing a draft contract, using the County's contracting procedures and the vendor's proposal as starting points • Reviewing the contract documents with the County's project team to help ensure that requirements are clearly defined and to establish that the County agrees to the schedule, implementation process, fee arrangement, scope of services, vendor resources, deliverables, costs, acceptance criteria, and terms and conditions • Participating during negotiations with the preferred vendor • Supporting presentation development and delivery to County leadership as it relates to receiving approval and contract execution Should it become clear at any point during contract approval and negotiations that the preferred vendor's solution or contract terms will not meet the needs of the County, we might recommend halting the process with that vendor and commencing efforts with the second-choice vendor In recognition of the many variables not yet known related to the contract approval and negotiation timeline and work effort, we plan to commit up to 50 hours, billed as incurred.
◢ *Deliverable 9 – Contract Negotiations Assistance*

Phase 4: As an optional fourth phase, BerryDunn is available to support the implementation of the selection system by providing implementation project management support and related advisory assistance based on our extensive experience being a part of implementations in similar local government organizations. We provide a variety of service levels ranging from full-time, team efforts to part-time, focused roles. We would expect to further define such involvement when the County reaches Task 3.5 when there will be a better sense of likely timelines, resource requirements, and resource availability.

Cost

Table 2, below, presents the fixed-fee costs associated with our proposed work plan. These fees are based on our experience conducting projects of similar size and scope, and the assumption that satisfying a deliverable

is based on the County's signed acceptance. That said, the County will not incur any additional costs associated with the process of reaching deliverable acceptance.

Table 2: Fixed-Fee Project Costs

Phase	Cost
Phase 0: Project Initiation and Ongoing Project Management	$15,100
Phase 1: Current State Discovery	$41,500
Phase 2: RFP Development	$31,200
Phase 3: System Selection	$41,600
Total	**$129,400**
*Travel Expense Estimate**	*$9,500*
OPTIONAL 2.1 Facilitate vendor outreach information sessions.	*$8,000*
Optional Phase 4: Implementation Assistance	*$260/hr*

*Travel will be billed as incurred.

All work will be conducted in accordance with our agreement with the Texas Interlocal Purchasing System Vendor Agreement, TIPS RFP 230601 Consulting and Other Related Services. The following table shows our planned project roles, estimated hours by role, and proposed costs to indicate alignment within the TIPS rates.

Table 3: Project Role Allocations

Project Role	Estimated Hours	Proposed Rate	TIPS Rate
Project Principal	20	$425	$485
Project Manager	120	$265	$286
Lead Business Analyst	180	$245	$252
Lead Technical Analyst	80	$245	$252
Business Analyst	127	$200	$213

Additionally, we will submit invoices in accordance with the County's Vendor Reimbursement Policy (dated March 29, 2023).

In Closing

If you have any questions regarding the services we can provide or wish to discuss your goals and objectives with us in more detail, please feel free to contact us directly. We look forward to learning how we can help the County achieve its goals and objectives for this important initiative.

Sincerely,



Seth Hedstrom, PMP®, LSSGB, Principal
Local Government Practice Group
207-541-2212 | shedstrom@berrydunn.com

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2025-1373747

Date Filed:
10/07/2025

Date Acknowledged:
10/07/2025

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Berry, Dunn, McNeil & Parker, LLC
Portland, ME United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Williamson County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

2026-046
ERP Implementation Project Management

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
Berry, Dunn, McNeil & Parker, LLC	Portland, ME United States	X	

5 Check only if there is NO Interested Party. ☐

6 UNSWORN DECLARATION

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.
(city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____County, State of _____, on the _____day of _____, 20_____.
(month) (year)

_____
Signature of authorized agent of contracting business entity
(Declarant)

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2025-1373747

Date Filed:
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Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Berry, Dunn, McNeil & Parker, LLC
Portland, ME United States

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Williamson County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

2026-046
ERP Implementation Project Management

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
Berry, Dunn, McNeil & Parker, LLC	Portland, ME United States	X	

[redacted] ☐

6 [redacted]

My n[redacted]

[redacted]

(city) [redacted]

[redacted]

[redacted]

Signature of authorized agent of contracting business entity
(Declarant)

Commissioners Court - Regular Session **37.**

Meeting Date: 10/14/2025

Approval of Amendment for Electronic Bidding and Contract Platform Contract ##202112 with Euna Solutions (fka Bonfire) for Purchasing Department

Submitted For: Joy Simonton **Submitted By:** Kerstin Hancock, Purchasing

Department: Purchasing

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider and take appropriate action on approving an amendment to the Euna Contract (fka Bonfire) increasing the annual fee from $60,599.99 to 65,549.99, as per DIR contract #DIR-TSO-4363, and authorizing the execution of the agreement.

Background

This amendment adds a license for an additional staff member as approved in the FY26 budget. The agreement term ends on September 30, 2026. Contract Audit and General Counsel have reviewed this amendment. Funding sources are 01.0503.004505 and 01.0100.0494.003011. Department Point of Contact is Kerstin Hancock.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Euna (fka Bonfire) New Amendment

Bonfire (now Euna) Second Amendment

Bonfire (now Euna) First Amendment

Original Bonfire (now Euna) Agreement

Form 1295 EUNA

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/07/2025 06:18 PM
Form Started By: Kerstin Hancock		Started On: 09/26/2025 09:29 AM
Final Approval Date: 10/07/2025		

Euna Solutions, Inc. (USA)
1155 Perimeter Center W, Unit 500
Sandy Springs, GA 30338

Euna Order Form

Prepared for:

Williamson County
710 Main Street
Georgetown Texas 78626 United States

Prepared by:

Euna Solutions, Inc.
Kavi Indatissa
kavi.indatissa@eunasolutions.com

Start Date: 01/10/2022 **End Date:** 30/09/2026 **Subscription Term:** 48

Subscription Products	Quantity
Bonfire Strategic Sourcing Platform eSourcing • Solicit, receive, and evaluate bids and RFx online • Organize and distribute RFx documents with digital scorecards for online evaluation • Make vendor submissions easier and more compliant with a simple upload experience • Maintenance/Hosting and access to all associated releases and upgrades included • Unlimited projects, evaluators, and vendors Price-Only Bidding • Quickly create bids online and engage vendors • Automatically tabulate and sort offers and review associated documents • Award bids online with an option to publish a public award notice Bonfire Benchmarking • View industry insights, data benchmarks, and templates gathered from over 40,000 bids and RFPs to make data-driven decisions. Product Support and Ongoing Coaching and Training • Fast and friendly product support available to all your buyers, evaluators, and vendors - Mon-Fri 8am - 8pm ET • Regular check-ins from your dedicated customer success manager to share best practices and provide ongoing coaching and product training	13 Seats
Bonfire Questionnaires Module • Use templates to collect qualitative and quantitative vendor data for side-by-side comparison and auto-scoring	1
Bonfire Bid Tables Module • View vendor pricing side-by-side, filter, sort, and perform what-if analyses to optimize vendor selection	1
Bonfire Contract and Performance Management Bundle • Manage contracts and their associated documents, milestones, and key dates along with vendor performance surveys to maximize contract value	1
Contracts Storage • Store contracts with Contract Management	1000

Euna Solutions, Inc. (USA)
1155 Perimeter Center W, Unit 500
Sandy Springs, GA 30338

Bonfire Approvals Module • Bring your existing Approvals Process into Bonfire for consolidated visibility, turnkey compliance and improved Stakeholder engagement	10

Subscription Products	Quantity
Bonfire Price-Only Bidding Site License for Unlimited Users • Quickly create bids online and engage vendors • Automatically tabulate and sort offers and review associated documents with pass/fail criteria • Award bids online with an option to publish award notice • Full Access to Bonfire Benchmarking • Full Access to Product Support and Ongoing Coaching and Training	1

Pricing Overview	Annual Amount	Term Amount
Subscriptions	USD 65,549.99	USD 229,249,96
Services		USD 0.00

Annual Rate Increase: WAIVED

Current Order Amount (before taxes): USD 229,249.96

Currency: USD
Billing Cycle: Annual **Payment Terms:** Net 30 **Data Location:** United States

Quote Comments:

- Annual 3.5% Increase has been waived due to multi-year agreement. Invoices to be split up annually.
- Includes all internal users including suppliers, data analysts, managers, administrators, evaluators & advisor/client roles for the organization
- Includes implementation, training, unlimited projects, support, submissions, and cloud storage
- Bonfire services including account activation and implementation to start immediately upon receiving signed order form
- An addition of one seat, and the solicitation builder module has been added for Year 3 and 4 for the new annual amount of: $60,599.99
- **An addition of one seat has been added for Year 4 at $4,950 for the new annual amount of: $65,549.99 (1 October, 2025 Renewal)**

Euna Solutions, Inc. (USA)
1155 Perimeter Center W, Unit 500
Sandy Springs, GA 30338

ACCEPTANCE

Williamson County

Signature: _____

Name: _____

Title: _____

Acceptance Date: _____

For Customer Invoicing Purposes:

Tax ID # _____

Is this purchase tax exempt? ☐ **Yes** ☐ **No. If Yes, please include your tax exempt form for our records.**

Contact Information for Notices and Invoices:
Name:
Email:

Terms and Conditions

Unless otherwise stipulated in Order Notes and Terms of Payment, the Customer hereby agrees to order the products and/or services outlined above at the prices indicated, and acknowledges it has read, understands and agrees to be bound by the terms and conditions detailed at End User License Agreement | Euna Solutions (the "Agreement").

All remittance advice and invoice inquiries can be directed to billing@eunasolutions.com.

DocuSign Envelope ID: 450DBAEA-36F6-47DC-84AC-E40C56D0F4C5

ORDER FORM

Order # Q-03657
Expiry Date 30/09/2022

Williamson County, TX
710 Main Street
Georgetown Texas 78626
United States
Kerstin Hancock
khancock@wilco.org

Bonfire Interactive Ltd
121 Charles St. W. #C429
Kitchener ON N2G 1H6
Canada
Ryan Hamill
rhamill@gobonfire.com

Start Date: 01/10/2022 **End Date:** 30/09/2026 **Subscription Term:** 48

Subscription Products	Quantity
Bonfire Strategic Sourcing Platform eSourcing • Solicit, receive, and evaluate bids and RFx online • Organize and distribute RFx documents with digital scorecards for online evaluation • Make vendor submissions easier and more compliant with a simple upload experience • Maintenance/Hosting and access to all associated releases and upgrades included • Unlimited projects, evaluators, and vendors Price-Only Bidding • Quickly create bids online and engage vendors • Automatically tabulate and sort offers and review associated documents • Award bids online with an option to publish a public award notice Bonfire Benchmarking • View industry insights, data benchmarks, and templates gathered from over 40,000 bids and RFPs to make data-driven decisions. Product Support and Ongoing Coaching and Training • Fast and friendly product support available to all your buyers, evaluators, and vendors - Mon-Fri 8am - 8pm ET • Regular check-ins from your dedicated customer success manager to share best practices and provide ongoing coaching and product training	12 Seats
Bonfire Questionnaires Module • Use templates to collect qualitative and quantitative vendor data for side-by-side comparison and auto-scoring	1
Bonfire Bid Tables Module • View vendor pricing side-by-side, filter, sort, and perform what-if analyses to optimize vendor selection	1
Bonfire Contract and Performance Management Bundle • Manage contracts and their associated documents, milestones, and key dates along with vendor performance surveys to maximize contract value	1
Contracts Storage • Store contracts with Contract Management	1000
Bonfire Approvals Module • Bring your existing Approvals Process into Bonfire for consolidated visibility, turnkey compliance and improved Stakeholder engagement	10

DocuSign Envelope ID: 450DBAEA-36F6-47DC-84AC-E40C56D0F4C5

Subscription Products	Quantity
Bonfire Price-Only Bidding Site License for Unlimited Users • Quickly create bids online and engage vendors • Automatically tabulate and sort offers and review associated documents with pass/fail criteria • Award bids online with an option to publish award notice • Full Access to Bonfire Benchmarking • Full Access to Product Support and Ongoing Coaching and Training	1

Pricing Overview	Annual Amount	Term Amount
Subscriptions	USD 60,599.99	USD 224,299.96
Services		USD 0.00

Annual Rate Increase: WAIVED

Current Order Amount (before taxes): USD 224,299.96

Currency: USD
Billing Cycle: Annual
Payment Terms: Net 30
Data Location: United States

Quote Comments:
- Annual 3.5% Increase has been waived due to multi-year agreement. Invoices to be split up annually.
- Includes all internal users including suppliers, data analysts, managers, administrators, evaluators & advisor/client roles for the organization
- Includes implementation, training, unlimited projects, support, submissions, and cloud storage
- Bonfire services including account activation and implementation to start immediately upon receiving signed order form
-An addition of one seat, and the solicitation builder module has been added for Year 3 and 4 for the new annual amount of: $60,599.99

Please complete the questions below:

PO Number:
If a purchase order (PO) is required for the purchase of the products on this order form please provide it. If a PO is not required on your company's invoice, please enter N/A.

AP Contact Person's Email:

Invoicing Address Same as Above:

Tax Exemption Status:

Your order will be taxed using the applicable tax rate for your invoicing address. Your invoice will reflect the final total taxes effect at time of invoicing.
All sales are considered subject to sales tax unless the applicable exemption documentation has been received by Bonfire prior to invoicing.

Customer Signature: Valerie Covey

Name: Valerie Covey

Title: Presiding Officer

Date: Sep 24, 2024

Bonfire Signature: John Rowe

Name:

Title:

Date: 08/27/2024

TERMS & CONDITIONS

The Customer hereby agrees to order the products and/or services outlined above at the prices indicated, and acknowledges it has read, understands and agrees to be bound by the terms and conditions detailed at:https://dir.texas.gov/View-Search/Contracts-Detail.aspx?contractnumber=DIR-TSO-4363&keyword=bonfire (the"Agreement"). Please reference DIR Contract Number DIR-TSO-4363 on your purchase order.

All remittance advice and invoice inquiries can be directed to billing@gobonfire.com. Please feel free to contact us if you have any questions.
THANK YOU FOR YOUR BUSINESS!

Amendment Clause:

Non-Appropriation and Fiscal Funding. This Agreement is subject to the availability of funds. It is expressly understood and agreed that the County shall have the right to terminate this Agreement at the end of the County's fiscal year if the governing body of the County does not appropriate sufficient funds as determined by the County's budget for the fiscal year in question. The County may affect such termination by giving Vendor written notice of termination at the end of its then-current fiscal year. Notwithstanding any other provision, such termination shall not constitute a default of the Agreement and shall be without penalty or further obligation to County

Approved as to Legal Form
JACQUELINE LENTZ
General Counsel, Commissioners Court
Date: Sep 05 2024 Time: 2:40 pm

Reviewed by Contract Audit
SARA GREER, CGAP
Contract Auditor
Williamson County Auditor's Office
Date: Sep 05 2024 Time: 6:42 am

Agenda Item #35, CC 09.24.2024, Electronic Bidding and Contract Management Amendment, Bonfire (Kerstin)

Final Audit Report 2024-09-24

Created:	2024-09-24
By:	Cheryl Johnson (cheryl.johnson@wilco.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAIuA0_yyDFuAF_TNm-DDAPMnC9yG1SGC5

"Agenda Item #35, CC 09.24.2024, Electronic Bidding and Contract Management Amendment, Bonfire (Kerstin)" History

Document created by Cheryl Johnson (cheryl.johnson@wilco.org)
2024-09-24 - 7:14:27 PM GMT- IP address: 173.219.39.210

Document emailed to Rebecca Pruitt (becky.pruitt@wilco.org) for delegation
2024-09-24 - 7:15:55 PM GMT

Email viewed by Rebecca Pruitt (becky.pruitt@wilco.org)
2024-09-24 - 7:18:41 PM GMT- IP address: 66.76.4.65

Document signing delegated to Valerie Covey (vcovey@wilco.org) by Rebecca Pruitt (becky.pruitt@wilco.org)
2024-09-24 - 7:18:55 PM GMT- IP address: 173.219.39.210

Document emailed to Valerie Covey (vcovey@wilco.org) for signature
2024-09-24 - 7:18:55 PM GMT

Email viewed by Valerie Covey (vcovey@wilco.org)
2024-09-24 - 7:46:47 PM GMT- IP address: 173.219.39.210

Document e-signed by Valerie Covey (vcovey@wilco.org)
Signature Date: 2024-09-24 - 7:48:05 PM GMT - Time Source: server- IP address: 173.219.39.210

Agreement completed.
2024-09-24 - 7:48:05 PM GMT

Powered by Adobe Acrobat Sign

DocuSign Envelope ID: AEB4C159-93F6-47C2-A2B2-023F28D39FBD

ORDER FORM

Order # Q-03657
Expiry Date 30/09/2022

Williamson County, TX	**Bonfire Interactive Ltd**
710 Main Street	121 Charles St. W. #C429
Georgetown Texas 78626	Kitchener ON N2G 1H6
United States	Canada
Kerstin Hancock	Ryan Hamill
khancock@wilco.org	rhamill@gobonfire.com

Start Date: 01/10/2022 **End Date:** 30/09/2026 **Subscription Term:** 48

Subscription Products	Quantity
Bonfire Strategic Sourcing Platform eSourcing • Solicit, receive, and evaluate bids and RFx online • Organize and distribute RFx documents with digital scorecards for online evaluation • Make vendor submissions easier and more compliant with a simple upload experience • Maintenance/Hosting and access to all associated releases and upgrades included • Unlimited projects, evaluators, and vendors Price-Only Bidding • Quickly create bids online and engage vendors • Automatically tabulate and sort offers and review associated documents • Award bids online with an option to publish a public award notice Bonfire Benchmarking • View industry insights, data benchmarks, and templates gathered from over 40,000 bids and RFPs to make datadriven decisions. Product Support and Ongoing Coaching and Training • Fast and friendly product support available to all your buyers, evaluators, and vendors - Mon-Fri 8am - 8pm ET • Regular check-ins from your dedicated customer success manager to share best practices and provide ongoing coaching and product training	11 Seats
Bonfire Questionnaires Module • Use templates to collect qualitative and quantitative vendor data for side-by-side comparison and auto-scoring	1

Bonfire Bid Tables Module • View vendor pricing side-by-side, filter, sort, and perform what-if analyses to optimize vendor selection	1
Bonfire Contract and Performance Management Bundle • Manage contracts and their associated documents, milestones, and key dates along with vendor performance surveys to maximize contract value	1
Contracts Storage • Store contracts with Contract Management	1000
Bonfire Approvals Module • Bring your existing Approvals Process into Bonfire for consolidated visibility, turnkey compliance and improved Stakeholder engagement	10

Subscription Products	Quantity
Bonfire Price-Only Bidding Site License for Unlimited Users • Quickly create bids online and engage vendors • Automatically tabulate and sort offers and review associated documents with pass/fail criteria • Award bids online with an option to publish award notice • Full Access to Bonfire Benchmarking • Full Access to Product Support and Ongoing Coaching and Training	1

Pricing Overview	Annual Amount	Term Amount
Subscriptions	USD 51,549.99	USD 206,199.96
Services		USD 0.00

Annual Rate Increase: WAIVED

Current Order Amount (before taxes): USD 206,199.96

Currency: USD
Billing Cycle: Annual
Payment Terms: Net 30
Data Location: United States

Quote Comments:
- Annual 3.5% Increase has been waived due to multi-year agreement. Invoices to be split up annually.

- Includes all internal users including suppliers, data analysts, managers, administrators, evaluators & advisor/client roles for theorganization
- Includes implementation, training, unlimited projects, support, submissions, and cloud storage
- Bonfire services including account activation and implementation to start immediately upon receiving signed order form

Please complete the questions below:

PO Number:
If a purchase order (PO) is required for the purchase of the products on this order form please provide it. If a PO is not required on your company's invoice, please enter N/A.

AP Contact Person's Email:

Invoicing Address Same as Above:

Tax Exemption Status:

Your order will be taxed using the applicable tax rate for your invoicing address. Your invoice will reflect the final total taxes effect at time of invoicing.
All sales are considered subject to sales tax unless the applicable exemption documentation has been received by Bonfire prior to invoicing.

Customer Signature Bill Gravell (Nov 21, 2023 09:49 CST)

Bonfire Signature: DocuSigned by: Nick Thermenos F71575862ED44CA...

Name: Bill Gravell

Title: County Judge

Date: Nov 21, 2023

Name: Nick Thermenos

Title: CRO

Date: 10/26/2023

TERMS & CONDITIONS

The Customer hereby agrees to order the products and/or services outlined above at the prices indicated, and acknowledges it has read, understands and agrees to be bound by the terms and conditions detailed at:https://dir.texas.gov/View-Search/ContractsDetail.aspx?contractnumber=DIR-TSO-4363&keyword=bonfire (the“Agreement”). Please reference DIR Contract Number DIR-TSO-4363 on your purchase order.

All remittance advice and invoice inquiries can be directed to billing@gobonfire.com. Please feel free to contact us if you have any questions.
THANK YOU FOR YOUR BUSINESS!

Agenda Item #22, CC 11.21.23 Approval of 202417 Amended Software contract with Bonfire (Mary)

Final Audit Report 2023-11-21

Created:	2023-11-20
By:	Kerstin Hancock (khancock@wilco.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAW6Pj-i6tcUU_wSE4hdWryxVnAfjqnsK-

"Agenda Item #22, CC 11.21.23 Approval of 202417 Amended Software contract with Bonfire (Mary)" History

Document created by Kerstin Hancock (khancock@wilco.org)
2023-11-20 - 3:26:08 PM GMT- IP address: 50.24.107.240

Document emailed to Rebecca Pruitt (becky.pruitt@wilco.org) for delegation
2023-11-20 - 3:27:33 PM GMT

Email viewed by Rebecca Pruitt (becky.pruitt@wilco.org)
2023-11-21 - 3:48:19 PM GMT- IP address: 66.76.4.65

Document signing delegated to Bill Gravell (bgravell@wilco.org) by Rebecca Pruitt (becky.pruitt@wilco.org)
2023-11-21 - 3:48:40 PM GMT- IP address: 66.76.4.65

Document emailed to Bill Gravell (bgravell@wilco.org) for signature
2023-11-21 - 3:48:40 PM GMT

Email viewed by Bill Gravell (bgravell@wilco.org)
2023-11-21 - 3:49:21 PM GMT- IP address: 66.76.4.65

Document e-signed by Bill Gravell (bgravell@wilco.org)
Signature Date: 2023-11-21 - 3:49:33 PM GMT - Time Source: server- IP address: 66.76.4.65

Agreement completed.
2023-11-21 - 3:49:33 PM GMT

Powered by Adobe Acrobat Sign

DocuSign Envelope ID: 450DBAEA-36F6-47DC-84AC-E40C56D0F4C5

ORDER FORM

Order # Q-03657
Expiry Date 30/09/2022

Williamson County, TX
710 Main Street
Georgetown Texas 78626
United States
Kerstin Hancock
khancock@wilco.org

Bonfire Interactive Ltd
121 Charles St. W. #C429
Kitchener ON N2G 1H6
Canada
Ryan Hamill
rhamill@gobonfire.com

Start Date: 01/10/2022 **End Date:** 30/09/2026 **Subscription Term:** 48

Subscription Products	Quantity
Bonfire Strategic Sourcing Platform eSourcing • Solicit, receive, and evaluate bids and RFx online • Organize and distribute RFx documents with digital scorecards for online evaluation • Make vendor submissions easier and more compliant with a simple upload experience • Maintenance/Hosting and access to all associated releases and upgrades included • Unlimited projects, evaluators, and vendors Price-Only Bidding • Quickly create bids online and engage vendors • Automatically tabulate and sort offers and review associated documents • Award bids online with an option to publish a public award notice Bonfire Benchmarking • View industry insights, data benchmarks, and templates gathered from over 40,000 bids and RFPs to make data-driven decisions. Product Support and Ongoing Coaching and Training • Fast and friendly product support available to all your buyers, evaluators, and vendors - Mon-Fri 8am - 8pm ET • Regular check-ins from your dedicated customer success manager to share best practices and provide ongoing coaching and product training	11 Seats
Bonfire Questionnaires Module • Use templates to collect qualitative and quantitative vendor data for side-by-side comparison and auto-scoring	1
Bonfire Bid Tables Module • View vendor pricing side-by-side, filter, sort, and perform what-if analyses to optimize vendor selection	1
Bonfire Contract and Performance Management Bundle • Manage contracts and their associated documents, milestones, and key dates along with vendor performance surveys to maximize contract value	1
Contracts Storage • Store contracts with Contract Management	1000
Bonfire Approvals Module • Bring your existing Approvals Process into Bonfire for consolidated visibility, turnkey compliance and improved Stakeholder engagement	10

DocuSign Envelope ID: 450DBAEA-36F6-47DC-84AC-E40C56D0F4C5

Subscription Products	Quantity
Bonfire Price-Only Bidding Site License for Unlimited Users • Quickly create bids online and engage vendors • Automatically tabulate and sort offers and review associated documents with pass/fail criteria • Award bids online with an option to publish award notice • Full Access to Bonfire Benchmarking • Full Access to Product Support and Ongoing Coaching and Training	1

Pricing Overview	Annual Amount	Term Amount
Subscriptions	USD 51,549.99	USD 220,005.96
Services		USD 0.00

Annual Rate Increase: WAIVED

Current Order Amount (before taxes): USD 220,005.96

Currency: USD
Billing Cycle: Annual
Payment Terms: Net 30
Data Location: United States

Quote Comments:
- Annual 3.5% Increase has been waived due to multi-year agreement. Invoices to be split up annually.
- Includes all internal users including suppliers, data analysts, managers, administrators, evaluators & advisor/client roles for the organization
- Includes implementation, training, unlimited projects, support, submissions, and cloud storage
- Bonfire services including account activation and implementation to start immediately upon receiving signed order form

Please complete the questions below:

PO Number:
If a purchase order (PO) is required for the purchase of the products on this order form please provide it. If a PO is not required on your company's invoice, please enter N/A.

AP Contact Person's Email:

Invoicing Address Same as Above:

Tax Exemption Status:

Your order will be taxed using the applicable tax rate for your invoicing address. Your invoice will reflect the final total taxes effect at time of invoicing.
All sales are considered subject to sales tax unless the applicable exemption documentation has been received by Bonfire prior to invoicing.

Customer Signature: Bill Gravell (Apr 13, 2022 08:54 CDT)

Name: Bill Gravell

Title: County Judge

Date: Apr 13, 2022

Bonfire Signature: DocuSigned by: Rachel Friesen 67D43EDC1F5242A...

Name: Rachel Friesen

Title: Director, Client Experience

Date: 4/5/2022

TERMS & CONDITIONS

The Customer hereby agrees to order the products and/or services outlined above at the prices indicated, and acknowledges it has read, understands and agrees to be bound by the terms and conditions detailed at:https://dir.texas.gov/View-Search/Contracts-Detail.aspx?contractnumber=DIR-TSO-4363&keyword=bonfire (the"Agreement"). Please reference DIR Contract Number DIR-TSO-4363 on your purchase order.

All remittance advice and invoice inquiries can be directed to billing@gobonfire.com. Please feel free to contact us if you have any questions.
THANK YOU FOR YOUR BUSINESS!

Agenda Item #13, CC 04.12.22 Update to Electronic Bidding and Contract Managment Software, Bonfire (Kerstin)

Final Audit Report 2022-04-13

Created:	2022-04-12
By:	Kim Chappius (kim.chappius@wilco.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA0K1BVefAD6eUYi18Hmyokr5-2-7B6DsP

"Agenda Item #13, CC 04.12.22 Update to Electronic Bidding an d Contract Managment Software, Bonfire (Kerstin)" History

Document digitally presigned by DocuSign\, Inc. (enterprisesupport@docusign.com)
2022-04-05 - 8:10:46 PM GMT- IP address: 66.76.4.65

Document created by Kim Chappius (kim.chappius@wilco.org)
2022-04-12 - 9:11:38 PM GMT- IP address: 66.76.4.65

Document emailed to Rebecca Pruitt (becky.pruitt@wilco.org) for signature
2022-04-12 - 9:12:58 PM GMT

Email viewed by Rebecca Pruitt (becky.pruitt@wilco.org)
2022-04-12 - 9:14:53 PM GMT- IP address: 66.76.4.65

Document signing delegated to Bill Gravell (bgravell@wilco.org) by Rebecca Pruitt (becky.pruitt@wilco.org)
2022-04-12 - 9:15:13 PM GMT- IP address: 66.76.4.65

Document emailed to Bill Gravell (bgravell@wilco.org) for signature
2022-04-12 - 9:15:14 PM GMT

Email viewed by Bill Gravell (bgravell@wilco.org)
2022-04-13 - 1:54:07 PM GMT- IP address: 66.76.4.65

Document e-signed by Bill Gravell (bgravell@wilco.org)
Signature Date: 2022-04-13 - 1:54:18 PM GMT - Time Source: server- IP address: 66.76.4.65

Agreement completed.
2022-04-13 - 1:54:18 PM GMT

Powered by Adobe Acrobat Sign

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2025-1366422

Date Filed:
09/22/2025

Date Acknowledged:
09/22/2025

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Euna Solutions, Inc.
Sandy Springs, GA United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

WILCO

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

202112
Consent to Assignment from Bonfire to Euna

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party. [X]

6 UNSWORN DECLARATION

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.
(city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____ County, State of _____, on the _____ day of _____, 20_____.
(month) (year)

_____
Signature of authorized agent of contracting business entity
(Declarant)

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

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Certificate Number:
2025-1366422

Date Filed:
09/22/2025

Date Acknowledged:

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Euna Solutions, Inc.
Sandy Springs, GA United States

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202112
Consent to Assignment from Bonfire to Euna

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary

[redacted]

[redacted]

[redacted]

Commissioners Court - Regular Session **38.**

Meeting Date: 10/14/2025

Approval of Consent to Contract Assignment from Bonfire Interactive Ltd, to Euna Solutions, Inc. for Information Systems

Submitted For: Joy Simonton **Submitted By:** Theresa Gross, Purchasing

Department: Purchasing

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider, and take appropriate action on Consent to Contract Assignment from Bonfire Interactive, Ltd (the Assignor) requested from Williamson County, Texas ("County") for the assignment and transfer of all its interests, rights, and obligations to Euna Solutions, Inc. (the Assignee) relating to Order #Q-03657, approved 9.24.2024, Agenda Item 35.

Background

Euna Solutions has acquired Bonfire Interactive Ltd. The Consent to Contract Assignment transfers the Williamson County services contract to Euna Solutions, Inc. Contract Audit and General Counsel have reviewed this Consent to Assignment, The funding source is 01.0100.0503.003010. Point of Contact: Kerstin Hancock and Tammy McCulley

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Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Consent to Assign

TEC 1295

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/07/2025 06:21 PM
Form Started By: Theresa Gross		Started On: 09/29/2025 11:25 AM
Final Approval Date: 10/07/2025		

CONSENT TO CONTRACT ASSIGNMENT

For good and valuable consideration, the sufficiency and receipt of which is hereby acknowledged by the parties hereto, **Bonfire Interactive Ltd** (hereinafter "Assignor") hereby request consent from **Williamson County, Texas** (hereinafter "County") of the assignment and transfers of all of Assignor's interest, rights and obligations to **EUNA Solutions, Inc** (hereinafter "Assignee") in the contract(s) described as follows:

> Order #Q-03657 Bonfire Sourcing and Contracts Platform, which is incorporated herein by reference for all purposes (hereinafter "Contract").

In consideration of the mutual promises and covenants contained herein, County, Assignor and Assignee hereby agree as follows:

1. Assignor agrees that all rights and obligations of Assignor arising under the Contract or otherwise by law or by the existence of conditions precedent, which may or may not have occurred as of the date of this Consent to Contract Assignment, are hereby included in the Assignment of the Contract to Assignee and Assignee hereby agrees to accept same as if Assignee was an original party to the aforesaid Contract.

2. Following the execution of this Consent to Contract Assignment, Assignee shall fully perform all services and/or provide all goods in accordance with terms and conditions of the Contract as if Assignee was an original party to the Contract.

3. Assignor and Assignee have agreed the assignment of the Contract shall be binding upon and inure to the benefit of Assignor and Assignee and their respective affiliates, successors, assigns, heir and devisees and legal representatives.

4. UPON EXECUTION OF THIS CONSENT TO CONTRACT ASSIGNMENT AND IN CONSIDERATION OF COUNTY'S CONSENT TO THE ASSIGNMENT SUBJECT HEREOF, ASSIGNEE HEREBY AGREES THAT ASSIGNEE SHALL ASSUME ENTIRE RESPONSIBILITY AND LIABILITY (OTHER THAN AS A RESULT OF COUNTY'S GROSS NEGLIGENCE) AND INDEMNIFY COUNTY FOR ANY CLAIM OR ACTION BASED ON OR ARISING OUT OF THE PERSONAL INJURY, OR DEATH, OF ANY EMPLOYEE OF ASSIGNOR, OR OF ANY SUBCONTRACTOR, OR OF ANY OTHER ENTITY FOR WHOSE ACTS ASSIGNOR MAY BE LIABLE, WHICH OCCURRED OR WAS ALLEGED TO HAVE OCCURRED IN CONNECTION WITH ASSIGNOR'S PERFORMANCE OF SERVICES UNDER THE CONTRACT PRIOR TO EXECUTION OF THIS CONSENT TO CONTRACT ASSIGNMENT; AND FROM AND AGAINST CLAIMS, DAMAGES, LOSSES AND EXPENSES, INCLUDING BUT NOT LIMITED TO ATTORNEYS' FEES, ARISING OUT OF OR ALLEGED TO BE RESULTING FROM ASSIGNOR'S PERFORMANCE OF THE CONTRACT OR THE SERVICES PROVIDED UNDER THE CONTRACT PRIOR TO THE EXECUTION OF THIS CONSENT TO CONTRACT ASSIGNMENT, TO THE EXTENT CAUSED BY THE NEGLIGENCE, ACTS, ERRORS, OR OMISSIONS OF ASSIGNOR OR ITS SUBCONTRACTORS, ANYONE EMPLOYED BY ASSIGNOR OR ANYONE FOR WHOSE ACTS THEY MAY BE LIABLE.

5. In consideration of the terms, conditions, agreements and covenants set forth herein, County agrees and does hereby consent to Assignor's assignment of the Contract to Assignee.

6. It is the intention of the parties hereto that in the event a court of competent jurisdiction finds that any provision or portion of this Consent to Contract Assignment is unenforceable for any reason, the balance and remainder of this Consent to Contract Assignment shall remain effective and enforceable to the extent possible under the circumstances then existing.

7. Each party to this Consent to Contract Assignment acknowledges that it and its counsel have reviewed this Consent to Contract Assignment and that the normal rules of construction are not applicable and there will be no presumption that any ambiguities will be resolved against the drafting party in the interpretation of this Consent to Contract Assignment.

8. Each party to this Consent to Contract Assignment hereby agrees and acknowledges that venue and jurisdiction of any suit, right, or cause of action arising out of or in connection with this Consent to Contract Assignment shall lie exclusively in Williamson County, Texas, and the parties hereto expressly consent and submit to such jurisdiction. Furthermore, except to the extent that this Consent to Contract Assignment is governed by the laws of the United States, this Consent to Contract Assignment shall be governed by and construed in accordance with the laws of the State of Texas, excluding, however, its choice of law rules.

9. This Consent to Contract Assignment represents the entire and integrated agreement between the parties hereto and supersedes all prior negotiations, representations, or agreements, either oral or written relating to the subject matter hereof. This Consent to Contract Assignment may be amended only by written instrument signed by each party.

AGREED, signed and made effective as of the date of the last party's execution below.

COUNTY:

Williamson County, Texas

By: _____

Printed Name: _____

Capacity: As Presiding Officer of the
Williamson County Commissioners Court

Date: _____ _____, 20___

ASSIGNOR:

Bonfire Interactive Ltd:

By: Brenna Lenchak (Sep 26, 2025 10:49:52 EDT)

Printed Name: Brenna Lenchak

Title: Secretary

Date: September 26, 2025

ASSIGNEE:

EUNA Solutions, Inc:

By: Brenna Lenchak (Sep 26, 2025 10:49:52 EDT)

Printed Name: Brenna Lenchak

Title: Secretary

Date: September 26, 2025

Consent to Contract Assignment - EUNA (1)

Final Audit Report 2025-09-26

Created:	2025-09-26
By:	Harveer Dhillon (Harveer.Dhillon@eunasolutions.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAZ1Ex7egH08-qhTG-sZLbjWQbLuyQ__WP

"Consent to Contract Assignment - EUNA (1)" History

Document created by Harveer Dhillon (Harveer.Dhillon@eunasolutions.com)
2025-09-26 - 2:40:40 PM GMT

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2025-09-26 - 2:41:45 PM GMT

Email viewed by Brenna Lenchak (brenna.lenchak@eunasolutions.com)
2025-09-26 - 2:49:31 PM GMT

Document e-signed by Brenna Lenchak (brenna.lenchak@eunasolutions.com)
Signature Date: 2025-09-26 - 2:49:52 PM GMT - Time Source: server

Agreement completed.
2025-09-26 - 2:49:52 PM GMT

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2025-1365501

Date Filed:
09/18/2025

Date Acknowledged:
09/26/2025

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Euna Solutions, Inc.
Sandy Springs, GA United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

WILCO

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

202112
Consent to Assignment from Bonfire to Euna

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party. [X]

6 UNSWORN DECLARATION

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.
(city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____ County, State of _____, on the _____ day of _____, 20_____.
(month) (year)

_____
Signature of authorized agent of contracting business entity
(Declarant)

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2025-1365501

Date Filed:
09/18/2025

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Euna Solutions, Inc.
Sandy Springs, GA United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

WILCO

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

202112
Consent to Assignment from Bonfire to Euna

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party. [X]

6 UNSWORN DECLARATION

[redacted]

Commissioners Court - Regular Session **39.**

Meeting Date: 10/14/2025

Approval of SHARP Phase IV Multifunction Device Lease Schedule for Purchasing and Information Systems Department

Submitted For: Joy Simonton **Submitted By:** Joy Simonton, Purchasing

Department: Purchasing

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider and take appropriate action on Phase IV Countywide Lease Schedule of Managed Print Copier Services and Multifunction Devices (Copy/Print/Scan) through Sharp Electronics Corporation pursuant to contract RFP #22RFP85 for Managed Print and Copier Services previously awarded on 6/21/2022.

Background

The Commissioner's Court awarded RFP#22RFP85 for Managed Print and Copier Services to Sharp Electronics Corporation on 6/21/22. The Purchasing Department's recommended lease consolidation strategy was approved by the Commissioner's Court on 8/2/22.

Phases of devices each year can be consolidated into this lease program and have been identified as those machines that have expiring leases or are new to the inventory in the current FY. A multi-phased approach will be used for this project over several budget cycles. Total consolidation will likely take through the fall of 2029, at which time Williamson County can issue one solicitation for all devices.

Approval of this Phase IV lease schedule supports Countywide operations with Managed Print and Copier Service devices. The list of devices is attached detailing location, department and device for the first consolidated grouping. All scheduled devices have been budgeted for FY 26. The consolidation strategy results in an average savings of $60/month/device in lease costs. The county currently leases over 100 multi-function devices. The consolidation also reduces contract administration time for staff.

A blanket Purchase Order for all countywide devices will be issued. The length of the Phase IV device leases shall be sixty-months (48) with one, optional twelve-month (12) renewal. Unlimited black and white and color outputs, consumables and maintenance are included. Expenditures for device leasing spans various departments. Origination ticket #3953. The Department points of contact are Joy Simonton and Richard Semple.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

SHARP Phase IV Order Summary

SHARP Phase IV Device Options

SHARP Form 1295

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/07/2025 06:44 PM
Form Started By: Joy Simonton		Started On: 10/06/2025 12:02 PM
Final Approval Date: 10/07/2025		

Williamson County SHARP Phase IV Lease Schedule

Countywide Multifunction Device Rollout (Copy/Print/Scan)

Scheduled Arrival: January 1st - 15th, 2026

Cost Center	Facility Name	Street Address	City	Department Name	Room	Department Contact	Contact E-mail	Contact Telephone	Current Make	Current Model	Serial #	Owned or Leased	Expire Date	Notes	SHARP model being installed	New Lease Monthly		Lease Start Date		FY 25 # of Months	TOTAL SPEND FY 26
01.0100.0452.004621	Justice of the Peace 2	350 Discovery Boulevard, Suite 204	Cedar Park	Justice of the Peace 2		Melissa East	melissa.east@wilcotx.gov	512-260-4218	SHARP	MX-M5071	3000337	Leased	12/31/2025		BP-70C31	$174.94		1/1/2026		9	$1,574.46
01.0100.0452.004621	Justice of the Peace 2	350 Discovery Boulevard, Suite 204	Cedar Park	Justice of the Peace 2		Melissa East	melissa.east@wilcotx.gov	512-260-4218		MX-M5071	3000347	Leased	12/31/2025		BP-70C31	$174.94		1/1/2026		9	$1,574.46
01.0100.0440.004621	Justice Center	405 MLK Blvd	Georgetown	District Attorney's Office	26th	Grace Frias	grace.frias@wilcotx.gov	512-943-1237	SHARP	MX-B476W		Leased	01/31/21		MXC528F	$135.52		1/1/2026		9	$1,219.68
01.0100.0440.004621	Justice Center	405 MLK Blvd	Georgetown	District Attorney's Office	277th	Grace Frias	grace.frias@wilcotx.gov	512-943-1237	SHARP	MX-B476W		Leased	01/31/21		MXC528F	$135.52		1/1/2026		9	$1,219.68
01.0100.0440.004621	Justice Center	405 MLK Blvd	Georgetown	District Attorney's Office	368th	Grace Frias	grace.frias@wilcotx.gov	512-943-1237	SHARP	MX-B476W		Leased	01/31/21		MXC528F	$135.52		1/1/2026		9	$1,219.68
01.0100.0440.004621	Justice Center	405 MLK Blvd	Georgetown	District Attorney's Office	512th	Grace Frias	grace.frias@wilcotx.gov	512-943-1237	[redacted]					NEW	MX-C528F	$135.52		1/1/2026		9	$1,219.68
01.0100.0440.004621	Justice Center	405 MLK Blvd	Georgetown	District Attorney's Office	Renovated Space	Grace Frias	grace.frias@wilcotx.gov	512-943-1237	[redacted]					NEW	BP-70C65	$243.04		1/1/2026		9	$2,187.36
01-0100-0438-004621	Justice Center	405 MLK Blvd	Georgetown	District Attorney's Office	368th	Jennifer Tredemeyer	jennifer.tredemeyer@wilcotx.gov	512-943-3626		CNBCK9T1QW					MXC528F	$135.52		1/1/2026		9	$1,219.68
01.0545.0545.004621	Animal Shelter	1855 SE Inner Loop	Georgetown	Animal Shelter		Linda Gunter	linda.gunter@wilcotx.gov	512-943-3567	SHARP	MX-C528P	11238	Leased			MXC528P	$82.67		1/1/2026		9	$744.03
01.0545.0545.004621	Animal Shelter	1855 SE Inner Loop	Georgetown	Animal Shelter		Linda Gunter	linda.gunter@wilcotx.gov	512-943-3567	SHARP	MX-C528P	12926	Leased			MXC528P	$82.67		1/1/2026		9	$744.03
01.0545.0545.004621	Animal Shelter	1855 SE Inner Loop	Georgetown	Animal Shelter	Dog exam room	Linda Gunter	linda.gunter@wilcotx.gov	512-943-3567	[redacted]					NEW	MXC528F	$135.52		1/1/2026		9	$1,219.68
01.0546.0546.003670	Animal Shelter	1855 SE Inner Loop	Georgetown	Animal Shelter	Adoption Center/Front L	Linda Gunter	linda.gunter@wilcotx.gov	512-943-3567	[redacted]					NEW	MXC528F	$135.52		1/1/2026		9	$1,219.68
01.0545.0545.004621	Animal Shelter	Gtown Animal Shelter(Already leased)	Georgetown	Animal Shelter	Gtown shelter facility	Linda Gunter	linda.gunter@wilcotx.gov	512-943-3567	[redacted]					NEW	MXC528P	$82.67		1/1/2026		12	$992.04
01.0100.0402.004621	Georgetown Annex	100 Wilco Way	Georgetown	Human Resources		Holly Jung	holly.jung@wilcotx.gov	512-943-1667	SHARP		3009430	Leased	1/31/2026		BP-70C65	$243.04		1/1/2026		9	$2,187.36
01-0100-0541-004621	Emergency Management	911 Tracy Chambers Lane	Georgetown	Emergency Management	OEM-0541; Room 39	Damaris Morales	damaris.morales@wilcotx.gov	512-864-8248	[redacted]					NEW	MXC528F	$135.52		1/1/2026		9	$1,219.68
01.0100.0454.004621	Justice of the Peace Precinct 4	211 W 6th Street	Taylor	Justice of the Peace 4		Veronica Bolander	veronica.bolander@wilcotx.gov	512-352-4106	[redacted]					NEW	MXC528F	$135.52		1/1/2026		9	$1,219.68
01.0100.0454.004621	Justice of the Peace Precinct 4	211 W 6th Street	Taylor	Justice of the Peace 4		Veronica Bolander	veronica.bolander@wilcotx.gov	512-352-4106	[redacted]					NEW	MXC528P	$82.67		1/1/2026		9	$744.03
01.0100.0570.004621	Williamson County Jail	306 West 4th Street	Georgetown	Corrections	Records Department	Abigail Taylor	abigail.taylor@wilcotx.gov	512-943-1343	SHARP	#5521 and #446N					MXC528P	$82.67		1/1/2026		9	$744.03
01.0100.0560.004621	Sheriff's Office	508 S Rock Street	Georgetown	Sheriff's Office		Mary Johnson	mary.johnson@wilcotx.gov	512-943-1313		SN 1055693700					MXC528F	$135.52		1/1/2026		9	$1,219.68
01.0100-560-004621	Sheriff's Office	107 Holly St.	Georgetown	Sheriff's Office	CIT	Starla Hall	starla.hall@wilcotx.gov	512-943-5270		Serial #1506157					BP-70C31	$174.94		1/1/2026		9	$1,574.46
01.0100-560-004621	Sheriff's Office	508 S Rock Street	Georgetown	Sheriff's Office		Starla Hall	starla.hall@wilcotx.gov	512-943-5270	SO-PTR7	IPCCG8X18D					MXC528F	$135.52		1/1/2026		9	$1,219.68
01.0100-560-004621	Sheriff's Office	3181 Inner Loop	Georgetown	Sheriff's Office	Fleet/Impound	Starla Hall	starla.hall@wilcotx.gov	512-943-5270		15011376					MXC528F	$135.52		1/1/2026		9	$1,219.68
01.0100.0553.004621	Constable PCT 3	100 Wilco Way	Georgetown	Constable Pct 3		Byron Totty	byron.totty@wilcotx.gov	512-943-3669	KONIKA	AA2J011009371					BP-70C31	$174.94		1/1/2026		9	$1,574.46
01.0100.0510.004621	Southwest Regional Park	3005 County Road 175	Leander	Maintenance Shop	Katie Mikulak (Park Operations Director - 512-943-1944	Russell Fishbeck/Katie	russell.fishbeck@wilcotx.gov	512-943-1922	[redacted]					NEW	MXC528P	$82.67		1/1/2026		9	$744.03
01.0100.0453.003010	Justice of the Peace Precinct 3	100 Wilco Way	Georgetown	Justice of the Peace 3		Cherie Vasquez	cherie.vasquez@wilcotx.gov	512-943-1508						NEW	MXC528P	$82.67		1/1/2026		9	$744.03
01.0100.0661.004621	OSSF	3151 SE Inner Loop	Georgetown	OSSF		Jenifer Favreau	jenifer.favreau@wilcotx.gov	512-943-1937		150382800					BP-70C65	$243.04		1/1/2026		9	$2,187.36
01.0200.0210.004621	Road and Bridge Department	3151 SE Inner Loop	Georgetown	Road and Bridge Department		Jenifer Favreau	jenifer.favreau@wilcotx.gov	512-943-1937		1505570900					BP-70C65	$243.04		1/1/2026		9	$2,187.36
01.0200.0210.004621	Road and Bridge Department	3151 SE Inner Loop	Georgetown	Road and Bridge Department		Jenifer Favreau	jenifer.favreau@wilcotx.gov	512-943-1937		CNCRQ4R1RZV					MXC528F	$135.52		1/1/2026		9	$1,219.68
01-0100-0441-004621	425th District Court	405 MLK Blvd	Georgetown	425th District Court		Marlys Tidrick	marlys.tidrick@wilcotx.gov	512-943-3380		Property tag #4224					MXC528F	$135.52		1/1/2026		9	$1,219.68
01-0100-0441-004621	425th District Court	405 MLK Blvd	Georgetown	425th District Court		Marlys Tidrick	marlys.tidrick@wilcotx.gov	512-943-3380	[redacted]					NEW	MXC528F	$135.52		1/1/2026		9	$1,219.68
01-0100-0441-004621	480th District Court	405 MLK Blvd	Georgetown	480th District Court		Shirley Cleere	shirley.cleere@wilcotx.gov	512-943-3620	[redacted]					NEW	MXC528F	$135.52		1/1/2026		9	$1,219.68
01-0100-0441-004621	480th District Court	405 MLK Blvd	Georgetown	480th District Court		Shirley Cleere	shirley.cleere@wilcotx.gov	512-943-3620	[redacted]					NEW	MXC528F	$135.52		1/1/2026		9	$1,219.68
01-0100-0435-004621	All District Courts	405 MLK Blvd	Georgetown	All District Courts		August Alvarado	august.alvarado@wilcotx.gov	512-943-3530	[redacted]					NEW	MXC528P	$82.67		1/1/2026		9	$744.03
01-0100-0435-004621	All District Courts	405 MLK Blvd	Georgetown	All District Courts		August Alvarado	august.alvarado@wilcotx.gov	512-943-3530	AP01087 and U60956GSJ177732						MXC528F	$135.52		1/1/2026		9	$1,219.68
01.0100.0512.004621	All District Courts	405 MLK Blvd	Georgetown	All District Courts	512th	August Alvarado	august.alvarado@wilcotx.gov	512-943-3530	[redacted]					NEW	MXC528F	$135.52		1/1/2026		9	$1,219.68
01.0100.0512.004621	All District Courts	405 MLK Blvd	Georgetown	All District Courts	512th	August Alvarado	august.alvarado@wilcotx.gov	512-943-3530	[redacted]					NEW	MXC528F	$135.52		1/1/2026		9	$1,219.68

Williamson Countywide Device Options 48-Month Lease (Phase IV)

Lease term may be extended through 2029 to complete the consolidation project.

MULTIFUNCTION DEVICES – COPY/PRINT/SCAN



BP-70C31 $174.94/Month 48 Months

- Floor model – copy/print/scan
- Unlimited Color and B&W Outputs Included
- Auto Shipped Toner Included
- All SHARP Service and Maintenance Included
- Paper Sizes: 8.5 x 11; 8.5 x 14; 11x17
- No tray change required for paper sizes
- Hole Punch
- Print Speed: 31 Pages Per Minute; Time to first page: 5.6 Seconds



BP-70C65 $243.04/Month 48 Months

- Floor model – copy/print/scan
- Unlimited Color and B&W Outputs Included
- Auto Shipped Toner Included
- All SHARP Service and Maintenance Included
- Paper Sizes: 8.5 x 11; 8.5 x 14; 11x17
- No tray change required for paper sizes
- Hole Punch
- Print Speed: 65 Pages Per Minute; Time to first page: 3.7 Seconds



MX-C528F $135.52/Month 48 Months

- Desktop Model – copy/print/scan
- Unlimited Color and B&W Outputs Included
- Auto Shipped Toner Included
- All SHARP Service and Maintenance Included
- Paper Sizes: 8.5 x 11; 8.5 x 14
- No tray change required for paper sizes
- Print Speed: 52 Pages Per Minute; Time to first page: 6.5 Seconds

Desktop model. Stand not included.

PRINTER ONLY



MX-C528P – Laser Printer $82.67/Month 48 Months

- Desktop Model – LASER PRINTER ONLY
- Unlimited Color and B&W Outputs Included
- Auto Shipped Toner Included
- All SHARP Service and Maintenance Included
- Paper Sizes: 8.5 x 11; 8.5 x 14
- No tray change required for paper sizes
- Print Speed: 52 Pages Per Minute; Time to first page: 6.5 Seconds

Desktop model. Stand not included.

Updated – Purchasing Department 7/11/25 Joy Simonton joy.simonton@wilco.org. Includes 2025 tariff pricing per SHARP.

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2023-1098950

Date Filed:
11/29/2023

Date Acknowledged:
11/30/2023

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Sharp Business Systems
Austin, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Williamson County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

RFP#22RFP85
Countywide Multifunction Device Lease

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
Patton, Darrel	Austin, TX United States	X	

5 Check only if there is NO Interested Party. ☐

6 UNSWORN DECLARATION

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.
(city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____County, State of _____, on the _____day of _____, 20_____.
(month) (year)

_____
Signature of authorized agent of contracting business entity
(Declarant)

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2025-1373216

Date Filed:
10/06/2025

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
Sharp Business Systems
Pflugerville, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
Williamson County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
2026-042
Multifunction Devices

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
Sharp Business Systems	Pflugerville, TX United States	X	

5 Check only if there is NO Interested Party. ☐

6 UNSWORN DECLARATION

[redacted]

Executed in Williamson County, State of Texas, on the 6 day of October (month), 2025 (year).

Signature of authorized agent of contracting business entity
(Declarant)

Commissioners Court - Regular Session **40.**

Meeting Date: 10/14/2025

Approval of Renewal #3 for Contract #22IFB153 between Petroleum Traders Corp and Williamson County for Bulk Fuel for Fleet Department

Submitted For: Joy Simonton **Submitted By:** Cheryl Johnson, Purchasing

Department: Purchasing

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider, and take appropriate action on authorizing Renewal #3 to Contract #22IFB153 between Petroleum Traders Corp and Williamson County for the purchase of bulk fuel for the Fleet Department, under the same pricing, terms, and conditions as the existing contract, for the renewal term of November 15, 2025, through November 14, 2026.

Background

This is the third renewal of Contract #22IFB153 between Petroleum Traders Corp and Williamson County for Bulk Fuel for the Fleet Department for a twelve-month term, with one renewal period remaining. The Fleet Department has confirmed that the vendor has met all contract requirements and supports moving forward with Renewal #3 out of four 12- month renewal options. The original contract was approved by Commissioners Court on November 15, 2022, through November 14, 2023, under agenda item #50. The funding source is 01.0882.0882.003301, and the point of contact is Kevin Teller.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Renewal 3

Renewal 2

Renewal 1

Original pricing and term

1295 document

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/07/2025 06:40 PM
Form Started By: Cheryl Johnson		Started On: 10/03/2025 10:39 AM
Final Approval Date: 10/07/2025		

WILCO PURCHASING

Summary Agreement for Renewal of Williamson County Contract

Contract Number:	**22IFB153**	**Department:**	Fleet
Vendor Name:	Petroleum Traders Corporation		
Purpose/Intended Use of Product or Service (summary):			
RENEWAL #3-Bulk Fuel			
Type of Contract:	IFB	**Start Date:**	15 Nov 2025
Purchasing Contact:	CHERYL JOHNSON	**End Date:**	14 Nov 2026
Department Contact:	KEVIN TELLER		

- **Williamson County wishes to extend this bid/proposal for the same price, terms, and conditions as the existing contract.**
- PLEASE INCLUDE THE FOLLOWING:
  - COMPLETED 1295 FORM; AND
  - RENEWED INSURANCE CERTIFICATE IF IT WAS REQUIRED IN BID/PROPOSAL.

Renewal Option Period 3	November 15, 2025 - November 14, 2026
Renewal Option Period 2	November 15, 2024 - November 14, 2025
Renewal Option Period 1	November 15, 2023 - November 14, 2024
Initial Contract Period	November 15, 2022 - November 14, 2023

BY SIGNING BELOW, THE PARTIES AGREE TO THE TERMS OF EXTENSION SET FORTH AS STATED ABOVE

Vendor Petroleum Traders Corporation

Name Joseph Vanderpool

Title Contract Sales Manager

Signature Joseph Vanderpool

Date 10/02/2025

Williamson County, 710 Main St., Georgetown, TX 78626

Williamson County Authorized Signature

Signature _____

Date _____

WILCO PURCHASING

Summary Agreement for Renewal of Williamson County Contract

Contract Number:	**22IFB153**	**Department:**	Fleet
Vendor Name:	Petroleum Traders Corporation		
Purpose/Intended Use of Product or Service (summary):			
RENEWAL #2 -Bulk Fuel			
Type of Contract:	IFB	**Start Date:**	15 Nov 2024
Purchasing Contact:	CHERYL JOHNSON	**End Date:**	14 Nov 2025
Department Contact:	KEVIN TELLER		

- **Williamson County wishes to extend this bid/proposal for the same price, terms, and conditions as the existing contract.**
- PLEASE INCLUDE THE FOLLOWING:
  - COMPLETED 1295 FORM; AND
  - RENEWED INSURANCE CERTIFICATE IF IT WAS REQUIRED IN BID/PROPOSAL.
- **Extend Contract for the 2nd RENEWAL of four one (1) year renewal option periods:**

Renewal Option Period 4	
Renewal Option Period 3	
Renewal Option Period 2	November 15, 2024 - November 14, 2025
Renewal Option Period 1	November 15, 2023 - November 14, 2024
Initial Contract Period	November 15, 2022 - November 14, 2023

BY SIGNING BELOW, THE PARTIES AGREE TO THE TERMS OF EXTENSION SET FORTH AS STATED ABOVE

Vendor _Petroleum Traders Corporation__

Name ___Brian Townsend_____

Title __CEO_____

Signature _____

Date____07/22/2024_____

Williamson County, 710 Main St., Georgetown, TX 78626

Bill Gravell, Jr

Williamson County Judge

Signature Bill Gravell Jr. Bill Gravell (Aug 13, 2024 12:45 CDT)

Date Aug 13, 2024

22IFB153 Bulk Fuel- Petroleum Traders Corp

FY23/FY24/FY25 Pricing

TANK WAGON SUPPLY:THE AVERAGE ORDER WILL BE 1500-4500 GALLONS OF COMBINED PRODUCTS	Brand Bid	Opis Daily Average	Firm Discount	Markup	Cost to County	
Conventional Gasoline with 10% Ethanol	Unbranded	2.5657	n/a	0.25	2.8157	
Diesel Fuel S15 No.2-D Containing No Higher than a 5% Blend	Unbranded	3.7658	n/a	0.25	4.0158	
Delivery Location: Williamson County, No Location Specified						
TRANSPORT TRUCK SUPPLY: THE AVERAGE ORDER WILL BE 5000-9000 GALLONS OF SPLIT LOAD PRODUCT	**Brand Bid**	**Opis Daily Average**	**Firm Discount**	**Markup**	**Cost to County**	
Conventional Unleaded Gasoline with 10% Ethanol	Unbranded	2.5657	-0.0383	n/a	2.5274	
Diesel Fuel S15 No.2-D Containing No Higher than a 5% Blend	Unbranded	3.7658	-0.0174	n/a	3.7484	
Delivery Location: Williamson County, No Location Specified						
STANDBY GENERATOR FUELING: THE AVERAGE ORDER WILL BE 50-150 GALLONS OF A SINGLE PRODUCT	**Brand Bid**	**Cost Per Stop**	**Firm Discount**	**Markup**	**Cost to County**	**Demurrage Hourly**
Diesel Fuel S15 No.2-D Containing No Higher than a 5% Blend	Unbranded	3.7658	NO BID	NO BID	NO BID	

Delivery Location: Williamson County, No Location Specified

Agenda Item #25, CC 08.13.2024, Approval of RENEWAL #2 for Contract# 22IFB153 - Bulk Fuel- Petroleum Traders Corporation for Fleet Department (Cheryl)

Final Audit Report 2024-08-13

Created:	2024-08-12
By:	Cheryl Johnson (cheryl.johnson@wilco.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA2pa8vr__7H--RE8NaqFIfy6I9IVI3Jby

"Agenda Item #25, CC 08.13.2024, Approval of RENEWAL #2 for Contract# 22IFB153 - Bulk Fuel- Petroleum Traders Corporation for Fleet Department (Cheryl)" History

Document created by Cheryl Johnson (cheryl.johnson@wilco.org)
2024-08-12 - 3:31:27 PM GMT- IP address: 66.76.4.65

Document emailed to Rebecca Pruitt (becky.pruitt@wilco.org) for delegation
2024-08-12 - 3:32:48 PM GMT

Email viewed by Rebecca Pruitt (becky.pruitt@wilco.org)
2024-08-13 - 3:37:31 PM GMT- IP address: 66.76.4.65

Document signing delegated to Bill Gravell (bgravell@wilco.org) by Rebecca Pruitt (becky.pruitt@wilco.org)
2024-08-13 - 3:38:12 PM GMT- IP address: 66.76.4.65

Document emailed to Bill Gravell (bgravell@wilco.org) for signature
2024-08-13 - 3:38:12 PM GMT

Email viewed by Bill Gravell (bgravell@wilco.org)
2024-08-13 - 5:45:31 PM GMT- IP address: 66.76.4.65

Document e-signed by Bill Gravell (bgravell@wilco.org)
Signature Date: 2024-08-13 - 5:45:43 PM GMT - Time Source: server- IP address: 146.75.164.227

Agreement completed.
2024-08-13 - 5:45:43 PM GMT

Powered by Adobe Acrobat Sign

WILCO TEXAS

Purchasing Department

Summary Agreement for Renewal of Williamson County Contract

Contract Number:	22IFB153	**Department:**	FLEET
Vendor Name:	PETROLEUM TRADERS CORPORATION		
Purpose/Intended Use of Product or Service (summary):			
RENEWAL #1 FOR BULK FUEL FOR WILLIAMSON COUNTY FLEET			
Type of Contract:	IFB	**Start Date:**	11/15/2023
Purchasing Contact:	KIM CHAPPIUS	**End Date:**	11/14/2024
Department Contact:	KEVIN TELLER		

- **Williamson County wishes to extend this bid/proposal for the same pricing, terms, and conditions as the existing contract.**
- PLEASE INCLUDE THE FOLLOWING:
  - COMPLETED 1295 FORM; AND
  - RENEWED INSURANCE CERTIFICATE IF IT WAS REQUIRED IN BID/PROPOSAL.
- **Extend Contract for the 1ST of four (4) one (1) year renewal option periods:**

Renewal Option Period 2	
Renewal Option Period 1	November 15, 2023 – November 14, 2024
Initial Contract Period	November 15, 2022 – November 14, 2023

BY SIGNING BELOW, THE PARTIES AGREE TO THE TERMS OF EXTENSION SET FORTH AS STATED ABOVE

Vendor Petroleum Traders Corporation

Name Brian Townsend

Title Chief Executive Officer

Signature

Date 10/25/2023

Williamson County, 710 Main St., Georgetown, TX 78626

Bill Gravell, Jr

Williamson County Judge

Signature Bill Gravell (Nov 8, 2023 10:36 CST)

Date Nov 8, 2023

22IFB153 Bulk Fuel- Petroleum Traders Corp

TANK WAGON SUPPLY:THE AVERAGE ORDER WILL BE 1500-4500 GALLONS OF COMBINED PRODUCTS	Brand Bid	Opis Daily Average	Firm Discount	Markup	Cost to County	
Conventional Gasoline with 10% Ethanol	Unbranded	2.5657	n/a	0.25	2.8157	
Diesel Fuel S15 No.2-D Containing No Higher than a 5% Blend	Unbranded	3.7658	n/a	0.25	4.0158	
Delivery Location: Williamson County, No Location Specified						
TRANSPORT TRUCK SUPPLY: THE AVERAGE ORDER WILL BE 5000-9000 GALLONS OF SPLIT LOAD PRODUCT	**Brand Bid**	**Opis Daily Average**	**Firm Discount**	**Markup**	**Cost to County**	
Conventional Unleaded Gasoline with 10% Ethanol	Unbranded	2.5657	-0.0383	n/a	2.5274	
Diesel Fuel S15 No.2-D Containing No Higher than a 5% Blend	Unbranded	3.7658	-0.0174	n/a	3.7484	
Delivery Location: Williamson County, No Location Specified						
STANDBY GENERATOR FUELING: THE AVERAGE ORDER WILL BE 50-150 GALLONS OF A SINGLE PRODUCT	**Brand Bid**	**Cost Per Stop**	**Firm Discount**	**Markup**	**Cost to County**	**Demurrage Hourly**
Diesel Fuel S15 No.2-D Containing No Higher than a 5% Blend	Unbranded	3.7658	NO BID	NO BID	NO BID	

Delivery Location: Williamson County, No Location Specified

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2023-1088316

Date Filed:
10/26/2023

Date Acknowledged:
10/31/2023

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
Petroleum Traders Corporation
Fort Wayne, IN United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
Williamson County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
22IFB153
Bulk Fuel

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
Himes, Michael	Fort Wayne, IN United States	X	
Townsend, Brian	Fort Wayne, IN United States	X	
Stephens, Linda	Fort Wayne, IN United States	X	
Vanderpool, Joseph	Fort Wayne, IN United States	X	

5 Check only if there is NO Interested Party. ☐

6 UNSWORN DECLARATION

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____ County, State of _____, on the _____ day of _____, 20_____.
(month) (year)

_____
Signature of authorized agent of contracting business entity
(Declarant)

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2023-1088316

Date Filed:
10/26/2023

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
Petroleum Traders Corporation
Fort Wayne, IN United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
Williamson County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
22IFB153
Bulk Fuel

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
Himes, Michael	Fort Wayne, IN United States	X	
Townsend, Brian	Fort Wayne, IN United States	X	
Stephens, Linda	Fort Wayne, IN United States	X	
Vanderpool, Joseph	Fort Wayne, IN United States	X	

5 Check only if there is NO Interested Party. ☐

6 UNSWORN DECLARATION

My name is Joseph Vanderpool, and my date of birth is [redacted].

My address is 7120 Pointe Inverness Way (street), Fort Wayne (city), IN (state), 46801-2357 (zip code), USA (country).

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Allen County, State of Indiana, on the 26 day of October (month), 2023 (year).

Joseph Vanderpool

Signature of authorized agent of contracting business entity
(Declarant)

Agenda Item #21, CC 11.07.23 Approval of Renewal #1 for 22IFB153 Bulk Fuel with Petroleum Traders Corp (Kim)

Final Audit Report 2023-11-08

Created:	2023-11-07
By:	Kim Chappius (kim.chappius@wilco.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAO4Em39qa-tjFH3PK7uSD5K4OISM7Eesp

"Agenda Item #21, CC 11.07.23 Approval of Renewal #1 for 22IFB153 Bulk Fuel with Petroleum Traders Corp (Kim)" History

Document created by Kim Chappius (kim.chappius@wilco.org)
2023-11-07 - 2:59:16 PM GMT- IP address: 173.219.39.210

Document emailed to Rebecca Pruitt (becky.pruitt@wilco.org) for signature
2023-11-07 - 2:59:53 PM GMT

Email viewed by Rebecca Pruitt (becky.pruitt@wilco.org)
2023-11-07 - 3:56:33 PM GMT- IP address: 66.76.4.65

Document signing delegated to Bill Gravell (bgravell@wilco.org) by Rebecca Pruitt (becky.pruitt@wilco.org)
2023-11-07 - 3:57:26 PM GMT- IP address: 66.76.4.65

Document emailed to Bill Gravell (bgravell@wilco.org) for signature
2023-11-07 - 3:57:27 PM GMT

Email viewed by Bill Gravell (bgravell@wilco.org)
2023-11-07 - 4:01:34 PM GMT- IP address: 66.76.4.65

Document e-signed by Bill Gravell (bgravell@wilco.org)
Signature Date: 2023-11-08 - 4:36:16 PM GMT - Time Source: server- IP address: 66.76.4.65

Agreement completed.
2023-11-08 - 4:36:16 PM GMT

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TANK WAGON SUPPLY:THE AVERAGE ORDER WILL BE 1500-4500 GALLONS OF COMBINED PRODUCTS	Brand Bid	Opis Daily Average	Firm Discount	Markup	Cost to County	
Conventional Gasoline with 10% Ethanol	Unbranded	2.5657	n/a	0.25	2.8157	
Diesel Fuel S15 No.2-D Containing No Higher than a 5% Blend	Unbranded	3.7658	n/a	0.25	4.0158	

Delivery Location: Williamson County, No Location Specified

TRANSPORT TRUCK SUPPLY: THE AVERAGE ORDER WILL BE 5000-9000 GALLONS OF SPLIT LOAD PRODUCT	Brand Bid	Opis Daily Average	Firm Discount	Markup	Cost to County	
Conventional Unleaded Gasoline with 10% Ethanol	Unbranded	2.5657	-0.0383	n/a	2.5274	
Diesel Fuel S15 No.2-D Containing No Higher than a 5% Blend	Unbranded	3.7658	-0.0174	n/a	3.7484	

Delivery Location: Williamson County, No Location Specified

STANDBY GENERATOR FUELING: THE AVERAGE ORDER WILL BE 50-150 GALLONS OF A SINGLE PRODUCT	Brand Bid	Cost Per Stop	Firm Discount	Markup	Cost to County	Demurrage Hourly
Diesel Fuel S15 No.2-D Containing No Higher than a 5% Blend	Unbranded	3.7658	NO BID	NO BID	NO BID	

Delivery Location: Williamson County, No Location Specified

Specifications

Bid Specifications

Objective/Purpose/Requirements

Williamson County is soliciting bids for qualified vendors to supply the County with gasoline and diesel fuel on an “as needed” basis to service County owned equipment and vehicles.

Contract Term

12 Months

Additional Renewals Options

(4) Optional (12) month renewals.

Scope of Work

Fuel Quality and Acceptance

All Bids received must list the brand or trade name of the fuel being offered and include a copy of the manufacturers purchase / exchange specifications. Specifications shall indicate manufacturers maximum allowable sulfur content. Any additive used must be identified by brand or trade name and manufacturer’s specification sheet provided with the Bid. Any additional alcohol or Bio blending beyond the mandatory specification for the Greater Austin Area will not be acceptable. The Contract Administrator must be advised by written notification of any additional blending that may be required due to any future State or Federal mandates.

Upon bid award, Successful Bidder will be required to provide MSDS sheets on all products provided.

Delivery

All fuel will be ordered on an “as needed basis”.

Prompt delivery is essential in the performance of this Contract. Points of delivery are Georgetown, Taylor, Granger, and Florence. Orders must be delivered within 24 hours.

Successful Bidder must be able to deliver all products into above ground skid tanks and underground tanks. Products must be metered or accurately measured at the time of delivery. Successful Bidder will be required to provide a current copy of “Certificate of Registration of Weights and Measures Devices” applicable to all vehicles delivering metered fuel with subsequent proof of renewals as they occur.

COUNTY GAS AND DIESEL FUEL STORAGE TANK LOCATIONS AND ESTIMATED USAGES:

CENTRAL MAINTENANCE FACILITY
3151 SE Inner Loop
Georgetown, Texas
Diesel Fuel: one (1) 20,000 gallon underground fiber glass tank
Gasoline: one (1) 20,000 gallon underground fiber glass tank
Estimated fuel usage in a 12-month period:
191,000 gallons of diesel fuel
260,000 gallons of unleaded fuel

TAYLOR BARN
104 Mississippi St (Off Hwy 95)
Taylor, Texas
Diesel Fuel: one (1) 3,000 gallon above ground
Gasoline: one (1) 3,000 gallon regular unleaded above ground
Estimated fuel usage in a 12-month period:
5,000 – 10,000 gallons of diesel fuel
15,000 – 20,000 gallons of unleaded fuel
Variable depending on project locations within the county

GRANGER BARN
16350 FM 971 (On Hwy 971)
Granger, Texas
Diesel Fuel: one (1) 3,000 gallon above ground system
Gasoline: one (1) 3,000 gallon above ground system
Estimated fuel usage in a 12-month period:
As-needed, this site is not currently open

FLORENCE BARN
1100 FM 970
Florence, Texas
Diesel Fuel: one (1) 3,000 gallon above ground system
Gasoline: one (1) 3,000 gallon above ground system
Estimated fuel usage in a 12-month period:
As-needed, this site is not currently open

Fuel Spills

Extreme care must be taken by the Successful Bidder to avoid fuel spills. The tanker truck must be attended at all times during fuel offloading. Any cost incurred as a result of fuel spills due to negligence on the part of the Successful Bidder, its agents or employees, or due to equipment malfunction, will be borne by the Successful Bidder and may be grounds for termination of this Contract at the discretion of the Williamson County Commissioner's Court. Successful Bidder is responsible for following the notification procedures as outlined in the Texas Administrative Code, Title 30; Chapter 327:1-5 for all reportable quantities.

Bid Pricing

Bid price will be per gallon.

Gallons shall be billed net unless product is metered.

The bid price (contract price) will be compared to the daily average composite index published in the Oil Pricing Information Service (OPIS) report for the Austin, Texas area. If there are errors in extension figures the unit price will prevail.

A firm fixed price for fuels will be determined by applying the Successful Bidder differentials (the differential must be a firm dollar amount during the Contract, consist of four (4) decimal places and will be identified by the Bidder as either negative or positive) to the average gallon prices listed in the OPIS daily average for the Austin, Texas area.

Each invoice will reference the date of each applicable OPIS and published index average.

The Successful Bidder is required to supply a current copy of the "Oil Pricing Information Service (OPIS) Report" to the Contract Administrator daily by email as follows:

Email: kevin.teller@wilco.org ,epospisil@wilco.org, michael.vaughan@wilco.org

The current copy of the "Oil Pricing Information Service (OPIS) Report" we are requesting daily by email and to be attached to establish the benchmark for the quotation needs to be typed in excel. We are not requesting a copy of the actual OPIS publication.

The Oil Pricing Information Service (OPIS) report published on September 1st, 2022 or the last report published as close to that date as possible, will be used to establish the benchmark for your quotation. (Please Attach Report)

Taxes: Do not include tax in the price quoted on the fuel bid. Bid only the price of the product. Williamson County is by statue, exempt from federal excise tax and will pay any appropriate taxes as required.

Natural Disaster or Emergency Situation

In the event of a Natural Disaster or Emergency Situation, awarded bidder will escalate Williamson County to a Priority One level for fuel deliveries and will make deliveries as needed, required and requested, 24/7, to the best of their capabilities and available resources, equipment and manpower. In the event that Williamson County is unable to refuel, the successful bidder will be tasked to fuel generators. Please see Stationary Generators table below.

STATIONARY GENERATORS				
UNIT #	**LOCATION**	**FUEL TYPE**	**CAPACITY gal**	**10/1/20 - 9/20/21**
JR0388	**1821 SE Inner Loop Georgetown**	**Diesel**	**468**	**476**
SR0276	**508 Rock St Georgetown**	**Diesel**	**2400**	**2,133**
YR1201	**911 Tracy Chamber Lane Georgetown**	**Diesel**	**5200**	**1059**

Gasoline and Diesel Specifications

Gasoline and Diesel to Be Bid:

1. Conventional Gasoline w/10% Ethanol 87 Conv w/10%Ethanol

2. Diesel Fuel S15 No.2-D Cetane number of 40 minimum

Specifications for Conventional/Unleaded Gasoline with 10% Ethanol:

The unleaded regular gasoline will contain a detergent additive in sufficient concentrations submitted by laboratory tests recognized by the automobile industry for these fuels.

See Attachment A in Separate PDF: Conventional Gasoline with 10% Ethanol Destination Specification

Existent Gum, mg/100 mL 5 maximum D381
Oxidation Stability, mins. 240 minimum (see notes c) D525

Specifications for No.2 Diesel Fuel containing No Higher than a 5% bio blend:

See Attachment A below: Diesel Fuel S15 No.2-D Destination

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2025-1371757

Date Filed:
10/02/2025

Date Acknowledged:
10/02/2025

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Petroleum Traders Corporation
Fort Wayne, IN United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Williamson County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

22IFB153
supply and delivery of fuel

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
Himes, Michael	Fort Wayne, IN United States	X	
Stephens, Linda	Fort Wayne, IN United States	X	
Townsend, Brian	Fort Wayne, IN United States	X	
Vanderpool, Joseph	Fort Wayne, IN United States	X	

5 Check only if there is NO Interested Party. ☐

6 UNSWORN DECLARATION

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.
(city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____ County, State of _____, on the _____ day of _____, 20_____.
(month) (year)

_____
Signature of authorized agent of contracting business entity
(Declarant)

CERTIFICATE OF INTERESTED PARTIES

FORM **1295**

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

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Williamson County

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22IFB153
supply and delivery of fuel

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
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Stephens, Linda	Fort Wayne, IN United States	X	
Townsend, Brian	Fort Wayne, IN United States	X	
Vanderpool, Joseph	Fort Wayne, IN United States	X	

5 Check only if there is NO Interested Party. ☐

6 UNSWORN DECLARATION

My name is Joseph Vanderpool, my date of birth is 05/20/1988

[redacted]

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Allen County, State of Indiana, on the 2nd day of October (month), 2025 (year).

Joseph Vanderpool

Signature of authorized agent of contracting business entity
(Declarant) Joseph Vanderpool, Contract Sales Manager

Commissioners Court - Regular Session **41.**

Meeting Date: 10/14/2025

Award of IFB #25IFB76 for Via De Sienna and Ronald Reagan Intersection Improvements to Aaron Concrete Contractors, LP for Road and Bridge Department

Submitted For: Joy Simonton **Submitted By:** Fernando Ramirez, Purchasing

Department: Purchasing

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider, and take appropriate action on approving IFB #25IFB76 for Via De Sienna and Ronald Reagan Intersection Improvements to Aaron Concrete Contractors, LP for the Road and Bridge Department, in the amount of $254,805.00, and authorize execution of this agreement.

Background

Williamson County sent out over nine hundred eighty-two (982) notifications with forty-five (45) document takers and received two (2) submittals. The bids were reviewed and the apparent low bidder, Aaron Concrete Contractors, LP, was found to be responsive and materially balanced. In addition to meeting the bid qualifications subject to being low bidder, this vendor has performed similar work on other projects and received positive references. It is recommended to the Williamson County Commissioners Court that they award Aaron Concrete Contractors LP the contract for Via De Sienna and Ronald Reagan Intersection Improvements project. The funding source is 01.0200.0210.003599 and the point of contact is Jenifer Favreau.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Agreement

Recommendation Letter

All Bid Submittals

Form 1295

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/07/2025 05:07 PM
Form Started By: Fernando Ramirez		Started On: 09/25/2025 09:31 AM
Final Approval Date: 10/07/2025		

Agreement for Construction Services

This Agreement ("Agreement") between Williamson County, Texas, a political subdivision of the State of Texas ("Owner") and **Aaron Concrete Contractors, LLC** ("Contractor") is entered into in accordance with the following terms and conditions:

ARTICLE 1 SCOPE OF WORK: The Owner desires to retain Contractor for the construction of **25IFB76 – Via De Sienna and Ronald Reagan Intersection Improvements** (hereinafter called the "Project"). The Contractor shall have the overall responsibility for and shall provide complete construction services and furnish all materials, equipment, tools and labor as necessary or reasonably inferable to complete the Project, or any phase of the Project, in accordance with the Owner's requirements and the terms of this Agreement (hereinafter collectively referred to as the "Work").

ARTICLE 2 CONTRACT PRICE: Owner agrees to pay to the Contractor, for the satisfactory performance of the Work, the sum of **Two Hundred Fifty-Four Thousand Eight Hundred Five Dollars ($ 254,805.00)** in accordance with the terms and conditions of this Agreement.

ARTICLE 3 PLANS AND SPECIFICATIONS: The Work shall be performed pursuant to and in accordance with the plans and specifications attached hereto as **Exhibit "A"**, as well as any revisions made thereto.

ARTICLE 4 CONTRACT TIME:

4.1 Contractor shall commence the Work upon instruction to do so from the Owner and shall achieve Substantial Completion within **Fifteen (15) Working Days** from the date the Work is commenced; provided, however, Owner may extend said time period in the event bad weather affects the progress of the Work. Unless otherwise specified in writing, Contractor shall achieve Final Completion within **Twenty (20) Working Days of Substantial Completion**. Owner shall determine when the Project has been fully and finally completed to its satisfaction. The time set forth for completion of the work is an essential element of the Agreement.

4.2 Liquidated Damages.

Contractor acknowledges and recognizes that Owner is entitled to full and beneficial occupancy and use of the completed Work following expiration of the Contract Time and that Owner has entered into, or will enter into, binding agreements upon Contractor's achieving Substantial Completion of the Work within the Contract Time. Contractor further acknowledges and agrees

that if Contractor fails to complete substantially or cause the Substantial Completion of any Phase of the Work within the Contract Time, Owner will sustain extensive damages and serious loss as a result of such failure. In the cases of missed scheduled events, which incur exact losses of revenue and exact expenses for fees and other cancellation costs, Contractor shall be responsible for the exact amount of damages sustained by Owner. In other cases, the exact amount of such damages will be extremely difficult to ascertain. Therefore, Owner and Contractor agree as set forth below:

4.2.1 Subject to the other terms and conditions herein, if Substantial Completion is not achieved by the date specified above or by such date to which the Contract Time may be extended, the Contract Price shall be reduced by **five hundred Dollars ($ 500.00) per calendar day** as liquidated damages and not as a penalty, until the date of Substantial Completion. Force majeure shall apply relative to both rain/snow delays (acts of nature) and/or supply delays over which Contractor has no control, and such force majeure delays shall not be subject to such reduction of the Contract Price.

4.2.2 Owner may deduct liquidated damages described herein from any unpaid amounts then or thereafter due Contractor under this Agreement. Any liquidated damages not so deducted from any unpaid amounts due Contractor shall be payable by Contractor to Owner at the demand of Owner, together with the interest from the date of the demand at a rate equal to the prime interest rate as published by the Wall Street Journal on the **first (1st) business day** after such amounts are demanded.

4.2.3 Notwithstanding anything to the contrary in this Agreement, if Owner is unable to recover any portion of liquidated damages in accordance with the terms and conditions herein because it is found to be unenforceable or invalid as a penalty or otherwise, then, Owner shall be entitled to recover from Contractor all of Owner's actual damages in connection with the failure by Contractor to achieve Substantial Completion of the Work within the Contract Time, including, without limitation, direct, indirect, or consequential damages.

ARTICLE 5 PAYMENT:

5.1 Schedule Of Values

Contractor shall submit to the Owner, before the first Application for Payment, a schedule of values allocating the entire Contract Price to the various portions of the Work and prepared in such form and supported by such data to substantiate its accuracy as the Owner may require. This schedule, unless objected to by the Owner, shall be used as a basis for reviewing the Contractor's Applications for Payment.

5.2 Applications For Payment

5.2.1 Contractor shall submit to the Owner an itemized Application for Payment prepared in accordance with the schedule of values for completed portions of the Work. Such application shall be notarized, if required, and supported by such data substantiating the Contractor's right to payment as the Owner may require, such as copies of requisitions from

subcontractors and material suppliers and shall reflect retainage if provided for in the Agreement.

5.2.1.1 Such applications may include requests for payment on account of changes in the Work that have been properly authorized by written Change Orders.

5.2.1.2 Applications for Payment shall not include requests for payment for portions of the Work for which the Contractor does not intend to pay a subcontractor or material supplier unless such Work has been performed by others whom the Contractor intends to pay.

5.2.1.3 If requested by Owner or required elsewhere in the Agreement, each Application for Payment shall be accompanied by the following, all in a form and substance satisfactory to the Owner:

a. With each Application for Payment: a current Sworn Statement from the Contractor setting forth all subcontractors and all material suppliers with whom the Contractor has subcontracted, the amount of each such subcontract, the amount requested for any subcontractor or material supplier in the Application for Payment, and the amount to be paid to the Contractor from such progress payment;

b. With each Application for Payment: a duly executed Conditional Waiver and Release on Progress Payment from the Contractor and subcontractors establishing receipt of payment or satisfaction of the payment requested by the Contractor in the current Application for Payment;

c. Commencing with the second Application for Payment submitted by the Contractor, a duly executed Unconditional Waiver and Release on Progress Payment from Contractor and all subcontractors, material suppliers and, where appropriate, lower tier subcontractors that have billed more than five thousand dollars ($5,000) on a single application of payment, establishing receipt of payment or satisfaction of payment of all amounts requested on behalf of such entities and disbursed prior to submittal by the Contractor of the current Application for Payment;

d. With the Final Application for Payment: Contractor shall submit a Conditional Waiver and Release on Final Payment as required by Texas Property Code, §53.284. Upon receipt of final payment, Contractor shall submit an Unconditional Waiver and Release on Final Payment as required by Texas Property Code, §53.284; and

e. Such other information, documentation, and materials as the Owner, or the title insurer (if any) may require in order to ensure that Owner's property is free of lien claims. Such other documents may include, without limitation, original copies of lien or bond claim releases suitable for filing with the County Clerk in Williamson County, Texas.

5.2.2 Unless otherwise provided in the Agreement, payments shall be made on account of materials and equipment delivered and suitably stored at the site for subsequent incorporation in the Work. If approved in advance by the Owner, payment may similarly be made for materials and equipment suitably stored off the site at a location agreed upon in writing.

Payment for materials and equipment stored on or off the site shall be conditioned upon compliance by the Contractor with procedures satisfactory to the Owner to establish the Owner's title to such materials and equipment or otherwise protect the Owner's interest, and shall include the costs of applicable insurance, storage and transportation to the site for such materials and equipment stored off the site.

5.2.3 The Contractor warrants that title to all Work covered by an Application for Payment will pass to the Owner no later than the time of payment. The Contractor further warrants that upon submittal of an Application for Payment all Work for which Certificates for Payment have been previously issued and payments received from the Owner shall, to the best of the Contractor's knowledge, information and belief, be free and clear of liens, bond claims, claims, security interests or encumbrances in favor of the Contractor, subcontractors, material suppliers, or other persons or entities making a claim by reason of having provided labor, materials and equipment relating to the Work.

5.2.3.1 The Contractor further expressly undertakes to defend Owner, at the Contractor's sole expense, against any actions, lawsuits, or proceedings brought against Owner as a result of liens filed against the Work, the site of any of the Work, the Project site and any improvements thereon, or any portion of the property of any of Owner (referred to collectively as "liens" in this paragraph), provided the Owner has paid Contractor pursuant to the requirements of the Agreement. The Contractor hereby agrees to indemnify and hold Owner harmless against any such liens or claims of lien and agrees to pay any judgment or lien resulting from any such actions, lawsuits, or proceedings.

5.2.3.2 The Owner shall release any payments withheld due to a lien or bond claims if the Contractor obtains security acceptable to the Owner, however, the Contractor shall not be relieved of any responsibilities or obligations under this paragraph, including, without limitation, the duty to defend and indemnify Owner.

5.2.3.3 Retainage. The Owner shall withhold from each progress payment, as retainage, five percent (5%) of the total earned amount. Retainage so withheld shall be managed in conformance with Texas Government Code, Chapter 2252, Subchapter B. Any request for reduction or release of retainage shall be accompanied by written consent of the Contractor's Surety. No such request shall be made until the Contractor has earned at least sixty-five percent (65%) of the total Contract Price.

5.2.3.4 For purposes of Texas Government Code, §2251.021 (a)(2), the date the performance of service is completed is the date when the Owner's representative approves the Application for Payment.

5.3 Certificates For Payment

5.3.1 The Owner will, within seven (7) business days after receipt of the Contractor's Application for Payment, issue a Certificate for Payment, with a copy to the Contractor, for such amount as the Owner determines is properly due, or notify the Contractor in writing of the Owner 's reasons for withholding certification in whole or in part as provided.

5.3.2 The issuance of a Certificate for Payment will constitute a representation by the Owner, based

on the Owner's evaluation of the Work and the data comprising the Application for Payment, that, to the best of the Owner's knowledge, information and belief, the Work has progressed to the point indicated and that the quality of the Work is in accordance with the Agreement. The foregoing representations are subject to an evaluation of the Work for conformance with the Agreement upon Substantial Completion, to results of subsequent tests and inspections, to correction of minor deviations from the Agreement prior to completion and to specific qualifications expressed by the Owner. The issuance of a Certificate for Payment will further constitute a representation that the Contractor is entitled to payment in the amount certified. However, the issuance of a Certificate for Payment will not be a representation that the Owner has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from subcontractors and material suppliers and other data requested by the Owner to substantiate the Contractor's right to payment, or (4) made examination to ascertain how or for what purpose the Contractor has used money previously paid on account of the Contract Price.

5.4 Decisions To Withhold Certification

5.4.1 The Owner may withhold a Certificate for Payment in whole or in part, to the extent reasonably necessary to protect the Owner, if in the Owner's opinion the representations to the Owner required herein cannot be made. If the Owner is unable to certify payment in the amount of the Application, the Owner will notify the Contractor. If the Contractor or Contractor and Owner, as the case may be, cannot agree on a revised amount, the Owner will promptly issue a Certificate for Payment for the amount that can be certified. The Owner may also withhold a Certificate for Payment or, because of subsequently discovered evidence, may nullify the whole or a part of a Certificate for Payment previously issued, to such extent as may be necessary in the Owner's opinion to protect the Owner from loss for which the Contractor is responsible because of:

5.4.1.1 defective Work not remedied;
5.4.1.2 third party claims filed or reasonable evidence indicating probable filing of such claims;
5.4.1.3 failure of the Contractor to make payments properly to subcontractors or for labor, materials or equipment;
5.4.1.4 reasonable evidence that the Work cannot be completed for the unpaid balance of the Contract Price;
5.4.1.5 damage to the Owner or a separate contractor;
5.4.1.6 failure to maintain the scheduled progress, or reasonable evidence that the Work will not be completed within the Contract Time;
5.4.1.7 failure to comply with the requirements of Texas Government Code, Chapter 2258 (Prevailing Wage Law);
5.4.1.8 failure to include sufficient documentation to support the amount of payment requested for the Project;
5.4.1.9 failure to obtain, maintain, or renew insurance coverage, payment/performance

bonds or warranty bond required by the Agreement; or

5.4.1.10 repeated failure to carry out the Work in accordance with the Agreement.

5.4.2 When the above reasons for withholding certification are removed, certification will be made for amounts previously withheld.

5.5 Progress Payments

5.5.1 The Owner shall make payment in the manner and within the time provided in the Agreement and in accordance with Texas Government Code, Chapter 2251.

5.5.2 The Contractor shall pay each subcontractor and material and equipment suppliers no later than ten (10) calendar days after receipt of payment from the Owner the amount to which the subcontractor or material and equipment suppliers is entitled. Payments to subcontractors may reflect the percentages actually retained from payments to the Contractor on account of the subcontractor's portion of the Work. The Contractor shall, by appropriate agreement with each subcontractor, require each subcontractor to make payments to Sub-subcontractors in a similar manner.

5.5.3 The Owner has the right to request written evidence from the Contractor that the Contractor has properly paid subcontractors and material and equipment suppliers amounts paid by the Owner to the Contractor for subcontracted Work. If the Contractor fails to furnish such evidence within seven (7) calendar days, the Owner shall have the right to contact subcontractors to ascertain whether they have been properly paid. The Owner shall not have an obligation to pay or to see to the payment of money to a subcontractor, except as may otherwise be required by law.

5.5.4 A Certificate for Payment, a progress payment, or partial or entire use or occupancy of the Project by the Owner shall not constitute acceptance of Work not in accordance with the Agreement.

5.6 Failure Of Payment

5.6.1 If the Owner is required to issue Certificates for Payment and, through no fault of the Contractor, the Owner fails to timely issue Certificates for Payment in the time permitted in the Agreement, or if the Owner does not pay the Contractor by the date established in the Agreement, then the Contractor may, upon twenty-one (21) business days written notice to the Owner, stop the Work until payment of the amount owing has been received.

5.6.2 If the Owner is entitled to reimbursement or payment from the Contractor under or pursuant to the Agreement, such payment shall be made promptly upon demand by the Owner. Notwithstanding anything contained in the Agreement to the contrary, if the Contractor fails to promptly make any payment due the Owner, or if the Owner incurs any costs and expenses to cure any default of the Contractor or to correct defective work, the Owner shall have an absolute right to offset such amount against the Contract Price and may, in the Owner's sole discretion, elect either to (1) deduct an amount equal to that which the Owner is entitled from

any payment then or thereafter due the Contractor from the Owner, or (2) issue a written notice to the Contractor reducing the Contract Price by an amount equal to that which the Owner is entitled.

5.7 Substantial Completion

5.7.1 Substantial Completion is the stage in the progress of the Work when the Work or designated portion thereof is sufficiently complete in accordance with the Agreement so that the Owner can occupy or utilize the Work for its intended use; provided, however, that as a condition precedent to Substantial Completion, the Owner has received all certificates of occupancy and any other permits, approvals, licenses, and other documents from any governmental authority having jurisdiction thereof necessary for the beneficial occupancy of the Project.

5.7.2 When the Contractor considers that the Work, or a portion thereof which the Owner agrees to accept separately, is substantially complete, the Contractor shall prepare and submit to the Owner a comprehensive list of items to be completed or corrected prior to final payment (punch list). Failure to include an item on the punch list does not alter the responsibility of the Contractor to complete all Work in accordance with the Agreement.

5.7.3 Upon receipt of the Contractor's punch list, the Owner will examine the Work to determine whether the Work or designated portion thereof is substantially complete. If the Owner's examination discloses any item, whether or not included on the Contractor's punch list, that is not sufficiently complete in accordance with the Agreement, the Contractor shall, before issuance of the Certificate of Substantial Completion, complete or correct such item upon notification by the Owner. In such case, the Contractor shall then submit a request for another examination by the Owner to determine Substantial Completion.

5.7.4 When the Work or designated portion thereof is substantially complete, the Owner will prepare a Certificate of Substantial Completion that shall establish the date of Substantial Completion, shall establish responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work and insurance, and shall fix the time within which the Contractor shall finish all items on the list accompanying the Certificate. Unless otherwise provided, Contractor shall complete all items on the punch list within thirty (30) calendar days of Substantial Completion. Warranties required by the Agreement shall commence on the date of Substantial Completion of the Work or designated portion thereof unless otherwise provided in the Certificate of Substantial Completion.

5.7.5 The Certificate of Substantial Completion shall be submitted to the Owner and Contractor for their written acceptance of responsibilities assigned to them in such Certificate of Substantial Completion. Upon such acceptance and consent of surety, if any, the Owner shall make payment of retainage.

5.8 Partial Occupancy or Use

5.8.1 The Owner may occupy or use any completed or partially completed portion of the Work at any stage when such portion is designated by separate agreement with the Contractor,

provided such occupancy or use is consented to by the insurer, the surety, and authorized by public authorities having jurisdiction over the Project. Such partial occupancy or use may commence whether or not the portion is substantially complete, provided the Owner and Contractor have accepted in writing the responsibilities assigned to each of them for payments, retainage, if any, security, maintenance, heat, utilities, damage to the Work and insurance, and have agreed in writing concerning the period for correction of the Work and commencement of warranties required by the Agreement. When the Contractor considers a portion substantially complete, the Contractor shall prepare and submit a list to the Owner as provided herein. Consent of the Contractor to partial occupancy or use shall not be unreasonably withheld.

5.8.2 Immediately prior to partial occupancy or use, the Owner and Contractor shall jointly inspect the area to be occupied or portion of the Work to be used in order to determine and record the condition of the Work.

5.8.3 Partial occupancy or use of a portion or portions of the Work shall not constitute acceptance of Work not complying with the requirements of the Agreement.

5.9 Final Completion and Final Payment

5.9.1 Upon receipt of the Contractor's written notice that the Work is ready for final inspection and acceptance and upon receipt of a final Application for Payment, the Owner will make such inspection and, when the Owner finds the Work acceptable under the Agreement and the Agreement fully performed, the Owner will issue a final Certificate for Payment for the entire balance found to be due the Contractor and noted in the final Certificate is due and payable. All warranties and guarantees required under or pursuant to the Agreement shall be assembled and delivered by the Contractor to the Owner as part of the final Application for Payment. The final Certificate for Payment will not be issued by the Owner until all warranties and guarantees have been received and accepted by the Owner.

5.9.2 Neither final payment nor any remaining retained percentage shall become due until the Contractor submits to the Owner (1) an affidavit that payrolls, bills for materials and equipment, and other indebtedness connected with the Work have been paid or otherwise satisfied, within the period of time required by Texas Government Code, Chapter 2251, (2) a certificate evidencing that insurance required by the Agreement to remain in force after final payment is currently in effect and will not be canceled or allowed to expire until at least thirty (30) business days prior written notice has been given to the Owner, (3) a written statement that the Contractor knows of no substantial reason that the insurance will not be renewable to cover the period required by the Agreement, (4) consent of surety to final payment, (5) a warranty bond in a form acceptable to Owner, and (6) other data establishing payment or satisfaction of obligations, such as receipts, unconditional full and final releases and waivers of liens, claims, security interests or encumbrances arising out of the Agreement, to the extent and in such form as may be designated by the Owner.

5.9.3 Acceptance of final payment by the Contractor, a subcontractor or material supplier shall constitute a waiver of claims by that payee except those previously made in writing and

identified by that payee as unsettled at the time of final Application for Payment.

ARTICLE 6 CONTRACTOR'S GENERAL RESPONSIBILITIES AND COVENANTS:

6.1 Contractor shall render, diligently and competently in accordance with the highest standards used in the profession, all Contractor services which shall be necessary or advisable for the expeditious, economical and satisfactory completion of the Project. Contractor agrees to use its best efforts, skill, judgment, and abilities to perform its obligations and to further the interests of Owner in accordance with Owner's requirements and procedures.

6.2 Contractor's duties as set forth herein shall at no time be in any way diminished by reason of any approval by the Owner nor shall the Contractor be released from any liability by reason of such approval by the Owner, it being understood that the Owner at all times is ultimately relying upon the Contractor's skill and knowledge in performing the services required hereunder.

6.3 Contractor is responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the Work. The safety program shall comply with all applicable requirements of the current federal Occupational Safety and Health Act and all other applicable federal, state and local laws and regulations.

6.4 Contractor shall be responsible for all construction means, methods, techniques, sequences and procedures, and for coordinating all portions of the Work. The Contractor shall keep the Owner informed of the progress and quality of the Work.

6.5 Contractor's designated representative, which is set forth below Contractor's signature herein below, shall be responsible for the day-to-day management of the Work on behalf of Contractor. The designated representative shall be the Owner's primary contact during the Work and shall be available as required for the benefit of the Work and the Owner. The contractor's designated representative shall be authorized to act on behalf of and bind the Contractor in all matters related to the Work including, but not limited to, execution of Change Orders.

6.6 As part of Contractor's obligation to coordinate the Work, Contract shall:

a. cooperate with the ODR and endeavor to further the interests of the Owner and the Work;
b. provide an on-site, full-time superintendent for the duration of the Work;
c. visit the Work site and inspect the existing facilities, systems and conditions to ensure an accurate understanding of the existing conditions as required;
d. at Owner's request, attend public meetings and hearings concerning the development of the Work;
e. review all drawings, specifications, and other plans as they are developed by the Owner and/or its engineer and advise Owner of any error, inconsistency or omission discovered in the drawings, specifications, and other plans;
f. review the drawings, specifications, and other plans for compliance with all applicable laws and code requirements;
g. advise Owner of any tests that should be performed;

h. organize and maintain competent, full-time staff at the Work site with clearly defined lines of authority and communication as necessary to coordinate construction activities, monitor and direct progress of the Work;
i. attend Owner's regularly scheduled Work progress meetings and fully advise the ODR of the Work status including schedule, costs, quality and changes;
j. assist Owner in obtaining building permits and obtain special permits for permanent improvements as required by law; and
k. shall coordinate, monitor and inspect the Work of subcontractors to ensure conformance with the drawings, specifications, other plans and with the terms of this Agreement.

6.7 Contractor shall identify every subcontractor it intends to use for the Work to the Owner in writing at least ten (10) days before entering into any subcontract. Contractor shall not use any subcontractor to which Owner has a reasonable objection. If Owner does not object to a particular subcontractor with said ten (10) days, such subcontract may be considered acceptable to Owner. Following Owner's acceptance of a subcontractor, that subcontractor shall not be changed without Owner's written consent, which shall not be unreasonably withheld.

6.6 NO ALTERATIONS OR CHANGES SHALL BE MADE, HOWEVER, EXCEPT UPON THE WRITTEN ORDER OF THE OWNER, OR THE ODR.

6.7 Contractor shall promptly correct any defective Work at Contractor's sole expense, unless the Owner specifically agrees, in writing, to accept the Work.

6.8 Contractor shall maintain and deliver the close out documents that describe changes or deviations from the original drawings, specifications and plans that occurred during construction and that reflect the actual "As Built" conditions of the completed Work.

ARTICLE 7 OWNER'S RESPONSIBILITIES

7.1 The Owner shall:

a. provide the general schedule for the Work provided Owner is of the opinion such schedule is necessary. The general schedule will set forth the Owner's plan for milestone dates and completion of the Work;
b. through the ODR, as identified herein below, examine the documents submitted by the Contractor and shall render decisions on behalf of the Owner to the extent allowed by Texas law;
c. at Owner's cost, will secure the services of surveyors, soils engineers, existing facility surveys, testing and balancing, environmental surveys or other special consultants to develop such additional information as may be necessary for the design or construction of the Work;
d. furnish required information and services and shall render approvals and decisions as expeditiously as is consistent with reasonable skill and care and the orderly progress of the

Contractor's services and of the Work;

e. shall have the right to reject any defective Work. Should Contractor refuse or neglect to correct any such Work within a reasonable time after notice, Owner may have the Work corrected and recover all expenses incurred from Contractor on demand; and

f. shall furnish to the Contractor a sufficient number of plans, drawings and specifications sets.

ARTICLE 8 INSURANCE

8.1 Insurance. Contractor shall carry insurance in the types and amounts indicated below for the duration of the Agreement, which shall include items owned by Owner in the care, custody and control of Contractor prior to and during construction. Contractor must also complete and file the declaration pages from the insurance policies with Owner whenever a previously identified policy period expires during the term of the Agreement, as proof of continuing coverage. Contractor shall update all expired policies prior to submission of any payment requests hereunder. Failure to update policies shall be reason for payment to be withheld until evidence for renewal is provided to the Owner. If the Contractor fails to obtain, maintain or renew any insurance required by this Agreement, the Owner may, among other remedies available hereunder or at law, obtain insurance coverage directly and recover the cost of that insurance from the Contractor or declare this Agreement void if the Contractor does not remedy the breach within ten (10) days after receipt of notice of breach from the Owner. All policies of insurance provided by the Contractor must comply with the requirements set forth herein, the Agreement and the laws of the State of Texas.

8.1.1 The Contractor shall provide and maintain, until the Work covered in the Agreement is completed and accepted by the Owner, the minimum insurance coverages in the minimum amounts as described below.

	Type of Coverage	Limits of Liability
.1	Worker's Compensation	Statutory
.2	Employer's Liability	
	Bodily Injury by Accident	$500,000 Ea. Accident
	Bodily Injury by Disease	$500,000 Ea. Employee
	Bodily Injury by Disease	$500,000 Policy Limit

.3 Commercial general liability including completed operations and contractual liability insurance for bodily injury, death, or property damages in the following amounts:

COVERAGE	PER OCCURRENCE
Commercial General Liability (including premises, completed operations	$1,000,000

and contractual)

Aggregate policy limits: $2,000,000

.4 Comprehensive automobile and auto liability insurance (covering owned, hired, leased and non-owned vehicles):

COVERAGE	PER PERSON	PER OCCURRENCE
Bodily injury (including death)	$1,000,000	$1,000,000
Property damage	$1,000,000	$1,000,000
Aggregate policy limits	No aggregate limit	

.5 Builder's Risk Insurance (all-risks)

An all-risk policy, in the amount equal at all times to 100% of the Contract Price. The policy shall include coverage for loss or damage caused by certified acts of terrorism as defined in the Terrorism Risk Insurance Act. The policy shall be issued in the name of the Contractor and shall name its Subcontractors as additional insureds. The Owner shall be named as a loss payee on the policy. The builders risk policy shall have endorsements as follow:

a. This insurance shall be specific as to coverage and not considered as contributing insurance with any permanent insurance maintained on the present premises. If off-site storage is permitted, coverage shall include transit and storage in an amount sufficient to protect property being transported or stored.

b. For renovation projects and or portions of work contained within an existing structure, the Owner waives subrogation for damage by fire to existing building structure(s), if the Builder's Risk Policy has been endorsed to include coverage for existing building structure(s) in the amount described in the Special Conditions. However, Contractor shall not be required to obtain such an endorsement unless specifically required by the Special Conditions in the Agreement. The aforementioned waiver of subrogation shall not be effective unless such endorsement is obtained.

.6. Flood insurance when specified in Supplementary General Conditions or Special Conditions.

.7 Umbrella coverage in the amount of not less than $5,000,000.

8.1.2 Workers' Compensation Insurance Coverage:

.1 Definitions:

(a) Certificate of coverage ("certificate") - A copy of a certificate of insurance, a certificate of authority to self-insure issued by the Texas Workers' Compensation Commission, or a coverage agreement (TWCC-81, TWCC-82, TWCC-83, or TWCC-84), showing statutory workers' compensation insurance coverage for the person's or entity's employees providing services on a project, for the duration of the Project.

(b) Duration of the Project - includes the time from the beginning of the work on the Project until the Contractor's/person's work on the Project has been completed and accepted by the Owner.

(c) Coverage – Workers' compensation insurance meeting the statutory requirements of the Texas Labor Code, §401.011(44).

(d) Persons providing services on the Project ("subcontractor") - includes all persons or entities performing all or part of the services the Contractor has undertaken to perform on the Project, regardless of whether that person contracted directly with the Contractor and regardless of whether that person has employees. This includes, without limitation, independent contractors, subcontractors, leasing companies, motor carriers, owner-operators, employees of any such entity, or employees of any entity which furnishes persons to provide services on the Project. "Services" include, without limitation, providing, hauling, or delivering equipment or materials, or providing labor, transportation, or other service related to a project. "Services" does not include activities unrelated to the Project, such as food/beverage vendors, office supply deliveries, and delivery of portable toilets.

.2 The Contractor shall provide coverage, based on proper reporting of classification codes and payroll amounts and filing of any coverage agreements, which meets the statutory requirements of Texas Labor Code, §401.011(44) for all employees of the Contractor providing services on the Project, for the duration of the Project.

.3 The Contractor must provide a certificate of coverage prior to execution of the Agreement/Contract, and in no event later than ten (10) days from Notice of Award. Failure to provide the insurance in a timely fashion may result in loss of Contractor's bid bond.

.4 If the coverage period shown on the Contractor's current certificate of coverage ends during the duration of the Project, the Contractor must, prior to the end of the coverage period, file a new certificate of coverage with the Owner showing that coverage has been extended.

.5 The Contractor shall obtain from each person providing services on a project, and provide to the Owner:

(a.) a certificate of coverage, prior to that person beginning work on the Project, so the Owner will have on file certificates of coverage showing coverage for all persons providing services on the Project; and

(b.) no later than seven days after receipt by the Contractor, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the Project.

.6 The Contractor shall retain all required certificates of coverage for the duration of the Project and for one year thereafter.

.7 The Contractor shall notify the Owner in writing by certified mail or personal delivery, within 10 days after the Contractor knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the Project.

.8 The Contractor shall post on each project site a notice, in the text, form and manner prescribed by the Texas Workers' Compensation Commission, informing all persons providing services on the Project that they are required to be covered, and stating how a person may verify coverage and report lack of coverage.

.9 The Contractor shall contractually require each person with who it contracts to provide services on a project, to:

(a) provide coverage, based on proper reporting of classification codes and payroll amounts and filing of any coverage agreements, which meets the statutory requirements of Texas labor Code, Section 401.011(44) for all of its employees providing services on the Project, for the duration of the Project;

(b) provide to the Contractor, prior to that person beginning work on the Project, a certificate of coverage showing that coverage is being provided for all employees of the person providing services on the Project, for the duration of the Project;

(c) provide the Contractor, prior to the end of the coverage period, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the Project;

(d) obtain from each other person with whom it contracts, and provide to the Contractor:

i. a certificate of coverage, prior to the other person beginning work on the Project; and

ii. a new certificate of coverage showing extension of coverage, prior to the end of the coverage period, if the coverage period shown on the current certificate of coverage ends during the duration of the Project;

(e) retain all required certificate of coverage on file for the duration of the Project and for one year thereafter;

(f) notify the Owner in writing by certified mail or personal delivery, within 10 days after the person knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the Project; and

(g) contractually require each person with whom it contracts, to perform as required by paragraphs (a)-(g), with the certificates of coverage to be provided to the person for whom they are providing services.

.10 By signing the Agreement/Contract or providing or causing to be provided a certificate of coverage, the Contractor is representing to the Owner that all employees of the Contractor who will provide services on the Project will be covered by workers' compensation coverage for the duration of the Project, that the coverage will be based on proper reporting of classification codes and payroll amounts, and that all coverage agreements will be filed with the appropriate insurance carrier or, in the case of a self-insured, with the Commission's Division of Self-Insurance Regulation. Providing false or misleading information may subject the Contractor to administrative penalties, criminal penalties, civil penalties, or other civil actions.

.11 The Contractor's failure to comply with any of these provisions is a breach of contract by the Contractor which entitles the Owner to declare the Agreement/Contract void if the Contractor does not remedy the breach within ten days after receipt of notice of breach from the Owner.

8.1.3 If insurance policies are not written for the amounts specified herein, Contractor shall carry Umbrella or Excess Liability Insurance for any differences in amounts specified. If Excess Liability Insurance is provided, it shall follow the form of primary coverage.

8.1.4 Insurance coverage required hereunder shall be written on an occurrence basis by companies authorized and admitted to do business in the State of Texas and rated A- or better by A.M. Best Company, or otherwise acceptable to Owner.

8.1.5 **The Owner ("Williamson County, Texas"), its officials, employees and volunteers shall be named as an additional insured on all required policies.** These insurance policies shall contain the appropriate additional insured endorsement signed by a person authorized by that insurer to bind coverage on its behalf.

8.1.6 The furnishing of the above listed insurance coverage, as may be modified by the Agreement, must be tendered prior to execution of the Agreement/Contract, and in no event later than ten (10) days from Notice of Award. Failure to provide the insurance in a timely fashion may result in loss of Contractor's bid bond.

8.1.7 Owner reserves the right to review the insurance requirements set forth herein during the Agreement and to make reasonable adjustments to the insurance coverage and their limits when deemed necessary and prudent by the Owner based upon changes in statutory law, court decisions, or the claims history of the industry as well as the Contractor.

8.1.8 Owner shall be entitled, upon request, and without expense, to receive complete copies of the policies with all endorsements and may make any reasonable requests for deletion, or revision or modification of particular policy terms, conditions, limitations, or exclusions, except where policy provisions are established by law or regulation binding upon the Parties or the underwriter of any of such polices. Damages caused by the Contractor and not covered by insurance shall be paid by the Contractor.

8.1.9 Contractor shall be responsible for payment of premiums for all of the insurance coverages required hereunder. Contractor further agrees that for each claim, suit or action made against insurance provided hereunder, with respect to all matters for which the Contractor is responsible hereunder, Contractor shall be solely responsible for all deductibles and self-insured retentions. Any deductibles or self-insured retentions over $75,000 in the Contractor's insurance must be declared and approved in writing by Owner in advance.

8.1.10 Contractor shall contractually require each person or entity with whom it contracts to provide services in relation to the Work, to comply with every insurance requirement that Contractor must comply with hereunder. More specifically, each person or entity with whom Contractor contracts to provide services on the in relation to the Work must comply with each insurance requirement hereunder just as if such person or entity was the Contractor. Thus, every reference to Contractor under each insurance requirement hereunder shall mean and include each person or entity with whom Contractor contracts to provide services in relation to the Work. If any such person or entity with whom Contractor contracts to provide services in relation to the Work fails to obtain, maintain or renew any insurance required by this Agreement, Owner may, among other remedies available hereunder or at law, obtain insurance coverage directly and recover the cost of that insurance from the Contractor or declare this Agreement void if the Contractor does not remedy the breach within ten (10) days after receipt of notice of breach from the Owner.

ARTICLE 9 INDEMNITY:

9.1 INDEMNIFICATION - EMPLOYEE PERSONAL INJURY CLAIMS. TO THE FULLEST EXTENT PERMITTED BY LAW, Contractor SHALL INDEMNIFY, DEFEND (WITH COUNSEL OF OWNER'S CHOOSING), AND HOLD HARMLESS OWNER, AND OWNER'S EMPLOYEES, AGENTS, REPRESENTATIVES, PARTNERS, OFFICERS, AND DIRECTORS (COLLECTIVELY, THE "INDEMNITEES") AND SHALL ASSUME ENTIRE RESPONSIBILITY AND LIABILITY (OTHER THAN AS A RESULT OF INDEMNITEES' GROSS NEGLIGENCE) FOR ANY CLAIM OR ACTION BASED ON OR ARISING OUT OF THE PERSONAL INJURY, OR DEATH, OF ANY EMPLOYEE OF CONTRACTOR, OR OF ANY SUBCONTRACTOR, OR OF ANY OTHER ENTITY FOR WHOSE ACTS THEY MAY BE LIABLE, WHICH OCCURRED OR WAS ALLEGED TO HAVE OCCURRED ON THE PROJECT SITE OR IN CONNECTION WITH THE PERFORMANCE OF THE WORK. CONTRACTOR HEREBY INDEMNIFIES THE INDEMNITEES EVEN TO THE EXTENT THAT SUCH PERSONAL INJURY WAS CAUSED OR ALLEGED TO HAVE BEEN CAUSED BY THE SOLE, COMPARATIVE OR CONCURRENT NEGLIGENCE OR THE STRICT LIABILITY OF ANY INDEMNIFIED PARTY. THIS INDEMNIFICATION SHALL NOT BE LIMITED TO DAMAGES, COMPENSATION, OR BENEFITS PAYABLE UNDER INSURANCE POLICIES, WORKERS COMPENSATION ACTS, DISABILITY BENEFITS ACTS, OR OTHER EMPLOYEES BENEFIT ACTS.

INDEMNIFICATION - OTHER THAN EMPLOYEE PERSONAL INJURY CLAIMS. TO THE FULLEST EXTENT PERMITTED BY LAW, CONTRACTOR SHALL INDEMNIFY, DEFEND (WITH COUNSEL OF OWNER'S CHOOSING), AND HOLD HARMLESS OWNER, AND OWNER'S EMPLOYEES, AGENTS, REPRESENTATIVES, PARTNERS, OFFICERS, AND DIRECTORS (COLLECTIVELY, THE "INDEMNITEES") FROM AND AGAINST CLAIMS, DAMAGES, LOSSES AND EXPENSES, INCLUDING BUT NOT LIMITED TO ATTORNEYS' FEES, ARISING OUT OF OR ALLEGED TO BE RESULTING FROM THE PERFORMANCE OF THIS AGREEMENT OR THE WORK DESCRIBED HEREIN, TO THE EXTENT CAUSED BY THE NEGLIGENCE, ACTS, ERRORS, OR OMISSIONS OF CONTRACTOR OR ITS SUBCONTRACTORS, ANYONE EMPLOYED BY THEM OR ANYONE FOR WHOSE

ACTS THEY MAY BE LIABLE, REGARDLESS OF WHETHER OR NOT SUCH CLAIM, DAMAGE, LOSS OR EXPENSE IS CAUSED IN WHOLE OR IN PART BY A PARTY INDEMNIFIED HEREUNDER.

9.2 Except for the obligation of Owner to pay Contractor the Contract Price pursuant to the terms of this Agreement, and to perform certain other obligations pursuant to the terms and conditions explicitly set forth herein, Owner shall have no liability to Contractor or to anyone claiming through or under Contractor by reason of the execution or performance of this Agreement. Notwithstanding any obligation or liability of Owner to Contractor, no present or future partner or affiliate of Owner or any agent, officer, director, or employee of Owner, or of the various departments comprising Owner, or anyone claiming under Owner has or shall have any personal liability to Contractor or to anyone claiming through or under Contractor by reason of the execution or performance of this Agreement.

ARTICLE 10 COMMISSIONING AND WARRANTY:

10.1 To the extent applicable, Contractor shall provide commissioning, starting and check-out services for the systems installed as a part of the Work prior to completion and acceptance. Operation manuals and instructions will be provided to the Owner, the systems will be demonstrated, and training provided to Williamson County's operators upon completion and prior to acceptance.

10.2 Contractor hereby warrants that the materials and equipment provided for the Work will be of good quality and new unless otherwise required or permitted by the Owner; that the construction will be free from faults and defects; and that the construction will conform with the requirements of the plans, specifications, drawings and the terms of this Agreement.

10.3 Contractor shall provide warranty services for the Work for a **full twelve (12) months** following Final Completion and final payment. Just before the warranty period expires, Contractor shall attend an on-site meeting with the Owner to ensure that all warranty issues have been identified and properly remedied.

ARTICLE 11 PREVAILING WAGE RATE:

11.1 Duty to Pay Prevailing Wage Rates. The Contractor shall pay not less than the wage scale of the various classes of labor as shown on the "Prevailing Wage Schedule", as defined below. The specified wage rates are minimum rates only, and are not representations that qualified labor adequate to perform the Work is available locally at the prevailing wage rates. The Owner is not bound to pay—and will not consider—any claims for additional compensation made by any Contractor because the Contractor pays wages in excess of the applicable minimum rate contained in the Agreement. The "Prevailing Wage Schedule" is not a representation that quantities of qualified labor adequate to perform the Work may be found locally at the specified wage rates.

11.1.2 For classifications not shown, workers shall not be paid less than the wage indicated for Laborers. The Contractor shall notify each worker commencing work on the Project of the worker's job classification and the established minimum wage rate

required to be paid, as well as the actual amount being paid. The notice must be delivered to and signed in acknowledgement of receipt by the employee and must list both the monetary wages and fringe benefits to be paid or furnished for each classification in which the worker is assigned duties. When requested by Owner, competent evidence of compliance with the Texas Prevailing Wage Law shall be furnished by Contractor.

11.1.3 A copy of each worker wage rate notification shall be submitted to the Owner with the Application for Payment for the period during which the worker began on-site activities.

11.2 Prevailing Wage Schedule. Pursuant to Texas Government Code Section 2258.022(2), the general prevailing rate of per diem wages for each craft or type of worker needed to execute the Contract and the prevailing rate for legal holiday and overtime work shall be the most recent prevailing wage rate for Williamson County, Texas for building construction as determined by the United States Department of Labor in accordance with the Davis-Bacon Act (40 U.S.C. Section 276a et seq.), and its subsequent amendments, which are published and can be obtained online at https://sam.gov/search/?index=dbra (the "Prevailing Wage Schedule"). Should the Contractor at any time become aware that a particular skill or trade not reflected on the Prevailing Wage Schedule will be or is being employed in the Work, whether by the Contractor or by a subcontractor, the Contractor shall promptly inform the Owner and shall specify a wage rate for that skill or trade, which shall bind the Contractor.

11.3 Penalty for Violation. The Contractor and any Subcontractor shall pay to the Owner a penalty of sixty dollars ($60.00) for each worker employed for each calendar day, or portion thereof, that the worker is paid less than the wage rates stipulated in the Prevailing Wage Schedule or any supplement or update thereto pursuant to previsions above. The Contractor and each Subcontractor shall keep, or cause to be kept, an accurate record showing the names and occupations of all workers employed in connection with the Work, and showing the actual per diem wages paid to each worker, which records shall be open at all reasonable hours for the inspection by the Owner.

11.4 Complaints of Violations of Prevailing Wage Rates. Within thirty-one (31) days of receipt of information concerning a violation of Texas Government Code, Chapter 2258, the Owner shall make an initial determination as to whether good cause exists to believe a violation occurred. The Owner's decision on the initial determination shall be reduced to writing and sent to the Contractor or Subcontractor against whom the violation was alleged, and to the affected worker. When a good cause finding is made, the Owner shall retain the full amounts claimed by the claimant or claimants as the difference between wages paid and wages due under the Prevailing Wage Schedule and any supplements thereto, together with the applicable penalties, such amounts being subtracted from successive progress payments pending a final decision on the violation.

11.5 Arbitration Required if Violation not Resolved. After the Owner makes its initial determination, the affected Contractor or Subcontractor and worker have fourteen (14) days in which to resolve the issue of whether a violation occurred, including the amount that should be retained by Owner or paid to the affected worker. If the Contractor or Subcontractor and affected

worker reach an agreement concerning the worker's claim, the Contractor shall promptly notify the Owner in a written document signed by the worker. If the Contractor or Subcontractor and affected worker do not agree before the fifteenth (15th) day after the Owner's determination, the Contractor or Subcontractor and affected worker must participate in binding arbitration in accordance with the Texas General Arbitration Act, Chapter 171, Tex. Civ. Prac. & Rem. Code. The parties to the arbitration have ten (10) days after the expiration of the fifteen (15) days referred to above, to agree on an arbitrator; if by the eleventh (11th) day there is no agreement to an arbitrator, a district court shall appoint an arbitrator on the petition of any of the parties to the arbitration.

11.6 Arbitration Award. If an arbitrator determines that a violation has occurred, the arbitrator shall assess and award against the Contractor or Subcontractor the amount of penalty as provided herein and the amount owed the worker. The Owner may use any amounts retained hereunder to pay the worker the amount as designated in the arbitration award. If the Owner has not retained enough from the Contractor or Subcontractor to pay the worker in accordance with the arbitration award, the worker has a right of action against the Contractor and Subcontractor as appropriate, and the surety of either to receive the amount owed, attorneys' fees and court costs. The Contractor shall promptly furnish a copy of the arbitration award to the Owner.

11.7 Prevailing Wage Retainage. Money retained pursuant to this section shall be used to pay the claimant or claimants the difference between the amount the worker received in wages for labor on the Project at the rate paid by the Contractor or Subcontractor and the amount the worker would have received at the general prevailing wage rate as provided by the agreement of the claimant and the Contractor or Subcontractor affected, or in the arbitrator's award. The full statutory penalty of sixty dollars ($60.00) per day of violation per worker shall be retained by the Owner to offset its administrative costs, pursuant to Texas Government Code, §2258.023. Any retained funds in excess of these amounts shall be paid to the Contractor on the earlier of the next progress payment or final payment. Provided, however, that the Owner shall have no duty to release any funds to either the claimant or the Contractor until it has received the notices of agreement or the arbitration award as provided in this section.

11.8 No Extension of Time. If the Owner determines that good cause exists to believe a violation has occurred, the Contractor shall not be entitled to an extension of time for any delay arising directly or indirectly from of the procedures set forth in this section.

ARTICLE 12 BONDS

12.1 Performance Bond. Upon execution of this Agreement, Contractor shall provide a Performance Bond in the amount of 100% of the Contract Price. The surety for a Performance Bond shall meet the requirements of Texas law and the requirements set forth in the Agreement.

12.2 Payment Bond. Upon execution of this Agreement, Contractor shall provide a Payment Bond in the amount of 100% of the Contract Price, as security for the true and faithful payment in full of all subcontractors and persons performing labor, services, materials, machinery, and fixtures in connection with the Work. The surety for a Payment Bond shall meet the requirements of Texas law and the requirements set forth in the Agreement.

12.3 Warranty Bond. Upon Final Completion, Contractor shall provide a one year Warranty Bond in the amount of 20% of the Contract Price, as security for the true and faithful performance of all warranties set forth in the Agreement.

ARTICLE 13 TERMINATION OR SUSPENSION OF THE AGREEMENT

13.1 Termination by Contractor

If one of the reasons described below exists, the Contractor may, upon thirty (30) business days written notice to the Owner, terminate the Agreement and recover from the Owner payment for Work executed, including reasonable overhead, profit, and costs incurred by reason of such termination:

13.1.1 Issuance of an order of a court or other public authority having jurisdiction that requires all Work to be stopped;

13.1.2 An act of government, such as a declaration of national emergency that requires all Work to be stopped;

13.1.3 Because the Owner has not issued a Certificate for Payment and has not notified the Contractor of the reason for withholding certification as provided in the Agreement, or because the Owner has not made payment on an undisputed Certificate for Payment within the time stated in the Agreement; or

13.1.4 If the Work is stopped for a period of ninety (90) consecutive days through no act or fault of the Contractor or a Subcontractor, Sub-subcontractor or their agents or employees or any other persons or entities performing portions of the Work under direct or indirect contract with the Agreement.

13.2 Termination by the Owner for Cause

13.2.1 The Owner may terminate the Agreement if the Contractor:

13.2.1.1 Fails to commence the Work in accordance with the provisions of the Agreement;

13.2.1.2 Fails to prosecute the Work to completion thereof in a diligent, efficient, timely, workmanlike, skillful and careful manner and in strict accordance with the provisions of the Agreement;

13.2.1.3 Fails to use an adequate amount or quality of personnel or equipment to complete the Work without undue delay;

13.2.1.4 Fails to perform any of its obligations under the Agreement;

13.2.1.5 Fails to make prompt payments when due to its Subcontractors and Suppliers, or as required by **Texas Government Code, Chapter 2251**;

13.2.1.6 Files any petition or other pleading seeking any relief under any provisions of the Federal Bankruptcy Act, as amended, or any other federal or state statute or law providing for reorganization of debts or other relief from creditors, permits a receiver or other person to be appointed on account of its insolvency or financial condition, or becomes insolvent;

13.2.1.7 Creates any situation or state of facts which would authorize or permit an involuntary petition in bankruptcy to be filed against Contractor; or

13.2.1.8 Has not met or in Owner's opinion will not meet the dates of Substantial Completion set forth in the Agreement.

13.2.2 When any of the reasons under **Paragraph 13.2.1** exist, the Owner, in its sole and absolute discretion, may without prejudice to any other rights or remedies of the Owner and after giving the Contractor and the Contractor's surety, if any, **thirty (30) calendar days** written notice, terminate employment of the Contractor and may, subject to any prior rights of the surety, exclude the Contractor from the Project site and take possession of all materials, equipment, tools, and construction equipment and machinery thereon owned by the Contractor; accept assignment of subcontracts of Contractors subcontractors; and finish the Work by whatever reasonable method the Owner may deem expedient. Upon written request of the Contractor, the Owner shall furnish to the Contractor a detailed accounting of the costs incurred by the Owner in finishing the Work.

13.2.3 When the Owner terminates the Agreement for one of the reasons stated in **Paragraph 13.2.1**, the Contractor shall not be entitled to receive further payment until the Work is finished. In the event that it is determined that sufficient cause did not exist for termination under this **Section 13.2**, then the termination shall be considered a termination for convenience, under **Section 13.4**, below.

13.2.4 If the unpaid balance of the Contract Price exceeds costs of finishing the Work, including compensation for expenses made necessary thereby, and other damages and costs incurred by the Owner in finishing the Work and not expressly waived, such excess shall be paid to the Contractor. If such costs and damages exceed the unpaid balance, the Contractor shall pay the difference to the Owner.

13.3 Suspension by the Owner for Convenience

13.3.1 The Owner may, without cause, order the Contractor in writing to suspend, delay or interrupt the Work in whole or in part for such period of time as the Owner may determine.

13.3.2 The Contract Price and Contract Time shall be adjusted for increases in the cost and time caused by suspension, delay or interruption as described in **Paragraph 13.3.1**. Adjustment of the Contract Price shall include profit. No adjustment shall be made to the extent:

13.3.2.1 that performance is, was or would have been so suspended, delayed or interrupted by another cause for which the Contractor is responsible; or

13.3.2.2 that an equitable adjustment is made or denied under another provision of the Agreement.

13.4 Termination by the Owner for Convenience

13.4.1 The Owner may, at any time, terminate the Agreement for the Owner's convenience and without cause.

13.4.2 Upon receipt of written notice from the Owner of such termination for the Owner's convenience, the Contractor shall

13.4.2.1 Cease operations as directed by the Owner in the notice;
13.4.2.2 Take actions necessary, or that the Owner may direct, for the protection and preservation of the Work; and
13.4.2.3 Except for Work directed to be performed prior to the effective date of termination stated in the notice, terminate all existing subcontracts and purchase orders and enter into no further subcontracts and purchase orders.

13.4.3 Upon Owner's termination for convenience, costs of the Work executed, including reasonable overhead and profit, incurred to and including the date of termination, will be due and payable to Contractor in accordance with the Agreement.

ARTICLE 14 MISCELLANEOUS PROVISIONS

14.1 Interest and Late Payments. Owner's payment for goods and services shall be governed by Chapter 2251 of the Texas Government Code. Interest charges for any overdue payments shall be paid by Owner in accordance with Texas Government Code Section 2251.025. More specifically, the rate of interest that shall accrue on a late payment is the rate in effect on September 1 of Owner's fiscal year in which the payment becomes due. The said rate in effect on September 1 shall be equal to the sum of one percent (1%); and (2) the prime rate published in the Wall Street Journal on the first day of July of the preceding fiscal year that does not fall on a Saturday or Sunday.

In the event that an error appears in an invoice/application for payment submitted by Contractor, Owner shall notify Contractor of the error not later than the twenty first (21st) day after the date Owner receives the invoice/application for payment. If the error is resolved in favor of Contractor, Contractor shall be entitled to receive interest on the unpaid balance of the invoice/application for payment submitted by Contractor beginning on the date that the payment for the invoice/application for payment became overdue. If the error is resolved in favor of the Owner, Contractor shall submit a corrected invoice/application for payment that must be paid in accordance within the time set forth above. The unpaid balance accrues interest as provided by Chapter 2251 of the Texas Government Code if the corrected invoice/application for payment is not paid by the appropriate date.

14.2 Audits. Contractor agrees that Owner or its duly authorized representatives shall, until the expiration of three (3) years after final payment under this Agreement, have access to and the right to examine and photocopy any and all books, documents, papers and records of Contractor which are directly pertinent to the services to be performed under this Agreement for the purposes of

making audits, examinations, excerpts, and transcriptions. Contractor agrees that Owner shall have access during normal working hours to all necessary Contractor facilities and shall be provided adequate and appropriate work space in order to conduct audits in compliance with the provisions of this section. Owner shall give Contractor reasonable advance notice of intended audits.

14.3 Assignment. This Agreement is a personal service contract for the services of Contractor, and Contractor's interest in this Agreement, duties hereunder and/or fees due hereunder may not be assigned or delegated to a third party.

14.4 Governing Law and Venue. This Agreement and all of the rights and obligations of the parties and all of the terms and conditions shall be construed, interpreted and applied in accordance with and governed by and enforced under the laws of the State of Texas without reference to its conflicts of law provisions. Williamson County, Texas where the Project is located shall be the sole place of venue for any legal action arising from or related to this Agreement or the Project in which the Owner is a party.

14.5 Binding Effect. This Agreement shall be binding upon and inure to the benefit of the parties and their respective permitted assigns and successors.

14.6 Notices. All notices, consents, approvals, demands, requests or other communications relied on by the parties shall be in writing. Written notice shall be deemed to have been given when delivered in person to the designated representative of the Contractor or Owner for whom it is intended; or sent by U. S. Mail to the last known business address of the designated representative.

14.7 Severability. Should any term or provision of this Agreement be held invalid or unenforceable in any respect, the remaining terms and provisions shall not be affected and this Agreement shall be construed as if the invalid or unenforceable term or provision had never been included.

14.8 Relationship of the Parties. Contractor shall be an independent contractor under this agreement and shall assume all of the rights, obligations, liabilities, applicable to it as such independent contractor hereunder and any provisions in this agreement which may appear to give Owner the right to direct Contractor as to details of doing the Work herein covered or to exercise a measure of control over the Work shall be deemed to mean that Contractor shall follow the desires of Owner in the results of the Work only. Owner shall not retain or have the right to control the Contractor's means, methods or details pertaining to the Contractor's performance of the Work described herein, nor shall Owner have the power to direct the order in which Contractor's Work is performed under this agreement. Owner and Contractor hereby agree and declare that Contractor is an Independent Contractor and as such meets the qualifications of an Independent Contractor under Texas Worker's Compensation Act, Texas Labor Code, Section 406.141, that the Contractor is not an employee of Owner for purposes of this Agreement, and that the Contractor and its employees, agents and sub-subcontractors shall not be entitled to worker's compensation coverage or any other type of insurance coverage held by Owner.

14.9 Force Majeure. If the party obligated to perform is prevented from performance by an act of war, order of legal authority, act of God, or other unavoidable cause not attributable to the fault or negligence of said party, the other party shall grant such party relief from the performance of this Agreement. The burden of proof for the need of such relief shall rest upon the party obligated to perform. To obtain release based on force majeure, the party obligated to perform shall file a written request with the other party.

14.10 No Waiver of Sovereign Immunity. Nothing herein shall be construed as a waiver of sovereign immunity by Owner.

14.11 Current Revenues. Under Texas law, a contract with a governmental entity that contains a claim against future revenues is void; therefore, each party paying for the performance of governmental functions or services must make those payments from current revenues available to the paying party.

14.12 Compliance with Laws. Contractor shall comply with all federal, state, and local laws, statutes, ordinances, rules and regulations, and the orders and decrees of any courts or administrative bodies or tribunals in any matter affecting the performance of this Agreement, including, without limitation, Worker's Compensation laws, minimum and maximum salary and wage statutes and regulations, licensing laws and regulations. When required, Contractor shall furnish the Owner with certification of compliance with said laws, statutes, ordinances, rules, regulations, orders, and decrees above specified.

14.13 Working Day. For purposes of this Agreement, "Working Day" or "Work Day(s)" shall mean and include Monday through Friday (excluding County approved holidays), if weather permits the performance of the Work, as determined by the Owner's Inspector, continuous period of at least 6 hrs. (excluding lunch) between 8:00 A.M. and 5:00 P.M.

14.14 Entire Agreement & Incorporated Documents; Conflicting Terms. This Agreement constitutes the entire agreement between the parties and may not be modified or amended other than by a written instrument executed by both parties.

The following documents shall comprise the Contract Documents:

1. This Agreement between Owner and Contractor;
2. Exhibit "A" – Plans and Specifications;
3. Addenda issued prior to the Effective Date of this Agreement;
4. The Invitation for Bids documents defined in Williamson County IFB# **25IFB76 ;**
5. Contractor's Proposal/Bid submitted in response to Williamson County IFB# **25IFB76** ; and
6. All Change Orders and any other Modifications issued after the Effective Date of this Agreement.

In the event of a dispute or conflict relating to the terms and conditions of the Contract Documents, applicable documents will be referred to for the purpose of clarification, conflict resolution or for additional detail in the following order of precedence:

1. This Agreement between Owner and Contractor;
2. Exhibit "A" – Plans and Specifications;
3. Addenda issued prior to the Effective Date of this Agreement;
4. The Invitation for Bids documents defined in Williamson County IFB# **25IFB76** ;
5. Contractor's Bid submitted in response to Williamson County IFB# **25IFB76** ; and
6. All Change Orders and any other Modifications issued after the Effective Date of this Agreement.

BY SIGNING BELOW, the Parties have executed and bound themselves to this Agreement to be effective as of the date of the last party's execution hereof.

OWNER:	**CONTRACTOR:**
WILLIAMSON COUNTY, TEXAS, a political subdivision of the state of Texas	**Aaron Concrete Contractors, LP**
By: _____	By: _____
Printed Name: _____	Printed Name: Aaron Cabaza
Title: _____	Title: President
Date: _____	Date: 9/29/25

Party Representatives

Owner's Designated Representative ("ODR"):	Contractor's Designated Representative:
_____	Dale Dethen - 512-653-3676 Aaron Concrete Contractors, LLC
_____	Edward Brooks - 512-296-7326 4108 Nixon Lane
_____, Texas _____	Austin, Texas 78725
Phone _____	Phone 512-926-7326
Email _____	Email Dale@aaronconcrete.com

Exhibit "A"

Plans and Specifications

September 25, 2025

Ms. Joy Simonton
Director/Purchasing Agent
Williamson County Purchasing Department
100 Wilco Way
Georgetown, Texas 78626

Subject: Recommendation for Via De Sienna and Ronald Reagan Intersection Improvements – Bid #25IFB76

The bids for the subject-referenced project have been reviewed, and the apparent low bid (Aaron Concrete Contractors, LP) was found to be responsive, mathematically correct, and materially balanced. Following is a summary of the bid totals:

1. Aaron Concrete Contractors, LP - $254,805.00
2. Texas Road, LLC - $277,655.50

The Contractor's low base bid is $36,454.00 above the Engineer's Estimate, a cost increase of 16.7%.

In addition to meeting the bid qualifications, Aaron Concrete Contractors, LP has performed similar work on other projects and received positive references from those contacted. Based on the low bid of $254,805.00 and the previous work experience, I recommend to the Williamson County Commissioners Court that they award Aaron Concrete Contractors, LP the contract for the Via De Sienna and Ronald Reagan Intersection Improvements Project.

Please feel free to contact me if you have any questions or concerns.

Sincerely,

Matt Williamson

Matt Williamson, P.E.
Director of Road & Bridge

Contractor Name: Aaron Concrete Contractors, LLC

Bid Form

Via De Sienna Blvd & Ronald Reagan Blvd Milling and Overlay - Intersection

Williamson County, Texas

ITEM	NO	DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	TOTAL COST
341	7048	D - GR HMA TY - D PG70 - 22	TON	352	265	$93,280.00
354	7039	PLANE ASPH CONC PAV (2" TO 4")	SY	1126	11	$12,386.00
354	7051	PLANE ASPH CONC PAV (2")	SY	1896	8	$15,168.00
460	7003	CMP (GAL STL 18 IN)	LF	120	108	$12,960.00
474	7005	SLOT DRAIN (GAL STL) (18 IN)	LF	120	360	$43,200.00
496	7007	REMOVE STR (PIPE)	LF	120	33	$3,960.00
500	7001	MOBILIZATION	LS	1	18252	$18,252.00
502	7001	BARRICADES, SIGNS AND TRAFFIC HANDLING	MO	1	24534	$24,534.00
662	7112	WK ZN PAV MRK SHT TERM (TAB) TY W	EA	55	3	$165.00
662	7114	WK ZN PAV MRK SHT TERM (TAB)TY Y	EA	6	3	$18.00
666	7002	REFL PAV MRK TY I (W) 4"(DOT)(090MIL)	LF	27	6	$162.00
666	7023	REFL PAV MRK TY I (W) 8"(SLD)(090MIL)	LF	420	12	$5,040.00
666	7035	REFL PAV MRK TY I (W) 24" (SLD) (090MIL)	LF	36	36	$1,296.00
666	7041	REFL PAV MRK TY I (W) (ARROW) (090MIL)	EA	7	301	$2,107.00
666	7065	REFL PAV MRK TY I (W) (WORD) (090MIL)	EA	4	361	$1,444.00
666	7116	REFL PAV MRK TY I (Y)12"(SLD)(090MIL)	LF	82	18	$1,476.00
666	7168	RE PM TY II (W) 4" (BRK)	LF	140	4	$560.00
666	7171	RE PM TY II (W) 4"(SLD)	LF	70	4	$280.00
666	7179	RE PM TY II (W) 8" (SLD)	LF	420	8	$3,360.00
666	7184	RE PM TY II (W) 24"(SLD)	LF	36	18	$648.00
666	7186	REFL PAV MRK TY II (W) (ARROW)	EA	7	241	$1,687.00
666	7194	REFL PAV MRK TY II (W) (WORD)	EA	4	331	$1,324.00
666	7209	RE PM TY II (W) 4" (DOT)	LF	27	4	$108.00
666	7210	RE PM TY II (Y) 4"(SLD)	LF	122	4	$488.00
666	7215	RE PM TY II (Y) 12"(SLD)	LF	82	9	$738.00
666	7401	REFL PAV MRK TY I (W)4"(BRK)(090MIL)	LF	140	6	$840.00
666	7404	REFL PAV MRK TY I (W)4"(SLD)(090MIL)	LF	70	6	$420.00
666	7416	REFL PAV MRK TY I (Y)4"(SLD)(090MIL)	LF	122	6	$732.00
672	7004	REFL PAV MRKR TY II-A-A	EA	10	36	$360.00
672	7006	REFL PAV MRKR TY II-C-R	EA	28	36	$1,008.00
3019	6001	TRACKLESS TACK COAT	GAL	756	9	$6,804.00
					PROJECT TOTAL	$254,805.00

Contractor Name: Texas Road, LLC

Bid Form

Via De Sienna Blvd & Ronald Reagan Blvd Milling and Overlay - Intersection

Williamson County, Texas

ITEM	NO	DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	TOTAL COST
341	7048	D - GR HMA TY - D PG70 - 22	TON	352	$260.00	$91,520.00
354	7039	PLANE ASPH CONC PAV (2" TO 4")	SY	1126	$10.00	$11,260.00
354	7051	PLANE ASPH CONC PAV (2")	SY	1896	$4.50	$8,532.00
460	7003	CMP (GAL STL 18 IN)	LF	120	$551.00	$66,120.00
474	7005	SLOT DRAIN (GAL STL) (18 IN)	LF	120	$120.00	$14,400.00
496	7007	REMOVE STR (PIPE)	LF	120	$70.00	$8,400.00
500	7001	MOBILIZATION	LS	1	$25,000.00	$25,000.00
502	7001	BARRICADES, SIGNS AND TRAFFIC HANDLING	MO	1	$30,000.00	$30,000.00
662	7112	WK ZN PAV MRK SHT TERM (TAB) TY W	EA	55	$14.00	$770.00
662	7114	WK ZN PAV MRK SHT TERM (TAB)TY Y	EA	6	$14.00	$84.00
666	7002	REFL PAV MRK TY I (W) 4"(DOT)(090MIL)	LF	27	$3.50	$94.50
666	7023	REFL PAV MRK TY I (W) 8"(SLD)(090MIL)	LF	420	$5.00	$2,100.00
666	7035	REFL PAV MRK TY I (W) 24" (SLD) (090MIL)	LF	36	$20.00	$720.00
666	7041	REFL PAV MRK TY I (W) (ARROW) (090MIL)	EA	7	$500.00	$3,500.00
666	7065	REFL PAV MRK TY I (W) (WORD) (090MIL)	EA	4	$670.00	$2,680.00
666	7116	REFL PAV MRK TY I (Y)12"(SLD)(090MIL)	LF	82	$10.00	$820.00
666	7168	RE PM TY II (W) 4" (BRK)	LF	140	$1.60	$224.00
666	7171	RE PM TY II (W) 4"(SLD)	LF	70	$1.60	$112.00
666	7179	RE PM TY II (W) 8" (SLD)	LF	420	$3.30	$1,386.00
666	7184	RE PM TY II (W) 24"(SLD)	LF	36	$10.00	$360.00
666	7186	REFL PAV MRK TY II (W) (ARROW)	EA	7	$165.00	$1,155.00
666	7194	REFL PAV MRK TY II (W) (WORD)	EA	4	$250.00	$1,000.00
666	7209	RE PM TY II (W) 4" (DOT)	LF	27	$1.60	$43.20
666	7210	RE PM TY II (Y) 4"(SLD)	LF	122	$1.60	$195.20
666	7215	RE PM TY II (Y) 12"(SLD)	LF	82	$5.00	$410.00
666	7401	REFL PAV MRK TY I (W)4"(BRK)(090MIL)	LF	140	$3.30	$462.00
666	7404	REFL PAV MRK TY I (W)4"(SLD)(090MIL)	LF	70	$3.30	$231.00
666	7416	REFL PAV MRK TY I (Y)4"(SLD)(090MIL)	LF	122	$3.30	$402.60
672	7004	REFL PAV MRKR TY II-A-A	EA	10	$20.00	$200.00
672	7006	REFL PAV MRKR TY II-C-R	EA	28	$20.00	$560.00
3019	6001	TRACKLESS TACK COAT	GAL	756	$6.50	$4,914.00
					PROJECT TOTAL	$277,655.50

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2025-1369917

Date Filed:
09/29/2025

Date Acknowledged:
09/29/2025

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Aaron Concrete Contractors, LLC
Austin, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Williamson County, Texas

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

25IFB76
VIA DE SIENNA & RONALD REAGAN INSTERSECTION IMPROVEMENTS ROAD CONSTRUCTION

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
Aaron Concrete Holdings LLC	Austin, TX United States	X	
Aaron Materials Inc.	Austin, TX United States		X
Tulcan Aaron Holdings LLC	Houston, TX United States		X
Cabaza, Aaron	Austin, TX United States	X	
Cabaza, Norma	Austin, TX United States		X
Girard, Louis	Houston, TX United States		X
Collins, Kerry	Blanco, TX United States		X
Loeffler, Courtland	The Woodlands, TX United States		X

5 Check only if there is NO Interested Party. ☐

6 UNSWORN DECLARATION

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.
(city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____County, State of _____, on the _____day of _____, 20_____.
(month) (year)

_____
Signature of authorized agent of contracting business entity
(Declarant)

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2025-1369917

Date Filed:
09/29/2025

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
Aaron Concrete Contractors, LLC
Austin, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
Williamson County, Texas

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
25IFB76
VIA DE SIENNA & RONALD REAGAN INSTERSECTION IMPROVEMENTS ROAD CONSTRUCTION

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
Aaron Concrete Holdings LLC	Austin, TX United States	X	
Aaron Materials Inc.	Austin, TX United States		X
Tulcan Aaron Holdings LLC	Houston, TX United States		X
Cabaza, Aaron	Austin, TX United States	X	
Cabaza, Norma	Austin, TX United States		X
Girard, Louis	Houston, TX United States		X
Collins, Kerry	Blanco, TX United States		X
Loeffler, Courtland	The Woodlands, TX United States		X

5 Check only if there is NO Interested Party. ☐

6 UNSWORN DECLARATION

My name is Aaron Cabaza, and my date of birth is [redacted].

My address is [redacted], TX, 78725, USA.
(city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Travis County, State of Texas, on the 29th day of September, 2025.
(month) (year)

Signature of authorized agent of contracting business entity
(Declarant)

Commissioners Court - Regular Session **42.**

Meeting Date: 10/14/2025

Award of RFSQ #25RFSQ81 for Engineering Services for SH 95 Planning to WSB LLC for Road and Bridge Department/HNTB

Submitted For: Joy Simonton **Submitted By:** Vickie Johnson, Purchasing

Department: Purchasing

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider, and take appropriate action on awarding RFSQ #25RFSQ81 Engineering Services for SH 95 Planning to WSB LLC in the maximum amount payable of Nine Hundred Thousand Dollars ($900,000.00) and authorize execution of this agreement, the funding source is Road Bonds P723.

Background

Williamson County sent out Two Thousand Six Hundred (2,600) notifications with One Hundred Fifty-Nine (159) document takers and received Seventeen (17) submittals. Williamson County solicited qualifications from engineering firms interested in providing engineering services to assist Williamson County staff in the development of schematics and possible design of corridor improvements to SH 95 within Williamson County. The funding source is P723, and the point of contact is Bob Daigh, P.E.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

25RFSQ81 Engineering Services Contract WSB LLC

25RFSQ81 SH 95 Planning Score Sheet

25RFSQ81 SH 95 Planning Recommendation Letter

1295 Form WSB LLC

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/07/2025 06:30 PM
Form Started By: Vickie Johnson		Started On: 09/30/2025 02:03 PM
Final Approval Date: 10/07/2025		

WILLIAMSON COUNTY
CONTRACT FOR ENGINEERING SERVICES

FIRM: **WSB LLC ("Engineer")**
ADDRESS: **2700 La Frontera Blvd, Suite 110**
Round Rock, TX 78681
PROJECT: **25RFSQ81 SH 95, Segment 1 (FM 1660 to Travis County Line) ("Project")**

THE STATE OF TEXAS §
§
COUNTY OF WILLIAMSON §

THIS CONTRACT FOR ENGINEERING SERVICES ("Contract") is made and entered into, effective as the date of the last party's execution hereinbelow, by and between Williamson County, Texas, a political subdivision of the State of Texas, whose offices are located at 710 Main Street, Suite 101, Georgetown, Texas, 78626 (hereinafter referred to as "County"), and Engineer, and such Contract is for the purpose of contracting for professional engineering services.

RECITALS:

WHEREAS, V.T.C.A., Government Code §2254.002(2)(A)(vii) under Subchapter A entitled "Professional Services Procurement Act" provides for the procurement by counties of services of professional engineers; and

WHEREAS, County and Engineer desire to contract for such professional engineering services; and

WHEREAS, County and Engineer wish to document their agreement concerning the requirements and respective obligations of the parties;

NOW, THEREFORE, WITNESSETH:

That for and in consideration of the mutual promises contained herein and other good and valuable considerations, and the covenants and agreements hereinafter contained to be kept and performed by the respective parties hereto, it is agreed as follows:

ARTICLE 1
CONTRACT DOCUMENTS AND APPLICABLE PROJECT DOCUMENTS

A. Contract Documents. The Contract Documents consist of this Contract, any exhibits attached hereto (which exhibits are hereby incorporated into and made a part of this Contract), any fully executed Work Authorizations; any fully executed Supplemental Work Authorizations and all fully executed Contract Amendments (as defined herein in Article 14) which are subsequently issued. These form the entire contract, and all are as fully a part of this

Contract as if attached to this Contract or repeated herein.

B. Project Documents. In addition to any other pertinent and necessary Project documents, the following documents shall be used in the development of the Project:

A. TxDOT 2011 Texas Manual of Uniform Traffic Control Devices for Streets and Highways, including latest revisions
B. Texas Department of Transportation's Standard Specifications for Construction of Highways, Streets, and Bridges, 2014 or 2024, as applicable and as amended
C. National Environmental Policy Act (NEPA)
D. 2012 Edition of the Texas Accessibility Standards (TAS) regarding the Elimination of Architectural Barriers Program, including latest revisions (see 16 Tex. Admin. Code § 68.100; see also Tex. Gov't Code, Ch. 469), including latest revisions
E. Americans with Disabilities Act (ADA) Regulations
F. U.S. Army Corps Regulations
G. International Building Code, current edition as updated
H. Williamson County Design Criteria & Project Development Manual, latest edition
I. Williamson County Multi-Corridor Transportation Plan Project Level Environmental Review and Compliance Protocol, latest edition
J. Williamson County Protocol for Sustainable Roadsides, latest edition

ARTICLE 2
NON-COLLUSION; DEBARMENT; AND FINANCIAL INTEREST PROHIBITED

A. Non-collusion. Engineer warrants that he/she/it has not employed or retained any company or persons, other than a bona fide employee working solely for Engineer, to solicit or secure this Contract, and that he/she/it has not paid or agreed to pay any company or engineer any fee, commission, percentage, brokerage fee, gifts, or any other consideration, contingent upon or resulting from the award or making of this Contract. For breach or violation of this warranty, County reserves and shall have the right to annul this Contract without liability or, in its discretion and at its sole election, to deduct from the contract price or compensation, or to otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee.

B. Debarment Certification. Engineer must sign the Debarment Certification enclosed herewith as **Exhibit A**.

C. Financial Interest Prohibited. Engineer covenants and represents that Engineer, his/her/its officers, employees, agents, consultants and subcontractors will have no financial interest, direct or indirect, in the purchase or sale of any product, materials or equipment that will be recommended or required for the construction of the Project.

ARTICLE 3
ENGINEERING SERVICES

Engineer shall perform Engineering Services as identified in **Exhibit B** entitled "Engineering Services."

County will prepare and issue Work Authorizations, in substantially the same form identified and attached hereto as **Exhibit C** and entitled "Work Authorization No. ____", to authorize the Engineer to perform one or more tasks of the Engineering Services. Each Work Authorization will include a description of the work to be performed, a description of the tasks and milestones, a work schedule for the tasks, definite review times by County and Engineer of all Engineering Services and a fee amount agreed upon by the County and Engineer. The amount payable for a Work Authorization shall be supported by the estimated cost of each work task as described in the Work Authorization. The Work Authorization will not waive the Engineer's responsibilities and obligations established in this Contract. The executed Work Authorizations shall become part of this Contract.

All work must be completed on or before the date specified in the Work Authorization. The Engineer shall promptly notify the County of any event which will affect completion of the Work Authorization, although such notification shall not relieve the Engineer from costs or liabilities resulting from delays in completion of the Work Authorization. Should the review times or Engineering Services take longer than shown on the Work Authorization, through no fault of Engineer, Engineer may submit a timely written request for additional time, which shall be subject to the approval of the County. Request for additional time shall be submitted at least 15 business days before termination or expiration of the Work Authorization. Any changes in a Work Authorization shall be enacted by a written Supplemental Work Authorization before additional costs may be incurred. Any Supplemental Work Authorization must be executed by both parties within the period specified in the Work Authorization.

ARTICLE 4
CONTRACT TERM

A. Term. The Engineer is expected to complete the Engineering Services described herein in accordance with the above-described Work Authorizations or any Supplemental Work Authorization related thereto. If Engineer does not perform the Engineering Services in accordance with each applicable Work Authorization or any Supplemental Work Authorization related thereto, then County shall have the right to terminate this Contract as set forth below in Article 20. So long as the County elects not to terminate this Contract, it shall continue from day to day until such time as the Engineering Services are completed in accordance with each applicable Work Authorization or any Supplemental Work Authorization related thereto. Any Engineering Services performed or costs incurred after the date of termination shall not be eligible for reimbursement. Engineer shall notify County in writing as soon as possible if he/she/it determines, or reasonably anticipates, that the Engineering Services will not be completed on or before the date specified in the Work Authorization or any Supplemental Work Authorization and in full accordance with the terms of the applicable Work Authorization or any Supplemental Work Authorization .

B. Work Authorizations. Engineer acknowledges that each Work Authorization is of critical importance and agrees to undertake all reasonably necessary efforts to expedite the performance of Engineering Services required herein so that construction of the Project will be commenced and completed as scheduled. In this regard, and subject to adjustments in a particular Work Authorization, as provided in Article 3 herein, Engineer shall proceed with sufficient qualified personnel and consultants necessary to fully and timely accomplish all Engineering Services required under this Contract in a professional manner.

C. Commencement of Engineering Services. After execution of this Contract, Engineer shall not proceed with Engineering Services until Engineer has been thoroughly briefed on the scope of the Project and has received an executed Work Authorization, which serves as the County's written notice to proceed, as provided in Article 8.

ARTICLE 5
COMPENSATION AND EXPENSES

County shall pay and Engineer agrees to accept up to the amount shown below as full compensation for the Engineering Services performed and to be performed under this Contract. The basis of compensation for the services of principals and employees engaged in the performance of the Engineering Services shall be based on the Rate Schedule set forth in the attached **Exhibit D**.

The maximum amount payable under this Contract, without modification, is **nine hundred thousand Dollars ($900,000.00)** (the "Compensation Cap"), provided that any amounts paid or payable shall be solely pursuant to a validly issued Work Authorization or any Supplemental Work Authorization related thereto. In no event may the aggregate amount of compensation authorized under Work Authorizations and Supplemental Work Authorizations exceed the Compensation Cap. The Compensation Cap shall be revised equitably only by written Contract Amendments executed by both parties in the event of a change the overall scope of the Engineering Services set forth in **Exhibit B**, as authorized by County. CAE

The Compensation Cap is based upon all labor and non-labor costs estimated to be required in the performance of the Engineering Services provided for under this Contract. Should the actual costs of all labor and non-labor costs rendered under this Contract be less than the above stated Compensation Cap, then Engineer shall receive compensation for only actual fees and costs of the Engineering Services actually rendered and incurred, which may be less than the above stated Compensation Cap.

The Compensation Cap herein referenced may be adjusted for Additional Engineering Services requested and performed only if mutually approved by a written Contract Amendment signed by both parties.

Engineer shall prepare and submit to County monthly progress reports in sufficient detail to support the progress of the Engineering Services and to support invoices requesting monthly payment. The format for such monthly progress reports and invoices must be in a format acceptable to County. Satisfactory progress of Engineering Services shall be an absolute condition of payment.

Engineer shall be reimbursed for actual non-labor and subcontract expenses incurred in the performance of the services under this Contract in accordance with the Williamson County Vendor Reimbursement Policy set forth under **Exhibit E**. Invoices requesting reimbursement for costs and expenditures related to the Project (reimbursables) must be accompanied by copies of the provider's invoice and comply with the Williamson County Vendor Reimbursement Policy. The copies of the provider's invoice must evidence the actual costs billed to Engineer without mark-up.

ARTICLE 6
METHOD OF PAYMENT

Payments to Engineer shall be made while Engineering Services are in progress. Engineer shall prepare and submit to the County's Road Bond Program Manager, as identified herein-below, not more frequently than once per month, a progress report as referenced in Article 5 above. Such progress report shall state the percentage of completion of Engineering Services accomplished for an applicable Work Authorization or any Supplemental Work Authorization related thereto during that billing period and to date. This submittal shall also include a progress assessment report in a form acceptable to the County Auditor.

Simultaneous with submission of each progress report, Engineer shall provide the following documentation through the County's Road Bond Program Manager in a form acceptable to the County Auditor ("Invoice Package"):

(1) One (1) original certified invoice to the County ; and
(2) One (1) original complete packet of supporting documentation and time sheets detailing hours worked by staff persons with a description of the work performed by such persons, their work category, and approved billing rates as set forth in Exhibit D – Rate Schedule as part of this Contract

For Additional Engineering Services performed pursuant to this Contract, a separate Invoice Package of the Additional Engineering Services must be presented with the same aforementioned requirements.

Payments shall be made by County based upon Engineering Services actually provided and performed. **Upon timely receipt of a complete Invoice Package and approval thereof**, County shall make a good faith effort to pay the amount which is due and payable within thirty (30) days of the County Auditor's receipt. **Failure to submit a Complete Invoice Package may delay payments.** County reserves the right to reasonably withhold payment pending verification of satisfactory Engineering Services performed. Engineer has the responsibility to submit proof to County, adequate and sufficient in its determination, that tasks of an applicable Work Authorization or any Supplemental Work Authorization related thereto were completed.

The certified invoices shall show the total amount earned to the date of submission and shall show the amount due and payable as of the date of the current invoice. Final payment does

not relieve Engineer of the responsibility of correcting any errors and/or omissions resulting from his/her/its negligence.

Upon submittal of the initial invoice, Engineer shall provide the County Auditor with an Internal Revenue Form W-9, Request for Taxpayer Identification Number and Certification that is complete in compliance with the Internal Revenue Code, its rules and regulations.

ARTICLE 7
PROMPT PAYMENT POLICY

In accordance with Chapter 2251, V.T.C.A., Texas Government Code, payment to Engineer will be made within thirty (30) days of the day on which the performance of services was complete, or within thirty (30) days of the day on which the County Auditor receives a correct invoice for services, whichever is later.

Engineer may charge a late fee (fee shall not be greater than that which is permitted by Texas law) for payments not made in accordance with this prompt payment policy; however, the Engineer's ability to charge a late fee shall not apply in the event:

A. There is a bona fide dispute between County and Engineer concerning the supplies, materials, or equipment delivered or the services performed that causes the payment to be late; or

B. The terms of a federal contract, grant, regulation, or statute prevent County from making a timely payment with federal funds; or

C. There is a bona fide dispute between Engineer and a subcontractor/subconsultant or between a subcontractor/subconsultant and its supplier concerning supplies, materials, or equipment delivered or the Engineering Services performed which causes the payment to be late;

D. Engineer's failure to submit a Complete Invoice Package in accordance with the requirements of this Contract; or

E. The Complete Invoice Package is not submitted to the County's Road Bond Program Manager in strict accordance with any necessary instructions or requests provided by the Road Bond Program Manager.

The County Auditor shall document to Engineer the issues related to disputed invoices within ten (10) calendar days of receipt of such invoice. Any non-disputed invoices shall be considered correct and payable per the terms of Chapter 2251, V.T.C.A., Texas Government Code.

ARTICLE 8
COMMENCEMENT OF ENGINEERING SERVICES

The Engineer shall not proceed with any task of the Engineering Services until Engineer has been thoroughly briefed on the scope of the Project and received an executed Work Authorization, which serves as the County's written notice to, to proceed with the applicable Engineering Services. The County shall not be responsible for work performed or costs incurred by Engineer related to any task for which a Work Authorization or a Supplemental Work

Authorization related thereto has not been issued and signed by both parties. Engineer shall not be required to perform any work for which a Work Authorization or a Supplemental Work Authorization related thereto has not been issued and signed by both parties.

ARTICLE 9
PROJECT TEAM

County's Designated Representative for purposes of this Contract is as follows:

County's Road Bond Program Manager
Attn: Christen Eschberger
HNTB Corporation
101 E. Old Settlers Blvd., Suite 225
Round Rock, Texas 78664_

County shall have the right, from time to time, to change the County's Designated Representative by giving Engineer written notice thereof. With respect to any action, decision or determination which is to be taken or made by County under this Contract, the County's Designated Representative may take such action or make such decision or determination or shall notify Engineer in writing of an individual responsible for and capable of taking such action, decision or determination and shall forward any communications and documentation to such individual for response or action. Actions, decisions or determinations by the County's Designated Representative on behalf of County shall be done in his or her reasonable business judgment unless express standards or parameters therefor are included in this Contract, in which case, actions taken by the County's Designated Representative shall be in accordance with such express standards or parameters. Any consent, approval, decision or determination hereunder by the County's Designated Representative shall be binding on County; *provided, however,* the County's Designated Representative shall not have any right to modify, amend or terminate this Contract, an Executed Work Authorization, an executed Supplemental Work Authorization or executed Contract Amendment. County's Designated Representative shall not have any authority to execute a Contract Amendment, Work Authorization or any Supplemental Work Authorization unless otherwise granted such authority by the Williamson County Commissioners Court.

Engineer's Designated Representative for purposes of this Contract is as follows:

Rob Bailey, Vice President
WSB LLC
1221 S MoPac Expressway, Suite 355
Austin, TX 78746

Engineer shall have the right, from time to time, to change the Engineer's Designated Representative by giving County written notice thereof. With respect to any action, decision or determination which is to be taken or made by Engineer under this Contract, the Engineer's Designated Representative may take such action or make such decision or determination or shall notify County in writing of an individual responsible for and capable of taking such action, decision or determination and shall forward any communications and documentation to such

individual for response or action. Actions, decisions or determinations by the Engineer's Designated Representative on behalf of Engineer shall be done in his or her reasonable business judgment unless express standards or parameters therefor are included in this Contract, in which case, actions taken by the Engineer's Designated Representative shall be in accordance with such express standards or parameters. Any consent, approval, decision or determination hereunder by the Engineer's Designated Representative shall be binding on Engineer. Engineer's Designated Representative shall have the right to modify, amend and execute Work Authorizations, Supplemental Work Authorizations and Contract Amendments on behalf of Engineer.

ARTICLE 10
PROGRESS EVALUATION

Engineer shall, from time to time during the progress of the Engineering Services, confer with County at County's election. Engineer shall prepare and present such information as may be pertinent and necessary, or as may be reasonably requested by County, in order for County to evaluate features of the Engineering Services. At the request of County or Engineer, conferences shall be provided at Engineer's office, the offices of County, or at other locations designated by County. When requested by County, such conferences shall also include evaluation of the Engineering Services. County may, from time to time, require Engineer to appear and provide information to the Williamson County Commissioners Court.

Should County determine that the progress in Engineering Services does not satisfy an applicable Work Authorization or any Supplemental Work Authorization related thereto, then County shall review same with Engineer to determine corrective action required.

Engineer shall promptly advise County in writing of events which have or may have a significant impact upon the progress of the Engineering Services, including but not limited to the following:

A. Problems, delays, adverse conditions which may materially affect the ability to meet the objectives of an applicable Work Authorization or any Supplemental Work Authorization related thereto, or preclude the attainment of Project Engineering Services units by established time periods; and such disclosure shall be accompanied by statement of actions taken or contemplated, and County assistance needed to resolve the situation, if any; and

B. Favorable developments or events which enable meeting goals sooner than anticipated in relation to an applicable Work Authorization's or any Supplemental Work Authorization related thereto.

ARTICLE 11
SUSPENSION

Should County desire to suspend the Engineering Services, but not to terminate this Contract, then such suspension may be effected by County giving Engineer thirty (30) calendar days' verbal notification followed by written confirmation to that effect. Such thirty-day notice may be waived in writing by agreement and signature of both parties. The Engineering Services may be reinstated and resumed in full force and effect within sixty (60) days of receipt of written

notice from County to resume the Engineering Services. Such sixty-day (60) notice may be waived in writing by agreement and signature of both parties. If this Contract is suspended for more than thirty (30) days, Engineer shall have the option of terminating this Contract and, in the event, Engineer shall be compensated for all Engineering Services performed and reimbursable expenses incurred, provided such Engineering Services and reimbursable expenses have been previously authorized and approved by County, to the effective date of suspension.

If County suspends the Engineering Services, the contract period as determined in Article 4, and the Work Authorization or any Supplemental Work Authorization related thereto, shall be extended for a time period equal to the suspension period.

County assumes no liability for Engineering Services performed or costs incurred prior to the date authorized by County for Engineer to begin Engineering Services, and/or during periods when Engineering Services is suspended, and/or subsequent to the completion date.

ARTICLE 12
ADDITIONAL ENGINEERING SERVICES

If Engineer forms a reasonable opinion that any work he/she/it has been directed to perform is beyond the overall scope of this Contract, as set forth in **Exhibit B,** and as such constitutes extra work ("Additional Engineering Services"), he/she/it shall promptly notify County in writing through the County's Designated Representative. In the event County finds that such work does constitute Additional Engineering Services, County shall so advise Engineer and a written Contract Amendment will be executed between the parties as provided in Article 14. Any increase to the Compensation Cap due to Additional Engineering Services must be set forth in such Contract Amendment. Engineer shall not perform any proposed Additional Engineering Services nor incur any additional costs prior to the execution, by both parties, of a written Contract Amendment. Following the execution of a Contract Amendment that provides for Additional Engineering Services, a written Work Authorization, which sets forth the Additional Engineering Services to be performed, must be executed by the parties. County shall not be responsible for actions by Engineer nor for any costs incurred by Engineer relating to Additional Engineering Services not directly associated with the performance of the Engineering Services authorized in this Contract, by a fully executed Work Authorization or a fully executed Contract Amendment thereto.

ARTICLE 13
CHANGES IN COMPLETED ENGINEERING SERVICES

If County deems it necessary to request changes to previously satisfactorily completed Engineering Services or parts thereof which involve changes to the original Engineering Services or character of Engineering Services under this Contract, then Engineer shall make such revisions as requested and as directed by County. Such revisions shall be considered as Additional Engineering Services and paid for as specified under Article 12.

Engineer shall make revisions to Engineering Services authorized hereunder as are necessary to correct errors appearing therein, when required to do so by County. No additional

compensation shall be due for such Engineering Services.

ARTICLE 14
CONTRACT AMENDMENTS

The terms set out in this Contract may be modified by a written fully executed Contract Amendment. Changes and modifications to a fully executed Work Authorization shall be made in the form of a Supplemental Work Authorization. To the extent that such changes or modifications to a Work Authorization do not also require modifications to the terms of this Contract (i.e. changes to the overall scope of Engineering Services set forth in **Exhibit B**, modification of the Compensation Cap, etc.) a Contract Amendment will not be required.

ARTICLE 15
USE OF DOCUMENTS

All documents, including but not limited to drawings, specifications and data or programs stored electronically, (hereinafter referred to as "Engineering Work Products") prepared by Engineer and its subcontractors/subconsultants are related exclusively to the services described in this Contract and are intended to be used with respect to this Project. However, it is expressly understood and agreed by and between the parties hereto that all of Engineer's designs under this Contract (including but not limited to tracings, drawings, estimates, specifications, investigations, studies and other documents, completed or partially completed), shall be the property of County to be thereafter used in any lawful manner as County elects. Any such subsequent use made of documents by County, without written verification or adaptation by Engineer for the specific purpose intended, shall be at County's sole risk and without liability to Engineer.

By execution of this Contract and in confirmation of the fee for services to be paid under this Contract, Engineer hereby conveys, transfers and assigns to County all rights under the Federal Copyright Act of 1976 (or any successor copyright statute), as amended, all common law copyrights and all other intellectual property rights acknowledged by law in the Project Designs and work product developed under this Contract. Copies may be retained by Engineer. Engineer shall be liable to County for any loss or damage to any such documents while they are in the possession of or while being worked upon by Engineer or anyone connected with Engineer, including agents, employees, Engineers or subcontractors/subconsultants. All documents so lost or damaged shall be replaced or restored by Engineer without cost to County.

Upon execution of this Contract, Engineer grants to County permission to reproduce Engineer's work and documents for purposes of constructing, using and maintaining the Project, provided that County shall comply with its obligations, including prompt payment of all sums when due, under this Contract. Engineer shall obtain similar permission from Engineer's subcontractors/subconsultants consistent with this Contract. If and upon the date Engineer is adjudged in default of this Contract, County is permitted to authorize other similarly credentialed design professionals to reproduce and, where permitted by law, to make changes, corrections or additions to the work and documents for the purposes of completing, using and maintaining the Project.

County shall not assign, delegate, sublicense, pledge or otherwise transfer any permission granted herein to another party without the prior written consent of Engineer. However, County shall be permitted to authorize the contractor, subcontractors and material or equipment suppliers to reproduce applicable portions of the Engineering Work Products appropriate to and for use in the execution of the Work. Submission or distribution of Engineering Work Products to meet official regulatory requirements or for similar purposes in connection with the Project is permitted. Any unauthorized use of the Engineering Work Products shall be at County's sole risk and without liability to Engineer and its Engineers.

The parties shall mutually agree to an electronic format for Engineering Work Products or other data, including any special limitations not otherwise provided in this Contract, prior to any such Engineering Work Products or data being submitted electronically by either party to the other party. Upon such agreement between the parties, Engineering Work Products or other data provided in the agreed upon electronic format may be relied upon by the receiving party. In the event the parties cannot agree on an acceptable electronic format, only printed copies of documents conveyed by a party shall be relied upon by the receiving party.

Engineer shall have no liability for changes made to the drawings by other engineers subsequent to the completion of the Project. Any such change shall be sealed by the engineer making that change and shall be appropriately marked to reflect what was changed or modified.

ARTICLE 16
PERSONNEL, EQUIPMENT AND MATERIAL

Engineer shall furnish and maintain, at its own expense, quarters for the performance of all Engineering Services, and adequate and sufficient personnel and equipment to perform the Engineering Services as required. All employees of Engineer shall have such knowledge and experience as will enable them to perform the duties assigned to them. Any employee of Engineer who, in the reasonable opinion of County, is incompetent or whose conduct becomes detrimental to the Engineering Services shall immediately be removed from association with the Project when so instructed by County. Engineer certifies that it presently has adequate qualified personnel in its employment for performance of the Engineering Services required under this Contract, or will obtain such personnel from sources other than County. Engineer may not change the Project Manager without prior written consent of County.

ARTICLE 17
SUBCONTRACTING

Engineer shall not assign, subcontract or transfer any portion of the Engineering Services under this Contract without prior written approval from County. All subcontracts shall include the provisions required in this Contract. No subcontract shall relieve Engineer of any responsibilities under this Contract.

ARTICLE 18
REVIEW OF ENGINEERING SERVICES

Engineer's Engineering Services will be reviewed by County under its applicable technical requirements and procedures.

A. Completion. Reports, plans, specifications, and supporting documents shall be submitted by Engineer on or before the dates specified in the applicable Work Authorization or Supplemental Work Authorization related thereto. Upon receipt of same, the submission shall be checked for completion. "Completion" or "Complete" shall be defined as all of the required items, as set out in the applicable Work Authorization, have been included in compliance with the requirements of this Contract. The completeness of any Engineering Services submitted to County shall be determined by County within thirty (30) days of such submittal and County shall notify Engineer in writing within such thirty (30) day period if such Engineering Services have been found to be incomplete. If the submission is Complete, County shall notify Engineer and County's technical review process will begin.

If the submission is not Complete, County shall notify Engineer, who shall perform such professional services as are required to complete the Engineering Services and resubmit it to County. This process shall be repeated until a submission is Complete.

B. Acceptance. County shall review the completed Engineering Services for compliance with this Contract. If necessary, the completed Engineering Services shall be returned to Engineer, who shall perform any required Engineering Services and resubmit it to County. This process shall be repeated until the Engineering Services are Accepted. "Acceptance" or "Accepted" shall mean that in the County's reasonable opinion, substantial compliance with the requirements of this Contract has been achieved.

C. Final Approval. After Acceptance, Engineer shall perform any required modifications, changes, alterations, corrections, redesigns, and additional work necessary to receive Final Approval by the County. "Final Approval" in this sense shall mean formal recognition that the Engineering Services have been fully carried out.

D. Errors and Omissions. After Final Approval, Engineer shall, without additional compensation, perform any work required as a result of Engineer's development of the work which is found to be in error or omission due to Engineer's negligence. However, any work required or occasioned for the convenience of County after Final Approval shall be paid for as Additional Engineering Services.

E. Disputes Over Classifications. In the event of any dispute over the classification of Engineer's Engineering Services as Complete, Accepted, or having attained Final Approved under this Contract, the decision of the County shall be final and binding on Engineer, subject to any civil remedy or determination otherwise available to the parties and deemed appropriate by the parties.

F. County's Reliance on Engineer. ENGINEER'S DUTIES AS SET FORTH HEREIN SHALL AT NO TIME BE IN ANY WAY DIMINISHED BY REASON OF ANY REVIEW, EVALUATION OR APPROVAL BY THE COUNTY OR ITS AUTHORIZED REPRESENTATIVE NOR SHALL THE ENGINEER

BE RELEASED FROM ANY LIABILITY BY REASON OF SUCH REVIEW, EVALUATION OR APPROVAL BY THE COUNTY, IT BEING UNDERSTOOD THAT THE COUNTY AT ALL TIMES IS ULTIMATELY RELYING UPON THE ENGINEER'S SKILL, ABILITY AND KNOWLEDGE IN PERFORMING THE ENGINEERING SERVICES REQUIRED HEREUNDER.

ARTICLE 19
VIOLATION OF CONTRACT TERMS/BREACH OF CONTRACT

Violation of contract terms or breach of contract by Engineer shall be grounds for termination of this Contract, and any increased costs arising from Engineer's default, breach of contract, or violation of contract terms shall be paid by Engineer.

ARTICLE 20
TERMINATION

This Contract may be terminated as set forth below.

A. By mutual agreement and consent, in writing, of both parties.

B. By County, by notice in writing to Engineer, as a consequence of failure by Engineer to perform the Engineering Services set forth herein in a satisfactory manner.

C. By either party, upon the failure of the other party to fulfill its obligations as set forth herein.

D. By County, for reasons of its own and not subject to the mutual consent of Engineer, upon not less than thirty (30) days' written notice to Engineer.

E. By satisfactory completion of all Engineering Services and obligations described herein.

Should County terminate this Contract as herein provided, no fees other than fees due and payable at the time of termination plus reimbursable expenses incurred shall thereafter be paid to Engineer. In determining the value of the Engineering Services performed by Engineer prior to termination, County shall be the sole judge. Compensation for Engineering Services at termination will be based on a percentage of the Engineering Services completed at that time. Should County terminate this Contract under Subsection (D) immediately above, then the amount charged during the thirty-day notice period shall not exceed the amount charged during the preceding thirty (30) days.

If Engineer defaults in the performance of this Contract or if County terminates this Contract for fault on the part of Engineer, then County shall give consideration to the actual costs incurred by Engineer in performing the Engineering Services to the date of default, the amount of Engineering Services required which was satisfactorily completed to date of default, the value of the Engineering Services which are usable to County, the cost to County of employing another firm to complete the Engineering Services required and the time required to do so, and other factors which affect the value to County of the Engineering Services performed at the time of default.

The termination of this Contract and payment of an amount in settlement as prescribed above shall extinguish all rights, duties, and obligations of County under this Contract. If the termination of this Contract is due to the failure of Engineer to fulfill his/her/its contractual obligations, then County may take over the Project and prosecute the Engineering Services to completion. In such case, Engineer shall be liable to County for any additional and reasonable costs incurred by County.

Engineer shall be responsible for the settlement of all contractual and administrative issues arising out of any procurements made by Engineer in support of the Engineering Services under this Contract.

ARTICLE 21
COMPLIANCE WITH LAWS

A. Compliance. Engineer shall comply with all applicable federal, state and local laws, statutes, codes, ordinances, rules and regulations, and the orders and decrees of any court, or administrative bodies or tribunals in any manner affecting the performance of this Contract, including without limitation, minimum/maximum salary and wage statutes and regulations, and licensing laws and regulations. Engineer shall furnish County with satisfactory proof of his/her/its compliance.

Engineer shall further obtain all permits and licenses required in the performance of the Engineering Services contracted for herein.

B. Taxes. Engineer will pay all taxes, if any, required by law arising by virtue of the Engineering Services performed hereunder. County is qualified for exemption pursuant to the provisions of Section 151.309 of the Texas Limited Sales, Excise, and Use Tax Act.

County agrees to pay the amount of any sales, value added, use, excise or similar taxes applicable to the performance of the Services, if any, or County shall provide Engineer with a certificate acceptable to the taxing authorities exempting County from payment of such taxes.

ARTICLE 22
INDEMNIFICATION

ENGINEER AGREES, TO THE FULLEST EXTENT PERMITTED BY LAW, TO INDEMNIFY AND HOLD THE COUNTY HARMLESS FROM AND AGAINST ANY AND ALL LIABILITIES, LOSSES, PENALTIES, JUDGMENTS, CLAIMS, LAWSUITS, DAMAGES, COSTS AND EXPENSES, INCLUDING, BUT NOT LIMITED TO, REASONABLE ATTORNEYS' FEES, ("LOSSES") TO THE EXTENT SUCH LOSSES ARE CAUSED BY OR RESULTS FROM A NEGLIGENT ACT, ERROR OR OMISSION, NEGLIGENCE, OR INTENTIONAL TORT COMMITTED BY ENGINEER, ENGINEER'S EMPLOYEES, AGENTS, OR ANY OTHER PERSON OR ENTITY UNDER CONTRACT WITH ENGINEER INCLUDING, WITHOUT LIMITATION, ENGINEER'S SUBCONSULTANTS, OR ANY OTHER ENTITY OVER WHICH ENGINEER EXERCISES CONTROL.

ENGINEER FURTHER AGREES, TO THE FULLEST EXTENT PERMITTED BY LAW, TO INDEMNIFY AND HOLD THE COUNTY HARMLESS FROM ANY AND ALL LIABILITIES, LOSSES, PENALTIES,

JUDGMENTS, CLAIMS, LAWSUITS, DAMAGES, COSTS AND EXPENSES, INCLUDING, BUT NOT LIMITED TO, ATTORNEYS' FEES, ("LOSSES") TO THE EXTENT SUCH LOSSES ARE CAUSED BY OR RESULTS FROM ENGINEER'S FAILURE TO PAY ENGINEER'S EMPLOYEES, SUBCONTRACTORS, SUBCONSULTANTS, OR SUPPLIERS, IN CONNECTION WITH ANY OF THE WORK PERFORMED OR TO BE PERFORMED UNDER THIS CONTRACT BY ENGINEER.

ENGINEER FURTHER AGREES TO INDEMNIFY AND HOLD THE COUNTY HARMLESS FROM ANY AND ALL LIABILITIES, LOSSES, PENALTIES, CLAIMS, LAWSUITS, DAMAGES, COSTS AND EXPENSES, INCLUDING, BUT NOT LIMITED TO, ATTORNEYS' FEES, ("LOSSES") TO THE EXTENT SUCH LOSSES ARE CAUSED BY OR RESULTS FROM THE INFRINGEMENT OF ANY INTELLECTUAL PROPERTY ARISING OUT OF THE USE OF ANY PLANS, DESIGN, DRAWINGS, OR SPECIFICATIONS FURNISHED BY ENGINEER IN THE PERFORMANCE OF THIS CONTRACT.

THE LIMITS OF INSURANCE REQUIRED IN THIS CONTRACT AND/OR THE CONTRACT DOCUMENTS SHALL NOT LIMIT ENGINEER'S OBLIGATIONS UNDER THIS SECTION. THE TERMS AND CONDITIONS CONTAINED IN THIS SECTION SHALL SURVIVE THE TERMINATION OF THE CONTRACT AND/OR CONTRACT DOCUMENTS OR THE SUSPENSION OF THE WORK HEREUNDER. TO THE EXTENT THAT ANY LIABILITIES, PENALTIES, DEMANDS, CLAIMS, LAWSUITS, LOSSES, DAMAGES, COSTS AND EXPENSES ARE CAUSED IN PART BY THE ACTS OF THE COUNTY OR THIRD PARTIES FOR WHOM ENGINEER IS NOT LEGALLY LIABLE, ENGINEER'S OBLIGATIONS SHALL BE IN PROPORTION TO ENGINEER'S FAULT. THE OBLIGATIONS HEREIN SHALL ALSO EXTEND TO ANY ACTIONS BY THE COUNTY TO ENFORCE THIS INDEMNITY OBLIGATION.

IN THE EVENT THAT CONTRACTORS INITIATE LITIGATION AGAINST THE COUNTY IN WHICH THE CONTRACTOR ALLEGES DAMAGES AS A RESULT OF ANY NEGLIGENT ACTS, ERRORS OR OMISSIONS OF ENGINEER, ITS EMPLOYEES, AGENTS, SUBCONTRACTORS, SUBCONSULTANTS, OR SUPPLIERS, OR OTHER ENTITIES OVER WHICH ENGINEER EXERCISES CONTROL, INCLUDING, BUT NOT LIMITED TO, DEFECTS, ERRORS, OR OMISSIONS, THEN THE COUNTY SHALL HAVE THE RIGHT TO JOIN ENGINEER IN ANY SUCH PROCEEDINGS AT THE COUNTY'S COST. ENGINEER SHALL ALSO HOLD THE COUNTY HARMLESS AND INDEMNIFY THE COUNTY TO THE EXTENT THAT ENGINEER, ANY OF ITS EMPLOYEES, AGENTS, SUBCONTRACTORS, SUBCONSULTANTS, OR SUPPLIERS, OR OTHER ENTITIES OVER WHICH ENGINEER EXERCISES CONTROL, CAUSED SUCH DAMAGES TO CONTRACTOR, INCLUDING ANY AND ALL COSTS AND REASONABLE ATTORNEYS' FEES INCURRED BY THE COUNTY IN CONNECTION WITH THE DEFENSE OF ANY CLAIMS WHERE ENGINEER, ITS EMPLOYEES, AGENTS, SUBCONTRACTORS, SUBCONSULTANTS, OR SUPPLIERS, OR OTHER ENTITIES OVER WHICH ENGINEER EXERCISES CONTROL, ARE ADJUDICATED AT FAULT.

TO THE FULLEST EXTENT PERMITTED BY LAW, NEITHER PARTY SHALL BE LIABLE TO THE OTHER PARTY FOR ANY SPECIAL, PUNITIVE, CONSEQUENTIAL OR INDIRECT DAMAGES RESULTING IN ANY WAY FROM THIS AGREEMENT.

ARTICLE 23
ENGINEER'S RESPONSIBILITIES

Engineer shall be responsible for the accuracy of his/her/its Engineering Services and shall promptly make necessary revisions or corrections to its work product resulting from errors, omissions, or negligent acts, and same shall be done without compensation. County shall determine Engineer's responsibilities for all questions arising from design errors and/or omissions, subject to the dispute resolution provisions of Article 33. Engineer shall not be relieved of responsibility for subsequent correction of any such errors or omissions in its work product, or for clarification of any ambiguities until after the construction phase of the Project has been completed.

ARTICLE 24
ENGINEER'S SEAL

The responsible engineer shall sign, seal and date all appropriate engineering submissions to County in accordance with the Texas Engineering Practice Act and the rules of the State Board of Registration for Professional Engineers.

ARTICLE 25
INSURANCE

Engineer must comply with the following insurance requirements at all times during this Contract:

A. Coverage Limits. Engineer, at Engineer's sole cost, shall purchase and maintain during the entire term while this Contract is in effect the following insurance:

1. Worker's Compensation in accordance with statutory requirements.
2. Commercial General Liability Insurance with a combined minimum Bodily Injury and Property Damage limits of $1,000,000.00 per occurrence and $2,000,000.00 in the aggregate.
3. Business Automobile Liability Insurance for all owned, non-owned, and hired vehicles with combined minimum limits for Bodily Injury and Property Damage of $1,000,000.00 each accident.
4. Professional Liability Insurance in the amount of $2,000,000.00 per claim and annual aggregate.

B. Certification of Coverage. Prior to the performance of any Engineering Services, Engineer shall furnish County with a Certificate of Insurance issued by the insurer evidencing the required coverages and terms under this article. The initial Certificate of Insurance is evidenced as **Exhibit F** herein entitled "Certificates of Insurance." As further set out below, Engineer shall not allow any subcontractor/subconsultant(s) to commence work to be performed in connection with this Contract until all required insurance has been obtained and approved and such approval shall not be unreasonably withheld. Approval of the insurance by County shall not relieve or decrease the liability of Engineer hereunder.

C. Additional Insureds; Waiver of Subrogation. "Williamson County, Texas, its

directors, officers and employees" shall be added as additional insureds under policies listed under (2) and (3) above, and on those policies where "Williamson County, Texas, its directors, officers and employees" are additional insureds, such insurance shall be primary and any insurance maintained by County shall be excess and not contribute with it. Such policies shall also include waivers of subrogation in favor of County.

D. Certificate Holder. The name of the Certificate Holder in the Certificate of Insurance issued by the insurer shall be as follows:

Williamson County, Texas
C/O: Williamson County Risk Management
301 SE Inner Loop
Georgetown, TX. 78626
Email: coi.submission@wilco.org

E. Insurance Policy Endorsements. Each insurance policy shall include the following conditions by endorsement to the policy:

1. County shall be notified ten (10) days prior to the expiration, cancellation, non-renewal or any material change in coverage, and such notice thereof shall be given to County by certified mail, and by email to:

   Williamson County, Texas
   C/O: Williamson County Risk Management
   301 SE Inner Loop
   Georgetown, TX. 78626
   Email: coi.submission@wilco.org

2. The policy clause "Other Insurance" shall not apply to any insurance coverage currently held by County, to any such future coverage, or to County's Self-Insured Retentions of whatever nature.

F. Notices by Engineer. Engineer shall not cause any insurance to be canceled nor permit any insurance to lapse. **In addition to any other notification requirements set forth hereunder, Engineer shall also notify County, within twenty-four (24) hours of receipt of any notices of expiration, cancellation, non-renewal, or material change in coverage it receives from its insurer.**

G. Premiums and Deductible. Engineer shall be responsible for payment of premiums for all of the insurance coverages required under this section. Engineer further agrees that for each claim, suit or action made against insurance provided hereunder, with respect to all matters for which the Engineer is responsible hereunder, Engineer shall be solely responsible for all deductibles and self-insured retentions. Any deductibles or self-insured retentions over $200,000 in the Engineer's insurance must be declared and approved in writing by County in advance.

H. Insurance Company Rating. The required insurance must be written by a company approved to do business in the State or Texas with a financial standing of at least an A-

rating, as reflected in Best's insurance ratings or by a similar rating system recognized within the insurance industry at the time the policy is issued.

I. No Arbitration. It is the intention of the County and agreed to and hereby acknowledged by the Engineer, that no provision of this Contract shall be construed to require the County to submit to mandatory arbitration in the settlement of any claim, cause of action or dispute, except as specifically required in direct connection with an insurance claim or threat of claim under an insurance policy required hereunder or as may be required by law or a court of law with jurisdiction over the provisions of this Contract.

J. Subcontractor/Subconsultant's Insurance. Without limiting any of the other obligations or liabilities of Engineer, Engineer shall require each subcontractor/subconsultant performing work under this Contract (to the extent a subcontractor/subconsultant is allowed by County) to maintain during the term of this Contract, at the subcontractor/subconsultant's own expense, the same stipulated minimum insurance required in this Article, including the required provisions and additional policy conditions as shown below in this Article. Any requests for consent to reduce any insurance coverage limits requirements for Engineer's subcontractors/subconsultants must be provided to County in writing and must set forth reasoning and justifications for decreasing such coverage limits. County may, at its sole discretion, consent to a reduction in the insurance coverage limits requirements for Engineer's subcontractors/subconsultants; provided, however, consent by County must be in writing and such consent shall not relieve or decrease the liability of Engineer hereunder.

Engineer shall obtain and monitor the Certificates of Insurance from each subcontractor/subconsultant in order to assure compliance with the insurance requirements. Engineer must retain the Certificates of Insurance for the duration of this Contract, and shall have the responsibility of enforcing these insurance requirements among its subcontractor/subconsultants. County shall be entitled, upon request and without expense, to receive copies of these Certificates of Insurance.

K. Cost of Insurance. The cost of all insurance required herein to be secured and maintained by Engineer shall be borne solely by Engineer.

ARTICLE 26
COPYRIGHTS

County shall have the royalty-free, nonexclusive and irrevocable right to reproduce, publish or otherwise use, and to authorize others to use, any reports developed by Engineer for governmental purposes.

ARTICLE 27
SUCCESSORS AND ASSIGNS

This Contract shall be binding upon and inure to the benefit of the parties hereto, their

successors, lawful assigns, and legal representatives. Engineer may not assign, sublet or transfer any interest in this Contract, in whole or in part, by operation of law or otherwise, without obtaining the prior written consent of County.

ARTICLE 28
SEVERABILITY

In the event any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal or unenforceable in any respect, then such invalidity, illegality or unenforceability shall not affect any other provision thereof and this Contract shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

ARTICLE 29
PRIOR AGREEMENTS SUPERSEDED

This Contract constitutes the sole agreement of the parties hereto, and supersedes any prior understandings or written or oral contracts between the parties respecting the subject matter defined herein. This Contract may only be amended or supplemented by mutual agreement of the parties hereto in writing.

ARTICLE 30
ENGINEER'S ACCOUNTING RECORDS

Engineer agrees to maintain, for a period of three (3) years after final payment under this Contract, detailed records identifying each individual performing the Engineering Services, the date or dates the services were performed, the applicable hourly rates, the total amount billed for each individual and the total amount billed for all persons, records of reimbursable costs and expenses of other providers and provide such other details as may be requested by the County Auditor for verification purposes. Engineer agrees that County or its duly authorized representatives shall, until the expiration of three (3) years after final payment under this Contract, have access to and the right to examine and photocopy any and all books, documents, papers and records of Engineer which are directly pertinent to the services to be performed under this Contract for the purposes of making audits, examinations, excerpts, and transcriptions. Engineer further agrees that County shall have access during normal working hours to all necessary Engineer facilities and shall be provided adequate and appropriate work space in order to conduct audits in compliance with the provisions of this section. County shall give Engineer reasonable advance notice of intended audits.

ARTICLE 31
NOTICES

All notices to either party by the other required under this Contract shall be personally

delivered or mailed to such party at the following respective addresses:

County: Williamson County Judge
710 Main Street, Suite 101
Georgetown, Texas 78626

With copy to: Williamson County Road Bond Program Manager
Attn: Christen Eschberger
HNTB Corporation
101 E. Old Settlers Blvd., Suite 225
Round Rock, Texas 78664

and to:
Office of General Counsel
Williamson County Commissioners Court
401 W. 6th Street
Georgetown, Texas 78626

Engineer: WSB LLC
Attn: Steve Lindsey
2700 La Frontera Blvd, Suite 110
Round Rock, TX 78681

ARTICLE 32
GENERAL PROVISIONS

A. Time is of the Essence. Subject to Article 3 hereof, Engineer understands and agrees that time is of the essence and that any failure of Engineer to complete the Engineering Services for each phase of this Contract within the agreed work schedule set out in the applicable Work Authorization may constitute a material breach of this Contract. Engineer shall be fully responsible for his/her/its delays or for failures to use his/her/its reasonable efforts in accordance with the terms of this Contract and the Engineer's standard of performance as defined herein. Where damage is caused to County due to Engineer's negligent failure to perform County may accordingly withhold, to the extent of such damage, Engineer's payments hereunder without waiver of any of County's additional legal rights or remedies.

B. Force Majeure. Neither County nor Engineer shall be deemed in violation of this Contract if prevented from performing any of their obligations hereunder by reasons for which they are not responsible or circumstances beyond their control. However, notice of such impediment or delay in performance must be timely given, and all reasonable efforts undertaken to mitigate its effects.

C. Enforcement and Venue. This Contract shall be enforceable in Georgetown, Williamson County, Texas, and if legal action is necessary by either party with respect to the enforcement of any or all of the terms or conditions herein, exclusive venue for same shall lie in

Williamson County, Texas. This Contract shall be governed by and construed in accordance with the laws and court decisions of the State of Texas excluding, however, its choice of law rules.

D. Standard of Performance. The standard of care for all professional engineering, consulting and related services performed or furnished by Engineer and its employees under this Contract will be the care and skill ordinarily used by members of Engineer's profession practicing under the same or similar circumstances at the same time and in the same locality.

E. Opinion of Probable Cost. Any opinions of probable Project cost or probable construction cost provided by Engineer are made on the basis of information available to Engineer and on the basis of Engineer's experience and qualifications and represents its judgment as an experienced and qualified professional engineer. However, since Engineer has no control over the cost of labor, materials, equipment or services furnished by others, or over the contractor(s') methods of determining prices, or over competitive bidding or market conditions, Engineer does not guarantee that proposals, bids or actual Project or construction cost will not vary from opinions of probable cost Engineer prepares.

F. Opinions and Determinations. Where the terms of this Contract provide for action to be based upon opinion, judgment, approval, review, or determination of either party hereto, such terms are not intended to be and shall never be construed as permitting such opinion, judgment, approval, review, or determination to be arbitrary, capricious, or unreasonable.

G. Reports of Accidents. Within 24 hours after Engineer becomes aware of the occurrence of any accident or other event which results in, or might result in, injury to the person or property of any third person (other than an employee of the Engineer), whether or not it results from or involves any action or failure to act by the Engineer or any employee or agent of the Engineer and which arises in any manner from the performance of this Contract, the Engineer shall send a written report of such accident or other event to the County, setting forth a full and concise statement of the facts pertaining thereto. The Engineer shall also immediately send the County a copy of any summons, subpoena, notice, or other documents served upon the Engineer, its agents, employees, or representatives, or received by it or them, in connection with any matter before any court arising in any manner from the Engineer's performance of work under this Contract.

H. Gender, Number and Headings. Words of any gender used in this Contract shall be held and construed to include any other gender, and words in the singular number shall be held to include the plural, unless the context otherwise requires. The headings and section numbers are for convenience only and shall not be considered in interpreting or construing this Contract.

I. Construction. Each party hereto acknowledges that it and its counsel have reviewed this Contract and that the normal rules of construction are not applicable and there will be no presumption that any ambiguities will be resolved against the drafting party in the interpretation of this Contract.

J. Independent Contractor Relationship. Both parties hereto, in the performance of this Contract, shall act in an individual capacity and not as agents, employees, partners, joint

ventures or associates of one another. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purposes whatsoever.

K. No Waiver of Immunities. Nothing in this Contract shall be deemed to waive, modify or amend any legal defense available at law or in equity to County, its past or present officers, employees, or agents or employees, nor to create any legal rights or claim on behalf of any third party. County does not waive, modify, or alter to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas and of the United States.

L. Texas Public Information Act. To the extent, if any, that any provision in this Contract is in conflict with Tex. Gov't Code 552.001 et seq., as amended (the "Public Information Act"), the same shall be of no force or effect. Furthermore, it is expressly understood and agreed that County, its officers and employees may request advice, decisions and opinions of the Attorney General of the State of Texas in regard to the application of the Public Information Act to any items or data furnished to County as to whether or not the same are available to the public. It is further understood that County's officers and employees shall have the right to rely on the advice, decisions and opinions of the Attorney General, and that County, its officers and employees shall have no liability or obligation to any party hereto for the disclosure to the public, or to any person or persons, of any items or data furnished to County by a party hereto, in reliance of any advice, decision or opinion of the Attorney General of the State of Texas.

M. Governing Terms and Conditions. If there is an irreconcilable conflict between the terms and conditions set forth in this Contract or any Contract Amendment and the terms and conditions set forth in any Exhibit, Appendix, Work Authorization or Supplemental Work Authorization to this Contract, the terms and conditions set forth in this Contract or any Contract Amendment shall control over the terms and conditions set forth in any Exhibit, Appendix, Work Authorization or Supplemental Work Authorization to this Contract.

N. Meaning of Day. For purposes of this Contract, all references to a "day" or "days" shall mean a calendar day or calendar days.

O. Appropriation of Funds by County. County believes it has sufficient funds currently available and authorized for expenditure to finance the costs of this Contract. Engineer understands and agrees that County's payment of amounts under this Contract is contingent on the County receiving appropriations or other expenditure authority sufficient to allow the County, in the exercise of reasonable administrative discretion, to continue to make payments under this Contract. It is further understood and agreed by Engineer that County shall have the right to terminate this Contract at the end of any County fiscal year if the governing body of County does not appropriate sufficient funds as determined by County's budget for the fiscal year in question. County may effect such termination by giving written notice of termination to Engineer.

ARTICLE 33
DISPUTE RESOLUTION

Except as otherwise specifically set forth herein, County and Engineer shall work together in good faith to resolve any controversy, dispute or claim between them which arises out of or relates to this Contract, whether stated in tort, contract, statute, claim for benefits, bad faith, professional liability or otherwise ("Claim"). If the parties are unable to resolve the Claim within thirty (30) days following the date in which one party sent written notice of the Claim to the other party, and if a party wishes to pursue the Claim, such Claim shall be addressed through non-binding mediation. A single mediator engaged in the practice of law, who is knowledgeable about subject matter of this Contract, shall be selected by agreement of the parties and serve as the mediator. Any mediation under this Contract shall be conducted in Williamson County, Texas. The mediator's fees shall be borne equally between the parties. Such non-binding mediation is a condition precedent to seeking redress in a court of competent jurisdiction, but this provision shall not preclude either party from filing a lawsuit in a court of competent jurisdiction prior to completing a mediation if necessary to preserve the statute of limitations, in which case such lawsuit shall be stayed pending completion of the mediation process contemplated herein. This provision shall survive the termination of the Contract.

ARTICLE 34
EQUAL OPPORTUNITY IN EMPLOYMENT

During the performance of this Contract and to the extent the Project is a federally funded project, Engineer, for itself, its assignees and successors in interest agrees as follows:

A. Compliance with Regulations. The Engineer shall comply with the Regulations relative to nondiscrimination in Federally assisted programs of the Department of Transportation (hereinafter, "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this Contract.

B. Nondiscrimination. The Engineer, with regard to the work performed by it during the Contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors/subconsultants, including procurements of materials and leases of equipment. The Engineer shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

C. Solicitations for Subcontracts, Including Procurements of Materials and Equipment. In all solicitations either by competitive bidding or negotiation made by the Engineer for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor/subconsultant or supplier shall be notified by the Engineer of the Engineer's obligations under this Contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.

D. Information and Reports. The Engineer shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the County (referred to in this Article as the "Recipient") or the Texas Department of Transportation to be pertinent to ascertain compliance with such Regulations, orders and

instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information the Engineer shall so certify to the Recipient, or the Texas Department of Transportation as appropriate, and shall set forth what efforts it has made to obtain the information.

E. Sanctions for Noncompliance. In the event of the Engineer's noncompliance with the nondiscrimination provisions of this contract, the Recipient shall impose such contract sanctions as it or the Texas Department of Transportation may determine to be appropriate, including, but not limited to:

1. withholding of payments to the Engineer under the contract until the Engineer complies, and/or;
2. cancellation, termination or suspension of the Contract, in whole or in part.

F. Incorporation of Provisions. The Engineer shall include the provisions of Subsections (A) through (F) above in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The Engineer shall take such action with respect to any subcontract or procurement as the Recipient or the Texas Department of Transportation may direct as a means of enforcing such provisions including sanctions for non-compliance: Provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor/subconsultant or supplier as a result of such direction, the Engineer may request the Recipient to enter into such litigation to protect the interests of the Recipient, and, in addition, the Engineer may request the United States to enter into such litigation to protect the interests of the United States.

SIGNATORY WARRANTY

The undersigned signatory for Engineer hereby represents and warrants that the signatory is an officer of the organization for which he/she has executed this Contract and that he/she has full and complete authority to enter into this Contract on behalf of the firm. The above-stated representations and warranties are made for the purpose of inducing County to enter into this Contract.

IN WITNESS WHEREOF, County has caused this Contract to be signed in its name by its duly authorized County Judge, as has Engineer, signing by and through its duly authorized representative(s), thereby binding the parties hereto, their successors, assigns and representatives for the faithful and full performance of the terms and provisions hereof, to be effective as of the date of the last party's execution below. NO OFFICIAL, EMPLOYEE, AGENT, OR REPRESENTATIVE OF THE COUNTY HAS ANY AUTHORITY, EITHER EXPRESS OR IMPLIED, TO AMEND, TERMINATE OR MODIFY THIS CONTRACT, EXCEPT PURSUANT TO SUCH EXPRESS AUTHORITY AS MAY BE GRANTED BY THE WILLIAMSON COUNTY COMMISSIONERS COURT.

COUNTY

WILLIAMSON COUNTY, TEXAS

By: _____

Printed Name: _____

Title: As Presiding Officer of the Williamson County Commissioners Court

Date: _____ ____, 20_____

ENGINEER

WSB LLC

By: _____

Printed Name: Rob Bailey

Title: Vice President

Date: _ September 22, 2025

APPROVED
By Christen Eschberger at 4:44 pm, Sep 23, 2025

LIST OF EXHIBITS ATTACHED

(1) **Exhibit A** Debarment Certification

(2) **Exhibit B** Engineering Services

(3) **Exhibit C** Work Authorization

(4) **Exhibit D** Rate Schedule

(5) **Exhibit E** Williamson County Vendor Reimbursement Policy

(6) **Exhibit F** Certificates of Insurance

EXHIBIT A
DEBARMENT CERTIFICATION

STATE OF TEXAS §
§
COUNTY OF WILLIAMSON §

I, the undersigned, being duly sworn or under penalty of perjury under the laws of the United States and the State of Texas, certifies that Engineer and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any federal department or agency:

(b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public* transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity* with commission of any of the offenses enumerated in paragraph (1)(b) of this certification;

(d) Have not within a three-year period preceding this application/proposal had one or more public transactions* terminated for cause or default; and

(e) Have not been disciplined or issued a formal reprimand by any State agency for professional accreditation within the past three years.

WSB LLC
Name of Firm

P.E.
Signature of Certifying Official

Rob Bailey, PE
Printed Name of Certifying Official

Vice President
Title of Certifying Official

September 22, 2025
Date

(2) Where the PROVIDER is unable to certify to any of the statements in this certification, such PROVIDER shall attach an explanation to this certification.

* federal, state, or local

SUBSCRIBED and sworn to before me the undersigned authority by Rob Bailey _____ the Vice President of WSB LLC ,on behalf of said firm.

MARC DROUIN
Notary Public, State of Texas
Comm. Expires 08-02-2027
Notary ID 132113274

Marc Drouin

Notary Public in and for the
State of Texas

My commission expires: 08-02-2027

EXHIBIT B

ENGINEERING SERVICES

General Work Description: Provide engineering services and planning to develop SH 95, Segment 1 (FM 1660 to Travis County Line) Planning & Design.

The Engineer may perform any or all of the following tasks listed below, as described in detailin each Work Authorization:

TASK 1 – PROJECT MANAGEMENT

TASK 2 – ROUTE AND DESIGN STUDIES

TASK 3 – PUBLIC INVOLVEMENT

TASK 4 – TRAFFIC EVALUATION AND PROJECTIONS

TASK 5 – SURVEYING

TASK 6 – RIGHT-OF-WAY (ROW) MAPPING

TASK 7 – SCHEMATIC DEVELOPMENT

TASK 8 – DRAINAGE STUDY

TASK 9 – ENVIRONMENTAL STUDIES & DOCUMENTS

TASK 10 – GEOTECHNICAL SERVICES

TASK 11 – PLANS, SPECIFICATIONS AND ESTIMATE (PS&E)

TASK 12 – BIDDING PHASE SERVICES

TASK 13 – CONSTRUCTION PHASE SERVICES

EXHIBIT C

WORK AUTHORIZATION

(To Be Completed and Executed After Contract Execution)

WORK AUTHORIZATION NO. _____
PROJECT: _____

This Work Authorization is made pursuant to the terms and conditions of the Williamson County Contract for Engineering Services, being dated _____ ____, 20____ and entered into by and between Williamson County, Texas, a political subdivision of the State of Texas, (the "County") and _____ (the "Engineer").

Part1. The Engineer will provide the following Engineering Services set forth in Attachment "B" of this Work Authorization.

Part 2. The maximum amount payable for services under this Work Authorization without modification is _____.

Part 3. Payment to the Engineer for the services established under this Work Authorization shall be made in accordance with the Contract.

Part 4. This Work Authorization shall become effective on the date of final acceptance and full execution of the parties hereto and shall terminate on _____ ____, 20_____. The Engineering Services set forth in Attachment "B" of this Work Authorization shall be fully completed on or before said date unless extended by a Supplemental Work Authorization.

Part 5. This Work Authorization does not waive the parties' responsibilities and obligations provided under the Contract.

Part 6. County believes it has sufficient funds currently available and authorized for expenditure to finance the costs of this Work Authorization. Engineer understands and agrees that County's payment of amounts under this Work Authorization is contingent on the County receiving appropriations or other expenditure authority sufficient to allow the County, in the exercise of reasonable administrative discretion, to continue to make payments under this Contract. It is further understood and agreed by Engineer that County shall have the right to terminate this Contract at the end of any County fiscal year if the governing body of County does not appropriate sufficient funds as determined by County's budget for the fiscal year in question. County may effect such termination by giving written notice of termination to Engineer.

Part 7. This Work Authorization is hereby accepted and acknowledged below.

EXECUTED this ____ day of _____, 20___.

ENGINEER:	COUNTY:
_____	Williamson County, Texas
By:_____	By:_____
Signature	Signature
_____	_____
Printed Name	Printed Name
_____	_____
Title	Title

LIST OF ATTACHMENTS

Attachment A - Services to be Provided by County

Attachment B - Services to be Provided by Engineer

Attachment C - Work Schedule

Attachment D - Fee Schedule

EXHIBIT D

RATE SCHEDULE

See Attached Exhibit D Rate Tables

CPI Rate Adjustments: Rates shall remain firm for the initial first year of the Contract and such rates shall be deemed the "Initial Base Rates." Engineer may request rate adjustments, in writing, at least thirty (30) days prior to each annual anniversary date of the Contract. Upon County's receipt of a rate adjustment request, County will prepare a Contract Amendment setting forth the CPI rate adjustments and will provide such Contract Amendment to Engineer for its execution. Rate adjustments will take effect on the later of (1) one year after the Contract execution date or (2) the first (1^{st}) day following the parties' complete execution of a Contract Amendment. Such rates shall remain in effect until the later of (1) the next annual anniversary date of the Contract; or (2) the date of the parties' complete execution of a new Contract Amendment that set forth adjustments to the prior rates. Any new rate adjustments will not become effective until a Contract Amendment is fully executed by the parties and no retroactive rate adjustments will be allowed.

Price adjustments will be made in accordance with changes in the U.S. Department of Labor Consumer Price Index (CPI-U) for All Urban Consumers, All Items, South Region (Base 1982-84 = 100).

The rate adjustment will be determined by multiplying the Initial Base Rates by a fraction, the numerator of which is the index number for most recently released index and the denominator of which is the index number for the first month of the Contract (the index number for the month in which the Contract was originally executed). If the products are greater than the Initial Base Rates, County will pay the greater amounts as the rates during the successive year until the next rate adjustment. Rates for each successive year will never be less than the Initial Base Rates.

WSB LLC SH 95 Segment 1 - FM 1660 to Travis County Line	
	RATE SCHEDULE IN PSA EXHIBIT D (per hour)
Principal/Sr. Advisor	$410.00
Sr. Project Manager	$370.00
Project Manager	$350.00
Deputy Project Manager	$340.00
Sr. Engineer II	$335.00
Sr. Engineer I	$280.00
Project Engineer	$230.00
Design Engineer II	$210.00
Design Engineer I	$180.00
Graduate Engineer	$150.00
Intern	$85.00
Sr. Engineer Tech	$200.00
Engineer Tech	$150.00
Jr. Engineer Tech	$105.00
Sr. CADD/GIS Operator	$180.00
CADD/GIS Operator	$135.00
Jr. CADD/GIS Operator	$90.00
Sr. Environmental/Transportation Planner	$265.00
Environmental/Transportation Planner	$185.00
Jr. Environmental/Transportation Planner	$130.00
Sr. Environmental Specialist	$170.00
Environmental Specialist	$140.00
Jr. Environmental Specialist	$100.00
Field Technician	$80.00
Sr. Scheduler	$230.00
Scheduler	$175.00
Project Analyst	$130.00
Admin/Clerical	$110.00
DIRECT EXPENSES	
12-hr Turning Movement Count	Actual Cost
Report Printing	Actual Cost
Report Binding and Tabbing	Actual Cost
Cardstock Color (8 1/2" x 11") (Each)	$1.00
Photocopies B/W (11" X 17") (Each)	$0.25
Photocopies B/W (8 1/2" X 11") (Each)	$0.15
Photocopies Color (11" X 17") (Each)	$1.25
Photocopies Color (8 1/2" X 11") (Each)	$1.00
Plots (B/W on Bond) (per sq. ft.)	$1.00
Plots (Color on Bond) (per sq. ft.)	$1.75
Plots (Color on Photographic Paper) (per sq. ft.)	$5.00

LJA Engineering SH 95 Segment 1 - FM 1660 to Travis County Line	
	RATE SCHEDULE IN PSA EXHIBIT D (per hour)
Project Principal	$310.00
Senior Project Manager	$290.00
Project Manager	$260.00
Quality Manager	$260.00
Senior Engineer	$240.00
Project Engineer	$210.00
Design Engineer	$185.00
Graduate Engineer	$150.00
Senior Designer	$175.00
Designer	$125.00
Engineer-in-Training	$150.00
Senior Structural Engineer	$260.00
Structural Engineer	$220.00
Senior Engineering Technician	$160.00
Senior CADD Operator	$145.00
CADD Technician	$120.00
Project Representative	$130.00
Utility Coordinator	$140.00
Senior Utility Coordinator	$185.00
Public Involvement Specialist	$230.00
GIS Analyst/Cartography	$145.00
GIS Technician	$130.00
Admin	$90.00
DIRECT EXPENSES	
Cardstock Color (8 1/2" x 11") (Each)	$1.00
Photocopies B/W (11" X 17") (Each)	$0.25
Photocopies B/W (8 1/2" X 11") (Each)	$0.15
Photocopies Color (11" X 17") (Each)	$1.25
Photocopies Color (8 1/2" X 11") (Each)	$1.00
Plots (B/W on Bond) (per sq. ft.)	$1.00
Plots (Color on Bond) (per sq. ft.)	$1.75
Plots (Color on Photographic Paper) (per sq. ft.)	$5.00

Alfred Benesch & Company SH 95 Segment 1 - FM 1660 to Travis County Line	
	RATE SCHEDULE IN PSA EXHIBIT D (per hour)
Principal	$325.00
Senior Project Manager	$315.00
Sr. Manager of Special Projects (RR Coordination)	$315.00
QA/QC Engineer	$315.00
Project Manager	$280.00
Senior Project Engineer	$240.00
Project Engineer	$205.00
Design Engineer	$165.00
EIT	$150.00
Senior Technician	$150.00
Technician	$130.00
Senior CADD Operator	$140.00
CADD Operator	$90.00
Sr. Traffic Engineer	$260.00
Traffic Engineer	$210.00
Admin/Clerical	$86.00
DIRECT EXPENSES	
Courier	Actual Cost
Report Printing	Actual Cost
Cardstock Color (8 1/2" x 11") (Each)	$1.00
Photocopies B/W (11" X 17") (Each)	$0.25
Photocopies B/W (8 1/2" X 11") (Each)	$0.15
Photocopies Color (11" X 17") (Each)	$1.25
Photocopies Color (8 1/2" X 11") (Each)	$1.00
Plots (B/W on Bond) (per sq. ft.)	$1.00
Plots (Color on Bond) (per sq. ft.)	$1.75
Plots (Color on Photographic Paper) (per sq. ft.)	$5.00

Hardesty & Hanover, LLC (H&H) SH 95 Segment 1 - FM 1660 to Travis County Line	
	RATE SCHEDULE IN PSA EXHIBIT D (per hour)
Project Principal	$335.00
Sr Technical Advisor	$300.00
Sr Project Manager	$270.00
Sr Structural QA/QC Manager	$255.00
Sr Structural Engineer	$250.00
Structural Engineer	$165.00
Sr Structural Designer (EIT II)	$125.00
Structural Designer (EIT I)	$110.00
Sr Engineer Technician	$150.00
CAD Technician	$95.00
Admin/Clerical	$90.00
DIRECT EXPENSES	
Cardstock Color (8 1/2" x 11") (Each)	$1.00
Photocopies B/W (11" X 17") (Each)	$0.25
Photocopies B/W (8 1/2" X 11") (Each)	$0.15
Photocopies Color (11" X 17") (Each)	$1.25
Photocopies Color (8 1/2" X 11") (Each)	$1.00
Plots (B/W on Bond) (per sq. ft.)	$1.00
Plots (Color on Bond) (per sq. ft.)	$1.75
Plots (Color on Photographic Paper) (per sq. ft.)	$5.00

SWCA, Inc. SH 95 Segment 1 - FM 1660 to Travis County Line	
	RATE SCHEDULE IN PSA EXHIBIT D (per hour)
Subject Matter Expert IV	$293.00
Subject Matter Expert III	$268.00
Subject Matter Expert II	$242.00
Subject Matter Expert I	$230.00
Specialist XII	$226.00
Specialist XI	$207.00
Specialist X	$189.00
Specialist IX	$169.00
Specialist VIII	$158.00
Specialist VII	$147.00
Specialist VI	$137.00
Specialist V	$123.00
Specialist IV	$114.00
Specialist III	$104.00
Specialist II	$91.00
Specialist I	$77.00
DIRECT EXPENSES	
Hazardous Materials Database Search	Actual Cost
SCUBA	Actual Cost
Kayak (Day)	$40.00
SNUBA (Day)	$100.00
Motorboat (Day)	$400.00
THC Curation	Actual Cost
Archeological Site Recordation Form	Actual Cost
Backhoe Rental and Operator	Actual Cost
Cardstock Color (8 1/2" x 11") (Each)	$1.00
Photocopies B/W (11" X 17") (Each)	$0.25
Photocopies B/W (8 1/2" X 11") (Each)	$0.15
Photocopies Color (11" X 17") (Each)	$1.25
Photocopies Color (8 1/2" X 11") (Each)	$1.00
Plots (B/W on Bond) (per sq. ft.)	$1.00
Plots (Color on Bond) (per sq. ft.)	$1.75
Plots (Color on Photographic Paper) (per sq. ft.)	$5.00

Inland Geodetics SH 95 Segment 1 - FM 1660 to Travis County Line	
	RATE SCHEDULE IN PSA EXHIBIT D (per hour)
Principal	$210.00
Project Manager / RPLS	$190.00
Senior Office Technician / SIT	$140.00
Office Technician	$130.00
Admin/Clerical	$80.00
1-Man Crew	$125.00
2-Man Crew	$225.00
3-Man Crew	$315.00
DIRECT EXPENSES	
Unmanned Aerial System (Includes the UAS, Vehicle, Pilot and Observer)	$3,850 / Day
LiDAR Mobile Mapping System, (Includes Vehicle Operator, LiDAR Technician mileage on project and fuel) (Does not include mobilization to project.)	$9,500 / Day
Cardstock Color (8 1/2" x 11") (Each)	$1.00
Photocopies B/W (11" X 17") (Each)	$0.25
Photocopies B/W (8 1/2" X 11") (Each)	$0.15
Photocopies Color (11" X 17") (Each)	$1.25
Photocopies Color (8 1/2" X 11") (Each)	$1.00
Plots (B/W on Bond) (per sq. ft.)	$1.00
Plots (Color on Bond) (per sq. ft.)	$1.75
Plots (Color on Photographic Paper) (per sq. ft.)	$5.00

EXHIBIT E

Williamson County
Vendor Reimbursement Policy

The purpose of this Williamson County Vendor Reimbursement Policy ("Policy") is to provide clear guidelines to vendors on Williamson County's expectations and requirements regarding allowable reimbursable expenditures and required backup. The Policy will also minimize conflicts related to invoice payments and define non-reimbursable items. This Policy is considered a guideline and is not a contract.

This Policy may be altered, deleted or amended, at any time and without prior notice to vendors, by action of the Williamson County Commissioners Court. Unenforceable provisions of this Policy, as imposed by applicable law, regulations, or judicial decisions, shall be deemed to be deleted. Any revisions to this Policy will be distributed to all current vendors doing business with the County.

1. Invoices and Affidavits

1.1 Invoices must adequately describe the goods or services provided to County and include all required backup (i.e., reimbursable expenses, mileage log, timesheets, receipts detailing expenses incurred etc.) that is in a form acceptable to the Williamson County Auditor. Invoices that do not adequately describe the goods or services provided to County or contain backup that is satisfactory to the Williamson County Auditor will be returned to vendor for revisions and the provision above relating to invoice errors resolved in favor of the County shall control as to the required actions of vendor and when such invoice must be paid by the County.

1.2 In the event an invoice includes charges based upon hourly billing rates for services or any other rates based upon the amount of time worked by an individual or individuals in performing services, whether the charges are being billed directly to the County or whether they are the basis of invoices from subcontractors for which the vendor seeks reimbursement from the County, the charges shall be accompanied by an affidavit signed by an officer or principal of the vendor certifying that the work was performed, it was authorized by the County and that all information contained in the invoice that is being submitted is true and correct.

1.3 Upon County's request, vendor must submit all bills paid affidavits wherein vendor must swear and affirm that vendor has paid each of its subcontractors, laborers, suppliers and material in full for all labor and materials provided to vendor for or in connection with services and work performed for County and, further, vendor must swear and affirm that vendor is not aware of any unpaid bills, claims, demands, or causes of action by any of its subcontractors, laborers, suppliers, or material for or in connection with the furnishing of labor or materials, or both, for services and work performed for County.

2. Travel Reimbursement

2.1 The County will only cover costs associated with travel for vendors outside a 45-mile radius from the Williamson County Courthouse, 710 Main Street, Georgetown, Texas 78626.

2.2 The County will only cover costs associated with travel as documented work for County. If a vendor is also doing business for another client, the travel costs must be split in proportion to the amount of work actually performed for the County and the other client. The only

allowable travel expense will be for the specific days worked for Williamson County.

2.3 No advance payments will be made to vendor for travel expenditures. The travel expenditure may only be reimbursed after the expenditure/trip has already occurred and vendor has provided the Williamson County Auditor with all necessary and required backup.

2.4 Vendors must submit all travel reimbursement requests on each employee in full. Specifically, a travel reimbursement request must include all related travel reimbursement expenses relating to a particular trip for which vendor seeks reimbursement. Partial travel reimbursement requests will not be accepted (i.e., vendor should not submit hotel and mileage one month then the next month submit rental car and airfare). If the travel reimbursement appears incomplete, the invoice will be sent back to the vendor to be submitted when all information is ready to submit in full.

2.5 Reimbursement for transportation costs will be at the most reasonable means of transportation (i.e.: airline costs will be reimbursed for coach rate, rental car costs will only be reimbursed if rental car travel was most reasonable means of travel as compared to travel by air).

2.6 The County will not be responsible for, nor will the County reimburse additional charges due to personal preference or personal convenience of individual traveling.

2.7 The County will not reimburse airfare costs if airfare costs were higher than costs of mileage reimbursement.

2.8 Additional expenses associated with travel that is extended to save costs (i.e., Saturday night stay) may be reimbursed if costs of airfare would be less than the cost of additional expenses (lodging, meals, car rental, mileage) if the trip had not been extended. Documentation satisfactory to the Williamson County Auditor will be required to justify expenditure.

2.9 County will only reimburse travel expense to necessary personnel of the vendor (i.e., no spouse, friends or family members).

2.10 Except as otherwise set forth herein, a vendor must provide a paid receipt for all expenses. If a receipt cannot be obtained, a written sworn statement of the expense from the vendor may be substituted for the receipt.

2.11 Sales tax for meals and hotel stays are the only sales taxes that will be reimbursed. Sales tax on goods purchased will not be reimbursed. A sales tax exemption form is available from the Williamson County Auditor's Office upon request.

2.12 The County will not pay for any late charges on reimbursable items. It is the responsibility of the vendor to pay the invoice first and seek reimbursement from the County.

3. Meals

3.1 Meal reimbursements are limited to a maximum of $59.00 per day on overnight travel. On day travel (travel that does not require an overnight stay), meal reimbursements are limited to a maximum of $25.00 per day. The travel must be outside the Williamson County Courthouse, 710 Main Street, Georgetown, Texas 78626 by a 45-mile radius.

3.2 Receipts are required on meal reimbursement amounts up to the maximum per day amount stated for overnight or day travel. If receipts are not presented, the vendor can request per diem (per diem limits refer to 3.2). However, a vendor cannot combine per diem and meal receipts. Only one method shall be allowed.

3.3 Meals are reimbursable only to vendors who do not have necessary personnel located within a 45-mile radius of the Williamson County Courthouse, 710 Main Street, Georgetown, Texas 78626, who are capable of carrying the vendor's obligations to the County. Meals will not be reimbursed to vendors who are located within a 45-mile radius of the Williamson County Courthouse.

3.4 County will not reimburse for alcoholic beverages.

3.5 Tips are reimbursable but must be reasonable to limitation of meal allowance
3.6 No meals purchased for entertainment purposes will be allowed.
3.7 Meal reimbursement must be substantiated with a hotel receipt.

4. Lodging

4.1 Hotel accommodations require an itemized hotel folio as a receipt. The lodging receipt should include name of the motel/hotel, number of occupant(s), goods or services for each individual charge (room rental, food, tax, etc.) and the name of the occupant(s). Credit card receipts or any other form of receipt are not acceptable.

4.2 Vendors will be reimbursed for a single room rate charge plus any applicable tax. If a single room is not available, the vendor must provide documentation to prove that a single room was not available in order to justify the expense over and above the single room rate. A vendor may also be required to provide additional documentation if a particular room rate appears to be excessive.

4.3 Personal telephone charges, whether local or long distance, will not be reimbursed.

5. Airfare

5.1 The County will only reimburse up to a coach price fare for air travel.

5.2 The County will exclude any additional charges due to personal preference or personal convenience of the individual traveling (i.e., seat preference charges, airline upgrades, etc. will not be an allowable reimbursement)

5.3 Air travel expenses must be supported with receipt copy of an airline ticket or an itinerary with actual ticket price paid. If tickets are purchased through a website, vendor must submit a copy of the webpage showing the ticket price if no paper ticket was issued.

5.4 Cancellation and/or change flight fees may be reimbursed by the County but vendor must provide the Williamson County Auditor with documentation in writing from a County department head providing authorization for the change.

5.5 The County will not reimburse vendor for tickets purchased with frequent flyer miles.

6. Car Rental

6.1 Vendors that must travel may rent a car at their destination when it is less expensive than other transportation such as taxis, airport shuttles or public transportation such as buses or subways.

6.2 Cars rented must be economy or mid-size. Luxury vehicle rentals will not be reimbursed. Any rental costs over and above the cost of a mid-size rental will be adjusted.

6.3 Vendors will be reimbursed for rental cars if the rental car cost would have been less than the mileage reimbursement cost (based on the distance from vendor's point of origin to Williamson County, Texas) had the vendor driven vendor's car.

6.4 Vendors must return a car rental with appropriate fuel levels as required by rental agreement to avoid the car rental company from adding fuel charges.

6.5 Rental agreement and credit card receipt must be provided to County as back up for the request for reimbursement.

6.6 Insurance purchased when renting vehicle may also be reimbursed.

6.7 Car Rental optional extras such as GPS, roadside assistance, and administrative fees on Tolls will not be reimbursed.

7. Personal Car Usage

7.1 Personal vehicle usage will be reimbursed in an amount equal to the standard mileage rate allowed by the IRS.

7.2 Per code of Federal Regulations, Title 26, Subtitle A, Chapter 1, Subchapter B, Part

IX, Section 274(d), all expense reimbursement requests must include the following:

7.2.1.1 Date

7.2.1.2 Destination

7.2.1.3 Purpose

7.2.1.4 Name of traveler(s)

7.2.1.5 Correspondence that verifies business purpose of the expense

7.3 The mileage for a personal vehicle must document the date, location of travel to/from, number of miles traveled and purpose of trip.

7.4 Mileage will be reimbursed on the basis of the most commonly used route.

7.5 Reimbursement for mileage shall not exceed the cost of a round trip coach airfare.

7.6 Reimbursement for mileage shall be prohibited between place of residence and usual place of work.

7.7 Mileage should be calculated from employee's regular place of work or their residence, whichever is the shorter distance when traveling to a meeting or traveling to Williamson County, Texas for vendors who are located outside of the Williamson County Courthouse, 710 Main Street, Georgetown, Texas 78626 by at least a 45-mile radius.

7.8 When more than one person travels in same vehicle, only one person may claim mileage reimbursement.

7.9 Tolls, if reasonable, are reimbursable. Receipts are required for reimbursement. If a receipt is not obtainable, then written documentation of expense must be submitted for reimbursement (administrative fees on Tolls will not be reimbursed).

7.10 Parking fees, if reasonable are reimbursable for meetings and hotel stays. For vendors who contract with a third party for visitor parking at vendor's place of business, Williamson County will not reimburse a vendor based on a percentage of its contracted visitor parking fees. Rather, Williamson County will reimburse Vendor for visitor parking on an individual basis for each time a visitor uses Vendor's visitor parking. Receipts are required for reimbursement. If a receipt is not obtainable, then written documentation of expense must be submitted for reimbursement.

7.11 Operating and maintenance expenses as well as other personal expenses, such as parking tickets, traffic violations, and car repairs and collision damage are not reimbursable.

8. Other Expenses

8.1 Taxi fare, bus tickets, conference registrations, parking, etc. must have a proper original receipt.

9. Repayment of Non-reimbursable Expense.

Vendors must, upon demand, immediately repay County for all inappropriately reimbursed expenses whenever an audit or subsequent review of any expense reimbursement documentation finds that such expense was reimbursed contrary to these guidelines and this Policy. Williamson County reserves the right to retain any amounts that are due or that become due to a vendor in order to collect any inappropriately reimbursed expenses that a vendor was paid.

10. Non-Reimbursable Expenses

In addition to the non-reimbursable items set forth above in this Policy, the following is a non-exhaustive list of expenses that will not be reimbursed by Williamson County:

10.1 Alcoholic beverages/tobacco products

10.2 Personal phone calls

10.3 Laundry service

10.4 Valet service (excludes hotel valet)
10.5 Movie rentals
10.6 Damage to personal items
10.7 Flowers/plants
10.8 Greeting cards
10.9 Fines and/or penalties
10.10 Entertainment, personal clothing, personal sundries and services
10.11 Transportation/mileage to places of entertainment or similar personal activities
10.12 Upgrades to airfare, hotel and/or car rental
10.13 Airport parking above the most affordable rate available
10.14 Excessive weight baggage fees or cost associated with more than two airline bags
10.15 Auto repairs
10.16 Babysitter fees, kennel costs, pet or house-sitting fees
10.17 Saunas, massages or exercise facilities
10.18 Credit card delinquency fees or service fees
10.19 Doctor bills, prescription and other medical services
10.20 Hand tools
10.21 Safety Equipment (hard hats, safety vests, etc.)
10.22 Office Supplies
10.23 Lifetime memberships to any association
10.24 Donations to other entities
10.25 Any items that could be construed as campaigning
10.26 Technology Fees
10.27 Sales tax on goods purchased
10.28 Any other expenses which Williamson County deems, in its sole discretion, to be inappropriate or unnecessary expenditures.

EXHIBIT F

CERTIFICATES OF INSURANCE

ATTACHED BEHIND THIS PAGE

Additional Insured Requirement: The following additional insured endorsement must appear in the "Description of Operations or Additional Remarks" section of the Certificate of Insurance issued by the insurer:

> **"Williamson County, Texas, its directors, officers and employees" shall be additional insureds under policies listed with respect to General Liability and Auto Policies (excluding Workers' Compensation and Professional Liability).**

Waiver of Subrogation Requirement: Insurance policies shall include blanket or scheduled waivers of subrogation in favor of County.

Certificate Holder: The name of the Certificate Holder in the Certificate of Insurance issued by the insurer shall be as follows:

> Williamson County, Texas
> C/O: Williamson County Risk Management
> 301 SE Inner Loop
> Georgetown, TX. 78626
> Email: coi.submission@wilco.org

Additional Insurance Policy Endorsements: Each insurance policy shall include the following conditions by endorsement to the policy:

1. County shall be notified ten (10) days prior to the expiration, cancellation, non-renewal or any material change in coverage, and such notice thereof shall be given to County by certified mail, and by email to:

   > Williamson County, Texas
   > C/O: Williamson County Risk Management Department
   > 301 SE Inner Loop
   > Georgetown, TX. 78626
   > Email: coi.submission@wilco.org

2. The policy clause "Other Insurance" shall not apply to any insurance coverage currently held by County, to any such future coverage, or to County's Self-Insured Retentions of whatever nature.

Joy Simonton, MPA, CPPB
PURCHASING AGENT / DIRECTOR

WILLIAMSON COUNTY PURCHASING DEPARTMENT
TGC CHAPTER 2270, SUBTITLE F, TITLE 10

The undersigned attests that the company named below, under the provisions of Subtitle F, Title 10, Texas Government Code Chapter 2270:

1. Does not boycott Israel currently; and
2. Will not boycott Israel during the term of the contract.

Pursuant to Section 2270.001, Texas Government Code:

1. "Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israel-controlled territory, but does not include an action made for ordinary business purposes; and
2. "Company" means a lot for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, or any limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of those entities or business associations that exist to make a profit.

WSB LLC

Company Name

25RFSQ81

IFB/RFP/RFQ or PO number

Kelly Selman, Senior Vice President, Texas

Printed Name of Representative

Kelly Selman, P.E.

Signature

9/17/25

DATE

EVALUATION - SH 95 Planning
25RFSQ81
September 15, 2025

17 Firms

Mandatory Criteria	Maximum Score Points	Alfred Benesch & CO	American Structurepoint	BEL Engineers	BGE, Inc.	Bridgefarmer & Assoc. Inc.	H.W. Lochner, Inc.	Halff Associates	Huitt-Zollars	JMT	Kimley-Horn	LJA Engineering	Rodriguez Transportation Group	Starhill Engineers	STV Inc.	Tetra Tech, Inc.	Westwood Professional Svcs	WSB
Is the firm registered with the Texas Board of Professional Engineers (TBPE) as an engineering firm in the State of Texas?	Pass/Fail	Pass	Pass	Pass	Pass	Pass	Pass	Pass	Pass	Pass	Pass	Pass	Pass	Pass	Pass	Pass	Pass	Pass
Project Manager's Experience/Qualifications with similar projects.	**50**	35	35	20	40	20	35	35	35	30	35	35	35	20	35	35	35	45
Individuals on Project Team's Experience/Qualifications providing roadway planning and/or design.	**50**	40	35	20	40	30	30	30	35	30	35	40	35	20	40	25	20	40
Individuals on Project Team's Experience/Qualifications providing roadway drainage planning and/or design.	**50**	35	35	20	35	35	35	30	35	35	30	35	35	20	35	35	35	35
Individuals on Project Team's Experience/Qualifications providing structures planning and/or design.	**50**	40	45	5	40	40	40	30	30	45	40	30	35	5	35	25	40	40
Individuals on Project Team's Experience/Qualifications providing environmental documentation and clearance for roadway projects in Central Texas.	**50**	40	40	15	35	35	40	35	40	35	40	40	35	10	35	35	40	40
Availability of Project Manager, task leads, and relevant staff and their pervious performance on Williamson County projects.	**50**	20	40	30	40	30	35	35	35	35	35	40	35	25	35	20	35	40
Understanding of the project.	**50**	25	45	10	45	20	35	35	35	35	35	45	20	10	20	20	20	45
TOTAL	**350**	**235**	**275**	**120**	**275**	**210**	**250**	**230**	**245**	**245**	**250**	**265**	**230**	**110**	**235**	**195**	**225**	**285**

[redacted]

September 15, 2025

Ms. Joy Simonton
Williamson County Purchasing Department
100 Wilco Way, Suite P101
Georgetown, TX 78626

Subject: Recommendation for 25RFSQ81 SH95 Planning

Dear Ms. Simonton:

Based on the attached supporting documentation, the SH95 Planning Selection Committee recommends the selection of American Structurepoint, Inc., BGE, Inc., LJA Engineering, Inc., and WSB which were the top ranked firms from the evaluation process.

Seventeen firms were evaluated on September 15, 2025 by the following Selection Committee:

Russ Boles, Commissioner Precinct 4
Robert B. Daigh, P.E., Senior Director of Infrastructure
Matt Williamson, P.E., Road and Bridge Division Director

Please feel free to contact me if you have any questions.

Sincerely,

Robert B. Daigh

Robert B. Daigh, P.E.
Senior Director of Infrastructure

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2025-1364478

Date Filed:
09/17/2025

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
WSB LLC
Round Rock, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
Williamson County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
25RFSQ81
25RFSQ81 SH 95, Segment 1 (FM 1660 to Travis County Line)

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
Weiss, Bret	Minneapolis, MN United States	X	

5 Check only if there is NO Interested Party. ☐

6 UNSWORN DECLARATION

My name is Kelly Selman, PE, and my date of birth is [redacted].

My address is [redacted] (city) [redacted] (state) [redacted] (zip code) [redacted] (country).

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Collin County, State of Texas, on the 17th day of September (month), 20 25 (year).

Kelly Selman, P.E.

Signature of authorized agent of contracting business entity
(Declarant)

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2025-1364478

Date Filed:
09/17/2025

Date Acknowledged:
09/30/2025

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

WSB LLC
Round Rock, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Williamson County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

25RFSQ81
25RFSQ81 SH 95, Segment 1 (FM 1660 to Travis County Line)

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
Weiss, Bret	Minneapolis, MN United States	X	

5 Check only if there is NO Interested Party. ☐

6 UNSWORN DECLARATION

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.
(city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____County, State of _____, on the _____day of _____, 20_____.
(month) (year)

_____
Signature of authorized agent of contracting business entity
(Declarant)

Commissioners Court - Regular Session **43.**

Meeting Date: 10/14/2025

Award of RFSQ #25RFSQ81 for Engineering Services for SH 95 Planning to BGE, Inc. for Road and Bridge Department/HNTB

Submitted For: Joy Simonton **Submitted By:** Vickie Johnson, Purchasing

Department: Purchasing

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider, and take appropriate action on awarding RFSQ #25RFSQ81 Engineering Services for SH 95 Planning to BGE, Inc. in the maximum amount payable of Nine Hundred Thousand Dollars ($900,000.00) and authorize execution of this agreement. The funding source is Road Bonds P730.

Background

Williamson County sent out Two Thousand Six Hundred (2,600) notifications with One Hundred Fifty-Nine (159) document takers and received Seventeen (17) submittals. Williamson County solicited qualifications from engineering firms interested in providing engineering services to assist Williamson County staff in the development of schematics and possible design of corridor improvements to SH 95 within Williamson County. The funding source is P730, and the point of contact is Bob Daigh, P.E.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

25RFSQ81 Engineering Services Contract BGE Inc

25RFSQ81 SH 95 Planning Score Sheet

25RFSQ81 SH 95 Planning Recommendation Letter

1295 Form BGE Inc. REDACTED

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/07/2025 06:34 PM
Form Started By: Vickie Johnson		Started On: 09/30/2025 03:50 PM
Final Approval Date: 10/07/2025		

WILLIAMSON COUNTY
CONTRACT FOR ENGINEERING SERVICES

FIRM: **BGE, Inc.** **("Engineer")**
ADDRESS: **101 West Louis Henna Blvd, Ste 400, Round Rock, Tx 78728**
Round Rock, Tx 78728
PROJECT: **25RFSQ81 SH 95, Segment 3 (FM 1331 to CR 413 (future Chandler Rd))**
("Project")

THE STATE OF TEXAS §
§
COUNTY OF WILLIAMSON §

THIS CONTRACT FOR ENGINEERING SERVICES ("Contract") is made and entered into, effective as the date of the last party's execution hereinbelow, by and between Williamson County, Texas, a political subdivision of the State of Texas, whose offices are located at 710 Main Street, Suite 101, Georgetown, Texas, 78626 (hereinafter referred to as "County"), and Engineer, and such Contract is for the purpose of contracting for professional engineering services.

RECITALS:

WHEREAS, V.T.C.A., Government Code §2254.002(2)(A)(vii) under Subchapter A entitled "Professional Services Procurement Act" provides for the procurement by counties of services of professional engineers; and

WHEREAS, County and Engineer desire to contract for such professional engineering services; and

WHEREAS, County and Engineer wish to document their agreement concerning the requirements and respective obligations of the parties;

NOW, THEREFORE, WITNESSETH:

That for and in consideration of the mutual promises contained herein and other good and valuable considerations, and the covenants and agreements hereinafter contained to be kept and performed by the respective parties hereto, it is agreed as follows:

ARTICLE 1
CONTRACT DOCUMENTS AND APPLICABLE PROJECT DOCUMENTS

A. Contract Documents. The Contract Documents consist of this Contract, any exhibits attached hereto (which exhibits are hereby incorporated into and made a part of this Contract), any fully executed Work Authorizations; any fully executed Supplemental Work Authorizations and all fully executed Contract Amendments (as defined herein in Article 14)

which are subsequently issued. These form the entire contract, and all are as fully a part of this Contract as if attached to this Contract or repeated herein.

B. Project Documents. In addition to any other pertinent and necessary Project documents, the following documents shall be used in the development of the Project:

A. TxDOT 2011 Texas Manual of Uniform Traffic Control Devices for Streets and Highways, including latest revisions
B. Texas Department of Transportation's Standard Specifications for Construction of Highways, Streets, and Bridges, 2014 or 2024, as applicable and as amended
C. National Environmental Policy Act (NEPA)
D. 2012 Edition of the Texas Accessibility Standards (TAS) regarding the Elimination of Architectural Barriers Program, including latest revisions (see 16 Tex. Admin. Code § 68.100; see also Tex. Gov't Code, Ch. 469), including latest revisions
E. Americans with Disabilities Act (ADA) Regulations
F. U.S. Army Corps Regulations
G. International Building Code, current edition as updated
H. Williamson County Design Criteria & Project Development Manual, latest edition
I. Williamson County Multi-Corridor Transportation Plan Project Level Environmental Review and Compliance Protocol, latest edition
J. Williamson County Protocol for Sustainable Roadsides, latest edition

ARTICLE 2
NON-COLLUSION; DEBARMENT; AND FINANCIAL INTEREST PROHIBITED

A. Non-collusion. Engineer warrants that he/she/it has not employed or retained any company or persons, other than a bona fide employee working solely for Engineer, to solicit or secure this Contract, and that he/she/it has not paid or agreed to pay any company or engineer any fee, commission, percentage, brokerage fee, gifts, or any other consideration, contingent upon or resulting from the award or making of this Contract. For breach or violation of this warranty, County reserves and shall have the right to annul this Contract without liability or, in its discretion and at its sole election, to deduct from the contract price or compensation, or to otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee.

B. Debarment Certification. Engineer must sign the Debarment Certification enclosed herewith as **Exhibit A**.

C. Financial Interest Prohibited. Engineer covenants and represents that Engineer, his/her/its officers, employees, agents, consultants and subcontractors will have no financial interest, direct or indirect, in the purchase or sale of any product, materials or equipment that will be recommended or required for the construction of the Project.

ARTICLE 3
ENGINEERING SERVICES

Engineer shall perform Engineering Services as identified in **Exhibit B** entitled "Engineering Services."

County will prepare and issue Work Authorizations, in substantially the same form identified and attached hereto as **Exhibit C** and entitled "Work Authorization No. ____", to authorize the Engineer to perform one or more tasks of the Engineering Services. Each Work Authorization will include a description of the work to be performed, a description of the tasks and milestones, a work schedule for the tasks, definite review times by County and Engineer of all Engineering Services and a fee amount agreed upon by the County and Engineer. The amount payable for a Work Authorization shall be supported by the estimated cost of each work task as described in the Work Authorization. The Work Authorization will not waive the Engineer's responsibilities and obligations established in this Contract. The executed Work Authorizations shall become part of this Contract.

All work must be completed on or before the date specified in the Work Authorization. The Engineer shall promptly notify the County of any event which will affect completion of the Work Authorization, although such notification shall not relieve the Engineer from costs or liabilities resulting from delays in completion of the Work Authorization. Should the review times or Engineering Services take longer than shown on the Work Authorization, through no fault of Engineer, Engineer may submit a timely written request for additional time, which shall be subject to the approval of the County. Request for additional time shall be submitted at least 15 business days before termination or expiration of the Work Authorization. Any changes in a Work Authorization shall be enacted by a written Supplemental Work Authorization before additional costs may be incurred. Any Supplemental Work Authorization must be executed by both parties within the period specified in the Work Authorization.

ARTICLE 4
CONTRACT TERM

A. Term. The Engineer is expected to complete the Engineering Services described herein in accordance with the above-described Work Authorizations or any Supplemental Work Authorization related thereto. If Engineer does not perform the Engineering Services in accordance with each applicable Work Authorization or any Supplemental Work Authorization related thereto, then County shall have the right to terminate this Contract as set forth below in Article 20. So long as the County elects not to terminate this Contract, it shall continue from day to day until such time as the Engineering Services are completed in accordance with each applicable Work Authorization or any Supplemental Work Authorization related thereto. Any Engineering Services performed or costs incurred after the date of termination shall not be eligible for reimbursement. Engineer shall notify County in writing as soon as possible if he/she/it determines, or reasonably anticipates, that the Engineering Services will not be completed on or before the date specified in the Work Authorization or any Supplemental Work Authorization and in full accordance with the terms of the applicable Work Authorization or any Supplemental Work Authorization .

B. Work Authorizations. Engineer acknowledges that each Work Authorization is of critical importance and agrees to undertake all reasonably necessary efforts to expedite the performance of Engineering Services required herein so that construction of the Project will be commenced and completed as scheduled. In this regard, and subject to adjustments in a particular Work Authorization, as provided in Article 3 herein, Engineer shall proceed with sufficient qualified personnel and consultants necessary to fully and timely accomplish all Engineering Services required under this Contract in a professional manner.

C. Commencement of Engineering Services. After execution of this Contract, Engineer shall not proceed with Engineering Services until Engineer has been thoroughly briefed on the scope of the Project and has received an executed Work Authorization, which serves as the County's written notice to proceed, as provided in Article 8.

ARTICLE 5
COMPENSATION AND EXPENSES

County shall pay and Engineer agrees to accept up to the amount shown below as full compensation for the Engineering Services performed and to be performed under this Contract. The basis of compensation for the services of principals and employees engaged in the performance of the Engineering Services shall be based on the Rate Schedule set forth in the attached **Exhibit D**.

The maximum amount payable under this Contract, without modification, is **nine hundred thousand Dollars ($900,000.00)** (the "Compensation Cap"), provided that any amounts paid or payable shall be solely pursuant to a validly issued Work Authorization or any Supplemental Work Authorization related thereto. In no event may the aggregate amount of compensation authorized under Work Authorizations and Supplemental Work Authorizations exceed the Compensation Cap. The Compensation Cap shall be revised equitably only by written Contract Amendments executed by both parties in the event of a change the overall scope of the Engineering Services set forth in **Exhibit B**, as authorized by County. CAE

The Compensation Cap is based upon all labor and non-labor costs estimated to be required in the performance of the Engineering Services provided for under this Contract. Should the actual costs of all labor and non-labor costs rendered under this Contract be less than the above stated Compensation Cap, then Engineer shall receive compensation for only actual fees and costs of the Engineering Services actually rendered and incurred, which may be less than the above stated Compensation Cap.

The Compensation Cap herein referenced may be adjusted for Additional Engineering Services requested and performed only if mutually approved by a written Contract Amendment signed by both parties.

Engineer shall prepare and submit to County monthly progress reports in sufficient detail to support the progress of the Engineering Services and to support invoices requesting monthly payment. The format for such monthly progress reports and invoices must be in a format acceptable

to County. Satisfactory progress of Engineering Services shall be an absolute condition of payment.

Engineer shall be reimbursed for actual non-labor and subcontract expenses incurred in the performance of the services under this Contract in accordance with the Williamson County Vendor Reimbursement Policy set forth under **Exhibit E**. Invoices requesting reimbursement for costs and expenditures related to the Project (reimbursables) must be accompanied by copies of the provider's invoice and comply with the Williamson County Vendor Reimbursement Policy. The copies of the provider's invoice must evidence the actual costs billed to Engineer without mark-up.

ARTICLE 6
METHOD OF PAYMENT

Payments to Engineer shall be made while Engineering Services are in progress. Engineer shall prepare and submit to the County's Road Bond Program Manager, as identified herein-below, not more frequently than once per month, a progress report as referenced in Article 5 above. Such progress report shall state the percentage of completion of Engineering Services accomplished for an applicable Work Authorization or any Supplemental Work Authorization related thereto during that billing period and to date. This submittal shall also include a progress assessment report in a form acceptable to the County Auditor.

Simultaneous with submission of each progress report, Engineer shall provide the following documentation through the County's Road Bond Program Manager in a form acceptable to the County Auditor ("Invoice Package"):

(1) One (1) original certified invoice to the County ; and
(2) One (1) original complete packet of supporting documentation and time sheets detailing hours worked by staff persons with a description of the work performed by such persons, their work category, and approved billing rates as set forth in Exhibit D – Rate Schedule as part of this Contract

For Additional Engineering Services performed pursuant to this Contract, a separate Invoice Package of the Additional Engineering Services must be presented with the same aforementioned requirements.

Payments shall be made by County based upon Engineering Services actually provided and performed. **Upon timely receipt of a complete Invoice Package and approval thereof**, County shall make a good faith effort to pay the amount which is due and payable within thirty (30) days of the County Auditor's receipt. **Failure to submit a Complete Invoice Package may delay payments.** County reserves the right to reasonably withhold payment pending verification of satisfactory Engineering Services performed. Engineer has the responsibility to submit proof to County, adequate and sufficient in its determination, that tasks of an applicable Work Authorization or any Supplemental Work Authorization related thereto were completed.

The certified invoices shall show the total amount earned to the date of submission and shall show the amount due and payable as of the date of the current invoice. Final payment does not relieve Engineer of the responsibility of correcting any errors and/or omissions resulting from his/her/its negligence.

Upon submittal of the initial invoice, Engineer shall provide the County Auditor with an Internal Revenue Form W-9, Request for Taxpayer Identification Number and Certification that is complete in compliance with the Internal Revenue Code, its rules and regulations.

ARTICLE 7
PROMPT PAYMENT POLICY

In accordance with Chapter 2251, V.T.C.A., Texas Government Code, payment to Engineer will be made within thirty (30) days of the day on which the performance of services was complete, or within thirty (30) days of the day on which the County Auditor receives a correct invoice for services, whichever is later.

Engineer may charge a late fee (fee shall not be greater than that which is permitted by Texas law) for payments not made in accordance with this prompt payment policy; however, the Engineer's ability to charge a late fee shall not apply in the event:

A. There is a bona fide dispute between County and Engineer concerning the supplies, materials, or equipment delivered or the services performed that causes the payment to be late; or

B. The terms of a federal contract, grant, regulation, or statute prevent County from making a timely payment with federal funds; or

C. There is a bona fide dispute between Engineer and a subcontractor/subconsultant or between a subcontractor/subconsultant and its supplier concerning supplies, materials, or equipment delivered or the Engineering Services performed which causes the payment to be late;

D. Engineer's failure to submit a Complete Invoice Package in accordance with the requirements of this Contract; or

E. The Complete Invoice Package is not submitted to the County's Road Bond Program Manager in strict accordance with any necessary instructions or requests provided by the Road Bond Program Manager.

The County Auditor shall document to Engineer the issues related to disputed invoices within ten (10) calendar days of receipt of such invoice. Any non-disputed invoices shall be considered correct and payable per the terms of Chapter 2251, V.T.C.A., Texas Government Code.

ARTICLE 8
COMMENCEMENT OF ENGINEERING SERVICES

The Engineer shall not proceed with any task of the Engineering Services until Engineer has been thoroughly briefed on the scope of the Project and received an executed Work Authorization, which serves as the County's written notice to, to proceed with the applicable

Engineering Services. The County shall not be responsible for work performed or costs incurred by Engineer related to any task for which a Work Authorization or a Supplemental Work Authorization related thereto has not been issued and signed by both parties. Engineer shall not be required to perform any work for which a Work Authorization or a Supplemental Work Authorization related thereto has not been issued and signed by both parties.

ARTICLE 9
PROJECT TEAM

County's Designated Representative for purposes of this Contract is as follows:

County's Road Bond Program Manager
Attn: Christen Eschberger
HNTB Corporation
101 E. Old Settlers Blvd., Suite 225
Round Rock, Texas 78664_

County shall have the right, from time to time, to change the County's Designated Representative by giving Engineer written notice thereof. With respect to any action, decision or determination which is to be taken or made by County under this Contract, the County's Designated Representative may take such action or make such decision or determination or shall notify Engineer in writing of an individual responsible for and capable of taking such action, decision or determination and shall forward any communications and documentation to such individual for response or action. Actions, decisions or determinations by the County's Designated Representative on behalf of County shall be done in his or her reasonable business judgment unless express standards or parameters therefor are included in this Contract, in which case, actions taken by the County's Designated Representative shall be in accordance with such express standards or parameters. Any consent, approval, decision or determination hereunder by the County's Designated Representative shall be binding on County; *provided, however,* the County's Designated Representative shall not have any right to modify, amend or terminate this Contract, an Executed Work Authorization, an executed Supplemental Work Authorization or executed Contract Amendment. County's Designated Representative shall not have any authority to execute a Contract Amendment, Work Authorization or any Supplemental Work Authorization unless otherwise granted such authority by the Williamson County Commissioners Court.

Engineer's Designated Representative for purposes of this Contract is as follows:

Wesley Jasek, PE
BGE, Inc.
101 West Louis Henna Blvd, Suite 400
Round Rock, Tx 78728

Engineer shall have the right, from time to time, to change the Engineer's Designated Representative by giving County written notice thereof. With respect to any action, decision or determination which is to be taken or made by Engineer under this Contract, the Engineer's Designated Representative may take such action or make such decision or determination or shall

notify County in writing of an individual responsible for and capable of taking such action, decision or determination and shall forward any communications and documentation to such individual for response or action. Actions, decisions or determinations by the Engineer's Designated Representative on behalf of Engineer shall be done in his or her reasonable business judgment unless express standards or parameters therefor are included in this Contract, in which case, actions taken by the Engineer's Designated Representative shall be in accordance with such express standards or parameters. Any consent, approval, decision or determination hereunder by the Engineer's Designated Representative shall be binding on Engineer. Engineer's Designated Representative shall have the right to modify, amend and execute Work Authorizations, Supplemental Work Authorizations and Contract Amendments on behalf of Engineer.

ARTICLE 10
PROGRESS EVALUATION

Engineer shall, from time to time during the progress of the Engineering Services, confer with County at County's election. Engineer shall prepare and present such information as may be pertinent and necessary, or as may be reasonably requested by County, in order for County to evaluate features of the Engineering Services. At the request of County or Engineer, conferences shall be provided at Engineer's office, the offices of County, or at other locations designated by County. When requested by County, such conferences shall also include evaluation of the Engineering Services. County may, from time to time, require Engineer to appear and provide information to the Williamson County Commissioners Court.

Should County determine that the progress in Engineering Services does not satisfy an applicable Work Authorization or any Supplemental Work Authorization related thereto, then County shall review same with Engineer to determine corrective action required.

Engineer shall promptly advise County in writing of events which have or may have a significant impact upon the progress of the Engineering Services, including but not limited to the following:

A. Problems, delays, adverse conditions which may materially affect the ability to meet the objectives of an applicable Work Authorization or any Supplemental Work Authorization related thereto, or preclude the attainment of Project Engineering Services units by established time periods; and such disclosure shall be accompanied by statement of actions taken or contemplated, and County assistance needed to resolve the situation, if any; and

B. Favorable developments or events which enable meeting goals sooner than anticipated in relation to an applicable Work Authorization's or any Supplemental Work Authorization related thereto.

ARTICLE 11
SUSPENSION

Should County desire to suspend the Engineering Services, but not to terminate this Contract, then such suspension may be effected by County giving Engineer thirty (30) calendar days' verbal notification followed by written confirmation to that effect. Such thirty-day notice

may be waived in writing by agreement and signature of both parties. The Engineering Services may be reinstated and resumed in full force and effect within sixty (60) days of receipt of written notice from County to resume the Engineering Services. Such sixty-day (60) notice may be waived in writing by agreement and signature of both parties. If this Contract is suspended for more than thirty (30) days, Engineer shall have the option of terminating this Contract and, in the event, Engineer shall be compensated for all Engineering Services performed and reimbursable expenses incurred, provided such Engineering Services and reimbursable expenses have been previously authorized and approved by County, to the effective date of suspension.

If County suspends the Engineering Services, the contract period as determined in Article 4, and the Work Authorization or any Supplemental Work Authorization related thereto, shall be extended for a time period equal to the suspension period.

County assumes no liability for Engineering Services performed or costs incurred prior to the date authorized by County for Engineer to begin Engineering Services, and/or during periods when Engineering Services is suspended, and/or subsequent to the completion date.

ARTICLE 12
ADDITIONAL ENGINEERING SERVICES

If Engineer forms a reasonable opinion that any work he/she/it has been directed to perform is beyond the overall scope of this Contract, as set forth in **Exhibit B,** and as such constitutes extra work ("Additional Engineering Services"), he/she/it shall promptly notify County in writing through the County's Designated Representative. In the event County finds that such work does constitute Additional Engineering Services, County shall so advise Engineer and a written Contract Amendment will be executed between the parties as provided in Article 14. Any increase to the Compensation Cap due to Additional Engineering Services must be set forth in such Contract Amendment. Engineer shall not perform any proposed Additional Engineering Services nor incur any additional costs prior to the execution, by both parties, of a written Contract Amendment. Following the execution of a Contract Amendment that provides for Additional Engineering Services, a written Work Authorization, which sets forth the Additional Engineering Services to be performed, must be executed by the parties. County shall not be responsible for actions by Engineer nor for any costs incurred by Engineer relating to Additional Engineering Services not directly associated with the performance of the Engineering Services authorized in this Contract, by a fully executed Work Authorization or a fully executed Contract Amendment thereto.

ARTICLE 13
CHANGES IN COMPLETED ENGINEERING SERVICES

If County deems it necessary to request changes to previously satisfactorily completed Engineering Services or parts thereof which involve changes to the original Engineering Services or character of Engineering Services under this Contract, then Engineer shall make such revisions as requested and as directed by County. Such revisions shall be considered as Additional Engineering Services and paid for as specified under Article 12.

Engineer shall make revisions to Engineering Services authorized hereunder as are necessary to correct errors appearing therein, when required to do so by County. No additional compensation shall be due for such Engineering Services.

ARTICLE 14
CONTRACT AMENDMENTS

The terms set out in this Contract may be modified by a written fully executed Contract Amendment. Changes and modifications to a fully executed Work Authorization shall be made in the form of a Supplemental Work Authorization. To the extent that such changes or modifications to a Work Authorization do not also require modifications to the terms of this Contract (i.e. changes to the overall scope of Engineering Services set forth in **Exhibit B**, modification of the Compensation Cap, etc.) a Contract Amendment will not be required.

ARTICLE 15
USE OF DOCUMENTS

All documents, including but not limited to drawings, specifications and data or programs stored electronically, (hereinafter referred to as "Engineering Work Products") prepared by Engineer and its subcontractors/subconsultants are related exclusively to the services described in this Contract and are intended to be used with respect to this Project. However, it is expressly understood and agreed by and between the parties hereto that all of Engineer's designs under this Contract (including but not limited to tracings, drawings, estimates, specifications, investigations, studies and other documents, completed or partially completed), shall be the property of County to be thereafter used in any lawful manner as County elects. Any such subsequent use made of documents by County, without written verification or adaptation by Engineer for the specific purpose intended, shall be at County's sole risk and without liability to Engineer.

By execution of this Contract and in confirmation of the fee for services to be paid under this Contract, Engineer hereby conveys, transfers and assigns to County all rights under the Federal Copyright Act of 1976 (or any successor copyright statute), as amended, all common law copyrights and all other intellectual property rights acknowledged by law in the Project Designs and work product developed under this Contract. Copies may be retained by Engineer. Engineer shall be liable to County for any loss or damage to any such documents while they are in the possession of or while being worked upon by Engineer or anyone connected with Engineer, including agents, employees, Engineers or subcontractors/subconsultants. All documents so lost or damaged shall be replaced or restored by Engineer without cost to County.

Upon execution of this Contract, Engineer grants to County permission to reproduce Engineer's work and documents for purposes of constructing, using and maintaining the Project, provided that County shall comply with its obligations, including prompt payment of all sums when due, under this Contract. Engineer shall obtain similar permission from Engineer's subcontractors/subconsultants consistent with this Contract. If and upon the date Engineer is adjudged in default of this Contract, County is permitted to authorize other similarly credentialed design professionals to reproduce and, where permitted by law, to make changes, corrections or additions to the work and documents for the purposes of completing, using and maintaining the

Project.

County shall not assign, delegate, sublicense, pledge or otherwise transfer any permission granted herein to another party without the prior written consent of Engineer. However, County shall be permitted to authorize the contractor, subcontractors and material or equipment suppliers to reproduce applicable portions of the Engineering Work Products appropriate to and for use in the execution of the Work. Submission or distribution of Engineering Work Products to meet official regulatory requirements or for similar purposes in connection with the Project is permitted. Any unauthorized use of the Engineering Work Products shall be at County's sole risk and without liability to Engineer and its Engineers.

The parties shall mutually agree to an electronic format for Engineering Work Products or other data, including any special limitations not otherwise provided in this Contract, prior to any such Engineering Work Products or data being submitted electronically by either party to the other party. Upon such agreement between the parties, Engineering Work Products or other data provided in the agreed upon electronic format may be relied upon by the receiving party. In the event the parties cannot agree on an acceptable electronic format, only printed copies of documents conveyed by a party shall be relied upon by the receiving party.

Engineer shall have no liability for changes made to the drawings by other engineers subsequent to the completion of the Project. Any such change shall be sealed by the engineer making that change and shall be appropriately marked to reflect what was changed or modified.

ARTICLE 16
PERSONNEL, EQUIPMENT AND MATERIAL

Engineer shall furnish and maintain, at its own expense, quarters for the performance of all Engineering Services, and adequate and sufficient personnel and equipment to perform the Engineering Services as required. All employees of Engineer shall have such knowledge and experience as will enable them to perform the duties assigned to them. Any employee of Engineer who, in the reasonable opinion of County, is incompetent or whose conduct becomes detrimental to the Engineering Services shall immediately be removed from association with the Project when so instructed by County. Engineer certifies that it presently has adequate qualified personnel in its employment for performance of the Engineering Services required under this Contract, or will obtain such personnel from sources other than County. Engineer may not change the Project Manager without prior written consent of County.

ARTICLE 17
SUBCONTRACTING

Engineer shall not assign, subcontract or transfer any portion of the Engineering Services under this Contract without prior written approval from County. All subcontracts shall include the provisions required in this Contract. No subcontract shall relieve Engineer of any responsibilities under this Contract.

ARTICLE 18
REVIEW OF ENGINEERING SERVICES

Engineer's Engineering Services will be reviewed by County under its applicable technical requirements and procedures.

A. Completion. Reports, plans, specifications, and supporting documents shall be submitted by Engineer on or before the dates specified in the applicable Work Authorization or Supplemental Work Authorization related thereto. Upon receipt of same, the submission shall be checked for completion. "Completion" or "Complete" shall be defined as all of the required items, as set out in the applicable Work Authorization, have been included in compliance with the requirements of this Contract. The completeness of any Engineering Services submitted to County shall be determined by County within thirty (30) days of such submittal and County shall notify Engineer in writing within such thirty (30) day period if such Engineering Services have been found to be incomplete. If the submission is Complete, County shall notify Engineer and County's technical review process will begin.

If the submission is not Complete, County shall notify Engineer, who shall perform such professional services as are required to complete the Engineering Services and resubmit it to County. This process shall be repeated until a submission is Complete.

B. Acceptance. County shall review the completed Engineering Services for compliance with this Contract. If necessary, the completed Engineering Services shall be returned to Engineer, who shall perform any required Engineering Services and resubmit it to County. This process shall be repeated until the Engineering Services are Accepted. "Acceptance" or "Accepted" shall mean that in the County's reasonable opinion, substantial compliance with the requirements of this Contract has been achieved.

C. Final Approval. After Acceptance, Engineer shall perform any required modifications, changes, alterations, corrections, redesigns, and additional work necessary to receive Final Approval by the County. "Final Approval" in this sense shall mean formal recognition that the Engineering Services have been fully carried out.

D. Errors and Omissions. After Final Approval, Engineer shall, without additional compensation, perform any work required as a result of Engineer's development of the work which is found to be in error or omission due to Engineer's negligence. However, any work required or occasioned for the convenience of County after Final Approval shall be paid for as Additional Engineering Services.

E. Disputes Over Classifications. In the event of any dispute over the classification of Engineer's Engineering Services as Complete, Accepted, or having attained Final Approved under this Contract, the decision of the County shall be final and binding on Engineer, subject to any civil remedy or determination otherwise available to the parties and deemed appropriate by the parties.

F. County's Reliance on Engineer. **ENGINEER'S DUTIES AS SET FORTH HEREIN SHALL AT NO TIME BE IN ANY WAY DIMINISHED BY REASON OF ANY REVIEW, EVALUATION OR APPROVAL BY THE COUNTY OR ITS AUTHORIZED REPRESENTATIVE NOR SHALL THE ENGINEER BE RELEASED FROM ANY LIABILITY BY REASON OF SUCH REVIEW, EVALUATION OR APPROVAL BY THE COUNTY, IT BEING UNDERSTOOD THAT THE COUNTY AT ALL TIMES IS ULTIMATELY RELYING UPON THE ENGINEER'S SKILL, ABILITY AND KNOWLEDGE IN PERFORMING THE ENGINEERING SERVICES REQUIRED HEREUNDER.**

ARTICLE 19
VIOLATION OF CONTRACT TERMS/BREACH OF CONTRACT

Violation of contract terms or breach of contract by Engineer shall be grounds for termination of this Contract, and any increased costs arising from Engineer's default, breach of contract, or violation of contract terms shall be paid by Engineer.

ARTICLE 20
TERMINATION

This Contract may be terminated as set forth below.

A. By mutual agreement and consent, in writing, of both parties.

B. By County, by notice in writing to Engineer, as a consequence of failure by Engineer to perform the Engineering Services set forth herein in a satisfactory manner.

C. By either party, upon the failure of the other party to fulfill its obligations as set forth herein.

D. By County, for reasons of its own and not subject to the mutual consent of Engineer, upon not less than thirty (30) days' written notice to Engineer.

E. By satisfactory completion of all Engineering Services and obligations described herein.

Should County terminate this Contract as herein provided, no fees other than fees due and payable at the time of termination plus reimbursable expenses incurred shall thereafter be paid to Engineer. In determining the value of the Engineering Services performed by Engineer prior to termination, County shall be the sole judge. Compensation for Engineering Services at termination will be based on a percentage of the Engineering Services completed at that time. Should County terminate this Contract under Subsection (D) immediately above, then the amount charged during the thirty-day notice period shall not exceed the amount charged during the preceding thirty (30) days.

If Engineer defaults in the performance of this Contract or if County terminates this Contract for fault on the part of Engineer, then County shall give consideration to the actual costs incurred by Engineer in performing the Engineering Services to the date of default, the amount of Engineering Services required which was satisfactorily completed to date of default, the value of the Engineering Services which are usable to County, the cost to County of employing another firm to complete the Engineering Services required and the time required to do so, and other

factors which affect the value to County of the Engineering Services performed at the time of default.

The termination of this Contract and payment of an amount in settlement as prescribed above shall extinguish all rights, duties, and obligations of County under this Contract. If the termination of this Contract is due to the failure of Engineer to fulfill his/her/its contractual obligations, then County may take over the Project and prosecute the Engineering Services to completion. In such case, Engineer shall be liable to County for any additional and reasonable costs incurred by County.

Engineer shall be responsible for the settlement of all contractual and administrative issues arising out of any procurements made by Engineer in support of the Engineering Services under this Contract.

ARTICLE 21
COMPLIANCE WITH LAWS

A. Compliance. Engineer shall comply with all applicable federal, state and local laws, statutes, codes, ordinances, rules and regulations, and the orders and decrees of any court, or administrative bodies or tribunals in any manner affecting the performance of this Contract, including without limitation, minimum/maximum salary and wage statutes and regulations, and licensing laws and regulations. Engineer shall furnish County with satisfactory proof of his/her/its compliance.

Engineer shall further obtain all permits and licenses required in the performance of the Engineering Services contracted for herein.

B. Taxes. Engineer will pay all taxes, if any, required by law arising by virtue of the Engineering Services performed hereunder. County is qualified for exemption pursuant to the provisions of Section 151.309 of the Texas Limited Sales, Excise, and Use Tax Act.

County agrees to pay the amount of any sales, value added, use, excise or similar taxes applicable to the performance of the Services, if any, or County shall provide Engineer with a certificate acceptable to the taxing authorities exempting County from payment of such taxes.

ARTICLE 22
INDEMNIFICATION

ENGINEER AGREES, TO THE FULLEST EXTENT PERMITTED BY LAW, TO INDEMNIFY AND HOLD THE COUNTY HARMLESS FROM AND AGAINST ANY AND ALL LIABILITIES, LOSSES, PENALTIES, JUDGMENTS, CLAIMS, LAWSUITS, DAMAGES, COSTS AND EXPENSES, INCLUDING, BUT NOT LIMITED TO, REASONABLE ATTORNEYS' FEES, ("LOSSES") TO THE EXTENT SUCH LOSSES ARE CAUSED BY OR RESULTS FROM A NEGLIGENT ACT, ERROR OR OMISSION, NEGLIGENCE, OR INTENTIONAL TORT COMMITTED BY ENGINEER, ENGINEER'S EMPLOYEES, AGENTS, OR ANY OTHER PERSON OR ENTITY UNDER CONTRACT WITH ENGINEER INCLUDING, WITHOUT LIMITATION, ENGINEER'S SUBCONSULTANTS, OR ANY OTHER ENTITY OVER WHICH ENGINEER EXERCISES CONTROL.

ENGINEER FURTHER AGREES, TO THE FULLEST EXTENT PERMITTED BY LAW, TO INDEMNIFY AND HOLD THE COUNTY HARMLESS FROM ANY AND ALL LIABILITIES, LOSSES, PENALTIES, JUDGMENTS, CLAIMS, LAWSUITS, DAMAGES, COSTS AND EXPENSES, INCLUDING, BUT NOT LIMITED TO, ATTORNEYS' FEES, ("LOSSES") TO THE EXTENT SUCH LOSSES ARE CAUSED BY OR RESULTS FROM ENGINEER'S FAILURE TO PAY ENGINEER'S EMPLOYEES, SUBCONTRACTORS, SUBCONSULTANTS, OR SUPPLIERS, IN CONNECTION WITH ANY OF THE WORK PERFORMED OR TO BE PERFORMED UNDER THIS CONTRACT BY ENGINEER.

ENGINEER FURTHER AGREES TO INDEMNIFY AND HOLD THE COUNTY HARMLESS FROM ANY AND ALL LIABILITIES, LOSSES, PENALTIES, CLAIMS, LAWSUITS, DAMAGES, COSTS AND EXPENSES, INCLUDING, BUT NOT LIMITED TO, ATTORNEYS' FEES, ("LOSSES") TO THE EXTENT SUCH LOSSES ARE CAUSED BY OR RESULTS FROM THE INFRINGEMENT OF ANY INTELLECTUAL PROPERTY ARISING OUT OF THE USE OF ANY PLANS, DESIGN, DRAWINGS, OR SPECIFICATIONS FURNISHED BY ENGINEER IN THE PERFORMANCE OF THIS CONTRACT.

THE LIMITS OF INSURANCE REQUIRED IN THIS CONTRACT AND/OR THE CONTRACT DOCUMENTS SHALL NOT LIMIT ENGINEER'S OBLIGATIONS UNDER THIS SECTION. THE TERMS AND CONDITIONS CONTAINED IN THIS SECTION SHALL SURVIVE THE TERMINATION OF THE CONTRACT AND/OR CONTRACT DOCUMENTS OR THE SUSPENSION OF THE WORK HEREUNDER. TO THE EXTENT THAT ANY LIABILITIES, PENALTIES, DEMANDS, CLAIMS, LAWSUITS, LOSSES, DAMAGES, COSTS AND EXPENSES ARE CAUSED IN PART BY THE ACTS OF THE COUNTY OR THIRD PARTIES FOR WHOM ENGINEER IS NOT LEGALLY LIABLE, ENGINEER'S OBLIGATIONS SHALL BE IN PROPORTION TO ENGINEER'S FAULT. THE OBLIGATIONS HEREIN SHALL ALSO EXTEND TO ANY ACTIONS BY THE COUNTY TO ENFORCE THIS INDEMNITY OBLIGATION.

IN THE EVENT THAT CONTRACTORS INITIATE LITIGATION AGAINST THE COUNTY IN WHICH THE CONTRACTOR ALLEGES DAMAGES AS A RESULT OF ANY NEGLIGENT ACTS, ERRORS OR OMISSIONS OF ENGINEER, ITS EMPLOYEES, AGENTS, SUBCONTRACTORS, SUBCONSULTANTS, OR SUPPLIERS, OR OTHER ENTITIES OVER WHICH ENGINEER EXERCISES CONTROL, INCLUDING, BUT NOT LIMITED TO, DEFECTS, ERRORS, OR OMISSIONS, THEN THE COUNTY SHALL HAVE THE RIGHT TO JOIN ENGINEER IN ANY SUCH PROCEEDINGS AT THE COUNTY'S COST. ENGINEER SHALL ALSO HOLD THE COUNTY HARMLESS AND INDEMNIFY THE COUNTY TO THE EXTENT THAT ENGINEER, ANY OF ITS EMPLOYEES, AGENTS, SUBCONTRACTORS, SUBCONSULTANTS, OR SUPPLIERS, OR OTHER ENTITIES OVER WHICH ENGINEER EXERCISES CONTROL, CAUSED SUCH DAMAGES TO CONTRACTOR, INCLUDING ANY AND ALL COSTS AND REASONABLE ATTORNEYS' FEES INCURRED BY THE COUNTY IN CONNECTION WITH THE DEFENSE OF ANY CLAIMS WHERE ENGINEER, ITS EMPLOYEES, AGENTS, SUBCONTRACTORS, SUBCONSULTANTS, OR SUPPLIERS, OR OTHER ENTITIES OVER WHICH ENGINEER EXERCISES CONTROL, ARE ADJUDICATED AT FAULT.

TO THE FULLEST EXTENT PERMITTED BY LAW, NEITHER PARTY SHALL BE LIABLE TO THE OTHER PARTY FOR ANY SPECIAL, PUNITIVE, CONSEQUENTIAL OR INDIRECT DAMAGES RESULTING IN ANY WAY FROM THIS AGREEMENT.

ARTICLE 23
ENGINEER'S RESPONSIBILITIES

Engineer shall be responsible for the accuracy of his/her/its Engineering Services and shall promptly make necessary revisions or corrections to its work product resulting from errors, omissions, or negligent acts, and same shall be done without compensation. County shall determine Engineer's responsibilities for all questions arising from design errors and/or omissions, subject to the dispute resolution provisions of Article 33. Engineer shall not be relieved of responsibility for subsequent correction of any such errors or omissions in its work product, or for clarification of any ambiguities until after the construction phase of the Project has been completed.

ARTICLE 24
ENGINEER'S SEAL

The responsible engineer shall sign, seal and date all appropriate engineering submissions to County in accordance with the Texas Engineering Practice Act and the rules of the State Board of Registration for Professional Engineers.

ARTICLE 25
INSURANCE

Engineer must comply with the following insurance requirements at all times during this Contract:

A. Coverage Limits. Engineer, at Engineer's sole cost, shall purchase and maintain during the entire term while this Contract is in effect the following insurance:

1. Worker's Compensation in accordance with statutory requirements.
2. Commercial General Liability Insurance with a combined minimum Bodily Injury and Property Damage limits of $1,000,000.00 per occurrence and $2,000,000.00 in the aggregate.
3. Business Automobile Liability Insurance for all owned, non-owned, and hired vehicles with combined minimum limits for Bodily Injury and Property Damage of $1,000,000.00 each accident.
4. Professional Liability Insurance in the amount of $2,000,000.00 per claim and annual aggregate.

B. Certification of Coverage. Prior to the performance of any Engineering Services, Engineer shall furnish County with a Certificate of Insurance issued by the insurer evidencing the required coverages and terms under this article. The initial Certificate of Insurance is evidenced as **Exhibit F** herein entitled "Certificates of Insurance." As further set out below, Engineer shall not allow any subcontractor/subconsultant(s) to commence work to be performed in connection with this Contract until all required insurance has been obtained and approved and such approval shall not be unreasonably withheld. Approval of the insurance by County shall not relieve or decrease the liability of Engineer hereunder.

C. Additional Insureds; Waiver of Subrogation. "Williamson County, Texas, its directors, officers and employees" shall be added as additional insureds under policies listed under (2) and (3) above, and on those policies where "Williamson County, Texas, its directors, officers and employees" are additional insureds, such insurance shall be primary and any insurance maintained by County shall be excess and not contribute with it. Such policies shall also include waivers of subrogation in favor of County.

D. Certificate Holder. The name of the Certificate Holder in the Certificate of Insurance issued by the insurer shall be as follows:

Williamson County, Texas
C/O: Williamson County Risk Management
301 SE Inner Loop
Georgetown, TX. 78626
Email: coi.submission@wilco.org

E. Insurance Policy Endorsements. Each insurance policy shall include the following conditions by endorsement to the policy:

1. County shall be notified ten (10) days prior to the expiration, cancellation, non-renewal or any material change in coverage, and such notice thereof shall be given to County by certified mail, and by email to:

   Williamson County, Texas
   C/O: Williamson County Risk Management
   301 SE Inner Loop
   Georgetown, TX. 78626
   Email: coi.submission@wilco.org

2. The policy clause "Other Insurance" shall not apply to any insurance coverage currently held by County, to any such future coverage, or to County's Self-Insured Retentions of whatever nature.

F. Notices by Engineer. Engineer shall not cause any insurance to be canceled nor permit any insurance to lapse. **In addition to any other notification requirements set forth hereunder, Engineer shall also notify County, within twenty-four (24) hours of receipt of any notices of expiration, cancellation, non-renewal, or material change in coverage it receives from its insurer.**

G. Premiums and Deductible. Engineer shall be responsible for payment of premiums for all of the insurance coverages required under this section. Engineer further agrees that for each claim, suit or action made against insurance provided hereunder, with respect to all matters for which the Engineer is responsible hereunder, Engineer shall be solely responsible for all deductibles and self-insured retentions. Any deductibles or self-insured retentions over $200,000 in the Engineer's insurance must be declared and approved in writing by County in advance.

H. Insurance Company Rating. The required insurance must be written by a company approved to do business in the State or Texas with a financial standing of at least an A- rating, as reflected in Best's insurance ratings or by a similar rating system recognized within the insurance industry at the time the policy is issued.

I. No Arbitration. It is the intention of the County and agreed to and hereby acknowledged by the Engineer, that no provision of this Contract shall be construed to require the County to submit to mandatory arbitration in the settlement of any claim, cause of action or dispute, except as specifically required in direct connection with an insurance claim or threat of claim under an insurance policy required hereunder or as may be required by law or a court of law with jurisdiction over the provisions of this Contract.

J. Subcontractor/Subconsultant's Insurance. Without limiting any of the other obligations or liabilities of Engineer, Engineer shall require each subcontractor/subconsultant performing work under this Contract (to the extent a subcontractor/subconsultant is allowed by County) to maintain during the term of this Contract, at the subcontractor/subconsultant's own expense, the same stipulated minimum insurance required in this Article, including the required provisions and additional policy conditions as shown below in this Article. Any requests for consent to reduce any insurance coverage limits requirements for Engineer's subcontractors/subconsultants must be provided to County in writing and must set forth reasoning and justifications for decreasing such coverage limits. County may, at its sole discretion, consent to a reduction in the insurance coverage limits requirements for Engineer's subcontractors/subconsultants; provided, however, consent by County must be in writing and such consent shall not relieve or decrease the liability of Engineer hereunder.

Engineer shall obtain and monitor the Certificates of Insurance from each subcontractor/subconsultant in order to assure compliance with the insurance requirements. Engineer must retain the Certificates of Insurance for the duration of this Contract, and shall have the responsibility of enforcing these insurance requirements among its subcontractor/subconsultants. County shall be entitled, upon request and without expense, to receive copies of these Certificates of Insurance.

K. Cost of Insurance. The cost of all insurance required herein to be secured and maintained by Engineer shall be borne solely by Engineer.

ARTICLE 26
COPYRIGHTS

County shall have the royalty-free, nonexclusive and irrevocable right to reproduce, publish or otherwise use, and to authorize others to use, any reports developed by Engineer for governmental purposes.

ARTICLE 27

SUCCESSORS AND ASSIGNS

This Contract shall be binding upon and inure to the benefit of the parties hereto, their successors, lawful assigns, and legal representatives. Engineer may not assign, sublet or transfer any interest in this Contract, in whole or in part, by operation of law or otherwise, without obtaining the prior written consent of County.

ARTICLE 28
SEVERABILITY

In the event any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal or unenforceable in any respect, then such invalidity, illegality or unenforceability shall not affect any other provision thereof and this Contract shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

ARTICLE 29
PRIOR AGREEMENTS SUPERSEDED

This Contract constitutes the sole agreement of the parties hereto, and supersedes any prior understandings or written or oral contracts between the parties respecting the subject matter defined herein. This Contract may only be amended or supplemented by mutual agreement of the parties hereto in writing.

ARTICLE 30
ENGINEER'S ACCOUNTING RECORDS

Engineer agrees to maintain, for a period of three (3) years after final payment under this Contract, detailed records identifying each individual performing the Engineering Services, the date or dates the services were performed, the applicable hourly rates, the total amount billed for each individual and the total amount billed for all persons, records of reimbursable costs and expenses of other providers and provide such other details as may be requested by the County Auditor for verification purposes. Engineer agrees that County or its duly authorized representatives shall, until the expiration of three (3) years after final payment under this Contract, have access to and the right to examine and photocopy any and all books, documents, papers and records of Engineer which are directly pertinent to the services to be performed under this Contract for the purposes of making audits, examinations, excerpts, and transcriptions. Engineer further agrees that County shall have access during normal working hours to all necessary Engineer facilities and shall be provided adequate and appropriate work space in order to conduct audits in compliance with the provisions of this section. County shall give Engineer reasonable advance notice of intended audits.

ARTICLE 31

NOTICES

All notices to either party by the other required under this Contract shall be personally delivered or mailed to such party at the following respective addresses:

County: Williamson County Judge
710 Main Street, Suite 101
Georgetown, Texas 78626

With copy to: Williamson County Road Bond Program Manager
Attn: Christen Eschberger
HNTB Corporation
101 E. Old Settlers Blvd., Suite 225
Round Rock, Texas 78664

and to:
Office of General Counsel
Williamson County Commissioners Court
401 W. 6th Street
Georgetown, Texas 78626

Engineer: Wesley Jasek, PE
[BGE, Inc.
101 West Louis Henna Blvd, Suite 400
Round Rock, Tx 78728

ARTICLE 32
GENERAL PROVISIONS

A. Time is of the Essence. Subject to Article 3 hereof, Engineer understands and agrees that time is of the essence and that any failure of Engineer to complete the Engineering Services for each phase of this Contract within the agreed work schedule set out in the applicable Work Authorization may constitute a material breach of this Contract. Engineer shall be fully responsible for his/her/its delays or for failures to use his/her/its reasonable efforts in accordance with the terms of this Contract and the Engineer's standard of performance as defined herein. Where damage is caused to County due to Engineer's negligent failure to perform County may accordingly withhold, to the extent of such damage, Engineer's payments hereunder without waiver of any of County's additional legal rights or remedies.

B. Force Majeure. Neither County nor Engineer shall be deemed in violation of this Contract if prevented from performing any of their obligations hereunder by reasons for which they are not responsible or circumstances beyond their control. However, notice of such impediment or delay in performance must be timely given, and all reasonable efforts undertaken to mitigate its effects.

C. Enforcement and Venue. This Contract shall be enforceable in Georgetown, Williamson County, Texas, and if legal action is necessary by either party with respect to the enforcement of any or all of the terms or conditions herein, exclusive venue for same shall lie in Williamson County, Texas. This Contract shall be governed by and construed in accordance with the laws and court decisions of the State of Texas excluding, however, its choice of law rules.

D. Standard of Performance. The standard of care for all professional engineering, consulting and related services performed or furnished by Engineer and its employees under this Contract will be the care and skill ordinarily used by members of Engineer's profession practicing under the same or similar circumstances at the same time and in the same locality.

E. Opinion of Probable Cost. Any opinions of probable Project cost or probable construction cost provided by Engineer are made on the basis of information available to Engineer and on the basis of Engineer's experience and qualifications and represents its judgment as an experienced and qualified professional engineer. However, since Engineer has no control over the cost of labor, materials, equipment or services furnished by others, or over the contractor(s') methods of determining prices, or over competitive bidding or market conditions, Engineer does not guarantee that proposals, bids or actual Project or construction cost will not vary from opinions of probable cost Engineer prepares.

F. Opinions and Determinations. Where the terms of this Contract provide for action to be based upon opinion, judgment, approval, review, or determination of either party hereto, such terms are not intended to be and shall never be construed as permitting such opinion, judgment, approval, review, or determination to be arbitrary, capricious, or unreasonable.

G. Reports of Accidents. Within 24 hours after Engineer becomes aware of the occurrence of any accident or other event which results in, or might result in, injury to the person or property of any third person (other than an employee of the Engineer), whether or not it results from or involves any action or failure to act by the Engineer or any employee or agent of the Engineer and which arises in any manner from the performance of this Contract, the Engineer shall send a written report of such accident or other event to the County, setting forth a full and concise statement of the facts pertaining thereto. The Engineer shall also immediately send the County a copy of any summons, subpoena, notice, or other documents served upon the Engineer, its agents, employees, or representatives, or received by it or them, in connection with any matter before any court arising in any manner from the Engineer's performance of work under this Contract.

H. Gender, Number and Headings. Words of any gender used in this Contract shall be held and construed to include any other gender, and words in the singular number shall be held to include the plural, unless the context otherwise requires. The headings and section numbers are for convenience only and shall not be considered in interpreting or construing this Contract.

I. Construction. Each party hereto acknowledges that it and its counsel have reviewed this Contract and that the normal rules of construction are not applicable and there will be no presumption that any ambiguities will be resolved against the drafting party in the interpretation of this Contract.

J. Independent Contractor Relationship. Both parties hereto, in the performance of this Contract, shall act in an individual capacity and not as agents, employees, partners, joint ventures or associates of one another. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purposes whatsoever.

K. No Waiver of Immunities. Nothing in this Contract shall be deemed to waive, modify or amend any legal defense available at law or in equity to County, its past or present officers, employees, or agents or employees, nor to create any legal rights or claim on behalf of any third party. County does not waive, modify, or alter to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas and of the United States.

L. Texas Public Information Act. To the extent, if any, that any provision in this Contract is in conflict with Tex. Gov't Code 552.001 et seq., as amended (the "Public Information Act"), the same shall be of no force or effect. Furthermore, it is expressly understood and agreed that County, its officers and employees may request advice, decisions and opinions of the Attorney General of the State of Texas in regard to the application of the Public Information Act to any items or data furnished to County as to whether or not the same are available to the public. It is further understood that County's officers and employees shall have the right to rely on the advice, decisions and opinions of the Attorney General, and that County, its officers and employees shall have no liability or obligation to any party hereto for the disclosure to the public, or to any person or persons, of any items or data furnished to County by a party hereto, in reliance of any advice, decision or opinion of the Attorney General of the State of Texas.

M. Governing Terms and Conditions. If there is an irreconcilable conflict between the terms and conditions set forth in this Contract or any Contract Amendment and the terms and conditions set forth in any Exhibit, Appendix, Work Authorization or Supplemental Work Authorization to this Contract, the terms and conditions set forth in this Contract or any Contract Amendment shall control over the terms and conditions set forth in any Exhibit, Appendix, Work Authorization or Supplemental Work Authorization to this Contract.

N. Meaning of Day. For purposes of this Contract, all references to a "day" or "days" shall mean a calendar day or calendar days.

O. Appropriation of Funds by County. County believes it has sufficient funds currently available and authorized for expenditure to finance the costs of this Contract. Engineer understands and agrees that County's payment of amounts under this Contract is contingent on the County receiving appropriations or other expenditure authority sufficient to allow the County, in the exercise of reasonable administrative discretion, to continue to make payments under this Contract. It is further understood and agreed by Engineer that County shall have the right to terminate this Contract at the end of any County fiscal year if the governing body of County does not appropriate sufficient funds as determined by County's budget for the fiscal year in question. County may effect such termination by giving written notice of termination to Engineer.

ARTICLE 33

DISPUTE RESOLUTION

Except as otherwise specifically set forth herein, County and Engineer shall work together in good faith to resolve any controversy, dispute or claim between them which arises out of or relates to this Contract, whether stated in tort, contract, statute, claim for benefits, bad faith, professional liability or otherwise ("Claim"). If the parties are unable to resolve the Claim within thirty (30) days following the date in which one party sent written notice of the Claim to the other party, and if a party wishes to pursue the Claim, such Claim shall be addressed through non-binding mediation. A single mediator engaged in the practice of law, who is knowledgeable about subject matter of this Contract, shall be selected by agreement of the parties and serve as the mediator. Any mediation under this Contract shall be conducted in Williamson County, Texas. The mediator's fees shall be borne equally between the parties. Such non-binding mediation is a condition precedent to seeking redress in a court of competent jurisdiction, but this provision shall not preclude either party from filing a lawsuit in a court of competent jurisdiction prior to completing a mediation if necessary to preserve the statute of limitations, in which case such lawsuit shall be stayed pending completion of the mediation process contemplated herein. This provision shall survive the termination of the Contract.

ARTICLE 34
EQUAL OPPORTUNITY IN EMPLOYMENT

During the performance of this Contract and to the extent the Project is a federally funded project, Engineer, for itself, its assignees and successors in interest agrees as follows:

A. Compliance with Regulations. The Engineer shall comply with the Regulations relative to nondiscrimination in Federally assisted programs of the Department of Transportation (hereinafter, "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this Contract.

B. Nondiscrimination. The Engineer, with regard to the work performed by it during the Contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors/subconsultants, including procurements of materials and leases of equipment. The Engineer shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

C. Solicitations for Subcontracts, Including Procurements of Materials and Equipment. In all solicitations either by competitive bidding or negotiation made by the Engineer for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor/subconsultant or supplier shall be notified by the Engineer of the Engineer's obligations under this Contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.

D. Information and Reports. The Engineer shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by

the County (referred to in this Article as the "Recipient") or the Texas Department of Transportation to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information the Engineer shall so certify to the Recipient, or the Texas Department of Transportation as appropriate, and shall set forth what efforts it has made to obtain the information.

E. Sanctions for Noncompliance. In the event of the Engineer's noncompliance with the nondiscrimination provisions of this contract, the Recipient shall impose such contract sanctions as it or the Texas Department of Transportation may determine to be appropriate, including, but not limited to:

1. withholding of payments to the Engineer under the contract until the Engineer complies, and/or;
2. cancellation, termination or suspension of the Contract, in whole or in part.

F. Incorporation of Provisions. The Engineer shall include the provisions of Subsections (A) through (F) above in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The Engineer shall take such action with respect to any subcontract or procurement as the Recipient or the Texas Department of Transportation may direct as a means of enforcing such provisions including sanctions for non-compliance: Provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor/subconsultant or supplier as a result of such direction, the Engineer may request the Recipient to enter into such litigation to protect the interests of the Recipient, and, in addition, the Engineer may request the United States to enter into such litigation to protect the interests of the United States.

SIGNATORY WARRANTY

The undersigned signatory for Engineer hereby represents and warrants that the signatory is an officer of the organization for which he/she has executed this Contract and that he/she has full and complete authority to enter into this Contract on behalf of the firm. The above-stated representations and warranties are made for the purpose of inducing County to enter into this Contract.

IN WITNESS WHEREOF, County has caused this Contract to be signed in its name by its duly authorized County Judge, as has Engineer, signing by and through its duly authorized representative(s), thereby binding the parties hereto, their successors, assigns and representatives for the faithful and full performance of the terms and provisions hereof, to be effective as of the date of the last party's execution below. NO OFFICIAL, EMPLOYEE, AGENT, OR REPRESENTATIVE OF THE COUNTY HAS ANY AUTHORITY, EITHER EXPRESS OR IMPLIED, TO AMEND, TERMINATE OR MODIFY THIS CONTRACT, EXCEPT PURSUANT TO SUCH EXPRESS AUTHORITY AS MAY BE GRANTED BY THE WILLIAMSON COUNTY COMMISSIONERS COURT.

COUNTY

WILLIAMSON COUNTY, TEXAS

By: _____

Printed Name: _____

Title: As Presiding Officer of the Williamson County Commissioners Court

Date: _____ ____, 20_____

ENGINEER

BGE, Inc.

By: _____

Printed Name: Eric Busker, PE

Title: Director

Date: _ September 23, 20 25

APPROVED
By Christen Eschberger at 5:03 pm, Sep 23, 2025

LIST OF EXHIBITS ATTACHED

(1) **Exhibit A** Debarment Certification

(2) **Exhibit B** Engineering Services

(3) **Exhibit C** Work Authorization

(4) **Exhibit D** Rate Schedule

(5) **Exhibit E** Williamson County Vendor Reimbursement Policy

(6) **Exhibit F** Certificates of Insurance

EXHIBIT A
DEBARMENT CERTIFICATION

STATE OF TEXAS §
§
COUNTY OF WILLIAMSON §

I, the undersigned, being duly sworn or under penalty of perjury under the laws of the United States and the State of Texas, certifies that Engineer and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any federal department or agency:

(b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public* transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity* with commission of any of the offenses enumerated in paragraph (1)(b) of this certification;

(d) Have not within a three-year period preceding this application/proposal had one or more public transactions* terminated for cause or default; and

(e) Have not been disciplined or issued a formal reprimand by any State agency for professional accreditation within the past three years.

BGE, Inc.
Name of Firm

Signature of Certifying Official

Michael Beckelman
Printed Name of Certifying Official

VP and Chief Legal Officer
Title of Certifying Official

9/25, 2025
Date

(2) Where the PROVIDER is unable to certify to any of the statements in this certification, such PROVIDER shall attach an explanation to this certification.

* federal, state, or local

SUBSCRIBED and sworn to before me the undersigned authority by Amber Stokenberry the Notary of BGE, Inc., on behalf of said firm.

A. Stokenberry

Notary Public in and for the
State of Texas

My commission expires: October 23rd, 2027

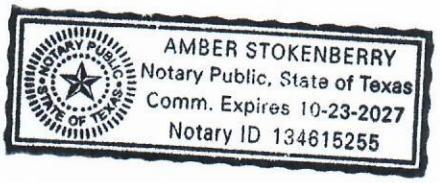


EXHIBIT B

ENGINEERING SERVICES

General Work Description: Provide engineering services and planning to develop SH 95 Segment 3 Planning & Design.

The Engineer may perform any or all of the following tasks listed below, as described in detailin each Work Authorization:

TASK 1 – PROJECT MANAGEMENT

TASK 2 – ROUTE AND DESIGN STUDIES

TASK 3 – PUBLIC INVOLVEMENT

TASK 4 – TRAFFIC EVALUATION AND PROJECTIONS

TASK 5 – SURVEYING

TASK 6 – RIGHT-OF-WAY (ROW) MAPPING

TASK 7 – SCHEMATIC DEVELOPMENT

TASK 8 – DRAINAGE STUDY

TASK 9 – ENVIRONMENTAL STUDIES & DOCUMENTS

TASK 10 – GEOTECHNICAL SERVICES

TASK 11 – PLANS, SPECIFICATIONS AND ESTIMATE (PS&E)

TASK 12 – BIDDING PHASE SERVICES

TASK 13 – CONSTRUCTION PHASE SERVICES

EXHIBIT C

WORK AUTHORIZATION

(To Be Completed and Executed After Contract Execution)

WORK AUTHORIZATION NO. _____
PROJECT: _____

This Work Authorization is made pursuant to the terms and conditions of the Williamson County Contract for Engineering Services, being dated _____ ____, 20____ and entered into by and between Williamson County, Texas, a political subdivision of the State of Texas, (the "County") and _____ (the "Engineer").

Part1. The Engineer will provide the following Engineering Services set forth in Attachment "B" of this Work Authorization.

Part 2. The maximum amount payable for services under this Work Authorization without modification is _____.

Part 3. Payment to the Engineer for the services established under this Work Authorization shall be made in accordance with the Contract.

Part 4. This Work Authorization shall become effective on the date of final acceptance and full execution of the parties hereto and shall terminate on _____ ____, 20_____. The Engineering Services set forth in Attachment "B" of this Work Authorization shall be fully completed on or before said date unless extended by a Supplemental Work Authorization.

Part 5. This Work Authorization does not waive the parties' responsibilities and obligations provided under the Contract.

Part 6. County believes it has sufficient funds currently available and authorized for expenditure to finance the costs of this Work Authorization. Engineer understands and agrees that County's payment of amounts under this Work Authorization is contingent on the County receiving appropriations or other expenditure authority sufficient to allow the County, in the exercise of reasonable administrative discretion, to continue to make payments under this Contract. It is further understood and agreed by Engineer that County shall have the right to terminate this Contract at the end of any County fiscal year if the governing body of County does not appropriate sufficient funds as determined by County's budget for the fiscal year in question. County may effect such termination by giving written notice of termination to Engineer.

Part 7. This Work Authorization is hereby accepted and acknowledged below.

EXECUTED this ____ day of _____, 20___.

ENGINEER:	COUNTY:
_____	Williamson County, Texas
By:_____	By:_____
Signature	Signature
_____	_____
Printed Name	Printed Name
_____	_____
Title	Title

LIST OF ATTACHMENTS

Attachment A - Services to be Provided by County

Attachment B - Services to be Provided by Engineer

Attachment C - Work Schedule

Attachment D - Fee Schedule

EXHIBIT D

RATE SCHEDULE

See Attached Exhibit D Rate Tables

CPI Rate Adjustments: Rates shall remain firm for the initial first year of the Contract and such rates shall be deemed the "Initial Base Rates." Engineer may request rate adjustments, in writing, at least thirty (30) days prior to each annual anniversary date of the Contract. Upon County's receipt of a rate adjustment request, County will prepare a Contract Amendment setting forth the CPI rate adjustments and will provide such Contract Amendment to Engineer for its execution. Rate adjustments will take effect on the later of (1) one year after the Contract execution date or (2) the first (1^{st}) day following the parties' complete execution of a Contract Amendment. Such rates shall remain in effect until the later of (1) the next annual anniversary date of the Contract; or (2) the date of the parties' complete execution of a new Contract Amendment that set forth adjustments to the prior rates. Any new rate adjustments will not become effective until a Contract Amendment is fully executed by the parties and no retroactive rate adjustments will be allowed.

Price adjustments will be made in accordance with changes in the U.S. Department of Labor Consumer Price Index (CPI-U) for All Urban Consumers, All Items, South Region (Base 1982-84 = 100).

The rate adjustment will be determined by multiplying the Initial Base Rates by a fraction, the numerator of which is the index number for most recently released index and the denominator of which is the index number for the first month of the Contract (the index number for the month in which the Contract was originally executed). If the products are greater than the Initial Base Rates, County will pay the greater amounts as the rates during the successive year until the next rate adjustment. Rates for each successive year will never be less than the Initial Base Rates.

BGE Inc. SH 95 Corridor Study		
Principal/ Director	$	350.00
Senior Project Manager	$	280.00
Project Manager II	$	265.00
Project Manager I	$	250.00
QC Manager	$	285.00
Senior Engineer II	$	255.00
Senior Engineer I	$	240.00
Project Engineer II	$	220.00
Project Engineer I	$	200.00
Design Engineer II	$	180.00
Design Engineer I	$	165.00
Graduate Engineer II	$	145.00
Graduate Engineer I	$	130.00
Senior Structural Engineer	$	295.00
Senior Engineer Technician	$	195.00
Engineer Technician	$	138.00
Environmental QA/QC Manager	$	270.00
Environmental Planner Senior	$	240.00
Environmental Planner	$	125.00
Archaeologist	$	152.00
GIS Technician Senior	$	235.00
GIS Technician	$	135.00
Utility Coordinator	$	200.00
Clerical	$	102.00
DIRECT EXPENSES		
Photocopies B/W (8.5x11)	$	0.15
Photocopies B/W (11x17)	$	0.25
Photocopies Color (8.5x11)	$	1.00
Photocopies Color (11x17)	$	1.25
Plots (B/W on Bond) (sf)	$	1.00
Plots (Color on Bond) (sf)	$	1.75
Plots (Color on Photographic Paper)	$	5.00
Foam Board Exhibit (36"x48")	$	100.00
Color Graphics on Foam Board	$	18.00
Presentation Boards - up to 48"x60" color mounted	$	200.00

STV INCORPORATED SH 95 CORRIDOR STUDY	
	RATE SCHEDULE IN PSA EXHIBIT D (per hour)
Project Manager	$ 350.00
Sr. QC Reviewer	$ 250.00
QC Reviewer	$ 183.00
Senior Technical Advisor	$ 400.00
Senior Project Engineer	$ 300.00
Project Engineer II	$ 240.00
Project Engineer I	$ 215.00
Design Engineer II	$ 180.00
Design Engineer I	$ 160.00
EIT II	$ 135.00
EIT I	$ 115.00
Senior GIS Analyst	$ 225.00
GIS Analyst II	$ 145.00
GIS Analyst I	$ 105.00
Sr Engineer Technician	$ 165.00
Engineer Technician	$ 125.00
CADD Operator	$ 100.00
Senior Env Project Manager	$ 300.00
Senior Env Planner	$ 265.00
Env Planner IV	$ 195.00
Env Planner III	$ 145.00
Env Planner I/II	$ 115.00
Senior Env Scientist	$ 185.00
Senior Architectural Historian	$ 155.00
Architectural Historian	$ 115.00
Env Scientist IV	$ 163.00
Env Scientist III	$ 140.00
Env Scientist I/II	$ 115.00
Admin/Clerical	$ 130.00
Sr. Structural Engineer	$ 270.00
Structural Engineer II	$ 190.00
Structural Engineer I	$ 170.00
Sr. Drainage Engineer	

Sr. Traffic Engineer	$ 295.00
Traffic Engineer III	$ 230.00
Traffic Engineer II	$ 190.00
Traffic Engineer I	$ 160.00
Survey Senior Project Manager	$ 225.00
Survey Project Manager	$ 195.00
Senior Survey Technician	$ 120.00
Survey Technician	$ 105.00
1-Person Survey Crew	$ 125.00
2-Person Survey Crew	$ 180.00
3-Person Survey Crew	$ 220.00
DIRECT EXPENSES	
Cardstock Color (8 1/2" x 11")	$1/ each
Photocopies B/W (11" X 17")	$0.25/ each
Photocopies B/W (8 1/2" X 11")	$0.15/ each
Photocopies Color (11" X 17")	$1.25/ each
Photocopies Color (8 1/2" X 11")	$1/ each
Plots (B/W on Bond)	$1/ per sq. ft.
Plots (Color on Bond)	$1.75/ per sq. ft.
Plots (Color on Photographic Paper)	$5/ per sq. ft.
Surveying / ROW	
RTK Base Radio	$30/ hour
GPS Receiver Rate	$30/ hour
Terrestrial Laser Scanner (rates applied to actual time scanner unit is in use) (scanner owned by provider)	$125/ hour
Type II ROW/Control Monument - Excavated/Drilled, rocks, rocky soil. 2-4 inch depth (includes equipment, materials, & rentals). Marker supplied by TxDOT	$100/ each
Type II ROW/Control Monument - Poured 2-3 Feet (includes equipment, materials, & rentals). Marker supplied by TxDOT	$300/ each
Terrestrial Photogrammetry Camera	$125/ hour
Airborne GPS/IMU Data collection/Processing	$2,500/ per project
Datum Point Rod Setting (3/4 inch aluminum rod driven to refusal, TxDOT Survey Manual Fig. C-7)	$375/ each

Fathometer	$90/ day
Ground Target (includes paint and panel material)	$30/ each
Portable LiDAR System (Back Pack Mounted)	$1750/ day
Terrestrial Laser Scanner (rental rates applied to actual time scanner unit is in use)	$120/ hour
Mobilization for Unmanned Aerial System (travel to project) (includes vehicle)	$7,500/ per project

KIMLEY HORN & ASSOCIATES SH 95 CORRIDOR STUDY	
	RATE SCHEDULE IN PSA EXHIBIT D (per hour)
SR PROFESSIONAL II / SR. ENGINEER II	$ 330.00
SR PROFESSIONAL I/ SR. ENGINEER I	$ 270.00
PROFESSIONAL/PROFESSIONAL ENGINEER	$ 230.00
SR. DESIGNER	$ 200.00
ANALYST	$ 190.00
CADD TECHICIAN	$ 155.00
SR. SUPPORT STAFF	$ 150.00
SUPPORT STAFF	$ 130.00
DIRECT EXPENSES	
Cardstock Color (8.5x11)	$ 1.00
Photocopies B/W (8.5x11)	$ 0.15
Photocopies B/W (11x17)	$ 0.25
Photocopies Color (8.5x11)	$ 1.00
Photocopies Color (11x17)	$ 1.25
Plots (B/W on Bond) (sf)	$ 1.00
Plots (Color on Bond) (sf)	$ 1.75
Plots (Color on Photographic Paper)	$ 5.00

EXHIBIT E

Williamson County
Vendor Reimbursement Policy

The purpose of this Williamson County Vendor Reimbursement Policy ("Policy") is to provide clear guidelines to vendors on Williamson County's expectations and requirements regarding allowable reimbursable expenditures and required backup. The Policy will also minimize conflicts related to invoice payments and define non-reimbursable items. This Policy is considered a guideline and is not a contract.

This Policy may be altered, deleted or amended, at any time and without prior notice to vendors, by action of the Williamson County Commissioners Court. Unenforceable provisions of this Policy, as imposed by applicable law, regulations, or judicial decisions, shall be deemed to be deleted. Any revisions to this Policy will be distributed to all current vendors doing business with the County.

1. Invoices and Affidavits

1.1 Invoices must adequately describe the goods or services provided to County and include all required backup (i.e., reimbursable expenses, mileage log, timesheets, receipts detailing expenses incurred etc.) that is in a form acceptable to the Williamson County Auditor. Invoices that do not adequately describe the goods or services provided to County or contain backup that is satisfactory to the Williamson County Auditor will be returned to vendor for revisions and the provision above relating to invoice errors resolved in favor of the County shall control as to the required actions of vendor and when such invoice must be paid by the County.

1.2 In the event an invoice includes charges based upon hourly billing rates for services or any other rates based upon the amount of time worked by an individual or individuals in performing services, whether the charges are being billed directly to the County or whether they are the basis of invoices from subcontractors for which the vendor seeks reimbursement from the County, the charges shall be accompanied by an affidavit signed by an officer or principal of the vendor certifying that the work was performed, it was authorized by the County and that all information contained in the invoice that is being submitted is true and correct.

1.3 Upon County's request, vendor must submit all bills paid affidavits wherein vendor must swear and affirm that vendor has paid each of its subcontractors, laborers, suppliers and material in full for all labor and materials provided to vendor for or in connection with services and work performed for County and, further, vendor must swear and affirm that vendor is not aware of any unpaid bills, claims, demands, or causes of action by any of its subcontractors, laborers, suppliers, or material for or in connection with the furnishing of labor or materials, or both, for services and work performed for County.

2. Travel Reimbursement

2.1 The County will only cover costs associated with travel for vendors outside a 45-mile radius from the Williamson County Courthouse, 710 Main Street, Georgetown, Texas 78626.

2.2 The County will only cover costs associated with travel as documented work for County. If a vendor is also doing business for another client, the travel costs must be split in proportion to the amount of work actually performed for the County and the other client. The only

allowable travel expense will be for the specific days worked for Williamson County.

2.3 No advance payments will be made to vendor for travel expenditures. The travel expenditure may only be reimbursed after the expenditure/trip has already occurred and vendor has provided the Williamson County Auditor with all necessary and required backup.

2.4 Vendors must submit all travel reimbursement requests on each employee in full. Specifically, a travel reimbursement request must include all related travel reimbursement expenses relating to a particular trip for which vendor seeks reimbursement. Partial travel reimbursement requests will not be accepted (i.e., vendor should not submit hotel and mileage one month then the next month submit rental car and airfare). If the travel reimbursement appears incomplete, the invoice will be sent back to the vendor to be submitted when all information is ready to submit in full.

2.5 Reimbursement for transportation costs will be at the most reasonable means of transportation (i.e.: airline costs will be reimbursed for coach rate, rental car costs will only be reimbursed if rental car travel was most reasonable means of travel as compared to travel by air).

2.6 The County will not be responsible for, nor will the County reimburse additional charges due to personal preference or personal convenience of individual traveling.

2.7 The County will not reimburse airfare costs if airfare costs were higher than costs of mileage reimbursement.

2.8 Additional expenses associated with travel that is extended to save costs (i.e., Saturday night stay) may be reimbursed if costs of airfare would be less than the cost of additional expenses (lodging, meals, car rental, mileage) if the trip had not been extended. Documentation satisfactory to the Williamson County Auditor will be required to justify expenditure.

2.9 County will only reimburse travel expense to necessary personnel of the vendor (i.e., no spouse, friends or family members).

2.10 Except as otherwise set forth herein, a vendor must provide a paid receipt for all expenses. If a receipt cannot be obtained, a written sworn statement of the expense from the vendor may be substituted for the receipt.

2.11 Sales tax for meals and hotel stays are the only sales taxes that will be reimbursed. Sales tax on goods purchased will not be reimbursed. A sales tax exemption form is available from the Williamson County Auditor's Office upon request.

2.12 The County will not pay for any late charges on reimbursable items. It is the responsibility of the vendor to pay the invoice first and seek reimbursement from the County.

3. Meals

3.1 Meal reimbursements are limited to a maximum of $59.00 per day on overnight travel. On day travel (travel that does not require an overnight stay), meal reimbursements are limited to a maximum of $25.00 per day. The travel must be outside the Williamson County Courthouse, 710 Main Street, Georgetown, Texas 78626 by a 45-mile radius.

3.2 Receipts are required on meal reimbursement amounts up to the maximum per day amount stated for overnight or day travel. If receipts are not presented, the vendor can request per diem (per diem limits refer to 3.2). However, a vendor cannot combine per diem and meal receipts. Only one method shall be allowed.

3.3 Meals are reimbursable only to vendors who do not have necessary personnel located within a 45-mile radius of the Williamson County Courthouse, 710 Main Street, Georgetown, Texas 78626, who are capable of carrying the vendor's obligations to the County. Meals will not be reimbursed to vendors who are located within a 45-mile radius of the Williamson County Courthouse.

3.4 County will not reimburse for alcoholic beverages.

3.5 Tips are reimbursable but must be reasonable to limitation of meal allowance
3.6 No meals purchased for entertainment purposes will be allowed.
3.7 Meal reimbursement must be substantiated with a hotel receipt.

4. Lodging

4.1 Hotel accommodations require an itemized hotel folio as a receipt. The lodging receipt should include name of the motel/hotel, number of occupant(s), goods or services for each individual charge (room rental, food, tax, etc.) and the name of the occupant(s). Credit card receipts or any other form of receipt are not acceptable.

4.2 Vendors will be reimbursed for a single room rate charge plus any applicable tax. If a single room is not available, the vendor must provide documentation to prove that a single room was not available in order to justify the expense over and above the single room rate. A vendor may also be required to provide additional documentation if a particular room rate appears to be excessive.

4.3 Personal telephone charges, whether local or long distance, will not be reimbursed.

5. Airfare

5.1 The County will only reimburse up to a coach price fare for air travel.

5.2 The County will exclude any additional charges due to personal preference or personal convenience of the individual traveling (i.e., seat preference charges, airline upgrades, etc. will not be an allowable reimbursement)

5.3 Air travel expenses must be supported with receipt copy of an airline ticket or an itinerary with actual ticket price paid. If tickets are purchased through a website, vendor must submit a copy of the webpage showing the ticket price if no paper ticket was issued.

5.4 Cancellation and/or change flight fees may be reimbursed by the County but vendor must provide the Williamson County Auditor with documentation in writing from a County department head providing authorization for the change.

5.5 The County will not reimburse vendor for tickets purchased with frequent flyer miles.

6. Car Rental

6.1 Vendors that must travel may rent a car at their destination when it is less expensive than other transportation such as taxis, airport shuttles or public transportation such as buses or subways.

6.2 Cars rented must be economy or mid-size. Luxury vehicle rentals will not be reimbursed. Any rental costs over and above the cost of a mid-size rental will be adjusted.

6.3 Vendors will be reimbursed for rental cars if the rental car cost would have been less than the mileage reimbursement cost (based on the distance from vendor's point of origin to Williamson County, Texas) had the vendor driven vendor's car.

6.4 Vendors must return a car rental with appropriate fuel levels as required by rental agreement to avoid the car rental company from adding fuel charges.

6.5 Rental agreement and credit card receipt must be provided to County as back up for the request for reimbursement.

6.6 Insurance purchased when renting vehicle may also be reimbursed.

6.7 Car Rental optional extras such as GPS, roadside assistance, and administrative fees on Tolls will not be reimbursed.

7. Personal Car Usage

7.1 Personal vehicle usage will be reimbursed in an amount equal to the standard mileage rate allowed by the IRS.

7.2 Per code of Federal Regulations, Title 26, Subtitle A, Chapter 1, Subchapter B, Part

IX, Section 274(d), all expense reimbursement requests must include the following:

7.2.1.1 Date

7.2.1.2 Destination

7.2.1.3 Purpose

7.2.1.4 Name of traveler(s)

7.2.1.5 Correspondence that verifies business purpose of the expense

7.3 The mileage for a personal vehicle must document the date, location of travel to/from, number of miles traveled and purpose of trip.

7.4 Mileage will be reimbursed on the basis of the most commonly used route.

7.5 Reimbursement for mileage shall not exceed the cost of a round trip coach airfare.

7.6 Reimbursement for mileage shall be prohibited between place of residence and usual place of work.

7.7 Mileage should be calculated from employee's regular place of work or their residence, whichever is the shorter distance when traveling to a meeting or traveling to Williamson County, Texas for vendors who are located outside of the Williamson County Courthouse, 710 Main Street, Georgetown, Texas 78626 by at least a 45-mile radius.

7.8 When more than one person travels in same vehicle, only one person may claim mileage reimbursement.

7.9 Tolls, if reasonable, are reimbursable. Receipts are required for reimbursement. If a receipt is not obtainable, then written documentation of expense must be submitted for reimbursement (administrative fees on Tolls will not be reimbursed).

7.10 Parking fees, if reasonable are reimbursable for meetings and hotel stays. For vendors who contract with a third party for visitor parking at vendor's place of business, Williamson County will not reimburse a vendor based on a percentage of its contracted visitor parking fees. Rather, Williamson County will reimburse Vendor for visitor parking on an individual basis for each time a visitor uses Vendor's visitor parking. Receipts are required for reimbursement. If a receipt is not obtainable, then written documentation of expense must be submitted for reimbursement.

7.11 Operating and maintenance expenses as well as other personal expenses, such as parking tickets, traffic violations, and car repairs and collision damage are not reimbursable.

8. Other Expenses

8.1 Taxi fare, bus tickets, conference registrations, parking, etc. must have a proper original receipt.

9. Repayment of Non-reimbursable Expense.

Vendors must, upon demand, immediately repay County for all inappropriately reimbursed expenses whenever an audit or subsequent review of any expense reimbursement documentation finds that such expense was reimbursed contrary to these guidelines and this Policy. Williamson County reserves the right to retain any amounts that are due or that become due to a vendor in order to collect any inappropriately reimbursed expenses that a vendor was paid.

10. Non-Reimbursable Expenses

In addition to the non-reimbursable items set forth above in this Policy, the following is a non-exhaustive list of expenses that will not be reimbursed by Williamson County:

10.1 Alcoholic beverages/tobacco products

10.2 Personal phone calls

10.3 Laundry service

10.4 Valet service (excludes hotel valet)
10.5 Movie rentals
10.6 Damage to personal items
10.7 Flowers/plants
10.8 Greeting cards
10.9 Fines and/or penalties
10.10 Entertainment, personal clothing, personal sundries and services
10.11 Transportation/mileage to places of entertainment or similar personal activities
10.12 Upgrades to airfare, hotel and/or car rental
10.13 Airport parking above the most affordable rate available
10.14 Excessive weight baggage fees or cost associated with more than two airline bags
10.15 Auto repairs
10.16 Babysitter fees, kennel costs, pet or house-sitting fees
10.17 Saunas, massages or exercise facilities
10.18 Credit card delinquency fees or service fees
10.19 Doctor bills, prescription and other medical services
10.20 Hand tools
10.21 Safety Equipment (hard hats, safety vests, etc.)
10.22 Office Supplies
10.23 Lifetime memberships to any association
10.24 Donations to other entities
10.25 Any items that could be construed as campaigning
10.26 Technology Fees
10.27 Sales tax on goods purchased
10.28 Any other expenses which Williamson County deems, in its sole discretion, to be inappropriate or unnecessary expenditures.

EXHIBIT F

CERTIFICATES OF INSURANCE

ATTACHED BEHIND THIS PAGE

Additional Insured Requirement: The following additional insured endorsement must appear in the "Description of Operations or Additional Remarks" section of the Certificate of Insurance issued by the insurer:

> **"Williamson County, Texas, its directors, officers and employees" shall be additional insureds under policies listed with respect to General Liability and Auto Policies (excluding Workers' Compensation and Professional Liability).**

Waiver of Subrogation Requirement: Insurance policies shall include blanket or scheduled waivers of subrogation in favor of County.

Certificate Holder: The name of the Certificate Holder in the Certificate of Insurance issued by the insurer shall be as follows:

> Williamson County, Texas
> C/O: Williamson County Risk Management
> 301 SE Inner Loop
> Georgetown, TX. 78626
> Email: coi.submission@wilco.org

Additional Insurance Policy Endorsements: Each insurance policy shall include the following conditions by endorsement to the policy:

1. County shall be notified ten (10) days prior to the expiration, cancellation, non-renewal or any material change in coverage, and such notice thereof shall be given to County by certified mail, and by email to:

   > Williamson County, Texas
   > C/O: Williamson County Risk Management Department
   > 301 SE Inner Loop
   > Georgetown, TX. 78626
   > Email: coi.submission@wilco.org

2. The policy clause "Other Insurance" shall not apply to any insurance coverage currently held by County, to any such future coverage, or to County's Self-Insured Retentions of whatever nature.

Joy Simonton, MPA, CPPB
PURCHASING AGENT / DIRECTOR

WILLIAMSON COUNTY PURCHASING DEPARTMENT
TGC CHAPTER 2270, SUBTITLE F, TITLE 10

The undersigned attests that the company named below, under the provisions of Subtitle F, Title 10, Texas Government Code Chapter 2270:

1. Does not boycott Israel currently; and
2. Will not boycott Israel during the term of the contract.

Pursuant to Section 2270.001, Texas Government Code:

1. "Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israel-controlled territory, but does not include an action made for ordinary business purposes; and
2. "Company" means a lot for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, or any limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of those entities or business associations that exist to make a profit.

BGE, Inc.

Company Name

25RFSQ81

IFB/RFP/RFQ or PO number

Wesley Jasek, PE

Printed Name of Representative

Wesley E. Jasek, P.E.

Signature

09/18/2025

DATE

EVALUATION - SH 95 Planning
25RFSQ81
September 15, 2025

17 Firms

Mandatory Criteria	Maximum Score Points	Alfred Benesch & CO	American Structurepoint	BEL Engineers	BGE, Inc.	Bridgefarmer & Assoc. Inc.	H.W. Lochner, Inc.	Halff Associates	Huitt-Zollars	JMT	Kimley-Horn	LJA Engineering	Rodriguez Transportation Group	Starhill Engineers	STV Inc.	Tetra Tech, Inc.	Westwood Professional Svcs	WSB
Is the firm registered with the Texas Board of Professional Engineers (TBPE) as an engineering firm in the State of Texas?	Pass/Fail	Pass	Pass	Pass	Pass	Pass	Pass	Pass	Pass	Pass	Pass	Pass	Pass	Pass	Pass	Pass	Pass	Pass
Project Manager's Experience/Qualifications with similar projects.	**50**	35	35	20	40	20	35	35	35	30	35	35	35	20	35	35	35	45
Individuals on Project Team's Experience/Qualifications providing roadway planning and/or design.	**50**	40	35	20	40	30	30	30	35	30	35	40	35	20	40	25	20	40
Individuals on Project Team's Experience/Qualifications providing roadway drainage planning and/or design.	**50**	35	35	20	35	35	35	30	35	35	30	35	35	20	35	35	35	35
Individuals on Project Team's Experience/Qualifications providing structures planning and/or design.	**50**	40	45	5	40	40	40	30	30	45	40	30	35	5	35	25	40	40
Individuals on Project Team's Experience/Qualifications providing environmental documentation and clearance for roadway projects in Central Texas.	**50**	40	40	15	35	35	40	35	40	35	40	40	35	10	35	35	40	40
Availability of Project Manager, task leads, and relevant staff and their pervious performance on Williamson County projects.	**50**	20	40	30	40	30	35	35	35	35	35	40	35	25	35	20	35	40
Understanding of the project.	**50**	25	45	10	45	20	35	35	35	35	35	45	20	10	20	20	20	45
TOTAL	**350**	**235**	**275**	**120**	**275**	**210**	**250**	**230**	**245**	**245**	**250**	**265**	**230**	**110**	**235**	**195**	**225**	**285**

[redacted]

September 15, 2025

Ms. Joy Simonton
Williamson County Purchasing Department
100 Wilco Way, Suite P101
Georgetown, TX 78626

Subject: Recommendation for 25RFSQ81 SH95 Planning

Dear Ms. Simonton:

Based on the attached supporting documentation, the SH95 Planning Selection Committee recommends the selection of American Structurepoint, Inc., BGE, Inc., LJA Engineering, Inc., and WSB which were the top ranked firms from the evaluation process.

Seventeen firms were evaluated on September 15, 2025 by the following Selection Committee:

Russ Boles, Commissioner Precinct 4
Robert B. Daigh, P.E., Senior Director of Infrastructure
Matt Williamson, P.E., Road and Bridge Division Director

Please feel free to contact me if you have any questions.

Sincerely,

Robert B. Daigh

Robert B. Daigh, P.E.
Senior Director of Infrastructure

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2025-1365002

Date Filed:
09/17/2025

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
BGE, Inc.
Austin, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
Williamson County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
25RFSQ81
SH 95 CORRIDOR STUDY

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
Heisch, Rodney	Houston, TX United States	X	
Randermann, Randy	Houston, TX United States	X	
Garrison, Michael	Dallas, TX United States	X	
Lennard, Lee	Houston, TX United States	X	

5 Check only if there is NO Interested Party. [X]

6 UNSWORN DECLARATION

My name is Wesley Jasek, and my date of birth is [redacted].

My address is [redacted], [redacted] (city), [redacted] (state), [redacted] (zip code), [redacted] (country).

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Travis County, State of Texas, on the 18th day of September (month), 2025 (year).

Wesley E. Jasek
Signature of authorized agent of contracting business entity
(Declarant)

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2025-1365002

Date Filed:
09/17/2025

Date Acknowledged:
09/30/2025

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

BGE, Inc.
Austin, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Williamson County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

25RFSQ81
SH 95 CORRIDOR STUDY

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party. [X]

6 UNSWORN DECLARATION

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.
(city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____County, State of _____, on the _____day of _____, 20_____.
(month) (year)

_____
Signature of authorized agent of contracting business entity
(Declarant)

Commissioners Court - Regular Session **44.**

Meeting Date: 10/14/2025

Corridor A-1 and A-2/SE Loop, Ph 2 - JMT – Contract Amendment #10, SWA#4 to WA#6 and SWA#2 to WA#7

Submitted By: Ragan Riggs, Road Bond

Department: Road Bond

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider, and take appropriate action on Contract Amendment No. 10, Supplemental No. 4 to Work Authorization No. 6 and Supplemental No. 2 to Work Authorization No. 7 to the Corridor A-1 and A-2/SE Loop, Ph 2 contract executed March 13, 2017, between Williamson County and Johnson, Mirmiran & Thompson, Inc. relating to the 2019 Road Bond Program.

Background

This Johnson, Mirmiran & Thompson, Inc. Contract Amendment No. 10 increases the compensation cap by $650,000.00 from $8,850,000.00 to $9,500,000.00?to allow for the execution of Supplemental No. 4 to Work Authorization No. 6 and Supplemental No. 2 to Work Authorization No. 7. The Supplemental No. 4 to Work Authorization No. 6 is for construction phase services in the amount of $48,455.00 and revises the termination date to August 27, 2027. The Supplemental No. 2 to Work Authorization No. 7 is for additional design services in the amount of $556,761.70 and extends the termination date to October 20, 2026. Project: P392 Fund Source: Road Bond

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Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Corridor A-1 and A-2/SE Loop, Ph 2 - JMT – Contract Amendment #10

Corridor A-1 and A-2/SE Loop, Ph 2 - JMT – SWA#4 to WA#6

Corridor A-1 and A-2/SE Loop, Ph 2 - JMT – SWA#2 to WA#7

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/07/2025 06:37 PM
Form Started By: Ragan Riggs		Started On: 10/01/2025 08:23 AM
Final Approval Date: 10/07/2025		

Docusign Envelope ID: 90A73745-D4C1-4690-ADB9-C795C405A54D

CONTRACT AMENDMENT NO. 10
TO
WILLIAMSON COUNTY CONTRACT FOR ENGINEERING SERVICES

WILLIAMSON COUNTY LONG RANGE TRANSPORTATION CORRIDOR PROJECT:
Corridor A-1 and A-2 ("Project")

THIS CONTRACT AMENDMENT NO. 10 to Williamson County Contract for Engineering Services is by and between Williamson County, Texas, a political subdivision of the State of Texas, (the "County") and Johnson, Mirmiran & Thompson, Inc. (JMT) (the "Engineer") and becomes effective as of the date of the last party's execution below.

WHEREAS, the County and the Engineer executed the Williamson County Contract for Engineering Services dated effective March 13, 2017 (the "Contract");

WHEREAS, pursuant to Article 14 of the Contract, the terms of the Contract may be modified by a written fully executed Contract Amendment;

WHEREAS, the "Compensation Cap" under Article 5 of the Contract limits the maximum amount payable under the Contract to $8,850,000.00; and,

WHEREAS, the Rate Schedule in Exhibit D of the Contract are limited to the rates noted in said Exhibit D; and,

WHEREAS, it has become necessary to amend the Contract.

AGREEMENT

NOW, THEREFORE, premises considered, the County and the Engineer agree that the Contract is amended as follows:

I. The Compensation Cap under Article 5 of the Contract is hereby increased from $8,850,000.00 to $9,500,000.00.
II. The Direct Expenses in the original Exhibit D of the Contract are hereby amended as shown in the attached revised Exhibit D-10.
III. Updated Exhibit E – Williamson County Vendor Reimbursement Policy is attached.

All other terms of the Contract are unchanged and will remain in full force and effect.

Docusign Envelope ID: 90A73745-D4C1-4690-ADB9-C795C405A54D

IN WITNESS WHEREOF, the County and the Engineer have executed this Contract Amendment, in duplicate, to be effective as of the date of the last party's execution below.

ENGINEER:
Johnson, Mirmiran & Thompson, Inc.

By: DocuSigned by: JASON WEST AD03723F2CDB444...
Signature

Jason West, P.E.
Printed Name

Vice President
Title

9/30/2025 | 5:05:46 PM EDT
Date

COUNTY:
Williamson County, Texas

By: _____
Signature

_____
Printed Name

_____
Title

_____
Date

APPROVED
By Christen Eschberger at 8:11 am, Oct 01, 2025

Docusign Envelope ID: 90A73745-D4C1-4690-ADB9-C795C405A54D

EXHIBIT D-10

RATE SCHEDULE

Docusign Envelope ID: 90A73745-D4C1-4690-ADB9-C795C405A54D

Exhibit D-10 -Rate Schedule
TRANSPORTATION CORRIDOR A-1

Johnson, Mirmiran & Thompson, Inc.

Labor/Staff Classification	FY 2017 Fully Burdened Labor Rates Per Hour	FY 2023 Fully Burdened Labor Rates Per Hour	FY 2024 Fully Burdened Labor Rates Per Hour
Project Director	$225.00	$278.48	$292.00
Sr. Project Manager	$220.00	$272.29	$285.00
Senior Professional 2	$200.00	$247.54	$259.00
Senior Professional 1	$175.00	$216.60	$227.00
Professional 2 / Sr. Engineering Technician	$150.00	$185.66	$194.00
Professional 1 / Engineering Technician	$115.00	$142.33	$149.00
Admin / Clerical	$65.00	$80.45	$84.00
Sr. ENV Scientist II			$150.00
Sr. ENV Scientist			$140.70
ENV Professional I			$ 95.00
ENV Staff III			$ 85.00
ENV Staff II			$ 75.00

Docusign Envelope ID: 90A73745-D4C1-4690-ADB9-C795C405A54D

Exhibit D-10 – Rate Schedule
TRANSPORTATION CORRIDOR A-1

Alliance Transportation Group, Inc.

Labor/Staff Classification	FY 2017 Fully Burdened Labor Rates Per Hour	FY 2023 Fully Burdened Labor Rates Per Hour	FY 2024 Fully Burdened Labor Rates Per Hour
Project Principal	$250.00	$309.43	$324.00
Senior Project Engineer	$244.00	$302.00	$316.00
Senior Engineer	$193.00	$238.88	$250.00
Project Engineer	$144.00	$178.23	$187.00
Engineer-in-Training (EIT)	$101.00	$125.01	$131.00
Senior Engineering Technician	$133.00	$164.61	$172.00
Engineering Technician	$90.00	$111.39	$117.00
Planning Director	$230.00	$284.67	$298.00
Senior Travel Demand Modeler	$182.00	$225.26	$236.00
Travel Demand Modeler III	$137.00	$169.56	$178.00
Travel Demand Modeler II	$117.00	$144.81	$152.00
Senior Planner	$162.00	$200.51	$210.00
Planner II	$125.00	$154.71	$162.00
Planner I	$85.00	$105.20	$110.00
Project Administrator	$104.00	$128.72	$135.00
Clerical	$65.00	$80.45	$84.00

Docusign Envelope ID: 90A73745-D4C1-4690-ADB9-C795C405A54D

Exhibit D-10 – Rate Schedule
TRANSPORTATION CORRIDOR A-1

Buie & Co. Public Relations

Labor/Staff Classification	FY 2017 Fully Burdened Labor Rates Per Hour	FY 2023 Fully Burdened Labor Rates Per Hour	FY 2024 Fully Burdened Labor Rates Per Hour
Principal	$185.00	$228.97	$240.00
Account Manager	$140.00	$173.28	$181.00
Graphic Designer	$125.00	$154.71	$162.00
Account Coordinator	$120.00	$148.52	$156.00
Administrative	$58.00	$71.79	$75.00

Docusign Envelope ID: 90A73745-D4C1-4690-ADB9-C795C405A54D

Exhibit D-10 - Rate Schedule
TRANSPORTATION CORRIDOR A-1

Stantec Consulting Services, Inc.

Labor/Staff Classification	FY 2017 Fully Burdened Labor Rates Per Hour	FY 2023 Fully Burdened Labor Rates Per Hour	FY 2024 Fully Burdened Labor Rates Per Hour
Sr. Environmental Scientist II	$150.00	$185.66	$194.00
Sr. Environmental Scientist I	$130.00	$160.90	$168.00
Environmental Professional II	$110.00	$136.15	$143.00
Environmental Professional I	$ 95.00	$117.58	$123.00
Environmental Staff III	$ 85.00	$105.20	$110.00
Environmental Staff II	$ 75.00	$92.83	$97.00
Environmental Staff I	$ 65.00	$80.45	$84.00
Environmental Tech II	$ 55.00	$68.07	$71.00
Environmental Tech I	$ 45.00	$55.70	$58.00

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Exhibit D-10 - Rate Schedule
TRANSPORTATION CORRIDOR A-1

Cobb, Fendley & Associates, Inc.

Labor/Staff Classification	FY 2017 Fully Burdened Labor Rates Per Hour	FY 2023 Fully Burdened Labor Rates Per Hour	FY 2024 Fully Burdened Labor Rates Per Hour
Senior Engineer	$235.00	$290.86	$305.00
Project Engineer	$125.00	$154.71	$162.00
Senior Tech	$135.00	$167.09	$175.00
Tech	$110.00	$136.15	$143.00
Senior Utility Specialist	$150.00	$185.66	$194.00
Utility Specialist	$125.00	$154.71	$162.00

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Exhibit D-10 - Rate Schedule
TRANSPORTATION CORRIDOR A-1

HVJ, Inc.

Labor/Staff Classification	FY 2017 Fully Burdened Labor Rates Per Hour	FY 2023 Fully Burdened Labor Rates Per Hour	FY 2024 Fully Burdened Labor Rates Per Hour
Senior Project Manager	$175.00	$216.60	$227.00
Project Engineer	$125.00	$154.71	$162.00
Staff Engineer	$100.00	$123.77	$130.00
Senior Technician	$60.00	$74.26	$78.00
Technician	$55.00	$68.07	$71.00

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Exhibit D-10 -Rate Schedule
TRANSPORTATION CORRIDOR A-1

Hardesty & Hanover, LLC

Labor/Staff Classification	FY 2017 Fully Burdened Labor Rates Per Hour	FY 2023 Fully Burdened Labor Rates Per Hour	FY 2024 Fully Burdened Labor Rates Per Hour
Principal Engineer	$200.00	$247.54	$259.00
Senior QC Engineer	$165.00	$204.22	$214.00
Senior Project Manager	$155.00	$191.84	$201.00
Senior Engineer	$145.00	$179.47	$188.00
Project Engineer	$120.00	$148.52	$156.00
Design Engineer	$105.00	$129.96	$136.00
Engineer-in-Training II	$95.00	$117.58	$123.00
Engineering-in-Training	$87.00	$107.68	$113.00
Graduate Engineer	$70.00	$86.64	$91.00
Senior CAD Manager	$120.00	$148.52	$156.00
CAD Technician	$85.00	$105.20	$110.00
Junior CAD Technician	$70.00	$86.64	$91.00
Admin/Clerical	$60.00	$74.26	$78.00

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Exhibit D-10 -Rate Schedule
TRANSPORTATION CORRIDOR A-1

Rifeline, LLC

Labor/Staff Classification	FY 2017 Fully Burdened Labor Rates Per Hour	FY 2023 Fully Burdened Labor Rates Per Hour	FY 2024 Fully Burdened Labor Rates Per Hour
President	$200.00	$247.54	$259.00
Vice President	$180.00	$222.79	$233.00
Sr. Public Affairs Manager	$180.00	$222.79	$233.00
Director of Communications and Strategy	$170.00	$210.41	$220.00
Public Involvement Manager	$160.00	$198.03	$207.00
Community Outreach Manager	$150.00	$185.66	$194.00
Community Outreach Coordinator	$120.00	$148.52	$156.00
Admin/Clerical	$58.00	$71.79	$75.00

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Exhibit D-10 - Rate Schedule
TRANSPORTATION CORRIDOR A-1

Surveying and Mapping, LLC

Labor/Staff Classification	FY 2017 Fully Burdened Labor Rates Per Hour	FY 2023 Fully Burdened Labor Rates Per Hour	FY 2024 Fully Burdened Labor Rates Per Hour
Principal	$170.00	$210.41	$220.00
Senior Project Manager	$145.00	$179.47	$188.00
Project Manager	$125.00	$154.71	$162.00
Senior Survey Technician	$96.00	$118.82	$124.00
Survey Technician	$88.00	$108.92	$114.00
Administrator/Clerical Support	$70.00	$86.64	$91.00
Two (2) Person Survey Field Crew	$130.00	$160.90	$168.00
Three (3) Person Survey Field Crew	$160.00	$198.03	$207.00
Additional Rodperson, Chainperson, Flagperson	$32.00	$39.61	$41.00
One (1) Person Survey Field Crew w/REceiver or Robotic total station	$105.00	$129.96	$136.00
Project Coordinator - Mobil LiDAR	$120.70	$149.39	$156.00
Mobile LiDAR Processing Technician	$96.56	$119.51	$125.00
Project Coordinator - AM	$131.67	$162.97	$171.00
Certified Photogrametrists	$108.6	$133.99	$140.00
Analytical Triangulation Specialists	$85.35	$105.64	$111.00
Aerial Mapping Technician	$86.32	$106.84	$112.00
Orthophoto Specialist	$86.32	$106.84	$112.00
Mapping Editor (includes QA/QC, Finishing & Finalization)	$75.34	$93.25	$98.00
Aerial Office Technician	$73.15	$90.54	$95.00
Project Coordinator - AP	$115.02	$142.36	$149.00
Aerial Processing Technician	$84.82	$104.98	$110.00
Project Coordinator - FWAL	$110.37	$136.60	$143.00
Airborn LiDAR Processing Technician	$86.29	$106.80	$112.00
Project Coordinator - HAL	$110.46	$136.72	$143.00
Helicopter LiDAR Processing Technician	$107.71	$133.31	$140.00
Geospatial Project Manager, Senior	$215.00	$266.11	$279.00
Geospatial Project Manager	$175.00	$216.60	$227.00
Photogrammetrist/Project Lead	$115.00	$142.34	$149.00
2 Person UAS Crew - Unmanned Pilot & Observer	$195.00	$241.35	$253.00
Pilot	$130.00	$160.90	$168.00

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Exhibit D-10 -Rate Schedule
TRANSPORTATION CORRIDOR A-1

Charles D. Frederick

Labor/Staff Classification	FY 2017 Fully Burdened Labor Rates Per Hour	FY 2023 Fully Burdened Labor Rates Per Hour	FY 2024 Fully Burdened Labor Rates Per Hour
Geoarcheologist II			$140.79
Geoarcheologist I			$100.00

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Exhibit D-10 -Rate Schedule
TRANSPORTATION CORRIDOR A-1

SWCA Environmental Consultants

Labor/Staff Classification	FY 2017 Fully Burdened Labor Rates Per Hour	FY 2023 Fully Burdened Labor Rates Per Hour	FY 2024 Fully Burdened Labor Rates Per Hour
Specialist IV			$114.00
Specialist VI			$137.00
Specialist IX			$169.00
Specialist X			$189.00

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Exhibit D-10 -Rate Schedule
TRANSPORTATION CORRIDOR A-1

BGE

Labor/Staff Classification	FY 2017 Fully Burdened Labor Rates Per Hour	FY 2023 Fully Burdened Labor Rates Per Hour	FY 2024 Fully Burdened Labor Rates Per Hour
Environmental Scientist II			$140.00
Environmental Scientist I			$120.00

Docusign Envelope ID: 90A73745-D4C1-4690-ADB9-C795C405A54D

Exhibit D-10 -Rate Schedule

Direct Expenses
TRANSPORTATION CORRIDOR
A-1
Johnson, Mirmiran & Thompson, Inc.

DESCRIPTION	UNIT	UNIT COST
In-house Photocopies B/W (81/2" X 11")	Per Page	$0.16
In-house Photocopies Color (8 1/2" X 11")	Per Page	$0.75
In-house Photocopies B/W (11" X 17")	Per Page	$0.32
In-house Photocopies Color (11" X 17")	Per Page	$1.50
In-house Plots (B/W on Bond)	SF	$0.75
In-house Plots (Color on Bond)	SF	$1.75
In-house Large Format Plotting	SF	$2.50
In-house Mounting of Large Exhibits	SF	$10.00
Trimble On-Demand	Per Hour	Actual Cost
Backhoe Rental	Per Day	Actual Cost
Radiocarbon Dating	Per Sample	Actual Cost
Records Curation Fees	Per Project	Actual Cost
Collections Curation Fees	Per Project	Actual Cost
TARL Site Form	Per Form	Actual Cost
Paleoethnobotanical Analysis	Per Sample	Actual Cost
Magnetometer Survey	Per Project	Actual Cost
Total Sation Rental	Per Month	Actual Cost
Gradall Rental	Per Day	Actual Cost
Mileage	Mile	IRS Current Rate
Rental Trucks	Per Day	Actual Cost
Field Supplies (pencils, artifact bags, fencing, etc.)	Per Project	Actual Cost
Portable Toilet with Hand Sanitizer	Per Month	Actual Cost
POD Storage	Per Month	Actual Cost
Generator, tents, tables, etc.	Per Month	Actual Cost

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Exhibit D-10 -Rate Schedule Direct Expenses
TRANSPORTATION CORRIDOR A-1
Alliance Transportation Group, Inc.

DESCRIPTION	UNIT	UNIT COST
In- house Photocopies B/W (8 1/2" X 11")	Per Page	$0.16
In-house Photocopies Color (8 1/2" X 11")	Per Page	$0.75
In-house Photocopies B/W (11" X 17")	Per Page	$0.32
In-house Photocopies Color (11" X 17")	Per Page	$1.50
24 Hour Counts (4)	Each	$135.00
2-Hour Turning Movement Counts (2)	Each	$650.00

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Exhibit D-10 -Rate
Schedule Direct Expenses
TRANSPORTATION CORRIDOR A-1
BUIE & Co. Public Relations

DESCRIPTION	UNIT	UNIT COST
In- house Photocopies B/W (8 1/2" X 11")	Per Page	$0.16
In-house Photocopies Color (8 1/2" X 11")	Per Page	$0.75
In-house Photocopies B/W (11" X 17")	Per Page	$0.32
In-house Photocopies Color (11" X 17")	Per Page	$1.50

Docusign Envelope ID: 90A73745-D4C1-4690-ADB9-C795C405A54D

Exhibit D-10 -Rate
Schedule Direct Expenses
TRANSPORTATION CORRIDOR A-1
Stantec Consulting Services, Inc.

DESCRIPTION	UNIT	UNIT COST
In-house Photocopies B/W (8 1/2" X 11")	Per Page	$0.16
In-house Photocopies Color (8 1/2" X 11")	Per Page	$0.75
In-house Photocopies B/W (11" X 17")	Per Page	$0.32
In-house Photocopies Color (11" X 17")	Per Page	$1.50
Hazardous Materials Database Search	Per Search	$550.00
Environmental Database Search	Per Mile	$250.00
Historical Aerial Photographs	Each	$35.00
Noise Meter Rental	Per Project	$165.00
Environmental Field Supplies (lathes, stakes, flagging, spray paint, etc.)	Day	$40.00
Backhoe Rental	Day	$1,350.00
TARL Curation Fee	Drawer	$6,640.00
TARL Site Registration	Site	$96.00
Overnight Mail – Letter Size	Each	$22.95
Overnight Mail – Oversized Box	Each	$70.00

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Exhibit D-10 -Rate Schedule
Direct Expenses
TRANSPORTATION CORRIDOR A-1
Cobb Fendley & Associates, Inc.

DESCRIPTION	UNIT	UNIT COST
In-house Photocopies B/W (8 1/2" X 11")	Per Page	$0.16
In-house Photocopies Color (8 1/2" X 11")	Per Page	$0.75
In-house Photocopies B/W (11" X 17")	Per Page	$0.32
In-house Photocopies Color (11" X 17")	Per Page	$1.50
In-house Plots (B/W on Bond)	SF	$0.75
In-house Plots (Color on Bond)	SF	$1.75

Docusign Envelope ID: 90A73745-D4C1-4690-ADB9-C795C405A54D

Exhibit D-10- Rate Schedule
Direct Expenses
TRANSPORTATION CORRIDOR A-1
HVJ, Inc.

DESCRIPTION	UNIT	UNIT COST
Rig Mobilization	EACH	$566.50
Undisturbed Sample Boring w/3” Shelby Tube	LF	$22.50
Add Rock Coring (Rock Voing Cost-Soft&Hard Rock)	LF	$22.50
Texas Cone Penetration	EACH	$22.50
Standard Penetration Test	EACH	$22.50
Grout Backfill	LF	$5.00
Moisture Content	EACH	$18.00
Hydrometer Test	EACH	$200.00
Atterberg Limits Test	EACH	$75.00
Unconfined Compressive Strength Test	EACH	$65.00
Texas Triaxial Test	EACH	$1750.00
Percent Passing No. 200 Sieve Test	EACH	$35.00
Sulfate Testing	EACH	$75.00
Soil pH Testing	EACH	$200.00
Consolidation Testing	EACH	$350.00
Swell Test	EACH	$300.00
Mobilization/Demobilization for Falling Weight	EACH	$400.00
FWD Equipment	DAY	$2,600.00
Sieve Analysis	EACH	$77.25
Consolidated Undrained Triaxial Testing	EACH	$725.00
Unconsolidated Undrained Triaxial Testing	EACH	$135.00
Soil Lime/Cement Compression Testing	EACH	$1750.00
California Bearing Ratio Testing	EACH	$600.00
Traffic Control	DAY	$2,500.00
Clearing	DAY	$3,000.00
ATV Rib Mobilization Surcharge	EACH	$1,500.00

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Exhibit D-10 -Rate
Schedule Direct Expenses
TRANSPORTATION CORRIDOR A-1
Hardesty & Hanover, LLC

DESCRIPTION	UNIT	UNIT COST
In-house Photocopies B/W {8 1/2" X 11")	Per Page	$0.16
In-house Photocopies Color {81/2" X 11")	Per Page	$0.75
In-house Photocopies B/W {11" X 17")	Per Page	$0.32
In-house Photocopies Color {11" X 17")	Per Page	$1.50
In-house Plots {B/W on Bond)	SF	$0.75
In-house Plots {Color on Bond)	SF	$1.75
In-house Large Format Plotting	SF	$2.50
In-house Mounting of Large Exhibits	SF	$10.00

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Exhibit D-10 -Rate Schedule
Direct Expenses
TRANSPORTATION CORRIDOR A-1
Rifeline, LLC

DESCRIPTION	UNIT	UNIT COST
In- house Photocopies B/W (8 1/2" X 11")	Per Page	$0.16
In-house Photocopies Color (8 1/2" X 11")	Per Page	$0.75
In-house Photocopies B/W (11" X 17")	Per Page	$0.32
In-house Photocopies Color (11" X 17")	Per Page	$1.50

Docusign Envelope ID: 90A73745-D4C1-4690-ADB9-C795C405A54D

Exhibit D-10 - Rate
Schedule Direct Expenses
TRANSPORTATION CORRIDOR A-1
Surveying and Mapping, LLC

DESCRIPTION	UNIT	UNIT COST
In-house Photocopies B/W (8 1/2" X 11")	Per Page	$0.16
In-house Photocopies Color (8 1/2" X 11")	Per Page	$0.75
In-house Photocopies B/W (11" X 17")	PerPage	$0.32
In-house Photocopies Color (11" X 17")	Per Page	$1.50
In-house Plots (B/W on Bond)	SF	$0.75
In-house Plots (Color on Bond)	SF	$1.75
In-house Large Format Plotting	SF	$2.50
In-house Mounting of Large Exhibits	SF	$10.00
In-house Traffic Control	Day	$1,500.00
GPS Receiver	Hour	$25.00
Terrestrial Laser Scanner	Hour	$80.00
LiDAR Workstation	Hour	$25.00
Helicopter Rate	Hour	$1,650.00
Aerial Lidar System	Day	$6,500.00
Digital Imagery Processing	Each	$20.00
LiDAR Mobile Mapping System	Day	$6,000.00
Aerial Photography Flight Crew Fixed Wing Aircraft	Hour	$180.00
LiDAR Flight Crew Fixed Wing Aircraft (includes Pilot and LiDAR Operator)	Hour	$192.00
Helicopter Flight Crew (Includes Pilot and LiDAR Operator)	Hour	$190.00
AP Transit Miles	Mile	$5.90
AP Project Flight Miles	Mile	$20.00
AP ABGPS Processing	Project	$2,250.00
FWAL Transit Miles	Mile	$6.00
FWAL Project Flight Miles	Mile	$20.00
B&W processing (film, development, scanning)	Each	$16.00
CIR processing (film, development, scanning)	Each	$23.00
Color processing (film, development, scanning)	Each	$26.00
Digital Image Processing	Each	$20.00

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Exhibit D-10 -Rate Schedule

Direct Expenses
TRANSPORTATION CORRIDOR
A-1
Charles D. Frederick

DESCRIPTION	UNIT	UNIT COST
Organic Carbon Analysis	Each	$25.00
Dating (Radiocarbon/OSL)	Each	$1445.00
Soil Micromorphology	Each	$400.00
Postage	Each	Actual Cost
Mileage	Mile	IRS Current Rate
Supplies (soil cubes, OSL tubes, etc.)	Each	Actual Cost

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Exhibit D-10 -Rate Schedule

Direct Expenses
TRANSPORTATION CORRIDOR
A-1

SWCA Environmental Consultants

DESCRIPTION	UNIT	UNIT COST
Mileage	Mile	IRS Current Rate
Photocopies B/W (8.5X11)	Each	$.15
Artifact Bags and Tags	Each	$20.00

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Williamson County
Vendor Reimbursement Policy

The purpose of this Williamson County Vendor Reimbursement Policy ("Policy") is to provide clear guidelines to vendors on Williamson County's expectations and requirements regarding allowable reimbursable expenditures and required backup. The Policy will also minimize conflicts related to invoice payments and define non-reimbursable items. This Policy is considered a guideline and is not a contract.

This Policy may be altered, deleted or amended, at any time and without prior notice to vendors, by action of the Williamson County Commissioners Court. Unenforceable provisions of this Policy, as imposed by applicable law, regulations, or judicial decisions, shall be deemed to be deleted. Any revisions to this Policy will be distributed to all current vendors doing business with the County.

1. Invoices and Affidavits

1.1 Invoices must adequately describe the goods or services provided to County and include all required backup (i.e. reimbursable expenses, mileage log, timesheets, receipts detailing expenses incurred etc.) that is in a form acceptable to the Williamson County Auditor. Invoices that do not adequately describe the goods or services provided to County or contain backup that is satisfactory to the Williamson County Auditor will be returned to vendor for revisions and the provision above relating to invoice errors resolved in favor of the County shall control as to the required actions of vendor and when such invoice must be paid by the County.

1.2 In the event an invoice includes charges based upon hourly billing rates for services or any other rates based upon the amount of time worked by an individual or individuals in performing services, whether the charges are being billed directly to the County or whether they are the basis of invoices from subcontractors for which the vendor seeks reimbursement from the County, the charges shall be accompanied by an affidavit signed by an officer or principal of the vendor certifying that the work was performed, it was authorized by the County and that all information contained in the invoice that is being submitted is true and correct.

1.3 Upon County's request, vendor must submit all bills paid affidavits wherein vendor must swear and affirm that vendor has paid each of its subcontractors, laborers, suppliers and material in full for all labor and materials provided to vendor for or in connection with services and work performed for County and, further, vendor must swear and affirm that vendor is not aware of any unpaid bills, claims, demands, or causes of action by any of its subcontractors, laborers, suppliers, or material for or in connection with the furnishing of labor or materials, or both, for services and work performed for County.

2. Travel Reimbursement

2.1 The County will only cover costs associated with travel for vendors outside a 45-mile radius from the Williamson County Courthouse, 710 Main Street, Georgetown, Texas 78626.

2.2 The County will only cover costs associated with travel as documented work for County. If a vendor is also doing business for another client, the travel costs must be split in proportion to the amount of work actually performed for the County and the other client. The only allowable travel expense will be for the specific days worked for Williamson County.

2.3 No advance payments will be made to vendor for travel expenditures. The travel expenditure may only be reimbursed after the expenditure/trip has already occurred and vendor has provided the Williamson County Auditor with all necessary and required backup.

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2.4 Vendors must submit all travel reimbursement requests on each employee in full. Specifically, a travel reimbursement request must include all related travel reimbursement expenses relating to a particular trip for which vendor seeks reimbursement. Partial travel reimbursement requests will not be accepted (i.e. vendor should not submit hotel and mileage one month then the next month submit rental car and airfare). If the travel reimbursement appears incomplete, the invoice will be sent back to the vendor to be submitted when all information is ready to submit in full.

2.5 Reimbursement for transportation costs will be at the most reasonable means of transportation (i.e.: airline costs will be reimbursed for coach rate, rental car costs will only be reimbursed if rental car travel was most reasonable means of travel as compared to travel by air).

2.6 The County will not be responsible for, nor will the County reimburse additional charges due to personal preference or personal convenience of individual traveling.

2.7 The County will not reimburse airfare costs if airfare costs were higher than costs of mileage reimbursement.

2.8 Additional expenses associated with travel that is extended to save costs (i.e. Saturday night stay) may be reimbursed if costs of airfare would be less than the cost of additional expenses (lodging, meals, car rental, mileage) if the trip had not been extended. Documentation satisfactory to the Williamson County Auditor will be required to justify expenditure.

2.9 County will only reimburse travel expense to necessary personnel of the vendor (i.e. no spouse, friends or family members).

2.10 Except as otherwise set forth herein, a vendor must provide a paid receipt for all expenses. If a receipt cannot be obtained, a written sworn statement of the expense from the vendor may be substituted for the receipt.

2.11 Sales tax for meals and hotel stays are the only sales taxes that will be reimbursed. Sales tax on goods purchased will not be reimbursed. A sales tax exemption form is available from the Williamson County Auditor's Office upon request.

2.12 The County will not pay for any late charges on reimbursable items. It is the responsibility of the vendor to pay the invoice first and seek reimbursement from the County.

3. Meals

3.1 Meal reimbursements are limited to a maximum of $59.00 per day on overnight travel. On day travel (travel that does not require an overnight stay), meal reimbursements are limited to a maximum of $25.00 per day. The travel must be outside the Williamson County Courthouse, 710 Main Street, Georgetown, Texas 78626 by a 45-mile radius.

3.2 Receipts are required on meal reimbursement amounts up to the maximum per day amount stated for overnight or day travel. If receipts are not presented, the vendor can request per diem (per diem limits refer to 3.2). However, a vendor cannot combine per diem and meal receipts. Only one method shall be allowed.

3.3 Meals are reimbursable only to vendors who do not have necessary personnel located within a 45-mile radius of the Williamson County Courthouse, 710 Main Street, Georgetown, Texas 78626, who are capable of carrying the vendor's obligations to the County. Meals will not be reimbursed to vendors who are located within a 45-mile radius of the Williamson County Courthouse.

3.4 County will not reimburse for alcoholic beverages.

3.5 Tips are reimbursable but must be reasonable to limitation of meal allowance

3.6 No meals purchased for entertainment purposes will be allowed.

3.7 Meal reimbursement must be substantiated with a hotel receipt.

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4. Lodging

4.1 Hotel accommodations require an itemized hotel folio as a receipt. The lodging receipt should include name of the motel/hotel, number of occupant(s), goods or services for each individual charge (room rental, food, tax, etc.) and the name of the occupant(s). Credit card receipts or any other form of receipt are not acceptable.

4.2 Vendors will be reimbursed for a single room rate charge plus any applicable tax. If a single room is not available, the vendor must provide documentation to prove that a single room was not available in order to justify the expense over and above the single room rate. A vendor may also be required to provide additional documentation if a particular room rate appears to be excessive.

4.3 Personal telephone charges, whether local or long distance, will not be reimbursed.

5. Airfare

5.1 The County will only reimburse up to a coach price fare for air travel.

5.2 The County will exclude any additional charges due to personal preference or personal convenience of the individual traveling (i.e. seat preference charges, airline upgrades, etc. will not be an allowable reimbursement)

5.3 Air travel expenses must be supported with receipt copy of an airline ticket or an itinerary with actual ticket price paid. If tickets are purchased through a website, vendor must submit a copy of the webpage showing the ticket price if no paper ticket was issued.

5.4 Cancellation and/or change flight fees may be reimbursed by the County but vendor must provide the Williamson County Auditor with documentation in writing from a County department head providing authorization for the change.

5.5 The County will not reimburse vendor for tickets purchased with frequent flyer miles.

6. Car Rental

6.1 Vendors that must travel may rent a car at their destination when it is less expensive than other transportation such as taxis, airport shuttles or public transportation such as buses or subways.

6.2 Cars rented must be economy or mid-size. Luxury vehicle rentals will not be reimbursed. Any rental costs over and above the cost of a mid-size rental will be adjusted.

6.3 Vendors will be reimbursed for rental cars if the rental car cost would have been less than the mileage reimbursement cost (based on the distance from vendor's point of origin to Williamson County, Texas) had the vendor driven vendor's car.

6.4 Vendors must return a car rental with appropriate fuel levels as required by rental agreement to avoid the car rental company from adding fuel charges.

6.5 Rental agreement and credit card receipt must be provided to County as back up for the request for reimbursement.

6.6 Insurance purchased when renting vehicle may also be reimbursed.

6.7 Car Rental optional extras such as GPS, roadside assistance, and administrative fees on Tolls will not be reimbursed.

7. Personal Car Usage

7.1 Personal vehicle usage will be reimbursed in an amount equal to the standard mileage rate allowed by the IRS.

7.2 Per code of Federal Regulations, Title 26, Subtitle A, Chapter 1, Subchapter B, Part IX, Section 274(d), all expense reimbursement requests must include the following:

7.2.1.1 Date

7.2.1.2 Destination

7.2.1.3 Purpose

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7.2.1.4 Name of traveler(s)
7.2.1.5 Correspondence that verifies business purpose of the expense

7.3 The mileage for a personal vehicle must document the date, location of travel to/from, number of miles traveled and purpose of trip.

7.4 Mileage will be reimbursed on the basis of the most commonly used route.

7.5 Reimbursement for mileage shall not exceed the cost of a round trip coach airfare.

7.6 Reimbursement for mileage shall be prohibited between place of residence and usual place of work.

7.7 Mileage should be calculated from employee's regular place of work or their residence, whichever is the shorter distance when traveling to a meeting or traveling to Williamson County, Texas for vendors who are located outside of the Williamson County Courthouse, 710 Main Street, Georgetown, Texas 78626 by at least a 45-mile radius.

7.8 When more than one person travels in same vehicle, only one person may claim mileage reimbursement.

7.9 Tolls, if reasonable, are reimbursable. Receipts are required for reimbursement. If a receipt is not obtainable, then written documentation of expense must be submitted for reimbursement (administrative fees on Tolls will not be reimbursed).

7.10 Parking fees, if reasonable are reimbursable for meetings and hotel stays. For vendors who contract with a third party for visitor parking at vendor's place of business, Williamson County will not reimburse a vendor based on a percentage of its contracted visitor parking fees. Rather, Williamson County will reimburse Vendor for visitor parking on an individual basis for each time a visitor uses Vendor's visitor parking. Receipts are required for reimbursement. If a receipt is not obtainable, then written documentation of expense must be submitted for reimbursement.

7.11 Operating and maintenance expenses as well as other personal expenses, such as parking tickets, traffic violations, and car repairs and collision damage are not reimbursable.

8. Other Expenses

8.1 Taxi fare, bus tickets, conference registrations, parking, etc. must have a proper original receipt.

9. Repayment of Non-reimbursable Expense.

Vendors must, upon demand, immediately repay County for all inappropriately reimbursed expenses whenever an audit or subsequent review of any expense reimbursement documentation finds that such expense was reimbursed contrary to these guidelines and this Policy. Williamson County reserves the right to retain any amounts that are due or that become due to a vendor in order to collect any inappropriately reimbursed expenses that a vendor was paid.

10. Non-Reimbursable Expenses

In addition to the non-reimbursable items set forth above in this Policy, the following is a non-exhaustive list of expenses that will not be reimbursed by Williamson County:

10.1 Alcoholic beverages/tobacco products
10.2 Personal phone calls
10.3 Laundry service
10.4 Valet service (excludes hotel valet)
10.5 Movie rentals
10.6 Damage to personal items
10.7 Flowers/plants

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10.8 Greeting cards
10.9 Fines and/or penalties
10.10 Entertainment, personal clothing, personal sundries and services
10.11 Transportation/mileage to places of entertainment or similar personal activities
10.12 Upgrades to airfare, hotel and/or car rental
10.13 Airport parking above the most affordable rate available
10.14 Excessive weight baggage fees or cost associated with more than two airline bags
10.15 Auto repairs
10.16 Babysitter fees, kennel costs, pet or house-sitting fees
10.17 Saunas, massages or exercise facilities
10.18 Credit card delinquency fees or service fees
10.19 Doctor bills, prescription and other medical services
10.20 Hand tools
10.21 Safety Equipment (hard hats, safety vests, etc.)
10.22 Office Supplies
10.23 Lifetime memberships to any association
10.24 Donations to other entities
10.25 Any items that could be construed as campaigning
10.26 Technology Fees
10.27 Sales tax on goods purchased
10.28 Any other expenses which Williamson County deems, in its sole discretion, to be inappropriate or unnecessary expenditures.

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Reviewed by
KEW
P392

SUPPLEMENTAL WORK AUTHORIZATION NO. 4
TO
WORK AUTHORIZATION NO. 6

WILLIAMSON COUNTY ROAD BOND PROJECT:
Southeast Loop Phase 2 PS&E

This Supplemental Work Authorization No. 4 to Work Authorization No. 6 is made pursuant to the terms and conditions of the Williamson County Contract for Engineering Services, being dated March 13, 2017 ("Contract") and entered into by and between Williamson County, Texas, a political subdivision of the State of Texas, (the "County") and Johnson, Mirmiran & Thompson, Inc. (the "Engineer").

WHEREAS, the County and the Engineer executed Work Authorization No. 6 dated effective September 17, 2024 (the "Work Authorization");

WHEREAS, pursuant to Article 14 of the Contract, amendments, changes and modifications to a fully executed Work Authorization shall be made in the form of a Supplemental Work Authorization; and

WHEREAS, it has become necessary to amend, change and modify the Work Authorization.

AGREEMENT

NOW, THEREFORE, premises considered, the County and the Engineer agree that the Work Authorization shall be amended, changed and modified as follows:

I. The Services to be Provided by the County that were set out in the original Attachment "A" of the Work Authorization are hereby amended, changed and modified as shown in the attached revised Attachment "A6-4" (must be attached).

II. The Services to be Provided by the Engineer that were set out in the original Attachment "B" of the Work Authorization are hereby amended, changed and modified as shown in the attached revised Attachment "B6-4" (must be attached).

III. The Work Authorization shall terminate on August 27, 2027. The Services to be Provided by the Engineer shall be fully completed on or before said date unless extended by an additional Supplemental Work Authorization. The revised Work Schedule is attached hereto as Attachment "C6-4" (must be attached).

IV. The maximum amount payable for services under the Work Authorization is hereby increased from $205,880.12 to $254,335.12. The revised Fee Schedule is attached hereto as Attachment "D6-4" (must be attached).

Except as otherwise amended by prior or future Supplemental Work Authorizations, all other terms of the Work Authorization are unchanged and will remain in full force and effect.

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This Supplemental Work Authorization does not waive the parties' responsibilities and obligations provided under the Contract.

IN WITNESS WHEREOF, the County and the Engineer have executed this Supplemental Work Authorization, to be effective as of the date of the last party's execution below.

ENGINEER:	**COUNTY:**
Johnson, Mirmiran & Thompson, Inc.	Williamson County, Texas
By: Signed by: Kristi Flagg 940984768AB7473...	By:
Signature	Signature
Kristi Flagg	
Printed Name	Printed Name
Senior Vice President	
Title	Title
9/18/2025 | 11:36:14 AM EDT	
Date	Date

LIST OF ATTACHMENTS

Attachment A6-4 – Services to be Provided by County

Attachment B6-4 – Serviced to be Provided by Engineer

Attachment C6-4 – Work Schedule

Attachment D6-4 – Fee Schedule

APPROVED
By Christen Eschberger at 1:32 pm, Sep 30, 2025

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ATTACHMENT A6-4
SERVICES TO BE PROVIDED BY THE COUNTY
FOR SOUTHEAST LOOP PHASE 2

In general, Williamson County and its representatives to their best efforts will render services as follows:

1. Name, business address, and phone number of County's project manager.

2. Assistance to the Engineer, as necessary, with obtaining data and information from other local, regional, State and Federal agencies required for this project.

3. Obtain Rights of Entry from landowners that are willing to grant access to the Engineer.

4. Provide available appropriate County data on file including plans and specifications that are deemed pertinent to the completion of the work required by the scope of services (including previous hydraulic studies, models, previous reports and studies, available existing traffic counts, and design year traffic projections).

5. Provide available criteria and full information as to the client's requirements for the project. Provide examples of acceptable format for the required deliverables.

6. Provide information on any meetings/discussions held with adjoining property owners that may impact the project.

7. Provide timely reviews and decisions necessary for the Engineer to maintain the project work schedule. Review recommendations offered by the Engineer, progress of work, and final acceptance of all documents.

8. Submittal of documentation and permits to regulatory agencies for review and comment, when specified.

9. Support project development efforts with stakeholders, coordinate meetings and interface with stakeholders, as needed.

10. Post and maintain project information for public consumption on the County website.

11. Assist with Coordination between the Engineer and the County's other consultants.

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12. Negotiate with all utility companies for any agreements and/or relocations required.

13. Provide an agent as necessary to secure proposed ROW and relocate/remove improvements on proposed ROW.

14. Provide construction observation and review contractor pay application and progress.

15. Provide Engineer with Contractor submittals, Requests for Information (RFI's, shop drawings, and correspondence.

16. Review Engineer progress, submittals, and plan changes.

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ATTACHMENT B6-4
SERVICES TO BE PROVIDED BY THE ENGINEER
CONSTRUCTION PHASE SERVICES FOR
SOUTHEAST LOOP PHASE 2

PROJECT DESCRIPTION

Project Limits
New location from CR 137 to CR 404.

Proposed Facility

Construct a new 2 lane roadway with continuous turn lanes and shared use path to serve as the future eastbound / northbound frontage road.

Project Team Subconsultants

a) Hardesty & Hanover, LLC
b) HVJ Associates, Inc.

TASK DESCRIPTIONS

The Engineer shall categorize each task performed to correspond with the following Task Numbers and descriptions.

1. PROJECT MANAGEMENT (JMT)
   a. Monthly Progress Report, Invoices, and Billings:
      - Submit monthly progress status reports to the GEC. Progress reports will include deliverable table, tasks completed, tasks/objectives that are planned for the upcoming periods, list or description of items or decisions needed from the County and its representative. Subconsultant progress will be incorporated into the monthly progress report. A copy of the monthly progress report will be uploaded to ProjectWise.
      - Prepare correspondence, invoices, and progress reports monthly in accordance with current County requirements.
   b. Project Coordination & Administration:
      - Prepare and maintain routine project record keeping including records of meetings and minutes.
      - Correspondence and coordination will be handled through & with the concurrence of the GEC.
      - Manage project activities (including documenting emails, phone and conference calls, maintain project files for the length of the project, meeting agendas, meeting minutes, and schedule meetings), direct Engineer's team/staff, coordinate and review

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sub consultant work, correspond with the County and its representatives, and assist the County and its representatives in preparing responses to project-related inquiries.

2. CONSTRUCTION PHASE SERVICES

a. Review of contractor submittals
b. Review and response to contractor requests for information (RFI's)
c. Review of contractor shop drawings
d. Roadside Ditch & Channel Design
e. Revise PS&E Grading Sheets (2 total)

3. EXCLUSIONS

a. The following items are not included in this work authorization:
   - WEEKLY/BIWEEKLY CONTRACTOR MEETINGS
   - REGULAR GEC MEETINGS
   - CONSTRUCTION SITE VISITS
   - CONSTRUCTION INSPECTION
   - UTILITY COORDINATION

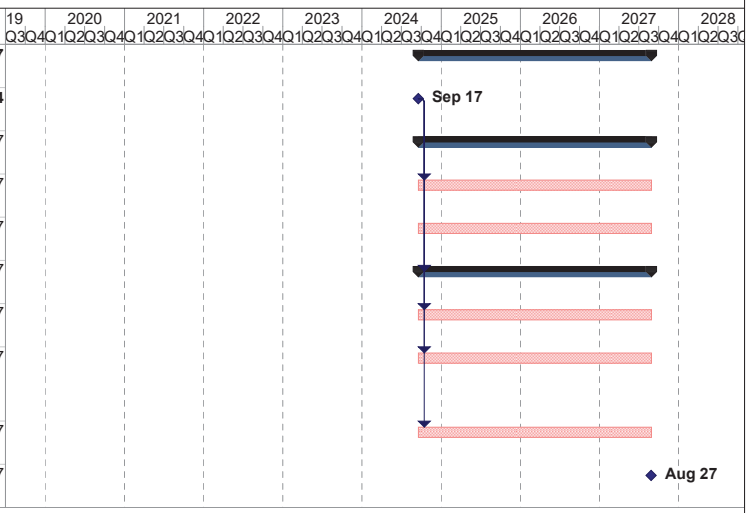
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Willimson County, Texas
Southeast Loop Ph2

Southeast Loop Segment 2 Phase 1 PS&E

WORK SCHEDULE ATTACHMENT C6-4

ID	Task Name	Duration	Start	Finish
1	**Wilco Southeast Loop Ph2**	**769 days**	**Tue 9/17/24**	**Fri 8/27/27**
2	**Start Date**	**0 days**	**Tue 9/17/24**	**Tue 9/17/24**
3	**Project Management**	**769 days**	**Tue 9/17/24**	Fri 8/27/27
4	Monthly Progress Report, Invoices, and Billings	769 days	Tue 9/17/24	Fri 8/27/27
5	Project Coordination & Administration	769 days	Tue 9/17/24	Fri 8/27/27
6	**Construction Phase Services**	**769 days**	**Tue 9/17/24**	Fri 8/27/27
7	Review of Contractor Submittals	769 days	Tue 9/17/24	Fri 8/27/27
8	Review and Reponse to Contractor Requests for Information (RFI's)	769 days	Tue 9/17/24	Fri 8/27/27
9	Review of Contractor Shop Drawings	769 days	Tue 9/17/24	Fri 8/27/27
10	**End Date**	0 days	Fri 8/27/27	Fri 8/27/27



Date: Thu 9/18/25

Task
Split
Milestone
Summary
Project Summary
External Tasks
External Milestone
Inactive Milestone
Inactive Summary
Manual Task
Duration-only
Manual Summary Rollup
Manual Summary
Start-only
Finish-only
External Tasks
External Milestone
Critical
Critical Split
Progress
Deadline

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ATTACHMENT D6-4
FEE SCHEDULE

FOR
JOHNSON, MIRMIRAN & THOMPSON, INC

Southeast Loop Phase 2

For services described in the Scope of Services, we request the compensation as detailed below. Cost breakdowns for engineering services and explanation of expenses are shown on the following pages.

SWA4 to WA6 AMOUNT

$48,455.00

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ATTACHMENT D6-4 - FEE SCHEDULE

Fee Schedule Summary
Johnson, Mirmiran & Thompson, Inc.
Southeast Loop Phase 2

	Description of Work or Task	JMT (59.8%)	HVJ (10.1%)	H&H (30.1%)	Cost / Task Totals
WA 6					
	Task 1. PROJECT MANAGEMENT	$9,870.53	$1,516.17	$3,186.98	$14,573.68
	Task 2. CONSTRUCTION PHASE SERVICES	$20,050.41	$3,527.43	$11,844.60	$35,422.44
	FEE SCHEDULE SUMMARY	**$29,920.94**	**$5,043.60**	**$15,031.58**	**$49,996.12**

	Description of Work or Task	JMT (68.6%)	HVJ (9.3%)	H&H (22.0%)	Cost / Task Totals
SWA 2 to WA 6					
	Task 1. PROJECT MANAGEMENT	$20,087.00	$2,466.00	$4,232.00	$26,785.00
	Task 2. CONSTRUCTION PHASE SERVICES	$38,914.00	$5,549.00	$14,716.00	$59,179.00
	FEE SCHEDULE SUMMARY	**$59,001.00**	**$8,015.00**	**$18,948.00**	**$85,964.00**

	Description of Work or Task	JMT (100.0%)	HVJ (0.0%)	H&H (0.0%)	Cost / Task Totals
SWA 3 to WA 6					
	Task 1. PROJECT MANAGEMENT	$0.00	$0.00	$0.00	$0.00
	Task 2. CONSTRUCTION PHASE SERVICES	$69,920.00	$0.00	$0.00	$69,920.00
	FEE SCHEDULE SUMMARY	**$69,920.00**	**$0.00**	**$0.00**	**$69,920.00**

	Description of Work or Task	JMT (100.0%)	HVJ (0.0%)	H&H (0.0%)	Cost / Task Totals
SWA 4 to WA 6					
	Task 1. PROJECT MANAGEMENT	$8,850.00	$0.00	$0.00	$8,850.00
	Task 2. CONSTRUCTION PHASE SERVICES	$39,605.00	$0.00	$0.00	$39,605.00
	FEE SCHEDULE SUMMARY	**$48,455.00**	**$0.00**	**$0.00**	**$48,455.00**

SWA4 to Work Authorization 6	
Johnson, Mirmiran & Thompson, Inc.	**$48,455.00**
HVJ, Inc.	**$0.00**
Hardesty & Hanover, Inc.	**$0.00**
SWA4 to WA6 SUBTOTAL	**$48,455.00**
WA6 SUBTOTAL	**$254,335.12**

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Summary of Manhours by Classification
Johnson, Mirmiran & Thompson, Inc.
Southeast Loop Phase 2

Description of Work or Task	Project Director $292.00/Hr	Sr. Project Manager $285.00/Hr	Senior Prof. 2 $259.00/Hr	Senior Prof. 1 $227.00/Hr	Prof. 2 / Sr. Eng. Tech $194.00/Hr	Prof. 1 / Eng. Tech $149.00/Hr	Admin / Clerical $84.00/Hr	Staff-Hr. Totals	Staff Cost / Task Totals
Task 1. PROJECT MANAGEMENT									
a. Monthly Progress Report, Invoices, and Billings									
Submit Monthly Progress Reports to GEC	1	2	1	1			2	7	$1,516.00
Prepare Correspondence, Invoices, and Progress Reports Monthly	1	2	1	1			4	9	$1,684.00
b. Project Coordination & Administration									
Prepare and maintain records	1	2	2	2			2	9	$2,002.00
Correspondence and coordination with GEC	1	2		4			2	9	$1,938.00
Correspondence and coordination outside GEC		6						6	$1,710.00
PROJECT MANAGEMENT Subtotal:	**4**	**14**	**4**	**8**	**0**	**0**	**10**	**40**	**$8,850.00**
Task 2. CONTRUCTION PHASE SERVICES									
a. Review of Contractor Submittals	1	8	2	2	6	6	4	29	$5,938.00
b. Review and Response to Contractor Requests for Information (RFI's)	1	8	4	5	8	4	4	34	$7,227.00
c. Review of Contractor Shop Drawings	1	8	2	2	8	4	4	29	$6,028.00
d. Roadside ditch & Channel Design		4		24	10			38	$8,528.00
e. Revise PS&E Grading Sheets (2 total)		6		32	15			53	$11,884.00
CONTRUCTION PHASE SERVICES Subtotal:	**3**	**34**	**8**	**65**	**47**	**14**	**12**	**183**	**$39,605.00**
Expenses:									
JMT SUMMARY	**7**	**48**	**12**	**73**	**47**	**14**	**22**	**223**	**$48,455.00**

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SUPPLEMENTAL WORK AUTHORIZATION NO. _2_
TO
WORK AUTHORIZATION NO. _7_

WILLIAMSON COUNTY ROAD BOND PROJECT:
Southeast Loop Phase 2 PS&E

This Supplemental Work Authorization No. _2_ to Work Authorization No. _7_ is made pursuant to the terms and conditions of the Williamson County Contract for Engineering Services, being dated March_13,_2017 ("Contract") and entered into by and between Williamson County, Texas, a political subdivision of the State of Texas, (the "County") and Johnson, Mirmiran & Thompson, Inc. (the "Engineer").

WHEREAS, the County and the Engineer executed Work Authorization No. _7_ dated effective November 21, 2024 (the "Work Authorization");

WHEREAS, pursuant to Article 14 of the Contract, amendments, changes and modifications to a fully executed Work Authorization shall be made in the form of a Supplemental Work Authorization; and

WHEREAS, it has become necessary to amend, change and modify the Work Authorization.

AGREEMENT

NOW, THEREFORE, premises considered, the County and the Engineer agree that the Work Authorization shall be amended, changed and modified as follows:

I. The Services to be Provided by the County that were set out in the original Attachment "A" of the Work Authorization are hereby amended, changed and modified as shown in the attached revised Attachment "A7-2" (must be attached).

II. The Services to be Provided by the Engineer that were set out in the original Attachment "B" of the Work Authorization are hereby amended, changed and modified as shown in the attached revised Attachment "B7-2" (must be attached).

III. The Work Authorization shall terminate on October 30, 2026. The Services to be Provided by the Engineer shall be fully completed on or before said date unless extended by an additional Supplemental Work Authorization. The revised Work Schedule is attached hereto as Attachment "C7-2" (must be attached).

IV. The maximum amount payable for services under the Work Authorization is hereby increased from $800,754.84 to $1,357,516.54. The revised Fee Schedule is attached hereto as Attachment "D7-2" (must be attached).

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Except as otherwise amended by prior or future Supplemental Work Authorizations, all other terms of the Work Authorization are unchanged and will remain in full force and effect.

This Supplemental Work Authorization does not waive the parties' responsibilities and obligations provided under the Contract.

IN WITNESS WHEREOF, the County and the Engineer have executed this Supplemental Work Authorization, to be effective as of the date of the last party's execution below.

ENGINEER:
Johnson, Mirmiran & Thompson, Inc.

By: DocuSigned by: JASON WEST AD03723F2CDB444... ____
Signature

Jason West, P.E.
Printed Name

Vice President
Title

9/30/2025 | 5:12:15 PM EDT
Date

COUNTY:
Williamson County, Texas

By: _____
Signature

_____
Printed Name

_____
Title

_____
Date

LIST OF ATTACHMENTS

Attachment A7-2 – Services to be Provided by County

Attachment B7-2 – Serviced to be Provided by Engineer

Attachment C7-2 – Work Schedule

Attachment D7-2 – Fee Schedule

APPROVED
By Christen Eschberger at 8:13 am, Oct 01, 2025

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ATTACHMENT A7-2
SERVICES TO BE PROVIDED BY THE COUNTY
FOR SOUTHEAST LOOP PHASE 2

In general, Williamson County and its representatives to their best efforts will render services as follows:

1. Name, business address, and phone number of County's project manager.

2. Assistance to the Engineer, as necessary, with obtaining data and information from other local, regional, State and Federal agencies required for this project.

3. Obtain Rights of Entry from landowners that are willing to grant access to the Engineer.

4. Provide available appropriate County data on file including plans and specifications that are deemed pertinent to the completion of the work required by the scope of services (including previous hydraulic studies, models, previous reports and studies, available existing traffic counts, and design year traffic projections).

5. Provide available criteria and full information as to the client's requirements for the project. Provide examples of acceptable format for the required deliverables.

6. Provide information on any meetings/discussions held with adjoining property owners that may impact the project.

7. Provide timely reviews and decisions necessary for the Engineer to maintain the project work schedule. Review recommendations offered by the Engineer, progress of work, and final acceptance of all documents.

8. Submittal of documentation and permits to regulatory agencies for review and comment, when specified.

9. Support project development efforts with stakeholders, coordinate meetings and interface with stakeholders, as needed.

10. Post and maintain project information for public consumption on the County website.

11. Assist with Coordination between the Engineer and the County's other consultants.

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12. Negotiate with all utility companies for any agreements and/or relocations required.

13. Provide an agent as necessary to secure proposed ROW and relocate/remove improvements on proposed ROW.

14. Provide construction observation and review contractor pay application and progress.

15. Provide Engineer with Contractor submittals, Requests for Information (RFI's, shop drawings, and correspondence.

16. Review Engineer progress, submittals, and plan changes.

17. Provide Contractor to perform clearing of trees identified by the Engineer for the archeological investigations under TAC permit for 41WM1535 and FM 1660 realignment

18. Install sediment erosion control measures (silt fence) for archeological investigations under TAC permit for 41WM1535 and FM 1660 realignment

19. Provide water pumps and perform dewatering of excavations after rain events.

20. Provide inspection of sediment erosion control and reports.

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ATTACHMENT B7-2
SERVICES TO BE PROVIDED BY THE ENGINEER
ENVIRONMENTAL SERVICES
SOUTHEAST LOOP PHASE 2

PROJECT DESCRIPTION

Project Limits
New location from CR 137 to CR 404.

Proposed Facility

Construct a new 2 lane roadway with continuous turn lanes and shared use path to serve as the future eastbound / northbound frontage road.

TASK DESCRIPTIONS

The Engineer shall categorize each task performed to correspond with the following Task Numbers and descriptions.

Scope of Work

Fieldwork, analysis and reporting for archeological investigations under TAC permit for 41WM1535 and FM 1660 realignment.

SWA 1 Additional field work analysis and report for data recovery phase extending from June 1, 2025, to September 30, 2026.

SWA2 adds additional field work analysis and reporting for data recovery phase under TAC permit 41WM1535 extending from June 1, 2025 to October 30, 2026.

1. PROJECT MANAGEMENT (JMT)
   a. Monthly Progress Report, Invoices, and Billings (17 months assumed):
      - Submit monthly progress status reports to the GEC. Progress reports will include deliverable table, tasks completed, tasks/objectives that are planned for the upcoming periods, list or description of items or decisions needed from the County and its representative. Subconsultant progress will be incorporated into the monthly progress report. A copy of the monthly progress report will be uploaded to ProjectWise.
      - Prepare correspondence, invoices, and progress reports monthly in accordance with current County requirements.
   b. Project Coordination & Administration (17 months assumed):
      - Prepare and maintain routine project record keeping including records of meetings and minutes.

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- Correspondence and coordination will be handled through & with the concurrence of the GEC.
- Manage project activities (including documenting emails, phone and conference calls, maintain project files for the length of the project, meeting agendas, meeting minutes, and schedule meetings), direct Engineer's team/staff, coordinate and review sub consultant work, correspond with the County and its representatives, and assist the County and its representatives in preparing responses to project-related inquiries.

Deliverables:

- Monthly Invoices and Progress Reports
- Meeting Minutes, Sign-In Sheets, and Agendas

7. ENVIRONMENTAL SERVICES

e. Texas Antiquities Code (TAC) Compliance:

- Agency coordination
  i. Update and/or produce a new Antiquities Permit to cover data recovery investigations.
  ii. Continue coordination with the THC throughout the project to ensure the terms of the Antiquities Permit are met.
- Field work
  i. Conduct archeological data recovery excavations at site 41WM1535 to mitigate adverse effects to the site due to the construction of Southeast Loop. Proposed fieldwork will consist of mechanical trenching, and hand excavation of test units, geomorphological analysis, and collection of soil and radiocarbon samples.
  ii. All artifacts collected from hand excavations will be collected for analysis and curation except for thermally altered rocks. Thermally altered rocks will be sorted by size and weighed by size and provenience before being discarded in the field; a small sample will be retained for curation.
  iii. Soil samples will be collected from each excavated feature for flotation. Burned material from feature contexts will be collected for radiocarbon dating.
- Laboratory analyses
  i. Clean all collected artifacts, after which they will be sorted into classes, quantified by provenience, and entered into an excel database. JMT will analyze all faunal material to identify all specimens to the most specific possible taxon. Where possible, individual elements will be recorded, and a minimum number of individuals will be estimated.
  ii. Soil samples collected from features will undergo flotation processing and light fractions will be sent to a paleoethnobotanist for analysis of any macrobotanical remains present.
- Report
  i. Prepare a draft report in accordance with the Council of Texas Archeologists' Guidelines and Standards for CRM Reports. The report will include environmental and cultural contexts for the region, methods

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used, and results of the data recovery excavations and subsequent analyses. The draft report will be submitted to the GEC for review and comment. Once approved, JMT will submit the draft report to the THC for review.

- Curation
    i. Preparation of project records and artifacts for curation at the Texas Archeological Research Laboratory (TARL) at the University of Texas.
- Assumptions and Exclusions
    i. JMT will excavate no more than one deep trench (>8 feet deep) and 4 shallow trenches (<8 feet deep).
    ii. Hand excavation will be limited to no more than five (5) cubic meters of sediment.
    iii. JMT will submit up to 10 samples for radiocarbon dating.
    iv. JMT or its subconsultant will submit up to one single grain sample for optically stimulated luminescence (OSL) dating.
    v. Up to 30 light fractions from flotation will be sent to a paleoethnobotanist for analysis.
    vi. JMT will analyze up to 300 individual faunal specimens.
    vii. JMT assumes no human burials are present within the project area. This scope of work does not include excavation of human burials, tribal coordination, or any additional permitting related to human burials. If human burials are found during the course of data recovery excavation, their removal and any associated work will be coordinated under a separate scope and fee.
    viii. JMT will not conduct mechanical excavations deeper than 19 feet below ground surface.
    ix. JMT will not dewater any deep mechanical excavations. If ground water is encountered, excavation of the trench will cease. If rain leads to standing water in trenches, work in those trenches will cease until the water has receded.

Deliverables:

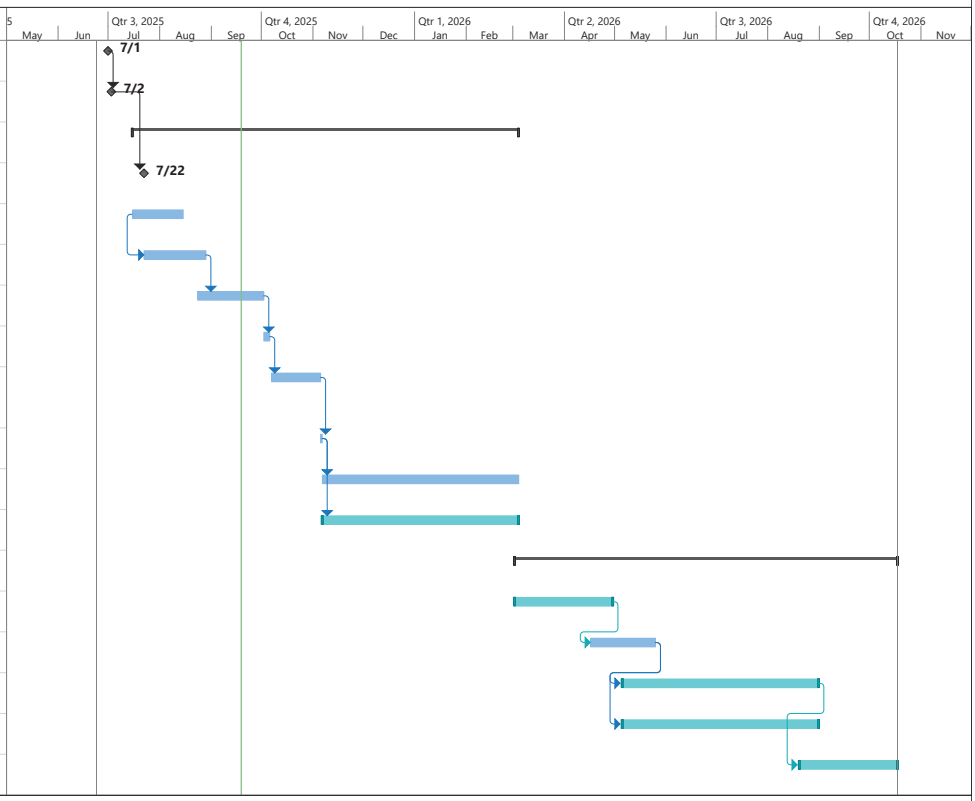
- Update Antiquities permit scope of work for data recovery excavations
- Draft and Final Archeological Reports

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Williamson County, Texas
Southeast Loop Phase 2

Southeast Loop Segment 2 Phase 1 Environmental Services
WORK SCHEDULE ATTACHMENT C7-2

ID	Task Name	Duration	Start	Finish
1	Commissioners Court	0 days	Tue 7/1/25	Tue 7/1/25
2	Antiquities Permit Submitted to THC	0 days	Wed 7/2/25	Wed 7/2/25
3	**Data Recovery (DR 1)**	**236 days**	**Tue 7/15/25**	**Wed 3/4/26**
4	Anitquities Permit Received	0 days	Tue 7/22/25	Tue 7/22/25
5	Fieldwork	31 days	Tue 7/15/25	Thu 8/14/25
6	Artifacts Analysis	38 days	Tue 7/22/25	Thu 8/28/25
7	Draft Interim Report	40 days	Sat 8/23/25	Thu 10/2/25
8	GEC Review & Revisions	4 days	Thu 10/2/25	Sun 10/5/25
9	THC Review of Draft Interim Data Recovery Report	30 days	Tue 10/7/25	Wed 11/5/25
10	Site Clearance	1 day	Wed 11/5/25	Thu 11/6/25
11	Remaining Analysis	120 days	Thu 11/6/25	Wed 3/4/26
12	Curation	120 days	Thu 11/6/25	Wed 3/4/26
13	**Data Recovery (DR 2)**	**234 days**	**Mon 3/2/26**	**Sat 10/17/26**
14	Fieldwork	60 days	Mon 3/2/26	Wed 4/29/26
15	Artifact Analysis	40 days	Thu 4/16/26	Mon 5/25/26
16	Remaining Analysis	120 days	Tue 5/5/26	Mon 8/31/26
17	Curation	120 days	Tue 5/5/26	Mon 8/31/26
18	Final Data Recovery Report	60 days	Thu 8/20/26	Sat 10/17/26



Date: Fri 9/19/25

Task	Project Summary	Manual Task	Start-only	Deadline
Split	Inactive Task	Duration-only	Finish-only	Progress
Milestone	Inactive Milestone	Manual Summary Rollup	External Tasks	Manual Progress
Summary	Inactive Summary	Manual Summary	External Milestone

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ATTACHMENT D7-2
FEE SCHEDULE

FOR
JOHNSON, MIRMIRAN & THOMPSON, INC

Southeast Loop Phase 2

For services described in the Scope of Services, we request the compensation as detailed below. Cost breakdowns for environmental services and explanation of expenses are shown on the following pages.

SWA2 to WA7 AMOUNT

$556,761.70

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ATTACHMENT D7-2 - FEE SCHEDULE

Fee Schedule Summary
Johnson, Mirmiran & Thompson, Inc.
Southeast Loop Phase 2

	Description of Work or Task	JMT (100.0%)	STN (0.0%)	CDF	Cost / Task Totals
WA7					
	Task 1. PROJECT MANAGEMENT	$ 9,156.00	$ -	$ -	$ 9,156.00
	Task 7. ENVIRONMENTAL SERVICES	$ 85,208.80	$ -	$ -	$ 85,208.80
	DIRECT EXPENSES SUMMARY	$ 25,888.00	$ -	$ -	$ 25,888.00
	FEE SCHEDULE SUMMARY	**$ 120,252.80**	**$ -**	**$ -**	**$ 120,252.80**

	Description of Work or Task	JMT (100.0%)	STN (100.0%)	CDF (100.0%)	Cost / Task Totals
SWA1 to WA7					
	Task 1. PROJECT MANAGEMENT	$ 36,940.00	$ -	$ -	$ 36,940.00
	Task 7. ENVIRONMENTAL SERVICES	$ 401,502.00	$ 86,310.00	$ 62,336.96	$ 550,148.96
	DIRECT EXPENSES SUMMARY	$ 65,726.00	$ -	$ 27,687.08	$ 93,413.08
	FEE SCHEDULE SUMMARY	**$ 504,168.00**	**$ 86,310.00**	**$ 90,024.04**	**$ 680,502.04**

	Description of Work or Task	JMT* (100.0%)	STN (0.0%)	CDF (100.0%)	Cost / Task Totals
SWA2 to WA7					
	Task 1. PROJECT MANAGEMENT	$ 69,414.00	$ -	$ -	$ 69,414.00
	Task 7. ENVIRONMENTAL SERVICES	$ 353,936.00	$ -	$ 54,005.40	$ 407,941.40
	DIRECT EXPENSES SUMMARY	$ 57,892.30	$ -	$ 21,514.00	$ 79,406.30
	FEE SCHEDULE SUMMARY	**$ 481,242.30**	**$ -**	**$ 75,519.40**	**$ 556,761.70**

*Burns Excavation efforts included in JMT work

	Suplemental Work Authorization 2	
	Johnson, Mirmiran & Thompson, Inc.	**$ 481,242.30**
	Stantec Consulting Services, Inc.	**$ -**
	Charles D. Frederick	**$ 75,519.40**
	SWA2 to WA7 SUBTOTAL	**$ 556,761.70**
	PROJECT TOTAL	**$ 1,357,516.54**

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Summary of Manhours by Classification
Johnson, Mirmiran & Thompson, Inc.
Southeast Loop Phase 2

Description of Work or Task	Project Director $292.00/Hr	Sr. Project Manager $285.00/Hr	Senior Prof. 2 $259.00/Hr	Senior Prof. 1 $227.00/Hr	Prof. 2 / Sr. Eng. Tech $194.00/Hr	Prof. 1 / Eng. Tech $149.00/Hr	Sr. ENV Scientist II $150.00/Hr	Sr. ENV Scientist $140.70/Hr	ENV Prof. I $95.00/Hr	ENV Staff III $85.00/Hr	ENV Staff II $75.00/Hr	Admin / Clerical $84.00/Hr	Staff-Hr. Totals	Staff Cost / Task Totals
Task 1. PROJECT MANAGEMENT													-	
a. Monthly Progress Report, Invoices, and Billings (Remaining 12 months)														
Submit Monthly Progress Reports to GEC	18	24										12	54	$ 13,104.00
Prepare Correspondence, Invoices, and Progress Reports Monthly		24										24	48	$ 8,856.00
b. Project Coordination & Administration (Remaining 12 months)														
Prepare and maintain records	12	18										16	46	$ 9,978.00
Correspondence and coordination with GEC	12	60										36	108	$ 23,628.00
Correspondence and coordination outside GEC	24	24											48	$ 13,848.00
PROJECT MANAGEMENT Subtotal:	**66**	**150**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**88**	**304**	**$ 69,414.00**
													-	
Task 7. ENVIRONMENTAL SERVICES													-	
e. Texas Antiquities Code (TAC) Compliance														
Agency Coordination								20					20	$ 2,814.00
Fieldwork						140		160	260	260	580		1400	$ 133,672.00
Laboratory Analysis								80	480	240	80		880	$ 83,256.00
Technical Report								400	400	140			940	$ 106,180.00
Curation								20	140	140			300	$ 28,014.00
ENVIRONMENTAL SERVICES Subtotal:	**0**	**0**	**0**	**0**	**0**	**140**	**0**	**680**	**1280**	**780**	**660**	**0**	**3540**	**$ 353,936.00**
JMT Subtotal:	**66**	**150**	**0**	**0**	**0**	**140**	**0**	**680**	**1280**	**780**	**660**	**88**	**3844**	**$ 423,350.00**
Direct Expenses:														**$ 57,892.30**
JMT SUMMARY	**66**	**150**	**0**	**0**	**0**	**140**	**0**	**680**	**1280**	**780**	**660**	**88**	**3844**	**$ 481,242.30**

Docusign Envelope ID: A797475D-DD28-4D66-BED7-D7F176DE78F4

Summary of Direct Expenses
Johnson, Mirmiran & Thompson, Inc.
Southeast Loop Phase 2

Item Description	Unit	Quantity	Unit Cost	Total Cost
I. Total Station Rental	Per Month	1	$1,850.00	**$1,850.00**
II. Gradall Rental	Per Day	11	$2,000.00	**$22,000.00**
III. Radiocarbon Dating	Per Sample	10	$400.00	**$4,000.00**
IV. Records Curation Fees	Per Project		$456.00	**$0.00**
V. Collections Curation Fees	Per Project	1	$760.00	**$760.00**
VI. TARL Site Form	Per Form		$110.00	**$0.00**
VII. Paleoethnobotanical Analysis	Per Sample	30	$210.00	**$6,300.00**
VIII. Field Supplies (pencils, artifact bags, fencing, etc.)	Per Project	1	$500.00	**$500.00**
IX. Portable toilet with hand sanitizer	Per Month	2	$165.00	**$330.00**
X. POD storage	Per Month	2	$254.65	**$509.30**
XI. Generator, tents, tables, etc.	Per Month	2	$1,000.00	**$2,000.00**
XII. Mileage	Mile	3,000	$0.700	**$2,100.00**
XIII. Meals	Per Day	77	$59.00	**$4,543.00**
XIV. Hotel	Per Night	70	$150.00	**$10,500.00**
XV. Rental Trucks	Per Day	20	$125.00	**$2,500.00**
Johnson, Mirmiran & Thompson, Inc. Total Direct Expenses				**$57,892.30**

Docusign Envelope ID: A797475D-DD28-4D66-BED7-D7F176DE78F4

Summary of Manhours by Classification
Charles D. Frederick
Southeast Loop Phase 2

Description of Work or Task	Geoarcheologist II $140.79/Hr	Geoarcheologist I $100.00/Hr	Staff-Hr. Totals	Staff Cost / Task Totals
Task 1. PROJECT MANAGEMENT				
a. Monthly Progress Report, Invoices, and Billings				$0.00
b. Project Coordination & Administration				$0.00
Project Management Subtotal:	**0**	**0**	**0**	**$0.00**
Task 7. ENVIRONMENTAL SERVICES				
c. Archeology				
i. Fieldwork	140	54	194	$25,110.60
ii. Labwork		120	120	$12,000.00
iii. Reporting	120		120	$16,894.80
Environmental Services Subtotal:	**260**	**174**	**434**	**$54,005.40**
Charles Frederick Subtotal	**260**	**174**	**434**	**$54,005.40**
Expenses				**$21,514.00**
Charles Frederick Summary	**260**	**174**	**434**	**$75,519.40**

Docusign Envelope ID: A797475D-DD28-4D66-BED7-D7F176DE78F4

Summary of Direct Expenses
Charles D. Frederick
Southeast Loop Phase 2

	Item Description	Unit	Quantity	Unit Cost	Total Cost
Direct Expenses					
I.	Meals	Per Day	22	$59.00	**$1,298.00**
II.	Lodging	Per Night	22	$173.00	**$3,806.00**
III.	Mileage	Per Mile	1,000	$0.70	**$700.00**
IV.	Supplies	Each	1	$300.00	**$300.00**
V.	Organic Carbon Analysis	Each	150	$25.00	**$3,750.00**
VI.	Dating (Radiocarbon/OSL)	Each	8	$1,445.00	**$11,560.00**
VII.	Postage	Each	1	$100.00	**$100.00**
VIII.	Soil Micromorphology	Each		$400.00	**$0.00**
				Charles Frederick Total Direct Expenses	**$21,514.00**

Commissioners Court - Regular Session **45.**

Meeting Date: 10/14/2025

SH 95, Seg 1 – WSB – WA#1

Submitted By: Ragan Riggs, Road Bond

Department: Road Bond

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider, and take appropriate action on Work Authorization No. 1 to the SH 95, Segment 1 contract executed October 14, 2025, between Williamson County and WSB LLC relating to the LTP/Corridor Program.

Background

This Work Authorization No. 1 is for engineering services in the amount of $899,650.20 and terminates on September 30, 2026. Project: P723 Fund Source: LTP/Corridor

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Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

SH 95, Seg 1 – WSB – WA#1

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/07/2025 06:45 PM
Form Started By: Ragan Riggs		Started On: 10/06/2025 01:45 PM
Final Approval Date: 10/07/2025		

WORK AUTHORIZATION

WORK AUTHORIZATION NO. 1
PROJECT: SH 95 – Segment 1

This Work Authorization is made pursuant to the terms and conditions of the Williamson County Contract for Engineering Services, being dated October 14, 2025 and entered into by and between Williamson County, Texas, a political subdivision of the State of Texas, (the "County") and WSB LLC (the "Engineer").

Part1. The Engineer will provide the following Engineering Services set forth in Attachment "B" of this Work Authorization.

Part 2. The maximum amount payable for services under this Work Authorization without modification is $899,650.20.

Part 3. Payment to the Engineer for the services established under this Work Authorization shall be made in accordance with the Contract.

Part 4. This Work Authorization shall become effective on the date of final acceptance and full execution of the parties hereto and shall terminate on September 30, 2026. The Engineering Services set forth in Attachment "B" of this Work Authorization shall be fully completed on or before said date unless extended by a Supplemental Work Authorization.

Part 5. This Work Authorization does not waive the parties' responsibilities and obligations provided under the Contract.

Part 6. County believes it has sufficient funds currently available and authorized for expenditure to finance the costs of this Work Authorization. Engineer understands and agrees that County's payment of amounts under this Work Authorization is contingent on the County receiving appropriations or other expenditure authority sufficient to allow the County, in the exercise of reasonable administrative discretion, to continue to make payments under this Contract. It is further understood and agreed by Engineer that County shall have the right to terminate this Contract at the end of any County fiscal year if the governing body of County does not appropriate sufficient funds as determined by County's budget for the fiscal year in question. County may effect such termination by giving written notice of termination to Engineer.

Continued next page

Part 7. This Work Authorization is hereby accepted and acknowledged below.

ENGINEER:	COUNTY:
WSB LLC	Williamson County, Texas
By: Robert Bailey Signature	By: _____ Signature
Robert Bailey Printed Name	_____ Printed Name
Vice President Title	_____ Title
September 23, 2025 Date	_____ Date

LIST OF ATTACHMENTS

Attachment A - Services to be Provided by County

Attachment B - Services to be Provided by Engineer

Attachment C - Work Schedule

Attachment D - Fee Schedule

APPROVED
By Christen Eschberger at 3:37 pm, Oct 03, 2025

ATTACHMENT A
SERVICES TO BE PROVIDED BY THE COUNTY
FOR SH 95 – SEGMENT 1

In general, Williamson County and its representatives to their best efforts will render services as follows:

1. Name, business address, and phone number of County's project manager.

2. Assistance to the Engineer, as necessary, with obtaining data and information from other local, regional, State and Federal agencies required for this project.

3. Obtain Rights of Entry from landowners that are unwilling to grant access to the Engineer.

4. Provide available appropriate County data on file including plans and specifications that are deemed pertinent to the completion of the work required by the scope of services (including previous hydraulic studies, models, previous reports and studies, available existing traffic counts, and design year traffic projections).

5. Provide available criteria and full information as to the client's requirements for the project. Provide examples of acceptable format for the required deliverables.

6. Provide information on any meetings/discussions held with adjoining property owners that may impact the project.

7. Provide timely reviews and decisions necessary for the Engineer to maintain the project work schedule. Review recommendations offered by the Engineer, progress of work, and final acceptance of all documents.

8. Submittal of documentation and permits to regulatory agencies for review and comment, when specified.

9. Support project development efforts with stakeholders, coordinate meetings and interface with stakeholders, as needed.

10. Post and maintain project information for public consumption on the County website.

11. Assist with Coordination between the Engineer and the County's other consultants.

12. Negotiate with all utility companies for any agreements and/or relocations required.

13. Provide an agent as necessary to secure proposed ROW and relocate/remove improvements on proposed ROW.

14. Provide construction observation and review contractor pay applications and progress.

15. Provide Engineer with Contractor submittals, Requests for Information (RFI's), shop drawings, and correspondence.

16. Review Engineer progress, submittals, and plan changes.

17. Available as-built plans for SH 95 and crossing routes.

18. Provide available traffic projections needed for Stage 1 ICE analysis.

ATTACHMENT B
SERVICES TO BE PROVIDED BY THE ENGINEER FOR
SH 95 – SEGMENT 1

PROJECT DESCRIPTION

Project Limits

The Project Limits are from Travis County Line to FM 1660 (includes intersection) along SH 95, total length 3.8 miles.

Existing Facility

The existing TxDOT facility is a 2-lane uncurbed asphalt road with 3 bridges and 10 culverts within the project limits. The existing ROW varies from 100'-130'.

Proposed Facility

The proposed ultimate facility is a controlled access facility with 2 mainlanes in each direction separated by a depressed median, 2 three-lane frontage roads, ramps, 2 shared use paths (one on each side of the Right-of-Way). The proposed ROW width will typically be 350 feet wide; however, it may vary to accommodate drainage, including, detention ponds and drainage easements. There are bridges and culverts along the proposed project as there are multiple stream crossings. The improvements include the reconstruction of major intersections such as FM 1660 (Interchange) and CR 458. An Intersection Control Evaluation (ICE) Stage 1 analysis is required for all major and signalized intersections.

Design Criteria

The proposed design criteria for the project will be developed from TxDOT design criteria.

1. PROJECT MANAGEMENT

   a. COMMUNICATION:

      - Engineer shall designate one Licensed Professional Engineer (Texas) to be responsible for the project management, and all communications with the County and its representatives.

   b. MONTHLY PROGRESS REPORTS, INVOICES, AND BILLINGS ([10] months assumed):

      - Submit monthly progress status reports to the GEC. Progress reports will include: deliverable table, tasks completed, tasks/objectives that are planned for the upcoming periods, lists or descriptions of items or decisions needed from the County and its representatives. Subconsultant progress will be incorporated

into the monthly progress report. A copy of the monthly progress report will be uploaded to ProjectWise.

- Prepare correspondence, invoices, and progress reports on a monthly basis in accordance with current County requirements.
- If the project exceeds the assumed duration as noted, additional scope and fee modifications may be required.

c. QUALITY ASSURANCE AND QUALITY CONTROL (QA/QC) PLAN:

- Prepare a project specific QA/QC plan and submit to the County within thirty (30) days of notice to proceed.
- For each deliverable submittal, provide evidence of their internal review and mark-up of that deliverable as preparation for submittal and in accordance with submitted project specific QA/QC plan.
- Provide continuous QA/QC throughout the duration of the scheduled services included herein to appraise both technical and business performance and provide direction for project activities.

d. PROJECT COORDINATION & ADMINISTRATION:

- Prepare and maintain routine project record keeping including records of meetings and minutes.
- Correspondence and coordination will be handled through & with the concurrence of the GEC.
- Manage Project activities (including documenting emails, phone and conference calls, maintain project files for the length of the project, meeting agendas, meeting minutes, and schedule meetings), direct Engineer's team/staff, coordinate and review sub-consultant work, correspond with the County and its representatives, and assist the County and its representatives in preparing responses to Project-related inquiries.

e. PROGRESS/COORDINATION MEETINGS ([24] external meetings assumed):

- Attend an in-person kickoff meeting and subsequent in-person coordination/progress meeting with the County and its representatives and stakeholders, as necessary to communicate development of the project and design issues.
- Prepare agenda and sign-in sheets for external coordination/progress meetings.

- Prepare meeting minutes for review via email within three (3) business days of the external coordination/progress meeting.
- Conduct internal coordination meetings as required to advance the development of the project.
- If the number of external project meetings exceeds the assumed number as noted, additional scope and fee modifications may be required.

f. PROJECT DESIGN SCHEDULE:

- Baseline Schedule - Submit a Critical Path Method (CPM) Baseline Schedule in calendar day (CD) format to the County for approval, using P6 Primavera or Microsoft Project in both pdf and native formats within 14 calendar days of the Work Authorization execution. This schedule should detail all work activities, including those by the County affecting the critical path. It shall outline the execution strategy, critical path, milestones, deliverables, and for each activity, its predecessors, successors, start and end dates, and float. Changes to schedule activities, durations, and dates require County consent, except for adjustments due to approved supplements or County-sanctioned project duration changes.
- Progress Schedule – Submit an updated Progress Schedule with each significant milestone and/or deliverable identified by the County, detailing actual work completion percentages and incorporating all approved supplements. If the schedule deviates from the baseline, a recovery schedule approved by the County is required.

g. PROJECT DOCUMENTS/FILES:

- All contract documents, including native files, shall be turned over to the County at each milestone and at the completion of the project or as requested. Documents shall be posted to the County's project management database.

h. DELIVERABLES (electronic only):

- Monthly Invoices and Progress Reports including Deliverable Table
- Project Specific QA/QC Plan
- Meeting Minutes, Sign-In Sheets, and Agendas
- Project Schedule and Updates
- Project Files
- QA/QC Documentation with Deliverable

- Project Baseline Schedule and Progress Schedule with Milestone Deliverables

2. ROUTE AND DESIGN STUDIES

   a. DATA COLLECTION:

   - Perform record research and obtaining existing information, including but not limited to: as-built plans, construction plans, right of way maps, traffic data, environmental reports, studies, future land use maps, floodplain data, floodplain, geotechnical reports, pavement design reports, and drainage models and analyses. Obtain construction plans for projects within the project limits and abutting TxDOT and County Roads. Obtain drainage studies, reports, and mapping for the project area, including reports for developments affecting the drainage area.
   - Conduct a field investigation of the proposed roadway alignment and the surrounding area to determine field conditions including photographic record of notable existing features.
   - Develop and maintain adjacent property ownership information (including owner's name, tenant name for leased property, mailing address, property address, property id number) spreadsheet to be used for disseminating project information.
   - Review aerial photography and contours provided by Williamson County. County provided aerial photography and contours will be the basis for developing all constraints maps and route options.
   - Obtain available existing traffic counts. Obtain traffic projections from the County and evaluate if the projections need adjusting.
   - Review the data collected and organize the information.

   b. DESIGN CRITERIA:

   - Submit a Design Summary Report (DSR) per TxDOT Roadway Design Manual.

   c. CONSTRAINTS MAP ([3] preliminary alignments assumed):

   - Develop evaluation criteria to assist in evaluating route alignment alternatives.
   - Develop a constraints map and technical memorandum that includes environmental concerns, known constraints (structures, floodplain, karst features), aerial photography, contour information, utility information, based

on research of public databases and sources and details screening measures and decision practices for eliminating non-viable corridors.

- Develop preliminary alignments and preliminary costs for use in soliciting input during coordination meetings with stakeholders.
- Refine preliminary alignment based on stakeholder input, design criteria, existing structures, potential displacements, right of way limits and requirements, known developments, FEMA floodplain areas, existing and proposed drainage structures and issues.

d. DELIVERABLES:

- Results of Records Research of Existing Information to ProjectWise.
- Property Owner Spreadsheet and Updates
- Constraints Map Preliminary Alignments and Technical Memorandum (pdf and hardcopies).
- Constraints Map Refined Alignment and Technical Memorandum Recommendation (pdf and hardcopies).
- Design Summary Report and typical sections (pdf and hardcopies)

3. PUBLIC INVOLVEMENT

a. PUBLIC INVOLVEMENT SUPPORT

- Review the project's Public Involvement plan prepared by others.
- Provide information or data for fact sheets and FAQs (assumed 1 fact sheet)
- Provide exhibits for website and other project information sites (up to [3] exhibits assumed).

b. PROPERTY OWNER MEETING SUPPORT

Public involvement activities will be conducted through the County's existing public involvement contract with Rifeline. The engineer will provide support for the Public Involvement plans for the following activities:

- Prepare materials and provide support and exhibits for meetings with Individual Property Owners (up to [24] exhibits).
- Provide property owner exhibits identifying parent tract (including area) and right-of-way acquisition (including parcel acquisition and remainder areas).
- One person will attend meetings as requested (up to [12] meetings assumed).

- If the number of property owner meetings exceeds the assumed number as noted, additional scope and fee modifications may be required.

c. STAKEHOLDER MEETINGS

- Coordinate with affected state and local agencies and County's consultants via in-person stakeholder meeting.
- Prepare agendas, sign in sheets, meeting minutes, discussion topics, presentations, overall exhibits, and maps of the project limits for stakeholder coordination meetings. (up to [3] meetings assumed).
- If the number of stakeholder meetings exceeds the assumed number as noted, additional scope and fee modifications may be required.

d. DELIVERABLES:

- Input on fact sheets, FAQs, and exhibits for website.
- Property owner exhibits (native file, pdf, and hardcopies).
- Stakeholder meeting agendas, exhibits, and meeting minutes.

4. UTILITY COORDINATION SUPPORT

Direct coordination with utilities will be conducted through the County's existing utility coordination contract with Cobb Fendley and Associates. The Engineer will provide support as described below:

a. INCORPORATE UTILITY INFORMATION INTO ENGINEERING DRAWINGS

- Incorporate utility information provided by others into design files. The Engineer will not be responsible for providing utility designs required from this project.
- Add utility notes to plans and exhibits as necessary.
- Optimize the project design to minimize utility impacts and relocations.

b. UTILITY MEETINGS

- Meet with utility coordinator and review utility impacts and potential relocations to identify appropriate approach to reducing/mitigating impacts [up to 6 meetings].
- Attend meetings with utilities as requested [up to 2 meetings]
- If the number of meetings exceeds the assumed number as noted, additional scope and fee modifications may be required.

- Prepare meeting minutes for review via email within three (3) business days of the meeting.

c. DELIVERABLES (electronic only):

- Utility information incorporated into plans and design files.
- Reviews of utility relocation plans. (assume up to two reviews per utility relocation, assume up to 5 utility relocations).

5. RIGHT OF WAY (ROW) AND MAPPING

a. ROW MAP:

- Research Williamson County Appraisal District information and compile parcel information to be displayed into schematic and property owner exhibits (Assume 24 parcels requiring ROW acquisition).
- Prepare a table formatted list of impacted tracts.

b. Upon notice to proceed, download the Williamson County Appraisal District parcel lines for utilization in the ROW basemap. Utilizing the CAD parcel lines and the associated property owner information, create a ROW basemap depicting current ownership and approximate property lines. No field surveys will be conducted for this effort and no boundary or ROW analyzation will be performed. Approximate boundary and ROW lines shown on the ROW basemap will be from CAD parcel lines only.

c. DELIVERABLES:

- Preliminary Schematic displaying owner parcel information and affected property owner list (drawing file, and pdf)
- Final Schematic displaying owner parcel information and affected property owner list (drawing file, and pdf)

6. SCHEMATIC DEVELOPMENT

a. SCHEMATIC:

- Prepare preliminary schematic submittal per Williamson County submittal requirements and selected design criteria including proposed cross sections, typical sections, roadway centerline, proposed drainage structures, direction of flow and number of travel lanes, intersecting streets, property boundaries and information, ROW and easement locations, preliminary pavement section, driveway locations, horizontal alignment data, profile data, identification of known utilities, retaining wall locations and bridge types, limits and bent

locations. Optimize bridge limits to balance spanning wide flood plains with mitigation requirements.

- Prepare final schematic submittal per Williamson County submittal requirements and selected design criteria.
- Structures anticipated to be considered during preliminary route and schematic development include:
    - 4 grade separations at arterial/signalized locations as identified in the County's LRTP.
    - 3 water crossing locations (EB/WB mainlanes and EB/WB frontage road bridges will be considered at each location).
- Prepare a Stage 1 ICE analysis at major intersections and signalized intersections. Perform a 12-hour turning movement volume count along SH 95 on a typical weekday during the AM and PM peak hours. Forecast the base year traffic volumes to design year volumes using an annual growth rate to account for background traffic growth. Trip generation, distribution, and assignment for any site development is NOT anticipated and therefore excluded from this contract.
- Utilize TxDOT approved tools to ensure safety-driven decisions are considered during the schematic design process. Perform Intersection Control Evaluations (ICE) Stage 1 analysis along SH 95 & future LRTP intersection, and intersections per TxDOT guidelines to determine the most appropriate and safe control strategies. This process includes Safety Performance for Intersection Control Evaluation (SPICE) to evaluate the anticipated safety performance as well as using CAP-X tool to determine capacity and v/c ratios of various control types during the scoping and screening stages of the project development process. If ICE Stage 2 analysis is required, it will NOT be performed as part of this contract.

b. DELIVERABLES:

- Preliminary Schematic Submittal including cost estimate per submittal requirements.
- Final Schematic Submittal including cost estimate per submittal requirements.
- ICE Analysis Memorandum.

7. DRAINAGE STUDY

a. HYDROLOGIC/HYDRAULIC MODELING ([3] major channel crossings, [10] cross drainage structures assumed):

- Prepare hydrologic and hydraulic models or modify existing models (FEMA, drainage districts, river authorities, cities, etc.) if available, to define the drainage infrastructure required for the project. Detail the methodologies employed and recommendations. The analysis will include: preparation of a preliminary design of the right of way drainage system, cross drainage structures, bridges, right-of-way drainage, major channel crossings to reflect the existing and proposed conditions, recommended minimum pavement elevations based on cross drainage flood elevations, right of way requirements, identify potential needs for FEMA Coordination. HEC-RAS shall be utilized for all stream modeling. HY-8 will be utilized for all culverts. Atlas 14 impacts will be reviewed and incorporated.
- Develop existing channel cross sections based on data collection.
- Exhibits and analysis will be prepared in the GIS environment to the extent practical.
- If the number of channel crossings and structures exceeds the assumed number as noted, additional scope and fee modifications may be required.

b. FEMA COORDINATION:

- Coordinate with Local Floodplain Administrator as necessary throughout the project.
- Prepare and submit Conditional Letter of Map Revision (CLOMR) VOID
- Prepare and submit Letter of Map Revision (LOMR). VOID
- Pay Application Fee(s). -VOID

c. SCOUR ANALYSIS - VOID

d. IMPACT AND MITIGATION ANALYSIS:

- Prepare an impact analysis to determine increases in peak flow rates for the 100-year storm including: existing and proposed peak flow rates, mitigation analysis, conceptual detention basin layouts, design of control structures, routing of storm hydrographs through basins, calculate the volume of fill to be placed in the 100-year floodplain, and recommend locations for compensatory

storage; provide preliminary analysis for ultimate build out to determine ROW footprint.

e. DELIVERABLES (Electronic only):

- Preliminary & Final Drainage Report.
- Preliminary & Final CLOMR. -VOID
- Preliminary & Final LOMR. VOID

8. ENVIRONMENTAL SERVICES

a. DESKTOP LEVEL REVIEW AND FIELD RECONNAISSANCE (electronic only):

- Identify and gather data on environmental concerns and known constraints (cultural sites, potential waters of the U.S., hazardous material sites, floodplain) based on research of public databases and sources, to be included into the ROW footprint Layout. Perform a field reconnaissance from public ROW. Follow Williamson Design Criteria Manual.
- Prepare memo summarizing concerns and environmental constraints for each alternative for justification of preferred alternative.

b. DELIVERABLES (electronic only):

- Draft and Final Environmental Constraints Memo

9. GEOTECHNICAL SERVICES -VOID

10. PERMITS - VOID

11. EXCLUSIONS

a. PS&E

b. Bidding Phase and Construction Phase Services

c. Interim Schematic Design

d. Traffic Control Plan and Construction Sequence

e. Bridge Layouts

f. Construction Time Determination

g. CLOMR or LOMR

h. Geotechnical Services

i. Traffic Analysis (with the exception of Stage 1 ICE at CR 458, FM 1466 and FM 1660 based on existing conditions)

j. Traffic Volume Counts / Traffic Turning Movement Counts (other than the 3 12-hr turning movement counts needed for the ICE analysis)

k. Traffic Projections

l. Surveying

m. NEPA Documentation

n. Noise Walls

o. All Permits

p. Utility Relocation Design or Estimates

SH 95 Segment 1 - FM 1660 to Travis County Line
Work Authorization No. 1
Attachment C - Work Schedule

ID	Task Name	Duration	Start	Finish	Predecessors
1	**Task 1: Project Management**	**257 days**	**Tue 10/7/25**	**Wed 9/30/26**	
2	NTP	0 days	Tue 10/7/25	Tue 10/7/25	
3	Project Management	257 days	Tue 10/7/25	Wed 9/30/26	2
4	**QA/QC Plan**	**20 days**	**Tue 10/7/25**	**Mon 11/3/25**	
5	Develop QA/QC Plan	20 days	Tue 10/7/25	Mon 11/3/25	2
6	Submit QA/QC Plan	0 days	Mon 11/3/25	Mon 11/3/25	5
7	Project Closeout	38 days	Mon 8/10/26	Wed 9/30/26	45,54,63
8	**Task 2: Route & Design Studies**	**171 days**	**Tue 10/7/25**	**Tue 6/2/26**	
9	a. Data Collection	20 days	Tue 10/7/25	Mon 11/3/25	2
10	**b. Design Criteria**	**24 days**	**Tue 10/7/25**	**Fri 11/7/25**	
11	Prepare Draft Design Summary Form & Typical Sections	10 days	Tue 10/7/25	Mon 10/20/25	2
12	QC Draft Design Summary Form & Typical Sections	4 days	Tue 10/21/25	Fri 10/24/25	11
13	Submit Draft Design Summary Form & Typical Sections	0 days	Fri 10/24/25	Fri 10/24/25	12
14	GEC Review Draft Design Summary Form & Typical Sections	5 days	Mon 10/27/25	Fri 10/31/25	13
15	Prepare Final Design Summary Form & Typical Sections	3 days	Mon 11/3/25	Wed 11/5/25	14
16	QC Final Design Summary Form & Typical Sections	2 days	Thu 11/6/25	Fri 11/7/25	15
17	Submit Final Design Summary Form & Typical Sections	0 days	Fri 11/7/25	Fri 11/7/25	16
18	**c. Constraints Map**	**171 days**	**Tue 10/7/25**	**Tue 6/2/26**	
19	Evaluation Criteria Development	10 days	Tue 10/7/25	Mon 10/20/25	2
20	Constraints Map Development	30 days	Tue 10/7/25	Mon 11/17/25	2
21	**Alignment Development and Screening**	**171 days**	**Tue 10/7/25**	**Tue 6/2/26**	
22	Alignment Development and Screening	30 days	Tue 10/7/25	Mon 11/17/25	2
23	Meet with County	0 days	Mon 11/17/25	Mon 11/17/25	22
24	Revise Alignments and Screening	20 days	Tue 11/18/25	Mon 12/15/25	23
25	Select Preferred Alignment	0 days	Mon 12/15/25	Mon 12/15/25	24
26	Refine Alignment Based on Stakeholder/Property Owner Feedback	20 days	Tue 1/13/26	Mon 2/9/26	25,32,34
27	Final Alignment Approved by Commissioners Court	16 days	Tue 2/10/26	Tue 3/3/26	26
28	Prepare Route Study Report	60 days	Wed 3/4/26	Tue 5/26/26	27
29	QC Route Study Report	5 days	Wed 5/27/26	Tue 6/2/26	28
30	Submit Route Study Report	0 days	Tue 6/2/26	Tue 6/2/26	29
31	**Task 3: Public Involvement**	**20 days**	**Tue 12/16/25**	**Mon 1/12/26**	
32	Support Rifeline at Property Owner & Stakeholder Meetings	20 days	Tue 12/16/25	Mon 1/12/26	25
33	**Task 4: Utility Coordination Support**	**20 days**	**Tue 12/16/25**	**Mon 1/12/26**	
34	Support Cobb Fendley with Utility Coordination and make Adjustments as Agreed	20 days	Tue 12/16/25	Mon 1/12/26	25
35	**Task 5: ROW Mapping**	**55 days**	**Tue 10/7/25**	**Mon 12/22/25**	
36	Compile Parcel Information from WCAD	20 days	Tue 10/7/25	Mon 11/3/25	2
37	Prepare Table of Impacts	5 days	Tue 12/16/25	Mon 12/22/25	36,25
38	**Task 6: Schematic Development**	**113 days**	**Wed 3/4/26**	**Fri 8/7/26**	
39	Develop Draft Ultimate Schematic	60 days	Wed 3/4/26	Tue 5/26/26	27
40	QC Draft Ultimate Schematic	15 days	Wed 5/27/26	Tue 6/16/26	39
41	Submit Draft Ultimate Schematic	0 days	Tue 6/16/26	Tue 6/16/26	40
42	GEC Review Draft Ultimate Schematic	10 days	Wed 6/17/26	Tue 6/30/26	41
43	Develop Final Ultimate Schematic	20 days	Wed 7/1/26	Tue 7/28/26	42
44	QC Final Ultimate Schematic	8 days	Wed 7/29/26	Fri 8/7/26	43
45	Submit Final Ultimate Schematic	0 days	Fri 8/7/26	Fri 8/7/26	44
46	**Task 7: Drainage Study**	**113 days**	**Wed 3/4/26**	**Fri 8/7/26**	
47	**Drainage Report**	**113 days**	**Wed 3/4/26**	**Fri 8/7/26**	
48	Develop Preliminary Drainage Report	60 days	Wed 3/4/26	Tue 5/26/26	27
49	QC Preliminary Drainage Report	15 days	Wed 5/27/26	Tue 6/16/26	48
50	Submit Preliminary Drainage Report	0 days	Tue 6/16/26	Tue 6/16/26	49
51	GEC Review Preliminary Drainage Report	10 days	Wed 6/17/26	Tue 6/30/26	50
52	Develop Final Drainage Report	20 days	Wed 7/1/26	Tue 7/28/26	51
53	QC Final Drainage Report	8 days	Wed 7/29/26	Fri 8/7/26	52
54	Submit Final Drainage Report	0 days	Fri 8/7/26	Fri 8/7/26	53
55	**Task 8: Environmental Services**	**113 days**	**Wed 3/4/26**	**Fri 8/7/26**	
56	**Environmental Technical Report**	**113 days**	**Wed 3/4/26**	**Fri 8/7/26**	
57	Prepare Draft Environmental Constraints Memo	60 days	Wed 3/4/26	Tue 5/26/26	27
58	QC Draft Environmental Constraints Memo	15 days	Wed 5/27/26	Tue 6/16/26	57
59	Submit Draft Environmental Constraints Memo	0 days	Tue 6/16/26	Tue 6/16/26	58
60	GEC Review Draft Environmental Constraints Memo	10 days	Wed 6/17/26	Tue 6/30/26	59
61	Prepare Final Environmental Constraints Memo	20 days	Wed 7/1/26	Tue 7/28/26	60
62	QC Final Environmental Constraints Memo	8 days	Wed 7/29/26	Fri 8/7/26	61
63	Submit Final Environmental Constraints Memo	0 days	Fri 8/7/26	Fri 8/7/26	62



WSB, LLC
SH 95 Segment 1
Work Authorization No. 1
Attachment D - Fee Schedule

	WSB		LJA		Benesch		Hardesty & Hanover		SWCA		Total	
Task	**Hours**	**Cost**	**Hours**	**Cost**	**Hours**	**Cost**	**Hours**	**Cost**	**Hours**	**Cost**	**Hours**	**Cost**
1. Project Management	216	$60,080.00	130	$28,240.00	29	$7,771.00	10	$2,250.00	13	$2,056.00	398	$100,397.00
2. Route and Design Studies	976	$164,930.00			108	$32,700.00	0	$0.00			1084	$197,630.00
3. Public Involvement	150	$33,920.00					0	$0.00			150	$33,920.00
4. Utility Coordination Support	91	$23,360.00					0	$0.00			91	$23,360.00
5. ROW and Mapping	78	$16,440.00									78	$16,440.00
6. Schematic Development	1690	$291,800.00			104	$29,380.00	100	$17,830.00			1894	$339,010.00
7. Drainage Study	24	$6,720.00	798	$158,985.00			0	$0.00			822	$165,705.00
8. Environmental Services	16	$2,720.00							90	$13,020.00	106	$15,740.00
Expenses		$5,810.30		$0.00		$420.00		$97.50		$1,120.40		$7,448.20
Total	**3241**	**$605,780.30**	**928**	**$187,225.00**	**241**	**$70,271.00**	**110**	**$20,177.50**	**103**	**$16,196.40**	**4623**	**$899,650.20**

SH 95 Segment 1
Work Authorization No. 1
Attachment D - Fee Schedule

WSB LLC	Principal/Sr. Advisor	Sr. Project Manager	Sr. Engineer II	Sr. Engineer I	Project Engineer	Design Engineer II	Design Engineer I	Graduate Engineer	Sr. Engineer Tech	Engineer Tech	CADD/GIS Operator	Jr. CADD/GIS Operator	Environmental/Transportation Planner	Sr. Environmental Specialist	Environmental Specialist	Project Analyst	Admin/Clerical	Total Labor Hours	Task Cost
	$410.00	$370.00	$335.00	$280.00	$230.00	$210.00	$180.00	$150.00	$200.00	$150.00	$135.00	$90.00	$185.00	$170.00	$140.00	$130.00	$110.00		
1. Project Management																			
b. Develop Monthly Progress Reports, Invoices, and Billings (10 months assumed)													10			8	8	**26**	
c. QA/QC Plan		8		8									16					**32**	
d. Project Coordination and Administration	4	16	22	22									16					**80**	
e. Progress/Coordination Meetings (24 assumed)		16	22		12								6					**56**	
f. Project Design Schedule		4		2									4					**10**	
g. Project Documents/Files		4	8															**12**	
TASK HOURS SUB-TOTALS	4	48	52	32	12	0	0	0	0	0	0	0	52	0	0	8	8	**216**	
TASK TOTALS	$1,640.00	$17,760.00	$17,420.00	$8,960.00	$2,760.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$9,620.00	$0.00	$0.00	$1,040.00	$880.00		**$60,080.00**
2. Route and Design Studies																			
a. Data Collection		6	8		12		12	40			24		12	12				**126**	
b. Design Criteria		2		12				8				24						**46**	
c. Constraints Map (3 Preliminary Alignments assumed)		12	20	60			100	240			54	100	100	54	40		24	**804**	
TASK HOURS SUB-TOTALS	0	20	28	72	12	0	112	288	0	0	78	124	112	66	40	0	24	**976**	
TASK FEE TOTAL	$0.00	$7,400.00	$9,380.00	$20,160.00	$2,760.00	$0.00	$20,160.00	$43,200.00	$0.00	$0.00	$10,530.00	$11,160.00	$20,720.00	$11,220.00	$5,600.00	$0.00	$2,640.00		**$164,930.00**
3. Public Involvement																			
a. Public Involvement Support (Assume 1 fact sheet edits and up to 3 website exhibits)		2	4										8					**14**	
b. Property Owner Meeting Support (up to 12 meetings, up to 24 parcel exhibits, one person attend up to 12 meetings)		6	12					48										**66**	
c. Stakeholder Meetings (Up to 3 meetings assumed)		6	24					4			12		24					**70**	
TASK HOURS SUB-TOTALS	0	14	40	0	0	0	0	52	0	0	12	0	32	0	0	0	0	**150**	
TASK FEE TOTAL	$0.00	$5,180.00	$13,400.00	$0.00	$0.00	$0.00	$0.00	$7,800.00	$0.00	$0.00	$1,620.00	$0.00	$5,920.00	$0.00	$0.00	$0.00	$0.00		**$33,920.00**
4. Utility Coordination Support																			
a. Incorporate Utility Information into Engineering Drawings		1					48											**49**	
b. Utility Meetings (Assume 6 meetings with CF and 2 meetings with utility companies)		8	34															**42**	
TASK HOURS SUB-TOTALS	0	9	34	0	0	0	48	0	0	0	0	0	0	0	0	0	0	**91**	
TASK FEE TOTAL	$0.00	$3,330.00	$11,390.00	$0.00	$0.00	$0.00	$8,640.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00		**$23,360.00**
5. ROW and Mapping																			
a. ROW Map (Assume 24 parcels requiring ROW acquisition)		6		12			48						12					**78**	
TASK HOURS SUB-TOTALS	0	6	0	12	0	0	48	0	0	0	0	0	12	0	0	0	0	**78**	
TASK FEE TOTAL	$0.00	$2,220.00	$0.00	$3,360.00	$0.00	$0.00	$8,640.00	$0.00	$0.00	$0.00	$0.00	$0.00	$2,220.00	$0.00	$0.00	$0.00	$0.00		**$16,440.00**
6. Schematic Development																			
a. Schematic																		**0**	
Preliminary Schematic Roll Plot																		**0**	
General and Layout (Title Plate/Blocks, Project Designations, Road Class)				4			4					16						**24**	
Typical Sections			2	2			6		8	2		10						**30**	
Cross Sections		4	4	4			16					16						**44**	
Traffic Control/Construction Sequence		1	2	2			8					8						**21**	
Schematic Plan and Profile		22	28	30	60	80	138	200	18	266		112						**954**	
Construction Cost Estimate		6	4	2	8		8	24		24		24						**100**	
Final Schematic Roll Plot																		**0**	
General and Layout		1					4					4						**9**	
Typical Sections		1					4					6						**11**	
Cross Sections		4					16			8		16						**44**	
Traffic Control/Construction Sequence		1					6			6		6						**19**	
Schematic Plan and Profile		8	10		22	50	24	46		106		24						**290**	
Construction Cost Estimate		1	2	2	4		4	16		16		16						**61**	
Intersection Control Evaluation		1	8	14			20	24		8		8						**83**	
TASK HOURS SUB-TOTALS	0	50	60	60	94	130	258	310	26	436	0	266	0	0	0	0	0	**1690**	
TASK FEE TOTAL	$0.00	$18,500.00	$20,100.00	$16,800.00	$21,620.00	$27,300.00	$46,440.00	$46,500.00	$5,200.00	$65,400.00	$0.00	$23,940.00	$0.00	$0.00	$0.00	$0.00	$0.00		**$291,800.00**
7. Drainage Study																			
a. Hydrologic/Hydraulic Modeling																		**0**	
b. FEMA Coordination																		**0**	
d. Impact and Mitigation Analysis																		**0**	
Drainage Report				24														**24**	
TASK HOURS SUB-TOTALS	0	0	0	24	0	0	0	0	0	0	0	0	0	0	0	0	0	**24**	
TASK FEE TOTAL	$0.00	$0.00	$0.00	$6,720.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00		**$6,720.00**
8. Environmental Services																			
a. Desktop Review and Field Reconnaissance														16				**16**	
TASK HOURS SUB-TOTALS	0	0	0	0	0	0	0	0	0	0	0	0	0	16	0	0	0	**16**	
TASK TOTALS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$2,720.00	$0.00	$0.00	$0.00		**$2,720.00**
TOTAL WSB LABOR HOURS	4	147	214	200	118	130	466	650	26	436	90	390	208	82	40	8	32	**3241**	
TOTAL WSB LABOR COSTS	$1,640.00	$54,390.00	$71,690.00	$56,000.00	$27,140.00	$27,300.00	$83,880.00	$97,500.00	$5,200.00	$65,400.00	$12,150.00	$35,100.00	$38,480.00	$13,940.00	$5,600.00	$1,040.00	$3,520.00		**$599,970.00**

OTHER DIRECT EXPENSES	QUANTITY	UNIT	Rate	TOTAL
WSB Direct Expenses:				
Toll Charges	20	EA	$2.00	$40.00
12-hr Turning Movement Count	3	EA	$1,400.00	$4,200.00
Postage	10	EA	$0.78	$7.80
Photocopies B/W (8 1/2" X 11")	100	PAGE	$0.15	$15.00
Photocopies Color (8 1/2" X 11")	200	PAGE	$1.00	$200.00
Photocopies B/W (11" X 17")	50	PAGE	$0.25	$12.50
Photocopies Color (11" X 17")	200	PAGE	$1.25	$250.00
Report Printing	6	EA	$25.00	$150.00
Report Binding and Tabbing	6	EA	$10.00	$60.00
Plots (Color on Bond) (per sq. ft.)	100	SF	$1.75	$175.00
Mileage	1000	MILE	$0.700	$700.00
SUBTOTAL DIRECT EXPENSES				**$5,810.30**

SUMMARY	
Subtotal Labor	**$599,970.00**
Subtotal Direct Expenses	**$5,810.30**
TOTAL WSB FEE	**$605,780.30**

SH 95 Segment 1
Work Authorization No. 1
Attachment D - Fee Schedule

LJA Engineering, Inc.	Project Principal	Quality Manager	Senior Engineer	Project Engineer	Design Engineer	Engineer-in-Training	Admin	Total Labor Hours	Task Cost
	$310.00	$260.00	$240.00	$210.00	$185.00	$150.00	$90.00		
1. Project Management									
b. Develop Monthly Progress Reports, Invoices, and Billings (10 months assumed)			24				24	**48**	
c. QA/QC Plan		32						**32**	
e. Progress/Coordination Meetings (24 assumed)			48					**48**	
g. Project Documents/Files			2					**2**	
TASK HOURS SUB-TOTALS	0	32	74	0	0	0	24	**130**	
TASK TOTALS	$0.00	$8,320.00	$17,760.00	$0.00	$0.00	$0.00	$2,160.00		**$28,240.00**
7. Drainage Study									
a. Hydrologic/Hydraulic Modeling									
1. Data Collection/Create base maps			8			8		**16**	
2. Site Visit/Take Pictures			8			8		**16**	
3. Coordinate Crossing Utilities (11 Crossings)			11					**11**	
4. Brushy Creek Bridge									
a. Existing Model HEC-RAS (Update WILCO Atlas 14 Model)			4	4	4	4		**16**	
b. Proposed Model HEC-RAS			8	8	8	8		**32**	
5. Unnamed Trib to Brushy Creek Bridge								**0**	
a. Existing Model HEC-RAS (Update WILCO Atlas 14 Model)			4	4	4	4		**16**	
b. Proposed Model HEC-RAS			8	8	8	8		**32**	
6. Bridge-class Culvert (1)									
a. NRCS UH Hydrology HEC-HMS			2	2	2	2		**8**	
b. Create Existing HEC-RAS Model			4	4	4	4		**16**	
c. Create Proposed HEC-RAS Model			4	4	4	4		**16**	
7. Minor Culverts (10)									
a. Rational Method and NRCS UH Hydrology HEC-HMS			5	5	5	5		**20**	
b. Create Existing HY-8 Models (10)			20	20	20	20		**80**	
c. Create Proposed HY-8 Models (10)			20	20	20	20		**80**	
8. ROW Drainage (Roadside Ditch Profile and Geometry)			40	40	40	40		**160**	
9. Determine ROW and Easement Needs			4	4	4	4		**16**	
b. FEMA Coordination			4					**4**	
d. Impact and Mitigation Analysis									
1. Pre-project Conditions Hydrologic Model (11 POIs)			5	5	5	5		**20**	
2. Post-project Conditions Hydrologic Model (11 POIs)			5	5	5	5		**20**	
3. 2YR, 10YR, 25YR, 100YR Pre vs. Post Comparison (11 POIs)			6	6	5	5		**22**	
4. Impact Assessment (11 POIs)			11					**11**	
5. Waterway Stability Impact Analysis (11 POIs)			6	6	5	5		**22**	
6. Detention Pond Design (Malcolm Small Watershed Method) (11 POIs)			12	12	10	10		**44**	
e. Deliverables									
1. Preliminary Drainage Report			32	16	16	16		**80**	
2. Final Drainage Report			16	8	8	8		**40**	
TASK HOURS SUB-TOTALS	0	0	247	181	177	193	0	**798**	
TASK FEE TOTAL	$0.00	$0.00	$59,280.00	$38,010.00	$32,745.00	$28,950.00	$0.00		**$158,985.00**
TOTAL LJA LABOR HOURS	0	32	321	181	177	193	24	**928**	
TOTAL LJA LABOR COSTS	$0.00	$8,320.00	$77,040.00	$38,010.00	$32,745.00	$28,950.00	$2,160.00		**$187,225.00**

OTHER DIRECT EXPENSES	QUANTITY	UNIT	Rate	TOTAL
LJA Direct Expenses:				
SUBTOTAL DIRECT EXPENSES				**$0.00**

SUMMARY	
Subtotal Labor	**$187,225.00**
Subtotal Direct Expenses	**$0.00**
TOTAL LJA FEE	**$187,225.00**

SH 95 Segment 1
Work Authorization No. 1
Attachment D - Fee Schedule

Benesch	Principal	Senior Project Manager	Sr. Manager of Special Projects (RR Coordination)	QA/QC Engineer	Project Manager	Senior Project Engineer	Admin/Clerical	Total Labor Hours	Task Cost
	$325.00	$315.00	$315.00	$315.00	$280.00	$240.00	$86.00		
1. Project Management									
b. Develop Monthly Progress Reports, Invoices, and Billings (10 months assumed)		6					6	**12**	
e. Progress/Coordination Meetings (24 assumed)	1	8	8					**17**	
TASK HOURS SUB-TOTALS	1	14	8	0	0	0	6	**29**	
TASK TOTALS	$325.00	$4,410.00	$2,520.00	$0.00	$0.00	$0.00	$516.00		**$7,771.00**
2. Route and Design Studies									
d. Planning Support	4	12		4	40			**60**	
e. UPRR Considerations	4		40	4				**48**	
TASK HOURS SUB-TOTALS	8	12	40	8	40	0	0	**108**	
TASK FEE TOTAL	$2,600.00	$3,780.00	$12,600.00	$2,520.00	$11,200.00	$0.00	$0.00		**$32,700.00**
6. Schematic Development									
b. QA/QC									
Alternatives				12	4			**16**	
Draft Ultimate Schematic				16	12	16		**44**	
Final Ultimate Schematic				16	12	16		**44**	
TASK HOURS SUB-TOTALS	0	0	0	44	28	32	0	**104**	
TASK FEE TOTAL	$0.00	$0.00	$0.00	$13,860.00	$7,840.00	$7,680.00	$0.00		**$29,380.00**
TOTAL Benesch LABOR HOURS	9	26	48	52	68	32	6	**241**	
TOTAL Benesch LABOR COSTS	$2,925.00	$8,190.00	$15,120.00	$16,380.00	$19,040.00	$7,680.00	$516.00		**$69,851.00**

OTHER DIRECT EXPENSES	**QUANTITY**	**UNIT**	**Rate**	**TOTAL**
Benesch Direct Expenses:				
Toll Charges	10	EA	$2.00	$20.00
Courier	3	EA	$50.00	$150.00
Report Printing	3	EA	$25.00	$75.00
Mileage	250	MILE	$0.700	$175.00
SUBTOTAL DIRECT EXPENSES				**$420.00**

SUMMARY	
Subtotal Labor	**$69,851.00**
Subtotal Direct Expenses	**$420.00**
TOTAL Benesch FEE	**$70,271.00**

SH 95 Segment 1
Work Authorization No. 1
Attachment D - Fee Schedule

Hardesty & Hanover (H&H)	Project Principal	Senior Technical Advisor	Sr Project Manager	Sr Structural QA/QC Manager	Sr Structural Engineer	Structural Engineer	Sr Structural Designer (EIT II)	Structural Designer (EIT I)	Sr Engineer Technician	CAD Technician	Admin/ Clerical	Total Labor Hours	Task Cost
	$335.00	$300.00	$270.00	$255.00	$250.00	$165.00	$125.00	$110.00	$150.00	$95.00	$90.00		
1. Project Management													
b. Monthly Progress Reports, Invoices, and Corresponsance			4									**4**	
f. Project Schedul			2									**2**	
g. Project Documents/Files						2			2			**4**	
TASK HOURS SUB-TOTALS	0	0	6	0	0	2	0	0	2	0	0	**10**	
TASK TOTALS	$0.00	$0.00	$1,620.00	$0.00	$0.00	$330.00	$0.00	$0.00	$300.00	$0.00	$0.00		**$2,250.00**
6. Schematic Development - Assume 4 grade separations, 3 major channel crossings													
a. Schematic *optimize bridges and develop bridge limits & linework - Prelim and Final*		2	8	8	2	20	16		18			**74**	
b. Deliverables *assist with prelim & final schematic submittals including bridge cost estimate*			2	2	2	12	8					**26**	
TASK HOURS SUB-TOTALS	0	2	10	10	4	32	24	0	18	0	0	**100**	
TASK FEE TOTAL	$0.00	$600.00	$2,700.00	$2,550.00	$1,000.00	$5,280.00	$3,000.00	$0.00	$2,700.00	$0.00	$0.00		**$17,830.00**
TOTAL H&H LABOR HOURS	0	2	16	10	4	34	24	0	20	0	0	**110**	
TOTAL H&H LABOR COSTS	$0.00	$600.00	$4,320.00	$2,550.00	$1,000.00	$5,610.00	$3,000.00	$0.00	$3,000.00	$0.00	$0.00		**$20,080.00**

OTHER DIRECT EXPENSES	QUANTITY	UNIT	Rate	TOTAL
H&H Direct Expenses:				
Photocopies B/W (11" X 17")	10	PAGE	$0.25	$2.50
Photocopies Color (11" X 17")	20	PAGE	$1.25	$25.00
Mileage	100	MILE	$0.70	$70.00
SUBTOTAL DIRECT EXPENSES				**$97.50**

SUMMARY	
Subtotal Labor	**$20,080.00**
Subtotal Direct Expenses	**$97.50**
TOTAL H&H FEE	**$20,177.50**

SH 95 Segment 1
Work Authorization No. 1
Attachment D - Fee Schedule

SWCA	Subject Matter Expert IV	Subject Matter Expert III	Subject Matter Expert II	Subject Matter Expert I	Specialist XII	Specialist X	Specialist IX	Specialist VIII	Specialist VII	Specialist VI	Specialist V	Specialist III	Total Labor Hours	Task Cost
	$293.00	$268.00	$242.00	$230.00	$226.00	$189.00	$169.00	$158.00	$147.00	$137.00	$123.00	$104.00		
1. Project Management														
b. Develop Monthly Progress Reports, Invoices, and Billings (10 months assumed)												5	**5**	
d. Project Coordination and Administration					4			4					**8**	
TASK HOURS SUB-TOTALS	0	0	0	0	4	0	0	4	0	0	0	5	**13**	
TASK TOTALS	$0.00	$0.00	$0.00	$0.00	$904.00	$0.00	$0.00	$632.00	$0.00	$0.00	$0.00	$520.00		**$2,056.00**
8. Environmental Services														
a. Desktop Review and Field Reconnaissance			1	1	8	4	8	12	8	8	16	24	**90**	
TASK HOURS SUB-TOTALS	0	0	1	1	8	4	8	12	8	8	16	24	**90**	
TASK TOTALS	$0.00	$0.00	$242.00	$230.00	$1,808.00	$756.00	$1,352.00	$1,896.00	$1,176.00	$1,096.00	$1,968.00	$2,496.00		**$13,020.00**
TOTAL SWCA LABOR HOURS	0	0	1	1	12	4	8	16	8	8	16	29	**103**	
TOTAL SWCA LABOR COSTS	$0.00	$0.00	$242.00	$230.00	$2,712.00	$756.00	$1,352.00	$2,528.00	$1,176.00	$1,096.00	$1,968.00	$3,016.00		**$15,076.00**

OTHER DIRECT EXPENSES	**QUANTITY**	**UNIT**	**Rate**	**TOTAL**
SWCA Direct Expenses:				
Mileage	172	Per Mile	$0.70	$120.40
Hazardous Materials Database Search	1	Actual Cost	$1,000.00	$1,000.00
SUBTOTAL DIRECT EXPENSES				**$1,120.40**

SUMMARY	
Subtotal Labor	**$15,076.00**
Subtotal Direct Expenses	**$1,120.40**
TOTAL SWCA FEE	**$16,196.40**

Commissioners Court - Regular Session **46.**

Meeting Date: 10/14/2025

SH 95, Seg 3 – BGE– WA#1

Submitted By: Ragan Riggs, Road Bond

Department: Road Bond

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider, and take appropriate action on Work Authorization No. 1 to the SH 95, Segment 3 contract executed October 14, 2025, between Williamson County and BGE, Inc. relating to the LTP/Corridor Program.

Background

This Work Authorization No. 1 is for engineering services in the amount of $836,601.00 and terminates on September 30, 2026. Project: P730 Fund Source: LTP/Corridor

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Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

SH 95, Seg 3 – BGE– WA#1

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/07/2025 06:47 PM
Form Started By: Ragan Riggs		Started On: 10/06/2025 01:46 PM
Final Approval Date: 10/07/2025		

Reviewed by DFG
P730

EXHIBIT C

WORK AUTHORIZATION

WORK AUTHORIZATION NO. 1
PROJECT: SH 95 Segment 3

This Work Authorization is made pursuant to the terms and conditions of the Williamson County Contract for Engineering Services, being dated October 14, 2025 and entered into by and between Williamson County, Texas, a political subdivision of the State of Texas, (the "County") and BGE, Inc. (the "Engineer").

Part1. The Engineer will provide the following Engineering Services set forth in Attachment "B" of this Work Authorization.

Part 2. The maximum amount payable for services under this Work Authorization without modification is $836,601.00.

Part 3. Payment to the Engineer for the services established under this Work Authorization shall be made in accordance with the Contract.

Part 4. This Work Authorization shall become effective on the date of final acceptance and full execution of the parties hereto and shall terminate on September 30, 2026. The Engineering Services set forth in Attachment "B" of this Work Authorization shall be fully completed on or before said date unless extended by a Supplemental Work Authorization.

Part 5. This Work Authorization does not waive the parties' responsibilities and obligations provided under the Contract.

Part 6. County believes it has sufficient funds currently available and authorized for expenditure to finance the costs of this Work Authorization. Engineer understands and agrees that County's payment of amounts under this Work Authorization is contingent on the County receiving appropriations or other expenditure authority sufficient to allow the County, in the exercise of reasonable administrative discretion, to continue to make payments under this Contract. It is further understood and agreed by Engineer that County shall have the right to terminate this Contract at the end of any County fiscal year if the governing body of County does not appropriate sufficient funds as determined by County's budget for the fiscal year in question. County may effect such termination by giving written notice of termination to Engineer.

Continued next page

Part 7. This Work Authorization is hereby accepted and acknowledged below.

ENGINEER:	COUNTY:
BGE, Inc.	Williamson County, Texas
By: _____	By: _____
Signature	Signature
Eric Busker, PE	
Printed Name	Printed Name
Director	
Title	Title
09/29/2025	
Date	Date

LIST OF ATTACHMENTS

Attachment A - Services to be Provided by County

Attachment B - Services to be Provided by Engineer

Attachment C - Work Schedule

Attachment D - Fee Schedule

APPROVED
By Christen Eschberger at 3:35 pm, Sep 29, 2025

ATTACHMENT A
SERVICES TO BE PROVIDED BY THE COUNTY
FOR SH 95 SEGMENT 3

In general, Williamson County and its representatives to their best efforts will render services as follows:

1. Name, business address, and phone number of County's project manager.

2. Assistance to the Engineer, as necessary, with obtaining data and information from other local, regional, State and Federal agencies required for this project.

3. Obtain Rights of Entry from landowners that are unwilling to grant access to the Engineer.

4. Provide available appropriate County data on file including plans and specifications that are deemed pertinent to the completion of the work required by the scope of services (including previous hydraulic studies, models, previous reports and studies, available existing traffic counts, and design year traffic projections).

5. Provide available criteria and full information as to the client's requirements for the project. Provide examples of acceptable format for the required deliverables.

6. Provide information on any meetings/discussions held with adjoining property owners that may impact the project.

7. Provide timely reviews and decisions necessary for the Engineer to maintain the project work schedule. Review recommendations offered by the Engineer, progress of work, and final acceptance of all documents.

8. Submittal of documentation and permits to regulatory agencies for review and comment, when specified.

9. Support project development efforts with stakeholders, coordinate meetings and interface with stakeholders, as needed.

10. Post and maintain project information for public consumption on the County website.

11. Assist with Coordination between the Engineer and the County's other consultants.

12. Negotiate with all utility companies for any agreements and/or relocations required.

13. Provide an agent as necessary to secure proposed ROW and relocate/remove improvements on proposed ROW.

14. Provide construction observation and review contractor pay applications and progress.

15. Provide Engineer with Contractor submittals, Requests for Information (RFI's), shop drawings, and correspondence.

16. Review Engineer progress, submittals, and plan changes.

ATTACHMENT B
SERVICES TO BE PROVIDED BY THE ENGINEER FOR
SH 95 – SEGMENT 3

PROJECT DESCRIPTION

Project Limits

The Project Limits are along SH 95 from the Chandler Rd Extension project to just north of FM 1331 length is 1.6 miles.

Existing Facility

The existing TXDOT facility is a 2-lane uncurbed asphalt with a Railroad Crossing within the project limits. The existing ROW varies from 100'-130'.

Proposed Facility

The proposed ultimate facility is a controlled access facility with 2 mainlanes in each direction separated by a depressed median, 2 three-lane frontage roads, ramps, 2 shared use paths (one on each side of the Right-of-Way). The proposed ROW width will typically be 350 feet wide; however, it may vary to accommodate drainage, including, detention ponds and drainage easements. There is one bridge and potential culverts proposed along the project limits. The improvements include reconstruction of the Chandler Rd Extension interchange. An Intersection Control Evaluation (ICE): Stage 1 analysis is required for the Chandler Rd and FM 1331 intersections.

Design Criteria

The proposed design criteria for the project will be developed from TxDOT design criteria.

1. PROJECT MANAGEMENT

   a. COMMUNICATION:

      - Engineer shall designate one Licensed Professional Engineer (Texas) to be responsible for the project management, and all communications with the County and its representatives.

   b. MONTHLY PROGRESS REPORTS, INVOICES, AND BILLINGS ([10] months assumed):

      - Submit monthly progress status reports to the GEC. Progress reports will include: deliverable table, tasks completed, tasks/objectives that are planned for the upcoming periods, lists or descriptions of items or decisions needed from

the County and its representatives. Subconsultant progress will be incorporated into the monthly progress report. A copy of the monthly progress report will be uploaded to ProjectWise.

- Prepare correspondence, invoices, and progress reports on a monthly basis in accordance with current County requirements.

- If the project exceeds the assumed duration as noted, additional scope and fee modifications may be required.

c. QUALITY ASSURANCE AND QUALITY CONTROL (QA/QC) PLAN:

- Prepare a project specific QA/QC plan and submit to the County within thirty (30) days of notice to proceed.

- For each deliverable submittal, provide evidence of their internal review and mark-up of that deliverable as preparation for submittal and in accordance with submitted project specific QA/QC plan.

- Provide continuous QA/QC throughout the duration of the scheduled services included herein to appraise both technical and business performance and provide direction for project activities.

d. PROJECT COORDINATION & ADMINISTRATION:

- Prepare and maintain routine project record keeping including records of meetings and minutes.
- Correspondence and coordination will be handled through & with the concurrence of the GEC.
- Manage Project activities (including documenting emails, phone and conference calls, maintain project files for the length of the project, meeting agendas, meeting minutes, and schedule meetings), direct Engineer's team/staff, coordinate and review sub-consultant work, correspond with the County and its representatives, and assist the County and its representatives in preparing responses to Project-related inquiries.

e. PROGRESS/COORDINATION MEETINGS ([24] external meetings assumed):

- Attend an in-person kickoff meeting and subsequent in-person coordination/progress meeting with the County and its representatives and

stakeholders, as necessary to communicate development of the project and design issues.

- Prepare agenda and sign-in sheets for external coordination/progress meetings.
- Prepare meeting minutes for review via email within three (3) business days of the external coordination/progress meeting.
- Conduct internal coordination meetings as required to advance the development of the project.
- If the number of external project meetings exceeds the assumed number as noted, additional scope and fee modifications may be required.

f. PROJECT DESIGN SCHEDULE:

- Baseline Schedule - Submit a Critical Path Method (CPM) Baseline Schedule in calendar day (CD) format to the County for approval, using P6 Primavera or Microsoft Project in both pdf and native formats within 14 calendar days of the Work Authorization execution. This schedule should detail all work activities, including those by the County affecting the critical path. It shall outline the execution strategy, critical path, milestones, deliverables, and for each activity, its predecessors, successors, start and end dates, and float. Changes to schedule activities, durations, and dates require County consent, except for adjustments due to approved supplements or County-sanctioned project duration changes.
- Progress Schedule – Submit an updated Progress Schedule with each significant milestone and/or deliverable identified by the County, detailing actual work completion percentages and incorporating all approved supplements. If the schedule deviates from the baseline, a recovery schedule approved by the County is required.

g. PROJECT DOCUMENTS/FILES:

- All contract documents, including native files, shall be turned over to the County at each milestone and at the completion of the project or as requested. Documents shall be posted to the County's project management database.

h. DELIVERABLES (electronic only):

- Monthly Invoices and Progress Reports including Deliverable Table
- Project Specific QA/QC Plan

- Meeting Minutes, Sign-In Sheets, and Agendas
- Project Schedule and Updates
- Project Files
- QA/QC Documentation with Deliverable
- Project Baseline Schedule and Progress Schedule with Milestone Deliverables

2. ROUTE AND DESIGN STUDIES

a. DATA COLLECTION:

- Perform record research and obtaining existing information, including but not limited to: as-built plans, construction plans, right of way maps, traffic data, environmental reports, studies, future land use maps, floodplain data, floodplain, and drainage models and analyses. Obtain construction plans for projects within the project limits and abutting TxDOT and County Roads. Obtain drainage studies, reports, and mapping for the project area, including reports for developments affecting the drainage area.

- Conduct a field investigation of the proposed roadway alignment and the surrounding area to determine field conditions including photographic record of notable existing features.

- Develop and maintain adjacent property ownership information (including owner's name, tenant name for leased property, mailing address, property address, property id number) spreadsheet to be used for disseminating project information. Database spreadsheet shall be submitted with each milestone submittal.
- Review aerial photography and contours provided by Williamson County. County provided aerial photography and contours will be the basis for developing all constraints maps and route options.
- Obtain available existing traffic counts. Obtain traffic projections from the County and evaluate if the projections need adjusting. Traffic methodology and projections shall not be coordinated with TxDOT or be submitted to TxDOT.

- Review the data collected and organize the information.

b. DESIGN CRITERIA:

- Submit a Design Summary Report (DSR) per TxDOT Roadway Design Manual.

c. CONSTRAINTS MAP (3 preliminary alignments assumed):

- Develop evaluation criteria to assist in evaluating route alignment alternatives.
- Develop a constraints map and technical memorandum that includes environmental concerns, known constraints (structures, floodplain, karst features), aerial photography, contour information, utility information, based on research of public databases and sources and details screening measures and decision practices for eliminating non-viable corridors.
- Develop preliminary conceptual alignments using a 350-ft shape for use in soliciting input during coordination meetings with stakeholders.
- Refine preliminary alignment based on stakeholder input, design criteria, existing structures, potential displacements, right of way limits and requirements, known developments, FEMA floodplain areas, existing and proposed drainage structures and issues.

d. DELIVERABLES:

- Results of Records Research of Existing Information to ProjectWise.
- Property Owner Spreadsheet and Updates (with each milestone submittal)
- Draft Constraints Map Preliminary Alignments and Technical Memorandum (pdf and hardcopies). One Draft shall be submitted, and Final will address one round of comments.
- Final Constraints Map Refined Alignment and Technical Memorandum Recommendation (pdf and hardcopies).
- Design Summary Report and typical sections (pdf and hardcopies)

3. <u>PUBLIC INVOLVEMENT</u>

a. PUBLIC INVOLVEMENT SUPPORT

- Review the project's Public Involvement plan prepared by others.
- Provide information or data for fact sheets and FAQs (assumed 1 fact sheet)
- Provide exhibits for website and other project information sites (up to 3 exhibits assumed).

b. PROPERTY OWNER MEETING SUPPORT

Public involvement activities will be conducted through the County's existing public involvement contract with Rifeline. The engineer will provide support for the Public Involvement plans for the following activities:

- Prepare materials and provide support and exhibits for meetings with Individual Property Owners (up to 36 exhibits).
- Provide property owner exhibits identifying parent tract (including area) and right-of-way acquisition (including parcel acquisition and remainder areas).
- One person will attend meetings as requested (up to 12 meetings assumed).
- If the number of property owner meetings exceeds the assumed number as noted, additional scope and fee modifications may be required.

c. STAKEHOLDER MEETINGS

- Coordinate with affected state and local agencies and County's consultants via in-person or virtual stakeholder meeting.
- Prepare agendas, sign in sheets, meeting minutes, discussion topics, presentations, overall exhibits, and maps of the project limits for stakeholder coordination meetings. (up to 3 meetings assumed).
- If the number of stakeholder meetings exceeds the assumed number as noted, additional scope and fee modifications may be required.

d. DELIVERABLES:

- Input on fact sheets, FAQs, and exhibits for website.
- Property owner exhibits (native file, pdf, and hardcopies).
- Stakeholder meeting agendas, exhibits, and meeting minutes.

4. <u>UTILITY COORDINATION SUPPORT</u>

Direct coordination with utilities will be conducted through the County's existing utility coordination contract with Cobb Fendley and Associates. The Engineer will provide support as described below:

a. INCORPORATE UTILITY INFORMATION INTO ENGINEERING DRAWINGS

- Incorporate utility information provided by others into design files. The Engineer will not be responsible for providing utility designs required from this project.

- Add utility notes to plans and exhibits as necessary.
- Optimize the project design to minimize utility impacts and relocations. Existing or proposed utility information received after Pre-Final submittal may require scope and fee modifications.

b. UTILITY MEETINGS

- Meet with utility coordinator and review utility impacts and potential relocations to identify appropriate approach to reducing/mitigating impacts [up to 6 meetings].
- Attend meetings with utilities as requested [up to 2 meetings]
- If the number of meetings exceeds the assumed number as noted, additional scope and fee modifications may be required.
- Prepare meeting minutes for review via email within three (3) business days of the meeting.

c. DELIVERABLES (electronic only):

- Utility information incorporated into plans and design files.
- Reviews of utility relocation plans. (assume up to two reviews per utility relocation, assume up to 5 utility relocations).

5. <u>RIGHT OF WAY (ROW) AND MAPPING</u>

a. ROW MAP:

- Research Williamson County Appraisal District information and compile parcel information to be displayed into schematic and property owner exhibits.
- Prepare a table formatted list of impacted tracts.
- Upon notice to proceed, the Surveyor shall download the Williamson County Appraisal District parcel lines for utilization in the ROW basemap. Utilizing the CAD parcel lines and the associated deed research, the Surveyor shall create a ROW basemap depicting current ownership and approximate property lines. No field surveys will be conducted for this effort and no boundary or ROW analyzation will be performed. Approximate boundary and ROW lines shown on the ROW basemap will be from CAD parcel lines only

b. DELIVERABLES:

- Preliminary Schematic displaying owner parcel information and affected property owner list (drawing file, and pdf)
- Final Schematic displaying owner parcel information and affected property owner list (drawing file, and pdf)
- Property owner exhibits (drawing file, and pdf)

6. SURVEYING

   a. RIGHT OF ENTRY: VOID

   b. FIELD SURVEYING: VOID

7. SCHEMATIC DEVELOPMENT

   a. SCHEMATIC:

   - Prepare preliminary schematic submittal per Williamson County submittal requirements and selected design criteria including proposed cross sections, typical sections, roadway centerline, proposed drainage structures, direction of flow and number of travel lanes, intersecting streets, property boundaries and information, ROW and easement locations, preliminary pavement section, driveway locations, horizontal alignment data, profile data, identification of known utilities, retaining wall and bridge locations and bridge types, limits and bent locations. Optimize bridge limits to balance spanning wide flood plains with mitigation requirements.

   - Prepare final schematic submittal per Williamson County submittal requirements and selected design criteria.

   - Prepare a Stage 1 Intersection Control Evaluation (ICE) analysis for each major intersection and arterial along the corridor. The ICE analysis will be for the ultimate, controlled access condition only and will not consider interim scenarios. The analysis will include proposed roadways on Williamson County's Long Range Transportation Plan. The ICE analysis will be prepared for the following intersections:

     1. Chandler Road at SH 95
     2. FM 1331 at SH 95

b. DELIVERABLES:

- Preliminary Schematic Submittal including cost estimate per submittal requirements.
- Final Schematic Submittal including cost estimate per submittal requirements.
- Stage 1 ICE Analysis report (one per study intersection).

8. DRAINAGE STUDY

a. HYDROLOGIC/HYDRAULIC MODELING (2 major channel crossings, 7 cross drainage structures assumed):

- Hydrologic and Hydraulic analysis and design shall be in accordance with the TxDOT Hydraulic Design Manual (HDM).
- Prepare hydrologic and hydraulic models or modify existing models (FEMA, drainage districts, river authorities, cities, etc.) if available, to define the drainage infrastructure required for the project. Detail the methodologies employed and recommendations. The analysis will include: preparation of a preliminary design of the right of way drainage system, cross drainage structures, bridges, right-of-way drainage, major channel crossings to reflect the existing and proposed conditions, recommended minimum pavement elevations based on cross drainage flood elevations, right of way requirements, identify potential needs for FEMA Coordination. HEC-RAS shall be utilized for all stream modeling and all culverts. Atlas 14 impacts will be reviewed and incorporated.
- Develop existing channel cross sections based on data collection.
- Exhibits and analysis will be prepared in the GIS environment to the extent practical.
- If the number of channel crossings and structures exceeds the assumed number as noted, additional scope and fee modifications may be required.

b. FEMA COORDINATION:

- Coordinate with Local Floodplain Administrator as necessary throughout the project.

- Prepare and submit Conditional Letter of Map Revision (CLOMR) VOID
- Prepare and submit Letter of Map Revision (LOMR). VOID
- Pay Application Fee(s). -VOID

c. SCOUR ANALYSIS : - VOID

d. IMPACT AND MITIGATION ANALYSIS:

- Prepare an impact analysis to determine increases in peak flow rates for the 100-year storm including: existing and proposed peak flow rates, mitigation analysis, conceptual detention basin layouts, design of control structures, routing of storm hydrographs through basins, calculate the volume of fill to be placed in the 100-year floodplain, and recommend locations for compensatory storage. Provide preliminary analysis for ultimate build out to determine ROW footprint.

e. DELIVERABLES (Electronic only):

- Preliminary & Final Drainage Report.
- Preliminary & Final CLOMR. -VOID
- Preliminary & Final LOMR. VOID

9. ENVIRONMENTAL SERVICES

a. DESKTOP LEVEL REVIEW AND FIELD RECONNAISSANCE (electronic only):

- Identify and gather data on environmental concerns and known constraints (cultural sites, potential waters of the U.S., hazardous material sites, floodplain) based on research of public databases and sources, to be included into the ROW footprint Layout. Perform a field reconnaissance from public ROW. Follow Williamson Design Criteria Manual.
- Prepare memo summarizing concerns and constraints for each alternative for justification of preferred alternative.

b. DELIVERABLES (electronic only):

- Draft and Final Environmental Constrain Memo

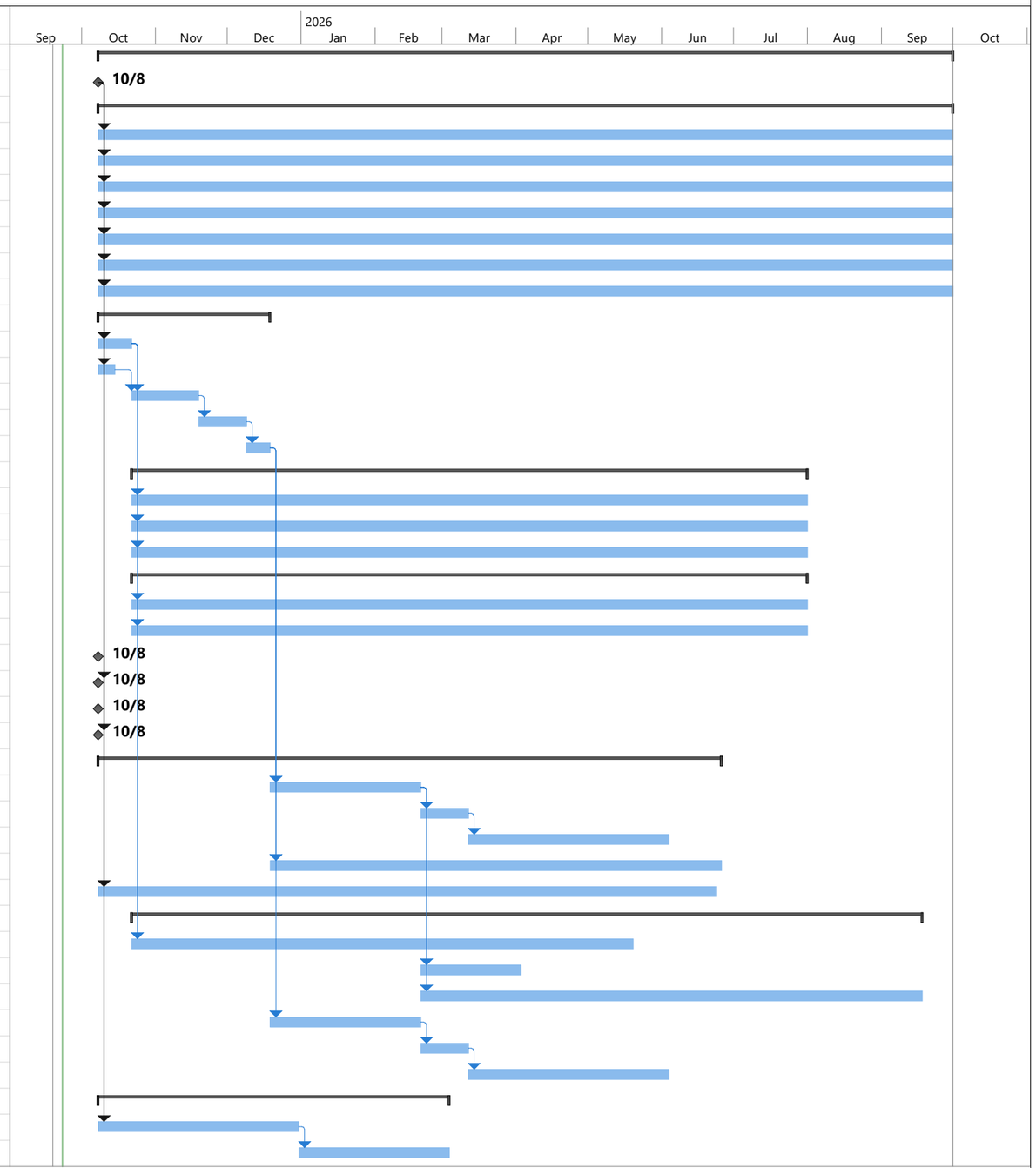
10. GEOTECHNICAL SERVICES -VOID

11. PERMITS -VOID

12. EXCLUSIONS
    a. PS&E
    b. Construction Phase Services

SH 95 Corridor Study - Attachment C - Schedule

ID	Task Mode	Task Name	Duration	Start	Finish	Predecessors	Resource Names
1		**SH 95 Segment 3 Corridor Study**	**256 days**	**Wed 10/8/25**	**Wed 9/30/26**		
2		NTP	0 days	Wed 10/8/25	Wed 10/8/25		
3		**Task 1: Project Management**	**256 days**	**Wed 10/8/25**	**Wed 9/30/26**		
4		Communication	256 days	Wed 10/8/25	Wed 9/30/26	2	
5		Monthly Progress Report, Invoices, and Billings	256 days	Wed 10/8/25	Wed 9/30/26	2	
6		QAQC Plan	256 days	Wed 10/8/25	Wed 9/30/26	2	
7		Project Coordination and Administration	256 days	Wed 10/8/25	Wed 9/30/26	2	
8		Progress/Coordination Meetings	256 days	Wed 10/8/25	Wed 9/30/26	2	
9		Project Design Schedule	256 days	Wed 10/8/25	Wed 9/30/26	2	
10		Project Documents	256 days	Wed 10/8/25	Wed 9/30/26	2	
11		**Task 2: Route and Design Studies**	**52 days**	**Wed 10/8/25**	**Thu 12/18/25**		
12		Data Collection	10 days	Wed 10/8/25	Tue 10/21/25	2	
13		Design Criteria	5 days	Wed 10/8/25	Tue 10/14/25	2	
14		Preliminary Constraints Map & Alternatives Analysis	20 days	Wed 10/22/25	Tue 11/18/25	12,13	
15		WILCO/GEC Review	14 days	Wed 11/19/25	Mon 12/8/25	14	
16		Final Constraints Map & Alternatives Selection	8 days	Tue 12/9/25	Thu 12/18/25	15	
17		**Task 3: Public Involvement**	**203 days**	**Wed 10/22/25**	**Fri 7/31/26**		
18		Public Involvement Support	203 days	Wed 10/22/25	Fri 7/31/26	12	
19		Property Owner Meeting Support	203 days	Wed 10/22/25	Fri 7/31/26	12	
20		Stakeholder Meetings	203 days	Wed 10/22/25	Fri 7/31/26	12	
21		**Task 4: Utility Coordination Support**	**203 days**	**Wed 10/22/25**	**Fri 7/31/26**		
22		Incorporate Utility Information into Engineering Drawings	203 days	Wed 10/22/25	Fri 7/31/26	12	
23		Utility Meetings	203 days	Wed 10/22/25	Fri 7/31/26	12	
24		**Task 5: Right of Way Mapping**	**0 days**	**Wed 10/8/25**	**Wed 10/8/25**		
25		ROW Map - VOID	0 days	Wed 10/8/25	Wed 10/8/25	2	
26		**Task 6: Surveying**	**0 days**	**Wed 10/8/25**	**Wed 10/8/25**		
27		Right of Entry - VOID	0 days	Wed 10/8/25	Wed 10/8/25	2	
28		**Task 7: Schematic Development**	**187 days**	**Wed 10/8/25**	**Thu 6/25/26**		
29		Draft Schematic Layouts	45 days	Fri 12/19/25	Thu 2/19/26	16	
30		WILCO/GEC Review	14 days	Fri 2/20/26	Wed 3/11/26	29	
31		Final Schematic Layouts	60 days	Thu 3/12/26	Wed 6/3/26	30	
32		Cost Estimates	135 days	Fri 12/19/25	Thu 6/25/26	16	
33		ICE Analysis	185 days	Wed 10/8/25	Tue 6/23/26	2	
34		**Task 8: Drainage Study**	**237 days**	**Wed 10/22/25**	**Thu 9/17/26**		
35		Hydrologic/Hydraulic Modeling	150 days	Wed 10/22/25	Tue 5/19/26	12	
36		FEMA Coordination (County FPA)	30 days	Fri 2/20/26	Thu 4/2/26	29	
37		Impact and Mitigation Analysis	150 days	Fri 2/20/26	Thu 9/17/26	29	
38		Schematic Draft Drainage Report	45 days	Fri 12/19/25	Thu 2/19/26	16	
39		WILCO/GEC Review	14 days	Fri 2/20/26	Wed 3/11/26	38	
40		Schematic Final Drainage Report	60 days	Thu 3/12/26	Wed 6/3/26	39	
41		**Task 9: Environmental Services**	**105 days**	**Wed 10/8/25**	**Tue 3/3/26**		
42		Desktop Research	60 days	Wed 10/8/25	Tue 12/30/25	2	
43		ENV Summary Report	45 days	Wed 12/31/25	Tue 3/3/26	42	



Project: SH 95 Segment 3 - Pro
Date: Tue 9/23/25

Task
Split
Milestone
Summary
Project Summary
Inactive Task
Inactive Milestone
Inactive Summary
Manual Task
Duration-only
Manual Summary Rollup
Manual Summary
Start-only
Finish-only
External Tasks
External Milestone
Deadline
Progress
Manual Progress

PROJECT NAME: SH 95 SEGMENT 3
TYPE OF WORK: PLANNING & DESIGN
COUNTY: WILLIAMSON
PRIME PROVIDER: BGE

	BGE	STV	Kimley Horn	**TOTAL**
TASK 1: PROJECT MANAGEMENT	$53,140.00	$44,500.00	$0.00	$97,640.00
TASK 2: ROUTE AND DESIGN STUDIES	$26,630.00	$0.00	$93,405.00	$120,035.00
TASK 3: PUBLIC INVOLVEMENT	$27,380.00	$0.00	$0.00	$27,380.00
TASK 4: UTILITY COORDINATION	$22,600.00	$0.00	$0.00	$22,600.00
TASK 5: SURVEYING	$0.00	$0.00	$0.00	$0.00
TASK 6: RIGHT-OF-WAY MAPPING	$12,680.00	$0.00	$0.00	$12,680.00
TASK 7: SCHEMATIC DEVELOPMENT	$177,270.00	$147,200.00	$0.00	$324,470.00
TASK 8: DRAINAGE STUDY	$139,760.00	$0.00	$0.00	$139,760.00
TASK 9: ENVIRONMENTAL SERVICES	$89,200.00	$0.00	$0.00	$89,200.00
SUBTOTAL:	$548,660.00	$191,700.00	$93,405.00	$833,765.00
OTHER DIRECT EXPENSES	$ 106.00	$ 1,755.00	$ 975.00	$ 2,836.00
TOTAL:	**$ 548,766.00**	**$ 193,455.00**	**$ 94,380.00**	**$836,601.00**
PERCENT:	65.6%	23.1%	11.3%	

PROJECT NAME: SH 95 SEGMENT 3
TYPE OF WORK: PLANNING AND DESIGN
COUNTY: WILLIAMSON
PRIME PROVIDER: BGE

Attachment D - Fee Schedule

TASK DESCRIPTION	PRINCIPAL/ DIRECTOR	SENIOR PROJECT MANAGER	PROJECT MANAGER II	PROJECT MANAGER I	QC MANAGER	SENIOR ENGINEER II	SENIOR ENGINEER I	PROJECT ENGINEER II	PROJECT ENGINEER I	DESIGN ENGINEER II	DESIGN ENGINEER I	GRADUATE ENGINEER II	GRADUATE ENGINEER I	SENIOR STRUCTURAL ENGINEER	SENIOR ENGINEER TECHNICIAN	ENGINEER TECHNICIAN	ENVIRONMENTAL QA/QC MANAGER	ENVIRONMENTAL PLANNER SENIOR	ENVIRONMENTAL PLANNER	ARCHAEOLOGIST	GIS TECHNICIAN SENIOR	GIS TECHNICIAN	UTILITY COORDINATOR	CLERICAL	TOTAL LABOR HRS & COSTS
TASK 1: PROJECT MANAGEMENT																									
a. Communication	4	12		10																					26
b. Monthly Progress Report, Invoices, and Billings		10		10																					20
c. QAQC Plan		4		8																					12
d. Project Coordination and Administration	4	20		20																					44
e. Progress/Coordination Meetings	4	40		24																					68
f. Project Design Schedule		8		10																					18
g. Project Documents		4		4																					8
																									0
HOURS SUB-TOTALS	12	98	0	86	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	196
HOURLY CONTRACT RATE	$350.00	$280.00	$265.00	$250.00	$285.00	$255.00	$240.00	$220.00	$200.00	$180.00	$165.00	$145.00	$130.00	$295.00	$195.00	$138.00	$270.00	$240.00	$125.00	$152.00	$235.00	$135.00	$200.00	$102.00	
TOTAL LABOR COSTS	$4,200.00	$27,440.00	$0.00	$21,500.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	**$53,140.00**
% DISTRIBUTION OF STAFFING	7.90%	51.64%	0.00%	40.46%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%

SUBTOTAL **$53,140.00**

TASK DESCRIPTION	PRINCIPAL/ DIRECTOR	SENIOR PROJECT MANAGER	PROJECT MANAGER II	PROJECT MANAGER I	QC MANAGER	SENIOR ENGINEER II	SENIOR ENGINEER I	PROJECT ENGINEER II	PROJECT ENGINEER I	DESIGN ENGINEER II	DESIGN ENGINEER I	GRADUATE ENGINEER II	GRADUATE ENGINEER I	SENIOR STRUCTURAL ENGINEER	SENIOR ENGINEER TECHNICIAN	ENGINEER TECHNICIAN	ENVIRONMENTAL QA/QC MANAGER	ENVIRONMENTAL PLANNER SENIOR	ENVIRONMENTAL PLANNER	ARCHAEOLOGIST	GIS TECHNICIAN SENIOR	GIS TECHNICIAN	UTILITY COORDINATOR	CLERICAL	TOTAL LABOR HRS & COSTS
TASK 2: ROUTE AND DESIGN STUDIES																									
a. Data Collection		4			2				16			8	16												46
b. Design Criteria		2		2	4				8			8													24
c. Constraints Map & Alternatives Analysis		10		8	4				16			16	16												70
																									0
HOURS SUB-TOTALS	0	16	0	10	10	0	0	0	40	0	0	32	32	0	0	0	0	0	0	0	0	0	0	0	140
HOURLY CONTRACT RATE	$350.00	$280.00	$265.00	$250.00	$285.00	$255.00	$240.00	$220.00	$200.00	$180.00	$165.00	$145.00	$130.00	$295.00	$195.00	$138.00	$270.00	$240.00	$125.00	$152.00	$235.00	$135.00	$200.00	$102.00	
TOTAL LABOR COSTS	$0.00	$4,480.00	$0.00	$2,500.00	$2,850.00	$0.00	$0.00	$0.00	$8,000.00	$0.00	$0.00	$4,640.00	$4,160.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	**$26,630.00**
% DISTRIBUTION OF STAFFING	0.00%	16.82%	0.00%	9.39%	10.70%	0.00%	0.00%	0.00%	30.04%	0.00%	0.00%	17.42%	15.62%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%

SUBTOTAL **$26,630.00**

TASK DESCRIPTION	PRINCIPAL/ DIRECTOR	SENIOR PROJECT MANAGER	PROJECT MANAGER II	PROJECT MANAGER I	QC MANAGER	SENIOR ENGINEER II	SENIOR ENGINEER I	PROJECT ENGINEER II	PROJECT ENGINEER I	DESIGN ENGINEER II	DESIGN ENGINEER I	GRADUATE ENGINEER II	GRADUATE ENGINEER I	SENIOR STRUCTURAL ENGINEER	SENIOR ENGINEER TECHNICIAN	ENGINEER TECHNICIAN	ENVIRONMENTAL QA/QC MANAGER	ENVIRONMENTAL PLANNER SENIOR	ENVIRONMENTAL PLANNER	ARCHAEOLOGIST	GIS TECHNICIAN SENIOR	GIS TECHNICIAN	UTILITY COORDINATOR	CLERICAL	TOTAL LABOR HRS & COSTS
TASK 3: PUBLIC INVOLVEMENT																									
a. Public Involvement Support		12							24			16	32												84
b. Property Owner Meeting Support		12							16			8	8												44
c. Stakeholder Meetings		8							6			4	4												20
																									0
HOURS SUB-TOTALS	0	30	0	0	0	0	0	0	46	0	0	28	44	0	0	0	0	0	0	0	0	0	0	0	148
HOURLY CONTRACT RATE	$350.00	$280.00	$265.00	$250.00	$285.00	$255.00	$240.00	$220.00	$200.00	$180.00	$165.00	$145.00	$130.00	$295.00	$195.00	$138.00	$270.00	$240.00	$125.00	$152.00	$235.00	$135.00	$200.00	$102.00	
TOTAL LABOR COSTS	$0.00	$8,400.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$9,200.00	$0.00	$0.00	$4,060.00	$5,720.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	**$27,380.00**
% DISTRIBUTION OF STAFFING	0.00%	30.68%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	33.60%	0.00%	0.00%	14.83%	20.89%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%

SUBTOTAL **$27,380.00**

TASK DESCRIPTION	PRINCIPAL/ DIRECTOR	SENIOR PROJECT MANAGER	PROJECT MANAGER II	PROJECT MANAGER I	QC MANAGER	SENIOR ENGINEER II	SENIOR ENGINEER I	PROJECT ENGINEER II	PROJECT ENGINEER I	DESIGN ENGINEER II	DESIGN ENGINEER I	GRADUATE ENGINEER II	GRADUATE ENGINEER I	SENIOR STRUCTURAL ENGINEER	SENIOR ENGINEER TECHNICIAN	ENGINEER TECHNICIAN	ENVIRONMENTAL QA/QC MANAGER	ENVIRONMENTAL PLANNER SENIOR	ENVIRONMENTAL PLANNER	ARCHAEOLOGIST	GIS TECHNICIAN SENIOR	GIS TECHNICIAN	UTILITY COORDINATOR	CLERICAL	TOTAL LABOR HRS & COSTS
TASK 4: UTILITY COORDINATION SUPPORT																									
a. Incorporate Utility Information into Engineering Drawings		8			8	8			16			16	16												72
b. Utility Meetings		18							6			8	8												40
																									0
HOURS SUB-TOTALS	0	26	0	0	8	8	0	0	22	0	0	24	24	0	0	0	0	0	0	0	0	0	0	0	112
HOURLY CONTRACT RATE	$350.00	$280.00	$265.00	$250.00	$285.00	$255.00	$240.00	$220.00	$200.00	$180.00	$165.00	$145.00	$130.00	$295.00	$195.00	$138.00	$270.00	$240.00	$125.00	$152.00	$235.00	$135.00	$200.00	$102.00	
TOTAL LABOR COSTS	$0.00	$7,280.00	$0.00	$0.00	$2,280.00	$2,040.00	$0.00	$0.00	$4,400.00	$0.00	$0.00	$3,480.00	$3,120.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	**$22,600.00**
% DISTRIBUTION OF STAFFING	0.00%	32.21%	0.00%	0.00%	10.09%	9.03%	0.00%	0.00%	19.47%	0.00%	0.00%	15.40%	13.81%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%

SUBTOTAL **$22,600.00**

TASK DESCRIPTION	PRINCIPAL/ DIRECTOR	SENIOR PROJECT MANAGER	PROJECT MANAGER II	PROJECT MANAGER I	QC MANAGER	SENIOR ENGINEER II	SENIOR ENGINEER I	PROJECT ENGINEER II	PROJECT ENGINEER I	DESIGN ENGINEER II	DESIGN ENGINEER I	GRADUATE ENGINEER II	GRADUATE ENGINEER I	SENIOR STRUCTURAL ENGINEER	SENIOR ENGINEER TECHNICIAN	ENGINEER TECHNICIAN	ENVIRONMENTAL QA/QC MANAGER	ENVIRONMENTAL PLANNER SENIOR	ENVIRONMENTAL PLANNER	ARCHAEOLOGIST	GIS TECHNICIAN SENIOR	GIS TECHNICIAN	UTILITY COORDINATOR	CLERICAL	TOTAL LABOR HRS & COSTS
TASK 6: RIGHT OF WAY (ROW) AND MAPPING																									
a. ROW Map		2							16			40	24												82
																									0
HOURS SUB-TOTALS	0	2	0	0	0	0	0	0	16	0	0	40	24	0	0	0	0	0	0	0	0	0	0	0	82
HOURLY CONTRACT RATE	$350.00	$280.00	$265.00	$250.00	$285.00	$255.00	$240.00	$220.00	$200.00	$180.00	$165.00	$145.00	$130.00	$295.00	$195.00	$138.00	$270.00	$240.00	$125.00	$152.00	$235.00	$135.00	$200.00	$102.00	
TOTAL LABOR COSTS	$0.00	$560.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$3,200.00	$0.00	$0.00	$5,800.00	$3,120.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	**$12,680.00**
% DISTRIBUTION OF STAFFING	0.00%	2.48%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	14.18%	0.00%	0.00%	25.66%	13.81%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	56.11%

SUBTOTAL **$12,680.00**

TASK DESCRIPTION	PRINCIPAL/ DIRECTOR	SENIOR PROJECT MANAGER	PROJECT MANAGER II	PROJECT MANAGER I	QC MANAGER	SENIOR ENGINEER II	SENIOR ENGINEER I	PROJECT ENGINEER II	PROJECT ENGINEER I	DESIGN ENGINEER II	DESIGN ENGINEER I	GRADUATE ENGINEER II	GRADUATE ENGINEER I	SENIOR STRUCTURAL ENGINEER	SENIOR ENGINEER TECHNICIAN	ENGINEER TECHNICIAN	ENVIRONMENTAL QA/QC MANAGER	ENVIRONMENTAL PLANNER SENIOR	ENVIRONMENTAL PLANNER	ARCHAEOLOGIST	GIS TECHNICIAN SENIOR	GIS TECHNICIAN	UTILITY COORDINATOR	CLERICAL	TOTAL LABOR HRS & COSTS
TASK 7: SCHEMATIC DEVELOPMENT																									
a. Draft Schematic Layouts		8	8	8	4		16		64	40	40	64	64												316
Pre-Final Schematic Layouts		8			4		16		64	40	40	40	64												
Final Schematic Layouts		8			4		16		64	24	24	24	40												
b. Cost Estimates		2			2		2																		6
c. ICE Analysis		4			8		60		4			120													192
																									0
HOURS SUB-TOTALS	0	30	8	8	22	0	110	0	192	104	104	248	168	0	0	0	0	0	0	0	0	0	0	0	994
HOURLY CONTRACT RATE	$350.00	$280.00	$265.00	$250.00	$285.00	$255.00	$240.00	$220.00	$200.00	$180.00	$165.00	$145.00	$130.00	$295.00	$195.00	$138.00	$270.00	$240.00	$125.00	$152.00	$235.00	$135.00	$200.00	$102.00	
TOTAL LABOR COSTS	$0.00	$8,400.00	$2,120.00	$2,000.00	$6,270.00	$0.00	$26,400.00	$0.00	$38,400.00	$18,720.00	$17,160.00	$35,960.00	$21,840.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	**$177,270.00**
% DISTRIBUTION OF STAFFING	0.00%	4.74%	1.20%	1.13%	3.54%	0.00%	14.89%	0.00%	21.66%	10.56%	9.68%	20.29%	12.32%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%

SUBTOTAL **$177,270.00**

TASK DESCRIPTION	PRINCIPAL/ DIRECTOR	SENIOR PROJECT MANAGER	PROJECT MANAGER II	PROJECT MANAGER I	QC MANAGER	SENIOR ENGINEER II	SENIOR ENGINEER I	PROJECT ENGINEER II	PROJECT ENGINEER I	DESIGN ENGINEER II	DESIGN ENGINEER I	GRADUATE ENGINEER II	GRADUATE ENGINEER I	SENIOR STRUCTURAL ENGINEER	SENIOR ENGINEER TECHNICIAN	ENGINEER TECHNICIAN	ENVIRONMENTAL QA/QC MANAGER	ENVIRONMENTAL PLANNER SENIOR	ENVIRONMENTAL PLANNER	ARCHAEOLOGIST	GIS TECHNICIAN SENIOR	GIS TECHNICIAN	UTILITY COORDINATOR	CLERICAL	TOTAL LABOR HRS & COSTS
TASK 8: DRAINAGE STUDY																									
a. Hydrologic/Hydraulic Modeling		4			2	8			40	80		160													294
b. FEMA Coordination																									0
c. Impact and Mitigation Analysis		4			2	8			40	80		160													294
d. Schematic Draft Drainage Report		4			2	8			20	40		80													154
e. Schematic Final Drainage Report		2			2	8			10	20		40													82
																									0
HOURS SUB-TOTALS	0	14	0	0	8	32	0	0	110	220	0	440	0	0	0	0	0	0	0	0	0	0	0	0	824
HOURLY CONTRACT RATE	$350.00	$280.00	$265.00	$250.00	$285.00	$255.00	$240.00	$220.00	$200.00	$180.00	$165.00	$145.00	$130.00	$295.00	$195.00	$138.00	$270.00	$240.00	$125.00	$152.00	$235.00	$135.00	$200.00	$102.00	
TOTAL LABOR COSTS	$0.00	$3,920.00	$0.00	$0.00	$2,280.00	$8,160.00	$0.00	$0.00	$22,000.00	$39,600.00	$0.00	$63,800.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	**$139,760.00**
% DISTRIBUTION OF STAFFING	0.00%	2.80%	0.00%	0.00%	1.63%	5.84%	0.00%	0.00%	15.74%	28.33%	0.00%	45.65%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%

SUBTOTAL **$139,760.00**

TASK DESCRIPTION	PRINCIPAL/ DIRECTOR	SENIOR PROJECT MANAGER	PROJECT MANAGER II	PROJECT MANAGER I	QC MANAGER	SENIOR ENGINEER II	SENIOR ENGINEER I	PROJECT ENGINEER II	PROJECT ENGINEER I	DESIGN ENGINEER II	DESIGN ENGINEER I	GRADUATE ENGINEER II	GRADUATE ENGINEER I	SENIOR STRUCTURAL ENGINEER	SENIOR ENGINEER TECHNICIAN	ENGINEER TECHNICIAN	ENVIRONMENTAL QA/QC MANAGER	ENVIRONMENTAL PLANNER SENIOR	ENVIRONMENTAL PLANNER	ARCHAEOLOGIST	GIS TECHNICIAN SENIOR	GIS TECHNICIAN	UTILITY COORDINATOR	CLERICAL	TOTAL LABOR HRS & COSTS
TASK 9: ENVIRONMENTAL SERVICES																									
a. Desktop Research		2															24	24	80	48	40	80			298
b. ENV Summary Report		2															24	24	60	32	24	60			226
																									0
HOURS SUB-TOTALS	0	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	48	48	140	80	64	140	0	0	524
HOURLY CONTRACT RATE	$350.00	$280.00	$265.00	$250.00	$285.00	$255.00	$240.00	$220.00	$200.00	$180.00	$165.00	$145.00	$130.00	$295.00	$195.00	$138.00	$270.00	$240.00	$125.00	$152.00	$235.00	$135.00	$200.00	$102.00	
TOTAL LABOR COSTS	$0.00	$1,120.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$12,960.00	$11,520.00	$17,500.00	$12,160.00	$15,040.00	$18,900.00	$0.00	$0.00	**$89,200.00**
% DISTRIBUTION OF STAFFING	0.00%	1.26%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	14.53%	12.91%	19.62%	13.63%	16.86%	21.19%	0.00%	0.00%	100.00%

SUBTOTAL **$89,200.00**

OTHER DIRECT EXPENSES	QUANTITY	RATE	COST
Photocopies B/W (8.5x11)	40	$0.15	$ 6.00
Photocopies B/W (11x17)	40	$0.25	$ 10.00
Photocopies Color (8.5x11)	40	$1.00	$ 40.00
Photocopies Color (11x17)	40	$1.25	$ 50.00
Foam Board Exhibit (36x48)		$100.00	$ -
Color Graphics on Foam Board		$18.00	$ -
Presentation Boards – up to 48"x60" color mounted		$200.00	$ -
Plots (B/W on Bond) - per square ft		$1.00	$ -
Plots (Color on Bond) - per square ft		$1.75	$ -
Plots (Color on Photographic Paper) - per square ft		$5.00	$ -
		TOTAL:	$ 106.00

PROJECT NAME: SH 95 SEGMENT 3
TYPE OF WORK: PLANNING AND DESIGN
COUNTY: WILLIAMSON
SUB PROVIDER: STV

Attachment D - Fee Schedule

	TASK DESCRIPTION	PROJECT MANAGER	SENIOR PROJECT ENGINEER	PROJECT ENGINEER II	PROJECT ENGINEER I	DESIGN ENGINEER II	DESIGN ENGINEER I	SR. QC REVIEWER	EIT II	ADMIN/CLERICAL	SR ENGINEER TECHNICIAN	TOTAL LABOR HRS. & COSTS
TASK 1: PROJECT MANAGEMENT												
												0
b	Monthly Progress Reports, Invoices and Billings											0
	1. Prepare and submit monthly progress reports	4										4
	2. Prepare monthly invoices	4								12		16
												0
C	Quality Assurance and Quality Control											0
	4. Provide QA oversight		32					42				74
												0
D	Project Coordination											0
	1. Prepare and maintain project record keeping					4						4
	2. Maintain continuous coordination with the GEC	8				8						16
	3. Manage project activities.	12										12
												0
E	Progress/Coordination Meetings											0
	1. Prepare for and attend kick-off meeting	4				8						12
	2. Meet formally up to four (4) times	12		16								28
	3. Prepare meeting minutes											0
												0
HOURS SUB-TOTALS		44	32	16	0	20	0	42	0	12	0	166
HOURLY CONTRACT RATE		$350.00	$300.00	$240.00	$215.00	$180.00	$160.00	$250.00	$135.00	$130.00	$165.00	
TOTAL LABOR COSTS		$15,400.00	$9,600.00	$3,840.00	$0.00	$3,600.00	$0.00	$10,500.00	$0.00	$1,560.00	$0.00	**$44,500.00**
% DISTRIBUTION OF STAFFING		34.61%	21.57%	8.63%	0.00%	8.09%	0.00%	23.60%	0.00%	3.51%	0.00%	100.00%

SUBTOTAL	**$44,500.00**

	TASK DESCRIPTION	PROJECT MANAGER	SENIOR PROJECT ENGINEER	PROJECT ENGINEER II	PROJECT ENGINEER I	DESIGN ENGINEER II	DESIGN ENGINEER I	SR. QC REVIEWER	EIT II	ADMIN/CLERICAL	SR ENGINEER TECHNICIAN	TOTAL LABOR HRS. & COSTS
TASK 7: SCHEMATIC DEVELOPMENT												
												0
a	Schematic - Segment 3											0
	Develop preliminary schematic plots and cross sections	6	20		72	240			100		80	
	Develop final schematic plots	2	8		32	100			40			
	Develop preliminary cost estimates		8		16		40		60			124
												0
HOURS SUB-TOTALS		8	36	0	120	340	40	0	200	0	80	824
HOURLY CONTRACT RATE		$350.00	$300.00	$240.00	$215.00	$180.00	$160.00	$250.00	$135.00	$130.00	$165.00	
TOTAL LABOR COSTS		$2,800.00	$10,800.00	$0.00	$25,800.00	$61,200.00	$6,400.00	$0.00	$27,000.00	$0.00	$13,200.00	**$147,200.00**
% DISTRIBUTION OF STAFFING		1.90%	7.34%	0.00%	17.53%	41.58%	4.35%	0.00%	18.34%	0.00%	8.97%	100.00%

SUBTOTAL	**$147,200.00**

	OTHER DIRECT EXPENSES	**QUANTITY**	**RATE**	**COST**	**UNIT**
	Mileage	150	$0.70	$ 105.00	mile
				$ -	
	Photocopies B/W (11" X 17")		$0.25	$ -	each
	Photocopies B/W (8 1/2" X 11")		$0.15	$ -	each
	Photocopies Color (11" X 17")	100	$1.25	$ 125.00	each
	Photocopies Color (8 1/2" X 11")		$1.00	$ -	each
	Plots (B/W on Bond)		$1.00	$ -	sq. ft.
	Plots (Color on Bond)	300	$1.75	$ 525.00	sq. ft.
	Color Graphics on Foam Board			$ -	At Cost
	Presentation Boards 30" X 40" Color Mounted			$ -	At Cost
	Presentation Boards 48" X 60" Color Mounted			$ -	At Cost
				$ -	
	Budget for At Cost items	1	$1,000.00	$ 1,000.00	LS
				$ -	
			TOTAL:	$ 1,755.00	

PROJECT NAME: SH 95 SEGMENT 3
TYPE OF WORK: PLANNING AND DESIGN
COUNTY: WILLIAMSON
SUB PROVIDER: Kimley Horn

Attachment D - Fee Schedule

TASK DESCRIPTION	SR PROFESSIONAL II / SR. ENGINEER	SR PROFESSIONAL I/ SR. ENGINEER I	PROFESSIONAL/ PROFESSIONAL ENGINEER	ANALYST	SR. DESIGNER	CADD TECHICIAN	SR. SUPPORT STAFF	TOTAL LABOR HRS. & COSTS
TASK 2: ROUTE AND DESIGN STUDIES								
								0
Project Invoicing	4						4	8
Internal coordination meetings	4	4		4				12
Review aerial photography and contours	2	4		8				14
Conduct field investigation	4	4		4				12
Prepare agenda, attend, and prepare minutes for 1 stakeholder meeting	4	4						8
Develop evaluation criteria for route alternative evaluation	4	8	4					16
Review and incorporate Wilco Long-Range Transportation Plan	2	4		6				12
Develop up to three (3) route concepts	6	18	8	60	12	5		109
Evaluate one (1) water crossing locations	1	2		6				9
Quantify impacts of route concepts and screen alternatives	4	8	4	24				40
Prepare draft recommended route option exhibit	2	8	4	24		8		46
Attend comment resolution meeting	4	4						8
Address comments and prepare final recommended route option exhibit	2	6	4	20		8		40
Perform QA/QC on preliminary and final recommended route exhibits	2	8						10
Prepare draft Technical Memorandum for recommended route option	4	16	4	12				36
Address comments and prepare final Technical Memorandum	2	8	2	6				
Perform QA/QC on draft and final Technical Memorandum	2	4						
								0
HOURS SUB-TOTALS	53	110	30	174	12	21	4	404
HOURLY CONTRACT RATE	$330.00	$270.00	$230.00	$190.00	$200.00	$155.00	$150.00	
TOTAL LABOR COSTS	$17,490.00	$29,700.00	$6,900.00	$33,060.00	$2,400.00	$3,255.00	$600.00	**$93,405.00**
% DISTRIBUTION OF STAFFING	18.72%	31.80%	7.39%	35.39%	2.57%	3.48%	0.64%	100.00%

SUBTOTAL	**$93,405.00**

OTHER DIRECT EXPENSES	QUANTITY	RATE	COST
Photocopies Color (8 1/2" x 11")	50	$ 0.75	$ 37.50
Photocopies Color (11" x 17")	50	$ 1.25	$ 62.50
Plots (Color on Bond)	500	$ 1.75	$ 875.00
			$ -
		TOTAL:	$ 975.00

Commissioners Court - Regular Session **47.**

Meeting Date: 10/14/2025

SH 95, Seg 4 – ASI – WA#1

Submitted By: Ragan Riggs, Road Bond

Department: Road Bond

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider, and take appropriate action on Work Authorization No. 1 to the SH 95, Segment 4 contract executed October 14, 2025, between Williamson County and American Structurepoint, Inc. relating to the LTP/Corridor Program.

Background

This Work Authorization No. 1 is for engineering services in the amount of $870,000.90 and terminates on September 30, 2026. Project: P731 Fund Source: LTP/Corridor

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Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

SH 95, Seg 4 – ASI – WA#1

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/07/2025 06:48 PM
Form Started By: Ragan Riggs		Started On: 10/06/2025 01:51 PM
Final Approval Date: 10/07/2025		

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Reviewed by DFG
P731

EXHIBIT C

WORK AUTHORIZATION

WORK AUTHORIZATION NO. 1
PROJECT: 25RFSQ81 SH 95, Segment 4 (CR 124 (Proposed SH 29) to FM 1331)

This Work Authorization is made pursuant to the terms and conditions of the Williamson County Contract for Engineering Services, being dated October 14, 2025 and entered into by and between Williamson County, Texas, a political subdivision of the State of Texas, (the "County") and American Structurepoint, Inc. (the "Engineer").

Part1. The Engineer will provide the following Engineering Services set forth in Attachment "B" of this Work Authorization.

Part 2. The maximum amount payable for services under this Work Authorization without modification is $870,000.90.

Part 3. Payment to the Engineer for the services established under this Work Authorization shall be made in accordance with the Contract.

Part 4. This Work Authorization shall become effective on the date of final acceptance and full execution of the parties hereto and shall terminate on September 30, 2026. The Engineering Services set forth in Attachment "B" of this Work Authorization shall be fully completed on or before said date unless extended by a Supplemental Work Authorization.

Part 5. This Work Authorization does not waive the parties' responsibilities and obligations provided under the Contract.

Part 6. County believes it has sufficient funds currently available and authorized for expenditure to finance the costs of this Work Authorization. Engineer understands and agrees that County's payment of amounts under this Work Authorization is contingent on the County receiving appropriations or other expenditure authority sufficient to allow the County, in the exercise of reasonable administrative discretion, to continue to make payments under this Contract. It is further understood and agreed by Engineer that County shall have the right to terminate this Contract at the end of any County fiscal year if the governing body of County does not appropriate sufficient funds as determined by County's budget for the fiscal year in question. County may effect such termination by giving written notice of termination to Engineer.

Continued next page

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Part 7. This Work Authorization is hereby accepted and acknowledged below.

ENGINEER:	COUNTY:
American Structurepoint, Inc.	Williamson County, Texas
By: Signed by: Benjamin W. Borcherding DEEB909A5C25424...	By:
Signature	Signature
Benjamin W. Borcherding	
Printed Name	Printed Name
Chief Operating Officer	
Title	Title
9/24/2025	
Date	Date

LIST OF ATTACHMENTS

Attachment A - Services to be Provided by County

Attachment B - Services to be Provided by Engineer

Attachment C - Work Schedule

Attachment D - Fee Schedule

APPROVED
By Christen Eschberger at 3:41 pm, Sep 29, 2025

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ATTACHMENT A
SERVICES TO BE PROVIDED BY THE COUNTY
FOR SH 95 SEGMENT 4

In general, Williamson County and its representatives to their best efforts will render services as follows:

1. Name, business address, and phone number of County's project manager.

2. Assistance to the Engineer, as necessary, with obtaining data and information from other local, regional, State and Federal agencies required for this project.

3. Obtain Rights of Entry from landowners that are unwilling to grant access to the Engineer.

4. Provide available appropriate County data on file including plans and specifications that are deemed pertinent to the completion of the work required by the scope of services (including previous hydraulic studies, models, previous reports and studies, available existing traffic counts, and design year traffic projections).

5. Provide available criteria and full information as to the client's requirements for the project. Provide examples of acceptable format for the required deliverables.

6. Provide information on any meetings/discussions held with adjoining property owners that may impact the project.

7. Provide timely reviews and decisions necessary for the Engineer to maintain the project work schedule. Review recommendations offered by the Engineer, progress of work, and final acceptance of all documents.

8. Submittal of documentation and permits to regulatory agencies for review and comment, when specified.

9. Support project development efforts with stakeholders, coordinate meetings and interface with stakeholders, as needed.

10. Post and maintain project information for public consumption on the County website.

11. Assist with Coordination between the Engineer and the County's other consultants.

12. Negotiate with all utility companies for any agreements and/or relocations required.

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13. Provide an agent as necessary to secure proposed ROW and relocate/remove improvements on proposed ROW.

14. Provide construction observation and review contractor pay applications and progress.

15. Provide Engineer with Contractor submittals, Requests for Information (RFI's), shop drawings, and correspondence.

16. Review Engineer progress, submittals, and plan changes.

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ATTACHMENT B
SERVICES TO BE PROVIDED BY THE ENGINEER FOR
SH 95 – SEGMENT 4

PROJECT DESCRIPTION

Project Limits

The Project Limits are along SH 95 from just north of the FM 1331 intersection to CR 124 intersection (Proposed SH 29), length is approximately 2.1 miles.

Existing Facility

The existing TXDOT facility is a 2-lane uncurbed asphalt road with 3 bridges and 2 culverts within the project limits. The existing ROW varies from 100'-130'.

Proposed Facility

The proposed ultimate facility is a controlled access facility with 2 mainlanes in each direction separated by a depressed median, 2 three-lane frontage roads, ramps, 2 shared use paths (one on each side of the Right-of-Way). The improvements include reconstruction of the CR 124 (interchange) and a future intersection at the arterial shown in the LRTP. The proposed ROW width will typically be 350 feet wide; however, it may vary to accommodate drainage, including detention ponds and drainage easements. There are bridges and culverts proposed along the project as there are multiple stream crossings with different spans. An Intersection Control Evaluation (ICE) analysis Stage 1 is required for all major intersections and signalized intersections.

Design Criteria

The proposed design criteria for the project will be developed from TxDOT design criteria.

1. PROJECT MANAGEMENT

   a. COMMUNICATION:

   - Engineer shall designate one Licensed Professional Engineer (Texas) to be responsible for the project management, and all communications with the County and its representatives.

   b. MONTHLY PROGRESS REPORTS, INVOICES, AND BILLINGS ([10] months assumed):

   - Submit monthly progress status reports to the GEC. Progress reports will include: deliverable table, tasks completed, tasks/objectives that are planned for the upcoming periods, lists or descriptions of items or decisions needed from the County and its representatives. Subconsultant progress will be incorporated into the monthly progress report. A copy of the monthly progress report will be uploaded to ProjectWise.

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- Prepare correspondence, invoices, and progress reports on a monthly basis in accordance with current County requirements.

- If the project exceeds the assumed duration as noted, additional scope and fee modifications may be required.

c. QUALITY ASSURANCE AND QUALITY CONTROL (QA/QC) PLAN:

- Prepare a project specific QA/QC plan and submit to the County within thirty (30) days of notice to proceed.

- For each deliverable submittal, provide evidence of their internal review and mark-up of that deliverable as preparation for submittal and in accordance with submitted project specific QA/QC plan.

- Provide continuous QA/QC throughout the duration of the scheduled services included herein to appraise both technical and business performance and provide direction for project activities.

d. PROJECT COORDINATION & ADMINISTRATION:

- Prepare and maintain routine project record keeping including records of meetings and minutes.
- Correspondence and coordination will be handled through & with the concurrence of the GEC.
- Manage Project activities (including documenting emails, phone and conference calls, maintain project files for the length of the project, meeting agendas, meeting minutes, and schedule meetings), direct Engineer's team/staff, coordinate and review sub-consultant work, correspond with the County and its representatives, and assist the County and its representatives in preparing responses to Project-related inquiries.

e. PROGRESS/COORDINATION MEETINGS ([24] external meetings assumed):

- Attend an in-person kickoff meeting and subsequent in-person coordination/progress meeting with the County and its representatives and stakeholders, as necessary to communicate development of the project and design issues.
- Prepare agenda and sign-in sheets for external coordination/progress meetings.
- Prepare meeting minutes for review via email within three (3) business days of the external coordination/progress meeting.

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- Conduct internal coordination meetings as required to advance the development of the project.
- If the number of external project meetings exceeds the assumed number as noted, additional scope and fee modifications may be required.

f. PROJECT DESIGN SCHEDULE:

- Baseline Schedule - Submit a Critical Path Method (CPM) Baseline Schedule in calendar day (CD) format to the County for approval, using P6 Primavera or Microsoft Project in both pdf and native formats within 14 calendar days of the Work Authorization execution. This schedule should detail all work activities, including those by the County affecting the critical path. It shall outline the execution strategy, critical path, milestones, deliverables, and for each activity, its predecessors, successors, start and end dates, and float. Changes to schedule activities, durations, and dates require County consent, except for adjustments due to approved supplements or County-sanctioned project duration changes.

- Progress Schedule – Submit an updated Progress Schedule with each significant milestone and/or deliverable identified by the County, detailing actual work completion percentages and incorporating all approved supplements. If the schedule deviates from the baseline, a recovery schedule approved by the County is required.

g. PROJECT DOCUMENTS/FILES:

- All contract documents, including native files, shall be turned over to the County at each milestone and at the completion of the project or as requested. Documents shall be posted to the County's project management database.

h. DELIVERABLES (electronic only):

- Monthly Invoices and Progress Reports including Deliverable Table
- Project Specific QA/QC Plan
- Meeting Minutes, Sign-In Sheets, and Agendas
- Project Schedule and Updates
- Project Files
- QA/QC Documentation with Deliverable
- Project Baseline Schedule and Progress Schedule with Milestone Deliverables

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2. ROUTE AND DESIGN STUDIES

a. DATA COLLECTION:

- Perform record research and obtain existing information, including but not limited to: as-built plans, construction plans, right of way maps, traffic data, environmental reports, studies, future land use maps, floodplain data, floodplain, geotechnical reports, pavement design reports, and drainage models and analyses. Obtain construction plans for projects within the project limits and abutting TxDOT and County Roads. Obtain drainage studies, reports, and mapping for the project area, including reports for developments affecting the drainage area.

- Conduct a field investigation of the proposed roadway alignment and the surrounding area to determine field conditions including photographic record of notable existing features. Pavement Condition Assessment per the Williamson County Design Manual should be conducted during the field investigation.

- Develop and maintain adjacent property ownership information (including owner's name, tenant name for leased property, mailing address, property address, property id number) spreadsheet to be used for disseminating project information.
- Review aerial photography and contours provided by Williamson County. County provided aerial photography and contours will be the basis for developing all constraints maps and route options.
- Obtain available existing traffic counts. Obtain traffic projections from the County and evaluate if the projections need adjusting.

- Review the data collected and organize the information.

b. DESIGN CRITERIA:

- Submit a **Design Summary Report (DSR) per TxDOT Roadway Design Manual.**

c. CONSTRAINTS MAP ([3] preliminary alignments assumed):

- Develop evaluation criteria to assist in evaluating route alignment alternatives.

- Develop a constraints map and technical memorandum that includes environmental concerns, known constraints (structures, floodplain, karst features), aerial photography, contour information, utility information,

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based on research of public databases and sources and details screening measures and decision practices for eliminating non-viable corridors.

- Develop preliminary alignments and preliminary costs for use in soliciting input during coordination meetings with stakeholders.

- Refine preliminary alignment based on stakeholder input, design criteria, existing structures, potential displacements, right of way limits and requirements, known developments, FEMA floodplain areas, existing and proposed drainage structures and issues.

d. DELIVERABLES:

- Results of Records Research of Existing Information to ProjectWise.
- Property Owner Spreadsheet and Updates
- Constraints Map Preliminary Alignments and Technical Memorandum (pdf and hardcopies).
- Constraints Map Refined Alignment and Technical Memorandum Recommendation (pdf and hardcopies).
- Design Summary Report and typical sections (pdf and hardcopies)

3. PUBLIC INVOLVEMENT

a. PUBLIC INVOLVEMENT SUPPORT

- Review the project's Public Involvement plan prepared by others.
- Provide information or data for fact sheets and FAQs (assumed 1 fact sheet)
- Provide exhibits for website and other project information sites (up to [3] exhibits assumed).

b. PROPERTY OWNER MEETING SUPPORT

Public involvement activities will be conducted through the County's existing public involvement contract with Rifeline. The engineer will provide support for the Public Involvement plans for the following activities:

- Prepare materials and provide support and exhibits for meetings with Individual Property Owners (up to [40] exhibits).
- Provide property owner exhibits identifying parent tract (including area) and right-of-way acquisition (including parcel acquisition and remainder areas).
- One person will attend meetings as requested (up to [12] meetings assumed).

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- If the number of property owner meetings exceeds the assumed number as noted, additional scope and fee modifications may be required.

c. STAKEHOLDER MEETINGS

- Coordinate with affected state and local agencies and County's consultants via in-person stakeholder meeting.
- Prepare agendas, sign in sheets, meeting minutes, discussion topics, presentations, overall exhibits, and maps of the project limits for stakeholder coordination meetings. (up to [3] meetings assumed).
- If the number of stakeholder meetings exceeds the assumed number as noted, additional scope and fee modifications may be required.

d. DELIVERABLES:

- Input on fact sheets, FAQs, and exhibits for website.
- Property owner exhibits (native file, pdf, and hardcopies).
- Stakeholder meeting agendas, exhibits, and meeting minutes.

4. UTILITY COORDINATION SUPPORT

Direct coordination with utilities will be conducted through the County's existing utility coordination contract with Cobb Fendley and Associates. The Engineer will provide support as described below:

a. INCORPORATE UTILITY INFORMATION INTO ENGINEERING DRAWINGS

- Incorporate utility information provided by others into design files. The Engineer will not be responsible for providing utility designs required from this project.
- Add utility notes to plans and exhibits as necessary.
- Optimize the project design to minimize utility impacts and relocations

b. UTILITY MEETINGS

- Meet with utility coordinator and review utility impacts and potential relocations to identify appropriate approach to reducing/mitigating impacts [up to 6 meetings].
- Attend meetings with utilities as requested [up to 2 meetings]
- If the number of meetings exceeds the assumed number as noted, additional scope and fee modifications may be required.

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- **Review meeting minutes from utility coordinator within three (3) business days of the meeting.**

c. DELIVERABLES (electronic only):

- Utility information incorporated into plans and design files.
- Reviews of utility relocation plans. (assume up to two reviews per utility relocation, assume up to 5 utility relocations).

5. RIGHT OF WAY (ROW) AND MAPPING

a. ROW MAP:

- Research Williamson County Appraisal District information and compile parcel information to be displayed into schematic and property owner exhibits (up to 40 properties).

- Prepare a table formatted list of impacted tracts.

b. Upon notice to proceed, the Surveyor shall download the Williamson County Appraisal District parcel lines for utilization in the ROW basemap. Utilizing the CAD parcel lines and the associated deed research, the Surveyor shall create a ROW basemap depicting current ownership and approximate property lines. No field surveys will be conducted for this effort and no boundary or ROW analyzation will be performed. Approximate boundary and ROW lines shown on the ROW basemap will be from CAD parcel lines only. DELIVERABLES:

- Preliminary Schematic displaying owner parcel information and affected property owner list (drawing file, and pdf)
- Final Schematic displaying owner parcel information and affected property owner list (drawing file, and pdf)
- Property owner exhibits (drawing file, and pdf per)

6. SCHEMATIC DEVELOPMENT

a. SCHEMATIC:

- Prepare preliminary schematic submittal for the preferred alignment per Williamson County submittal requirements and selected design criteria including proposed cross sections, typical sections, roadway centerline, proposed drainage structures, direction of flow and number of travel lanes, intersecting streets, property boundaries and information, ROW and easement locations, preliminary pavement section, driveway locations, horizontal alignment data, profile data, identification of known utilities,

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retaining wall locations and bridge types, limits, and bent locations. Optimize bridge limits to balance spanning wide flood plains with mitigation requirements.

- Prepare final schematic submittal per Williamson County submittal requirements and selected design criteria.

- Structures anticipated to be considered during preliminary route and schematic development include:

    - 4 Direct Connectors at SH 95/Future SH 29 interchange (Only 1 route option is anticipated for evaluation after alignment selection. Intersection geometry is set by Corridor A design).

    - 1 Grade separation at arterial/signalized locations as identified in the County's LRTP.

    - 3 water crossing locations (NB/SB mainlanes and NB/SB frontage road bridges will be considered at each location).

- Prepare a Stage 1 ICE analysis at major intersections and signalized intersections. Perform a 12-hour turning movement volume count at SH 95 & FM 1331 (or viable existing intersection), and SH 95 & SH 29 on a typical weekday during the AM and PM peak hours. Forecast the base year traffic volumes to design year volumes using an annual growth rate to account for background traffic growth. Trip generation, distribution, and assignment for any site development is NOT anticipated and therefore excluded from this contract.

- Utilize TxDOT approved tools to ensure safety-driven decisions are considered during the schematic design process. Perform Intersection Control Evaluations (ICE) Stage 1 analysis at SH 95 & the future LRTP intersection, and SH 95 & Future SH 29 intersections per TxDOT guidelines to determine the most appropriate and safe control strategies. This process includes Safety Performance for Intersection Control Evaluation (SPICE) to evaluate the anticipated safety performance as well as using CAP-X tool to determine capacity and v/c ratios of various control types during the scoping and screening stages of the project development process. If ICE Stage 2 analysis is required, it will NOT be performed as part of this contract.

b. DELIVERABLES:

- Preliminary Schematic Submittal including cost estimate per submittal requirements.

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- Final Schematic Submittal including cost estimate per submittal requirements.
- ICE Stage 1 Analysis Memorandum.

7. DRAINAGE STUDY

a. HYDROLOGIC/HYDRAULIC MODELING ([4] major channel crossings, [3] cross drainage structures assumed):

- Prepare hydrologic and hydraulic models or modify existing models (FEMA, drainage districts, river authorities, cities, etc.) if available, to define the drainage infrastructure required for the project. Detail the methodologies employed and recommendations. The analysis will include: preparation of a preliminary design of the right of way drainage system, cross drainage structures, bridges, right-of-way drainage, major channel crossings to reflect the existing and proposed conditions, recommended minimum pavement elevations based on cross drainage flood elevations, right of way requirements, identify potential needs for FEMA Coordination. HEC-RAS shall be utilized for all stream modeling. HY-8 will be utilized for all culverts. Atlas 14 impacts will be reviewed and incorporated.

- Develop existing channel cross sections based on data collection.

- Exhibits and analysis will be prepared in the GIS environment to the extent practical.

- If the number of channel crossings and structures exceeds the assumed number as noted, additional scope and fee modifications may be required.

b. FEMA COORDINATION:

- Coordinate with Local Floodplain Administrator as necessary throughout the project.

c. IMPACT AND MITIGATION ANALYSIS:

- Prepare an impact analysis to determine increases in peak flow rates for the 100-year storm including: existing and proposed peak flow rates, mitigation analysis, conceptual detention basin layouts, design of control structures, routing of storm hydrographs through basins, calculate the volume of fill to be placed in the 100-year floodplain, and recommend locations for compensatory storage. Provide preliminary analysis for ultimate build out to determine ROW footprint.

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d. DELIVERABLES (Electronic only):

- Preliminary & Final Drainage Report.

8. ENVIRONMENTAL SERVICES

a. DESKTOP LEVEL REVIEW AND FIELD RECONNAISSANCE (electronic only):

- Identify and gather data on environmental concerns and known constraints (cultural sites, potential waters of the U.S., hazardous material sites, floodplain) based on research of public databases and sources, to be included into the ROW footprint Layout. Perform a field reconnaissance from public ROW. Follow Williamson Design Criteria Manual.

- Prepare memo summarizing concerns and constraints for each alternative for justification of preferred alternative.

b. DELIVERABLES (electronic only):

- Draft and Final Environmental Constrain Memo

9. EXCLUSIONS

a. PS&E

b. Construction Phase Services

c. Right of Entry

d. Surveying

e. Scour Analysis

f. CLOMR / LOMR

g. Geotechnical Services

h. Permits

i. Crash or Operational Analysis, and Traffic Safety and Operational Report

j. Traffic Modeling or simulations of existing or proposed conditions ICE Stage 2 Analysis

k. Additional turning movement counts or analysis for additional intersections or scenarios above those stated in the scope

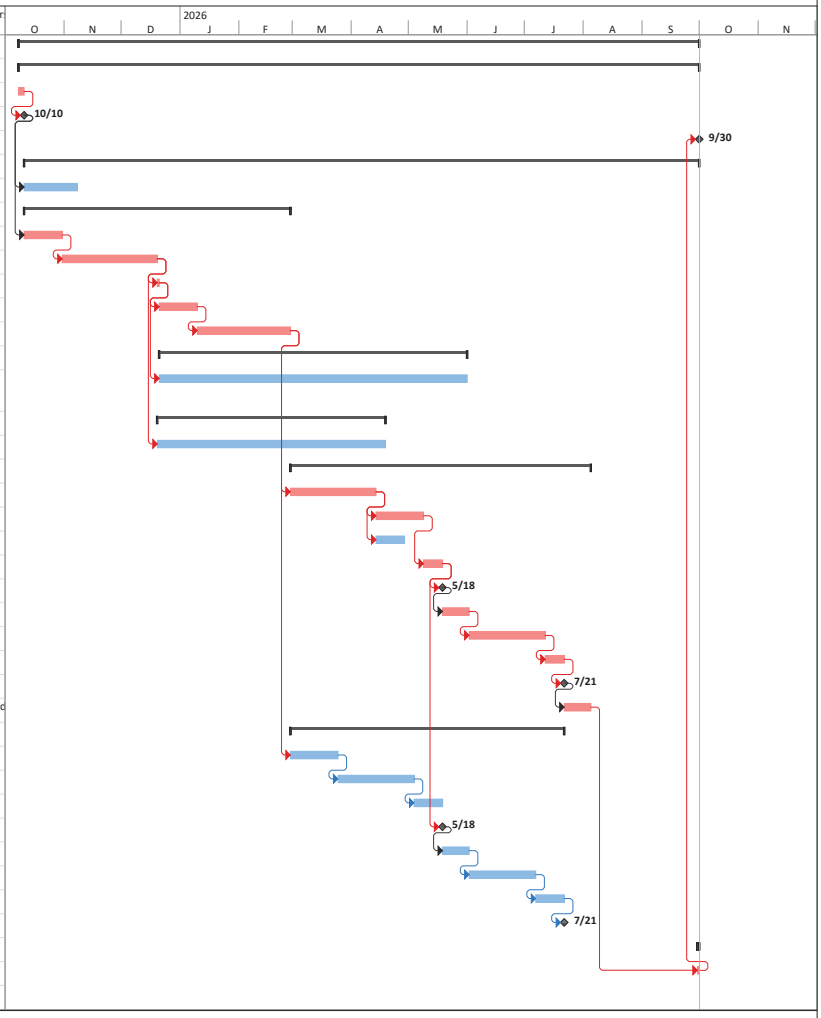
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PRIME: AMERICAN STRUCTUREPOINT, INC.
ROADWAY: SH 95 SEGMENT 4

SH 95 SEGMENT 4
ATTACHMENT C - WORK SCHEDULE

WA #1

ID	Task Name	Duration	Start	Finish	Predecess	% Complete	Successor
1	**ere w**	**358 days**	**Wed 10/8/25**	**Wed 9/30/26**		**0%**	
2	**Milestones**	**358 days**	**Wed 10/8/25**	**Wed 9/30/26**		**0%**	
3	Start Date	3 days	Wed 10/8/25	Fri 10/10/25		0%	4
4	Notice to Proceed = Date of Execution	0 days	Fri 10/10/25	Fri 10/10/25	3	0%	9,7
5	Work Authorization Termination	0 days	Wed 9/30/26	Wed 9/30/26	39	0%	
6	**Design Development Activities**	**355 days**	**Sat 10/11/25**	**Wed 9/30/26**		**0%**	
7	Develop QAQC Plan	28 days	Sat 10/11/25	Fri 11/7/25	4	0%	
8	**Route and Design Studies**	**140 days**	**Sat 10/11/25**	**Fri 2/27/26**		**0%**	
9	Collect Data, Design Criteria and Constraints	20 days	Sat 10/11/25	Thu 10/30/25	4	0%	10
10	Draft Constraints Map	50 days	Fri 10/31/25	Fri 12/19/25	9	0%	11,17
11	Submit Property Owner Spreadsheet	1 day	Sat 12/20/25	Sat 12/20/25	10	0%	15,12
12	GEC / County review	20 days	Sun 12/21/25	Fri 1/9/26	11	0%	13
13	Preferred alignment selection	49 days	Sat 1/10/26	Fri 2/27/26	12	0%	19,30
14	**Public Involvement**	**162 days**	**Sun 12/21/25**	**Sun 5/31/26**		**0%**	
15	Support Public Involvement, Property Owner, and Stakeholder Meetings	162 days	Sun 12/21/25	Sun 5/31/26	11	0%	
16	**Utility Coordination Support**	**120 days**	**Sat 12/20/25**	**Sat 4/18/26**		**0%**	
17	Review utility information, incorporate utility information into de	120 days	Sat 12/20/25	Sat 4/18/26	10	0%	
18	**Schematic Development**	**158 days**	**Sat 2/28/26**	**Tue 8/4/26**		**0%**	
19	Preliminary Schematic Development	45 days	Sat 2/28/26	Mon 4/13/26	13	0%	20,21
20	Preliminary Corridor Modeling	25 days	Tue 4/14/26	Fri 5/8/26	19	0%	22
21	Develop bridge layouts	15 days	Tue 4/14/26	Tue 4/28/26	19	0%	
22	QAQC Preliminary Schematics	10 days	Sat 5/9/26	Mon 5/18/26	20	0%	23,33
23	Submit Preliminary Schematics	0 days	Mon 5/18/26	Mon 5/18/26	22	0%	24
24	County Review of Preliminary Schematics	14 days	Tue 5/19/26	Mon 6/1/26	23	0%	25
25	Final Schematic Development	40 days	Tue 6/2/26	Sat 7/11/26	24	0%	26
26	QAQC Final Schematics	10 days	Sun 7/12/26	Tue 7/21/26	25	0%	27
27	Submit Final Schematics	0 days	Tue 7/21/26	Tue 7/21/26	26	0%	28
28	GEC / County review of Final Schematics	14 days	Wed 7/22/26	Tue 8/4/26	27	0%	39FS+56 d
29	**Drainage Study**	**144 days**	**Sat 2/28/26**	**Tue 7/21/26**		**0%**	
30	Hydrology	25 days	Sat 2/28/26	Tue 3/24/26	13	0%	31
31	Preliminary Hydraulics	40 days	Wed 3/25/26	Sun 5/3/26	30	0%	32
32	Prepare Preliminary Drainage Report and Cost Estimate	15 days	Mon 5/4/26	Mon 5/18/26	31	0%	
33	Submit Preliminary Drainage Report	0 days	Mon 5/18/26	Mon 5/18/26	22	0%	34
34	GEC / County review of Preliminary Drainage Report	14 days	Tue 5/19/26	Mon 6/1/26	33	0%	35
35	Final Hydraulics	35 days	Tue 6/2/26	Mon 7/6/26	34	0%	36
36	Prepare Final Drainage Report & Cost Estimate	15 days	Tue 7/7/26	Tue 7/21/26	35	0%	37
37	Submit Final Drainage Report	0 days	Tue 7/21/26	Tue 7/21/26	36	0%	
38	**Contract End**	**1 day**	**Wed 9/30/26**	**Wed 9/30/26**		**0%**	
39	Contract End	1 day	Wed 9/30/26	Wed 9/30/26	28FS+56	0%	5
40						0%	



Work Authorization No. 1
Termination Date:
September 30, 2026

Task	Project Summary	Inactive Milestone	Manual Summary Rollup	Deadline	Manual Progress		
Split	External Tasks	Inactive Summary	Manual Summary	Critical			
Milestone	External Milestone	Manual Task	Start-only	Critical Split			
Summary	Inactive Task	Duration-only	Finish-only	Progress			

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ATTACHMENT D: ESTIMATED FEE SUMMARY
WILLIAMSON COUNTY
SH 95 SEGMENT 4

American Structurepoint Inc.

Task	American Structurepoint	SAM	SWCA	Hardesty & Hanover	Halff	Total Labor
1. Project Management	$59,570.00	$1,533.00	$2,056.00	$10,185.00	$ 26,890.00	$100,234.00
2. Route and Design Studies	$160,280.00			$11,885.00	$ 6,704.00	$178,869.00
3. Public Involvement	$43,810.00			$810.00		$44,620.00
4. Utility Coordination Support	$12,740.00			$2,635.00	$ 780.00	$16,155.00
5. Right of Way and Mapping	$4,240.00	$31,767.00				$36,007.00
6. Schematic Development	$208,050.00			$36,050.00	$ 7,552.00	$251,652.00
7. Drainage Study	$6,930.00			$3,080.00	$ 209,816.00	$219,826.00
8. Environmental Services	$1,520.00		$13,020.00			$14,540.00
ODE	$6,140.00		$1,160.40	$ 97.50	$ 700.00	$8,097.90
TOTAL	**$ 503,280.00**	**$33,300.00**	**$16,236.40**	**$64,742.50**	**$252,442.00**	**$870,000.90**

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ATTACHMENT D: ESTIMATED FEE SUMMARY
WILLIAMSON COUNTY
SH 95 SEGMENT 4

American Structurepoint Inc.

Task	Principal	QA/QC	Senior PM	PM	Sr Proj Eng	Proj Eng	Sr. Traffic Engineer	Traffic Engineer	Design Engineer	Sr Tech	Tech	EIT	Admin / Clerical	Total Hours	Total Labor
Rates	$400.00	$320.00	$330.00	$320.00	$260.00	$215.00	$250.00	$180.00	$175.00	$200.00	$136.00	$140.00	$100.00		
1. Project Management	0	20	88	0	48	30	0	0	24	0	0	0	10	220	$ 59,570.00
a. Designate a PM for all communication with County															
b. Monthly Progress Reports, Invoices , Including Deliverable Table (10 months)			10										10	20	$ 4,300.00
c. Project Specific QA/QC Plan		20	4		8									32	$ 9,800.00
d. Project Coordination and Administration			40		40	20								100	$ 27,900.00
e. Progress/Coordination Meetings (24 assumed)			24						24					48	$ 12,120.00
f. Project Schedule and Updates			10			10								20	$ 5,450.00
2. Route and Design Studies	0	14	96	0	77	170	0	0	210	0	0	220	0	787	$ 160,280.00
a. Data Collection			30		5				40			40		115	$ 23,800.00
b. Design Criteria - Submit Design Summary Report (DSR)		2	4			10			10			20		46	$ 8,660.00
c. Constraints Map (Up to 3 Preliminary Alternative Concepts)															$ -
i. Alternative 1 including Interchanges at Future SH 29		4	30		40	80			80			80		314	$ 63,980.00
ii. Alternative 2		4	16		16	40			40			40		156	$ 31,920.00
iii. Alternative 3		4	16		16	40			40			40		156	$ 31,920.00
3. Public Involvement	0	2	46	0	0	46	0	0	60	0	0	50	6	210	$ 43,810.00
a. Public Involvement Support			10			10			20			10		50	$ 10,350.00
b. Property Owner Meeting Support (12 meetings, 40 exhibits)		2	24			24			40			40		130	$ 26,320.00
c. Stakeholder Meetings (3 assumed)			12			12							6	30	$ 7,140.00
															$ -
4. Utility Coordination	0	1	8	0	8	0	0	0	28	0	0	20	0	65	$ 12,740.00
a. Incorporate utility information into engineering drawings		1	4		4				20			20		49	$ 8,980.00
b. Utility Meetings			4		4				8					16	$ 3,760.00
5. Right of Way and Mapping	0	0	2	0	0	2	0	0	10	0	0	10	0	24	$ 4,240.00
a. ROW Map			2			2			10			10		24	$ 4,240.00

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ATTACHMENT D: ESTIMATED FEE SUMMARY
WILLIAMSON COUNTY
SH 95 SEGMENT 4

American Structurepoint Inc.

Task	Principal	QA/QC	Senior PM	PM	Sr Proj Eng	Proj Eng	Sr. Traffic Engineer	Traffic Engineer	Design Engineer	Sr Tech	Tech	EIT	Admin / Clerical	Total Hours	Total Labor
6. Schematic Development	0	28	82	16	54	136	36	36	234	0	0	480	0	1102	$ 208,050.00
a. Prepare Preliminary and Final Schematic															
i. Prepare Preliminary Schematic Plan		4	20		10	24			40			80		178	$ 33,840.00
ii. Preliminary Profiles, Mainlanes Fronage roads, sidestreet and ramps		4	20		10	24			40			80		178	$ 33,840.00
iii. Preliminary Alignment Data and Typical Sections		2	4		2	6			12			12		38	$ 7,550.00
iv. Special Ditch Grades for Cross section development		1	4		2	6			24			24		61	$ 11,010.00
v. Prepare Preliminary Schematic cross sections		2	4		2	4			40			100		152	$ 24,340.00
vii. Prepare Final Schematic Plan		2	10		10	24			20			60		126	$ 23,600.00
viii. Prepare Final Schematic profiles		2	6		8	16			16			40		88	$ 16,540.00
ix. Update Special Ditch Grades for Cross section development		1	2		2	10			10			20		45	$ 8,200.00
x. Prepare Final Schematic cross sections		2	4		4	10			10			20		50	$ 9,700.00
xi. Prepare an ICE St1 analysis for major intersections (assume 2)		6		16			36	36				24		118	$ 25,880.00
b. Prepare Preliminary and Final Cost Estimate															$ -
i. Prepare Preliminary Cost Estimate		1	4		2	6			10			10		33	$ 6,600.00
ii. Prepare Final Cost Estimate		1	4		2	6			12			10		35	$ 6,950.00
7. Drainage Study (See Halff Fee - Coordination Only)	0	1	5	0	16	0	0	0	0	4	0	0	0	26	$ 6,930.00
a. Hydrologic/Hydraulic Modeling - ASI Coordination			2		4					2				8	$ 2,100.00
b. FEMA Coordination and Modeling - ASI Coordination			1		4									5	$ 1,370.00
c. Impact and Mitigation Analysis - ASI Coordination					4					2				6	$ 1,440.00
d. Schematic Draft Drainage Report - ASI Coordination		1	2		4									7	$ 2,020.00
8. Environmental Services (See SWCA Fee - Coordination Only)	0	0	2	0	0	4	0	0	0	0	0	0	0	6	$ 1,520.00
a. Desktop review and Field Reconnaissance (ASI Coordination Only			2			4								6	$ 1,520.00
Total ASI Direct Labor Hours	0	66	329	16	203	388	36	36	566	4	0	780	16	2440	
Percent of Total Hours	0%	3%	13%	1%	8%	16%	1%	1%	23%	0%	0%	32%	1%		
Total ASI Direct Labor (Schematic and Env.) Cost															**$ 497,140.00**
Total Other Direct Expenses Cost															$ 6,140.00
TOTAL PROJECT COST															**$ 503,280.00**

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FEE SCHEDULE (SAM, LLC)
SPECIFIED RATE PAYMENT BASIS
ROW MAPPING PLANNING SERVICES

Project: SH 95 Segment 4
SAM

TASK DESCRIPTION	SENIOR PROJECT MANAGER-SURVEY	PROJECT MANAGER-SURVEY	SENIOR OFFICE TECHNICIAN-SURVEY	OFFICE TECHNICIAN-SURVEY	ADMIN/CLERICAL SUPPORT	TOTAL LABOR HRS. & COSTS	NO OF DWGS	GROUP TOTAL
ROW Mapping Planning								
1. Project Coordination	1	3	4			$1,533.00		
5. Download Williamosn County CAD Parcels	1	1	4	8		$2,095.00		
5. Deed Research (Up to 40 parcels)	1	4	20	80	1	$14,220.00		
5. Create Ownership Spreadsheet		2	12	28	1	$5,846.00		
5. Prepare ROW Basemap (From existing records, up to 40 parcels)	1	4	12	28		$6,436.00		
5. QA/QC Prepare Final Deliverables	1	6	4	8		$3,170.00		
						$0.00		
						$0.00		$33,300.00
SUB-TOTALS	5	20	56	152	2	$33,300.00		
HOURS SUB-TOTALS	5	20	56	152	2		N/A	
CONTRACT RATE PER HOUR	$280.00	$215.00	$152.00	$124.00	$120.00			
TOTAL LABOR COSTS	$1,400.00	$4,300.00	$8,512.00	$18,848.00	$240.00	$33,300.00		

SUMMARY	
LABOR COSTS	$33,300.00
TOTAL SAM SURVEY	**$33,300.00**

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ATTACHMENT D: ESTIMATED FEE SUMMARY
WILLIAMSON COUNTY
SH 95 - Segment 4 from CR 124 to FM 1331

SWCA

Task	Subject Matter Expert II	Subject Matter Expert I	Specialist XII	Specialist X	Specialist IX	Specialist VIII	Specialist VII	Specialist VI	Specialist V	Specialist III	Total Hours	Total Labor
Rates	$242.00	$230.00	$226.00	$189.00	$169.00	$158.00	$147.00	$137.00	$123.00	$104.00		
1. Project Management											**13**	**$ 2,056.00**
a. Communication											0	$ -
b. Monthly Progress Reports, Invoices , Including Deliverable Table										5	5	$ 520.00
c. QA/QC Plan											0	$ -
d. Project Coordination and Administration			4			4					8	$ 1,536.00
e. Progress/Coordination Meetings (24 meetings)											0	$ -
f. Project Design Schedule											0	$ -
g. Project Document/Files												$ -
h. Deliverables												$ -
8. Environmental Services											**90**	**$ 13,020.00**
a. Desktop Level Review and Field Reconnaissance	1	1	8	4	8	12	8	8	16	24	90	$ 13,020.00
b. Deliverables											0	$ -
											0	$ -
											0	$ -
SUBCONSULTANTS												
Total SWCA Direct Labor Hours	1	1	12	4	8	16	8	8	16	29	103	
Percent of Total Hours	1%	1%	12%	4%	8%	16%	8%	8%	16%	28%		
Total SWCA Direct Labor Cost												**$ 15,076.00**
Total SWCA Other Direct Expenses												**$ 1,160.40**
TOTAL SWCA COST												**$ 16,236.40**

Docusign Envelope ID: 6ECA8DBA-3807-4A32-AC68-B8A2B5970C9C

ATTACHMENT D: ESTIMATED FEE SUMMARY
WILLIAMSON COUNTY
SH 95 SEGMENT 4 (CR 124 TO FM 1331)
WA1 - Schematic and Environmental

Hardesty & Hanover, LLC (H&H)

Task	Project Principal	Senior Technical Advisor	Sr Project Manager	Sr Structural QA/QC Manager	Sr Structural Engineer	Structural Engineer	Sr Structural Designer (EIT II)	Sr Engineer Technician	Total Labor Hours	Task Cost
	$335.00	$300.00	$270.00	$255.00	$250.00	$165.00	$125.00	$150.00		
H&H Scope - Schematic Development for Structures on SH 95 Segment 4 from CR 124 go FM 1331										
1. Project Management										
b. Monthly Progress Reports, Invoices, and Corresponsance (*10* months)	1		10						**11**	$3,035.00
c. Project Specific QA/QC Plan *(Note - Ongoing QA/QC of deliverables included in items below)*			1	2					**3**	$780.00
d. Project Coordination and Admin *incl general coordination and ~20 internal 1/2 hr internal coord mtgs*	2		6						**8**	$2,290.00
e. Progress/Coordination Meetings (24) *assume H&H attends 12 mtgs (remote) with GEC*			12						**12**	$3,240.00
f. Project Schedule *coordinate with ASI re: schedule*			2						**2**	$540.00
g. Project Documents/Files *(submit bridge base file at each milestone - prelim & final schematic)*								2	**2**	$300.00
TASK HOURS SUBTOTALS	3	0	31	2	0	0	0	2	**38**	
TASK FEE SUBTOTALS	$1,005.00	$0.00	$8,370.00	$510.00	$0.00	$0.00	$0.00	$300.00		**$10,185.00**
2. Route and Design Studies (3 preliminary alignments assumed)										
a. Data Collection *(includes collection, review and organization of data)*										
Review aerial photography, contours, as-built plans, inpsection reports, etc			2		3	4			**9**	$1,950.00
Field reconnaissance - structures			4			5			**9**	$1,905.00
b. Design Criteria *review/comment on DSF and typical sections*			1		2				**3**	$770.00
c. Constraints Map (preliminary alignments assumed)			1		1	1			**3**	$685.00
Assist in developing evaluation critieria relative to structures			2		2				**4**	$1,040.00
Review constraints map relative to structures and provide feedback			3			3			**6**	$1,305.00
Coordinate structure layouts for prelim alignmnt alternates; provide feedback, structure costs			4		4	8			**16**	$3,400.00
Coordinate structure layouts for refined aligments based on public input, site constraints					2	2			**4**	$830.00
TASK HOURS SUB-TOTALS	0	0	17	0	14	23	0	0	**54**	
TASK FEE TOTAL	$0.00	$0.00	$4,590.00	$0.00	$3,500.00	$3,795.00	$0.00	$0.00		**$11,885.00**
3. Public Involvement										
a. Public Involvement Support *assume no H&H exhibits req'd - review outcomes*			1						**1**	$270.00
b. Property Owner Meeting Support (*6* meetings) *assume no H&H attendance req'd - review outcomes*			1						**1**	$270.00
c. Stakeholder Meetings (*3* meetings) *assume no H&H attendance req'd - review outcomes*			1						**1**	$270.00
TASK HOURS SUB-TOTALS	0	0	3	0	0	0	0	0	**3**	
TASK FEE TOTAL	$0.00	$0.00	$810.00	$0.00	$0.00	$0.00	$0.00	$0.00		**$810.00**
4. Utility Coordination Support										
a. Incorporate Utility Information (provided by others) *incorporate in bridge files to avoid conflicts*			1			2		4	**7**	$1,200.00
b. Utility Meeting (1 meeting) *provide info for utility conflicts w/ Bridge*			1			1	2	1	**5**	$835.00
c. Deliverables *verify utility info shown correctly at structures in schematic plans*			1			2			**3**	$600.00
TASK HOURS SUBTOTALS	0	0	3	0	0	5	2	5	**15**	
TASK FEE SUBTOTALS	$0.00	$0.00	$810.00	$0.00	$0.00	$825.00	$250.00	$750.00		**$2,635.00**
6. Schematic Development - **Assume 4 DCs at future SH29/SH95 interchange, 1 grade separation at future arterial per LRTP, 2 major channel crossings (6 bridges total - 3 at ea. crossing) and 7 minor drainage crossings (culverts)**										
Includes Bridge Optimization and Deliverables for Preliminary and Final Schematic with comment response and resolution at each milestone										
a. Schematic *optimize bridges and develop bridge limits & linework - Prelim and Final*		4	16	8	32	24	32	24	**140**	$27,120.00
b. Deliverables *assist with prelim & final schematic submittals including bridge cost estimate*		2	8	6	4	16	8		**44**	$8,930.00
TASK HOURS SUBTOTALS	0	6	24	14	36	40	40	24	**184**	
TASK FEE SUBTOTALS	$0.00	$1,800.00	$6,480.00	$3,570.00	$9,000.00	$6,600.00	$5,000.00	$3,600.00		**$36,050.00**
7. Drainage Study										
a. Hydrologic/Hydraulic Modeling *coordinate with drainage engineer to model & optimize structures*			4		8				**12**	$3,080.00
b. FEMA Coordination *assume no H&H effort*									**0**	$0.00
c. Impact and Mitigation Analysis *assume no H&H effort*									**0**	$0.00
TASK HOURS SUBTOTALS	0	0	4	0	8	0	0	0	**12**	
TASK FEE SUBTOTALS	$0.00	$0.00	$1,080.00	$0.00	$2,000.00	$0.00	$0.00	$0.00		**$3,080.00**
TOTAL H&H LABOR HOURS	3	6	82	16	58	68	42	31	**306**	
TOTAL H&H LABOR COSTS	$1,005.00	$1,800.00	$22,140.00	$4,080.00	$14,500.00	$11,220.00	$5,250.00	$4,650.00		**$64,645.00**
PERCENT OF TOTAL HOURS	1%	2%	27%	5%	19%	22%	14%	10%		

SUMMARY	
Subtotal Labor	**$64,645.00**
Subtotal Direct Expenses	**$ 97.50**
TOTAL H&H FEE	**$64,742.50**

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ATTACHMENT D: ESTIMATED FEE SUMMARY
WILLIAMSON COUNTY
SH 95 SEGMENT 4

Halff Associates

TASK/DESCRIPTION	PRINCIPAL IN CHARGE $400.00	PROJECT MANAGER $350.00	SR TECHNICAL MANAGER $350.00	SR QC REVIEWER $350.00	SR DRAINAGE ENGINEER $325.00	SR PROJECT ENGINEER $275.00	PROJECT ENGINEER $220.00	DESIGN ENGINEER $170.00	EIT $144.00	SR GIS TECHNICIAN $148.00	GIS TECHNICIAN $110.00	ADMIN/ CLERICAL $130.00	TOTAL MAN-HOURS	SUB ID.	TOTAL LABOR FOR TASK
TASK 1 PROJECT MANAGEMENT															
A COMMUNICATION													0		$ -
B PROGRESS REPORTS/INVOICING (10 MONTHS)							10					10	20		$ 3,500
C QA/QC													0		$ -
QC DELIVERABLES													0		$ -
CONTINUOUS QC													0		$ -
D PROJECT COORDINATION/ADMIN													0		$ -
PREPARE AND MAINTAIN RECORDKEEPING													0		$ -
CORRESPONDENCE AND COORDINATION WITH GEC													0		$ -
MANAGE ACTIVITIES													0		$ -
E PROGRESS/COORDINATION MEETINGS (24 EXTERNAL MEETINGS)													0		$ -
KICKOFF AND COORDINATION/PROGRESS MEETINGS		4			12		24						40		$ 10,580
PREPARE AGENDA/SIGN-IN SHEETS (ALL EXTERNAL MEETINGS)													0		$ -
PREPARE MEETING MINUTES													0		$ -
INTERNAL COORDINATION MEETINGS		10			10		10						30		$ 8,950
F PROJECT SCHEDULE AND UPDATE		4											4		$ 1,400
G PROJECT DOCUMENTFILES		2					8						10		$ 2,460
													0		$ -
SUBTOTAL HOURS/COSTS	**0**	**20**	**0**	**0**	**22**	**0**	**52**	**0**	**0**	**0**	**0**	**10**	**104**		**$ 26,890.00**
TASK 2 ROUTE AND DESIGN STUDIES															0
A DATA COLLECTION													0		$ -
FIELD INVESTIGATION							8		8				16		$ 2,912
AERIAL AND CONTOUR REVIEW							4						4		$ 880
B DESIGN CRITERIA													0		$ -
PRELIMINARY ALIGNMENT							6		6				12		$ 2,184
REFINE ALIGNMENT							2		2				4		$ 728
													0		$ -
SUBTOTAL HOURS/COSTS	**0**	**0**	**0**	**0**	**0**	**0**	**20**	**0**	**16**	**0**	**0**	**0**	**36**		**$ 6,704.00**
TASK 4 UTILITY COORDINATION SUPPORT															
B UTILITY MEETINGS													0		$ -
MEET W/ UTILITY COORDINATOR (UP TO 6 MEETINGS)								2					2		$ 340
ATTEND MEETING WITH UTILITIES (UP TO 2 MEETINGS)							2						2		$ 440
													0		$ -
SUBTOTAL HOURS/COSTS	**0**	**0**	**0**	**0**	**0**	**0**	**2**	**2**	**0**	**0**	**0**	**0**	**4**		**$ 780.00**
TASK 6 SCHEMATIC DEVELOPMENT															
A SCHEMATIC													0		$ -
PREPARE PRELIMINARY SCHEMATIC							12		20				32		$ 5,520
PREPARE FINAL SCHEMATIC							4		8				12		$ 2,032
SUBTOTAL HOURS/COSTS	**0**	**0**	**0**	**0**	**0**	**0**	**16**	**0**	**28**	**0**	**0**	**0**	**44**		**$ 7,552.00**
TASK 9 DRAINAGE STUDY															
A HYDROLOGIC/HYDRAULIC MODELING (4 MAJOR CHANNEL CROSSINGS, 3 CROSS CULVERTS ASSUMED)													0		$ -
PREPARE HYDROLOGIC AND HYDRAULIC MODELS		2		8	12	20	40	100	160		16		362		$ 64,320
DEVELOP EXISTING CHANNEL CROSS SECTIONS		1		4	8	12	20	32	60		8		149		$ 27,830
GIS EXHIBITS AND ANALYSIS				1	2	2	4	4	16		20		57		$ 9,254
PARALLEL DRAINAGE (No ORD Modeling)							8	40	40				88		$ 14,320
B FEMA COORDINATION													0		$ -
COORDINATE WITH LOCAL FPA		1			2	4	4	8	8		8		37		$ 6,782
C IMPACT AND MITIGATION ANALYSIS													0		$ -
ANALYZE IMPACTS AND DETERMINE INCREASES IN PEAK FLOW (Does not include compensatory cut evaluation, assume prime consulatant to complete with their ORD models)		2		8	12	20	50	80	110		24		314		$ 57,620
D DELIVERABLES													0		$ -
PRELIMINARY AND FINAL DRAINAGE REPORT				6	6	10		55	75		10		170		$ 29,690
													0		$ -
													0		$ -
SUBTOTAL HOURS/COSTS	**0**	**6**	**0**	**27**	**42**	**68**	**126**	**319**	**469**	**0**	**86**	**0**	**1177**		**$ 209,816.00**
FEE SUMMARY															
TASK 1 **PROJECT MANAGEMENT**	0	20	0	0	22	0	52	0	0	0	0	10	**104**		**$ 26,890.00**
TASK 2 **ROUTE AND DESIGN STUDIES**	0	0	0	0	0	0	20	0	16	0	0	0	**36**		**$ 6,704.00**
TASK 4 **UTILITY COORDINATION SUPPORT**	0	0	0	0	0	0	2	2	0	0	0	0	**4**		**$ 780.00**
TASK 6 **SCHEMATIC DEVELOPMENT**	0	0	0	0	0	0	16	0	28	0	0	0	**44**		**$ 7,552.00**
TASK 9 **DRAINAGE STUDY**	0	6	0	27	42	68	126	319	469	0	86	0	**1177**		**$ 209,816.00**
TOTAL HOURS	**0**	**26**	**0**	**27**	**64**	**68**	**216**	**321**	**513**	**0**	**86**	**10**	**1365**		**$ 251,742.00**
CONTRACT RATES ($)	$ 400.00	$ 350.00	$ 350.00	$ 350.00	$ 325.00	$ 275.00	$ 220.00	$ 170.00	$ 144.00	$ 148.00	$ 110.00	$ 130.00			
TOTAL LABOR COSTS	$0	$9,100	$0	$9,450	$20,800	$18,700	$47,520	$54,570	$73,872	$0	$9,460	$1,300			**$ 251,742.00**
TOTAL BY CATEGORY	**0%**	**4%**	**0%**	**4%**	**8%**	**7%**	**19%**	**22%**	**29%**	**0%**	**4%**	**1%**	**100%**		**$ 251,742.00**
														TOTAL LABOR =	**$ 251,742.00**
														TOTAL ODE =	**$ 700.00**
TOTAL FEE														**TOTAL FEE =**	**$ 252,442.00**

Docusign Envelope ID: 6ECA8DBA-3807-4A32-AC68-B8A2B5970C9C

ATTACHMENT D: ESTIMATED FEE SUMMARY
WILLIAMSON COUNTY
SH 95 Segment 4
Other Direct Expenses (American Structurepoint, Inc.)

Direct Expenses	Rate	Unit	Quantity	Cost
Plots (Color on Bond)	$ 1.75	Square Feet	1900	$ 3,325.00
Photocopies B/W (8 1/2" x11")	$ 0.15	Each	200	$ 30.00
Photocopies B/W (11" x 17")	$ 0.25	Each	500	$ 125.00
Photocopies Color (8 1/2" x 11")	$ 1.00	Each	200	$ 200.00
Photocopies Color (11" x 17")	$ 1.25	Each	200	$ 250.00
Mileage	$ 0.70	Miles	300	$ 210.00
TMCs (12-hour)	$ 1,000.00	Each	2	$ 2,000.00
			SUB TOTAL	**$ 6,140.00**
SWCA				
Mileage	$ 0.700	Miles	172	$ 120.40
Hazardous Materials Database Search	$ 1,000.000	Actual Cost	1	$ 1,000.00
GPS Table + Geode	$ 40.000	Day	1	$ 40.00
				$ -
			SUB TOTAL	**$ 1,160.40**
Hardesty & Hanover				
Photocopies B/W (11" x 17")	$ 0.25	Each	10	$ 2.50
Photocopies Color (11" x 17")	$ 1.25	Each	20	$ 25.00
Mileage	$ 0.70	Miles	100	$ 70.00
			SUB TOTAL	**$ 97.50**
Halff				
Mileage	$ 0.70	Miles	1000	$ 700.00
			SUB TOTAL	**$ 700.00**
TOTAL				**$ 8,097.90**

Commissioners Court - Regular Session **48.**

Meeting Date: 10/14/2025

CR 258 - TCEQ Agent Authorization Form

Submitted By: Ragan Riggs, Road Bond

Department: Road Bond

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider, and take appropriate action regarding a TCEQ Agent Authorization Form for the Edwards Aquifer Protection Program associated with the CR 258 Project, a 2023 Road Bond Project in Commissioner Pct. 2.

Background

The CR 258 Project requires Texas Commission on Environmental Quality (TCEQ) approval of a Water Pollution Abatement Plan (WPAP) prior to construction. The TCEQ Agent Authorization Form is required to authorize an employee of Garver, LLC to submit the necessary WPAP permit application on behalf of Williamson County to the TCEQ for review and approve. P665 Funding: Road Bonds

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Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

CR 258 - TCEQ Agent Authorization Form

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/07/2025 06:51 PM
Form Started By: Ragan Riggs		Started On: 10/06/2025 01:57 PM
Final Approval Date: 10/07/2025		

Agent Authorization Form
For Required Signature
Edwards Aquifer Protection Program
Relating to 30 TAC Chapter 213
Effective June 1, 1999

I _____,
Print Name

_____,
Title - Owner/President/Other

of Williamson County, Texas,
Corporation/Partnership/Entity Name

have authorized Chase Myers
Print Name of Agent/Engineer

of American Structurepoint
Print Name of Firm

to represent and act on the behalf of the above named Corporation, Partnership, or Entity for the purpose of preparing and submitting this plan application to the Texas Commission on Environmental Quality (TCEQ) for the review and approval consideration of regulated activities.

I also understand that:

1. The applicant is responsible for compliance with 30 Texas Administrative Code Chapter 213 and any condition of the TCEQ's approval letter. The TCEQ is authorized to assess administrative penalties of up to $10,000 per day per violation.

2. For those submitting an application who are not the property owner, but who have the right to control and possess the property, additional authorization is required from the owner.

3. Application fees are due and payable at the time the application is submitted. The application fee must be sent to the TCEQ cashier or to the appropriate regional office. The application will not be considered until the correct fee is received by the commission.

4. A notarized copy of the Agent Authorization Form must be provided for the person preparing the application, and this form must accompany the completed application.

5. No person shall commence any regulated activity on the Edwards Aquifer Recharge Zone, Contributing Zone or Transition Zone until the appropriate application for the activity has been filed with and approved by the Executive Director.

SIGNATURE PAGE:

Applicant's Signature _____ Date _____

THE STATE OF _____ §

County of _____ §

BEFORE ME, the undersigned authority, on this day personally appeared _____known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that (s)he executed same for the purpose and consideration therein expressed.

GIVEN under my hand and seal of office on this ____ day of _____,_____.

_____
NOTARY PUBLIC

_____
Typed or Printed Name of Notary

MY COMMISSION EXPIRES: _____

Commissioners Court - Regular Session **49.**

Meeting Date: 10/14/2025

SE Inner Loop- COG to Wilco Warranty Deed

Submitted For: Don Childs **Submitted By:** Don Childs, Road Bond

Department: Road Bond

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider and take appropriate action accepting a Special Warranty Deed from the City of Georgetown for 2.992 AC and 0.351 AC located on the SE Inner Loop.

Background

City of Georgetown conveyance of the needed ROW per the ILA Agreement for the SE Inner Loop Rd. Expansion Project.

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Deed

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/07/2025 06:52 PM
Form Started By: Don Childs		Started On: 10/06/2025 04:57 PM
Final Approval Date: 10/07/2025		

GENERAL WARRANTY DEED

NOTICE OF CONFIDENTIALITY RIGHTS: If you are a natural person, you may remove or strike any of the following information from this instrument before it is filed for record in the public records: Your social security number or your driver's license number.

DATE: _____, 2025

GRANTOR: WILLIAMSON COUNTY, a political subdivision of the State of Texas

GRANTOR'S MAILING ADDRESS (including County): 710 S. Main Street, Georgetown, TX 78626

GRANTEE: City of Georgetown, a Texas home-rule municipal corporation

GRANTEE'S MAILING ADDRESS (including County): P.O. Box 409, Georgetown, Williamson County, Texas 78627

CONSIDERATION: Ten and No/100 Dollars ($10.00) and other good and valuable consideration.

PROPERTY (including any improvements):

Tract One:
Being a 2.992-acre tract of land in Williamson County, Texas, together with a variable 0.945-acre, more or less, Temporary Construction Easement, said tracts being more fully described and depicted in **Exhibit "A"** attached hereto and by this reference incorporated herein.

Tract Two:
Being a 0.351-acre tract of land in Williamson County, Texas, being more fully described and depicted in **Exhibit "B"** attached hereto and by this reference incorporated herein (together with Tract One called the "Property").

RESERVATIONS FROM AND EXCEPTIONS TO CONVEYANCE AND WARRANTY:

This conveyance is made, delivered and accepted subject to any and all easements, covenants, leases, rights-of-way, conditions, restrictions, outstanding mineral interests and royalty interests, if any, relating to the Property, to the extent, and only to the extent, that the same may still be in force and effect and shown in the Official Public Records of Williamson County, Texas.

Grantor, for the consideration and subject to the Reservations From and Exceptions to Conveyance and Warranty, GRANTS, SELLS, and CONVEYS to Grantee the Property, together with all and singular the rights and appurtenances thereto in any way belonging, to have and hold

it to Grantee and Grantee's heirs, successors, and assigns forever. Grantor binds Grantor and Grantor's heirs, successors, and assigns to warrant and forever defend all and singular the Property to Grantee and Grantee's heirs, successors, and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof, except as to the Reservations From and Exceptions to Conveyance and Warranty.

GRANTOR:

Williamson County,
a political subdivision of the State of Texas

By: _____
Steve Snell, County Judge

STATE OF TEXAS §
§
COUNTY OF _____ §

This instrument was acknowledged before me on this _____ day of _____, 2025 by Steve Snell, County Judge of Williamson County, Texas, on behalf of said County.

_____
Notary Public, State of Texas

GRANTEE:

City of Georgetown,
a Texas home-rule municipal corporation

By: _____
David Morgan, City Manager

STATE OF TEXAS §
§
COUNTY OF WILLIAMSON §

This instrument was acknowledged before me on this 25th day of September, 2025 by David Morgan, City Manager of the City of Georgetown, a Texas home-rule municipal corporation, on behalf of said corporation.

Shannon Biddle
My Commission Expires
9/26/2026
Notary ID133982902

_____
Notary Public, State of Texas

APPROVED AS TO FORM:

_____
Andrew Culpepper, Assistant City Attorney

AFTER RECORDING, PLEASE RETURN TO:

CITY OF GEORGETOWN
ATTN: REAL ESTATE SERVICES
P.O. BOX 409
GEORGETOWN, TX 78627

stv

1 Chisholm Trail, Suite 130
Round Rock, TX 78681
o. 512.248.0065 | f. 512.246.0359
stvinc.com

EXHIBIT "A"

METES AND BOUNDS DESCRIPTON

BEING A 2.992 ACRE TRACT OF LAND OUT OF THE WILLIAM ADDISON SURVEY, ABSTRACT NO. 21, WILLIAMSON COUNTY, TEXAS; SAID 2.992 ACRE TRACT BEING A PART OF THAT CERTAIN CALLED 103.5913 ACRE TRACT OF LAND DESCRIBED IN A SPECIAL WARRANTY DEED TO THE COUNTY OF WILLIAMSON, TEXAS, AS RECORDED IN VOLUME 2332, PAGE 141, OF THE OFFICIAL RECORDS OF WILLIAMSON COUNTY, TEXAS (O.R.W.C.T.); SAID 2.992 ACRE TRACT SHOWN ON ACCOMPANYING SKETCHES AND BEING MORE PARTICULARLY DESCRIBED IN TWO PARTS, PART 1, A 2.840 ACRE TRACT AND PART 2, A 0.152 ACRE TRACT, BY METES AND BOUNDS AS FOLLOWS:

Part 1 – 2.840 Acres

COMMENCING from a 1/2-inch iron rod with orange cap stamped "5784" found marking the west line of said 103.5913 acre tract and the east right-of-way (R.O.W.) line of Rockride Lane (R.O.W. varies), said R.O.W. being the east corner of that certain called 3.14 acre tract to the City of Georgetown, in Exhibit "C" and recorded in Document No. 2006081859 of the Official Public Records of Williamson County, Texas (O.P.R.W.C.T.);

THENCE, (L1) North 21° 02' 00" West, with the common line of said 103.5913 acre tract and said 3.14 acre tract, same being the north R.O.W. line of Rockride Lane, a distance of 73.07 feet to a 5/8-inch iron rod with yellow plastic cap stamped "STV" (hereafter referred to as "STV cap") set, for the south corner and **POINT OF BEGINNING** of the herein described tract, said point also being on the proposed east R.O.W. line of SE Inner Loop;

THENCE, continuing with said common line (L2) **North 21° 02' 00" West**, a distance of **132.46 feet** to a calculated point on a curve of the apparent existing R.O.W. line of SE Inner Loop (R.O.W. varies), for the southwest corner of the herein described tract;

THENCE, through the interior of said 103.5913 acre tract, with the apparent east R.O.W. line of said SE Inner Loop, the following four (4) course and distances:

1) with the arc of said curve to the left, (C1) having a radius of **1,910.93 feet**, an arc length of **1,203.20 feet**, a central angle of **36° 04' 33"**, and a chord bearing and distance of **North 19° 28' 02" East – 1183.42 feet** to a calculated point at the end of said curve;

2) **North 01° 26' 00" East**, a distance of **710.93 feet** to a calculated point for the northwest corner of the herein described tract;

3) (L3) **South 88° 34' 00" East**, a distance of **32.27 feet** to a calculated point for the northeast corner of the herein described tract;

4) (L4) **South 01° 31' 40" West**, a distance of **12.84 feet** to a 1/2-inch iron rod with orange cap stamped "5784" found marking the west corner of Lot 2, Carlson Place, Phase 4, a subdivision recorded in Document No. 2017113385, O.P.R.W.C.T.;

THENCE, continuing through the interior of said 103.5913 acre tract with the common line of the existing R.O.W. line of said SE Inner Loop and said Lot 2, the following two (2) course and distances:

1) (L5) **South 01° 31' 40" West**, a distance of **24.92 feet** to a calculated point for a corner of the herein described tract;

2) (L6) **North 46° 31' 27" East**, a distance of **7.59 feet** to a 5/8-inch iron rod with "STV cap" set for a corner of the herein described tract, said point being on the proposed east R.O.W. line of SE Inner Loop;

THENCE, continuing through the interior of said 103.5913 acre tract, with the proposed east R.O.W. line of said SE Inner Loop, the following eight (8) course and distances:

1) **South 01° 25' 30" West**, a distance of **431.04 feet** to a 5/8-inch iron rod with "STV cap" set for an angle point of the herein described tract;

2) (L7) **South 43° 42' 54" East**, a distance of **47.87 feet** to a 5/8-inch iron rod with "STV cap" set for an angle point of the herein described tract;

3) **South 00° 31' 18" West**, a distance of **318.33 feet** to a 5/8-inch iron rod with "STV cap" set for an angle point of the herein described tract;

4) **South 10° 49' 41" West**, a distance of **374.59 feet** to a 5/8-inch iron rod with "STV cap" set for an angle point of the herein described tract;

5) (L8) **South 18° 34' 53" West**, a distance of **152.13 feet** to a 5/8-inch iron rod with "STV cap" set for an angle point of the herein described tract;

6) **South 23° 33' 37" West**, a distance of **267.42 feet** to a 5/8-inch iron rod with "STV cap" set and being the beginning of a curve, for an angle point of the herein described tract;

7) with the arc of said curve to the right, (C2) having a radius of **1,965.00 feet**, an arc length of **310.23 feet**, a central angle of **09° 02' 45"**, and a chord bearing and distance of **South 31° 54' 39" West – 309.91 feet** to a to 5/8-inch iron rod with "STV cap" set at the end of said curve;

8) (L9) **South 15° 31' 59" West**, a distance of **116.89 feet** to a the **POINT OF BEGINNING** and containing 2.840 acres of land, more or less.

Part 2 – 0.152 Acre

BEGINNING at a 1/2-inch iron rod found marking the existing east right-of-way (R.O.W.) line of SE Inner Loop (R.O.W. varies), at the north corner of Lot 1, Carlson Place, Phase 4, a subdivision recorded in Document No. 2017113385, of the Official Public Records of Williamson County, Texas (O.P.R.W.C.T.) and a corner of the said 103.5913 acre tract for the southwest corner and **POINT OF BEGINNING** hereof, from which a 1/2-inch iron rod with orange cap stamped "5784" found marking the west corner of said Lot 1 and being the intersection of said east R.O.W. line of SE Inner Loop and the existing north R.O.W. line of Wey Hill Drive (65-foot R.O.W. width) bears (L11) South 01° 18' 38" West, a distance of 24.91 feet;

THENCE, North 01° 18' 38" East, with said existing east R.O.W. line of SE Inner Loop, a distance of **867.50 feet** to a calculated point on the common north line of said 103.5913 acre tract and the south line of Lot 1, Stonehedge, Section Two, a subdivision recorded in Cabinet G, Slide 283 of the Plat Records of Williamson County, Texas, same being at an angle point in said SE Inner Loop R.O.W., for the northwest corner of the herein described tract;

THENCE, (L12) **North 68° 40' 26" East**, with said common line a distance of **10.71 feet** to a 5/8-inch iron rod with yellow plastic cap stamped "STV" (hereafter referred to as "STV cap") set, for the northeast corner of the herein described tract, said point being on the proposed east R.O.W. line of SE Inner Loop, from which a 1/2-inch iron rod found on the north line of said 103.5913 acre tract at the common southeast corner of said Lot 1 and the southwest corner of Lot 3, of said Stonehedge, Section Two subdivision bears (L14) North 68° 40' 26" East, a distance of 133.45 feet;

THENCE, South 01° 36' 39" West, through the interior of said 103.5913 acre tract with the proposed east R.O.W. line of said SE Inner Loop, a distance of **876.94 feet** to a to 5/8-inch iron rod with "STV cap" set, on the northeast line of said Lot 1, Carlson Place, Phase 4 subdivision, for the southeast corner of the herein described tract;

THENCE, (L13) **North 43° 34' 18" West**, with the northeast line of said Lot 1, a distance of **7.49 feet** to the **POINT OF BEGINNING** and containing 0.152 acre of land, more or less.

TEMPORARY CONSTRUCTION EASEMENT

IN ADDITION TO, it is intended to create a twenty (20) foot wide and a twenty (25) foot wide Temporary Construction Easement adjacent and parallel to the west right-of-way line of SE Inner Loop as graphically shown on the attached exhibit and contains a computed area of 0.945 acre.

Basis of Bearings: Bearings are based on the Texas Coordinate System (Central Zone, NAD83), which is based on Trimble's Central Texas GPS Cooperative CORS RTK Network.

That I, Douglas A. McKoy, a Registered Professional Land Surveyor, do hereby certify that the above description and drawing attached hereto is true and correct to the best of my knowledge and belief and that the property described herein was determined by a survey made on the ground under my direction and supervision.

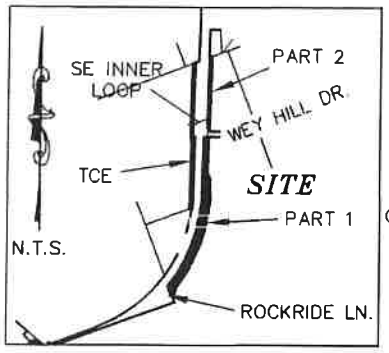
2024.10.16

Douglas A. McKoy, R.P.L.S. No. 5799
STV
One Chisholm Trail, Suite 130
Round Rock, Texas 78681
Ph. (512) 248-0065
TBPLS Firm No. 10194125
Project No. 2100704

STATE OF TEXAS
REGISTERED
DOUGLAS A. McKOY
5799
PROFESSIONAL
LAND SURVEYOR

10-16-2024
Date

EXHIBIT "A"



MATCHLINE SHEET 5 OF 6

DRAINAGE EASEMENT
DOC # 2019065519
O.P.R.W.C.T.

PARCEL 13
TCE
0.945 ACRE

COUNTY OF WILLIAMSON, TEXAS
CALLED 103.5913 ACRES
VOL. 2332, PG. 141
O.R.W.C.T.

"WILLIAMSON COUNTY" ALUMINUM CAP

25'

S 00°31'18" W
318.33'

DRAINAGE EASEMENT
DOC # 2019065520
O.P.R.W.C.T.

0' 75' 150'

S 10°49'41" W
374.59'

WILLIAM ADDISON SURVEY
ABSTRACT NO. 21
WILLIAMSON COUNTY, TEXAS

EXIST. R.O.W.

APPROX. R.O.W.

PARCEL 13
PART 1
PROPOSED R.O.W.
2.840 ACRE

100' ELECTRIC EASEMENT
VOLUME 679, PAGE 902
D.R.W.C.T.

EPOR R.O.W. LINE

WATER LINE EASEMENT
DOC # 2013080696
O.P.R.W.C.T.

LCRA TRANSMISSION
SERVICES CORPORATION
CALLED 5.24 ACRES
DOCUMENT NO. 2014056419
O.P.R.W.C.T.

COUNTY OF WILLIAMSON, TEXAS
CALLED 103.5913 ACRES
VOL. 2332, PG. 141
O.R.W.C.T.

SE INNER LOOP
(R.O.W. WIDTH VARIES)

30' ELECTRIC EASEMENT
VOLUME 1369, PAGE 110
O.R.W.C.T.

S 23°33'37" W
267.42'

VERGIL H. POARCH AND
WIFE, JESSE N. POARCH
CALLED 104.66 ACRES
TRACT II
VOL. 836, PG. 593
D.R.W.C.T.

SIDEWALK MAINTENANCE
AND ACCESS EASEMENT
DOC # 2013106695
O.P.R.W.C.T.

LINE TABLE		
LINE	BEARING	LENGTH
L1	N 21°02'00" W	73.07'
L2	N 21°02'00" W	132.46'
L8	S 18°34'53" W	152.13'
L9	S 15°31'59" W	116.89'
L17	S 68°57'45" W	28.25'

GENERAL NOTES:

1) SUBJECT TO ANY AND ALL COVENANTS, RESTRICTIONS, EASEMENTS AND CONDITIONS THAT MAY BE APPLICABLE.
2) BEARINGS ARE BASED ON THE TEXAS CENTRAL ZONE STATE COORDINATE SYSTEM NAD'83 (HARN'93) WHICH IS BASED ON THE TRIMBLE RTKNET.
3) ALL DISTANCES ARE SURFACE DISTANCES.
4) EAST R.O.W. LINE IS BASED ON RECORD INFORMATION. THERE MAY BE ADDITIONAL UNRECORDED INFORMATION THAT MAY SHOW OTHERWISE.

EXIST. R.O.W.

ROCKRIDE LANE
(R.O.W. WIDTH VARIES)

P.O.B. PART 1

P.O.C. PART 1

"RPLS 5784" ORANGE CAP

EXIST. R.O.W.

CITY OF GEORGETOWN
CALLED 3.14 ACRES
EXHIBIT "C"
DOC. NO. 2006081859
O.P.R.W.C.T.

CURVE TABLE					
CURVE	RADIUS	ARC	DELTA	CH. BEARING	CHORD
C1	1910.93'	1203.20'	036°04'33"	N 19°28'02" E	1183.42'
C2	1965.00'	310.23'	009°02'45"	S 31°54'39" W	309.91'
C3	1790.93'	157.99'	005°03'16"	S 03°57'33" W	157.94'
C4	1765.93'	168.83'	005°28'40"	N 04°10'15" E	168.77'

SURVEYED: DECEMBER, 2022

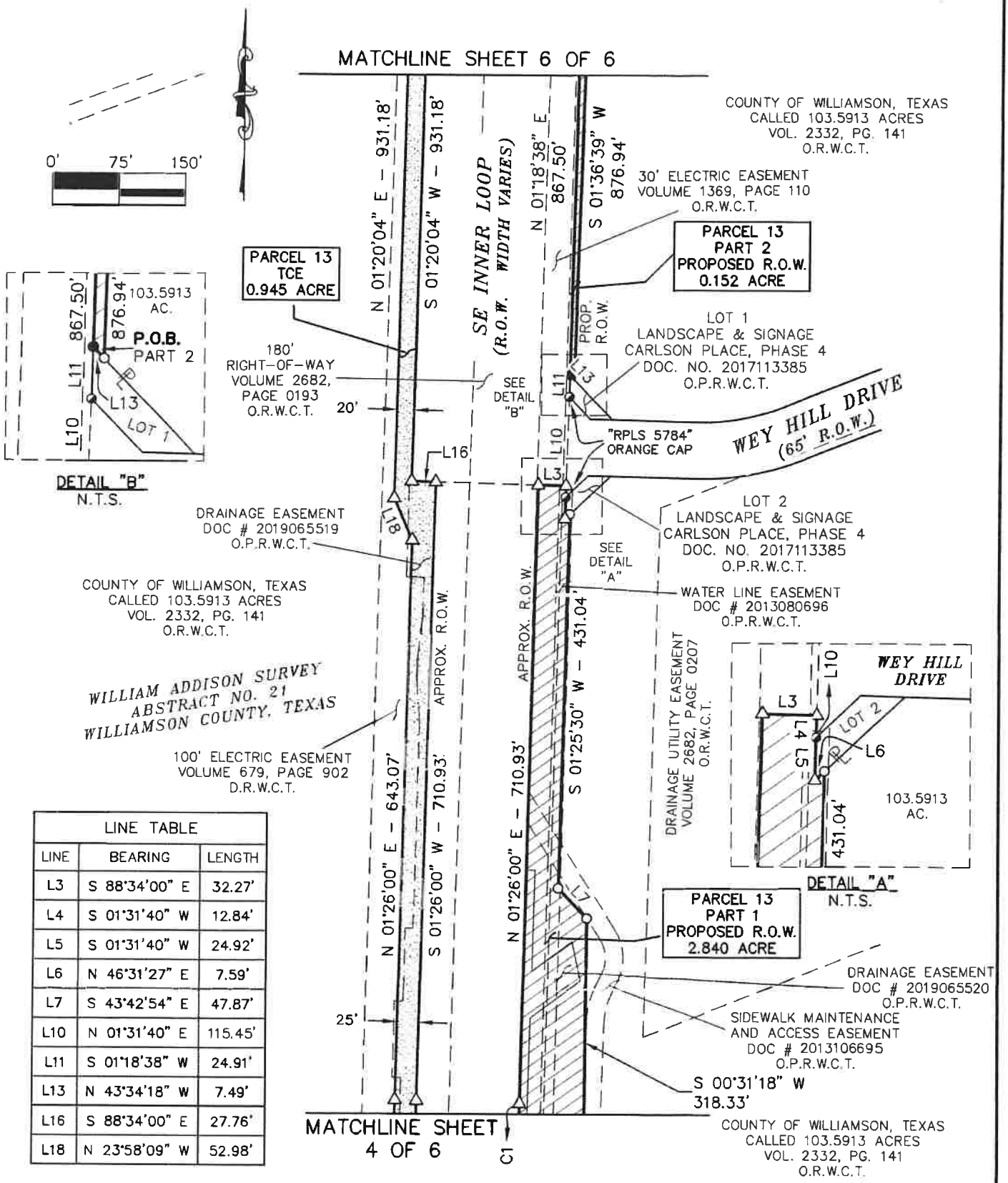
stv
1 Chisholm Trail, Suite 130
Round Rock, Texas 78681 512.248.0065
TEXAS REGISTERED ENGINEERING FIRM F-1741
TBPELS 10194125

DRAFT DATE 10-16-2024
DRAWN BY DLM/JLC
DIGITAL FILE P13 - 2.992 AC.DWG
FIELDBOOK 532, 530, 535, 556, 569

R:\Projects\2100704 - City of Georgetown - SE Inner Loop\PARCELS\P13 - 2.992 AC\P13 - 2.992 AC-JLC.dwg 10/16/2024 - 1:42pm

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EXHIBIT "A"



LINE TABLE		
LINE	BEARING	LENGTH
L3	S 88°34'00" E	32.27'
L4	S 01°31'40" W	12.84'
L5	S 01°31'40" W	24.92'
L6	N 46°31'27" E	7.59'
L7	S 43°42'54" E	47.87'
L10	N 01°31'40" E	115.45'
L11	S 01°18'38" W	24.91'
L13	N 43°34'18" W	7.49'
L16	S 88°34'00" E	27.76'
L18	N 23°58'09" W	52.98'

SURVEYED: DECEMBER, 2022

stv
1 Chisholm Trail, Suite 130
Round Rock, Texas 78681 512.248.0065
TEXAS REGISTERED ENGINEERING FIRM F-1741
TBPELS 10194125

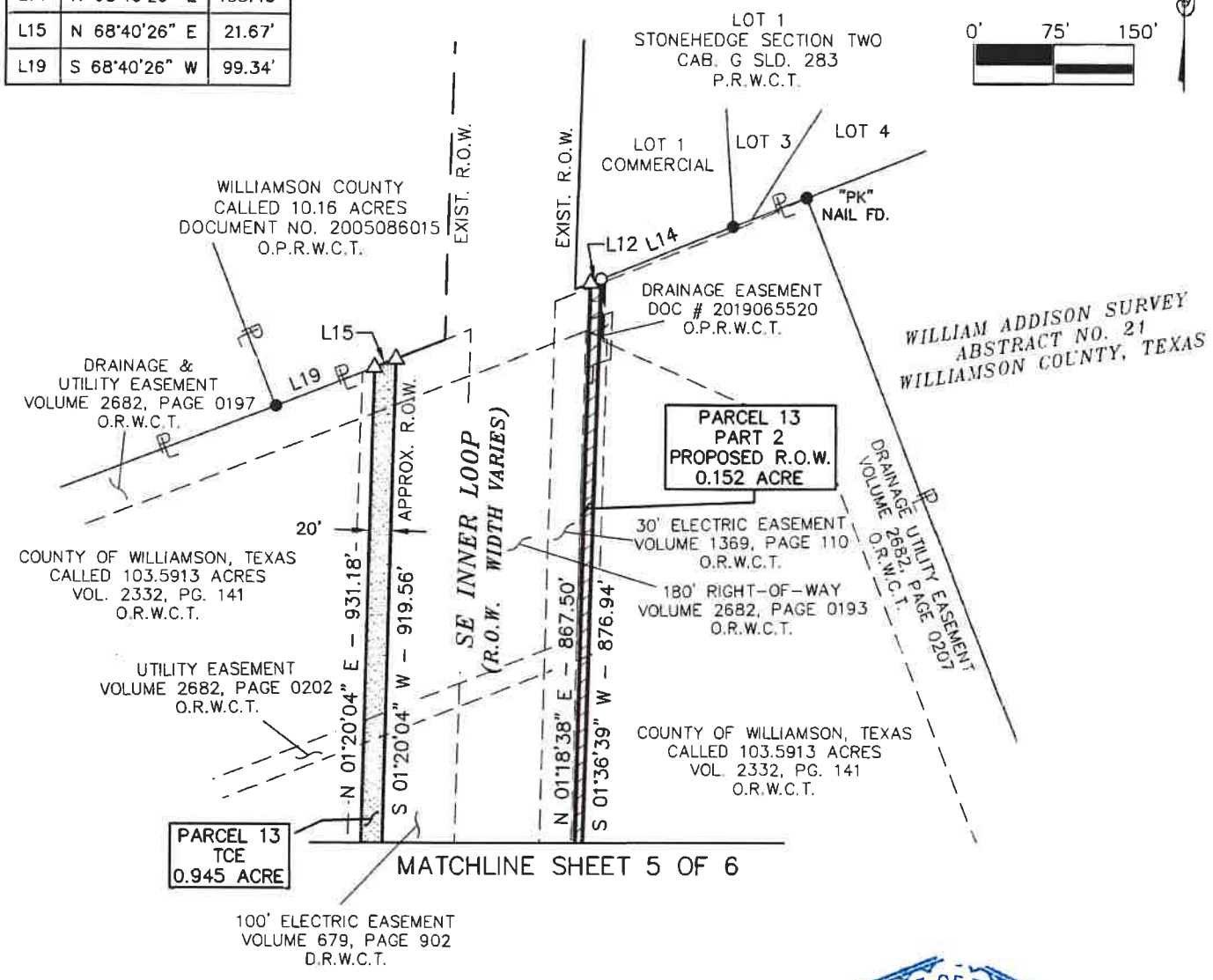
DRAFT DATE 10-16-2024
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R:\Projects\2100704 - City of Georgetown - SE Inner Loop\PARCELS\P13 - 2.992 AC\P13 - 2.992 AC-JLC.dwg 10/16/2024 - 1:41pm

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EXHIBIT "A"

LINE TABLE		
LINE	BEARING	LENGTH
L12	N 68°40'26" E	10.71'
L14	N 68°40'26" E	133.45'
L15	N 68°40'26" E	21.67'
L19	S 68°40'26" W	99.34'



LEGEND

- △ = CALCULATED POINT
- ○ = 5/8" IRON ROD WITH YELLOW CAP STAMPED "STV" SET
- ◪ = 1/2" IRON ROD WITH CAP "AS NOTED" FOUND
- ● = 1/2" IRON ROD FOUND
- D.R.W.C.T. = DEED RECORDS OF WILLIAMSON COUNTY, TEXAS
- O.R.W.C.T. = OFFICIAL RECORDS OF WILLIAMSON COUNTY, TEXAS
- R.P.R.W.C.T. = REAL PROPERTY RECORDS OF WILLIAMSON COUNTY, TEXAS
- O.P.R.W.C.T. = OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS
- P.O.C. = POINT OF COMMENCEMENT
- P.O.B. = POINT OF BEGINNING
- ⟷ = CONTIGUOUS OWNERSHIP

STATE OF TEXAS
REGISTERED
DOUGLAS A. McKOY
5799
PROFESSIONAL
LAND SURVEYOR

2024.10.16

DOUGLAS A. McKOY, RPLS NO. 5799

SURVEYED: DECEMBER, 2022

stv
1 Chisholm Trail, Suite 130
Round Rock, Texas 78681 512.248.0065
TEXAS REGISTERED ENGINEERING FIRM F-1741
TBPELS 10194125

DRAFT DATE 10-16-2024
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EXHIBIT "A"

TITLE COMMITMENT NOTE:

ONLY THOSE EASEMENTS AND THAT INFORMATION LISTED IN TEXAN TITLE INSURANCE COMPANY, TITLE COMMITMENT GF NO. GT2402880, EFFECTIVE DATE SEPTEMBER 9 2024, ISSUED DATE SEPTEMBER 17, 2024 AND RELISTED BELOW WERE CONSIDERED FOR THIS SURVEY. NO OTHER EASEMENT RESEARCH WAS PERFORMED BY STV.

1. The following restrictive covenants of record itemized below (We must either insert specific recording data or delete this exception): Tract 2: Volume 1194, Page 468 and Volume 2332, Page 132, Official Records, Williamson County, Texas. (DO AFFECT THIS TRACT)

TRACT 2:

k. Right of Way Easement dated July 7, 1936, executed by Carl C. E. Gustafson and wife, Amy Gustafson to Texas Power & Light Company, recorded in Volume 282, Page 173, Deed Records, Williamson County, Texas. (DOES AFFECTS BY INGRESS/EGRESS)

l. Right of Way Easement dated June 6, 1940, Carl C. E. Gustafson and wife, Amy Gustafson to Texas Power Light Company, recorded in Volume 299, Page 485, Deed Records, Williamson County, Texas. (DOES AFFECT BY INGRESS/EGRESS)

m. Easement and Right of Way dated July 27, 1977, executed by Mildred G. Carlson and husband, Rodney E.Carlson to Texas Power & Light Company, recorded in Volume 679, Page 902, Deed Records, Williamson County , Texas. (DOES AFFECT–SHOWN)

n. Easement and Right of Way dated August 7, 1984, executed by Mildred G. Carlson and husband, Rodney E. Carlson to General Telephone Company, recorded in Volume 1058, Page 136, Official Records, Williamson County , Texas. (DOES NOT AFFECT)

o. Easement and Right of Way dated April 19, 1985, executed by Mildred G. Carlson and husband, Rodney E. Carlson to Texas Power & Light Company, recorded in Volume 1369, Page 110, Official Records,Williamson County,Texas.(DOES AFFECT–SHOWN)

p. Public Right of Way dated January 3, 1995, executed by Williamson County, Texas to City of Georgetown, recorded in Volume 2682, Page 193, Official Records, Williamson County, Texas. (DOES AFFECT–SHOWN)

q. Utility Easement dated January 3, 1995, executed by Williamson County to the City of Georgetown, recorded in Volume 2682, Page 197, Official Records, Williamson County, Texas. (DOES AFFECT–SHOWN)

r. Utility Easement dated January 3, 1995, executed by Williamson County, Texas to the City of Georgetown, recorded in Volume 2682, Page 202, Official Records, Williamson County, Texas. (DOES AFFECT–SHOWN)

s. Right of Way Easement as set out and described in Warranty Deed dated June 4, 1985, executed by Mildred Carlson and husband, Rodney Carlson to Marbert G. More, Jr., recorded in Volume 1194, Page 468, Official Records, Williamson County, Texas. (DOES AFFECT–SHOWN)

t. Drainage Utility Easement dated January 10, 1995, executed by Williamson County to the City of Georgetown, Texas, recorded in Volume 2682, Page 207, Official Records, Williamson County, Texas. (DOES AFFECT–SHOWN)

u. Utility Easement dated September 12, 2006, executed by Williamson County to the City of Georgetown, Texas, recorded under Document No. 2006089488 , Official Records, Williamson County, Texas.(DOES NOT AFFECT)

v. Public Wastewater Easement dated July 10, 2007, Williamson County to Georgetown Independent School District, recorded under Document No. 2006089488, Official Records, Williamson County, Texas . (DOES NOT AFFECT)

w. Georgetown Wastewater Easement dated November 13, 2007, executed by Williamson County to the City of Georgetown, Texas, recorded under Document No. 2007103823, Official Records, Williamson County,Texas. (DOES NOT AFFECT)

x. Georgetown Water Line Easement dated September 25, 2007, executed by Williamson County to the City of Georgetown, Texas, recorded under Document No. 2007106835, Official Records, Williamson County, Texas. (DOES NOT AFFECT)

y. Georgetown Utility Easement dated January 10, 2008, executed by Williamson County to the City of Georgetown, Texas, recorded under Document No. 2008005963, Official Records, Williamson County,Texas. (DOES NOT AFFECT)

z. Georgetown Water Line Easement dated September 25, 2007, executed by Williamson County to the City of Georgetown, Texas, recorded under Document No. 2013080696, Official Records, Williamson County,Texas. (DOES AFFECT–SHOWN)

aa. Sidewalk Maintenance and Access Easement dated October 8, 2013, executed by Williamson County to the City of Georgetown, Texas, recorded under Document No. 2013080695, Official Records, Williamson County, Texas. (DOES AFFECT–SHOWN)

bb. Drainage Easement dated July 16, 2019, executed by Williamson County to the City of Georgetown, Texas,recorded under Document No. 2019065519, Official Records, Williamson County, Texas. (DOES AFFECT–SHOWN)

cc. Drainage Easement dated July 16, 2019, executed by Williamson County to the City of Georgetown, Texas, recorded under Document No. 2019065520, Official Records, Williamson County, Texas. (DOES AFFECT–SHOWN)

dd. Terms, conditions, and stipulations of that certain Memorandum of Lease recorded June 26, 2024 under Document No. 2024050643, Official Public Records, Williamson County, Texas. (NOT A SURVEY RELATED ITEM)

stv
1 Chisholm Trail, Suite 130
Round Rock, Texas 78681 512.248.0065
TEXAS REGISTERED ENGINEERING FIRM F-1741
TBPELS 10194125

DRAFT DATE 10–16–2024
DRAWN BY DLM/JLC
DIGITAL FILE P13 – 2.992 AC.DWG
FIELDBOOK 532, 530, 535, 556, 569

R:\Projects\2100704 – City of Georgetown – SE Inner Loop\PARCELS\P13 – 2.992 AC\P13 – 2.992 AC–JLC.dwg 10/16/2024 – 2:41pm

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stv

1 Chisholm Trail, Suite 130
Round Rock, TX 78681
o 512.248.0065 | f 512.246.0359
stvinc.com

EXHIBIT "B"

METES AND BOUNDS DESCRIPTON

BEING A 0.351 ACRE TRACT OF LAND OUT OF THE WILLIAM ADDISON SURVEY, ABSTRACT NO. 21, WILLIAMSON COUNTY, TEXAS; SAID 0.351 ACRE TRACT BEING A PART OF THAT CERTAIN CALLED 10.16 ACRE TRACT OF LAND DESCRIBED IN A WARRANTY DEED TO WILLIAMSON COUNTY, TEXAS, AS RECORDED IN DOCUMENT NO. 2005086015, OF THE OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS (O.P.R.W.C.T.); SAID 0.351 ACRE TRACT BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

COMMENCING from a 1/2-inch iron rod with red cap stamped "Williamson County" found marking the north line of a called 103.5913 acre tract of land described in a Special Warranty Deed to the County of Williamson, Texas, of the Deed Records of Williamson County, Texas, and at the southwest corner of said 10.16 acre tract;

THENCE, (L4) North 68° 40' 26" East, with the common line of said 103.5913 acre tract and said 10.16 acre tract, a distance of 151.16 feet to a 5/8-inch iron rod with yellow plastic cap stamped "STV" (hereafter referred to as "STV cap") set, for the southwest corner and **POINT OF BEGINNING** of the herein described tract, said point also being on the proposed west right-of-way (R.O.W.) line of SE Inner Loop;

THENCE, through the interior of said 10.16 acre tract, with said proposed west R.O.W. line of SE Inner Loop, the following three (3) course and distances:

1) **North 01° 31' 29" East**, a distance of **460.68 feet** to 5/8-inch iron rod with "STV cap" set, for an angle point of the herein described tract;

2) **North 00° 03' 47" East**, a distance of **317.54 feet** to 5/8-inch iron rod with "STV cap" set, for an angle point of the herein described tract;

3) (L1) **North 01° 32' 02" East**, a distance of **30.16 feet** to 5/8-inch iron rod with "STV cap" set on the common northeast line of said 10.16 acre tract and the southwest line of Lot 1, Block D, Georgetown Crossing Phase 1, a subdivision recorded in Cabinet U, Slide 158-159 of the Plat Records of Williamson County, Texas, for northwest corner of the herein described tract, from which a 1/2-inch iron rod with red cap stamped "Baseline Inc" found on the southwest line of said Lot 1, and marking the northeast corner of said 10.16 acre tract bears (L5) North 21° 31' 44" West, a distance of 213.73 feet;

THENCE, with said common line (L2) **South 21° 31' 44" East**, a distance of **68.11 feet** to a calculated point at an angle point of the approximate west R.O.W. line of SE Inner Loop, for the northeast corner of the herein described tract;

THENCE, **South 01° 36' 06" West**, with the approximate west R.O.W. line of said SE Inner Loop, a distance of **738.20 feet** to a calculated point on the south line of said 10.16 acre tract, said point also being at a corner of said SE Inner Loop R.O.W., for the southeast corner of the herein described tract:

THENCE, (L3) **South 68° 40' 26" West**, continuing with the approximate west R.O.W. line of said SE Inner Loop and said 10.16 acre tract, a distance of **19.08 feet** to the **POINT OF BEGINNING** and containing 0.351 acres of land.

Basis of Bearings: Bearings are based on the Texas Coordinate System (Central Zone, NAD83), which is based on Trimble's Central Texas GPS Cooperative CORS RTK Network.

That I, Douglas A. McKoy, a Registered Professional Land Surveyor, do hereby certify that the above description and drawing attached hereto is true and correct to the best of my knowledge and belief and that the property described herein was determined by a survey made on the ground under my direction and supervision.

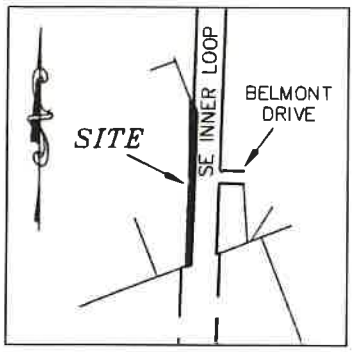
2024. 10. 29

Douglas A. McKoy, R.P.L.S. No. 5799
STV
One Chisholm Trail, Suite 130
Round Rock, Texas 78681
Ph. (214) 589-6914
TBPLS Firm No. 10194115
Project No. 2100704



10-29-2024
Date

EXHIBIT "B"



"BASELINE INC." YELLOW CAP

10ff

30' ROAD EASEMENT
VOL. 647, PG. 885,
VOL. 1831, PG. 934,
D.R.W.C.T.

LOT 1
BLOCK D

GEORGETOWN CROSSING
PHASE 1
CABINET U,
SLIDES 158-159
P.R.W.C.T.

EXIST. R.O.W.

L1 L2 L5

N 00°03'47" E – 317.54'

S 01°36'06" W – 738.20'

N 01°31'29" E – 460.68'

PROP. R.O.W.

APPROX. R.O.W.

EXIST. R.O.W.

SE INNER LOOP
(R.O.W. WIDTH VARIES)

BELMONT DRIVE
(60' R.O.W. WIDTH)

WILLIAM ADDISON SURVEY
ABSTRACT NO. 21
WILLIAMSON COUNTY, TEXAS

PARCEL 16
PROPOSED R.O.W.
0.351 ACRE

WILLIAMSON COUNTY
CALLED 10.16 ACRES
DOCUMENT NO. 2005086015
O.P.R.W.C.T.

10hh

20' UTILITY EASEMENT
(CALLED 0.22 AC.)
DOC. NO. 2005080402
O.R.W.C.T.

COUNTY OF WILLIAMSON,
TEXAS
CALLED 103.5913 ACRES
VOL. 2332, PG. 141
O.R.W.C.T.

P.O.B.

L3 L4

"WILLIAMSON COUNTY" RED CAP

P.O.C.

APPROX. R.O.W.

0' 75' 150'

GENERAL NOTES:

1) SUBJECT TO ANY AND ALL COVENANTS, RESTRICTIONS, EASEMENTS AND CONDITIONS THAT MAY BE APPLICABLE.
2) BEARINGS ARE BASED ON THE TEXAS CENTRAL ZONE STATE COORDINATE SYSTEM NAD'83 (HARN'93) WHICH IS BASED ON THE TRIMBLE RTKNET.
3) ALL DISTANCES ARE SURFACE DISTANCES.
4) WEST R.O.W. LINE IS BASED ON RECORD INFORMATION. THERE MAY BE ADDITIONAL UNRECORDED INFORMATION THAT MAY SHOW OTHERWISE.

LINE TABLE		
LINE	BEARING	LENGTH
L1	N 01°32'02" E	30.16'
L2	S 21°31'44" E	68.11'
L3	S 68°40'26" W	19.08'
L4	N 68°40'26" E	151.16'
L5	N 21°31'44" W	213.73'

LEGEND

- △ = CALCULATED POINT
- ○ = 5/8" IRON ROD WITH YELLOW CAP STAMPED "STV" SET
- ◒ = 1/2" IRON ROD WITH CAP "AS NOTED" FOUND
- ● = 1/2" IRON ROD FOUND
- D.R.W.C.T. = DEED RECORDS OF WILLIAMSON COUNTY, TEXAS
- O.R.W.C.T. = OFFICIAL RECORDS OF WILLIAMSON COUNTY, TEXAS
- R.P.R.W.C.T. = REAL PROPERTY RECORDS OF WILLIAMSON COUNTY, TEXAS
- O.P.R.W.C.T. = OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS
- P.O.C. = POINT OF COMMENCEMENT
- P.O.B. = POINT OF BEGINNING
- (10aa) = TITLE COMMITMENT SCHEDULE B REFERENCE

SURVEYED: DECEMBER, 2022

STATE OF TEXAS
REGISTERED
DOUGLAS A. McKOY
5799
PROFESSIONAL
LAND SURVEYOR

2024.10.29

DOUGLAS A. McKOY, RPLS NO. 5799

stv
1 Chisholm Trail, Suite 130
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TEXAS REGISTERED ENGINEERING FIRM F-1741
TBPELS 10194115

DRAFT DATE 10-29-2024
DRAWN BY DLM
DIGITAL FILE P16 – 0.351 AC.DWG
FIELDBOOK 532, 530, 535, 556, 569

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EXHIBIT "B"

TITLE COMMITMENT NOTE:

ONLY THOSE EASEMENTS AND THAT INFORMATION LISTED IN TEXAN TITLE INSURANCE COMPANY, TITLE COMMITMENT GF NO. GT2402880, EFFECTIVE DATE SEPTEMBER 9 2024, ISSUED DATE SEPTEMBER 17, 2024 AND RELISTED BELOW WERE CONSIDERED FOR THIS SURVEY. NO OTHER EASEMENT RESEARCH WAS PERFORMED BY STV.

1. The following restrictive covenants of record itemized below (We must either insert specific recording data or delete this exception)

Tract 3: Volume 647, Page 885, Deed Records, Williamson County, Texas (DOES AFFECT AS DESCRIBED)

item 10 (continued)

ee Right of Way Easement dated July 7, 1936, executed by Eric Carlson and wife, Ellinore Carlson to Texas Power & Light Company, recorded in Volume 282, Page 270, Deed Records, Williamson County, Texas. (UNLOCATABLE BY DESCRIPTION – DOES AFFECT BY INGRESS/EGRESS.)

ff Easements as set out and described in Warranty Deed dated September 24, 1976, executed by University Acres, Inc. to William A. Morse, recorded in Volume 647, Page 885, Deed Records, Williamson County, Texas. (DOES NOT AFFECT THIS TRACT – SHOWN ON PLAT)

gg Mineral reservation as shown in deed from University Acres, Inc. to William A. Morse, dated September 24, 1976 and recorded in Volume 647, page 885, Deed Records of Williamson County, Texas. Said mineral interest has not been researched since the date of said deed. (NOT ADDRESSED THIS SURVEY)

hh Utility Easement dated February 15, 1993, executed by William A. Morse to the City of Georgetown, Texas, recorded under Document No. 2005080402, Official Records, Williamson County, Texas. (DOES AFFECT THIS TRACT – SHOWN ON PLAT)

SURVEYED: DECEMBER, 2022

stv
1 Chisholm Trail, Suite 130
Round Rock, Texas 78681 512.248.0065
TEXAS REGISTERED ENGINEERING FIRM F-1741
TBPELS 10194115

DRAFT DATE 10-29-2024
DRAWN BY DLM
DIGITAL FILE P16 – 0.351 AC.DWG
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Commissioners Court - Regular Session **50.**

Meeting Date: 10/14/2025

Bagdad Rd. @ CR 279 PEC Letter Agreement

Submitted For: Don Childs **Submitted By:** Don Childs, Road Bond

Department: Road Bond

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider and take appropriate action on a letter agreement with Scott L. I. Helms and Laura Forbes Glass to acquire 0.2325 AC and 0.0329 AC needed as PEC utility easements on the Bagdad Rd. @ CR 279 project.

Background

Funding Source: Bonds P343

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Agreement

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/07/2025 06:54 PM
Form Started By: Don Childs		Started On: 10/06/2025 05:05 PM
Final Approval Date: 10/07/2025		

Sheets & Crossfield, PLLC

ATTORNEYS AT LAW

309 East Main Street • Round Rock, TX 78664-5246

Phone 512-255-8877 • fax 512-255-8986

adam@scrrlaw.com

September 10, 2024

Dear Mr. and Mrs. Helms,

This letter will memorialize the agreement ("Agreement") between Williamson County, Texas ("County"), and Scott L.I. Helms and Barbara Laura Forbes Helms n/k/a Laura Forbes Glass ("Owner") to resolve certain issues related to the expansion of Baghdad Road. The parties agree as follows:

1. Upon full approval of this Agreement by the Williamson County Commissioners Court, and in return for Owner's delivery to County of a fully executed and acknowledged electric easement ("Easement") in and to a 0.2325-acre and 0.0329-acre tract of land (Parcel 9PEC), free and clear of any monetary liens and such rights to be granted in the form as set out in Exhibit "A" attached hereto and incorporated herein, County shall pay Owner the total sum of TWENTY-SEVEN THOUSAND FOUR HUNDRED THIRTY-SIX and 69/100 Dollars ($27,436.69) in cash or other good funds ("Purchase Price").

2. If requested by the County, the Closing and completion of this transaction shall take place at Texas National Title ("Title Company") within thirty (30) days after full execution of this Agreement, or at another date and time agreed to between the parties.

3. Upon request, Owner shall provide reasonable assistance, at no cost to Owner, to cause the Title Company to issue a policy of title insurance, with standard printed exceptions, to County in completion of this transaction. The County shall be responsible for all fees and costs associated with this transaction, except that each party shall be responsible for any attorney's fees they incur. Owner shall assist County and Title Company with any curative measures or mortgage lien joinder, consent, or subordination required as a condition of the Closing.

4. Upon completion of (1) the full execution of this Agreement by all parties, and (2) acknowledgment by the Title Company of delivery by County of the full Purchase Price to the Title Company, Purchaser, its agents and contractors shall be permitted at any time to enter and possess the Property prior to Closing for the purpose of completing any and all necessary construction activities associated with the proposed Project testing, investigation, or construction.

5. To the extent allowed by law, County, its agents, and contractors agree to release, indemnify, and otherwise hold Owner harmless from any damages or other losses to Owner or any third party resulting from any acts or omissions performed under the limited right of possession herein. The parties further agree to continue to use diligence in assisting with any title curative or lienholder consent measures required by this Agreement to expeditiously complete the Closing of the purchase transaction.

6. This Agreement is being made, and the Easement is being delivered, in lieu of condemnation.

If this meets with your understanding, please execute this letter where indicated and return it to me, and we will have this approved and signed by the County and process this for payment and Closing as quickly as possible.

Please feel free to contact me at any time if you have any questions or concerns about these issues.

Respectfully,

/s/ Adam H. Hill
Adam H. Hill
SHEETS & CROSSFIELD, P.L.L.C.

Scott L.I. Helms

(Signature)

Barbara Laura Forbes Helms n/k/a Laura Forbes Glass

(Signature)

Williamson County, Texas

Steven Snell, County Judge

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY DOCUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

ELECTRIC UTILITY EASEMENT

THE STATE OF TEXAS §
§ **KNOW ALL MEN BY THESE PRESENTS:**
COUNTY OF WILLIAMSON §

That **SCOTT L. I. HELMS AND BARBARA LAURA FORBES HELMS N/K/A LAURA FORBES GLASS**, for and in consideration of TEN DOLLARS ($10.00) in hand paid by Williamson County, Texas, has granted, sold, and conveyed and by these presents does grant, sell, and convey unto **PEDERNALES ELECTRIC COOPERATIVE, INC**. ("Grantee") an easement and right-of-way as hereinafter described for the purpose of one electric distribution line (not to exceed a 14.4 kv powerline) consisting of variable number of wires, and all necessary appurtenances (including poles made of wood, metal or other materials, props, guys, and anchors) over, across and upon the following described lands located in Williamson County, Texas, to-wit:

Part One:
All of that certain 0.2325-acre (10,129 square foot) tract in the Henry Field Survey, Abstract No. 233, Williamson County, Texas; being more fully described by metes and bounds in Exhibit "A", attached hereto and incorporated herein (**Parcel 9PEC1)**

Part Two:
All of that certain 0.0329-acre (1,431 square foot) tract in the Henry Field Survey, Abstract No. 233, Williamson County, Texas; being more fully described by metes and bounds in Exhibit "B", attached hereto and incorporated herein (**Parcel 9PEC2)**

Together with: (1) the right of ingress and egress over and along the easement and right-of-way and, to the extent reasonably necessary to access or exit the easement and right-of-way to or from the Access Easement and Right of Way between the parties of even date herewith, over Grantor's adjacent lands for the purpose of and with the right to construct, operate, improve, reconstruct, replace, repair, inspect, patrol, maintain and add or remove such electric power and communications lines or other Facilities as the Grantee may from time to time find necessary, convenient or desirable to erect thereon during the initial construction of the Facilities or at any time thereafter; (2) the right to install gates in all existing and future fences crossing the easement and right-of-way, provided such gates will be installed in a manner that will not weaken such fences; (3) the right to relocate its facilities along the same direction of said lines and the right, after obtaining written consent of Grantor, to lease wire space for the purpose of permitting others to string or lay wire or cable along said facilities; (4) the right to trim and cut down trees and shrubbery on the easement and right-of-way, including by use of herbicides or other similar chemicals approved by the U. S. Environmental Protection Agency, to the extent, in the sole judgment of the Grantee, necessary to prevent possible interference with the operation of said lines or to remove possible hazard thereto; and (5) the right to remove at Grantor's expense or to prevent the construction on the easement and right-of-way of any or all buildings, structures and obstructions placed in the easement and right of way by Grantor or at Grantor's direction as well as the right, which shall not be at Grantor's expense, to prevent the construction of or remove any buildings, structures and obstructions placed in the easement and right-of-way by third parties.

Each entry and exit gate used by Grantee must be securely closed and locked, except when Grantee or its authorized personnel are passing through the gate. Grantor is entitled to place its own lock within the chain on all Grantee-installed gates, provided such locks may not prevent Grantee from accessing the entirety of the Easements.

Grantor shall not make or cause any changes in grade, elevation, or contour of the land (except those activities, excluding terracing, associated with normal agricultural activities) within the easement and right-of-way described herein.

Grantor shall not perform any excavations, trenching, or other soil disturbing activities (except those activities, excluding terracing, associated with normal agricultural activities) that, in the reasonable judgment of Grantee, will endanger the integrity of the supporting structures and/or foundations or other Facilities or remove, reduce, or adversely affect or impact the lateral support of the supporting structures and/or foundations or other Facilities. The determination of whether such enumerated activities have such negative effects shall be within the reasonable discretion of the Grantee.

Grantor reserves the right to use the easement and right of way area provided such use shall not include the growing of trees thereon or any other use that might, in the reasonable judgment of Grantee, interfere with the exercise by the Grantee of the rights hereby granted. Grantor further reserves the right to lay out, dedicate, construct, maintain and use across said strip such roads, streets, alleys, railroad tracks, underground telephone cables and conduits and gas, water and sewer pipe lines as will not interfere with Grantee's use of said land for the purpose aforesaid, provided all such facilities shall be located at angles of not less than 45 degrees to any of Grantee's lines, and shall be so constructed as to provide with respect to Grantee's Facilities the minimum clearances provided by law and recognized as standard in the electrical industry, as same may change from time to time. Grantor also reserves the right to erect fences not more than 8 feet high across said land, provided all such fences shall have gates, openings, or removable sections at least 16 feet wide which will permit Grantee reasonable access to all parts of said land. Should Grantee later determine that a width greater than 16 feet is necessary, then Grantee shall have the right granted above to install additional or wider gates at its sole discretion, but the installation of such additional or wider gates shall be at the sole expense of Grantee.

Grantor retains all right, title, and interest in and to all oil, gas, and other minerals (whether by law classified as part of the mineral estate or the surface estate) and groundwater in, on, and under the strip or land described herein; provided, however, that Grantor shall not be permitted to drill for oil, gas, and other minerals, and groundwater from and under said strip of land but Grantor may extract oil, gas, and other minerals, and groundwater from and under said strip of land by directional drilling, mining, or other means, so long as Grantee’s use of said strip is not disturbed, which use shall include the right of Grantee to physical and/or lateral support for the Facilities, as well as the right that the Facilities shall not be endangered, obstructed, or interfered with by such operations.

In addition to the consideration above recited for the easement and right-of-way hereby granted, the Grantee will pay to the owner of the land, and, if leased, to his tenant, as they may be respectively entitled for actual damages to fences and growing crops and improvements located on the easement and right-of-way caused by reason of the construction, maintenance, addition or removal of said lines; provided, however, that no such payment will be made for trimming or removal of trees growing on the easement and right-of-way, nor for removal of buildings, structures, or obstructions erected upon the easement and right-of-way after granting of this easement and right-of-way.

Grantee agrees to contact Grantor at least twenty-four (24) hours before entering Grantor's property for initial construction of the Facilities. Contact should be made by contacting Grantor as follows
By telephone at: 512-876-9363
By Email at: caseyhelms14@yahoo.com
between 9:00 a.m. and 5:00 p.m., Monday through Friday, excluding legal holidays.

As it relates to Grantee's uses of the easement and right-of-way under this easement, Grantee will exercise reasonable care to prevent fires on the easement and right-of-way or Grantor's adjacent property. Promptly upon the completion of any construction of the Facilities, and any subsequent operations, which shall include but not be limited to reconstruction, relocation (along the centerline of the easement and right-of-way), upgrade, operation, inspection, patrol, maintenance, repair, replacement, Grantee shall restore the surface of the easement and right-of-way as close as reasonably possible to the natural contour of the land and its condition as existed immediately prior to such operations hereunder. Grantee agrees to remove from the property the spoils resulting from digging structure foundations.

Grantee shall not: a) cause any persons other than its employees, service providers, contractors, subcontractors and agents to access the easement and right-of-way; b) smoke, hunt or fish on Grantor's property; c) carry firearms or bring dogs on the easement and right-of-way; and/or d) remove any caliche, water, wood, arrowheads, artifacts and/or any other archeological materials, or any other objects whatsoever belonging to Grantor and situated on Grantor's property.

Except as specifically provided herein, Grantee shall possess, hold, and retain the easement and right-of-way, and all accompanying rights thereto, which are granted in this easement for so long as Grantee uses the easement and right-of-way for the purposes set forth herein. Should the easement and right-of-way cease to be used for the purposes set forth in this easement with Grantee ceasing to exercise all rights granted herein, and such easement and right-of-way is not used for a period of two (2) consecutive years, the easement and right-of-way shall terminate and revert to Grantor. However, if Grantee's failure to use the easement and right-of-way for the purposes set forth herein is caused by force majeure events such as fires, floods, explosions, terrorist acts, storms, government regulations, court orders or judgments or other events beyond Grantee's reasonable control, then in such event, the period of non-use of the easement and right-of-way caused by such event, plus a reasonable time thereafter for restoration of facilities and resumption of use, shall not be considered a part of any period that Grantee did not use the easement and right-of-way for the purposes set forth herein. Grantee agrees to remove all structures, fixtures, equipment, facilities and appurtenances that it has installed on the easement and right-of-way within twenty-four (24) months after the termination of this easement. Thereafter, Grantee shall restore the land to as near the condition existing prior to the original installation thereof as reasonably practical including reseeding. Grantee will not assign this easement and right-of-way to a non-affiliate or non-subsidiary of Grantee without first obtaining approval of such assignment from the Public Utility Commission of Texas, if such approval is required. Grantee's assignees shall be bound by the terms of this Easement and Right-of-Way.

Grantor warrants that Grantor is the owner of said property and has the right to execute this easement.

TO HAVE AND TO HOLD the above-described easement and rights unto Grantee and its successors and assigns, until said easement and rights shall be relinquished.

Grantor, Grantor's heirs and legal representatives do hereby bind themselves to warrant and forever defend all and singular the above-described easement and rights unto Grantee, its successors and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof by, through or under Grantor, but not otherwise.

WITNESS my hand this _____day of _____, 20_____.

[signature page follows]

GRANTOR:

SCOTT L. I. HELMS

Scott Helms
(Signature)

THE STATE OF TEXAS

COUNTY OF Williamson

BEFORE ME, the undersigned authority, on this day personally appeared Scott Helms, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged that they executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this 3 day of October, 2025.

JANIE PATTILLO
Notary Public, State of Texas
Comm. Expires 06-23-2026
Notary ID 12563629-4

Janie Pattillo
Notary Public in and for
The State of Texas

GRANTOR:

BARBARA LAURA FORBES HELMS N/K/A LAURA FORBES GLASS

Laura Forbes Glass

(Signature)

THE STATE OF TEXAS

COUNTY OF Williamson

BEFORE ME, the undersigned authority, on this day personally appeared Laura Forbes Glass, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged that they executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this 3 day of October, 2025.

JANIE PATTILLO
Notary Public, State of Texas
Comm. Expires 06-23-2026
Notary ID 12563629-4

Janie Pattillo

Notary Public in and for
The State of Texas

Please Return to:
Pedernales Electric Cooperative, Inc.
Attn: Planning Department
P.O. Box 2048
Liberty Hill, Texas 78646-173879

EXHIBIT A
EASEMENT DESCRIPTION

DESCRIPTION OF A 0.2325 ACRE (10,129 SQUARE FOOT) PARCEL OF LAND SITUATED IN THE HENRY FIELD SURVEY, ABSTRACT NO. 233 IN WILLIAMSON COUNTY, TEXAS, BEING A PORTION OF THAT CITED 36 ACRE MORE OR LESS IN SPECIAL WARRANTY DEED - EXCHANGE TO SCOTT L. I. HELMS RECORDED IN DOCUMENT NO. 2021106873 OF THE OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS, (OPR), SAID 36 ACRES BEING OUT OF THE OF THAT CALLED 51.33 ACRE TRACT OF LAND DESCRIBED IN WARRANTY DEED RECORDED IN DOCUMENT NO. 2008011186, OPR, SAID 0.2325 ACRE (10,129 SQUARE FOOT) PARCEL OF LAND BEING SURVEYED ON THE GROUND BETWEEN JUNE 2020 AND DECEMBER 2021, UNDER THE DIRECT SUPERVISION OF M. STEPHEN TRUESDALE, LSLS, RPLS, (NOW RETIRED), AND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

COMMENCING at a 1/2 inch iron rod with plastic cap stamped "RPLS 1847 FOREST" found, being the northerly boundary line of said 36 acre tract, same being the southerly boundary line of that called 15.00 acre tract described in a Warranty Deed to Lacie Gene Hale recorded in Document No. 2015014262, OPR, thence, South 66°36'12" West, a distance of 460.96 feet to a 1/2 inch iron rod with an aluminum cap stamped "WILLIAMSON COUNTY" set 97.88 feet right of Bagdad Road Baseline Station 300+94.32 in the proposed easterly right-of-way line of Bagdad Road (variable width right-of-way), thence with said proposed easterly right-of-way line, South 48°37'23" East, a distance of 90.19 feet to a 1/2 inch iron rod with aluminum cap stamped "WILLIAMSON COUNTY" set 103.71 feet right of Bagdad Road Baseline Station 300+00.00, and South 46°21'00" East, a distance of 150.99 feet to a calculated point 99.07 feet right of Bagdad Road Baseline Station 298+43.33, (Grid Coordinates determined as N=10,208,503.27 E=3,058,413.68), for the northwesterly corner and **POINT OF BEGINNING** of the herein described parcel.

THENCE, departing said proposed right-of-way line, with said proposed north and east easement line, through the interior of said 36 acre tract, the following six (6) courses:

1) **North 41°23'29" East,** for a distance of **13.03 feet**, to a calculated ell corner;

2) **South 48°36'31" East,** for a distance of **45.39 feet,** to a calculated ell corner;

3) **North 43°38'38" East,** for a distance of **40.19 feet,** to a calculated ell corner;

4) **South 46°21'22" East,** for a distance of **10.00 feet,** to a calculated ell corner;

5) **South 43°38'38" West,** for a distance of **39.79 feet,** to a calculated ell corner;

6) **South 48°43'15" East,** for a distance of **464.48 feet,** to a calculated ell corner, being in the approximate centerline of the South Fork of the San Gabriel River, being in the southerly boundary line of said 36 acre tract, same being the northerly boundary line of that called 81.69 acre tract of land described in General Warranty Deed to Edward and Jennifer Wolf recorded in Document No. 2021036573, OPR, and for the southeasterly corner of the herein described parcel;

7) THENCE, South 65°11'14" West, with said approximate centerline of the South Fork of the San Gabriel River, being the common boundary line of said 81.69 acre and said 36 acre tract, for a distance of **21.95 feet,** to a calculated ell corner, for the southwesterly corner of the herein described parcel;

8) THENCE, North 48°43'15" West, departing the approximate centerline of said South San Gabriel River, through the interior of said 36 acre tract, for a distance of **338.36 feet,** to a calculated point in said proposed easterly right-of-way line and from which point a 1/2 inch iron rod with aluminum cap stamped "WILLIAMSON COUNTY" set, being an ell corner in proposed easterly right-of-way line bears South 46°21'00" East, at a distance of 141.15 feet;

9) THENCE, North 46°21'00" West, with said proposed easterly right-of-way line, for a distance of **172.80 feet,** to the **POINT OF BEGINNING**, containing 0.2325 acre (10,129 square feet) of land, more or less.

Bearings are based on the Texas Coordinate System of 1983, Central Zone, NAD 83 (2011). All distances are surface values represented in US Survey Feet based on a Grid-to-Surface Combined Adjustment Factor of 1.00014.

The use of the word "certify" or "certification" on this document only constitutes an expression of professional opinion regarding those facts or findings which are the subject of the certification, and does not constitute a warranty or guarantee, either expressed or implied.

The subject tract shown hereon is an easement, monuments were not set for corners.

The foregoing metes and bounds description, and survey on which it was based, is accompanied by and a part of a survey map of the subject tract.

That I, Miguel A. Escobar, a Registered Professional Land Surveyor, do hereby certify that the above description and the accompanying sketch is true and correct to the best of my knowledge and belief and the property described herein was determined by a survey made on the ground between the months of June 2020 and December 2021, under the direct supervision of M. Stephen Truesdale, LSLS, RPLS No. 4933 (now retired).

WITNESS MY HAND AND SEAL at Round Rock, Williamson County, Texas on this 11th of June, 2025, A.D.

INLAND GEODETICS

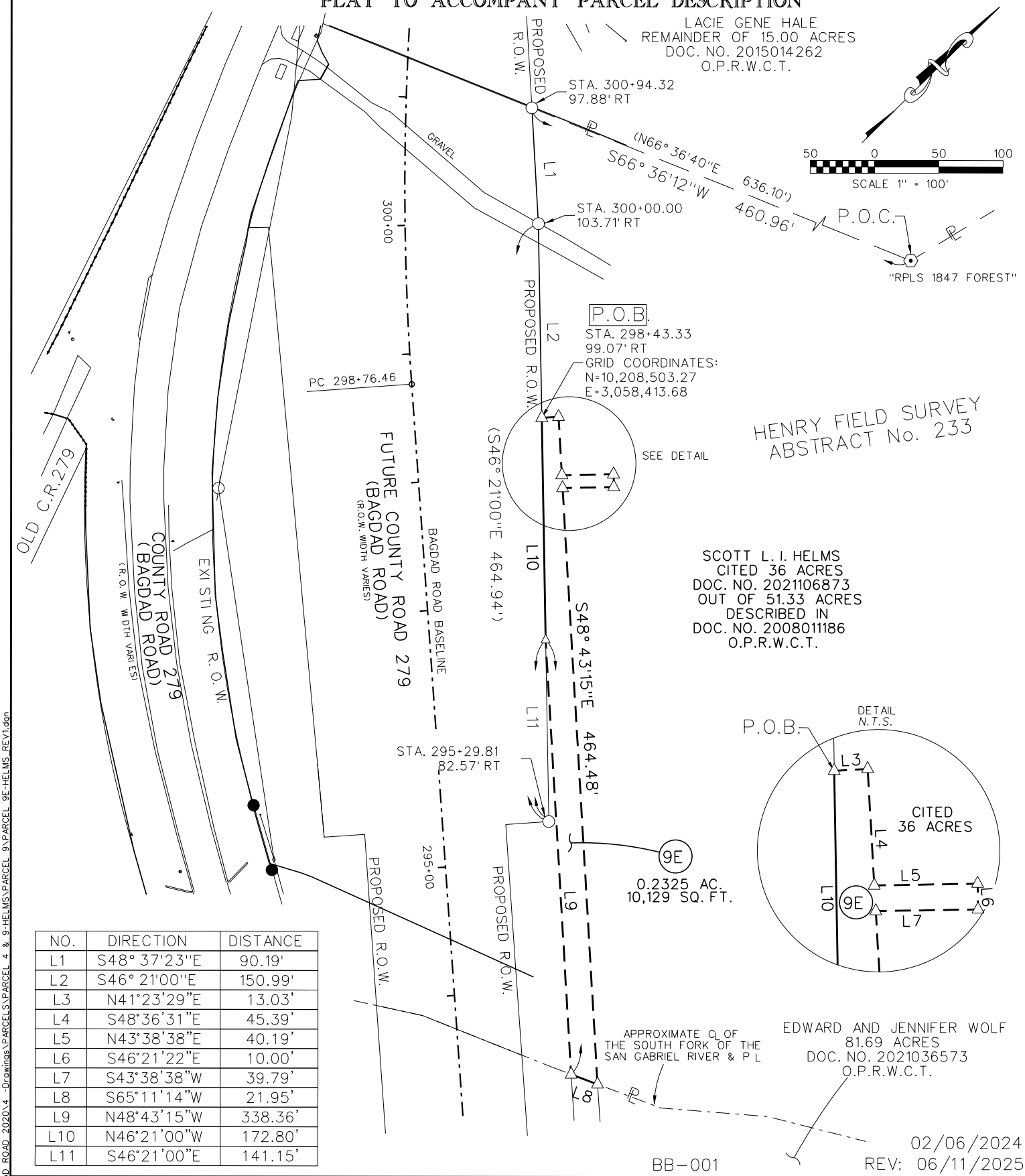


Miguel A. Escobar, L.S.L.S., R.P.L.S.
Texas Reg. No. 5630

S:\BINKLEY & BARFIELD\BAGDAD ROAD 2020\5 -Descriptions-Reports\ WILCO-003-PARCEL-9E-DESC.docx

EXHIBIT " "

PLAT TO ACCOMPANY PARCEL DESCRIPTION



NO.	DIRECTION	DISTANCE
L1	S48° 37'23"E	90.19'
L2	S46° 21'00"E	150.99'
L3	N41°23'29"E	13.03'
L4	S48°36'31"E	45.39'
L5	N43°38'38"E	40.19'
L6	S46°21'22"E	10.00'
L7	S43°38'38"W	39.79'
L8	S65°11'14"W	21.95'
L9	N48°43'15"W	338.36'
L10	N46°21'00"W	172.80'
L11	S46°21'00"E	141.15'

02/06/2024
REV: 06/11/2025

BB-001

INLAND GEODETICS
PROFESSIONAL LAND SURVEYORS
1504 CHISHOLM TRAIL RD. STE. 103
ROUND ROCK, TX. 78681
PH. (512) 238-1200, FAX (512) 238-1251
FIRM REGISTRATION NO. 100591-00

PARCEL PLAT SHOWING PROPERTY OF

SCOTT L. I. HELMS & CHRISTINA A. HELMS

SCALE	PROJECT	COUNTY
1" = 100'	BAGDAD ROAD	WILLIAMSON

PARCEL 9E

S:\BINKLEY & BARFIELD\BAGDAD ROAD 2020\4 -Drawings\PARCELS\PARCEL 4 & 9-HELMS\PARCEL 9\PARCEL 9E-HELMS REV1.dgn

EXHIBIT " "

PLAT TO ACCOMPANY PARCEL DESCRIPTION

LEGEND

◉	½" IRON ROD FOUND UNLESS NOTED
⊙	½" IRON ROD FOUND W/PLASTIC CAP
△	CALCULATED POINT
○	½" IRON ROD W/ ALUMINUM CAP STAMPED "WILLIAMSON COUNTY" SET (UNLESS NOTED OTHERWISE)
℄	PROPERTY LINE
( )	RECORD INFORMATION
⌐/⌙	LINE BREAK
P.O.B.	POINT OF BEGINNING
P.O.C.	POINT OF COMMENCEMENT
N.T.S.	NOT TO SCALE
O.P.R.W.C.T.	OFFICIAL PUBLIC RECORDS WILLIAMSON COUNTY, TEXAS

BEARINGS ARE BASED ON THE TEXAS COORDINATE SYSTEM OF 1983, CENTRAL ZONE, NAD83 (2011). ALL DISTANCES SHOWN HEREON ARE SURFACE VALUES REPRESENTED IN U.S. SURVEY FEET BASED ON A GRID-TO-SURFACE COMBINED ADJUSTMENT FACTOR OF 1.00014.

REFERENCE IS HEREON MADE TO THE METES AND BOUNDS DESCRIPTION OF THIS TRACT ACCOMPANYING THIS SKETCH.

THE USE OF THE WORD CERTIFY OR CERTIFICATION ON THIS DOCUMENT ONLY CONSTITUTES AN EXPRESSION OF PROFESSIONAL OPINION REGARDING THOSE FACTS OR FINDINGS WHICH ARE THE SUBJECT OF THE CERTIFICATION, AND DOES NOT CONSTITUTE A WARRANTY OR GUARANTEE, EITHER EXPRESSED OR IMPLIED.

THE SUBJECT TRACT SHOWN HEREON IS AN EASEMENT, MONUMENTS WERE NOT SET FOR CORNERS.

THE SURVEY SHOWN HEREON WAS PREPARED IN CONJUNCTION WITH THAT COMMITMENT FOR TITLE INSURANCE GF NO. T-165819, ISSUED BY TITLE RESOURCES GUARANTY COMPANY, EFFECTIVE DATE AUGUST 01, 2022, ISSUE DATE AUGUST 10, 2022.

1. RESTRICTIVE COVENANTS: VOLUME 631, PAGE 833, AND VOLUME 642, PAGE 364, OF THE DEED RECORDS OF WILLIAMSON COUNTY, TEXAS, SUBJECT TO.

10(2). AN ELECTRIC EASEMENT GRANTED TO TEXAS POWER & LIGHT COMPANY AS DESCRIBED IN VOLUME 235, PAGE 105, DEED RECORDS, WILLIAMSON COUNTY, TEXAS, FROM IT'S DESCRIPTION CAN NOT BE LOCATED.

3. A RIGHT-OF-WAY EASEMENT AS DESCRIBED IN VOLUME 632, PAGE 111, VOLUME 642, PAGE 367, VOLUME 642, PAGE 373, VOLUME 642, PAGE 379 AND VOLUME 666, PAGE 410, DEED RECORDS, AND VOLUME 1403, PAGE 334 AND VOLUME 1988, PAGE 638, REAL PROPERTY RECORDS, WILLIAMSON COUNTY, TEXAS, DO NOT AFFECT.

4. AN ELECTRIC AND TELECOMMUNICATION EASEMENT GRANTED TO PEDERNALES ELECTRIC COOPERATIVE, INC. AS DESCRIBED IN DOCUMENT NO. 2014037857, OFFICIAL PUBLIC RECORDS, WILLIAMSON COUNTY, TEXAS, FROM IT'S DESCRIPTION CAN NOT BE LOCATED.

5. AN ELECTRIC EASEMENT GRANTED TO PEDERNALES ELECTRIC COOPERATIVE, INC. AS DESCRIBED IN DOCUMENT NO. 2015098961, OFFICIAL PUBLIC RECORDS, WILLIAMSON COUNTY, TEXAS, FROM IT'S DESCRIPTION CAN NOT BE LOCATED.

I DO HEREBY CERTIFY THAT THE PROPERTY DESCRIBED HEREIN WAS DETERMINED BY A SURVEY MADE ON THE GROUND UNDER THE DIRECT SUPERVISION OF M. STEPHEN TRUESDALE, L.S.L.S., R.P.L.S. NO. 4933 (NOW RETIRED) FROM JUNE 2020 TO DECEMBER 2021.

INLAND GEODETICS

06/11/2025

MIGUEL A. ESCOBAR DATE
REGISTERED PROFESSIONAL LAND SURVEYOR NO. 5630
LICENSED STATE LAND SURVEYOR
INLAND GEODETICS
FIRM REGISTRATION NO. 100591-00
1504 CHISHOLM TRAIL ROAD, SUITE 103
ROUND ROCK, TEXAS 78681

STATE OF TEXAS
REGISTERED
MIGUEL ANGEL ESCOBAR
5630
PROFESSIONAL
LAND SURVEYOR

BB-001

02/06/2024
REV: 06/11/2025

INLAND GEODETICS
PROFESSIONAL LAND SURVEYORS
1504 CHISHOLM TRAIL RD. STE. 103
ROUND ROCK, TX. 78681
PH. (512) 238-1200, FAX (512) 238-1251
FIRM REGISTRATION NO. 100591-00

PARCEL PLAT SHOWING PROPERTY OF

SCOTT L. I. HELMS & CHRISTINA A. HELMS

PARCEL 9E

SCALE	PROJECT	COUNTY
1" = 100'	BAGDAD ROAD	WILLIAMSON

S:\BINKLEY & BARFIELD\BAGDAD ROAD 2020\4 -Drawings\PARCELS\PARCEL 4 & 9-HELMS\PARCEL 9\PARCEL 9E-HELMS_REV1.dgn

EXHIBIT __B____
EASEMENT DESCRIPTION

DESCRIPTION OF A 0.0329 ACRE (1,431 SQUARE FOOT) PARCEL OF LAND SITUATED IN THE HENRY FIELD SURVEY, ABSTRACT NO. 233 IN WILLIAMSON COUNTY, TEXAS, BEING A PORTION OF THAT CITED 36 ACRE TRACT MORE OR LESS IN SPECIAL WARRANTY DEED - EXCHANGE TO SCOTT L. I. HELMS RECORDED IN DOCUMENT NO. 2021106873 OF THE OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS, (OPR), SAID 36 ACRES BEING OUT OF THAT CALLED 51.33 ACRE TRACT OF LAND DESCRIBED IN WARRANTY DEED RECORDED IN DOCUMENT NO. 2008011186, OPR, SAID 0.0329 ACRE (1,431 SQUARE FOOT) PARCEL OF LAND BEING SURVEYED ON THE GROUND BETWEEN JUNE 2020 AND DECEMBER 2021, UNDER THE DIRECT SUPERVISION OF M. STEPHEN TRUESDALE, LSLS, RPLS, (NOW RETIRED), AND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

COMMENCING at a 1/2 inch iron rod with an aluminum cap stamped “WILLIAMSON COUNTY” set, 121.60 feet left of Bagdad Road Baseline Station 300+00.00 at the intersection of the proposed westerly right-of-way line of Bagdad Road (variable width right-of-way) and the curving existing easterly right-of-way line of County Road 279 (CR 279) (Bagdad Road) (variable width right-of-way), same being the westerly boundary line of said 36 acre tract, thence with said existing curving easterly right-of-way line, being the westerly line of said 36 acre tract, along a curve to the left, having a delta angle of 13°07’09”, a radius of 850.00 feet, an arc length of 194.63 feet and a chord which bears South 37°04’41” East, for a distance of 194.20 feet to calculated point 159.27 feet left of Bagdad Road Baseline Station 298+17.00, (Grid Coordinates determined as N=10,208,290.11 E=3,058,265.43), for the northwesterly corner and **POINT OF BEGINNING** of the herein described parcel;

1) **THENCE, North 43°39’03” East,** departing said existing right-of-way line, through the interior of said 36 acre tract, for a distance of **60.82 feet,** to a calculated point, being in the proposed westerly right-of-way line of Bagdad Road (variable width right-of-way), for the northeast corner of the herein described parcel and from which point a 1/2 inch iron rod with aluminum cap stamped “WILLIAMSON COUNTY” set 106.29 feet left of Bagdad Road Baseline Station 300+00.00, being an ell corner in the proposed westerly right-of-way line of said Bagdad Road bears North 50°35’38” West, for a distance of 192.14 feet;

2) **THENCE, South 50°35’38” East,** with said proposed westerly right-of-way line, for a distance of **20.06 feet,** to a calculated point for the southeast corner of the herein described parcel and from which point a 1/2 inch iron rod with aluminum cap stamped “WILLIAMSON COUNTY” set 92.43 feet left of Bagdad Road Baseline Station 295+29.81, being an ell corner in the proposed westerly right-of-way line of said Bagdad Road bears South 50°35’38” East, for a distance of 264.00 feet;

THENCE, departing said proposed westerly right-of-way line, through the interior of said 36 acre tract, the following two (2) courses:

3) **South 43°39’03” West,** for a distance of **54.23 feet,** to a calculated ell corner;

4) **South 34°35'11" East,** for a distance of **42.90 feet,** to a calculated point in the curving existing westerly right-of-way line of said Bagdad Road, being the westerly boundary line of said 36 acre tract, on a curve to the right, for an ell corner of the herein described parcel;

5) **THENCE,** Along said curve to the right, having a delta angle of **04°10'49",** a radius of **850.00 feet,** an arc length of **62.02 feet,** and a chord which bears **North 45°43'41" West,** for a distance of **62.00 feet,** to the **POINT OF BEGINNING**, containing 0.0329 acres (1,431 square feet) of land, more or less.

Bearings are based on the Texas Coordinate System of 1983, Central Zone, NAD 83 (2011). All distances are surface values represented in US Survey Feet based on a Grid-to-Surface Combined Adjustment Factor of 1.00014.

The use of the word "certify" or "certification" on this document only constitutes an expression of professional opinion regarding those facts or findings which are the subject of the certification, and does not constitute a warranty or guarantee, either expressed or implied.

The subject tract shown hereon is an easement, monuments were not set for corners.

The foregoing metes and bounds description, and survey on which it was based, is accompanied by and a part of a survey map of the subject tract.

That I, Miguel A. Escobar, a Registered Professional Land Surveyor, do hereby certify that the above description and the accompanying sketch is true and correct to the best of my knowledge and belief and the property described herein was determined by a survey made on the ground between the months of June 2020 and December 2021, under the direct supervision of M. Stephen Truesdale, LSLS, RPLS No. 4933 (now retired).

WITNESS MY HAND AND SEAL at Round Rock, Williamson County, Texas on this 11th of June, 2025, A.D.

INLAND GEODETICS





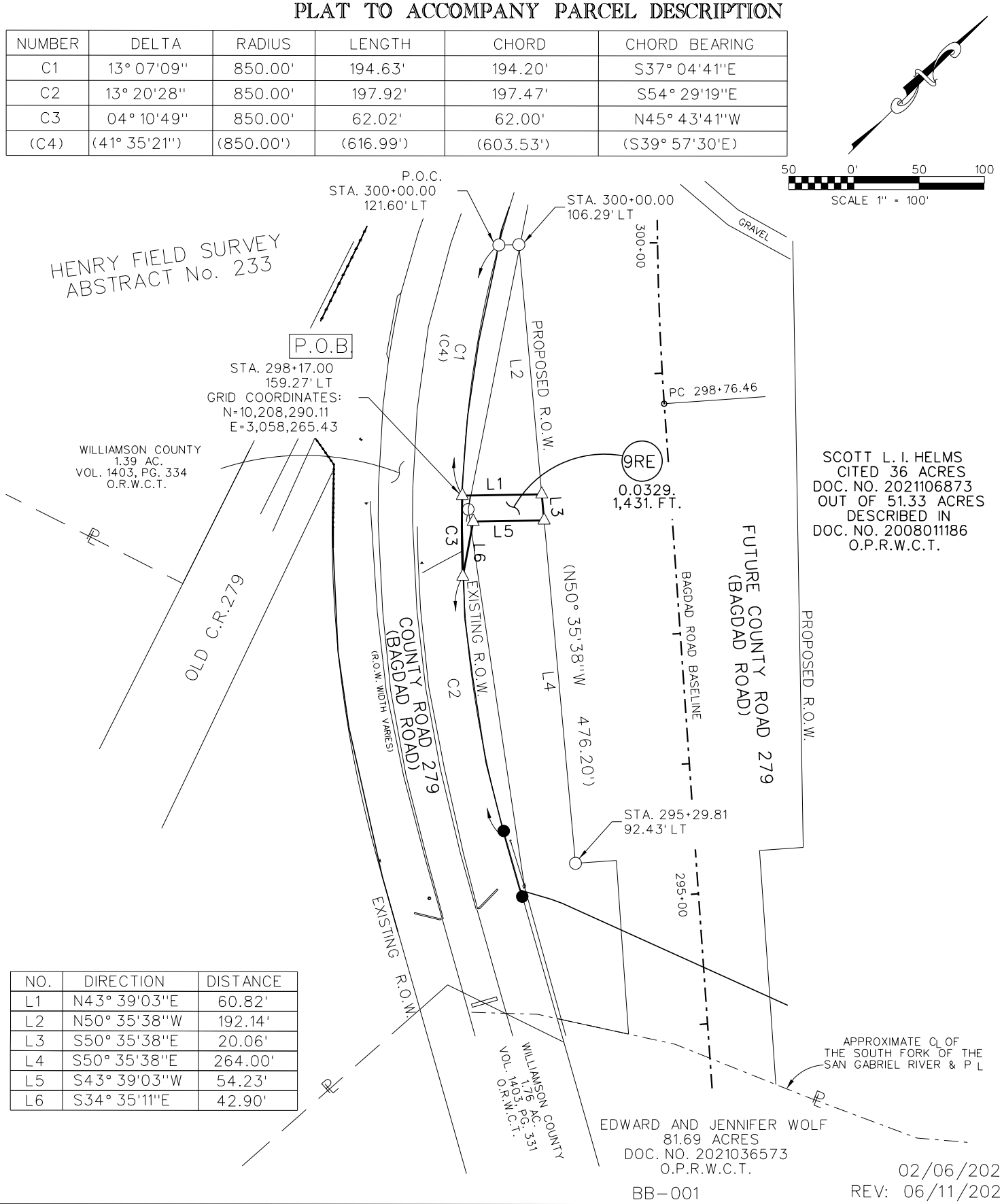
Miguel A. Escobar, L.S.L.S., R.P.L.S.
Texas Reg. No. 5630

S:\BINKLEY & BARFIELD\BAGDAD ROAD 2020\5 -Descriptions-Reports\ WILCO-003-PARCEL-9E-DESC.docx

EXHIBIT " "

PLAT TO ACCOMPANY PARCEL DESCRIPTION

NUMBER	DELTA	RADIUS	LENGTH	CHORD	CHORD BEARING
C1	13° 07'09"	850.00'	194.63'	194.20'	S37° 04'41"E
C2	13° 20'28"	850.00'	197.92'	197.47'	S54° 29'19"E
C3	04° 10'49"	850.00'	62.02'	62.00'	N45° 43'41"W
(C4)	(41° 35'21")	(850.00')	(616.99')	(603.53')	(S39° 57'30"E)



NO.	DIRECTION	DISTANCE
L1	N43° 39'03"E	60.82'
L2	N50° 35'38"W	192.14'
L3	S50° 35'38"E	20.06'
L4	S50° 35'38"E	264.00'
L5	S43° 39'03"W	54.23'
L6	S34° 35'11"E	42.90'

02/06/2024
REV: 06/11/2025

BB-001

INLAND GEODETICS
PROFESSIONAL LAND SURVEYORS
1504 CHISHOLM TRAIL RD. STE. 103
ROUND ROCK, TX. 78681
PH. (512) 238-1200, FAX (512) 238-1251
FIRM REGISTRATION NO. 100591-00

PARCEL PLAT SHOWING PROPERTY OF

SCOTT L. I. HELMS & CHRISTINA A. HELMS

SCALE	PROJECT	COUNTY
1" = 100'	BAGDAD ROAD	WILLIAMSON

PARCEL 9RE

S:\ BINKLEY & BARFIELD \ BAGDAD ROAD 2020 \ 4 -Drawings \ PARCELS\PARCEL 4 & 9-HELMS \ PARCEL 9 \ PARCEL 9RE-HELMS_REV1.dgn

EXHIBIT " "

PLAT TO ACCOMPANY PARCEL DESCRIPTION

LEGEND

◉	½" IRON ROD FOUND UNLESS NOTED
△	CALCULATED POINT
○	½" IRON ROD W/ ALUMINUM CAP STAMPED "WILLIAMSON COUNTY" SET (UNLESS NOTED OTHERWISE)
℄	PROPERTY LINE
( )	RECORD INFORMATION
P.O.B.	POINT OF BEGINNING
N.T.S.	NOT TO SCALE
O.R.W.C.T.	OFFICIAL RECORDS WILLIAMSON COUNTY, TEXAS
O.P.R.W.C.T.	OFFICIAL PUBLIC RECORDS WILLIAMSON COUNTY, TEXAS

BEARINGS ARE BASED ON THE TEXAS COORDINATE SYSTEM OF 1983, CENTRAL ZONE, NAD83 (2011). ALL DISTANCES SHOWN HEREON ARE SURFACE VALUES REPRESENTED IN U.S. SURVEY FEET BASED ON A GRID-TO-SURFACE COMBINED ADJUSTMENT FACTOR OF 1.00014.

REFERENCE IS HEREON MADE TO THE METES AND BOUNDS DESCRIPTION OF THIS TRACT ACCOMPANYING THIS SKETCH.

THE USE OF THE WORD CERTIFY OR CERTIFICATION ON THIS DOCUMENT ONLY CONSTITUTES AN EXPRESSION OF PROFESSIONAL OPINION REGARDING THOSE FACTS OR FINDINGS WHICH ARE THE SUBJECT OF THE CERTIFICATION, AND DOES NOT CONSTITUTE A WARRANTY OR GUARANTEE, EITHER EXPRESSED OR IMPLIED.

THE SUBJECT TRACT SHOWN HEREON IS AN EASEMENT, MONUMENTS WERE NOT SET FOR CORNERS.

THE SURVEY SHOWN HEREON WAS PREPARED IN CONJUNCTION WITH THAT COMMITMENT FOR TITLE INSURANCE GF NO. T-165819, ISSUED BY TITLE RESOURCES GUARANTY COMPANY, EFFECTIVE DATE AUGUST 01, 2022, ISSUE DATE AUGUST 10, 2022.

1. RESTRICTIVE COVENANTS: VOLUME 631, PAGE 833, AND VOLUME 642, PAGE 364, OF THE DEED RECORDS OF WILLIAMSON COUNTY, TEXAS, SUBJECT TO.

10(2). AN ELECTRIC EASEMENT GRANTED TO TEXAS POWER & LIGHT COMPANY AS DESCRIBED IN VOLUME 235, PAGE 105, DEED RECORDS, WILLIAMSON COUNTY, TEXAS, FROM IT'S DESCRIPTION CAN NOT BE LOCATED.

3. A RIGHT-OF-WAY EASEMENT AS DESCRIBED IN VOLUME 632, PAGE 111, VOLUME 642, PAGE 367, VOLUME 642, PAGE 373, VOLUME 642, PAGE 379 AND VOLUME 666, PAGE 410, DEED RECORDS, AND VOLUME 1403, PAGE 334 AND VOLUME 1988, PAGE 638, REAL PROPERTY RECORDS, WILLIAMSON COUNTY, TEXAS, DO NOT AFFECT.

4. AN ELECTRIC AND TELECOMMUNICATION EASEMENT GRANTED TO PEDERNALES ELECTRIC COOPERATIVE, INC. AS DESCRIBED IN DOCUMENT NO. 2014037857, OFFICIAL PUBLIC RECORDS, WILLIAMSON COUNTY, TEXAS, FROM IT'S DESCRIPTION CAN NOT BE LOCATED.

5. AN ELECTRIC EASEMENT GRANTED TO PEDERNALES ELECTRIC COOPERATIVE, INC. AS DESCRIBED IN DOCUMENT NO. 2015098961, OFFICIAL PUBLIC RECORDS, WILLIAMSON COUNTY, TEXAS, FROM IT'S DESCRIPTION CAN NOT BE LOCATED.

I DO HEREBY CERTIFY THAT THE PROPERTY DESCRIBED HEREIN WAS DETERMINED BY A SURVEY MADE ON THE GROUND UNDER THE DIRECT SUPERVISION OF M. STEPHEN TRUESDALE, L.S.L.S., R.P.L.S. NO. 4933 (NOW RETIRED) FROM JUNE 2020 TO DECEMBER 2021.

INLAND GEODETICS

06/11/2025

MIGUEL A. ESCOBAR — DATE
REGISTERED PROFESSIONAL LAND SURVEYOR NO. 5630
LICENSED STATE LAND SURVEYOR
INLAND GEODETICS
FIRM REGISTRATION NO. 100591-00
1504 CHISHOLM TRAIL ROAD, SUITE 103
ROUND ROCK, TEXAS 78681



BB–001

02/06/2024
REV: 06/11/2025

INLAND GEODETICS
PROFESSIONAL LAND SURVEYORS
1504 CHISHOLM TRAIL RD. STE. 103
ROUND ROCK, TX. 78681
PH. (512) 238-1200, FAX (512) 238-1251
FIRM REGISTRATION NO. 100591-00

PARCEL PLAT SHOWING PROPERTY OF

SCOTT L. I. HELMS & CHRISTINA A. HELMS

SCALE	PROJECT	COUNTY
1" = 100'	BAGDAD ROAD	WILLIAMSON

PARCEL 9RE

S:\ BINKLEY & BARFIELD \ BAGDAD ROAD 2020 \ 4 -Drawings \ PARCELS\PARCEL 4 & 9-HELMS \ PARCEL 9 \ PARCEL 9RE-HELMS_REV1.dgn

Commissioners Court - Regular Session **51.**

Meeting Date: 10/14/2025

E. Wilco Highway Relocation Claim

Submitted For: Don Childs **Submitted By:** Don Childs, Road Bond

Department: Road Bond

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider and take appropriate action on a rental housing supplement relocation claim with Edward Ware relating to right of way acquired for the E. Wilco Highway Segment 6 (Parcel 102) project.

Background

Funding Source: TANS P588

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

claim

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/07/2025 06:55 PM
Form Started By: Don Childs		Started On: 10/06/2025 05:09 PM
Final Approval Date: 10/07/2025		

CLAIM FOR PAYMENT OF

☐ **Down Payment** ☐ **Housing Supplement** ☒ **Rent Supplement**

Print or Type All Information - Read Rules on Reverse Side

1. Name of Claimant(s): Edward Ware

Parcel No.: 102

County: Williamson

Project: E. Wilco Hwy Seg 6

2. Property Acquired by Williamson County
By: ☐ Negotiation ☒ Condemnation
Address:
10777 E Hwy 29
Georgetown, TX 78626

3. Replacement Housing Address:
613 East Pecan St.
Taylor, Texas 76574

4. Occupancy of County-Acquired Property

From (Date):
To (Date of Move):

☐ Owner-Occupant ☒ Tenant
☒ House ☐ Apartment
☐ Mobile Home ☐ Sleeping Room

5. Replacement Housing Data (do not complete fields b & c for Rent Supplement)

a. Date of Physical Occupancy of Replacement Housing: September 1, 2025

b. Filing Date of Instrument of Conveyance: n/a

c. Purchase Price of Replacement Dwelling: $ n/a

6. Controlling Dates	Mo.	Day	Yr.
a. First Offer in Negotiations	06	24	2025
b. Date Property Acquired			
c. Date Required to Move			

7. Type and Amount of Claim:

a. Housing Supplement: $

b. Down Payment: $

c. Total Rent Supplement $ 28016.52

8. Payment of this claim in the amount shown in Block 7 is requested. I certify that this move was made as a result of the acquisition of property for highway purposes. The information submitted herewith is true and correct and that the dwelling I now occupy meets the standards for decent, safe and sanitary housing to the best of my knowledge and belief.

10/02/2025
Date of Claim

Edward Ware
Edward Ware (Oct 2, 2025 10:26:50 CDT)
Claimant

Claimant

Spaces Below to be Completed by Williamson County

Show computations necessitated by previous payments or awards in condemnation on reverse side

The dwelling at the address under Block 3 above has been inspected and in my opinion meets the standards for decent, safe and sanitary housing.

09/30/2025
Date of Inspection

Inspected By - Signature

I certify that I have examined this claim and found it to conform to the applicable laws and regulations governing relocation assistance payments. I further certify the computation of the payment and the information shown herein is correct. This claim is recommended for payment as follows:

Amount of $ 28016.52

Date: 10/02/2025

By: Michael Knott
Relocation Agent

Date: _____

By: _____
Williamson County Judge

RIGHT OF WAY OF TEXAS, LLC

3411 Sam Bass Road, Round Rock, Texas 78681
(O) (512) 372.6220

MEMORANDUM

October 2, 2025

TO:
Lisa Dworaczyk
Sheets and Crossfield

FROM:
Mike Knott
Right of Way of Texas

SUBJECT:
Relocation Rental Assistance Claim; Request for Payment

Project: E. Wilco Hwy, Segment 6
County: Williamson County
Parcel: 102

Mr. Edward Ware was previously approved for a rental assistance supplement of **$38,096.52**. Based on the actual cost of his replacement housing, the rental assistance due is **$28,016.52**.

This payment leaves a balance of **$10,080.00** in Mr. Ware's approved entitlement, which remains available for use as down payment and closing cost assistance if he purchases and occupies a replacement dwelling within 12 months of his move-out date, pursuant to **43 TAC §21.117** and **49 CFR Part 24**.

Please process payment in the amount of **$28,016.52** to Mr. Edward Ware.

Supporting Documents Attached:

1. Rental Assistance Claim Form
2. Replacement Housing Inspection – Decent, Safe & Sanitary Certification
3. Approved Supplemental Payment Estimate
4. Certificate of Eligibility
5. W-9 (Edward Ware)
6. Texas Lease Agreement and Addendum
7. Replacement Housing Photographs

Please review the enclosed materials at your convenience. Should you require additional information or clarification, I can be reached at **(512) 903-5083**.

Prepared by:
Mike Knott
Right of Way of Texas

Michael Knott D.C.

Rules

1. Claims for each replacement housing supplement or down payment shall be supported by a copy of the closing statement showing all required signatures and the closing agent's certification that all funds have been disbursed as shown on the dosing statement.

2. In addition to the requirement in Item 1 above, **Down Payment** claims shall be supported with a signed and dated statement from the relocation agent showing the basis for his or her determination of the amount of the:

   a. down payment that would ordinarily be required to obtain conventional loan financing for the replacement dwelling actually purchased by the displacee; and
   b. down payment that was actually required of the displacee to purchase the replacement dwelling.

3. If the down payment actually required of the displacee exceeds the amount ordinarily required to purchase the dwelling, the claim must be documented with information explaining the reason the extra down payment was required of the displacee.

Computations

(Previous Relocation Payments and Awards in Condemnation)

Mr. Edward Ware was previously approved for a rental supplement of $38,096.52, which was calculated based on comparable rental properties renting for $1,865 per month (including utilities). The original calculation was $1,865 × 42 months = $78,330.00- 40,233.48 = 38,096.52.

Mr. Ware has secured a replacement dwelling with an actual monthly cost of $1,625 (including utilities). Accordingly, the rental supplement has been recalculated based on the actual replacement housing cost: $1,625 × 42 months = $68,250.00.

The new calculation is 68,250 - 40,233.48 = 28,016.52 , which represents the actual rental assistance payment due.

This leaves a balance of $10,080 from the original approved supplement. Pursuant to 43 TAC § 21.117 and 49 CFR Part 24, Mr. Ware remains eligible to apply the remaining amount toward down payment and closing cost assistance for the purchase of a replacement dwelling, provided such purchase occurs within 12 months of his displacement date.

REPLACEMENT HOUSING INSPECTION

Name of Claimant: Edward Ware		Parcel No.: 102	County: Williamson
			Project No.: E.Wilco Hwy
Address: 613 East Pecan St. Taylor, TX 76574			
Number of Displaced Persons in Family: 1		Purchase Price or Monthly Rent: $ 1,650	
Replacement Dwelling			
House ■	Duplex ☐	Apartment ☐	Sleeping Room ☐
Mobile Home: Width:	Length:	Other:	
Floor Space: 916 sq. ft.	No. Rooms: 5	No. Bedrooms: 3	No. Baths: 1

Dwelling Inspection

- ☑ 1. Meets all applicable building codes
- ☑ 2. Has required potable water
- ☑ 3. Has required kitchen facilities
- ☑ 4. Has required heating system
- ☑ 5. Has required bathroom facilities
- ☑ 6. Has Provisions for artificial lighting in each room
- ☑ 7. Is structurally sound, in good repair and adequately maintained
- ☑ 8. Has required safe means of egress
- ☑ 9. Has required habitable floor space

Comments:

The dwelling at the address above has been inspected and in my opinion meets the standards for decent, safe and sanitary housing.

09/30/2025
Date of Inspection

Michael Knott D.C.
Inspected By - Signature

Replacement Housing Standards

A **decent, safe and sanitary dwelling** is any dwelling which meets the applicable housing and occupancy codes for the area in which the dwelling is located. However, if any of the following are not met by the applicable code, such following standards shall apply. The dwelling shall:

1. Be structurally sound, weathertight, and in good repair and shall contain a safe electrical wiring system adequate for lighting and other customary electrical devices. A replacement dwelling may reflect some physical defects and deferred maintenance if the flaws are easily correctable and do not threaten the general fitness, functional condition or habitability of the structure.

2. Contain a heating system capable of sustaining a healthful temperature (of approximately 70 degrees) for a displaced person, except in those areas where local climatic conditions do not require such a system.

3. Be adequate in size with respect to the number of rooms and area of living space needed to accommodate the displaced person. There shall be a separate, well lighted and ventilated bathroom that provides privacy to the user and contains a sink, bathtub or shower stall, and a toilet, all in good working order and properly connected to appropriate sources of water and to a sewage drainage system. In the case of a housekeeping dwelling, there shall be a kitchen area that contains a fully usable sink, properly connected to potable hot and cold water and to a sewage drainage system, and adequate space and utility service connections for a stove and refrigerator.

4. Contains unobstructed egress to safe, open space at ground level. If the replacement dwelling unit is on the second story or above, with access directly from or through a common corridor, the common corridor must have at least two means of egress.

5. For a handicapped displacee, be free of any barriers which would preclude reasonable ingress, egress, or use of the dwelling by such a displaced person.

SUPPLEMENTAL PAYMENT ESTIMATE - REPLACEMENT HOUSING

Print or Type All Information

Displacee's Name: Edward Ware	Project E WILCO Hwy Seg 6
	Parcel No.: 102
	First Offer in Negotiations (Date): 7-24-2025
	Occupancy Since (Date): 09-01-2023 — County: Williamson

Type Supplement:
- ☐ Normal
- ☐ Revised
- ☒ Last Resort
- ☐ 180-day Owner
- ☒ 90-day Occupant
- ☐ Late Occupants

Property From Which Displaced:
- ☒ Single Family Home
- ☐ Apartment
- ☐ Mobile Home
- ☐ Duplex
- ☐ Mobile Home Site
- ☐ Other:

☐ Utilities in Subject Rent ☒ Utilities Not in Subject Rent

Monthly Gross Income:
$ X 30% = $ See Remarks

Replacement Property Data

* Denotes Selected Replacement Property

Property No.	Total Rooms	No. Bdr.	Apprx. Sq. Ft.	Age	Quality	Cond.	Yd. Imp.	Index	Probable Sales Price	Rental Cost
Subject	5	3	1730	1	12	2	1	16		
* 1	5	3	1248	1	13	3	3	20		$1,865
2	6	3	1572	1	17	3	3	24		$2,020
3	5	3	1206	8	14	3	3	28		$1,904

Replacement Housing Supplement

Replacement Cost $ N/A

Subject Value $ N/A

Supplement $ N/A

Rent Supplement

Actual Rent	Fair Market Rent	Gross Income	Replacement Cost Supplement
$957.94 x 42 $40,233.48	$ N/A x 42 $ N/A	$ x 42 $ See Remarks	$1,865 x 42 $78,330.00 **Supplement = $38,096.52**

Total number of displaced persons: 1.
List name, age, gender and relationship of household occupants other than displacee(s) named on page 1.

Name of Household Occupant(s):	Age:	Gender:	Relationship to Displacee:
None			

Remarks: (Use extra page if necessary)

Subject Property
The subject property parcel 102 is located at 10777 E. Hwy 29, Georgetown, Texas 78626. The property has a house with approximately 1,730 sq.ft. on a large acreage tract of land. The home has frame construction and is on a pier and beam foundation. It consists of 3 bedrooms and 2 baths, kitchen with dining area, and a living room, along with a 2 car detached garage. Interior is comprised of vinyl and carpet flooring. The exterior includes cattle fencing around the property, there is not a yard or landscaping just natural grass. Home is approximately 50+ years and is in fair condition this dwelling is in need of significant repairs, the only heating and cooling in the house is by window units. The displacee, Edward Ware rents this property from Georgetown Prime Estates, LLC., in the amount of $650.00/mo., utilities are not included in the rent. The utilities at this dwelling are electric, water, trash pickup and septic, the estimated monthly cost for these utilities are $307.94.00/mo., using the HUD utility schedule for the area, for a total rent and utilities of $957.94.00/mo. The rent for this dwelling is lower than the average rent for a similar size home in this area however, because the subject dwelling is in fair condition and in need of considerable repairs in order to bring full market rent the current rent is reflective of what a fair market rent for a dwelling in this condition should rent for. Income is not being considered because Mr. Ware did not provide the necessary income documentation. Mr. Ware did have a roommate that passed away approximately a year before this acquisition he is currently the only occupant of this house. He currently utilizes one of the bedrooms as an office and the 3rd bedroom is not being used.

Search
Our research using Realtor.com, Zillow, and Trulia found 17 listed 2 and 3 bedroom, 2 bath comparable properties with square footages ranging from 850 sq.ft. - 1,834 sq.ft. and prices ranging from $1,095 - $1,800 because of limited rental properties in the Georgetown area and because of the close proximity to the city of Taylor which is where Mr. Ware was looking to move we expanded our search to include the city of Taylor and surrounding area. Several dwellings were not chosen due to condition and amenities compared to the subject, square footage differences, total number of rooms, number of bedrooms , bathrooms or being pending and to far distance from the subject. The following three properties were identified as most comparable to that of the subject.

* Comparable property no.1 is located at 205 Oscar Street, Taylor Texas 76574. This property consists of a 1,248 sq.ft. home with 3 bedrooms, 2 baths, kitchen and living room. Parking is off street but there is no garage. Kitchen features freestanding range, vinyl and wood plank flooring. Exterior features include partial wood fenced yard. The home was built in 1955 and is on a 0.23/ac., lot. Even though this home is approximately 482 sq.ft. smaller than the subject dwelling it is still providing the same number of rooms and the same functionality as the subject dwelling. This home is located 10 miles from the subject. This home is in the Taylor school district. The rent is $1,595.00/mo., plus utilities $270.00/mo., using the HUD utility schedule for the area for a total rent and utilities of $1,865.00/mo.. This home was chosen because of the location to the displacement dwelling and its functional similarity to the subject.

Comparable property no. 2 is located at 2009 N. Lynn Street, Taylor, Texas 76584. This property consists of a 1,572 sq.ft. home with 3 bedrooms, 2 baths, kitchen, living room, dining area and a 2 attached garage. Kitchen features freestanding range, Interior features include ceiling fans, fireplace, tile floors. Exterior features include a nice, fenced yard, covered patio. The home was built in 1976 year and is on an 8,712 sq.ft. lot. Even though this home is approximately 158 sq.ft. smaller than the subject dwelling it is still providing the same number of rooms and the same functionality as the subject dwelling. This home is located 10 miles from the subject. This home is in the Taylor school district. The rent is $1,750.00/mo., plus utilities $270.00/mo., using the HUD utility schedule for the area for a total rent and utilities of $2,020.00/mo.

Comparable property no 3 is located at 128 2nd Ave, Taylor, Texas 76574. This property consists of a 1,206 sq.ft. home with 3 bedrooms, 2 baths, kitchen, dining area, living room and 1 car attached garage. Kitchen features, freestanding range, Interior features include ceiling fans, wood vinyl floors. Exterior features include partially fenced yard. The home was built in 2017 year and is on a 6,360 sq.ft. lot. Even though this home is approximately 528 sq.ft. smaller than the subject dwelling it is still providing the same number of rooms and the same functionality as the subject dwelling. This home is located 12 miles from the subject. This home is in the Taylor school district. The rent is $1,600.00/mo., plus utilities $304.00/mo., using the HUD utility schedule for the area for a total rent and utilities of $1,904.00/mo.

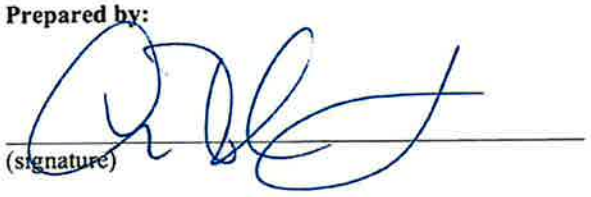
Chosen Comparable
All the comparable properties are functionally equivalent to the subject property and DS&S; however, comparable property 1 is the most comparable because of its functionality and location to the displacement property. The selected comparable rent is $1,595.00/mo., plus the estimated utilities of $270.00/mo., for a total rent and utilities of $1,865.00/mo. Replacement comp rent and utilities $1,865.00 X 42= $78,330.00 minus Actual rent and utilities $957.94 X 42 = $40,233.48 = Rental Supplement $38,096.52

Comparable replacement property data is based on the Residential Comparison Index as per ROW Volume 3 Relocation Assistance Manual page 21-5 and 21-6.

Provisions of Last resort Housing apply to this calculation as the supplement payment estimate exceeds $9,570. It is recommended that the relocation supplement payment in the amount of **$38,096.52** be authorized to allow the subject household to relocate into a suitable, decent, safe and sanitary replacement dwelling.

The supplemental payment(s) on page 1 have been determined by me and are to be used in connection with a federal-aid highway project. The replacement housing used for these supplement computations are certified to be fair housing open to all persons regardless of race, color, religion, age, sex, national origin or handicap and consistent with the requirements of Title VIII of the Civil Rights Act of 1968. I have no direct or indirect, present or contemplated interest in this transaction nor will I derive any benefit from the supplemental payment.

Prepared by:



(signature)

8-22-2025
Date

Danny Jackson
Project Manager
Right of Way of Texas, LLC.

Approval by:

Lisa Dworaczyk
(signature)

8/27/25
Date

Lisa Dworaczyk,
ROW Project Manager
Sheets and Crossfield, PLLC

CERTIFICATION OF ELIGIBILITY

Project: E Wilco Hwy Seg 6
Parcel: 102

Displacee: Edward Ware

Individuals, Families and Unincorporated Businesses or Farming Operations

I certify that myself and any other party(ies) with a financial interest in this relocation assistance claim are either:

☑ Citizens or Nationals of the United States
or
☐ Aliens lawfully present in the United States

* If an Alien lawfully present in the United States, supporting documentation will be required.

Edward Ware
Claimant

Date: 8-8-25

Claimant

Date:

Incorporated Business, Farm or Nonprofit Organizations

I certify that I have signature authority for this entity and such entity is lawfully incorporated under the applicable state's laws and authorized to conduct business within the United States.

Claimant

Date:

Texas Lease Agreement

This Lease Agreement ("Lease") is entered into on September 01, 2025, by and between Debra Wells ("Landlord"), and Edward Ware ("Tenant").

Leased Property. The Landlord hereby leases to the Tenant the single-family home located at 613 East Pecan St , Taylor, Texas 76574 ("Leased Property").

Term. This Lease shall be for a fixed term, starting on September 01, 2025 ("Start Date") and ending on September 01, 2026 ("Termination Date"). The Tenant will be entitled to possession of the Leased Property beginning on the Start Date and shall maintain possession of the Leased Property until the Termination Date unless terminated through approved methods outlined in this Lease or under Texas law.

The Landlord hereby reserves the right to cancel or terminate this Lease before the Termination Date if the Landlord sells the Leased Property. To exercise this right, the Landlord shall give the Tenant written notice of the Landlord's intention to sell the Leased Property and terminate this Lease. The notice shall prescribe the date by which the Tenant is required to vacate and surrender the Leased Property ("New Termination Date"). The New Termination Date must be at least 90 days after the date of the notice. The Tenant agrees to vacate and surrender the Leased Property on or before the specified New Termination Date. This Lease shall be null and void as of the New Termination Date set forth in the notice.

Rent. The Tenant agrees to pay to the Landlord as rent for the use and occupancy of the Leased Property the sum of $1,625.00 due on the fifth day of each month ("Rent").

The Rent shall be paid by the following method(s):

Personal Check
Cashier's Check
Cash

The Rent shall be payable to the Landlord, located at 613 East Pecan St, Taylor, Texas 76574. The Landlord can be reached by phone at 512-591-5254 or by email at dwells195460@gmail.com.

If any payment is returned for non-sufficient funds or because the Tenant stops payments, then, after that, the Landlord may, in writing, require the Tenant to pay future Rent payments by cash, cashier's check, or money order.

Non-Sufficient Funds. The Tenant shall be charged $30.00 as reimbursement of the expenses incurred by the Landlord for each check that is returned to the Landlord for lack of sufficient funds. In addition, a check returned due to insufficient funds will be subject to any and all Late Payments Provisions included in this Lease. All charges will be immediately due from the Tenant and failure to make immediate payment will constitute a default under the terms of this Lease.

The Landlord reserves the right to demand future Rent payments by cash, cashier's check, or money order, in the event a check is returned for insufficient funds. Nothing in this Paragraph limits other remedies available to the Landlord as a payee of a dishonored check. The Landlord and the Tenant agree that 3 returned checks in any 12-month period constitute frequent return of checks due to insufficient funds and may be considered a just cause for eviction.

disconnect, intentionally damage the property, or remove the battery without immediately replacing it with a working battery.

Occupancy of Leased Property. Except as stated otherwise in this Paragraph, only those individuals identified in this Lease as the "Tenant" (including their minor children) may reside in the Leased Property. The individuals identified as the "Tenant" shall sign this Lease. It is explicitly understood that this Lease is between the Landlord and each Tenant signatory individually and jointly. If any one signatory defaults, the remaining signatories are collectively responsible for timely Rent payment and all other terms of this Lease. The Tenant may have up to 5 guests on the Leased Property at any one time. A "guest" shall be considered anyone who is invited by the Tenant to be present at the Leased Property, and who is also not included in the Lease. The Tenant may not have guests on the Leased Property for more than 7 days. No other person shall be permitted to occupy the Leased Property except with the prior written approval of the Landlord.

Use of Leased Property. No retail, commercial, or professional use of the Leased Property is allowed unless the Tenant receives prior written consent of the Landlord and such use conforms to applicable zoning laws. In such a case, the Landlord may require the Tenant to obtain liability insurance for the benefit of the Landlord. The Landlord reserves the right to refuse to consent to such use in its sole and absolute discretion.

The Tenant is required to obtain the Landlord's approval in writing before bringing pets onto the Leased Property or allowing pets to reside there.

The Tenant must ensure that no actions or activities in or around the Leased Property obstruct or interfere with the rights of neighboring occupants, causing them harm or annoyance, or utilize the Leased Property for improper illegal or objectionable purposes. Additionally, the Tenant must prevent or refrain from creating or allowing any nuisances on the Leased Property, or engaging in any activities that may lead to increased insurance rates, affect fire insurance coverage, or result in the cancellation of any insurance policies for the Leased Property or its content.

Use of the roof and/or the fire escapes by the Tenant and/or guests is limited to emergency use only. No other use is permitted, including but not limited to, the placement of personal property.

Assigning or Subletting. The Tenant may not do any of the following without the Landlord's prior written consent: (1) assign this Lease; (2) sublet all or any part of the Leased Property; (3) allow any person to use the Leased Property other than those uses specified in the Use of Leased Property Paragraph above. Unless the Tenant has obtained the Landlord's prior written consent to assign or sublease, any unapproved assignment or subletting may be deemed invalid by the Landlord, and the Tenant shall continue to remain responsible for all the terms and conditions of this Lease.

Property Maintenance. The Landlord shall have the responsibility to maintain the Leased Property in reasonably good repair at all times and perform all repairs reasonably necessary to satisfy any implied warranty of habitability. Except in an emergency, the Tenant is hereby informed that any property maintenance issues, repair requests, or concerns should be reported to the Landlord at 512-591-5254 or dwells195460@gmail.com. A repair request will be deemed permission for entry into the Leased Property by the Landlord or their agents to perform such maintenance or repairs. The Tenant may not place any unreasonable restrictions upon the Landlord or the Landlord's agents access or entry. The Landlord shall have the expectation that the Leased Property is in a safe and habitable condition upon entry.

The Tenant acknowledges that the Leased Property from time to time may require renovations or repairs to keep them in good condition and repair and that such work may result in temporary loss of use of portions of the Leased Property and may inconvenience the Tenant. The Tenant agrees that any such loss shall not constitute a reduction in housing services or otherwise warrant a reduction in Rent. Further, subject to local law, the Tenant agrees, upon request of the Landlord, to temporarily vacate the Leased Property for a reasonable period, to allow for fumigation (or other methods) to control wood destroying pests or organisms, or other repairs to the Leased

Military Termination Clause. In the event the Tenant is, or hereafter becomes, a member of the United States Armed Forces on extended active duty and hereafter the Tenant receives permanent change of station orders to depart from the area where the Leased Property are located; is relieved from active duty, retires or separates from the military; or is ordered into military housing, the Tenant may terminate this Lease upon giving thirty (30) days' written notice to the Landlord. The Tenant shall also provide to the Landlord a copy of the official orders or a letter signed by the Tenant's commanding officer reflecting the change that warrants termination under this clause. The Tenant will pay pro-rated Rent for any days he or she occupies the dwelling past the first day of the month. Any security deposit will be promptly returned to the Tenant, provided there are no damages to the Leased Property.

Early Termination Clause. The Tenant may, upon 30 days' written notice to the Landlord, terminate this Lease provided that the Tenant pays a termination charge equal to $0.00 or the maximum allowable by law, whichever is less. Termination will be effective as of the last day of the calendar month following the end of the 30 day notice period. Termination charge will be in addition to all Rent due up to the termination day.

Tenants may have special statutory rights to terminate the lease early in certain situations involving family violence or a military deployment or transfer. The Tenant may not be responsible for early termination fees if the Lease is terminated due to military orders as more fully described in Tex. Property Code Section 92.017 and Military Termination Clause herein, family violence as more fully described in Tex. Property Code Section 92.016 or sex offenses as more fully described Tex. Property Code Section 92.0161.

Personal Property Remaining on the Leased Property. It is the Tenant's responsibility to remove all personal property items at the time of vacating the Leased Property. Any items remaining on the Leased Property may be disposed of in the trash or landfill, donated to charitable organizations, or stored and/or sold in accordance with Tex. Property Code Section 54.045(b)-(e) by the Landlord as follows without the Tenant's consent. The Tenant is required to reimburse the Landlord for any expenses or reasonable costs associated with packing, removing, storing, and/or selling the personal property left on the Leased Property after the property was surrendered.

Residential Landlord's Lien. The Landlord will have a lien for unpaid Rent against all of the Tenant's nonexempt personal property. The Landlord may seize any nonexempt personal property if the Tenant fails to pay Rent. The Landlord and the Tenant's rights under the Landlord's Lien are described in Tex. Property Code, Chapter 54, Subchapter C. The Tenant is required to reimburse the Landlord for any expenses or reasonable costs associated with packing, removing, storing, and/or selling the nonexempt personal property. The Landlord may sell or dispose of the property in accordance with the guidelines set forth in Tex. Property Code, Section 54.045.

Governing Law. This Lease shall be constructed in accordance with the laws of the State of Texas.

Severability. If any portion of this Lease shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Lease is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited. The failure of either party to enforce any provisions of this Lease shall not be construed as a waiver or limitation of that party's right to subsequently enforce and comply with strict compliance with every provision of this Lease.

Estoppel Certificate. The Tenant shall execute and return a tenant estoppel certificate delivered to the Tenant by the Landlord or the Landlord's agent within 3 days after its receipt. Failure to comply with this requirement shall be deemed the Tenant's acknowledgment that the estoppel certificate is true and correct, and may be relied upon by a lender or purchaser.

Attorney's Fees. If either party to this Lease initiates a legal action or proceeding arising from or relating to this Lease, the party that prevails in such action or proceeding shall be entitled to receive, in addition to any other remedies granted, reasonable attorney's fees, costs, and expenses incurred in the action or proceeding. This

Receipt

By signing above the Landlord hereby acknowledges receipt and the Tenant acknowledges the payment of the following:

Security Deposit: $1,250.00

Lease Amendment

This Lease Amendment is hereby made and entered into on September 8, 2025 by and between Debra Wells ("Landlord") and Edward Ware ("Tenant").

The Landlord and the Tenant (collectively, "Parties"), have previously entered into a Lease Agreement ("Lease") dated September 1, 2025 whereby the Tenant leased from the Landlord a house located at 613 East Pecan St., Taylor, United States County, Texas 76574, more specifically described in the Lease. The Landlord and the Tenant desire to amend the Lease as described in this agreement.

Agreed Terms:

For and in consideration of the mutual covenants and promises in this agreement, and other good and valuable consideration, the receipt and sufficiency of which are acknowledged, the Parties agree as follows:

The Landlord and the Tenant both acknowledge and agree that the Lease is currently in effect and that neither party is in breach or default of the Lease.

The Landlord and the Tenant amend the Lease as follows:

Utilities will remain in the landlords name and tenant will be responsible for paying them. See below what tenant will pay. Water, sewer, trash Electricity Cable& internet

Except as specifically amended above, the original terms and provisions of the Lease remain in full force and effect, and both the Landlord and the Tenant affirm and consent to the Lease, as amended in this agreement, and agree to be bound accordingly.

This Lease Amendment can be recorded at the discretion of the Parties, or the Parties can prepare a short form memorandum of this Lease Amendment which can be properly executed and recorded in the Register's Office for United States County, Texas.

All of the terms, covenants and conditions of the Lease as amended to date shall continue in full force and effect, and the same are reaffirmed, remade and rewritten, except to the extent that any such terms, covenants or conditions have been nullified or conflict or are inconsistent with the terms of this amendment to the Lease, in which event the terms of this amendment to the Lease shall, in all respects, govern and prevail.

This amendment to the Lease shall be binding upon and shall inure to the benefit of the Parties and their respective successors and assigns. No reference in the preceding sentence to assigns shall be deemed to authorize any assignment or other transfer, in whole or in part, of the interest of the Tenant in violation of any of the provisions of the Lease.

IN WITNESS WHEREOF, this Lease Amendment has been executed on the day and date first above written.

The Landlord:

Debra Wells

Debra Wells

09/19/2025

Date

The Tenant:

Edward Ware

Edward Ware

09/19/2025

Date

Commissioners Court - Regular Session **52.**

Meeting Date: 10/14/2025

Ronald Reagan Segment C real estate contract

Submitted For: Don Childs **Submitted By:** Don Childs, Road Bond

Department: Road Bond

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider and take appropriate action on a real estate contract with Judy Beth Ragsdale Cooksey to acquire 0.3913 AC needed as right of way on the Ronald Reagan Segment C project (Parcel 30).

Background

Funding Source: TANS P588

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

contract

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/07/2025 06:56 PM
Form Started By: Don Childs		Started On: 10/06/2025 05:11 PM
Final Approval Date: 10/07/2025		

REAL ESTATE CONTRACT
Ronald Reagan Boulevard – Segment C

THIS REAL ESTATE CONTRACT ("Contract") is made by and between **JUDY BETH RAGSDALE COOKSEY** (referred to in this Contract as "Seller", whether one or more) and **WILLIAMSON COUNTY, TEXAS** (referred to in this Contract as "Purchaser"), upon the terms and conditions set forth in this Contract.

ARTICLE I
PURCHASE AND SALE

By this Contract, Seller sells and agrees to convey, and Purchaser purchases and agrees to pay for, the tract(s) of land described as follows:

> Fee simple interest in and to all of that certain 0.3913-acre (17,044 square foot) tract of land, out of and situated in the Theophilus W. Medcalf Survey, Abstract No. 412, in Williamson County, Texas; being more fully described by metes and bounds in Exhibit "A" attached hereto and incorporated herein (**Parcel 30**);

together with all and singular the rights and appurtenances pertaining to the property, including any right, title, and interest of Seller in and to adjacent streets, alleys, or rights-of-way (all of such real property, rights, and appurtenances being referred to in this Contract as the "Property"), and any improvements and fixtures situated on and attached to the Property described herein not otherwise retained by Seller, for the consideration and upon and subject to the terms, provisions, and conditions set forth below.

ARTICLE II
PURCHASE PRICE

Purchase Price

2.01. The Purchase Price for the Property described in Exhibit A shall be the sum of SIXTY-FIVE THOUSAND SIX HUNDRED NINETEEN and 40/100 Dollars ($65,619.40).

2.02. The Purchase Price for the improvements located within the portion of the Property described in Exhibit "A" shall be the sum of TWO THOUSAND SIX HUNDRED AND 00/100 Dollars ($2,600).

Payment of Purchase Price

2.02. The Purchase Price shall be payable in cash or other readily available funds at the Closing.

ARTICLE III
PURCHASER'S OBLIGATIONS

Conditions to Purchaser's Obligations

3.01. The obligations of Purchaser hereunder to consummate the transactions contemplated hereby are subject to the satisfaction of each of the following conditions (any of which may be waived in whole or in part by Purchaser at or prior to the Closing).

Miscellaneous Conditions

3.02. Seller shall have performed, observed, and complied with all of the covenants, agreements, and conditions required by this Contract to be performed, observed, and complied with by Seller prior to or as of the Closing.

ARTICLE IV
REPRESENTATIONS AND WARRANTIES OF SELLER

4.01. Seller hereby represents and warrants to Purchaser as follows, which representations and warranties shall be deemed made by Seller to Purchaser also as of the Closing Date, to the best of Seller's knowledge:

(a) There are no parties in possession of any portion of the Property as lessees, tenants at sufferance, or trespassers, other than previously disclosed to Purchaser.

(b) Seller has complied with all applicable laws, ordinances, regulations, statutes, rules and restrictions relating to the Property, or any part thereof.

4.02. The Property is being conveyed to Purchaser under threat of condemnation.

ARTICLE V
CLOSING

Closing Date

5.01. The Closing shall be held at the office of Texas National Title Company on or before October 31, 2025, or at such time, date, and place as Seller and Purchaser may agree upon, or within 10 days after the completion of any title curative matters if necessary for items as shown on the Title Commitment or in the Contract, or the completion of the erosion control construction obligation in Section (which date is herein referred to as the "Closing Date").

Seller's Obligations at Closing

5.02. At the Closing Seller shall:

(1) Deliver to Purchaser a duly executed and acknowledged Deed conveying good and indefeasible title to Williamson County, Texas in fee simple to the portion of the Property described in Exhibit A, and, all free and clear of any and all monetary liens and restrictions, except for the following:

(a) General real estate taxes for the year of closing and subsequent years not yet due and payable.

(b) Any exceptions approved by Purchaser pursuant to Article III hereof; and

(c) Any exceptions approved by Purchaser in writing.

(2) The Deed shall be in the form as shown in Exhibit "B" attached hereto and incorporated herein.

(3) Provide reasonable assistance as requested, at no cost to Seller, to cause the Title Company to deliver to Purchaser a Texas Owner's Title Policy at Purchaser's sole expense, in Grantee's favor in the full amount of the Purchase Price, insuring Purchaser's contracted interests in and to the permanent interests being conveyed in the Property subject only to those title exceptions listed herein, such other exceptions as may be approved in writing by Purchaser, and the standard printed exceptions contained in the usual form of Texas Owner's Title Policy, provided, however:

(a) The boundary and survey exceptions shall be deleted.

(b) The exception as to restrictive covenants shall be endorsed "None of Record", if applicable.

(c) The exception as to the lien for taxes shall be limited to the year of closing and shall be endorsed "Not Yet Due and Payable"; and

(d) that such other documents required from Seller are prepared at no cost to Seller and do not require Seller to make any additional representations, indemnifications, or promises to Purchaser, the Title Company, or any other person except as otherwise specifically provided in this contract.

(4) Deliver to Purchaser possession of the Property if not previously done.

Purchaser's Obligations at Closing

5.03. At the Closing, Purchaser shall:

(a) Pay the cash portion of the Purchase Price and Additional Compensation, if any.

Prorations

5.04. General real estate taxes for the then-current year relating to the portion of the Property conveyed in fee shall be prorated as of the Closing Date and shall be adjusted in cash at the Closing but shall otherwise remain the obligation of Seller to satisfy. If the Closing shall occur before the tax rate is fixed for the then current year, the apportionment of taxes shall be upon the basis of the tax rate for the next preceding year applied to the latest assessed valuation. Agricultural roll-back taxes, if any, which directly result from this Contract and conveyance shall be paid by Purchaser.

Closing Costs

5.05. All costs and expenses of closing in consummating the sale and purchase of the Property shall be borne and paid as follows:

(1) Owner's Title Policy and survey to be paid by Purchaser.

(2) Special Warranty Deed, tax certificates, and title curative matters, if any, paid by Purchaser.

(3) All other closing costs shall be paid by Purchaser.

(4) Attorney's fees paid by each respectively as incurred.

ARTICLE VI
BREACH BY SELLER

In the event Seller shall fail to fully and timely perform any of its obligations hereunder or shall fail to consummate the sale of the Property for any reason, except Purchaser's default, Purchaser may: (1) enforce specific performance of this Contract; or (2) request that the Escrow Deposit, if any, shall be forthwith returned by the title company to Purchaser.

ARTICLE VII
BREACH BY PURCHASER

In the event Purchaser should fail to consummate the purchase of the Property, the conditions to Purchaser's obligations set forth in Article III having been satisfied and Purchaser being in default and Seller not being in default hereunder, Seller shall have the right to receive the

Escrow Deposit, if any, from the title company, the sum being agreed on as liquidated damages for the failure of Purchaser to perform the duties, liabilities, and obligations imposed upon it by the terms and provisions of this Contract, and Seller agrees to accept and take this cash payment as its total damages and relief and as Seller's sole remedy hereunder in such event. If no Escrow Deposit has been made, then Seller shall receive the amount of $500 as liquidated damages for any failure by Purchaser.

ARTICLE VIII
MISCELLANEOUS

Notice

8.01. Any notice required or permitted to be delivered hereunder shall be deemed received when sent by United States mail, postage prepaid, certified mail, return receipt requested, addressed to Seller or Purchaser, as the case may be, at the address set forth opposite the signature of the party.

Texas Law to Apply

8.02. This Contract shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Williamson County, Texas.

Parties Bound

8.03. This Contract shall be binding upon and inure to the benefit of the parties and their respective heirs, executors, administrators, legal representatives, successors and assigns where permitted by this Contract.

Legal Construction

8.04. In case any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, this invalidity, illegality, or unenforceability shall not affect any other provision hereof, and this Contract shall be construed as if the invalid, illegal, or unenforceable provision had never been contained herein.

Prior Agreements Superseded

8.05. This Contract constitutes the sole and only agreement of the parties and supersedes any prior understandings or written or oral agreements between the parties respecting the within subject matter.

Time of Essence

8.06. Time is of the essence in this Contract.

Gender

8.07. Words of any gender used in this Contract shall be held and construed to include any other gender, and words in the singular number shall be held to include the plural, and vice versa, unless the context requires otherwise.

Memorandum of Contract

8.08. Upon request of either party, the parties shall promptly execute a memorandum of this Contract suitable for filing of record.

Compliance

8.09. In accordance with the requirements of Section 20 of the Texas Real Estate License Act, Purchaser is hereby advised that it should be furnished with or obtain a policy of title insurance or Purchaser should have the abstract covering the Property examined by an attorney of Purchaser's own selection.

Effective Date

8.10. This Contract shall be effective as of the date it is approved by the Williamson County Commissioners' court, which date is indicated beneath the County Judge's signature below.

Counterparts

8.11. This Contract may be executed in any number of counterparts, which may together constitute the Contract. Signatures transmitted by facsimile or electronic mail may be considered effective as originals for purposes of this Contract.

Contingent Possession and Use Agreement

8.12. Upon completion of (1) the full execution of this Contract by all parties, and (2) acknowledgment by the Title Company of delivery by Purchaser of the full Purchase Price to the Title Company, Purchaser, its agents and contractors shall be permitted at any time before October 31, 2025 to enter and possess the Property prior to Closing for the purpose of completing any and all necessary testing, utility relocation and construction activities associated with the proposed roadway improvement construction project of Purchaser on the Property or other obligations of this Contract, and Seller agrees to make any gate access available to Purchaser, its contractors or utility facility owners as necessary to carry out the purposes of this paragraph. The parties further agree to continue to use diligence in assisting with any title curative measures or mortgage lien release required by the Contract to complete the Closing of the purchase transaction.

[signature page follows]

SELLER:

By: Judy Beth Ragsdale Cooksey
Judy Beth Ragsdale Cooksey

Date: 10-1-2025

Address: 1840 CR 289
Georgetown Texas
78633

PURCHASER:

WILLIAMSON COUNTY, TEXAS

By: _____
Steven Snell
County Judge

Address: 710 Main Street, Suite 101
Georgetown, Texas 78626

Date: _____

County: Williamson
Parcel: Parcel 30- JUDY BETH RAGSDALE COOKSEY
Highway: Ronald Reagan Boulevard

EXHIBIT A
PROPERTY DESCRIPTION

DESCRIPTION OF A 0.3913 ACRE (17,044 SQUARE FEET) PARCEL OF LAND SITUATED IN THE THEOPHILUS W. MEDCALF SURVEY, ABSTRACT NO. 412 IN WILLIAMSON COUNTY, TEXAS, BEING A PORTION OF THE REMAINDER OF A CALLED 39.81 ACRE TRACT OF LAND DESCRIBED IN A SPECIAL WARRANTY PARTITION DEED TO JUDY BETH RAGSDALE COOKSEY, RECORDED IN DOCUMENT NO. 2020008514 OF THE OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY (O.P.R.W.C.T.), SAID 0.3913 ACRE (17,044 SQUARE FEET) PARCEL OF LAND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

COMMENCING at a 1/2-inch rebar with cap stamped "FOREST SURVEYING RPLS 1847" found in the East line of the remainder of said 39.81 acre tract and the common West line of a called 30.00 acre tract described in a Warranty Deed with Vendor's Lien to A2KK LLC, recorded in Document No. 2021047638 of said O.P.R.W.C.T.;

THENCE North 21°18'38" West, with the East line of the remainder of said 39.81 acre tract and the common West line of said 30.00 acre tract, a distance of **93.53** feet to a 1/2-inch rebar with aluminum cap stamped "WILLIAMSON COUNTY" set in the proposed South right-of-way (ROW) line of Ronald Reagan Boulevard (Grid Coordinates: N= 10,324,349.25, E= 3,079,871.82), 320.54 feet Right of Ronald Reagan Baseline Station 734+79.81 for the **POINT OF BEGINNING** of the herein described tract;

1) **THENCE South 61°22'48" West**, over and across the remainder of said 39.81 acre tract with the proposed South ROW line of said Ronald Reagan Boulevard, a distance of **60.54** feet to a 1/2-inch rebar with aluminum cap stamped "WILLIAMSON COUNTY" set, 311.74 feet Right of Ronald Reagan Baseline Station 734+17.33, in the West line of the remainder of said 39.81 acre tract and the common East line of the remainder of a called 47.80 acre tract described to KR2VS, LLC, recorded in Document No. 2019003602 of said O.P.R.W.C.T.;

2) **THENCE North 21°18'52" West**, with the West line of the remainder of said 39.81 acre tract and the common East line of the remainder of said 47.80 acre tract, a distance of **276.75** feet to a 1/2-inch rebar with cap stamped "PBS&J" found in the existing South ROW line of Ronald Reagan Boulevard (Variable Width ROW), for the Northwest corner of the remainder of said 39.81 acre tract and the common Northeast corner of the remainder of said 47.80 acre tract, 45.19 feet Right of Ronald Reagan Baseline Station 734+93.57;

THENCE, with the existing South ROW line of said Ronald Reagan Boulevard and the common North line of the remainder of said 39.81 acre tract, the following two (2) courses and distances:

3) Along a curve to the **Right**, having a radius of **8,430.00** feet, an arc length of **18.70** feet, a delta angle of **00°07'37"**, and a chord which bears **North 51°31'02" East** a distance of **18.70** feet to a Calculated Point, 44.56 feet Right of Ronald Reagan Baseline Station 735+12.36; and

County: Williamson
Parcel: Parcel 30- JUDY BETH RAGSDALE COOKSEY
Highway: Ronald Reagan Boulevard

4) **North 46°00'29" East,** a distance of **45.74** feet to a Calculated Point for the Northeast corner of the remainder of said 39.81 acre tract and the common Northwest corner of said 30.00 acre tract, 38.46 feet Right of Ronald Reagan Baseline Station 735+57.94;

5) **THENCE South 21°18'38" East** with the East line of the remainder of said 39.81 acre tract and the common West line of said 30.00 acre tract, a distance of **292.21** feet to the **POINT OF BEGINNING** and containing 0.3913 of one acre (17,044 Square Feet) of land, more or less.

This property description is accompanied by a separate plat of even date.

This project is referenced for all bearing and coordinate basis to the Texas Coordinate System, North American Datum of 1983 (NAD83 – 2011 Adjustment), Central Zone (4203). All distances shown hereon are surface values represented in U.S. Survey Feet based on a grid-to-surface combined adjustment factor of 1.00012.

THE STATE OF TEXAS §
§ KNOW ALL MEN BY THESE PRESENTS:
COUNTY OF WILLIAMSON §

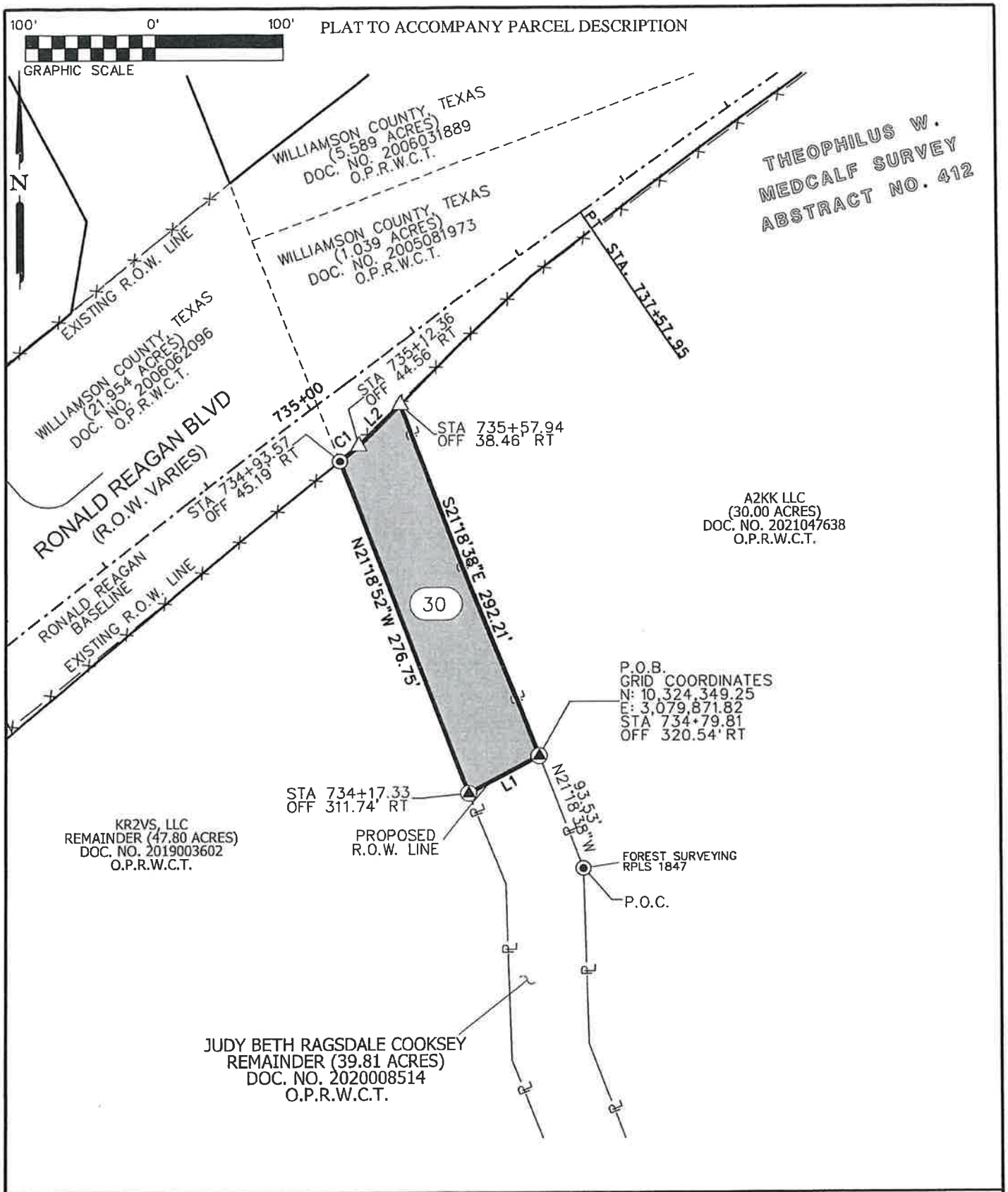
That I, Frank W. Funk, a Registered Professional Land Surveyor, do hereby certify that the above description is true and correct to the best of my knowledge and belief and that the property described was determined by a survey made on the ground under my direct supervision.

Frank W Funk 03/06/2025



Frank W. Funk
Registered Professional Land Surveyor
State of Texas No. 6803
Landesign Services, Inc.
FIRM 10001800
10090 W Highway 29
Liberty Hill, Texas 78642

EXHIBIT " "



LSI LANDESIGN SERVICES, INC.
10090 W HIGHWAY 29 LIBERTY HILL, TX 78642
TBPELS FIRM NO. 10001800
512-238-7901

PARCEL PLAT SHOWING PROPERTY OF

JUDY BETH RAGSDALE COOKSEY

03/06/2025

PARCEL 30
0.3913 ACRES
17,044 Sq. Ft.

SCALE	PROJECT	COUNTY
1" = 100'	RONALD REAGAN	WILLIAMSON

SHEET 3 OF 5

EXHIBIT " "

PLAT TO ACCOMPANY PARCEL DESCRIPTION

LINE DATA		
LINE	BEARING	LENGTH
L1	S61° 22'48"W	60.54'
L2	N46° 00'29"E	45.74'

CURVE DATA				
CURVE	Δ	RADIUS	LENGTH	CHORD
C1	00° 07'37"	8430.00'	18.70'	N51° 31'02"E 18.70'

NOTES:

1. BEARINGS SHOWN HEREON ARE ORIENTED TO GRID NORTH. COORDINATES SHOWN HEREON ARE BASED ON THE TEXAS COORDINATE SYSTEM, NORTH AMERICAN DATUM OF 1983 (NAD83 2011 ADJUSTMENT), CENTRAL ZONE [FEDERAL INFORMATION PROCESSING STANDARD (FIPS) 4203].

2. DISTANCES AND AREAS SHOWN HEREON ARE PROJECT SURFACE VALUES EXPRESSED IN U.S. SURVEY FEET. THE PROJECT GRID-TO-SURFACE COMBINED SURFACE ADJUSTMENT FACTOR IS 1.00012.

3. A METES AND BOUNDS DESCRIPTION OF EVEN DATE ACCOMPANIES THIS PARCEL PLAT.

LEGEND

△	CALCULATED POINT
▲	60D NAIL FOUND
◉	1/2-INCH REBAR WITH ALUMINUM CAP STAMPED "WILLIAMSON COUNTY" SET (UNLESS OTHERWISE NOTED)
●	1/2-INCH REBAR FOUND (UNLESS OTHERWISE NOTED)
⊙	1/2-INCH REBAR FOUND WITH CAP STAMPED PBS&J (UNLESS OTHERWISE NOTED)
O.P.R.W.C.T	OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS
P.O.B.	POINT OF BEGINNING
P.O.C.	POINT OF COMMENCEMENT
R.O.W.	RIGHT OF WAY
( )	RECORD INFORMATION
——℄——	PROPERTY LINE
- - - - - -	SURVEY LINE

STATE OF TEXAS:
WILLIAMSON COUNTY:

THIS SURVEY PLAT WAS PREPARED FROM AN ACTUAL SURVEY MADE ON THE GROUND UNDER MY SUPERVISION.

FRANK W. FUNK 03/06/2025
FRANK W. FUNK DATE
RPLS 6803

STATE OF TEXAS
REGISTERED
FRANK WILLIAM FUNK
6803
PROFESSIONAL
LAND SURVEYOR

CALCULATED
9.77 ACRES
425,581 Sq. Ft.

REMAINDER
9.38 ACRES
408,537 Sq. Ft.

LSI LANDESIGN SERVICES, INC.
10090 W HIGHWAY 29 LIBERTY HILL, TX 78642
TBPELS FIRM NO. 10001800
512-238-7901

PARCEL PLAT SHOWING PROPERTY OF

JUDY BETH RAGSDALE COOKSEY

03/06/2025

PARCEL 30
0.3913 ACRES
17,044 Sq. Ft.

SCALE	PROJECT	COUNTY
1" = 100'	RONALD REAGAN	WILLIAMSON

EXHIBIT " "

PLAT TO ACCOMPANY PARCEL DESCRIPTION

COMMITMENT FOR TITLE INSURANCE PROVIDED BY:

FIRST AMERICAN TITLE GUARANTY COMPANY
GF NO. T-185252
ISSUED: MARCH 24, 2025
EFFECTIVE DATE: MARCH 17, 2025

ONLY THOSE ITEMS LISTED IN SCHEDULE B OF THE ABOVE REFERENCED COMMITMENT FOR TITLE INSURANCE WERE REVIEWED FOR THE PURPOSE OF THE SURVEY. NO ADDITIONAL RESEARCH WAS PERFORMED BY THIS SURVEYOR. THERE MAY BE ADDITIONAL EASEMENTS, RESTRICTIONS, OR OTHER ENCUMBRANCES WHICH AFFECT THIS SURVEY THAT ARE NOT KNOWN TO THIS SURVEYOR.

ITEMS 10.1 THROUGH 10.13 ARE NOT A SURVEY MATTER.

10:14. ANY ENCROACHMENT, ENCUMBRANCE, VIOLATION, VARIATION, OR ADVERSE CIRCUMSTANCES AFFECTING THE TITLE, INCLUDING BUT NOT LIMITED TO FENCES NOT FOLLOWING THE PROPERTY BOUNDARIES, THAT WOULD BE DISCLOSED BY AN ACCURATE AND COMPLETE LAND SURVEY OF THE SUBJECT PROPERTY. (OWNER'S POLICY ONLY)(NOTED HEREON)

LSI LANDESIGN SERVICES, INC.
10090 W HIGHWAY 29 LIBERTY HILL, TX 78642
TBPELS FIRM NO. 10001800
512-238-7901

PARCEL PLAT SHOWING PROPERTY OF

JUDY BETH RAGSDALE COOKSEY

SCALE	PROJECT	COUNTY
1" = 100'	RONALD REAGAN	WILLIAMSON

03/06/2025

PARCEL 30
0.3913 ACRES
17,044 Sq. Ft.

SHEET 5 OF 5

DEED

Ronald Reagan Boulevard – Segment C

THE STATE OF TEXAS §
§
COUNTY OF WILLIAMSON §

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OF THE FOLLOWING INFORMATION FROM THIS INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

NOW, THEREFORE, KNOW ALL BY THESE PRESENTS:

That **JUDY BETH RAGSDALE COOKSEY**, hereinafter referred to as Grantor, whether one or more, for and in consideration of the sum of Ten Dollars ($10.00) and other good and valuable consideration to Grantor in hand paid by Williamson County, Texas, the receipt and sufficiency of which is hereby acknowledged, and for which no lien is retained, either expressed or implied, have this day Sold and by these presents do Grant, Bargain, Sell and Convey unto WILLIAMSON COUNTY, TEXAS, all that certain tract or parcel of land lying and being situated in the County of Williamson, State of Texas, along with any improvements thereon, being more particularly described as follows (the "Property"):

> Fee simple interest in and to all of that certain 0.3913-acre (17,044 square foot) tract of land, out of and situated in the Theophilus W. Medcalf Survey, Abstract No. 412, in Williamson County, Texas; being more fully described by metes and bounds in Exhibit "A" attached hereto and incorporated herein (**Parcel 23**);

SAVE AND EXCEPT, HOWEVER, it is expressly understood and agreed that Grantor is retaining title to the following improvements located on the Property, to wit: none

RESERVATIONS FROM AND EXCEPTIONS TO CONVEYANCE AND WARRANTY:

Visible and apparent easements not appearing of record.

Any discrepancies, conflicts, or shortages in area or boundary lines or any encroachments or any overlapping of improvements which a current survey would show.

Easements, restrictions, reservations, covenants, conditions, oil and gas leases, mineral severances, and encumbrances for taxes and assessments (other than liens and conveyances) presently of record in the Official Public Records of Williamson County, Texas, that affect the property, but only to the extent that said items are still valid and in force and effect at this time.

Grantor reserves all of the oil, gas and other minerals in and under the land herein conveyed but waives all rights of ingress and egress to the surface thereof for the purpose of exploring, developing,

mining or drilling or pumping the same; provided, however, that operations for exploration or recovery of any such minerals shall be permissible so long as all surface operations in connection therewith are located at a point outside the acquired parcel and upon the condition that none of such operations shall be conducted so near the surface of said land as to interfere with the intended use thereof or in any way interfere with, jeopardize, or endanger the facilities of Williamson County, Texas or create a hazard to the public users thereof; it being intended, however, that nothing in this reservation shall affect the title and the rights of Grantee to take and use without additional compensation any, stone, earth, gravel, caliche, iron ore, gravel or any other road building material upon, in and under said land for the construction and maintenance of Ronald Reagan Boulevard.

TO HAVE AND TO HOLD the property herein described and herein conveyed together with all and singular the rights and appurtenances thereto in any wise belonging unto Williamson County, Texas and its assigns forever; and Grantor does hereby bind itself, its heirs, executors, administrators, successors and assigns to Warrant and Forever Defend all and singular the said premises herein conveyed unto Williamson County, Texas and its assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof.

IN WITNESS WHEREOF, this instrument is executed on this the ___ day of _____, 2025.

[signature page follows]

SELLER:

By:_____
Judy Beth Ragsdale Cooksey

ACKNOWLEDGMENT

STATE OF TEXAS §
§
COUNTY OF _____ §

This instrument was acknowledged before me on this the ____ day of _____, 2025 by Judy Beth Ragsdale Cooksey, in the capacity and for the purposes and consideration recited therein.

_____
Notary Public, State of Texas

PREPARED IN THE OFFICE OF:
Sheets & Crossfield, PLLC
309 East Main
Round Rock, Texas 78664

GRANTEE'S MAILING ADDRESS:
Williamson County, Texas
Attn: County Auditor
710 Main Street, Suite 101
Georgetown, Texas 78626

Commissioners Court - Regular Session **53.**

Meeting Date: 10/14/2025

E. Wilco Highway Segment 6 Purchase Contract

Submitted For: Don Childs **Submitted By:** Don Childs, Road Bond

Department: Road Bond

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider and take appropriate action on a real estate contract with Bernard Ray Walters and Land Jean Walters to acquire 5.2510 AC needed as right of way on the E. Wilco Highway Segment 6 project (Parcel 111).

Background

Funding Source: TANS P588

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

contract

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/07/2025 06:57 PM
Form Started By: Don Childs		Started On: 10/06/2025 05:13 PM
Final Approval Date: 10/07/2025		

REAL ESTATE CONTRACT
E. Wilco Highway – Segment 6

THIS REAL ESTATE CONTRACT ("Contract") is made by and between **BERNARD RAY WALTERS AND LANA JEAN WALTERS** (referred to in this Contract as "Seller", whether one or more) and **WILLIAMSON COUNTY, TEXAS** (referred to in this Contract as "Purchaser"), upon the terms and conditions set forth in this Contract.

ARTICLE I
PURCHASE AND SALE

By this Contract, Seller sells and agrees to convey, and Purchaser purchases and agrees to pay for, the tract(s) of land described as follows:

> Fee simple interest in and to all of that certain 5.2510-acre (228,732 square foot) tract of land, out of and situated in the I. & G. N. Railroad Company Survey, Section No. 152, Abstract No. 762, in Williamson County, Texas; being more fully described by metes and bounds in Exhibit "A" attached hereto and incorporated herein (**Parcel 111**);

together with all and singular the rights and appurtenances pertaining to the property, including any right, title, and interest of Seller in and to adjacent streets, alleys, or rights-of-way (all of such real property, rights, and appurtenances being referred to in this Contract as the "Property"), and any improvements and fixtures situated on and attached to the Property described herein not otherwise retained by Seller, for the consideration and upon and subject to the terms, provisions, and conditions set forth below.

ARTICLE II
PURCHASE PRICE

Purchase Price

2.01. The Purchase Price for the Property described in Exhibit A shall be the sum of TWO HUNDRED SEVEN THOUSAND SEVEN HUNDRED FORTY-NINE and 00/100 Dollars ($207,749.00).

2.02. The Purchase Price for the improvements located within the portion of the Property described in Exhibit "A" shall be the sum of TWO THOUSAND FIVE HUNDRED FIFTY-TWO AND 00/100 Dollars ($2,552).

Payment of Purchase Price

2.02. The Purchase Price shall be payable in cash or other readily available funds at

the Closing.

ARTICLE III
PURCHASER'S OBLIGATIONS

Conditions to Purchaser's Obligations

3.01. The obligations of Purchaser hereunder to consummate the transactions contemplated hereby are subject to the satisfaction of each of the following conditions (any of which may be waived in whole or in part by Purchaser at or prior to the Closing).

Miscellaneous Conditions

3.02. Seller shall have performed, observed, and complied with all of the covenants, agreements, and conditions required by this Contract to be performed, observed, and complied with by Seller prior to or as of the Closing.

ARTICLE IV
REPRESENTATIONS AND WARRANTIES OF SELLER

4.01. Seller hereby represents and warrants to Purchaser as follows, which representations and warranties shall be deemed made by Seller to Purchaser also as of the Closing Date, to the best of Seller's knowledge:

(a) There are no parties in possession of any portion of the Property as lessees, tenants at sufferance, or trespassers, other than previously disclosed to Purchaser.

(b) Seller has complied with all applicable laws, ordinances, regulations, statutes, rules and restrictions relating to the Property, or any part thereof.

4.02. The Property is being conveyed to Purchaser under threat of condemnation.

ARTICLE V
CLOSING

Closing Date

5.01. The Closing shall be held at the office of Longhorn Title Company on or before October 31, 2025, or at such time, date, and place as Seller and Purchaser may agree upon, or within 10 days after the completion of any title curative matters if necessary for items as shown on the Title Commitment or in the Contract, or the completion of the erosion control construction obligation in Section (which date is herein referred to as the "Closing Date").

Seller's Obligations at Closing

5.02. At the Closing Seller shall:

(1) Deliver to Purchaser a duly executed and acknowledged Deed conveying good and indefeasible title to Williamson County, Texas in fee simple to the portion of the Property described in Exhibit A, and, all free and clear of any and all monetary liens and restrictions, except for the following:

(a) General real estate taxes for the year of closing and subsequent years not yet due and payable.

(b) Any exceptions approved by Purchaser pursuant to Article III hereof; and

(c) Any exceptions approved by Purchaser in writing.

(2) The Deed shall be in the form as shown in Exhibit "B" attached hereto and incorporated herein.

(3) Provide reasonable assistance as requested, at no cost to Seller, to cause the Title Company to deliver to Purchaser a Texas Owner's Title Policy at Purchaser's sole expense, in Grantee's favor in the full amount of the Purchase Price, insuring Purchaser's contracted interests in and to the permanent interests being conveyed in the Property subject only to those title exceptions listed herein, such other exceptions as may be approved in writing by Purchaser, and the standard printed exceptions contained in the usual form of Texas Owner's Title Policy, provided, however:

(a) The boundary and survey exceptions shall be deleted.

(b) The exception as to restrictive covenants shall be endorsed "None of Record", if applicable.

(c) The exception as to the lien for taxes shall be limited to the year of closing and shall be endorsed "Not Yet Due and Payable"; and

(d) that such other documents required from Seller are prepared at no cost to Seller and do not require Seller to make any additional representations, indemnifications, or promises to Purchaser, the Title Company, or any other person except as otherwise specifically provided in this contract.

(4) Deliver to Purchaser possession of the Property if not previously done.

Purchaser's Obligations at Closing

5.03. At the Closing, Purchaser shall:

(a) Pay the cash portion of the Purchase Price and Additional Compensation, if any.

Prorations

5.04. General real estate taxes for the then-current year relating to the portion of the Property conveyed in fee shall be prorated as of the Closing Date and shall be adjusted in cash at the Closing but shall otherwise remain the obligation of Seller to satisfy. If the Closing shall occur before the tax rate is fixed for the then current year, the apportionment of taxes shall be upon the basis of the tax rate for the next preceding year applied to the latest assessed valuation. Agricultural roll-back taxes, if any, which directly result from this Contract and conveyance shall be paid by Purchaser.

Closing Costs

5.05. All costs and expenses of closing in consummating the sale and purchase of the Property shall be borne and paid as follows:

(1) Owner's Title Policy and survey to be paid by Purchaser.

(2) Special Warranty Deed, tax certificates, and title curative matters, if any, paid by Purchaser.

(3) All other closing costs shall be paid by Purchaser.

(4) Attorney's fees paid by each respectively as incurred.

ARTICLE VI
BREACH BY SELLER

In the event Seller shall fail to fully and timely perform any of its obligations hereunder or shall fail to consummate the sale of the Property for any reason, except Purchaser's default, Purchaser may: (1) enforce specific performance of this Contract; or (2) request that the Escrow Deposit, if any, shall be forthwith returned by the title company to Purchaser.

ARTICLE VII
BREACH BY PURCHASER

In the event Purchaser should fail to consummate the purchase of the Property, the conditions to Purchaser's obligations set forth in Article III having been satisfied and Purchaser being in default and Seller not being in default hereunder, Seller shall have the right to receive the

Escrow Deposit, if any, from the title company, the sum being agreed on as liquidated damages for the failure of Purchaser to perform the duties, liabilities, and obligations imposed upon it by the terms and provisions of this Contract, and Seller agrees to accept and take this cash payment as its total damages and relief and as Seller's sole remedy hereunder in such event. If no Escrow Deposit has been made, then Seller shall receive the amount of $500 as liquidated damages for any failure by Purchaser.

ARTICLE VIII
MISCELLANEOUS

Notice

8.01. Any notice required or permitted to be delivered hereunder shall be deemed received when sent by United States mail, postage prepaid, certified mail, return receipt requested, addressed to Seller or Purchaser, as the case may be, at the address set forth opposite the signature of the party.

Texas Law to Apply

8.02. This Contract shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Williamson County, Texas.

Parties Bound

8.03. This Contract shall be binding upon and inure to the benefit of the parties and their respective heirs, executors, administrators, legal representatives, successors and assigns where permitted by this Contract.

Legal Construction

8.04. In case any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, this invalidity, illegality, or unenforceability shall not affect any other provision hereof, and this Contract shall be construed as if the invalid, illegal, or unenforceable provision had never been contained herein.

Prior Agreements Superseded

8.05. This Contract constitutes the sole and only agreement of the parties and supersedes any prior understandings or written or oral agreements between the parties respecting the within subject matter.

Time of Essence

8.06. Time is of the essence in this Contract.

Gender

8.07. Words of any gender used in this Contract shall be held and construed to include any other gender, and words in the singular number shall be held to include the plural, and vice versa, unless the context requires otherwise.

Memorandum of Contract

8.08. Upon request of either party, the parties shall promptly execute a memorandum of this Contract suitable for filing of record.

Compliance

8.09. In accordance with the requirements of Section 20 of the Texas Real Estate License Act, Purchaser is hereby advised that it should be furnished with or obtain a policy of title insurance or Purchaser should have the abstract covering the Property examined by an attorney of Purchaser's own selection.

Effective Date

8.10. This Contract shall be effective as of the date it is approved by the Williamson County Commissioners' court, which date is indicated beneath the County Judge's signature below.

Counterparts

8.11. This Contract may be executed in any number of counterparts, which may together constitute the Contract. Signatures transmitted by facsimile or electronic mail may be considered effective as originals for purposes of this Contract.

Contingent Possession and Use Agreement

8.12. Upon completion of (1) the full execution of this Contract by all parties, and (2) acknowledgment by the Title Company of delivery by Purchaser of the full Purchase Price to the Title Company, Purchaser, its agents and contractors shall be permitted at any time before October 31, 2025 to enter and possess the Property prior to Closing for the purpose of completing any and all necessary testing, utility relocation and construction activities associated with the proposed roadway improvement construction project of Purchaser on the Property or other obligations of this Contract, and Seller agrees to make any gate access available to Purchaser, its contractors or utility facility owners as necessary to carry out the purposes of this paragraph. The parties further agree to continue to use diligence in assisting with any title curative measures or mortgage lien release required by the Contract to complete the Closing of the purchase transaction.

[signature page follows]

SELLER:

By: Bernard Ray Walters
Bernard Ray Walters

Date: 10-3-2025

Address: 507 THORNTOWN LN

GEORGETOWN, TEXAS 78628

POWER OF ATTORNEY

By: Bernard Ray Walters
Lana Jean Walters

Date: 10-3-2025

PURCHASER:

WILLIAMSON COUNTY, TEXAS

By: _____
Steven Snell
County Judge

Address: 710 Main Street, Suite 101
Georgetown, Texas 78626

Date: _____

EXHIBIT "A"

County: Williamson
Highway: East Wilco Highway
Limits: From C.R. 127 to C.R. 327

August 29, 2025
Parcel No.: 111

PROPERTY DESCRIPTION FOR PARCEL 111

DESCRIPTION OF A 5.2510 ACRE (228,732 SQ. FT.) PARCEL OF LAND LOCATED IN THE I. & G. N. RAILROAD COMPANY SURVEY, SECTION NO. 152, ABSTRACT NO. 762, WILLIAMSON COUNTY, TEXAS, BEING A PORTION OF A CALLED 9.128 ACRE TRACT OF LAND DESCRIBED IN A DEED TO BERNARD R. WALTERS AND LANA JEAN WALTERS, RECORDED DECEMBER 6, 1983, IN VOLUME 955, PAGE 232, DEED RECORDS OF WILLIAMSON COUNTY, TEXAS (D.R.W.C.TX.), AND A PORTION OF A CALLED 20.0 ACRE TRACT OF LAND DESCRIBED IN A DEED TO BERNARD RAY WALTERS AND LANA JEAN WALTERS, RECORDED SEPTEMBER 9, 1977, IN VOLUME 682, PAGE 288, D.R.W.C.TX., BEING FURTHER DESCRIBED AS TRACT 3 IN DOCUMENT NO. 2024019751, OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS (O.P.R.W.C.TX.); SAID 5.2510 ACRE (228,732 SQ. FT.) PARCEL, AS SHOWN ON A PLAT PREPARED BY SAM, LLC, BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

COMMENCING at a 1/2-inch iron rod found 301.73 feet right of East Wilco Highway Engineer's Centerline Station (E.C.S.) 133+28.37 on the south line of a remainder of a called 166.90 acre tract, described in a deed to Glen Christianson and Judy Christianson, recorded in Document No. 9717159, O.P.R.W.C.TX., same being the northwest corner of said 20.0 acre tract, and the northeast corner of a remainder of a called 20.04 acre tract of land, described as Tract II in a deed to Dustin and Samantha Davidson Revocable Trust, recorded in Document No. 2021003991, O.P.R.W.C.TX.;

THENCE, South 21°30'17" East, with the common line of said 20.0 acre tract and said remainder of a called 20.04 acre tract, a distance of 624.42 feet to a 5/8-inch iron rod (Surface Coordinates: N=10,228,101.00, E=3,175,340.92) found 210.09 feet right of East Wilco Highway E.C.S. 127+10.72 on the proposed east right-of-way line of East Wilco Highway, for the **POINT OF BEGINNING** and the northeast corner of the parcel described herein;

1) **THENCE, South 21°30'17" East**, departing the common line of said remainder of a called 20.04 acre tract and said 20.0 acre tract, with the proposed east right-of-way line of East Wilco Highway and the common line of said 9.128 acre tract and said 20.0 acre tract, a distance of **239.10 feet** to a 5/8-inch iron rod with an aluminum cap stamped "WILLIAMSON COUNTY" set** 175.00 feet right of East Wilco Highway E.C.S. 124+74.20, for an angle point of the parcel described;

2) **THENCE, South 29°56'39" East**, departing the common line of said 9.128 acre tract and said 20.0 acre tract, continuing with the proposed east right-of-way line of said East Wilco Highway, over and across said 20.0 acre tract, a distance of **395.87 feet** to a 5/8-inch iron rod with an aluminum cap stamped "WILLIAMSON COUNTY" set** 175.00 feet right of East Wilco Highway E.C.S. 120+78.33 on the north line of Tract Four, described in a deed to Amy Beth Southworth, recorded in Document No. 2014090149, O.P.R.W.C.TX., being further described as a called 15.22 acre tract of land or Tract C, recorded in Document No. 2003027416, O.P.R.W.C.TX., for the southeast corner of the parcel described herein;

3) **THENCE, South 68°29'32" West,** departing the proposed east right-of-way line of said East Wilco Highway, with the common line of said Tract C and said 9.128 acre tract, passing at a distance of 186.71 feet a calculated point, for the northeast corner of Tract Four, described in a deed to Amy Beth Southworth, recorded in Document No. 2014090149, O.P.R.W.C.TX., being further described as a called 15.22 acre tract of land or Tract B, recorded in Document No. 2003027416, O.P.R.W.C.TX., and continuing with the common line of said Tract B and said 9.128 acre tract, for a total distance of **366.60 feet** to a 5/8-inch iron rod with an aluminum cap stamped "WILLIAMSON COUNTY" set**187.63 feet left of East Wilco Highway E.C.S. 121+32.12 on the proposed west right-of-way line, for the southwest

corner of the parcel described herein, said point being the beginning of a curve to the left;

THENCE, departing the common line of said Tract B and said 9.128 acre tract, with the proposed west right-of-way line of said East Wilco Highway, over and across said 9.128 acre tract, the following two (2) courses and distances numbered 4-5:

4) With said curve to the left, an arc distance of 223.93 feet, through a central angle of 01°53'22", having a radius of 6,790.00 feet, and a chord that bears North 26°42'36" West, a distance of 223.92 feet to a 5/8-inch iron rod with an aluminum cap stamped "WILLIAMSON COUNTY" set** 175.00 feet left of East Wilco Highway E.C.S. 123+55.68, and

5) **North 29°56'39" West**, a distance of **412.41 feet** to a 5/8-inch iron rod with an aluminum cap stamped "WILLIAMSON COUNTY" set** 175.00 feet left of East Wilco Highway E.C.S. 127+68.09 on the common line of said remainder of a called 20.04 acre tract and said 9.128 acre tract, for the northwest corner of the parcel described herein;

INTENTIONALLY LEFT BLANK

6) **THENCE, North 68°31'46" East**, departing the proposed west right-of-way line of said East Wilco Highway, with the common line of said remainder of a called 20.04 acre tract and said 9.128 acre tract, passing at a distance of 353.86 feet a 5/8-inch iron rod with an aluminum cap stamped "WILLIAMSON COUNTY" set** 175.00 feet right of East Wilco Highway E.C.S. 127+15.94 on the proposed east right-of-way line of said East Wilco Highway, and continuing for a total distance of **389.34 feet** to the **POINT OF BEGINNING**, and containing 5.2510 acres (228,732 sq. ft.) of land.

This property description is accompanied by a separate plat of even date.

** Unable to set at the time of survey. 5/8" iron rod with an aluminum cap stamped "WILLIAMSON COUNTY" may be set upon completion of the road construction project under the supervision of a registered professional surveyor.

Bearing Basis:
All bearings shown are based on the Texas Coordinate System, Central Zone, NAD 83/2011. All distances shown are surface and may be converted to grid by dividing by a Surface Adjustment Factor of 1.00012. Units: U.S. Survey Feet.

THE STATE OF TEXAS §
§ KNOW ALL MEN BY THESE PRESENTS:
COUNTY OF TRAVIS §

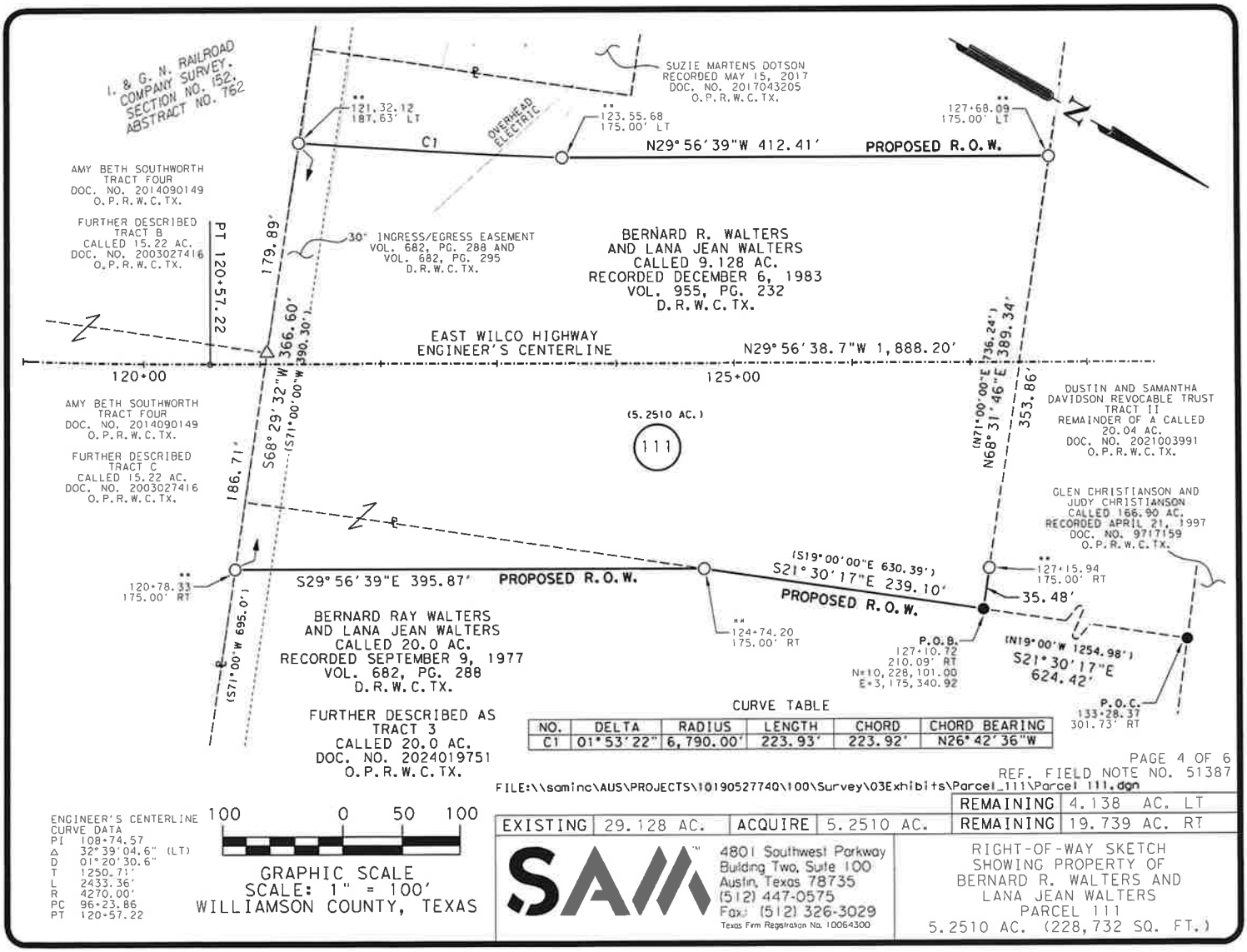
That I, Scott C. Brashear, a Registered Professional Land Surveyor, do hereby certify that the above description is true and correct to the best of my knowledge and belief and that the property described herein was determined by a survey made on the ground under my direction and supervision.

WITNESS MY HAND AND SEAL at Austin, Travis County, Texas, on the date shown below.

Scott C. Brashear 8/29/2025
Scott C. Brashear Date
Registered Professional Land Surveyor
No. 6660 – State of Texas

SURVEYING AND MAPPING, LLC
4801 Southwest Pkwy
Building Two, Suite 100
Austin, Texas 78735
TX. Firm No. 10064300





CURVE TABLE

NO.	DELTA	RADIUS	LENGTH	CHORD	CHORD BEARING
C1	01°53'22"	6,790.00'	223.93'	223.92'	N26°42'36"W

ENGINEER'S CENTERLINE CURVE DATA
PI 108+74.57
Δ 32°39'04.6" (LT)
D 01°20'30.6"
T 1250.71'
L 2433.36'
R 4270.00'
PC 96+23.86
PT 120+57.22

100 0 50 100

GRAPHIC SCALE
SCALE: 1" = 100'
WILLIAMSON COUNTY, TEXAS

REF. FIELD NOTE NO. 51387

FILE:\\saminc\AUS\PROJECTS\10190527740\100\Survey\03Exhibits\Parcel_111\Parcel 111.dgn

EXISTING	29.128 AC.	ACQUIRE	5.2510 AC.

REMAINING	4.138 AC. LT
REMAINING	19.739 AC. RT

SAM
4801 Southwest Parkway
Building Two, Suite 100
Austin, Texas 78735
(512) 447-0575
Fax: (512) 326-3029
Texas Firm Registration No. 10064300

RIGHT-OF-WAY SKETCH
SHOWING PROPERTY OF
BERNARD R. WALTERS AND
LANA JEAN WALTERS
PARCEL 111
5.2510 AC. (228,732 SQ. FT.)

SCHEDULE B:

THIS SURVEY HEREON WAS PREPARED IN CONJUNCTION WITH THAT COMMITMENT FOR TITLE INSURANCE GF NO. GT2503843, ISSUED BY TEXAN TITLE INSURANCE COMPANY, EFFECTIVE DATE JULY 7, 2025, AND ISSUED DATE JULY 16, 2025.

10. THE FOLLOWING MATTERS AND ALL TERMS OF THE DOCUMENTS CREATING OR OFFERING EVIDENCE OF THE MATTERS (WE MUST INSERT MATTERS OR DELETE THIS EXCEPTION.)

A. EASEMENT DATED JULY 13, 1936, TO TEXAS POWER & LIGHT COMPANY, RECORDED IN VOLUME 281, PAGE 251, DEED RECORDS, WILLIAMSON COUNTY, TEXAS. (UNABLE TO PLACE, MAY AFFECT THE SUBJECT PARCEL)

B. EASEMENT DATED MAY 28, 1945, TO TEXAS POWER & LIGHT COMPANY, RECORDED IN VOLUME 331, PAGE 347, DEED RECORDS, WILLIAMSON COUNTY, TEXAS. (UNABLE TO PLACE, MAY AFFECT THE SUBJECT PARCEL)

C. EASEMENT DATED AUGUST 19, 1974, TO JONAH WATER SUPPLY CORP, RECORDED IN VOLUME 597, PAGE 886, DEED RECORDS, WILLIAMSON COUNTY, TEXAS. (AS-BUILT EASEMENT, UNABLE TO PLOT, MAY AFFECT)

D. A 30' ACCESS EASEMENT AS SET OUT IN WARRANTY DEED RECORDED IN VOLUME 659, PAGE 685, A CONTRACT OF SALE RECORDED IN VOLUME 682, PAGE 288 AND IN WARRANTY DEED RECORDED IN VOLUME 682, PAGE 295, DEED RECORDS, WILLIAMSON COUNTY, TEXAS. (DOES AFFECT THE SUBJECT PARCEL, AS SHOWN ON THE PLAT)

E. ANY PORTION OF THE HEREIN DESCRIBED PROPERTY WHICH LIES WITHIN THE BOUNDARIES OF A ROAD, ROADWAY, RAILROAD OR RAILROAD RIGHT-OF-WAY. (SUBJECT TO, IF APPLICABLE)

F. TERMS, PROVISIONS AND CONDITIONS OF ANY LEASES NOT OF RECORD. (SUBJECT TO, IF APPLICABLE)

G. ALL LEASES, GRANTS, EXCEPTIONS OR RESERVATIONS OF COAL, LIGNITE, OIL, GAS OR OTHER MINERALS, TOGETHER WITH ALL RIGHTS, PRIVILEGES, AND IMMUNITIES RELATING THERETO, APPEARING IN THE PUBLIC RECORDS WHETHER LISTED IN SCHEDULE B OR NOT. THERE MAY BE LEASES, GRANTS, EXCEPTIONS OR RESERVATIONS OF MINERALS THAT ARE NOT LISTED. (NOT A SURVEY MATTER)

H. ALL LEASES, GRANTS, EXCEPTIONS OR RESERVATIONS OF THE GEOTHERMAL ENERGY AND ASSOCIATED RESOURCES BELOW THE SURFACE OF THE LAND, TOGETHER WITH ALL RIGHTS, PRIVILEGES, AND IMMUNITIES RELATING THERETO, APPEARING IN THE PUBLIC RECORDS WHETHER LISTED IN SCHEDULE B OR NOT. THERE MAY BE LEASES, GRANTS, EXCEPTIONS OR RESERVATIONS OF THE GEOTHERMAL ENERGY AND ASSOCIATED RESOURCES BELOW THE SURFACE OF THE LAND THAT ARE NOT LISTED. (NOT A SURVEY MATTER)

I. ALL VISIBLE AND APPARENT EASEMENTS AND ALL UNDERGROUND EASEMENTS, THE EXISTENCE OF WHICH MAY ARISE BY UNRECORDED GRANT OR BY USE. (OWNER'S TITLE POLICY ONLY) (SUBJECT TO, IF APPLICABLE)

J. RIGHTS OF PARTIES IN POSSESSION. (OWNER'S TITLE POLICY ONLY) (NOT A SURVEY MATTER)

K. "ANY ENCROACHMENT, ENCUMBRANCE, VIOLATION, VARIATION, OR ADVERSE CIRCUMSTANCE AFFECTING THE TITLE THAT WOULD BE DISCLOSED BY AN ACCURATE AND COMPLETE SURVEY OF THE LAND." (NOTE: UPON RECEIPT OF A SURVEY ACCEPTABLE TO COMPANY, THIS EXCEPTION WILL BE DELETED. COMPANY RESERVES THE RIGHT TO ADD ADDITIONAL EXCEPTIONS PER ITS EXAMINATION OF SAID SURVEY) (SUBJECT TO, IF APPLICABLE)

REF. FIELD NOTE NO. 51387

FILE:\\saminc\AUS\PROJECTS\10190527740\100\Survey\03Exhibits\Parcel_111\Parcel 111.dgn

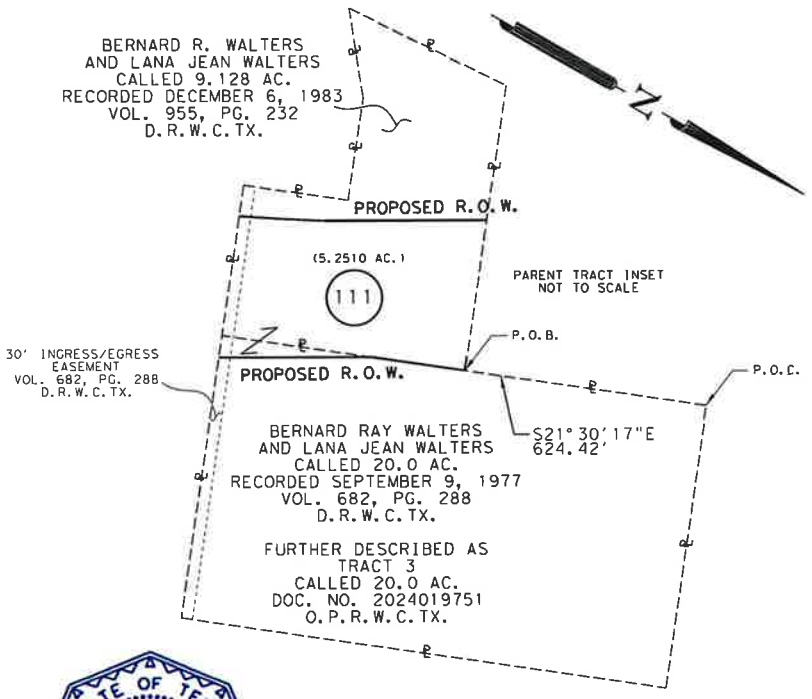
				REMAINING	4.138 AC. LT
EXISTING	29.128 AC.	ACQUIRE	5.2510 AC.	REMAINING	19.739 AC. RT

SAM
4801 Southwest Parkway
Building Two, Suite 100
Austin, Texas 78735
(512) 447-0575
Fax: (512) 326-3029
Texas Firm Registration No. 10064300

RIGHT-OF-WAY SKETCH
SHOWING PROPERTY OF
BERNARD R. WALTERS AND
LANA JEAN WALTERS
PARCEL 111
5.2510 AC. (228,732 SQ. FT.)

LEGEND

○	5/8" IRON ROD SET WITH AN ALUMINUM CAP STAMPED "WILLIAMSON COUNTY"
⊕	MAG NAIL WITH SHINER STAMPED "SAM LLC"
■	TXDOT TYPE I CONCRETE MONUMENT FOUND
⊡	TXDOT TYPE II BRONZE DISK IN CONCRETE FOUND
●	5/8" IRON ROD FOUND (UNLESS NOTED)
⊙	1/2" IRON PIPE FOUND (UNLESS NOTED)
⊙	COTTON SPINDLE FOUND
⊕	MAG NAIL FOUND (UNLESS NOTED)
✖	"X" SCRIBED IN CONCRETE FOUND
⬡	FENCE POST (TYPE NOTED)
△	CALCULATED POINT
℄	PROPERTY LINE
( )	RECORD INFORMATION
P.O.B.	POINT OF BEGINNING
P.O.C.	POINT OF COMMENCING
P.O.R.	POINT OF REFERENCE
N.T.S.	NOT TO SCALE
O.P.R.W.C.TX.	OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS
D.R.W.C.TX.	DEED RECORDS OF WILLIAMSON COUNTY, TEXAS
P.R.W.C.TX.	PLAT RECORDS OF WILLIAMSON COUNTY, TEXAS
R.P.R.W.C.TX.	REAL PROPERTY RECORDS OF WILLIAMSON COUNTY, TEXAS
-----	DISTANCE NOT TO SCALE
-----	DEED LINE (COMMON OWNERSHIP)
———	PROPERTY LINE
———	ABSTRACT/SURVEY LINE
-----	EASEMENT LINE
———	EXISTING RIGHT-OF-WAY
———	PARCEL LIMITS



NOTES:

1. ALL BEARINGS SHOWN ARE BASED ON NAD83/2011 TEXAS COORDINATE SYSTEM, CENTRAL ZONE. ALL DISTANCES SHOWN ARE SURFACE AND MAY BE CONVERTED TO GRID BY DIVIDING BY A SURFACE ADJUSTMENT FACTOR OF 1.00012. ALL COORDINATES SHOWN ARE IN SURFACE AND MAY BE CONVERTED TO GRID BY DIVIDING BY THE SAME FACTOR. PROJECT UNITS ARE IN U.S. SURVEY FEET.
2. THIS SURVEY WAS COMPLETED WITH THE BENEFIT OF TITLE REPORT, PROVIDED BY TEXAN TITLE INSURANCE COMPANY, GF NO. GT2503843, EFFECTIVE DATE JULY 7, 2025, AND ISSUED DATE JULY 16, 2025. THERE MAY BE EASEMENTS OR OTHER MATTERS, RECORDED OR UNRECORDED, THAT ARE NOT SHOWN.
3. THIS PLAT IS ACCOMPANIED BY A PROPERTY DESCRIPTION OF EVEN DATE.

* AREA CALCULATED BY SAM, LLC.

** UNABLE TO SET AT THE TIME OF SURVEY. 5/8" IRON ROD WITH AN ALUMINUM CAP STAMPED "WILLIAMSON COUNTY" MAY BE SET UPON COMPLETION OF THE ROAD CONSTRUCTION PROJECT UNDER THE SUPERVISION OF A REGISTERED PROFESSIONAL SURVEYOR.

I HEREBY CERTIFY THAT THIS SURVEY WAS MADE ON THE GROUND UNDER MY DIRECTION AND SUPERVISION AND THAT THIS PLAT IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

STATE OF TEXAS
REGISTERED
SCOTT C. BRASHEAR
6660
PROFESSIONAL
LAND SURVEYOR

Scott C. Brashear

SCOTT C. BRASHEAR
REGISTERED PROFESSIONAL LAND SURVEYOR
NO. 6660, STATE OF TEXAS

8/29/2025
DATE

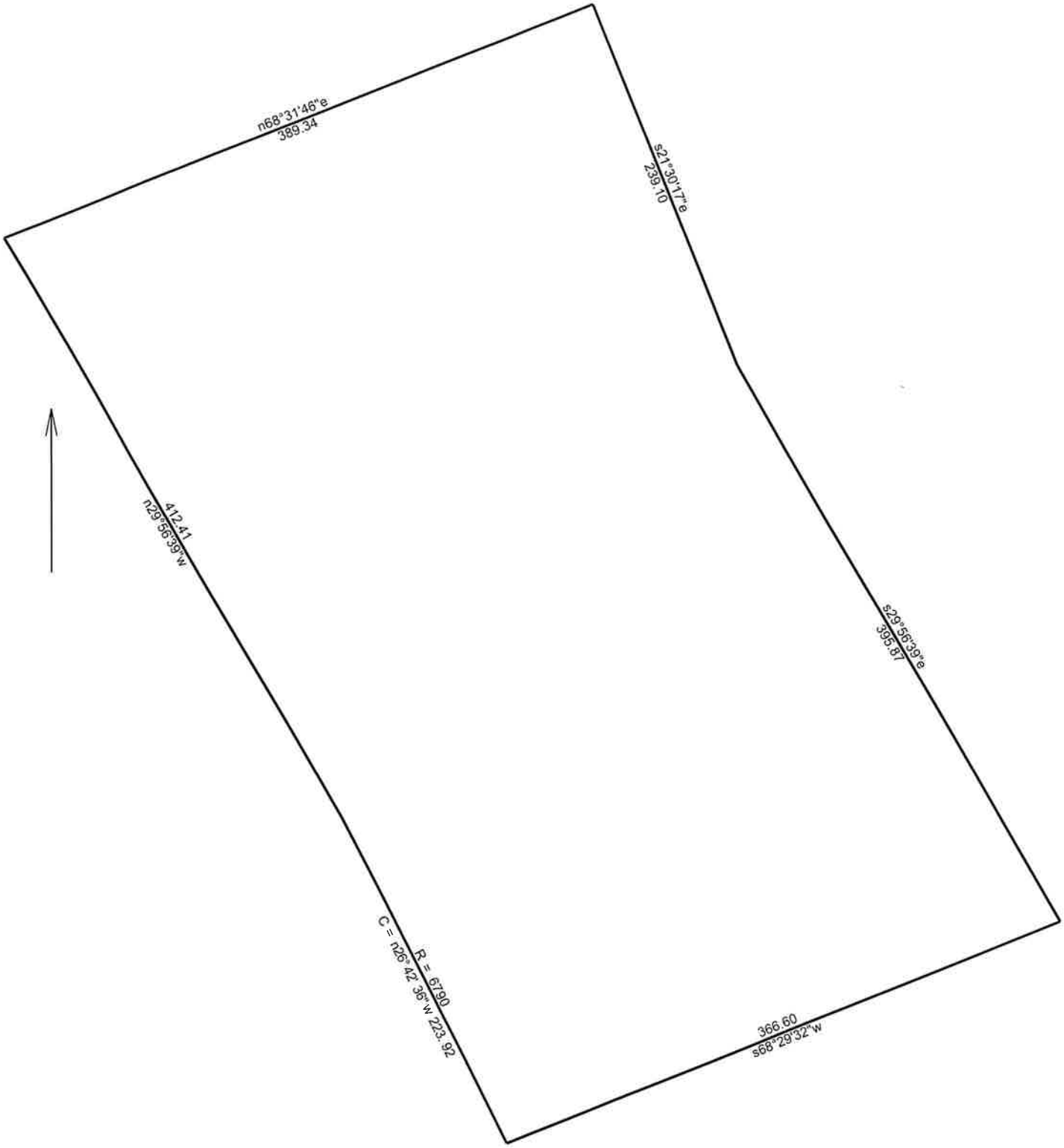
REF. FIELD NOTE NO. 51387

FILE:\\saminc\AUS\PROJECTS\10190527740\100\Survey\03Exhibits\Parcel_111\Parcel 111.dgn

				REMAINING	4.138 AC. LT
EXISTING	29.128 AC.	ACQUIRE	5.2510 AC.	REMAINING	19.739 AC. RT

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4801 Southwest Parkway
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RIGHT-OF-WAY SKETCH
SHOWING PROPERTY OF
BERNARD R. WALTERS AND
LANA JEAN WALTERS
PARCEL 111
5.2510 AC. (228,732 SQ. FT.)



Parcel 111 Description Map Check

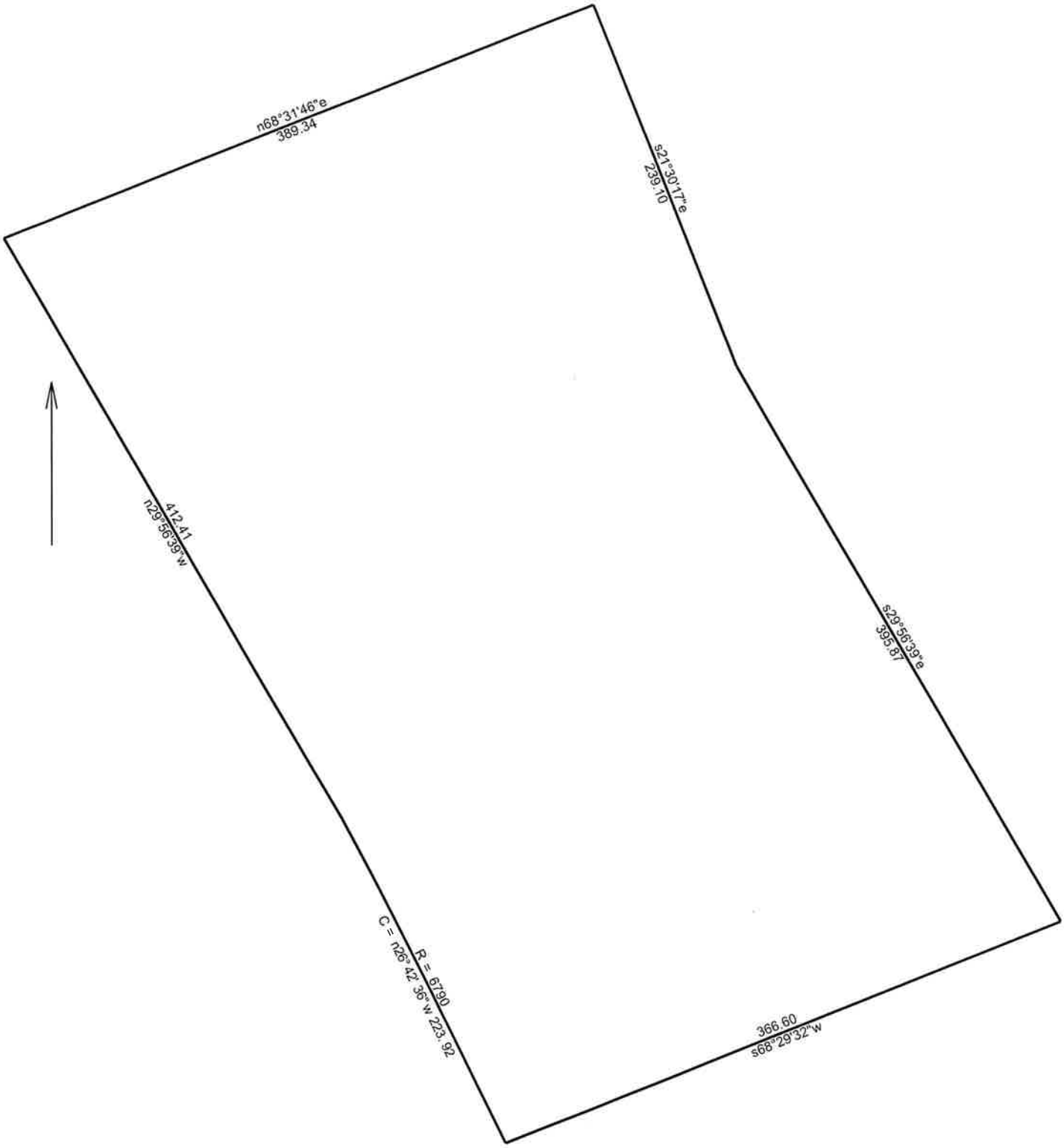
5/1/2025

Scale: 1 inch= 84 feet

File: Parcel_111_DESCRIPTION.ndp

Tract 1: 5.2510 Acres (228732 Sq. Feet), Closure: s45.2000e 0.01 ft. (1/323071), Perimeter=2027 ft.

01 s21.3017e 239.10
02 s29.5639e 395.87
03 s68.2932w 366.60
04 Lt, r=6790.00, chord=n26.4236w 223.92
05 n29.5639w 412.41
06 n68.3146e 389.34



5/7/2025

Scale: 1 inch= 84 feet | File: Parcel_111_PLAT.ndp

Tract 1: 5.2510 Acres (228732 Sq. Feet), Closure: s45.2000e 0.01 ft. (1/323071), Perimeter=2027 ft.

01 s21.3017e 239.10
02 s29.5639e 395.87
03 s68.2932w 366.60
04 Lt, r=6790.00, chord=n26.4236w 223.92
05 n29.5639w 412.41
06 n68.3146e 389.34

Map Check Report

Project: Default
Alignment: Parcel 111
Description:

Type	Point Name\ Direction	Length	Northing\ Latitude	Easting\ Departure
POT	( )		10228101.00	3175340.92
	S21°30'17"E	239.10	-222.46	87.65
PI	( )		10227878.55	3175428.57
	S29°56'39"E	395.87	-343.02	197.60
PI	( )		10227535.52	3175626.17
	S68°29'32"W	366.60	-134.41	-341.07
PC	( )		10227401.12	3175285.10
	Radius:	6790.00		
	Delta:	01°53'22"		
	Length:	223.93		
	Chord:	223.92		
	Tangent:	111.97		
	Middle Ordinate:	0.92		
	External:	0.92		
	N64°14'05"E (Radial)		-2951.52	-6114.95
CC	( )		10224449.60	3169170.15
	N26°42'36"W (Chord)			
	N62°20'43"E (Radial)		3151.54	6014.31
PT	( )		10227601.14	3175184.46
	N29°56'39"W	412.41	357.36	-205.86
PI	( )		10227958.50	3174978.60
	N68°31'46"E	389.34	142.51	362.32
PI	( )		10228101.00	3175340.92

Northing Error: 0.00 ft
Easting Error: 0.00 ft
Closing Direction: N90°00'00"E
Closing Distance: 0.00 ft
Closed Area: 228732.2580 sq ft (5.2510 ac)
Perimeter: 2027.25 ft
Precision: 5307753713638 : 1

DEED

E. Wilco Highway – Segment 6

THE STATE OF TEXAS §
§
COUNTY OF WILLIAMSON §

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OF THE FOLLOWING INFORMATION FROM THIS INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

NOW, THEREFORE, KNOW ALL BY THESE PRESENTS:

That **BERNANRD RAY WALTERS AND LANA JEAN WALTERS**, hereinafter referred to as Grantor, whether one or more, for and in consideration of the sum of Ten Dollars ($10.00) and other good and valuable consideration to Grantor in hand paid by Williamson County, Texas, the receipt and sufficiency of which is hereby acknowledged, and for which no lien is retained, either expressed or implied, have this day Sold and by these presents do Grant, Bargain, Sell and Convey unto WILLIAMSON COUNTY, TEXAS, all that certain tract or parcel of land lying and being situated in the County of Williamson, State of Texas, along with any improvements thereon, being more particularly described as follows (the "Property"):

> Fee simple interest in and to all of that certain 5.2510-acre (228,732 square foot) tract of land, out of and situated in the I. & G. N. Railroad Company Survey, Section No. 152, Abstract No. 762, in Williamson County, Texas; being more fully described by metes and bounds in Exhibit "A" attached hereto and incorporated herein (**Parcel 111**);

SAVE AND EXCEPT, HOWEVER, it is expressly understood and agreed that Grantor is retaining title to the following improvements located on the Property, to wit: none

RESERVATIONS FROM AND EXCEPTIONS TO CONVEYANCE AND WARRANTY:

Visible and apparent easements not appearing of record.

Any discrepancies, conflicts, or shortages in area or boundary lines or any encroachments or any overlapping of improvements which a current survey would show.

Easements, restrictions, reservations, covenants, conditions, oil and gas leases, mineral severances, and encumbrances for taxes and assessments (other than liens and conveyances) presently of record in the Official Public Records of Williamson County, Texas, that affect the property, but only to the extent that said items are still valid and in force and effect at this time.

Grantor reserves all of the oil, gas and other minerals in and under the land herein conveyed but waives all rights of ingress and egress to the surface thereof for the purpose of exploring, developing, mining or drilling or pumping the same; provided, however, that operations for exploration or recovery of any such minerals shall be permissible so long as all surface operations in connection therewith are located at a point outside the acquired parcel and upon the condition that none of such operations shall be conducted so near the surface of said land as to interfere with the intended use thereof or in any way interfere with, jeopardize, or endanger the facilities of Williamson County, Texas or create a hazard to the public users thereof; it being intended, however, that nothing in this reservation shall affect the title and the rights of Grantee to take and use without additional compensation any, stone, earth, gravel, caliche, iron ore, gravel or any other road building material upon, in and under said land for the construction and maintenance of East Wilco Highway.

TO HAVE AND TO HOLD the property herein described and herein conveyed together with all and singular the rights and appurtenances thereto in any wise belonging unto Williamson County, Texas and its assigns forever; and Grantor does hereby bind itself, its heirs, executors, administrators, successors and assigns to Warrant and Forever Defend all and singular the said premises herein conveyed unto Williamson County, Texas and its assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof.

IN WITNESS WHEREOF, this instrument is executed on this the ____ day of _____, 2025.

[signature page follows]

SELLER:

By:_____
Bernard Ray Walters

By:_____
Lana Jean Walters

ACKNOWLEDGMENT

STATE OF TEXAS §
§
COUNTY OF _____ §

This instrument was acknowledged before me on this the ____ day of _____, 2025 by Bernard Ray Walters and Lana Jean Walters, in the capacity and for the purposes and consideration recited therein.

_____
Notary Public, State of Texas

PREPARED IN THE OFFICE OF:
Sheets & Crossfield, PLLC
309 East Main
Round Rock, Texas 78664

GRANTEE'S MAILING ADDRESS:
Williamson County, Texas
Attn: County Auditor
710 Main Street, Suite 101
Georgetown, Texas 78626

Commissioners Court - Regular Session **54.**

Meeting Date: 10/14/2025

CR 201 Right of Entry

Submitted For: Don Childs **Submitted By:** Don Childs, Road Bond

Department: Road Bond

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider and take appropriate action on a right of entry and access agreement with Tommie Jane Fenstemaker for survey needed on the CR 201 project.

Background

Funding Source: TANS P588

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

Agreement

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/07/2025 06:58 PM
Form Started By: Don Childs		Started On: 10/07/2025 03:50 PM
Final Approval Date: 10/07/2025		

RIGHT OF ENTRY AND ACCESS AGREEMENT

THIS RIGHT OF ENTRY AND ACCESS AGREEMENT (hereinafter referred to as "**Agreement**") is made and entered into to be effective _____, 2025, by and between **Tommie Jane Fenstemaker**, whose address is 600 Co. Rd. 201, Liberty Hill, Texas 78642, Williamson County, Texas, referred to herein as "**Grantor**," and **Williamson County, Texas**, whose address, for purposes of this Agreement is, 710 S. Main Street, Ste. 101, Georgetown, Texas, 78626, referred to herein as "**Grantee**."

WHEREAS, Grantor is the owner of the lands described on **Exhibit "A"** (WCAD R023064; R023065; R023072) attached hereto and made a part hereof, more particularly described herein as the **"Property."**

WHEREAS, Grantor has the authority to grant to Grantee access to the Property as further described herein.

WHEREAS, Grantee desires to acquire the right to enter the Property **related to the Proposed County Road 201 Project** for the purposes of (i) conducting a land survey of specific points on the Property, and (ii) other non-destructive site investigations including, but not limited to, environmental investigations, avian, biological and cultural resource assessments, and geotechnical, foundation and soil tests (the "**Survey**").

NOW, THEREFORE, in consideration of these premises and for other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Grantor and Grantee do hereby agree as follows:

1. **Grant to Grantee**. Grantor hereby grants to Grantee, its employees, agents and contractors, the right to enter upon the Property for the sole and limited purpose of conducting the Survey. The area in which the Survey on the Property will be conducted is limited to the area being acquired but in no event greater than one hundred (100') in width from the existing CR 201 right of way line, other than to access and document rear property corner monumentation.

2. **Term**. This Agreement shall be for a term of six (6) months from the date hereof.

3. **Damages**. Grantee, and Grantee's contractors, agree they will not cut or trim any oak or other trees without permission. Grantee, and Grantee's contractors, agree that any subsurface borings shall be plugged with one hundred percent (100%) cement. Grantee, and Grantee's contractors, agree to pay for actual damages to Grantor's Property that occurs during the Survey. Grantor's Property includes all personal property, fixtures and improvements, including but not limited to roads, water wells, solar panels, gates, fences, wildlife, livestock, crops and grasslands. Any payment will be made to **Tommie Jane Fenstemaker** to the address in Paragraph 7.

4. **Indemnity**. Grantor and Grantee expressly acknowledge that Grantee's authority to indemnify and hold harmless any third party is governed by Article XI, Section 7 of the

Texas Constitution, and any provision that purports to require indemnification by Grantee is invalid. Nothing in this Agreement requires that Grantee incur debt, assess or collect funds, or create a sinking fund.

5. **Insurance**. During the Term of this Agreement, Grantee, or its contractors, shall maintain appropriate liability and worker's compensation coverages at its customary levels.

6. **Notification of Entry**. Grantee shall give a forty-eight (48) hour notification prior to entering the Property for the purposes of conducting the Survey. Grantee will provide the names, positions, and cell numbers of all personnel entering the Property along with dates and approximate times of entries and exits. Grantor will provide any access codes necessary for entries and exits. The Grantee will ensure not to block any entry or exit and all gates and openings are securely closed and locked and will notify Grantor or Grantor's personnel of same upon exit. Grantee agrees to limit access between 8:00 am and 6:00 pm Monday through Friday.

7. **Contact**. The contact person for Grantor is: **Laurie Leigh Fenstemaker Pair** via email at lauriepair@sbcglobal.net and cell at 512-413-6039. The legal contact person for Grantor is: Patrick L. Reznik, Attorney. Grantee shall contact the contact person listed above and below at least forty-eight (48) hours in advance of entry for the above purposes. Notification shall be to parties listed by both email and telephone, leaving a message if no one answers.

Patrick L. Reznik
P.O. Box 1148
Dripping Springs, Texas 78620
PREZNIK@BRAUNGRESHAM.COM
ABANNER@BRAUNGRESHAM.COM
512-894-5426 (office)

8. **Counterparts**. This Agreement may be executed in multiple counterparts and by e-mail and/or fax machine copies.

9. **Miscellaneous**.

a. Neither Grantee nor any of its agents, employees, contractors, invitees, successors or assigns, may hunt, fish, or bring firearms, alcoholic beverages or illegal drugs on the Property provided that firearms may be carried by Grantee's licensed peace officers.

b. Grantee's actions under this Agreement shall at all times comply with the applicable provisions of all federal, state, and local environmental, health, and safety laws, codes, and ordinances, and all rules and regulations promulgated thereunder.

c. This Agreement extends to and binds the parties' heirs, devisees, executors, administrators, legal representatives, successors, and assigns.

d. This Agreement constitutes the entire agreement between Grantor and Grantee, their respective partners, members, shareholders, officers, directors, and employees as it relates to the Survey only and no covenant or agreement not herein expressed shall be valid unless in writing and signed by the parties to this Agreement.

e. This Agreement will be construed under the laws of the State of Texas, without regard to choice-of-law rules of any jurisdiction. Venue is in Williamson County, Texas, except as otherwise provided by applicable law.

10. **Effective Date**. This Agreement does not become effective until executed by the Grantor and Grantee.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date first set forth above.

Grantor:

By: _____

Laurie Leigh Fenstemaker Pair

Attorney-in-Fact for Tommie Jane Fenstemaker

Grantee:

Williamson County, Texas

By: _____
Steve Snell, County Judge

Date: _____

EXHIBIT "A"

Legal Description of Property

Williamson Central Appraisal District Map



10/7/2025, 3:40:30 PM

Parcels

Subdivision Boundaries

County Boundary

1:2,257

0 0.02 0.04 0.09 mi

0 0.04 0.07 0.14 km

Williamson County TX, Maxar, Microsoft

Williamson Central Appraisal District
City of Round Rock GIS/IT Department | Williamson County TX, Maxar, Microsoft |

Commissioners Court - Regular Session **56.**

Meeting Date: 10/14/2025

Tijerina lawsuit settlement

Submitted By: Shannon Francis, General Counsel

Department: General Counsel

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider, and take appropriate action regarding possible settlement of Civil Action No. 1:24-cv-01183; *Johnny Joe Tijerina v. Andrew Rodriguez, et al.*; In the United States District Court for the Western District of Texas, Austin Division.

Background

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/07/2025 06:38 PM
Form Started By: Shannon Francis		Started On: 10/01/2025 05:54 PM
Final Approval Date: 10/07/2025		

Commissioners Court - Regular Session **57.**

Meeting Date: 10/14/2025

PIA litigation

Submitted By: Shannon Francis, General Counsel

Department: General Counsel

Agenda Category: Regular Agenda Items

Information

Agenda Item

Discuss, consider, and take appropriate action on directing the Williamson County Attorney's Office to file a legal action pursuant to the Texas Public Information Act based on conflicting or unclear rulings regarding two requests for information.

Background

Fiscal Impact

From/To	Acct No.	Description	Amount

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
County Judge Exec Asst.	Andrea Schiele	10/07/2025 05:11 PM
Form Started By: Shannon Francis		Started On: 10/07/2025 04:25 PM
Final Approval Date: 10/07/2025		