



2025 - 2026 Budget Planning Calendar

For Preparation of the:
FY 27 Budget

JANUARY

5 FY '27 Capital Request Information Sent Out / **Pricing to be obtained by 3/3**
12 New Personnel/Re-class/Conversion/Transfer Request Information Sent Out
20 Questica Training Offered Weekly / Dates & Sign Up Posted on SharePoint

FEBRUARY

24 Budget Kickoff Workshop – Goals, Objectives & Priorities (Comm. Court, HR, Auditor & Budget Office)

MARCH

MAR 3 Deadline to Obtain Pricing for CIP/Facility Enhancement Request (**NEW**)
MAR 2- Pre-Budget Meetings between County Departments and Budget Office (optional)
MAR 27
13 New Personnel/Re-class/Conversions/Transfer Requests Due in Questica

APRIL

1 FY '27 Capital / Facility Requests Due in Questica
10 Budget Workshop (Comm. Court, E.O.s and DHs) 10:00-Noon

MAY

1 12:00 Noon / Questica Closed/Locked for Input/Requests

JULY

WEEK

OF 27 Questica Open for Viewing Recommendations

AUGUST

3 12:00 Noon / Deadline to Contact Budget Office for FY27 Revisions
11 FY 27 Budget Presentation to Commissioners Court
18 Budget Modification / Commissioners Court
25 Budget Modification / Commissioners Court

SEPTEMBER

1 Adopt 2026 - 2027 Budget

OCTOBER

6 Capital Improvement Project Discussion/Action
20 Capital Improvement Project Discussion/Action (if needed)