

Grant Title/Project Name:	FY2027 Selective Traffic Enforcement Grant
Department:	Sheriff's Office
Requestor:	Dana Foster
Contact Email:	dana.foster@wilcotx.gov
Contact Phone Number:	512-943-1168
Start Date:	10/1/2026
End Date:	9/30/2027
Please select request category:	Funding for overtime salaries
Describe the purpose of the grant in detail to include all requirements.	The Texas Department of Transportation (TxDOT) annually awards Selective Traffic Enforcement Program (STEP) grants to fund overtime costs for additional traffic enforcement within high-crash areas. This traffic enforcement will occur year-round, but will be required during the following periods: Christmas/New Year's, Spring Break, Memorial Day, Independence Day, Operation: Slow Down (July), and Labor Day.
Select the type of grant your department is applying for:	State
What is the amount of the grant?	\$49,803.86
Please provide a breakdown of the total cost above.	TxDOT will provide approximately \$39,832.80 for traffic enforcement overtime costs (approximately 480 enforcement hours). A 20% match of approximately \$9,971.06 will be met through administrative costs associated with the implementation of the grant.
Is there a match requirement?	Yes
What is the source of the match?	The match will be met through administrative costs associated with the implementation of the grant.
Does the grant cover the cost of the request 100%?	Yes
If not, how much is left unpaid?	
What is the plan to obtain grants/funds for the remaining amount?	
List other similar assets in the County and/or region and if they are available for use?	
How is this asset request different from any similar assets currently in the County and/or region?	
What types of events/purpose would this asset be used for that cannot be accomplished with a current County asset?	
How often do these events occur?	
Identify the number of personnel required to operate this asset and/or be available for the function where it is to be used? How much time is required of those personnel? What is the cost of the personnel?	
Where will the asset be stored?	
What is the useful life of the asset?	

Will a replacement be requested from general funds when useful life has been exhausted?	
Will other agencies be billed for the use of this asset (e.g. vendors paid, employee worked hours and paid, inventory costs etc.)?	
Does this asset require insurance coverage?	
If yes, what is the estimate of asset insurance coverage?	
Will this asset require on-going maintenance? Please describe the maintenance required along with an estimate for these costs.	
How will this asset be funded when the grant ends?	
What is the impact if the grant is not received?	
New Personnel position is:	
Where will this position office?	
Who will this position report to?	
What tasks will this position perform? Include the five primary functions and the percentage of time spent to be spent on each function.	
Will this position take over tasks from current County employee?	
If yes, please explain the impact to current employee.	
How will this position be funded when the grant ends?	
Does this position or a similar position currently exist within the department?	
If yes, how many of these similar positions exist?	
Describe any alternatives considered to achieve desired outcome in lieu of a position (i.e. equipment, software, technology or change in business practice).	
Describe how workload will be accomplished/re-allocated should grant not be approved.	
List other similar items in the County and/or region and if they are available for use?	NA
How is this item request different from any similar assets currently in the County and/or region?	NA
What types of events/purpose would this item be used for that cannot be accomplished with a current County asset?	NA
Identify the number of personnel required to operate this item and/or be available for the function where it is to be used?	NA
Please explain how this item will create the need for more or less personnel (or mark n/a for no change)?	NA

Where will the item be stored?	NA
What is the useful life of the item?	NA
Will other agencies be billed for the use of this item (e.g. vendors paid, employee worked hours and paid, inventory costs etc.)?	
Does this item require insurance coverage?	No
Will this item require any form of licensing?	No
Will this item require on-going maintenance? Please describe the maintenance required along with an estimate for these costs?	NA
How will this item be funded when the grant ends?	NA
What is the overall budgetary impact? (i.e. revenue generation, expense reduction, etc.)	<p>Other than the required match, the only other budgetary impact will be operating expenses for the vehicles used by the deputies during traffic enforcement. An average cost of 23 cents (\$0.23) per mile was calculated by averaging the cost to maintain 5 patrol vehicles in the previous year. To find the cost per mile, we divided the maintenance and fuel costs by the total mileage.</p> <p>During the FY2023 STEP grant, the deputies averaged 15 miles per enforcement hour, and this grant provides approximately 480 enforcement hours. Multiplying the average cost per mile, the miles per enforcement hour and the number of enforcement hours, the vehicle expenses approximately total \$1,656</p>
Please identify any additional equipment needed/required (now or in the future) should the grant/asset is awarded.	NA
What is the cost and frequency to maintain/update the additional equipment?	NA
What is the impact of this grant application on other internal/county departments?	Required reporting and tracking of finances traditionally required for grants.
If yes, what is the estimate of that license fee?	
If yes, what is the estimate of insurance coverage?	
Will a replacement be requested from general funds when useful life has been exhausted? (OR)	No
If yes, how much is the match amount?	
Please identify any known decrease in funding at this time.	NA
Is this a new program to your department/office?	Yes
Please provide data points to be collected to show program success	Progress and financial reports will be completed monthly. The number of vehicles stopped, and warnings and citations written will be reported.
Please show historical data points or performance measures, statistics, services provided, etc. or any/all updates for re-application	
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