

**NOTICE TO THE PUBLIC**  
**WILLIAMSON COUNTY COMMISSIONERS COURT**  
**Commissioners Courtroom**  
**710 S. Main Street, Georgetown**  
**April 28, 2026**  
**9:30 A.M.**

The Commissioners Court of Williamson County, Texas will meet in Regular Session at the above location, date, and time to consider the items set forth below. It is the intent of the Commissioners Court to have a quorum physically present at the meeting. Up to two (2) Commissioners Court members may participate by videoconference call in accordance with the Texas Open Meetings Act.

**Public Comment Period for Agenda Items.** The Commissioners Court will conduct a Public Comment Period to allow members of the public, who have properly submitted a Public Participation Form, to address the Commissioners Court regarding specific Agenda Items that are on the Commissioners Court's Agenda. During such Public Comment Period, speakers shall be limited to a maximum of three (3) minutes to make his or her remarks regarding an Agenda Item. Each member of the public who appears before the Commissioners Court to address the Commissioners Court regarding more than one (1) Agenda Item on the Commissioners Court's Agenda shall be limited to a cumulative maximum of five (5) minutes to make his or her remarks for all such Agenda Items. The maximum overall discussion time allowed for an Agenda Item, regardless of the number of members of the public wishing to address the Court on such Agenda Item, shall be limited to thirty (30) minutes. Speaking time, to the extent possible, will be evenly allocated among speakers should more than ten (10) speakers desire to speak on the same Agenda Item. In matters of exceptional interest, the Commissioners Court may, by majority vote, lengthen the maximum overall public discussion time allowed on a particular Agenda Item. The Presiding Officer of the Commissioners Court reserves the right to conduct public comment regarding an Agenda Item at the time in which the item is called for the Commissioners Court's consideration as opposed to including such public comments during this Public Comment Period.

1. Review and approval of minutes.
  
2. Hear County Auditor concerning invoices, bills, Quick Check Report, wire transfers and electronic payments submitted for payment and take appropriate action including, but not limited to approval for payment provided said items are found by the County Auditor to be legal obligations of the county.

**CONSENT AGENDA**

The Consent Agenda includes non-controversial and routine items that the Court may act on with one single vote. The Judge or a Commissioner may pull any item from the consent agenda in order that the court discuss and act upon it individually as part of the Regular Agenda.  
(Items 3- 24)

3. Discuss, consider and take appropriate action on an order declaring an emergency and grave necessity due to unforeseeable circumstances and approve a budget amendment to acknowledge additional revenue for Veteran Services Donations.

**Fiscal Impact**

<b>From/To</b>	<b>Acct No.</b>	<b>Description</b>	<b>Amount</b>
	0100.0000.367400	Donation	5000.00

4. Discuss, consider and take appropriate action on an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment acknowledging additional revenues for the Williamson County Regional Animal Shelter Donation Fund.

**Fiscal Impact**

<b>From/To</b>	<b>Acct No.</b>	<b>Description</b>	<b>Amount</b>
	0546.0000.361300	Interest, Investments	\$ 7,961.86
	0546.0000.367404	Animal Shelter Donations	\$68,961.49
	0546.0000.367440	Jane's Fund Donations	\$13,071.00
	0546.0000.367441	Special Project Donations	\$114,500.00
	0546.0000.367443	Heart Worm Trmt Donations	\$ 1,640.00
	0546.0000.367445	SIT Team Donations	\$ 1,100.00
	0546.0000.367447	Animal Transport Donations	\$ 250.00
	0546.0000.367448	Kitten Care Donations	\$ 921.00
	0546.0000.370150	Sales of Pet Care Products	\$ 388.08

5. Discuss, consider and take appropriate action on an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment acknowledging additional expenditures for the Williamson County Regional Animal Shelter Donation Fund.

**Fiscal Impact**

<b>From/To</b>	<b>Acct No.</b>	<b>Description</b>	<b>Amount</b>
	0546.0546.003510	Purchases for Resale	\$ 403.47
	0546.0546.003670	Use of Donations	\$ 71,695.43
	0546.0546.004100	Professional Services	\$ 13,589.19

	0546.0546.004105	Foster Home Care	\$ 957.51
	0546.0546.004109	Special Needs	\$119,039.29
	0546.0546.004231	Travel	\$ 259.91
	0546.0546.004232	Training	\$ 1,143.61
	0546.0546.004975	Animal Medical Care	\$ 1,705.02

6. Discuss, consider and take appropriate action on an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment to acknowledge additional revenues for the NACo Prescription Discount Card Program for Fiscal Year 2026.

**Fiscal Impact**

From/To	Acct No.	Description	Amount
	0100.0000.370500	Miscellaneous Revenue	\$42.00

7. Discuss, consider and take appropriate action on an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment to acknowledge additional expenditures for the NACo Prescription Discount Card Program for Fiscal Year 2026.

**Fiscal Impact**

From/To	Acct No.	Description	Amount
	0100.0630.004921	Co Wide RX Disc Card Program	\$42.00

8. Discuss, consider and take appropriate action on an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment to acknowledge additional revenues to the General Fund for Park Donations.

**Fiscal Impact**

From/To	Acct No.	Description	Amount
	0100.0000.367403	Park Donations	\$631.13

9. Discuss, consider and take appropriate action on an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment to acknowledge additional expenditures for Park Donations.

**Fiscal Impact**

From/To	Acct No.	Description	Amount
	0100.0510.003670	Use of Donations	\$631.13

10. Discuss, consider and take appropriate action on approving compensation changes, position title changes, position grade changes, and any corresponding line item transfers.
11. Discuss, consider, and take appropriate action on additional administrative resolution for Texas Water Development Board grant agreement
12. Discuss, consider and take appropriate action on approving the Goods and Services contract #2026-202 between Williamson County and Freelt Data Solutions Inc. for annual storage maintenance and support services for the County's enterprise storage system in the amount of \$97,770.60 and authorizing the execution of the agreement pursuant to the DIR contract #DIR-CPO-5792.
13. Discuss, consider, and take appropriate action on updated Williamson County Park Rules and Regulations.
14. Discuss, consider, and take appropriate action on approving the Professional Services Agreement with TTL, Inc for CMT Testing for the Sheriff's Office Training Center (SOTC) – Additional Parking Lot utilizing RFSQ #25RFSQ32 CMT Pool for Facilities Management, in the amount of Seventeen Thousand Nine Hundred Ninety-Three Dollars and 50/100 (\$17,993.50) and authorize execution of this agreement.
15. Discuss, consider, and take appropriate action on authorizing the Purchasing Agent to advertise and receive sealed responses for Generator Maintenance and Repair Services for Williamson County, as needed under RFP #26RFP43.
16. Discuss, consider, and take appropriate action on approving the Amendment to the Goods and Services (G&S) Agreement between Williamson County and Facility Interiors, Inc. being dated effective December 11, 2025, for the Williamson County Headquarters Building Furniture, Fixtures, And Equipment (FF&E).
17. Discuss, consider, and take appropriate action on approving the Amendment to the Goods and Services (G&S) Contract between Williamson County and Workplace Solutions, Inc. being dated effective December 11, 2025, for the Williamson County Headquarters Building Furniture, Fixtures, And Equipment (FF&E).
18. Discuss, consider, and take appropriate action on approving the Amendment to the Goods and Services (G&S) Agreement between Williamson County and McCoy-Rockford, Inc. being dated effective December 11, 2025, for the Williamson County Headquarters Building Furniture, Fixtures, And Equipment (FF&E).
19. Discuss, consider, and take appropriate action on approving the Amendment to the Goods and Services (G&S) Agreement between Williamson County and Alfred Williams & Company being dated effective December 11, 2025, for the Williamson County Headquarters Building Furniture, Fixtures, And Equipment (FF&E).
20. Discuss, consider, and take appropriate action on Change Order No. 1 in the amount of \$1,530.00 for the R&B LED Lighting Upgrade with Allied Electric Services, Inc.
21. Discuss, consider, and take appropriate action on approval of the final plat for the Cher Park subdivision – Precinct 3.

22. Discuss, consider, and take appropriate action on authorizing the Purchasing Agent to advertise and receive sealed responses for IFB Ronald Reagan Blvd Widening – Segment D, under IFB #26IFB47. The funding source is P387.
23. Discuss, consider, and take appropriate action on Supplemental No. 2 to Work Authorization No. 3 to the On-Call Land Surveying Services (Corridor D) contract executed on March 19, 2024, between Williamson County and Surveying and Mapping, LLC relating to the LTP/Corridor Program.
24. Discuss, consider, and take appropriate action on Supplemental No. 4 to Work Authorization No. 1 to the Corridor A3 contract executed on December 18, 2024, between Williamson County and LJA Engineering, Inc. relating to the LTP/Corridor Program.

## **REGULAR AGENDA**

25. Receive the announcement of the upcoming May 2026 Williamson County Employee Semi-Annual Food Drive.
26. Discuss, consider and take appropriate action on delegating/authorizing the Williamson County Budget Officer as appropriate and subject to conditions and directions provided by the Williamson County Commissioners Court, to amend the budget by transferring amounts budgeted for certain items to other budget items throughout the fiscal year.
27. Discuss, consider and take appropriate action on the Multi-Use Room Reservation Policy for Williamson County conference and training rooms.
28. Discuss, consider, and take appropriate action on a policy exception to allow for the salary of a rehire in the Elections Department to exceed 15% above the minimum of the pay grade.
29. Discuss, consider, and take appropriate action on approving additional merit for employee transitioning from full-time to part-time within Williamson County EMS.
30. Discuss, consider, and take appropriate action on approving Purchase #2026-200 between Williamson County and CDW Government Inc. for an Annual Subscription with CrowdStrike monitoring services in the amount of \$412,545.18 and authorize the execution of the agreement.
31. Discuss, consider, and take appropriate action on approving Addendum #2026-203 between Williamson County and Mythics for Oracle E-Business Suite application expansion licenses and support services for Information Systems in the amount of \$141,698.58 and authorizing the execution of the addendum pursuant to Omnia Contract #R240202.
32. Discuss, consider, and take appropriate action on approving the Goods Contract #2026-192 between Williamson County and Motorola Solutions Inc. for the purchase of mobile and handheld radios for the Sheriff's Department in the amount of \$4,332,621.62 and authorizing the execution of the goods and service contract pursuant to DIR contract DIR-CPO-5433

33. Discuss, consider, and take appropriate action on awarding IFB 26IFB32 Hay Lease for Berry Springs Park and Preserve for the Parks and Recreation Department to Tim David and authorize execution of the Lease Agreement.
34. Discuss, consider, and take appropriate action on approving the second renewal of Contract #24RFP30 with JM Engineering, LLC for HVAC Maintenance and Repair Services for the Facilities Department for FY27 (October 1, 2026, through September 30, 2027), originally approved by the Commissioners Court on April 9, 2024, under Agenda Item #57, with the vendor requesting the maximum allowed 5% increase to labor pricing from the first renewal approved on August 5, 2025, Agenda Item #51, and authorize the execution of the agreement.
35. Discuss, consider, and take appropriate action on approving the second renewal #2 of Contract #24RFP30 with 5-F Mechanical Group Inc for HVAC Maintenance and Repair Services for the Facilities Department for FY27 (October 1, 2026, through September 30, 2027) originally approved by the Commissioners Court on April 9, 2024 under Agenda Item #57, with the vendor requesting the maximum allowed 3% increase to labor pricing from the first renewal approved on July 15, 2025, Agenda Item #53, and authorize the execution of the agreement.
36. Discuss, consider, and take appropriate action on approving the Agreement No. 2026-195, between Williamson County and Total Office Solutions, LLP DBA Move Solutions, LTD in the not-to-exceed amount of One Hundred Forty-Eight Thousand Two Hundred Thirty Four 70/100 Dollars (\$148,234.70) pursuant to BuyBoard Cooperative Contract #738-24 and authorize execution of the agreement.
37. Discuss, consider, and take appropriate action on approving the Agreement for Construction Services No. 2026-210 between Williamson County and G2 Construction Services, Inc. for the Inner Loop Annex Vent Hood in the not-to-exceed amount of Two Hundred Forty-Two Thousand Dollars (\$242,000.00) pursuant to Cooperative Contract #TIPS 241001 and authorize execution of the agreement.
38. Discuss, consider, and take appropriate action on approving the Agreement for Construction Services No. No. 2026-209 between Williamson County and Red Oak Construction, LLC for the Medic 41 Restroom Addition in the not-to-exceed amount of One Hundred Sixty-Three Thousand Six Hundred Eleven and 77/100 Dollars (\$163,611.77) pursuant to Cooperative Contract #Omnia #04-29 and authorize execution of the agreement.
39. Discuss, consider, and take appropriate action on approving the Supplemental Agreement for Design and Engineering Services between Williamson County and Halff Associates, Inc. relating to the Road & Bridge (R&B) Training Building.
40. Discuss, consider, and take appropriate action on approving the Agreement for Construction Services No. 2026-205 between Williamson County and Falkenberg Construction Co, Inc. in the not-to-exceed amount of One Hundred Sixty-Two Thousand Five Hundred Ninety-Five and 81/100 Dollars (\$162,595.81) pursuant to BuyBoard's Cooperative Contract #728-24 and authorize execution of the agreement.
41. Discuss, consider, and take appropriate action on approving the Agreement for Construction Services No. 2026-208 between Williamson County and J.T. Vaughn Construction, LLC for the Jail Kitchen Flooring Replacement in the not-to-exceed amount of One Hundred Forty-Seven Thousand Nine Hundred Sixty-Eight Dollars (\$147,968.00) pursuant to OMNIA Cooperative Contract #R241607 and authorize execution of the agreement.

42. Discuss, consider, and take appropriate action awarding RFCSP #26RFCSP22 Southwest Regional Park (SWRP) Field & Track Upgrades to Hellas Construction, Inc. in the amount of Six Million Three Hundred Thousand Seventy-Five Dollars (\$6,300,075.00) and authorize execution of the agreement.
43. Discuss, consider and take appropriate action on Contract Amendment No 3 under Williamson County Contract for Engineering Services between Gray Engineering, Inc. and Williamson County dated May 31, 2022, for Design Engineering Services for Small Drainage and Small Roadway Projects.
44. Discuss, consider, and take appropriate action on a Conservation Easement Amendment for property held by Williamson County.
45. Discuss, consider, and take appropriate action on awarding IFB# 26IFB33 North Barker Street to MTL Construction, LLC for Road Bonds for a one-time purchase in the amount of \$986,459.72 and authorize execution of this agreement. The funding source is P689.
46. Discuss, consider, and take appropriate action on Contract Amendment No. 5 to the Bagdad Road / CR 279 (Loop 332 to CR 281) North contract executed April 7, 2020, between Williamson County and DCCM Infrastructure, as the successor in the interest to Binkley & Barfield, Inc. relating to the 2019 Road Bond Program.
47. Discuss, consider, and take appropriate action on Supplemental No. 6 to Work Authorization No. 3 to the Bagdad Road / CR 279 (Loop 332 to CR 281) North contract executed April 7, 2020, between Williamson County and DCCM Infrastructure, as the successor in the interest to Binkley & Barfield, Inc. relating to the 2019 Road Bond Program.
48. Discuss, consider and take appropriate action on a right of entry authorization agreement with the Brushy Creek MUD for the Wyoming Springs Dr. project.
49. Discuss, consider and take appropriate action on a resolution determining the necessity and authorizing the use of eminent domain to condemn (1.017 AC and 0.0446 acres) required for the construction of Ronald Reagan Blvd. segment C (Georgetown-TX-West, LLC/ Parcels 31 & 34).

#### **EXECUTIVE SESSION**

***"The Commissioners Court for Williamson County reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations regarding Real Property), 551.073 (Deliberations regarding Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices) and 551.087 (Deliberations regarding Economic Development Negotiations)."***

50. Discuss the following real property matters pursuant to Texas Government Code Section 551.072:
  - a. Discuss potential sale of approximately 98 acres located at Blue Springs Boulevard/Blue Ridge Drive, Georgetown, Texas.
  - b. Discuss potential sale of the Williamson County Hutto Annex located at 321 Ed Schmidt Boulevard, Hutto, Texas.
  - c. Discuss potential sale or lease of property located at 747 County Road 138, Hutto, Texas.

51. Discuss the following pending or contemplated litigation, settlement matters and/or other confidential attorney-client legal matters pursuant to the Texas Government Code Section 551.071:
- a. Discuss legal matters relating to a petition for creation of Williamson County MUD No. 67 (TCEQ Internal Control No. D-07152025-032/CN: 606406957/RN: 112248935).
  - b. Discuss legal matters relating to a petition for creation of Williamson County MUD No. 69 (TCEQ Docket No. 2026-0180-DIS/ICN No. D-08082025-010).
  - c. Discuss legal matters relating to the Contract for Construction Manager At-Risk Project Delivery for the Williamson County Headquarters between Chasco Constructors, Ltd. L.L.P. and Williamson County.
  - d. Discuss legal matters relating to Cause No. 25-1280-C26; Blake Sanabria and Lacey Sanabria, individually and as next friend of Finley Sanabria, minor v. Brian Paul Gripentrog, Jr. and Williamson County, In the 26th Judicial District Court of Williamson County, Texas.
  - e. Discuss legal matters relating to Oncor and LCRA's proposed Bell County East - Big Hill 765 KV Transmission Line Project (PUCT Docket No. 59475).
  - f. Discuss legal matters relating to EEOC Charge No. 451-2026-03148, J.E.

REGULAR AGENDA (continued)

52. Discuss, consider, and take appropriate action regarding Cause No. 25-1280-C26; Blake Sanabria and Lacey Sanabria, individually and as next friend of Finley Sanabria, minor v. Brian Paul Gripentrog, Jr. and Williamson County; In the 26th Judicial District Court of Williamson County, Texas.
53. Comments from Commissioners.
54. **Public Comment Period for County Matters that are not on the Agenda.** The Commissioners Court will conduct a Public Comment Period to allow members of the public, who have properly submitted a Public Participation Form, to address the Commissioners Court regarding matters pertaining to or affecting Williamson County, but that do not appear as an Agenda Item on the Commissioners Court's Agenda. During this Public Comment Period, speakers shall be limited to a maximum of two (2) minutes to make his or her remarks and the maximum overall discussion time allowed for this Public Comment Period, regardless of the number of members of the public wishing to address the Court during such period, shall be limited to ten (10) minutes. Speaking time, to the extent possible, will be evenly allocated among speakers should more than five (5) speakers desire to speak during this Public Comment Period. Please note that the members of the Court may not comment during the meeting about matters that are not on the Commissioners Court's Agenda.

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Steven Snell, County Judge

This notice of meeting was posted in the locked box located on the south side of the Williamson County Courthouse, a place readily accessible to the general public at all times, on the 22nd day of April 2026 at 5:00 pm and remained posted for at least three business days before the scheduled date of the meeting.

**Commissioners Court - Regular Session**

**3.**

**Meeting Date:** 04/28/2026

Accepting donations to Veteran Services

**Submitted For:** Michael Hernandez

**Submitted By:** Michael Hernandez, Veteran Services

**Department:** Veteran Services

**Agenda Category:** Consent

**Information**

**Agenda Item**

Discuss, consider and take appropriate action on an order declaring an emergency and grave necessity due to unforeseeable circumstances and approve a budget amendment to acknowledge additional revenue for Veteran Services Donations.

**Public Background**

Donation is given to Veteran Services by VFW Post 8587 in Georgetown, Texas to help veterans in need.

**Fiscal Impact**

From/To	Acct No.	Description	Amount
	0100.0000.367400	Donation	5000.00

**Attachments**

*No file(s) attached.*

**Form Review**

**Inbox**

County Judge Exec Asst.

Form Started By: Michael Hernandez

Final Approval Date: 04/20/2026

**Reviewed By**

Delia Colon

**Date**

04/20/2026 12:50 PM

Started On: 04/20/2026 09:43 AM

**Commissioners Court - Regular Session**

4.

**Meeting Date:** 04/28/2026

Animal Shelter Donations BA Rev 04.28.26

**Submitted For:** Ganae Hempe

**Submitted By:** Ganae Hempe, County Auditor

**Department:** County Auditor

**Agenda Category:** Consent

**Information**

**Agenda Item**

Discuss, consider and take appropriate action on an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment acknowledging additional revenues for the Williamson County Regional Animal Shelter Donation Fund.

**Public Background**

This is for donation collections from January 01, 2026 to March 31, 2026.

**Fiscal Impact**

From/To	Acct No.	Description	Amount
	0546.0000.361300	Interest, Investments	\$ 7,961.86
	0546.0000.367404	Animal Shelter Donations	\$68,961.49
	0546.0000.367440	Jane's Fund Donations	\$13,071.00
	0546.0000.367441	Special Project Donatioins	\$114,500.00
	0546.0000.367443	Heart Worm Trmt Donations	\$ 1,640.00
	0546.0000.367445	SIT Team Donations	\$ 1,100.00
	0546.0000.367447	Animal Transport Donations	\$ 250.00
	0546.0000.367448	Kitten Care Donations	\$ 921.00
	0546.0000.370150	Sales of Pet Care Products	\$ 388.08

**Attachments**

No file(s) attached.

**Form Review**

Inbox

Reviewed By

Date

County Judge Exec Asst.  
Form Started By: Ganae Hempe  
Final Approval Date: 04/22/2026

Delia Colon

04/22/2026 09:04 AM  
Started On: 04/21/2026 09:00 AM

**Commissioners Court - Regular Session**

5.

**Meeting Date:** 04/28/2026

Animal Shelter Donations BA Exp 04.28.26

**Submitted For:** Ganae Hempe

**Submitted By:** Ganae Hempe, County Auditor

**Department:** County Auditor

**Agenda Category:** Consent

**Information**

**Agenda Item**

Discuss, consider and take appropriate action on an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment acknowledging additional expenditures for the Williamson County Regional Animal Shelter Donation Fund.

**Public Background**

This is for donation collections from January 01, 2026 through March 31, 2026.

**Fiscal Impact**

From/To	Acct No.	Description	Amount
	0546.0546.003510	Purchases for Resale	\$ 403.47
	0546.0546.003670	Use of Donations	\$ 71,695.43
	0546.0546.004100	Professional Services	\$ 13,589.19
	0546.0546.004105	Foster Home Care	\$ 957.51
	0546.0546.004109	Special Needs	\$119,039.29
	0546.0546.004231	Travel	\$ 259.91
	0546.0546.004232	Training	\$ 1,143.61
	0546.0546.004975	Animal Medical Care	\$ 1,705.02

**Attachments**

No file(s) attached.

**Form Review**

**Inbox**

County Judge Exec Asst.

Form Started By: Ganae Hempe

Final Approval Date: 04/22/2026

**Reviewed By**

Delia Colon

**Date**

04/22/2026 09:05 AM

Started On: 04/21/2026 11:25 AM



**Commissioners Court - Regular Session**

**6.**

**Meeting Date:** 04/28/2026

NACo BA Rev 04-28-26

**Submitted For:** Ganae Hempe

**Submitted By:** Ganae Hempe, County Auditor

**Department:** County Auditor

**Agenda Category:** Consent

**Information**

**Agenda Item**

Discuss, consider and take appropriate action on an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment to acknowledge additional revenues for the NACo Prescription Discount Card Program for Fiscal Year 2026.

**Public Background**

Williamson County has participated in the free medication discount card program made available through NACo since July 2008. This program provides consumers an average discount of 24% on medications not available through insurance programs, and may be made available to any County resident, without regard to income. There is no cost to participating Counties. The contracted pharmacy benefits manager recoups costs through manufacturer rebate programs. Williamson County and Cities Health District (WCCHD) acts as the County's agent to administer the program, receive the bulk delivery of cards, and manage distribution. The NACo Board of Directors has approved a proposal which will allow counties to receive revenue through the NACo Prescription Discount Card Program. On April 24, 2012, Williamson County Commissioners approved a revised contract allowing revenue sharing, and approved for program revenues to be paid to WCCHD as reimbursement for administering the program locally.

**Fiscal Impact**

From/To	Acct No.	Description	Amount
	0100.0000.370500	Miscellaneous Revenue	\$42.00

**Attachments**

*No file(s) attached.*

**Form Review**

**Inbox**

County Judge Exec Asst.

Form Started By: Ganae Hempe

Final Approval Date: 04/22/2026

**Reviewed By**

Delia Colon

**Date**

04/22/2026 09:05 AM

Started On: 04/21/2026 12:26 PM

**Commissioners Court - Regular Session**

7.

**Meeting Date:** 04/28/2026

NACo BA Exp 04-28-26

**Submitted For:** Ganae Hempe

**Submitted By:** Ganae Hempe, County Auditor

**Department:** County Auditor

**Agenda Category:** Consent

**Information**

**Agenda Item**

Discuss, consider and take appropriate action on an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment to acknowledge additional expenditures for the NACo Prescription Discount Card Program for Fiscal Year 2026.

**Public Background**

Williamson County has participated in the free medication discount card program made available through NACo since July 2008. This program provides consumers an average discount of 24% on medications not available through insurance programs, and may be made available to any County resident, without regard to income. There is no cost to participating counties. The contracted pharmacy benefits manager recoups costs through manufacturer rebate programs. Williamson County and Cities Health District (WCCHD) acts as the County's agent to administer the program, receive the bulk delivery of cards, and manage distribution. The NACo Board of Directors has approved a proposal which will allow counties to receive revenue through the NACo Prescription Discount Card Program. On April 24, 2012, Williamson County Commissioners approved a revised contract allowing revenue sharing, and approved for program revenues to be paid to WCCHD as reimbursement for administering the program locally.

**Fiscal Impact**

From/To	Acct No.	Description	Amount
	0100.0630.004921	Co Wide RX Disc Card Program	\$42.00

**Attachments**

*No file(s) attached.*

**Form Review**

**Inbox**

County Judge Exec Asst.

Form Started By: Ganae Hempe

Final Approval Date: 04/22/2026

**Reviewed By**

Delia Colon

**Date**

04/22/2026 09:05 AM

Started On: 04/21/2026 12:29 PM

**Commissioners Court - Regular Session**

**8.**

**Meeting Date:** 04/28/2026

Park Donations BA Rev 04-28-26

**Submitted For:** Ganae Hempe

**Submitted By:** Ganae Hempe, County Auditor

**Department:** County Auditor

**Agenda Category:** Consent

**Information**

**Agenda Item**

Discuss, consider and take appropriate action on an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment to acknowledge additional revenues to the General Fund for Park Donations.

**Public Background**

This is for donation collections from January 01, 2026, through March 31, 2026, in the amount of \$631.13. Fiscal Year 2026 second quarter donations include \$631.13 in general donations.

**Fiscal Impact**

From/To	Acct No.	Description	Amount
	0100.0000.367403	Park Donations	\$631.13

**Attachments**

*No file(s) attached.*

**Form Review**

**Inbox**

County Judge Exec Asst.

Form Started By: Ganae Hempe

Final Approval Date: 04/22/2026

**Reviewed By**

Delia Colon

**Date**

04/22/2026 09:06 AM

Started On: 04/21/2026 01:52 PM

**Commissioners Court - Regular Session**

**9.**

**Meeting Date:** 04/28/2026

Park Donations BA Exp 04-28-26

**Submitted For:** Ganae Hempe

**Submitted By:** Ganae Hempe, County Auditor

**Department:** County Auditor

**Agenda Category:** Consent

**Information**

**Agenda Item**

Discuss, consider and take appropriate action on an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment to acknowledge additional expenditures for Park Donations.

**Public Background**

This is for donation collections for January 01, 2026, through March 31, 2026. Fiscal year 2026 second quarter donations include \$631.13 in general donations.

**Fiscal Impact**

From/To	Acct No.	Description	Amount
	0100.0510.003670	Use of Donations	\$631.13

**Attachments**

*No file(s) attached.*

**Form Review**

**Inbox**

County Judge Exec Asst.

Form Started By: Ganae Hempe

Final Approval Date: 04/22/2026

**Reviewed By**

Delia Colon

**Date**

04/22/2026 09:06 AM

Started On: 04/21/2026 01:56 PM

**Commissioners Court - Regular Session**

10.

**Meeting Date:** 04/28/2026

Compensation Items

**Submitted By:** Kayla Marek, Human Resources

**Department:** Human Resources

**Agenda Category:** Consent

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**Information**

**Agenda Item**

Discuss, consider and take appropriate action on approving compensation changes, position title changes, position grade changes, and any corresponding line item transfers.

**Public Background**

See attached documentation for details.

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**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

Merit Report

Merit LIT

Position Changes

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**Form Review**

**Inbox**

Human Resources (Originator)

County Judge Exec Asst.

Form Started By: Kayla Marek

Final Approval Date: 04/21/2026

**Reviewed By**

Allen Frederick

Delia Colon

**Date**

04/21/2026 12:39 PM

04/21/2026 12:47 PM

Started On: 04/21/2026 11:59 AM

<b>Department</b>	<b>Position</b>	<b>Emp Num</b>	<b>Current Annual Salary</b>	<b>Merit Amount</b>	<b>Merit%</b>	<b>New Annual Salary</b>	<b>Lump-sum Merit</b>	<b>Pay Proposal Reason</b>	<b>Effective Date of Change</b>
District Clerk	Deputy District Clerk.0755.001100.	10975	\$47,500.00	\$1,425.01	3.00	\$48,925.01	-	MERIT	8-May-26
Parks	Parks Assistant Director.1203.001100.	16030	\$117,869.70	\$2,357.42	2.00	\$120,227.12	-	MERIT	8-May-26
Parks	Parks Maintenance Tech I.2041.001100.	16668	\$39,769.60	\$795.39	2.00	\$40,564.99	-	MERIT	8-May-26
Parks	Parks Maintenance Tech II.1922.001100.	17684	\$40,326.31	\$806.52	2.00	\$41,132.83	-	MERIT	8-May-26
Parks	Parks Maintenance Tech II.1788.001100.	17741	\$42,366.83	\$847.33	2.00	\$43,214.16	-	MERIT	8-May-26
Parks	Administrative Specialist.2173.001100.	17734	\$40,331.20	\$806.62	2.00	\$41,137.82	-	MERIT	8-May-26

				(TO)	(FROM)
entity	fund	dept	object	dr	cr
01	0100	0450	001100	1425.01	
01	0100	0450	001130		1425.01
01	0100	0510	001100	5613.28	
01	0100	0510	001130		5613.28

Department Number and Name	PCN	EE ID	Current Annual Salary	*New Annual Salary	Current Position Budget Amount	*New Position Budget Amount	Reduction to Position Budget	Increase to Position Budget	Change notes	Earliest Oracle Effective Date
0210 - Unified Road Systems	1673	10967	\$46,375.26	\$46,375.26	\$46,982.83	\$46,375.27	\$607.56	N/A	Reallocation of position budget to facilitate external hire as allowed by policy. Surplus salary from PCNs 1673, 2140, 1530 & 1898 to PCN 1494	5/8/2026
0210 - Unified Road Systems	2140	Vacant	N/A	N/A	\$46,463.33	\$46,375.27	\$88.06	N/A	Reallocation of position budget to facilitate external hire as allowed by policy. Surplus salary from PCNs 1673, 2140, 1530 & 1898 to PCN 1494	5/8/2026
0210 - Unified Road Systems	1530	Vacant	N/A	N/A	\$49,517.74	\$46,375.27	\$3,142.47	N/A	Reallocation of position budget to facilitate external hire as allowed by policy. Surplus salary from PCNs 1673, 2140, 1530 & 1898 to PCN 1494	5/8/2026
0210 - Unified Road Systems	1898	Vacant	N/A	N/A	\$90,176.02	\$89,315.96	\$860.06	N/A	Reallocation of position budget to facilitate external hire as allowed by policy. Surplus salary from PCNs 1673, 2140, 1530 & 1898 to PCN 1494	5/8/2026
0210 - Unified Road Systems	1494	Vacant	N/A	N/A	\$102,804.45	\$107,502.60	N/A	\$4,698.15	Reallocation of position budget to facilitate external hire as allowed by policy. Surplus salary from PCNs 1673, 2140, 1530 & 1898 to PCN 1494	5/8/2026

Department Number and Name	PCN	EE ID	Current Annual Salary	*New Annual Salary	Current Position Budget Amount	*New Position Budget Amount	Reduction to Position Budget	Increase to Position Budget	Change notes	Earliest Oracle Effective Date
0210 - Unified Road Systems	1898	Vacant	N/A	N/A	\$89,315.96	\$79,948.88	\$9,367.08	N/A	Reallocation of position budget to facilitate external hire as allowed by policy. Surplus salary from PCNs 1898, 1578, 1996 & 2059 to PCN 1657	5/8/2026
0210 - Unified Road Systems	1578	17427	\$51,164.82	\$51,164.82	\$52,498.40	\$51,164.82	\$1,333.58	N/A	Reallocation of position budget to facilitate external hire as allowed by policy. Surplus salary from PCNs 1898, 1578, 1996 & 2059 to PCN 1657	5/8/2026
0210 - Unified Road Systems	1996	Vacant	N/A	N/A	\$47,766.53	\$46,375.26	\$1,391.27	N/A	Reallocation of position budget to facilitate external hire as allowed by policy. Surplus salary from PCNs 1898, 1578, 1996 & 2059 to PCN 1657	5/8/2026
0210 - Unified Road Systems	2059	15072	\$56,506.09	\$56,506.09	\$58,494.08	\$56,506.10	\$1,987.98	N/A	Reallocation of position budget to facilitate external hire as allowed by policy. Surplus salary from PCNs 1898, 1578, 1996 & 2059 to PCN 1657	5/8/2026
0210 - Unified Road Systems	1657	Vacant	N/A	N/A	\$46,375.27	\$60,455.18	N/A	\$14,079.91	Reallocation of position budget to facilitate external hire as allowed by policy. Surplus salary from PCNs 1898, 1578, 1996 & 2059 to PCN 1657	5/8/2026

Department Number and Name	PCN	EE ID	Current Annual Salary	*New Annual Salary	Current Position Budget Amount	*New Position Budget Amount	Reduction to Position Budget	Increase to Position Budget	Change notes	Earliest Oracle Effective Date
0210 - Unified Road Systems	1547	17549	\$51,164.82	\$51,164.82	\$53,843.26	\$51,164.82	\$2,678.44	N/A	Reallocation of position budget to facilitate external hire as allowed by policy. Surplus salary from PCNs 1547, 1515 & 1967 to PCN 2140	5/8/2026
0210 - Unified Road Systems	1515	Vacant	N/A	N/A	\$47,766.51	\$46,375.26	\$1,391.25	N/A	Reallocation of position budget to facilitate external hire as allowed by policy. Surplus salary from PCNs 1547, 1515 & 1967 to PCN 2140	5/8/2026
0210 - Unified Road Systems	1967	Vacant	N/A	N/A	\$146,522.33	\$144,321.24	\$2,201.09	N/A	Reallocation of position budget to facilitate external hire as allowed by policy. Surplus salary from PCNs 1547, 1515 & 1967 to PCN 2140	5/8/2026
0210 - Unified Road Systems	2140	Vacant	N/A	N/A	\$46,375.27	\$52,646.05	N/A	\$6,270.78	Reallocation of position budget to facilitate external hire as allowed by policy. Surplus salary from PCNs 1547, 1515 & 1967 to PCN 2140	5/8/2026
0440 - District Attorney	0080	13689	\$62,256.61	\$62,256.61	\$66,314.99	\$62,356.61	\$3,958.38	N/A	Reallocation of position budget to facilitate position moves as allowed by policy. Surplus salary from PCNs 0080, 0078, 0915, and 1966 to PCNs 0081, 2236, 0073, 2110, and 0074	5/8/2026

Department Number and Name	PCN	EE ID	Current Annual Salary	*New Annual Salary	Current Position Budget Amount	*New Position Budget Amount	Reduction to Position Budget	Increase to Position Budget	Change notes	Earliest Oracle Effective Date
0440 - District Attorney	0078	14384	\$68,000.00	\$68,000.00	\$68,757.79	\$68,000.00	\$757.79	N/A	Reallocation of position budget to facilitate position moves as allowed by policy. Surplus salary from PCNs 0080, 0078, 0915, and 1966 to PCNs 0081, 2236, 0073, 2110, and 0074	5/8/2026
0440 - District Attorney	0915	17705	\$65,000.00	\$65,000.00	\$65,672.87	\$65,000.00	\$672.87	N/A	Reallocation of position budget to facilitate position moves as allowed by policy. Surplus salary from PCNs 0080, 0078, 0915, and 1966 to PCNs 0081, 2236, 0073, 2110, and 0074	5/8/2026
0440 - District Attorney	1966	Vacant	N/A	N/A	\$131,532.21	\$130,000.00	\$1,532.21	N/A	Reallocation of position budget to facilitate position moves as allowed by policy. Surplus salary from PCNs 0080, 0078, 0915, and 1966 to PCNs 0081, 2236, 0073, 2110, and 0074	5/8/2026
0440 - District Attorney	0081	Vacant	N/A	N/A	\$58,766.34	\$58,997.99	N/A	\$231.65	Reallocation of position budget to facilitate position moves as allowed by policy. Surplus salary from PCNs 0080, 0078, 0915, and 1966 to PCNs 0081, 2236, 0073, 2110, and 0074	5/8/2026

Department Number and Name	PCN	EE ID	Current Annual Salary	*New Annual Salary	Current Position Budget Amount	*New Position Budget Amount	Reduction to Position Budget	Increase to Position Budget	Change notes	Earliest Oracle Effective Date
0440 - District Attorney	2236	Vacant	N/A	N/A	\$62,959.22	\$65,000.00	N/A	\$2,040.78	Reallocation of position budget to facilitate position moves as allowed by policy. Surplus salary from PCNs 0080, 0078, 0915, and 1966 to PCNs 0081, 2236, 0073, 2110, and 0074	5/8/2026
0440 -District Attorney	0073	16162	\$64,000.00	\$64,000.00	\$63,351.18	\$64,000.00	N/A	\$648.82	Reallocation of position budget to facilitate position moves as allowed by policy. Surplus salary from PCNs 0080, 0078, 0915, and 1966 to PCNs 0081, 2236, 0073, 2110, and 0074	5/8/2026
0440 -District Attorney	2110	17751	\$64,000.00	\$64,000.00	\$62,000.00	\$64,000.00	N/A	\$2,000.00	Reallocation of position budget to facilitate position moves as allowed by policy. Surplus salary from PCNs 0080, 0078, 0915, and 1966 to PCNs 0081, 2236, 0073, 2110, and 0074	5/8/2026
0440 - District Attorney	0074	Vacant	N/A	N/A	\$59,999.99	\$61,999.99	N/A	\$2,000.00	Reallocation of position budget to facilitate position moves as allowed by policy. Surplus salary from PCNs 0080, 0078, 0915, and 1966 to PCNs 0081, 2236, 0073, 2110, and 0074	5/8/2026

Department Number and Name	PCN	EE ID	Current Annual Salary	*New Annual Salary	Current Position Budget Amount	*New Position Budget Amount	Reduction to Position Budget	Increase to Position Budget	Change notes	Earliest Oracle Effective Date
0576- Juvenile Services	1142	17501	\$90,022.40	\$90,022.40	\$108,176.91	\$106,471.64	\$1,705.27	N/A	Reallocation of position budget to facilitate external hire as allowed by policy. Surplus salary from PCN 1142 to PCN 1100	5/8/2026
0576- Juvenile Services	1100	N/A	N/A	N/A	\$60,533.58	\$62,238.85	N/A	\$1,705.27	Reallocation of position budget to facilitate external hire as allowed by policy. Surplus salary from PCN 1142 to PCN 1100	5/8/2026
0573- Juvenile Grant	1045	17823	\$46,739.95	\$46,739.95	\$47,389.91	\$46,739.95	\$649.96	N/A	Reallocation of position budget to facilitate external hire as allowed by policy. Surplus salary from PCNs 1045 and 1028 to PCN 1099	5/8/2026
0573- Juvenile Grant	1028	16645	\$61,896.47	\$61,896.47	\$63,114.14	\$62,652.31	\$461.83	N/A	Reallocation of position budget to facilitate external hire as allowed by policy. Surplus salary from PCNs 1045 and 1028 to PCN 1099	5/8/2026
0573- Juvenile Grant	1099	Vacant	N/A	N/A	\$61,127.06	\$62,238.85	N/A	\$1,111.79	Reallocation of position budget to facilitate external hire as allowed by policy. Surplus salary from PCNs 1045 and 1028 to PCN 1099	5/8/2026

\*Amount may vary slightly due to Oracle rounding

**Commissioners Court - Regular Session**

11.

**Meeting Date:** 04/28/2026

Discuss, consider, and take appropriate action on additional administrative resolution for Texas Water Development Board grant agreement

**Submitted By:** Sarah Canfield, Emergency Management

**Department:** Emergency Management

**Agenda Category:** Consent

**Information**

**Agenda Item**

Discuss, consider, and take appropriate action on additional administrative resolution for Texas Water Development Board grant agreement

**Public Background**

In reference to agenda item #34 on 2/10/26, the Texas Water Development Board has requested the attached administrative response form be signed to document that the judge can approve along with his representatives, Bruce Clements and Julie Kiley. Agenda item #34 was in regard to grant funding for Flood Early Warning Systems that was approved by the court on 2/10/26.

**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

SB3 - Administrative Resolution

Supporting Documentation 1 of 2 - TWDB Grant

Supporting Documentation 2 of 2 - TWDB Grant

**Form Review**

**Inbox**

County Judge Exec Asst.

Form Started By: Sarah Canfield

Final Approval Date: 04/22/2026

**Reviewed By**

Delia Colon

**Date**

04/22/2026 09:07 AM

Started On: 04/21/2026 04:16 PM

# Grant Agreement and Authorized Representative Resolution

A RESOLUTION by the County Commissioner's Court of \_\_\_\_\_ County accepting financial assistance from the Texas Water Development Board; authorizing the execution of a grant agreement; and making certain findings in connection therewith.

BE IT RESOLVED BY THE COUNTY COMMISSIONER'S COURT OF \_\_\_\_\_ COUNTY:

SECTION 1: That a grant agreement is hereby approved and authorized to be executed with the Texas Water Development Board for a grant in an amount not to exceed \$1.25 million to provide for the costs of the installation of an outdoor warning siren system, in accordance with Texas Government Code § 418.027 and Texas Water Code, Chapter 16, Subchapter M.

SECTION 2: That \_\_\_\_\_ be and is hereby designated the authorized representative of the County for purposes of furnishing such information and executing such documents as may be required in connection with the preparation and execution of such grant agreement, including non-substantive amendments and amendments to increase the grant amount.

SECTION 3: That the following firms and individuals are hereby authorized and directed to aid and assist in the preparation and submission of such documents and appear on behalf of and represent the \_\_\_\_\_ before any hearing held by the Texas Water Development Board on such application, to wit:

Emergency Management Coordinator: \_\_\_\_\_  
\_\_\_\_\_

County Auditor: \_\_\_\_\_  
\_\_\_\_\_

PASSED AND APPROVED, this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

ATTEST: \_\_\_\_\_

By: \_\_\_\_\_

(Seal)



P.O. Box 13231, 1700 N. Congress Ave.  
Austin, TX 78711-3231, [www.twdb.texas.gov](http://www.twdb.texas.gov)  
Phone (512) 463-7847, Fax (512) 475-2053

December 17, 2025

Honorable Steven Snell  
Williamson County  
710 S. Main Street, Ste. 101  
Georgetown, TX 78626

Greetings, Judge Snell:

On behalf of everyone at the Texas Water Development Board (TWDB), I extend our heartfelt thoughts and deepest sympathies to your community as you continue to recover from the devastating July floods.

The TWDB is in the process of implementing the requirements of Senate Bill 3 (SB 3) related to sirens in flood-prone areas, and we thank everyone who participated in our recent survey. The Texas Legislature also passed Senate Bill 5 (SB 5), which appropriated funding from the state's economic stabilization fund to assist communities within the 30 counties identified by the Governor's disaster declaration this summer to establish and implement a system of flood warning sirens and flood gages and to purchase other related equipment.

The TWDB is administering the grant program as described in the [Board memo](#) in the attached packet and delivering the grant agreement for Williamson County associated with SB 3 and SB 5, which has been sent via DocuSign for your signature.

The TWDB is dedicated to helping you and your staff navigate this process for the best possible result, and we are eager to aid our fellow Texans in any way we can. Please reach out to [Flood\\_Sirens\\_Program@twdb.texas.gov](mailto:Flood_Sirens_Program@twdb.texas.gov) should you have any questions or need further assistance.

Sincerely,

Bryan McMath  
Executive Administrator

Enclosures

<a href="#">Our Mission</a>	<a href="#">Board Members</a>
Leading the state's efforts in ensuring a secure water future for Texas	L'Oreal Stepney, P.E., Chairwoman   W. Brady Franks, Board Member   Ashley Morgan, Board Member Bryan McMath, Executive Administrator

TEXAS WATER DEVELOPMENT BOARD  
CONTRACT INFORMATION FORM

<b>TWDB Contact Information</b>				CAPPs Requisition #: [Required if Applicable]	Requested Action	-----	New Contract: X					
Contract Manager:	Manuel Razo					-----	Amendment:					
Office/Division:	WSC				-----	Amendment No.:						
Phone Number:	512-475-1850				Payable/Receivable Contract Relationship							
<b>Contract Information and Funds Expiration</b>					Payable or Receivable TWDB Contract that this Contract is related to:							
Contract No.	2691103043	Grant (Y/N):	Y		TWDB Contract No. 2600012997							
Payable	X	Receivable:										
<b>Contract Dates</b>					External Contract No.:							
Board Approval Date:	12/16/2025	Board Max \$	\$1,000,000.00		Start Date:	12/16/2025	Expiration Date:	after final accounting				
<b>Original or Most Recent Amendment</b>					CFDA No.:							
Execution:	n/a	Expiration:	n/a	<b>List of Counties for Study Area</b>								
<b>Contractor Information</b>				Williamson County								
Proposal Number:	00005817			<b>Retainage for Contract</b>								
Vendor ID # (aka: Tax Payer ID#):	pending vendor setup			Retainage %	0%							
Vendor Name:	Williamson County			Special Instructions:	Advances will be tracked per project plan.							
Street Address:	710 S. Main Street			<b>Detailed Description of Contract</b>								
City, State, Zip:	Georgetown, TX 78626			SB 3 Outdoor Warning Sirens								
Telephone Number:	512-943-1550			<b>Detailed Description of Amendment</b>								
Vendor Signatory/Email Address:	Steven Snell - ctjjudge@wilco.org			n/a								
W-9 Received (if applicable):	pending vendor setup			<b>Procurement Method / Best Value Standard / Contracting Authority</b>								
<b>Anticipated Budget</b>				SB 3 and SB 5, TWC Chapter 16, Subchapter M								
Contractor Share of Costs:	----- \$ -			<b>Operational Framework</b>								
TWDB Share of Costs:	----- \$ 1,000,000.00			PGC Code - For Finance Review: 0								
Receivable Share of Costs:	----- \$ -			See Procurement Guide, Appendix 32, PCC checklist [Doc Type 9, PCC "0" requires legal cite]								
Total Contract Costs:	----- \$ 1,000,000.00			Legal Cite: Texas Government Code § 418.027 & TGC 771								
<b>Procurement &amp; Contract Services</b>				<b>BUDGET USE ONLY</b>								
<b>Vendor Checks</b> <a href="#">Divestment Statutes List</a>				<b>TWDB SHARE</b>								
Initial	pending setup			ACCT/COBJ	FUND	DEPT ID	PROGRAM/MOF	PCA	AY	PROJECT/WORK NO.	AMOUNT	Funds Expire
	USAS (PYADDR/PYHOLD)			7612	0001	C342	I03	27003	2026	SB3GOV	\$ 1,000,000.00	
	Franchise Tax Search											
	SAM Check											
	Debarred Vendor List											
	Boycott Israel											
	Ties to Sudan/Iran/FTOs											
	Boycott Energy Companies											
				TWDB Subtotal								
				\$ 1,000,000.00								
				<b>RECEIVABLE SHARE</b>								
				ACCT/COBJ								
				FUND								
				DEPT ID								
				PROGRAM/MOF								
				PCA								
				AY								
				PROJECT/WORK NO.								
				AMOUNT								
				Funds Expire								
				Receivable Subtotal								
				\$ -								
				Contractor Subtotal								
				Contract Total								
				\$ 1,000,000.00								

**APPROVAL SIGNATURES and CONFIRMATION OF COMPLIANCE WITH AGENCY POLICY & THE STATE OF TEXAS CONTRACT MANAGEMENT GUIDE**

By signing this form, you are certifying that this contract packet and its contents meet with your approval

Contract Approval	Printed Name	Signature	Date
Procurement & Contract Services:	Lauren Grooms-Meyers	<i>Lauren Grooms-Meyers</i>	12/14/2025
Budget Director [and Budget Officer]:	Perry Ball	<i>Perry Ball</i>	12/15/2025
Contract Manager:	Manuel Razo	<i>Manuel Razo</i>	12/15/2025
Program Manager:	Manuel Razo	<i>Manuel Razo</i>	12/15/2025
Division Director:	Dena Green	<i>Dena Green</i>	12/15/2025
Legal Counsel:	Ashley Harden	<i>Ashley Harden</i>	12/15/2025
Financial Operations:	Eldrisha Eubanks	<i>Eldrisha Eubanks</i>	12/15/2025
Deputy Executive Administrator:	John T. Dupnik	<i>John T. Dupnik</i>	12/15/2025
Executive Administrator [or Designee]:	Bryan McMath		



# **Outdoor Warning Sirens Grant Agreement**

**TEXAS WATER DEVELOPMENT BOARD**

**AND**

**WILLIAMSON COUNTY, TEXAS**

**TWDB COMMITMENT NO. 2691103043**

WILLIAMSON COUNTY, TEXAS  
TWDB COMMITMENT NO. 2691103043

**GRANT AGREEMENT**

TABLE OF CONTENTS

**Contents**

ARTICLE I. DEFINITIONS .....3  
ARTICLE II. AUTHORITY AND REPRESENTATIONS .....4  
ARTICLE III. LEGAL REQUIREMENTS .....5  
ARTICLE IV. SPECIAL COVENANTS AND REPRESENTATIONS .....5  
ARTICLE V. TERMINATION AND REMEDIES .....7  
ARTICLE VI. GENERAL TERMS AND CONDITIONS .....8

EXHIBITS

TWDB DECEMBER 16, 2025 BOARD MEMO ..... EXHIBIT A  
TASK AND EXPENSE BUDGET TEMPLATE ..... EXHIBIT B

THE STATE OF TEXAS §  
COUNTY OF TRAVIS §

TWDB Commitment No. 2691103043

**GRANT AGREEMENT  
BETWEEN THE  
TEXAS WATER DEVELOPMENT BOARD  
AND  
WILLIAMSON COUNTY, TEXAS**

**RECITALS**

Senate Bill 3, 89th Tex. Leg., 2nd C.S., codified as Texas Government Code § 418.027 and Texas Water Code, Chapter 16, Subchapter M, established a grant program for the installation of outdoor warning sirens in flash flood-prone areas to be administered by the Office of the Governor. Senate Bill 5, 89th Tex. Leg., 2nd C.S., appropriated \$50,000,000 to the Office of the Governor for that grant program.

On November 6, 2025, the Office of the Governor delegated that grant program and the associated appropriation to the Texas Water Development Board (TWDB).

On December 16, 2025, TWDB authorized the Executive Administrator to enter into grant agreements to distribute funds in the form of umbrella grants to counties in flash flood-prone areas, as defined in Texas Water Code § 16.501, including Williamson County, for the purpose of installing outdoor warning sirens in flash flood-prone areas. A copy of that action is attached hereto as **Exhibit A**.

The TWDB and Williamson County, Texas, sometimes hereinafter called "County," are the Parties to this Agreement.

THEREFORE, the Parties mutually agree to adhere to the terms of this Agreement and to administer the Grant Funds provided through this Agreement in conformance with all applicable state and federal laws and regulations and all terms and conditions set forth in this Agreement.

**ARTICLE I. DEFINITIONS**

The following terms, as used in this Agreement, have the meanings assigned below:

Agreement or Grant Agreement means this agreement and the attached exhibits.

Eligible Expenses means the expenses authorized by the Legislation and the forthcoming TWDB guidance and best management practices.

Executive Administrator means the Executive Administrator of the TWDB or a designated representative.

Flash Flood-Prone area means an area of this state included in the disaster declaration issued by the governor under Texas Government Code § 418.014, in response to the July 2025 Hill Country floods, as set forth in Texas Water Code § 16.501(1).

Grant Funds means the appropriated funds that the TWDB committed in an initial amount not to exceed \$1,000,000 to finance the Project(s) for the County.

Legislation means Senate Bill 3, 89th Leg., 2nd C.S., 2025.

Outdoor warning siren means a system that produces a sound designed to alert a person who is outdoors of an imminent disaster and encourage that person to immediately shelter or move to higher ground and includes sensors, gauges, and all other components essential to the function of the system, as set forth in Texas Water Code § 16.501(2).

Parties or Party means the TWDB and the County, collectively or individually as implied by the context, and their authorized successors and assignees.

Progress Report means the TWDB approved form for periodically reporting eligible expenses.

Project means the activities to install one or more outdoor warning sirens described in the County's forthcoming Project Plan(s), as approved by TWDB.

Project Plan means a statement of work and task and expense budget for each discrete Project the County intends to conduct.

State means the State of Texas.

Surplus Funds means those funds remaining after the County has submitted a final accounting to the Executive Administrator.

TWDB means the Texas Water Development Board.

## **ARTICLE II. AUTHORITY AND REPRESENTATIONS**

**2.1. AUTHORITY.** This Agreement is authorized and required by the Legislation and Exhibit A.

**2.2. REPRESENTATIONS.** The Parties agree that the following representations are true and correct and form the basis of this Agreement:

- A. The County is eligible for financial assistance and qualifies for the grant. The TWDB may provide financial assistance for Eligible Expenses up to an initial amount of \$1,000,000. The TWDB may reduce the amount of financial assistance available under

this Agreement if the County fails to submit approvable Project Plans for the full \$1,000,000 initial amount awarded under this Agreement by December 31, 2026.

- B. The TWDB and the County enter this Agreement to set forth the terms and conditions for the Grant Funds. The Executive Administrator is authorized to execute this Agreement on behalf of the TWDB through the December 16, 2025, Board item, attached as **Exhibit A**. The County is authorized to execute this Agreement through its authorized representative designated by resolution duly adopted by the governing body of the County and provided to TWDB.

### **ARTICLE III. LEGAL REQUIREMENTS**

**3.1. APPLICABLE LAWS.** In consideration of the performance of the mutual agreements set forth in this Agreement, the County, by and through its authorized representatives, agrees to complete the Project in compliance with all federal and state laws, rules, and regulations applicable to the Project.

**3.2. PROCUREMENT.** The County must comply with State and local procurement and contracting laws.

**3.3. IRON AND STEEL.** Unless a waiver is granted, the County must abide by all applicable construction contract requirements related to the use of iron and steel products and manufactured goods produced in the United States, as required by Texas Government Code § 2252.202.

**3.4. FOREIGN TERRORIST ORGANIZATION.** The County certifies that it will not enter into a contract with any contractor or subcontractor that is engaged in business with Iran, Sudan, or a foreign terrorist organization, as prohibited by Texas Government Code § 2252.152.

**3.5. LOBBYING PROHIBITION.** The County represents and warrants that TWDB's payments to the County and the County's receipt of appropriated or other funds under this Grant Agreement are not prohibited by Texas Government Code §§ 556.005 or 556.0055, related to the prohibition on payment of state funds to a lobbyist or for lobbying activities.

### **ARTICLE IV. SPECIAL COVENANTS AND REPRESENTATIONS**

**4.1. CONDITIONS FOR DISBURSEMENT OF GRANT FUNDS.** The process to approve disbursement of grant funds will be as follows:

- A. The County will submit a Project Plan for each discrete Project the County intends to conduct for review and approval by the Executive Administrator;
- B. Each Project Plan will include only activities in Flash Flood-Prone areas TWDB has found to have a history of consistent or severe flooding such that the installation,

maintenance, and operation of one or more outdoor warning sirens is warranted, in accordance with Texas Water Code § 16.502(a);

- C. The Executive Administrator will review submitted Project Plans for compliance with this Grant Agreement and all applicable laws, rules, regulations and guidance, including the forthcoming TWDB guidance and best management practices for outdoor warning sirens under Texas Water Code § 16.502(h).
- D. The Executive Administrator will either provide a letter of approval or request changes to a Project Plan.
- E. When a Project Plan is approved, TWDB will provide the County an initial advance of 25% of the approved budget for the Project Plan.
- F. The County will submit Progress Reports, along with documentation for its expenditure of grant funds, to the TWDB monthly. Progress reports must use the task and expense budgets included in **Exhibit B**. The Executive Administrator may adjust the amount of submitted expenses to be reconciled against outstanding advanced balances or adjust the amount of funds to be released based on the TWDB's review of the Progress Reports and the projected needs for the Project .
- G. TWDB will provide additional advances, each equal to 25% of the budget for the approved Project Plan, after reconciliation of at least 50% of the outstanding balance for previous advances.

**4.2. DELIVERY OF GRANT FUNDS.** The TWDB will deposit the Grant Funds in an interest-bearing account subject to Public Funds Collateral Act, Texas Government Code, Chapter 2257.

**4.3. FINAL REPORT.** The County must submit a final report to the TWDB that must include, at a minimum, the following:

- A. Communities and/or entities involved in formulating the Project;
- B. Types of equipment installed or proposed equipment (if applicable);
- C. Location(s) of equipment placement or proposed equipment (if applicable); and
- D. Summary of how the project satisfies requirements laid out in the TWDB guidance and best management practices for outdoor warning sirens published by the TWDB.

**4.4. FINAL ACCOUNTING.** The County must provide a final accounting of funds at the completion of the Project.

**4.5. INVESTMENT AND COLLATERALIZATION OF PUBLIC FUNDS.** Grant proceeds are public funds and, as such, these proceeds must be held at a designated state depository

institution or other properly chartered and authorized institution in accordance with the Public Funds Investment Act, Texas Government Code, Chapter 2256, and the Public Funds Collateral Act, Texas Government Code, Chapter 2257.

**4.6. ASSURANCES RELATED TO STATE FUNDS.**

- A. The County certifies that it is not prohibited from receiving state funds under Texas Penal Code § 1.10(d) (related to federal laws regulating firearms, firearm accessories, and firearm ammunition). The County also agrees that, during the term of this Agreement, the County will immediately notify TWDB, in writing, of any suit against it by the Attorney General of Texas under Texas Penal Code § 1.10(f).
- B. The County certifies that it is not prohibited from receiving state grant funds under Texas Government Code § 2.103 (related to the regulation of firearm suppressors). The County also agrees that, during the term of this Agreement, the County will immediately notify TWDB, in writing, of any suit against it by the Attorney General of Texas under Texas Government Code § 2.104.
- C. The County certifies that it is not prohibited from receiving state grant funds under Texas Local Government Code § 364.004 (related to public camping bans). The County also agrees that, during the term of this Agreement, the County will immediately notify TWDB, in writing, of any suit against it by the Attorney General of Texas under Texas Local Government Code § 364.003.

**4.7. AGREEMENT FOR INSTALLATION, MAINTENANCE, AND OPERATION.** If a Project Plan includes activities within a municipality, the County will make a written agreement with the municipality to jointly install, maintain, or operate one or more outdoor warning sirens OR subcontract with the municipality for installation, maintenance, and operation of the outdoor warning sirens. Additionally, the County may by written agreement jointly install, maintain, or operate an outdoor warning siren with municipalities, counties, and other governmental entities.

**ARTICLE V. TERMINATION AND REMEDIES**

**5.1. TERMINATION.** The TWDB may terminate this Agreement in writing at any time. Upon receipt of a notice of termination, the County must immediately discontinue all work in connection with the performance of this Agreement and must promptly cancel all existing orders or other financial commitments chargeable to funding provided under this Agreement provided, however, that any costs for Eligible Expenses incurred before the receipt of such written notice by the County must be payable from the funding provided under this Agreement.

Within thirty (30) days of the notice of termination, the County must submit a statement showing in detail the work performed, all payments received by the County, and all payments made by or due from the County to any contractor before the date of termination.

## ARTICLE VI. GENERAL TERMS AND CONDITIONS

### 6.1. **INDEMNIFICATION.**

- A. The County is an independent contractor and, therefore, is solely responsible for liability resulting from acts or omissions of the County, its employees, contractors, or agents. Nothing in this Agreement will be construed as consent by the State of Texas, the TWDB, or any state agency or entity as consent to be sued in any matter arising out of this Agreement.
- B. Grant Funds must not be used by the County when sampling, testing, removing, or disposing of contaminated soils and/or media at the project site. The County agrees to indemnify, hold harmless and protect the TWDB from any and all claims, causes of action or damages to the person or property of third parties arising from the sampling, analysis, transport, storage, treatment and disposition of any contaminated sewage sludge, contaminated sediments and/or contaminated media that may be generated by the County, its contractors, consultants, agents, officials and employees as a result of activities relating to the Project to the extent permitted by law.
- C. To the extent allowed by law, the County releases the TWDB, its officers, employees and agents, and the members of its governing body from any and all liability, cost, expense, damage, or loss of whatever nature directly or indirectly resulting from, arising out of, in connection with, or related to activities under this Agreement. Any defense must be coordinated by the County with the office of the Texas Attorney General when Texas state agencies are named defendants in any lawsuit, and respondent may not agree to any settlement without first obtaining the concurrence from the Office of the Texas Attorney General. The County and TWDB agree to furnish timely written notice to each other of any such claim.

**6.2. PERMITS.** The County is responsible for timely filing applications for all licenses, permits, registrations, and other authorizations the County has identified as required for the County to complete the Project.

**6.3. RECORDS.** The County must comply with all terms and conditions relating to records for this Agreement.

- A. **Duty to Maintain Records.** The County must maintain financial accounting records relating to the Agreement in accordance with Generally Accepted Accounting Principles. The County must also require its contractors to maintain financial accounting records consistent with Generally Accepted Accounting Principles and with State laws applicable to government accounting. All accounting and other financial documentation must be accurate, current, and reflect recordation of the transactions at or about the time the transactions occurred.

- B. Duty to Retain Records. The County must retain all financial records and supporting documents and any other documents pertinent to the Agreement in accordance with the requirements of applicable State law relating to retention and access to records. The County must retain all records related to this Agreement for a period of three (3) years after Agreement completion.
- C. Public Information Act. The County understands that TWDB will comply with the Texas Public Information Act, Texas Government Code Chapter 552, as interpreted by judicial rulings and opinions of the Attorney General of the State of Texas. Information, documentation, and other material in connection with this Agreement may be subject to public disclosure pursuant to the Texas Public Information Act. In accordance with Texas Government Code § 2252.907, the County is required to make any information created or exchanged with the State pursuant to this Agreement and not otherwise excepted from disclosure under the Texas Public Information Act available in a format that is accessible by the public at no additional charge to the State.
- D. Access to Records.
1. State Auditor's Right to Audit. The state auditor may conduct an audit or investigation of any entity receiving funds from the state directly under the Agreement or indirectly through a subcontract under the Agreement. The acceptance of funds directly under the Agreement or indirectly through a subcontract under the Agreement acts as acceptance of the authority of the state auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. Under the direction of the legislative audit committee, an entity that is the subject of an audit or investigation by the state auditor must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit. The County also agrees to include a provision in any contract or subcontract related to this Agreement that requires the contractor and the subcontractor to submit to audits and investigations by the Texas State Auditor's Office in connection with all Grant Funds received under the contract or subcontract.
  2. TWDB. The County agrees that the standards of administration, property management, audit procedures, procurement, and financial management, and the records and facilities of the County and its contractors are subject to audit and inspection by the TWDB and by any other authorized state or federal entity. All books, documents, papers, and records of the County related to this Agreement must be made available for audit, examination, excerption, and transcription by the TWDB within a reasonable time after a request from the TWDB.

#### **6.4 STANDARDS OF PERFORMANCE.**

- A. Personnel. The County must assign only qualified personnel to perform the services required under this Agreement. The County is responsible for ensuring that any Subcontractor utilized also assigns only qualified personnel. Qualified personnel are persons who are properly licensed to perform the work and who have sufficient knowledge, skill, and ability to perform the tasks and services required herein according to the standards of performance and care for their trade or profession.
- B. Professional Standards. The County must provide the services and deliverables in accordance with applicable professional standards. The County represents and warrants that it is authorized to acquire Subcontractors with the requisite qualifications, experience, personnel, and other resources to perform in the manner required by this Agreement.
- C. Independent Contractor. Both the County and TWDB, in the performance of this Agreement, act in an individual capacity and not as agents, employees, partners, joint ventures or associates of one another. The employees or agents of one party will not be deemed or construed to be the employees or agents of the other party for any purposes whatsoever.
- D. Proprietary and Confidential Information. The County represents and warrants that any information that is proprietary or confidential and is received by the County from TWDB or any governmental entity will not be disclosed to third parties without the written consent of TWDB or applicable governmental entity, whose consent will not be unreasonably withheld.
- E. Agreement Administration. TWDB will designate a project manager for this Agreement. The project manager will serve as the point of contact between TWDB and the County. TWDB's project manager will supervise TWDB's review of the County's technical work, deliverables, payment requests, schedules, financial and budget administration, and similar matters. The project manager does not have any express or implied authority to vary the terms of the Agreement, amend the Agreement in any way, or waive strict performance of the terms or conditions of the Agreement.
- F. Nepotism. The County must comply with Texas Government Code Chapter 573 by ensuring that no officer, employee or member of the County's governing body votes or confirm the employment of any person related within the second degree of affinity or the third degree of consanguinity to any member of the governing body or to any other officer or employee authorized to employ or supervise such person. This prohibition does not prohibit the employment of a person who has been continuously employed for a period of two years prior to the election or appointment of the officer, employee or governing body member related to such person in the prohibited degree.
- G. Open Meetings. The County must comply with Texas Government Code Chapter 551,

which requires all regular, special, or called meetings of governmental bodies to be open to the public, except as otherwise provided by law.

**6.5. AFFIRMATIONS AND CERTIFICATIONS.**

- A. Antitrust Affirmation. The County represents and warrants that, in accordance with Texas Government Code § 2155.005, neither the County nor any firm, corporation, partnership, or institution represented by the County, or anyone acting for such a firm, corporation, partnership, or institution has (1) violated any provision of the Texas Free Enterprise and Antitrust Act of 1983, Chapter 15 of the Texas Business & Commerce Code, or the federal antitrust laws; or (2) communicated directly or indirectly the contents of the proposal resulting in this Agreement to any competitor or any other person engaged in the same line of business as the County.
- B. Child Support Obligation Affirmation. Under Texas Family Code § 231.006, the County certifies that the individual or business entity named in this Agreement is not ineligible to receive the specified grant, loan or payment, and acknowledges that this Agreement may be terminated and payment may be withheld if this certification is inaccurate.
- C. Dealings with Public Servants. Pursuant to Texas Government Code § 2155.003, the County represents and warrants that it has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the goods or services being supplied.
- D. Debts and Delinquencies Affirmation. The County agrees that any payments due under the Agreement will be applied towards any debt or delinquency that is owed to the State of Texas.
- E. E-Verify Program. The County certifies that for contracts for services, the County will utilize the U.S. Department of Homeland Security's E-Verify system during the term of the Agreement to determine the eligibility of: (1) all persons employed by the County to perform duties within Texas; and (2) all persons, including Subcontractors, assigned by the County to perform work pursuant to the Agreement within the United States of America.
- F. Entities that Boycott Israel. Pursuant to Texas Government Code § 2270.002, the County certifies that either (1) it meets one of the exemption criteria under § 2270.002; or (2) it does not boycott Israel and will not boycott Israel during the term of the Agreement resulting from this solicitation. The County must state any facts that make it exempt from the boycott certification.
- G. Excluded Parties. The County certifies that it is not listed on the federal government's terrorism watch list as described in Executive Order 13224.

H. Executive Head of a State Agency Affirmation. In accordance with Texas Government Code § 669.003, relating to contracting with the executive head of a state agency, the County certifies that it is not: (1) the executive head of TWDB; (2) a person who at any time during the four years before the date of this Agreement was the executive head of TWDB; or (3) a person who employs a current or former executive head of TWDB.

If § 669.003 applies, the County must provide the following information:

Name of Former Executive: \_\_\_\_\_

Name of State Agency: \_\_\_\_\_

Date of Separation from State Agency: \_\_\_\_\_

Position with Respondent: \_\_\_\_\_

Date of Employment with Respondent: \_\_\_\_\_

I. Financial Participation Prohibited. Pursuant to Texas Government Code § 2155.004(a), the County certifies that neither the County nor any person or entity represented by the County has received compensation from TWDB or any agency of the State of Texas for participation in the preparation of the specifications or solicitation on which this Agreement is based. Under Texas Government Code § 2155.004(b), the County certifies that the individual or business entity named in this Agreement is not ineligible to receive the specified Agreement and acknowledges that this Agreement may be terminated and payment withheld if this certification is inaccurate.

J. Foreign Terrorist Organizations. The County represents and warrants that it is not engaged in business with Iran, Sudan, or a foreign terrorist organization, as prohibited by Texas Government Code § 2252.152.

K. Human Trafficking Prohibition. Under Texas Government Code § 2155.0061, the County certifies that the County is not ineligible to receive the specified Agreement and acknowledges that this Agreement may be terminated and payment withheld if this certification is inaccurate.

L. No Conflict of Interest. The County represents and warrants that the provision of goods and services or other performance under this Agreement will not constitute an actual or potential conflict of interest or reasonably create an appearance of impropriety. The County also represents and warrants that, during the term of this Agreement, the County will immediately notify TWDB, in writing, of any existing or potential conflict of interest relative to the performance of the Agreement.

M. Prior Disaster Relief Declaration. Texas Government Code §§ 2155.006 and 2261.053 prohibit state agencies from accepting a response or awarding a contract that includes proposed financial participation by a person who, in the past five years, has been convicted of violating a federal law or assessed a penalty in connection with a contract involving relief for Hurricane Rita, Hurricane Katrina, or any other disaster, as defined by Texas Government Code § 418.004, occurring after September 24, 2005.

Under Texas Government Code §§ 2155.006 and 2261.053, the County certifies that the individual or business entity named in this GRANT AGREEMENT is not ineligible to receive the specified Agreement and acknowledges that this Agreement may be terminated and payment withheld if this certification is inaccurate.

N. **Suspension and Debarment.** The County certifies that it and its principals are not suspended or debarred from doing business with the state or federal government as listed on the State of Texas Debarred Vendor List maintained by the Texas Comptroller of Public Accounts and the System for Award Management (SAM) maintained by the General Services Administration.

**6.6. UPDATING INFORMATION.** The County must provide the TWDB with updated information, reports, statements, and certifications as requested by the Executive Administrator relating to the financial condition of the County or the Project and the use of Grant Funds. The County must promptly notify the TWDB of any material change in the activities, prospects, or conditions of the County relating to the Project, or its ability to perform its duties, covenants, and agreements under this Grant Agreement.

**6.7. FORCE MAJEURE.** Unless otherwise provided, neither the County nor the TWDB nor any agency of the State shall be liable to the other for any delay in or failure of performance of a requirement contained in this Agreement caused by *Force Majeure*. The existence of such causes of delay or failure shall extend the period of performance until after the causes of delay or failure have been removed provided the non-performing Party exercises all reasonable due diligence to perform. Each Party must inform the other in writing with proof of receipt within five (5) business days of the existence of such *Force Majeure* or otherwise waive this right as a defense.

**6.8. NON-ASSIGNABILITY.** The terms and conditions of the financial assistance provided by this Agreement may not be assigned or transferred, in any manner, without the express written consent of the TWDB.

**6.9. ENTIRE AGREEMENT AND AMENDMENT.** This Agreement, which incorporates all attached Exhibits, constitutes the entire agreement between the Parties. This Agreement may be amended only in writing signed by the Parties.

**6.10. NO WAIVER.** The failure of any Party to insist upon the strict performance of any of the terms, provisions, or conditions of this Agreement will not be construed as a waiver or relinquishment for the future of the strict performance of any term, provision, or condition of this Agreement or any other applicable term, provision, or condition.

**6.11. GOVERNING LAW AND VENUE.** This Agreement is governed by and construed in accordance with the laws of the State of Texas, without regard to the conflicts of law provisions. The venue of any suit arising under this Agreement is fixed in any court of competent jurisdiction in Travis County, Texas, unless the specific venue is otherwise identified in a statute which directly names or otherwise identifies its applicability to TWDB.

**6.12. NOTICES.** All notices, notifications, or requests required or permitted by this Agreement must be in writing and must be transmitted by personal delivery or transmitted by United States certified mail, return receipt requested, postage prepaid, to the addresses of the Parties shown below. Notice will be effective when received by the Party to whom notice is sent.

Texas Water Development Board  
Attn: Executive Administrator  
1700 N. Congress Ave., 6<sup>th</sup> Floor  
Austin, Texas 78711-3231

Williamson County, Texas  
Attn: County Judge Steven Snell  
710 S Main St, Ste 101  
Georgetown, TX 78626-5703

**6.13. TERM.** This Agreement is effective on the date signed by the Executive Administrator. The Agreement will expire after the County has successfully submitted its final accounting for all Grant Funds to TWDB and returned any Surplus Funds to TWDB.

**TEXAS WATER DEVELOPMENT BOARD**

**WILLIAMSON COUNTY**

\_\_\_\_\_  
Bryan McMath  
Executive Administrator

\_\_\_\_\_  
Steven Snell  
County Judge

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

# **EXHIBIT A**

TWDB December 16, 2025 Board Item



P.O. Box 13231, 1700 N. Congress Ave.  
Austin, TX 78711-3231, www.twdb.texas.gov  
Phone (512) 463-7847, Fax (512) 475-2053

**AGENDA ITEM MEMO**

**BOARD MEETING DATE:** December 16, 2025

**TO:** Board Members

**THROUGH:** Bryan McMath, Executive Administrator  
Ashley Harden, General Counsel

**FROM:** Sam Hermitte, Assistant Deputy Executive Administrator, Water Science and Conservation

**SUBJECT:** SB 3 Outdoor Warning Siren Grants

**ACTION REQUESTED**

Consider authorizing the Executive Administrator to negotiate and execute contracts for SB 3 Outdoor Warning Siren Grants.

**BACKGROUND**

During the second called session of the 89th Texas Legislature, the legislature passed Senate Bill (SB) 3 relating to outdoor warning sirens in flash flood-prone areas in response to the devastating July 2025 flooding in Texas. The bill requires the Office of the Governor (OOG) to establish and administer a grant program to assist municipalities, counties, and other governmental entities with the costs of installing outdoor warning sirens. In November 2025, the OOG delegated this responsibility to the Texas Water Development Board (TWDB).

Additionally, SB 5, passed by the 89th Texas Legislature in the second called session, appropriated \$50 million from the economic stabilization fund to the OOG for the two-year period beginning September 18, 2025 (the effective date of the bill). Funding is for grants to assist counties, municipalities, or other local governments operating within certain counties (as provided by the governor's declaration of disaster on July 4, 2025) to install outdoor warning siren systems, including flood gages and all other components essential to the function of the system. In the November 2025 delegation of the grant program to TWDB, the OOG also agreed to transfer this money to the TWDB for that grant program. A portion of the \$50 million will be used to support TWDB's administration of the program.

**Our Mission** : **Board Members**

Leading the state's efforts :  
in ensuring a secure :  
water future for Texas : L'Oreal Stepney, P.E., Chairwoman | W. Brady Franks, Board Member | Ashley Morgan, Board Member  
: Bryan McMath, Executive Administrator

Board Members  
December 16, 2025  
Page 2

### **KEY ISSUES**

The Executive Administrator recommends apportioning this funding to each county included in the Governor's July 2025 Disaster Declaration to implement the requirements of SB 3 in a timely manner. The Executive Administrator would enter into a grant agreement with each county for a maximum of \$1 million with an allowance to increase that amount by \$250,000; any additional increases would require approval by the Board. After executing the grant agreement, each county would submit a project plan, including scope of work and budget, for each discrete project the county intends to conduct for review and approval by the TWDB Executive Administrator. The county could work with municipalities and other governmental entities to install the required outdoor warning sirens, in accordance with Texas Water Code § 16.502. The county and any other appropriate local government would work to determine the necessary projects and project sponsors.

Through the grant agreements, the TWDB would allow for advances of funds.

At the outset of this grant program, each county would agree that all projects will be located in areas that are flash flood-prone with a history of consistent or severe flooding, in accordance with Texas Water Code § 16.502. The TWDB will continue working with our assigned contractor in identifying flash flood-prone areas throughout the disaster declaration areas that have a history of consistent or severe flooding. This continued work will be used to identify flash flood-prone areas.

Key considerations for the applicable counties:

- Each county will be required to submit a resolution from the Commissioner's Court authorizing acceptance of the money and approval to enter into a grant agreement.
- If a county must work with another local governmental entity for the installation of the outdoor warning siren, this must be done through a written agreement (Texas Water Code § 16.502).
- The grant agreement will allow for a certain level of advance payments and then the county will be required to submit documentation to establish eligible costs. This will be done through periodic reporting.

### **RECOMMENDATION**

The Executive Administrator recommends authorizing the Executive Administrator to negotiate and execute grant agreements with the following counties to implement the SB 3 Outdoor Warning Siren Grant Program: Bandera, Bexar, Burnet, Caldwell, Coke, Comal, Concho, Edwards, Gillespie, Guadalupe, Hamilton, Kendall, Kerr, Kimble, Kinney, Lampasas, Llano, Mason, Maverick, McCulloch, Menard, Real, Reeves, San Saba, Schleicher, Sutton, Tom Green, Travis, Uvalde, and Williamson counties.

## EXHIBIT B

### Task and Expense Budget Format

*To be included with each project plan*

#### TASK BUDGET

TASK NO.	TASK DESCRIPTION	BUDGET (\$)
1	Project Management	0.00
2	Initial Project Activities (incl. Planning)	0.00
3	Site Survey & Identification of Utility Conflicts	0.00
4	Hardware and Construction Materials	0.00
5	Installation/Construction	0.00
6	Software and Communications Configuration	0.00
7	Testing and Monitoring	0.00
8	System Inspection	0.00
9	Education and Training	0.00
10	Final Report to TWDB	0.00
	<b>TOTAL</b>	<b>\$0,000.00</b>

#### EXPENSE BUDGET

EXPENSE BUDGET CATEGORY	BUDGET (\$)
Reimbursable Expenses	0.00
<b>TOTAL</b>	<b>\$0,000.00</b>

# Executive Summary: Texas Water Development Board Flood Warning Siren Grant

## What This Opportunity Is

- Williamson County has been awarded **up to \$1,000,000** in state grant funding from the Texas Water Development Board (TWDB).
- The funding supports the **planning, purchase, installation, and implementation of outdoor flood warning sirens and related equipment** in areas prone to flash flooding.
- This program was created by the Texas Legislature following the **July 2025 Hill Country floods** and is limited to counties included in the Governor's disaster declaration.
- The goal is to **improve life-safety alerting for residents and visitors in flood-prone areas**, particularly where cell service, alerts, or situational awareness may be limited.

## What the County Is Being Asked to Approve

- Approval of a grant agreement between Williamson County and the Texas Water Development Board.
- Authorization for the County Judge to execute the agreement on behalf of the County.
- Acceptance of grant funds and authority for County staff to submit required project plans, reports, and documentation to TWDB.

## Key Financial and Operational Terms

- **Grant Amount:** Up to \$1,000,000 (no local match required).
- **Eligible Uses:**
  - Outdoor warning sirens
  - Flood gages and sensors
  - Communications, software, testing, training, and system monitoring
- **Disbursement Structure:**
  - Initial 25% advance upon approval of each project plan
  - Additional advances issued as prior funds are documented and reconciled
- **Project Requirements:**
  - Each project must be located in a documented flash flood-prone area
  - The County must submit detailed project plans and monthly progress reports
  - Coordination agreements are required if projects involve municipalities
- **Deadlines:**
  - Project plans must be submitted and approved to access the full award
  - Final accounting and reporting required at project completion

## Limitations, Risks, and Safeguards

- Funds may only be used for eligible flood warning infrastructure and related activities.
- The County must comply with state procurement laws, audit requirements, and public-funds controls.
- Unused or ineligible funds must be returned to TWDB.
- TWDB retains the right to terminate the agreement if terms are not met, though eligible costs incurred prior to termination remain reimbursable.

**Commissioners Court - Regular Session**

**12.**

**Meeting Date:** 04/28/2026

Approval of Goods and Services Contract #2026-202 with Freelt Data Solutions, Inc. for annual storage maintenance and support services for the Information System Department

**Submitted For:** Joy Simonton

**Submitted By:** Jesel Vigil, Purchasing

**Department:** Purchasing

**Agenda Category:** Consent

**Information**

**Agenda Item**

Discuss, consider and take appropriate action on approving the Goods and Services contract #2026-202 between Williamson County and Freelt Data Solutions Inc. for annual storage maintenance and support services for the County's enterprise storage system in the amount of \$97,770.60 and authorizing the execution of the agreement pursuant to the DIR contract #DIR-CPO-5792.

**Public Background**

**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

**Form Review**

**Inbox**

County Judge Exec Asst.  
Form Started By: Jesel Vigil  
Final Approval Date: 04/20/2026

**Reviewed By**

Delia Colon

**Date**

04/20/2026 02:36 PM  
Started On: 04/09/2026 03:55 PM

**Commissioners Court - Regular Session**

**13.**

**Meeting Date:** 04/28/2026

update to park rules and regulations

**Submitted For:** TW Dieckmann

**Submitted By:** TW Dieckmann, Parks

**Department:** Parks

**Agenda Category:** Consent

**Information**

**Agenda Item**

Discuss, consider, and take appropriate action on updated Williamson County Park Rules and Regulations.

**Public Background**

Williamson County Park Rules and Regulations are periodically reviewed by staff and legal counsel. They are then updated for accuracy and to make any necessary changes.

**Fiscal Impact**

From/To	Acct No.	Description	Amount
---------	----------	-------------	--------

**Attachments**

updated park rules and regulations

**Form Review**

**Inbox**

County Judge Exec Asst.

Form Started By: TW Dieckmann

Final Approval Date: 04/20/2026

**Reviewed By**

Delia Colon

**Date**

04/20/2026 12:55 PM

Started On: 04/20/2026 11:39 AM

# Williamson County Parks Department

## Rules and Regulations

Revised April 28, 2026

The Williamson County Parks Department Rules and Regulations (“Rules and Regulations”) govern the health, safety, and general welfare of Persons using Williamson County Parks, venues, Preserves, and trails. The Rules and Regulations also establish guidelines to protect the property, and the natural and cultural resources associated with the Williamson County Park system. Adherence to these Rules and Regulations will ensure the use, enjoyment, and protection of the Parks, venues, trails, and Preserves managed by the Williamson County Parks Department (“Department”) for current and future generations.

These Rules and Regulations apply to all properties and facilities within the Department. Existing and any future site-specific Rules and Regulations apply as amended.

Please call the Department at (512) 943-1920 for more information.

### **SECTION 1 AUTHORITY**

The Commissioners Court of Williamson County, Texas, acting in its capacity as the governing body of Williamson County, Texas, adopted these rules and regulations. These rules and regulations are authorized by Chapter 320 of the Texas Local Government Code, as amended, for public Parks, venues, trails, and Preserves owned, operated, or maintained by a County in the State of Texas.

### **SECTION 2 ADMINISTRATION**

The Commissioners Court hereby designates Department personnel to advise and inform Persons regarding these rules and regulations.

Upon finding a need for public safety or welfare, or preservation of Park resources, the Parks Director (“Director”) may impose restrictions on public activity and conduct and may limit the use of any area or facility in Department Parks, venues, trails, Preserves, or facilities, or a portion thereof. Failure to comply with these Rules and Regulations will result in action taken by Department staff, which may include eviction from the Park, venue, trail, or Preserve.

An employee of the Department, Peace Officers, and emergency personnel are exempt from these Rules and Regulations when they conflict with the discharge of his or her official duties to the extent of that conflict.

The Director by written order may waive any provision of these rules and regulations in response to a natural disaster or other similar emergency.

### **SECTION 3 AREAS COVERED**

Except as specifically noted, these Rules and Regulations apply to all County Parks, venues, trails, and Preserves located within Williamson County, Texas.

### **SECTION 4 DEFINITIONS**

As used in these rules and regulations:

- (a) “Alcoholic Beverage” means any beverage containing more than one-half of one percent (.5%) of alcohol by volume, which is suitable for use as a beverage, either alone or diluted;

- (b) "Assembly" or "Assemblies" means a group of Individuals gathered in one place for a common purpose;
- (c) "Camping" means occupying a designated camping facility; erecting a tent or arranging bedding, or both for the purpose of, or in such a manner as to facilitate overnight lodging; and/or use of a trailer, camper, or other vehicle for the purpose of sleeping overnight;
- (d) "Commissioners Court" means the Commissioners Court of Williamson County, Texas;
- (e) "County" means Williamson County, Texas;
- (f) "Department" means Williamson County Parks Department;
- (g) "Director" means the Individual named or designated as the Director of all County owned Parks, trails, Preserves, and facilities by the County Commissioners Court;
- (h) "Individual" or "Individuals" means a human being or human beings;
- (i) "Motor Vehicle" means any gasoline, diesel, electric, propane, and/or battery powered vehicles, and every device in, upon, or by which any Individual or property may be transported or drawn upon a Road, trail, or lands under control of Williamson County, except a device moved solely by human power;
- (j) "Music" means sound provided by band(s), D.J.(s), radio, etc.;
- (k) "Noise" means any loud, unusual, or raucous sound(s), equal to or greater than 85 decibels;
- (l) "Overnight Hours" means the time between a County Park's closing time and opening time;
- (m) "Park" means a park owned, operated, or maintained by Williamson County for recreation and enjoyment by the public;
- (n) "Peace Officer" means a peace officer as defined in Tex. Code of Crim. Proc. art. 2A.001, as amended;
- (o) "Person" or "Persons" means any Individual, group of Individuals, organization, corporation, or other legal entity, but does not include a Williamson County employee acting in his/her official capacity;
- (p) "Pet" means a domesticated animal kept for pleasure rather than utility;
- (q) "Preserve" means a protected area of importance for flora, fauna, or features of geological or other special interest that is reserved and managed for conservation, and to provide special opportunities for study and research;
- (r) "Public Access Preserve" means a Preserve that Individuals who have successfully completed the Leave No Trace program provided by the Department may enter;
- (s) "Road" means any road maintained or controlled by the County for public passage of vehicles within a Park;
- (t) "Special Event" means a special organized activity intended for more than fifty (50) Individuals with a shared, common purpose as a group;
- (u) "Take" means to collect, hook, net, snare, harass, harm, pursue, hunt, shoot, wound, kill, trap, capture or collect, by any means or device, or to attempt to engage in any such conduct, and includes any attempt to take or to pursue in order to take (16 U.S.C.A. §1532(19) and Texas Parks & Wildlife Code §1.101(5));
- (v) "WCCF Director" means the Director of the Williamson County Conservation Foundation Environmental Program;
- (w) "Weapon" means a rifle, bow and arrow, club, handgun, firearm, illegal knife, shotgun, short-barrel firearm, gas gun or gas pistol, BB gun or BB pistol, pellet gun or pellet pistol, zip gun, sling or sling shot, and includes

those objects defined as weapons or prohibited weapons in Chapter 46 of the Texas Penal Code, as amended;

- (x) "Wildlife" means living things that are neither human nor domesticated.

## **SECTION 5 RULES AND REGULATIONS**

### **1.01 ADHERENCE TO PARK SIGNS**

All Persons shall comply with the signs and markers installed by the Department and other regulatory agencies having jurisdiction in the County.

Persons shall not place signs, markers, flyers, posters, advertisements, etc. in a Park, Preserve, trail, venue, or other facility or on County property, including but not limited to fencing, picnic pavilions, benches, light poles, existing signage, posts, buildings, or kiosks, unless authorized by the Director or the Director's designee.

### **1.02 USE OF PARK FACILITIES**

#### **A. Park Hours**

- a. The Director may establish closing and opening hours for a Park, venue, trail, Preserve, or other facility or portions thereof by written order.
- b. Day Use Park facilities are generally available for public use from 7:30 am to 10:00 pm.
- c. Closing and opening hours shall be posted on signage inside each Park and on each Park's website.
- d. It is a violation of these Rules and Regulations for any Person not authorized by the Department to use a Camping facility, trailer space, or other facilities, or for Persons who have not paid the overnight use fee, to enter or remain within a Park during the Overnight Hours.

#### **B. Overnight Hours**

- a. To ensure quality visitor experiences, Persons remaining in approved overnight facilities must refrain from participating in loud or disruptive conversation and must not play loud Music or cause other amplified sounds or Noise during Overnight Hours, which is between 10:00 pm to 7:30 am.
- b. It is a violation of these Rules and Regulations for any Person to disturb the peace and quiet of the Park setting during quiet hours.

#### **C. Park Facilities**

- a. Park facilities are generally available on a first-come, first-served basis, except for areas that require facility use fees, and/or areas/facilities previously reserved by another Person.
- b. Reservations shall be made in accordance with the Department's reservation policies.
- c. Confirmation of the reservation shall be displayed upon request to County employees or designee (e.g. volunteer, Park host, etc.) charged with the supervision, management, or patrolling of Parks, and commissioned Peace Officers.
- d. It is a violation of these Rules and Regulations for any Person to occupy or use Park facilities that require fees without first paying said fees.

#### **D. Day Use Fees and Permits**

- a. Persons shall not access any Park, Preserve, or facility for which a Day Use Fee has been established, unless each Person has first paid the fee or is otherwise authorized.

- b. Day use permits, receipts, or passes shall be displayed upon request to County employees or designee (e.g. volunteer, Park host, etc.) charged with the supervision, management, or patrolling of Parks, and commissioned Peace Officers.
  - c. It is a violation of these Rules and Regulations to access any Park, Preserve, or facility for which a Day Use Fee has been established without paying established day use fees.
- E. Leave No Trace Program
- a. The Leave No Trace program focuses on educating people—instead of costly restoration programs or access restrictions—as the most effective and least resource-intensive solution to land protection by providing research, education, and initiatives so every Person who ventures outside can protect and enjoy our world responsibly. The principles of the Leave No Trace program assist the Department in the management of federally protected endangered species while allowing public use.
  - b. It is a violation of these Rules and Regulations to enter a Public Access Preserve without successfully completing the Leave No Trace program provided by the Department and offering proof of completion of the program upon request.
    - i. Exceptions may be granted by written authorization from the Director, the Director’s designee, or the WCCF Director.
  - c. It is a violation of these Rules and Regulations to enter a Preserve not accessible to the public without written authorization from the Director or WCCF Director.
- F. Minors
- a. A Person younger than 15 years old who enters a County Park must be supervised by a parent, legal guardian, or other responsible adult over the age of 18 at all times.
  - b. A Person 15 years or older, but younger than 18 years may not enter or remain in a County Park during Overnight Hours unless:
    - i. The Person is supervised by a parent, legal guardian, or other responsible Person over the age of 18;
    - ii. The Person furnishes written consent of a parent or legal guardian to Park personnel at the Park headquarters. For purposes of this subsection, written consent consists of a statement from a parent or legal guardian authorizing the Person to enter the Park and stating the full name, residential address, email and telephone number of the parent or legal guardian.
  - c. For purposes of this subsection, a Person who is required to be supervised and is part of a group will be considered supervised by a parent, legal guardian, or other responsible Person if there is at least one supervising adult over the age of 18 for every seven (7) Persons for whom supervision is required.
  - d. It is a violation of these Rules and Regulations for a parent, legal guardian, or other responsible adult charged with supervision of a minor under 18 years of age to intentionally or knowingly permit the minor to violate any of the Rules and Regulations.

**1.03 CLOSED AREA(S)**

- A. The Director or the Director’s designee may close Parks, Preserves, trails, or facilities to public entry, or may otherwise restrict use until such time the area or facility can be safely made available for public use.
- B. Except in emergency circumstances, notice of closures shall be posted, and patrons shall not enter closed or restricted areas.
- C. It is a violation of these Rules and Regulations for any Person to enter a posted/designated closed area.

#### **1.04 CAMPING AND OVERNIGHT USE**

- A. It is an offense for any Person to camp at any of the County Parks, Preserves, trails, or facilities, except as authorized by permit, and only in areas designated or marked for that purpose.
- B. Unless otherwise specified, check-in time for campsites is 2:00 pm and check-out time is 12:00 pm.
  - a. The Department may establish an alternative check-in or check-out time for campsites when necessary to achieve maximum utilization of the Park by all of the public.
  - b. The Williamson County Expo Center RV Park check-in time is 8:00 am and check-out time is 8:00 pm.
  - c. It is a violation of these Rules and Regulations for any Person to exceed posted check in/check out times as established for each location.
- C. Camping Time Limit
  - a. To afford the public a wider use of the Department's Camping facilities, continuous occupancy of Camping facilities by the same Person(s) in a Park is limited to fourteen (14) consecutive calendar days in a thirty (30) day period.
  - b. The Department may establish an alternate time limit for continuous occupancy of a facility (or facilities) by the same Person(s) in a Park or designated portion of a Park when necessary to achieve maximum utilization of the Park by all of the public.
  - c. A Person who has used the Camping facilities in a Park for a period of time greater than seven (7) consecutive days and voluntarily vacates or is required to vacate the facilities may not use the overnight Camping facilities in the same Park until a 24-hour time period has elapsed between the date of departure and date of re-entry. This provision shall not prevent Park staff from re-admitting the camper if adequate Camping spaces are available.
  - d. It is a violation of these Rules and Regulations for any Person to exceed the established time limit.

#### **1.05 OCCUPANCY LIMITS**

- A. The Department may establish and post maximum occupancies for any Park, Preserve, trail, or facility. Persons desiring to utilize the Park(s) shall confirm site specific requirements before occupancy.
- B. No more than eight (8) Persons may occupy a campsite unless otherwise noted in Park specific locations.
- C. Campsite vehicle limits vary by Park and facility type.
- D. The following limits are established for the Williamson County Expo Center RV Park:
  - a. Maximum occupancy per site is six (6) Persons.
  - b. Overnight horse tie outs are not allowed in the RV Park.
- E. It is a violation of these Rules and Regulations to exceed posted maximum occupancy limits as established for each location.

#### **1.06 FIRES, SMOKING, FIREWOOD, OR FIREWORKS**

- A. Campfires shall be allowed only in approved locations and under such conditions as may be prescribed by the Director or Park supervisor. Campfires must be attended at all times by an adult until fully extinguished.
- B. Portable camp stoves or barbecue grills of metal construction may be used in designated campsites or picnic areas unless otherwise prohibited.

- C. During periods of extreme fire hazard, the Williamson County Commissioners Court may issue burn bans for specified periods of time. During these times, and as circumstances dictate, the Director may prohibit or further restrict fires in designated areas.
- D. It is a violation of these Rules and Regulations for any Person to:
  - a. Light, build, or maintain a fire at any of the County Parks, Preserves, trails, or facilities, except in a facility or device provided, maintained, or designated for such purposes, or as authorized by the Department.
  - b. Cut, gather, or collect wood or other combustible material at any of the County Parks, Preserves, trails, or facilities, for use as firewood or fuel, except for material designated for this purpose by the Department.
  - c. Possess or use any kind of firework in any of the County Parks, Preserves, trails, or facilities, except by written authorization upon approval by the Commissioners Court.

#### **1.07 METAL DETECTORS**

- A. It is a violation of these Rules and Regulations for any Person to use a metal detector in County Parks, Preserves, trails, and facilities.
  - a. The Director may grant permission under special circumstances (e.g., contractors for work-related activities, lost items, utility companies searching for lines, etc.)

#### **1.08 ALCOHOL**

- A. It is a violation of these Rules and Regulations for any Person to sell, or possess with intent to sell, Alcoholic Beverages in County Parks, Preserves, trails, and facilities without prior written authorization from the Director.
- B. It is a violation of these Rules and Regulations for any Person to possess Alcoholic Beverages in the following areas:
  - a. Softball fields and dugouts;
  - b. The Quarry Splash Pad;
  - c. Within playground areas; or
  - d. Within any sports court or athletic field areas.
- C. Cups and open containers of alcohol are prohibited in any County Park, Preserve, trail or facility. This prohibition shall not apply at the Williamson County Expo Center during special events expressly permitted or otherwise approved in writing by the Director or designee to allow alcohol service or possession in open containers.
- D. Any receptacle of alcohol that can hold greater than 20 fluid ounces is prohibited.

#### **1.09 GLASS CONTAINERS**

- A. It is a violation of these Rules and Regulations for any Person to possess glass containers in any of the County Parks, Preserves, trails, or facilities.

#### **1.10 WEAPONS AND FIREARMS**

- A. The constitutions and laws of the State of Texas and the United States of America govern the possession of Weapons within a Park, venue, trail, or Preserve. The use of Weapons is prohibited without written authorization of the Director, or the Director's designee.

#### **1.11 ABANDONED OR UNATTENDED PROPERTY**

- A. No Person shall leave a Motor Vehicle or other property unattended at any County Park, Preserve, trail, or facility in such a manner as to create a hazardous or unsafe condition, or to be in violation of a Park curfew.
  - a. Such property may be removed to a safe place or impounded at owner's expense.
- B. It is a violation of these Rules and Regulations for any Person to abandon a Motor Vehicle or other personal property at any County Park, Preserve, or facility.
  - a. Abandoned property shall be removed, impounded, and sold in conformance with County policy or state laws, or as may be determined by the County.

#### **1.12 MOTOR VEHICLES (to include gasoline, diesel, electric, propane, and/or battery powered)**

- A. It is a violation of these Rules and Regulations for any Person to:
  - a. Drive a Motor Vehicle within a County Park or trail at a speed:
    - i. Greater than is reasonable or prudent, having due regard for the traffic and Road conditions; or
    - ii. That endangers the safety of Persons or property; or
    - iii. That exceeds the posted speed limit (if any) in any portion of the County Park system.
  - b. Operate a Motor Vehicle at any of the County Parks, Preserves, trails, or facilities, except upon Roads, driveways, parking areas, and areas designated for Motor Vehicles, except as authorized by the Director.
    - i. Except for Park staff, public safety, or emergency service personnel, no Person may operate or use a Motor Vehicle, including a motorcycle, motorbike, all-terrain vehicle, or a motorized bicycle (including electric powered), or other human carrying device or unit on a trail or path not designated for the use of such vehicles.

#### **1.13 PARKING**

- A. It is a violation of these Rules and Regulations for any Person to park a Motor Vehicle on County Park land or Preserve land except in designated areas.
- B. It is a violation of these Rules and Regulations for any Person to park, store, or leave a Motor Vehicle or trailer in areas posted "restricted" or with "no parking" signs.
  - a. A Motor Vehicle or trailer that is parked in such a manner that creates a hazardous or unsafe condition may be impounded consistent with County and State laws.

#### **1.14 WATER, WASTEWATER, SEWAGE, AND GARBAGE**

- A. It is a violation of these Rules and Regulations for any Person to:
  - a. Deposit wastewater, sewage, or effluent from sinks, toilets, or other plumbing fixtures directly on the ground or into the water.

- b. Use any water fountain, drinking fountain, pool, sprinkler, reservoir, lake, or any other body of water contained in the Park for bathing, laundering, and washing dishes, pets, or vehicles (including trailers).
- c. Use water provided by the Department for purposes other than drinking or culinary uses.
- d. Discard, deposit, or dump garbage in a Park, Preserve, or trail except for:
  - i. Garbage generated inside the Park during visitation; or
  - ii. An amount of garbage consistent with what ordinarily would accumulate in a Motor Vehicle in the course of a day's travel.
- e. Dispose of garbage except in a receptacle provided for that use or as may otherwise be specifically authorized by Department personnel.

### **1.15 NATURAL AND CULTURAL RESOURCES**

#### **A. Plant Life**

- a. All plant life within the boundaries of any County Park, Preserve, trail or facility is protected.
  - i. No Person shall collect or harvest dead wood or plants, or portions thereof, except upon written approval.
  - ii. Collecting pecan nuts on the ground is permitted.
- b. It is a violation of these Rules and Regulations for any Person to:
  - i. Thrash pecan trees without obtaining written approval of the Director.
  - ii. Willfully mutilate, injure, destroy, thrash, or remove any portion of a live tree, shrub, vine, wildflower, grass, sedge, fern, moss, lichen, fungus, or any other member of the plant kingdom or portion thereof, except upon written approval by the Director or WCCF Director.

#### **B. Geological Features**

- a. It is a violation of these Rules and Regulations for any Person to willfully remove, destroy, take, tamper with, deface, or disturb any fossil, rock, earth, soil, mineral, gem, or other geological deposit except upon written approval by the Director or WCCF Director.

#### **C. Cultural Resources**

- a. It is a violation of these Rules and Regulations for any Person to willfully remove, destroy, take, tamper with, deface, disturb, or otherwise adversely impact any historic or prehistoric resource, including but not limited to buildings, structures, cultural features, rock art, or artifacts, except upon written approval by the Director or WCCF Director.

### **1.16 WILDLIFE**

- A. All Wildlife within the boundaries of any of the County Parks, Preserves, trails, or facilities is protected.
- B. It is a violation of these Rules and Regulations for any Person to:
  - a. Harm, harass, hunt, trap, or remove any animal, including mammals, fish, insects, birds, reptiles, or other living creatures from any Park facility or Preserve except upon written approval of the Director or WCCF Director.
    - i. This section shall not apply in approved and designated fishing areas where fishing is allowed by a Person in possession of a valid Texas fishing license.
  - b. Feed or offer food to any Wildlife or exotic Wildlife, or leave food unsecured in a manner that makes the food available to Wildlife or exotic Wildlife, unless specifically authorized by the Director.

- i. The feeding of birds may be permitted on a case-by-case basis as approved by the Director.

### **1.17 ANIMALS**

- A. It is a violation of these Rules and Regulations for any Person to:
  - a. Fail to keep Pets or other animals under confinement or direct control.
    - i. Leads on leashes used to control animals shall not be more than six (6) feet long.
  - b. Allow a Pet or other animal to remain unattended, create a disturbance, or hazard.
  - c. Allow a Pet or other animal in the water area of the Quarry Splash Pad, or in designated swim areas, or within the land area adjacent to the water area of the Quarry Splash Pad or designated swim area, except for an animal trained in assisting handicapped or disabled Persons.
  - d. Allow a Pet or other animal to enter a County building pursuant to the Williamson County Policy for Regulating Animals in Williamson County Buildings, approved June 4, 2024.
  - e. Bring into, or allow to range at any County Park, Preserve, trail, or facility, any domestic fowl, horse, swine, sheep, goat, or other livestock, except upon written approval by the Director.
  - f. Ride, drive, lead, or keep a horse at any Park, Preserve, trail, or facility, except on horseback riding trails, so designated and posted by the Department, except as authorized under contract, approved reservation, or permit.
  - g. Ride a horse in a manner that is dangerous to any Person or animal at any County Park, Preserve, trail, or facility.
  - h. Hitch a saddle horse to a tree, shrub, or structure in any manner that causes damage.
  - i. Enter, or cause the entry of, any equine or equines into County Parks, trails, Preserves, or facilities unless that Person has in his or her immediate possession a completed VS Form 10-11 (Texas Animal Health Commission) showing that the equine has tested negative to an official Equine Infection Anemia test within the previous twelve (12) months for each equine in the Person's custody, or allowed to enter by that Person.
    - i. The documentation required by this subsection shall be made available for inspection upon the request of any County employees or designee (e.g. volunteer, Park host, etc.) charged with the supervision, management, or patrolling of Parks, and commissioned Peace Officers.
- B. Except for an animal trained to assist disabled Persons, Pets and animals shall not be brought into designated Preserves. Trained animals utilized by employees and agents of Williamson County in reasonable discharge of their duties are allowed.

### **1.18 TRAIL USE**

- A. Motor Vehicles
  - a. Except for Park staff, public safety, and or emergency services personnel in the normal discharge of their duties, it is a violation of these Rules and Regulations for any Person to:
    - i. Operate or use a Motor Vehicle, including a motorcycle, motorbike, all-terrain vehicle, or a motorized bicycle (including electric powered), or other human carrying device or unit on a trail or path not designated for the use of such vehicles.
- B. Bicycles, roller blades, or other similar vehicles or equipment

- i. Except for Park staff, public safety, and/or emergency services personnel in the normal discharge of their duties, it is a violation of these Rules and Regulations for any Person to operate bicycles, roller blades, or other similar vehicles or equipment at a speed:
      - 1. Greater than is reasonable or prudent, having due regard for the traffic and the existing trail conditions; or that endangers the safety of Persons or property; or
      - 2. That exceeds the posted speed limit (if any) in any portion of the trail.
- C. Equestrian Trail Use
  - a. It is an offense for any Person to participate in equestrian activities in a Park or on a trail unless designated for such use.
    - i. Special permits and orientation may apply for some areas.
- D. Nothing in this section seeks to prohibit a qualified Individual with a disability from utilizing a mobility device from accessing trails or paths, unless the use creates a safety hazard, a substantial risk to the environment, or a threat to historic or cultural resources, in accordance with the ADA or Texas law.

### **1.19 ASSEMBLY**

- A. Assemblies or public demonstrations are permissible except where such an activity will disrupt or interfere with scheduled events or prevent or be inconsistent with the intended use of Park facilities at the proposed site of an Assembly.
- B. Organizers intending to conduct Assemblies or public demonstrations on Park land must provide at least Sixty (60) days written notice to the Director to obtain permission for the Assembly or public demonstration.
- C. It is a violation of these Rules and Regulations for any Person to:
  - a. Conduct an Assembly or public demonstration without written (email, typed or handwritten) prior authorization from the Director.

### **1.20 VENDING**

- A. It is a violation of these Rules and Regulations for any Person to:
  - a. Conduct the commercial sale of, or offer to sell any, goods, wares, drinks, food or food items, or render or offer to render any service for hire, at any County Park, Preserve, trail, or facility except as authorized by contract or permit properly issued by the Director (or designee) and/or Commissioners' Court (if applicable).

### **1.21 PERFORMING ARTISTS IN PARKS**

- A. Amplified sound equal to or greater than 85 decibels may only be used upon written authorization by the Director.
  - a. Individuals/groups must contact the Department at 512-943-1920 and gain understanding of procedures and guidelines.
  - b. Entertainers shall carry a copy of the written authorization from the Director permitting their performance art.
    - i. This written authorization shall be displayed upon request to County employees or designee (e.g. volunteer, Park host, etc.) charged with the supervision, management, or patrolling of Parks, and commissioned Peace Officers.
  - c. Individuals may set up at Special Events only with written permission of event organizer.

- B. It is a violation of these Rules and Regulations for a Person to:
  - a. Block sidewalks, trails, or in any way impede pedestrian or vehicular traffic circulation;
  - b. Be within 100 feet of any existing Park concessions; or
  - c. Juggle potentially hazardous materials or items, not limited to items such as knives or fire.

#### **1.22 CREMATION REMAINS**

- A. No cremation remains shall be disposed of on Park land without the written consent of the Director.

#### **1.23 EFFECT ON EXISTING LAW**

These Rules and Regulations are in addition to, not in lieu of, all federal, state, and municipal laws, rules, and regulations applicable within a County Park, Preserve, trail, or facility.

#### **1.24 SEVERABILITY**

The provisions of these Rules and Regulations are severable; any word, phrase, clause, sentence, section, provision, or part of these Rules and Regulations held invalid or unconstitutional shall not affect the validity of the remaining provisions. It is hereby declared to be the intent of the Commissioners Court that these Rules and Regulations have been adopted as to the remaining portions, regardless of the invalidity of any part.

#### **1.25 AMENDMENTS**

These Rules and Regulations may be amended at any time at the discretion of the Commissioners Court.

#### **1.26 POSTING**

These Rules and Regulations shall be conspicuously posted at or near the entrance of all County Parks, trails, Preserves, and facilities, and on appropriate County websites.

#### **1.27 EFFECTIVE DATE**

These Rules and Regulations shall become effective on April 28, 2026. All previously adopted rules and regulations are superseded and repealed effective the same date.

#### **1.28 COUNTY PRESERVES**

**The following applies to Federally Designated Preserve areas under County responsibility:**

- A. Williamson County Regional Habitat Conservation Plan
  - a. The County and the Conservation Foundation are the permittees under Federal Endangered Species Act (Act) incidental Take permit number TE-181840-1 dated October 21, 2008 (as amended August 30, 2013), which requires the implementation of the Williamson County Regional Habitat Conservation Plan.
  - b. Under this plan, designated Preserves are the habitat for species protected under the Act.
    - i. No Person may enter Preserve areas without authorization or permit issued by the WCCF Director or designee.

- ii. No Person may deposit foreign material, commit vandalism, or commit any other acts of mischief which may harm or constitute a Taking of federally protected species. (Endangered Species Act of 1973, as amended).
- iii. Violation of the Act may carry different or additional penalties and may fall outside of the County Parks Department's governing authority.

**1.29 SYNTHETIC TURF**

- A. The following are prohibited on synthetic turf field surfaces:
  - a. Gum
  - b. Sunflower seeds
  - c. Any food items
  - d. Sugary beverages
  - e. Alcohol
  - f. Animals including Pets
  - g. Any unauthorized Motor Vehicle except turf maintenance equipment without prior written approval from the Director or designee.

**Commissioners Court - Regular Session**

**14.**

**Meeting Date:** 04/28/2026

Approval of Professional Services Agreement for CMT Testing at the SOTC Additional Parking Lot Project with TTL, Inc. utilizing 25RFSQ32 Geotechnical/Construction Materials Testing (CMT) Pool for Facilities Management

**Submitted For:** Joy Simonton

**Submitted By:** Michelle McKinney, Purchasing

**Department:** Purchasing

**Agenda Category:** Consent

**Information**

**Agenda Item**

Discuss, consider, and take appropriate action on approving the Professional Services Agreement with TTL, Inc for CMT Testing for the Sheriff's Office Training Center (SOTC) – Additional Parking Lot utilizing RFSQ #25RFSQ32 CMT Pool for Facilities Management, in the amount of Seventeen Thousand Nine Hundred Ninety-Three Dollars and 50/100 (\$17,993.50) and authorize execution of this agreement.

**Public Background**

**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

**Form Review**

**Inbox**

County Judge Exec Asst.

Form Started By: Michelle McKinney

Final Approval Date: 04/20/2026

**Reviewed By**

Delia Colon

**Date**

04/20/2026 02:39 PM

Started On: 04/13/2026 11:39 AM

**Commissioners Court - Regular Session**

**15.**

**Meeting Date:** 04/28/2026

Authorize Issuing RFP 26RFP43 Generator Maintenance and Repair Services for Williamson County for Facilities Management

**Submitted For:** Joy Simonton

**Submitted By:** Michelle McKinney, Purchasing

**Department:** Purchasing

**Agenda Category:** Consent

**Information**

**Agenda Item**

Discuss, consider, and take appropriate action on authorizing the Purchasing Agent to advertise and receive sealed responses for Generator Maintenance and Repair Services for Williamson County, as needed under RFP #26RFP43.

**Public Background**

**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

**Form Review**

**Inbox**

County Judge Exec Asst.

Form Started By: Michelle McKinney

Final Approval Date: 04/20/2026

**Reviewed By**

Delia Colon

**Date**

04/20/2026 03:03 PM

Started On: 04/14/2026 03:56 PM

**Commissioners Court - Regular Session**

**16.**

**Meeting Date:** 04/28/2026

Wilco HQ Furniture, Fixtures, and Equipment (FF&E) - Facility Interiors, Inc - Amended G&S Contract

**Submitted For:** Dale Butler

**Submitted By:** Gretchen Glenn, Facilities Management

**Department:** Facilities Management

**Agenda Category:** Consent

**Information**

**Agenda Item**

Discuss, consider, and take appropriate action on approving the Amendment to the Goods and Services (G&S) Agreement between Williamson County and Facility Interiors, Inc. being dated effective December 11, 2025, for the Williamson County Headquarters Building Furniture, Fixtures, And Equipment (FF&E).

**Public Background**

The Amendment to the Goods and Services Contract between Williamson County and Facility Interiors, Inc. is made to amend the language relating to the Effective Date and Term. Project Completion Date to be extended to June 30, 2026, with no increase in price.

**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

**Form Review**

**Inbox**

County Judge Exec Asst.

Form Started By: Gretchen Glenn

Final Approval Date: 04/17/2026

**Reviewed By**

Delia Colon

**Date**

04/17/2026 02:45 PM

Started On: 04/16/2026 02:26 PM

**Commissioners Court - Regular Session**

17.

**Meeting Date:** 04/28/2026

Wilco HQ Furniture, Fixtures, and Equipment (FF&E) - Workplace Solutions, Inc - Amended G&S Contract

**Submitted For:** Dale Butler

**Submitted By:** Gretchen Glenn, Facilities Management

**Department:** Facilities Management

**Agenda Category:** Consent

**Information**

**Agenda Item**

Discuss, consider, and take appropriate action on approving the Amendment to the Goods and Services (G&S) Contract between Williamson County and Workplace Solutions, Inc. being dated effective December 11, 2025, for the Williamson County Headquarters Building Furniture, Fixtures, And Equipment (FF&E).

**Public Background**

The Amendment to the Goods and Services Contract between Williamson County and Workplace Solutions, Inc. is made to amend the language relating to the Effective Date and Term. Project Completion Date to be extended to June 30, 2026, with no increase in price.

**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

**Form Review**

**Inbox**

County Judge Exec Asst.

Form Started By: Gretchen Glenn

Final Approval Date: 04/17/2026

**Reviewed By**

Delia Colon

**Date**

04/17/2026 02:30 PM

Started On: 04/16/2026 03:56 PM

**Commissioners Court - Regular Session**

**18.**

**Meeting Date:** 04/28/2026

Wilco HQ Furniture, Fixtures, and Equipment (FF&E) - McCoy-Rockford, Inc - Amended G&S Contract

**Submitted For:** Dale Butler

**Submitted By:** Gretchen Glenn, Facilities Management

**Department:** Facilities Management

**Agenda Category:** Consent

**Information**

**Agenda Item**

Discuss, consider, and take appropriate action on approving the Amendment to the Goods and Services (G&S) Agreement between Williamson County and McCoy-Rockford, Inc. being dated effective December 11, 2025, for the Williamson County Headquarters Building Furniture, Fixtures, And Equipment (FF&E).

**Public Background**

The Amendment to the Goods and Services Contract between Williamson County and McCoy-Rockford, Inc. is made to amend the language relating to the Effective Date and Term. Project Completion Date to be extended to June 30, 2026, with no increase in price.

**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

**Form Review**

**Inbox**

County Judge Exec Asst.

Form Started By: Gretchen Glenn

Final Approval Date: 04/17/2026

**Reviewed By**

Delia Colon

**Date**

04/17/2026 02:28 PM

Started On: 04/16/2026 04:26 PM

**Commissioners Court - Regular Session**

**19.**

**Meeting Date:** 04/28/2026

Wilco HQ Furniture, Fixtures, and Equipment (FF&E) - Alfred Williams & Company - Amended G&S Contract

**Submitted For:** Dale Butler

**Submitted By:** Gretchen Glenn, Facilities Management

**Department:** Facilities Management

**Agenda Category:** Consent

**Information**

**Agenda Item**

Discuss, consider, and take appropriate action on approving the Amendment to the Goods and Services (G&S) Agreement between Williamson County and Alfred Williams & Company being dated effective December 11, 2025, for the Williamson County Headquarters Building Furniture, Fixtures, And Equipment (FF&E).

**Public Background**

The Amendment to the Goods and Services Contract between Williamson County and Alfred Williams & Company is made to amend the language relating to the Effective Date and Term. Project Completion Date to be extended to June 30, 2026, with no increase in price.

**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

**Form Review**

**Inbox**

County Judge Exec Asst.

Form Started By: Gretchen Glenn

Final Approval Date: 04/17/2026

**Reviewed By**

Delia Colon

**Date**

04/17/2026 02:46 PM

Started On: 04/17/2026 02:32 PM

**Commissioners Court - Regular Session**

**20.**

**Meeting Date:** 04/28/2026

R&B LED Lighting Upgrade - Allied Electric Services Inc - Change Order No 1

**Submitted For:** Dale Butler

**Submitted By:** Gretchen Glenn, Facilities Management

**Department:** Facilities Management

**Agenda Category:** Consent

**Information**

**Agenda Item**

Discuss, consider, and take appropriate action on Change Order No. 1 in the amount of \$1,530.00 for the R&B LED Lighting Upgrade with Allied Electric Services, Inc.

**Public Background**

This Change Order No. 1 includes installing additional dimming wire and switches at an increase of \$1,530.00 from the original Agreement executed on 3/31/26. As a result of this Change Order, the net increase is 24.38% in the Contract cost with a new contract sum of \$7,804.44.

**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

**Form Review**

**Inbox**

County Judge Exec Asst.

Form Started By: Gretchen Glenn

Final Approval Date: 04/17/2026

**Reviewed By**

Delia Colon

**Date**

04/17/2026 02:58 PM

Started On: 04/17/2026 02:39 PM

**Commissioners Court - Regular Session**

21.

**Meeting Date:** 04/28/2026

Final plat for the Cher Park subdivision – Pct 3

**Submitted For:** Adam Boatright

**Submitted By:** Misti Schulz, Infrastructure

**Department:** Infrastructure

**Agenda Category:** Consent

**Information**

**Agenda Item**

Discuss, consider, and take appropriate action on approval of the final plat for the Cher Park subdivision – Precinct 3.

**Public Background**

This subdivision consists of 1 lot and no roads on 5 acres. It meets the requirements of a minor plat as defined in the subdivision regulations.

**Timeline**

- 2026-01-12 – initial submittal of the final plat
- 2026-02-11 – 1st review complete with comments
- 2026-03-12 – 2nd submittal of final plat
- 2026-03-26 – 2nd review complete with comments
- 2026-04-02 – 3rd submittal of final plat
- 2026-04-10 – 3rd review complete with comments
- 2026-04-14 – 4th submittal of final plat with signatures
- 2026-04-20 – 4th review complete with comments cleared
- 2026-04-21 – final plat placed on the April 28th, 2026 Commissioners Court agenda for consideration

**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

Final Plat Cher Park

**Form Review**

**Inbox**

County Judge Exec Asst.  
 Form Started By: Misti Schulz  
 Final Approval Date: 04/22/2026

**Reviewed By**

Delia Colon

**Date**

04/22/2026 09:05 AM  
 Started On: 04/21/2026 01:13 PM

CHER PARK  
WILLIAMSON COUNTY, TEXAS

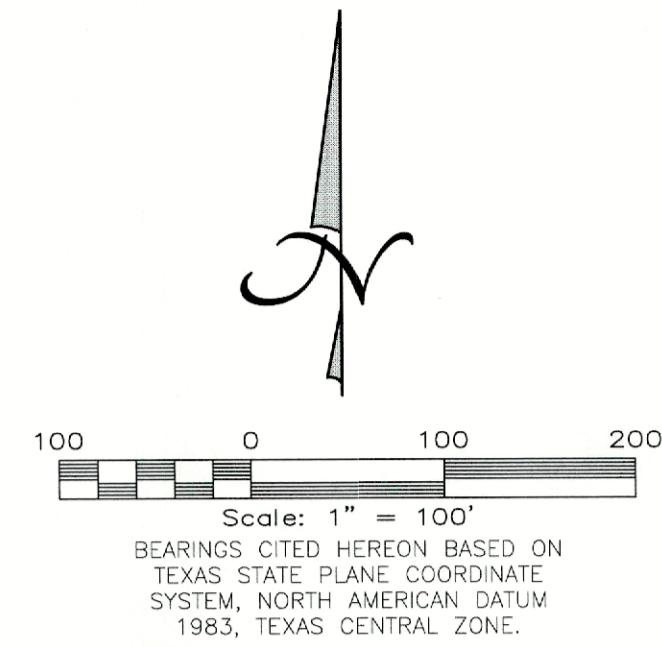
CHER PARK

LEGAL DESCRIPTION:

CHER PARK - 5.070 ACRES  
5.070 ACRES OF LAND, OUT OF AND A PART OF THE A.A. LEWIS SURVEY, ABSTRACT NO. 384, WILLIAMSON COUNTY, TEXAS, BEING ALL OF A CALLED 5.07 ACRE TRACT AS CONVEYED TO CHERCO INVESTMENTS, LLC - SERIES SIMMONS 5; AND RECORDED IN DOCUMENT NO. 2025062171, OFFICIAL PUBLIC RECORDS, WILLIAMSON COUNTY, TEXAS.

GENERAL PLAT NOTES

- Maintenance responsibility for drainage will not be accepted by the County other than that accepted in connection with draining or protecting the road system. Maintenance responsibility for storm water management controls will remain with the owner.
- Water Service is provided by: Jarrell-Schwertner Water  
Wastewater is provided by: On-site Sewage Facility
- The Landowner assumes all risks associated with improvements located in the right-of-way for road widening easements. By placing anything in the right-of-way or road widening easements, the landowner indemnifies and holds the County, its officers and employees harmless from any liability owing to property defects or negligence not attributable to them and acknowledges that the improvements may be removed by the County and that the owner of the improvement shall be responsible for the relocation and/or replacement of the improvement.
- Rural mailboxes shall be set three feet from the edge of the pavement or behind curbs, when used. All mailboxes within County Arterial right-of-way shall meet the current TXDOT standards, any mailbox that does not meet this requirement may be removed by Williamson County.
- The minimum FFE shall be at least one foot above the adjacent finished grade and BFE. Exceptions can be made at entrance and egress points, where necessary, to meet the Americans with Disabilities Act (ADA). Recreational vehicle parking pads must also be placed at least one foot above BFE.
- Driveway maintenance will be the responsibility of the property owner. If obstructions occur within the driveway culvert, the County reserves the right to clear obstructions that are causing adverse impacts to the roadway.
- No Lot in the Subdivision is encroached by a Special Flood Hazard Area inundated by the 100-year (1% chance) Flood as identified by the U.S. Federal Emergency Management Agency Flood Insurance Rate Map, Community Panel No. 48491C0150F, Effective Date December 20, 2019, for Williamson County, Texas.
- It is the responsibility of the owner, not the County, to assure compliance with the provisions of all applicable state, federal and local laws and regulations relating to the platting and development of this property. The County assumes no responsibility for the accuracy of representations by other parties in this plat. Floodplain data, in particular, will change over time and the current effective floodplain data takes precedence over floodplain data represented on this plat. It is further understood that the owners of the tract of land covered by this plat must install at their own expense all traffic control devices and signage that may be required before the streets in the subdivision have been accepted for maintenance by the County.
- In approving this plat by the Commissioners Court of Williamson County, Texas, it is understood that the building of all roads, and other public thoroughfares and any bridges or culverts necessary to be constructed or placed is the responsibility of the owner(s) of the tract of land covered by this plat in accordance with the plans and specifications prescribed by the Commissioners Court of Williamson County, Texas. Said Commissioners Court assumes no obligation to build any of the roads, or other public thoroughfares shown on this plat, or of constructing any of the bridges or drainage improvements in connection therewith. The County will assume no responsibility for drainage ways or easements in the subdivision, other than those draining or protecting the road system.
- All sidewalks within this subdivision are to be maintained by each of the adjacent property owners.
- Maximum of 80% impervious cover per lot, otherwise stormwater management controls shall be designed, constructed and maintained by owner. If impervious cover is proposed to exceed maximum percentage allowed, contact Williamson County Floodplain Administration to review the stormwater management controls proposed on lot.
- Lot 1, Block A has a Gross Area of 5.00 acres after a dedication of CR 311 right-of-way, of which 0.776 acres lies within the 25-foot setback from the 100-year pond overflow, leaving a net area of 4.224 acres.
- Improvements within the county road right-of-way including, but not limited to, landscaping, irrigation, lighting, custom signs, is prohibited without first obtaining an executed license agreement with Williamson County.
- No structure or land in this plat shall hereafter be located or altered without first obtaining a certificate of compliance or floodplain development permit from the Williamson County Floodplain Administrator.
- This subdivision is subject to storm-water management controls as required by Williamson County Subdivision Regulations Section B11.1, on new development that would evoke such controls beyond existing conditions.



TOTAL ACREAGE: 5.070 ACRES  
NO. OF BLOCKS: 1  
NO. OF LOTS: 1  
NEW STREETS: NONE  
DEDICATION: 0.070 ACRES  
SUBMISSION DATE: JANUARY 2026

OWNER/SUBDIVIDER:  
BLAKE HENDERSON  
CHERCO INVESTMENTS LLC -  
SERIES SIMMONS 5  
15609 RANCH ROAD 620 N,  
AUSTIN, TX 78717  
(512) 567-5321  
BLAKEHENDERSON98@GMAIL.COM

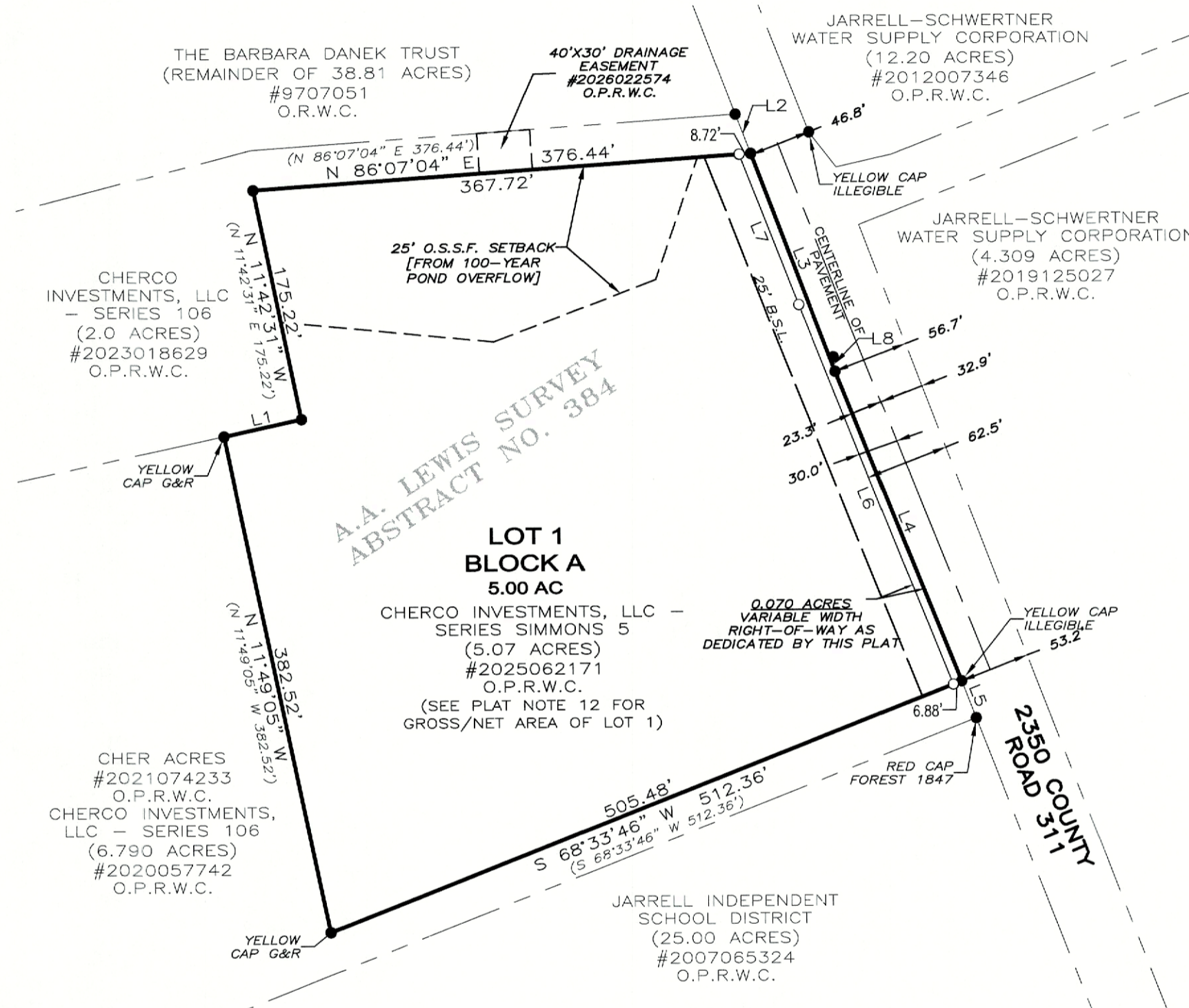
SURVEYOR:  
DANNY J. STARK  
TEXAS LAND SURVEYING, INC.  
3613 WILLIAMS DRIVE, SUITE 903  
GEORGETOWN, TEXAS 78628  
(512) 930-1600  
DSTARK@TEXAS-LS.COM

ENGINEER:  
JOSH BARAN  
JAB ENGINEERING  
4500 WILLIAMS DRIVE,  
GEORGETOWN, TX 78633  
(512) 779-7414  
JOSH.BARAN@JABENG.COM

LEGEND	
●	1/2" IRON ROD FOUND (UNLESS OTHERWISE NOTED)
○	1/2" IRON ROD SET WITH PINK CAP STAMPED "TLS"
( )	RECORD INFORMATION
O.P.R.W.C.	OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS
O.R.W.C.	OFFICIAL RECORDS OF WILLIAMSON COUNTY, TEXAS
—	PROPERTY LINE
—	ADJOINER PROPERTY LINE

PROPOSED ACREAGE

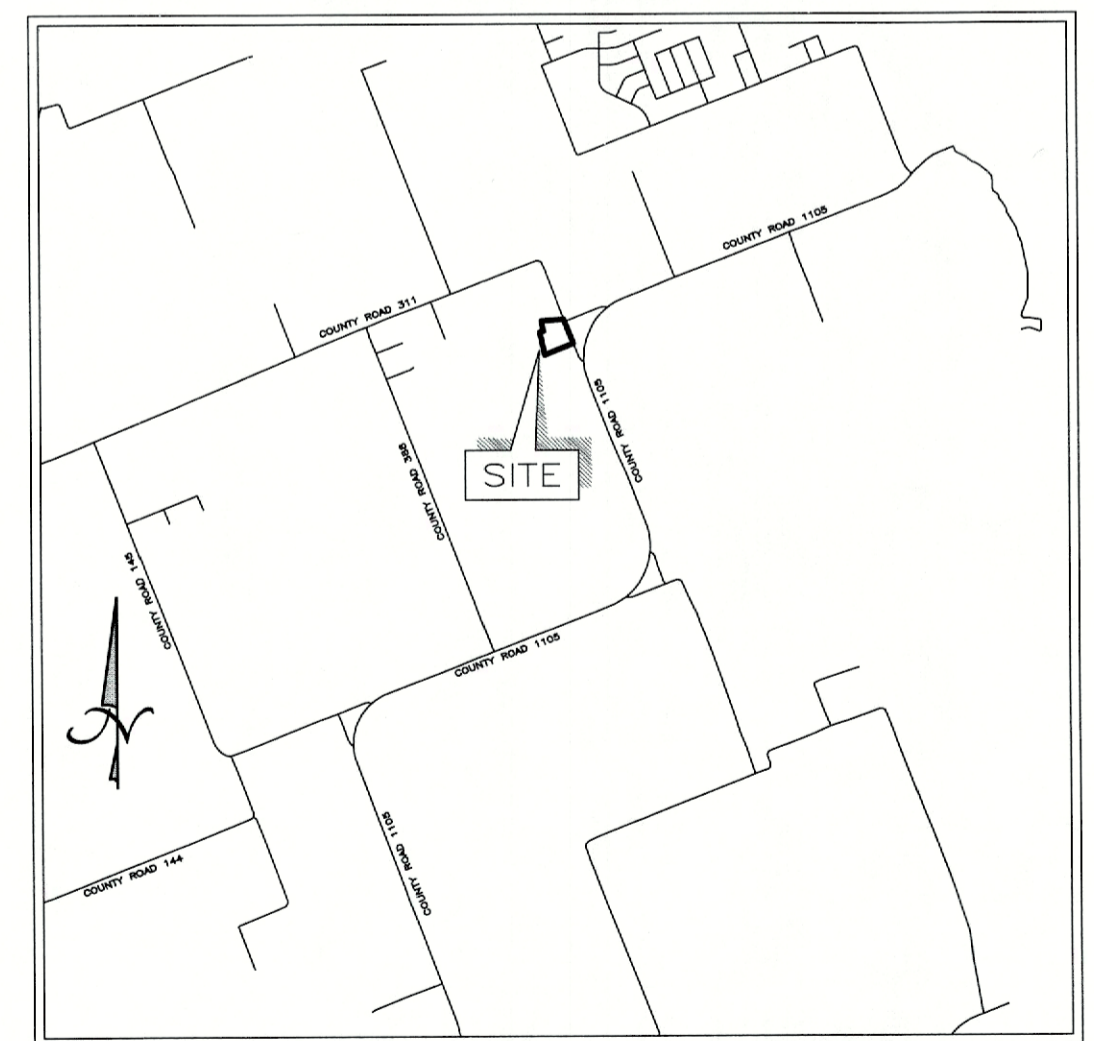
ACRE	DESCRIPTION
5.00	LOT 1
0.070	ROW DEDICATION
5.070	TOTAL ACREAGE



LINE TABLE		
NUMBER	DIRECTION	DISTANCE
L1	N 77°58'34" E	60.00'
L2	N 21°13'52" W	31.49'
L3	S 21°04'19" E	175.02'
L4	S 21°51'30" E	251.47'
L5	S 21°12'28" E	30.00'
L6	N 21°49'17" W	308.00'
L7	N 21°29'13" W	121.12'
L8	N 06°39'52" W	10.94'

RECORD LINE TABLE		
NUMBER	DIRECTION	DISTANCE
L1	N 77°58'34" E	60.00'
L3	S 21°04'19" E	175.02'
L4	S 21°51'30" E	251.47'

LOCATION MAP



Texas Land Surveying, Inc.

3613 Williams Drive, Suite 903 - Georgetown, Texas 78628  
(512) 930-1600/(512) 930-9389 fax  
www.texas-ls.com

TBPLS FIRM NO. 10056200  
IF THIS DOCUMENT DOES NOT CONTAIN THE STAMP AND SIGNATURE OF THE UNDERSIGNED SURVEYOR, IT IS AN UNAUTHORIZED/ILLEGAL COPY. TEXAS LAND SURVEYING, INC. ASSUMES NO LIABILITY FROM THE USE OF ANY UNAUTHORIZED/ILLEGAL DOCUMENT.

SHEET

1 OF 2

CHER PARK  
WILLIAMSON COUNTY, TEXAS

LEGAL DESCRIPTION:

CHER PARK - 5.070 ACRES  
5.070 ACRES OF LAND, OUT OF AND A PART OF THE A.A. LEWIS SURVEY, ABSTRACT NO. 384, WILLIAMSON COUNTY, TEXAS, BEING ALL OF A CALLED 5.07 ACRE TRACT AS CONVEYED TO CHERCO INVESTMENTS, LLC - SERIES SIMMONS 5, AND RECORDED IN DOCUMENT NO. 2025062171, OFFICIAL PUBLIC RECORDS, WILLIAMSON COUNTY, TEXAS.

PERIMETER FIELD NOTES:

5.070 ACRES  
BEING 5.070 ACRES OF LAND, OUT OF AND A PART OF THE A.A. LEWIS SURVEY, ABSTRACT NO. 384, WILLIAMSON COUNTY, TEXAS, BEING ALL OF A CALLED 5.07 ACRE TRACT AS CONVEYED TO CHERCO INVESTMENTS, LLC - SERIES SIMMONS 5, AND RECORDED IN DOCUMENT NO. 2025062171, OFFICIAL PUBLIC RECORDS, WILLIAMSON COUNTY, TEXAS, AS SURVEYED ON THE GROUND BY TEXAS LAND SURVEYING, INC. ON OCTOBER 30TH, 2024, AND FURTHER DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING at an iron rod with illegible yellow cap found, marking an angle point of that 6.790 acre tract as conveyed to Chercos Investments, LLC Series 106, and recorded in Document No. 2020057742, of said Official Public Records, also marking the southeast corner of said 5.07 acre tract, for the southeast corner of the herein described tract, from which an iron rod with red cap stamped "Forest 1847" found, marking the southeast corner of said 6.790 acre tract, also marking the most easterly northeast corner of that 25.00 acre tract as conveyed to Jarrell Independent School District, and recorded in Document No. 2007065324, of said Official Public Records, bears S 21°12'28" E, 30.00 feet;

THENCE: S 68°33'46" W, with the east-west running east line of said 6.790 acre tract and the south line of said 5.07 acre tract, for a distance of 512.36 feet, to an iron rod with yellow cap stamped "G&R" found, marking an angle point of said 6.790 acre tract, also marking the southwest corner of said 5.07 acre tract, for the southwest corner of the herein described tract;

THENCE: N 11°49'05" W, with the east line of said 6.790 acre tract and the west line of said 5.07 acre tract, for a distance of 382.52 feet, to an iron rod with yellow cap stamped "G&R" found, in the south line of said 2.0 acre tract, marking the northeast corner of said 6.790 acre tract, also marking an angle point of said 5.07 acre tract, for an angle point of the herein described tract;

THENCE: N 77°58'34" E, with the south line of said 2.0 acre tract and the east-west running west line of said 5.07 acre tract, for a distance of 60.00 feet, to a 1/2 inch iron rod found, marking the most southerly southeast corner of said 2.0 acre tract, also marking an angle point of said 5.07 acre tract, for an angle point of the herein described tract;

THENCE: N 11°42'31" W, with the north-south running south line of said 2.0 acre tract and the west line of said 5.07 acre tract, for a distance of 175.22 feet, to a 1/2 inch iron rod found, marking an angle point of said 2.0 acre tract, also marking the northwest corner of said 5.07 acre tract, for the northwest corner of the herein described tract;

THENCE: N 86°07'04" E, with the south line of said 2.0 acre tract and the north line of said 5.07 acre tract, for a distance of 376.44 feet, to a 5/8 inch iron rod found, in the west line of County Road 311, marking the most easterly southeast corner of that 2.0 acre tract as conveyed to Chercos Investments, LLC - Series 106, and recorded in Document No. 2023018629, of said Official Public Records, also marking the northeast corner of said 5.07 acre tract, for the northeast corner of the herein described tract, from which a 1/2 inch iron rod found, marking the northeast corner of said 2.0 acre tract, also marking the southeast corner of that remainder of 38.81 acre tract as conveyed to The Barbara Daneck Trust, and recorded in Document No. 9707051, Official Records, Williamson County, Texas, bears N 21°13'52" W, 31.49 feet;

THENCE: S 21°04'19" E, with the west line of said County Road 311 and the east line of said 5.07 acre tract, for a distance of 175.02 feet, to a 1/2 inch iron rod found, marking an angle point of said 5.07 acre tract, for an angle point of the herein described tract, from which a 1/2 inch iron rod found, bears N 06°39'52" W, 10.94 feet;

THENCE: S 21°51'30" E, with the west line of said County Road 311 and the east line of said 5.07 acre tract, for a distance of 251.47 feet to PLACE OF BEGINNING, containing 5.070 acres of land area.

SURVEYOR'S CERTIFICATION:

STATE OF TEXAS §  
COUNTY OF WILLIAMSON § KNOW ALL MEN BY THESE PRESENTS;

I, Danny J. Stark, Registered Professional Land Surveyor in the State of Texas, do hereby certify that this plat is true and correctly made from an actual survey made on the ground of the property legally described hereon, and that the corner monuments shown thereon were property placed under my supervision in accordance with the subdivision regulations of Williamson County, Texas.

TO CERTIFY WHICH, WITNESS my hand and seal at Georgetown, Williamson County, Texas this 13<sup>th</sup> day of April, 2026.

Danny J. Stark  
Registered Professional Land Surveyor  
No. 5602 State of Texas



OWNER'S SIGNATURE

STATE OF TEXAS §  
COUNTY OF WILLIAMSON § KNOW ALL MEN BY THESE PRESENTS

I, Blake Henderson, signing on behalf of Chercos Investments, LLC - Series Simmons 5, sole owner of the certain tract of land shown hereon and described in a deed recorded in Document No. 2025062171 of the Official Public Records of Williamson County, Texas, do hereby amend said tract as shown hereon, and do hereby subdivide said tract as shown hereon, and do hereby consent to all plat note requirements shown hereon, and do hereby forever dedicate to the public the roads, alleys, rights-of-way, easements and public places shown hereon for such public purposes as Williamson County may deem appropriate, and do hereby state that all public roadways and easements as shown on this plat are free of liens. This subdivision is to be known as CHER PARK.

TO CERTIFY WHICH, WITNESS by my hand this 13<sup>th</sup> day of April, 2026.

Blake Henderson

BLAKE HENDERSON  
CHERCO INVESTMENTS, LLC - SERIES SIMMONS 5  
15609 RANCH ROAD 620 N  
AUSTIN, TX 78717

STATE OF TEXAS §  
COUNTY OF WILLIAMSON § KNOW ALL MEN BY THESE PRESENTS;

Before me, the undersigned, a notary public in and for said County and State, on this day personally appeared Blake Henderson, known to me to be the person whose name is subscribed to the foregoing instrument.

GIVEN UNDER MY HAND AND SEAL of office this 13<sup>th</sup> day of April, 2026.

Miranda J. Valenzuela

MIRANDA JENAI VALENZUELA  
My Notary ID # 134590833  
Expires October 5, 2027

OWNER'S SIGNATURE

STATE OF TEXAS §  
COUNTY OF WILLIAMSON § KNOW ALL MEN BY THESE PRESENTS

I, Citizens Nat'l Bank, Lien Holder of the certain 5.070 acre tract of land shown hereon and described in a deed recorded in Document No. 2025062171 of the Official Records of Williamson County, Texas, do hereby consent to the subdivision of said tract as shown hereon; do further hereby join, approve and covenant to all restrictions listed herein; and do hereby dedicate to the public the streets, alleys, rights-of-way, easements and public places shown hereon for such public purposes as Williamson County may deem appropriate. This subdivision is to be known as CHER PARK.

TO CERTIFY WHICH, WITNESS by my hand this 13<sup>th</sup> day of April, 2026.

Tracy Bacon

Citizens National Bank  
140 East Cameron  
Rockdale, TX 76567

STATE OF TEXAS §  
COUNTY OF WILLIAMSON § KNOW ALL MEN BY THESE PRESENTS;

Before me, the undersigned, a notary public in and for said County and State, on this day personally appeared Tracy Bacon, known to me to be the person whose name is subscribed to the foregoing instrument.

GIVEN UNDER MY HAND AND SEAL of office this 13<sup>th</sup> day of April, 2026.

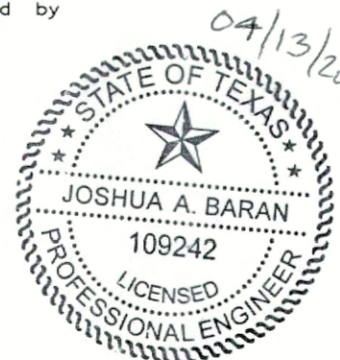
Miranda J. Valenzuela

MIRANDA JENAI VALENZUELA  
My Notary ID # 134590833  
Expires October 5, 2027

ENGINEER'S CERTIFICATION:

I, Joshua Baran, do hereby certify that this subdivision is not the Edwards Aquifer Recharge Zone and that the information contained on this plat complies with the subdivision regulations adopted by Williamson County, Texas.

Joshua Baran, P.E.  
Registered Professional Engineer No. 109242  
State of Texas



911 ADDRESSING APPROVAL

Road name and address assignments verified this the 14<sup>th</sup> day of April, 2026 A.D.

Teresa Baker  
Williamson County Addressing Coordinator

ON-SITE SEWAGE FACILITY APPROVAL

Based upon the above representations of the engineer or surveyor whose seal is affixed hereto, and after a review of the survey as represented by the said engineer or surveyor, I find that this plat complies with the requirements of Edwards Aquifer Regulations for Williamson County and Williamson County On-Site Sewage Facility Regulations. This certification is made solely upon such representations and should not be relied upon for verifications of the facts alleged. The Williamson County Engineer's office and Williamson County disclaims any responsibility to any member of the public for independent verification of the representations, factual or otherwise, contained in this plat and the documents associated with it.

Adam D. Boatright, P.E.  
Williamson County Engineer

04/15/2026  
Date

COUNTY JUDGE APPROVAL

STATE OF TEXAS §  
COUNTY OF WILLIAMSON § KNOW ALL MEN BY THESE PRESENTS;

I, Steven Snell, County Judge of Williamson County, Texas, do hereby certify that this map or plat, with field notes hereon, for a subdivision having been fully presented to the Commissioners Court of Williamson County, Texas, and by the said Court duly considered, were on this day approved and that this plat is authorized to be registered and recorded in the proper records of the County Clerk of Williamson County, Texas.

Steven Snell, County Judge  
Williamson County, Texas

Date

COUNTY CLERK'S CERTIFICATION

STATE OF TEXAS  
COUNTY OF WILLIAMSON

I, Nancy E. Rister, Clerk of the County Court of said County, do hereby certify that the foregoing instrument in writing, with its certificate of authentication was filed for record in my office on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ A.D., at \_\_\_\_\_ o'clock, \_\_\_\_M., and duly recorded this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ A.D., at \_\_\_\_\_ o'clock, \_\_\_\_M., in the Official Public Records of said County in instrument No. \_\_\_\_\_.

TO CERTIFY WHICH, WITNESS my hand and seal at the County Court of said County, at my office in Georgetown, Texas, the date last shown above written.

Nancy E. Rister, Clerk County Court  
of Williamson County, Texas

By: \_\_\_\_\_, Deputy

Texas Land Surveying, Inc.

3613 Williams Drive, Suite 903 - Georgetown, Texas 78628  
(512) 930-1600/(512) 930-9389 fax  
www.texas-ls.com  
TBPLS FIRM NO.10056200

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SHEET

2 OF 2

CHER PARK  
WILLIAMSON COUNTY, TEXAS

CHER PARK

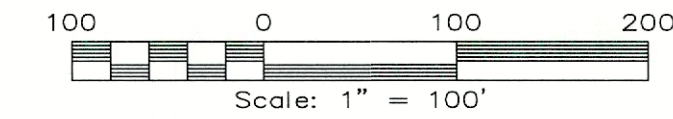
LEGAL DESCRIPTION:

CHER PARK — 5.070 ACRES  
5.070 ACRES OF LAND, OUT OF AND A PART OF THE A.A. LEWIS SURVEY, ABSTRACT NO. 384, WILLIAMSON COUNTY, TEXAS, BEING ALL OF A CALLED 5.07 ACRE TRACT AS CONVEYED TO CHERCO INVESTMENTS, LLC — SERIES SIMMONS 5, AND RECORDED IN DOCUMENT NO. 2025062171, OFFICIAL PUBLIC RECORDS, WILLIAMSON COUNTY, TEXAS.

TOTAL ACREAGE: 5.070 ACRES  
NO. OF BLOCKS: 1  
NO. OF LOTS: 1  
NEW STREETS: NONE  
DEDICATION: 0.070 ACRES  
SUBMISSION DATE: JANUARY 2026

GENERAL PLAT NOTES

- Maintenance responsibility for drainage will not be accepted by the County other than that accepted in connection with draining or protecting the road system. Maintenance responsibility for storm water management controls will remain with the owner.
- Water Service is provided by: Jarrell-Schwertner Water  
Wastewater is provided by: On-site Sewage Facility
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- No Lot in the Subdivision in encroached by a Special Flood Hazard Area inundated by the 100-year (1% chance) Flood as identified by the U.S. Federal Emergency Management Agency Flood Insurance Rate Map, Community Panel No. 48491C0150F, Effective Date December 20, 2019, for Williamson County, Texas.
- It is the responsibility of the owner, not the County, to assure compliance with the provisions of all applicable state, federal and local laws and regulations relating to the platting and development of this property. The County assumes no responsibility for the accuracy of representations by other parties in this plat. Floodplain data, in particular, will change over time and the current effective floodplain data takes precedence over floodplain data represented on this plat. It is further understood that the owners of the tract of land covered by this plat must install at their own expense all traffic control devices and signage that may be required before the streets in the subdivision have been accepted for maintenance by the County
- In approving this plat by the Commissioners Court of Williamson County, Texas, it is understood that the building of all roads, and other public thoroughfares and any bridges or culverts necessary to be constructed or placed is the responsibility of the owner(s) of the tract of land covered by this plat in accordance with the plans and specifications prescribed by the Commissioners Court of Williamson County, Texas. Said Commissioners Court assumes no obligation to build any of the roads, or other public thoroughfares shown on this plat, or of constructing any of the bridges or drainage improvements in connection therewith. The County will assume no responsibility for drainage ways or easements in the subdivision, other than those draining or protecting the road system.
- All sidewalks within this subdivision are to be maintained by each of the adjacent property owners.
- Maximum of 80% impervious cover per lot, otherwise stormwater management controls shall be designed, constructed and maintained by owner. If impervious cover is proposed to exceed maximum percentage allowed, contact Williamson County Floodplain Administration to review the stormwater management controls proposed on lot.
- Lot 1, Block A has a Gross Area of 5.00 acres after a dedication of CR 311 right-of-way, of which 0.776 acres lies within the 25-foot setback from the 100-year pond overflow, leaving a net area of 4.224 acres.
- Improvements within the county road right-of-way including, but not limited to, landscaping, irrigation, lighting, custom signs, is prohibited without first obtaining an executed license agreement with Williamson County.
- No structure or land in this plat shall hereafter be located or altered without first obtaining a certificate of compliance or floodplain development permit from the Williamson County Floodplain Administrator.
- This subdivision is subject to storm-water management controls as required by Williamson County Subdivision Regulations Section B11.1, on new development that would evoke such controls beyond existing conditions.



Scale: 1" = 100'  
BEARINGS CITED HEREON BASED ON TEXAS STATE PLANE COORDINATE SYSTEM, NORTH AMERICAN DATUM 1983, TEXAS CENTRAL ZONE.

**OWNER/SUBDIVIDER:**  
BLAKE HENDERSON  
CHERCO INVESTMENTS LLC —  
SERIES SIMMONS 5  
15609 RANCH ROAD 620 N,  
AUSTIN, TX 78717  
(512) 567-5321  
BLAKEHENDERSON98@GMAIL.COM

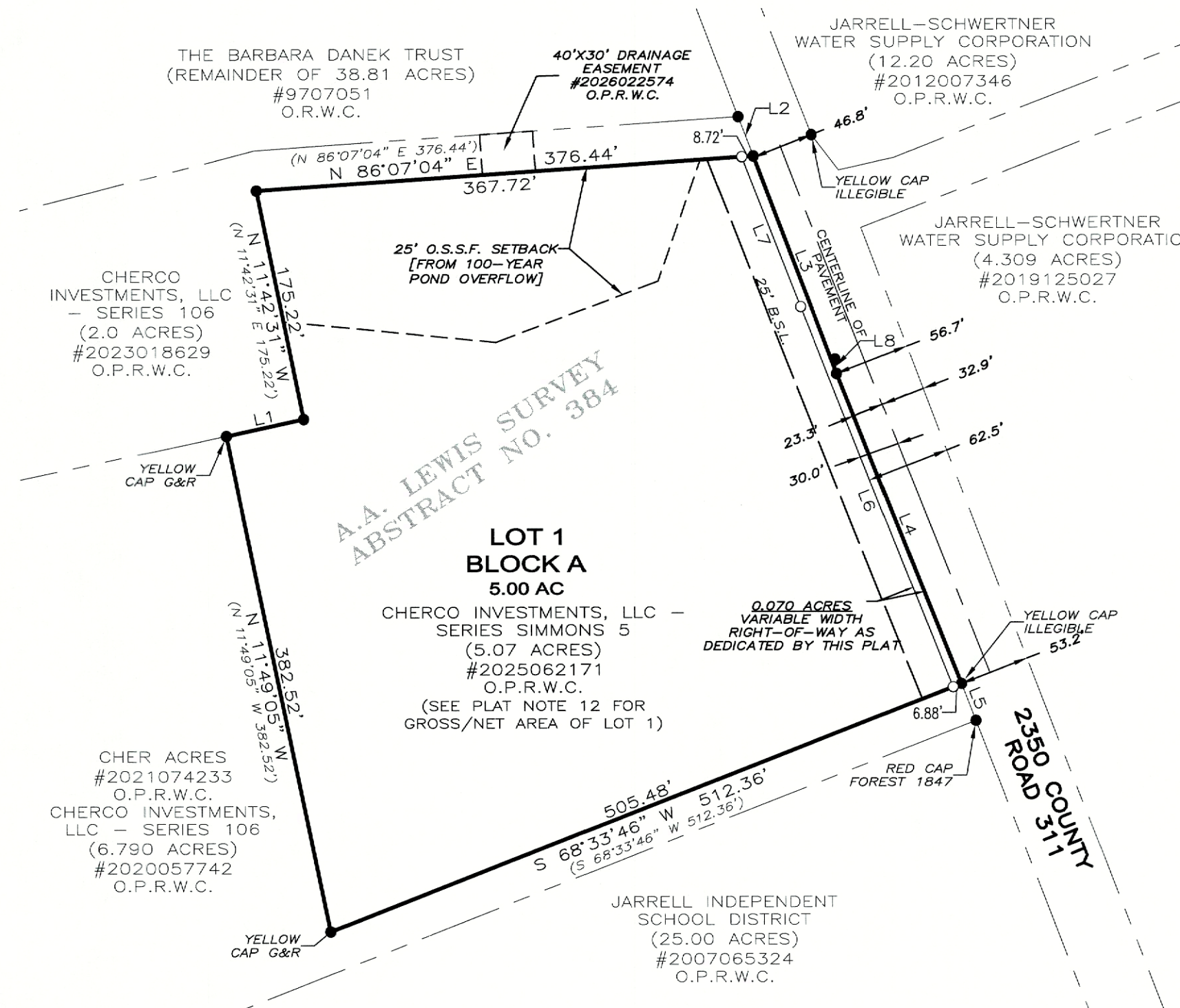
**SURVEYOR:**  
DANNY J. STARK  
TEXAS LAND SURVEYING, INC.  
3613 WILLIAMS DRIVE, SUITE 903  
GEORGETOWN, TEXAS 78628  
(512) 930-1600  
DSTARK@TEXAS-LS.COM

**ENGINEER:**  
JOSH BARAN  
JAB ENGINEERING  
4500 WILLIAMS DRIVE,  
GEORGETOWN, TX 78633  
(512) 779-7414  
JOSH.BARAN@JABENG.COM

LEGEND	
●	1/2" IRON ROD FOUND (UNLESS OTHERWISE NOTED)
○	1/2" IRON ROD SET WITH PINK CAP STAMPED "LS"
( )	RECORD INFORMATION
O.P.R.W.C.	OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS
O.R.W.C.	OFFICIAL RECORDS OF WILLIAMSON COUNTY, TEXAS
—	PROPERTY LINE
- - -	ADJOINER PROPERTY LINE

PROPOSED ACREAGE

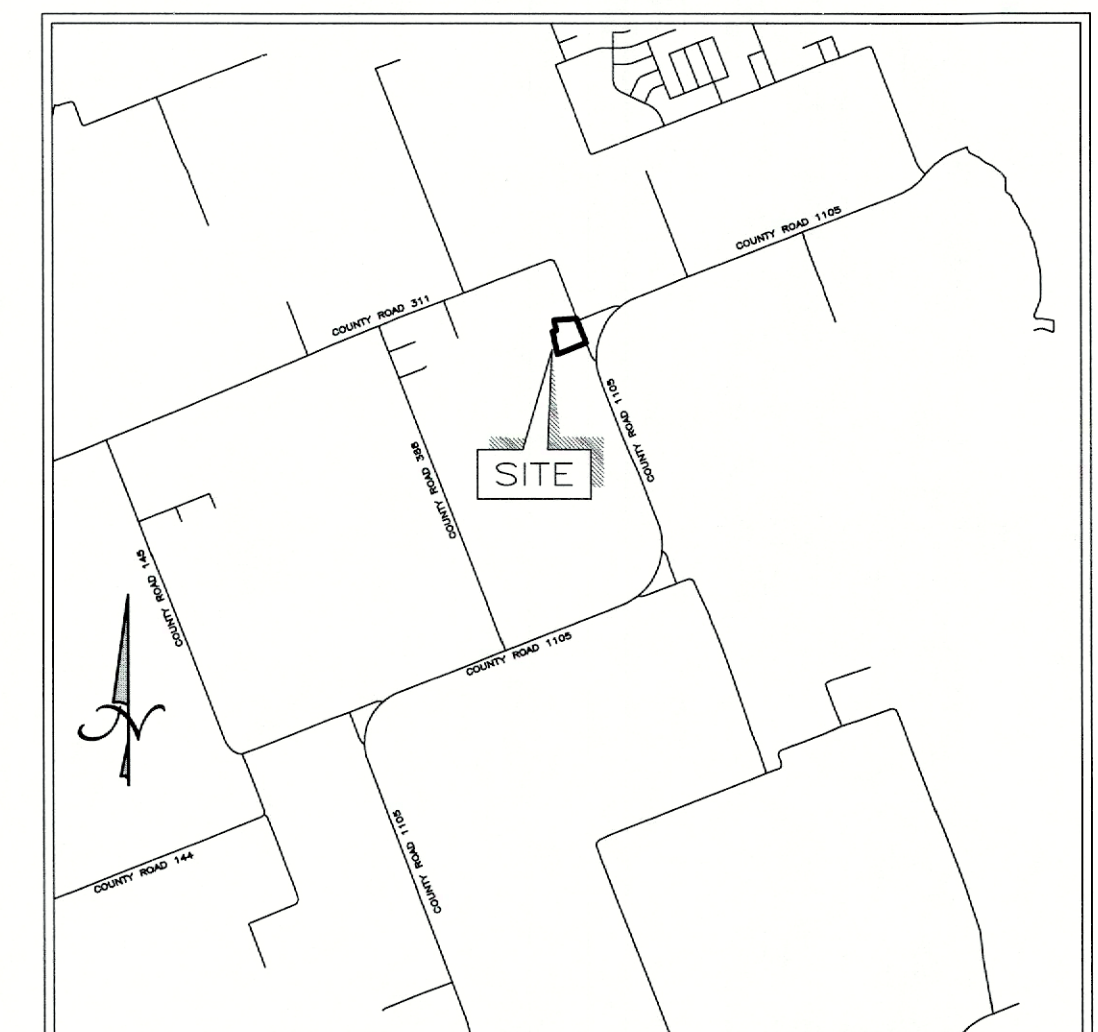
ACRE	DESCRIPTION
5.00	LOT 1
0.070	ROW DEDICATION
5.070	TOTAL ACREAGE



LINE TABLE		
NUMBER	DIRECTION	DISTANCE
L1	N 77°58'34" E	60.00'
L2	N 21°13'52" W	31.49'
L3	S 21°04'19" E	175.02'
L4	S 21°51'30" E	251.47'
L5	S 21°12'28" E	30.00'
L6	N 21°49'17" W	308.00'
L7	N 21°29'13" W	121.12'
L8	N 06°39'52" W	10.94'

RECORD LINE TABLE		
NUMBER	DIRECTION	DISTANCE
L1	N 77°58'34" E	60.00'
L3	S 21°04'19" E	175.02'
L4	S 21°51'30" E	251.47'

LOCATION MAP



Texas Land Surveying, Inc.

3613 Williams Drive, Suite 903 — Georgetown, Texas 78628  
(512) 930-1600/(512) 930-9389 fax  
www.texas-ls.com  
TBPLS FIRM NO.10056200

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SHEET

1 OF 2

**Commissioners Court - Regular Session**

**22.**

**Meeting Date:** 04/28/2026

Authorize Issuing IFB #26IFB47 Ronald Reagan Blvd Widening – Segment D for Road Bonds Program/HNTB

**Submitted For:** Joy Simonton

**Submitted By:** Fernando Ramirez, Purchasing

**Department:** Purchasing

**Agenda Category:** Consent

**Information**

**Agenda Item**

Discuss, consider, and take appropriate action on authorizing the Purchasing Agent to advertise and receive sealed responses for IFB Ronald Reagan Blvd Widening – Segment D, under IFB #26IFB47. The funding source is P387.

**Public Background**

**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

**Form Review**

**Inbox**

County Judge Exec Asst.

Form Started By: Fernando Ramirez

Final Approval Date: 04/20/2026

**Reviewed By**

Delia Colon

**Date**

04/20/2026 03:01 PM

Started On: 04/14/2026 02:57 PM

**Commissioners Court - Regular Session**

23.

**Meeting Date:** 04/28/2026

Corridor D (Ronald Reagan Ext) – SAM – WA#3 SWA#2

**Submitted By:** Ragan Riggs, Road Bond

**Department:** Road Bond

**Agenda Category:** Consent

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**Information**

**Agenda Item**

Discuss, consider, and take appropriate action on Supplemental No. 2 to Work Authorization No. 3 to the On-Call Land Surveying Services (Corridor D) contract executed on March 19, 2024, between Williamson County and Surveying and Mapping, LLC relating to the LTP/Corridor Program.

**Public Background**

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**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

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**Form Review**

**Inbox**

County Judge Exec Asst.

Form Started By: Ragan Riggs

Final Approval Date: 04/22/2026

**Reviewed By**

Delia Colon

**Date**

04/22/2026 09:03 AM

Started On: 04/17/2026 11:59 AM

**Commissioners Court - Regular Session**

24.

**Meeting Date:** 04/28/2026

Corridor A3 – LJA – WA#1 SWA#4

**Submitted By:** Ragan Riggs, Road Bond

**Department:** Road Bond

**Agenda Category:** Consent

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**Information**

**Agenda Item**

Discuss, consider, and take appropriate action on Supplemental No. 4 to Work Authorization No. 1 to the Corridor A3 contract executed on December 18, 2024, between Williamson County and LJA Engineering, Inc. relating to the LTP/Corridor Program.

**Public Background**

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**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

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**Form Review**

**Inbox**

County Judge Exec Asst.

Form Started By: Ragan Riggs

Final Approval Date: 04/22/2026

**Reviewed By**

Delia Colon

**Date**

04/22/2026 08:56 AM

Started On: 04/17/2026 12:01 PM

**Commissioners Court - Regular Session**

**25.**

**Meeting Date:** 04/28/2026

May 2026 Williamson County Employee Food Drive

**Submitted For:** Terry Cook

**Submitted By:** Garry Brown, Commissioner Pct. #1

**Department:** Commissioner Pct. #1

**Agenda Category:** Regular Agenda Items

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**Information**

**Agenda Item**

Receive the announcement of the upcoming May 2026 Williamson County Employee Semi-Annual Food Drive.

**Public Background**

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**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

*No file(s) attached.*

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**Form Review**

**Inbox**

County Judge Exec Asst.

Form Started By: Garry Brown

Final Approval Date: 04/20/2026

**Reviewed By**

Delia Colon

**Date**

04/20/2026 03:24 PM

Started On: 04/20/2026 01:55 PM

**Commissioners Court - Regular Session**

**26.**

**Meeting Date:** 04/28/2026

Modification to Line Item Transfer Submittal and Approval Process

**Submitted For:** Ashlie Holladay

**Submitted By:** Ashlie Holladay, Budget Office

**Department:** Budget Office

**Agenda Category:** Regular Agenda Items

**Information**

**Agenda Item**

Discuss, consider and take appropriate action on delegating/authorizing the Williamson County Budget Officer as appropriate and subject to conditions and directions provided by the Williamson County Commissioners Court, to amend the budget by transferring amounts budgeted for certain items to other budget items throughout the fiscal year.

**Public Background**

On the 4/14/26 agenda, item #44, the Budget Officer and County Auditor requested to move forward with developing a policy to amend the line-item transfer submittal and approval process. This item was approved and a draft of the proposed policy has been attached for consideration by the Commissioners Court. Changes to the Budget Policy document are highlighted on pages 3 and 4.

**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

LIT Process Change

**Form Review**

**Inbox**

County Judge Exec Asst.

Form Started By: Ashlie Holladay

Final Approval Date: 04/20/2026

**Reviewed By**

Delia Colon

**Date**

04/20/2026 12:47 PM

Started On: 04/20/2026 09:06 AM



# WILLIAMSON COUNTY

## BUDGET POLICY

Last Approved 9/16/2025

*The stewardship of public funds is one of the greatest responsibilities the Commissioners Court is tasked with. Therefore, the establishment and maintenance of budget policy is critical to ensure County officials protect public interests and promote citizens' confidence in County government...*

### I. General Policies

1. Williamson County will operate on a fiscal year which begins on October 1st and ends on September 30th.
2. Williamson County will continuously identify areas within the County for evaluation in order to improve efficiency and manage costs.
3. Cost/Benefit studies will be conducted, where appropriate and applicable, on non-recurring and recurring expenditures as well as capital projects.
4. All recurring budget items shall be funded in the general fund or road and bridge fund operating accounts/funds. These budget items shall be funded from revenue generated by the annual maintenance and operations general fund and road and bridge fund property tax levy. Recurring expenditures are defined as items that are ongoing in nature or routine. Examples include personnel and related expenses, utilities and/or fuel, etc. Recurring items shall NOT be budgeted for with excess fund balance/cash reserve funds.
5. Approved annual budgets, with amendments as approved by the Commissioners Court, are the management control device utilized by the County. Annual appropriated budgets are adopted for the General, Road and Bridge and Debt Services Funds and lapse at fiscal year-end.
6. Each department should make every effort to manage expenditures in a fiscally prudent manner. All programs should be monitored on a regular basis to ensure viability, necessity and efficiency.
7. Proposed expenditure recommendations shall include the following:
  - a. General Fund operating and maintenance expenditures
  - b. Road and Bridge Fund operating and maintenance expenditures
  - c. Debt Service Fund expenditures
  - d. Any additional information as requested by the Court
8. Technology requests should increase the efficiency of County government by improving the delivery of service, reducing duplication of data, increasing the accuracy of data, consolidating data entry efforts, reducing the necessity to add staff in future years, improving security and privacy, or be required because of a new statutory requirement

9. Furniture shall be replaced only when a demonstrated need has been presented and not in conjunction with transitioning into a new building and/or new personnel assuming an existing position in which furniture has previously been provided.
10. In order to maintain efficient and cost-effective services to the citizens of Williamson County, all budget requests are recommended to be prepared from the modified, zero-based budgeting process justifying the proposed expenditures as well as utilizing the most current information and trend analysis.
11. Williamson County seeks to advance economic development within the County. The Court will continuously support efforts to advance economic prosperity of the County when it finds that such efforts are in the best interest of the County and its citizens.
12. The Court at all times will attempt to maintain or lower the present tax rate.
13. Lame Duck Policy – Should an elected official not seek re-election or not be re-elected, 75% of the departmental budget will be encumbered to limit spending to 25%, equal to the time remaining in office. This is in accordance with Texas Local Government Code 130.908.
14. Funding will not be recommended to purchase items supporting or promoting any causes outside of core county duties.

## II. Revenue and Transfer Policies

1. Williamson County will establish user charges and fees as permitted by law at a level related to the cost of providing that service to include direct and indirect costs.
2. When necessary, Williamson County will permit increases or decreases in user charges and fees. These charges and fees should be monitored and re-evaluated annually by each department head and/or elected official.
3. The County shall continuously seek public and private grants as well as other outside funding sources.
4. Williamson County allows a department head, appointed/elected official or his/her designee to request line-item transfers throughout the fiscal year. Pursuant to Local Government Code Section 111.070, the Commissioners Court may spend County funds only in strict compliance with the budget. ~~The Commissioners Court by order may amend the budget to transfer an amount budgeted for one item to another budgeted item without authorizing an emergency expenditure.~~
5. Pursuant to Local Government Code Section §111.070(c), the Commissioners Court has designated the County Budget Officer who may, as appropriate and subject to conditions and directions provided by the Commissioners Court, amend the budget by transferring amounts budgeted for certain items to other budget items. The Budget Office, acting by and through the Budget Officer, may approve all requested line-item transfers except for the following:

- a) Transfers out of restricted lines as listed below (see #7)
- b) Transfers not supported by the Budget Office
- c) Transfers out of 409 Non-Departmental (unless under \$1,000)
- d) Transfers pertaining to previously approved CIP (Capital Improvement Plan), L RTP (Long Range Transportation Plan) projects or 000777 items (Transfer to Capital Projects)
- e) Transfers pertaining to Bond projects

Transfers falling into one of the above items will be placed on the regular agenda for court action. All items approved directly by the Budget Office will be placed on the consent agenda quarterly for review.

6. Line-item transfers between 8000 accounts, merit 001130 and salary lines for the purpose of merit money allocation and re-allocation, as well as the transfer of salary dollars between positions, are initiated by Human Resources, forwarded to the Budget Office and completed by the Auditor's Office. These transfers will be placed on the agenda as needed for Commissioners Court approval/review.
- ~~7. Line-item transfers in the amount of \$1,000 or less may be e-mailed directly to the Budget Office and are not required to be placed on the agenda unless:~~
  - ~~a. The transfer is to purchase items requested but not recommended or approved in the budget~~
  - ~~b. To simply increase overall funding in a particular line item~~
7. Transfers out of the following line items are prohibited. Transfers into the following line items are not prohibited:
  - a. Training
  - b. Gasoline
  - c. Cell Phones
  - d. RCS Radio Fees
8. Transfer of funds out of, within, or to the following line items will not be allowed, except for line item 001107/Temp-Seasonal:
  - a. Salaries – this pertains to salary line items that are position based or based on position control. This includes object codes 1100, 1101 and 1105.
  - b. Fringe benefits – to include FICA, retirement, insurance and workers compensation.

### III. Reserve Policies

1. Williamson County will maintain adequate levels of fund balance to mitigate current and future risks, maintain an exceptional bond rating, and for long-term planning.
2. It is imperative that all department heads as well as elected officials continuously review expenditures to ensure fiscal responsibility.

### IV. Budget Amendment Policies

1. Pursuant to Local Government Code, Section 111.070 (b), the Commissioners Court may authorize an emergency expenditure as an amendment to the original budget only in case of a grave public necessity to meet an unusual and unforeseen condition that could not have been included in the original budget through the use of reasonably diligent thought and attention.
2. All budget amendments must be placed on the regular agenda for consideration by the Commissioners Court and any amendments creating an increase in budgetary commitment for the next fiscal year shall be specifically noted.
3. The re-appropriation at the beginning of a fiscal year of funds committed under valid purchase orders of the County but unspent by September 30th of the prior fiscal year require a budget amendment from fund balance. These amendments are few in nature and will be made on a case-by-case basis. These budget amendments have no net effect on spending but simply change the accounting year for expenditures.

## **V. Capital Improvement Policies**

1. Capital improvement projects include major equipment, software purchases as well as construction and remodeling requiring extensive funding.
2. Each department is encouraged to update their capital projects plan for the next five years so the Budget Officer may consolidate these into a five-year Capital Improvement Plan. Departments in a common functional area should cooperate in planning for capital projects affecting the entire function of that particular area. Budgeting and allocation of funds for capital projects will be made on the basis of long-term planning.
3. Capital improvement projects may be paid from current revenues, cash reserves or bonds. Bonds or other forms of debt will normally be used for capital projects when appropriate.
4. The selection of furniture, fabrics, color choices and/or materials used in the construction/remodeling of Williamson County facilities will be made by the Williamson County Facilities Division subject only to the Williamson County Commissioner Court's authority to override or otherwise modify such selection decisions pursuant to the Williamson County Commissioners Court's facilities powers, as is conferred by the Constitution and the laws of the State of Texas. Every effort will be made to maintain a professional appearance and provide uniformity and standardization in Williamson County facilities. Funding, where applicable, for the above-mentioned facility enhancements may reside in the Williamson County Facilities departmental budget.
5. The selection of flooring, paint, lighting, HVAC and electrical facility enhancements in individual/personal offices will be made by the Williamson County Facilities Division subject only to the Williamson County Commissioner Court's authority to override or otherwise modify such selection decisions pursuant to the Williamson County Commissioners Court's facilities powers, as is conferred by the Constitution and the laws of the State of Texas. Every effort will be made to maintain a professional appearance and provide uniformity and standardization in these areas. Funding, where applicable,

for the above-mentioned facility enhancements may reside in the Williamson County Facilities departmental budget. All facility changes / structural modifications must have the approval of the Facilities Department.

6. Life cycle replacements, defined as a capital improvement analyzed for life cycle efficiency with a scheduled end of life, will be evaluated for the following:
  - Expected life of the replacement equipment
  - Age of current equipment being replaced
  - Repair dollars spent YTD
  - Issues with current system/equipment
  - Cost / Benefit of replacement
  - Phase in Approach vs. All at Once Funding
  - Cost savings of replacement item
  - Recurring costs associated with replacement item
  - External resources required to support replacement item to include external agencies, maintenance contract agreements and/or internal departments

## **VI. Personnel Policies**

1. It is the priority of the Court to provide adequate and qualified staffing for offices and departments while ensuring efficiency. Requests for staff should be made only for new programs and/or upon demonstrated increases in service requirements that cannot be met with improved technology or changes in procedures.
2. Positions will only be recommended and approved when a verifiable need is demonstrated. Complete documentation to include any applicable and verifiable statistics, metrics, compliance requirements, job description, organizational chart, etc. should be provided at the time of the request. These documents are required for all new position requests falling under Commissioners Court purview regardless of funding source to include the CDBG (Community Development Block Grant).
3. The Court encourages and supports the allocation of funding to ensure the County's work force is properly trained. It is recommended that all department heads as well as elected officials additionally support reasonable continuing education requests.
4. The Court strives to ensure, where possible and practical, that employee compensation will be competitive with other similarly situated counties and/or local municipalities.
5. The Budget Office will maintain a budget on each position in an effort to identify "excess" funds available for the purpose of recruiting, re-classifications and re-organizations. Position control will be utilized on all salary line items with the exception of line item 001107, Temporary and Seasonal. Monies remaining in a salary line due to a position being vacant may not be used to increase a position's salary/rate of pay but may be used to pay out leave time when a position is vacated.

6. All full-time positions (GL code 1100 and 1105) will be budgeted at 40 hours per week while part-time positions (GL code 1101) will be budgeted at 29 hours per week.
7. All newly created positions will be funded according to court approved policy as per HR recommendation.
8. Re-classifications will be funded in accordance with current policy.
9. Merit funding (object code 001130) may only be used for merit performance/purpose in accordance with current policy. All merit funding (greater than \$1.00) remaining in salary line 001130 will roll forward each fiscal year. Merit funds, once allocated to a position, may not be moved back into the merit line, object code 001130. Merit funding/calculations are based on all filled/unfilled, full-time/part-time position-based slots. Merit and COLA will be applied to Conversions. New positions are excluded from merit funding. Merit budgets are established in conjunction with the budget process and set at the beginning of the year. Transfers into line 1130 are prohibited.
10. Equipment/Supplies requested in the budget in conjunction with special teams/operations will not be funded from the general fund budget unless expressly authorized/approved by the Commissioners Court. Likewise, line-item transfer requests for a similar purpose may be denied.
11. Recommended pay changes will be applied as follows:

**MERIT** will be applied to:

- a. Actual Salary as of the last pay period in March if a position is filled and any increases as allowed by policy
- b. The budget on the position as of the last pay period in March if position is vacant
- c. Merit will not be funded on new positions

**COLA** will be applied to:

- a. Actual Salary as of the last pay period in March if a position is filled and any increases as allowed by policy
- b. The budget on the position as of the last pay period in March if position is vacant
- c. COLA will be applied to new positions

Application of increases will occur in this order: Re-class, COLA and then merit

Merit for small departments (those with four or less merit eligible employees) who do not roll up under a department with an 8000 account, will be granted/budgeted merit at 1% more than the amount approved by the Commissioners Court. Grant funded positions may be exempted from this policy as well as re-classification and COLA increases and will be budgeted based on the amount the grant can afford.

12. For any Elected Official or Director who supervises personnel in more than one general fund department, an 8000 account will be created for the purpose of merit placement funding/allocation. Current 8000 accounts are as follows:

8001 County Judge Department

8002 County Clerk Department  
8003 Sheriff's Department  
8004 Emergency Services Department  
8006 Infrastructure Department  
8008 Information Technology Department  
8009 County Manager

Merit placed in the 8001 account may only originate from and be allocated to the positions below:

Sr. Director of Emergency Services  
Sr. Director of Facilities  
Sr. Director of Infrastructure  
Chief Information Officer  
Sr. Director of Parks and Venues  
Budget Officer  
Director of Communications and Media Relations  
Elections Administrator  
General Counsel  
County Manager

Merit placed in the 8009 account may only originate from and be allocated to the positions below:

Veteran Services Director  
Purchasing Agent  
Chief People Officer

13. Any vacant position budget on the L or C chart that does not coincide with a specific dollar amount/step on the L or C chart, will be budgeted/funded according to the midpoint of the delta between steps on the chart. For example, funding on a vacant L or C position falls between a C2.2 and a C2.3 and the delta between those two steps is \$1000, funding would go to a C2.2 if excess is less than \$500 (mid-point of the delta) and funding would go to a C2.3 if excess is \$500 or greater.
14. Regardless of funding source, the Commissioners Court has express authority to set all compensations/salaries for Williamson County positions.
15. Funding may be requested via the budget process for known "Succession Planning". In the event an existing FTE submits a letter of intent to separate employment with Williamson County and funding is necessary to bring in a replacement prior to the departure of the existing FTE, funding may be available. Succession planning/funding applies as follows:
  - Applies to any position directly supervised by an elected official, appointed official, senior director or the commissioner's court
  - Official letter of intent to depart/resign/retire must be received from/by the above
  - Maximum funding of 2 weeks (80 hours, five 8-hour days per week) for

- shadowing/training prior to current FTE departure
- Maximum funding of 4 additional weeks (160 hours, five 8-hour days per week) to allow for accrual payouts (only if funding is not already available in the salary line due to attrition). Vacancy dollars will be applied first
- Maximum total funding of 6 weeks' pay (240 hours, five 8-hour days per week)
- Funding will be based on the current rate of pay for the current FTE and will include fringe/benefits as applicable
- Once a new hire is in place, he/she will move into the existing FTE slot while the current FTE will move into the succession slot
- Succession funding/dollars may not be transferred for any other purpose
- Internal candidates/promotions are not eligible for succession planning funding

16. Allowable overtime funding as approved by Commissioners Court includes the following:

- Tax Assessor Collector
- Facilities
- EMS / Tobacco HUG
- Emergency Management
- HazMat/Fire Marshal
- Emergency Services Department (only to be used in emergency situations/activations)
- All Constable Offices
- Sheriff's Office
- Corrections
- Juvenile Services
- 911 Communications
- Wireless Communications
- Pretrial Magistration Team
- Unified Road System
- WC Radio Communication System (RCS)
- Courthouse Security
- Election Svs Contract
- Animal Services
- Fleet (to assist during emergencies such as refueling of generators during outages)

Merit monies will be applied to all OT if a) merit is funded/awarded by the court and b) if merit is not designated as a lump sum or one-time payment.

## VII. Fleet Policies

1. Vehicle and heavy equipment replacement funding will be allocated to each department in accordance with the Fleet Management Replacement Program. Vehicle and heavy equipment replacement recommendations will be reviewed for the following:
  - a. Miles or hours as applicable
  - b. Maintenance
  - c. Type of Vehicle / Equipment Requested
  - d. Fuel Efficiency

- e. Age of Vehicle
  - f. Vehicle / Equipment Utilization
2. Vehicles and heavy equipment must meet replacement schedule criteria (age/hours based on projected mileage/hours using three-year averages) by March 31<sup>st</sup> of the following year, to be recommended for replacement. This is and has been current practice.
  3. Funding will only be recommended for the changing of logo/graphics as vehicles are replaced/retired unless graphics are worn/damaged beyond repair and are no longer visible.
  4. For all vehicles, or any county asset/equipment, purchased with county funds, only the name of Williamson County, the Williamson County department name and/or name of the Williamson County Office that such vehicle serves may be displayed on the vehicles. Furthermore, no wraps, paint schemes, insignia, decals or any other types of information or materials promoting any third-party causes/organizations/companies (save and except the brand name of the actual vehicle or equipment that is placed on the vehicle) or the name of the elected official or department director placed on Williamson County vehicles without the approval of the Williamson County Commissioners Court.
  5. No more than 20% of departmental fleet will be 4WD or AWD (unless exempted) without direct approval from the Commissioners Court.
  6. No more than two trucks are allowed per Constable Precinct Office. Trucks are prohibited from being assigned to an elected official/Constable and may only be assigned to a deputy whose job responsibilities require 50% or more environmental duties.

## VIII. Uniform Policies

Uniform funding may be provided to serve a public purpose i.e. out in the field and for departments/individuals who a) require regular and recurring public contact b) require clear identification to the public or c) where a demonstrated need is created for distinct separation between staff and population i.e. deputy vs. inmate, detention officer vs. population, etc.

The following uniform criteria must be met:

1. The uniform item must be required daily wear by the elected official/department head.
2. The uniform must be worn at all times while on duty, required by management as a condition of employment. The uniform may also be worn while traveling directly to or from a location where the uniform is required or while on an authorized meal or other break. The uniform may not be worn at any other time.
3. All uniforms and other County property must be promptly returned if County employment ends.

4. Uniforms are not permitted for employees whose positions do not require them to leave their office to perform their normal daily duties. Nametags are an alternative for times these individuals do need to go to a business function.
5. A departmental uniform policy must be provided to the Budget Office at the time funding is requested to include (but not limited to) quantity of uniforms provided, positions requiring a uniform item, itemization of uniform items and on-going replacement of such items.
  - a. If a department does not have a uniform budget, a line-item transfer cannot be made to the uniform line item (3311) without pre-approval from the Budget Office.
  - b. The Commissioners Court must approve uniform funding for any official, employee, or reserve deputy.
6. Permissible uniform shirts and pants are polo shirts (short sleeve and long sleeve), industrial/uniform work shirts, and uniform/industrial/tactical pants. Anything outside of this style must be pre-approved by the Budget Office. Uniform items must not be easily converted to everyday wear i.e., jeans, t-shirts, blouses, dress shirts (a patch/emblem/logo on the uniform item does not necessarily prevent it from being easily converted).
7. Footwear will only be funded if it is a specialty item required for health and safety i.e., boots for motor units.
8. Funding for outerwear such as jackets and protective gear will only be recommended if an employee's job duties must be performed outdoors on a regular basis and the employee's personal outerwear is not permitted.
9. Shotguns/Rifles will be funded for each deputy if funding is available. Handguns, as well as any associated add-ons to handguns, are to be funded/provided by the deputy.
  - o See Appendix A for Uniform & Equipment Lists

## **IX. Equipment / Asset Policies**

1. Fitness equipment may be funded from the general fund should the following criteria be met:
  - a. It is to replace equipment previously donated to the county and accepted by the Commissioners Court as a formal donation
  - b. It is deemed to be of direct benefit to the taxpayer
  - c. Job requirements prevent employee from leaving their shift to access fitness equipment elsewhere
  - d. Job description requires employees the ability to be flexible; to lift large objects or to be physically fit and equipment would assist in this manner, possibly preventing injuries

- e. Current fitness equipment resides at the ESOC (as donated when the facility was completed) and the Sheriff's Office (purchased with discretionary funds)
2. Any on-going maintenance and operations funding required for assets acquired through forfeiture or purchased with asset forfeiture funds shall be paid for from asset forfeiture funds unless otherwise approved by Commissioners Court. This includes, but is not limited to, insurance, service agreements, routine maintenance, repairs, training, etc.
3. Computer equipment will be replaced in accordance with the IT Technology Hardware Life Cycle Policy. Each FTE is authorized one computer, either one laptop OR one desktop. More than one computer device per person is generally not permitted. Exceptions to either may be made on a case-by-case basis via the Technology Services Exception form located in Sharepoint. When and where practicable, computers should be replaced on a 25% per year basis.
4. County-owned cell phones contain hotspot capabilities and should be utilized instead of MiFi devices whenever possible. No individuals with a MiFi or a County cell phone will receive a cell phone stipend. Technology Services maintains MiFi loaner devices in the event one is needed temporarily by a department. County-owned cell phones will only be issued/funded when a demonstrated need is provided. In lieu of a county-owned cell phone, Microsoft Teams is the only message platform allowed for County data.
5. Cable connections will only be funded/budgeted by request for Emergency Departments
6. Sofas/Couches may only be purchased and replaced for common areas, not for personal office space.

## **X. Grant Funding**

All grant applications must be approved by the Commissioners Court prior to the submittal of an application to a funding agency. The completed Grants Management Request Form located on the Budget Sharepoint site and any required resolutions or forms must be attached to the agenda item for consideration or approval of the program and/or funding request to the Commissioners Court. The request for approval to apply for grant funding must identify the purpose or need of the funding, current metrics, and data points to be collected by the department to show performance measures and/or improved services provided. All sections and questions on the Grants Management Request Form must be completed.

Programs or projects that are currently funded by a granting source must receive approval of the Commissioners Court to re-apply for the grant funding opportunity. Requests to re-apply must identify known decreasing funding policies by the granting agency and a sustainability plan for the grant funded program or personnel moving forward. This includes requests for full or partial funding. Should dollars be needed to fund a position and/or assets (or maintenance of) from the general fund or road and bridge fund due to grant expiration, non-renewal or a change in the percentage of funding received or percentage of allocation, the process would be as follows:

- Notification of grant expiration will be sent out via the Auditor's Office 90 days prior to

the expiration date

- The department is responsible for placing an item on the agenda to request funding no later than July 1st of each year for the following year’s budget. Agenda item placement MUST include the completed “Grant Questionnaire” form located in SharePoint
- Should funding be approved by the Commissioners Court, funds will be added as applicable to the budget prior to adoption for the next fiscal year

This process applies to but is not limited to the following examples:

- Grant has covered 100% of costs in the past and will now cover 80%. The remaining 20% must be requested from the Court
- The grant has expired, renewal is no longer an option, and the department would like to fund the position and/or program beyond the expiration date
- The grant covers the person but not the assets (or vice versa) to go with the position; a request for funding of the assets must be made
- The grant does not cover merit/COLA increases that may be awarded by the Court for the following year
- Any situation in which funds, or an increase in funds, are being requested from the general fund or road and bridge fund

## APPENDIX A

### SHERIFF’S OFFICE

Line Item	Description	Equipment Required	Sheriff	CID	Honor Guard	Jail
3002	Vehicle Equip	Cradlepoint Wi-Fi modem	X			
3002	Vehicle Equip	<i>Cradlepoint data plan</i>	X			
3002	Vehicle Equip	<i>Stop Sticks</i>	X	X		
3002	Vehicle Equip	<i>Tire Chain Set</i>	X	X		
3002	Vehicle Equip	<i>Traffic Cones</i>	X	X		
3002	Vehicle Equip	<i>Fire Extinguisher</i>	X	X		
3002	Vehicle Equip	<i>First Aid Kit</i>	X	X		
3003	Radio Equip < 5000	3" belt Clip		X		
3003	Radio Equip < 5000	APX 4000 Radio	X	X		X
3003	Radio Equip < 5000	APX600 Mics	X	X		
3003	Radio Equip < 5000	Battery Adapters		X		
3003	Radio Equip < 5000	Charger for radio Battery, replacement batteries	X	X		X
3003	Radio Equip < 5000	Charger, Multi-unit for radio batteries		X		
3003	Radio Equip < 5000	Charger, Single Unit	X	X		
3003	Radio Equip < 5000	Charger, Travel		X		
3003	Radio Equip < 5000	Ear mic	X	X		X
3003	Radio Equip < 5000	Earphone connection		X		
3003	Radio Equip < 5000	Patrol Ear Molds	X	X		
3003	Radio Equip < 5000	Replacement Holster		X		

Williamson County  
Budget Policy

Line Item	Description	Equipment Required	Sheriff	CID	Honor Guard	Jail
3004	Ammunition	Ammunition	X	X		
3005	Office Furniture <\$5,000	L Desk w/Hutch		X		
3005	Office Furniture <\$5,000	Standing Desk		X		
3005	Office Furniture <\$5,000	Anti-Fatigue Mat		X		
3005	Office Furniture <\$5,000	Desk Chair		X		
3005	Office Furniture <\$5,000	Bookshelves		X		
3005	Office Furniture <\$5,000	Guest Chairs		X		
3005	Office Furniture <\$5,000	Filing Cabinet		X		
3006	Office Equip <\$5,000	Desk Phone		X		
3008	LE Equip	A/R 15, Clips, Sling & Carry Case	X	X		
3008	LE Equip	ASP Batton	X	X		
3008	LE Equip	ASP Sidebreak Scabbard for 26'ASP	X			
3008	LE Equip	ASP Triad LED Tac Light w/holster	X	X		
3008	LE Equip	Badge (Also CO graduates) & Badge Holder	X	X		X
3008	LE Equip	Binoculars		X		
3008	LE Equip	Body Armor/Ballistic Plates & Carrier	X	X		X
3008	LE Equip	Body Worn Camera	X	X		
3008	LE Equip	Cell Phone & Case	X			
3008	LE Equip	Digital Camera/battery/case		X		
3008	LE Equip	Digital Recorder and accessories		X		
3008	LE Equip	Double Mag Pouch	X	X		
3008	LE Equip	Duty Belt	X	X		X
3008	LE Equip	Flashlight w/ Batteries & bulbs	X	X		X
3008	LE Equip	Gloves & Pouch				X
3008	LE Equip	Handcuff Case	X	X		X
3008	LE Equip	Handcuffs	X			X
3008	LE Equip	Hobbles	X			
3008	LE Equip	Kevlar Helmet	X	X		
3008	LE Equip	Key Holder				X
3008	LE Equip	LED Tac Light w/Holster	X			
3008	LE Equip	Leg Irons	X			
3008	LE Equip	Less Lethal Shotgun	X			
3008	LE Equip	Measuring Wheel/Tape Measure		X		
3008	LE Equip	Micro Chip Scanner - ACO's Only	X			
3008	LE Equip	Pepper Ball Gun	X			
3008	LE Equip	Pepper Spray & Holder	X			
3008	LE Equip	Radio Holder (Provided by radio shop)	X	X		
3008	LE Equip	Rescue Hooks				X

Williamson County  
Budget Policy

Line Item	Description	Equipment Required	Sheriff	CID	Honor Guard	Jail
3008	LE Equip	Rifle (Mags, Light & Mound, Sling, Aimpoint Red Dot Optic)	X	X		
3008	LE Equip	Safariland single keeper, radio holder, holster	X	X		
3008	LE Equip	Seat Organizer	X			
3008	LE Equip	Taser (Battery, Cartridge, Holster)	X			X
3008	LE Equip	Tourniquet holster	X			
3008	LE Equip	Vehicle Radio	X			
3010	Comp Equip <\$5,000	Toughbook FZ-40 or VZ40	X	X		
3010	Comp Equip <\$5,000	Monitors		X		
3010	Comp Equip <\$5,000	Contactless SmartCard Reader	X	X		
3010	Comp Equip <\$5,000	4th Year Extended Warranty		X		
3010	Comp Equip <\$5,000	Desktop Dock		X		
3010	Comp Equip <\$5,000	AC Adapter		X		
3010	Comp Equip <\$5,000	Vehicle Dock	X	X		
3010	Comp Equip <\$5,000	Soundbar		X		
3010	Comp Equip <\$5,000	CD/DVD External Drive		X		
3100	Office Supplies	Office Supplies	X	X		
3301	Gasoline	Gasoline	X			
3311	Uniforms	Badge	X			X
3311	Uniforms	Ball Cap / Patch	X	X		X
3311	Uniforms	Base Shirts	X	X		
3311	Uniforms	Belt				
3311	Uniforms	Blue Shoulder Braid			X	
3311	Uniforms	CID/CRIT Raid Shirts		X		
3311	Uniforms	Class A L/S Shirt	X	X	X	X
3311	Uniforms	Class A Pants w/stripes	X	X	X	X
3311	Uniforms	Flag Harness			X	
3311	Uniforms	Hat - Stetson	X		X	
3311	Uniforms	HG Corner Stone Snag-Proof Tactical Polo	X		X	
3311	Uniforms	Jacket, Honor Guard			X	
3311	Uniforms	Jacket	X			X
3311	Uniforms	Polo Shirt		X		
3311	Uniforms	PT Uniform (T-shirt)	X	X		
3311	Uniforms	Raincoat (Long)	X	X		X
3311	Uniforms	Rain Winter Jacket (Outer - Hi Vis)	X			
3311	Uniforms	Reflective Traffic Vest	X	X		X
3311	Uniforms	Shoes/boots (ACO & Motorcycle)	X		X	
3311	Uniforms	Short Sleeve Super Shirts w/name & patches	X	X		X

Williamson County  
Budget Policy

Line Item	Description	Equipment Required	Sheriff	CID	Honor Guard	Jail
3311	Uniforms	Tactical Pants	X	X		X
3311	Uniforms	Ties	X	X	X	X
3311	Uniforms	White Gloves			X	
3311	Uniforms	Jeans (For Livestock Deputies Only)				
3311	Uniforms	Winter Coat (under - Hi Vis)	X	X		X
3900	Membership Dues	Membership Dues		X		
3901	Publications/Books	TX Criminal & Traffic Law Manuals, Criminal & Penal Laws		X		
4209	Cellular/Pager	Cell Phone, Case & Service	X	X		
4210	Internet	Verizon Air Card Service	X	X		
4232	Training	Annual Training	X	X		
4350	Printed Forms	Business Cards	X	X		
4350	Printed Forms	Misc. Forms & Reports	X	X		
4414	Vehicle Insurance	Vehicle Insurance	X	X		
4541	Vehicle Repairs	Vehicle Repairs	X	X		
4623	Equipment Lease	Radar Unit per Month	X	X		
4705	Pre-Emp Screening	Drug Test	X	X		
4705	Pre-Emp Screening	Physical	X	X		
4705	Pre-Emp Screening	Psych Exam	X	X		
5003	Equip >\$5,000	Arbitrator Video	X	X		
5700	Vehicles	Unmarked Unit		X		
5700	Vehicles	Tahoe	X			
5700	Vehicles	Perez Wrapping	X			
5700	Vehicles	Mount for Toughbook, mounting stand & Install for MCT	X			
5730	Radio Equip >\$5,000	APX6000 Handheld Radio	X	X		
5730	Radio Equip >\$5,000	APX8500 Vehicle Radio	X	X		

### CONSTABLE DEPUTY ASSET LIST

Line Item	Description	Equipment Required	Deputy
3002	Vehicle Equip	Cradlepoint Wi-Fi modem	X
3002	Vehicle Equip	Cradlepoint data plan	X
3002	Vehicle Equip	Stop Sticks	X
3002	Vehicle Equip	Tire Chain Set	X
3002	Vehicle Equip	Traffic Cones	X
3002	Vehicle Equip	Fire Extinguisher	X
3002	Vehicle Equip	First Aid Kit	X
3003	Radio Equip < 5000	Hawk PTT Lapel Radio Mic	X
3003	Radio Equip < 5000	Earpiece Mold Replacement	X
3004	Ammunition	Ammunition (Duty and Qualifying)	X
3008	LE Equip	Ballistic Vest and Carrier	X
3008	LE Equip	Patrol Rifle	X
3008	LE Equip	Rifle Aimpoint red Dot Optic	X
3008	LE Equip	Rifle Magazines	X
3008	LE Equip	Rifle Light and Mount	X
3008	LE Equip	Rifle Sling	X
3008	LE Equip	Less Lethal Shotgun	X
3008	LE Equip	Kevlar Helmet	X
3008	LE Equip	Streamlight Flashlight	X
3008	LE Equip	Flashlight Batteries/Bulb	X
3008	LE Equip	Radio Holder	X
3008	LE Equip	Pepper Spray and Holder	X
3008	LE Equip	Seat Organizer	X
3008	LE Equip	Leg Irons	X
3008	LE Equip	Hobbles	X
3008	LE Equip	Taser (Battery, Cartridge, Holster)	X
3008	LE Equip	Heavy Plates with Carrier	X
3008	LE Equip	Tourniquet and Holster	X
3008	LE Equip	Body Worn Camera	X
3010	Comp Equip <\$5,000	CF-33 Panasonic Toughbook	X
3100	Office Supplies	Office Supplies	X
3301	Gasoline	Gasoline	X
3311	Uniforms	Class A Uniform	X
3311	Uniforms	Class C Uniform	X
3311	Uniforms	Winter Jacket	X
3311	Uniforms	Rain Jacket	X
3311	Uniforms	Reflective Traffic Vest	X

Line Item	Description	Equipment Required	Deputy
3311	Uniforms	GT Distributor Misc. Sewing	X
3311	Uniforms	Award Pins	X
3311	Uniforms	Ball Cap / Skull Cap	X
3311	Uniforms	Double Mag Pouch	X
3311	Uniforms	Handcuff Case	X
3311	Uniforms	Safariland Radio Holder	X
3311	Uniforms	Safariland Duty Holster	X
3311	Uniforms	Duty Belt and Keepers	X
3311	Uniforms	Badge Holder	X
3311	Uniforms	Metal Badge	X
3900	Membership Dues	Membership Dues	X
3901	Publications/Books	TX Criminal & Traffic Law Manuals, Criminal & Penal Laws	X
3901	Publications/Books	Civil Process Manual	X
4209	Cellular/Pager	Cell Phone, Case & Service	X
4210	Internet	Cradlepoint Data Plan	X
4232	Training	Annual Training	X
4350	Printed Forms	Business Cards	X
4350	Printed Forms	Misc. Forms & Reports	X
4410	Bond Premiums	Bond	X
4414	Vehicle Insurance	Annual Premium	X
4541	Vehicle Repairs	Vehicle Repairs	X
4705	Pre-Emp Screening	Pre-Employment Screen	X
4718	Pre-Emp Physical	Pre-Employment Physical	X
4850	RCS Radio Fees	Fees for Handheld and Vehicle Radio	X
5700	Vehicles	Chevy Tahoe	X
5700	Vehicles	Arbitrator Video System	X
5730	Radio Equip >\$5,000	Motorola Handheld Radio	X
5730	Radio Equip >\$5,000	Motorola Vehicle Radio	X

### DEPARTMENTAL UNIFORM LISTING

	DISTRICT ATTORNEY INVESTIGATOR	COUNTY ATTORNEY INVESTIGATOR	FACILITIES	PARKS	EMS	EMERGENCY MGMT.	FIRE MARSHAL / HAZMAT
<b>PANTS</b>							
Pants				X	X	X	X
Coveralls							
<b>SHIRTS</b>							
Shirts	X		X	X	X	X	X
T- Shirts				X	X		X
<b>JACKETS</b>							
Sweater					X		
Jacket (Standard)	X	X	X	X	X	X	
Raincoat					X	X	X
Winter Coat					X	X	X
<b>FOOTWEAR</b>							
Duty Footwear					X		X
Rubber Boots							X
<b>HONOR GUARD / DRESS WEAR</b>							
Footwear					X		
Shirt					X		
Pants					X		
Hats					X		
Misc. Pins, Metal Insignia, Cords, Gear Bags					X		X
<b>MISCELLANEOUS</b>							
Ties					X		X
Badge	X	X			X		
Caps			X	X		X	X
Belt				X	X		X
Hats					CMDR		
Gloves				X			X

**DEPARTMENTAL UNIFORM LISTING continued...**

	EMERGENCY SVCS.	JUVENILE	WIRELESS	OSSF	ANIMAL SVCS.	DEATH INQUEST	URS
<b>PANTS</b>							
Pants	X		X				X
Coveralls							X
<b>SHIRTS</b>							
Shirts	X	Direct Care Staff	X	X		X	X
T- Shirts		Volunteers			X		
<b>JACKETS</b>							
Sweater							
Jacket (Standard)	X	X	X			X	
Raincoat	X	Direct Care Staff					
Winter Coat							
<b>FOOTWEAR</b>							
Duty Footwear							X
Rubber Boots				X			
<b>HONOR GUARD / DRESS WEAR</b>							
Footwear							
Shirt	X						
Pants	X						
Hats	X						
Misc. Pins, Metal Insignia, Cords, Gear Bags							
<b>MISCELLANEOUS</b>							
Ties	X						
Badge		X					
Caps							
Belt							
Hats							
Gloves							

**Commissioners Court - Regular Session**

27.

**Meeting Date:** 04/28/2026

Multi-Use Room Reservation Policy

**Submitted For:** Rebecca Clemons

**Submitted By:** Becky Pruitt, County Manager

**Department:** County Manager

**Agenda Category:** Regular Agenda Items

**Information**

**Agenda Item**

Discuss, consider and take appropriate action on the Multi-Use Room Reservation Policy for Williamson County conference and training rooms.

**Public Background**

**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

Multi Use Room Reservation Policy

**Form Review**

**Inbox**

County Judge Exec Asst.

Form Started By: Becky Pruitt

Final Approval Date: 04/20/2026

**Reviewed By**

Delia Colon

**Date**

04/20/2026 12:56 PM

Started On: 04/20/2026 11:56 AM



# Williamson County County Manager

## Multi-Use Room Reservation Policy

Sensitivity: Controlled

Criticality: Moderate

Primary Type: Policy

### Summary

#### Purpose

Williamson County is committed to providing an adequate and safe workplace for all County employees who work in our County buildings. As part of this goal, we are promoting a secure work environment by limiting our risk and liability that comes from the use of our multi-use rooms by limiting use to only County departments and approved County extended externals. This Multi-Use Room Reservation Policy (“Policy”) also establishes standardized rules, procedures, and responsibilities for the reservation and use of multi-use rooms located in shared County buildings to promote reasonable access, operations efficiency, and professional, safe use of shared resources. A multi-use room is considered to be a conference room, training room or huddle room.

#### Scope

This Policy shall apply to all County departments and their employees, contractors, interns, and Approved External Attendees reserving space within County buildings multi-use rooms to reduce County risk and liability by setting standard guidelines.

#### Who can reserve

All County departments have the opportunity to reserve a multi-use room. Rooms are reserved on a first-come basis. Priority is given for events deemed as emergencies by an order from the County Judge or as requested by the Elections Department to support upcoming Elections. When it comes to reserving multi-use rooms you should seek space in your building prior to looking at other County locations.

#### Approved County Externals

Approved County Externals include Emergency Services Districts (ESD’s), AgriLife, Children’s Advocacy Center (CAC), and Capital Area Metropolitan Planning Organization (CAMPO)

Approved External Attendees may only use the multi-use rooms if:

- Approved by multi-use room Administrator, and
- Compliance with insurance and use requirements below.

#### How to Reserve a Multi-Use Room

An Administrator for the County Judge or Commissioner oversees the shared multi-use rooms within the building their office resides in. (Georgetown Annex, Cedar Park Annex, Jester Annex, and the Administration and Historic Courthouse buildings.) Departments are responsible for conference/training/huddle rooms within their departments or in buildings without a Court members’ office.

External doors automatically lock at 5:00 PM. Events after 5 PM will require door monitoring by the requesting department to allow authorized guests in the building.

## **Reservation Hours**

Multi-use rooms are available during normal office hours (Monday through Friday 8am to 5pm, excluding County holidays). Some locations may allow after-hours and weekend events. All events and cleanup must be completed by 8:00 PM to secure the building and allow the cleaning crew time to complete their duties.

## **General Rules for Multi-Use Room Usage**

External doors should never be propped open. Report security incidents immediately to the Administrator.

Williamson County reserves the right to cancel or reschedule any meeting in case of an emergency and will notify the representative of any previously scheduled meeting as quickly as possible.

Emergency responders shall be promptly notified in the event of serious safety concern or serious injury. All injuries must be reported to Risk Management within 24 hours by emailing [riskmanagement@wilco.org](mailto:riskmanagement@wilco.org).

Fire extinguishers or strobes must always be visible and accessible.

Williamson County is not responsible for any articles lost or stolen from any of the reserved rooms.

Food and drinks need Administrator acknowledgment and approval at time of reservation.

Individual power strips are permitted; however, daisy chaining power strips violate fire code.

No affixing signage or decorations with adhesives that damage surfaces. Administrator acknowledgment and approval are required for any type of signage or decorations at time of reservation.

Candles or open flames, space heaters, fog machines, and glitter or confetti of any type are not permitted.

No furniture may be borrowed or moved from other areas of the building unless prior permission was given.

The building is not responsible for providing any special equipment or personnel unless it has been specifically agreed to at the time of reservation.

Individuals will conduct themselves in an orderly manner, for public and personal safety, and the protection of the building and building grounds.

Tobacco products, electronic nicotine delivery systems (e.g. vapor, e-cigarettes, etc.), alcohol beverages and illicit drugs are not permitted in the building or building grounds.

Noise Awareness: Please be aware and considerate of the noise levels to not disturb other working departments. Close doors if possible.

Breakrooms: Public breakrooms are to be shared by guests and employees. They are not meant to supplement or be considered as part of the event gathering.

Live animals are not allowed in the buildings, except at our Williamson County Animal Shelter, at our AgriLife office for validation of 4-H/FFA projects, or for service animals.

## Clean Up and Trash

It is the responsibility of the reserving department to verify all external doors used for the event are locked and secured when an event ends after 5:00 P.M.

It is the responsibility of the reserving department to remove all items, such as food or drinks, brought to the event by the department or any person attending the event.

It is the responsibility of the reserving department to clean up any spills on furniture and floors.

All equipment, such as tables and chairs, must be returned to their original placement, unless otherwise instructed.

The reserving department may be required to discard waste/trash of large amounts in County dumpsters or outdoor trash containers.

Your department's budget may be charged for any additional fees incurred for janitorial cleaning, security, or damage resulting from the event.

## After Hours Number

Facilities may be reached after hours at 512.943.1599

IT, for audio and video issues, may be reached at 512.409.6222 or 512.938.2466

## Insurance Requirements for Approved External Attendees:

Approved External Attendees using the Multi-Use Rooms must provide proof of insurance at least 10 days before their scheduled use. The following minimum coverage is required:

- (1) Commercial General Liability: 1,000,000 dollars per occurrence; 2,000,000 dollars aggregate,
- (2) Workers' Compensation: Required if the Approved External Attendee has employees onsite. Must meet Texas Statutory limits.

Coverage shall be written on an occurrence basis by companies authorized and admitted to do business in the State of Texas and rated A- or better by A.M. Best Company or otherwise acceptable to the County. Williamson County must be named as an Additional Insured on the policy. All Certificates of Insurance coverage must be provided to the Risk Management Department: [coi.submission@wilco.org](mailto:coi.submission@wilco.org).

## Signed Acknowledgement

I understand and agree to return any key or key card to issuing party.

I understand and agree that any permission granted to the department or group that utilizes the space will not be transferred or passed to any alternative individual or group.



## Administrative Revisions

This Policy may be revised by the Responsible Office or Department as necessary to add, delete, and modify procedural or administrative elements, as well as typographical corrections, without reapproval from the Commissioner's Court. All material changes to Policy scope, responsibilities, roles, intent, or other substantive changes must be formally approved by the Commissioner's Court. Any type of changes to this Policy must be posted to the County's Policy Management System and notes must be added to the Revision History section of this Policy.

## Responsible Office/Department

Williamson County Manager

## Revision History

1.0	03.02.2026	Submitted to Departments for review
1.1	04.28.2026	Submit to Commissioners Court



**Commissioners Court - Regular Session**

**28.**

**Meeting Date:** 04/28/2026

Policy Exception for Rehire

**Submitted For:** Bridgette Escobedo

**Submitted By:** Bridgette Escobedo, Elections

**Department:** Elections

**Agenda Category:** Regular Agenda Items

**Information**

**Agenda Item**

Discuss, consider, and take appropriate action on a policy exception to allow for the salary of a rehire in the Elections Department to exceed 15% above the minimum of the pay grade.

**Public Background**

The Elections Department is requesting a policy exception to rehire a candidate for the Deputy Elections Administrator role at the budgeted annual salary of \$98,757.53. This amount is within the approved budget, but it exceeds the policy regarding not filling a vacancy at a salary exceeding 15% above the minimum of the pay grade.

**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

*No file(s) attached.*

**Form Review**

**Inbox**

County Judge Exec Asst.

Form Started By: Bridgette Escobedo

Final Approval Date: 04/15/2026

**Reviewed By**

Andrea Schiele

**Date**

04/15/2026 03:50 PM

Started On: 04/09/2026 10:45 AM

**Commissioners Court - Regular Session**

29.

**Meeting Date:** 04/28/2026

Additional merit for employee transitioning from full-time to part-time.

**Submitted For:** John Gonzales

**Submitted By:** John Gonzales, EMS

**Department:** EMS

**Agenda Category:** Regular Agenda Items

**Information**

**Agenda Item**

Discuss, consider, and take appropriate action on approving additional merit for employee transitioning from full-time to part-time within Williamson County EMS.

**Public Background**

For FY 26, Williamson County EMS created two part-time positions to allow for staff to transition from full-time to part-time in order to reduce turnover. The current part-time positions are funded at the bottom of the B Grade Chart for the B. 24 grade. The employee transitioning from full-time to part-time is making more per hour than what is set for the part-time position. This additional merit will allow this employee to maintain a part-time hourly rate that is consistent with their current full-time hourly rate.

**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

*No file(s) attached.*

**Form Review**

**Inbox**

County Judge Exec Asst.

Form Started By: John Gonzales

Final Approval Date: 04/17/2026

**Reviewed By**

Delia Colon

**Date**

04/17/2026 03:44 PM

Started On: 04/17/2026 03:32 PM

**Commissioners Court - Regular Session**

**30.**

**Meeting Date:** 04/28/2026

Approval of Purchase #2026-200 with CDW Government Inc for CrowdStrike cybersecurity monitoring services for the Information Systems Department

**Submitted For:** Joy Simonton

**Submitted By:** Jesel Vigil, Purchasing

**Department:** Purchasing

**Agenda Category:** Regular Agenda Items

**Information**

**Agenda Item**

Discuss, consider, and take appropriate action on approving Purchase #2026-200 between Williamson County and CDW Government Inc. for an Annual Subscription with CrowdStrike monitoring services in the amount of \$412,545.18 and authorize the execution of the agreement.

**Public Background**

**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

**Form Review**

**Inbox**

County Judge Exec Asst.

Form Started By: Jesel Vigil

Final Approval Date: 04/20/2026

**Reviewed By**

Delia Colon

**Date**

04/20/2026 03:02 PM

Started On: 04/14/2026 03:15 PM

**Commissioners Court - Regular Session**

**31.**

**Meeting Date:** 04/28/2026

Approval of Addendum #2026-203 with Mythics for Oracle EBS application expansion licenses for the Information Systems Department

**Submitted For:** Joy Simonton

**Submitted By:** Jesel Vigil, Purchasing

**Department:** Purchasing

**Agenda Category:** Regular Agenda Items

**Information**

**Agenda Item**

Discuss, consider, and take appropriate action on approving Addendum #2026-203 between Williamson County and Mythics for Oracle E-Business Suite application expansion licenses and support services for Information Systems in the amount of \$141,698.58 and authorizing the execution of the addendum pursuant to Omnia Contract #R240202.

**Public Background**

**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

**Form Review**

**Inbox**

County Judge Exec Asst.

Form Started By: Jesel Vigil

Final Approval Date: 04/21/2026

**Reviewed By**

Delia Colon

**Date**

04/21/2026 12:46 PM

Started On: 04/17/2026 08:56 AM

**Commissioners Court - Regular Session**

**32.**

**Meeting Date:** 04/28/2026

Approval of Goods Contract #2026-192 with Motorola Solutions Inc. for the purchase of radios for the Sheriff's Department via Wireless Communications

**Submitted For:** Joy Simonton

**Submitted By:** Jesel Vigil, Purchasing

**Department:** Purchasing

**Agenda Category:** Regular Agenda Items

**Information**

**Agenda Item**

Discuss, consider, and take appropriate action on approving the Goods Contract #2026-192 between Williamson County and Motorola Solutions Inc. for the purchase of mobile and handheld radios for the Sheriff's Department in the amount of \$4,332,621.62 and authorizing the execution of the goods and service contract pursuant to DIR contract DIR-CPO-5433

**Public Background**

**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

**Form Review**

**Inbox**

County Judge Exec Asst.

Form Started By: Jesel Vigil

Final Approval Date: 04/21/2026

**Reviewed By**

Delia Colon

**Date**

04/21/2026 12:46 PM

Started On: 03/24/2026 03:20 PM

**Commissioners Court - Regular Session**

**33.**

**Meeting Date:** 04/28/2026

Award IFB 26IFB32 Hay Lease for Berry Springs Park and Preserve for the Parks and Recreation Department

**Submitted For:** Joy Simonton

**Submitted By:** Johnny Grimaldo, Purchasing

**Department:** Purchasing

**Agenda Category:** Regular Agenda Items

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**Information**

**Agenda Item**

Discuss, consider, and take appropriate action on awarding IFB 26IFB32 Hay Lease for Berry Springs Park and Preserve for the Parks and Recreation Department to Tim David and authorize execution of the Lease Agreement.

**Public Background**

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**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

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**Form Review**

**Inbox**

County Judge Exec Asst.

Form Started By: Johnny Grimaldo

Final Approval Date: 04/21/2026

**Reviewed By**

Delia Colon

**Date**

04/21/2026 10:12 AM

Started On: 04/17/2026 10:42 AM

**Commissioners Court - Regular Session**

**34.**

**Meeting Date:** 04/28/2026

Approval of second renewal of contract #24RFP30 between Williamson County and JM Engineering, LLC for Facilities Management

**Submitted For:** Joy Simonton

**Submitted By:** Cheryl Johnson, Purchasing

**Department:** Purchasing

**Agenda Category:** Regular Agenda Items

**Information**

**Agenda Item**

Discuss, consider, and take appropriate action on approving the second renewal of Contract #24RFP30 with JM Engineering, LLC for HVAC Maintenance and Repair Services for the Facilities Department for FY27 (October 1, 2026, through September 30, 2027), originally approved by the Commissioners Court on April 9, 2024, under Agenda Item #57, with the vendor requesting the maximum allowed 5% increase to labor pricing from the first renewal approved on August 5, 2025, Agenda Item #51, and authorize the execution of the agreement.

**Public Background**

**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

**Form Review**

**Inbox**

County Judge Exec Asst.

Form Started By: Cheryl Johnson

Final Approval Date: 04/20/2026

**Reviewed By**

Delia Colon

**Date**

04/20/2026 02:35 PM

Started On: 03/06/2026 10:43 AM

**Commissioners Court - Regular Session**

**35.**

**Meeting Date:** 04/28/2026

Approval of second renewal of contract #24RFP30 between Williamson County and 5-F Mechanical Group Inc. for Facilities Management

**Submitted For:** Joy Simonton

**Submitted By:** Cheryl Johnson, Purchasing

**Department:** Purchasing

**Agenda Category:** Regular Agenda Items

**Information**

**Agenda Item**

Discuss, consider, and take appropriate action on approving the second renewal #2 of Contract #24RFP30 with 5-F Mechanical Group Inc for HVAC Maintenance and Repair Services for the Facilities Department for FY27 (October 1, 2026, through September 30, 2027) originally approved by the Commissioners Court on April 9, 2024 under Agenda Item #57, with the vendor requesting the maximum allowed 3% increase to labor pricing from the first renewal approved on July 15, 2025, Agenda Item #53, and authorize the execution of the agreement.

**Public Background**

**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

**Form Review**

**Inbox**

County Judge Exec Asst.

Form Started By: Cheryl Johnson

Final Approval Date: 04/20/2026

**Reviewed By**

Delia Colon

**Date**

04/20/2026 02:36 PM

Started On: 04/13/2026 09:36 AM

**Commissioners Court - Regular Session**

**36.**

**Meeting Date:** 04/28/2026

Approval of Agreement No. 2026-195 for the Wilco HQ Office Move with Total Office Solutions, LLP DBA Move Solutions, LTD and Williamson County for Facilities Management

**Submitted For:** Joy Simonton

**Submitted By:** Michelle McKinney, Purchasing

**Department:** Purchasing

**Agenda Category:** Regular Agenda Items

**Information**

**Agenda Item**

Discuss, consider, and take appropriate action on approving the Agreement No. 2026-195, between Williamson County and Total Office Solutions, LLP DBA Move Solutions, LTD in the not-to-exceed amount of One Hundred Forty-Eight Thousand Two Hundred Thirty Four 70/100 Dollars (\$148,234.70) pursuant to BuyBoard Cooperative Contract #738-24 and authorize execution of the agreement.

**Public Background**

**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

**Form Review**

**Inbox**

County Judge Exec Asst.

Form Started By: Michelle McKinney

Final Approval Date: 04/20/2026

**Reviewed By**

Delia Colon

**Date**

04/20/2026 02:38 PM

Started On: 04/13/2026 10:05 AM

**Commissioners Court - Regular Session**

**37.**

**Meeting Date:** 04/28/2026

Approval of the Agreement for Construction Services No. 2026-210 with G2 Construction Services, Inc. for the Inner Loop Annex (ILA) Vent Hood for Facilities Management

**Submitted For:** Joy Simonton

**Submitted By:** Michelle McKinney, Purchasing

**Department:** Purchasing

**Agenda Category:** Regular Agenda Items

**Information**

**Agenda Item**

Discuss, consider, and take appropriate action on approving the Agreement for Construction Services No. 2026-210 between Williamson County and G2 Construction Services, Inc. for the Inner Loop Annex Vent Hood in the not-to-exceed amount of Two Hundred Forty-Two Thousand Dollars (\$242,000.00) pursuant to Cooperative Contract #TIPS 241001 and authorize execution of the agreement.

**Public Background**

**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

**Form Review**

**Inbox**

County Judge Exec Asst.

Form Started By: Michelle McKinney

Final Approval Date: 04/20/2026

**Reviewed By**

Delia Colon

**Date**

04/20/2026 03:06 PM

Started On: 04/15/2026 04:55 PM

**Commissioners Court - Regular Session**

**38.**

**Meeting Date:** 04/28/2026

Approval of the Agreement for Construction Services No. 2026-209 with Red Oak Construction, LLC for the Medic 41 Restroom Addition for Facilities Management

**Submitted For:** Joy Simonton

**Submitted By:** Michelle McKinney, Purchasing

**Department:** Purchasing

**Agenda Category:** Regular Agenda Items

**Information**

**Agenda Item**

Discuss, consider, and take appropriate action on approving the Agreement for Construction Services No. No. 2026-209 between Williamson County and Red Oak Construction, LLC for the Medic 41 Restroom Addition in the not-to-exceed amount of One Hundred Sixty-Three Thousand Six Hundred Eleven and 77/100 Dollars (\$163,611.77) pursuant to Cooperative Contract #Omnia #04-29 and authorize execution of the agreement.

**Public Background**

**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

**Form Review**

**Inbox**

County Judge Exec Asst.

Form Started By: Michelle McKinney

Final Approval Date: 04/20/2026

**Reviewed By**

Delia Colon

**Date**

04/20/2026 03:06 PM

Started On: 04/15/2026 05:14 PM

**Commissioners Court - Regular Session**

**39.**

**Meeting Date:** 04/28/2026

R&B Training Building - Halff Associates - PSA Supplemental Agreement

**Submitted For:** Dale Butler

**Submitted By:** Gretchen Glenn, Facilities Management

**Department:** Facilities Management

**Agenda Category:** Regular Agenda Items

**Information**

**Agenda Item**

Discuss, consider, and take appropriate action on approving the Supplemental Agreement for Design and Engineering Services between Williamson County and Halff Associates, Inc. relating to the Road & Bridge (R&B) Training Building.

**Public Background**

This Supplemental Agreement for Design and Engineering Services between Williamson County and Halff Associates, Inc. is for compensation pertaining to owner-requested services outside the original scope of work to locate underground utilities for the R&B Training Building. The agreement is to increase the total sum by \$31,000.00.

**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

**Form Review**

**Inbox**

County Judge Exec Asst.

Form Started By: Gretchen Glenn

Final Approval Date: 04/22/2026

**Reviewed By**

Delia Colon

**Date**

04/22/2026 09:07 AM

Started On: 04/21/2026 04:01 PM

**Commissioners Court - Regular Session**

**40.**

**Meeting Date:** 04/28/2026

Approval of the Agreement for Construction Services No. 2026-205 with Falkenberg Construction Co, Inc. for the River Ranch Interpretive Center Roof Replacement for Facilities Management

**Submitted For:** Joy Simonton

**Submitted By:** Michelle McKinney, Purchasing

**Department:** Purchasing

**Agenda Category:** Regular Agenda Items

**Information**

**Agenda Item**

Discuss, consider, and take appropriate action on approving the Agreement for Construction Services No. 2026-205 between Williamson County and Falkenberg Construction Co, Inc. in the not-to-exceed amount of One Hundred Sixty-Two Thousand Five Hundred Ninety-Five and 81/100 Dollars (\$162,595.81) pursuant to BuyBoard’s Cooperative Contract #728-24 and authorize execution of the agreement.

**Public Background**

**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

**Form Review**

**Inbox**

County Judge Exec Asst.

Form Started By: Michelle McKinney

Final Approval Date: 04/20/2026

**Reviewed By**

Delia Colon

**Date**

04/20/2026 02:58 PM

Started On: 04/13/2026 12:18 PM

**Commissioners Court - Regular Session**

**41.**

**Meeting Date:** 04/28/2026

Approval of the Agreement for Construction Services No. 2026-208 with J.T. Vaughn Construction, LLC for the Jail Kitchen Flooring Replacement for Facilities Management

**Submitted For:** Joy Simonton

**Submitted By:** Michelle McKinney, Purchasing

**Department:** Purchasing

**Agenda Category:** Regular Agenda Items

**Information**

**Agenda Item**

Discuss, consider, and take appropriate action on approving the Agreement for Construction Services No. 2026-208 between Williamson County and J.T. Vaughn Construction, LLC for the Jail Kitchen Flooring Replacement in the not-to-exceed amount of One Hundred Forty-Seven Thousand Nine Hundred Sixty-Eight Dollars (\$147,968.00) pursuant to OMNIA Cooperative Contract #R241607 and authorize execution of the agreement.

**Public Background**

**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

**Form Review**

**Inbox**

County Judge Exec Asst.

Form Started By: Michelle McKinney

Final Approval Date: 04/20/2026

**Reviewed By**

Delia Colon

**Date**

04/20/2026 03:04 PM

Started On: 04/15/2026 11:01 AM

**Commissioners Court - Regular Session**

**42.**

**Meeting Date:** 04/28/2026

Award of RFCSP #26RFCSP22-SWRP Field & Track Upgrades to Hellas Construction, Inc. for Facilities Management

**Submitted For:** Joy Simonton

**Submitted By:** Michelle McKinney, Purchasing

**Department:** Purchasing

**Agenda Category:** Regular Agenda Items

**Information**

**Agenda Item**

Discuss, consider, and take appropriate action awarding RFCSP #26RFCSP22 Southwest Regional Park (SWRP) Field & Track Upgrades to Hellas Construction, Inc. in the amount of Six Million Three Hundred Thousand Seventy-Five Dollars (\$6,300,075.00) and authorize execution of the agreement.

**Public Background**

**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

**Form Review**

**Inbox**

County Judge Exec Asst.

Form Started By: Michelle McKinney

Final Approval Date: 04/20/2026

**Reviewed By**

Delia Colon

**Date**

04/20/2026 03:05 PM

Started On: 04/15/2026 11:52 AM

**Commissioners Court - Regular Session**

**43.**

**Meeting Date:** 04/28/2026

Gray Engineering 21RFSQ14 Contract Amendment No 3

**Submitted For:** Robert Daigh

**Submitted By:** Robert Quartarero, Infrastructure

**Department:** Infrastructure

**Agenda Category:** Regular Agenda Items

**Information**

**Agenda Item**

Discuss, consider and take appropriate action on Contract Amendment No 3 under Williamson County Contract for Engineering Services between Gray Engineering, Inc. and Williamson County dated May 31, 2022, for Design Engineering Services for Small Drainage and Small Roadway Projects.

**Public Background**

**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

**Form Review**

**Inbox**

County Judge Exec Asst.

Form Started By: Robert Quartarero

Final Approval Date: 04/22/2026

**Reviewed By**

Delia Colon

**Date**

04/22/2026 09:06 AM

Started On: 04/21/2026 03:44 PM

**Commissioners Court - Regular Session**

**44.**

**Meeting Date:** 04/28/2026

Conservation Easement Amendment

**Submitted For:** Adam Boatright

**Submitted By:** Adam Boatright, Infrastructure

**Department:** Infrastructure

**Agenda Category:** Regular Agenda Items

**Information**

**Agenda Item**

Discuss, consider, and take appropriate action on a Conservation Easement Amendment for property held by Williamson County.

**Public Background**

This Conservation Easement Amendment is a modification to the access road and associated rights.

**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

**Form Review**

**Inbox**

County Judge Exec Asst.

Form Started By: Adam Boatright

Final Approval Date: 04/22/2026

**Reviewed By**

Delia Colon

**Date**

04/22/2026 09:07 AM

Started On: 04/21/2026 10:09 PM

**Commissioners Court - Regular Session**

**45.**

**Meeting Date:** 04/28/2026

Award of IFB# 26IFB33 North Barker Street to MTL Construction, LLC for Road Bonds/HNTB

**Submitted For:** Joy Simonton

**Submitted By:** Fernando Ramirez, Purchasing

**Department:** Purchasing

**Agenda Category:** Regular Agenda Items

**Information**

**Agenda Item**

Discuss, consider, and take appropriate action on awarding IFB# 26IFB33 North Barker Street to MTL Construction, LLC for Road Bonds for a one-time purchase in the amount of \$986,459.72 and authorize execution of this agreement. The funding source is P689.

**Public Background**

**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

**Form Review**

**Inbox**

County Judge Exec Asst.

Form Started By: Fernando Ramirez

Final Approval Date: 04/20/2026

**Reviewed By**

Delia Colon

**Date**

04/20/2026 03:14 PM

Started On: 04/16/2026 11:06 AM

**Commissioners Court - Regular Session**

**46.**

**Meeting Date:** 04/28/2026

Bagdad Road – DCCM – PSA Amendment #5

**Submitted By:** Ragan Riggs, Road Bond

**Department:** Road Bond

**Agenda Category:** Regular Agenda Items

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**Information**

**Agenda Item**

Discuss, consider, and take appropriate action on Contract Amendment No. 5 to the Bagdad Road / CR 279 (Loop 332 to CR 281) North contract executed April 7, 2020, between Williamson County and DCCM Infrastructure, as the successor in the interest to Binkley & Barfield, Inc. relating to the 2019 Road Bond Program.

**Public Background**

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**Fiscal Impact**

<b>From/To</b>	<b>Acct No.</b>	<b>Description</b>	<b>Amount</b>
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**Attachments**

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**Form Review**

**Inbox**

County Judge Exec Asst.

Form Started By: Ragan Riggs

Final Approval Date: 04/22/2026

**Reviewed By**

Delia Colon

**Date**

04/22/2026 08:56 AM

Started On: 04/17/2026 11:53 AM

**Commissioners Court - Regular Session**

**47.**

**Meeting Date:** 04/28/2026

Bagdad Road – DCCM – WA#3 SWA#6

**Submitted By:** Ragan Riggs, Road Bond

**Department:** Road Bond

**Agenda Category:** Regular Agenda Items

**Information**

**Agenda Item**

Discuss, consider, and take appropriate action on Supplemental No. 6 to Work Authorization No. 3 to the Bagdad Road / CR 279 (Loop 332 to CR 281) North contract executed April 7, 2020, between Williamson County and DCCM Infrastructure, as the successor in the interest to Binkley & Barfield, Inc. relating to the 2019 Road Bond Program.

**Public Background**

**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

**Form Review**

**Inbox**

County Judge Exec Asst.

Form Started By: Ragan Riggs

Final Approval Date: 04/22/2026

**Reviewed By**

Delia Colon

**Date**

04/22/2026 08:56 AM

Started On: 04/17/2026 11:57 AM

**Commissioners Court - Regular Session**

**48.**

**Meeting Date:** 04/28/2026

Right of Entry Authorization Wyoming Springs Dr. Project

**Submitted For:** Don Childs

**Submitted By:** Don Childs, Road Bond

**Department:** Road Bond

**Agenda Category:** Regular Agenda Items

**Information**

**Agenda Item**

Discuss, consider and take appropriate action on a right of entry authorization agreement with the Brushy Creek MUD for the Wyoming Springs Dr. project.

**Public Background**

**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

Agreement

**Form Review**

**Inbox**

County Judge Exec Asst.

Form Started By: Don Childs

Final Approval Date: 04/22/2026

**Reviewed By**

Delia Colon

**Date**

04/22/2026 09:04 AM

Started On: 04/20/2026 04:11 PM

**Williamson County 2023 Road Bond  
Right-of-Entry Authorization Agreement  
Wyoming Springs Drive Project**



Property ID: R520567

Property Address: 421 CASCADA LN, ROUND ROCK, TX 78681

Property Owner:

Brushy Creek MUD  
16318 South Great Oaks Drive  
Round Rock, TX 78681-5685

Williamson County (County) and its contractors are hereby granted limited access to portions of the Property identified above adjacent to or within the project improvement area solely for the following tasks (the "Entry Tasks") unless otherwise subsequently authorized by Property Owner:

- Property boundary linear survey and/or property topographical surveying
- Environmental Phase 1 and/or endangered species observation (non-invasive only)

The parties further agree as follows:

In connection with the Entry Tasks, it may be necessary to perform minor brush cutting, or minor tree trimming for line of sight or physical access only. The County and its contractors will make every effort possible to keep any disturbance to your property to a minimum, shall be protected with pruning sealant according to standard landscape industry practices, and any trimmings shall be removed from the property upon completion of the Entry Tasks.

Entry Tasks upon the Property shall be conducted solely between the hours of 8:00 am-6:00 pm unless otherwise agreed by Property Owner in advance, and County or its representatives shall provide a minimum of forty-eight (48) hours advance notice to Property Owner prior to entry to the following person and method designated by Property owner:

Rachel Leonard

Any County Contractor entering upon the Property to perform Entry Tasks shall be required to maintain current liability insurance with policy limits in minimum amounts as required by standard Williamson County Road Bond Program contract provisions.

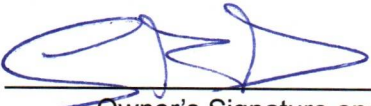
All Entry Task work shall comply with applicable environmental, archaeological, and cultural resource laws and regulations. If archaeological artifacts, human remains, or hazardous materials are encountered, work shall pause while the appropriate authorities are notified and guidance is obtained and coordinated with Property Owner.

County shall provide Property owner with copies of any final documents prepared by County or its contractors resulting from the Entry Tasks upon the Property.

Permission is hereby granted for the Entry Task purposes herein described subject to immediate repair or monetary reimbursement for physical damages actually done by County representatives with notice to and upon coordination with Property Owner.

The permission, rights and terms under this Agreement shall be effective until August 31, 2026, unless otherwise extended by Property Owner.

**PROPERTY OWNER:**

 4/15/26  
Owner's Signature and Date

512 255 7871  
Owner's Phone Number

Sheri Dalton  
Printed Name

S.Dalton@BenoD.org  
E-mail Address

Please use this space to inform us of any comments, contact information, phone numbers, or special conditions you would like us to observe. (Access Instructions, Locked Gate Combinations, Lessees' or Tenants' Names, Addresses, and Phone Numbers)

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**AGREED AND ACCEPTED:**

WILLIAMSON COUNTY, TEXAS

By: \_\_\_\_\_

Steve Snell, County Judge

Date: \_\_\_\_\_

**Commissioners Court - Regular Session**

**49.**

**Meeting Date:** 04/28/2026

Reagan C Resolution for Condemnation

**Submitted For:** Don Childs

**Submitted By:** Don Childs, Road Bond

**Department:** Road Bond

**Agenda Category:** Regular Agenda Items

**Information**

**Agenda Item**

Discuss, consider and take appropriate action on a resolution determining the necessity and authorizing the use of eminent domain to condemn (1.017 AC and 0.0446 acres) required for the construction of Ronald Reagan Blvd. segment C (Georgetown-TX-West, LLC/ Parcels 31 & 34).

**Public Background**

**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

Resolution

**Form Review**

**Inbox**

County Judge Exec Asst.

Form Started By: Don Childs

Final Approval Date: 04/22/2026

**Reviewed By**

Delia Colon

**Date**

04/22/2026 09:04 AM

Started On: 04/20/2026 04:50 PM

**IN THE COMMISSIONERS' COURT  
OF WILLIAMSON COUNTY, TEXAS**

**RESOLUTION**

WHEREAS, the Commissioners' Court of Williamson County, Texas, has found and determined that in order to promote the public safety, to facilitate the safety and movement of traffic, and to preserve the financial investment of the public in its roadways, public necessity requires acquisition of fee simple title to those certain tracts of land being 1.017 acres (Parcel 31) AND 0.0446 acres (Parcel 34) as described by metes and bounds in Exhibits "A & B" owned by **GEORGETOWN-TX-WEST, LLC.**, for the purpose of constructing, reconstructing, maintaining, and operating the proposed Ronald Reagan Extension roadway improvements ("Project"), excluding all the oil, gas, and sulphur which can be removed from beneath said real property, without any right whatever remaining to the owner of such oil, gas, and sulphur of ingress to or egress from the surface of said real property for the purpose of exploring, developing, or mining of the same, as a part of the improvements to the Project, at such locations as are necessary and that such constructing, reconstructing, maintaining, and operating shall extend across and upon, and will cross, run through, and be upon the hereinafter described real properties; and

WHEREAS, the Commissioners' Court of Williamson County, Texas, has, through agents employed by the said office, entered into bona fide good faith negotiations with the owners of the hereinafter described properties and has failed to agree with the owners on the compensation and damages, if any, due to said owners. Now, therefore, the Commissioners' Court of Williamson County, Texas is authorizing the use of its power of eminent domain to condemn property.

BE IT RESOLVED BY THE COMMISSIONERS' COURT OF THE COUNTY OF WILLIAMSON, that the County Attorney or his designated agent be and he is hereby authorized and directed to file or cause to be filed against the owners of any interest in, and the holders of any lien secured by, the following described tracts of land, described in Exhibits "A & B" attached hereto, a suit in eminent domain to acquire the property interests for the aforesaid purposes; and

It is the intent of the Commissioners' Court that this resolution authorizes the condemnation of all property interests required to complete the construction and maintenance of the Project and associated public purposes. If it is later determined that there are any errors in the descriptions contained herein or if later surveys contain more accurate revised descriptions, the County Attorney is authorized to have such errors corrected or revisions made without the necessity of obtaining a new resolution of the Commissioners' Court authorizing the condemnation of the corrected or revised Property.

BE IT FURTHER RESOLVED the County Attorney or his designated agent be and he is hereby authorized and directed to incur such expenses and to employ such experts as he shall deem necessary to assist in the prosecution of such suit in eminent domain, including, but not limited to, appraisers, engineers, and land use planners or other required expert consultants.

Adopted this \_\_\_\_\_.

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Steven Snell  
Williamson County Judge

**County:** Williamson  
**Parcel:** Parcel 31- GEORGETOWN-TX-WEST, LLC  
**Highway:** Ronald Reagan Boulevard

EXHIBIT A  
PROPERTY DESCRIPTION

DESCRIPTION OF A 1.017 OF ONE ACRE (44,287 SQUARE FEET) PARCEL OF LAND SITUATED IN THE THEOPHILUS W. MEDCALF SURVEY, ABSTRACT NO. 412 IN WILLIAMSON COUNTY, TEXAS, BEING A PORTION OF A CALLED 19.38 ACRE TRACT OF LAND DESCRIBED AS TRACT 2 AND A PORTION OF A CALLED 1.06 ACRE TRACT OF LAND DESCRIBED AS TRACT 3, BOTH IN A WARRANTY DEED WITH VENDOR'S LIEN TO GEORGETOWN-TX-WEST, LLC, RECORDED IN DOCUMENT NO. 2023051975 OF THE OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY (O.P.R.W.C.T.), SAID 1.017 OF ONE ACRE (44,287 SQUARE FEET) PARCEL OF LAND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

**COMMENCING** at a 1/2-inch rebar with cap stamped "PBS&J" found in the North line of said 19.38 acre tract, for the Southeast corner of said 1.06 acre tract and the common Southwest corner of a called 2.136 acre tract of land described in a General Warranty Deed to Anthony Scott Van De Walle and Jill Ann Van De Walle, recorded in Document No. 2017006102 of said O.P.R.W.C.T.

THENCE North 21°38'06" West, with the East line of said 1.06 acre tract and the common West line of said 2.136 acre tract, a distance of 56.29 feet to a 1/2-inch rebar with aluminum cap stamped "WILLIAMSON COUNTY" set in the in the proposed South right-of-way (ROW) line of Ronald Reagan Boulevard, (Grid Coordinates: N=10,235,249.99, E=3,080,842.87) 136.68 feet Right of Ronald Reagan Baseline Station 748+02.66, for the **POINT OF BEGINNING** of the herein described tract;

- 1) **THENCE South 55°20'27" West**, over and across said 1.06 acre tract and said 19.38 acre tract with the proposed South ROW line of said Ronald Reagan Boulevard, a distance of **417.62** feet to a 1/2-inch rebar with aluminum cap stamped "WILLIAMSON COUNTY" set in the West line of said 19.38 acre tract and the common East line of a called 30.00 acre tract of land described in a Warranty Deed with Vendor's Lien to A2KK LLC, recorded in Document No. 2021047638 of said O.P.R.W.C.T., 136.68 feet Right of Ronald Reagan Baseline Station 743+85.03;
- 2) **THENCE North 32°30'59" West**, with the West line of said 19.38 acre tract and the common East line of said 30.00 acre tract, a distance of **47.84** feet to a 1/2-inch rebar with cap stamped "FOREST SURVEYING RPLS 1847" found in the South line of said 1.06 acre tract, for the Northwest corner of said 19.38 acres tract and a common Northeast corner of said 30.00 acre tract, **88.87** feet Right of Ronald Reagan Baseline Station 743+86.82;
- 3) **THENCE South 69°37'38" West**, with the South line of said 1.06 acre tract and the common North line of said 30.00 acre tract, a distance of **235.90** feet to a Calculated Point in the existing South ROW line of Ronald Reagan Boulevard (Variable Width ROW), for the Northwest corner of said 1.06 acre tract, **30.66** feet Right of Ronald Reagan Baseline Station 741+58.22;



**County:** Williamson  
**Parcel:** Parcel 31- GEORGETOWN-TX-WEST, LLC  
**Highway:** Ronald Reagan Boulevard

THENCE with the existing South ROW line of said Ronald Reagan Boulevard and the common North line of said 1.06 acre tract, the following two (2) courses and distances:

- 4) Along a curve to the **Right**, having a radius of **8,430.00** feet, an arc length of **396.07** feet, a delta angle of **02°41'31"**, and a chord which bears **North 57°17'43" East**, a distance of **396.03** feet to a Calculated Point, 44.17 feet Right of Ronald Reagan Baseline Station 745+54.02; and
- 5) **North 58°38'14" East**, a distance of **266.93** feet to a 1/2-inch rebar with cap stamped "PBS&J" found for the Northeast corner of said 1.06 acre tract and the common Northwest corner of said 2.136 acre tract, 59.51 feet Right of Ronald Reagan Baseline Station 748+20.51;
- 6) **THENCE South 21°38'06" East**, with the East line of said 1.06 acre tract and the common West line of said 2.136 acre tract, a distance of **79.21** feet to the **POINT OF BEGINNING** and containing 1.017 of one acre (44,287 Square Feet) of land, more or less.

This property description is accompanied by a separate plat of even date.

This project is referenced for all bearing and coordinate basis to the Texas Coordinate System, North American Datum of 1983 (NAD83 – 2011 Adjustment), Central Zone (4203). All distances shown hereon are surface values represented in U.S. Survey Feet based on a grid-to-surface combined adjustment factor of 1.00012.

THE STATE OF TEXAS        §  
   § KNOW ALL MEN BY THESE PRESENTS:  
COUNTY OF WILLIAMSON §

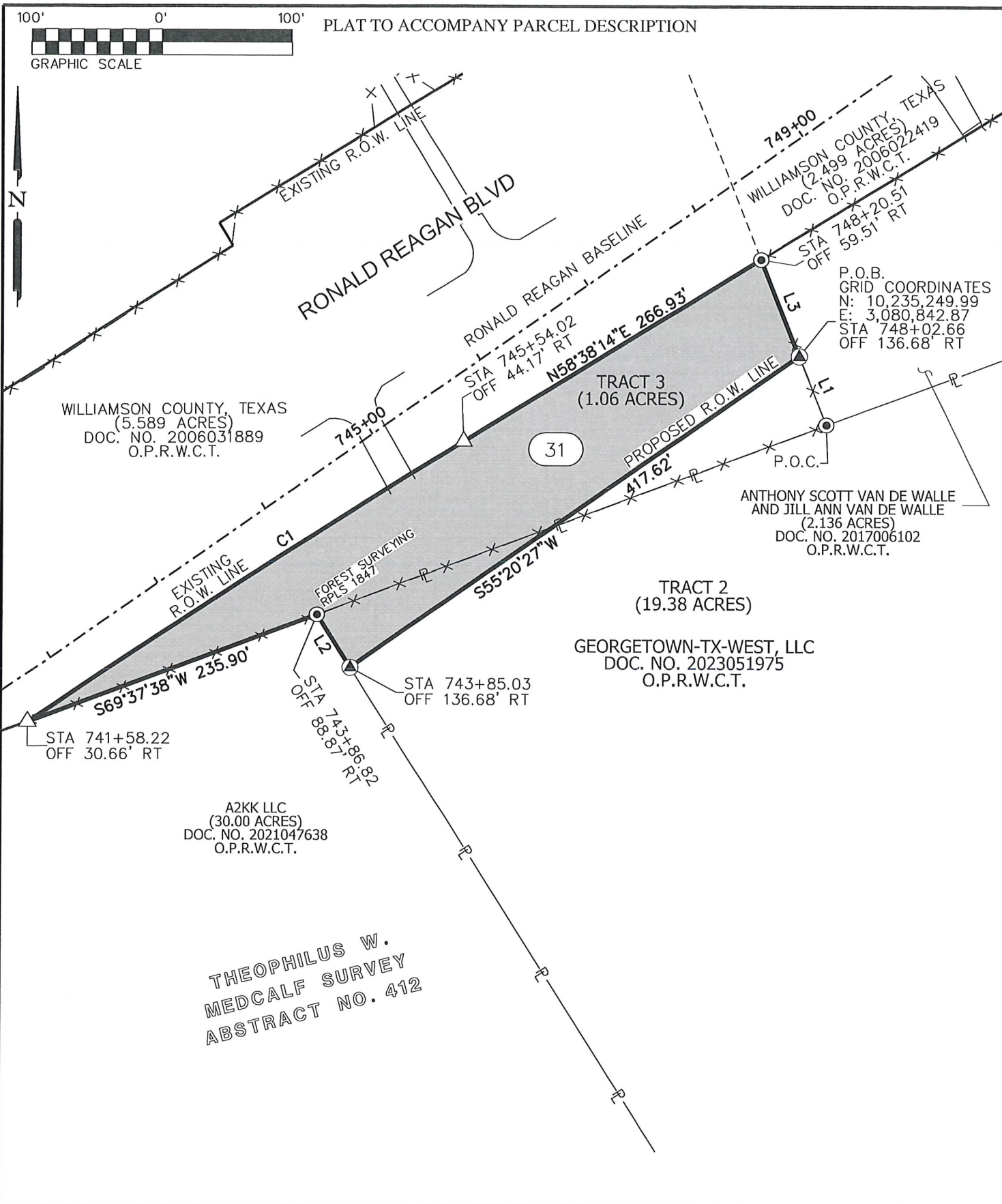
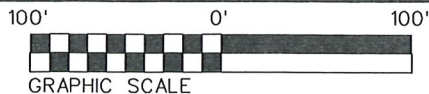
That I, Frank W. Funk, a Registered Professional Land Surveyor, do hereby certify that the above description is true and correct to the best of my knowledge and belief and that the property described was determined by a survey made on the ground under my direct supervision.

 09/30/2025

Frank W. Funk  
Registered Professional Land Surveyor  
State of Texas No. 6803  
Landesign Services, Inc.  
FIRM 10001800  
10090 W Highway 29  
Liberty Hill, Texas 78642



PLAT TO ACCOMPANY PARCEL DESCRIPTION



<p>10090 W HIGHWAY 29 LIBERTY HILL, TX 78642          TBPELS FIRM NO. 10001800          512-238-7901</p>	PARCEL PLAT SHOWING PROPERTY OF <b>GEORGETOWN-TX-WEST, LLC</b>		09/30/2025  PARCEL 31 1.017 ACRES 44,287 Sq. Ft.
	SCALE 1" = 100'	PROJECT RONALD REAGAN	COUNTY WILLIAMSON

PLAT TO ACCOMPANY PARCEL DESCRIPTION

LINE DATA		
LINE	BEARING	LENGTH
L1	N21° 38'06"W	56.29'
L2	N32° 30'59"W	47.84'
L3	S21° 38'06"E	79.21'

CURVE DATA				
CURVE	Δ	RADIUS	LENGTH	CHORD
C1	02° 41'31"	8430.00'	396.07'	N57° 17'43"E 396.03'

NOTES:

1. BEARINGS SHOWN HEREON ARE ORIENTED TO GRID NORTH. COORDINATES SHOWN HEREON ARE BASED ON THE TEXAS COORDINATE SYSTEM, NORTH AMERICAN DATUM OF 1983 (NAD83 2011 ADJUSTMENT), CENTRAL ZONE [FEDERAL INFORMATION PROCESSING STANDARD (FIPS) 4203].

2. DISTANCES AND AREAS SHOWN HEREON ARE PROJECT SURFACE VALUES EXPRESSED IN U.S. SURVEY FEET. THE PROJECT GRID-TO-SURFACE COMBINED SURFACE ADJUSTMENT FACTOR IS 1.00012.

3. A METES AND BOUNDS DESCRIPTION OF EVEN DATE ACCOMPANIES THIS PARCEL PLAT.

LEGEND

- △ CALCULATED POINT
- ▲ 60D NAIL FOUND
- ⊙ 1/2-INCH REBAR WITH ALUMINUM CAP STAMPED "WILLIAMSON COUNTY" SET (UNLESS OTHERWISE NOTED)
- 1/2-INCH REBAR FOUND (UNLESS OTHERWISE NOTED)
- ⊙ 1/2-INCH REBAR FOUND WITH CAP STAMPED PBS&J (UNLESS OTHERWISE NOTED)
- O.P.R.W.C.T OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS
- P.O.C. POINT OF COMMENCING
- P.O.B. POINT OF BEGINNING
- R.O.W. RIGHT OF WAY
- ( ) RECORD INFORMATION
- P— PROPERTY LINE
- SURVEY LINE

STATE OF TEXAS:  
WILLIAMSON COUNTY:

THIS SURVEY PLAT WAS PREPARED FROM AN ACTUAL SURVEY MADE ON THE GROUND UNDER MY SUPERVISION.

*Frank W. Funk* 09/30/2025  
FRANK W. FUNK DATE  
RPLS 6803



CALCULATED 20.44 ACRES 890,366 Sq. Ft.
REMAINDER 19.42 ACRES 846,079 Sq. Ft.

PARCEL PLAT SHOWING PROPERTY OF  
GEORGETOWN-TX-WEST, LLC

**LSI LANDESIGN SERVICES, INC.**  
10090 W HIGHWAY 29 LIBERTY HILL, TX 78642  
TBPELS FIRM NO. 10001800  
512-238-7901

SCALE 1" = 100'	PROJECT RONALD REAGAN	COUNTY WILLIAMSON
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09/30/2025  
PARCEL 31  
1.017 ACRES  
44,287 Sq. Ft.  
SHEET 4 OF 5

PLAT TO ACCOMPANY PARCEL DESCRIPTION

COMMITMENT FOR TITLE INSURANCE PROVIDED BY:

FIRST AMERICAN TITLE GUARANTY COMPANY

GF NO. T-190316


ISSUED: SEPTEMBER 15, 2025

EFFECTIVE DATE: SEPTEMBER 09, 2025

ONLY THOSE ITEMS LISTED IN SCHEDULE B OF THE ABOVE REFERENCED COMMITMENT FOR TITLE INSURANCE WERE REVIEWED FOR THE PURPOSE OF THE SURVEY. NO ADDITIONAL RESEARCH WAS PERFORMED BY THIS SURVEYOR. THERE MAY BE ADDITIONAL EASEMENTS, RESTRICTIONS, OR OTHER ENCUMBRANCES WHICH AFFECT THIS SURVEY THAT ARE NOT KNOWN TO THIS SURVEYOR.

ITEMS 10.3 THROUGH 10.16 ARE NOT A SURVEY MATTER.

- 10: 1. A FLOWAGE EASEMENT GRANTED TO THE UNITED STATES OF AMERICA AS DESCRIBED IN VOLUME 599, PAGE 290 OF THE DEED RECORDS OF WILLIAMSON COUNTY, TEXAS.  
(DOES NOT AFFECT)
  
- 2. AN INGRESS AND EGRESS AND UTILITIES EASEMENT AS DESCRIBED IN VOLUME 2491, PAGE 848 OF THE OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS  
(DOES NOT AFFECT. OUTSIDE OF SUBJECT TRACT)
  
- 17. ANY ENCROACHMENT, ENCUMBRANCE, VIOLATION, VARIATION, OR ADVERSE CIRCUMSTANCES AFFECTING THE TITLE, INCLUDING BUT NOT LIMITED TO FENCES NOT FOLLOWING THE PROPERTY BOUNDARIES, THAT WOULD BE DISCLOSED BY AN ACCURATE AND COMPLETE LAND SURVEY OF THE SUBJECT PROPERTY.  
(NOTED HEREON)

 <p>10090 W HIGHWAY 29 LIBERTY HILL, TX 78642 TBPELS FIRM NO. 10001800 512-238-7901</p>	PARCEL PLAT SHOWING PROPERTY OF  GEORGETOWN-TX-WEST, LLC		09/30/2025  PARCEL 31 1.017 ACRES 44,287 Sq. Ft.
	SCALE 1" = 100'	PROJECT RONALD REAGAN	COUNTY WILLIAMSON

**County:** Williamson  
**Parcel:** 34- GEORGETOWN-TX-WEST, LLC  
**Highway:** Ronald Reagan Boulevard

EXHIBIT B  
PROPERTY DESCRIPTION

DESCRIPTION OF A 0.0446 OF ONE ACRE (1,945 SQUARE FEET) PARCEL OF LAND SITUATED IN THE THEOPHILUS W. MEDCALF SURVEY, ABSTRACT NO. 412 IN WILLIAMSON COUNTY, TEXAS, BEING A PORTION OF A CALLED 0.47 ACRE TRACT OF LAND DESCRIBED AS TRACT ONE IN A WARRANTY DEED WITH VENDOR'S LIEN TO GEORGETOWN-TX-WEST, LLC, RECORDED IN DOCUMENT NO. 2023051975 OF THE OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS (O.P.R.W.C.T.), SAID 0.0446 OF ONE ACRE (1,945 SQUARE FEET) PARCEL OF LAND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

**COMMENCING** at a 1/2-inch rebar found in the North line of a called 19.87 acre tract of land described as Tract Two in said Document No. 2023051975, for the Southwest corner of said 0.47 acre and the common Southeast corner of a called 3.15 acre tract of land described in a General Warranty Deed to Anthony S. Van De Walle and Jill A. Van De Walle, recorded in Document No. 2010055501 of said O.P.R.W.C.T.;

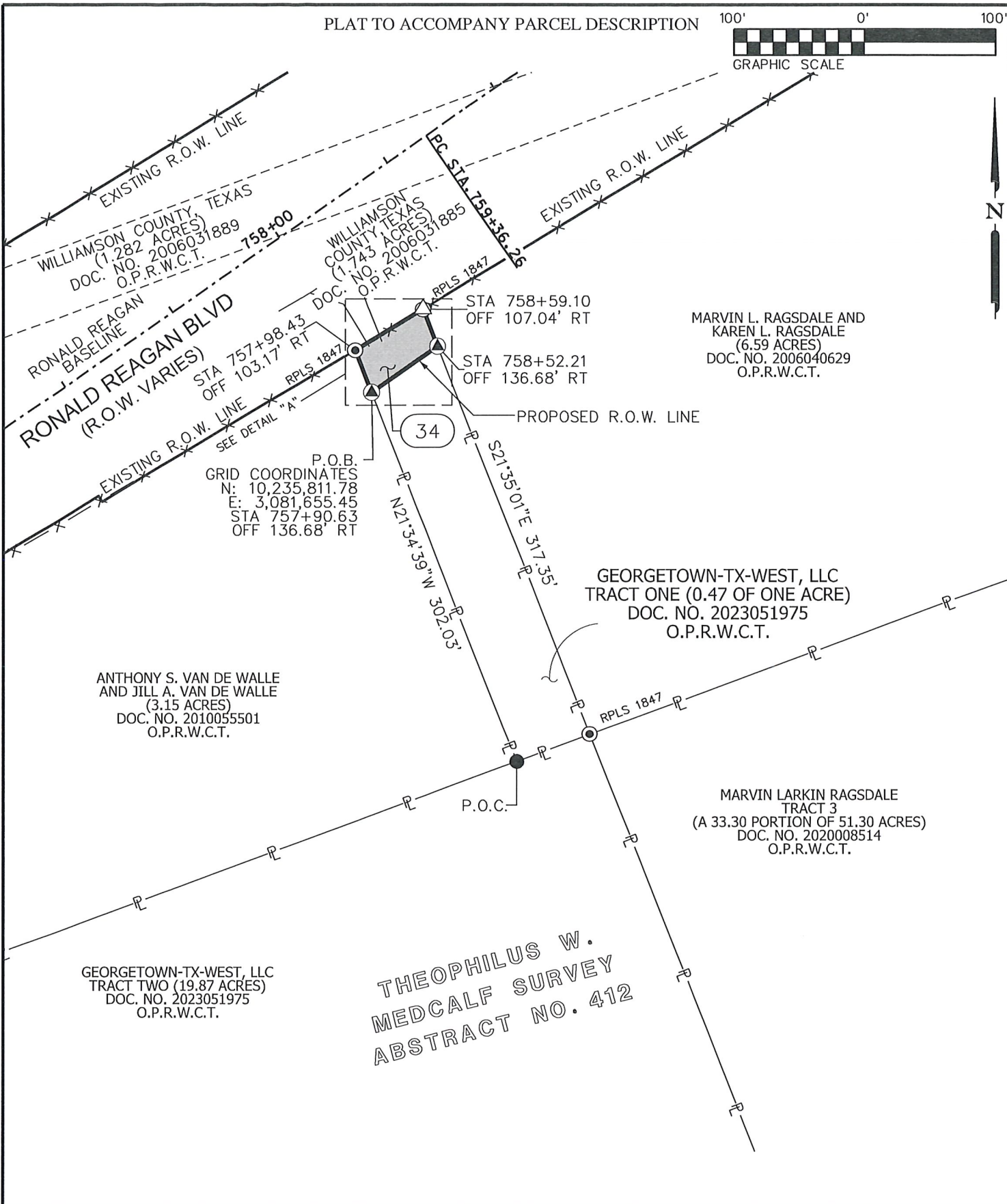
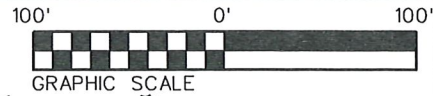
THENCE North 21°34'39" West, with the West line of said 0.47 acre tract and the common East line of said 3.15 acre tract, a distance of 302.03 feet to a 1/2-inch rebar with aluminum cap stamped "WILLIAMSON COUNTY" set in the proposed South Right-of-Way (ROW) line of Ronald Reagan Boulevard, 136.68 feet Right of Ronald Reagan Baseline Station 757+90.63 (Grid Coordinates: N= 10,235,811.78, E= 3,081,655.45), for the **POINT OF BEGINNING** of the herein described tract;

- 1) THENCE **North 21°34'39" West**, continuing with the West line of said 0.47 acre tract and the common East line of said 3.15 acre tract, a distance of **34.42** feet to a 1/2-inch rebar with aluminum cap stamped "RPLS 1847" found in the existing South ROW line of Ronald Reagan Boulevard (Variable Width ROW.) for the Northwest corner of said 0.47 acre tract and the common Northeast corner of said 3.15 acre tract, 103.17 feet Right of Ronald Reagan Baseline Station 757+98.43;
- 2) THENCE **North 59°00'19" East**, with the existing South ROW line of said Ronald Reagan Boulevard and the common North line of said 0.47 acre tract, a distance of **60.80** feet to a Calculated Point, for the Northeast corner of said 0.47 acre tract and the common Northwest corner of a called 6.59 acre tract of land described in a Warranty Deed to Marvin L. Ragsdale and Karen L. Ragsdale, recorded in Document No. 2006040629 of said O.P.R.W.C.T., 107.04 feet Right of Ronald Reagan Baseline Station 758+59.10;





PLAT TO ACCOMPANY PARCEL DESCRIPTION



**LSI LANDESIGN SERVICES, INC.**  
10090 W HIGHWAY 29 LIBERTY HILL, TX 78642  
TBPELS FIRM NO. 10001800  
512-238-7901

PARCEL PLAT SHOWING PROPERTY OF

GEORGETOWN-TX-WEST, LLC

09/30/2025

PARCEL 34  
0.0446 ACRES  
1,945 Sq. Ft.

SCALE  
1" = 100'

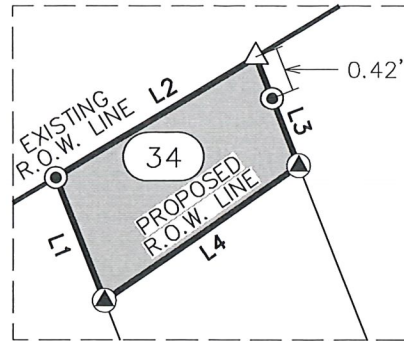
PROJECT  
RONALD REAGAN

COUNTY  
WILLIAMSON

SHEET 3 OF 5

PLAT TO ACCOMPANY PARCEL DESCRIPTION

LINE DATA		
LINE	BEARING	LENGTH
L1	N21° 34' 39"W	34.42'
L2	N59° 00' 19"E	60.80'
L3	S21° 35' 01"E	30.43'
L4	S55° 20' 27"W	61.58'



DETAIL "A"  
NOT TO SCALE

NOTES:

1. BEARINGS SHOWN HEREON ARE ORIENTED TO GRID NORTH. COORDINATES SHOWN HEREON ARE BASED ON THE TEXAS COORDINATE SYSTEM, NORTH AMERICAN DATUM OF 1983 (NAD83 2011 ADJUSTMENT), CENTRAL ZONE [FEDERAL INFORMATION PROCESSING STANDARD (FIPS) 4203].

2. DISTANCES AND AREAS SHOWN HEREON ARE PROJECT SURFACE VALUES EXPRESSED IN U.S. SURVEY FEET. THE PROJECT GRID-TO-SURFACE COMBINED SURFACE ADJUSTMENT FACTOR IS 1.00012.

3. A METES AND BOUNDS DESCRIPTION OF EVEN DATE ACCOMPANIES THIS PARCEL PLAT.

LEGEND

- △ CALCULATED POINT
- ▲ 60D NAIL FOUND
- ⊙ 1/2-INCH REBAR WITH ALUMINUM CAP STAMPED "WILLIAMSON COUNTY" SET (UNLESS OTHERWISE NOTED)
- 1/2-INCH REBAR FOUND (UNLESS OTHERWISE NOTED)
- ⊙ 1/2-INCH REBAR FOUND WITH CAP STAMPED PBS&J (UNLESS OTHERWISE NOTED)
- O.P.R.W.C.T OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS
- P.O.C. POINT OF COMMENCING
- P.O.B. POINT OF BEGINNING
- R.O.W. RIGHT OF WAY
- ( ) RECORD INFORMATION
- P — PROPERTY LINE
- - - - SURVEY LINE

STATE OF TEXAS:  
WILLIAMSON COUNTY:

THIS SURVEY PLAT WAS PREPARED FROM AN ACTUAL SURVEY MADE ON THE GROUND UNDER MY SUPERVISION.

*Frank W. Funk* 09/30/2025  
FRANK W. FUNK DATE  
RPLS 6803



CALLED  
0.47 ACRES  
20,473 Sq. Ft.

REMAINDER  
0.4254 ACRES  
18,528 Sq. Ft.

**LSI LANDESIGN SERVICES, INC.**  
10090 W HIGHWAY 29 LIBERTY HILL, TX 78642  
TBPELS FIRM NO. 10001800  
512-238-7901

PARCEL PLAT SHOWING PROPERTY OF

GEORGETOWN-TX-WEST, LLC

09/30/2025

PARCEL 34  
0.0446 ACRES  
1,945 Sq. Ft.

SCALE  
1" = 100'

PROJECT  
RONALD REAGAN

COUNTY  
WILLIAMSON

SHEET 4 OF 5

PLAT TO ACCOMPANY PARCEL DESCRIPTION


COMMITMENT FOR TITLE INSURANCE PROVIDED BY:

FIRST AMERICAN TITLE GUARANTY COMPANY  
 GF NO. T-190319  
 ISSUED: SEPTEMBER 15, 2025  
 EFFECTIVE DATE: SEPTEMBER 09, 2025

ONLY THOSE ITEMS LISTED IN SCHEDULE B OF THE ABOVE REFERENCED COMMITMENT FOR TITLE INSURANCE WERE REVIEWED FOR THE PURPOSE OF THE SURVEY. NO ADDITIONAL RESEARCH WAS PERFORMED BY THIS SURVEYOR. THERE MAY BE ADDITIONAL EASEMENTS, RESTRICTIONS, OR OTHER ENCUMBRANCES WHICH AFFECT THIS SURVEY THAT ARE NOT KNOWN TO THIS SURVEYOR.

ITEMS 10.3 THROUGH 10.15 ARE NOT A SURVEY MATTER.

- 10: 1. A FLOWAGE EASEMENT GRANTED TO THE UNITED STATES OF AMERICA AS DESCRIBED IN VOLUME 599, PAGE 290 OF THE DEED RECORDS OF WILLIAMSON COUNTY, TEXAS  
(DOES NOT AFFECT)
- 2. A DRAINAGE EASEMENT GRANTED TO WILLIAMSON COUNTY, TEXAS AS DESCRIBED IN DOCUMENT NO. 2005096127 OF THE OFFICIAL PUBLIC RECORDS OF WILLIAMSON COUNTY, TEXAS.  
(DOES NOT AFFECT. OUTSIDE OF SUBJECT TRACT)
- 16. ANY ENCROACHMENT, ENCUMBRANCE, VIOLATION, VARIATION, OR ADVERSE CIRCUMSTANCE AFFECTING THE TITLE, INCLUDING BUT NOT LIMITED TO FENCES NOT FOLLOWING THE PROPERTY BOUNDARIES, THAT WOULD BE DISCLOSED BY AN ACCURATE AND COMPLETE LAND SURVEY OF THE SUBJECT PROPERTY.  
(NOTED HEREON)

 <p>10090 W HIGHWAY 29 LIBERTY HILL, TX 78642                  TBPELS FIRM NO. 10001800                  512-238-7901</p>	PARCEL PLAT SHOWING PROPERTY OF  GEORGETOWN-TX-WEST, LLC		09/30/2025  PARCEL 34 0.0446 ACRES 1,945 Sq. Ft.
	SCALE 1" = 100'	PROJECT RONALD REAGAN	COUNTY WILLIAMSON

**Commissioners Court - Regular Session**

52.

**Meeting Date:** 04/28/2026

Sanabria lawsuit

**Submitted By:** Shannon Francis, General Counsel

**Department:** General Counsel

**Agenda Category:** Executive Session

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**Information**

**Agenda Item**

Discuss, consider, and take appropriate action regarding Cause No. 25-1280-C26; Blake Sanabria and Lacey Sanabria, individually and as next friend of Finley Sanabria, minor v. Brian Paul Gripenrog, Jr. and Williamson County; In the 26th Judicial District Court of Williamson County, Texas.

**Public Background**

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**Fiscal Impact**

From/To	Acct No.	Description	Amount
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**Attachments**

*No file(s) attached.*

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**Form Review**

**Inbox**

County Judge Exec Asst.

Form Started By: Shannon Francis

Final Approval Date: 04/22/2026

**Reviewed By**

Delia Colon

**Date**

04/22/2026 09:07 AM

Started On: 04/21/2026 07:07 PM