

NOTICE TO THE PUBLIC
WILLIAMSON COUNTY COMMISSIONERS COURT
Commissioners Courtroom
1848 Texas Trail, Georgetown
July 28, 2026
9:30 A.M.

The Commissioners Court of Williamson County, Texas will meet in Regular Session at the above location, date, and time to consider the items set forth below. It is the intent of the Commissioners Court to have a quorum physically present at the meeting. Up to two (2) Commissioners Court members may participate by videoconference call in accordance with the Texas Open Meetings Act.

Public Comment Period for Agenda Items. The Commissioners Court will conduct a Public Comment Period to allow members of the public, who have properly submitted a Public Participation Form, to address the Commissioners Court regarding specific Agenda Items that are on the Commissioners Court's Agenda. During such Public Comment Period, speakers shall be limited to a maximum of three (3) minutes to make his or her remarks regarding an Agenda Item. Each member of the public who appears before the Commissioners Court to address the Commissioners Court regarding more than one (1) Agenda Item on the Commissioners Court's Agenda shall be limited to a cumulative maximum of five (5) minutes to make his or her remarks for all such Agenda Items. The maximum overall discussion time allowed for an Agenda Item, regardless of the number of members of the public wishing to address the Court on such Agenda Item, shall be limited to thirty (30) minutes. Speaking time, to the extent possible, will be evenly allocated among speakers should more than ten (10) speakers desire to speak on the same Agenda Item. In matters of exceptional interest, the Commissioners Court may, by majority vote, lengthen the maximum overall public discussion time allowed on a particular Agenda Item. The Presiding Officer of the Commissioners Court reserves the right to conduct public comment regarding an Agenda Item at the time in which the item is called for the Commissioners Court's consideration as opposed to including such public comments during this Public Comment Period.

1. Review and approval of minutes.
2. Hear County Auditor concerning invoices, bills, Quick Check Report, wire transfers and electronic payments submitted for payment and take appropriate action including, but not limited to approval for payment provided said items are found by the County Auditor to be legal obligations of the county.

CONSENT AGENDA

The Consent Agenda includes non-controversial and routine items that the Court may act on with one single vote. The Judge or a Commissioner may pull any item from the consent agenda in order that the court discuss and act upon it individually as part of the Regular Agenda.
(Items 3 –32)

3. Discuss, consider, and take appropriate action on a line item transfer for JP2.

From/To	Acct No.	Description	Amount
FROM	0100.0452.003006	Office Equipment	978.00
FROM	0100.0452.004141	Interpretors	600.00
FROM	0100.0452.004192	Transportation/Autopsies	1,100.00
FROM	0100.0452.004933	Food for Jurors	322.00
TO	0100.0452.004212	Postage	3,000.00

4. Discuss, consider, and take appropriate action on a line item transfer for Justice of the Peace, Pct. 3

Fiscal Impact

From/To	Acct No.	Description	Amount
From	0100.0453.004350	Printed Materials & Binding	2,500.00
To	0100.0453.004212	Postage	2,500.00

5. Discuss, consider and take appropriate action on a line item transfer for the Corrections Department.

Fiscal Impact

From/To	Acct No.	Description	Amount
From	0100.0570.003100	Office Supplies	\$4,500.00
To	0100.0570.004350	Printed Materials & Binding	\$4,500.00

6. Discuss, consider, and take appropriate action on a line item transfer for Emergency Medical Services.

Fiscal Impact

From/To	Acct No.	Description	Amount
From	0100-0540-005700	Vehicles >\$5,000	\$10,000
To	0100-0540-004232	Training/Conferences/Seminars	\$10,000

7. Discuss, consider, and take appropriate action on a line item transfer for the Regional Animal Shelter Fund.

Fiscal Impact

From/To	Acct No.	Description	Amount
From	0545.0545.004509	Facility Enhancements	\$1,355.17
From	0545.0545.004100	Professional Services	\$4,177.37
To	0545.0545.004510	Facility Maintenance and Repai	\$5,532.54

8. Discuss, consider, and take appropriate action on a line item transfer for Facilities.

Fiscal Impact

From/To	Acct No.	Description	Amount
From	0100.0509.004810	Lawn Service	\$7,200.00
To	0100.0509.003105	Paper Supplies	\$7,200.00

9. Discuss, consider and take appropriate action on an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment acknowledging additional revenues for the Court Reporter Service Fund.

Fiscal Impact

From/To	Acct No.	Description	Amount
	0355.0000.341100	Court Reporter Fees	\$12,000.00

10. Discuss, consider and take appropriate action on an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment acknowledging additional expenditures for the the Court Reporter Service Fund.

Fiscal Impact

From/To	Acct No.	Description	Amount
	0355.0355.004135	Visiting Court Reporters	\$12,000.00

11. Discuss, consider, and take appropriate action on awarding solicitation #26RFP18 for Armored Courier Services to Brink's Incorporated in the not-to-exceed amount of One Hundred Fifty Thousand Dollars (\$150,000.00) annually, and authorize execution of this agreement. (Funding Source is 01.0100.0497.004300).
12. Discuss and take appropriate action regarding approval of the Texas Conviction Reporting (TXCR) Interlocal Cooperation Contract with the Texas Department of Public Safety, Driver License Division.

13. Discuss, consider, and take appropriate action on entering into an Interlocal Agreement (ILA) contract #2026-259 with the Williamson County and Cities Health District (WCCHD) for First Responder Influenza Vaccines, in the amount of \$7,753.20, authorizing the execution of the agreement. (Funding source is 01.0885.0885.004996; Wellness Program for FY26).
14. Discuss, consider and take appropriate action regarding approval and receipt of the Standard Agreement with North Austin Municipal Utility District #1 (Rattan Creek) for off duty contracting of County Sheriff Deputies to be effective October 1, 2026.
15. Discuss, consider and take appropriate action regarding approval and receipt of the Standard Agreement with Ranch at Cypress Creek Municipal Utility District #1 for off-duty contracting of County Sheriff's Deputies to be effective October 1, 2026.
16. Discuss, consider and take appropriate action regarding approval and receipt of the Standard Agreement with Siena Municipal Utility District #1 for off-duty contracting of County Sheriff's Deputies to be effective October 1, 2026.
17. Discuss, consider and take appropriate action regarding approval and receipt of the Standard Agreement with Parkside on the River Municipal Utility District #2 for off-duty contracting of County Sheriff's Deputies to be effective October 1, 2026.
18. Discuss, consider and take appropriate action regarding approval and receipt of the Standard Agreement with Siena Municipal Utility District #2 for off-duty contracting of County Sheriff's Deputies to be effective October 1, 2026.
19. Discuss, consider and take appropriate action regarding approval and receipt of the Standard Agreement with Williamson County Municipal Utility District #12 (Rancho Sienna) for off-duty contracting of County Sheriff's Deputies, to be effective October 1, 2026.
20. Discuss, consider, and take appropriate action on an Agreement to Terminate that certain Chapter 381 Economic Development Program and Agreement between Williamson County, Texas, and Upper Forty, LLC terminating that certain Chapter 381 Economic Development Program and Agreement being dated effective August 18, 2021.
21. Discuss, consider, and take appropriate action to approve an Application to Employ Personnel by the Williamson County Tax Assessor-Collector, Catherine Totty, pursuant to Chapter 151 of the Texas Local Government Code.
22. Discuss, consider and take appropriate action on approving revisions to the P-Card Policy Manual with an effective date of 9/1/2026.
23. Discuss, consider, and take appropriate action to approve the 2nd Amendment to Contract 23RFP9, vending between Williamson County and Compass Group USA, Inc. – Canteen Division for the Facilities Department with no additional cost impact and authorize execution of the agreement.(This is a revenue contract.)
24. Discuss, consider, and take appropriate action on canceling RFCSP #26RFCSP49 — Job Order Contracting General Contractor (Funding source is 01.0100.0509.004509).

25. Discuss, consider, and take appropriate action on approving Amendment No. 4 to the Guaranteed Maximum Price (GMP) Proposal for Consolidating GMP Bid Packages between Williamson County and Chasco Constructors, Ltd. L.L.P. relating to the Wilco Headquarters.
26. Discuss, consider, and take appropriate action on approving the Supplemental Agreement for Design and Engineering Services between Williamson County and O'Connell Robertson & Associates, Inc. relating to the Cedar Park Annex (CPA) Chiller Plant Update.
27. Discuss, consider, and take appropriate action on approving Amendment No. 1 to the Professional Services Agreement (PSA) for Architectural and Engineering Services between Williamson County and MWM Design Group, Inc. for the Road & Bridge (R&B) Training Building.
28. Discuss, consider, and take appropriate action on approving the Supplemental Agreement No 1 to the Professional Services Agreement for Architectural and Engineering Services between Williamson County and MWM Design Group, Inc. relating to the Road & Bridge (R&B) Training Building.
29. Discuss, consider, and take appropriate action on approval of the preliminary plat for the Emerald Meadows Phases 1 & 2 subdivision – Precinct 4.
30. Discuss, consider, and take appropriate action on approval of the revised preliminary plat for the Headwaters subdivision (revision 1) – Precinct 3.
31. Discuss, consider, and take appropriate action on Supplemental No. 1 to Work Authorization No. 1 to the Schultz Lane contract executed on April 16, 2025, between Williamson County and The Estes Group, LLC relating to the 2023 Road Bond Program.
32. Discuss, consider, and take appropriate action on Supplemental No. 5 to Work Authorization No. 1 to the CR 138 Safety Improvements contract executed on March 19, 2024, between Williamson County and Rodriguez Transportation Group, Inc. relating to the 2023 Road Bond Program.

REGULAR AGENDA

33. Discuss, consider, and take appropriate action on awarding IFB #26IFB24 Pharmaceuticals and Clinic Supplies for the Williamson County Animal Shelter, on a per-item basis, to Covetrus North America LLC and authorizing the execution of the agreement. (Funding source 01.0545.0545.003200 and 01.0545.0545.004975 for FY26).
34. Discuss, consider, and take appropriate action to approve an amendment to the agreement between Williamson County and Tyler Technologies, Inc., adding an annual license fee of \$8,250.00 and an annual maintenance fee of \$1,733.00, increasing the original amount to \$277,838.00, as approved in Commissioners Court on December 07, 2010 (under agenda item #27), for the continued use of Tyler Technologies' VINES integration in partnership with SylogistGov, Inc. to support Williamson County's compliance with state-mandated victim notification requirements through Texas IVSS and Odyssey data connections, and authorize executing of the agreement. (Funding Source: 01.0100.0503.004505).

35. Discuss, consider, and take appropriate action on approving Goods and Services Agreement 2026-258 with Freelt Data Solutions, Inc. for a subscription to the ThreatLocker Cybersecurity Platform in the amount of \$120,246.00, for an initial 12-month period that will run from August 1, 2026-July 31, 2026 with renewals, utilizing the DIR Cooperative Contract DIR-CPO-5687, and authorizing the execution of the agreement (Funding will be 01.0100.0503.003011 for FY26).
36. Discuss, consider, and take appropriate action on an amendment to the original contract approved by Commissioners Court on January 6, 2026, Agenda Item #15, between Williamson County and Netsync Network Solutions, Inc. for the Information System Department, increasing the original purchase order amount from \$15,795.00 by an additional \$2,788.00, increasing the total purchase order amount to \$18,583.00, to add features not included in the original scope of work, per Cooperative Agreement DIR-CPO-4866, and authorizing the execution of this agreement (Funding source 01.0100.0503.004100).
37. Discuss, consider, and take appropriate action on approving the Supplemental Agreement No 2 for Architectural and Engineering Services between Williamson County and Halff Associates, Inc. relating to the Road & Bridge (R&B) Training Building.
38. Discuss, consider, and take appropriate action on transferring \$35,000.00 from P733 (Misc Signal Construction) to P753 (Larkspur School Zone Improvements).
39. Discuss, consider and take appropriate action regarding change order #1 for Project 26IFB4 CR 417 Cross Culvert Replacement.
40. Discuss, consider and take appropriate action regarding change order #1 for Project 26IFB5 — County Road Seal Coat FY 26.
41. Discuss, consider, and take appropriate action regarding Change Order No. 1 in the amount of \$330,045.27 for Project 26IFB6 – CR 110 North (Joe Bland Construction).
42. Discuss, consider, and take appropriate action regarding Change Order No. 1 in the amount of (\$226,812.56) for Project 26IFB1 CR 460 Reconstruction (Liberty Civil Construction).
43. Discuss, consider, and take appropriate action regarding Change Order No. 9 in the amount of (\$471,245.01) for Project 24IFB59 East Wilco Hwy Segment 2 Phase 1 (Capital Excavation).
44. Discuss, consider and take appropriate action on a negotiated self-move request with Anthony and Jill Van de Walle for personal property relocation caused by the proposed right of way acquisition.
45. Discuss, consider and take appropriate action on a TXDOT Resolution and an Agreement for a Local On-System Improvement Project with TXDOT for a new intersection at CR 214, adding a right turn land and signal with modifications at FM 3405, starting at FM 3405 to 0.330 mi North of FM 3405 on US 183 in Williamson County, Texas.

EXECUTIVE SESSION

"The Commissioners Court for Williamson County reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations regarding Real Property), 551.073 (Deliberations regarding Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices) and 551.087 (Deliberations regarding Economic Development Negotiations)."

46. Discuss the following pending or contemplated litigation, settlement matters and/or other confidential attorney-client legal matters pursuant to the Texas Government Code Section 551.071:
- a. Discuss legal matters relating to Oncor and LCRA's proposed Bell County East - Big Hill 765 KV Transmission Line Project (PUCT Docket No. 59475).
 - b. Discuss legal matters relating to Oncor Electric Delivery Company LLC's Muscovy Switch – Voss Lake Switch 345 kV Transmission Line Project in Williamson and Milam Counties, Texas.
 - c. Discuss legal matters relating to Civil Action No. 6:26-cv-00462-CRW, Jason Nassour and Robert Chody v. Shawn Dick, José Garza, Michael Waldman, Dexter Gilford, Williamson County, and Travis County, In the United States District Court, Western District of Texas, Waco Division.
 - d. Legal matters pertaining to Property Damage Claim No. 040257-002751-AD-01 and Claimant Brittany Williams for an auto liability incident occurring on or about 3/31/2026.
47. Discuss the following economic development negotiations pursuant to the Texas Government Code Section 551.087:
- a. Project Speed Racer.
48. Deliberate the duties of the Williamson County Manager pursuant to Texas Government Code Section 551.074 - Personnel Matters.
49. Discuss security assessments or deployments relating to information resource technology; network security information as described by Texas Gov't Code Section 2059.055(b); and/or (3) the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices pursuant to Texas Government Code Section 551.089.

REGULAR AGENDA (continued)

50. Discuss, consider, and take appropriate action regarding Property Damage Claim No. 040257-002751-AD-01 and Claimant Brittany Williams for an auto liability incident occurring on or about 3/31/2026
51. Discuss, consider and take appropriate action on the engagement of the law firm of Howry Breen & Herman, LLP to represent Williamson County relating to the case of Jason Nassour and Robert Chody v. Shawn Dick, José Garza, Michael Waldman, Dexter Gilford, Williamson County, and Travis County, Civil Action No. 6:26-cv-00462-CRW (W.D. Tex., Waco Division); and provide legal counsel and advice to Williamson County, to the members of the Williamson County Commissioners Court, and its employees on litigation matters and non-litigation matters in relation to civil, administrative and other legal matters that may arise from time to time, if the scope of which is agreed to by Howry Breen &

Herman, LLP and confirmed by the Williamson County Commissioners Court or its Office of General Counsel in writing at the time of assignment; and exemption of these services from the competitive bid/proposal requirements of the County Purchasing Act pursuant to the discretionary exemption for personal or professional services, as set forth under Tex. Loc. Gov't Code § 262.024(a)(4).

52. Discuss, consider, and take appropriate action regarding the funding of legal services for Shawn Dick, the elected District Attorney of Williamson County, Texas, and Michael Waldman, who serves as a Williamson County Assistant District Attorney, relating to the case of Jason Nassour and Robert Chody v. Shawn Dick, José Garza, Michael Waldman, Dexter Gilford, Williamson County, and Travis County, Civil Action No. 6:26-cv-00462-CRW (W.D. Tex., Waco Division).
53. Comments from Commissioners.
54. **Public Comment Period for County Matters that are not on the Agenda.** The Commissioners Court will conduct a Public Comment Period to allow members of the public, who have properly submitted a Public Participation Form, to address the Commissioners Court regarding matters pertaining to or affecting Williamson County, but that do not appear as an Agenda Item on the Commissioners Court's Agenda. During this Public Comment Period, speakers shall be limited to a maximum of two (2) minutes to make his or her remarks and the maximum overall discussion time allowed for this Public Comment Period, regardless of the number of members of the public wishing to address the Court during such period, shall be limited to ten (10) minutes. Speaking time, to the extent possible, will be evenly allocated among speakers should more than five (5) speakers desire to speak during this Public Comment Period. Please note that the members of the Court may not comment during the meeting about matters that are not on the Commissioners Court's Agenda.

Steven Snell, County Judge

This notice of meeting was posted in the locked box located on the south side of the Williamson County Courthouse, a place readily accessible to the general public at all times, on the 22nd day of July 2026 at 5:00pm and remained posted for at least three business days before the scheduled date of the meeting.

Commissioners Court - Regular Session**3.****Meeting Date:** 07/28/2026

Discuss and consider a line-item transfer for JP2

Submitted For: Angela Williams**Submitted By:** Melissa East, J.P. Pct. #2**Department:** J.P. Pct. #2**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider, and take appropriate action on a line item transfer for JP2.

Public Background

With the increased number of cases filed in Justice Court Precinct 2, the original budgeted amount in the line item has been depleted. We need to move the funds to pay for postage.

Fiscal Impact

From/To	Acct No.	Description	Amount
FROM	0100.0452.003006	Office Equipment	978.00
FROM	0100.0452.004141	Interpretors	600.00
FROM	0100.0452.004192	Transportation/Autopsies	1,100.00
FROM	0100.0452.004933	Food for Jurors	322.00
TO	0100.0452.004212	Postage	3,000.00

Attachments*No file(s) attached.*

Form Review**Inbox**

County Judge Exec Asst.

Budget Office

Form Started By: Melissa East

Final Approval Date: 07/20/2026

Reviewed By

Delia Colon

Saira Hernandez

Date

07/15/2026 01:25 PM

07/20/2026 07:59 AM

Started On: 07/15/2026 09:25 AM

Commissioners Court - Regular Session**4.****Meeting Date:** 07/28/2026

Line Item Transfer - 004212

Submitted For: Evelyn McLean**Submitted By:** Cherie Vasquez, J.P. Pct. #3**Department:** J.P. Pct. #3**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider, and take appropriate action on a line item transfer for Justice of the Peace, Pct. 3

Public Background

The office of JP3 is requesting a line item transfer from 0100.0453.004350 to 0100.0453.004212 in the amount of \$2,500.00 for postage expenses for the Georgetown Annex. Over the past year, JP3 has experienced a noticeable increase in case filings, resulting in a higher volume of outbound mail related to court notifications, orders, and other required correspondence. In addition to JP3's own rising workload, other departments located within the Georgetown Annex have also relied on shared mailing resources, further increasing the number of items processed through the court's postage accounts. This combined growth in mail volume has led to higher postage expenditures, necessitating a line item transfer to cover current and projected costs.

Fiscal Impact

From/To	Acct No.	Description	Amount
From	0100.0453.004350	Printed Materials & Binding	2,500.00
To	0100.0453.004212	Postage	2,500.00

Attachments*No file(s) attached.*

Form Review**Inbox**

County Judge Exec Asst.

Budget Office

Form Started By: Cherie Vasquez

Final Approval Date: 07/22/2026

Reviewed By

Delia Colon

Saira Hernandez

Date

07/21/2026 03:50 PM

07/22/2026 06:48 AM

Started On: 07/21/2026 03:38 PM

Commissioners Court - Regular Session**5.****Meeting Date:** 07/28/2026

Line item transfer for the County Sheriff, Corrections Bureau

Submitted For: Matthew Lindemann**Submitted By:** Abigail Taylor, Sheriff**Department:** Sheriff**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider and take appropriate action on a line item transfer for the Corrections Department.

Public Background

This transfer is being requested to cover the shortfall in Printed Materials that are used in the Williamson County Jail.

Fiscal Impact

From/To	Acct No.	Description	Amount
From	0100.0570.003100	Office Supplies	\$4,500.00
To	0100.0570.004350	Printed Materials & Binding	\$4,500.00

Attachments*No file(s) attached.*

Form Review**Inbox**

County Judge Exec Asst.

Budget Office

Form Started By: Abigail Taylor

Final Approval Date: 07/21/2026

Reviewed By

Delia Colon

Saira Hernandez

Date

07/21/2026 04:08 PM

07/21/2026 04:21 PM

Started On: 07/21/2026 03:16 PM

Commissioners Court - Regular Session**6.****Meeting Date:** 07/28/2026

Line item transfer to cover training costs for EMS

Submitted For: John Gonzales**Submitted By:** John Gonzales, EMS**Department:** EMS**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider, and take appropriate action on a line item transfer for Emergency Medical Services.

Public Background

This line-item transfer is requested to cover training and conference expenses for Emergency Medical Services personnel. Because a scheduled conference overlaps two fiscal years, FY 2025 costs were charged to current-year funds, resulting in a shortfall in line 4232. This transfer ensures the appropriate allocation of funds for training and conferences.

Fiscal Impact

From/To	Acct No.	Description	Amount
From	0100-0540-005700	Vehicles >\$5,000	\$10,000
To	0100-0540-004232	Training/Conferences/Seminars	\$10,000

Attachments*No file(s) attached.*

Form Review**Inbox**

County Judge Exec Asst.

Budget Office

EMS (Originator)

County Judge Exec Asst.

Budget Office

Form Started By: John Gonzales

Final Approval Date: 07/22/2026

Reviewed By

Delia Colon

Saira Hernandez

Theresia Carter

Delia Colon

Saira Hernandez

Date

07/21/2026 01:52 PM

07/21/2026 04:06 PM

07/22/2026 09:34 AM

07/22/2026 09:36 AM

07/22/2026 09:39 AM

Started On: 07/21/2026 11:45 AM

Commissioners Court - Regular Session**7.****Meeting Date:** 07/28/2026

Line Item Transfer for Animal Services

Submitted For: Misty Valenta**Submitted By:** Misty Valenta, Animal Services**Department:** Animal Services**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider, and take appropriate action on a line item transfer for the Regional Animal Shelter Fund.

Public Background

We propose to move \$1355.17 from line 4509 Facility Enhancements and \$4177.37 from line 4100 Professional Services to give line 4510 Facility Maintenance and Repair additional funds needed to remain out of a deficit and have sufficient funds for facility repairs. We are requesting moving these funds in lieu of a budget amendment.

Fiscal Impact

From/To	Acct No.	Description	Amount
From	0545.0545.004509	Facility Enhancements	\$1,355.17
From	0545.0545.004100	Professional Services	\$4,177.37
To	0545.0545.004510	Facility Maintenance and Repai	\$5,532.54

Attachments*No file(s) attached.*

Form Review**Inbox**

County Judge Exec Asst.

Budget Office

Animal Services (Originator)

County Judge Exec Asst.

Budget Office

Form Started By: Misty Valenta

Final Approval Date: 07/22/2026

Reviewed By

Delia Colon

Saira Hernandez

Misty Valenta

Delia Colon

Saira Hernandez

Date

07/17/2026 09:51 AM

07/20/2026 07:57 AM

07/22/2026 09:24 AM

07/22/2026 09:25 AM

07/22/2026 09:26 AM

Started On: 07/16/2026 04:45 PM

Commissioners Court - Regular Session**8.****Meeting Date:** 07/28/2026

Line Item Transfer

Submitted For: Dale Butler**Submitted By:** Gina Wrehsnig, Facilities Management**Department:** Facilities Management**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider, and take appropriate action on a line item transfer for Facilities.

Public Background

Need additional funds for the remainder of the FY for Paper Supplies. Facilities did not project the significant increase in paper consumption that occurred after assuming supply responsibilities for the SO/Jail.

Fiscal Impact

From/To	Acct No.	Description	Amount
From	0100.0509.004810	Lawn Service	\$7,200.00
To	0100.0509.003105	Paper Supplies	\$7,200.00

Attachments*No file(s) attached.*

Form Review**Inbox**

County Judge Exec Asst.

Budget Office

Form Started By: Gina Wrehsnig

Final Approval Date: 07/20/2026

Reviewed By

Delia Colon

Saira Hernandez

Date

07/17/2026 02:10 PM

07/20/2026 07:59 AM

Started On: 07/17/2026 01:59 PM

Commissioners Court - Regular Session**9.****Meeting Date:** 07/28/2026

Revenue Budget Amendment Court Reporter Fund

Submitted By: Julie Kiley, County Auditor**Department:** County Auditor**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider and take appropriate action on an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment acknowledging additional revenues for the Court Reporter Service Fund.

Public Background

Revenue is coming in higher than projected and will allow for the offset of additional expenditures for Visiting Court Reporters due to a Visiting Court Reporter serving in the new District Court prior to the employed Court Reporter being hired.

Fiscal Impact

From/To	Acct No.	Description	Amount
	0355.0000.341100	Court Reporter Fees	\$12,000.00

Attachments

No file(s) attached.

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Julie Kiley

Final Approval Date: 07/22/2026

Reviewed By

Delia Colon

Date

07/22/2026 08:58 AM

Started On: 07/22/2026 07:42 AM

Commissioners Court - Regular Session**10.****Meeting Date:** 07/28/2026

Expenditure Budget Amendment Court Reporter Service Fund

Submitted By: Julie Kiley, County Auditor**Department:** County Auditor**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider and take appropriate action on an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment acknowledging additional expenditures for the the Court Reporter Service Fund.

Public Background

Additional funding in the Visiting Court Reporter Expenditure line item is needed due to a Visiting Court Reporter serving in the new District Court until a Court Reporter was hired. There is sufficient revenue to offset this additional expenditure so a balanced budget amendment has been placed on the agenda.

Fiscal Impact

From/To	Acct No.	Description	Amount
	0355.0355.004135	Visiting Court Reporters	\$12,000.00

Attachments

No file(s) attached.

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Julie Kiley

Final Approval Date: 07/22/2026

Reviewed By

Delia Colon

Date

07/22/2026 08:58 AM

Started On: 07/22/2026 07:49 AM

Commissioners Court - Regular Session**11.****Meeting Date:** 07/28/2026

Award of RFP #26RFP18 for Armored Courier Services with Brink's Incorporated for the Treasurer's Office

Submitted For: Joy Simonton**Submitted By:** Jesel Vigil, Purchasing**Department:** Purchasing**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider, and take appropriate action on awarding solicitation #26RFP18 for Armored Courier Services to Brink's Incorporated in the not-to-exceed amount of One Hundred Fifty Thousand Dollars (\$150,000.00) annually, and authorize execution of this agreement. (Funding Source is 01.0100.0497.004300).

Public Background

This is for the award of the County's Armored Courier Services contract to Brink's Incorporated for the Treasurer's Office.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Jesel Vigil

Final Approval Date: 07/21/2026

Reviewed By

Delia Colon

Date

07/21/2026 11:23 AM

Started On: 07/20/2026 11:17 AM

Commissioners Court - Regular Session**12.****Meeting Date:** 07/28/2026

DPS - Texas Conviction Reporting Interlocal Agreement

Submitted For: Evelyn McLean**Submitted By:** Cherie Vasquez, J.P. Pct. #3**Department:** J.P. Pct. #3**Agenda Category:** Consent

Information**Agenda Item**

Discuss and take appropriate action regarding approval of the Texas Conviction Reporting (TXCR) Interlocal Cooperation Contract with the Texas Department of Public Safety, Driver License Division.

Public Background

The Texas Department of Public Safety, Driver License Division, has implemented a new web-based system for electronically reporting final convictions, known as the Texas Conviction Reporting (TXCR) interface. This system replaces all paper-based processes and the current electronic file submission method. TXCR provides real-time upload capability, allowing court users to review successful submissions, prevent duplicate entries, and view and correct rejected convictions immediately.

Effective January 1, 2027, all final convictions submitted to the Department must be reported through TXCR. Use of the portal requires an executed TXCR Interlocal Cooperation Contract (ICC) prior to implementation.

Staff requests approval of the enclosed TXCR Interlocal Cooperation Contract to sign and return to the Texas Department of Public Safety.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Cherie Vasquez

Final Approval Date: 07/21/2026

Reviewed By

Delia Colon

Date

07/21/2026 04:10 PM

Started On: 07/21/2026 03:17 PM

Commissioners Court - Regular Session**13.****Meeting Date:** 07/28/2026

Approval of Interlocal Agreement #2026-259 with Williamson County and Cities Health District (WCCHD) for Influenza Vaccines for HR/Benefits Department

Submitted For: Joy Simonton**Submitted By:** Chad Proctor, Purchasing**Department:** Purchasing**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider, and take appropriate action on entering into an Interlocal Agreement (ILA) contract #2026-259 with the Williamson County and Cities Health District (WCCHD) for First Responder Influenza Vaccines, in the amount of \$7,753.20, authorizing the execution of the agreement. (Funding source is 01.0885.0885.004996; Wellness Program for FY26).

Public Background

In the interest of promoting public health and safety and supporting the County's operations, the WCCHD will provide an estimated 420 doses to the County at a cost of \$18.46 per dose to be administered by County personnel for the benefit of the following: Sheriff's Office/Corrections – 250 Doses, Emergency Services Operations Department, including Emergency Management & 911 Communications – 170 Doses. 420 total doses x \$18.46 for a cost of \$7,753.20.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Chad Proctor

Final Approval Date: 07/21/2026

Reviewed By

Delia Colon

Date

07/21/2026 08:53 AM

Started On: 07/15/2026 04:04 PM

Commissioners Court - Regular Session**14.****Meeting Date:** 07/28/2026

North Austin MUD #1 (Rattan Creek) Standard Agreement for County Sheriff

Submitted For: Matthew Lindemann**Submitted By:** Starla Hall, Sheriff**Department:** Sheriff**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider and take appropriate action regarding approval and receipt of the Standard Agreement with North Austin Municipal Utility District #1 (Rattan Creek) for off duty contracting of County Sheriff Deputies to be effective October 1, 2026.

Public Background

This renewal agreement gives permission for North Austin MUD #1 (Rattan Creek) to contract County Sheriff's deputies in a private capacity and the County to invoice them for deputies' vehicle usage. The term of this agreement shall begin on October 1, 2026, and will have two additional one-year renewal terms, with October 1st being the first day of any such renewal term. The agreement and the rates set out in it may be revisited with proper approval from the applicable governing bodies and elected officials each fiscal year. Either party may terminate this Agreement, for convenience and without cause, by providing thirty days' advance written notice to the other party.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Rattan Creek Standard Agreement

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Starla Hall

Final Approval Date: 07/21/2026

Reviewed By

Delia Colon

Date

07/21/2026 03:52 PM

Started On: 07/21/2026 02:14 PM

STATE OF TEXAS	§	STANDARD AGREEMENT WITH
	§	LOCAL GOVERNMENTAL ENTITY
	§	REGARDING OFF-DUTY
	§	CONTRACTING OF COUNTY
COUNTY OF WILLIAMSON	§	LAW ENFORCEMENT AGENCY
		DEPUTIES

This Interlocal Agreement (hereinafter, the “Agreement”) is entered into by and between the local governmental entity set forth on the signature page below (hereinafter, “LGE”) in the State of Texas, and Williamson County, Texas (hereinafter, “County”) a political subdivision of the State of Texas, and the Williamson County Law Enforcement Agency (hereinafter, “LEA”).

For and in consideration of the permission given by County for the LGE to contract in a private capacity Deputies of the LEA (hereinafter “Deputies”), while Deputies are not on duty with and for the County, it is hereby agreed as follows:

1. It is mutually agreed that while the Deputies are working for the LGE, the Deputies’ primary responsibility is the enforcement of Federal and State laws and County Ordinances or Regulations to protect life and property and to keep the peace. The Deputies cannot enforce policies or rules of the LGE. To the extent applicable, the Deputies shall enforce District Rules and Regulations adopted pursuant to Section 54.205(4) of the Texas Water Code and published in accordance with Sections 54.206 through 54.208 of the Texas Water Code provided that a violation of such District Rules and Regulations also constitutes a crime under the Texas Penal Code. ***LGE expressly acknowledges and agrees that such Deputies are at all times independent contractors of LGE when contracted by the LGE.***
2. It is understood by the LGE that the County shall retain the right to withdraw at any time its permission for the Deputies to work in a private capacity. If the permission of the County is withdrawn, the LGE agrees to terminate its contractor relationships with Deputies. The LGE, as part of this Agreement, binds itself to release and hold harmless the County from any liability or claim for damages in the event such permission is withdrawn by the County.
3. Prior to the beginning of Deputies performing services for the LGE, the LGE shall obtain a comprehensive general liability insurance policy from a company authorized to do business in the State of Texas, intergovernmental risk pool or equivalent coverage through the Texas Municipal League Intergovernmental Risk Pool with minimum amounts of Ten Thousand Dollars (\$10,000) per occurrence for property damage, One Hundred Thousand Dollars (\$100,000) per person, and Three Hundred Thousand Dollars (\$300,000) per occurrence for personal injury. **COUNTY SHALL BE NAMED AS AN ADDITIONAL INSURED UNDER THIS COVERAGE.**
4. The initial term of this Agreement shall begin on October 1, 2026 and shall terminate on September 30, 2027 (“Initial Term”). Following the Initial Term, this Agreement shall automatically renew for up to two (2) additional one (1) year renewal terms (each being a “Renewal Term”), with October 1st being the first day of any such Renewal Term. The Agreement and the rates set out herein may be revisited with proper approvals from the applicable governing bodies and elected official(s) each fiscal year. Either party may

terminate this Agreement, for convenience and without cause, by providing thirty (30) days' advance written notice to the other party.

5. State law requires that law enforcement personnel conducting "off-duty" work must be both "full time" and "entitled" to fringe benefits. Tex. Occup. Code Sec. 1702.322(A) & (B)(i). Thus, part-time deputies and "reserve" officers may not conduct "off-duty" work.
6. The County agrees that each of the Deputies will be properly insured with automobile liability insurance while operating the patrol vehicle in accordance with Section 612.005(b) of the Texas Government Code, and any other applicable laws.
7. County agrees to invoice LGE for the reimbursement amounts for Deputies' vehicle usage at the rate of **\$ 18.00 per hour per vehicle** (to cover LGE's fair share of costs for fuel, maintenance, and yearly premiums on automobile insurance). The LGE acknowledges that the above-described reimbursement rate will not totally cover the entire costs incurred by County for the fully equipped patrol vehicle that is being utilized by such Deputies in the LGE's boundaries; provided, however, County deems such unrecovered costs for the fully equipped patrol vehicle to be of a public benefit to the citizens of Williamson County.
8. On a monthly basis for each vehicle used by Deputies, LGE agrees to cause Deputies to maintain a written log of all times that vehicles are used for off-duty work, whether the vehicle is actually driven or parked. LGE shall provide such vehicle time records to County and LEA no later than the end of each quarter (end of month for each of the following: March, June, September, and December). County will invoice based on the total usage and rate, as set forth in Paragraph 7, and LGE will pay such invoice pursuant Chapter 2251 of the Texas Government Code ("Texas Prompt Payment Act"). Reporting must be submitted to:

LEA: At the address set forth on the signature page below.

County: Williamson County Auditor's Office
 Attn: Finance Director
 1848 Texas Trail
 Georgetown, Texas 78626
9. LGE agrees that it shall pay Deputies directly and file all applicable reporting forms with the Internal Revenue Service, as determined by the LGE.
10. Each party to this Agreement, in the performance of this Agreement, shall act in an individual capacity and not as agents, employees, partners, joint ventures or associates of one another.
11. The parties to this Agreement hereby agree that the Local Governmental Entity Regarding Off-Duty Contracting of County Law Enforcement Agency Deputies ("Original Agreement") that was previously executed by the parties and in effect as of the date this Agreement was fully executed and any amendments to the Original Agreement shall terminate effective as of the first day of the Initial Term set out hereinabove. Upon such complete execution of this Agreement and the termination of the Original Agreement and its amendments, the Original Agreement and its amendments shall cease to be effective and shall be wholly supplanted by this Agreement.

12. Nothing in this Agreement shall be deemed to waive, modify or amend any legal defense available at law or in equity to County or LGE, or their past or present officers, employees, or agents, nor to create any legal rights or claim on behalf of any third party. County and LGE do not waive, modify, or alter to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas and of the United States.

LGE:

Name of LGE: North Austin Municipal Utility District No. 1

Signature: 

Printed Name: Don Conklin

Title: President, Board of Directors

Date: July 15, 2026

**WILLIAMSON COUNTY LAW
ENFORCEMENT AGENCY (LEA):**

LEA: Williamson County Sheriff's Office

Printed Name of Official: Matthew Lindemann, Williamson County Sheriff

Signature of Official: 

Date: July 20, 2026

Address of Office: 508 S. Rock Street
Georgetown, Texas 78626

COUNTERPART SIGNATURE PAGE
REGARDING COUNTY VEHICLE USE
DURING OFF-DUTY SERVICES OF
COUNTY DEPUTIES

TO BE EXECUTED BY COUNTY COMMISSIONERS COURT FOR
CONFIRMATION OF BUDGETARY AUTHORIZATION
RELATED TO USE OF
VEHICLES FOR OFF-DUTY WORK¹

WILLIAMSON COUNTY COMMISSIONERS COURT:

By: _____
Williamson County Judge or
Presiding Officer,
Williamson County Commissioners Court
1848 Texas Trail
Georgetown, Texas 78626

Date: _____, 20____

¹ Including, but not limited to fuel, insurance, and maintenance of county-owned assets.

Commissioners Court - Regular Session**15.****Meeting Date:** 07/28/2026

Ranch at Cypress Creek MUD#1 Standard Agreement for County Sheriff

Submitted For: Matthew Lindemann**Submitted By:** Starla Hall, Sheriff**Department:** Sheriff**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider and take appropriate action regarding approval and receipt of the Standard Agreement with Ranch at Cypress Creek Municipal Utility District #1 for off-duty contracting of County Sheriff's Deputies to be effective October 1, 2026.

Public Background

This renewal agreement gives permission for Ranch at Cypress Creek MUD #1 to contract County Sheriff's deputies in a private capacity and the County to invoice them for deputies' vehicle usage. The term of this agreement shall begin on October 1, 2026, and will have two additional one-year renewal terms, with October 1st being the first day of any such renewal term. The agreement and the rates set out in it may be revisited with proper approval from the applicable governing bodies and elected officials each fiscal year. Either party may terminate this Agreement, for convenience and without cause, by providing thirty days' advance written notice to the other party.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Ranch at Cypress Creek Standard Agreement

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Starla Hall

Final Approval Date: 07/17/2026

Reviewed By

Delia Colon

Date

07/17/2026 04:34 PM

Started On: 07/17/2026 03:54 PM

STATE OF TEXAS	§	STANDARD AGREEMENT WITH
	§	LOCAL GOVERNMENTAL ENTITY
	§	REGARDING OFF-DUTY
	§	CONTRACTING OF COUNTY
COUNTY OF WILLIAMSON	§	LAW ENFORCEMENT AGENCY
		DEPUTIES

This Interlocal Agreement (hereinafter, the "Agreement") is entered into by and between the local governmental entity set forth on the signature page below (hereinafter, "LGE") in the State of Texas, and Williamson County, Texas (hereinafter, "County") a political subdivision of the State of Texas, and the Williamson County Law Enforcement Agency (hereinafter, "LEA").

For and in consideration of the permission given by County for the LGE to contract in a private capacity Deputies of the LEA (hereinafter "Deputies"), while Deputies are not on duty with and for the County, it is hereby agreed as follows:

1. It is mutually agreed that while the Deputies are working for the LGE, the Deputies' primary responsibility is the enforcement of Federal and State laws and County Ordinances or Regulations to protect life and property and to keep the peace. The Deputies cannot enforce policies or rules of the LGE. To the extent applicable, the Deputies shall enforce District Rules and Regulations adopted pursuant to Section 54.205(4) of the Texas Water Code and published in accordance with Sections 54.206 through 54.208 of the Texas Water Code provided that a violation of such District Rules and Regulations also constitutes a crime under the Texas Penal Code. ***LGE expressly acknowledges and agrees that such Deputies are at all times independent contractors of LGE when contracted by the LGE.***
2. It is understood by the LGE that the County shall retain the right to withdraw at any time its permission for the Deputies to work in a private capacity. If the permission of the County is withdrawn, the LGE agrees to terminate its contractor relationships with Deputies. The LGE, as part of this Agreement, binds itself to release and hold harmless the County from any liability or claim for damages in the event such permission is withdrawn by the County.
3. Prior to the beginning of Deputies performing services for the LGE, the LGE shall obtain a comprehensive general liability insurance policy from a company authorized to do business in the State of Texas, intergovernmental risk pool or equivalent coverage through the Texas Municipal League Intergovernmental Risk Pool with minimum amounts of Ten Thousand Dollars (\$10,000) per occurrence for property damage, One Hundred Thousand Dollars (\$100,000) per person, and Three Hundred Thousand Dollars (\$300,000) per occurrence for personal injury. **COUNTY SHALL BE NAMED AS AN ADDITIONAL INSURED UNDER THIS COVERAGE.**
4. The initial term of this Agreement shall begin on October 1, 2026 and shall terminate on September 30, 2027 ("Initial Term"). Following the Initial Term, this Agreement shall automatically renew for up to two (2) additional one (1) year renewal terms (each being a "Renewal Term"), with October 1st being the first day of any such Renewal Term. The Agreement and the rates set out herein may be revisited with proper approvals from the applicable governing bodies and elected official(s) each fiscal year. Either party may

terminate this Agreement, for convenience and without cause, by providing thirty (30) days' advance written notice to the other party.

5. State law requires that law enforcement personnel conducting "off-duty" work must be both "full time" and "entitled" to fringe benefits. Tex. Occup. Code Sec. 1702.322(A) & (B)(i). Thus, part-time deputies and "reserve" officers may not conduct "off-duty" work.
6. The County agrees that each of the Deputies will be properly insured with automobile liability insurance while operating the patrol vehicle in accordance with Section 612.005(b) of the Texas Government Code, and any other applicable laws.
7. County agrees to invoice LGE for the reimbursement amounts for Deputies' vehicle usage at the rate of **\$ 18.00 per hour per vehicle** (to cover LGE's fair share of costs for fuel, maintenance, and yearly premiums on automobile insurance). The LGE acknowledges that the above-described reimbursement rate will not totally cover the entire costs incurred by County for the fully equipped patrol vehicle that is being utilized by such Deputies in the LGE's boundaries; provided, however, County deems such unrecovered costs for the fully equipped patrol vehicle to be of a public benefit to the citizens of Williamson County.
8. On a monthly basis for each vehicle used by Deputies, LGE agrees to cause Deputies to maintain a written log of all times that vehicles are used for off-duty work, whether the vehicle is actually driven or parked. LGE shall provide such vehicle time records to County and LEA no later than the end of each quarter (end of month for each of the following: March, June, September, and December). County will invoice based on the total usage and rate, as set forth in Paragraph 7, and LGE will pay such invoice pursuant Chapter 2251 of the Texas Government Code ("Texas Prompt Payment Act"). Reporting must be submitted to:

LEA: At the address set forth on the signature page below.

County: Williamson County Auditor's Office
Attn: Finance Director
1848 Texas Trail
Georgetown, Texas 78626

9. LGE agrees that it shall pay Deputies directly and file all applicable reporting forms with the Internal Revenue Service, as determined by the LGE.
10. Each party to this Agreement, in the performance of this Agreement, shall act in an individual capacity and not as agents, employees, partners, joint ventures or associates of one another.
11. The parties to this Agreement hereby agree that the Local Governmental Entity Regarding Off-Duty Contracting of County Law Enforcement Agency Deputies ("Original Agreement") that was previously executed by the parties and in effect as of the date this Agreement was fully executed and any amendments to the Original Agreement shall terminate effective as of the first day of the Initial Term set out hereinabove. Upon such complete execution of this Agreement and the termination of the Original Agreement and its amendments, the Original Agreement and its amendments shall cease to be effective and shall be wholly supplanted by this Agreement.

12. Nothing in this Agreement shall be deemed to waive, modify or amend any legal defense available at law or in equity to County or LGE, or their past or present officers, employees, or agents, nor to create any legal rights or claim on behalf of any third party. County and LGE do not waive, modify, or alter to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas and of the United States.

LGE:

Name of LGE: Ranch at Cypress Creek MUD No. 1

Signature: 

Printed Name: Matthew Whittington

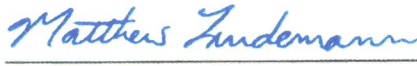
Title: President

Date: July 16, 2025

**WILLIAMSON COUNTY LAW
ENFORCEMENT AGENCY (LEA):**

LEA: Williamson County Sheriff's Office

Printed Name of Official: Matthew Lindemann, Williamson County Sheriff

Signature of Official: 

Date: July 17, 2026

Address of Office: 508 S. Rock Street
Georgetown, Texas 78626

COUNTERPART SIGNATURE PAGE
REGARDING COUNTY VEHICLE USE
DURING OFF-DUTY SERVICES OF
COUNTY DEPUTIES

TO BE EXECUTED BY COUNTY COMMISSIONERS COURT FOR
CONFIRMATION OF BUDGETARY AUTHORIZATION
RELATED TO USE OF
VEHICLES FOR OFF-DUTY WORK¹

WILLIAMSON COUNTY COMMISSIONERS COURT:

By: _____
Williamson County Judge or
Presiding Officer,
Williamson County Commissioners Court
1848 Texas Trail
Georgetown, Texas 78626

Date: _____, 20____

¹ Including, but not limited to fuel, insurance, and maintenance of county-owned assets.

Commissioners Court - Regular Session**16.****Meeting Date:** 07/28/2026

Siena MUD#1 Standard Agreement for County Sheriff

Submitted For: Matthew Lindemann**Submitted By:** Starla Hall, Sheriff**Department:** Sheriff**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider and take appropriate action regarding approval and receipt of the Standard Agreement with Siena Municipal Utility District #1 for off-duty contracting of County Sheriff's Deputies to be effective October 1, 2026.

Public Background

This renewal agreement gives permission for Siena MUD #1 to contract County Sheriff's deputies in a private capacity and the County to invoice them for deputies' vehicle usage. The term of this agreement shall begin on October 1, 2026, and will have two additional one-year renewal terms, with October 1st being the first day of any such renewal term. The agreement and the rates set out in it may be revisited with proper approval from the applicable governing bodies and elected officials each fiscal year. Either party may terminate this Agreement, for convenience and without cause, by providing thirty days' advance written notice to the other party.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Siena MUD #1 Standard Agreement

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Starla Hall

Final Approval Date: 07/21/2026

Reviewed By

Delia Colon

Date

07/21/2026 03:40 PM

Started On: 07/21/2026 12:14 PM

STATE OF TEXAS	§	STANDARD AGREEMENT WITH
	§	LOCAL GOVERNMENTAL ENTITY
	§	REGARDING OFF-DUTY
	§	CONTRACTING OF COUNTY
COUNTY OF WILLIAMSON	§	LAW ENFORCEMENT AGENCY
		DEPUTIES

This Interlocal Agreement (hereinafter, the “Agreement”) is entered into by and between the local governmental entity set forth on the signature page below (hereinafter, “LGE”) in the State of Texas, and Williamson County, Texas (hereinafter, “County”) a political subdivision of the State of Texas, and the Williamson County Law Enforcement Agency (hereinafter, “LEA”).

For and in consideration of the permission given by County for the LGE to contract in a private capacity Deputies of the LEA (hereinafter “Deputies”), while Deputies are not on duty with and for the County, it is hereby agreed as follows:

1. It is mutually agreed that while the Deputies are working for the LGE, the Deputies’ primary responsibility is the enforcement of Federal and State laws and County Ordinances or Regulations to protect life and property and to keep the peace. The Deputies cannot enforce policies or rules of the LGE. To the extent applicable, the Deputies shall enforce District Rules and Regulations adopted pursuant to Section 54.205(4) of the Texas Water Code and published in accordance with Sections 54.206 through 54.208 of the Texas Water Code provided that a violation of such District Rules and Regulations also constitutes a crime under the Texas Penal Code. ***LGE expressly acknowledges and agrees that such Deputies are at all times independent contractors of LGE when contracted by the LGE.***
2. It is understood by the LGE that the County shall retain the right to withdraw at any time its permission for the Deputies to work in a private capacity. If the permission of the County is withdrawn, the LGE agrees to terminate its contractor relationships with Deputies. The LGE, as part of this Agreement, binds itself to release and hold harmless the County from any liability or claim for damages in the event such permission is withdrawn by the County.
3. Prior to the beginning of Deputies performing services for the LGE, the LGE shall obtain a comprehensive general liability insurance policy from a company authorized to do business in the State of Texas, intergovernmental risk pool or equivalent coverage through the Texas Municipal League Intergovernmental Risk Pool with minimum amounts of Ten Thousand Dollars (\$10,000) per occurrence for property damage, One Hundred Thousand Dollars (\$100,000) per person, and Three Hundred Thousand Dollars (\$300,000) per occurrence for personal injury. **COUNTY SHALL BE NAMED AS AN ADDITIONAL INSURED UNDER THIS COVERAGE.**
4. The initial term of this Agreement shall begin on October 1, 2026 and shall terminate on September 30, 2027 (“Initial Term”). Following the Initial Term, this Agreement shall automatically renew for up to two (2) additional one (1) year renewal terms (each being a “Renewal Term”), with October 1st being the first day of any such Renewal Term. The Agreement and the rates set out herein may be revisited with proper approvals from the applicable governing bodies and elected official(s) each fiscal year. Either party may

terminate this Agreement, for convenience and without cause, by providing thirty (30) days' advance written notice to the other party.

5. State law requires that law enforcement personnel conducting "off-duty" work must be both "full time" and "entitled" to fringe benefits. Tex. Occup. Code Sec. 1702.322(A) & (B)(i). Thus, part-time deputies and "reserve" officers may not conduct "off-duty" work.
6. The County agrees that each of the Deputies will be properly insured with automobile liability insurance while operating the patrol vehicle in accordance with Section 612.005(b) of the Texas Government Code, and any other applicable laws.
7. County agrees to invoice LGE for the reimbursement amounts for Deputies' vehicle usage at the rate of **\$ 18.00 per hour per vehicle** (to cover LGE's fair share of costs for fuel, maintenance, and yearly premiums on automobile insurance). The LGE acknowledges that the above-described reimbursement rate will not totally cover the entire costs incurred by County for the fully equipped patrol vehicle that is being utilized by such Deputies in the LGE's boundaries; provided, however, County deems such unrecovered costs for the fully equipped patrol vehicle to be of a public benefit to the citizens of Williamson County.
8. On a monthly basis for each vehicle used by Deputies, LGE agrees to cause Deputies to maintain a written log of all times that vehicles are used for off-duty work, whether the vehicle is actually driven or parked. LGE shall provide such vehicle time records to County and LEA no later than the end of each quarter (end of month for each of the following: March, June, September, and December). County will invoice based on the total usage and rate, as set forth in Paragraph 7, and LGE will pay such invoice pursuant Chapter 2251 of the Texas Government Code ("Texas Prompt Payment Act"). Reporting must be submitted to:

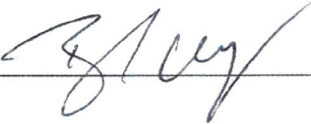
LEA: At the address set forth on the signature page below.

County: Williamson County Auditor's Office
Attn: Finance Director
1848 Texas Trail
Georgetown, Texas 78626
9. LGE agrees that it shall pay Deputies directly and file all applicable reporting forms with the Internal Revenue Service, as determined by the LGE.
10. Each party to this Agreement, in the performance of this Agreement, shall act in an individual capacity and not as agents, employees, partners, joint ventures or associates of one another.
11. The parties to this Agreement hereby agree that the Local Governmental Entity Regarding Off-Duty Contracting of County Law Enforcement Agency Deputies ("Original Agreement") that was previously executed by the parties and in effect as of the date this Agreement was fully executed and any amendments to the Original Agreement shall terminate effective as of the first day of the Initial Term set out hereinabove. Upon such complete execution of this Agreement and the termination of the Original Agreement and its amendments, the Original Agreement and its amendments shall cease to be effective and shall be wholly supplanted by this Agreement.

12. Nothing in this Agreement shall be deemed to waive, modify or amend any legal defense available at law or in equity to County or LGE, or their past or present officers, employees, or agents, nor to create any legal rights or claim on behalf of any third party. County and LGE do not waive, modify, or alter to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas and of the United States.

LGE:

Name of LGE: Siena Municipal Utility District No. 1

Signature: 

Printed Name: Brian T. Wolf

Title: Vice President, Board of Directors

Date: July 15, 2026

**WILLIAMSON COUNTY LAW
ENFORCEMENT AGENCY (LEA):**

LEA: Williamson County Sheriff's Office

Printed Name of Official: Matthew Lindemann, Williamson County Sheriff

Signature of Official: 

Date: July 20, 2026

Address of Office: 508 S. Rock Street
Georgetown, Texas 78626

COUNTERPART SIGNATURE PAGE
REGARDING COUNTY VEHICLE USE
DURING OFF-DUTY SERVICES OF
COUNTY DEPUTIES

TO BE EXECUTED BY COUNTY COMMISSIONERS COURT FOR
CONFIRMATION OF BUDGETARY AUTHORIZATION
RELATED TO USE OF
VEHICLES FOR OFF-DUTY WORK¹

WILLIAMSON COUNTY COMMISSIONERS COURT:

By: _____
Williamson County Judge or
Presiding Officer,
Williamson County Commissioners Court
1848 Texas Trail
Georgetown, Texas 78626

Date: _____, 20____

¹ Including, but not limited to fuel, insurance, and maintenance of county-owned assets.

Commissioners Court - Regular Session

17.

Meeting Date: 07/28/2026

Parkside on the River MUD #2 Standard Agreement for County Sheriff

Submitted For: Matthew Lindemann**Submitted By:** Starla Hall, Sheriff**Department:** Sheriff**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider and take appropriate action regarding approval and receipt of the Standard Agreement with Parkside on the River Municipal Utility District #2 for off-duty contracting of County Sheriff's Deputies to be effective October 1, 2026.

Public Background

This renewal agreement gives permission for Parkside on the River MUD #2 to contract County Sheriff's deputies in a private capacity and the County to invoice them for deputies' vehicle usage. The term of this agreement shall begin on October 1, 2026, and will have two additional one-year renewal terms, with October 1st being the first day of any such renewal term. The agreement and the rates set out in it may be revisited with proper approval from the applicable governing bodies and elected officials each fiscal year. Either party may terminate this Agreement, for convenience and without cause, by providing thirty days' advance written notice to the other party.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Parkside on the River MUD#2 standard agreement

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Starla Hall

Final Approval Date: 07/21/2026

Reviewed By

Delia Colon

Date

07/21/2026 04:03 PM

Started On: 07/21/2026 03:26 PM

STATE OF TEXAS	§	STANDARD AGREEMENT WITH
	§	LOCAL GOVERNMENTAL ENTITY
	§	REGARDING OFF-DUTY
	§	CONTRACTING OF COUNTY
COUNTY OF WILLIAMSON	§	LAW ENFORCEMENT AGENCY
		DEPUTIES

This Interlocal Agreement (hereinafter, the "Agreement") is entered into by and between the local governmental entity set forth on the signature page below (hereinafter, "LGE") in the State of Texas, and Williamson County, Texas (hereinafter, "County") a political subdivision of the State of Texas, and the Williamson County Law Enforcement Agency (hereinafter, "LEA").

For and in consideration of the permission given by County for the LGE to contract in a private capacity Deputies of the LEA (hereinafter "Deputies"), while Deputies are not on duty with and for the County, it is hereby agreed as follows:

1. It is mutually agreed that while the Deputies are working for the LGE, the Deputies' primary responsibility is the enforcement of Federal and State laws and County Ordinances or Regulations to protect life and property and to keep the peace. The Deputies cannot enforce policies or rules of the LGE. To the extent applicable, the Deputies shall enforce District Rules and Regulations adopted pursuant to Section 54.205(4) of the Texas Water Code and published in accordance with Sections 54.206 through 54.208 of the Texas Water Code provided that a violation of such District Rules and Regulations also constitutes a crime under the Texas Penal Code. ***LGE expressly acknowledges and agrees that such Deputies are at all times independent contractors of LGE when contracted by the LGE.***
2. It is understood by the LGE that the County shall retain the right to withdraw at any time its permission for the Deputies to work in a private capacity. If the permission of the County is withdrawn, the LGE agrees to terminate its contractual relationships with Deputies. The LGE, as part of this Agreement, binds itself to release and hold harmless the County from any liability or claim for damages in the event such permission is withdrawn by the County.
3. Prior to the beginning of Deputies performing services for the LGE, the LGE shall obtain a comprehensive general liability insurance policy from a company authorized to do business in the State of Texas, intergovernmental risk pool or equivalent coverage through the Texas Municipal League Intergovernmental Risk Pool with minimum amounts of Ten Thousand Dollars (\$10,000) per occurrence for property damage, One Hundred Thousand Dollars (\$100,000) per person, and Three Hundred Thousand Dollars (\$300,000) per occurrence for personal injury. **COUNTY SHALL BE NAMED AS AN ADDITIONAL INSURED UNDER THIS COVERAGE.**
4. The initial term of this Agreement shall begin on October 1, 2026 and shall terminate on September 30, 2027 ("Initial Term"). Following the Initial Term, this Agreement shall automatically renew for up to two (2) additional one (1) year renewal terms (each being a "Renewal Term"), with October 1st being the first day of any such Renewal Term. The Agreement and the rates set out herein may be revisited with proper approvals from the applicable governing bodies and elected official(s) each fiscal year. Either party may

terminate this Agreement, for convenience and without cause, by providing thirty (30) days' advance written notice to the other party.

5. State law requires that law enforcement personnel conducting "off-duty" work must be both "full time" and "entitled" to fringe benefits. Tex. Occup. Code Sec. 1702.322(A) & (B)(i). Thus, part-time deputies and "reserve" officers may not conduct "off-duty" work.
6. The County agrees that each of the Deputies will be properly insured with automobile liability insurance while operating the patrol vehicle in accordance with Section 612.005(b) of the Texas Government Code, and any other applicable laws.
7. County agrees to invoice LGE for the reimbursement amounts for Deputies' vehicle usage at the rate of **\$ 18.00 per hour per vehicle** (to cover LGE's fair share of costs for fuel, maintenance, and yearly premiums on automobile insurance). The LGE acknowledges that the above-described reimbursement rate will not totally cover the entire costs incurred by County for the fully equipped patrol vehicle that is being utilized by such Deputies in the LGE's boundaries; provided, however, County deems such unrecovered costs for the fully equipped patrol vehicle to be of a public benefit to the citizens of Williamson County.
8. On a monthly basis for each vehicle used by Deputies, LGE agrees to cause Deputies to maintain a written log of all times that vehicles are used for off-duty work, whether the vehicle is actually driven or parked. LGE shall provide such vehicle time records to County and LEA no later than the end of each quarter (end of month for each of the following: March, June, September, and December). County will invoice based on the total usage and rate, as set forth in Paragraph 7, and LGE will pay such invoice pursuant Chapter 2251 of the Texas Government Code ("Texas Prompt Payment Act"). Reporting must be submitted to:

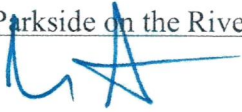
LEA: At the address set forth on the signature page below.

County: Williamson County Auditor's Office
 Attn: Finance Director
 1848 Texas Trail
 Georgetown, Texas 78626
9. LGE agrees that it shall pay Deputies directly and file all applicable reporting forms with the Internal Revenue Service, as determined by the LGE.
10. Each party to this Agreement, in the performance of this Agreement, shall act in an individual capacity and not as agents, employees, partners, joint ventures or associates of one another.
11. The parties to this Agreement hereby agree that the Standard Agreement with Local Governmental Entity Regarding Off-Duty Contracting of County Law Enforcement Agency Deputies ("Original Agreement") that was previously executed by the parties and in effect as of the date this Agreement was fully executed and any amendments to the Original Agreement shall terminate effective as of the first day of the Initial Term set out hereinabove. Upon such complete execution of this Agreement and the termination of the Original Agreement and its amendments, the Original Agreement and its amendments shall cease to be effective and shall be wholly supplanted by this Agreement.

12. Nothing in this Agreement shall be deemed to waive, modify or amend any legal defense available at law or in equity to County or LGE, or their past or present officers, employees, or agents, nor to create any legal rights or claim on behalf of any third party. County and LGE do not waive, modify, or alter to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas and of the United States.

LGE:

Name of LGE: Parkside on the River Municipal Utility District No. 2

Signature: 

Printed Name: Curtis R. Steger

Title: President, Board of Directors

Date: July 15, 2026

**WILLIAMSON COUNTY LAW
ENFORCEMENT AGENCY (LEA):**

LEA: Williamson County Sheriff's Office

Printed Name of Official: Matthew Lindemann, Williamson County Sheriff

Signature of Official: 

Date: July 21, 2026

Address of Office: 508 S. Rock Street
Georgetown, Texas 78626

COUNTERPART SIGNATURE PAGE
TO STANDARD AGREEMENT WITH
LOCAL GOVERNMENTAL ENTITY
REGARDING OFF-DUTY
CONTRACTING OF COUNTY LAW
ENFORCEMENT AGENCY DEPUTIES

TO BE EXECUTED BY COUNTY COMMISSIONERS COURT FOR
CONFIRMATION OF BUDGETARY AUTHORIZATION
RELATED TO USE OF
VEHICLES FOR OFF-DUTY WORK¹

WILLIAMSON COUNTY COMMISSIONERS COURT:

By: _____
Williamson County Judge or
Presiding Officer,
Williamson County Commissioners Court
1848 Texas Trail
Georgetown, Texas 78626

Date: _____, 20____

Commissioners Court - Regular Session**18.****Meeting Date:** 07/28/2026

Siena MUD #2 Standard Agreement for County Sheriff

Submitted For: Matthew Lindemann**Submitted By:** Starla Hall, Sheriff**Department:** Sheriff**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider and take appropriate action regarding approval and receipt of the Standard Agreement with Siena Municipal Utility District #2 for off-duty contracting of County Sheriff's Deputies to be effective October 1, 2026.

Public Background

This renewal agreement gives permission for Siena MUD #2 to contract County Sheriff's deputies in a private capacity and the County to invoice them for deputies' vehicle usage. The term of this agreement shall begin on October 1, 2026, and will have two additional one-year renewal terms with October 1st being the first day of any such renewal term. The agreement and the rates set out in it may be revisited with proper approval from the applicable governing bodies and elected officials each fiscal year. Either party may terminate this Agreement, for convenience and without cause, by providing thirty days' advance written notice to the other party.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Siena MUD #2 Standard Agreement

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Starla Hall

Final Approval Date: 07/21/2026

Reviewed By

Delia Colon

Date

07/21/2026 03:48 PM

Started On: 07/21/2026 12:39 PM

STATE OF TEXAS	§	STANDARD AGREEMENT WITH
	§	LOCAL GOVERNMENTAL ENTITY
	§	REGARDING OFF-DUTY
	§	CONTRACTING OF COUNTY
COUNTY OF WILLIAMSON	§	LAW ENFORCEMENT AGENCY
		DEPUTIES

This Interlocal Agreement (hereinafter, the "Agreement") is entered into by and between the local governmental entity set forth on the signature page below (hereinafter, "LGE") in the State of Texas, and Williamson County, Texas (hereinafter, "County") a political subdivision of the State of Texas, and the Williamson County Law Enforcement Agency (hereinafter, "LEA").

For and in consideration of the permission given by County for the LGE to contract in a private capacity Deputies of the LEA (hereinafter "Deputies"), while Deputies are not on duty with and for the County, it is hereby agreed as follows:

1. It is mutually agreed that while the Deputies are working for the LGE, the Deputies' primary responsibility is the enforcement of Federal and State laws and County Ordinances or Regulations to protect life and property and to keep the peace. The Deputies cannot enforce policies or rules of the LGE. To the extent applicable, the Deputies shall enforce District Rules and Regulations adopted pursuant to Section 54.205(4) of the Texas Water Code and published in accordance with Sections 54.206 through 54.208 of the Texas Water Code provided that a violation of such District Rules and Regulations also constitutes a crime under the Texas Penal Code. ***LGE expressly acknowledges and agrees that such Deputies are at all times independent contractors of LGE when contracted by the LGE.***
2. It is understood by the LGE that the County shall retain the right to withdraw at any time its permission for the Deputies to work in a private capacity. If the permission of the County is withdrawn, the LGE agrees to terminate its contractor relationships with Deputies. The LGE, as part of this Agreement, binds itself to release and hold harmless the County from any liability or claim for damages in the event such permission is withdrawn by the County.
3. Prior to the beginning of Deputies performing services for the LGE, the LGE shall obtain a comprehensive general liability insurance policy from a company authorized to do business in the State of Texas, intergovernmental risk pool or equivalent coverage through the Texas Municipal League Intergovernmental Risk Pool with minimum amounts of Ten Thousand Dollars (\$10,000) per occurrence for property damage, One Hundred Thousand Dollars (\$100,000) per person, and Three Hundred Thousand Dollars (\$300,000) per occurrence for personal injury. **COUNTY SHALL BE NAMED AS AN ADDITIONAL INSURED UNDER THIS COVERAGE.**
4. The initial term of this Agreement shall begin on October 1, 2026 and shall terminate on September 30, 2027 ("Initial Term"). Following the Initial Term, this Agreement shall automatically renew for up to two (2) additional one (1) year renewal terms (each being a "Renewal Term"), with October 1st being the first day of any such Renewal Term. The Agreement and the rates set out herein may be revisited with proper approvals from the applicable governing bodies and elected official(s) each fiscal year. Either party may

terminate this Agreement, for convenience and without cause, by providing thirty (30) days' advance written notice to the other party.

5. State law requires that law enforcement personnel conducting "off-duty" work must be both "full time" and "entitled" to fringe benefits. Tex. Occup. Code Sec. 1702.322(A) & (B)(i). Thus, part-time deputies and "reserve" officers may not conduct "off-duty" work.
6. The County agrees that each of the Deputies will be properly insured with automobile liability insurance while operating the patrol vehicle in accordance with Section 612.005(b) of the Texas Government Code, and any other applicable laws.
7. County agrees to invoice LGE for the reimbursement amounts for Deputies' vehicle usage at the rate of **\$ 18.00 per hour per vehicle** (to cover LGE's fair share of costs for fuel, maintenance, and yearly premiums on automobile insurance). The LGE acknowledges that the above-described reimbursement rate will not totally cover the entire costs incurred by County for the fully equipped patrol vehicle that is being utilized by such Deputies in the LGE's boundaries; provided, however, County deems such unrecovered costs for the fully equipped patrol vehicle to be of a public benefit to the citizens of Williamson County.
8. On a monthly basis for each vehicle used by Deputies, LGE agrees to cause Deputies to maintain a written log of all times that vehicles are used for off-duty work, whether the vehicle is actually driven or parked. LGE shall provide such vehicle time records to County and LEA no later than the end of each quarter (end of month for each of the following: March, June, September, and December). County will invoice based on the total usage and rate, as set forth in Paragraph 7, and LGE will pay such invoice pursuant Chapter 2251 of the Texas Government Code ("Texas Prompt Payment Act"). Reporting must be submitted to:

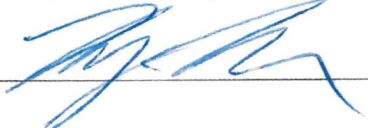
LEA: At the address set forth on the signature page below.

County: Williamson County Auditor's Office
 Attn: Finance Director
 1848 Texas Trail
 Georgetown, Texas 78626
9. LGE agrees that it shall pay Deputies directly and file all applicable reporting forms with the Internal Revenue Service, as determined by the LGE.
10. Each party to this Agreement, in the performance of this Agreement, shall act in an individual capacity and not as agents, employees, partners, joint ventures or associates of one another.
11. The parties to this Agreement hereby agree that the Local Governmental Entity Regarding Off-Duty Contracting of County Law Enforcement Agency Deputies ("Original Agreement") that was previously executed by the parties and in effect as of the date this Agreement was fully executed and any amendments to the Original Agreement shall terminate effective as of the first day of the Initial Term set out hereinabove. Upon such complete execution of this Agreement and the termination of the Original Agreement and its amendments, the Original Agreement and its amendments shall cease to be effective and shall be wholly supplanted by this Agreement.

12. Nothing in this Agreement shall be deemed to waive, modify or amend any legal defense available at law or in equity to County or LGE, or their past or present officers, employees, or agents, nor to create any legal rights or claim on behalf of any third party. County and LGE do not waive, modify, or alter to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas and of the United States.

LGE:

Name of LGE: Siena Municipal Utility District No. 2

Signature: 

Printed Name: Toby Thurman

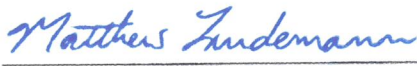
Title: President, Board of Directors

Date: July 15, 2026

**WILLIAMSON COUNTY LAW
ENFORCEMENT AGENCY (LEA):**

LEA: Williamson County Sheriff's Office

Printed Name of Official: Matthew Lindemann, Williamson County Sheriff

Signature of Official: 

Date: July 20, 2026

Address of Office: 508 S. Rock Street
Georgetown, Texas 78626

COUNTERPART SIGNATURE PAGE
REGARDING COUNTY VEHICLE USE
DURING OFF-DUTY SERVICES OF
COUNTY DEPUTIES

TO BE EXECUTED BY COUNTY COMMISSIONERS COURT FOR
CONFIRMATION OF BUDGETARY AUTHORIZATION
RELATED TO USE OF
VEHICLES FOR OFF-DUTY WORK¹

WILLIAMSON COUNTY COMMISSIONERS COURT:

By: _____
Williamson County Judge or
Presiding Officer,
Williamson County Commissioners Court
1848 Texas Trail
Georgetown, Texas 78626

Date: _____, 20____

¹ Including, but not limited to fuel, insurance, and maintenance of county-owned assets.

Commissioners Court - Regular Session**19.****Meeting Date:** 07/28/2026

Williamson County MUD #12 (Rancho Sienna) Standard Agreement for County Sheriff

Submitted For: Matthew Lindemann**Submitted By:** Starla Hall, Sheriff**Department:** Sheriff**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider and take appropriate action regarding approval and receipt of the Standard Agreement with Williamson County Municipal Utility District #12 (Rancho Sienna) for off-duty contracting of County Sheriff's Deputies, to be effective October 1, 2026.

Public Background

This renewal agreement gives permission for Williamson County Municipal Utility District #12 (Rancho Sienna) to contract County Sheriff's deputies in a private capacity and the County to invoice them for deputies' vehicle usage. The term of this agreement shall begin on October 1, 2026, and will have two additional one-year renewal terms with October 1st being the first day of any such renewal term. The agreement and the rates set out in it may be revisited with proper approvals from the applicable governing bodies and elected officials each fiscal year. Either party may terminate this Agreement, for convenience and without cause, by providing thirty days' advance written notice to the other party.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Rancho Sienna standard agreement

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Starla Hall

Final Approval Date: 07/17/2026

Reviewed By

Delia Colon

Date

07/17/2026 01:29 PM

Started On: 07/17/2026 11:37 AM

STATE OF TEXAS	§	STANDARD AGREEMENT WITH
	§	LOCAL GOVERNMENTAL ENTITY
	§	REGARDING OFF-DUTY
	§	CONTRACTING OF COUNTY
COUNTY OF WILLIAMSON	§	LAW ENFORCEMENT AGENCY
		DEPUTIES

This Interlocal Agreement (hereinafter, the "Agreement") is entered into by and between the local governmental entity set forth on the signature page below (hereinafter, "LGE") in the State of Texas, and Williamson County, Texas (hereinafter, "County") a political subdivision of the State of Texas, and the Williamson County Law Enforcement Agency (hereinafter, "LEA").

For and in consideration of the permission given by County for the LGE to contract in a private capacity Deputies of the LEA (hereinafter "Deputies"), while Deputies are not on duty with and for the County, it is hereby agreed as follows:

1. It is mutually agreed that while the Deputies are working for the LGE, the Deputies' primary responsibility is the enforcement of Federal and State laws and County Ordinances or Regulations to protect life and property and to keep the peace. The Deputies cannot enforce policies or rules of the LGE. To the extent applicable, the Deputies shall enforce District Rules and Regulations adopted pursuant to Section 54.205(4) of the Texas Water Code and published in accordance with Sections 54.206 through 54.208 of the Texas Water Code provided that a violation of such District Rules and Regulations also constitutes a crime under the Texas Penal Code. ***LGE expressly acknowledges and agrees that such Deputies are at all times independent contractors of LGE when contracted by the LGE.***
2. It is understood by the LGE that the County shall retain the right to withdraw at any time its permission for the Deputies to work in a private capacity. If the permission of the County is withdrawn, the LGE agrees to terminate its contractor relationships with Deputies. The LGE, as part of this Agreement, binds itself to release and hold harmless the County from any liability or claim for damages in the event such permission is withdrawn by the County.
3. Prior to the beginning of Deputies performing services for the LGE, the LGE shall obtain a comprehensive general liability insurance policy from a company authorized to do business in the State of Texas, intergovernmental risk pool or equivalent coverage through the Texas Municipal League Intergovernmental Risk Pool with minimum amounts of Ten Thousand Dollars (\$10,000) per occurrence for property damage, One Hundred Thousand Dollars (\$100,000) per person, and Three Hundred Thousand Dollars (\$300,000) per occurrence for personal injury. **COUNTY SHALL BE NAMED AS AN ADDITIONAL INSURED UNDER THIS COVERAGE.**
4. The initial term of this Agreement shall begin on October 1, 2026 and shall terminate on September 30, 2027 ("Initial Term"). Following the Initial Term, this Agreement shall automatically renew for up to two (2) additional one (1) year renewal terms (each being a "Renewal Term"), with October 1st being the first day of any such Renewal Term. The Agreement and the rates set out herein may be revisited with proper approvals from the applicable governing bodies and elected official(s) each fiscal year. Either party may

terminate this Agreement, for convenience and without cause, by providing thirty (30) days' advance written notice to the other party.

5. State law requires that law enforcement personnel conducting "off-duty" work must be both "full time" and "entitled" to fringe benefits. Tex. Occup. Code Sec. 1702.322(A) & (B)(i). Thus, part-time deputies and "reserve" officers may not conduct "off-duty" work.
6. The County agrees that each of the Deputies will be properly insured with automobile liability insurance while operating the patrol vehicle in accordance with Section 612.005(b) of the Texas Government Code, and any other applicable laws.
7. County agrees to invoice LGE for the reimbursement amounts for Deputies' vehicle usage at the rate of **\$ 18.00 per hour per vehicle** (to cover LGE's fair share of costs for fuel, maintenance, and yearly premiums on automobile insurance). The LGE acknowledges that the above-described reimbursement rate will not totally cover the entire costs incurred by County for the fully equipped patrol vehicle that is being utilized by such Deputies in the LGE's boundaries; provided, however, County deems such unrecovered costs for the fully equipped patrol vehicle to be of a public benefit to the citizens of Williamson County.
8. On a monthly basis for each vehicle used by Deputies, LGE agrees to cause Deputies to maintain a written log of all times that vehicles are used for off-duty work, whether the vehicle is actually driven or parked. LGE shall provide such vehicle time records to County and LEA no later than the end of each quarter (end of month for each of the following: March, June, September, and December). County will invoice based on the total usage and rate, as set forth in Paragraph 7, and LGE will pay such invoice pursuant Chapter 2251 of the Texas Government Code ("Texas Prompt Payment Act"). Reporting must be submitted to:

LEA: At the address set forth on the signature page below.

County: Williamson County Auditor's Office
Attn: Finance Director
1848 Texas Trail
Georgetown, Texas 78626

9. LGE agrees that it shall pay Deputies directly and file all applicable reporting forms with the Internal Revenue Service, as determined by the LGE.
10. Each party to this Agreement, in the performance of this Agreement, shall act in an individual capacity and not as agents, employees, partners, joint ventures or associates of one another.
11. The parties to this Agreement hereby agree that the Local Governmental Entity Regarding Off-Duty Contracting of County Law Enforcement Agency Deputies ("Original Agreement") that was previously executed by the parties and in effect as of the date this Agreement was fully executed and any amendments to the Original Agreement shall terminate effective as of the first day of the Initial Term set out hereinabove. Upon such complete execution of this Agreement and the termination of the Original Agreement and its amendments, the Original Agreement and its amendments shall cease to be effective and shall be wholly supplanted by this Agreement.

12. Nothing in this Agreement shall be deemed to waive, modify or amend any legal defense available at law or in equity to County or LGE, or their past or present officers, employees, or agents, nor to create any legal rights or claim on behalf of any third party. County and LGE do not waive, modify, or alter to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas and of the United States.

LGE:

Name of LGE: Williamson County Municipal Utility District No. 12

Signature: _____

Printed Name: Andrew Hunt

Title: President, Board of Directors

Date: July 2, 2026

**WILLIAMSON COUNTY LAW
ENFORCEMENT AGENCY (LEA):**

LEA: Williamson County Sheriff's Office

Printed Name of Official: Matthew Lindemann, Williamson County Sheriff

Signature of Official: Matthew Lindemann

Date: July 17, 2026

Address of Office: 508 S. Rock Street
Georgetown, Texas 78626

COUNTERPART SIGNATURE PAGE
REGARDING COUNTY VEHICLE USE
DURING OFF-DUTY SERVICES OF
COUNTY DEPUTIES

TO BE EXECUTED BY COUNTY COMMISSIONERS COURT FOR
CONFIRMATION OF BUDGETARY AUTHORIZATION
RELATED TO USE OF
VEHICLES FOR OFF-DUTY WORK¹

WILLIAMSON COUNTY COMMISSIONERS COURT:

By: _____
Williamson County Judge or
Presiding Officer,
Williamson County Commissioners Court
1848 Texas Trail
Georgetown, Texas 78626

Date: _____, 20____

¹ Including, but not limited to fuel, insurance, and maintenance of county-owned assets.

Commissioners Court - Regular Session**20.****Meeting Date:** 07/28/2026

Upper Forty Term

Submitted By: Hal Hawes, General Counsel**Department:** General Counsel**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider, and take appropriate action on an Agreement to Terminate that certain Chapter 381 Economic Development Program and Agreement between Williamson County, Texas, and Upper Forty, LLC terminating that certain Chapter 381 Economic Development Program and Agreement being dated effective August 18, 2021.

Public Background

The owner of the planned project, Upper Forty, LLC, never moved forward with the development of the project that was the subject of the 2021 Chapter 381 Economic Development Program and Agreement. Upper Forty, LLC has no plans to move forward with the project and has requested termination of the agreement.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Hal Hawes

Final Approval Date: 07/17/2026

Reviewed By

Delia Colon

Date

07/17/2026 03:59 PM

Started On: 07/17/2026 02:40 PM

Commissioners Court - Regular Session**21.****Meeting Date:** 07/28/2026

TAC Applic to Employ

Submitted By: Hal Hawes, General Counsel**Department:** General Counsel**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider, and take appropriate action to approve an Application to Employ Personnel by the Williamson County Tax Assessor-Collector, Catherine Totty, pursuant to Chapter 151 of the Texas Local Government Code.

Public Background

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Application to Employ Personnel - Tax Ass Coll

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Hal Hawes

Final Approval Date: 07/21/2026

Reviewed By

Delia Colon

Date

07/21/2026 04:04 PM

Started On: 07/21/2026 03:09 PM

Application to Commissioners' Court to Employ Personnel

To the Honorable Commissioners Court of Williamson County

I, Catherine Totty, Tax Assessor/Collector of Williamson County, Texas, hereby make application for authority to employ the following per Local Govt Code 151.001 (b):

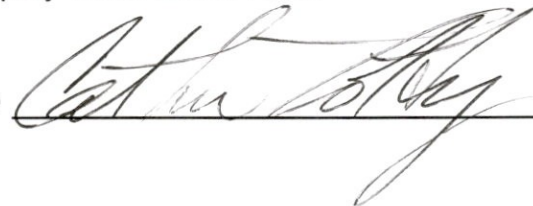
Proposed Effective Date	Title of Position	Proposed Salary
7/21/2026	Tax Specialist I.1807.001100.	\$38,376.00
7/21/2026	Tax Specialist I.1430.001100.	\$38,376.00
7/21/2026	Tax Accounting Specialist.1464.001100.	\$40,331.20
7/21/2026	Tax Specialist II.1909.001100.	\$40,331.20
7/21/2026	Tax Specialist II.2165.001100.	\$40,331.62
7/21/2026	Tax Specialist II.1910.001100.	\$40,331.62
7/21/2026	Tax Specialist II.2163.001100.	\$40,331.62
7/21/2026	Tax Specialist II.2162.001100.	\$40,331.62
7/21/2026	Tax Specialist II.2164.001100.	\$40,331.62
7/21/2026	Tax Specialist II.1911.001100.	\$40,331.62
7/21/2026	Tax Clerk.1853.001100.	\$40,366.22
7/21/2026	Tax Specialist II.1486.001100.	\$40,598.51
7/21/2026	Tax Specialist II.1704.001100.	\$40,598.51
7/21/2026	Tax Specialist II.1487.001100.	\$40,790.06
7/21/2026	Tax Specialist I.1427.001100.	\$40,826.91
7/21/2026	Tax Specialist II.2161.001100.	\$40,876.09
7/21/2026	Tax Specialist I.1973.001100.	\$40,905.57
7/21/2026	Tax Specialist II.1463.001100.	\$41,142.36
7/21/2026	Tax Specialist II.1703.001100.	\$41,179.27
7/21/2026	Tax Specialist II.1441.001100.	\$41,425.95
7/21/2026	Tax Specialist II.1440.001100.	\$41,582.51
7/21/2026	Tax Specialist II.1448.001100.	\$41,975.18
7/21/2026	Tax Specialist II.1806.001100.	\$41,995.25
7/21/2026	Tax Specialist II.1442.001100.	\$42,115.09
7/21/2026	Tax Specialist II.1435.001100.	\$42,313.15
7/21/2026	Tax Specialist II.1449.001100.	\$42,889.60
7/21/2026	Tax Specialist II.1450.001100.	\$42,896.14
7/21/2026	Tax Specialist I.1974.001100.	\$42,981.56
7/21/2026	Tax Specialist II.1719.001100.	\$43,109.30
7/21/2026	Tax Accounting Specialist.1428.001100.	\$43,977.84
7/21/2026	Tax Specialist II.1698.001100.	\$45,063.39

7/21/2026	Tax Specialist II.1451.001100.	\$45,133.16
7/21/2026	Tax Specialist II.1452.001100.	\$46,496.46
7/21/2026	Tax Specialist II.1437.001100.	\$46,645.58
7/21/2026	Senior Tax Specialist.1439.001100.	\$47,053.19
7/21/2026	Senior Tax Specialist.1762.001100.	\$47,298.68
7/21/2026	Tax Specialist II.1445.001100.	\$48,481.68
7/21/2026	Senior Tax Specialist.1431.001100.	\$48,898.97
7/21/2026	Senior Tax Specialist.1462.001100.	\$50,223.94
7/21/2026	Senior Tax Specialist.1446.001100.	\$50,568.63
7/21/2026	Tax Specialist I.1429.001100.	\$51,796.15
7/21/2026	Tax Accounting Specialist.2033.001100.	\$52,055.59
7/21/2026	Assistant Tax Manager.1444.001100.	\$53,137.52
7/21/2026	Assistant Tax Manager.1454.001100.	\$54,265.38
7/21/2026	Tax Specialist II.1438.001100.	\$55,185.90
7/21/2026	Assistant Tax Manager.1443.001100.	\$55,917.70
7/21/2026	Sr Accounting Specialist.1447.001100.	\$56,506.07
7/21/2026	Tax Specialist II.1469.001100.	\$58,341.41
7/21/2026	Tax Accounting Specialist.1468.001100.	\$60,489.47
7/21/2026	Tax Accounting Specialist.1436.001100.	\$60,489.48
7/21/2026	Quality Control Specialist.1461.001100.	\$61,618.14
7/21/2026	Senior Tax Specialist.1466.001100.	\$61,759.08
7/21/2026	Info Services Manager.1471.001100.	\$62,023.00
7/21/2026	Office Administrator.1457.001100.	\$62,230.96
7/21/2026	Motor Vehicle Manager.1458.001100.	\$69,462.64
7/21/2026	Assistant Tax Manager.1456.001100.	\$69,728.98
7/21/2026	Assistant Tax Manager.1467.001100.	\$70,015.88
7/21/2026	Motor Vehicle Manager.1453.001100.	\$72,749.56
7/21/2026	Motor Vehicle Manager.1455.001100.	\$74,507.68
7/21/2026	Motor Vehicle Manager.1459.001100.	\$75,605.40
7/21/2026	Tax Apps Specialist.1434.001100.	\$77,408.68
7/21/2026	Motor Vehicle Manager.1460.001100.	\$77,408.76
7/21/2026	Accounting Manager.1426.001100.	\$78,593.06
7/21/2026	Motor Vehicle Director.1432.001100.	\$84,813.56
7/21/2026	Property Tax Manager.1465.001100.	\$85,955.22
7/21/2026	Chief Deputy Tax.1433.001100.	\$105,065.22

Date

7/21/26

Sworn to



Commissioners Court - Regular Session**22.****Meeting Date:** 07/28/2026

Updates to the P-Card Policy Manual for the Purchasing Department

Submitted For: Joy Simonton**Submitted By:** Joy Simonton, Purchasing**Department:** Purchasing**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider and take appropriate action on approving revisions to the P-Card Policy Manual with an effective date of 9/1/2026.

Public Background

The policy document has been refreshed to reflect current processes and is attached for review and consideration.

Additional updates to the policy include:

- Allowing a Temporary Limit Increase to support one-off, slightly larger, purchases that require a card to complete;
- A standardized Missing Receipt Affidavit. The form is drafted and on file with the Purchasing Department.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

P-Card Policy Manual 2026

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Joy Simonton

Final Approval Date: 07/21/2026

Reviewed By

Delia Colon

Date

07/21/2026 08:51 AM

Started On: 07/15/2026 03:42 PM



P-CARD POLICY MANUAL

Effective September 1, 2026

Administered by the Purchasing Department
through a contract with



Purchasing Department
100 Wilco Way, Suite P101
Georgetown, TX 78626
512-943-3553

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Williamson County
Purchasing Department

P-Card Policy Manual

Sensitivity:	None
Criticality:	Moderate
Primary Type:	Policy
Effective Date:	September 1, 2026



INTRODUCTION

Welcome to the Williamson County Procurement Card (P-Card) program administered by Williamson County's Purchasing Department under a contract with JPMorgan Chase. The Williamson County P-Card program is designed to facilitate qualified small purchases. The streamlined process of P-Card purchasing benefits Williamson County and vendors.

Williamson County Asset – Williamson County considers P-Cards an asset. Any employee or Elected Official issued a P-Card, serving a role within the P-Card process or responsible for P-Card data must impart extra care within their role to ensure the security of the asset.

P-Card Program Success – Williamson County's P-Card Program requires participation by all stakeholders to achieve policy compliance and program success.

DEFINITIONS

Asset – An item controlled by an organization that holds measurable value and can be used to promote efficiency or sustain operations.

Expense Report - An itemized document generated by JPMorgan Chase Smart Data to record, categorize, and verify purchases made on corporate or personal credit cards for business purposes.

JPMorgan Chase – A financial institution that provides the banking platform for P-Cards.

P-Card – A payment card with an individual account number used for the purpose of making small dollar purchases.

ServiceNow – The request platform used for program related requests.

Smart Data – The system portal provided by JPMorgan Chase that supports the P-Card system.

Stakeholders – Those individuals and entities with direct roles and responsibilities within the P-Card program.

PURPOSE AND GOALS

The purpose of the P-Card program is to provide an efficient and secure method for employees to make small dollar purchases to support Williamson County operations. P-Cards must only be used for allowable business-related purchases. The goals of the program include:

- **Reduce Costs** – P-Card transactions reduce the staff time to process high volume, qualified, small purchases;
- **Create Efficiency** – P-Card transactions are a fast and efficient method for purchasing and payment of qualified small purchases;
- **Align with Policy** – The program complements existing processes but does NOT avoid or bypass compliance requirements for purchasing or payment procedures;

- **Enable** – Facilitates purchases of allowable commodities by telephone, internet or in person from approved vendors;
- **Expand the Vendor Pool** – The program increases the number of vendors immediately accessible to Williamson County;
- **Reporting** – The program provides management reporting on low dollar transactions; and
- **Security** – The program ensures Williamson County bears no legal liability for inappropriate use of the P-Card.

ALLOWABLE BUSINESS-RELATED PURCHASES

Examples of allowable P-Card use include but are not limited to the following:

- Any allowable small dollar purchase under \$5,000, approved by the department Director or Elected Official supporting Williamson County operations;
- Registration fees;
- Fuel;
- Postage except for lease fees for postage machines; and
- Business travel.

P-CARD TYPES

Williamson County offers two types of P-Card accounts. The most frequent account type is issued in an individual card holder's name. The other account type may be issued in a department's name. Utility Payment cards are also available. This program is administered under a separate policy.

Individual Account – P-Card issued in the Cardholder's name for their use. The Cardholder's responsibility includes tracking their expenditures and submitting receipts and documentation individually or to a designated P-Card Department Coordinator.

Department Account – A P-Card for department use must be issued in the department's name. Each department card must be assigned to a County employee via the ServiceNow Asset Management System. That employee shall be responsible for tracking department transactions, obtaining associated receipts and documentation to accompany the monthly Expense Report submission as outlined herein.

Utility Account – P-Card issued to a department for the payment of utilities. This program is administered under a separate policy.

CARD LIMITS

Standard Limits – Two standard limit categories are currently available and are assigned based upon an employee's job function. Limits are requested during the application process in ServiceNow.

Level	Limit Type	Amount
Level 1	Standard billing cycle credit limit	\$5,000
	Single transaction limit	\$2,500
Level 2	Standard billing cycle credit limit	\$10,000
	Single transaction limit	\$5,000

Non-Standard Limits – Various cards have been deployed in accordance with this policy with lower and higher monthly and single transaction limits to accommodate special situations and job functions. Justification shall be submitted in ServiceNow with the Cardholder Purchasing Card Application and require approval.

Temporary Limit Adjustments – A 30-day temporary limit adjustment may be requested up to \$19,999.99 for review and approval through ServiceNow to accommodate larger, unexpected purchases. The request shall be made through ServiceNow and must provide details on the specific intended purchase. The request must reference the last five (5) numbers of the card.

BUSINESS CARD STATUS

Compliance with the program is critical as it protects Williamson County from potential liability for misuse.

P-Card Cardholders bear no personal liability for transactions on their card unless the Cardholder violates the terms of use of the P-Card or as specified in the Cardholder's Agreement.

For example, misuse includes a Cardholder lending the P-Card issued in their name to another staff member for use. **Only** the employee whose name is embossed on the individual card may possess and use the P-Card. No other individual is authorized to use the card or the card account number.

JPMorgan directly bills Williamson County for each transaction charged to a P-Card although the card is issued in an individual employee's name.

STAKEHOLDERS AND PRINCIPAL P-CARD ROLES

Williamson County's P-Card Program requires collaboration among multiple departments to achieve policy compliance and program success. These P-Card Stakeholders include the following:

- Purchasing Department and Program Administrator

- Information Services Department
- Department Head, Elected Officials and Designated Manager
- Cardholder
- Department Coordinator
- Accounts Payable Department (Auditor's Office)
- JPMorgan Chase

Each P-Card participant's assigned responsibilities collectively contribute to the audit-ready success of Williamson County's P-Card program.

Purchasing Department and Program Administrator

The Program Administrator responsibilities include but are not limited to:

- Processes Service Now requests;
- New Requests for new cards, limit adjustments, card cancellations and name changes;
- Orders P-Cards from JPMorgan Chase;
- Merchant Category Codes (MCC) assignment to support the card's intended use;
- Sends P-Card Orientation and Acceptable Use video and quiz to intended Cardholder;
- Facilitates Cardholders with JPMorgan Chase system login information to monitor transactions associated with their account;
- Scheduling of P-Card pick-up appointments;
- P-Card hand off to Cardholder;
- Orientation and training of new Cardholders;
- Monthly e-mail reminder on Expense Report deadlines; and
- P-Card suspension or termination in the event of non-compliant spend.

Information Services Department

The Information Services Department reviews the ServiceNow requests to confirm employment status of ServiceNow requests.

Department Head and Elected Officials

Department Heads, Elected Officials or their ServiceNow designee is responsible for the following tasks surrounding this program that include but are not limited to:

- **ServiceNow Notifications**
 - New card requests;

- Card cancellation requests;
- Name change requests;
- Cardholder transferring to and reporting to a different department;
- Single or monthly limit change requests;
- Temporary limit change requests; and
- Lost, stolen or damaged card reporting.
- **Monthly Expense Report Review and Authorization**
 - Verification that all transactions are accompanied by a receipt;
 - Confirmation that sales tax has not been charged;
 - All back-up documentation is included;
 - All transactions are allowable business expenditures;
 - Charge is noted to the appropriate account code;
 - Assuring Cardholder's signature is located on their Expense Report;
 - Countersigning each Cardholder's Expense Report;
 - Monitoring for erroneous or fraudulent transactions; and
 - Ensuring Expense Reports are submitted to Accounts Payable by the deadline.

Cardholder

Only the employee whose name is embossed on the card may use the P-Card for Williamson County transactions. No other individual is authorized to use the card or the card account number. Cardholder responsibilities include but are not limited to:

- Watch the Orientation and Acceptable Use training video in advance of P-Card pick-up;
- Pass Orientation and Acceptable Use quiz;
- P-Card pick up shall be in person by the intended Cardholder at the Purchasing Office;
 - Pick-up includes the signing and acceptance of:
 1. Orientation form; and
 2. Cardholder Agreement;
 - Cardholders will receive e-mailed copies of both signed documents;
- Verification of sufficient budgeted funds to cover the purchase;
- Ordering items in compliance with policy;
- Paying for items at time of purchase;

- Verifying receipt of items and filing of receipts;
- Submitting missing receipt affidavit if required;
- Confirming sales tax is NOT charged or is credited back if the charge occurs;
- Reporting purchase of fixed assets of \$500.00 and greater to the Auditor's Office;
- Monitoring transactions in JPMorgan Chase Smart Data system;
- Monitoring vendor credit card fee to align with policy outlined herein;
- Reporting lost or stolen cards to JPMorgan Chase, Department Head and Program Administrator;
- Reporting unrecognized transactions to JPMorgan Chase, Department Head and Program Administrator; and
- Communicating on denied transactions with JPMorgan Chase, Department Head and Program Administrator.

Department Coordinator

The Department Coordinator role, assigned to some but not all departments, ensures P-Card transactions are monitored, transactions are legitimately allowable business expenses and participates with audits as requested. The primary role of the Department Coordinator is to download the transaction reports from the JPMorgan Chase system, prepare the Monthly Expense Reports and submit them along with all supporting documentation to Accounts Payable. Tasks include but are not limited to:

- Monthly Expense Report preparation and submittal;
- Collection of receipts;
- Download of Expense Reports from JPMorgan Chase Smart Data;
- Verification that all transactions are accompanied by a receipt;
- Confirmation that sales tax has not been charged;
- All back-up documentation is included;
- All transactions are allowable business expenditures;
- Charge is noted to the appropriate account code;
- Assuring required signatures are located on the Expense Report;
- Ensuring Expense Reports are submitted to Accounts Payable by the deadline; and
- Monitoring for erroneous or fraudulent transactions; and.

An annual schedule providing dates for billing cycles and due dates for Expense Reports is provided by the Purchasing Department. It is highly recommended that this schedule be entered into the Department Coordinator's Outlook calendar to provide reminders of these key dates.

Link: [Monthly P-Card Statement Schedule](#)

Link: [Sign In to Smart Data](#)

Accounts Payable Department - Auditor's Office

The Accounts Payable (AP) Department audits all transactions on Expense Reports ensure compliance. The Accounts Payable activities include but are not limited to:

- Monthly Expense Report review;
- Verification that all transactions are accompanied by a receipt;
- Confirmation that sales tax has not been charged;
- All back-up documentation is included;
- All transactions are allowable business expenditures; and
- Communication on non-compliant transactions with the Cardholder and Program Administrator.

JPMorgan Chase

JPMorgan Chase provides the following services which include but are not limited to:

- Program underwriting;
- Delivery of the P-Cards to the Purchasing Department; and
- Provides electronic portal support through Smart Data to activate and cancel cards and review and track expenditures.

CREDIT CARD FEES/\$30.00 LIMIT

P-Card processing fees charged by vendors on transactions shall not exceed \$30.00 per invoice. Any excess must be paid back to Williamson County personally by the Cardholder unless pre-approved by the County Auditor.

Policy language may be reviewed on the County Auditor's Expenditure Policy, Section N. Other Expenses, at [Auditor's Office Expenditure Policy](#). The vendor may show the transaction fee for use of a credit card as a flat amount or as a percentage of the purchase cost.

Sample Transaction – Flat Fee

Chair Purchase with Flat Transaction Fee

- The vendor states the purchase of a chair at a cost of \$300.00 also requires an additional transaction fee to pay by P-Card.
- The Cardholder shall verify with the vendor that the transaction fee complies with Williamson County's, not to exceed \$30.00 transaction fee policy.
- If the transaction fee to use the P-Card to purchase the chair exceeds \$30.00 the Cardholder must either obtain pre-approval from the Auditor's Office or issue a Purchase Requisition.

Sample Transaction – Percentage of Purchase Fee

The following two examples show how to calculate the percentage of the purchase cost and determine the credit card fee:

Vehicle Parts Purchase with Percentage of the Purchase Fee

- The vendor states the purchase of a vehicle repair requires an additional 2.5% transaction fee to pay by P-Card. Note: 2.5% is the same as .025 in the calculation below.
- To calculate the total cost of a \$200 vehicle repair with an additional 2.5% transaction fee
$$(\$200.00 \times .025 = \$5.00) \text{ The total cost} = \$205.00$$
- In this example the \$5.00 transaction fee does not exceed Williamson County's \$30.00 transaction fee limit and is acceptable.

Training Seminar Purchase with Percentage of the Purchase Fee

- The vendor states the registration fee requires an additional 3% transaction fee to pay by P-Card. Note: 3% is the same as .03 in the calculation below.
- To calculate the total cost of a \$1,800.00 training seminar
$$(\$1,800.00 \times .03 = \$54.00) \text{ The total cost} = \$1,854.00$$
- In this example the \$54.00 transaction fee would exceed Williamson County's \$30.00 transaction fee limit and would be non-compliant.
- Cardholders must obtain pre-approval from the Auditor's Office or issue a Purchase Requisition.

FURNITURE PURCHASES

Furniture purchases require written pre-approval from the Budget Office. Budget Office requires quote(s) and images of the requested furniture for review and approval in compliance with the Furniture Purchasing Policy that outlines the type of furniture that may be purchased.

Furniture Purchasing policy link: [Furniture Policy](#)

TECHNOLOGY PURCHASES

Technology purchases of any kind are prohibited on P-Cards without written pre-approval from the Information Services Department for any technology-related purchases.

Link: [ServiceNow Technology Requests](#)

MONTHLY EXPENSE REPORTS

Monthly Expense Reports must be processed timely meaning within five (5) business days of the login date noted on the *Monthly P-Card Statement Schedule* sent with the recurring monthly email reminder. Each transaction on the Monthly Expense Report must include an associated receipt with all spreadsheet information completed to submit to Accounts Payable.

Link: [Monthly P-Card Statement Schedule](#)

Link: [Sign In to Smart Data](#)

Link: [Purchasing Policy Manual](#)

AMAZON PURCHASES

Amazon purchases are permitted using a P-Card. Williamson County Amazon Business Accounts have been established for each department. Items for personal use may not be purchased from a Williamson County Amazon Business Account. Williamson County items may not be purchased from a personal Amazon account.

Link: [Amazon Business Policy](#)

RETURNS, CREDITS AND REJECTED MERCHANDISE

The Cardholder makes all arrangements associated with an item that needs to be returned to the vendor. Cardholders should monitor and follow up to ensure the appropriate credit appears on their P-Card statement.

Cardholder shall develop and retain a record of the dates when completing the following processes in the event of a problem with the return:

- Notify the vendor in advance of the items to be returned. Many vendors will not accept returns without prior authorization;
- Request credit from vendor to the P-Card used;
- Follow vendor instructions for return; and
- Under no circumstances may Cardholders accept cash or store credit for a P-Card purchase.

LOST/STOLEN CARDS AND FRAUDULENT/DISPUTED CHARGES

Cardholders shall immediately notify JPMorgan Chase and Program Administrator of lost or stolen cards and fraudulent or disputed transactions. Lost or stolen cards shall also be reported in ServiceNow by a Department Head, Elected Official or designated ServiceNow Manager.

- JPMorgan Chase Bank Customer Service

- 1.800.890.0669
- Purchasing Department Contact Information
 - Theresa Gross at 512.943.3860
 - Cheryl Johnson at 512.943.1478
 - Purchasing.contracts@wilcotx.gov
- ServiceNow Reporting
 - Open Employee Asset Management - Williamson County to report a lost card; and
 - Select the “Lost/Stolen” option on the Purchasing Card Request form.

MISSING RECEIPT AFFIDAVIT

Cardholders must include a signed affidavit noting the purpose of the transaction plus the reason for the missing transaction receipt. The signed affidavit and transaction statement shall be submitted with the Expense Report to Accounts Payable.

Link: [Missing Receipt Affidavit](#)

SALES TAX EXEMPTION CERTIFICATE

Williamson County purchases are sales tax exempt. Cardholders must provide the vendor with the Williamson County Auditor’s Tax Exemption Certificate prior to the transaction to ensure the receipt does not include sales tax. The certificate does not require a number.

An incorrect receipt must be corrected and reissued without sales tax. Cardholders are responsible for obtaining said corrections. Cardholders shall reimburse Williamson County the sales tax amount in the event a that sales tax is charged without a corrected receipt.

Link: [Texas Sales and Use Tax Exemption Certification](#)

TRAVEL TAXES

Airline costs are subject to Federal Excise Tax, airport and security fees. Hotels are often subject to occupancy tax. Applicable taxes and mandatory fees associated with approved airline and lodging expenses are allowable business expenses. Cardholders are responsible for reviewing invoices prior to purchase to ensure any tax-exempt status available to the County is utilized when applicable.

LEGAL NAME CHANGE

Two (2) separate Service Now requests are required when a Cardholder completes a legal name change. Each of the Service Now requests must be submitted individually to ensure accurate recordkeeping and audit compliance.

- **Cancel Existing Card Under Former Name**

First, a Service Now request must be entered at [Procurement Card Request Form](#) to cancel the active P-Card under the former name. The request must reference the last five (5) numbers on the P-Card.

- **Request New Card - Updated Legal Name**

Next, after submitting the Service Now cancellation request submit a separate Service Now request at [Procurement Card Request Form](#) to order a new P-Card with the updated legal name.

PROHIBITED P-CARD USE

Prohibited P-Card use includes but is not limited to the following:

- PIN numbers established with card;
- Purchases for personal items;
- Purchase for personal fuel;
- Payment for goods after the delivery of the item. (A Judges Form is required.);
- Payment for on-property services where a contract may be required. (Contact your Program Administrator for guidance.);
- Cash advances;
- Gift card purchases;
- Cash in lieu of credit for a return or exchange;
- Computers (desktops, laptops, tablets);
- Mobile devices as defined in the Mobile Device Policy (e.g. tablets, phones, handheld, computers);
- Desk phones;
- Software, subscriptions or applications for computer, tablet, or phone-based products;
- Servers, networking, and storage;
- Flash or thumb drives, internal and external hard drives or any computer storage devices;
- Network infrastructure (e.g. S'\Nitches, firewalls);
- Display devices (TVs, monitors, projectors, clocking station, etc.);
- HDMI transmitter and receivers;
- DVD and Blu-ray players;
- Printers, scanners and fax machines;
- Audio-Visual equipment including cameras, webcams, and memory cards;

- Camera Systems (fixed, in-vehicle, body worn);
- USB card readers;
- Keyboard and mouse;
- Bluetooth headsets;
- USB & HDMI cables; and
- Purchases for commodities totaling \$100,000 or more county wide. In this scenario a formal solicitation is required. Contact your Program Administrator for guidance.

VIOLATION AND CORRECTIVE ACTION

Misuse of a P-Card, failure to follow policy requirements, or submission of unauthorized or fraudulent charges may result in immediate cancellation of P-Card privileges and disciplinary action, up to and including termination of employment and/or legal action, as applicable under Williamson County policy and state law.

A P-Card may be cancelled for 180 days or permanently based on the severity of the violation. The Purchasing Director and County Auditor will make the determination on continued P-Card use for said individual.

REFERENCES, LINKS AND CONTACT INFORMATION

1. Williamson County Purchasing Department Portal - P-Card Information
 - [Procurement Card Information](#)
2. Williamson County Tax-exempt Certificate
 - [Texas Sales and Use Tax Exemption Certification](#)
3. Williamson County Travel Policy
 - [Travel Policy](#)
4. Williamson County Auditor's Expenditure Policy – Transaction Fee under Section N. Other Expenses
 - [Auditor's Office Expenditure Policy](#)
5. County Judge Approval Form
 - [County Judge Approval Form.pdf](#)
 - Required for the following:
 - The purchase listed on an invoice did not have a PO issued.
 - Reimbursement was received more than 60 days from date of expense.

6. Williamson County Amazon Business Account

[Amazon Business Policy](#)

7. Williamson County Furniture Buying

Cardholders must first obtain written approval from the Budget Department to verify the type of requested furniture is allowable. *Furniture Buying Made Easy* [Furniture Policy](#).

8. Williamson County Office Depot Business Account

Cardholders require the Purchasing Department to set up an account to order from Williamson County's Office Depot Business Account [ODB Business Account](#)

9. Williamson County IT Department ServiceNow Request

Authorized staff may enter ServiceNow Requests

[Employee Asset Management - Williamson County](#)

10. Purchasing Department Contact Information

Theresa Gross at 512.943.3860

Cheryl Johnson at 512.943.1478

Purchasing.contracts@wilcotx.gov.

11. JPMorgan Chase Customer Service Contact Information at 1-800-890-0669.

REVISION HISTORY

Version	Date	Description
1.0	5/8/2018	Procurement Card Manual approved by CC
2.0	5/4/2021	Revisions to Procurement Card Manual approved by CC
3.0	3/21/2023	Revisions to Procurement Card Manual approved by CC
4.0	9/12/2023	Revisions to Procurement Card Manual approved by CC
5.0	7/28/2026	Revisions to Procurement Card Manual approved by CC

Commissioners Court - Regular Session**23.****Meeting Date:** 07/28/2026

Approval of an Amendment to 23RFP9 - Vending - 2nd Amendment - between Williamson County and Compass Group USA, INC - Canteen Division for Facilities Management

Submitted For: Joy Simonton**Submitted By:** Cheryl Johnson, Purchasing**Department:** Purchasing**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider, and take appropriate action to approve the 2nd Amendment to Contract 23RFP9, vending between Williamson County and Compass Group USA, Inc. – Canteen Division for the Facilities Department with no additional cost impact and authorize execution of the agreement.(This is a revenue contract.)

Public Background

The request is to process a Second Amendment to the vending contract to add one additional location: Central Maintenance Facility, which will include one beverage vending machine and one snack vending machine. A revised locations attachment is included to reflect the additional location. The original agreement was approved by Commissioners Court on March 21, 2023, under Agenda Item #65. The amendment is for continued vending services and will be funded through account 01.0490.0000.370500 with no additional cost impact (\$0.00). Origination Ticket No. 5692.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Cheryl Johnson

Final Approval Date: 07/21/2026

Reviewed By

Delia Colon

Date

07/21/2026 09:01 AM

Started On: 07/17/2026 10:49 AM

Commissioners Court - Regular Session**24.****Meeting Date:** 07/28/2026

Cancel RFCSP #26RFCSP49 - Job Order Contracting General Contractor for Facilities Management

Submitted For: Joy Simonton**Submitted By:** Michelle McKinney, Purchasing**Department:** Purchasing**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider, and take appropriate action on canceling RFCSP #26RFCSP49 — Job Order Contracting General Contractor (Funding source is 01.0100.0509.004509).

Public Background

Williamson County is requesting the cancelation of RFCSP #26RFCSP49 Job Order Contracting General Contractor approved on 05.12.2026 with item #20 to update the specifications and scope of work and to re-issue at a later date.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Michelle McKinney

Final Approval Date: 07/21/2026

Reviewed By

Delia Colon

Date

07/21/2026 08:54 AM

Started On: 07/16/2026 10:43 AM

Commissioners Court - Regular Session**25.****Meeting Date:** 07/28/2026

Wilco HQ – Chasco Constructors, Ltd. LLP – GMP Amendment No 4

Submitted For: Dale Butler**Submitted By:** Gretchen Glenn, Facilities Management**Department:** Facilities Management**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider, and take appropriate action on approving Amendment No. 4 to the Guaranteed Maximum Price (GMP) Proposal for Consolidating GMP Bid Packages between Williamson County and Chasco Constructors, Ltd. L.L.P. relating to the Wilco Headquarters.

Public Background

Amendment No. 4 to the Guaranteed Maximum Price (GMP) Proposal for Consolidating GMP Bid Packages between Williamson County and Chasco Constructors, Ltd. L.L.P. relating to the Wilco Headquarters has been made to amend the language in Paragraph 4 - Contract Time under Tab 1: Exhibit A. Time increased to September 30 for Final Completion. There is no increase in price.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Gretchen Glenn

Final Approval Date: 07/17/2026

Reviewed By

Delia Colon

Date

07/17/2026 04:39 PM

Started On: 07/17/2026 04:12 PM

Commissioners Court - Regular Session**26.****Meeting Date:** 07/28/2026

Cedar Park Annex (CPA) Chiller Plant Update – O’Connell Robertson & Associates, Inc. - Supplemental Agreement No 1

Submitted For: Dale Butler**Submitted By:** Gretchen Glenn, Facilities Management**Department:** Facilities Management**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider, and take appropriate action on approving the Supplemental Agreement for Design and Engineering Services between Williamson County and O’Connell Robertson & Associates, Inc. relating to the Cedar Park Annex (CPA) Chiller Plant Update.

Public Background

This Supplemental Agreement for Design and Engineering Services between Williamson County and O’Connell Robertson & Associates, Inc. provides compensation for additional services that are outside the original scope of work. The supplemental services include redesigning the existing transfer air ducts to the mechanical rooms to improve airflow efficiency throughout the building. The agreement increases the contract amount by \$6,000.00. Funding is available through Account No. 01.0100.0509.004100.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Gretchen Glenn

Final Approval Date: 07/21/2026

Reviewed By

Delia Colon

Date

07/21/2026 03:39 PM

Started On: 07/21/2026 11:01 AM

Commissioners Court - Regular Session**27.****Meeting Date:** 07/28/2026

R&B Training Building – MWM Design Group, Inc – Amendment No 1

Submitted For: Dale Butler**Submitted By:** Gretchen Glenn, Facilities Management**Department:** Facilities Management**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider, and take appropriate action on approving Amendment No. 1 to the Professional Services Agreement (PSA) for Architectural and Engineering Services between Williamson County and MWM Design Group, Inc. for the Road & Bridge (R&B) Training Building.

Public Background

Amendment No. 1 to the Professional Services Agreement with MWM Design Group, Inc. revises the compensation for architectural and engineering services associated with the Road & Bridge (R&B) Training Building. The amendment decreases the contract amount from \$309,917.31 to \$265,717.31, resulting in a net reduction of \$44,200.00. The revised fee applies to Phases I, II, III, V, VI, and VII of the project. No other terms or conditions of the agreement are modified. Funding source is P643.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Gretchen Glenn

Final Approval Date: 07/21/2026

Reviewed By

Delia Colon

Date

07/21/2026 04:29 PM

Started On: 07/21/2026 03:30 PM

Commissioners Court - Regular Session**28.****Meeting Date:** 07/28/2026

R&B Training Building – MWM Design Group, Inc – Supplemental Agreement No 1

Submitted For: Dale Butler**Submitted By:** Gretchen Glenn, Facilities Management**Department:** Facilities Management**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider, and take appropriate action on approving the Supplemental Agreement No 1 to the Professional Services Agreement for Architectural and Engineering Services between Williamson County and MWM Design Group, Inc. relating to the Road & Bridge (R&B) Training Building.

Public Background

This Supplemental Agreement No 1 to the Professional Services Agreement for Architectural and Engineering Services between Williamson County and MWM Design Group, Inc. is for compensation pertaining to services outside the original scope of work. The supplemental services include geotechnical testing and reporting for the Road & Bridge (R&B) Training Building. This agreement increases the previously amended contract amount by \$13,280.16. Funding source is P643.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Gretchen Glenn

Final Approval Date: 07/21/2026

Reviewed By

Delia Colon

Date

07/21/2026 04:34 PM

Started On: 07/21/2026 04:24 PM

Commissioners Court - Regular Session**29.****Meeting Date:** 07/28/2026

Preliminary plat for the Emerald Meadows Phs 1 & 2 subdivision – Pct 4

Submitted For: Adam Boatright**Submitted By:** Misti Schulz, Infrastructure**Department:** Infrastructure**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider, and take appropriate action on approval of the preliminary plat for the Emerald Meadows Phases 1 & 2 subdivision – Precinct 4.

Public Background

This proposed subdivision consists of 1 open space/amenity lot, 1 open space/landscape lot, 1 open space lot, 2 open space/drainage lots, 212 residential lots and 6,876 linear feet of new public roads to be maintained by Williamson County MUD No. 67 on 50.134 acres.

Timeline

2024-10-21 – initial submittal of the preliminary plat
2024-11-21 – 1st review complete with comments
2025-02-07 – 2nd submittal of preliminary plat
2025-02-21 – 2nd review complete with comments
2025-03-24 – 3rd submittal of preliminary plat
2025-04-08 – 3rd review complete with comments
2025-04-23 – 4th submittal of preliminary plat
2025-05-08 – 4th review complete with comments
2026-01-19 – 5th submittal of preliminary plat
2026-02-03 – 5th review complete with comments
2026-04-24 – 6th submittal of preliminary plat
2026-05-08 – 6th review complete with comments
2026-06-23 – 7th submittal of preliminary plat
2026-07-08 – 7th review complete with comments
2026-07-13 – 8th submittal of preliminary plat
2026-07-20 – 8th review complete with comments cleared
2026-07-21 – preliminary plat placed on the July 28th, 2026 Commissioners Court agenda for consideration

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Preliminary Plat Emerald Meadows

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Misti Schulz

Final Approval Date: 07/22/2026

Reviewed By

Delia Colon

Date

07/22/2026 08:57 AM

Started On: 07/21/2026 09:35 AM

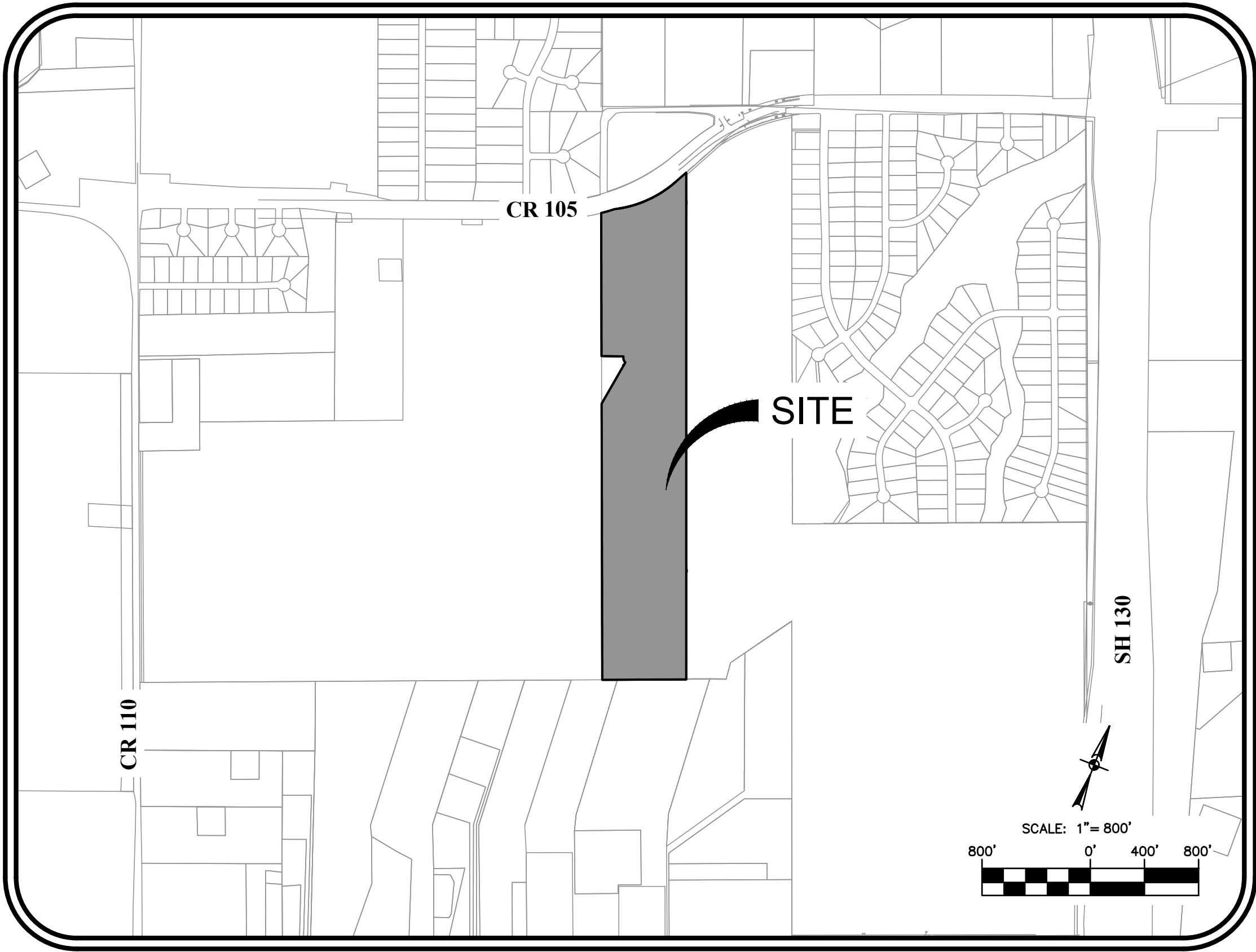
REVISIONS				WILLIAMSON COUNTY	
NO.	SHEET(S)	DESCRIPTION	DATE	APPROVED BY	/ DATE

EMERALD MEADOWS

PHASES 1 & 2

PRELIMINARY PLAT

MUNICIPAL UTILITY DISTRICT 67
WILLIAMSON COUNTY



OWNER / SUBDIVIDER:
PINEHURST BUILDERS LLC.
4700 SNAKE EAGLE COVE
AUSTIN, TEXAS 78738

ENGINEER:
PAPE-DAWSON ENGINEERS
10801 N MOPAC EXPY, BLDG 3, STE 200
AUSTIN, TEXAS 78757
PHONE (512) 454-8711
FAX (512) 459-8867

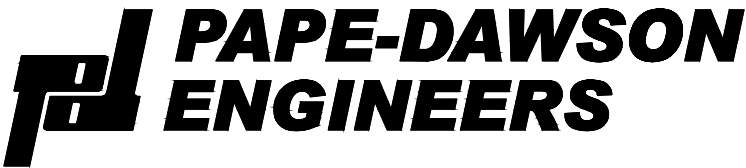
SURVEYOR:
PAPE-DAWSON ENGINEERS
10801 N MOPAC EXPY, BLDG 3, STE 200
AUSTIN, TEXAS 78757
PHONE (512) 454-8711
FAX (512) 459-8867

SUBMITTAL DATE:
1ST SUBMITTAL: OCTOBER 21, 2024
2ND SUBMITTAL: FEBRUARY 7, 2025
3RD SUBMITTAL: MARCH 24, 2025
4TH SUBMITTAL: APRIL 23, 2025
5TH SUBMITTAL: JANUARY 19, 2026
6TH SUBMITTAL: APRIL 24, 2026

SUBMITTED BY:

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DATE: April 23, 2026
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PERMITTING PURPOSES, PER
T.E.P.A. 137.33(c)

PAPE-DAWSON ENGINEERS
STEVEN S. CRAUFORD, P.E. # 92677
VICE PRESIDENT

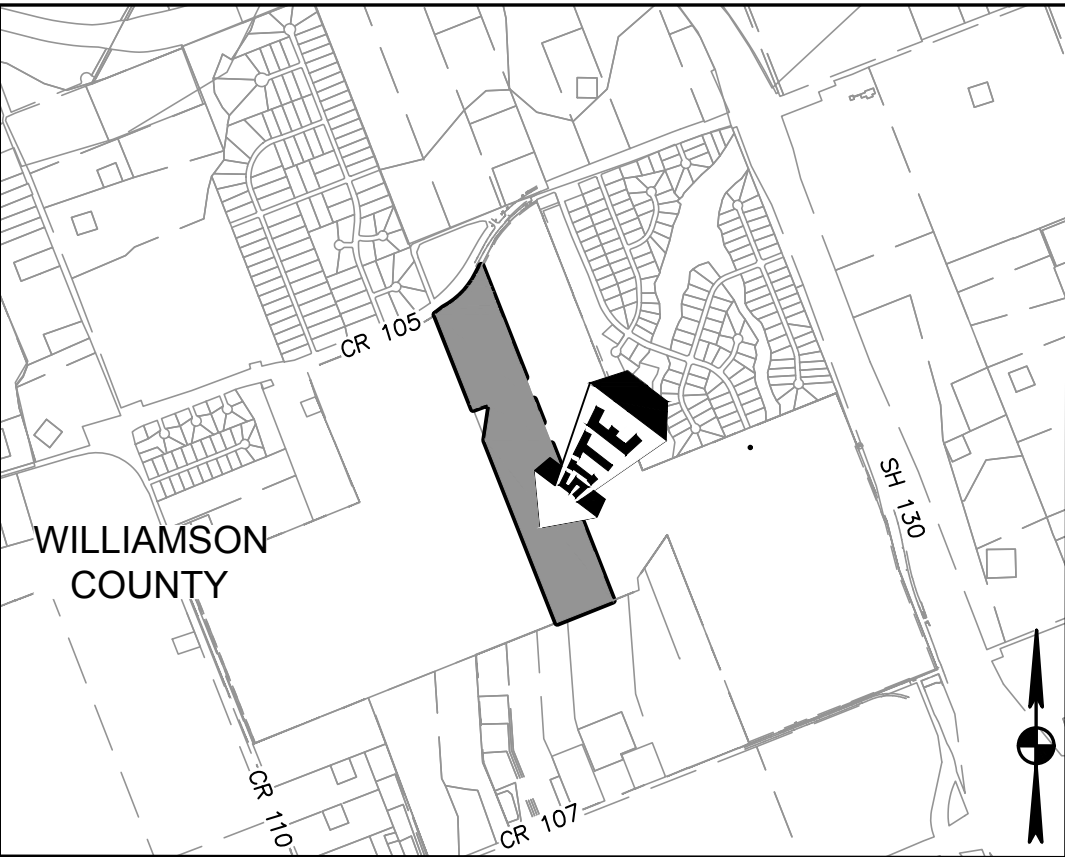
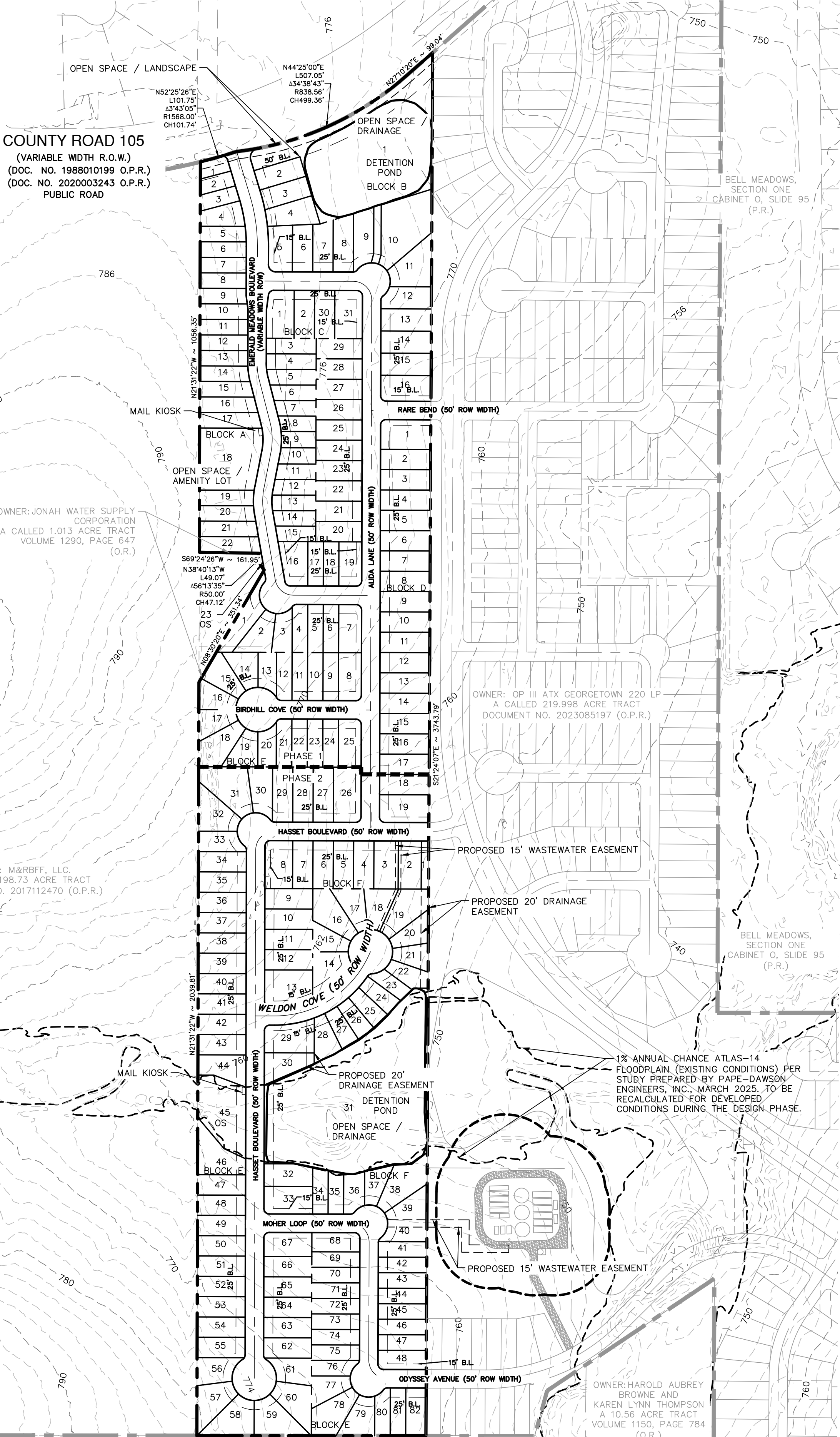


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10801 N MOPAC EXPY, BLDG 3, STE 200 | AUSTIN, TX 78759 | 512.454.8711
TBPE FIRM REGISTRATION #470 | TBPLS FIRM REGISTRATION #10028801

Sheet List Table	
Sheet Number	Sheet Title
1	COVER SHEET
2	PRELIMINARY PLAT-OVERALL
3	PRELIMINARY PLAT- 1 OF 2
4	PRELIMINARY PLAT- 2 OF 2
5	UTILITY EXHIBIT- OVERALL
6	UTILITY EXHIBIT- 1 OF 2
7	UTILITY EXHIBIT- 2 OF 2
8	PHASING EXHIBIT

STREET NAME	MAINTENANCE AUTHORITY	CLASSIFICATION	RIGHT OF WAY WIDTH	PAVEMENT WIDTH (LOG-LOG)	DESIGN SPEED	LENGTH
EMERALD MEADOWS BOULEVARD	MUD	MINOR COLLECTOR	60	37	35 MPH	358 LF
EMERALD MEADOWS BOULEVARD	MUD	LOCAL	50	30	25 MPH	1098 LF
ALIDA LANE	MUD	LOCAL	50	30	25 MPH	1778 LF
RARE BEND	MUD	LOCAL	50	30	25 MPH	161 LF
BIRDHILL COVE	MUD	LOCAL	50	30	25 MPH	305 LF
HASSETT BOULEVARD	MUD	LOCAL	50	30	25 MPH	1928 LF
WELDON COVE	MUD	LOCAL	50	30	25 MPH	384 LF
MOHER LOOP	MUD	LOCAL	50	30	25 MPH	709 LF
ODYSSEY AVENUE	MUD	LOCAL	50	30	25 MPH	155 LF

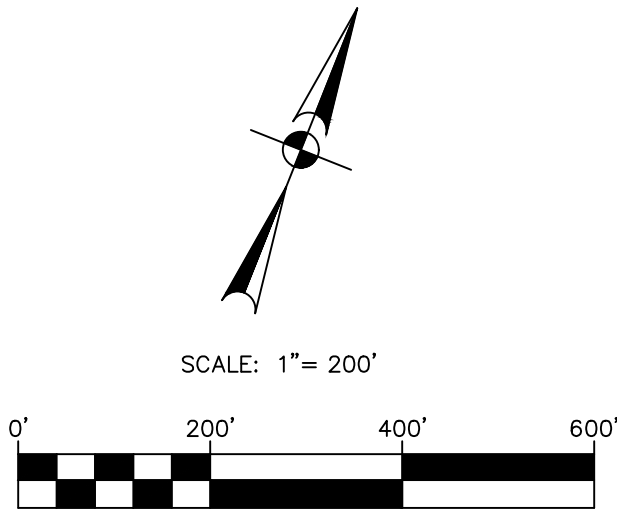
LOT SUMMARY	NUMBER OF 42' LOTS	NUMBER OF 50' LOTS	TOTAL
PHASE 1	65	43	108
PHASE 2	44	60	104
TOTAL	109	103	212



LOCATION MAP
1" = 200'

LEGEND

- EXISTING 2' CONTOUR LINE
- EXISTING PROPERTY BOUNDARY
- EXISTING EASEMENT
- PROPOSED SUBDIVISION BOUNDARY
- PROPOSED RIGHT OF WAY LINE
- PROPOSED LOT LINE
- PROPOSED CENTER LINE
- PROPOSED EASEMENT
- PHASE LINE
- OS OPEN SPACE LOT
- CITY OF GEORGETOWN ETJ BOUNDARY
- 1% ANNUAL CHANCE FLOODPLAIN (DEVELOPED CONDITIONS) PER STUDY PREPARED BY PAPE-DAWSON ENGINEERS, INC., MARCH 2025



NOTES:

- A PORTION OF THIS TRACT IS WITHIN THE BOUNDARIES OF THE 100-YEAR FLOODPLAIN (DEVELOPED CONDITIONS) CALCULATED BY PAPE-DAWSON ENGINEERS, INC., MARCH 2025.
- THE OWNER UNDERSTANDS THAT IT IS THE RESPONSIBILITY OF THE OWNER, NOT THE CITY OR COUNTY TO ASSURE COMPLIANCE WITH THE PROVISIONS OF ALL APPLICABLE STATE, FEDERAL, AND LOCAL LAWS AND REGULATIONS RELATING TO THE ENVIRONMENT, INCLUDING, BUT NOT LIMITED TO THE ENDANGERED SPECIES ACT, STATE AQUIFER REGULATIONS, AND MUNICIPAL WATERSHED ORDINANCES.
- A 10' WIDE PRIVATE UTILITY EASEMENT SHALL BE DEDICATED ADJACENT TO ALL STREET R.O.W. ON ALL LOTS.
- PROPERTY OWNER SHALL PROVIDE FOR ACCESS TO DRAINAGE EASEMENTS AS MAY BE NECESSARY AND SHALL NOT PROHIBIT ACCESS BY REGULATORY AUTHORITIES.
- ALL EASEMENTS ON PRIVATE PROPERTY SHALL BE MAINTAINED BY THE PROPERTY OWNER OR THEIR ASSIGNS.
- MAINTENANCE OF THE DRAINAGE EASEMENTS SHALL BE THE RESPONSIBILITY OF THE PROPERTY OWNER.
- THIS SUBDIVISION IS LOCATED WITHIN THE JURISDICTION OF WILLIAMSON COUNTY.
- DRIVEWAY ACCESS TO LOTS WITHIN THIS SUBDIVISION FROM SIDE STREETS IS PROHIBITED.
- NO STRUCTURE OR IMPROVEMENT ON ANY LOT IN THIS SUBDIVISION SHALL BE OCCUPIED UNTIL CONNECTED TO A WATER SUPPLY SYSTEM APPROVED BY THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY.
- NO STRUCTURE OR IMPROVEMENT ON ANY LOT IN THIS SUBDIVISION SHALL BE OCCUPIED UNTIL CONNECTED TO A WASTEWATER COLLECTION SYSTEM APPROVED BY THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY.
- THE OWNER OF THIS SUBDIVISION AND HIS HEIRS, SUCCESSORS AND ASSIGNS ASSUMES THE RESPONSIBILITY FOR PLANS FOR CONSTRUCTION OF ALL SUBDIVISION IMPROVEMENTS WHICH SHALL COMPLY WITH APPLICABLE CODES, RULES, AND REGULATIONS AND REQUIREMENTS OF WILLIAMSON COUNTY, TEXAS AND THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY WHICH ARE IN EFFECT AND APPLICABLE AT THE TIME THE IMPROVEMENTS ARE DESIGNED AND CONSTRUCTED. THE OWNER UNDERSTANDS AND AGREES THAT PLAT VACATION AND REPLATING MAY BE REQUIRED AT THE OWNER'S SOLE EXPENSE IF PLANS TO CONSTRUCT THIS SUBDIVISION DO NOT COMPLY WITH SUCH CODES AND REQUIREMENTS.
- WATER SERVICE WILL BE PROVIDED BY JONAH WATER SUD. WASTEWATER SERVICE WILL BE PROVIDED BY WASTEWATER TREATMENT FACILITY.
- WATER AND WASTEWATER SYSTEMS SERVING THIS SUBDIVISION SHALL BE DESIGNED AND INSTALLED IN ACCORDANCE WITH THE DESIGN AND CONSTRUCTION STANDARDS OF THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ) OR WILLIAMSON COUNTY. PLANS AND SPECIFICATIONS SHALL BE SUBMITTED TO TCEQ AND OTHER AGENCIES AS APPROPRIATE AT THE TIME SUCH PLANS ARE PREPARED.
- ALL STREETS ARE TO BE DEDICATED AND MAINTAINED BY THE MUNICIPAL UTILITY DISTRICT.
- THERE ARE NO CEMETERY SITES, EXISTING OR PROPOSED SCHOOL SITES, OR OTHER PUBLIC SITES PROPOSED WITHIN THIS SUBDIVISION.
- THE MINIMUM STREET CENTERLINE RADIUS SHALL BE 180 FEET ON ALL LOCAL STREETS.
- ALL LOTS SHALL BE A MINIMUM OF 30 FEET WIDE AS MEASURED 25 FEET FROM THE FRONT PROPERTY LINE.
- CLUSTER MAILBOX LOCATIONS SHOWN ARE APPROXIMATE AND ARE SUBJECT TO CHANGE.
- RESIDENTIAL DRIVEWAYS SHALL CONNECT ONLY TO AN INTERNAL PLATTED ROAD AND NOT TO COUNTY ROAD 105.
- IF ANY SIDEWALKS ARE CONSTRUCTED IN THIS SUBDIVISION, THEY WILL NOT BE MAINTAINED BY WILLIAMSON COUNTY.
- NO LOTS WITHIN THIS SUBDIVISION IS ENCLOSED BY A SPECIAL FLOOD HAZARD AREA(S) INUNDATED BY THE 100-YEAR (1% CHANCE) FLOOD AS IDENTIFIED BY THE U.S. FEDERAL EMERGENCY MANAGEMENT AGENCY FLOOD INSURANCE RATE MAP, COMMUNITY PANEL NO. [48491C0505F], EFFECTIVE DATE 12/20/2019 FOR WILLIAMSON COUNTY TEXAS.
- STREET SECTIONS PER APPENDIX B3.4 OF THE WILLIAMSON COUNTY SUBDIVISION REGULATIONS ADOPTED AND EFFECTIVE AS OF DECEMBER 7, 2021.
- THIS SUBDIVISION IS VESTED TO THE WILLIAMSON COUNTY SUBDIVISION REGULATIONS DATED DECEMBER 7, 2021
- AN APPROVED WASTEWATER SERVICE AGREEMENT AND WATER SERVICE AGREEMENT WILL BE REQUIRED PRIOR TO THE APPROVAL OF ANY FINAL PLAT.
- THIS SUBDIVISION HAS BEEN RELEASED FROM THE EXTRATERRITORIAL JURISDICTION OF THE CITY OF GEORGETOWN AS APPROVED ON MARCH 26, 2024, IN CITY COUNCIL OF THE CITY OF GEORGETOWN, TEXAS RESOLUTION NUMBER 032624-5.B.

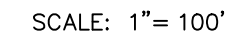
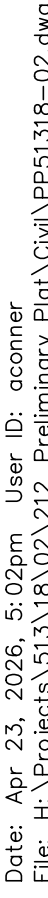
NO.	REVISION	DATE

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TBPUS FIRM REGISTRATION #470 | TBPUS FIRM REGISTRATION #10088801

EMERALD MEADOWS PHASES 1 & 2
WILLIAMSON COUNTY, TEXAS
PRELIMINARY PLAT
PRELIMINARY PLAT-OVERALL

CITY NO.	51318-02
JOB NO.	51318-02
DATE	JANUARY 2025
DESIGNER	OH
CHECKED	DRAWN OH
SHEET	2 OF 8



OS OPEN SPACE LOT

- EXISTING 2' CONTOUR LINE
- EXISTING PROPERTY BOUNDARY
- EXISTING EASEMENT
- PROPOSED SUBDIVISION BOUNDARY
- PROPOSED RIGHT OF WAY LINE
- PROPOSED LOT LINE
- PROPOSED CENTER LINE
- PROPOSED EASEMENT
- PHASE LINE
- CITY OF GEORGETOWN ETJ BOUNDARY
- 1% ANNUAL CHANCE FLOODPLAIN
(DEVELOPED CONDITIONS) PER STUDY
PREPARED BY PARE-DAWSON ENGINEERS,
INC. MARCH 2025
- OPEN SPACE LOT

CURVE TABLE					
CURVE #	RADIUS	DELTA	CHORD BEARING	CHORD	LENGTH
C1	470.00'	016°53'02"	N29°57'53"W	138.00'	138.50'
C2	50.00'	090°00'00"	S66°31'22"E	70.71'	78.54'
C3	180.00'	014°31'08"	N28°46'56"W	45.49'	45.61'
C4	180.00'	025°24'31"	N23°20'14"W	79.17'	79.82'
C5	180.00'	020°53'21"	N21°04'41"W	65.26'	65.63'
C6	50.00'	080°00'00"	N70°31'22"W	64.28'	69.81'
C7	50.00'	090°00'00"	S23°28'38"W	70.71'	78.54'
C8	280.00'	065°19'18"	N35°48'59"E	302.21'	319.22'
C9	50.00'	090°00'00"	N66°31'22"W	70.71'	78.54'
C10	50.00'	090°00'00"	N66°31'22"W	70.71'	78.54'

**PAPE-DAWSON
ENGINEERS**

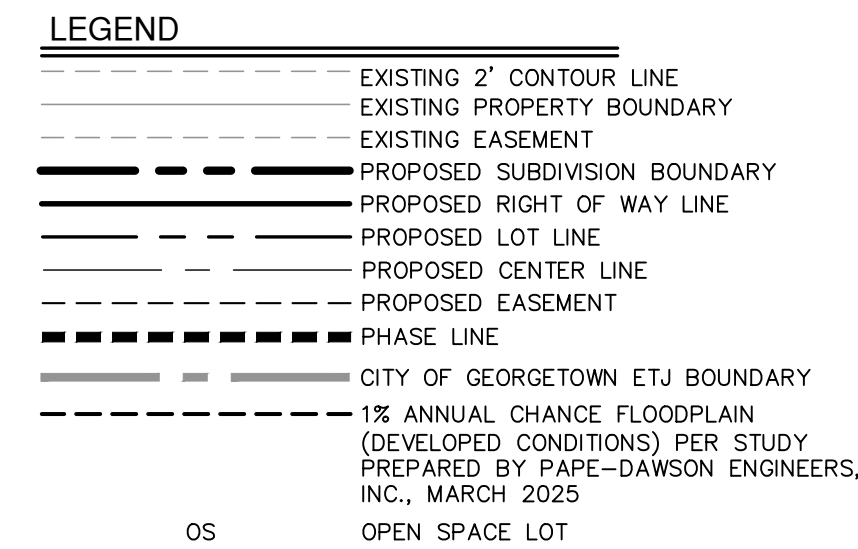
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[illegible]

CITY NO. _____
JOB NO. 51318-02
DATE JANUARY 2026
DESIGNER OH
CHECKED _____ DRAWN OH
SHEET 3 OF 8

MATCHLINE - SEE SHEET 4



CURVE #	RADIUS	DELTA	CHORD BEARING	CHORD	LENGTH
C1	470.00'	016°53'02"	N29°57'53"W	138.00'	138.50'
C2	50.00'	090°00'00"	S66°31'22"E	70.71'	78.54'
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C9	50.00'	090°00'00"	N66°31'22"W	70.71'	78.54'
C10	50.00'	090°00'00"	N66°31'22"W	70.71'	78.54'

CITY NO. _____
JOB NO. 51318-02
DATE JANUARY 2026
DESIGNER OH
CHECKED _____ DRAWN O
SHEET 4 OF 8

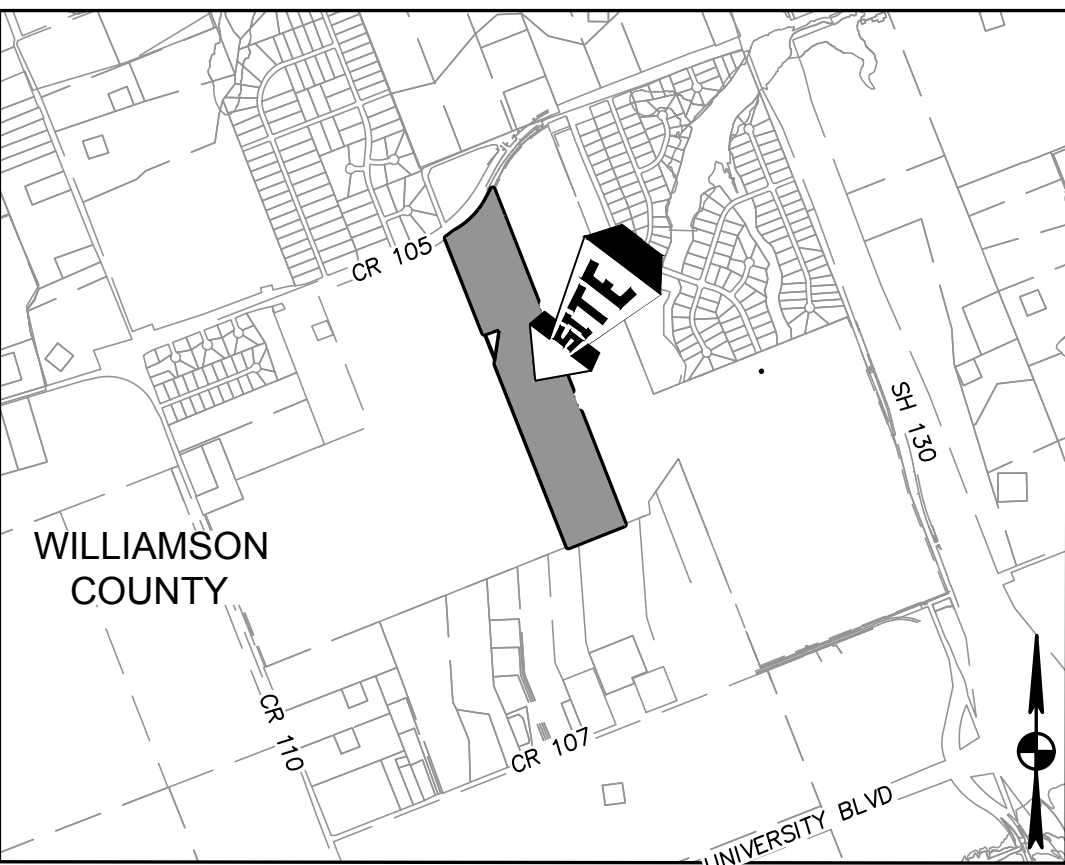
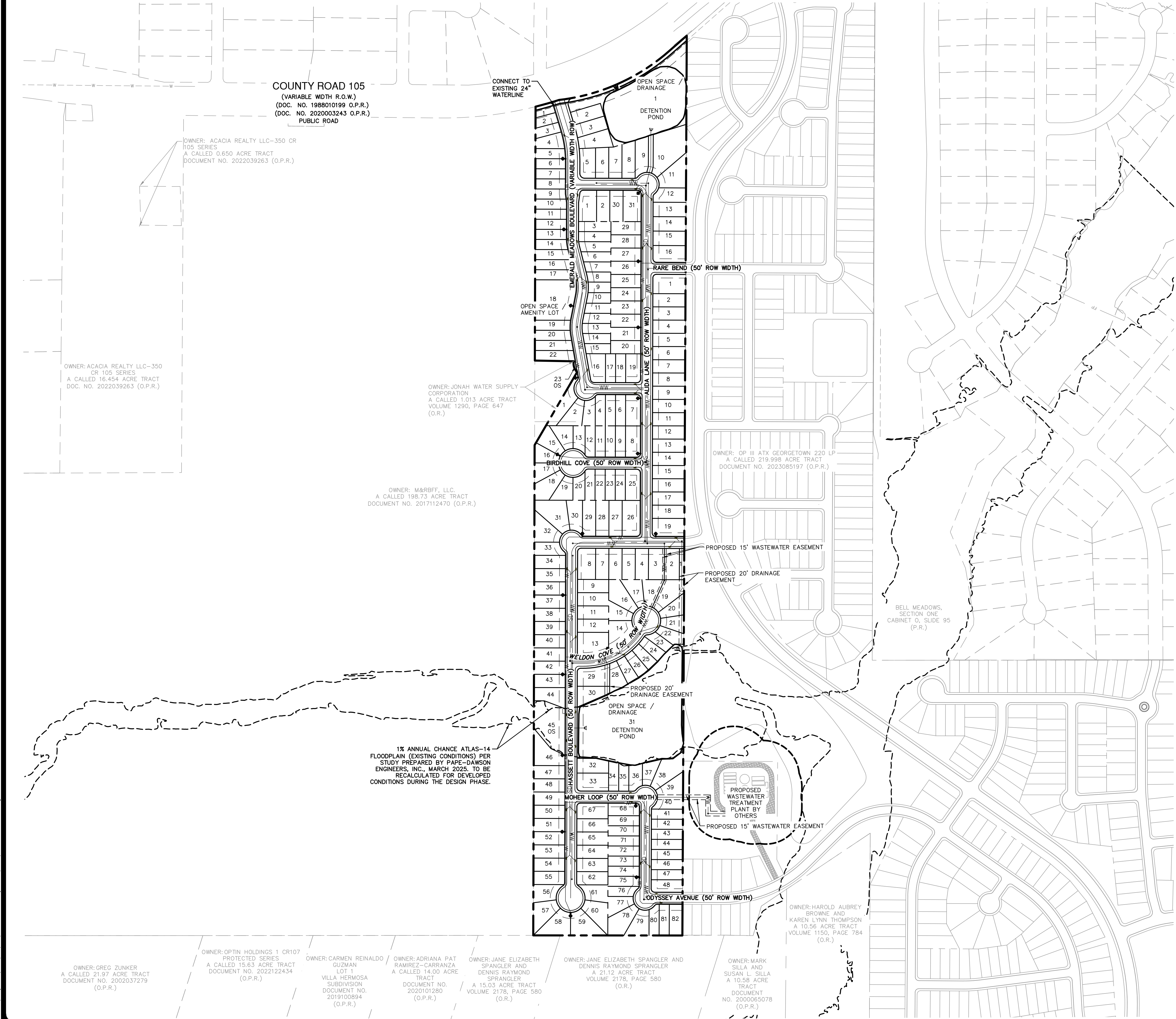
**PAPE-DAWSON
ENGINEERS**

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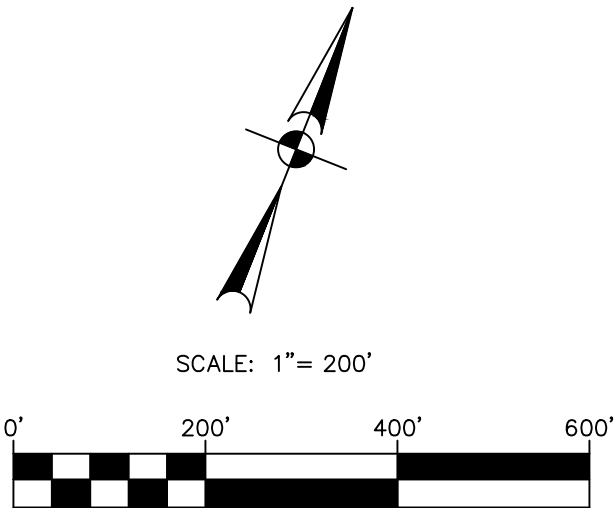
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[illegible]

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File: H:\proj\2026\5-04\proj\181002_212_Preliminary Plat\Gha\UTOA51318-02.dwg



LOCATION MAP
1" = 2000'



LEGEND

- W WATER LINE
- WW WASTEWATER LINE & MH
- SD STORM DRAIN LINE & MH
- CI CURB INLET
- FH FIRE HYDRANT
- EGV EXISTING GATE VALVE
- EFH EXISTING FIRE HYDRANT
- EWL EXISTING WATER LINE
- WWL EXISTING WASTEWATER LINE
- SDL EXISTING STORM DRAIN LINE
- PL PHASE LINE
- OS OPEN SPACE LOT
- 1% ANNUAL CHANCE FLOODPLAIN (DEVELOPED CONDITIONS) PER STUDY PREPARED BY PAPE-DAWSON ENGINEERS, INC., MARCH 2025

EMERALD MEADOWS PHASES 1 & 2
WILLIAMSON COUNTY, TEXAS
PRELIMINARY PLAT
UTILITY EXHIBIT- OVERALL

CITY NO.	51318-02
JOB NO.	51318-02
DATE	JANUARY 2026
DESIGNER	OH
CHECKED	DRAWN OH
SHEET	5 OF 8

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10801 N. MOPAC EXPY, BLDG 3, STE 200 | AUSTIN, TX 78759 | 512-454-8711
TBPES FIRM REGISTRATION #470 | TBPES FIRM REGISTRATION #10028801

NO.	REVISION	DATE

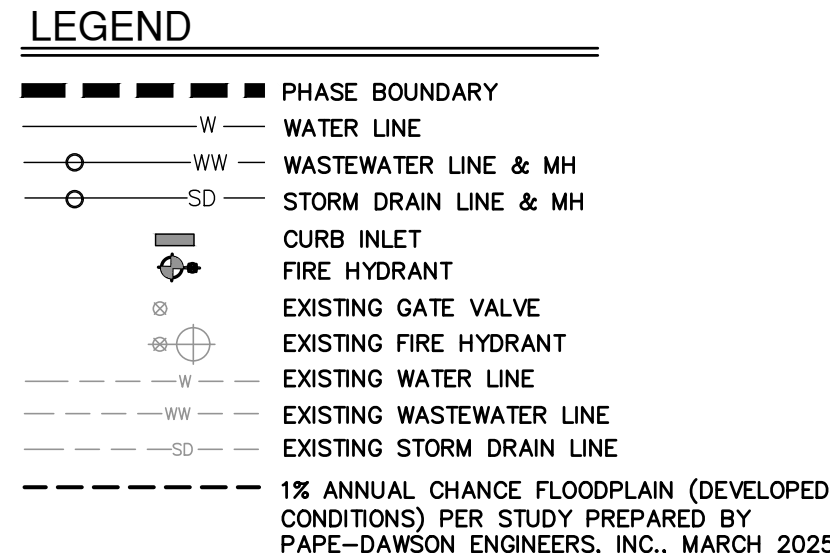


(VARIABLE WIDTH R.O.W.)
(DOC. NO. 1988010199 O.P.R.)
(DOC. NO. 2020003243 O.P.R.)
PUBLIC ROAD

OWNER: M&RBFF, LLC
A CALLED 198.73 ACRE TRACT
DOCUMENT NO. 2017112470 (O.P.R.)

OWNER: JONAH WATER SUPPLY
CORPORATION
A CALLED 1.013 ACRE TRACT
VOLUME 1290, PAGE 647
(O.R.)

OWNER: OP III ATX GEORGETOWN 220 LP
A CALLED 219.998 ACRE TRACT
DOCUMENT NO. 2023085197 (O.P.R.)

[illegible]

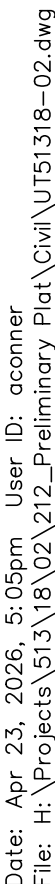
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**PAPE-DAWSON
ENGINEERS**

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10801 N. MOPAC EXPY, BLDG 3, STE 200 | AUSTIN, TX 78759 | 512-454-8711
TEPE FIRM REGISTRATION #470 | TPBLS FIRM REGISTRATION #10028601

EMERALD MEADOWS PHASES 1 & 2
WILLIAMSON COUNTY, TEXAS
PRELIMINARY PLAT
UTILITY EXHIBIT - 1 OF 2

CITY NO. _____
JOB NO. 51318-02
DATE JANUARY 2026
DESIGNER OH
CHECKED _____ DRAWN OH
SHEET 6 OF 8



SCALE: 1"= 100'



- PAPE-DAWSON
ENGINEERS**
- AUSTIN | SAN ANTONIO | HOUSTON | FORT WORTH | DALLAS
10801 N. MOPAC EXP., BLDG. 3, STE. 200 | AUSTIN, TX 78759 | 512.454.4711
TBPB FIRM REGISTRATION #470 | TBPB FIRM REGISTRATION #10028801

CITY NO. _____
JOB NO. 51318-02
DATE JANUARY 2026
DESIGNER _____ OH
CHECKED _____ DRAWN _____ OH
SHEET 7 OF 8

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Commissioners Court - Regular Session**30.****Meeting Date:** 07/28/2026

Revised preliminary plat for the Headwaters subdivision (revision 1) – Pct 3

Submitted For: Adam Boatright**Submitted By:** Misti Schulz, Infrastructure**Department:** Infrastructure**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider, and take appropriate action on approval of the revised preliminary plat for the Headwaters subdivision (revision 1) – Precinct 3.

Public Background

This is the first revision to the preliminary plat of the Headwaters subdivision that was initially approved on May 20th, 2025. Since the last approval, the developer has requested changes to the road alignments and lot layout. This revision includes a decrease of 2 nonresidential lots, an increase of 57 single family lots, and an increase of 479 linear feet of new roads. With this revision, the proposed subdivision consists of 29 non-residential lots, 749 single family lots, and 27,510 linear feet of new roads on 200.5 acres.

Timeline

2025-09-29 – initial submittal of the revised preliminary plat

2025-10-29 – 1st review complete with comments

2025-11-20 – 2nd submittal of revised preliminary plat

2025-12-04 – 2nd review complete with comments

2025-12-22 – 3rd submittal of revised preliminary plat

2026-01-05 – 3rd review complete with comments

2026-06-01 – 4th submittal of revised preliminary plat

2026-06-15 – 4th review complete with comments

2026-06-30 – 5th submittal of revised preliminary plat

2026-07-13 – 6th submittal of revised preliminary plat

2026-07-20 – 6th review complete with comments cleared

2026-07-21 – revised preliminary plat placed on the July 28th, 2026, Commissioners Court agenda for consideration

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Preliminary Plat Headwaters

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Misti Schulz

Final Approval Date: 07/22/2026

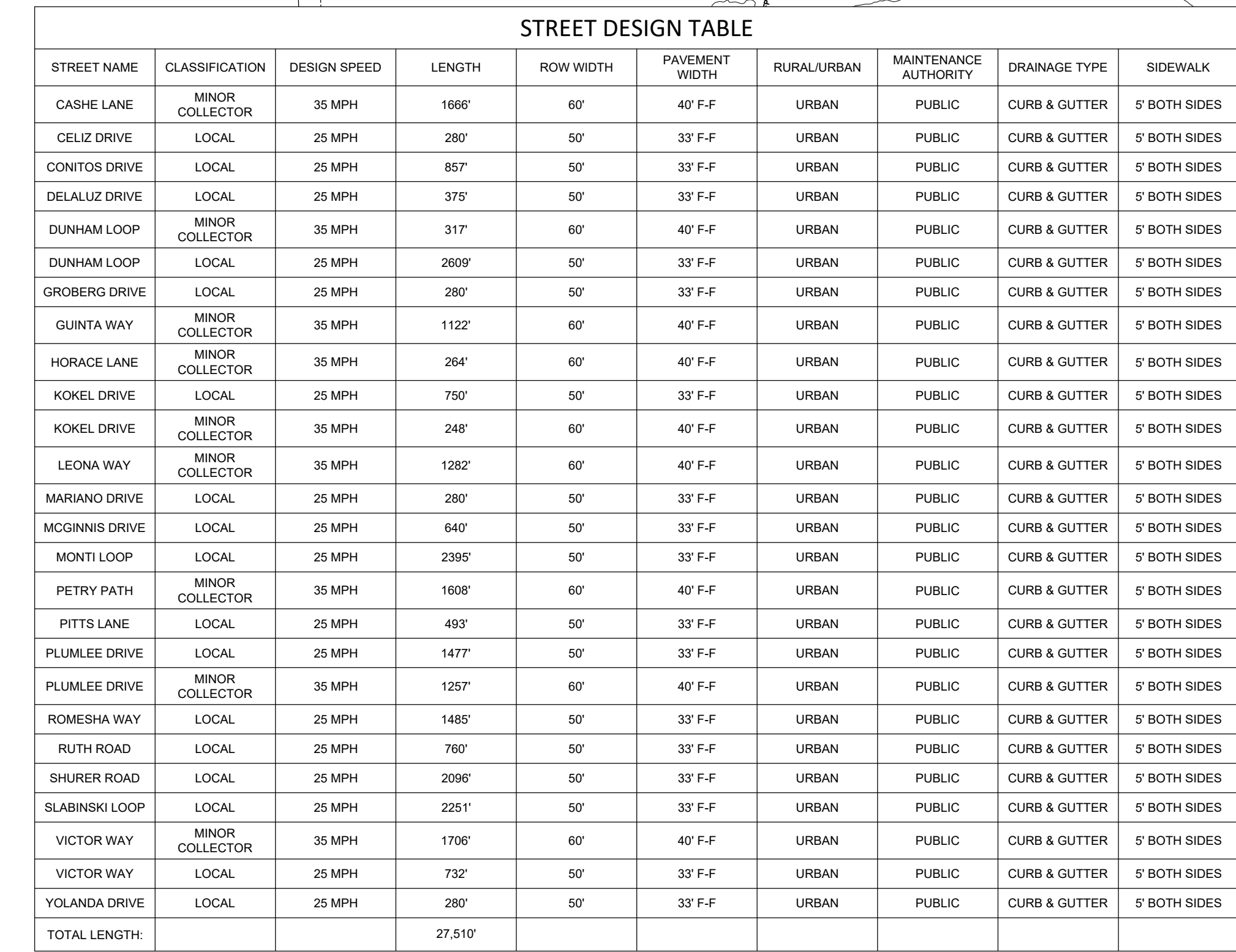
Reviewed By

Delia Colon

Date

07/22/2026 08:57 AM

Started On: 07/21/2026 10:23 AM

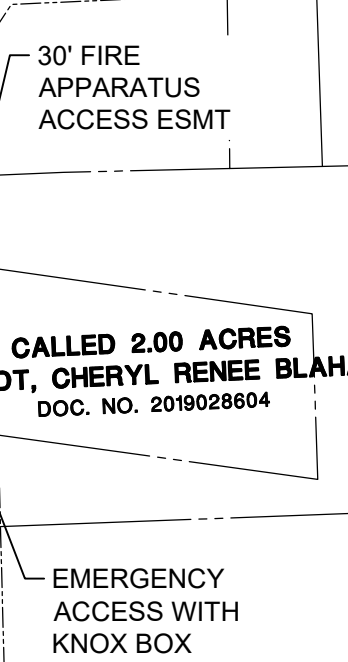


1. ALL SIDEWALKS SHALL BE MAINTAINED BY EACH OF THE ADJACENT PROPERTY OWNERS.
2. ALL NON-RESIDENTIAL LOTS SHALL BE OWNED AND MAINTAINED BY THE MUD.
3. THIS SUBDIVISION IS VESTED TO THE WILLIAMSON COUNTY SUBDIVISION REGULATIONS DATED DECEMBER 7, 2021.
4. NO LOTS SMALLER THAN 50' IN WIDTH WITHIN THIS SUBDIVISION SHALL BE FURTHER SUBDIVIDED.
5. THE FRONT OF THE BUILDING SETBACK LINE ON ALL PUBLIC ROADS SHALL BE 25 FEET FROM THE EDGE OF THE RIGHT OF WAY, 10 FEET FROM THE BACK OF LOT LINE AND 5 FEET FROM THE SIDES OF LOT LINES. CORNER LOTS WILL BE 15 FT ON THE RIGHT-OF-WAY SIDE INSTEAD OF 5 FEET. THE BUILDING SETBACK LINE ON MAJOR HIGHWAYS AND ROADS SHALL BE 50 FEET FROM THE EDGE OF THE RIGHT-OF-WAY. (WCSR F1.2)
6. UTILITY PROVIDERS WILL BE:
 - ELECTRICAL: BARTLETT ELECTRIC COOPERATIVE
 - TELECOM: TIME WARNER CABLE / AT&T
 - WATER: JARREL SCHWERTNER WATER SUPPLY COMPANY
 - WASTEWATER: THEON RANCHES MUD NO. 1
7. NO PORTION OF THIS SUBDIVISION IS ENCLOSED BY A SPECIAL FLOOD HAZARD AREA(S) INUNDED BY THE 100-YEAR (1% CHANCE) FLOOD AS IDENTIFIED BY THE U.S. FEDERAL EMERGENCY MANAGEMENT AGENCY FLOOD INSURANCE MAP, COMMUNITY PANEL NO. 48491C0150F, EFFECTIVE DATE DECEMBER 20, 2019 FOR WILLIAMSON COUNTY, TEXAS.
8. THE PURPOSE OF THIS PRELIMINARY PLAT IS TO SHOW THE PROPOSED IMPROVEMENTS TO THE OWNER'S PROPERTY, INCLUDING THE EXISTING TOPOGRAPHY, TO EVALUATE THE EXISTING AND PROPOSED DRAINAGE PATTERNS.

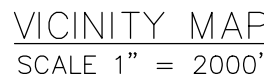


HEADWATERS - AMENDED PRELIMINARY PLAT

WILLIAMSON COUNTY, TX



TOTAL NUMBER OF LOTS	
NO. OF BLOCKS:	26
NO. OF 40' LOTS:	405
NO. OF 45' LOTS:	294
NO. OF 50' LOTS:	50
NO. OF SINGLE FAMILY LOTS:	749
NO. NON RESIDENTIAL LOTS:	29
LINEAR FOOTAGE 60' STREETS:	9,470
LINEAR FOOTAGE 50' STREETS:	18,040
TOTAL STREET LINEAR FOOTAGE:	27,510



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A circular professional engineer seal for the State of Texas. The outer ring contains the text "STATE OF TEXAS" at the top and "PROFESSIONAL ENGINEER" at the bottom, separated by two stars on each side. In the center, there is a five-pointed star. Below the star, the name "KELVIN B. O'BRYANT" is printed. At the bottom of the seal, the license number "135635" is displayed above the word "LICENSED".

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W. J. O'Neil 07/13/2026

PROJ. MGR.: SB

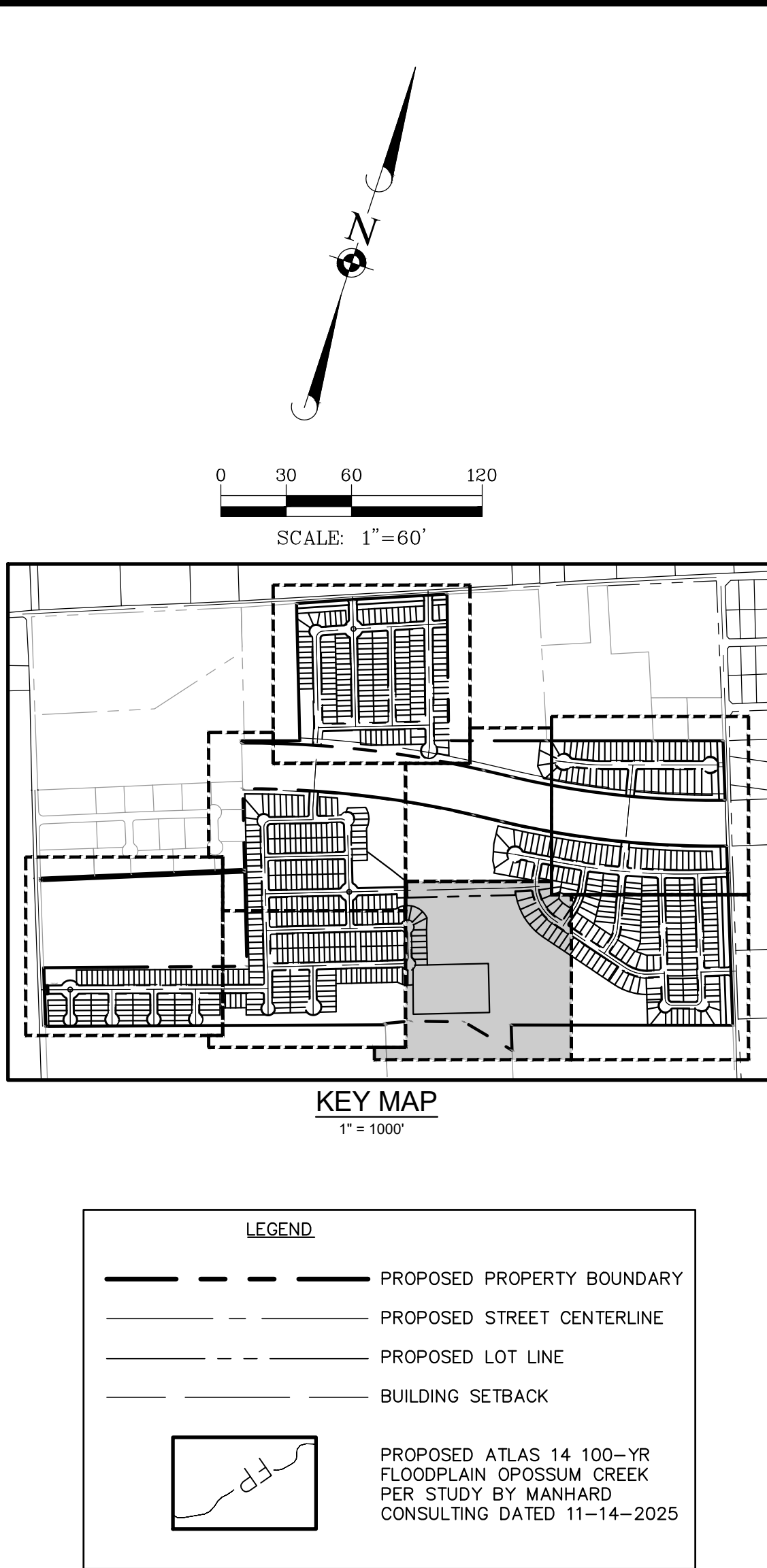
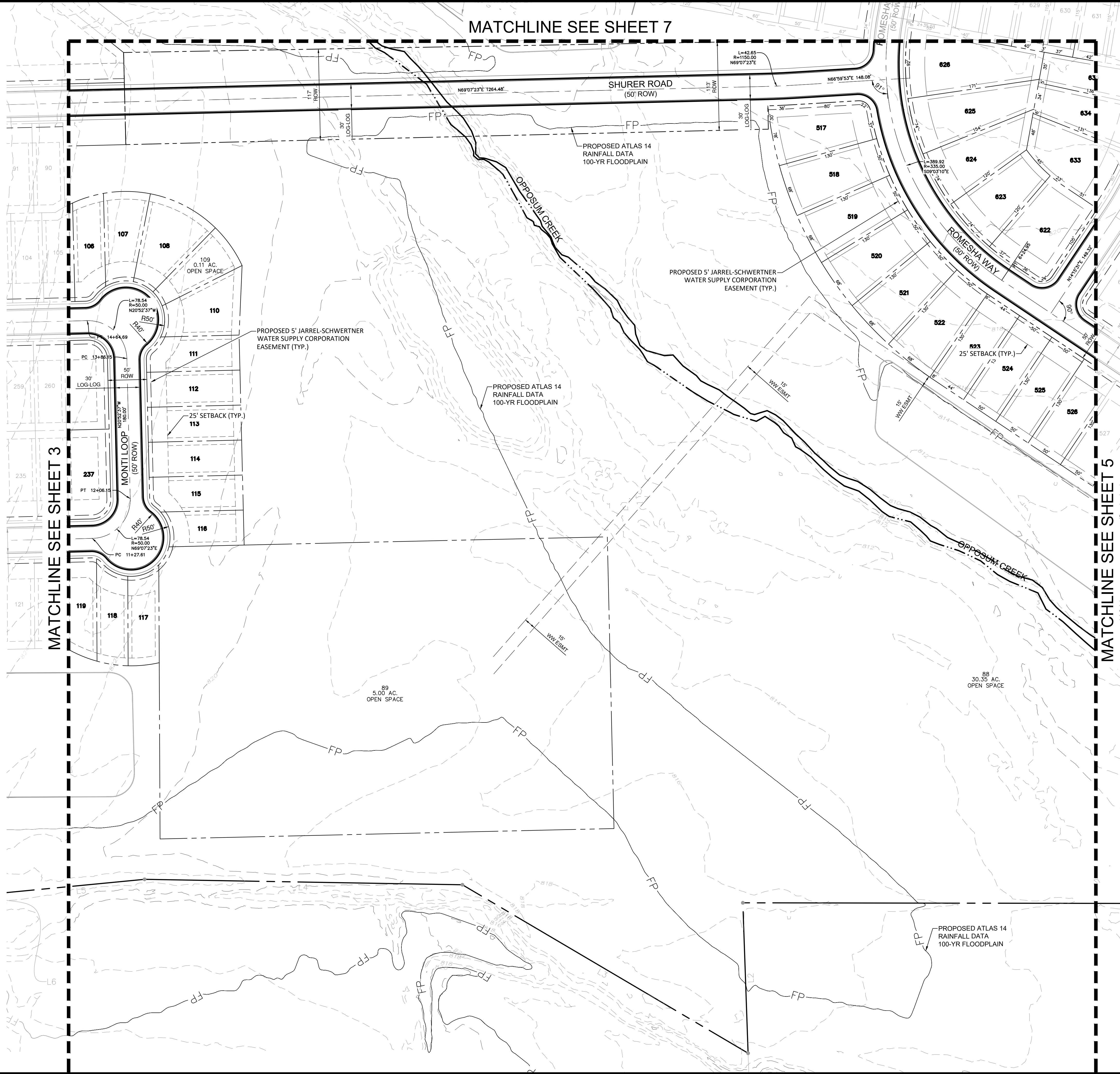
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SHEET

1 OF 19

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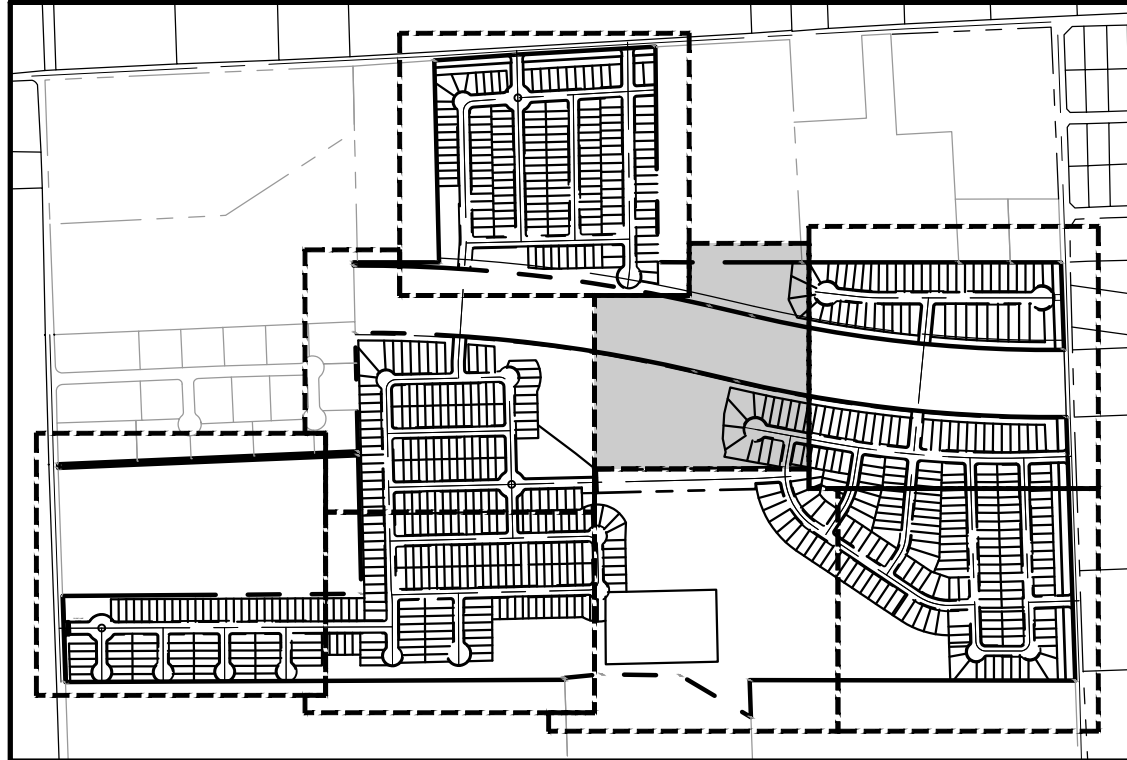
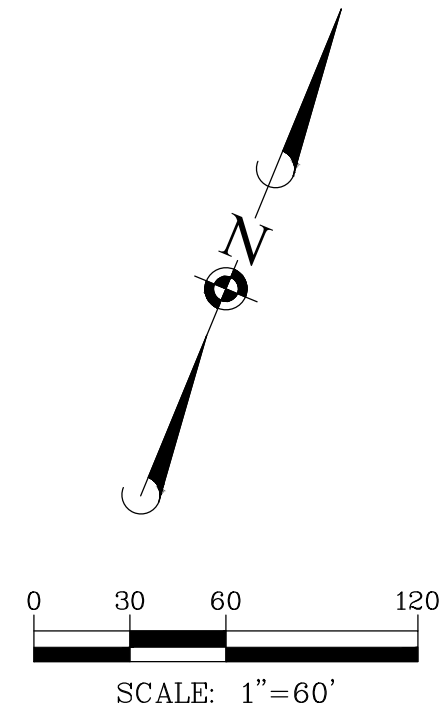
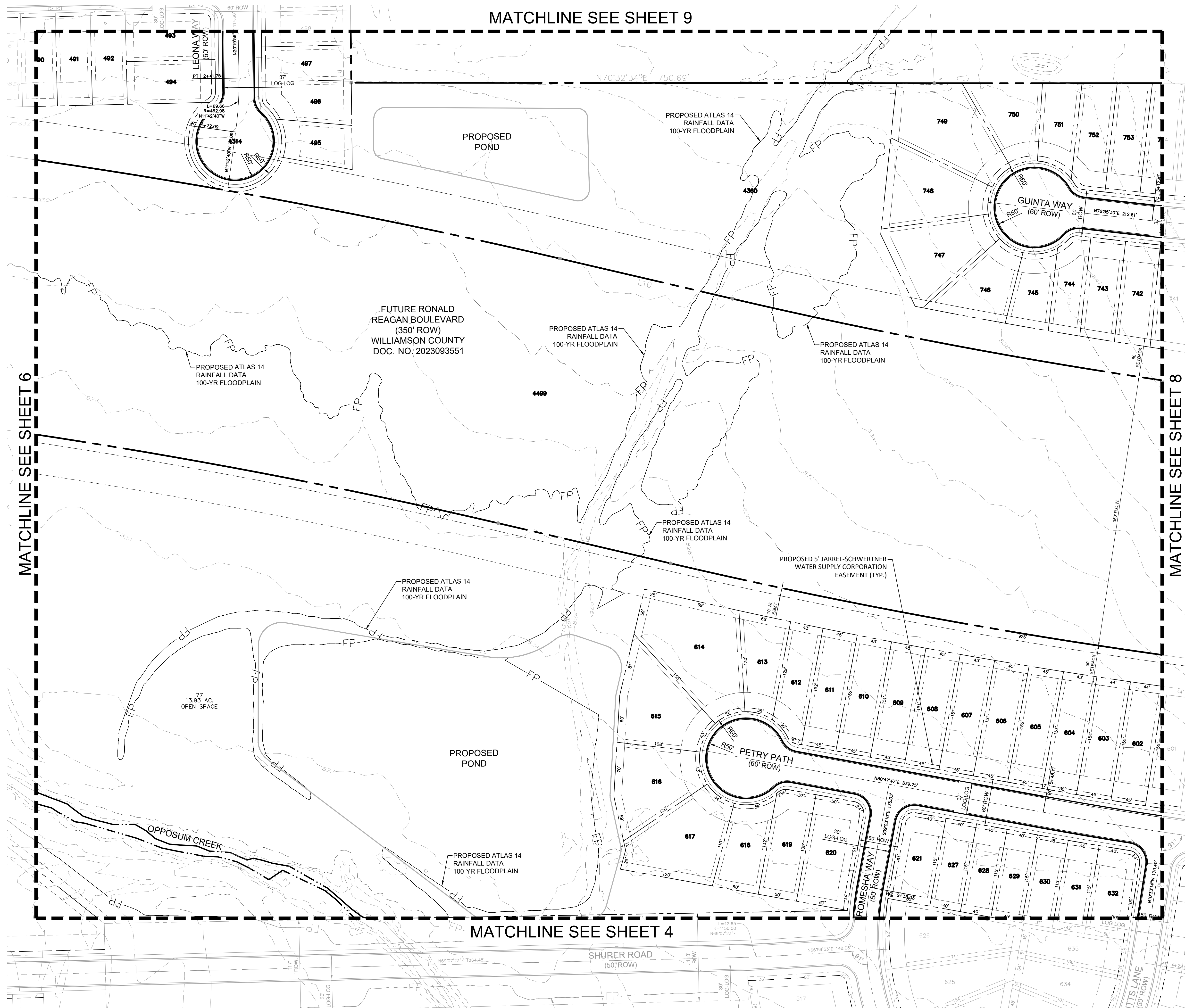
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MATCHLINE SEE SHEET 6

MATCHLINE SEE SHEET 9

MATCHLINE SEE SHEET 8

MATCHLINE SEE SHEET 4



LEGEND	
	PROPOSED PROPERTY BOUNDARY
	PROPOSED STREET CENTERLINE
	PROPOSED LOT LINE
	BUILDING SETBACK
	PROPOSED ATLAS 14 100-YR FLOODPLAIN OPOSSUM CREEK PER STUDY BY MANHARD CONSULTING DATED 11-14-2025

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HEADWATERS - AMENDED PRELIMINARY PLAT

WILLIAMSON COUNTY

PRELIM PLAT SHT 6 OF 8

STATE OF TEXAS

KELVIN B. O'BRYAN

135635

PROFESSIONAL ENGINEER

06/30/2025

PROJ. MGR.: SB

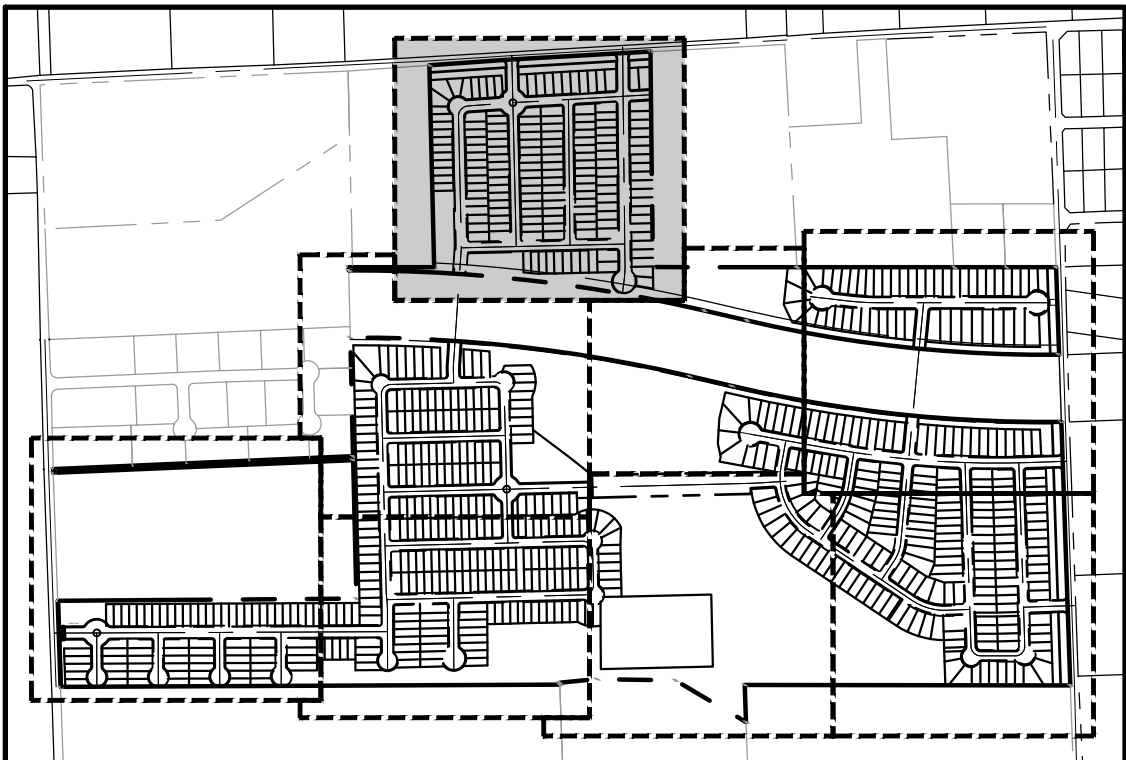
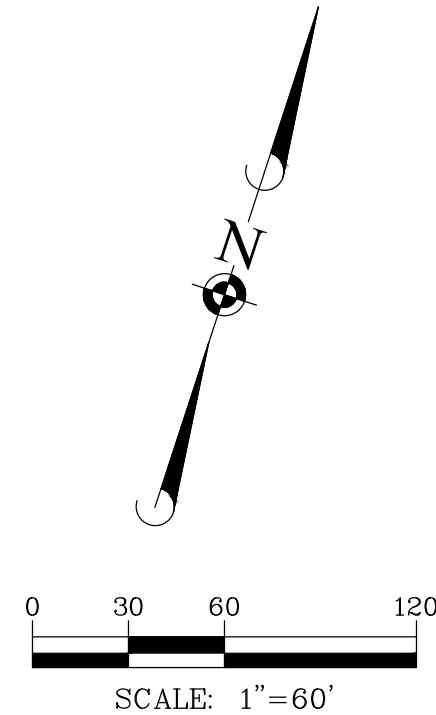
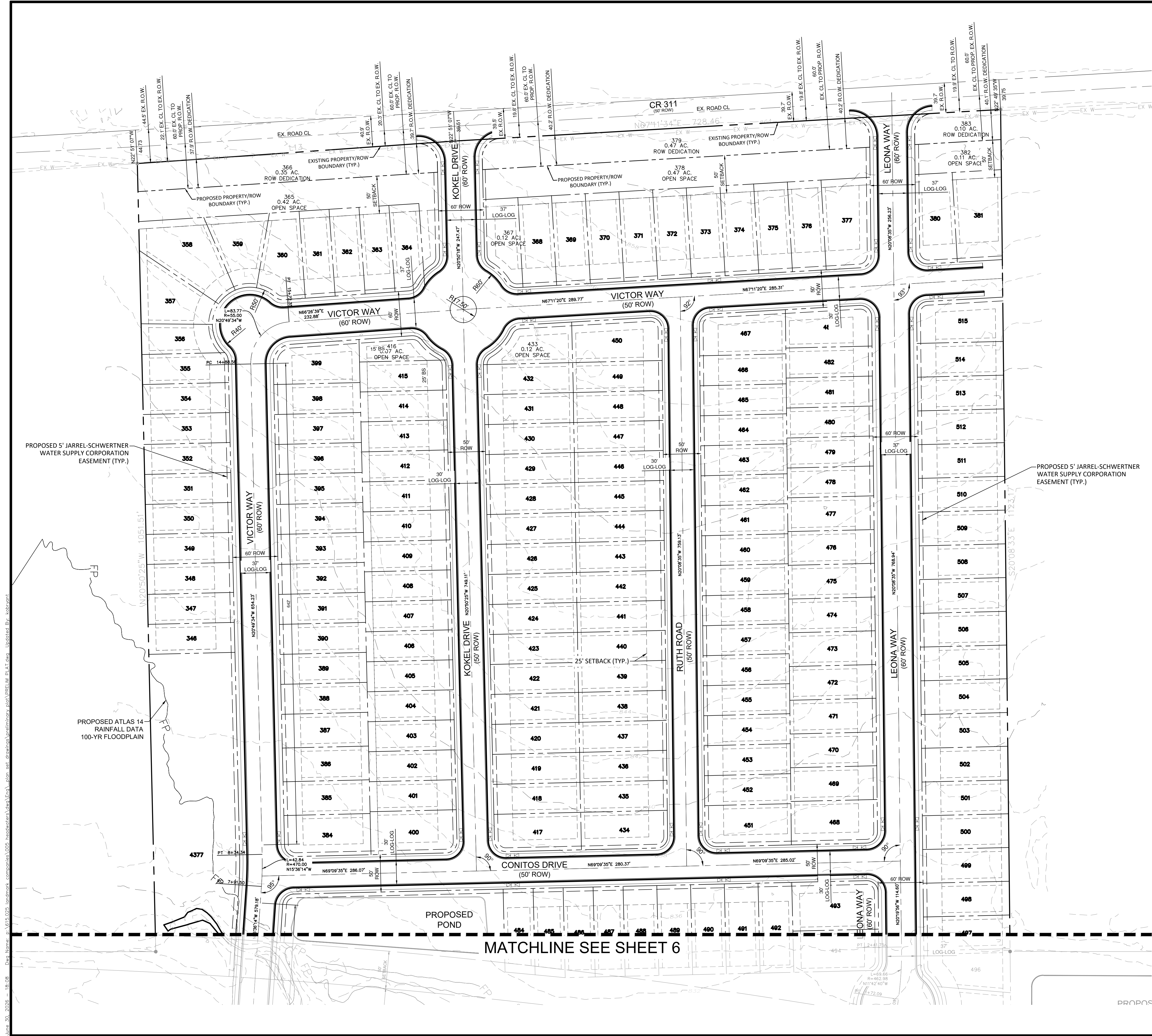
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7 OF 19

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KEY MAP
1" = 1000'

LEGEND

- PROPOSED PROPERTY BOUNDARY
- PROPOSED STREET CENTERLINE
- PROPOSED LOT LINE
- BUILDING SETBACK
- PROPOSED ATLAS 14 100-YR FLOODPLAIN OPOSSUM CREEK PER STUDY BY MANHARD CONSULTING DATED 11-14-2025

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DATE

REVISIONS

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HEADWATERS - AMENDED PRELIMINARY PLAT

WILLIAMSON COUNTY

PRELIM PLAT SHT 8 OF 8

STATE OF TEXAS

KELVIN B. O'BRYANT

135635

PROFESSIONAL ENGINEER

06/30/2025

PROJ. MGR.: SB

PROJ. ASSOC.: KBO

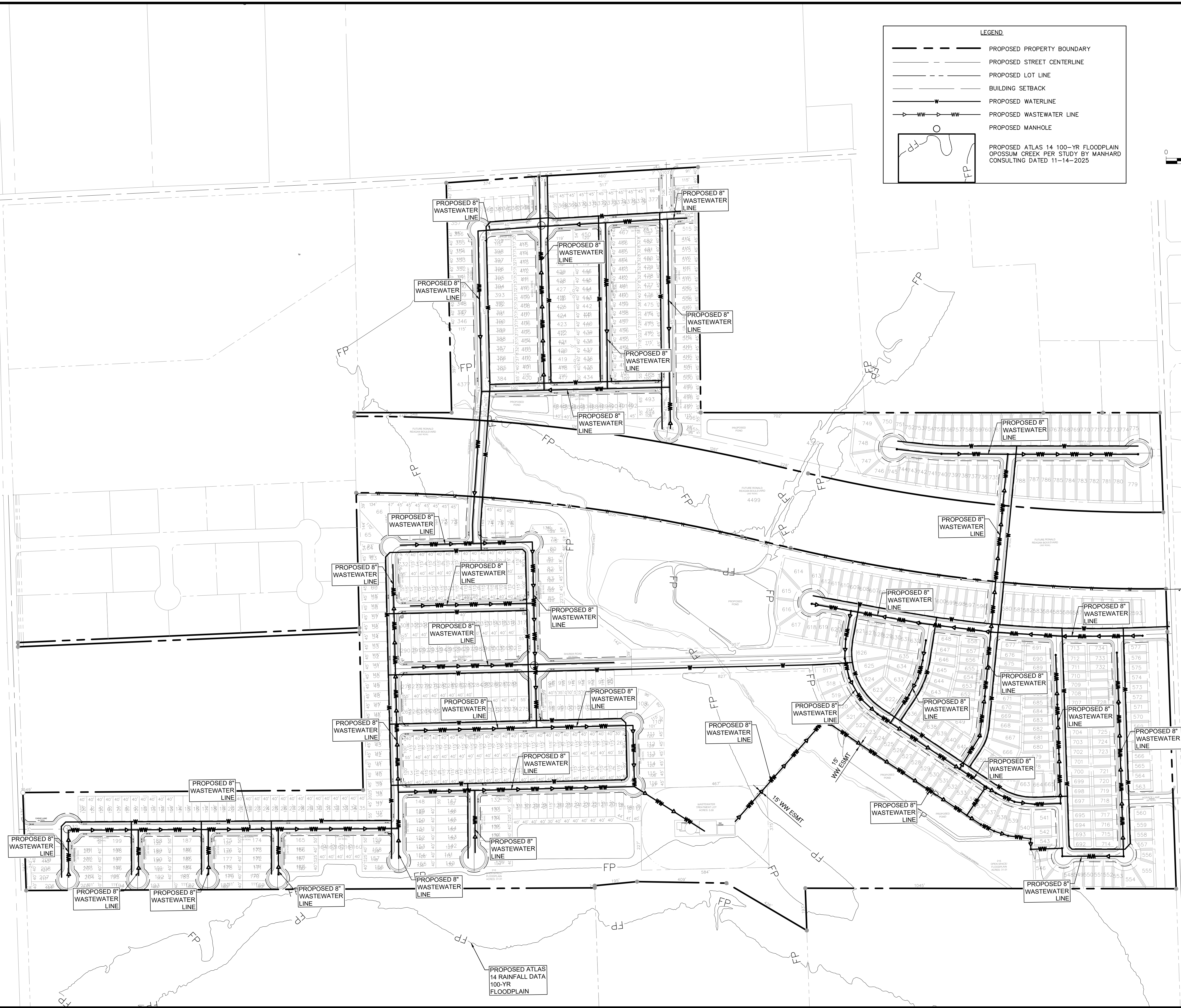
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9 OF **19**

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LEGEND

- PROPOSED PROPERTY BOUNDARY
- PROPOSED STREET CENTERLINE
- PROPOSED LOT LINE
- BUILDING SETBACK
- PROPOSED WATERLINE
- PROPOSED WASTEWATER LINE
- PROPOSED MANHOLE

PROPOSED ATLAS 14 100-YR FLOODPLAIN
OPOSSUM CREEK PER STUDY BY MANHARD
CONSULTING DATED 11-14-2025

0 100 200 400
Feet
SCALE: 1"=200'

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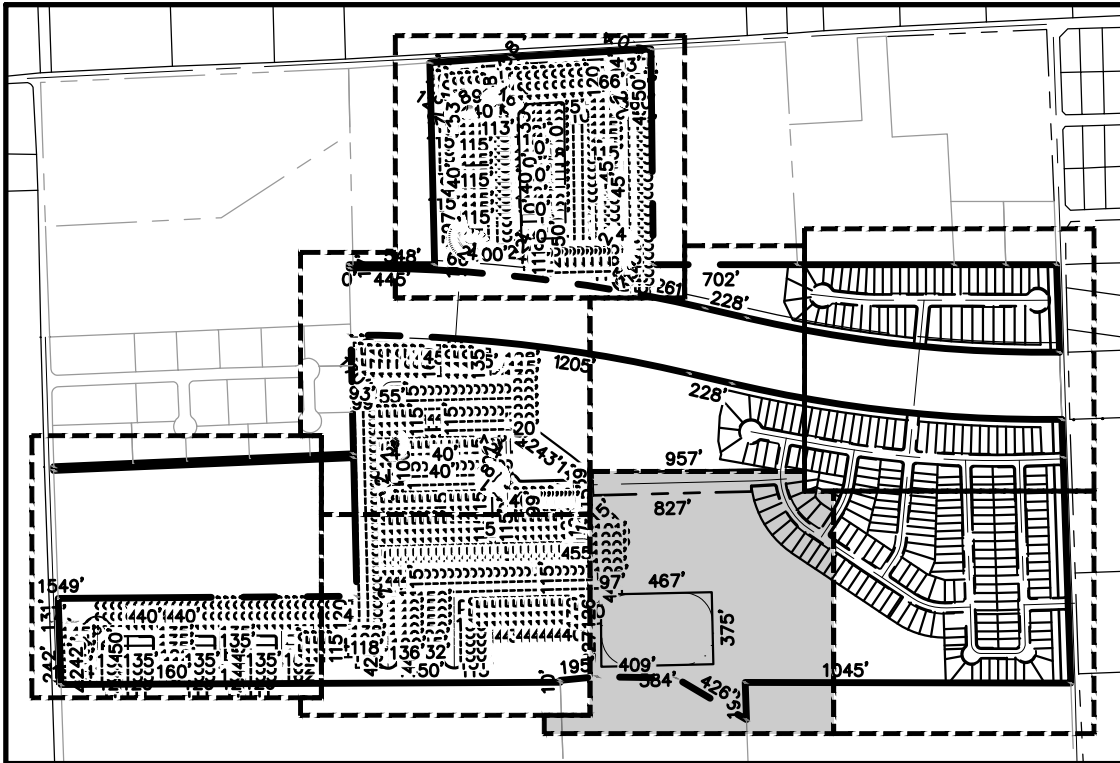
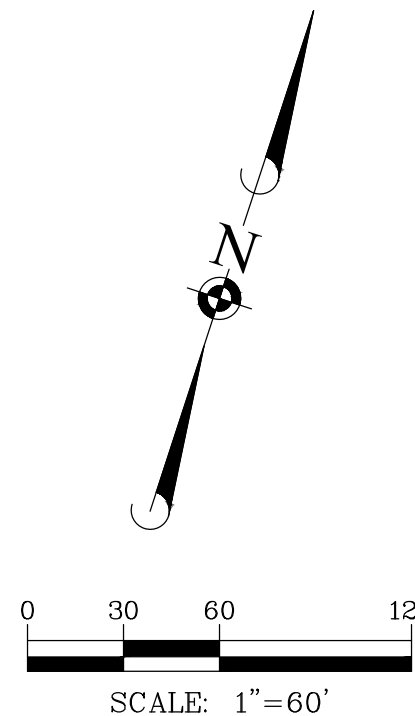
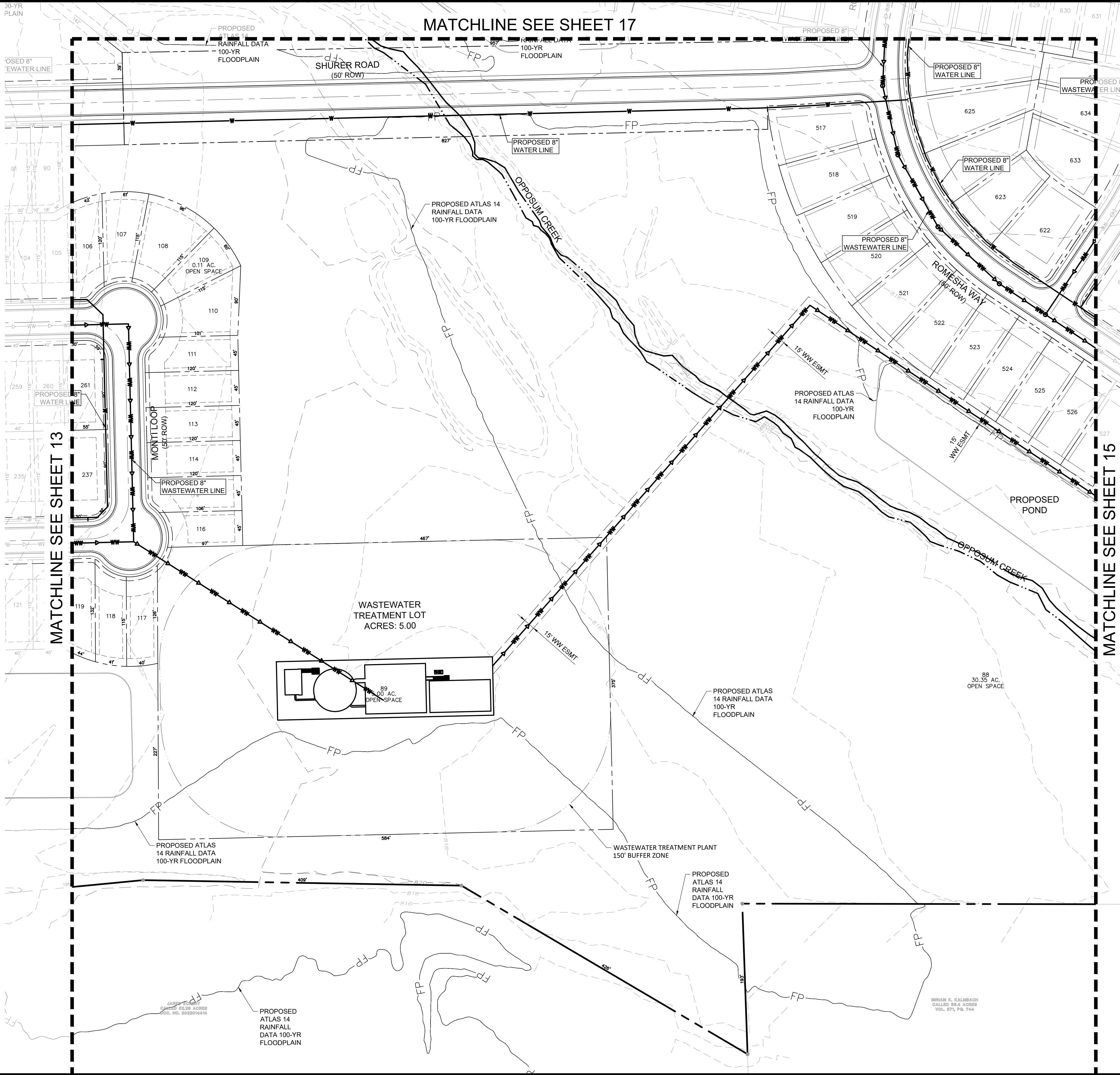
HEADWATERS - AMENDED PRELIMINARY PLAT
WILLIAMSON COUNTY
PRELIM UTILITY SHT 1 OF 10

STATE OF TEXAS
KELVIN B. O'BRYAN
135635
LICENSED PROFESSIONAL ENGINEER

PROJ. MGR.: SB
PROJ. ASSOC.: KBO
DRAWN BY: ---

SHEET
10 OF **19**
615.025005

MATCHLINE SEE SHEET 17



LEGEND	
	PROPOSED PROPERTY BOUNDARY
	PROPOSED STREET CENTERLINE
	PROPOSED LOT LINE
	BUILDING SETBACK
	PROPOSED WATERLINE
	PROPOSED WASTEWATER LINE
	PROPOSED MANHOLE
	PROPOSED ATLAS 14 100-YR FLOODPLAIN OPOSSUM CREEK PER STUDY BY MANHARD CONSULTING DATED 11-14-2025

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HEADWATERS - AMENDED PRELIMINARY PLAT

WILLIAMSON COUNTY

PRELIM UTILITY SHT 5 OF 10

PROJ. MGR.: SB

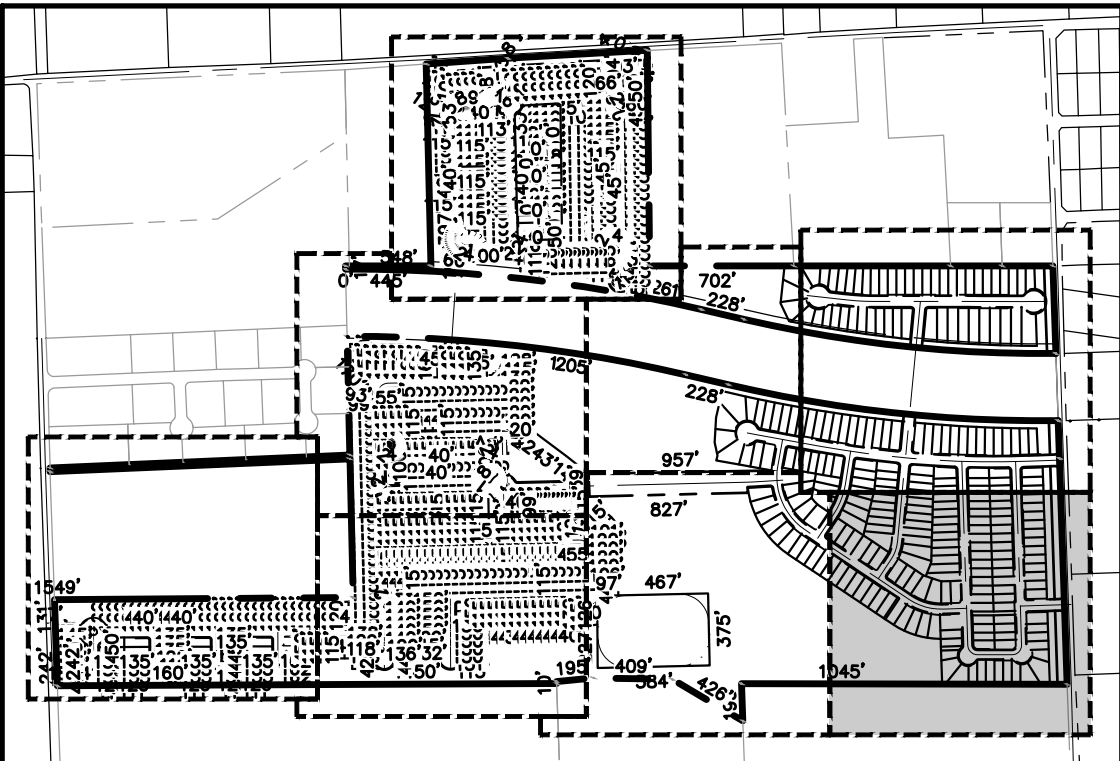
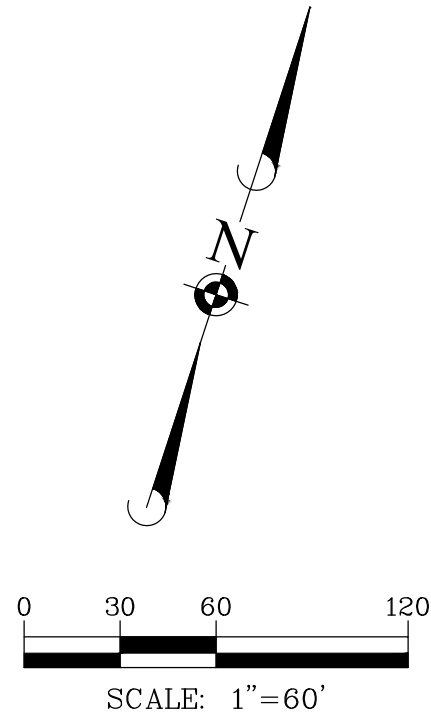
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- LEGEND**
- PROPOSED PROPERTY BOUNDARY
 - PROPOSED STREET CENTERLINE
 - PROPOSED LOT LINE
 - BUILDING SETBACK
 - PROPOSED WATERLINE
 - PROPOSED WASTEWATER LINE
 - PROPOSED MANHOLE
 - PROPOSED ATLAS 14 100-YR FLOODPLAIN
 - OPOSSUM CREEK PER STUDY BY MANHARD CONSULTING DATED 11-14-2025

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HEADWATERS - AMENDED PRELIMINARY PLAT

WILLIAMSON COUNTY

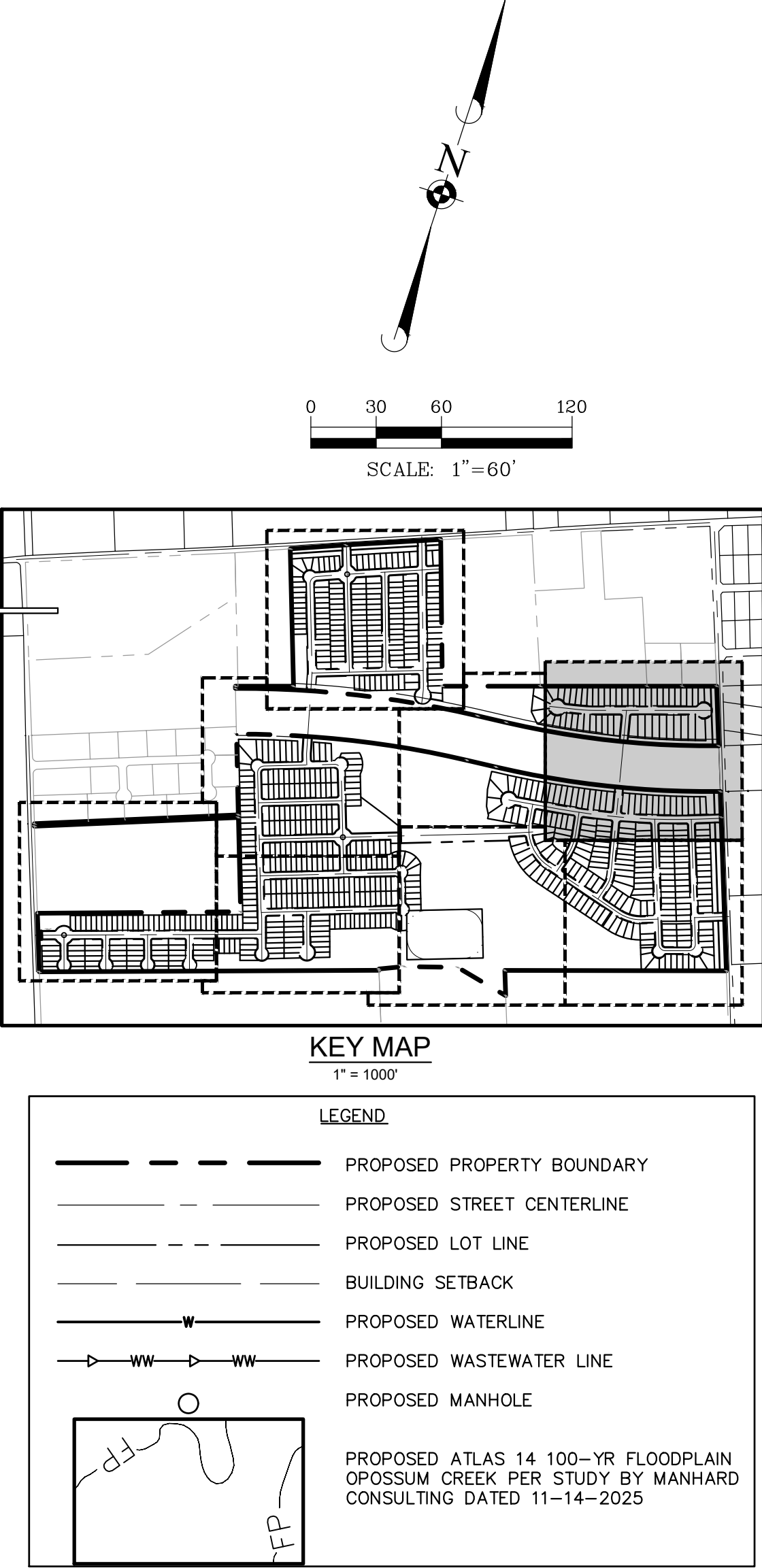
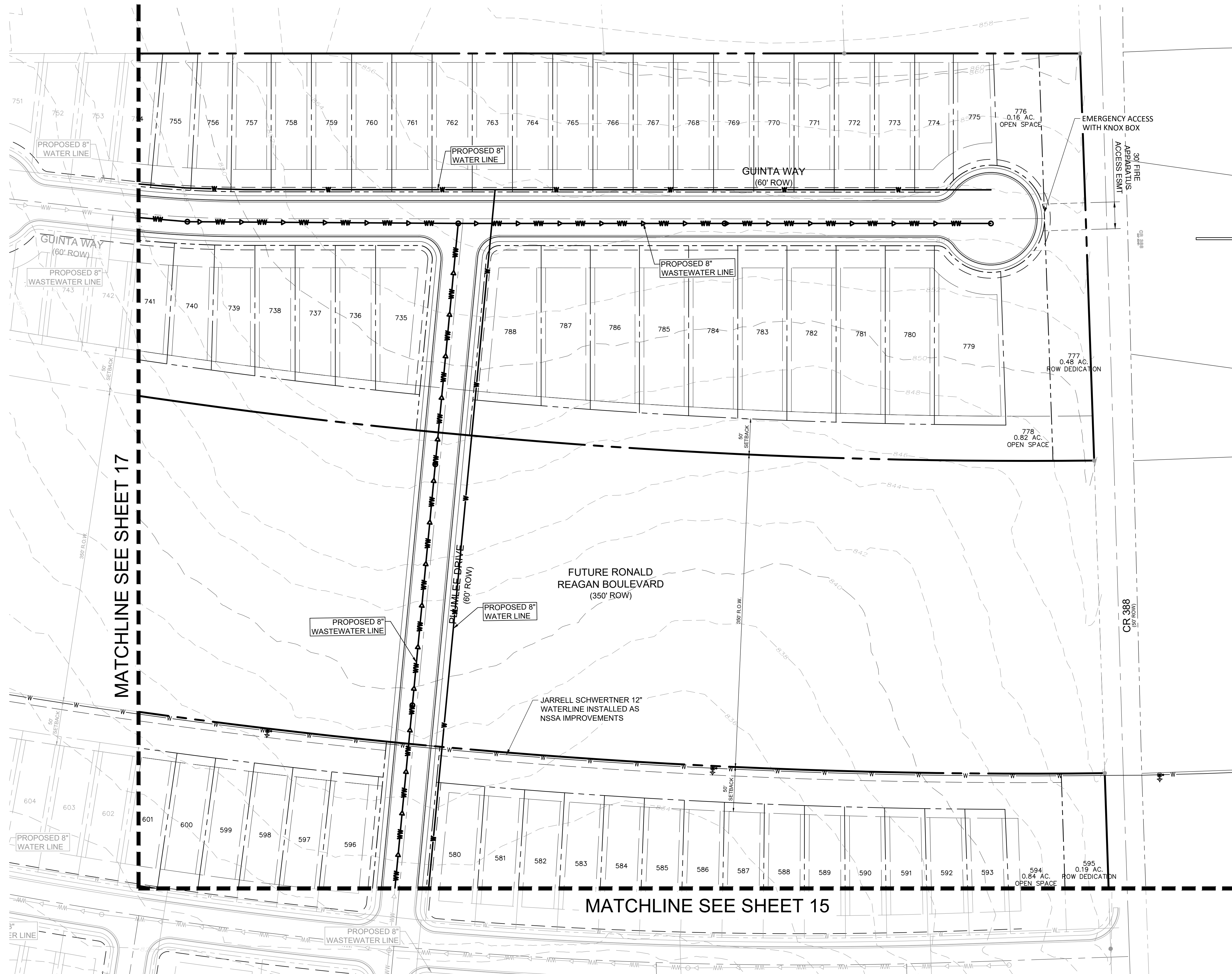
PRELIM UTILITY SHT 6 OF 10

STATE OF TEXAS
KELVIN B. O'BRYANT
135635
LICENSED PROFESSIONAL ENGINEER

06/30/2026

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18 OF 19
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HEADWATERS - AMENDED PRELIMINARY PLAT
WILLIAMSON COUNTY
PRELIM UTILITY SHT 9 OF 10

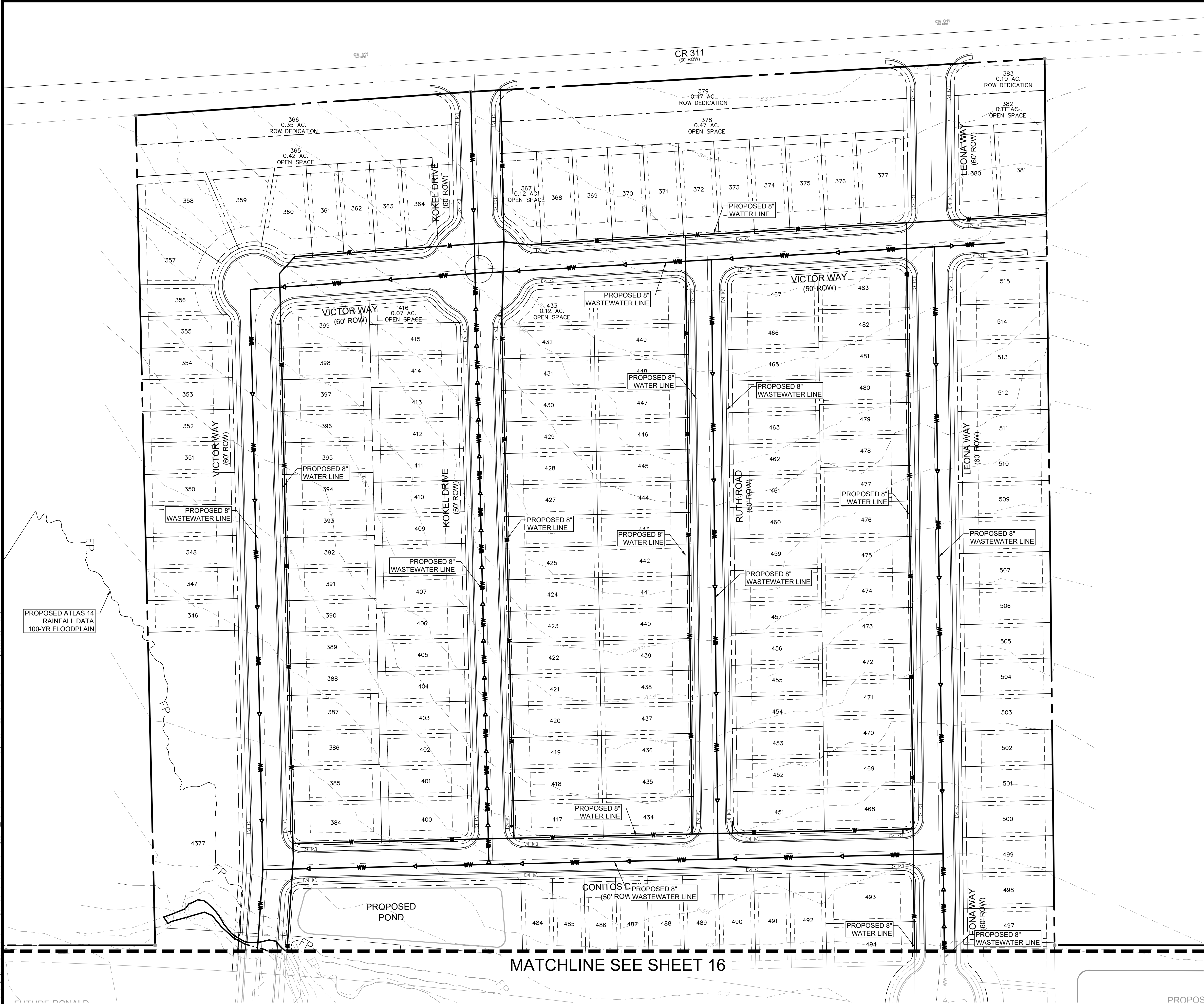
STATE OF TEXAS
KELVIN B. O'BRYAN
135635
LICENSED PROFESSIONAL ENGINEER

Kelvin O'Bryant 06/30/2026

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PROPOSED ATLAS 14
RAINFALL DATA
100-YR FLOODPLAIN

KEY MAP
1" = 1000'

LEGEND

- PROPOSED PROPERTY BOUNDARY
- PROPOSED STREET CENTERLINE
- PROPOSED LOT LINE
- BUILDING SETBACK
- PROPOSED WATERLINE
- PROPOSED WASTEWATER LINE
- PROPOSED MANHOLE

PROPOSED ATLAS 14 100-YR FLOODPLAIN
OPOSSUM CREEK PER STUDY BY MANHARD CONSULTING DATED 11-14-2025

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HEADWATERS - AMENDED PRELIMINARY PLAT
WILLIAMSON COUNTY
PRELIM UTILITY SHT 10 OF 10

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DATE
REVISIONS
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Commissioners Court - Regular Session**31.****Meeting Date:** 07/28/2026

Schultz Lane – Estes Group – WA#1 SWA#1

Submitted By: Ragan Riggs, Road Bond**Department:** Road Bond**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider, and take appropriate action on Supplemental No. 1 to Work Authorization No. 1 to the Schultz Lane contract executed on April 16, 2025, between Williamson County and The Estes Group, LLC relating to the 2023 Road Bond Program.

Public Background

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Ragan Riggs

Final Approval Date: 07/22/2026

Reviewed By

Delia Colon

Date

07/22/2026 08:57 AM

Started On: 07/15/2026 01:58 PM

Commissioners Court - Regular Session**32.****Meeting Date:** 07/28/2026

CR 138 Safety Improvements – RTG – WA#1 SWA#5

Submitted By: Ragan Riggs, Road Bond**Department:** Road Bond**Agenda Category:** Consent

Information**Agenda Item**

Discuss, consider, and take appropriate action on Supplemental No. 5 to Work Authorization No. 1 to the CR 138 Safety Improvements contract executed on March 19, 2024, between Williamson County and Rodriguez Transportation Group, Inc. relating to the 2023 Road Bond Program.

Public Background

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Ragan Riggs

Final Approval Date: 07/22/2026

Reviewed By

Delia Colon

Date

07/22/2026 08:57 AM

Started On: 07/15/2026 02:00 PM

Commissioners Court - Regular Session**33.****Meeting Date:** 07/28/2026

Award of IFB #26IFB24 Pharmaceuticals and Clinic Supplies to Covetrus North America, LLC for the Williamson County Animal Shelter

Submitted For: Joy Simonton**Submitted By:** Sandra Malcolm, Purchasing**Department:** Purchasing**Agenda Category:** Regular Agenda Items

Information**Agenda Item**

Discuss, consider, and take appropriate action on awarding IFB #26IFB24 Pharmaceuticals and Clinic Supplies for the Williamson County Animal Shelter, on a per-item basis, to Covetrus North America LLC and authorizing the execution of the agreement. (Funding source 01.0545.0545.003200 and 01.0545.0545.004975 for FY26).

Public Background

The award of this solicitation will support the operations of the Williamson County Regional Animal Shelter. Upon evaluation, Covetrus North America, LLC, was the lowest and best bidder on select items as highlighted on the 26IFB24 Bid Tabulation attachment. The contract term is twelve (12) months, with two (2) one-year optional renewals.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Sandra Malcolm

Final Approval Date: 07/21/2026

Reviewed By

Delia Colon

Date

07/21/2026 03:34 PM

Started On: 06/05/2026 02:18 PM

Commissioners Court - Regular Session**34.****Meeting Date:** 07/28/2026

Approval of Amendment between Williamson County and Tyler Technologies VINES interface to SylogistGov, Inc for Information Systems Department

Submitted For: Joy Simonton**Submitted By:** Cheryl Johnson, Purchasing**Department:** Purchasing**Agenda Category:** Regular Agenda Items

Information**Agenda Item**

Discuss, consider, and take appropriate action to approve an amendment to the agreement between Williamson County and Tyler Technologies, Inc., adding an annual license fee of \$8,250.00 and an annual maintenance fee of \$1,733.00, increasing the original amount to \$277,838.00, as approved in Commissioners Court on December 07, 2010 (under agenda item #27), for the continued use of Tyler Technologies' VINES integration in partnership with SylogistGov, Inc. to support Williamson County's compliance with state-mandated victim notification requirements through Texas IVSS and Odyssey data connections, and authorize executing of the agreement. (Funding Source: 01.0100.0503.004505).

Public Background

Approval of this amendment is for the continued use of the VINES integration to support Williamson County's compliance with state-mandated victim notification requirements through Texas IVSS and Odyssey data connections.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Cheryl Johnson

Final Approval Date: 07/21/2026

Reviewed By

Delia Colon

Date

07/21/2026 03:37 PM

Started On: 07/15/2026 11:47 AM

Commissioners Court - Regular Session**35.****Meeting Date:** 07/28/2026

Approval of Goods and Services Contract 2026-258 with Freelt Data Solutions Inc. for a subscription to ThreatLocker Cybersecurity Platform for the Information Systems Department

Submitted For: Joy Simonton**Submitted By:** Sandra Malcolm, Purchasing**Department:** Purchasing**Agenda Category:** Regular Agenda Items

Information**Agenda Item**

Discuss, consider, and take appropriate action on approving Goods and Services Agreement 2026-258 with Freelt Data Solutions, Inc. for a subscription to the ThreatLocker Cybersecurity Platform in the amount of \$120,246.00, for an initial 12-month period that will run from August 1, 2026-July 31, 2026 with renewals, utilizing the DIR Cooperative Contract DIR-CPO-5687, and authorizing the execution of the agreement (Funding will be 01.0100.0503.003011 for FY26).

Public Background

Williamson County is seeking approval for the new purchase of ThreatLocker cybersecurity platform from Freeit Data Solutions Inc. to enhance enterprise-wide endpoint security.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Sandra Malcolm

Final Approval Date: 07/21/2026

Reviewed By

Delia Colon

Date

07/21/2026 08:43 AM

Started On: 07/15/2026 02:41 PM

Commissioners Court - Regular Session**36.****Meeting Date:** 07/28/2026

Approval for Amendment between Williamson County and Net Sync Network Solutions for Information Systems Dept

Submitted For: Joy Simonton**Submitted By:** Cheryl Johnson, Purchasing**Department:** Purchasing**Agenda Category:** Regular Agenda Items

Information**Agenda Item**

Discuss, consider, and take appropriate action on an amendment to the original contract approved by Commissioners Court on January 6, 2026, Agenda Item #15, between Williamson County and Netsync Network Solutions, Inc. for the Information System Department, increasing the original purchase order amount from \$15,795.00 by an additional \$2,788.00, increasing the total purchase order amount to \$18,583.00, to add features not included in the original scope of work, per Cooperative Agreement DIR-CPO-4866, and authorizing the execution of this agreement (Funding source 01.0100.0503.004100).

Public Background

This amendment is for a change order to Purchase Order 191110. The original purchase order was \$15,795.00. An additional \$2,788.00 is needed to add features not included in the original scope of work, bringing the total purchase order amount to \$18,583.00.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Cheryl Johnson

Final Approval Date: 07/21/2026

Reviewed By

Delia Colon

Date

07/21/2026 03:37 PM

Started On: 07/21/2026 08:03 AM

Commissioners Court - Regular Session**37.****Meeting Date:** 07/28/2026

R&B Training Building – Halff Associates – Supplemental Agreement No 2

Submitted For: Dale Butler**Submitted By:** Gretchen Glenn, Facilities Management**Department:** Facilities Management**Agenda Category:** Regular Agenda Items

Information**Agenda Item**

Discuss, consider, and take appropriate action on approving the Supplemental Agreement No 2 for Architectural and Engineering Services between Williamson County and Halff Associates, Inc. relating to the Road & Bridge (R&B) Training Building.

Public Background

This Supplemental Agreement No 2 for Architectural and Engineering Services between Williamson County and Halff Associates, Inc. is for compensation pertaining to services outside the original scope of work to extend Civil Engineering services for parking lot expansion into the Oncor electrical easement and additional electrical services for the R&B Training Building. The agreement is to be increased by \$34,000.00. Funding Source is P643.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Gretchen Glenn

Final Approval Date: 07/21/2026

Reviewed By

Delia Colon

Date

07/21/2026 09:03 AM

Started On: 07/20/2026 04:23 PM

Commissioners Court - Regular Session**38.****Meeting Date:** 07/28/2026

Project transfer for Road & Bridge Division

Submitted For: Matt Williamson**Submitted By:** Jenifer Favreau, Infrastructure**Department:** Infrastructure**Division:** Road & Bridge**Agenda Category:** Regular Agenda Items

Information**Agenda Item**

Discuss, consider, and take appropriate action on transferring \$35,000.00 from P733 (Misc Signal Construction) to P753 (Larkspur School Zone Improvements).

Public Background

This transfer is necessary in order to create P753 (Larkspur School Zone Improvements).

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

No file(s) attached.

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Jenifer Favreau

Final Approval Date: 07/21/2026

Reviewed By

Delia Colon

Date

07/21/2026 09:02 AM

Started On: 07/20/2026 02:11 PM

Commissioners Court - Regular Session**39.****Meeting Date:** 07/28/2026

26IFB4 CR 417 Cross Culvert Replacement – Change Order #1 (Balancing)

Submitted For: Matt Williamson**Submitted By:** Jenifer Favreau, Infrastructure**Department:** Infrastructure**Division:** Road & Bridge**Agenda Category:** Regular Agenda Items

Information**Agenda Item**

Discuss, consider and take appropriate action regarding change order #1 for Project 26IFB4 CR 417 Cross Culvert Replacement.

Public Background

This change order adjusts item quantities to the final amount used and provides for final balancing of the project. All work has been completed. Funding source is 01.0200.0210.003599.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Jenifer Favreau

Final Approval Date: 07/21/2026

Reviewed By

Delia Colon

Date

07/21/2026 04:06 PM

Started On: 07/21/2026 03:15 PM

Commissioners Court - Regular Session**40.****Meeting Date:** 07/28/2026

26IFB5 - County Road Seal Coat FY 26 – Change Order #1 (Balancing)

Submitted For: Matt Williamson**Submitted By:** Jenifer Favreau, Infrastructure**Department:** Infrastructure**Division:** Road & Bridge**Agenda Category:** Regular Agenda Items

Information**Agenda Item**

Discuss, consider and take appropriate action regarding change order #1 for Project 26IFB5 — County Road Seal Coat FY 26.

Public Background

This change order adjusts item quantities to the final amount used and provides for final balancing of the project. All work has been completed. Funding source is 01.0200.0210.003599.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Jenifer Favreau

Final Approval Date: 07/21/2026

Reviewed By

Delia Colon

Date

07/21/2026 04:55 PM

Started On: 07/21/2026 04:51 PM

Commissioners Court - Regular Session**41.****Meeting Date:** 07/28/2026

CR 110 North - Change Order #1 (Pond)

Submitted By: Julissa Romero, Road Bond**Department:** Road Bond**Agenda Category:** Regular Agenda Items

Information**Agenda Item**

Discuss, consider, and take appropriate action regarding Change Order No. 1 in the amount of \$330,045.27 for Project 26IFB6 – CR 110 North (Joe Bland Construction).

Public Background

This Change Order compensates the Contractor for additional work to mitigate the groundwater that was encountered under the proposed roadway at the existing pond location. After discussions with the Engineer of Record and Williamson County, it was decided that the best solution to keep the water from migrating into the roadway structure was to place oversize rock along with french drains so that the water could drain into the proposed ditch. Multiple items will be added by this Change Order. Please see the attached Change Order. This Change Order results in a net increase of \$330,045.27 to the Contract amount, for an adjusted Contract total of \$6,870,206.77. The original Contract amount was \$6,540,161.50. As a result of this and all Change Orders to date, \$330,045.27 has been added to the Contract, resulting in a 5.05% increase in the Contract cost. No additional days will be added to the Contract because of this Change Order.
P: 695 Funding Source 2023 Road Bond in Commissioners Precinct 4.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Julissa Romero

Final Approval Date: 07/22/2026

Reviewed By

Delia Colon

Date

07/22/2026 08:58 AM

Started On: 07/21/2026 04:58 PM

Commissioners Court - Regular Session**42.****Meeting Date:** 07/28/2026

CR 460 Reconstruction - Change Order #1 (Balancing)

Submitted By: Julissa Romero, Road Bond**Department:** Road Bond**Agenda Category:** Regular Agenda Items

Information**Agenda Item**

Discuss, consider, and take appropriate action regarding Change Order No. 1 in the amount of (\$226,812.56) for Project 26IFB1 CR 460 Reconstruction (Liberty Civil Construction).

Public Background

This Change Order provides the final balancing for the overruns/underruns of Contract quantities on the project that are a result of addressing field conditions not accounted for in the original plans. This Change Order also revises quantities per the revisions from RFI #6 which lowered the roadway profile due to incorrect driveway tie-in grades. This change also flattened out the front slope along the east side of the roadway, which increased safety along the roadway.

This Change Order results in a net decrease of \$226,812.56 to the Contract amount, for an adjusted Contract total of \$1,601,731.44. The original Contract amount was \$1,828,544.00. As a result of this and all Change Orders to-date, \$226,812.56 has been deducted from the Contract, resulting in a 12.4% net decrease in the Contract cost. No additional days will be added to or deducted from the Contract as a result of this Change Order. P: 679 Funding Source 2023 Road Bond in Commissioners Precinct 4.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Julissa Romero

Final Approval Date: 07/22/2026

Reviewed By

Delia Colon

Date

07/22/2026 08:57 AM

Started On: 07/21/2026 12:50 PM

Commissioners Court - Regular Session**43.****Meeting Date:** 07/28/2026

East Wilco Hwy Segment 2 Phase 1 - Change Order #9 (Force Account and Ditch Realignment)

Submitted By: Julissa Romero, Road Bond**Department:** Road Bond**Agenda Category:** Regular Agenda Items

Information**Agenda Item**

Discuss, consider, and take appropriate action regarding Change Order No. 9 in the amount of (\$471,245.01) for Project 24IFB59 East Wilco Hwy Segment 2 Phase 1 (Capital Excavation).

Public Background

This Change Order adds items to the Contract to compensate the contractor for constructing air bridges to allow heavy construction equipment to safely cross the Atmos gas line in several locations, properly backfilling the excavation performed for the archeological investigation, and realigning the proposed drainage ditch at FM 1660 to avoid the remaining archeological area on the northeast side of Brushy Creek. As a result of the drainage realignment, the quantities for several items of work are reduced. Multiple items will be added by this Change Order. Please see the attached Change Order.

This Change Order results in a net decrease of \$471,245.01 to the Contract amount, for an adjusted Contract total of \$55,381,094.57. The original Contract amount was \$64,407,606.63. As a result of this and all Change Orders to-date, \$9,026,512.06 has been deducted from the Contract, resulting in an 14.01% net decrease in the Contract cost. No additional days will be added to the Contract as a result of this Change Order.

P: 392 Funding Source 2023 Road Bond in Commissioners Precinct 4.

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Julissa Romero

Final Approval Date: 07/22/2026

Reviewed By

Delia Colon

Date

07/22/2026 08:57 AM

Started On: 07/21/2026 04:42 PM

Commissioners Court - Regular Session**44.****Meeting Date:** 07/28/2026

Ronald Reagan Seg C Relocation Claim

Submitted For: Don Childs**Submitted By:** Don Childs, Road Bond**Department:** Road Bond**Agenda Category:** Regular Agenda Items

Information**Agenda Item**

Discuss, consider and take appropriate action on a negotiated self-move request with Anthony and Jill Van de Walle for personal property relocation caused by the proposed right of way acquisition.

Public Background

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Don Childs

Final Approval Date: 07/21/2026

Reviewed By

Delia Colon

Date

07/21/2026 04:44 PM

Started On: 07/21/2026 04:05 PM

Commissioners Court - Regular Session**45.****Meeting Date:** 07/28/2026

CR 214 Resolution and LOSA with TXDOT

Submitted For: Don Childs**Submitted By:** Don Childs, Road Bond**Department:** Road Bond**Agenda Category:** Regular Agenda Items

Information**Agenda Item**

Discuss, consider and take appropriate action on a TXDOT Resolution and an Agreement for a Local On-System Improvement Project with TXDOT for a new intersection at CR 214, adding a right turn lane and signal with modifications at FM 3405, starting at FM 3405 to 0.330 mi North of FM 3405 on US 183 in Williamson County, Texas.

Public Background

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Resolution

Agreement

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Don Childs

Final Approval Date: 07/21/2026

Reviewed By

Delia Colon

Date

07/21/2026 04:45 PM

Started On: 07/21/2026 04:09 PM

CSJ #	0273-04-051
District #	14-AUS
Code Chart 64 #	50246
Project Name	US 183 North of FM 3405

RESOLUTION

**STATE OF TEXAS
OF**

COUNTY OF WILLIAMSON

*** THE COMMISSIONERS COURT**

*** WILLIAMSON COUNTY, TEXAS**

KNOW ALL MEN BY THESE PRESENT that on this, the ____ day of _____, 2026, the Commissioners Court of Williamson County, Texas, met in duly called session at the Courthouse in Georgetown, Texas and at said meeting, among other business, the Court considered the following.

RESOLUTION:

WHEREAS, Williamson County, Texas (the "County") proposes to enter into a Local On-System Improvement Project Agreement with the Texas Department of Transportation for the US 183 North of FM 3405 Project, generally described as preliminary engineering, plans, and specifications & estimates, and construction **of a new intersection at CR 214, adding a right turn lane and signal with signal modifications at FM 3405, starting at FM 3405 to 0.330 mi North of FM 3405 on US 183 in Williamson County, Texas;** and,

WHEREAS, the County through the Williamson County Commissioners Court desires to affirm its support of the Project, which is part of and has been funded through the Williamson County 2023 Road Bond Program.

Now therefore, the Williamson County Commissioners Court does hereby approve the agreement and enters into the agreement with the Texas Department of Transportation for the Project referenced above. The County Judge or Presiding Officer is authorized to execute all documents necessary to complete this transaction.

RESOLVED this ____ day of _____, 2026.

**Presiding Officer of the
Williamson County Commissioners Court**

Attest:

Nancy E. Rister, County Clerk

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District #	14-AUS
Code Chart 64 #	50246
Project Name	US 183 North of FM 3405

STATE OF TEXAS §

COUNTY OF TRAVIS §

AGREEMENT **For A** **LOCAL ON-SYSTEM IMPROVEMENT PROJECT**

THIS AGREEMENT (Agreement) is made by and between the State of Texas, acting by and through the Texas Department of Transportation called the “State”, and the **County of Williamson**, acting by and through its duly authorized officials, called the “Local Government.” The State and Local Government shall be collectively referred to as “the parties” hereinafter.

WITNESSETH

WHEREAS, the Texas Transportation Code, Section 201.103 establishes that the State shall design, construct and operate a system of highways in cooperation with local governments and Section 222.052 authorizes the Texas Transportation Commission to accept contributions from political subdivisions for development and construction of public roads and the state highway system within the political subdivision; and

WHEREAS, the Texas Transportation Commission passed Minute Order Number **116997**, authorizing the State to accept Local Government funded projects performed on the state highway system. The project covered by this Agreement includes only work within the state right of way as described in the Agreement, Article 2, Scope of Work (Project); and,

WHEREAS, the Governing Body of the Local Government has approved entering into this Agreement by resolution, ordinance, or commissioners court order dated **{Enter Date of Resolution}**, which is attached to and made a part of this Agreement as Attachment C, Resolution, Ordinance, or Commissioners Court Order (Attachment C) for the improvement covered by this Agreement. A map showing the Project location appears in Attachment A, Project Location Map (Attachment A), which is attached to and made a part of this Agreement.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and agreements of the parties, to be by them respectively kept and performed as set forth in this Agreement, it is agreed as follows:

AGREEMENT

1. Period of the Agreement

This Agreement becomes effective when signed by the last party whose signing makes the Agreement fully executed. This Agreement shall remain in effect until the completed Project is accepted by the State or unless terminated as provided below.

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2. Scope of Work

The Project consists of **constructing a new intersection at CR 214, adding right turn lane and signal with signal modifications at FM 3405 starting at FM 3405 to 0.330 mi North of FM 3405 as shown on Attachment A.**

3. Local Project Sources and Uses of Funds

- A. The total estimated cost of the Project is shown in Attachment B, Local On-System Improvement Project Budget (Attachment B), which is attached to and made a part of this Agreement. The estimated funds from the Local Government are shown in Attachment B. The State will pay for no Project costs performed by or managed by Local Government under this Agreement.
- B. Attachment B shows how necessary resources for completing the Project will be provided by major cost categories. These categories may include but are not limited to: (1) costs of real property (right of way); (2) costs of utility work; (3) costs of environmental assessment and remediation; (4) cost of preliminary engineering and design; (5) cost of construction and construction management; and (6) any other Project costs.
- C. The Local Government shall be solely responsible for all of its costs associated with the Project provided for in this Agreement. The Local Government shall be responsible for cost overruns for the Project in excess of the estimated amount to be paid by the Local Government on Attachment B. The Local Government shall also be responsible for direct and indirect costs incurred by the State related to performance of this project if so indicated on Attachment B. If the State determines that the on-system improvements are of significant operational benefit to the State, the State may waive its direct or indirect costs. The State's waiver of its direct or indirect costs shall be indicated on Attachment B by showing the State as responsible for these costs. When the Local Government is responsible for the State's direct or indirect costs, the amount indicated on Attachment B is a fixed fee and not subject to adjustment except through the execution of an amendment to this Agreement.
- D. Prior to the performance of any engineering review work by the State, the Local Government shall pay to the State the amount of direct and indirect State costs specified in Attachment B.
- E. Whenever funds are paid by the Local Government to the State under this Agreement, the Local Government shall remit a check or warrant made payable to the "Texas Department of Transportation" or may use the State's Automated Clearing House (ACH) system for electronic transfer of funds in accordance with instructions provided by TxDOT's Financial Management Division. The funds shall be deposited and managed by the State and are not refundable.
- F. The Local Government will begin construction on the Project within 12 months after execution of the Agreement.
- G. The Local Government will complete construction and receive the State's acceptance of the project within 36 months after the date the State authorizes in writing for the Local Government to commence construction of the Project.
- H. If the Local Government chooses not to or fails to complete the work once construction on the Project commences, the State may terminate this Agreement in accordance with paragraph 4.C. below. The State may address unfinished construction work as it determines necessary to protect the interests of the State, which includes returning the Project area to its original condition or completing the work using State forces or

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contractors. The Local Government shall pay all costs incurred by the State under this provision.

4. Termination of this Agreement

This Agreement shall remain in effect until the Project is completed and accepted by the State, unless:

- A. The Agreement is terminated in writing with the mutual consent of the parties;
- B. The State terminates the Agreement in writing due to the Local Government's failure to comply with paragraphs 3.F or 3.G; or
- C. The Agreement is terminated by one party because of a breach, in which case any cost incurred because of the breach shall be paid by the breaching party.

5. Amendments

Amendments to this Agreement due to changes in the character of the work, terms of the Agreement, or responsibilities of the parties relating to the Project may be enacted through a mutually agreed upon, written amendment. Amendments may not include the addition of State or Federal funds. If any funds other than Local Government funds are proposed, this Agreement must be terminated and a new agreement with appropriate terms and clauses executed in its place.

6. Remedies

This Agreement shall not be considered as specifying the exclusive remedy for any Agreement default, but all remedies existing at law and in equity may be availed of by either party to this Agreement and shall be cumulative.

7. Architectural and Engineering Services

The Local Government has responsibility for the performance of architectural and engineering services. The engineering plans shall be developed in accordance with the applicable *State's Standard Specifications for Construction and Maintenance of Highways, Streets and Bridges* and the special specifications and special provisions related to it. The Project design shall, at a minimum conform to applicable State manuals.

The State shall review the plans, specifications, and estimates provided by the Local Government upon completion or at any time deemed necessary by the State. Should the State determine that the complete plans, specifications, and estimates for the Project are not acceptable, the Local Government shall correct the design documents to the State's satisfaction. Should additional specifications or data be required by the State, the Local Government shall redesign the plans and specifications to the State's satisfaction. The costs for additional work on the plans, specifications, and estimates shall be borne by the Local Government.

8. Environmental Assessment and Mitigation

Development of a transportation project must comply with applicable environmental laws. The Local Government is responsible for:

- A. The identification and assessment of any environmental problems associated with the development of the Project governed by this Agreement.
- B. The cost of any environmental problem's mitigation and remediation.

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- C. Providing any public meetings or public hearings required for development of all required environmental documents and obtaining all required permits and approvals.
- D. The preparation of documents required for the environmental clearance of the Project.

Before the advertisement for bids, the Local Government shall provide to the State written documentation from the appropriate regulatory agency or agencies that all environmental clearances and approvals have been obtained.

9. Right of Way and Real Property

The Local Government shall acquire all required right of way and necessary right of entry for performance of the Project in accordance with applicable requirements of the Texas Department of Transportation Right of Way Manual, State law, and Federal law governing the acquisition of real property including but not limited to Title II and Title III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 Title 42 U.S.C.A. Section 4601 et seq. Right of way acquired for improvements to the state highway system shall be acquired in the name of the State. Local Government shall provide right of entry to State personnel and its authorized representatives to areas off the state highway system throughout the duration of the Project for the State to perform inspection and oversight of the Project.

10. Utilities

The Local Government shall be responsible for the adjustment, removal, or relocation of utility facilities for the Project in accordance with applicable State and Federal laws, regulations, rules, policies, and procedures, including any cost to the State of a delay resulting from the Local Government's failure to ensure that utility facilities are adjusted, removed, or relocated before the scheduled beginning of construction. The Local Government will not be reimbursed for the cost of required utility work. The Local Government must obtain advance approval for any variance from established procedures.

11. Compliance with Texas Accessibility Standards and ADA

Local Government shall ensure that the plans for and the construction of the Project are in compliance with standards issued or approved by the Texas Department of Licensing and Regulation (TDLR) as meeting or consistent with minimum accessibility requirements of the Americans with Disabilities Act (P.L. 101-336) (ADA).

12. Construction Responsibilities

- A. The Local Government shall advertise for construction bids, issue bid proposals, receive and tabulate the bids, and award and administer the contract for construction of the Project. Administration of the contract includes the responsibility for construction engineering and for issuance of any change orders, supplemental agreements, amendments, or additional work orders that may become necessary subsequent to the award of the construction contract. Project plans and specifications for improvements on the state highway system must be approved by the State prior to advertising for construction. Upon selection of a contractor and prior to commencing construction within the state highway system right of way, the Local Government shall request and obtain written authorization to commence construction of the Project from the State. The Local Government will supervise and inspect all work performed hereunder and provide such engineering inspection and testing services as may be required to ensure

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that the construction is accomplished in accordance with the approved plans and specifications. All construction change orders impacting the proposed improvements, traffic control, environmental mitigation, or drainage on the state highway system require written pre-approval by the State prior to execution by the Local Government.

- B. Upon completion of the Project, the Local Government will issue and sign a "Notification of Completion" acknowledging the Project's construction completion. A copy will be provided to the State prior to State's final acceptance of the improvements.
- C. Prior to the State's acceptance of the improvements on the state highway system, Local Government shall furnish to the State written certification from a Texas Registered Professional Engineer that the Project was constructed in substantial compliance with the Project's plans, specifications, and quality assurance requirements.

13. Project Maintenance

After Local Government completion of the work and acceptance by the State, the State will be responsible for maintenance of the improvements within the state highway system right of way outside the boundaries of an incorporated city. This obligation may be fulfilled through other agreements signed by the State.

14. Notices

All notices to either party shall be delivered personally or sent by certified or U.S. mail, postage prepaid, addressed to that party at the following address:

Local Government	State
ATTN: County Judge County of Williamson 710 S. Main Street Georgetown, Texas 78626	Director of Contract Services Texas Department of Transportation 125 E. 11 th Street Austin, Texas 78701

All notices shall be deemed given on the date delivered in person or deposited in the mail, unless otherwise provided by this Agreement. Either party may change the above address by sending written notice of the change to the other party. Either party may request in writing that notices shall be delivered personally or by certified U.S. mail, and that request shall be carried out by the other party.

15. Legal Construction

If one or more of the provisions contained in this Agreement shall for any reason be held invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions and this Agreement shall be construed as if it did not contain the invalid, illegal, or unenforceable provision.

16. Responsibilities of the Parties

The State and the Local Government agree that neither party is an agent, servant, or employee of the other party, and each party agrees it is responsible for its individual acts and deeds as well as the acts and deeds of its contractors, employees, representatives, and agents.

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17. Ownership of Documents

Upon completion or termination of this Agreement, copies of all documents and data prepared under this Agreement by the Local Government for improvements within the state highway system right of way shall be provided to the State prior to State acceptance of the Project without restriction or limitation on their further use. The originals shall remain the property of the Local Government. At the request of the State, the Local Government shall submit any Project information required by the State in the format directed by the State.

18. Compliance with Laws

The parties shall comply with all federal, state, and local laws, statutes, ordinances, rules and regulations, and the orders and decrees of any courts or administrative bodies or tribunals in any manner affecting the performance of this Agreement. When required, the Local Government shall furnish the State with satisfactory proof of this compliance.

19. Sole Agreement

This Agreement constitutes the sole and only agreement between the parties and supersedes any prior understandings or written or oral agreements respecting the Agreement's subject matter.

20. Inspection of Books and Records

The parties to this Agreement shall maintain all books, documents, papers, accounting records, and other documentation relating to costs incurred and engineering inspection and testing services performed under this Agreement and shall make such materials available to the State and the Local Government or their duly authorized representatives for review and inspection at its office during the Agreement period and for seven (7) years from the date of completion of work defined under this Agreement or until any impending litigation or claims are resolved. Additionally, the State and the Local Government and their duly authorized representatives shall have access to all the governmental records that are directly applicable to this Agreement for the purpose of making audits, examinations, excerpts, and transcriptions.

21. Insurance

Before beginning work on the state highway system, the Local Government and its contractor performing the work shall provide the State with a fully executed copy of the State's Form 1560 Certificate of Insurance verifying the existence of coverage in the amounts and types specified on the Certificate of Insurance for all persons and entities working on state right of way. Self-insurance documentation acceptable to the State may be substituted for all or part of the coverage's required for the Local Government. This coverage shall be maintained until all work on the state right of way is complete. If coverage is not maintained, all work on state right of way shall cease immediately, and the State may recover damages and all costs of completing the work.

22. Pertinent Non-Discrimination Authorities

During the performance of this Agreement, the Local Government, for itself, its assignees, and successors in interest agree to comply with all applicable Federal and State nondiscrimination statutes and authorities.

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23. Signatory Warranty

Each signatory warrants that the signatory has necessary authority to execute this Agreement on behalf of the entity represented.

Each party is signing this agreement on the date stated under that party's signature.

THE STATE OF TEXAS

THE LOCAL GOVERNMENT

Signature

Kenneth Stewart

Typed or Printed Name

Director of Contract Services

Typed or Printed Title

Date

Signature

Steven Snell

Typed or Printed Name

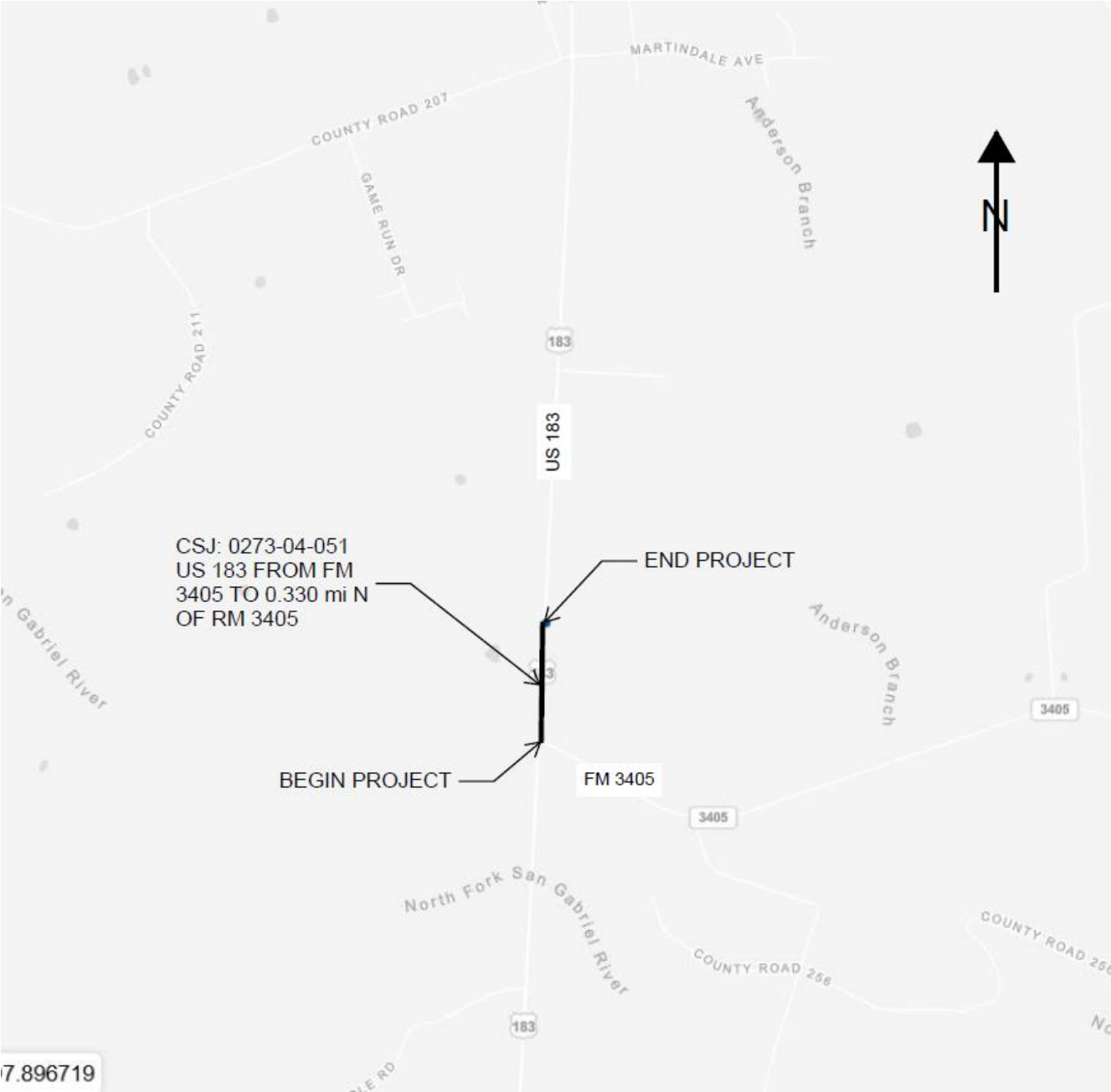
Williamson County Judge

Typed or Printed Title

Date

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ATTACHMENT A
PROJECT LOCATION MAP



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ATTACHMENT B
LOCAL ON-SYSTEM IMPROVEMENT PROJECT BUDGET
(Locally Funded and Performed Project)

The Local Government is responsible for 100% of the costs allocated to it as described below, including overruns.

Description	Estimated Costs	Subtotals
PROJECT PHASES: Work performed by the Local Government or its Consultant or Contractor		
Environmental	\$29,000.00	
Right of Way	\$0.00	
Engineering	\$117,673.00	
Utility Work	\$45,000.00	
Construction	\$557,982.00	
Subtotal for Project Phases		\$749,655
DIRECT STATE COSTS:	Paid By: ☐ Local Government ☒ State	
Environmental	\$3,748.00	
Right of Way	\$937.00	
Engineering	\$5,622.00	
Utility Work	\$937.00	
Construction	\$26,238.00	
Subtotal for Direct State Costs		\$37,482.00
INDIRECT STATE COSTS:	Paid By: ☐ Local Government ☒ State	
Subtotal for Indirect State Costs		\$2,065.00
TOTAL ESTIMATED COST OF PROJECT		\$789,202.00

\$	Fixed price amount of payment by the Local Government to the State for the State's direct and indirect costs as stated in Article 3, C and D of the Agreement.
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CSJ #	0273-04-051
District #	14-AUS
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Project Name	US 183 North of FM 3405

ATTACHMENT C RESOLUTION

**STATE OF TEXAS
OF**

COUNTY OF WILLIAMSON

*** THE COMMISSIONERS COURT**

*** WILLIAMSON COUNTY, TEXAS**

KNOW ALL MEN BY THESE PRESENT that on this, the XX day of XXXX 2026, the Commissioners Court of Williamson County, Texas, met in duly called session at the Courthouse in Georgetown, Texas and at said meeting, among other business, the Court considered the following.

RESOLUTION:

WHEREAS, Williamson County, Texas (the "County") proposes to enter into a Local On-System Improvement Project Agreement with the Texas Department of Transportation for the US 183 North of FM 3405 Project, generally described as preliminary engineering, plans, and specifications & estimates, and construction **of a new intersection at CR 214, adding a right turn lane and signal with signal modifications at FM 3405, starting at FM 3405 to 0.330 mi North of FM 3405 on US 183 in Williamson County, Texas;** and,

WHEREAS, the County through the Williamson County Commissioners Court desires to affirm its support of the Project, which is part of and has been funded through the Williamson County 2023 Road Bond Program.

Now therefore, the Williamson County Commissioners Court does hereby approve the agreement and enters into the agreement with the Texas Department of Transportation for the Project referenced above. The County Judge or Presiding Officer is authorized to execute all documents necessary to complete this transaction.

RESOLVED this ____ day of _____, 2026.

**Presiding Officer of the
Williamson County Commissioners Court**

Attest:

Nancy E. Rister, County Clerk

Commissioners Court - Regular Session**50.****Meeting Date:** 07/28/2026

claim settlement

Submitted By: Shannon Francis, General Counsel**Department:** General Counsel**Agenda Category:** Regular Agenda Items

Information**Agenda Item**

Discuss, consider, and take appropriate action regarding Property Damage Claim No. 040257-002751-AD-01 and Claimant Brittany Williams for an auto liability incident occurring on or about 3/31/2026

Public Background

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

No file(s) attached.

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Shannon Francis

Final Approval Date: 07/21/2026

Reviewed By

Delia Colon

Date

07/21/2026 09:04 AM

Started On: 07/20/2026 11:11 PM

Commissioners Court - Regular Session**51.****Meeting Date:** 07/28/2026

Howry Breen Eng Letter

Submitted By: Hal Hawes, General Counsel**Department:** General Counsel**Agenda Category:** Regular Agenda Items

Information**Agenda Item**

Discuss, consider and take appropriate action on the engagement of the law firm of Howry Breen & Herman, LLP to represent Williamson County relating to the case of Jason Nassour and Robert Chody v. Shawn Dick, José Garza, Michael Waldman, Dexter Gilford, Williamson County, and Travis County, Civil Action No. 6:26-cv-00462-CRW (W.D. Tex., Waco Division); and provide legal counsel and advice to Williamson County, to the members of the Williamson County Commissioners Court, and its employees on litigation matters and non-litigation matters in relation to civil, administrative and other legal matters that may arise from time to time, if the scope of which is agreed to by Howry Breen & Herman, LLP and confirmed by the Williamson County Commissioners Court or its Office of General Counsel in writing at the time of assignment; and exemption of these services from the competitive bid/proposal requirements of the County Purchasing Act pursuant to the discretionary exemption for personal or professional services, as set forth under Tex. Loc. Gov't Code § 262.024(a)(4).

Public Background

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Hal Hawes

Final Approval Date: 07/21/2026

Reviewed By

Delia Colon

Date

07/21/2026 03:41 PM

Started On: 07/21/2026 12:24 PM

Commissioners Court - Regular Session**52.****Meeting Date:** 07/28/2026

District Attorney Request for Funding of Legal Services

Submitted By: Gloria Favela, District Attorney**Department:** District Attorney**Agenda Category:** Regular Agenda Items

Information**Agenda Item**

Discuss, consider, and take appropriate action regarding the funding of legal services for Shawn Dick, the elected District Attorney of Williamson County, Texas, and Michael Waldman, who serves as a Williamson County Assistant District Attorney, relating to the case of Jason Nassour and Robert Chody v. Shawn Dick, José Garza, Michael Waldman, Dexter Gilford, Williamson County, and Travis County, Civil Action No. 6:26-cv-00462-CRW (W.D. Tex., Waco Division).

Public Background

Fiscal Impact

From/To	Acct No.	Description	Amount
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Attachments

No file(s) attached.

Form Review**Inbox**

County Judge Exec Asst.

Form Started By: Gloria Favela

Final Approval Date: 07/22/2026

Reviewed By

Delia Colon

Date

07/22/2026 08:43 AM

Started On: 07/22/2026 07:32 AM