

**AGENDA ITEM 17**

Discuss and take appropriate action concerning renewal contract for third party administrator services as of 11/1/2001.

Moved: **Judge Doerfler**

Seconded: **Commissioner Boatright**

Motion: To approve renewal of the contract for third party administrator services with Benefit Planners as of 11/1/2001.

Vote: 4 - 0 with Commissioner Limmer absent from the meeting.

< Attachment >

The information on this summary sheet is not intended to reflect all departmental expenses because it does not include budgeted expenses for prescription claims, dental claims, office administration or increased participation during the FY.

**PROPOSED CONTRACT RE-AWARDS**  
**October, 2001**

**%age**  
**Increase\***

**November 1, 2001 - Third Party Administrator Contract with Benefit Planners, Inc.**

Reinsurance Contract with Reliastar - \$75,000 Specific with \$125,000 Aggregating Specific Stop Loss  
24/12 Contract

Total Administration - Claims, Pre-Cert, PPO Access/Repricing	\$218,814.80	2.75%
Total Reinsurance	\$415,151.88	42.58%
Total Fixed Costs Based on 814 Participants	\$633,966.68	21.16%

Expected Annual Claims - 100% of expected medical claims**	\$3,587,462.96
Expected Reserves*** - 25% of expected medical claims	\$865,615.74

Claims Fund / Aggregate Attachment Point Based on 814 Participants - 125%	\$4,453,078.70	18.10%
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Group Life Insurance - Reliastar Life Insurance - \$1.90/emp (911); \$0.75/dep (675)	<u>\$26,845.80</u>	-4.23%
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Total Annual Cost for TPA Services Based on 814 Participants	<u>\$5,113,891.18</u>	18.32%
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**November 1, 2001 - Contract with Insurors of Texas**

Insuror's of Texas Fees Associated w/ Third Party Administrator Contract	\$10,000.00	0.00%
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**November 1, 2001 - Contract with COBRA Compliance Systems**

COBRA / HIPAA Compliance - COBRA Compliance Systems	\$6,000	0.00%
\$450 One-time group setup fee		
\$4,785 Annual Costs		
\$200 Premium Collection Fee & retain 2% admin fee		
\$30/COBRA participant initial setup fee		
Includes Hold Harmless Agreement		

**November 1, 2001 - EAP Contract with Professional Assistance of Central Texas**

Employee Assistance Program (EAP) - Professional Assistance of Central Texas	\$30,294.00	0.00%
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<b>Total Annual Costs</b>	<b><u>\$5,160,185.18</u></b>	<b>18.32%</b>
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\* %age increase is based on actual rate increase at the assumed participant level. It does not account for increases in the number of employees during the previous year or increases anticipated during the current year. Therefore, the percentage increase will not tie to the actual dollar budgeted increase between amounts budgeted for previous year and amounts budgeted for current year.

\*\* Reinsurance covers medical claims exposure only. Prescription and Dental Claims are not included in this amount.

\*\*\*Cash ending from the reserve was used to "budget" for the additional 25% between the expected claims amount and the aggregate attachment point when the reinsurance carrier begins to cover total claims paid for the group. Therefore, no actual amount is anticipated to be added to the reserves this fiscal year.

*Approved 10-30-01*  
*John C. Doerfler*

**AGENDA ITEM 18**

Discuss and take appropriate action concerning renewing contract for consultant services in association with third party administrator services as of 11/1/01.

Moved: **Judge Doerfler**

Seconded: **Commissioner Boatright**

Motion: To renew the contract for consultant services in association with the third party administrator services with Insurers of Texas as of 11/01/2001.

Vote: **4 - 0** with Commissioner Limmer absent from the meeting.

*See attachment to Agenda Item 17*

**AGENDA ITEM 19**

Discuss and take appropriate action concerning renewing contract for Employee Assistance Program (EAP) Services as of 10/1/2001.

Moved: **Judge Doerfler**

Seconded: **Commissioner Boatright**

Motion: To approve renewal of the contract with Professional Assistance of Texas for Employee Assistance Program (EAP) services as of 10/01/2001.

Vote: **4 - 0** with Commissioner Limmer absent from the meeting.

*See attachment to Agenda Item 17*

**AGENDA ITEM 20**

Discuss and take appropriate action concerning renewal contract for COBRA administration services as of 11/1/2001.

Moved: **Judge Doerfler**

Seconded: **Commissioner Boatright**

Motion: To approve renewal of the contract with COBRA Compliance Systems for COBRA administration services as of 11/1/2001.

Vote: **4 - 0** with Commissioner Limmer absent from the meeting.

*See attachment to Agenda Item 17*

**AGENDA ITEM 21**

Consider approving resolution casting votes for Appraisal District Board of Directors.

Moved: **Commissioner Heiligenstein**

Seconded: **Judge Doerfler**

Motion: To approve a resolution assigning the votes allotted to the Williamson County Courthouse to Ercel Brashear for the Board of Directors of the Williamson County Appraisal District.

Vote: **4 - 0** with Commissioner Limmer absent from the meeting.

< Attachment >