

**MINUTES OF THE WILLIAMSON COUNTY COMMISSIONERS' COURT MEETING  
MARCH 25, 2008**

STATE OF TEXAS )(

COUNTY OF WILLIAMSON )(

BE IT REMEMBERED that at 9:36 A.M. on TUESDAY, MARCH 25, 2008, a REGULAR SESSION of the Commissioners' Court of Williamson County, Texas, was held with the following being present, to-wit:

Present: Dan A. Gattis, County Judge  
Lisa Birkman, Commissioner Precinct 1  
Cynthia Long, Commissioner Precinct 2  
Valerie Covey, Commissioner Precinct 3  
Ron Morrison, Commissioner Precinct 4  
Nancy E. Rister, County Clerk

Attendees: Hal Hawes, Assistant County Attorney  
Dale Rye, County Attorney General Counsel  
Connie Singleton, Deputy County Clerk

**1. Read and approve the minutes of the last meeting.**

Motion By: Commissioner Precinct 1 Lisa Birkman

Second By: Commissioner Precinct 2 Cynthia Long *Motion: To approve the minutes of the last meeting.*

Aye: County Judge Dan A. Gattis  
Commissioner Precinct 1 Lisa Birkman  
Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison

**2. Consider noting in minutes any off right-of-way work on any County road done by Road & Bridge Unified System.**

URS Road Administrator Greg Bergeron addressed the Court.

Motion By: County Judge Dan A. Gattis

Second By: Commissioner Precinct 3 Valerie Covey *Motion: To note in minutes Utility Request for Precinct 3: Daryl W. Guess/City of Georgetown - 417 Southcross Road - Road cut for 2" residential water line.*

Aye: County Judge Dan A. Gattis  
Commissioner Precinct 1 Lisa Birkman  
Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison

**3. Hear County Auditor concerning invoices, bills, Quick Check Report, and Wire Transfers submitted for payment and take appropriate action including, but not limited to approval for payment provided said items are found by the County Auditor to be legal obligations of the County.**

Auditor Donna McKittrick addressed the Court.

**Commissioner Birkman** abstained in regards to invoices for Gabriels Funeral Chapel. (Conflict of Interest Affidavit attached)

Motion By: Commissioner Precinct 2 Cynthia Long

Second By: Commissioner Precinct 3 Valerie Covey **Motion: To authorize the payment of bills totaling \$2,940,835.51 from computer printout, Addendum, Wire Transfer, Quick Check Report from the proper line items, if found by the County Auditor to be legal expenses as appropriated in the 2006-07 and 2007-08 County budgets.**

Aye: County Judge Dan A. Gattis  
Commissioner Precinct 1 Lisa Birkman  
Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison

**4. Citizen comments.**

Rebecca Bernhardt of American Civil Liberties Union in Austin, Jim Dillon of Liberty Hill, Jose Orta representative of LULAC 4721 from Taylor , Sherry Dana of Georgetown, Dr. Orlynn Evans of Hutto, and Jane Van Praag of Bartlett addressed the Court.

**CONSENT AGENDA**

**The Consent Agenda includes routine items that the Court may act on with one single vote. The Judge or a Commissioner may pull any item from the Consent Agenda in order that the Court discuss and act upon it individually as part of the Regular Agenda. (Items 5 - 11)**

**5. Consider approving a line item transfer for Juvenile Services.**

Motion By: Commissioner Precinct 3 Valerie Covey

Second By: Commissioner Precinct 1 Lisa Birkman

**Motion: To approve a line item transfer for Juvenile Services:**

From	0100.0576.001101	Part-time 20-30 hrs/wk	\$5,000.00
From	0100.0576.001107	Temporary Labor/Seasonal Help	\$10,000.00
To	0100.0576.001103	Part-time Saleries 30-40 hrs/wk	\$15,000.00

Aye: County Judge Dan A. Gattis  
Commissioner Precinct 1 Lisa Birkman  
Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison

**6. Consider approving a line item transfer for Justice of the Peace. Pct. #1**

Motion By: Commissioner Precinct 3 Valerie Covey

Second By: Commissioner Precinct 1 Lisa Birkman **Motion: To approve a line item transfer for Justice of the Peace. Pct. #1:**

From	0100.0451.004621	Copier Rental & Supplies	\$204.00
From	0100.0451.001107	Temporary Labor-Seasonal Help	\$3,600.00
To	0100.0451.001102	Part-time Salaries<20 hrs/wk	\$3,804.00

Aye: County Judge Dan A. Gattis  
Commissioner Precinct 1 Lisa Birkman  
Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison

7. **Consider approving a line item transfer for the Williamson County Regional Animal Shelter. (Transfer has been approved by the WCRAS Board.)**

Motion By: Commissioner Precinct 3 Valerie Covey

Second By: Commissioner Precinct 1 Lisa Birkman **Motion: To approve a line item transfer for the Williamson County Regional Animal Shelter:**

From	0545.0545.001100	Full Time Salaries	\$29.04
From	0545.0545.004100	Professional Services	\$34,814.80
To	0545.0545.001110	Overtime	\$29.04
To	0545.0545.004232	Training, Conferences, Seminars	\$2,000.00
To	0545.0545.004505	Software Maintenance	\$4,474.80
To	0545.0545.003100	Office Supplies	\$2,000.00
To	0545.0545.004976	Disposal of Animals	\$1,840.00
To	0545.0545.004975	Animal Medical Care	\$18,000.00
To	0545.0545.003318	Janitorial Supplies	\$6,500.00

Aye: County Judge Dan A. Gattis  
 Commissioner Precinct 1 Lisa Birkman  
 Commissioner Precinct 2 Cynthia Long  
 Commissioner Precinct 3 Valerie Covey  
 Commissioner Precinct 4 Ron Morrison

8. **Acknowledge and enter into the official minutes of the Commissioners' Court the 2007 Certification of Compliance for County Investment Officer Vivian L. Wood, CIO.**

Motion By: Commissioner Precinct 3 Valerie Covey

Second By: Commissioner Precinct 1 Lisa Birkman **Motion: To acknowledge and enter into the official minutes of the Commissioners' Court the 2007 Certification of Compliance for County Investment Officer Vivian L. Wood, CIO.**

Aye: County Judge Dan A. Gattis  
 Commissioner Precinct 1 Lisa Birkman  
 Commissioner Precinct 2 Cynthia Long  
 Commissioner Precinct 3 Valerie Covey  
 Commissioner Precinct 4 Ron Morrison

9. **Consider approving Constable Precinct 2 Racial Profiling Report for 2007.**

Motion By: Commissioner Precinct 3 Valerie Covey

Second By: Commissioner Precinct 1 Lisa Birkman **Motion: To approve Constable Precinct 2 Racial Profiling Report for 2007.**

Aye: County Judge Dan A. Gattis  
 Commissioner Precinct 1 Lisa Birkman  
 Commissioner Precinct 2 Cynthia Long  
 Commissioner Precinct 3 Valerie Covey  
 Commissioner Precinct 4 Ron Morrison

10. **Discuss and consider approval of proposed No Parking Zone on Neenah Avenue. Pct. #3**

Motion By: Commissioner Precinct 3 Valerie Covey

Second By: Commissioner Precinct 1 Lisa Birkman **Motion: To approve proposed No Parking Zone on Neenah Avenue. Pct. #3**

Aye: County Judge Dan A. Gattis  
 Commissioner Precinct 1 Lisa Birkman  
 Commissioner Precinct 2 Cynthia Long  
 Commissioner Precinct 3 Valerie Covey

11. **Consider authorizing the transfer of various items from multiple departments through inter-office transfer to County departments and/or auction/donation. Complete list filed with official minutes.**

Motion By: Commissioner Precinct 3 Valerie Covey

Second By: Commissioner Precinct 1 Lisa Birkman *Motion: To authorize the transfer of various items from multiple departments through inter-office transfer to County departments and/or auction/donation.*

Aye: County Judge Dan A. Gattis  
Commissioner Precinct 1 Lisa Birkman  
Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison

## **REGULAR AGENDA**

12. **Discuss and consider granting approval of amended Lot 2, Cat Hollow, Section C Commercial, Lot 81, Block D. Pct. #1**

County Engineer Joe England addressed the Court.

Motion By: Commissioner Precinct 1 Lisa Birkman

Second By: Commissioner Precinct 3 Valerie Covey *Motion: To approve amended Lot 2, Cat Hollow, Section C Commercial, Lot 81, Block D. Pct. #1*

Aye: County Judge Dan A. Gattis  
Commissioner Precinct 1 Lisa Birkman  
Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison

13. **Discuss and take appropriate action on road bond program.**

Richard Ridings of HNTB addressed the Court.

14. **Discuss and consider awarding the Public Involvement Services request for quote #08WCRFQ082 to Martin & Salinas Public Affairs, Inc.**

Mike Weaver of Prime Strategies addressed the Court.

**Commissioner Birkman** introduced the President of Martin & Salinas Public Affairs, Jed Buie, who then addressed the Court.

Motion By: Commissioner Precinct 1 Lisa Birkman

Second By: Commissioner Precinct 2 Cynthia Long *Motion: To approve awarding the Public Involvement Services request for quote #08WCRFQ082 to Martin & Salinas Public Affairs, Inc.*

Aye: County Judge Dan A. Gattis  
Commissioner Precinct 1 Lisa Birkman  
Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison

15. **Discuss and consider approving Martin & Salinas Public Affairs, Inc. Professional Service Agreement (PSA) for Public Involvement Services for the Williamson County Road Bond, Pass Through Finance and Park programs.**

Motion By: Commissioner Precinct 1 Lisa Birkman

Second By: Commissioner Precinct 2 Cynthia Long ***Motion: To approve Martin & Salinas Public Affairs, Inc. Professional Service Agreement (PSA) for Public Involvement Services for the Williamson County Road Bond, Pass Through Finance and Park programs.***

Aye: County Judge Dan A. Gattis  
Commissioner Precinct 1 Lisa Birkman  
Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison

**16. Discuss and consider approving Kellogg Brown & Root Services, Inc. (KBR) Professional Service Agreement (PSA) for Williams Drive/RM 2338.**

Mike Weaver of Prime Strategies and General Counsel Dale Rye addressed the Court.

Motion By: Commissioner Precinct 3 Valerie Covey

Second By: Commissioner Precinct 1 Lisa Birkman ***Motion: To approve Kellogg Brown & Root Services, Inc. (KBR) Professional Service Agreement (PSA) for Williams Drive/RM 2338.***

Aye: County Judge Dan A. Gattis  
Commissioner Precinct 1 Lisa Birkman  
Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison

**17. Discuss and consider taking action on filing petition requesting voluntary annexation of the roadway and right-of-way of CR 112 by the City of Round Rock, per the Interlocal Agreement between the City of Round Rock and Williamson County approved on January 13, 2004. Pct. #4**

Mike Weaver of Prime Strategies addressed the Court.

Motion By: Commissioner Precinct 4 Ron Morrison

Second By: Commissioner Precinct 1 Lisa Birkman ***Motion: To approve filing a petition requesting voluntary annexation of the roadway and right-of-way of CR 112 by the City of Round Rock, per the Interlocal Agreement between the City of Round Rock and Williamson County approved on January 13, 2004. Pct. #4***

Aye: County Judge Dan A. Gattis  
Commissioner Precinct 1 Lisa Birkman  
Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison

**18. Discuss and take action on contract for secure residential services for juveniles with 4M in Rockdale, Texas.**

Executive Director of Juvenile Services Charly Skaggs addressed the Court.

Motion By: Commissioner Precinct 1 Lisa Birkman

Second By: Commissioner Precinct 4 Ron Morrison ***Motion: To approve contract for secure residential services for juveniles with 4M Youth Services in Rockdale, Texas.***

Aye: County Judge Dan A. Gattis  
Commissioner Precinct 1 Lisa Birkman  
Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison

19. **Discuss and take possible action regarding “Rules of Procedure, Conduct and Decorum” plus other matters regarding Commissioners’ Court meetings including video recordings of court sessions being posted on line.**

ITS Director Jay Schade, General Counsel Dale Rye, and Dr. Orlynn Evans of Hutto addressed the Court.

Motion By: Commissioner Precinct 1 Lisa Birkman

Second By: Commissioner Precinct 2 Cynthia Long ***Motion: To approve changes in Rules of Procedure, Conduct and Decorum as discussed. (Updated documentation is attached).***

Aye: County Judge Dan A. Gattis  
Commissioner Precinct 1 Lisa Birkman  
Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison

20. **Discuss and take appropriate action regarding a contract with Chasco Constructors, LTD., LLP for Construction Managers at Risk Services for the new Precinct 1 Annex.**

President of Chasco Constructors Tim Badgley addressed the Court.

Motion By: Commissioner Precinct 1 Lisa Birkman

Second By: Commissioner Precinct 2 Cynthia Long ***Motion: To approve a contract with Chasco Constructors, LTD., LLP for Construction Managers at Risk Services for the new Precinct 1 Annex.***

Aye: County Judge Dan A. Gattis  
Commissioner Precinct 1 Lisa Birkman  
Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison

21. **Consider approving Psychiatric Services Agreement between Williamson County Jail and Dr. Michael Musgrove.**

County Sheriff James R. Wilson addressed the Court.

Motion By: Commissioner Precinct 2 Cynthia Long

Second By: Commissioner Precinct 1 Lisa Birkman ***Motion: To approve Psychiatric Services Agreement between Williamson County Jail and Dr. Michael Musgrove.***

Aye: County Judge Dan A. Gattis  
Commissioner Precinct 1 Lisa Birkman  
Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison

22. **Consider approval of Memorandum of Understanding with the City of Leander to enable the Leander Police Department to participate in the Regional Communications System, pending complete execution of the Radio Communications System Interlocal Agreement by all agencies.**

Assistant to County Auditor Julie Kiley addressed the Court.

Motion By: County Judge Dan A. Gattis

Second By: Commissioner Precinct 2 Cynthia Long ***Motion: To approve Memorandum of Understanding with the City of Leander to enable the Leander Police Department to participate in the Regional Communications System, pending complete execution of the Radio Communications System Interlocal Agreement by all agencies.***

Aye: County Judge Dan A. Gattis  
Commissioner Precinct 1 Lisa Birkman  
Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison

**23. Consider increasing the purchase order approval on fuel for Mike Fox to \$32,000.00.**

Purchasing Director Bob Space addressed the Court.

Motion By: Commissioner Precinct 4 Ron Morrison  
Second By: Commissioner Precinct 3 Valerie Covey ***Motion: To approve increasing the purchase order approval on fuel for Mike Fox to \$32,000.00.***

Aye: County Judge Dan A. Gattis  
Commissioner Precinct 1 Lisa Birkman  
Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison

**24. Consider awarding bids received for Rapid Deployment Vehicle for Williamson County Sheriff's Office to the lowest bid meeting specifications - Planet Ford 6.**

Purchasing Director Bob Space addressed the Court.

Motion By: Commissioner Precinct 1 Lisa Birkman  
Second By: Commissioner Precinct 3 Valerie Covey ***Motion: To approve bid received for Rapid Deployment Vehicle for Williamson County Sheriff's Office to the lowest bid meeting specifications - Planet Ford 6.***

Aye: County Judge Dan A. Gattis  
Commissioner Precinct 1 Lisa Birkman  
Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison

**25. Consider approving Interlocal Agreement with Brazoria County for the repair and restoration of historical books for County Clerk.**

County Clerk Nancy Rister addressed the Court.

Motion By: Commissioner Precinct 2 Cynthia Long  
Second By: Commissioner Precinct 3 Valerie Covey ***Motion: To approve Interlocal Agreement with Brazoria County for the repair and restoration of historical books for County Clerk.***

Aye: County Judge Dan A. Gattis  
Commissioner Precinct 1 Lisa Birkman  
Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison

**26. Consider awarding proposals received for Food Services for Williamson County Juvenile Services to lowest proposal meeting specifications - Aramark Correctional Services.**

Executive Director of Juvenile Services Charly Skaggs and Purchasing Manager Bob Space addressed the Court.

Motion By: Commissioner Precinct 2 Cynthia Long  
Second By: Commissioner Precinct 3 Valerie Covey ***Motion: To award proposals received for Food Services for Williamson County Juvenile Services to lowest proposal meeting specifications - Aramark Correctional Services.***

Aye: County Judge Dan A. Gattis  
Commissioner Precinct 1 Lisa Birkman  
Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison

**27. Discuss and take appropriate action regarding restructuring of Executive Departments subject to Commissioners' Court.**

This item was moved to Executive Session.

No action was taken in Executive Session.

Motion By: County Judge Dan A. Gattis  
Second By: Commissioner Precinct 3 Valerie Covey *Motion: To reassign John Sneed as Director of Emergency Services, reassign Ken Schnell as Manager/Director of EMS and reorganize the county departments of Emergency Management, Dispatch, Wireless Communications, HAZMAT and Mobile Outreach under Director of Emergency Services.*

Aye: County Judge Dan A. Gattis  
Commissioner Precinct 1 Lisa Birkman  
Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison

**COMMISSIONERS' COURT ADJOURNED TO EXECUTIVE SESSION AT 10:49 A.M. ON TUESDAY, MARCH 25, 2008.**

**28. Discuss Real Estate (EXECUTIVE SESSION as per VTCA Govt. Code sec. 551.0721 deliberation regarding real property.)**

No action was taken in Executive Session.

**29. Discuss pending or contemplated litigation (EXECUTIVE SESSION as per VTCA Govt. Code sec. 551.071 consultation with attorney.)**

No action was taken in Executive Session.

**30. Discuss County Landfill (EXECUTIVE SESSION as per VTCA Govt. Code sec. 551.071 consultation with attorney.)**

No action was taken in Executive Session.

**31. Discuss Management of Department of Emergency Communications (EOC) (EXECUTIVE SESSION as per VTCA Govt. Code sec. 551.074 personnel matters)**

No action was taken in Executive Session.

**COMMISSIONERS' COURT RECONVENED FROM EXECUTIVE SESSION AT 12:27 P. M. ON TUESDAY, MARCH 25, 2008.**

**32. Discuss and take appropriate action on real estate.**

No action was taken.



**33. Discuss and take appropriate action on pending or contemplated litigation.**

No action was taken.

**34. Discuss and take appropriate action on the County Landfill.**

No action was taken.

**35. Discuss and take appropriate action on Management of Department of Emergency Communications (EOC).**

Motion By: Commissioner Precinct 2 Cynthia Long

Second By: Commissioner Precinct 3 Valerie Covey ***Motion: To accept the resignation of Director of Emergency Communications Gary Oldham effective immediately.***

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

**36. Comments from Commissioners.**

No comments from Commissioners.

**37. AT 12:31 P.M. COMMISSIONERS' COURT RECESSED UNTIL 1:30 P.M.**

**ROAD BOND WORKSHOP**

Mike Weaver of Prime Strategies, URS Road Administrator Greg Bergeron, Assistant to County Auditor Julie Kiley, and System Engineer Manager for City of Georgetown.

**COMMISSIONERS' COURT ADJOURNED AT 3:11 P.M. ON TUESDAY, MARCH 25, 2008.**

THE FOREGOING MINUTES had at a Regular Session of Commissioners' Court of Williamson County, Texas, having been read are hereby approved this 1st day of April, 2008.

ATTEST: Nancy E. Rister, Clerk of County Court  
Commissioners' Court, Williamson County, Texas

By: Connie Singleton, Deputy