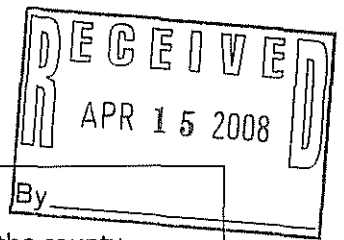


Williamson County Asset Status Change Form



The following asset(s) is(are) to be considered for: (Select one)

- ☒ **TRANSFER** between county departments ☐ **TRADE-IN** for new assets for the county
☐ **SALE** at the earliest auction ☐ **DONATION** to a non-county entity

Asset list:

Quantity	Description (year, make model & etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#
1	Fujitsu Image Scanner	5956	

Parties involved:

FROM (Transferor Department): ELECTIONS DEPARTMENT

**Transferor - Elected Official/Department Head/
Authorized Staff:**

KAY EASTER
 Print Name
Kay Easter
 Signature
 Date 4, 16, 08

Contact Person:

Kay Estes
 Print Name
512-943-1632
 Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): JP 4

**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being
approved for Sale or Trade-in, no signature is necessary.)

Jessica Schmidt
 Print Name
Jessica Schmidt
 Signature
 Date 4 / 14 / 08

Contact Person:

Jessica Schmidt
 Print Name
512-235-2159
 Phone Number

For assets donated to a non-county entity:

The Donee accepts the above assets and has determined the Fair Market Value of assets to be \$ _____

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on ____ / ____ / ____

If for Sale, the asset(s) was(were) delivered to warehouse on ____ / ____ / ____

by _____

Williamson County

Asset Status Change Form

The following asset(s) is(are) to be considered for: (Select one)

- ☒ **TRANSFER** between county departments ☐ **TRADE-IN** for new assets for the county
☐ **SALE** at the earliest auction ☐ **DONATION** to a non-county entity

Asset list:

Quantity	Description (year, make model & etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#
1	Wooden Medium Oak Desk 5-foot with Cabinet		
1	Wooden Medium Oak Desk 6-foot with Drawer		
1	Wooden Medium Oak Desk 6-foot with Lateral Drawer		
2	Used Plastic chair mats		
1	DARK OAK Peninsula		

Parties involved:

FROM (Transferor Department): _____ **AUCTION**

Transferor - Elected Official/Department Head/

Authorized Staff:

Jerry Villarreal

Contact Person:

Jerry Villarreal

Print Name

Jerry Villarreal
Signature

Print Name

943-3314

Phone Number

Date 04 / 21 / 08

TO (Transferee Department/Auction/Trade-in/Donee): _____

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Theresa Lock

Contact Person:

Theresa Lock

Print Name

Theresa Lock
Signature

Print Name

943-1436

Phone Number

Date 04 / 21 / 08

For assets donated to a non-county entity:

The Donee accepts the above assets and has determined the Fair Market Value of assets to be \$ _____

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on ____ / ____ / ____

If for Sale, the asset(s) was(were) delivered to warehouse on ____ / ____ / ____

by _____