

# CDBG Request 2008/09

Senior Resource Center  
Taylor, Texas



For Internal Use Only  
Total Points \_\_\_\_\_

**WILLIAMSON COUNTY  
FY 2008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)  
NEEDS IDENTIFICATION FORM**

FUNDING FOR FY2008 (OCT. 1, 2008 – SEPT. 30, 2009)

**\*\*Information provided should be based on the scoring matrix for Williamson County CDBG Program\*\***

**Applicant Organization Name & Contact Information**

ORGANIZATION NAME	United Seniors of Taylor
NAME & TITLE OF CONTACT PERSON	Fred Switzer
ADDRESS LINE 1	400 Porter
ADDRESS LINE 2	
CITY	Taylor
STATE	Texas
ZIP	76574
TELEPHONE NUMBER	512-352-3463
FAX NUMBER	512-352-8483
EMAIL ADDRESS	fred.switzer@ci.taylor.tx.us

**Project Information**

PROJECT TITLE	Senior Resource Center
PROJECT DESCRIPTION	(select from pull down menu) Public Facility SPECIFICALLY: Senior Center
PROJECT LOCATION/ADDRESS (attach a map which shows the project site and defines the service area)	401 West Ninth
WILL THE PROJECT BE READY TO BEGIN ON OR ABOUT OCTOBER 1, 2008?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
IS THE PROJECT PHASED?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> If YES, please indicate the number of years:

**Type of Proposal** (place an X in all appropriate box(es))

NEW PROJECT

CONTINUATION PROJECT

EXPANSION PROJECT

**Service Area**

Reminder: Attach a map which shows the project site and defines the service area

CENSUS TRACT(S)	200.01,212.01,212.03,210.00,211.00
CENSUS TRACT(S) LOW/MOD %	75%

**Total Number of Low and Moderate Income Persons or Limited Clientele to be Served**

	NUMBER OF PERSONS	NUMBER OF HOUSEHOLDS
ALL PERSONS & HOUSEHOLDS TO BE SERVED BY PROJECT	2,892	1,294
LOW AND MODERATE INCOME PERSONS & HOUSEHOLDS TO BE SERVED BY PROJECT	95%	95%

**Funding**

AMOUNT OF CDBG FUNDS REQUESTED	\$ 33,000
TOTAL FUNDS OBTAINED FROM OTHER RESOURCES	\$ 16,200
TOTAL COST OF PROJECT	\$ 49,200
LEVERAGED FUNDS	\$ 15,200

**Please Identify the Community Need:**

Multipurpose senior centers have been as preferred, focal points for comprehensive and coordinated service delivery to elderly people. Senior Centers are also High Priority in the Williamson County plan. The National Institute of Senior Centers estimates that on an annual basis ten million older adults are provided services by more than 12,000 senior centers nation wide. Taylor is the only community over a population of 14,000 in Williamson County that lacks a senior center in the service delivery network business. It is imperative that such a center be developed in Taylor as this population ages and as more seniors live alone. The Center's goals will be: (1) to provide educational programming, health promotional activities, and social skills development enabling the largest pre capita group of seniors in East Williamson County to maintain adequate functioning independent lifestyles, and (2) to provide a social environment conducive to the development of a social support system thereby reducing loneliness and depression, and enhancing life satisfaction, (3) to serve as a meals on wheels kitchen and nutrition site for persons over 55. The current Senior Nutrition site which is run by Williamson Burnet County Opportunities (WBCO) is located in a sixty year old building with no parking except on the street and limited kitchen space serves 103 home delivered meals and 15 to 20 congregate meals a week the new site would allow for 50 to 60 congregate meals. The partners have been meeting for eighteen months assessing needs and developing plans for the best way to assure seniors on the East side of Williamson County which remains rural and aging have a resource center which will support their independent life styles. The timeline for our opening the multipurpose senior center is:  
Begin the ADA upgrades in October 2008  
Move the Meals on Wheels staff and equipment in November 2008  
Begin wellness classes and educational programming in January 2009  
Full functioning Center by May 2009.

**Who is going to operate and maintain the facility or program and how will its operation be funded?**

The facility will be managed by a management team chaired by a representative from the United Seniors of Taylor. The current Taylor WBCO Meals on Wheels staff will open the facility each day and the community services will be scheduled through the Management team. The utility costs will be the only ongoing operational expense and will be covered by a City of Taylor allocation, an allocation from the Taylor Ministerial Alliance and activity fees. The Meals on Wheels activities will be covered by WBCO and their community action agency funds.

**If the project requires staff, what are the staff costs?**

The current Taylor WBCO Meals on Wheels staff will be moved to the new location and will be on site daily and will be funded through the community action agency –WBCO. The personnel cost for the Meals on Wheels/Nutrition site is \$105,000.



**CDBG PROJECT BUDGET ESTIMATE**

BUDGET CATEGORIES	TOTAL PROJECT COST (automatic calculation)	CDBG FUNDING	SPONSOR FUNDING	CONTRIBUTIONS	STATE/CITY or FEDERAL FUNDING	OTHER FUNDING
Professional Services (Architectural/Engineering)	\$3,500.00	\$3,500.00				
Construction Services	\$10,500.00	\$6,000.00	\$4,500.00			
Property Acquisition	\$0.00					
Property Rehabilitation	\$33,200.00	\$23,500.00	\$5,500.00	\$3,200.00	\$1,000.00	
Equipment Acquisition	\$0.00					
Other (specify in budget narrative)	\$2,000.00			\$2,000.00		
<b>TOTAL PROJECT</b>	<b>\$49,200.00</b>	<b>\$33,000.00</b>	<b>\$10,000.00</b>	<b>\$5,200.00</b>	<b>\$1,000.00</b>	<b>\$0.00</b>

**Please note**

- > Funds obligated to the project will be tied to that obligation unless authorized to do otherwise.
- > CDBG funds do not require leveraged funds. However, leveraged funds improve total of scoring matrix.
- > Other direct federal funding is not considered leveraged funds.

**BUDGET NARRATIVE**

Please describe your project. For example: A 5,200 sq. ft. building with kitchen and two classrooms to be used as a day care center for sixty (60) children.

The former Middle School cafeteria belonging to Taylor ISD has a 7,800 sq. foot space which has been leased to the United Seniors of Taylor for a \$1 a year for the purpose of developing a Senior Resource Center and Nutrition site for the seniors of Taylor and surrounding area. The partnership of the United Seniors of Taylor, City of Taylor, WBCO, Jaycees, Intergency Support Council of East Williamson County, Inc., Keep Taylor Beautiful, Gardens of Taylor, Johns Community Hospital, and Taylor Ministerial Alliance have all signed partnership letters to support this project and to serve on the Management Team. The \$33,200 for property rehabilitation will convert the rest rooms to meet ADA standards and to relocate the vent and sink needed for Meals on Wheels and will build a ramp from the parking lot to allow wheel chair access. The professional services \$3,500 will assure that all the rehabilitation items comply with ADA specs. The construction costs will be for the configuration of the kitchen area to meet Meals on Wheels standards. \$2,000 other funds will assist WBCO staff in moving the current Nutrition site equipment to the new space.

Authorization

Fred Switzer  
Authorized Signature for Project

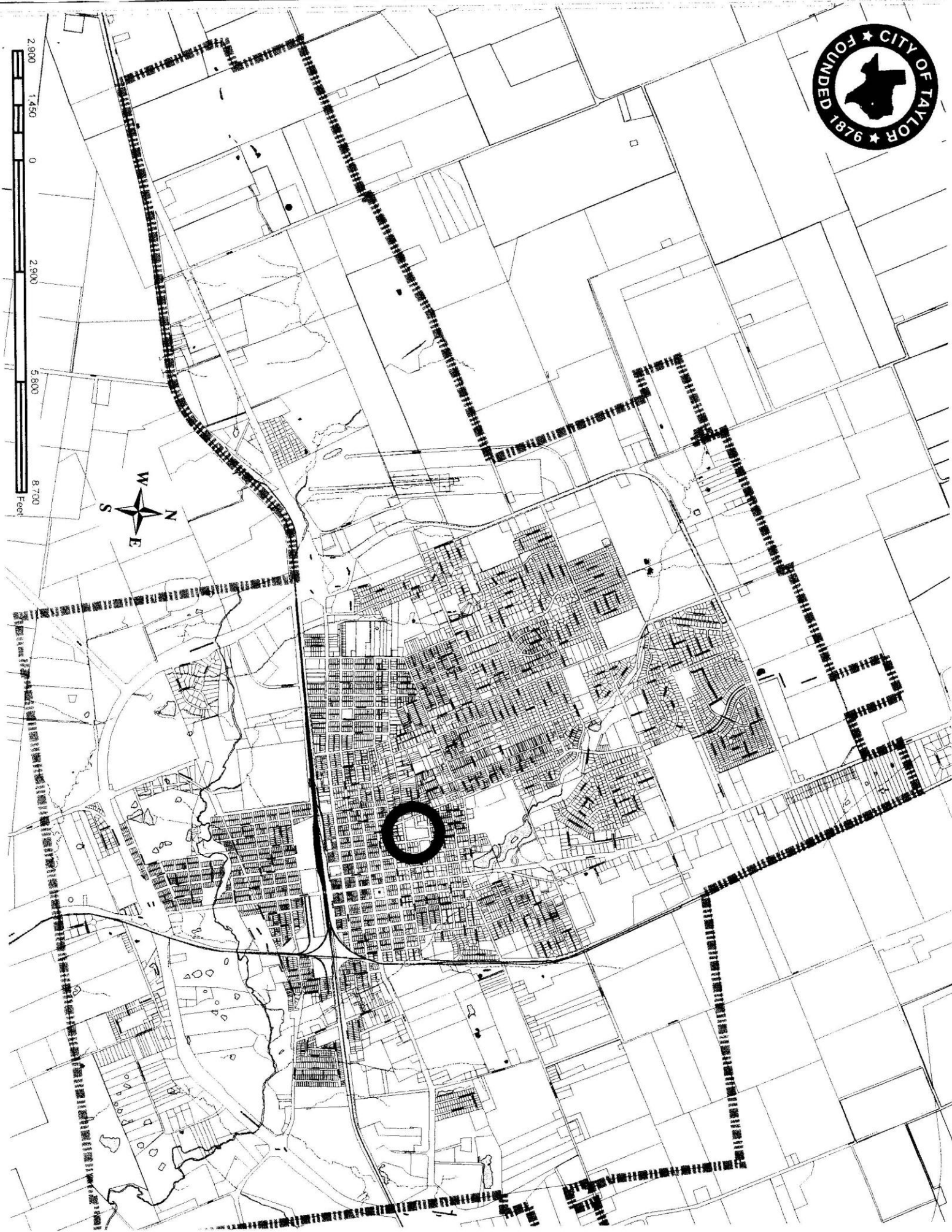
President of United Seniors of Taylor

Title

3/19/08  
Date

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Maps of location  
For  
Senior Resource Center  
Taylor, Texas





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Time line  
For  
Senior Resource Center  
Taylor, Texas

The timeline for our opening the multipurpose senior center:

1. Begin and finish the ADA upgrades in  
October 2008
2. Move staff and equipment in and begin  
providing Meals on Wheels November 2008
3. Begin wellness classes and educational  
programming in January 2009
4. Full functioning Center by May 2009

**Additional Information  
For  
Senior Resource Center  
Taylor, Texas**



East Williamson Senior Resource Center  
CDBG Funds request 2008/09

As one of the poorest areas in Williamson County where the economy is largely based on small businesses and agriculture and 89% of the working population leaving each morning for other communities with better job opportunities East Williamson has become a community with lots of senior citizens home alone. The East Williamson Senior Resource Center will decrease isolation and loneliness of the elderly and disabled in East Williamson County and improve support networks. Many of the 105 home deliver meals recipients could come to a congregant meal site if one was available. Research has shown that seniors' overall health is improved through companionship and better nutritional outcomes when meals are taken in a public setting. According to the National Institute of health, the highest rate of depression occurs in homebound elderly or those in nursing homes. According to the American Association of Geriatric Psychiatry, the lowest rate of depression is found among elderly persons living independently within the community. In a study from Harvard, the odds of experiencing social decline were approximately twice as great in those reporting no social ties than those who had attended frequent religious services or participated in regular social activities. Social support and continued involvement in useful activities have been shown to foster positive effects on health and longevity. The Center will provide this opportunity on the east side of the county.

The City of Taylor completed their comprehensive planning process in 2005 and assessment data from the Area Agency on Aging, the Williamson County and Cities Health District, Williamson Burnet County Opportunities, Interagency Support Council of East Williamson County Inc. and Johns Community Hospital all indicated that Taylor has a higher percentage of persons sixty five and over living in property than Round Rock or Georgetown. The assessment also indicated the elderly and low income are the most effected by the lack of coordinated social services in East Williamson County. The proposed Center will help address this need.

The program plans a major kick off with an open house and a proclamation from the Mayor. The Taylor Daily Press will run a feature highlighting the opening of the new center. The local stores will feature posters and brochures. This should occur during the Thanksgiving Holidays. The Partnership Committee will schedule outreach presentation to clubs and community organizations.

A quarterly management team meeting and a monthly newsletter are planned as the primary means of communication. The Center will utilize church newsletters and bulletins, community events, email and agency web sites to get the word out.

Many of the Partnership Committee will become management team members and the rest of the members will remain active as program volunteers and/or professional resources. Johns Community Hospital and Seton Williamson also committed to providing wellness activities on regular bases.

**Mobile Outreach Team  
Social Service**



For Internal Use Only Total Points _____
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**APPLICATION TO BE USED FOR SOCIAL SERVICE PROJECTS ONLY**  
**WILLIAMSON COUNTY**  
**FY 2008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**  
**NEEDS IDENTIFICATION FORM**  
**SOCIAL SERVICE PROJECTS**

FUNDING FOR FY2007 (OCT. 1, 2008 – SEPT. 30, 2009)

**Please read the following Federal Regulation (CFR 570.201) before completing the application:**

Basic Eligible Activities 570.201

(e) *Public services.* Provision of public services (including labor, supplies, and materials) including but not limited to those concerned with employment, crime prevention, child care, health, drug abuse, education, fair housing counseling, energy conservation, welfare (but excluding the provision of income payments identified under § 570.207(b)(4)), homebuyer down payment assistance, or recreational needs. **To be eligible for CDBG assistance, a public service must be either a new service or a quantifiable increase in the level of an existing service above that which has been provided by or on behalf of the unit of general local government (through funds raised by the unit or received by the unit from the State in which it is located) in the 12 calendar months before the submission of the action plan.**

**\*\*Information provided should be based on the scoring matrix for Williamson County CDBG Program\*\***

**Applicant Organization Name & Contact Information**

ORGANIZATION NAME	Williamson County Mobile Outreach Team
NAME & TITLE OF CONTACT PERSON	Annie Burwell, Director of Mobile Outreach
ADDRESS LINE 1	301 SE Inner Loop #109
ADDRESS LINE 2	
CITY	Georgetown
STATE	TX
ZIP	78626
TELEPHONE NUMBER	512-943-3544
FAX NUMBER	512-943-1660
EMAIL ADDRESS	aburwell@wilco.org

**Project Information**

PROJECT TITLE	Williamson County Mobile Outreach Team		
PROJECT DESCRIPTION	Mobile Emergency Mental Health Services		
WILL THE PROJECT BE READY TO BEGIN ON OR ABOUT OCTOBER 1, 2008?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	
IS THE PROJECT PHASED?	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	If YES, please indicate the number of years:

**Type of Proposal** (place an X in all appropriate box(es))

NEW PROJECT

CONTINUATION PROJECT

EXPANSION PROJECT

**Project Funding**

AMOUNT OF CDBG FUNDS REQUESTED	\$ 81,570
TOTAL FUNDS OBTAINED FROM OTHER RESOURCES	\$ 433,930
TOTAL COST OF PROJECT	\$ 515,500
LEVERAGED FUNDS	\$ 433,930

**BACKGROUND INFORMATION**

\*\*Information should be based on the Scoring Matrix for Williamson County "Urban County" HUD Consolidated Plan\*\*

**Organization History and Purpose**

In 2003, Williamson County Judge John Doerfler created the Williamson County Mental Health Task Force. This Task Force was charged with finding solutions to the well-documented mental health crisis affecting our county. In a 2004 report to the Williamson County Commissioners Court, the Task Force suggested that the county increase crisis response and intervention services. The Task Force believed that filling this gap in services would reduce the number psychiatric hospitalizations and EMS and law enforcement calls related to mental health emergencies. The Task Force proposed that the County pilot a 2-person mobile response team to assist citizens in need of emergency mental health care. Intervention Services, a local non-profit mental health and social service agency agreed to hire, train, supervise, and manage the team for the County. The team was originally named The Williamson County Crisis Intervention Team, but changed its name to the Williamson County Mobile Outreach Team in 2006. The pilot program proved to be extremely successful and in October of 2007, Williamson County Commissioners created the Williamson County Outreach Department. This department is staffed by the original Mobile Outreach Team and the program's supervisor. In the fall of 2007, the program was awarded \$79,266 in HUD/CDBG funds. This allowed two additional team members to be hired and services provided doubled. What was once a small pilot program has evolved into a full-fledged county program accessed daily by multiple emergency service agencies throughout the county.

The Williamson County Mobile Outreach Team (MOT) began serving County residents in October of 2004. The MOT responds to mental health crises in all 4 County precincts, and works very closely and cooperatively with the Williamson County Sheriff's Office Crisis Intervention Team, police departments, local hospitals and Bluebonnet Trails MHMR. The mission of the team is to link persons in crisis with mental health, social service, or medical providers and prevent escalation of the crisis and/or interaction with law enforcement and other first responders. Between 10/1/04 and 12/31/07 the Mobile Outreach Team provided emergency mental health services to 2,376 area citizens and has saved taxpayers approximately \$3,000,000.

The Mobile Outreach Team and the Williamson County Sheriff's Office have also been tracking the suicide rate in the County. Since the Crisis Intervention Team (CIT) and the Mobile Outreach Team have been collaborating, the suicide rate has dropped significantly. The data is preliminary, but promising.

The two departments are also tracking the number of EMS calls related to mental illness and have found that call volume decreased significantly since CIT and MOT partnered to offer emergency care to the mentally ill.

The program has gained local, regional, and even national attention for its accomplishments. For example, the Mobile Outreach Team and our partner program, the Crisis Intervention Team were invited to present our programs and methods at the National Crisis Intervention Conference in 2006 and 2007. The Department of State Health Services has recognized MOT as a model program and has encouraged the formation of mobile outreach teams in every county throughout the state. The Texas Health Institute named Williamson County as

one of the nine "Mental Health Transformation" counties in the state, and is funding an innovative technology project.

### **Description of the Community Need**

Texas ranks 49<sup>th</sup> in per capita mental health funding. As a result, the mental health system itself is in disarray and crisis. The state psychiatric hospital system is overcrowded and often on diversion, and community mental health services are under funded and very narrow in scope. Due to funding restrictions, the local MHMR center, Bluebonnet Trails, can only accept 29% of patients eligible for services. When citizens are unable to access services they then turn to hospital emergency rooms or become unable to manage their behavior and require law enforcement intervention. These crises affect the health and public safety of our citizens and costs taxpayers a great deal of money. Emergency Medical Service calls, uncompensated emergency room care, and county jail detentions related to mental illness have soared, and these costs are borne by county residents. In short, the mental health crisis in our county is due to shrinking state funding and a rapidly growing population – funds for community programs for the mentally ill have not increased to keep up with our population, now estimated to be over 370,000. Below is a short list of statistics that highlight the level of need in our County:

- In Williamson County 600 - 700 arrests each year are due to mental illness
- 63% of individuals arrested who have a history of mental health concerns have had previous arrests in Williamson County.
- The Williamson County Sheriff's Office Crisis Intervention Team responded to 2,961 calls between January 1, 2007 and December 31, 2007.
- MHMR has been funded by the state to provide treatment for 325 children in an 8 county area. This past year they provided psychiatric services to over 800 children in Williamson County alone.
- In the U.S., 12 % of all children under 18 do not have health insurance. In Texas, 25 % do not have health insurance... the highest rate in the nation. Williamson County estimates that 70,000 residents are uninsured or underinsured – a barrier to receiving mental health care.
- Williamson County is designated as a Federal Medically Underserved Area.
- Texas ranks among the ten worst states in mental health spending and in the percentage of eligible poor receiving Medicaid.
- A recent report published by the Children's Hospital Association of Texas, in conjunction with the LBJ School of Public Affairs at the University of Texas, showed that children in Texas are not receiving adequate mental health care. Some of the contributing factors, according to the report, are limitations of public and private insurance, inadequate state funding, inadequate community-based care, and lack of prevention and early intervention services, among others.
- Over 150,000 adults and adolescents who are former patients in the Texas public mental health system are now in prison, in jail, on probation or parole.
- According to the Texas Department of State Health Services, only 38% of psychiatrists in Texas accept Medicaid.



**Method or Solution Proposed (Identify new service or quantifiable increase in the existing service)**

The CDBG/HUD funding provided in FY 06-07 and FY 07-08 allowed the Mobile Outreach Program to dramatically expand services in Williamson County. The Department was able to hire and retain two Mental Health Specialists, and as a result, the program served 1,005 clients, up from 804 clients during the previous year and 163 clients the year before. Response times improved significantly, and as proposed in the previous CDBG/HUD application, night and weekend services were added to the program.

For FY 08-09, we are requesting continued funding for two Mental Health Specialists.

Continued funding for two Mental Health Specialists will allow the program to maintain night and weekend services and prompt response times.

The Outreach Department has set a goal of serving 1,100 clients and saving the County over \$600,000 related to diversions during the next fiscal year. The department will be able to accomplish this with a total of five Mental Health Specialists (two provided by CDBG/HUD and two provided by the Williamson County Tobacco Account, and one provided by MHMR/Crisis Redesign Funding).

**How Project will Effectively Address Problem(s)**

The Outreach Department will use information gained in our first two years of operation to continue to successfully address the local mental health system crisis. Some of the most successful components of the current program are as follows:

- when possible, MOT members “ride out” with the Sheriff’s Crisis Intervention Team – this is a very efficient method of stabilizing volatile situations and providing immediate mental health assessments; follow-up care, medication procurement and accessing social services occurs immediately; law enforcement officers can leave the situation quickly and in the hands of the MOT member and move on to other emergencies
- The MOT responds to the 911 dispatch system, direct referrals, and the MHMR Crisis Hotline
- The MOT responds to crises 24 hours per day, 365 days per year
- MOT members are also available to hospital emergency departments, MHMR, schools and other referral sources
- MOT members have access to Flex Funding; Flex Funds are used to purchase medication, transportation, and psychiatric, counseling and medical visits
- MOT members work with clients to help them identify existing services in the area; the MOT does not replace existing services or provide ongoing care
- MOT members work with clients to determine eligibility for insurance, Medicaid, Medicare, CHIP, TANF, food stamps, or county health programs. Oftentimes mental health consumers do not know they are eligible for these programs and need someone to help them initiate the process.
- The team continues to assist Bluebonnet MHMR by monitoring seriously mentally ill patients who are waiting (several weeks) for their first appointment with a psychiatrist. The MOT is often able to support patients enough to prevent interaction between patients and emergency services.

**Resources Necessary for Project**

The resources necessary for this project include:

- Funding to support / purchase salaries and benefits for two Mental Health Specialists

**Results**

With continued CDBG/HUD funding, the Mobile Outreach Team will be able to serve over 1,100 mental health consumers and save Williamson County over \$600,000 in EMS, jail and psychiatric admission costs.

**CLIENT DATA (ensure that totals agree between client tables)**

**Precinct and Census Tract (Use data from February 2007 through January 2008.)**

Precinct Number	1	2	3	4	Non-County	Total
Census Tract Served	ALL	ALL	ALL	ALL		
Number of Clients Served	219	253	175	263	75	1,005*

If Applicable, explain why agency serves non-urban county residents: \*HOMELESS CLIENTS = 20

**Ethnicity and Gender (Use data from February 2007 through January 2008.)**

Ethnicity	Male	Female	Total
White	312	457	769
Black	26	38	64
Native American	1	0	1
Asian	5	10	15
Hispanic	58	97	155
Other	1	0	1
Total	403	602	1,005

**Age of Client Population (Use data from February 2007 through January 2008.)**

Client Age	0-5	6-13	14-18	19-21	22-34	35-54	55-64	65+	Total
Number of Clients Served	0	28	175	81	255	360	54	27	1,005*

Explanation if needed: UNABLE TO OBTAIN BIRTHDATES FOR 25 CLIENTS

**Percent Low-Mod**

Between 2/1/07 and 1/31/08 MOT was able to verify income levels for 73 patients. Of those 73 patients

- 49 earned 30% of median income
- 9 met "very low income" status
- 15 met "low income" status
- MOT members were unable to verify the income levels of 932 patients due to
  - emergent / crisis situations
  - lack of proper documentation (paystubs, IRS returns, government income certifications)
  - refusal by patients to provide financial data

**Eligibility**

**Does project participation depend upon income or any other determination of eligibility?**

YES  NO

**If yes, attach the program's eligibility criteria.**

**Does the project charge client fees?**

YES  NO

**If yes attach the program's fee policy.**

**Service Area (Identify the geographic boundaries of the proposed service area. Please include cities and/or areas served.**

**Attach a map that shows the project site and/or defines the service area.)**

The Mobile Outreach Team serves all of Williamson County. There are no geographic limitations / barriers to access within Williamson County.

**SERVICE COLLABORATION**

Agency/Program Name	Type of Collaboration	Length of Affiliation	Impact for Client
<i>SEE ATTACHMENT #2</i>			

**BOARD DATA**

NUMBER OF BOARD MEMBER POSITIONS AUTHORIZED	Not Applicable
NUMBER OF BOARD MEMBER POSITIONS FILLED	Not Applicable
NUMBER OF ANNUAL BOARD MEETINGS SCHEDULED	Not Applicable
THE LENGTH OF THE BOARD MEMBERSHIP TERMS	Not Applicable
NUMBER OF CONSECUTIVE TERMS A MEMBER CAN SERVE	Not Applicable



**Briefly describe how board members are recruited and selected**

Williamson County Department / Not applicable. The program is supervised by the County Judge.

**PROGRAM FUNDING DATA**

Funding Source	Previous Year FY 06/07	Current Year FY 07/08	Requested FY 08/09
Local Government	281,380	423,099	310,000
State Government		108,000	150,000
Federal Government			
Non-Government	29,000	50,000	50,000
In-Kind Contributions	15,000	3,500	3,500
Total Funding	325,380	584,599	515,500

Specify each funding source and the amount awarded by each.

***Current Year FY 07/08***

<b>Local Government</b>	
Williamson County Tobacco Settlement Account	\$153,698
Williamson County CDBG Grant	\$79,194
Williamson County General Fund	
Program / Operations Expenses	\$73,407
Vehicle Purchases	\$100,000
Digital Handheld Radios	\$16,800
<b>State Government</b>	
Crisis Redesign Funding – via contract with Bluebonnet Trails MHMR	\$108,000
<b>Non-Government</b>	
Texas Health Institute Grant	\$50,000
<b>In-Kind Contributions</b>	
Williamson County Sheriff's Office (negotiations training, copier rental and supplies)	\$3,500
<b>Total 07/08</b>	<b>\$584,599</b>

***Requested FY 08/09***

<b>Local Government</b>	
Williamson County Tobacco Settlement Account	\$155,000
Williamson County CDBG Grant	\$81,570
Williamson County General Fund	\$73,430
	\$310,000
<b>State Government</b>	
Crisis Redesign Funding – via contract with Bluebonnet Trails MHMR	\$150,000
<b>Non-Government</b>	
Texas Health Institute Grant	\$50,000
<b>In-Kind Contributions</b>	
Williamson County Sheriff's Office (negotiations training, copier rental and supplies)	\$3,500
<b>Total 08/09</b>	<b>\$515,500</b>

**Authorization**

*Annie Brown Owsen* *3/26/08*  
\_\_\_\_\_  
**Executive Director** **Signature** **Date**

\_\_\_\_\_  
**Chair of Board of Directors** **Signature** **Date**

Please include the following documents with this proposal:

1. Detailed budget of project, specifically outlining the use of CDBG funds and leveraged funds for this project.
2. Agency charter and amendments.
3. Agency by-laws and amendments.
4. Copy of the agency's mission statement
5. Copy of the board minutes detailing election of current Board Officers.
6. Schedule of board meeting dates and locations for the proposed fiscal year.
7. Organization chart of the agency's total organizational structure which clearly identifies each position for which funding is requested.
8. Resumes of executive director and key staff for this project.
9. Tax exempt Status (copy of current authorization).
10. Certificate of Occupancy (copy of current authorization).
11. Copy of most current fiscal audit of the agency.
12. Job descriptions for personnel positions that are included in the proposal budget.

**Mobile Outreach Team  
Outreach Department**



**Attachment #2**

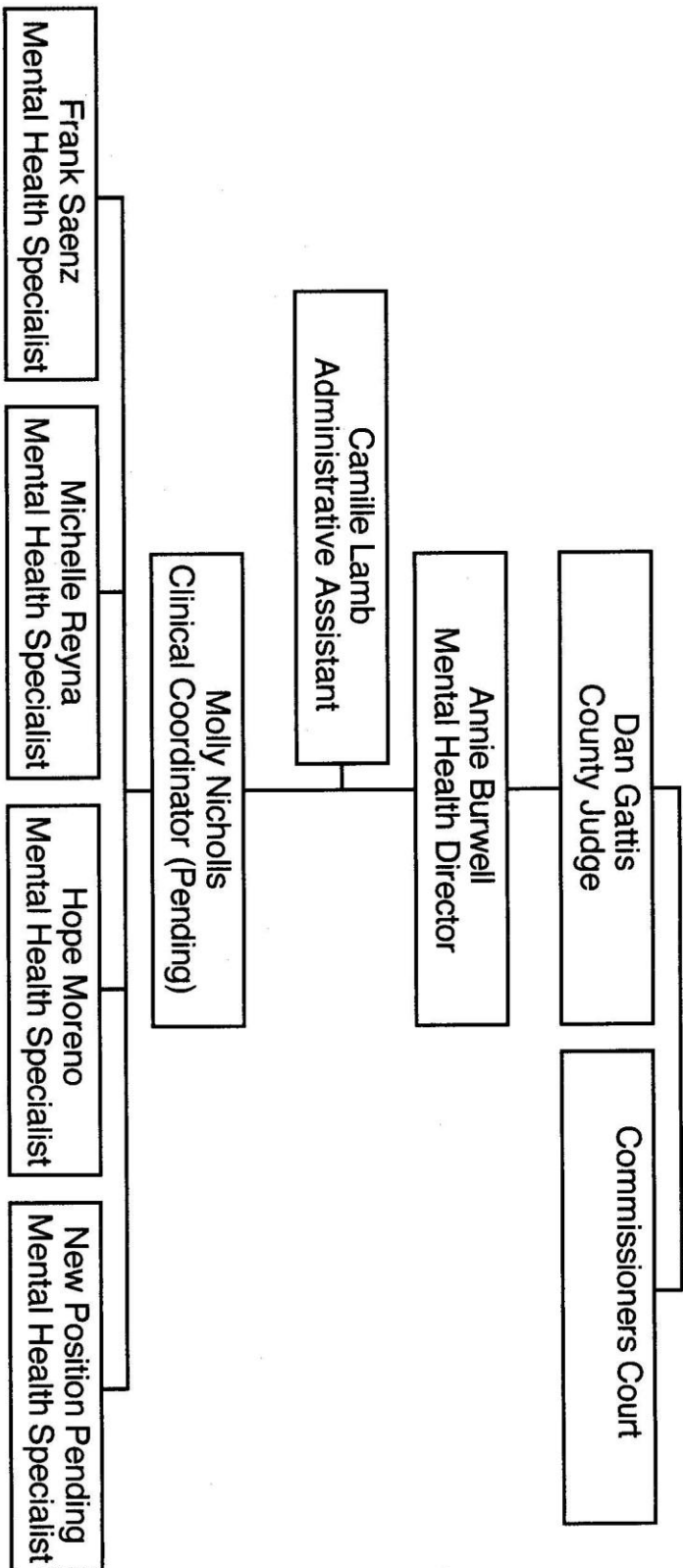
**COMMUNITY PARTNERS**

<b>Agency/Program Name</b>	<b>Type of Collaboration</b>	<b>Length of Affiliation</b>	<b>Impact for Client</b>
Williamson County Sheriff's Department Crisis Intervention Team	Referring agency and partner in service delivery; one member of the team "rides out" with deputies to provide mental health assessments; deputies consult with the team about community resources when hospitalization is not appropriate	Since 10/2004, but more formally and with increasing frequency since 10/2005	Efficient and coordinated response with law enforcement agencies; residents receive prompt assessments, referrals, and follow up care
School districts throughout the county	Referring partner	Since 10/2004	School administrators and parents are able to depend on a prompt response to calls related mental health emergencies.
Bluebonnet Trails MHMR	The MOT works collaboratively to engage appropriate clients in MHMR services and accepts referrals for residents who are do not meet MHMR criteria. MHMR also contracts with MOT to provide 24/7/365 emergency mental health assessments	Since 10/2004	The MOT is able to expedite services and assist those clients who are on the waiting list for psychiatric care. MOT provides 24 hour emergency assessments / crisis intervention.
Williamson County Sheriff's Department Victim Services	Referral source – they refer victims who are struggling with a mental illness and relatives of suicide victims	Since 10/2004	Appropriate and prompt care for residents
Local Police Departments	Referring Agency	Since 10/2004	Efficient and coordinated response with law enforcement agencies; residents receive prompt assessments, referrals, and follow up care
Hill Country Ministries	Referring Agency and Service Provider for MOT clients	Since 12/2004	We provide emergency services to clients and HCM provides financial assistance or access to transitional housing for our clients.
Williamson County Crisis Center	Referring Agency and Service Provider for MOT clients	Since 10/2004	We provide emergency services to clients and WCC provides shelter services and counseling to our clients
Williamson County and Cities Health District	Referring Agency and Service Provider for MOT clients	Since 10/2004	We provide medication and emergency services to their clients and they provide social services and access to health care for MOT clients.
WBCO Head Start	Referring Agency	Since 10/2004	Appropriate and prompt care for residents
Shoal Creek Hospital	Referring Agency and Service Provider for MOT clients	Since 10/2004	We provide follow-up care to residents discharged from

			in-patient psychiatric care and refer clients who need hospitalization
Lakes Psychiatric Hospital	Referring Agency and Service Provider for MOT clients	Since 9/2007	We provide follow-up care to residents discharged from in-patient psychiatric care and refer clients who need hospitalization
St. David's Round Rock Hospital Emergency and ICU Departments	Referring Agency	Since 10/2004	We meet clients at the emergency room and help determine if psychiatric hospitalization can be averted. We follow up with MH ER patients as needed.
Cedar Park Regional Hospital Emergency and ICU Departments	Referring Agency	Since 12/2007	We meet clients at the emergency room and help determine if psychiatric hospitalization can be averted. We follow up with MH ER patients as needed.
St. David's Georgetown Hospital Emergency and ICU Departments	Referring Agency	Since 10/2004	We meet clients at the emergency room and help determine if psychiatric hospitalization can be averted. We follow up with MH ER patients as needed.
Seton Williamson Hospital Emergency and ICU Departments	Referring Agency	Since 1/2008	We meet clients at the emergency room and help determine if psychiatric hospitalization can be averted. We follow up with MH ER patients as needed.
Scott and White University Medical Center	Referring Agency	Since 1/2007	We meet clients at the emergency room and help determine if psychiatric hospitalization can be averted. We follow up with MH ER patients as needed.
Round Rock Fire Department	Referring Agency	Since 10/2004	FD personnel refer clients who frequently call 911 due to mental health concerns, but who do not need emergency care
Lone Star Circle of Care	Referring Agency and Service Provider for MOT clients	Since 10/2004	We provide flex funding and emergency services to their MH clients and we they provide affordable health care to our clients
STARRY	Referring Agency and Provider for MOT clients	Since 10/2004	We provide emergency mental health services to their clients and refer our youth and child clients to their outpatient counseling services.

Intervention Services	Referring Agency and Provider for MOT clients	Since 10/2004	We provide emergency mental health services to their clients and refer our youth and child clients to their school based services in Taylor and Georgetown.
Round Rock Health Clinic	Referring Agency and Service Provider for MOT clients	Since 10/2004	We provide flex funding and emergency services to their MH clients and we they provide affordable health care to our clients
ARCIL	Referring Agency and Service Provider for MOT clients	Since 10/2006	We provide emergency mental health services to their clients and we refer disabled clients to their agency for advocacy and housing assistance.
Veterans Administration	Service Provider	Since 1/2005	We refer clients and advocate for their prompt admission to VA services, we provide transportation to the VA
Williamson County Juvenile Probation	Referral source – probation officers and detention facility	Since 1/2005	We provide crisis intervention and referral services to juveniles and families
Private Psychiatrists and Physicians	We refer to many providers in the area and provide flex funding for crisis clients when all other resources have been exhausted	Since 10/2004	Clients are able to access services that they could not access without flex funding, referral assistance, and for advocacy
The Caring Place	Referring Agency and Service Provider for MOT clients	Since 10/2004	We provide flex funding and emergency service to their MH clients and they provide financial assistance and case management to our clients.
OSAR	Referring Agency and Service Provider for MOT clients	Since 1/2005	We provide transportation funds and emergency services to their clients and they provide access to chemical dependency treatment for our clients
Red Cross	Referring Agency	Since 1/2005	We provide emergency MH services to their clients
St. Vincent DePaul	Service Provider for MOT client	Since 1/2005	They provide financial assistance to MOT clients
Williamson County Jail	Referring Agency	Since 4/2005	We work with the Sheriff's Department to assess and follow up with mentally ill inmates
LISD Truancy officers	Referring Agency	Since 10/2004	We provide emergency MH services to students and families and work with the officer to help the family avoid legal proceedings
Williamson County Constables	Referring Agency	Since 10/2004	Efficient and coordinated response with law enforcement agencies; residents receive prompt assessments, referrals, and follow up care

# Mobile Outreach Team Organizational Chart



**Liberty Hill  
City Sewer System**





For Internal Use Only  
Total Points \_\_\_\_\_

**WILLIAMSON COUNTY  
FY 2008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)  
NEEDS IDENTIFICATION FORM**

FUNDING FOR FY2007 (OCT. 1, 2008 – SEPT. 30, 2009)

**\*\*Information provided should be based on the scoring matrix for Williamson County CDBG Program\*\***

**Applicant Organization Name & Contact Information**

ORGANIZATION NAME	City of Liberty Hill
NAME & TITLE OF CONTACT PERSON	Connie Fuller, Mayor
ADDRESS LINE 1	P.O. Box 1920
ADDRESS LINE 2	
CITY	Liberty Hill
STATE	Texas
ZIP	78642
TELEPHONE NUMBER	512-778-5449
FAX NUMBER	512 778 5418
EMAIL ADDRESS	citysecretary@ci.liberty-hill.tx.us

**Project Information**

PROJECT TITLE	First time Wastewater Services Construction
PROJECT DESCRIPTION	(select from pull down menu) Infrastructure SPECIFICALLY: The City seeks a grant of \$250,000 to provide additional First-time wastewater service connections and decommissioning of existing septic tanks beyond the 49 services previously funded by WILCO grants. <b>This project seeks to provide funds for the construction of an additional 40 first time wastewater services.</b>
PROJECT LOCATION/ADDRESS (attach a map which shows the project site and defines the service area)	Jenks Branch Subdivision and the "Old Town" section of Liberty Hill, Williamson County, Texas. (Please see attached map that shows the project service area). The residences requiring first time wastewater service are scattered throughout the target areas. Each recipient will have a distinct address. Each recipient will file a request with the city to establish an account for wastewater services. <b>100% of recipients have ALREADY been documented to be persons of low to moderate income.</b>
WILL THE PROJECT BE READY TO BEGIN ON OR ABOUT OCTOBER 1, 2009?	YES <input type="checkbox"/> NO <input type="checkbox"/>
IS THE PROJECT PHASED?	YES <input type="checkbox"/> NO <input type="checkbox"/> If YES, please indicate the number of years: <b>This is the fourth and final phase of first-time wastewater service connections provided to low and moderate income residents of the City of Liberty Hill.</b>

**Type of Proposal** (place an X in all appropriate box(es))

NEW PROJECT

CONTINUATION PROJECT

EXPANSION PROJECT



**Service Area**

Reminder: Attach a map which shows the project site and defines the service area

	<b>Not applicable</b>
CENSUS TRACT(S)	<b>DIRECT BENEFIT Project: 100% of the beneficiaries will be required to submit income verification information proving eligibility</b>
CENSUS TRACT(S) LOW/MOD %	<b>NA</b>

**Total Number of Low and Moderate Income Persons or Limited Clientele to be Served:**

**DIRECT BENEFIT PROJECT:**

**First-time residential wastewater connections to be funded by the CDBG Program**

	NUMBER OF PERSONS	NUMBER OF HOUSEHOLDS
ALL PERSONS & HOUSEHOLDS TO BE SERVED BY PROJECT	<b>136 persons</b>	40 households
LOW AND MODERATE INCOME PERSONS & HOUSEHOLDS TO BE SERVED BY PROJECT	100%	100%

**NOTE: surveyed households average 3.4 occupants per residence**

**Funding**

AMOUNT OF CDBG FUNDS REQUESTED	\$ 250,000 for construction costs and delivery services
TOTAL FUNDS OBTAINED FROM OTHER RESOURCES	\$ 8,130,000 loan funds for the construction of sewer facility and collection system- for all four phases of the project.
TOTAL COST OF PROJECT	\$ 560,000 for the construction of 40 new first time sewer services

LEVERAGED FUNDS	<b>Liberty Hill will utilize city funds in the amount of \$250,000 as a dollar-for-dollar match in our request for Williamson County CDBG funds. The leveraged funds will pay for construction of the main collection lines and engineering required to provide first time services to the residences identified. In addition, the city will also be utilizing funds borrowed from the Texas Water Development Board.</b>
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**Please Identify the Community Need:**

**DIRECT BENEFIT: First-time wastewater service connections of forty (40) low/moderate income households.**

Project Partners: The City of Liberty Hill, in partnership with the Lower Colorado River Authority and the Brazos River Authority, are in the process of constructing a wastewater treatment facility (WWTP) to benefit the City of Liberty Hill.

Target Area: This current request is for 40 additional first time sewer services in the Jenks Branch Subdivision of Liberty Hill. The Jenks Branch area is adjacent to the original "Old Town" section. All services will be



within the city limits of Liberty Hill.

Like Old Town, where the previously qualified 49 applicants are located, the Jenks Branch neighborhood currently relies on aging and failing septic systems for sewer treatment. There are currently no sewer collection lines in either neighborhood. The infrastructure required for collection and transportation of residential sewage has been designed and is awaiting review approval by TCEC. The City has secured a Texas Water Development (TWDB) Loan to pay for that infrastructure.

Please see end note for restrictions on the TPWD funds.

Overwhelming Need from low income families: The need for this grant request arose from the data collection associated with the previously funded WILCO grant projects for first time sewer services. The City of Liberty Hill has held public hearings and community meetings as well as run newspaper ads and stories to publicize the availability of grant funds for economically disadvantaged residents seeking connection to the WWTP. The City was hoping to receive 49 applications. The response to the city's effort was overwhelming. The City has thus far received 89 requests with supporting financial information. The preliminary income verification process has shown that the applicants are indeed income eligible to participate if additional grant funds can be secured.

Cost: The estimated cost of securing a first time sewer connection including: yard lines, grinder pump, plumbing, tap fees, electrical connection, and decommissioning of the existing septic tank will be \$6,250 per household.

Liberty Hill proposes to utilize 2008 CDBG funds to provide a DIRECT BENEFIT for low and moderate income residents in 40 residences to connect to the new sewer collection and treatment system. The CDBG funds will be utilized to fund infrastructure (taps, meters and yard lines) and related connection fees for 40 income eligible residences located within the Jenks Branch Subdivision and Old Town neighborhood.

The project will also include decommissioning of existing failing septic tanks by draining and filling with sand. in strict accordance with TCEQ Chapter 285 subchapter D paragraph 285.36. The decommissioning of these antiquated and defective septic tanks will provide a significant environmental benefit to the entire community.

**Please Note: The following information provided as part of the 2007 grant application is still valid**

- **One hundred percent (100%) of the residents in the targeted households are of low/moderate income.** These families do not have the resources to pay for the related labor and materials, or the service connection fees required to connect to the collection system.
- The city has borrowed funds from the Texas Water Development Board (TWDB) for the construction of the WWTP and collection system. However, by law, **the TWDB funds cannot be used for related connection costs on private properties.**
- **The forty (40) families identified require the financial assistance that the Community Development Block Grant funds can provide to obtain this basic human service.**

**Who is going to operate and maintain the facility or program and how will its operation be funded?**

The City of Liberty Hill will purchase treatment capacity from the Lower Colorado River Authority and the Brazos River Authority. The City of Liberty Hill will be responsible for the maintenance of all infrastructure within its city limits.

**If the project requires staff, what are the staff costs?**

The project will not involve any staff costs.

CDBG PROJECT BUDGET ESTIMATE for the construction of 40 additional first time sewer services at \$6,250 per residence.

BUDGET CATAGORIES	TOTAL PROJECT COST (automatic calculation)	CDBG FUNDING	SPONSOR FUNDING	CONTRIBUTIONS	STATE/CITY or FEDERAL FUNDING	OTHER FUNDING
Professional Services (Architectural/Engineering)	\$60,000.00	\$0.00				\$60,000.00
Construction Services	\$475,000.00	\$225,000.00				\$250,000.00
Property Acquisition	\$0.00					
Property Rehabilitation	\$0.00					
Equipment Acquisition	\$0.00					
Other (specify in budget narrative)	\$25,000.00	\$25,000.00			\$0.00	
<b>TOTAL PROJECT</b>	<b>\$560,000.00</b>	<b>\$250,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$310,000.00</b>

**Please note**

- Funds obligated to the project will be tied to that obligation unless authorized to do otherwise.
- CDBG funds do not require leveraged funds. However, leveraged funds improve total of scoring matrix.
- Other direct federal funding is not considered leveraged funds.

**BUDGET NARRATIVE** Please describe your project. For example: A 5,200 sq. ft. building with kitchen and two classrooms to be used as a day care center for sixty (60) children.

**DIRECT BENEFIT: First-time wastewater service connections of forty (40) low/moderate income households.**

CDBG Funds Proposed:

CONSTRUCTION: \$225,000      40 homes: Service connection fees, yard lines, grinder pump and decommissioning of the septic tank labor and materials

OTHER:      \$25,000      Activity Delivery Costs

OTHER Matching Funds Proposed: Paid by the City of Liberty Hill

ENGINEERING:      \$60,000      Engineering services including design and construction management

CONSTRUCTION: \$250,000      40 homes: Service connection fees, yard lines, grinder pump and decommissioning of the septic tank labor and materials

This is part of the City's larger sewer construction project with a cost of over \$8,100,000



The City of Liberty Hill will utilize a contractor to construct first-time wastewater services to 40 low income households. Initially, an inspection of the plumbing will be conducted for each housing unit. If the plumbing is adequate to accept sewer service, a tap for each residence will be constructed during the installation of sewer collection lines.

The CDBG funds will be used to tap the line, set a meter, and install yard lines and grinder pumps needed to connect the residence. The electric junction box will also be inspected to assure that it is capable of supporting the grinder pump that will be placed on each property. Repairs or modifications required for the connection will be paid for with grant funds. In addition, the existing septic tank will be decommissioned by filling with sand and crushing to ensure that it will no longer be utilized.

Authorization



3-26-08

Authorized Signature for Project: **Connie Fuller**

Title: **Mayor**

Date: **March 26, 2008**

**Georgetown  
Leander Street Project**



For Internal Use Only  
Total Points \_\_\_\_\_

**WILLIAMSON COUNTY  
FY 2008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)  
NEEDS IDENTIFICATION FORM**

FUNDING FOR FY2008 (OCT. 1, 2008 – SEPT. 30, 2009)

**\*\*Information provided should be based on the scoring matrix for Williamson County CDBG Program\*\***

**Applicant Organization Name & Contact Information**

ORGANIZATION NAME	City of Georgetown
NAME & TITLE OF CONTACT PERSON	Jennifer C. Bills, Housing Coordinator
ADDRESS LINE 1	P.O. Box 1458
ADDRESS LINE 2	300-1 Industrial Ave.
CITY	Georgetown
STATE	TX
ZIP	78627
TELEPHONE NUMBER	512.930.8477
FAX NUMBER	512.930.5842
EMAIL ADDRESS	jbills@georgetowntx.org

**Project Information**

PROJECT TITLE	Continuation of Leander Street Project for 22 <sup>nd</sup> Street Improvements for Streets, Sidewalks and Drainage.
PROJECT DESCRIPTION	(select from pull down menu) Infrastructure SPECIFICALLY: Streets, Sidewalks and Drainage
PROJECT LOCATION/ADDRESS (attach a map which shows the project site and defines the service area)	22 <sup>nd</sup> Street from Railroad Street to Austin Avenue
WILL THE PROJECT BE READY TO BEGIN ON OR ABOUT OCTOBER 1, 2008?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
IS THE PROJECT PHASED?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> If YES, please indicate the number of years: 3

**Type of Proposal** (place an X in all appropriate box(es))

NEW PROJECT

CONTINUATION PROJECT

EXPANSION PROJECT

**Service Area**

**Reminder: Attach a map which shows the project site and defines the service area**

CENSUS TRACT(S)	<b>214.02 BG 4</b>
CENSUS TRACT(S) LOW/MOD %	<b>84.0%</b>

**Total Number of Low and Moderate Income Persons or Limited Clientele to be Served**

	NUMBER OF PERSONS	NUMBER OF HOUSEHOLDS
ALL PERSONS & HOUSEHOLDS TO BE SERVED BY PROJECT	1204	462
LOW AND MODERATE INCOME PERSONS & HOUSEHOLDS TO BE SERVED BY PROJECT	787	338



**Funding**

AMOUNT OF CDBG FUNDS REQUESTED	\$ 179,595
TOTAL FUNDS OBTAINED FROM OTHER RESOURCES	\$ 15,000
TOTAL COST OF PROJECT	\$ 194,595

LEVERAGED FUNDS	\$ 15,000
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**Please Identify the Community Need:**

This is a continuation of the Leander Street improvements, that once complete would contain a 100 unit apartment complex that would house 200 low to moderate income adults, age 55+ and a 20 house development by Habitat for Humanity that would allow 80 people to live with a family income at 25%-50% area median income. The housing project is located at 17<sup>th</sup> and Leander and the Apartment Complex is located at 21<sup>st</sup> and Leander. This project would complete and tie together many improvements started in this area, and would provide sidewalks, drainage and street improvements along 22<sup>nd</sup> street between Railroad to Austin Avenue. This infrastructure project will improve the city services to 22<sup>nd</sup> Street area creating quality streets and pedestrian access while decreasing the incidence of flooding and standing water.

**Who is going to operate and maintain the facility or program and how will its operation be funded?**

Ongoing maintenance of the completed infrastructure will be the responsibility of the City of Georgetown Utility Operations and will be provided for in the Annual Budget.

**If the project requires staff, what are the staff costs?**

The project will require city staff to manage and inspect the project, and perform contract administration for the grant.

**CDBG PROJECT BUDGET ESTIMATE**

BUDGET CATEGORIES	TOTAL PROJECT COST (automatic calculation)	CDBG FUNDING	SPONSOR FUNDING	CONTRIBUTIONS	STATE/CITY or FEDERAL FUNDING	OTHER FUNDING
Professional Services (Architectural/Engineering)	\$19,700.00	\$19,700.00				
Construction Services	\$174,895.00	\$159,895.00	\$15,000.00			
Property Acquisition	\$0.00					
Property Rehabilitation	\$0.00					
Equipment Acquisition	\$0.00					
Other (specify in budget narrative)	\$0.00					
<b>TOTAL PROJECT</b>	<b>\$194,595.00</b>	<b>\$179,595.00</b>	<b>\$15,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Please note**

- > Funds obligated to the project will be tied to that obligation unless authorized to do otherwise.
- > CDBG funds do not require leveraged funds. However, leveraged funds improve total of scoring matrix.
- > Other direct federal funding is not considered leveraged funds.

**BUDGET NARRATIVE**

Please describe your project. For example: A 5,200 sq. ft. building with kitchen and two classrooms to be used as a day care center for sixty (60) children.

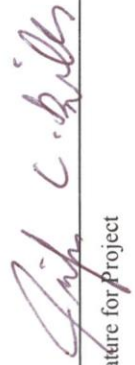
The proposed infrastructure improvements for 22<sup>nd</sup> Street area includes:

- Approximately 1200 linear feet of concrete drainage channel from Railroad to Austin Avenue
- Approximately 2000 linear feet of sidewalks
- Repair of asphalt road surface

The City will contribute \$15,000 to the total project cost.

**Authorization**

Jennifer C. Bills



Housing Coordinator

March 27, 2008

Authorized Signature for Project

Title

Date





**2008 Community Development  
 Block Grants**







**Taylor  
Dickey Street Project**



For Internal Use Only  
Total Points \_\_\_\_\_

**WILLIAMSON COUNTY  
FY 2008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)  
NEEDS IDENTIFICATION FORM**

FUNDING FOR FY2008 (OCT. 1, 2008 – SEPT. 30, 2009)

**\*\*Information provided should be based on the scoring matrix for Williamson County CDBG Program\*\***

**Applicant Organization Name & Contact Information**

ORGANIZATION NAME	City of Taylor
NAME & TITLE OF CONTACT PERSON	Frank Salvato, City Manager
ADDRESS LINE 1	400 Porter Street
ADDRESS LINE 2	
CITY	Taylor
STATE	Texas
ZIP	76574
TELEPHONE NUMBER	512/352-3676
FAX NUMBER	512/352-8255
EMAIL ADDRESS	frank.salvato@ci.taylor.tx.us

**Project Information**

PROJECT TITLE	Dickey Street Drainage Phase IV
PROJECT DESCRIPTION	(select from pull down menu) Infrastructure SPECIFICALLY: Drainage
PROJECT LOCATION/ADDRESS (attach a map which shows the project site and defines the service area)	Dickey Street Area
WILL THE PROJECT BE READY TO BEGIN ON OR ABOUT OCTOBER 1, 2008?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
IS THE PROJECT PHASED?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> If YES, please indicate the number of years: This will be the 2nd year of construction work on this project. Grants 1 & 2 were done at the same time with Phase I and Phase II monies. Phase III grant monies will be spent on engineering and design of this phase.

**Type of Proposal** (place an X in all appropriate box(es))

NEW PROJECT                      CONTINUATION PROJECT                       EXPANSION PROJECT

**Service Area**

**Reminder: Attach a map which shows the project site and defines the service area**

CENSUS TRACT(S)	<b>210</b>
CENSUS TRACT(S) LOW/MOD %	<b>75.7</b>

**Total Number of Low and Moderate Income Persons or Limited Clientele to be Served**

	NUMBER OF PERSONS	NUMBER OF HOUSEHOLDS
ALL PERSONS & HOUSEHOLDS TO BE SERVED BY PROJECT	584	135
LOW AND MODERATE INCOME PERSONS &	442	102



HOUSEHOLDS TO BE SERVED BY PROJECT		
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**Funding**

AMOUNT OF CDBG FUNDS REQUESTED	\$ 431,654
TOTAL FUNDS OBTAINED FROM OTHER RESOURCES	
TOTAL COST OF PROJECT	\$ 531,654

LEVERAGED FUNDS	\$ 100,000
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**Please Identify the Community Need:**

The neighborhood in Taylor located west of Main Street (S.H. 95), south of the Union Pacific Railroad tracks, east of Doak Street and north of Mustang Creek experiences flooding due mainly to undersized, and in most locations nonexistent, storm sewers. The flooding occurs during even normal rainfall events. The CDBG program has funded storm sewer improvements in this area, but flooding continues to occur due to the lack of additional storm sewers and inlet boxes. Additional funding of this project will allow for the extension of this storm sewer system and will alleviate more flooding that continues to occur.

**Who is going to operate and maintain the facility or program and how will its operation be funded?**

The City of Taylor will operate and maintain the facilities once in place. M & O will be funded either from General Fund monies or through a Municipal Drainage Utility if created in 2008.

**If the project requires staff, what are the staff costs?**

Staff costs will be minimal if at all. If maintenance is required, then this work will be accomplished as a routine duty of the Street Department.

**CDBG PROJECT BUDGET ESTIMATE**

BUDGET CATEGORIES	TOTAL PROJECT COST (automatic calculation)	CDBG FUNDING	SPONSOR FUNDING	CONTRIBUTIONS	STATE/CITY or FEDERAL FUNDING	OTHER FUNDING
Professional Services (Architectural/Engineering)	\$0.00					
Construction Services	\$531,654.00	\$431,654.00	\$100,000.00			
Property Acquisition	\$0.00					
Property Rehabilitation	\$0.00					
Equipment Acquisition	\$0.00					
Other (specify in budget narrative)	\$0.00					
<b>TOTAL PROJECT</b>	<b>\$531,654.00</b>	<b>\$431,654.00</b>	<b>\$100,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Please note**

- Funds obligated to the project will be tied to that obligation unless authorized to do otherwise.
- CDBG funds do not require leveraged funds. However, leveraged funds improve total of scoring matrix.
- Other direct federal funding is not considered leveraged funds.

**BUDGET NARRATIVE**

Please describe your project. For example: A 5,200 sq. ft. building with kitchen and two classrooms to be used as a day care center for sixty (60) children.

This project will include the installation of approximately 2,640 square yards of flex base, 2,640 square yards of HMAC for street repairs, 1,650 linear feet of trench protection, 1,650 linear feet of various sizes of RCP drainage pipe, 4 manholes of various sizes and depths, 15 curb inlets of various sizes, various utility adjustments, silt fence installation and removal, 5 months of traffic control (barricades, signs, etc.) and approximately \$25,000 of right-of-way preparations. Engineering and design costs for this project were paid from the Phase III CDBG Program. This project will be ready for bid on October 1, 2008, and should take approximately 180 days to complete.

**Authorization**



Authorized Signature for Project

City Manager

Title

March 26, 2008

Date





**Legend**

- Add Alternate 1 Inlets
- Proposed Storm Sewer Inlets
- Future Storm Sewer Inlets
- Existing Storm Sewer Inlets
- Add Alternate 1 Storm Sewer Improvements
- Proposed Storm Sewer Improvements
- Future Storm Sewer Improvements
- Existing Phase 1 and 2 Storm Sewer System Improvements

**Proposed Improvements to the Dickey Street Drainage System**



March 24, 2008

0 100 200 Feet



Bland St. and Pecan St. Extensions					
ITEM NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	AMOUNT
100	1	LS	PREPARE RIGHT OF WAY	\$17,500.00	\$ 17,500.00
247	2023	SY	FLEXIBLE BASE TYPE A GRADE 2, CLASS 5 (12")	\$14.00	\$ 28,322.00
340	2023	SY	HOT MIX ASPHALTIC CONCRETE (TYPE D) (SURFACE) (1.5 IN)	\$23.00	\$ 46,529.00
402	1233	LF	TRENCH EXCAVATION PROTECTION	\$2.00	\$ 2,466.00
464	210	LF	REINFORCED CONCRETE PIPE (18"), CLASS III	\$60.00	\$ 12,600.00
464	355	LF	REINFORCED CONCRETE PIPE (30"), CLASS III	\$125.00	\$ 44,375.00
464	372	LF	REINFORCED CONCRETE PIPE (36"), CLASS III	\$140.00	\$ 52,080.00
464	296	LF	REINFORCED CONCRETE PIPE (42"), CLASS III	\$160.00	\$ 47,360.00
0500	1	LS	MOBILIZATION	\$30,000.00	\$ 30,000.00
506S	2	EA	5' DIAMETER STORM DRAIN MANHOLE	\$7,500.00	\$ 15,000.00
506S	1	EA	6' DIAMETER STORM DRAIN MANHOLE	\$8,500.00	\$ 8,500.00
508S	3	EA	10' CURB INLET (ALL DEPTHS)	\$3,500.00	\$ 10,500.00
508S	8	EA	20' CURB INLET (ALL DEPTHS)	\$7,000.00	\$ 56,000.00
0502	5	MO	BARRICADES, SIGNS, AND TRAFFIC HANDLING	\$1,400.00	\$ 7,000.00
0506	210	LF	TEMPORARY SEDIMENT CONTROL FENCE (INLET PROTECTION)	\$3.60	\$ 756.00
610S	173	LF	PROTECTIVE FENCING (TYPE C)	\$2.50	\$ 432.50
5249	173	LF	TEMPORARY SEDIMENT CONTROL FENCE (REMOVE)(INLET PROTECTION)	\$1.50	\$ 259.50
	1	LS	UTILITY ADJUSTMENTS	\$5,000.00	\$ 5,000.00
				<b>Total =</b>	<b>\$ 384,680.00</b>

Dickey St. Extension					
ITEM NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	AMOUNT
100	1	LS	PREPARE RIGHT OF WAY	\$7,500.00	\$ 7,500.00
247	616	SY	FLEXIBLE BASE TYPE A GRADE 2, CLASS 5 (12")	\$14.00	\$ 8,624.00
340	616	SY	HOT MIX ASPHALTIC CONCRETE (TYPE D) (SURFACE) (1.5 IN)	\$23.00	\$ 14,168.00
402	423	LF	TRENCH EXCAVATION PROTECTION	\$2.00	\$ 846.00
464	72	LF	REINFORCED CONCRETE PIPE (18"), CLASS III	\$60.00	\$ 4,320.00
464	351	LF	REINFORCED CONCRETE PIPE (42"), CLASS III	\$160.00	\$ 56,160.00
0500	1	LS	MOBILIZATION	\$10,000.00	\$ 10,000.00
506S	1	EA	5' DIAMETER STORM DRAIN MANHOLE	\$7,500.00	\$ 7,500.00
508S	1	EA	10' CURB INLET (ALL DEPTHS)	\$3,500.00	\$ 3,500.00
508S	3	EA	20' CURB INLET (ALL DEPTHS)	\$7,000.00	\$ 21,000.00
0502	2	MO	BARRICADES, SIGNS, AND TRAFFIC HANDLING	\$1,400.00	\$ 2,800.00
0506	80	LF	TEMPORARY SEDIMENT CONTROL FENCE (INLET PROTECTION)	\$3.60	\$ 288.00
610S	67	LF	PROTECTIVE FENCING (TYPE C)	\$2.50	\$ 167.50
5249	67	LF	TEMPORARY SEDIMENT CONTROL FENCE (REMOVE)(INLET PROTECTION)	\$1.50	\$ 100.50
	1	LS	UTILITY ADJUSTMENTS	\$10,000.00	\$ 10,000.00
				<b>Total =</b>	<b>\$ 146,974.00</b>

**Jarrell**  
**Water Storage Construction**



For Internal Use Only Total Points _____
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**WILLIAMSON COUNTY  
FY 2008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)  
NEEDS IDENTIFICATION FORM**

FUNDING FOR FY2008 (OCT. 1, 2008 – SEPT. 30, 2009)

**\*\*Information provided should be based on the scoring matrix for Williamson County CDBG Program\*\***

**Applicant Organization Name & Contact Information**

ORGANIZATION NAME	City of Jarrell
NAME & TITLE OF CONTACT PERSON	Andres Gutierrez , City Manager
ADDRESS LINE 1	Box 828
ADDRESS LINE 2	1633 County Road 305
CITY	Jarrell
STATE	Texas
ZIP	76357
TELEPHONE NUMBER	512 746-4593
FAX NUMBER	512 746 2052
EMAIL ADDRESS	<a href="mailto:citysecretary@jarrelltexas.us">citysecretary@jarrelltexas.us</a> <a href="mailto:policechief@jarrelltexas.us">policechief@jarrelltexas.us</a> Please use both addresses when communication with the city

**Project Information**

PROJECT TITLE	Elevated water storage construction
PROJECT DESCRIPTION	(select from pull down menu) Infrastructure SPECIFICALLY: The City of Jarrell does not own its water system. The Jarrell-Schwertner Water Supply Corp (JSWSC) provides water services to the city. The JSWSC is planning to build an elevated water storage facility within the Jarrell city limits. The City has been invited to participate in the construction of the tank. If Jarrell provides \$300,000 in cash, the JSWSC will opt for the bid alternative that expands tank capacity from 100,000 to 400,000 gallons capacity. The entire excess capacity purchased will be permanently dedicated for use by the City of Jarrell. The entire city of Jarrell will benefit. This project will also provide the pressure required to support a system of fire hydrants for <b>fire protection</b> .
PROJECT LOCATION/ADDRESS (attach a map which shows the project site and defines the service area)	Citywide benefit. Located in the city limits outside of downtown Jarrell, Williamson County, Texas. (Please see attached project map). All CDBG funds will be utilized to construct additional storage capacity in the new elevated water storage facility to be located at the intersection of First Street and Avenue G. There will be no acquisition associated with the project.
WILL THE PROJECT BE READY TO BEGIN ON OR ABOUT OCTOBER 1, 2009?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
IS THE PROJECT PHASED?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> ?????? If YES, please indicate the number of years: All construction will take place in one phase





**Type of Proposal** (place an X in all appropriate box(es))

NEW PROJECT  XXXX

CONTINUATION PROJECT

EXPANSION PROJECT

**Service Area**

**Reminder:** Attach a map which shows the project site and defines the service area

CENSUS TRACT(S)	<b>Income documentation will be submitted to demonstrate that the city meets the 47% Low to Mod requirement of the WILCO grant program.</b>
CENSUS TRACT(S) LOW/MOD %	<b>To be submitted per discussion with grants coordinator</b>

**Total Number of Low and Moderate Income Persons or Limited Clientele to be Served**

	NUMBER OF PERSONS	NUMBER OF HOUSEHOLDS
ALL PERSONS & HOUSEHOLDS TO BE SERVED BY PROJECT	<b>660</b>	200 households
LOW AND MODERATE INCOME PERSONS & HOUSEHOLDS TO BE SERVED BY PROJECT	More than 47% of total beneficiaries are persons of low to moderate income	Data to be submitted later as per discussion with Grants Coordinator

**Note survey data collected indicates 3.3 persons per household**

**Funding**

AMOUNT OF CDBG FUNDS REQUESTED	<b>\$ 300,000 (Construction: \$270,000 + Activity Delivery: \$30,000)</b>
TOTAL FUNDS OBTAINED FROM OTHER RESOURCES	\$ 500,000 from the JSWSC
TOTAL COST OF PROJECT	\$800,000 including construction, design, permitting, and provision of land for the site by JSWSC

LEVERAGED FUNDS	\$300,000 <b>The City of Jarrell will leverage \$300,000 of local funds for a dollar – for-dollar match in our request for WILCO CDBG funds.</b>
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**Please Identify the Community Need:**

**PUBLIC WATER SERVICE:** Now that Jarrell is close to resolving its need for a first time sewer service, the city can focus on its second major priority: securing adequate water storage and pressure capacity for the entire city. Improved water capacity would allow the city to install city wide fire protection for the first time. Jarrell receives its water from the JSWSC. That WSC has planned to construct a new elevated water storage facility on property within the city of Jarrell but the facility will be owned by the JSWSC. If the city of Jarrell desires to benefit from the new facility, it must contribute funds to the construction that will allow the tank to be “upsized” through an “additive alternative” bid. The cost of upgrading is approximately one dollar for each additional gallon of capacity. The City seeks to upgrade the facility by 300,000 gallons capacity at a cost estimated to be \$300,000.

The design and the specifications for the water tower have been approved by TCEQ. The project is **READY** to proceed. All construction on the water tower will be complete by May 2009. All residents will begin receiving benefits in June 2009.

**Who is going to operate and maintain the facility or program and how will its operation be funded?**

The Jarrell-Schwertner Water Supply Corp (JSWSC) provides water to the city. The JSWSC will provide all maintenance, staffing and operations of the facility. All customer account billing and collections will be provided by the City of Jarrell. The additional capacity to be purchased through this grant application will remain permanently dedicated to the City of Jarrell. The water agreement is in place between the City of Jarrell and the JSWSC.

**If the project requires staff, what are the staff costs?**

There will be no staff costs in the project.

**CDBG PROJECT BUDGET ESTIMATE**

BUDGET CATEGORIES	TOTAL PROJECT COST (automatic calculation)	CDBG FUNDING	SPONSOR FUNDING	CONTRIBUTIONS	STATE/CITY or FEDERAL FUNDING	OTHER FUNDING
Professional Services (Architectural/Engineering)	\$65,000.00	\$0.00				\$65,000.00
Construction Services	\$705,000.00	\$270,000.00				\$435,000.00
Property Acquisition	\$0.00					
Property Rehabilitation	\$0.00					
Equipment Acquisition	\$0.00					
Other (specify in budget narrative)	\$30,000.00	\$30,000.00			\$0.00	
<b>TOTAL PROJECT</b>	<b>\$800,000.00</b>	<b>\$300,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$500,000.00</b>

**Please note**

- > Funds obligated to the project will be tied to that obligation unless authorized to do otherwise.
- > CDBG funds do not require leveraged funds. However, leveraged funds improve total of scoring matrix.
- > Other direct federal funding is not considered leveraged funds.

**BUDGET NARRATIVE** Please describe your project. For example: A 5,200 sq. ft. building with kitchen and two classrooms to be used as a day care center for sixty (60) children.

**Budget narrative**

\$ 270,000 WILCO CDBG funds will be utilized to upsize the elevated water storage facility to be built by the JSWSC.  
\$ 30,000 WILCO grant funds will be utilized for activity delivery costs

The other funding will be provided by the City of Jarrell and the JSWSC.  
The Engineering costs will be paid by the City of Jarrell and JSWSC.  
The construction costs will be paid by the City of Jarrell and JSWSC.

Please note that Davis Bacon Wage Rates will be used for the construction of the tank.

**Authorization**

Authorized Signature for Project: **Andres Gutierrez**

Title: **City Manager**

Date: **March 25, 2008**



**Georgetown**  
**FM 1460 Sidewalks**



For Internal Use Only  
Total Points \_\_\_\_\_

**WILLIAMSON COUNTY  
FY 2008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)  
NEEDS IDENTIFICATION FORM**

FUNDING FOR FY2008 (OCT. 1, 2008 – SEPT. 30, 2009)

**\*\*Information provided should be based on the scoring matrix for Williamson County CDBG Program\*\***

**Applicant Organization Name & Contact Information**

ORGANIZATION NAME	City of Georgetown
NAME & TITLE OF CONTACT PERSON	Jennifer C. Bills, Housing Coordinator
ADDRESS LINE 1	P.O. Box 1458
ADDRESS LINE 2	300-1 Industrial Ave.
CITY	Georgetown
STATE	TX
ZIP	78627
TELEPHONE NUMBER	512.930.8477
FAX NUMBER	512.930.5842
EMAIL ADDRESS	jbills@georgetowntx.org

**Project Information**

PROJECT TITLE	FM 1460 Sidewalks
PROJECT DESCRIPTION	(select from pull down menu) Infrastructure SPECIFICALLY: Sidewalks
PROJECT LOCATION/ADDRESS (attach a map which shows the project site and defines the service area)	Sidewalks along north side of FM 1460 between Quail Valley Drive and Austin Ave
WILL THE PROJECT BE READY TO BEGIN ON OR ABOUT OCTOBER 1, 2008?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
IS THE PROJECT PHASED?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> If YES, please indicate the number of years: 1

**Type of Proposal** (place an X in all appropriate box(es))

NEW PROJECT  CONTINUATION PROJECT  EXPANSION PROJECT

**Service Area**

Reminder: Attach a map which shows the project site and defines the service area

CENSUS TRACT(S)	214.02 BG 4, 214.03 BG 2 214.03, BG 1
CENSUS TRACT(S) LOW/MOD %	84%, 47.8%, 23.8%

**Total Number of Low and Moderate Income Persons or Limited Clientele to be Served**

	NUMBER OF PERSONS	NUMBER OF HOUSEHOLDS
ALL PERSONS & HOUSEHOLDS TO BE SERVED BY PROJECT	3090	1204
LOW AND MODERATE INCOME PERSONS & HOUSEHOLDS TO BE SERVED BY PROJECT	1551	666



**Funding**

AMOUNT OF CDBG FUNDS REQUESTED	\$ 130,000
TOTAL FUNDS OBTAINED FROM OTHER RESOURCES	\$ 15,000
TOTAL COST OF PROJECT	\$ 145,000
LEVERAGED FUNDS	\$ 15,000

**Please Identify the Community Need:**

This is a connection of neighborhoods. With the re-alignment / construction of FM1460 from Church Street, the layout of the road has changed dramatically. The arterial, FM 1460 is the connection between the collector Quail Valley Drive and the arterial of Austin Avenue. Currently, FM 1460 has sporadic sidewalk placement, with the most recently constructed by the GMC (Georgetown Municipal Complex) Fire Station and Williamson Central Appraisal District Building. Many gaps remain in sidewalks and pedestrian connectivity is not safe along the 40 MPH road that connects these two major streets. This area is also especially unsafe near the railroad tracks. With the realignment of FM 1460 some of the adjacent tracts of land are situated angularly toward the road and don't provide appropriate buffer between pedestrian and vehicular traffic. Sidewalks would also complete the pedestrian access to the three new governmental offices that have located on or near FM 1460. With these governmental offices located along FM 1460 and other services located west of Austin Avenue, this route serves many individuals within the neighborhoods that cannot afford cars and to whom public transportation is not available.

**Who is going to operate and maintain the facility or program and how will its operation be funded?**

Ongoing maintenance of the completed infrastructure will be the responsibility of the City of Georgetown Utility Operations and will be provided for in the Annual Budget.

**If the project requires staff, what are the staff costs?**

The project will require city staff to manage and inspect the project, and perform contract administration for the grant.

**CDBG PROJECT BUDGET ESTIMATE**

BUDGET CATEGORIES	TOTAL PROJECT COST (automatic calculation)	CDBG FUNDING	SPONSOR FUNDING	CONTRIBUTIONS	STATE/CITY or FEDERAL FUNDING	OTHER FUNDING
Professional Services (Architectural/Engineering)	\$30,000.00	\$30,000.00				
Construction Services	\$135,000.00	\$120,000.00	\$15,000.00			
Property Acquisition	\$0.00					
Property Rehabilitation	\$0.00					
Equipment Acquisition	\$0.00					
Other (specify in budget narrative)	\$0.00					
<b>TOTAL PROJECT</b>	<b>\$165,000.00</b>	<b>\$150,000.00</b>	<b>\$15,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Please note**

- Funds obligated to the project will be tied to that obligation unless authorized to do otherwise.
- CDBG funds do not require leveraged funds. However, leveraged funds improve total of scoring matrix.
- Other direct federal funding is not considered leveraged funds.

**BUDGET NARRATIVE**

Please describe your project. For example: A 5,200 sq. ft. building with kitchen and two classrooms to be used as a day care center for sixty (60) children.

The proposed infrastructure improvements for FM 1460 area includes:

- Approximately 1980 linear feet of sidewalks and 7 ramps along the north side of FM 1460

The City will contribute \$15,000 to the total project cost. in staff and resources.

**Authorization**

Jennifer C. Bills

Housing Coordinator

March 27, 2008



Authorized Signature for Project

Title

Date







FM 1460 Sidewalk Improvements  
Proposed Timeline

Task	Oct-08	Nov-08	Dec-08	Jan-09	Feb-09	Mar-09	Apr-09	May-09	Jun-09	Jul-09	Aug-09	Sep-09
Receive CDBG Funding	X											
Complete Construction Documents				X								
Solicit Bids					X							
Select Contractor					X							
City Council Approval of Contract						X						
Begin Construction							X					
Complete Construction										X		