

**MINUTES OF THE WILLIAMSON COUNTY COMMISSIONERS' COURT
MEETING
JULY 15, 2008**

STATE OF TEXAS)(

COUNTY OF WILLIAMSON)(

BE IT REMEMBERED that at 9:36 A.M. on TUESDAY, JULY 15, 2008, a REGULAR SESSION of the Commissioners' Court of Williamson County, Texas, was held with the following being present, to-wit:

Present: Lisa Birkman, Commissioner Precinct 1
Cynthia Long, Commissioner Precinct 2
Valerie Covey, Commissioner Precinct 3
Ron Morrison, Commissioner Precinct 4
Nancy E. Rister, County Clerk
Absent: Dan A. Gattis, County Judge
Attendees: Hal Hawes, Assistant County Attorney
Connie Singleton, Deputy County Clerk

1. Read and approve the minutes of the last meeting.

Motion By: Commissioner Precinct 3 Valerie Covey

Second By: Commissioner Precinct 4 Ron Morrison ***Motion: To approve the minutes of the last meeting.***

Aye: Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 3 Valerie Covey
Commissioner Precinct 4 Ron Morrison

2. Consider noting in minutes any off right-of-way work on any County road done by Road & Bridge Unified System.

No action was taken.

3. Hear County Auditor concerning invoices, bills, Quick Check Report, and Wire Transfers submitted for payment and take appropriate action including, but not limited to approval for payment provided said items are found by the County Auditor to be legal obligations of the County.

Accounts Payable/Payroll Manager Donna McKitrick addressed the Court.

Commissioner Birkman abstained in regards to invoice for Gabriels Funeral Home. (Conflict of Interest Affidavit attached)

Motion By: Commissioner Precinct 4 Ron Morrison

Second By: Commissioner Precinct 3 Valerie Covey ***Motion: To authorize the payment of bills totaling \$1,737,029.47 from computer printout, Addendum, Wire Transfer, Quick Check Report from the proper line items, if found by the County Auditor to be legal expenses as appropriated in the 2006-07 and 2007-08 County budgets.***

Aye: Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 3 Valerie Covey
Commissioner Precinct 4 Ron Morrison

4. Citizen comments.

Liberty Hill citizen Jim Dillon and Greg Windham of Georgetown addressed the Court.

CONSENT AGENDA

The Consent Agenda includes routine items that the Court may act on with one single vote. The Judge or a Commissioner may pull any item from the Consent Agenda in order that the Court discuss and act upon it individually as part of the Regular Agenda.

(Items 5 - 13)

5. To discuss and consider approving a line item transfer for Commissioner Precinct 4 office.

Motion By: Commissioner Precinct 4 Ron Morrison

Second By: Commissioner Precinct 3 Valerie Covey

Motion: To approve a line item transfer for Commissioner Precinct 4 office:

From	0100-0214-003005	Office Furniture<\$5,000	\$500.00
To	0100-0214-004232	Training, Conferences, Seminars	\$500.00

Aye: Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 3 Valerie Covey
Commissioner Precinct 4 Ron Morrison

6. To discuss and consider approving a line item transfer for Commissioner Precinct 4 office.

Motion By: Commissioner Precinct 4 Ron Morrison

Second By: Commissioner Precinct 3 Valerie Covey

Motion: To approve a line item transfer for Commissioner Precinct 4 office:

From	0100-0214-003005	Office Furniture<\$5,000	\$350.00
To	0100-0214-004211	Telephone Service	\$350.00

Aye: Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 3 Valerie Covey
Commissioner Precinct 4 Ron Morrison

7. **To discuss and consider approving a line item transfer for JP #3.**

Motion By: Commissioner Precinct 4 Ron Morrison

Second By: Commissioner Precinct 3 Valerie Covey

Motion: To approve a line item transfer for JP #3:

From	0100-0409-004998	Contingencies	\$12,100.00
To	0100-0453-004190	Autopsies, Med Inquests	\$10,000.00
To	0100-0453-004192	Transportation Autopsies	\$2,100.00

Aye: Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

8. **To discuss and consider approving a line item transfer for EMS.**

Motion By: Commissioner Precinct 4 Ron Morrison

Second By: Commissioner Precinct 3 Valerie Covey

Motion: To approve a line item transfer for EMS:

From	0100-0540-003101	Educational Aids/Materials/Training Supplies	\$2,820.73
To	0100-0540-003005	Office Furniture < \$5,000	\$2,820.73

Aye: Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

9. **To discuss and consider approving a line item transfer for JP Pct #1:**

Motion By: Commissioner Precinct 4 Ron Morrison

Second By: Commissioner Precinct 3 Valerie Covey

Motion: To approve a line item transfer for JP Pct #1 with amount changes on acct #004500 and 004999:

From	0100-0451-004310	Advertising & Legal Notices	\$500.00
From	0100-0451-004500	Maintenance Contracts	\$739.00
From	0100-0451-004999	Miscellaneous	\$266.00
To	0100-0451-003100	Office Supplies	\$1,505.00

Aye: Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

10. **Discuss and consider approving a line item transfer for the Treasurer.**

Motion By: Commissioner Precinct 4 Ron Morrison

Second By: Commissioner Precinct 3 Valerie Covey

Motion: To approve a line item transfer for the Treasurer:

From	0100-0497-003006	Office Equipment<\$5,000	\$500.00
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To	0100-0497-003005	Office Furniture<\$5,000	\$500.00
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Aye: Commissioner Precinct 1 Lisa Birkman
 Commissioner Precinct 2 Cynthia Long
 Commissioner Precinct 3 Valerie Covey
 Commissioner Precinct 4 Ron Morrison

11. Consider approving the Treasurer's Report on the Williamson County Finances for May 2008.

Motion By: Commissioner Precinct 4 Ron Morrison

Second By: Commissioner Precinct 3 Valerie Covey ***Motion: To approve Treasurer's Report on the Williamson County Finances for May 2008.***

Aye: Commissioner Precinct 1 Lisa Birkman
 Commissioner Precinct 2 Cynthia Long
 Commissioner Precinct 3 Valerie Covey
 Commissioner Precinct 4 Ron Morrison

12. Consider approving and entering into the official minutes of the Commissioners Court verification of the continuing education for the County Treasurer in accordance with the Texas Local Government Code Chapter 83, Section 003 Item (b).

Motion By: Commissioner Precinct 4 Ron Morrison

Second By: Commissioner Precinct 3 Valerie Covey ***Motion: To approve and enter into the official minutes of the Commissioners Court verification of the continuing education for the County Treasurer in accordance with the Texas Local Government Code Chapter 83, Section 003 Item (b).***

Aye: Commissioner Precinct 1 Lisa Birkman
 Commissioner Precinct 2 Cynthia Long
 Commissioner Precinct 3 Valerie Covey
 Commissioner Precinct 4 Ron Morrison

**13. Consider and take appropriate action on authorizing the retirement of (1) vehicle and the transfer of various items from multiple departments through inter-office transfer to County departments and/or auction/donation.
 (Complete list filed with official minutes)**

Motion By: Commissioner Precinct 4 Ron Morrison

Second By: Commissioner Precinct 3 Valerie Covey ***Motion: To authorize the retirement of (1) vehicle and the transfer of various items from multiple departments through inter-office transfer to County departments and/or auction/donation.***

Aye: Commissioner Precinct 1 Lisa Birkman
 Commissioner Precinct 2 Cynthia Long
 Commissioner Precinct 3 Valerie Covey

REGULAR AGENDA

14. Hear and Discuss Presentation on Lone Star Circle of Care.

This item was moved to next week's Agenda.

15. Discuss and take appropriate action on road bond program.

Richard Ridings of HNTB addressed the Court.

16. Discuss and take appropriate action regarding requesting a portion of unclaimed capital credits from Texas Comptroller of Public Accounts and certification of purpose of the funds in compliance with Section 381.004 of the Texas Local Government Code.

Contracts Auditor Jim Gilger addressed the Court.

Motion By: Commissioner Precinct 3 Valerie Covey

Second By: Commissioner Precinct 4 Ron Morrison ***Motion: To approve requesting a portion of unclaimed capital credits from Texas Comptroller of Public Accounts and certification of purpose of the funds in compliance with Section 381.004 of the Texas Local Government Code.***

Aye: Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

17. Consider approving \$200.00 to create and augment change drawers located in the District Clerk's office. The funds will be distributed as follows: \$100 for an additional cash drawer for copies and \$100 to increase two existing cash drawers (copies and child support) from \$50 to \$100.

District Clerk Lisa David addressed the Court.

Motion By: Commissioner Precinct 3 Valerie Covey

Second By: Commissioner Precinct 4 Ron Morrison ***Motion: To approve \$200.00 to create and augment change drawers located in the District Clerk's office.***

Aye: Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

18. Consider re-awarding existing contract for Seal Coating to Big Tex Paving, Inc. with an economic adjustment increase.

URS Road Administrator Greg Bergeron and First Assistant County Auditor Julie Kiley addressed the Court.

Motion By: Commissioner Precinct 3 Valerie Covey

Second By: Commissioner Precinct 4 Ron Morrison ***Motion: To re-award existing contract for Seal Coating to Big Tex Paving, Inc. with an economic adjustment increase.***

Aye: Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

19. **To discuss and consider approving an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approving a budget amendment for the following departments: Parks, Veteran Services, County Attorney, Information Technology, Juvenile Services, Sheriff's Office, Jail, District Attorney, Ag Extension and EMS.**

Budget Manager Ashlie Koenig and Emergency Medical Services Operation Manager Kenny Schnell addressed the Court.

Motion By: Commissioner Precinct 4 Ron Morrison

Second By: Commissioner Precinct 1 Lisa Birkman

Motion: To approve an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approving a budget amendment for the following departments: Parks, Veteran Services, County Attorney, Information Technology, Juvenile Services, Sheriff's Office, Jail, District Attorney, Ag Extension and EMS:

From/To	Acct No.	Description	Amount
	0100-0510-003301	Parks/Gasoline	\$3,000.00
	0100-0405-003301	Vet Svcs/Gasoline	\$500.00
	0100-0475-003301	Cty Atty/Gasoline	\$2,000.00
	0100-0503-003301	IT/Gasoline	\$3,250.00
	0100-0576-003301	Juv Svcs/Gasoline	\$5,200.00
	0100-0560-003301	Sheriff's Off/Gasoline	\$128,000.00
	0100-0570-003301	Jail/Gasoline	\$9,500.00
	0100-0440-003301	Dist Atty/Gasoline	\$2,500.00
	0100-0540-003301	EMS/Gasoline	\$80,000.00
	0100-0665-003301	Ag Ext/Gasoline	\$1,200.00

Aye: Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

COMMISSIONERS' COURT ADJOURNED TO EXECUTIVE SESSION AT 10:04 A.M. ON TUESDAY, JULY 15, 2008.

20. **Discuss real estate (EXECUTIVE SESSION as per VTCA Govt. Code sec. 551.0721 deliberation regarding real property.)**

No action was taken in Executive Session.

21. **Discuss pending or contemplated litigation (EXECUTIVE SESSION as per VTCA Govt. Code sec. 551.071 consultation with attorney.)**

No action was taken in Executive Session.

22. **Discuss County Landfill (EXECUTIVE SESSION as per VTCA Govt. Code 551.071 consultation with attorney.)**

No action was taken in Executive Session.

23. **Deliberation regarding economic development negotiations (EXECUTIVE SESSION as per VTCA Govt. Code sec. 551.087 deliberation regarding economic development negotiations.)**

No action was taken in Executive Session.

COMMISSIONERS' COURT RECONVENED FROM EXECUTIVE SESSION AT 11:11 A.M. ON TUESDAY, JULY 15, 2008.

24. **Discuss and take appropriate action on real estate.**

Motion By: Commissioner Precinct 2 Cynthia Long

Second By: Commissioner Precinct 4 Ron Morrison ***Motion: To authorize the acquisition of .325 acre from Joseph Land and Cattle Company for right of way for County Road 179.***

Aye: Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

25. **Discuss and take appropriate action on pending or contemplated litigation.**

No action was taken.

26. **Discuss and take appropriate action on the County Landfill.**

No action was taken.

27. **Discuss and take appropriate action concerning deliberation regarding economic development negotiations.**

No action was taken.

28. Demonstration of Ferno PowerFlexx Stretchers by EMS.

Emergency Medical Services Operation Manager Kenny Schnell, Joe Granberry of EMS and Mike Mueller, Regional Manager for Ferno-Washington addressed the Court.

29. Comments from Commissioners.

Commissioner Long commented that there will be a benefit, barbecue and silent auction this Saturday for eighteen month old Haley Batten to help with the expenses of her illness. Her father, Randy Batten works for the Sheriff's Department and mom, Heather Batten works at Children's Advocacy Center for Williamson County. She encouraged the Court to participate in the benefit.

COMMISSIONERS' COURT ADJOURNED AT 11:29 A.M. ON TUESDAY, JULY 15, 2008.

THE FOREGOING MINUTES had at a Regular Session of Commissioners' Court of Williamson County, Texas, having been read are hereby approved this 22nd day of July, 2008.

ATTEST: Nancy E. Rister, Clerk of Commissioners' Court, Williamson County, Texas

By: Connie Singleton, Deputy