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James H. Briggs

Education

1976 – 1981 Texas A&M University College Station, Texas
Bachelors of Science Agricultural Engineering in Mechanical Systems

Professional experience

2000 – Present City of Georgetown Georgetown, Texas
Assistant City Manager/Utilities

- Manager of all utility operations providing leadership, management oversight and direct representation of utility operations to the chief governing body. Reporting directly to the City Manager and providing essential information, recommendations and long range perspectives to the City Council. Leadership duties included providing strategic direction to the organization and policy guidance. Management duties included direct representation of the organization to local, state and federal agencies with regards to utility/transportation issues.

2000 – 1993 City of Georgetown Georgetown, Texas
Director of Community-owned Utilities

- Division Head for the Division of Community-owned Utilities providing leadership and management oversight for the operations and expansion of a utility system comprising Water, Wastewater, Stormwater, Electricity and Street operations. Reporting directly to the City Manager and providing essential information and long range perspectives to the Executive Management Team. Management duties included Financial Operations, Human Resources, Long Range Planning, Resource Allocation and Policy Creation. Leadership duties included Teambuilding, Values Based Organization, Facilitation and Personal Leadership Development. Technical Skills required the ability to manage projects of large scale, provide expert testimony, acquire public rights-of way and easements, negotiate contract agreements, acquire water rights, estimate project cost and establish design guidelines.

1993 – 1989 City of Georgetown Georgetown, Texas
Director of Public Utilities

- Division Head for the Division of Public Utilities providing management oversight for the Division of Public Utilities comprising of Water, Wastewater and Electric Utility operations. Reporting directly to the City Manager and acting as support staff to the City Manager. Management duties included daily operations of Water and Wastewater Utility functions and short range planning. Financial management and daily operational management comprised the essential duties of the position. Technical duties included a higher degree of hands on technical operation along with easement acquisition, project management, subdivision plan review and design oversight.

1989 – 1986 City of Georgetown Georgetown, Texas
Staff Engineer (Public Works)

- Providing engineering support and project management to the Division of Public Works and reporting directly to the Director of Public Works. Primary duties included the project management and oversight of the construction of thirteen million dollars of new infrastructure and new subdivision growth. Supervisory duties included the direction of personnel within the Engineering Inspection Department of Public Works. Close coordination and support to the various Department Heads within the Department was a primary focus. Technical duties included materials testing, construction quality assurance, project financial review, grant and bond administration.

1986 – 1985 Braeburn Construction Company Austin, Texas
Assistant Project Superintendent

- Construction project site administrative support to the Project Superintendent. Primary functions included cost containment, payroll, workload scheduling, construction staking, materials estimating and subcontract negotiations. Duties were limited to the project completion schedule with continued service contingent upon additional projects.

1985 – 1984 White Construction Company Austin, Texas
Assistant Project Superintendent

- Construction project site administrative support to the Project Superintendent. Primary functions included cost containment, payroll, workload scheduling, construction staking, materials estimating, materials procurement and subcontract negotiations.

1984 – 1981 Braeburn Construction Company Houston, Texas
Field Engineer

- Construction project site staking and layout for the construction of commercial strip centers and multistory office complexes. Duties included survey operations, carpentry, tiltwall layout and coordination with design engineers and consultants. Required direct supervision of the project superintendent.

1981 – 1979 City of Bryan Bryan, Texas
Engineering Field Party Chief

- Providing survey information for the City of Bryan Engineering Department. Knowledge of survey techniques and engineering design was required for the responsibilities of this position. Reporting directly to the Assistant City Engineer and supervising a small crew of three field party staff members. Responsible for the collection of accurate data and the transmittal of that data accurately to the drafting department.

Professional memberships

American Water Works Association, American Public Works Association, American Public Power Association, Texas Water Utilities Association, Texas Municipal Utilities Association, Texas Water Conservation Association, Texas Public Power Association-Board of Directors, LCRA Association of Wholesale Customers-Board of Directors.

Community activities

Georgetown Noon Lions Club (Past President), Lions Eye Bank Director, Past Board Member with Georgetown Youth Baseball, First Presbyterian Church, Georgetown Project, Board of Directors of the Central Texas Eye Bank, Member of the Texas Aggie Band Association, Association of Former Students, Corps of Cadets Association, President Georgetown Lady Dribblers and Former Cedar Park City Councilmember

References

Available upon Request

Objective

To apply the talents that I have developed in Organizational Leadership and Management within an environment conducive to values based objectives.

Accreditations

Public Power Executive, Certified Water Operator

Interests and activities

Golf, Fishing, Hunting and Family Recreation

Awards received

1991 EPA Region-6 Water Excellence Award, **1992** Texas Public Power System Achievement Award, **1993** System Achievement Award (Association of Wholesale Customers of LCRA), **1993** EPA Region-6 Wastewater Excellence Award, **1995** National Planning Award for Comprehensive Planning in a Small Jurisdiction, **1995** American Public Power Association National Safety Award, **1996** EPA National Second Place Wastewater Operations Award, **1996** Texas Public Power System Achievement Award, **1998** EPA Region-6 Water Excellence Award, **1999** G.I.V.E. Board Project of the Year for “A Safe Place” Program and **1999** Texas Municipal Utility of the Year (Texas Municipal Utility Association), **2000** American Public Power Association National Safety Award. **2001** Texas Section AWWA Conservation/Reuse Award, **2003** George Rogers Public Service Award-Association of Wholesale Customers LCRA, **2003** American Public Power Association Community Service Award for “A Safe Place” Program, **2005** Texas Public Power Association Honor Roll Award.

Speaking Engagements

Strategic Planning in Nashville, TN for American Public Power Association (APPA)

Performance Measurement in Jacksonville, FL for American Public Power Association (APPA)

Changing Your Organization to Stay Competitive in Today's Changing Market in Odessa, TX

Privatization Pros and Cons in Atlanta, GA for American Public Power Association (APPA)

Privatization Pros and Cons in Austin, TX for Texas Water Utility Association

New Ethical Considerations Associated with Design/Build Construction and Operational Issues in a Panel Discussion. This was a joint meeting of the Water Environmental Federation (WEF) and the American Water Works Association (AWWA).

New Innovation in Customer Service Programs and Service Delivery, Texas Public Power Association (TPPA), San Antonio, Texas.