

**MINUTES OF THE WILLIAMSON COUNTY COMMISSIONERS' COURT MEETING  
NOVEMBER 25, 2008**

STATE OF TEXAS )(

COUNTY OF WILLIAMSON )(

BE IT REMEMBERED that at 9:34 A.M. on TUESDAY, NOVEMBER 25, 2008, a REGULAR SESSION of the Commissioners' Court of Williamson County, Texas, was held with the following being present, to-wit:

Present: Dan A. Gattis, County Judge  
Cynthia Long, Commissioner Precinct 2  
Valerie Covey, Commissioner Precinct 3  
Ron Morrison, Commissioner Precinct 4  
Nancy E. Rister, County Clerk  
Absent: Lisa Birkman, Commissioner Precinct 1  
Attendees: Dale Rye, County Attorney General Counsel  
Connie Singleton, Deputy County Clerk

**1. Read and approve the minutes of the last meeting.**

Motion By: Commissioner Precinct 3 Valerie Covey

Second By: Commissioner Precinct 2 Cynthia Long ***Motion: To approve the minutes of the last meeting.***

Aye: County Judge Dan A. Gattis  
Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison

**2. Consider noting in minutes any off right-of-way work on any County road done by Road & Bridge Unified System.**

URS Road Administrator Greg Bergeron addressed the Court.

Motion By: County Judge Dan A. Gattis

Second By: Commissioner Precinct 2 Cynthia Long ***Motion: To note in the minutes: Utility Requests***

***Precinct #2***

***Bartlett Cocke General Contractors - Hymeadow Drive - Road cut for storm sewer & water line.***

***Precinct #3***

***Lewis Contractors, Inc. - Cornerwood Drive (7700 block) - Road cut for wastewater line.***

Aye: County Judge Dan A. Gattis  
Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison

3. **Hear County Auditor concerning invoices, bills, Quick Check Report, and Wire Transfers submitted for payment and take appropriate action including, but not limited to approval for payment provided said items are found by the County Auditor to be legal obligations of the county.**

Accounts Payable/Payroll Manager Donna McKittrick addressed the Court.

Motion By: Commissioner Precinct 2 Cynthia Long

Second By: Commissioner Precinct 3 Valerie Covey ***Motion: To authorize the payment of bills totaling \$2,000,481.01 from computer printout, Addendum, Wire Transfer, Quick Check Report from the proper line items, if found by the County Auditor to be legal expenses as appropriated in the County budget.***

Aye: County Judge Dan A. Gattis

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

4. **Citizen comments.**

The following addressed the Court:

Patrick Harlow of Liberty Hill

County Auditor David Flores

Parks Director Jim Rodgers

**CONSENT AGENDA**

The Consent Agenda includes routine items that the Court may act on with one single vote. The Judge or a Commissioner may pull any item from the Consent Agenda in order that the Court discuss and act upon it individually as part of the Regular Agenda.

(Items 5 - 13)

5. **Accept and enter into the official minutes of the Commissioners' Court the 3rd Quarter FY '08 Investment Report approved by the Williamson County Investment Committee on November 12, 2008.**

Motion By: Commissioner Precinct 2 Cynthia Long

Second By: Commissioner Precinct 3 Valerie Covey ***Motion: To accept and enter into the official minutes of the Commissioners' Court the 3rd Quarter FY '08 Investment Report approved by the Williamson County Investment Committee on November 12, 2008.***

Aye: County Judge Dan A. Gattis

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

6. **Consider approving the Treasurer's Report on the Williamson County Finances for October 2008.**

Motion By: Commissioner Precinct 2 Cynthia Long

Second By: Commissioner Precinct 3 Valerie Covey ***Motion: To approve the Treasurer's Report on the Williamson County Finances for October 2008.***

Aye: County Judge Dan A. Gattis

Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison

**7. Consider approving Property Tax Collections - October 2008.**

Motion By: Commissioner Precinct 2 Cynthia Long

Second By: Commissioner Precinct 3 Valerie Covey ***Motion: To approve Property Tax Collections - October 2008.***

Aye: County Judge Dan A. Gattis

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

**8. Consider and take appropriate action on authorizing the trade-in of (4) vehicles from EMS and the transfer of various items from multiple departments through inter-office transfer to auction/donation and/or disposal. (Complete list filed with official minutes)**

Motion By: Commissioner Precinct 2 Cynthia Long

Second By: Commissioner Precinct 3 Valerie Covey ***Motion: To authorize the trade-in of (4) vehicles from EMS and the transfer of various items from multiple departments through inter-office transfer to auction/donation and/or disposal.***

Aye: County Judge Dan A. Gattis

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

**9. Consider and take appropriate action on authorizing the transfer of bicycles from the Sheriff's Office to donation and the transfer of (1) vehicle from auction to the Sheriff's Office. (Complete list filed with official minutes)**

Motion By: Commissioner Precinct 2 Cynthia Long

Second By: Commissioner Precinct 3 Valerie Covey ***Motion: To authorize the transfer of bicycles from the Sheriff's Office to donation and the transfer of (1) vehicle from auction to the Sheriff's Office.***

Aye: County Judge Dan A. Gattis

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

**10. Discuss and consider final plat approval for Lorrie Subdivision, Pct. #3.**

Motion By: Commissioner Precinct 2 Cynthia Long

Second By: Commissioner Precinct 3 Valerie Covey ***Motion: To approve final plat for Lorrie Subdivision, Pct. #3.***

Aye: County Judge Dan A. Gattis

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

**11. Discuss and consider final plat approval of Windy Farms Subdivision, Pct. #4.**

Motion By: Commissioner Precinct 2 Cynthia Long

Second By: Commissioner Precinct 3 Valerie Covey ***Motion: To approve final plat of Windy Farms Subdivision, Pct. #4.***

Aye: County Judge Dan A. Gattis  
Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison

**12. Discuss and consider final plat approval for Mejia Addition, Pct. #3.**

Motion By: Commissioner Precinct 2 Cynthia Long

Second By: Commissioner Precinct 3 Valerie Covey ***Motion: To approve final plat for Mejia Addition, Pct. #3.***

Aye: County Judge Dan A. Gattis  
Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison

**13. Discuss and consider final approval of The Vineyards at Florence, Section 1, replat of Lots 28, 29, 127, 128, 144 & 149, Pct. #3.**

Motion By: Commissioner Precinct 2 Cynthia Long

Second By: Commissioner Precinct 3 Valerie Covey ***Motion: To approve final plat of The Vineyards at Florence, Section 1 and replat of Lots 28, 29, 127, 128, 144 & 149, Pct. #3.***

Aye: County Judge Dan A. Gattis  
Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison

## **REGULAR AGENDA**

**14. Discuss and take appropriate on the contract for the Collection of Delinquent Property Taxes.**

Tax Assessor and Collector Deborah Hunt addressed the Court.

Motion By: Commissioner Precinct 4 Ron Morrison

Second By: Commissioner Precinct 3 Valerie Covey ***Motion: To approve the contract for the Collection of Delinquent Property Taxes.***

Aye: County Judge Dan A. Gattis  
Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison

**15. Discuss and consider preliminary plat approval of Business Park at Brushy Creek, Pct. #4.**

Motion By: Commissioner Precinct 4 Ron Morrison

Second By: Commissioner Precinct 2 Cynthia Long ***Motion: To approve preliminary plat of Business Park at Brushy Creek, Pct. #4.***

Aye: County Judge Dan A. Gattis

Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison

16. **Discuss and take appropriate action declaring November 28th as "William King Seward Day" in honor of his 100th birthday.**

Motion By: Commissioner Precinct 2 Cynthia Long

Second By: Commissioner Precinct 3 Valerie Covey ***Motion: To declare November 28th as "William King Seward Day" in honor of his 100th birthday.***

Aye: County Judge Dan A. Gattis  
Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison

17. **Discuss and take appropriate action on road bond program.**

Richard Ridings of HNTB addressed the Court.

18. **Discuss and consider approving Cobb, Fendley & Associates Professional Service Agreement (PSA) for SH 195 utility coordination services on behalf of TxDOT.**

Richard Ridings of HNTB addressed the Court.

Motion By: Commissioner Precinct 3 Valerie Covey

Second By: Commissioner Precinct 4 Ron Morrison ***Motion: To table this item.***

Aye: County Judge Dan A. Gattis  
Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison

19. **Request waiver of penalty & interest to customers as described in attachments from the Tax Assessor/Collector.**

Tax Assessor and Collector Deborah Hunt addressed the Court.

Motion By: County Judge Dan A. Gattis

Second By: Commissioner Precinct 3 Valerie Covey ***Motion: To approve a request for waiver of penalty & interest to customers as described in attachments from the Tax Assessor/Collector.***

Aye: County Judge Dan A. Gattis  
Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison

20. **Consider awarding proposals received for stabilizing foundation and pier installation for Justice of the Peace, Precinct #4 court building, to the best proposal meeting specifications- Myers Concrete Construction, LP.**

Purchasing Director Bob Space and Building Projects Manager Gary Wilson addressed the Court.

Motion By: Commissioner Precinct 4 Ron Morrison

Second By: Commissioner Precinct 3 Valerie Covey ***Motion: To table this item.***

Aye: County Judge Dan A. Gattis  
Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison

**21. Consider re-awarding the following contracts for software maintenance and support:**

**Electronic Patient Care software for Williamson County EMS - EMS Charts**  
**Real Time Communication software for Mental Health Data Base for Mobile Outreach Team-**  
**Harris Logic**  
**Interactive Mapping Web software for Williamson County GIS-Latitude Geographics**  
**Radio Frequency Identification File Tracking System for Williamson County Clerk's Office - File**  
**Trail**

Purchasing Director Bob Space addressed the Court.

Motion By: Commissioner Precinct 2 Cynthia Long

Second By: Commissioner Precinct 3 Valerie Covey ***Motion: To approve re-awarding the following contracts for software maintenance and support:***

***Electronic Patient Care software for Williamson County EMS - EMS Charts***  
***Real Time Communication software for Mental Health Data Base for Mobile Outreach Team-***  
***Harris Logic***  
***Interactive Mapping Web software for Williamson County GIS-Latitude Geographics***  
***Radio Frequency Identification File Tracking System for Williamson County Clerk's Office -***  
***File Trail***

Aye: County Judge Dan A. Gattis  
Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison

**22. Discuss and take appropriate action on legislative letter.**

Executive Assistant to Commissioner of Precinct 2 Kathy Grimes and Parks Director Jim Rodgers addressed the Court.

No action was taken. This item was postponed until next week.

**COMMISSIONERS' COURT ADJOURNED TO EXECUTIVE SESSION AT  
10:35 A.M. ON TUESDAY, NOVEMBER 25, 2008.**

**23. Discuss real estate (EXECUTIVE SESSION as per VTCA Govt. Code sec. 551.0721 deliberation regarding real property.)**

No action was taken in Executive Session.

**24. Discuss pending or contemplated litigation (EXECUTIVE SESSION as per VTCA Govt. Code sec. 551.071 consultation with attorney.)**

No action was taken in Executive Session.

25. **Deliberation regarding economic development negotiations (EXECUTIVE SESSION as per VTCA Govt. Code sec. 551.087 deliberation regarding economic development negotiations.)**

No action was taken in Executive Session.

26. **Discuss personnel matters (EXECUTIVE SESSION as per VTCA Govt. Code sec. 551.074 matters regarding personnel.)**

No action was taken in Executive Session.

**COMMISSIONERS' COURT RECONVENED FROM EXECUTIVE SESSION AT 12:37 P.M. ON TUESDAY, NOVEMBER 25, 2008.**

27. **Discuss and take appropriate action on real estate.**

Motion By: Commissioner Precinct 2 Cynthia Long

Second By: Commissioner Precinct 3 Valerie Covey ***Motion: To authorize County Judge to execute a contract with Foster San Gabriel Investments for the purchase of right-of-way for the Hwy 183 Pass Through Project.***

Aye: County Judge Dan A. Gattis  
Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison

28. **Discuss and take appropriate action on pending or contemplated litigation.**

No action was taken.

29. **Discuss and take appropriate action on the County Landfill.**

No action was taken.

30. **Discuss and take appropriate action concerning deliberation regarding economic development negotiations.**

No action was taken.

31. **Discuss and take appropriate action assigning countywide duties to Precinct #2 Executive Assistant.**

Motion By: Commissioner Precinct 2 Cynthia Long

Second By: Commissioner Precinct 4 Ron Morrison ***Motion: To appoint the Executive Assistant Precinct 2, Kathy Grimes to the following Court wide responsibilities: serve on the Mental Health Committee and other Mental Health related responsibilities;***

***· serve as Williamson County Liaison and Coordinator for Adult Protective Services Special Task Unit;***

***· coordinate the Community Clinic Services Program (CCS);***

***· provide county healthcare coordination with providers, hospitals and Federally Qualified Health Center (FQHC); and***

**· work with Sheriff's Office, DA, County Justice System and State Hospital System on special projects as required**

Aye: County Judge Dan A. Gattis  
Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison

**32. Discuss and take appropriate action on reclassification of Precinct #2 Executive Assistant to Executive Assistant II position.**

Motion By: Commissioner Precinct 2 Cynthia Long

Second By: Commissioner Precinct 4 Ron Morrison ***Motion: To reclassify Kathy Grimes into the Executive Assistant II position (she remains the Executive Assistant of Precinct #2) .***

Aye: County Judge Dan A. Gattis  
Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison

**33. Comments from Commissioners.**

**Commissioner Long** noted that she is having knee surgery tomorrow.

**Judge Gattis** reminded the Court that there will be a meeting next week but no meeting on December 30, 2008 and January 6, 2009.


**Commissioner Covey** said they had a good Safety Task Force meeting last Tuesday in Liberty Hill, with good comments from citizens. She wished everyone a happy Thanksgiving.

**Commissioner Morrison** wished everyone a happy and safe Thanksgiving.

**Judge Gattis** wished everyone a happy and safe Thanksgiving.

**COMMISSIONERS' COURT ADJOURNED AT 12:41 P.M. ON TUESDAY, NOVEMBER 25, 2008.**

THE FOREGOING MINUTES had at a Regular Session of Commissioners' Court of Williamson County, Texas, having been read are hereby approved this 2nd day of December, 2008.

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ATTEST: Nancy E. Rister, Clerk of Commissioners' Court, Williamson County, Texas

By: Connie Singleton, Deputy