

WILLIAMSON COUNTY BID FORM

PRINTING SERVICES BID NUMBER: 10WCA024

NAME OF BIDDER: ROBERTS PRINTING

Mailing Address: 207 E. 8TH

City: GEORGETOWN State: TX Zip: 78626

Email Address: Salea@robertsprinting.net

Telephone: (512) 863-2323 Fax: (512) 863-8560

Mobile Phone: ()

CHECK ONE OF THE FOLLOWING:

- ☒ low item basis. (Will accept award on "any or all" items.)
- ☐ "all or none" basis. (Will accept award of "all" items only. If left blank, low item will apply.)

By signing this form:

- The bidder confirms that he/she has read the entire document and agrees to the terms herein.
- The bidder is acknowledging the Conflict of Interest Clause and agrees to follow necessary requirements

The undersigned, by his/her signature, represents that he/she is authorized to bind the bidder to fully comply with the terms and conditions of the attached Invitation for Bid, Specifications, and Special Provisions for the amount(s) shown on the accompanying bid sheet(s).

Jeri Engard Date of Bid: 8-3-09
Signature of Person Authorized to Sign Bid

Printed Name and Title of Signer: JERI ENGARD OWNER

DO NOT SIGN OR SUBMIT WITHOUT READING ENTIRE DOCUMENT

THIS FORM MUST BE COMPLETED, SIGNED, AND RETURNED WITH BID

Group 1 – Envelopes

5%

Item #	Description	Price for 250	Price for 500	Price for 1000	Price for 2500	Price for 5000	5000 + Quantity Discount
1	Envelopes - White (Case Jackets), printing on one side 10-24#	34.00	48.00	60.00	96.00	155.00	
2	Envelopes - Colored (Civil Jackets), printing on one side	52.00	56.00	68.00	110.00	180.00	
3	Envelopes, Business Return, #10-24, Without Tint, Without Graphics	34.00	48.00	60.00	96.00	155.00	
4	Envelopes, Business Return, #10-24, Without Tint, With Graphics	34.00	48.00	60.00	96.00	155.00	
5	Envelopes, Business Return, #10-24, With Security Tint, Without Graphics	44.00	48.00	60.00	98.00	172.00	
6	Envelopes, Business Return, #10-24, With Security Tint, With Graphics	44.00	48.00	60.00	98.00	172.00	
7	Envelopes, Business Return, #10-24, Window, Without Tint, Without Graphics	46.00	52.00	60.00	98.00	172.00	
8	Envelopes, Business Return, #10-24, Window, Without Tint, With Graphics	46.00	52.00	60.00	98.00	172.00	
9	Envelopes, Business Return, #10-24, Window, With Security Tint, Without Graphics	48.00	56.00	68.00	110.00	180.00	
10	Envelopes, Business Return, #10-24, Window, With Security Tint, With Graphics	48.00	56.00	68.00	110.00	180.00	
11	Envelopes, Business Return, Color to be specified, #10-24	52.00	56.00	68.00	110.00	180.00	
12	Envelopes, 9 X 5 15/16, (money evidence), printing on one side, #10-24	40.00	64.00	106.00	230.00	438.00	
13	Envelopes, 6 X 3 3/8, tan, printing on one side, #10-24	52.00	84.00	144.00	330.00	655.00	
14	Envelopes, 8 13/16 X 3 7/8 white, printing on one side, #10-24 (Election Return)	40.00	58.00	92.00	199.00	368.00	
15	Envelopes, 10 X 4 5/16 white, printing on two sides, #10-24 (car voter's ballot envelope)	No Bid	No Bid	No Bid	No Bid	1065.00	



WILLIAMSON COUNTY
PURCHASING DEPARTMENT
301 SE INNER LOOP - SUITE 106
GEORGETOWN, TEXAS 78626

<http://wcportals.wilco.org/Procurement/>

**PRINTING SERVICES
FOR WILLIAMSON COUNTY
BID NUMBER: 10WCA024**

BIDS MUST BE RECEIVED ON OR BEFORE: AUGUST 04, 2009– 9:30AM

BIDS WILL BE PUBLICLY OPENED: AUGUST 04, 2009– 10:00AM

ADDENDUM # 2

JULY 29, 2009

**Please add the following information to Group# 1 on your bid sheet on page 5:
Item# 3 through item#10**

Item #	Description	Price for 250	Price for 500	Price for 1000	Price for 2500	Price for 5000	5000 + Quantity Discount
3 part 2	Envelopes, Business Return, #10-24, Without Tint, Without Graphics, gum seal	NO BID					
4 part 2	Envelopes, Business Return, #10-24, Without Tint, With Graphics, gum seal	NO BID					
5 part 2	Envelopes, Business Return, #10-24, With Security Tint, Without Graphics, gum seal	NO BID					
6 part 2	Envelopes, Business Return, #10-24, With Security Tint, With Graphics, gum seal	NO BID					

7 part 2	Envelopes, Business Return, #10-24, Window, Without Tint, Without Graphics, gum seal	NO BID						→
8 part 2	Envelopes, Business Return, #10-24, Window, Without Tint, With Graphics, gum seal	NO BID						→
9 part 2	Envelopes, Business Return, #10-24, Window, With Security Tint, Without Graphics, gum seal	NO BID						→
10 part 2	Envelopes, Business Return, #10-24, Window, With Security Tint, With Graphics, gum seal	NO BID						→

All bidders must acknowledge receipt of Addendum # 2
The addendum consists of 2 pages

Print Name TERI EUNGARD Title OWNER

Sign Name *Teri Eungard* Date 8-3-09

COMPLETED FORM MUST BE SUBMITTED WITH BID

Sincerely,

Kerstin Hancock

Kerstin Hancock
Purchasing Specialist
Williamson County

590

Item #	Description	Price for 250	Price for 500	Price for 1000	Price for 2500	Price for 5000	5000 + Quantity Discount
16	Envelopes, 10 5/16 X 4 1/2 white, printing on two sides, #10-24 (ballot envelope)	76.00	112.00	176.00	382.00	690.00	
17	Envelopes, 11 X 4 3/4, yellow, printing on two sides #10-24 (ballot by mail envelope)	No Bid	No Bid	No Bid	No Bid	790.00	
18	Envelopes, 11 1/2 X 5 color to be specified, printing on one side, #10-24 (ballot by mail envelope)	No Bid	No Bid	No Bid	No Bid	650.00	
19	Envelopes, 11 X 4 3/4, white, printing on one side #10-24 (ballot by mail envelope)	48.00	74.00	120.00	265.00	505.00	
20	Envelopes, 11 1/2 X 5 green, printing on two sides, #10-24 (affidavit)	No Bid	No Bid	No Bid	⁹ No Bid	855.00	
21	Envelopes, 15 X 10, color to be specified, printing on one side #10-24 (large envelopes)	No Bid	120.00	175.00	360.00	650.00	

Group 2 – Forms NCR-Paper

590

Item #	Description	Price for 250	Price for 500	Price for 1000	Price for 2500	Price for 5000	5000 + Quantity Discount
22	NCR - 2 part, Short Forms, 4 x 8 1/4, printing on one side	32.00	44.00	62.00	135.00	220.00	
23	NCR - 2 part, 8 1/2 x 5 7/8, printing on one side	32.00	44.00	62.00	135.00	220.00	
24	NCR - 2 part, 8 1/2 x 7, printing on one side, colors to be specified	72.00	104.00	152.00	290.00	430.00	
25	NCR - 2 part, 8 1/2 x 11, printing on one side, colors to be specified	70.00	90.00	135.00	260.00	355.00	
26	NCR - 2 part, 8 1/2 x 11 continuous feed computer form paper with State of Texas Seal screened in background, printed border in blue ink	72.00	104.00	152.00	290.00	430.00	
27	NCR - 2 part, 8 1/2 x 14, printing on one side	65.00	80.00	130.00	260.00	340.00	
28	NCR - 2 part, 8 1/2 x 14, printing on one side, colors to be specified	85.00	98.00	128.00	280.00	380.00	

Item #	Description	Price for 250	Price for 500	Price for 1000	Price for 2500	Price for 5000	5000 + Quantity Discount
29	NCR - 2 part, 6 X 5, 2 pages to a set and 25 sets to a pad, bound on the top, printing on one side, top page is white, 2nd page is yellow, chip board backing, top is stapled 3 times, front cover of booklet black ink lettering and Williamson County Seal (Deputy Voter Registrar)	113.00	130.00	195.00	370.00	605.00	
30	NCR - 3 part, 8 1/2 x 14, printing on one side	65.00	110.00	170.00	385.00	510.00	
31	NCR - 3 part, 8 1/2 x 3 5/8, printing on one side	60.00	102.00	112.00	212.00	340.00	
32	NCR - 3 part, 8 1/2 x 4, Short Form, printing on one side	30.00	50.00	90.00	175.00	305.00	
33	NCR - 3 part, 8 1/2 x 5 1/2, printing on one side	35.00	55.00	95.00	190.00	260.00	
34	NCR - 3 part, 8 1/2 x 7 1/2, Memo reply with return address, printing on one side	38.00	65.00	115.00	250.00	375.00	
35	NCR - 3 part, 8 1/2 x 11, printing on two sides	76.00	115.00	180.00	350.00	470.00	
36	NCR - 3 part, 8 1/2 x 11, printing on one side, colors to be specified	105.00	135.00	200.00	370.00	530.00	
37	NCR - 3 part, 8 1/2 x 11, Two (2) ink colors, printing on one side	105.00	135.00	200.00	370.00	530.00	
38	NCR - 3 part, 8 1/2 x 14, printing on one side	65.00	110.00	170.00	385.00	510.00	
39	NCR - 3 part, 8 1/2 x 14 continuous feed computer form paper, printing on one side, printed border in purple ink with marginal words	No Bid	230.00	288.00	475.00	776.00	
40	NCR - 3 part, 8 1/2 x 11 continuous feed computer form paper, white, yellow and pink copy, red numbering on the top right hand corner, seal scanned in the center of receipt, packed backwards and three holes punched	202.00 NO BID	208.00 202.00	254.00 258.00	442.00 442.00	704.00	
41	NCR - 3 part, 8 1/2 x 5 continuous feed computer form paper, red numbering on the top right hand corner, seal scanned in the center of receipt	No Bid	174.00	204.00	288.00	436.00	

5%

Item #	Description	Price for 250	Price for 500	Price for 1000	Price for 2500	Price for 5000	5000 + Quantity Discount
42	NCR - 3 part books, 3 1/16 X 6 11/16, printing on one side, top page is white, second page is pink, third page is yellow, pre-numbered (bondsmen fees)	No BID	No BID	No BID	No BID	No BID	
43	NCR - 4 part, 7 7/8 x 5, printing on two sides, wrap around cover with chip board, stapled on left end, 33 sets to a pad	95.00	105.00	190.00	340.00	495.00	
44	NCR - 4 part, 9 1/16 X 6, four colors (top page is white then yellow, green, pink copies) printing on one side, 4 page set, 25 sets to a book, bound on the top, top is stapled three times, with number sequences to be specified by department (patrol booklets)	No BID	No BID	No BID	No BID	No BID	
45	NCR - 4 part, 8 1/2 x 11, printing on one side	110.00	194.00	305.00	610.00	1450.00	

Group 3 – Forms Bond Paper

5%

Item #	Description	Price for 250	Price for 500	Price for 1000	Price for 2500	Price for 5000	5000 + Quantity Discount
46	8 1/2 x 11, 20 # Bond Paper - White, printing on one side	28.00	40.00	60.00	74.00	130.00	
47	8 1/2 x 11, 20 # Bond Paper - Color to be specified, printing on two sides	32.00	42.00	65.00	85.00	145.00	
48	8 1/2 x 11, 20 # Bond Paper, printing on two sides, bound at top or side in quantities of 50 with chip board backing, one ink color	75.00	80.00	96.00	148.00	235.00	
49	8 1/2 x 11, 20 # Bond Paper, printing on two sides, bound at top or side in quantities of 50 with chip board backing, two ink colors	75.00	80.00	96.00	148.00	235.00	
50	8 1/2 x 14, 20 # Bond Paper, printing on one side	28.00	40.00	60.00	74.00	130.00	
51	8 1/2 x 11, 20 # Bond Paper - White, printing on two sides	32.00	42.00	65.00	85.00 110.00	145.00 175.00	

Item #	Description	Price for 250	Price for 500	Price for 1000	Price for 2500	Price for 5000	5000 + Quantity Discount
52	8 ½ x 14, 20 # Bond Paper - White, printing on two sides	\$25	\$38	\$60	\$110	\$175	5%
53	8 ½ x 11, 20 # Bond Paper - White, black ink, blue borders, printing on two sides	\$65	\$90	\$120	\$150	\$190	5%
54	8 ½ x 5 ½, 20 # Bond Paper, White, printing on one side	\$12	\$16	\$26	\$60	\$85	5%
55	8 ½ x 5 ½, 20 # Bond Paper, Color to be specified, printing on one side	\$14	\$18	\$28	\$62	\$87	5%
56	8 ½ x 7, 20 # Bond Paper, printing on two sides	\$16	\$20	\$32	\$64	\$90	5%
57	8 ½ x 11, 20 # Bond Paper with State of Texas Seal 10% screened in background, printing on one side.	\$28	\$40	\$60	\$75	\$115	5%
58	8 ½ x 5 ½, 2 pages to a set and 50 sets to a pad, bound on the top, printing on one side, top page is 20 # Bond Paper - white, 2nd page is fluorescent (color to be determined at time of order) adhesive backed label stock, chip board backing	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
59	4 1/4 x 5 1/4, 20# bond paper, paper color to be specified at time of order, printing on one side, consecutively numbered, number will be one ink color and the remaining print will be black ink, bound at top in quantities of 50 with chip board backing	\$35	\$45	\$65	\$130	\$210	NO

Group 4 – Letterheads, Postcards, Labels, etc.

Item #	Description	Price for 250	Price for 500	Price for 1000	Price for 2500	Price for 5000	5000 + Quantity Discount
60	Letterhead, 20 # - 25 Rag Bond, Without Graphics	\$28	\$36	\$50	\$110	\$190	5%
61	Letterhead, 20 # - 25 Rag Bond, With Graphics	\$28	\$36	\$50	\$110	\$190	5%
62	5 ½ x 3 ½ Postcards, Color to be specified, printing on two sides	\$18	\$24	\$36	\$60	\$90	5%

Item #	Description	Price for 250	Price for 500	Price for 1000	Price for 2500	Price for 5000	5000 + Quantity Discount
63	9 x 14, 67 # Vellum Bristol, printing on two sides - landscape, two holes punched in left margin, Docket Sheets	\$75	\$90	\$115	\$240	\$360	5%
64	6 1/2 x 3/4, white labels, 2 printed lines, no text just lines	\$45	\$52	\$56	\$110	\$145	5%
65	5 1/2 x 4 1/4, white labels, printing on one side (Chain of Custody)	\$77	\$108	\$142	\$226	\$353	5%
66	9 x 4 1/4 Door Hanger, 67 # Vellum Bristol, color to be specified, printing on one side	\$58	\$60	\$80	\$130	\$230	5%
67	11 x 4 1/4 Door Hanger, 67 # Vellum Bristol, color to be specified, printing on one side	\$58	\$60	\$80	\$130	\$230	5%
68	5 X 3 labels, white, black ink, printing on one side	\$58	\$69	\$87.50	\$152	\$270	5%

Group 5 – Folders

Item #	Description	Price for 250	Price for 500	Price for 1000	Price for 2500	Price for 5000	5000 + Quantity Discount
69	9 1/2 X 14 Folders, Smead 26 SP104791 - color of folder to be specified, tabs on top and left end, fold over flap on left end with fastener, printing on front side and top tab	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
70	9 1/2 X 14 Folders, color of folder to be specified, tab on top left, fastener on inside back of folder, printing on front side and tab	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
71	9 1/2 X 14 Folders, color of folder to be specified, tab across the top and down the right end, fastener on inside back of folder, printing on front side, top tab, inside front, and on back side	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID

Group 6 – Newsletters, Directories, pamphlets etc.

Item #	Description	Price for 250	Price for 500	Price for 1000	Price for 2500	Price for 5000	5000 + Quantity Discount
72	DELETED						
73	DELETED						
74	County Directory - 4 pages, 2-sided, 8 1/2 x 11, 60# husky offset white, 2 pms color inks, trimmed, folded - complete file provided in publisher format, contains text, photos, and clip art, set-up charges are to be included in the cost	\$180	\$220	\$245	\$325	\$445	5%
75	Victim's Assistance Information, 10 7/8 X3, two-sided printing, folded, saddle stitched	\$114	\$148	\$209	\$393	\$705	5%
76	Victim's Assistance Pamphlet – 11 X 8 7/16, two-sided printing, tri-folded, glossy paper, blue and golden ink	\$180	\$210	\$263	\$434	\$694	5%

Group 7 – Manuals

Item #	Description	Price for 250	Price for 500	Price for 1000	Price for 2500	Price for 5000	5000 + Quantity Discount
77	Manuals -11 X 8 1/2, 1-sided, black plus 3 color inks, with Sheriff's Office logo (provided), set up charges are to be included in the cost, up to 50 pages (training manuals)	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
		NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
78	Manuals -11 X 8 1/2, 1-sided, black plus 3 color inks, with Sheriff's Office logo (provided), set up charges are to be included in the cost, 51-100 pages	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
		NO BID	NO BID	NO BID	NO BID	NO BID	NO BID

Item #	Description	Price for 250	Price for 500	Price for 1000	Price for 2500	Price for 5000	5000 + Quantity Discour
79	Manuals -11 X 8 1/2, 1-sided, black ink, set up charges are to be included in the cost 51 - 100 pages	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
		NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
80	Manuals -11 X 8 1/2, 2-sided, black ink, bi-folded, stapled, set up charges are to be included in the cost up to 50 pages (Victim Assistance Supplemental Info)	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
		NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
81	Manuals -11 X 8 1/2, 2-sided, black ink, bi-folded, stapled, set up charges are to be included in the cost 51-100 pages	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
		NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
82	Manuals -11 X 8 1/2, 1-sided, black ink, stapled, in top left corner, yellow paper, set up charges are to be included in the cost up to 50 pages (supplemental guide for Election procedures)	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
		NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
83	Manuals -11 X 8 1/2, 1-sided, multicolored ink, three holes punched, glossy white paper, set up charges are to be included in the cost up to 150 pages (Poll Worker's Manual)	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
		NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
84	Manuals -8 1/2 X 14, 1-sided, multicolored card stock, black ink, two holes punched, up to 50 pages (Election day quick reference)	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
		NO BID	NO BID	NO BID	NO BID	NO BID	NO BID

Group 8 – continuous feed forms

Item #	Description	Price for 250	Price for 500	Price for 1000	Price for 2500	Price for 5000	5000 + Quantity Discour
85	9 1/4 x 4, 3 part continuous feed receipt forms, pre-numbered consecutively, with State of Texas seal, original is white and labeled original, second sheet is pink and labeled duplicate, and the third sheet is yellow and labeled office copy	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
86	8 1/2 x 11 continuous feed computer form paper with State of Texas Seal screened in background, printing on two sides, printed border in blue ink	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID

Group 9 – Non-Continuous forms

Item #	Description	Price for 250	Price for 500	Price for 1000	Price for 2500	Price for 5000	5000 + Quantity Discount
87	11 X 8 1/2, 1-sided, black ink	\$25	\$38	\$55	\$65	\$110	5%

Group 10 – Lists

Item #	Description	Price for 1 list	Price for 5 lists	Price for 10 lists	10 + quantity discount
88	8 1/2 x 11 printing on one side, bound books, comb binding, front/back covers (VR Alpha List for Early Voting) 500 pages	\$45	\$225	\$425	2%
89	8 1/2 x 11, printing on one side, stapled in top left corner, 200 pages (Street Guide) 200 pages	\$18	\$90	\$170	2%
90	8 1/2 x 11, printing on one side, bound with a spine, (Election Day Alpha List # of pages varies) 500 pages	NO BID	NO BID	NO BID	NO BID

Group 11 – Business Cards

Item #	Description	Price for 250	Price for 500	Price for 1000	Price for 2500	Price for 5000	5000 + Quantity Discount
91	3 1/2 X 2, White recycled stock, one-sided printing, black ink, with Logo	\$43.65	\$45.50	\$75	\$182.50	\$325	5%
92	3 1/2 X 2, White stock, one-sided printing, black ink, with Logo	\$27	\$30	\$38	\$90	\$140	5%
93	3 1/2 X 2, White recycled stock, two-sided printing, black ink, with Logo	\$68.85	\$76.50	\$105	\$223	\$475	5%
94	3 1/2 X 2, White stock, two-sided printing, black ink, with Logo	\$52.20	\$58	\$68	\$186	\$290	5%
95	3 1/2 X 2, white recycled stock, one-sided printing, multiple color ink, with logo	\$61.65	\$68.50	\$95	\$256.50	\$435	5%
96	3 1/2 X 2, white stock, one-sided printing, multiple color ink, with logo	\$45	\$50	\$58	\$164	\$250	5%
97	3 1/2 X 2, White recycled stock, one-sided printing,	\$43.65	\$45.50	\$75	\$182.50	\$325	5%

	raised lettering, black ink, with Logo						
98	3 ½ X 2, White stock, one-sided printing, raised lettering, black ink, with Logo	\$27	\$30	\$38	\$90	\$140	5%
99	3 ½ X 2, White recycled stock, two-sided printing, raised lettering, black ink, with Logo	\$68.85	\$76.50	\$105	\$223	\$475	5%

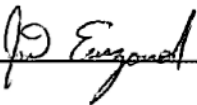
Item #	Description	Price for 250	Price for 500	Price for 1000	Price for 2500	Price for 5000	5000 + Quantity Discount
100	3 ½ X 2, White stock, two-sided printing, raised lettering, black ink, with Logo	\$52.20	\$58	\$68	\$186	\$290	5%
101	3 ½ X 2, white recycled stock, two-sided printing, raised lettering, black and golden ink, with logo	\$87	\$96.50	\$123	\$332.50	\$575	5%
102	3 ½ X 2, white stock, two-sided printing, raised lettering, black and golden ink, with logo	\$70	\$78	\$86	\$240	\$390	5%
103	3 ½ X 2, tan recycled stock, one-sided printing, raised lettering, brown ink, with logo	\$58	\$64.50	\$89	\$232.50	\$415	5%
104	3 ½ X 2, tan stock, one-sided printing, raised lettering, brown ink, with logo	\$41.50	\$46	\$52	\$140	\$230	5%
105	3 ½ X 2, tan recycled stock, one-sided printing, raised lettering, brown ink, with logo	\$58	\$64.50	\$89	\$232.50	\$415	5%
106	3 ½ X 2, tan stock, one-sided printing, raised lettering, brown ink, with logo	\$41.50	\$46	\$52	\$140	\$230	5%

Group 12 - Overprinting

Item #	Description	Price for 250	Price for 500	Price for 1000	Price for 2500	Price for 5000	5000 + Quantity Discount
107	Overprinting address voter applications	\$25	\$38	\$55	\$65	\$80	5%

**All bidders must acknowledge receipt of Addendum # 1
The addendum consists of 6 pages**

Print Name TERI EUNGARD Title OWNER

Sign Name  Date 8-3-09

COMPLETED FORM MUST BE SUBMITTED WITH BID

Sincerely,

Kerstin Hancock

Kerstin Hancock
Purchasing Specialist
Williamson County