

ORIGINAL

WILLIAMSON COUNTY BID FORM

PRINTING SERVICES BID NUMBER: 10WCA024

NAME OF BIDDER: Safeguard Business Systems

Mailing Address: Po Box 200634

City: Austin State: Tx Zip: 78720-0634

Email Address: rbaker3@gosafeguard.com

Telephone: (512) 458-1900 Fax: (512) 335-7547

Mobile Phone: (512) 426-5908

CHECK ONE OF THE FOLLOWING:

☒ low item basis. (Will accept award on "any or all" items.)

☐ "all or none" basis. (Will accept award of "all" items only. If left blank, low item will apply.)

By signing this form:

- The bidder confirms that he/she has read the entire document and agrees to the terms herein.
- The bidder is acknowledging the Conflict of Interest Clause and agrees to follow necessary requirements

The undersigned, by his/her signature, represents that he/she is authorized to bind the bidder to fully comply with the terms and conditions of the attached Invitation for Bid, Specifications, and Special Provisions for the amount(s) shown on the accompanying bid sheet(s).

Robert Baker III Date of Bid: Aug 4, 2009
Signature of Person Authorized to Sign Bid

Printed Name and Title of Signer: Robert Baker III, owner

DO NOT SIGN OR SUBMIT WITHOUT READING ENTIRE DOCUMENT

THIS FORM MUST BE COMPLETED, SIGNED, AND RETURNED WITH BID



WILLIAMSON COUNTY
PURCHASING DEPARTMENT
301 SE INNER LOOP - SUITE 106
GEORGETOWN, TEXAS 78626

<http://wcportals.wilco.org/Procurement/>

**PRINTING SERVICES
FOR WILLIAMSON COUNTY
BID NUMBER: 10WCA024**

**BIDS MUST BE RECEIVED ON OR BEFORE: AUGUST 04, 2009– 9:30AM
BIDS WILL BE PUBLICLY OPENED: AUGUST 04, 2009– 10:00AM**

ADDENDUM # 2

JULY 29, 2009

**Please add the following information to Group# 1 on your bid sheet on page 5:
Item# 3 through item#10**

Item #	Description	Price for 250	Price for 500	Price for 1000	Price for 2500	Price for 5000	5000 + Quantity Discount
3 part 2	Envelopes, Business Return, #10-24, Without Tint, Without Graphics, gum seal	20.00	40.00	54.00	118.00	168.00	7%
4 part 2	Envelopes, Business Return, #10-24, Without Tint, With Graphics, gum seal	20.00	40.00	54.00	118.00	168.00	7%
5 part 2	Envelopes, Business Return, #10-24, With Security Tint, Without Graphics, gum seal	22.00	43.00	58.00	122.00	180.00	7%
6 part 2	Envelopes, Business Return, #10-24, With Security Tint, With Graphics, gum seal	22.00	43.00	58.00	122.80	180.00	7%

7 part 2	Envelopes, Business Return, #10-24, Window, Without Tint, Without Graphics, gum seal	24.00	45.00	57.00	122.00	195.00	7%
8 part 2	Envelopes, Business Return, #10-24, Window, Without Tint, With Graphics, gum seal	24.00	45.00	57.00	122.00	195.00	7%
9 part 2	Envelopes, Business Return, #10-24, Window, With Security Tint, Without Graphics, gum seal	24.00	46.00	60.00	138.00	212.00	7%
10 part 2	Envelopes, Business Return, #10-24, Window, With Security Tint, With Graphics, gum seal	24.00	46.00	60.00	138.00	212.00	7%

**All bidders must acknowledge receipt of Addendum # 2
The addendum consists of 2 pages**

Print Name Robert Baker III **Title** owner

Sign Name Robert Baker III **Date** 8/4/09

COMPLETED FORM MUST BE SUBMITTED WITH BID

Sincerely,

Kerstin Hancock

Kerstin Hancock
Purchasing Specialist
Williamson County

Group 1 – Envelopes

Item #	Description	Price for 250	Price for 500	Price for 1000	Price for 2500	Price for 5000	5000 + Quantity Discount
1	Envelopes - White (Case Jackets), printing on one side 10-24#	20.00	40.00	54.00	118.00	168.00	7%
2	Envelopes - Colored (Civil Jackets), printing on one side	20.00	40.00	54.00	118.00	168.00	7%
3	self-seal Envelopes, Business Return, #10-24, Without Tint, Without Graphics	40.00	69.00	89.00	175.00	275.00	7%
4	self-seal Envelopes, Business Return, #10-24, With Tint, With Graphics	40.00	69.00	89.00	175.00	275.00	7%
5	self-seal Envelopes, Business Return, #10-24, With Security Tint, Without Graphics	40.00	69.00	89.00	175.00	275.00	7%
6	self-seal Envelopes, Business Return, #10-24, With Security Tint, With Graphics	40.00	69.00	89.00	175.00	275.00	7%
7	self-seal Envelopes, Business Return, #10-24, Window, Without Tint, Without Graphics	45.00	74.00	96.00	187.00	299.00	7%
8	self-seal Envelopes, Business Return, #10-24, Window, Without Tint, With Graphics	45.00	74.00	96.00	187.00	299.00	7%
9	self-seal Envelopes, Business Return, #10-24, Window, With Security Tint, Without Graphics	45.00	74.00	96.00	187.00	299.00	7%
10	self-seal Envelopes, Business Return, #10-24, Window, With Security Tint, With Graphics	45.00	74.00	96.00	187.00	299.00	7%
11	Envelopes, Business Return, Color to be specified, #10-24	20.00	40.00	54.00	118.00	168.00	7%
12	Envelopes, 9 X 5 15/16, (money evidence), printing on one side, #10-24	60.00	70.00	84.00	210.00	380.00	7%
13	Envelopes, 6 X 3 3/8, tan, printing on one side, #10-24	70.00	80.00	116.00	245.00	440.00	7%
14	Envelopes, 8 13/16 X 3 7/8 white, printing on one side, #10-24 (Election Return)	20.00	40.00	54.00	118.00	168.00	7%
15	Envelopes, 10 X 4 5/16 white, printing on two sides, #10-24 (car voter's ballot envelope)	75.00	94.00	115.00	215.00	345.00	7%

Item #	Description	Price for 250	Price for 500	Price for 1000	Price for 2500	Price for 5000	5000 + Quantity Discount
16	Envelopes, 10 5/16 X 4 1/2 white, printing on two sides, #10-24 (ballot envelope)	75.00	94.00	115.00	215.00	345.00	7%
17	Envelopes, 11 X 4 3/4, yellow, printing on two sides #10-24 (ballot by mail envelope)			280.00	440.00	590.00	7%
18	Envelopes, 11 1/2 X 5 color to be specified, printing on one side, #10-24 (ballot by mail envelope)			288.00	455.00	675.00	7%
19	Envelopes, 11 X 4 3/4, white, printing on one side #10-24 (ballot by mail envelope)	59.00	71.00	94.00	230.00	415.00	7%
20	Envelopes, 11 1/2 X 5 green, printing on two sides, #10-24 (affidavit)			295.00	465.00	675.00	7%
21	Envelopes, 15 X 10, color to be specified, printing on one side #10-24 (large envelopes)		white different colors	305.00 410.00	695.00 845.00	1025.00 1280.00	7%

Group 2 – Forms NCR-Paper

Item #	Description	Price for 250	Price for 500	Price for 1000	Price for 2500	Price for 5000	5000 + Quantity Discount
22	NCR - 2 part, Short Forms, 4 x 8 1/4, printing on one side	40.00	54.00	78.00	172.00	227.00	7%
23	NCR - 2 part, 8 1/2 x 5 7/8, printing on one side	40.00	53.00	89.00	133.00	230.00	7%
24	NCR - 2 part, 8 1/2 x 7, printing on one side, colors to be specified	40.00	68.00	110.00	195.00	265.00	7%
25	NCR - 2 part, 8 1/2 x 11, printing on one side, colors to be specified	45.00	81.00	118.00	244.00	360.00	7%
26	NCR - 2 part, 8 1/2 x 11 continuous feed computer form paper with State of Texas Seal screened in background, printed border in blue ink	90.00	145.00	165.00	200.00	250.00	7%
27	NCR - 2 part, 8 1/2 x 14, printing on one side	45.00	81.00	142.00	265.00	360.00	7%
28	NCR - 2 part, 8 1/2 x 14, printing on one side, colors to be specified	80.00	140.00	175.00	245.00	375.00	7%

Item #	Description	Price for 250	Price for 500	Price for 1000	Price for 2500	Price for 5000	5000 + Quantity Discount
29	NCR - 2 part, 6 X 5, 2 pages to a set and 25 sets to a pad, bound on the top, printing on one side, top page is white, 2nd page is yellow, chip board backing, top is stapled 3 times, front cover of booklet black ink lettering and Williamson County Seal (Deputy Voter Registrar)	37.50	75.00	95.00	140.00	190.00	7%
30	NCR - 3 part, 8 1/2 x 14, printing on one side	70.00	125.00	220.00	330.00	475.00	7%
31	NCR - 3 part, 8 1/2 x 3 5/8, printing on one side	62.00	63.00	90.00	205.00	270.00	7%
32	NCR - 3 part, 8 1/2 x 4, Short Form, printing on one side	66.00	67.00	97.00	227.00	278.00	7%
33	NCR - 3 part, 8 1/2 x 5 1/2, printing on one side	40.00	68.00	98.00	195.00	347.00	7%
34	NCR - 3 part, 8 1/2 x 7 1/2, Memo reply with return address, printing on one side	50.00	99.00	148.00	265.00	365.00	7%
35	NCR - 3 part, 8 1/2 x 11, printing on two sides	112.00	138.00	202.00	359.00	478.00	7%
36	NCR - 3 part, 8 1/2 x 11, printing on one side, colors to be specified	91.00	172.00	237.00	327.00	435.00	7%
37	NCR - 3 part, 8 1/2 x 11, Two (2) ink colors, printing on one side	85.00	135.00	209.00	365.00	485.00	7%
38	NCR - 3 part, 8 1/2 x 14, printing on one side	70.00	125.00	209.00	350.00	457.00	7%
39	NCR - 3 part, 8 1/2 x 14 continuous feed computer form paper, printing on one side, printed border in purple ink with marginal words	90.00	105.00	145.00	185.00	236.00	7%
40	NCR - 3 part, 8 1/2 x 11 continuous feed computer form paper, white, yellow and pink copy, red numbering on the top right hand corner, seal scanned in the center of receipt, packed backwards and three holes punched	140.00	212.00	270.00	420.00	575.00	7%
41	NCR - 3 part, 8 1/2 x 5 continuous feed computer form paper, red numbering on the top right hand corner, seal scanned in the center of receipt	88.00	149.00	176.00	255.00	386.00	7%

Item #	Description	Price for 250	Price for 500	Price for 1000	Price for 2500	Price for 5000	5000 + Quantity Discount
42	NCR - 3 part books, 3 1/16 X 6 11/16, printing on one side, top page is white, second page is pink, third page is yellow, pre-numbered (bondsmen fees)	140.00	205.00	268.00	345.00	445.00	7%
43	NCR - 4 part, 7 7/8 x 6, printing on two sides, wrap around cover with chip board, stapled on left end, 33 sets to a pad						
44	NCR - 4 part, 9 1/16 X 6, four colors (top page is white then yellow, green, pink copies) printing on one side, 4 page set, 25 sets to a book, bound on the top, top is stapled three times, with number sequences to be specified by department (patrol booklets)	185.00	336.00	376.00	486.00	680.00	7%
45	NCR - 4 part, 8 1/2 x 11, printing on one side	78.00	119.00	217.00	384.00	535.00	7%

Group 3 – Forms Bond Paper

Item #	Description	Price for 250	Price for 500	Price for 1000	Price for 2500	Price for 5000	5000 + Quantity Discount
46	8 1/2 x 11, 20 # Bond Paper - White, printing on one side	10.00	20.00	38.00	70.00	115.00	7%
47	8 1/2 x 11, 20 # Bond Paper - Color to be specified, printing on two sides	17.00	34.00	49.00	119.00	205.00	7%
48	8 1/2 x 11, 20 # Bond Paper, printing on two sides, bound at top or side in quantities of 50 with chip board backing, one ink color	38.00	49.00	55.00	94.00	163.00	7%
49	8 1/2 x 11, 20 # Bond Paper, printing on two sides, bound at top or side in quantities of 50 with chip board backing, two ink colors	90.00	102.00	117.00	195.00	340.00	7%
50	8 1/2 x 14, 20 # Bond Paper, printing on one side	13.00	20.00	40.00	95.00	155.00	7%
51	8 1/2 x 11, 20 # Bond Paper - White, printing on two sides	20.00	39.00	45.00	105.00	175.00	7%

Item #	Description	Price for 250	Price for 500	Price for 1000	Price for 2500	Price for 5000	5000 + Quantity Discount
52	8 1/2 x 14, 20 # Bond Paper - White, printing on two sides	14.00	27.00	54.00	94.00	160.00	7%
53	8 1/2 x 11, 20 # Bond Paper - White, black ink, blue borders, printing on two sides	30.00	60.00	105.00	185.00	295.00	7%
54	8 1/2 x 5 1/2, 20 # Bond Paper, White, printing on one side	8.00	17.00	33.00	58.00	98.00	7%
55	8 1/2 x 5 1/2, 20 # Bond Paper, Color to be specified, printing on one side	12.00	19.00	33.00	46.00	86.00	7%
56	8 1/2 x 7, 20 # Bond Paper, printing on two sides	16.00	27.00	48.00	98.00	164.00	7%
57	8 1/2 x 11, 20 # Bond Paper with State of Texas Seal 10% screened in background, printing on one side.	10.00	20.00	38.00	58.00	116.00	7%
58	8 1/2 x 5 1/2, 2 pages to a set and 50 sets to a pad, bound on the top, printing on one side, top page is 20 # Bond Paper - white, 2nd page is fluorescent (color to be determined at time of order) adhesive backed label stock, chip board backing	60.00	90.00	130.00	290.00	560.00	7%
59	4 1/4 x 5 1/4, 20# bond paper, paper color to be specified at time of order, printing on one side, consecutively numbered, number will be one ink color and the remaining print will be black ink, bound at top in quantities of 50 with chip board backing	95.00	102.00	119.00	166.00	225.00	7%

Group 4 – Letterheads, Postcards, Labels, etc.

Item #	Description	Price for 250	Price for 500	Price for 1000	Price for 2500	Price for 5000	5000 + Quantity Discount
60	Letterhead, 20 # - 25 Rag Bond, Without Graphics	18.00	25.00	50.00	125.00	229.00	7%
61	Letterhead, 20 # - 25 Rag Bond, With Graphics	18.00	25.00	50.00	125.00	229.00	7%
62	5 1/2 x 3 1/2 Postcards, Color to be specified, printing on two sides	13.00	20.00	34.00	49.00	92.00	7%

Item #	Description	Price for 250	Price for 500	Price for 1000	Price for 2500	Price for 5000	5000 + Quantity Discount
63	9 x 14, 67 # Vellum Bristol, printing on two sides - landscape, two holes punched in left margin, Docket Sheets	68.00	76.00	93.00	234.00	425.00	7%
64	6 1/2 x 3/4, white labels, 2 printed lines, no text just lines	45.00	45.00	45.00	87.00	125.00	7%
65	5 1/2 x 4 1/4, white labels, printing on one side (Chain of Custody)	59.00	60.00	84.00	114.00	147.00	7%
66	9 x 4 1/4 Door Hanger, 67 # Vellum Bristol, color to be specified, printing on one side	27.00	34.00	68.00	145.00	235.00	7%
67	11 x 4 1/4 Door Hanger, 67 # Vellum Bristol, color to be specified, printing on one side	49.00	53.00	71.00	195.00	365.00	7%
68	5 X 3 labels, white, black ink, printing on one side	59.00	60.00	85.00	114.00	147.00	7%

Group 5 – Folders

Item #	Description	Price for 250	Price for 500	Price for 1000	Price for 2500	Price for 5000	5000 + Quantity Discount
69	9 1/2 X 14 Folders, Smead 26 SP104791 - color of folder to be specified, tabs on top and left end, fold over flap on left end with fastener, printing on front side and top tab	525.00	680.00	1190.00	2650.00	3940.00	5%
70	9 1/2 X 14 Folders, color of folder to be specified, tab on top left, fastener on inside back of folder, printing on front side and tab	455.00	590.00	1030.00	2320.00	3970.00	5%
71	9 1/2 X 14 Folders, color of folder to be specified, tab across the top and down the right end, fastener on inside back of folder, printing on front side, top tab, inside front, and on back side	525.00	690.00	1240.00	2700.00	4200.00	5%

Shipping not included on Group 5 items only

Group 6 – Newsletters, Directories, pamphlets etc.

Item #	Description	Price for 250	Price for 500	Price for 1000	Price for 2500	Price for 5000	5000 + Quantity Discount
72	Employee newsletter, 8 pages, 8 1/2 x 11, #2 grade offset, 70# white, black plus one color inks, fold, collate, and stitched, complete file provided in publisher format, contains text, photos, and clip art, set-up charges are to be included in the cost						
73	Employee newsletter above – format changed as follows: 4 pages, 8 1/2 x 11, #2 grade offset, 70# white, black plus one color inks, folded, file provided in publisher format, contains text, photos, and clip art, set-up charges are to be included in the cost						
74	County Directory - 4 pages, 2-sided, 8 1/2 x 11, 60# husky offset white, 2 pms color inks, trimmed, folded - complete file provided in publisher format, contains text, photos, and clip art, set-up charges are to be included in the cost	93.00	128.00	175.00	394.00	685.00	7%
75	Victim's Assistance Information, 10 7/8 X3, two-sided printing, folded, saddle stitched	390.00	480.00	620.00	990.00	1790.00	7%
76	Victim's Assistance Pamphlet – 11 X 8 7/16, two-sided printing, tri-folded, glossy paper, blue and golden ink	81.00	121.00	199.00	430.00	725.00	7%

Group 7 – Manuals

Item #	Description	Price for 250	Price for 500	Price for 1000	Price for 2500	Price for 5000	5000 + Quantity Discount
77	Manuals - 11 X 8 1/2, 1-sided, black plus 3 color inks, with Sheriff's Office logo (provided), set up charges are to be included in the cost, up to 50 pages (training manuals)	Unbound	Unbound	Unbound	Unbound	Unbound	Unbound
		Bound	Bound	Bound	Bound	Bound	Bound
		SEE ADDENDUM # 1 PAGES					
78	Manuals - 11 X 8 1/2, 1-sided, black plus 3 color inks, with Sheriff's Office logo (provided), set up charges are to be included in the cost, 51-100 pages	Unbound	Unbound	Unbound	Unbound	Unbound	Unbound
		Bound	Bound	Bound	Bound	Bound	Bound

Item #	Description	Price for 250	Price for 500	Price for 1000	Price for 2500	Price for 5000	5000 + Quantity Discount
79	Manuals -11 X 8 1/2, 1-sided, black ink, set up charges are to be included in the cost 51 - 100 pages	Unbound	Unbound	Unbound	Unbound	Unbound	Unbound
		Bound	Bound	Bound	Bound	Bound	Bound
80	Manuals -11 X 8 1/2, 2-sided, black ink, bi-folded, stapled, set up charges are to be included in the cost up to 50 pages (Victim Assistance Supplemental Info)	Unbound	Unbound	Unbound	Unbound	Unbound	Unbound
		Bound	Bound	Bound	Bound	Bound	Bound
81	Manuals -11 X 8 1/2, 2-sided, black ink, bi-folded, stapled, set up charges are to be included in the cost 51-100 pages	Unbound	Unbound	Unbound	Unbound	Unbound	Unbound
		Bound	Bound	Bound	Bound	Bound	Bound
82	Manuals -11 X 8 1/2, 1-sided, black ink, stapled, in top left corner, yellow paper, set up charges are to be included in the cost up to 50 pages (supplemental guide for Election procedures)	Unbound	Unbound	Unbound	Unbound	Unbound	Unbound
		Bound	Bound	Bound	Bound	Bound	Bound
83	Manuals -11 X 8 1/2, 1-sided, multicolored ink, three holes punched, glossy white paper, set up charges are to be included in the cost up to 150 pages (Poll Worker's Manual)	Unbound	Unbound	Unbound	Unbound	Unbound	Unbound
		Bound	Bound	Bound	Bound	Bound	Bound
84	Manuals -8 1/2 X 14, 1-sided, multicolored card stock, black ink, two holes punched, up to 50 pages (Election day quick reference)	Unbound	Unbound	Unbound	Unbound	Unbound	Unbound
		Bound	Bound	Bound	Bound	Bound	Bound

SEE ADDENDUM # 1 PAGES

Group 8 – continuous feed forms

Item #	Description	Price for 250	Price for 500	Price for 1000	Price for 2500	Price for 5000	5000 + Quantity Discount
85	9 1/4 x 4, 3 part continuous feed receipt forms, pre-numbered consecutively, with State of Texas seal, original is white and labeled original, second sheet is pink and labeled duplicate, and the third sheet is yellow and labeled office copy	80.00	159.00	175.00	243.00	340.00	7%
86	8 1/2 x 11 continuous feed computer form paper with State of Texas Seal screened in background, printing on two sides, printed border in blue ink	50.00	97.00	107.00	156.00	189.00	7%

Group# 10**Replace Group # 10 on bid sheet with the following information:**

Item #	Description	Price for 1 list	Price for 5 lists	Price for 10 lists	10 + quantity discount
88	8 ½ x 11 printing on one side, bound books, comb binding, front/back covers (VR Alpha List for Early Voting) 500 pages	22.00	107.00	213.00	Ø
89	8 ½ x 11, printing on one side, stapled in top left corner, 200 pages (Street Guide) 200 pages	7.00	36.00	73.00	Ø
90	8 ½ x 11, printing on one side, bound with a spine, (Election Day Alpha List # of pages varies) 500 pages	22.00	107.00	213.00	Ø

Item# 95**Replace description with the following:**

"3 ½ X 2 white, recycled stock, one-sided printing, pms blue 282 and black, with logo"

Item# 96**Replace description with the following:**

"3 ½ X 2 white stock, one-sided printing, pms blue 282 and black, with logo"

Group 9 – Non-Continuous forms

Item #	Description	Price for 250	Price for 500	Price for 1000	Price for 2500	Price for 5000	5000 + Quantity Discount
87	11 X 8 1/2, 1-sided, black ink	10.00	20.00	38.00	74.00	133.00	7%

Group 10 – Lists

88	8 1/2 x 11 printing on one side, bound books, comb binding, front/back covers (VR Alpha List for Early Voting)			SEE			
89	8 1/2 x 11, printing on one side, stapled in top left corner, 200 pages (Street Guide)			ADDENDUM #1			
90	8 1/2 x 11, printing on one side, bound with a spine, 500 pages (Election Day Alpha List # of pages varies)			PAGES			

Group 11 – Business Cards

Item #	Description	Price for 250	Price for 500	Price for 1000	Price for 2500	Price for 5000	5000 + Quantity Discount
91	3 1/2 X 2, White recycled stock, one-sided printing, black ink, with Logo	29.67	34.32	42.18	85.16	148.02	7%
92	3 1/2 X 2, White stock, one-sided printing, black ink, with Logo	21.45	24.31	28.60	58.77	99.50	7%
93	3 1/2 X 2, White recycled stock, two-sided printing, black ink, with Logo	47.55	55.05	65.78	132.86	239.70	7%
94	3 1/2 X 2, White stock, two-sided printing, black ink, with Logo	45.76	51.48	58.63	122.56	212.10	7%
95	3 1/2 X 2, white recycled stock, one-sided printing, multiple color ink, with logo	39.69	44.33	52.19	109.19	197.07	7%
96	3 1/2 X 2, white stock, one-sided printing, multiple color ink, with logo	37.89	40.75	45.04	96.89	170.47	7%
97	3 1/2 X 2, White recycled stock, one-sided printing, raised lettering, black ink, with Logo	29.70	34.32	42.18	88.17	154.25	7%
98	3 1/2 X 2, White stock, one-sided printing, raised lettering, black ink, with Logo	21.45	24.31	28.60	58.77	99.75	7%
99	3 1/2 X 2, White recycled stock, two-sided printing, raised lettering, black ink, with Logo	47.55	55.05	65.78	134.86	239.70	7%

All recycled is 30% recycled stock

Item #	Description	Price for 250	Price for 500	Price for 1000	Price for 2500	Price for 5000	5000 + Quantity Discount
100	3 1/2 X 2, White stock, two-sided printing, raised lettering, black ink, with Logo	45.76	51.48	58.63	124.56	217.10	7%
101	3 1/2 X 2, white recycled stock, two-sided printing, raised lettering, black and golden ink, with logo	63.28	70.78	81.51	168.18	294.05	7%
102	3 1/2 X 2, white stock, two-sided printing, raised lettering, black and golden ink, with logo	61.49	67.21	74.36	158.88	267.45	7%
103	3 1/2 X 2, tan recycled stock, one-sided printing, raised lettering, brown ink, with logo	33.97	38.61	43.87	94.60	174.47	7%
104	3 1/2 X 2, tan stock, one-sided printing, raised lettering, brown ink, with logo	32.17	35.03	39.36	81.30	148.75	7%
105	3 1/2 X 2, tan recycled stock, one-sided printing, raised lettering, brown ink, with logo	33.97	38.61	43.87	94.60	174.47	7%
106	3 1/2 X 2, tan stock, one-sided printing, raised lettering, brown ink, with logo	32.17	35.03	39.36	81.30	148.75	7%

All recycled stock is 30% recycled stock

Group 12 - Overprinting

Item #	Description	Price for 250	Price for 500	Price for 1000	Price for 2500	Price for 5000	5000 + Quantity Discount
107	Overprinting address voter applications	30.00	30.00	30.00	70.00	128.00	7%



WILLIAMSON COUNTY
PURCHASING DEPARTMENT
301 SE INNER LOOP - SUITE 106
GEORGETOWN, TEXAS 78626

<http://wcportals.wilco.org/Procurement/>

**PRINTING SERVICES
FOR WILLIAMSON COUNTY
BID NUMBER: 10WCA024**

**BIDS MUST BE RECEIVED ON OR BEFORE: AUGUST 04, 2009– 9:30AM
BIDS WILL BE PUBLICLY OPENED: AUGUST 04, 2009– 10:00AM**

ADDENDUM # 1

JULY 24, 2009

Make the following change to last bullet item in general bid specifications on page 4 which reads:

"Bidder will submit one sample of each group with bid package"

To be replaced with

"Bidder will submit one sample of each group with bid package except for Group # 2 (NCR-paper). For this group a sample of a 2-part, 3-part and 4-part form is required in order to evaluate the quality of print and NCR-paper."

Following are changes to the bid sheet page 5-15

Item# 3 through item# 10

Add to description

"self-seal (flip and seal)"

Item# 29

Add to description

"wraparound, full vertical and full horizontal perforated lines that cross"

Item# 39**Replace description with the following:**

"NCR – 3 part 9 ½ X 14, continuous feed computer form paper, printing on one side, printed border in purple ink with marginal words"

Item# 40**Replace description with the following:**

"3 part, 8 ½ X 11 laser form, white, yellow and pink copy, red numbering on the top right hand corner, seal scanned in the center of receipt, packed backwards and three holes" punched"

Item# 41**Replace description with the following:**

"NCR – 3 part, 9 ½ X 5 continuous feed computer form paper, red numbering on the top right hand corner, seal scanned in the center of receipt"

Item# 42**Add to description**

"wraparound"

Item#43

This item is to be deleted

Item#44**Replace description with the following:**

"NCR- 4 part, 9 1/16 X 6, four colors (top page is white, then yellow, green, pink copies), 4 page set, different backprint on copies 1, 2 and 4, 25 sets to a book, bound on the top, top is stapled three times, with number sequences to be specified by department (patrol booklets)"

Item# 67**Replace description with the following:**

"11 X 4 ¼ Door Hanger, 65# Astro Bright, color to be specified, printing on one side"

Item# 68**Replace description with the following:**

"5X3 Fingerprint cards, white, black ink, glossy back, printing on one side"

Item# 72

This Item is to be deleted

Item# 73

This item is to be deleted

Replace description with the following:

Item# 75

Replace description with the following:

Group # 7

Replace Group # 7 on bid sheet with the following information:

[illegible]

Item #	Description	Price for 10 manuals	Price for 20 manuals	Price for 50 manuals	Price for 75 manuals	Price for 100 manuals	100 + Quantity Discount
79	Manuals -11 X 8 1/2, 2-sided, black ink, bi-folded, stapled, set up charges are to be included in the cost (Victim Assistance Supplemental Info)	⊛ All pricing is based on the manuals having 25, 50, 75, or 100 pages which is the top of the pricing range.					
	1-25 pages	10.00	20.00	50.00	75.00	100.00	Ø
	26-50 pages	14.00	22.00	70.00	105.00	140.00	Ø
	51-75 pages	18.00	36.00	91.00	136.00	182.00	Ø
	76-100 pages	23.00	46.00	112.00	167.00	224.00	Ø
	Over 100 pages	⊛ will have to call for pricing					Ø
80	Manuals -11 X 8 1/2, 1-sided, black ink, stapled, in top left corner, yellow paper, set up charges are to be included in the cost (supplemental guide for Election procedures)	⊛ All pricing is based on the manuals having 25, 50, 75, or 100 pages which is the top of the pricing range.					
	1-25 pages	12.00	18.00	49.00	70.00	92.00	Ø
	26-50 pages	18.00	37.00	92.00	141.00	185.00	Ø
	51-75 pages	31.00	58.00	147.00	200.00	289.00	Ø
	76-100 pages	38.00	75.00	188.00	282.00	376.00	Ø
	Over 100 pages	⊛ add .04¢ for each colored sheet printed in black					Ø
81	Manuals -11 X 8 1/2, 1-sided, multicolored ink, three holes punched, glossy white paper, set up charges are to be included in the cost up to (Poll Worker's Manual) Pages in black print	⊛ All pricing is based on the manuals having 25, 50, 75, or 100 pages which is the top of the pricing range.					
	1-25 pages	33.00	53.00	92.00	125.00	171.00	Ø
	26-50 pages	37.00	73.00	135.00	191.00	270.00	Ø
	51-75 pages	52.00	103.00	215.00	316.00	417.00	Ø
	76-100 pages	76.00	127.00	282.00	358.00	540.00	Ø
	Over 100 pages	⊛ add .06¢ per page printed in black					Ø
	Price per colored page	⊛ add .50¢ per page printed in color					Ø
82	Manuals -8 1/2 X 14, 1-sided, multicolored card stock, black ink, two holes punched, (Election day quick reference)	⊛ All pricing is based on the manuals having 25, 50, 75, or 100 pages which is the top of the pricing range.					
	1-25 pages	26.00	40.00	83.00	120.00	153.00	Ø
	26-50 pages	40.00	72.00	153.00	224.00	294.00	Ø
	51-75 pages	54.00	97.00	224.00	332.00	435.00	Ø
	76-100 pages	72.00	125.00	294.00	435.00	576.00	Ø
	Over 100 pages	⊛ add .045¢ per page printed in black					Ø

*U – unbound – 3 hole punched, **B – comb bound

**All bidders must acknowledge receipt of Addendum # 1
The addendum consists of 6 pages**

Print Name Robert + Baker III Title owner

Sign Name Robert Baker III Date 8/4/09

COMPLETED FORM MUST BE SUBMITTED WITH BID

Sincerely,

Kerstin Hancock

Kerstin Hancock
Purchasing Specialist
Williamson County