

Draft Tobacco Use Policy
8-19-10

Tobacco Use by Employees

Williamson County recognizes that tobacco use is one of most preventable causes of life-threatening diseases; therefore it is our responsibility to establish a tobacco-free work environment for our employees. Subsequently, effective 10-1-2010, smoking or use of any tobacco product by county employees will not be permitted within or on the premises of any county owned, leased or rented facilities. Premises shall be defined as buildings including any attached, protective coverings at entrances, exits or other parts of buildings; the interior space of any county owned vehicle, as well as any exterior properties owned or leased by the county including but not limited to parking lots, parking garages, building grounds, sidewalks, parks, and roads.

Employees who are employed as of the effective date will be notified of the change in policy in writing. Employees will also be informed of the county's Tobacco Cessation programs, when available. All future applicants for employment by the county will also be notified of the Tobacco Use Policy and the possible availability of smoking cessation classes.

Violation of this policy by any county employee will be subject to disciplinary action as determined by his or her supervisor.

Tobacco Use by the Public

Williamson County recognizes that tobacco use is one of the most preventable causes of life-threatening diseases; therefore it is our responsibility to establish a tobacco-free environment for our employees and visitors to county facilities. Subsequently, smoking or the use of any tobacco product is strictly prohibited within the interior of any county owned, leased or rented facility or vehicle by anyone. Furthermore, the public is prohibited from using any tobacco product within 25 feet of any entrance or exit of any county owned, leased or rented facility. Signs will be posted in all public entrances and exits of all county owned, leased or rented county facilities that explain the policy. This policy will also be posted on the county's website.