

**MINUTES OF THE WILLIAMSON COUNTY COMMISSIONERS' COURT
MEETING
SEPTEMBER 7, 2010**

STATE OF TEXAS)(

COUNTY OF WILLIAMSON)(

BE IT REMEMBERED that at 9:44 A.M. on TUESDAY, SEPTEMBER 7, 2010, a REGULAR SESSION of the Commissioners' Court of Williamson County, Texas, was held with the following being present, to-wit:

Present: Dan A. Gattis, County Judge
Lisa Birkman, Commissioner Precinct 1
Cynthia Long, Commissioner Precinct 2
Valerie Covey, Commissioner Precinct 3
Ron Morrison, Commissioner Precinct 4
Nancy E. Rister, County Clerk
Attendees: Dale Rye, County Attorney General Counsel
Connie Singleton, Deputy County Clerk

1. Review and approval of minutes.

Motion By: Commissioner Precinct 4 Ron Morrison

Second By: Commissioner Precinct 3 Valerie Covey ***Motion: To approve the minutes of the last meeting.***

Aye: County Judge Dan A. Gattis
Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 3 Valerie Covey
Commissioner Precinct 4 Ron Morrison

2. Consider noting in minutes any off right-of-way work on any County road done by Road & Bridge Unified System.

No action was taken.

3. Hear County Auditor concerning invoices, bills, Quick Check Report, and Wire Transfers submitted for payment and take appropriate action including, but not limited to approval for payment provided said items are found by the County Auditor to be legal obligations of the county.

Donna Baker Accounts Payable/Payroll Manager addressed the Court.

Commissioner Birkman abstained in regards to bills for Gabriels Funeral Chapel. (Conflict of Interest Affidavit attached)

Motion By: Commissioner Precinct 3 Valerie Covey

Second By: Commissioner Precinct 4 Ron Morrison ***Motion: To authorize the payment of bills totaling \$2,949,088.61 from computer printout, Addendum, Wire Transfer, Quick Check Report from the proper line items, if found by the County Auditor to be legal expenses as appropriated in the County budget.***

Aye: County Judge Dan A. Gattis
Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 3 Valerie Covey
Commissioner Precinct 4 Ron Morrison

4. **Citizen comments.**

Jim Dillon of Liberty Hill addressed the Court.

CONSENT AGENDA

The Consent Agenda includes routine items that the Court may act on with one single vote. The Judge or a Commissioner may pull any item from the Consent Agenda in order that the Court discuss and act upon it individually as part of the Regular Agenda.
(Items 5 - 18)

5. **Discuss and consider approving a line item transfer for the District Attorney's Office.**

Motion By: Commissioner Precinct 1 Lisa Birkman

Second By: Commissioner Precinct 3 Valerie Covey

Motion: To approve a line item transfer for the District Attorney's Office:

From	0100-0440-004932	DA/Trial Expenses	\$2,000.00	
To	0100-0440-004236	DA/Extradition	\$2,000.00	

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

6. **Discuss and consider approving a line item transfer for JP #4.**

Motion By: Commissioner Precinct 1 Lisa Birkman

Second By: Commissioner Precinct 3 Valerie Covey

Motion: To approve a line item transfer for Justice of the Peace Precinct #4:

From	0100-0454-001100	Salaries	\$1,369.11	
To	0100-0454-001107	Temp Labor	\$1,369.11	

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

7. **Discuss and consider approving a line item transfer for Facilities.**

Motion By: Commissioner Precinct 1 Lisa Birkman

Second By: Commissioner Precinct 3 Valerie Covey

Motion: To approve a line item transfer for Facilities:

From	0100-0509-003105	Paper Supplies	\$1,828.80	
From	0100-0509-005700	Vehicles>\$5000	\$73.00	
From	0100-0509-004962	Janitorial Contract Service	\$171.70	
To	0100-0509-003002	Vehicle Equipment<\$5000	\$2,073.50	

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

8. **Discuss and consider approving a line item transfer for County Court #1.**

Motion By: Commissioner Precinct 1 Lisa Birkman

Second By: Commissioner Precinct 3 Valerie Covey

Motion: To approve a line item transfer for County Court #1:

From	0100-0426-004350	CC#1/Printed Materials	\$200.00	
From	0100-0426-004932	CC#1/Trial Expenditures	\$250.00	
From	0100-0426-004999	CC#1/Miscellaneous	\$150.00	
To	0100-0426-004010	CC#1/Visiting Judge	\$600.00	

Aye: County Judge Dan A. Gattis
Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 3 Valerie Covey
Commissioner Precinct 4 Ron Morrison

9. Discuss and consider approving a line item transfer for all District Courts.

Motion By: Commissioner Precinct 1 Lisa Birkman

Second By: Commissioner Precinct 3 Valerie Covey

Motion: To approve a line item transfer for all District Courts:

From	0100-0435-004999	All Dist Cts/Miscellaneous	\$200.00	
To	0100-0435-004212	All Dist Cts/Postage	\$200.00	

Aye: County Judge Dan A. Gattis
Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 3 Valerie Covey
Commissioner Precinct 4 Ron Morrison

10. Discuss and consider approving a line item transfer for Records Management.

Motion By: Commissioner Precinct 1 Lisa Birkman

Second By: Commissioner Precinct 3 Valerie Covey

Motion: To approve a line item transfer for Records Management:

From	0390-0390-004100	Professional Services	\$800.00	
To	0390-0390-003001	Small Equip & Tools < \$5,000	\$800.00	

Aye: County Judge Dan A. Gattis
Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 3 Valerie Covey
Commissioner Precinct 4 Ron Morrison

11. Discuss and consider approving a line item transfer for Emergency Management.

Motion By: Commissioner Precinct 1 Lisa Birkman

Second By: Commissioner Precinct 3 Valerie Covey

Motion: To approve a line item transfer for Emergency Management:

From	0100-0541-004210	Internet Services	\$400.00	
To	0100-0541-004209	Cell Phone / Pager	\$400.00	
From	0100-0541-004210	Internet Service	\$400.00	
To	0100-0541-003011	Computer Software	\$400.00	

Aye: County Judge Dan A. Gattis
Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey
Commissioner Precinct 4 Ron Morrison

12. Discuss and consider approving a line item transfer for JP #1.

Motion By: Commissioner Precinct 1 Lisa Birkman

Second By: Commissioner Precinct 3 Valerie Covey **Motion: To approve a line item transfer for Justice of the Peace Precinct #1 (with change of account # 0100-0409-004998 Contengencies to 0100-0451-004310 JP #1 Advertising):**

From	0100-0451-004310	JP#1 Advertising	\$900.00	<input type="checkbox"/>
To	0100-0451-004002	JP#1/Jurors	\$200.00	<input type="checkbox"/>
To	0100-0451-004192	JP#1/Autopsy Transport	\$700.00	<input type="checkbox"/>

Aye: County Judge Dan A. Gattis
Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 3 Valerie Covey
Commissioner Precinct 4 Ron Morrison

13. Discuss and considering approving a \$100 memorial tree dedication for Joseph & Gracie Bishop.

Motion By: Commissioner Precinct 1 Lisa Birkman

Second By: Commissioner Precinct 3 Valerie Covey **Motion: To approve a \$100 memorial tree dedication for Joseph & Gracie Bishop.**

Aye: County Judge Dan A. Gattis
Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 3 Valerie Covey
Commissioner Precinct 4 Ron Morrison

14. Discuss and considering approving a \$100 memorial tree dedication for Mrs. Joyce Ann Roberts.

Senior Director of Parks & Recreation Jim Rodgers addressed the Court.

Motion By: Commissioner Precinct 1 Lisa Birkman

Second By: Commissioner Precinct 3 Valerie Covey **Motion: To approve a \$100 memorial tree dedication for Mrs. Joyce Ann Roberts.**

Aye: County Judge Dan A. Gattis
Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 3 Valerie Covey
Commissioner Precinct 4 Ron Morrison

15. Consider and take appropriate action on authorizing the transfer of various items to auction/donation/destruction. (Complete list filed with official minutes)

Motion By: Commissioner Precinct 1 Lisa Birkman

Second By: Commissioner Precinct 3 Valerie Covey **Motion: To authorize the transfer of various items to auction/donation/destruction.**

Aye: County Judge Dan A. Gattis
Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 3 Valerie Covey
Commissioner Precinct 4 Ron Morrison

16. Discuss and consider approval of License Agreement for Summerlyn Subdivision, Pct. #2.

Motion By: Commissioner Precinct 1 Lisa Birkman

Second By: Commissioner Precinct 3 Valerie Covey **Motion: To approve License Agreement for Summerlyn Subdivision, Pct. #2.**

Aye: County Judge Dan A. Gattis
Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 3 Valerie Covey
Commissioner Precinct 4 Ron Morrison

17. Discuss and consider final plat approval of Summerlyn, Phase L-3, Pct. #2.

Motion By: Commissioner Precinct 1 Lisa Birkman

Second By: Commissioner Precinct 3 Valerie Covey **Motion: To approve the final plat for Summerlyn, Phase L-3, Pct. #2.**

Aye: County Judge Dan A. Gattis
Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 3 Valerie Covey
Commissioner Precinct 4 Ron Morrison

18. County acceptance of court awarded forfeiture of 2008 Toyota Highlander for Sheriff's Office.

Motion By: Commissioner Precinct 1 Lisa Birkman

Second By: Commissioner Precinct 3 Valerie Covey **Motion: To approve acceptance of court awarded forfeiture of 2008 Toyota Highlander for Sheriff's Office.**

Aye: County Judge Dan A. Gattis
Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 3 Valerie Covey
Commissioner Precinct 4 Ron Morrison

REGULAR AGENDA

19. Discuss and take appropriate action on road bond program.

Senior Director of Infrastructure Bob Daigh addressed the Court.

No action was taken.

20. Consider approving Change Order No. 4 in the amount of \$667,610.00 for BUS 79 drainage, a Road Bond project in Precinct #4.

Senior Director of Infrastructure Bob Daigh addressed the Court.

Motion By: Commissioner Precinct 4 Ron Morrison

Second By: Commissioner Precinct 3 Valerie Covey **Motion: To approve Change Order No. 4 in the amount of \$667,610.00 for BUS 79 drainage.**

Aye: County Judge Dan A. Gattis
Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 3 Valerie Covey
Commissioner Precinct 4 Ron Morrison

21. Consider authorizing the County Judge to execute an interlocal agreement with Chisholm Trail SUD regarding relocation of waterline under Ronald Reagan Blvd.

Motion By: Commissioner Precinct 3 Valerie Covey

Second By: Commissioner Precinct 4 Ron Morrison ***Motion: To authorize the County Judge to execute an interlocal agreement with Chisholm Trail SUD regarding relocation of waterline under Ronald Reagan Blvd.***

Aye: County Judge Dan A. Gattis
Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 3 Valerie Covey
Commissioner Precinct 4 Ron Morrison

22. **Consider authorizing the County Judge to execute a real estate contract with 452 Ltd. for right-of-way needed on SH 29. (P3)**

Motion By: Commissioner Precinct 3 Valerie Covey

Second By: Commissioner Precinct 4 Ron Morrison ***Motion: To authorize the County Judge to execute a real estate contract with 452 Ltd. for right-of-way needed on SH 29. (P3)***

Aye: County Judge Dan A. Gattis
Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 3 Valerie Covey
Commissioner Precinct 4 Ron Morrison

23. **Consider authorizing the County Judge to execute a real estate contract with Westover Venture for right-of-way needed on SH 195. (P124C)**

Motion By: Commissioner Precinct 3 Valerie Covey

Second By: Commissioner Precinct 4 Ron Morrison ***Motion: To authorize the County Judge to execute a real estate contract with Westover Venture for right-of-way needed on SH 195. (P124C)***

Aye: County Judge Dan A. Gattis
Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 3 Valerie Covey
Commissioner Precinct 4 Ron Morrison

24. **Consideration and action with respect to the Pearson Place Road District Bond Election to be held on November 2, 2010 and approval of the Joint Election Agreement and the Contract for Election Services to be entered into in connection with such election.**

Attorney Charlie Crossfield addressed the Court.

Motion By: Commissioner Precinct 1 Lisa Birkman

Second By: Commissioner Precinct 3 Valerie Covey ***Motion: To approve the Pearson Place Road District Bond Election to be held on November 2, 2010 and approval of the Joint Election Agreement and the Contract for Election Services to be entered into in connection with such election.***

Aye: County Judge Dan A. Gattis
Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 3 Valerie Covey
Commissioner Precinct 4 Ron Morrison

**COMMISSIONERS' COURT RECESSED TO ROAD DISTRICT MEETING
AT 10:04 A.M. AND RECONVENED AT 10:06 A.M.ON TUESDAY,
SEPTEMBER 7, 2010.**

25. **Discuss and consider approving the remodel and renovation plans for the original Round Rock Annex located at 211 Commerce Cove, Buildings A & B, in Round Rock, Texas.**

The following addressed the Court:
Senior Director of Infrastructure Bob Daigh
Director of Social Services Cynthia Guerrero
Budget Officer Ashlie Koenig
Director of the Community Supervision and Corrections Department Marty Griffith
Director of EMS Kenny Schnell

Motion By: County Judge Dan A. Gattis

Second By: Commissioner Precinct 1 Lisa Birkman ***Motion: To authorize the remodel and renovation plans for the original Round Rock Annex located at 211 Commerce Cove, Buildings A & B, in Round Rock in the amount of \$126,450 using funds from Probation, the Health District and from this year and next year's county budget.***

Aye: County Judge Dan A. Gattis
Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 3 Valerie Covey
Commissioner Precinct 4 Ron Morrison

26. Discuss and take appropriate action for proposal for distribution of Incentive Pay to be awarded in FY 2011.

The following addressed the Court:
Senior Director of Human Resources Lisa Zirkle
General Counsel Dale Rye
First Assistant County Auditor Julie Kiley
Accounts Payable/Payroll Manager Donna Baker

Motion By: County Judge Dan A. Gattis

Second By: Commissioner Precinct 4 Ron Morrison ***Motion: To authorize the Human Resources Department to transmit to all Department Heads and Elected Officials that all employee evaluations must be completed by September 30, 2010 to be eligible for incentive pay.***

Aye: County Judge Dan A. Gattis
Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 3 Valerie Covey
Commissioner Precinct 4 Ron Morrison

27. Discuss and take appropriate action on FY 2011 requested reclassifications from IT Dept and JP4 and HR recommendations on those requests.

The following addressed the Court:
Senior Director of Human Resources Lisa Zirkle
Senior Director of Technology Services Jay Schade

Motion By: Commissioner Precinct 4 Ron Morrison

Second By: Commissioner Precinct 2 Cynthia Long ***Motion: To approve FY 2011 requested reclassifications from IT Dept and Justice of the Peace Precinct #4 and Human Resources recommendations on those requests.***

Aye: County Judge Dan A. Gattis
Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 4 Ron Morrison
Nay: Commissioner Precinct 3 Valerie Covey

28. Consider renewal of agreement with Texas Workforce Commission with Precinct #2 Constable's office.

Motion By: Commissioner Precinct 2 Cynthia Long

Second By: Commissioner Precinct 3 Valerie Covey ***Motion: To approve renewal of agreement with Texas Workforce Commission and Precinct #2 Constable's office.***

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 3 Valerie Covey
Commissioner Precinct 4 Ron Morrison

29. Consider an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment to acknowledge additional revenues for the County Tax Assessor/Collector.

Motion By: Commissioner Precinct 2 Cynthia Long

Second By: Commissioner Precinct 3 Valerie Covey

Motion: To approve an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment to acknowledge additional revenues for the County Tax Assessor/Collector:

From/To	Acct No.	Description	Amount	
	0100-0000-362220	VIT Contributions	\$20.00	

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 3 Valerie Covey
Commissioner Precinct 4 Ron Morrison

30. Consider an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment to acknowledge additional expenditures.

Motion By: Commissioner Precinct 2 Cynthia Long

Second By: Commissioner Precinct 3 Valerie Covey

Motion: To approve an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment to acknowledge additional expenditures:

From/To	Acct No.	Description	Amount	
	0100-0509-004211	Telephone & Cable	\$20.00	

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 3 Valerie Covey
Commissioner Precinct 4 Ron Morrison

31. Consider an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment for Park Donations.

Motion By: Commissioner Precinct 2 Cynthia Long

Second By: Commissioner Precinct 3 Valerie Covey

Motion: To approve an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment for Park Donations:

From/To	Acct No.	Description	Amount	
	0100-0000-367403	Park Donations	\$2,357.50	

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 3 Valerie Covey
Commissioner Precinct 4 Ron Morrison

32. Consider an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment to acknowledge use of Park Donations.

Motion By: Commissioner Precinct 2 Cynthia Long

Second By: Commissioner Precinct 3 Valerie Covey

Motion: To approve an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment to acknowledge use of Park Donations:

From/To	Acct No.	Description	Amount	
	0100-0510-003670	Use of Donations	\$2,357.50	

Aye: County Judge Dan A. Gattis
Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 3 Valerie Covey
Commissioner Precinct 4 Ron Morrison

33. Comments from Commissioners.

There were no comments.

**COMMISSIONERS' COURT ADJOURNED AT 11:01 A.M. ON TUESDAY,
SEPTEMBER 7, 2010.**

THE FOREGOING MINUTES had at a Regular Session of Commissioners' Court of Williamson County, Texas, having been read are hereby approved this 14th day of November, 2010.



ATTEST: Nancy E. Rister, Clerk of Commissioners' Court, Williamson County, Texas

By: Connie Singleton, Deputy