

**WILLIAMSON COUNTY BID FORM**  
**JANITORIAL SERVICES FOR WILLIAMSON COUNTY**  
**ANNUAL CONTRACT**  
**BID NUMBER: 11WCA020**

NAME OF BIDDER: Villeda Building Service, LLC

Mailing Address: 16804 Brewer Blackbird Dr.

City: Pflugerville State: TX Zip: 78660

Email Address: VBSLLC@ymail.com

Telephone: ( 512 ) 944.8260 Fax: ( 512 ) 828.6833

CHECK ONE OF THE FOLLOWING:

☒ low item basis. (Will accept award on "any or all" items.)

☐ all or none" basis. (Will accept award of "all" items only. If left blank, low item will apply.)

- The bidder confirms that he/she has read the entire document and agrees to the terms herein.
- The bidder is acknowledging the Conflict of Interest Clause and agrees to follow necessary requirements

The undersigned, by his/her signature, represents that he/she is authorized to bind the bidder to fully comply with the terms and conditions of the attached Invitation for Bid, Specifications, and Special Provisions for the amount(s) shown on the accompanying bid sheet(s).

 Date of BID: 07/26/2010  
Signature of Person Authorized to Sign BID

Printed Name and Title of Signer: Alai Villeda / President

**DO NOT SIGN OR SUBMIT WITHOUT READING ENTIRE DOCUMENT**

**THIS FORM MUST BE COMPLETED, SIGNED, AND RETURNED WITH BID**

# Williamson County Janitorial Service Bid Sheet

## Attachment "A"

### Attach to the Official Williamson County Bid Form

**NOTE: All contractors submitting a bid should read special instructions page for each building listed.  
Bid each building with a monthly cost.**

Building #	Location	Cleaning Cost Per Building Per Month	Window Cleaning Cost biannual
1000	Courthouse 710 Main Street, Georgetown	<u>945.34</u>	<u>                    </u>
1001	Historical Society - Farmer's State Bank Bldg 716 Austin Avenue, Georgetown	<u>220.25</u>	<u>                    </u>
1002	Health Department 100 3rd Street, Georgetown	<u>292.17</u>	<u>                    </u>
1003	Taylor Health Department 115 West 6th Street, Taylor	<u>292.70</u>	<u>                    </u>
1005 & 1006	Round Rock Annex, Bldgs A & B 211 Commerce Cove, Round Rock	<u>1,242.47</u>	<u>                    </u>
1008	Sheriff Administration 508 South Rock Street, Georgetown	<u>878.12</u>	<u>                    </u>
1009	Criminal Justice Center 405 MLK, Georgetown	<u>4,688.36</u>	<u>                    </u>
1011	Lott Building 107 S Holly, Georgetown	<u>180.16</u>	<u>                    </u>
1012	Health Department Education Bldg 300 North Main Street, Georgetown	<u>117.00</u>	<u>                    </u>
1013	Health Department - Environmental 303 Main Street, Georgetown	<u>180.16</u>	<u>                    </u>
1017	ABC/Game Warden 517 Pine Street, Georgetown	<u>117.00</u>	<u>                    </u>
1019	EMS Station 801 - Captain's Headquarters 305 MLK, Georgetown	<u>180.16</u>	<u>                    </u>
1020	EMS Administration 303 MLK, Georgetown	<u>180.16</u>	<u>                    </u>

# Williamson County Janitorial Service Bid Sheet

## Attachment "A", Continued

Building #	Location	Cleaning Cost Per Building Per Month	Window Cleaning Cost biannual
1022	Health Department Administration 300 North Main Street, Georgetown	<u>170.25</u>	<u>                    </u>
1026	Central Maintenance Facility 1900 Georgetown Inner Loop, Georgetown	<u>585.42</u>	<u>                    </u>
1026C	CMF Building C, Impound Office 1900 Georgetown Inner Loop, Georgetown	<u>117.00</u>	<u>                    </u>
1063	Facilities Maintenance Office 3101 SE Inner Loop, Georgetown	<u>180.16</u>	<u>                    </u>
1032	Cedar Park Annex 350 Discovery Blvd, Cedar Park	<u>1,413.54</u>	<u>                    </u>
1033	Taylor Annex 412 Vance Street, Taylor	<u>685.42</u>	<u>                    </u>
1043	Inner Loop Annex, Incl. CSCD/Adult Probation 301 SE Inner Loop, Georgetown	<u>1,898.95 / 389.06</u>	<u>                    </u>
1044	Constable Precinct 4 2501 Mallard Lane, Taylor	<u>180.16</u>	<u>                    </u>
1045	Juvenile Justice Center 1821 SE Inner Loop, Georgetown	<u><del>1,898.95</del> 2,600.00</u>	<u>                    </u>
1048	Justice of the Peace Precinct 4 211 W 6th, Taylor	<u>170.25</u>	<u>                    </u>
1050	Hutto Sheriff's Office Community Room 3901 CR 130	<u>117.00</u>	<u>                    </u>
1051	Tax Office (Old Development Svcs Bldg) 904 S Main St., Georgetown	<u>389.00</u>	<u>                    </u>
1054	EMS Training Center 321 W 8 <sup>th</sup> St. Georgetown	<u>220.25</u>	<u>                    </u>
1055	Mental Health Building 323 W 8 <sup>th</sup> St. Georgetown	<u>180.16</u>	<u>                    </u>

## Attachment "A"

.N/A	WILCO Regional Animal Shelter 1855 SE Inner Loop, Georgetown	<u>320.50</u>	<u>                    </u>
1061	Commissioner's Office 3010 Williams Dr. Ste. 19 Georgetown, TX	<u>180.16</u>	<u>                    </u>
1062	Hutto Annex 350 Exchange Blvd, Suites 100 and 101, Hutto	<u>180.16</u>	<u>                    </u>
1064	Children's Advocacy Center 1811 SE Inner Loop, Georgetown	<u>220.25</u>	<u>                    </u>
1066	Round Rock Jester Annex 1801 East Old Settler's Blvd, Round Rock Sheriff Substation 1781 Old Settlers Road, Round Rock	<u>963.54</u> <u>220.25</u>	<u>                    </u>

**Janitorial Service****Attachment "B"**

Cleaning of carpet and tile will be directed by the Facilities Maintenance Department after award of contract.

Carpet Shampooing, Wet Extraction Method	<u>.07¢</u>	per square foot
Emergency Labor	<u>12.00</u>	per man hour
Scrub and Waxing	<u>8.00</u>	per square foot
Stripping and Waxing	<u>10.00</u>	per square foot
Burnishing	<u>5.00</u>	per square foot
Day Porter (8 hours per day)	<u>10.35</u>	per man hour
Day Porter (4 hours per day)	<u>10.35</u>	per man hour
Both Day Porters will be stationed at CJC and will be available to respond County-wide (must have vehicle)		

**ALTERNATE ONE (1): Window Cleaning**

Window Cleaning to include, but not limited to: outside 2 times per year, inside 1 time per year

Biannual cost 2,700 total cost for all buildings per year

**ALTERNATE TWO (2): Paper Supplies:**

Supplies will be delivered to, inventoried, and warehoused at the County warehouse at 301 SE Inner Loop in Georgetown. Supplies will be picked up at county warehouse as needed by selected vendor. Williamson County is tax exempt therefore the Vendor must obtain a tax exempt certificate from the County that must be used when making purchases for the County.

Vendor's mark up percent (%) N/A

Cost estimate for paper supplies per year for all facilities N/A

Markup on supplies will be done with the following simple math equation. Example:

\$100.00 supplies @ 10% mark up:

\$100.00 (cost of supplies)  
 +\$10.00 (10% of \$100.00)  
 \$110.00 (marked up cost to county)

This mark up method will be used on paper supplies and other items, such as, but not limited to, floor mats or trash cans, as requested by Facilities Maintenance Department.