



MEMORANDUM

To: Williamson County Commissioners Court
From: Mary Clark, Executive Assistant
Date: November 10, 2010
Subject: Redistricting

- Commissioner Birkman and Commissioner Covey will co-chair the committee:
Other committee members:
 - Mary Clark, Executive Assistant – Commissioner, Pct. 1
 - Hank Prejean, County Attorney's Office
 - Richard Semple, Director - GIS & 911 Addressing
 - Rick Barron, Director - Elections
 - Candi Zaccheus, GIS Analyst - Elections
- June 29th, a request for proposals was issued by the court
- July 21, 2010 – at 2:00 p.m., opened the requests for proposal
 - We received proposals from the following firms:
 - Knight & Partners
 - Rolando Rios
 - Barrett & Smith
 - Bickerstaff Heath Delgado Acosta, LLP
 - Beirne, Maynard & Parsons, L.L.P.
 - Federal Compliance Consulting LLC
- Sept. 20, 2010
 - The committee interviewed 3 finalists:
 - Knight & Partners
 - Beirne, Maynard & Parsons, L.L.P.
 - Bickerstaff Heath Delgado Acosta, L.L.P
- The firms were ranked by all committee members on a 100 point scale:
 - Basic Qualifications (10 Points)
 - Ability to Preform (10 Points)
 - Geographic Proximity (10 Points)

- Performance History / References (10 Points)
 - Proposed Project Approach & Scope of Services to be Provided (50 Points)
 - The highest ranking firm was Beirne, Maynard & Parsons, L.L.P.
 - November 10th, 2010 – Agenda item submitted:
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On June 29th, a request for proposals was issued by the Williamson County Commissioners Court On July 21, 2010 – at 2:00 p.m. the proposals were opened at the 3151 S. E. Inner Loop. We received proposals from the following 6 firms: Knight & Partners, Rolando Rios, Barrett & Smith, Bickerstaff Heath Delgado Acosta, Beirn Maynard & Parsons, and Federal Compliance Consulting. On Sept. 20, 2010, The committee, consisting of Commissioners Birkman and Covey, Hank Prejean, Mary Clark, Richard Semple, Rick Barron and Candi Zaccheus, interviewed 3 finalists: Knight & Partners, Beirne, Maynard & Parsons, L.L.P. and Bickerstaff Heath Delgado Acosta, L.L.P

The firms were ranked by all committee members on a 100 point scale:

- Basic Qualifications (10 Points)
- Ability to Preform (10 Points)
- Geographic Proximity (10 Points)
- Performance History / References (10 Points)
- Proposed Project Approach & Scope of Services to be Provided (50 Points)

The highest ranking firm was Beirne, Maynard & Parsons, L.L.P.

Today the committee is making the recommendation that the Williamson County Commissioners Court enter into an agreement with Beirne, Maynard & Parsons, L.L.P. to provide "Redistricting Services" for Williamson County. The firm proposes a blended hourly rate for all lawyers of \$365 per hour, with a project not to exceed amount of \$50,000, inclusive of reimbursement expenses for their attorneys, from initial assessment through Department of Justice and/or U.S. District Court pre-clearance filing. The firm will provide an initial assessment for a flat fee of \$2,500. If it is necessary for the county to prepare new plans based upon the U.S. Census information, the fee will be included in the project not-to-exceed amount. The bid does not include litigation. If litigation ensues, the firm will defend the county at the blended rate of \$365/hour, plus expenses. The funds for this service will come out of professional services in the general fund. Line item 01-0100-0409-004100.

Attached is a copy of the proposal as well as a memo documenting the procedure.