

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE		PAGE OF PAGES 1 1	
2. AMENDMENT/MODIFICATION NO. P00003		3. EFFECTIVE DATE See Block 16C		4. REQUISITION/PURCHASE REQ. NO.	
5. PROJECT NO. (If applicable)		6. ISSUED BY CODE ICE/DM/DC-DC		7. ADMINISTERED BY (If other than Item 6) CODE ICE/DM/DC-DC	
ICE/Detent Mngt/Detent Contracts-DC Immigration and Customs Enforcement Office of Acquisition Management 801 I Street NW, Suite 930 Washington DC 20536		ICE/Detent Mngt/Detent Contracts-DC Immigration and Customs Enforcement Office of Acquisition Management 801 I Street NW, Suite 930 Attn: <<Enter Contract Specialist>> Washington DC 20536			
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) WILLIAMSON COUNTY OF 710 S MAIN STREET SUITE 301 GEORGETOWN TX 786265703		(x)		9A. AMENDMENT OF SOLICITATION NO.	
CODE 0769300490000 FACILITY CODE				9B. DATED (SEE ITEM 11)	
		x		10A. MODIFICATION OF CONTRACT/ORDER NO. DROIGSA-10-0002	
				10B. DATED (SEE ITEM 13) 01/28/2010	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended.
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

See Schedule

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
X	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: MUTUAL AGREEMENT OF THE PARTIES
	D. OTHER (Specify type of modification and authority)


E. IMPORTANT: Contractor ☐ is not, ☒ is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

DUNS Number: 076930049

The purpose of this no cost modification is to replace the Performance Monitoring Tool (PMT) under Attachment (3) Quality Assurance Surveillance Plan (QASP) with the Attached PMT.
Period of Performance: 02/01/2010 to 01/31/2015
Except as modified herein, all other terms and condition of DROIGSA-10-0002 remain unchanged and in full force and effect.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
		Jerald H. Neveleff	
15B. CONTRACTOR OFFER NO.		16B. UNITED STATES OF AMERICA	
15C. DATE SIGNED 12-7-10		16C. DATE SIGNED	



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Frequency				Residential Standard	Rating A/D/NO	Corrective Action Required / Comments
1. Admission and Release						
	W	M	Q			
		X		ICE information is available for initial placement		
		X		Medical screening takes place within timeframes		
		X		Resident's personal effects are inventoried		
		X		Resident funds accountability in place for admin/release		
		X		All searches are completed according to policy and are documented.		
		X		Appropriate clothing and bedding are issued; Residents are allowed to retain personal clothing including undergarments.		
		X		Orientation material is provided in English, Spanish or most prevalent second language. All orientations are conducted in person.		
2. Contraband						
	W	M	Q			
			X	Policy is in place for handling of contraband		
X				Contraband is disposed of properly and documented		
X				Facility staff make a concerted effort to control contraband		
3. Correspondence and Other Mail						
	W	M	Q			
		X		Incoming mail is screened, but not read, and delivered daily		
		X		Outgoing mail is screened for contraband		
		X		Legal mail is opened in front of the resident		



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		X		Incoming funds are processed properly			
	X			Rules for correspondence and other mail are posted in living or common areas and the resident handbook			
		X		Facility has a system for residents to purchase stamps			
4. Resident Handbook							
	W	M	Q				
		X		Staff are aware of handbook contents and follow procedures			
		X		Available in both English and Spanish and/or second most prevalent language			
			X	Handbook is updated as necessary			
		X		Orientation materials are available to residents with limited reading ability			
5. Resident Files							
	W	M	Q				
		X		Files are created for each new arrival			
		X		Resident files contain documents generated during custody			
		X		Resident files maintained in a secure area			
DA6. Disciplinary and Behavior Management Policy							
	W	M	Q				
		X		Rules of conduct/sanctions provided in writing			
		X		Incident reports are investigated within 24 hours			
		X		Disciplinary panel adjudicates infractions			
		X		Disciplinary sanctions are in accordance with Standards			
		X		Staff representation is available			
7. Emergency Plans							

[illegible][illegible]

D = Daily · W = Weekly · M = Monthly · Q = Quarterly · Δ = Acceptable · D = Deficient · N/Q = Not Q



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D = Daily · W = Weekly · M = Monthly · Q = Quarterly · A = Acceptable · D = Deficient · N/Q = Not Q



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			X	Staff are positioned in or immediately adjacent to resident living areas to permit them to see or hear and respond promptly to emergency			
X				Tools being taken into the secure area of the facility are inspected and inventoried			
11. Food Service							
	W	M	Q				
	X			Appropriate safety measures for sharps are in place			
		X		Appropriate food temperatures are maintained for both hot and cold food			
	X			Food Service department is maintained at a high level of sanitation			
		X		Residents receive safety and appropriate equipment training prior to beginning work in department			
		X		A minimum of two hot meals is served daily and special needs are accommodated			
			X	Facility has a standard 35 day cycle menu			
			X	A registered dietician conducts nutritional analysis			
		X		All menu changes are documented			
			X	Common fare menu is available for authorized residents			
		X		Weekly inspections are conducted and documented			
12. Funds and Personal Property							
	W	M	Q				
		X		Inventory of personal property/funds is maintained			
		X		Funds/valuables documented on receipt			
		X		Residents property searched for contraband			



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	X			Staff forward arriving residents medication to medical staff			
		X		Resident funds are deposited into the cash box			
		X		Staff secure every container used to store property with a tamper-proof numbered strap			
			X	Quarterly audits of resident baggage & luggage are conducted, verified, and logged			
13. Resident Grievance Procedures							
	W	M	Q				
			X	Grievance procedures in place			
		X		Staff awareness of procedures for emergency grievances			
		X		Grievance log is utilized			
		X		Staff forward any grievances alleging staff misconduct to ICE			
		X		Informal resolution to a resident grievance documented in resident file			
14. Hold Area in Resident Facilities							
	W	M	Q				
		X		All residents are searched upon admission, in accordance with the FRS			
		X		Residents are not kept in holding areas longer than 12 hours.			
		X		Maintain location log for each resident in holding areas(Resident activity log)			
		X		Written evacuation plan posted for each hold room			
		X		Hold area contain sufficient seating for the number of residents held			
		X		Residents are provided with basic personal hygiene items such as water, soap, toilet paper, cups for water, feminine hygiene items			



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		X		Staff closely supervises the residential holding area. Holding areas are irregularly monitored. Holding room doors are not locked.			
15. Hunger Strikes							
	W	M	Q				
		X		Procedures for referring resident to medical if verbally refused or observed refusing to eat beyond 72 hours			
		X		Staff receive training in identification of hunger strike			
		X		Process for determining reason for hunger strike			
16. Key and Lock Control							
	W	M	Q				
		X		Maintain inventories of all keys/locks/locking devices			
		X		Emergency keys are available for all areas of the facility			
		X		Chit system used to issue security equip./keys/radios			
		X		Policy regarding restricted keys present and followed by staff			
		X		Facility has a key accountability policy and procedures to ensure key accountability. The keys are physically counted daily			
		X		Locks and locking devices are continually inspected, maintained, and inventoried			
17. Access to Legal Material							
	W	M	Q				
		X		Adequate equipment is available for residents			
		X		Legal /law library materials are current and available for residents.			



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		X		Denials documented			
		X		Schedule for use implemented 5 hours weekly per resident			
		X		Access to legal material within 24 hours of written request			
		X		Indigent residents provided free stamps/envelopes for legal matters			
18. Group Presentations on Legal Rights							
	W	M	Q				
			X	ICE/DRO approved videos played for all incoming residents			
		X		Posters announcing presentation appear in common areas at least 48 hours prior to presentation			
		X		Facility ensures adequate presentations so all residents wanting to attend have the opportunity			
19. Marriage Requests							
	W	M	Q				
			X	Written marriage requests approved by FOD			
20. Medical Care							
	W	M	Q				
		X		Intake process includes medical and mental health screening			
		X		Sick call procedures established			
		X		Adequate medical staff are available proportionate to the population			
		X		Pharmaceuticals are stored in a secure area			
		X		All residents receive physical examination/assessment within 14 days of arrival. All minor residents physical examination/assessment within 48 hours of arrival.			



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22. Post Orders

23. Recreation



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		X		Where cover is not provided to mitigate inclement weather, residents are provided weather-appropriate equipment and attire			
24. Religious Practices							
	W	M	Q				
		X		Residents are allowed to engage in religious services			
		X		Authorized religious items are allowed in resident possession			
25. Staff-Resident Communication							
	W	M	Q				
	X	X		Housing unit rounds conducted daily by staff			
	X	X		Housing unit rounds conducted daily by Deportation Staff			
		X		Resident requests answered within 72 hours			
		X		ICE visit schedules are posted in housing unit			
		X		Request forms are available to residents			
		X		There is a secure box available for residents to place requests in for ICE staff that is checked on a daily basis			
		X		Unannounced ICE staff housing unit visits occur weekly			
	X			Visiting staff observe, document and communicate current climate and conditions of confinement			
26. Suicide Prevention and Intervention							
	W	M	Q				
			X	The facility has a written suicide prevention and intervention program approved and signed by the health authority and facility administrator which is reviewed annually			



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			X	Every new staff member receives suicide-prevention training. Suicide-prevention training occurs during the employee orientation program and annually thereafter			
			X	The facility has a designated and approved isolation room for evaluation and treatment			
	X			Staff observes and documents the status of a suicide-watch resident at least once every 15 minutes			

27. Telephone Access

	W	M	Q				
		X		Upon intake, residents are made aware of phone policies			
	X			Out of order phones reported to service provider			
	X			Telephones inspected regularly by staff			
		X		Telephone access rules posted in each housing unit			
		X		The number for the ICE OIG is posted in housing units			
		X		The pro bono list is posted in housing units			
		X		Emergency phone call messages delivered to residents			
		X		Special access calls are available to residents			
		X		Notification of telephone monitoring posted by unit phones where applicable			

28. Terminal Illness, Advanced Directives, and Death

	W	M	Q				
			X	Residents who are chronically or terminally ill are transferred to an appropriate off-site facility			
			X	The facility has written plans for addressing organ donations			



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			X	There is a policy addressing Do Not Resuscitate Orders			
			X	The facility has written procedures detailing the proper notifications			
29. Tool Control							
	W	M	Q				
		X		Tool inventories conducted as specified			
			X	Tools marked and readily identifiable			
			X	Procedures for issuance of tools to staff and residents			
		X		Inventory made of all tools by contractors prior to enter and exit			
			X	There is an individual who is responsible for developing a tool control procedure and an inspection system to ensure accountability			
		X		A metal or plastic chit is taken in exchange for all tools issued, and when a tool is issued from a shadow board the receipt chit shall be visible on the shadow board			
			X	Broken or worn out tools are surveyed and disposed of in an appropriate and secure manner			
			X	Department heads are responsible for implementing proper tool control procedures as described in the standard			
30. Resident Transfer							
	W	M	Q				
		X		Resident provided with resident transfer notification form			
		X		Health records/transfer summary accompany resident			
		X		Funds and personal property accompany resident			
		X		A-File/work folder accompany resident			



31. Transportation (Land Transportation)

32. Use of Force/Immediate Crisis Intervention

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			X	Facility subscribes to prescribed confrontation avoidance procedures			
			X	Staff trained in use of force techniques			
			X	4 point restraints are never used			
		X		Medical staff consulted prior to calculated use of force incidents			
33. Visitation							
	W	M	Q				
		X		Written visitation schedule posted and accessible to the public			
		X		General visitation log book maintained			
		X		Visitor dress code enforced			
		X		Legal visitation available 7 days a week			
		X		Facility complies with visitation schedule			
		X		Visitors are searched and identified per Standards			
		X		Current list of Pro Bono services posted in resident housing			
34. Voluntary Work Program							
	W	M	Q				
			X	Facility has a voluntary work program			
			X	Facility maintains a written chart with work assignments			
		X		Facility complies with work hour and pay requirements for residents			
		X		Residents are medically screened to participate			
		X		Residents receive proper training and safety equipment			
	X			Resident housekeeping meets standards for neatness, cleanliness and sanitation			



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Additional Findings:

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