

# Williamson County

## Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

- ☒ TRANSFER bet ween county departments   
 ☐ TRADE-IN for new assets of similar type for the county   
 ☐ DESTRUCTION due to Public Health / Safety  
☐ SALE at the earliest auction \*   
 ☐ DONATION to a non-county entity

### Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
2	green chairs			
1	black rolling chair			
1	legal file cabinet			

### Parties involved:

FROM (Transferor Department):

Auction

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

Print Name

T. Hill

Print Name

Tony Hill

Signature

1-12-11

Date

Phone Number

943-3314

TO (Transferee Department/Auction/Trade-in/Donor):

Road + Bridge

Transferee - Elected Official/Department Head/

Authorized Staff OR Donor - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Robert B. Daugh

Print Name

Signature

Date

Phone Number

\* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

## Forward to County Auditor's Office

This Change Status was approved as agenda item # \_\_\_\_\_ in Commissioner's Court on \_\_\_\_\_

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_

# Williamson County

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- ☒ TRANSFER bet ween county departments   
 ☐ TRADE-IN for new assets of similar type for the county   
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☐ SALE at the earliest auction \*   
 ☐ DONATION to a non-county entity

**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	light wooden desk			

**Parties involved:**

FROM (Transferor Department):

Auction

**Transferor - Elected Official/Department Head/  
Authorized Staff:**
**Contact Person:**

T.H.2L

Print Name

Print Name

Signature

Date Phone Number

1-14-11

3314

TO (Transferee Department/Auction/Trade-in/Donor):

County Attorney

**Transferee - Elected Official/Department Head/**
**Authorized Staff OR Donee - Representative:** (If being  
approved for Sale or Trade-in, no signature is necessary.)
**Contact Person:**

Print Name

Print Name

Signature

Date Phone Number

Jana Duty

512-943-1111

\* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

## Forward to County Auditor's Office

This Change Status was approved as agenda item # \_\_\_\_\_ in Commissioner's Court on \_\_\_\_\_

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_

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☐ SALE at the earliest auction \*    ☒ DONATION to a non-county entity    ☐ DESTRUCTION due to Public Health / Safety

### Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
24	CRT Monitors	list provided		Unknown

### Parties involved:

FROM (Transferor Department): Auction

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Goodwill

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

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For Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_

CN-04P121-47804-37R-B7KK  
CN-04P121-47804-37N-L35H  
MX-04D133-47741-19C-80M5  
CN-04P121-47804-35D-L388  
CN-04P121-47804-37R-B77H  
5322DE7JKX89  
CN-04P121-47804-37R-B8D7  
CN-04P121-47804-37R-B71D  
CN-04P121-47804-35D-L38E  
CN-04P121-47804-38S-COFA  
CN-04P121-47804-37R-B7KD  
CN-04P121-47804-37R-B6YM  
CN-04P121-47804-35M-C2DJ  
MY-04N736-47603-287-BTNQ  
CN-04N736-47606-294-BNxB  
CN-04P121-47804-37R-B77K  
CN-04P121-47804-37R-B81R  
CN-04P121-47804-35M-C2DE  
CN-04P121-47804-37R-B8DD  
CN-04P121-47804-37R-B7KH  
CN-04P121-47804-35G-B6TJ  
CN-04P121-47804-35G-B783  
5322DE7VYA99  
5322DE7EMJ89