

**National Crime Victims' Rights Week
Community Awareness Project
Subgrant Award Agreement**

acting by and through Williamson County Subgrant Award No.: 11-029

This agreement between the National Association of VOCA Assistance Administrators ("NAVAA") and Williamson County Attorney's Office, Georgetown, TX ("Subgrantee") for funding of a National Crime Victims' Rights Week Community Awareness Project ("the project") under the National Crime Victims' Rights Week Community Awareness Project grant program ("NCVRW CAP") is subject to the terms and conditions below:

1. This agreement is subject to all of the terms and conditions, including the availability of funding, awarded to NAVAA pursuant to Grant No. 2010-VF-GX-K001 by the Office for Victims of Crime, Office of Justice Programs, U.S. Department of Justice ("OVC").
2. The Catalog of Federal Domestic Assistance (CFDA) number for this program is 16.582.
3. The Subgrantee shall perform the services and activities described in the application submitted under the NCVRW CAP grant program which shall be considered incorporated into this agreement, unless and to the extent any changes, revisions or modifications are approved or required by NAVAA.
4. NAVAA shall reimburse the Subgrantee for the actual, reasonable and necessary costs incurred by the Subgrantee in connection with the project as contained in the Subgrantee's application, not to exceed \$2,414, unless and to the extent approved by NAVAA. All expenditures are subject to the requirements of the NCVRW CAP program and the regulations set forth in the current edition of the Office of Justice Programs' Office of the Chief Financial Officer Financial Guide (<http://www.ojp.usdoj.gov/financialguide/>).
5. The Subgrantee agrees to retain for a period of at least three years from the end of this agreement and to make available on request to NAVAA, its agents or authorized agents of the U.S. Government all financial records, including adequate documentation of all expenditures and obligations made under this agreement. Reimbursement is subject to the submission by the Subgrantee of a satisfactory "After-Action Report/Reimbursement Request", as described in item No. 6.
6. The Subgrantee agrees to submit an After-Action Report/Reimbursement Request on a form provided by NAVAA. The After-Action Report/Reimbursement Request shall be submitted to NAVAA no later than June 30, 2011 and shall, at a minimum, include:
 - a. The dates and narrative description of the project.
 - b. An explanation for any unimplemented planned activities.
 - c. A list of all project co-sponsors and collaborative organizations and a brief description of their respective contributions to the project.
 - d. An enumeration of the type of public awareness events and activities conducted, materials produced and distributed and media contacts made.
 - e. Itemization of all speakers and related costs funded by the project.
 - f. To the extent available, indicators of the reach or impact of the project (e.g. number of people attending an event) and any discernible results.
 - g. Itemization of requested reimbursable expenditures.
 - h. Documentation that the project was implemented (e.g. copies of news stories, photographs, press releases, etc.).
 - i. Comments and feedback on the NCVRW CAP program and suggestions to improve the program.
 - j. Such other information as may reasonably be requested by NAVAA and/or OVC.

7. The Subgrantee understands and agrees that funding under this project is on a reimbursable basis subject to submission of an acceptable After-Action Report/Reimbursement Request. Advance payments may be permitted only in unusual circumstances for actual, documented and obligated expenses.
8. To the extent permitted by law, the Subgrantee agrees to protect, indemnify, defend and hold harmless NAVAA, its officers, directors, employees and agents, against all claims, losses or damages to persons or property, governmental charges or fines, and costs (including reasonable attorney's fees), arising out of or in connection with the activities or events funded under this agreement except those claims arising out of the sole negligence or willful misconduct of the NAVAA.
9. The Subgrantee shall use the following or similar statement on appropriate products and materials produced and/or distributed under this subgrant:
"This project is supported by a National Crime Victims' Right Week Community Awareness Project subgrant awarded by the National Association of VOCA Assistance Administrators under a Victims of Crime Act (VOCA) grant from the Office for Victims of Crime, Office of Justice Programs, U.S. Department of Justice."
10. The Subgrantee shall not use or permit the use of the logo of the U.S. Department of Justice, Office of Justice Programs, Office for Victims of Crime except on materials that have received prior approval from OVC.
11. The Subgrantee acknowledges that the Office of Justice Programs reserves a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use (in whole or in part, including in connection with derivative works), for Federal purposes: (1) the copyright in any work developed under this subgrant; and (2) any rights of copyright to which a subgrantee purchases ownership with Federal support. The Subgrantee acknowledges that the Office of Justice Programs have the right to: (1) obtain, reproduce, publish, or otherwise use the data first produced under this subgrant; and (2) authorize others to receive, reproduce, publish, or otherwise use such data for Federal purposes.
12. The Subgrantee shall not assign any of its rights or obligations under this agreement, or delegate the performance of any of its duties hereunder, without the prior consent of the NAVAA.

I have read and fully understand this agreement and agree to abide by the terms and conditions thereof and certify that I am authorized to enter into this agreement.

On behalf of the National Association of
VOCA Assistance Administrators (NAVAA),



Signature

Steve Derene

Type or Print Name of Authorized Official

Executive Director

Title

December 21, 2010

Date

Williamson County

On behalf of Williamson County Attorney's
Office,



Signature

Dan A. Galt

Type or Print Name of Authorized Official

County Judge

Title

1-25-2011

Date