

WILLIAMSON COUNTY
PURCHASING DEPARTMENT
301 SE INNER LOOP - SUITE 106
GEORGETOWN, TEXAS 78626

<http://www.wilcogov.org/purchasing>

INVITATION FOR BIDS

HD-5 PROPANE MOTOR FUEL FOR WILLIAMSON COUNTY FLEET SERVICES

BID NUMBER: 11WC912

BIDS MUST BE RECEIVED AT OR BEFORE: May 17, 2011 – 3:00 PM

BIDS WILL BE PUBLICLY OPENED: May 17, 2011 – 3:00 PM

BID SUBMISSION

DEADLINE: Bids must be received in the Purchasing Department **at or before Tuesday, May 17, 2011 at 3:00 PM. Bids will be publicly opened at 3:00 PM or soon thereafter** in the Williamson County Purchasing Department, Williamson County Inner Loop Annex, 301 SE Inner Loop – Suite 106, Georgetown, Texas.

METHODS: Sealed bids may be hand-delivered or mailed to the *Williamson County Purchasing Office, Attn: Jonathan Harris, Williamson County Inner Loop Annex, 301 SE Inner Loop – Suite 106, Georgetown, Texas 78626.*

LOCATION DIRECTIONS: Please see page 12 of this document for a map and directions to the Williamson County Inner Loop Annex.

FAX/EMAIL: Facsimile and electronic mail transmittals will not be accepted.

BID REQUIREMENTS

SUBMITTAL: Bids are to be submitted in duplicate (1 original complete bid set and 1 copy of the bid set). The bid sets should be marked "original" or "copy". A "bid set" consists of the COMPLETED AND SIGNED Bid Form and any other required documentation. **All copies should have the same attachments as the original.**

SEALED: All bids must be returned in a sealed envelope with the bid name, number, opening date and time clearly marked on the outside. **If an overnight delivery service is used,** the bid name, number, opening date

and time should be clearly marked on the outside of the delivery service envelope.

REFERENCES: Williamson County requires bidder to supply with this bid, a list of at least three (3) references where like services have been supplied by their firm. Include name of firm, address, telephone number, and name of representative.

LEGIBILITY: Bids must be legible and of a quality that can be reproduced.

FORMS: All bids will be submitted on the forms provided in this bid document. Changes to bid forms made by bidders may disqualify the bid. Bids cannot be altered or amended after submission deadline.

LATE BID: Bids received after submission deadline will not be opened and will be considered void and unacceptable. Williamson County is not responsible for lateness of mail, courier service, etc.

RESPONSIBILITY: It is expected that a prospective bidder will be able to affirmatively demonstrate bidder's responsibility. A prospective bidder should be able to meet the following requirements:

- a) have adequate financial resources, or the ability to obtain such resources as required;
- b) be able to comply with the required or proposed delivery schedule;
- c) have a satisfactory record of performance;
- d) be otherwise qualified and eligible to receive an award.

HD-5 PROPANE MOTOR FUEL
FOR WILLIAMSON COUNTY FLEET SERVICES

Williamson County may request representation and other information sufficient to determine bidder's ability to meet these minimum standards listed above.

AWARD

THIRTY DAYS: Awards should be made approximately thirty (30) days after the bid opening date. Results may be obtained by contacting the Purchasing Contact.

REJECTION OR ACCEPTANCE: No more than one bid will be awarded for any item, single department or area. Bids may be rejected for some items, departments or areas, even though awards are made for others. The convenience of having a single source for similar items will be taken into consideration together with price in determining the lowest and best bid.

It is understood that the Commissioners Court of Williamson County, Texas, reserves the right to accept or reject any and/or all bids for any or all materials and/or services covered in this bid request, and to waive informalities or defects in the bid or to accept such bid it shall deem to be in the best interest of Williamson County.

CONTRACT: This Bid, when properly accepted by Williamson County, shall constitute a contract equally binding between the successful bidder and Williamson County.

The successful bidder may be required to sign an additional agreement containing terms necessary to ensure compliance with the bid.

CONTRACT ADMINISTRATION: Under this contract, Randy Rodgers, Fleet Services Assistant Fleet Manager, Williamson County, 512-943-3368, shall be the contract administrator with designated responsibility to ensure compliance with contract requirements, such as but not limited to, acceptance, inspection and delivery. The contract administrator will serve as liaison between Williamson County Commissioners Court and the successful bidder.

CONTRACT PERIOD(S): The Initial Term of the Contract shall commence on the Date of Award and continue for twelve (12) months thereafter. The Contract Agreement may be reviewed on an annual basis and may be renewed as described and set forth under "CONTRACT EXTENSIONS" below.

CONTRACT EXTENSIONS: On or before the Termination Date, the Williamson County Commissioners Court reserves the right to extend the Agreement, by mutual agreement of both parties, as it deems, in its sole discretion, to be in the best interest of Williamson County. Any such extensions will be in twelve (12) month increments for up to two (2) additional HD-5 PROPANE MOTOR FUEL
FOR WILLIAMSON COUNTY FLEET SERVICES

years, with the terms, covenants and conditions of the Contract Agreement remaining the same for any extension. The total term of the Agreement, including all extensions thereto, shall not exceed a maximum combined period of thirty six (36) months. Each new extension of the Agreement is contingent upon the approval of Williamson County Commissioners Court for each extended term in question. The County and the proposer agree that termination shall be the proposer's sole remedy if the Williamson County Commissioners Court decides not to extend the Agreement for additional term(s), as set forth above.

BID CONTACTS

Any questions, clarifications or requests for general information should be directed to the contacts listed below. Question submittals must be made via email, and are **due by 5 PM CST on May 13, 2011**. Every effort will be made to answer questions within 24 hours of receiving them, with an email response.

TECHNICAL CONTACT:

Randy Rodgers
3151 SE Inner Loop
Georgetown, TX 78626
rrodgers@wilco.org

PURCHASING CONTACT:

Jonathan Harris
301 SE Inner Loop – Suite 106
Georgetown, TX 78626
joharris@wilco.org

MISCELLANEOUS

FOB DESTINATION: All of the items listed are to be Free On Board to final destination (FOB Destination) with all transportation charges if applicable to be included in the price, unless otherwise specified in the Invitation for Bids. The title and risk of loss of the goods shall not pass to the County until receipt and acceptance takes place at the FOB point.

FIRM PRICING: All of the items listed are to be on a "per unit" basis, stating a firm price per unit or unit quantity of each item. This price must be good from the date of bid opening for a fixed period of time. Unless the Bid expressly states otherwise, this period shall be until the end of the current fiscal year on September 30, 2010. Bids which do not state a fixed price, or which are subject to change without notice, will not be considered. The Court may award a contract for the period implied or expressly stated in the lowest and best bid, but for no longer than the current fiscal year.

ESTIMATED QUANTITIES: The estimated quantity of each item listed in the notice is only an estimate -- the actual quantity to be purchased may be more or less.

The County is not obligated to purchase any minimum amount, and the County may purchase any reasonable amount greater than the estimate for the same unit price. Any limit on quantities available must be stated expressly in the bid.

FUNDING: Funds for payment have been provided through the Williamson County budget approved by Commissioners Court for the October 1, 2010 thru September 30, 2011 fiscal year.

SALES TAX: Williamson County is by statute, exempt from the State Sales Tax and Federal Excise Tax.

STATEMENTS: No oral statement of any person shall modify or otherwise change, or affect the terms, conditions, plans and/or specifications stated in the various Bid Packages and/or Bid Instructions/Requirements.

DELIVERY: The delivery time and location for the commodity and/or service covered by this bid shall be as stated in the various bid packages.

PURCHASE ORDER: If required by the Williamson County Purchasing Department a purchase order(s) may be generated to the successful bidder for products and/or services. If a purchase order is issued the purchase order number must appear on all itemized invoices and/or requests for payment.

PAYMENT: Payment shall be made by check from the County upon satisfactory completion and acceptance of items and submission of the Invoice to the ordering department for work specified by this Contract Document. All payments owed will be paid no later than thirty (30) days after the goods or services are received OR the date that the invoice is received by the Auditor's Office whichever is later. As a minimum, invoices shall include:

- (1) Name, address, and telephone number of Vendor and similar information in the event the payment is to be made to a different address
- (2) County contract, Purchase Order, and/or delivery order number
- (3) Identification of items or service as outlined in the contract
- (4) Quantity or quantities, applicable unit prices, total prices, and total amount
- (5) Any additional payment information which may be called for by the contract

Payment inquiries should be directed to the Auditor's Office, Accounts Payable Department: Donna Baker, 512-943-1558.

CONFLICT OF INTEREST: No public official shall have interest in a contract, in accordance with Vernon's Texas

Codes Annotated, Local Government Code Title 5, Subtitle C, Chapter 171.

As of January 1, 2006 Vendor's are responsible for complying with Local Government Code Title 5, Subtitle C, Chapter 176. Additional information may be obtained from the County website at the following link: <http://www.wilco.org/CountyDepartments/Purchasing/ConflictOfInterestDisclosure/tabid/689/language/en-US/Default.aspx>

The Williamson County Conflict of Interest Statement is located on Page 11 of this Invitation for Bid. This form must be completed, signed, and submitted with your Bid.

ETHICS: The bidder shall not accept or offer gifts or anything of value nor enter into any business arrangement with any employee, official or agent of Williamson County.

DOCUMENTATION: Bidder shall provide with this bid response, all documentation required by this bid. Failure to provide this information may result in rejection of the bid.

TERMINATION FOR CAUSE: In the event of breach or default of this contract or any other additional agreement containing terms necessary to ensure compliance with the bidder's bid, Williamson County reserves the right to enforce the performance of this contract or any additional agreement by any manner prescribed by law or deemed to be in the best interest of Williamson County. At Williamson County's sole discretion, the Bidder may be given a reasonable opportunity to cure its breach or default prior to Williamson County's termination under this provision. Williamson County's option to offer time to cure a default or breach shall, however, in no way be construed as negating the basis for termination for non-performance.

TERMINATION FOR CONVENIENCE: Williamson County may terminate this contract and/or any additional agreement containing terms necessary to ensure compliance with the Bidder's bid, for convenience and without cause or further liability, upon thirty (30) days written notice to Proposer. In the event Williamson County exercises its right to terminate without cause, it is understood and agreed that only the amounts due to Bidder for goods, commodities and/or services provided and expenses incurred to and including the date of termination, will be due and payable. No penalty will be assessed for Williamson County's termination for convenience.

SILENCE OF SPECIFICATIONS: The apparent silence of these specifications as to any detail or to the apparent omission from it of a detailed description concerning any point, shall be regarded as meaning that only the best

HD-5 PROPANE MOTOR FUEL
FOR WILLIAMSON COUNTY FLEET SERVICES

practices are to prevail. All interpretations of these specifications shall be made on the basis of this statement.

COMPLIANCE WITH LAWS: The successful bidder shall comply with all applicable federal, state and local laws and regulations pertaining to the practice of the profession and the execution of duties under this bid including the TEXAS HAZARD COMMUNICATION ACT and THE WILLIAMSON COUNTY HAZARD COMMUNICATION PROGRAM POLICY.

PROPRIETARY INFORMATION: All material submitted to the County becomes public property and is subject to the Texas Open Records Act upon receipt. If a Bidder does not desire proprietary information in the bid to be disclosed, each page must be identified and marked proprietary at time of submittal. The County will, to the extent allowed by law, endeavor to protect such information from disclosure. The final decision as to what information must be disclosed, however, lies with the Texas Attorney General. Failure to identify proprietary information will result in all unmarked sections being deemed non-proprietary and available upon public request.

WORKER'S COMPENSATION

The Texas Labor Code, §406.096, requires workers' compensation insurance coverage for all persons providing services on a building or construction project for a governmental entity. The rule requires a governmental entity to timely obtain certificates of coverage and retain them for the duration of the project. The rule also sets out the language to be included in bid specifications and in contracts awarded by a governmental entity and the information required to be in the posted notice to employees. The rule is adopted under the Texas Labor Code, §402.061. The information provided below is a result of this rule. By submitting your bid to the county, you are acknowledging that this rule is a part of these bid specifications, and that you will observe and abide by all of the requirements outlined in the rule. You are further agreeing that should your bid or proposal be accepted by the Williamson County Commissioners Court, the necessary certificates of coverage showing workers' compensation coverage, will be provided to the following name and address, prior to beginning work:

Jonathan Harris
Williamson County Purchasing Office
301 SE Inner Loop – Suite 106
Georgetown, TX 78626

If you have any questions related to this ruling and/or requirement, you are encouraged to contact either the Williamson County Purchasing Department at (512) 943-1692, or you may call the Texas Workers' Compensation Commission at (512) 804-4000.

Workers' Compensation Insurance Coverage:

A. Definitions: Certificate of coverage ("certificate")-A copy of a certificate of insurance, a certificate of authority to self-insure issued by the commission, or a coverage agreement (TWCC-81, TWCC-82, TWCC-83, or TWCC-84), showing statutory workers' compensation insurance coverage for the person's or entity's employees providing services on a project, for the duration of the project.

Duration of the project - includes the time from the beginning of the work on the project until the contractor's/person's work on the project has been completed and accepted by the governmental entity.

Persons providing services on the project ("subcontractor" in §406.096) - includes all persons or entities performing all or part of the services the contractor has undertaken to perform on the project, regardless of whether that person contracted directly with the contractor and regardless of whether that person has employees. This includes, without limitation, independent contractors, subcontractors, leasing companies, motor carriers, owner-operators, employees of any such entity, or employees of any entity which furnishes persons to provide services on the project. "Services" include, without limitation, providing, hauling, or delivering equipment or materials, or providing labor, transportation, or other service related to a project. "Services" does not include activities unrelated to the project, such as food/beverage vendors, office supply deliveries, and delivery of portable toilets.

B. The contractor shall provide coverage, based on proper reporting of classification codes and payroll amounts and filing of any coverage agreements, which meets the statutory requirements of Texas Labor Code, Section 401.011(44) for all employees of the contractor providing services on the project, for the duration of the project.

C. The Contractor must provide a certificate of coverage to the governmental entity prior to being awarded the contract.

D. If the coverage period shown on the contractor's current certificate of coverage ends during the duration of the project, the contractor must, prior to the end of the coverage period, file a new certificate of coverage with the governmental entity showing that coverage has been extended.

E. The contractor shall obtain from each person providing services on a project, and provide to the governmental entity:

(1) a certificate of coverage, prior to that person beginning work on the project, so the governmental entity will have on file certificates of coverage showing

coverage for all persons providing services on the project;

(2) no later than seven (7) days after receipt by the contractor, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the project.

F. The contractor shall retain all required certificates of coverage for the duration of the project and for one year thereafter.

G. The contractor shall notify the governmental entity in writing by certified mail or personal delivery, within ten (10) days after the contractor knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the project.

H. The contractor shall post on each project site a notice, in the text, form and manner prescribed by the Texas Workers' Compensation Commission, informing all persons providing services on the project that they are required to be covered, and stating how a person may verify coverage and report lack of coverage.

I. The contractor shall contractually require each person with whom it contracts to provide services on a project, to:

(1) provide coverage, based on proper reporting of classification codes and payroll amounts and filing of any coverage agreements, which meets the statutory requirements of Texas Labor Code, Section 401.011(44) for all of its employees providing services on the project, for the duration of the project;

(2) provide to the contractor, prior to that person beginning work on the project, a certificate of coverage showing that coverage is being provided for all employees of the person providing services on the project, for the duration of the project;

(3) provide the contractor, prior to the end of the coverage period, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the project;

(4) obtain from each other person with whom it contracts, and provide to the contractor:

(a) a certificate of coverage, prior to the other person beginning work on the project; and

(b) a new certificate of coverage showing extension of coverage, prior to the end of the coverage period, if the coverage period shown on the current certificate of coverage ends during the duration of the project;

(5) retain all required certificates of coverage on file for the duration of the project and for one year thereafter;

(6) notify the governmental entity in writing by certified mail or personal delivery, within ten (10) days after the person knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the project; and

(7) contractually require each person with whom it contracts, to perform as required by paragraphs (1) - (7), with the certificates of coverage to be provided to the person for whom they are providing services.

J. By signing this contract or providing or causing to be provided a certificate of coverage, the contractor is representing to the governmental entity that all employees of the contractor who will provide services on the project will be covered by workers' compensation coverage for the duration of the project, that the coverage will be based on proper reporting of classification codes and payroll amounts, and that all coverage agreements will be filed with the appropriate insurance carrier or, in the case of a self-insured, with the commission's Division of Self-Insurance Regulation. Providing false or misleading information may subject the contractor to administrative penalties, criminal penalties, civil penalties, or other civil actions.

K. The contractor's failure to comply with any of these provisions is a breach of contract by the contractor which entitles the governmental entity to declare the contract void if the contractor does not remedy the breach within ten (10) days after receipt of notice of breach from the governmental entity.

BID SPECIFICATIONS

Purpose

Williamson County is soliciting bids for qualified vendors to supply the County with HD-5 Propane Motor Fuel on an “as needed” basis to service County owned equipment and vehicles. The propane fuel sites will be completely owned and operated by the County. County ownership will include the land, tanks, pumps, dispensers, and automated card reader system(s). The County will provide the maintenance and care of these County-owned systems.

Fuel Quality and Acceptance

All bids received must list the brand or trade name of the HD-5 Propane fuel being offered and include a copy of the manufacturers purchase / exchange specifications. The need for high-quality special LPG product demands that this motor fuel be composed chiefly of propane, which exhibits superior anti-knocking characteristics when used as an internal combustion engine fuel in the County’s Fleet.

Upon bid award, successful bidder will be required to provide MSDS sheets on the HD-5 Propane provided.

Contractor Qualifications

The Successful Bidder shall stock or have immediate access to HD-5 Propane inventory sufficient to fill and complete needed delivery orders of HD-5 Propane within one business day after receipt of an order.

The Successful Bidder must be an established, operational service facility regularly engaged in the business of providing and delivering HD-5 Propane Motor Fuel for a minimum of three (3) consecutive years. Contractor shall furnish customer references as required in this solicitation.

The Successful Bidder must have a Propane authorized facility equipped with all tools, diagnostic equipment, delivery trucks, and supplies necessary for delivery of Propane Motor Fuel.

Delivery

All fuel will be ordered on an “as needed basis”.

Deliveries will be made within one business day after receipt of an order. The Contractor shall schedule deliveries to the County’s propane sites Monday through Friday between 7:00 AM and 4:00 PM

Prompt delivery is absolutely essential in the performance of this contract. Points of delivery are in the cities of Georgetown, Granger, Taylor, Florence, Cedar Park, and Round Rock.

Successful bidder must be able to deliver all products into above ground tanks. Products must be metered or accurately measured at the time of delivery. Successful bidder will be required to provide a current copy of “Certificate of Registration of Weights and Measures Devices” applicable to all vehicles delivering metered fuel with subsequent proof of renewals as they occur.

Contractor shall maintain, in good standing, all licenses, certifications, and permits required as a propane supplier and delivery company in the State of Texas, and Williamson County.

Contractor shall abide by Federal, State and Local laws, Regulations and Ordinances concerning the sales, transportation and delivery of propane motor fuel to County facilities. Contractor shall also ensure all delivery agents, or other persons, employed abide by the same laws and regulations.

Contractor must take all industry standard precautions, including, but not limited to, personal protective equipment (PPE) and regularly maintained and calibrated equipment to avoid spills or accidents. The Contractor’s driver must attend the tanker at all times during fuel offloading, and follow all safety measures. Any cost incurred by fuel spills caused by negligence on the part of the contractor, its agents, employees, or due to the malfunction of the Contractor’s equipment, shall be borne by the Contractor.

Contractor shall ensure all delivery vehicle operators have a current Texas Commercial Driver’s License (CDL) with required endorsements to operate commercial fuel delivery vehicles.

Contractor may not use subcontractors as the primary carrier for the delivery of fuel unless agreed upon in writing by Williamson County’s contract administrator.

Williamson County Fleet Services will monitor the propane levels at all sites and when a delivery is required, will contact the Contractor with a delivery order request and purchase order number.

Insurance

The successful bidder must submit certificates of insurance for commercial general liability, auto liability, and workers compensation within ten (10) days of notification of the award of this bid.

Bid Pricing

Bid price will be per gallon. **The per-gallon selling price to the County is the Mont Belvieu Index Price plus the Contractor's Differential. The Contractor's Differential is a firm dollar amount, set forth to four (4) decimal places, and shall include any and all additional costs, or fees involved with the supply and delivery of propane fuel to the County.** Bidder must supply the County with a copy of the applicable index for each week of the contract period, by contacting Williamson County's contract administrator, Randy Rodgers:

:

Email: rrodgers@wilco.org

Fax # 512 / 943-3398, ATTN: Randy Rodgers

The Index Price is defined as the per-gallon price of propane as shown in the Butane Propane News (BPN) Weekly Propane Newsletter. Specifically, the Index Price will be the Mont Belvieu Average shown in the Propane Prices Update column. This price is updated each Thursday, and will be effective for this contract on the following day. Once established in this manner, it shall remain effective through the following Thursday when a new price is published. Contractor will email new price every Thursday to the Fleet Services Department.

The only acceptable change in the Contractor's price to the County during the Contract term or any extension option would be in the event that the State of Texas or the Federal Government imposes additional fees, taxes, or other costs. The Contractor may pass these charges on to the County if sufficient documentation can be provided that charges were made by these governing bodies. Any change in price will become effective thirty (30) days after the Contractor and the County agrees to the change.

Taxes: Do not include tax in the fuel bid price. Bid only the price of the product. Williamson County is by statute, exempt from federal excise tax and will pay any appropriate taxes as required.

General Bid Information

The successful bidder will not assign, sell, or otherwise transfer this contract without written permission of the Williamson County Commissioners Court.

Williamson County reserves the right to accept or reject in part or whole any bid submitted and to waive any technicalities in the best interest of the County.

Product Specifications for HD-5 Propane Motor Vehicle Fuel

FEATRUES:

- Consistent year around quality
- High BTU Content
- Excellent anti-knock qualities
- Vaporizes easily in cold temperatures
- Clean burning

MEETS OR EXCEEDS:

- GPA Specification 2140 – including HD-5
- ASTM Specification D1835 – including “special duty”

RECOMMENDED FOR USE IN:

- All home appliance applications
- All grain drying applications
- All motor fuel applications

TYPICAL SPECIFICATIONS:

Vapor Pressure @ 100 degrees F, PSI	208 Max.
Volatile Residue:	
Evaporated Temp., 95% degrees F	-37 Max.
Butane and Heavier, Vol. %	2.5 Max.
Pentane and Heavier Vol. %	0.0 Max.
Propylene Vol. %	5.0 Max.
Residual Matter:	
Residue on Evap. 100ml, ml	0.05 Max.
Oil Stain Observation	PASS
Copper Strip Corrosion	No. 1 Max.
Hydrogen Sulfide Content	NIL
Moisture Content	NIL
Free Water Content	NIL
Gross Heating Value, BTU/gallon	91,800

WILLIAMSON COUNTY HD-5 PROPANE FUEL STORAGE TANK LOCATIONS AND CAPACITIES

CENTRAL MAINTENANCE FACILITY

3151 SE Inner Loop
Georgetown, Texas
Phone (512) 943-3349

1,990 gallon liquid capacity, horizontal tank
No fuel history available at this time

GRANGER BARN

Rt 1 Box 1 (On Hwy 971)
16350 FM 971
Granger, Texas
Local phone (512) 859-2825
Fleet Services (512) 943-3349

1,990 gallon liquid capacity, horizontal tank
No fuel history available at this time

TAYLOR BARN

900 S Main Street (Hwy 95) Office
Taylor, Texas 76574
Tank located at 104 Mississippi St.
Taylor, Texas 76574.
Local Phone (512) 365-2311
Fleet Services (512) 943-3349

1,990 gallon liquid capacity, vertical tank
No fuel history available at this time

FLORENCE BARN

1000 FM 970
Florence, Texas 76527
Local Phone (254) 793-2089
Fleet Services (512) 943-3349

1,990 gallon liquid capacity, vertical tank
No fuel history available at this time.

CEDAR PARK ANNEX

350 Discovery Blvd.
Cedar Park Texas 78613

1,990 gallon liquid capacity, horizontal tank
No fuel history available at this time

ROUND ROCK ANNEX

1801 East Old Settlers Blvd
Round Rock, Texas 78664
Fleet Services (512) 943-3349

1,990 gallon liquid capacity, horizontal tank
No fuel history available at this time

WILLIAMSON COUNTY BID FORM

HD-5 PROPANE MOTOR FUEL FOR WILLIAMSON COUNTY FLEET SERVICES

BID NUMBER: 11WC912

NAME OF BIDDER: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Email Address: _____

Telephone: (_____) _____ Fax: (_____) _____

PRICE ALL ITEMS EXCLUSIVE OF TAXES. PRICE ALL ITEMS PER GALLON.

TRUCK DELIVERY

THE AVERAGE ORDER BETWEEN 500-1000 GALLONS

ITEM #	DESCRIPTION	BRAND BID	BPN WEEKLY NEWS MONT BELVIEU AVG	FIRM DISCOUNT	MARKUP	COST TO COUNTY
1	HD-5 Propane motor fuel					

By signing this form:

- The bidder confirms that he/she has read the entire document and agrees to the terms herein.
- The bidder is acknowledging the Conflict of Interest Clause and agrees to follow necessary requirements

The undersigned, by his/her signature, represents that he/she is authorized to bind the bidder to fully comply with the terms and conditions of the attached Invitation for Bid, Specifications, and Special Provisions for the amount(s) shown on the accompanying bid sheet(s).

Signature of Person Authorized to Sign BID

Date of BID: _____

Printed Name and Title of Signer: _____

DO NOT SIGN OR SUBMIT WITHOUT READING ENTIRE DOCUMENT

THIS FORM MUST BE COMPLETED, SIGNED, AND RETURNED WITH BID



WILLIAMSON COUNTY CONFLICT OF INTEREST STATEMENT

I hereby acknowledge that I am aware of the Local Government Code of the State of Texas, Section 176.006 regarding conflicts of interest and will abide by all provisions as required by Texas law.

Printed name of person submitting form:

Name of Company:

Date:

Signature of person submitting form:

Notarized:

Sworn and subscribed before me

by: _____

on _____
(date)

Williamson County Inner Loop Annex

Address:

**301 SE Inner Loop
Georgetown, TX 78626**

Directions:

From South (Austin, Round Rock)

Take IH-35 Northbound

Exit 259

Stay on frontage road for approximately 2 miles

At stop sign, go right on Inner Loop

Just past Snead Drive, the Inner Loop Annex is on the left

Main entrance is on the side of the building by the flagpoles

From North (Georgetown, Jarrell)

Take IH-35 Southbound

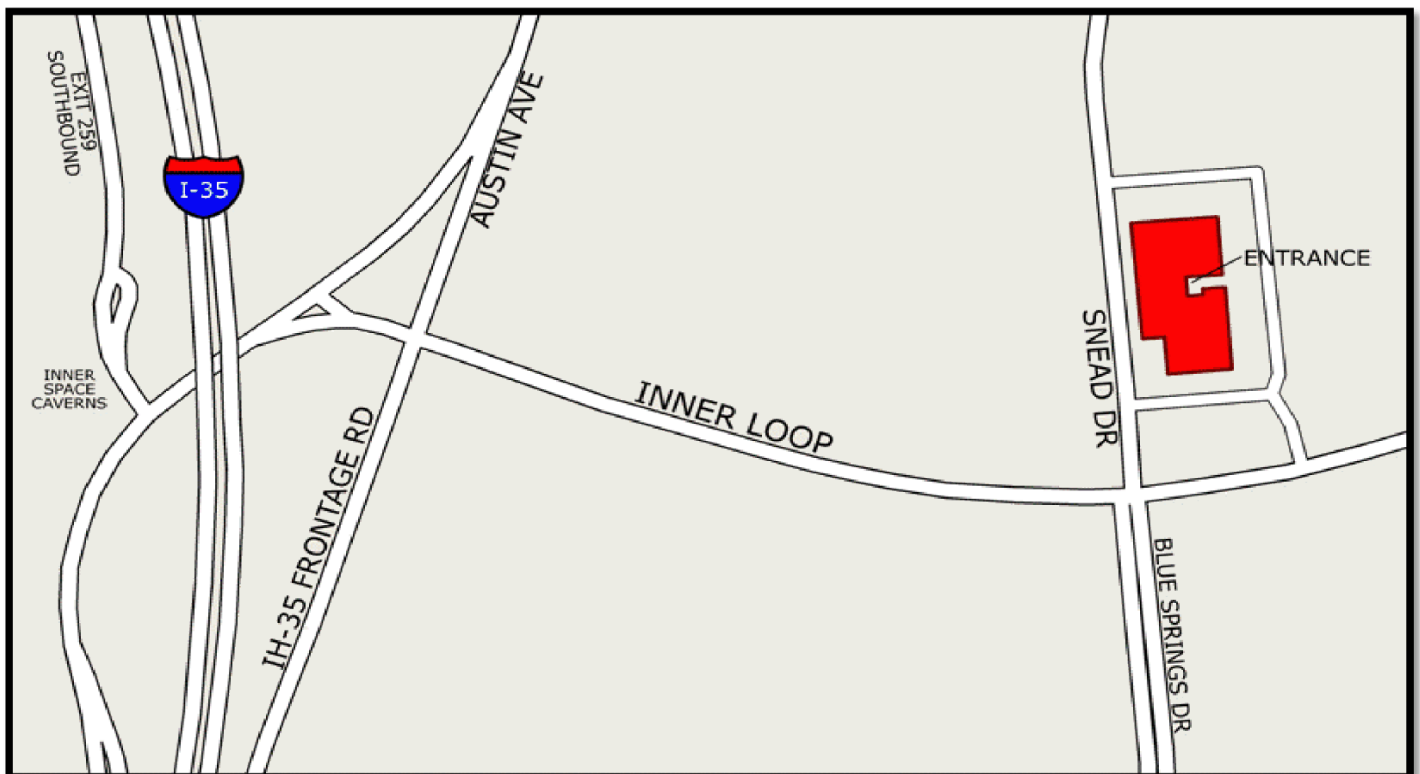
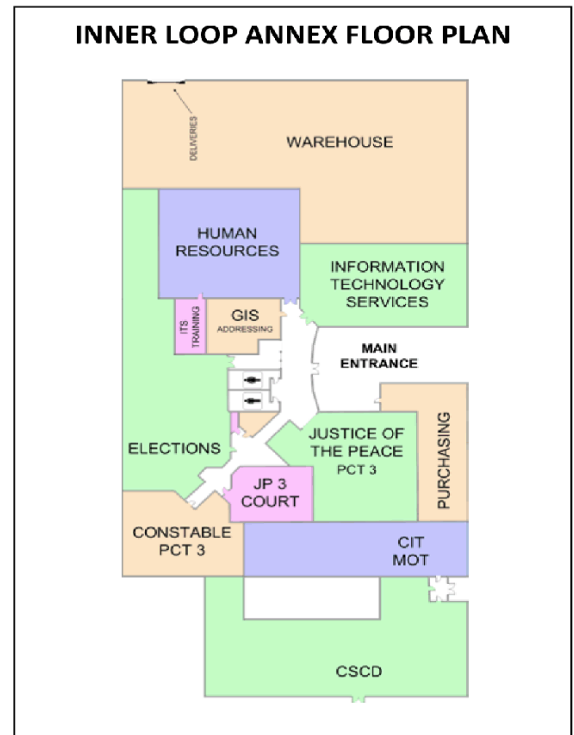
Exit 259

At stop sign, go left under the overpass

At stop stay straight onto Inner Loop

Just past Snead Drive, the Inner Loop Annex is on the left

Main entrance is on the side of the building by the flagpoles



Advertising of Projects

The Williamson County Purchasing Department is continually looking for efficient ways to notify vendors regarding our bids, proposals, and requests for qualifications, and wants to know how vendors are finding out about County projects. Though not a requirement, please answer and submit the following short survey with your Bid response. Thank you in advance for your feedback.

My company/firm was made aware of this Bid by:

- a. An ad in the Austin American Statesman newspaper ☐ Yes ☐ No
- b. An ad in the Williamson County Sun newspaper ☐ Yes ☐ No
- c. An email notification from the County ☐ Yes ☐ No
- d. The County Purchasing Department website ☐ Yes ☐ No
- e. County Department or Employee ☐ Yes ☐ No
- f. Plan room(s) ☐ Yes ☐ No
Name of Plan Room(s) _____

- g. Texas Comptroller, Electric State Business Daily ☐ Yes ☐ No
- h. Other: _____ ☐ Yes ☐ No

Any additional advertising suggestions?