



# Memorandum

Jim Rodgers  
PARKS AND RECREATION DIRECTOR

**To:** Bob Space, Purchasing Director  
**From:** Jim Rodgers, Director Parks and Recreation  
**Date:** May 5, 2011  
**Subject:** Award of Contract Byers Tract Conceptual Plan RFQ Number 11WCRFQ1002 to Baker Aicklen

Bob,

The evaluation team of Jim Rodgers, Randy Bell and Jonathon Harris reviewed the fourteen responses to the RFQ for the concept plan for the Byers Tract conceptual plan park site – RFQ number 11WCRFQ 1002 formally advertized as LANDSCAPE ARCHITECTURAL SERVICES FOR WILLIAMSON COUNTY BYERS TRACT PARK

The same team plus Rick Atkins, Round Rock Parks and Recreation director, and Mike Hemker Hutto, Parks and Recreation director followed up by conducting interviews with the top four scoring firms. The team unanimously recommended award of the contract to the firm of Baker Aicklen in the NTE amount of \$65,000. They meet all requirements of the RFQ including history, references and technical considerations and we have seen examples of their work with the Brushy Creek Regional Trail, Berry Springs Park & Preserve, and the Williams Tract Conceptual master plan. They also have a very good completion record. The references given had nothing but praise for their work.

The evaluation matrix is attached to this memo. Please thank Jonathan & Patrick for all of their help and should you need any further information please let me know



WILLIAMSON COUNTY

512.260.4263 Fax 512.260.4284  
jrodgers@wilco.org www.wilco.org  
350 Discovery Blvd., Suite 207  
Cedar Park, Texas 78613