

July 27, 2011

The Honorable Williamson County Commissioner's Court

Dear Judge and Commissioner's:

I am requesting your support and approval for line item transfers at the earliest opportunity.

We are experiencing an unexpected computer failure due to age and wear of existing equipment. I would like to address this issue within my current fiscal year operating budget to avoid a negative impact to our office operations.

The FY2011-2012 proposed budget recommends three (3) replacement desktop computers out of the six (6) computers originally recommended by the IT Department in my budget requests. Like many of us, I am willing to stretch yet another year with existing equipment. However, one (1) of these computers originally proposed for replacement is presently experiencing issues that cannot support the essential programs and functions. I am to understand that this problem may cause a failure. This is unexpected and not currently funded. The line item transfers requested will fund the appropriate line item to purchase essential computer equipment now without sacrificing current operations or next fiscal year's proposed budget.

Thank you again for your consideration. Please feel free to contact me should you need additional information on this matter.

Respectfully,

Bobby Gutierrez, Constable, Pct. 3