



**MINUTES OF THE WILLIAMSON COUNTY COMMISSIONERS' COURT MEETING
AUGUST 30, 2011**

STATE OF TEXAS)(

COUNTY OF WILLIAMSON)(

BE IT REMEMBERED that at 9:36 A.M. on **TUESDAY, AUGUST 30, 2011**, a **REGULAR SESSION** of the Commissioners' Court of Williamson County, Texas, was held with the following being present, to-wit:

Present: County Judge Dan A. Gattis
Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 3 Valerie Covey
Commissioner Precinct 4 Ron Morrison
County Clerk Nancy E. Rister

Others Present: Hal Hawes, Legal Advisor to Commissioner's Court
Black Wehling, Deputy County Clerk

1. Review and approval of minutes.

Motion By: Commissioner Precinct 1 Lisa Birkman

Second By: Commissioner Precinct 4 Ron Morrison

Motion: To approve the minutes of the August 22 and August 23, 2011 meetings.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

2. Consider noting in minutes any off right-of-way work on any County road done by Road & Bridge Unified System.

No action was taken.

3. **Hear County Auditor concerning invoices, bills, Quick Check Report, Wire Transfers and Electronic Payments submitted for payment and take appropriate action including, but not limited to approval for payment provided said items are found by the County Auditor to be legal obligations of the county.**

Accounts Payable/Payroll Manager Donna Baker addressed the Court.

Motion By: Commissioner Precinct 1 Lisa Birkman

Second By: Commissioner Precinct 3 Valerie Covey

Motion: To authorize the payment of bills totaling \$2,709,116.96 from computer printout, Addendum, Wire Transfer, Quick Check Report from the proper line items, if found by the County Auditor to be legal expenses as appropriated in the County budget.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

Attachments:

08.30.2011 Funding Report

Addendum

Wire Transfers

4. **Citizen Comments.**

The following persons addressed the Court:

Victor Marek of Schwerthner

County Clerk Nancy Rister

CONSENT AGENDA

The Consent Agenda includes non-controversial and routine items that the Court may act on with one single vote. The Judge or a Commissioner may pull any item from the consent agenda in order that the court discuss and act upon it individually as part of the Regular Agenda.

(Items 5 – 16)

5. **Discuss and consider approving a line item transfer for Constable Precinct Two.**

Motion By: Commissioner Precinct 1 Lisa Birkman

Second By: Commissioner Precinct 4 Ron Morrison

Motion: To approve a line item transfer for the Constable, Precinct #2:

<i>From</i>	<i>0100-0552-004229</i>	<i>State Law Enforcement Training</i>	<i>\$400.00</i>	<i> </i>
<i>To</i>	<i>0100-0552-001113</i>	<i>FTO Pay</i>	<i>\$400.00</i>	

Aye: County Judge Dan A. Gattis
Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 3 Valerie Covey
Commissioner Precinct 4 Ron Morrison

6. Discuss and consider approving a line item transfer for the Mobile Outreach Team.

Motion By: Commissioner Precinct 1 Lisa Birkman

Second By: Commissioner Precinct 4 Ron Morrison

Motion: To approve a line item transfer for the Mobile Outreach Team:

<i>From</i>	<i>0100-0341-004908</i>	<i>Flex Funding</i>	<i>\$5,000.00</i>	<i> </i>
<i>To</i>	<i>0100-0341-001100</i>	<i>FT Salaries</i>	<i>\$5,000.00</i>	<i> </i>
<i>From</i>	<i>0100-0341-004999</i>	<i>Miscellaneous</i>	<i>\$499.99</i>	<i> </i>
<i>From</i>	<i>0100-0341-004505</i>	<i>Software Maintenance</i>	<i>\$640.87</i>	<i> </i>
<i>To</i>	<i>0100-0341-004209</i>	<i>Cellular Phone</i>	<i>\$1,140.86</i>	<i> </i>
<i>From</i>	<i>0100-0341-004505</i>	<i>Software Maintenance</i>	<i>\$300.00</i>	<i> </i>
<i>To</i>	<i>0100-0341-004541</i>	<i>Vehicle Repairs & Maintenance</i>	<i>\$300.00</i>	<i> </i>

Aye: County Judge Dan A. Gattis
Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 3 Valerie Covey
Commissioner Precinct 4 Ron Morrison

7. Discuss and consider approving a line item transfer for 911 Communications.

Motion By: Commissioner Precinct 1 Lisa Birkman

Second By: Commissioner Precinct 4 Ron Morrison

Motion: To approve a line item transfer for 911 Communications, with a correction to the account number for Uniforms, from 003301 to 003311:

<i>From</i>	<i>0100-0581-004210</i>	<i>Internet/Email Services</i>	<i>\$2,000.00</i>	<i> </i>
<i>To</i>	<i>0100-0581-003311</i>	<i>Uniforms</i>	<i>\$2,000.00</i>	<i> </i>
<i>From</i>	<i>0100-0581-004621</i>	<i>Copier Rental</i>	<i>\$200.00</i>	<i> </i>
<i>To</i>	<i>0100-0581-003005</i>	<i>Office Furniture</i>	<i>\$200.00</i>	<i> </i>

Aye: County Judge Dan A. Gattis
Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 3 Valerie Covey
Commissioner Precinct 4 Ron Morrison

8. **To discuss and consider approving a line item transfer for the District Clerk's Office.**

Motion By: Commissioner Precinct 1 Lisa Birkman

Second By: Commissioner Precinct 4 Ron Morrison

Motion: To approve a line item transfer for the District Clerk's Office:

<i>From</i>	<i>0100-0450-003001</i>	<i>Small Equip. & Tools<5,000.00</i>	<i>\$1,299.99</i>	<i> </i>
<i>To</i>	<i>0100-0450-003006</i>	<i>Office Equipment <5,000.00</i>	<i>\$1,299.99</i>	

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

9. **Consider authorizing transfer of Communication Vehicle through trade-in.**

Motion By: Commissioner Precinct 1 Lisa Birkman

Second By: Commissioner Precinct 4 Ron Morrison

Motion: To authorize the transfer of a Communication Vehicle through trade-in.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

Attachments:

asset transfer form

10. **Discuss and take appropriate action regarding 2010/2011 Agreement with ESD #9, Round Rock.**

Motion By: Commissioner Precinct 1 Lisa Birkman

Second By: Commissioner Precinct 4 Ron Morrison

Motion: To approve the 2010/2011 Agreement with Emergency Services District (ESD) #9, Round Rock.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

Attachments:

ESD 9 Agreement

11. **Discuss and take action on accepting a donation of \$15,000 from St. David's Hospital to be used to offset current expenses for MOT.**

Motion By: Commissioner Precinct 1 Lisa Birkman

Second By: Commissioner Precinct 4 Ron Morrison

Motion: To accept a donation of \$15,000 from St. David's Hospital to be used to offset current expenses for the Mobile Outreach Team (MOT).

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

12. **Consider approving donation to Victim Assistance from Cartridges for Kids (cartridge fundraiser) in the amount of \$14.01.**

Motion By: Commissioner Precinct 1 Lisa Birkman

Second By: Commissioner Precinct 4 Ron Morrison

Motion: To approve a donation to Victim Assistance from Cartridges for Kids (cartridge fundraiser) in the amount of \$14.01.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

13. **Consider authorizing the transfer of various equipment items through inter-office transfer, auction, donation, destruction, or trade-in.**

Motion By: Commissioner Precinct 1 Lisa Birkman

Second By: Commissioner Precinct 4 Ron Morrison

Motion: To authorize the transfer of various equipment items through inter-office transfer, auction, donation, destruction, or trade-in.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

Attachments:

Asset Transfer Forms

14. **Discuss and consider closing Pine Bluffs Trail from Buccaneer to Greybull, on Oct. 31st, 2011 from 6:00 p.m - 10:00 p.m. for Halloween block party and consider loaning cones and barricades.**

Motion By: Commissioner Precinct 1 Lisa Birkman

Second By: Commissioner Precinct 4 Ron Morrison

Motion: To authorize the closing of Pine Bluffs Trail from Buccaneer to Greybull on October 31, 2011 from 6:00 p.m. to 10:00 p.m. for a Halloween block party and to loan cones and barricades.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

Attachments:

Pine Bluffs Trail

15. **Consider and take appropriate action on Determination Letter for O'Reilly Automotive Parts, Inc., to enroll a tract at 3809 Williams Drive, Georgetown (WCAD reference ID # R046893) in the Williamson County Regional Habitat Conservation Plan (RHCP). Authorize county judge or designee to sign Participation Agreement.**

Motion By: Commissioner Precinct 1 Lisa Birkman

Second By: Commissioner Precinct 4 Ron Morrison

Motion: To authorize a Determination Letter for O'Reilly Automotive Parts, Incorporated, to enroll a tract at 3809 Williams Drive, Georgetown (WCAD reference ID # R046893) in the Williamson County Regional Habitat Conservation Plan (RHCP) and to authorize the County Judge or designee to sign a Participation Agreement.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

Attachments:

O'Reilly determination letter

16. **Consider approving an amendment to exhibit A for the lease agreement that was signed with State Representative Larry Gonzales for office space at 1801 E. Old Settlers Blvd., in Round Rock.**

Motion By: Commissioner Precinct 1 Lisa Birkman

Second By: Commissioner Precinct 4 Ron Morrison

Motion: To approve an amendment to Exhibit A for the Lease Agreement that was signed with State Representative Larry Gonzales for office space at 1801 E. Old Settlers Boulevard in Round Rock.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

Attachments:

Representative Gonzales Lease Agreement

Lease Agreement Amendment with Rep Gonzales

REGULAR AGENDA

17. **Recognize the 4th Combat Aviation Brigade and its member for the achievements they received during their most recent tour of duty in Afghanistan.**

No action was taken.

18. **9:45 a.m. Conduct Public Hearing on Petition Calling a Bond Election for Northwoods Road District No. 1.**

COMMISSIONERS' COURT RECESSED FOR THE PUBLIC HEARING AT 9:47 A.M. ON TUESDAY, AUGUST 30, 2011.

No one addressed the court.

COMMISSIONERS' COURT RECONVENED FROM THE PUBLIC HEARING AT 9:48 A.M. ON TUESDAY, AUGUST 30, 2011.

19. **Discuss and take appropriate action with respect to "Order Calling a Bond Election in Northwoods Road District; Making Provisions For Conducting the Election And Ordering Other Matters Incident And Related To Such Election."**

Motion By: Commissioner Precinct 2 Cynthia Long

Second By: Commissioner Precinct 4 Ron Morrison

Motion: To approve an "Order Calling a Bond Election in Northwoods Road District; Making Provisions For Conducting the Election And Ordering Other Matters Incident And Related To Such Election."

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

Attachments:

Certificate for Order - Northwoods Road District 1

Order for Bond Election for Northwoods Road District 1

20. **Consider a resolution determining the necessity and authorizing the condemnation of certain property interests required for the construction of Sam Bass Road, and take appropriate action. (Hobbs)**

Motion By: Commissioner Precinct 3 Valerie Covey

Second By: Commissioner Precinct 4 Ron Morrison

Motion: To approve a resolution determining the necessity and authorizing the condemnation of certain property interests required for the construction of Sam Bass Road, and to take appropriate action (Hobbs).

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

Attachments:

Hobbs Condemnation Resolution

21. **Discuss and take appropriate action on FY 2012 Texas Victim Information and Notification Everyday (VINE) Annual Maintenance Grant Contract.**

Motion By: Commissioner Precinct 1 Lisa Birkman

Second By: Commissioner Precinct 2 Cynthia Long

Motion: To approve the FY 2011/2012 Texas Victim Information and Notification Everyday (VINE) Annual Maintenance Grant Contract.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

Attachments:

VINE Contract

22. **Discuss and consider approving renewal of the Title IV-E County Legal Services Contract with the Texas Department of Family Protective Services.**

First Assistant County Auditor Julie Kiley addressed the Court.

Motion By: Commissioner Precinct 1 Lisa Birkman

Second By: Commissioner Precinct 3 Valerie Covey

Motion: To approve renewal of the Title IV-E County Legal Services Contract with the Texas Department of Family Protective Services.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

Attachments:

TDFPS Legal Services Contract

23. 10:00 Hold Public Hearing on the 2011-2012 County Budget.

COMMISSIONERS' COURT RECESSED FOR THE PUBLIC HEARING AT 10:05 A.M. ON TUESDAY, AUGUST 30, 2011.

No action was taken.

COMMISSIONERS' COURT RECONVENED FROM THE PUBLIC HEARING AT 10:05 A.M. ON TUESDAY, AUGUST 30, 2011.

24. Discuss and consider adoption of the 2011-2012 General Fund County Budget.

The following persons addressed the Court:

Legal Advisor to the Commissioners' Court Hal Hawes

Budget Officer Ashlie Blaylock

County Auditor David Flores

Motion By: Commissioner Precinct 2 Cynthia Long

Second By: County Judge Dan A. Gattis

Motion: To adopt the 2011-2012 General Fund County Budget with the following changes/amendments:

- transfer Manager of Wireless to Dept. 507 and Wireless Tech into Dept. 583***
- accept grant for Emergency Services***
- reduce DPS Georgetown funding by \$1,201***
- add \$90,374 for Financial Manager, Sheriff's Office***
- eliminate 1 Deputy slot at L/116 from Constable Precinct 3***
- add 1 Deputy slot at L/104 and 1 Research Analyst to Constable Precinct 1***
- approve County Court-at-Law Court Reporters for 1.5% across-the board raises.***

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

Attachments:

FY 12 Proposed Budget

25. Discuss and consider adoption of the 2011-2012 Road & Bridge Fund County Budget.

Motion By: Commissioner Precinct 2 Cynthia Long

Second By: Commissioner Precinct 1 Lisa Birkman

Motion: To adopt the 2011-2012 Road & Bridge Fund County Budget of \$18,485,622.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

26. Discuss and consider adoption of the 2011-2012 Debt Service Fund County Budget.

Motion By: Commissioner Precinct 2 Cynthia Long

Second By: Commissioner Precinct 1 Lisa Birkman

Motion: To adopt the 2011-2012 Debt Service Fund County Budget of \$65,564,785.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

27. 10:15 Hold Public Hearing on plan for funding the preservation and restoration of the District Clerk's Records Archives for 2011-2012.

COMMISSIONERS' COURT RECESSED FOR THE PUBLIC HEARING AT 10:35 A.M. ON TUESDAY, AUGUST 30, 2011.

District Clerk Lisa David addressed the Court.

COMMISSIONERS' COURT RECONVENED FROM THE PUBLIC HEARING AT 10:37 A.M. ON TUESDAY, AUGUST 30, 2011.

28. Discuss and take appropriate action on the plan for funding the preservation and restoration of the District Clerk's Records Archives for 2011-2012.

Motion By: Commissioner Precinct 1 Lisa Birkman

Second By: Commissioner Precinct 2 Cynthia Long

Motion: To approve the plan and fees as presented for funding the preservation and restoration of the District Clerk's Records Archives for 2011-2012.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

Attachments:

District Clerk Archive Plan

29. Discuss and take appropriate action on road bond program.

This item was pulled from the agenda.

30. Discuss and consider approving Kellogg Brown & Root Services, Inc. (KBR) Supplemental #4 to their Williams Drive Professional Service Agreement (PSA).

This item was pulled from the agenda.

Attachments:

KBR_Supp4_WilliamsDr_PSA

KBR_WA6_WilliamsDr

31. Consider extending the Farm Lease Agreement with Mr. Clifton Kotrla on Agricultural Lease Land Located East of Jonah, TX (Byers' Tract).

Motion By: Commissioner Precinct 4 Ron Morrison

Second By: Commissioner Precinct 2 Cynthia Long

Motion: To extend the Farm Lease Agreement with Mr. Clifton Kotrla on Agricultural Lease Land located east of Jonah, Texas (Byers' Tract).

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

Attachments:

Kotrla Agicultural Lease

32. 10:30 Hold Public Hearing on plan for funding the preservation and restoration of the County Clerk's Records Archives for 2011-2012.

COMMISSIONERS' COURT RECESSED FOR THE PUBLIC HEARING AT 10:40 A.M. ON TUESDAY, AUGUST 30, 2011.

County Clerk Nancy Rister addressed the Court.

COMMISSIONERS' COURT RECONVENED FROM THE PUBLIC HEARING AT 10:45 A.M. ON TUESDAY, AUGUST 30, 2011.

- 33. Discuss and take appropriate action on the plan for the funding the preservation and restoration of the County Clerk's Records Archives for 2011-2012.**

Motion By: Commissioner Precinct 2 Cynthia Long

Second By: Commissioner Precinct 1 Lisa Birkman

Motion: To approve the plan for funding the preservation and restoration of the County Clerk's Records Archives for 2011-2012.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

Attachments:

Co Clerk Archive Plan

- 34. Discuss and take appropriate action regarding the 2011 Maintenance and Operations tax rate.**

Motion By: County Judge Dan A. Gattis

Second By: Commissioner Precinct 1 Lisa Birkman

Motion: To approve the 2011 Maintenance and Operations tax rate of 0.287687 as the new lower tax rate.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

- 35. Discuss and take appropriate action regarding the 2011 Road and Bridge tax rate.**

Motion By: County Judge Dan A. Gattis

Second By: Commissioner Precinct 3 Valerie Covey

Motion: To approve the 2011 Road and Bridge tax rate of three cents.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 3 Valerie Covey
Commissioner Precinct 4 Ron Morrison

36. Discuss and take appropriate action regarding the 2011 Interest and Sinking tax rate.

Motion By: Commissioner Precinct 2 Cynthia Long

Second By: Commissioner Precinct 3 Valerie Covey

Motion: To approve the 2011 Interest and Sinking tax rate of seventeen cents.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

37. Discuss and take appropriate action on the appointment of Election Judges and Alternate Judges and the appointment of officers for the Early Voting Ballot Board and Central Counting Station.

Motion By: Commissioner Precinct 3 Valerie Covey

Second By: Commissioner Precinct 1 Lisa Birkman

Motion: To approve the appointment of Election Judges and Alternate Judges and the appointment of officers for the Early Voting Ballot Board and Central Counting Station.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

Attachments:

JAJ 2011

38. Discuss and take appropriate action on the revised charges for GIS analysis services by Technology Services.

ITS Director Jay Schade addressed the Court.

Motion By: Commissioner Precinct 2 Cynthia Long

Second By: Commissioner Precinct 4 Ron Morrison

Motion: To approve the revised charges for Geographic Information Systems (GIS) analysis services by Technology Services.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 3 Valerie Covey
Commissioner Precinct 4 Ron Morrison

Attachments:

Charges

39. **Discuss and take appropriate action regarding budgeting and purchase of voting equipment in relation to House Bill 2194.**

No action was taken on this item.

40. **Discuss and take appropriate action regarding 2011/2012 Budget Order.**

ITS Director Jay Schade and Senior Director of Infrastructure Bob Daigh addressed the Court.

Motion By: Commissioner Precinct 3 Valerie Covey

Second By: Commissioner Precinct 2 Cynthia Long

Motion: To remove the county vehicle for Detective J. Burks in Section 8 (County Vehicles) of the Budget Order.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

41. **Review and consider approving letter agreement with Specialized Billing & Collection Systems of Texas on termination of further work/services.**

Motion By: Commissioner Precinct 1 Lisa Birkman

Second By: Commissioner Precinct 4 Ron Morrison

Motion: To approve a Letter Agreement with Specialized Billing & Collection Systems of Texas on termination of further work/services.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

Attachments:

Specialized Billing and Collections Systems Letter Agreement

42. Consider authorizing a change to the awarded per meal price of food service at the Jail that includes the removal of milk from the menu at a reduction in price of \$0.035 per meal.

Motion By: Commissioner Precinct 1 Lisa Birkman

Second By: Commissioner Precinct 4 Ron Morrison

Motion: To authorize a change to the awarded per-meal price of food service at the Jail that includes the removal of milk from the menu, at a reduction in price of \$0.035 per meal.

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

43. Consider an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment to acknowledge additional revenues for increased softball fees received by the Parks Department:

Motion By: Commissioner Precinct 1 Lisa Birkman

Second By: Commissioner Precinct 4 Ron Morrison

Motion: To approve an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment to acknowledge additional revenues for increased softball fees received by the Parks Department:

0100-0000-347003	Softball Fees	\$10,129.96
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Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

44. Consider an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment to acknowledge additional expenditures for maintenance items and softball expenses associated with increased activity and subsequent increased collection of fees:

Motion By: Commissioner Precinct 1 Lisa Birkman

Second By: Commissioner Precinct 4 Ron Morrison

Motion : To approve an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment to acknowledge additional expenditures for maintenance items and softball expenses associated with increased activity and subsequent increased collection of fees:

0100-0510003318	Janitorial Supplies	\$2,138.64
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0100-0510-004542	Ground Maintenance	\$264.00
0100-0510-004510	Facility Main & Repair	\$3,300.00
0100-0510-003301	Gasoline	\$197.96
0100-0510-003305	Clothing	\$184.36
0100-0510-004100	Professional Services	\$4,045.00

Aye: County Judge Dan A. Gattis
Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 3 Valerie Covey
Commissioner Precinct 4 Ron Morrison

45. Consider an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment to acknowledge additional revenues for August 2011 Extra Duty and Voluntary Duty:

Motion By: Commissioner Precinct 1 Lisa Birkman

Second By: Commissioner Precinct 4 Ron Morrison

Motion: To approve an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment to acknowledge additional revenues for August, 2011 Extra Duty and Voluntary Duty:

0100-0000-341220	Vol Duty Revenue, SO	\$10,332.63
0100-0000-341240	Ex Duty Revenue, SO	\$28,239.24
0100-0000-341221	Revenue, Const 1	\$3,296.84
0100-0000-341222	Revenue, Const 2	\$3,025.82
0100-0000-341224	Revenue, Const 4	\$27,230.48

Aye: County Judge Dan A. Gattis
Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 3 Valerie Covey
Commissioner Precinct 4 Ron Morrison

46. Consider an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment to acknowledge additional expenditures for August 2011 Extra Duty and Voluntary Duty pay:

Motion By: Commissioner Precinct 1 Lisa Birkman

Second By: Commissioner Precinct 4 Ron Morrison

Motion: To approve an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment to acknowledge additional revenues for August 2011 Extra Duty and Voluntary Duty:

0100-0551-001117	Payroll, Const 1	\$1,440.00
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0100-0551-001118	Payroll, Const 1	\$1,350.00
0100-0551-002010	FICA, Const 1	\$213.44
0100-0551-002020	Retirement, Const 1	\$153.90
0100-0551-002050	Worker's Comp, Const 1	\$139.50
0100-0552-001117	Payroll, Const 2	\$1,300.00
0100-0552-001118	Payroll, Const 2	\$1,258.66
0100-0552-002010	FICA, Const 2	\$195.74
0100-0552-002020	Retirement, Const 2	\$143.49
0100-0552-002050	Worker's Comp, Const 2	\$127.93
0100-0554-001117	Payroll, Const 4	\$24,172.64
0100-0554-002010	FICA, Const 4	\$1,849.21
0100-0554-002050	Worker's Comp, Const 4	\$1,208.63
0100-0560-001117	Vol Duty, SO	\$7,574.38
0100-0560-001118	Extra Duty, SO	\$22,764.40
0100-0560-002010	FICA, SO	\$2,320.92
0100-0560-002020	Retirement, SO	\$2,595.14
0100-0560-002050	Worker's Comp, SO	\$1,516.94
0100-0570-001117	Payroll, Jail	\$1,597.95
0100-0570-002010	FICA, Jail	\$122.24
0100-0570-002050	Worker's Comp, Jail	\$79.90

Aye: County Judge Dan A. Gattis
Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 3 Valerie Covey
Commissioner Precinct 4 Ron Morrison

47. Consider an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment for EMS donation.

Motion By: Commissioner Precinct 1 Lisa Birkman
Second By: Commissioner Precinct 4 Ron Morrison
Motion: To approve an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment for Emergency Medical Services (EMS) donation:

0100-0000-367401	EMS Donations	\$2,115.00
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Aye: County Judge Dan A. Gattis
Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 3 Valerie Covey

48. Consider an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment for EMS donation.

Motion By: Commissioner Precinct 1 Lisa Birkman

Second By: Commissioner Precinct 4 Ron Morrison

Motion: To approve order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment for EMS donation:

0100-0540-003670	Use of Donations	\$2,115.00
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Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

49. Consider an order declaring an emergency and grave necessity due to unforeseeable circumstances and approve a budget amendment for Emergency Management.

Motion By: Commissioner Precinct 1 Lisa Birkman

Second By: Commissioner Precinct 4 Ron Morrison

Motion: To approve an order declaring an emergency and grave necessity due to unforeseeable circumstances and approve a budget amendment for Emergency Management:

0100-0000-370507	EMPG Grant Revenues	\$15,141.01
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Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

50. Consider an order declaring an emergency and grave necessity due to unforeseen circumstances and approve a budget amendment for Emergency Management.

Motion By: Commissioner Precinct 1 Lisa Birkman

Second By: Commissioner Precinct 4 Ron Morrison

Motion: To approve an order declaring an emergency and grave necessity due to unforeseen circumstances and approve a budget amendment for Emergency Management:

0100-0541-003100	Office Supplies	\$1,000.00
0100-0541-003005	Office Furniture	\$3,148.35

0100-0541-003002	Vehicle Equipment	\$3,792.66
0100-0541-003010	Computer Equipment	\$5,600.00
0100-0541-003011	Computer Software	\$1,200.00
0100-0541-004510	Building Maintenance	\$400.00

Aye: County Judge Dan A. Gattis
Commissioner Precinct 1 Lisa Birkman
Commissioner Precinct 2 Cynthia Long
Commissioner Precinct 3 Valerie Covey
Commissioner Precinct 4 Ron Morrison

**COMMISSIONERS' COURT RECESSED TO EXECUTIVE SESSION AT 10:56 A.M.
ON TUESDAY, AUGUST 30, 2011.**

51. Discuss real estate matters (EXECUTIVE SESSION as per VTCA Govt. Code sec. 551.0721 Deliberation Regarding Real Estate Property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with third person.)
1. Proposed or potential purchase of lease of property by the County:
 - a) Discuss proposed acquisition of property for right-of-way for RM 2338 Phase II.
 - b) Discuss proposed acquisition of property for right-of-way for SH 195 0.805 South of Bell County Line to IH 35.
 - c) Discuss proposed acquisition of property for right-of-way for US 183 Extension from 1,000 feet South of San Gabriel to 1,000 feet North of SH 29.
 - d) Discuss proposed acquisition of property for right-of-way for O'Connor Boulevard and 620 project.
 - e) Discuss proposed acquisition of property for right-of-way for Ronald Reagan Blvd. Phase II project from FM 3405 to Reagan Blvd.
 - f) Discuss proposed acquisition of property for right-of-way for Ronald Reagan Blvd. Phase III and Phase IV.
 - g) Discuss proposed acquisition of property for proposed SH 29 project.
 - h) Discuss proposed acquisition of property for right-of-way for US 79 Section 3 from East of Hutto to CR 402.
 - i) Discuss proposed acquisition of property for right-of-way for US 79 Section 5A from East of Taylor to Thrall.
 - j) Discuss proposed acquisition of property for right-of-way on Chandler IIIA.
 - k) Discuss proposed acquisition of property for right-of-way on CR 274/San Gabriel Parkway.
 - l) Discuss proposed acquisition of property for right-of-way along Lakeline extension.
 - m) Discuss proposed acquisition of property for right-of-way along Great Oaks extension.
 - n) Discuss proposed acquisition of property for right-of-way along SW By-Pass.
 - o) Discuss proposed acquisition of property for right-of-way along FM 1460.
 - p) Discuss proposed Drainage Easement on Sam Bass Road.
 - q) Discuss proposed acquisition of drainage easements along CR 138.
 - r) Discuss proposed acquisition of property for right-of-way along CR 170.

No action was taken in Executive Session.

52. Discuss pending or contemplated litigation, settlement matters and other confidential attorney-client legal matters (EXECUTIVE SESSION as per VTCA Govt. Code sec. 551.071 consultation with attorney.), including the following:

- a) Litigation or claims or potential litigation or claims against the County or by the County.
- b) Status Update-Pending Cases or Claims;
- c) Attorney Grievance filed with the Office of Chief Disciplinary Counsel of the State Bar of Texas against Jana L. Duty-Hunsicker- Grievance File No. A0021113619;
- d) Civil Action No. 1:10-CV-00693-LY; Robert James Henry v. City of Taylor et al.; In the United States District Court for the Western District of Texas;
- e) Cause No. 06-453-C277; Kerry Heckman et al. v. Williamson County, et al., In the District Court of Williamson County, Texas, 277th Judicial District
- f) Cause No. 10-1107-C368; Jana Duty, County Attorney of Williamson County, Texas vs. Dan A. Gattis, County Judge of Williamson County, Lisa Birkman, Cynthia Long, Valerie Covey, and Ron Morrison County Commissioners, David Flores, County Auditor, and Ashlie Koenig, Budget Officer; In the District Court, Williamson County, Texas, 368th Judicial District.
- g) Civil Action No. 1:10-CV-869-LY; Heather Clark, David Claxton & David M. Compton v. Williamson County; In the United States District Court for the Western District of Texas, Austin Division
- h) Case No. A11CA403 SS; Ruben Yzquierdo v. Williamson County and the Williamson County Sheriff's Department; In the United States District Court, Western District of Texas, Austin Division
- i) Case No. A11CA 300LY; Michelle Sheffield v. John Doe I, Individually and in his Official Capacity, Williamson County and the Williamson County Sheriff's Department; In the United States District Court, Western District of Texas, Austin Division;
- j) Civil Action No. 11-278; Will Aguilar v. Williamson County, Texas; Daniel Robertson, and Michael Baxter; In the United States District Court, Western District of Texas, Austin Division
- k) Employment related matters.
- l) Other confidential attorney-client matters, including contracts.

No action was taken in Executive Session.

COMMISSIONERS' COURT RECONVENED FROM EXECUTIVE SESSION AT 11:44 A.M. ON TUESDAY, AUGUST 30, 2011.

53. Discuss and take appropriate action on real estate.

No action was taken.

54. Discuss and take appropriate action on pending or contemplated litigation, settlement matters and other confidential attorney-client legal matters, including the following:
- a) Litigation or claims or potential litigation or claims against the County or by the County.
 - b) Status Update-Pending Cases or Claims;
 - c) Attorney Grievance filed with the Office of Chief Disciplinary Counsel of the State Bar of Texas against Jana L. Duty-Hunsicker- Grievance File No. A0021113619;
 - d) Civil Action No. 1:10-CV-00693-LY; Robert James Henry v. City of Taylor et al.; In the United States District Court for the Western District of Texas;
 - e) Cause No. 06-453-C277; Kerry Heckman et al. v. Williamson County, et al., In the District Court of Williamson County, Texas, 277th Judicial District
 - f) Cause No. 10-1107-C368; Jana Duty, County Attorney of Williamson County, Texas vs. Dan A. Gattis, County Judge of Williamson County, Lisa Birkman, Cynthia Long, Valerie Covey, and Ron Morrison County Commissioners, David Flores, County Auditor, and Ashlie Koenig, Budget Officer; In the District Court, Williamson County, Texas, 368th Judicial District.
 - g) Civil Action No. 1:10-CV-869-LY; Heather Clark, David Claxton & David M. Compton v. Williamson County; In the United States District Court for the Western District of Texas, Austin Division
 - h) Case No. A11CA403 SS; Ruben Yzquierdo v. Williamson County and the Williamson County Sheriff's Department; In the United States District Court, Western District of Texas, Austin Division
 - i) Case No. A11CA 300LY; Michelle Sheffield v. John Doe I, Individually and in his Official Capacity, Williamson County and the Williamson County Sheriff's Department; In the United States District Court, Western District of Texas, Austin Division;
 - j) Civil Action No. 11-278; Will Aguilar v. Williamson County, Texas; Daniel Robertson, and Michael Baxter; In the United States District Court, Western District of Texas, Austin Division
 - k) Employment related matters.
 - l) Other confidential attorney-client matters, including contracts.

No action was taken.

55. Comments from Commissioners.

Commissioner Birkman announced a Suicide Prevention Ceremony, to be held at 9:00 a.m. on Tuesday, September 6, 2011, on the Courthouse steps.

**COMMISSIONERS' COURT ADJOURNED AT 11: 44 A.M. ON
TUESDAY, AUGUST 30, 2011.**

THE FOREGOING MINUTES had at a Regular Session of Commissioners' Court of Williamson County, Texas, having been read are hereby approved this 6th day of September, 2011.



ATTEST: Nancy E. Rister, Clerk of Commissioners' Court, Williamson County, Texas

By: Black Wehling, Deputy