



**Capital Area
Council of
Governments**

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Counties

Betty Voights
Executive Director

September 26, 2011

The Honorable Dan A. Gattis
Williamson County
710 South Main, Suite 101
Georgetown, Texas 78626

Re: Emergency Notification System

Dear Judge Gattis:

This letter agreement authorizes Williamson County use the Emergency Notification System provided by the Capital Area Council of Governments under the terms and conditions set out below, for the period beginning October 1, 2011 and ending September 30, 2012.

Williamson County agrees to use the Emergency Notification System solely in accordance with the latest revision of the CAPCOG *Emergency Notification System (ENS) Policies and Procedures* as approved by the CAPCOG Executive Committee. CAPCOG agrees to perform the duties assigned to it in the latest revision of the CAPCOG *Emergency Notification System (ENS) Policies and Procedures* as approved by the CAPCOG Executive Committee.

Upon execution of this letter agreement, CAPCOG will bill Williamson County \$2141.00 to cover all or some part of the operating expenses associated with use of the Emergency Notification System for the contract period. Payment to CAPCOG is expected within ninety (90) days of receipt of an invoice.

If Williamson County receives a request under the Texas Public Information Act for disclosure of any of the ENS 9-1-1 database information, Williamson County agrees not to disclose the information prior to notification of CAPCOG's Emergency Communications Department in writing within two business days of the receipt of the request so that CAPCOG may advise Williamson County regarding the request.

CAPCOG may terminate this agreement at any time. However, if Williamson County violates the CAPCOG *Emergency Notification System (ENS) Policies and Procedures* and does not correct the violation within five business days after CAPCOG gives Williamson County notice of the violation, this constitutes grounds for termination of this agreement. CAPCOG may terminate this agreement by notifying Williamson County in writing of its intent to terminate, and the agreement terminates 15 calendar days after the date on the notice.

At its sole discretion, CAPCOG may immediately disable Williamson County's user account while an investigation into the violation is being conducted or while the agreement is being terminated.

Each individual signing this agreement on behalf of a party warrants that he or she is legally authorized to do so and that the party is legally authorized to perform the obligations undertaken.

Capital Area Council of Governments

By

Betty Voights
Executive Director

Williamson County

By

Name

11-1-11