

**OEM (ORIGINAL EQUIPMENT MANUFACTURER)
FORD REPLACEMENT PARTS
FOR WILLIAMSON COUNTY
BID NUMBER: 13IFB00103
BID SUBMITTAL CHECKLIST**

**PLEASE READ, COMPLETE AND RETURN THIS
"BID SUBMITTAL CHECKLIST" WITH YOUR BID.**

The Bidder's attention is especially called to the items listed below (return pages marked with red border), which should be submitted in full as part of Bidder's Bid.

Failure to submit any of the documents listed below as a part of your Bid, or failure to acknowledge any addendum in writing with your Bid, or submitting a Bid on any condition, limitation, or provision not officially invited in this IFB may serve, at Williamson County's sole discretion, as cause for rejection of the Bid. The County reserves the right to request that any Bidder clarify its Bid or to supply any additional material deemed necessary to assist in the evaluation of the Bid.

Bidder should check each box below indicating compliance.

- Transmittal Letter
- Price Sheet (Appendix A)
- References: Identification of three (3) entities for which the Bidder is providing or has provided product/services of the type requested, including the name, position, and telephone number of a contact person at each entity (Appendix B)
- Conflict of Interest Questionnaire (Appendix C)
- Bid Affidavit (Appendix D)
- Signature Page (Appendix E)
- If Bidder is operating under an assumed business name, a file marked copy of the Assumed Name Certificate that has been filed with the Williamson County Clerk.
- One (1) original, two (2) paper copies and one (1) CD copy of the Bid should be mailed to or delivered on or before the Bid submittal deadline, to the Williamson County Purchasing Department, 301 SE Inner Loop, Suite 106, Georgetown, TX 78626.

Leif Johnson Ford II, LTD
Company

501 E. Koenig
Address

Scott Webb
Authorized Representative (Please print)

Scott Webb
Authorized Signature

512-697-0689
Telephone Number

512-454-1355
Fax Number

Parts Director
Title

10-11-12
Date

BIDDER MUST RETURN THIS PAGE WITH ITS BID



10-11-12

TRANSMITTAL LETTER: WILLIAMSON COUNTY FORD OEM PARTS IFB

Bidder: Leif Johnson Ford LTD, II

501 E. Koenig

Austin, TX 78751

Bidder Type: Partnership

Point of Contact for this IFB:

Scott Webb- Parts Director Leif Johnson Ford

504 E. Koenig

Austin, TX 78751

(512) 697-0689

Fax (512) 454-1355

Federal Employer Identification#: 74-2922240

Commitment: Leif Johnson Ford commits to uphold all contractual obligations contained in IFB# 131FB00103

This bid is valid for 90 days from the deadline of submittal and will have no impact on Williamson County air quality.

Scott Webb

Parts Director

Leif Johnson Ford

APPENDIX A PRICE SHEET

THIS FORM MUST BE COMPLETED, SIGNED, AND RETURNED WITH BID

The undersigned Bidder, having become familiar with this IFB agrees to furnish OEM (Original Equipment Manufacturer) Ford Replacement Parts to Williamson County in accordance with this IFB.

Provided below is a list of sample items encountered in daily shop operations. The Bid includes, but is not limited to these items. The purpose of this section is to establish an accurate pricing structure per Bidder on parts sold over the counter.

<u>SAMPLE LIST</u>	<u>OEM FORD REPLACEMENT PARTS</u>	PRICE
3W1Z1125AA	BRAKE ROTOR	44.73
3W7Z2001BA	BRAKE PAD	44.73
BE8Z6731AB	OIL FILTER	3.36
6W1Z8B658AC	FAN MODULE	87.77
5C3Z1S175GA	REAR AXLE SEAL	33.69
5C3Z2B120BA	BRAKE CALIPER	90.20
8W1Z8C607C	RADIATOR FAN MOTOR	161.85
PM27JUG	DIESEL EXHAUST FLUID	9.15
AW7Z19E616A	BLEND DOOR MOTOR	39.96
6F2Z1A193D	TIRE SENSOR BAND	25.70
	TOTAL:	541.14

PLEASE MAKE A STATEMENT OF CALCULATIONS USED TO ARRIVE AT THE ABOVE PRICING:

Incentive bearing parts Dealer Cost - 10.5%; Non-incentive bearing parts Cost + 7%

STATE _____ MINIMUM _____ ORDER _____ AMOUNT, IF ANY, FOR DELIVERIES:

1-0-

APPENDIX A PRICE SHEET - CONTINUED

THIS FORM MUST BE COMPLETED, SIGNED, AND RETURNED WITH BID

Cooperative Purchasing Program

Check one of the following options below. A non-affirmative Bid will in no way have a negative impact on the County's evaluation of the Bid.

I will offer the quoted prices to all authorized entities during the term of the County's contract.

I will not offer the quoted prices to all authorized entities.

If no box is checked Bidder agrees to offer the quoted prices to all authorized entities.

The undersigned hereby certifies that he or she has read the terms of this IFB and understands that Williamson County reserves the right to waive any informality in or to reject any or all Bids.

Bidder Name: Le. f Johnson Ford II, LTD

Address: 501 E. Koenig Austin, TX 78751

Telephone: 512-697-0689 Fax: 512-454-1355

Contact Name (please print): Scott Webb

Authorized Signature: Scott Webb

Title or Representative Capacity of Signer: Parts Director

State of Incorporation/Organization or Primary Place of Business: Texas

APPENDIX B BIDDER REFERENCES
THIS FORM MUST BE COMPLETED, SIGNED, AND RETURNED WITH BID

Please list at least three (3) companies or governmental agencies where the same or similar goods and/or services as contained in this IFB package that were recently provided by Bidder.

REFERENCE ONE

Government/Company Name: Tx Dept of Public Safety
Address: 5710 Guadalupe, Austin, TX 78752
Contact Person and Title: James Moxgemborn - Fleet mgr
Phone: 512-424-5991 Fax: 512-424-2705
Contract Period: 2000-2012 Scope of Work: Fleet Repair Services

REFERENCE TWO

Government/Company Name: City of Austin
Address: 714 E 8th Street Austin, TX 78701
Contact Person and Title: GWR - Parts Mgr
Phone: 512-974-1804 Fax: 512-322-9914
Contract Period: 2000-2008 2011-2012 Scope of Work: Fleet Repair Service

REFERENCE THREE

Government/Company Name: Williamson County
Address: 36815E Inner Circle, Georgetown, TX
Contact Person and Title: Eck Pospisil - Fleet Mgr
Phone: 512-970-0697 Fax: 512-943-3398
Contract Period: 2008-2012 Scope of Work: Fleet Repair Services

APPENDIX C CONFLICT OF INTEREST QUESTIONNAIRE
THIS FORM MUST BE COMPLETED, SIGNED, AND RETURNED WITH BID

For Bidder or other person doing business with local government entity	
<p>This questionnaire is being filed in accordance with chapter 176 of the Local Government Code by a person doing business with the governmental entity.</p> <p>By law this questionnaire must be filed with the records administrator of the local government not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006 Local Government Code.</p> <p>A person commits an offense if the person violates Section 176.0006, Local Government Code. An offense under this section is a Class C misdemeanor.</p>	OFFICE USE ONLY
<p>1. Name of person doing business with local governmental entity.</p> <p style="font-size: 1.2em; margin-left: 20px;"><i>Leif Johnson Ford II, LTD</i></p>	
<p>2. <input type="checkbox"/> Check this box if you are filing an update to a previously filed questionnaire.</p> <p style="margin-left: 20px;">(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than September 1 of the year for which an activity described in Section 176.006(a), Local Government Code, is pending and not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)</p>	
<p>3. Describe each affiliation or business relationship with an employee or contractor of the local government entity who makes recommendations to a local government officer of the local governmental entity with respect to expenditure of money.</p> <p style="text-align: center; font-size: 1.5em; margin-top: 20px;"><i>N/A</i></p>	
<p>4. Describe each affiliation or business relationship with a person who is a local government officer and who appoints or employs a local government officer of the local governmental entity that is the subject of this questionnaire.</p> <p style="text-align: center; font-size: 1.5em; margin-top: 20px;"><i>N/A</i></p>	

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

Page 2

For Bidder or other person doing business with local government entity

5. Name of local government officer with whom filer has affiliation or business relationship. (Complete this section only if the answer to A, B, or C is YES.)

This section, item 5 including subparts A, B, C & D, must be completed for each officer with whom the filer has affiliation or business relationship. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income from the filer of the questionnaire?

Yes No

B. Is the filer of the questionnaire receive or likely to receive taxable income from or at the direction of the local government officer named in this section AND the taxable income is not from the local government entity?

Yes No

C. Is the filer of the questionnaire affiliated with a Corporation or other business entity that the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

Yes No

D. Describe each affiliation or business relationship:

6. Describe any other affiliation or business relationship that might cause a conflict of interest.

None

7. Bidder Name: Leaf Johnson Ford II, LTD
Authorized Signature: *Scott Webb*
Title or Representative Capacity of Signer: Parts Director
Date: 10 12, 20 12

BIDDER MUST RETURN THIS APPENDIX COMPLETED WITH ITS BID

APPENDIX D BID AFFIDAVIT
THIS FORM MUST BE COMPLETED, SIGNED, AND RETURNED WITH BID

The undersigned certifies that the IFB and the Bidder's Bid have been carefully reviewed and are submitted as correct and final. Bidder further certifies and agrees to furnish any and/or all goods and/or services upon which prices are extended at the price Bid, and upon the conditions contained in the IFB.

STATE OF TX COUNTY OF TROWIS

BEFORE ME, the undersigned authority, a Notary Public in and for the State of TX, on this day personally appeared Scott Webb (Name of Signer), who after being by me duly sworn, did depose and say:

"I, Scott Webb (Name of Signer) am a duly authorized officer of/agent for Leif Johnson Ford II LTD (Name of Bidder) and have been duly authorized to execute the foregoing on behalf of the said Leif Johnson Ford II LTD (Name of Bidder).

I hereby certify that the foregoing Bid has not been prepared in collusion with any other Bidder or other person or persons engaged in the same line of business prior to the official opening of this Bid. Further, I certify that the Bidder is not now, nor has been for the past six (6) months, directly or indirectly concerned in any pool or agreement or combination, to control the price of services/commodities Bid on, or to influence any person or persons to submit a Bid or not to submit a Bid thereon."

Name and Address of Bidder:

Leif Johnson Ford II, LTD

Fax: 512-454-1355

Telephone#: 512-697-0689

By: Scott Webb

Printed Name: Scott Webb

Title: Plant Director

SUBSCRIBED AND SWORN to before me by the above-named Scott Webb on

this the 12 day of Oct.

Stephanie A. Keski
Notary Public in and for
the State of TX

2012

STEPHANIE A. KESKI
Notary Public, State of Texas
My Commission Expires
AUGUST 25, 2015

APPENDIX E SIGNATURE PAGE
THIS FORM MUST BE COMPLETED, SIGNED, AND RETURNED WITH BID

This Bid shall remain in effect for ninety (90) calendar days from Bid opening and shall be exclusive of federal excise and state and local sales tax (exempt).

The Bidder agrees, if this Bid is accepted, to furnish any and all items upon which prices are offered, at the price and in accordance with the Specifications, Terms and Conditions contained in the IFB, and all other items made a part of this IFB.

The undersigned affirms that he or she is duly authorized to execute this Bid and that by executing this Bid, Bidder understands, acknowledges and agrees that the Bidder's Bid, when properly accepted by the Williamson County Commissioners Court, shall constitute a contract equally binding between the Successful Bidder and Williamson County upon Contract Award. Bidder represents to Williamson County that Bidder has not prepared this Bid in collusion with any other Bidder, and that the contents of this Bid as to prices, terms or conditions have not been communicated by the undersigned nor by any employee or agent to any other Bidder or to any other person(s) engaged in this type of business prior to the official opening of this Bid. And further, that neither the Bidder nor their employees nor agents have been for the past six (6) months directly nor indirectly concerned in any pool or agreement or combination to control the price of goods or services on, nor to influence any person to submit a Bid or not to submit a Bid thereon.

Leif Johnson Ford II, LTD
Bidder (Entity Name)


Signature

501 E. Keenig
Street & Mailing Address

Scott Webb
Print Name

Austin, TX 78751
City, State & Zip

10-12-12
Date Signed

512-697-0689
Telephone Number

512-454-1355
Fax Number

swebb@leifjohnsonford.com
E-mail Address



Nancy E. Rister
Williamson County Clerk

ASSUMED NAME
CERTIFICATE OF OWNERSHIP FOR AN INCORPORATED BUSINESS

NAME IN WHICH BUSINESS IS OR WILL BE CONDUCTED:

Leif Johnson Ford II, LTD

BUSINESS ADDRESS 501 E. Keenig

CITY Austin STATE TX ZIP 78751

BUSINESS PHONE [REDACTED]
(Optional)

E-MAIL ADDRESS [REDACTED]
(Optional)

Notice: "Certificates of Ownership" are valid only for a period not to exceed 10 years from date filed.

THE CORPORATION IS A (check one):

Business Corporation Non-Profit Corporation Professional Corporation
 Professional Association LLC Other

The undersigned corporation is the owner of the above business and the name and address given is true and correct, and there is no other ownership in said business.

I have conducted a search of the indexes of Assumed Names of Williamson County, Texas, and do not find the above business name being used prior or this filing.

NAME OF CORPORATION Leif Johnson Ford II, LTD

ADDRESS/CITY/STATE 501 E. Keenig Austin TX ZIP 78751

NAME OF OFFICER Jesse S. Webb SIGNATURE [Signature]

TITLE Parts Director HOME PHONE _____
(Optional)

THE STATE OF TEXAS
COUNTY OF WILLIAMSON

BEFORE ME, THE UNDERSIGNED AUTHORITY, on this day personally appeared

Jesse Scott Webb Parts Director of _____
title

Leif Johnson Ford II LTD, known to me to be the person whose name is subscribed to the foregoing certificate and acknowledged to me that he executed the same as an officer of the above corporation for the purposes therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the 12 day of OCT, 2012.

NANCY E. RISTER, COUNTY CLERK
WILLIAMSON COUNTY, TEXAS

FILED AND RECORDED
OFFICIAL PUBLIC RECORDS 2012084886

BY [Signature]
Deputy

Nancy E. Rister

10/12/2012 12:45 PM
DPEREZ \$13.00

NANCY E. RISTER, COUNTY CLERK
WILLIAMSON COUNTY, TEXAS

