



**MINUTES OF THE WILLIAMSON COUNTY COMMISSIONERS' COURT  
MEETING  
AUGUST 25, 2015**

**STATE OF TEXAS )(**  
**COUNTY OF WILLIAMSON )(**

**BE IT REMEMBERED** that at 9:38 A.M. on **TUESDAY, AUGUST 25, 2015**, a **REGULAR SESSION** of the **Commissioners' Court of Williamson County, Texas**, was held with the following being present, to-wit:

Present: County Judge Dan A. Gattis  
Commissioner Precinct 1 Lisa Birkman  
Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison  
County Clerk Nancy E. Rister

Others Present: Hal C. Hawes, General Counsel to Williamson County Commissioners' Court  
Stan O. Springerley, Assistant General Counsel to Williamson County Commissioners' Court  
Carolyn Deibler, Deputy County Clerk

**1. Review and approval of minutes.**

Motion by: Commissioner Precinct 1 Lisa Birkman  
Second by: Commissioner Precinct 4 Ron Morrison  
***Motion: To approve the Minutes of the August 18, 2015 meeting.***

Aye: County Judge Dan A. Gattis  
Commissioner Precinct 1 Lisa Birkman  
Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison

**2. Consider noting in minutes any off right-of-way work on any County road done by Road & Bridge Division.**

No action was taken on this item.

**3. Hear County Auditor concerning invoices, bills, Quick Check Report, wire transfers and electronic payments submitted for payment and take appropriate action including, but not limited to approval for payment provided said items are found by the County Auditor to be legal obligations of the county.**

Accounts Payable/Payroll Lead Nathan Zinsmeyer addressed the Court.

Motion by: Commissioner Precinct 4 Ron Morrison

Second by: Commissioner Precinct 1 Lisa Birkman

***Motion: To authorize the payment of bills totaling \$1,796,086.12 from the computer printout, Addendum, Wire Transfer, Quick Check Report, and electronic benefit payments from the proper line items, if found by the County Auditor to be legal expenses as appropriated in the County Budget.***

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

**4. Citizen comments.**

Jim Dillon of Liberty Hill, Rick Lutowski of Georgetown, and Connie Watson representing Alan's Hope Project and the "Ceremony for Hope" addressed the Court.

**CONSENT AGENDA**

The Consent Agenda includes non-controversial and routine items that the Court may act on with one single vote. The Judge or a Commissioner may pull any item from the Consent Agenda in order that the court discuss and act upon it individually as part of the Regular Agenda. ( Items 5 – 19 )

**5. Discuss, consider and take appropriate action on a line item transfer for County Sheriff.**

Motion by: Commissioner Precinct 4 Ron Morrison

Second by: Commissioner Precinct 2 Cynthia Long

***Motion: To approve a line item transfer for County Sheriff:***

<i>From/To</i>	<i>Acct No.</i>	<i>Description</i>	<i>Amount</i>
<i>From</i>	<i>0100-0560-003003</i>	<i>Radio Equipment &lt;\$5,000</i>	<i>\$2,850.00</i>
<i>To</i>	<i>0100-0560-004511</i>	<i>Range Maintenance</i>	<i>\$2,850.00</i>

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

**6. To discuss and consider approving a line item transfer for Adult Probation.**

Motion by: Commissioner Precinct 4 Ron Morrison

Second by: Commissioner Precinct 2 Cynthia Long

***Motion: To approve a line item transfer for Adult Probation:***

<i>From/To</i>	<i>Acct No.</i>	<i>Description</i>	<i>Amount</i>
<i>From</i>	<i>0100-0572-003005</i>	<i>Furniture</i>	<i>\$1,100.00</i>
<i>To</i>	<i>0100-0572-004999</i>	<i>Miscellaneous</i>	<i>\$1,100.00</i>

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

7. **Discuss, consider and take appropriate action on a line item transfer for EMS.**

Motion by: Commissioner Precinct 4 Ron Morrison

Second by: Commissioner Precinct 2 Cynthia Long

**Motion: To approve a line item transfer for Emergency Medical Services (EMS):**

<b>From/To</b>	<b>Acct No.</b>	<b>Description</b>	<b>Amount</b>
<b>From</b>	<b>0100-0540-003010</b>	<b>Computer Equipment &lt; \$5000</b>	<b>\$2,000.00</b>
<b>To</b>	<b>0100-0540-003307</b>	<b>Pharmaceuticals</b>	<b>\$2,000.00</b>

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

8. **Discuss, consider and take appropriate action on a line item transfer for EMS.**

Motion by: Commissioner Precinct 4 Ron Morrison

Second by: Commissioner Precinct 2 Cynthia Long

**Motion: To approve a line item transfer for Emergency Medical Services (EMS):**

<b>From/To</b>	<b>Acct No.</b>	<b>Description</b>	<b>Amount</b>
<b>From</b>	<b>0100-0540-003003</b>	<b>Radio Equipment &lt; \$5000</b>	<b>\$1,993.68</b>
<b>To</b>	<b>0100-0540-003001</b>	<b>Small Equipment &amp; Tools &lt; \$500</b>	<b>\$1,993.68</b>

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

9. **Discuss, consider and take appropriate action on a line item transfer for the Parks Department.**

Motion by: Commissioner Precinct 4 Ron Morrison

Second by: Commissioner Precinct 2 Cynthia Long

**Motion: To approve a line item transfer for the Parks Department:**

<b>From/To</b>	<b>Acct No.</b>	<b>Description</b>	<b>Amount</b>
<b>From</b>	<b>0100-0409-004912</b>	<b>Non Dept/Cptl Area Plan Council</b>	<b>\$766.05</b>
<b>From</b>	<b>0100-0409-004989</b>	<b>Non Dept/Long Range Planning</b>	<b>\$22.00</b>
<b>From</b>	<b>0100-0409-004520</b>	<b>Non Dept/Auction Make Ready</b>	<b>\$1706.63</b>
<b>To</b>	<b>0100-0510-004100</b>	<b>Parks/Prof Svcs</b>	<b>\$2,494.68</b>

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

10. **Discuss, consider and take appropriate action on a line item transfer for Justice of the Peace, Precinct #1.**

Motion by: Commissioner Precinct 4 Ron Morrison

Second by: Commissioner Precinct 2 Cynthia Long

**Motion: To approve a line item transfer for Justice of the Peace Precinct #1:**

<b>From/To</b>	<b>Acct No.</b>	<b>Description</b>	<b>Amount</b>
<b>From</b>	<b>0100-0451-003010</b>	<b>JP#1/Computer Equipment</b>	<b>\$839.67</b>
<b>To</b>	<b>0100-0451-001107</b>	<b>JP#1/Temp-Seasonal Labor</b>	<b>\$780.00</b>
<b>To</b>	<b>0100-0451-002010</b>	<b>JP#1/FICA</b>	<b>\$59.67</b>

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

**11. Discuss, consider and take appropriate action on a line item transfer for Justice of the Peace, Precinct #3.**

Motion by: Commissioner Precinct 4 Ron Morrison

Second by: Commissioner Precinct 2 Cynthia Long

**Motion: To approve a line item transfer for Justice of the Peace Precinct #3:**

<b>From/To</b>	<b>Acct No.</b>	<b>Description</b>	<b>Amount</b>
<b>From</b>	<b>0100-0409-002060</b>	<b>Non Dept/Unemp Ins</b>	<b>\$7,500.00</b>
<b>To</b>	<b>0100-0453-004192</b>	<b>JP#3/Autopsy Travel</b>	<b>\$7,500.00</b>

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

**12. Discuss, consider and take appropriate action on a line item transfer for All District Courts.**

Motion by: Commissioner Precinct 4 Ron Morrison

Second by: Commissioner Precinct 2 Cynthia Long

**Motion: To approve a line item transfer for All District Courts:**

<b>From/To</b>	<b>Acct No.</b>	<b>Description</b>	<b>Amount</b>
<b>From</b>	<b>0100-0409-003900</b>	<b>Non Dept/Memberships</b>	<b>\$12,865.00</b>
<b>From</b>	<b>0100-0409-004413</b>	<b>Non Dept/Personal Liab Ins</b>	<b>\$17,742.00</b>
<b>To</b>	<b>0100-0435-004100</b>	<b>All Dist Cts/Prof Svcs</b>	<b>\$30,607.00</b>

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

**13. Discuss, consider, and take appropriate action on budget line item transfer request for Juvenile Services.**

Motion by: Commissioner Precinct 4 Ron Morrison

Second by: Commissioner Precinct 2 Cynthia Long

**Motion: To approve a line item transfer request for Juvenile Services:**

<i><b>From/To</b></i>	<i><b>Acct No.</b></i>	<i><b>Description</b></i>	<i><b>Amount</b></i>
<i><b>From</b></i>	<i><b>0100-0576-004102</b></i>	<i><b>Residential Services</b></i>	<i><b>\$48,133.00</b></i>
<i><b>To</b></i>	<i><b>0100-0576-005000</b></i>	<i><b>Capital Outlay &gt;\$5000</b></i>	<i><b>\$48,133.00</b></i>

Aye: County Judge Dan A. Gattis  
Commissioner Precinct 1 Lisa Birkman  
Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison

**14. Discuss, consider and take appropriate action on a line item transfer for the Mobile Outreach Team.**

Motion by: Commissioner Precinct 4 Ron Morrison

Second by: Commissioner Precinct 2 Cynthia Long

**Motion: To approve a line item transfer for the Mobile Outreach Team:**

<i><b>From/To</b></i>	<i><b>Acct No.</b></i>	<i><b>Description</b></i>	<i><b>Amount</b></i>
<i><b>From</b></i>	<i><b>0100-0409-002060</b></i>	<i><b>Non Dept/Unemployment Ins</b></i>	<i><b>\$2,691.93</b></i>
<i><b>To</b></i>	<i><b>0100-0341-004908</b></i>	<i><b>MOT/Flex Funding</b></i>	<i><b>\$2,691.93</b></i>

Aye: County Judge Dan A. Gattis  
Commissioner Precinct 1 Lisa Birkman  
Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison

**15. Discuss, consider and take appropriate action on a line item transfer for EMS.**

Motion by: Commissioner Precinct 4 Ron Morrison

Second by: Commissioner Precinct 2 Cynthia Long

**Motion: To approve a line item transfer for Emergency Medical Services (EMS):**

<i><b>From/To</b></i>	<i><b>Acct No.</b></i>	<i><b>Description</b></i>	<i><b>Amount</b></i>
<i><b>From</b></i>	<i><b>0100-0540-004541</b></i>	<i><b>Vehicle Repair &amp; Maintenance</b></i>	<i><b>\$3,970.16</b></i>
<i><b>To</b></i>	<i><b>0100-0540-003002</b></i>	<i><b>Vehicle Equipment &lt; \$5000</b></i>	<i><b>\$3,970.16</b></i>

Aye: County Judge Dan A. Gattis  
Commissioner Precinct 1 Lisa Birkman  
Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison

**16. Discuss, consider, take appropriate action on a line item transfer for Emergency Management.**

Motion by: Commissioner Precinct 4 Ron Morrison

Second by: Commissioner Precinct 2 Cynthia Long

**Motion: To approve a line item transfer for Emergency Management:**

<i><b>From/To</b></i>	<i><b>Acct No.</b></i>	<i><b>Description</b></i>	<i><b>Amount</b></i>
<i><b>From</b></i>	<i><b>0100-0541-005741</b></i>	<i><b>Computer Software &gt;\$5000</b></i>	<i><b>\$2,000.00</b></i>
<i><b>To</b></i>	<i><b>0100-0541-004100</b></i>	<i><b>Professional Services</b></i>	<i><b>\$2,000.00</b></i>
<i><b>From</b></i>	<i><b>0100-0541-005741</b></i>	<i><b>Computer Software &gt;\$5000</b></i>	<i><b>\$600.00</b></i>
<i><b>To</b></i>	<i><b>0100-0541-003002</b></i>	<i><b>Vehicle Equip</b></i>	<i><b>\$600.00</b></i>

<b>From</b>	<b>0100-0541-005000</b>	<b>Capital Outlay</b>	<b>\$1,501.41</b>
<b>To</b>	<b>0100-0541-003002</b>	<b>Vehicle Equip</b>	<b>\$1,501.41</b>
<b>From</b>	<b>0100-0541-003900</b>	<b>Membership Dues</b>	<b>\$1,065.00</b>
<b>To</b>	<b>0100-0541-003002</b>	<b>Vehicle Equip</b>	<b>\$1,065.00</b>
<b>From</b>	<b>0100-0541-004505</b>	<b>Software Maintemance</b>	<b>\$3,000.00</b>
<b>To</b>	<b>0100-0541-003002</b>	<b>Vehicle Equip</b>	<b>\$3,000.00</b>

Aye: County Judge Dan A. Gattis  
Commissioner Precinct 1 Lisa Birkman  
Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison

17. **Discuss, consider and take appropriate action on authorizing the disposal of various county assets through auction, including (1) Office Chair, (1) 4-Drawer Filing Cabinet, (9) Monitors, (7) Docking Stations, (14) Computer Towers/Desktops, (11) Laptops, (1) Sound Bar, (3) Printers, (4) Keyboard and Mouse Wireless, (1) Keyboard Wireless, (6) Keyboard Wired, (4) Mouse Wired, (3) Monitor Stand, (1) Misc Box of Cables, (1) Glare Monitor, (1) Scanner, (4) Laptop Batteries, (2) Laptops with spare batteries, (complete list attached) pursuant to Tex. Local Gov't Code §263.152.**

Motion by: Commissioner Precinct 4 Ron Morrison

Second by: Commissioner Precinct 2 Cynthia Long

***Motion: To authorize the disposal of various county assets through auction, including (1) Office Chair, (1) 4-Drawer Filing Cabinet, (9) Monitors, (7) Docking Stations, (14) Computer Towers/Desktops, (11) Laptops, (1) Sound Bar, (3) Printers, (4) Keyboard and Mouse Wireless, (1) Keyboard Wireless, (6) Keyboard Wired, (4) Mouse Wired, (3) Monitor Stand, (1) Misc Box of Cables, (1) Glare Monitor, (1) Scanner, (4) Laptop Batteries, (2) Laptops with spare batteries (complete list attached); pursuant to Texas Local Government Code § 263.152.***

Aye: County Judge Dan A. Gattis  
Commissioner Precinct 1 Lisa Birkman  
Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison

18. **Discuss, consider, and take appropriate action on authorizing the disposal of county assets through inter-departmental transfer, including (2) Monitors, (complete list attached), pursuant to the Texas Local Gov't Code §263.152.**

Motion by: Commissioner Precinct 4 Ron Morrison

Second by: Commissioner Precinct 2 Cynthia Long

***Motion: to authorize the disposal of county assets through inter-departmental transfer, including (2) Monitors (complete list attached); pursuant to the Texas Local Government Code § 263.152.***

Aye: County Judge Dan A. Gattis  
Commissioner Precinct 1 Lisa Birkman  
Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison

19. **Discuss, consider and take appropriate action on reappointment of James Crabtree to Place #1, Dan Clark to Place #2 and James Baker to Place #3 of the ESD #4 Board of Directors for terms beginning January 1, 2015 and expiring on December 31, 2016.**

Motion by: Commissioner Precinct 4 Ron Morrison

Second by: Commissioner Precinct 2 Cynthia Long

***Motion: To re-appoint James Crabtree to Place #1, Dan Clark to Place #2, and James Baker to Place #3 of the Emergency Services District (ESD) #4 Board of Directors for two-year terms beginning January 1, 2015 and ending December 31, 2016.***

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

## **REGULAR AGENDA**

**20. Recognize Williamson County Veterans Services by the Texas Veterans Land Board.**

Executive Secretary of the Veterans Land & Housing Program Bill McLemore addressed the Court. No action was taken on this item.

**21. Discuss, consider and take appropriate action on the Department of Infrastructure projects and issues update.**

Senior Director of Infrastructure Bob Daigh addressed the Court. No action was taken on this item.

**22. Discuss, consider and take appropriate action on a Supplemental #1 to Professional Service Agreement for the CR 258 (Sunset Ridge to Ronald Reagan Blvd) project between Williamson County and Don Durden, Inc., dba Civil Engineering Consultants relating to the 2006 Road Bond program.**

Senior Director of Infrastructure Bob Daigh addressed the Court. This item was pulled from the Agenda.

**23. Discuss, consider and take appropriate action on a Supplemental #1 to a Professional Service Agreement for the On-Call engineering services for Lakeline Right-Turn-Lane project between Williamson County and Kimley-Horn and Associates, Inc. relating to the 2006 Road Bond program.**

Senior Director of Infrastructure Bob Daigh addressed the Court. This item was pulled from the Agenda.

## **COMMISSIONERS' COURT RECESSED TO A PUBLIC HEARING AT 10:01 A.M. ON TUESDAY, AUGUST 25, 2015.**

**24. 10:00 Hold Public Hearing on the plan for the funding of the preservation and restoration of the County Clerk's Records Archives for 2015-2016.**

County Clerk Nancy E. Rister and Jim Dillon of Liberty Hill addressed the Court. No action was taken on this item.

## **COMMISSIONERS' COURT RECONVENED FROM THE PUBLIC HEARING AT 10:10 A.M. ON TUESDAY, AUGUST 25, 2015.**

## **COMMISSIONERS' COURT RECESSED TO A ROAD DISTRICT MEETING AT 10:11 A.M. ON TUESDAY, AUGUST 25, 2015.**

## **COMMISSIONERS' COURT RECONVENED FROM THE ROAD DISTRICT MEETING AT 10:13 A.M. ON TUESDAY, AUGUST 25, 2015.**

25. **Discuss and take appropriate action on the plan for the funding of the preservation and restoration of the County Clerks' Records Archive for 2015-2016.**

Motion by: Commissioner Precinct 3 Valerie Covey

Second by: Commissioner Precinct 1 Lisa Birkman

***Motion: To approve the Archive Plan for the funding of the preservation and restoration of the County Clerk's Records Archive for 2015-2016.***

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

**COMMISSIONERS' COURT RECESSED TO A PUBLIC HEARING AT 10:29 A.M. ON TUESDAY, AUGUST 25, 2015.**

26. **10:00 AM First public hearing on the proposed 2015 tax rate for Williamson County.**

Jim Dillon of Liberty Hill, Rick Lutowski of Georgetown, and Chief Deputy for Tax Assessor/Collector Larry Gaddes addressed the Court. No action was taken on this item.

**COMMISSIONERS' COURT RECONVENED FROM THE PUBLIC HEARING AT 10:47 A.M. ON TUESDAY, AUGUST 25, 2015.**

**COMMISSIONERS' COURT RECESSED TO A PUBLIC HEARING AT 10:17 A.M. ON TUESDAY, AUGUST 25, 2015.**

27. **10:15 Hold Public Hearing on the plan for funding the preservation and restoration of the District Clerk's Records Archives for 2015-2016.**

District Clerk Lisa David and Jim Dillon of Liberty Hill addressed the Court. No action was taken on this item.

**COMMISSIONERS' COURT RECONVENED FROM THE PUBLIC HEARING AT 10:28 A.M. ON TUESDAY, AUGUST 25, 2015.**

28. **Discuss and take appropriate action on the plan for the funding of the preservation and restoration of the District Clerk's Records Archives for 2015-2016.**

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 3 Valerie Covey

***Motion: To approve the Archive Plan for the funding of the preservation and restoration of the District Clerk's Records Archives for 2015-2016.***

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

29. **Discuss, consider and take appropriate action to approve the Tax Collection Agreement between the Leander TODD Municipal Utility District No. 1 and the County of Williamson in the State of Texas.**

Motion by: Commissioner Precinct 2 Cynthia Long

Second by: Commissioner Precinct 3 Valerie Covey

***Motion: To approve the Tax Collection Agreement between the Leander TODD Municipal Utility District No. 1 and the County of Williamson in the State of Texas.***

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

**30. Consider approving the renewal of the CSCD CSR Memorandum of Understanding with no increase for FY16.**

Motion by: Commissioner Precinct 2 Cynthia Long

Second by: Commissioner Precinct 3 Valerie Covey

***Motion: To approve the renewal of the Community Supervision and Corrections Department (CSCD) Community Service Restitution (CSR) Memorandum of Understanding with no increase for Fiscal Year (FY) 2016.***

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

**31. Consider approving the renewal of the CSCD Co-Op Agreement with no increase for FY16.**

Motion by: Commissioner Precinct 2 Cynthia Long

Second by: Commissioner Precinct 3 Valerie Covey

***Motion: To approve the renewal of the Community Supervision and Corrections Department (CSCD) Co-Op Agreement with no increase for Fiscal Year (FY) 2016.***

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

**32. Discuss and take appropriate action on an amended engagement agreement with the law firm of Chamberlain, Hrdlicka, White, Williams & Aughtry regarding representation of Williamson County in relation to Civil Action No. 1:15-cv-431; Herman Crisp v. Williamson County, et al.; In the United States District Court for the Western District of Texas, Austin Division; and exemption of those attorney services from the competitive bid/proposal requirements of the County Purchasing Act pursuant to the discretionary exemption for personal or professional services, as set forth under Section 262.024(a)(4) of the Texas Local Government Code.**

Motion by: Commissioner Precinct 3 Valerie Covey

Second by: Commissioner Precinct 1 Lisa Birkman

***Motion: To approve an amended engagement agreement with the law firm of Chamberlain, Hrdlicka, White, Williams & Aughtry regarding representation of Williamson County in relation to Civil Action No. 1:15-cv-431; Herman Crisp v. Williamson County, et al.; In the United States District Court for the Western District of Texas, Austin Division; and exemption of those attorney services from the competitive bid/proposal requirements of the County Purchasing Act pursuant to the discretionary exemption for personal or professional services, as set forth under Section 262.024(a)(4) of the Texas Local Government Code.***

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman  
Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison

**33. Discuss, consider, and take appropriate action on City of Taylor Water, Wastewater, and Garbage Service Commercial Contract for Expo.**

Motion by: Commissioner Precinct 4 Ron Morrison

Second by: Commissioner Precinct 1 Lisa Birkman

***Motion: To approve City of Taylor Water, Wastewater, and Garbage Service Commercial Contract for the Williamson County Expo Center.***

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman  
Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison

**34. Discuss, consider and take appropriate action on approving the transfer of \$619,616.32 from 2006 CO Bond cash ending projects to Repointing Courthouse (P402): Central Dispatch/Emergency Center (P136) \$367,369.51, Hutto Annex (P138) \$84,247.92, Public Safety Technology (P184) \$78,342.56, Jail/Court Radios (P313) \$00.70, Hutto Annex-Juvenile (P417) \$6,971.00, Budget Software \$82,684.63.**

First Assistant County Auditor Julie Kiley addressed the Court.

Motion by: Commissioner Precinct 4 Ron Morrison

Second by: Commissioner Precinct 1 Lisa Birkman

***Motion: To approve the transfer of \$619,616.32 from 2006 Certification of Obligation (CO) Bond cash ending projects to Repointing Courthouse (P402); Central Dispatch/Emergency Center (P136) \$367,369.51; Hutto Annex (P138) \$84,247.92; Public Safety Technology (P184) \$78,342.56; Jail/Court Radios (P313) \$00.70; Hutto Annex-Juvenile (P417) \$6,971.00; and Budget Software \$82,684.63.***

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman  
Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison

**35. Discuss, review and consider approving the addition of policy language to the Employee Policy Manual.**

Senior Director of Human Resources Tara Raymore addressed the Court.

Motion by: Commissioner Precinct 2 Cynthia Long

Second by: Commissioner Precinct 3 Valerie Covey

***Motion: To approve the addition of policy language regarding County Court at Law and District Court Administrators to the Employee Policy Manual.***

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman  
Commissioner Precinct 2 Cynthia Long  
Commissioner Precinct 3 Valerie Covey  
Commissioner Precinct 4 Ron Morrison

36. **Discuss, consider, and take appropriate action on authorizing extension of Pecan Harvest Lease to September 30, 2016 with Stewarts Pecan Farm.**

Motion by: Commissioner Precinct 2 Cynthia Long

Second by: Commissioner Precinct 1 Lisa Birkman

**Motion: To authorize final extension of Pecan Harvest Lease with Stewart Pecan Farm for a one-year term beginning October 1, 2015 and ending September 30, 2016.**

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

37. **Discuss, consider, and take appropriate action on approving a Services Contract for Comprehensive Disaster Recovery Services and Financial and Grant Management Support between Williamson County and Hagerty Consulting, Inc., per TX-Mas contract TXMAS-14-874010.**

Emergency Management Coordinator Jarred Thomas and First Assistant County Auditor Julie Kiley addressed the Court.

Motion by: Commissioner Precinct 2 Cynthia Long

Second by: Commissioner Precinct 1 Lisa Birkman

**Motion: To approve a Services Contract for Comprehensive Disaster Recovery Services and Financial and Grant Management Support between Williamson County and Hagerty Consulting, Inc., per TX-Mas contract TXMAS-14-874010.**

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

38. **Discuss, consider and take appropriate action on an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment to acknowledge additional revenues for April 2015 Voluntary Duty.**

Motion by: Commissioner Precinct 2 Cynthia Long

Second by: Commissioner Precinct 1 Lisa Birkman

**Motion: To declare an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment to acknowledge additional revenues for April 2015 Voluntary Duty:**

<i>From/To</i>	<i>Acct No.</i>	<i>Description</i>	<i>Amount</i>
	<b>0100-0000-341221</b>	<b>Revenue, Const 1</b>	<b>\$506.93</b>

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

39. **Discuss, consider and take appropriate action on an order declaring an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment to acknowledge additional expenditures for April 2015 Voluntary Duty pay.**

Motion by: Commissioner Precinct 2 Cynthia Long

Second by: Commissioner Precinct 1 Lisa Birkman

***Motion: To declare an emergency and a grave necessity due to unforeseeable circumstances and approve a budget amendment to acknowledge additional expenditures for April 2015***

***Voluntary Duty pay:***

<b><i>From/To</i></b>	<b><i>Acct No.</i></b>	<b><i>Description</i></b>	<b><i>Amount</i></b>
	<b><i>0100-0551-001117</i></b>	<b><i>Vol Duty, Const 1</i></b>	<b><i>\$450.00</i></b>
	<b><i>0100-0551-002010</i></b>	<b><i>FICA, Const 1</i></b>	<b><i>\$34.43</i></b>
	<b><i>0100-0551-002050</i></b>	<b><i>Worker's Comp, Const 1</i></b>	<b><i>\$22.50</i></b>

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

**40. Discuss FY2015-2016 Budget.**

No action was taken on this item.

**41. Discuss, consider and take appropriate action on the Budget Policy document.**

***Budget Officer Ashlie Koenig addressed the Court.***

Motion by: Commissioner Precinct 1 Lisa Birkman

Second by: Commissioner Precinct 3 Valerie Covey

***Motion: To approve the change to the Budget Policy document.***

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

**42. Discuss, consider and take any necessary action in regards to Status of Projects and Allocation of Funds in the 2006 Certificates of Obligation, 2006 Park Bonds, 2013 Cash Ending Reduction Program, 2014 Cash Ending Reduction Program, and 2015 Cash Ending Reduction Program.**

First Assistant County Auditor Julie Kiley addressed the Court. No action was taken on this item.

**43. Discuss, consider and take any possible action regarding Fiscal Year 2016 Cash Ending Reduction Program.**

First Assistant County Auditor Julie Kiley addressed the Court. No action was taken on this item.

**44. Discuss, consider and take appropriate action on the FY 15/16 Budget Order.**

Rebecca Clemons, Executive Assistant to the County Judge, addressed the Court.

Motion by: Commissioner Precinct 2 Cynthia Long

Second by: Commissioner Precinct 1 Lisa Birkman

***Motion: To approve the holiday schedule for the Fiscal Year 2015-2016, removing the Wednesday before Thanksgiving; with the remainder of the changes to be considered at a later date.***

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

**COMMISSIONERS' COURT RECESSED TO EXECUTIVE SESSION AT 11:17 A.M. ON TUESDAY, AUGUST 25, 2015.**

45. Discussion regarding economic development negotiations pursuant to Texas Government Code, Section 551.087:
- a) Business prospect(s) that may locate or expand within Williamson County.
  - b) Discuss Pearson Road District.
  - c) Discuss North Woods Road District.
  - d) Discuss Kaufman Loop.

No action was taken in Executive Session.

46. Discuss real estate matters (EXECUTIVE SESSION as per VTCA Govt. Code sec. 551.072 Deliberation Regarding Real Estate Property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with third person.)

**A. Real Estate Owned by Third Parties**

1. Preliminary discussions relating to proposed or potential purchase or lease of property owned by third parties

- a) Discuss proposed acquisition of property for right-of-way for SH 195
- b) Discuss proposed acquisition of property for proposed SH 29 project.
- c) Discuss proposed acquisition of property for SW 183 and SH 29 Loop.
- d) Discuss possible acquisition of property with endangered species for mitigation purposes.
- e) Discuss the acquisition of real property: Sneed Loop
- f) Discuss the acquisition of real property: Neenah Blvd.
- g) Discuss the acquisition of real property: CR 119
- h) Discuss the acquisition of real property: Tradesman Park.
- i) Discuss the acquisition of real property for proposed CR 110 project. (All sections)
- j) Discuss the acquisition of real property: CR 258
- k) Discuss the acquisition of real property: Kruger property exchange (3901 CR 130 Hutto, TX)
- l) Discuss the acquisition of real property: Arterial H.
- m) Discuss the acquisition of real property for County Facilities.
- n) Discuss the acquisition of real property for the Williamson County Expo Center.
- o) Discuss the acquisition of Easement interests on CR 240.
- p) Discuss the acquisition of Easement interests for the Brushy Creek Trail Project.

**B. Property or Real Estate owned by Williamson County**

1). Preliminary discussions relating to proposed or potential sale or lease of property owned by the County

- a) Discuss County owned real estate containing underground water rights and interests.
- b) Discuss proposed sale of real estate on Inner Loop
- c) Discuss proposed trade of real estate adjacent to Chandler Rd. and CR 130
- d) Discuss proposed exchange of property with Mr. Kruger
- e) Discuss real estate at 355 Texas Ave.

No action was taken in Executive Session.

47. Discuss pending or contemplated litigation, settlement matters and other confidential attorney-client legal matters (EXECUTIVE SESSION as per VTCA Govt. Code sec. 551.071 consultation with attorney.), including the following:
- a) Litigation or claims or potential litigation or claims against the County or by the County
  - b) Status Update-Pending Cases or Claims;
  - c) Cause No. 06-453-C277; Kerry Heckman et al. v. Williamson County, et al., In the District Court of Williamson County, Texas, 277th Judicial District
  - d) Civil Action No.1:13- CV- 505, Robert Lloyd v. Lisa Birkman, et al., In The United States District Court for the Western District of Texas, Austin Division
  - e) Cause No. 13-0090-C26, Mathews v. Williamson County, In The District Court of Williamson County, Texas, 26th Judicial District.
  - f) Employee/personnel related matters
  - g) Other confidential attorney-client matters, including contracts and certain matters related to county defense issues in which the duty of the attorney to the governmental body within the attorney/client relationship clearly conflicts with Chapter 551 of the Texas Government Code.
  - h) Civil Action No. 1:11-cv-907, Sarah Doe et al. v. Jerald Neveleff et al., In the United States District Court for the Western District of Texas Austin Division
  - i) Mortgage Electronic Recording Systems (MERS) litigation.
  - j) Cause No. 12-0721-C277; W. Paul Reed et al. v. Williamson County et al.; In the District Court of Williamson County, Texas; 277th District Court
  - k) Cause No. 1:12-CV-011222LY; Lance Brown v. Williamson County, Williamson County Sheriff's Office, Sheriff James Wilson and Shawn Wilson in the United States District Court for the Western District of Texas, Austin Division
  - l) Cause No. 15-0064-C277, Gordon v. Dollahite et al., In The District Court of Williamson County, Texas, 277th District
  - m) Cause No. D-1-GN-14-003420; John Wesley Staten v. State Of Texas, et al.; In The District Court Of Travis County, Texas;
  - n) County Road 241 utility and Right-of-Way Issues and matters;
  - o) Cause No. D-1-GN-15-000875, Houston v. Bank of America et al., In The District Court of Travis County, Texas, 345th Judicial District
  - p) Civil Action No. 1:15-cv-431; Herman Crisp v. Williamson County, et al.; In the USDC-WD-Austin Division
  - q) Cause No. 12-1226-C368; Williamson County, Texas v. James Broaddus d/b/a Broaddus & Associates, and Broaddus & Associates, Inc.; In the 368th Judicial District Court of Williamson County, Texas
  - r) Notice of Claim - In Re Jessica Palmer
  - s) Floodplain Regulation Issue
  - t) Carolyn Barnes v. Austin American Statesman, et al.; Cause # D-1-GN-15-002626, in the 353rd Judicial District Court of Travis County, Texas
  - u) Carolyn Barnes, et al. v. Texas Attorney General, et al.; Cause # D-1-GN-15-000877, in the 419th Judicial District Court of Travis County
  - v) Civil Action No. 1:15-cv-00679-RP, OCA-Great Houston and Mallika Das v. State of Texas, et al., In the United States District Court for the Western District
  - w) Notice of Claim – In Re Ray Steven Rose
  - x) Appeal of IRS Proposed Worker Classification Changes and Proposed Tax Adjustments 2011-2013; and Payment of Disputed Employment Taxes Pending Appeal

No action was taken in Executive Session.

48. Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of Williamson County officers, directors, employees and/or positions, including but not limited to conducting deliberation and discussion pertaining to annual reviews of department heads and appointed officials (Executive Session as per Tex. Gov. Code Section 551.074 – Personnel Matters).

No action was taken in Executive Session.

**COMMISSIONERS' COURT RECONVENED FROM EXECUTIVE SESSION AT 1:08 P.M. ON TUESDAY, AUGUST 25, 2015.**

**49. Discuss and take appropriate action regarding economic development.**

No action was taken on this item.

**50. Discuss and take appropriate action regarding real estate.**

No action was taken on this item.

**51. Discuss and take appropriate action on pending or contemplated litigation, settlement matters and other confidential attorney-client legal matters, including the following:**

- a) Litigation or claims or potential litigation or claims against the County or by the County
- b) Status Update-Pending Cases or Claims;
- c) Cause No. 06-453-C277; Kerry Heckman et al. v. Williamson County, et al., In the District Court of Williamson County, Texas, 277th Judicial District
- d) Civil Action No.1:13-CV- 505, Robert Lloyd v. Lisa Birkman, et al., In The United States District Court for the Western District of Texas, Austin Division
- e) Cause No. 13-0090-C26, Mathews v. Williamson County, In The District Court of Williamson County, Texas, 26th Judicial District.
- f) Employee/personnel related matters
- g) Other confidential attorney-client matters, including contracts and certain matters related to county defense issues in which the duty of the attorney to the governmental body within the attorney/client relationship clearly conflicts with Chapter 551 of the Texas Government Code.
- h) Civil Action No. 1:11-cv-907, Sarah Doe et al. v. Jerald Neveleff et al., In the United States District Court for the Western District of Texas Austin Division
- i) Mortgage Electronic Recording Systems (MERS) litigation.
- j) Cause No. 12-0721-C277; W. Paul Reed et al. v. Williamson County et al.; In the District Court of Williamson County, Texas; 277th District Court
- k) Cause No. 1:12-CV-011222LY; Lance Brown v. Williamson County, Williamson County Sheriff's Office, Sheriff James Wilson and Shawn Wilson in the United States District Court for the Western District of Texas, Austin Division
- l) Cause No. 15-0064-C277, Gordon v. Dollahite et al., In The District Court of Williamson County, Texas, 277th District
- m) Cause No. D-1-GN-14-003420; John Wesley Staten v. State Of Texas, et al.; In The District Court Of Travis County, Texas;
- n) County Road 241 utility and Right-of-Way Issues and matters;
- o) Cause No. D-1-GN-15-000875, Houston v. Bank of America et al., In The District Court of Travis County, Texas, 345th Judicial District
- p) Civil Action No. 1:15-cv-431; Herman Crisp v. Williamson County, et al.; In the USDC-WD-Austin Division
- q) Cause No. 12-1226-C368; Williamson County, Texas v. James Broaddus d/b/a Broaddus & Associates, and Broaddus & Associates, Inc.; In the 368th Judicial District Court of Williamson County, Texas
- r) Notice of Claim - In Re Jessica Palmer
- s) Floodplain Regulation Issue
- t) Carolyn Barnes v. Austin American Statesman, et al.; Cause # D-1-GN-15-002626, in the 353rd Judicial District Court of Travis County, Texas
- u) Carolyn Barnes, et al. v. Texas Attorney General, et al.; Cause # D-1-GN-15-000877, in the 419th Judicial District Court of Travis County
- v) Civil Action No. 1:15-cv-00679-RP, OCA-Great Houston and Mallika Das v. State of Texas, Et Al., In the United States District Court for the Western District
- w) Notice of Claim – In Re Ray Steven Rose
- x) Discuss, consider and take appropriate action regarding possible appeal of IRS Proposed Worker Classification Changes and Proposed Tax Adjustments 2011 -2013; and approval of payment of disputed employment taxes pending appeal.

Motion by: Commissioner Precinct 3 Valerie Covey

Second by: Commissioner Precinct 1 Lisa Birkman

***Motion: To approve an appeal of the IRS' proposed worker classification changes and proposed tax adjustments for 2011-2013; and approval of payment of disputed employment taxes (\$46,997.51) pending appeal, upon advice of counsel. [ See 51(x) above. ]***

Aye: County Judge Dan A. Gattis

Commissioner Precinct 1 Lisa Birkman

Commissioner Precinct 2 Cynthia Long

Commissioner Precinct 3 Valerie Covey

Commissioner Precinct 4 Ron Morrison

- 52. Discuss, consider and take appropriate action regarding the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of Williamson County officers, directors or employees, including but not limited to any necessary action pertaining to conducting annual reviews of department heads and appointed officials.**

No action was taken on this item.

- 53. Comments from Commissioners.**

There were no comments.

**COMMISSIONERS' COURT ADJOURNED AT 1:09 P.M. ON TUESDAY, AUGUST 25, 2015.**

**THE FOREGOING MINUTES had at a Regular Session of Commissioners' Court of Williamson County, Texas, having been read are hereby approved this 1st day of September 2015.**



**ATTEST: Nancy E. Rister, Clerk of Commissioners' Court, Williamson County, Texas**

**By: Carolyn Deibler, Deputy**